Gloria Olmos, Mayor
Richard Angel, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Hector Delgado, Councilmember

Rene Salas, City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

June 13, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: https://us02web.zoom.us/j/86581711880
Webinar ID: 865 8171 1880
Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 652-3180
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Rudy Bojorquez

3. INVOCATION

William Gil, Knights of Columbus

4. PRESENTATIONS

4.a. Certificates of Recognition, Presented to the South El Monte High School 2023 Valedictorians and Salutatorian

4.b. Certificates of Recognition Presented to South El Monte High School Students, Recipients of El Monte/South El Monte Chamber of Commerce Scholarship Program

4.c. Proclamation Proclaiming the Month of June 2023 as LGBTQ Pride Month

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES OF MAY 24, 2023

Staff is requesting approval of Minutes for the May 24, 2023 Adjourned Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the May 24, 2023 Adjourned Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-54, APPROVING WARRANTS FOR THE PERIOD OF MAY 25, 2023 THROUGH JUNE 13, 2023

Authorizing payment of City expenditures for the period of May 25, 2023 through June 13, 2023 totaling $1,212,867.26.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-54, authorizing payment of City expenditures.

7.c. ADOPTION OF ORDINANCE NO. 1266, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE TO AMEND THE COMMUNITY SERVICES COMMISSION, THE PLANNING COMMISSION AND THE PATRIOTIC COMMISSION CHAIRPERSONS PROCEDURE TO A ONE-YEAR ELECTED POSITION, AND PERMITTING THE CITY COUNCIL TO AMEND CHAPTERS GOVERNING THE COMMUNITY SERVICES COMMISSION, THE ADVANCEMENT OF WOMEN AND GIRLS COMMISSION, THE TRAFFIC COMMISSION, THE PLANNING COMMISSION, AND THE PATRIOTIC COMMISSION, BY RESOLUTION

At an adjourned regular City Council meeting held on Wednesday, May 24, 2023, City Council waived first reading and introduced Ordinance No. 1266, amending the South El Monte Municipal Code to amend the Community Services Commission, the Planning Commission and the Patriotic Commission Chairpersons procedure to a one-year elected position, and permitting the City Council to amend chapters governing the Community Services Commission, the Advancement of Women and Girls Commission, the Traffic Commission, the Planning Commission, and the Patriotic Commission, by resolution.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1266.

7.d – 7.i following pages.

CONSENT CALENDAR (CONTINUED)

7.d. ADOPTION OF ORDINANCE NO. 1267, AMENDING AND ADDING TO THE MUNICIPAL CODE SECTIONS RELATED TO THE PENALTIES AND THE UNAUTHORIZED USE OF THE CITY SEAL AND GRANTING THE CITY COUNCIL AUTHORITY TO AMEND THE REGULATIONS BY RESOLUTION

At an adjourned regular City Council meeting held on Wednesday, May 24, 2023, City Council waived first reading and introduced Ordinance No. 1267, amending and adding to the municipal code sections related to the penalties and the unauthorized use of the city seal and granting the city council authority to amend the regulations by resolution.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1267.

7.e. CONSIDERATION AND ADOPTION OF RESOLUTION NO. 23-55, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH HINDERLITER DE LLAMAS & ASSOCIATES (HDL) FOR TAX ADMINISTRATION SERVICES

City Council is requested to consider and adopt Resolution No. 23-55, approving Amendment No. 1 to the PSA with Hinderliter de Llamas & Associates (HdL), formerly known as HdL Software, LLC for Tax Administration services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-55, approving Amendment No. 1 to the Professional Services Agreement (PSA) with HdL, to extend the term of the agreement by two (2) years, to include additional services relative to the City's business license tax administration, and to amend the fee schedule; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-56, APPROVING CONTINUED PARTICIPATION IN THE COUNTY OF LOS ANGELES COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM PARTICIPATING CITY COOPERATION AGREEMENT

The Los Angeles County Development Authority ("LACDA") has requested that all cities participating in the Los Angeles Urban County Community Development Block Grant ("CDBG") program sign a new Cooperation Agreement with the County for fiscal years 2024-2026.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-56, approving the City's continued participation in the CDBG program with the County; and
2. Authorize Mayor or designee to execute the agreement.

CONSENT CALENDAR (CONTINUED)

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-57, APPROVING THE LIST OF STREET REHABILITATION PROJECTS KNOWN AS THE CITY WIDE PAVEMENT PROGRAM (PROJECT #628) FOR FISCAL YEAR (FY) 2023-24 UNDER THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SENATE BILL 1)

On April 28, 2017, the Governor signed Senate Bill (SB) 1 (Beall and Frazier, Chapter 5, Statute 2017), which is known as the Road Repair and Accountability Act of 2017 (Act), to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. Beginning November 1, 2017, the State Controller will deposit various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032 (h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road systems. In order to be eligible for this funding, cities are required to adopt a resolution listing proposed projects every fiscal year.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-57, approving the list of street rehabilitation projects for FY 2023/24 under the Road Repair and Accountability Act of 2017 (SB1) known as the City Wide Pavement Program (Project # 628).

7.h. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-58, APPROVING THE AGREEMENT BY AND BETWEEN CITY OF SOUTH EL MONTE AND EL MONTE UNION HIGH SCHOOL DISTRICT FOR JOINT USE OF FACILITIES

Staff is requesting City Council approve agreement with the El Monte Union High School District for Joint Use of Facilities.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-58, approving the agreement with the El Monte Union High School District for Joint Use of Facilities; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

7.i next page.

CONSENT CALENDAR (CONTINUED)

7.i. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-59, APPROVING AMENDMENT NO. 12 TO AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES

On June 23, 2020, a one-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the "County") and the City of South El Monte (the "City") was entered into to assist with the funding for the City's Elderly Nutrition Program Services (the "Agreement"). The agreement has since been amended and will expire on June 30, 2023. This Amendment No. 12 will extend the term of the Agreement through June 30, 2024 to provide baseline funding for the Elderly Nutrition Programs during Fiscal Year (FY) 2023-2024. Staff is requesting for City Council to authorize the City Manager to approve Amendment No. 12 to the Agreement to continue providing nutrition services for seniors.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-59, approving Amendment No. 12 to extend existing agreement Subaward Number ENP202110 with the County of Los Angeles; and
2. Authorize the City Manager or designee to execute agreement.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-60, ADOPTING AN UPDATED GENERAL FEE SCHEDULE

Consideration to adopt an updated General Fee Schedule.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 23-60, adopting an updated General Fee Schedule; or
4. Provide direction to staff.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-61, ADOPTING THE CITY'S FISCAL YEAR (FY) 2023-24 GANN APPROPRIATION LIMIT

A Resolution adopting the City's Fiscal Year (FY) 2023-24 Appropriation Limit pursuant to Article XIIIB of the State of California Constitution.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-61, establishing the City's Appropriation Limit at $176,362,911 for FY 2023-24.

GENERAL BUSINESS (CONTINUED)

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-62, AUTHORIZING THE CITY TO JOIN WITH OTHER PUBLIC AGENCIES AS A PARTICIPANT OF THE CALIFORNIA ASSET MANAGEMENT TRUST AND TO INVEST IN SHARES OF THE TRUST AND IN INDIVIDUAL PORTFOLIOS

Authorize the City to join with other public agencies as a participant of the California Asset Management Trust and to invest in shares of the trust and in individual portfolios.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-62, authorizing the City of South El Monte to join with other public agencies as a Shareholder of the California Asset Management Trust, a joint powers authority (JPA), to invest in shares of the Trust and/or utilize an individual portfolio. Shareholders may choose to join as an Investor or a Participant. Both receive the same investment results, but only Participants are members of the JPA; and
2. Authorize Mayor to execute any and all documents.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-63, APPROVING ENTERING INTO A MEMORANDUM OF AGREEMENT (MOA) WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SVGCOG) FOR FOOD RECOVERY PROGRAM

The proposed action would engage the San Gabriel Valley Council of Governments (SGVCOG) to coordinate the implementation of an edible food recovery recycling and enforcement program for designated food generators.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-63, approving an MOA with the SGVCOG for a regional food recovery program; and
2. Authorize the City Manager or designee to negotiate and execute agreement.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM EL MONTE/SOUTH EL MONTE JETS REQUESTING A FACILITY RESERVATION FEE WAIVER FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER, NEW TEMPLE PARK FIELDS, AND SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES AT NEW TEMPLE AND SHIVELY PARK

The El Monte/South El Monte Jets (Jets) are requesting a facility reservation fee waiver for the use of the South El Monte Community Center Gymnasium, Amphitheater, Dance Room, and fields at Shively and New Temple Park to host practices, games, sports physicals, and season banquets. Additionally, the Jets are requesting the City Council to consider waiving the reservation light fees at Shively and New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility reservation fee waiver for the use of the South El Monte Community Center Gymnasium, Amphitheater, Danceroom, and fields at Shively and New Temple Park in the amount of $18,821.00; and
2. Discuss the request to waive the light fees in the amount of $6,015.00.

11.b. LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH CHURCH REQUESTING A FACILITY RESERVATION FEE WAIVER AND CONSIDERATION TO WAIVE ALL THE FEES ASSOCIATED WITH THE RESERVATION FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER AMPHITHEATER

The South El Monte Community Outreach Church (SEMCOC) is requesting a facility reservation fee waiver for the use of the South El Monte Community Center Amphitheater to host Sunday Services for members of the community. In addition, they are requesting to waive all the fees associated with the reservation.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility reservation fee waiver for the use of the South El Monte Community Center Amphitheater in the amount of $3,900.00; and
2. Discuss the request to waive the staff time and damage deposit in the amount of $1,748.00.

12. COUNCILMEMBERS' AGENDA

12.a. Councilmember Hector Delgado

1. Discussion on Funding for the Los Angeles County Sheriff's Department (LASD) Saturation Patrol.

   RECOMMENDATION: Discussion and/or Action.

2. Discussion on Funding Equipment for LASD Special Assignment Deputies.

   RECOMMENDATION: Discussion and/or Action.

3. Discussion on Developing a Homeless Action Plan to Address Concerns for Property/Business/Home Owners.

   RECOMMENDATION: Discussion and/or Action.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1) - (One case)

Phillip Killgore v. City of South El Monte, a municipal corporation; Garveykcvn Holdings LLC; and Does 1-10 Inclusive
Case No. 2:23-cv-04022-SVW-MRW

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(2) – (one case)

14. ADJOURNMENT

Tuesday, June 27, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 8th day of June 2023.

Donna G. Schwartz

City Clerk, CMC

City Council Agenda Report
Agenda Item No. 4.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: Certificates of Recognition, Presented to the South El Monte High School 2023 Valedictorians and Salutatorian

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.b.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: Certificates of Recognition Presented to South El Monte High School Students, Recipients of El Monte/South El Monte Chamber of Commerce Scholarship Program

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.c.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: Proclamation Proclaiming the Month of June 2023 as LGBTQ Pride Month

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Proclamation

PROCLAMATION

LGBTQ PRIDE MONTH JUNE 2023

WHEREAS, the City of South El Monte cherishes the value and dignity of each person and appreciates the importance of equality and freedom; and

WHEREAS, All are welcome in the City of South El Monte to live, work, play, and every family, in any shape, deserves a place to call home where they are safe, happy, and supported by friends and neighbors; and

WHEREAS, the City of South El Monte denounces prejudice and unfair discrimination based on gender identity, gender expression, race, color, religion, marital status, national origin, sexual orientation, or physical attributes as an affront to our fundamental principles; and

WHEREAS, Pride month began in June of 1969 on the first anniversary of the Stonewall Uprising in New York City after LGBTQ and allied friends rebelled and fought against the constant police harassment and discriminatory laws that have been declared unconstitutional; and

WHEREAS, Many of the residents, students, employees, and business owners within the City of South El Monte contribute to enriching our city and are part of the lesbian, gay, bisexual, transgender and queer community; and

WHEREAS, it is imperative that our community, regardless of sexual orientation, gender identity, and expression, feel valued, safe, empowered, and supported by their peers and community leaders; and

WHEREAS, the City of South El Monte encourages all to observe the month of June as LGBTQ Pride Month and urges residents and the community to recognize the contributions made by the LGBTQ community and to actively promote the principles of equality, liberty and justice; and

WHEREAS, the rainbow flag is an iconic symbol of the LGBTQ community and aims to celebrate inclusivity, diversity and unity:

NOW, THEREFORE, I, Gloria Olmos, Mayor of South El Monte and on behalf of the City Council, by virtue of the authority vested in me by the Constitution and laws of South El Monte and State of California do hereby proclaim the month of June 2023 as LGBTQ Pride Month.

IN WITNESS WHEREOF, I have hereby set my hand and caused the Seal of the City of South El Monte to be affixed this 13th day of June 2023.

Mayor Gloria Olmos

Mayor Pro Tem Richard Angel

Councilmember
Manuel Acosta

Councilmember
Hector Delgado

Councilmember
Rudy Bojorquez

City Council Agenda Report
Agenda Item No. 7.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES OF MAY 24, 2023

SUMMARY: Staff is requesting approval of Minutes for the May 24, 2023 Adjourned Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the May 24, 2023 Adjourned Regular City Council Meeting.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Minutes

CITY OF SOUTH EL MONTE
ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES
WEDNESDAY, MAY 24, 2023 - 6:00 PM

Mayor Olmos called the meeting to order at 6:00 PM

City Clerk Donna G. Schwartz, announced per AB 2449 Councilmember Acosta has "just cause" to attend the meeting remotely as he is traveling on official business of the local agency.

Councilmember Acosta announced there was no one under the age of 18 present in the room.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
ABSENT: Councilmember(s): Delgado

STAFF PRESENT: Rene Salas, City Manager; Anthony R. Taylor, City Attorney; Masami Higa, Finance Director; Guillermo Arreola, Planning Manager; Donna G. Schwartz, City Clerk; and Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Councilmember Acosta led the Pledge of Allegiance.

3. INVOCATION – Pastor Patricia Garrett, Faith Dominion Church, offered the Invocation.

4. PRESENTATIONS

4.a. Mayor Olmos and City Council presented a proclamation proclaiming May 21-27, 2023, as National Public Works Week.

4.b. Mayor Olmos and City Council presented a proclamation proclaiming the month of May as Asian Americans and Pacific Islanders Heritage Month 2023. Cindy Wu, Mountainview School District Board Member and Sheri Li, local business owner, received the proclamation.

Mayor Olmos requested Item 4.f. be moved up to be presented at this time. Council concurred.

Item 4.f. next page.

PRESENTATIONS (Continued)

4.f. Amanda Mejia, Athens Services, introduced Jessica Alvarenga, as the new Director of Government of Affairs and representative/liaison between the City and Athens Services.

Mayor Olmos and City Council presented a Certificate of Recognition to Amanda Mejia, thanked her for her service, and welcomed Jessica Alvarenga who stated she is looking forward to working with the City.

4.c. City Council received a PowerPoint presentation by Ms. Sil Ruiz, South El Monte Library Librarian, on library resources and programs available.

4.d. City Council received a report from the Sheriff's Department and discussed matters concerning law enforcement in the City for the month of April.

4.e. City Council received a report from Code Enforcement and Public Safety Supervisor Joe Martinez on code enforcement and public safety activities for the month of April.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Attorney Anthony R. Taylor read the title of Ordinance No. 1266 for item 7.d. and Ordinance No. 1267 for item 7.e.

City Attorney Anthony R. Taylor announced a request to move item 7.g. to General Business as item 9.f. for more clarification and announced correction to item 9.c Resolution number from 23-50 to 23-51.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to approve the agenda as amended. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

6. PUBLIC COMMENT

Mayor Olmos opened public comment, there being none, closed public comment.

7. CONSENT CALENDAR

A motion was made by Councilmember Bojorquez, seconded by Mayor Pro Tem Angel to approve the Consent Calendar except for item 7.g. moved to General Business as 9.f. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

7.a. Approved the Minutes of the Regular City Council Meeting of May 9, 2023.

7.b. Adopted Resolution No. 23-46, authorizing payment of City expenditures for the period of May 10, 2023, through May 24, 2023, totaling $454,704.16.

7.c. Adopted Resolution No. 23-47, approving first amendment to agreement with Dudek for a change order in the amount of $16,210.00 to address additional changes needed to update the city's Housing Element; and authorize the City Manager to negotiate and execute agreement.

7.d. Waived further reading and introduced Ordinance No. 1266, amending the South El Monte Municipal Code reverting the Community Service Commission, the Planning Commission, and the Patriotic Commission chairperson selection process to be a one-year position rather than a two-month rotation, and allowing the City Council to amend the Chapters for City Commissions governed under Title 2 of the SEMMC by resolution; and to adopt said ordinance at the next Regular City Council meeting.

7.e. Waive further reading and introduce Ordinance No. 1267, amending South El Monte Municipal Code Chapter 1.08 to clarify the range of penalties that apply to the unauthorized use of the City Seal and that allows the City Council to amend the chapter on use of the City Seal by resolution as well as to amend Section 1.16.010A to clarify the application of the penalty to SEMMC violations; and to adopt said ordinance at the next Regular City Council meeting.

7.f. Adopted Resolution No. 23-49, authorizing submittal of application to the Department of Resources Recycling and Recovery (CALRECYCLE) for Used Oil Payment Program through CALRECYCLES's Used Oil Recycling Program and related authorizations; and authorized the City Manager or designee to execute all documents as the signature authority.

Item 7.g. next page.

CONSENT CALENDAR (Continued)

7.g. Consideration and Approval to Reject All Bids and Re-Advertise Request for Proposal (RFP) For Lighting and Mechanical Energy Efficiency Upgrade Services for South El Monte Autonomous Building Controls Retrofit Project

Item 7.g. was moved to General Business as item 9.f. under Approval of Agenda.

7.h. Adopted Resolution No. 23-50, approving Amendment No. 2 to the Memorandum of Understating between the San Gabriel Valley Council of Governments and the City of South El Monte for participation in the San Gabriel Valley Regional Vehicle Miles Traveled (VMT) Analysis Model and authorized the City Manager to execute the amendment.

8. PUBLIC HEARINGS – None.

9. GENERAL BUSINESS

9.a. REVIEW OF 4TH OF JULY FIREWORKS STAND PERMIT APPLICATIONS

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to approve permits to allow for five firework stands and for which applications have been received in conjunction with the Fourth of July 2023. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

9.b. next page.

GENERAL BUSINESS (Continued)

9.b. FISCAL YEAR (FY) 2023-2024 ANNUAL BUDGET STUDY SESSION #1

Mayor Olmos announced the item and Finance Director Masami Higa presented a PowerPoint Presentation on the Fiscal Year (FY) 2023-24 Budget.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to direct staff to finalize the budget for adoption. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-51, APPROVING A THREE YEAR MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) AND 18 PARTICIPATING PUBLIC AGENCIES ON A COST SHARING BASIS FOR IMPLEMENTATION OF 1.) THE ENHANCED WATERSHED MANAGEMENT PLAN ASSOCIATED TASKS; AND 2.) COORDINATED INTEGRATED MONITORING PROGRAM FOR THE UPPER LOS ANGELES RIVER WATERSHED MANAGEMENT AREA

Mayor Olmos announced the item and City Manager Rene Salas presented the staff report.

A motion was made by Councilmember Bojorquez, seconded by Mayor Pro Tem Angel to adopt Resolution No. 23-51, approving a Memorandum of Agreement with San Gabriel Valley Council of Governments and authorized the City Manager to negotiate and execute the MOA. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

9.d. next page.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-52, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH THE VALLE LINDO SCHOOL DISTRICT TO PROVIDE SUMMER LEARNING RECOVERY SERVICES

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to adopt Resolution No. 23-52, approving a Memorandum of Understanding (MOU) with the Valle Lindo School District to provide summer learning afternoon enrichment services; and authorized City Manager or designee to execute MOU. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

9.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-53, APPROVING AGREEMENT WITH MOSS, LEVY & HARTZHEIM LLP FOR AUDITING SERVICES

Mayor Olmos announced the item and Finance Director Masami Higa presented the staff report and announced Mr. Haley Hui from Moss, Levy, & Hartzheim LLP was present (via zoom) to answer any questions.

Mr. Hui provided City Council with a brief introduction and background on Moss, Levy, & Hartzheim LLP.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to adopt Resolution No. 23-53, approving agreement with Moss, Levy, & Hartzheim LLP for auditing services and authorized City Manager or designee to negotiate and execute agreement. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the Senior Center's Mother's Day Luncheon, California Contract Cities Conference, International Council of Shopping Centers Conference (ICSC), and Water Education for Latino Leaders Delta Tour.

Councilmember Bojorquez nothing to report.

Mayor Pro Tem Angel announced he attended the Senior Center's Mother's Day Luncheon, California Contract Cities Conference, and International Council of Shopping Centers Conference (ICSC).

Mayor Olmos announced she attended the Senior Center's Mother's Day Luncheon, California Contract Cities Conference, International Council of Shopping Centers Conference (ICSC), Los Angeles County Sanitation District meeting, and announced SEAACA still has adoption opportunities.

11. CORRESPONDENCE

11.a. CONSIDER REQUEST FROM EPIPHANY CHURCH TO WAIVE FEES RELATED TO STAFF TIME TO HOLD A PROCESSION ALONG CITY STREETS ON SUNDAY, JUNE 11, 2023

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to approve the fee waiver request by Epiphany Catholic Church. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

DRAFT

12. COUNCILMEMBERS' AGENDA

12.a. MAYOR PRO TEM RICHARD ANGEL

1. Consideration of implementing speed dots on Lidcome and Central Avenue in front of New Temple Park.

   Mayor Pro Tem Angel stated he has received calls from residents concerned with cars racing through this location and recommended speed dots be placed on Lidcome Avenue to Central Avenue.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Bojorquez to direct staff to add speed dots on Lidcome Avenue to Central Avenue in front of New Temple Park. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Councilmember(s): Acosta (via zoom), Bojorquez, Mayor Pro Tem Angel, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

13. CLOSED SESSION – None.

14. ADJOURNMENT

At 7:36 p.m. Mayor Olmos adjourned the meeting in memory of Entertainer Tina Turner and Gloria Molina, Community Member, to a Regular City Council Meeting on Tuesday, June 13, 2023, at 6:00 p.m.

_____ _____

Donna G. Schwartz, CMC, City Clerk Gloria Olmos, Mayor

DRAFT

City Council Agenda Report
Agenda Item No. 7.b.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-54, APPROVING WARRANTS FOR THE PERIOD OF MAY 25, 2023 THROUGH JUNE 13, 2023

SUMMARY: Authorizing payment of City expenditures for the period of May 25, 2023 through June 13, 2023 totaling $1,212,867.26.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-54, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Resolution No. 23-54
B. Warrants

ATTACHMENT A

RESOLUTION NO. 23-54

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE PERIOD OF MAY 25, 2023, THROUGH JUNE 13, 2023, TOTALING $1,212,867.26.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

_____
Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	CLAIMANT	CLAIM PERIOD	WARRANT #'S	AMOUNT
FY 22/23	Electronic Warrants	5/25/23-6/13/23	DFT0000694-758	$813,172.90
FY 22/23	Regular Warrants	5/25/23-6/13/23	12318-12427	$260,488.49
Payroll	Check	PPE 5/27/23	1391-1407	$9,301.07
Payroll	Direct Deposit	PPE 5/27/23	3965-4060	$129,904.80

TOTAL EXPENDITURES RESOLUTION NO. 23-54 $1,212,867.26

PASSED, APPROVED, AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-54, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June 2023, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

South El Monte, CA

Warrant Register

Council Meeting 06/13/23

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	12318	05/25/2023	MAY'23 ADMIN	1,200.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	12318	05/25/2023	MAY'23 MISC CREDIT R. RAMOS	(200.00)
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	12318	05/25/2023	MAY'23 MISC	528.00
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	12319	05/25/2023	PPE 05/13/23	5,030.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	12320	05/25/2023	4/25-5/11 1450 LIDCOMBE AVE	115.21
01.0000.0000.2225	STANDARD INSURANCE	12321	05/25/2023	JUNE'23 LIFE & AD&D	1,002.06
01.0000.0000.2224	STANDARD INSURANCE	12322	05/25/2023	JUNE'23 LIFE AD&D & SUPPLEMENTAL	452.15
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	12323	05/25/2023	A.R GARNISHMENT 05/13/23	8.15
01.0000.0000.2240	VONS CREDIT UNION	12324	05/25/2023	PPE 05/13/23	44.25
01.0000.0000.2240	VONS CREDIT UNION	12324	05/25/2023	PPE 04/29/23	44.25
01.0130.1330.5215	WINDSTREAM HOLDINGS, INC	12325	05/31/2023	DECEMBER'22 FINAL BILL CITY PHONES	5,594.21
01.0170.1710.6025	FUJIMI, INC	12326	06/01/2023	GT 700 BLACK FLOOR MODEL CHAIRS, QTY-2	6,000.00
01.0160.1630.6025	XACTBUILT CONSTRUCTION INC	12327	06/01/2023	50% COMPLETION- NORTH & SOUND BUNGALOW IMPROVEMENT	10,000.00
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	12328	06/06/2023	PPE 05/27/23	5,380.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	12329	06/06/2023	A.R GARNISHMENT 05/27/23	8.15
68.0900.9080.5974	TRANSTECH ENGINEERING, INC.	12330	06/06/2023	MAR'23 PJT MGMT #140	363.00
01.0150.1515.5204	ALEJANDRO MIRAMONTES DE ANDA	12331	06/07/2023	MAY'23 PATRIOTIC MEETING	100.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	MAR-APR'23 GENERAL	30,615.60
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 SPECIAL PROJECTS	771.80
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 LITIGATION	595.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 PERSONNEL	2,296.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 PLANNING	1,362.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 PUBLIC WORKS- ENGINEERING	2,406.20
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 FINANCE	2,133.80
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 CODE ENFORCEMENT	590.20
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 HOUSING	1,701.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 REFUSE	700.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	12332	06/07/2023	APR'23 REIMBURSABLE	1,046.10
01.0000.0000.4554	ALEXANDRIA PRECIADO	12333	06/07/2023	CCTR DAMAGE DEPOSIT REFUND 05/15/23	50.00
01.0100.1050.5934	ALLAN SANTIAGO ZEPEDA	12334	06/07/2023	5/23 LIVESCAN REIMB	25.00
01.0150.1540.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	AQUATIC DEPT SUPPLIES	206.85
01.0170.1710.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OUTDOOR CHRISTMAS LIGHTS	687.68
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OFFICE SUPPLIES	18.06
45.0660.6610.5977	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	EARLOCK CLAMPS- ST/RD MTNC PJT	628.71
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	SUPPLIES/ ERGONOMIC EVALUATION	673.38
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	SUPPLIES/ ERGONOMIC EVALUATION	673.39
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	GALAXY PROJECTOR CREDIT RETURN	(31.85)
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	AFTER SCHOOL PRGM SUPPLIES	20.19
01.0151.1543.5952	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	SPECIAL EVENT SUPPLIES	95.76
01.0151.1541.5430	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	T-BALL BANQUET SUPPLIES	104.11
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT CLEANING SUPPLIES	81.54
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	POLO UNIFORM SHORTS	190.34
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT SUPPLIES/ YARD	45.60
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT SUPPLIES SUPPLIES	(36.37)
01.0160.1670.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	HAND DRYER RETURN CREDIT	(192.94)
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT OFFICE SUPPLIES	95.83
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OFFICE SUPPLIES	121.84
01.0170.1740.5962	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	RPLCMT SAW HANDLE/ BLD'G DEPT	25.35
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OFFICE SUPPLIES	28.64

01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	ERNOMOMIC MOUSE RETURN CREDIT	(113.53)
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	SAFETY GLOVES RETURN CREDIT	(51.75)
01.0160.1610.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	BACKUP BATTERIES/ CCTR	450.92
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	NAPKIN BANKS/ C1 NUTRITION PRGM	87.96
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	SCANNER & LABELS	391.91
01.0170.1750.5962	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	PROPANE TORCH/ WEED BURNER	65.82
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	CHAIRS/ ERGONOMIC RECOMMENDATIONS	1,545.15
01.0160.1640.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	CHAIN COVERS RETURN CREDIT	(227.00)
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OFFICE DEPT SUPPLIES	264.57
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	PHONE CAR CHARGERS	21.94
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	VIDEO DOORBELL	274.39
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	BANDANA'S- SUN PROTECTION	42.43
01.0170.1020.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT OFFICE SUPPLIES	36.37
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	FALL PROTECTION HARNESS KIT	218.31
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	ERGONOMIC SUPPLIES	117.44
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	ERGONOMIC SUPPLIES	117.45
01.0160.1670.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	HAND DRYER/ MVD	192.94
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	OFFICE SUPPLIES	26.67
01.0160.1640.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	POOL CHAIR COVERS	375.84
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	DEPT SUPPLIES	13.01
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	VIDEO DOOR BELL RETURN CREDIT	(274.39)
01.0150.1540.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	WORKSTATION ASSESSMENT RECOMMENDATION SUPP	1,142.41
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	ERGONOMIC SUPP/ RECOMMENDATION	1,870.60
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	FAUCETS/ SCTR	101.54
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	WATER FILTER CARTRIDGES	114.42
01.0150.1530.6020	AMAZON CAPITAL SERVICES, INC	12335	06/07/2023	CLOCK/ SCTR & TABLE FOR INFO BOOTHS	239.90
44.0800.8010.5908	ANDRES GONZALEZ	12337	06/07/2023	5/1-5/4 MILEAGE REIMB/ ACT EXPO	131.00
01.0150.1540.5431	AQUA PURE DRINKING WATER	12338	06/07/2023	MAY'23 DRINKING WATER MCTR/NTP	44.89
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	AIR COMPRESSOR BATTERY RPLCMNT	226.53
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	BATTERY CORE RETURN CREDIT	(22.00)
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#23 RADIATOR CAP REPLACMENT	12.12
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	COOLANT INLET ASSEMBLY #23	68.34
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#23 RADIATOR REPLACEMENT	272.68
44.0800.8010.5525	AUTOZONE	12339	06/07/2023	#21 CAR SCENTS	35.48
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	COOLANT INLET ASSEMBLY RETURN CREDIT	(68.34)
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#23 TRANSMISSION FLUID	38.58
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#28 OIL & FILTER MINOR SERVICE	76.47
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	F-1 BATTERY REPLACEMENT	186.31
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#13 CAR PART REPLACEMENTS	568.12
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#94-P.W #2 CAR PART REPLACEMENTS	325.54
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	P.W #2 CORE BATTERY RETURN	(22.00)
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#13 NUETRAL SAFETY SWITCH REPLACEMENT	40.78
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	P.W #2 FILTER OIL & SPARK REPLACEMENT	63.46
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#28 AIR FILTER REPLACEMENT	17.63
44.0800.8010.5525	AUTOZONE	12339	06/07/2023	#20 ENGINE OIL & FILTER REPLACEMENT	117.23
44.0800.8010.5525	AUTOZONE	12339	06/07/2023	#20 WIPER BLADE REPLACEMENT	61.28
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#19 ENGINE OIL & FILTER REPLACEMENT	87.27
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	DOOR HINGE PIN & BUSHINGS RPLC #94	19.59
01.0170.1770.5525	AUTOZONE	12339	06/07/2023	#1 & #2 AIR FILTER REPLACEMENT	24.23
01.0170.1020.5515	BASE HILL, INC.	12340	06/07/2023	APR'23 JANITORIAL SVCS	7,339.00
01.0151.1541.5215	BENJAMIN G. VAROS	12341	06/07/2023	5/10 BBALL OFFICIAL SVCS	35.00
01.0150.1515.5204	BLANCA M. FIGUEROA	12342	06/07/2023	MAY'23 PATRIOTIC MEETING	100.00
01.0151.1543.5952	BLOOMING FLOWERS & GIFTS	12343	06/07/2023	WREATH BOUQUETS/ MEMORIAL DAY	330.75
01.0151.1541.5430	BROTHERS AWARDS & TROPHIES	12344	06/07/2023	T-BALL PARTICIPANT TROPHIES QTY-115	1,391.50
38.0900.9000.5974	BUCKNAM INFRASTRUCTURE GROUP, INC	12345	06/07/2023	APR'23 - PAVEMENT MGMT #627	3,019.25
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12346	06/07/2023	APR'23 BLD'G INSPECTION SVCS	7,064.96
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12346	06/07/2023	APR'23 BLD'G OFFICIAL SVCS	1,085.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	12346	06/07/2023	APR'23 US LICENSE INSPECTION	440.00
01.0160.1620.5520	BUTLER CHEMICALS, INC.	12347	06/07/2023	CLEANING CHEMICALS/ SCTR KITCHEN	232.58

01.0130.1330.5215	CALIFORNIA COMMUNICATION	12348	06/07/2023	4/1-5/1 WIRELESS BRIDGE MVD/YRD/NTP/STY CTR	680.00
01.0130.1330.5215	CALIFORNIA COMMUNICATION	12348	06/07/2023	5/1-6/1 WIRELSS BRIDGE MVD/YRD/NTP/STY CTR	680.00
01.0100.1050.5934	CALISTA DEL TORO	12349	06/07/2023	4/20/23 LIVECAN REIMB	25.00
01.0000.0000.4554	CELIA MUNOZ CAMACHO	12350	06/07/2023	CCTR DAMAGE DEPOSIT REFUND 05/14/23	50.00
01.0100.1050.5936	CONCENTRA	12351	06/07/2023	MAY'23 NEW HIRE PHYSICALS	940.00
01.0150.1530.5440	COUNTY OF L.A. DEPT PUBLIC HEALTH	12352	06/07/2023	PUBLIC HEALTH PERMIT/ SENIOR NUTR PGRM	361.00
68.0900.9080.5215	CR ASSOCIATES, INC.	12353	06/07/2023	APR'23 PJT MGMT SVCS #140	7,446.24
01.0100.1050.5934	DARSHEL LANDRY	12354	06/07/2023	5/16 LIVESCAN REIMB	25.00
01.0160.1650.5520	DDC ELECTRIC SUPPLY, INC.	12355	06/07/2023	LIGHT TIMERS/ NTP	181.89
01.0160.1670.5520	DDC ELECTRIC SUPPLY, INC.	12355	06/07/2023	FIELD LIGHTS/ MVD	336.79
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CI PRGM	253.25
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CII PRGM	28.13
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CI PRGM	208.82
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CII PRGM	23.20
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CI PRGM	248.80
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CII PRGM	27.64
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CI PRGM	204.38
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CII PRGM	22.70
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CI PRGM	86.14
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12356	06/07/2023	FOOD SUPPLIES FOR CII PRGM	9.57
01.0170.1720.5520	EL MONTE ORNAMENTAL SUPPLY, INC.	12357	06/07/2023	YARD GATE REMOTES REPLACEMENT	117.97
01.0160.1630.5520	EL MONTE ORNAMENTAL SUPPLY, INC.	12357	06/07/2023	OUTSIDE FENCE/ MCTR	16.54
01.0150.1540.5908	ELIZABETH MIRANDA	12358	06/07/2023	LIFEGUARD CERTIFICATION CLASS- E. MIRANDA	92.50
01.0000.0000.4554	ELVIRA VAZQUEZ GARCIA	12359	06/07/2023	MVD DAMAGE DEPOSIT REFUND 05/20/23	50.00
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	SPRINKLER ADDITION	1,646.11
01.0160.1640.5520	EWING IRRIGATION	12360	06/07/2023	IRRIGATION SUPP/ AQUA CTR	159.95
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	MASON TWINE & ECG HYDRETRAIN/ NTP	80.10
01.0170.1750.5520	EWING IRRIGATION	12360	06/07/2023	XC HYBRID 6 STATION BATTERY	466.65
01.0170.1710.5520	EWING IRRIGATION	12360	06/07/2023	LANDSCAPE SUPP/ CHALL	310.56
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	G4 SOLENOID ASSEMBLY/ NTP	106.76
01.0170.1710.5520	EWING IRRIGATION	12360	06/07/2023	POTTING SOIL/ CHALL	33.91
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	CHARGE BACK CREDIT/ NTP	(176.86)
01.0160.1670.5520	EWING IRRIGATION	12360	06/07/2023	IRRIGATION SUPPLIES/ MVD	111.01
01.0160.1630.5520	EWING IRRIGATION	12360	06/07/2023	IRRIGATION SUPP/ MCTR	6.92
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	4TH OF JULY IRRIGATION LINE	327.62
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	IRRIGTAION SUPP/ 4TH OF JULY	899.91
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	SPRINKLER EXTENSION PARTS/ SHIVELY	1,569.60
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	SPRINKLER EXTENSION PARTS MAIN FIELD/ SHIVELY	90.29
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	IRRIGATION REPAIRS/ NTP	103.81
45.0660.6610.5977	EWING IRRIGATION	12360	06/07/2023	DURFEE MEDIAN IRRIGATION REPAIRS- ST/RD MNTC	2,278.81
45.0660.6610.5977	EWING IRRIGATION	12360	06/07/2023	DURFEE MEDIAN IRRIGATION REPAIRS- RD/ST MNTC	85.04
02.0170.1760.5540	EWING IRRIGATION	12360	06/07/2023	LINE BREAK REPAIR PARTS	13.82
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	LAWN SEEDS/ NTP	54.86
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	MARKING PAINT- BASEBALL FIELD/ SHIVELY	75.53
01.0160.1650.5520	EWING IRRIGATION	12360	06/07/2023	TOPER TO COVER SEED/ NTP	36.90
01.0170.1750.5505	EWING IRRIGATION	12360	06/07/2023	STOCK METER KEY & WRENCH	163.51
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	BACKFLOW REPAIR/ SHIVELY	91.28
01.0160.1660.5520	EWING IRRIGATION	12360	06/07/2023	SEED TOPPER-FIELD/ SHIVELY	27.91
01.0170.1770.5525	FORD OF MONTEBELLO	12361	06/07/2023	THROTTE BODY REPLACMENT #28	426.62
01.0170.1770.5525	FORD OF MONTEBELLO	12361	06/07/2023	VALVE COVER & GASKET GROMETS RPLCMT #11 & 007	151.88
01.0170.1750.5505	GARVEY EQUIPMENT COMPANY	12362	06/07/2023	CARBURETOR ON TRENCHER REPLACEMENT	221.71
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	KEYS/ CHALL	22.00
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	KEYS/ CHALL	31.45
01.0160.1630.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	MAINTENANCE SUPP/ MCTR	64.61
01.0160.1640.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	KEYS/ AQUATIC CTR	15.94
01.0170.1750.5505	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	BOLT REPLACEMENT- TRENCHER	2.62
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	THREADLOCKER & IPS- BENCHES	54.98
45.0660.6610.5977	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	REPLACEMENT TOOLS/ MEDIANS ST/RD MNTC	245.29
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	JANITORIAL SUPPLIES/ CHALL	86.85

01.0170.1720.5520	GRANT'S TRUE VALUE HARDWARE	12363	06/07/2023	MTNC YARD CAMERA SUPP	26.90
01.0140.1430.5910	GUILLERMO ARREOLA	12364	06/07/2023	5/21-5/23 ICSC L.VEGAS CONF- TRANSPORTATION CHARGE	30.26
01.0140.1430.5910	GUILLERMO ARREOLA	12364	06/07/2023	5/21-5/23 ICSC L.VEGAS CONF- TRANSPORTATION CHARGE	16.23
01.0140.1430.5910	GUILLERMO ARREOLA	12364	06/07/2023	5/21-5/23 ICSC L.VEGAS CONF- TRANSPORTATION CHARGE	21.92
45.0660.6610.5977	GUNNER CONCRETE	12365	06/07/2023	CONCRETE & SIDWALK RPLMT- ST/RD MTNC	1,797.47
01.0100.1050.5934	HANNAH GARZA	12366	06/07/2023	5/4/23 LIVESCAN REIMB	25.00
01.0160.1640.5425	HASA INC.	12367	06/07/2023	2/9 CHEMICAL DELIVERY	337.68
01.0160.1640.5425	HASA INC.	12367	06/07/2023	3/17 CHEMICAL DELIVERY	637.50
01.0160.1640.5520	HASA INC.	12367	06/07/2023	4/24 CHEMICAL DELIVERY	1,753.97
01.0160.1640.5520	HASA INC.	12367	06/07/2023	4/26 CHEMICAL DELIVERY	961.10
45.0660.6610.5977	HOLLIDAY ROCK CO INC	12368	06/07/2023	ASPHALT- CITY WIDE POTHOLE REPAIR- ST/RD MNTC	276.92
06.0300.3010.5215	HUNTINGTON CULINARY	12369	06/07/2023	4/24-4/28 CI & CII NUTRITION PRGM	3,708.75
06.0300.3020.5215	HUNTINGTON CULINARY	12369	06/07/2023	4/24-4/28 CI & CII NUTRITION PRGM	453.75
06.0300.3010.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/1-5/25 CI & CII NUTR PRGM	4,255.00
06.0300.3020.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/1-5/25 CI & CII NUTR PRGM	471.90
06.0300.3010.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/8-5/12/23 CI & CII NUTRITION PGRM	4,456.25
06.0300.3020.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/8-5/12/23 CI & CII NUTRITION PGRM	459.80
06.0300.3010.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/15-5/19 CI & CII NUTRITION PGRM	3,565.00
06.0300.3020.5215	HUNTINGTON CULINARY	12369	06/07/2023	5/15-5/19 CI & CII NUTRITION PGRM	484.00
01.0170.1770.5525	HYDRAULICS & GASKETS	12370	06/07/2023	SUPER SWIVEL & WASHER HOSE REPLACEMENT P.W #2	321.11
01.0160.1630.5520	INNER-COOL CORP	12371	06/07/2023	T-STAT REPAIR/ MCTR	975.46
01.0151.1545.5210	JACOB ARECHIGA	12372	06/07/2023	6/22/23 SUMMER CONCERT PERFORMANCE - BALANCE	1,250.00
01.0100.1050.5934	JASPER LI	12373	06/07/2023	6/13 LIVESCAN REIMB	25.00
01.0140.1410.5204	JEFFREY MICHAEL ORTIZ	12374	06/07/2023	MAY'23 PC MEETING	150.00
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12375	06/07/2023	APR'23 IW SVCS	2,231.25
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12375	06/07/2023	APR'23 NDPES PRGM SVCS	2,217.66
01.0140.1410.5204	KENNETH EUEKHEANG TANG	12376	06/07/2023	MAY'23 PC MEETING	150.00
40.0900.9000.5974	KIMLEY-HORN AND ASSOCIATES, INC.	12377	06/07/2023	APR'23 HSIP 5352 (021) PJT MGMT #296	15,083.40
01.0140.1430.5215	KOSMONT & ASSOCIATES, INC.	12378	06/07/2023	APR'23 ECONOMIC DEVELOPMENT	5,077.80
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12379	06/07/2023	APR'23 SPL ASSIGN DEPUTY	75,321.24
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12379	06/07/2023	APR'23 GRANT SPL ASSIGN DEPUTY	17,604.75
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	12379	06/07/2023	APR'23 LAW ENFORCEMENT SVCS	309,319.36
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	12379	06/07/2023	APR'23 LIABILITY INSURANCE	44,246.99
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	12379	06/07/2023	APR'23 TEM- THEFT SUPPRESSION	10,226.79
01.0140.1410.5204	LARRY RODRIGUEZ	12380	06/07/2023	MAY'23 PC MEETING	150.00
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12381	06/07/2023	POOL SUPPLIES	39.26
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12381	06/07/2023	POOL SUPPLIES	36.16
01.0140.1430.5406	LOS ANGELES COUNTY ASSESSOR	12382	06/07/2023	CITYWIDE PARCELS UPDATE- DATA PURCHASE	154.35
01.0100.1050.5934	LUIS PEREZ	12383	06/07/2023	5/11 LIVESCAN REIMB	25.00
01.0170.1020.5908	MAINTENANCE SUPERINTENDENTS ASSOCIATION	12384	06/07/2023	MSA TRAINING TRADESHOW/ P.W DEPT	630.00
01.0150.1540.5956	MAKE IT LA LLC	12385	06/07/2023	UNIFORM SHIRTS/ REC STAFF	1,100.30
01.0150.1515.5204	NAOMI LOPEZ	12386	06/07/2023	MAY'23 PATRIOTIC MEETING	100.00
01.0170.1770.5525	NAPA AUTO PARTS	12387	06/07/2023	ENGINE OIL & FUEL FILTER RPLCMT # P.W 2	32.37
01.0100.1050.5934	NATHEN CORDERO	12388	06/07/2023	5/3 LIVESCAN REIMB	28.00
01.0160.1640.5520	NEW SIGN SOLUTION, INC.	12389	06/07/2023	POOL SIGN	104.73
01.0160.1650.5520	NICHOLS LUMBER & HARDWARE CO	12390	06/07/2023	TITAN 200 MARK LINE #50	425.18
01.0000.0000.4554	NORBERTO MARIN ROCHA	12391	06/07/2023	CCTR DAMAGE DEPOSIT REFUND 05/27/23	600.00
01.0100.1020.5405	OFFICE DEPOT	12392	06/07/2023	OFFICE SUPPLIES	6.33
01.0100.1020.5405	OFFICE DEPOT	12392	06/07/2023	ADMIN OFFICE SUPPLIES	24.24
01.0100.1020.5405	OFFICE DEPOT	12392	06/07/2023	ADMIN OFFICE SUPPLIES	58.31
01.0150.1530.5406	OFFICE DEPOT	12392	06/07/2023	LAMINATING PAPER/ SENIOR SVCS	140.46
01.0120.1210.5406	OFFICE DEPOT	12392	06/07/2023	BINDERS & TABS	95.60
01.0170.1770.5525	PACIFIC TRUCK EQUIPMENT INC	12393	06/07/2023	FABRICATE AND INSTALL 1 RECEIVER HITHC & PLUG.	2,341.32
01.0151.1543.5952	PARTY PRONTO	12394	06/07/2023	EQUIPMENT RENTAL & SERVICES CITY EVENTS	1,791.00
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	12395	06/07/2023	APR'23 ADMIN CITE PROCESSING SVCS	983.32
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	12395	06/07/2023	APR'23 CITY PROCESSING SVCS	4,186.99
01.0160.1610.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ CCTR	45.33
01.0160.1620.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ SCTR	45.33
01.0160.1630.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ MCTR	45.33

01.0160.1640.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ AQUATIC CTR	45.33
01.0160.1650.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ NTP	94.33
01.0160.1670.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ MVD	94.33
01.0170.1710.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ CITY HALL	121.00
01.0170.1720.5520	POST ALARM SYSTEMS	12396	06/07/2023	JUNE'23 MONTHLY SVC/ CITY YARD	126.00
01.0170.1710.5960	QUADIENT LEASING USA, INC.	12397	06/07/2023	6/21-9/20/23 QUARTERLY LEASE	438.62
01.0160.1610.5520	QUENCH USA, INC.	12398	06/07/2023	JUNE'23 WATER FILTER/ CCTR	38.59
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	12399	06/07/2023	APR'23 BUS PASSES	82.00
01.0151.1541.5215	REYNALDO DE LA TORRE	12400	06/07/2023	5/10 BBALL OFFICIAL SVCS	35.00
01.0140.1410.5204	ROBERTO SANCHEZ	12401	06/07/2023	MAY'23 PC MEETING	150.00
01.0000.0000.4554	RUBEN MORAN	12402	06/07/2023	5/27 MVD DAMAGE DEPOSIT REFUND 05/27/23	50.00
01.0150.1515.5204	RUDY LOPEZ	12403	06/07/2023	MAY'23 PATRIOTIC MEETING	100.00
01.0140.1430.5215	SAN GABRIEL VALLEY COUNCIL OF GOVTS	12404	06/07/2023	VMT MITIGATION FEE- STRUCTURE PROGRAM	5,000.00
01.0140.1430.5919	SAN GABRIEL VALLEY TRIBUNE	12405	06/07/2023	6/2 PUBLISH NOTICE/ PLHA YR 3 FUNDING	532.51
01.0000.0000.4554	SARA LUJAN	12406	06/07/2023	MVD DAMAGE DEPOSIT REFUND 05/21/23	50.00
01.0160.1620.5520	SMARDAN SUPPLY	12407	06/07/2023	FILL STATION FILTERED SS FINISH/ SCTR	1,688.90
01.0151.1543.5430	SMITTY'S SIGNWORKS, INC	12408	06/07/2023	4TH OF JULY- ILLEGAL BANNERS (2)	2,420.00
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12409	06/07/2023	SIDEWALK REPAIR SUPPLIES ST/RD MNTC	65.43
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12409	06/07/2023	CONCRETE REPAIR SUPPLIES	118.13
01.0160.1660.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12409	06/07/2023	BACKFLOW PARTS/ NTP	15.88
01.0170.1770.5525	SRS AUTOMOTIVE	12410	06/07/2023	#13 CAR PART REPLACEMENT	747.70
01.0140.1100.5215	STATE CONTROLLER'S OFFICE	12411	06/07/2023	FTB OFFSET PRGM- ADMIN FEES 2022	515.99
01.0170.1730.6115	STATE OF CALIFORNIA	12412	06/07/2023	SOLAR LOAN PAYMENT # 011-13-ECD	67,479.57
45.0660.6610.5977	SUNBELT RENTALS, INC.	12413	06/07/2023	TOWABLE CONCRETE MIXER RENTAL- ST/RD MTNC	358.40
45.0660.6610.5977	SUNBELT RENTALS, INC.	12413	06/07/2023	TOWABLE CONCRETE MIXER RENTAL	429.58
45.0660.6610.5977	SUNBELT RENTALS, INC.	12413	06/07/2023	TROUBLE CONCRETE MIXER RENTAL	429.58
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	12414	06/07/2023	APR'23 CITATION REVENUE	4,373.50
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	DINNER ROLLS- MOTHER'S DAY LUNCHEON MEALS	51.87
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD & TORTILLAS/ CI & CII NUTR PRGM	31.65
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD & TORTILLAS/ CI & CII NUTR PRGM	3.51
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	38.12
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	4.23
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	CI & CII NUTRITION PGRM	64.89
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	CI & CII NUTRITION PGRM	7.21
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	AFTER SCHOOL PRGM SUPPLIES	104.38
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	12.45
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	2.49
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	59.36
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	BREAD/ CI & CII NUTR PRGM	6.59
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	DINNER ROLLS & FROZEN MEALS- CI & CII NUTR PGRM	25.03
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	DINNER ROLLS & FROZEN MEALS- CI & CII NUTR PGRM	90.90
01.0151.1543.5952	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	MEMORIAL DAY FOOD SUPPLIES	137.21
01.0151.1543.5952	SUPERIOR WAREHOUSE GROCERS	12415	06/07/2023	MEMORIAL DAY FOOD SUPPLIES	135.07
01.0170.1770.5525	SUPERKLEEN CARWASH, INC.	12416	06/07/2023	MAR'23 CAR WASHES	287.00
44.0800.8010.5525	SUPERKLEEN CARWASH, INC.	12416	06/07/2023	MAR'23 CAR WASHES	253.00
01.0150.1540.5908	TOMMY VOONG	12417	06/07/2023	WSI CERTIFICATION CLASS REIMB T. VOONG	120.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PERMIT TECH SVCS	10,770.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 ENG SVCS	15,615.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT SVCS #295	2,502.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 TRAFFIC ENG SVCS	250.00
38.0900.9000.5974	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT #294	2,277.00
68.0900.9000.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT #252	2,942.50
40.0900.9000.5968	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT SVCS #296	2,755.00
38.0900.9000.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT	1,080.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT #110	2,025.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 ENG SVCS- 10350 VACCO	270.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 ENG SVCS- 1628 LEAFDALE	250.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 ENG SVCS- 9516 GARVEY	937.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR23 ENG SVCS- 1921 CENTRAL	527.50

02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 TRAFFIC ENG SVCS	437.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 TRAFFIC ENG SVCS- 2222 RSMD	687.50
68.0900.9000.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT #252	2,362.50
68.0900.9000.5215	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 PJT MGMT #252	2,767.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR23 TRAFFIC ENG SVCS- PECK TSSP PLAN	595.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12418	06/07/2023	MAR'23 TRAFFIC ENG SVCS- 605 FWY CO-OP	250.00
01.0130.1310.5215	TRUSAIC	12419	06/07/2023	SEPT'22 ACA MONTHLY	1,020.00
01.0150.1540.6015	TYLER TECHNOLOGIES, INC	12420	06/07/2023	5/2-5/3 PARKS & RECREATION SOFTWARE	1,040.00
44.0800.8010.5525	UNITED DIESEL SERVICE, INC	12421	06/07/2023	#37 CAR PART REPLACMENTS & OIL CHANGE	2,376.19
44.0800.8010.5525	UNITED DIESEL SERVICE, INC	12421	06/07/2023	#20 A/C BLOWER REPAIR	592.01
44.0800.8010.5525	UNITED DIESEL SERVICE, INC	12421	06/07/2023	#24 DIAGNOSE CHECK ENGINE LIGHT	165.00
91.0955.9510.5215	URBAN FUTURES INCORPORATED	12422	06/07/2023	COVERED MUNICIPAL BONDS & PRIVATE PLACEMENT	7,166.00
01.0150.1515.5204	VALERIE BECHTOLD	12423	06/07/2023	MAY'23 PATRIOTIC MEETING	100.00
01.0110.1170.5966	VICTORIA MORA	12424	06/07/2023	4/17-5/16 MILEAGE REIMBURSEMENT	39.30
01.0000.0000.4554	VIOLETA HERNANDEZ	12425	06/07/2023	MVD DAMAGE DEPOSIT REFUND 05/28/23	50.00
01.0160.1610.6025	WEATHERPROOFING TECHNOLOGIES, INC	12426	06/07/2023	PERIMETER OF ENTIRE ROOF REPAIRS/ CCTR	2,499.00
01.0160.1650.5520	WHITTIER FERTILIZER	12427	06/07/2023	TOP SOIL- NEW WATER LINE/NTP	46.31
01.0160.1660.5520	WHITTIER FERTILIZER	12427	06/07/2023	3 YDS-STEER/ SHIVELY	59.54
45.0660.6610.5977	WHITTIER FERTILIZER	12427	06/07/2023	DURFEE GORILLA HAIR-MEDIANS ST/RD MTNC	714.42
45.0660.6610.5977	WHITTIER FERTILIZER	12427	06/07/2023	DURFEE MEDIAN GORILLA HAIR ST/RD MTNC	952.56
45.0660.6610.5977	WHITTIER FERTILIZER	12427	06/07/2023	MULCH. MEDIANS CITY WIDE ST/RD MNTC	1,666.98
45.0660.6610.5977	WHITTIER FERTILIZER	12427	06/07/2023	DURFEE MEDIAN GORILLA HAIR- RD/ST MNTC	238.14
45.0660.6610.5977	WHITTIER FERTILIZER	12427	06/07/2023	DURFEE MEDIAN GORILLA HAIR- ST/RD MTNC	1,190.70
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0000694	05/24/2023	MAY'23 INSURANCE	1,471.18
01.0000.0000.2255	BLUE SHIELD OF CA LIFE & HEALTH	DFT0000695	05/26/2023	JUNE'23 VISION	793.60
01.0000.0000.2250	CALPERS	DFT0000696	05/18/2023	JUNE'23 ACTIVE EMPLOYEE PREMIUM	69,657.93
01.0100.1050.5941	CALPERS	DFT0000696	05/18/2023	JUNE'23 ADMIN FEE/ ACTIVE	229.87
01.0100.1050.5941	CALPERS	DFT0000696	05/18/2023	JUNE'23 ADMIN FEE/ RETIRED	20.89
01.0100.1050.5945	CALPERS	DFT0000696	05/18/2023	JUNE'23 EMPLOYER SHARE OF RETIRED PREMIUM	1,057.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000697	05/17/2023	PPE 05/13/23 RATE PLAN 23047	1,648.98
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000697	05/17/2023	PPE 05/13/23 RATE PLAN 27216	11,675.45
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000697	05/17/2023	PPE 05/13/23 RATE PLAN 685	8,948.92
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000698	05/17/2023	MAY'23 RATE PLAN 27216	322.24
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000699	05/18/2023	PPE 05/13/23 FEDERAL	17,436.20
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000699	05/18/2023	PPE 05/13/23 FICA	23,176.06
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000699	05/18/2023	PPE 05/13/23 MEDICARE	5,420.22
05.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000700	05/26/2023	PPE 05/27/23 MEDICARE	8.10
05.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000700	05/26/2023	PPE 05/27/23 FICA	34.60
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000701	05/25/2023	PPE 05/27/23 UI TAX WTHD'G	5.58
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000701	05/25/2023	PPE 05/27/23 TNG WTHD'G	0.28
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000702	05/17/2023	PPE 05/13/23 TNG WTHD'G	28.53
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000702	05/17/2023	PPE 05/13/23 UI TAX WTHD'G	570.05
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000702	05/17/2023	PPE 05/13/23 STATE WTHD'G	5,542.85
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000703	05/18/2023	CASE 1457313	603.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000703	05/18/2023	CASE 200000002135289	780.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000703	05/18/2023	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000703	05/18/2023	CASE 200000002163990	359.00
01.0170.1770.5950	JCB FINANCE, PROG. BANK OF THE WEST	DFT0000704	05/15/2023	APR'23 TRACTOR LEASE	1,694.67
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000705	05/25/2023	4/10-5/10 11016 GOMEZ PALACIO	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000706	05/26/2023	4/11-5/11 1675 IRRIG DURFEE	145.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000707	05/25/2023	4/10-5/10 1903 IRRIG DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000708	05/25/2023	4/10-5/10 2018 DURFEE	227.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000709	05/25/2023	4/10-5/10 1926 IRR DURFEE	245.45
01.0170.1730.5705	SO CAL GAS	DFT0000710	05/25/2023	4/17-5/16 1900 CENTRAL AVE	41.66
01.0170.1730.5705	SO CAL GAS	DFT0000711	05/25/2023	4/17-5/16 1824 CENTRAL AVE	88.35
01.0170.1730.5705	SO CAL GAS	DFT0000712	05/25/2023	4/17-5/16 1450 LIDCOMBE AVE	157.57
01.0170.1730.5705	SO CAL GAS	DFT0000713	05/25/2023	4/17-5/16 1500 CENTRAL AVE	4,365.78
01.0170.1730.5705	SO CAL GAS	DFT0000714	05/25/2023	4/17-5/16 1556 CENTRAL AVE	339.48
01.0170.1730.5705	SO CAL GAS	DFT0000715	05/25/2023	4/17-5/16 1530 CENTRAL	209.09

01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000716	05/24/2023	4/6-5/9/23 1109 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000717	05/24/2023	4/6-5/9/23 1222 IRRIG PECK	280.85
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000718	05/29/2023	4/12-5/12/23 1500 N CENTRAL	1,165.96
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000719	05/29/2023	4/12-5/12/23 N/E MERCED SANTA ANITA	225.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000720	05/29/2023	4/12-5/12/23 10452 E RUSH	86.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000721	05/29/2023	4/12-5/12/23 1556 N CENTRAL	373.79
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000722	05/29/2023	4/12-5/12/23 1530 N CENTRAL	267.58
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000723	05/29/2023	4/12-5/12/23 MERCED N/W SANTA ANITA	54.31
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000724	05/29/2023	4/12-5/12/23 2022 N CENTRAL	90.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000725	05/29/2023	4/12-5/12/23 1819 N CENTRAL	289.71
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000726	05/29/2023	4/12-5/12/23 1652 IRRIG TYLER	225.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000727	05/29/2023	4/12-5/12/23 1819 N MERCED	174.62
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000728	05/31/2023	4/14-5/16/23 2620 ROSEMEAD	198.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000729	05/29/2023	4/12-5/12/23 1824 N CENTRAL A	404.77
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000730	05/29/2023	4/12-5/12/23 2000 IRRIG SANTA ANITA	68.40
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000731	05/24/2023	4/6-5/9/23 1508 IRRIG PECK	241.03
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000732	05/30/2023	4/13-5/15/23 2218 ROSEMEAD	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000733	05/30/2023	4/13-5/15/23 2004 IRRIG ROSEMEAD	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000734	05/29/2022	4/12-5/12/23 1900 N CENTRAL	139.21
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000735	05/24/2023	4/6-5/9 1660 IRRIG DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000736	05/24/2023	4/6-5/9/23 1710 IRRIG DURFEE	223.32
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000737	05/24/2023	4/6-5/9/23 1502 IRRIG PECK	245.45
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000738	05/29/2023	4/12-5/12/23 N LERMA/MILLET	272.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000739	05/24/2023	4/6-5/9/23 1628 IRRIG DURFEE	236.60
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000740	05/31/2023	4/14-5/16/23 2464 ROSEMEAD	176.61
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000741	05/24/2023	4/6-5/9/23 FARNDON-PECK	68.40
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000742	05/29/2023	4/12-5/12/23 1415 N SANTA ANITA	325.11
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000743	05/24/2023	4/6-5/9/23 THIENES/ PARKWAY	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000744	05/29/2023	4/12-5/12/23 1707 N MERCED	58.34
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000745	05/30/2023	4/14-5/14 1415 SANTA ANITA	446.41
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000746	05/30/2023	4/14-5/14 1824 CENTRAL AVE	78.00
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000747	05/30/2023	4/14-5/14 1530 CENTRAL AVE	1,805.87
01.0100.1050.5940	WALMART COMMUNITY/GECRB	DFT0000748	06/01/2023	EMPLOYEE PICNIC SUPPLIES	108.58
01.0150.1530.5430	WALMART COMMUNITY/GECRB	DFT0000748	06/01/2023	SENIOR CRAFT SUPPLIES	82.75
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000749	06/01/2023	PPE 05/27/23 RATE PLAN 27216	11,869.45
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000749	06/01/2023	PPE 05/27/23 RATE PLAN 685	8,842.26
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000749	06/01/2023	PPE 05/27/23 RATE PLAN 23047	1,648.98
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000750	06/02/2023	PPE 05/27/23 FEDERAL	17,354.63
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000750	06/02/2023	PPE 05/27/23 MEDICARE	5,581.28
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000750	06/02/2023	PPE 05/27/23 FICA	23,865.10
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000751	06/01/2023	PPE 05/27/23 UI TAX WTHD'G	393.44
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000751	06/01/2023	PPE 05/27/23 TNG WTHD'G	19.68
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000751	06/01/2023	PPE 05/27/23 STATE WTHD'G	5,406.40
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000752	06/02/2023	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000752	06/02/2023	CASE 200000002135289	780.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000752	06/02/2023	CASE 1457313	603.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000752	06/02/2023	CASE 0980438	150.00
01.0000.0000.2223	HARTFORD INSURANCE	DFT0000753	06/01/2023	JUNE'23 LT DISABILITY	7,737.91
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	RUBBER WALL COVER BASE	196.91
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	ELECTRICAL SUPPLIES	31.32
01.0150.1530.6020	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	SUPPLIES/ SCTR POOL ROOM	57.39
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	LIGHTING SUPPLIES/ CCTR	200.66
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	FLOOR/ MCTR	393.96
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	PAINT/ MCTR	13.19
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	SUPPLIES/ MCTR	208.59
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	CELIING TILES/ MCTR	193.33
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	SUPPLIES/ MCTR	109.82
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	BATTERIES/ ACQUATICS	66.08
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	PUMP RENTAL/ POOL	94.22

01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	PAINT SUPPLIES- LIFEGUARD CHAIRS	20.87
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	PHONELINE CABLE/ POOL	28.64
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	POOL CHAIR LIFT COVER	120.41
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	FLOOR DRAIN REPAIR SUPPLIES	163.42
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	TILES- POOL DECK	1.71
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	PLANTERS & POTS/ CHALL	169.21
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	FLOWERS/ CHALL	214.83
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	CITY HALL PLANTS	244.29
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	WATER FOUNTAIN SUPP/ CHALL	25.29
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	FLOWERS/ CHALL	250.94
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	CABLE CLAMPS	61.34
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	REPAIR WIRE SUPPLIES	143.63
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	BAY DOOR GATE ROLLERS	15.15
01.0170.1740.5962	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	BIT SET/ BLDG'S	53.83
01.0170.1740.5962	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	IMPACT AND SOCKET SET	46.24
01.0170.1750.5520	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	OVERALLS- PESTICIDE	96.38
01.0170.1760.5540	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	ASPHALT TORCH	68.18
45.0660.6610.5977	HOME DEPOT CREDIT SERVICES	DFT0000754	05/25/2023	SIDEWALK REPAIR- ST/RD MTNC	86.78
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000755	05/30/2023	4/14-5/14 1556 CENTRAL AVE	1,319.17
01.0140.1100.5406	SPARKLETTS	DFT0000756	06/06/2023	MAY'23 WATER SVCS	23.48
01.0140.7020.5406	SPARKLETTS	DFT0000756	06/06/2023	MAY'23 WATER SVCS	23.48
01.0000.0000.2260	STANDARD INSURANCE D2	DFT0000757	06/07/2023	JUN'23 DENTAL	3,438.24
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0000758	06/07/2023	JUNE'23 SUPPLEMENTAL LIFE INSURANCE	1,113.49
				Grand Total	**1,073,661.39**

Authorization Signatures

Rene Salas, City Manager

City Council Agenda Report
Agenda Item No. 7.c.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: ADOPTION OF ORDINANCE NO. 1266, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE TO AMEND THE COMMUNITY SERVICES COMMISSION, THE PLANNING COMMISSION AND THE PATRIOTIC COMMISSION CHAIRPERSONS PROCEDURE TO A ONE-YEAR ELECTED POSITION, AND PERMITTING THE CITY COUNCIL TO AMEND CHAPTERS GOVERNING THE COMMUNITY SERVICES COMMISSION, THE ADVANCEMENT OF WOMEN AND GIRLS COMMISSION, THE TRAFFIC COMMISSION, THE PLANNING COMMISSION, AND THE PATRIOTIC COMMISSION, BY RESOLUTION

SUMMARY: At an adjourned regular City Council meeting held on Wednesday, May 24, 2023, City Council waived first reading and introduced Ordinance No. 1266, amending the South El Monte Municipal Code to amend the Community Services Commission, the Planning Commission and the Patriotic Commission Chairpersons procedure to a one-year elected position, and permitting the City Council to amend chapters governing the Community Services Commission, the Advancement of Women and Girls Commission, the Traffic Commission, the Planning Commission, and the Patriotic Commission, by resolution .

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1266.

FISCAL/FINANCIAL IMPACT: There will be no fiscal impact to the City for this ordinance.

DISCUSSION: Title 2 of the SEMMC, “Administration and Personnel,” creates and governs City Commissions, including the Community Service Commission, the Commission for the Advancement of Women and Girls, the Planning Commission, the Traffic Commission, and the Patriotic Commission. All five of these commissions include a chairperson. Title 2 was recently amended in February 2021 by Ordinance No. 1251.

Ordinance No. 1251 provides that the position of chair of the Community Service Commission, the Planning Commission, and the Patriotic Commission shall rotate among their appointed members for a period of two months. Currently, for each commission, the most senior commissioner for each commission will have priority for the chair position before moving on to the next-senior commissioner. Commissioners may decline the chairperson position, where the next most senior commissioner of each commission has priority.

The proposed ordinance would amend Sections 2.48.070, 2.56.070, and 2.58.070 so that the term of chairperson and process of selecting a chairperson of the Community Service Commission, the Planning Commission, and the Patriotic Commission would revert to the term and process of selection before Ordinance No. 1251 was passed. The proposed ordinance would re-instate the term of chairperson for each commission as a 1-year term. The proposed ordinance would also re-instate the process of selection of a chairperson via motion by the sitting commissioners of each respective commission.

Additionally, the proposed ordinance would amend Chapter 2.48 (Community Services Commission), Chapter 2.50 (Commission for the Advancement of Women and Girls), 2.52.070 (Traffic Commission), Chapter 2.56 (Planning Commission), and Chapter 2.58 (Patriotic Commission) to allow these chapters to be amended by resolution of the City Council.

ATTACHMENT(S):

A. Ordinance No. 1266

ORDINANCE NO. 1266

AN ORDINANCE OF THE SOUTH EL MONTE CITY COUNCIL AMENDING SOUTH EL MONTE MUNICIPAL CODE TITLE 2 CHAPTERS 2.48, 2.50, 2.52, 2.56, AND 2.58 EXTENDING THE TERM OF CITY COMMISSION CHAIRS TO ONE YEAR, RE-INSTATING ELECTION OF COMMISSION CHAIRS BY COMMISSIONERS, AND ALLOWING CHAPTERS TO BE AMENDED BY RESOLUTION OF THE CITY COUNCIL

WHEREAS, the City of South El Monte ("City") currently intends to amend the Community Service Commission's processes and procedures through the South El Monte Municipal Code ("SEMMC") Chapter 2.48, requiring the Community Service Commission chairperson to rotate every two months based on seniority; and

WHEREAS, the City of South El Monte ("City") currently intends to amend the Planning Commission's processes and procedures through the South El Monte Municipal Code ("SEMMC") Chapter 2.56, requiring the Planning Commission chairperson to rotate every two months based on seniority; and

WHEREAS, the City of South El Monte ("City") currently intends to amend the Patriotic Commission's processes and procedures through the South El Monte Municipal Code ("SEMMC") Chapter 2.58, requiring the Patriotic Commission chairperson to rotate every two months based on seniority; and

WHEREAS, the City amended Chapters 2.48, 2.56, and 2.58 of the SEMMC on February 23, 2021, to allow for City commissioners in the Community Services Commission, the Planning Commission, and the Patriotic Commission to have the opportunity to sit as chairperson of their respective commissions on a rotating basis every two months ("Ordinance No. 1251"); and

WHEREAS, prior to Ordinance No. 1251, Community Service Commission chairs, Planning Commission chairs, and Patriotic Commission chairs were appointed to the position of chairperson and served one-year terms; and

WHEREAS, the City now desires to amend Chapters 2.48, 2.56. and 2.58 of the SEMMC to re-instate the commission chair of each respective commission as an appointed position with a one-year term; and

WHEREAS, the City also desires to add Sections 2.48.100, 2.50.100, 2.52.100, 5.56.100, and 2.58.100 to Title 2, which would allow Chapters 2.48, 2.50, 2.52, 2.56. and 2.58 governing Community Services Commission, the Commission for the Advancement of Women and Girls, the Traffic omission, the Planning Commission, and the Patriotic Commission, respectively, to be amended by resolution of the City Council.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated herein by reference.

SECTION 2: Section 2.48.070 (Organization) of Chapter 2.48 (Community Services Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"2.48.070 – Organization.

The chairperson of community services commission shall be elected to the position by the sitting commissioners of the Community Services Commission for a period of one-year. Subject to other provisions of law, the commission may create and fill such other offices as it may determine. The community services commission shall adopt rules for transaction of business and shall keep a record of the resolutions, transactions, findings and determinations, which record shall be a public record."

SECTION 3: Section 2.48.100 (Amendment by Resolution) of Chapter 2.48 (Community Service Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby added to read in its entirety as follows:

"2.48.100 – Amendment by Resolution.

This Chapter may be amended by resolution of the City Council."

SECTION 4: Section 2.50.070 (Organization) of Chapter 2.50 (Commission for the Advancement of Women and Girls) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"2.50.070 – Organization.

The commission shall elect its chair and vice chair from among its appointed members for a term of one year, and subject to other provisions of law, may create and fill such other offices as it may determine. The commission shall adopt rules for transaction of business and shall keep a record of the resolutions, transactions, findings and determinations, which record shall be a public record."

SECTION 5: Section 2.50.100 (Amendment by Resolution) of Chapter 2.50 (Commission for the Advancement of Women and Girls) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby added to read in its entirety as follows:

"2.50.100 – Amendment by Resolution.

This Chapter may be amended by resolution of the City Council."

SECTION 6: Section 2.52.070 (Organization) of Chapter 2.52 (Traffic Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"2.52.070 – Organization.

The traffic commission shall elect its chairperson from among its appointed members, and subject to other provisions of law, may create and fill such other offices as it may determine. The traffic commission shall adopt rules for transaction of business and shall keep a record of the resolutions, transactions, findings and determinations, which record shall be a public record."

SECTION 7: Section 2.52.100 (Amendment by Resolution) of Chapter 2.52 (Traffic Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby added to read in its entirety as follows:

"2.52.100 – Amendment by Resolution.

This Chapter may be amended by resolution of the City Council."

SECTION 8: Section 2.56.070 (Organization) of Chapter 2.56 (Planning Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"2.56.070 – Organization.

The chairperson of the planning commission shall be elected to the position by the appointed members of the planning commission for a period of one-year. Subject to other provisions of law, the commission may create and fill such other offices as it may determine. The planning commission shall hold at least one regular meeting in each month unless canceled at the discretion of the director. It shall adopt rules for transaction of business and shall keep a record of the resolutions, transactions, findings and determinations, which record shall be a public record."

SECTION 9: Section 2.56.100 (Amendment by Resolution) of Chapter 2.56 (Planning Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby added to read in its entirety as follows:

"2.56.100 – Amendment by Resolution.

This Chapter may be amended by resolution of the City Council."

SECTION 10: Section 2.58.070 (Organization) of Chapter 2.58 (Patriotic Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"2.58.070 – Organization.

The chairperson of the patriotic commission shall elect its chairperson from among its appointed members for a term of one year. Subject to other provisions of law, the commission may create and fill such other offices as it may determine. The patriotic commission shall adopt rules for transaction of business and shall keep a record of the resolutions, transactions, findings and determinations, which record shall be a public record."

SECTION 11: Section 2.56.100 (Amendment by Resolution) of Chapter 2.58 (Patriotic Commission) of Title 2 (Administration and Personnel) of the South El Monte Municipal Code is hereby added to read in its entirety as follows:

"2.58.100 – Amendment by Resolution.

This Chapter may be amended by resolution of the City Council."

SECTION 12: Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this Ordinance, or any part thereof is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause or phrase would be subsequently declared invalid or unconstitutional.

SECTION 13: Certification. The City Clerk shall certify to the adoption of this ordinance.

SECTION 14: Publication. The City Clerk is directed to cause this Ordinance to be published within fifteen (15) days of its passage in a newspaper of general circulation, published and circulated within the City of South El Monte.

SECTION 15: Effective Date. The ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

_____
Anthony R. Taylor, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing ordinance, being Ordinance No. 1266 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June 2023 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

City Council Agenda Report
Agenda Item No. 7.d.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: ADOPTION OF ORDINANCE NO. 1267, AMENDING AND ADDING TO THE MUNICIPAL CODE SECTIONS RELATED TO THE PENALTIES AND THE UNAUTHORIZED USE OF THE CITY SEAL AND GRANTING THE CITY COUNCIL AUTHORITY TO AMEND THE REGULATIONS BY RESOLUTION

SUMMARY: At an adjourned regular City Council meeting held on Wednesday, May 24, 2023, City Council waived first reading and introduced Ordinance No. 1267, amending and adding to the municipal code sections related to the penalties and the unauthorized use of the city seal and granting the city council authority to amend the regulations by resolution.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1267.

FISCAL/FINANCIAL IMPACT: There will be no fiscal impact to the City for this ordinance.

DISCUSSION: This agenda item updates the enforcement tools concerning any misuse of the City's Seal consistent with applicable law. The City has an interest in wishing to protect its official seal from unauthorized use because of the potential of fraud, deception, misrepresentation, and/or abuse, in addition to unwanted affiliation.

The City desires to clarify its regulations regarding the unauthorized use of the City Seal. In some instances, a warning letter could result in compliance with these regulations concerning the unauthorized use of the City Seal. However, in other instances, fines could be necessary for more serious violations and those fines must be applied consistently with the existing provisions of the Municipal Code.

The Ordinance also amends the Municipal Code to add Section 1.08.060 that will grant the City Council the authority to amend the use of the City Seal by resolution. The purpose of allowing the City Council to make future amendments by resolution provides

an efficient and effective way to make quick and relevant changes to the City's policy when necessary.

For the language of the new Sections 1.08.050 and 1.08.060 please see the attached Ordinance.

Further, upon review of the SEMMC and enforcement of the City's City Seal regulations, staff is recommending an amendment to Section 1.16.010. It is proposed to amend Section 1.16.010A so the City can utilize various enforcement mechanisms and not be precluded from utilizing multiple enforcement mechanisms should it be necessary.

ATTACHMENT(S):

A. Ordinance No. 1267

ORDINANCE NO. 1267

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE RELATED TO THE CITY SEAL AND AMENDING THE CITY OF SOUTH EL MONTE'S MUNICIPAL CODE SECTION TO ADD 1.08.050 AND 1.08.060 TO CHAPTER 1.08 OF TITLE 1 AND AMENDING SECTION 1.16.010A TO CLARIFY THE PENALTY PROVISION

WHEREAS, consistent with applicable law and in light of new legal developments since the last update to this section of the municipal code, the City of South El Monte (the "City") wishes to protect its official seal from all unauthorized uses to prevent fraud, deception, misrepresentation, and/or abuse; and

WHEREAS, the City has established regulations for the use of the City Seal at South El Monte Municipal Code ("SEMMC") Chapter 1.08; and

WHEREAS, the City desires to amend the SEMMC to add section 1.08.050 to Chapter 1.08 to more clearly state how the unauthorized use of the City Seal can be enforced; and

WHEREAS, the City desires to amend the SEMMC to add section 1.08.060 to Chapter 1.08 so that the City Council has the authority to make future amendments to the use of the City Seal regulations by Resolution; and

WHEREAS, the City desires to amend SEMMC section 1.16.010A to clarify that serious violations of the SEMMC may be prosecuted as a misdemeanor even if the City utilizes the administrative citation process; and

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated herein by reference.

SECTION 2: 1.08.050 (Unauthorized Use of City Seal—Misdemeanor) of Title 1 (General Provisions) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"1.08.050 Unauthorized Use of City Seal—Misdemeanor

"Any person who violates this chapter is guilty of a misdemeanor."

SECTION 3: 1.08.060 (Use of City Seal Amendment Authorization—Resolution) of Title 1 (General Provisions) of the South El Monte Municipal Code is hereby amended to include and read in its entirety as follows:

"1.08.060—Use of City Seal Amendment Authorization—Resolution

"The city council shall have the authority to amend this chapter, on the use of the city seal and any exceptions, by resolution."

SECTION 4: 1.16.010A (Violations) of Title 1 (General Provisions) of the South El Monte Municipal Code is hereby amended to read in its entirety as follows:

"1.16.010 Violations

A. In General. No person shall violate any provision, or shall fail to comply with any requirement, of this Code. Violations of, and failures to comply with, this Code are punishable as set forth in this section. Each person violating any provision, or failing to comply with any requirement of this Code, is guilty of a misdemeanor unless such a violation is designated as an infraction or subsequently prosecuted as an infraction, in which case such person is guilty of an infraction. Any violation of, or failure to comply with, any provision of this Code may be prosecuted as a misdemeanor, as an infraction or through the administrative penalty procedure in the discretion of the city prosecutor. Each person shall be guilty of a separate offense for each and every violation and for each and every day during any portion of which any violation is committed, continued, or permitted by such person and shall be punishable accordingly."

SECTION 5: Effective Date. The ordinance shall be in full force and effect thirty (30) days after its final passage and adoption.

SECTION 6: The City Clerk shall certify to the adoption of this ordinance, and shall cause the same to be posted and codified in the manner required by law.

