

Gloria Olmos, Mayor
Manuel Acosta, Mayor Pro Tem
Richard Angel, Councilmember
Rudy Bojorquez, Councilmember
Hector Delgado, Councilmember



Rene Salas, Interim City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

January 10, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 ext. 3280 or ext. 3220 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Bojorquez, Delgado, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Richard Angel

3. INVOCATION

Mayor Gloria Olmos

4. PRESENTATIONS

4.a. Awards Presented to the 2022 Holiday Home Decoration Contest Winners

4.b. Presentation on the Fiscal Year 2022-23 Mid-Year Budget Review

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF DECEMBER 13, 2022

Staff is requesting approval of Minutes for the December 13, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of December 13, 2022.

CONSENT CALENDAR (CONTINUED)

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-01, APPROVING WARRANTS FOR THE PERIOD OF DECEMBER 14, 2022 THROUGH JANUARY 10, 2023

Authorizing payment of City expenditures for the period December 14, 2022 through January 10, 2023, totaling \$1,117,364.96.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-01, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-02, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO BUCKNAM INFRASTRUCTURE GROUP, INC. FOR PROFESSIONAL SERVICES FOR THE PAVEMENT MANAGEMENT PROGRAM (PMP) UPDATE

Award of contract to provide Professional Services for the Pavement Management Program (PMP) Update over a five-year period.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-02, awarding a professional services agreement to Bucknam Infrastructure Group, Inc. for the Pavement Management Program (PMP) Update in the amount of \$24,890.00;
2. Approve \$24,890.00 in Prop C Funds for the requested services; and
3. Authorize Interim City Manager or designee to negotiate and execute the agreement.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION 23-03, APPROVING THE APPOINTMENT AND TEMPORARY EMPLOYMENT OF MARTHA CASTILLO, A CaIPERS RETIRED ANNUITANT, AS THE CITY'S INTERIM HUMAN RESOURCES/ RISK MANAGER

Since the departure of the permanent Human Resources/Risk Manager back in July of 2022, staff has filled the position on an interim basis. We are now recommending the temporary appointment of Martha Castillo as our Interim Human Resources/Risk Manager.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution 23-06, approving the appointment and temporary employment of Martha Castillo as the City's Interim Human Resources/Risk Manager.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION OF RESOLUTION NO. 23-04, CALLING A PUBLIC HEARING FOR METRO FISCAL YEAR 2023 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 PROGRAM FOR ELIGIBLE PROJECTS

The Los Angeles County Metropolitan Transportation Authority ("Metro") has opened the solicitation for proposals period for the Federal Transit Administration ("FTA") Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program ("Section 5310 Program"). The Public Hearing is a required aspect of the grant application process to certify that there are no nonprofit organizations readily available in the area to provide transportation services for seniors and individuals with disabilities

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-04, calling for a public hearing on February 14, 2023 to identify nonprofit organizations readily available to provide services for public transportation projects under the Federal Transit Administration section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

7.f. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) FOR DESIGN SERVICES FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN SAFETY PROJECT, ATP CYCLE 5 PROJECT

Staff seeks City Council approval to issue Request for Proposals (RFP) for design services for South El Monte Safe Routes To School Pedestrian Safety Project, ATP Cycle 5 Project. The scope of improvements are part of the Active Transportation Program (ATP) Cycle 5 project.

RECOMMENDED ACTION: Staff recommends City Council approve an RFP for design services for South El Monte Safe Routes To School Pedestrian Safety Project, ATP Cycle 5 Project and authorize staff to solicit proposals.

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-05, APPROVING THE PART-TIME EMPLOYEE SALARY SCHEDULE

Effective January 1, 2023, per California Labor Code Section 1182.12(c)(3)(A) the State's minimum wage of \$15.00 per hour was increased to \$15.50 per hour.

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 23-05, approving the part-time employee salary schedule. The state hourly minimum wage must be increased, effective January 1, 2023, to \$15.50 an hour (regardless of the number of workers employed by an employer).

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. SELECTION OF MAYOR PRO TEM

The City Council will consider appointing a Mayor Pro Tem from among its members. The term of office shall be one year, or until the City Council selects a successor.

RECOMMENDED ACTION: Staff recommends City Council select a Mayor Pro Tem from among its members for a term of one year.

9.b. APPOINTMENT OF COMMUNITY SERVICES COMMISSIONERS

Appointments to be made to the Community Services Commission, which is a five-member commission. Current terms expired on December 31, 2022.

