

Gloria Olmos, Mayor
Richard Angel, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Hector Delgado, Councilmember



Rene Salas, City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

May 9, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 652-3180
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Angel

3. INVOCATION

William Gil, Knights of Columbus

4. PRESENTATIONS

4.a. Presentation to Active Military Banner Program Participant, James Diego Velazquez, Private First Class / E-3, Actively Serving in the United States Army

4.b. Certificates of Recognition Presented to the South El Monte High School Future Business Leaders of America (FBLA) Club for Their Assistance at South El Monte's 2023 State of the City and a Donation to the Club Presented by the El Monte/South El Monte Chamber of Commerce

4.c. Presentation by Michael Cacciotti, Governing Board Vice Chair (also City of South Pasadena Councilmember), South Coast Air Quality Management District on Air Quality Updates

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF APRIL 25, 2023

Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-35, APPROVING WARRANTS FOR THE PERIOD OF APRIL 26, 2023 THROUGH MAY 9, 2023

Authorizing payment of City expenditures for the period of April 26, 2023 through May 9, 2023, totaling \$1,072,038.24.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-35, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NOS. 23-36 to 23-41, CREATING NEW CLASSIFICATIONS AND UPDATING CERTAIN JOB DESCRIPTIONS

Approval of the attached resolutions would create the new classifications of Community Development Analyst, Senior Accounting Specialist, Recreation Manager, and Transportation and Senior Services Manager and associated compensation ranges. The job title of Personnel Analyst would be changed to Human Resources Analyst and updates/revisions to the current class specifications for Accountant and Human Resources Analyst would be approved. The City Manager also seeks authorization to increase from 1 to 2 Permit Technician positions.

RECOMMENDED ACTION: Staff recommends the City Council adopt the attached Resolutions No. 23-36 to 23-41 adding the positions of Community Development Analyst, Recreation Manager, Senior Accounting Specialist, and Transportation and Senior Services Manager; changing job title of Personnel Analyst to Human Resources Analyst and updating the class specification; and adopting revised Accountant class specification; and 2) authorize the City Manager to increase the number of Permit Technicians from 1 to 2.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-42, APPROVING AGREEMENT WITH VAN LANT & FANKHANEL LLP FOR AUDITING SERVICES

Approve entering into a three-year agreement with Van Lant & Fankhanel (VLF) to obtain auditing services.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-42, approving entering into a three (3) year agreement with VLF to obtain auditing services.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-43, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO WEST & ASSOCIATES ENGINEERING, INC. FOR DESIGN SERVICES FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN SAFETY PROJECT, ATP CYCLE 5

Award of contract for Safe Routes to School Pedestrian Safety Project at 23 locations within school sites around the City.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-43, awarding a PSA to West & Associates Engineering, Inc. for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project (ATP CYCLE 5) in the amount of \$127,500; and
2. Authorize City Manager or designee to negotiate and execute the agreement.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-44, APPROVING SUBMITTAL OF APPLICATION FOR A SPECIFIED GRANT FROM THE 2022-2023 BUDGET STATE LEGISLATURE, AB178 CH.45 SECTION 233.19.56 (B) (1) (K) GRANT FUNDS FOR THE RENOVATION OF NEW TEMPLE PARK FACILITIES.

The City was allocated \$200,000 in specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) Program. Funds are intended for New Temple Park facilities renovations and staff wishes to submit an application packet before grant payments can be approved.

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 23-44, approving submittal of the specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) program for New Temple Park facilities renovation project.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-45, ADOPTING THE CITY OF SOUTH EL MONTE 2022-2023 ENGINEERING AND TRAFFIC SURVEY (SPEED SURVEY)

The City of South El Monte staff completed an Engineering and Traffic Survey (Speed Survey) for (23) street segments citywide and prepared the City of South El Monte 2022-2023 Engineering and Traffic Survey. A resolution is required to be adopted by the City Council to set and establish citywide speed limits to be upheld by the courts.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-45, approving the Certification of the City of South El Monte 2022-2023 Engineering and Traffic Survey for (23) street segments Citywide for the establishment of speed limits.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER HECTOR DELGADO

1. Discussion on Funding the /Dedicated Los Angeles Sheriffs' Department (LASD) Sergeant Position.

RECOMMENDED ACTION: Discussion and/or Action.

2. Discussion on Property Maintenance for Businesses and Residential Homes.

RECOMMENDED ACTION: Discussion and/or Action.

12.b. MAYOR GLORIA OLMOS

1. Consideration of Waiving the Fees for the use of the Community Center by South El Monte High School Basketball Team for Their Annual Awards Banquet.

RECOMMENDED ACTION: Discussion and/or Action.

2. Consideration of Reinstating the Already Budgeted High School Internship Program That was Put on Hold Due to The Pandemic.

RECOMMENDED ACTION: Discussion and/or Action.

13. CLOSED SESSION - None

14. ADJOURNMENT

To an Adjourned Regular Meeting on Wednesday, May 24, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 4th day of May 2023.

A handwritten signature in blue ink, reading "Donna G. Schwartz", with a long, sweeping flourish extending to the right.

City Clerk, CMC



City Council Agenda Report

Agenda Item No. 4.a.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: Presentation to Active Military Banner Program Participant, James Diego Velazquez, Private First Class / E-3, Actively Serving in the United States Army

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.b.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: Certificates of Recognition Presented to the South El Monte High School Future Business Leaders of America (FBLA) Club for Their Assistance at South El Monte's 2023 State of the City and a Donation to the Club Presented by the El Monte/South El Monte Chamber of Commerce

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.c.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: Presentation by Michael Cacciotti, Governing Board Vice Chair (also City of South Pasadena Councilmember), South Coast Air Quality Management District on Air Quality Updates

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Presentation

Michael Cacciotti

Governing Board Vice Chair

South Coast Air Quality Management District

Council Member, South Pasadena

Representing the Cities of Los Angeles County, Eastern Region



34 Cities - 2 million residents

AIR QUALITY UPDATE - CITY OF SOUTH EL MONTE

May 9, 2023, at 6 p.m.



SOUTH COAST AIR QUALITY MANAGEMENT DISTRICT

1976 - Formed to Meet Federal & State Health Standards for Air Pollution



Congressman Jerry Lewis - R (CA-41) appeals for clean air on January 8, 1970; as an Assemblyman with a petition of more than 140,000 Inland Empire signatures. Lewis on the left and Lieutenant Governor Ed Reinecke on the right are joined by other members of the California Legislature in a joint effort to reduce air pollution.



One-third of all US containerized cargo

SOURCES OF AIR POLLUTION

STATIONARY SOURCES = 20%



Cleaners &
Solvents



Paint



Autobody



Gas Stations



Power Plant
& Industry



Refineries

MOBILE SOURCES = 80%



Oceangoing
Vessels



Airplanes



Trains



Trucks



Off-road
Equipment



Cars

**SOUTH COAST AIR BASIN DOES *NOT* MEET FEDERAL STANDARDS FOR OZONE (aka SMOG)
and PM2.5 (Particulate Matter)**

AIR POLLUTION IN SOUTH COAST REGION

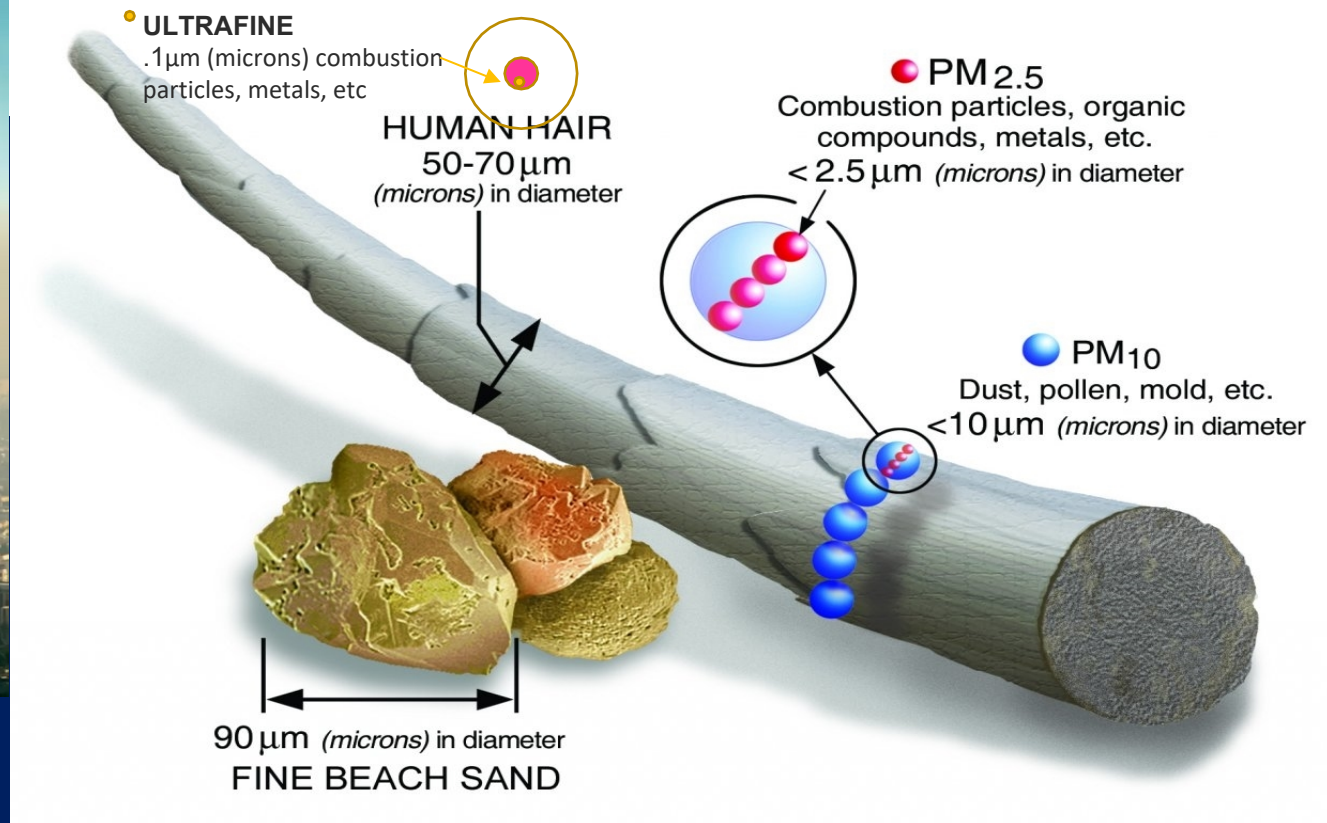
OZONE (aka SMOG)



Formed in atmosphere through chemical reaction of air pollutants - nitrogen oxides (NO_x) and volatile organic chemicals (VOCs) - in presence of sunlight.

- The largest source of NO_x are ships, aircraft, off-road equipment, heavy-duty trucks and locomotives.

Particulate Matter 2.5 (PM_{2.5})



Fine inhalable particles emitted directly or formed in atmosphere through a chemical reaction of gases, including NO_x and other pollutants.

- Direct sources of air pollutants are road dust, diesel soot, combustion engines.

HEALTH IMPACTS

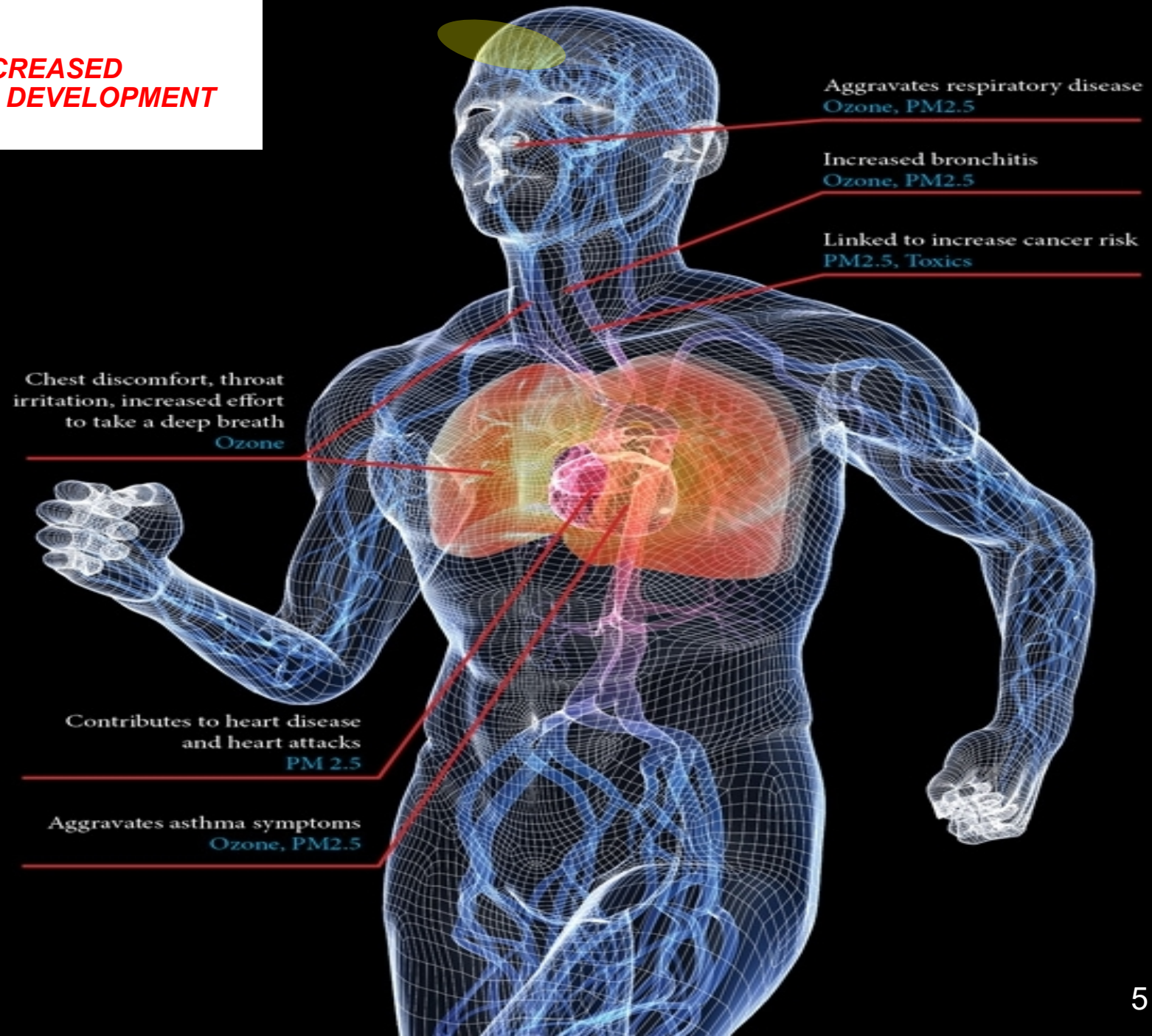
RESPIRATORY, CARDIOVASCULAR, METABOLIC, INCREASED CANCER RISK, COGNITIVE, PHYSICAL & COGNITIVE DEVELOPMENT FOR CHILDREN

“Mom’s Exposure to Dirty Air in Pregnancy Could Harm a Toddler’s Development” – USNews.com, 1/26/2023

“Even Brief Exposure to Air Pollution has Rapid Impacts on the Brain” – Neurosciencenews.com, 1/24/23

“Clearing Air Pollution Helps Clear the Fog of Aging – And May Cut the Risk of Dementia” – Kaiser Health News, 9/20/22

“Scientists Find Clues to How Air Pollution May Trigger Lung Cancer” – CNN Health, 9/12/22



HEALTH IMPACTS

MEETING AIR STANDARDS = MAJOR PUBLIC HEALTH BENEFITS

Prevent Premature Deaths	Prevent Hospitalizations	Prevent Work and School Loss Days	Potential Annual Monetized Public Health Benefits*
1,500 / year	8,700 / year	163,000 / year	\$19.4 Billion
			
In comparison, ~1,350 traffic fatalities in 2019 in South Coast region	Affects on children: Low Birth Weight, Lung Growth, Asthma	Impacts are highest in Environmental Justice (EJ) communities	From higher cancer risk, respiratory & cardiovascular diseases, greater susceptibility to infections

* <http://www.aqmd.gov/home/air-quality/clean-air-plans/air-quality-mgt-plan/socioeconomic-analysis>
http://publichealth.lacounty.gov/mch/AsthmaCoalition/docs/BenefitsofMeetingCleanAirStandards_11_06_08.pdf

Progress & Challenges:

...MEETING HEALTH-BASED AIR QUALITY STANDARDS

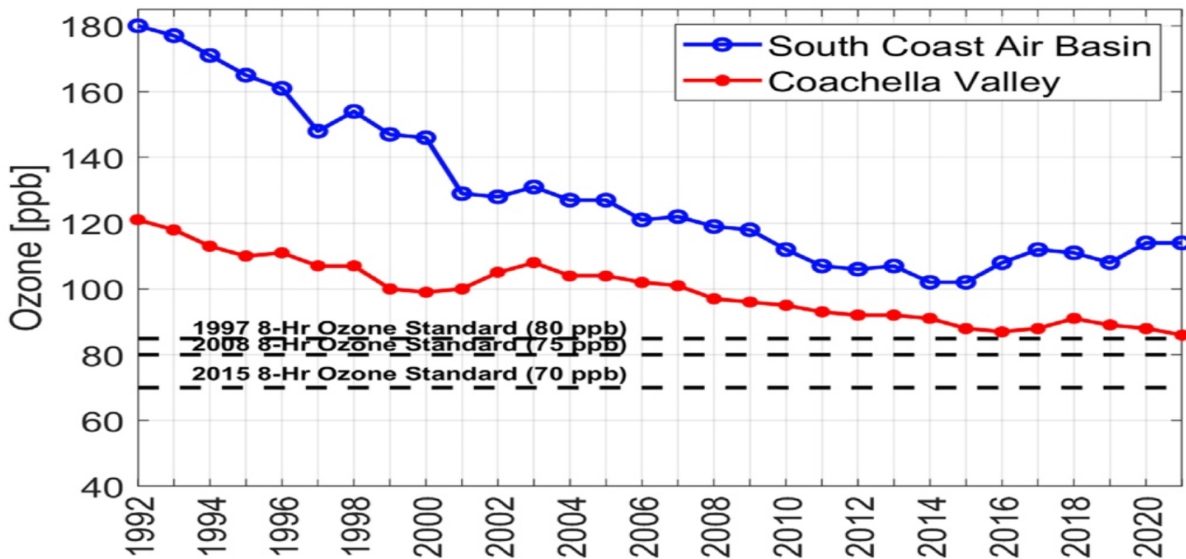
GOOD NEWS

- Air Pollution & Air Toxics Greatly Reduced

AIR POLLUTION



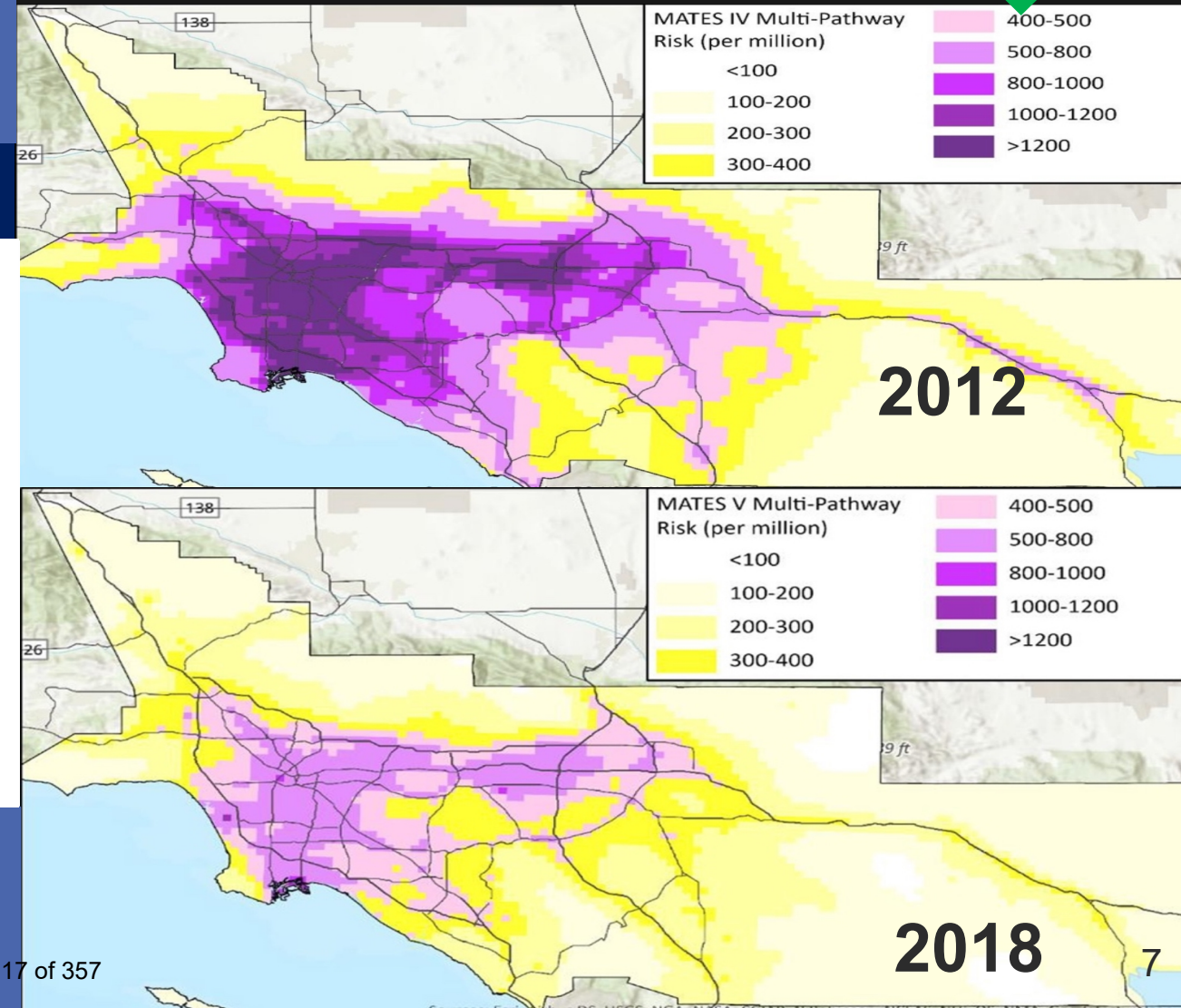
8-Hour Ozone Design Values



From 2012 to 2018:

*Cancer risk decreased from
997 in-a-million to 454 in-a-million*

CANCER CAUSING AIR TOXICS



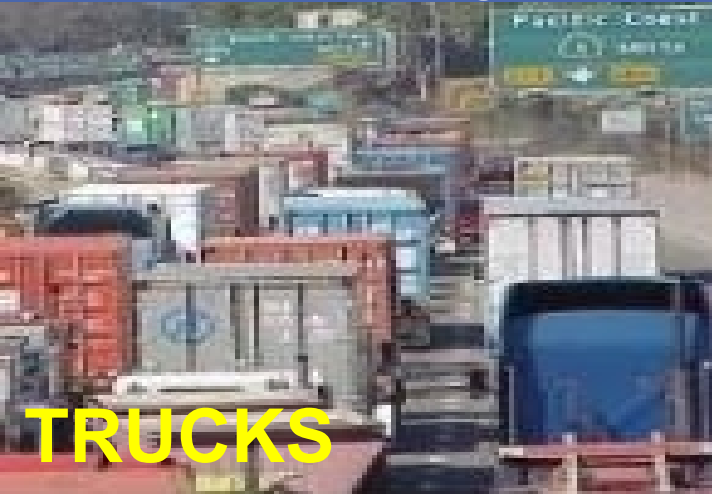
Progress & Challenges:

...MEETING HEALTH-BASED AIR QUALITY STANDARDS

BAD NEWS

- Our Region has Some of the Worst Air Quality in Nation:

Mobile Sources Contribute Over 80% of Air Pollution in Region



TRUCKS



PLANES



TRAINS



OFF-ROAD



SHIPS

What If...?

SOUTH COAST AIR BASIN DOES *NOT* MEET FEDERAL STANDARDS FOR OZONE (aka SMOG) and PM2.5 (Particulate Matter)

U.S. EPA

- National air quality standards
- Regulates sources
 - Stationary
 - Mobile
- Sanctions on states

CARB

- Regulates mobile sources
- Incentivizes Technologies
 - Infrastructure
 - Mobile Source

South Coast AQMD

- Plans to meet national air quality standards
- Regulates
 - Stationary sources
 - Mobile (limited)
- Incentivizes
 - Mobile sources

If South Coast Air Basin does not meet federal standards under Clean Air Act * ... sanctions could be triggered. Preliminary estimated costs:



Stationary Sources:
\$40-50 million per year
in additional fees or
permitting costs



Federal Highway
Funding: \$600 million
per year before
considering Bipartisan
Infrastructure Law



Federal
Implementation Plan:
unknown costs, but
anticipated to be high

* There are several deadlines for multiple standards. Some impending deadlines are in **2023, 2031, 2037.**

Road to Clean Air

... Residential Incentives

Visit <http://www.aqmd.gov/home/programs> or use QR Code to learn more about AQMD Incentive Programs



CLEAN FURNACE



Up to \$1,500
for **CLEANair**
Furnace
Rebate
Program*

ELECTRIC LAWNMOWER



Up to \$250
per
**Electric
Lawnmower**

EV CHARGER



\$250 or more
Rebate for
Level 2
(240V) EV
Charger

REPLACE YOUR RIDE



Up to \$9,500
for clean air
vehicle,
transit passes,
car-sharing, or
an e-bike

* New program in development for zero-emission appliances for space and water heating.

Road to Clean Air

... Commercial & City Incentives

Visit <http://www.aqmd.gov/home/programs> or use QR Code to learn more about South Coast AQMD Incentive Programs



Total investment program wide since 2008: \$1.2B

Up to 85% Discount
New program: Commercial Landscaping Equipment

Charging & Fueling Infrastructure

Vehicles: Light, Medium & Heavy-Duty

Off-Road Equipment, Marine Vessels & Locomotives



CLEAN AIR INVESTMENTS IN THE CITY OF SOUTH EL MONTE



Clean Air Funds – 2008 to Present

- \$147,200
- 71-count of equipment/vehicle/station
- Program: Clean Fuels, Replace Your Ride



Mobile Source Air Pollution Reduction Review Committee (MSRC)

\$30,000 – EV charging infrastructure
www.CleanTransportationFunding.org



AB 2766 Motor Vehicle Subvention Funds

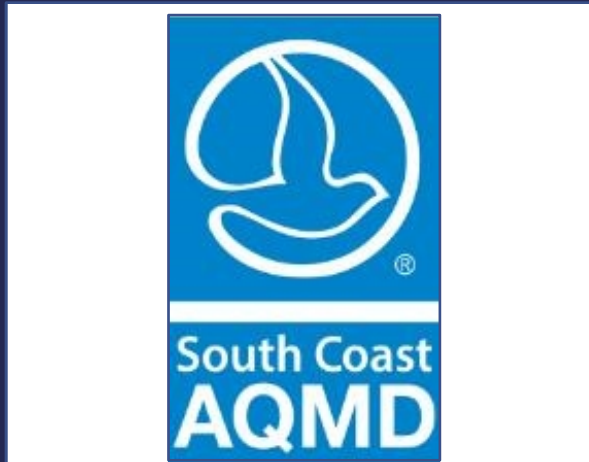
(Funding to Cities to reduce air pollution from motor vehicles)

- 2020-21 balance: \$89,687
2021-22 disbursed: \$27,222.09
- Recent projects: Fuel Efficient Vehicle Program, Electric Riding Mower



Access Services & Protect Your Health:

SOUTH COAST AQMD



Small Business Assistance

1-800-388-2121

Complaint Hotline

1-800-CUT-SMOG or

1-800-288-7664



Free mobile phone App

for real time air quality information, alerts, and to file complaints



Provides air quality information at community level from 39 permanent multi-pollutant and 4 single-pollutant air monitoring sites



Free "Sensor Educational Toolkit" to the public to learn about low-cost sensors

CONTACT US

Ways to Stay Connected @SouthCoastAQMD

Michael Cacciotti
Vice Chair, South Coast AQMD
Councilmember, South Pasadena

Board Consultant: Wes Reutimann
Email: wesleyreutimann@gmail.com

THANK YOU



Twitter



Facebook



YouTube



Instagram



City Council Agenda Report

Agenda Item No. 7.a.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF APRIL 25, 2023

SUMMARY: Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the April 25, 2023 Regular City Council Meeting.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Minutes

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, APRIL 25, 2023 - 6:00 PM**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:00 PM

PRESENT: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos

ABSENT: Councilmember(s): None.

STAFF PRESENT: Rene Salas, City Manager; Anthony R. Taylor, City Attorney;
Masami Higa, Finance Director; Guillermo Arreola, Planning Manager; Donna G.
Schwartz, City Clerk; and Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via
teleconference.

2. PLEDGE OF ALLEGIANCE – Mayor Gloria Olmos led the Pledge of Allegiance.

3. INVOCATION – Paola Lara, Deputy City Clerk, City of South El Monte, offered
the Invocation.

Approval of Agenda was moved before Presentations for action.

**5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF
ORDINANCES**

Mayor Olmos requested Item 9.b. be moved up for discussion and action before
Presentations and announced Item 4.d. would be continued to the next City
Council meeting.

A motion was made by Councilmember Delgado, seconded by Councilmember
Acosta to approve the agenda as amended, move up Item 9.b. for discussion
and action, and continue Item 4.d. to the next City Council meeting. Motion
passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel
and Mayor Olmos

NAYS: Councilmember(s): None

9.b. CONSIDERATION TO SUPPORT FLAG OF VALOR EVENT BY APPROVING THE USE OF TWO PORTABLE LIGHT TOWERS AT NO COST

Mayor Olmos announced the item.

A motion was made by Councilmember Delgado, seconded by Mayor Pro Tem Angel, to approve waiving the cost to use two city-owned portable light towers for the Flags of Valor event in the estimated cost of \$816. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel and Mayor Olmos

NAYS: Councilmember(s): None

4. PRESENTATIONS

4.a. Mayor Pro Tem Angel and City Council presented a Certificate of Recognition to Mayor Olmos in recognition of being named Distinguished Woman of the Year 2013.

4.b. Mayor Olmos and City Council presented a proclamation Proclaiming "April 30 through May 6, 2023, as Municipal Clerks Week."

4.c. Mayor Olmos and City Council presented Certificates of Recognition to the South El Monte High School Academic Decathlon Team congratulating their Top 10 Ranking in the 2023 Los Angeles County of Education Academic Decathlon Competition.

Crystal Lopez, representing Senator Susan Rubio's Office, also presented Certificates of Recognition to the South El Monte High School Academic Decathlon Team.

4.d. Item 4.d. was continued to the next City Council meeting under Approval of Agenda - Presentation by Nicholas Ryu, Sustainability and Natural Resources Manager, San Gabriel Valley Council of Governments on Food Recovery Program

4.e. City Council received a report from the Sheriff's Department and discussed matters concerning law enforcement in the City for the month of March.

4.f. City Council received a report from Code Enforcement and Public Safety Supervisor Joe Martinez on code enforcement and public safety activities for the month of March.

Councilmember Delgado directed staff to include more information in the report about the parking citations categorized as "other."

4.g. Brian Moncrief, Senior Vice President, Kosmont & Associates, Inc. presented a PowerPoint on Surplus Land Act Regulations Under State Law for Sale of Real Property Owned by a City.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Council took action for Approval of Agenda after Invocation.

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Cindy Wu, Mountainview School District Board Member, informed City Council that at that the annual "Speak Up" event, a 6th grade South El Monte resident presented feedback for the City of South El Monte. Ms. Wu hopes to bring the student to a future Council meeting so she can speak during public comment. Ms. Wu also invited City Council to the Monte Vista Elementary School Promotion.
2. Crystal Lopez, representing Senator Susan Rubio's Office, provided an update on the legislative bills and efforts Senator Susan Rubio has been working on.
3. Robert Franco, the new Human Resources/Risk Manager, City of South El Monte, introduced himself to City Council and stated he looks forward to working with Council, staff, and serving the City.

There being no further comment, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

A motion was made by Councilmember Bojorquez, seconded by Councilmember Delgado to approve the Consent Calendar. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel and Mayor Olmos
NAYS: Councilmember(s): None

- 7.a.** Approved the Minutes of the Regular City Council Meeting of April 11, 2023.
- 7.b.** Adopted Resolution No. 23-32, authorizing payment of City expenditures for the period of April 12, 2023, through April 25, 2023, totaling \$499,155.93.

- 7.c. Adopted Resolution No. 23-33, awarding an agreement to The Sauce Creative Services for Newsletter Publishing Services, and authorized Mayor to execute agreement.

8. PUBLIC HEARINGS

8.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-34, AUTHORIZING THE ALLOCATION AND REPROGRAMMING OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS TO THE PAVEMENT REHABILITATION PROJECT FOR FISCAL YEAR 2023-2024**

Mayor Olmos announced the item and City Manager Rene Salas presented the staff report.

Mayor Olmos opened the public hearing.

Mayor Olmos opened public comment, there being none, closed public comment.

A motion was made by Councilmember Acosta, seconded by Mayor Pro Tem Angel, to adopt Resolution No. 23-34, approving the re-programming of Fiscal Year 2022-2023 CDBG funds for the Pavement Rehabilitation Project (Includes the following streets: Chico Avenue from Rush Street to Garvey Avenue; Klingerman Street from Chico Avenue to Central Avenue, Floradale Avenue from Thienes Avenue to Rush Street) to the Fiscal Year 2023-2024 CDBG project list allocation and approve allocating an unprogrammed balance of \$231,270 to the Fiscal Year 2023-2024 Pavement Rehabilitation Project (Includes the following streets: Chico Avenue from Rush Street to Garvey Avenue; Klingerman Street from Chico Avenue to Central Avenue, Floradale Avenue from Thienes Avenue to Rush); and authorize the City Manager to execute an agreement, if required, for this CDBG project with the Los Angeles County Development Authority (LACDA), subject to approval as to form by the City Attorney and authorize the City Manager to adjust the project budget, as necessary, to take into account the final CDBG allocations and any amounts unexpended at the close of Fiscal Year 2022-2023. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel and Mayor Olmos

NAYS: Councilmember(s): None

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF URGENCY ORDINANCE NO. 1265-U, ESTABLISHING A 45-DAY TEMPORARY MORATORIUM ON THE ESTABLISHMENT OF NEW, OR EXPANSION OF ANY EXISTING AUTOMOTIVE AND TRAILER SALES BUSINESSES WITHIN CITY LIMITS DURING THE PENDENCY OF THE CITY'S REVIEW AND ADOPTION OF PERMANENT ZONING REGULATIONS FOR SUCH USES

Mayor Olmos announced the item and City Attorney Anthony R. Taylor read the title of Urgency Ordinance 1265-U.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Delgado, to waive further reading and adopt Urgency Ordinance No. 1265-U, establishing a 45-day temporary moratorium on the establishment of new, or expansion of any existing automotive and trailer sales businesses within City limits during the pendency of the City's review and adoption of zoning regulations for such uses; and authorize the City Manager to direct the Planning Division and Planning Commission to review the development standards for automotive and trailer sales businesses, and survey development standards for these types of businesses in other cities. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel and Mayor Olmos
NAYS: Councilmember(s): None

9.b. CONSIDERATION TO SUPPORT FLAG OF VALOR EVENT BY APPROVING THE USE OF TWO PORTABLE LIGHT TOWERS AT NO COST

City Council took action on Item 9.b. after Approval of Agenda.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the performance of the "Pasaje" play at the Senior Center, written by a former South El Monte High School student.

Councilmember Bojorquez announced he attended the performance of the "Pasaje" play at the Senior Center, written by a former South El Monte High School student.

Councilmember Delgado announced he attended the performance of the "Pasaje" play at the Senior Center, written by a former South El Monte High School student.

Mayor Pro Tem Angel announced he attended the performance of the "Pasaje" play at the Senior Center, written by a former South El Monte High School

student, El Monte/South El Monte Alliance New Hope Church Presentation, and attended a Celebration hosted by the City of Glendora for Gary Clifford, Executive Vice President of Athens Services, being awarded "Citizen of the Year."

Mayor Olmos announced she attended the performance of the "Pasaje" play at the Senior Center, written by a former South El Monte High School student, El Monte/South El Monte Alliance New Hope Church Presentation, Celebration hosted by the City of Glendora for Gary Clifford, Executive Vice President of Athens Services, being awarded "Citizen of the Year," the funeral service for Ron Jenkins, business man in the City of South El Monte, and announced SEACA still has adoption opportunities.

11. CORRESPONDENCE – None.

12. COUNCILMEMBERS' AGENDA – None.

13. CLOSED SESSION

At 7:32 p.m. City Attorney Anthony R. Taylor recessed Council into closed session.

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: City Attorney

13.b. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Pursuant to Government Code Section 54956.8

Property Location: 1459 Santa Anita Avenue, South El Monte, CA 91733

Negotiating parties: City of South El Monte and Potential buyers
consistent with the requirements of State Law

Property owner: City of South El Monte

Under negotiation: Price and terms of payment

At 8:42 p.m. Mayor Olmos reconvened the meeting with all Councilmembers present.

City Attorney Anthony R. Taylor announced City Council discussed items 13.a. and 13.b. No action taken, nothing to report.

14. RECESS COUNCIL MEETING

Mayor Olmos recessed the meeting at 8:43 p.m.

Mayor Olmos adjourned the Successor Agency meeting at 8:44 p.m.

Mayor Olmos reconvened the City Council Meeting at 8:44 p.m.

15. ADJOURNMENT

At 8:44 p.m. Mayor Olmos adjourned the meeting in memory of Ron Jenkins, businessman in the City of South El Monte, to a Regular City Council Meeting on Tuesday, May 9, 2023, at 6:00 p.m.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor

DRAFT



City Council Agenda Report

Agenda Item No. 7.b.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-35, APPROVING WARRANTS FOR THE PERIOD OF APRIL 26, 2023 THROUGH MAY 9, 2023

SUMMARY: Authorizing payment of City expenditures for the period of April 26, 2023 through May 9, 2023, totaling \$1,072,038.24.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-35, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 23-35
- B. Warrant

ATTACHMENT A

RESOLUTION NO. 23-35

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF APRIL 26, 2023, THROUGH MAY 9, 2023,
TOTALING \$1,072,308.24.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the
Finance Director hereby certifies to the accuracy of the following demands and the availability of
funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by
law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 22/23	Electronic Warrants	4/26/23-5/9/23	DFT0000602-639	\$179,370.35
FY 22/23	Regular Warrants	4/26/23-5/9/23	12183-12249	\$760,864.52
Payroll	Check	PPE 4/29/23	1367-1376	\$8,669.65
Payroll	Direct Deposit	PPE 4/29/23	3788-3877	\$123,403.72

TOTAL EXPENDITURES RESOLUTION NO. 23-35 \$1,072,038.24

PASSED, APPROVED, AND ADOPTED this 9th day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-35, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of May 2023, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B



South El Monte, CA

Warrant Register

Council Meeting 05/09/23

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	12183	04/25/2023	APR'23 ADMIN	1,160.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	12183	04/25/2023	APR'23 MISC	528.00
01.0151.1542.5952	DELILAH PONCE	12184	04/25/2023	CINCO DE MAYO BOXING OFFICIAL FEES	450.00
01.0151.1542.5952	EXPLORER-1 AMBULANCE & MEDICAL SERVICES	12185	04/25/2023	MEDICAL STANDY SVCS/ CINCO DE MAYO BOXING SHOW	1,300.00
01.0151.1543.5952	FRANCISCO CABRAL	12186	04/25/2023	MARIACHI SERVICES/ CINCO DE MAYO EVENT	1,100.00
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	12187	04/25/2023	PPE 04/15/23	4,805.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	12188	04/25/2023	A. R GARNISHMENT 04/15/23	8.15
01.0000.0000.2240	VONS CREDIT UNION	12189	04/25/2023	PPE 04/15/23	43.50
01.0000.0000.2240	VONS CREDIT UNION	12189	04/25/2023	PPE 04/01/23	43.50
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	12190	04/27/2023	DEC'21-MAR'23 RETAINAGE RELEASE #237	3,089.49
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	12190	04/27/2023	DEC'21-MAR'23 RETAINAGE RELEASE #237	23,845.96
68.0900.9000.5974	COUNCIL FOR WATERSHED HEALTH	12191	04/27/2023	JAN-MAR'23 PJT MGMT- MERCED GREENWAY (CNRA) #407	7,615.75
68.0900.9000.5974	COUNCIL FOR WATERSHED HEALTH	12191	04/27/2023	10% RETENTION	(761.58)
01.0000.0000.1020	IRMA S. PENICHE	12192	04/27/2023	INCREASE FUNDS IN CASH BOX- NUTR PRGM/ SCTR	100.00
01.0130.1310.5914	IRMA S. PENICHE	12192	04/27/2023	STAFF COSTCO MEMBERSHIP REIMBURSEMENT	120.00
01.0130.1310.5914	IRMA S. PENICHE	12192	04/27/2023	STAFF COSTCO MEMBERSHIP REIMBURSEMENT	180.00
01.0000.0000.4235	MIMI NGO	12193	04/27/2023	REFUND/ PERMIT CHR- 1907 COGSW	250.00
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	JAN'23 10% RETENTION	(323.75)
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	MAR'23 CONTRACT SVCS	1,793.75
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	MAR'23 10% RETENTION	(179.38)
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	FEB'23 10% RETENTION	(234.25)
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	JAN'23 CONTRACT SVCS	3,237.50
17.0900.9020.6025	THE ENERGY COALITION	12194	04/27/2023	FEB'23 CONTRACT SVCS	2,342.50
01.0140.1100.5908	DANIEL PITONES	12195	05/01/2023	04/17 - 04/21/23 MILEAGE/ PC832 TRAIN'G	196.50
01.0000.0000.4725	MASAMI HIGA	12196	05/01/2023	CHANGE BOX SHORTAGE/ SENIOR SVCS	25.00
01.0150.1540.5954	ABSOLUTE SECURITY INTERNATIONAL	12197	05/03/2023	4/1 UNARMED SECURITY SVC/ CCTR	247.00
01.0130.1330.5215	ADVANCED MICROCOMPUTING CONCEPTS,INC	12198	05/03/2023	UPGRADE LASERFICHE IN LASER SERVER	31,375.00
01.0100.1050.5934	ALBERTO CORTES	12199	05/03/2023	4/12 LIVE SCAN REIMB	25.00
01.0150.1515.5204	ALEJANDRO MIRAMONTES DE ANDA	12200	05/03/2023	APR'23 PATRIOTIC MEETING	100.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	NOV-DEC'22 GENERAL	12,048.50
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	NOV-DEC'22 SPECIAL PROJECTS	4,589.70
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	NOV'22 LITIGATION	56.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	NOV-DEC'22 PLANNING	7,421.40
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	DEC'22 PUBLIC WORKS- ENGINEERING	1,254.30
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	DEC'22 FINANCE	2,779.50
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	DEC'22 CODE ENFORCEMENT	136.20
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	DEC'22 HOUSING	1,102.80
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	DEC'22 ADDITIONAL SVCS	196.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 GENERAL	4,080.90
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	FEB-MAR'23 SPECIAL PROJECTS	2,733.60
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	FEB-MAR'23 LITIGATION	3,895.30
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	FEB-MAR'23 PERSONNEL	8,388.80
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 PLANNING	9,501.30
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 PUBLIC WORKS- ENGINEERING	4,608.10
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 FINANCE	3,904.40
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 CODE EFORCEMENT	2,088.40
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 HOUSING	994.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 LABOR NEGOTIATIONS	84.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12201	05/03/2023	MAR'23 COVID-19 LEGAL SVCS #505	227.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	12202	05/03/2023	INSURANCE/ EASTER BREAKFAST EVENT	329.00
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	ERGONOMIC STUDY DEPT SUPPLIES	619.64
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	CLAFFICATION FOLDERS/ RETURN CREDIT	(61.10)
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	CLASSIFICATION FOLDERS/ RETURN CREDIT	(117.66)
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	DECORATING SUPPLIES 90'S BOARD/ SCTR	13.22
01.0100.1020.5914	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	BUSINESS PRIME MEMBERSHIP FEE	1,432.15
01.0150.1530.5937	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	VOLUNTEER DINNER DECORATIONS	20.94
01.0130.1330.6015	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	SURFACE PRO DOCKS/ CHARGERS	362.74
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	CLASSIFICATION FOLDERS	84.81
01.0150.1530.5937	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	VOLUNTEER DINNER DECARTION/ RETURN CREDIT	(33.06)
01.0130.1330.6015	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	OFFICE EQUIP/ NEW EMPLOYEE STATIONS	137.13

01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	CREDIT CARD HOLDER/ FIN	5.50
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	BABY LAP SUPPLIES	33.05
01.0150.1540.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	PRINTER REPLACEMENT PART	61.40
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	OFFICE SUPPLIES/ DESK EVALUATION	484.00
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	PRINTER INK	119.04
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	EQUIPMENT/ SPORTS PROGRAM	135.81
01.0151.1541.5499	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	EQUIPMENT/ SPORTS PROGRAM	78.25
01.0160.1640.5425	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	EQUIPMENT/ SPORTS PROGRAM	65.81
01.0150.1530.5937	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	TABLE CLOTH & DECORATIONS/ MOTHERS DAY LUNCHEON	173.83
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	12203	05/03/2023	TABLE CLOTH & DECORATIONS/ MOTHERS DAY LUNCHEON	89.70
01.0000.0000.4554	ANDY GARCIA	12204	05/03/2023	4/15 COMM ROOM DAMAGE DEPOSIT RFND/ MVD	50.00
01.0150.1540.5431	AQUA PURE DRINKING WATER	12205	05/03/2023	APR'23 DRINKING WATER MCTR/NTP	28.93
01.0151.1543.5952	ARIANA GUTIERREZ	12206	05/03/2023	BALLON GARLAND/ EASTER EVENT	175.00
01.0150.1515.5204	BLANCA M. FIGUEROA	12207	05/03/2023	APR23 PATRIOTIC MEETING	100.00
01.0170.1020.5956	BRIANNA BADAR	12208	05/03/2023	2023 BOOT ALLOWANCE	175.19
01.0100.1050.5938	BRIANNA BADAR	12208	05/03/2023	SPRING 2023 BOOK FEES	56.25
01.0100.1050.5938	BRIANNA BADAR	12208	05/03/2023	SPRING 2023 EDUCATION REIMBURSEMENT	816.00
38.0900.9000.5974	BUCKNAM INFRASTRUCTURE GROUP, INC	12209	05/03/2023	MAR'23 PROP C-PAVEMENT MGMT PRGRM #627	1,730.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	APR'22 BUSINESS LICENSE INSPECTION	1,622.50
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	MAY'22 BUSINESS LICENSE INSPECTION	1,760.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	FEB'23 BLD'G OFFICAL SVCS	775.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	MAR' 23 BLD'G OFFICIAL SVCS	852.50
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	MAR'23 CERTIFICATE OF OCCUPANCY ISSUANCE	1,925.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	MAR23 BUSINESS LICENSE INSPECTIONS	990.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12210	05/03/2023	MAR'23 BLD'G INSPECTION SVCS & MILEAGE	9,321.06
01.0151.1545.5210	COLD DUCK	12211	05/03/2023	6/8/23 BAND PERMORNMANCE SVCS/ SUMMER CONCERT	1,800.00
01.0100.1050.5936	CONCENTRA	12212	05/03/2023	4/7 NEW HIRE PHYSICAL	235.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12213	05/03/2023	FOOD SUPPLIES FOR CI PRGM	200.46
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12213	05/03/2023	FOOD SUPPLIES FOR CII PRGM	22.27
45.0660.6610.5977	GRANT'S TRUE VALUE HARDWARE	12214	05/03/2023	DR 1/2 DEEP SOCKET/ TOOLS- ST & MTNC	14.82
01.0130.1310.5903	HDL COREN & CONE	12215	05/03/2023	APR-JUNE'23 PROPERTY TAX SVCS	2,175.00
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	12216	05/03/2023	Q'2 2022 TRANSACTION TAX AUDIT SVCS	966.06
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	12216	05/03/2023	OCT-DEC'22 SALES TAX	1,648.61
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	12216	05/03/2023	OCT-DEC'22 TRANSACTION TAX	600.00
06.0300.3010.5215	HUNTINGTON CULINARY	12217	05/03/2023	4/10-4/14 CI & CII NUTRITION PRGRM	3,536.25
06.0300.3020.5215	HUNTINGTON CULINARY	12217	05/03/2023	4/10-4/14 CI & CII NUTRITION PRGRM	447.70
01.0100.1050.5934	JACQUELINE RUBIO	12218	05/03/2023	4/18 LIVE SCAN REIMB	25.00
01.0140.1430.5215	JAMES GAILE FUNK	12219	05/03/2023	APR'23 PLANNING CONSULTING SVCS	9,116.90
01.0100.1050.5934	JULIUS FLORES	12220	05/03/2023	4/14 LIVE SCAN REIMB	25.00
40.0900.9000.5974	KIMLEY-HORN AND ASSOCIATES, INC.	12221	05/03/2023	MAR'23 HSIP 5352 (021) PJT MGMT #296	4,428.34
01.0140.1430.5215	KOSMONT & ASSOCIATES, INC.	12222	05/03/2023	MAR'23 ADVISORY SVCS	728.00
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12223	05/03/2023	MAR'23 LAW ENFORCEMENT SVCS	309,319.36
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12223	05/03/2023	MAR'23 SPL ASSIGN DEPUTY	50,214.16
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12223	05/03/2023	MAR'23 GRANT SPL ASSIGN DEPUTY	17,604.75
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	12223	05/03/2023	MAR'23 LIABILITY INSURANCE	41,485.21
01.0100.1010.5914	LA COUNTY ECONOMIC DEVELOPMENT CORPORATION	12224	05/03/2023	ANNUAL LAEDC MEMBERSHIP	2,500.00
01.0150.1530.5937	LAB1419	12225	05/03/2023	JACKETS EMBROIDERY/ VOLUNTEER DINNER GIVEAWAYS	66.15
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12226	05/03/2023	PATCH KITS/ POOL	87.30
01.0170.1020.5908	LOS ANGELES COUNTY AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES	12227	05/03/2023	4/4/23 AGRICULTURE & PESTICIDE TRAIN'G/ PW STAFF	360.67
01.0130.1330.5950	MRC SMART TECHNOLOGY SOLUTIONS	12228	05/03/2023	1/30-4/29/23 COPY OVERAGE	2,621.82
01.0150.1515.5204	NAOMI LOPEZ	12229	05/03/2023	APR'23 PATRIOTIC MEETING	100.00
01.0151.1543.5952	NEW SIGN SOLUTION, INC.	12230	05/03/2023	BANNER VINYL CHANGE/ CHRISTMAS WISH	253.57
01.0150.1530.5406	OFFICE DEPOT	12231	05/03/2023	OFFICE SUPPLIES/ SENIOR SVCS	42.57
01.0150.1530.5406	OFFICE DEPOT	12231	05/03/2023	CORRECTION TAPE/ SENIOR SVCS	32.51
01.0150.1530.5406	OFFICE DEPOT	12231	05/03/2023	OFFICE PAPER/ SENIOR SVCS	124.33
01.0150.1530.5406	OFFICE DEPOT	12231	05/03/2023	SEAL/ OFFICE SENIOR SVCS	4.21
01.0100.1050.5406	OFFICE DEPOT	12231	05/03/2023	FOLDERS	100.97
01.0151.1543.5952	PARTY PRONTO	12232	05/03/2023	4/1 EQUIP RENTAL/ EASTER BREAKFAST EVENT	6,367.00
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	12233	05/03/2023	MAR'23 CODE CITE PROCESSING SVCS	2,831.35
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	12233	05/03/2023	MAR'23 PSO CITE PROCESSING SVCS	4,628.24
01.0160.1610.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ CCTR	45.33
01.0160.1620.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ SCTR	45.33
01.0160.1630.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ MCTR	45.33
01.0160.1640.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ AQUATIC CENTER	45.33
01.0160.1650.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ NTP	94.33
01.0160.1670.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ MVD	94.33
01.0170.1710.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ CITY HALL	121.00
01.0170.1720.5520	POST ALARM SYSTEMS	12234	05/03/2023	MAY'23 MONTHLY SVC/ CITY YARD	126.00
01.0100.1040.5916	POSTMASTER	12235	05/03/2023	NEWSLETTER PERMIT/ PI 87	290.00
01.0120.1210.5920	QUALITY CODE PUBLISHING	12236	05/03/2023	MUNICIPAL CODE SUPPLEMENT	3,366.00

01.0150.1515.5204	RUDY LOPEZ	12237	05/03/2023	APR'23 PATRIOTIC MEETING	100.00
01.0000.0000.4554	SHEENA RODRIGUEZ	12238	05/03/2023	4/8 RESERVATION DAMAGE DEPOSIT RFND/ MVD	50.00
01.0160.1650.5520	SMARDAN SUPPLY	12239	05/03/2023	WATER INLET & TAPE/ NTP	376.69
01.0160.1630.5520	SMARDAN SUPPLY	12239	05/03/2023	PIPE TAPE/ REPAIR- MCTR	41.77
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12240	05/03/2023	CONCRETE MIX/ NTP CURB & SIDEWALK	39.03
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12240	05/03/2023	MAINTENANCE SUPP/ NTP	125.61
01.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12240	05/03/2023	SAND/ FIRE DEPARTMENT	158.01
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12240	05/03/2023	REBAR-WOOD STATES & TAPE/ NTP	146.05
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12240	05/03/2023	CONCRETE NAIL/ NTP	14.11
01.0170.1710.5520	STRANDBERG ASSOCIATES, LLC	12241	05/03/2023	REPORT & INSPECTION/ POTROLEUM STORAGE TANK	3,000.00
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	12242	05/03/2023	MAR'23 CITATION REVENUE	5,389.50
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12243	05/03/2023	BREAD/ CI & CII NUTRITION PRGM	73.91
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12243	05/03/2023	BREAD/ CI & CII NUTRITION PRGM	8.21
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	12243	05/03/2023	AFTER SCHOOL PRGM SUPPLIES	9.78
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	12243	05/03/2023	AFTER SCHOOL PRGM SUPPLIES	37.41
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 GENERAL ENGINEER SVCS	13,230.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PLAN CHECK ENGINEER SVCS	7,701.75
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS #295	3,419.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 ADMIN PROFESSIONAL SVCS	8,820.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS #294	308.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 TRAFFIC ENGINEER SVCS	125.00
68.0900.9080.5974	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS #140	242.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS #296	2,635.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS- PMP	3,187.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 PJT MGMT SVCS #110 ATPL 5352	261.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 DRIVEWAY EVAL/ 1628 LEAFDALE	495.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 TRAFFIC/ ENGINEER 9516 GARVEY	2,490.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 TRAFFIC ENGINEER SVCS	625.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 ENGINEER SVCS	1,350.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 TRAFFIC ENGINEER SVCS	812.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 ENGINEER SVCS	1,127.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12244	05/03/2023	FEB'23 TRAFFIC ENGINEER SVCS	187.50
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	12245	05/03/2023	REMOVAL OF CONTENT MGR SE/ CREDIT	(877.50)
01.0130.1330.5931	TYLER TECHNOLOGIES, INC	12245	05/03/2023	MAY'23-APR'24 WEB HOSTING FEE YR 3	49,828.00
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	12245	05/03/2023	MAR'23 PROFESSIONAL SVCS	1,560.00
01.0150.1515.5204	VALERIE BECHTOLD	12246	05/03/2023	APR'23 PATRIOTIC MEETING	100.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12247	05/03/2023	JANITORIAL SUPPLIES	4,409.01
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12247	05/03/2023	JANITORIAL SUPPLIES	388.85
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12247	05/03/2023	JANITORIAL SUPPLIES	789.28
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12247	05/03/2023	JANITORIAL SUPPLIES	1,871.38
01.0170.1710.5520	WHITTIER FERTILIZER	12248	05/03/2023	2 YARD RED CHIPS/ CHALL PLANTERS	149.94
01.0150.1530.5952	WINNER INTERNATIONAL INC.	12249	05/03/2023	TABLE CLOTH & BALLOONS/ M DAY & CINCO DE MAYO	87.45
02.0170.1760.5550	ATHENS SERVICES	DFT0000602	04/15/2023	APR'23 SWEEPER SVCS	6,140.00
01.0000.0000.2250	CALPERS	DFT0000603	04/18/2023	MAY'23 ACTIVE EMPLOYEE PREMIUM	70,980.43
01.0100.1050.5941	CALPERS	DFT0000603	04/18/2023	MAY'23 ADMIN FEE/ ACTIVE	234.24
01.0100.1050.5941	CALPERS	DFT0000603	04/18/2023	MAY'23 ADMIN FEE/ RETIRED	20.89
01.0100.1050.5945	CALPERS	DFT0000603	04/18/2023	MAY'23 EMPLOYER SHARE OF RETIRED PREMIUM	1,057.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000604	04/20/2023	APR'23 RATE PLAN 27216	322.24
01.0100.1050.5947	CALPERS RETIREMENT	DFT0000605	04/18/2023	2023 REPLACEMENT BENEFIT CONTRIBUTION	795.78
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000606	04/20/2023	PPE 04/15/23 RATE PLAN 27216	10,679.70
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000606	04/20/2023	PPE 04/15/23 RATE PLAN 685	8,789.46
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000606	04/20/2023	PPE 04/15/23 RATE PLAN 23047	1,648.98
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000607	04/20/2023	PPE 04/15/23 FEDERAL	14,779.82
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000607	04/20/2023	PPE 04/15/23 FICA	20,833.00
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000607	04/20/2023	PPE 04/15/23 MEDICARE	4,872.14
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000608	04/20/2023	PPE 04/15/23 TNG WTHD'G	29.46
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000608	04/20/2023	PPE 04/15/23 UI TAX WTHD'G	588.91
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000608	04/20/2023	PPE 04/15/23 STATE WTHD'G	4,547.71
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000609	04/21/2023	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000609	04/21/2023	CASE 1457313	603.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000609	04/21/2023	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000609	04/21/2023	CASE 200000002135289	780.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000610	04/17/2023	4/1-5/1 1415 N SANTA ANITA	72.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000611	04/17/2023	4/1-5/1 1900 N CENTRAL	108.44
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000612	04/13/2023	2/9-3/31 STREET LIGHTS	1,869.60
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000613	04/13/2023	2/23-3/31 2028 CENTRAL AVE	212.07
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000614	04/13/2023	2/9-3/31 STREET LIGHTS	2,331.51
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000615	04/13/2023	2/6-3/31 STREET LIGHTS	3,562.97
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	DRYWALL SCREW DRILL/ SCTR PJT	186.32
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ SCTR ROOM	196.91

01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ SCTR ROOM	196.91
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	MAINT SUPP/ SCTR POOL ROOM WALL	106.12
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ SCTR POOL ROOM	364.50
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	CREDIT REFUND	(31.72)
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	CREDIT REFUND	(161.89)
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	CREDIT REFUND	(196.91)
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SAW/ POOLROOM WALL	502.61
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	60 VOLT MAX CREDIT REFUND	(394.90)
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ POOL ROOM	754.07
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SHEETROCK/ SCTR MULTI PURPOSE RM	794.77
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	EQUIPMENT SUPP/ SCTR MULTIP-PURPOSE RM	893.94
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ POOL ROOM WALL	1,334.83
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ SCTR POOL ROOM	65.90
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	WALL SUPPLIES/ POOL ROOM WALL	94.50
01.0150.1540.5431	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES/ SCTR ROOM	180.07
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	CARPET RUNNER/ SCTR	185.88
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	PAINT BLUE TAPE- SCTR	43.78
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	LOCKS/ SCTR CRAFT CABINETS	60.97
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	KEYLOCKS/ SCTR CRAFTROOM	60.97
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SPRING HINGES/ SCTR RESTROOM	60.13
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	HINGES/ RESTROOM	40.19
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	CEILING TILE- BUNGALOWS	336.03
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	GAS PUMP/ POOLS	100.00
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	FENCE PARTS/ NTP	121.67
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	LIGHT BULBS REPLACEMENT/ MVD	65.49
01.0170.1020.5406	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	TAPE MEASURE	15.30
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	PLANTS/ CITY CALL POTS	137.71
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	PLANTS/ CHALL POTS	555.49
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	PLANTS/ CHALL POTS	303.75
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	ELECTRICAL PJT/ CITY HALL	435.24
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	SUPPLIES TO ADD OUTLETS/ CHALL	80.78
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	MICROWAVE REPLACEMENT	196.01
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	DISINFECTING WIPES	20.24
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	DAWN SOAP/ CITY YARD	13.65
01.0170.1750.5962	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	STAFF EQUIPMENT/ WORKING TOOLS	110.26
01.0170.1760.5540	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	BOLTS/ ST SIGNS	58.11
45.0660.6610.5977	HOME DEPOT CREDIT SERVICES	DFT0000616	04/25/2023	PUNCH KIT- INSTALL SIGNS/ ST & RD MTNC	41.54
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000617	04/24/2023	3/7-4/6 THIENES/ PARKWAY	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000618	04/25/2023	3/8-4/10 11016 GOMEZ PALACIO	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000619	04/24/2023	3/7-4/6 1710 IRRIG DURFEE	223.32
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000620	04/24/2023	3/7-4/6 FARDON-PECK	68.40
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000621	04/24/2023	3/7-4/6 1109 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000622	04/24/2023	3/7-4/6 1660 IRRIG DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000623	04/24/2023	3/7-4/6 1222 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000624	04/24/2023	3/7-4/6 1508 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000625	04/25/2023	3/8-4/10 1903 IRRIG DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000626	04/25/2023	3/8-4/10 1926 IRR DURFEE	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000627	04/24/2023	3/7-4/6 1502 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000628	04/25/2023	3/8-4/10 2018 DURFEE	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000629	04/24/2023	3/7-4/6 1628 IRRIG DURFEE	227.75
01.0170.1730.5705	SO CAL GAS	DFT0000630	04/24/2023	3/17-4/17 1900 CENTRAL AVE	328.59
01.0170.1730.5705	SO CAL GAS	DFT0000631	04/24/2023	3/17-4/17 1450 LIDCOMBE AVE	179.65
01.0170.1730.5705	SO CAL GAS	DFT0000632	04/24/2023	3/16-4/17 1530 CENTRAL AVE	439.35
01.0170.1730.5705	SO CAL GAS	DFT0000633	04/24/2023	3/17-4/17 1556 CENTRAL AVE	633.82
01.0170.1730.5705	SO CAL GAS	DFT0000634	04/24/2023	3/17-4/17 1824 CENTRAL AVE	140.27
01.0170.1730.5705	SO CAL GAS	DFT0000635	04/24/2023	3/17-4/17 1500 CENTRAL AVE	5,233.74
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000636	04/24/2023	3/16-4/13 1415 SANTA ANITA AVE	2,705.11
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000637	04/24/2023	3/16-4/13 1530 CENTRAL AVE	1,805.87
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000638	04/24/2023	3/16-4/13 1556 CENTRAL	1,080.77
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000639	04/24/2023	3/16-4/13 1824 CENTRAL AVE	363.17

Grand Total 940,234.87

Authorization Signatures

A handwritten signature in black ink, appearing to read 'R Salas', written over a horizontal line.

Rene Salas, City Manager



City Council Agenda Report

Agenda Item No. 7.c.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Martha Castillo, Interim HR/Risk Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NOS. 23-36 to 23-41, CREATING NEW CLASSIFICATIONS AND UPDATING CERTAIN JOB DESCRIPTIONS

SUMMARY: Approval of the attached resolutions would create the new classifications of Community Development Analyst, Senior Accounting Specialist, Recreation Manager, and Transportation and Senior Services Manager and associated compensation ranges. The job title of Personnel Analyst would be changed to Human Resources Analyst and updates/revisions to the current class specifications for Accountant and Human Resources Analyst would be approved. The City Manager also seeks authorization to increase from 1 to 2 Permit Technician positions.

RECOMMENDED ACTION: Staff recommends the City Council adopt the attached Resolutions No. 23-36 to 23-41 adding the positions of Community Development Analyst, Recreation Manager, Senior Accounting Specialist, and Transportation and Senior Services Manager; changing job title of Personnel Analyst to Human Resources Analyst and updating the class specification; and adopting revised Accountant class specification; and 2) authorize the City Manager to increase the number of Permit Technicians from 1 to 2.

FISCAL/FINANCIAL IMPACT: It is anticipated there will be an annual net saving of \$59,027 from the reclassification, adoption, and addition above, as the Accounting Manager position will not be filled, refer to table below. The City continues to find ways to do more with less, and the above net savings will be reflected in the FY2023-24 proposed budget.

FY2023 Adopted Budget									
Row	Status	Category	Title	Step	Bargaining Unit	Salaries	Benefits	Total	
1	Active	Full Time	CD Exec. Assistant	Step E	SEMEA	\$ 74,785	\$ 40,529	\$ 115,314	
2	Active	Full Time	Acct. Specialist	Step D	SEMEMTA	\$ 78,133	\$ 38,172	\$ 116,305	
3	Active	Full Time	Rec. Supervisor	Step E	SEMEMTA	\$ 87,437	\$ 39,728	\$ 127,165	
4	Active	Full Time	Sr. Svs Supervisor	Step E	SEMEMTA	\$ 90,322	\$ 34,842	\$ 125,164	
5	Active	Full Time	Acct. Manager	Step E	SEMEMTA	\$ 122,465	\$ 33,791	\$ 156,256	
6	Active	Full Time	Executive Assistant	Step E	SEMEA	\$ 77,827	\$ 43,252	\$ 121,079	
7	Active	Full Time	Admin. Clerk CD	Step B	SEMEA	\$ 44,500	\$ 8,853	\$ 53,353	
						\$ 530,968	\$ 230,314	\$ 761,283	
5/9/23 Reclassification									
Row	Status	Category	Title	Step	Bargaining Unit	Salaries	Benefits	Total	
1	Active	Full Time	CD Analyst	Step E	SEMEA	\$ 84,300	\$ 42,055	\$ 126,355	
2	Active	Full Time	Sr. Acct. Specialist	Step D	SEMEMTA	\$ 84,629	\$ 39,238	\$ 123,867	
3	Active	Full Time	Rec. Manager	Step D	SEMEMTA	\$ 99,440	\$ 41,647	\$ 141,087	
4	Active	Full Time	Trans. & Sr. Svs Sup.	Step E	SEMEMTA	\$ 104,232	\$ 37,056	\$ 141,288	
5	Active	Part Time	Accountant	Step E	N/A	\$ 42,078	\$ 3,219	\$ 45,297	
6	Vacant	Full Time	HR Analyst	Step C	SEMEMTA	\$ 83,883	\$ 40,479	\$ 124,362	
7	Vacant	Full Time	Permit Tech	Step C	SEMEA	\$ 62,955	\$ 11,722	\$ 74,677	
						\$ 498,562	\$ 203,694	\$ 702,255	
Fiscal Impact									
Row	Status	Category	Title	Step	Bargaining Unit	Salaries	Benefits	Total	
1	Active	Full Time	CD Analyst	Step D	SEMEA	\$ 9,515	\$ 1,526	\$ 11,041	
2	Active	Full Time	Sr. Acct. Specialist	Step B	SEMEMTA	\$ 6,496	\$ 1,066	\$ 7,562	
3	Active	Full Time	Rec. Manager	Step A	SEMEMTA	\$ 12,003	\$ 1,919	\$ 13,922	
4	Active	Full Time	Trans. & Sr. Svs Sup.	Step C	SEMEMTA	\$ 13,910	\$ 2,214	\$ 16,124	
5	Active	Part Time	Accountant	Step E	N/A	\$ (80,387)	\$ (30,572)	\$ (110,959)	
6	Vacant	Full Time	HR Analyst	Step C	SEMEMTA	\$ 6,056	\$ (2,773)	\$ 3,283	
7	Vacant	Full Time	Permit Tech	Step C	SEMEA	\$ 18,455	\$ 2,869	\$ 21,324	
						\$ (32,407)	\$ (26,620)	\$ (59,027)	

DISCUSSION: The following positions are recommended for changes:

Community Development Analyst – Create new classification with proposed compensation range at \$5,779 - \$7,025/month. The City Manager anticipates the incumbent Community Development Executive Assistant would fill this new classification to better reflect actual duties performed. The duties and responsibilities of this individual are more similar in scope to those found in higher-level support positions, consistent with an Analyst position.

Senior Accounting Specialist – Create new classification with proposed compensation range at \$5,833 – \$7,090/month. The City Manager anticipates the incumbent Accounting Specialist, who has been performing a large scope of various accounting and finance functions, would fill this new classification. The current incumbent has responsibility over cash and investment management to maximize return yet maintain sufficient liquidity for the city.

Recreation Manager – Create new classification with proposed salary range at \$6,899 - \$8,386/month. The City Manager anticipates the incumbent Recreation Supervisor

would fill this new classification. This position manages and organizes all the facets of community services including Recreation Services department staff, implements Recreation Services department policies and best practices, manages all recreation programs, and special events, including facilities management and reservations; Manages the Aquatic Center & Seasonal Staff; serves as Liaison to a couple of commissions. The classification would be FLSA-exempt.

Transportation and Senior Services Manager – Create new classification with proposed salary range at \$6,899 - \$8,386/month. The City Manager anticipates the incumbent Senior Services Supervisor would fill this new classification. This position manages and organizes comprehensive year-round senior services programs, including nutrition and transportation services, and oversee the department policies, and procedures for efficient and effective operations. The classification would be FLSA-exempt.

Accountant – Update and revise the current class specifications for the Accountant to address changes in the organization structure. This position will perform a full range of accounting and reporting duties for municipal operations and government fund types. The position is filled with a part-time employee. No modification to the current salary range (\$5,770 - \$7,013/monthly) is proposed.

Human Resources Analyst – Change of title and updating/replacing the class specification of Personnel Analyst. This current position was created in 2008. This is a confidential journey-level professional classification. The Personnel Analyst title is becoming obsolete in most agencies and is being revised to the proposed new title of Human Resources Analyst. The duties include recruitment, benefits administration, performance evaluation, labor relations, employee engagement, organizational development, and other areas and will likely become increasingly complex over the coming years. To better meet the citywide human resources needs going forward, this position would elevate the position beyond its current level and enable this position to take on higher level assignments, such as assisting with the risk management program. In addition, the analyst would fulfill the technical administrative functions and responsibilities of the HR/Risk Manager in his/her absence and the level of responsibilities is that of a mid-manager. Upon approval of the revised classifications, staff would conduct an open recruitment for this position. There is no modification proposed to the current compensation range of \$6,068-\$7,376/month.

Permit Technician – The City Manager would create one (1) additional full-time Permit Technician position. Management has reviewed the needs of the city and determined that the best approach to provide better and faster customer service in the permit counter and to provide adequate support to the growing needs of the city is to augment City staff with one additional full-time position. (Compensation range \$4,759 - \$5,784/month).

Notification of these proposed actions and the opportunity to meet and confer was provided to representatives of the respective bargaining group, SEMEMTA and SEMEA. After several attempts, the union representatives did not respond with any opposition.