PASSED, APPROVED AND ADOPTED this 13th day of June, 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

_____
Anthony R. Taylor, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G, Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Ordinance, being Ordinance No. 1267, was duly passed and approved by the South El Monte City Council at a regular meeting of said Council held on 13th day of June, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

City Council Agenda Report
Agenda Item No. 7.e.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND ADOPTION OF RESOLUTION NO. 23-55, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT (PSA) WITH HINDERLITER DE LLAMAS & ASSOCIATES (HdL) FOR TAX ADMINISTRATION SERVICES

SUMMARY: City Council is requested to consider and adopt Resolution No. 23-55, approving Amendment No. 1 to the PSA with Hinderliter de Llamas & Associates (HdL), formerly known as HdL Software, LLC for Tax Administration services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-55, approving Amendment No. 1 to the Professional Services Agreement (PSA) with HdL, to extend the term of the agreement by two (2) years, to include additional services relative to the City's business license tax administration, and to amend the fee schedule; and
2. Authorize the City Manager or desginee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The existing Professional Services Agreement with HdL has an annual not to exceed amount of $45,000. HdL collects taxes and fees for the City and remits the net amount to the City after deducing its fees.

DISCUSSION: On September 11, 2018, the City adopted Resolution No. 18-73 (Attachment A) entering into a five (5) years Professional Services Agreement with HdL. The agreement is effective through June 30, 2023, unless sooner terminated by the City at any time, at will, for any reason, with five (5) days' notice, or terminated by HdL with sixty (60) days' notice. Because the business licensing function of the City has been outsourced to HdL since September 11, 2018, staff recommends City Council adopt Resolution No. 23-55 to extend the term of the agreement by three (3) years, to include additional services relative to the City's business license tax administration, and to amend the fee schedule.

ATTACHMENT(S):

A. Resolution No. 23-55
B. HDL Tax Administration Services Amendment No. 1
C. Original Agreement and Resolution No. 18-73

ATTACHMENT A

RESOLUTION NO. 23-55

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING THE EXECUTION OF AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH HINDERLITER DE LLAMAS & ASSOCIATES

WHEREAS, on September 11, 2018, City adopted Resolution No. 18-73 awarding a Professional Services Agreement to HdL Software, LLC (HdL); and

WHEREAS, the Agreement is effective through June 30, 2023, unless sooner terminated by the City at any time, at will, for any reason, with five (5) days' notice, or terminated by HdL with 60 days' notice; and

WHEREAS, the business licensing function of the City has been outsourced to HdL since September 11, 2018; and

WHEREAS, the City desires to continue to outsource the business licensing function of the City to HdL; and

WHEREAS, the City Council now wishes to approve the execution of Amendment No. 1 to the Professional Services Agreement to extend the term of the Agreement with Hinderliter de Llamas & Associates (HdL), formerly known as HdL Software, LLC by two (2) years, include additional services relative to the City's business tax administration, and amend the fee schedule.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AS FOLLOWS:

Section 1. The City Council hereby approves the execution of Amendment No. 1 to the Professional Services Agreement to extend the term of the Agreement with Hinderliter de Llamas & Associates (HdL), formerly known as HdL Software, LLC by two (2) years, include additional services relative to the City's business tax administration, and amend the fee schedule.

Section 2. The City Council hereby authorizes the City Manager or their designee to execute and take all steps necessary to effectuate the terms of Amendment No. 1 subject to the approval of the City Attorney's Office as to form.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certifies that the foregoing Resolution, being Resolution No. 23-55, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Donna G. Schwartz, City Clerk

ATTACHMENT B

AMENDMENT NO. 1

TO PROFESSIONAL SERVICES AGREEMENT

THIS AMENDMENT TO THE PROFESSIONAL SERVICES AGREEMENT ("Amendment") by and between the **CITY OF SOUTH EL MONTE**, a California municipal corporation ("City") and **HINDERLITER DE LLAMAS & ASSOCIATES (HDL)**, a California corporation ("Consultant") is effective as of the ____ day of May 2023.

RECITALS

A. City and Consultant (then HdL Software, LLC, a California limited liability company) entered into that certain Agreement for Professional Services, dated September 11, 2018 ("Agreement"), whereby Consultant agreed to provide Tax Administration Services.

B. The total not-to-exceed amount under the Agreement was $45,000.00 per fiscal year.

C. City and Consultant have been in constant communication regarding the Professional Services Agreement, including but not limited to its terms and the scope of services.

D. By this Amendment No. 1, City and Consultant now desire to amend the Agreement to extend the term of the Agreement through for two (2) additional years through June 30, 2025, to include more services relative to City's business license tax administration, and to amend the fee schedule.

TERMS

1. **Contract Changes**. The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

a. Section 2, Term of Agreement, shall be amended as follows:

The term of this Agreement shall be from the Effective Date through ~~June 30, 2023~~ ***June 30, 2025***, unless sooner terminated as provided in Section 12 of this Agreement or extended.

b. Exhibit A, Scope of Services, shall be amended as follows:

1. **Business Tax Operations Management**

1.1. **Tax Registration Database Management** - HdL will transfer the City's existing databases as they relate to business license into HdL's internal administration tools. HdL will maintain the data and provide copies of data or reports at the City's request. City will not be required to use or maintain any software in house for managing the business license registry.

1.2 **Renewal Processing** - Send active business license accounts a renewal notice within 30 days of the renewal period end date. Accounts will receive all applicable forms necessary to complete the renewal process.

1.3 **New Account Processing** - HdL will process any new business license applications and complete the new account registration process in a timely fashion.

1.4. **Payment Posting/Processing** - HdL will process all payments for new and renewal accounts. License accounts will be updated with payment information and revenues will be remitted to the City net banking and related processing fees on no less than a monthly basis.

1.5 **Business Support Center** - HdL will provide businesses with multiple support options for registering, renewing, making payments and for general inquiries. Businesses will have access to our license specialists Monday through Friday, 8:00am to 5:00pm Pacific, via phone, mail, e-mail, fax, and the Business Support Center On-Line.

1.6. **On-Line Filing & Payment Processing** - HdL will make available options for businesses to visit a website, linked to the City's website, to submit online transactions.

2. **Local Tax Compliance Services** - HdL will ensure a level playing field for the business community and maximize revenues to the City. Discovery services will be conducted to identify and register businesses which are subject to licensure or taxation. Audit services will identify under reported tax liability for business and lodging providers. Collections services will collect known debt from businesses that did not pay in full during the registration or renewal process. The scope of work to be performed will be mutually agreed upon by HdL and City prior to implementation.

2.1. **Discovery** - Discovery services are designed to identify entities subject to licensure/taxation that are not currently registered or otherwise non-compliant.

2.1.1. **Lead Identification** - Develop a list of entities subject to licensure/taxation within the City.

2.1.2. **Exception Resolution** - Compare the list to City registration databases to remove properly registered businesses and identify and remove other potential exceptions.

2.1.3. **Compliance Communication Process** - Initiate contact with confirmed entities through a series of City approved communication methods. HdL will make every effort to simplify the process for taxpayers, utilizing a variety of mediums for communication including mail, telephone, email, and web-site access. Potential non-

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compliant entities are notified of their options to comply or dispute their non-compliant status. HdL offers extended office hours for support via our Business Support Center available to taxpayers 8:00am- 5:00pm Monday - Friday.

2.1.4. **Document Submission *I* Processing** - Review Taxpayer submissions such as applications for completion and accuracy prior to processing. Collect additional documentation such as a home occupation permit and forward to other City departments either as a pre-requisite or as a courtesy for the taxpayer and other departments. All submissions are filed and stored electronically and made available to the City upon request.

2.1.5. **Invoicing** - Once application has been approved, invoice entity indicating detailed tax calculations and balances owed. Taxpayers are given the opportunity to pay their balances via mail, online, and other methods. HdL will provide Taxpayers continued access to the Business Support Center for any questions or disputes arising from the invoice process.

2.1.6. **Remittance** - Upon collection of all requirements including payment, application and other prerequisites, HdL will prepare a remittance package including payment documentation as well as copies of all taxpayer correspondence and relevant information. Remittances are done on no less than a monthly basis. Remittances packages done electronically via the HdL electronic remittance process will include Applications and other relevant information an electronic format. Revenues received are deposited into an HdL trust account and funds are distributed to the City in one payment net HdL's fees.

2.2. **Audit** - Audit services are designed to identify businesses that are registered but not properly reporting or paying the correct amounts. Services to be performed may include:

2.2.1. Identify potential underreporting and/or misclassified businesses by comparing City records with HdL business inventories.

2.2.2. Review/audit entities mutually agreed to by City and HdL that are identified as potential underreporting businesses or other entities requiring review.

2.2.3. Submit audit summaries to City staff and meet with staff to review and discuss further actions.

2.2.4. Educate businesses on proper reporting practices. 2.2.5. Invoice and collect identified deficiencies.

2.3 **City's responsibilities**

2.3.1. Data - City will provide to HdL its relevant business databases, such as the business license registry (registrations and payments), and any other information necessary for the compliance process or to facilitate HdL's invoicing of services, according to a schedule acceptable to both HdL and the City. City agrees to provide the data as long as this Agreement is active, and thereafter for so long as HdL's right to invoice for services rendered continues.

2.3.2. City agrees to use reasonable efforts to collect, or to assist HdL in the collection of, deficiencies identified by HdL pursuant to this Agreement.

3. Operation Management Services

3.2. Receive and process applications, renewals and payments in a timely fashion.

3.3. Send renewal notices to active businesses within 30 days of the renewal period end date or at another interval specified by Client.

3.4. Provide businesses multiple options for submitting applications, renewals, payments, or support requests (including via website, email, mail, phone, and fax. Consultant license specialists will be available for live interactions Monday through Friday, 8:00am to 5:00pm Pacific).

3.5. Remit revenue to Client no less than monthly.

3.6. Provide Client staff access to website portal offering business registry inquiry, reporting, and electronic department approval capabilities.

4. Compliance Services: 1) Identify and register businesses which are subject to licensure or taxation, 2) collect known debt as it pertains to business license or tax, and 3) identify under-reported tax liability.

4.1. Discovery Services

4.1.1. Develop a list of businesses subject to Client licensure or taxation.

4.1.2. Notify non-compliant businesses of their options to comply or dispute their non-compliant status. Notification and support to businesses will be facilitated through the website, mail, email, phone and fax.

4.1.3. Review information and forms submitted by the business for completion and accuracy, inclusive of any additional required documentation (i.e. home occupation permit). All submissions are filed and stored electronically and made available to Client upon request.

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4.1.4. Provide businesses with detailed invoicing and options to pay via website, mail, and phone.

4.1.5. Remit revenue to Client no less than monthly, along with all business applications and any additional documentation.

4.2. Collection Services

4.2.1.Identify businesses subject to Client licensure or taxation which have known debt to Client and have failed to pay within an appropriate time frame.

4.2.2.Notify businesses of their options to comply or dispute their non-compliant status.

4.2.3.Provide businesses with detailed invoicing and options to pay via website, mail and phone.

4.2.4.Remit revenue to Client no less than monthly.

4.3. Audit Services

4.3.1. Identify potential under-reporting and/or misclassified businesses.

4.3.2.Audit businesses mutually agreed to by Client and Consultant that are identified as potential under-reporting businesses.

4.3.3.Submit audit summaries to Client and discuss further actions.

4.3.4. Educate businesses on proper reporting practices.

4.3.5.Invoice and collect identified delinquencies.

5. Online Payment Processing – Consultant's services include PCI compliant payment processing services powered by FIS Global, which supports both credit card and eCheck transactions.

5.1. Client Responsibilities

5.1.1. As a condition to its receipt of the service, Client shall execute and deliver any and all applications, agreements, certifications or other documents required by FIS Global, Networks or other third parties whose consent or approval is necessary for the processing of Transactions by FIS Global. "Network" is an entity or association that operates, under a common service mark, a system which permits participants to authorize, route, and settle Transactions among themselves, including, for example, networks operated by VISA USA and Mastercard, Inc., NYCE Corporation, American Express, and Discover.

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5.1.2. Client hereby grants Consultant the full right, power and authority to request, receive and review any Data or records reflected in a Transaction report. Client represents and warrants that it has the full right and authority to grant these rights.

c. Section 8.A., Indemnities, is hereby amended to read:

1) To the fullest extent permitted by law, Consultant shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Consultant shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

2) Consultant shall pay all required taxes on amounts paid to Consultant under this Agreement, and indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's employees. Consultant shall indemnify and hold City harmless from any failure of Consultant to comply with applicable workers' compensation laws. City may offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this subparagraph A.2).

3) Consultant shall obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations, Consultant shall be fully responsible and indemnify, hold harmless and defend the Indemnitees from and against any and all Liabilities at law or in equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant's subcontractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant's subcontractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive

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negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties.

4) In no event will any of Independent Contractor's Group be liable for any City monies not collected by Independent Contractor's Group, or any special, incidental, or consequential damages of any nature whatsoever, even if such restrictions deprive one or more remedies of their essential purpose. This damage exclusion is independent of any remedies provided for herein.

d. Exhibit B, Fee Schedule, shall be amended as follows:

1. **Business Tax Operations Management Services**

1.1. **Compensation -** HdL's compensation for performing Operations Management services related to business license is a fee of $13 per new registration or processed account for the first year of service, $14 for the second year of service, and $15 for the third year of service. City will be invoiced monthly ~~or quarterly~~ for activity during the prior period. For the purpose of compensation calculation, processed account means any account for which renewals/returns are processed or which were sent a renewal notice.

1.2. ~~**CPI Adjustment -** After the third year of service, fees for Operations Management services will be adjusted at the beginning of each calendar year by the change in the Consumer Price Index- West Urban (CPI-WU) as reported by the Bureau of Labor Statistics. Each annual adjustment will not be less than two percent (2%) or greater than ten percent (10%).~~

1.3. **Travel Expenses-** Travel and lodging expenses are billed at cost and apply to all meetings; including process, pre-installation, installation, training, and support. HdL is dedicated to conserving public funds, and ensures any travel costs are indeed required and reasonable.

2. Local Tax Compliance Services

2.1. **Discovery -** HdL's compensation for performing discovery services shall be a contingency fee of 35% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.

2.1.1. City Discovery Discount - HdL's fee for following up on accounts that are identified and confirmed as non-compliant by the City shall be a contingency fee of 25% of the revenues received as a result of the service. This fee also applies to delinquent business license tax accounts referred by the City as failing to make payment or properly renew an existing license.

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2.2. Audit - HdL's compensation for performing Audit services shall be a contingency fee of 35% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.

2.3. **Collection -** HdL's compensation for performing collections services shall be a contingency fee of 25% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.

2.4. **Option to waive tax recovery** - City may, at its discretion, elect to waive or reduce the tax recovery for a business. Should the City elect to waive all or a portion of the deficiency identified by HdL, HdL shall be entitled to compensation in the amount of one half (1/2) of the compensation HdL would have otherwise earned on the waived/reduced amount. Deficiencies which are uncollectable due to insolvency or dissolution of the customer, or for deficiencies which are otherwise incapable of collection (e.g. statute of limitations or other legal defense) shall not be considered a voluntary election to waive by the City, and thus HdL would not be entitled to compensation for these amounts.

~~2.5. **Travel Expenses** - Travel and lodging expenses are billed at cost and apply to all meetings; including process, pre-installation, installation, training, and support. HdL is dedicated to conserving public funds, and ensures any travel costs are indeed required and reasonable.~~

3. Operations Management Services

3.1. Fees for performing operations management services shall be $17.34 for each processed account, which is any account for which an application or renewal/return was processed, or active account which was sent a renewal notice.

3.2. Fees will be increased as of January 1st of each calendar year with reference to the 12-month percent change in the most recently published annual Consumer Price Index for All Urban Consumers (CPIU), West Region, as reported by the U.S. Bureau of Labor Statistics (the "CPI Change"). Each annual increase in the fees will be equal to the greater of two percent (2%) or the actual CPI Change and the lesser of ten percent (10%) or the actual CPI Change. For example, if the actual CPI Change is 1.5%, then the annual increase will be 2%, if the actual CPI Change is 3.5%, then the annual increase will be 3.5%, and if the actual CPI Change is 12%, then the annual increase will be 10%.

3.3. Fees related to travel and lodging expenses are billed at cost and apply to all meetings (including implementation, training, operations and support). Travel expenses only apply to out of scope travel and must therefore be pre-approved by City.

3.4. Fees will be invoiced monthly to City for services performed during the prior month. Fees will be netted out of City's monthly revenue disbursement. City will submit payment for any balance due to Consultant within 30 days of receiving the invoice.

4. Compliance Services

4.1. Fees for performing compliance services apply to all monies received for the current tax/license period and any other prior period collected (including monies received for taxes, penalties, interest, and fees).

4.1.1. Fees for performing discovery services shall be a contingency fee of 40% of the revenues received as a result of the services.

4.1.2. In the event that City discovers a non-compliant business and reports the business to Consultant (including a calculation of all taxes/fees due), Consultant will categorize the business as a collection service effort and thus apply the lower collection services contingency fee rate.

4.1.3. Fees for performing collection services shall be a contingency fee of 25% of the revenues received as a result of the services.

4.1.4. Fees for performing audit services shall be a contingency fee of 40% of the revenues received as a result of the services.

4.2. Consultant recognizes City's authority to waive or reduce the tax/fee debt of a business. Should City decide to do so for a business whose deficiency was identified by Consultant, Consultant shall be entitled to compensation in the amount of one half (1/2) of the fees Consultant would have otherwise earned. Deficiencies which are uncollectable due to insolvency or dissolution of the business, or for deficiencies which are otherwise incapable of collection (i.e. statute of limitation or other legal defense) shall not be considered a City voluntary election to waive, and thus, Consultant would not be entitled to compensation related thereto under this provision.

5. Payment Processing – Consultant will configure payment processing services to utilize either a taxpayer funded model (convenience fee) or City funded model, as directed by City. City may switch between these models upon written request to Consultant. Fees for each of these payment processing models are detailed here.

5.1. Taxpayer funded model – City authorizes Consultant to collect each convenience fee from the taxpayer at time of payment.

5.1.1.Credit and debit card processing – 2.9% of transaction amount, minimum of $2.00

6.1.2.ACH/eCheck processing - $1.25 per transaction

5.2. City funded

5.2.1.Credit and debit card processing – 2.9% of transaction amount

5.2.2.ACH/eCheck processing - $0.50 per transaction

5.3. Returned payments/NSF fee – Each occurrence of a card chargeback, returned payment or insufficient funds will incur a fee of $25.00, to be applied to the taxpayers account.

5.4. Consultant reserves the right to review and adjust pricing related to payment processing services on an annual basis. Consultant will communicate any such adjustment to City in writing, with 60 days advance notice. Items that will be considered in the review of fees may include, but are not limited to: regulatory changes, card association rate adjustments, card association category changes, bank/processor dues and assessments, average consumer payment amounts, card type utilization, and costs of service.

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term "Agreement" appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority**. The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment , such party is formally bound to the provisions of this Amendment , and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

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IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

_____
Rene Salas, City Manager

ATTEST:

_____
Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

_____
Anthony R. Taylor, City Attorney

CONTRACTOR:

HINDERLITER DE LLAMAS & ASSOCIATES (HDL), a California corporation

By: _____
Name:
Title:

By: _____
Name:
Title:

Address: 120 S. State College Blvd., Ste.200
Brea, CA 92821

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

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CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF ORANGE

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF ORANGE

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

ATTACHMENT C

RESOLUTION NO. 18-73

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AN AGREEMENT BETWEEN THE CITY AND HDL SOFTWARE, LLC FOR TAX ADMINISTRATION SERVICES

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby approves an agreement with HDL Software, LLC for Tax Administration services for the City, at a not to exceed figure of $45,000 per fiscal year (the "Agreement").

Section 2. The City Council hereby authorizes and directs the City Manager to execute the Agreement in substantially the form attached as Attachment B to the September 11th, 2018 staff report accompanying this Resolution. The Council further directs the City Manager to take all actions necessary to effectuate the Agreement.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 11th day of September, 2018

Gloria Olmos, Mayor

ATTEST:

Rose Juarez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Rose Juarez, City Clerk of the City of South El Monte, California, do hereby certify that the foregoing Resolution, being Resolution No. 18-73, was passed and approved by the City Council of the City of South El Monte, at a regular meeting of said Council held on the 11th day of September 2018 and that the Resolution was adopted by the following vote:

AYES: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
NOES: None
ABSENT: None
ABSTAIN: None

Rose Juarez, City Clerk

PROFESSIONAL SERVICES AGREEMENT

This Professional Services Agreement ("Agreement") is dated September 11, 2018 ("Effective Date") and is between the City of South El Monte, a California municipal corporation ("City") and HdL Software, LLC, a California limited liability company ("Consultant"). City and Consultant are sometimes referred to herein as the "Parties", and individually as a "Party".

RECITALS

A. City desires to utilize the services of Consultant as an independent contractor to provide tax administration services.

B. Consultant represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

C. City desires to retain Consultant and Consultant desires to serve City to perform these services in accordance with the terms and conditions of this Agreement.

The Parties therefore agree as follows:

1. Consultant's Services.

A. Scope of Services. Consultant shall perform the services described in the Scope of Services (the "Services") for Business tax operation and Local tax compliance, attached as **Exhibit A**. City may request, in writing, changes in the Scope of Services to be performed. Any changes mutually agreed upon by the Parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

B. Party Representatives. For the purposes of this Agreement, the City Representative shall be the City Manager, or such other person designated in writing by the City Manager (the "City Representative"). For the purposes of this Agreement, the Consultant Representative shall be Robert Gray, President (the "Consultant Representative"). The Consultant Representative shall directly manage Consultant's Services under this Agreement. Consultant shall not change the Consultant Representative without City's prior written consent.

C. Time for Performance. Consultant shall commence the Services on the Effective Date and shall perform all Services by the deadline established by the City Representative or, if no deadline is established, with reasonable diligence.

D. Standard of Performance. Consultant shall perform all Services under this Agreement in accordance with the standard of care generally exercised by like

professionals under similar circumstances and in a manner reasonably satisfactory to City.

E. Personnel. Consultant has, or will secure at its own expense, all personnel required to perform the Services required under this Agreement. All of the Services required under this Agreement shall be performed by Consultant or under its supervision, and all personnel engaged in the work shall be qualified to perform such Services.

F. Compliance with Laws. Consultant shall comply with all applicable federal, state and local laws, ordinances, codes, regulations and requirements.

G. Permits and Licenses. Consultant shall obtain and maintain during the Agreement term all necessary licenses, permits and certificates required by law for the provision of Services under this Agreement, including a business license. City shall absorb all fees for any licenses, permits and certificates to be issued by City. If City requires payment for these items, the associated costs will be included with the next Consultant invoice for services.

2. Term of Agreement. The term of this Agreement shall be from the Effective Date through June 30, 2023, unless sooner terminated as provided in Section 12 of this Agreement or extended.

3. Compensation.

A. Compensation. As full compensation for Services satisfactorily rendered, City shall pay Consultant according to the Fee Schedule attached hereto as **Exhibit B**. In no event shall Consultant be paid more than $45,000 per fiscal year (July 1 through June 30) (the "Maximum Compensation")Business Tax Operations Services and Local tax compliance will be based on a percentage of cost recovery found in exhibit B.. In the event the Maximum Compensation is reached, HdL will temporarily suspend the provision of Services, until the Maximum Compensation amount is amended by the City to allow for further Services or the commencement of the next fiscal year, whichever first occurs.

B. Expenses. City shall only reimburse Consultant for those actual and necessary expenses expressly set forth in **Exhibit B**. Consultant shall not incur expenses without City's prior written approval.

C. Unauthorized Services and Expenses. City will not pay for any services not specified in the Scope of Services, unless the City Council or the City Representative, if applicable, and the Consultant Representative authorize such services in writing prior to Consultant's performance of those services or incurrence of additional expenses. Any additional services or expenses authorized by the City Council or the City Representative shall be compensated at the rates set forth in **Exhibit B**, or, if not specified, at a rate mutually agreed to by the Parties. City shall

make payment for additional services and expenses in accordance with Section 4 of this Agreement.

4. Method of Payment.

A. Invoices. Consultant shall submit to City an invoice, on a monthly basis, for the Services performed pursuant to this Agreement. Each invoice shall itemize the Services rendered during the billing period, hourly rates charged, if applicable, and the amount due. City shall review each invoice and notify Consultant in writing within ten Business Days of receipt of any disputed invoice amounts.

B. Payment. City shall pay all undisputed invoice amounts within 30 calendar days after receipt up to the Maximum Compensation set forth in Section 3 of this Agreement. City does not pay interest on past due amounts. City shall not withhold federal payroll, state payroll or other taxes, or other similar deductions, from payments made to Consultant.

C. Audit of Records. Consultant shall make all records, invoices, time cards, cost control sheets and other records maintained by Consultant in connection with this Agreement available during Consultant's regular working hours to City for review and audit by City.

5. Independent contractor.

A. Consultant is an independent contractor and not an employee of the City. All services provided pursuant to this Agreement shall be performed by Consultant or under its supervision. Consultant will determine the means, methods, and details of performing the services. Any additional personnel performing services under this Agreement on behalf of Consultant shall also not be employees of City and shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of services under this Agreement and as required by law. Consultant shall be responsible for all reports and obligations respecting such additional personnel, including, but not limited to: social security taxes, income tax withholding, unemployment insurance, disability insurance, and workers' compensation insurance.

B. Consultant shall indemnify and hold harmless City and its elected officials, officers, employees, servants, designated volunteers, and agents serving as independent contractors in the role of City officials, from any and all liability, damages, claims, costs and expenses of any nature to the extent arising from Consultant's personnel practices. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this Section.

6. Information and Documents.

A. Consultant covenants that all data, reports, documents, discussion, or other information (collectively "Data") developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed or released by Consultant without prior written authorization by City. City shall grant such authorization if applicable law requires disclosure. Consultant, its officers, employees, agents, or subcontractors shall not without written authorization from the City Manager or unless requested in writing by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within the City. Response to a subpoena or court order shall not be considered "voluntary," provided Consultant gives City notice of such court order or subpoena.

B. Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City may, but has no obligation to, represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct or rewrite the response.

C. All Data required to be furnished to City in connection with this Agreement shall become City's property, and City may use all or any portion of the Data submitted by Consultant as City deems appropriate. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the Services, surveys, notes, and other documents prepared in the course of providing the Services shall become City's sole property and may be used, reused or otherwise disposed of by City without Consultant's permission. Consultant may take and retain copies of the written products as desired, but the written products shall not be the subject of a copyright application by Consultant.

D. As used herein, the term "proprietary information" means any information which relates to Consultant's software systems, audit processes or related services, techniques, or general business processes. Subject to the requirements of the California Public Records Act, City shall hold in confidence and shall not disclose to any other party any Consultant proprietary information in connection with this Agreement, or otherwise learned or obtained from the Consultant in connection with this Agreement.

E. Consultant's and City's covenants under this Section shall survive the expiration or termination of this Agreement.

7. Conflicts of Interest. Consultant and its officers, employees, associates and subcontractors, if any, shall comply with all conflict of interest statutes of the State of California applicable to Consultant's Services under this Agreement, including the Political Reform Act (Gov. Code § 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant may perform similar Services for other clients, but Consultant and its officers, employees, associates and subcontractors shall not, without the City Representative's prior written approval, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant shall incorporate a clause substantially similar to this Section into any subcontract that Consultant executes in connection with the performance of this Agreement.

8. Indemnification, Hold Harmless, and Duty to Defend.

A. Indemnities.

1) To the fullest extent permitted by law, Consultant shall, at its sole cost and expense, defend, hold harmless and indemnify City and its elected officials, officers, attorneys, agents, employees, designated volunteers, successors, assigns and those City agents serving as independent contractors in the role of City officials (collectively "Indemnitees"), from and against any and all damages, costs, expenses, liabilities, claims, demands, causes of action, proceedings, expenses, judgments, penalties, liens, and losses of any nature whatsoever, including fees of accountants, attorneys, or other professionals and all costs associated therewith and the payment of all consequential damages (collectively "Liabilities"), in law or equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties. Consultant shall defend the Indemnitees in any action or actions filed in connection with any Liabilities with counsel of the Indemnitees' choice, and shall pay all costs and expenses, including all attorneys' fees and experts' costs actually incurred in connection with such defense. Consultant shall reimburse the Indemnitees for any and all legal expenses and costs incurred by Indemnitees in connection therewith.

2) Consultant shall pay all required taxes on amounts paid to Consultant under this Agreement, and indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant shall fully comply with the workers' compensation law regarding Consultant and Consultant's

employees. Consultant shall indemnify and hold City harmless from any failure of Consultant to comply with applicable workers' compensation laws. City may offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this subparagraph A.2).

3) Consultant shall obtain executed indemnity agreements with provisions identical to those in this Section from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. If Consultant fails to obtain such indemnity obligations, Consultant shall be fully responsible and indemnify, hold harmless and defend the Indemnitees from and against any and all Liabilities at law or in equity, whether actual, alleged or threatened, which arise out of, are claimed to arise out of, pertain to, or relate to the acts or omissions of Consultant's subcontractor, its officers, agents, servants, employees, subcontractors, materialmen, consultants or their officers, agents, servants or employees (or any entity or individual that Consultant's subcontractor shall bear the legal liability thereof) in the performance of this Agreement, including the Indemnitees' active or passive negligence, except for Liabilities arising from the sole negligence or willful misconduct of the Indemnitees as determined by court decision or by the agreement of the Parties.

B. Workers' Compensation Acts not Limiting. Consultant's indemnifications and obligations under this Section, or any other provision of this Agreement, shall not be limited by the provisions of any workers' compensation act or similar act. Consultant expressly waives its statutory immunity under such statutes or laws as to City, its officers, agents, employees and volunteers.

C. Insurance Requirements not Limiting. City does not, and shall not, waive any rights that it may possess against Consultant because of the acceptance by City, or the deposit with City, of any insurance policy or certificate required pursuant to this Agreement. The indemnities in this Section shall apply regardless of whether or not any insurance policies are determined to be applicable to the Liabilities, tax, assessment, penalty or interest asserted against City.

D. Survival of Terms. Consultant's indemnifications and obligations under this Section shall survive the expiration or termination of this Agreement.

9. Insurance.

A. Minimum Scope and Limits of Insurance. Consultant shall procure and at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1) Commercial General Liability Insurance with a minimum limit of $1,000,000.00 per occurrence for bodily injury, personal injury and property damage and a general aggregate limit of $2,000,000.00 per project or location. If Consultant is a limited liability company, the commercial general liability coverage shall be amended so that Consultant and its managers, affiliates, employees, agents and other persons necessary or incidental to its operation are insureds.

2) Automobile Liability Insurance for any owned, non-owned or hired vehicle used in connection with the performance of this Agreement with a combined single limit of $1,000,000.00 per accident for bodily injury and property damage. If Consultant does not use any owned, non-owned or hired vehicles in the performance of Services under this Agreement, Consultant shall obtain a non-owned auto endorsement to the Commercial General Liability policy required under subparagraph A.1) of this Section.

3) Consultant shall procure and maintain Cyber Liability insurance with limits of $1,000,000 per occurrence/loss which shall include the following coverage:

a) Liability arising from the theft, dissemination and/or use of confidential or personally identifiable information; including credit monitoring and regulatory fines arising from such theft, dissemination or use of the confidential information.

b) Network security liability arising from the unauthorized use of, access to, or tampering with computer systems.

c) Liability arising from the failure of technology products (software) required under the contract for Consultant to properly perform the services intended

d) Electronic Media Liability arising from personal injury, plagiarism or misappropriation of ideas, domain name infringement or improper deep-linking or framing, and infringement or violation of intellectual property rights.

e) Liability arising from the failure to render professional services.

If coverage is maintained on a claims-made basis, Consultant/Contractor shall maintain such coverage for an additional period of three (3) years following termination of the contract.

4) Workers' Compensation Insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of $1,000,000.00 per accident for bodily injury or disease. If Consultant has no employees while performing Services under this Agreement, workers' compensation policy is not required, but Consultant shall execute a declaration that it has no employees.

5) Professional Liability/Errors and Omissions Insurance with minimum limits of $1,000,000.00 per claim and in aggregate.

B. Acceptability of Insurers. The insurance policies required under this Section shall be issued by an insurer admitted to write insurance in the State of California with a rating of A:VII or better in the latest edition of the A.M. Best Insurance Rating Guide. Self insurance shall not be considered to comply with the insurance requirements under this Section.

C. Additional Insured. The commercial general and automobile liability policies shall contain an endorsement naming City, its officers, employees, agents and volunteers as additional insureds.

D. Primary and Non-Contributing. The insurance policies required under this Section shall apply on a primary non-contributing basis in relation to any other insurance or self-insurance available to City. Any insurance or self-insurance maintained by City, its officers, employees, agents or volunteers, shall be in excess of Consultant's insurance and shall not contribute with it.

E. Consultant's Waiver of Subrogation. The insurance policies required under this Section shall not prohibit Consultant and Consultant's employees, agents or subcontractors from waiving the right of subrogation prior to a loss. Consultant hereby waives all rights of subrogation against City.

F. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by City. At City's option, Consultant shall either reduce or eliminate the deductibles or self-insured retentions with respect to City, or Consultant shall procure a bond guaranteeing payment of losses and expenses.

G. Cancellations or Modifications to Coverage. Consultant shall not cancel, reduce or otherwise modify the insurance policies required by this Section during the term of this Agreement. The commercial general and automobile liability policies required under this Agreement shall be endorsed to state that should the issuing insurer cancel the policy before the expiration date, the issuing insurer will endeavor to mail 30 days' prior written notice to City. If any insurance policy required under this Section is canceled or reduced in coverage or limits, Consultant shall, within two Business Days of notice from the insurer, phone, fax or notify City via certified mail, return receipt requested, of the cancellation of or changes to the policy.

H. City Remedy for Noncompliance. If Consultant does not maintain the policies of insurance required under this Section in full force and effect during the term of this Agreement, or in the event any of Consultant's policies do not comply with the requirements under this Section, City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may, but has no duty to, take out the necessary insurance and pay, at Consultant's expense, the premium thereon. Consultant shall promptly reimburse City for any premium paid by City or City may withhold amounts sufficient to pay the premiums from payments due to Consultant.

I. Evidence of Insurance. Prior to the performance of Services under this Agreement, Consultant shall furnish the City Clerk with a certificate or certificates of insurance and all original endorsements evidencing and effecting the coverages required under this Section. The endorsements are subject to City's approval. Consultant may provide complete, certified copies of all required insurance policies to City. Consultant shall maintain current endorsements on file with the City Clerk. Consultant shall provide proof to the City Clerk that insurance policies expiring during the term of this Agreement have been renewed or replaced with other policies providing at least the same coverage. Consultant shall furnish such proof at least two weeks prior to the expiration of the coverages.

J. Indemnity Requirements not Limiting. Procurement of insurance by Consultant shall not be construed as a limitation of Consultant's liability or as full performance of Consultant's duty to indemnify City under Section 8 of this Agreement.

K. Subcontractor Insurance Requirements. Consultant shall require each of its subcontractors that perform Services under this Agreement to maintain insurance coverage that meets all of the requirements of this Section.

10. Mutual Cooperation.

A. City's Cooperation. City shall provide Consultant with all pertinent Data, documents and other requested information as is reasonably available for Consultant's proper performance of the Services required under this Agreement.

B. Consultant's Cooperation. In the event any claim or action is brought against City relating to Consultant's performance of Services rendered under this Agreement, Consultant shall render any reasonable assistance that City requires.

11. Records and Inspections. Consultant shall maintain complete and accurate records with respect to time, costs, expenses, receipts, correspondence, and other such information required by City that relate to the performance of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to City, its designees and representatives at reasonable times, and shall allow City to examine and audit the books and records, to make transcripts therefrom as necessary, and to inspect all work, data, documents, proceedings and activities related

to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three years after receipt of final payment.

12. Termination of Agreement.

A. Right to Terminate. City may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to Consultant at least five calendar days before the termination is to be effective. Consultant may terminate this Agreement at any time, at will, for any reason or no reason, after giving written notice to City at least 60 calendar days before the termination is to be effective.

B. Obligations upon Termination. Consultant shall cease all work under this Agreement on or before the effective date of termination specified in the notice of termination. In the event of City's termination of this Agreement due to no fault or failure of performance by Consultant, City shall pay Consultant based on the percentage of work satisfactorily performed up to the effective date of termination. In no event shall Consultant be entitled to receive more than the amount that would be paid to Consultant for the full performance of the Services required by this Agreement. Consultant shall have no other claim against City by reason of such termination, including any claim for compensation.

13. Force Majeure. Consultant shall not be liable for any failure to perform its obligations under this Agreement if Consultant presents acceptable evidence, in City's sole judgment, that such failure was due to acts of God, embargoes, inability to obtain labor or materials or reasonable substitutes for labor or materials, governmental restrictions, governmental regulations, governmental controls, judicial orders, enemy or hostile governmental action, civil commotion, fire or other casualty, or other causes beyond Consultant's reasonable control and not due to any act by Consultant.

14. Default.

A. Consultant's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Consultant is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Consultant for any work performed after the date of default.

B. In addition to the right to terminate pursuant to Section 12, if the City Manager determines that Consultant is in default in the performance of any of the terms or conditions of this Agreement, City shall serve Consultant with written notice of the default. Consultant shall have ten calendar days after service upon it of the notice in which to cure the default by rendering a satisfactory performance. In the event that Consultant fails to cure its default within such period of time, City may, notwithstanding any other provision of this Agreement, terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

15. Notices. Any notice, consent, request, demand, bill, invoice, report or other communication required or permitted under this Agreement shall be in writing and conclusively deemed effective: (a) on personal delivery, (b) on confirmed delivery by courier service during Consultant's and City's regular business hours, or (c) three Business Days after deposit in the United States mail, by first class mail, postage prepaid, and addressed to the Party to be notified as set forth below:

If to City:

Attn: Jennifer E. Vasquez
City of South El Monte
1415 Santa Anita Avenue
South El Monte, California 91733
Telephone: (626) 579-6540
Email: jvasquez@soelmonte.org

If to Consultant:

Attn: Robert Gray
HdL Software LLC
160 Via Verde Suite 150
San Dimas, CA 91773
Telephone: (909) 861-4335
Email: rgray@hdlcompanies.com

With a courtesy copy to:

Quinn M. Barrow, City Attorney
Richards, Watson & Gershon
355 South Grand Avenue, 40th Floor
Los Angeles, CA 90071
Telephone: (213) 626-8484
Email: qbarrow@rwglaw.com

16. Non-Discrimination and Equal Employment Opportunity. In the performance of this Agreement, Consultant shall not discriminate against any employee, subcontractor or applicant for employment because of race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information, sexual orientation or other basis prohibited by law. Consultant will take affirmative action to ensure that subcontractors and applicants are employed, and that employees are treated during employment, without regard to their race, color, religious creed, sex, gender, gender identity, gender expression, marital status, national origin, ancestry, age, physical disability, mental disability, medical condition, genetic information or sexual orientation.

17. Prohibition of Assignment and Delegation. Consultant shall not assign any of its rights or delegate any of its duties under this Agreement, either in whole or in part, without City's prior written consent. City's consent to an assignment of rights under this Agreement shall not release Consultant from any of its obligations or alter any of its primary obligations to be performed under this Agreement. Any attempted assignment or delegation in violation of this Section shall be void and of no effect and shall entitle City to terminate this Agreement. As used in this Section, "assignment" and "delegation" means any sale, gift, pledge, hypothecation, encumbrance or other transfer

of all or any portion of the rights, obligations, or liabilities in or arising from this Agreement to any person or entity, whether by operation of law or otherwise, and regardless of the legal form of the transaction in which the attempted transfer occurs.

18. No Third Party Beneficiaries Intended. This Agreement is made solely for the benefit of the Parties to this Agreement and their respective successors and assigns, and no other person or entity may have or acquire a right by virtue of this Agreement.

19. Waiver. No delay or omission to exercise any right, power or remedy accruing to City under this Agreement shall impair any right, power or remedy of City, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this Agreement shall be (1) effective unless it is in writing and signed by the Party making the waiver, (2) deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy, or (3) deemed to constitute a continuing waiver unless the writing expressly so states.

20. Final Payment Acceptance Constitutes Release. The acceptance by Consultant of the final payment made under this Agreement shall operate as and be a release of City from all claims and liabilities for compensation to Consultant for anything done, furnished or relating to Consultant's work or services. Acceptance of payment shall be any negotiation of City's check or the failure to make a written extra compensation claim within ten calendar days of the receipt of that check. However, approval or payment by City shall not constitute, nor be deemed, a release of the responsibility and liability of Consultant, its employees, subcontractors and agents for the accuracy and competency of the information provided and/or work performed; nor shall such approval or payment be deemed to be an assumption of such responsibility or liability by City for any defect or error in the work prepared by Consultant, its employees, subcontractors and agents.

21. Corrections. In addition to the above indemnification obligations, Consultant shall correct, at its expense, all errors in the work which may be disclosed during City's review of Consultant's report or plans. Should Consultant fail to make such correction in a reasonably timely manner, such correction may be made by City, and the cost thereof shall be charged to Consultant. In addition to all other available remedies, City may deduct the cost of such correction from any retention amount held by City or may withhold payment otherwise owed Consultant under this Agreement up to the amount of the cost of correction.

22. Non-Appropriation of Funds. Payments to be made to Consultant by City for services performed within the current fiscal year are within the current fiscal budget and within an available, unexhausted fund. In the event that City does not appropriate sufficient funds for payment of Consultant's services beyond the current fiscal year, this Agreement shall cover payment for Consultant's services only to the conclusion of the

last fiscal year in which City appropriates sufficient funds and shall automatically terminate at the conclusion of such fiscal year.

23. Exhibits. Exhibits A and **B** constitute a part of this Agreement and are incorporated into this Agreement by this reference. If any inconsistency exists or arises between a provision of this Agreement and a provision of any exhibit, or between a provision of this Agreement and a provision of Consultant's proposal, the provisions of this Agreement shall control.

24. Entire Agreement and Modification of Agreement. This Agreement and all exhibits referred to in this Agreement constitute the final, complete and exclusive statement of the terms of the agreement between the Parties pertaining to the subject matter of this Agreement and supersede all other prior or contemporaneous oral or written understandings and agreements of the Parties. No Party has been induced to enter into this Agreement by, nor is any Party relying on, any representation or warranty except those expressly set forth in this Agreement. This Agreement may not be amended, nor any provision or breach hereof waived, except in a writing signed by both Parties.

25. Headings. The headings in this Agreement are included solely for convenience of reference and shall not affect the interpretation of any provision of this Agreement or any of the rights or obligations of the Parties to this Agreement.

26. Word Usage. Unless the context clearly requires otherwise, (a) the words "shall," "will" and "agrees" are mandatory and "may" is permissive; (b) "or" is not exclusive; and (c) "includes" or "including" are not limiting.

27. Time of the Essence. Time is of the essence in respect to all provisions of this Agreement that specify a time for performance; provided, however, that the foregoing shall not be construed to limit or deprive a Party of the benefits of any grace or use period allowed in this Agreement.

28. Business Days. "Business Days" means days South El Monte City Hall is open for business.

29. Governing Law and Choice of Forum. This Agreement, and any dispute arising from the relationship between the Parties to this Agreement, shall be governed by and construed in accordance with the laws of the State of California, except that any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not be applied in interpreting this Agreement. Any dispute that arises under or relates to this Agreement (whether contract, tort or both) shall be resolved in a superior court with geographic jurisdiction over the City of South El Monte.

30. Attorneys' Fees. In any litigation or other proceeding by which a Party seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing Party shall

be entitled to recover all attorneys' fees, experts' fees, and other costs actually incurred in connection with such litigation or other proceeding, in addition to all other relief to which that Party may be entitled.

31. Severability. If a court of competent jurisdiction holds any provision of this Agreement to be illegal, invalid or unenforceable for any reason, the validity of and enforceability of the remaining provisions of this Agreement shall not be affected and continue in full force and effect.

32. Counterparts. This Agreement may be executed in multiple counterparts, all of which shall be deemed an original, and all of which will constitute one and the same instrument.

33. Corporate Authority. Each person executing this Agreement on behalf of his or her Party warrants that he or she is duly authorized to execute this Agreement on behalf of that Party and that by such execution, that Party is formally bound to the provisions of this Agreement.

[*SIGNATURE PAGE FOLLOWS*]

The Parties, through their duly authorized representatives are signing this Agreement on the date stated in the introductory clause.

City:

City of South El Monte,
a California municipal corporation

By: _____
Name: Jennifer E. Vasquez
Title: City Manager

ATTEST:

By: _____
Name: Rose Juarez
Title: City Clerk

APPROVED AS TO FORM:

By: _____
Name: Quinn M. Barrow
Title: City Attorney

Consultant:

HdL Software LLC,
a California limited liability company

By: _____
Name: Robert Gray
Title: President

By: _____
Name: _____
Title: _____

PROOF OF AUTHORITY TO BIND CONTRACTING PARTY REQUIRED

EXHIBIT A
SCOPE OF SERVICES

1. **Business Tax Operations Management**
   - 1.1. **Tax Registration Database Management** – HdL will transfer the City's existing databases as they relate to business license into HdL's internal administration tools. HdL will maintain the data and provide copies of data or reports at the City's request. City will not be required to use or maintain any software in house for managing the business license registry.
   - 1.2. **Renewal Processing** – Send active business license accounts a renewal notice within 30 days of the renewal period end date. Accounts will receive all applicable forms necessary to complete the renewal process.
   - 1.3. **New Account Processing** – HdL will process any new business license applications and complete the new account registration process in a timely fashion.
   - 1.4. **Payment Posting/Processing** – HdL will process all payments for new and renewal accounts. License accounts will be updated with payment information and revenues will be remitted to the City net banking and related processing fees on no less than a monthly basis.
   - 1.5. **Business Support Center** – HdL will provide businesses with multiple support options for registering, renewing, making payments and for general inquiries. Businesses will have access to our license specialists Monday through Friday, 8:00am to 5:00pm Pacific, via phone, mail, e-mail, fax, and the Business Support Center On-Line.
   - 1.6. **On-Line Filing & Payment Processing** – HdL will make available options for businesses to visit a website, linked to the City's website, to submit online transactions.
2. **Local Tax Compliance Services** – HdL will ensure a level playing field for the business community and maximize revenues to the City. Discovery services will be conducted to identify and register businesses which are subject to licensure or taxation. Audit services will identify under reported tax liability for business and lodging providers. Collections Services will collect known debt from businesses that did not pay in full during the registration or renewal process. The scope of work to be performed will be mutually agreed upon by HdL and City prior to implementation.
   - 2.1. **Discovery** – Discovery services are designed to identify entities subject to licensure/taxation that are not currently registered or otherwise non-compliant.
     - 2.1.1. **Lead Identification** – Develop a list of entities subject to licensure/taxation within the City.
     - 2.1.2. **Exception Resolution** – Compare the list to City registration databases to remove properly registered businesses and identify and remove other potential exceptions.
     - 2.1.3. **Compliance Communication Process** – Initiate contact with confirmed entities through a series of City approved communication methods. HdL will make every effort to simplify the process for taxpayers, utilizing a variety of mediums for communication including mail, telephone, email, and web-site

access. Potential non-compliant entities are notified of their options to comply or dispute their non-compliant status. HdL offers extended office hours for support via our Business Support Center available to taxpayers 8:00am – 5:00pm Monday - Friday.

2.1.4. **Document Submission / Processing** – Review Taxpayer submissions such as applications for completion and accuracy prior to processing. Collect additional documentation such as a home occupation permit and forward to other City departments either as a pre-requisite or as a courtesy for the taxpayer and other departments. All submissions are filed and stored electronically and made available to the City upon request.

2.1.5. **Invoicing** – Once application has been approved, invoice entity indicating detailed tax calculations and balances owed. Taxpayers are given the opportunity to pay their balances via mail, online, and other methods. HdL will provide Taxpayers continued access to the Business Support Center for any questions or disputes arising from the invoice process.

2.1.6. **Remittance** – Upon collection of all requirements including payment, application and other prerequisites, HdL will prepare a remittance package including payment documentation as well as copies of all taxpayer correspondence and relevant information. Remittances are done on no less than a monthly basis. Remittances packages done electronically via the HdL electronic remittance process will include Applications and other relevant information an electronic format. Revenues received are deposited into an HdL trust account and funds are distributed to the City in one payment net HdL's fees.

2.2. **Audit** – Audit services are designed to identify businesses that are registered but not properly reporting or paying the correct amounts. Services to be performed may include:

2.2.1. Identify potential underreporting and/or misclassified businesses by comparing City records with HdL business inventories.

2.2.2. Review/audit entities mutually agreed to by City and HdL that are identified as potential underreporting businesses or other entities requiring review.

2.2.3. Submit audit summaries to City staff and meet with staff to review and discuss further actions.

2.2.4. Educate businesses on proper reporting practices.

2.2.5. Invoice and collect identified deficiencies.

2.3. **City's responsibilities**

2.3.1. Data – City will provide to HdL its relevant business databases, such as the business license registry (registrations and payments), and any other information necessary for the compliance process or to facilitate HdL's invoicing of services, according to a schedule acceptable to both HdL and the City. City agrees to provide the data as long as this Agreement is active, and thereafter for so long as HdL's right to invoice for services rendered continues.

2.3.2. City agrees to use reasonable efforts to collect, or to assist HdL in the collection of, deficiencies identified by HdL pursuant to this Agreement.

EXHIBIT B

1. **Business Tax Operations Management Services**
   - 1.1. **Compensation** - HdL's compensation for performing Operations Management Services related to business license is a fee of $13 per new registration or processed account for the first year of service, $14 for the second year of service, and $15 for the third year of service. City will be invoiced monthly or quarterly for activity during the prior period. For the purpose of compensation calculation, processed account means any account for which renewals/returns are processed or which were sent a renewal notice.
   - 1.2. **CPI Adjustment** – After the third year of service, fees for Operations Management Services will be adjusted at the beginning of each calendar year by the change in the Consumer Price Index – West Urban (CPI-WU) as reported by the Bureau of Labor Statistics. Each annual adjustment will not be less than two percent (2%) or greater than ten percent (10%).
   - 1.3. **Travel Expenses** – Travel and lodging expenses are billed at cost and apply to all meetings; including process, pre-installation, installation, training, and support. HdL is dedicated to conserving public funds, and ensures any travel costs are indeed required and reasonable.
2. **Local Tax Compliance Services**
   - 2.1. **Discovery** – HdL's compensation for performing discovery services shall be a contingency fee of 35% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.
     - 2.1.1. **City Discovery Discount** – HdL's fee for following up on accounts that are identified and confirmed as non-compliant by the City shall be a contingency fee of 25% of the revenues received as a result of the service. This fee also applies to delinquent business license tax accounts referred by the City as failing to make payment or properly renew an existing license.
   - 2.2. **Audit** – HdL's compensation for performing Audit services shall be a contingency fee of 35% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.
   - 2.3. **Collection** – HdL's compensation for performing collections services shall be a contingency fee of 25% of the revenues received as a result of the service. This fee applies to monies received for the current tax/license period and any other prior period collected, including monies received for taxes, penalties, interest, and fees.
   - 2.4. **Option to waive tax recovery** – City may, at its discretion, elect to waive or reduce the tax recovery for a business. Should the City elect to waive all or a portion of the deficiency identified by HdL, HdL shall be entitled to compensation in the amount of one half (1/2) of the compensation HdL would have otherwise

earned on the waived/reduced amount. Deficiencies which are uncollectable due to insolvency or dissolution of the customer, or for deficiencies which are otherwise incapable of collection (e.g. statute of limitations or other legal defense) shall not be considered a voluntary election to waive by the City, and thus HdL would not be entitled to compensation for these amounts.

2.5. **Travel Expenses** – Travel and lodging expenses are billed at cost and apply to all meetings; including process, pre-installation, installation, training, and support. HdL is dedicated to conserving public funds, and ensures any travel costs are indeed required and reasonable.

City Council Agenda Report
Agenda Item No. 7.f.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-56, APPROVING CONTINUED PARTICIPATION IN THE COUNTY OF LOS ANGELES COMMUNITY DEVELOPMENT BLOCK GRANT ("CDBG") PROGRAM PARTICIPATING CITY COOPERATION AGREEMENT

SUMMARY: The Los Angeles County Development Authority ("LACDA") has requested that all cities participating in the Los Angeles Urban County Community Development Block Grant ("CDBG") program sign a new Cooperation Agreement with the County for fiscal years 2024-2026.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-56, approving the City's continued participation in the CDBG program with the County; and
2. Authorize Mayor or designee to execute the agreement.

FISCAL/FINANCIAL IMPACT: Any existing or new South El Monte-specific grant programs, including administration of these programs, will be funded by CDBG funds. Therefore, there is no fiscal impact on General Funds.

DISCUSSION: The original Cooperation Agreement between the City and County, executed in July 2021, will be terminated in light of a new Cooperation Agreement prepared by the County—which includes new provisions and a term of July 1, 2024 to June 30, 2027.

The CDBG Program is a Federal Block Grant Program that began in 1974, which provides funds for cities and counties to carry out programs and projects designed to benefit low-income persons. As a member of an Urban County Agreement, the City receives its CDBG funds from Los Angeles County. The City currently has staff to assist with many of the administrative tasks required to comply with the Federal regulations of the CDBG program.

South El Monte has participated in the CDBG Program for many years. The Federal Government' s allocation of money to this program has fluctuated over time, depending on a variety of factors occurring in the economy and changes in the administration of the Federal Government. Over the last (10) ten years, South El Monte' s annual allocation has ranged from a low of $135,000 to a high of $263,000.

The latest allocation granted to South El Monte for FY 2022-23 is $243,000. South El Monte has used CDBG funding for the last ten (10) years for the following activities:

-Housing Rehabilitation Program
-First Time Home Buyer Program
-Code Enforcement Program
-Senior Center Building upgrades

The City has also used these funds in the past for Americans with Disabilities Act ("ADA") accessibility projects at public parks, sidewalks, and ramp projects throughout the City.

Execution of the new cooperation agreement with LACDA will allow the City to continue receiving CDBG funds for the programs and activities mentioned above.

Staff Report Prepared by Angie Hernandez, Community Development Analyst.

ATTACHMENT(S):

A. Resolution No. 23-56
B. FY 2024-2026 Participating City Cooperation Agreement (DRAFT)

ATTACHMENT A

RESOLUTION NO. 23-56

A RESOLUTION OF THE CITY OF SOUTH EL MONTE CITY COUNCILAPPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY AUTHORIZING THE MAYOR, OR HIS/ HER DESIGNEE, TO EXECUTE A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES

WHEREAS, the City of South El Monte ("City") desires to participate in the Los Angeles Urban County Program for Community Development Block Grant ("CDBG") funds, and if applicable, the HOME Investment Partnerships ("HOME") Program, and the Emergency Solutions Grant ("ESG") Program, in the County's Consolidated Plan for Fiscal Years 2024-2026, commencing on July 1, 2024 and concluding June 30, 2027; and

WHEREAS, the City authorizes the execution of a Cooperation Agreement with the County of Los Angeles in order to receive CDBG funds.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AS FOLLOWS:

SECTION 1. The City Council adopts and approves its participation in the Los Angeles County Urban County Program and receiving CDBG funds, and if applicable, HOME and ESG Program funds, and execution of the Cooperation Agreement between the City of South El Monte and the County of Los Angeles for the time period of July 1, 2024 through June 30, 2027.

SECTION 2. The City Council certifies that the City of South El Monte understands the assurances and will comply with the assurances in the application form.

SECTION 3. The City Council authorizes the Mayor, or City Manager as his/her designee, to execute all documents including, but not limited to, applications, agreements, amendments, payment requests and so forth, which may be necessary for the completion of projects or programs necessary for participation in the Los Angeles Urban County CDBG Program on behalf of the City of South El Monte.

PASSED, APPROVED, AND ADOPTED this 13th day of June, 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-56 was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said City Council held on the 13th day of June, 2023 and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

ATTACHMENT B

COUNTY OF LOS ANGELES
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
HOME INVESTMENT PARTNERSHIPS PROGRAM
EMERGENCY SOLUTIONS GRANT PROGRAM

PARTICIPATING CITY
COOPERATION AGREEMENT

This **COOPERATION AGREEMENT** ("Agreement") is being entered into on this **«Day»** day of **«MONTH_YEAR»**, to be effective on the 1st day of July 2024, by and between the **CITY OF «PARTICIPATING_CITY»**, hereinafter referred to as "City," and the County of Los Angeles, by and through the Executive Director of the Los Angeles County Development Authority, hereinafter referred to as "County," and shall remain in effect for the County's Consolidated Plan for Fiscal Years 2024-2026. The County and the City are collectively referred to as the "Parties" or individually "Party."

WITNESSETH THAT:

WHEREAS, in 1974, the U.S. Congress enacted and the President signed a law entitled, the Housing and Community Development Act of 1974, as amended, herein called the "Act";

WHEREAS, the Parties desire to cooperate to undertake, or assist in undertaking, community development, community renewal of lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act, the Cranston-Gonzalez National Affordable Housing Act ("NAHA"), and the U.S. Housing Act of 1937, as amended;

WHEREAS, the Community Development Block Grant ("CDBG") Program, the HOME Investment Partnerships ("HOME") Program, and the Emergency Solutions Grant ("ESG") Program are required to have an approved comprehensive housing strategy as authorized under NAHA;

WHEREAS, the County has requested of the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD", that the County be designated as an urban county, hereinafter referred as to the "Los Angeles Urban County";

WHEREAS, the City has participated with the County in the Los Angeles Urban County Program and desires to renew its participation with the County in said Los Angeles Urban County Program for the County's Consolidated Plan for Fiscal Years 2024-2026;

WHEREAS, as the Los Angeles Urban County designee, the County will take responsibility and assume all obligations of an applicant under federal statutes, including: the analysis of needs, the setting of objectives, the preparation of community development and housing assistance plans, the consolidated plan, and the assurances of certifications;

WHEREAS, the terms and provisions of this Agreement are fully authorized under state and local law, and this Agreement provides full legal authority for the County to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

WHEREAS, by executing this Agreement, the Parties hereby give notice of the intention to participate in the Los Angeles Urban County Program.

NOW, THEREFORE, the Parties agree as follows:

1. The City hereby authorizes the County to perform, or cause to be performed, those acts necessary or appropriate to implement the community development and housing assistance activities. Specifically urban renewal and publicly assisted housing, including, but not limited to, improvement or development of housing for persons of low- to moderate-income, and other community or urban renewal activities authorized under the Act for the City in the County's Consolidated Plan for Fiscal Years 2024-2026, which will be funded from the CDBG Program, and, where applicable HOME and ESG Programs, from federal annual appropriations and from any program income generated from the expenditure of such funds.

   In the event this Agreement extends into succeeding fiscal years and funds have not been appropriated, this Agreement will automatically terminate as of June 30 of the then-current fiscal year. The County will endeavor to notify the City in writing within ten (10) days of receipt of non-appropriation notice.

2. This Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: The CDBG Program, the HOME Program, and the ESG Program.

3. In executing this Agreement, the City understands the following:

   a. The County has the final responsibility for selecting CDBG, and, where applicable, HOME and ESG, activities and submitting the Consolidated Plan to HUD.

   b. The City is not eligible to apply for grants under the State CDBG ("Small Cities CDBG") Program for appropriations for the County's Consolidated Plan for Fiscal Years 2024-2026.

   c. The City may participate in the HOME Program only through the Los Angeles Urban County Program. Thus, even if the County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments.

   d. The City may participate in the ESG Program only through the Los Angeles

Urban County Program.

4. The term of this Agreement shall be for the County's Consolidated Plan for Fiscal Years 2024-2026 and commence on **July 1, 2024** through **June 30, 2027** ("Urban County Term"). The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect. The City provides written notice at least 60 days prior to June 30 2026 that it elects not to participate in the next urban county qualification period. Towards the end of the second year of the Urban County Term, the County will notify the City in writing of its right not to participate in the County's successive Consolidated Plan for the next three-year period.

   The Parties agree to adopt amendments to this Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in HUD's *Urban County Qualification for Participation Notice*, prior to the subsequent three-year extension of the term.

5. This Agreement shall be effective for the Urban County Term and for such period of time for the expenditure of all CDBG funds, or where applicable, HOME and ESG funds, allocated to the City under this Agreement and appropriations from any program income therefrom and for the completion of the funded activities. The Parties agree that they cannot terminate or withdraw from this Agreement while it remains in effect.

6. The Parties agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act.

   The Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with the Los Angeles Urban County Program's certification under Section 104(b) of Title I of the Act, as amended, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964; and the implementing regulations at 24 CFR Part 1, and the Fair Housing Act, and the implementing regulations at 24 CFR Part 100, and will affirmatively further fair housing. See 24 CFR § 91.225(a) and Affirmatively Furthering Fair Housing Definitions and Certifications (86 FR 30779, June 10, 2021), to be codified at 24 CFR 5.151 and 5.152, available at https://www.federalregister.gov/documents/2021/06/10/2021-12114/restoring-affirmatively-furthering-fair-housing-definitions-and-certifications.

   Furthermore, the Parties in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with Section 109 of Title I of the Act, and the implementing regulations at 24 CFR Part 6, which incorporates Section 504 of the Rehabilitation Act of 1973, and the implementing regulations at 24 CFR Part 8, Title II of the Americans with Disabilities Act, and the implementing

regulations at 28 CFR Part 35, the Age Discrimination Act of 1975, and the implementing regulation at 24 CFR Part 146, and Section 3 of the Housing and Urban Development Act of 1968, and all other applicable laws and regulations.

The Parties agree that CDBG and, where applicable, HOME and ESG funding is prohibited for any activities in, or in support of, any cooperating City that does not affirmatively further fair housing within its own jurisdiction or that impedes the County's action to comply with its fair housing certification. The City acknowledges and agrees to HUD's 424-B Form, *Assurances and Certifications*.

7. Pursuant to 24 CFR § 570.501(b), the City is subject to all requirements applicable to subrecipients, including the requirement of a written agreement as set forth in 24 CFR § 570.503.

8. The City shall report to the County of any income generated by the use of CDBG and, where applicable, HOME and ESG funds received by the City. Any such program income, if applicable, must be remitted to the County within 30 days of receipt. Such program income may be used for eligible activities in accordance with all CDBG and, where applicable, HOME and ESG, requirements as may then apply.

9. The County shall be responsible for monitoring and reporting to HUD on the use of any program income; therefore, the City shall be required to maintain appropriate record keeping and reporting for this purpose.

10. The City may not sell, trade or otherwise transfer all or any portion of CDBG, and, where applicable, HOME and ESG funds to another metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG, and, where applicable, HOME and ESG funds in exchange for any other funds, credits or non-federal consideration, but must use such funds for activities eligible under Title I of the Act.

11. In the event of grant close-out or termination of this Agreement, any program income that is on hand or received subsequent to the close-out or change in status shall be paid to the County within 60 days after grant closeout or termination of this Agreement.

12. All program income generated from the disposition or transfer of real property acquired or improved by the City using CDBG and, where applicable, HOME and ESG, funds or program income, during the Urban County Term, shall be subject to all the terms and conditions of this Agreement.

13. Any real property which is acquired or improved by the City during the term of this Agreement, in whole or in part, using CDBG and/or HOME and ESG funds or program income in excess of $25,000, shall be subject to the following standards:

a. The County shall be notified by the City in writing of any modification or change in the use or disposition of such real property from that planned at the time of the acquisition or improvement. Such notification shall be made prior to the modification, change in use or disposition.

b. If such real property is sold within five (5) years or transferred for a use which does not qualify as an eligible activity under CDBG and/or HOME and ESG regulations, the City shall reimburse to the County an amount equal to the pro-rata share of the current fair market value of the property or proceeds from the sales. The pro-rata share shall be calculated by multiplying the current market value by the percentage of the purchase price paid with CDBG funds or program income.

14. The City shall make available for inspection and audit to County's and HUD's representatives, upon request, at any time during the duration of this Agreement and for a period of five (5) years thereafter, all of its books and records relating to CDBG and, where applicable, HOME and ESG, program activities and income.

15. Following the end of the three-year reimbursable contract period and after resolving any financial or programmatic findings, if the City elects to leave the Los Angeles Urban County Program and is not eligible to become an entitlement city, the City will be unable to request that its allocation or any remaining balance be transferred to the City. Any remaining balance will be transferred to the funding pool of the Supervisorial District in which the City is located.

16. The City has adopted and is enforcing:

a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

b. A policy of enforcing applicable state and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

17. The City shall provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the City's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an ongoing drug-free awareness program to inform employees about:

i. The dangers of drug abuse in the workplace;

ii. The City's policy of maintaining a drug-free workplace;

iii. Any available drug counseling, rehabilitation, and employee assistance programs; and

iv. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee who will be engaged in the performance of the grant be given a copy of the statement required by paragraph "a" of this Section 17.

d. Notifying the employee in the statement required by paragraph "a" of this Section 17 that, as a condition of employment funded by the CDBG, and where applicable, HOME and ESG grant, the employee will:

i. Abide by the terms of the statement; and

ii. Notify the City in writing of his or her conviction of a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.

e. Notifying the County in writing, within ten (10) calendar days after receiving notice under subparagraph d(ii) of this Section 17 from an employee or otherwise receiving actual notice of any such conviction; and the City must provide written notice, including position or title, of any City employees convicted of any criminal drug statute to every County officer or other designee who processed a CDBG, HOME, or ESG grant which funded any activity on which the convicted employee was working, unless HUD has designated an identification number(s) of each affected grant.

f. Taking one (1) of the following actions, within 30 calendar days of receiving notice under subparagraph d(ii) of this Section 17, with respect to any employee who is so convicted:

i. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

ii. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a federal, state, local health, law enforcement, or other appropriate agency.

g. Making a good faith effort to continue to maintain a drug-free workplace through the implementation of paragraphs a, b, c, d, e, and f, of this Section 17.

18. This Agreement may be executed in any number of counterparts, each of which shall be effective only upon delivery, and therefore shall be deemed an original, and all of which shall constitute one and the same document, for the same effect as if all parties hereto had signed the same signature page.

The facsimile, email, or other electronically delivered signature of the Parties shall be deemed to constitute original signatures, and facsimile or electronic copies hereof shall be deemed to constitute duplicate originals.

DRAFT

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by the Executive Director of the LACDA, and the City has subscribed the same through its duly authorized officers, on the day, month, and year first above written.

County Counsel Certification

The office of the County Counsel hereby certifies that the terms and provisions of this Agreement are fully authorized under state and local laws, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and public assisted housing.

By: _____ _____
Principal Deputy County Counsel Date

COUNTY OF LOS ANGELES CITY OF «PARTICIPATING_CITY»

By: _____ By: _____
EMILIO SALAS, Executive Director MAYOR OR DESIGNEE
Los Angeles County Development Authority

ATTEST:
City Clerk

By: _____

APPROVED AS TO FORM: APPROVED AS TO FORM:

DAWYN R. HARRISON
County Counsel

By: _____ By: _____
BEHNAZ TASHAKORIAN CITY ATTORNEY
Principal Deputy County Counsel

DRAFT

City Council Agenda Report
Agenda Item No. 7.g.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-57, APPROVING THE LIST OF STREET REHABILITATION PROJECTS KNOWN AS THE CITY WIDE PAVEMENT PROGRAM (PROJECT #628) FOR FISCAL YEAR (FY) 2023-24 UNDER THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SENATE BILL 1)

SUMMARY: On April 28, 2017, the Governor signed Senate Bill (SB) 1 (Beall and Frazier, Chapter 5, Statute 2017), which is known as the Road Repair and Accountability Act of 2017 (Act), to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. Beginning November 1, 2017, the State Controller will deposit various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account (RMRA). A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code (SHC) Section 2032 (h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road systems. In order to be eligible for this funding, cities are required to adopt a resolution listing proposed projects every fiscal year.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-57, approving the list of street rehabilitation projects for FY 2023/24 under the Road Repair and Accountability Act of 2017 (SB1) known as the City Wide Pavement Program (Project # 628).

FISCAL/FINANCIAL IMPACT: There is no fiscal impact on the General Fund. The RMRA Fund, a Special Revenue Fund, is dedicated towards street rehabilitation projects.

DISCUSSION: SB-1 is a significant new investment in California's transportation systems of about $5.2 billion per year. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes the problematic price-based fuel tax rates and provides for inflationary adjustments to rates in future years. The Act will more than double local streets and road funds allocated through the Highway Users Tax Account, allocating funds from new taxes through a new RMRA. Pursuant to Streets and

Highways Code Section 2030, RMRA local streets and roads allocations must be used for projects that include, but are not limited to, the following:

- Road maintenance and rehabilitation
- Safety projects
- Railroad grade separations
- Traffic control devices
- Complete street components, “including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and stormwater capture projects in conjunction with any other allowable project.

Maintenance of Effort: RMRA

The Road Repair and Accountability Act contains a local agency maintenance of effort (MOE) requirement that applies to funds allocated through the RMRA. The Act states that the MOE requirement is to ensure that these new road funds do not supplant existing levels of city and county general revenue spending on streets and roads. The MOE for the receipt of RMRA funds state that a city or county must maintain general fund spending for street, road, and highway purposes at no less than the average of three years. In making this calculation an agency may exclude one-time funds. A city or county that fails to comply in a particular year may make it up with additional expenditures in the following year. The Act provides that the State Controller may perform audits to ensure compliance with these MOE rules. If the State Controller determines that a city or county has not met its MOE, the agency will be required to reimburse the state for the funds it received during that fiscal year. However, a city or county that fails to comply in a particular fiscal year may expend during that fiscal year and the following fiscal year a total amount that is sufficient to comply. Any funds withheld or returned as a result of a failure to comply will be reapportioned to the other counties and cities whose expenditures are in compliance.

Spending Plans and Reports: RMRA

The Road Repair and Accountability Act stipulates that, prior to receiving RMRA funds in a fiscal year, a city or county must submit to the California Transportation Commission (CTC) a project list pursuant to an adopted budget. The list must include for each project: description, location, schedule for completion, and estimated useful life of the improvement. [Streets and Highways Code Sec 2034(a)] The Road Repair and Accountability Act also requires that a city or county submit to the CTC an annual report of project completion in order to receive RMRA funds. The report must include descriptions of all projects for which RMRA funds were expended including: description, location, funds expended, completion date, estimated useful life of the project.

The City of South El Monte allocation for FY 2023/24 is estimated to be $486,198.

The City’s required local MOE amount is estimated to be $1,484.

The following projects are being carried over from the FY 2022-23 project list:

City Wide Pavement Rehabilitation Program (Project #628), FY 2022-23: Roadway rehabilitation including asphalt coldmill and overlay, and slurry seal on the following streets as listed on City’s pavement management system. Local residential streets located south of Central Ave, west of Santa Anita Ave, north of Hwy-60, west of Peck Rd. The project also includes select segments of Chico Ave, Klingerman St, Rush St, Potrero

Ave and Floradale Ave.

Staff report prepared by Okan Demirci, Contract City Engineer.

ATTACHMENT(S):

A. Resolution No. 23-57
B. Estimate Allocation

ATTACHMENT A

RESOLUTION NO. 23-57

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2023-24 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

WHEREAS, the City will receive an estimated $486,198 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, SB 1 funding will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community's transportation priorities and the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the highest priority and most cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate the following streets listed below throughout the City this year; and

WHEREAS, the 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an "at risk" condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a better condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The following list of proposed projects will be funded in-part or solely with fiscal year 2023-24 Road Maintenance and Rehabilitation Account revenues:

There is no new project proposed.

SECTION 3. The following previously proposed and adopted projects may utilize fiscal year 2023-24 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

Project Title: Pavement Rehabilitation Program, FY 2022-23

Project Description: Roadway rehabilitation including asphalt coldmill and overlay, and slurry seal on the following streets as listed on City's pavement management system.

Project Location: Local residential streets located south of Central Ave, west of Santa Anita Ave, north of Hwy-60, west of Peck Rd. Project also includes select segments of Chico Ave, Klingerman St, Rush St, Potrero Ave and Floradale Ave.

Estimated Project Schedule: Start (08/2023)– Completion (05/2024)

Estimated Project Useful Life: 10-20 years

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 13th day of June, 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-57 was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 13th day of June, 2023, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

CaliforniaCityFinance.com
Updated January 12, 2023
The California Local Government Finance Almanac

Shared Revenue Estimates: State Revenue Allocations to Cities and Counties

Local Streets and Roads Estimates: 2022-23, 2023-24 Including Highway Users Tax Account (HUTA) and Road Maintenance and Rehabilitation Account (RMRA)

The state of California imposes per-gallon excise taxes on gasoline and diesel fuel, sales taxes on gasoline and diesel fuel and registration taxes on motor vehicles with allocations dedicated to transportation purposes.[1] The local (city and county) portions of these allocations flow through the Highway Users Tax Account (HUTA), the familiar gasoline tax revenues that have been in place for decades, and the Road Maintenance and Rehabilitation Account (RMRA) which allocates much of the revenue from the Road Repair and Accountability Act of 2017 (SB1 Beall).

State taxes transferred to and allocated through the state Highway Users Tax Account (HUTA) include:

- The per gallon "gasoline tax" and "diesel fuel tax" imposed on the use of vehicle fuels.
- The "use fuel tax," imposed on vendors and users of motor vehicle fuels that are not taxed under either the gasoline or diesel fuel tax, such as liquefied petroleum gas, ethanol, methanol and natural gas (both liquid and gaseous) for use on state highways. Use Fuel Tax rates vary depending on the type of fuel.
- Variable rate per gallon gasoline diesel fuel excise taxes imposed in 2010-11 in a complicated arrangement known as the "fuel tax swap." This rate replaced the previous Proposition 42 sales tax on gasoline.

Transportation taxes allocated to cities and counties through the Road Maintenance and Rehabilitation Account (RMRA) established by the Road Repair and Accountability Act of 2017 (SB1 Beall) include:

- An additional 12 cent per gallon increase to the gasoline excise tax effective November 1, 2017 with annual inflation adjustments beginning July 1, 2020.
- An additional 20 cent per gallon increase to the diesel fuel excise tax effective November 1, 2017 with half of the revenues going to the state Trade Corridor Enhancement Account (TCEA) and half to the RMRA. Annual inflation adjustments beginning July 1, 2020.
- An additional vehicle registration tax called the "Transportation Improvement Fee" with rates based on the value of the motor vehicle effective January 1, 2018 with annual inflation adjustments beginning July 1, 2020.
- An additional $100 vehicle registration tax on zero emissions vehicles of model year 2020 or later effective July 1, 2020 with annual inflation adjustments beginning July 1, 2021.

The Road Repair and Accountability Act of 2017 (SB1 Beall) also adopted annual inflationary adjustments beginning July 1, 2020 to all per-gallon motor vehicle fuel excise taxes including the rates allocated through the Highway Users Tax Account (HUTA).

[1] Taxes on aircraft jet fuel are transferred to the state Aeronautics Account.

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Highway Users Tax Account (HUTA)

Revenue Allocations – Streets & Highways Code Sec 2103-2108 "HUTA"

Cities and counties receive revenue from the motor vehicle fuel taxes imposed pursuant to Revenue and Taxation Code Section 7360(a) and (b) through the Highway User Tax Account under the following formulas outlined in the Streets and Highways code and illustrated in Figure 1.

Section 2104. Section 2104 allocates funds to counties with designated allotments for engineering and administration, snow removal, heavy rainfall / storm damage as well as county streets, roads and public mass transit guideways and facilities.

Section 2105. Section 2105(a) allocates 11.5 percent of the tax revenues in excess of 9 cents per gallon (i.e. the Proposition 111 rate) monthly among counties based on population.

Section 2105(b) allocates 11.5 percent of the tax revenues in excess of 9 cents per gallon (i.e. the Proposition 111 rate) monthly among cities based on population.

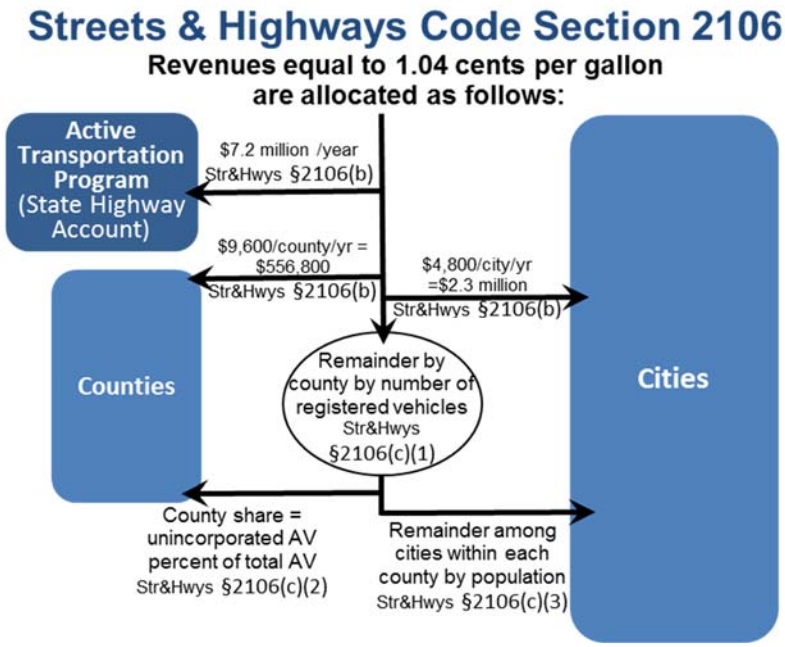
Section 2106. Revenues equal to 1.04 cents per gallon are allocated as follows:

a. $7.2 million per year to the State Bicycle Transportation Account.

b. $400 per month to each city ($2,308,800 per year among the 481 eligible cities[2])

c. $800 per month to each county ($556,800 per year among the 58 counties)

d. The residual amount to each county and the cities in that county based on registered vehicles. In each county, from this amount, the county receives an allotment based on the share of assessed value of the county which is in the unincorporated area. The remainder is allocated to the cities within the county based on population.



[2] The city of Rolling Hills has only private streets and is therefor not eligible to receive these allocations.

Section 2107. This section provides monthly allocations to cities of 1.315 cents per gallon of gasoline, 1.8 cents per gallon of diesel, and 2.59 cents per liquefied petroleum gas (LPG), as follows.

a. Each city with snow removal costs in excess of $5,000 is allocated 50 percent of the cost exceeding $5,000.

b. The remainder is allocated to cities based on population.

Section 2107.5. These funds (about $2.7 million per year) are allocated to cities annually in July based on population as follows:

Streets & Highway Code §2107.5

City Population	Annual Allocation
over 500,000	$ 20,000
100,000 to 500,000	$ 10,000
50,000 to 99.999	$ 7,500
25,000 to 49,999	$ 6,000
20,000 to 24,999	$ 5,000
15,000 to 19,999	$ 4,000
10,000 to 14,999	$ 3,000
5,000 to 9,999	$ 2,000
less than 5,000	$ 1,000

Section 2107.5 funds must be used for engineering costs and administrative expenses related to city streets. Cities with populations under 10,000 may also expend the moneys for street construction or acquisition of street rights-of-way.

Section 2103 HUTA and the 2010 Gasoline Sales Tax – Excise Tax Swap

In March 2010 as a part of a special budget session called by Governor Schwarzenegger, the Legislature enacted a swap of state sales taxes on gasoline for a gasoline excise tax. Intended to be "revenue neutral," the fuel tax swap provided the Legislature with greater flexibility in the use of funds, in particular relieving the general fund from the cost of state transportation debt service payments. The fuel tax swap:

1. Repealed the state sales tax on gasoline (local rates including the Bradley Burns are NOT affected);
2. Increased the excise tax on gasoline by 17.322 cents and added an annual adjustment mechanism intended to ensure the new excise tax provides, over time, the same amount of revenues expected from the sales tax on gas (no more, no less);
3. Increased the sales tax on diesel by 1.75 percent and allocated 75 percent to local transit agencies and 25 percent to state transit programs. The excise tax on diesel was reduced from 18 cents to 13.6 cents. Sales tax revenues from diesel must go to transit funding.
4. Provided for a specific allocation of the funds among state and local transportation needs.