RECOMMENDED ACTION: Staff recommends City Council consider appointing five individuals seeking reappointment/appointment to the Community Services Commission for a one-year term commencing January 1, 2023, through December 31, 2023.

9.c. APPOINTMENT OF PATRIOTIC COMMISSIONERS

Appointments to be made to the Patriotic Commission, which is a five-member commission. Current terms expired on December 31, 2022.

RECOMMENDED ACTION: Staff recommends City Council consider appointing five individuals seeking re-appointment/appointment to the Patriotic Commission for a one-year term commencing January 1, 2023, through December 31, 2023.

9.d. APPOINTMENT OF PLANNING COMMISSIONERS

Appointments to be made to the Planning Commission, which is a five-member commission. Current terms expired on December 31, 2022.

RECOMMENDED ACTION: Staff recommends City Council consider appointing five individuals seeking reappointment/appointment to the Planning Commission for a one-year term commencing January 1, 2023, through December 31, 2023.

9.e. next page.

GENERAL BUSINESS (CONTINUED)

9.e. CONSIDERATION AND APPROVAL OF ORDINANCE NO. 1262, ESTABLISHING A COMMISSION FOR THE ADVANCEMENT OF WOMEN AND GIRLS AND ADDING CHAPTER 2.50, "COMMISSION FOR THE ADVANCEMENT OF WOMEN AND GIRLS," UNDER TITLE 2, "ADMINISTRATION AND PERSONNEL" TO THE SOUTH EL MONTE MUNICIPAL CODE

In January 2022 the City applied for a grant through the California Commission on the Status of Women and Girls (CCSWG) Women's Recovery Response Grant and was awarded a grant in the amount of \$25,000 to establish a new commission for women and girls. The City held several outreach events and received an enormous positive response from the community and now wishes to establish a five-member commission.

RECOMMENDED ACTION: Staff recommends City Council waive first reading and introduce Ordinance No. 1262, Establishing a Commission for the Advancement of Women and Girls and Adding Chapter 2.50, "Commission for the Advancement of Women and Girls," under Title 2 "Administration and Personnel" and set for adoption at the next regular city council meeting.

9.f. CONSIDERATION AND APPROVAL OF URGENCY ORDINANCE NO. 1263, ESTABLISHING A 45-DAY TEMPORARY MORATORIUM ON THE ESTABLISHMENT OR EXPANSION OF CAR WASHES WITHIN CITY LIMITS DURING THE PENDENCY OF THE CITY'S REVIEW AND ADOPTION OF PERMANENT ZONING REGULATIONS FOR SUCH USES

The proposed moratorium would halt the establishment or expansion of car washes or automobile washes ("Car Wash" or "Car Washes") within the City for 45 days (unless extended) while City Staff reviews and adopts appropriate zoning regulations for Car Washes.

RECOMMENDED ACTION: Staff recommends City Council:

1. waive further reading, and adopt Urgency Ordinance No. 1263, Establishing a 45-day temporary moratorium on the establishment or expansion of car washes within City limits during the pendency of the City's review and adoption of zoning regulations for such uses; and
2. Authorize Interim City Manager to direct the Planning Division and Planning Commission review the development standards for Car Washes, and survey development standards for Car Washes in other cities.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM THE MONTEBELLO BREWERS BASEBALL CORPORATION REQUESTING A LONG TERM RESERVATION, APPROVAL TO HOST TWO BASEBALL TOURNAMENTS, AND FEE WAIVER FOR THE USE OF FIELDS AT NEW TEMPLE AND SHIVELY PARK

The Montebello Brewers Baseball Corporation (Brewers) are requesting a long-term reservation from February 1, 2023 to December 31, 2023, approval of two (2) baseball tournaments, and a reservation fee waiver for the use of the Dean L. Shively Park and New Temple Park fields Monday through Friday from 6:00 p.m. to 8:30 p.m. and Saturdays and Sundays from 8:00 a.m. to 6:00 p.m. to host scheduled practices, games, and tournaments.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by the Brewers for a long-term reservation, approval to host two (2) baseball tournaments and a fee waiver in the total amount of \$61,150.00.

12. COUNCILMEMBERS' AGENDA

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: Interim City Manager

14. ADJOURNMENT

In memory of Mrs. Linda Taylor, mother of City Attorney Anthony R. Taylor and Mr. Juan Castaneda, long-time resident of South El Monte to Tuesday, January 24, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 5th day of January 2023.



City Clerk, CMC