Positions					
Reclassifications					
Current Position	Current Monthly Comp.	Proposed Position	Monthly Range	Comp.	
Community Development Executive Assistant	Step E - \$6447	Incumbent to new Community Development Analyst class	\$5779-\$7025		
Accounting Specialist	Step D - \$6430	Incumbent to new Senior Accounting Specialist class	\$5833 - \$7090		
Recreation Supervisor	Step E \$7576	Incumbent to new Recreation Manager class	\$6899 - \$8386		
Senior Services Supervisor	Step E - \$7832	Incumbent to new Transportation and Senior Services Manager class	\$6899 - \$8386		
Revisions					
Accountant	\$5770 - \$7013	Accountant	\$5770 - \$7013	No changes	salary
Personnel Analyst	\$6068-\$7376	Human Resources Analyst	\$6068 - \$7376	No changes	salary
One (1) Additional Position Request					
Permit Technician	\$4759-\$5784	Permit Technician	\$4759-\$5784		

ATTACHMENT(S):

- A. Resolution No. 23-36 Class Specs for Community Development Analyst
- B. Resolution No. 23-37 Class Specs for Senior Accounting Specialist
- C. Resolution No. 23-38 Class Specs for Recreation Manager
- D. Resolution No. 23-39 Class Specs for Transportation and Senior Services Manager
- E. Resolution No. 23-40 Class Specs for HR Analyst
- F. Resolution No. 23-41 Class Specs for Accountant

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A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
APPROVING THE NEW POSITION OF COMMUNITY
DEVELOPMENT ANALYST AND ADOPTING CLASS
SPECIFICATIONS AND COMPENSATION RANGE FOR THE
POSITION

WHEREAS, the City Manager recommends the creation of the Community Development Analyst classification with associated compensation range and adoption of the job specifications.

SECTION 1. The South El Monte City Council hereby approves the new position of Community Development Analyst with a compensation range of \$5,779 to \$7,025 per month and adopts class specifications, a copy of which is attached hereto as Exhibit A.

PASSED, APPROVED AND ADOPTED this 9th day of May 2023.

ATTEST:

01257.0004/888366.1

1 STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
2 CITY OF SOUTH EL MONTE)

3 I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing
4 Resolution, being Resolution No. 23-36 was passed and approved by the City Council of the City of
5 South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said
Resolution was adopted by the following vote:

6 AYES:

NOES:

7 ABSENT:

8 ABSTAIN:

9 _____
Donna G. Schwartz, City Clerk

EXHIBIT A

CITY OF SOUTH EL MONTE

COMMUNITY DEVELOPMENT ANALYST

Bargaining Unit: SEM Non-Exempt

DEFINITION:

This analyst position in the Community Development Department will assist with administering and coordinating the activities and operations of the City's affordable housing programs including for-sale first time home buyer housing, and rehabilitation programs; and perform a wide variety of responsible and complex administrative and analytical duties in support of various programs and projects of the department; receives direction from various management staff; exercises functional and technical supervision over technical and clerical staff, administers contracts, and monitors performance

SUPERVISION RECEIVED AND EXERCISED

Supervision is received from the Director of Community Development and Public Works.

ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Assume direct responsibility for monitoring and administering assigned program areas; assist in assigned administrative support functions including budget; may direct the work activities of assigned clerical and technical personnel or other subordinate staff; participate in employee selection; prioritize and coordinate work assignments; review work for accuracy.
- Provide responsible staff assistance and support to assigned management staff and department or program area.
- Assist in developing and implementing operational, administrative, program, and other policies and procedures; assist in contract negotiations; prepare employee evaluations.
- Analyze the preparation and administration of assigned budget(s); assist in maintaining and monitoring appropriate budgeting controls;
- Collect, compile, and analyze complex information from various sources on a variety of specialized topics related to assigned programs; prepare reports which present and interpret data and identify alternatives; make and justify recommendations.
- Assist in administering maintenance and service contracts; develop requests for proposals; conduct research on specifications.
- Participate in the drafting and implementation of department goals, policies, and procedures.
- Receive and respond to complaints and questions from the general public; review problems and recommend corrective actions; prepare summary reports as required.
- Participate in special projects and studies including complex research of new programs and services, budget analysis and preparation, and feasibility analyses; prepare and present reports.
- Assist in preparation of ordinances and other supporting program documents; assist in preparing and monitoring program grants and related proposals.
- Prepare comprehensive technical records and analytical reports pertaining to assigned area of responsibility; conduct research and comprehensive data collection efforts to support analysis.
- Assist in development and design of departmental, operational, and administrative procedures or forms as required.
- Participate in various committees; attend and participate in professional group meetings.

- Make oral and written presentations to the City Council, staff, the public, and professional groups.
- May serve as a liaison with public and private organizations, community groups, and other social organizations; make presentations as required.
- May perform contract administration with outside consultants, developers and vendors.
- May perform or assist in preparation of program and employee performance evaluations.

JOB REQUIREMENTS

Knowledge of:

- Interpersonal skills – effective oral and written communication with individuals of all levels.
- Administration and Management - Knowledge of business and management principles involved in strategic planning, resource allocation, and coordination of people and resources.
- Clerical - Knowledge of administrative and clerical procedures and systems such as managing files and records, designing standard forms, and other general office procedures and terminology
- Principles and practices of project management.
- Principles and practices of budget administration.
- Principles and practices of contract administration.
- Methods of research, program analysis, and report preparation.
- Policies and procedures of the assigned department.
- Principles and procedures of accounting and procurement practices.
- English usage, spelling, grammar, and punctuation.
- Modern office procedures, methods, and equipment.
- Research, analytical techniques, and public policy development theory.
- Federal, State, and local laws, codes, and regulations.

Competencies:

- Perform complex administrative and analytical activities for assigned programs.
- Independently perform administrative and analytical activities in the area of work assigned.
- Understand the organization and operation of the assigned department and outside agencies as necessary to assume assigned responsibilities.
- Interpret and apply administrative and departmental policies and procedures.
- Research, analyze, and evaluate programs, policies, and procedures.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.
- Research, develop, and prepare ordinances, resolutions, contracts, and technical reports and associated summary data for presentation to City Council and others.
- Prepare clear and concise reports.
- Operate and use modern office equipment including computer, printers, and copiers.
- Enter data on a computer at a speed necessary for successful job performance.
- Research, analyze, and evaluate new service delivery methods, procedures, and techniques.
- Research and prepare effective grant proposals.
- Independently prepare correspondence and memoranda.
- Communicate clearly and concisely, both orally and in writing.
- Respond tactfully, clearly, concisely, and appropriately to inquiries from the public, press, or other agencies on sensitive issues in area of responsibility.

- Establish and maintain effective working relationships with outside agencies to include local, county, state and federal.
- Maintain mental capacity, which allows the capability of making sound decisions and demonstrating intellectual capabilities.
- Maintain effective audio/visual discrimination and perception to the degree necessary for the successful performance of assigned duties.
- Maintain physical condition appropriate to the performance of assigned duties and responsibilities.
- Perform responsible and difficult administrative work involving the use of independent judgment and personal initiative.
- Bilingual Facility – Uses a second language with ease and precision.

MINIMUM QUALIFICATIONS:

Experience/Training:

Three years of administrative and analytical experience preferably within a local government environment; equivalent to a Bachelor's degree from an accredited college or university with major course work in public administration, business administration, Community Development, Planning, or a related field. Any equivalent combination of education and experience. Additional experience may substitute for the required education on a year for year basis.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

- Required to use hands to finger, grasp, feel, use repetitive motions in order to operate office equipment.
- Required to sit, speak, and hear.
- Occasionally required to stand, walk, stoop, kneel, crouch or reach.
- Lift up to 25 pounds.
- Vision abilities to perform office machine operations.

Working Conditions

- Perform sedentary work.
- Noise at normal levels consistent with office work.

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RESOLUTION NO. 23-37

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
APPROVING THE NEW POSITION OF SENIOR ACCOUNTING
SPECIALIST AND ADOPTING NEW CLASS SPECIFICATIONS AND
COMPENSATION RANGE FOR THE POSITION

WHEREAS, pursuant to South El Monte Municipal Code section 2.64.040 the City Manager is responsible for preparation and maintenance of a classification plan consisting of job specifications for all classifications in the City's classified service; and

WHEREAS, the City Manager recommends the creation of the Senior Accounting Specialist classification with associated salary and adoption of the job specifications.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL DOES HEREBY RESOLVE AS
FOLLOWS:

SECTION 1. The South El Monte City Council hereby approves the new position of Senior Accounting Specialist with a compensation range of \$5,833 – \$7,090 per month and adopts class specifications, a copy of which is attached hereto as Exhibit A.

SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 9th day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

1 STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
2 CITY OF SOUTH EL MONTE)

3 I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing
4 Resolution, being Resolution No. 23-37 was passed and approved by the City Council of the City of
South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said
5 Resolution was adopted by the following vote:

6 AYES:

NOES:

7 ABSENT:

8 ABSTAIN:

9 _____
Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

**SENIOR ACCOUNTING SPECIALIST
Non-Exempt (Confidential)**

DEFINITION

Under general direction, performs a variety of specialized accounting work, in the preparation, maintenance and processing of accounting records, financial transactions, payroll administration, accounts receivable, bookkeeping, and cashiering functions; assists in preparation of grant funds and administration of grant budgets; collects fees for permits, licenses, classes and other City fees; performs other duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Supervision is received from the Director of Finance or designee. Supervision may be exercised by overseeing the Accounting Technician.

ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Prepares, maintains, and processes a variety of accounting and accounts receivables records and financial transactions.
- Coordinates, prepares, maintains, and processes daily operations of the City's payroll system; reviews all additions, deletions, and changes in payroll information for completeness and accuracy.
- Assists in interpreting and applying various regulations and contractual provisions such as, Memorandum of Understanding (MOU), retroactive pay provisions, Federal and State tax and payroll regulations, deferred compensation, Public Employees Retirement System (PERS), Internal Revenue Code 125 Plan fringe benefit calculations, and other related regulations and programs; extracts, posts, adjusts, classifies, and reconciles entries.
- Prepares a variety of reports including PERS, deferred compensation, FLSA, quarterly and annual reports to the Internal Revenue Service (IRS), the Employment Development Department (EDD), Franchise Tax Board, and annual reports for the Census Bureau.
- Maintains records, logs, and files; prepares summary reports; assists with year-end close; composes letters and other routine correspondence.
- Serves as the department liaison to coordinate accounting/payroll transactions, year-end schedules and other related documents with internal departments and external agencies; explains City accounting/payroll policies and procedures to staff and other agencies, as needed.
- Enters payroll into system; processes, calculates, and posts a variety of payroll actions including wage garnishments, benefits withholding, overtime hours, and workers' compensation claims; prepares, balances, and corrects payroll reports.
- Reviews employee time reports for accuracy and compliance with MOUs and various federal and state regulations; makes corrections and prepares bi-weekly payroll on computer system; prepares warrants for insurances and other payroll deductions; maintains all related records and prepares reports as needed; verifies pay increases; verifies changes affecting net wages such as exemptions, insurance coverage, and various payroll deductions.
- Receives cash and check payments; records payments and maintains related documents;

prepares bank deposits; collects fees for permits, licenses, classes and other City fees, issues vouchers and receipts as related to cashiering station.

- Completes Annual Payroll Government Compensation in California (GCC) Report; prepares Payroll Quarterly reports; prepares check history reports every pay period for ACA reporting; prepares all year end W2, and year end reporting's to IRS and SSA.
- Monitors and oversees financial revenue records and processes documents involving financial transactions.
- Conducts receipting, post receipting into City's cashiering system, and interfaces those transactions with the City's accounting system.
- Verifies and balances daily cash deposits.
- Maintains and processes accounts receivable billings; processes returns or credit memos; and maintains file of bounced checks for collection.
- Enters and processes positive pay, remote deposit capture, wires, or other on-line banking transaction for approvals and execution.
- Records, processes, and maintains various other finance and accounting documents as needed.
- Performs other related duties as assigned.

JOB REQUIREMENTS

Knowledge:

- Payroll, accounts receivable and cashiering.
- Understands and interprets financial policies and procedures and is able to respond to inquiries from the public and staff.
- Federal, State, and Local laws pertaining to wages, deductions, taxes, benefits, pension, post-employment benefit, and deferred income.
- Federal, State, and other regulatory agencies compliance filing requirements over wages, taxes, benefits, or other social programs on a Quarterly, Calendar Year, or Fiscal Year basis.

Competencies:

- Professional and Technical Expertise – Comprehends the most current information, theories, techniques, practices, and procedures of the field.
- Legal and Regulatory Navigation – May locate, understand, or provide factual regulatory information.
- Using Technology – May use intermediate-to-advanced features and functions
- Attention to details – May apply knowledge and skill in recognizing and evaluating details of work.
- Analyzing and Interpreting Data – May assemble data for reports and review data to verify that data are complete and accurate and make sense.
- Critical Thinking – May identify the central issue of a problem and differentiate relevant from irrelevant facts and data.
- Customer Focus – May work across organizational boundaries to meet customer needs.
- Self-Management – May follow through on instructions and assignments.
- Integrity and Ethics – Deals quickly with breaches in ethics.
- Action and Result Focus – May anticipate what needs to be done and plan for it.
- Adaptability – May actively shift thinking and behavior as the environment changes.

- Informing – May flow information downward and upward in the organization.
- Handling Conflict – May handle complaints with composure.

MINIMUM QUALIFICATIONS

Experience:

Three (3) years of experience involving payroll, accounts receivable and payable, cashiering, accounting, budgeting and/or government payroll accounting.

Education:

Associates degree in Finance, Accounting, or in a related field.

Additional Requirements:

May include time required during non-working hours.

Licenses and Certifications:

Possession of a valid California Class C driver's license and acceptable driving record at time of appointment and throughout employment in this position.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Use hands to finger, grasp, feel, use repetitive motions in order to operate office equipment.
- Sit, talk, and hear.
- Stand, walk, stoop, kneel, crouch or reach.
- Lift up to 25 pounds.
- Vision abilities required to perform office machine operations.
- Works alone, with the public, staff, and elected officials, has verbal contact with others, face-to-face and telephone contact.

Working Conditions:

- Work is performed in an office environment; Incumbents perform sedentary work.
- Normal noise levels consistent with an office setting.

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1 STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
2 CITY OF SOUTH EL MONTE)

3 I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing
4 Resolution, being Resolution No. 23-38 was passed and approved by the City Council of the City of
5 South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said
Resolution was adopted by the following vote:

6 AYES: Councilmember(s):

7 NOES: Councilmember(s):
8
9

Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

RECREATION MANAGER Exempt

DEFINITION

Under general direction, performs a variety of complex administrative and professional duties for the City of South El Monte's Recreation Services; regularly supervises operation and technical Recreation Services department staff; manages, organizes and oversees the scheduling, budgeting and provisions for special events, recreational facilities, administration of youth and adult programs, contract classes, and aquatics activities; develops and implements Recreation Service department policies, and procedures for effective operation of activities and functions; performs other duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Supervision is provided by the City Manager or designee. Supervision is exercised over operational and technical Recreation Services department staff.

ESSENTIAL DUTIES:

Duties may include, but are not limited to the following:

- Manages and organizes comprehensive year-round and seasonal community services, programs, and special-events, including within multi-use community facilities.
- Supervises and manages department staff and oversees and monitors part-time/full time employees and volunteers schedules and activity assignments.
- Provides recommendations to City Manager or designee as to employee hiring, advancement, discipline and termination.
- Develops, monitors and manages comprehensive scheduling of the recreation facilities and fields.
- Monitors, arranges and coordinates the operation of activities and staff at City community centers, bungalows, recreational facilities, and community rooms; requests and oversees maintenance and repair work of recreational facilities and sites as needed.
- Develops Recreation Services annual department and program budgets; prepares revenue and expenditure projections; monitors and tracks budget expenditures; authorizes and approves purchasing of new recreational services equipment and supplies.
- Develops, implements, manages and evaluates departmental and organizational wide goals.
- Establishes objectives, policies and procedures, ensuring that the required standards are met.
- Maintains a current knowledge of health and safety standards and ensures departmental compliance.
- Builds and maintains respectful, positive working relationships with staff, supervisors, outside agencies and the public using principles of good customer service; provides effective conflict resolution, as needed.

- Prepares and reviews media communications related to recreational services, programs, special events and activities; commissions and approves department publications, brochures, and newsletters.
- Develops and maintains department records, documents and materials; conducts research; prepares and presents a variety of summaries, plans, activity reports and analyses.
- Prepares and presents Recreation Services activities, offerings, schedules and plans to City departments, City Council, commissions, task forces, agencies, and other groups.
- Recruits, trains, assigns, monitors, and evaluates the work of assigned full and part-time staff, contract employees and community volunteers.
- Serves as City's liaison on assigned commissions, task groups, and special events teams as required.
- Receives and records sponsorship donations; prepares, implements and oversees grants for recreational services and activities.
- Performs related duties as assigned.

JOB REQUIREMENTS

Knowledge:

- Knowledge of a wide variety of recreation programs.
- Practices and principles of supervision.
- Principles of budgeting.
- Policies and procedures related to recreation programs and facilities.
- Human Resources policies and procedures.
- Mandated reported processes.
- Design, develop, and market recreation programs.

Competencies:

- Leadership – Creates a positive work environment in which all are motivated to do their best.
- Levering Technology – May find technological alternatives and solutions to gain efficiency and increase process capability.
- Process Improvement – Controlling and improving processes and workflow.
- Fiscal Acumen – Budgeting and allocating monetary resources.
- Strategic View – May project how actions taken now will affect long range conditions and outcomes.
- Managing Change – Maintains a high level of communication and engagement about the reasons, benefits, opportunities, and difficulties of change.
- Empowering Others – May mentor others in career development and share knowledge and expertise willingly.
- Assessing Talent – Understands and recognizes the qualities that differentiate highly successful performers from average ones.
- Managing Performance – May align subordinate goals with unit and organizational goals.
- Professional Impact – Projects confidence, alertness, and assertiveness.
- Negotiating – May proactively strive for agreements and obtain best-value outcome.
- Presentation Skill – Delivers clear, organized, and persuasive speeches or presentations.
- Innovation – May find new approaches to performing familiar tasks.

- Industry Awareness – Is well-versed in the interrelationships and interdependencies of the funding sources, the supply chain, and the changing needs and expectations of the markets served.
- Legal and Regulatory Navigation – May assess risk and relative liability.
- Professional Integrity and Ethics – May model reasoning and principle in handling ethical dilemmas.

MINIMUM QUALIFICATIONS

Experience:

Four (4) years of responsible experience with recreation programs and two years' experience supervising recreational programs.

Education:

Bachelor's degree in Recreation or Sports programs or a related field.

Licenses and Certificates:

Requires possession of or ability to obtain an appropriate California driver's license and a satisfactory driving record. Must maintain a valid American Red Cross First Aid Certificate or its equivalent within 90 days of employment.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Occasionally required to stand or sit, walk and use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms.
- Occasionally required to climb or balance.
- Stoop, kneel, crouch, crawl.
- Ability to talk and hear.
- Occasionally lift and/or move up to 10 pounds.
- Vision abilities required to include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions:

- Work is performed mostly in office settings.
- Occasional works in outside weather conditions.
- Occasional exposure to wet and/or humid conditions, or airborne particles.
- Noise level is usually quiet in the office, and moderate at recreational activity sites and sports fields.

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1 STATE OF CALIFORNIA)
2 COUNTY OF LOS ANGELES) SS:
3 CITY OF SOUTH EL MONTE)

4 I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing
5 Resolution, being Resolution No. 23-39 was passed and approved by the City Council of the City of
6 South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said
7 Resolution was adopted by the following vote:

8 AYES:

9 NOES:

10 ABSENT:

11 ABSTAIN:

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Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

TRANSPORTATION AND SENIOR SERVICES MANAGER
Exempt

DEFINITION

Under general direction, performs a variety of complex administrative and professional duties for Senior Services, Nutrition and Transportation activities and programs for the City of South El Monte; regularly supervises operational and technical Transportation and Senior Services department staff; manages, organizes and oversees the scheduling, budgeting, planning and monitoring of service delivery, special events, maintenance of Senior Center facilities, delivery of meals and transportation of City residents to community centers; develops and implements Transportation and Senior Services department policies, and procedures for effective operation of activities and functions; performs other duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Supervision is provided by the City Manager or his designee. Supervision is exercised over operational and technical Transportation and Senior Services department staff.

ESSENTIAL DUTIES:

Duties may include, but are not limited to the following:

- Manages and organizes comprehensive year-round senior services, programs, senior nutrition program, and special-events, including within multi-use community facilities.
- Supervises and manages department staff and oversees and monitors part-time employees and volunteers schedules and activity assignments.
- Provides recommendations to City Manager or designee as to employee hiring, advancement, discipline, and termination.
- Develops; monitors, arranges and coordinates the operation of activities and staff at City community centers, bungalows, senior center facilities, and community rooms; requests and oversees maintenance and repair work of facilities and sites as needed.
- Develops Transportation and Senior Services annual department and program budgets; prepares revenue and expenditure projections; monitors and tracks budget expenditures; authorizes and approves purchasing of new equipment and supplies.
- Prepares and reviews media communications related to senior services, programs, special events and activities; commissions and approves department publications, brochures, and newsletters.
- Develops and maintains department records, documents and materials; conducts research; prepares and presents a variety of summaries, plans, activity reports and analyses.
- Manages relationship with LA County Workforce Development, Aging and Community Services, LA County METRO.
- Assists Director of Finance with audit preparation and responses for the Senior Nutrition program and Transportation Services.
- Develops and manages grant and contract budgets, reports and documentation for the County sponsored senior nutrition program, Metro's Prop A transportation program and the FTA 5310 transportation program.

- Prepares and presents Transportation and Senior Services activities, offerings, schedules and plans to City departments, City Council, commissions, task forces, agencies, and other groups.
- Recruits, trains, assigns, monitors, and evaluates the work of assigned full and part-time staff, contract employees and community volunteers.
- Serves as City's liaison on assigned commissions, task groups, and special events teams as required.
- Receives and records sponsorship donations; prepares, implements and oversees grants for senior services and activities.
- Oversees the maintenance of related transportation records and arranges for repair of vehicles as necessary
- Establishes relationships with external agencies, community-based agencies to develop programs and services to meet the needs of senior citizen community.
- Performs related duties as assigned

JOB REQUIREMENTS

Knowledge:

- Knowledge of a wide variety of Transportation and Senior Services programs.
- Practices and principles of supervision.
- Principles of budgeting.
- Policies and procedures related to Senior programs, facilities, and transportation services.
- Human Resources policies and procedures.
- Mandated reported processes.
- Design, develop, and market Senior and Transportation programs.

Competencies:

- Leadership – Creates a positive work environment in which all are motivated to do their best.
- Levering Technology – May find technological alternatives and solutions to gain efficiency and increase process capability.
- Process Improvement – Controlling and improving processes and workflow.
- Fiscal Acumen – Budgeting and allocating monetary resources.
- Strategic View – May project how actions taken now will affect long range conditions and outcomes.
- Managing Change – Maintains a high level of communication and engagement about the reasons, benefits, opportunities, and difficulties of change.
- Empowering Others – May mentor others in career development and share knowledge and expertise willingly.
- Assessing Talent – Understands and recognizes the qualities that differentiate highly successful performers from average ones.
- Managing Performance – May align subordinate goals with unit and organizational goals.
- Professional Impact – Projects confidence, alertness, and assertiveness.
- Negotiating – May proactively strive for agreements and obtain best-value outcome.
- Presentation Skill – Delivers clear, organized, and persuasive speeches or presentations.
- Innovation – May find new approaches to performing familiar tasks.
- Industry Awareness – Is well-versed in the interrelationships and interdependencies of the funding sources, the supply chain, and the changing needs and expectations of the markets

served.

- Legal and Regulatory Navigation – May assess risk and relative liability.
- Professional Integrity and Ethics – May model reasoning and principle in handling ethical dilemmas.

MINIMUM QUALIFICATIONS

Experience:

Four (4) years of responsible experience with Transportation and Senior Services programs and two years' experience as a supervisor.

Education:

Bachelor's degree in Gerontology, Business, or a related field.

Licenses and Certificates:

- Possession of or ability to obtain an appropriate California driver's license and a satisfactory driving record.
- American Red Cross First Aid Certificate or its equivalent within 90 days of employment.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Occasionally required to stand or sit, walk, and use hands to finger, handle, feel or operate objects, tools, or controls; and reach with hands and arms.
- Occasionally required to climb or balance.
- Stoop, kneel, crouch, crawl.
- Ability to talk and hear.
- Occasionally lift and/or move up to 10 pounds.
- Vision abilities to include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions:

- Work is performed mostly in office settings.
- Occasional works in outside weather conditions.
- Occasional exposure to wet and/or humid conditions, or airborne particles.
- Noise level is usually quiet in the office, and moderate at Senior Center activity sites and sports fields.

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as of the date of the adoption of this resolution.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 9th day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-40 was passed and approved by the City Council of the City of South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

HUMAN RESOURCES ANALYST Non-Exempt (Confidential)

DEFINITION

Under general direction from the Human Resources/Risk Manager, plans, organizes, and directs the daily operations of the Human Resources and Risk Management department; assists and administers functions and duties in the areas of property, liability, and workers' compensation; serves as liaison and represents the department at meetings with representatives from a variety of public agencies, insurance companies and broker services, and performs related works as required.

SUPERVISION RECEIVED AND EXERCISED

Supervision is received from the Human Resources/Risk Manager. Supervision is exercised over department administrative support staff.

ESSENTIAL DUTIES:

Duties may include, but are not limited to the following:

- Develops, plans and oversees a comprehensive personnel program including all aspects of development and maintenance of job descriptions and wage administration; equal employment opportunity, recruiting, testing, selection, placement, and employment procedures; processing personnel actions including new hires, transfers, promotions, position classification and/or salary changes; personnel training; workers' compensation; labor relations; benefits administration; evaluations; resignations, retirements, terminations, and various other personnel-related actions.
- Prepares and administers the Human Resources operating budget; creates the forecasting of funds for additional staff, equipment, materials, and supplies.
- Develops, coordinates, and oversees the maintenance of personnel record keeping procedures; supervises the processing of personnel transactions and the appropriate procedures for confidential personnel records; assists in resolving employee disciplinary matters and grievances; remains current, and serves as a resource for advising staff on laws, regulations, policies, and procedures for human resources/labor relations functions.
- Develops, administers, interprets, and enforces personnel-related policies, administrative rules, regulations and procedures; oversees administrative procedures to implement the City's health insurance benefit programs; researches, compiles, analyzes, and summarizes data on salaries, classification, benefits, or other personnel-related matters; prepares federal and state reports, as required; prepares and develops human resources information for employee handbooks and other administrative publications.
- Provides support to the City Manager, department heads, and other high-ranking officials on human resources related topics.
- Conducts employee relations activities; attends and/or conducts meetings with management and employees to resolve human resource issues, including employee discipline.
- Oversees the City's employee evaluation program; ensures employee evaluations are conducted in an efficient, fair, and timely manner; ensures employee merit increases are correctly processed.
- Assists in the administration of the Risk Management Program, including worker's compensation, general liability, and other insurance programs.
- Maintains records, photographs, and conducts preliminary insurance related investigations.

- Participates in the review of liability and industrial accident claims to identify City loss exposure.
- Performs related duties as assigned.

JOB REQUIREMENTS

Knowledge:

- City policies and procedures.
- Principles and practices of human resource administration.
- Principles and practices of effective employee supervision.
- Principles and practices of administrative management.
- Labor laws, ADA, EEO and FMLA regulations, labor relations and safety practices.
- Principles and practices of records management and reporting.
- Principles and practices of project management.
- Principles and practices of strategic planning.
- Techniques of testing recruiting, and selection criteria.
- Mathematical and statistical computations.
- Record keeping and file maintenance principles and procedures.

Competencies:

- Analyzing & Interpreting Data – Drawing meaning and conclusions from quantitative and/or qualitative data.
- Critical Thinking – Analytically and logically evaluating information, propositions, and claims.
- Fact Finding – Obtaining facts and data pertaining to an issue or question.
- Industry Monitoring – Grasping the external political, economic, competitive, and social factors affecting the industry.
- Legal & Regulatory Navigation – Understanding, interpreting, and ensuring compliance with laws and regulations.
- Professional & Technical Expertise – Applying technical subject matter to the job.
- Action & Results Focus – Initiating tasks and focusing on accomplishment.
- Safety Focus – Showing vigilance and care in identifying and addressing health risks and safety hazards.
- Adaptability – Responding positively to change and modifying behavior as the situation requires.
- Professional Integrity and Ethics – Maintaining trust through honesty, adherence to principles, and personal accountability.
- Informing – Proactively obtaining and sharing information.
- Listening – Fully comprehending spoken communication.
- Writing – Communicating effectively in writing.
- Customer Focus – Attending to the needs and expectation of customers.
- Project Management – Planning and tracking projects to ensure they are on-time, on budget, and achieve their objectives.

MINIMUM QUALIFICATIONS

Education and Experience:

Any combination of education, training and experience that would provide the required knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical way to obtain the required qualifications would be:

Education:

A Bachelor's degree from an accredited college or university with major coursework in human resources management, public or business administration, or a related field.

Experience:

Four (4) years of increasingly responsible professional experience performing complex and special project work related to human resources, risk management, and/or employee benefits administration.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Required to sit, talk, and hear.
- Occasionally required to stand, walk, stoop, crouch and reach with hands and arms.
- Occasionally lift and/or move up to 25 pounds.
- Vision abilities required to perform office machine operations.

Working Conditions:

- Sedentary, office work.
- Noise level consistent with an office setting.

1 **ATTACHMENT F**

2 **RESOLUTION NO. 23-41**

3 **A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL**
4 **ADOPTING NEW CLASS SPECIFICATIONS FOR THE POSITION OF**
5 **ACCOUNTANT**

6 WHEREAS, pursuant to South El Monte Municipal Code section 2.64.040 the City Manager
7 is responsible for preparation and maintenance of a classification plan consisting of job specifications
8 for all classifications in the City's classified service; and

9 WHEREAS, the City Manager recommends the adoption of the revised job specifications of
10 Accountant to account for changes to duties, responsibilities and qualification guidelines, with no
11 changes being made to the associated compensation.

12
13 NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL DOES HEREBY RESOLVE AS
14 FOLLOWS:

15
16 SECTION 1. The South El Monte City Council hereby adopts revised class specifications for
17 the position of Accountant, a copy of which is attached hereto as Exhibit A. The accountant class
18 specifications shall supersede and replace the previous Accountant class specifications effective as of
19 the date of the adoption of this resolution.

20
21 SECTION 2. The City Clerk shall certify to the adoption of this Resolution.

22
23 PASSED, APPROVED AND ADOPTED this 9th day of May 2023.

24
25 _____
Gloria Olmos, Mayor

26 ATTEST:

27 _____
28 Donna G. Schwartz, City Clerk

1 STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
2 CITY OF SOUTH EL MONTE)

3 I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing
4 Resolution, being Resolution No. 23-41 was passed and approved by the City Council of the City of
5 South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said
Resolution was adopted by the following vote:

6 AYES:

7 NOES:

8 ABSENT:

9 ABSTAIN:

10 _____
Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

ACCOUNTANT Non-Exempt

JOB DESCRIPTION

Under direct supervision, the Accountant performs accounting work for the city. Examines, analyzes, prepares and maintains a variety of financial transactions, statements, records and reports; assists with annual budget preparation; prepares cash flow reports; manages the City's chart of accounts; administers and coordinates the City's various grant programs, recommends accounting and budgeting policies and procedures for grant programs, prepares and processes contract documents, participates in project monitoring, and ensures compliance with Davis-Bacon requirements as well as all other applicable laws and regulations; assisted by clerical support, assist in the monitoring of the business license and animal license issuance and renewal processes, prepares various analysis and management reports on business licenses issuance and renewals; and monitors City's revenue receipts, performs other related duties as assigned.

SUPERVISION RECEIVED AND EXERVISED

The Accountant works under the direct supervision of the Director of Finance. The Accountant exercises general oversight of Accounting Specialist(s) and Accounting Technician(s).

ESSENTIAL DUTIES:

Duties may include, but are not limited to, the following:

- Performs a full range of accounting and reporting duties for municipal operations and government fund types.
- Verifies, analyzes, and reconciles financial documents, City revenue receipts, and other financial entries for accuracy and compliance with established accounting and auditing procedures.
- Ensures proper accounting for fixed assets, debt service, grants, revenue and expenditure accounts.
- Originates electronic journal entries, reconciles bank and investment statements, and maintains a variety of financial schedules, records and files.
- Assists in the preparation of the City's financial reports, including but not limited to, the Annual Comprehensive Financial Report (ACFR), the City's State Controller's Report and the South El Monte Successor Agency's Recognized Obligation Payment Schedule (ROPS).
- Generates payroll and financial reports using queries and other report writing tools.
- Develops, implements, and monitors accounting procedures and reports.
- Explains and interprets existing accounting and fiscal policies and procedures to City personnel, auditors, and the general public.
- Performs Federal, State, and local grant accounting, reporting, and auditing.
- Interacts with the public or internal customers in person, via email, or over the telephone to obtain cash payments, information, or documents, or resolve discrepancies.
- May drive on City business depending on the needs of the City.
- Ensures Department services are provided with the highest customer service and ethical

standards.

- Assumes responsibility for ensuring the duties of the position are performed in a safe, efficient manner.
- Works independently on routine tasks and functions. Reviews, reconciles, verifies and monitors expenditures, refund requests, cash receipts, invoices and other financial documents and checks them against books of entry by performing arithmetic computations with a calculator, adding machine, or personal computer.
- Performs other related duties as assigned or as the situation requires.

JOB REQUIREMENTS

Knowledge of:

- Accounting principles and practices.
- Generally Accepted Accounting Principles (GAAP).
- Governmental accounting standards.
- Mathematical operations and concepts, such as addition, subtraction, multiplication and division.

Skill in:

- Making independent judgments and decisions based on standard policy or procedure.
- Utilizing automated desktop programs and ERP systems.
- Organizing and prioritizing assignments.

Ability to:

- Communicate clearly and concisely, both orally and in writing.
- Develop necessary skills from on-the-job training and meet the standards of performance for the classification by the end of the probationary period.
- Establish smooth working relationships and resolve interpersonal conflicts.
- Handle confidential information with discretion.
- Interpret and apply City policies, procedures, rules and regulations.
- Maintain accuracy.
- Maintain, direct, improve, and analyze accounting systems and procedures.
- Model and practice the highest standards of ethical conduct.
- Perform monthly, quarterly, and fiscal analyses.
- Read, write, communicate effectively and comprehend directions in English.
- Provide exceptional customer service to those using the Finance Department.

Other Characteristics

Willingness to:

- Work overtime as requested.
- Assume responsibility for maintaining a safe working environment.

Experience

Two years (2) of general accounting experience within a Finance or Accounting Department. Experience in municipal or other governmental agency highly desirable. An equivalent combination of experience, education and/or training may substitute for the listed minimum requirements on a year for year basis.

Education/Training

1 Bachelor's Degree in Accounting, Finance, Public Administration, Business Administration or a
2 related field, or an Associate Degree in Business combined with three years of increasingly
3 responsible accounting or highly related financial experience in a Finance or Accounting
4 Department.

5 **License(s)/Certification(s)**

6 A valid Class C California driver's license may be required for some positions in this series.

7 **Physical Demands and Work Environment**

8 The physical demands and work environment described here are representative of those that must
9 be met by an employee to successfully perform the essential functions of this job. Reasonable
10 accommodations will be made to enable individuals with disabilities to perform the essential
11 functions.

12 The physical demands include frequent sitting, use of computer and calculator, talking and listening.
13 The employee is occasionally required to walk between offices for routine and special meetings. The
14 employee must occasionally lift and/or move boxes up to 25 pounds. Specific vision requirements of
15 this job include close vision and the ability to adjust and focus. The work environment is usually
16 quiet.

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ACCOUNTANT
Revised April 2023



City Council Agenda Report

Agenda Item No. 9.a.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-42, APPROVING AGREEMENT WITH VAN LANT & FANKHANEL LLP FOR AUDITING SERVICES

SUMMARY: Approve entering into a three-year agreement with Van Lant & Fankhanel (VLF) to obtain auditing services.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-42, approving entering into a three (3) year agreement with VLF to obtain auditing services.

FISCAL/FINANCIAL IMPACT: The fiscal impacts are as follows:

Van Lant & Fankhanel Proposal				
Services	FY2023	FY2024	FY2025	Total
City Audit and Related Reports	\$ 40,000	\$ 40,800	\$ 41,500	\$ 122,300
Single Audit	3,100	3,200	3,300	9,600
Financial & Single Audit Total	43,100	44,000	44,800	131,900
Safe Clean Water Program Fund Audit	4,500	-	-	4,500
New Audit Requirement Total	4,500	-	-	4,500
Preparation of the State Controller's Report	3,000	3,100	3,200	9,300
Preparation of the Street Report	1,500	1,600	1,700	4,800
Optional Services Total	4,500	4,700	4,900	14,100
Grand Total	\$52,100	\$48,700	\$49,700	\$150,500
Vasquez & Company Fee Increase Proposal				
Services	FY2023	FY2024	FY2025	Total
City Audit and Related Reports	\$ 46,841	\$ 48,808	\$ 50,829	\$ 146,478
Single Audit	6,259	6,446	6,366	19,071
Financial & Single Audit Total	53,100	55,254	57,195	165,549
Safe Clean Water Program Fund Audit	-	-	-	-
New Audit Requirement Total	-	-	-	-
Preparation of the State Controller's Report	5,300	5,618	5,955	16,873
Preparation of the Street Report	2,500	2,650	2,809	7,959
Optional Services Total	7,800	8,268	8,764	24,832
Grand Total	\$60,900	\$63,522	\$65,959	\$190,381

DISCUSSION: On January 11, 2022, the City Council adopted Resolution No. 22-03 awarding a three (3) year agreement to Vasquez & Company LLP (Vasquez) with two (2)

one-year extension options to obtain auditing services. On September 6, 2022, Vasquez informed the City that due to a significant increase in cost, Vasquez would like to adjust its fees. On February 15, 2023, staff presented the requested fee increase from Vasquez to City Council. The item was continued to the February 28, 2023, City Council meeting. However, staff was not able to bring back the item as Vasquez had requested to terminate the agreement.

On March 14, 2023, staff obtained permission from City Council to solicit a Request for Proposals (RFP) for auditing services (Attachment A). On March 15, 2023, staff reached out to thirteen (13) firms with the RFP (Attachment B) plus Vasquez for a total of fourteen (14) firms. On April 5, 2023, staff posted an Addendum to the RFP to add the Safe Clean Water Program Fund Audit to the scope of the auditing engagement (Attachment C). The RFP had an applicant question submittal deadline of April 6, 2023. Staff did not receive any questions. The RFP had an applicant proposal submittal deadline of April 13, 2023. Staff did not receive any proposals.

Because staff did not receive any questions or proposals, on April 17, 2023, staff reached out to the second most qualified candidate from the previous RFP conducted on November 10, 2021, or Van Lant & Fankhanel, LLP (VLF). VLF is willing to honor their last proposal (adjusted for inflation) and is willing to add the Safe Clean Water Program Audit, Preparation of the State Controller's Report, and Preparation of the Street Report, with a letter dated April 18, 2023 (Attachment D).

ATTACHMENT(S):

- A. RFP for Auditing Services March 15, 2023
- B. CPA Firm Contact List
- C. Addendum to RFP
- D. Letter from Van Lant & Fankhanel, LLP
- E. Resolution No. 23-42

Request For Proposals

To Provide Auditing Services for the City of South El Monte



RFP Release Date: Wednesday, March 15, 2023

RFP Response Due: Thursday, April 13, 2023, 4:00 p.m.

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I. General Information

Community Profile

Incorporated in 1958, the City of South El Monte is an industrial community of approximately 20,000 residents, encompassing 2.3 square miles. The City is located approximately 13 miles east of downtown Los Angeles and is adjacent to two major freeways and a major State Route in the San Gabriel Valley.

South El Monte offers a good blend of older and younger residents working in the same dedication and community spirit that the city was founded upon. Both residents and the City's business community are working together to make the City a better place to live and work.

After almost six decades, the City of South El Monte has matured into a viable commercial and industrial base, with over 2,400 businesses within its 2.3 square miles. The City is currently focusing on improving the environment of the community and making it a better place to live and work.

II. Purpose & Description Management Support Services

The City of South El Monte consists of a five-member elected City Council (with elected Mayor) and an appointed City Manager. There are seven departments: Administration, City Clerk (appointed by Council), City Attorney (appointed by Council), Community Development, Community Services, Public Works, and Finance. The Management Team consists of the following:

City Manager – Rene Salas

City Clerk – Donna Schwartz

City Attorney – Anthony R. Taylor (employed by law firm of Aleshire & Wynder, LLP)

Community Development Director – Vacant

Public Works Director – Vacant

Finance Director – Masami Higa

The assets and liabilities of the South El Monte Business Improvement City were transferred to the Successor Agency to the South El Monte Business Improvement City on February 1, 2012 as a result of the dissolution of the former redevelopment agency's under AB x1 26 as amended. The City is acting in a fiduciary capacity for the assets and liabilities.

In terms of the City's fund structure, the City maintains approximately 30 individual governmental funds. There are no proprietary funds. The City maintains one private-purpose trust fund to account for the Successor Agency.

The City's Financial Statements are available on the City's website.

It is management's goal to prepare the Annual Comprehensive Financial Report (ACFR) to the extent possible. As part of the firm's response to this RFP, it is strongly suggested that consideration be given to how this goal can be accomplished by management in the near term.

Budget

The annual budget is adopted by City Council by June 30 of each fiscal year and include proposed expenditures and the means of financing them for all active funds. The annual budget provides for the general operations of the City and, as appropriate, its near-term and long-term goals and objectives. To the best of the City's abilities, recurring revenues are applied towards recurring expenditures and non-recurring revenues are applied towards non-recurring expenditures. Budget amendments must be approved by City Council and actual expenditures must not exceed appropriation at the fund level. The City Manager is authorized to make budget allocation within funds but City Council must approve all budget amendment at the fund level.

The City's Budget Books are available on the City's website.

The FY2022-23 City-wide adopted budget is \$35,173,178 with a deficit of \$279,972 as summarized below:

Fund Group	Revenues	Expenditures	City-Wide Net
General Fund	\$ 24,050,621	\$ 19,247,053	\$ 4,803,568
Special Revenue Funds	10,842,585	15,926,125	(5,083,540)
Total	\$ 34,893,206	\$ 35,173,178	\$ (279,972)

III. Scope of Services

The selected firm shall conduct independent audits of Financial Statements and Schedule of Expenditures of Federal Awards both prepared by management as required under GAAS and GAGAS.

The selected firm shall also format and print the Audited Financial Statements for the City. The City typically requires 20 copies of each report and an electronic copy. The quantity may be increased or decreased depending on actual need.

The selected firm shall meet with the City Manager and Director of Finance annually and provide Management Letters of recommendations to those charged with governance. Management Letters shall describe suggested improvements in internal control, accounting procedures, and other significant observations or reportable conditions.

The selected firm shall make itself available to the City throughout the engagement as an information resource for:

- o Financial statements preparation and disclosures;
- o Interpreting and understanding GASB pronouncements;
- o New developments, trends, and changing requirements pertaining to auditing and accounting standards;
- o Interpretations of federal and state rules and regulations; and
- o Impact of new or existing tax laws.

As appropriate, the selected firm shall assist the City to meet all the eligibility requirements of the Governmental Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting Program.

As requested by the City, the selected firm shall be available to present the audit plan prior to beginning field work and to present all final reports to the Director of Finance, City Manager, and City Council.

Additional on-going annual auditing services needed due to regulation changes or future voter approved measures shall be quoted separately and added to the contract as amendments.

Responsibilities of Selected Firm

During audits, the selected firm shall promptly report to the Director of Finance and City Manager regarding any conditions, transactions, situations, or circumstances encountered which would impede or impair the proper conduct of the audit, or which would seem to warrant a special investigation or report in more detail than that which is necessary to perform the standard audit. The selected firm shall take all steps necessary to safeguard any data, files, reports or information from loss, destruction, or erasure. Any costs or expenses of replacing, or damages resulting from the loss of such data, shall be borne by the auditor.

The selected firm shall maintain adequate staff to perform as required by the agreement resulting from this solicitation.

Responsibilities of City

The preparation of the Financial Statements is the responsibility of the City. However, the City will rely on the selected firm to produce the reports using their own technical resources. At such time that the City and selected firm can jointly produce a ACFR, it shall be the responsibility of the City to provide the introductory, management's discussion and analysis, required supplementary information, and statistical data.

Auditing Standards

Financial auditing shall be performed in accordance with:

1. Generally accepted auditing standards as set forth by the American Institute of Certified Public Accountants;
2. The standards applicable to financial audits contained in Government Auditing Standards (current edition), issued by the Comptroller General of the United States;

3. The provisions of the Single Audit Act;
4. When applicable, provisions of other laws or regulations required to be followed by the federal government, State of California, or County of Los Angeles.

The foregoing standards ensure that the audit will be planned and performed to obtain reasonable assurance about whether the general-purpose financial statements are free of material misstatement. The audit shall include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. The audit shall also include assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation.

Auditing Schedule

The City shall typically close the prior fiscal year's books by September 30th of each year. An interim on-site visit shall occur for one week during June of each year; and the financial audit engagement shall be scheduled no later than October 1st of each year, unless a mutual agreement is reached between the City and the selected firm on a later audit start date. It is understood that the actual audit schedule will be negotiated annually to adjust for mutual staff availability. An exit interview shall be conducted at the end of the final on-site audit. Auditing reports and Management Letter(s) shall be provided to the City no later than three weeks following the exit interview. The selected firm shall complete and deliver the City's Financial Statements to the City by no later than December 15th of each year.

Record Retention

All working papers and reports shall be retained, at the selected firm's expense, for a minimum of three years (or the retention timeframe established by the professional standards, whichever is longer), unless the firm is notified in writing by the City of South El Monte of the need to extend the retention period.

Record Access

Working papers and reports shall be made available upon request of the City, any federal or state agency, and other individuals designated by the City. The selected firm shall also respond to the reasonable inquiries of successor auditors and allow successor auditors to review working papers.

IV. INFORMATION TO BE INCLUDED IN THE QUALIFICATIONS SUBMITTAL

PROPOSAL OUTLINE TO BE SUBMITTED

The proposal shall be organized and submitted with the following elements:

- **Cover page**
- **Table of Contents**
- **Executive Summary**

Provide a brief summary describing the proposer's ability to perform the work requested, a history of the proposer's background and experience providing services, the qualifications of the proposer's personnel to be assigned to City, any subcontractor, sub consultants, and/or suppliers and a brief history of their background and experience, and any other information called for by this request for proposal which the proposer deems relevant, including restating any exceptions to this request for proposal. This summary should be brief and concise to apprise the reader of the basic services offered, experience and qualifications of the proposer, staff, subcontractors, and/or suppliers. Note, the City does not allow proposers to use the City Seal on proposals.

- **Questionnaire/Response to Scope of Services**

Proposer shall provide responses and information to fully satisfy each item in the Questionnaire (see section V below). Each question item should be presented before the proposer's response.

- **Attachments**

Questionnaire

A. Company and General Information

- Company name and address.
- Letter of transmittal signed by an individual authorized to bind the respondent, stating that the respondent has read and will comply with all terms and conditions of the RFP.
- General information about the primary contact that would be able to answer questions about the proposal. Include name, title, telephone number and email address of the individual.
- Appendix A, Certification of Proposal to City
- Appendix B, Sample Professional Services Agreement

- Appendix C, Scope of Services

B. Qualifications and Experience of the Firm

- Firm’s history and organizational structure, including the size of the firm, location of offices, years in business, organizational chart, name(s) of owner(s) and principal parties, and number and position titles of staff.
- The primary business of the parent company and/or affiliates.
- Office(s) of your organization with primary responsibility for managing the audit.
- Firm’s experience providing auditing and accounting services, including the cities for which you have provided these services in the last five years.
- Other areas that may make the firm different from competitors.

C. Qualifications and Experience of Proposed Staff

- The qualifications of staff proposed for the assignment, position(s) in the firm, and types and amount of equivalent experience, including any municipal agencies with which they have worked in the past three years and their level of involvement. The resume(s) of the personnel who will be assigned to this project.

Fees

Please provide three copies in a separate envelope marked “Fees.”

Fees for the proposed service, which should be detailed by service and include financial audit and single audit for each of the three fiscal years—2022-23, 2023-24 and 2024-25.

- Outline billing and payment expectations, including timing and method of payment.
- Any additional fees not already detailed above.
- A specific “not to exceed” fixed fee including associated fees (i.e., printing costs, attendance at meetings, travel).

References

Provide a list of the municipal agencies for which the respondent has conducted any type of auditing services within the past three years.

The Consultant should provide a list of at least three municipal agencies.

V. QUESTIONS

Questions with regard to this RFP should be submitted by e-mail to Masami Higa, Director of Finance, at mhiga@soelmonte.org by 4:00 P.M. PDT on April 6, 2023. All firms sending questions will receive responses to all questions and any other addenda that may be released via e-mail by April 13, 2023.

VI. GENERAL INFORMATION

The Consultant is expected to establish and maintain a working relationship with City Staff throughout the duration of the agreement. The City shall not pay any cost incurred in the preparation of a response to this Request for Proposal.

VII. INSURANCE REQUIREMENTS

The City will require the successful Consultant to acquire and maintain workers' compensation, employer's liability, commercial general liability, owned and non-owned and hired automobile liability, and professional liability insurance (errors & omissions) coverage relating to Consultant's services to be performed covering the City's risks in a form subject to the approval of the City Attorney and/or City's insurance advisor. The minimum amounts of coverage corresponding to the aforesaid categories of insurance per insurable event shall be as follows:

<u>Insurance Category</u>	<u>Minimum Limits</u>
Workers' Compensation	statutory minimum
Employer's Liability	\$2,000,000 per accident for bodily injury or disease
Commercial General Liability	\$2,000,000 per occurrence and \$2,000,000 aggregate for bodily injury, personal injury and property damage
Automobile Liability	\$2,000,000 per accident for bodily injury and property damage (coverage required to the extent applicable to Consultant's vehicle usage in performing services hereunder)
Professional Liability	\$2,000,000 per claim and (Errors & Omissions Liability)

Any available insurance proceeds broader than or in excess of the specified minimum insurance coverage requirements and/or limits shall be available to the City as an Additional Insured. Furthermore, the requirements for coverage and limits shall be the greater of either (1) the minimum coverage and limits or (2) the broader coverage and maximum limits of coverage of any insurance policy or proceeds available to the named Insured.

The Consultant shall agree to include with all subcontractors in their subcontracts the same requirements and provisions including the indemnity and insurance requirements to the extent they apply to the scope of the subcontractor's work. Subcontractors hired by Consultant shall agree to be bound to Consultant and City in the same manner and to the same extent as Consultant is bound to City and its accompanying documents. Subcontractors shall further agree to include these same provisions with any sub-subcontractors.

The Consultant shall furnish the City with certificates and copies of information or declaration pages of the insurance required and with respect to evidence of commercial general liability and automobile liability insurance coverage, original endorsements:

- (a) Precluding cancellation or **reduction in per occurrence limits** before the expiration of 30 days (ten days for nonpayment) after City shall have received written notification of cancellation in coverage or **reduction in per occurrence limits** by first class mail;
- (b) Naming the City of South El Monte its Council, officers, boards, commissions, employees, and agents, as additional insureds; and
- (c) Providing that Consultant's insurance coverage shall be primary insurance with respect to City and, its Council, officers, boards, commissions, employees, and agents, and any insurance or self-insurance maintained by City for itself, its Council, officers, boards, commissions, employees, or agents shall be in excess of Consultant's insurance and not contributory with it. Consultant and its insurer may not seek contribution from City's insurance or self-insurance.

The limits of insurance required may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's insurance or self-insurance may be called upon to protect City as a named Insured.

All self-insured retentions (SIR) must be disclosed to City for approval and shall not reduce the limits of liability coverage. Policies containing an SIR provision shall provide or be endorsed to provide that the SIR may be satisfied by either the named Consultant/Named Insured or City.

The City reserves the right to obtain a full certified copy of any insurance policy and endorsements. Failure to exercise this right shall not constitute a waiver of right to exercise later.

Any and all Subcontractors shall agree to be bound to Consultant and City in the same manner and to the same extent as Consultant is bound to City. Subcontractors shall further agree to include the same requirements and provisions, including the indemnity and insurance requirements, in any agreement with sub-subcontractors to the extent that they apply to the scope of the sub-subcontractor's work. A copy of the indemnity and insurance provisions shall be furnished to any subcontractor upon request.

The Consultant shall maintain insurance to the fullest amount allowed by law and shall maintain insurance for a minimum of five years following completion of this project or service. In the event the Consultant fails to obtain or maintain completed operations coverage as required by the City at its sole discretion may purchase the coverage required and the cost will be paid by Consultant.

VIII. PROPOSAL REVIEW

The City's designated staff will evaluate proposals received. During the review process, the City reserves the right, where it may serve the City's best interest, to request additional information or clarification from those that submit proposals or allow corrections of errors or omissions. Any and all changes in the RFP will be made by written addendum, which shall be issued by the City to all proposers who have responded to the RFP by the deadline.

The City reserves the right to retain all proposals submitted. Submission of a proposal indicates the firm's acceptance of the conditions contained in this Request for Proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the City and the consultant selected.

The preparation of the RFP will be at the total expense of the Proposer. There is no expressed or implied obligation for the City to reimburse responding proposers for any expense incurred in the preparation of proposals in response to this RFP. All proposals submitted to the City shall become properties of the City and will not be returned.

The City reserves the right to reject any or all proposals, in whole or part, to waive any informality in any proposal, and to accept the proposal which, in its discretion, is in the best interest of the City.

To be considered, proposers must provide **five bound copies, one unbound copy, and a single Microsoft Excel and PDF file** of the Proposal for Auditing Services that can be made available to City staff. The materials should be contained in a sealed envelope with the name of the company submitting the proposal, and the title of "Auditing Services." The materials should be delivered no later than 4:00 P.M. PDT on April 13, 2023 to:

City of South El Monte
Attention: Donna Schwartz,
City Clerk
1415 N. Santa Anita Ave.
South El Monte, CA 91733

RFP Schedule

The City reserves the right to make changes to the below schedule, but the current schedule for the implementation of this bid process is as follows:

Request for Proposal Release	March 15, 2023
Question Submittal Deadline	April 6, 2023
City Response to Questions	Through April 13, 2023
Submittal Deadline (Date proposals must be received by City)	April 13, 2023
Finalists Selected	April 20, 2023
Presentations / Interview	Week of April 24 th
Consultant Selection/Contract approved by City Council	May 2023

Evaluation of Proposals

A team comprised of City staff, will be responsible for the bid evaluations. This team, in accordance with the criteria listed below, will evaluate all proposals received as specified. The City team members, in applying the major criteria to the proposals, may consider additional criteria beyond those listed. During the evaluation period, the team may elect to interview some or all the proposing firms. The interview will include City staff and the Councilmembers servicing on the Finance Sub-Committee.

The final selection will be the firm which, in the City's opinion, is the most responsive and responsible, meets the City's requirements in providing this service, and is in the City's best interest. The City maintains the sole and exclusive right to evaluate the merits of the proposals received.

Consultants will be objectively evaluated based on their responses to the scope outlined in the RFP. The written proposal should clearly demonstrate how the firm could best satisfy the requirements of City.

Proposals will be evaluated based on the following criteria:

- Thoroughness and understanding of the tasks to be completed.
- Background and experience in organizational analysis evaluation.
- Staff expertise and overall experience of personnel assigned to the work.
- Time required to accomplish the requested services.
- Responsiveness to requirements.
- Recent public sector experience, preferably in a municipal setting, conducting similar studies.
- Costs.

Although price for the services will be an important part of the consideration for award the City will consider the consultant's qualifications, expertise and level of professional service and advice in the award of the auditing contract.

IX. CONSULTANT AGREEMENT

A sample of the City's Professional Services Agreement is provided in this RFP as **Attachment B**. Your proposal shall contain a statement of the firm's willingness to execute the contract with an indication of any changes to the contractual requirements.

END OF RFP

APPENDIX A

CERTIFICATION OF PROPOSAL TO THE CITY

1. The undersigned hereby submits its proposal and, by doing so, agrees to furnish services to the City in accordance with the Request for Proposals (RFP), dated April 13, 2023 and to be bound by the terms and conditions of the RFP.
2. This firm has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the firm and that the firm is responsible for them.
3. It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.
4. The proposal includes all the commentary, figures and data required by the Requests for Proposal dated March 15, 2023.
5. This firm has carefully read and fully understands all the items contained in Request for Proposal for Auditing Services.
6. The proposal by this firm is an irrevocable offer; it shall be valid for 90 days from April 13, 2023, unless both parties mutually agree to extend date.

Name of firm: _____

By: _____
(Authorized Signature)

Type Name: _____

Title: _____

Date: _____

APPENDIX B

SAMPLE OF PROFESSIONAL SERVICES AGREEMENT

CONTRACT SERVICES AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

**AGREEMENT FOR CONTRACT SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND**

THIS AGREEMENT FOR CONTRACT SERVICES (herein “Agreement”) is made and entered into this ____ day of _____, 2023 by and between the CITY OF SOUTH EL MONTE, a California, a municipal corporation (“City”) and _____, (“Consultant”). City and Consultant may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

- A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.
- B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.
- C. Pursuant to the City of South El Monte Municipal Code, City has authority to enter into and execute this Agreement.
- D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the “Scope of Services” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase “highest

professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant’s Proposal.

The Scope of Services shall include the Consultant’s scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant’s performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant’s risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City’s own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed _____ Dollars (\$_____) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding _____ years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). [The City may, in its sole discretion, extend the Term for ____ additional one-year terms.]

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

(Name)

(Title)

(Name)

(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be [_____ or] such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or

control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees and that Consultant issues or will issue a W-2 to such personnel.

In the event that Consultant or any employee, agent, subcontractor, or independent contractor of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any of Consultant's personnel used to provide the Services under this Agreement are other than independent contractors of the City.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in

an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers’ compensation insurance. Consultant shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit “B”.

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by City’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be

endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall

be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in

connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable (“indemnitors”), or arising from Consultant’s or indemnitors’ reckless or willful misconduct, or arising from Consultant’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

- (a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys’ fees incurred in connection therewith;
- (b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;
- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys’ fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City’s negligence, except that design professionals’ indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination or expiration of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as

“works made for hire” as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed “works made for hire” for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered “voluntary” provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney’s fees, caused by or incurred as a result of Consultant’s conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable

costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement,

and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 6330 Pine Avenue, South El Monte, California 90201 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder

unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONSULTANT:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Address: _____

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

☐

PARTNER(S) ☐ LIMITED

☐

GENERAL

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that

STATE OF CALIFORNIA
COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

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CAPACITY CLAIMED BY SIGNER

- ☐ INDIVIDUAL
☐ CORPORATE OFFICER

TITLE(S)

- ☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF SERVICES

- I.** Consultant will perform the following Services:
- A.
 - B.
 - C.
- II.** As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:
- A.
 - B.
 - C.
- III.** In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City apprised of the status of performance by delivering the following status reports:
- A.
 - B.
 - C.
- IV.** All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.
- V.** Consultant will utilize the following personnel to accomplish the Services:
- A.
 - B.
 - C.

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

DRAFT

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

		RATE	TIME	SUB-BUDGET
A.	_____	_____	_____	_____
B.	_____	_____	_____	_____
C.	_____	_____	_____	_____
D.	_____	_____	_____	_____

II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.9.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

- A.** Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- B.** Line items for all materials and equipment properly charged to the Services.
- C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

- I. Consultant shall perform all services timely in accordance with the following schedule:

		<u>Days to Perform</u>	<u>Deadline Date</u>
A.	Task A	_____	_____
B.	Task B	_____	_____
C.	Task C	_____	_____

- II. Consultant shall deliver the following tangible work products to the City by the following dates.

- A.
B.
C.

- III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

ATTACHMENT B

COUNTY OF LOS ANGELES
DEPARTMENT OF AUDITOR-CONTROLLER
2021-23 Master Agreement Firms (CPAs) - Contact Information

	FIRM	STREET ADDRESS	Phone
1	BCA Watson Rice LLP	2355 Crenshaw Boulevard, Suite 150 Torrance, CA 90501	(212) 447-7300
2	Conrad LLP	23702 Bircher Drive Lake Forest, CA 92630	(949) 552-7700
3	Davis Farr, LLP	18201 Von Karmon Avenue, Suite 1100 Irvine, CA 92612	(949) 474-2020
4	Eide Bailly LLP	10681 Foothill Boulevard, Suite 300 Rancho Cucamonga, CA 91730	(909) 466-4410
5	Jones & Company Professional Consultants	515 South Flower Street, Suite 1823 Los Angeles, CA 90071	(213) 318-4987
6	M.R. Grant, CPA, An Accountancy Corporation	6333 Wilshire Blvd., Suite 511 Los Angeles, CA 90048	(323) 655-7455
7	Macias Consulting Group, Inc.	902 Hogarth Court EL Dorado Hills, CA 95762	(916) 618-4551
8	Macias Gini & O'Connell LLP	700 S. Figueroa St., Suite 800 Los Angeles, CA 90017	(213) 408-8700
9	Moss, Levy & Hartzheim, LLP	5800 Hannum Ave., Suite E Culver City, CA 90230	(310) 670-2745
10	Qiu Accountancy Corporation	139 S. Hudson Avenue, Suite 300 Pasadena, CA 91101	(626) 460-8000
11	Simpson & Simpson, LLP	633 W. 5th Street, Suite 3320 Los Angeles, CA 90071	(213) 736-6664
12	Turner, Warren, Hwang & Conrad Accountancy Corporation	100 North First Street, Suite 202 Burbank, CA 91502	(818) 954-9700
13	Williams, Adley and Company-CA, LLP	7677 Oakport Street, Suite 1000 Oakland, CA 94621	(510) 893-8114

ATTACHMENT C



CITY OF SOUTH EL MONTE

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540



DATE: April 5, 2023

TO: Responders to Request for Proposals (RFP) to Provide Auditing Services

FROM: City of South El Monte Finance Department

SUBJECT: Addendum 1 – Clarification on Scope of Engagement

The City would like to provide some clarification on the scope of the engagement. The auditing services sought are as follows:

1. Annual Comprehensive Financial Report (ACFR) Audit
2. Single Audit
3. Safe Clean Water Program Fund Audit

The Single Audit is required for fiscal years in which the City expends \$750,000 or more of federal assistance. The City believes it will be subject to the Single Audit each year over the next three years.

The City's Safe Clean Water Program Fund was created in fiscal year 2021 to record the activities funded by the Los Angeles County Measure W for safe clean water projects. Revenues and expenditures incurred to date are as follows:

City of South El Monte			
Safe Clean Water Program Fund			
		Audited	Audited
		6/30/21	6/30/22
			Forecast
		6/30/21	6/30/22
		6/30/23	
REVENUES			
	Use of money and property	\$ -	\$ 3,421
	Intergovernmental	734,203	3,644,912
	TOTAL REVENUES	734,203	3,648,333
EXPENDITURES			
	Public works	6,670	82,652
	TOTAL EXPENDITURES	6,670	82,652
	NET CHANGE IN FUND BALANCE	727,533	3,565,681
	FUND BALANCE - BEGINNING OF YEAR	-	727,533
	FUND BALANCE - END OF YEAR	\$ 727,533	\$ 4,293,214
			\$ 4,726,383

The Los Angeles County Flood Control District (LACFD), pursuant to the Los Angeles Region Safe, Clean Water (SCW) Program ordinance (Chapter 16 of the Los Angeles County Flood Control District Code) and the SCW Program Implementation Ordinance (Chapter 18 of the Los Angeles County Flood Control District Code), administers the SCW Program for the purpose of funding projects and programs to increase stormwater and urban runoff capture and reduce stormwater and urban runoff pollution in the district.

Per City's agreement with the LACFD for receiving SCW program funds, the City is responsible for obtaining an independent audit to determine compliance with the terms and conditions of its agreements and chapters 16 and 18 of the LACFD Code. The City is required to file a copy of the audit report by the ninth (9th) month from the end of each three (3) year period to detail the preceding three (3) years of expenditures and posted on the LACFD's website. For example, for the fiscal year ended 6/30/21, audit begins 7/1/23, and the audit report is due to LACFD no later than 3/31/24.

Please consider this document in preparation of your proposal response.



April 18, 2023

Masami Higa, Director of Finance
City of South El Monte
1415 Santa Anita Avenue
South El Monte, CA 91733

Mr. Higa,

Van Lant & Fankhanel, LLP (VLF) is pleased to submit this addendum to our proposal dated December 1, 2021, to perform professional services for the City of South El Monte (City). We hope this proposal conveys our strong desire and qualifications to fulfill your requirements.

VLF is a local firm of Certified Public Accountants located in Murrieta, California. The principals of the firm (Brett Van Lant and Greg Fankhanel) have been providing governmental accounting and auditing services to California cities and special districts for over 40 years combined. VLF is dedicated to providing the highest level of experience and expertise in governmental accounting knowledge to ensure a smooth audit process, resulting in minimal disruption to the City's ongoing daily administrative operations.

We believe VLF is the best choice to provide annual audit services to the City of South El Monte for the following significant reasons:

- We have extensive experience auditing Cities of a similar size and scope.
- Significant Partner involvement throughout the audit engagement. Having the Audit Partners involved in all aspects of the audit assures continuity of the audit team each year.
- A complete understanding of the City's reporting requirements and deadlines. In addition, we assist a number of cities and other municipalities each year to obtain the GFOA award for excellence in financial reporting.
- Mr. Fankhanel is also a Certified Fraud Examiner which adds another level of expertise to the audit process. We have assisted many California cities and special districts in strengthening internal controls, and establishing effective policies and procedures.

What sets us apart from other audit firms? You are not just a number to us – every audit client is unique and important to our firm. As a smaller firm, we believe the personal service and attention we will provide cannot be duplicated at larger firms. While many firms have knowledgeable and experienced individuals on staff, the quality of each audit ultimately depends on the audit personnel involved in the daily audit process, including fieldwork and report preparation. With VLF, you will be dealing with Partner level personnel throughout the audit process, including fieldwork.

Van Lant & Fankhanel, LLP

29970 Technology Drive, Suite 105 A
Murrieta, CA 92563
909.856.6879

We take our responsibility as a service organization very seriously. We believe one the best services we can provide is to be available throughout the year to assist our clients with questions and keep them apprised on new accounting and financial reporting requirements. We encourage our clients to communicate questions or concerns, not only during the audit process, but as they arise at any time during the year. You will have access to the audit partners on a daily basis, throughout each audit and each fiscal year.

Our proposed fees for the audit of the City for three fiscal years beginning with the 2022-23 fiscal year are as follows:

Service	Fiscal Year Ending June 30,		
	2023	2024	2025
City Audit and Related Reports	\$ 40,000	\$ 40,800	\$ 41,500
Safe Clean Water Program Fund Audit	4,500	-	-
Single Audit	3,100	3,200	3,300
Total (not-to-exceed)	\$ 47,600	\$ 44,000	\$ 44,800
Optional Services			
Preparation of the State Controller's Report	\$ 3,000	\$ 3,100	\$ 3,200
Preparation of the Street Report	1,500	1,600	1,700
Total for Optional Services	\$ 4,500	\$ 4,700	\$ 4,900

This proposal is based on the current audit scope, and is made with the assumption that the City's books and records will be in a reasonably balanced condition and reconciled at the start of the audit and that the representations made to us during this proposal process will remain effective throughout our engagement. The above fees are based on the assumption that a Single Audit in accordance with the Uniform Guidance will include one major program. If testing of additional major programs is necessary, we will negotiate additional fees at that time.

We certify that VLF and the audit partners are properly licensed to practice in California. Should you have any questions regarding our proposal or desire additional information, please call Greg Fankhanel, CPA, at (909) 856-6879, or email at gfankhanel@vlfcpa.com.

Respectfully submitted,



Greg Fankhanel, CPA, Partner
Van Lant & Fankhanel, LLP

ATTACHMENT E

RESOLUTION NO. 23-42

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AUTHORIZING THE CITY TO ENTER INTO AN AGREEMENT BETWEEN THE CITY AND VAN LANT & FANKHANEL LLP FOR AUDITING SERVICES

WHEREAS, the City of South El Monte issued a Request for Proposals for Auditing Services on March 15, 2023; and

WHEREAS, the City received no responses by the April 13, 2023 deadline; and

WHEREAS, pursuant to South El Monte Municipal Code (“SEMMC”) section 3.16.120(D), the City Manager or the City Council, due to unique circumstances or unusual factors, may award for the purchase of services from a source other than the lowest responsible bidder, if the proposed consultant is in the best interest of the City; and

WHEREAS, City staff reached out to Van Lant & Fankhanel, LLP—the second highest scoring proposer from the previous Request for Proposals for Auditing Services on November 10, 2021; and

WHEREAS, Van Lant & Fankhanel is willing to honor their last proposal adjusted for inflation, with reasonable fees for additional services for the Safe Clean Water Program Fund Audit, Preparation of the State Controller’s Report, and Preparation of the City’s Annual Street Report; and

WHEREAS, Van Lant & Fankhanel’s proposal for a three (3) year contract is \$150,500.00, based on industry standard terms and conditions, regarding the roles and responsibilities of management and auditor; and

WHEREAS, the City Council now wishes to enter into an agreement with Van Lant & Fankhanel for auditing services.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South El Monte as follows:

Section 1. The City Council hereby approves a professional services agreement (“Agreement”) with Van Lant & Fankhanel, LLP, to provide auditing services for the City.

Section 2. The Mayor is directed to execute the professional services agreement in substantially the form attached as Attachment E to the May 9, 2023 staff report accompanying this Resolution; and which is subject to approval by the City Attorney’s Office as to form. The Mayor and City Manager are hereby directed to take all actions necessary to enter into and effectuate the Agreement.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 9th day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-42, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of May, 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 9.b.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-43, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO WEST & ASSOCIATES ENGINEERING, INC. FOR DESIGN SERVICES FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN SAFETY PROJECT, ATP CYCLE 5

SUMMARY: Award of contract for Safe Routes to School Pedestrian Safety Project at 23 locations within school sites around the City.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-43, awarding a PSA to West & Associates Engineering, Inc. for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project (ATP CYCLE 5) in the amount of \$127,500; and
2. Authorize City Manager or designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The City was awarded \$1,637,000 from the State through the ATP program, Cycle 5, for design and construction of the proposed project. The City will be reimbursed 100% of the costs associated with the requested professional design services from Caltrans. The design phase of the project is funded through ATP Cycle 5 program funds, there is no local match requirement for the project. The following is the project's anticipated cost for the design phase:

Professional Services (West & Associates Engineering, Inc.)	\$127,500.00
Total	\$127,500.00

Below is the design phase funding breakdown:

ATP Cycle 5 (no local match required)	\$127,500.00
Total	\$127,500.00

DISCUSSION: In September 2020, the City submitted a funding grant application for the proposed project to be considered as part of the Active Transportation Program (ATP), Cycle 5 Program. In March 2021, the proposed project was recommended to be included in the awarded projects list by the California Transportation Commission (CTC). In December 2022, the City received authorization to proceed with the project design phase (PS&E).

The South El Monte Safe Routes To School Pedestrian Safety Project, ATP Cycle 5 Project focuses on school and pedestrian safety improvements Citywide at signalized intersections and uncontrolled crossings near schools and major destinations. The project scope includes but is not limited to installation of pedestrian safety upgrades at signalized intersections and uncontrolled crosswalks including rectangular rapid flashing beacons (RRFBs), pedestrian push buttons, countdown systems, overhead pedestrian signal systems, speed radar feedback signs, pedestrian ramps, signage, crosswalks and striping at twenty three (23) locations around schools and major destinations.

The City received \$1,637,000 from the State through the ATP program, Cycle 5, for design and construction of the proposed project. The project is 100% funded by State Funds, and there is no local match requirement.

Attachment B shows the project locations and proposed improvements. The primary objective of the requested professional services (design engineering services) is to have the selected engineering consultant provide a complete PS&E / Bid Package (plans, specifications and estimates) approved by all involved jurisdictional and regulatory agencies that will be ready for construction bidding for the improvements outlined in the RFP.

