

Gloria Olmos, Mayor/Chair
Richard Angel, Mayor Pro Tem/ Vice
Chair
Manuel Acosta, Councilmember/
Boardmember
Rudy Bojorquez, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember



Rene Salas, Interim City
Manager/Executive Director
Donna G. Schwartz, City
Clerk/Secretary
Anthony R. Taylor, City
Attorney/General Counsel

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

January 24, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

*****SPECIAL NOTICE REGARDING COVID-19*****

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>
Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Rudy Bojorquez

3. INVOCATION

Pastor Don Antelo, Calvary Chapel of South El Monte

4. PRESENTATIONS

4.a. Presentation of Years of Service Awards to City Employees

4.b. Presentation of Plaque to Ben Lira for his Commitment to the Youth Boxing Program

4.c. Sheriff's Department Report for the Month of December

4.d. Code Enforcement and Public Safety Department Report for the Month of December

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JANUARY 10, 2023

Staff is requesting approval of Minutes for the January 10, 2023 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of January 10, 2023.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-06, APPROVING WARRANTS FOR THE PERIOD OF JANUARY 11, 2023 THROUGH JANUARY 24, 2023

Authorizing payment of City expenditures for the period of January 11, 2023 through January 24, 2023, totaling \$826,233.33.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-06, authorizing payment of City expenditures.

7.c. ADOPTION OF ORDINANCE NO. 1262, ESTABLISHING A COMMISSION FOR THE ADVANCEMENT OF WOMEN AND GIRLS AND ADDING CHAPTER 2.50, "COMMISSION FOR THE ADVANCEMENT OF WOMEN AND GIRLS," UNDER TITLE 2, "ADMINISTRATION AND PERSONNEL" TO THE SOUTH EL MONTE MUNICIPAL CODE

At a regular City Council meeting held on Tuesday, January 14, 2023, City Council waived first reading and introduced Ordinance No. 1263, Establishing a Commission for the Advancement of Women and Girls and Adding Chapter 2.50, "Commission for the Advancement of Women and Girls," under Title 2 "Administration and Personnel."

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1262.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-07, AUTHORIZING THE SALE OF CITY OWNED OBSOLETE (SURPLUS) VEHICLES

Staff is requesting authorization from the City Council for the sale of eleven obsolete (surplus) vehicles that are no longer used by the City.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-07, authorizing the sale of eleven obsolete City Vehicles and;
2. Authorize Interim City Manager or designee to hire an auction company to dispose of the obsolete vehicles.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-08, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO KIMLEY-HORN AND ASSOCIATES, INC. FOR DESIGN SERVICES FOR TRAFFIC SIGNAL IMPROVEMENTS AT LEE AVE & GARVEY AVE AND DURFEE AVE & PECK RD - MICHAEL HUNT DRIVE

Award of contract for traffic improvement projects at Lee Ave. & Garvey Ave., and Durfee Ave. & Peck Rd. at Michael Hunt Dr.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-08, awarding a PSA to Kimley-Horn and Associates, Inc. for Design Services for Traffic Signal Improvements at Lee Ave. & Garvey Ave. and Durfee Ave. & Peck Rd. - Michael Hunt Dr. Project in the amount of \$62,226.45; and
2. Authorize Interim City Manager or designee to negotiate and execute the agreement.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-09, APPROVING FIRST AMENDMENT TO THE CONTRACT SERVICES AGREEMENT WITH TRANSTECH ENGINEERS, INC. TO PROVIDE PUBLIC OUTREACH SERVICES FOR CIVIC CENTER AND INTERJURISDICTIONAL BICYCLE LANES PROJECT

The project includes installation of bicycle and pedestrian mobility improvements along Santa Anita Avenue and Tyler Avenue. The project is currently in the preliminary/concept design phase, and staff seeks City Council approval of a First Amendment to the Contract Services Agreement with Transtech Engineers to provide public outreach services for the Civic Center and Interjurisdictional Bicycle Lanes Project.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-09, approving First Amendment to the Contract Services Agreement with Transtech Engineers, Inc. to provide Public Outreach Services for the Civic Center and Interjurisdictional Bicycle Lanes Project in the amount of \$82,742.
2. Authorize Interim City Manager or designee to negotiate and execute the agreement.

CONSENT CALENDAR (CONTINUED)

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-10, APPROVING AMENDMENT NO. 11 TO AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES

On June 14, 2022, a one-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the "County") and the City of South El Monte (the "City") was entered into to assist with the funding for the City's Elderly Nutrition Program Services (the "Agreement") for Fiscal Year 2022-2023. This Amendment will increase the allocated baseline funding from \$484,000.00 to \$494,865.00 resulting in an increase of \$10,865.00 for Fiscal Year (FY) 2022-23 only for the purchase of approved equipment items that will be used for the provision of the Elderly Nutrition Program (ENP).

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-10, approving Amendment No. 11 to extend existing agreement Subaward Number ENP202110 with the County of Los Angeles; and
2. Authorize Interim City Manager, or designee, to execute the agreement.

7.h. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-11, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) ET SEQ. FOR THE PERIOD OF JANUARY 24, 2023 THROUGH FEBRUARY 15, 2023

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 23-11 proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of January 24, 2023 through February 15, 2023.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-11, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period from January 24, 2023 through February 15, 2023.