Revenues from the new Section 2103 excise tax rate are now allocated as follows:

1. State transportation debt service;
2. Remainder allocated:
   a. 44 percent to the State Transportation Improvement Program (STIP);
   b. 12 percent State Highway Operation and Protection Program (SHOPP);
   c. 44 percent evenly split between cities and counties using current HUTA formulas.

Section 2103 funds are allocated to cities on a per capita basis and to counties 75 percent based on the proportion of registered vehicles and 25 percent based on the proportion of maintained county road miles.

The law included expressed legislative intent to fully replace the local streets and road funds cities and counties would have received under Proposition 42 state sales tax on gasoline with allocations from the new higher motor vehicle excise tax (HUTA) rate.

However, the swap created certain revenue effects related to the timing and receipt of revenues. In particular, the law provided that the new excise tax rate be adjusted annually by the BOE to garner an amount of revenues equal to what Prop42 would have provided in the prior year. Thus, the annual Sec 2103 funds were always "looking backward." If the Section 2103 amounts generated less than Prop42 would have, the difference was made up until the following year.

In the years following the swap, there were a number of snafus and changes in interpretation of the Section 2103 allocation. In FY2011-12 SCO allocated more money to cities and counties and did not fully backfill state transportation programs for weight fees that were used for debt service and loans that those funds would have otherwise received. This was contrary to the Legislature's intention, but the statute was not clear. The statute was clarified in the 2013 budget to clarify the original intent of the weight fee swap to fully backfill state transportation funds. [Streets & Highways Code 2103 (a)(1)(D)].

The Section 2103 Local Streets and Roads allocation to cities and counties have varied and declined dramatically and, due to BOE's failure to enact a rate increase in 2018, fell to $244 million for FY2018-19, about 5 percent down from prior year.

Changes to HUTA Allocated Rates, Including the Variable Rate by the Road Repair and Accountability Act of 2017 (SB1 Beall)

In addition to increasing various fuel and motor vehicle registration taxes, the Road Repair and Accountability Act of 2017 (SB1 Beall) removed BOE's discretionary rate setting role over the Section 2103 variable rate and reset the variable rate at 17.3 cents per gallon on July 1, 2019, up from the current 11.7 cents. This adjustment more than doubled Section 2103 revenue allocations for FY2019-20 over the prior year.

With regard to diesel fuel taxes, SB1 also eliminated the price-based adjustment mechanism applied to the diesel fuel tax rate.

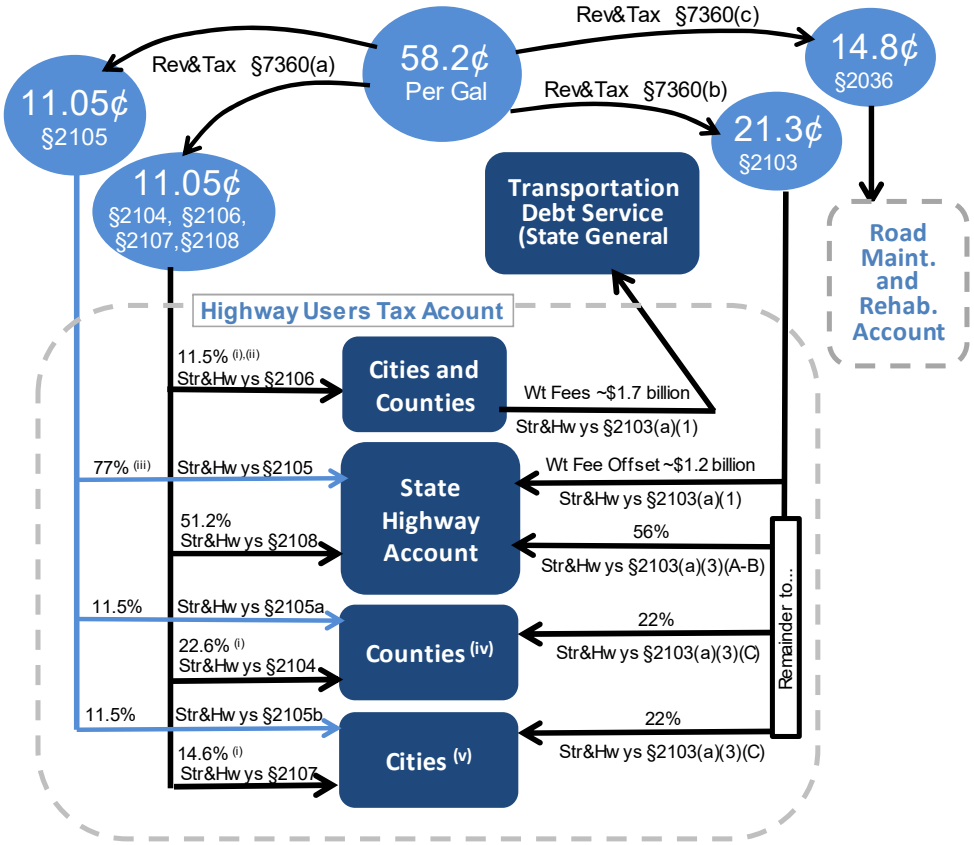
On July 1, 2020, and every July 1 thereafter, the gasoline and diesel fuel excise tax rates including the 18 cent per gallon base rate, the 17.3 percent per gallon rate, the diesel fuel excise tax rate and vehicle registration taxes are increased by the change in the California Consumer Price Index.

Streets & Highways Code Section 2103 Variable Gas Tax Allocations to Cities and Counties

California Gasoline Excise Tax Rates - Per Gallon				
Effective Date	Base Rate	Sec2103	SB1 Rate	Total
July 1, 2010	$ 0.180	$ 0.173		$ 0.353
July 1, 2011	$ 0.180	$ 0.177		$ 0.357
July 1, 2012	$ 0.180	$ 0.180		$ 0.360
July 1, 2013	$ 0.180	$ 0.215		$ 0.395
July 1, 2014	$ 0.180	$ 0.180		$ 0.360
July 1, 2015	$ 0.180	$ 0.120		$ 0.300
July 1, 2016	$ 0.180	$ 0.098		$ 0.278
July 1, 2017	$ 0.180	$ 0.117		$ 0.297
Nov 1, 2017*	$ 0.180	$ 0.117	$ 0.120	$ 0.417
July 1, 2019	$ 0.180	$ 0.173	$ 0.120	$ 0.473
July 1, 2020	$ 0.192	$ 0.185	$ 0.128	$ 0.505
July 1, 2021	$ 0.194	$ 0.187	$ 0.130	$ 0.511
July 1, 2022	$ 0.205	$ 0.197	$ 0.137	$ 0.539
July 1, 2023 est	$ 0.221	$ 0.213	$ 0.148	$ 0.582

California Diesel Excise Tax Rates			
Effective Date	Base Rate	SB1 Rate	Total
July 1, 2017	$ 0.160		$ 0.160
Nov 1, 2017*	$ 0.160	$ 0.200	$ 0.360
July 1, 2019	$ 0.160	$ 0.200	$ 0.360
July 1, 2020	$ 0.171	$ 0.214	$ 0.385
July 1, 2021	$ 0.173	$ 0.216	$ 0.389
July 1, 2022	$ 0.183	$ 0.228	$ 0.411
July 1, 2023 est	$ 0.197	$ 0.246	$ 0.443

Allocation of Gasoline Excise Tax Revenues



(i) The 4.39¢ local share of diesel fuel tax is allocated 1.8¢ to counties and 2.59¢ to cities.

(ii) Str&Hw y Code §2106 funds are distributed based on registered vehicles, assessed property valuation, and population.

(iii) A portion of funds in State Highw ay Account is allocated among counties and cities for Regional Transportation Improvement Programs.

(iv) County apportionments are based on numbers of registered vehicles and county road mileage.

(v) City apportionments are based on population.

(vi) Beginning July 1, 2020 and annually thereafter, these rates are subject to an annual cost-of-living adjustment.

Use of Funds: HUTA

The use of local Motor Vehicle Fuel Tax funds is restricted by Article XIX of the California State Constitution and by Streets and Highways Code Section 2101. All Motor Vehicle Fuel Tax funds allocated from the Highway Users Tax Account must be expended for the following:

> (a) The research, planning, construction, improvement, maintenance, and operation of public streets and highways (and their related public facilities for nonmotorized traffic), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.
>
> (b) The research and planning for exclusive public mass transit guideways (and their related fixed facilities), the payment for property taken or damaged for such purposes, and the administrative costs necessarily incurred in the foregoing purposes.
>
> (c) The construction and improvement of exclusive public mass transit guideways (and their related fixed facilities), including the mitigation of their environmental effects, the payment for property taken or damaged for such purposes, the administrative costs necessarily incurred in the foregoing purposes, and the maintenance of the structures and the immediate right-of-way for the public mass transit guideways.
>
> (d) The payment of principal and interest on voter-approved bonds issued for the purposes specified above.

Three Year State General Fund TCRF Loan Repayment Funds

SB1 stipulated the repayment of $706 million by the state General Fund to transportation funds over three fiscal years: 2017-18, 2018-19, and 2019-20. Under SB1, $75 million was allocated to local streets and roads from repayments of Transportation Congestion Relief Funds (TCRF) in each of these three years. These funds were allocated half to cities and half to counties with the city funds allocated among cities on a per capita basis, the county funds allocated among counties based on numbers of registered vehicles and county road mileage.

These TCRF revenues may be deposited in local HUTA funds.[3] However, these TCRF funds carry slightly different use requirements than HUTA funds. TCRF funds may be expended only for street and highway maintenance, rehabilitation, reconstruction or storm damage repair. For these purposes,

- "Maintenance" means patching and/or overlay and sealing.
- "Reconstruction" includes any overlay, sealing or widening of the roadway, if the widening is necessary to bring the roadway width to the state minimum standards, but does not include widening for the purpose of traffic capacity.
- "Storm damage repair" is repair or reconstruction of local streets and highways and related drainage improvements that have been damaged due to winter storms and flooding, and construction of drainage improvements to mitigate future roadway flooding and damage problems, in those jurisdictions that have been declared disaster areas by the President of the United States.

[3] Note that the "loan repayment" is between the state general fund and state transportation funds. From an accounting standpoint this is NOT a debt repayment to local agencies, it is simply revenue.

Road Maintenance and Rehabilitation Account (RMRA)

Revenue Allocations – Streets & Highways Code Sec 2031 "RMRA"

The Road Repair and Accountability Act of 2017 (SB1 Beall) represented a significant additional investment in California's transportation systems of over $5 billion per year. The Act increased per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilized the problematic price-based fuel tax rates and provided for inflationary adjustments to rates in future years. The Act is more than doubling local streets and road funds allocated through the Highway Users Tax Account (HUTA) and through the Road Maintenance and Rehabilitation Account (RMRA) which it established.

The RMRA receives funds[4] from the following new taxes imposed under the Road Repair and Accountability Act of 2017:

- A 12 cent per gallon increase to the gasoline excise tax effective November 1, 2017.
- A 20 cent per gallon increase to the diesel fuel excise tax effective November 1, 2017, half of which will be allocated to Trade Corridors Enhancement Account (TCEA) with the remaining half to the RMRA.
- A new vehicle registration tax called the "transportation improvement fee," effective January 1, 2018, based on the market value of the vehicle.
- An additional new $100 vehicle registration tax on zero emission vehicles model year 2020 and later effective July 1, 2020.
- Annual rate increases to these taxes every July 1 (January 1 for the registration fees) for the change in the California Consumer Price Index. The first adjustment made on July 1, 2020 covered CPI change for two years: November 1, 2017 through November 12, 2019.

SB1 Transportation Improvement Fee

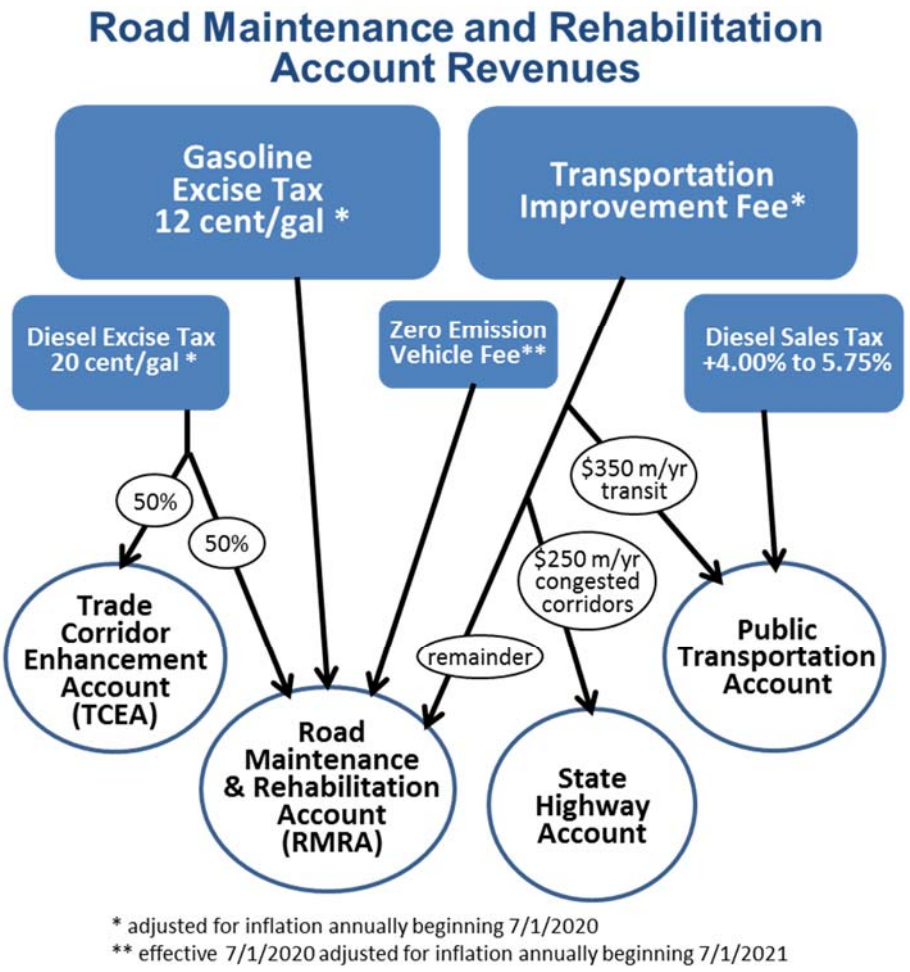
Vehicle Value	Jan 2018	Jan 2020	Jan 2021	Jan 2022	Jan 2023
0 - $4,999	$ 25	$ 27	$ 27	$ 28	$ 29
$5,000 - $24,999	$ 52	$ 54	$ 55	$ 56	$ 59
$25,000 - $34,999	$ 105	$ 107	$ 110	$ 112	$ 118
$35,000 - $59,999	$ 157	$ 161	$ 165	$ 168	$ 177
$60,000 & over	$ 183	$ 188	$ 192	$ 196	$ 206

SB1 Road Improvement Fee (ZEV)

	July 2020	Jan 2021	Jan 2022	Jan 2023
ZEV vehicle*	$ 100	$ 101	$ 103	$ 108

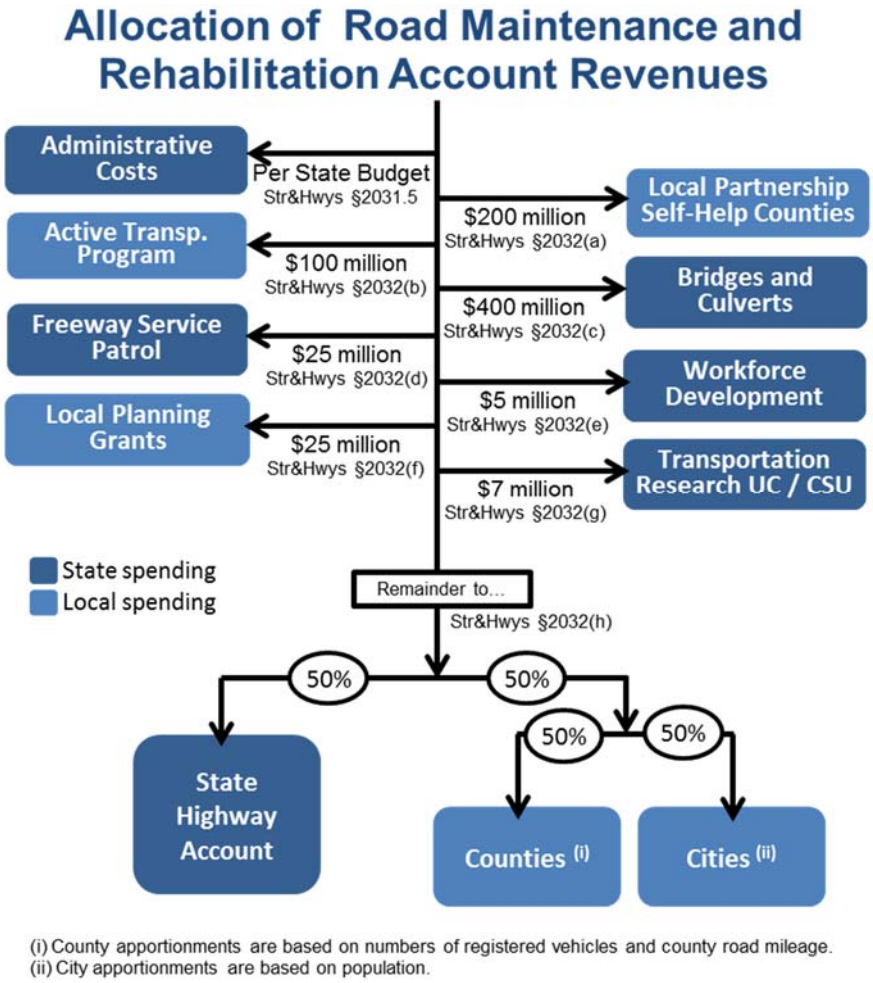
**2020 or later models*

[4] In addition, funds from a 4 percent increase in the diesel sales tax to 5.75 percent from the prior 1.75 percent effective November 1, 2017 are allocated to the Public Transportation Account.



The Road Repair and Accountability Act directs the State Controller to allocate, on a monthly basis, fifty percent of the revenues in the RMRA to the State Highway Operation and Protection Program (SHOP) in the State Highway Account and half to cities and counties. But there are a series of specific program allocations, subject to appropriation in the annual state budget, to be taken out first:

1. Administrative costs.
2. $200 million for the State-Local-Partnership Program for existing and aspiring self-help jurisdictions.
3. $100 million annually for the Active Transportation Program for the purpose of encouraging increased use of active modes of transportation, such as biking and walking.
4. $400 million for state bridge and culvert maintenance and rehabilitation.
5. $25 million for the state's Freeway Service Patrol program.
6. $5 million for five years through FY 2021-22 for pre-apprenticeship training programs of the California Workforce Development Board.
7. $25 million for local planning grants to encourage local and regional planning.
8. $7 million for transportation research and transportation-related workforce education, training, and development including $5 million to the University of California and $2 million to the California State University.



(i) County apportionments are based on numbers of registered vehicles and county road mileage.
(ii) City apportionments are based on population.

Use of Funds: RMRA [Streets and Highways Code Section 2030]

The use of RMRA local streets and roads funds is similar but, not identical, to HUTA use rules. Pursuant to Streets and Highways Code Section 2030, RMRA local streets and roads allocations must be used for projects "that include, but are not limited to," the following

- Road maintenance and rehabilitation
- Safety projects
- Railroad grade separations
- Traffic control devices
- Complete street components, "including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with any other allowable project."

RMRA funds may also be used to satisfy a match requirement for projects eligible for state or federal funds.

SB1 also contains non-obligatory intent language regarding the use of funds. "To the extent possible and cost effective," cities and counties are to use a use:

- advanced recycling techniques that reduce greenhouse gas emissions;
- automotive technologies, ZEV fueling, infrastructure-to-vehicle;
- communications autonomous vehicle systems;

- resiliency re climate change, fires, floods, sea level rise; and
- complete street elements, access for bicycles, pedestrians.

If a city or county has an average Pavement Condition Index that meets or exceeds 80, the city or county may spend its RMRA funds on transportation priorities other than these. [Streets and Highways Code Sec 2037]

Maintenance of Effort: RMRA [Streets and Highways Code Sec 2036]

The Road Repair and Accountability Act contains a local agency maintenance of effort (MOE) requirement that applies to funds allocated through the RMRA. The Act states that the MOE requirement is to ensure that these new roads funds do not supplant existing levels of city and county general revenue spending on streets and roads. The MOE for the receipt of RMRA funds state that a city or county must maintain general fund spending for street, road, and highway purposes at no less than average of 2009–10, 2010–11, and 2011–12 years. In making this calculation an agency may exclude one-time funds. A city or county that fails to comply in a particular year may make it up with in additional expenditures in the following year.

The Act provides that the State Controller may perform audits to ensure compliance with these MOE rules. If the State Controller determines that a city or county has not met its MOE, the agency will be required to reimburse the state for the funds it received during that fiscal year. However, a city or county that fails to comply in a particular fiscal year may expend during that fiscal year and the following fiscal year a total amount that is sufficient to comply. Any funds withheld or returned as a result of a failure to comply will be reapportioned to the other counties and cities whose expenditures are in compliance.

For further guidance, see the State Controller's "*Guidelines Relating to Gas Tax Expenditures for Cities and Counties*."

Spending Plans and Reports: RMRA [Streets and Highways Code Sec 2034]

The Road Repair and Accountability Act stipulates that, prior to receiving RMRA funds in a fiscal year, a city or county must submit to the California Transportation Commission (CTC) a project list pursuant to an adopted budget. The list must include for each project: description, location, schedule, useful life. [Streets and Highways Code Sec 2034(a)]

The Road Repair and Accountability Act also requires that a city or county submit to the CTC an annual report of project completion in order to receive RMRA funds. The report must include descriptions of all projects for which RMRA funds were expended including: description, location, funds expended, completion date, estimated useful life of the project.

There are no additional use or reporting requirements on Highway Users Tax Account funds (Streets and Highways Code Sec 2103-2107) or on the three year transportation loan repayment funds.

Budgeting and Accounting for RMRA Funds: The ~60 Day Delay

The allocation of Road Maintenance and Rehabilitation Account (RMRA) revenues to cities and counties takes many weeks. It takes the State Controller's Office roughly 30 to 60 days from the time of revenue collection by the state, through the various statutory set asides to distribute the funds to cities and counties in monthly allocations. Consequently, the estimates shown in this report are for revenues collected for July through June are not received on a cash basis by local agencies until September through August. That is, for example, the FY2022-23 figure for your agency is revenues collected in and for July 2022 through June 2023 but distributed in

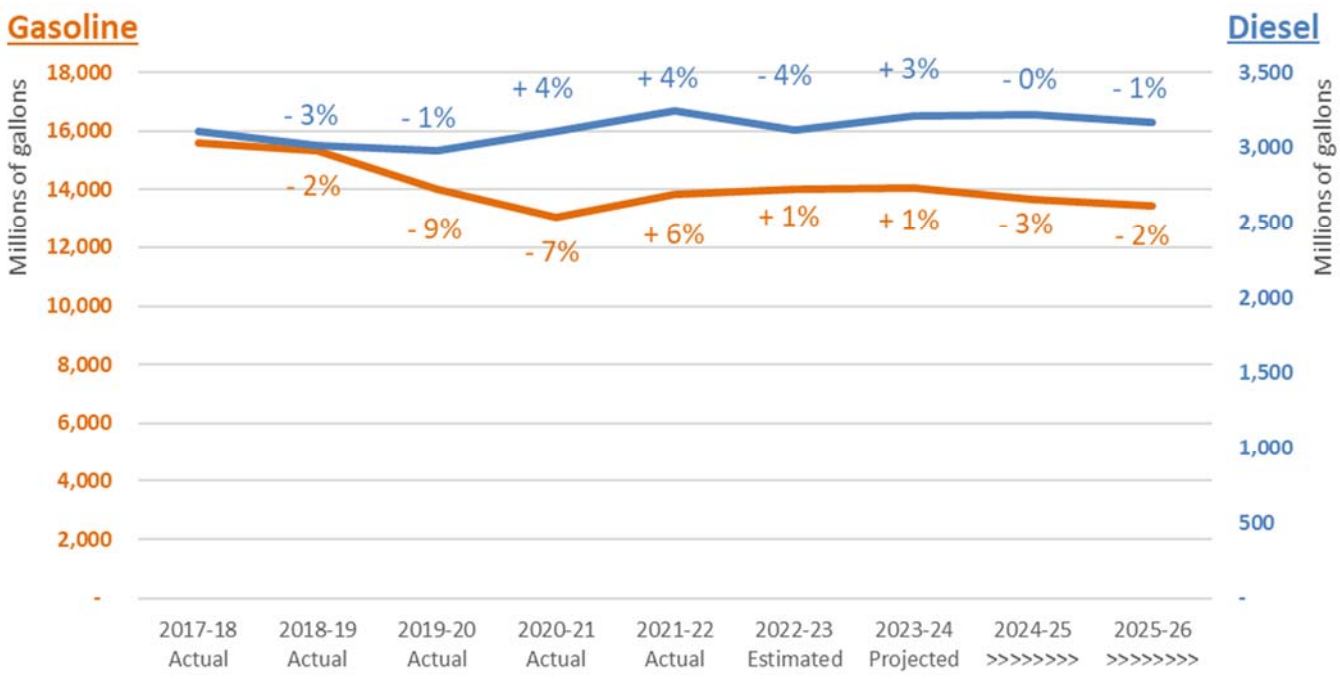
monthly allocations September 2022 through August 2023. Cities and counties thus have two choices in the budgeting and accounting of RMRA revenues:

1) apply a 60 day accrual policy to RMRA funds (*recommended*); or
2) adjust RMRA budgets (especially in FY2017-18) to reflect a distributed cash basis.

Local Streets and Roads (HUTA and RMRA) Revenue Estimates for FY2022-23 and FY2023-24

We have computed revenue estimates for each city and county using a model reflecting the local allocation formulas, latest population figures used by the State Controller for allocations and estimates by the state Department of Finance (DOF) of statewide HUTA and RMRA tax revenues provided with the ***Governor's Proposed 2023-24 Budget (released January 10, 2023)*** and analyses of SB1(Beall), The Road Repair and Accountability Act of 2017.

Fuel consumption was sharply down during the height of the COVID-19 pandemic but has largely recovered to its prior, slightly declining trajectory. Recently, fuel prices have increased steeply but the price of fuel no longer has a direct effect on local streets and roads revenues because all rates are per gallon, regardless of price.



Despite lower fuel consumption, scheduled rate increases stipulated in SB1 have kept local allocations of revenue growing at a modest pace. Total 2020-21 LSR allocations (including HUTA, TCRF, and RMRA) were 2.8 percent above 2019-20. Allocations in 2021-22 were 8.1 percent up from 2020-21. For the current year FY2022-23, the Department of Finance projects total LSR allocations to cities and counties will be 8.4 percent above the prior year. For the budget year FY2023-24, DOF estimates total local streets and roads allocations will grow 12.3 percent.

HUTA (Highway Users Tax Account)

Revenues allocated to cities and counties through HUTA under Sections 2103-2107 of the Streets and Highways Code are derived from per gallon rates. As described above, these rates are adjusted annually on July 1. Revenue changes depend on the combined effects of 1) these rate adjustments, 2) taxable gallonage, and 3) the relative change of statutory transfers including the "weight fee offset" that pays state transportation bond debt.

Statewide fuel consumption (gallons) had been relatively flat in recent years. The COVID-19 pandemic and related restrictions caused a steep decline in fuel consumption in the spring of 2020. The effects of this are expected to ease up gradually as restrictions are lifted and travel resumes. Sec2104-2108 HUTA allocations (not including RMRA or the sec2103 variable fuel taxes) dropped 6.5 percent in 2019-20 from the prior 2018-19 year. But this drop-off was more than offset by the doubling of the Sec2103 allocations due to the reset of the formerly price-based rate. FY2019-20 contained the most dramatic fiscal and economic effects of the pandemic, those during the months of April through June 2020.

With a recovery in fuel consumption as the COVID effects eased and with additional rate adjustments kicking in each July 1, total HUTA revenue grew 8.3 percent in FY 2021-22. DOF estimates 9.0 percent growth in current year FY2022-23 and 10.9 percent growth in budget year FY2023-24.

RMRA (Road Maintenance and Rehabilitation Account)[5]

The Road Repair and Accountability Act (SB1) taxes that provide funding to cities and counties through the RMRA began on November 1, 2017 when the new per-gallon fuel excise taxes took effect. On January 1, 2018, the new vehicle registration tax, the "Transportation Improvement Fee," took effect. Cities, counties and other recipients of these revenues saw the first full year of these revenues in FY2018-19. A $100 zero emission vehicle registration tax ("Road Improvement Fee") began on July 1, 2020.

DOF now estimates FY2022-23 RMRA revenues will be 7.7 percent higher than FY2021-22 actuals and that FY2023-24 revenues will grow by 14.0 percent over the current year.

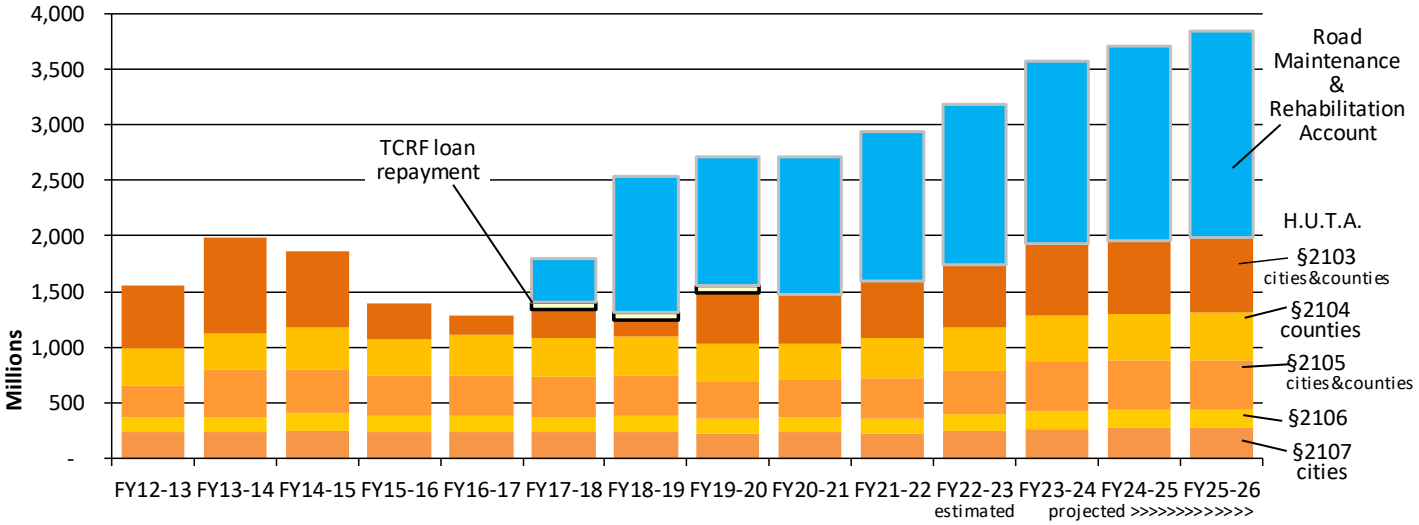
Why does city/county RMRA growth differ from city/county HUTA growth? Under SB1, various fixed-amount statutory allocations are made from the new SB1 tax rates prior to the city and county allocations.

Your ~~Mileage~~ *Revenues* May Vary

An individual city's allocations will of course also be affected by change in the city's population relative to the change in state population. Changes for allocations to counties will be affected other factors in the allocation rules including relative numbers of vehicle registrations, assessed values and maintained road miles.

[5] Note that RMRA revenues are delayed 60 days from collection to allocation. That is, the revenues for a July 1 to June 30 fiscal year are allocated September 1 through August 31. These are spendable in the fiscal year because your accounting staff "accrues" them back into your fiscal year.

California Local Streets and Roads Program - State Funds to Cities and Counties



Looking Ahead: Long Term Estimates of Local Streets and Roads Funding

With the recovery from the COVID-19 pandemic of 2020, we can expect stable, modest year over year growth in local streets and roads revenues in future years. While fuel consumption may remain flat or in slight decline, annual cost of living adjustments will help to maintain revenues.

Due to complicated statutory transfers from these revenues before the city and county allocations are made (including the $1.7 billion transfer for state transportation debt service), actual growth in funding allocated to cities and counties varies somewhat among the various categories of local streets and roads allocations and will not exactly mirror total tax collections. Taking all these factors into account, for the purposes of long-term transportation program planning, we estimate transportation allocations to cities and counties will increase in outyears at the following growth rates:

Estimated Annual Revenue Growth Rate over prior year

	2024-25	2025-26	2026-27	Beyond
HUTA 2103	3.6%	-0.1%	0.0%	1.2%
HUTA 2104	1.4%	1.1%	0.6%	1.0%
HUTA 2105	1.4%	1.1%	0.6%	1.0%
HUTA 2106 county	1.2%	0.8%	0.3%	0.8%
HUTA 2106 city	1.5%	1.2%	0.7%	1.1%
HUTA 2107	1.4%	1.1%	0.6%	1.0%
RMRA	6.9%	6.2%	6.7%	6.6%

Your ~~Mileage~~ *Revenues* May Vary

Allocations to each particular city also will be affected by annual changes in the city's population relative to the change in state population in cities. The current forecast for California population, provided by the Demographics Unit of the California Department of Finance is as follows:[6]

California	2022	2023	2024	2025	2026	2027	2028	2029
Population	39,185,605	39,388,838	39,593,125	39,798,472	40,004,883	40,212,365	40,420,923	40,630,563
Population in Cities	32,713,003	32,892,492	33,072,965	33,254,428	33,436,888	33,620,348	33,804,815	33,990,294
percent change		0.55%	0.55%	0.55%	0.55%	0.55%	0.55%	0.55%

	2030	2031	2032	2033	2034	2035	2036
Population	40,825,471	41,011,197	41,197,768	41,385,188	41,573,460	41,762,589	41,952,578
Population in Cities	34,163,552	34,329,226	34,495,703	34,662,987	34,831,083	34,999,994	35,169,724
percent change	0.51%	0.48%	0.48%	0.48%	0.48%	0.48%	0.48%

If you think your city's population growth will be significantly different from the statewide average in cities, then you should adjust accordingly. For example, the City of Agartha's planning department estimates the city will see average annual residential population growth of 1.5 percent annually over the next ten years. The city's estimated HUTA 2105 allocation for FY2023-24 is $381,200. The long term projection of Section 2105 revenue would be:

$381,200 x Sec2105 growth x Agartha Population Growth ÷ Statewide City Population Growth

So, for 2024-25, the city would estimate $381,200 x 1.014 x 1.015 ÷ 1.0055 = $390,189

And long term …

	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
HUTA Sec2015	$ 381,200						
2105 growth		1.4%	1.1%	0.6%	1.0%	1.0%	1.0%
Agartha pop		1.5%	1.5%	1.5%	1.5%	1.5%	1.5%
Cities pop		0.55%	0.55%	0.55%	0.55%	0.55%	0.55%
HUTA Sec2015		$ 390,189	$ 398,208	$ 404,382	$ 412,421	$ 420,619	$ 428,981

Changes for allocations to counties will be affected by other factors in the allocation rules, including relative numbers of vehicle registrations, assessed values and maintained road miles.

mjgc

ATTACHMENTS:

A) Local Streets and Roads - Projected Individual City Revenues – FY2022-23
B) Local Streets and Roads - Projected Individual City Revenues – FY2023-24
C) Local Streets and Roads - Projected Individual County Revenues – FY2022-23 (from CSAC)
D) Local Streets and Roads - Projected Individual County Revenues – FY2023-24 (from CSAC)

[6] See http://www.dof.ca.gov/Forecasting/Demographics/projections/ . California population in cities estimated by author based on recent historic trend of proportion of population in cities.

ATTACHMENT A

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
ALAMEDA COUNTY								
ALAMEDA	676,528	475,563	266,105	569,692	7,500	1,995,388	1,709,359	3,704,746
ALBANY	192,448	135,280	79,132	162,057	4,000	572,916	486,250	1,059,167
BERKELEY	1,088,771	765,347	425,331	916,835	10,000	3,206,284	2,750,958	5,957,242
DUBLIN	637,008	447,783	250,841	536,414	7,500	1,879,545	1,609,506	3,489,051
EMERYVILLE	108,919	76,564	46,869	91,719	3,000	327,072	275,202	602,274
FREMONT	1,973,600	1,387,335	767,092	1,661,934	10,000	5,799,961	4,986,625	10,786,586
HAYWARD	1,407,433	989,350	548,413	1,185,175	10,000	4,140,372	3,556,112	7,696,484
LIVERMORE	752,743	529,138	295,543	633,872	7,500	2,218,795	1,901,928	4,120,723
NEWARK	406,990	286,092	161,997	342,719	6,000	1,203,798	1,028,326	2,232,124
OAKLAND	3,717,997	2,613,552	1,440,855	3,130,861	10,000	10,913,265	9,394,131	20,307,396
PIEDMONT	96,644	67,936	42,128	81,383	3,000	291,091	244,188	535,279
PLEASANTON	684,476	481,150	269,175	576,386	7,500	2,018,687	1,729,442	3,748,129
SAN LEANDRO	779,850	548,193	306,013	656,698	7,500	2,298,254	1,970,420	4,268,674
UNION CITY	601,180	422,597	237,002	506,243	7,500	1,774,522	1,518,979	3,293,501
ALPINE COUNTY								
AMADOR COUNTY								
AMADOR	1,717	1,207	5,621	1,446	1,000	10,990	4,338	15,328
IONE	76,292	53,629	41,293	64,244	2,000	237,459	192,765	430,224
JACKSON	43,528	30,598	25,621	36,654	1,000	137,401	109,981	247,382
PLYMOUTH	9,176	6,450	9,189	7,727	1,000	33,542	23,185	56,727
SUTTER CREEK	22,687	15,948	15,652	19,104	1,000	74,390	57,322	131,712
BUTTE COUNTY								
BIGGS	16,850	11,845	12,239	14,189	1,000	56,122	42,574	98,696
CHICO	883,199	620,841	394,703	743,726	10,000	2,652,469	2,231,546	4,884,015
GRIDLEY	62,876	44,198	32,558	52,947	2,000	194,579	158,866	353,445
OROVILLE	171,083	120,262	80,327	144,066	4,000	519,737	432,268	952,006
PARADISE	66,138	46,491	33,998	88,109	6,000	240,736	167,108	407,844
CALAVERAS COUNTY								
ANGELS CAMP	31,339	22,030	28,708	26,390	1,000	109,468	79,184	188,651
COLUSA COUNTY								
COLUSA	54,790	38,514	18,768	46,138	2,000	160,210	138,436	298,646
WILLIAMS	47,751	33,567	16,974	40,211	2,000	140,502	120,652	261,154

ATTACHMENT A

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
CONTRA COSTA COUNTY								
ANTIOCH	989,937	695,873	417,996	833,609	10,000	2,947,416	2,501,240	5,448,655
BRENTWOOD	552,295	388,234	235,326	465,078	7,500	1,648,433	1,395,465	3,043,898
CLAYTON	94,971	66,759	44,440	79,973	3,000	289,143	239,959	529,102
CONCORD	1,077,766	757,612	454,656	907,568	10,000	3,207,602	2,723,154	5,930,756
DANVILLE	374,801	263,465	161,240	315,613	6,000	1,121,119	946,995	2,068,114
EL CERRITO	222,671	156,526	97,742	187,507	5,000	669,446	562,615	1,232,061
HERCULES	223,958	157,431	98,279	188,592	6,000	674,260	565,868	1,240,128
LAFAYETTE	218,225	153,400	95,886	183,763	6,000	657,274	551,380	1,208,654
MARTINEZ	322,208	226,495	139,288	271,326	6,000	965,317	814,111	1,779,429
MORAGA	148,258	104,218	66,683	124,846	4,000	448,005	374,599	822,604
OAKLEY	382,260	268,708	164,354	321,894	6,000	1,143,216	965,842	2,109,059
ORINDA	167,555	117,782	74,737	141,095	4,000	505,168	423,354	928,523
PINOLE	162,525	114,246	72,637	136,859	4,000	490,267	410,645	900,912
PITTSBURG	654,442	460,037	277,962	551,094	7,500	1,951,035	1,653,555	3,604,590
PLEASANT HILL	296,225	208,230	128,443	249,446	6,000	888,344	748,461	1,636,806
RICHMOND	994,804	699,294	420,028	837,708	10,000	2,961,834	2,513,537	5,475,371
SAN PABLO	276,431	194,316	120,181	232,778	6,000	829,706	698,448	1,528,154
SAN RAMON	726,142	510,439	307,889	611,471	7,500	2,163,441	1,834,717	3,998,157
WALNUT CREEK	603,463	424,202	256,683	508,166	7,500	1,800,014	1,524,748	3,324,762
DEL NORTE COUNTY								
CRESCENT CITY	57,923	40,717	24,952	48,776	2,000	174,368	146,352	320,721
EL DORADO COUNTY								
PLACERVILLE	92,799	65,233	65,274	78,144	3,000	304,450	234,472	538,922
SOUTH LAKE TAHOE	183,907	129,277	124,647	1,200,053	5,000	1,642,882	464,671	2,107,553

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
FRESNO COUNTY								
CLOVIS	1,061,509	746,184	377,039	893,878	10,000	3,088,609	2,682,076	5,770,685
COALINGA	155,082	109,015	59,183	130,592	4,000	457,872	391,841	849,714
FIREBAUGH	72,438	50,920	30,202	60,999	2,000	216,559	183,027	399,586
FOWLER	59,760	42,008	25,756	50,323	2,000	179,847	150,994	330,841
FRESNO	4,666,638	3,280,396	1,641,249	3,929,695	20,000	13,537,978	11,791,028	25,329,006
HURON	52,962	37,229	23,372	44,598	2,000	160,161	133,816	293,978
KERMAN	142,825	100,398	54,884	120,270	4,000	422,378	360,871	783,249
KINGSBURG	107,348	75,460	42,444	90,396	3,000	318,648	271,233	589,881
MENDOTA	108,044	75,949	42,688	90,982	3,000	320,662	272,990	593,652
ORANGE COVE	82,558	58,034	33,751	69,521	2,000	245,864	208,597	454,462
PARLIER	125,057	87,908	48,654	105,308	4,000	370,926	315,976	686,902
REEDLEY	214,439	150,739	79,997	180,575	6,000	631,751	541,816	1,173,567
SANGER	228,130	160,363	84,798	192,104	6,000	671,396	576,408	1,247,805
SAN JOAQUIN	31,751	22,319	15,934	26,737	1,000	97,742	80,225	177,967
SELMA	212,164	149,140	79,200	178,660	5,000	624,164	536,068	1,160,232
GLENN COUNTY								
ORLAND	70,962	49,882	26,699	59,756	2,000	209,299	179,297	388,595
WILLOWS	55,168	38,780	21,825	46,456	2,000	164,228	139,390	303,618
HUMBOLDT COUNTY								
ARCATA	159,589	112,182	76,528	134,387	4,000	486,687	403,228	889,914
BLUE LAKE	10,335	7,265	9,445	8,703	1,000	36,747	26,113	62,860
EUREKA	231,564	162,777	108,878	194,996	6,000	704,214	585,084	1,289,297
FERNDALE	11,957	8,405	10,174	10,069	1,000	41,606	30,212	71,817
FORTUNA	107,477	75,551	53,106	90,505	3,000	329,638	271,558	601,197
RIO DELL	29,073	20,437	17,867	24,482	1,000	92,859	73,458	166,317
TRINIDAD	2,635	1,852	5,984	2,219	1,000	13,691	6,658	20,349
IMPERIAL COUNTY								
BRAWLEY	231,349	162,626	100,998	194,815	6,000	695,788	584,541	1,280,330
CALEXICO	332,397	233,657	143,016	279,906	6,000	994,975	839,855	1,834,831
CALIPATRIA	56,747	39,890	28,396	47,786	2,000	174,819	143,381	318,200
EL CENTRO	384,741	270,452	164,781	323,983	6,000	1,149,957	972,110	2,122,067
HOLTVILLE	47,769	33,579	24,663	40,225	2,000	148,235	120,695	268,930
IMPERIAL	184,662	129,808	81,585	155,501	4,000	555,556	466,579	1,022,135
WESTMORLAND	17,339	12,188	12,010	14,601	1,000	57,139	43,810	100,949
INYO COUNTY								
BISHOP	33,211	23,345	19,505	27,966	1,000	105,027	83,912	188,939

ATTACHMENT A

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
KERN COUNTY								
ARVIN	169,520	119,164	52,944	142,750	5,000	489,379	428,321	917,700
BAKERSFIELD	3,509,592	2,467,055	1,001,536	2,955,367	10,000	9,943,550	8,867,562	18,811,111
CALIFORNIA CITY	128,876	90,593	41,401	108,525	3,000	372,395	325,627	698,022
DELANO	442,724	311,211	130,535	372,810	7,500	1,264,780	1,118,614	2,383,394
MARICOPA	8,798	6,185	7,299	7,409	1,000	30,691	22,230	52,921
MCFARLAND	121,700	85,549	39,363	102,482	3,000	352,094	307,496	659,590
RIDGECREST	240,868	169,318	73,207	202,831	6,000	692,225	608,594	1,300,818
SHAFTER	175,847	123,611	54,741	148,077	5,000	507,276	444,305	951,581
TAFT	74,653	52,477	26,002	62,864	2,000	217,995	188,623	406,618
TEHACHAPI	112,121	78,815	36,643	94,415	3,000	324,994	283,292	608,285
WASCO	232,757	163,616	70,904	196,000	6,000	669,276	588,098	1,257,375
KINGS COUNTY								
AVENAL	117,589	82,659	39,552	99,019	4,000	342,818	297,107	639,926
CORCORAN	189,246	133,030	60,729	159,361	5,000	547,365	478,161	1,025,526
HANFORD	500,424	351,771	152,693	421,398	7,500	1,433,786	1,264,403	2,698,189
LEMOORE	232,259	163,266	73,441	195,581	6,000	670,547	586,840	1,257,387
LAKE COUNTY								
CLEARLAKE	144,851	101,822	49,245	121,976	4,000	421,894	365,989	787,883
LAKEPORT	42,910	30,164	17,966	36,134	1,000	128,174	108,420	236,593
LASSEN COUNTY								
SUSANVILLE	138,284	97,206	49,246	199,034	4,000	487,770	349,398	837,168
LOS ANGELES COUNTY								
AGOURA HILLS	173,718	122,114	73,934	146,285	5,000	521,051	438,927	959,978
ALHAMBRA	709,155	498,498	287,022	597,167	7,500	2,099,341	1,791,796	3,891,136
ARCADIA	488,364	343,293	199,154	411,242	7,500	1,449,553	1,233,931	2,683,484
ARTESIA	141,529	99,487	61,124	119,179	4,000	425,319	357,596	782,915
AVALON	29,562	20,781	16,565	24,894	1,000	92,802	74,694	167,496
AZUSA	433,144	304,477	177,178	364,743	6,000	1,285,543	1,094,410	2,379,953
BALDWIN PARK	618,519	434,785	250,952	520,844	7,500	1,832,600	1,562,789	3,395,389
BELL	293,083	206,022	121,438	246,800	6,000	873,344	740,523	1,613,867
BELLFLOWER	677,086	475,955	274,259	570,162	7,500	2,004,962	1,710,768	3,715,730
BELL GARDENS	338,337	237,833	139,448	284,908	6,000	1,006,525	854,864	1,861,388
BEVERLY HILLS	280,766	197,363	116,536	236,428	6,000	837,093	709,401	1,546,494
BRADBURY	7,897	5,551	7,943	6,650	1,000	29,041	19,953	48,994
BURBANK	920,194	646,847	371,009	774,880	10,000	2,722,931	2,325,023	5,047,953
CALABASAS	199,418	140,180	84,162	167,926	5,000	596,685	503,861	1,100,547
CARSON	805,653	566,331	325,425	678,426	7,500	2,383,336	2,035,615	4,418,950
CERRITOS	423,831	297,930	173,472	356,901	6,000	1,258,134	1,070,878	2,329,012
CLAREMONT	321,444	225,958	132,725	270,682	6,000	956,809	812,181	1,768,990
COMMERCE	106,250	74,688	47,084	89,471	3,000	320,492	268,457	588,949

Local Streets and Roads - Projected FY2022-23 Revenues

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Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL	Road Mntnc	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]	HUTA	Rehab Acct	
COMPTON	825,069	579,979	333,152	694,777	7,500	2,440,478	2,084,674	4,525,152
COVINA	440,475	309,630	180,096	370,916	6,000	1,307,117	1,112,932	2,420,049
CUDAHY	195,529	137,446	82,615	164,652	5,000	585,242	494,036	1,079,278
CULVER CITY	347,221	244,078	142,983	292,389	6,000	1,032,671	877,311	1,909,982
DIAMOND BAR	471,857	331,690	192,585	397,343	7,500	1,400,974	1,192,224	2,593,198
DOWNEY	978,126	687,570	394,064	823,663	10,000	2,893,424	2,471,397	5,364,820
DUARTE	186,070	130,797	78,850	156,686	5,000	557,403	470,136	1,027,539
EL MONTE	936,770	658,499	377,606	788,838	10,000	2,771,712	2,366,903	5,138,614
EL SEGUNDO	148,482	104,375	63,891	125,034	4,000	445,781	375,163	820,944
GARDENA	522,947	367,604	212,917	440,365	7,500	1,551,333	1,321,313	2,872,646
GLENDALE	1,682,027	1,182,375	674,196	1,416,406	10,000	4,965,004	4,249,919	9,214,923
GLENDORA	450,698	316,817	184,164	379,525	7,500	1,338,704	1,138,763	2,477,466
HAWAIIAN GARDENS	119,743	84,173	52,454	100,834	3,000	360,204	302,551	662,755
HAWTHORNE	755,515	531,087	305,472	636,206	7,500	2,235,781	1,908,934	4,144,714
HERMOSA BEACH	169,237	118,965	72,151	142,512	4,000	506,864	427,605	934,470
HIDDEN HILLS	14,919	10,487	10,737	12,563	1,000	49,705	37,694	87,399
HUNTINGTON PARK	469,702	330,176	191,727	395,528	7,500	1,394,634	1,186,780	2,581,414
INDUSTRY	3,760	2,643	6,296	3,166	1,000	16,865	9,499	26,364
INGLEWOOD	931,714	654,945	375,594	784,580	10,000	2,756,832	2,354,128	5,110,961
IRWINDALE	12,884	9,057	9,928	10,850	1,000	43,718	32,554	76,272
LA CANADA FLINTRIDGE	176,370	123,979	74,990	148,518	5,000	528,857	445,628	974,485
LA HABRA HEIGHTS	48,550	34,128	24,121	40,883	2,000	149,682	122,669	272,350
LAKEWOOD	706,588	496,693	286,000	595,006	7,500	2,091,787	1,785,311	3,877,098
LA MIRADA	422,724	297,152	173,031	355,968	6,000	1,254,875	1,068,081	2,322,956
LANCASTER	1,515,022	1,064,979	607,733	1,275,774	10,000	4,473,508	3,827,952	8,301,460
LA PUENTE	326,345	229,403	134,675	274,810	6,000	971,234	824,565	1,795,799
LA VERNE	282,336	198,467	117,161	237,751	6,000	841,716	713,370	1,555,085
LAWNDALE	272,860	191,806	113,390	229,771	6,000	813,827	689,426	1,503,252
LOMITA	179,718	126,332	76,322	151,337	5,000	538,709	454,087	992,796
LONG BEACH	3,984,368	2,800,796	1,590,457	3,355,167	10,000	11,740,788	10,067,160	21,807,948
LOS ANGELES	33,442,925	23,508,580	13,314,064	28,161,709	20,000	98,447,279	84,499,048	182,946,327
LYNWOOD	588,630	413,775	239,057	495,675	7,500	1,744,638	1,487,271	3,231,909
MALIBU	92,181	64,798	41,485	77,624	3,000	279,088	232,910	511,998
MANHATTAN BEACH	304,483	214,035	125,975	256,399	6,000	906,892	769,325	1,676,217
MAYWOOD	215,752	151,662	90,663	181,681	6,000	645,759	545,134	1,190,893
MONROVIA	324,989	228,450	134,136	273,668	6,000	967,242	821,138	1,788,381
MONTEBELLO	537,978	378,169	218,899	453,022	7,500	1,595,567	1,359,289	2,954,856
MONTEREY PARK	524,098	368,412	213,375	441,334	7,500	1,554,719	1,324,219	2,878,937
NORWALK	887,696	624,003	358,076	747,514	10,000	2,627,289	2,242,911	4,870,200
PALMDALE	1,453,485	1,021,722	583,243	1,223,955	10,000	4,292,405	3,672,469	7,964,874
PALOS VERDES ESTATES	114,636	80,583	50,422	96,533	3,000	345,173	289,646	634,820
PARAMOUNT	459,084	322,712	187,502	386,587	7,500	1,363,385	1,159,952	2,523,337

Local Streets and Roads - Projected FY2022-23 Revenues

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
PASADENA	1,199,904	843,468	482,325	1,010,419	10,000	3,546,117	3,031,756	6,577,872
PICO RIVERA	533,480	375,008	217,109	449,234	7,500	1,582,330	1,347,924	2,930,254
POMONA	1,306,866	918,657	524,893	1,100,490	10,000	3,860,906	3,302,013	7,162,918
RANCHO PALOS VERDES	363,333	255,403	149,395	305,956	6,000	1,080,088	918,020	1,998,107
REDONDO BEACH	602,939	423,834	244,751	507,725	7,500	1,786,749	1,523,425	3,310,175
ROLLING HILLS [2]								
ROLLING HILLS ESTATES	71,151	50,015	33,116	59,915	2,000	216,196	179,774	395,970
ROSEMEAD	438,810	308,460	179,433	369,514	7,500	1,303,716	1,108,724	2,412,440
SAN DIMAS	299,933	210,837	124,164	252,569	6,000	893,503	757,830	1,651,333
SAN FERNANDO	202,988	142,690	85,583	170,933	6,000	608,194	512,883	1,121,078
SAN GABRIEL	338,740	238,116	139,608	285,247	6,000	1,007,712	855,883	1,863,595
SAN MARINO	107,735	75,732	47,675	90,721	3,000	324,863	272,209	597,072
SANTA CLARITA	1,965,806	1,381,856	787,131	1,655,371	10,000	5,800,164	4,966,932	10,767,096
SANTA FE SPRINGS	161,057	113,214	68,896	135,623	4,000	482,790	406,936	889,726
SANTA MONICA	801,129	563,151	323,625	674,617	7,500	2,370,022	2,024,185	4,394,208
SIERRA MADRE	95,958	67,453	42,988	80,804	3,000	290,203	242,453	532,656
SIGNAL HILL	100,971	70,977	44,983	85,026	3,000	304,956	255,119	560,075
SOUTH EL MONTE	168,825	118,675	71,987	142,165	5,000	506,652	426,564	933,216
SOUTH GATE	800,511	562,716	323,379	674,097	7,500	2,368,204	2,022,623	4,390,827
SOUTH PASADENA	231,452	162,698	96,911	194,902	6,000	691,963	584,802	1,276,765
TEMPLE CITY	313,573	220,425	129,592	264,054	6,000	933,644	792,293	1,725,937
TORRANCE	1,260,634	886,158	506,494	1,061,558	10,000	3,724,845	3,185,200	6,910,045
VERNON	1,811	1,273	5,521	1,525	1,000	11,130	4,576	15,706
WALNUT	244,104	171,592	101,946	205,556	6,000	729,199	616,770	1,345,969
WEST COVINA	940,838	661,359	379,225	792,264	10,000	2,783,686	2,377,183	5,160,869
WEST HOLLYWOOD	306,414	215,393	126,743	258,026	6,000	912,576	774,205	1,686,781
WESTLAKE VILLAGE	69,932	49,158	32,631	58,888	2,000	212,609	176,694	389,303
WHITTIER	754,777	530,568	305,178	635,585	7,500	2,233,608	1,907,069	4,140,677

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
MADERA COUNTY								
CHOWCHILLA	165,615	116,418	45,384	139,461	4,000	470,879	418,453	889,332
MADERA	565,179	397,291	143,299	475,928	7,500	1,589,197	1,428,019	3,017,215
MARIN COUNTY								
BELVEDERE	18,223	12,810	12,782	15,346	1,000	60,161	46,044	106,205
CORTE MADERA	87,511	61,516	43,133	73,692	3,000	268,852	221,112	489,964
FAIRFAX	65,151	45,797	33,338	54,862	2,000	201,149	164,614	365,762
LARKSPUR	112,207	78,875	53,951	94,487	3,000	342,520	283,509	626,029
MILL VALLEY	121,211	85,205	57,895	102,070	3,000	369,381	306,260	675,640
NOVATO	456,140	320,642	204,606	384,108	7,500	1,372,996	1,152,513	2,525,509
ROSS	20,043	14,089	13,580	16,878	1,000	65,590	50,642	116,232
SAN ANSELMO	109,666	77,089	52,838	92,348	3,000	334,941	277,089	612,030
SAN RAFAEL	527,917	371,098	236,048	444,550	7,500	1,587,113	1,333,870	2,920,983
SAUSALITO	61,065	42,925	31,549	51,422	2,000	188,960	154,290	343,250
TIBURON	78,344	55,072	39,118	65,972	2,000	240,505	197,949	438,453
MARIPOSA COUNTY								
MENDOCINO COUNTY								
FORT BRAGG	61,400	43,161	31,288	51,703	2,000	189,551	155,136	344,687
POINT ARENA	3,949	2,776	6,503	3,325	1,000	17,552	9,977	27,529
UKIAH	142,524	100,187	66,285	120,017	4,000	433,014	360,112	793,125
WILLITS	42,464	29,850	23,119	35,758	2,000	133,190	107,292	240,482
MERCED COUNTY								
ATWATER	272,542	191,583	88,383	229,503	6,000	788,012	688,623	1,476,635
DOS PALOS	49,734	34,960	20,053	41,880	2,000	148,628	125,662	274,289
GUSTINE	52,172	36,674	20,800	43,933	2,000	155,579	131,821	287,400
LIVINGSTON	123,692	86,949	42,734	104,159	4,000	361,533	312,528	674,060
LOS BANOS	400,337	281,416	127,576	337,117	6,000	1,152,445	1,011,518	2,163,963
MERCED	764,451	537,368	239,242	643,731	7,500	2,192,292	1,931,511	4,123,803
MODOC COUNTY								
ALTURAS	23,399	16,448	15,053	21,185	1,000	77,086	59,122	136,208
MONO COUNTY								
MAMMOTH LAKES	63,219	44,440	60,779	1,905,254	2,000	2,075,692	159,734	2,235,426

ATTACHMENT A

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
MONTEREY COUNTY								
CARMEL-BY-THE-SEA	27,150	19,085	12,985	22,863	1,000	83,084	68,600	151,684
DEL REY OAKS	13,537	9,515	8,881	11,399	1,000	44,332	34,202	78,534
GONZALES	73,271	51,505	26,890	61,700	2,000	215,366	185,131	400,497
GREENFIELD	168,533	118,470	55,609	141,919	4,000	488,531	425,827	914,358
KING CITY	114,833	80,722	39,420	96,699	3,000	334,674	290,145	624,819
MARINA	186,971	131,431	61,168	157,445	6,000	543,015	472,413	1,015,428
MONTEREY	244,293	171,725	78,449	205,715	6,000	706,183	617,247	1,323,430
PACIFIC GROVE	128,421	90,273	43,516	108,141	4,000	374,352	324,478	698,830
SALINAS	1,386,936	974,941	422,931	1,167,914	10,000	3,962,722	3,504,321	7,467,043
SAND CITY	3,193	2,245	5,763	2,689	1,000	14,889	8,068	22,957
SEASIDE	280,757	197,357	89,442	236,421	6,000	809,977	709,379	1,519,356
SOLEDAD	236,928	166,548	76,229	199,513	6,000	685,219	598,639	1,283,857
NAPA COUNTY								
AMERICAN CANYON	185,907	130,682	64,929	156,549	5,000	543,067	469,724	1,012,791
CALISTOGA	44,790	31,485	19,287	37,717	2,000	135,279	113,169	248,448
NAPA	666,270	468,352	220,297	561,055	7,500	1,923,473	1,683,441	3,606,915
SAINT HELENA	46,816	32,909	19,942	39,423	2,000	141,089	118,288	259,377
YOUNTVILLE	25,657	18,035	13,098	21,605	1,000	79,396	64,826	144,222
NEVADA COUNTY								
GRASS VALLEY	116,885	82,164	106,233	98,427	3,000	406,708	295,329	702,037
NEVADA CITY	28,747	20,208	29,747	24,207	1,000	103,909	72,634	176,542
TRUCKEE	146,782	103,180	132,178	1,733,526	4,000	2,119,665	370,869	2,490,534

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
ORANGE COUNTY								
ALISO VIEJO	445,050	312,846	197,974	374,769	7,500	1,338,139	1,124,492	2,462,631
ANAHEIM	2,968,825	2,086,924	1,293,420	2,499,996	10,000	8,859,166	7,501,224	16,360,390
BREA	405,333	284,927	180,735	341,324	6,000	1,218,319	1,024,140	2,242,459
BUENA PARK	723,309	508,447	318,753	609,086	7,500	2,167,096	1,827,559	3,994,655
COSTA MESA	965,602	678,767	423,920	813,117	10,000	2,891,407	2,439,753	5,331,160
CYPRESS	432,535	304,049	192,542	364,230	6,000	1,299,356	1,092,870	2,392,226
DANA POINT	284,654	200,097	128,354	239,702	6,000	858,807	719,225	1,578,033
FOUNTAIN VALLEY	490,698	344,935	217,788	413,209	7,500	1,474,129	1,239,830	2,713,959
FULLERTON	1,239,347	871,194	542,739	1,043,632	10,000	3,706,912	3,131,413	6,838,325
GARDEN GROVE	1,476,799	1,038,110	645,805	1,243,587	10,000	4,414,301	3,731,375	8,145,676
HUNTINGTON BEACH	1,703,573	1,197,520	744,237	1,434,549	10,000	5,089,879	4,304,356	9,394,235
IRVINE	2,663,106	1,872,021	1,160,723	2,242,556	10,000	7,948,406	6,728,776	14,677,182
LAGUNA BEACH	197,460	138,804	90,508	166,278	5,000	598,050	498,916	1,096,967
LAGUNA HILLS	269,452	189,410	121,756	226,901	6,000	813,520	680,816	1,494,335
LAGUNA NIGUEL	553,978	389,417	245,254	466,495	7,500	1,662,643	1,399,716	3,062,359
LAGUNA WOODS	152,422	107,144	70,959	128,352	4,000	462,876	385,118	847,994
LA HABRA	538,896	378,815	238,708	453,795	7,500	1,617,714	1,361,609	2,979,323
LAKE FOREST	744,854	523,593	328,104	627,229	7,500	2,231,280	1,881,997	4,113,277
LA PALMA	133,769	94,032	62,863	112,645	4,000	407,309	337,990	745,298
LOS ALAMITOS	102,112	71,779	49,122	85,987	3,000	312,000	258,003	570,004
MISSION VIEJO	803,996	565,166	353,775	677,031	7,500	2,407,469	2,031,429	4,438,898
NEWPORT BEACH	730,957	513,824	322,072	615,526	7,500	2,189,880	1,846,884	4,036,764
ORANGE	1,198,248	842,304	524,900	1,009,024	10,000	3,584,475	3,027,570	6,612,045
PLACENTIA	444,741	312,629	197,840	374,509	7,500	1,337,219	1,123,711	2,460,930
RANCHO SANTA MARGARITA	411,582	289,320	183,447	346,586	6,000	1,236,935	1,039,929	2,276,865
SAN CLEMENTE	550,630	387,063	243,801	463,676	7,500	1,652,671	1,391,257	3,043,928
SAN JUAN CAPISTRANO	300,328	211,114	135,158	252,901	6,000	905,501	758,828	1,664,329
SANTA ANA	2,664,480	1,872,986	1,161,319	2,243,712	10,000	7,952,497	6,732,246	14,684,744
SEAL BEACH	216,671	152,308	98,846	182,455	5,000	655,280	547,455	1,202,734
STANTON	337,127	236,982	151,130	283,888	6,000	1,015,127	851,806	1,866,932
TUSTIN	690,124	485,120	304,349	581,142	7,500	2,068,235	1,743,713	3,811,948
VILLA PARK	50,326	35,377	26,644	42,379	2,000	156,727	127,158	283,885
WESTMINSTER	781,103	549,074	343,838	657,754	7,500	2,339,269	1,973,586	4,312,856
YORBA LINDA	584,510	410,879	258,507	492,206	7,500	1,753,602	1,476,861	3,230,462

Local Streets and Roads - Projected FY2022-23 Revenues

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
PLACER COUNTY								
AUBURN	118,293	83,153	57,048	99,612	3,000	361,106	298,886	659,992
COLFAX	17,528	12,321	12,542	14,760	1,000	58,151	44,287	102,438
LINCOLN	439,934	309,250	199,112	370,461	6,000	1,324,757	1,111,566	2,436,322
LOOMIS	58,490	41,115	30,634	49,253	2,000	181,492	147,784	329,275
ROCKLIN	615,137	432,408	276,496	517,996	7,500	1,849,537	1,554,244	3,403,781
ROSEVILLE	1,296,437	911,326	577,415	1,091,707	10,000	3,886,885	3,275,661	7,162,547
PLUMAS COUNTY								
PORTOLA	18,026	12,671	8,727	128,729	1,000	169,153	45,545	214,698
RIVERSIDE COUNTY								
BANNING	265,040	186,309	119,780	223,186	6,000	800,315	669,668	1,469,982
BEAUMONT	469,445	329,995	208,454	395,311	7,500	1,410,705	1,186,130	2,596,835
BLYTHE	159,537	112,146	74,010	134,344	5,000	485,038	403,098	888,135
CALIMESA	93,554	65,764	45,386	78,780	2,000	285,484	236,380	521,864
CANYON LAKE	95,013	66,789	46,019	80,009	3,000	290,831	240,067	530,898
CATHEDRAL CITY	444,981	312,798	197,841	374,711	7,500	1,337,832	1,124,318	2,462,150
COACHELLA	361,873	254,378	161,788	304,727	6,000	1,088,766	914,333	2,003,099
CORONA	1,345,742	945,984	588,609	1,133,226	10,000	4,023,561	3,400,239	7,423,800
DESERT HOT SPRINGS	279,564	196,518	126,080	235,416	6,000	843,579	706,364	1,549,943
EASTVALE	600,253	421,945	265,201	505,462	7,500	1,800,361	1,516,637	3,316,998
HEMET	769,498	540,916	338,623	647,981	7,500	2,304,518	1,944,264	4,248,782
INDIAN WELLS	40,876	28,733	22,533	34,421	2,000	128,563	103,279	231,842
INDIO	765,129	537,845	336,728	644,302	7,500	2,291,503	1,933,225	4,224,728
JURUPA VALLEY	904,589	635,878	397,228	761,739	10,000	2,709,434	2,285,593	4,995,027
LAKE ELSINORE	614,725	432,119	271,479	517,649	7,500	1,843,472	1,553,203	3,396,675
LA QUINTA	324,981	228,444	145,783	273,660	6,000	978,868	821,117	1,799,984
MENIFEE	915,259	643,378	401,857	770,724	7,500	2,738,717	2,312,552	5,051,269
MORENO VALLEY	1,797,496	1,263,543	784,588	1,513,640	10,000	5,369,267	4,541,669	9,910,937
MURRIETA	954,366	670,868	418,822	803,655	10,000	2,857,712	2,411,363	5,269,076
NORCO	228,834	160,858	104,073	192,697	6,000	692,462	578,187	1,270,649
PALM DESERT	436,818	307,060	194,300	367,837	7,500	1,313,515	1,103,693	2,417,208
PALM SPRINGS	381,092	267,888	170,125	320,911	6,000	1,146,017	962,893	2,108,909
PERRIS	677,172	476,015	298,570	570,234	7,500	2,029,491	1,710,985	3,740,476
RANCHO MIRAGE	144,241	101,394	67,375	121,463	4,000	438,473	364,449	802,922
RIVERSIDE	2,728,317	1,917,860	1,188,396	2,297,469	10,000	8,142,042	6,893,542	15,035,584
SAN JACINTO	468,612	329,409	208,093	394,610	7,500	1,408,225	1,184,026	2,592,251
TEMECULA	943,568	663,278	414,138	794,562	10,000	2,825,546	2,384,080	5,209,625
WILDOMAR	315,195	221,565	141,538	265,420	6,000	949,718	796,392	1,746,110

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SACRAMENTO COUNTY								
CITRUS HEIGHTS	752,923	529,264	347,302	634,023	7,500	2,271,013	1,902,384	4,173,396
ELK GROVE	1,519,082	1,067,833	695,824	1,279,193	10,000	4,571,933	3,838,211	8,410,144
FOLSOM	726,116	510,421	335,107	611,450	7,500	2,190,593	1,834,651	4,025,245
GALT	218,602	153,666	104,241	184,081	6,000	666,590	552,334	1,218,925
ISLETON	6,824	4,797	7,904	5,746	1,000	26,272	17,242	43,514
RANCHO CORDOVA	689,781	484,879	318,579	580,853	7,500	2,081,591	1,742,845	3,824,436
SACRAMENTO	4,465,813	3,139,226	2,036,279	3,760,584	20,000	13,421,902	11,283,610	24,705,512
SAN BENITO COUNTY								
HOLLISTER	365,273	256,767	151,416	307,590	6,000	1,087,046	922,921	2,009,967
SAN JUAN BAUTISTA	17,966	12,629	12,011	15,129	1,000	58,735	45,393	104,128
SAN BERNARDINO COUNTY								
ADELANTO	314,697	221,215	138,543	265,001	6,000	945,456	795,134	1,740,591
APPLE VALLEY	652,433	458,625	282,077	549,403	7,500	1,950,038	1,648,480	3,598,518
BARSTOW	219,169	154,064	97,944	184,558	5,000	660,735	553,766	1,214,501
BIG BEAR LAKE	43,322	30,453	23,211	412,007	2,000	510,994	109,461	620,454
CHINO	789,687	555,108	340,408	664,982	7,500	2,357,685	1,995,275	4,352,960
CHINO HILLS	673,584	473,493	291,066	567,213	7,500	2,012,855	1,701,919	3,714,775
COLTON	461,994	324,757	201,143	389,037	7,500	1,384,431	1,167,304	2,551,736
FONTANA	1,826,698	1,284,070	781,127	1,538,231	10,000	5,440,126	4,615,452	10,055,578
GRAND TERRACE	112,808	79,298	52,742	94,993	3,000	342,840	285,027	627,867
HESPERIA	861,155	605,346	370,782	725,164	7,500	2,569,947	2,175,851	4,745,798
HIGHLAND	488,707	343,535	212,495	411,532	7,500	1,463,768	1,234,798	2,698,566
LOMA LINDA	217,589	152,954	97,273	183,228	5,000	656,044	549,775	1,205,819
MONTCLAIR	326,723	229,669	143,654	275,128	6,000	981,173	825,519	1,806,693
NEEDLES	42,318	29,747	22,785	35,635	2,000	132,485	106,923	239,408
ONTARIO	1,540,919	1,083,183	659,674	1,297,581	10,000	4,591,358	3,893,386	8,484,744
RANCHO CUCAMONGA	1,497,657	1,052,773	641,288	1,261,151	10,000	4,462,869	3,784,077	8,246,946
REDLANDS	625,437	439,649	270,604	526,670	7,500	1,869,860	1,580,270	3,450,130
RIALTO	893,902	628,365	384,699	752,740	10,000	2,669,706	2,258,592	4,928,298
SAN BERNARDINO	1,917,995	1,348,247	819,927	1,615,110	10,000	5,711,278	4,846,129	10,557,407
TWENTYNINE PALMS	237,641	167,049	105,795	200,113	6,000	716,598	600,439	1,317,037
UPLAND	679,309	477,518	293,499	572,034	7,500	2,029,860	1,716,386	3,746,245
VICTORVILLE	1,172,205	823,997	502,974	987,093	10,000	3,496,269	2,961,768	6,458,036
YUCAIPA	470,132	330,477	204,601	395,890	7,500	1,408,599	1,187,865	2,596,464
YUCCA VALLEY	187,237	131,618	84,374	157,669	5,000	565,898	473,086	1,038,983

ATTACHMENT A

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
SAN DIEGO COUNTY								
CARLSBAD	992,152	697,430	450,241	835,474	10,000	2,985,296	2,506,835	5,492,131
CHULA VISTA	2,375,851	1,670,096	1,071,473	2,000,663	10,000	7,128,083	6,002,979	13,131,062
CORONADO	202,388	142,268	95,665	170,427	5,000	615,747	511,365	1,127,112
DEL MAR	33,829	23,780	19,988	28,486	1,000	107,082	85,473	192,556
EL CAJON	911,345	640,626	413,961	767,428	10,000	2,743,360	2,302,662	5,046,022
ENCINITAS	528,029	371,176	241,866	444,644	7,500	1,593,215	1,334,152	2,927,367
ESCONDIDO	1,294,952	910,282	586,187	1,090,457	10,000	3,891,878	3,271,909	7,163,787
IMPERIAL BEACH	227,538	159,947	106,956	191,606	6,000	692,047	574,912	1,266,959
LA MESA	519,153	364,937	237,881	437,170	7,500	1,566,642	1,311,726	2,878,368
LEMON GROVE	234,465	164,816	110,066	197,439	6,000	712,786	592,414	1,305,201
NATIONAL CITY	527,651	370,911	241,697	444,326	7,500	1,592,084	1,333,198	2,925,282
OCEANSIDE	1,485,400	1,044,156	671,691	1,250,829	10,000	4,462,077	3,753,106	8,215,183
POWAY	418,535	294,207	192,707	352,441	6,000	1,263,890	1,057,497	2,321,387
SAN DIEGO	11,849,411	8,329,500	5,324,763	9,978,185	20,000	35,501,859	29,939,486	65,441,345
SAN MARCOS	807,885	567,900	367,511	680,306	7,500	2,431,102	2,041,254	4,472,355
SANTEE	509,359	358,052	233,484	428,923	7,500	1,537,318	1,286,980	2,824,299
SOLANA BEACH	110,705	77,819	54,502	93,222	3,000	339,249	279,713	618,962
VISTA	860,872	605,147	391,301	724,926	10,000	2,592,246	2,175,135	4,767,381
SAN FRANCISCO COUNTY								
SAN FRANCISCO	7,501,891	5,273,427	2,018,460	6,317,213	20,000	21,130,991	18,954,762	40,085,753
SAN JOAQUIN COUNTY								
ESCALON	63,854	44,886	30,811	53,771	2,000	195,323	161,339	356,662
LATHROP	268,937	189,048	114,352	226,467	6,000	804,805	679,514	1,484,319
LODI	571,420	401,677	237,569	481,183	7,500	1,699,349	1,443,786	3,143,135
MANTECA	745,575	524,099	308,512	627,836	7,500	2,213,522	1,883,819	4,097,341
RIPON	137,160	96,416	60,672	115,500	4,000	413,747	346,556	760,304
STOCKTON	2,776,463	1,951,705	1,135,798	2,338,012	10,000	8,211,977	7,015,191	15,227,168
TRACY	811,490	570,434	335,362	683,342	7,500	2,408,127	2,050,363	4,458,490
SAN LUIS OBISPO COUNTY								
ARROYO GRANDE	157,383	110,632	81,805	132,529	4,000	486,349	397,654	884,003
ATASCADERO	264,216	185,730	134,077	222,492	6,000	812,515	667,586	1,480,101
EL PASO DE ROBLES	269,203	189,236	136,517	226,691	6,000	827,648	680,187	1,507,834
GROVER BEACH	109,486	76,963	58,370	92,196	3,000	340,014	276,633	616,647
MORRO BAY	90,558	63,658	49,109	76,258	3,000	282,583	228,811	511,394
PISMO BEACH	69,082	48,561	38,601	58,173	2,000	216,416	174,547	390,963
SAN LUIS OBISPO	409,041	287,534	204,938	344,446	6,000	1,251,959	1,033,510	2,285,469

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SAN MATEO COUNTY								
ATHERTON	59,923	42,123	30,757	50,460	2,000	185,263	151,406	336,668
BELMONT	241,418	169,704	109,374	203,294	6,000	729,789	609,982	1,339,770
BRISBANE	41,657	29,283	22,844	35,079	1,000	129,862	105,253	235,115
BURLINGAME	268,268	188,578	121,004	225,904	6,000	809,753	677,823	1,487,576
COLMA	12,507	8,791	10,217	10,532	1,000	43,047	31,600	74,647
DALY CITY	900,151	632,758	394,713	758,002	10,000	2,695,625	2,274,381	4,970,005
EAST PALO ALTO	257,881	181,277	116,505	217,157	6,000	778,821	651,580	1,430,400
FOSTER CITY	289,246	203,325	130,091	243,569	6,000	872,232	730,829	1,603,060
HALF MOON BAY	100,902	70,929	48,507	84,968	3,000	308,305	254,945	563,251
HILLSBOROUGH	97,657	68,648	47,102	82,235	3,000	298,642	246,747	545,389
MENLO PARK	293,195	206,100	131,802	246,894	6,000	883,991	740,805	1,624,796
MILLBRAE	200,242	140,759	91,537	168,620	5,000	606,158	505,943	1,112,101
PACIFICA	332,036	233,404	148,626	279,602	6,000	999,668	838,944	1,838,613
PORTOLA VALLEY	38,103	26,785	21,305	32,086	1,000	119,279	96,274	215,553
REDWOOD CITY	716,579	503,717	315,197	603,419	7,500	2,146,412	1,810,556	3,956,968
SAN BRUNO	377,813	265,583	168,455	318,150	6,000	1,136,001	954,608	2,090,609
SAN CARLOS	263,933	185,531	119,126	222,253	6,000	796,843	666,870	1,463,713
SAN MATEO	907,739	638,092	398,000	764,392	10,000	2,718,223	2,293,553	5,011,776
SOUTH SAN FRANCISCO	568,922	399,922	251,237	479,079	7,500	1,706,659	1,437,475	3,144,134
WOODSIDE	45,571	32,034	24,540	38,375	2,000	142,520	115,143	257,662
SANTA BARBARA COUNTY								
BUELLTON	44,206	31,075	20,571	37,225	2,000	135,077	111,694	246,771
CARPINTERIA	112,919	79,376	45,084	95,087	3,000	335,467	285,309	620,776
GOLETA	280,645	197,279	104,922	236,327	6,000	825,172	709,097	1,534,269
GUADALUPE	73,340	51,554	30,964	61,758	2,000	219,615	185,304	404,920
LOMPOC	381,067	267,869	140,747	320,890	6,000	1,116,573	962,828	2,079,401
SANTA BARBARA	750,872	527,822	272,677	632,296	7,500	2,191,167	1,897,200	4,088,367
SANTA MARIA	943,439	663,187	341,376	794,454	10,000	2,752,456	2,383,754	5,136,211
SOLVANG	49,957	35,117	22,623	42,068	2,000	151,766	126,226	277,991

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SANTA CLARA COUNTY								
CAMPBELL	376,706	264,804	158,584	317,218	6,000	1,123,312	951,810	2,075,122
CUPERTINO	519,806	365,396	217,002	437,719	7,500	1,547,422	1,313,375	2,860,797
GILROY	514,810	361,884	214,962	433,513	7,500	1,532,669	1,300,752	2,833,421
LOS ALTOS	271,821	191,076	115,766	228,896	6,000	813,560	686,801	1,500,361
LOS ALTOS HILLS	72,988	51,306	34,596	61,462	2,000	222,351	184,415	406,767
LOS GATOS	288,122	202,534	122,421	242,622	6,000	861,700	727,987	1,589,687
MILPITAS	703,987	494,865	292,191	592,815	7,500	2,091,358	1,778,739	3,870,098
MONTE SERENO	29,949	21,052	17,026	25,219	1,000	94,246	75,670	169,917
MORGAN HILL	398,723	280,281	167,572	335,758	6,000	1,188,335	1,007,440	2,195,775
MOUNTAIN VIEW	719,867	506,028	298,673	606,188	7,500	2,138,256	1,818,862	3,957,118
PALO ALTO	587,986	413,323	244,835	495,133	7,500	1,748,778	1,485,644	3,234,422
SAN JOSE	8,719,590	6,129,403	3,564,423	7,342,616	20,000	25,776,032	22,031,477	47,807,509
SANTA CLARA	1,116,977	785,175	460,787	940,587	10,000	3,313,525	2,822,225	6,135,750
SARATOGA	267,847	188,282	114,144	225,549	6,000	801,823	676,760	1,478,583
SUNNYVALE	1,341,073	942,702	552,270	1,129,294	10,000	3,975,338	3,388,440	7,363,779
SANTA CRUZ COUNTY								
CAPITOLA	84,576	59,452	37,511	71,220	3,000	255,758	213,694	469,452
SANTA CRUZ	555,634	390,581	219,699	467,890	7,500	1,641,304	1,403,901	3,045,205
SCOTTS VALLEY	105,477	74,145	45,595	88,820	3,000	317,037	266,505	583,542
WATSONVILLE	444,432	312,412	176,690	374,248	7,500	1,315,282	1,122,930	2,438,212
SHASTA COUNTY								
ANDERSON	95,829	67,363	55,540	80,696	3,000	302,428	242,127	544,555
REDDING	805,464	566,198	431,284	678,267	7,500	2,488,714	2,035,138	4,523,852
SHASTA LAKE	88,722	62,366	51,777	74,711	3,000	280,576	224,170	504,746
SIERRA COUNTY								
LOYALTON	6,335	4,453	6,261	21,589	1,000	39,638	16,006	55,644
SISKIYOU COUNTY								
DORRIS	7,373	5,183	8,572	6,209	1,000	28,338	18,630	46,968
DUNSMUIR	14,635	10,288	12,287	38,182	1,000	76,393	36,978	113,371
ETNA	5,871	4,127	7,804	4,944	1,000	23,746	14,835	38,581
FORT JONES	5,957	4,188	7,848	5,016	1,000	24,009	15,052	39,060
MONTAGUE	10,558	7,422	10,201	8,891	1,000	38,072	26,677	64,748
MOUNT SHASTA	27,846	19,574	19,046	91,884	1,000	159,350	70,357	229,706
TULELAKE	7,734	5,437	8,757	6,513	1,000	29,440	19,541	48,981
WEED	24,910	17,510	17,544	20,976	1,000	81,941	62,939	144,880
YREKA	66,790	46,950	38,970	56,909	2,000	211,619	168,756	380,375

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SOLANO COUNTY								
BENICIA	232,508	163,441	107,148	195,791	6,000	704,888	587,469	1,292,357
DIXON	163,804	115,145	76,905	137,936	4,000	497,790	413,877	911,667
FAIRFIELD	1,034,393	727,122	460,133	871,044	10,000	3,102,692	2,613,563	5,716,255
RIO VISTA	85,752	60,279	42,547	72,210	2,000	262,788	216,666	479,453
SUISUN CITY	252,877	177,759	116,115	212,943	6,000	765,694	638,936	1,404,630
VACAVILLE	878,065	617,233	391,318	739,404	7,500	2,633,520	2,218,577	4,852,097
VALLEJO	1,079,758	759,012	480,102	909,245	10,000	3,238,117	2,728,185	5,966,302
SONOMA COUNTY								
CLOVERDALE	77,314	54,347	38,568	65,105	2,000	237,334	195,346	432,680
COTATI	65,065	45,737	33,218	54,790	2,000	200,810	164,397	365,207
HEALDSBURG	97,048	68,219	47,187	81,722	3,000	297,177	245,207	542,384
PETALUMA	513,445	360,924	229,056	432,363	7,500	1,543,289	1,297,304	2,840,593
ROHNERT PARK	378,225	265,872	169,997	318,497	6,000	1,138,592	955,649	2,094,240
SANTA ROSA	1,528,078	1,074,157	672,215	1,286,768	10,000	4,571,218	3,860,940	8,432,158
SEBASTOPOL	64,567	45,387	33,001	54,371	2,000	199,325	163,139	362,464
SONOMA	92,524	65,040	45,212	77,913	3,000	283,688	233,778	517,466
WINDSOR	224,988	158,155	103,068	189,459	6,000	681,670	568,470	1,250,140
STANISLAUS COUNTY								
CERES	420,586	295,650	174,574	354,168	6,000	1,250,979	1,062,680	2,313,659
HUGHSON	64,335	45,224	30,770	54,176	2,000	196,504	162,553	359,058
MODESTO	1,880,054	1,321,577	763,706	1,583,161	10,000	5,558,499	4,750,267	10,308,765
NEWMAN	106,061	74,555	47,613	89,312	3,000	320,540	267,980	588,520
OAKDALE	198,945	139,848	85,107	167,529	5,000	596,428	502,668	1,099,097
PATTERSON	209,186	147,046	89,240	176,152	5,000	626,624	528,542	1,155,167
RIVERBANK	212,954	149,695	90,761	179,325	6,000	638,736	538,064	1,176,799
TURLOCK	618,759	434,954	254,569	521,046	7,500	1,836,829	1,563,397	3,400,226
WATERFORD	78,103	54,903	36,327	65,770	2,000	237,103	197,341	434,444
SUTTER COUNTY								
LIVE OAK	80,636	56,683	36,622	67,902	2,000	243,842	203,739	447,582
YUBA CITY	602,416	423,466	242,537	507,284	7,500	1,783,203	1,522,102	3,305,305
TEHAMA COUNTY								
CORNING	70,653	49,665	31,726	59,495	2,000	213,539	178,516	392,055
RED BLUFF	127,237	89,441	53,290	107,144	3,000	380,111	321,485	701,596
TEHAMA	3,734	2,625	6,223	3,144	1,000	16,726	9,434	26,160
TRINITY COUNTY								

ATTACHMENT A

Local Streets and Roads - Projected FY2022-23 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
TULARE COUNTY								
DINUBA	215,684	151,614	86,060	181,624	6,000	640,981	544,960	1,185,941
EXETER	88,876	62,475	38,284	74,841	3,000	267,477	224,560	492,037
FARMERSVILLE	89,134	62,656	38,381	75,058	3,000	268,229	225,211	493,440
LINDSAY	108,988	76,613	45,862	91,777	3,000	326,239	275,376	601,614
PORTERVILLE	537,780	378,031	207,411	452,855	7,500	1,583,577	1,358,790	2,942,367
TULARE	596,244	419,127	229,437	502,087	7,500	1,754,395	1,506,508	3,260,904
VISALIA	1,219,673	857,364	464,316	1,027,065	10,000	3,578,419	3,081,704	6,660,122
WOODLAKE	65,648	46,147	29,533	55,281	2,000	198,611	165,872	364,482
TUOLUMNE COUNTY								
SONORA	44,627	31,370	31,723	37,580	1,000	146,300	112,757	259,057
VENTURA COUNTY								
CAMARILLO	607,343	426,929	271,417	511,433	7,500	1,824,622	1,534,551	3,359,174
FILLMORE	141,366	99,372	66,858	119,042	4,000	430,638	357,184	787,821
MOORPARK	310,826	218,494	141,249	261,741	6,000	938,310	785,353	1,723,663
OJAI	65,709	46,190	33,645	55,332	2,000	202,876	166,023	368,899
OXNARD	1,730,903	1,216,732	764,649	1,457,564	10,000	5,179,848	4,373,412	9,553,260
PORT HUENEME	190,525	133,929	88,438	160,438	5,000	578,330	481,392	1,059,722
SAN BUENAVENTURA	944,753	664,110	419,537	795,560	10,000	2,833,960	2,387,073	5,221,032
SANTA PAULA	265,169	186,400	121,207	223,294	6,000	802,069	669,993	1,472,062
SIMI VALLEY	1,082,848	761,184	480,159	911,847	10,000	3,246,038	2,735,993	5,982,031
THOUSAND OAKS	1,086,856	764,002	481,919	915,223	10,000	3,258,000	2,746,121	6,004,122
YOLO COUNTY								
DAVIS	556,819	391,414	246,942	468,888	7,500	1,671,563	1,406,894	3,078,457
WEST SACRAMENTO	453,539	318,814	202,030	381,918	7,500	1,363,800	1,145,941	2,509,742
WINTERS	63,709	44,784	32,505	53,648	2,000	196,645	160,970	357,615
WOODLAND	516,201	362,861	229,279	434,684	7,500	1,550,524	1,304,266	2,854,790
YUBA COUNTY								
MARYSVILLE	113,211	79,581	43,279	95,333	3,000	334,404	286,046	620,450
WHEATLAND	31,932	22,446	15,653	26,889	1,000	97,920	80,680	178,600
Statewide Total	$ 284,002,500	$ 199,638,500	$ 118,047,519	$ 244,377,500	$ 2,709,500	$ 848,775,519	$ 717,579,000	$ 1,566,354,519

Notes:

1. The Highway Users Tax is also known as the "Motor Vehicle Fuel Tax", the "Gasoline Excise Tax" and "Article XIX Revenues."
2. Rolling Hills has no public streets and is therefore not eligible for HUTA or RMRA allocations.
3. Str&HwysCode §§ 2103, 2105, 2106, 2107 and RMRA amounts are paid monthly. Includes special payments for snow removal.
4. Str&HwysCode § 2107.5 amounts are typically paid by the State Controller once per year in July.
5. Str&HwysCode § 2103 allocations replace the former Prop42 TCRF revenues. Previously adjusted annually by the BOE until July 2019.