On January 10, 2023, the City Council authorized staff to issue a RFP for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project, ATP Cycle 5 Project.

On January 11, 2023, the City issued the RFP with a proposal due date of February 8, 2023 at 2:00 PM. Five (5) firms submitted proposals: CR Associates, Inc.; Kimley-Horn and Associates, Inc.; KOA; Minagar and Associates; West & Associates Engineering, Inc. . The proposals were evaluated based on the established criteria identified in the RFP including compliance with the RFP requirements, proposal quality, project understanding, approach, methodology including responsiveness and flexibility, experience of assigned staff, similar project experience, schedule efficiency, and references.

Staff reviewed the proposals and determined that the proposal from West & Associates Engineering, Inc. was the most qualified pursuant to the City's purchasing policy. West & Associates Engineering, Inc.'s proposal was the most comprehensive and demonstrated the best understanding of the requested services.

Staff recommends that the City Council approve a professional services agreement with West & Associates Engineering, Inc., as the most qualified consultant, to provide Design Services for the South El Monte Safe Routes to School Pedestrian Safety Project, ATP Cycle 5 Project for a total amount of \$127,500 and authorize the City Manager to execute the agreement.

Report prepared by: Okan Demirci, Contract City Engineer/ Project Manager

ATTACHMENT(S):

- A. Resolution No. 23-43
- B. Project Location Map and Proposed Improvements
- C. Technical Proposal
- D. Fee Proposal
- E. Draft Professional Services Agreement

ATTACHMENT A

RESOLUTION NO. 23-43

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING PROFESSIONAL SERVICE AGREEMENT TO WEST & ASSOCIATES ENGINEERING, INC. FOR DESIGN SERVICES FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN SAFETY PROJECT, ATP CYCLE 5

WHEREAS, on January 10, 2023, the City Council authorized staff to issue a Request for Proposals (RFP) for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project, ATP Cycle 5 Project; and

WHEREAS, on January 11, 2023, the City issued a Request for Proposal (RFP) for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project, ATP Cycle 5 Project with a proposal due date of February 8, 2023 and received five (5) proposals from CR Associates, Inc., Kimley-Horn and Associates, Inc., KOA, Minagar and Associates, and West & Associates Engineering, Inc.; and

WHEREAS, the City staff evaluated the proposals and determined that West & Associates Engineering, Inc. submitted the most qualified and comprehensive proposal to provide the subject services for the project and was the lowest responsible bidder.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated by reference.

SECTION 2: Upon reviewing the proposals submitted for Design Services for South El Monte Safe Routes to School Pedestrian Safety Project, ATP Cycle 5, the City Council hereby finds that West & Associates Engineering, Inc. has submitted the most qualified proposal pursuant to City's purchasing policy and was the lowest responsible bidder, in the amount of \$127,500.

SECTION 3: The City Council hereby authorizes the Interim City Manager to take all actions necessary to effectuate and execute a professional service agreement with West & Associates Engineering, Inc. in the amount of \$127,500, subject to the approval as to form by the City Attorney.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 9th day of May, 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certifies that the foregoing Resolution, being Resolution No. 23-43, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of May, 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

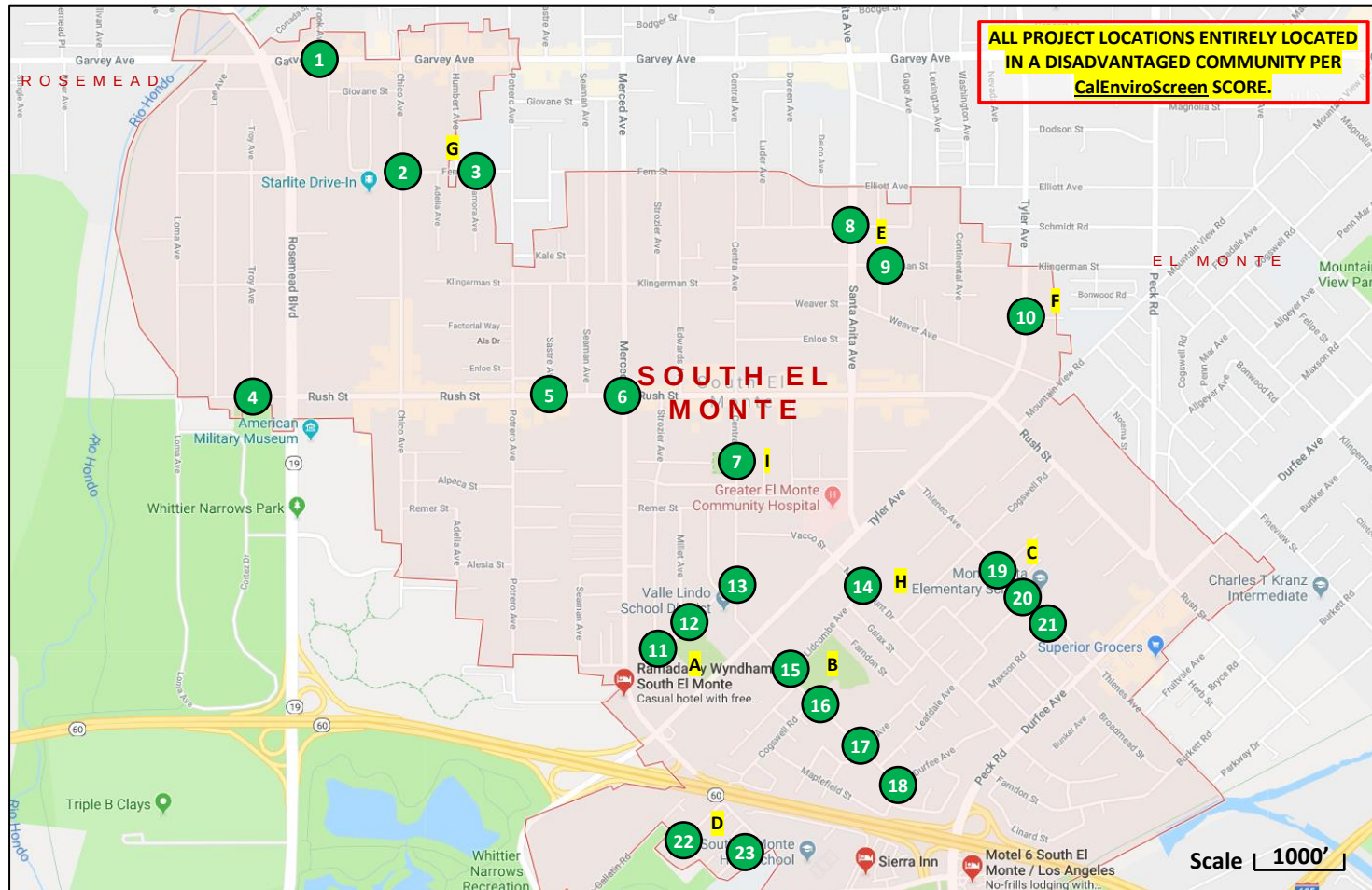
ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B

PROJECT LOCATION MAP

City of South El Monte (Sponsoring Agency)



**Project Location within
Los Angeles County
In the City of South El Monte**



LEGEND

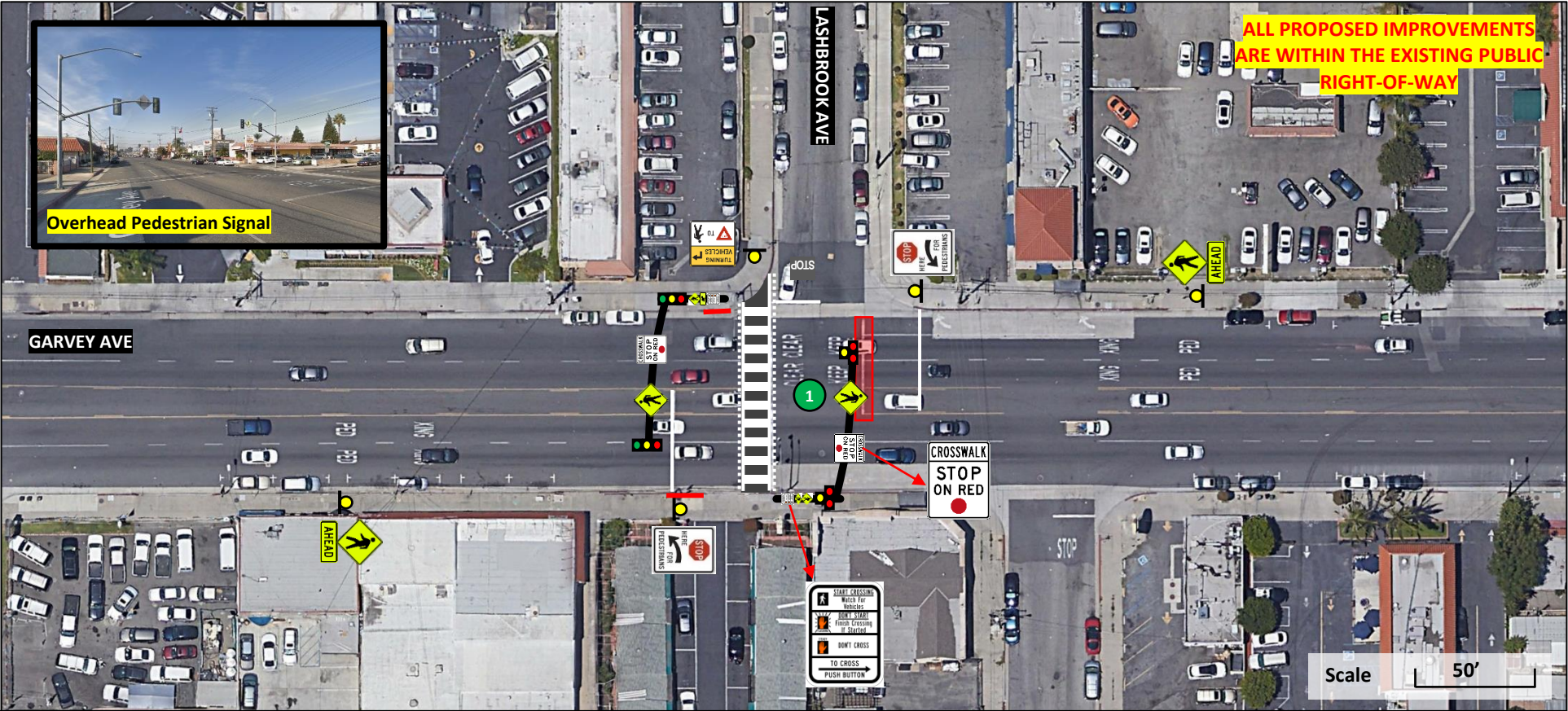
City Boundary

PROJECT LOCATIONS

- | | | | | |
|--|-------------------------------------|--|--|--------------------------------------|
| A Dean L Shively Middle School | 1 Garvey Ave & Lashbrook Ave | 7 Central Ave at Community Park | 13 Central Ave & Lerma Rd | 19 Penn Mar Ave & Thienes Ave |
| B New Temple Elementary School | 2 Chico Ave & Fern St | 8 Santa Anita Ave & Schmidt Rd | 14 Lidcombe Ave & Michael Hunt Dr | 20 Leafdale Ave & Thienes Ave |
| C Monte Vista Elementary School | 3 Fern St & Tamora Ave | 9 Klingerman St & Granada Ave | 15 Lidcombe Ave & Central Ave | 21 Maxson Rd & Thienes Ave |
| D South El Monte High School | 4 Rush St & Troy Ave | 10 Tyler Ave & Fineview St | 16 Cogswell Rd & Central Ave | 22 Lexham Ave & Andrews St |
| E Miramonte Elementary School | 5 Rush St & Sastre Ave | 11 Strozier Ave & Lerma Rd | 17 Allgeyer Ave & Central Ave | 23 Farmer Ave and High School |
| F Cogswell Elementary School | 6 Rush St & Merced Ave | 12 Millet Ave & Lerma Rd | 18 Durfee Ave & Central Ave | |
| G Potrero School (K-8) | | | | |
| H Epiphany Catholic School | | | | |
| I Akitoi Learning Center | | | | |

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 1: GARVEY AVE & LASHBROOK AVE



EXISTING CONDITIONS

1 Garvey Ave & Lashbrook Ave

- ✓ Overhead pedestrian signal
- ✓ Crosswalk in West Leg
- ✓ Faded crosswalk markings
- ✓ Non-standard MUTCD “Pedestrian Ahead” signage
- ✓ Non-standard MUTCD “Pedestrian Crossing” signage
- ✓ No “STOP Here for Pedestrian” signage

PROPOSED CONDITIONS

- Ladder Striped Crosswalk in White High Visibility Paint (Spacing of lines selected to avoid wheel path)
- Raised Pavement Markers (RPM)
- Advanced Stop Lines in White Visibility Paint (20 to 50 feet from Crosswalk)
- W11-2 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)
- W11-2 Signage and Doubled Sided W11-2 Signage with Downward Facing Arrow on each side, R10-3B and R10-23 Signage on existing pedestrian signal
- R1-5C Stop Here for Pedestrians Sign
- Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint
- Remove existing STOP Bar on east leg
- Paint curb in red
- R10-15 Turning Vehicles Yield to Pedestrian sign

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 2: CHICO AVE & FERN ST



EXISTING CONDITIONS

2 Chico Ave & Fern St

- ✓ STOP Controlled in east leg
- ✓ Uncontrolled in north and south leg
- ✓ White crosswalk in north leg
- ✓ Faded crosswalk markings
- ✓ No "Pedestrian Ahead" signage
- ✓ No "Pedestrian Crossing" signage
- ✓ Faded white "School Xing" pavement legends
- ✓ No "STOP Here for Pedestrian" signage

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)
-  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)
-  Double Sided S1-1 (36"x36") Signage (School Crosswalk Warning) with Downward Facing Arrow toward the Crosswalk



R1-5 Yield Here to Pedestrians Sign



Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)



Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint

 Paint curb in red

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 3: FERN ST & TAMORA AVE



EXISTING CONDITIONS	PROPOSED CONDITIONS	
 Fern St & Tamora Ave ✓ STOP Controlled in south leg ✓ Uncontrolled in east and west leg ✓ Yellow crosswalk in east and west leg ✓ Faded crosswalk markings ✓ Non-standard MUTCD "Pedestrian Ahead" signage in eastbound direction ✓ Non-standard MUTCD "Pedestrian Crossing" signage ✓ Faded yellow "Slow School Xing" pavement legends ✓ No "STOP Here for Pedestrian" signage	 Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Solar Powered LED (36x36) Blinking S1-1 Sign (School Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)	 R1-5 Yield Here to Pedestrians Sign  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Remove existing parking spaces (6 total, including 1 handicap space) and install Bulb-Outs with Pedestrian Curb Ramps  Remove existing crosswalk in WL  Paint curb in red  Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 4: RUSH ST & TROY AVE



EXISTING CONDITIONS

4 Rush St & Troy Ave

- ✓ STOP Controlled in north leg
- ✓ Uncontrolled in east and west leg
- ✓ White crosswalk in west leg
- ✓ Faded crosswalk markings
- ✓ No "Pedestrian Ahead" signage
- ✓ No "Pedestrian Crossing" signage
- ✓ Faded white "School Xing" pavement legends
- ✓ No "STOP Here for Pedestrian" signage

PROPOSED CONDITIONS

Ladder Striped Crosswalk in White High Visibility Paint (Spacing of lines selected to avoid wheel path)

Raised Pavement Markers (RPM)

Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)

W11-2 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)

Solar Powered LED (36x36) Blinking W11-2 Sign (Pedestrian Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)

R1-5 Yield Here to Pedestrians Sign

White "PED XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)

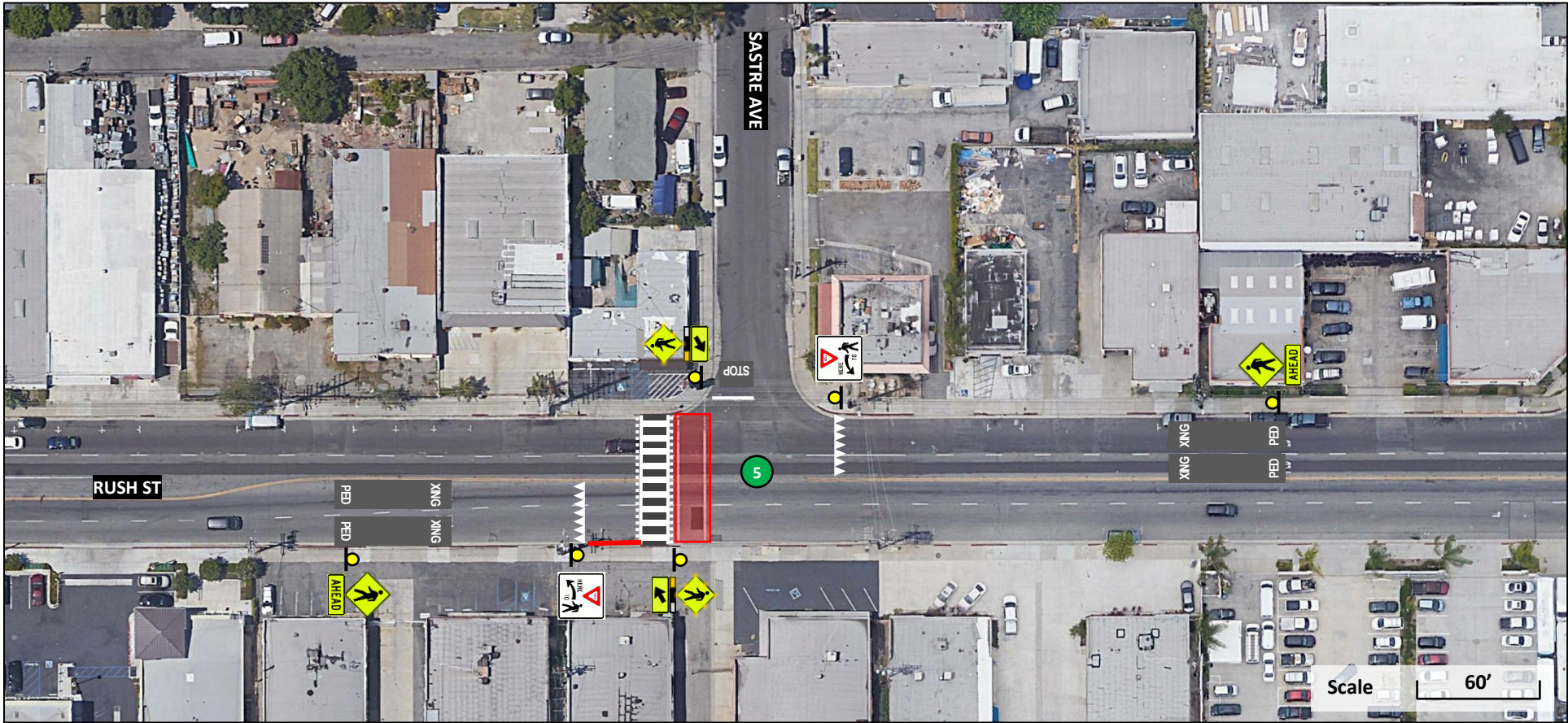
Re-paint faded white "STOP" Pavement Legend and STOP line in White High Reflective Paint

Re-paint faded "30" mph Pavement Legend in White High Reflective Paint

Paint curb in red

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 5: RUSH ST & SASTRE AVE



 EXISTING CONDITIONS 5 Rush St & Sastre Ave ✓ STOP Controlled in north leg ✓ Uncontrolled in east and west leg ✓ White crosswalk in west leg ✓ Faded crosswalk markings ✓ Non-standard MUTCD "Pedestrian Ahead" signage ✓ No "Pedestrian Crossing" signage ✓ Faded white "PED Xing" pavement legends ✓ No "STOP Here for Pedestrian" signage ✓ Crosswalk leads to a driveway	PROPOSED CONDITIONS  Ladder Striped Crosswalk in White High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  W11-2 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Solar Powered LED (36x36) Blinking W11-2 Sign (Pedestrian Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)  R1-5 Yield Here to Pedestrians Sign  White "PED XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)  Re-paint faded white "STOP" Pavement Legend and STOP line in White High Reflective Paint  Shift existing marked crosswalk in west leg so it does not lead to driveway/alley  Paint curb in red
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 6: RUSH ST & MERCED AVE



EXISTING CONDITIONS

6 Rush St & Merced Ave

- ✓ Signalized intersection
- ✓ Permissive left turn
- ✓ Ladder striped crosswalk in north leg
- ✓ Standard stiped crosswalks in east, west, and south legs
- ✓ 2 lanes in each direction
- ✓ Industrial area

PROPOSED CONDITIONS



Ladder Striped Crosswalk in White High Visibility Paint (Spacing of lines selected to avoid wheel path)



Raised Pavement Markers (RPM)



Advanced Stop Lines in White Visibility Paint (20 to 50 feet from Crosswalk)



Install an Upgraded audible Countdown Pedestrian push button System (CAMUTCD Section 4E.07) at Every Corner for each Crosswalk Approach with a Pedestrian Push Button

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 7: CENTRAL AVE AT MARY VAN DYKE PARK



 EXISTING CONDITIONS 7 Central Ave at Mary Van Dyke Park ✓ Overhead pedestrian signal ✓ Midblock crosswalk ✓ Faded crosswalk markings ✓ "School Crossing" signage ahead of crosswalk ✓ Non-standard MUTCD "School Crossing" signage at crosswalk ✓ No "STOP Here for Pedestrian" signage ✓ Rumble stripes approaching crosswalk in both directions	PROPOSED CONDITIONS  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Stop Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Doubled Sided S1-1 Signage with Downward Facing Arrow on each side, R10-3B and R10-23 Signage on existing pedestrian signal	 R1-5C Stop Here for Pedestrians Sign  Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)  Re-paint faded "30" mph Pavement Legend in White High Reflective Paint  Paint curb in red  Remove existing Stop lines and move closer to crosswalk
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 8: SANTA ANITA AVE & SCHMIDT RD



 8 Santa Anita Ave & Schmidt Rd ✓ STOP Controlled in east and west leg ✓ Uncontrolled in north and south leg ✓ Yellow crosswalk in south leg ✓ Faded crosswalk markings ✓ No "School Crossing Ahead" signage ✓ Non-standard MUTCD "School Crossing" signage ✓ Faded yellow "Slow School Xing" pavement legends ✓ No "STOP Here for Pedestrian" sign ✓ Rumble stripes approaching crosswalk in both directions ✓ 25 mph School Speed Limit Sign	EXISTING CONDITIONS ✓ 8 Santa Anita Ave & Schmidt Rd ✓ STOP Controlled in east and west leg ✓ Uncontrolled in north and south leg ✓ Yellow crosswalk in south leg ✓ Faded crosswalk markings ✓ No "School Crossing Ahead" signage ✓ Non-standard MUTCD "School Crossing" signage ✓ Faded yellow "Slow School Xing" pavement legends ✓ No "STOP Here for Pedestrian" sign ✓ Rumble stripes approaching crosswalk in both directions ✓ 25 mph School Speed Limit Sign	PROPOSED CONDITIONS ✓ Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path) ✓ Raised Pavement Markers (RPM) ✓ Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk) ✓ S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk) ✓ Solar Powered LED (36x36) Blinking S1-1 Sign (School Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)	✓ R1-5 Yield Here to Pedestrians Sign ✓ Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk) ✓ Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 9: KLINGERMAN ST & GRANADA AVE



EXISTING CONDITIONS	PROPOSED CONDITIONS
  9 Klingerman St & Granada Ave ✓ STOP Controlled in south leg ✓ Uncontrolled in east and west leg ✓ Yellow crosswalk in east leg ✓ Faded crosswalk markings ✓ No "School Crossing Ahead" signage ✓ Non-standard MUTCD "School Crossing" signage ✓ Faded Yellow "Slow School Xing" pavement legends ✓ No "STOP Here for Pedestrian" signage	 Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Double Sided S1-1 (36"x36") Signage (School Crosswalk Warning) with Downward Facing Arrow toward the Crosswalk  Remove existing W11-2 sign  R1-5 Yield Here to Pedestrians Sign  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Remove existing marked crosswalk in west leg so it does not lead to driveway  Paint curb in red  Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 10: TYLER AVE & FINEVIEW ST



	EXISTING CONDITIONS 10 Tyler Ave & Fineview St ✓ STOP Controlled in east leg ✓ Uncontrolled in north and south leg ✓ Yellow crosswalk in south leg ✓ Faded crosswalk markings ✓ No "Pedestrian Ahead" signage ✓ No "Pedestrian Crossing" signage ✓ Faded white "School Xing" pavement legends ✓ No "STOP Here for Pedestrian" signage ✓ 2 lanes in each direction ✓ 35 mph posted Speed Limit sign	PROPOSED CONDITIONS  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Stop Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Overhead Pedestrian Signal with doubled Sided S1-1 Signage with Downward Facing Arrow on each side, R10-3B and R10-23 Signage on existing pedestrian signal  R1-5C Stop Here for Pedestrians Sign  Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Paint curb in red
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 11: STROZIER AVE & LERMA RD





EXISTING CONDITIONS

11 Strozier Ave & Lerma Rd

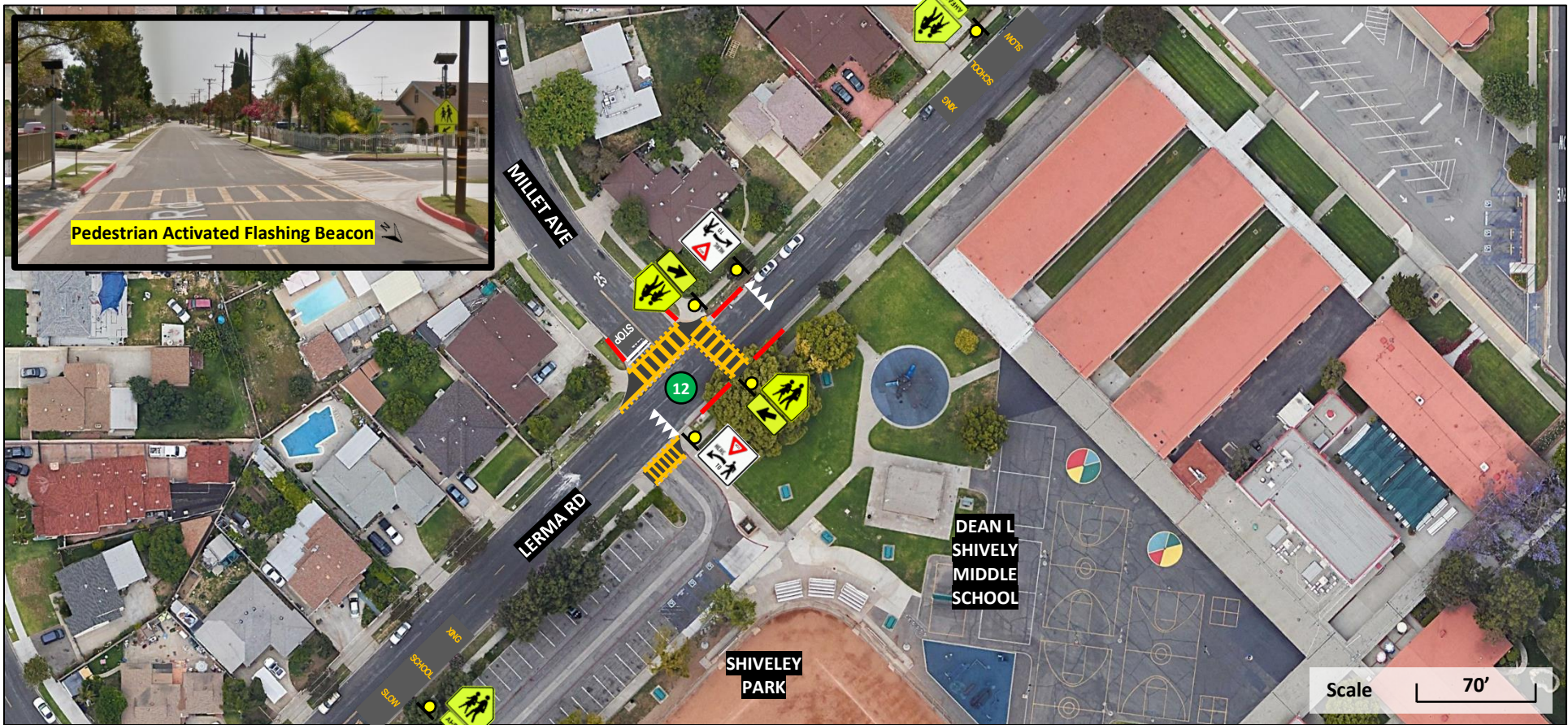
- ✓ All-way STOP Controlled
- ✓ Yellow crosswalk in north and west legs
- ✓ Faded crosswalk markings
- ✓ Non-standard MUTCD “School Crossing” signage at north leg crosswalk

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint
-  Remove non-standard MUTCD “School Xing” signs
-  Paint approximately 30-feet of curb in red
-  Install a Flashing Beacon above an LED Flashing R1-1 STOP sign

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 12: MILLET AVE & LERMA RD





EXISTING CONDITIONS

12 Millet Ave & Lerma Rd

- ✓ STOP Controlled in west leg
- ✓ Uncontrolled in north and south leg
- ✓ Yellow crosswalk in north and west leg
- ✓ Yellow crosswalk across parking lot exit
- ✓ Faded crosswalk markings
- ✓ Non-standard MUTCD "Pedestrian Ahead" signage
- ✓ Pedestrian activated flashing beacon in north leg crosswalk
- ✓ Faded yellow "Slow School Xing" pavement legends
- ✓ No "STOP Here for Pedestrian" signage

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)
-  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)
-  R1-5 Yield Here to Pedestrians Sign



Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)



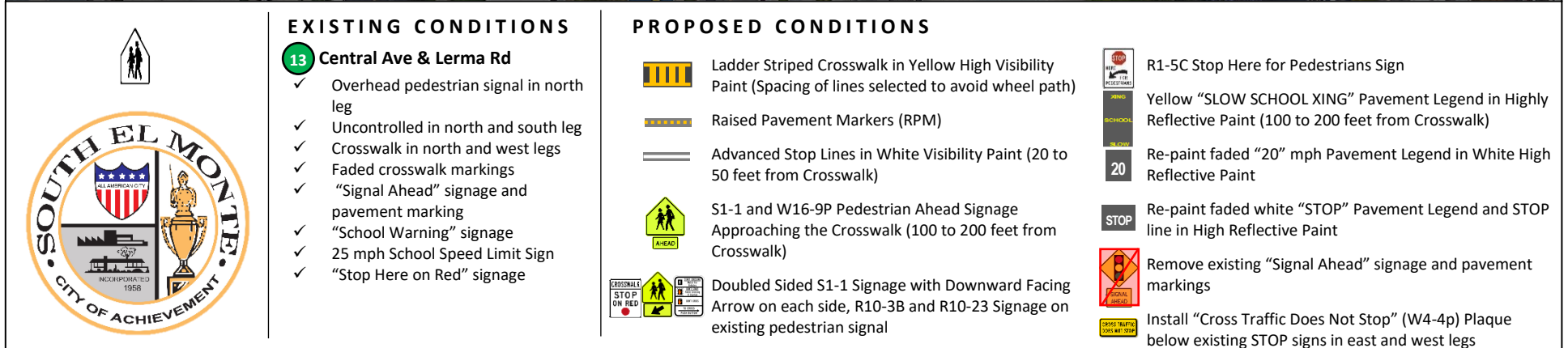
Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint



Install Larger (36"x36") Double Sided S1-1 Signage (School Crosswalk Warning) with Downward Facing Arrow toward the Crosswalk on existing Pedestrian Activated Flashing Beacon

 Paint curb in red

LOCATION 13: CENTRAL AVE & LERMA RD



ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 14: LIDCOMBE AVE & MICHAEL HUNT DR



EXISTING CONDITIONS

14 Lidcombe Ave & Michael Hunt Dr

- ✓ All-way STOP Controlled
- ✓ Overhead pedestrian signal
- ✓ Yellow crosswalk in west leg
- ✓ Faded crosswalk markings
- ✓ Faded white "STOP AHEAD" pavement legends
- ✓ "STOP AHEAD" signage
- ✓ 25 mph School Speed Limit Sign at eastbound and westbound approach
- ✓ 30 mph Speed Limit sign at eastbound approach

PROPOSED CONDITIONS



Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)

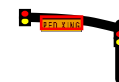


Raised Pavement Markers (RPM)



Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint

Re-paint faded white "STOP AHEAD" Pavement Legend in High Reflective Paint



Remove existing "PED XING" sign and modify signal to flashing red for a STOP beacon

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

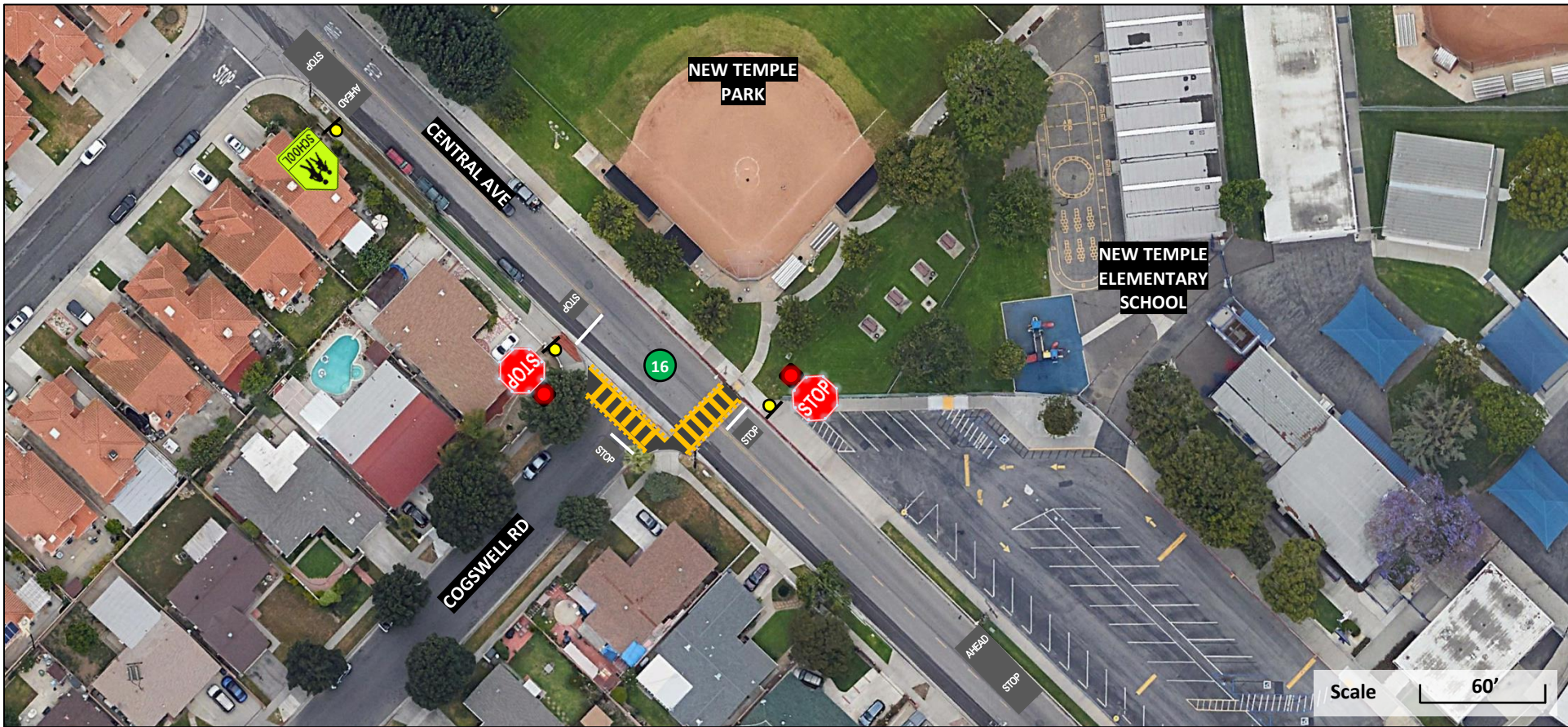
LOCATION 15: LIDCOMBE AVE & CENTRAL AVE



	EXISTING CONDITIONS 15 Lidcombe Ave & Central Ave ✓ All-way STOP Controlled ✓ White crosswalk in north and east legs ✓ Faded crosswalk markings ✓ Faded white “PED XING” pavement legends ✓ 25 mph School Speed Limit Sign	PROPOSED CONDITIONS  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint  Remove existing “PED XING” Pavement Legends  Install a Flashing Beacon above an LED Flashing R1-1 STOP sign	 White “STOP AHEAD” Pavement Legend in High Reflective Paint
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

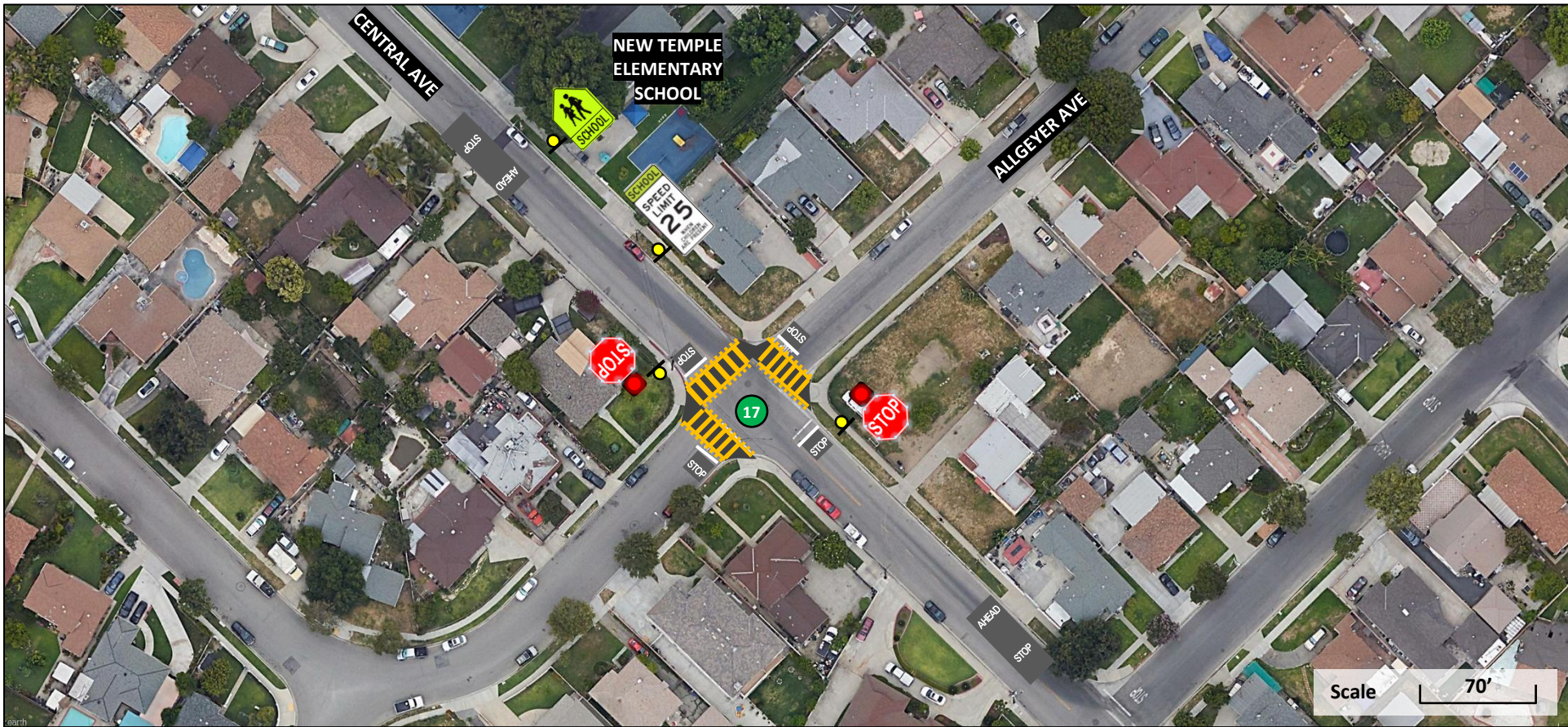
LOCATION 16: COGSWELL RD & CENTRAL AVE



	EXISTING CONDITIONS 16 Cogswell Rd & Central Ave ✓ All-way STOP Controlled ✓ Yellow crosswalk in east and south legs ✓ Faded crosswalk markings ✓ Faded white "STOP AHEAD" pavement legends ✓ "STOP AHEAD" signage ✓ 25 mph School Speed Limit Sign in EB direction	PROPOSED CONDITIONS  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Re-paint faded white "STOP AHEAD" Pavement Legend in High Reflective Paint	 School Warning Assembly A (CA) (SW24-1) Signage Approaching School  Install a Flashing Beacon above an LED Flashing R1-1 STOP sign
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 17: ALLGEYER AVE & CENTRAL AVE





EXISTING CONDITIONS

17 Allgeyer Ave & Central Ave

- ✓ All-way STOP Controlled
- ✓ Yellow crosswalk in east leg
- ✓ Faded crosswalk markings
- ✓ Faded white “STOP AHEAD” pavement legends
- ✓ “STOP AHEAD” signage

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint
-  Re-paint faded white “STOP AHEAD” Pavement Legend in High Reflective Paint
-  School Warning Assembly A (CA) (SW24-1) Signage approaching School
-  Install a Flashing Beacon above an LED Flashing R1-1 STOP sign
-  School Speed Limit Assembly C (CA) (SR4-1) Signage approaching School

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 18: DURFEE AVE & CENTRAL AVE





EXISTING CONDITIONS

18 Durfee Ave & Central Ave

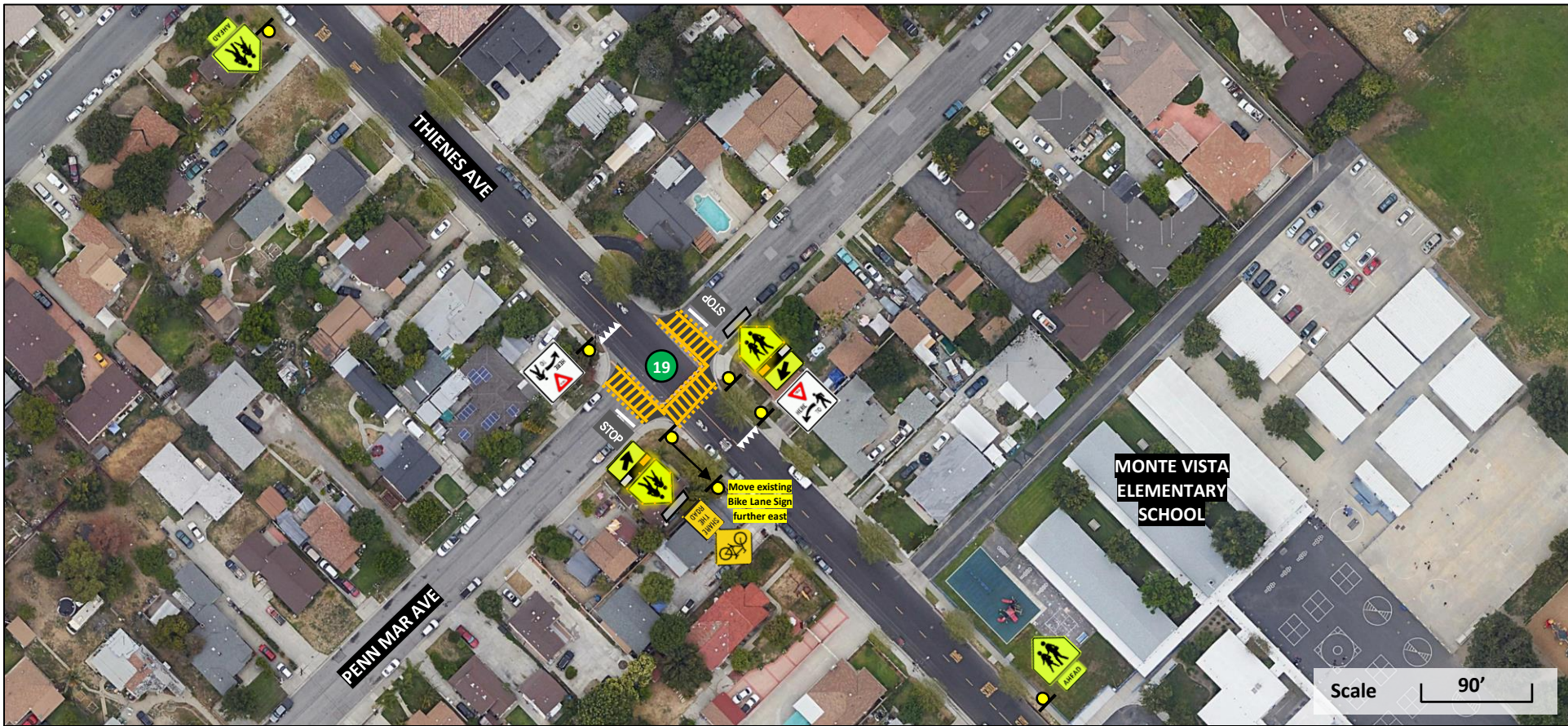
- ✓ All-way STOP Controlled
- ✓ Yellow crosswalk in north leg
- ✓ Faded crosswalk markings
- ✓ Faded white “STOP AHEAD” pavement legend in west leg
- ✓ “STOP AHEAD” signage in south leg

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in White High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint
-  Re-paint faded white “STOP AHEAD” Pavement Legend in High Reflective Paint
-  Remove existing crosswalk in north leg that leads to driveway

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

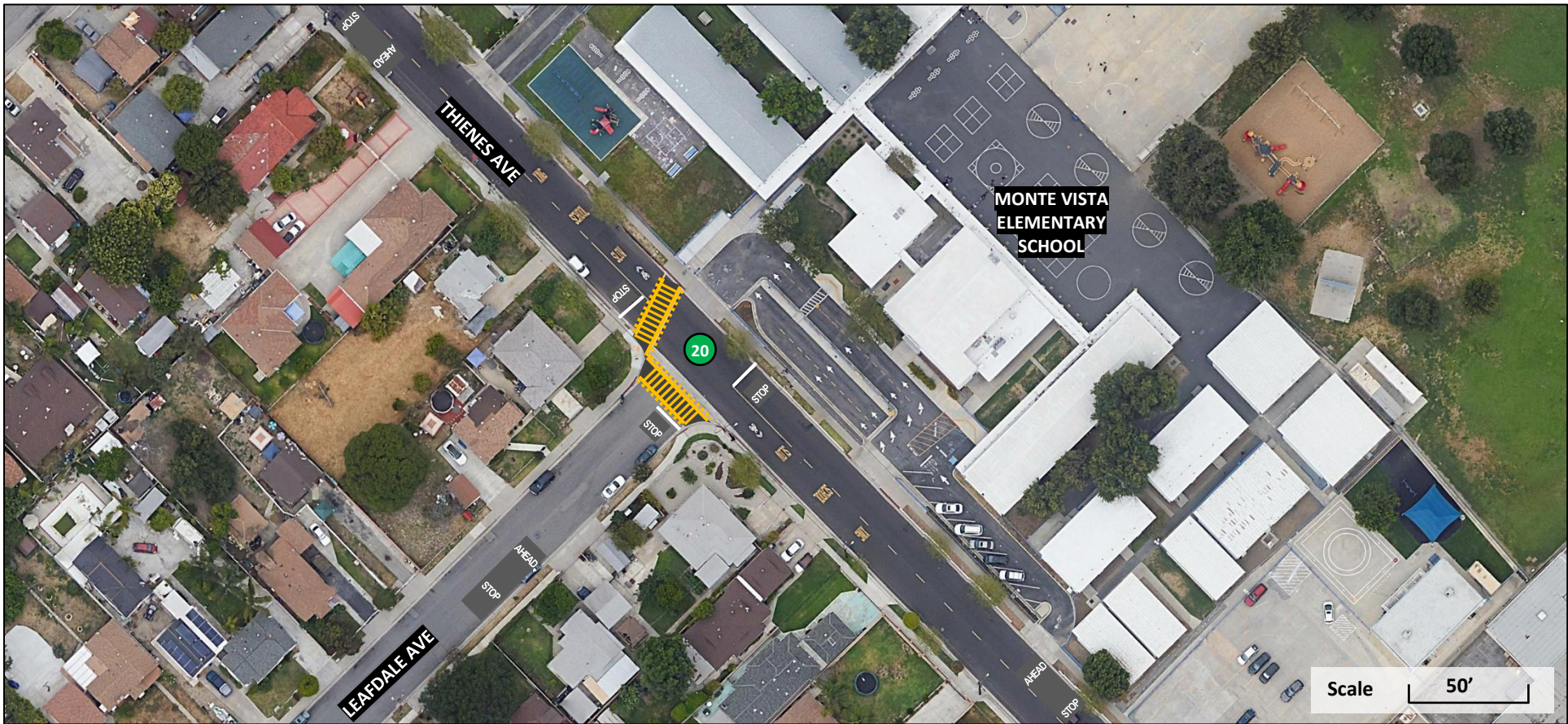
LOCATION 19: PENN MAR AVE & THIENES AVE



 19 Penn Mar Ave & Thienes Ave ✓ STOP Controlled in the north and south leg ✓ Yellow crosswalk in north, east, and south legs ✓ No "School Crossing Ahead" signage ✓ Non-standard MUTCD "School Crossing" signage ✓ No "STOP Here for Pedestrian" signage ✓ "School Warning" signage ✓ 25 mph School Speed Limit Sign ✓ Shared bike lane signage and pavement markers along Thienes Ave	EXISTING CONDITIONS	PROPOSED CONDITIONS  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Solar Powered LED (36x36) Blinking S1-1 Sign (School Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)	 R1-5 Yield Here to Pedestrians Sign  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Move existing "Bicycle Lane Share the Road" sign further east
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ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 20: LEAFDALE AVE & THIENES AVE





EXISTING CONDITIONS

20 Leafdale Ave & Thienes Ave

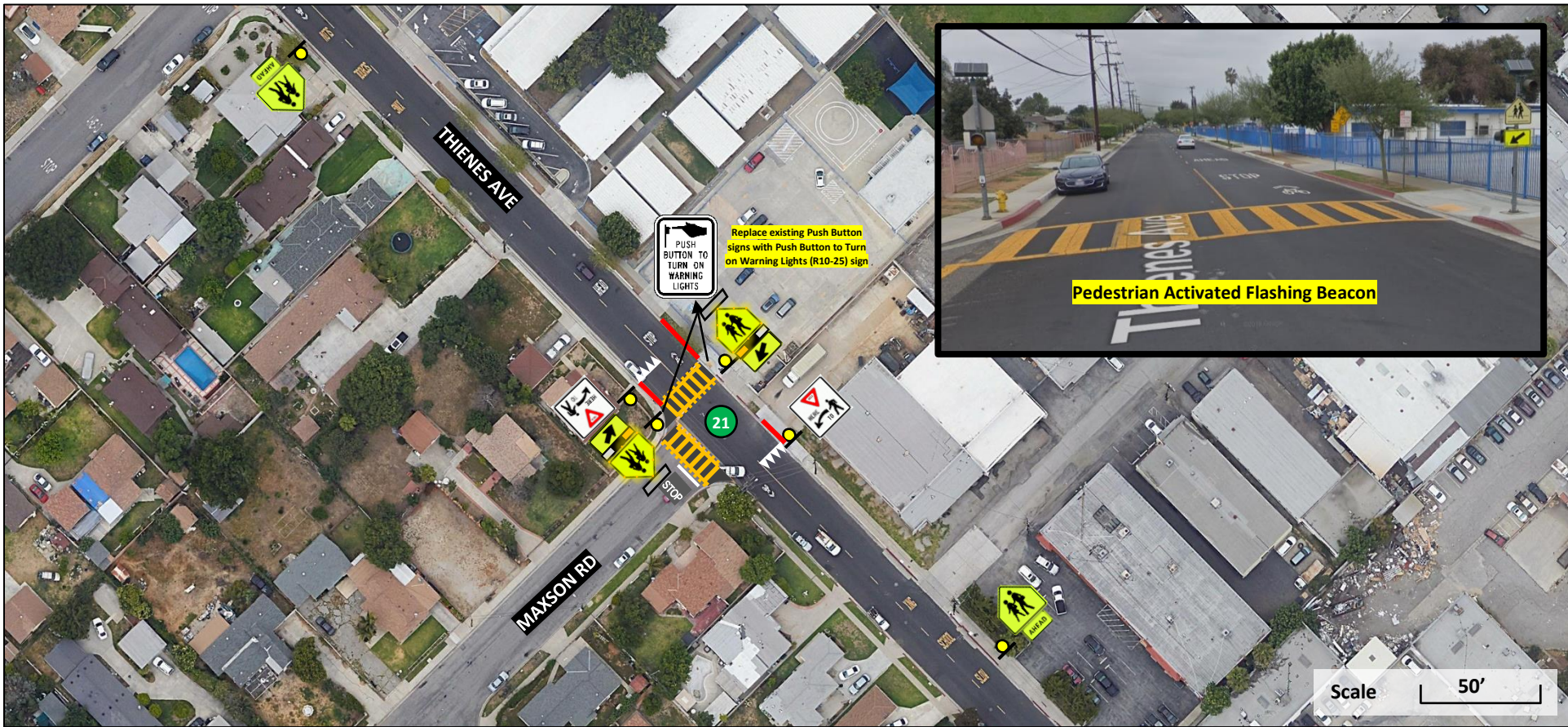
- ✓ All-way STOP Controlled
- ✓ Yellow crosswalk in west and south legs
- ✓ Faded crosswalk markings
- ✓ Faded white “STOP AHEAD” pavement legends
- ✓ “STOP AHEAD” signage in south leg
- ✓ All-way STOP Controlled
- ✓ Shared bike lane signage and pavement markers along Thienes Ave

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Re-paint faded white “STOP” Pavement Legend and STOP line in High Reflective Paint
-  Re-paint faded white “STOP AHEAD” Pavement Legend in High Reflective Paint

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

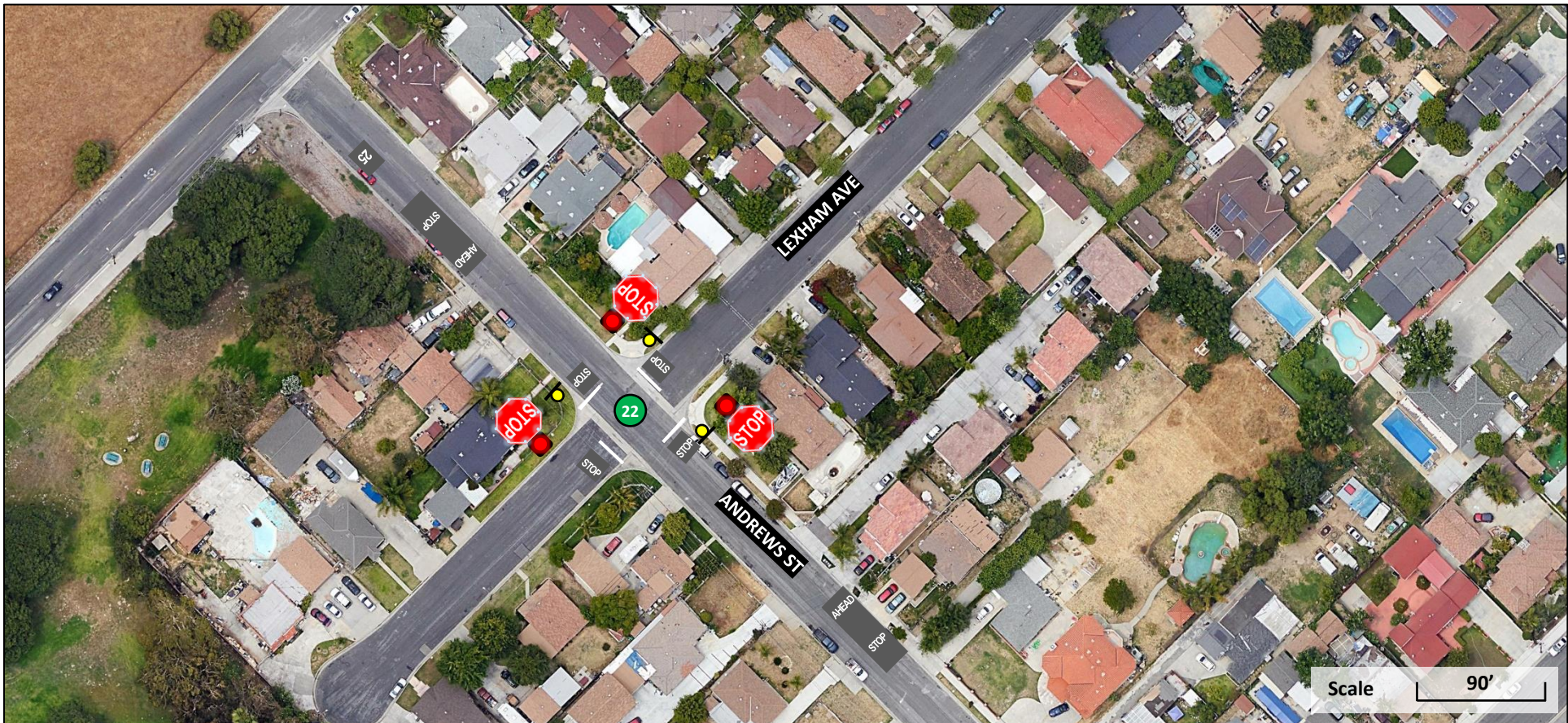
LOCATION 21: MAXSON RD & THIENES AVE



	EXISTING CONDITIONS	PROPOSED CONDITIONS	
	21 Maxson Rd & Thienes Ave ✓ STOP Controlled in south leg ✓ Uncontrolled in east and west leg ✓ Yellow crosswalk in south and west leg ✓ Non-standard MUTCD "School Crossing" signage ✓ No "Pedestrian Ahead" signage ✓ Pedestrian activated flashing beacon in west leg crosswalk ✓ No "STOP Here for Pedestrian" signage	 Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)  Raised Pavement Markers (RPM)  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)  Replace existing nonconforming Pedestrian Activated Flashing Beacon with Solar Powered LED (36x36) Blinking S1-1 Sign (School Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) (All Signs are Double Sided)	 R1-5 Yield Here to Pedestrians Sign  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint  Replace existing Push Button signs with Push Button to Turn on Warning Lights (R10-25) sign  Paint curb in red

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 22: LEXHAM AVE & ANDREWS ST



EXISTING CONDITIONS

- 22 Lexham Ave & Andrews St**
- ✓ STOP Controlled in the east and west legs
 - ✓ Faded white "STOP AHEAD" pavement legend in east and west legs
 - ✓ "STOP AHEAD" signage in east and west legs
 - ✓ 25 mph Speed Limit sign and "25" pavement legend in west leg

PROPOSED CONDITIONS

-  Install a Flashing Beacon above an LED Flashing R1-1 STOP sign on Andrew St and SB on Lexham Ave
-  Re-paint faded white "STOP" Pavement Legend and STOP line in High Reflective Paint and paint new "STOP" pavement legends and STOP line in all legs
-  Re-paint faded white "STOP AHEAD" Pavement Legend in High Reflective Paint
-  Re-paint faded white "25" mph pavement legend in High Reflective Paint

ATTACHMENT D: Project Map/Plans Showing Existing & Proposed Conditions

LOCATION 23: FARMER AVE & SOUTH EL MONTE HIGH SCHOOL





EXISTING CONDITIONS

23 Farmer Ave & South El Monte High

- ✓ Midblock uncontrolled yellow ladder crosswalk
- ✓ Faded crosswalk markings
- ✓ No "Pedestrian Ahead" signage
- ✓ No "School Crossing" signage at crosswalk
- ✓ No "STOP Here for Pedestrian" signage

PROPOSED CONDITIONS

-  Ladder Striped Crosswalk in Yellow High Visibility Paint (Spacing of lines selected to avoid wheel path)
-  Raised Pavement Markers (RPM)
-  Advanced Yield Lines in White Visibility Paint (20 to 50 feet from Crosswalk)
-  S1-1 and W16-9P Pedestrian Ahead Signage Approaching the Crosswalk (100 to 200 feet from Crosswalk)
-  Solar Powered LED (36x36) Blinking S1-1 Sign (School Crossing) with Rectangular Rapid Flashing Beacon and (24x12) W16-7P Sign (Downward Facing Arrow) with Pedestrian Push Button (All Signs are Double Sided)

 R1-5 Yield Here to Pedestrians Sign

 Yellow "SLOW SCHOOL XING" Pavement Legend in Highly Reflective Paint (100 to 200 feet from Crosswalk)

 Paint curb in red

City of South El Monte

Proposal for:

Design Services for South El Monte
Safe Routes to School Pedestrian
Safety Project

ATP Cycle 5 Project, ATPL-5352(023)



February 8, 2023

Submitted by:

West & Associates Engineering Inc.

February 8, 2023

Rene Salas
Interim City Manager
City of South El Monte
1415 Santa Anita Ave
South El Monte, CA 91733

Proposal: Design Services for South El Monte Safe Routes to School Pedestrian Safety Project
ATP Cycle 5 Project, ATPL-5352(023)

Dear Mr. Salas:

West & Associates is pleased to submit our Proposal for the South El Monte Safe Routes to School Pedestrian Safety Project {ATP Cycle 5 Project, ATPL-5352(023)} for the City of South El Monte (City).

We are a small firm with extensive streetscape experience which includes both street rehabilitation and street improvement projects. Overall, our team members have been involved with over one-hundred (100) public agency projects in their respective careers. A portion of these projects have been very similar to this particular project. For example, we have recently provided Planning and Engineering Design Services for the City of Huntington Park for their **ATP Cycle 4 Project** and **ATP Cycle 5 Project**. Our related projects are listed in **Section 4** of this Proposal.

We have visited the project site and have taken photographs, which are shown in Section 1 of this Proposal. Having provided both planning (PA&ED) and design (PS&E) services for street several street projects, we are familiar with the needs of this project. In particular, we understand that this project will involve **five (5) major categories** of improvements, which are listed in the chart on Page 2 of Section 1 of this Proposal.

According to the City's ATP funding application for this cycle (Cycle 5), we understand that the City has secured **\$130k** in funding for the **design** of this Project and about \$1.5 million in funding for the **construction** of this project. We understand that the project design must be optimized to ensure that construction costs are within this budget. For this reason, it will be imperative that we verify the scope presented in the RFP and Site Maps (Attachment D) with the ATP Cycle 5 Funding Application Form. The design **must conform** to the provisions of the Caltrans ATP funding application. The design must also conform to the requirements of **Southern California Edison (SCE)** for the overhead pedestrian signals.

To keep the construction within budget, it will be important to foresee both the extent (location and limits) and type (rehabilitation method) of **potential change orders** for the project. We will conduct a thorough review of the Plans and Specs prior to construction in order to determine if the quantities in the Bid Schedule have **sufficient capacity** to cover additional work. That is, if construction were to exceed the quantities called for (**in the Plans**), the **Bid Item quantities should mitigate** such increases. Our goal for this project will be to **develop solutions** for the City to resolve field issues in a **timely and cost-effective manner**.

Our proposal has been prepared in good faith without any collusion with any other firms and the

statements made herein are true and correct. We have reviewed the RFP and have no objections to the terms or conditions of the RFP or to the City's agreement for professional services. This proposal is valid for a period of no less than one-hundred & twenty (120) calendar days from this submittal. We also **acknowledge Addendum No. 1** in Section 7 of this Proposal.

Thank you for this project opportunity. Please contact me if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kev Tcharkhoutian", with a stylized flourish at the end.

Kev Tcharkhoutian, P.E.

Project Manager

West & Associates Engineering, Inc.

(949) 716-7670 Office

(626) 827-4231 Cell

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3. PROJECT TEAM, KEY PERSONNEL AND RESUMES
4. COMPANY QUALIFICATIONS
5. REFERENCES
6. CITY'S STANDARD PROFESSIONAL SERVICES AGREEMENT
7. ADDENDA ACKNOWLEDGEMENT
8. REQUIRED ATTACHMENTS
 - A. AFFIDAVIT OF NON-COLLUSION
 - B. CLAIMS HISTORY

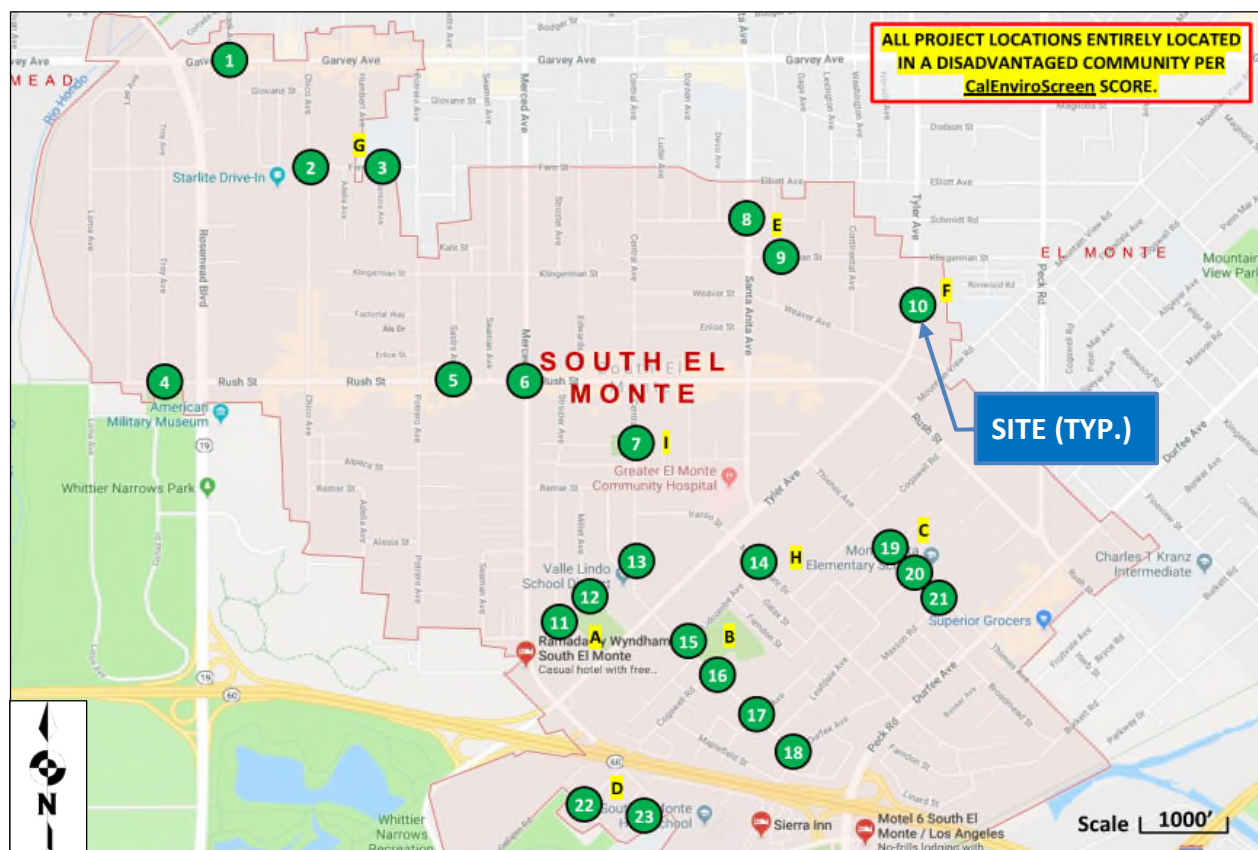
APPENDIX (SAMPLES OF WORK)

FEE ESTIMATE (SEPARATE ENVELOPE)

SECTION 1: APPROACH AND SCOPE OF WORK

Project Understanding

In accordance with the RFP and as further clarified by the City, we understand that the City of South El Monte (City) is seeking engineering consulting services for the preparation of Plans, Specifications, and Cost Estimates (PS&E) for the construction of pedestrian safety improvements Citywide. The project involves twenty-three (23) intersections at signalized intersections and uncontrolled crossings near schools and other major destinations. The intent of the project to construct/install crosswalk striping, curb ramps, flashing beacons (overhead & RRFB), push buttons, countdown systems, speed radars, and signage in order to enhance pedestrian safety. Below is a map of the project locations:



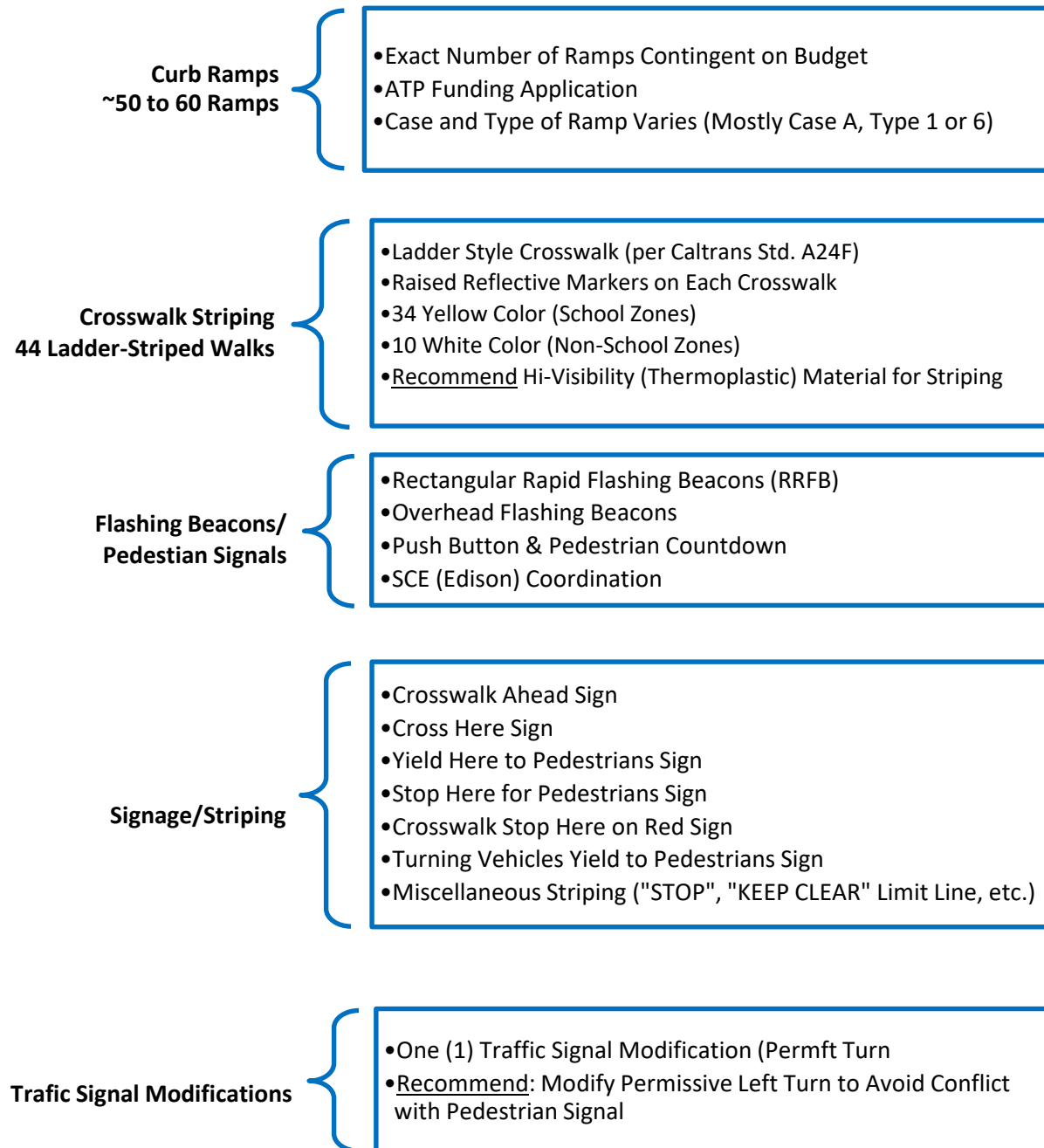
Project Site (Exhibit Taken from RFP)

Of the 23 intersections, eighteen (18) intersections are located in residential areas and six (6) intersections are located in mixed-use or commercial areas. We understand that this project is being funded by Caltrans/State Active Transportation Program (ATP) funds. From our recent experience, we understand that the design **must conform** to the provisions of the Caltrans ATP funding application (provided in the RFP), including a **construction budget of \$1,497,000** (unless the City contributes its own funding).