CONSENT CALENDAR (CONTINUED)

7.i. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-12, AMENDING RESOLUTION 23-04, CHANGING THE PUBLIC HEARING DATE FOR METRO FISCAL YEAR 2023 FEDERAL TRANSIT ADMINISTRATION SECTION 5310 PROGRAM FOR ELIGIBLE PROJECTS**

On January 3, 2023, the City Council approved Resolution No. 23-04, calling for a public hearing on February 14, 2023. A new resolution needs to be adopted to Amend Resolution No 23-04, changing the public hearing date to February 22, 2023 in order to be in compliance with Metro's 30-day public hearing notice.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-12, Amending Resolution No. 23-04, Calling for a Public Hearing on February 22, 2023, to Identify Nonprofit Organizations Readily Available to Provide Services for Public Transportation Projects Under the Federal Transit Administration Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

8. **PUBLIC HEARINGS**

8.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-13, AUTHORIZING THE ALLOCATION OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR (FY) 2023–24**

Provide the Council with recommendations for the use of the City's estimated FY 2023–24 CDBG allocation, acknowledging the priority of need and eligibility. The Public Notice was posted December 22, 2022.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony;
3. Adopt Resolution No. 23-13, Authorizing the Allocation of the Community Development Block Grant (CDBG) Funds for Fiscal Year 2023-24;
4. Authorizing Interim City Manager to execute agreement for the Fiscal Year 2022–23 CDBG project with the Los Angeles County Development Authority (LACDA), subject to approved as to form by the City Attorney; and
5. Authorize Interim City Manager to adjust the project budget, as necessary, to account for final CDBG allocations and any amounts unexpended at the close of FY 2022-23.

9. GENERAL BUSINESS

9.a. APPOINTMENT OF COUNCIL DELEGATE TO THE CALIFORNIA CONTRACT CITIES ASSOCIATION

Mayor to appoint a delegate to the California Contract Cities Association.

RECOMMENDED ACTION: Staff recommends City Council approve the Mayor's appointment of a delegate to the California Contract Cities Association.

9.b. UPDATE TO THE CONCEPT FOR THE ROSEMEAD BOULEVARD CORRIDOR ENHANCEMENT PLAN AND THE SAN GABRIEL VALLEY TRANSIT FEASIBILITY STUDY

The City of South El Monte received funding from Caltrans through a Sustainable Communities Grant (State SB-1) to prepare planning level documents for the Rosemead Boulevard Corridor. The plan has conceptualized Rosemead Boulevard as a multi-modal corridor that engages participants in active and safe modes of transportation. The project examined traffic calming strategies to increase pedestrian safety and improve the City's existing bicycle network and quality of public transport. During this study, staff was aware of Metro's and San Gabriel Valley Council of Government's Transit Feasibility Study that included Rosemead Blvd.

RECOMMENDED ACTION: Staff recommends City Council:

1. Receive presentations by Metro/San Gabriel Valley Council of Government (SGVCOG) Staff and Alta consulting;
2. Provide comments on SGVCOG's Bus Rapid Transit BRT study and the Rosemead Blvd. Corridor Enhancement Study;
3. Instruct the Alta consultant to prepare the draft study that includes the City Council's comments to the design concept and present it before the community at the final outreach scheduled per the grant timeline; and
4. Alta Consulting to present the final draft before the City Council at the February 24, 2023 council meeting.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-14, APPROVING THE APPOINTMENT OF RENE SALAS AS CITY MANAGER AND APPROVAL OF CITY MANAGER EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Rene Salas as City Manager and approve his employment contract for services as City Manager.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-14, approving the employment agreement between the City and Rene Salas for the position of City Manager and authorizing the Mayor to execute the employment agreement. In the alternative, Staff recommends City Council provide additional direction regarding the

employment agreement.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM SOUTH EL MONTE NATIONAL LITTLE LEAGUE REQUESTING A FACILITY FEE WAIVER FOR THE USE OF NEW TEMPLE PARK FIELDS AND THE COMMUNITY CENTER GYM, CONSIDERATION TO WAIVE THE PARK LIGHTING FEES, AND CONSIDERATION TO WAIVE THE FEES FOR THE INSTALLATION AND TEAR DOWN OF THE FIELD FENCES

The South El Monte National Little League (SEMNLL) is requesting reservation facility fee waivers for the use of New Temple Park fields and the Community Center Gymnasium and requesting the City Council consider waiving the reservation light fees and the associated labor cost incurred to install and remove five (5) fences at New Temple Park.

RECOMMENDED ACTION: Staff recommend City Council discuss and consider the facility reservation fee waiver request for the use of the New Temple Park fields and Community Center Gymnasium, and discuss the request to waive the light fees and the associated labor cost incurred to install and remove five (5) fences at New Temple Park.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9 – (three cases)

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

Successor Agency meeting next page.

SUCCESSOR AGENCY MEETING

16. CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Bojorquez, Delgado, Vice Chair Angel, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Board, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Board objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Board as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Board shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR OCTOBER 25, 2022

Staff is requesting approval of Minutes for the October 25, 2022 Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of October 25, 2022.

20. EXECUTIVE DIRECTOR'S AGENDA

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

22. RECONVENE AND ADJOURN COUNCIL MEETING

Tuesday, February 14, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 19th day of January 2023.

A handwritten signature in blue ink, reading "Donna G. Schwartz", with a long, sweeping flourish extending to the right.

City Clerk, CMC