

Gloria Olmos, Mayor
Richard Angel, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Hector Delgado, Councilmember



Rene Salas, City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

May 9, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 652-3180
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Angel

3. INVOCATION

William Gil, Knights of Columbus

4. PRESENTATIONS

4.a. Presentation to Active Military Banner Program Participant, James Diego Velazquez, Private First Class / E-3, Actively Serving in the United States Army

4.b. Certificates of Recognition Presented to the South El Monte High School Future Business Leaders of America (FBLA) Club for Their Assistance at South El Monte's 2023 State of the City and a Donation to the Club Presented by the El Monte/South El Monte Chamber of Commerce

4.c. Presentation by Michael Cacciotti, Governing Board Vice Chair (also City of South Pasadena Councilmember), South Coast Air Quality Management District on Air Quality Updates

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF APRIL 25, 2023

Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-35, APPROVING WARRANTS FOR THE PERIOD OF APRIL 26, 2023 THROUGH MAY 9, 2023

Authorizing payment of City expenditures for the period of April 26, 2023 through May 9, 2023, totaling \$1,072,038.24.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-35, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NOS. 23-36 to 23-41, CREATING NEW CLASSIFICATIONS AND UPDATING CERTAIN JOB DESCRIPTIONS

Approval of the attached resolutions would create the new classifications of Community Development Analyst, Senior Accounting Specialist, Recreation Manager, and Transportation and Senior Services Manager and associated compensation ranges. The job title of Personnel Analyst would be changed to Human Resources Analyst and updates/revisions to the current class specifications for Accountant and Human Resources Analyst would be approved. The City Manager also seeks authorization to increase from 1 to 2 Permit Technician positions.

RECOMMENDED ACTION: Staff recommends the City Council adopt the attached Resolutions No. 23-36 to 23-41 adding the positions of Community Development Analyst, Recreation Manager, Senior Accounting Specialist, and Transportation and Senior Services Manager; changing job title of Personnel Analyst to Human Resources Analyst and updating the class specification; and adopting revised Accountant class specification; and 2) authorize the City Manager to increase the number of Permit Technicians from 1 to 2.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-42, APPROVING AGREEMENT WITH VAN LANT & FANKHANEL LLP FOR AUDITING SERVICES

Approve entering into a three-year agreement with Van Lant & Fankhanel (VLF) to obtain auditing services.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-42, approving entering into a three (3) year agreement with VLF to obtain auditing services.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-43, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO WEST & ASSOCIATES ENGINEERING, INC. FOR DESIGN SERVICES FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN SAFETY PROJECT, ATP CYCLE 5

Award of contract for Safe Routes to School Pedestrian Safety Project at 23 locations within school sites around the City.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-43, awarding a PSA to West & Associates Engineering, Inc. for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project (ATP CYCLE 5) in the amount of \$127,500; and
2. Authorize City Manager or designee to negotiate and execute the agreement.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-44, APPROVING SUBMITTAL OF APPLICATION FOR A SPECIFIED GRANT FROM THE 2022-2023 BUDGET STATE LEGISLATURE, AB178 CH.45 SECTION 233.19.56 (B) (1) (K) GRANT FUNDS FOR THE RENOVATION OF NEW TEMPLE PARK FACILITIES.

The City was allocated \$200,000 in specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) Program. Funds are intended for New Temple Park facilities renovations and staff wishes to submit an application packet before grant payments can be approved.

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 23-44, approving submittal of the specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) program for New Temple Park facilities renovation project.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-45, ADOPTING THE CITY OF SOUTH EL MONTE 2022-2023 ENGINEERING AND TRAFFIC SURVEY (SPEED SURVEY)

The City of South El Monte staff completed an Engineering and Traffic Survey (Speed Survey) for (23) street segments citywide and prepared the City of South El Monte 2022-2023 Engineering and Traffic Survey. A resolution is required to be adopted by the City Council to set and establish citywide speed limits to be upheld by the courts.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-45, approving the Certification of the City of South El Monte 2022-2023 Engineering and Traffic Survey for (23) street segments Citywide for the establishment of speed limits.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER HECTOR DELGADO

1. Discussion on Funding the /Dedicated Los Angeles Sheriffs' Department (LASD) Sergeant Position.

RECOMMENDED ACTION: Discussion and/or Action.

2. Discussion on Property Maintenance for Businesses and Residential Homes.

RECOMMENDED ACTION: Discussion and/or Action.

12.b. MAYOR GLORIA OLMOS

1. Consideration of Waiving the Fees for the use of the Community Center by South El Monte High School Basketball Team for Their Annual Awards Banquet.

RECOMMENDED ACTION: Discussion and/or Action.

2. Consideration of Reinstating the Already Budgeted High School Internship Program That was Put on Hold Due to The Pandemic.

RECOMMENDED ACTION: Discussion and/or Action.

13. CLOSED SESSION - None

14. ADJOURNMENT

To an Adjourned Regular Meeting on Wednesday, May 24, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 4th day of May 2023.

A handwritten signature in blue ink, reading "Donna G. Schwartz", with a long, sweeping flourish extending to the right.

City Clerk, CMC