SECTION 1: APPROACH AND SCOPE OF WORK

Project Scope

The following graphic provides an overall summary of the project scope:



SECTION 1: APPROACH AND SCOPE OF WORK

Site Visit

We have visited the project site to familiarize ourselves with the project site. In total, we visited seven (7) out of the twenty-three (23) intersections. Below are just a few of the photos we took during our site visit:



PHOTO NO. 1 – SITE NO. 20 (THIENES AVE & LEAFDALE AVE)



PHOTO NO. 2 – SITE NO. 10 (TYLER AVE & FINEVIEW ST)



PHOTO NO. 3 – SITE NO. 6 (RUSH ST & MERCED AVE)



PHOTO NO. 4 – SITE NO. 18 (DURFEE AVE & CENTRAL AVE)

Based on our site visit, it appears that the majority of the curb ramps are not ADA-compliant. Additionally, the existing pavement in some of the 23 locations is not in good condition. For example, the pavement in Site No. 10 (shown in Photo No. 2 above), is in need of rehabilitation. Therefore, we recommend that the City **consider** a 1.5-inch grind and overlay in some of the intersections. This will provide sufficient safety enhancements for the pedestrians (particularly those with limited mobility).

SECTION 1: APPROACH AND SCOPE OF WORK

Project Research (Due Diligence)

To help lay the groundwork for this project, we have conducted background research on the project:

- **Research of Caltrans & Greenbook Standards**

From previous projects, we are very familiar with Caltrans Standard Plans for Striping (A20A to A34F). We are also very familiar with SSPWC (Greenbook) standard for curb ramps, sidewalks, and curb & gutter. The two key standards that will be used for this project include Caltrans Standard A24F (Ladder Crosswalk) and SSPWC Standard 111-5 (Case A, Type 1 & Type 6). We will reference either Caltrans or SSPWC standards in our Plans and Specifications.

- **Research of Los Angeles County Tract Maps (for Surveying/Mapping):**

We have begun to conduct preliminary research on the County's land records GIS database (<https://dpw.lacounty.gov/sur/landrecords/>), to obtain information on bearings, distances, and monuments. We located Tract Maps recorded in 1939 and 1944. Other survey records are newer (primarily 1950s & 1960s). We will indicate ROW lines based on these tract maps.

- **Research of City's ATP Cycle 5 Funding Application**

To get a head start on this project, we have conducted research of the City's ATP Cycle 5 Application Form. As noted on Page 1 of this Section, we understand that the design **must conform** to the provisions of the Caltrans ATP funding application (provided in the RFP), including **construction budget**. From our research of the funding application form, we notice that the following items described or listed in the RFP do **not** match the Funding Application form:

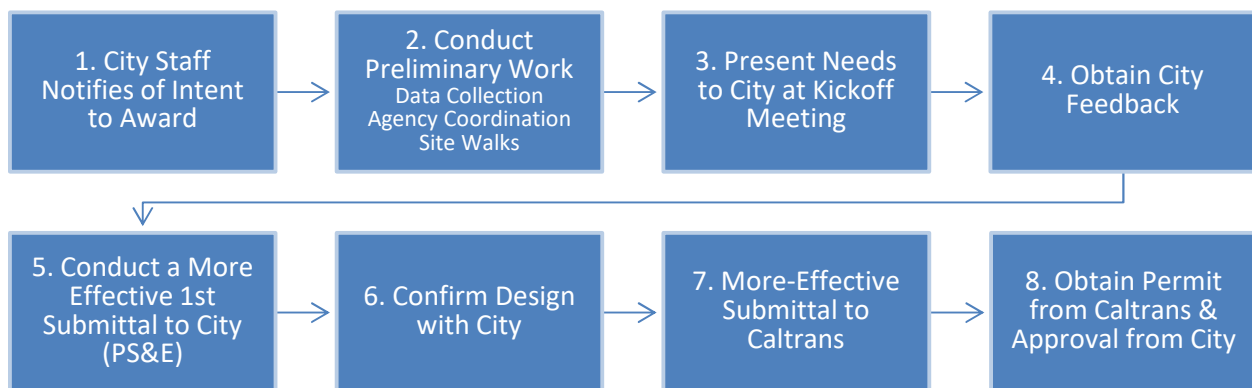
- **Curb Ramps:** Ramps are indicated in the RFP. However, there are no (0) curb ramps indicated in the Funding Application
- **Crosswalks:** The number of crosswalks (striping) indicated in the Funding Application does **not match** the RFP (Location Maps).
- **Signage:** The quantity of all types of signs/signage is not explicitly indicated in the Funding Application. **Only** select sign types are quantified (i.e. LED Blinking Stop Signs). Given the number of signs shown in the RFP (Location Maps), the quantify of all types of signs/signage should be verified.

Therefore, we recommend that we coordinate with at or following the kickoff meeting in order to confirm the details which will be funded on this project (Caltrans or other funding). Given a construction budget of nearly \$1.5 million, we are confident that there is sufficient budget for this project.

SECTION 1: APPROACH AND SCOPE OF WORK

Project Approach

To help the work be completed within a timely manner, we intend to **begin work on this project upon Notice of Award** (instead of at the kickoff meeting). Typically, this is up to three (3) to four (4) weeks prior to the Kickoff Meeting. The preliminary work will include data collection, outside agency coordination (Caltrans, City of El Monte, etc.), and site investigations (site walks). This will allow for a more productive kickoff meeting. Our approach is shown below:



Quality Assurance/Control of Procedures

Direct Project Management

Our project manager, Mr. Kev Tcharkhoutian, will be directly involved on this project. Instead of periodic reviews and dictations to engineering staff, he will work alongside engineering staff to ensure the work is done properly. All staff members have access to the same files and can edit as the needs arise without things being “lost-in-translation”. This drastically reduces errors during the work process.

Communication Plan

We will strive to address all issues the first time, so that the issues do not have to be re-addressed down the road, thus saving time and money. To accomplish this, we will apply the following procedures:

- Coordinate with the City to schedule meetings at such a day/time which allows the maximum number of City staff to attend the meeting (in order to provide better input for the City).
- Maintain regular communication via telephone and email. Important information will be made in writing via email in order to be accessible by all parties throughout the duration of the project

SECTION 1: APPROACH AND SCOPE OF WORK

- Strive for a high level of responsiveness and timeliness with all email and telephone communication. Typically, we respond to all phone calls or emails within a few hours or less. This reduces re-work if communication corrects a design issue that would have otherwise been resolved improperly.

Quality Assurance/Control of Products

All work will go through a QA/QC process before submittal to the client. We strive to have all projects reviewed by an experienced individual not directly involved in the project, although general familiarity with the project and the client is desirable. The review of the construction documents shall focus on three key areas including: 1) quality of drafting, 2) quality of design, and 3) constructability.

Scope of Work

We acknowledge the tasks described in the RFP (Section 4 – Scope of Services). Our proposed Scope will include **the entirety of the Scope described in the RFP**. For clarity, we have consolidated the Scope of Work into the following major categories:

1. Phase I – Preliminary Technical Services

- RFP Task 1: Project Management
- RFP Task 2: Utility Coordination/Data Collection
- RFP Task 3: Preliminary Research & Design

2. Phase II – Engineering Services

- RFP Task 4: Plans, Specifications, & Estimates

3. Phase III – Bidding, Construction, & Contract Close-Out

- RFP Task 5: Bidding and Construction Support
- RFP Task 6: Prepare Record Drawings (As-Builts)

The tasks described in this section are required to complete the project (i.e. “non-optional” tasks). In addition, we have also included a few “optional” tasks. We believe that the scope of work described herein provides the **best possible services** for your needs.

SECTION 1: APPROACH AND SCOPE OF WORK

Phase I – Preliminary Technical Services

Task 1 - Preliminary Project Administration, Coordination, and Initial Research

1. Conduct a Kickoff Meeting with City staff in order to review and/or edit the Scope of Services, discuss the technical specifics of the project, develop and/or refine the project schedule, introduce key staff members, and learn the organization structure of the City project team.
2. Implement Quality Control methods to ensure quality of design and quality of services, including progress meetings (bi-weekly or as-needed).
3. Determine affected 3rd-party agencies (i.e. Caltrans, Edison/SCE, City of El Monte, etc.) and establish contact information and design requirements for the project.
4. Conduct additional site investigations to familiarize ourselves further with the project site.

Task 2 - Data Collection, Technical Research, and Topographic Survey

1. Conduct utility research within the project area, including research of all applicable utility company records. This task includes sending utility record request letters to the various utility companies. At the discretion of the City, these requests can be composed on City letter head (by West & Associates) for forwarding to the various utilities. In our experience response times are quicker when information is requested directly by the municipalities.
2. Conduct research of all available land/property records and/or survey records to verify the existing right-of-way and survey monuments for the project area and confirm ownership of the right-of-way, if necessary.
3. Review all applicable City-furnished as-builts and other record information specific to the project, including but not limited to as-built drawings.
4. Optional: As necessary, conduct a topographic field survey and prepare digital files in CAD (AutoCAD) for the preparation of plans. All surface features for all utilities within the surveyed area will be located, including valve covers, meter boxes, manholes, vaults, and other facilities.

SECTION 1: APPROACH AND SCOPE OF WORK

Phase II – Engineering Services

Task 3 – 1st Submittal (60%) Construction Documents (PS&E)

1. Prepare 60% design plans, specifications and estimate of probable costs (PS&E's) in accordance with the approved criteria as outlined in the Kickoff Meeting and as discussed with City staff.
 - a. The 60% Plans will be prepared using current City Standards, other agency standards where applicable, and good engineering practice.
 - b. The 60% Specs will be prepared in accordance with City Standards and will be arranged in either the Greenbook format or another appropriate format.
 - c. Cost estimates will be prepared using recent bids, manufacturers pricing, information from contractors, and/or cost index data published by professional sources
2. We will submit the 60% PS&E to City staff for review. The submittal will include hard copies of full size (36x24) plan sets, hard copies of the Specs, hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate.
3. We will meet and/or coordinate with City staff to receive input on the 60% PS&E.
4. Coordinate with 3rd-party agencies for permitting and/or approval.

Task 4 – 2nd Submittal (90%) Construction Documents (PS&E)

1. Prepare 90% PS&E in accordance with the 60% PS&E comments received.
2. We will submit the 90% PS&E to City staff for review. The submittal will include hard copies of full size (36x24) plan sets, hard copies of the Specs, hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate.
3. We will meet and/or coordinate with City staff to receive input on the 90% PS&E.
4. Coordinate with 3rd-party agencies for permitting and/or approval.

SECTION 1: APPROACH AND SCOPE OF WORK

Task 5 – Final (Bid-Ready) Construction Documents

1. Prepare Final (bid-ready) design PS&E in accordance with the 90% PS&E comments received.
2. We will submit the Final PS&E to City staff for their use in advertisement/bidding. The submittal will include hard copies of full size (36x24) plan sets (Signed Mylars), hard copies of the Specs (Signed Specs), hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate on a CD. All final documents will be signed/stamped by a Professional Engineer.

Phase III – Bidding & Construction Support

Task 6 – Bidding Phase Services

1. Attend Pre-Bid meeting.
2. Assist City staff in responding in writing to any contractor's questions (RFI's) during bidding. We assume that a total of five (5) RFIs will be required.
3. Assist the City in the preparation of any addenda. We assume that up to two (2) addenda may be required.

Task 7 – Construction Phase Services

1. Attend Pre-Construction meeting.
2. Assist City staff in responding in writing to any contractor's questions (RFI's) during construction. We assume that a total of ten (10) RFIs will be required.
3. Assist City staff in reviewing shop drawings, samples, equipment specifications and other submittals. We assume that approximately twenty (20) submittal reviews for purposes of this proposal.
4. Attend construction progress meetings. We assume that a total of five (5) construction progress meetings will be required.

SECTION 1: APPROACH AND SCOPE OF WORK

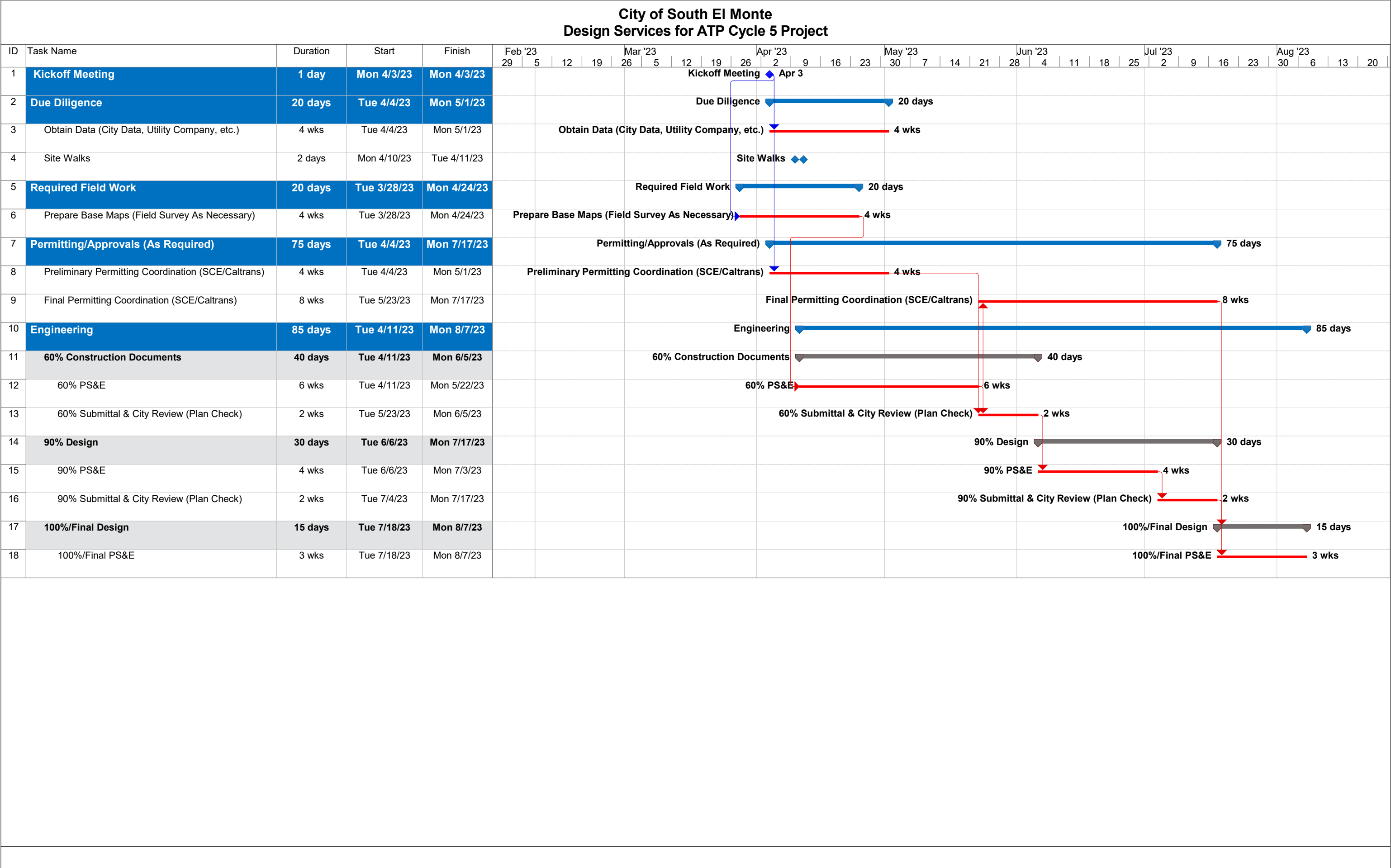
Task 8 – As-Built Preparation

1. Prepare final As-Built drawings incorporating any changes that occurred during the construction.
2. We will submit one (1) full size (36x24) hard copy of the as-built drawings to the Project Manager along with one (1) electronic copy on a CD. The CD will contain both PDF and AutoCAD versions of the as-built plans.

SECTION 2: SCHEDULE

Project Schedule

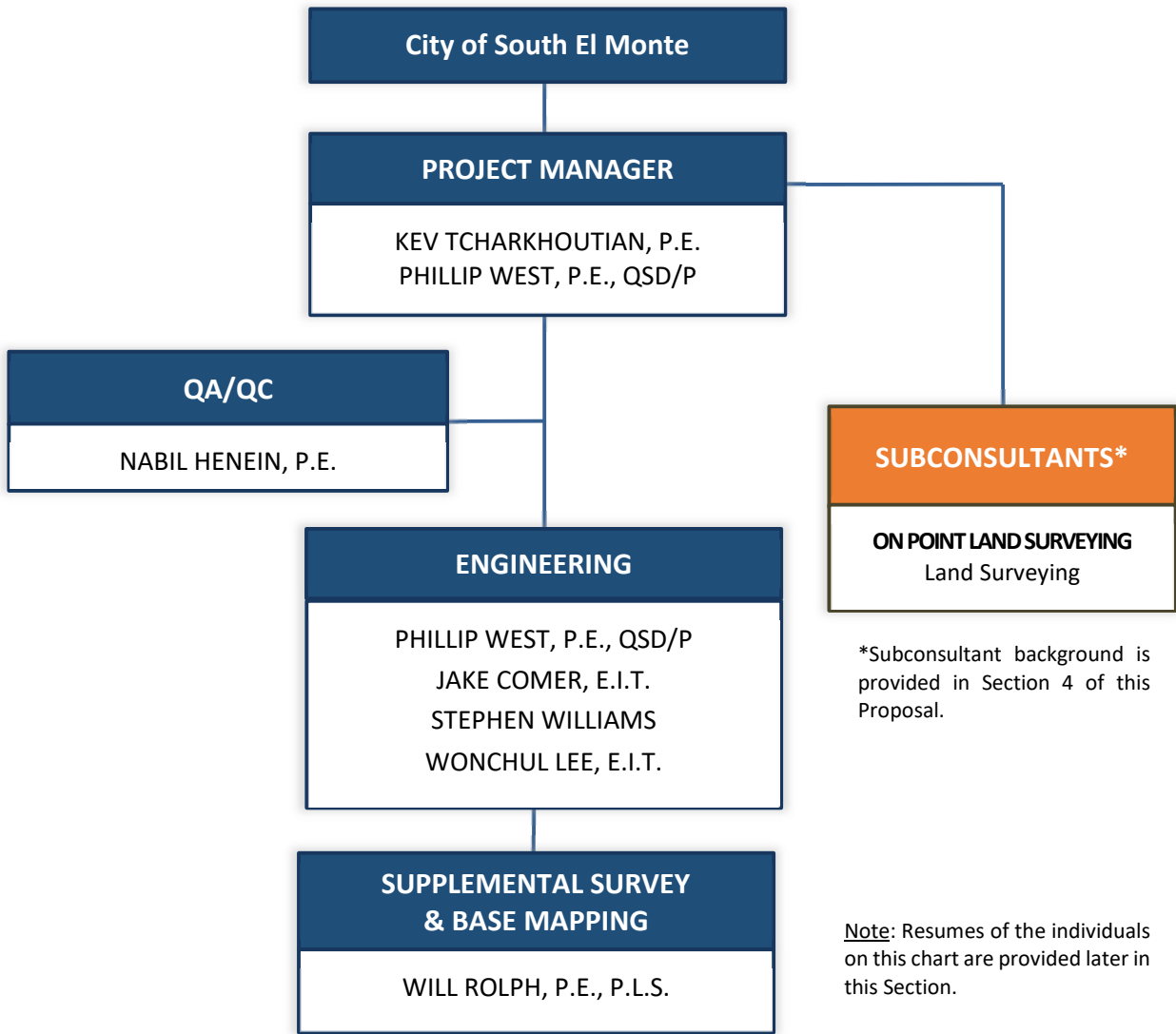
We have included our project schedule to complete the Design (Final PS&E) in MS Project format. The schedule is based on an assumed start date (Kickoff Meeting) of April 3, 2023, as indicated in the RFP. We show completion of the Final PS&E within four (4) months, which is in accordance with the timeframe listed in the RFP.



SECTION 3: PROJECT TEAM KEY PERSONNEL AND RESUMES

Organizational Chart

The project team will consist of the individuals below:



Project Team Roles

The Project Manager, Mr. Kev Tcharkhoutian, has considerable experience in public-agency projects, including with the City of South El Monte. Mr. Tcharkhoutian is familiar with permitting agencies such as Counties, Caltrans, Railroad Companies, Utility Agencies, and others. Under his guidance, the project will remain on schedule and within budget.

Kev Tcharkhoutian, P.E.
Project Manager/Engineer**EDUCATION:**
California State University,
Long Beach
B.S. Civil Engineering, 1980**REGISTRATION:**
Registered Civil Engineer, California
No. 44598**OVERVIEW:**

Mr. Tcharkhoutian has over 40 years-experience in municipal civil engineering design and construction. He has served as City Engineer or Public Works Director for several agencies throughout Southern California. Mr. Tcharkhoutian has overseen a wide variety of projects including water, sewer, storm drain, streets, parks, and grading. Mr. Tcharkhoutian previously provided QA/QC services for the City of Alhambra's FY 20-21 Street Rehabilitation Project.

RELATED PROJECT EXPERIENCE (CITY ENGINEER OR PUBLIC WORKS DIRECTOR)

Mr. Tcharkhoutian has served as City Engineer or Public Works Director for the following agencies:

- City of Sierra Madre
- City of El Monte
- City of South El Monte
- City of Baldwin Park

RELATED PROJECT EXPERIENCE (OTHER AGENCY EXPERIENCE)

Mr. Tcharkhoutian has served as Principal, Senior, or Associate Engineer for the following agencies:

- City of Montebello
- City of Duarte
- City of Vernon
- City of Wildomar
- City of Colton
- City of South Gate
- City of Maywood
- City of Monrovia

RECENT PROJECT EXPERIENCE

Mr. Tcharkhoutian has recently provided Inspection Services for the following projects:

CITY OF ALHAMBRA

Project management services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

CITY OF HUNTINGTON PARK

Engineering services for Phase IV of the City's ATP project. The services included Project Approval & Environmental Design (PA&ED) work in preparation for the solicitation of PS&E. The PA&ED phase will lay the groundwork for the completion of "complete streets" for six (6) streets, with a pedestrian focus, including bicycle routes, sharrows, curb bulbouts, zebra crosswalks, signal modifications, and signage.

Engineering services of the City and County catch basins within the limits of the City of Huntington Park. The project involved an inventory of the catch basins to assess the rehabilitation needs of the catch basins related to clean stormwater discharges. The goal of the inspections was to determine the need for inlet screens and baskets, and to determine the cleaning needs of the catch basins.

Phillip West, P.E., QSD/QSP
Principal/Project Manager

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering

REGISTRATION:
Registered Civil Engineer, California
No. 77453
Qualified SWPPP Developer (QSD)
Qualified SWPPP Practitioner (QSP)
Certificate No. 25034

OVERVIEW:

As Principal/President at West & Associates, Mr. West also serves as a Project Manager for all projects. The entirety of Mr. West's career has been **solely focused on public clients**, and he has served **over sixty (60) public agency clients** throughout his career. His experience has been very diverse and involves planning, design, construction management, field surveying, and even staffing augmentation. Most importantly for this particular project, a good portion of Mr. West's background involves **street design and/or construction management**, including widening, medians, ADA Ramps, rehabilitation etc. A handful of these projects have **involved federal funding through Caltrans**.

RELATED PROJECT EXPERIENCE

Mr. West has been involved with the related projects described below. These projects are only a portion of Mr. West's overall experience:

CITY OF HUNTINGTON PARK

Engineering services for Phase IV of the City's ATP project. The services first included Project Approval & Environmental Design (PA&ED) work in preparation for the PS&E phase. The services also included PS&E services for the completion of "complete streets" for six (6) streets, with a pedestrian focus, including bicycle sharrows, curb bulbouts, continental crosswalks, striping modifications, and signage.

Engineering services for Phase V of the City's ATP project. The services included Project Approval & Environmental Design (PA&ED) work in preparation for the solicitation of PS&E. The PA&ED phase will lay the groundwork for the completion of "complete streets" for three (3) streets, with a pedestrian focus, including HAWK signal beacons and "placemaking" islands.

CITY OF HAWAIIAN GARDENS

Engineering services for the City's Fedde Middle School Safe Routes to School project. The project involved new curb ramps, new crosswalk striping, new speed humps, and a new overhead pedestrian traffic signal along 214th St. and Elaine Ave. in the City of Hawaiian Gardens.

CITY OF ALHAMBRA

Project management services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

CITY OF SIERRA MADRE

Project management services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

Project management services for the City's FY 2019-20 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

Project management services for the City's Recreation Center Parking Lot Improvements project. The project involved grind & overlay, removal of curb and gutter, removal of grass parkway, removal of existing trees, construction of new parking spaces and curb islands, construction of new sidewalk and curb ramps, replacement of driveways, and installation of new striping.

CITY OF BELLFLOWER

Construction Management services for the City's Rehabilitation of Palo Verde Avenue Project. The project involved grind and overlay, removal and replacement, curb and gutter work, ADA curb ramps, striping, and traffic signal modifications. This project also involved Caltrans coordination for funding purposes.

CITY OF CULVER CITY

Design services for the City's Washington Blvd. and Washington Pl. streetlight improvements project. The project involved new streetlights in the City's two main thoroughfares as well as some sidewalk, curb, gutter, street, and ramp work. Project involved nearly 6,000 feet of street.

CITY OF IRVINE

Assisted with engineering services for the City's Barranca Parkway Pavement Restoration Project. The project involved rehabilitation of 10,000 ft. of Barranca Parkway, including grind & overlay, new driveway ramps near the Broadcom building, re-grading of certain portions of street, striping, landscaping adjustments, and adjustment of pedestrian curb ramps.

Engineering services for the City's Culver-Alton & Culver-Main Intersection Improvements project. The project involved re-configuring of a landscaped median, re-grading of a street intersection, re-configuring of turn pocket islands, striping, landscaping adjustments, and adjustment of pedestrian curb ramps.

CITY OF MONTEBELLO

Recently provided engineering services for the City's Beach Street Pavement Rehabilitation Project. The project involves removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 5,000 feet.

CITY OF RANCHOS PALOS VERDES

Engineering services for the preparation of an Infrastructure Report Card. The Infrastructure Report Card evaluated the City's infrastructure, including the City's streets. The Report Card provided an assessment of existing street infrastructure conditions, recommendations on rehabilitation or replacement needs, a cost estimate for infrastructure improvements of one letter grade, and the costs to improve infrastructure from the current assigned grade all the way to an "A" grade. The project also involved field site visits, presentations to City staff, and a final presentation to the City Council. The City's street's received an "A" grade.

CITY OF RANCHO SANTA MARGARITA

Engineering services for the City's Melinda Road Median Extension Project. The project involves extension of an existing median in Melinda Road at Paseo Alegria near the 241 toll road. The project involves removal of concrete curbs, stamped concrete, landscaping, striping, existing asphalt pavement, and traffic signs, construction of new concrete curbs, construction of new stamped concrete, installation of new asphalt pavement, grind and overlay of asphalt for smooth "feathered" transition for drainage, installation of new project signs and posts, curb painting, and restoration of pavement striping.

Nabil Henein, P.E.
QA/QC/Field Engineer/Inspector**EDUCATION:**
Ain Shams University,
Cairo, Egypt
B.S. Civil Engineering**REGISTRATION:**
Registered Civil Engineer, California
No. 40764**OVERVIEW:**

Mr. Henein has over 42 years-experience in municipal civil engineering design and construction. He has served as City Engineer or Public Works Director for several agencies throughout Southern California. Mr. Henein has overseen a wide variety of projects including water, sewer, storm drain, streets, parks, and grading.

RELATED PROJECT EXPERIENCE (CITY ENGINEER OR PUBLIC WORKS DIRECTOR)

Mr. Henein has served as City Engineer or Public Works Director for the following agencies:

- City of Buena Park
- City of Newport Beach
- City of Lynwood
- City of South El Monte
- City of Montebello

RELATED PROJECT EXPERIENCE (OTHER AGENCY EXPERIENCE)

Mr. Henein has served as Principal, Senior, or Associate Engineer for the following agencies:

- City of Montebello
- City of Sierra Madre
- City of Huntington Park

RECENT PROJECT EXPERIENCE

Mr. Henein has recently provided Inspection Services for the following projects:

CITY OF MONTEBELLO

Inspection services for the City's Beach Street Pavement Rehabilitation Project. The project involves removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 5,000 feet.

CITY OF SIERRA MADRE

Inspection services for the City's FY 2021-22 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on two separate streets in the City. The total length of the project was 5,000 feet.

CITY OF HUNTINGTON PARK

Engineering and inspection services for the City's NPDES Program. The services included analysis of the City's industrial and commercial properties, outreach to properties, inspection, reporting, and data management. The project goals were to provide data reporting for compliance with the LA County Municipal Separate Storm Sewer (MS4) Program, under oversight by the California Regional Water Quality Control Board.

Stephen Williams
Engineer**EDUCATION:**
Penn State University,
B.S. Business (Org. Leadership)**OVERVIEW:**

Mr. Williams provides engineering, surveying, construction inspection and drafting services for West & Associates. Prior to his experience in the water/wastewater industry, Mr. Williams had worked in the manufacturing industry for about 10 years, wherein he supervised a team. His skills with the finer details add to the precision of work for the project team. Mr. Comer recently provided engineering services for several street improvement projects, including Active Transportation Program (ATP) projects.

PROJECT EXPERIENCE

Mr. Williams has been involved with the related projects described below:

CITY OF HUNTINGTON PARK

Engineering services for Phase IV of the City's ATP project. The services first included Project Approval & Environmental Design (PA&ED) work in preparation for the PS&E phase. The services also included PS&E services for the completion of "complete streets" for six (6) streets, with a pedestrian focus, including bicycle sharrows, curb bulbouts, continental crosswalks, striping modifications, and signage.

Engineering services for Phase V of the City's ATP project. The services included Project Approval & Environmental Design (PA&ED) work in preparation for the solicitation of PS&E. The PA&ED phase will lay the groundwork for the completion of "complete streets" for three (3) streets, with a pedestrian focus, including HAWK signal beacons and "placemaking" islands.

CITY OF ALHAMBRA

Engineering services for the City's FY 2021-22 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

Engineering services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

CITY OF MONTEBELLO

Recently provided engineering services for the City's Beach Street Pavement Rehabilitation Project. The project involves removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 5,000 feet.

CITY OF RANCHO SANTA MARGARITA

Engineering services for the City's Melinda Road Median Extension Project. The project involves extension of an existing median in Melinda Road at Paseo Alegria near the 241-toll road. The project involves removal of concrete curbs, stamped concrete, landscaping, striping, existing asphalt pavement, and traffic signs, construction of new concrete curbs, construction of new stamped concrete, installation of new asphalt pavement, grind and overlay of asphalt for smooth "feathered" transition for drainage, installation of new project signs and posts, curb painting, and restoration of pavement striping.

**Jake Comer, E.I.T.
Engineer**

EDUCATION:
California State University,
Long Beach
B.S. Civil Engineering

REGISTRATION:
Engineer-In-Training, CA (No. 18-460-16)
Licensed Engineer, CA (In Progress)

OVERVIEW:

Mr. Comer serves as an engineer for various projects, including water, sewer, and storm drain projects. Mr. Comer has experience in hydrologic and hydraulic analyses, engineering design work with both AutoCAD and MicroStation, field data collection, and GIS analyses. The majority of Mr. Comer's experience has been with public agencies. Mr. Comer recently provided engineering services for several street improvement projects, including Active Transportation Program (ATP) projects.

RELATED PROJECT EXPERIENCE

Mr. Comer has been involved with the related projects described below and on the following page. These projects are only a portion of Mr. Comer's overall experience:

CITY OF HUNTINGTON PARK

Engineering services for Phase IV of the City's ATP project. The services first included Project Approval & Environmental Design (PA&ED) work in preparation for the PS&E phase. The services also included PS&E services for the completion of "complete streets" for six (6) streets, with a pedestrian focus, including bicycle sharrows, curb bulbouts, continental crosswalks, striping modifications, and signage.

Engineering services for Phase V of the City's ATP project. The services included Project Approval & Environmental Design (PA&ED) work in preparation for the solicitation of PS&E. The PA&ED phase will lay the groundwork for the completion of "complete streets" for three (3) streets, with a pedestrian focus, including HAWK signal beacons and "placemaking" islands.

CITY OF ALHAMBRA

Engineering services for the City's FY 2021-22 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

Engineering services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

CITY OF MONTEBELLO

Recently provided engineering services for the City's Beach Street Pavement Rehabilitation Project. The project involves removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 5,000 feet.

CITY OF SIERRA MADRE

Project management services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five streets in the City.

SECTION 4: COMPANY QUALIFICATIONS

Company Background

West & Associates Engineering, Inc. was started in 2015 by Mr. Phillip West. We provide consulting services to clients throughout the state of California for a broad range of services, including planning, design, and construction management. In particular, we **specialize** in the following types of work:



GENERAL CIVIL / ROADWAYS

Streets & Streetscapes, Grading, Parks, Parking Lots, etc.



FACILITIES

Wells, Pumping Stations, Lift Stations, Valve Vaults, Tanks, Reservoirs, Structures



PIPELINES

Water Mains, Sewers, Storm Drains, Etc.



QSD/QSP SERVICES

Including preparation and inspection of SWPPPs, WQMPS, etc.

Services Listed Include ALL Major Phases of Work:

- Planning
- Design
- Construct. Management

Other Notable Services:

- Plan Check
- Staffing Augmentation
- Specialty Studies

Nearly all of the past experience by the West project team members has been with public agencies. As such, **our focus is on public clients**. Mr. West and the project team members have experience with **over sixty (60)** public agencies throughout Southern California. A good portion of these clients are repeat

SECTION 4: COMPANY QUALIFICATIONS

clients that the team members have worked with over the years. The following are clients that Mr. West and the project team members have worked with:

- **Cities (49), including:** Alhambra, Anaheim, Arcadia, Azusa, Baldwin Park, Banning, Beverly Hills, Bellflower, Blythe, Calexico, Chino, Chino Hills, Covina, Commerce, Culver City, Cypress, Glendale, Glendora, Hawaiian Gardens, Huntington Park, Inglewood, Irwindale, Irvine, Laguna Niguel, La Habra, La Palma, Lomita, Lynwood, Manhattan Beach, Moreno Valley, Norwalk, Pico Rivera, Pomona, Rancho Santa Margarita, Ranchos Palos Verdes, Rialto, Riverside, San Dimas, San Fernando, San Juan Capistrano, Santa Monica, Shafter, Sierra Madre, Simi Valley, South Pasadena, Thousand Oaks, Torrance, Ukiah, Whittier.
- **Water Agencies (14), including:** Azusa Light & Water, Crescenta Valley Water District, East Orange County Water District, Foothill Municipal Water District, Golden State Water Company, Irvine Ranch Water District, Kinneloa Irrigation District, Lake Arrowhead Community Services Department, Lincoln Avenue Water Company, Long Beach Water Department, Mesa Water District, San Gabriel Valley Municipal Water District, South Coast Water District, Valley Water Company
- **County Agencies (2) including:** Los Angeles, San Bernardino

As evident by our clients shown above, our Project Team members have served clients all over Southern California, **regardless of the distance**. We are very versatile and able to serve your needs!

Office Location and Contact Information

We are a small California “S” Corporation. Our office is located in Foothill Ranch (Lake Forest) in Orange County, California. Mr. Phillip West acts as the Principal/President of the firm.



- Started in 2015
- California “S” Corporation (Fed I.D. No. 81-5259524)
- Contact: Phillip West, P.E., QSD/QSP
- Office: (949) 716-7670
- Cell: (714) 728-8082
- philw@westaeng.com

SECTION 4: COMPANY QUALIFICATIONS

General Company Information:

The following table provides general information about our company:

No.	Information Requested in RFP	Company Data
1	Official name and address	West & Associates Engineering, Inc. 78 Anacapa Court Foothill Ranch, CA 92610
2	Proposer's primary point of contact	Phillip West (949) 716-7670 philw@westaeng.com
3	Type of entity	S-Corporation
4	Corporation Numbers	Fed No. 81-5259524 CA No. C3986570
5	Totally or partially owned by another business organization or individual?	No. Privately owned and operated.
6	Number of years Proposer has been in business under the present business name	7 years
7	Number of years of experience the Proposer has provided equivalent or related services	17 years
8	Failures or refusals to complete a contract?	No
9	Individuals/Firms who own an interest of 10% or greater in the firm	Mr. Phillip West, P.E.
10	Number of Employees (Including Part-Time Support Staff)	7
11	Financial interests in other lines of business?	No
12	Claims for Money or Damages History	None
13	Litigation/Adverse Judgement History	None
14	Termination of Contract "For Cause" History	None
15	Disciplinary Actions by Professional/Governing Bodies	None

SECTION 4: COMPANY QUALIFICATIONS

Subconsultants

Sub-consultants will help provide technical input outside of the services of West & Associates to enhance the overall quality of services provided by our team. A brief description of our sub-consultants is provided below:

Land Surveying Services:

On Point Land Surveying

1906 Orange Tree Lane,
Suite 240
Redlands, CA 92374
909.792.2221

Company Overview: Land Surveying services for California. On Point Land Surveying Inc. began in 2010 and provides surveying services for residential, commercial, and municipal projects up to \$100 million. Combined, their licensed land surveyors have over 20 years of municipal project experience, including many cities in Los Angeles and Orange Counties.

Related Project Examples

The following experience is for the West Project Team and past experience for Mr. West. A list of references who are most familiar with our work is provided later in Section 5 of this Proposal.



CITY OF HUNTINGTON PARK

6550 Miles Avenue, Huntington Park CA 90255

Cesar Roldan, Director of Public Works [\(323\) 584-6320](tel:3235846320)

croldan@hpca.gov

West & Associates was recently involved with the City of Huntington Park on the following project(s):

1. ATP CYCLE IV PROJECT

Engineering services for Phase IV of the City's ATP project. The services first included Project Approval & Environmental Design (PA&ED) work in preparation for the PS&E phase. The services also included PS&E services for the completion of "complete streets" for six (6) streets, with a pedestrian focus, including bicycle sharrows, curb bulbouts, continental crosswalks, striping modifications, and signage. Overall, the project included roughly 45,000 feet of streets.

SECTION 4: COMPANY QUALIFICATIONS

2. ATP CYCLE V PROJECT

Engineering services for Phase V of the City's ATP project. The services included Project Approval & Environmental Design (PA&ED) work in preparation for the solicitation of PS&E. The PA&ED phase will lay the groundwork for the completion of "complete streets" for three (3) streets, with a pedestrian focus, including HAWK signal beacons and "placemaking" islands.



CITY OF ALHAMBRA

900 New Avenue, Alhambra, CA 91801

Robert Bias, Engineer [\(626\) 570-5062](tel:6265705062)

rbias@cityofalhambra.org

West & Associates was recently involved with the City of Alhambra on the following project(s):

1. 2022 ALLEY RECONSTRUCTION PLAN

Engineering services for the City's 2022 Alley Reconstruction Plan Project. The project involved full-depth asphalt removal and replacement with concrete alleys at five (5) separate areas in the City. Overall, the project includes roughly 30,000 feet of alleys.

2. FY 2021-22 STREET REHABILITATION PROJECT

Engineering services for the City's FY 2021-22 SB1 Street Rehabilitation Project. The projects involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustments. Overall, the project includes roughly 15,000 feet of streets.

3. FY 2020-21 STREET REHABILITATION PROJECT

Engineering services for the City's FY 2021-22 SB1 Street Rehabilitation Project. The projects involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustments. Overall, the project included roughly 30,000 feet of streets.

SECTION 4: COMPANY QUALIFICATIONS



CITY OF MONTEBELLO

1600 W Beverly Blvd. Montebello, CA 90640

Albert Mendoza, Deputy Director of Public Works [323-887-1200](tel:323-887-1200)

amendoza@cityofmontebello.com

West & Associates was recently involved with the City of Montebello on the following project(s):

1. BEACH STREET PAVEMENT REHABILITATION PROJECT

Engineering services for the City's Beach Street Pavement Rehabilitation Project. The project involves removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 5,000 feet.



CITY OF SIERRA MADRE

232 W. Sierra Madre Blvd. Sierra Madre CA 91024

Chris Cimino, Director of Public Works [626-355-7135](tel:626-355-7135)

ccimino@cityofsierramadre.com

West & Associates was recently involved with the City of Sierra Madre on the following project(s):

1. FY 2020-21 STREET REHABILITATION PROJECT

Engineering services for the City's FY 2020-21 Street Rehabilitation Project. The project involved pavement removal and replacement, grind and overlay, slurry seal, removal of trees, curb and gutter replacement, sidewalk replacement, sidewalk repair, driveway replacement, curb ramp replacement, restoration of pavement striping, and manhole adjustment on five separate streets in the City. The total length of the project was 10,000 feet.

2. CITY RECREATION CENTER PARKING LOT IMPROVEMENT PROJECT

Engineering services for the City's Recreation Center Parking Lot Improvements project. The project involved grind & overlay, removal of curb and gutter, removal of grass parkway, removal of existing trees, construction of new parking spaces and curb islands, construction of new sidewalk and curb ramps, and replacement of driveways.

SECTION 4: COMPANY QUALIFICATIONS

Total Related Experience

The following table provides a listing of all relevant projects for the project team members:

AGENCY	PROJECT NAME
City of Alhambra	2022 Alleys Reconstruction
City of Alhambra	FY 21-22 Street Rehabilitation
City of Alhambra	FY 20-21 Street Rehabilitation
City of Azusa	Gladstone Elementary Safe Routes to School Survey
City of Baldwin Park	Street Condition Assessment
City of Bellflower	Palo Verde Ave Rehabilitation
City of Chino Hills	Maroon Bell-Winchester Water Main Replacement
City of Culver City	Wash. Blvd. & Wash. Pl. Streetlight Improvements
City of Hawaiian Gardens	Fedde Middle School Safe Routes to School
City of Huntington Park	ATP Cycle IV Project
City of Huntington Park	ATP Cycle V Project
City of Irvine	Barranca Parkway Rehabilitation
City of Irvine	Culver-Main/Culver-Alton Intersection Improvements
City of Montebello	Beach Street Pavement Rehabilitation Project
City of Pomona	District 4 Phase 1 Water Main Replacement and Street Rehabilitation
City of Pomona	Districts 1, 2, & 5 Water Main Replacement and Street Rehabilitation
City of Pomona	District 6 Phase 4 Water Main Replacement and Street Rehabilitation
City Rancho Palos Verdes	Infrastructure Report Card
City of Rancho Santa Margarita	Melinda Road Median Extension
City of San Dimas	Foothill Blvd. Rehabilitation
City of San Dimas	San Dimas Canyon Rehabilitation
City of Sierra Madre	FY 22-23 Street Rehabilitation
City of Sierra Madre	FY 20-21 Street Rehabilitation
City of Sierra Madre	FY 19-20 Street Rehabilitation
City of Sierra Madre	City Recreation Center Parking Lot Improvements
City of Simi Valley	Lost Canyons Drive Improvements
City of San Juan Capistrano	Forster Street Improvements
17 DIFFERENT CLIENTS SERVED	27 TOTAL RELATED PROJECTS

SECTION 5: REFERENCES

References

The following key references are most familiar with our work:



CITY OF ALHAMBRA

900 New Avenue, Alhambra, CA 91801

Thomas Amare, Engineer (Water) [\(626\) 300-1562](tel:626-300-1562)

tamare@cityofalhambra.org

Robert Bias, Engineer (Streets) [\(626\) 570-5062](tel:626-570-5062)

rbias@cityofalhambra.org



CITY OF CHINO

13220 Central Avenue, Chino, CA 917110

Kevin Alamolhoda, Engineer [\(909\) 374-2846](tel:909-374-2846)

kalamolhoda@cityofchino.org



CITY OF SIERRA MADRE

232 W. Sierra Madre Blvd. Sierra Madre CA 91024

Chris Cimino, Director of Public Works [\(626\) 355-7135](tel:626-355-7135)

ccimino@cityofsierramadre.com



CITY OF LAGUNA NIGUEL

30111 Crown Valley Parkway Laguna Niguel, CA 92677

JC Herrera, Assistant Civil Engineer [\(949\) 362-4382](tel:949-362-4382)

jherrera@cityoflagunaniguel.org



CITY OF RANCHO SANTA MARGARITA

22112 El Paseo, Rancho Santa Margarita CA 92688

Tri Nguyen, Principal Engineer [\(949\) 635-1813](tel:949-635-1813)

tnguyen@cityofrsm.org

SECTION 6: AGREEMENT FOR PROFESSIONAL SERVICES

Statement(s)

At this time, we have no objections to the terms or conditions of the RFP or to the City's standard agreement for professional services. Our insurance coverage meets or exceeds the minimum insurance requirements outlined in the City's agreement for professional services. A sample copy of our insurance certificate is shown below.

ACORD®		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)			
				9/29/2022			
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.							
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER		CONTACT		DATE (MM/DD/YYYY)			
IOA Insurance Services 130 Vantis, Suite 250 Aliso Viejo, CA 92656		Betty Tran		9/29/2022			
www.ioausa.com		PHONE (A/C No. Ext): 949-297-5962		FAX (A/C No.): 949-297-5960			
CA License #0E67768		E-MAIL ADDRESS: betty.tran@ioausa.com					
INSURED		INSURER(S) AFFORDING COVERAGE		NAIC #			
West & Associates Engineering, Inc. 78 Anacapa Court Foothill Ranch CA 92610-2436		INSURER A : RLI Insurance Company		13056			
		INSURER B : Travelers Casualty and Surety Co America		31194			
		INSURER C :					
		INSURER D :					
		INSURER E :					
		INSURER F :					
COVERAGES							
CERTIFICATE NUMBER: 70561021							
REVISION NUMBER:							
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.							
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Prim/NonCon ☒ Wvr of Subr GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☒ LOC OTHER:	☒	☒	PSB0006154 Scheduled AI Endt #PPB3130212 Professional Services performed by the Insured are Excluded	9/19/2022	9/19/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY ☒ Prim/Non ☒ Wvr of Subr	☒	☒	PSA0003094 Designated Insured Endt #CA20481013; Prim/NonCon and Blkt Wvr of Subr included on pg 2 of Form #PPA3000313	9/19/2022	9/19/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB ☐ DED ☐ RETENTION \$	☒	☒	PSE0002695 Excludes Professional Liability	9/19/2022	9/19/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☒	☒	PSW0004148 Waiver of Subrogation Endt #WC0403060484	9/19/2022	9/19/2023	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability Claims-Made			106587562	9/19/2022	9/19/2023	\$2,000,000 Each Claim \$2,000,000 Annual Aggregate
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)							
Certificate Holder is an Additional Insured with respect to General Liability (GL) and Automobile Liability when required by contract with the Insured, but only to the extent provided within the Endorsements noted above. GL includes Separation of Insureds and Contractual Liability per limitations in the BusinessOwners' Coverage form. A Workers' Compensation Waiver is included for the person or organization named in the Schedule that are parties to a written contract, but only to the extent provided within the Endorsement noted above. Coverage is subject to all policy terms, conditions, limitations and exclusions. 30 Day Notice of Cancellation / 10 Days for Non-Payment in accordance with policy provisions.							
CERTIFICATE HOLDER				CANCELLATION			
Engineering Design for the 2022 Alley Reconstruction Plan (RFP #2M21-20) City of Alhambra, its officials, officers and employees 111 S. First Street Alhambra CA 91801				SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE (AVC) Alicia K. Igram			
				© 1988-2015 ACORD CORPORATION. All rights reserved.			

SECTION 7: ADDENDA ACKNOWLEDGEMENT

Statement(s)

We hereby acknowledge receipt of Addendum No. 1 (City Responses to RFP Questions), issued by the City on January 31, 2023. We understand and agree to the terms and conditions of the RFP as modified by Addendum No. 1.

Acknowledged

Phillip West

Phillip West

02/08/2023

Date

**ADDENDUM #1
REQUEST FOR PROPOSALS (RFP)
TO PROVIDE DESIGN SERVICES
FOR SOUTH EL MONTE SAFE ROUTES TO SCHOOL PEDESTRIAN
SAFETY PROJECT
ATP CYCLE 5 PROJECT, ATPL-5352(023)
IN THE CITY OF SOUTH EL MONTE, CALIFORNIA**

Date Issued: January 31, 2023

SECTION 8: REQUIRED ATTACHMENTS/STATEMENTS

Statement(s)

In accordance with the RFP Page 8, we hereby provided the following statements:

- Our proposal has been prepared in good faith without any collusion with other firms and the statements made herein are true and correct.
- We hereby affirm that we have not experienced any claims on our projects since the formation of our company.

The RFP attachments (A & B) are provided on the following pages.

ATTACHMENT A

AFFIDAVIT OF NON-COLLUSION

I state that I am _____ President (title) of _____ West & Associates Engineering, Inc. (name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Offer.

I state that:

- (1) The price(s) and amount of this Offer have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.
- (2) That neither the price(s) nor the amount of this Offer, and neither the approximate price(s) nor approximate amount of this Offer, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before Solicitation opening.
- (3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit an Offer higher than this Offer, or to submit any intentionally high or noncompetitive Offer or other form of complementary Offer.
- (4) The Offer of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Offer.
- (5) _____ West & Associates Engineering, Inc. (name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that _____ West & Associates Engineering, Inc. (name of firm) understands and acknowledges that the above representations are material and important, and will be relied on by the City of South El Monte in awarding the contract(s) for which this Offer is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the City of South El Monte of the true facts relating to the submission of Offers for this contract.



(Authorized Signature)

President, West & Associates Engineering, Inc.
(Name of Company/Position)

Sworn to and subscribed before me this 8TH day of February, 2023.

Notary Public for California

My Commission Expires: _____

ATTACHMENT B

CLAIMS HISTORY

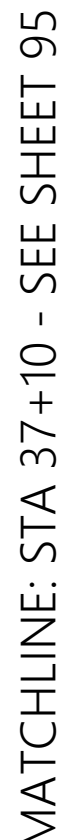
Each Consultant shall submit a summary of whether or not any of the following events have occurred within the past (10) years and, if so, a brief description of the circumstances involved (including, without limitation, the names of parties involved, current status and final disposition of the matter of dispute):

Failure to disclose any circumstances requested in the following paragraphs is grounds for disqualification.

- Failure by Consultant to disclose any contract to which it has received an award b
- Forfeiture of a bid o (NO CLAIMS) consultant.
- Termination for defa Phillip West 02/08/2023 entity to Consultant or any sub-consulta
Phillip West Date
- Debarment of Consultant or any sub-consultant by any municipal, county, state, federal, or local agency (note: debarment is grounds for automatic disqualification).
- The filing of a lawsuit or arbitration in which the Consultant or a sub-consultant was a defendant or cross-defendant at any time within the past ten (10) years that involved the performance of project, program, or engineering services and that involved an amount in controversy sought to be recovered from Consultant or the sub-consultant of more than \$100,000.00.
- Conviction of Consultant, a sub-consultant, or any of their principals or officers for violation of a state or federal antitrust law involving bid rigging, collusion, or restriction on competition between bidders, or conviction of violating any other federal or state law relating to bidding or contract performance (note: such conviction is grounds for automatic disqualification).
- Any publications involving firm or principals alleging or claiming corruption (such claims are grounds for automatic disqualification).
- Any suspension, revocation, or other disciplinary proceeding relating to a contracting or professional license issued to proposer or a sub-consultant.

Attachments

We have provided a Sample Plan from our City of Huntington Park Active Transportation Program (ATP) Cycle 4 Project on the following page.



MATCHLINE: STA 42+15 - SEE SHEET 97

100% SUBMITTAL (NOT FOR CONSTRUCTION) - 09/21/22

CONSTRUCTION NOTES



FEE PROPOSAL

Detailed Fee Estimate

Task No.	ITEM	PM	ENG	CAD	SRVY	QA/QC	SEC	TOTAL	
		\$150	\$130	\$102	\$240	\$130	\$72	HRS.	\$
NON-OPTIONAL WORK LISTED IN RFP									
Pt. 1 - PRELIMINARY ENGINEERING									
1	Kickoff/Scoping Meeting Including Prepration of Agenda & Minutes	4	4				2	10	\$1,264
2	Data Collection, Review, and Site Investigation(s)	8	16	4				28	\$3,688
3	Prepare AutoCAD Base Maps for Streets Not Requiring Survey	6	8	40	100			154	\$30,020
4	Utility Company Coordination	8	16				8	32	\$3,856
Subtotal		26	44	44	100	0	10	224	\$38,828
Pt. 2 - FINAL ENGINEERING									
1	Prepare & Submit 60% Design PS&E	24	80	80		10	8	202	\$24,036
2	Prepare & Submit 90% Design PS&E	24	80	80		10	8	202	\$24,036
3	Prepare & Submit 100% (FINAL) Design PS&E	14	12	24		10	4	64	\$7,696
4	Review Meetings with City (3)	12	12				4	28	\$3,648
Subtotal		74	184	184	0	30	24	496	\$59,416
Pt. 3 - PERMITTING & OUTSIDE AGENCY COORDINATION									
1	Preliminary SCE / Caltrans Coordination	4	12				4	20	\$2,448
2	SCE / Caltrans Coordination	10	50				8	68	\$8,576
Subtotal		14	62	0	0	0	12	88	\$11,024
Pt. 4 - BIDDING AND CONSTRUCTION SUPPORT									
1	Review/Respond to RFIs, RFCs During Bidding (Estimate of 5 RFIs)	4	4					8	\$1,120
2	Prepare Addenda (2) During Bidding	4	8					12	\$1,640
3	Attend Pre-Construction Meeting	3	3					6	\$840
4	Review/Respond to RFIs, RFCs During Const. (Estimate of 10 RFIs)	4	8					12	\$1,640
5	Review Contractor's Submittals (Estimate 20 Submittals)	4	24					28	\$3,720
6	Attend Construction Progress Meetings (5)	10	15					25	\$3,450
7	As-Builts/Record Drawings	8	8	16			4	36	\$4,160
Subtotal		37	70	16	0	0	4	127	\$16,570
Direct Costs (printing, reproduction, shipping, mileage, etc.)								N/A	\$1,662
TOTAL NON-OPTIONAL WORK		151	360	244	100	30	50	935	\$127,500

Non-Optional RFP Scope: \$127,500

OPTIONAL WORK									
1	Field Survey & Prepare Map (AutoCAD) for Select Streets/Segments							N/A	\$20,000
Subtotal		0	0	0	0	0	0	0	\$20,000
TOTAL FOR SUBCONSULTANT WORK		0	0	0	0	0	0	0	\$20,000

Optional Work: \$20,000

FEE PROPOSAL

HOURLY RATE CHART AND EXPENSE REIMBURSEMENT SCHEDULE

Key Positions

Position	Hourly Rates
Project Manager	\$150
Engineer	\$130
CAD Designer (Assistant Engineer Level)	\$102
2-Man Survey Crew	\$240
Quality Assurance/Control	\$130
Secretary	\$72

Reimbursable In-House Costs

Vehicle mileage, between engineer's office and project site and/or client offices	\$ 0.65/mile
Reproduction, printing, and any other services performed by subcontractor	cost + 15%
Postage Delivery Service, Express Mail	cost + 15%

NOTE: All rates are effective until the end of this contract.

ATTACHMENT E

CONTRACT SERVICES AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

WEST & ASSOCIATES ENGINEERING, INC.

**AGREEMENT FOR CONTRACT SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
WEST & ASSOCIATES ENGINEERING, INC.**

THIS AGREEMENT FOR CONTRACT SERVICES (herein “Agreement”) is made and entered into this 9th day of May, 2023 by and between the CITY OF SOUTH EL MONTE, a California municipal corporation (“City”) and WEST & ASSOCIATES ENGINEERING, INC., a California Corporation (“Consultant”). City and Consultant may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the “Scope of Services” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase “highest

professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant’s Proposal.

The Scope of Services shall include the Consultant’s scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant’s performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant’s risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City’s own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Hundred Twenty Seven Thousand Five Hundred Dollars and Zero Cents (\$127,500.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding two (2) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Phillip West

Principal

(Name)

(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent

contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees and that Consultant issues or will issue a W-2 to such personnel.

In the event that Consultant or any employee, agent, subcontractor, or independent contractor of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any of Consultant's personnel used to provide the Services under this Agreement are other than independent contractors of the City.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has

not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers’ compensation insurance. Consultant shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit “B”.

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by City’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-

contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall

be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in

connection with the negligent performance of the work, operations or activities provided herein of Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable (“indemnitors”), or arising from Consultant’s or indemnitors’ reckless or willful misconduct, or arising from Consultant’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys’ fees incurred in connection therewith;

(b) Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys’ fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City’s negligence, except that design professionals’ indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination or expiration of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and

detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the

public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered “voluntary” provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney’s fees, caused by or incurred as a result of Consultant’s conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the

alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.8 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.9 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Ave, South El Monte, CA 91733 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in

violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of “financial interest” shall be consistent with State law and shall not include interests found to be “remote” or “noninterests” pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant’s Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONSULTANT:

WEST & ASSOCIATES ENGINEERING, INC.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Address: 78 Anacapa Ct.

Foothill Ranch, CA 92610

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF ORANGE

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER		DESCRIPTION OF ATTACHED DOCUMENT
☐	INDIVIDUAL	
☐	CORPORATE OFFICER	
TITLE(S) _____		TITLE OR TYPE OF DOCUMENT _____
☐	PARTNER(S) ☐ LIMITED	
☐	GENERAL	
☐	ATTORNEY-IN-FACT	
☐	TRUSTEE(S)	
☐	GUARDIAN/CONSERVATOR	NUMBER OF PAGES _____
☐	OTHER _____	
SIGNER IS REPRESENTING: (NAME OF PERSON(S) OR ENTITY(IES)) _____ _____ _____		DATE OF DOCUMENT _____ SIGNER(S) OTHER THAN NAMED ABOVE _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF ORANGE

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

☐ **CAPACITY CLAIMED BY SIGNER**
INDIVIDUAL
☐ CORPORATE OFFICER

DESCRIPTION OF ATTACHED DOCUMENT

TITLE(S)
☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF SERVICES

I. Consultant will perform the following Services:

1. Phase I– Preliminary Technical Services
 - RFP Task 1: Project Management
 - RFP Task 2: Utility Coordination/Data Collection
 - RFP Task 3: Preliminary Research & Design
2. Phase II – Engineering Services
 - RFP Task 4: Plans, Specifications, & Estimates
3. Phase III – Bidding, Construction, & Contract Close-Out
 - RFP Task 5: Bidding and Construction Support
 - RFP Task 6: Prepare Record Drawings (As-Builts)

Phase I – Preliminary Technical Services

Task 1 - Preliminary Project Administration, Coordination, and Initial Research

1. Conduct a Kickoff Meeting with City staff in order to review and/or edit the Scope of Services, discuss the technical specifics of the project, develop and/or refine the project schedule, introduce key staff members, and learn the organization structure of the City project team.
2. Implement Quality Control methods to ensure quality of design and quality of services, including progress meetings (bi-weekly or as-needed).
3. Determine affected 3rd-party agencies (i.e. Caltrans, Edison/SCE, City of El Monte, etc.) and establish contact information and design requirements for the project.
4. Conduct additional site investigations to familiarize ourselves further with the project site.

Task 2 - Data Collection, Technical Research, and Topographic Survey

1. Conduct utility research within the project area, including research of all applicable utility company records. This task includes sending utility record request letters to the various utility companies. At the discretion of the City, these requests can be composed on City letter head (by West & Associates) for forwarding to the various utilities. In our

experience response times are quicker when information is requested directly by the municipalities.

2. Conduct research of all available land/property records and/or survey records to verify the existing right-of-way and survey monuments for the project area and confirm ownership of the right-of-way, if necessary.
3. Review all applicable City-furnished as-builts and other record information specific to the project, including but not limited to as-built drawings.
4. Optional: As necessary and at the direction of the City, conduct a topographic field survey and prepare digital files in CAD (AutoCAD) for the preparation of plans. All surface features for all utilities within the surveyed area will be located, including valve covers, meter boxes, manholes, vaults, and other facilities.

Phase II – Engineering Services

Task 3 – 1st Submittal (60%) Construction Documents (PS&E)

1. Prepare 60% design plans, specifications (“specs”) and estimate of probable costs (PS&E’s) in accordance with the approved criteria as outlined in the Kickoff Meeting and as discussed with City staff.
 - a. The 60% Plans will be prepared using current City Standards, other agency standards where applicable, and good engineering practice.
 - b. The 60% Specs will be prepared in accordance with City Standards and will be arranged in either the Greenbook format or another appropriate format.
 - c. Cost estimates will be prepared using recent bids, manufacturers pricing, information from contractors, and/or cost index data published by professional sources.
2. Submit the 60% PS&E to City staff for review. The submittal will include hard copies of full size (36x24) plan sets, hard copies of the Specs, hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate.
3. Meet and/or coordinate with City staff to receive input on the 60% PS&E.
4. Coordinate with 3rd-party agencies for permitting and/or approval.

Task 4 – 2nd Submittal (90%) Construction Documents (PS&E)

1. Prepare 90% PS&E in accordance with the 60% PS&E comments received.

2. Submit the 90% PS&E to City staff for review. The submittal will include hard copies of full size (36x24) plan sets, hard copies of the Specs, hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate.
3. Meet and/or coordinate with City staff to receive input on the 90% PS&E.
4. Coordinate with 3rd-party agencies for permitting and/or approval.

Task 5 – Final (Bid-Ready) Construction Documents

1. Prepare Final (bid-ready) design PS&E in accordance with the 90% PS&E comments received.
2. Submit the Final PS&E to City staff for their use in advertisement/bidding. The submittal will include hard copies of full size (36x24) plan sets (Signed Mylars), hard copies of the Specs (Signed Specs), hard copies of the cost estimate, and electronic copies (PDFs) of the Plans, Specs, and Cost Estimate on a CD. All final documents will be signed/stamped by a Professional Engineer.

Phase III – Bidding & Construction Support

Task 6 – Bidding Phase Services

1. Attend Pre-Bid meeting.
2. Assist City staff in responding in writing to any contractor's questions (RFI's) during bidding. We assume that a total of five (5) RFIs will be required should the City receive more than five(5) RFI's
3. Assist the City in the preparation of any addenda. We assume that up to two (2) addenda may be required.

Task 7 – Construction Phase Services

1. Attend Pre-Construction meeting.
2. Assist City staff in responding in writing to any contractor's questions (RFI's) during construction. We assume that a total of ten (10) RFIs will be required.
3. Assist City staff in reviewing shop drawings, samples, equipment specifications and other submittals. We assume that approximately twenty (20) submittal reviews for purposes of this proposal.
4. Attend construction progress meetings. We assume that a total of five (5) construction progress meetings will be required.

Task 8 – As-Built Preparation

1. Prepare final As-Built drawings incorporating any changes that occurred during the construction.
2. Submit one (1) full size (36x24) hard copy of the as-built drawings to the Project Manager along with one (1) electronic copy on a CD. The CD will contain both PDF and AutoCAD versions of the as-built plans.

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

- Baseline project schedule, and project schedule updates at 60%, 90%, 100% submittals
- Meeting agendas and meeting minutes
- Utility correspondence log and utility notification letters
- Environmental documentation (CEQA)
- 60% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel)
- 90% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel)
- 100% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel)
- Bid Package (City will provide boiler plate)
- LAPG forms for construction allocation request
- As-built drawings in AutoCAD Civil 3D and pdf

III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City apprised of the status of performance by delivering the following status reports:

- A. Monthly project progress reports

IV. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

V. Consultant will utilize the following personnel to accomplish the Services:

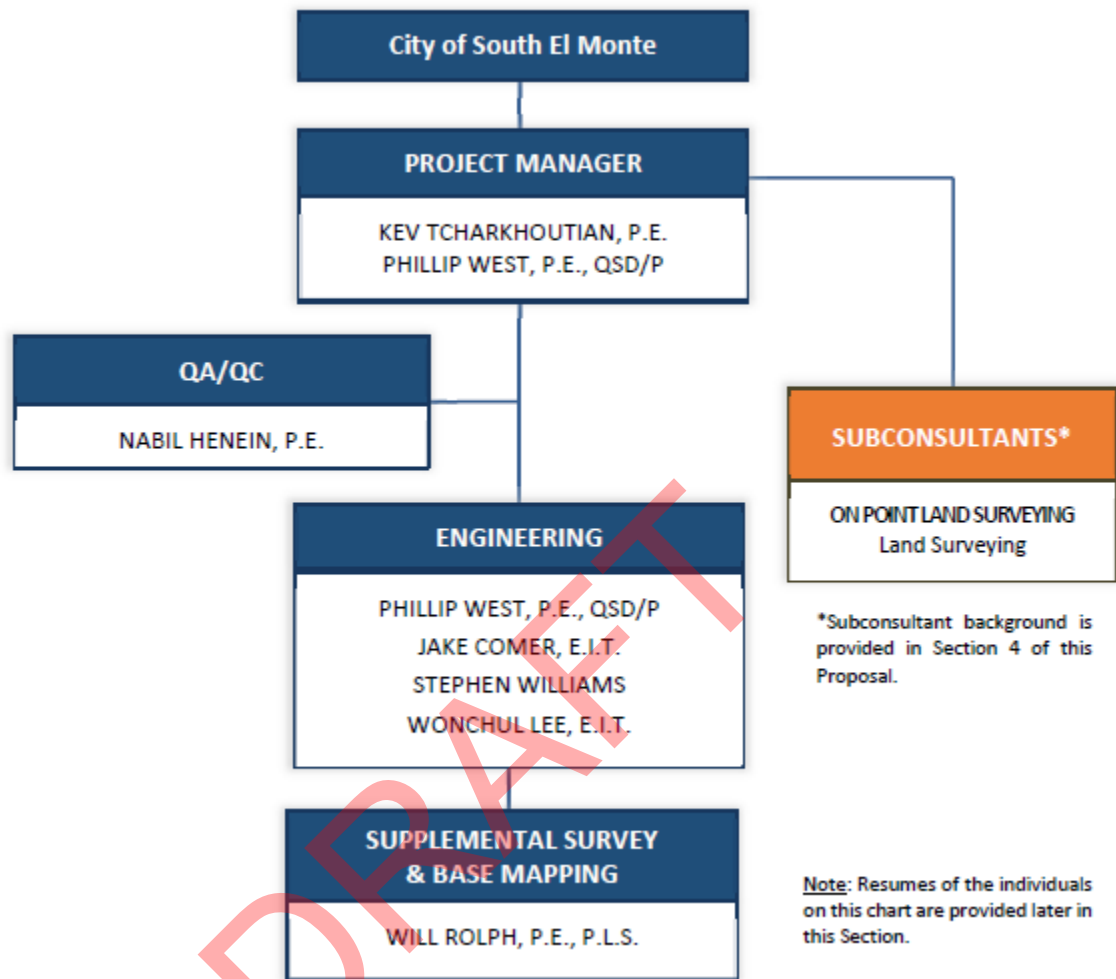


EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

N/A

DRAFT

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

Detailed Fee Estimate

Task No.	ITEM	PM	ENG	CAD	SRVY	QA/QC	SEC	TOTAL	
		\$150	\$130	\$102	\$240	\$130	\$72	HRS.	\$
NON-OPTIONAL WORK LISTED IN RFP									
Pt. 1 - PRELIMINARY ENGINEERING									
1	Kickoff/Scoping Meeting Including Preparation of Agenda & Minutes	4	4				2	10	\$1,264
2	Data Collection, Review, and Site Investigation(s)	8	16	4				28	\$3,688
3	Prepare AutoCAD Base Maps for Streets Not Requiring Survey	6	8	40	100			154	\$30,020
4	Utility Company Coordination	8	16				8	32	\$3,856
Subtotal		26	44	44	100	0	10	224	\$38,828
Pt. 2 - FINAL ENGINEERING									
1	Prepare & Submit 60% Design PS&E	24	80	80		10	8	202	\$24,036
2	Prepare & Submit 90% Design PS&E	24	80	80		10	8	202	\$24,036
3	Prepare & Submit 100% (FINAL) Design PS&E	14	12	24		10	4	64	\$7,696
4	Review Meetings with City (3)	12	12				4	28	\$3,648
Subtotal		74	184	184	0	30	24	496	\$59,416
Pt. 3 - PERMITTING & OUTSIDE AGENCY COORDINATION									
1	Preliminary SCE / Caltrans Coordination	4	12				4	20	\$2,448
2	SCE / Caltrans Coordination	10	50				8	68	\$8,576
Subtotal		14	62	0	0	0	12	88	\$11,024
Pt. 4 - BIDDING AND CONSTRUCTION SUPPORT									
1	Review/Respond to RFIs, RFCs During Bidding (Estimate of 5 RFIs)	4	4					8	\$1,120
2	Prepare Addenda (2) During Bidding	4	8					12	\$1,640
3	Attend Pre-Construction Meeting	3	3					6	\$840
4	Review/Respond to RFIs, RFCs During Const. (Estimate of 10 RFIs)	4	8					12	\$1,640
5	Review Contractor's Submittals (Estimate 20 Submittals)	4	24					28	\$3,720
6	Attend Construction Progress Meetings (5)	10	15					25	\$3,450
7	As-Builts/Record Drawings	8	8	16			4	36	\$4,160
Subtotal		37	70	16	0	0	4	127	\$16,570
Direct Costs (printing, reproduction, shipping, mileage, etc.)								N/A	\$1,662
TOTAL NON-OPTIONAL WORK		151	360	244	100	30	50	935	\$127,500

Non-Optional RFP Scope: \$127,500

- II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**

Not applicable.

