

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING - MINUTES
TUESDAY, JUNE 8, 2021 - 6:00 p.m.**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:02 p.m.

PRESENT (via Zoom Webinar): Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

STAFF PRESENT(via Zoom Webinar): Rachel Barbosa, City Manager; Anthony R. Taylor, City Attorney; Rene Salas, Deputy City Manager; Donna G. Schwartz, City Clerk; Colby Cataldi, Community Development Director; William Fox, Interim Finance Director; Paola Lara, Deputy City Clerk, and Andres Gonzalez, Senior Services Supervisor.

Pursuant to Government Code Section 54953, Subdivision (B) and Governor Newsom's Executive Order N-25-20, dated March 12, 2020, and Executive Order N-29-20, dated March 17, 2020. Teleconference/Zoom was provided for the Public.

2. PLEDGE OF ALLEGIANCE – Mayor Pro Tem Angel led the Pledge of Allegiance.

3. INVOCATION – Rudy Bojorquez, Planning Commissioner, offered the invocation.

4. PRESENTATIONS

4.a. Mayor and City Council presented a Proclamation proclaiming the month of June as LGBTQ month.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Retamoza, seconded by Councilmember Acosta to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

There being no speakers, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

City Attorney Anthony Taylor read the title of Ordinance No. 1252 for Consent Calendar Item 7.d.

A motion was made by Councilmember Acosta, seconded by Councilmember Retamoza to approve the Consent Calendar. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

7.a. Approved Minutes for the Regular City Council Meeting held Tuesday, May 25, 2021.

7.b. Adopted Resolution No. 21-29, authorizing payment of City expenditures for the period of May 26, 2021 through June 8, 2021 totaling \$865,032.43.

7.c. Approved the fee waiver request for the use of New Temple Park Field #1 in the amount of \$2,500.00.

7.d. Waived second reading and adopted Ordinance No. 1252, adding Section 8.36.065 to regulate repeat violations of the SEMMC.

8. **PUBLIC HEARINGS** – None.

9. **GENERAL BUSINESS**

9.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-30 TO PURCHASE TWO (2) REPLACEMENT TRANSPORTATION VEHICLES AND AUTHORIZATION FOR CITY MANAGER TO EXECUTE DOCUMENTS**

Mayor Olmos announced the item.

City Manager Rachel Barbosa introduced Senior Services Supervisor Andres Gonzalez who presented the staff report.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Acosta to approve Resolution No. 21-30 for the purchase of one Starcraft Allstar Cutaway Bus from Creative Bus Sales, Inc. and one Ford Transit 350MR from A-Z Bus Sales, Inc., and authorize City Manager to execute all requisite documents for the purchase. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-32, APPROVING TWO AGREEMENTS WITH XEROX INC. FOR PRINTER COPIER SERVICES AND AUTHORIZATION FOR THE CITY MANAGER TO EXECUTE THE AGREEMENTS

Mayor Olmos announced the item.

City Manager Rachel Barbosa introduced Interim Finance Director William Fox who presented the staff report.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Acosta to adopt Resolution No. 21-32 and approve authorization for City Manager to enter into two agreements. The first is a Service Agreement with So Cal Office Technologies, a subsidiary of Xerox Corporation. This agreement will cover the copy cost and maintenance services. The second agreement is with Xerox Financial Services, a subsidiary of Xerox, for a sixty-month lease of five new Xerox copiers. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-33 ORDERING A REPORT AND CALLING A HEARING FOR THE LEVY AND COLLECTION OF THE SEWER SERVICE FEE FOR FISCAL YEAR 2021-22

Mayor Olmos announced the item.

City Manager Rachel Barbosa introduced Community Development Director Colby Cataldi who presented the staff report.

A motion was made by Councilmember Retamoza, seconded by Councilmember Angel to adopt Resolution No. 21-33, ordering a written report and calling a public hearing on July 13, 2021, for the levy and collection of the Sewer Service Fee for fiscal year 2021-22. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

**9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-34
AWARDING CONSTRUCTION CONTRACT TO ONYX PAVING
COMPANY, INC. FOR THE 2020 RESIDENTIAL STREET
REHABILITATION PROJECT (CDBG)**

Mayor Olmos announced the item.

Community Development Director Colby Cataldi presented the staff report.

A motion was made by Councilmember Acosta, seconded by Councilmember Retamoza to adopt Resolution No. 21-34, to do the following: 1. Adopt and approve plans and specifications for Project No. 253 (2020 Residential Street Rehabilitation Project); 2. Review the bids submitted for the work to be performed and find that Onyx Paving Company, Inc. has submitted the lowest responsive bid for the Project; 3. Award the 2020 Residential Street Rehabilitation Project contract to Onyx Paving Company, Inc. in the amount of \$614,000, and approving a 15% contingency amount of \$92,100, for a total project construction cost, not to exceed \$706,100; 4. Authorize the City Manager to approve the use of any portion of the 15% contingency in the total amount of \$92,100; 5. Authorize Transtech Engineers, Inc. to proceed with construction management, grant coordination and inspection services, in the amount of \$70,610 (10% of construction cost), pursuant to their existing engineering services agreement; and 6. Approve a total project budget of \$776,710. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos.