ATTACHMENT B

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL	Road Mntnc	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]	HUTA	Rehab Acct	
ALAMEDA COUNTY								
ALAMEDA	781,004	517,183	288,922	621,206	7,500	2,215,815	1,948,326	4,164,141
ALBANY	222,167	147,120	85,622	176,710	4,000	635,620	554,228	1,189,848
BERKELEY	1,256,909	832,329	462,053	999,738	10,000	3,561,029	3,135,540	6,696,569
DUBLIN	735,381	486,972	272,325	584,918	7,500	2,087,096	1,834,514	3,921,610
EMERYVILLE	125,739	83,265	50,543	100,012	3,000	362,560	313,675	676,235
FREMONT	2,278,383	1,508,752	833,656	1,812,212	10,000	6,443,002	5,683,751	12,126,754
HAYWARD	1,624,783	1,075,936	595,882	1,292,343	10,000	4,598,944	4,053,254	8,652,198
LIVERMORE	868,989	575,447	320,931	691,188	7,500	2,464,055	2,167,817	4,631,871
NEWARK	469,841	311,130	175,724	373,709	6,000	1,336,404	1,172,085	2,508,489
OAKLAND	4,292,167	2,842,285	1,566,253	3,413,963	10,000	12,124,669	10,707,423	22,832,092
PIEDMONT	111,569	73,881	45,388	88,741	3,000	322,580	278,325	600,905
PLEASANTON	790,180	523,259	292,261	628,504	7,500	2,241,704	1,971,217	4,212,921
SAN LEANDRO	900,283	596,170	332,315	716,079	7,500	2,552,346	2,245,883	4,798,229
UNION CITY	694,020	459,582	257,278	552,019	7,500	1,970,399	1,731,331	3,701,730
ALPINE COUNTY								
AMADOR COUNTY								
AMADOR	1,982	1,312	5,694	1,576	1,000	11,565	4,944	16,509
IONE	88,074	58,323	44,548	70,054	2,000	262,999	219,713	482,713
JACKSON	50,250	33,276	27,478	39,969	1,000	151,973	125,356	277,329
PLYMOUTH	10,593	7,015	9,581	8,426	1,000	36,614	26,426	63,040
SUTTER CREEK	26,190	17,343	16,620	20,832	1,000	81,985	65,336	147,321
BUTTE COUNTY								
BIGGS	19,452	12,881	12,902	15,472	1,000	61,708	48,526	110,233
CHICO	1,019,591	675,176	429,488	810,976	10,000	2,945,231	2,543,515	5,488,746
GRIDLEY	72,586	48,067	35,034	57,734	2,000	215,421	181,076	396,496
OROVILLE	197,503	130,787	87,065	157,093	4,000	576,448	492,699	1,069,147
PARADISE	76,351	50,560	36,602	93,145	6,000	262,659	190,469	453,129
CALAVERAS COUNTY								
ANGELS CAMP	36,179	23,958	30,841	28,777	1,000	120,755	90,254	211,008
COLUSA COUNTY								
COLUSA	63,251	41,885	20,014	50,310	2,000	177,460	157,789	335,249
WILLIAMS	55,126	36,504	18,060	43,847	2,000	155,536	137,519	293,055

Local Streets and Roads - Projected FY2023-24 Revenues

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Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
CONTRA COSTA COUNTY								
ANTIOCH	1,142,813	756,774	454,860	908,987	10,000	3,273,434	2,850,911	6,124,345
BRENTWOOD	637,586	422,211	255,892	507,132	7,500	1,830,322	1,590,550	3,420,872
CLAYTON	109,637	72,602	47,977	87,204	3,000	320,420	273,505	593,925
CONCORD	1,244,206	823,917	494,790	989,633	10,000	3,562,545	3,103,848	6,666,394
DANVILLE	432,681	286,523	175,197	344,152	6,000	1,244,553	1,079,384	2,323,937
EL CERRITO	257,058	170,225	106,034	204,462	5,000	742,779	641,268	1,384,046
HERCULES	258,544	171,209	106,619	205,645	6,000	748,017	644,976	1,392,993
LAFAYETTE	251,925	166,825	104,012	200,380	6,000	729,142	628,463	1,357,605
MARTINEZ	371,967	246,317	151,287	295,860	6,000	1,071,431	927,924	1,999,354
MORAGA	171,154	113,339	72,203	136,135	4,000	496,831	426,968	923,799
OAKLEY	441,292	292,225	178,588	351,001	6,000	1,269,107	1,100,866	2,369,973
ORINDA	193,430	128,090	80,976	153,853	4,000	560,349	482,539	1,042,888
PINOLE	187,623	124,245	78,689	149,234	4,000	543,792	468,053	1,011,845
PITTSBURG	755,507	500,299	302,332	600,926	7,500	2,166,564	1,884,720	4,051,284
PLEASANT HILL	341,971	226,454	139,474	272,002	6,000	985,901	853,095	1,838,996
RICHMOND	1,148,432	760,495	457,072	913,456	10,000	3,289,455	2,864,927	6,154,382
SAN PABLO	319,120	211,322	130,475	253,826	6,000	920,743	796,091	1,716,834
SAN RAMON	838,280	555,111	334,929	666,763	7,500	2,402,583	2,091,209	4,493,791
WALNUT CREEK	696,656	461,327	279,155	554,116	7,500	1,998,754	1,737,907	3,736,661
DEL NORTE COUNTY								
CRESCENT CITY	66,868	44,280	26,750	53,187	2,000	193,085	166,812	359,897
EL DORADO COUNTY								
PLACERVILLE	107,130	70,942	70,669	85,210	3,000	336,951	267,250	604,202
SOUTH LAKE TAHOE	212,307	140,591	135,339	1,214,056	5,000	1,707,293	529,631	2,236,924

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
FRESNO COUNTY								
CLOVIS	1,225,437	811,488	410,248	974,705	10,000	3,431,879	3,057,028	6,488,907
COALINGA	179,032	118,555	64,034	142,401	4,000	508,023	446,621	954,643
FIREBAUGH	83,625	55,377	32,468	66,515	2,000	239,984	208,614	448,598
FOWLER	68,989	45,685	27,626	54,873	2,000	199,172	172,102	371,274
FRESNO	5,387,307	3,567,490	1,787,244	4,285,030	20,000	15,047,072	13,439,405	28,486,476
HURON	61,141	40,487	25,029	48,631	2,000	177,288	152,524	329,812
KERMAN	164,881	109,185	59,353	131,146	4,000	468,565	411,320	879,885
KINGSBURG	123,926	82,064	45,802	98,570	3,000	353,363	309,151	662,514
MENDOTA	124,729	82,596	46,068	99,208	3,000	355,601	311,154	666,754
ORANGE COVE	95,308	63,113	36,334	75,807	2,000	272,562	237,759	510,321
PARLIER	144,369	95,602	52,566	114,830	4,000	411,367	360,149	771,516
REEDLEY	247,555	163,932	86,706	196,904	6,000	701,096	617,561	1,318,657
SANGER	263,360	174,398	91,935	209,475	6,000	745,169	656,990	1,402,159
SAN JOAQUIN	36,655	24,273	16,928	29,155	1,000	108,010	91,440	199,450
SELMA	244,929	162,193	85,837	194,815	5,000	692,774	611,010	1,303,784
GLENN COUNTY								
ORLAND	81,920	54,248	28,652	65,159	2,000	231,980	204,362	436,342
WILLOWS	63,687	42,174	23,343	50,656	2,000	181,861	158,877	340,738
HUMBOLDT COUNTY								
ARCATA	184,234	122,000	82,927	146,539	4,000	539,701	459,599	999,300
BLUE LAKE	11,931	7,901	9,859	9,490	1,000	40,181	29,763	69,944
EUREKA	267,324	177,023	118,163	212,628	6,000	781,137	666,878	1,448,015
FERNDALE	13,804	9,141	10,654	10,979	1,000	45,578	34,435	80,013
FORTUNA	124,075	82,163	57,416	98,688	3,000	365,341	309,522	674,863
RIO DELL	33,563	22,225	19,033	26,696	1,000	102,517	83,727	186,244
TRINIDAD	3,042	2,015	6,090	2,420	1,000	14,566	7,589	22,156
IMPERIAL COUNTY								
BRAWLEY	267,076	176,859	109,581	212,431	6,000	771,947	666,260	1,438,206
CALEXICO	383,729	254,106	155,347	305,216	6,000	1,104,397	957,267	2,061,664
CALIPATRIA	65,511	43,381	30,501	52,107	2,000	193,500	163,425	356,926
EL CENTRO	444,156	294,121	179,054	353,279	6,000	1,276,610	1,108,011	2,384,620
HOLTVILLE	55,145	36,517	26,435	43,862	2,000	163,960	137,568	301,528
IMPERIAL	213,179	141,168	88,436	169,562	4,000	616,345	531,806	1,148,151
WESTMORLAND	20,017	13,255	12,653	15,921	1,000	62,846	49,935	112,781
INYO COUNTY								
BISHOP	38,339	25,388	20,817	30,495	1,000	116,040	95,643	211,682

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Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
KERN COUNTY								
ARVIN	195,699	129,593	57,240	155,658	5,000	543,190	488,200	1,031,390
BAKERSFIELD	4,051,579	2,682,967	1,090,459	3,222,600	10,000	11,057,605	10,107,240	21,164,845
CALIFORNIA CITY	148,779	98,522	44,667	118,338	3,000	413,305	371,150	784,454
DELANO	511,094	338,448	141,752	406,521	7,500	1,405,314	1,274,996	2,680,310
MARICOPA	10,157	6,726	7,522	8,079	1,000	33,484	25,338	58,822
MCFARLAND	140,494	93,036	42,447	111,748	3,000	390,726	350,484	741,209
RIDGECREST	278,066	184,136	79,310	221,172	6,000	768,684	693,675	1,462,358
SHAFTER	203,003	134,429	59,196	161,467	5,000	563,095	506,419	1,069,514
TAFT	86,181	57,070	27,893	68,548	2,000	241,692	214,992	456,684
TEHACHAPI	129,436	85,713	39,484	102,952	3,000	360,584	322,896	683,480
WASCO	268,701	177,935	76,801	213,723	6,000	743,161	670,314	1,413,475
KINGS COUNTY								
AVENAL	135,748	89,893	42,652	107,973	4,000	380,266	338,643	718,908
CORCORAN	218,471	144,672	65,719	173,770	5,000	607,632	545,007	1,152,639
HANFORD	577,704	382,557	165,887	459,502	7,500	1,593,151	1,441,165	3,034,316
LEMOORE	268,127	177,554	79,565	213,266	6,000	744,512	668,880	1,413,392
LAKE COUNTY								
CLEARLAKE	167,220	110,734	53,210	133,006	4,000	468,169	417,154	885,323
LAKEPORT	49,537	32,803	19,141	39,401	1,000	141,882	123,576	265,459
LASSEN COUNTY								
SUSANVILLE	159,639	105,714	53,211	209,563	4,000	532,127	398,243	930,370
LOS ANGELES COUNTY								
AGOURA HILLS	200,545	132,802	80,102	159,512	5,000	577,961	500,288	1,078,249
ALHAMBRA	818,669	542,125	312,200	651,164	7,500	2,331,659	2,042,287	4,373,946
ARCADIA	563,781	373,338	216,493	448,428	7,500	1,609,540	1,406,433	3,015,974
ARTESIA	163,385	108,194	66,149	129,955	4,000	471,684	407,587	879,271
AVALON	34,128	22,599	17,615	27,145	1,000	102,487	85,137	187,623
AZUSA	500,035	331,124	192,557	397,725	6,000	1,427,441	1,247,408	2,674,849
BALDWIN PARK	714,037	472,837	272,912	567,940	7,500	2,035,226	1,781,266	3,816,492
BELL	338,344	224,052	131,844	269,117	6,000	969,358	844,048	1,813,405
BELLFLOWER	781,648	517,610	298,299	621,718	7,500	2,226,775	1,949,932	4,176,707
BELL GARDENS	390,586	258,647	151,460	310,670	6,000	1,117,364	974,373	2,091,736
BEVERLY HILLS	324,124	214,636	126,505	257,806	6,000	929,071	808,574	1,737,646
BRADBURY	9,117	6,037	8,223	7,251	1,000	31,628	22,743	54,371
BURBANK	1,062,300	703,458	403,681	844,947	10,000	3,024,386	2,650,059	5,674,445
CALABASAS	230,214	152,448	91,242	183,110	5,000	662,014	574,301	1,236,315
CARSON	930,070	615,895	354,030	739,772	7,500	2,647,267	2,320,192	4,967,459
CERRITOS	489,283	324,005	188,520	389,173	6,000	1,396,980	1,220,586	2,617,567

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
CLAREMONT	371,085	245,733	144,138	295,158	6,000	1,062,114	925,723	1,987,837
COMMERCE	122,658	81,224	50,856	97,561	3,000	355,300	305,987	661,287
COMPTON	952,485	630,738	362,446	757,601	7,500	2,710,770	2,376,109	5,086,879
COVINA	508,497	336,728	195,734	404,456	6,000	1,451,416	1,268,519	2,719,935
CUDAHY	225,725	149,476	89,557	179,540	5,000	649,297	563,102	1,212,399
CULVER CITY	400,842	265,439	155,311	318,827	6,000	1,146,420	999,958	2,146,379
DIAMOND BAR	544,726	360,719	209,338	433,272	7,500	1,555,554	1,358,896	2,914,450
DOWNEY	1,129,178	747,745	428,792	898,141	10,000	3,213,857	2,816,896	6,030,753
DUARTE	214,805	142,244	85,456	170,854	5,000	618,359	535,861	1,154,220
EL MONTE	1,081,435	716,129	410,866	860,167	10,000	3,078,597	2,697,794	5,776,390
EL SEGUNDO	171,412	113,509	69,163	136,340	4,000	494,424	427,611	922,034
GARDENA	603,706	399,776	231,484	480,184	7,500	1,722,650	1,506,031	3,228,682
GLENDALE	1,941,783	1,285,854	733,916	1,544,482	10,000	5,516,035	4,844,054	10,360,089
GLENDORA	520,299	344,544	200,166	413,843	7,500	1,486,352	1,297,961	2,784,313
HAWAIIAN GARDENS	138,235	91,540	56,706	109,951	3,000	399,432	344,847	744,279
HAWTHORNE	872,190	577,566	332,296	693,734	7,500	2,483,287	2,175,801	4,659,088
HERMOSA BEACH	195,372	129,376	78,160	155,398	4,000	562,306	487,384	1,049,691
HIDDEN HILLS	17,222	11,405	11,267	13,699	1,000	54,593	42,964	97,556
HUNTINGTON PARK	542,239	359,072	208,404	431,293	7,500	1,548,508	1,352,691	2,901,199
INDUSTRY	4,340	2,874	6,430	3,452	1,000	18,096	10,827	28,924
INGLEWOOD	1,075,598	712,264	408,674	855,524	10,000	3,062,061	2,683,234	5,745,295
IRWINDALE	14,874	9,850	10,385	11,831	1,000	47,939	37,105	85,044
LA CANADA FLINTRIDGE	203,607	134,829	81,252	161,948	5,000	586,636	507,927	1,094,563
LA HABRA HEIGHTS	56,047	37,115	25,845	44,580	2,000	165,586	139,818	305,404
LAKEWOOD	815,706	540,163	311,088	648,808	7,500	2,323,265	2,034,896	4,358,161
LA MIRADA	488,005	323,158	188,040	388,156	6,000	1,393,359	1,217,398	2,610,756
LANCASTER	1,748,987	1,158,184	661,523	1,391,133	10,000	4,969,828	4,363,097	9,332,925
LA PUENTE	376,743	249,480	146,262	299,659	6,000	1,078,144	939,839	2,017,983
LA VERNE	325,938	215,837	127,186	259,249	6,000	934,209	813,098	1,747,307
LAWNDALE	314,998	208,592	123,078	250,547	6,000	903,215	785,807	1,689,022
LOMITA	207,472	137,388	82,703	165,022	5,000	597,585	517,568	1,115,152
LONG BEACH	4,599,674	3,045,917	1,731,921	3,658,552	10,000	13,046,063	11,474,541	24,520,604
LOS ANGELES	38,607,516	25,566,008	14,501,446	30,708,177	20,000	109,403,148	96,311,951	205,715,099
LYNWOOD	679,532	449,988	259,956	540,496	7,500	1,937,472	1,695,190	3,632,663
MALIBU	106,416	70,469	44,758	84,643	3,000	309,286	265,471	574,757
MANHATTAN BEACH	351,504	232,767	136,785	279,584	6,000	1,006,640	876,876	1,883,516
MAYWOOD	249,071	164,936	98,323	198,110	6,000	716,439	621,343	1,337,782
MONROVIA	375,177	248,443	145,674	298,414	6,000	1,073,709	935,933	2,009,642
MONTEBELLO	621,057	411,266	237,999	493,985	7,500	1,771,808	1,549,316	3,321,124

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
MONTEREY PARK	605,034	400,655	231,983	481,240	7,500	1,726,412	1,509,344	3,235,756
NORWALK	1,024,783	678,614	389,594	815,106	10,000	2,918,098	2,556,468	5,474,566
PALMDALE	1,677,947	1,111,141	634,848	1,334,629	10,000	4,768,565	4,185,878	8,954,443
PALOS VERDES ESTATES	132,339	87,635	54,492	105,262	3,000	382,728	330,139	712,867
PARAMOUNT	529,981	350,955	203,801	421,543	7,500	1,513,780	1,322,112	2,835,893
PASADENA	1,385,206	917,287	524,928	1,101,784	10,000	3,939,204	3,455,593	7,394,797
PICO RIVERA	615,865	407,828	236,050	489,855	7,500	1,757,097	1,536,363	3,293,460
POMONA	1,508,686	999,056	571,293	1,199,999	10,000	4,289,034	3,763,632	8,052,665
RANCHO PALOS VERDES	419,442	277,756	162,295	333,622	6,000	1,199,115	1,046,358	2,245,473
REDONDO BEACH	696,051	460,927	266,159	553,635	7,500	1,984,272	1,736,399	3,720,671
ROLLING HILLS [2]								
ROLLING HILLS ESTATES	82,138	54,392	35,642	65,332	2,000	239,505	204,906	444,411
ROSEMEAD	506,575	335,455	195,013	402,927	7,500	1,447,469	1,263,723	2,711,193
SAN DIMAS	346,252	229,289	134,813	275,407	6,000	991,761	863,775	1,855,535
SAN FERNANDO	234,336	155,178	92,790	186,389	6,000	674,693	584,584	1,259,277
SAN GABRIEL	391,052	258,956	151,635	311,040	6,000	1,118,683	975,535	2,094,218
SAN MARINO	124,372	82,360	51,500	98,925	3,000	360,156	310,264	670,420
SANTA CLARITA	2,269,385	1,502,794	856,926	1,805,055	10,000	6,444,160	5,661,305	12,105,466
SANTA FE SPRINGS	185,929	123,123	74,614	147,887	4,000	535,552	463,826	999,378
SANTA MONICA	924,848	612,437	352,069	735,618	7,500	2,632,472	2,307,165	4,939,636
SIERRA MADRE	110,776	73,356	46,395	88,111	3,000	321,639	276,348	597,986
SIGNAL HILL	116,563	77,189	48,568	92,714	3,000	338,034	290,784	628,818
SOUTH EL MONTE	194,897	129,061	77,981	155,020	5,000	561,959	486,198	1,048,156
SOUTH GATE	924,134	611,964	351,801	735,051	7,500	2,630,450	2,305,385	4,935,835
SOUTH PASADENA	267,195	176,937	105,129	212,525	6,000	767,787	666,557	1,434,343
TEMPLE CITY	361,998	239,716	140,726	287,931	6,000	1,036,370	903,055	1,939,425
TORRANCE	1,455,314	963,713	551,252	1,157,548	10,000	4,137,827	3,630,488	7,768,316
VERNON	2,091	1,385	5,585	1,663	1,000	11,724	5,216	16,940
WALNUT	281,802	186,610	110,613	224,143	6,000	809,168	702,994	1,512,162
WEST COVINA	1,086,132	719,240	412,629	863,903	10,000	3,091,904	2,709,511	5,801,415
WEST HOLLYWOOD	353,733	234,243	137,623	281,357	6,000	1,012,956	882,438	1,895,395
WESTLAKE VILLAGE	80,731	53,461	35,114	64,213	2,000	235,519	201,396	436,914
WHITTIER	871,337	577,002	331,976	693,056	7,500	2,480,872	2,173,675	4,654,547

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
MADERA COUNTY								
CHOWCHILLA	191,191	126,607	49,005	152,072	4,000	522,874	476,952	999,827
MADERA	652,460	432,061	155,655	518,963	7,500	1,766,638	1,627,655	3,394,293
MARIN COUNTY								
BELVEDERE	21,038	13,931	13,495	16,733	1,000	66,196	52,481	118,677
CORTE MADERA	101,026	66,899	46,553	80,355	3,000	297,833	252,023	549,856
FAIRFAX	75,212	49,805	35,884	59,823	2,000	222,725	187,627	410,351
LARKSPUR	129,535	85,778	58,336	103,031	3,000	379,680	323,143	702,823
MILL VALLEY	139,930	92,662	62,632	111,299	3,000	409,522	349,074	758,597
NOVATO	526,582	348,704	222,432	418,840	7,500	1,524,058	1,313,633	2,837,691
ROSS	23,138	15,322	14,363	18,404	1,000	72,227	57,722	129,949
SAN ANSELMO	126,602	83,836	57,123	100,698	3,000	371,259	315,826	687,085
SAN RAFAEL	609,444	403,575	256,678	484,748	7,500	1,761,945	1,520,344	3,282,289
SAUSALITO	70,495	46,682	33,935	56,071	2,000	209,183	175,860	385,043
TIBURON	90,442	59,891	42,179	71,937	2,000	266,450	225,622	492,072
MARIPOSA COUNTY								
MENDOCINO COUNTY								
FORT BRAGG	70,881	46,938	33,651	56,379	2,000	209,849	176,824	386,673
POINT ARENA	4,558	3,019	6,655	3,626	1,000	18,858	11,371	30,229
UKIAH	164,535	108,955	71,770	130,870	4,000	480,130	410,455	890,585
WILLITS	49,021	32,462	24,753	38,991	2,000	147,228	122,291	269,519
MERCED COUNTY								
ATWATER	314,631	208,350	95,840	250,256	6,000	875,077	784,892	1,659,969
DOS PALOS	57,415	38,020	21,413	45,667	2,000	164,515	143,229	307,744
GUSTINE	60,229	39,884	22,228	47,906	2,000	172,246	150,250	322,496
LIVINGSTON	142,793	94,558	46,118	113,577	4,000	401,047	356,219	757,265
LOS BANOS	462,161	306,045	138,529	367,600	6,000	1,280,335	1,152,927	2,433,262
MERCED	882,505	584,397	260,158	701,939	7,500	2,436,500	2,201,535	4,638,035
MODOC COUNTY								
ALTURAS	27,013	17,888	15,968	22,967	1,000	84,835	67,387	152,223
MONO COUNTY								
MAMMOTH LAKES	72,982	48,329	65,774	1,910,068	2,000	2,099,152	182,065	2,281,217

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	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
MONTEREY COUNTY								
CARMEL-BY-THE-SEA	31,343	20,756	13,715	24,930	1,000	91,744	78,190	169,935
DEL REY OAKS	15,627	10,348	9,245	12,430	1,000	48,650	38,984	87,634
GONZALES	84,586	56,013	28,860	67,279	2,000	238,739	211,012	449,751
GREENFIELD	194,560	128,838	60,142	154,752	4,000	542,292	485,357	1,027,649
KING CITY	132,567	87,786	42,508	105,443	3,000	371,305	330,707	702,012
MARINA	215,845	142,933	66,197	171,682	6,000	602,657	538,456	1,141,113
MONTEREY	282,020	186,754	85,020	224,317	6,000	784,110	703,538	1,487,648
PACIFIC GROVE	148,253	98,174	46,970	117,920	4,000	415,318	369,839	785,157
SALINAS	1,601,120	1,060,266	460,235	1,273,521	10,000	4,405,142	3,994,222	8,399,364
SAND CITY	3,686	2,441	5,849	2,932	1,000	15,908	9,196	25,104
SEASIDE	324,114	214,629	96,994	257,799	6,000	899,536	808,550	1,708,086
SOLEDAD	273,517	181,124	82,601	217,554	6,000	760,797	682,328	1,443,125
NAPA COUNTY								
AMERICAN CANYON	214,616	142,120	70,294	170,704	5,000	602,734	535,391	1,138,125
CALISTOGA	51,707	34,240	20,579	41,127	2,000	149,654	128,990	278,644
NAPA	769,162	509,341	239,522	611,787	7,500	2,137,313	1,918,785	4,056,097
SAINT HELENA	54,045	35,789	21,293	42,987	2,000	156,115	134,824	290,939
YOUNTVILLE	29,619	19,614	13,839	23,559	1,000	87,630	73,889	161,519
NEVADA COUNTY								
GRASS VALLEY	134,935	89,355	115,282	107,327	3,000	449,899	336,615	786,514
NEVADA CITY	33,186	21,976	31,972	26,396	1,000	114,531	82,788	197,319
TRUCKEE	169,450	112,210	143,542	1,744,702	4,000	2,173,903	422,716	2,596,620

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023

	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL	Road Mntnc	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]	HUTA	Rehab Acct	
ORANGE COUNTY								
ALISO VIEJO	513,779	340,226	215,208	408,657	7,500	1,485,370	1,281,695	2,767,065
ANAHEIM	3,427,301	2,269,568	1,408,384	2,726,054	10,000	9,841,307	8,549,890	18,391,197
BREA	467,929	309,864	196,431	372,187	6,000	1,352,411	1,167,314	2,519,725
BUENA PARK	835,010	552,946	346,762	664,162	7,500	2,406,379	2,083,051	4,489,430
COSTA MESA	1,114,720	738,171	461,312	886,642	10,000	3,210,845	2,780,829	5,991,674
CYPRESS	499,331	330,659	209,291	397,165	6,000	1,442,446	1,245,653	2,688,099
DANA POINT	328,613	217,609	139,377	261,377	6,000	952,976	819,773	1,772,748
FOUNTAIN VALLEY	566,477	375,123	236,790	450,572	7,500	1,636,461	1,413,157	3,049,618
FULLERTON	1,430,739	947,439	590,731	1,138,001	10,000	4,116,910	3,569,182	7,686,093
GARDEN GROVE	1,704,861	1,128,964	702,993	1,356,036	10,000	4,902,853	4,253,018	9,155,871
HUNTINGTON BEACH	1,966,655	1,302,325	810,205	1,564,265	10,000	5,653,451	4,906,102	10,559,553
IRVINE	3,074,370	2,035,857	1,263,848	2,445,335	10,000	8,829,409	7,669,454	16,498,863
LAGUNA BEACH	227,954	150,952	98,154	181,313	5,000	663,374	568,664	1,232,038
LAGUNA HILLS	311,064	205,987	132,190	247,418	6,000	902,659	775,993	1,678,652
LAGUNA NIGUEL	639,528	423,498	266,706	508,677	7,500	1,845,909	1,595,395	3,441,304
LAGUNA WOODS	175,960	116,521	76,861	139,957	4,000	513,300	438,957	952,257
LA HABRA	622,118	411,968	259,576	494,829	7,500	1,795,991	1,551,961	3,347,952
LAKE FOREST	859,882	569,416	356,948	683,945	7,500	2,477,692	2,145,099	4,622,790
LA PALMA	154,427	102,262	68,043	122,830	4,000	451,562	385,240	836,802
LOS ALAMITOS	117,881	78,061	53,076	93,762	3,000	345,781	294,072	639,853
MISSION VIEJO	928,157	614,629	384,909	738,251	7,500	2,673,446	2,315,421	4,988,867
NEWPORT BEACH	843,839	558,793	350,378	671,184	7,500	2,431,694	2,105,077	4,536,770
ORANGE	1,383,293	916,021	571,301	1,100,263	10,000	3,980,877	3,450,822	7,431,699
PLACENTIA	513,422	339,990	215,062	408,373	7,500	1,484,347	1,280,805	2,765,152
RANCHO SANTA MARGARITA	475,143	314,641	199,385	377,925	6,000	1,373,094	1,185,311	2,558,405
SAN CLEMENTE	635,664	420,938	265,124	505,603	7,500	1,834,829	1,585,754	3,420,583
SAN JUAN CAPISTRANO	346,708	229,591	146,787	275,769	6,000	1,004,855	864,912	1,869,767
SANTA ANA	3,075,955	2,036,907	1,264,498	2,446,596	10,000	8,833,955	7,673,409	16,507,364
SEAL BEACH	250,131	165,638	107,236	198,953	5,000	726,958	623,988	1,350,947
STANTON	389,189	257,722	164,185	309,558	6,000	1,126,654	970,887	2,097,542
TUSTIN	796,700	527,577	331,073	633,690	7,500	2,296,541	1,987,482	4,284,023
VILLA PARK	58,098	38,473	28,593	46,211	2,000	173,376	144,935	318,310
WESTMINSTER	901,729	597,128	374,086	717,230	7,500	2,597,673	2,249,492	4,847,165
YORBA LINDA	674,776	446,839	281,141	536,713	7,500	1,946,968	1,683,325	3,630,293

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
PLACER COUNTY								
AUBURN	136,560	90,431	61,709	108,619	3,000	400,320	340,670	740,989
COLFAX	20,235	13,400	13,233	16,095	1,000	63,962	50,479	114,440
LINCOLN	507,873	336,315	216,447	403,959	6,000	1,470,594	1,266,962	2,737,556
LOOMIS	67,522	44,713	32,939	53,707	2,000	200,881	168,444	369,325
ROCKLIN	710,132	470,252	300,735	564,835	7,500	2,053,454	1,771,526	3,824,981
ROSEVILLE	1,496,646	991,083	628,501	1,190,423	10,000	4,316,653	3,733,596	8,050,249
PLUMAS COUNTY								
PORTOLA	20,810	13,780	9,077	130,102	1,000	174,769	51,913	226,681
RIVERSIDE COUNTY								
BANNING	305,970	202,614	130,037	243,367	6,000	887,989	763,287	1,651,276
BEAUMONT	541,941	358,875	226,623	431,057	7,500	1,565,996	1,351,950	2,917,946
BLYTHE	184,175	121,961	80,185	146,492	5,000	537,812	459,450	997,263
CALIMESA	108,002	71,519	49,006	85,904	2,000	316,431	269,426	585,857
CANYON LAKE	109,686	72,635	49,696	87,244	3,000	322,261	273,628	595,889
CATHEDRAL CITY	513,700	340,173	215,064	408,594	7,500	1,485,030	1,281,497	2,766,527
COACHELLA	417,758	276,640	175,793	332,282	6,000	1,208,473	1,042,156	2,250,629
CORONA	1,553,565	1,028,775	640,693	1,235,696	10,000	4,468,729	3,875,589	8,344,319
DESERT HOT SPRINGS	322,737	213,717	136,900	256,703	6,000	936,058	805,113	1,741,171
EASTVALE	692,950	458,873	288,433	551,168	7,500	1,998,923	1,728,662	3,727,585
HEMET	888,332	588,256	368,405	706,574	7,500	2,559,066	2,216,070	4,775,137
INDIAN WELLS	47,188	31,248	24,115	37,533	2,000	142,084	117,718	259,802
INDIO	883,288	584,916	366,340	702,562	7,500	2,544,606	2,203,488	4,748,094
JURUPA VALLEY	1,044,285	691,528	432,238	830,618	10,000	3,008,670	2,605,118	5,613,787
LAKE ELSINORE	709,657	469,937	295,271	564,457	7,500	2,046,821	1,770,340	3,817,161
LA QUINTA	375,167	248,437	158,361	298,406	6,000	1,086,370	935,908	2,022,279
MENIFEE	1,056,602	699,685	437,280	840,415	7,500	3,041,482	2,635,845	5,677,327
MORENO VALLEY	2,075,083	1,374,126	854,157	1,650,508	10,000	5,963,874	5,176,591	11,140,465
MURRIETA	1,101,749	729,581	455,759	876,324	10,000	3,173,414	2,748,470	5,921,884
NORCO	264,173	174,936	112,929	210,121	6,000	768,159	659,017	1,427,176
PALM DESERT	504,276	333,933	211,206	401,098	7,500	1,458,013	1,257,988	2,716,001
PALM SPRINGS	439,945	291,333	184,875	349,929	6,000	1,272,081	1,097,504	2,369,585
PERRIS	781,747	517,675	324,779	621,797	7,500	2,253,498	1,950,180	4,203,677
RANCHO MIRAGE	166,516	110,268	72,957	132,446	4,000	486,187	415,399	901,586
RIVERSIDE	3,149,651	2,085,708	1,293,990	2,505,213	10,000	9,044,562	7,857,254	16,901,816
SAN JACINTO	540,980	358,239	226,230	430,292	7,500	1,563,241	1,349,552	2,912,793
TEMECULA	1,089,283	721,326	450,657	866,409	10,000	3,137,676	2,717,372	5,855,048
WILDOMAR	363,871	240,956	153,737	289,420	6,000	1,053,984	907,727	1,961,711

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SACRAMENTO COUNTY								
CITRUS HEIGHTS	869,197	575,585	377,858	691,354	7,500	2,521,493	2,168,336	4,689,829
ELK GROVE	1,753,674	1,161,288	757,474	1,394,861	10,000	5,077,297	4,374,790	9,452,087
FOLSOM	838,250	555,092	364,575	666,739	7,500	2,432,156	2,091,134	4,523,290
GALT	252,361	167,114	113,113	200,726	6,000	739,314	629,550	1,368,865
ISLETON	7,878	5,217	8,181	6,266	1,000	28,542	19,653	48,195
RANCHO CORDOVA	796,304	527,315	346,572	633,375	7,500	2,311,066	1,986,494	4,297,560
SACRAMENTO	5,155,468	3,413,966	2,217,517	4,100,627	20,000	14,907,578	12,861,050	27,768,628
SAN BENITO COUNTY								
HOLLISTER	421,682	279,239	164,497	335,403	6,000	1,206,820	1,051,945	2,258,765
SAN JUAN BAUTISTA	20,740	13,734	12,655	16,497	1,000	64,626	51,739	116,365
SAN BERNARDINO COUNTY								
ADELANTO	363,296	240,576	150,475	288,963	6,000	1,049,309	906,293	1,955,603
APPLE VALLEY	753,188	498,764	306,814	599,081	7,500	2,165,347	1,878,936	4,044,283
BARSTOW	253,015	167,547	106,254	201,247	5,000	733,063	631,182	1,364,245
BIG BEAR LAKE	50,012	33,118	24,854	415,306	2,000	525,290	124,763	650,053
CHINO	911,639	603,690	370,350	725,112	7,500	2,618,290	2,274,212	4,892,502
CHINO HILLS	777,605	514,932	316,605	618,502	7,500	2,235,144	1,939,847	4,174,991
COLTON	533,340	353,179	218,659	424,215	7,500	1,536,894	1,330,493	2,867,386
FONTANA	2,108,795	1,396,450	850,386	1,677,322	10,000	6,042,953	5,260,689	11,303,643
GRAND TERRACE	130,228	86,238	57,019	103,583	3,000	380,068	324,873	704,941
HESPERIA	994,144	658,325	403,433	790,736	7,500	2,854,137	2,480,033	5,334,170
HIGHLAND	564,178	373,600	231,025	448,744	7,500	1,625,046	1,407,422	3,032,468
LOMA LINDA	251,192	166,340	105,523	199,796	5,000	727,851	626,633	1,354,484
MONTCLAIR	377,179	249,769	156,042	300,006	6,000	1,088,995	940,926	2,029,921
NEEDLES	48,853	32,351	24,389	38,857	2,000	146,450	121,871	268,321
ONTARIO	1,778,883	1,177,982	718,098	1,414,913	10,000	5,099,876	4,437,678	9,537,554
RANCHO CUCAMONGA	1,728,940	1,144,909	698,072	1,375,188	10,000	4,957,110	4,313,088	9,270,198
REDLANDS	722,024	478,126	294,318	574,293	7,500	2,076,260	1,801,191	3,877,451
RIALTO	1,031,948	683,359	418,591	820,805	10,000	2,964,703	2,574,341	5,539,044
SAN BERNARDINO	2,214,190	1,466,243	892,648	1,761,153	10,000	6,344,235	5,523,614	11,867,849
TWENTYNINE PALMS	274,340	181,669	114,805	218,208	6,000	795,022	684,380	1,479,401
UPLAND	784,215	519,309	319,255	623,759	7,500	2,254,038	1,956,335	4,210,373
VICTORVILLE	1,353,228	896,112	547,419	1,076,349	10,000	3,883,108	3,375,820	7,258,928
YUCAIPA	542,734	359,400	222,426	431,687	7,500	1,563,747	1,353,927	2,917,675
YUCCA VALLEY	216,152	143,137	91,473	171,926	5,000	627,688	539,223	1,166,910

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SAN DIEGO COUNTY								
CARLSBAD	1,145,370	758,467	489,981	911,020	10,000	3,314,838	2,857,289	6,172,127
CHULA VISTA	2,742,754	1,816,260	1,166,635	2,181,570	10,000	7,917,219	6,842,191	14,759,410
CORONADO	233,642	154,719	103,771	185,838	5,000	682,970	582,854	1,265,823
DEL MAR	39,053	25,861	21,343	31,062	1,000	118,318	97,422	215,741
EL CAJON	1,052,084	696,693	450,464	836,821	10,000	3,046,061	2,624,572	5,670,634
ENCINITAS	609,572	403,661	263,016	484,850	7,500	1,768,599	1,520,665	3,289,265
ESCONDIDO	1,494,932	989,948	638,056	1,189,059	10,000	4,321,994	3,729,320	8,051,314
IMPERIAL BEACH	262,677	173,945	116,070	208,931	6,000	767,623	655,284	1,422,907
LA MESA	599,326	396,876	258,676	476,700	7,500	1,739,078	1,495,105	3,234,183
LEMON GROVE	270,673	179,241	119,458	215,292	6,000	790,664	675,233	1,465,897
NATIONAL CITY	609,136	403,372	262,831	484,503	7,500	1,767,343	1,519,578	3,286,921
OCEANSIDE	1,714,790	1,135,539	731,188	1,363,933	10,000	4,955,450	4,277,788	9,233,238
POWAY	483,169	319,956	209,471	384,310	6,000	1,402,906	1,205,334	2,608,240
SAN DIEGO	13,679,316	9,058,482	5,799,382	10,880,443	20,000	39,437,623	34,125,003	73,562,626
SAN MARCOS	932,646	617,601	399,871	741,821	7,500	2,699,439	2,326,619	5,026,059
SANTEE	588,020	389,388	253,886	467,707	7,500	1,706,501	1,466,899	3,173,400
SOLANA BEACH	127,801	84,630	58,937	101,652	3,000	376,019	318,817	694,836
VISTA	993,817	658,108	425,782	790,476	10,000	2,878,183	2,479,217	5,357,400
SAN FRANCISCO COUNTY								
SAN FRANCISCO	8,660,408	5,734,947	2,198,109	6,888,435	20,000	23,501,899	21,604,623	45,106,522
SAN JOAQUIN COUNTY								
ESCALON	73,716	48,815	33,132	58,633	2,000	216,295	183,894	400,189
LATHROP	310,469	205,594	124,126	246,945	6,000	893,134	774,510	1,667,644
LODI	659,664	436,832	258,335	524,693	7,500	1,887,024	1,645,626	3,532,650
MANTECA	860,715	569,968	335,607	684,607	7,500	2,458,396	2,147,175	4,605,571
RIPON	158,341	104,854	65,657	125,944	4,000	458,796	395,005	853,800
STOCKTON	3,205,232	2,122,514	1,236,699	2,549,422	10,000	9,123,868	7,995,909	17,119,777
TRACY	936,808	620,357	364,853	745,131	7,500	2,674,650	2,337,002	5,011,652
SAN LUIS OBISPO COUNTY								
ARROYO GRANDE	181,688	120,314	88,675	144,513	4,000	539,190	453,246	992,436
ATASCADERO	305,019	201,985	145,611	242,610	6,000	901,225	760,914	1,662,138
EL PASO DE ROBLES	310,776	205,797	148,268	247,190	6,000	918,032	775,276	1,693,308
GROVER BEACH	126,394	83,698	63,149	100,533	3,000	376,773	315,307	692,080
MORRO BAY	104,543	69,229	53,062	83,153	3,000	312,988	260,799	573,786
PISMO BEACH	79,750	52,811	41,616	63,433	2,000	239,610	198,948	438,559
SAN LUIS OBISPO	472,209	312,698	222,793	375,592	6,000	1,389,293	1,177,994	2,567,287

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	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SAN MATEO COUNTY								
ATHERTON	69,177	45,809	33,072	55,023	2,000	205,082	172,572	377,653
BELMONT	278,700	184,556	118,703	221,676	6,000	809,635	695,257	1,504,892
BRISBANE	48,090	31,845	24,454	38,250	1,000	143,640	119,967	263,607
BURLINGAME	309,696	205,082	131,371	246,331	6,000	898,480	772,582	1,671,061
COLMA	14,438	9,561	10,701	11,484	1,000	47,183	36,017	83,201
DALY CITY	1,039,162	688,136	429,499	826,543	10,000	2,993,340	2,592,337	5,585,677
EAST PALO ALTO	297,706	197,142	126,471	236,794	6,000	864,112	742,670	1,606,782
FOSTER CITY	333,915	221,119	141,269	265,594	6,000	967,897	832,998	1,800,895
HALF MOON BAY	116,484	77,136	52,406	92,651	3,000	341,678	290,586	632,264
HILLSBOROUGH	112,738	74,656	50,876	89,671	3,000	330,941	281,242	612,183
MENLO PARK	338,473	224,138	143,132	269,219	6,000	980,962	844,369	1,825,331
MILLBRAE	231,165	153,078	99,276	183,867	5,000	672,386	576,674	1,249,059
PACIFICA	383,313	253,831	161,458	304,885	6,000	1,109,486	956,228	2,065,714
PORTOLA VALLEY	43,988	29,129	22,777	34,987	1,000	131,881	109,733	241,614
REDWOOD CITY	827,241	547,801	342,888	657,982	7,500	2,383,413	2,063,670	4,447,083
SAN BRUNO	436,159	288,826	183,056	346,918	6,000	1,260,959	1,088,061	2,349,020
SAN CARLOS	304,692	201,768	129,326	242,350	6,000	884,136	760,098	1,644,234
SAN MATEO	1,047,922	693,937	433,079	833,510	10,000	3,018,448	2,614,190	5,632,638
SOUTH SAN FRANCISCO	656,781	434,922	273,222	522,399	7,500	1,894,824	1,638,433	3,533,257
WOODSIDE	52,609	34,838	26,301	41,845	2,000	157,592	131,240	288,831
SANTA BARBARA COUNTY								
BUELLTON	51,033	33,794	21,978	40,591	2,000	149,396	127,309	276,706
CARPINTERIA	130,357	86,323	48,678	103,685	3,000	372,044	325,195	697,239
GOLETA	323,986	214,544	113,854	257,696	6,000	916,080	808,228	1,724,308
GUADALUPE	84,665	56,066	33,298	67,342	2,000	243,372	211,210	454,581
LOMPOC	439,915	291,313	152,876	349,906	6,000	1,240,009	1,097,430	2,337,439
SANTA BARBARA	866,829	574,016	296,575	689,470	7,500	2,434,390	2,162,428	4,596,818
SANTA MARIA	1,089,135	721,228	371,404	866,291	10,000	3,058,057	2,717,001	5,775,059
SOLVANG	57,672	38,191	24,213	45,872	2,000	167,948	143,872	311,820

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	**Highway Users Tax Acct (HUTA)[1] Streets & Highways Code**					**TOTAL HUTA**	**Road Mntnc Rehab Acct**	**TOTAL**
	Sec2103 [5]	**Sec2105 [3]**	**Sec2106 [3]**	**Sec2107 [3]**	**Sec2107.5 [4]**			
SANTA CLARA COUNTY								
CAMPBELL	434,881	287,979	172,304	345,902	6,000	1,247,065	1,084,872	2,331,938
CUPERTINO	600,079	397,374	235,933	477,299	7,500	1,718,186	1,496,983	3,215,170
GILROY	594,312	393,555	233,712	472,712	7,500	1,701,791	1,482,596	3,184,388
LOS ALTOS	313,799	207,798	125,666	249,594	6,000	902,857	782,816	1,685,673
LOS ALTOS HILLS	84,259	55,797	37,254	67,019	2,000	246,329	210,196	456,525
LOS GATOS	332,617	220,260	132,914	264,561	6,000	956,352	829,760	1,786,111
MILPITAS	812,704	538,175	317,830	646,420	7,500	2,322,628	2,027,406	4,350,034
MONTE SERENO	34,574	22,895	18,117	27,500	1,000	104,085	86,249	190,334
MORGAN HILL	460,298	304,811	182,094	366,118	6,000	1,319,321	1,148,280	2,467,601
MOUNTAIN VIEW	831,036	550,315	324,891	661,001	7,500	2,374,743	2,073,138	4,447,881
PALO ALTO	678,789	449,496	266,250	539,905	7,500	1,941,940	1,693,336	3,635,276
SAN JOSE	10,066,156	6,665,837	3,881,994	8,006,558	20,000	28,640,545	25,111,461	53,752,005
SANTA CLARA	1,289,471	853,892	501,467	1,025,638	10,000	3,680,468	3,216,770	6,897,239
SARATOGA	309,211	204,760	123,899	245,944	6,000	889,814	771,370	1,661,185
SUNNYVALE	1,548,174	1,025,206	601,112	1,231,408	10,000	4,415,900	3,862,142	8,278,042
SANTA CRUZ COUNTY								
CAPITOLA	97,637	64,655	40,429	77,660	3,000	283,380	243,569	526,949
SANTA CRUZ	641,441	424,764	238,871	510,198	7,500	1,822,774	1,600,166	3,422,939
SCOTTS VALLEY	121,766	80,634	49,234	96,852	3,000	351,485	303,762	655,248
WATSONVILLE	513,066	339,753	192,025	408,089	7,500	1,460,433	1,279,915	2,740,348
SHASTA COUNTY								
ANDERSON	110,628	73,258	60,067	87,993	3,000	334,946	275,977	610,922
REDDING	929,852	615,751	469,333	739,598	7,500	2,762,034	2,319,648	5,081,682
SHASTA LAKE	102,423	67,825	55,968	81,466	3,000	310,682	255,508	566,191
SIERRA COUNTY								
LOYALTON	7,313	4,843	6,391	22,072	1,000	41,619	18,244	59,862
SISKIYOU COUNTY								
DORRIS	8,512	5,637	8,909	6,770	1,000	30,828	21,235	52,063
DUNSMUIR	16,895	11,188	12,955	39,297	1,000	81,335	42,148	123,483
ETNA	6,778	4,488	8,072	5,391	1,000	25,729	16,909	42,638
FORT JONES	6,877	4,554	8,120	5,470	1,000	26,021	17,156	43,176
MONTAGUE	12,188	8,071	10,683	9,695	1,000	41,638	30,406	72,044
MOUNT SHASTA	32,146	21,287	20,317	94,005	1,000	168,754	80,192	248,947
TULELAKE	8,928	5,912	9,110	7,102	1,000	32,052	22,273	54,325
WEED	28,757	19,043	18,681	22,873	1,000	90,354	71,738	162,092
YREKA	77,105	51,059	42,018	61,994	2,000	234,176	192,348	426,524

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
SOLANO COUNTY								
BENICIA	268,414	177,745	116,279	213,495	6,000	781,933	669,597	1,451,530
DIXON	189,100	125,222	83,338	150,409	4,000	552,069	471,736	1,023,805
FAIRFIELD	1,194,134	790,759	500,755	949,807	10,000	3,445,454	2,978,937	6,424,391
RIO VISTA	98,994	65,554	45,915	78,739	2,000	291,203	246,955	538,158
SUISUN CITY	291,929	193,316	126,046	232,198	6,000	849,489	728,258	1,577,747
VACAVILLE	1,013,665	671,252	425,802	806,263	7,500	2,924,481	2,528,732	5,453,213
VALLEJO	1,246,505	825,439	522,506	991,462	10,000	3,595,911	3,109,583	6,705,495
SONOMA COUNTY								
CLOVERDALE	89,253	59,104	41,581	70,992	2,000	262,930	222,655	485,585
COTATI	75,113	49,740	35,754	59,744	2,000	222,350	187,379	409,730
HEALDSBURG	112,035	74,190	50,969	89,112	3,000	329,306	279,487	608,793
PETALUMA	592,737	392,512	249,063	471,459	7,500	1,713,271	1,478,666	3,191,936
ROHNERT PARK	436,635	289,141	184,735	347,297	6,000	1,263,807	1,089,248	2,353,055
SANTA ROSA	1,764,059	1,168,165	731,759	1,403,122	10,000	5,077,104	4,400,697	9,477,801
SEBASTOPOL	74,538	49,359	35,517	59,287	2,000	220,701	185,946	406,647
SONOMA	106,813	70,732	48,817	84,958	3,000	314,319	266,459	580,779
WINDSOR	259,733	171,996	111,835	206,590	6,000	756,155	647,942	1,404,097
STANISLAUS COUNTY								
CERES	485,537	321,524	189,721	386,193	6,000	1,388,976	1,211,242	2,600,218
HUGHSON	74,270	49,182	33,086	59,074	2,000	217,613	185,278	402,891
MODESTO	2,170,391	1,437,239	831,411	1,726,316	10,000	6,175,357	5,414,350	11,589,707
NEWMAN	122,440	81,080	51,432	97,388	3,000	355,340	305,443	660,783
OAKDALE	229,669	152,087	92,271	182,677	5,000	661,704	572,941	1,234,645
PATTERSON	241,490	159,916	96,774	192,080	5,000	695,260	602,432	1,297,692
RIVERBANK	245,841	162,796	98,430	195,540	6,000	708,607	613,284	1,321,892
TURLOCK	714,314	473,021	276,852	568,161	7,500	2,039,848	1,781,958	3,821,807
WATERFORD	90,165	59,708	39,140	71,717	2,000	262,729	224,929	487,659
SUTTER COUNTY								
LIVE OAK	93,088	61,643	39,461	74,042	2,000	270,234	232,222	502,456
YUBA CITY	695,447	460,527	263,747	553,154	7,500	1,980,375	1,734,891	3,715,266
TEHAMA COUNTY								
CORNING	81,564	54,012	34,128	64,875	2,000	236,579	203,472	440,051
RED BLUFF	146,886	97,268	57,616	116,832	3,000	421,602	366,428	788,031
TEHAMA	4,311	2,854	6,350	3,429	1,000	17,944	10,753	28,697
TRINITY COUNTY								

Local Streets and Roads - Projected FY2023-24 Revenues

Based on State Dept of Finance statewide revenue projections

Estimated January 2023	Highway Users Tax Acct (HUTA)[1] Streets & Highways Code					TOTAL HUTA	Road Mntnc Rehab Acct	TOTAL
	Sec2103 [5]	Sec2105 [3]	Sec2106 [3]	Sec2107 [3]	Sec2107.5 [4]			
TULARE COUNTY								
DINUBA	248,992	164,883	93,309	198,046	6,000	711,231	621,145	1,332,376
EXETER	102,601	67,943	41,272	81,608	3,000	296,424	255,953	552,377
FARMERSVILLE	102,898	68,140	41,377	81,845	3,000	297,260	256,695	553,955
LINDSAY	125,819	83,318	49,525	100,075	3,000	361,737	313,873	675,610
PORTERVILLE	620,829	411,115	225,487	493,804	7,500	1,758,735	1,548,748	3,307,483
TULARE	688,322	455,809	249,478	547,487	7,500	1,948,596	1,717,117	3,665,713
VISALIA	1,408,027	932,399	505,312	1,119,936	10,000	3,975,674	3,512,523	7,488,197
WOODLAKE	75,787	50,186	31,740	60,280	2,000	219,993	189,060	409,053
TUOLUMNE COUNTY								
SONORA	51,519	34,116	34,125	40,978	1,000	161,737	128,521	290,257
VENTURA COUNTY								
CAMARILLO	701,135	464,293	295,204	557,678	7,500	2,025,810	1,749,080	3,774,890
FILLMORE	163,197	108,069	72,395	129,806	4,000	477,466	407,118	884,584
MOORPARK	358,827	237,616	153,423	285,409	6,000	1,041,274	895,145	1,936,419
OJAI	75,856	50,232	36,219	60,335	2,000	224,642	189,233	413,876
OXNARD	1,998,207	1,323,218	832,439	1,589,361	10,000	5,753,225	4,984,811	10,738,036
PORT HUENEME	219,948	145,650	95,900	174,945	5,000	641,443	548,690	1,190,133
SAN BUENAVENTURA	1,090,651	722,232	456,538	867,497	10,000	3,146,917	2,720,784	5,867,701
SANTA PAULA	306,119	202,713	131,592	243,485	6,000	889,909	763,658	1,653,566
SIMI VALLEY	1,250,072	827,801	522,568	994,299	10,000	3,604,741	3,118,483	6,723,224
THOUSAND OAKS	1,254,700	830,866	524,485	997,980	10,000	3,618,031	3,130,027	6,748,058
YOLO COUNTY								
DAVIS	642,808	425,670	268,545	511,286	7,500	1,855,809	1,603,577	3,459,386
WEST SACRAMENTO	523,579	346,716	219,625	416,452	7,500	1,513,872	1,306,143	2,820,015
WINTERS	73,547	48,703	34,976	58,499	2,000	217,725	183,474	401,199
WOODLAND	595,917	394,618	249,306	473,989	7,500	1,721,330	1,486,601	3,207,931
YUBA COUNTY								
MARYSVILLE	130,694	86,546	46,712	103,953	3,000	370,905	326,035	696,941
WHEATLAND	36,863	24,411	16,621	29,320	1,000	108,215	91,959	200,174
Statewide Total	$ 327,861,000	$ 217,110,500	$ 128,363,518	$ 266,002,500	$ 2,709,500	$ 942,047,018	$ 817,896,000	$ 1,759,943,018

Notes:

1. The Highway Users Tax is also known as the "Motor Vehicle Fuel Tax", the "Gasoline Excise Tax" and "Article XIX Revenues."
2. Rolling Hills has no public streets and is therefore not eligible for HUTA or RMRA allocations.
3. Str&HwysCode §§ 2103, 2105, 2106, 2107 and RMRA amounts are paid monthly. Includes special payments for snow removal.
4. Str&HwysCode § 2107.5 amounts are typically paid by the State Controller once per year in July.
5. Str&HwysCode § 2103 allocations replace the former Prop42 TCRF revenues. Previously adjusted annually by the BOE until July 2019.

County HUTA and RMRA Revenue Estimates - FY 2022-23						
COUNTY	HUTA 2103	HUTA 2104	HUTA 2105	HUTA 2106	RMRA	TOTAL
ALAMEDA	$8,424,253	$13,846,770	$6,300,840	$424,234	$21,285,261	$50,281,357
ALPINE	$163,527	$289,769	$137,354	$21,329	$413,179	$1,025,158
AMADOR	$820,792	$723,011	$532,171	$196,411	$2,073,866	$4,346,251
BUTTE	$2,749,767	$2,470,137	$1,782,845	$418,171	$6,947,739	$14,368,659
CALAVERAS	$1,240,592	$1,019,303	$804,353	$326,399	$3,134,561	$6,525,209
COLUSA	$972,029	$612,606	$630,227	$120,192	$2,455,991	$4,791,046
CONTRA COSTA	$7,117,934	$11,248,483	$5,365,043	$903,001	$17,984,631	$42,619,093
DEL NORTE	$503,997	$335,340	$326,772	$112,821	$1,273,431	$2,552,361
EL DORADO	$2,621,965	$3,646,405	$1,977,135	$831,681	$6,624,825	$15,702,011
FRESNO	$9,224,564	$9,748,714	$5,980,858	$1,218,066	$23,307,378	$49,479,581
GLENN	$1,181,786	$749,872	$766,225	$141,211	$2,985,977	$5,825,071
HUMBOLDT	$2,236,327	$1,722,574	$1,449,950	$406,481	$5,650,448	$11,465,780
IMPERIAL	$4,151,128	$2,404,135	$2,691,434	$428,999	$10,488,506	$20,164,203
INYO	$1,375,534	$962,477	$891,844	$123,411	$3,475,512	$6,828,777
KERN	$8,526,011	$8,747,127	$5,527,942	$1,931,730	$21,542,367	$46,275,177
KINGS	$1,762,829	$1,340,896	$1,142,951	$226,772	$4,454,076	$8,927,524
LAKE	$1,228,302	$999,345	$796,385	$339,955	$3,103,507	$6,467,494
LASSEN	$1,183,967	$931,183	$767,640	$123,885	$2,991,488	$5,998,163
LOS ANGELES	$51,699,081	$84,333,189	$38,409,822	$2,662,635	$130,626,227	$307,730,954
MADERA	$2,597,310	$1,735,551	$1,683,998	$500,768	$6,562,531	$13,080,158
MARIN	$1,916,971	$2,586,707	$1,272,323	$295,024	$4,843,541	$10,914,565
MARIPOSA	$782,748	$533,923	$507,504	$130,141	$1,977,743	$3,932,060
MENDOCINO	$1,821,857	$1,311,065	$1,181,223	$398,146	$4,603,222	$9,315,514
MERCED	$3,486,009	$2,779,095	$2,260,197	$594,956	$8,807,976	$17,928,233
MODOC	$1,158,244	$865,745	$750,961	$62,110	$2,926,493	$5,763,553
MONO	$850,247	$774,923	$551,268	$31,491	$2,148,288	$4,356,216
MONTEREY	$3,873,954	$4,410,416	$2,511,725	$881,540	$9,788,182	$21,465,818
NAPA	$1,342,920	$1,579,939	$870,699	$311,462	$3,393,109	$7,498,129
NEVADA	$1,412,876	$1,691,803	$916,055	$311,988	$3,569,863	$7,902,585
ORANGE	$17,852,694	$30,575,820	$13,827,810	$743,297	$45,107,767	$108,107,387
PLACER	$3,982,110	$6,140,997	$3,086,953	$850,757	$10,061,457	$24,122,274
PLUMAS	$949,589	$1,042,475	$615,677	$150,920	$2,399,292	$5,157,954
RIVERSIDE	$15,668,504	$23,296,491	$10,994,263	$1,604,821	$39,589,050	$91,153,129

County HUTA and RMRA Revenue Estimates - FY 2022-23						
COUNTY	HUTA 2103	HUTA 2104	HUTA 2105	HUTA 2106	RMRA	TOTAL
SACRAMENTO	$10,985,229	$15,013,065	$7,577,779	$2,150,127	$27,755,987	$63,482,187
SAN BENITO	$933,794	$802,907	$605,437	$164,457	$2,359,384	$4,865,979
SAN BERNARDINO	$14,845,681	$21,987,285	$10,355,235	$1,466,669	$37,510,054	$86,164,924
SAN DIEGO	$20,452,670	$32,163,121	$15,083,011	$1,998,947	$51,677,034	$121,374,783
*SAN FRANCISCO**	$3,928,877	$5,097,347	$2,547,335	$9,600	$9,926,953	$21,510,110
SAN JOAQUIN	$6,274,962	$7,849,691	$4,068,448	$928,467	$15,854,722	$34,976,289
SAN LUIS OBISPO	$3,387,210	$3,405,496	$2,196,139	$671,909	$8,558,344	$18,219,098
SAN MATEO	$4,493,732	$7,267,787	$3,333,328	$281,992	$11,354,152	$26,730,990
SANTA BARBARA	$3,416,869	$4,454,837	$2,326,454	$814,434	$8,633,282	$19,645,876
SANTA CLARA	$10,482,261	$17,144,179	$7,703,669	$304,145	$26,485,154	$62,119,407
SANTA CRUZ	$2,224,596	$2,836,427	$1,536,333	$643,270	$5,620,808	$12,861,434
SHASTA	$2,614,433	$2,527,286	$1,695,099	$409,709	$6,605,795	$13,852,322
SIERRA	$464,376	$432,887	$301,084	$35,249	$1,173,323	$2,406,920
SISKIYOU	$1,886,377	$1,551,811	$1,223,055	$204,392	$4,766,241	$9,631,875
SOLANO	$3,266,907	$4,632,192	$2,133,453	$199,945	$8,254,377	$18,486,874
SONOMA	$4,732,712	$5,739,638	$3,068,511	$931,619	$11,957,975	$26,430,455
STANISLAUS	$4,883,662	$5,682,992	$3,166,381	$728,308	$12,339,375	$26,800,719
SUTTER	$1,501,028	$1,200,322	$973,210	$208,620	$3,792,594	$7,675,774
TEHAMA	$1,657,713	$1,012,590	$1,074,798	$262,618	$4,188,483	$8,196,202
TRINITY	$871,334	$693,917	$564,940	$91,908	$2,201,569	$4,423,667
TULARE	$5,877,867	$4,749,175	$3,810,986	$750,783	$14,851,397	$30,040,208
TUOLUMNE	$1,151,936	$1,051,002	$746,872	$322,811	$2,910,555	$6,183,177
VENTURA	$5,543,639	$8,733,561	$4,131,071	$623,054	$14,006,916	$33,038,240
YOLO	$2,055,874	$2,183,558	$1,332,951	$176,963	$5,194,503	$10,943,849
YUBA	$1,188,341	$892,638	$770,475	$290,680	$3,002,539	$6,144,675
TOTALS	**$284,002,500**	**$384,562,000**	**$199,638,500**	**$32,495,481**	**$717,579,000**	**$1,618,277,481**

** county share only*

County HUTA and RMRA Revenue Estimates - FY 2023-24						
COUNTY	HUTA 2103	HUTA 2104	HUTA 2105	HUTA 2106	RMRA	TOTAL
ALAMEDA	$9,725,211	$15,108,069	$6,863,333	$461,226	$24,260,924	$56,418,763
ALPINE	$188,781	$313,681	$148,142	$22,375	$470,941	$1,143,920
AMADOR	$947,547	$788,091	$577,849	$213,077	$2,363,791	$4,890,356
BUTTE	$3,174,414	$2,673,837	$1,935,875	$454,622	$7,919,028	$16,157,775
CALAVERAS	$1,432,177	$1,084,427	$873,395	$354,662	$3,572,770	$7,317,431
COLUSA	$1,122,140	$620,683	$684,322	$130,059	$2,799,337	$5,356,541
CONTRA COSTA	$8,217,157	$12,268,909	$5,841,642	$982,706	$20,498,869	$47,809,283
DEL NORTE	$581,829	$362,282	$354,821	$122,030	$1,451,456	$2,872,417
EL DORADO	$3,026,875	$3,768,771	$2,060,325	$905,023	$7,550,970	$17,311,964
FRESNO	$10,649,114	$10,587,267	$6,494,225	$1,325,879	$26,565,732	$55,622,216
GLENN	$1,364,289	$757,307	$831,994	$152,953	$3,403,414	$6,509,957
HUMBOLDT	$2,581,683	$1,855,243	$1,574,406	$441,889	$6,440,377	$12,893,597
IMPERIAL	$4,792,186	$2,607,427	$2,922,453	$466,416	$11,954,792	$22,743,274
INYO	$1,587,957	$974,597	$968,395	$133,565	$3,961,386	$7,625,900
KERN	$9,842,682	$9,535,991	$6,002,433	$2,103,212	$24,553,974	$52,038,292
KINGS	$2,035,062	$1,461,504	$1,241,057	$246,147	$5,076,753	$10,060,523
LAKE	$1,417,989	$1,092,585	$864,742	$369,428	$3,537,375	$7,282,120
LASSEN	$1,366,807	$943,161	$833,530	$134,081	$3,409,696	$6,687,276
LOS ANGELES	$59,682,969	$92,036,351	$41,850,010	$2,899,325	$148,887,674	$345,356,330
MADERA	$2,998,413	$1,891,243	$1,828,543	$544,588	$7,479,968	$14,742,755
MARIN	$2,213,008	$2,819,342	$1,384,115	$320,488	$5,520,664	$12,257,618
MARIPOSA	$903,628	$547,498	$551,066	$140,895	$2,254,229	$4,397,317
MENDOCINO	$2,103,207	$1,417,934	$1,282,614	$432,810	$5,246,749	$10,483,313
MERCED	$4,024,354	$3,031,023	$2,454,200	$647,178	$10,039,324	$20,196,080
MODOC	$1,337,111	$866,204	$815,420	$66,795	$3,335,614	$6,421,144
MONO	$981,550	$775,732	$598,586	$33,444	$2,448,617	$4,837,928
MONTEREY	$4,472,209	$4,809,608	$2,727,319	$959,330	$11,156,563	$24,125,028
NAPA	$1,550,308	$1,721,483	$945,435	$338,393	$3,867,463	$8,423,082
NEVADA	$1,631,066	$1,799,602	$994,685	$338,965	$4,068,927	$8,833,245
ORANGE	$20,609,686	$33,365,799	$15,064,994	$808,754	$51,413,798	$121,263,030
PLACER	$4,597,068	$6,532,580	$3,287,840	$925,800	$11,468,041	$26,811,329
PLUMAS	$1,096,234	$1,034,496	$668,524	$163,528	$2,734,712	$5,697,494
RIVERSIDE	$18,088,190	$25,430,387	$11,980,530	$1,747,138	$45,123,569	$102,369,814

County HUTA and RMRA Revenue Estimates - FY 2023-24						
COUNTY	**HUTA 2103**	**HUTA 2104**	**HUTA 2105**	**HUTA 2106**	**RMRA**	**TOTAL**
SACRAMENTO	$12,681,678	$16,382,058	$8,253,631	$2,341,093	$31,636,253	$71,294,713
SAN BENITO	$1,078,000	$873,904	$657,404	$178,272	$2,689,225	$5,476,806
SAN BERNARDINO	$17,138,299	$24,036,996	$11,299,954	$1,596,661	$42,753,931	$96,825,842
SAN DIEGO	$23,611,176	$35,121,798	$16,441,985	$2,176,426	$58,901,444	$136,252,828
*SAN FRANCISCO**	$4,535,613	$5,560,487	$2,765,985	$9,600	$11,314,733	$24,186,418
SAN JOAQUIN	$7,244,004	$8,564,607	$4,417,663	$1,010,443	$18,071,200	$39,307,917
SAN LUIS OBISPO	$3,910,297	$3,711,797	$2,384,644	$730,997	$9,754,794	$20,492,529
SAN MATEO	$5,187,699	$7,929,570	$3,630,574	$306,293	$12,941,453	$29,995,589
SANTA BARBARA	$3,944,536	$4,856,277	$2,531,443	$886,237	$9,840,208	$22,058,702
SANTA CLARA	$12,101,036	$18,707,582	$8,392,426	$330,422	$30,187,759	$69,719,225
SANTA CRUZ	$2,568,141	$3,088,038	$1,669,774	$699,802	$6,406,593	$14,432,348
SHASTA	$3,018,180	$2,736,228	$1,840,598	$445,405	$7,529,280	$15,569,691
SIERRA	$536,090	$435,947	$326,928	$37,537	$1,337,353	$2,673,855
SISKIYOU	$2,177,690	$1,618,633	$1,328,036	$221,770	$5,432,557	$10,778,686
SOLANO	$3,771,415	$5,053,324	$2,323,257	$216,926	$9,408,332	$20,773,255
SONOMA	$5,463,585	$6,258,526	$3,331,897	$1,013,877	$13,629,691	$29,697,575
STANISLAUS	$5,637,846	$6,200,071	$3,438,168	$792,428	$14,064,410	$30,132,922
SUTTER	$1,732,832	$1,308,095	$1,056,745	$226,376	$4,322,796	$8,646,844
TEHAMA	$1,913,713	$1,028,986	$1,167,053	$285,191	$4,774,030	$9,168,974
TRINITY	$1,005,894	$692,901	$613,432	$99,251	$2,509,346	$4,920,823
TULARE	$6,785,586	$5,174,417	$4,138,102	$816,907	$16,927,611	$33,842,624
TUOLUMNE	$1,329,829	$1,121,215	$810,979	$350,754	$3,317,449	$6,930,227
VENTURA	$6,399,743	$9,528,143	$4,499,026	$677,783	$15,965,072	$37,069,768
YOLO	$2,373,362	$2,381,109	$1,447,364	$191,895	$5,920,691	$12,314,421
YUBA	$1,371,857	$964,173	$836,609	$315,757	$3,422,292	$6,910,688
TOTALS	**$327,861,000**	**$418,218,000**	**$217,110,500**	**$35,344,882**	**$817,896,000**	**$1,816,430,382**

** county share only*

City Council Agenda Report
Agenda Item No. 7.h.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-58, APPROVING THE AGREEMENT BY AND BETWEEN CITY OF SOUTH EL MONTE AND EL MONTE UNION HIGH SCHOOL DISTRICT FOR JOINT USE OF FACILITIES

SUMMARY: Staff is requesting City Council approve agreement with the El Monte Union High School District for Joint Use of Facilities.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-58, approving the agreement with the El Monte Union High School District for Joint Use of Facilities; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: There shall be no fees or charges against the District for the use of the City's facilities unless the District charges a fee, the event is conducted for the purpose of producing a profit, or if the District's use of the City's facilities causes the City to incur non-routine, direct costs for staffing, operation/or maintenance. If the District charges a fee, the City will charge the District a fee based on the City's Facilities User Fee Schedule, calculated in the amount charged to non-profit entities.