- III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.9.**

- IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:**

- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
- B. Line items for all materials and equipment properly charged to the Services.
- C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.
- D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

- V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.**

- VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.**

EXHIBIT “C-1”

HOURLY RATE CHART AND EXPENSE REIMBURSEMENT SCHEDULE

Key Positions

Position	Hourly Rates
Project Manager	\$150
Engineer	\$130
CAD Designer (Assistant Engineer Level)	\$102
2-Man Survey Crew	\$240
Quality Assurance/Control	\$130
Secretary	\$72

Reimbursable In-House Costs

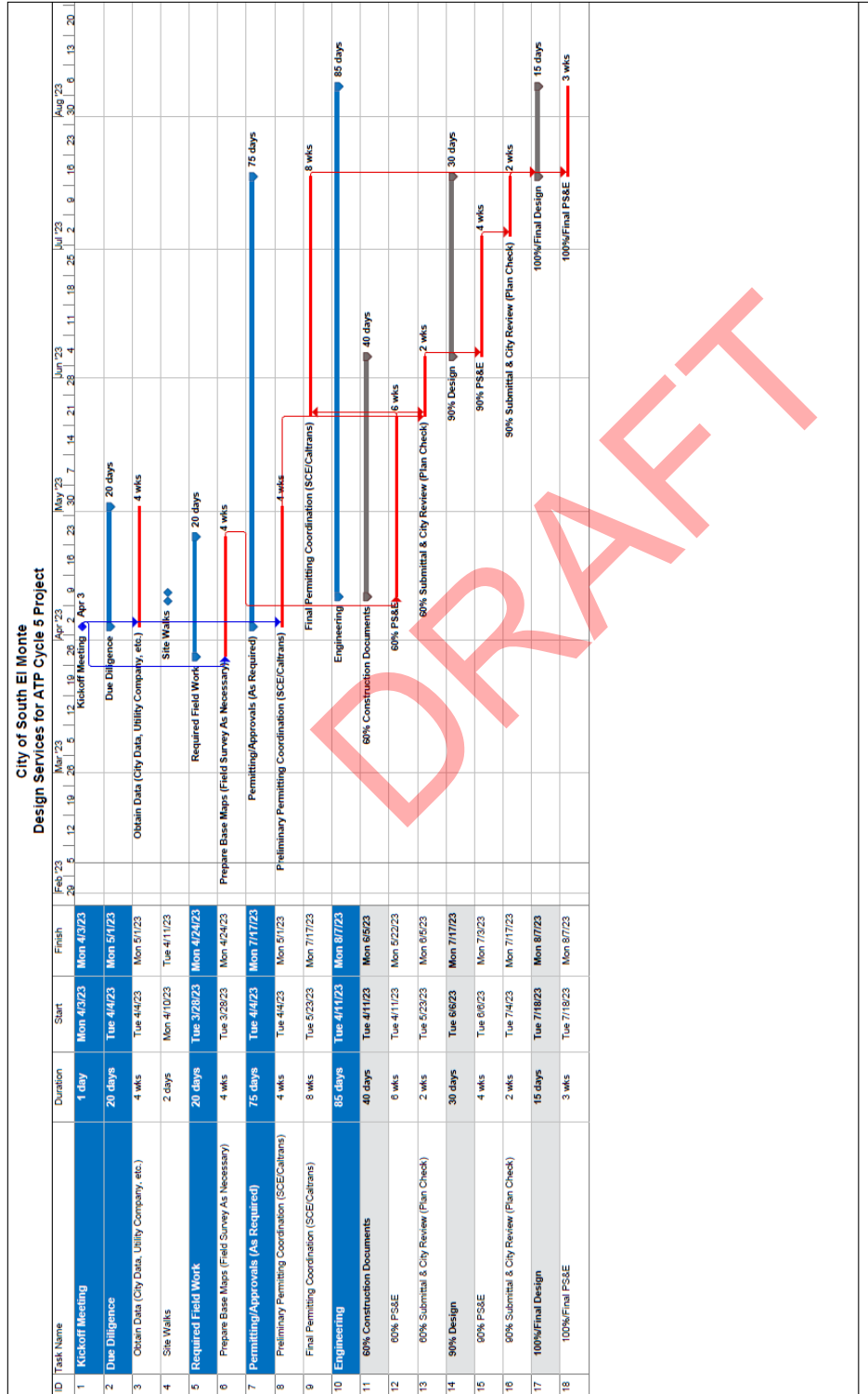
Vehicle mileage, between engineer's office and project site and/or client offices	\$ 0.65/mile
Reproduction, printing, and any other services performed by subcontractor	cost + 15%
Postage Delivery Service, Express Mail	cost + 15%

NOTE: All rates are effective until the end of this contract.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

- I. Consultant shall perform all services timely in accordance with the following schedule:



II. Consultant shall deliver the following tangible work products to the City by the following dates.

- Baseline project schedule on the date when the City issues Notice to Proceed (NTP)
- Project schedule update at 60% PS&E submittal within 6 weeks after City's NTP
- Project schedule update at 90% PS&E submittal within 12 weeks after City's NTP
- Project schedule update at 100% PS&E submittal within 17 weeks after City's NTP
- Meeting agendas and meeting minutes at biweekly project progress meetings
- Utility correspondence log and utility notification letters within 4 weeks after City's NTP
- Environmental documentation (CEQA) within 4 weeks after City's NTP
- 60% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel) within 6 weeks after City's NTP
- 90% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel) within 12 weeks after City's NTP
- 100% plans (in AutoCAD Civil 3D and pdf), specifications (in Microsoft Word) and estimates (in Microsoft Excel) within 17 weeks after City's NTP
- Bid Package (City will provide boiler plate) within 17 weeks after City's NTP
- LAPG forms for construction allocation request within 17 weeks after City's NTP
- As-built drawings in AutoCAD Civil 3D and pdf after project construction completion (date to be determined)

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.



City Council Agenda Report

Agenda Item No. 9.c.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-44, APPROVING SUBMITTAL OF APPLICATION FOR A SPECIFIED GRANT FROM THE 2022-2023 BUDGET STATE LEGISLATURE, AB178 CH.45 SECTION 233.19.56 (B) (1) (K) GRANT FUNDS FOR THE RENOVATION OF NEW TEMPLE PARK FACILITIES

SUMMARY: The City was allocated \$200,000 in specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) Program. Funds are intended for New Temple Park facilities renovations and staff wishes to submit an application packet before grant payments can be approved.

While the City's resolution refers to AB 178 Ch. 45 Section 233.19.56(b)(1)(k) to comply with the requirements of the Procedural Guide, the City acknowledges that the proper reference is to the 2022 Budget Act Section 19.56(a)(1)(k).

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 23-44, approving submittal of the specified grant funds under the State legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) program for New Temple Park facilities renovation project.

FISCAL/FINANCIAL IMPACT: No local match is required. No fiscal impact on the general fund budget.

DISCUSSION: The Program is administered by California State Park's Office of Grants and Local Services (OGALS). The City has received an allocation of \$200,000. As a next step, OGALS has requested municipalities provide a Resolution approving the application(s) as soon as possible. Applications are due by December 31, 2023.

Staff is currently preparing a grant application for specified grant funds under the State Legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) program for the New Temple Park facilities renovation project. The New Temple Park renovation project will envision the design plans for a multi-purpose 1,000 to 2,000 square foot facility that includes restrooms,

snack bar, storage room and community room. The current conditions of the existing structures at New Temple Park are dilapidated, where preventative and maintenance repairs have been exhausted and a new state of the art facility is the best use of these funds. The inclusion of these specified grant funds under the State Legislature budget AB 178 Ch.45 Section 233.19.56 (b)(1)(k) program funds, in the amount of \$200,000, toward this project indicates a financial commitment by the City and may strengthen the application.

ATTACHMENT(S):

A. Resolution No. 23-44

ATTACHMENT A

RESOLUTION NO. 23-44

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING APPLICATION FOR SPECIFIED GRANT FUNDS FROM BUDGET ACT 2022/2023, SPECIFIED GRANT FROM THE 2022/2023 BUDGET STATE LEGISLATURE, AB 178 CH. 45 SECTION 233.19.56(b)(1)(k) \$200,000 TO THE CITY OF SOUTH EL MONTE FOR THE RENOVATION OF NEW TEMPLE PARK FACILITIES

WHEREAS, the State Department of Parks and Recreation has been delegated the responsibility by the Legislature of the State of California for the administration of a grant to the City of South El Monte, setting up necessary procedures governing application(s) and;

WHEREAS, said procedures established by the State Department of Parks and Recreation require the applicant's Governing Body to certify by resolution the approval of project application(s) before submission of said applications to the State; and

WHEREAS, the applicant will enter into a contract with the State of California to complete the project(s);

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are hereby incorporated by reference.

SECTION 2. The City Council hereby approves the filing of a project application for the specified project grants.

SECTION 3. The City Council hereby certifies that City has or will have available, prior to commencement of the project work utilizing specified grant funds, sufficient funds, including those provided by this grant, to complete the project.

SECTION 4. The City Council hereby certifies that the City has or will provide sufficient funds to operate and maintain the project(s).

SECTION 5. The City Council hereby certifies that the applicant has reviewed, understands, and agrees to the Provisions contained in the contract in this Procedural Guide.

SECTION 6. The City Council hereby certifies that the City agrees to comply with all applicable federal, state, and local laws, ordinances, rules, regulations, and guidelines.

SECTION 7. The City Council hereby delegates the authority to the City Manager, or their designee, to conduct all negotiations, sign and submit all documents, including, but not limited to

applications, agreements, amendments, and payment requests, which may be necessary for the completion of the project scope(s).

SECTION 8. The City Clerk shall certify adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 9th day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-44, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of May, 2023 and that Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 9.d.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-45, ADOPTING THE CITY OF SOUTH EL MONTE 2022-2023 ENGINEERING AND TRAFFIC SURVEY (SPEED SURVEY)

SUMMARY: The City of South El Monte staff completed an Engineering and Traffic Survey (Speed Survey) for (23) street segments citywide and prepared the City of South El Monte 2022-2023 Engineering and Traffic Survey. A resolution is required to be adopted by the City Council to set and establish citywide speed limits to be upheld by the courts.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-45, approving the Certification of the City of South El Monte 2022-2023 Engineering and Traffic Survey for (23) street segments Citywide for the establishment of speed limits.

FISCAL/FINANCIAL IMPACT: An inventory of existing Speed Limit signs located within the studied segments, resulted in the finding that (20) speed limit signs would need to be removed and replaced due to graffiti, non-reflectivity or being faded or damaged, along the 4 segments that are recommended for a 5 MPH speed reduction. Ten (10) speed limit signs would also need to be removed and replaced with 25 MPH signs due to a reduction of speed limits. The fiscal impact of this is \$4,000 to be paid out of the gas tax fund balance.

DISCUSSION: The purpose of this report is to prepare an engineering and traffic survey at pre-determined locations in the City of South El Monte to establish updated speed limits that can be enforced using radar. An engineering and traffic assessment was prepared for (23) street segments in the City of South El Monte. Applicable sections of the California Vehicle Code (CVC) and Department of Transportation California Manual on Uniform Traffic Control Devices (CAMUTCD), as Revision 6 March 30, 2021 have been followed so that the posted speed limits can be upheld by the courts and will not constitute a "Speed Trap" as defined by CVC Section 40802. Speed limits in California are governed by the California Vehicle Code (CVC), Sections 22348 through 22413.

Data was obtained regarding the prevailing speed of vehicles, traffic collisions, visibility restrictions, roadway conditions, pedestrian activities, on-street parking, and land use adjacent to the roadways. Radar speed measurements were conducted during November 2022. Average Daily Traffic (ADT) data at all (23) locations were obtained from counts taken in October 2022 and November 2022. These counts were taken while school was in session. Any unusual counts were checked and redone in order to verify the amount of traffic each segment carries.

The City of South El Monte 2022/2023 Engineering and Traffic Survey (Attachment B) segment summaries presented in the report illustrate the results of a thorough evaluation of the data collected and provide a recommended speed limit for each street segment surveyed. In each case, the recommended speed limit is consistent with the prevailing behavior as demonstrated by the radar speed measurements. Based on the data, it was determined that (4) of the speed limits on the studied segments will be changed and the rest of the existing speed limits will remain as existing. The segment locations with recommended changes to the existing speed limits are as follow:

- Location 1 – Central Avenue: Durfee Avenue to Santa Anita Avenue. The current posted speed for this location is listed as 30MPH, as per CVC Sections 627 and 22358.5, the new recommended speed limit for this location is 25MPH.
- Location 17 – Thienes Avenue: Tyler Avenue to Durfee Avenue/Peck Road. The current posted speed for this location is listed as 30MPH, as per CVC Sections 627 and 22358.5, the new recommended speed limit for this location is 25MPH.
- Location 18 – Troy Avenue: Fern Street to Rush Street. The current posted speed for this location is listed as 30MPH, as per CVC Sections 627 and 22358.5, the new recommended speed limit for this location is 25MPH.
- Location 20 – Weaver Avenue: Santa Anita Avenue to Tyler Avenue. The current posted speed for this location is listed as 30MPH, as per CVC Sections 627 and 22358.5, the new recommended speed limit for this location is 25MPH.

The recommendations contained in the City of South El Monte 2022/2023 Engineering and Traffic Survey were intended to establish prima facie speed limits. Prima Facie limits advise the motorist and enforcement agencies of the reasonable speed for a section of highway for prevailing conditions. They are not intended to be absolute. All violations of these speed limits are violations of the basic speed law (Section 22350 of California Vehicle Code). This statute states that a person shall not drive a vehicle at a speed greater than is safe having regard for traffic, roadway, and weather conditions. A prima facie limit merely suggests a safe speed under normal conditions.

Per the California Vehicle Code (CVC Section 40802), States and local agencies should conduct engineering studies at least once every 5, 7 or 10 years. Based on the results of this study, the document may be recertified if there have not been any significant changes to the roadway conditions. Once the CAMUTCD Revision 7 and CVC Section 40802 have been formally adopted by the State in 2024, the engineering and traffic survey may be extended to 14 years, using the same prerequisites.

ATTACHMENT(S):

- A. Resolution No. 23-45
- B. City Wide Speed Survey DRAFT 040723

ATTACHMENT A

RESOLUTION NO. 23-45

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE, CALIFORNIA, APPROVING THE CITY OF SOUTH EL MONTE'S 2022/2023 ENGINEERING AND TRAFFIC SURVEY (SPEED SURVEY)

WHEREAS, pursuant to the California Vehicle Code Section, the City completed an Engineering and Traffic Survey (ETS) for 23 street segments citywide attached herein as Attachment A; and

WHEREAS, the purpose of the ETS is to establish updated speed limits that can be legally enforced using radar at pre-determined locations; and

WHEREAS, the adoption of the City of South El Monte's 2022/2023 ETS attached herein as (Attachment A) will allow the posted speed limit to be upheld by the courts and does not constitute a "Speed Trap" as defined by CVC Section 40802; and

WHEREAS, state and local agencies should conduct ETS at least once every 5, 7, or 10 years, in compliance with the California Vehicle Code (CVC Section 40802) to reevaluate non-statutory speed limits on segments of their roadways; and once changes to the California Manual on Uniform Traffic Control Devices, herein, once the CAMUTCD Revision 7 and the CVC Section 40802, is adopted in 2024, States and local agencies may conduct engineering studies at least once every 5, 7 or 14 years, in compliance with CVC Section 40802; and

WHEREAS, ETS can be an enforceable document for a maximum of 10 years as long as there have not been any significant changes in the roadway; and

WHEREAS, approval of the City's ETS is required to establish citywide speed limits to be upheld by the courts; and

WHEREAS, the recommended speed limits are consistent with the prevailing behavior as demonstrated by the radar speed measurements; and

WHEREAS, based on the results of the ETS, four (4) of the studied segments speed limits will be lowered by 5 mph due to existing conditions and collision rates; and

WHEREAS, the recommendation contained in the ETS were intended to establish prima facie speed limits. Prima Facie limits advise the motorist and enforcement agencies of the reasonable speed for a section of highway for prevailing conditions.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein as if set forth in full.

Section 2. The City of South El Monte 2022/2023 Engineering and Traffic Survey for 23 street segments Citywide for the establishment of speed limits attached herein as Attachment B is hereby approved and adopted.

Section 3. This Resolution shall become effective immediately upon its adoption.

Section 4. The City Clerk is directed to certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED THIS 9TH day of May 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES)
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-45 was passed and approved by the City Council of the City of South El Monte, at a regular meeting of said Council held on the 9th day of May 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

Submitted To:

CITY OF SOUTH EL MONTE

ATTACHMENT B



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY CVC SECTION 627

Adopted by South El Monte City Council
Resolution No. XX on XX, 2023



Submitted By:

TRANSTECH ENGINEERS, INC.

Contact Person for this Proposal:

Jana Robbins, PTP, RSP

E: jana.robbs@transtech.org

Transtech.org

855.595.2495 (toll-free)

ISO 9001 Certified



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RESOLUTION NO. XXXX
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SOUTH EL MONTE, CALIFORNIA, APPROVING THE CITY OF SOUTH EL MONTE'S
2022/2023 ENGINEERING AND TRAFFIC SURVEY (SPEED SURVEY)

WHEREAS, pursuant to the California Vehicle Code Section, the City completed an Engineering and Traffic Survey (ETS) for 23 street segments citywide attached herein as Attachment A; and

WHEREAS, the purpose of the ETS is to establish updated speed limits that can be legally enforced using radar at pre-determined locations; and

WHEREAS, the adoption of the City of South El Monte's 2022/2023 ETS attached herein as (Attachment A) will allow the posted speed limit to be upheld by the courts and does not constitute a "Speed Trap" as defined by CVC Section 40802; and

WHEREAS, state and local agencies should conduct ETS at least once every 5, 7, or 10 years, in compliance with the California Vehicle Code (CVC Section 40802) to reevaluate non-statutory speed limits on segments of their roadways; and once changes to the California Manual on Uniform Traffic Control Devices, herein, CAMUTCD Revision 7 and the CVC Section 40802, is adopted in 2024, States and local agencies should conduct engineering studies at least once every 5, 7 or 14 years, in compliance with CVC Section 40802.

WHEREAS, ETS can be an enforceable document for a maximum of 10 years as long as there have not been any significant changes in the roadway; and

WHEREAS, approval of the City's ETS is required to establish citywide speed limits to be upheld by the courts; and

WHEREAS, the recommended speed limits are consistent with the prevailing behavior as demonstrated by the radar speed measurements.

WHEREAS, based on the results of the ETS, four (4) of the studied segments speed limits will be lowered by 5 mph due to existing conditions and collision rates; and

WHEREAS, the recommendation contained in the ETS were intended to establish prima facie speed limits. Prima Facie limits advise the motorist and enforcement agencies of the reasonable speed for a section of highway for prevailing conditions;

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES AS FOLLOWS:

Section 1. The foregoing recitals are true and correct and are incorporated herein as if set forth in full.

Section 2. The City of South El Monte 2022/2023 Engineering and Traffic Survey for 23 street segments Citywide for the establishment of speed limits attached herein as Attachment A is hereby approved and adopted.

Section 3. This Resolution shall become effective immediately upon its adoption.

Section 4. The City Clerk is directed to certify the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED THIS XX day of XX 2023.



PREPARER'S CERTIFICATION

CITY OF SOUTH EL MONTE, CALIFORNIA
ENGINEERING AND TRAFFIC SURVEY
CVC SECTION 627
EFFECTIVE DATE: XX, 2023

ADOPTED BY SOUTH EL MONTE CITY COUNCIL RESOLUTION No. XX on XX, 2023

This report was prepared under the supervisions of:
Bahman Janka, PE

CERTIFICATION BY ENGINEER



Bahman Janka, PE
License Type: Traffic
License Number: 1520

CERTIFICATION BY ENGINEER

I, Bahman Janka, contracted Traffic Engineering, do hereby certify that the March 2023 Engineering and Traffic Survey for the City of South El Monte was performed under my supervision. I certify that I am both experienced in performing surveys of this type and am duly registered in the State of California as a professional Engineer. The survey has been conducted in strict compliance with guidelines contained in the California Vehicle Code and the California Manual on Uniform Traffic Control Devices. Data contained in this report represents a true and accurate description of traffic conditions existing on City of South El Monte Streets.



SECTION 1: INTRODUCTION

The purpose of this report is to prepare an Engineering and Traffic Survey at pre-determined locations in the City of South El Monte to establish updated speed limits that can be enforced using radar. An Engineering and Traffic assessment was prepared for 23 street segments in the City of South El Monte. Applicable sections of the California Vehicle Code (CVC) and Department of Transportation California Manual on Uniform Traffic Control Devices (CAMUTCD), as Revision 6 March 30, 2021, have been followed so that the posted speed limits can be upheld by the courts and do not constitute a "Speed Trap" as defined by CVC Section 40802. The following table lists all of the street segments considered in the 2022/2023 City-Wide Speed Survey.

SEGMENT SUMMARY

Table 1 List of Segments		
No.	Street	Segment
1.	Central Avenue	Durfee Avenue to Santa Anita Avenue
2.	Central Avenue	Santa Anita Avenue to Fern Street
3.	Chico Avenue	Garvey Avenue to South City Limit
4.	Durfee Avenue/Peck Road	North City Limit to South City Limit
5.	Durfee Avenue	Peck Road to West City Limit
6.	Garvey Avenue	West City Limit to Potrero Avenue
7.	Klingerman Street	Santa Anita Avenue to Central Avenue
8.	Lee Avenue	Garvey Avenue to Rush Street
9.	Loma Avenue	Mabel Avenue to Rush Street
10.	Merced Avenue	Rush Street to Santa Anita Avenue
11.	Michael Hunt Drive	Durfee Avenue to Santa Anita Avenue
12.	Peck Road	North City Limit to Durfee Avenue
13.	Potrero Avenue	Kale Street to South City Limit
14.	Rush Street	Loma Avenue to Rosemead Boulevard
15.	Rush Street	Rosemead Boulevard to Santa Anita Avenue
16.	Santa Anita Avenue	Fern Street to Tyler Avenue
17.	Thienes Avenue	Tyler Avenue to Durfee Avenue/Peck Road
18.	Troy Avenue	Fern Street to Rush Street
19.	Tyler Avenue	Klingerman Avenue to Santa Anita Avenue
20.	Weaver Avenue	Santa Anita Avenue to Tyler Avenue
21.	Merced Avenue	Rush Street to Fern Street
22.	Santa Anita Avenue	Tyler Avenue to Pomona Freeway
23.	Rush Street	Santa Anita Avenue to Peck Road

Each of these segments are classified and defined with roadway classifications as listed in the California Road Systems (CRS) Maps that are approved by the Federal Highway Administration and maintained by the Department of Transportation (CVC 40802). Functional classifications are used in determining which type of roads are eligible for Federal funding to maintain the roads. Usually Principal Arterials, Minor Arterial and Major Collectors are eligible.



Functional classification is the process by which streets and highways are grouped into classes, or systems, according to the character of service they are intended to provide. Basic to this process is the recognition that individual roads and streets do not serve travel independently in any major way. Rather, most travel involves movement through a network of roads. Functional classification defines how a particular road or street plays in serving the flow of trips through a highway network. The four functional systems for urbanized areas are urban principal arterials, minor arterials, major collectors, and local roads.

Principal Arterials: Major Arterials carry most of the trips entering and leaving the City as well as serves the major centers of activity of a City, carries the highest traffic volume along its corridors while carrying the major portion of trips entering and leaving the urban area.

Minor Arterials: The minor arterial street system includes all arterials not classified as principal and contains facilities that place more emphasis on land access than the higher system and offer a lower level of traffic mobility. Such facilities may carry local bus routes and provide intra-community continuity, but ideally should not penetrate identifiable neighborhoods. This system should include urban connections to rural collector roads where such connections have not been classified as urban principal arterials.

Major Collectors: The collector street system provides both land access service and traffic circulation within residential neighborhoods, commercial and industrial areas. It differs from the arterial system in that facilities on the collector system may penetrate residential neighborhoods, distributing trips from the arterials through the area to the ultimate destination. Conversely, the collector street also collects traffic from local streets in residential neighborhoods and channels it into the arterial system.

Local Roads: These roadways provide direct access to individual residential properties, schools, and churches typically with a posted speed of 25 MPH. Through traffic on local streets are usually discouraged. Local roads within residential and business district zones are not subject to Speed Trap provisions and are posted at the Prima Facie speed limit. Service to through traffic movement is usually deliberately discouraged.

The following segments have been categorized and classified as follows by the City of South El Monte.

Principal Arterials:

- Durfee Avenue/Peck Road between North City Limit and South City Limit
- Durfee Avenue between Peck Road and West City Limit
- Peck Road between North City Limit and Durfee Avenue

Minor Arterials:

- Central Avenue between Santa Anita Avenue and Fern Street
- Garvey Avenue between West City Limit and Potrero Avenue
- Merced Avenue between Rush Street and Santa Anita Avenue
- Potrero Avenue between Kale Street and South City Limit
- Rush Street between Loma Avenue and Rosemead Boulevard



- Rush Street between Rosemead Boulevard and Santa Anita Avenue
- Tyler Avenue between Klingerman Street and Santa Anita Avenue
- Merced Avenue between Rush Street and Fern Street
- Santa Anita Avenue between Tyler Avenue and Pomona Freeway
- Rush Street between Santa Anita Avenue and Peck Road

Major Collectors:

- Chico Avenue between Garvey Avenue and South City Limit
- Lee Avenue between Garvey Avenue and Mabel Avenue
- Loma Avenue between Mabel Avenue and Rush Street
- Michael Hunt Drive between Durfee Avenue and Santa Anita Avenue
- Santa Anita Avenue between Fern Street and Tyler Avenue

Local Roads:

- Central Avenue between Durfee Avenue and Santa Anita Avenue
- Klingerman Street between Santa Anita Avenue and Central Avenue
- Lee Avenue between Mabel Avenue to Rush Street
- Thienes Avenue between Tyler Avenue and Durfee Avenue/Peck Road
- Troy Avenue between Fern Street and Rush Street
- Weaver Avenue between Santa Anita Avenue and Tyler Avenue

SECTION 2: OVERVIEW

CALIFORNIA VEHICLE CODE:

Speed limits in California are governed by the California Vehicle Code (CVC), Sections 22348 through 22413. The statutes establish or provide means of establishing speed limits by:

1. Basic speed limit law.

Section 22350 of the CVC provides that no person shall drive a vehicle upon a highway at a speed greater than is reasonable or prudent having due regard for weather, visibility, traffic and the surface and width of the highway, and in no event at a speed which endangers the safety of persons or property. This is the basic speed limit law.

- #### **2. Prima facie speed limits**
- are specified by statute or established by the State or local authorities within their respective jurisdictions on the basis of an engineering and traffic survey. Prima facie speed limits are specific limits stated in the CVC or specific limits established on the basis of an engineering and traffic survey authorized by the CVC. Prima facie speed limits are preempted by the basic speed limit law when the conditions in CVC Section 22350 are met.

Section 22352 of the CVC establishes prima facie speed limits as follows and shall be applicable unless changed as authorized in the CVC and if so changed, only when signs have been erected giving notice of the change:

- a. Fifteen miles per hour.
 - At a railroad grade crossing with an obstructed view.



- At an uncontrolled highway intersection with an obstructed view.
- In an alley.
- b. Twenty-five miles per hour.
 - On any highway other than a State highway, in any business or residence district, CVC Sections 235 and 515 define a "business district" and a "residence district" respectively. Section 240 of CVC prescribes a method for determining whether a highway is within a business or residence district.
 - Unless a different limit is established by procedures described elsewhere in the code.
 - In a school zone, posted with SCHOOL warning signs.
 - When passing a facility primarily used by senior citizens and contiguous to a street other than a State highway and posted with a SENIOR warning sign.

Increase of local speed limits to 65 miles per hour

Section 22357.

- (a) Whenever a local authority determines upon the basis of an engineering and traffic survey that a speed greater than 25 mph would facilitate the orderly movement of vehicular traffic and would be reasonable and safe upon any street other than a state highway otherwise subject to a prima facie limit of 25 mph, local authorities may by ordinance determine and declare a prima facie speed limit of 30, 35, 40, 45, 50, 55 or 60 mph or a maximum speed of 65mph, whichever is found most appropriate to facilitate the orderly movement of traffic and is reasonable and safe. The speed limit shall become effective when signs are installed on the street and not revised unless justified on the basis of an engineering and traffic survey.

LOCAL AUTHORITY TO ESTABLISH PRIMA FACIE SPEED LIMITS:

Sections 22357 and 22358 of CVC authorize local authorities to establish prima facie speed limits on streets and roads under their jurisdiction on the basis of an engineering and traffic survey. The declared prima Facie limits shall become effective when appropriate signs giving notice are erected upon the street.

SPEED TRAP:

Section 40802 2B(i) of the CVC provides that prima facie speed limits established under Sections 22352, 22354, 22357, 22358 and 22358.3 may not be enforced by radar unless the speed limit has been justified by an engineering and traffic survey conducted within one of the following time periods; five years to the date of the violation, within the last 7 years or if an engineering and traffic survey was conducted more than 7 years prior to the date of the alleged violation, and a registered engineer evaluates the section of the highway and determines that no significant changes in roadway or traffic conditions have occurred, including, but not limited to, changes in adjoining property or land use, roadway width, or traffic volume, the survey applies for 10 years. Once the CAMUTCD Revision 7 and CVC Section 40802 has been formally adopted by the State, projected in 2024, the engineering and traffic survey may be extended to 14 years, using the same prerequisites.



This section does not apply to local streets, roads or school zones which have been set at the Prima Facie speed limit. Local streets are defined to have the following characteristics:

- Width not more than 40 feet
- Not more than .5 miles of uninterrupted length
- 1 lane in each direction

CVC Section 515. A residence district is that portion of a highway and the property contiguous thereto, other than a business district, (a) upon one side of which highway, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 13 or more separate dwelling houses or business structures, or (b) upon both sides of which highway, collectively, within a distance of a quarter of a mile, the contiguous property fronting thereon is occupied by 16 or more separate dwelling houses or business structures.

Those segments classified as a local street in the California Road System and are in a residential district have a prima facie speed limit of 25 mph and are not typically included in engineering and traffic studies.

ENGINEERING AND TRAFFIC SURVEY:

Section 627 of CVC defines the term engineering and traffic survey and lists its requirements. Section 627 states: "An engineering and traffic survey shall include, among other requirements deemed necessary by the Department of Transportation, consideration of all of the following: prevailing speeds as determined by traffic engineering measurements; accident records; highway traffic and roadside conditions not readily apparent to the driver."

The Engineering and Traffic Survey should contain sufficient information to document that the conditions of CVC Section 627 have been complied with and that other conditions not readily apparent to motorists are properly identified.

In determining the speed limit, which most appropriately facilitates the orderly movement of traffic and is reasonable and prudent, crucial factors such as prevailing speeds, unexpected conditions, and collision records are examined.

Determination of posted speed limits follow the latest CAMUTCD Policy as Revision 6 March 30, 2021 by the State of California Department of Transportation. Speed limits shall be rounded to the nearest (5 MPH) increment of the 85th percentile speed of free-flowing traffic. However, in cases in which the speed limit needs to be rounded up to the nearest five miles per hour increment of the 85th percentile speed, the Department of Transportation or a local authority may decide to instead round down the speed limit to the lower five miles per hour increment, but then the Department of Transportation or a local authority shall not reduce the speed limit any further for any reason CVC 21400(4)(b).

An example of the application of this speed limit criteria is as follows:

- If the 85th percentile speed in a speed survey is (37 MPH) then the speed limit would be posted at 35 MPH or optionally reduced to 30 MPH. However,



- If the 85th percentile speed in a speed survey is (38 MPH) then the speed limit would be posted at 40 MPH or optionally reduced to 35 MPH.

The 85th percentile speed is often referred to as the critical speed. Pace speed is defined as the 10-mile increment of speed containing the largest number of vehicles. Speed limits established on the basis of the 85th percentile conform to the consensus of those who drive highways as to what speed is reasonable and prudent and are not dependent on the judgment of one or a few individuals.

Basic speed law states that no person shall drive at a speed greater than is reasonable or prudent. The majority of drivers comply with this law. Speed limits set at the 85th percentile speed provide law enforcement officers with a means of controlling drivers who will not conform to what the majority considers reasonable and prudent.

When roadside development results in traffic conflicts and unusual conditions which are not readily apparent to drivers, speed limits somewhat below the 85th percentile may be justified.

CALIFORNIA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (CAMUTCD):

Section 2B.13 CAMUTCD: Reduction of 85th Percentile Speed by Justification of an Engineering and Traffic Study and Approved by a Civil or Traffic Engineer.

Standard:

12a: When a speed limit is to be posted, it shall be established at the nearest 5 MPH increment of the 85th-percentile speed of free-flowing traffic, except as shown in the Option below.

Option:

The posted speed may be reduced by 5 MPH from the nearest 5 MPH increment of the 85th-percentile speed, in compliance with CVC Sections 627 and 22358.5. See Standard below for documentation requirements.

Standard:

12b: If the speed limit to be posted has had the 5 MPH reduction applied, then an E&TS shall document in writing the conditions and justification for the lower speed limit and be approved by a registered Civil or Traffic Engineer. The reasons for the lower speed limit shall be in compliance with CVC Sections 627 and 22358-22358.5.

Support:

12c: The following example is provided to explain the application of this speed limit criteria:

A. If the 85th percentile speed in a speed survey for a location was 37 MPH, then the speed limit would be established at 35 MPH since it is the closest 5 MPH increment to the 37 MPH speed. As indicated by the option, this 35 MPH established speed limit could be reduced by 5 MPH to 30 MPH if the conditions and justification for using this lower speed limit are documented in the E&TS and approved by a registered Civil or Traffic Engineer.



The fundamentals used to establish speed limits recognize that the majority of drivers behave in a safe and reasonable manner but need to be advised of conditions which may not be readily apparent. For this reason, collision history, roadway conditions, traffic characteristics, and land use must be analyzed along with speed measurements to determine speed limits. Speed limit changes are usually coordinated with visible changes in roadway conditions or roadside developments.

In general, speed limits cannot be successfully enforced without voluntary compliance by a majority of drivers. Consequently, only the driver whose behavior is clearly out of line with the normal flow of traffic is considered a violator for enforcement purposes.

DATA COLLECTION:

Data was obtained regarding the prevailing speed of vehicles, traffic collisions, visibility restrictions, roadway conditions, pedestrian activities, on-street parking, and land use adjacent to the roadways. Radar speed measurements were conducted during the month of November 2022.

Highway, traffic, and roadside land uses were analyzed for conditions not readily apparent to motorists. The criteria and procedures described below were applied when using the electronic radar to measure vehicle speeds on selected streets within the City of South El Monte. Traffic volume and speed in both directions were recorded.

The hours of radar operation were restricted to off-peak period for heavily traveled streets, and to non-congested peak periods on lightly traveled streets on a weekday. The radar measurements were taken from an unmarked vehicle so as not to alter or impede the free flow of traffic.

A total of 100 samples were obtained for each street segment surveyed, where possible. In no case were sample sizes less than 50 vehicles for each direction. For lower volume streets, samples of free-flowing speeds were taken over several periods/days in order to gather the required survey samples.

Collision data was obtained from the computerized accident records system maintained by the State of California Statewide Integrated Traffic Records System (SWITRS). For purposes of this study, information available for the most recent 3.0 year period was used to develop the collision statistics as a part of the Engineering and Traffic Surveys. Collision data was obtained for the years of August of 2019, 2020, 2021 to August 2022.

Average Daily Traffic (ADT) data at all (23) locations were obtained from counts taken by a private traffic counting firm in October 2022, and November 2022. These counts were taken while school was in session. Any unusual counts were checked and redone in order to verify the amount of traffic each segment carries. The ADT counts were taken by NDS Services.

National Data & Surveying Services

8370 Wilshire Blvd. Ste. 205

Beverly Hills, CA 90211

Tel (323) 782-0090

www.ndsdata.com



PROCEDURES:

The radar equipment used to collect speed measurements was a SCOUT-MPH Traffic Radar, SHD-04287 serial number, manufactured by Decatur. The unit was calibrated before each series of measurements were taken. Tests of the unit were conducted in accordance with the manufacturer's specifications.

The results of the radar speed measurements were computed, analyzed, and summarized on standard Traffic Survey Forms. Significant values obtained from computations are as follows:

- The Critical Speed or 85th percentile speed, is that speed at which 85 percent of the traffic is moving. The Critical Speed is the primary guide in determining what the majority of drivers believe is safe and reasonable. Speed limits set higher than the Critical Speed are not considered reasonable and safe. The accepted practice is to set the speed limit at the nearest 5 MPH increment to the Critical Speed or 85th percentile speed unless other factors require a lower limit.
- The 5 or 10 MPH pace is a measure of the dispersion of speeds within the survey sample and is that 5 or 10 MPH increment containing the highest percentage of speeds in the total sample. The accepted practice is to keep the speed limit within the 10 MPH pace after considering the Critical Speed and any factors requiring a speed lower than the Critical Speed.

The collision data for each street segment was compared to collision rates that can be reasonably expected to occur on streets and highways of the same characteristics. These anticipated collision rates have been developed by Caltrans and are applicable for use in the City of South El Monte. The collision rates used for this study are as follows:

**CALIFORNIA STATE HIGHWAYS
STATEWIDE TRAVEL AND COLLISION RATES***

URBAN (Inside City)	EXPECTED COLLISION RATES
2 and 3 lanes	0.91
4 or more undivided	0.87
4 or more divided	0.93

*Source: *2020 Collision Data on California State Highways published by State of California, Business, Transportation and Housing Agency, Department of Transportation, Division of Traffic Operations*

Current collision rates are shown in terms of "accidents per 1,000,000 vehicle miles of travel" for each segment. The rate was calculated for each segment using the following formula:



$$\text{COLLISION RATE} = (N \times 5,280 \times 1,000,000) / (ADT \times L \times Y \times 365)$$

N: number of collisions within the study segment
ADT: average daily traffic volume
L: length of segment in feet
Y: number of years of accident history

The Crossroads Software Collision Program calculated the collision rate for each segment.

As previously indicated, speed limits are usually set at or near the Critical Speed unless there are other factors not readily apparent to a reasonable motorist which may justify a lower limit. The field review of the selected street segments in the City of South El Monte considered the following factors:

1. Street width and alignment.
2. Pedestrian activity and traffic flow characteristics.
3. Number of lanes, and other channelization and striping patterns.
4. Frequency of intersections, driveways, and on-street parking.
5. Location of stop signs, traffic signals, and other regulatory traffic control devices.
6. Visibility obstructions.
7. Land use and the proximity of schools.
8. Uniformity with existing speed zones in adjacent jurisdictions.
9. Any other unusual condition not readily apparent to the driver.
10. Location of any uncontrolled Crosswalks.
11. Bike lanes, bike routes.



SECTION 3: SUMMARY OF RECOMMENDATIONS

The Engineering and Traffic Survey summaries presented in this report illustrate the results of a thorough evaluation of the data collected and provides a recommended speed limit for each street segment surveyed. In each case, the recommended speed limit is consistent with the prevailing behavior as demonstrated by the radar speed measurements.

The Legislature, in adopting Section 22358.5 of the California Vehicle Code, has made it clear that it is their intent that physical conditions such as width, curvature, grade and surface conditions, or any other condition readily apparent to a driver, in the absence of other factors, would not require special downward speed zoning. The basic rule of Section 22350 is sufficient regulation as to such conditions.

The recommendations contained in this report were intended to establish prima facie speed limits. Prima Facie limits advise the motorist and enforcement agencies of the reasonable speed for a section of highway for prevailing conditions. They are not intended to be absolute. All violations of these speed limits are violations of the basic speed law (Section 22350 of California Vehicle Code). This statute states that a person shall not drive a vehicle as a speed greater than is safe having regard for traffic, roadway, and weather conditions. A prima facie limit merely suggests a safe speed under normal conditions.

Out of the above 23 segments surveyed, based on the 2022 Engineering and Radar Speed survey results, it was determined that four (4) of the speed limits on the studied segments are proposed to be changed.

The following **Table 2** provides a summary of each of the segments included in the engineering and traffic survey indicating the existing posted speed limit, ADT, number of collisions, collision rates, 85th percentile speed, change in limit and proposed 2022/2023 speed limit.

Table 3 provides a summary of existing speed limit signs within the City of South El Monte and the condition of each sign. This was provided so that the City could upgrade or replace any signs that have been graffitied or are bent or have an obstructed view of the existing speed signage.



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Table 2 City of South El Monte 2022/2023 Engineering and Traffic Survey Summary

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

ID	Primary Location	Limits		Street Class. (A)	Posted Speed	2022 ADT	No. of Acc. in 3.0/yr per.	Collision Rate	Expected Collision Rate	85% Speed	10 MPH Pace	Limit Per 85%	Change in Limit? Yes/No	Adopted 2022/2023 Speed Limit
		Beginning	Ending											
1	Central Avenue	Durfee Avenue	Santa Anita Avenue	Local	30	1682	2	2.296	0.91	31.2	24-33	30	Yes	25 ³
2	Central Avenue	Santa Anita Avenue	Fern Street	Minor Arterial	30	3476	21	5.108	0.91	33	25-34	35	No	30 ¹
3	Chico Avenue	Garvey Avenue	South City Limit	Major Collector	30	4772	10	1.537	0.91	31.9	24-33	30	No	30
4	Durfee Avenue/Peck Road	North City Limit	South City Limit	Principal Arterial	40	29357	39	1.682	0.93	42.2	34-43	40	No	40
5	Durfee Avenue	Peck Road	West City Limit	Principal Arterial	40	10340	10	1.244	0.87	46.7	39-48	40	No	40 ²
6	Garvey Avenue	West City Limit	Potrero Avenue	Minor Arterial	35	27228	67	3.499	0.87	38.2	30-39	40	No	35 ¹
7	Klingerman Street	Santa Anita Avenue	Central Avenue	Local	25	1291	13	34.586	0.91	31.9	24-33	25	No	25 ³
8	Lee Avenue	Garvey Avenue	Rush Street	Major Collector/Local	30	1431	13	10.804	0.91	30.9	23-32	30	No	30
9	Loma Avenue	Mabel Avenue	Rush Street	Major Collector	30	1404	3	2.741	0.91	32.4	24-33	30	No	30
10	Merced Avenue	Rush Street	Santa Anita Avenue	Minor Arterial	35	5898	12	2.351	0.87	37.8	31-40	40	No	35 ¹



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CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Table 2 City of South El Monte 2022/2023 Engineering and Traffic Survey Summary

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ID	Primary Location	Limits		Street Class. (A)	Posted Speed	2022 ADT	No. of Acc. in 3.0/yr per.	Collision Rate	Expected Collision Rate	85% Speed	10 MPH Pace	Limit Per 85%	Change in Limit? Yes/No	Adopted 2022/2023 Speed Limit
		Beginning	Ending											
11	Michael Hunt Drive	Durfee Avenue	Santa Anita Avenue	Major Collector	30	5885	9	2.396	0.91	32.9	25-34	35	No	30 ¹
12	Peck Road	North City Limit	Durfee Avenue	Principal Arterial	40	36043	20	1.436	0.93	41.9	34-43	40	No	40
13	Potrero Avenue	Kale Street	South City Limit	Minor Arterial	30	3787	21	6.132	0.91	32.5	24-33	30	No	30
14	Rush Street	Loma Avenue	Rosemead Blvd	Minor Arterial	30	2425	5	7.24	0.91	30.8	23-32	30	No	30
15	Rush Street	Rosemead Boulevard	Santa Anita Avenue	Minor Arterial	35	11500	49	3.047	0.87	39.8	32-41	40	No	35 ¹
16	Santa Anita Avenue	Fern Street	Tyler Avenue	Major Collector	40	13779	42	3.531	0.93	41.4	33-42	40	No	40
17	Thienes Avenue	Tyler Avenue	Durfee Avenue/Peck Road	Local	30	3263	12	5.757	0.91	31.9	24-33	30	Yes	25 ³
18	Troy Avenue	Fern Street	Rush Street	Local	30	879	4	8.122	0.91	30.9	22-31	30	Yes	25 ³
19	Tyler Avenue	Klingerman Street	Santa Anita Avenue	Minor Arterial	35	11495	18	1.89	0.87	39.9	32-41	40	No	35 ¹
20	Weaver Avenue	Santa Anita Avenue	Tyler Avenue	Local	30	1151	18	35.203	0.91	32	24-33	30	Yes	25 ³



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CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Table 2 City of South El Monte 2022/2023 Engineering and Traffic Survey Summary

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

ID	Primary Location	Limits		Street Class. (A)	Posted Speed	2022 ADT	No. of Acc. in 3.0/yr per.	Collision Rate	Expected Collision Rate	85% Speed	10 MPH Pace	Limit Per 85%	Change in Limit? Yes/No	Adopted 2022/2023 Speed Limit
		Beginning	Ending											
21	Merced Avenue	Rush Street	Fern Street	Minor Arterial	35	5976	10	2.022	0.87	36.8	29-38	35	No	35
22	Santa Anita Avenue	Tyler Avenue	Pomona Freeway	Minor Arterial	40	18037	31	1.989	0.87	41.7	34-43	40	No	40
23	Rush Street	Santa Anita Avenue	Peck Road	Minor Arterial	35	8115	34	4.601	0.87	39.9	32-41	40	No	35 ¹

(A): Street Classifications taken from the California Road Systems Map – FHA and Caltrans

Reason for Reducing Speed from 85th% (Shown in Recommendations):

1 CVC 21400 (b) allows a 5 MPH Reduction in 85th% speed by 5 MPH for Rounding Down to Nearest Posted Limit.

2 CVC 627, 22358.5 and CAMUTCD 2B.13 allows the posted speed to be reduced by 5 MPH due to road conditions, land use.

3 CVC 627, 22358.5 posted speed may be set 5 MPH lower than 85th% based on a higher than expected collision rate, land use and roadway conditions.



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Table 3 Summary Condition of Speed Limit Signs						
ID	Primary Location	Limits		Street Class.	Posted Speed	Summary Conditions of Speed Limit Signs
		Beginning	Ending			
1	Central Avenue	Durfee Avenue	Santa Anita Avenue	Local	30	Existing speed limit signs will be changed to 25 mph. Remove and replace with 25 MPH sign the 30 MPH Speed Sign located 40 Feet South of Leafdale Avenue, 100 Feet North of Durfee Avenue: Good Condition
2	Central Avenue	Santa Anita Avenue	Fern Street	Minor Arterial	30	30 MPH Speed Signs are located 200 Feet South of Fern Street, 25 Feet North of Klingerman Avenue, 25 Feet South of Klingerman Avenue: Good Condition Remove and Replace Tilted 30 MPH Speed Sign located 25 Feet North of Rush Street. 30 MPH Speed Sign is located 25 Feet South of Rush Street, 15 Feet North of Lerma Road, 15 Feet North of Vacco Street: Good Condition
3	Chico Avenue	Garvey Avenue	South City Limit	Major Collector	30	30 MPH Speed Signs are located 150 Feet South of Garvey Avenue, 150 Feet North of Fern Avenue, 200 Feet South of Giovane Street: Good Condition 30 MPH Speed Sign is located 25 Feet North of Rush Street, remove and replace tilted 30 MPH sign 25 Feet South of Rush Street
4	Durfee Avenue/Peck Road	North City Limit	South City Limit	Principal Arterial	40	40 MPH Speed Signs are located 250 Feet North of Durfee Avenue, 500 Feet North of 60-West Ramp, 150 Feet South of Thienes Avenue, and 150 Feet North of Thienes Avenue: Good Condition
5	Durfee Avenue	Peck Road	West City Limit	Principal Arterial	40	40 MPH Speed Signs are located 2,500 Feet West of Peck Road, 1,000 Feet East of Peck Road: Good Condition
6	Garvey Avenue	West City Limit	Potrero Avenue	Minor Arterial	35	35 MPH Speed Signs are located 75 Feet West of Rosemead Boulevard, 100 Feet East of Rosemead Boulevard, 400 Feet West of Chico Avenue, 40 Feet West of Potrero Avenue: Good Condition Remove and Replace Warped 35 MPH Speed Sign located 25 Feet East of Lee Avenue
7	Klingerman Street	Santa Anita Avenue	Central Avenue	Local	25	25 MPH Speed Signs are located 30 Feet West of Santa Anita Avenue: Good Condition



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Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Table 3 Summary Condition of Speed Limit Signs						
ID	Primary Location	Limits		Street Class.	Posted Speed	Summary Conditions of Speed Limit Signs
		Beginning	Ending			
						25 MPH Speed Signs are located 30 Feet East of Central Avenue: Good Condition
8	Lee Avenue	Garvey Avenue	Rush Street	Major Collector	30	30 MPH Speed Signs are located 10 Feet South of Mabel Avenue, 25 Feet South of Fern Avenue, 100 Feet South of Klingerman Avenue, 25 Feet North of Rush Street: Good Condition
9	Loma Avenue	Mabel Avenue	Rush Street	Major Collector	30	30 MPH Speed Signs are located 400 Feet north of Klingerman Avenue, 25 Feet North of Klingerman Avenue, 25 Feet North of Fern Avenue, 50 Feet South of Fern Street: Good Condition
10	Merced Avenue	Rush Street	Santa Anita Avenue	Minor Arterial	35	35 MPH Speed Signs are located 35 Feet South of Rush Avenue, 100 Feet South of Alesia Street, 300 Feet North of Lerma Road, 80 Feet North of Santa Anita Avenue: Good Condition
11	Michael Hunt Drive	Durfee Avenue	Santa Anita Avenue	Major Collector	30	30 MPH Speed Signs are located 40 Feet North of Durfee Avenue, 80 Feet North of Cogswell Ave: Good Condition 30MPH Speed Sign located 30 Feet South of Santa Anita Avenue: Good Condition
12	Peck Road	North City Limit	Durfee Avenue	Principal Arterial	40	40 MPH Speed Signs are located 150 Feet South of Thienes Avenue, and 150 Feet North of Thienes Avenue: Good Condition
13	Potrero Avenue	Kale Street	South City Limit	Minor Arterial	30	30 MPH Speed Signs are located 100 Feet North of Rush Avenue, 80 Feet South of Rush Avenue, 20 Feet North of Max Sharpiro Road, 50 Feet South of Alesia Street, 450 Feet North of Alpaca Street: Good Condition
14	Rush Street	Loma Avenue	Rosemead Blvd	Minor Arterial	30	30 MPH Speed Signs are located 30 Feet East of Lee Ave and 20 Feet West of Rosemead Boulevard; Good Condition
15	Rush Street	Rosemead Boulevard	Santa Anita Avenue	Minor Arterial	35	Remove and Replace Faded 35 MPH Speed Sign located 80 Feet East of Rosemead Boulevard 35 MPH Speed Signs are located 30 Feet West of Chico Avenue, 100 Feet West of Potrero Avenue, 40 Feet West of Merced Avenue, 100 Feet



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CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

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Table 3 Summary Condition of Speed Limit Signs						
ID	Primary Location	Limits		Street Class.	Posted Speed	Summary Conditions of Speed Limit Signs
		Beginning	Ending			
						East of Strozier Avenue, 100 Feet West of Central Avenue, 200 Feet East of Central Avenue: Good Condition Remove and Replace 35 MPH Speed Sign located 300 Feet Westbound of Santa Anita Avenue
16	Santa Anita Avenue	Fern Street	Tyler Avenue	Minor Arterial	40	40 MPH Speed Signs are located 30 Feet North of Fern Street, 80 Feet South of Fern Street, and 20 Feet South of Klingerman Street; Good Condition
17	Thienes Avenue	Tyler Avenue	Durfee Avenue/ Peck Road	Local	30	Existing speed limit signs will be changed to 25 mph. Remove and replace all 30 MPH signs in segment with 25 MPH signs. Remove and Replace with 25 MPH signs: 30 MPH Speed Sign is located 100 Feet Northbound of Durfee Avenue, 100 Feet Southbound of Tyler Avenue: Good Condition
18	Troy Avenue	Fern Street	Rush Street	Local	30	Existing speed limit signs will be changed to 25 mph. Remove and replace all 30 MPH signs in segment with 25 MPH signs. Remove and Replace with 25 MPH signs: 30 MPH Speed Sign is located 100 Feet North of Rush Avenue, 80 Feet South of Klingerman Avenue, 10 Feet South of Fern Avenue: Good Condition Remove and Replace with 25 MPH signs the tilted 30 MPH Speed Sign located 5 Feet North of Klingerman Avenue
19	Tyler Avenue	Klingerman Street	Santa Anita Avenue	Minor Arterial	35	35 MPH Speed Signs are located 100 Feet South of Klingerman Avenue, 70 Feet North of Rush Street, 175 Feet South of Rush Street: Good Condition
20	Weaver Avenue	Santa Anita Avenue	Tyler Avenue	Local	30	Existing speed limit signs will be changed to 25 mph. Remove and replace all 30 MPH signs in segment with 25 MPH signs. Remove and Replace with 25 MPH 30 MPH Speed Sign is located 100 Feet West of Tyler Avenue, 100 Feet East of Santa Anita Avenue: Good Condition



Table 3
Summary Condition of Speed Limit Signs

ID	Primary Location	Limits		Street Class.	Posted Speed	Summary Conditions of Speed Limit Signs
		Beginning	Ending			
21	Merced Avenue	Rush Street	Fern Street	Minor Arterial	35	35 MPH Speed Signs are located 100 Feet North of Rush Street, 70 Feet South of Klingerman Avenue, 100 Feet North of Klingerman Avenue: Good Condition 35 MPH Speed Sign is located 60 Feet South of Fern Avenue: Check tilted pole
22	Santa Anita Avenue	Tyler Avenue	Pomona Freeway	Minor Arterial	40	40 MPH Speed Signs are located 50 Feet South of Santa Anita Avenue, 250 Feet North of Central Avenue: Good Condition
23	Rush Street	Santa Anita Avenue	Peck Road	Minor Arterial	35	35 MPH Speed Signs are located 120 Feet East of Santa Anita Avenue, 85 Feet East of Tyler Avenue, 170 Feet West of Peck Road : Good Condition



SECTION 4: CITY OF SOUTH EL MONTE 2022 CITYWIDE SPEED LIMIT MAP AND AVERAGE DAILY TRAFFIC (ADT) MAP

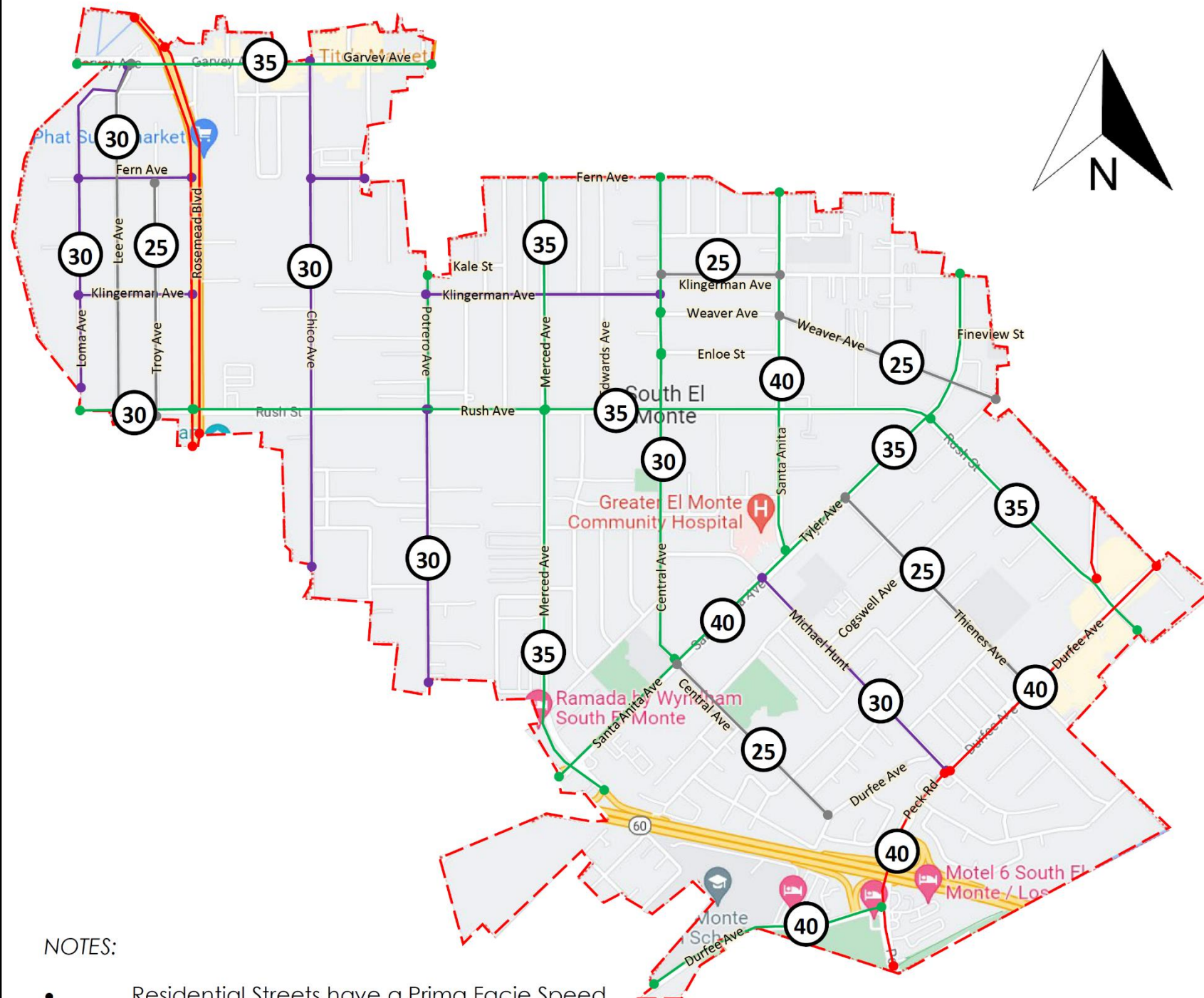
The following pages consist of:

- **City of South El Monte 2022/2023 Citywide Speed Limit Map**
- **City of South El Monte 2022/2023 Average Daily Traffic (ADT) Map.**



CITY OF SOUTH EL MONTE

2022/2023 CITYWIDE SPEED SURVEY MAP



NOTES:

- Residential Streets have a Prima Facie Speed Limit of 25 MPH and are not shown on Map
- Speed Limits are Based on 2022/2023 Engineering and Traffic Survey

MAP LEGEND

- Principal Arterial
- Minor Arterial
- Major Collector
- Local Road
- - - South El Monte Jurisdictional Boundary
- 25 25 MPH Corridor
- 30 30 MPH Corridor
- 35 35 MPH Corridor
- 40 40 MPH Corridor



SOUTH EL MONTE
CALIFORNIA

**2022/2023 CITYWIDE ENGINEERING
AND TRAFFIC SURVEY**

**SUMMARY OF PROPOSED SPEED
LIMITS**

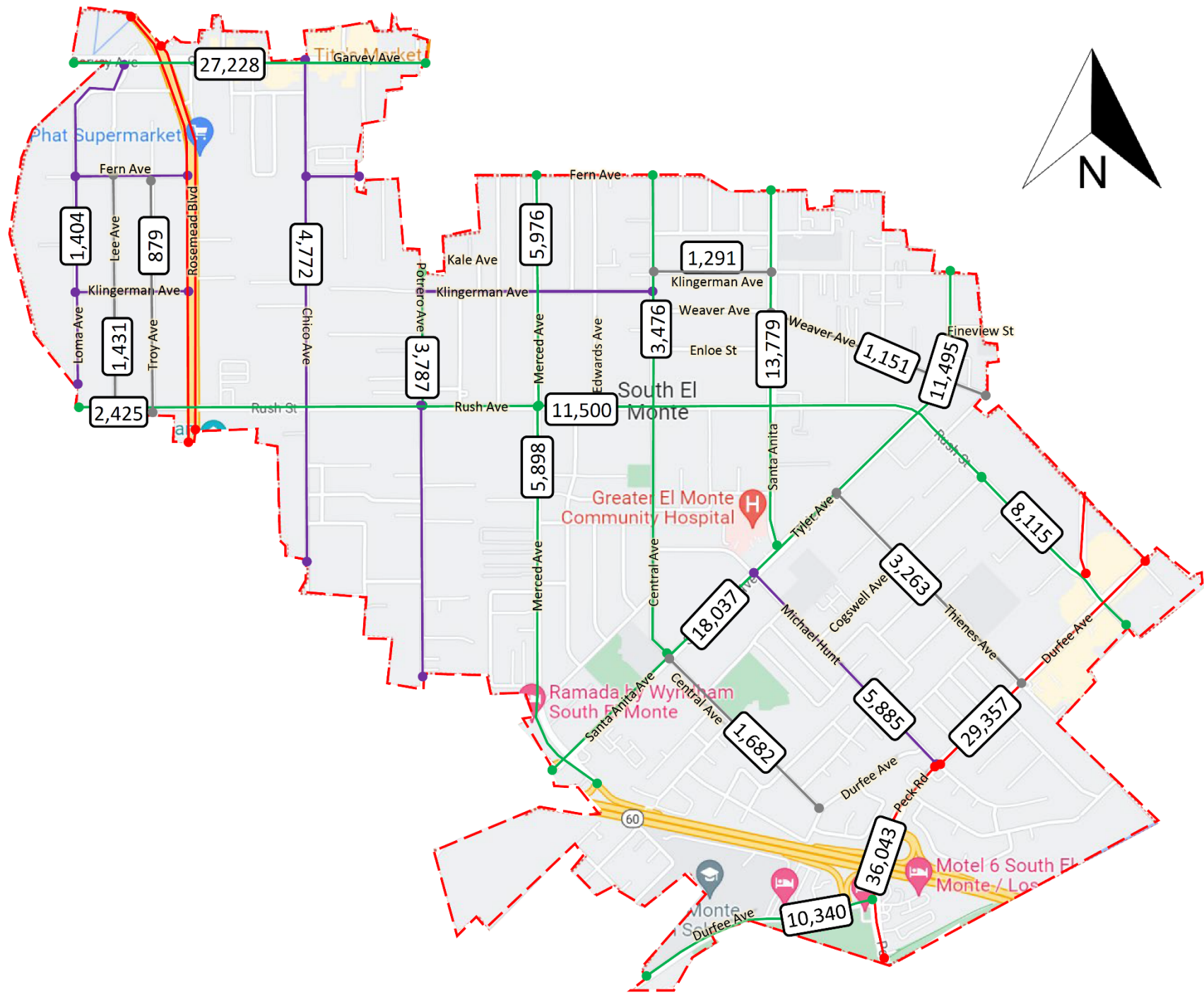
PREPARED FOR THE CITY OF SOUTH
EL MONTE

Prepared by Transtech Engineers, Inc.



CITY OF SOUTH EL MONTE

2022 AVERAGE DAILY TRAFFIC



CITY OF SOUTH EL MONTE MAP LEGEND

- Principal Arterial
- Minor Arterial
- Major Collector
- Local Road
- South El Monte Jurisdictional Boundary

ADT # ADT (Average Daily Traffic)
*ADT counts were taken
October/November 2022



SOUTH EL MONTE
CALIFORNIA

**2022/2023 CITYWIDE ENGINEERING
AND TRAFFIC SURVEY**

AVERAGE DAILY TRAFFIC

PREPARED FOR THE CITY OF SOUTH
EL MONTE

Prepared by Transtech Engineers, Inc.



SECTION 5: ENGINEERING AND TRAFFIC SURVEY SUMMARY FORMS

The following pages consist of the Engineering and Traffic Survey Grid and Summary Forms for each segment included in the Citywide Survey.