NAYS: Councilmember(s): None.

**9.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-35,
APPROVING LIST OF STREET REHABILITATION PROJECTS FOR
FISCAL YEAR (FY) 2021-22 UNDER THE ROAD REPAIR AND
ACCOUNTABILITY ACT OF 2017 (SENATE BILL 1 BEALL)**

Mayor Olmos announced the item.

Community Development Director Colby Cataldi presented the staff report.

A motion was made by Councilmember Retamoza, seconded by Councilmember Acosta to adopt Resolution No. 21-35, approving list of street rehabilitation projects for FY 2021-22 under the Road Repair and Accountability Act of 2017 (SB1 Beall). Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos.

NAYS: Councilmember(s): None.

9.f. FISCAL YEAR 2021-22 ANNUAL BUDGET STUDY SESSION #2

Mayor Olmos announced the item.

City Manager Rachel Barbosa gave a brief summary of what the Interim Finance Director would be covering and introduced Interim Finance Director William Fox who presented the staff report and provided a PowerPoint presentation on Fiscal Year (FY) 2021-22 Financial Results, FY 2021-22 Budget Plan, Five Year Forecast, and Personnel Requests.

City Manager Rachel Barbosa announced a correction on slide 12 on the presentation that was included in the agenda packet, noting that the description on the bottom of the slide was updated from "General Fund Revenues" and "General Fund Expenditures" to "Special Revenues" and "Special Expenditures."

City Council discussed at length the personnel requests.

Council directed staff to bring back a report with clarification of the duties of both Public Safety Officer and Code Enforcement Officer, allocation of funds for the proposed positions, and information for possibly hiring an additional deputy.

A motion was made by Councilmember Acosta, seconded by Councilmember Angel to receive and file the report. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel, and Mayor Olmos.

NAYS: Councilmember(s): None.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended Athens 25th Anniversary Luncheon, El Monte/South El Monte Chamber of Commerce Awards Ceremony, and South El Monte High School Graduation.

Councilmember Delgado announced he attended South El Monte High School Graduation.

Mayor Pro Tem Angel announced he attended Athens 25th Anniversary Luncheon, El Monte/South El Monte Chamber of Commerce Awards Ceremony, and South El Monte High School Graduation.

Councilmember Retamoza announced she attended El Monte/South El Monte Chamber of Commerce Awards Ceremony and South El Monte High School Graduation.

Mayor Olmos announced she attended the employees All Staff Meeting (via zoom), Athens 25th Anniversary Luncheon, El Monte/South El Monte Chamber of Commerce Awards Ceremony, South El Monte High School Graduation, Food Giveaway and Vaccination Clinic with Hilda Solis at Epiphany Church, and announced the El Monte/South El Monte Chamber of Commerce will hold a Fundraising Circus June 17th – June 28th.

11. CORRESPONDENCE – None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER HECTOR DELGADO

1. Consideration of Consolidating with the County's 2021 Governors Recall Election and having a Special Election to add the proposed Cannabis Initiative that was approved by Council for the General Municipal Election in November 2022. The cost savings of having the printing and mailing cost of the Vote by Mail ballots by the proponents is an incentive for our City.

Councilmember Delgado continued the item to the June 22nd City Council meeting agenda.

Mayor Pro Tem Angel requested to place the residential permit process as his agenda item for the June 22nd City Council meeting.

13. CLOSED SESSION

At 8:22 p.m. City Attorney Taylor recessed Council into closed session.

**13.a. CONFERENCE WITH LABOR NEGOTIATOR
GOVERNMENT CODE SECTION 54957.6**

City Negotiator: City Manager
Employee Organizations: South El Monte Employees Association & South El Monte Executive Management Team Association

**13.b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT
CODE SECTION 54957**

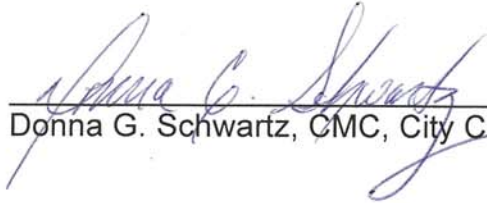
Title(s): Deputy City Manager, Community Development Director, Finance Director and City Clerk

At 9:30 p.m. Mayor Olmos reconvened to open session.

City Attorney Taylor announced City Council discussed closed session Items 13.a. and 13.b. No reportable action, nothing to report.

14. **RECONVENE AND ADJOURN COUNCIL MEETING**

There being no further business coming before this body, at 9:30 p.m. Mayor Olmos adjourned the meeting to Tuesday, June 22, 2021 at 6:00 p.m.


Donna G. Schwartz, CMC, City Clerk


Gloria Olmos, Mayor