In exchange, there will be no fees or charges against the City for the use of the District facilities unless the City charges a fee, the event is conducted for the purpose of producing a profit, or if the City's use of the District's facilities causes the District to incur non-routine, direct costs for staffing, operating/or maintenance. If the City charges a fee, the District will charge the City a fee based on the District's Facilities Use Fee Schedule, calculated in the amount charged to non-profit entities.

DISCUSSION: The City of South El Monte and the District are mutually interested in the use of certain City and District facilities for education and community recreation purposes to assure maximum and coordinated public use of these facilities. This agreement will

allow the District use of certain City facilities for the recreation programs during the hours that the City facilities are open, and are not being used for scheduled City activities. The District will in return allow the City to use the District's facilities for City recreation programs during the hours that the District facilities are not being used for scheduled District activities.

The City facilities referred to include:

1. The South El Monte Community Center, located at 1530 Central Avenue in South El Monte; and
2. The South El Monte Community Center Basketball Court Gymnasium, located at 1530 Central Avenue in South El Monte; and
3. The South El Monte Aquatic Center, located at 1500 Central Avenue, in South El Monte.

The District facilities referred to include:

1.1001 N. Durfee Avenue in South El Monte (South El Monte High School) and include:

- Gymnasium
- Athletic Fields
- Track
- Tennis Courts

It is understood and agreed that the auxiliary facilities and fixed equipment, such as restrooms, parking lots, bleachers seats, and other non-expendable equipment designed for use in connection with the City facilities and the District Facilities, shall be included as part of this agreement.

Staff report prepared by Ariana De La Cruz, Recreation Manager.

ATTACHMENT(S):

A. Resolution No. 23-59
B. Agreement Between El Monte High School District Joint Use of Facilities Agreement

ATTACHMENT A

RESOLUTION NO. 23-59

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AN AGREEMENT BY AND BETWEEN THE CITY AND THE EL MONTE UNION HIGH SCHOOL DISTRICT FOR JOINT USE OF FACILITIES

WHEREAS, the City and the El Monte Union High School District (EMUHSD or District) desire to jointly use the other entity's facilities.

WHEREAS, the City Council wishes to establish the City's ability to use the District's facilities; and in exchange, authorize the District to use the City's facilities for education and community recreation purposes and to assure maximum and coordinated public use of these facilities.

WHEREAS, the Agreement will allow the District use of certain City facilities for the recreation programs during the hours that the City facilities are open, and are not being used for scheduled City activities. The District, will in return, allow the City to use the District's facilities for City recreation programs during the hours that the District facilities are not being used for scheduled District activities.

WHEREAS, both parties negotiated terms and came to agreement as detailed in the Agreement by and Between City of South El Monte and El Monte Union High School District for Joint Use of Facilities (Agreement).

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AS FOLLOWS:

Section 1. The City Council hereby authorizes the City Manager or their designee to execute the proposed Agreement in substantially the form attached to the staff report and as approved as to form by the City Attorney.

Section 2. The City Council hereby authorized the City Manager or their designee to take all steps necessary to effectuate the terms of the Agreement.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certifies that the foregoing Resolution, being Resolution No. 23-59, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June 2023, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

ATTACHMENT B

AGREEMENT BY AND BETWEEN CITY OF SOUTH EL MONTE AND EL MONTE UNION HIGH SCHOOL DISTRICT FOR JOINT USE OF FACILITIES

THIS AGREEMENT ("Agreement") is made and entered into this 13th day of June 2023, by and between the CITY OF SOUTH EL MONTE ("CITY"), a municipal corporation and the EL MONTE UNION HIGH SCHOOL DISTRICT ("DISTRICT"), a local education agency, hereinafter referred to as "DISTRICT." For the purposes of this Agreement, DISTRICT and CITY may be referred to collectively by the capitalized term "Parties." The capitalized term "Party" may refer to DISTRICT or CITY interchangeably.

RECITALS

A. WHEREAS, the governing bodies of the DISTRICT and CITY, are mutually interested in quality education and community recreation programs for all citizens of the community, and desire to enter into an agreement for the use of certain CITY FACILITIES and DISTRICT FACILITIES for education and community recreation purposes to assure maximum and coordinated public use of these facilities; and

B. WHEREAS, CITY desires to allow DISTRICT to use the CITY FACILITIES (as defined below) for operation of its Programs (as defined below); and

C. WHEREAS, DISTRICT desires to allow CITY to use the DISTRICT FACILITIES (as defined below) for operation of its Programs (as defined below).

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the Parties do hereby mutually agree as follows:

1. PROVISIONS FOR USE OF FACILITIES.

A. CITY agrees to allow DISTRICT to use the CITY FACILITIES (as defined in Section 2.A.), for DISTRICT recreation and educational programs ("DISTRICT Programs") during the hours that the CITY FACILITIES are open, provided that the CITY FACILITIES are not being used for scheduled CITY activities.

B. DISTRICT agrees to allow CITY to use the DISTRICT FACILITIES (as defined in Section 2.B.), for CITY recreation and educational programs ("CITY Programs") during the hours that the DISTRICT FACILITIES are not being used for scheduled DISTRICT activities.

2. FACILITIES DEFINED.

A. The CITY FACILITIES referred to herein included:

1) The South El Monte Community Center, located at 1530 Central Avenue in South El Monte; and

2) The South El Monte Community Center Basketball Court Gymnasium, located at 1530 Central Avenue in South El Monte; and

3) The South El Monte Aquatic Center, located at 1500 Central Avenue, in South El Monte.

B. The DISTRICT FACILITIES referred to herein are located at 1001 N. Durfee Avenue in South El Monte (South El Monte High School) and include:

1) Gymnasium

2) Athletic Fields

3) Track

4) Tennis Courts

C. It is understood and agreed that the auxiliary facilities and fixed equipment, such as restrooms, parking lots, bleacher seats, and other non-expendable equipment designed for use in connection with the CITY FACILITIES and the DISTRICT FACILITIES, respectively, shall be included as part of this Agreement.

3. MAINTENANCE OF FACILITIES.

A. CITY shall at all times be responsible for all routine maintenance and repair and costs for the CITY FACILITIES. Notwithstanding the foregoing, DISTRICT shall be responsible for damage caused by, and for non-routine maintenance necessitated by, DISTRICT'S use of the CITY FACILITIES.

B. DISTRICT shall at all times be responsible for all routine maintenance and repair and costs for the DISTRICT FACILITIES. Notwithstanding the foregoing, CITY shall be responsible for damage caused by, and for non-routine maintenance necessitated by, CITY'S use of the DISTRICT FACILITIES.

C. If in the course of use of the facilities, the CITY or DISTRICT identifies any equipment, facilities or portion thereof in need of maintenance or repair, the party shall notify the respective CITY or DISTRICT designee as soon as possible.

4. UTILITIES.

A. DISTRICT shall make all necessary payments for all utilities for the DISTRICT FACILITIES. CITY shall pay a pro-rata share of all utilities used for the DISTRICT FACILITIES during CITY'S scheduled use of the DISTRICT FACILITIES.

B. CITY shall make all necessary payments for all utilities for the CITY FACILITIES. DISTRICT shall pay a pro-rata share of all utilities used for the CITY FACILITIES during DISTRICT'S scheduled use of the CITY FACILITIES.

5. FEES AND CHARGES.

A. There shall be no fees or charges levied against DISTRICT for use of the CITY FACILITIES, unless: a) DISTRICT charges a fee, or b) the event is conducted for the purpose of producing a profit, or c) if DISTRICT'S use of the CITY FACILITIES causes CITY to incur non-routine, direct costs for staffing, operation and/or maintenance. If DISTRICT charges a fee, CITY will charge DISTRICT a fee based on CITY'S Facilities User Fee Schedule, calculated in the amount charged to non-profit entities. Where the event is for profit-making purposes, then the DISTRICT shall pay the rate for such use as determined by CITY'S fee schedule. DISTRICT shall advance to CITY the estimated amount of any non-routine, direct costs for staffing, operation and/or maintenance anticipated for any particular use. If any such advance payment is not sufficient to pay all non-routine, direct costs for staffing, operation and/or maintenance, DISTRICT shall pay the balance to CITY within thirty (30) days of written notice from CITY.

B. There shall be no fees or charges levied against CITY for use of the DISTRICT FACILITIES, unless: a) CITY charges a fee, or b) the event is conducted for the purpose of producing a profit, or c) if CITY's use of the CITY FACILITIES causes DISTRICT to incur non-routine, direct costs for staffing, operation and/or maintenance. If CITY charges a fee, DISTRICT will charge CITY a fee based on DISTRICT'S Facilities Use Fee Schedule, calculated in the amount charged to non-profit entities. Where the event is for profit-making purposes, then the City shall pay the rate for such use as determined by DISTRICT'S fee schedule. CITY shall advance to DISTRICT the estimated amount of any nonroutine, direct costs for staffing, operation and/or maintenance anticipated for any particular use. If any such advance payment is not sufficient to pay all non-routine, direct costs for staffing, operation and/or maintenance, CITY shall pay the balance to DISTRICT within thirty (30) days of written notice from DISTRICT.

6. PRIORITY OF US

A. The priority for the use of the CITY FACILITIES pursuant to the terms of this Agreement shall be:

1) CITY programs, functions and extra-curricular activities;

2) DISTRICT Programs. It is anticipated that these would be single event type programs such as those related to a school sponsored club, rather than ongoing activities such as sports leagues, etc.; and

3) Use by the public for recreations purposes, other than as part of CITY programs.

B. The priority for use of the DISTRICT FACILITIES pursuant to the terms of this Agreement shall be:

1) DISTRICT programs, functions and extra-curricular activities; and

2) CITY Programs. It is anticipated that these would be single event type programs such as a Basketball Championship game, rather than ongoing activities such as sports leagues, etc.

7. COORDINATION OF USE OF FACILITIES.

A. At least ninety (90) days prior to the first day of each school year at South El Monte High School, DISTRICT'S Principal of South El Monte High School or designee shall meet with CITY's Recreation Manager or designee to identify hours of DISTRICT access to the CITY FACILITIES for the twelve (12) month period following such first day of school. The first such meeting shall occur within thirty (30) days after the date of this Agreement. The scheduled use shall be consistent with the priorities of use identified in Section 6 herein. DISTRICT and CITY agree to cooperate in scheduling of events that arise subsequent to the annual scheduling meeting described in this Section. CITY shall provide DISTRICT with all CITY FACILITIES closures or those that impact DISTRICT programs at CITY FACILITIES. The CITY shall also provide DISTRICT a minimum of forty-eight (48) hours prior notice of required downtime, maintenance repairs, or closure of the CITY FACILITIES, unless such cancellation or termination is necessitated by force majeure (defined in Section 21).

B. Concurrently with the meeting described in paragraph A of this Section 7, CITY's authorized representative shall meet with DISTRICT'S authorized representative to identify hours of CITY access to the DISTRICT FACILITIES for the twelve (12) month period following such first day of school. The scheduled use shall be consistent with the priorities of use identified in Section 6 herein. CITY and DISTRICT agree to cooperate in scheduling of events that arise subsequent to the annual scheduling meeting described in this Section. DISTRICT shall provide CITY with all DISTRICT FACILITIES closures or those that impact CITY programs at DISTRICT FACILITIES. The DISTRICT shall also provide CITY a minimum of forty-eight (48) hours prior notice of required downtime, maintenance repairs, or closure of the DISTRICT FACILITIES, unless such cancellation or termination is necessitated by force majeure (defined in Section 21).

8. PERSONNEL, EQUIPMENT, AND SUPPLIES.

A. DISTRICT shall be responsible for providing such personnel, equipment and supplies as may be necessary for the proper conduct of its Programs and activities on the CITY FACILITIES. CITY shall only be responsible for supervision and

control at all times when the CITY FACILITIES are used by CITY. DISTRICT shall not install equipment on the CITY FACILITIES without the prior written consent of CITY.

B. CITY shall be responsible for providing such personnel, equipment and supplies as may be necessary for the proper conduct of its Programs and activities on the DISTRICT FACILITIES. DISTRICT shall only be responsible for supervision and control at all times when the DISTRICT FACILITIES are used by DISTRICT. CITY shall not install equipment on the DISTRICT FACILITIES without the prior written consent of DISTRICT.

9. RULES AND REGULATIONS.

A. DISTRICT'S activities at the CITY FACILITIES shall be conducted in accordance with the rules and regulations as specified by CITY. DISTRICT shall not permit smoking or the consumption or possession of alcohol on or in the CITY FACILITIES during its use of the CITY FACILITIES.

B. CITY's activities at the DISTRICT FACILITIES shall be conducted in accordance with the rules and regulations as specified by DISTRICT. CITY shall not permit smoking or the consumption or possession of alcohol on or in the DISTRICT FACILITIES during its use of the DISTRICT FACILITIES.

10. DAMAGE TO FACILITIES.

A. CITY agrees to repair or reimburse DISTRICT for any extraordinary maintenance cost or damage to DISTRICT property or the DISTRICT FACILITIES, which occur as a result of CITY's Programs or activities.

B. DISTRICT agrees to repair or reimburse CITY for any extraordinary maintenance cost or damage to CITY property or the CITY FACILITIES, which occur as a result of DISTRICT'S Programs or activities.

11. INDEMNIFICATION AND RISK OF LOSS.

A. DISTRICT shall indemnify, defend and hold CITY and its elected and appointed officials, officers, employees, and agents free and harmless from any and all actions, claims, liabilities or damages to persons or property that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with DISTRICT'S or its elected officials', officers', employees', or agents' use of the CITY FACILITIES as well as performance or breach of this Agreement, excepting such actions, claims, damages to persons or property, penalties, obligations or liabilities arising from the sole negligence or willful misconduct of CITY or its elected or appointed officials, officers, employees or agents. The provisions of this Section 11.A shall survive the

expiration or termination of this Agreement, as to actions, claims, liabilities or damages arising from events occurring prior to such expiration or termination.

B. CITY shall indemnify, defend and hold DISTRICT and its elected and appointed officials, officers, employees, and agents free and harmless from any and all actions, claims, liabilities, or damages to persons or property that may be asserted or claimed by any person, firm, entity, corporation, political subdivision or other organization arising out of or in connection with CITY's or its elected or appointed officials', officers', employees', or agents' use of the CITY FACILITIES as well as performance or breach of this Agreement, excepting such actions, claims, damages to persons or property, penalties, obligations or liabilities arising from the sole negligence or willful misconduct of DISTRICT or its elected or appointed officials, officers, employees or agents. The provisions of this Section 11.B shall survive the expiration or termination of this Agreement, as to actions, claims, liabilities or damages arising from events occurring prior to such expiration or termination.

12. TERM. The initial term of this Agreement shall commence on the date of full execution, provided that DISTRICT'S Board of Trustees and CITY's City Council have first approved the Agreement, and shall continue for a period of five (5) years after that date, unless sooner terminated. This Agreement may extend beyond the initial term in additional five (5) year increments upon mutual written agreement of the parties after the expiration of the initial term and any subsequent renewal term(s).

13. TERMINATION.

A. Termination for Convenience. Either party to this Agreement may terminate this Agreement upon giving a thirty (30) day written notice to the other of its intention to terminate this Agreement.

B. Termination for Cause. Either party may terminate this Agreement immediately for cause. Cause shall include, without limitation:

1) Material violation of this Agreement by either party; or

2) Any act by DISTRICT exposing CITY to liability to others for personal injury or property damage; or

3) Any act by CITY exposing DISTRICT to liability to others for personal injury or property damage; or

4) DISTRICT is adjudged bankrupt, DISTRICT makes a general assignment for the benefit of creditors or a receiver is appointed on account of DISTRICT'S insolvency; or

5) CITY is adjudged bankrupt, CITY makes a general assignment for the benefit of creditors or a receiver is appointed on account of CITY's insolvency.

14. FINGERPRINTING AND CRIMINAL BACKGROUND VERIFICATION.

A. For all DISTRICT employees or contractors who have access to the CITY FACILITIES, DISTRICT shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements for the parties as described in Education Code section 45125.1, which may be met under the fingerprinting provisions of Title 22 of the California Code of Regulations and applicable provisions of the California Health and Safety Code relevant to community care facility licensing (Health & Safety Code, § 1500 et seq.). DISTRICT shall provide written verification of compliance with the fingerprinting and criminal background investigation requirements to CITY prior to each individual's commencement of participation in DISTRICT'S Programs at the CITY FACILITIES and prior to permitting contact with any DISTRICT pupils.

B. For all CITY employees or contractors who have access to the DISTRICT FACILITIES, CITY shall be responsible for ensuring compliance with all applicable fingerprinting and criminal background investigation requirements for the parties as described in Education Code section 45125.1, which may be met under the fingerprinting provisions of Title 22 of the California Code of Regulations and applicable provisions of the California Health and Safety Code relevant to community care facility licensing (Health & Safety Code, § 1500 et seq.). CITY shall provide written verification of compliance with the fingerprinting and criminal background investigation requirements to DISTRICT prior to each individual's commencement of participation in CITY's Programs at the DISTRICT FACILITIES and prior to permitting contact with any DISTRICT pupils.

15. LIABILITY INSURANCE.

A. DISTRICT shall, during the term of this Agreement, maintain in force at DISTRICT'S expense a liability insurance policy or coverage in the amount of not less than five million dollars ($5,000,000) per occurrence, ten million dollars ($10,000,000) general aggregate with CITY, its officers, officials, employees, agents, and volunteers named as additional insureds under the policies or coverage. All policies shall provide for a thirty (30) day written notice of any cancellation or reduction of that insurance to CITY. DISTRICT agrees to provide CITY a certificate of insurance and an endorsement evidencing this coverage in a form satisfactory to CITY upon execution of this Agreement and annually during the term of this Agreement

B. CITY shall, during the term of this Agreement, maintain in force at CITY'S expense a liability insurance policy or coverage in the amount of not less than five million dollars ($5,000,000) per occurrence, ten million dollars ($10,000,000) general aggregate with DISTRICT, its officers, officials, employees, agents, and

volunteers s named as additional insureds under the policies or coverage. All policies shall provide for a thirty (30) day written notice of any cancellation or reduction of that insurance to DISTRICT. CITY agrees to provide DISTRICT a certificate of insurance and an endorsement evidencing this coverage in a form satisfactory to DISTRICT upon execution of this Agreement and annually during the term of this Agreement

Sexual abuse/molestation insurance. DISTRICT shall procure and maintain sexual abuse/molestation liability coverage with limits of not less than $5,000,000 per occurrence. Coverage may be provided as part of commercial general liability coverage, professional liability coverage, or as a separate policy. Certificate of insurance shall reference evidence of this coverage.

Sexual abuse/molestation insurance. CITY shall procure and maintain sexual abuse/molestation liability coverage with limits of not less than $5,000,000 per occurrence. Coverage may be provided as part of commercial general liability coverage, professional liability coverage, or as a separate policy. Certificate of insurance shall reference evidence of this coverage.

Automobile liability insurance. DISTRICT shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the DISTRICT arising out of or in connection with DISTRICT's use of facilities and performance of its obligations under this agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

Automobile liability insurance. CITY shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the CITY arising out of or in connection with CITY's use of facilities and performance of its obligations under this agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

16. WORKERS' COMPENSATION INSURANCE.

A. During the term of this Agreement, DISTRICT shall comply with all provisions of law applicable to DISTRICT with respect to obtaining and maintaining workers' compensation (statutory limits) and employer's liability insurance (with limits of at least $1,000,000). Prior to the commencement and any renewal of this Agreement and DISTRICT'S use of the CITY FACILITIES, DISTRICT shall provide CITY, as evidence of this required coverage, a certificate of insurance evidencing this coverage in a form satisfactory to CITY on or before the commencement or renewal date, providing that insurance coverage shall not be canceled or reduced without thirty (30) days prior written notice to CITY.

B .During the term of this Agreement, CITY shall comply with all provisions of law applicable to CITY with respect to obtaining and maintaining workers' compensation (statutory limits) and employer's liability insurance (with limits of at least $1,000,000). Prior to the commencement and any renewal of this Agreement and CITY'S use of the DISTRICT FACILITIES, CITY shall provide DISTRICT, as evidence of this required coverage, a certificate of insurance evidencing this coverage in a form satisfactory to DISTRICT on or before the commencement or renewal date, providing that insurance coverage shall not be canceled or reduced without thirty (30) days prior written notice to DISTRICT.

17. ATTORNEY'S FEES. If litigation is reasonably required to enforce or interpret the provisions of this Agreement, the prevailing party in such litigation shall be entitled to an award of reasonable attorney's fees, in addition to any other relief to which it may be entitled. The term "prevailing party" shall mean the party who received substantially the relief requested, whether by settlement, dismissal, summary judgment, judgment, or otherwise.

18. NO PRESUMPTION RE: DRAFTER. The parties acknowledge and agree that the terms and provisions of this Agreement have been negotiated and discussed between the parties and their attorneys, and this Agreement reflects their mutual agreement regarding the same. Because of the nature of such negotiations and discussions it would be inappropriate to deem any party to be the drafter of this Agreement; and, therefore, no presumption for or against validity or as to any interpretation hereof, based upon the identity of the drafter, shall be applicable in interpreting or enforcing this Agreement.

19. GOVERNING LAW. This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. The parties agree to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees that venue, if any action is brought hereunder, shall be exclusively in Los Angeles County.

20. NOTICE. Any notices required to be given to either party under the terms of this Agreement shall be addressed as follows:

City :

City of South El Monte
Attention: Rene Salas, City Manager
1415 Santa Anita Avenue
South El Monte, CA 91733
Phone: (626) 579-6540
E-mail: rsalas@soelmonte.org

District: El Monte Union High School District

Attention: Wael H. Elatar**,** Chief Business Official
3537 Johnson Avenue
El Monte, CA 91731
Phone: (626) 444-9005 x9835
E-Mail: wael.elatar@emuhhsd.org

21. FORCE MAJEURE. Neither party shall be responsible for delays or failures in performance resulting from acts beyond the control of the offending party. Such acts shall include, but not be limited to, acts of God, fire, flood, earthquake, or other natural disaster, nuclear accident, strike, lockout, riot, freight embargo, epidemic or pandemic, public regulated utility, or government statutes or regulations superimposed after the fact**.**

22. THIRD PARTY BENEFICIARIES. Nothing in this Agreement shall be construed to confer any rights upon any party not signatory to this Agreement.

23. NO ASSIGNMENT OF RIGHTS. No rights which DISTRICT or CITY has under this Agreement may be assigned to any other person, persons, corporation or entity without prior written approval of the other party. Any such transfer or assignment made in violation of this Section shall be void.

24. BINDING ON SUCCESSORS. The terms and conditions herein contained shall apply to and bind the heirs, successors-in-interest, executors, administrators, representatives, and assigns of all the parties hereto.

25. ENTIRE AGREEMENT. This Agreement is intended by the parties hereto as a final expression of their understanding with respect to the subject matter hereof and as a complete and exclusive statement of the terms and conditions hereof, and supersedes any and all prior and contemporaneous agreements and understandings, oral or written, in connection herewith. This Agreement may be changed or modified only upon written consent of the parties hereto.

26. PRIVILEGES AND IMMUNITIES. Notwithstanding anything to the contrary in the Agreement, neither party waives any of the privileges and immunities from liability exemptions from laws, ordinances, and rules, all pension, relief, disability, workers' compensation, and other benefits which apply to the activity of officers, agents, or employees of either party.

27. NON-LIABILITY OF OFFICERS AND EMPLOYEES. No officer, official, employee, agent, representative, or volunteer of DISTRICT shall be personally liable to CITY, or any successor-in-interest, in the event of any default or breach by DISTRICT, or for any amount which may become due to CITY or its successor, or for breach of any obligation of the terms of this Agreement. No officer, official, employee, agent, representative, or volunteer of CITY shall be personally liable to DISTRICT, or any successor-in-interest, in the event of any default or breach by CITY, or for any amount which may become due to DISTRICT or its successor, or for breach of any obligation of the terms of this Agreement.

28. COVENANT AGAINST DISCRIMINATION. CITY and DISTRICT covenant for themselves, their heirs, executors, assigns, and all persons claiming under or through them, that

there shall be no discrimination against any person on account of race, color, creed, religion, sex, marital status, national origin, or ancestry, in the performance of this Agreement. To the extent required by law, CITY and DISTRICT each further covenant and agree to comply with the terms of the Americans with Disabilities Act of 1990 (42 U.S.C. Section 12101 et seq.), as the same may be amended from time to time, as such act applies to the respective obligations of the parties hereto.

29. TITLE IX. DISTRICT is familiar with the provisions of Title IX of the Education Amendments of 1972 to the United States Code (20 USC sections 1681-1688) and statutes and regulations related thereto as same apply to prohibitions against gender discrimination. DISTRICT represents that it is not aware of any gender discrimination issues presently existing that would impact or relate to this Agreement or the activities contemplated herein. DISTRICT expressly agrees that the indemnifications set forth in Section 11 herein include an obligation to defend and indemnify for claims, suits or allegations arising under the terms of this Agreement or out of DISTRICT'S use of the CITY FACILITIES related in any way to TITLE IX.

30. INTERPRETATION; SEVERABILITY. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply. The section headings are for purposes of convenience only and shall not be construed to limit or extend the meaning of this Agreement. Each provision of this Agreement shall be severable from the whole. If any provisions of this Agreement shall be found contrary to law, the remainder of this Agreement shall continue in full force and effect.

[SIGNATURES ON THE FOLLOWING PAGE]

IN WITNESS WHEREOF, the City has caused this Agreement to be executed on its behalf by the City Manager, or his duly authorized designee, and District has caused this Agreement to be executed on its behalf by its duly authorized officers the 13th, June 2023.

CITY OF SOUTH EL MONTE

By _____
Rene Salas, City Manager

_____
Date

APPROVED AS TO FORM:

By _____
Anthony R. Taylor, City Attorney

EL MONTE UNION HIGH SCHOOL DISTRICT

By _____

Wael H. Elatar, Chief
Business Official

_____
Date

City Council Agenda Report

Agenda Item No. 7.i.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-59, APPROVING AMENDMENT NO. 12 TO AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES

SUMMARY: On June 23, 2020, a one-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the "County") and the City of South El Monte (the "City") was entered into to assist with the funding for the City's Elderly Nutrition Program Services (the "Agreement"). The agreement has since been amended and will expire on June 30, 2023. This Amendment No. 12 will extend the term of the Agreement through June 30, 2024 to provide baseline funding for the Elderly Nutrition Programs during Fiscal Year (FY) 2023-2024. Staff is requesting for City Council to authorize the City Manager to approve Amendment No. 12 to the Agreement to continue providing nutrition services for seniors.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-59, approving Amendment No. 12 to extend existing agreement Subaward Number ENP202110 with the County of Los Angeles; and
2. Authorize the City Manager or designee to execute agreement.

FISCAL/FINANCIAL IMPACT: Amendment No. 12 will allocate an amount not-to-exceed $308,000.00 for FY 2023-24 only. This will include $286,000.00 from Title III C-1, $21,000.00 from Title III C-2 and $1,000.00 from Title III B. The minimum cash match of 12% is included in the FY2023-24 recommended budget.

DISCUSSION: DISCUSSION: The City has provided lunch meals to seniors over the age of 60 and disabled individuals through the Congregate Meals Program and Home-Delivered Meals Program (collectively "Programs") for more than 20 years. The Elderly Nutrition Program is administered under the guidelines of the Federal Older Americans Act, which offers meals that meet USDA dietary guidelines and are offered at the Senior

Center and to home-bound individuals. Although the Programs do not require participants to pay for meals, a donation ranging between $1.75 – $3.00 per meal is appreciated.

The County contributes to the City's Elderly Nutrition Program Services, which offers lunch meals to seniors and provides an important opportunity for social contact and targets seniors most in need. The Congregate Meals Program serves meals in a group setting at the South El Monte Senior Center and meals are coordinated with other social services such as transportation, educational presentations, health screenings, and recreation and wellness programs. This valuable program not only delivers a daily nutritious meal, but also serves as a mechanism to check up on the client, thereby providing an additional safety inspection and furthering the ability for him or her to continue to age in place.

On October 13, 2020, the City Council approved an amendment ("Amendment No. 1") to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act ("CARES") funding in the amount of $79,000.00, to increase the baseline funding from $209,000.00 to $288,000.00 during Fiscal Year 2020-21 only.

On October 27, 2020, the City Council approved an amendment ("Amendment No. 2") to the Agreement to allocate CARES funding in the amount of $21,000.00, to increase the baseline funding from $288,000.00 to $309,000.00 during FY 2020-21 only.

On November 10, 2020, the City Council approved an amendment ("Amendment No. 3") to the Agreement to allocate supplemental federal Coronavirus Aid, Relief, and Economic Security Act funding in the amount of $95,000.00, to increase the baseline funding from $309,000.00 to $404,000.00 during Fiscal Year 2020-21 only.

On March 23, 2021, the City Council approved an amendment ("Amendment No. 4") to the Agreement to allocate supplemental California Department of Aging ("CDA") CARES funding in the amount of $65,000.00, increasing the baseline funding from $404,000.00 to $469,000.00 during FY 2020-21 only.

On June 22, 2021, the City Council approved amendment ("Amendment No.5") to the Agreement to allocate Older Americans Act ("OAA") baseline funding in the amount of $216,000.00 for the Elderly Nutrition Program during FY 2021-22 only.

On September 14, 2021, the City Council approved amendment ("Amendment No.6") to the Agreement to allocate supplemental CDA CARES funding in the amount of $57,033.00, increasing the baseline funding from $216,000.00 to $273,033.00 during FY 2021-22 only.

On October 26, 2021, the City Council approved amendment ("Amendment No. 7") to the Agreement to extend the use of Families First Coronavirus Response Act funds from September 30, 2021 to December 31, 2021; and extend the use of CDA CARES funding from September 30, 2021 through June 30, 2022.

On February 22, 2022, the City Council approved amendment ("Amendment No. 8") to the Agreement to allocate supplemental CDA American Rescue Plan Act ("ARPA") funding in the amount of $76,000.00 to increase the baseline funding from $273,033.00 to $349,033.00 for the Elderly Nutrition Program during FY 2021-22 only.

On April 26, 2022, the City Council approved amendment ("Amendment No. 9") to the

Agreement to allocate supplemental CDA ARPA funding and a transfer of baseline funding from OAA Title III C2 to Title III C-1 in the amount of $35,000.00, increasing the baseline funding from $349,033.00 to $384,033.00 during FY 2021-22 only.

On June 14, 2022, the City Council approved amendment ("Amendment No. 10") to the Agreement to allocate OAA baseline funding in the amount of $308,000.00 and ARPA funding in the amount of $176,000.00 during FY 2022-23 only.

On January 24, 2023, the City Council approved amendment ("Amendment No. 11") to the Agreement to allocate Home and Community Based Services (HCBS) Nutrition Infrastructure baseline funding in the amount of $10,895.00 during FY 2022-23 only.

Currently, it is the intent of the parties to amend the Agreement to allocate OAA baseline funding in the amount of $308,000.00 during FY 2023-24 only, as follows: (1) OAA Title III B (Supportive Services and Senior Centers) original baseline funding in the amount of $1,000.00, (ii) OAA Title III C-1 (Nutrition Services) original baseline funding in the amount of $286,000.00, and (iii) OAA Title III C-2 (Nutrition Services) original baseline funding in the amount of $21,000.00. This funding will be reimbursed to the City in exchange for additional defined and contracted ENP Services to be provided by the City during Fiscal Year 2023-24.

Amendment No. 12 would do the following: (1) extend the term of the Agreement for one year commencing on July 1, 2023 through June 30, 2024; (2) allocate OAA baseline funding in the amount of $308,000.00 as described above during FY 2023-24 only; and (3) provide for the other changes set forth in Amendment No. 12.

Staff report prepared by Andres Gonzalez, Transportation and Senior Services Manager.

ATTACHMENT(S):

A. Resolution No. 23-59
B. Amendment No. 12
C. ENP Allocation Letter

ATTACHMENT A

RESOLUTION NO. 23-59

A RESOLUTION OF THE CITY OF SOUTH EL MONTE CITY COUNCIL APPROVING AMENDMENT NO. 12 TO THE COUNTY OF LOS ANGELES AGING AND DISABILITIES DEPARTMENT AGREEMENT FOR THE ELDERLY NUTRITION PROGRAM SERVICES FOR FISCAL YEAR 2023-2024

WHEREAS, on June 23, 2020, the City Council approved an elderly nutrition program agreement (the "Agreement") with the County of Los Angeles through its Aging and Disabilities Department ("County") for County funding of the City of South El Monte's Elderly Nutrition Program (the "Program"). The Agreement was for a one-year term commencing July 1, 2020 through June 30, 2021; and

WHEREAS, on October 13, 2020, the City Council approved an amendment ("Amendment No. 1") to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act ("CARES") funding in the amount of $79,000.00, to increase the baseline funding from $209,000.00 to $288,000.00 during Fiscal Year 2020-21 only; and

WHEREAS, on October 27, 2020, the City Council approved an amendment ("Amendment No. 2") to the Agreement to allocate CARES funding in the amount of $21,000.00, to increase the baseline funding from $288,000.00 to $309,000.00 during Fiscal Year 2020-21 only; and

WHEREAS, on November 10, 2020, the City Council approved an amendment ("Amendment No. 3") to the Agreement to allocate Supplemental CARES funding in the amount of $95,000.00, to increase the baseline funding from $309,000.00 to $404,000.00 during Fiscal Year 2020-21 only; and

WHEREAS, on March 23, 2021, the City Council approved an amendment ("Amendment No. 4") to the Agreement to allocate supplemental California Department of Aging ("CDA") CARES funding in the amount of $65,000.00, to increase the baseline funding from $404,000.00 to $469,000.00 during Fiscal Year 2020-21 only; and

WHEREAS, on June 22, 2021, the City Council approved amendment ("Amendment No. 5") to the Agreement to allocate Older Americans Act ("OAA") baseline funding in the amount of $216,000.00 for the Elderly Nutrition Program during Fiscal Year 2021-22 only; and

WHEREAS, on September 14, 2021, the City Council approved amendment ("Amendment No. 6") to the Agreement to allocate supplemental CDA CARES funding in the amount of $57,033.00, to increase the baseline funding from $216,000.00 to $273,033.00 during Fiscal Year 2021-22 only; and

WHEREAS, on October 26, 2021, the City Council approved amendment ("Amendment No. 7") to the Agreement extend the use of Families First Coronavirus Response Act ("FFCRA") funds from September 30, 2021 through December 31, 2021; and extend the use of CDA CARES funding from September 30, 2021 through June 30, 2022; and

WHEREAS, on February 22, 2022, the City Council approved amendment ("Amendment No. 8") to the Agreement to allocate supplemental CDA American Rescue Plan ACT ("ARPA") funding in the amount of $76,000.00, to increase the baseline funding from $273,033.00 to $349,033.00 during Fiscal Year 2021-22 only; and

WHEREAS, on April 26, 2022, the City approved amendment ("Amendment No. 9") to the Agreement to allocate supplemental CDA ARPA funding and a transfer of baseline funding from OAA Title III C2 to Title III C-1 in the amount of $35,000.00, to increase the baseline funding from $349,033.00 to $384,033.00 during Fiscal Year 2021-22 only; and

WHEREAS, on June 14, 2022, the City approved amendment ("Amendment No. 10") to the Agreement to allocate OAA baseline funding in the amount of $308,000.00 and ARPA funding in the amount of $176,000.00 for the Program during Fiscal Year 2022-23 only; and

WHEREAS, on January 23, 2023, the City approved amendment ("Amendment No. 11") to the Agreement to allocate Home and Community Based Services Nutrition Infrastructure NI baseline funding in the amount of $10,895.00 for the Program during Fiscal Year 2022-23 only; and

WHEREAS, it is the intent of the parties to amend the Agreement to allocate OAA Title III B (Supportive Services and Senior Centers) original baseline funding in the amount of $1,000.00, which will be reimbursed to the City in exchange for additional defined and contracted ENP Title III B Services to be provided by the City during Fiscal Year 2023-24; and

WHEREAS, it is the intent of the parties to also amend the Agreement to allocate OAA Title III C-1 (Nutrition Services) original baseline funding in the amount of $286,000.00, which will be reimbursed to the City in exchange for additional defined and contracted ENP Congregate Meal Services to be provided by the City during Fiscal Year 2023-24; and

WHEREAS, it is the intent of the parties to also amend the Agreement to allocate OAA Title III C-2 (Nutrition Services) original baseline funding in the amount of $21,000.00, which will be reimbursed to the City in exchange for additional defined and contracted ENP Home-Delivered Meal Services to be provided by the City during Fiscal Year 2023-24; and

WHEREAS, the City and County determined that an amendment ("Amendment No. 12") to the Agreement is necessary to the Agreement to allocate OAA baseline funding in the amount of $308,000.00 as described above for the Program during Fiscal Year 2023-24 only; and

WHEREAS, the City Council now desires to approve Amendment No. 12 to the Agreement to: (1) extend the term of the Agreement for one year commencing on July 1, 2023 through June 30, 2024; (2) allocate OAA funding in the amount of $308,000.00 during Fiscal Year 2023-2024 only, which shall be reimbursed to the City in exchange for additional defined and contracted ENP Title III B, Title III C-1 and C-2 Services to be provided by the City during Fiscal Year 2023-24; and (3) provide for the other changes set forth in Amendment No. 12, which is attached to the staff report accompanying this Resolution as Attachment C.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: The above recitals, and each of them, are true and correct.

SECTION 2: The City Council hereby authorizes and directs the City Manager or her designee to execute Amendment No. 12 in substantially the form attached as Attachment C to the June 13, 2023 staff report accompanying this Resolution; and which is subject to approval by the City Attorney's Office. The Council further directs the City Manager or her designee to take all actions necessary to effectuate Amendment No. 12.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 13th day of June, 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-59 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June, 2023 and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

ATTACHMENT B

ELDERLY NUTRITION PROGRAM (ENP)
SUBAWARD NUMBER ENP202110
SUBAWARD PERIOD JULY 2020 – JUNE 2024

AMENDMENT TWELVE

This Amendment is made and entered into by and between

COUNTY OF LOS ANGELES THROUGH ITS
AGING AND DISABILITIES DEPARTMENT

("County" or "AD")

County's Business Address
510 South Vermont Avenue, 11th Floor
Los Angeles, CA 90020

and

CITY OF SOUTH EL MONTE
("Contractor" or "Subrecipient")

Subrecipient's Business Address
1415 North Santa Anita Avenue
South El Monte, CA 91733

WHEREAS, reference is made to that certain document originally entitled "Elderly Nutrition Program (ENP) Subaward Number ENP202110 Subaward Period July 2020 – June 2021" dated July 1, 2020, which is renamed as "Elderly Nutrition Program (ENP) Subaward Number ENP202110 Subaward Period July 2020 – June 2024", and the Amendments thereto (hereafter collectively referred to as "Contract" or "Subaward"); and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing Elderly Nutrition Program (ENP) Services, which include serving congregate meals and home-delivered meals as well as conducting telephone reassurance to the older adult population in Los Angeles County (excluding the City of Los Angeles); and

WHEREAS, County and Subrecipient recognize and agree that specific terms (including, but not limited to, Contract, Subaward, Contractor, Subrecipient, Subcontract, Lower Tier Subaward, Subcontractor and Lower Tier Subrecipient) are used interchangeably throughout this Amendment in order to comply with Federal, State, and County regulations; and

WHEREAS, it is the intent of the parties to amend this Subaward to extend the term of the Subaward for one (1) year commencing on July 1, 2023 through June 30, 2024; and

WHEREAS, it is the intent of the parties to also amend this Subaward to allocate Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) original baseline funding in the amount of **$1,000**, which shall be reimbursed to Subrecipient in exchange for additional defined and contracted ENP Title III B Services as specified herein to be provided by Subrecipient during Fiscal Year 2023-24; and

WHEREAS, it is the intent of the parties to also amend this Subaward to allocate OAA Title III C-1 (Nutrition Services) original baseline funding in the amount of **$286,000,** which shall be reimbursed to Subrecipient in exchange for additional defined and contracted ENP Congregate Meal Services as specified herein to be provided by Subrecipient during Fiscal Year 2023-24; and

WHEREAS, it is the intent of the parties to also amend this Subaward to allocate OAA Title III C-2 (Nutrition Services) original baseline funding in the amount of **$21,000**, which shall be reimbursed to Subrecipient in exchange for additional defined and contracted ENP Home-Delivered Meal Services as specified herein to be provided by Subrecipient during Fiscal Year 2023-24; and

WHEREAS, it is the intent of the parties to also amend this Subaward to provide for the other changes set forth herein; and

WHEREAS, the Subaward provides that changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

I. This Amendment shall commence **on July 1, 2023, or upon execution by all parties, whichever occurs later.**

II. The title of this Subaward shall be deleted in its entirety and replaced as follows:

Elderly Nutrition Program (ENP) Subaward Number ENP202110 Subaward Period July 2020 – June 2024

III. Subparagraph 4.2.3 is added as follows:

4.2.3 The term of this Subaward shall be extended for one (1) year commencing on July 1, 2023, through June 30, 2024, unless sooner terminated or extended, in whole or in part, as provided in this Subaward.

IV. Subparagraph 5.1.6 is added as follows:

5.1.6 **Subaward Sum Year 4 Funding Source(s)**

5.1.6.1 The Subaward Sum Year 4 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.

5.1.6.2 Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) original baseline funds

5.1.6.2.1 Subaward Sum: **$1,000**

5.1.6.2.2 Service Area: Supervisorial District 1

5.1.6.2.3 Period of Performance: July 1, 2023 – June 30, 2024 (consistent with California Department of Aging contract number AP-2324-19)

5.1.6.2.4 Allocation Letter: Fiscal Year 2023-24 Baseline Funding Allocation for Elderly Nutrition Program Services

5.1.6.3 OAA Title III C-1 (Nutrition Services) original baseline funds

5.1.6.3.1 Subaward Sum: **$286,000**

5.1.6.3.2 Service Area: Supervisorial District 1

5.1.6.3.3 Period of Performance: July 1, 2023 – June 30, 2024 (consistent with California Department of Aging contract number AP-2324-19)

5.1.6.3.4 Allocation Letter: Fiscal Year 2023-24 Baseline Funding Allocation for Elderly Nutrition Program Services

5.1.6.4 OAA Title III C-2 (Nutrition Services) original baseline funds

5.1.6.4.1 Subaward Sum: **$21,000**

5.1.6.4.2 Service Area: Supervisorial District 1

5.1.6.4.3 Period of Performance: July 1, 2023 – June 30, 2024 (consistent with California Department of Aging contract number AP-2324-19)

5.1.6.4.4 Allocation Letter: Fiscal Year 2023-24 Baseline Funding Allocation for Elderly Nutrition Program Services

V. Subparagraph 5.10.4 is deleted in its entirety and replaced as follows:

5.10.4 Federal Award Identification Number (FAIN)

5.10.4.1 July 1, 2020 – June 30, 2021: 2001CAOASS-00; 2001CAOACM-00; 2001CAOAHD-00; 2001CAOANS-00; 2001CACMC2-00; 2001CAHDC2-00; 2001CAHDC3-00; and SLT0198;

5.10.4.2 July 1, 2021 – June 30, 2022: 2101CAOASS-01; 2101CAOACM-01; 2101CAOAHD-01; 2101CAOANS-01; 2001CAHDC3-00; 2001CASSC3-00; 2001CAFCC3-00; and 2101CASSC6-00

5.10.4.3 July 1, 2022 – June 30, 2023: 2201CAOASS-01; 2201CAOACM-01; 22001CAOAHD-01; 2201CAOANS-01; and SLFRP0137

5.10.4.4 July 1, 2023 – June 30, 2024: 2301CAOASS-01; 2301CAOACM-01; 2301CAOAHD-01; and 2301CAOANS-01

VI. Subparagraph 5.10.5 is deleted in its entirety and replaced as follows:

5.10.5 Federal Award Dates

5.10.5.1 July 1, 2020

5.10.5.2 July 1, 2021

5.10.5.3 July 1, 2022

5.10.5.4 July 1, 2023

VII. Subparagraph 5.10.6 is deleted in its entirety and replaced as follows:

5.10.6 Subaward Period of Performance Start and End Dates

5.10.6.1 July 1, 2020 – June 30, 2021

5.10.6.2 July 1, 2021 – June 30, 2022

5.10.6.3 July 1, 2022 – June 30, 2023

5.10.6.4 July 1, 2023 – June 30, 2024

VIII. Subparagraph 5.10.7 is deleted in its entirety and replaced as follows:

5.10.7 **Amount of Federal Funds Obligated by this Action**:

5.10.7.1 Original Subaward: $209,000

5.10.7.2 Amendment One: $79,000

5.10.7.2.1 Federal CARES Act Funds: $15,000

5.10.7.2.2 CDA CARES Act Funds: $64,000

5.10.7.3 Amendment Two: $21,000

5.10.7.4 Amendment Three: $95,000

5.10.7.5 Amendment Four: $65,000

5.10.7.6 Amendment Five: $516,000

5.10.7.7 Amendment Six: $57,033

5.10.7.8 Amendment Seven: $0

5.10.7.9 Amendment Eight: $76,000

5.10.7.10 Amendment Nine: $35,000

5.10.7.11 Amendment Ten: $484,000

5.10.7.11.1 Baseline Funds: $308,000

5.10.7.11.2 Federal ARPA Funds: $176,000

5.10.7.12 Amendment Eleven: $10,865

5.10.7.13 Amendment Twelve: $308,000

IX. Subparagraph 5.10.8 is deleted in its entirety and replaced as follows:

5.10.8 **Total Amount of Federal Funds Obligated to Subrecipient (Subaward Sum):**

5.10.8.1 Subaward Sum Year 1: $469,000

5.10.8.2 Subaward Sum Year 2: $384,033

5.10.8.3 Subaward Sum Year 3: $494,865

5.10.8.4 Subaward Sum Year 4: $308,000

X. Subparagraph 5.10.9 is deleted in its entirety and replaced as follows:

5.10.9 Total Amount of Federal Award (Maximum Subaward Sum): $1,598,865 (FY 2020-21 Reallocation funds excluded)

XI. Subparagraph 5.10.10 is deleted in its entirety and replaced as follows:

5.10.10 **Federal Award Project Description**

5.10.10.1 July 1, 2020 - June 30, 2021: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L; Federal Title IIIC1 CRCM and Federal Title IIIC2 CRHD; CARES Title IIIC2 HDC3; Federal Title IIIE 3EFL; and CARES Title IIIB SSC3; and, CARES Title IIIE FCC3

5.10.10.2 July 1, 2021 – June 30, 2022: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L; CARES Title IIIC2 HDC3; CARES Title IIIB SSC3; CARES Title IIIE FCC3; and ARP Tittle IIIB ARBL

5.10.10.3 July 1, 2022 – June 30, 2023: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L; and ARP Tittle IIIB ARBL

5.10.10.4 July 1, 2023 – June 30, 2024: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L

XII. Subparagraph 8.25.8 (Privacy and Network Security Coverage) is deleted in its entirety and replaced as follows:

8.25.8 **Cyber Insurance Liability**

8.25.8.1 Subrecipient must secure and maintain cyber liability insurance coverage with limits of at least three million dollars ($3,000,000) per occurrence and in the aggregate during the term of Subaward, including coverage for: network security

liability; privacy liability; privacy regulatory proceeding, defense, response, expenses and fines; technology professional liability (errors and omissions); privacy breach expense reimbursement (liability arising from the loss or disclosure of County Information no matter how it occurs); system breach; denial or loss of Service; introduction, implantation, or spread of malicious software code; unauthorized access to or use of computer systems; and Data/Information loss and business interruption; any other liability or risk that arises out of Subaward. Subrecipient must add County as an additional insured to its cyber liability insurance policy and provide to County certificates of insurance evidencing the foregoing upon County's request. The procuring of the insurance described herein, or delivery of the certificates of insurance described herein, will not be construed as a limitation upon Subrecipient's liability or as full performance of its indemnification obligations hereunder. No exclusion/restriction for unencrypted portable devices/media may be on the policy.

XIII. Subparagraph 8.38.3.1 is deleted and replaced as follows:

8.38.3.1 Subrecipient must provide the Services herein under the general supervision of County's Department Head and his/her authorized administrators who are designated in Paragraph 6.0 (Administration of Subaward-County). County will supervise, monitor, and specify the kind, quality, appropriateness, timeliness, and amount of the Services to be provided by Subrecipient as well as the criteria for determining the persons to be served (Clients). Subrecipient must extend to County and to representatives authorized by County (including, but not limited to, State and Federal representatives) the right to observe, review and monitor Subrecipient's facilities, programs, records, procedures, performance, activities, or documents, which are used under this Subaward. Subrecipient must provide County (or other designated authorities) the right to conduct such reviews at any time during County's business hours. County (or other designated authorities) will not unreasonably interfere with Subrecipient's performance. The requirements of this Subparagraph 8.38 will also apply to Lower Tier Subrecipients providing Services on behalf of Subrecipient.

8.38.3.1.1 Subrecipient acknowledges County is required to verify directly with clients that they have received the Services specified in this Subaward and billed by Subrecipient to County. Subrecipient shall provide all client contact information upon request.

8.38.3.1.2 Failure to provide client verification or other information as requested by County, or its representatives, shall be considered noncompliance. Noncompliance penalties include sanctioning, which may consist of suspension, withholding of invoice payments and/or disallowed costs, and all other rights County reserves in noncompliance situations as established in this Subaward, up to and including termination.

XIV. "Exhibit E (County's Administration)" for FY 2023-24 is added as an addendum to "Exhibit E (County's Administration)" and is incorporated herein by reference.

XV. "Exhibit F (Subrecipient's Administration)" for FY 2023-24 is added as an addendum to "Exhibit F (Subrecipient's Administration)" and is incorporated herein by reference.

XVI. "Exhibit O (Charitable Contributions Certificate)" for FY 2023-24 is added as an addendum to "Exhibit O (Charitable Contributions Certificate)" and is incorporated herein by reference.

XVII. "Exhibit R (Joint Funding Revenue Disclosure)" for FY 2023-24 is added as an addendum to "Exhibit R (Joint Funding Revenue Disclosure)" and is incorporated herein by reference.

XVIII. "Exhibit W1 (Budget) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit W1 (Budget)" and is incorporated herein by reference.

XIX. "Exhibit W2 (Budget) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit W2 (Budget)" and is incorporated herein by reference.

XX. "Exhibit W3 (Budget) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit W3 (Budget)" and is incorporated herein by reference.

XXI. "Exhibit X1 (Mandated Program Services) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit X1 (Mandated Program Service)" and is incorporated herein by reference.

XXII. "Exhibit X2 (Mandated Program Services) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit X2 (Mandated Program Services)" and is incorporated herein by reference.

XXIII. "Exhibit X3 (Mandated Program Services) Amendment 12 {FY 2023-24 Baseline Funding}" is added, is an addendum to "Exhibit X3 (Mandated Program Services)" and is incorporated herein by reference.

XXIV. “Exhibit Y (List of Lower Tier Subawards)” for FY 2023-24 is added as an addendum to “Exhibit Y (List of Lower Tier Subawards)” and is incorporated herein by reference.

XXV. The "Fiscal Year 2023-24 Baseline Funding Allocation for Elderly Nutrition Program Services" funding allocation letter is incorporated herein by reference.

All other terms and conditions of the Subaward will remain in full force and effect.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this **Amendment Twelve** to be subscribed on its behalf by the Director of Aging and Disabilities Department, and the Subrecipient has subscribed the same through its Authorized Representative. The Authorized Representative(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient.

COUNTY OF LOS ANGELES

By _____ _____
Dr. Laura Trejo, Director — Date
County of Los Angeles
Aging and Disabilities Department

SUBRECIPIENT

City of South El Monte
Subrecipient's Legal Name

ENP202110
Subaward Number

By _____ _____
Name of Authorized Representative — Date

_____
Title

Approved as to Form:

_____
Signature

OFFICE OF COUNTY COUNSEL
Dawyn R. Harrison, Acting County Counsel

By _____ _____
Name of Authorized Representative — Date

By _____
Lawrence M. Green
Senior Deputy County Counsel

_____
Title

_____
Signature

LOS ANGELES COUNTY
Aging & Disabilities Department

BOARD OF SUPERVISORS
Hilda L. Solis
Holly J. Mitchell
Lindsey P. Horvath
Janice Hahn
Kathryn Barger

EXECUTIVE LEADERSHIP
Dr. Laura Trejo
Director
Lorenza C. Sánchez
Chief Deputy
Jose R. Perez
Administrative Deputy II
Anna Avdalyan
Assistant Director

GET IN TOUCH
510 S. Vermont Avenue
Los Angeles, CA 90020
ad.lacounty.gov
info@ad.lacounty.gov

Aging & Adult Information & Assistance Line:
(800) 510-2020
Report Elder Abuse:
(877) 477-3646
Community & Senior Centers:
(800) 689-8514
Disability Information & Access Line:
(888) 677-1199

May 18, 2023

City of South El Monte
Attention: Mr. Rene Salas
1415 North Santa Anita Avenue
South El Monte, CA 91733

FISCAL YEAR 2023-24 BASELINE FUNDING ALLOCATION FOR ELDERLY NUTRITION PROGRAM SERVICES

Dear Mr. Salas:

Los Angeles County Aging and Disabilities Department (County) intends to amend City of South El Monte's (Subrecipient's) Elderly Nutrition Program (ENP) Subaward. The Subaward Amendment information is outlined below:

- Purpose: Subrecipient shall utilize baseline funding to provide defined and contracted ENP Older Americans Act (OAA) Title III C-1, Title III C-2, and Title III B Services during Fiscal Year (FY) 2023-24.
- Subaward Number: ENP202110
- Amendment Number: Twelve
- Subaward Term: July 1, 2023 through June 30, 2024
- Total Funding Allocation: $308,000
- Period Funds are available for use (Subject to execution of Amendment): July 1, 2023 through June 30, 2024
- Service Area: Supervisorial District 1
- Funding Source(s) and Service Category(ies) are as follows:

Funding Source	Service Category	Unit Rate	NSIP Rate	Total Unit Rate	Allocation Amount
OAA Title III C-1	American Meals	$7.21	$0.71	$7.92	$286,000 [1]
	Ethnic Meals				
OAA Title III C-2	Hot Meals	$7.36	$0.71	$8.27	$21,000 [2]
	Frozen Meals	$6.68	$0.71	$7.39	
	Emergency Meals	$8.99	$0.71	$9.70	
OAA Title III B	Telephone Reassurance	$0.68		$0.68	$1,000 [3]
Subaward Sum Year 4 (SSY4)					**$308,000**

[1- 3] Complete one (1) budget and one (1) MPS for each Allocation Amount.

If you have any questions, please contact Bernardo Franco of my staff by phone or e-mail as follows: (323) 449-5802 or bfranco@ad.lacounty.gov.

Thank you.

Carol Domingo

Carol Domingo, Program Manager
Contracts Management Division

City Council Agenda Report
Agenda Item No. 8.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-60, ADOPTING AN UPDATED GENERAL FEE SCHEDULE

SUMMARY: Consideration to adopt an updated General Fee Schedule.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 23-60, adopting an updated General Fee Schedule; or
4. Provide direction to staff.

FISCAL/FINANCIAL IMPACT: City-wide net reduction in fee revenues of approximately $12,961 annually

DISCUSSION: On July 30, 2020, the City issued a Request for Proposals (RFP) for a Full Cost Allocation, User Fee Study & Business License Fee Update. There were five firms that submitted proposals. Staff reviewed the proposals, conducted interviews, and determined that of the five companies, NBS Government Finance Group (NBS) met the needs of the City and provided the lowest bid. On October 13, 2020, City Council adopted Resolution No. 20-112 and awarded the contract NBS. On October 11, 2022, NBS made a presentation to City Council on the results of the Fee Study. On, December 1, 2022, NBS updated the study to include management's recommended cost recovery by fees. Attached as Attachment “A” is the October 11, 2022 Annual Cost Recover Evaluation from the presentation; Attachment "B" is the July 23, 2021 Cost Study, and Attachment “C” is the December 1, 2022 Fee Study which includes management recommended cost recovery by fees.

Both data are summarized below:

Fee Category	Study's Full Cost Recovery by Fees	Existing Cost Recovery by Fees	Existing Cost Recovery Percentage	Management Recommended Cost Recovery by Fees	Management Recommended Cost Recovery Percentage
Planning	$ 259,661	$ 102,187	39%	$ 154,959	60%
Engineering	370,760	370,114	103%	370,760	100%
Building	1,265,905	1,324,206	105%	1,256,952	99%
Recreation	1,911,833	168,292	8.8%	179,167	9.4%
Total	$ 3,798,159	$ 1,964,799	52%	$ 1,951,838	51%

The management's recommended cost recovery by fees is approximately 100% for Engineering and Building. However, management recommended cost recovery by fees for Planning and Recreation are 60% and 9.4% respectively.

Per Government Code Section 66016, prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, the City must hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. The City posted public notice of this public hearing on its website on May 22, 2023 and in the newspaper on May 24, 2023 to provide sufficient notice.

Staff recommends City Council adopt Resolution No. 23-60 to adopt an updated General Fee Schedule or provide direction to staff.

ATTACHMENT(S):

A. Annual Cost Recovery Evaluation
B. Cost Study
C. User Fee Study
D. Resolution No. 23-60 General Fee Schedule
E. Exhibit A to Resolution No. 23-60General Fee Schedule

Annual Cost Recovery Evaluation

Department / Division	Estimated Annual Current Fee Revenue	Estimated Annual Full Cost Recovery Fee Revenue	Annual Cost Recovery Surplus / (Deficit)	Existing Cost Recovery Percentage
Planning	$102,187	$259,661	$(157,474)	39%
Engineering	370,114	370,760	9,354	103%
Building	1,324,206	1,265,905	58,301	105%
Recreation	168,292	1,911,833	1,743,541	9%
Total	**$1,964,799**	**$3,798,159**	**$(1,833,360)**	**52%**

Overall Cost Recovery: 52%

- Should Council adopt all fees at the 100% full cost recovery level, approximately $1.8 million in additional costs could be recovered.
- However, there may be local policy considerations that support adopting fees at less than full cost recovery, such as Recreation fees.

City of South El Monte

Cost Allocation Plan for Use Fiscal Year 2020-21

- **Based on Fiscal Year 2019-20 Actual Expenditures**
- **Full Cost Iteration**

July 23, 2021

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516 Fax: 951.296.1998

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Exhibits

A. **Full Cost Allocation Plan Detail** ..... **Exhibit A**

PURPOSE

NBS has completed a Cost Allocation Plan analysis for the City of South El Monte. A Cost Allocation Plan (Plan) is an analytical tool through which an organization can apportion administrative (indirect) services costs to its individual (direct services) departments or cost centers. Allocated costs for city governments are typically termed "city-wide overhead." Most overhead/indirect service costs are those expenditures that provide support services or oversight assistance, such as legislative, managerial, financial, administrative, legal, personnel, technology, asset use, and risk management activities. The following is a brief description of the process used for allocating costs through this analysis:

1. **Organizational Analysis:** identifies entire departments or functions within departments citywide that provide administrative/indirect services, broadly or specifically, to departments outside their own. In addition to evaluating published data sources, NBS conferred with City staff on multiple occasions to identify and consider allocable overhead and indirect services across all City departments.

2. **Expenditure Analysis:** review of line-item expenditures for each indirect service department determines the inclusion/exclusion of specific expenditures. For example, NBS ensures that resulting costs allocated exclude large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services.

3. **Allocation Factor Assignment:** An allocation factor is a data set used as the basis for distributing indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department or estimates of how each employee/department spends time supporting other departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated or a reasonable and generally accepted means of apportioning benefit for the function allocated.

4. **Cost Allocation Exercise:** Each indirect service cost pool is distributed across benefitting departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.

5. **Derivation of Outcomes:** Various outcomes are generated based on the total estimated annual share of indirect service costs identified for each benefitting department.

Data Sources

NBS used the following data sources to support the development of this Cost Allocation Plan for the City of South El Monte:

- Actual expenditures for FY 2019-20.

- Various correspondences with City staff to support the nature and purposes of line item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation factor data.

The City's actual expenditure information is the most significant source of information affecting the Cost Allocation Plan's results. Note that consultants did not conduct separate efforts to audit or validate the City's financial

management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study accepts the City's expenditure reports and staff's input as the most appropriate and reasonable basis for development of the Plan.

Beyond actual expenditure information provided by the City, several other original data sets were also developed to support the work of this study. To develop these data sets, consultants prepared questionnaires, and conducted meetings and interviews with City Staff. Consultants and City Staff reviewed and questioned all responses to ensure the most accurate set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "indirect services" overhead costs to various departments, revenue funds, and grant funded programs.

NBS provides two types of cost allocation plan analyses that are either more or less restrictive in the application of guidelines set forth in *Title 2, Code of Federal Regulations, Part 200,* (formerly known as OMB A-87), depending on whether the primary intended use of the Plan is for internal budgeting purposes, or specifically for reimbursement of costs from State and Federal grants:

Full Cost Allocation Plan
Exhibit A to this report presents a version of the Cost Allocation Plan, which allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. Cities typically apply this version of the plan as the internal budgeting tool for establishing overhead support costs at the department level.

Title 2 Code of Federal Regulations (CFR) Part 200 Compliant Cost Allocation Plan
A Title 2 CFR Part 200 compliant version of the Cost Allocation Plan complies with the stipulations of Title 2 CFR, Part 200 regarding specific types of allowable and unallowable costs that may be included in overhead cost allocations. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, NBS includes only costs allowed by Title 2 CFR Part 200 as allocable for these purposes in the results of this Plan. The results for this version of the Plan are provided separately from this report.

Both versions of cost allocation plans prepared by NBS follow the guidelines set forth in *Title 2, Code of Federal Regulations, Part 200,* as well as Generally Accepted Accounting Principles (GAAP). The difference between the two versions lies in the degree to which costs were excluded in the resulting overhead calculations.

SUPPORT SERVICE DEPARTMENT NARRATIVES

This Cost Allocation Plan identifies 15 central service and administrative support units, with total costs of $4.3 million, as shown in the table, below.

Allocable Budget Unit		Total Allocable Expense
BLDG	Building Use	$40,216
EQUIP	Equipment Use	60,256
01-1010	City Council	280,680
01-1020	City Administration	361,210
01-1030	City Attorney	616,688
01-1050	Human Resources	266,670
01-1060	Risk Management	488,356
01-1210	City Clerk	278,818
01-1310	Accounting	687,656
01-1330	Management Information Systems	359,919
01-1710	City Hall	179,639
01-1720	Maintenance Yard	40,737
01-1730	City-General Utilities	47,850
01-1740	Building Maintenance	449,960
01-1770	Vehicle Maintenance	108,656
Total		**$4,267,313**

The following describes each administrative support unit, along with a general explanation of how their costs are allocated within the Plan:

Building Use

Per Title 2 CFR guidelines, NBS calculates an allowable amount of depreciation expense that is allocated to departments operating in buildings owned by the General Fund. The City's FY 2018-19 fixed asset schedule serves as the basis for establishing the amount of expense allocated. In general, costs are allocated to departments and programs that are housed in each building. Where there are multiple occupants, costs are allocated based on the square footage occupied by each department. This methodology follows Title 2 CFR guidelines and GAAP. For purposes of this study, NBS performs two separate building use allocations, one for City Hall, and one for buildings other than City Hall.

- Allowable depreciation expense for City Hall is allocated to City funds, departments and divisions, based on their square footage occupied within the facility.

- Allowable depreciation expense for all City buildings other than City Hall are allocated based on the amount of depreciation expense directly assignable to each City fund, department, or division utilizing the building.

Equipment Use

Equipment Use allowance costs are derived from the FY 2018-19 Citywide fixed asset reports maintained by the Finance department. The use allowance amount is calculated at the original cost of the asset divided by its useful life. Fully depreciated assets are excluded from cost allocations. Costs are allocated based on the calculated depreciation allowance per Department.

City Council (01-1010)

The City Council is the governing body of the South El Monte Municipal Government. The City Council meets annually to discuss goals for the coming year. These goals become the policy direction for City staff, who create work plans and budgets to implement this direction. The City Council is composed of four elected Council members who serve four-year terms and an elected Mayor who serves a four year term. The City Council works to improve existing services and develop policies to meet the expected as well as the anticipated needs of the community.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this department have been assigned equally between two different cost pools and allocated Citywide as follows:

- City Support A — Costs are allocated based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

- City Support B — Costs are allocated based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Administration (01-1020)

Serving under the direction of the City Council, the City Manager is responsible for making recommendations to the council concerning programs & policies and developing methods to ensure the effective and efficient operation of city services. The City Manager's Office coordinates & administers the implementation of policies, procedures and ordinances that will provide for the sustainable, managed growth of the city.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between three different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- Council Support — Costs are allocated based each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

- City Operations Support — Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Attorney (01-1030)

The City Attorney is the chief legal officer of the City under the direction and control of the City Council. Among other things, the City attorney prepares or revises ordinances, is responsible for all litigation; makes recommendations for ordinances, resolutions or other documents or procedures affecting the legal position of the City; provides legal opinions; attends all meetings of the City Council, and other boards and commissions as necessary; reviews all contracts and instruments to which the City is a party; enforces City laws and regulations; and reviews and analyzes all state and federal legislation affecting the City.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

Human Resources (01-1050)

The primary objectives of the department are to fulfill human resource needs such as, benefits administration, employee recruitment, labor relations, personnel review, personnel rules and regulations, retention efforts and salary adjustments. The Human Resources Division's goal is to hire employees to achieve the standard of customer satisfaction and timely responses that the City of South El Monte is committed to.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

Risk Management (01-1060)

Risk Management applies loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities. Risk Management coordinates general liability claims and the City's Worker Compensation Programs.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between five different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- General Liability — Costs are allocated based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

- Workers Compensation — Costs are allocated based on each City fund, department, or division's actual salaries for FY 2019-20.

- Auto — Costs are allocated based on each City fund, department, or division's total number of vehicles for FY 2018-19.

- Property – Costs are allocated based on the square footage of insured buildings.

- Citywide Risk Management Support – Costs are allocated based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Clerk (01-1210)

The City Clerk's Office is responsible for administrative duties in City Hall, including:

- Preparing all City Council, Successor Agency, and Oversight Board agendas
- Attending meetings and recording the actions taken by the Council
- Administering Oaths of Office to newly elected officials and appointed commission members
- Bid openings
- Maintaining all original deeds and easements
- Maintaining the City's legal records; managing Fair Political Practices Commission filings
- Overseeing the City's election process
- Processing public information requests

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's actual expenditures for FY 2019-20.

Accounting (01-1310)

The Finance Department manages and maintains the City's financial records in conformity with generally accepted accounting principles and in compliance with Federal, State, County laws. The Finance Department is committed to developing and maintaining efficient and effective financial planning and reporting of the financial affairs of the City, to develop sound financial strategies for business decisions, to provide the City Council, City Manager and other City Officials with financial information on a timely basis, and to provide the financial resources necessary to support the goals and objectives of the City.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between four different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- Payroll— Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

- Accounts Payable — Costs are allocated based on the number of checks issued by Accounts Payable for each Department in Fiscal year 2019-20.

- Grants — Costs are allocated based each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

- General Accounting — Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

Management Information Systems (01-1330)

The City contracts for general Information Technology support on an annual basis, as well as incur costs associated with software licensing and general maintenance of technology infrastructure.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on the total number of user licenses per Department for FY 2019-20.

City Hall (01-1710)

The City Hall Maintenance Division is responsible for keeping City Hall in a safe and clean condition that allow City employees and community members to conduct their business safely within City Hall.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated based on the square footage occupied per Department in City Hall.

Maintenance Yard (01-1720)

The Maintenance Yard is responsible for keeping all Public Works facilities in a safe and clean condition that allow City employees and community members to conduct their business safely within the facilities.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each Public Works department, or division's actual salaries, wages & benefits for FY 2019-20.

City-General Utilities (01-1730)

The City-General Utilities Division accounts for general citywide utility expenses.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Division are allocated Citywide based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

Building Maintenance (01-1740)

The Building Maintenance Division is responsible for keeping all other City buildings in a safe and clean condition that allow City employees and community members to conduct their business safely within the facilities.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between two different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- Citywide Building Maintenance — Costs are allocated based on the square footage of buildings maintained.

- Janitorial Services — Costs are allocated based on the square footage of supported facilities.

Vehicle Maintenance (01-1770)

The Vehicle Maintenance Division maintains all City owned vehicles and equipment. The Vehicle Maintenance Division performs service, inspections, and preventive maintenance to the City fleet.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Division are allocated Citywide based on the total vehicle count per Division for FY 2018-19.

NAVIGATING THE COST ALLOCATION PLAN

The complete Cost Allocation Plan detail attached to this report is organized as follows:

- Table of Contents
- Allocation 2 — Allocation Inventory: Identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided. NBS has identified and documented the source used to allocate costs.
- Allocation 3 — Total Allocation of Citywide Administrative & Support Services: Summarizes the total citywide overhead and indirect costs allocated to each City fund, department, and/or division.
- Indirect Rate – Citywide Indirect Cost Rate that can be applied to all salary and benefit costs. Indirect Cost Rates are typically used for establishing fully burdened hourly rates for fees and charges.
- Expenses Schedules — 1-Expenses through 15-Expenses: Detail the expenses of citywide overhead and indirect costs for each administrative or support service budget unit. NBS identifies in these worksheets total amounts to be allocated, and adjustments for non-allocable items.
- Cost Schedules — 1-Costs through 15-Costs: Provide the incoming cost detail for each administrative or support service budget unit.
- Allocation Detail Schedules — 1-Allocation through 15-Allocation – Allocation of Each Cost Pool: Detail the allocation of each cost pool to budget units that benefit from the support services provided. Per Title 2 CFR guidelines, NBS performs cost allocations as a "two-step" process. A first pass of allocation calculations allows all support service departments to send costs to both themselves and to all benefiting departments. A final second pass of allocation calculations sends all resulting allocations to support service departments from the first pass to benefiting departments, based on the same approaches described in the Administrative Support Cost Center Narratives section of this report.
- Summary Schedules — 1-Summary through 15-Summary: Provide the summary of allocated costs by function for each administrative or support service budget unit.
- Workspace C — Allocation Factor Data: Provides statistical information for each factor used to allocate costs to individual budget units.
- Workspace D — Labels, and Chart of Accounts: Provides an updateable list of budget units that exist primarily to provide department-wide administrative and support services [Allocable Budget Units]. It also identifies a chart of accounts for the budget units to which costs are allocated [Receiving Budget Units], which may be updated in order to account for future changes in the organization.