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>CENTRAL AVENUE</u>											
Limits: <u>DURFEE AVENUE to SANTA ANITA AVENUE</u>											
Radar Survey Sheet											
X=West /=East											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45											
40											
35									1	0.5%	100%
									4	2.0%	99.5%
									6	3.0%	97.5%
									9	4.5%	94.5%
									12	6.0%	90.0%
									15	7.5%	84.0%
30									20	10.0%	76.5%
									24	12.0%	66.5%
									28	14.0%	54.5%
									25	12.5%	40.5%
									20	10.0%	28.0%
25									18	9.0%	18.0%
									12	6.0%	9.0%
									4	2.0%	3.0%
									2	1.0%	1.0%
20											
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>31.2</u>	Date of Survey: <u>11/10/2022</u>	Start Time: <u>13:00</u>
50th Percentile Speed: <u>27.7</u>	Weather: <u>Clear</u>	End Time: <u>14:40</u>
15th Percentile Speed: <u>24.7</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24-33</u>	Street Class.: <u>Local</u>	
Number in Pace: <u>183</u>	Observer: <u>MG</u>	
Percent in Pace: <u>91.5%</u>	Conditions not Apparent:	LOTS OF DRIVEWAYS, SIDEWALKS, PARKING ALLOWED ON BOTH SIDES, MIDDLE SCHOOL



City of South El Monte Engineering and Traffic Survey Summary

Street: CENTRAL AVENUE
Limits: DURFEE AVENUE
SANTA ANITA AVENUE

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	AROUND LEAFDALE
85th Percentile	31.2
10 mph Pace	24 - 33
Percent in Pace	91.5%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	2
Collision Rate (Acc/MVM)	2.296
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	1682
Length of Segment	2446
Lane Configuration	Single Lane Each Direction
Street Classification	Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	LOTS OF DRIVEWAYS, SIDEWALKS, PARKING ALLOWED ON BOTH SIDES, MIDDLE SCHOOL
Roadway Geometrics	Lots of Stop Signs/Signals
Comments	Recommended Speed Limit Per 85th% is 30 mph. Roadside Use and Collision Rate Justify a 5 mph Reduction from 85th% Speed to 25 mph. Posted Speed Should be Changed to 25 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Residential/School/Senior Center
Posted Speed Limit	30
Speed Limit Change?	Yes
Revised Speed Limit	25
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 1



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>CENTRAL AVENUE</u>			
Limits: <u>SANTA ANITA AVENUE to FERN STREET</u>			
Radar Survey Sheet			
X=North /=South			
5	10	15	20
25	30	35	40
#	%ea	cum.%	
45			
40			
35			
30			
25			
20			
15			
10			
5			
0			
Total Samples		200	

85th Percentile Speed: <u>33.0</u>	Date of Survey: <u>11/9/2022</u>	Start Time: <u>13:05</u>
50th Percentile Speed: <u>29.0</u>	Weather: <u>Clear</u>	End Time: <u>13:56</u>
15th Percentile Speed: <u>25.1</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>25- 34</u>	Street Class.: <u>Minor Arterial</u>	
Number in Pace: <u>165</u>	Observer: <u>MG</u>	
Percent in Pace: <u>82.5%</u>	Conditions not Apparent: SIDEWALKS, PARKING BOTH SIDES, MANY DRIVEWAYS, UNPROTECTED CROSSWALKS,	



City of South El Monte Engineering and Traffic Survey Summary

Street: CENTRAL AVENUE
Limits: SANTA ANITA AVENUE
FERN STREET

Field Observer MG
Checked By: JR
Date: 11/9/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	NEAR ENLOE
85th Percentile	33.0
10 mph Pace	25 - 34
Percent in Pace	82.5%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	21
Collision Rate (Acc/MVM)	5.108
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	3476
Length of Segment	5586
Lane Configuration	Single Lane Each Direction
Street Classification	Minor Arterial
<u>D. Conditions Not Readily Apparent</u>	
Conditions	SIDEWALKS, PARKING BOTH SIDES, MANY DRIVEWAYS, UNPROTECTED CROSSWALKS, INDUSTRIAL NEAR RUSH ST
Roadway Geometrics	Horizontal Curve
Comments	Recommended Speed Limit Per 85th% is 35 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Roadway Conditions. The Speed Limit Should Remain or be Posted at 30 mph per CVC 21400.
<u>E. Adjacent Land Use</u>	
	Residential/School/Senior Center
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 2



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>CHICO AVENUE</u>			
Limits: <u>GARVEY AVENUE to SOUTH CITY LIMIT(WHITTIER NARROWS)</u>			
Radar Survey Sheet			
X=North /=South			
5	10	15	20
25	30	35	40
#	%ea	cum.%	
45			
40			
35			
30			
25			
20			
15			
10			
5			
0			
Total Samples		200	

85th Percentile Speed: <u>31.9</u>	Date of Survey: <u>11/14/2022</u>	Start Time: <u>10:00</u>
50th Percentile Speed: <u>28.2</u>	Weather: <u>Clear</u>	End Time: <u>10:52</u>
15th Percentile Speed: <u>24.3</u>	Road Condition: <u>Poor</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24-33</u>	Street Class.: <u>Major Collector</u>	
Number in Pace: <u>166</u>	Observer: <u>MG</u>	
Percent in Pace: <u>83.0%</u>	Conditions not Apparent: <u>Heavy On Street Parking, Trucks, Industrial South End</u>	



City of South El Monte Engineering and Traffic Survey Summary

Street: CHICO AVENUELimits: GARVEY AVENUESOUTH CITY LIMIT(WHITTIER NARROWS)Field Observer MGChecked By: JRDate: 11/14/2022

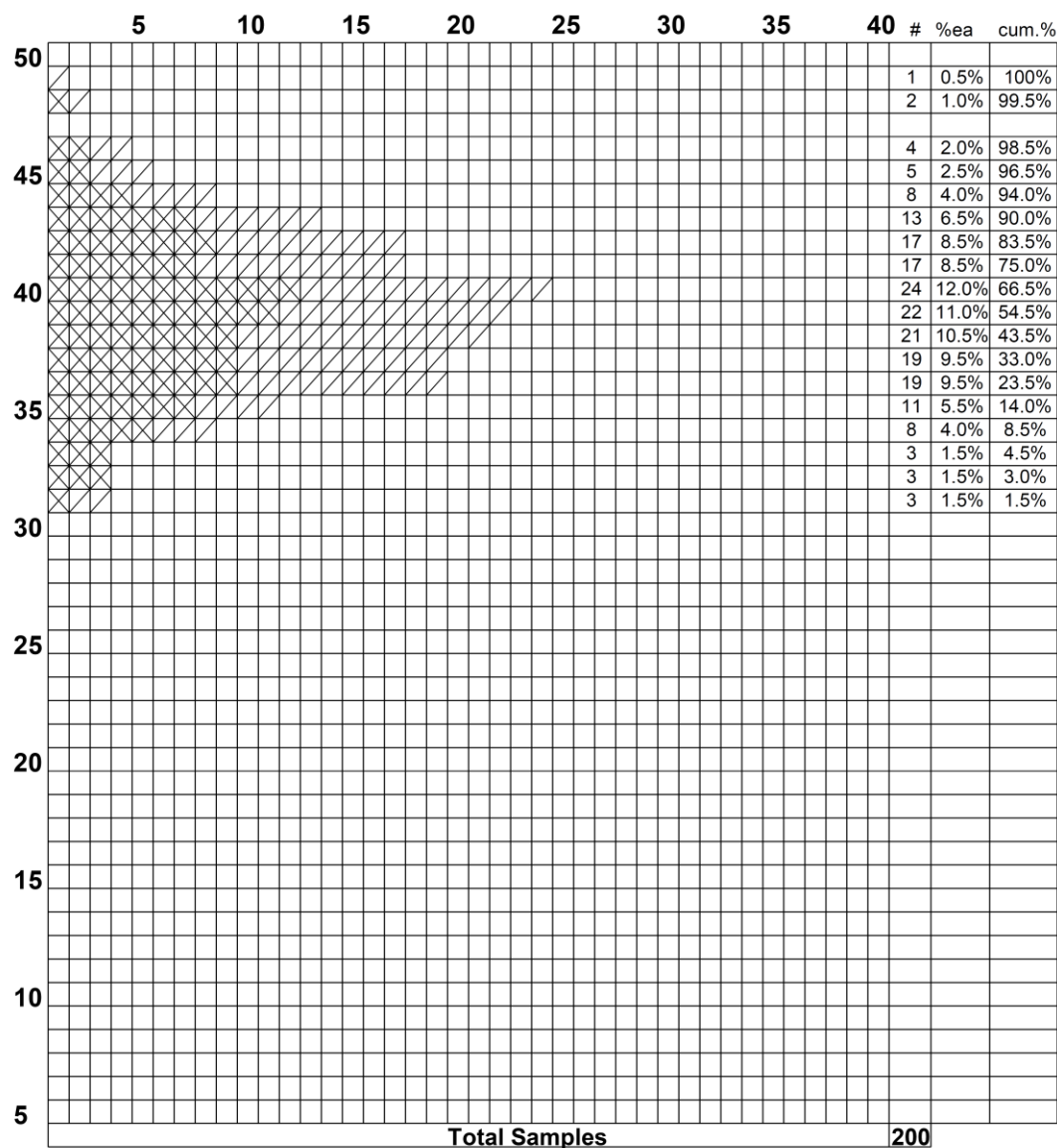
Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	NEAR FERN
85th Percentile	31.9
10 mph Pace	24 - 33
Percent in Pace	83.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	10
Collision Rate (Acc/MVM)	1.537
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	4772
Length of Segment	6437
Lane Configuration	Single Lane Each Direction
Street Classification	Major Collector
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy On Street Parking, Trucks, Industrial South End
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 30 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Mixed Use
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 3



Public Works and Engineering Department

Limits: NORTH CITY LIMITS to SOUTH CITY LIMITS

X=North /=South



85th Percentile Speed: 42.2
50th Percentile Speed: 38.6
15th Percentile Speed: 35.1
10 MPH Pace: 34-43
Number in Pace: 171
Percent in Pace: 85.5%

Start Time: 14:05

End Time: 14:30

Posted Speed: 40

Street Class.: Principal Arterial

Observer: MG

Conditions not Apparent: Buffered Bike Lanes, Sidewalks, Some On Street Parking



City of South El Monte Engineering and Traffic Survey Summary

Street: DURFEE AVENUE
Limits: NORTH CITY LIMITS
SOUTH CITY LIMITS

Field Observer MG
Checked By: JR
Date: 11/9/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Broadmead St
85th Percentile	42.2
10 mph Pace	34 - 43
Percent in Pace	85.5%
Posted Speed Limit	40
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	39
Collision Rate (Acc/MVM)	1.682
Expected Collision Rate	0.93
<u>C. Traffic Factors</u>	
Average Daily Traffic	29357
Length of Segment	3729
Lane Configuration	2 Lane with Raised Median
Street Classification	Principal Arterial
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Buffered Bike Lanes, Sidewalks, Some On Street Parking
Roadway Geometrics	Horizontal Curve
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 40 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Mixed Use
Posted Speed Limit	40
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 4



City of South El Monte												
Public Works and Engineering Department												
Street Name: <u>DURFEE AVENUE</u>												
Limits: <u>PECK ROAD to WEST CITY LIMIT</u>												
Radar Survey Sheet												
X=North /=South												
	5	10	15	20	25	30	35	40	#	%ea	cum.%	
55												
									2	1.0%	100%	
									4	2.0%	99.0%	
50									5	2.5%	97.0%	
									6	3.0%	94.5%	
									9	4.5%	91.5%	
									14	7.0%	87.0%	
45									14	7.0%	80.0%	
									19	9.5%	73.0%	
									22	11.0%	63.5%	
									27	13.5%	52.5%	
									21	10.5%	39.0%	
40									15	7.5%	28.5%	
									15	7.5%	21.0%	
									11	5.5%	13.5%	
									7	3.5%	8.0%	
									2	1.0%	4.5%	
35									3	1.5%	3.5%	
									4	2.0%	2.0%	
30												
25												
20												
15												
10												
Total Samples									200			

85th Percentile Speed: <u>46.7</u>	Date of Survey: <u>11/9/2022</u>	Start Time: <u>14:50</u>
50th Percentile Speed: <u>42.8</u>	Weather: <u>Clear</u>	End Time: <u>15:21</u>
15th Percentile Speed: <u>39.2</u>	Road Condition: <u>Good</u>	Posted Speed: <u>40</u>
10 MPH Pace: <u>39-48</u>	Street Class.: <u>Principal Arterial</u>	
Number in Pace: <u>167</u>	Observer: <u>MG</u>	
Percent in Pace: <u>83.5%</u>	Conditions not Apparent: NO STOPPING ANYTIME, LONG OPEN ROAD	



City of South El Monte Engineering and Traffic Survey Summary

Street: DURFEE AVENUE
Limits: PECK ROAD
WEST CITY LIMIT

Field Observer MG
Checked By: JR
Date: 11/9/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	AROUND HS FOOTBALL FIELD
85th Percentile	46.7
10 mph Pace	39 - 48
Percent in Pace	83.5%
Posted Speed Limit	40
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	10
Collision Rate (Acc/MVM)	1.244
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	10340
Length of Segment	3671
Lane Configuration	2 Lanes Each Direction
Street Classification	Principal Arterial
<u>D. Conditions Not Readily Apparent</u>	
Conditions	NO STOPPING ANYTIME, LONG OPEN ROAD
Roadway Geometrics	Horizontal Curve
Comments	Recommended Speed Limit Per 85th% is 45 mph. High Pedestrian Generator and Roadside Conditions Justifies a 5 mph Reduction in Speed to 40 mph. Posted Limit Should Remain at 40 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Residential/School
Posted Speed Limit	40
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 5



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>GARVEY AVENUE</u>											
Limits: <u>WEST CITY LIMIT (W/O LEE AVENUE) to POTRERO AVENUE</u>											
Radar Survey Sheet											
<u>X=West / =East</u>											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45									1	0.5%	100%
									1	0.5%	99.5%
									4	2.0%	99.0%
									8	4.0%	97.0%
40									8	4.0%	93.0%
									10	5.0%	89.0%
									12	6.0%	84.0%
									14	7.0%	78.0%
									19	9.5%	71.0%
35									24	12.0%	61.5%
									18	9.0%	49.5%
									18	9.0%	40.5%
									15	7.5%	31.5%
									17	8.5%	24.0%
30									11	5.5%	15.5%
									9	4.5%	10.0%
									5	2.5%	5.5%
									6	3.0%	3.0%
25											
20											
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>38.2</u> 50th Percentile Speed: <u>34.0</u> 15th Percentile Speed: <u>29.9</u> 10 MPH Pace: <u>30-39</u> Number in Pace: <u>158</u> Percent in Pace: <u>79.0%</u>	Date of Survey: <u>11/3/2022</u> Start Time: <u>13:40</u> Weather: <u>Clear</u> End Time: <u>14:01</u> Road Condition: <u>Good</u> Posted Speed: <u>35</u> Street Class.: <u>MINOR ARTERIAL</u> Observer: <u>MG</u> Conditions not Apparent: Sidewalks, Parking on Both Sides, Signals Along Segment
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City of South El Monte Engineering and Traffic Survey Summary

Street: GARVEY AVENUE
Limits: WEST CITY LIMIT (W/O LEE AVENUE)
POTRERO AVENUE

Field Observer MG
Checked By: JR
Date: 11/3/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	West of Humbert Avenue
85th Percentile	38.2
10 mph Pace	30 - 39
Percent in Pace	79.0%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	67
Collision Rate (Acc/MVM)	3.499
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	27228
Length of Segment	3321
Lane Configuration	2 Lanes with Left Turn Channelization
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalks, Parking on Both Sides, Signals Along Segment
Roadway Geometrics	
Comments	Recommended Speed Limit Per 85th% is 40 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Roadway Conditions. The Speed Limit Should Remain or be Posted at 35 mph per CVC 21400.
<u>E. Adjacent Land Use</u>	Commercial
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 6



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>KLINGERMANN STREET</u>											
Limits: <u>SANTA ANITA AVENUE to CENTRAL AVENUE</u>											
Radar Survey Sheet											
X=West / =East											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45											
40											
35									2	1.0%	100%
									6	3.0%	99.0%
									9	4.5%	96.0%
									12	6.0%	91.5%
									9	4.5%	85.5%
									16	8.0%	81.0%
30									20	10.0%	73.0%
									21	10.5%	63.0%
									22	11.0%	52.5%
									19	9.5%	41.5%
									19	9.5%	32.0%
25									17	8.5%	22.5%
									14	7.0%	14.0%
									9	4.5%	7.0%
									5	2.5%	2.5%
20											
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>31.9</u>	Date of Survey: <u>11/9/2022</u>	Start Time: <u>11:00</u>
50th Percentile Speed: <u>27.8</u>	Weather: <u>Clear</u>	End Time: <u>13:00</u>
15th Percentile Speed: <u>24.1</u>	Road Condition: <u>Good</u>	Posted Speed: <u>25</u>
10 MPH Pace: <u>24- 33</u>	Street Class.: <u>Local</u>	
Number in Pace: <u>169</u>	Observer: <u>MG</u>	
Percent in Pace: <u>84.5%</u>	Conditions not Apparent:	Sidewalks on both sides, Parking Both Side, Lots of Residential Driveways, Posted No Trucks



City of South El Monte Engineering and Traffic Survey Summary

Street: KLINGERMAN STREET
Limits: SANTA ANITA AVENUE
CENTRAL AVENUE

Field Observer MG
Checked By: JR
Date: 11/9/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	MIDBLOCK
85th Percentile	31.9
10 mph Pace	24 - 33
Percent in Pace	84.5%
Posted Speed Limit	25
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	13
Collision Rate (Acc/MVM)	34.586
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	1291
Length of Segment	1375
Lane Configuration	Single Lane Each Direction
Street Classification	Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalks on both sides, Parking Both Side, Lots of Residential Driveways, Posted No Trucks
Roadway Geometrics	
Comments	Recommended Speed Limit Per 85th% is 30 mph. Roadside Use and Collision Rate Justify a 5 mph Reduction from 85th% Speed to 25 mph. Posted Speed Should Remain at 25 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Single Family Residential
Posted Speed Limit	25
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 7



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>LEE AVENUE</u>											
Limits: <u>GARVEY AVENUE to RUSH STREET</u>											
Radar Survey Sheet											
X=North /=South											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45											
40											
35									2	1.0%	100%
									6	3.0%	99.0%
									9	4.5%	96.0%
									12	6.0%	91.5%
									15	7.5%	85.5%
30									19	9.5%	78.0%
									14	7.0%	68.5%
									16	8.0%	61.5%
									20	10.0%	53.5%
									21	10.5%	43.5%
25									22	11.0%	33.0%
									17	8.5%	22.0%
									12	6.0%	13.5%
									6	3.0%	7.5%
20									7	3.5%	4.5%
									2	1.0%	1.0%
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>30.9</u>	Date of Survey: <u>11/3/2022</u>	Start Time: <u>9:00</u>
50th Percentile Speed: <u>26.7</u>	Weather: <u>Clear</u>	End Time: <u>11:27</u>
15th Percentile Speed: <u>23.2</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>23- 32</u>	Street Class.: <u>Major Collector, Local</u>	
Number in Pace: <u>168</u>	Observer: <u>MG</u>	
Percent in Pace: <u>84.0%</u>	Conditions not Apparent: Heavy On-Street Parking, Trucks, Sidewalks on Both Sides, Parking up to Corners, Stop Control Along	



City of South El Monte Engineering and Traffic Survey Summary

Street: LEE AVENUE
Limits: GARVEY AVENUE
RUSH STREET

Field Observer MG
Checked By: JR
Date: 11/3/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	BETWEEN FERN AND KLINGERMAN
85th Percentile	30.9
10 mph Pace	23 - 32
Percent in Pace	84.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	13
Collision Rate (Acc/MVM)	10.804
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	1431
Length of Segment	3971
Lane Configuration	Single Lane Each Direction, no center line
Street Classification	Major Collector, Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy On-Street Parking, Trucks, Sidewalks on Both Sides, Parking up to Corners, Stop Control Along Segment
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 30 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Manufacturing, Industrial
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 8



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>LOMA AVENUE</u>			
Limits: <u>MABEL AVENUE to RUSH STREET</u>			
Radar Survey Sheet			
X=North /=South			
5	10	15	20
25	30	35	40
45	#	%ea	cum.%
40			
35			
30			
25			
20			
15			
10			
5			
0			
Total Samples		200	

85th Percentile Speed: <u>32.4</u>	Date of Survey: <u>11/3/2022</u>	Start Time: <u>11:00</u>
50th Percentile Speed: <u>28.1</u>	Weather: <u>Clear</u>	End Time: <u>12:40</u>
15th Percentile Speed: <u>24.5</u>	Road Condition: <u>Poor</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24- 33</u>	Street Class.: <u>Major Collector</u>	
Number in Pace: <u>167</u>	Observer: <u>MG</u>	
Percent in Pace: <u>83.5%</u>	Conditions not Apparent:	Parking Both Sides, Sidewalks, Uncontrolled Crosswalk at Klingerman St, Elementary School at South End



City of South El Monte Engineering and Traffic Survey Summary

Street: LOMA AVENUE
Limits: MABEL AVENUE
RUSH STREET

Field Observer MG
Checked By: JR
Date: 11/3/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	BETWEEN KLINGERMAN AND FERN
85th Percentile	32.4
10 mph Pace	24 - 33
Percent in Pace	83.5%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	3
Collision Rate (Acc/MVM)	2.741
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	1404
Length of Segment	3682
Lane Configuration	Single Lane Each Direction
Street Classification	Major Collector
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Parking Both Sides, Sidewalks, Uncontrolled Crosswalk at Klingerman St, Elementary School at South End
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 30 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Manufacturing, Some Coml, Industrial
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 9



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>MERCED AVENUE</u>			
Limits: <u>RUSH STREET to SANTA ANITA AVENUE</u>			
Radar Survey Sheet			
X=North / =South			
5	10	15	20
25	30	35	40
45	#	%ea	cum.%
45	1	0.5%	100%
45	1	0.5%	99.5%
45	3	1.5%	99.0%
45	2	1.0%	97.5%
45	3	1.5%	96.5%
40	10	5.0%	95.0%
40	7	3.5%	90.0%
40	17	8.5%	86.5%
40	18	9.0%	78.0%
35	25	12.5%	69.0%
35	25	12.5%	56.5%
35	22	11.0%	44.0%
35	19	9.5%	33.0%
35	15	7.5%	23.5%
35	13	6.5%	16.0%
30	8	4.0%	9.5%
30	7	3.5%	5.5%
30	2	1.0%	2.0%
30	1	0.5%	1.0%
30	1	0.5%	0.5%
25			
20			
15			
10			
5			
0			
Total Samples		200	

85th Percentile Speed: <u>37.8</u> 50th Percentile Speed: <u>34.5</u> 15th Percentile Speed: <u>30.8</u> 10 MPH Pace: <u>31-40</u> Number in Pace: <u>171</u> Percent in Pace: <u>85.5%</u>	Date of Survey: <u>11/14/2022</u> Start Time: <u>13:45</u> Weather: <u>Clear</u> End Time: <u>14:30</u> Road Condition: <u>Good</u> Posted Speed: <u>35</u> Street Class.: <u>MINOR ARTERIAL</u> Observer: <u>MG</u> Conditions not Apparent: Parking on Both Sides of Street, Sidewalks, Residential Driveways, All Way Stop Control Along Segment, Mobile
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City of South El Monte Engineering and Traffic Survey Summary

Street: MERCED AVENUE
Limits: RUSH STREET
SANTA ANITA AVENUE

Field Observer MG
Checked By: JR
Date: 11/14/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	NEAR HAYWORD
85th Percentile	37.8
10 mph Pace	31 - 40
Percent in Pace	85.5%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	12
Collision Rate (Acc/MVM)	2.351
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	5898
Length of Segment	4087
Lane Configuration	2 Lanes with Left Turn Channelization
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Parking on Both Sides of Street, Sidewalks, Residential Driveways, All Way Stop Control Along Segment, Mobile Home Park on West Side, South End Hotel and Gas Station
Roadway Geometrics	
Comments	Recommended Speed Limit Per 85th% is 40 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Collisions and Roadway Conditions. Posted Speed Should Remain at 35 mph Per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Multi and Single Family Residential
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 10



City of South El Monte												
Public Works and Engineering Department												
Street Name: <u>MICHAEL HUNT DRIVE</u>												
Limits: <u>DURFEE AVENUE to SANTA ANITA AVENUE</u>												
Radar Survey Sheet												
X=West /=East												
	5	10	15	20	25	30	35	40	#	%ea	cum.%	
45												
40									1	0.5%	100%	
									1	0.5%	99.5%	
									4	2.0%	99.0%	
									4	2.0%	97.0%	
35									7	3.5%	95.0%	
									11	5.5%	91.5%	
									18	9.0%	86.0%	
									23	11.5%	77.0%	
									20	10.0%	65.5%	
30									23	11.5%	55.5%	
									21	10.5%	44.0%	
									18	9.0%	33.5%	
									17	8.5%	24.5%	
									14	7.0%	16.0%	
25									11	5.5%	9.0%	
									6	3.0%	3.5%	
									1	0.5%	0.5%	
20												
15												
10												
5												
0												
Total Samples									200			

85th Percentile Speed: <u>32.9</u>	Date of Survey: <u>11/17/2022</u>	Start Time: <u>13:00</u>
50th Percentile Speed: <u>29.5</u>	Weather: <u>Clear</u>	End Time: <u>13:56</u>
15th Percentile Speed: <u>25.9</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>25- 34</u>	Street Class.: <u>MAJOR COLLECTOR</u>	
Number in Pace: <u>176</u>	Observer: <u>MG</u>	
Percent in Pace: <u>88.0%</u>	Conditions not Apparent:	Lots of Driveways, Sidewalks Both Sides, Heavy Parking, Residential Driveways, All-Way Stop Controls Along



City of South El Monte Engineering and Traffic Survey Summary

Street: MICHAEL HUNT DRIVE
Limits: DURFEE AVENUE
SANTA ANITA AVENUE

Field Observer MG
Checked By: JR
Date: 11/17/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	NEAR COGSWELL
85th Percentile	32.9
10 mph Pace	25 - 34
Percent in Pace	88.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	9
Collision Rate (Acc/MVM)	2.396
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	5885
Length of Segment	3015
Lane Configuration	Single Lane Each Direction
Street Classification	MAJOR COLLECTOR
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Lots of Driveways, Sidewalks Both Sides, Heavy Parking, Residential Driveways, All-Way Stop Controls Along Segment
Roadway Geometrics	
Comments	Recommended Speed Limit Per 85th% is 35 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Collision Rate and Roadway Conditions, Speed Should Remain Posted at 30 mph Per CVC 21400.
<u>E. Adjacent Land Use</u>	
	Single Family Residential/Commercial at ends of Segment
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 11



City of South El Monte Public Works and Engineering Department											
Street Name: <u>PECK ROAD</u>											
Limits: <u>MICHAEL HUNT DRIVE to DURFEE AVENUE</u>											
Radar Survey Sheet											
X=North / =South											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
50									1	0.5%	100%
45									3	1.5%	99.5%
									4	2.0%	98.0%
40									4	2.0%	96.0%
									5	2.5%	94.0%
35									12	6.0%	91.5%
									15	7.5%	85.5%
30									18	9.0%	78.0%
									24	12.0%	69.0%
25									26	13.0%	57.0%
									25	12.5%	44.0%
20									23	11.5%	31.5%
									13	6.5%	20.0%
15									12	6.0%	13.5%
									8	4.0%	7.5%
10	4	2.0%	3.5%								
	2	1.0%	1.5%								
5	1	0.5%	0.5%								
Total Samples								200			

85th Percentile Speed: <u>41.9</u>	Date of Survey: <u>11/17/2022</u>	Start Time: <u>14:00</u>
50th Percentile Speed: <u>38.5</u>	Weather: <u>Clear</u>	End Time: <u>14:32</u>
15th Percentile Speed: <u>35.2</u>	Road Condition: <u>Good</u>	Posted Speed: <u>40</u>
10 MPH Pace: <u>34- 43</u>	Street Class.: <u>Principal Arterial</u>	
Number in Pace: <u>176</u>	Observer: <u>MG</u>	
Percent in Pace: <u>88.0%</u>	Conditions not Apparent: Sidewalks, Bike Lanes, Some On-Street Parking	



City of South El Monte Engineering and Traffic Survey Summary

Street: PECK ROAD
Limits: MICHAEL HUNT DRIVE
DURFEE AVENUE

Field Observer MG
Checked By: JR
Date: 11/17/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Around Farndon Street
85th Percentile	41.9
10 mph Pace	34 - 43
Percent in Pace	88.0%
Posted Speed Limit	40
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	20
Collision Rate (Acc/MVM)	1.436
Expected Collision Rate	0.93
<u>C. Traffic Factors</u>	
Average Daily Traffic	36043
Length of Segment	1825
Lane Configuration	2 Lane with Raised Median
Street Classification	Principal Arterial
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalks, Bike Lanes, Some On-Street Parking
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 40 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Commercial/Single Family Residential
Posted Speed Limit	40
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 12



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>POTRERO AVENUE</u>											
Limits: <u>KALE STREET to SOUTH CITY LIMIT</u>											
Radar Survey Sheet											
X=North / =South											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45											
40									1	0.5%	100%
									1	0.5%	99.5%
									1	0.5%	99.0%
									3	1.5%	98.5%
									3	1.5%	97.0%
35									8	4.0%	95.5%
									8	4.0%	91.5%
									11	5.5%	87.5%
									15	7.5%	82.0%
									17	8.5%	74.5%
30									23	11.5%	66.0%
									23	11.5%	54.5%
									24	12.0%	43.0%
									19	9.5%	31.0%
									14	7.0%	21.5%
25									15	7.5%	14.5%
									11	5.5%	7.0%
									2	1.0%	1.5%
									1	0.5%	0.5%
20											
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>32.5</u>	Date of Survey: <u>11/14/2022</u>	Start Time: <u>11:00</u>
50th Percentile Speed: <u>28.6</u>	Weather: <u>Clear</u>	End Time: <u>11:57</u>
15th Percentile Speed: <u>25.1</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24-33</u>	Street Class.: <u>MINOR ARTERIAL</u>	
Number in Pace: <u>172</u>	Observer: <u>MG</u>	
Percent in Pace: <u>86.0%</u>	Conditions not Apparent: <u>Heavy Parking, School at South End, Lots of Driveways, Most Residential North of Rush Street</u>	



City of South El Monte Engineering and Traffic Survey Summary

Street: POTRERO AVENUE
Limits: KALE STREET
SOUTH CITY LIMIT

Field Observer MG
Checked By: JR
Date: 11/14/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Around Enloe Street
85th Percentile	32.5
10 mph Pace	24 - 33
Percent in Pace	86.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	21
Collision Rate (Acc/MVM)	6.132
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	3787
Length of Segment	4271
Lane Configuration	Single Lane Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy Parking, School at South End, Lots of Driveways, Most Residential North of Rush Street
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 30 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Residential/School/Industrial
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 13



City of South El Monte											
Public Works and Engineering Department											
Street Name: <u>RUSH STREET</u>											
Limits: <u>LOMA AVENUE to ROSEMEAD BOULEVARD</u>											
Radar Survey Sheet											
<u>X=West / =East</u>											
	5	10	15	20	25	30	35	40	#	%ea	cum.%
45											
40											
35									2	1.0%	100%
									3	1.5%	99.0%
									4	2.0%	97.5%
									7	3.5%	95.5%
									11	5.5%	92.0%
									15	7.5%	86.5%
30									19	9.5%	79.0%
									21	10.5%	69.5%
									21	10.5%	59.0%
									24	12.0%	48.5%
									18	9.0%	36.5%
25									21	10.5%	27.5%
									17	8.5%	17.0%
									13	6.5%	8.5%
									3	1.5%	2.0%
20									1	0.5%	0.5%
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: <u>30.8</u>	Date of Survey: <u>11/10/2022</u>	Start Time: <u>10:00</u>
50th Percentile Speed: <u>27.1</u>	Weather: <u>Clear</u>	End Time: <u>11:26</u>
15th Percentile Speed: <u>23.8</u>	Road Condition: <u>Poor</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>23- 32</u>	Street Class.: <u>Secondary Arterial</u>	
Number in Pace: <u>180</u>	Observer: <u>MG</u>	
Percent in Pace: <u>90.0%</u>	Conditions not Apparent: Heavy On Street Parking, Uncontrolled Crosswalk at Troy, Signal at Rosemead Blvd	



City of South El Monte Engineering and Traffic Survey Summary

Street: RUSH STREET
Limits: LOMA AVENUE
ROSEMEAD BOULEVARD

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	AROUND LEE AVENUE
85th Percentile	30.8
10 mph Pace	23 - 32
Percent in Pace	90.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	5
Collision Rate (Acc/MVM)	7.24
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	2425
Length of Segment	1345
Lane Configuration	Single Lane Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy On Street Parking, Uncontrolled Crosswalk at Troy, Signal at Rosemead Blvd
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 30 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Mixed Use; SFDU, Office, Manuf
Posted Speed Limit	30
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 14



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

City of South El Monte
Public Works and Engineering Department

Street Name: RUSH STREET
 Limits: ROSEMEAD BOULEVARD to SANTA ANITA AVENUE

Radar Survey Sheet

X=West /E=East

	5	10	15	20	25	30	35	40	#	%ea	cum.%
45	X								1	0.5%	100%
	X	X							5	2.5%	99.5%
	X	X							2	1.0%	97.0%
	X	X							8	4.0%	96.0%
	X	X							12	6.0%	92.0%
40	X	X	X						10	5.0%	86.0%
	X	X	X						19	9.5%	81.0%
	X	X	X						20	10.0%	71.5%
	X	X	X						24	12.0%	61.5%
	X	X	X						19	9.5%	49.5%
35	X	X	X						19	9.5%	40.0%
	X	X	X						16	8.0%	30.5%
	X	X	X						10	5.0%	22.5%
	X	X	X						9	4.5%	17.5%
	X	X	X						9	4.5%	13.0%
30	X	X	X						7	3.5%	8.5%
	X	X	X						5	2.5%	5.0%
	X	X	X						2	1.0%	2.5%
25	X	X							2	1.0%	1.5%
	X								1	0.5%	0.5%
20											
15											
10											
5											
0											
Total Samples									200		

85th Percentile Speed: 39.8
 50th Percentile Speed: 36.0
 15th Percentile Speed: 31.4
 10 MPH Pace: 32-41
 Number in Pace: 158
 Percent in Pace: 79.0%

Date of Survey: 11/10/2022 Start Time: 11:30
 Weather: Clear End Time: 12:05
 Road Condition: Good Posted Speed: 35
 Street Class.: MINOR ARTERIAL
 Observer: MG
 Conditions not Apparent: Parking and Sidewalks on both sides, lots of Midblock Driveways, Signals at Major Cross Roads

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 50 of 113



City of South El Monte Engineering and Traffic Survey Summary

Street: RUSH STREET
Limits: ROSEMEAD BOULEVARD
SANTA ANITA AVENUE

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Near Edwards Ave
85th Percentile	39.8
10 mph Pace	32 - 41
Percent in Pace	79.0%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	49
Collision Rate (Acc/MVM)	3.047
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	11500
Length of Segment	6604
Lane Configuration	2 Lanes Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Parking and Sidewalks on both sides, lots of Midblock Driveways, Signals at Major Cross Roads
Roadway Geometrics	
Comments	Recommended Speed Limit Per 85th% is 40 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Collision rate and Roadway Conditions. The Speed Limit Should Remain or be Posted at 35 mph per CVC 21400.
<u>E. Adjacent Land Use</u>	
	Commercial/Manufacturing
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 15



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>SANTA ANITA AVENUE</u>			
Limits: <u>FERN STREET to TYLER AVENUE</u>			
Radar Survey Sheet			
X=North /-South			
5	10	15	20
25	30	35	40
50	#	%ea	cum.%
45			
40			
35			
30			
25			
20			
15			
10			
5			
Total Samples		200	

85th Percentile Speed: <u>41.4</u>	Date of Survey: <u>11/10/2022</u>	Start Time: <u>10:00</u>
50th Percentile Speed: <u>37.4</u>	Weather: <u>Clear</u>	End Time: <u>10:50</u>
15th Percentile Speed: <u>33.8</u>	Road Condition: <u>Good</u>	Posted Speed: <u>40</u>
10 MPH Pace: <u>33- 42</u>	Street Class.: <u>MAJOR COLLECTOR</u>	
Number in Pace: <u>168</u>	Observer: <u>MG</u>	
Percent in Pace: <u>84.0%</u>	Conditions not Apparent:	Parking and Sidewalks on both sides, Uncontrolled Crosswalk at Schmidt Roa, Raised Median, Elementary



City of South El Monte Engineering and Traffic Survey Summary

Street: SANTA ANITA AVENUE
Limits: FERN STREET
TYLER AVENUE

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Near Enloa
85th Percentile	41.4
10 mph Pace	33 - 42
Percent in Pace	84.0%
Posted Speed Limit	40
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	42
Collision Rate (Acc/MVM)	3.531
Expected Collision Rate	0.93
<u>C. Traffic Factors</u>	
Average Daily Traffic	13779
Length of Segment	4077
Lane Configuration	2 Lane with Raised Median
Street Classification	MAJOR COLLECTOR
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Parking and Sidewalks on both sides, Uncontrolled Crosswalk at Schmidt Roa, Raised Median, Elementary School at Schmidt Road, 25 mph School Zone
Roadway Geometrics	Horizontal Curve
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 40 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	North End SFDU/Coml/Manuf
Posted Speed Limit	40
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 16



City of South El Monte										
Public Works and Engineering Department										
Street Name: <u>THIENES AVENUE</u>										
Limits: <u>TYLER AVANUE to DURFEE AVENUE/PECK ROAD</u>										
Radar Survey Sheet										
<u>X=West / =East</u>										
5	10	15	20	25	30	35	40	#	%ea	cum.%
45										
40										
35								2	1.3%	100%
								4	2.5%	98.7%
								3	1.9%	96.2%
								6	3.8%	94.3%
								8	5.0%	90.6%
								12	7.5%	85.5%
								15	9.4%	78.0%
								19	11.9%	68.6%
								18	11.3%	56.6%
								21	13.2%	45.3%
								18	11.3%	32.1%
								14	8.8%	20.8%
								11	6.9%	11.9%
								6	3.8%	5.0%
								1	0.6%	1.3%
20								1	0.6%	0.6%
15										
10										
5										
0										
Total Samples								159		

85th Percentile Speed: <u>31.9</u>	Date of Survey: <u>11/17/2022</u>	Start Time: <u>11:30</u>
50th Percentile Speed: <u>28.4</u>	Weather: <u>Clear</u>	End Time: <u>12:52</u>
15th Percentile Speed: <u>25.3</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24- 33</u>	Street Class.: <u>Local</u>	
Number in Pace: <u>142</u>	Observer: <u>MG</u>	
Percent in Pace: <u>89.3%</u>	Conditions not Apparent:	Sidewalks and Parking on Both Sides, uncontrolled Crosswalks at Maxson Road and Penn Mar Ave, Monte



City of South El Monte Engineering and Traffic Survey Summary

Street: THIENES AVENUELimits: TYLER AVENUEDURFEE AVENUE/PECK ROADField Observer MGChecked By: JRDate: 11/17/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Near Floradale Avenue
85th Percentile	31.9
10 mph Pace	24 - 33
Percent in Pace	89.3%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	12
Collision Rate (Acc/MVM)	5.757
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	3263
Length of Segment	3017
Lane Configuration	Single Lane Each Direction
Street Classification	Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalks and Parking on Both Sides, uncontrolled Crosswalks at Maxson Road and Penn Mar Ave, Monte Vista Elementary MPH School Zone
Roadway Geometrics	Stops Throughout Segment, Shared Bike lanes
Comments	Recommended Speed Limit Per 85th% is 30 mph. Roadside Use and Collision Rate Justify a 5 mph Reduction from 85th% Speed to 25 mph. Posted Speed Should be Changed to 25 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Residential/School/ Manuf North End
Posted Speed Limit	30
Speed Limit Change?	Yes
Revised Speed Limit	25
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 17



City of South El Monte			
Public Works and Engineering Department			
Street Name: <u>TROY AVENUE</u>			
Limits: <u>FERN STREET to RUSH STREET</u>			
Radar Survey Sheet			
X=North / =South			
5	10	15	20
25	30	35	40
#	%ea	cum.%	
45			
40			
		2	1.0%
		1	0.5%
		1	0.5%
		1	0.5%
		5	2.5%
		8	4.0%
		4	2.0%
		7	3.5%
		10	5.0%
		15	7.5%
		17	8.5%
		22	11.0%
		24	12.0%
		22	11.0%
		20	10.0%
		17	8.5%
		13	6.5%
		10	5.0%
		1	0.5%
35			
30			
25			
20			
15			
10			
5			
0			
Total Samples		200	

85th Percentile Speed: <u>30.9</u>	Date of Survey: <u>11/3/2022</u>	Start Time: <u>12:50</u>
50th Percentile Speed: <u>26.7</u>	Weather: <u>Clear</u>	End Time: <u>13:26</u>
15th Percentile Speed: <u>23.4</u>	Road Condition: <u>Poor</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>22-31</u>	Street Class.: <u>Local</u>	
Number in Pace: <u>170</u>	Observer: <u>MG</u>	
Percent in Pace: <u>85.0%</u>	Conditions not Apparent:	Dead Ends at Fern, Sidewalks and Heavy Parking on both Sides



City of South El Monte Engineering and Traffic Survey Summary

Street: TROY AVENUE
Limits: FERN STREET
RUSH STREET

Field Observer MG
Checked By: JR
Date: 11/3/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Around Klingerman
85th Percentile	30.9
10 mph Pace	22 - 31
Percent in Pace	85.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	4
Collision Rate (Acc/MVM)	8.122
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	879
Length of Segment	2646
Lane Configuration	Single Lane Each Direction
Street Classification	Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Dead Ends at Fern, Sidewalks and Heavy Parking on both Sides
Roadway Geometrics	Very Faded Intersection Markings, Very faded STOP Markings
Comments	Recommended Speed Limit Per 85th% is 30 mph. Roadside Use and Collision Rate Justify a 5 mph Reduction from 85th% Speed to 25 mph. Posted Speed Should Remain or be Changed to 25 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	Industrial
Posted Speed Limit	30
Speed Limit Change?	Yes
Revised Speed Limit	25
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 18



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

City of South El Monte
Public Works and Engineering Department

Street Name: TYLER AVENUE
 Limits: KLINGERMAN STREET to SANTA ANITA AVENUE

Radar Survey Sheet

X=North /=South

	5	10	15	20	25	30	35	40	#	%ea	cum.%
50											
45									1	0.5%	100%
									3	1.5%	99.5%
									5	2.5%	98.0%
									5	2.5%	95.5%
									7	3.5%	93.0%
									8	4.0%	89.5%
40									14	7.0%	85.5%
									20	10.0%	78.5%
									20	10.0%	68.5%
									22	11.0%	58.5%
									22	11.0%	47.5%
35									18	9.0%	36.5%
									18	9.0%	27.5%
									17	8.5%	18.5%
									11	5.5%	10.0%
									5	2.5%	4.5%
30									3	1.5%	2.0%
									1	0.5%	0.5%
25											
20											
15											
10											
5											
Total Samples									200		

85th Percentile Speed: 39.9

50th Percentile Speed: 36.2

15th Percentile Speed: 32.6

10 MPH Pace: 32- 41

Number in Pace: 170

Percent in Pace: 85.0%

Date of Survey: 11/17/2022

Weather: Clear

Road Condition: Good

Street Class.: MINOR ARTERIAL

Observer: MG

Conditions not Apparent:

Start Time: 9:00

End Time: 9:25

Posted Speed: 35

Sidewalk and Parking on Both Sides, Signals at Major Crossroads, Uncontrolled School Crossing at Fineview St,

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 58 of 113



City of South El Monte Engineering and Traffic Survey Summary

Street: TYLER AVENUE
Limits: KLINGERMANN STREET
SANTA ANITA AVENUE

Field Observer MG
Checked By: JR
Date: 11/17/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	NEAR VINE VIEW STREET
85th Percentile	39.9
10 mph Pace	32 - 41
Percent in Pace	85.0%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	18
Collision Rate (Acc/MVM)	1.89
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	11495
Length of Segment	3912
Lane Configuration	2 Lanes Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalk and Parking on Both Sides, Signals at Major Crossroads, Uncontrolled School Crossing at Fineview St, Uncontrolled Marked Crossings at Weaver Ave
Roadway Geometrics	Horizontal Curve
Comments	Recommended Speed Limit Per 85th% is 40 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Roadway Conditions. The Speed Limit Should Remain or be Posted at 35 mph per CVC 21400.
<u>E. Adjacent Land Use</u>	Industrial/offices
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 19



City of South El Monte												
Public Works and Engineering Department												
Street Name: <u>WEAVER STREET</u>												
Limits: <u>SANTA ANITA AVENUE to TYLER AVENUE</u>												
Radar Survey Sheet												
X=West /E=East												
	5	10	15	20	25	30	35	40	#	%ea	cum.%	
45												
40									1	0.5%	100%	
									2	1.0%	99.5%	
35									3	1.5%	98.5%	
									5	2.5%	97.0%	
									5	2.5%	94.5%	
									14	7.0%	92.0%	
									15	7.5%	85.0%	
									19	9.5%	77.5%	
30									19	9.5%	68.0%	
									24	12.0%	58.5%	
									25	12.5%	46.5%	
									23	11.5%	34.0%	
									22	11.0%	22.5%	
25									16	8.0%	11.5%	
									7	3.5%	3.5%	
20												
15												
10												
5												
0												
Total Samples									200			

85th Percentile Speed: <u>32.0</u>	Date of Survey: <u>11/7/2022</u>	Start Time: <u>9:45</u>
50th Percentile Speed: <u>28.3</u>	Weather: <u>Clear</u>	End Time: <u>11:16</u>
15th Percentile Speed: <u>25.3</u>	Road Condition: <u>Good</u>	Posted Speed: <u>30</u>
10 MPH Pace: <u>24- 33</u>	Street Class.: <u>Local</u>	
Number in Pace: <u>184</u>	Observer: <u>MG</u>	
Percent in Pace: <u>92.0%</u>	Conditions not Apparent: Heavy Parking, Sidewalks on North Side, Lots of Driveways, All-Way Stop at Granada and Continental	



City of South El Monte Engineering and Traffic Survey Summary

Street: WEAVER STREET
Limits: SANTA ANITA AVENUE
TYLER AVENUE

Field Observer MG
Checked By: JR
Date: 11/7/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	West of Continental Avenue
85th Percentile	32.0
10 mph Pace	24 - 33
Percent in Pace	92.0%
Posted Speed Limit	30
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	18
Collision Rate (Acc/MVM)	35.203
Expected Collision Rate	0.91
<u>C. Traffic Factors</u>	
Average Daily Traffic	1151
Length of Segment	2098
Lane Configuration	Single Lane Each Direction
Street Classification	Local
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy Parking, Sidewalks on North Side, Lots of Driveways, All-Way Stop at Granada and Continental Avenue
Roadway Geometrics	Faded Markings, No Center Line
Comments	Recommended Speed Limit Per 85th% is 30 mph. Roadside Use and Collision Rate Justify a 5 mph Reduction from 85th% Speed to 25 mph. Posted Speed Should be Changed to 25 mph per CVC 627 and 22358.5.
<u>E. Adjacent Land Use</u>	
	MFDU/ INDUSTRIAL/SFDU
Posted Speed Limit	30
Speed Limit Change?	Yes
Revised Speed Limit	25
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 20





City of South El Monte Engineering and Traffic Survey Summary

Street: MERCED AVENUE
Limits: FERN STREET
RUSH STREET

Field Observer MG
Checked By: JR
Date: 11/14/2022

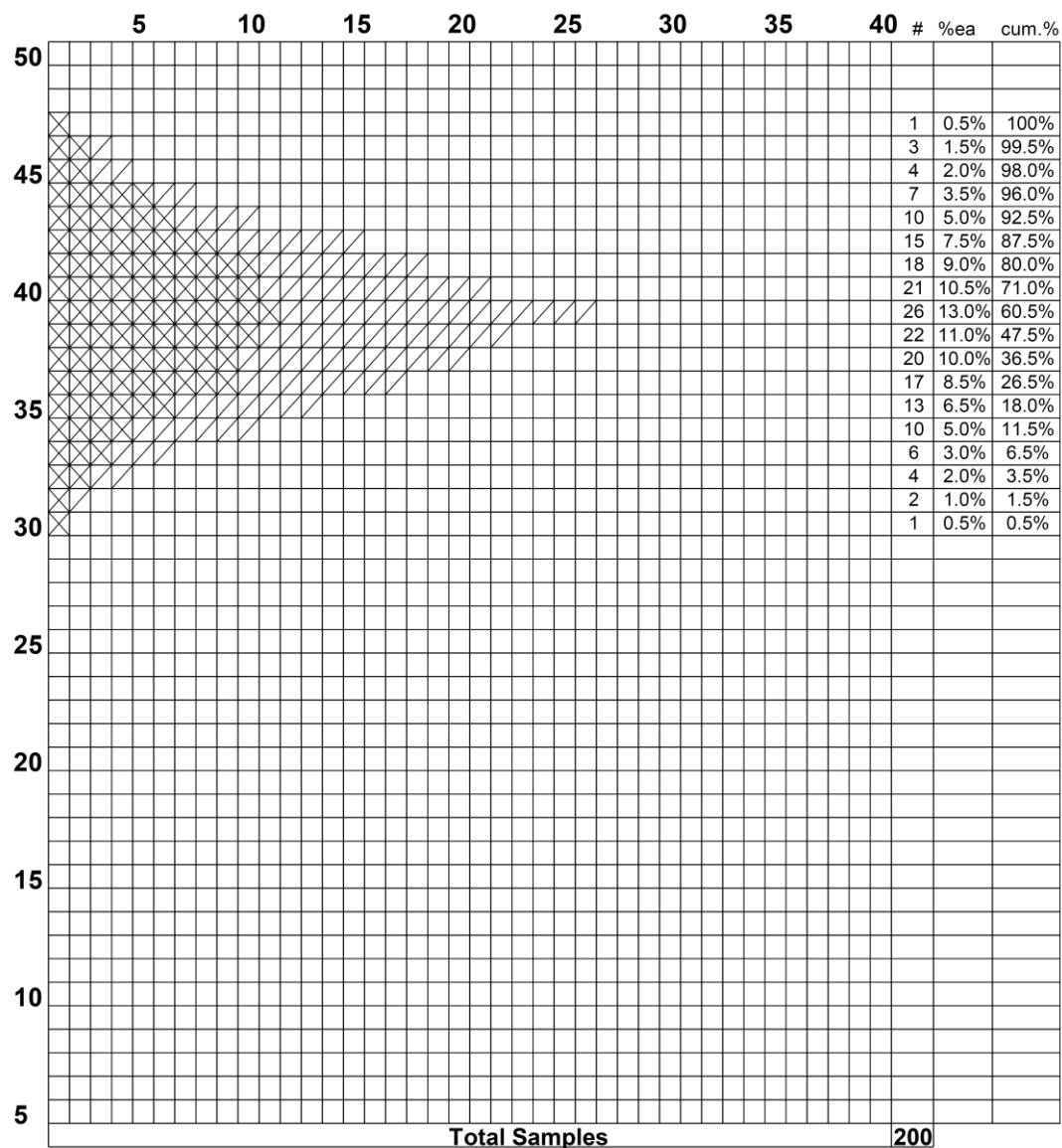
Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	South of Fern
85th Percentile	36.8
10 mph Pace	29 - 38
Percent in Pace	84.5%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	10
Collision Rate (Acc/MVM)	2.022
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	5976
Length of Segment	3908
Lane Configuration	2 Lanes Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Heavy Parking Both Sides, Sidewalks Both Sides
Roadway Geometrics	
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 35 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Industrial/Residential/Coml
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 21



Public Works and Engineering Department

Limits: TYLER AVENUE to POMONA FREEWAY

X=North /=South



Date of Survey: 11/10/2022 **Start Time:** 9:00
Weather: Clear **End Time:** 9:35
Road Condition: Good **Posted Speed:** 40
Street Class.: MINOR ARTERIAL
Observer: MG
Conditions not Sidewalks and Parking on Both Sides
Apparent:



City of South El Monte Engineering and Traffic Survey Summary

Street: SANTA ANITA AVENUE
Limits: TYLER AVENUE
POMONA FREEWAY

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>North/South</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	Between Central and Michael Hunt
85th Percentile	41.7
10 mph Pace	34 - 43
Percent in Pace	86.0%
Posted Speed Limit	40
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	31
Collision Rate (Acc/MVM)	1.989
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	18037
Length of Segment	3492
Lane Configuration	2 Lanes with Left Turn Channelization
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Sidewalks and Parking on Both Sides
Roadway Geometrics	City Hall and School at Central Ave
Comments	Posted Speed Limit is Set at 85th% Speed. Posted Speed Should Remain at 40 mph Per CVC 627 and 22350.
<u>E. Adjacent Land Use</u>	
	Commercial/School/Manufacturing
Posted Speed Limit	40
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date Loc. # 22



City of South El Monte												
Public Works and Engineering Department												
Street Name: <u>RUSH STREET</u>												
Limits: <u>SANTA ANITA AVENUE to PECK ROAD</u>												
Radar Survey Sheet												
X=West /E=East												
	5	10	15	20	25	30	35	40	#	%ea	cum.%	
50												
45									1	0.5%	100%	
									2	1.0%	99.5%	
									3	1.5%	98.5%	
									6	3.0%	97.0%	
									7	3.5%	94.0%	
40									10	5.0%	90.5%	
									13	6.5%	85.5%	
									16	8.0%	79.0%	
									20	10.0%	71.0%	
									21	10.5%	61.0%	
									24	12.0%	50.5%	
35									24	12.0%	38.5%	
									20	10.0%	26.5%	
									16	8.0%	16.5%	
									10	5.0%	8.5%	
30									5	2.5%	3.5%	
									2	1.0%	1.0%	
25												
20												
15												
10												
5												
Total Samples									200			

85th Percentile Speed: <u>39.9</u>	Date of Survey: <u>11/10/2022</u>	Start Time: <u>12:10</u>
50th Percentile Speed: <u>36.0</u>	Weather: <u>Clear</u>	End Time: <u>12:50</u>
15th Percentile Speed: <u>32.8</u>	Road Condition: <u>Good</u>	Posted Speed: <u>35</u>
10 MPH Pace: <u>32-41</u>	Street Class.: <u>MINOR ARTERIAL</u>	
Number in Pace: <u>174</u>	Observer: <u>MG</u>	
Percent in Pace: <u>87.0%</u>	Conditions not Apparent: <u>Parking and Sidewalks on Both Side, Some Truck Traffic, Lots of Driveways</u>	



City of South El Monte Engineering and Traffic Survey Summary

Street: RUSH STREET
Limits: SANTA ANITA AVENUE
PECK ROAD

Field Observer MG
Checked By: JR
Date: 11/10/2022

Factors	Direction: <u>East/West</u>
<u>A. Prevailing Speed Data</u>	
Location of Survey	West of Penn Mar Ave
85th Percentile	39.9
10 mph Pace	32 - 41
Percent in Pace	87.0%
Posted Speed Limit	35
<u>B. Collision History</u>	
Date Range	8/1/2019 To 8/22/2022 (3 YEARS)
Total Collisions	34
Collision Rate (Acc/MVM)	4.601
Expected Collision Rate	0.87
<u>C. Traffic Factors</u>	
Average Daily Traffic	8115
Length of Segment	4301
Lane Configuration	2 Lanes Each Direction
Street Classification	MINOR ARTERIAL
<u>D. Conditions Not Readily Apparent</u>	
Conditions	Parking and Sidewalks on Both Side, Some Truck Traffic, Lots of Driveways
Roadway Geometrics	Horizontal Curve, Truck Crossing Legends
Comments	Recommended Speed Limit Per 85th% is 40 mph. The Speed Limit May be Rounded Down to the Nearest 5mph Based on Roadway Conditions. The Speed Limit Should Remain or be Posted at 35 mph per CVC 21400.
<u>E. Adjacent Land Use</u>	
	Commercial/Manufacturing
Posted Speed Limit	35
Speed Limit Change?	No
Revised Speed Limit	
Approved and Authorized for release by City of South El Monte:	
_____	_____
	Date
	Loc. # 23



SECTION 6: AVERAGE DAILY TRAFFIC (ADT) COUNTS

The following pages consist of the ADT count sheets for all segments.

The Average Daily Traffic (ADT) data was obtained from counts taken by a private traffic counting firm in October and November 2022. These counts were taken while school was in session.

ADT counts were taken by NDS Services.

National Data & Surveying Services
8370 Wilshire Blvd. Ste, 205
Beverly Hills, CA 90211
Tel (323) 782-0090
Fax (323) 375-1666
www.ndsdata.com



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Central Ave Bet. Allgeyer Ave & Leafdale Ave

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_001

DAILY TOTALS					NB	SB	EB					WB	Total
					0	0	861					821	1,682
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL		
00:00			1	0	1	12:00			15	6	21		
00:15			2	3	5	12:15			10	14	24		
00:30			0	1	1	12:30			16	10	26		
00:45			3	6	9	12:45			11	52	63		
01:00			1	0	1	13:00			6	7	13		
01:15			2	0	2	13:15			10	11	21		
01:30			0	0	0	13:30			10	6	16		
01:45			2	5	7	13:45			6	32	38		
02:00			0	2	2	14:00			6	17	23		
02:15			0	0	0	14:15			11	35	46		
02:30			0	0	0	14:30			35	33	68		
02:45			0	2	2	14:45			28	80	108		
03:00			0	1	1	15:00			12	7	19		
03:15			0	1	1	15:15			12	10	22		
03:30			0	0	0	15:30			16	7	23		
03:45			1	1	2	15:45			19	59	78		
04:00			0	0	0	16:00			27	21	48		
04:15			2	0	2	16:15			23	9	32		
04:30			0	3	3	16:30			19	17	36		
04:45			3	5	8	16:45			15	84	99		
05:00			1	2	3	17:00			19	9	28		
05:15			2	1	3	17:15			22	16	38		
05:30			3	1	4	17:30			18	13	31		
05:45			5	11	16	17:45			11	70	81		
06:00			5	4	9	18:00			17	24	41		
06:15			2	7	9	18:15			16	18	34		
06:30			2	11	13	18:30			14	15	29		
06:45			7	16	23	18:45			15	62	77		
07:00			5	7	12	19:00			16	9	25		
07:15			9	14	23	19:15			10	10	20		
07:30			14	31	45	19:30			9	8	17		
07:45			26	54	80	19:45			11	46	57		
08:00			25	48	73	20:00			6	9	15		
08:15			26	27	53	20:15			10	9	19		
08:30			13	9	22	20:30			10	4	14		
08:45			12	76	88	20:45			10	36	46		
09:00			6	8	14	21:00			9	5	14		
09:15			12	3	15	21:15			8	6	14		
09:30			12	5	17	21:30			8	6	14		
09:45			7	37	44	21:45			5	30	35		
10:00			4	5	9	22:00			2	4	6		
10:15			5	11	16	22:15			4	3	7		
10:30			8	4	12	22:30			3	4	7		
10:45			17	34	51	22:45			4	13	17		
11:00			7	10	17	23:00			3	6	9		
11:15			8	10	18	23:15			2	1	3		
11:30			14	8	22	23:30			4	1	5		
11:45			8	37	45	23:45			6	15	21		
TOTALS			282	326	608	TOTALS			579	495	1074		
SPLIT %			46.4%	53.6%	36.1%	SPLIT %			53.9%	46.1%	63.9%		

DAILY TOTALS				NB	SB	EB	WB	Total			
				0	0	861	821	1,682			
AM Peak Hour			07:30	07:30	07:30	PM Peak Hour		15:45	14:00	14:00	
AM Pk Volume			91	145	236	PM Pk Volume		88	96	176	
Pk Hr Factor			0.875	0.755	0.808	Pk Hr Factor		0.815	0.686	0.647	
7 - 9 Volume	0	0	130	184	314	4 - 6 Volume	0	0	154	115	269
7 - 9 Peak Hour			07:30	07:30	07:30	4 - 6 Peak Hour			16:00	16:00	16:00
7 - 9 Pk Volume	0	0	91	145	236	4 - 6 Pk Volume	0	0	84	58	142
Pk Hr Factor	0.000	0.000	0.875	0.755	0.808	Pk Hr Factor	0.000	0.000	0.778	0.690	0.740

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 69 of 113



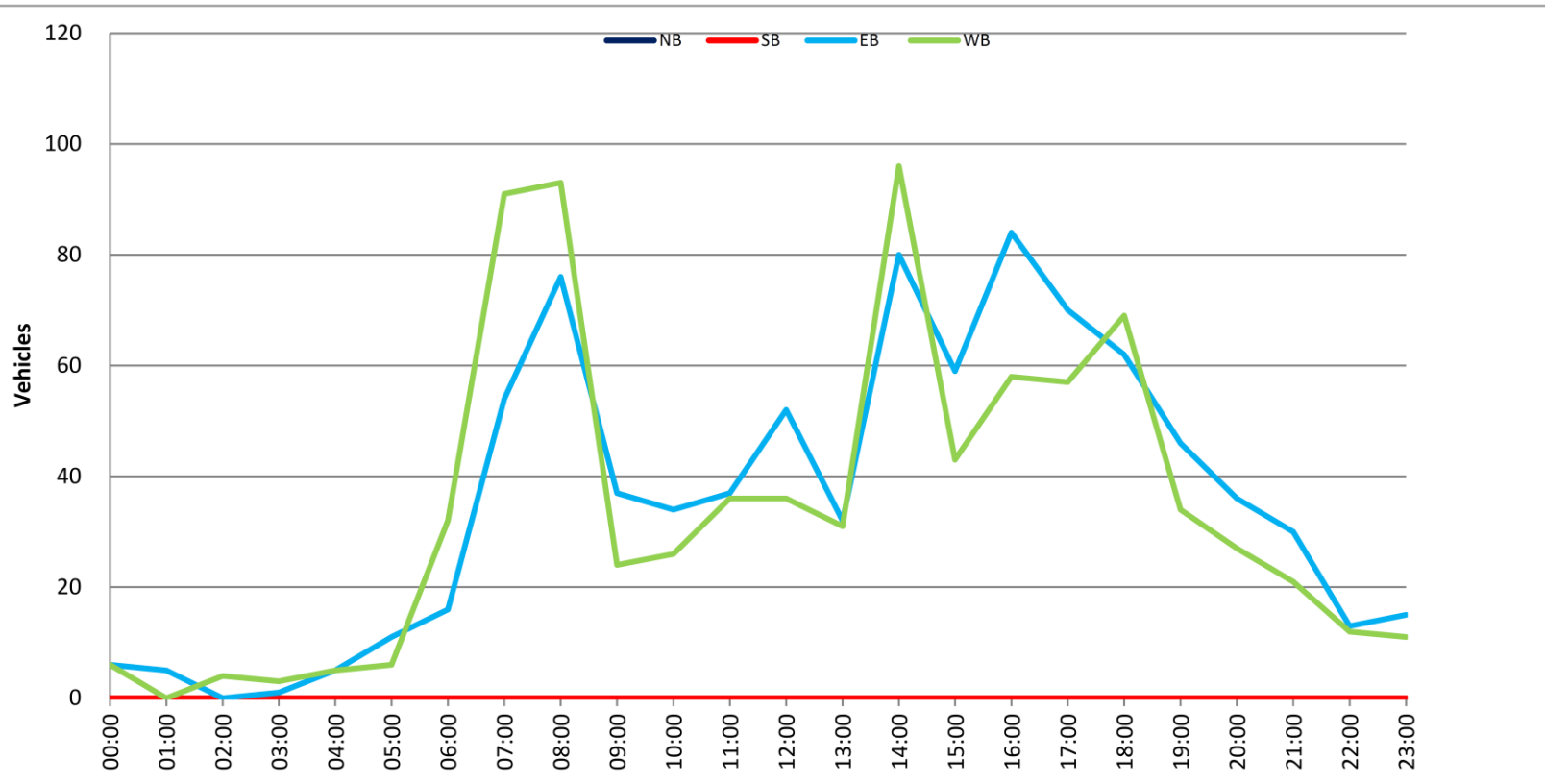
Prepared by NDS/ATD

Project #: CA22_020317_001

City: South El Monte

Location: Central Ave Bet. Allgeyer Ave & Leafdale

Date: 10/27/2022



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Central Ave Bet. Weaver St & Enloe St

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_002

DAILY TOTALS					NB	SB						Total
					1,729	1,747						3,476
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL	
00:00	3	6			9	12:00	35	27			62	
00:15	2	2			4	12:15	38	22			60	
00:30	1	1			2	12:30	31	33			64	
00:45	4	10	0	9	4	12:45	20	124	28	110	48	234
01:00	2	1			3	13:00	17	34			51	
01:15	1	0			1	13:15	30	26			56	
01:30	0	2			2	13:30	26	17			43	
01:45	5	8	1	4	6	13:45	28	101	31	108	59	209
02:00	2	0			2	14:00	28	37			65	
02:15	1	0			1	14:15	24	32			56	
02:30	1	3			4	14:30	41	32			73	
02:45	4	8	1	4	5	14:45	48	141	30	131	78	272
03:00	2	0			2	15:00	28	28			56	
03:15	2	2			4	15:15	32	22			54	
03:30	2	6			8	15:30	30	29			59	
03:45	1	7	4	12	5	15:45	32	122	41	120	73	242
04:00	2	3			5	16:00	31	18			49	
04:15	1	4			5	16:15	32	29			61	
04:30	3	7			10	16:30	53	32			85	
04:45	2	8	5	19	7	16:45	39	155	34	113	73	268
05:00	1	5			6	17:00	30	38			68	
05:15	3	12			15	17:15	36	34			70	
05:30	2	16			18	17:30	32	29			61	
05:45	6	12	10	43	16	17:45	42	140	27	128	69	268
06:00	6	12			18	18:00	63	38			101	
06:15	6	15			21	18:15	43	23			66	
06:30	4	16			20	18:30	27	19			46	
06:45	10	26	17	60	27	18:45	33	166	35	115	68	281
07:00	10	23			33	19:00	30	17			47	
07:15	8	14			22	19:15	21	15			36	
07:30	12	43			55	19:30	27	21			48	
07:45	32	62	58	138	90	19:45	20	98	14	67	34	165
08:00	28	65			93	20:00	20	12			32	
08:15	43	45			88	20:15	23	16			39	
08:30	28	30			58	20:30	12	10			22	
08:45	16	115	19	159	35	20:45	16	71	15	53	31	124
09:00	16	25			41	21:00	22	7			29	
09:15	16	20			36	21:15	13	8			21	
09:30	20	24			44	21:30	12	7			19	
09:45	11	63	26	95	37	21:45	13	60	10	32	23	92
10:00	24	25			49	22:00	10	9			19	
10:15	20	15			35	22:15	4	6			10	
10:30	21	20			41	22:30	12	5			17	
10:45	17	82	23	83	40	22:45	5	31	6	26	11	57
11:00	30	19			49	23:00	3	8			11	
11:15	29	29			58	23:15	4	5			9	
11:30	26	20			46	23:30	2	2			4	
11:45	21	106	31	99	52	23:45	4	13	4	19	8	32
TOTALS	507	725			1232	TOTALS	1222	1022			2244	
SPLIT %	41.2%	58.8%			35.4%	SPLIT %	54.5%	45.5%			64.6%	

DAILY TOTALS					NB	SB						Total
					1,729	1,747						3,476
AM Peak Hour	07:45	07:30			07:45	PM Peak Hour	17:30	16:30			17:15	
AM Pk Volume	131	211			329	PM Pk Volume	180	138			301	
Pk Hr Factor	0.762	0.812			0.884	Pk Hr Factor	0.714	0.908			0.745	
7 - 9 Volume	177	297	0	0	474	4 - 6 Volume	295	241	0	0	536	
7 - 9 Peak Hour	07:45	07:30			07:45	4 - 6 Peak Hour	16:30	16:30			16:30	
7 - 9 Pk Volume	131	211	0	0	329	4 - 6 Pk Volume	158	138	0	0	296	
Pk Hr Factor	0.762	0.812	0.000	0.000	0.884	Pk Hr Factor	0.745	0.908	0.000	0.000	0.871	



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 71 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

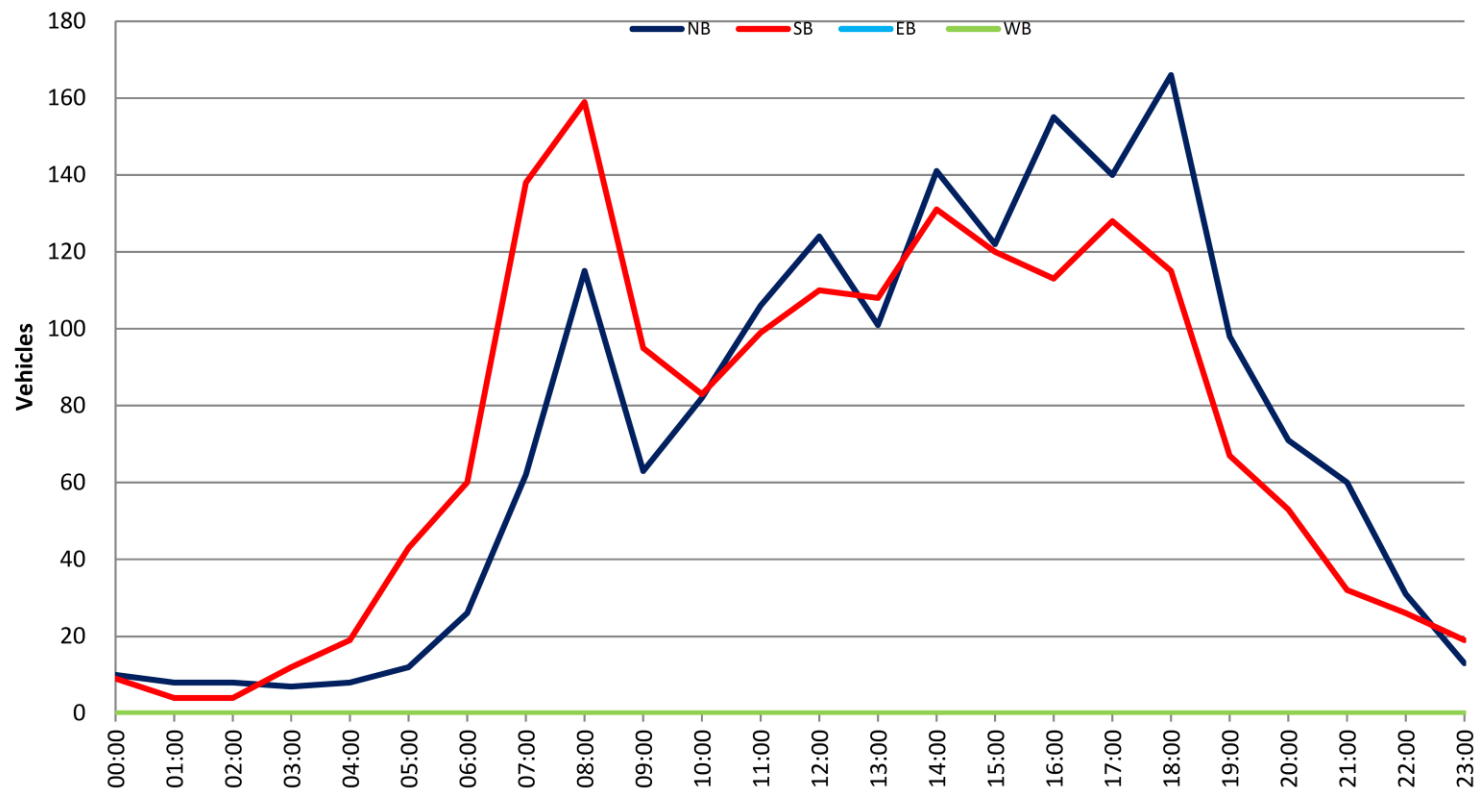
Prepared by NDS/ATD

Project #: CA22_020317_002

City: South El Monte

Location: Central Ave Bet. Weaver St & Enloe St

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 72 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Chico Ave S/O Giovane St

Day: Thursday
Date: 11/10/2022

City: South El Monte
Project #: CA22_020317_003

DAILY TOTALS					NB	SB						EB	WB						Total
					2,466	2,306						0	0						4,772
AM Period	NB		SB		EB	WB	TOTAL		PM Period	NB		SB		EB	WB	TOTAL			
00:00	6		2				8		12:00	55		45				100			
00:15	7		1				8		12:15	36		39				75			
00:30	0		1				1		12:30	48		49				97			
00:45	3	16	1	5			4	21	12:45	46	185	39	172			85	357		
01:00	3		3				6		13:00	47		34				81			
01:15	1		0				1		13:15	53		39				92			
01:30	4		3				7		13:30	43		38				81			
01:45	3	11	2	8			5	19	13:45	52	195	41	152			93	347		
02:00	3		1				4		14:00	49		47				96			
02:15	0		3				3		14:15	45		47				92			
02:30	1		3				4		14:30	49		34				83			
02:45	6	10	8	15			14	25	14:45	53	196	32	160			85	356		
03:00	1		1				2		15:00	42		28				70			
03:15	1		2				3		15:15	36		28				64			
03:30	9		13				22		15:30	46		45				91			
03:45	2	13	9	25			11	38	15:45	49	173	24	125			73	298		
04:00	2		8				10		16:00	45		51				96			
04:15	2		5				7		16:15	40		41				81			
04:30	5		9				14		16:30	66		37				103			
04:45	0	9	11	33			11	42	16:45	62	213	29	158			91	371		
05:00	7		16				23		17:00	63		47				110			
05:15	10		22				32		17:15	52		28				80			
05:30	8		19				27		17:30	75		35				110			
05:45	16	41	22	79			38	120	17:45	37	227	32	142			69	369		
06:00	20		18				38		18:00	50		40				90			
06:15	7		25				32		18:15	33		33				66			
06:30	15		27				42		18:30	31		21				52			
06:45	19	61	24	94			43	155	18:45	36	150	16	110			52	260		
07:00	19		25				44		19:00	20		27				47			
07:15	30		44				74		19:15	18		15				33			
07:30	38		51				89		19:30	26		22				48			
07:45	54	141	54	174			108	315	19:45	26	90	23	87			49	177		
08:00	45		48				93		20:00	25		15				40			
08:15	28		65				93		20:15	15		9				24			
08:30	46		36				82		20:30	13		13				26			
08:45	43	162	48	197			91	359	20:45	12	65	10	47			22	112		
09:00	36		52				88		21:00	12		10				22			
09:15	36		41				77		21:15	9		15				24			
09:30	26		38				64		21:30	6		12				18			
09:45	36	134	38	169			74	303	21:45	9	36	9	46			18	82		
10:00	32		24				56		22:00	13		13				26			
10:15	20		29				49		22:15	8		6				14			
10:30	29		27				56		22:30	4		12				16			
10:45	38	119	32	112			70	231	22:45	11	36	4	35			15	71		
11:00	38		28				66		23:00	13		9				22			
11:15	28		34				62		23:15	6		5				11			
11:30	49		42				91		23:30	3		7				10			
11:45	40	155	30	134			70	289	23:45	6	28	6	27			12	55		
TOTALS	872		1045				1917		TOTALS	1594		1261				2855			
SPLIT %	45.5%		54.5%				40.2%		SPLIT %	55.8%		44.2%				59.8%			

DAILY TOTALS					NB	SB	EB	WB	Total
					2,466	2,306	0	0	4,772
AM Peak Hour	11:30	07:30							
AM Pk Volume	180	218			383				16:45
Pk Hr Factor	0.818	0.838			0.887				391
7 - 9 Volume	303	371	0	0	674	4 - 6 Volume	440	300	0
7 - 9 Peak Hour	07:45	07:30			07:30	4 - 6 Peak Hour	16:45	16:00	0
7 - 9 Pk Volume	173	218	0	0	383	4 - 6 Pk Volume	252	158	0
Pk Hr Factor	0.801	0.838	0.000	0.000	0.887	Pk Hr Factor	0.840	0.775	0.000

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 73 of 113

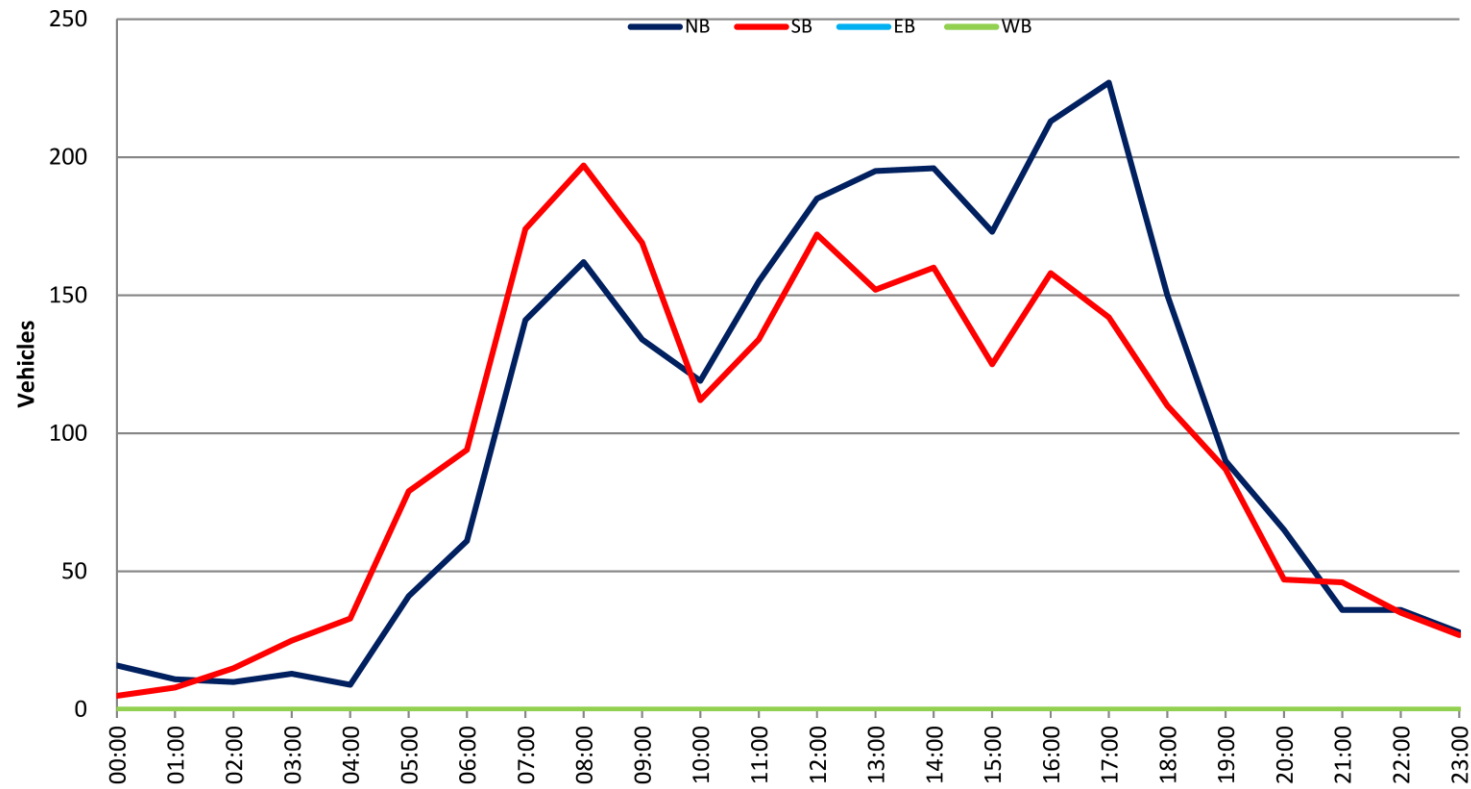
Prepared by NDS/ATD

Project #: CA22_020317_003

City: South El Monte

Location: Chico Ave S/O Giovane St

Date: 11/10/2022



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Durfee Ave N/O Broadmead St

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_004

DAILY TOTALS						NB	SB	EB				WB	Total								
						14,336	15,021					0	0	29,357							
AM Period	NB		SB		EB		WB		TOTAL		PM Period	NB		SB		EB		WB		TOTAL	
00:00	32		30						62		12:00	209		199						408	
00:15	44		14						58		12:15	206		222						428	
00:30	40		22						62		12:30	195		217						412	
00:45	26	142	17	83					43 225		12:45	263	873	211	849					474 1722	
01:00	29		16						45		13:00	197		197						394	
01:15	21		13						34		13:15	211		166						377	
01:30	28		16						44		13:30	228		193						421	
01:45	17	95	11	56					28 151		13:45	219	855	208	764					427 1619	
02:00	15		21						36		14:00	228		221						449	
02:15	19		19						38		14:15	261		227						488	
02:30	28		12						40		14:30	249		277						526	
02:45	14	76	13	65					27 141		14:45	264	1002	264	989					528 1991	
03:00	13		15						28		15:00	255		364						619	
03:15	23		19						42		15:15	283		354						637	
03:30	20		38						58		15:30	283		336						619	
03:45	35	91	43	115					78 206		15:45	315	1136	323	1377					638 2513	
04:00	27		45						72		16:00	287		317						604	
04:15	28		67						95		16:15	252		286						538	
04:30	49		77						126		16:30	284		282						566	
04:45	49	153	106	295					155 448		16:45	293	1116	264	1149					557 2265	
05:00	44		95						139		17:00	264		280						544	
05:15	54		155						209		17:15	295		251						546	
05:30	54		172						226		17:30	271		265						536	
05:45	78	230	137	559					215 789		17:45	269	1099	294	1090					563 2189	
06:00	73		146						219		18:00	276		252						528	
06:15	91		179						270		18:15	281		226						507	
06:30	114		206						320		18:30	249		214						463	
06:45	110	388	204	735					314 1123		18:45	263	1069	188	880					451 1949	
07:00	162		205						367		19:00	215		168						383	
07:15	146		230						376		19:15	209		164						373	
07:30	187		262						449		19:30	197		124						321	
07:45	223	718	296	993					519 1711		19:45	190	811	122	578					312 1389	
08:00	250		303						553		20:00	165		122						287	
08:15	219		298						517		20:15	142		107						249	
08:30	179		238						417		20:30	134		90						224	
08:45	163	811	222	1061					385 1872		20:45	132	573	111	430					243 1003	
09:00	165		208						373		21:00	135		108						243	
09:15	135		208						343		21:15	135		94						229	
09:30	158		188						346		21:30	113		97						210	
09:45	159	617	178	782					337 1399		21:45	93	476	76	375					169 851	
10:00	186		185						371		22:00	98		61						159	
10:15	139		183						322		22:15	86		63						149	
10:30	152		193						345		22:30	60		60						120	
10:45	173	650	162	723					335 1373		22:45	93	337	48	232					141 569	
11:00	180		172						352		23:00	47		53						100	
11:15	204		166						370		23:15	67		48						115	
11:30	200		162						362		23:30	59		37						96	
11:45	211	795	173	673					384 1468		23:45	50	223	30	168					80 391	
TOTALS	4766		6140						10906		TOTALS	9570		8881						18451	
SPLIT %	43.7%		56.3%						37.1%		SPLIT %	51.9%		48.1%						62.9%	
DAILY TOTALS						NB	SB	EB				WB	Total								
						14,336	15,021					0	0	29,357							
AM Peak Hour	07:30		07:30						07:30		PM Peak Hour	15:15		15:00						15:00	
AM Pk Volume	879		1159						2038		PM Pk Volume	1168		1377						2513	
Pk Hr Factor	0.879		0.956						0.921		Pk Hr Factor	0.927		0.946						0.985	
7 - 9 Volume	1529		2054		0		0		3583		4 - 6 Volume	2215		2239		0		0		4454	
7 - 9 Peak Hour	07:30		07:30						07:30		4 - 6 Peak Hour	16:30		16:00						16:00	
7 - 9 Pk Volume	879		1159		0		0		2038		4 - 6 Pk Volume	1136		1149		0		0		2265	
Pk Hr Factor	0.879		0.956		0.000		0.000		0.921		Pk Hr Factor	0.963		0.906		0.000		0.000		0.938	

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

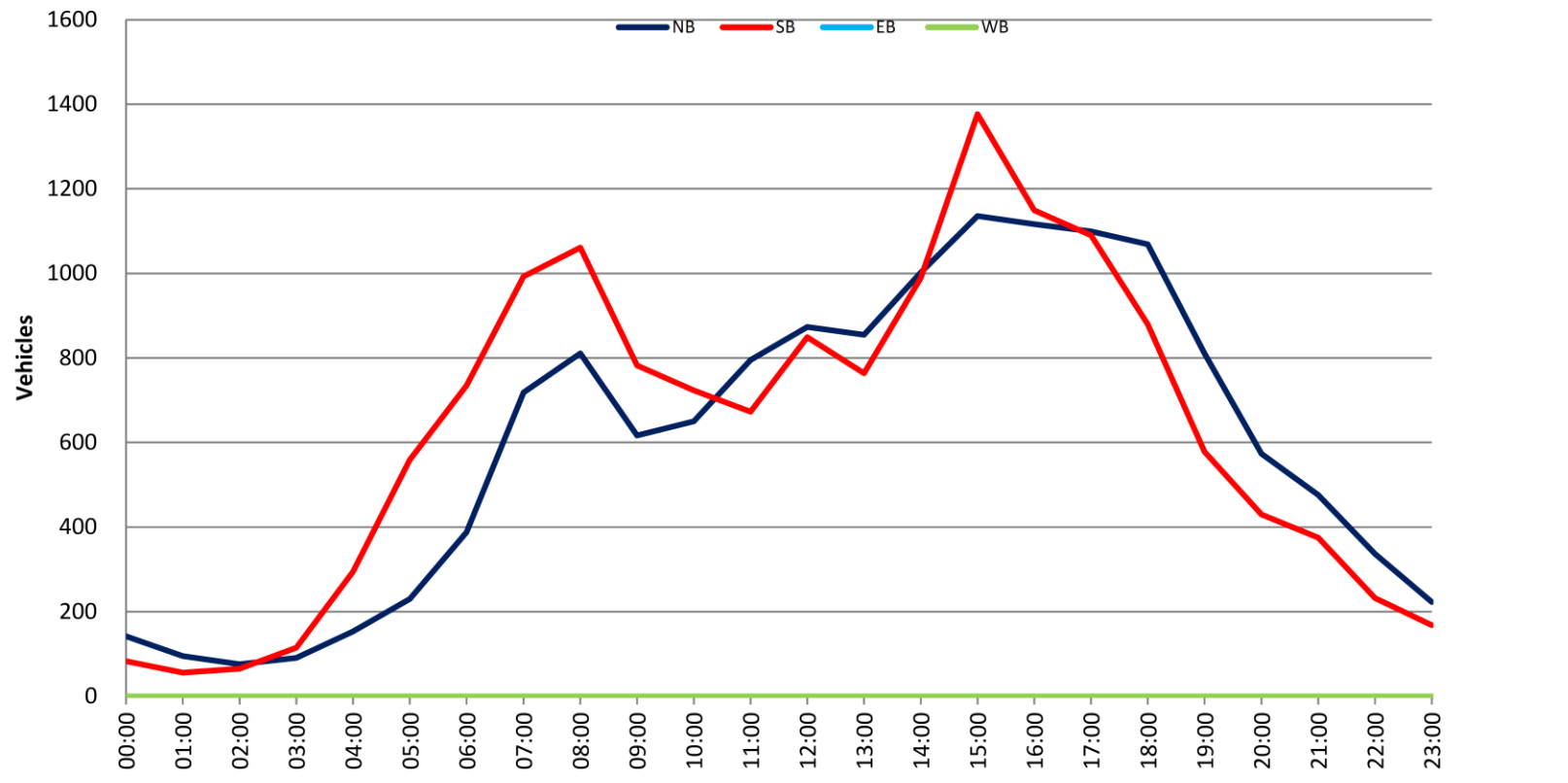
Prepared by NDS/ATD

Project #: CA22_020317_004

City: South El Monte

Location: Durfee Ave N/O Broadmead St

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 76 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Durfee Ave Bet. Peck Rd & Santa Anita Ave

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_005

DAILY TOTALS					NB	SB	EB					WB	Total			
					0	0	5,766					4,574	10,340			
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL				
00:00			5	8	13		12:00			68	55	123				
00:15			5	6	11		12:15			87	77	164				
00:30			3	10	13		12:30			71	57	128				
00:45			2	15	4	28	12:45			80	306	65	254	145	560	
01:00			1	5	6		13:00			73	64	137				
01:15			2	4	6		13:15			56	38	94				
01:30			6	5	11		13:30			65	55	120				
01:45			5	14	6	20	13:45			62	256	44	201	106	457	
02:00			1	4	5		14:00			95	53	148				
02:15			3	3	6		14:15			117	88	205				
02:30			4	8	12		14:30			151	123	274				
02:45			7	15	4	19	14:45			114	477	87	351	201	828	
03:00			4	3	7		15:00			135	92	227				
03:15			5	2	7		15:15			119	99	218				
03:30			12	4	16		15:30			172	126	298				
03:45			3	24	4	13	15:45			169	595	82	399	251	994	
04:00			6	8	14		16:00			160	75	235				
04:15			6	10	16		16:15			166	97	263				
04:30			6	8	14		16:30			176	80	256				
04:45			8	26	9	35	16:45			178	680	61	313	239	993	
05:00			14	12	26		17:00			204	80	284				
05:15			11	13	24		17:15			186	74	260				
05:30			6	22	28		17:30			178	72	250				
05:45			24	55	42	89	17:45			176	744	71	297	247	1041	
06:00			15	25	40		18:00			174	73	247				
06:15			21	35	56		18:15			178	63	241				
06:30			28	58	86		18:30			131	63	194				
06:45			38	102	64	182	18:45			122	605	39	238	161	843	
07:00			51	76	127		19:00			87	40	127				
07:15			43	95	138		19:15			85	37	122				
07:30			67	120	187		19:30			69	19	88				
07:45			79	240	165	456	19:45			43	284	26	122	69	406	
08:00			103	225	328		20:00			36	21	57				
08:15			121	250	371		20:15			34	20	54				
08:30			76	122	198		20:30			41	27	68				
08:45			61	361	66	663	20:45			31	142	26	94	57	236	
09:00			51	68	119		21:00			28	20	48				
09:15			60	51	111		21:15			29	20	49				
09:30			46	42	88		21:30			28	17	45				
09:45			47	204	50	211	21:45			15	100	14	71	29	171	
10:00			46	57	103		22:00			20	21	41				
10:15			60	55	115		22:15			17	13	30				
10:30			53	48	101		22:30			13	7	20				
10:45			50	209	54	214	22:45			19	69	9	50	28	119	
11:00			41	52	93		23:00			9	12	21				
11:15			43	61	104		23:15			9	12	21				
11:30			53	48	101		23:30			13	10	23				
11:45			63	200	55	216	23:45			12	43	4	38	16	81	
TOTALS			1465		2146		3611	TOTALS			4301		2428		6729	
SPLIT %			40.6%		59.4%		34.9%	SPLIT %			63.9%		36.1%		65.1%	

DAILY TOTALS			NB	SB				EB	WB				Total
			0	0				5,766	4,574				10,340
AM Peak Hour		07:45	07:45	07:45				PM Peak Hour		16:45	14:45	15:30	
AM Pk Volume		379	762	1141				PM Pk Volume		746	404	1047	
Pk Hr Factor		0.783	0.762	0.769				Pk Hr Factor		0.914	0.802	0.878	
7 - 9 Volume	0	0	601	1119	1720	4 - 6 Volume			0	0	1424	610	2034
7 - 9 Peak Hour			07:45	07:45	07:45	4 - 6 Peak Hour					16:45	16:15	16:15
7 - 9 Pk Volume	0	0	379	762	1141	4 - 6 Pk Volume			0	0	746	318	1042
Pk Hr Factor	0.600	0.600	0.783	0.762	0.769	Pk Hr Factor			0.600	0.600	0.914	0.820	0.917



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

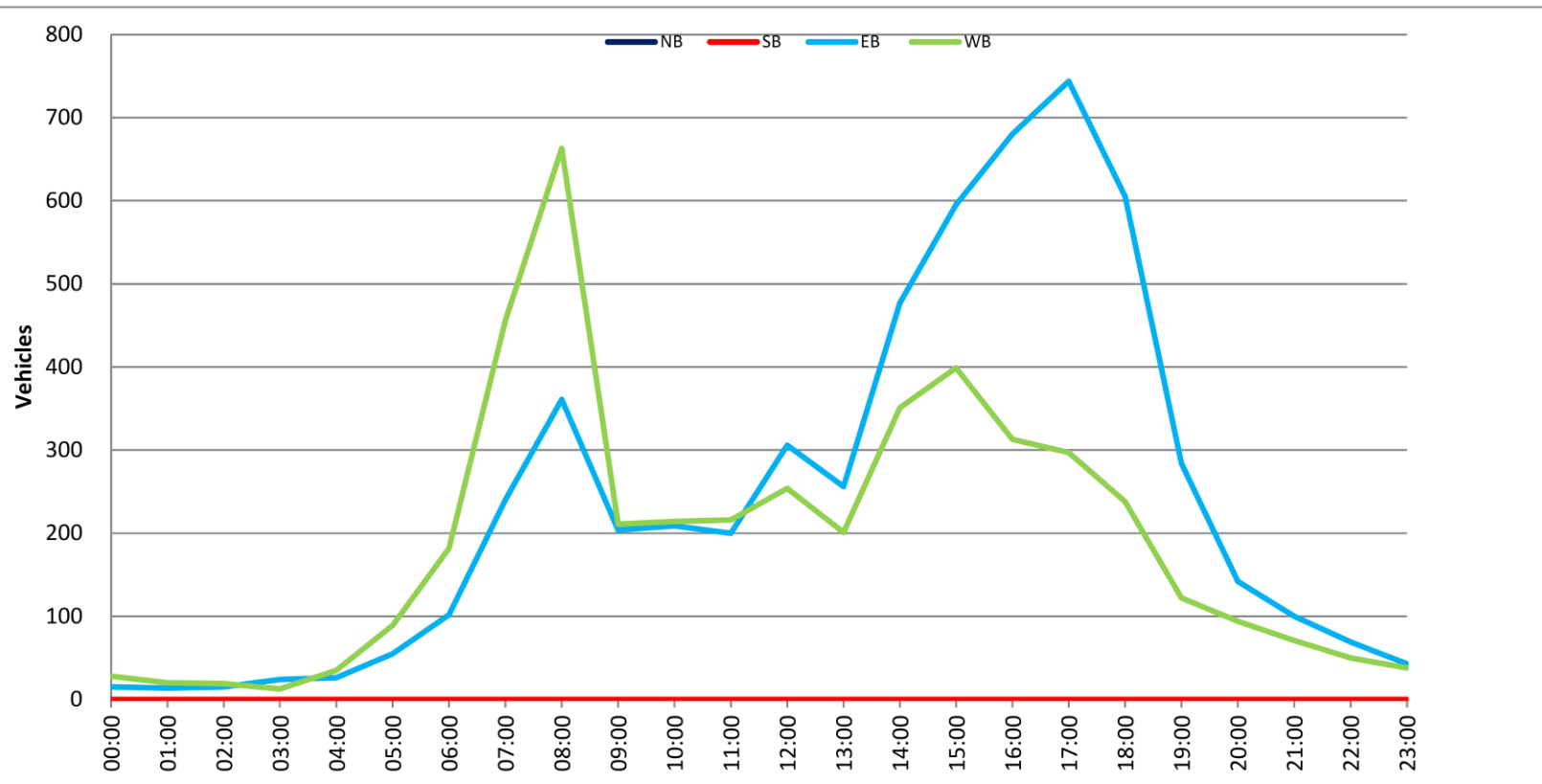
Prepared by NDS/ATD

Project #: CA22_020317_005

City: South El Monte

Location: Durfee Ave Bet. Peck Rd & Santa Anita Ave

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 78 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Garvey Ave E/O Lashbrook Ave

Day: Tuesday
Date: 11/1/2022

City: South El Monte
Project #: CA22_020317_006

DAILY TOTALS					NB	SB	EB					WB	Total
					0	0	13,463					13,765	27,228
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL	
00:00			24	18	42		12:00			230	244	474	
00:15			16	22	38		12:15			254	247	501	
00:30			19	15	34		12:30			250	234	484	
00:45			20	79	36	150	12:45			283	1017	505	1964
01:00			21	23	44		13:00			230	245	475	
01:15			16	9	25		13:15			202	238	440	
01:30			15	17	32		13:30			226	218	444	
01:45			15	67	31	132	13:45			222	880	442	1801
02:00			12	4	16		14:00			233	228	461	
02:15			13	12	25		14:15			254	231	485	
02:30			15	13	28		14:30			204	233	437	
02:45			18	58	32	101	14:45			260	951	505	1888
03:00			13	17	30		15:00			238	245	483	
03:15			13	16	29		15:15			269	235	504	
03:30			14	11	25		15:30			262	242	504	
03:45			10	50	26	110	15:45			288	1057	527	2018
04:00			18	26	44		16:00			267	219	486	
04:15			24	22	46		16:15			305	227	532	
04:30			22	30	52		16:30			279	225	504	
04:45			33	97	65	207	16:45			273	1124	522	2044
05:00			28	38	66		17:00			332	269	601	
05:15			50	48	98		17:15			277	219	496	
05:30			50	56	106		17:30			266	271	537	
05:45			59	187	135	405	17:45			278	1153	493	2127
06:00			66	106	172		18:00			277	203	480	
06:15			60	111	171		18:15			298	190	488	
06:30			67	127	194		18:30			248	166	414	
06:45			82	275	216	753	18:45			223	1046	387	1769
07:00			92	166	258		19:00			223	142	365	
07:15			115	165	280		19:15			156	155	311	
07:30			128	233	361		19:30			136	125	261	
07:45			141	476	445	1344	19:45			135	650	247	1184
08:00			173	303	476		20:00			125	105	230	
08:15			183	261	444		20:15			143	94	237	
08:30			188	295	483		20:30			127	96	223	
08:45			180	724	473	1876	20:45			100	495	177	867
09:00			171	255	426		21:00			85	82	167	
09:15			163	250	413		21:15			109	85	194	
09:30			184	257	441		21:30			88	73	161	
09:45			194	712	443	1723	21:45			75	357	136	658
10:00			187	243	430		22:00			76	37	113	
10:15			155	226	381		22:15			70	46	116	
10:30			200	229	429		22:30			47	31	78	
10:45			215	757	455	1695	22:45			44	237	80	387
11:00			202	196	398		23:00			54	28	82	
11:15			223	235	458		23:15			39	34	73	
11:30			199	208	407		23:30			30	25	55	
11:45			238	862	497	1760	23:45			29	152	55	265
TOTALS			4344		5912	10256	TOTALS			9119		7853	16972
SPLIT %			42.4%		57.6%	37.7%	SPLIT %			53.7%		46.3%	62.3%

DAILY TOTALS					NB	SB	EB					WB	Total
					0	0	13,463					13,765	27,228
AM Peak Hour			11:45	07:45	11:45		16:15	16:45	16:15				
AM Pk Volume			972	1163	1956		1189	1008	2159				
Pk Hr Factor			0.957	0.956	0.976		0.895	0.930	0.898				
7 - 9 Volume	0	0	1200	2020	3220	4 - 6 Volume	0	0	2277	1894	4171		
7 - 9 Peak Hour			08:00	07:45	08:00	4 - 6 Peak Hour			16:15	16:45	16:15		
7 - 9 Pk Volume	0	0	724	1163	1876	4 - 6 Pk Volume	0	0	1189	1008	2159		
Pk Hr Factor	0.000	0.000	0.963	0.956	0.971	Pk Hr Factor	0.000	0.000	0.895	0.930	0.898		

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 79 of 113



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

Project #: CA22_020317_006

City: South El Monte

Location: Garvey Ave E/O Lashbrook Ave

Date: 11/1/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 80 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Kingerman St Bet. Central Ave & Santa Anita Ave

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_007

DAILY TOTALS					NB	SB	EB		WB	Total	
					0	0	620	671	1,291		
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL
00:00			1	0	1	12:00			13	7	20
00:15			2	0	2	12:15			10	9	19
00:30			1	0	1	12:30			7	12	19
00:45			3	7	10	12:45			5	35	40
01:00			2	2	4	13:00			4	8	12
01:15			0	0	0	13:15			8	16	24
01:30			0	0	0	13:30			11	12	23
01:45			0	2	2	13:45			14	37	51
02:00			0	0	0	14:00			6	17	23
02:15			0	0	0	14:15			7	15	22
02:30			1	0	1	14:30			13	11	24
02:45			0	1	1	14:45			6	32	38
03:00			1	0	1	15:00			19	15	34
03:15			0	0	0	15:15			10	5	15
03:30			2	0	2	15:30			12	7	19
03:45			1	4	5	15:45			15	56	71
04:00			2	1	3	16:00			10	14	24
04:15			2	1	3	16:15			16	11	27
04:30			2	2	4	16:30			16	8	24
04:45			3	9	12	16:45			13	55	68
05:00			3	2	5	17:00			22	14	36
05:15			2	2	4	17:15			16	14	30
05:30			3	4	7	17:30			16	13	29
05:45			6	14	20	17:45			17	71	88
06:00			2	4	6	18:00			16	16	32
06:15			1	6	7	18:15			13	9	22
06:30			2	9	11	18:30			9	6	15
06:45			4	9	13	18:45			8	46	54
07:00			4	5	9	19:00			8	9	17
07:15			6	10	16	19:15			4	9	13
07:30			12	10	22	19:30			6	5	11
07:45			13	35	48	19:45			6	24	30
08:00			12	14	26	20:00			6	9	15
08:15			12	26	38	20:15			7	3	10
08:30			9	8	17	20:30			3	5	8
08:45			9	42	51	20:45			5	21	26
09:00			7	7	14	21:00			3	6	9
09:15			7	10	17	21:15			4	5	9
09:30			6	7	13	21:30			3	6	9
09:45			7	27	34	21:45			5	15	20
10:00			8	7	15	22:00			4	5	9
10:15			6	7	13	22:15			3	7	10
10:30			12	3	15	22:30			1	4	5
10:45			5	31	36	22:45			6	14	20
11:00			11	6	17	23:00			1	4	5
11:15			7	8	15	23:15			1	4	5
11:30			7	5	12	23:30			0	4	4
11:45			5	30	35	23:45			1	3	4
TOTALS			211	257	468	TOTALS			409	414	823
SPLIT %			45.1%	54.9%	36.3%	SPLIT %			49.7%	50.3%	63.7%

DAILY TOTALS					NB	SB	EB		WB	Total	
					0	0	620	671	1,291		
AM Peak Hour			07:30	07:30	07:30			17:00	17:15	17:00	
AM Pk Volume			49	65	114			71	57	126	
Pk Hr Factor			0.942	0.625	0.750			0.807	0.891	0.875	
7 - 9 Volume	0	0	77	97	174	4 - 6 Volume	0	0	126	228	
7 - 9 Peak Hour			07:30	07:30	07:30	4 - 6 Peak Hour			17:00	16:45	17:00
7 - 9 Pk Volume	0	0	49	65	114	4 - 6 Pk Volume	0	0	71	55	126
Pk Hr Factor	0.000	0.000	0.942	0.625	0.750	Pk Hr Factor	0.000	0.000	0.807	0.982	0.875

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 81 of 113



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

Project #: CA22_020317_007

City: South El Monte

Location: Kingerman St Bet. Central Ave & Santa Anita

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 82 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Lee Ave Bet. Kingerman St & Rush St

Day: Tuesday
Date: 11/1/2022

City: South El Monte
Project #: CA22_020317_008

DAILY TOTALS					NB	SB	EB					WB	Total
					638	793	0					0	1,431
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL		
00:00	1	1			2	12:00	10	11			21		
00:15	0	0			0	12:15	11	24			35		
00:30	2	0			2	12:30	12	24			36		
00:45	0	3	2	3	2	12:45	11	44	10	69	21		
01:00	0	0			0	13:00	8	9			17		
01:15	0	1			1	13:15	23	15			38		
01:30	0	2			2	13:30	11	13			24		
01:45	0	0	3		0	13:45	17	59	12	49	29		
02:00	0	0			0	14:00	11	20			31		
02:15	0	0			0	14:15	12	9			21		
02:30	1	0			1	14:30	14	19			33		
02:45	1	2	0		1	14:45	11	48	9	57	20		
03:00	0	0			0	15:00	8	13			21		
03:15	1	1			2	15:15	14	19			33		
03:30	0	1			1	15:30	14	19			33		
03:45	1	2	0	2	1	15:45	5	41	17	68	22		
04:00	0	2			2	16:00	12	23			35		
04:15	4	0			4	16:15	9	20			29		
04:30	0	1			1	16:30	10	16			26		
04:45	1	5	1	4	2	16:45	15	46	25	84	40		
05:00	4	3			7	17:00	21	24			45		
05:15	1	3			4	17:15	4	15			19		
05:30	6	5			11	17:30	9	23			32		
05:45	5	16	2	13	7	17:45	8	42	21	83	29		
06:00	3	2			5	18:00	8	15			23		
06:15	2	1			3	18:15	6	16			22		
06:30	5	6			11	18:30	3	10			13		
06:45	12	22	6	15	18	18:45	5	22	13	54	18		
07:00	11	4			15	19:00	4	12			16		
07:15	13	18			31	19:15	1	2			3		
07:30	16	6			22	19:30	2	4			6		
07:45	13	53	19	47	32	19:45	4	11	2	20	6		
08:00	13	21			34	20:00	2	4			6		
08:15	12	10			22	20:15	0	1			1		
08:30	9	13			22	20:30	4	2			6		
08:45	17	51	7	51	24	20:45	3	9	1	8	4		
09:00	13	14			27	21:00	2	0			2		
09:15	9	17			26	21:15	0	1			1		
09:30	16	5			21	21:30	1	2			3		
09:45	13	51	11	47	24	21:45	0	3	1	4	1		
10:00	10	14			24	22:00	2	2			4		
10:15	10	15			25	22:15	4	1			5		
10:30	14	13			27	22:30	1	0			1		
10:45	10	44	9	51	19	22:45	2	9	0	3	2		
11:00	19	12			31	23:00	0	2			2		
11:15	8	14			22	23:15	5	1			6		
11:30	11	12			23	23:30	0	1			1		
11:45	11	49	15	53	26	23:45	1	6	1	5	2		
TOTALS	298	289			587	TOTALS	340	504			844		
SPLIT %	50.8%	49.2%			41.0%	SPLIT %	40.3%	59.7%			59.0%		

DAILY TOTALS					NB	SB	EB	WB	Total
					638	793	0	0	1,431
AM Peak Hour	07:15	11:45			07:15	PM Peak Hour	13:15	16:45	16:15
AM Pk Volume	55	74			119	PM Pk Volume	62	87	140
Pk Hr Factor	0.859	0.771			0.875	Pk Hr Factor	0.674	0.870	0.778
7 - 9 Volume	104	98	0	0	202	4 - 6 Volume	88	167	255
7 - 9 Peak Hour	07:15	07:15			07:15	4 - 6 Peak Hour	16:15	16:45	16:15
7 - 9 Pk Volume	55	64	0	0	119	4 - 6 Pk Volume	55	87	140
Pk Hr Factor	0.859	0.762	0.000	0.000	0.875	Pk Hr Factor	0.655	0.870	0.000

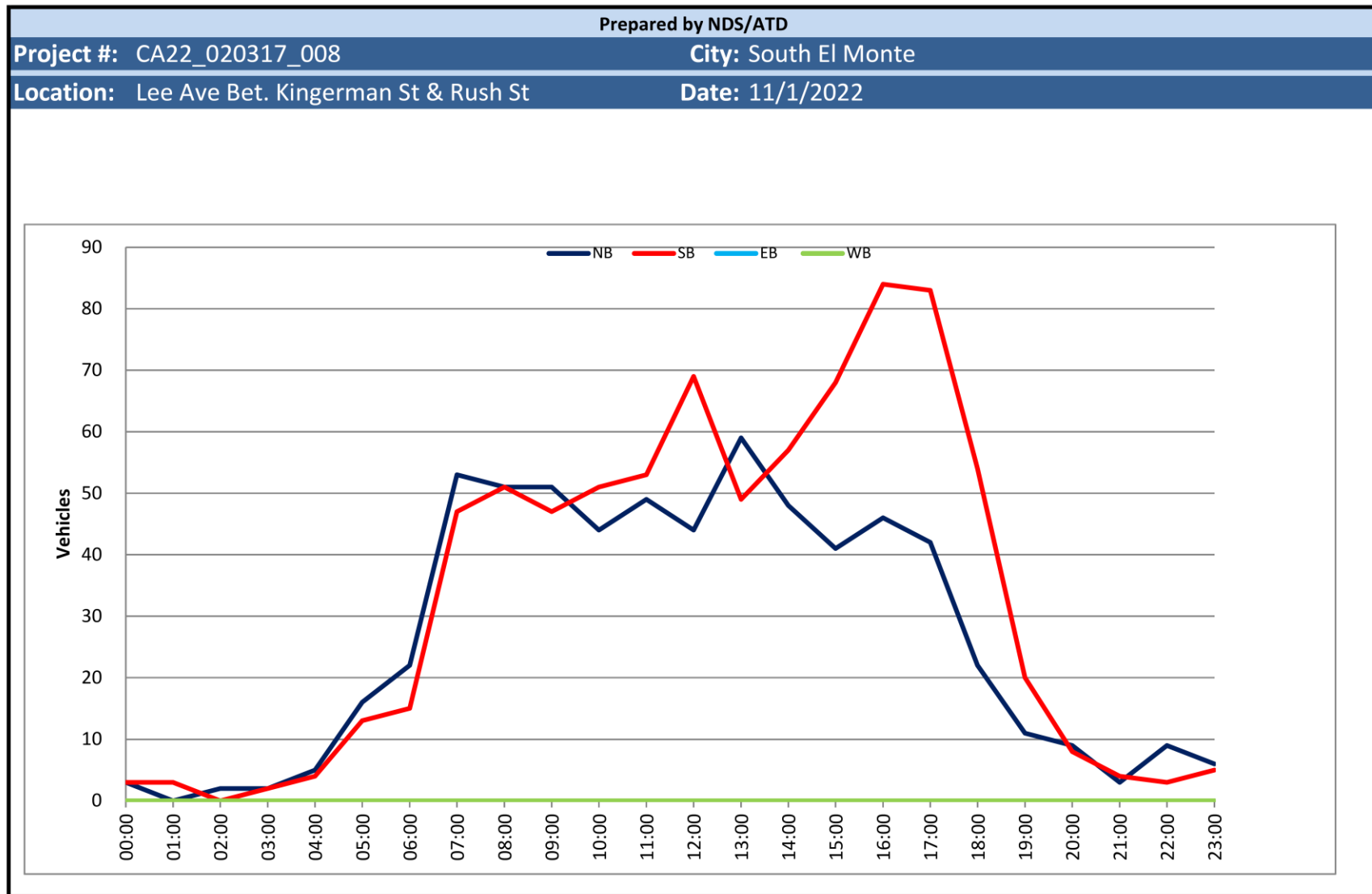
CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 83 of 113



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Loma Ave S/O Fern St

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_009

DAILY TOTALS					NB	SB	EB					WB	Total		
					729	675	0					0	1,404		
AM Period	NB		SB		EB	WB	TOTAL	PM Period	NB		SB		EB	WB	TOTAL
00:00	0		0				0	12:00	15		16				31
00:15	0		2				2	12:15	11		10				21
00:30	1		2				3	12:30	9		10				19
00:45	1	2	1	5			2	12:45	15	50	11	47			97
01:00	0		0				0	13:00	19		12				31
01:15	0		1				1	13:15	6		18				24
01:30	1		0				1	13:30	25		14				39
01:45	0		1	0	1		0	13:45	17	67	17	61			128
02:00	1		2				3	14:00	21		18				39
02:15	2		0				2	14:15	13		12				25
02:30	0		1				1	14:30	10		8				18
02:45	2	5	4	7			6	14:45	12	56	10	48			104
03:00	0		4				4	15:00	10		11				21
03:15	0		1				1	15:15	16		13				29
03:30	0		0				0	15:30	12		9				21
03:45	1	1	0	5			1	15:45	8	46	16	49			95
04:00	0		1				1	16:00	12		11				23
04:15	1		2				3	16:15	11		18				29
04:30	1		1				2	16:30	14		6				20
04:45	2	4	1	5			3	16:45	7	44	11	46			90
05:00	1		3				4	17:00	22		11				33
05:15	0		3				3	17:15	15		8				23
05:30	0		4				4	17:30	14		13				27
05:45	6	7	11	21			17	17:45	16	67	10	42			109
06:00	3		6				9	18:00	14		4				18
06:15	5		11				16	18:15	8		8				16
06:30	11		6				17	18:30	11		3				14
06:45	12	31	11	34			23	18:45	8	41	6	21			62
07:00	12		7				19	19:00	6		7				13
07:15	4		6				10	19:15	5		3				8
07:30	6		14				20	19:30	8		7				15
07:45	11	33	14	41			25	19:45	14	33	3	20			53
08:00	10		10				20	20:00	6		5				11
08:15	11		12				23	20:15	6		3				9
08:30	9		12				21	20:30	2		4				6
08:45	12	42	14	48			26	20:45	5	19	2	14			33
09:00	12		21				33	21:00	5		3				8
09:15	18		19				37	21:15	4		2				6
09:30	18		10				28	21:30	4		4				8
09:45	10	58	11	61			21	21:45	4	17	5	14			31
10:00	10		14				24	22:00	2		0				2
10:15	16		11				27	22:15	1		0				1
10:30	10		7				17	22:30	1		2				3
10:45	10	46	13	45			23	22:45	0	4	3	5			9
11:00	11		13				24	23:00	1		0				1
11:15	17		5				22	23:15	0		1				1
11:30	7		6				13	23:30	1		0				1
11:45	16	51	10	34			26	23:45	2	4	0	1			5
TOTALS	281		307				588	TOTALS	448		368				816
SPLIT %	47.8%		52.2%				41.9%	SPLIT %	54.9%		45.1%				58.1%

DAILY TOTALS					NB	SB	EB	WB	Total
					729	675	0	0	1,404
AM Peak Hour	08:45	08:30			08:45	13:30	13:15		13:30
AM Pk Volume	60	66			124	76	67		137
Pk Hr Factor	0.833	0.786			0.838	0.760	0.931		0.878
7 - 9 Volume	75	89			164	111	88		199
7 - 9 Peak Hour	08:00	07:30			08:00	4 - 6 Peak Hour	17:00	16:00	17:00
7 - 9 Pk Volume	42	50			90	4 - 6 Pk Volume	67	46	109
Pk Hr Factor	0.875	0.893	0.000	0.000	0.865	Pk Hr Factor	0.761	0.639	0.000 0.000 0.826



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 85 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

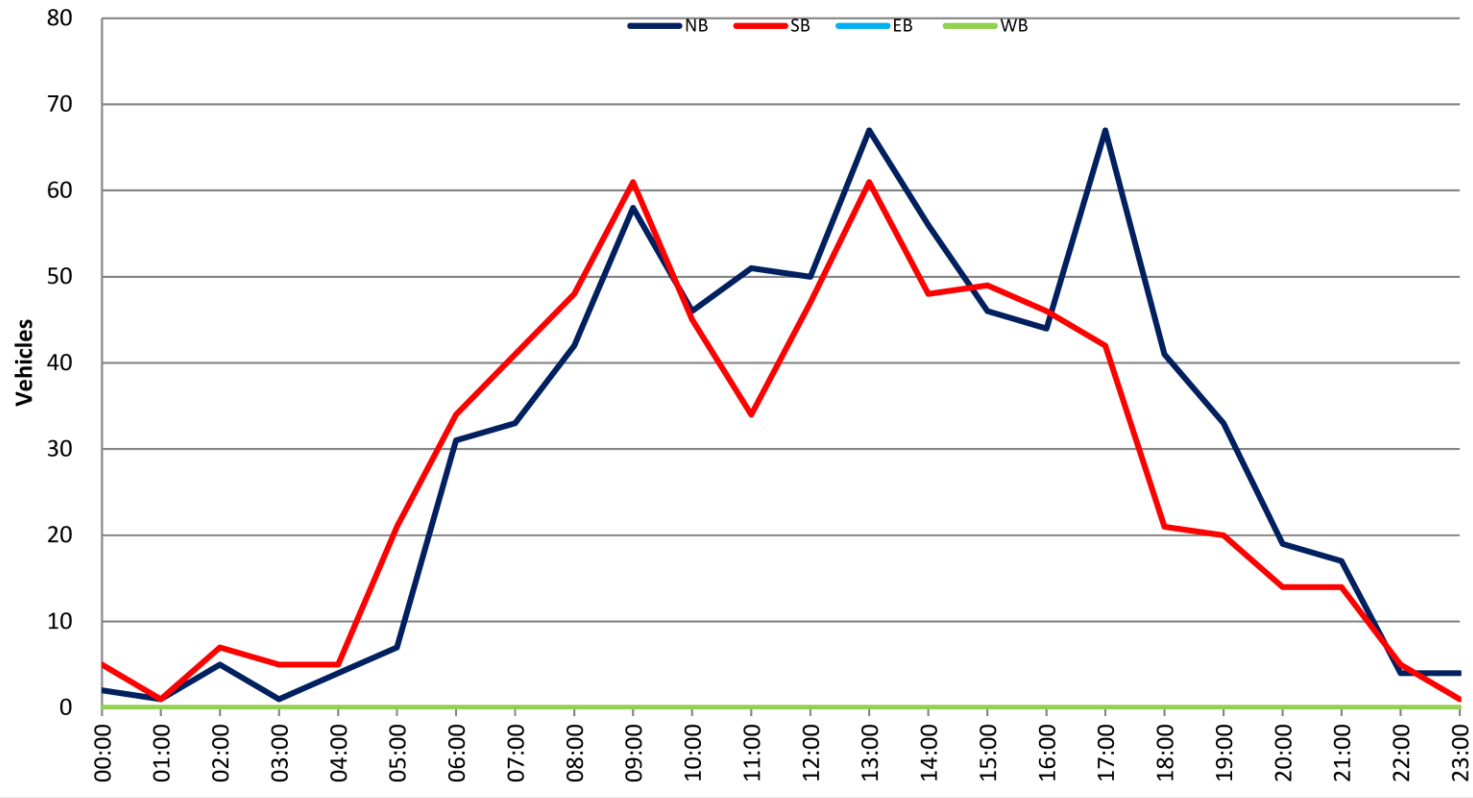
Prepared by NDS/ATD

Project #: CA22_020317_009

City: South El Monte

Location: Loma Ave S/O Fern St

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 86 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Merced Ave S/O Rush St

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_010

DAILY TOTALS					NB	SB	EB		WB		Total
					3,610	2,288	0		0		5,898
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL
00:00	7	2			9	12:00	47	33			80
00:15	6	4			10	12:15	50	40			90
00:30	6	1			7	12:30	62	32			94
00:45	2	21	1	8	3	12:45	58	217	40	145	362
01:00	11	1			12	13:00	62	36			98
01:15	8	2			10	13:15	71	31			102
01:30	8	1			9	13:30	64	43			107
01:45	4	31	4	8	8	13:45	39	236	30	140	376
02:00	3	1			4	14:00	42	54			96
02:15	4	3			7	14:15	55	49			104
02:30	6	0			6	14:30	75	39			114
02:45	3	16	0	4	3	14:45	65	237	23	165	402
03:00	6	1			7	15:00	46	39			85
03:15	1	3			4	15:15	54	48			102
03:30	3	2			5	15:30	69	51			120
03:45	1	11	2	8	3	15:45	67	236	44	182	418
04:00	7	2			9	16:00	57	53			110
04:15	2	9			11	16:15	53	35			88
04:30	2	7			9	16:30	68	46			114
04:45	12	23	11	29	23	16:45	55	233	55	189	422
05:00	8	13			21	17:00	69	51			120
05:15	17	14			31	17:15	75	30			105
05:30	21	16			37	17:30	69	46			115
05:45	50	96	25	68	75	17:45	62	275	44	171	446
06:00	24	24			48	18:00	61	43			104
06:15	26	22			48	18:15	40	49			89
06:30	29	20			49	18:30	46	32			78
06:45	41	120	30	96	71	18:45	53	200	38	162	362
07:00	38	17			55	19:00	47	26			73
07:15	55	21			76	19:15	42	18			60
07:30	58	32			90	19:30	39	22			61
07:45	80	231	46	116	126	19:45	38	166	23	89	255
08:00	64	46			110	20:00	27	15			42
08:15	68	46			114	20:15	26	19			45
08:30	69	36			105	20:30	25	15			40
08:45	70	271	32	160	102	20:45	28	106	17	66	172
09:00	60	29			89	21:00	23	13			36
09:15	54	30			84	21:15	18	13			31
09:30	44	29			73	21:30	15	15			30
09:45	48	206	23	111	71	21:45	12	68	9	50	118
10:00	64	31			95	22:00	24	11			35
10:15	53	33			86	22:15	17	6			23
10:30	64	32			96	22:30	15	5			20
10:45	62	243	36	132	98	22:45	13	69	6	28	97
11:00	55	47			102	23:00	12	3			15
11:15	64	32			96	23:15	4	4			8
11:30	66	39			105	23:30	8	1			9
11:45	79	264	33	151	112	23:45	10	34	2	10	44
TOTALS	1533	891			2424	TOTALS	2077	1397			3474
SPLIT %	63.2%	36.8%			41.1%	SPLIT %	59.8%	40.2%			58.9%

DAILY TOTALS					NB	SB	EB	WB	Total
					3,610	2,288	0	0	5,898
AM Peak Hour	07:45	07:45			07:45	17:00	15:15		16:45
AM Pk Volume	281	174			455	275	196		450
Pk Hr Factor	0.878	0.946			0.903	0.917	0.925		0.938
7 - 9 Volume	502	276	0	0	778	4 - 6 Volume	508	360	868
7 - 9 Peak Hour	07:45	07:45			07:45	4 - 6 Peak Hour	17:00	16:00	16:45
7 - 9 Pk Volume	281	174	0	0	455	4 - 6 Pk Volume	275	189	450
Pk Hr Factor	0.878	0.946	0.000	0.000	0.903	Pk Hr Factor	0.917	0.859	0.938



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

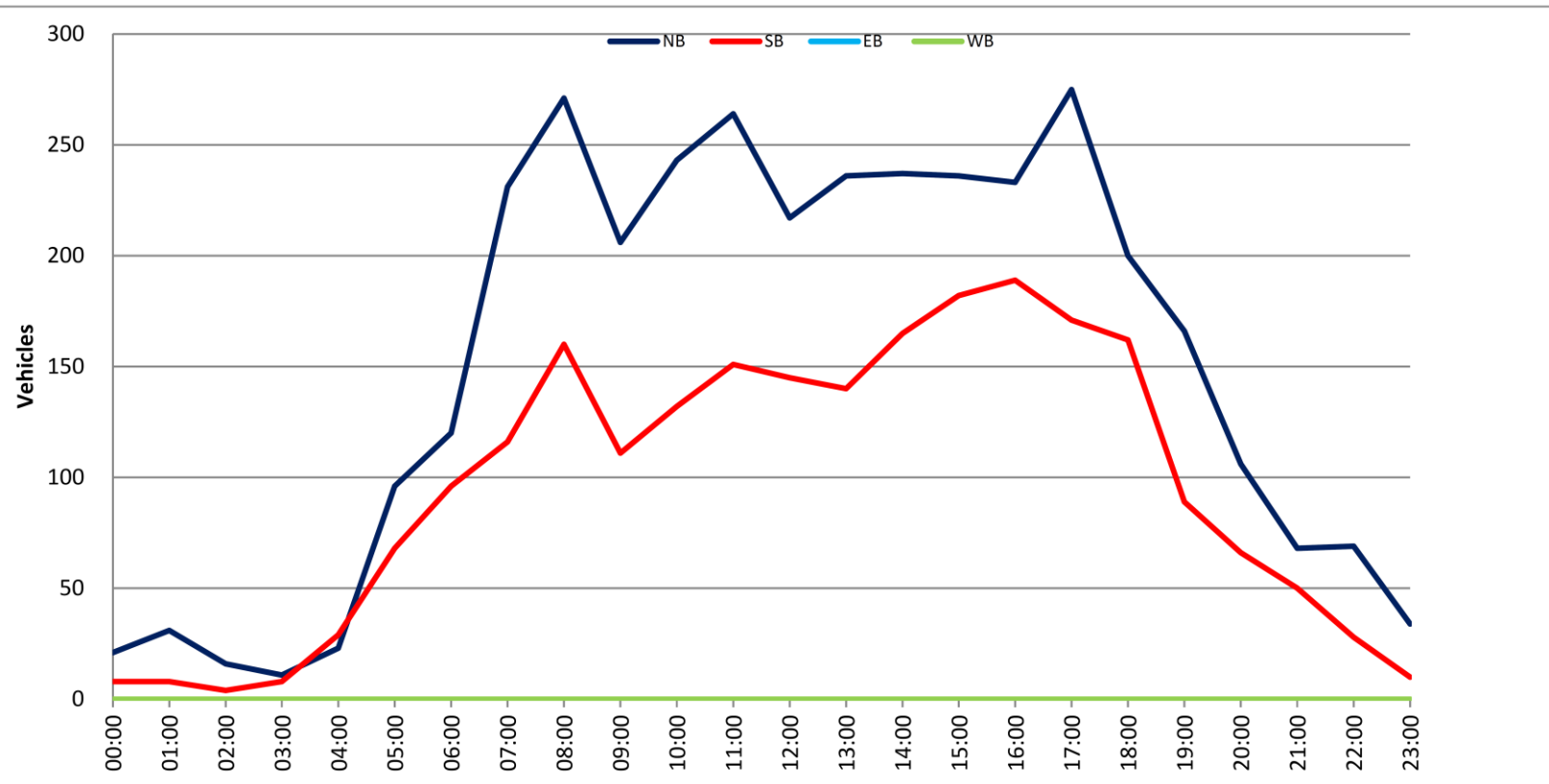
Prepared by NDS/ATD

Project #: CA22_020317_010

City: South El Monte

Location: Merced Ave S/O Rush St

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 88 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Michael Hunt Dr E/O Cogswell Rd

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_011

DAILY TOTALS					NB	SB						Total
					2,885	3,000						5,885
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL	
0:00	1	4			5	12:00	44	40			84	
0:15	1	6			7	12:15	42	29			71	
0:30	3	3			6	12:30	40	46			86	
0:45	5	10	3	16	8	12:45	42	168	25	140	275	
1:00	1	5			6	13:00	49	47			96	
1:15	1	2			3	13:15	30	36			66	
1:30	3	0			3	13:30	34	34			68	
1:45	2	7	6	13	8	13:45	34	147	59	176	236	
2:00	2	2			4	14:00	52	53			105	
2:15	1	2			3	14:15	45	38			83	
2:30	4	1			5	14:30	46	71			117	
2:45	4	11	2	7	6	14:45	67	210	73	235	345	
3:00	1	3			4	15:00	54	76			130	
3:15	4	1			5	15:15	38	69			107	
3:30	5	2			7	15:30	43	63			106	
3:45	10	20	2	8	12	15:45	43	178	60	268	241	
4:00	3	8			11	16:00	43	73			116	
4:15	3	3			6	16:15	37	67			104	
4:30	9	5			14	16:30	40	73			113	
4:45	15	30	8	24	23	16:45	53	173	76	289	302	
5:00	7	11			18	17:00	44	101			145	
5:15	9	9			18	17:15	62	98			160	
5:30	13	10			23	17:30	45	79			124	
5:45	23	52	15	45	38	17:45	60	211	71	349	391	
6:00	15	9			24	18:00	46	56			102	
6:15	14	19			33	18:15	54	46			100	
6:30	27	14			41	18:30	36	57			93	
6:45	46	102	31	73	77	18:45	48	184	43	202	275	
7:00	43	27			70	19:00	31	36			67	
7:15	51	32			83	19:15	21	29			50	
7:30	86	51			137	19:30	24	29			53	
7:45	91	271	73	183	164	19:45	25	101	23	117	149	
8:00	75	89			164	20:00	22	32			54	
8:15	76	64			140	20:15	14	37			51	
8:30	69	31			100	20:30	11	27			38	
8:45	48	268	29	213	77	20:45	21	68	28	124	111	
9:00	48	34			82	21:00	18	39			57	
9:15	43	33			76	21:15	12	18			30	
9:30	45	23			68	21:30	12	19			31	
9:45	49	185	31	121	80	21:45	14	56	11	87	78	
10:00	55	27			82	22:00	8	18			26	
10:15	51	34			85	22:15	9	10			19	
10:30	42	27			69	22:30	11	5			16	
10:45	38	186	30	118	68	22:45	7	35	5	38	55	
11:00	49	40			89	23:00	11	12			23	
11:15	53	20			73	23:15	10	8			18	
11:30	39	29			68	23:30	5	9			14	
11:45	42	183	30	119	72	23:45	3	29	6	35	48	
TOTALS	1325	940			2265	TOTALS	1560	2060			3620	
SPLIT %	58.5%	41.5%			38.5%	SPLIT %	43.1%	56.9%			61.5%	

DAILY TOTALS					NB	SB	EB	WB	Total
					2,885	3,000	0	0	5,885
AM Peak Hour	7:30	7:30			7:30	PM Peak Hour	17:15	16:45	17:00
AM Pk Volume	328	277			605	PM Pk Volume	213	354	560
Pk Hr Factor	0.901	0.778			0.922	Pk Hr Factor	0.859	0.876	0.875
7 - 9 Volume	539	396	0	0	935	4 - 6 Volume	384	638	1022
7 - 9 Peak Hour	7:30	7:30			7:30	4 - 6 Peak Hour	17:00	16:45	17:00
7 - 9 Pk Volume	328	277	0	0	605	4 - 6 Pk Volume	211	354	560
Pk Hr Factor	0.901	0.778	0.900	0.900	0.922	Pk Hr Factor	0.851	0.876	0.875

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 89 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

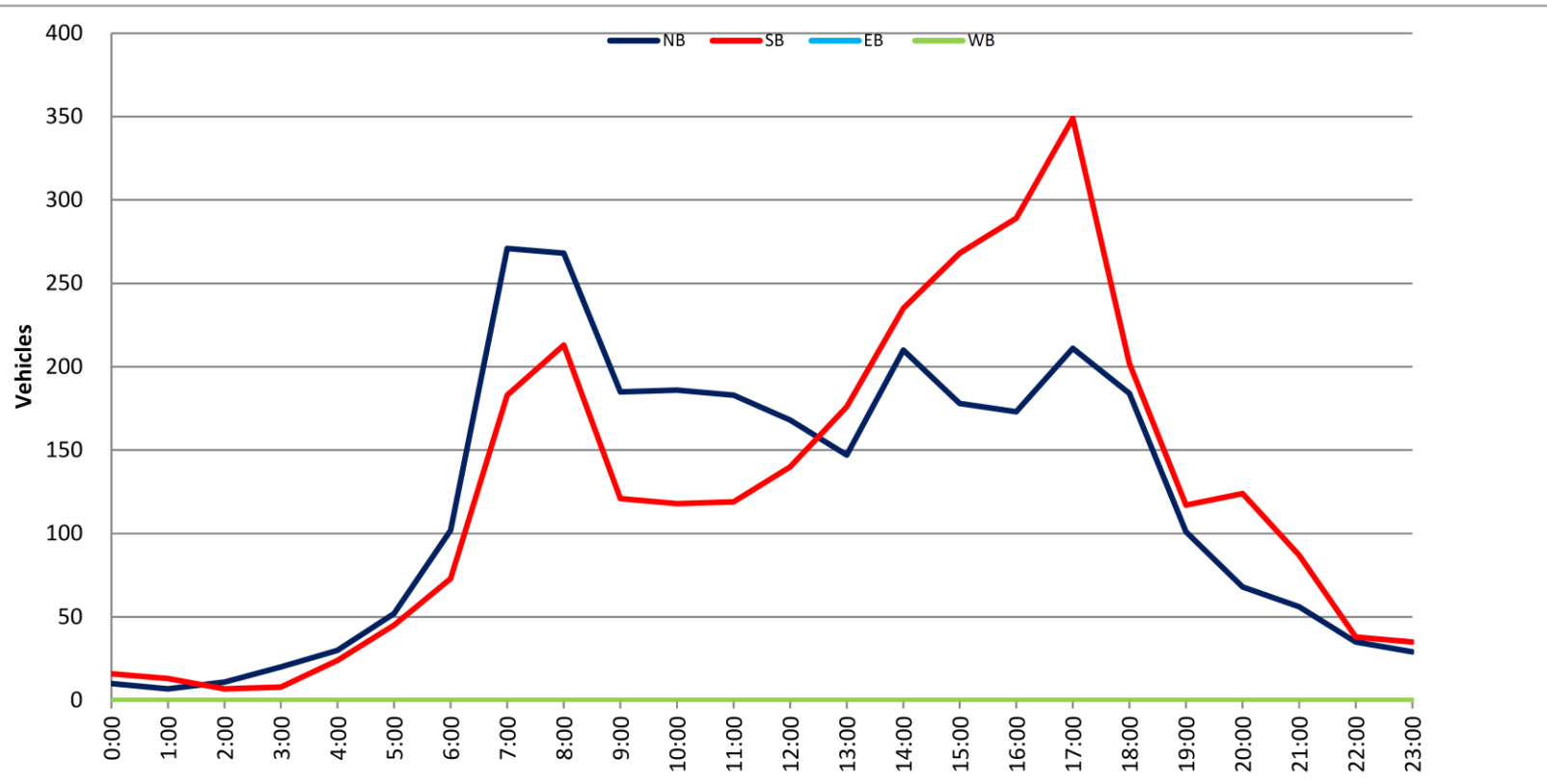
Prepared by NDS/ATD

Project #: CA22_020317_011

City: South El Monte

Location: Michael Hunt Dr E/O Cogswell Rd

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 90 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Peck Rd Bet. Farndon St & Michael Hunt Dr

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_012

DAILY TOTALS					NB	SB						Total		
					17,530	18,513						36,043		
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL		
00:00	36	31			67		12:00	278	222			500		
00:15	45	19			64		12:15	234	255			489		
00:30	46	26			72		12:30	265	272			537		
00:45	30	157	22	98	52	255	12:45	319	1096	253	1002	572 2098		
01:00	37	20			57		13:00	258	250			508		
01:15	27	18			45		13:15	250	229			479		
01:30	34	20			54		13:30	258	225			483		
01:45	17	115	19	77	36	192	13:45	246	1012	233	937	479 1949		
02:00	23	29			52		14:00	237	253			490		
02:15	22	26			48		14:15	267	256			523		
02:30	33	14			47		14:30	309	325			634		
02:45	21	99	21	90	42	189	14:45	325	1138	318	1152	643 2290		
03:00	15	21			36		15:00	284	395			679		
03:15	25	33			58		15:15	304	396			700		
03:30	28	57			85		15:30	333	390			723		
03:45	49	117	64	175	113	292	15:45	351	1272	348	1529	699 2801		
04:00	33	72			105		16:00	303	377			680		
04:15	42	95			137		16:15	321	326			647		
04:30	52	118			170		16:30	355	331			686		
04:45	63	190	149	434	212	624	16:45	353	1332	330	1364	683 2696		
05:00	56	138			194		17:00	364	341			705		
05:15	67	199			266		17:15	364	335			699		
05:30	61	248			309		17:30	345	303			648		
05:45	101	285	212	797	313	1082	17:45	348	1421	331	1310	679 2731		
06:00	99	189			288		18:00	365	300			665		
06:15	96	246			342		18:15	331	256			587		
06:30	145	267			412		18:30	296	228			524		
06:45	159	499	296	998	455	1497	18:45	321	1313	205	989	526 2302		
07:00	200	281			481		19:00	245	186			431		
07:15	209	312			521		19:15	235	166			401		
07:30	264	379			643		19:30	234	167			401		
07:45	285	958	367	1339	652	2297	19:45	236	950	142	661	378 1611		
08:00	340	409			749		20:00	192	125			317		
08:15	294	390			684		20:15	154	134			288		
08:30	239	315			554		20:30	144	103			247		
08:45	220	1093	306	1420	526	2513	20:45	167	657	132	494	299 1151		
09:00	192	267			459		21:00	140	116			256		
09:15	182	260			442		21:15	164	110			274		
09:30	199	241			440		21:30	144	109			253		
09:45	212	785	239	1007	451	1792	21:45	117	565	91	426	208 991		
10:00	233	213			446		22:00	118	79			197		
10:15	172	241			413		22:15	113	72			185		
10:30	196	226			422		22:30	83	64			147		
10:45	198	799	223	903	421	1702	22:45	107	421	60	275	167 696		
11:00	258	224			482		23:00	65	57			122		
11:15	254	203			457		23:15	68	57			125		
11:30	232	206			438		23:30	62	38			100		
11:45	261	1005	210	843	471	1848	23:45	56	251	41	193	97 444		
TOTALS	6102	8181			14283		TOTALS	11428	10332			21760		
SPLIT %	42.7%	57.3%			39.6%		SPLIT %	52.5%	47.5%			60.4%		

DAILY TOTALS					NB	SB	EB	WB	Total
					17,530	18,513	0	0	36,043
AM Peak Hour	07:30	07:30			07:30	PM Peak Hour	16:30	15:00	15:15
AM Pk Volume	1183	1545			2728	PM Pk Volume	1436	1529	2802
Pk Hr Factor	0.870	0.944			0.911	Pk Hr Factor	0.986	0.965	0.969
7 - 9 Volume	2051	2759	0	0	4810	4 - 6 Volume	2753	2674	5427
7 - 9 Peak Hour	07:30	07:30	0	0	07:30	4 - 6 Peak Hour	16:30	16:00	16:30
7 - 9 Pk Volume	1183	1545	0	0	2728	4 - 6 Pk Volume	1436	1364	2773
Pk Hr Factor	0.870	0.944	0.000	0.000	0.911	Pk Hr Factor	0.986	0.905	0.983



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 91 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

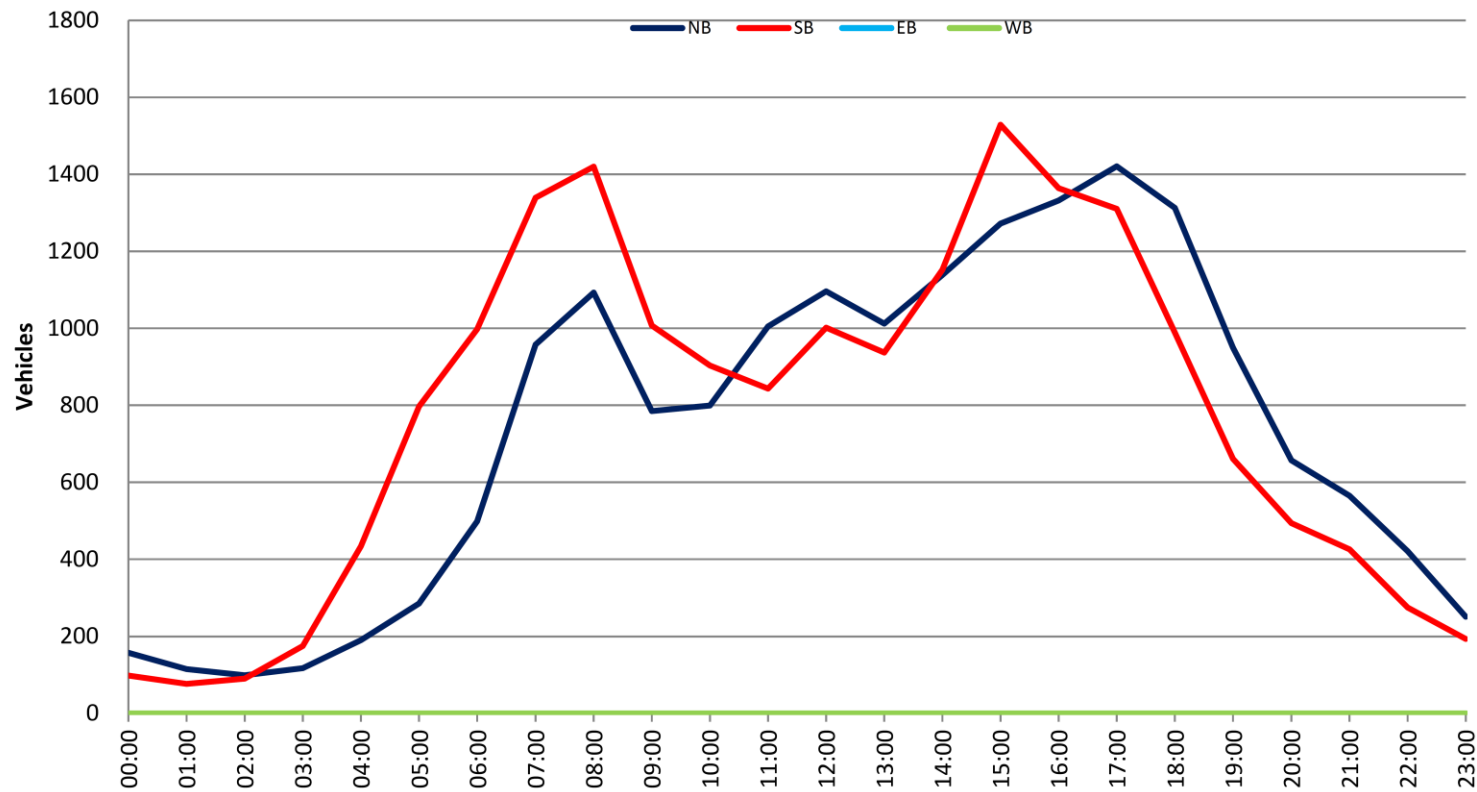
Prepared by NDS/ATD

Project #: CA22_020317_012

City: South El Monte

Location: Peck Rd Bet. Farndon St & Michael Hunt Dr

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 92 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Potrero Ave S/O Als Dr

Day: Thursday
Date: 10/27/2022

City: South El Monte
Project #: CA22_020317_013

DAILY TOTALS					NB	SB					Total
					1,932	1,855					3,787
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL
00:00	2	4			6	12:00	34	37			71
00:15	5	1			6	12:15	42	18			60
00:30	0	3			3	12:30	31	29			60
00:45	7	14	3	11	10 25	12:45	34	141	33	117	67 258
01:00	1	2			3	13:00	43	27			70
01:15	3	3			6	13:15	35	38			73
01:30	2	1			3	13:30	36	23			59
01:45	1	7	3	9	4 16	13:45	28	142	38	126	66 268
02:00	2	0			2	14:00	35	39			74
02:15	3	0			3	14:15	31	25			56
02:30	0	0			0	14:30	28	33			61
02:45	0	5	1	1	1 6	14:45	37	131	22	119	59 250
03:00	0	2			2	15:00	33	34			67
03:15	2	4			6	15:15	38	40			78
03:30	0	2			2	15:30	42	45			87
03:45	2	4	9	17	11 21	15:45	47	160	36	155	83 315
04:00	4	5			9	16:00	54	43			97
04:15	2	3			5	16:15	36	27			63
04:30	5	8			13	16:30	36	32			68
04:45	4	15	12	28	16 43	16:45	32	158	36	138	68 296
05:00	6	11			17	17:00	57	26			83
05:15	5	8			13	17:15	36	39			75
05:30	7	18			25	17:30	44	16			60
05:45	5	23	18	55	23 78	17:45	33	170	38	119	71 289
06:00	12	15			27	18:00	31	31			62
06:15	13	15			28	18:15	40	24			64
06:30	17	22			39	18:30	35	29			64
06:45	20	62	33	85	53 147	18:45	20	126	14	98	34 224
07:00	16	19			35	19:00	24	17			41
07:15	23	19			42	19:15	19	17			36
07:30	30	38			68	19:30	15	14			29
07:45	36	105	60	136	96 241	19:45	14	72	10	58	24 130
08:00	25	58			83	20:00	12	17			29
08:15	39	45			84	20:15	18	8			26
08:30	35	19			54	20:30	13	9			22
08:45	28	127	32	154	60 281	20:45	18	61	11	45	29 106
09:00	28	21			49	21:00	15	10			25
09:15	24	32			56	21:15	12	5			17
09:30	22	25			47	21:30	6	7			13
09:45	24	98	30	108	54 206	21:45	11	44	12	34	23 78
10:00	25	24			49	22:00	10	8			18
10:15	25	25			50	22:15	10	10			20
10:30	28	26			54	22:30	11	3			14
10:45	22	100	17	92	39 192	22:45	4	35	6	27	10 62
11:00	20	26			46	23:00	8	5			13
11:15	20	35			55	23:15	9	4			13
11:30	30	20			50	23:30	4	3			7
11:45	38	108	25	106	63 214	23:45	3	24	5	17	8 41
TOTALS	668	802			1470	TOTALS	1264	1053			2317
SPLIT %	45.4%	54.6%			38.8%	SPLIT %	54.6%	45.4%			61.2%

DAILY TOTALS					NB	SB					Total
					1,932	1,855					3,787
AM Peak Hour	11:45	07:30			07:30	PM Peak Hour	15:15	15:15			15:15
AM Pk Volume	145	201			331	PM Pk Volume	181	164			345
Pk Hr Factor	0.863	0.838			0.862	Pk Hr Factor	0.838	0.911			0.889
7 - 9 Volume	232	290	0	0	522	4 - 6 Volume	328	257	0	0	585
7 - 9 Peak Hour	07:45	07:30			07:30	4 - 6 Peak Hour	17:00	16:00			16:00
7 - 9 Pk Volume	135	201	0	0	331	4 - 6 Pk Volume	170	138	0	0	296
Pk Hr Factor	0.865	0.838	0.000	0.000	0.862	Pk Hr Factor	0.746	0.802	0.000	0.000	0.763

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 93 of 113



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

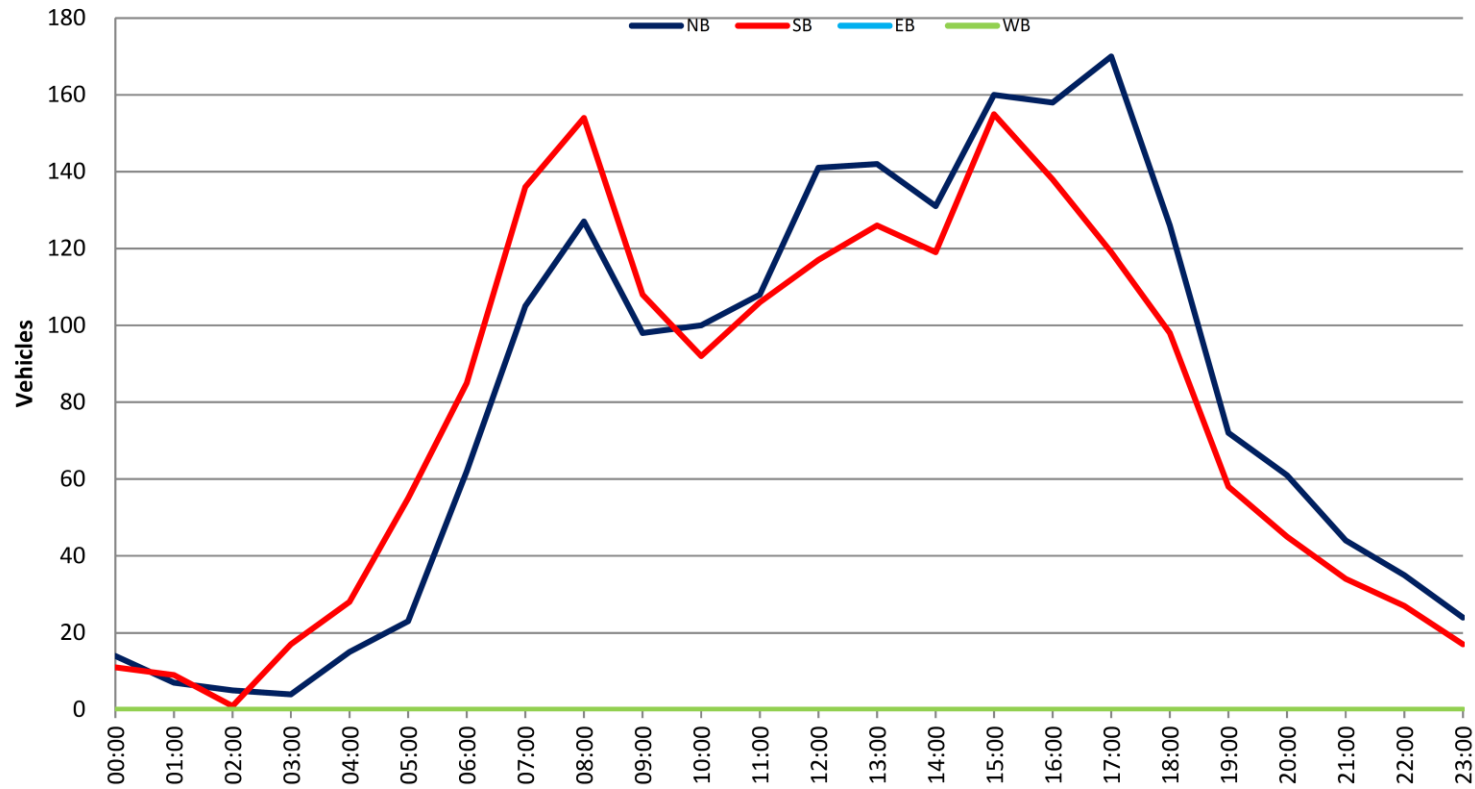
Prepared by NDS/ATD

Project #: CA22_020317_013

City: South El Monte

Location: Potrero Ave S/O Als Dr

Date: 10/27/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 94 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Rush St Bet. Lee Ave & Loma Ave

Day: Wednesday
Date: 10/26/2022

City: South El Monte
Project #: CA22_020317_014

DAILY TOTALS					NB	SB	EB					WB	Total			
					0	0	1,381					1,044	2,425			
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL				
00:00			1	0	1		12:00			29	21	50				
00:15			1	2	3		12:15			29	34	63				
00:30			1	0	1		12:30			26	24	50				
00:45			0	3	0	5	12:45			36	120	22	101	58	221	
01:00			2	1	3		13:00			19	24	43				
01:15			1	1	2		13:15			32	24	56				
01:30			1	1	2		13:30			38	19	57				
01:45			2	6	1	4	13:45			21	110	22	89	43	199	
02:00			0	2	2		14:00			34	18	52				
02:15			0	2	2		14:15			31	21	52				
02:30			3	0	3		14:30			33	17	50				
02:45			3	6	2	6	14:45			20	118	20	76	40	194	
03:00			1	5	6		15:00			24	19	43				
03:15			1	0	1		15:15			21	22	43				
03:30			2	0	2		15:30			29	19	48				
03:45			3	7	1	6	15:45			33	107	14	74	47	181	
04:00			0	1	1		16:00			30	24	54				
04:15			1	0	1		16:15			26	6	32				
04:30			2	0	2		16:30			35	14	49				
04:45			2	5	1	2	16:45			34	125	12	56	46	181	
05:00			1	4	5		17:00			43	15	58				
05:15			3	7	10		17:15			18	12	30				
05:30			6	9	15		17:30			21	14	35				
05:45			20	30	11	31	17:45			21	103	11	52	32	155	
06:00			8	12	20		18:00			22	9	31				
06:15			9	9	18		18:15			15	9	24				
06:30			15	14	29		18:30			11	10	21				
06:45			12	44	22	57	18:45			19	67	5	33	24	100	
07:00			15	11	26		19:00			11	9	20				
07:15			11	11	22		19:15			10	6	16				
07:30			12	11	23		19:30			6	3	9				
07:45			16	54	24	57	19:45			6	33	7	25	13	58	
08:00			13	23	36		20:00			14	4	18				
08:15			13	15	28		20:15			22	3	25				
08:30			9	22	31		20:30			24	7	31				
08:45			18	53	22	82	20:45			6	66	6	20	12	86	
09:00			24	19	43		21:00			7	5	12				
09:15			26	27	53		21:15			6	3	9				
09:30			26	22	48		21:30			13	2	15				
09:45			17	93	20	88	21:45			16	42	6	16	22	58	
10:00			14	19	33		22:00			11	2	13				
10:15			11	25	36		22:15			3	2	5				
10:30			20	14	34		22:30			11	4	15				
10:45			23	68	23	81	22:45			6	31	2	10	8	41	
11:00			21	14	35		23:00			3	2	5				
11:15			23	18	41		23:15			3	2	5				
11:30			17	18	35		23:30			2	2	4				
11:45			19	80	17	67	23:45			2	10	3	9	5	19	
TOTALS			449		483		932	TOTALS			932		561		1493	
SPLIT %			48.2%		51.8%		38.4%	SPLIT %			62.4%		37.6%		61.6%	