Full Cost Allocation Plan
Based on Fiscal Year 2019-20 Actual Expenditures

Prepared for the
City of South El Monte

DATE: July 23, 2021

OFFICE LOCATIONS:

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ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool		Total Expense [1]	Allocation Basis
BLDG	Building Use	1.1 City Hall	$	17,689	FY 20 City Hall Sq Ftg Occupied Per Department
BLDG	Building Use	1.2 Single Occupancy	$	22,528	FY 19 Annual Building Depreciation Expense per Department
		Subtotal Building Use	**$**	**40,216**	
EQUIP	Equipment Use	2.1 Total Equipment Depreciation Expense	$	60,256	FY 19 Annual Equipment Depreciation Expense per Department
		Subtotal Equipment Use	**$**	**60,256**	
01-100-1010	City Council	3.1 City Support A	$	140,340	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1010	City Council	3.2 City Support B	$	140,340	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal City Council	**$**	**280,680**	
01-100-1020	City Administration	4.1 Council Support	$	180,605	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1020	City Administration	4.2 City Operations Support	$	180,605	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal City Administration	**$**	**361,210**	
01-100-1030	City Attorney	5.1 General Citywide Legal Support	$	616,688	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
		Subtotal City Attorney	**$**	**616,688**	
01-100-1050	Human Resources	6.1 Citywide HR Services	$	266,670	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Human Resources	**$**	**266,670**	
01-100-1060	Risk Management	7.1 General Liability	$	231,691	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1060	Risk Management	7.2 Workers Compensation	$	161,046	FY 20 Actual Salary Expenditures per Department
01-100-1060	Risk Management	7.3 Auto	$	10,387	FY 19 Vehicle Count per Department
01-100-1060	Risk Management	7.4 Property	$	82,450	Square Footage of Insured Buildings
01-100-1060	Risk Management	7.5 Citywide Risk Management Support	$	2,783	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Risk Management	**$**	**488,356**	
01-120-1210	City Clerk	8.1 Citywide Clerk Services	$	278,818	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
		Subtotal City Clerk	**$**	**278,818**	
01-130-1310	Accounting	9.1 Payroll	$	127,312	FY 20 Actual Salaries, Wages & Benefits per Department
01-130-1310	Accounting	9.2 Accounts Payable	$	79,295	FY 20 Number of Checks by Department
01-130-1310	Accounting	9.3 Grants	$	99,975	FY 20 Actual Expenditures per Grant Fund Account
01-130-1310	Accounting	9.4 General Accounting	$	381,073	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Accounting	**$**	**687,656**	

ALLOCATION INVENTORY

	Allocable Budget Unit		Allocable Cost Pool		Total Expense [1]	Allocation Basis
01-130-1330	Management Information Systems	10.1	Citywide Information Systems	$ 359,919		Number of User Licenses by Department
			Subtotal Management Information Systems	**$ 359,919**		
01-170-1710	City Hall	11.1	City Hall Maintenance	$ 179,639		FY 20 City Hall Sq Ftg Occupied Per Department
			Subtotal City Hall	**$ 179,639**		
01-170-1720	Maintenance Yard	12.1	Citywide Yard Support	$ 40,737		FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division
			Subtotal Maintenance Yard	**$ 40,737**		
01-170-1730	City-General Utilities	13.1	Citywide General Utilities	$ 47,850		FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
			Subtotal City-General Utilities	**$ 47,850**		
01-170-1740	Building Maintenance	14.1	Citywide Building Maintenance	$ 409,907		Square Footage of Buildings Maintained
01-170-1740	Building Maintenance	14.2	Janitorial Services	$ 40,053		Janitorial Services - Square Footage of Supported Facility
			Subtotal Building Maintenance	**$ 449,960**		
01-170-1770	Vehicle Maintenance	15.1	Citywide Vehicle Maintenance	$ 108,656		Vehicle Count by Department
			Subtotal Vehicle Maintenance	**$ 108,656**		
Grand Total				**$ 4,267,313**		

FUND/ DEPT ACCOUNT NUMBER	NAME	01-100-1031- City Prosecutor	01-100-1040- Community Promotion	01-105-1105- City Engineering	01-110-1100- Public Safety Center (Fund 01)	01-110-1110- Public Safety & Law Enforcement (Fund 01)	01-110-1170- School Safety	01-120-1220- Elections	01-130-1320- Business Licenses	01-130-1350- Public Services	01-130-1460- Animal Control
BLDG	Building Use	$ -	$ -	$ 2,188	$ 10,436	$ -	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	-	5,757	95	264	73,416	3,494	195	574	229	1,621
01-100-1020	City Administration	-	7,191	118	331	91,191	4,374	244	713	285	2,013
01-100-1030	City Attorney	-	8,029	72	234	219,608	2,648	215	1,717	686	4,848
01-100-1050	Human Resources	-	5,044	116	306	-	4,282	203	-	-	-
01-100-1060	Risk Management	-	5,768	5,591	417	84,754	3,681	176	663	265	1,871
01-120-1210	City Clerk	-	5,057	45	147	138,320	1,668	136	1,081	432	3,053
01-130-1310	Accounting	-	12,346	1,171	1,993	1,651	9,051	613	660	16	79
01-130-1330	Management Information Systems	-	5,791	-	17,373	-	-	-	-	-	-
01-170-1710	City Hall	-	-	74,703	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	-	730	7	21	19,974	241	20	156	62	441
01-170-1740	Building Maintenance	-	-	-	1,088	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	72,961	2,280	-	-	-	-	-	-
	Allocated Costs	**$ -**	**$ 55,714**	**$ 157,067**	**$ 34,890**	**$ 628,915**	**$ 29,441**	**$ 1,802**	**$ 5,564**	**$ 1,976**	**$ 13,925**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	01-140-1020-City Administration	01-140-1100-Public Safety	01-140-1410-Planning Commission	01-140-1430-Community Development	01-140-1440-Building & Safety	01-140-1475-General Engineering	01-140-7020-Code Enforcement	01-150-1510-Community Services Commission	01-150-1515-Patriotic Co	01-150-1520-Emergency Community Resource Services
BLDG	Building Use	$ -	$ -	$ -	$ 1,878	$ 680	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	8,392	6,129	403	4,522	19,860	1,045	4,367	274	123	21
01-100-1020	City Administration	10,508	7,661	504	5,660	24,830	1,298	5,465	343	154	26
01-100-1030	City Attorney	6,351	7,602	307	3,783	23,271	3,125	3,809	222	93	49
01-100-1050	Human Resources	10,292	5,890	493	5,348	19,833	-	5,079	328	151	7
01-100-1060	Risk Management	7,524	6,220	122	6,105	17,979	1,206	3,921	4,202	37	23
01-120-1210	City Clerk	4,000	4,788	193	2,383	14,657	1,968	2,399	140	59	31
01-130-1310	Accounting	21,564	12,403	1,897	12,573	42,735	456	11,507	1,537	661	141
01-130-1330	Management Information Systems	-	-	-	26,060	23,164	-	-	-	-	1,448
01-170-1710	City Hall	-	-	-	64,103	23,219	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	578	691	28	344	2,117	284	346	20	8	4
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	25,080	-	-	-	54,721	-	-
	Allocated Costs	**$ 69,208**	**$ 51,384**	**$ 3,947**	**$ 157,839**	**$ 212,344**	**$ 9,383**	**$ 36,892**	**$ 61,788**	**$ 1,285**	**$ 1,750**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	01-150-1530- Senior Services	01-150-1535- Extended Day-Care Services	01-150-1540- Recreation	01-151-1541- Youth Sports	01-151-1542- Boxing	01-151-1543- Special Events	01-151-1544- Fourth of July	01-151-1545- Concerts In the Park	01-151-1546- Christmas Wish	01-160-1610- Community Center
BLDG	Building Use	$ -	$ -	$ 574	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,840
EQUIP	Equipment Use	-	-	5,378	-	-	-	-	-	-	2,990
01-100-1010	City Council	6,708	2,061	44,750	379	3,622	518	986	213	290	1,016
01-100-1020	City Administration	8,394	2,581	56,028	471	4,533	643	1,230	264	360	1,262
01-100-1030	City Attorney	6,234	1,567	35,085	1,133	3,231	1,548	1,700	636	868	3,039
01-100-1050	Human Resources	7,591	2,524	54,216	-	4,173	-	685	-	-	-
01-100-1060	Risk Management	6,585	1,421	44,556	437	3,462	598	662	245	335	24,595
01-120-1210	City Clerk	3,927	987	22,098	714	2,035	975	1,071	400	547	1,914
01-130-1310	Accounting	19,837	5,305	116,504	1,541	9,372	1,494	1,781	-	-	4,560
01-130-1330	Management Information Systems	25,133	-	52,120	-	5,791	-	-	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	567	143	3,191	103	294	141	155	58	79	276
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	212,060
01-170-1770	Vehicle Maintenance	-	-	2,280	-	-	-	-	-	-	-
	Allocated Costs	**$ 84,976**	**$ 16,590**	**$ 436,780**	**$ 4,779**	**$ 36,514**	**$ 5,917**	**$ 8,270**	**$ 1,816**	**$ 2,479**	**$ 253,554**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	01-160-1620-Senior Center	01-160-1630-Mini-Center (Module)	01-160-1640-Swimming Pool	01-160-1650-New Temple Park	01-160-1660-Shively Park	01-160-1670-Mary Van Dyke Park	01-170-1020- City Administration	01-170-1105-City Engineering	01-170-1475-Environmental	01-170-1480-Waste Management
BLDG	Building Use	$ 1,805	$ 3,065	$ -	$ 2,092	$ -	$ 636	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	5,246	-	535	-	-	-	-
01-100-1010	City Council	910	389	943	1,202	565	354	12,993	4,095	580	92
01-100-1020	City Administration	1,131	483	1,171	1,496	702	440	16,242	5,087	721	114
01-100-1030	City Attorney	2,723	1,164	2,821	2,836	1,690	1,060	15,856	12,250	1,736	274
01-100-1050	Human Resources	-	-	-	417	-	-	12,629	-	-	-
01-100-1060	Risk Management	17,205	12,422	4,584	3,548	1,916	3,438	12,502	4,728	670	106
01-120-1210	City Clerk	1,715	733	1,777	1,786	1,064	668	9,987	7,716	1,094	173
01-130-1310	Accounting	4,356	1,714	2,642	4,034	1,132	1,447	26,461	928	-	-
01-130-1330	Management Information Systems	-	-	-	-	-	-	-	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	13,440	-	-	-
01-170-1730	City-General Utilities	248	106	257	258	154	96	1,442	1,114	158	25
01-170-1740	Building Maintenance	146,261	108,404	31,644	20,011	11,443	27,424	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
	Allocated Costs	**$ 176,354**	**$ 128,480**	**$ 45,839**	**$ 42,925**	**$ 18,664**	**$ 36,098**	**$ 121,551**	**$ 35,917**	**$ 4,960**	**$ 784**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	01-170-1520-Emergency Se	01-170-1750-Landscape Maintenance	01-170-1760-Street Maintenance	01-190-1920-Street Lighting	02- Gas Tax Fund 02	05- Payroll Disbursement Fund	06- Old American Act	07- Capital Improvement - Road Maint Rehab Acct Fund	13- AQMD Fund 13	15- Quimby In Lieu
BLDG	Building Use	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	11,947	29,228	22,670	(44)	185	-	8,275	-	-	-
01-100-1020	City Administration	14,958	36,582	28,325	(55)	231	-	10,318	-	-	-
01-100-1030	City Attorney	9,145	25,327	30,450	(133)	140	-	15,890	-	-	-
01-100-1050	Human Resources	14,595	34,086	20,507	-	227	-	4,864	-	-	-
01-100-1060	Risk Management	10,886	25,407	21,174	(51)	209	-	8,402	-	-	-
01-120-1210	City Clerk	5,760	15,952	19,179	(83)	88	-	10,008	-	-	-
01-130-1310	Accounting	30,580	75,223	52,637	-	793	9,907	51,820	-	16	-
01-130-1330	Management Information Systems	-	26,407	12,625	-	-	-	3,822	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	15,533	36,276	21,824	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	832	2,304	2,769	(12)	13	-	1,445	-	-	-
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
	Allocated Costs	**$ 114,236**	**$ 306,794**	**$ 232,160**	**$ (379)**	**$ 1,885**	**$ 9,907**	**$ 114,844**	**$ -**	**$ 16**	**$ -**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	20- Public Safety	25- Used Oil Recycling Block Grant	27- Beverage Recycling Grant	37- Measure M Local Return	38- Capital Improvement - Prop "C"	39- Capital Improvement - Community Development Block Grant	40- Capital Improvement - HSIP Fund	41- Prop A Park Bond Funds 41	44- Project "A"	45- Measure R Local Return
BLDG	Building Use	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	884	103	57	201	1,876	4,021	110	-	16,533	487
01-100-1020	City Administration	1,098	127	70	250	2,341	5,033	136	-	20,695	609
01-100-1030	City Attorney	2,645	307	170	538	3,026	3,494	328	-	13,900	472
01-100-1050	Human Resources	-	-	-	35	1,418	4,684	-	-	19,515	540
01-100-1060	Risk Management	1,021	118	66	231	1,856	3,570	127	-	14,422	551
01-120-1210	City Clerk	1,666	193	107	339	1,906	2,201	207	-	8,755	298
01-130-1310	Accounting	6,076	854	543	1,311	10,371	17,869	920	-	74,942	2,221
01-130-1330	Management Information Systems	-	-	-	-	-	5,791	-	-	3,185	8,108
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	241	28	15	49	275	318	30	-	1,264	43
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
	Allocated Costs	**$ 13,630**	**$ 1,730**	**$ 1,028**	**$ 2,953**	**$ 23,069**	**$ 46,982**	**$ 1,858**	**$ -**	**$ 173,211**	**$ 13,328**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	46- Sewer Assessment	67- Capital Improvement Fund	68- Misc Grants Reimbursement	69- Misc Local Grants Fund	84- Bond Debt Service Fund	88- Bond Funds - Constr, Non-Taxable	91- RDA Successor Agency Fund	92- Redev.Oblig.Retirement FD	94- HSG Successor Agency Fund	AO- All Others
BLDG	Building Use	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	2,803	24	2,153	326	3,548	42	6,039	-	-	-
01-100-1020	City Administration	3,510	30	2,678	405	4,407	52	7,561	-	-	-
01-100-1030	City Attorney	2,204	73	5,648	975	10,613	125	4,677	-	-	-
01-100-1050	Human Resources	3,393	-	435	-	-	-	7,348	-	-	-
01-100-1060	Risk Management	2,634	28	2,394	376	4,096	48	5,891	-	-	12,849
01-120-1210	City Clerk	1,388	46	3,558	614	6,685	79	2,946	-	-	-
01-130-1310	Accounting	12,136	181	14,367	2,247	24,128	300	26,059	-	-	-
01-130-1330	Management Information Systems	-	-	11,582	-	-	-	-	-	-	5,791
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	200	7	514	89	965	11	425	-	-	-
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
	Allocated Costs	**$ 28,269**	**$ 388**	**$ 43,330**	**$ 5,032**	**$ 54,442**	**$ 657**	**$ 60,945**	**$ -**	**$ -**	**$ 18,640**

Notes
[1] Unallowable costs not allocated through cost plan

FUND/ DEPT ACCOUNT NUMBER	NAME	Subtotal	Direct Billed	Unallocated [1]	Total
BLDG	Building Use	$ 25,193	$ -	$ -	$ 25,193
EQUIP	Equipment Use	14,149	-	-	14,149
01-100-1010	City Council	324,910	-	-	324,910
01-100-1020	City Administration	405,625	-	-	405,625
01-100-1030	City Attorney	514,135	-	-	514,135
01-100-1050	Human Resources	251,255	-	-	251,255
01-100-1060	Risk Management	410,845	-	-	410,845
01-120-1210	City Clerk	323,827	-	-	323,827
01-130-1310	Accounting	751,663	-	-	751,663
01-130-1330	Management Information Systems	234,192	-	-	234,192
01-170-1710	City Hall	162,025	-	-	162,025
01-170-1720	Maintenance Yard	87,074	-	-	87,074
01-170-1730	City-General Utilities	46,762	-	-	46,762
01-170-1740	Building Maintenance	558,336	-	-	558,336
01-170-1770	Vehicle Maintenance	157,322	-	-	157,322
	Allocated Costs	**$ 4,267,313**	**$ -**	**$ -**	**$ 4,267,313**

Notes
[1] Unallowable costs not allocated through cost plan

INDIRECT COST RATE

Receiving Departments	Central Service Cost [1]	Indirect Cost Rate Base [2]	Indirect Cost Rates [3]
Citywide Indirect Rate	**$ 4,267,313**	**$ 3,671,750**	**116%**

[1] Expenses Allocated to all receiving departments
[2] Salary, Wages & Benefits Expenses less indirect central service departments
[3] Rate should be applied to salary and benefit costs

DEPARTMENTAL EXPENSE DETAIL

BLDG- Building Use

Expense Type	$	Spread Method	City Hall	Single Occupancy
Straight Line Depreciation Amount				
Building Depreciation	$ 40,216	D	$ 17,689	$ 22,528
Subtotal	**$ 40,216**		**$ 17,689**	**$ 22,528**
Disallowed Expenses				
Subtotal Disallowed Costs	**$ -**		**$ -**	**$ -**
DEPARTMENTAL EXPENDITURES	**$ 40,216**		**$ 17,689**	**$ 22,528**
Reallocation of Incoming Costs				
First Allocation	**$ -**		$ 17,689	$ 22,528
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of First Allocation	**$ -**		**$ 17,689**	**$ 22,528**
Second Allocation	**$ -**		$ -	$ -
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of Second Allocation	**$ -**		**$ -**	**$ -**
TOTAL FUNCTIONAL COSTS	**$ 40,216**		**$ 17,689**	**$ 22,528**

Notes

COSTS TO BE ALLOCATED

BLDG- Building Use	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 40,216		$ 40,216
Incoming Costs			
BLDG- Building Use		$ -	$ -
EQUIP- Equipment Use		-	-
01-100-1010- City Council		-	-
01-100-1020- City Administration		-	-
01-100-1030- City Attorney		-	-
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		-	-
01-120-1210- City Clerk		-	-
01-130-1310- Accounting		-	-
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		-	-
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ -**	**$ -**	**$ -**
Total Costs to be Allocated	**$ 40,216**	**$ -**	**$ 40,216**

BLDG- Building Use

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Hall	**1.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		-	0.000%	-		-	-	-
01-100-1010- City Council		807	22.485%	3,977		3,977	-	3,977
01-100-1020- City Administration		769	21.427%	3,790		3,790	-	3,790
01-100-1030- City Attorney		-	0.000%	-		-	-	-
01-100-1050- Human Resources		86	2.382%	421		421	-	421
01-100-1060- Risk Management		86	2.382%	421		421	-	421
01-120-1210- City Clerk		280	7.802%	1,380		1,380	-	1,380
01-130-1310- Accounting		599	16.690%	2,952		2,952	-	2,952
01-130-1330- Management Information Systems		-	0.000%	-		-	-	-
01-170-1710- City Hall		-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard		-	0.000%	-		-	-	-
01-170-1730- City-General Utilities		-	0.000%	-		-	-	-
01-170-1740- Building Maintenance		-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance		-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		-	0.000%	-		-	-	-
01-100-1040- Community Promotion		-	0.000%	-		-	-	-
01-105-1105- City Engineering		444	12.371%	2,188		2,188	-	2,188
01-110-1100- Public Safety Center (Fund 01)		-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)		-	0.000%	-		-	-	-
01-110-1170- School Safety		-	0.000%	-		-	-	-
01-120-1220- Elections		-	0.000%	-		-	-	-
01-130-1320- Business Licenses		-	0.000%	-		-	-	-
01-130-1350- Public Services		-	0.000%	-		-	-	-
01-130-1460- Animal Control		-	0.000%	-		-	-	-
01-140-1020- City Administration		-	0.000%	-		-	-	-
01-140-1100- Public Safety		-	0.000%	-		-	-	-
01-140-1410- Planning Commission		-	0.000%	-		-	-	-
01-140-1430- Community Development		381	10.616%	1,878		1,878	-	1,878
01-140-1440- Building & Safety		138	3.845%	680		680	-	680
01-140-1475- General Engineering		-	0.000%	-		-	-	-
01-140-7020- Code Enforcement		-	0.000%	-		-	-	-
01-150-1510- Community Services Commission		-	0.000%	-		-	-	-
01-150-1515- Patriotic Co		-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		-	0.000%	-		-	-	-
01-150-1530- Senior Services		-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		-	0.000%	-		-	-	-
01-150-1540- Recreation		-	0.000%	-		-	-	-
01-151-1541- Youth Sports		-	0.000%	-		-	-	-
01-151-1542- Boxing		-	0.000%	-		-	-	-
01-151-1543- Special Events		-	0.000%	-		-	-	-
01-151-1544- Fourth of July		-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		-	0.000%	-		-	-	-
01-151-1546- Christmas Wish		-	0.000%	-		-	-	-
01-160-1610- Community Center		-	0.000%	-		-	-	-
01-160-1620- Senior Center		-	0.000%	-		-	-	-

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	-	0.000%	-		-	-	-
01-160-1660- Shively Park	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-		-	-	-
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**3,589**	**100.000%**	**$ 17,689**	**$ -**	**$ 17,689**	**$ -**	**$ 17,689**

Allocation Basis: **FY 20 City Hall Sq Ftg Occupied Per Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

BLDG- Building Use

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Single Occupancy	**1.2**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-	-	-
01-100-1010- City Council		$ -	0.000%	-		-	-	-
01-100-1020- City Administration		$ -	0.000%	-		-	-	-
01-100-1030- City Attorney		$ -	0.000%	-		-	-	-
01-100-1050- Human Resources		$ -	0.000%	-		-	-	-
01-100-1060- Risk Management		$ -	0.000%	-		-	-	-
01-120-1210- City Clerk		$ -	0.000%	-		-	-	-
01-130-1310- Accounting		$ -	0.000%	-		-	-	-
01-130-1330- Management Information Systems		$ -	0.000%	-		-	-	-
01-170-1710- City Hall		$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard		$ 2,080	9.235%	2,080		2,080	-	2,080
01-170-1730- City-General Utilities		$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance		$ -	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance		$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ -	0.000%	-		-	-	-
01-105-1105- City Engineering		$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		$ 10,436	46.324%	10,436		10,436	-	10,436
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1170- School Safety		$ -	0.000%	-		-	-	-
01-120-1220- Elections		$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses		$ -	0.000%	-		-	-	-
01-130-1350- Public Services		$ -	0.000%	-		-	-	-
01-130-1460- Animal Control		$ -	0.000%	-		-	-	-
01-140-1020- City Administration		$ -	0.000%	-		-	-	-
01-140-1100- Public Safety		$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission		$ -	0.000%	-		-	-	-
01-140-1430- Community Development		$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety		$ -	0.000%	-		-	-	-
01-140-1475- General Engineering		$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement		$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission		$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co		$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		$ -	0.000%	-		-	-	-
01-150-1530- Senior Services		$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		$ -	0.000%	-		-	-	-
01-150-1540- Recreation		$ 574	2.546%	574		574	-	574
01-151-1541- Youth Sports		$ -	0.000%	-		-	-	-
01-151-1542- Boxing		$ -	0.000%	-		-	-	-
01-151-1543- Special Events		$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July		$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish		$ -	0.000%	-		-	-	-
01-160-1610- Community Center		$ 1,840	8.167%	1,840		1,840	-	1,840
01-160-1620- Senior Center		$ 1,805	8.012%	1,805		1,805	-	1,805

BLDG- Building Use

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	$	3,065	13.604%	3,065		3,065	-	3,065
01-160-1640- Swimming Pool	$	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	$	2,092	9.287%	2,092		2,092	-	2,092
01-160-1660- Shively Park	$	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$	636	2.825%	636		636	-	636
01-170-1020- City Administration	$	-	0.000%	-		-	-	-
01-170-1105- City Engineering	$	-	0.000%	-		-	-	-
01-170-1475- Environmental	$	-	0.000%	-		-	-	-
01-170-1480- Waste Management	$	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	$	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	$	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	$	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	$	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	$	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	$	-	0.000%	-		-	-	-
06- Old American Act	$	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	$	-	0.000%	-		-	-	-
13- AQMD Fund 13	$	-	0.000%	-		-	-	-
15- Quimby In Lieu	$	-	0.000%	-		-	-	-
20- Public Safety	$	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	$	-	0.000%	-		-	-	-
37- Measure M Local Return	$	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	$	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	$	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	$	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$	-	0.000%	-		-	-	-
44- Project "A"	$	-	0.000%	-		-	-	-
45- Measure R Local Return	$	-	0.000%	-		-	-	-
46- Sewer Assessment	$	-	0.000%	-		-	-	-
67- Capital Improvement Fund	$	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	$	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	$	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	$	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$	-	0.000%	-		-	-	-
AO- All Others	$	-	0.000%	-		-	-	-
Total	**$**	**22,528**	**100.000%**	**$ 22,528**	**$ -**	**$ 22,528**	**$ -**	**$ 22,528**

Allocation Basis: **FY 19 Annual Building Depreciation Expense per Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

ALLOCATION SUMMARY

BLDG- Building Use	City Hall	Single Occupancy	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	3,977	-	3,977
01-100-1020- City Administration	3,790	-	3,790
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	421	-	421
01-100-1060- Risk Management	421	-	421
01-120-1210- City Clerk	1,380	-	1,380
01-130-1310- Accounting	2,952	-	2,952
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	2,080	2,080
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	2,188	-	2,188
01-110-1100- Public Safety Center (Fund 01)	-	10,436	10,436
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	1,878	-	1,878
01-140-1440- Building & Safety	680	-	680
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	574	574
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	-	1,840	1,840

ALLOCATION SUMMARY

BLDG- Building Use	City Hall	Single Occupancy	Total
01-160-1620- Senior Center	-	1,805	1,805
01-160-1630- Mini-Center (Module)	-	3,065	3,065
01-160-1640- Swimming Pool	-	-	-
01-160-1650- New Temple Park	-	2,092	2,092
01-160-1660- Shively Park	-	-	-
01-160-1670- Mary Van Dyke Park	-	636	636
01-170-1020- City Administration	-	-	-
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	-	-	-
01-170-1750- Landscape Maintenance	-	-	-
01-170-1760- Street Maintenance	-	-	-
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	**$ 17,689**	**$ 22,528**	**$ 40,216**

DEPARTMENTAL EXPENSE DETAIL

EQUIP- Equipment Use

		Distribution Percentage		**100.00%**
Expense Type		**$**	**Spread Method**	**Total Equipment Depreciation**
Straight Line Depreciation Amount				
Equipment Use Allowance	$	60,256	S	$ 60,256
Subtotal Operating Cost	**$**	**60,256**		**$ 60,256**
Disallowed Expenses				
Subtotal Disallowed Costs	**$**	**-**		**$ -**
DEPARTMENTAL EXPENDITURES	**$**	**60,256**		**$ 60,256**
Reallocation of Incoming Costs				
First Allocation	**$**	**-**		$ 60,256
Unallocated Costs	**$**	**-**		$ -
Subtotal of First Allocation	**$**	**-**		**$ 60,256**
Second Allocation	**$**	**-**		$ -
Unallocated Costs	**$**	**-**		$ -
Subtotal of Second Allocation	**$**	**-**		**$ -**
TOTAL FUNCTIONAL COSTS	**$**	**60,256**		**$ 60,256**

Notes

COSTS TO BE ALLOCATED

EQUIP- Equipment Use	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 60,256		$ 60,256
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use		-	-
01-100-1010- City Council		-	-
01-100-1020- City Administration		-	-
01-100-1030- City Attorney		-	-
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		-	-
01-120-1210- City Clerk		-	-
01-130-1310- Accounting		-	-
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		-	-
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ -**	**$ -**	**$ -**
Total Costs to be Allocated	**$ 60,256**	**$ -**	**$ 60,256**

EQUIP- Equipment Use

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Total Equipment Depreciation Expense	**2.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ -	0.000%	-		-	-	-
01-100-1020- City Administration		$ -	0.000%	-		-	-	-
01-100-1030- City Attorney		$ -	0.000%	-		-	-	-
01-100-1050- Human Resources		$ -	0.000%	-		-	-	-
01-100-1060- Risk Management		$ -	0.000%	-		-	-	-
01-120-1210- City Clerk		$ -	0.000%	-		-	-	-
01-130-1310- Accounting		$ 16,491	27.368%	16,491		16,491	-	16,491
01-130-1330- Management Information Systems		$ -	0.000%	-		-	-	-
01-170-1710- City Hall		$ 28,235	46.859%	28,235		28,235	-	28,235
01-170-1720- Maintenance Yard		$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities		$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance		$ 1,381	2.292%	1,381		1,381	-	1,381
01-170-1770- Vehicle Maintenance		$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ -	0.000%	-		-	-	-
01-105-1105- City Engineering		$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1170- School Safety		$ -	0.000%	-		-	-	-
01-120-1220- Elections		$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses		$ -	0.000%	-		-	-	-
01-130-1350- Public Services		$ -	0.000%	-		-	-	-
01-130-1460- Animal Control		$ -	0.000%	-		-	-	-
01-140-1020- City Administration		$ -	0.000%	-		-	-	-
01-140-1100- Public Safety		$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission		$ -	0.000%	-		-	-	-
01-140-1430- Community Development		$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety		$ -	0.000%	-		-	-	-
01-140-1475- General Engineering		$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement		$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission		$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co		$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		$ -	0.000%	-		-	-	-
01-150-1530- Senior Services		$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		$ -	0.000%	-		-	-	-
01-150-1540- Recreation		$ 5,378	8.926%	5,378		5,378	-	5,378
01-151-1541- Youth Sports		$ -	0.000%	-		-	-	-
01-151-1542- Boxing		$ -	0.000%	-		-	-	-
01-151-1543- Special Events		$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July		$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish		$ -	0.000%	-		-	-	-
01-160-1610- Community Center		$ 2,990	4.962%	2,990		2,990	-	2,990

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 5,246	8.706%	5,246		5,246	-	5,246
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ 535	0.887%	535		535	-	535
01-170-1020- City Administration	$ -	0.000%	-		-	-	-
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ -	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	$ -	0.000%	-		-	-	-
01-170-1760- Street Maintenance	$ -	0.000%	-		-	-	-
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ -	0.000%	-		-	-	-
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ -	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ -	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	$ -	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	$ -	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ -	0.000%	-		-	-	-
45- Measure R Local Return	$ -	0.000%	-		-	-	-
46- Sewer Assessment	$ -	0.000%	-		-	-	-
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ -	0.000%	-		-	-	-
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ -	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 60,255.86**	**100.000%**	**$ 60,256**	**$ -**	**$ 60,256**	**$ -**	**$ 60,256**

Allocation Basis: **FY 19 Annual Equipment Depreciation Expense per Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

ALLOCATION SUMMARY

EQUIP- Equipment Use	Total Equipment Depreciation Expense	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	-	-
01-100-1020- City Administration	-	-
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	-	-
01-100-1060- Risk Management	-	-
01-120-1210- City Clerk	-	-
01-130-1310- Accounting	16,491	16,491
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	28,235	28,235
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	1,381	1,381
01-170-1770- Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	-	-
01-105-1105- City Engineering	-	-
01-110-1100- Public Safety Center (Fund 01)	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	-	-
01-140-1440- Building & Safety	-	-
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	-	-
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	-	-
01-150-1530- Senior Services	-	-
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	5,378	5,378
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	-	-
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	2,990	2,990

ALLOCATION SUMMARY

EQUIP- Equipment Use	Total Equipment Depreciation Expense	Total
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	5,246	5,246
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	535	535
01-170-1020- City Administration	-	-
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	-	-
01-170-1750- Landscape Maintenance	-	-
01-170-1760- Street Maintenance	-	-
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	-	-
05- Payroll Disbursement Fund	-	-
06- Old American Act	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	-	-
38- Capital Improvement - Prop "C"	-	-
39- Capital Improvement - Community Development Block Gra	-	-
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	-	-
45- Measure R Local Return	-	-
46- Sewer Assessment	-	-
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	-	-
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	-	-
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 60,256**	**$ 60,256**

DEPARTMENTAL EXPENSE DETAIL

01-100-1010- City Council

		Distribution Percentage	50.00%	50.00%
Expense Type	**$**	**Spread Method**	**City Support A**	**City Support B**
Personnel				
5010 - SALARIES-FULL TIME	$ 159,864	S	$ 79,932	$ 79,932
5105 - VISION INSURANCE	271	S	135	135
5110 - DENTAL INSURANCE	2,694	S	1,347	1,347
5115 - LIFE INSURANCE	3,346	S	1,673	1,673
5120 - MEDICAL INSURANCE	24,353	S	12,176	12,176
5125 - FICA-EMPLOYER SHARE	9,487	S	4,744	4,744
5130 - DEFERRED COMP.	3,768	S	1,884	1,884
5140 - PERS RETIREMENT (EMPLOYER	11,375	S	5,687	5,687
5145 - TRAINING/UNEMP (EMPLOYER)	1,206	S	603	603
5180 - ALLOCATED BENEFITS	44	S	22	22
Subtotal Personnel Cost	**$ 216,408**		**$ 108,204**	**$ 108,204**
Operating Services & Supplies				
5406 - SPECIAL DEPT. SUPPLIES	$ 2,516	S	$ 1,258	$ 1,258
5715 - UTILITY-PHONE/CELL PHONE	8,407	S	4,203	4,203
5908 - TRAINING	-	S	-	-
5910 - CONFERENCES/SEMINARS	11,641	S	5,821	5,821
5912 - MEETING EXPENSE	3,935	S	1,967	1,967
5914 - MEMBERSHIPS	37,775	S	18,887	18,887
6015 - OFFICE EQUIPMENT	1,595	S	797	797
Subtotal Operating Cost	**$ 65,868**		**$ 32,934**	**$ 32,934**
Disallowed Expenses				
6015 - OFFICE EQUIPMENT	$ (1,595)	[1]	$ (797)	$ (797)
Subtotal Disallowed Costs	**$ (1,595)**		**$ (797)**	**$ (797)**
DEPARTMENTAL EXPENDITURES	**$ 280,680**		**$ 140,340**	**$ 140,340**
Reallocation of Incoming Costs				
First Allocation	**$ 3,977**		$ 142,329	$ 142,329
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of First Allocation	**$ 3,977**		**$ 142,329**	**$ 142,329**
Second Allocation	**$ 173,701**		$ 86,850	$ 86,850
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of Second Allocation	**$ 173,701**		**$ 86,850**	**$ 86,850**
TOTAL FUNCTIONAL COSTS	**$ 458,358**		**$ 229,179**	**$ 229,179**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-100-1010- City Council	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 280,680		$ 280,680
Incoming Costs			
BLDG- Building Use	$ 3,977	$ -	$ 3,977
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council		7,962	7,962
01-100-1020- City Administration		10,503	10,503
01-100-1030- City Attorney		10,805	10,805
01-100-1050- Human Resources		11,433	11,433
01-100-1060- Risk Management		11,138	11,138
01-120-1210- City Clerk		5,738	5,738
01-130-1310- Accounting		27,363	27,363
01-130-1330- Management Information Systems		33,505	33,505
01-170-1710- City Hall		54,239	54,239
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,014	1,014
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 3,977**	**$ 173,701**	**$ 177,678**
Total Costs to be Allocated	**$ 284,658**	**$ 173,701**	**$ 458,358**

01-100-1010- City Council

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Support A	**3.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	2,444		2,444		2,444
01-100-1020- City Administration		$ 361,210	2.210%	3,146		3,146	1,953	5,099
01-100-1030- City Attorney		$ 616,688	3.773%	5,371		5,371	3,335	8,705
01-100-1050- Human Resources		$ 266,670	1.632%	2,322		2,322	1,442	3,764
01-100-1060- Risk Management		$ 488,356	2.988%	4,253		4,253	2,641	6,894
01-120-1210- City Clerk		$ 278,818	1.706%	2,428		2,428	1,508	3,936
01-130-1310- Accounting		$ 687,656	4.208%	5,989		5,989	3,718	9,707
01-130-1330- Management Information Systems		$ 359,919	2.202%	3,135		3,135	1,946	5,081
01-170-1710- City Hall		$ 179,639	1.099%	1,564		1,564	971	2,536
01-170-1720- Maintenance Yard		$ 40,737	0.249%	355		355	220	575
01-170-1730- City-General Utilities		$ 47,850	0.293%	417		417	259	675
01-170-1740- Building Maintenance		$ 449,960	2.753%	3,919		3,919	2,433	6,352
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	946		946	588	1,534
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	1,656		1,656	1,028	2,684
01-105-1105- City Engineering		$ 1,696	0.010%	15		15	9	24
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	48		48	30	78
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	45,294		45,294	28,122	73,416
01-110-1170- School Safety		$ 62,722	0.384%	546		546	339	885
01-120-1220- Elections		$ 5,100	0.031%	44		44	28	72
01-130-1320- Business Licenses		$ 40,660	0.249%	354		354	220	574
01-130-1350- Public Services		$ 16,250	0.099%	142		142	88	229
01-130-1460- Animal Control		$ 114,807	0.702%	1,000		1,000	621	1,621
01-140-1020- City Administration		$ 150,406	0.920%	1,310		1,310	813	2,123
01-140-1100- Public Safety		$ 180,032	1.102%	1,568		1,568	973	2,541
01-140-1410- Planning Commission		$ 7,261	0.044%	63		63	39	103
01-140-1430- Community Development		$ 89,587	0.548%	780		780	484	1,265
01-140-1440- Building & Safety		$ 551,115	3.372%	4,800		4,800	2,980	7,780
01-140-1475- General Engineering		$ 74,014	0.453%	645		645	400	1,045
01-140-7020- Code Enforcement		$ 90,197	0.552%	786		786	488	1,273
01-150-1510- Community Services Commission		$ 5,260	0.032%	46		46	28	74
01-150-1515- Patriotic Co		$ 2,200	0.013%	19		19	12	31
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	10		10	6	16
01-150-1530- Senior Services		$ 147,645	0.903%	1,286		1,286	798	2,084
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	323		323	201	524
01-150-1540- Recreation		$ 830,909	5.084%	7,236		7,236	4,493	11,729
01-151-1541- Youth Sports		$ 26,844	0.164%	234		234	145	379
01-151-1542- Boxing		$ 76,527	0.468%	666		666	414	1,080
01-151-1543- Special Events		$ 36,670	0.224%	319		319	198	518
01-151-1544- Fourth of July		$ 40,271	0.246%	351		351	218	568
01-151-1545- Concerts In the Park		$ 15,055	0.092%	131		131	81	213
01-151-1546- Christmas Wish		$ 20,554	0.126%	179		179	111	290
01-160-1610- Community Center		$ 71,978	0.440%	627		627	389	1,016

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	562		562	349	910
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	240		240	149	389
01-160-1640- Swimming Pool	$ 66,808	0.409%	582		582	361	943
01-160-1650- New Temple Park	$ 67,157	0.411%	585		585	363	948
01-160-1660- Shively Park	$ 40,012	0.245%	348		348	216	565
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	219		219	136	354
01-170-1020- City Administration	$ 375,518	2.298%	3,270		3,270	2,030	5,301
01-170-1105- City Engineering	$ 290,113	1.775%	2,527		2,527	1,569	4,095
01-170-1475- Environmental	$ 41,122	0.252%	358		358	222	580
01-170-1480- Waste Management	$ 6,500	0.040%	57		57	35	92
01-170-1520- Emergency Se	$ 216,587	1.325%	1,886		1,886	1,171	3,057
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	5,224		5,224	3,243	8,467
01-170-1760- Street Maintenance	$ 721,130	4.413%	6,280		6,280	3,899	10,180
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(27)		(27)	(17)	(44)
02- Gas Tax Fund 02	$ 3,312	0.020%	29		29	18	47
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	3,277		3,277	2,035	5,312
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	545		545	339	884
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	63		63	39	103
27- Beverage Recycling Grant	$ 4,019	0.025%	35		35	22	57
37- Measure M Local Return	$ 12,736	0.078%	111		111	69	180
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	624		624	388	1,012
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	721		721	447	1,168
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	68		68	42	110
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	2,867		2,867	1,780	4,647
45- Measure R Local Return	$ 11,189	0.068%	97		97	60	158
46- Sewer Assessment	$ 52,207	0.319%	455		455	282	737
67- Capital Improvement Fund	$ 1,720	0.011%	15		15	9	24
68- Misc Grants Reimbursement	$ 133,767	0.819%	1,165		1,165	723	1,888
69- Misc Local Grants Fund	$ 23,084	0.141%	201		201	125	326
84- Bond Debt Service Fund	$ 251,343	1.538%	2,189		2,189	1,359	3,548
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	26		26	16	42
91- RDA Successor Agency Fund	$ 110,757	0.678%	965		965	599	1,563
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 16,342,885**	**100.000%**	**$ 142,329**	**$ -**	**$ 142,329**	**$ 86,850**	**$ 229,179**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-100-1010- City Council

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Support B	**3.2**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	$	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$	-	0.000%	-		-		-
01-100-1010- City Council	$	216,408	3.876%	5,517		5,517		5,517
01-100-1020- City Administration	$	289,759	5.190%	7,387		7,387	4,689	12,077
01-100-1030- City Attorney	$	-	0.000%	-		-	-	-
01-100-1050- Human Resources	$	206,238	3.694%	5,258		5,258	3,338	8,596
01-100-1060- Risk Management	$	2,119	0.038%	54		54	34	88
01-120-1210- City Clerk	$	233,629	4.185%	5,956		5,956	3,781	9,737
01-130-1310- Accounting	$	510,256	9.140%	13,009		13,009	8,258	21,267
01-130-1330- Management Information Systems	$	-	0.000%	-		-	-	-
01-170-1710- City Hall	$	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$	378,401	6.778%	9,647		9,647	6,124	15,771
01-170-1770- Vehicle Maintenance	$	74,236	1.330%	1,893		1,893	1,201	3,094
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor	$	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	$	73,717	1.320%	1,879		1,879	1,193	3,072
01-105-1105- City Engineering	$	1,696	0.030%	43		43	27	71
01-110-1100- Public Safety Center (Fund 01)	$	4,467	0.080%	114		114	72	186
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$	-	0.000%	-		-	-	-
01-110-1170- School Safety	$	62,581	1.121%	1,595		1,595	1,013	2,608
01-120-1220- Elections	$	2,961	0.053%	75		75	48	123
01-130-1320- Business Licenses	$	-	0.000%	-		-	-	-
01-130-1350- Public Services	$	-	0.000%	-		-	-	-
01-130-1460- Animal Control	$	-	0.000%	-		-	-	-
01-140-1020- City Administration	$	150,406	2.694%	3,834		3,834	2,434	6,269
01-140-1100- Public Safety	$	86,072	1.542%	2,194		2,194	1,393	3,587
01-140-1410- Planning Commission	$	7,200	0.129%	184		184	117	300
01-140-1430- Community Development	$	78,152	1.400%	1,992		1,992	1,265	3,257
01-140-1440- Building & Safety	$	289,839	5.192%	7,389		7,389	4,691	12,080
01-140-1475- General Engineering	$	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$	74,222	1.329%	1,892		1,892	1,201	3,093
01-150-1510- Community Services Commission	$	4,800	0.086%	122		122	78	200
01-150-1515- Patriotic Co	$	2,200	0.039%	56		56	36	92
01-150-1520- Emergency Community Resource Services	$	108	0.002%	3		3	2	5
01-150-1530- Senior Services	$	110,936	1.987%	2,828		2,828	1,795	4,624
01-150-1535- Extended Day-Care Services	$	36,892	0.661%	941		941	597	1,538
01-150-1540- Recreation	$	792,291	14.192%	20,199		20,199	12,823	33,021
01-151-1541- Youth Sports	$	-	0.000%	-		-	-	-
01-151-1542- Boxing	$	60,983	1.092%	1,555		1,555	987	2,542
01-151-1543- Special Events	$	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	$	10,012	0.179%	255		255	162	417
01-151-1545- Concerts In the Park	$	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$	-	0.000%	-		-	-	-
01-160-1610- Community Center	$	-	0.000%	-		-	-	-

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 6,091	0.109%	155		155	99	254
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	3.306%	4,705		4,705	2,987	7,692
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	3.820%	5,438		5,438	3,452	8,889
01-170-1750- Landscape Maintenance	$ 498,121	8.922%	12,699		12,699	8,062	20,761
01-170-1760- Street Maintenance	$ 299,678	5.368%	7,640		7,640	4,850	12,490
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.059%	84		84	54	138
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 71,088	1.273%	1,812		1,812	1,150	2,963
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.009%	13		13	8	21
38- Capital Improvement - Prop "C"	$ 20,729	0.371%	528		528	335	864
39- Capital Improvement - Community Development Block Grant	$ 68,453	1.226%	1,745		1,745	1,108	2,853
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 285,188	5.108%	7,271		7,271	4,616	11,886
45- Measure R Local Return	$ 7,889	0.141%	201		201	128	329
46- Sewer Assessment	$ 49,582	0.888%	1,264		1,264	802	2,066
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 6,362	0.114%	162		162	103	265
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 107,379	1.923%	2,738		2,738	1,738	4,475
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 5,582,796**	**100.000%**	**$ 142,329**	**$ -**	**$ 142,329**	**$ 86,850**	**$ 229,179**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-100-1010- City Council	City Support A	City Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	2,444	5,517	7,962
01-100-1020- City Administration	5,099	12,077	17,176
01-100-1030- City Attorney	8,705	-	8,705
01-100-1050- Human Resources	3,764	8,596	12,360
01-100-1060- Risk Management	6,894	88	6,982
01-120-1210- City Clerk	3,936	9,737	13,673
01-130-1310- Accounting	9,707	21,267	30,974
01-130-1330- Management Information Systems	5,081	-	5,081
01-170-1710- City Hall	2,536	-	2,536
01-170-1720- Maintenance Yard	575	-	575
01-170-1730- City-General Utilities	675	-	675
01-170-1740- Building Maintenance	6,352	15,771	22,123
01-170-1770- Vehicle Maintenance	1,534	3,094	4,628
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	2,684	3,072	5,757
01-105-1105- City Engineering	24	71	95
01-110-1100- Public Safety Center (Fund 01)	78	186	264
01-110-1110- Public Safety & Law Enforcement (Fund 01)	73,416	-	73,416
01-110-1170- School Safety	885	2,608	3,494
01-120-1220- Elections	72	123	195
01-130-1320- Business Licenses	574	-	574
01-130-1350- Public Services	229	-	229
01-130-1460- Animal Control	1,621	-	1,621
01-140-1020- City Administration	2,123	6,269	8,392
01-140-1100- Public Safety	2,541	3,587	6,129
01-140-1410- Planning Commission	103	300	403
01-140-1430- Community Development	1,265	3,257	4,522
01-140-1440- Building & Safety	7,780	12,080	19,860
01-140-1475- General Engineering	1,045	-	1,045
01-140-7020- Code Enforcement	1,273	3,093	4,367
01-150-1510- Community Services Commission	74	200	274
01-150-1515- Patriotic Co	31	92	123
01-150-1520- Emergency Community Resource Services	16	5	21
01-150-1530- Senior Services	2,084	4,624	6,708
01-150-1535- Extended Day-Care Services	524	1,538	2,061
01-150-1540- Recreation	11,729	33,021	44,750
01-151-1541- Youth Sports	379	-	379
01-151-1542- Boxing	1,080	2,542	3,622
01-151-1543- Special Events	518	-	518
01-151-1544- Fourth of July	568	417	986
01-151-1545- Concerts In the Park	213	-	213
01-151-1546- Christmas Wish	290	-	290
01-160-1610- Community Center	1,016	-	1,016

ALLOCATION SUMMARY

01-100-1010- City Council	City Support A	City Support B	Total
01-160-1620- Senior Center	910	-	910
01-160-1630- Mini-Center (Module)	389	-	389
01-160-1640- Swimming Pool	943	-	943
01-160-1650- New Temple Park	948	254	1,202
01-160-1660- Shively Park	565	-	565
01-160-1670- Mary Van Dyke Park	354	-	354
01-170-1020- City Administration	5,301	7,692	12,993
01-170-1105- City Engineering	4,095	-	4,095
01-170-1475- Environmental	580	-	580
01-170-1480- Waste Management	92	-	92
01-170-1520- Emergency Se	3,057	8,889	11,947
01-170-1750- Landscape Maintenance	8,467	20,761	29,228
01-170-1760- Street Maintenance	10,180	12,490	22,670
01-190-1920- Street Lighting	(44)	-	(44)
02- Gas Tax Fund 02	47	138	185
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	5,312	2,963	8,275
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	884	-	884
25- Used Oil Recycling Block Grant	103	-	103
27- Beverage Recycling Grant	57	-	57
37- Measure M Local Return	180	21	201
38- Capital Improvement - Prop "C"	1,012	864	1,876
39- Capital Improvement - Community Development Block Gra	1,168	2,853	4,021
40- Capital Improvement - HSIP Fund	110	-	110
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	4,647	11,886	16,533
45- Measure R Local Return	158	329	487
46- Sewer Assessment	737	2,066	2,803
67- Capital Improvement Fund	24	-	24
68- Misc Grants Reimbursement	1,888	265	2,153
69- Misc Local Grants Fund	326	-	326
84- Bond Debt Service Fund	3,548	-	3,548
88- Bond Funds - Constr, Non-Taxable	42	-	42
91- RDA Successor Agency Fund	1,563	4,475	6,039
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	**$ 229,179**	**$ 229,179**	**$ 458,358**

DEPARTMENTAL EXPENSE DETAIL

01-100-1020- City Administration

Expense Type	$	Distribution Percentage / Spread Method	50.00% Council Support	50.00% City Operations Support
Personnel				
5010 - SALARIES-FULL TIME	$ 176,966	S	$ 88,483	$ 88,483
5020 - SALARIES-PART TIME	42,709	S	21,355	21,355
5030 - OVERTIME	291	S	146	146
5105 - VISION INSURANCE	295	S	147	147
5110 - DENTAL INSURANCE	1,851	S	925	925
5115 - LIFE INSURANCE	3,853	S	1,926	1,926
5120 - MEDICAL INSURANCE	20,236	S	10,118	10,118
5125 - FICA-EMPLOYER SHARE	17,506	S	8,753	8,753
5130 - DEFERRED COMP.	8,233	S	4,117	4,117
5140 - PERS RETIREMENT (EMPLOYER	16,509	S	8,255	8,255
5145 - TRAINING/UNEMP (EMPLOYER)	1,235	S	618	618
5180 - ALLOCATED BENEFITS	75	S	37	37
Subtotal Personnel Cost	**$ 289,759**		**$ 144,880**	**$ 144,880**
Operating Services & Supplies				
5215 - CONTR SVCS-PROFESSIONAL	$ 60,607	S	$ 30,303	$ 30,303
5405 - OFFICE SUPPLIES	164	S	82	82
5406 - SPECIAL DEPT. SUPPLIES	1,308	S	654	654
5715 - UTILITY-PHONE/CELL PHONE	2,345	S	1,172	1,172
5910 - CONFERENCES/SEMINARS	4,498	S	2,249	2,249
5912 - MEETING EXPENSE	1,863	S	932	932
5914 - MEMBERSHIPS	666	S	333	333
6015 - OFFICE EQUIPMENT	2,892	S	1,446	1,446
Subtotal Operating Cost	**$ 74,343**		**$ 37,171**	**$ 37,171**
Disallowed Expenses				
6015 - OFFICE EQUIPMENT	$ (2,892)	[1]	$ (1,446)	$ (1,446)
Subtotal Disallowed Costs	**$ (2,892)**		**$ (1,446)**	**$ (1,446)**
DEPARTMENTAL EXPENDITURES	**$ 361,210**		**$ 180,605**	**$ 180,605**
Reallocation of Incoming Costs				
First Allocation	**$ 14,323**		$ 187,767	$ 187,767
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of First Allocation	**$ 14,323**		**$ 187,767**	**$ 187,767**
Second Allocation	**$ 189,809**		$ 94,905	$ 94,905
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of Second Allocation	**$ 189,809**		**$ 94,905**	**$ 94,905**
TOTAL FUNCTIONAL COSTS	**$ 565,343**		**$ 282,671**	**$ 282,671**

Notes

[1] Capital expenditures excluded from allocations

COSTS TO BE ALLOCATED

01-100-1020- City Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 361,210		$ 361,210
Incoming Costs			
BLDG- Building Use	$ 3,790	$ -	$ 3,790
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	10,533	6,643	17,176
01-100-1020- City Administration		13,896	13,896
01-100-1030- City Attorney		13,905	13,905
01-100-1050- Human Resources		15,308	15,308
01-100-1060- Risk Management		14,934	14,934
01-120-1210- City Clerk		7,384	7,384
01-130-1310- Accounting		35,433	35,433
01-130-1330- Management Information Systems		29,317	29,317
01-170-1710- City Hall		51,685	51,685
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,305	1,305
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 14,323**	**$ 189,809**	**$ 204,132**
Total Costs to be Allocated	**$ 375,533**	**$ 189,809**	**$ 565,343**

01-100-1020- City Administration

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Council Support	**4.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	3,225		3,225		3,225
01-100-1020- City Administration		$ 361,210	2.210%	4,150		4,150		4,150
01-100-1030- City Attorney		$ 616,688	3.773%	7,085		7,085	3,728	10,813
01-100-1050- Human Resources		$ 266,670	1.632%	3,064		3,064	1,612	4,676
01-100-1060- Risk Management		$ 488,356	2.988%	5,611		5,611	2,952	8,563
01-120-1210- City Clerk		$ 278,818	1.706%	3,203		3,203	1,685	4,889
01-130-1310- Accounting		$ 687,656	4.208%	7,901		7,901	4,157	12,057
01-130-1330- Management Information Systems		$ 359,919	2.202%	4,135		4,135	2,176	6,311
01-170-1710- City Hall		$ 179,639	1.099%	2,064		2,064	1,086	3,150
01-170-1720- Maintenance Yard		$ 40,737	0.249%	468		468	246	714
01-170-1730- City-General Utilities		$ 47,850	0.293%	550		550	289	839
01-170-1740- Building Maintenance		$ 449,960	2.753%	5,170		5,170	2,720	7,889
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	1,248		1,248	657	1,905
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	2,185		2,185	1,149	3,334
01-105-1105- City Engineering		$ 1,696	0.010%	19		19	10	30
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	64		64	33	97
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	59,754		59,754	31,437	91,191
01-110-1170- School Safety		$ 62,722	0.384%	721		721	379	1,100
01-120-1220- Elections		$ 5,100	0.031%	59		59	31	89
01-130-1320- Business Licenses		$ 40,660	0.249%	467		467	246	713
01-130-1350- Public Services		$ 16,250	0.099%	187		187	98	285
01-130-1460- Animal Control		$ 114,807	0.702%	1,319		1,319	694	2,013
01-140-1020- City Administration		$ 150,406	0.920%	1,728		1,728	909	2,637
01-140-1100- Public Safety		$ 180,032	1.102%	2,068		2,068	1,088	3,157
01-140-1410- Planning Commission		$ 7,261	0.044%	83		83	44	127
01-140-1430- Community Development		$ 89,587	0.548%	1,029		1,029	542	1,571
01-140-1440- Building & Safety		$ 551,115	3.372%	6,332		6,332	3,331	9,663
01-140-1475- General Engineering		$ 74,014	0.453%	850		850	447	1,298
01-140-7020- Code Enforcement		$ 90,197	0.552%	1,036		1,036	545	1,581
01-150-1510- Community Services Commission		$ 5,260	0.032%	60		60	32	92
01-150-1515- Patriotic Co		$ 2,200	0.013%	25		25	13	39
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	13		13	7	20
01-150-1530- Senior Services		$ 147,645	0.903%	1,696		1,696	892	2,589
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	426		426	224	651
01-150-1540- Recreation		$ 830,909	5.084%	9,546		9,546	5,022	14,569
01-151-1541- Youth Sports		$ 26,844	0.164%	308		308	162	471
01-151-1542- Boxing		$ 76,527	0.468%	879		879	463	1,342
01-151-1543- Special Events		$ 36,670	0.224%	421		421	222	643
01-151-1544- Fourth of July		$ 40,271	0.246%	463		463	243	706
01-151-1545- Concerts In the Park		$ 15,055	0.092%	173		173	91	264
01-151-1546- Christmas Wish		$ 20,554	0.126%	236		236	124	360
01-160-1610- Community Center		$ 71,978	0.440%	827		827	435	1,262

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	741		741	390	1,131
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	317		317	167	483
01-160-1640- Swimming Pool	$ 66,808	0.409%	768		768	404	1,171
01-160-1650- New Temple Park	$ 67,157	0.411%	772		772	406	1,178
01-160-1660- Shively Park	$ 40,012	0.245%	460		460	242	702
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	288		288	152	440
01-170-1020- City Administration	$ 375,518	2.298%	4,314		4,314	2,270	6,584
01-170-1105- City Engineering	$ 290,113	1.775%	3,333		3,333	1,754	5,087
01-170-1475- Environmental	$ 41,122	0.252%	472		472	249	721
01-170-1480- Waste Management	$ 6,500	0.040%	75		75	39	114
01-170-1520- Emergency Se	$ 216,587	1.325%	2,488		2,488	1,309	3,798
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	6,891		6,891	3,626	10,517
01-170-1760- Street Maintenance	$ 721,130	4.413%	8,285		8,285	4,359	12,644
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(36)		(36)	(19)	(55)
02- Gas Tax Fund 02	$ 3,312	0.020%	38		38	20	58
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	4,323		4,323	2,275	6,598
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	720		720	379	1,098
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	83		83	44	127
27- Beverage Recycling Grant	$ 4,019	0.025%	46		46	24	70
37- Measure M Local Return	$ 12,736	0.078%	146		146	77	223
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	823		823	433	1,257
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	951		951	500	1,451
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	89		89	47	136
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	3,782		3,782	1,990	5,772
45- Measure R Local Return	$ 11,189	0.068%	129		129	68	196
46- Sewer Assessment	$ 52,207	0.319%	600		600	316	915
67- Capital Improvement Fund	$ 1,720	0.011%	20		20	10	30
68- Misc Grants Reimbursement	$ 133,767	0.819%	1,537		1,537	809	2,345
69- Misc Local Grants Fund	$ 23,084	0.141%	265		265	140	405
84- Bond Debt Service Fund	$ 251,343	1.538%	2,888		2,888	1,519	4,407
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	34		34	18	52
91- RDA Successor Agency Fund	$ 110,757	0.678%	1,273		1,273	669	1,942
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**16,342,885**	**100.000%**	**$ 187,767**	**$ -**	**$ 187,767**	**$ 94,905**	**$ 282,671**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-100-1020- City Administration

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Operations Support	**4.2**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 216,408	3.876%	7,278		7,278		7,278
01-100-1020- City Administration		$ 289,759	5.190%	9,746		9,746		9,746
01-100-1030- City Attorney		$ -	0.000%	-		-	-	-
01-100-1050- Human Resources		$ 206,238	3.694%	6,936		6,936	3,856	10,792
01-100-1060- Risk Management		$ 2,119	0.038%	71		71	40	111
01-120-1210- City Clerk		$ 233,629	4.185%	7,858		7,858	4,368	12,225
01-130-1310- Accounting		$ 510,256	9.140%	17,161		17,161	9,539	26,700
01-130-1330- Management Information Systems		$ -	0.000%	-		-	-	-
01-170-1710- City Hall		$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard		$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities		$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance		$ 378,401	6.778%	12,727		12,727	7,074	19,801
01-170-1770- Vehicle Maintenance		$ 74,236	1.330%	2,497		2,497	1,388	3,885
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 73,717	1.320%	2,479		2,479	1,378	3,857
01-105-1105- City Engineering		$ 1,696	0.030%	57		57	32	89
01-110-1100- Public Safety Center (Fund 01)		$ 4,467	0.080%	150		150	84	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1170- School Safety		$ 62,581	1.121%	2,105		2,105	1,170	3,275
01-120-1220- Elections		$ 2,961	0.053%	100		100	55	155
01-130-1320- Business Licenses		$ -	0.000%	-		-	-	-
01-130-1350- Public Services		$ -	0.000%	-		-	-	-
01-130-1460- Animal Control		$ -	0.000%	-		-	-	-
01-140-1020- City Administration		$ 150,406	2.694%	5,059		5,059	2,812	7,870
01-140-1100- Public Safety		$ 86,072	1.542%	2,895		2,895	1,609	4,504
01-140-1410- Planning Commission		$ 7,200	0.129%	242		242	135	377
01-140-1430- Community Development		$ 78,152	1.400%	2,628		2,628	1,461	4,089
01-140-1440- Building & Safety		$ 289,839	5.192%	9,748		9,748	5,418	15,167
01-140-1475- General Engineering		$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement		$ 74,222	1.329%	2,496		2,496	1,388	3,884
01-150-1510- Community Services Commission		$ 4,800	0.086%	161		161	90	251
01-150-1515- Patriotic Co		$ 2,200	0.039%	74		74	41	115
01-150-1520- Emergency Community Resource Services		$ 108	0.002%	4		4	2	6
01-150-1530- Senior Services		$ 110,936	1.987%	3,731		3,731	2,074	5,805
01-150-1535- Extended Day-Care Services		$ 36,892	0.661%	1,241		1,241	690	1,930
01-150-1540- Recreation		$ 792,291	14.192%	26,647		26,647	14,811	41,459
01-151-1541- Youth Sports		$ -	0.000%	-		-	-	-
01-151-1542- Boxing		$ 60,983	1.092%	2,051		2,051	1,140	3,191
01-151-1543- Special Events		$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July		$ 10,012	0.179%	337		337	187	524
01-151-1545- Concerts In the Park		$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish		$ -	0.000%	-		-	-	-
01-160-1610- Community Center		$ -	0.000%	-		-	-	-

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 6,091	0.109%	205		205	114	319
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	3.306%	6,207		6,207	3,450	9,657
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	3.820%	7,173		7,173	3,987	11,161
01-170-1750- Landscape Maintenance	$ 498,121	8.922%	16,753		16,753	9,312	26,065
01-170-1760- Street Maintenance	$ 299,678	5.368%	10,079		10,079	5,602	15,681
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.059%	111		111	62	173
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 71,088	1.273%	2,391		2,391	1,329	3,720
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.009%	17		17	9	27
38- Capital Improvement - Prop "C"	$ 20,729	0.371%	697		697	388	1,085
39- Capital Improvement - Community Development Block Grant	$ 68,453	1.226%	2,302		2,302	1,280	3,582
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 285,188	5.108%	9,592		9,592	5,331	14,923
45- Measure R Local Return	$ 7,889	0.141%	265		265	147	413
46- Sewer Assessment	$ 49,582	0.888%	1,668		1,668	927	2,594
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 6,362	0.114%	214		214	119	333
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 107,379	1.923%	3,611		3,611	2,007	5,619
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**5,582,796**	**100.000%**	**$ 187,767**	**$ -**	**$ 187,767**	**$ 94,905**	**$ 282,671**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-100-1020- City Administration	Council Support	City Operations Support	0	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	$ -	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-	-
01-100-1010- City Council	3,225	7,278	-	10,503
01-100-1020- City Administration	4,150	9,746	-	13,896
01-100-1030- City Attorney	10,813	-	-	10,813
01-100-1050- Human Resources	4,676	10,792	-	15,468
01-100-1060- Risk Management	8,563	111	-	8,674
01-120-1210- City Clerk	4,889	12,225	-	17,114
01-130-1310- Accounting	12,057	26,700	-	38,758
01-130-1330- Management Information Systems	6,311	-	-	6,311
01-170-1710- City Hall	3,150	-	-	3,150
01-170-1720- Maintenance Yard	714	-	-	714
01-170-1730- City-General Utilities	839	-	-	839
01-170-1740- Building Maintenance	7,889	19,801	-	27,690
01-170-1770- Vehicle Maintenance	1,905	3,885	-	5,790
RECEIVING BUDGET UNITS				
01-100-1031- City Prosecutor	-	-	-	-
01-100-1040- Community Promotion	3,334	3,857	-	7,191
01-105-1105- City Engineering	30	89	-	118
01-110-1100- Public Safety Center (Fund 01)	97	234	-	331
01-110-1110- Public Safety & Law Enforcement (Fund 01)	91,191	-	-	91,191
01-110-1170- School Safety	1,100	3,275	-	4,374
01-120-1220- Elections	89	155	-	244
01-130-1320- Business Licenses	713	-	-	713
01-130-1350- Public Services	285	-	-	285
01-130-1460- Animal Control	2,013	-	-	2,013
01-140-1020- City Administration	2,637	7,870	-	10,508
01-140-1100- Public Safety	3,157	4,504	-	7,661
01-140-1410- Planning Commission	127	377	-	504
01-140-1430- Community Development	1,571	4,089	-	5,660
01-140-1440- Building & Safety	9,663	15,167	-	24,830
01-140-1475- General Engineering	1,298	-	-	1,298
01-140-7020- Code Enforcement	1,581	3,884	-	5,465
01-150-1510- Community Services Commission	92	251	-	343
01-150-1515- Patriotic Co	39	115	-	154
01-150-1520- Emergency Community Resource Services	20	6	-	26
01-150-1530- Senior Services	2,589	5,805	-	8,394
01-150-1535- Extended Day-Care Services	651	1,930	-	2,581
01-150-1540- Recreation	14,569	41,459	-	56,028
01-151-1541- Youth Sports	471	-	-	471
01-151-1542- Boxing	1,342	3,191	-	4,533
01-151-1543- Special Events	643	-	-	643
01-151-1544- Fourth of July	706	524	-	1,230
01-151-1545- Concerts In the Park	264	-	-	264
01-151-1546- Christmas Wish	360	-	-	360
01-160-1610- Community Center	1,262	-	-	1,262

ALLOCATION SUMMARY

01-100-1020- City Administration	Council Support	City Operations Support	0	Total
01-160-1620- Senior Center	1,131	-	-	1,131
01-160-1630- Mini-Center (Module)	483	-	-	483
01-160-1640- Swimming Pool	1,171	-	-	1,171
01-160-1650- New Temple Park	1,178	319	-	1,496
01-160-1660- Shively Park	702	-	-	702
01-160-1670- Mary Van Dyke Park	440	-	-	440
01-170-1020- City Administration	6,584	9,657	-	16,242
01-170-1105- City Engineering	5,087	-	-	5,087
01-170-1475- Environmental	721	-	-	721
01-170-1480- Waste Management	114	-	-	114
01-170-1520- Emergency Se	3,798	11,161	-	14,958
01-170-1750- Landscape Maintenance	10,517	26,065	-	36,582
01-170-1760- Street Maintenance	12,644	15,681	-	28,325
01-190-1920- Street Lighting	(55)	-	-	(55)
02- Gas Tax Fund 02	58	173	-	231
05- Payroll Disbursement Fund	-	-	-	-
06- Old American Act	6,598	3,720	-	10,318
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	-
13- AQMD Fund 13	-	-	-	-
15- Quimby In Lieu	-	-	-	-
20- Public Safety	1,098	-	-	1,098
25- Used Oil Recycling Block Grant	127	-	-	127
27- Beverage Recycling Grant	70	-	-	70
37- Measure M Local Return	223	27	-	250
38- Capital Improvement - Prop "C"	1,257	1,085	-	2,341
39- Capital Improvement - Community Development Block Gra	1,451	3,582	-	5,033
40- Capital Improvement - HSIP Fund	136	-	-	136
41- Prop A Park Bond Funds 41	-	-	-	-
44- Project "A"	5,772	14,923	-	20,695
45- Measure R Local Return	196	413	-	609
46- Sewer Assessment	915	2,594	-	3,510
67- Capital Improvement Fund	30	-	-	30
68- Misc Grants Reimbursement	2,345	333	-	2,678
69- Misc Local Grants Fund	405	-	-	405
84- Bond Debt Service Fund	4,407	-	-	4,407
88- Bond Funds - Constr, Non-Taxable	52	-	-	52
91- RDA Successor Agency Fund	1,942	5,619	-	7,561
92- Redev.Oblig.Retirement FD	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-
AO- All Others	-	-	-	-
Total	**$ 282,671**	**$ 282,671**	**$ -**	**$ 565,343**

DEPARTMENTAL EXPENSE DETAIL

01-100-1030- City Attorney

		Distribution Percentage		**100.00%**
Expense Type	**$**	**Spread Method**	**General Citywide Legal Support**	
Operating Services & Supplies				
5215 - CONTR SVCS-PROFESSIONAL	$ 616,688	S	$	616,688
Subtotal Operating Cost	**$ 616,688**		**$**	**616,688**
Disallowed Expenses				
Subtotal Disallowed Costs	**$ -**		**$**	**-**
DEPARTMENTAL EXPENDITURES	**$ 616,688**		**$**	**616,688**
Reallocation of Incoming Costs				
First Allocation	**$ 12,456**		$	629,144
Unallocated Costs	**$ -**		$	-
Subtotal of First Allocation	**$ 12,456**		**$**	**629,144**
Second Allocation	**$ 56,244**		$	56,244
Unallocated Costs	**$ -**		$	-
Subtotal of Second Allocation	**$ 56,244**		**$**	**56,244**
TOTAL FUNCTIONAL COSTS	**$ 685,388**		**$**	**685,388**

COSTS TO BE ALLOCATED

01-100-1030- City Attorney	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 616,688		$ 616,688
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	5,371	3,335	8,705
01-100-1020- City Administration	7,085	3,728	10,813
01-100-1030- City Attorney		23,740	23,740
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		9,268	9,268
01-120-1210- City Clerk		12,607	12,607
01-130-1310- Accounting		1,339	1,339
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		2,228	2,228
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 12,456**	**$ 56,244**	**$ 68,700**
Total Costs to be Allocated	**$ 629,144**	**$ 56,244**	**$ 685,388**

01-100-1030- City Attorney

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Citywide Legal Support	**5.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	10,805		10,805		10,805
01-100-1020- City Administration		$ 361,210	2.210%	13,905		13,905		13,905
01-100-1030- City Attorney		$ 616,688	3.773%	23,740		23,740		23,740
01-100-1050- Human Resources		$ 266,670	1.632%	10,266		10,266	994	11,260
01-100-1060- Risk Management		$ 488,356	2.988%	18,800		18,800	1,821	20,621
01-120-1210- City Clerk		$ 278,818	1.706%	10,734		10,734	1,040	11,773
01-130-1310- Accounting		$ 687,656	4.208%	26,472		26,472	2,564	29,036
01-130-1330- Management Information Systems		$ 359,919	2.202%	13,856		13,856	1,342	15,198
01-170-1710- City Hall		$ 179,639	1.099%	6,915		6,915	670	7,585
01-170-1720- Maintenance Yard		$ 40,737	0.249%	1,568		1,568	152	1,720
01-170-1730- City-General Utilities		$ 47,850	0.293%	1,842		1,842	178	2,020
01-170-1740- Building Maintenance		$ 449,960	2.753%	17,322		17,322	1,678	19,000
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	4,183		4,183	405	4,588
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	7,320		7,320	709	8,029
01-105-1105- City Engineering		$ 1,696	0.010%	65		65	6	72
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	213		213	21	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	200,216		200,216	19,392	219,608
01-110-1170- School Safety		$ 62,722	0.384%	2,415		2,415	234	2,648
01-120-1220- Elections		$ 5,100	0.031%	196		196	19	215
01-130-1320- Business Licenses		$ 40,660	0.249%	1,565		1,565	152	1,717
01-130-1350- Public Services		$ 16,250	0.099%	626		626	61	686
01-130-1460- Animal Control		$ 114,807	0.702%	4,420		4,420	428	4,848
01-140-1020- City Administration		$ 150,406	0.920%	5,790		5,790	561	6,351
01-140-1100- Public Safety		$ 180,032	1.102%	6,931		6,931	671	7,602
01-140-1410- Planning Commission		$ 7,261	0.044%	280		280	27	307
01-140-1430- Community Development		$ 89,587	0.548%	3,449		3,449	334	3,783
01-140-1440- Building & Safety		$ 551,115	3.372%	21,216		21,216	2,055	23,271
01-140-1475- General Engineering		$ 74,014	0.453%	2,849		2,849	276	3,125
01-140-7020- Code Enforcement		$ 90,197	0.552%	3,472		3,472	336	3,809
01-150-1510- Community Services Commission		$ 5,260	0.032%	202		202	20	222
01-150-1515- Patriotic Co		$ 2,200	0.013%	85		85	8	93
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	44		44	4	49
01-150-1530- Senior Services		$ 147,645	0.903%	5,684		5,684	551	6,234
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	1,429		1,429	138	1,567
01-150-1540- Recreation		$ 830,909	5.084%	31,987		31,987	3,098	35,085
01-151-1541- Youth Sports		$ 26,844	0.164%	1,033		1,033	100	1,133
01-151-1542- Boxing		$ 76,527	0.468%	2,946		2,946	285	3,231
01-151-1543- Special Events		$ 36,670	0.224%	1,412		1,412	137	1,548
01-151-1544- Fourth of July		$ 40,271	0.246%	1,550		1,550	150	1,700
01-151-1545- Concerts In the Park		$ 15,055	0.092%	580		580	56	636
01-151-1546- Christmas Wish		$ 20,554	0.126%	791		791	77	868
01-160-1610- Community Center		$ 71,978	0.440%	2,771		2,771	268	3,039

01-100-1030- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	2,482		2,482	240	2,723
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	1,061		1,061	103	1,164
01-160-1640- Swimming Pool	$ 66,808	0.409%	2,572		2,572	249	2,821
01-160-1650- New Temple Park	$ 67,157	0.411%	2,585		2,585	250	2,836
01-160-1660- Shively Park	$ 40,012	0.245%	1,540		1,540	149	1,690
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	966		966	94	1,060
01-170-1020- City Administration	$ 375,518	2.298%	14,456		14,456	1,400	15,856
01-170-1105- City Engineering	$ 290,113	1.775%	11,168		11,168	1,082	12,250
01-170-1475- Environmental	$ 41,122	0.252%	1,583		1,583	153	1,736
01-170-1480- Waste Management	$ 6,500	0.040%	250		250	24	274
01-170-1520- Emergency Se	$ 216,587	1.325%	8,338		8,338	808	9,145
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	23,091		23,091	2,236	25,327
01-170-1760- Street Maintenance	$ 721,130	4.413%	27,761		27,761	2,689	30,450
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(121)		(121)	(12)	(133)
02- Gas Tax Fund 02	$ 3,312	0.020%	128		128	12	140
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	14,486		14,486	1,403	15,890
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	2,411		2,411	234	2,645
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	280		280	27	307
27- Beverage Recycling Grant	$ 4,019	0.025%	155		155	15	170
37- Measure M Local Return	$ 12,736	0.078%	490		490	47	538
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	2,759		2,759	267	3,026
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	3,186		3,186	309	3,494
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	299		299	29	328
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	12,672		12,672	1,227	13,900
45- Measure R Local Return	$ 11,189	0.068%	431		431	42	472
46- Sewer Assessment	$ 52,207	0.319%	2,010		2,010	195	2,204
67- Capital Improvement Fund	$ 1,720	0.011%	66		66	6	73
68- Misc Grants Reimbursement	$ 133,767	0.819%	5,150		5,150	499	5,648
69- Misc Local Grants Fund	$ 23,084	0.141%	889		889	86	975
84- Bond Debt Service Fund	$ 251,343	1.538%	9,676		9,676	937	10,613
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	114		114	11	125
91- RDA Successor Agency Fund	$ 110,757	0.678%	4,264		4,264	413	4,677
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**16,342,885**	**100.000%**	**$ 629,144**	**$ -**	**$ 629,144**	**$ 56,244**	**$ 685,388**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-100-1030- City Attorney	General Citywide Legal Support	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	10,805	10,805
01-100-1020- City Administration	13,905	13,905
01-100-1030- City Attorney	23,740	23,740
01-100-1050- Human Resources	11,260	11,260
01-100-1060- Risk Management	20,621	20,621
01-120-1210- City Clerk	11,773	11,773
01-130-1310- Accounting	29,036	29,036
01-130-1330- Management Information Systems	15,198	15,198
01-170-1710- City Hall	7,585	7,585
01-170-1720- Maintenance Yard	1,720	1,720
01-170-1730- City-General Utilities	2,020	2,020
01-170-1740- Building Maintenance	19,000	19,000
01-170-1770- Vehicle Maintenance	4,588	4,588
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	8,029	8,029
01-105-1105- City Engineering	72	72
01-110-1100- Public Safety Center (Fund 01)	234	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)	219,608	219,608
01-110-1170- School Safety	2,648	2,648
01-120-1220- Elections	215	215
01-130-1320- Business Licenses	1,717	1,717
01-130-1350- Public Services	686	686
01-130-1460- Animal Control	4,848	4,848
01-140-1020- City Administration	6,351	6,351
01-140-1100- Public Safety	7,602	7,602
01-140-1410- Planning Commission	307	307
01-140-1430- Community Development	3,783	3,783
01-140-1440- Building & Safety	23,271	23,271
01-140-1475- General Engineering	3,125	3,125
01-140-7020- Code Enforcement	3,809	3,809
01-150-1510- Community Services Commission	222	222
01-150-1515- Patriotic Co	93	93
01-150-1520- Emergency Community Resource Services	49	49
01-150-1530- Senior Services	6,234	6,234
01-150-1535- Extended Day-Care Services	1,567	1,567
01-150-1540- Recreation	35,085	35,085
01-151-1541- Youth Sports	1,133	1,133
01-151-1542- Boxing	3,231	3,231
01-151-1543- Special Events	1,548	1,548
01-151-1544- Fourth of July	1,700	1,700
01-151-1545- Concerts In the Park	636	636
01-151-1546- Christmas Wish	868	868

ALLOCATION SUMMARY

01-100-1030- City Attorney	General Citywide Legal Support	Total
01-160-1610- Community Center	3,039	3,039
01-160-1620- Senior Center	2,723	2,723
01-160-1630- Mini-Center (Module)	1,164	1,164
01-160-1640- Swimming Pool	2,821	2,821
01-160-1650- New Temple Park	2,836	2,836
01-160-1660- Shively Park	1,690	1,690
01-160-1670- Mary Van Dyke Park	1,060	1,060
01-170-1020- City Administration	15,856	15,856
01-170-1105- City Engineering	12,250	12,250
01-170-1475- Environmental	1,736	1,736
01-170-1480- Waste Management	274	274
01-170-1520- Emergency Se	9,145	9,145
01-170-1750- Landscape Maintenance	25,327	25,327
01-170-1760- Street Maintenance	30,450	30,450
01-190-1920- Street Lighting	(133)	(133)
02- Gas Tax Fund 02	140	140
05- Payroll Disbursement Fund	-	-
06- Old American Act	15,890	15,890
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	2,645	2,645
25- Used Oil Recycling Block Grant	307	307
27- Beverage Recycling Grant	170	170
37- Measure M Local Return	538	538
38- Capital Improvement - Prop "C"	3,026	3,026
39- Capital Improvement - Community Development Block Gra	3,494	3,494
40- Capital Improvement - HSIP Fund	328	328
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	13,900	13,900
45- Measure R Local Return	472	472
46- Sewer Assessment	2,204	2,204
67- Capital Improvement Fund	73	73
68- Misc Grants Reimbursement	5,648	5,648
69- Misc Local Grants Fund	975	975
84- Bond Debt Service Fund	10,613	10,613
88- Bond Funds - Constr, Non-Taxable	125	125
91- RDA Successor Agency Fund	4,677	4,677
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 685,388**	**$ 685,388**

DEPARTMENTAL EXPENSE DETAIL

01-100-1050- Human Resources

		Distribution Percentage	100.00%
Expense Type	**$**	**Spread Method**	**Citywide HR Services**
Personnel			
5010 - SALARIES-FULL TIME	$ 139,157	S	$ 139,157
5105 - VISION INSURANCE	371	S	371
5110 - DENTAL INSURANCE	2,699	S	2,699
5115 - LIFE INSURANCE	2,909	S	2,909
5120 - MEDICAL INSURANCE	31,974	S	31,974
5125 - FICA-EMPLOYER SHARE	10,646	S	10,646
5130 - DEFERRED COMP.	3,438	S	3,438
5140 - PERS RETIREMENT (EMPLOYER	14,509	S	14,509
5145 - TRAINING/UNEMP (EMPLOYER)	476	S	476
5180 - ALLOCATED BENEFITS	59	S	59
Subtotal Personnel Cost	**$ 206,238**		**$ 206,238**
Operating Services & Supplies			
5406 - SPECIAL DEPT. SUPPLIES	$ 2,081	S	$ 2,081
5910 - CONFERENCES/SEMINARS	1,931	S	1,931
5912 - MEETING EXPENSE	643	S	643
5914 - MEMBERSHIPS	1,040	S	1,040
5918 - ADVERTISING	4,611	S	4,611
5934 - FINGERPRINTING	2,910	S	2,910
5936 - EMPLOYEE PHYSICALS	5,899	S	5,899
5938 - EDUCATION REIMBURSEMENT	12,848	S	12,848
5940 - EMPLOYEE RECOGNITION	5,111	S	5,111
5941 - MEDICAL INS ADM FEE	2,112	S	2,112
5945 - MEDICAL INSURANCE-RETIRED	13,345	S	13,345
5947 - CALPERS UNFUNDED LIABILTY	7,902	S	7,902
Subtotal Operating Cost	**$ 60,432**		**$ 60,432**
Disallowed Expenses			
Subtotal Disallowed Costs	**$ -**		**$ -**
DEPARTMENTAL EXPENDITURES	**$ 266,670**		**$ 266,670**
Reallocation of Incoming Costs			
First Allocation	**$ 28,268**		$ 294,938
Unallocated Costs	**$ -**		$ -
Subtotal of First Allocation	**$ 28,268**		**$ 294,938**
Second Allocation	**$ 75,976**		$ 75,976
Unallocated Costs	**$ -**		$ -
Subtotal of Second Allocation	**$ 75,976**		**$ 75,976**
TOTAL FUNCTIONAL COSTS	**$ 370,914**		**$ 370,914**

COSTS TO BE ALLOCATED

01-100-1050- Human Resources	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 266,670		$ 266,670
Incoming Costs			
BLDG- Building Use	$ 421	$ -	$ 421
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	7,580	4,780	12,360
01-100-1020- City Administration	10,000	5,467	15,468
01-100-1030- City Attorney	10,266	994	11,260
01-100-1050- Human Resources		10,896	10,896
01-100-1060- Risk Management		10,041	10,041
01-120-1210- City Clerk		5,452	5,452
01-130-1310- Accounting		26,052	26,052
01-130-1330- Management Information Systems		5,584	5,584
01-170-1710- City Hall		5,746	5,746
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		964	964
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 28,268**	**$ 75,976**	**$ 104,243**
Total Costs to be Allocated	**$ 294,938**	**$ 75,976**	**$ 370,914**

01-100-1050- Human Resources

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide HR Services	**6.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	$	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$	-	0.000%	-		-		-
01-100-1010- City Council	$	216,408	3.876%	11,433		11,433		11,433
01-100-1020- City Administration	$	289,759	5.190%	15,308		15,308		15,308
01-100-1030- City Attorney	$	-	0.000%	-		-		-
01-100-1050- Human Resources	$	206,238	3.694%	10,896		10,896		10,896
01-100-1060- Risk Management	$	2,119	0.038%	112		112	33	145
01-120-1210- City Clerk	$	233,629	4.185%	12,343		12,343	3,644	15,987
01-130-1310- Accounting	$	510,256	9.140%	26,957		26,957	7,960	34,916
01-130-1330- Management Information Systems	$	-	0.000%	-		-	-	-
01-170-1710- City Hall	$	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$	378,401	6.778%	19,991		19,991	5,903	25,894
01-170-1770- Vehicle Maintenance	$	74,236	1.330%	3,922		3,922	1,158	5,080
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor	$	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	$	73,717	1.320%	3,894		3,894	1,150	5,044
01-105-1105- City Engineering	$	1,696	0.030%	90		90	26	116
01-110-1100- Public Safety Center (Fund 01)	$	4,467	0.080%	236		236	70	306
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$	-	0.000%	-		-	-	-
01-110-1170- School Safety	$	62,581	1.121%	3,306		3,306	976	4,282
01-120-1220- Elections	$	2,961	0.053%	156		156	46	203
01-130-1320- Business Licenses	$	-	0.000%	-		-	-	-
01-130-1350- Public Services	$	-	0.000%	-		-	-	-
01-130-1460- Animal Control	$	-	0.000%	-		-	-	-
01-140-1020- City Administration	$	150,406	2.694%	7,946		7,946	2,346	10,292
01-140-1100- Public Safety	$	86,072	1.542%	4,547		4,547	1,343	5,890
01-140-1410- Planning Commission	$	7,200	0.129%	380		380	112	493
01-140-1430- Community Development	$	78,152	1.400%	4,129		4,129	1,219	5,348
01-140-1440- Building & Safety	$	289,839	5.192%	15,312		15,312	4,521	19,833
01-140-1475- General Engineering	$	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$	74,222	1.329%	3,921		3,921	1,158	5,079
01-150-1510- Community Services Commission	$	4,800	0.086%	254		254	75	328
01-150-1515- Patriotic Co	$	2,200	0.039%	116		116	34	151
01-150-1520- Emergency Community Resource Services	$	108	0.002%	6		6	2	7
01-150-1530- Senior Services	$	110,936	1.987%	5,861		5,861	1,731	7,591
01-150-1535- Extended Day-Care Services	$	36,892	0.661%	1,949		1,949	575	2,524
01-150-1540- Recreation	$	792,291	14.192%	41,857		41,857	12,359	54,216
01-151-1541- Youth Sports	$	-	0.000%	-		-	-	-
01-151-1542- Boxing	$	60,983	1.092%	3,222		3,222	951	4,173
01-151-1543- Special Events	$	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	$	10,012	0.179%	529		529	156	685
01-151-1545- Concerts In the Park	$	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$	-	0.000%	-		-	-	-
01-160-1610- Community Center	$	-	0.000%	-		-	-	-

01-100-1050- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 6,091	0.109%	322		322	95	417
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	3.306%	9,750		9,750	2,879	12,629
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	3.820%	11,268		11,268	3,327	14,595
01-170-1750- Landscape Maintenance	$ 498,121	8.922%	26,316		26,316	7,770	34,086
01-170-1760- Street Maintenance	$ 299,678	5.368%	15,832		15,832	4,675	20,507
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.059%	175		175	52	227
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 71,088	1.273%	3,756		3,756	1,109	4,864
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.009%	27		27	8	35
38- Capital Improvement - Prop "C"	$ 20,729	0.371%	1,095		1,095	323	1,418
39- Capital Improvement - Community Development Block Grant	$ 68,453	1.226%	3,616		3,616	1,068	4,684
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 285,188	5.108%	15,066		15,066	4,449	19,515
45- Measure R Local Return	$ 7,889	0.141%	417		417	123	540
46- Sewer Assessment	$ 49,582	0.888%	2,619		2,619	773	3,393
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 6,362	0.114%	336		336	99	435
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 107,379	1.923%	5,673		5,673	1,675	7,348
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 5,582,796**	**100.000%**	**$ 294,938**	**$ -**	**$ 294,938**	**$ 75,976**	**$ 370,914**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-100-1050- Human Resources	Citywide HR Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	11,433	11,433
01-100-1020- City Administration	15,308	15,308
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	10,896	10,896
01-100-1060- Risk Management	145	145
01-120-1210- City Clerk	15,987	15,987
01-130-1310- Accounting	34,916	34,916
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	25,894	25,894
01-170-1770- Vehicle Maintenance	5,080	5,080
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,044	5,044
01-105-1105- City Engineering	116	116
01-110-1100- Public Safety Center (Fund 01)	306	306
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	4,282	4,282
01-120-1220- Elections	203	203
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	10,292	10,292
01-140-1100- Public Safety	5,890	5,890
01-140-1410- Planning Commission	493	493
01-140-1430- Community Development	5,348	5,348
01-140-1440- Building & Safety	19,833	19,833
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	5,079	5,079
01-150-1510- Community Services Commission	328	328
01-150-1515- Patriotic Co	151	151
01-150-1520- Emergency Community Resource Services	7	7
01-150-1530- Senior Services	7,591	7,591
01-150-1535- Extended Day-Care Services	2,524	2,524
01-150-1540- Recreation	54,216	54,216
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	4,173	4,173
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	685	685
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	-	-