DAILY TOTALS			NB	SB				EB	WB				Total
			0	0				1,381	1,044				2,425
AM Peak Hour			11:45	11:45	11:45	PM Peak Hour			16:15	12:15		12:00	
AM Pk Volume			103	96	199	PM Pk Volume			138	104		221	
Pk Hr Factor			0.888	0.706	0.790	Pk Hr Factor			0.802	0.765		0.877	
7 - 9 Volume	0	0	107	139	246	4 - 6 Volume	0	0	228	108		336	
7 - 9 Peak Hour			07:00	07:45	07:45	4 - 6 Peak Hour			16:15	16:00		16:15	
7 - 9 Pk Volume	0	0	54	84	135	4 - 6 Pk Volume	0	0	138	56		185	
Pk Hr Factor	0.000	0.000	0.844	0.875	0.844	Pk Hr Factor	0.000	0.000	0.802	0.583		0.797	



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 95 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

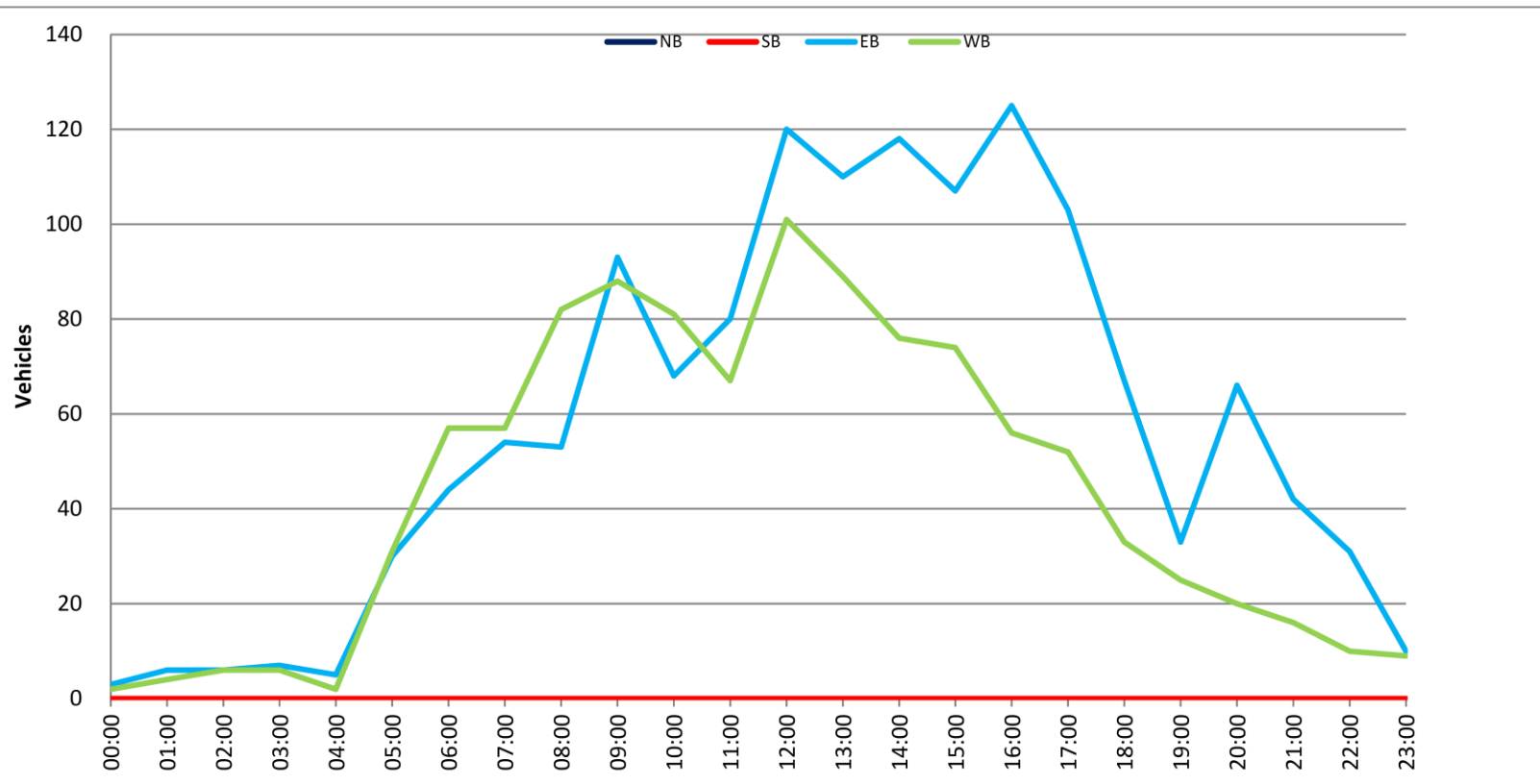
Prepared by NDS/ATD

Project #: CA22_020317_014

City: South El Monte

Location: Rush St Bet. Lee Ave & Loma Ave

Date: 10/26/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 96 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Rush St E/O Edwards Ave

Day: Wednesday
Date: 10/26/2022

City: South El Monte
Project #: CA22_020317_015

DAILY TOTALS												Total
												11,500
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL	
00:00			14	8	22	12:00			93	107	200	
00:15			9	8	17	12:15			99	106	205	
00:30			14	4	18	12:30			110	99	209	
00:45			8	45	4	12:45			96	398	93	405
01:00			6	9	15	13:00			111	114	225	
01:15			7	9	16	13:15			93	113	206	
01:30			3	2	5	13:30			124	113	237	
01:45			3	19	1	13:45			95	423	90	430
02:00			2	3	5	14:00			109	88	197	
02:15			3	1	4	14:15			112	103	215	
02:30			3	1	4	14:30			129	112	241	
02:45			2	10	4	14:45			117	467	108	411
03:00			1	3	4	15:00			128	96	224	
03:15			6	4	10	15:15			131	102	233	
03:30			2	8	10	15:30			136	101	237	
03:45			9	18	12	15:45			122	517	114	413
04:00			14	8	22	16:00			131	101	232	
04:15			9	4	13	16:15			112	99	211	
04:30			10	9	19	16:30			158	103	261	
04:45			16	49	17	16:45			124	525	96	399
05:00			13	19	32	17:00			141	93	234	
05:15			20	18	38	17:15			117	75	192	
05:30			21	34	55	17:30			149	91	240	
05:45			38	92	66	17:45			105	512	76	335
06:00			37	36	73	18:00			101	78	179	
06:15			33	36	69	18:15			109	63	172	
06:30			26	52	78	18:30			96	55	151	
06:45			54	150	66	18:45			75	381	66	262
07:00			37	66	103	19:00			74	56	130	
07:15			52	90	142	19:15			40	51	91	
07:30			64	89	153	19:30			58	38	96	
07:45			86	239	140	19:45			54	226	44	189
08:00			93	110	203	20:00			59	43	102	
08:15			63	115	178	20:15			49	29	78	
08:30			71	136	207	20:30			44	22	66	
08:45			90	317	100	20:45			28	180	30	124
09:00			72	112	184	21:00			41	34	75	
09:15			89	101	190	21:15			40	34	74	
09:30			62	96	158	21:30			25	23	48	
09:45			103	326	104	21:45			26	132	18	109
10:00			80	88	168	22:00			16	13	29	
10:15			97	83	180	22:15			20	9	29	
10:30			78	97	175	22:30			15	15	30	
10:45			88	343	95	22:45			11	62	12	49
11:00			99	100	199	23:00			20	11	31	
11:15			94	92	186	23:15			17	8	25	
11:30			105	81	186	23:30			10	7	17	
11:45			106	404	106	23:45			6	53	13	39
TOTALS			2012	2447	4459	TOTALS			3876	3165	7041	
SPLIT %			45.1%	54.9%	38.8%	SPLIT %			55.0%	45.0%	61.2%	

DAILY TOTALS												Total
												11,500
AM Peak Hour			11:45	07:45	11:45	PM Peak Hour			16:30	12:45	15:45	
AM Pk Volume			408	501	826	PM Pk Volume			540	433	940	
Pk Hr Factor			0.927	0.895	0.974	Pk Hr Factor			0.854	0.950	0.900	
7 - 9 Volume	0	0	556	846	1402	4 - 6 Volume	0	0	1037	734	1771	
7 - 9 Peak Hour			08:00	07:45	07:45	4 - 6 Peak Hour			16:30	16:00	16:15	
7 - 9 Pk Volume	0	0	317	501	814	4 - 6 Pk Volume	0	0	540	399	926	
Pk Hr Factor	0.000	0.000	0.852	0.895	0.900	Pk Hr Factor	0.000	0.000	0.854	0.968	0.887	



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 97 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

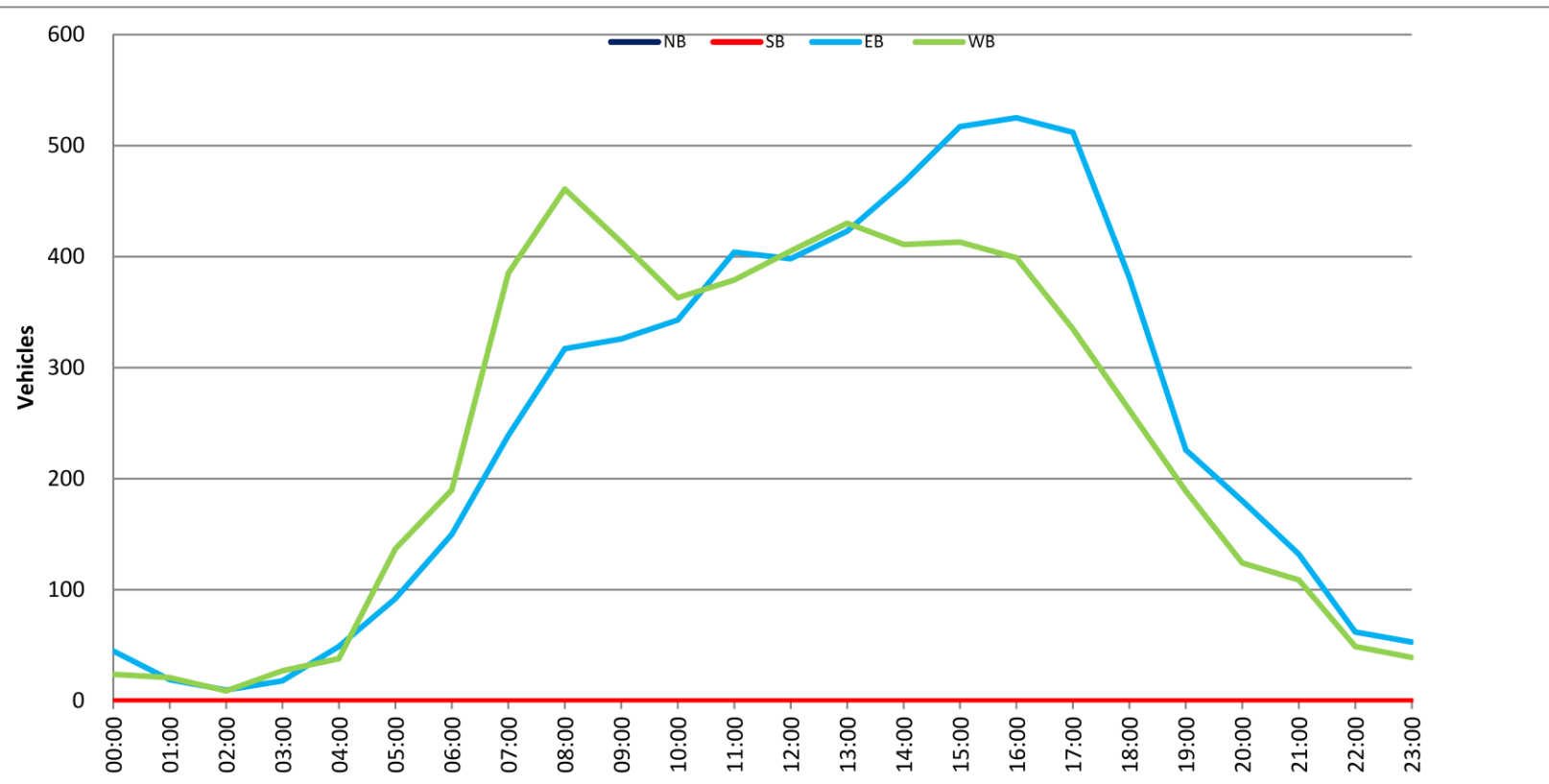
Prepared by NDS/ATD

Project #: CA22_020317_015

City: South El Monte

Location: Rush St E/O Edwards Ave

Date: 10/26/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 98 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Santa Anita Ave N/O Enloe St

Day: Wednesday
Date: 10/26/2022

City: South El Monte
Project #: CA22_020317_016

DAILY TOTALS												Total
												13,779
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL	
00:00	21	9			30	12:00	100	107			207	
00:15	10	9			19	12:15	95	119			214	
00:30	14	8			22	12:30	102	99			201	
00:45	17	62	15	41	32 103	12:45	98	395	102	427	200 822	
01:00	13	8			21	13:00	84	114			198	
01:15	9	11			20	13:15	88	103			191	
01:30	6	10			16	13:30	92	122			214	
01:45	5	33	3	32	8 65	13:45	82	346	94	433	176 779	
02:00	5	13			18	14:00	94	100			194	
02:15	4	6			10	14:15	114	109			223	
02:30	14	9			23	14:30	119	124			243	
02:45	6	29	9	37	15 66	14:45	104	431	144	477	248 908	
03:00	12	11			23	15:00	137	108			245	
03:15	8	14			22	15:15	107	162			269	
03:30	7	16			23	15:30	124	153			277	
03:45	29	56	35	76	64 132	15:45	122	490	154	577	276 1067	
04:00	17	23			40	16:00	133	143			276	
04:15	25	23			48	16:15	119	162			281	
04:30	15	28			43	16:30	144	155			299	
04:45	14	71	48	122	62 193	16:45	116	512	178	638	294 1150	
05:00	18	31			49	17:00	163	160			323	
05:15	20	45			65	17:15	141	191			332	
05:30	26	57			83	17:30	146	131			277	
05:45	21	85	82	215	103 300	17:45	140	590	156	638	296 1228	
06:00	31	57			88	18:00	133	125			258	
06:15	34	84			118	18:15	124	117			241	
06:30	37	70			107	18:30	118	118			236	
06:45	47	149	84	295	131 444	18:45	87	462	128	488	215 950	
07:00	53	100			153	19:00	73	91			164	
07:15	69	89			158	19:15	70	74			144	
07:30	89	145			234	19:30	62	71			133	
07:45	85	296	135	469	220 765	19:45	66	271	49	285	115 556	
08:00	87	166			253	20:00	68	57			125	
08:15	79	142			221	20:15	52	61			113	
08:30	103	136			239	20:30	61	43			104	
08:45	73	342	125	569	198 911	20:45	39	220	50	211	89 431	
09:00	65	142			207	21:00	50	57			107	
09:15	72	109			181	21:15	48	40			88	
09:30	64	115			179	21:30	31	39			70	
09:45	91	292	102	468	193 760	21:45	24	153	35	171	59 324	
10:00	77	105			182	22:00	37	36			73	
10:15	72	86			158	22:15	29	36			65	
10:30	80	89			169	22:30	18	21			39	
10:45	75	304	142	422	217 726	22:45	24	108	18	111	42 219	
11:00	74	99			173	23:00	18	23			41	
11:15	82	91			173	23:15	25	20			45	
11:30	95	85			180	23:30	14	18			32	
11:45	99	350	108	383	207 733	23:45	11	68	18	79	29 147	
TOTALS	2069	3129			5198	TOTALS	4046	4535			8581	
SPLIT %	39.8%	60.2%			37.7%	SPLIT %	47.2%	52.8%			62.3%	

DAILY TOTALS												Total
												13,779
AM Peak Hour	11:45	07:30			07:45	PM Peak Hour	17:00	16:30			16:30	
AM Pk Volume	396	588			933	PM Pk Volume	590	684			1248	
Pk Hr Factor	0.971	0.886			0.922	Pk Hr Factor	0.905	0.895			0.940	
7 - 9 Volume	638	1038	0	0	1676	4 - 6 Volume	1102	1276	0	0	2378	
7 - 9 Peak Hour	07:45	07:30			07:45	4 - 6 Peak Hour	17:00	16:30			16:30	
7 - 9 Pk Volume	354	588	0	0	933	4 - 6 Pk Volume	590	684	0	0	1248	
Pk Hr Factor	0.859	0.886	0.000	0.000	0.922	Pk Hr Factor	0.905	0.895	0.000	0.000	0.940	



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 99 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

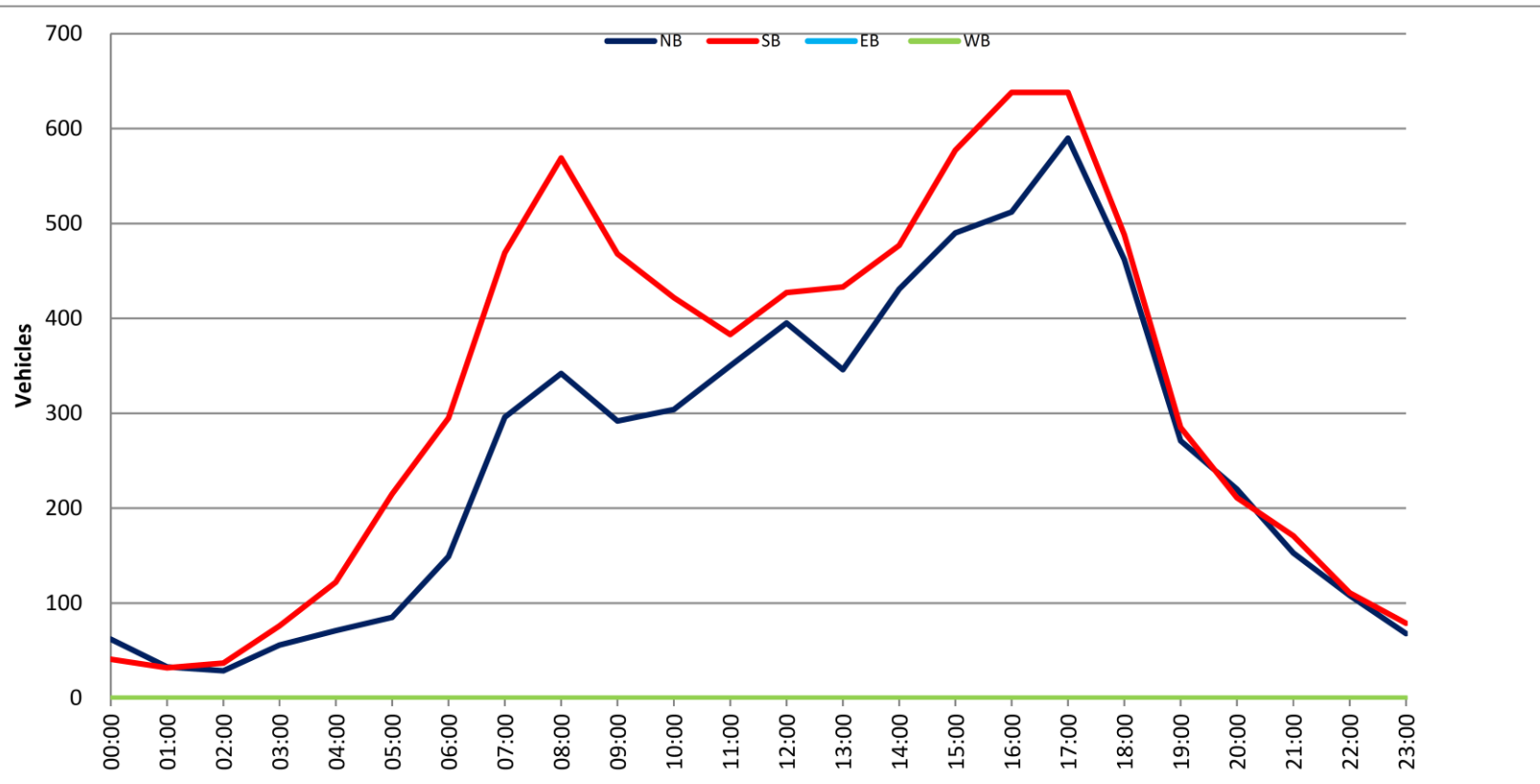
Prepared by NDS/ATD

Project #: CA22_020317_016

City: South El Monte

Location: Santa Anita Ave N/O Enloe St

Date: 10/26/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 100 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Thienes Ave S/O Floradale Ave

Day: Wednesday
Date: 10/26/2022

City: South El Monte
Project #: CA22_020317_017

DAILY TOTALS					NB	SB						EB		WB		Total
					1,751	1,512						0	0	3,263		
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL					
00:00	5	4			9	12:00	32	30			62					
00:15	1	2			3	12:15	25	16			41					
00:30	1	2			3	12:30	35	32			67					
00:45	1	8	1	9	2	12:45	33	125	35	113	68	238				
01:00	1	3			4	13:00	32	25			57					
01:15	2	1			3	13:15	24	22			46					
01:30	3	4			7	13:30	22	11			33					
01:45	2	8	1	9	3	13:45	35	113	20	78	55	191				
02:00	3	3			6	14:00	21	20			41					
02:15	0	1			1	14:15	20	28			48					
02:30	1	2			3	14:30	21	47			68					
02:45	0	4	0	6	0	14:45	34	96	34	129	68	225				
03:00	2	1			3	15:00	42	32			74					
03:15	1	4			5	15:15	27	28			55					
03:30	2	5			7	15:30	29	31			60					
03:45	5	10	2	12	7	15:45	27	125	26	117	53	242				
04:00	5	5			10	16:00	27	23			50					
04:15	6	2			8	16:15	42	39			81					
04:30	5	3			8	16:30	36	36			72					
04:45	5	21	6	16	11	16:45	33	138	47	145	80	283				
05:00	3	5			8	17:00	36	44			80					
05:15	5	1			6	17:15	30	36			66					
05:30	4	9			13	17:30	39	38			77					
05:45	12	24	7	22	19	17:45	35	140	30	148	65	288				
06:00	8	9			17	18:00	34	30			64					
06:15	5	10			15	18:15	23	36			59					
06:30	15	4			19	18:30	21	28			49					
06:45	17	45	7	30	24	18:45	16	94	23	117	39	211				
07:00	19	4			23	19:00	17	24			41					
07:15	23	11			34	19:15	10	16			26					
07:30	28	23			51	19:30	20	8			28					
07:45	53	123	33	71	86	19:45	24	71	11	59	35	130				
08:00	62	53			115	20:00	15	10			25					
08:15	59	43			102	20:15	14	10			24					
08:30	30	17			47	20:30	11	8			19					
08:45	28	179	10	123	38	20:45	10	50	15	43	25	93				
09:00	28	17			45	21:00	10	11			21					
09:15	25	11			36	21:15	10	8			18					
09:30	15	16			31	21:30	12	5			17					
09:45	24	92	9	53	33	21:45	5	37	5	29	10	66				
10:00	20	12			32	22:00	9	5			14					
10:15	18	17			35	22:15	11	3			14					
10:30	17	16			33	22:30	7	4			11					
10:45	32	87	12	57	44	22:45	5	32	4	16	9	48				
11:00	25	19			44	23:00	5	7			12					
11:15	27	22			49	23:15	5	2			7					
11:30	30	28			58	23:30	4	4			8					
11:45	31	113	21	90	52	23:45	2	16	7	20	9	36				
TOTALS	714	498			1212	TOTALS	1037	1014			2051					
SPLIT %	58.9%	41.1%			37.1%	SPLIT %	50.6%	49.4%			62.9%					

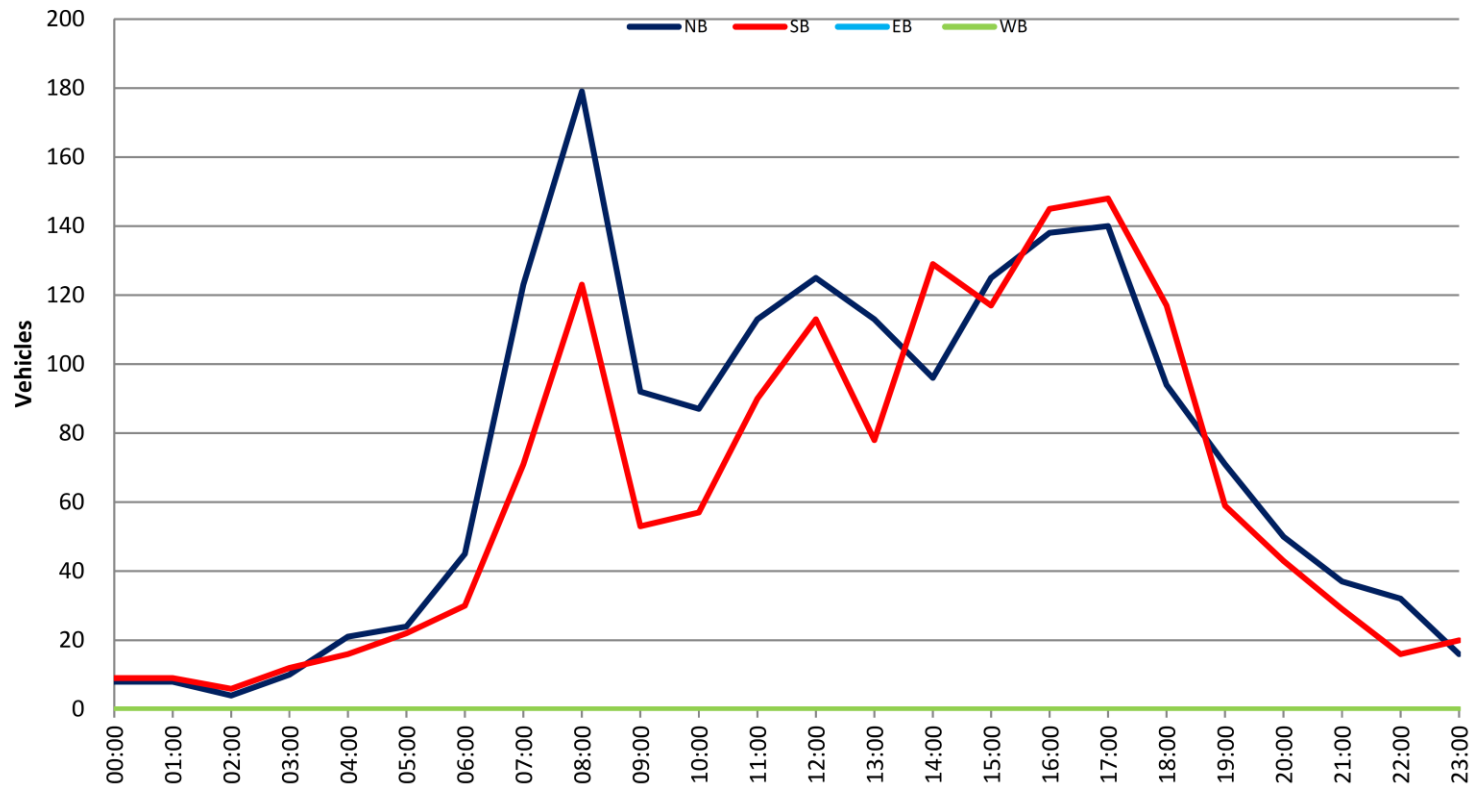
Prepared by NDS/ATD

Project #: CA22_020317_017

City: South El Monte

Location: Thienes Ave S/O Floradale Ave

Date: 10/26/2022



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Troy Ave N/O Klingerman St

Day: Wednesday
Date: 10/26/2022

City: South El Monte
Project #: CA22_020317_018

DAILY TOTALS					NB	SB	EB					WB	Total
					460	419	0					0	879
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL		
00:00	0	0			0	12:00	8	10			18		
00:15	1	0			1	12:15	12	6			18		
00:30	0	0			0	12:30	12	10			22		
00:45	2	3	0		2	12:45	9	41	5	31	14	72	
01:00	0	0			0	13:00	7	5			12		
01:15	0	0			0	13:15	14	9			23		
01:30	0	0			0	13:30	7	11			18		
01:45	1	1	0		1	13:45	5	33	8	33	13	66	
02:00	0	0			0	14:00	7	6			13		
02:15	0	1			1	14:15	8	7			15		
02:30	0	1			1	14:30	4	5			9		
02:45	0	0	2		0	14:45	8	27	7	25	15	52	
03:00	1	0			1	15:00	9	5			14		
03:15	0	0			0	15:15	7	8			15		
03:30	0	0			0	15:30	13	11			24		
03:45	1	2	0		1	15:45	9	38	7	31	16	69	
04:00	0	1			1	16:00	7	9			16		
04:15	0	1			1	16:15	6	11			17		
04:30	1	0			1	16:30	6	8			14		
04:45	1	2	2	4	3	16:45	11	30	10	38	21	68	
05:00	1	2			3	17:00	14	28			42		
05:15	0	2			2	17:15	5	7			12		
05:30	3	1			4	17:30	7	12			19		
05:45	2	6	3	8	5	17:45	12	38	4	51	16	89	
06:00	5	0			5	18:00	7	8			15		
06:15	2	2			4	18:15	4	7			11		
06:30	4	3			7	18:30	5	4			9		
06:45	3	14	2	7	5	18:45	2	18	7	26	9	44	
07:00	4	4			8	19:00	2	6			8		
07:15	6	2			8	19:15	2	1			3		
07:30	8	1			9	19:30	2	3			5		
07:45	11	29	5	12	16	19:45	4	10	0	10	4	20	
08:00	18	8			26	20:00	3	1			4		
08:15	8	6			14	20:15	4	1			5		
08:30	8	6			14	20:30	3	0			3		
08:45	11	45	8	28	19	20:45	2	12	1	3	3	15	
09:00	5	7			12	21:00	1	1			2		
09:15	11	8			19	21:15	2	2			4		
09:30	13	10			23	21:30	1	1			2		
09:45	5	34	9	34	14	21:45	2	6	2	6	4	12	
10:00	13	7			20	22:00	1	1			2		
10:15	4	8			12	22:15	1	0			1		
10:30	7	5			12	22:30	1	1			2		
10:45	11	35	6	26	17	22:45	2	5	0	2	2	7	
11:00	6	13			19	23:00	1	1			2		
11:15	9	9			18	23:15	1	0			1		
11:30	8	13			21	23:30	0	2			2		
11:45	5	28	4	39	9	23:45	1	3	0	3	1	6	
TOTALS	199	160			359	TOTALS	261	259			520		
SPLIT %	55.4%	44.6%			40.8%	SPLIT %	50.2%	49.8%			59.2%		

DAILY TOTALS					NB	SB	EB	WB	Total
					460	419	0	0	879
AM Peak Hour	07:30	10:45			09:15	PM Peak Hour	12:30	16:15	16:15
AM Pk Volume	45	41			76	PM Pk Volume	42	57	94
Pk Hr Factor	0.625	0.788			0.826	Pk Hr Factor	0.750	0.509	0.560
7 - 9 Volume	74	40	0	0	114	4 - 6 Volume	68	89	0
7 - 9 Peak Hour	07:30	08:00			08:00	4 - 6 Peak Hour	17:00	16:15	16:15
7 - 9 Pk Volume	45	28	0	0	73	4 - 6 Pk Volume	38	57	0
Pk Hr Factor	0.625	0.875	0.000	0.000	0.702	Pk Hr Factor	0.679	0.509	0.000

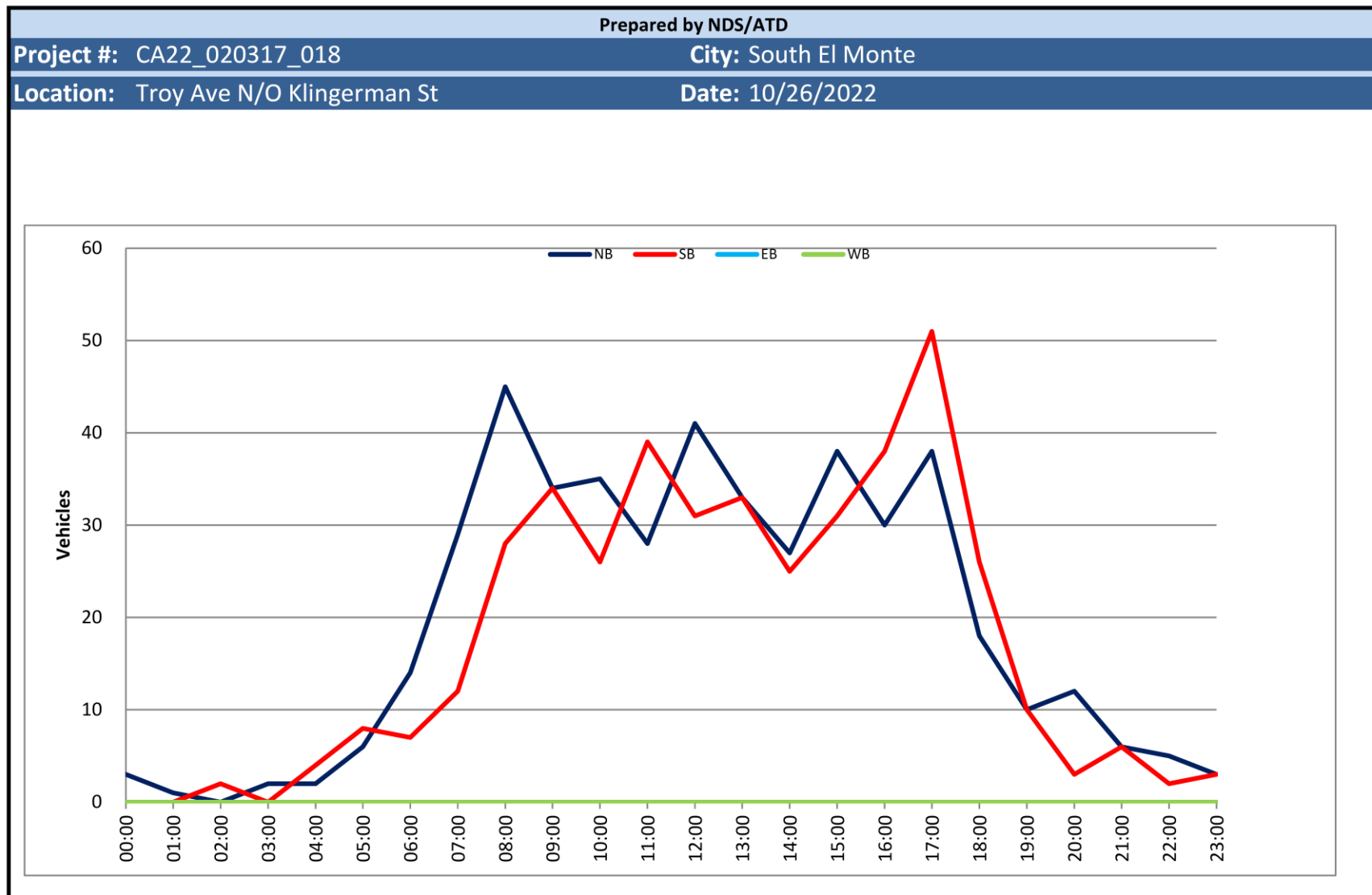


CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 103 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023



CITY OF SOUTH EL MONTE

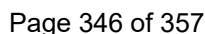
Prepared By: Transtech Engineers, Inc. | Page 104 of 113

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Tyler Ave S/O Fineview St

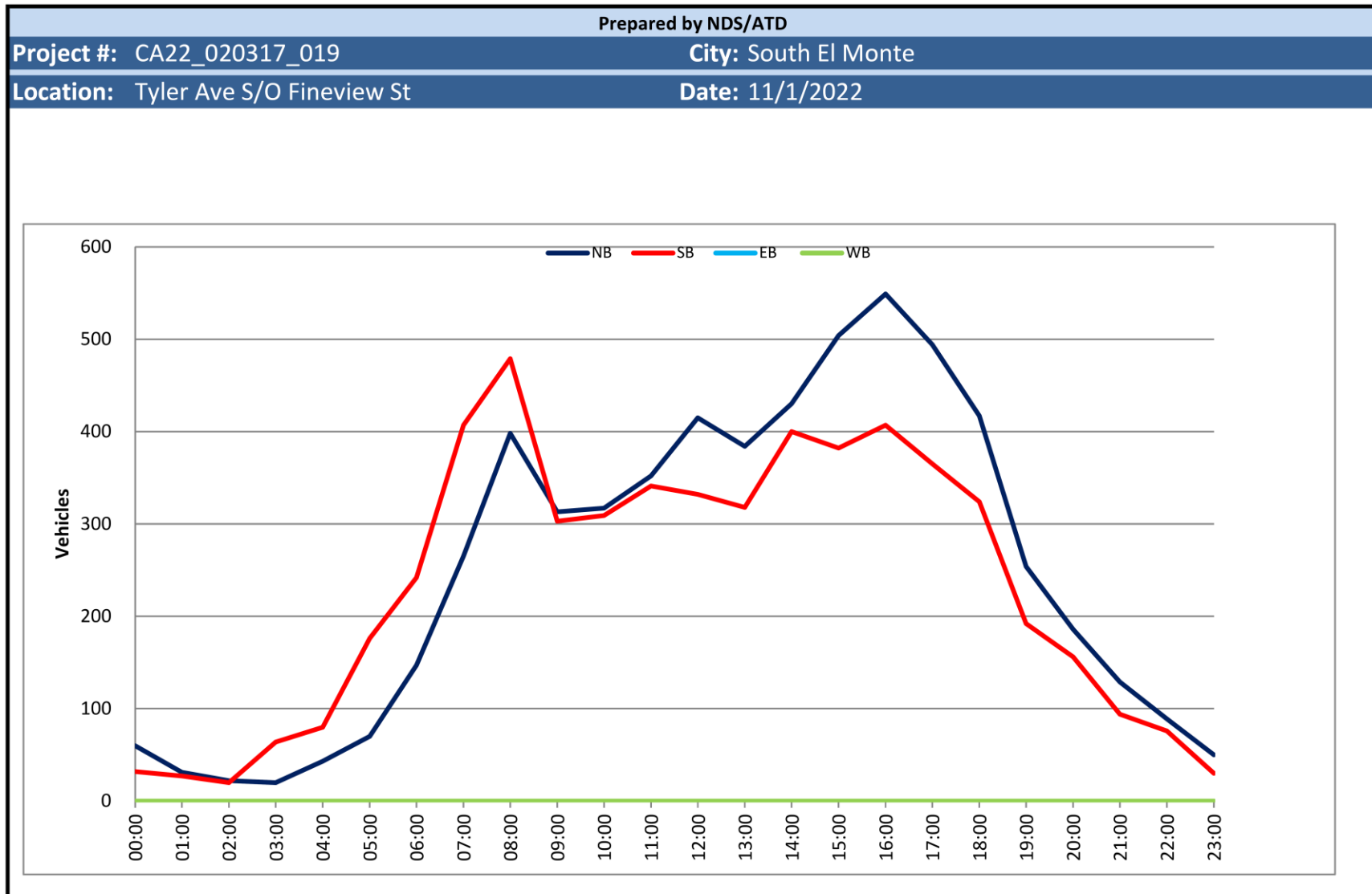
City: South El Monte
Project #: CA22 020317 019

DAILY TOTALS			NB	SB				EB	WB	Total
			5,939	5,556				0	0	11,495
AM Peak Hour	11:30	07:30			07:45	PM Peak Hour	16:00	15:45		16:00
AM Pk Volume	409	524			927	PM Pk Volume	549	415		956
Pk Hr Factor	0.938	0.845			0.868	Pk Hr Factor	0.947	0.872		0.930
7 - 9 Volume	663	886	0	0	1549	4 - 6 Volume	1043	772	0	1815
7 - 9 Peak Hour	07:45	07:30			07:45	4 - 6 Peak Hour	16:00	16:15		16:00
7 - 9 Pk Volume	405	524	0	0	927	4 - 6 Pk Volume	549	412	0	956
Pk Hr Factor	0.888	0.845	0.000	0.000	0.868	Pk Hr Factor	0.947	0.866	0.000	0.930



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Weaver Ave E/O Granada Ave

Day: Thursday
Date: 11/10/2022

City: South El Monte
Project #: CA22_020317_020

DAILY TOTALS					NB	SB	EB					WB	Total		
					0	0	566					585	1,151		
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL			
00:00			0	0	0		12:00			11	6	17			
00:15			0	1	1		12:15			8	3	11			
00:30			1	1	2		12:30			7	8	15			
00:45			1	2	3		12:45			5	31	10	27	15	58
01:00			0	0	0		13:00			10	9	19			
01:15			2	0	2		13:15			10	11	21			
01:30			1	1	2		13:30			4	7	11			
01:45			1	4	5		13:45			11	35	8	35	19	70
02:00			0	1	1		14:00			6	5	11			
02:15			0	0	0		14:15			12	16	28			
02:30			0	1	1		14:30			12	10	22			
02:45			0	1	3		14:45			12	42	13	44	25	86
03:00			1	1	2		15:00			9	12	21			
03:15			1	1	2		15:15			6	10	16			
03:30			2	2	4		15:30			7	16	23			
03:45			1	5	6		15:45			9	31	10	48	19	79
04:00			1	0	1		16:00			10	8	18			
04:15			0	1	1		16:15			8	7	15			
04:30			1	3	4		16:30			12	7	19			
04:45			2	4	6		16:45			8	38	12	34	20	72
05:00			0	1	1		17:00			14	15	29			
05:15			3	4	7		17:15			14	10	24			
05:30			1	4	5		17:30			8	16	24			
05:45			10	14	24		17:45			9	45	6	47	15	92
06:00			6	3	9		18:00			4	15	19			
06:15			3	7	10		18:15			9	4	13			
06:30			7	7	14		18:30			12	7	19			
06:45			4	20	24		18:45			7	32	9	35	16	67
07:00			8	8	16		19:00			11	10	21			
07:15			11	9	20		19:15			6	5	11			
07:30			5	16	21		19:30			6	8	14			
07:45			14	38	52		19:45			7	30	3	26	10	56
08:00			11	11	22		20:00			3	6	9			
08:15			12	9	21		20:15			5	7	12			
08:30			7	6	13		20:30			5	4	9			
08:45			8	38	46		20:45			2	15	2	19	4	34
09:00			13	7	20		21:00			2	1	3			
09:15			11	8	19		21:15			4	4	8			
09:30			7	9	16		21:30			7	2	9			
09:45			10	41	51		21:45			5	18	6	13	11	31
10:00			5	6	11		22:00			4	6	10			
10:15			6	12	18		22:15			5	2	7			
10:30			7	6	13		22:30			5	3	8			
10:45			6	24	30		22:45			3	17	5	16	8	33
11:00			9	8	17		23:00			1	3	4			
11:15			6	8	14		23:15			3	3	6			
11:30			14	11	25		23:30			0	0	0			
11:45			8	37	45		23:45			1	5	1	7	2	12
TOTALS			227	234	461		TOTALS			339	351	690			
SPLIT %			49.2%	50.8%	40.1%		SPLIT %			49.1%	50.9%	59.9%			

DAILY TOTALS				NB	SB	EB	WB	Total
				0	0	566	585	1,151
AM Peak Hour	07:45	07:15	07:30	PM Peak Hour	16:30	16:45	16:45	
AM Pk Volume	44	54	96	PM Pk Volume	48	53	97	
Pk Hr Factor	0.786	0.750	0.750	Pk Hr Factor	0.857	0.828	0.836	
7 - 9 Volume	76	86	162	4 - 6 Volume	83	81	164	
7 - 9 Peak Hour	07:45	07:15	07:30	4 - 6 Peak Hour	16:30	16:45	16:45	
7 - 9 Pk Volume	44	54	96	4 - 6 Pk Volume	48	53	97	
Pk Hr Factor	0.786	0.750	0.750	Pk Hr Factor	0.857	0.828	0.836	



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 107 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

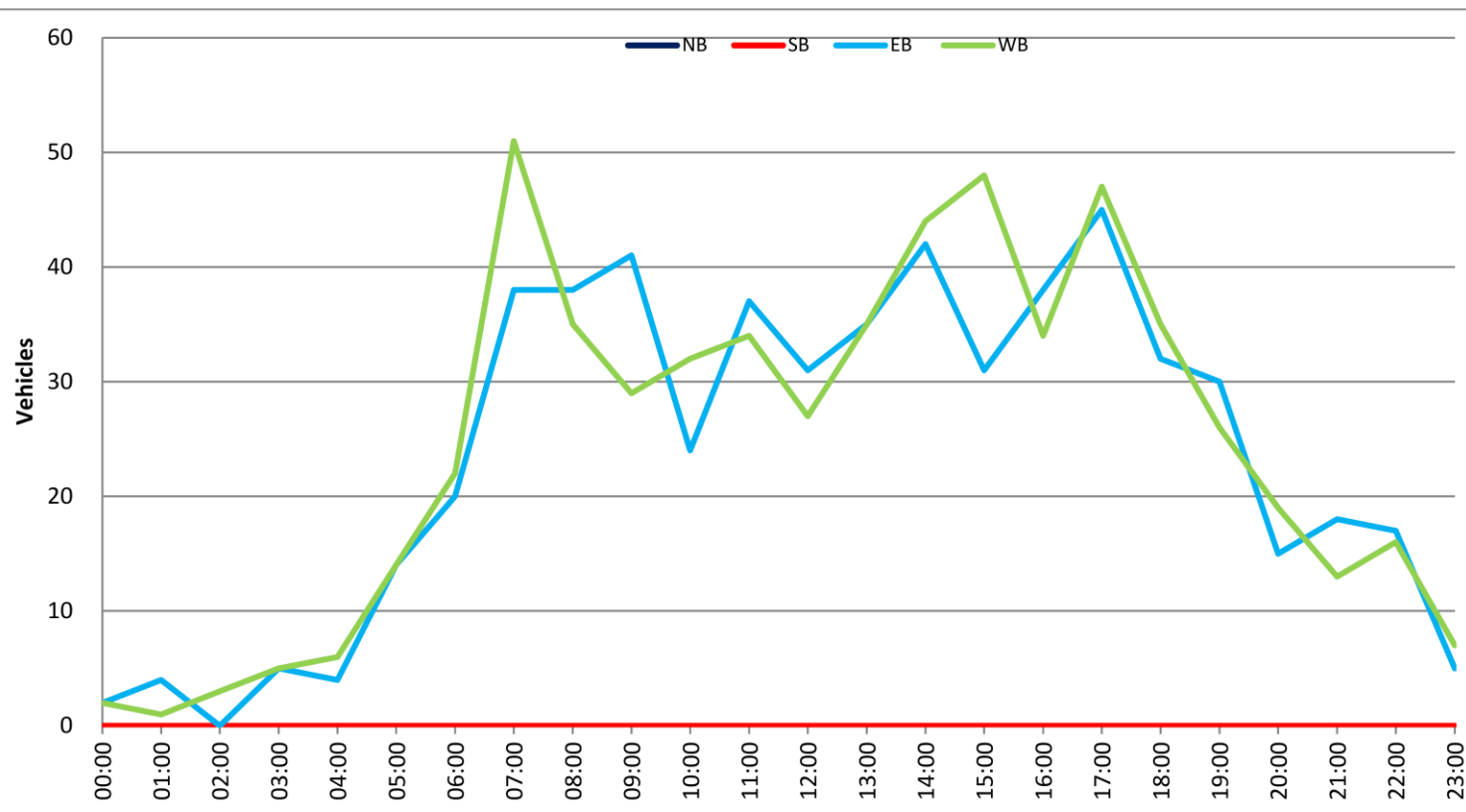
Prepared by NDS/ATD

Project #: CA22_020317_020

City: South El Monte

Location: Weaver Ave E/O Granada Ave

Date: 11/10/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 108 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Merced Ave Bet. Fern St & Klingerman St

Day: Tuesday
Date: 11/1/2022

City: South El Monte
Project #: CA22_020317_021

DAILY TOTALS					NB	SB						Total
					2,944	3,032	EB	WB	0	0	5,976	
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL	
00:00	7	2			9	12:00	54	49			103	
00:15	5	3			8	12:15	51	52			103	
00:30	8	1			9	12:30	44	40			84	
00:45	5	25	1	7	6	12:45	57	206	64	205	121	
					32						411	
01:00	1	5			6	13:00	51	58			109	
01:15	2	0			2	13:15	54	57			111	
01:30	1	0			1	13:30	56	56			112	
01:45	4	8	2	7	6	13:45	49	210	37	208	86	
					15						418	
02:00	2	3			5	14:00	56	43			99	
02:15	1	1			2	14:15	54	45			99	
02:30	2	0			2	14:30	66	64			130	
02:45	0	5	1	5	1	14:45	53	229	66	218	119	
					10						447	
03:00	2	1			3	15:00	64	58			122	
03:15	1	0			1	15:15	59	65			124	
03:30	3	5			8	15:30	55	50			105	
03:45	3	9	3	9	6	15:45	54	232	57	230	111	
					18						462	
04:00	3	4			7	16:00	61	42			103	
04:15	5	8			13	16:15	68	45			113	
04:30	6	12			18	16:30	72	54			126	
04:45	11	25	15	39	26	16:45	58	259	47	188	105	
					64						447	
05:00	6	25			31	17:00	72	46			118	
05:15	10	20			30	17:15	69	61			130	
05:30	23	26			49	17:30	81	45			126	
05:45	23	62	33	104	56	17:45	65	287	52	204	117	
					166						491	
06:00	18	42			60	18:00	47	46			93	
06:15	8	33			41	18:15	45	46			91	
06:30	17	39			56	18:30	38	47			85	
06:45	19	62	32	146	51	18:45	47	177	45	184	92	
					208						361	
07:00	23	38			61	19:00	44	47			91	
07:15	32	30			62	19:15	22	25			47	
07:30	32	59			91	19:30	23	22			45	
07:45	56	143	71	198	127	19:45	26	115	21	115	47	
					341						230	
08:00	55	70			125	20:00	10	17			27	
08:15	33	69			102	20:15	27	26			53	
08:30	48	51			99	20:30	18	15			33	
08:45	30	166	55	245	85	20:45	31	86	14	72	45	
					411						158	
09:00	31	51			82	21:00	20	21			41	
09:15	37	51			88	21:15	17	23			40	
09:30	35	38			73	21:30	9	15			24	
09:45	42	145	52	192	94	21:45	15	61	14	73	29	
					337						134	
10:00	40	29			69	22:00	15	9			24	
10:15	46	38			84	22:15	11	13			24	
10:30	51	58			109	22:30	11	11			22	
10:45	40	177	44	169	84	22:45	10	47	11	44	21	
					346						91	
11:00	44	47			91	23:00	10	5			15	
11:15	40	31			71	23:15	4	1			5	
11:30	45	41			86	23:30	6	2			8	
11:45	54	183	34	153	88	23:45	5	25	9	17	14	
					336						42	
TOTALS	1010		1274		2284	TOTALS	1934		1758		3692	
SPLIT %	44.2%		55.8%		38.2%	SPLIT %	52.4%		47.6%		61.8%	

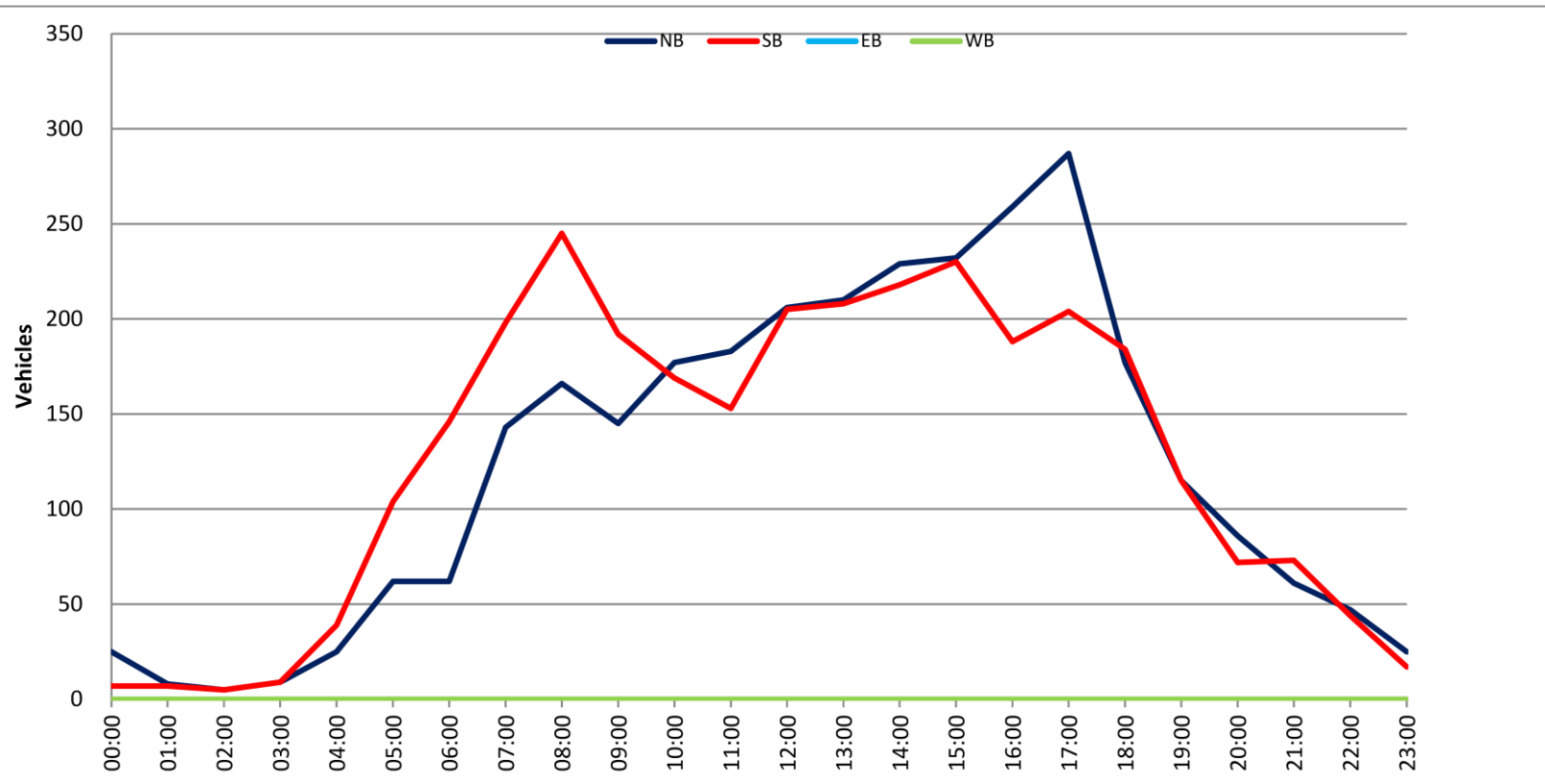
Prepared by NDS/ATD

Project #: CA22_020317_021

City: South El Monte

Location: Merced Ave Bet. Fern St & Klingerman St

Date: 11/1/2022



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Santa Anita Ave Bet. Central Ave & Michael Hunt Dr

Day: Tuesday
Date: 11/1/2022

City: South El Monte
Project #: CA22_020317_022

DAILY TOTALS					NB	SB						Total
					9,060	8,977						0
AM Period	NB	SB	EB	WB	TOTAL		PM Period	NB	SB	EB	WB	TOTAL
00:00	16	10			26		12:00	123	121			244
00:15	10	14			24		12:15	152	132			284
00:30	22	15			37		12:30	163	152			315
00:45	15	63	8	47	23	110	12:45	156	594	138	543	294
01:00	10	18			28		13:00	137	141			278
01:15	11	10			21		13:15	168	122			290
01:30	6	7			13		13:30	126	137			263
01:45	17	44	17	52	34	96	13:45	150	581	131	531	281
02:00	11	9			20		14:00	132	132			264
02:15	14	10			24		14:15	161	133			294
02:30	10	7			17		14:30	179	162			341
02:45	12	47	13	39	25	86	14:45	178	650	153	580	331
03:00	23	12			35		15:00	121	145			266
03:15	14	13			27		15:15	150	140			290
03:30	16	14			30		15:30	174	222			396
03:45	30	83	34	73	64	156	15:45	172	617	170	677	342
04:00	20	20			40		16:00	167	181			348
04:15	11	28			39		16:15	135	165			300
04:30	27	50			77		16:30	194	190			384
04:45	35	93	41	139	76	232	16:45	158	654	177	713	335
05:00	32	39			71		17:00	115	180			295
05:15	35	65			100		17:15	144	161			305
05:30	45	63			108		17:30	194	166			360
05:45	79	191	70	237	149	428	17:45	178	631	158	665	336
06:00	67	74			141		18:00	163	166			329
06:15	71	79			150		18:15	187	135			322
06:30	64	87			151		18:30	171	112			283
06:45	84	286	99	339	183	625	18:45	152	673	109	522	261
07:00	82	110			192		19:00	104	71			175
07:15	124	118			242		19:15	115	77			192
07:30	143	150			293		19:30	89	63			152
07:45	163	512	189	567	352	1079	19:45	88	396	68	279	156
08:00	184	210			394		20:00	58	82			140
08:15	216	208			424		20:15	67	67			134
08:30	182	138			320		20:30	67	54			121
08:45	135	717	154	710	289	1427	20:45	60	252	68	271	128
09:00	120	145			265		21:00	66	40			106
09:15	153	146			299		21:15	50	30			80
09:30	123	153			276		21:30	63	42			105
09:45	102	498	125	569	227	1067	21:45	44	223	32	144	76
10:00	119	168			287		22:00	46	37			83
10:15	115	133			248		22:15	54	33			87
10:30	124	156			280		22:30	29	28			57
10:45	125	483	124	581	249	1064	22:45	31	160	23	121	54
11:00	145	135			280		23:00	26	25			51
11:15	119	136			255		23:15	19	12			31
11:30	145	125			270		23:30	13	11			24
11:45	122	531	125	521	247	1052	23:45	23	81	9	57	32
TOTALS	3548	3874			7422		TOTALS	5512	5103			10615
SPLIT %	47.8%	52.2%			41.1%		SPLIT %	51.9%	48.1%			58.9%

DAILY TOTALS					NB	SB					Total
					9,060	8,977					18,037
AM Peak Hour	07:45	07:30			07:45		PM Peak Hour	17:30	15:30		15:30
AM Pk Volume	745	757			1490		PM Pk Volume	722	738		1386
Pk Hr Factor	0.862	0.901			0.879		Pk Hr Factor	0.930	0.831		0.875
7 - 9 Volume	1229	1277	0	0	2506		4 - 6 Volume	1285	1378	0	0
7 - 9 Peak Hour	07:45	07:30			07:45		4 - 6 Peak Hour	16:00	16:00		16:00
7 - 9 Pk Volume	745	757	0	0	1490		4 - 6 Pk Volume	654	713	0	0
Pk Hr Factor	0.862	0.901	0.000	0.000	0.879		Pk Hr Factor	0.843	0.938	0.000	0.000

CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 111 of 113



CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

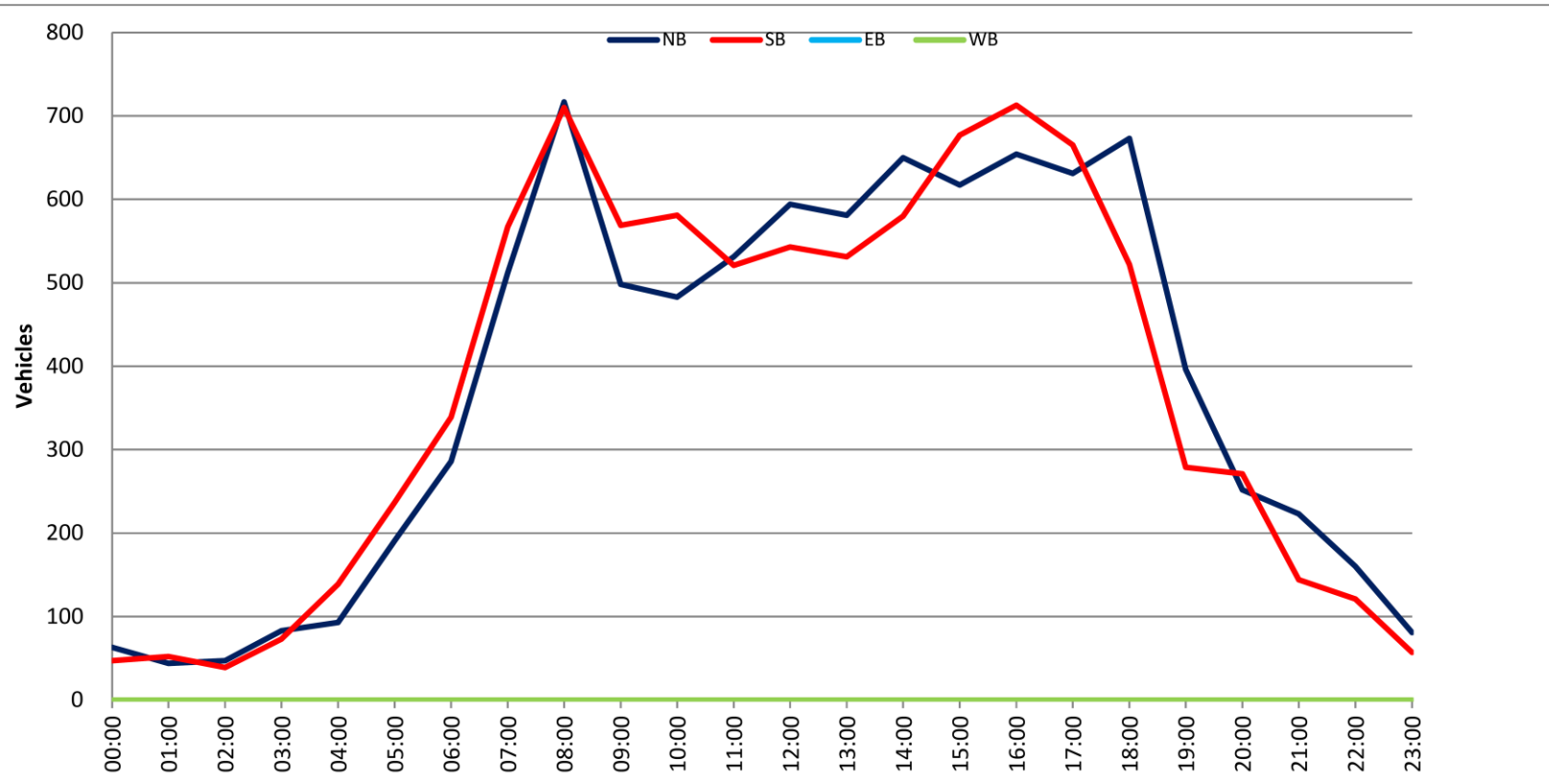
Prepared by NDS/ATD

Project #: CA22_020317_022

City: South El Monte

Location: Santa Anita Ave Bet. Central Ave & Michael

Date: 11/1/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 112 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

Prepared by NDS/ATD

VOLUME

Rush St S/O Penn Mar Ave

Day: Tuesday
Date: 11/1/2022

City: South El Monte
Project #: CA22_020317_023

DAILY TOTALS					NB	SB	EB					WB	Total
					3,508	4,607						0	0
AM Period	NB	SB	EB	WB	TOTAL	PM Period	NB	SB	EB	WB	TOTAL		
00:00	7	5			12	12:00	57	109			166		
00:15	3	5			8	12:15	57	102			159		
00:30	4	9			13	12:30	55	107			162		
00:45	4	18	4	23	45	12:45	66	235	75	393	679		
01:00	5	4			9	13:00	63	73			136		
01:15	3	3			6	13:15	50	100			150		
01:30	2	4			6	13:30	72	92			164		
01:45	2	12	5	16	29	13:45	64	249	76	341	630		
02:00	8	4			12	14:00	65	76			141		
02:15	3	4			7	14:15	70	86			156		
02:30	2	3			5	14:30	59	118			177		
02:45	3	16	1	12	29	14:45	87	281	75	355	693		
03:00	6	11			17	15:00	63	122			185		
03:15	6	8			14	15:15	62	92			154		
03:30	6	2			8	15:30	55	102			157		
03:45	12	30	11	32	75	15:45	68	248	90	406	706		
04:00	11	6			17	16:00	56	107			163		
04:15	14	6			20	16:15	48	93			141		
04:30	8	6			14	16:30	56	109			165		
04:45	9	42	6	24	71	16:45	45	205	79	388	617		
05:00	13	12			25	17:00	45	123			168		
05:15	16	24			40	17:15	49	83			132		
05:30	30	19			49	17:30	51	114			165		
05:45	41	100	34	89	264	17:45	33	178	77	397	588		
06:00	25	22			47	18:00	29	90			119		
06:15	26	24			50	18:15	40	77			117		
06:30	41	14			55	18:30	43	81			124		
06:45	33	125	27	87	272	18:45	35	147	67	315	559		
07:00	40	22			62	19:00	31	58			89		
07:15	41	28			69	19:15	29	44			73		
07:30	60	42			102	19:30	29	51			80		
07:45	83	224	64	156	427	19:45	35	124	36	189	354		
08:00	81	78			159	20:00	25	44			69		
08:15	66	63			129	20:15	28	49			77		
08:30	76	73			149	20:30	24	30			54		
08:45	63	286	72	286	697	20:45	30	107	20	143	250		
09:00	63	52			115	21:00	18	26			44		
09:15	64	66			130	21:15	20	20			40		
09:30	50	51			101	21:30	18	20			38		
09:45	68	245	65	234	512	21:45	14	70	17	83	153		
10:00	73	49			122	22:00	14	10			24		
10:15	60	66			126	22:15	10	18			28		
10:30	63	65			128	22:30	11	13			24		
10:45	67	263	79	259	608	22:45	10	45	15	56	101		
11:00	56	78			134	23:00	5	9			14		
11:15	53	74			127	23:15	10	7			17		
11:30	51	67			118	23:30	5	6			11		
11:45	71	231	79	298	579	23:45	7	27	3	25	52		
TOTALS	1592	1516			3108	TOTALS	1916	3091			5007		
SPLIT %	51.2%	48.8%			38.3%	SPLIT %	38.3%	61.7%			61.7%		

DAILY TOTALS					NB	SB	EB	WB	Total
					3,508	4,607	0	0	8,115
AM Peak Hour	07:45	11:45							14:15
AM Pk Volume	306	397			637				680
Pk Hr Factor	0.922	0.911			0.959				0.919
7 - 9 Volume	510	442	0	0	952	4 - 6 Volume	383	785	1168
7 - 9 Peak Hour	07:45	08:00			07:45	4 - 6 Peak Hour	16:00	16:15	16:15
7 - 9 Pk Volume	306	286	0	0	584	4 - 6 Pk Volume	205	404	598
Pk Hr Factor	0.922	0.917	0.000	0.000	0.918	Pk Hr Factor	0.915	0.821	0.890



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 113 of 113

CITY OF SOUTH EL MONTE 2022/2023 ENGINEERING AND TRAFFIC SURVEY

Adopted by South El Monte City Council Resolution No. XX on XX, 2023

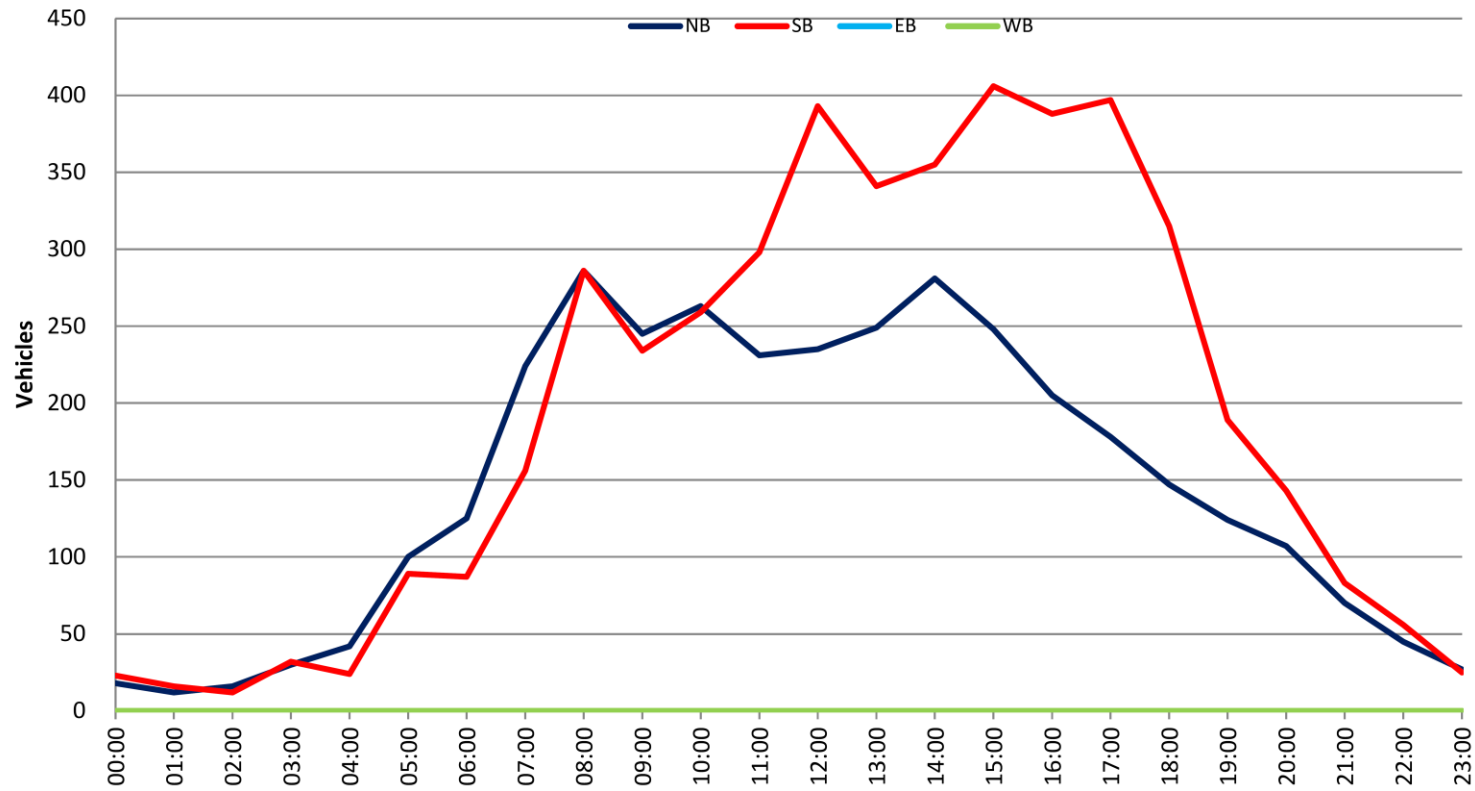
Prepared by NDS/ATD

Project #: CA22_020317_023

City: South El Monte

Location: Rush St S/O Penn Mar Ave

Date: 11/1/2022



CITY OF SOUTH EL MONTE

Prepared By: Transtech Engineers, Inc. | Page 114 of 113



City Council Agenda Report

Agenda Item No. 12.a.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: **COUNCILMEMBER HECTOR DELGADO**

1. Discussion on Funding the /Dedicated Los Angeles Sheriffs' Department (LASD) Sergeant Position.

RECOMMENDED ACTION: Discussion and/or Action.

2. Discussion on Property Maintenance for Businesses and Residential Homes.

RECOMMENDED ACTION: Discussion and/or Action.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 12.b.

DATE: May 9, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: MAYOR GLORIA OLMOS

1. Consideration of Waiving the Fees for the use of the Community Center by South El Monte High School Basketball Team for Their Annual Awards Banquet.

RECOMMENDED ACTION: Discussion and/or Action.

2. Consideration of Reinstating the Already Budgeted High School Internship Program That was Put on Hold Due to The Pandemic.

RECOMMENDED ACTION: Discussion and/or Action.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None