ALLOCATION SUMMARY

01-100-1050- Human Resources	Citywide HR Services	Total
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	417	417
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	-	-
01-170-1020- City Administration	12,629	12,629
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	14,595	14,595
01-170-1750- Landscape Maintenance	34,086	34,086
01-170-1760- Street Maintenance	20,507	20,507
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	227	227
05- Payroll Disbursement Fund	-	-
06- Old American Act	4,864	4,864
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	35	35
38- Capital Improvement - Prop "C"	1,418	1,418
39- Capital Improvement - Community Development Block Gra	4,684	4,684
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	19,515	19,515
45- Measure R Local Return	540	540
46- Sewer Assessment	3,393	3,393
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	435	435
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	7,348	7,348
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 370,914**	**$ 370,914**

DEPARTMENTAL EXPENSE DETAIL

01-100-1060- Risk Management

Expense Type	$	Spread Method	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management
Personnel							
5010 - SALARIES-FULL TIME	$ 1,738	S	$ -	$ -	$ -	$ -	$ 1,738
5105 - VISION INSURANCE	2	S	-	-	-	-	2
5125 - FICA-EMPLOYER SHARE	133	S	-	-	-	-	133
5130 - DEFERRED COMP.	129	S	-	-	-	-	129
5140 - PERS RETIREMENT (EMPLOYER	116	S	-	-	-	-	116
Subtotal Personnel Cost	**$ 2,119**		**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,119**
Operating Services & Supplies							
5805 - EMPLOYEE BOND	$ 0	S	$ -	$ -	$ -	$ -	$ 0
5810 - GENERAL LIABILITY INS	227,463	D	227,463				
5815 - WORKER'S COMP INS	161,046	D		161,046			
5820 - PROPERTY & AUTO INS	92,837	D			10,387	82,450	
5825 - ENVIRONMENTAL INS	2,485	D	2,485				
5910 - CONFERENCES/SEMINARS	514	D					514
5914 - MEMBERSHIPS	150	D					150
5936 - EMPLOYEE PHYSICALS	-	D					
5943 - CLAIMS & DAMAGES	1,743	D	1,743				
Subtotal Operating Cost	**$ 486,238**		**$ 231,691**	**$ 161,046**	**$ 10,387**	**$ 82,450**	**$ 664**
Disallowed Expenses							
Subtotal Disallowed Costs	**$ -**		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
DEPARTMENTAL EXPENDITURES	**$ 488,356**		**$ 231,691**	**$ 161,046**	**$ 10,387**	**$ 82,450**	**$ 2,783**
Reallocation of Incoming Costs							
First Allocation	**$ 29,323**		$ 245,602	$ 170,716	$ 11,011	$ 87,400	$ 2,950
Unallocated Costs	**$ -**		$ -	$ -	$ -	$ -	$ -
Subtotal of First Allocation	**$ 29,323**		**$ 245,602**	**$ 170,716**	**$ 11,011**	**$ 87,400**	**$ 2,950**
Second Allocation	**$ 38,300**		$ 18,171	$ 12,630	$ 815	$ 6,466	$ 218
Unallocated Costs	**$ -**		$ -	$ -	$ -	$ -	$ -
Subtotal of Second Allocation	**$ 38,300**		**$ 18,171**	**$ 12,630**	**$ 815**	**$ 6,466**	**$ 218**
TOTAL FUNCTIONAL COSTS	**$ 555,979**		**$ 263,773**	**$ 183,346**	**$ 11,825**	**$ 93,867**	**$ 3,168**

COSTS TO BE ALLOCATED

01-100-1060- Risk Management	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 488,356		$ 488,356
Incoming Costs			
BLDG- Building Use	$ 421	$ -	$ 421
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	4,307	2,675	6,982
01-100-1020- City Administration	5,682	2,991	8,674
01-100-1030- City Attorney	18,800	1,821	20,621
01-100-1050- Human Resources	112	33	145
01-100-1060- Risk Management		7,414	7,414
01-120-1210- City Clerk		9,983	9,983
01-130-1310- Accounting		287	287
01-130-1330- Management Information Systems		5,584	5,584
01-170-1710- City Hall		5,746	5,746
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,764	1,764
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 29,323**	**$ 38,300**	**$ 67,622**
Total Costs to be Allocated	**$ 517,679**	**$ 38,300**	**$ 555,979**

01-100-1060- Risk Management

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Liability	**7.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	4,218		4,218		4,218
01-100-1020- City Administration		$ 361,210	2.210%	5,428		5,428		5,428
01-100-1030- City Attorney		$ 616,688	3.773%	9,268		9,268		9,268
01-100-1050- Human Resources		$ 266,670	1.632%	4,008		4,008		4,008
01-100-1060- Risk Management		$ 488,356	2.988%	7,339		7,339		7,339
01-120-1210- City Clerk		$ 278,818	1.706%	4,190		4,190	354	4,544
01-130-1310- Accounting		$ 687,656	4.208%	10,334		10,334	872	11,206
01-130-1330- Management Information Systems		$ 359,919	2.202%	5,409		5,409	456	5,865
01-170-1710- City Hall		$ 179,639	1.099%	2,700		2,700	228	2,927
01-170-1720- Maintenance Yard		$ 40,737	0.249%	612		612	52	664
01-170-1730- City-General Utilities		$ 47,850	0.293%	719		719	61	780
01-170-1740- Building Maintenance		$ 449,960	2.753%	6,762		6,762	571	7,333
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	1,633		1,633	138	1,771
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	2,858		2,858	241	3,099
01-105-1105- City Engineering		$ 1,696	0.010%	25		25	2	28
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	83		83	7	90
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	78,159		78,159	6,595	84,754
01-110-1170- School Safety		$ 62,722	0.384%	943		943	80	1,022
01-120-1220- Elections		$ 5,100	0.031%	77		77	6	83
01-130-1320- Business Licenses		$ 40,660	0.249%	611		611	52	663
01-130-1350- Public Services		$ 16,250	0.099%	244		244	21	265
01-130-1460- Animal Control		$ 114,807	0.702%	1,725		1,725	146	1,871
01-140-1020- City Administration		$ 150,406	0.920%	2,260		2,260	191	2,451
01-140-1100- Public Safety		$ 180,032	1.102%	2,706		2,706	228	2,934
01-140-1410- Planning Commission		$ 7,261	0.044%	109		109	9	118
01-140-1430- Community Development		$ 89,587	0.548%	1,346		1,346	114	1,460
01-140-1440- Building & Safety		$ 551,115	3.372%	8,282		8,282	699	8,981
01-140-1475- General Engineering		$ 74,014	0.453%	1,112		1,112	94	1,206
01-140-7020- Code Enforcement		$ 90,197	0.552%	1,355		1,355	114	1,470
01-150-1510- Community Services Commission		$ 5,260	0.032%	79		79	7	86
01-150-1515- Patriotic Co		$ 2,200	0.013%	33		33	3	36
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	17		17	1	19
01-150-1530- Senior Services		$ 147,645	0.903%	2,219		2,219	187	2,406
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	558		558	47	605
01-150-1540- Recreation		$ 830,909	5.084%	12,487		12,487	1,054	13,541
01-151-1541- Youth Sports		$ 26,844	0.164%	403		403	34	437
01-151-1542- Boxing		$ 76,527	0.468%	1,150		1,150	97	1,247
01-151-1543- Special Events		$ 36,670	0.224%	551		551	47	598
01-151-1544- Fourth of July		$ 40,271	0.246%	605		605	51	656
01-151-1545- Concerts In the Park		$ 15,055	0.092%	226		226	19	245
01-151-1546- Christmas Wish		$ 20,554	0.126%	309		309	26	335
01-160-1610- Community Center		$ 71,978	0.440%	1,082		1,082	91	1,173

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	969		969	82	1,051
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	414		414	35	449
01-160-1640- Swimming Pool	$ 66,808	0.409%	1,004		1,004	85	1,089
01-160-1650- New Temple Park	$ 67,157	0.411%	1,009		1,009	85	1,094
01-160-1660- Shively Park	$ 40,012	0.245%	601		601	51	652
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	377		377	32	409
01-170-1020- City Administration	$ 375,518	2.298%	5,643		5,643	476	6,119
01-170-1105- City Engineering	$ 290,113	1.775%	4,360		4,360	368	4,728
01-170-1475- Environmental	$ 41,122	0.252%	618		618	52	670
01-170-1480- Waste Management	$ 6,500	0.040%	98		98	8	106
01-170-1520- Emergency Se	$ 216,587	1.325%	3,255		3,255	275	3,530
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	9,014		9,014	761	9,775
01-170-1760- Street Maintenance	$ 721,130	4.413%	10,837		10,837	914	11,752
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(47)		(47)	(4)	(51)
02- Gas Tax Fund 02	$ 3,312	0.020%	50		50	4	54
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	5,655		5,655	477	6,132
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	941		941	79	1,021
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	109		109	9	118
27- Beverage Recycling Grant	$ 4,019	0.025%	60		60	5	66
37- Measure M Local Return	$ 12,736	0.078%	191		191	16	208
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	1,077		1,077	91	1,168
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	1,244		1,244	105	1,349
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	117		117	10	127
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	4,947		4,947	417	5,364
45- Measure R Local Return	$ 11,189	0.068%	168		168	14	182
46- Sewer Assessment	$ 52,207	0.319%	785		785	66	851
67- Capital Improvement Fund	$ 1,720	0.011%	26		26	2	28
68- Misc Grants Reimbursement	$ 133,767	0.819%	2,010		2,010	170	2,180
69- Misc Local Grants Fund	$ 23,084	0.141%	347		347	29	376
84- Bond Debt Service Fund	$ 251,343	1.538%	3,777		3,777	319	4,096
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	44		44	4	48
91- RDA Successor Agency Fund	$ 110,757	0.678%	1,664		1,664	140	1,805
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 16,342,885**	**100.000%**	**$ 245,602**	**$ -**	**$ 245,602**	**$ 18,171**	**$ 263,773**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-100-1060- Risk Management

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Workers Compensation	**7.2**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	$	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$	-	0.000%	-		-		-
01-100-1010- City Council	$	159,864	3.987%	6,806		6,806		6,806
01-100-1020- City Administration	$	219,675	5.478%	9,352		9,352		9,352
01-100-1030- City Attorney	$	-	0.000%	-		-		-
01-100-1050- Human Resources	$	139,157	3.470%	5,924		5,924		5,924
01-100-1060- Risk Management	$	1,738	0.043%	74		74		74
01-120-1210- City Clerk	$	165,926	4.138%	7,064		7,064	601	7,665
01-130-1310- Accounting	$	310,524	7.744%	13,220		13,220	1,124	14,344
01-130-1330- Management Information Systems	$	-	0.000%	-		-	-	-
01-170-1710- City Hall	$	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$	273,893	6.830%	11,660		11,660	991	12,652
01-170-1770- Vehicle Maintenance	$	52,713	1.315%	2,244		2,244	191	2,435
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor	$	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	$	56,870	1.418%	2,421		2,421	206	2,627
01-105-1105- City Engineering	$	1,696	0.042%	72		72	6	78
01-110-1100- Public Safety Center (Fund 01)	$	3,302	0.082%	141		141	12	153
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$	-	0.000%	-		-	-	-
01-110-1170- School Safety	$	56,793	1.416%	2,418		2,418	206	2,623
01-120-1220- Elections	$	1,976	0.049%	84		84	7	91
01-130-1320- Business Licenses	$	-	0.000%	-		-	-	-
01-130-1350- Public Services	$	-	0.000%	-		-	-	-
01-130-1460- Animal Control	$	-	0.000%	-		-	-	-
01-140-1020- City Administration	$	107,948	2.692%	4,596		4,596	391	4,986
01-140-1100- Public Safety	$	70,079	1.748%	2,983		2,983	254	3,237
01-140-1410- Planning Commission	$	-	0.000%	-		-	-	-
01-140-1430- Community Development	$	58,775	1.466%	2,502		2,502	213	2,715
01-140-1440- Building & Safety	$	191,192	4.768%	8,140		8,140	692	8,832
01-140-1475- General Engineering	$	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$	52,143	1.300%	2,220		2,220	189	2,409
01-150-1510- Community Services Commission	$	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	$	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	$	98	0.002%	4		4	0	5
01-150-1530- Senior Services	$	89,082	2.222%	3,792		3,792	322	4,115
01-150-1535- Extended Day-Care Services	$	17,211	0.429%	733		733	62	795
01-150-1540- Recreation	$	657,898	16.407%	28,009		28,009	2,381	30,390
01-151-1541- Youth Sports	$	-	0.000%	-		-	-	-
01-151-1542- Boxing	$	47,193	1.177%	2,009		2,009	171	2,180
01-151-1543- Special Events	$	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	$	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	$	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$	-	0.000%	-		-	-	-
01-160-1610- Community Center	$	-	0.000%	-		-	-	-

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 5,183	0.129%	221		221	19	239
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 135,873	3.388%	5,784		5,784	492	6,276
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 156,615	3.906%	6,668		6,668	567	7,234
01-170-1750- Landscape Maintenance	$ 332,235	8.285%	14,144		14,144	1,203	15,347
01-170-1760- Street Maintenance	$ 200,258	4.994%	8,526		8,526	725	9,250
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.083%	141		141	12	153
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 48,250	1.203%	2,054		2,054	175	2,229
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.013%	22		22	2	23
38- Capital Improvement - Prop "C"	$ 14,630	0.365%	623		623	53	676
39- Capital Improvement - Community Development Block Grant	$ 47,241	1.178%	2,011		2,011	171	2,182
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 192,555	4.802%	8,198		8,198	697	8,895
45- Measure R Local Return	$ 7,889	0.197%	336		336	29	364
46- Sewer Assessment	$ 37,979	0.947%	1,617		1,617	137	1,754
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 4,566	0.114%	194		194	17	211
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 87,119	2.173%	3,709		3,709	315	4,024
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 4,009,956**	**100.000%**	**$ 170,716**	**$ -**	**$ 170,716**	**$ 12,630**	**$ 183,346**

Allocation Basis: **FY 20 Actual Salary Expenditures per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Auto	**7.3**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-	-	-
01-130-1310- Accounting	-	0.000%	-		-	-	-
01-130-1330- Management Information Systems	-	0.000%	-		-	-	-
01-170-1710- City Hall	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	32	46.377%	5,106		5,106	378	5,484
01-110-1100- Public Safety Center (Fund 01)	1	1.449%	160		160	12	171
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	11	15.942%	1,755		1,755	130	1,885
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	24	34.783%	3,830		3,830	283	4,113
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	1	1.449%	160		160	12	171
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	-	0.000%	-		-	-	-
01-160-1660- Shively Park	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-		-	-	-
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**69**	**100.000%**	**$ 11,011**	**$ -**	**$ 11,011**	**$ 815**	**$ 11,825**

Allocation Basis: **FY 19 Vehicle Count per Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Property	**7.4**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-	-	-
01-130-1310- Accounting	-	0.000%	-		-	-	-
01-130-1330- Management Information Systems	-	0.000%	-		-	-	-
01-170-1710- City Hall	11,109	11.890%	10,392		10,392	769	11,161
01-170-1720- Maintenance Yard	8,270	8.851%	7,736		7,736	572	8,308
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	-	0.000%	-		-	-	-
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	23,314	24.953%	21,809		21,809	1,613	23,422

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	17.210%	15,042		15,042	1,113	16,155
01-160-1630- Mini-Center (Module)	11,918	12.756%	11,149		11,149	825	11,973
01-160-1640- Swimming Pool	3,479	3.724%	3,254		3,254	241	3,495
01-160-1650- New Temple Park	2,200	2.355%	2,058		2,058	152	2,210
01-160-1660- Shively Park	1,258	1.346%	1,177		1,177	87	1,264
01-160-1670- Mary Van Dyke Park	3,015	3.227%	2,820		2,820	209	3,029
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	12,790	13.689%	11,964		11,964	885	12,849
Total	**93,433**	**100.000%**	**$ 87,400**	**$ -**	**$ 87,400**	**$ 6,466**	**$ 93,867**

Allocation Basis: **Square Footage of Insured Buildings**

Source of Allocation: **FW_SEM_Data Request email**

01-100-1060- Risk Management

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Risk Management Support	**7.5**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	$	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$	-	0.000%	-		-		-
01-100-1010- City Council	$	216,408	3.876%	114		114		114
01-100-1020- City Administration	$	289,759	5.190%	153		153		153
01-100-1030- City Attorney	$	-	0.000%	-		-		-
01-100-1050- Human Resources	$	206,238	3.694%	109		109		109
01-100-1060- Risk Management	$	2,119	0.038%	1		1		1
01-120-1210- City Clerk	$	233,629	4.185%	123		123	10	134
01-130-1310- Accounting	$	510,256	9.140%	270		270	23	293
01-130-1330- Management Information Systems	$	-	0.000%	-		-	-	-
01-170-1710- City Hall	$	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$	378,401	6.778%	200		200	17	217
01-170-1770- Vehicle Maintenance	$	74,236	1.330%	39		39	3	43
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor	$	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	$	73,717	1.320%	39		39	3	42
01-105-1105- City Engineering	$	1,696	0.030%	1		1	0	1
01-110-1100- Public Safety Center (Fund 01)	$	4,467	0.080%	2		2	0	3
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$	-	0.000%	-		-	-	-
01-110-1170- School Safety	$	62,581	1.121%	33		33	3	36
01-120-1220- Elections	$	2,961	0.053%	2		2	0	2
01-130-1320- Business Licenses	$	-	0.000%	-		-	-	-
01-130-1350- Public Services	$	-	0.000%	-		-	-	-
01-130-1460- Animal Control	$	-	0.000%	-		-	-	-
01-140-1020- City Administration	$	150,406	2.694%	79		79	7	86
01-140-1100- Public Safety	$	86,072	1.542%	45		45	4	49
01-140-1410- Planning Commission	$	7,200	0.129%	4		4	0	4
01-140-1430- Community Development	$	78,152	1.400%	41		41	4	45
01-140-1440- Building & Safety	$	289,839	5.192%	153		153	13	166
01-140-1475- General Engineering	$	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$	74,222	1.329%	39		39	3	43
01-150-1510- Community Services Commission	$	4,800	0.086%	3		3	0	3
01-150-1515- Patriotic Co	$	2,200	0.039%	1		1	0	1
01-150-1520- Emergency Community Resource Services	$	108	0.002%	0		0	0	0
01-150-1530- Senior Services	$	110,936	1.987%	59		59	5	64
01-150-1535- Extended Day-Care Services	$	36,892	0.661%	19		19	2	21
01-150-1540- Recreation	$	792,291	14.192%	419		419	36	454
01-151-1541- Youth Sports	$	-	0.000%	-		-	-	-
01-151-1542- Boxing	$	60,983	1.092%	32		32	3	35
01-151-1543- Special Events	$	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	$	10,012	0.179%	5		5	0	6
01-151-1545- Concerts In the Park	$	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$	-	0.000%	-		-	-	-
01-160-1610- Community Center	$	-	0.000%	-		-	-	-

01-100-1060- Risk Management

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$	-	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	$	6,091	0.109%	3		3	0	3
01-160-1660- Shively Park	$	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$	-	0.000%	-		-	-	-
01-170-1020- City Administration	$	184,555	3.306%	98		98	8	106
01-170-1105- City Engineering	$	-	0.000%	-		-	-	-
01-170-1475- Environmental	$	-	0.000%	-		-	-	-
01-170-1480- Waste Management	$	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	$	213,284	3.820%	113		113	10	122
01-170-1750- Landscape Maintenance	$	498,121	8.922%	263		263	22	286
01-170-1760- Street Maintenance	$	299,678	5.368%	158		158	13	172
01-190-1920- Street Lighting	$	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	$	3,312	0.059%	2		2	0	2
05- Payroll Disbursement Fund	$	-	0.000%	-		-	-	-
06- Old American Act	$	71,088	1.273%	38		38	3	41
07- Capital Improvement - Road Maint Rehab Acct Fund	$	-	0.000%	-		-	-	-
13- AQMD Fund 13	$	-	0.000%	-		-	-	-
15- Quimby In Lieu	$	-	0.000%	-		-	-	-
20- Public Safety	$	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	$	-	0.000%	-		-	-	-
37- Measure M Local Return	$	507	0.009%	0		0	0	0
38- Capital Improvement - Prop "C"	$	20,729	0.371%	11		11	1	12
39- Capital Improvement - Community Development Block Grant	$	68,453	1.226%	36		36	3	39
40- Capital Improvement - HSIP Fund	$	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$	-	0.000%	-		-	-	-
44- Project "A"	$	285,188	5.108%	151		151	13	163
45- Measure R Local Return	$	7,889	0.141%	4		4	0	5
46- Sewer Assessment	$	49,582	0.888%	26		26	2	28
67- Capital Improvement Fund	$	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$	6,362	0.114%	3		3	0	4
69- Misc Local Grants Fund	$	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	$	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$	107,379	1.923%	57		57	5	62
92- Redev.Oblig.Retirement FD	$	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$	-	0.000%	-		-	-	-
AO- All Others	$	-	0.000%	-		-	-	-
Total	**$**	**5,582,796**	**100.000%**	**$ 2,950**	**$ -**	**$ 2,950**	**$ 218**	**$ 3,168**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-100-1060- Risk Management	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management Support	Total
ALLOCABLE BUDGET UNITS						
BLDG- Building Use	$ -	$ -	$ -	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-	-	-	-
01-100-1010- City Council	4,218	6,806	-	-	114	11,138
01-100-1020- City Administration	5,428	9,352	-	-	153	14,934
01-100-1030- City Attorney	9,268	-	-	-	-	9,268
01-100-1050- Human Resources	4,008	5,924	-	-	109	10,041
01-100-1060- Risk Management	7,339	74	-	-	1	7,414
01-120-1210- City Clerk	4,544	7,665	-	-	134	12,342
01-130-1310- Accounting	11,206	14,344	-	-	293	25,842
01-130-1330- Management Information Sys	5,865	-	-	-	-	5,865
01-170-1710- City Hall	2,927	-	-	11,161	-	14,088
01-170-1720- Maintenance Yard	664	-	-	8,308	-	8,972
01-170-1730- City-General Utilities	780	-	-	-	-	780
01-170-1740- Building Maintenance	7,333	12,652	-	-	217	20,201
01-170-1770- Vehicle Maintenance	1,771	2,435	-	-	43	4,248
RECEIVING BUDGET UNITS						
01-100-1031- City Prosecutor	-	-	-	-	-	-
01-100-1040- Community Promotion	3,099	2,627	-	-	42	5,768
01-105-1105- City Engineering	28	78	5,484	-	1	5,591
01-110-1100- Public Safety Center (Fund 01)	90	153	171	-	3	417
01-110-1110- Public Safety & Law Enforcem	84,754	-	-	-	-	84,754
01-110-1170- School Safety	1,022	2,623	-	-	36	3,681
01-120-1220- Elections	83	91	-	-	2	176
01-130-1320- Business Licenses	663	-	-	-	-	663
01-130-1350- Public Services	265	-	-	-	-	265
01-130-1460- Animal Control	1,871	-	-	-	-	1,871
01-140-1020- City Administration	2,451	4,986	-	-	86	7,524
01-140-1100- Public Safety	2,934	3,237	-	-	49	6,220
01-140-1410- Planning Commission	118	-	-	-	4	122
01-140-1430- Community Development	1,460	2,715	1,885	-	45	6,105
01-140-1440- Building & Safety	8,981	8,832	-	-	166	17,979
01-140-1475- General Engineering	1,206	-	-	-	-	1,206
01-140-7020- Code Enforcement	1,470	2,409	-	-	43	3,921
01-150-1510- Community Services Commiss	86	-	4,113	-	3	4,202
01-150-1515- Patriotic Co	36	-	-	-	1	37
01-150-1520- Emergency Community Resou	19	5	-	-	0	23
01-150-1530- Senior Services	2,406	4,115	-	-	64	6,585
01-150-1535- Extended Day-Care Services	605	795	-	-	21	1,421
01-150-1540- Recreation	13,541	30,390	171	-	454	44,556
01-151-1541- Youth Sports	437	-	-	-	-	437
01-151-1542- Boxing	1,247	2,180	-	-	35	3,462
01-151-1543- Special Events	598	-	-	-	-	598
01-151-1544- Fourth of July	656	-	-	-	6	662
01-151-1545- Concerts In the Park	245	-	-	-	-	245
01-151-1546- Christmas Wish	335	-	-	-	-	335
01-160-1610- Community Center	1,173	-	-	23,422	-	24,595
01-160-1620- Senior Center	1,051	-	-	16,155	-	17,205

ALLOCATION SUMMARY

01-100-1060- Risk Management	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management Support	Total
01-160-1630- Mini-Center (Module)	449	-	-	11,973	-	12,422
01-160-1640- Swimming Pool	1,089	-	-	3,495	-	4,584
01-160-1650- New Temple Park	1,094	239	-	2,210	3	3,548
01-160-1660- Shively Park	652	-	-	1,264	-	1,916
01-160-1670- Mary Van Dyke Park	409	-	-	3,029	-	3,438
01-170-1020- City Administration	6,119	6,276	-	-	106	12,502
01-170-1105- City Engineering	4,728	-	-	-	-	4,728
01-170-1475- Environmental	670	-	-	-	-	670
01-170-1480- Waste Management	106	-	-	-	-	106
01-170-1520- Emergency Se	3,530	7,234	-	-	122	10,886
01-170-1750- Landscape Maintenance	9,775	15,347	-	-	286	25,407
01-170-1760- Street Maintenance	11,752	9,250	-	-	172	21,174
01-190-1920- Street Lighting	(51)	-	-	-	-	(51)
02- Gas Tax Fund 02	54	153	-	-	2	209
05- Payroll Disbursement Fund	-	-	-	-	-	-
06- Old American Act	6,132	2,229	-	-	41	8,402
07- Capital Improvement - Road Maint Reha	-	-	-	-	-	-
13- AQMD Fund 13	-	-	-	-	-	-
15- Quimby In Lieu	-	-	-	-	-	-
20- Public Safety	1,021	-	-	-	-	1,021
25- Used Oil Recycling Block Grant	118	-	-	-	-	118
27- Beverage Recycling Grant	66	-	-	-	-	66
37- Measure M Local Return	208	23	-	-	0	231
38- Capital Improvement - Prop "C"	1,168	676	-	-	12	1,856
39- Capital Improvement - Community Deve	1,349	2,182	-	-	39	3,570
40- Capital Improvement - HSIP Fund	127	-	-	-	-	127
41- Prop A Park Bond Funds 41	-	-	-	-	-	-
44- Project "A"	5,364	8,895	-	-	163	14,422
45- Measure R Local Return	182	364	-	-	5	551
46- Sewer Assessment	851	1,754	-	-	28	2,634
67- Capital Improvement Fund	28	-	-	-	-	28
68- Misc Grants Reimbursement	2,180	211	-	-	4	2,394
69- Misc Local Grants Fund	376	-	-	-	-	376
84- Bond Debt Service Fund	4,096	-	-	-	-	4,096
88- Bond Funds - Constr, Non-Taxable	48	-	-	-	-	48
91- RDA Successor Agency Fund	1,805	4,024	-	-	62	5,891
92- Redev.Oblig.Retirement FD	-	-	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-	-	-
AO- All Others	-	-	-	12,849	-	12,849
Total	**$ 263,773**	**$ 183,346**	**$ 11,825**	**$ 93,867**	**$ 3,168**	**$ 555,979**

DEPARTMENTAL EXPENSE DETAIL

01-120-1210- City Clerk

		Distribution Percentage		100.00%
Expense Type	**$**	**Spread Method**		**Citywide Clerk Services**
Personnel				
5010 - SALARIES-FULL TIME	$ 165,726	S	$	165,726
5020 - SALARIES-PART TIME	200	S		200
5030 - OVERTIME	92	S		92
5105 - VISION INSURANCE	267	S		267
5110 - DENTAL INSURANCE	1,755	S		1,755
5115 - LIFE INSURANCE	3,608	S		3,608
5120 - MEDICAL INSURANCE	22,766	S		22,766
5125 - FICA-EMPLOYER SHARE	12,700	S		12,700
5130 - DEFERRED COMP.	6,601	S		6,601
5140 - PERS RETIREMENT (EMPLOYER	19,389	S		19,389
5145 - TRAINING/UNEMP (EMPLOYER)	455	S		455
5180 - ALLOCATED BENEFITS	71	S		71
Subtotal Personnel Cost	**$ 233,629**		**$**	**233,629**
Operating Services & Supplies				
5405 - OFFICE SUPPLIES	$ 150	S	$	150
5406 - SPECIAL DEPT. SUPPLIES	1,816	S		1,816
5715 - UTILITY-PHONE/CELL PHONE	2,615	S		2,615
5908 - TRAINING	1,848	S		1,848
5910 - CONFERENCES/SEMINARS	150	S		150
5914 - MEMBERSHIPS	258	S		258
5919 - LEGAL ADVERTISING	2,959	S		2,959
5920 - MUNICIPAL CODE SUPPLEMENT	3,690	S		3,690
5931 - SOFTWARE LICENSES	31,248	S		31,248
5933 - RECORDS MANAGEMENT PRGRMS	455	S		455
6015 - OFFICE EQUIPMENT	2,300	S		2,300
Subtotal Operating Cost	**$ 47,489**		**$**	**47,489**
Disallowed Expenses				
6015 - OFFICE EQUIPMENT	$ (2,300)	[1]		(2,300)
Subtotal Disallowed Costs	**$ (2,300)**		**$**	**(2,300)**
DEPARTMENTAL EXPENDITURES	**$ 278,818**		**$**	**278,818**
Reallocation of Incoming Costs				
First Allocation	**$ 55,279**		$	334,097
Unallocated Costs	**$ -**		$	-
Subtotal of First Allocation	**$ 55,279**		**$**	**334,097**
Second Allocation	**$ 86,445**		$	86,445
Unallocated Costs	**$ -**		$	-
Subtotal of Second Allocation	**$ 86,445**		**$**	**86,445**
TOTAL FUNCTIONAL COSTS	**$ 420,542**		**$**	**420,542**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-120-1210- City Clerk	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 278,818		$ 278,818
Incoming Costs			
BLDG- Building Use	$ 1,380	$ -	$ 1,380
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	8,384	5,289	13,673
01-100-1020- City Administration	11,061	6,053	17,114
01-100-1030- City Attorney	10,734	1,040	11,773
01-100-1050- Human Resources	12,343	3,644	15,987
01-100-1060- Risk Management	11,378	965	12,342
01-120-1210- City Clerk		5,700	5,700
01-130-1310- Accounting		27,176	27,176
01-130-1330- Management Information Systems		16,752	16,752
01-170-1710- City Hall		18,819	18,819
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,007	1,007
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 55,279**	**$ 86,445**	**$ 141,724**
Total Costs to be Allocated	**$ 334,097**	**$ 86,445**	**$ 420,542**

01-120-1210- City Clerk

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Clerk Services	**8.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	5,738		5,738		5,738
01-100-1020- City Administration		$ 361,210	2.210%	7,384		7,384		7,384
01-100-1030- City Attorney		$ 616,688	3.773%	12,607		12,607		12,607
01-100-1050- Human Resources		$ 266,670	1.632%	5,452		5,452		5,452
01-100-1060- Risk Management		$ 488,356	2.988%	9,983		9,983		9,983
01-120-1210- City Clerk		$ 278,818	1.706%	5,700		5,700		5,700
01-130-1310- Accounting		$ 687,656	4.208%	14,058		14,058	4,231	18,289
01-130-1330- Management Information Systems		$ 359,919	2.202%	7,358		7,358	2,214	9,572
01-170-1710- City Hall		$ 179,639	1.099%	3,672		3,672	1,105	4,778
01-170-1720- Maintenance Yard		$ 40,737	0.249%	833		833	251	1,083
01-170-1730- City-General Utilities		$ 47,850	0.293%	978		978	294	1,273
01-170-1740- Building Maintenance		$ 449,960	2.753%	9,199		9,199	2,768	11,967
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	2,221		2,221	669	2,890
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	3,887		3,887	1,170	5,057
01-105-1105- City Engineering		$ 1,696	0.010%	35		35	10	45
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	113		113	34	147
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	106,322		106,322	31,998	138,320
01-110-1170- School Safety		$ 62,722	0.384%	1,282		1,282	386	1,668
01-120-1220- Elections		$ 5,100	0.031%	104		104	31	136
01-130-1320- Business Licenses		$ 40,660	0.249%	831		831	250	1,081
01-130-1350- Public Services		$ 16,250	0.099%	332		332	100	432
01-130-1460- Animal Control		$ 114,807	0.702%	2,347		2,347	706	3,053
01-140-1020- City Administration		$ 150,406	0.920%	3,075		3,075	925	4,000
01-140-1100- Public Safety		$ 180,032	1.102%	3,680		3,680	1,108	4,788
01-140-1410- Planning Commission		$ 7,261	0.044%	148		148	45	193
01-140-1430- Community Development		$ 89,587	0.548%	1,831		1,831	551	2,383
01-140-1440- Building & Safety		$ 551,115	3.372%	11,266		11,266	3,391	14,657
01-140-1475- General Engineering		$ 74,014	0.453%	1,513		1,513	455	1,968
01-140-7020- Code Enforcement		$ 90,197	0.552%	1,844		1,844	555	2,399
01-150-1510- Community Services Commission		$ 5,260	0.032%	108		108	32	140
01-150-1515- Patriotic Co		$ 2,200	0.013%	45		45	14	59
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	24		24	7	31
01-150-1530- Senior Services		$ 147,645	0.903%	3,018		3,018	908	3,927
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	759		759	228	987
01-150-1540- Recreation		$ 830,909	5.084%	16,986		16,986	5,112	22,098
01-151-1541- Youth Sports		$ 26,844	0.164%	549		549	165	714
01-151-1542- Boxing		$ 76,527	0.468%	1,564		1,564	471	2,035
01-151-1543- Special Events		$ 36,670	0.224%	750		750	226	975
01-151-1544- Fourth of July		$ 40,271	0.246%	823		823	248	1,071
01-151-1545- Concerts In the Park		$ 15,055	0.092%	308		308	93	400
01-151-1546- Christmas Wish		$ 20,554	0.126%	420		420	126	547
01-160-1610- Community Center		$ 71,978	0.440%	1,471		1,471	443	1,914

01-120-1210- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	1,318		1,318	397	1,715
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	563		563	170	733
01-160-1640- Swimming Pool	$ 66,808	0.409%	1,366		1,366	411	1,777
01-160-1650- New Temple Park	$ 67,157	0.411%	1,373		1,373	413	1,786
01-160-1660- Shively Park	$ 40,012	0.245%	818		818	246	1,064
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	513		513	154	668
01-170-1020- City Administration	$ 375,518	2.298%	7,677		7,677	2,310	9,987
01-170-1105- City Engineering	$ 290,113	1.775%	5,931		5,931	1,785	7,716
01-170-1475- Environmental	$ 41,122	0.252%	841		841	253	1,094
01-170-1480- Waste Management	$ 6,500	0.040%	133		133	40	173
01-170-1520- Emergency Se	$ 216,587	1.325%	4,428		4,428	1,333	5,760
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	12,262		12,262	3,690	15,952
01-170-1760- Street Maintenance	$ 721,130	4.413%	14,742		14,742	4,437	19,179
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(64)		(64)	(19)	(83)
02- Gas Tax Fund 02	$ 3,312	0.020%	68		68	20	88
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	7,693		7,693	2,315	10,008
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	1,280		1,280	385	1,666
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	148		148	45	193
27- Beverage Recycling Grant	$ 4,019	0.025%	82		82	25	107
37- Measure M Local Return	$ 12,736	0.078%	260		260	78	339
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	1,465		1,465	441	1,906
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	1,692		1,692	509	2,201
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	159		159	48	207
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	6,729		6,729	2,025	8,755
45- Measure R Local Return	$ 11,189	0.068%	229		229	69	298
46- Sewer Assessment	$ 52,207	0.319%	1,067		1,067	321	1,388
67- Capital Improvement Fund	$ 1,720	0.011%	35		35	11	46
68- Misc Grants Reimbursement	$ 133,767	0.819%	2,735		2,735	823	3,558
69- Misc Local Grants Fund	$ 23,084	0.141%	472		472	142	614
84- Bond Debt Service Fund	$ 251,343	1.538%	5,138		5,138	1,546	6,685
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	61		61	18	79
91- RDA Successor Agency Fund	$ 110,757	0.678%	2,264		2,264	681	2,946
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 16,342,885**	**100.000%**	**$ 334,097**	**$ -**	**$ 334,097**	**$ 86,445**	**$ 420,542**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-120-1210- City Clerk	Citywide Clerk Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	5,738	5,738
01-100-1020- City Administration	7,384	7,384
01-100-1030- City Attorney	12,607	12,607
01-100-1050- Human Resources	5,452	5,452
01-100-1060- Risk Management	9,983	9,983
01-120-1210- City Clerk	5,700	5,700
01-130-1310- Accounting	18,289	18,289
01-130-1330- Management Information Systems	9,572	9,572
01-170-1710- City Hall	4,778	4,778
01-170-1720- Maintenance Yard	1,083	1,083
01-170-1730- City-General Utilities	1,273	1,273
01-170-1740- Building Maintenance	11,967	11,967
01-170-1770- Vehicle Maintenance	2,890	2,890
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,057	5,057
01-105-1105- City Engineering	45	45
01-110-1100- Public Safety Center (Fund 01)	147	147
01-110-1110- Public Safety & Law Enforcement (Fund 01)	138,320	138,320
01-110-1170- School Safety	1,668	1,668
01-120-1220- Elections	136	136
01-130-1320- Business Licenses	1,081	1,081
01-130-1350- Public Services	432	432
01-130-1460- Animal Control	3,053	3,053
01-140-1020- City Administration	4,000	4,000
01-140-1100- Public Safety	4,788	4,788
01-140-1410- Planning Commission	193	193
01-140-1430- Community Development	2,383	2,383
01-140-1440- Building & Safety	14,657	14,657
01-140-1475- General Engineering	1,968	1,968
01-140-7020- Code Enforcement	2,399	2,399
01-150-1510- Community Services Commission	140	140
01-150-1515- Patriotic Co	59	59
01-150-1520- Emergency Community Resource Services	31	31
01-150-1530- Senior Services	3,927	3,927
01-150-1535- Extended Day-Care Services	987	987
01-150-1540- Recreation	22,098	22,098
01-151-1541- Youth Sports	714	714
01-151-1542- Boxing	2,035	2,035
01-151-1543- Special Events	975	975
01-151-1544- Fourth of July	1,071	1,071
01-151-1545- Concerts In the Park	400	400
01-151-1546- Christmas Wish	547	547
01-160-1610- Community Center	1,914	1,914

ALLOCATION SUMMARY

01-120-1210- City Clerk	Citywide Clerk Services	Total
01-160-1620- Senior Center	1,715	1,715
01-160-1630- Mini-Center (Module)	733	733
01-160-1640- Swimming Pool	1,777	1,777
01-160-1650- New Temple Park	1,786	1,786
01-160-1660- Shively Park	1,064	1,064
01-160-1670- Mary Van Dyke Park	668	668
01-170-1020- City Administration	9,987	9,987
01-170-1105- City Engineering	7,716	7,716
01-170-1475- Environmental	1,094	1,094
01-170-1480- Waste Management	173	173
01-170-1520- Emergency Se	5,760	5,760
01-170-1750- Landscape Maintenance	15,952	15,952
01-170-1760- Street Maintenance	19,179	19,179
01-190-1920- Street Lighting	(83)	(83)
02- Gas Tax Fund 02	88	88
05- Payroll Disbursement Fund	-	-
06- Old American Act	10,008	10,008
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	1,666	1,666
25- Used Oil Recycling Block Grant	193	193
27- Beverage Recycling Grant	107	107
37- Measure M Local Return	339	339
38- Capital Improvement - Prop "C"	1,906	1,906
39- Capital Improvement - Community Development Block Gra	2,201	2,201
40- Capital Improvement - HSIP Fund	207	207
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	8,755	8,755
45- Measure R Local Return	298	298
46- Sewer Assessment	1,388	1,388
67- Capital Improvement Fund	46	46
68- Misc Grants Reimbursement	3,558	3,558
69- Misc Local Grants Fund	614	614
84- Bond Debt Service Fund	6,685	6,685
88- Bond Funds - Constr, Non-Taxable	79	79
91- RDA Successor Agency Fund	2,946	2,946
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 420,542**	**$ 420,542**

DEPARTMENTAL EXPENSE DETAIL

01-130-1310- Accounting

		Distribution Percentage	13.72%	12.21%	15.39%	58.67%
Expense Type	$	Spread Method	Payroll	Accounts Payable	Grants	General Accounting
Personnel						
5010 - SALARIES-FULL TIME	$ 184,018	S	$ 25,254	$ 22,467	$ 28,326	$ 107,971
5020 - SALARIES-PART TIME	88,324	S	12,121	10,784	13,596	51,823.41
5021 - LEAVE CASHOUT	84,303	S	11,569	10,293	12,977	49,464.14
5030 - OVERTIME	7,386	S	1,014	902	1,137	4,333.57
5105 - VISION INSURANCE	449	S	62	55	69	263
5110 - DENTAL INSURANCE	3,954	S	543	483	609	2,320
5115 - LIFE INSURANCE	3,658	S	502	447	563	2,146
5120 - MEDICAL INSURANCE	41,453	S	5,689	5,061	6,381	24,322
5125 - FICA-EMPLOYER SHARE	32,472	S	4,456	3,965	4,998	19,052
5130 - DEFERRED COMP.	6,133	S	842	749	944	3,599
5140 - PERS RETIREMENT (EMPLOYER	18,200	S	2,498	2,222	2,802	10,679
5145 - TRAINING/UNEMP (EMPLOYER)	1,574	S	216	192	242	924
5180 - ALLOCATED BENEFITS	151	S	21	18	23	88
5201 - SALARIES-OTHER	38,181	D	38,181	-	-	-
Subtotal Personnel Cost	**$ 510,256**		**$ 102,967**	**$ 57,636**	**$ 72,668**	**$ 276,985**
Operating Services & Supplies						
5210 - CONTR SVCS-PRIVATE	6,875	S	$ 943	$ 839	$ 1,058	$ 4,034
5215 - CONTR SVCS-PROFESSIONAL	141,625	S	19,436	17,291	21,801	83,097
5280 - ARMORED SERVICES	1,685	S	231	206	259	989
5406 - SPECIAL DEPT. SUPPLIES	3,664	S	503	447	564	2,150
5715 - UTILITY-PHONE/CELL PHONE	1,088	S	149	133	167	638
5830 - PROPERTY LOSS/SETTLEMENT	7,548	S	1,036	921	1,162	4,428
5903 - PROPERTY TAX AUDIT	6,075	S	834	742	935	3,564
5904 - SALES TAX AUDIT	4,273	S	586	522	658	2,507
5906 - ANNUAL AUDIT SERVICES	4,000	S	549	488	616	2,347
5908 - TRAINING	-	S	-	-	-	-
5910 - CONFERENCES/SEMINARS	-	S	-	-	-	-
5912 - MEETING EXPENSE	62	S	9	8	10	37
5913 - BANK CHARGES	280	S	38	34	43	164
5914 - MEMBERSHIPS	225	S	31	27	35	132
5946 - PRINTING	-	S	-	-	-	$ -
6110 - INTEREST EXPENSE	(228)	S	(31)	(28)	(35)	$ (134)
Subtotal Operating Cost	**$ 177,173**		**$ 24,315**	**$ 21,631**	**$ 27,273**	**$ 103,954**
Disallowed Expenses						
6110 - INTEREST EXPENSE	$ 228	[1]	$ 31	$ 28	$ 35	$ 134
Subtotal Disallowed Costs	**$ 228**		**$ 31**	**$ 28**	**$ 35**	**$ 134**
DEPARTMENTAL EXPENDITURES	**$ 687,656**		**$ 127,312**	**$ 79,295**	**$ 99,975**	**$ 381,073**

DEPARTMENTAL EXPENSE DETAIL

01-130-1310- Accounting

Expense Type	$	Spread Method	Distribution Percentage	13.72% Payroll	12.21% Accounts Payable	15.39% Grants	58.67% General Accounting
Reallocation of Incoming Costs							
First Allocation	**$ 154,813**		$ 155,974	$ 97,147	$ 122,483	$ 466,865	
Unallocated Costs	**$ -**		$ -	$ -	$ -	$ -	
Subtotal of First Allocation	**$ 154,813**		**$ 155,974**	**$ 97,147**	**$ 122,483**	**$ 466,865**	
Second Allocation	**$ 177,464**		$ 32,856	$ 20,464	$ 25,801	$ 98,344	
Unallocated Costs	**$ -**		$ -	$ -	$ -	$ -	
Subtotal of Second Allocation	**$ 177,464**		**$ 32,856**	**$ 20,464**	**$ 25,801**	**$ 98,344**	
TOTAL FUNCTIONAL COSTS	**$ 1,019,933**		**$ 188,830**	**$ 117,611**	**$ 148,283**	**$ 565,209**	

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-130-1310- Accounting	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 687,656		$ 687,656
Incoming Costs			
BLDG- Building Use	$ 2,952	$ -	$ 2,952
EQUIP- Equipment Use	16,491	-	16,491
01-100-1010- City Council	18,997	11,976	30,974
01-100-1020- City Administration	25,062	13,695	38,758
01-100-1030- City Attorney	26,472	2,564	29,036
01-100-1050- Human Resources	26,957	7,960	34,916
01-100-1060- Risk Management	23,824	2,019	25,842
01-120-1210- City Clerk	14,058	4,231	18,289
01-130-1310- Accounting		58,770	58,770
01-130-1330- Management Information Systems		33,505	33,505
01-170-1710- City Hall		40,259	40,259
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		2,485	2,485
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 154,813**	**$ 177,464**	**$ 332,277**
Total Costs to be Allocated	**$ 842,469**	**$ 177,464**	**$ 1,019,933**

01-130-1310- Accounting

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Payroll	**9.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 216,408	3.876%	6,046		6,046		6,046
01-100-1020- City Administration		$ 289,759	5.190%	8,095		8,095		8,095
01-100-1030- City Attorney		$ -	0.000%	-		-		-
01-100-1050- Human Resources		$ 206,238	3.694%	5,762		5,762		5,762
01-100-1060- Risk Management		$ 2,119	0.038%	59		59		59
01-120-1210- City Clerk		$ 233,629	4.185%	6,527		6,527		6,527
01-130-1310- Accounting		$ 510,256	9.140%	14,256		14,256		14,256
01-130-1330- Management Information Systems		$ -	0.000%	-		-	-	-
01-170-1710- City Hall		$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard		$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities		$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance		$ 378,401	6.778%	10,572		10,572	3,014	13,586
01-170-1770- Vehicle Maintenance		$ 74,236	1.330%	2,074		2,074	591	2,665
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 73,717	1.320%	2,060		2,060	587	2,647
01-105-1105- City Engineering		$ 1,696	0.030%	47		47	14	61
01-110-1100- Public Safety Center (Fund 01)		$ 4,467	0.080%	125		125	36	160
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1170- School Safety		$ 62,581	1.121%	1,748		1,748	499	2,247
01-120-1220- Elections		$ 2,961	0.053%	83		83	24	106
01-130-1320- Business Licenses		$ -	0.000%	-		-	-	-
01-130-1350- Public Services		$ -	0.000%	-		-	-	-
01-130-1460- Animal Control		$ -	0.000%	-		-	-	-
01-140-1020- City Administration		$ 150,406	2.694%	4,202		4,202	1,198	5,400
01-140-1100- Public Safety		$ 86,072	1.542%	2,405		2,405	686	3,090
01-140-1410- Planning Commission		$ 7,200	0.129%	201		201	57	259
01-140-1430- Community Development		$ 78,152	1.400%	2,183		2,183	623	2,806
01-140-1440- Building & Safety		$ 289,839	5.192%	8,098		8,098	2,309	10,407
01-140-1475- General Engineering		$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement		$ 74,222	1.329%	2,074		2,074	591	2,665
01-150-1510- Community Services Commission		$ 4,800	0.086%	134		134	38	172
01-150-1515- Patriotic Co		$ 2,200	0.039%	61		61	18	79
01-150-1520- Emergency Community Resource Services		$ 108	0.002%	3		3	1	4
01-150-1530- Senior Services		$ 110,936	1.987%	3,099		3,099	884	3,983
01-150-1535- Extended Day-Care Services		$ 36,892	0.661%	1,031		1,031	294	1,325
01-150-1540- Recreation		$ 792,291	14.192%	22,135		22,135	6,312	28,447
01-151-1541- Youth Sports		$ -	0.000%	-		-	-	-
01-151-1542- Boxing		$ 60,983	1.092%	1,704		1,704	486	2,190
01-151-1543- Special Events		$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July		$ 10,012	0.179%	280		280	80	359
01-151-1545- Concerts In the Park		$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish		$ -	0.000%	-		-	-	-
01-160-1610- Community Center		$ -	0.000%	-		-	-	-

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 6,091	0.109%	170		170	49	219
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	3.306%	5,156		5,156	1,470	6,626
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	3.820%	5,959		5,959	1,699	7,658
01-170-1750- Landscape Maintenance	$ 498,121	8.922%	13,917		13,917	3,968	17,885
01-170-1760- Street Maintenance	$ 299,678	5.368%	8,373		8,373	2,387	10,760
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.059%	93		93	26	119
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 71,088	1.273%	1,986		1,986	566	2,552
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.009%	14		14	4	18
38- Capital Improvement - Prop "C"	$ 20,729	0.371%	579		579	165	744
39- Capital Improvement - Community Development Block Grant	$ 68,453	1.226%	1,912		1,912	545	2,458
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 285,188	5.108%	7,968		7,968	2,272	10,240
45- Measure R Local Return	$ 7,889	0.141%	220		220	63	283
46- Sewer Assessment	$ 49,582	0.888%	1,385		1,385	395	1,780
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 6,362	0.114%	178		178	51	228
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 107,379	1.923%	3,000		3,000	855	3,855
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 5,582,796**	**100.000%**	**$ 155,974**	**$ -**	**$ 155,974**	**$ 32,856**	**$ 188,830**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Accounts Payable	**9.2**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	255	3.315%	3,220		3,220		3,220
01-100-1020- City Administration	246	3.198%	3,106		3,106		3,106
01-100-1030- City Attorney	106	1.378%	1,339		1,339		1,339
01-100-1050- Human Resources	241	3.133%	3,043		3,043		3,043
01-100-1060- Risk Management	4	0.052%	51		51		51
01-120-1210- City Clerk	88	1.144%	1,111		1,111		1,111
01-130-1310- Accounting	146	1.898%	1,844		1,844		1,844
01-130-1330- Management Information Systems	211	2.743%	2,665		2,665	654	3,318
01-170-1710- City Hall	478	6.213%	6,036		6,036	1,481	7,517
01-170-1720- Maintenance Yard	207	2.691%	2,614		2,614	641	3,255
01-170-1730- City-General Utilities	530	6.889%	6,693		6,693	1,642	8,334
01-170-1740- Building Maintenance	211	2.743%	2,665		2,665	654	3,318
01-170-1770- Vehicle Maintenance	77	1.001%	972		972	238	1,211
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	113	1.469%	1,427		1,427	350	1,777
01-105-1105- City Engineering	59	0.767%	745		745	183	928
01-110-1100- Public Safety Center (Fund 01)	86	1.118%	1,086		1,086	266	1,352
01-110-1110- Public Safety & Law Enforcement (Fund 01)	105	1.365%	1,326		1,326	325	1,651
01-110-1170- School Safety	5	0.065%	63		63	15	79
01-120-1220- Elections	12	0.156%	152		152	37	189
01-130-1320- Business Licenses	42	0.546%	530		530	130	660
01-130-1350- Public Services	1	0.013%	13		13	3	16
01-130-1460- Animal Control	5	0.065%	63		63	15	79
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	4	0.052%	51		51	12	63
01-140-1410- Planning Commission	55	0.715%	695		695	170	865
01-140-1430- Community Development	87	1.131%	1,099		1,099	269	1,368
01-140-1440- Building & Safety	75	0.975%	947		947	232	1,179
01-140-1475- General Engineering	29	0.377%	366		366	90	456
01-140-7020- Code Enforcement	55	0.715%	695		695	170	865
01-150-1510- Community Services Commission	54	0.702%	682		682	167	849
01-150-1515- Patriotic Co	22	0.286%	278		278	68	346
01-150-1520- Emergency Community Resource Services	8	0.104%	101		101	25	126
01-150-1530- Senior Services	250	3.250%	3,157		3,157	774	3,931
01-150-1535- Extended Day-Care Services	1	0.013%	13		13	3	16
01-150-1540- Recreation	185	2.405%	2,336		2,336	573	2,909
01-151-1541- Youth Sports	98	1.274%	1,238		1,238	304	1,541
01-151-1542- Boxing	40	0.520%	505		505	124	629
01-151-1543- Special Events	95	1.235%	1,200		1,200	294	1,494
01-151-1544- Fourth of July	22	0.286%	278		278	68	346
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	290	3.770%	3,662		3,662	898	4,560

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	277	3.601%	3,498		3,498	858	4,356
01-160-1630- Mini-Center (Module)	109	1.417%	1,376		1,376	338	1,714
01-160-1640- Swimming Pool	168	2.184%	2,122		2,122	520	2,642
01-160-1650- New Temple Park	201	2.613%	2,538		2,538	623	3,161
01-160-1660- Shively Park	72	0.936%	909		909	223	1,132
01-160-1670- Mary Van Dyke Park	92	1.196%	1,162		1,162	285	1,447
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	59	0.767%	745		745	183	928
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	242	3.146%	3,056		3,056	750	3,806
01-170-1760- Street Maintenance	615	7.994%	7,766		7,766	1,905	9,671
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	630	8.189%	7,956		7,956	1,951	9,907
06- Old American Act	350	4.550%	4,420		4,420	1,084	5,504
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	1	0.013%	13		13	3	16
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	4	0.052%	51		51	12	63
25- Used Oil Recycling Block Grant	10	0.130%	126		126	31	157
27- Beverage Recycling Grant	10	0.130%	126		126	31	157
37- Measure M Local Return	1	0.013%	13		13	3	16
38- Capital Improvement - Prop "C"	33	0.429%	417		417	102	519
39- Capital Improvement - Community Development Block Grant	7	0.091%	88		88	22	110
40- Capital Improvement - HSIP Fund	11	0.143%	139		139	34	173
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	156	2.028%	1,970		1,970	483	2,453
45- Measure R Local Return	1	0.013%	13		13	3	16
46- Sewer Assessment	1	0.013%	13		13	3	16
67- Capital Improvement Fund	1	0.013%	13		13	3	16
68- Misc Grants Reimbursement	39	0.507%	492		492	121	613
69- Misc Local Grants Fund	2	0.026%	25		25	6	31
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	1	0.013%	13		13	3	16
91- RDA Successor Agency Fund	2	0.026%	25		25	6	31
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**7,693**	**100.000%**	**$ 97,147**	**$ -**	**$ 97,147**	**$ 20,464**	**$ 117,611**

Allocation Basis: **FY 20 Number of Checks by Department**

Source of Allocation: **Item 2. FY2020 Check Register**

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Grants	**9.3**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$ -	0.000%	-		-		-
01-100-1010- City Council	$ -	0.000%	-		-		-
01-100-1020- City Administration	$ -	0.000%	-		-		-
01-100-1030- City Attorney	$ -	0.000%	-		-		-
01-100-1050- Human Resources	$ -	0.000%	-		-		-
01-100-1060- Risk Management	$ -	0.000%	-		-		-
01-120-1210- City Clerk	$ -	0.000%	-		-		-
01-130-1310- Accounting	$ -	0.000%	-		-		-
01-130-1330- Management Information Systems	$ -	0.000%	-		-	-	-
01-170-1710- City Hall	$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$ -	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	$ -	0.000%	-		-	-	-
01-105-1105- City Engineering	$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$ -	0.000%	-		-	-	-
01-110-1170- School Safety	$ -	0.000%	-		-	-	-
01-120-1220- Elections	$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses	$ -	0.000%	-		-	-	-
01-130-1350- Public Services	$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	$ -	0.000%	-		-	-	-
01-140-1020- City Administration	$ -	0.000%	-		-	-	-
01-140-1100- Public Safety	$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission	$ -	0.000%	-		-	-	-
01-140-1430- Community Development	$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety	$ -	0.000%	-		-	-	-
01-140-1475- General Engineering	$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission	$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	$ -	0.000%	-		-	-	-
01-150-1530- Senior Services	$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	$ -	0.000%	-		-	-	-
01-150-1540- Recreation	$ -	0.000%	-		-	-	-
01-151-1541- Youth Sports	$ -	0.000%	-		-	-	-
01-151-1542- Boxing	$ -	0.000%	-		-	-	-
01-151-1543- Special Events	$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$ -	0.000%	-		-	-	-
01-160-1610- Community Center	$ -	0.000%	-		-	-	-

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ -	0.000%	-		-	-	-
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ -	0.000%	-		-	-	-
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ -	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	$ -	0.000%	-		-	-	-
01-170-1760- Street Maintenance	$ -	0.000%	-		-	-	-
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.214%	263		263	55	318
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	24.361%	29,839		29,839	6,285	36,124
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	4.055%	4,967		4,967	1,046	6,013
25- Used Oil Recycling Block Grant	$ 7,263	0.470%	576		576	121	697
27- Beverage Recycling Grant	$ 4,019	0.260%	319		319	67	386
37- Measure M Local Return	$ 12,736	0.825%	1,010		1,010	213	1,223
38- Capital Improvement - Prop "C"	$ 71,665	4.640%	5,683		5,683	1,197	6,880
39- Capital Improvement - Community Development Block Grant	$ 82,757	5.358%	6,562		6,562	1,382	7,944
40- Capital Improvement - HSIP Fund	$ 7,779	0.504%	617		617	130	747
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	21.311%	26,102		26,102	5,498	31,600
45- Measure R Local Return	$ 11,189	0.724%	887		887	187	1,074
46- Sewer Assessment	$ 52,207	3.380%	4,140		4,140	872	5,012
67- Capital Improvement Fund	$ 1,720	0.111%	136		136	29	165
68- Misc Grants Reimbursement	$ 133,767	8.660%	10,607		10,607	2,234	12,841
69- Misc Local Grants Fund	$ 23,084	1.494%	1,830		1,830	386	2,216
84- Bond Debt Service Fund	$ 251,343	16.272%	19,930		19,930	4,198	24,128
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.192%	235		235	49	284
91- RDA Successor Agency Fund	$ 110,757	7.170%	8,782		8,782	1,850	10,632
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 1,544,676**	**100.000%**	**$ 122,483**	**$ -**	**$ 122,483**	**$ 25,801**	**$ 148,283**

Allocation Basis: **FY 20 Actual Expenditures per Grant Fund Account**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

01-130-1310- Accounting

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Accounting	**9.4**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use	$	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	$	-	0.000%	-		-		-
01-100-1010- City Council	$	216,408	3.876%	18,097		18,097		18,097
01-100-1020- City Administration	$	289,759	5.190%	24,231		24,231		24,231
01-100-1030- City Attorney	$	-	0.000%	-		-		-
01-100-1050- Human Resources	$	206,238	3.694%	17,247		17,247		17,247
01-100-1060- Risk Management	$	2,119	0.038%	177		177		177
01-120-1210- City Clerk	$	233,629	4.185%	19,537		19,537		19,537
01-130-1310- Accounting	$	510,256	9.140%	42,670		42,670		42,670
01-130-1330- Management Information Systems	$	-	0.000%	-		-	-	-
01-170-1710- City Hall	$	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	$	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	$	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	$	378,401	6.778%	31,644		31,644	9,023	40,667
01-170-1770- Vehicle Maintenance	$	74,236	1.330%	6,208		6,208	1,770	7,978
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor	$	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	$	73,717	1.320%	6,165		6,165	1,758	7,922
01-105-1105- City Engineering	$	1,696	0.030%	142		142	40	182
01-110-1100- Public Safety Center (Fund 01)	$	4,467	0.080%	374		374	107	480
01-110-1110- Public Safety & Law Enforcement (Fund 01)	$	-	0.000%	-		-	-	-
01-110-1170- School Safety	$	62,581	1.121%	5,233		5,233	1,492	6,726
01-120-1220- Elections	$	2,961	0.053%	248		248	71	318
01-130-1320- Business Licenses	$	-	0.000%	-		-	-	-
01-130-1350- Public Services	$	-	0.000%	-		-	-	-
01-130-1460- Animal Control	$	-	0.000%	-		-	-	-
01-140-1020- City Administration	$	150,406	2.694%	12,578		12,578	3,586	16,164
01-140-1100- Public Safety	$	86,072	1.542%	7,198		7,198	2,052	9,250
01-140-1410- Planning Commission	$	7,200	0.129%	602		602	172	774
01-140-1430- Community Development	$	78,152	1.400%	6,535		6,535	1,863	8,399
01-140-1440- Building & Safety	$	289,839	5.192%	24,238		24,238	6,911	31,149
01-140-1475- General Engineering	$	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	$	74,222	1.329%	6,207		6,207	1,770	7,977
01-150-1510- Community Services Commission	$	4,800	0.086%	401		401	114	516
01-150-1515- Patriotic Co	$	2,200	0.039%	184		184	52	236
01-150-1520- Emergency Community Resource Services	$	108	0.002%	9		9	3	12
01-150-1530- Senior Services	$	110,936	1.987%	9,277		9,277	2,645	11,922
01-150-1535- Extended Day-Care Services	$	36,892	0.661%	3,085		3,085	880	3,965
01-150-1540- Recreation	$	792,291	14.192%	66,256		66,256	18,892	85,148
01-151-1541- Youth Sports	$	-	0.000%	-		-	-	-
01-151-1542- Boxing	$	60,983	1.092%	5,100		5,100	1,454	6,554
01-151-1543- Special Events	$	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	$	10,012	0.179%	837		837	239	1,076
01-151-1545- Concerts In the Park	$	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	$	-	0.000%	-		-	-	-
01-160-1610- Community Center	$	-	0.000%	-		-	-	-

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ 6,091	0.109%	509		509	145	655
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	3.306%	15,434		15,434	4,401	19,834
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	3.820%	17,836		17,836	5,086	22,922
01-170-1750- Landscape Maintenance	$ 498,121	8.922%	41,656		41,656	11,877	53,533
01-170-1760- Street Maintenance	$ 299,678	5.368%	25,061		25,061	7,146	32,206
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ 3,312	0.059%	277		277	79	356
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 71,088	1.273%	5,945		5,945	1,695	7,640
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ 507	0.009%	42		42	12	54
38- Capital Improvement - Prop "C"	$ 20,729	0.371%	1,733		1,733	494	2,228
39- Capital Improvement - Community Development Block Grant	$ 68,453	1.226%	5,724		5,724	1,632	7,357
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 285,188	5.108%	23,849		23,849	6,800	30,649
45- Measure R Local Return	$ 7,889	0.141%	660		660	188	848
46- Sewer Assessment	$ 49,582	0.888%	4,146		4,146	1,182	5,329
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ 6,362	0.114%	532		532	152	684
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ 107,379	1.923%	8,980		8,980	2,560	11,540
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**5,582,796**	**100.000%**	**$ 466,865**	**$ -**	**$ 466,865**	**$ 98,344**	**$ 565,209**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Department**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-130-1310- Accounting	Payroll	Accounts Payable	Grants	General Accounting	Total
ALLOCABLE BUDGET UNITS					
BLDG- Building Use	$ -	$ -	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-	-	-
01-100-1010- City Council	6,046	3,220	-	18,097	27,363
01-100-1020- City Administration	8,095	3,106	-	24,231	35,433
01-100-1030- City Attorney	-	1,339	-	-	1,339
01-100-1050- Human Resources	5,762	3,043	-	17,247	26,052
01-100-1060- Risk Management	59	51	-	177	287
01-120-1210- City Clerk	6,527	1,111	-	19,537	27,176
01-130-1310- Accounting	14,256	1,844	-	42,670	58,770
01-130-1330- Management Information Systems	-	3,318	-	-	3,318
01-170-1710- City Hall	-	7,517	-	-	7,517
01-170-1720- Maintenance Yard	-	3,255	-	-	3,255
01-170-1730- City-General Utilities	-	8,334	-	-	8,334
01-170-1740- Building Maintenance	13,586	3,318	-	40,667	57,571
01-170-1770- Vehicle Maintenance	2,665	1,211	-	7,978	11,854
RECEIVING BUDGET UNITS					
01-100-1031- City Prosecutor	-	-	-	-	-
01-100-1040- Community Promotion	2,647	1,777	-	7,922	12,346
01-105-1105- City Engineering	61	928	-	182	1,171
01-110-1100- Public Safety Center (Fund 01)	160	1,352	-	480	1,993
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	1,651	-	-	1,651
01-110-1170- School Safety	2,247	79	-	6,726	9,051
01-120-1220- Elections	106	189	-	318	613
01-130-1320- Business Licenses	-	660	-	-	660
01-130-1350- Public Services	-	16	-	-	16
01-130-1460- Animal Control	-	79	-	-	79
01-140-1020- City Administration	5,400	-	-	16,164	21,564
01-140-1100- Public Safety	3,090	63	-	9,250	12,403
01-140-1410- Planning Commission	259	865	-	774	1,897
01-140-1430- Community Development	2,806	1,368	-	8,399	12,573
01-140-1440- Building & Safety	10,407	1,179	-	31,149	42,735
01-140-1475- General Engineering	-	456	-	-	456
01-140-7020- Code Enforcement	2,665	865	-	7,977	11,507
01-150-1510- Community Services Commission	172	849	-	516	1,537
01-150-1515- Patriotic Co	79	346	-	236	661
01-150-1520- Emergency Community Resource Services	4	126	-	12	141
01-150-1530- Senior Services	3,983	3,931	-	11,922	19,837
01-150-1535- Extended Day-Care Services	1,325	16	-	3,965	5,305
01-150-1540- Recreation	28,447	2,909	-	85,148	116,504
01-151-1541- Youth Sports	-	1,541	-	-	1,541
01-151-1542- Boxing	2,190	629	-	6,554	9,372
01-151-1543- Special Events	-	1,494	-	-	1,494
01-151-1544- Fourth of July	359	346	-	1,076	1,781
01-151-1545- Concerts In the Park	-	-	-	-	-
01-151-1546- Christmas Wish	-	-	-	-	-

ALLOCATION SUMMARY

01-130-1310- Accounting	Payroll	Accounts Payable	Grants	General Accounting	Total
01-160-1610- Community Center	-	4,560	-	-	4,560
01-160-1620- Senior Center	-	4,356	-	-	4,356
01-160-1630- Mini-Center (Module)	-	1,714	-	-	1,714
01-160-1640- Swimming Pool	-	2,642	-	-	2,642
01-160-1650- New Temple Park	219	3,161	-	655	4,034
01-160-1660- Shively Park	-	1,132	-	-	1,132
01-160-1670- Mary Van Dyke Park	-	1,447	-	-	1,447
01-170-1020- City Administration	6,626	-	-	19,834	26,461
01-170-1105- City Engineering	-	928	-	-	928
01-170-1475- Environmental	-	-	-	-	-
01-170-1480- Waste Management	-	-	-	-	-
01-170-1520- Emergency Se	7,658	-	-	22,922	30,580
01-170-1750- Landscape Maintenance	17,885	3,806	-	53,533	75,223
01-170-1760- Street Maintenance	10,760	9,671	-	32,206	52,637
01-190-1920- Street Lighting	-	-	-	-	-
02- Gas Tax Fund 02	119	-	318	356	793
05- Payroll Disbursement Fund	-	9,907	-	-	9,907
06- Old American Act	2,552	5,504	36,124	7,640	51,820
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	-	-
13- AQMD Fund 13	-	16	-	-	16
15- Quimby In Lieu	-	-	-	-	-
20- Public Safety	-	63	6,013	-	6,076
25- Used Oil Recycling Block Grant	-	157	697	-	854
27- Beverage Recycling Grant	-	157	386	-	543
37- Measure M Local Return	18	16	1,223	54	1,311
38- Capital Improvement - Prop "C"	744	519	6,880	2,228	10,371
39- Capital Improvement - Community Development Block Gra	2,458	110	7,944	7,357	17,869
40- Capital Improvement - HSIP Fund	-	173	747	-	920
41- Prop A Park Bond Funds 41	-	-	-	-	-
44- Project "A"	10,240	2,453	31,600	30,649	74,942
45- Measure R Local Return	283	16	1,074	848	2,221
46- Sewer Assessment	1,780	16	5,012	5,329	12,136
67- Capital Improvement Fund	-	16	165	-	181
68- Misc Grants Reimbursement	228	613	12,841	684	14,367
69- Misc Local Grants Fund	-	31	2,216	-	2,247
84- Bond Debt Service Fund	-	-	24,128	-	24,128
88- Bond Funds - Constr, Non-Taxable	-	16	284	-	300
91- RDA Successor Agency Fund	3,855	31	10,632	11,540	26,059
92- Redev.Oblig.Retirement FD	-	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-	-
AO- All Others	-	-	-	-	-
Total	**$ 188,830**	**$ 117,611**	**$ 148,283**	**$ 565,209**	**$ 1,019,933**

DEPARTMENTAL EXPENSE DETAIL

01-130-1330- Management Information Systems

		Distribution Percentage		**100.00%**
Expense Type	**$**	**Spread Method**	**Citywide Information Systems**	
Personnel				
Subtotal Personnel Cost	**$ -**		**$**	**-**
Operating Services & Supplies				
5215 - CONTR SVCS-PROFESSIONAL	$ 229,652	S	$	229,652
5715 - UTILITY-PHONE/CELL PHONE	(219)	S		(219)
5931 - SOFTWARE LICENSES	130,485	S		130,485
6015 - OFFICE EQUIPMENT	72,591	S		72,591
6020 - EQUIPMENT	-	S		-
Subtotal Operating Cost	**$ 432,510**		**$**	**432,510**
Disallowed Expenses				
6015 - OFFICE EQUIPMENT	$ (72,591)	[1]	$	(72,591)
Subtotal Disallowed Costs	**$ (72,591)**		**$**	**(72,591)**
DEPARTMENTAL EXPENDITURES	**$ 359,919**		**$**	**359,919**
Reallocation of Incoming Costs				
First Allocation	**$ 36,557**		$	396,475
Unallocated Costs	**$ -**		$	-
Subtotal of First Allocation	**$ 36,557**		**$**	**396,475**
Second Allocation	**$ 10,088**		$	10,088
Unallocated Costs	**$ -**		$	-
Subtotal of Second Allocation	**$ 10,088**		**$**	**10,088**
TOTAL FUNCTIONAL COSTS	**$ 406,564**		**$**	**406,564**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-130-1330- Management Information Systems	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 359,919		$ 359,919
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	3,135	1,946	5,081
01-100-1020- City Administration	4,135	2,176	6,311
01-100-1030- City Attorney	13,856	1,342	15,198
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	5,409	456	5,865
01-120-1210- City Clerk	7,358	2,214	9,572
01-130-1310- Accounting	2,665	654	3,318
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,300	1,300
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 36,557**	**$ 10,088**	**$ 46,645**
Total Costs to be Allocated	**$ 396,475**	**$ 10,088**	**$ 406,564**

01-130-1330- Management Information Systems

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Information Systems	**10.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		-	0.000%	-		-		-
01-100-1010- City Council		6	8.451%	33,504.97		33,504.97		33,504.97
01-100-1020- City Administration		5	7.394%	29,317		29,317		29,317
01-100-1030- City Attorney		-	0.000%	-		-		-
01-100-1050- Human Resources		1	1.408%	5,584		5,584		5,584
01-100-1060- Risk Management		1	1.408%	5,584		5,584		5,584
01-120-1210- City Clerk		3	4.225%	16,752.48		16,752.48		16,752.48
01-130-1310- Accounting		6	8.451%	33,505		33,505		33,505
01-130-1330- Management Information Systems		-	0.000%	-		-		-
01-170-1710- City Hall		-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard		-	0.000%	-		-	-	-
01-170-1730- City-General Utilities		-	0.000%	-		-	-	-
01-170-1740- Building Maintenance		8	10.789%	42,775		42,775	1,585.17	44,360
01-170-1770- Vehicle Maintenance		1	0.915%	3,629.70		3,629.70	134.51	3,764.22
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		-	0.000%	-		-	-	-
01-100-1040- Community Promotion		1	1.408%	5,584.16		5,584.16	206.94	5,791
01-105-1105- City Engineering		-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		3	4.225%	16,752.48		16,752.48	620.82	17,373.31
01-110-1110- Public Safety & Law Enforcement (Fund 01)		-	0.000%	-		-	-	-
01-110-1170- School Safety		-	0.000%	-		-	-	-
01-120-1220- Elections		-	0.000%	-		-	-	-
01-130-1320- Business Licenses		-	0.000%	-		-	-	-
01-130-1350- Public Services		-	0.000%	-		-	-	-
01-130-1460- Animal Control		-	0.000%	-		-	-	-
01-140-1020- City Administration		-	0.000%	-		-	-	-
01-140-1100- Public Safety		-	0.000%	-		-	-	-
01-140-1410- Planning Commission		-	0.000%	-		-	-	-
01-140-1430- Community Development		5	6.338%	25,128.72		25,128.72	931.24	26,059.96
01-140-1440- Building & Safety		4	5.634%	22,337		22,337	828	23,164
01-140-1475- General Engineering		-	0.000%	-		-	-	-
01-140-7020- Code Enforcement		-	0.000%	-		-	-	-
01-150-1510- Community Services Commission		-	0.000%	-		-	-	-
01-150-1515- Patriotic Co		-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		0	0.352%	1,396		1,396	52	1,448
01-150-1530- Senior Services		4	6.113%	24,235		24,235	898.13	25,133
01-150-1535- Extended Day-Care Services		-	0.000%	-		-	-	-
01-150-1540- Recreation		9	12.676%	50,257		50,257	1,862.47	52,120
01-151-1541- Youth Sports		-	0.000%	-		-	-	-
01-151-1542- Boxing		1	1.408%	5,584		5,584	207	5,791
01-151-1543- Special Events		-	0.000%	-		-	-	-
01-151-1544- Fourth of July		-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		-	0.000%	-		-	-	-
01-151-1546- Christmas Wish		-	0.000%	-		-	-	-
01-160-1610- Community Center		-	0.000%	-		-	-	-
01-160-1620- Senior Center		-	0.000%	-		-	-	-

01-130-1330- Management Information Systems

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	-	0.000%	-		-	-	-
01-160-1660- Shively Park	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-		-	-	-
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	5	6.423%	25,464		25,464	944	26,407
01-170-1760- Street Maintenance	2	3.070%	12,173		12,173	451	12,625
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	1	0.930%	3,686		3,686	137	3,822
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	1	1.408%	5,584		5,584	207	5,791
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	1	0.775%	3,071		3,071	114	3,185
45- Measure R Local Return	1	1.972%	7,818		7,818	290	8,108
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	2	2.817%	11,168		11,168	414	11,582
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	1	1.408%	5,584		5,584	207	5,791
Total	**71**	**100.000%**	**$ 396,475**	**$ -**	**$ 396,475**	**$ 10,088**	**$ 406,564**

Allocation Basis: **Number of User Licenses by Department**

Source of Allocation: **User License List - Allocation List.xlsx**

ALLOCATION SUMMARY

01-130-1330- Management Information Systems	Citywide Information Systems	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	33,505	33,505
01-100-1020- City Administration	29,317	29,317
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	5,584	5,584
01-100-1060- Risk Management	5,584	5,584
01-120-1210- City Clerk	16,752	16,752
01-130-1310- Accounting	33,505	33,505
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	44,360	44,360
01-170-1770- Vehicle Maintenance	3,764	3,764
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,791	5,791
01-105-1105- City Engineering	-	-
01-110-1100- Public Safety Center (Fund 01)	17,373	17,373
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	26,060	26,060
01-140-1440- Building & Safety	23,164	23,164
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	-	-
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	1,448	1,448
01-150-1530- Senior Services	25,133	25,133
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	52,120	52,120
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	5,791	5,791
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-

ALLOCATION SUMMARY

01-130-1330- Management Information Systems	Citywide Information Systems	Total
01-160-1610- Community Center	-	-
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	-	-
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	-	-
01-170-1020- City Administration	-	-
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	-	-
01-170-1750- Landscape Maintenance	26,407	26,407
01-170-1760- Street Maintenance	12,625	12,625
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	-	-
05- Payroll Disbursement Fund	-	-
06- Old American Act	3,822	3,822
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	-	-
38- Capital Improvement - Prop "C"	-	-
39- Capital Improvement - Community Development Block Gra	5,791	5,791
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	3,185	3,185
45- Measure R Local Return	8,108	8,108
46- Sewer Assessment	-	-
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	11,582	11,582
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	-	-
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	5,791	5,791
Total	**$ 406,564**	**$ 406,564**

DEPARTMENTAL EXPENSE DETAIL

01-170-1710- City Hall

Expense Type	$	Spread Method	City Hall Maintenance
	Distribution Percentage		100.00%
Personnel			
Subtotal Personnel Cost	**$ -**		**$ -**
Operating Services & Supplies			
5406 - SPECIAL DEPT. SUPPLIES	$ 14,322	S	$ 14,322
5420 - EMERGENCY SUPPLIES	181	S	181
5520 - MAINTENANCE-GENERAL	38,634	S	38,634
5705 - UTILITY-GAS	4,638	S	4,638
5710 - UTILITY-ELECTRICITY	15,616	S	15,616
5715 - UTILITY-PHONE/CELL PHONE	505	S	505
5720 - UTILITY-WATER	10,514	S	10,514
5916 - POSTAGE	6,440	S	6,440
5932 - SUBSCRIPTIONS	3,677	S	3,677
5950 - EQUIPMENT LEASE	82,160	S	82,160
5960 - POSTAGE METER	2,952	S	2,952
6115 - LOAN REPAYMENT	1,796	S	1,796
Subtotal Operating Cost	**$ 181,435**		**$ 181,435**
Disallowed Expenses			
6115 - LOAN REPAYMENT	$ (1,796)	[1]	$ (1,796)
Subtotal Disallowed Costs	**$ (1,796)**		**$ (1,796)**
DEPARTMENTAL EXPENDITURES	**$ 179,639**		**$ 179,639**
Reallocation of Incoming Costs			
First Allocation	**$ 61,579**		$ 241,218
Unallocated Costs	**$ -**		$ -
Subtotal of First Allocation	**$ 61,579**		**$ 241,218**
Second Allocation	**$ 97,301**		$ 97,301
Unallocated Costs	**$ -**		$ -
Subtotal of Second Allocation	**$ 97,301**		**$ 97,301**
TOTAL FUNCTIONAL COSTS	**$ 338,520**		**$ 338,520**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-170-1710- City Hall	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 179,639		$ 179,639
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	28,235	-	28,235
01-100-1010- City Council	1,564	971	2,536
01-100-1020- City Administration	2,064	1,086	3,150
01-100-1030- City Attorney	6,915	670	7,585
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	13,091	997	14,088
01-120-1210- City Clerk	3,672	1,105	4,778
01-130-1310- Accounting	6,036	1,481	7,517
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		649	649
01-170-1740- Building Maintenance		90,343	90,343
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 61,579**	**$ 97,301**	**$ 158,881**
Total Costs to be Allocated	**$ 241,218**	**$ 97,301**	**$ 338,520**

01-170-1710- City Hall

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Hall Maintenance	**11.1**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	807	22.485%	54,239		54,239		54,239
01-100-1020- City Administration	769	21.427%	51,685		51,685		51,685
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	86	2.382%	5,746		5,746		5,746
01-100-1060- Risk Management	86	2.382%	5,746		5,746		5,746
01-120-1210- City Clerk	280	7.802%	18,819		18,819		18,819
01-130-1310- Accounting	599	16.690%	40,259		40,259		40,259
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	-	0.000%	-		-		-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	444	12.371%	29,841		29,841	44,862	74,703
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	381	10.616%	25,607		25,607	38,496	64,103
01-140-1440- Building & Safety	138	3.845%	9,275		9,275	13,944	23,219
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

01-170-1710- City Hall

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	-	0.000%	-		-	-	-
01-160-1660- Shively Park	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-		-	-	-
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**3,589**	**100.000%**	**$ 241,218**	**$ -**	**$ 241,218**	**$ 97,301**	**$ 338,520**

Allocation Basis: **FY 20 City Hall Sq Ftg Occupied Per Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

ALLOCATION SUMMARY

01-170-1710- City Hall	City Hall Maintenance	0	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	54,239	-	54,239
01-100-1020- City Administration	51,685	-	51,685
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	5,746	-	5,746
01-100-1060- Risk Management	5,746	-	5,746
01-120-1210- City Clerk	18,819	-	18,819
01-130-1310- Accounting	40,259	-	40,259
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	74,703	-	74,703
01-110-1100- Public Safety Center (Fund 01)	-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	64,103	-	64,103
01-140-1440- Building & Safety	23,219	-	23,219
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	-	-	-

ALLOCATION SUMMARY

01-170-1710- City Hall	City Hall Maintenance	0	Total
01-160-1620- Senior Center	-	-	-
01-160-1630- Mini-Center (Module)	-	-	-
01-160-1640- Swimming Pool	-	-	-
01-160-1650- New Temple Park	-	-	-
01-160-1660- Shively Park	-	-	-
01-160-1670- Mary Van Dyke Park	-	-	-
01-170-1020- City Administration	-	-	-
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	-	-	-
01-170-1750- Landscape Maintenance	-	-	-
01-170-1760- Street Maintenance	-	-	-
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	**$ 338,520**	**$ -**	**$ 338,520**

DEPARTMENTAL EXPENSE DETAIL

01-170-1720- Maintenance Yard

		Distribution Percentage	100.00%
Expense Type	**$**	**Spread Method**	**Citywide Yard Support**
Personnel			
Subtotal Personnel Cost	**$ -**		**$ -**
Operating Services & Supplies			
5406 - SPECIAL DEPT. SUPPLIES	$ 2,671	S	$ 2,671
5420 - EMERGENCY SUPPLIES	181	S	181
5505 - EQUIPMENT MAINTENANCE	-	S	-
5520 - MAINTENANCE-GENERAL	26,074	S	26,074
5705 - UTILITY-GAS	802	S	802
5710 - UTILITY-ELECTRICITY	4,867	S	4,867
5720 - UTILITY-WATER	3,820	S	3,820
5950 - EQUIPMENT LEASE	2,322	S	2,322
6115 - LOAN REPAYMENT	901	S	901
Subtotal Operating Cost	**$ 41,638**		**$ 41,638**
Disallowed Expenses			
6115 - LOAN REPAYMENT	$ (901)	[1]	$ (901)
Subtotal Disallowed Costs	**$ (901)**		**$ (901)**
DEPARTMENTAL EXPENDITURES	**$ 40,737**		**$ 40,737**
Reallocation of Incoming Costs			
First Allocation	**$ 16,266**		$ 57,004
Unallocated Costs	**$** -		$ -
Subtotal of First Allocation	**$ 16,266**		**$ 57,004**
Second Allocation	**$ 63,034**		$ 63,034
Unallocated Costs	**$** -		$ -
Subtotal of Second Allocation	**$ 63,034**		**$ 63,034**
TOTAL FUNCTIONAL COSTS	**$ 120,038**		**$ 120,038**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-170-1720- Maintenance Yard	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 40,737		$ 40,737
Incoming Costs			
BLDG- Building Use	$ 2,080	$ -	$ 2,080
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	355	220	575
01-100-1020- City Administration	468	246	714
01-100-1030- City Attorney	1,568	152	1,720
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	8,348	624	8,972
01-120-1210- City Clerk	833	251	1,083
01-130-1310- Accounting	2,614	641	3,255
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		147	147
01-170-1740- Building Maintenance		60,753	60,753
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 16,266**	**$ 63,034**	**$ 79,301**
Total Costs to be Allocated	**$ 57,004**	**$ 63,034**	**$ 120,038**

01-170-1720- Maintenance Yard

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Yard Support	**12.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ -	0.000%	-		-		-
01-100-1020- City Administration		$ -	0.000%	-		-		-
01-100-1030- City Attorney		$ -	0.000%	-		-		-
01-100-1050- Human Resources		$ -	0.000%	-		-		-
01-100-1060- Risk Management		$ -	0.000%	-		-		-
01-120-1210- City Clerk		$ -	0.000%	-		-		-
01-130-1310- Accounting		$ -	0.000%	-		-		-
01-130-1330- Management Information Systems		$ -	0.000%	-		-		-
01-170-1710- City Hall		$ -	0.000%	-		-		-
01-170-1720- Maintenance Yard		$ -	0.000%	-		-		-
01-170-1730- City-General Utilities		$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance		$ 378,401	22.957%	13,087		13,087	14,471	27,558
01-170-1770- Vehicle Maintenance		$ 74,236	4.504%	2,567		2,567	2,839	5,406
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ -	0.000%	-		-	-	-
01-105-1105- City Engineering		$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ -	0.000%	-		-	-	-
01-110-1170- School Safety		$ -	0.000%	-		-	-	-
01-120-1220- Elections		$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses		$ -	0.000%	-		-	-	-
01-130-1350- Public Services		$ -	0.000%	-		-	-	-
01-130-1460- Animal Control		$ -	0.000%	-		-	-	-
01-140-1020- City Administration		$ -	0.000%	-		-	-	-
01-140-1100- Public Safety		$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission		$ -	0.000%	-		-	-	-
01-140-1430- Community Development		$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety		$ -	0.000%	-		-	-	-
01-140-1475- General Engineering		$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement		$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission		$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co		$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		$ -	0.000%	-		-	-	-
01-150-1530- Senior Services		$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		$ -	0.000%	-		-	-	-
01-150-1540- Recreation		$ -	0.000%	-		-	-	-
01-151-1541- Youth Sports		$ -	0.000%	-		-	-	-
01-151-1542- Boxing		$ -	0.000%	-		-	-	-
01-151-1543- Special Events		$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July		$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish		$ -	0.000%	-		-	-	-
01-160-1610- Community Center		$ -	0.000%	-		-	-	-

01-170-1720- Maintenance Yard

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ -	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	$ -	0.000%	-		-	-	-
01-160-1640- Swimming Pool	$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	$ -	0.000%	-		-	-	-
01-160-1660- Shively Park	$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	$ -	0.000%	-		-	-	-
01-170-1020- City Administration	$ 184,555	11.197%	6,383		6,383	7,058	13,440
01-170-1105- City Engineering	$ -	0.000%	-		-	-	-
01-170-1475- Environmental	$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	$ 213,284	12.940%	7,376		7,376	8,157	15,533
01-170-1750- Landscape Maintenance	$ 498,121	30.221%	17,227		17,227	19,049	36,276
01-170-1760- Street Maintenance	$ 299,678	18.181%	10,364		10,364	11,460	21,824
01-190-1920- Street Lighting	$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	$ -	0.000%	-		-	-	-
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ -	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	$ -	0.000%	-		-	-	-
37- Measure M Local Return	$ -	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	$ -	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	$ -	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ -	0.000%	-		-	-	-
45- Measure R Local Return	$ -	0.000%	-		-	-	-
46- Sewer Assessment	$ -	0.000%	-		-	-	-
67- Capital Improvement Fund	$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	$ -	0.000%	-		-	-	-
69- Misc Local Grants Fund	$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	$ -	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 1,648,274**	**100.000%**	**$ 57,004**	**$ -**	**$ 57,004**	**$ 63,034**	**$ 120,038**

Allocation Basis: **FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-170-1720- Maintenance Yard	Citywide Yard Support	0	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	-	-	-
01-100-1020- City Administration	-	-	-
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	-	-	-
01-120-1210- City Clerk	-	-	-
01-130-1310- Accounting	-	-	-
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	27,558	-	27,558
01-170-1770- Vehicle Maintenance	5,406	-	5,406
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	-	-	-
01-140-1440- Building & Safety	-	-	-
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-

ALLOCATION SUMMARY

01-170-1720- Maintenance Yard	Citywide Yard Support	0	Total
01-160-1610- Community Center	-	-	-
01-160-1620- Senior Center	-	-	-
01-160-1630- Mini-Center (Module)	-	-	-
01-160-1640- Swimming Pool	-	-	-
01-160-1650- New Temple Park	-	-	-
01-160-1660- Shively Park	-	-	-
01-160-1670- Mary Van Dyke Park	-	-	-
01-170-1020- City Administration	13,440	-	13,440
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	15,533	-	15,533
01-170-1750- Landscape Maintenance	36,276	-	36,276
01-170-1760- Street Maintenance	21,824	-	21,824
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	**$ 120,038**	**$ -**	**$ 120,038**

DEPARTMENTAL EXPENSE DETAIL

01-170-1730- City-General Utilities

			Distribution Percentage		100.00%
Expense Type		$	Spread Method		Citywide General Utilities
Personnel					
Subtotal Personnel Cost	**$**	**-**		**$**	**-**
Operating Services & Supplies					
5710 - UTILITY-ELECTRICITY	$	4,567	S	$	4,567
5720 - UTILITY-WATER		43,283	S		43,283
6115 - LOAN REPAYMENT		140,353	S		140,353
Subtotal Operating Cost	**$**	**188,202**		**$**	**188,202**
Disallowed Expenses					
6115 - LOAN REPAYMENT	$	(140,353)	[1]	$	(140,353)
Subtotal Disallowed Costs	**$**	**(140,353)**		**$**	**(140,353)**
DEPARTMENTAL EXPENDITURES	**$**	**47,850**		**$**	**47,850**
Reallocation of Incoming Costs					
First Allocation	**$**	**11,199**		$	59,048
Unallocated Costs	**$**	**-**		$	-
Subtotal of First Allocation	**$**	**11,199**		**$**	**59,048**
Second Allocation	**$**	**2,896**		$	2,896
Unallocated Costs	**$**	**-**		$	-
Subtotal of Second Allocation	**$**	**2,896**		**$**	**2,896**
TOTAL FUNCTIONAL COSTS	**$**	**61,944**		**$**	**61,944**

COSTS TO BE ALLOCATED

01-170-1730- City-General Utilities	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 47,850		$ 47,850
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	417	259	675
01-100-1020- City Administration	550	289	839
01-100-1030- City Attorney	1,842	178	2,020
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	719	61	780
01-120-1210- City Clerk	978	294	1,273
01-130-1310- Accounting	6,693	1,642	8,334
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities		173	173
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 11,199**	**$ 2,896**	**$ 14,095**
Total Costs to be Allocated	**$ 59,048**	**$ 2,896**	**$ 61,944**

01-170-1730- City-General Utilities

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide General Utilities	**13.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		$ -	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		$ -	0.000%	-		-		-
01-100-1010- City Council		$ 280,680	1.717%	1,014		1,014		1,014
01-100-1020- City Administration		$ 361,210	2.210%	1,305		1,305		1,305
01-100-1030- City Attorney		$ 616,688	3.773%	2,228		2,228		2,228
01-100-1050- Human Resources		$ 266,670	1.632%	964		964		964
01-100-1060- Risk Management		$ 488,356	2.988%	1,764		1,764		1,764
01-120-1210- City Clerk		$ 278,818	1.706%	1,007		1,007		1,007
01-130-1310- Accounting		$ 687,656	4.208%	2,485		2,485		2,485
01-130-1330- Management Information Systems		$ 359,919	2.202%	1,300		1,300		1,300
01-170-1710- City Hall		$ 179,639	1.099%	649		649		649
01-170-1720- Maintenance Yard		$ 40,737	0.249%	147		147		147
01-170-1730- City-General Utilities		$ 47,850	0.293%	173		173		173
01-170-1740- Building Maintenance		$ 449,960	2.753%	1,626		1,626	102	1,728
01-170-1770- Vehicle Maintenance		$ 108,656	0.665%	393		393	25	417
RECEIVING BUDGET UNITS								
01-100-1031- City Prosecutor		$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion		$ 190,148	1.163%	687		687	43	730
01-105-1105- City Engineering		$ 1,696	0.010%	6		6	0	7
01-110-1100- Public Safety Center (Fund 01)		$ 5,538	0.034%	20		20	1	21
01-110-1110- Public Safety & Law Enforcement (Fund 01)		$ 5,200,893	31.824%	18,791		18,791	1,183	19,974
01-110-1170- School Safety		$ 62,722	0.384%	227		227	14	241
01-120-1220- Elections		$ 5,100	0.031%	18		18	1	20
01-130-1320- Business Licenses		$ 40,660	0.249%	147		147	9	156
01-130-1350- Public Services		$ 16,250	0.099%	59		59	4	62
01-130-1460- Animal Control		$ 114,807	0.702%	415		415	26	441
01-140-1020- City Administration		$ 150,406	0.920%	543		543	34	578
01-140-1100- Public Safety		$ 180,032	1.102%	650		650	41	691
01-140-1410- Planning Commission		$ 7,261	0.044%	26		26	2	28
01-140-1430- Community Development		$ 89,587	0.548%	324		324	20	344
01-140-1440- Building & Safety		$ 551,115	3.372%	1,991		1,991	125	2,117
01-140-1475- General Engineering		$ 74,014	0.453%	267		267	17	284
01-140-7020- Code Enforcement		$ 90,197	0.552%	326		326	21	346
01-150-1510- Community Services Commission		$ 5,260	0.032%	19		19	1	20
01-150-1515- Patriotic Co		$ 2,200	0.013%	8		8	1	8
01-150-1520- Emergency Community Resource Services		$ 1,151	0.007%	4		4	0	4
01-150-1530- Senior Services		$ 147,645	0.903%	533		533	34	567
01-150-1535- Extended Day-Care Services		$ 37,111	0.227%	134		134	8	143
01-150-1540- Recreation		$ 830,909	5.084%	3,002		3,002	189	3,191
01-151-1541- Youth Sports		$ 26,844	0.164%	97		97	6	103
01-151-1542- Boxing		$ 76,527	0.468%	276		276	17	294
01-151-1543- Special Events		$ 36,670	0.224%	132		132	8	141
01-151-1544- Fourth of July		$ 40,271	0.246%	146		146	9	155
01-151-1545- Concerts In the Park		$ 15,055	0.092%	54		54	3	58
01-151-1546- Christmas Wish		$ 20,554	0.126%	74		74	5	79
01-160-1610- Community Center		$ 71,978	0.440%	260		260	16	276

01-170-1730- City-General Utilities

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	$ 64,483	0.395%	233		233	15	248
01-160-1630- Mini-Center (Module)	$ 27,560	0.169%	100		100	6	106
01-160-1640- Swimming Pool	$ 66,808	0.409%	241		241	15	257
01-160-1650- New Temple Park	$ 67,157	0.411%	243		243	15	258
01-160-1660- Shively Park	$ 40,012	0.245%	145		145	9	154
01-160-1670- Mary Van Dyke Park	$ 25,100	0.154%	91		91	6	96
01-170-1020- City Administration	$ 375,518	2.298%	1,357		1,357	85	1,442
01-170-1105- City Engineering	$ 290,113	1.775%	1,048		1,048	66	1,114
01-170-1475- Environmental	$ 41,122	0.252%	149		149	9	158
01-170-1480- Waste Management	$ 6,500	0.040%	23		23	1	25
01-170-1520- Emergency Se	$ 216,587	1.325%	783		783	49	832
01-170-1750- Landscape Maintenance	$ 599,817	3.670%	2,167		2,167	136	2,304
01-170-1760- Street Maintenance	$ 721,130	4.413%	2,606		2,606	164	2,769
01-190-1920- Street Lighting	$ (3,139)	-0.019%	(11)		(11)	(1)	(12)
02- Gas Tax Fund 02	$ 3,312	0.020%	12		12	1	13
05- Payroll Disbursement Fund	$ -	0.000%	-		-	-	-
06- Old American Act	$ 376,305	2.303%	1,360		1,360	86	1,445
07- Capital Improvement - Road Maint Rehab Acct Fund	$ -	0.000%	-		-	-	-
13- AQMD Fund 13	$ -	0.000%	-		-	-	-
15- Quimby In Lieu	$ -	0.000%	-		-	-	-
20- Public Safety	$ 62,635	0.383%	226		226	14	241
25- Used Oil Recycling Block Grant	$ 7,263	0.044%	26		26	2	28
27- Beverage Recycling Grant	$ 4,019	0.025%	15		15	1	15
37- Measure M Local Return	$ 12,736	0.078%	46		46	3	49
38- Capital Improvement - Prop "C"	$ 71,665	0.439%	259		259	16	275
39- Capital Improvement - Community Development Block Grant	$ 82,757	0.506%	299		299	19	318
40- Capital Improvement - HSIP Fund	$ 7,779	0.048%	28		28	2	30
41- Prop A Park Bond Funds 41	$ -	0.000%	-		-	-	-
44- Project "A"	$ 329,179	2.014%	1,189		1,189	75	1,264
45- Measure R Local Return	$ 11,189	0.068%	40		40	3	43
46- Sewer Assessment	$ 52,207	0.319%	189		189	12	200
67- Capital Improvement Fund	$ 1,720	0.011%	6		6	0	7
68- Misc Grants Reimbursement	$ 133,767	0.819%	483		483	30	514
69- Misc Local Grants Fund	$ 23,084	0.141%	83		83	5	89
84- Bond Debt Service Fund	$ 251,343	1.538%	908		908	57	965
88- Bond Funds - Constr, Non-Taxable	$ 2,960	0.018%	11		11	1	11
91- RDA Successor Agency Fund	$ 110,757	0.678%	400		400	25	425
92- Redev.Oblig.Retirement FD	$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	$ -	0.000%	-		-	-	-
AO- All Others	$ -	0.000%	-		-	-	-
Total	**$ 16,342,885**	**100.000%**	**$ 59,048**	**$ -**	**$ 59,048**	**$ 2,896**	**$ 61,944**

Allocation Basis: **FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)**

Source of Allocation: **20201105_01_02_05_06_Budgets and Actuals.xlsx**

ALLOCATION SUMMARY

01-170-1730- City-General Utilities	Citywide General Utilities	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	1,014	1,014
01-100-1020- City Administration	1,305	1,305
01-100-1030- City Attorney	2,228	2,228
01-100-1050- Human Resources	964	964
01-100-1060- Risk Management	1,764	1,764
01-120-1210- City Clerk	1,007	1,007
01-130-1310- Accounting	2,485	2,485
01-130-1330- Management Information Systems	1,300	1,300
01-170-1710- City Hall	649	649
01-170-1720- Maintenance Yard	147	147
01-170-1730- City-General Utilities	173	173
01-170-1740- Building Maintenance	1,728	1,728
01-170-1770- Vehicle Maintenance	417	417
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	730	730
01-105-1105- City Engineering	7	7
01-110-1100- Public Safety Center (Fund 01)	21	21
01-110-1110- Public Safety & Law Enforcement (Fund 01)	19,974	19,974
01-110-1170- School Safety	241	241
01-120-1220- Elections	20	20
01-130-1320- Business Licenses	156	156
01-130-1350- Public Services	62	62
01-130-1460- Animal Control	441	441
01-140-1020- City Administration	578	578
01-140-1100- Public Safety	691	691
01-140-1410- Planning Commission	28	28
01-140-1430- Community Development	344	344
01-140-1440- Building & Safety	2,117	2,117
01-140-1475- General Engineering	284	284
01-140-7020- Code Enforcement	346	346
01-150-1510- Community Services Commission	20	20
01-150-1515- Patriotic Co	8	8
01-150-1520- Emergency Community Resource Services	4	4
01-150-1530- Senior Services	567	567
01-150-1535- Extended Day-Care Services	143	143
01-150-1540- Recreation	3,191	3,191
01-151-1541- Youth Sports	103	103
01-151-1542- Boxing	294	294
01-151-1543- Special Events	141	141
01-151-1544- Fourth of July	155	155
01-151-1545- Concerts In the Park	58	58
01-151-1546- Christmas Wish	79	79
01-160-1610- Community Center	276	276

ALLOCATION SUMMARY

01-170-1730- City-General Utilities	Citywide General Utilities	Total
01-160-1620- Senior Center	248	248
01-160-1630- Mini-Center (Module)	106	106
01-160-1640- Swimming Pool	257	257
01-160-1650- New Temple Park	258	258
01-160-1660- Shively Park	154	154
01-160-1670- Mary Van Dyke Park	96	96
01-170-1020- City Administration	1,442	1,442
01-170-1105- City Engineering	1,114	1,114
01-170-1475- Environmental	158	158
01-170-1480- Waste Management	25	25
01-170-1520- Emergency Se	832	832
01-170-1750- Landscape Maintenance	2,304	2,304
01-170-1760- Street Maintenance	2,769	2,769
01-190-1920- Street Lighting	(12)	(12)
02- Gas Tax Fund 02	13	13
05- Payroll Disbursement Fund	-	-
06- Old American Act	1,445	1,445
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	241	241
25- Used Oil Recycling Block Grant	28	28
27- Beverage Recycling Grant	15	15
37- Measure M Local Return	49	49
38- Capital Improvement - Prop "C"	275	275
39- Capital Improvement - Community Development Block Gra	318	318
40- Capital Improvement - HSIP Fund	30	30
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	1,264	1,264
45- Measure R Local Return	43	43
46- Sewer Assessment	200	200
67- Capital Improvement Fund	7	7
68- Misc Grants Reimbursement	514	514
69- Misc Local Grants Fund	89	89
84- Bond Debt Service Fund	965	965
88- Bond Funds - Constr, Non-Taxable	11	11
91- RDA Successor Agency Fund	425	425
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 61,944**	**$ 61,944**

DEPARTMENTAL EXPENSE DETAIL

01-170-1740- Building Maintenance

Expense Type		$	Spread Method		Citywide Building Maintenance		Janitorial Services
Personnel							
5010 - SALARIES-FULL TIME	$	148,710	S	$	148,710	$	-
5020 - SALARIES-PART TIME		125,184	S		125,184		-
5030 - OVERTIME		5,592	S		5,592		-
5105 - VISION INSURANCE		548	S		548		-
5110 - DENTAL INSURANCE		4,089	S		4,089		-
5115 - LIFE INSURANCE		3,042	S		3,042		-
5120 - MEDICAL INSURANCE		39,562	S		39,562		-
5125 - FICA-EMPLOYER SHARE		21,372	S		21,372		-
5130 - DEFERRED COMP.		8,236	S		8,236		-
5140 - PERS RETIREMENT (EMPLOYER		19,321	S		19,321		-
5145 - TRAINING/UNEMP (EMPLOYER)		2,686	S		2,686		-
5180 - ALLOCATED BENEFITS		60	S		60		-
Subtotal Personnel Cost	**$**	**378,401**		**$**	**378,401**	**$**	**-**
Operating Services & Supplies							
5406 - SPECIAL DEPT. SUPPLIES	$	290	S	$	290	$	-
5435 - JANITORIAL/CUSTODIAL SUPP		40,053	D				40,053
5520 - MAINTENANCE-GENERAL		414	S		414		-
5525 - VEHICLE MAINTENANCE		18,414	S		18,414		-
5715 - UTILITY-PHONE/CELL PHONE		4,311	S		4,311		-
5908 - TRAINING		669	S		669		-
5956 - UNIFORMS		140	S		140		-
5962 - TOOLS-SMALL		684	S		684		-
5966 - FUEL		6,585	S		6,585		-
6020 - EQUIPMENT		1,231	S		1,231		-
Subtotal Operating Cost	**$**	**72,790**		**$**	**32,737**	**$**	**40,053**
Disallowed Expenses							
6020 - EQUIPMENT	$	(1,231)	[1]	$	(1,231)	$	-
Subtotal Disallowed Costs	**$**	**(1,231)**		**$**	**(1,231)**	**$**	**-**
DEPARTMENTAL EXPENDITURES	**$**	**449,960**		**$**	**409,907**	**$**	**40,053**

DEPARTMENTAL EXPENSE DETAIL

01-170-1740- Building Maintenance

Expense Type	$	Spread Method	Citywide Building Maintenance	Janitorial Services
Reallocation of Incoming Costs				
First Allocation	**$ 200,344**		$ 592,417	$ 57,887
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of First Allocation	**$ 200,344**		**$ 592,417**	**$ 57,887**
Second Allocation	**$ 59,128**		$ 53,865	$ 5,263
Unallocated Costs	**$ -**		$ -	$ -
Subtotal of Second Allocation	**$ 59,128**		**$ 53,865**	**$ 5,263**
TOTAL FUNCTIONAL COSTS	**$ 709,431**		**$ 646,282**	**$ 63,150**

Notes

[1] Capital Expenditures are excluded from allocations

COSTS TO BE ALLOCATED

01-170-1740- Building Maintenance	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 449,960		$ 449,960
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	1,381	-	1,381
01-100-1010- City Council	13,566	8,557	22,123
01-100-1020- City Administration	17,896	9,794	27,690
01-100-1030- City Attorney	17,322	1,678	19,000
01-100-1050- Human Resources	19,991	5,903	25,894
01-100-1060- Risk Management	18,622	1,579	20,201
01-120-1210- City Clerk	9,199	2,768	11,967
01-130-1310- Accounting	44,880	12,691	57,571
01-130-1330- Management Information Systems	42,775	1,585	44,360
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	13,087	14,471	27,558
01-170-1730- City-General Utilities	1,626	102	1,728
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 200,344**	**$ 59,128**	**$ 259,472**
Total Costs to be Allocated	**$ 650,304**	**$ 59,128**	**$ 709,431**

01-170-1740- Building Maintenance

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Building Maintenance	**14.1**							
ALLOCABLE BUDGET UNITS								
BLDG- Building Use		-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		-	0.000%	-		-		-
01-100-1010- City Council		-	0.000%	-		-		-
01-100-1020- City Administration		-	0.000%	-		-		-
01-100-1030- City Attorney		-	0.000%	-		-		-
01-100-1050- Human Resources		-	0.000%	-		-		-
01-100-1060- Risk Management		-	0.000%	-		-		-
01-120-1210- City Clerk		-	0.000%	-		-		-
01-130-1310- Accounting		-	0.000%	-		-		-
01-130-1330- Management Information Systems		-	0.000%	-		-		-
01-170-1710- City Hall		11,109	13.776%	81,609		81,609		81,609
01-170-1720- Maintenance Yard		8,270	10.255%	60,753		60,753		60,753
01-170-1730- City-General Utilities		-	0.000%	-		-		-
01-170-1740- Building Maintenance		-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance		-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS								-
01-100-1031- City Prosecutor		-	0.000%	-		-	-	-
01-100-1040- Community Promotion		-	0.000%	-		-	-	-
01-105-1105- City Engineering		-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)		-	0.000%	-		-	-	-
01-110-1170- School Safety		-	0.000%	-		-	-	-
01-120-1220- Elections		-	0.000%	-		-	-	-
01-130-1320- Business Licenses		-	0.000%	-		-	-	-
01-130-1350- Public Services		-	0.000%	-		-	-	-
01-130-1460- Animal Control		-	0.000%	-		-	-	-
01-140-1020- City Administration		-	0.000%	-		-	-	-
01-140-1100- Public Safety		-	0.000%	-		-	-	-
01-140-1410- Planning Commission		-	0.000%	-		-	-	-
01-140-1430- Community Development		-	0.000%	-		-	-	-
01-140-1440- Building & Safety		-	0.000%	-		-	-	-
01-140-1475- General Engineering		-	0.000%	-		-	-	-
01-140-7020- Code Enforcement		-	0.000%	-		-	-	-
01-150-1510- Community Services Commission		-	0.000%	-		-	-	-
01-150-1515- Patriotic Co		-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		-	0.000%	-		-	-	-
01-150-1530- Senior Services		-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		-	0.000%	-		-	-	-
01-150-1540- Recreation		-	0.000%	-		-	-	-
01-151-1541- Youth Sports		-	0.000%	-		-	-	-
01-151-1542- Boxing		-	0.000%	-		-	-	-
01-151-1543- Special Events		-	0.000%	-		-	-	-
01-151-1544- Fourth of July		-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		-	0.000%	-		-	-	-
01-151-1546- Christmas Wish		-	0.000%	-		-	-	-
01-160-1610- Community Center		23,314	28.910%	171,269		171,269	20,498	191,767

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	19.940%	118,126		118,126	14,138	132,264
01-160-1630- Mini-Center (Module)	11,918	14.779%	87,552		87,552	10,479	98,030
01-160-1640- Swimming Pool	3,479	4.314%	25,557		25,557	3,059	28,616
01-160-1650- New Temple Park	2,200	2.728%	16,162		16,162	1,934	18,096
01-160-1660- Shively Park	1,258	1.560%	9,241		9,241	1,106	10,348
01-160-1670- Mary Van Dyke Park	3,015	3.739%	22,149		22,149	2,651	24,800
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**80,643**	**100.000%**	**$ 592,417**	**$ -**	**$ 592,417**	**$ 53,865**	**$ 646,282**

Allocation Basis: **Square Footage of Buildings Maintained**

Source of Allocation: **FW_SEM_Data Request email**

01-170-1740- Building Maintenance

ALLOCATION DETAIL		Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Janitorial Services	**14.2**							
ALLOCABLE BUDGET UNITS								$ -
BLDG- Building Use		-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use		-	0.000%	-		-		-
01-100-1010- City Council		-	0.000%	-		-		-
01-100-1020- City Administration		-	0.000%	-		-		-
01-100-1030- City Attorney		-	0.000%	-		-		-
01-100-1050- Human Resources		-	0.000%	-		-		-
01-100-1060- Risk Management		-	0.000%	-		-		-
01-120-1210- City Clerk		-	0.000%	-		-		-
01-130-1310- Accounting		-	0.000%	-		-		-
01-130-1330- Management Information Systems		-	0.000%	-		-		-
01-170-1710- City Hall		11,109	15.089%	8,735		8,735		8,735
01-170-1720- Maintenance Yard		-	0.000%	-		-		-
01-170-1730- City-General Utilities		-	0.000%	-		-		-
01-170-1740- Building Maintenance		-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance		-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS								-
01-100-1031- City Prosecutor		-	0.000%	-		-	-	-
01-100-1040- Community Promotion		-	0.000%	-		-	-	-
01-105-1105- City Engineering		-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)		1,250	1.698%	983		983	105	1,088
01-110-1110- Public Safety & Law Enforcement (Fund 01)		-	0.000%	-		-	-	-
01-110-1170- School Safety		-	0.000%	-		-	-	-
01-120-1220- Elections		-	0.000%	-		-	-	-
01-130-1320- Business Licenses		-	0.000%	-		-	-	-
01-130-1350- Public Services		-	0.000%	-		-	-	-
01-130-1460- Animal Control		-	0.000%	-		-	-	-
01-140-1020- City Administration		-	0.000%	-		-	-	-
01-140-1100- Public Safety		-	0.000%	-		-	-	-
01-140-1410- Planning Commission		-	0.000%	-		-	-	-
01-140-1430- Community Development		-	0.000%	-		-	-	-
01-140-1440- Building & Safety		-	0.000%	-		-	-	-
01-140-1475- General Engineering		-	0.000%	-		-	-	-
01-140-7020- Code Enforcement		-	0.000%	-		-	-	-
01-150-1510- Community Services Commission		-	0.000%	-		-	-	-
01-150-1515- Patriotic Co		-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services		-	0.000%	-		-	-	-
01-150-1530- Senior Services		-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services		-	0.000%	-		-	-	-
01-150-1540- Recreation		-	0.000%	-		-	-	-
01-151-1541- Youth Sports		-	0.000%	-		-	-	-
01-151-1542- Boxing		-	0.000%	-		-	-	-
01-151-1543- Special Events		-	0.000%	-		-	-	-
01-151-1544- Fourth of July		-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park		-	0.000%	-		-	-	-
01-151-1546- Christmas Wish		-	0.000%	-		-	-	-
01-160-1610- Community Center		23,314	31.667%	18,331		18,331	1,963	20,294

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	21.841%	12,643		12,643	1,354	13,997
01-160-1630- Mini-Center (Module)	11,918	16.188%	9,371		9,371	1,003	10,374
01-160-1640- Swimming Pool	3,479	4.725%	2,735		2,735	293	3,028
01-160-1650- New Temple Park	2,200	2.988%	1,730		1,730	185	1,915
01-160-1660- Shively Park	1,258	1.709%	989		989	106	1,095
01-160-1670- Mary Van Dyke Park	3,015	4.095%	2,371		2,371	254	2,624
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**73,623**	**100.000%**	**$ 57,887**	**$ -**	**$ 57,887**	**$ 5,263**	**$ 63,150**

Allocation Basis: **Janitorial Services - Square Footage of Supported Facility**

Source of Allocation: **FW_SEM_Data Request email**

ALLOCATION SUMMARY

01-170-1740- Building Maintenance	Citywide Building Maintenance	Janitorial Services	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	-	-	-
01-100-1020- City Administration	-	-	-
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	-	-	-
01-120-1210- City Clerk	-	-	-
01-130-1310- Accounting	-	-	-
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	81,609	8,735	90,343
01-170-1720- Maintenance Yard	60,753	-	60,753
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	1,088	1,088
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	-	-	-
01-140-1440- Building & Safety	-	-	-
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	191,767	20,294	212,060

ALLOCATION SUMMARY

01-170-1740- Building Maintenance	Citywide Building Maintenance	Janitorial Services	Total
01-160-1620- Senior Center	132,264	13,997	146,261
01-160-1630- Mini-Center (Module)	98,030	10,374	108,404
01-160-1640- Swimming Pool	28,616	3,028	31,644
01-160-1650- New Temple Park	18,096	1,915	20,011
01-160-1660- Shively Park	10,348	1,095	11,443
01-160-1670- Mary Van Dyke Park	24,800	2,624	27,424
01-170-1020- City Administration	-	-	-
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	-	-	-
01-170-1760- Street Maintenance	-	-	-
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	**$ 646,282**	**$ 63,150**	**$ 709,431**

DEPARTMENTAL EXPENSE DETAIL

01-170-1770- Vehicle Maintenance

			Distribution Percentage	100.00%
Expense Type		**$**	**Spread Method**	**Citywide Vehicle Maintenance**
Personnel				
5010 - SALARIES-FULL TIME	$	52,713	S	$ 52,713
5105 - VISION INSURANCE		133	S	133
5110 - DENTAL INSURANCE		1,123	S	1,123
5115 - LIFE INSURANCE		1,287	S	1,287
5120 - MEDICAL INSURANCE		11,031	S	11,031
5125 - FICA-EMPLOYER SHARE		4,032	S	4,032
5140 - PERS RETIREMENT (EMPLOYER		3,666	S	3,666
5145 - TRAINING/UNEMP (EMPLOYER)		226	S	226
5180 - ALLOCATED BENEFITS		26	S	26
Subtotal Personnel Cost	**$**	**74,236**		**$ 74,236**
Operating Services & Supplies				
5520 - MAINTENANCE-GENERAL	$	2,500	S	$ 2,500
5525 - VEHICLE MAINTENANCE		12,665	S	12,665
5950 - EQUIPMENT LEASE		18,980	S	18,980
5966 - FUEL		275	S	275
Subtotal Operating Cost	**$**	**34,419**		**$ 34,419**
Disallowed Expenses				
Subtotal Disallowed Costs	**$**	**-**		**$ -**
DEPARTMENTAL EXPENDITURES	**$**	**108,656**		**$ 108,656**
Reallocation of Incoming Costs				
First Allocation	**$**	**36,670**		$ 145,326
Unallocated Costs	**$**	**-**		$ -
Subtotal of First Allocation	**$**	**36,670**		**$ 145,326**
Second Allocation	**$**	**11,995**		$ 11,995
Unallocated Costs	**$**	**-**		$ -
Subtotal of Second Allocation	**$**	**11,995**		**$ 11,995**
TOTAL FUNCTIONAL COSTS	**$**	**157,322**		**$ 157,322**

COSTS TO BE ALLOCATED

01-170-1770- Vehicle Maintenance	First Allocation	Second Allocation	Total
Departmental Expenditures	$ 108,656		$ 108,656
Incoming Costs			
BLDG- Building Use	$ -	$ -	$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	2,839	1,789	4,628
01-100-1020- City Administration	3,745	2,045	5,790
01-100-1030- City Attorney	4,183	405	4,588
01-100-1050- Human Resources	3,922	1,158	5,080
01-100-1060- Risk Management	3,916	332	4,248
01-120-1210- City Clerk	2,221	669	2,890
01-130-1310- Accounting	9,254	2,600	11,854
01-130-1330- Management Information Systems	3,630	135	3,764
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	2,567	2,839	5,406
01-170-1730- City-General Utilities	393	25	417
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	**$ 36,670**	**$ 11,995**	**$ 48,666**
Total Costs to be Allocated	**$ 145,326**	**$ 11,995**	**$ 157,322**

01-170-1770- Vehicle Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Vehicle Maintenance	**15.1**						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	$ -		$ -		$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-		-
01-130-1310- Accounting	-	0.000%	-		-		-
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	-	0.000%	-		-		-
01-170-1720- Maintenance Yard	-	0.000%	-		-		-
01-170-1730- City-General Utilities	-	0.000%	-		-		-
01-170-1740- Building Maintenance	-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-		-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	32	46.377%	67,398		67,398	5,563	72,961
01-110-1100- Public Safety Center (Fund 01)	1	1.449%	2,106		2,106	174	2,280
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	11	15.942%	23,168		23,168	1,912	25,080
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	24	34.783%	50,548		50,548	4,172	54,721
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	1	1.449%	2,106		2,106	174	2,280
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

01-170-1770- Vehicle Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-		-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-		-	-	-
01-160-1640- Swimming Pool	-	0.000%	-		-	-	-
01-160-1650- New Temple Park	-	0.000%	-		-	-	-
01-160-1660- Shively Park	-	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-		-	-	-
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	**69**	**100.000%**	**$ 145,326**	**$ -**	**$ 145,326**	**$ 11,995**	**$ 157,322**

Allocation Basis: **Vehicle Count by Department**

Source of Allocation: **FY2019 Fixed Assets Schedule_052620mh.xlsx**

ALLOCATION SUMMARY

01-170-1770- Vehicle Maintenance	Citywide Vehicle Maintenance	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	$ -	$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	-	-
01-100-1020- City Administration	-	-
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	-	-
01-100-1060- Risk Management	-	-
01-120-1210- City Clerk	-	-
01-130-1310- Accounting	-	-
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	-	-
01-170-1770- Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	-	-
01-105-1105- City Engineering	72,961	72,961
01-110-1100- Public Safety Center (Fund 01)	2,280	2,280
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	25,080	25,080
01-140-1440- Building & Safety	-	-
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	54,721	54,721
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	-	-
01-150-1530- Senior Services	-	-
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	2,280	2,280
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	-	-
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	-	-

ALLOCATION SUMMARY

01-170-1770- Vehicle Maintenance	Citywide Vehicle Maintenance	Total
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	-	-
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	-	-
01-170-1020- City Administration	-	-
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	-	-
01-170-1760- Street Maintenance	-	-
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	-	-
05- Payroll Disbursement Fund	-	-
06- Old American Act	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	-	-
38- Capital Improvement - Prop "C"	-	-
39- Capital Improvement - Community Development Block Gra	-	-
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	-	-
45- Measure R Local Return	-	-
46- Sewer Assessment	-	-
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	-	-
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	-	-
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	**$ 157,322**	**$ 157,322**

Budget Unit		FY 20 City Hall Sq Ftg Occupied Per Department	FY 19 Annual Building Depreciation Expense per Department	FY 19 Annual Equipment Depreciation Expense per Department	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)	FY 20 Actual Salaries, Wages & Benefits per Department	FY 20 Actual Salary Expenditures per Department
ALLOCABLE BUDGET UNITS							
BLDG	Building Use	-	$ -	$ -	$ -	$ -	$ -
EQUIP	Equipment Use				-	-	-
01-100-1010	City Council	807			280,680	216,408	159,864
01-100-1020	City Administration	769			361,210	289,759	219,675
01-100-1030	City Attorney				616,688	-	-
01-100-1050	Human Resources	86			266,670	206,238	139,157
01-100-1060	Risk Management	86			488,356	2,119	1,738
01-120-1210	City Clerk	280			278,818	233,629	165,926
01-130-1310	Accounting	599		16,491	687,656	510,256	310,524
01-130-1330	Management Information Systems				359,919	-	-
01-170-1710	City Hall			28,235	179,639	-	-
01-170-1720	Maintenance Yard		2,080		40,737	-	-
01-170-1730	City-General Utilities				47,850	-	-
01-170-1740	Building Maintenance			1,381	449,960	378,401	273,893
01-170-1770	Vehicle Maintenance				108,656	74,236	52,713
RECEIVING BUDGET UNITS							
01-100-1031	City Prosecutor				-	-	-
01-100-1040	Community Promotion				190,148	73,717	56,870
01-105-1105	City Engineering	444			1,696	1,696	1,696
01-110-1100	Public Safety Center (Fund 01)		10,436		5,538	4,467	3,302
01-110-1110	Public Safety & Law Enforcement (Fund 01)				5,200,893	-	-
01-110-1170	School Safety				62,722	62,581	56,793
01-120-1220	Elections				5,100	2,961	1,976
01-130-1320	Business Licenses				40,660	-	-
01-130-1350	Public Services				16,250	-	-
01-130-1460	Animal Control				114,807	-	-
01-140-1020	City Administration				150,406	150,406	107,948
01-140-1100	Public Safety				180,032	86,072	70,079
01-140-1410	Planning Commission				7,261	7,200	-
01-140-1430	Community Development	381			89,587	78,152	58,775
01-140-1440	Building & Safety	138			551,115	289,839	191,192
01-140-1475	General Engineering				74,014	-	-
01-140-7020	Code Enforcement				90,197	74,222	52,143
01-150-1510	Community Services Commission				5,260	4,800	-
01-150-1515	Patriotic Co				2,200	2,200	-
01-150-1520	Emergency Community Resource Services				1,151	108	98
01-150-1530	Senior Services				147,645	110,936	89,082
01-150-1535	Extended Day-Care Services				37,111	36,892	17,211
01-150-1540	Recreation		574	5,378	830,909	792,291	657,898
01-151-1541	Youth Sports				26,844	-	-
01-151-1542	Boxing				76,527	60,983	47,193
01-151-1543	Special Events				36,670	-	-
01-151-1544	Fourth of July				40,271	10,012	-

Budget Unit		FY 20 City Hall Sq Ftg Occupied Per Department	FY 19 Annual Building Depreciation Expense per Department	FY 19 Annual Equipment Depreciation Expense per Department	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)	FY 20 Actual Salaries, Wages & Benefits per Department	FY 20 Actual Salary Expenditures per Department
01-151-1545	Concerts In the Park				15,055	-	-
01-151-1546	Christmas Wish				20,554	-	-
01-160-1610	Community Center		1,840	2,990	71,978	-	-
01-160-1620	Senior Center		1,805		64,483	-	-
01-160-1630	Mini-Center (Module)		3,065		27,560	-	-
01-160-1640	Swimming Pool				66,808	-	-
01-160-1650	New Temple Park		2,092	5,246	67,157	6,091	5,183
01-160-1660	Shively Park				40,012	-	-
01-160-1670	Mary Van Dyke Park		636	535	25,100	-	-
01-170-1020	City Administration				375,518	184,555	135,873
01-170-1105	City Engineering				290,113	-	-
01-170-1475	Environmental				41,122	-	-
01-170-1480	Waste Management				6,500	-	-
01-170-1520	Emergency Se				216,587	213,284	156,615
01-170-1750	Landscape Maintenance				599,817	498,121	332,235
01-170-1760	Street Maintenance				721,130	299,678	200,258
01-190-1920	Street Lighting				(3,139)	-	-
02	Gas Tax Fund 02				3,312	3,312	3,312
05	Payroll Disbursement Fund				-	-	-
06	Old American Act				376,305	71,088	48,250
07	Capital Improvement - Road Maint Rehab Acct Fund				-	-	-
13	AQMD Fund 13				-	-	-
15	Quimby In Lieu				-	-	-
20	Public Safety				62,635	-	-
25	Used Oil Recycling Block Grant				7,263	-	-
27	Beverage Recycling Grant				4,019	-	-
37	Measure M Local Return				12,736	507	507
38	Capital Improvement - Prop "C"				71,665	20,729	14,630
39	Capital Improvement - Community Development Block Grant				82,757	68,453	47,241
40	Capital Improvement - HSIP Fund				7,779	-	-
41	Prop A Park Bond Funds 41				-	-	-
44	Project "A"				329,179	285,188	192,555
45	Measure R Local Return				11,189	7,889	7,889
46	Sewer Assessment				52,207	49,582	37,979
67	Capital Improvement Fund				1,720	-	-
68	Misc Grants Reimbursement				133,767	6,362	4,566
69	Misc Local Grants Fund				23,084	-	-
84	Bond Debt Service Fund				251,343	-	-
88	Bond Funds - Constr, Non-Taxable				2,960	-	-
91	RDA Successor Agency Fund				110,757	107,379	87,119
92	Redev.Oblig.Retirement FD				-	-	-
94	HSG Successor Agency Fund				-	-	-
AO	All Others				-	-	-
Grand Total		**3,589**	**$ 22,527.53**	**$ 60,256**	**$ 16,342,885**	**$ 5,582,796**	**$ 4,009,956**

Budget Unit		FY 19 Vehicle Count per Department	Square Footage of Insured Buildings	FY 20 Number of Checks by Department	FY 20 Actual Expenditures per Grant Fund Account	FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division	Number of User Licenses by Department
ALLOCABLE BUDGET UNITS							
BLDG	Building Use	-	-	-	$ -	$ -	-
EQUIP	Equipment Use			-	-	-	-
01-100-1010	City Council			255	-	-	6
01-100-1020	City Administration			246	-	-	5
01-100-1030	City Attorney			106	-	-	-
01-100-1050	Human Resources			241	-	-	1
01-100-1060	Risk Management			4	-	-	1
01-120-1210	City Clerk			88	-	-	3
01-130-1310	Accounting			146	-	-	6
01-130-1330	Management Information Systems			211	-	-	-
01-170-1710	City Hall		11,109	478	-	-	-
01-170-1720	Maintenance Yard		8,270	207	-	-	-
01-170-1730	City-General Utilities			530	-	-	-
01-170-1740	Building Maintenance			211	-	378,401	8
01-170-1770	Vehicle Maintenance			77	-	74,236	1
RECEIVING BUDGET UNITS							
01-100-1031	City Prosecutor			-	-	-	-
01-100-1040	Community Promotion			113	-	-	1
01-105-1105	City Engineering	32		59	-	-	-
01-110-1100	Public Safety Center (Fund 01)	1		86	-	-	3
01-110-1110	Public Safety & Law Enforcement (Fund 01)			105	-	-	-
01-110-1170	School Safety			5	-	-	-
01-120-1220	Elections			12	-	-	-
01-130-1320	Business Licenses			42	-	-	-
01-130-1350	Public Services			1		-	-
01-130-1460	Animal Control			5	-	-	-
01-140-1020	City Administration			-	-	-	-
01-140-1100	Public Safety			4	-	-	-
01-140-1410	Planning Commission			55	-	-	-
01-140-1430	Community Development	11		87	-	-	5
01-140-1440	Building & Safety			75	-	-	4
01-140-1475	General Engineering			29	-	-	-
01-140-7020	Code Enforcement			55	-	-	-
01-150-1510	Community Services Commission	24		54	-	-	-
01-150-1515	Patriotic Co			22	-	-	-
01-150-1520	Emergency Community Resource Services			8	-	-	0
01-150-1530	Senior Services			250	-	-	4
01-150-1535	Extended Day-Care Services			1	-	-	-
01-150-1540	Recreation	1		185	-	-	9
01-151-1541	Youth Sports			98	-	-	-
01-151-1542	Boxing			40	-	-	1
01-151-1543	Special Events			95	-	-	-
01-151-1544	Fourth of July			22	-	-	-

Budget Unit		FY 19 Vehicle Count per Department	Square Footage of Insured Buildings	FY 20 Number of Checks by Department	FY 20 Actual Expenditures per Grant Fund Account	FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division	Number of User Licenses by Department
01-151-1545	Concerts In the Park			-	-	-	-
01-151-1546	Christmas Wish			-	-	-	-
01-160-1610	Community Center		23,314	290	-	-	-
01-160-1620	Senior Center		16,080	277	-	-	-
01-160-1630	Mini-Center (Module)		11,918	109	-	-	-
01-160-1640	Swimming Pool		3,479	168	-	-	-
01-160-1650	New Temple Park		2,200	201	-	-	-
01-160-1660	Shively Park		1,258	72	-	-	-
01-160-1670	Mary Van Dyke Park		3,015	92		-	-
01-170-1020	City Administration			-	-	184,555	-
01-170-1105	City Engineering			59	-	-	-
01-170-1475	Environmental			-	-	-	-
01-170-1480	Waste Management			-	-	-	-
01-170-1520	Emergency Se			-	-	213,284	-
01-170-1750	Landscape Maintenance			242	-	498,121	5
01-170-1760	Street Maintenance			615	-	299,678	2
01-190-1920	Street Lighting			-	-	-	-
02	Gas Tax Fund 02			-	3,312	-	-
05	Payroll Disbursement Fund			630	-	-	-
06	Old American Act			350	376,305	-	1
07	Capital Improvement - Road Maint Rehab Acct Fund			-	-	-	-
13	AQMD Fund 13			1	-	-	-
15	Quimby In Lieu			-	-	-	-
20	Public Safety			4	62,635	-	-
25	Used Oil Recycling Block Grant			10	7,263	-	-
27	Beverage Recycling Grant			10	4,019	-	-
37	Measure M Local Return			1	12,736	-	-
38	Capital Improvement - Prop "C"			33	71,665	-	-
39	Capital Improvement - Community Development Block Grant			7	82,757	-	1
40	Capital Improvement - HSIP Fund			11	7,779	-	-
41	Prop A Park Bond Funds 41			-	-	-	-
44	Project "A"			156	329,179	-	1
45	Measure R Local Return			1	11,189	-	1
46	Sewer Assessment			1	52,207	-	-
67	Capital Improvement Fund			1	1,720	-	-
68	Misc Grants Reimbursement			39	133,767	-	2
69	Misc Local Grants Fund			2	23,084	-	-
84	Bond Debt Service Fund			-	251,343	-	-
88	Bond Funds - Constr, Non-Taxable			1	2,960	-	-
91	RDA Successor Agency Fund			2	110,757	-	-
92	Redev.Oblig.Retirement FD			-	-	-	-
94	HSG Successor Agency Fund			-	-	-	-
AO	All Others		12,790	-	-	-	1.00
Grand Total		**69**	**93,433**	**7,693**	**$ 1,544,676**	**$ 1,648,274**	**71**

Budget Unit		Square Footage of Buildings Maintained	Janitorial Services - Square Footage of Supported Facility
ALLOCABLE BUDGET UNITS			
BLDG	Building Use	-	-
EQUIP	Equipment Use	-	-
01-100-1010	City Council	-	-
01-100-1020	City Administration	-	-
01-100-1030	City Attorney	-	-
01-100-1050	Human Resources	-	-
01-100-1060	Risk Management	-	-
01-120-1210	City Clerk	-	-
01-130-1310	Accounting	-	-
01-130-1330	Management Information Systems	-	-
01-170-1710	City Hall	11,109	11,109
01-170-1720	Maintenance Yard	8,270	-
01-170-1730	City-General Utilities	-	-
01-170-1740	Building Maintenance	-	-
01-170-1770	Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS			
01-100-1031	City Prosecutor	-	-
01-100-1040	Community Promotion	-	-
01-105-1105	City Engineering	-	-
01-110-1100	Public Safety Center (Fund 01)	-	1,250
01-110-1110	Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170	School Safety	-	-
01-120-1220	Elections	-	-
01-130-1320	Business Licenses	-	-
01-130-1350	Public Services	-	-
01-130-1460	Animal Control	-	-
01-140-1020	City Administration	-	-
01-140-1100	Public Safety	-	-
01-140-1410	Planning Commission	-	-
01-140-1430	Community Development	-	-
01-140-1440	Building & Safety	-	-
01-140-1475	General Engineering	-	-
01-140-7020	Code Enforcement	-	-
01-150-1510	Community Services Commission	-	-
01-150-1515	Patriotic Co	-	-
01-150-1520	Emergency Community Resource Services	-	-
01-150-1530	Senior Services	-	-
01-150-1535	Extended Day-Care Services	-	-
01-150-1540	Recreation	-	-
01-151-1541	Youth Sports	-	-
01-151-1542	Boxing	-	-
01-151-1543	Special Events	-	-
01-151-1544	Fourth of July	-	-

Budget Unit		Square Footage of Buildings Maintained	Janitorial Services - Square Footage of Supported Facility
01-151-1545	Concerts In the Park	-	-
01-151-1546	Christmas Wish	-	-
01-160-1610	Community Center	23,314	23,314
01-160-1620	Senior Center	16,080	16,080
01-160-1630	Mini-Center (Module)	11,918	11,918
01-160-1640	Swimming Pool	3,479	3,479
01-160-1650	New Temple Park	2,200	2,200
01-160-1660	Shively Park	1,258	1,258
01-160-1670	Mary Van Dyke Park	3,015	3,015
01-170-1020	City Administration	-	-
01-170-1105	City Engineering	-	-
01-170-1475	Environmental	-	-
01-170-1480	Waste Management	-	-
01-170-1520	Emergency Se	-	-
01-170-1750	Landscape Maintenance	-	-
01-170-1760	Street Maintenance	-	-
01-190-1920	Street Lighting	-	-
02	Gas Tax Fund 02	-	-
05	Payroll Disbursement Fund	-	-
06	Old American Act	-	-
07	Capital Improvement - Road Maint Rehab Acct Fund	-	-
13	AQMD Fund 13	-	-
15	Quimby In Lieu	-	-
20	Public Safety	-	-
25	Used Oil Recycling Block Grant	-	-
27	Beverage Recycling Grant	-	-
37	Measure M Local Return	-	-
38	Capital Improvement - Prop "C"	-	-
39	Capital Improvement - Community Development Block Grant	-	-
40	Capital Improvement - HSIP Fund	-	-
41	Prop A Park Bond Funds 41	-	-
44	Project "A"	-	-
45	Measure R Local Return	-	-
46	Sewer Assessment	-	-
67	Capital Improvement Fund	-	-
68	Misc Grants Reimbursement	-	-
69	Misc Local Grants Fund	-	-
84	Bond Debt Service Fund	-	-
88	Bond Funds - Constr, Non-Taxable	-	-
91	RDA Successor Agency Fund	-	-
92	Redev.Oblig.Retirement FD	-	-
94	HSG Successor Agency Fund	-	-
AO	All Others	-	-
Grand Total		**80,643**	**73,623**

LIST OF ALLOCABLE BUDGET UNITS

Enter the project number and description for budget units to be allocated by this plan.
Enter in both Small Caps and CAPS. Follow labeling for source year, not plan year

BLDG	Building Use
EQUIP	Equipment Use
01-100-1010	City Council
01-100-1020	City Administration
01-100-1030	City Attorney
01-100-1050	Human Resources
01-100-1060	Risk Management
01-120-1210	City Clerk
01-130-1310	Accounting
01-130-1330	Management Information Systems
01-170-1710	City Hall
01-170-1720	Maintenance Yard
01-170-1730	City-General Utilities
01-170-1740	Building Maintenance
01-170-1770	Vehicle Maintenance

LIST OF RECEIVING BUDGET UNITS

Enter the list of budget units to receive overhead. Use the structure most similar to the year being planned (e.g., the budget year), despite the source data for allocated costs referencing a prior year.

01-100-1031	*City Prosecutor*
01-100-1040	*Community Promotion*
01-105-1105	*City Engineering*
01-110-1100	*Public Safety Center (Fund 01)*
01-110-1110	*Public Safety & Law Enforcement (Fund 01)*
01-110-1170	*School Safety*
01-120-1220	*Elections*
01-130-1320	*Business Licenses*
01-130-1350	*Public Services*
01-130-1460	*Animal Control*
01-140-1020	*City Administration*
01-140-1100	*Public Safety*
01-140-1410	*Planning Commission*
01-140-1430	*Community Development*
01-140-1440	*Building & Safety*
01-140-1475	*General Engineering*
01-140-7020	*Code Enforcement*
01-150-1510	*Community Services Commission*
01-150-1515	*Patriotic Co*
01-150-1520	*Emergency Community Resource Services*
01-150-1530	*Senior Services*
01-150-1535	*Extended Day-Care Services*
01-150-1540	*Recreation*
01-151-1541	*Youth Sports*
01-151-1542	*Boxing*
01-151-1543	*Special Events*
01-151-1544	*Fourth of July*
01-151-1545	*Concerts In the Park*
01-151-1546	*Christmas Wish*
01-160-1610	*Community Center*
01-160-1620	*Senior Center*
01-160-1630	*Mini-Center (Module)*
01-160-1640	*Swimming Pool*
01-160-1650	*New Temple Park*
01-160-1660	*Shively Park*
01-160-1670	*Mary Van Dyke Park*
01-170-1020	*City Administration*
01-170-1105	*City Engineering*
01-170-1475	*Environmental*
01-170-1480	*Waste Management*
01-170-1520	*Emergency Se*
01-170-1750	*Landscape Maintenance*
01-170-1760	*Street Maintenance*
01-190-1920	*Street Lighting*
02	*Gas Tax Fund 02*
05	*Payroll Disbursement Fund*
06	*Old American Act*
07	*Capital Improvement - Road Maint Rehab Acct Fund*

13	AQMD Fund 13
15	Quimby In Lieu
20	Public Safety
25	Used Oil Recycling Block Grant
27	Beverage Recycling Grant
37	Measure M Local Return
38	Capital Improvement - Prop "C"
39	Capital Improvement - Community Development Block Grant
40	Capital Improvement - HSIP Fund
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44	Project "A"
45	Measure R Local Return
46	Sewer Assessment
67	Capital Improvement Fund
68	Misc Grants Reimbursement
69	Misc Local Grants Fund
84	Bond Debt Service Fund
88	Bond Funds - Constr, Non-Taxable
91	RDA Successor Agency Fund
92	Redev.Oblig.Retirement FD
94	HSG Successor Agency Fund
AO	All Others

CITY OF SOUTH EL MONTE

Report for:

User Fee Study

December 1, 2022

Prepared by:

NBS
helping communities fund tomorrow
nbsgov.com

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1. EXECUTIVE SUMMARY

NBS performed a User Fee Study (Study) for the City of South El Monte. The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide the City with the information needed to update and establish user and regulatory fees for service. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services and activities they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, fees for services, products, and regulatory programs may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

The City's main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service, and (2) second, to provide an opportunity for City Council to re-align fee amounts with localized cost recovery policies.

1.1 Findings

This Study examined user and regulatory fees managed by the City's Community Development Department, including the Planning and Building divisions, as well as the Public Works Department's Land Development Engineering Division and the Community Services Department's Parks & Recreation Division. The Study identified an estimated $3.8 million in eligible costs for recovery from fees for service compared to approximately $1.96 million the City is currently collecting each year from fees. The following table provides a summary of the Study's results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	$ 102,187	$ 259,661	$ (157,474)	39%	$ 154,959	60%
Engineering	$ 370,114	$ 360,760	$ 9,354	103%	$ 360,760	100%
Building	$ 1,324,206	$ 1,265,905	$ 58,301	105%	$ 1,256,952	99%
Recreation	$ 168,292	$ 1,911,833	$ (1,743,541)	8.8%	$ 179,167	9.4%
Total	**$ 1,964,799**	**$ 3,798,159**	**$ (1,833,360)**	**52%**	**$ 1,951,838**	**51%**

As shown in Table 1 above, the City is recovering approximately 52% of the costs associated with providing user and regulatory fee-related services. Should the Council adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional $1.8 million in costs could be recovered.

However, as Section 2.2.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for the City to consider, while the City departments/divisions recommended the appropriate cost recovery levels at or below full cost amounts. Initial staff recommendations for adjusted fee amounts are projected to recover approximately 51% of the total costs of providing fee-related services, assuming the demand for services remains the same. Once City Council has reviewed and evaluated the results of the Study, the City can set fees at appropriate cost recovery levels according to local policy goals and considerations.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses recommended fee amounts, and provides a comparative survey of fees to neighboring agencies for similar services. The report is organized into the following sections:

- Section 2 - Outlines the general framework, approach, and methodology of the Fee Study.
- Sections 3 through 4 - Discusses the results of the cost of service analysis by division and/or fee program. The analysis includes: (1) fully burdened hourly rate(s); (2) calculation of the costs of providing service; (3) the cost recovery performance of each fee category; and, (4) the staff-recommended fees for providing services.
- Section 5 - Presents the conclusions of the analysis provided in the preceding sections.
- Appendices to this report - Include additional details of the analysis performed and a comparison of the fees imposed by neighboring agencies for similar services.

2. INTRODUCTION AND FUNDAMENTALS

2.1 Scope of Study

The following is a summary of the fees evaluated during the Study:

- Community Development Department
  - Planning
  - Building
- Land Development Engineering Division
- Parks and Recreation Division

The fees examined in this report specifically exclude development impact fees, utility rates, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. The Study also excludes facility and equipment rental rates, as well as most fines and penalties imposed by the City for violations of its requirements or codes.[1]

2.2 Methods of Analysis

Three phases of analysis were completed for each City department, division or section studied:

2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs –** Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.

[1] According to the California Constitution Article XII C § 1 (e) (4) and (5), the City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

- **Direct non-personnel costs –** Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs –** Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, Human Resources, etc. The amount of costs attributable to the departments or divisions included in this Study were sourced from the City's Cost Allocation Plan.

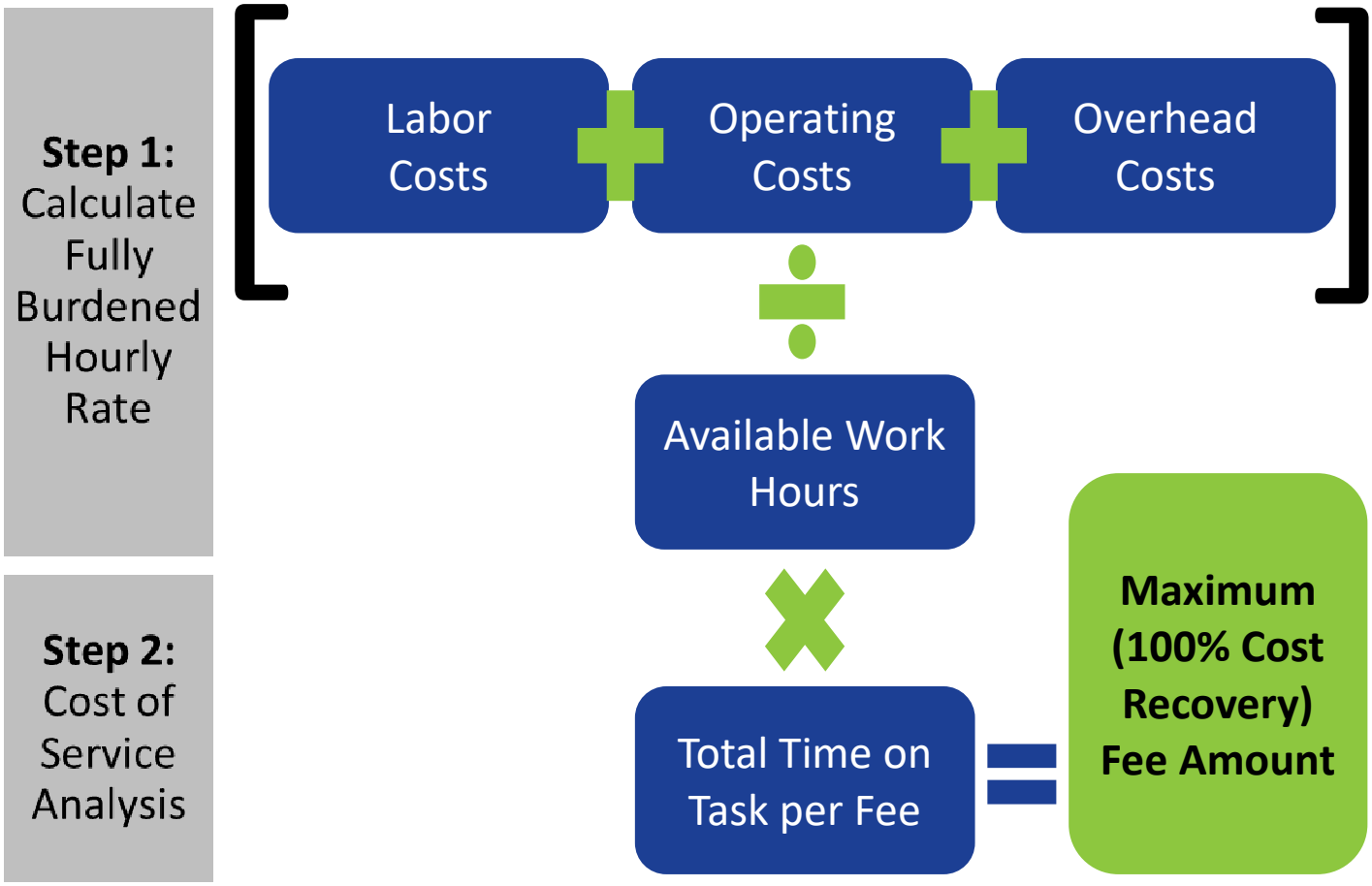
All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by each department/division in the provision of all services and activities City-wide.

Nearly all the fees reviewed in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each department, division, program, or activity applicable to the specific organization and needs of each area studied. This rate serves as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each department, and the various functional divisions within a department, requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all City employees and/or available service hours of its contracted professionals (where applicable).

The City supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted the City in estimating the staff time for the services and activities listed in the City's fee schedule. The City does not systematically track the service time of activities for all departments or all individual fee-level services provided, therefore, NBS relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, the City provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

It should be noted that the development of these time estimates was not a one-step process but required careful review by both NBS and department managers to assess the reasonableness of such estimates. Based on the results of this review, the City reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Finally, the fully burdened labor rate(s) calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The graphic below provides a visual representation of the steps discussed in this section.



2.2.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- **Addition to and deletion of fees** – The Study provided each department with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by City staff for which no fee is currently charged.

- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.
- **Documentation of the tools used to calculate special cost recovery –** The City's fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a "time and materials" approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director's discretion.

2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the "recommended" or "target" level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing City policies and agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of the City, such as revenues from the General Fund (e.g., taxes). Conversely, when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader City objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery and the framework for the City's use to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

2.2.4 COMPARATIVE FEE SURVEY

Appendix B presents the results of the Comparative Fee Survey for the City. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the City to choose five comparative agencies – City of Duarte, El Monte, Rosemead, Temple City and Los Angeles County. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A "market-based" decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies' fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency's fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the City's existing fee structure.

2.2.5 DATA SOURCES

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The City's Adopted Budget for Fiscal Year 2021-22
- A complete list of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by the Finance Department
- Prevailing fee schedules
- Annual workload data provided by each department and/or fee program evaluated in the Study

The City's adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate the City's financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts the City's budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. NBS consultants accept the City Council's deliberative process and the City's budget plan and further assert that through this legislative process, the City has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. COMMUNITY DEVELOPMENT & PUBLIC WORKS

The Community Development Department is responsible for analyzing land use and development proposals from an environmental, zoning, land use, and design standpoint and provides recommendations to the Planning Commission and the City Council. They inspect all new construction, additions, and tenant improvements to ensure compliance with all zoning standards and building standards and prepare, update and administer the City's General Plan. Additionally, they provide information and assistance to the public with regards to the City's development review process.

The Community Development Department consists of the following divisions:

- Building and Safety Division
- Code Enforcement Division
- Economic Development Division
- Housing Division
- Planning Division
- Vacant and Abandoned Property Registration

For purposes of this Study, the costs of the Public Works Department were analyzed together with Community Development since the two departments share upper-level management. The Public Works Department consists of two divisions: Land Development Engineering which issues permits and provides administration and inspection for all activities within the public right-of-way, and the Maintenance Services division. This analysis focused specifically on the Land Development Engineering fees for service.

3.1 Cost of Service Analysis

The following table shows the estimated annual full cost of providing services for each primary service area within the Community Development and Public Works Departments, as well as calculates the fully burdened cost per hour for cost recovery purposes through fees for services.

Table 2. Fully Burdened Hourly Rate

Cost Element	Public Counter/ General Information	Long Range Planning	Current Planning	Housing/ Economic Development/ CDBG	Building Direct Services	Code Enforcement	PW Capital Projects/ Grants/ Maintenance	Land Development Engineering	Total
Labor	$ -	$ 15,028	$ 65,120	$ 3,679	$ 87,154	$ 446,025	$ 1,390,363	$ -	$ 2,007,370
Recurring Non-Labor	-	450,217	15,942	53	830,137	113,150	301,805	295,000	2,006,304
Citywide Overhead	-	30,280	131,213	168	216,317	57,224	157,058	1,410	593,669
Department Admin	3,343	57,811	24,765	455	132,254	71,913	215,743	34,581	540,867
Total	**$ 3,343**	**$ 553,336**	**$ 237,040**	**$ 4,354**	**$ 1,265,862**	**$ 688,312**	**$ 2,064,969**	**$ 330,991**	**$ 5,148,209**
Fully Burdened Hourly Rate			**$ 187**		**$ 124**			**$ 168**	
Reference: Direct Hours			*1,265*		*10,215*			*1,968*	

As shown in the table above, the total cost of providing all Community Development and Public Works services is approximately $5.1 million per year. The results of the cost of service analysis identified $237,000 in costs eligible for recovery from the City's Current Planning Division fees, $331,000 for Land Development Engineering Division fees, and $1.3 million for Building Division fees. The remaining $3.3 million in costs are recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **$187** for Planning, **$168** for Engineering and **$124** for Building.

Table 2 shows segregation of the total cost of services into eight primary service categories. In order to clarify the underlying costs and assumptions used to calculate the total costs eligible for recovery in fees as well as the fully burdened hourly rates, the following provides a description of each service category:

- **Public Counter/General Information –** Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public. Staff estimated that approximately 80% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.
- **Long-Range Planning –** Planning staff supports the ongoing maintenance and cyclical update of the City's General Plan and local Zoning Ordinances. These costs are not considered as directly recoverable from fees. Some California agencies recover a portion of these costs through a surcharge on top of relevant planning and building permits.
- **Current Planning –** Planning Division's responsibilities that are comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.
- **Housing/Economic Development/CDBG –** Activities associated with staff support of housing, economic and CDBG projects. These costs are not recommended for recovery through fees for service.
- **Building Direct Services –** The Building Division's responsibilities are comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.
- **Code Enforcement –** Work activities in response to a complaint received by the Building Division related to violation of a prior condition of approval, City Ordinance or State law. Includes complaint investigation, follow up, and any associated abatement or enforcement actions. None of these costs are recommended for recovery in the City's user and regulatory fees for service.
- **PW Capital Projects/Grants/Maintenance –** Public Works Maintenance Division activities associated with staff support of capital projects, and system maintenance. These services often receive grant funding; therefore, these costs are not recommended for recovery through fees for service.
- **Land Development Engineering –** The Land Development Engineering Division's focus is development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution.

3.2 Fee Establishment

The following is a summary of the overall changes to the Community Development Department and Land Development Engineering's fee schedule:

- Planning Division:
  - Deletion of fees that are no longer used or needed such as Zoning Regulation Amendment, Zoning Map and Minor Conditional Use Permit;
  - Reorganization of fee categories Lot Line Adjustment and Certificate of Compliance to the Engineering fee schedule; and,
  - Addition of new fee categories, notated as "New" in the Current Fee / Deposit column of Appendix A.1.[2] These fee categories include:
    - Address Creation/Change
    - Business License processing fee for Street Vending and all other license types
    - Entitlement – Compliance Review
    - Fireworks Permit Application Processing Fee
    - Pre-Application Consultation Fee
    - Pre-Sale Inspection Permit
    - Street Name Change
    - Tobacco/E-cigarette Vending Permit
    - Modification of Development Standards
    - Site Development Permit
- Engineering Division
  - Deletion of fees that are no longer used or needed:
    - News Rack Permit
    - Curb Painting
    - Sign Posting in the Public Right-of-Way
    - Banner Hanging in the Public Right-of-Way
    - Well Monitoring
    - Map Monuments Requiring Survey Check
    - Tract Closeout
    - Certificate of Compliance
    - New Streets
  - Reorganization of fee categories such as Encroachment Permits, Street Cut Permits for clarification or to create a more user-friendly fee structure; and,
  - Addition of new fee categories, notated as "New" in the Current Fee / Deposit column of Appendix A.2. These fee categories include:
    - Final Map Review – Each additional lot
    - Monument Inspection – Each additional

[2] Refer to Section 2.2, *Methods of Analysis*, for additional discussion on the Study's approach to adding, deleting, and revising fee categories.

        - Lot Line Adjustment/Lot Merger/Certificate of Compliance – Beyond 3rd Submittal
        - Grading Plan Review – updated scaled tiers
        - Public Improvement & Private Streets – Plan Check & Inspection
        - Planning Entitlement/Application Review
        - Engineering Plan Check of Architectural Plans
        - Low Impact Development / SWPPP
- Building Division
    - Deletion of fees that are no longer used or needed:
        - Building Energy and Accessibility Plan Check
        - Electrical Branch Circuit fees over 40
        - Mechanical ventilation systems not part of an air conditioning system
        - Plumbing cesspool, overflow seepage pit, percolation test pot, swimming pool drywall, or drain field extension or replacement
        - Plan Maintenance Fee
    - Reorganization/Addition of fee categories: Overall, the Building Division's fee schedule was significantly re-organized for clarification and to create a more user-friendly fee structure. The County of Los Angeles' fee schedule was used as the basis of the additional new fee categories, notated as "New" in the Current Fee / Deposit column of Appendix A.3.

3.3 Cost Recovery Evaluation

Appendix A.1-A.3 presents the results of the detailed cost recovery analysis of fees for the City's Community Development Department and Land Development Engineering Division. In the Appendices, the "Cost of Service per Activity" column establishes the maximum adoptable fee amount for the corresponding service identified in the "Fee Name" list.

Currently, the Department is recovering approximately 95% of the total cost of providing services from fees. As the table below shows, the City collects approximately $1.8 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately $1.9 million.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	$ 102,187	$ 259,661	$ (157,474)	39%	$ 154,959	60%
Engineering	$ 370,114	$ 360,760	$ 9,354	103%	$ 360,760	100%
Building	$ 1,324,206	$ 1,265,905	$ 58,301	105%	$ 1,256,952	99%
Total	**$ 1,796,507**	**$ 1,886,326**	**$ (89,819)**	**95%**	**$ 1,772,671**	**94%**

NBS provided a full cost of service evaluation and the framework for considering fees, while the City departments determined the appropriate cost recovery levels at or below full cost amounts.

The "Recommended Fee / Deposit Level" column in Appendix A.1-A.3 displays the City staff's initial recommended fee amounts. Based on this information, the staff recommends that all fees recover 100% of the costs of providing services, except the following:

Planning

- Conditional Use Permit
- Conditional Use Permit – Modification
- Filming Permit
- General Plan Amendment
- Mapping – Tentative Parcel and Tract Maps
- Pre-Sale Inspection Permit
- Sign Permit
- Specific Plan
- Specific Plan Amendment
- Street Name Change
- Temporary Use Permit
- Variance
- Zone Change
- Zoning Compliance Letter
- Modification of Development Standards
- Site Development Permit

Building

- Building Permit/Inspection permits with a valuation greater than $25,000
- Building Plan Checks with a valuation greater than $25,000

These initial recommendations for adjusted fee amounts are projected to recover approximately 94% of the total costs of providing fee-related services, assuming the demand for services remains the same.

4. PARKS & RECREATION

The South El Monte Parks and Recreation Division is part of the Community Services Department and has the purpose of providing quality services for all ages. This includes after-school programs, community special events, and an abundance of educational enrichment, arts, leisure and sports classes. The Recreation Division also provides seasonal programming such as day camps, aquatic programs, and sports leagues and camps. In addition, the Recreation Division coordinates facility rentals and reservations for private occasions.

4.1 Cost of Service Analysis

NBS developed composite, fully burdened, hourly rates for full-time and part-time personnel. This evaluation of the rates incorporated the unique manner in which the department typically staffs services and activities. Table 4 provides a summary of the hourly rate outcomes:

Table 4. Fully Burdened Hourly Rates - Recreation

Cost Component	Full-Time	Part-Time	TOTAL
Salaries	$ 170,400	$ 665,046	$ 835,446
Benefits	26,993	105,351	132,344
Non-Labor Costs	65,743	256,583	322,326
Citywide Overhead	95,758	373,729	469,487
Department Admin	31,049	121,181	152,230
TOTAL	**$ 389,944**	**$ 1,521,889**	**$ 1,911,833**
Fully Burdened Rate	**$ 109**	**$ 26**	**$ 31**
Reference: Direct Hours Only	3,592	58,169	61,761
Overtime Rate	**$ 132**	**$ 32**	**$ 38**

All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **$109** for full-time employees and **$26** for part-time employees in support of the City's Direct Services. When work is performed after hours, a rate of **$132** can be used for full-time staff and **$32** for part-time staff.

4.2 Fee Establishment

The list of fees for parks and recreation services includes two main service categories, fees for participation in camps and classes, and fees for use of City facilities. The results of this Study added very few new fees and left the rest of the fee schedule primarily unchanged.

4.3 Cost Recovery Evaluation

Annual Cost Recovery

The course of this Study first evaluated the Division's overall annual cost recovery performance for each primary program offering by comparing the most recent fiscal year of revenues collected, to the total program costs established through the Study.

The table below summarizes results of the total program cost analysis. As shown, the City recovers approximately 8.8% of the annual total costs of Division programs per year through fees for services.

TABLE 5. COST RECOVERY EVALUATION BY PROGRAM

Programs/Facilities	Labor	Recurring Non-Labor	Overhead Costs	Division Support Activities	Total Cost of Services	FY 21-22 Revenue	Cost Recovery %
T-Ball	$ 7,001	$ 6,028	$ 4,082	$ 1,480	$ 18,591	$ 4,384	23.6%
Youth Basketball	20,035	26,048	11,680	4,997	62,761	12,794	20.4%
Adult Basketball	7,252	74	2,946	889	11,161	2,275	20.4%
Basketball Camp	7,384	75	2,999	905	11,363	2,316	20.4%
Rec Swim	58,360	13,161	23,706	8,239	103,466	2,183	2.1%
Swim Lessons	63,578	14,338	25,826	8,975	112,717	42,252	37.5%
Swim Team	10,908	7,059	4,431	1,938	24,335	555	2.3%
Boxing	84,651	13,362	70,900	14,613	183,526	12,931	7.0%
Winter Camp	19,513	1,016	7,926	2,462	30,917	685	2.2%
Summer Camp	112,897	5,879	45,859	14,243	178,877	3,963	2.2%
Spring Camp	11,459	597	4,655	1,446	18,157	402	2.2%
Contract Classes	4,592	2,759	1,865	797	10,013	2,370	23.7%
Rec Classes	25,768	1,342	10,467	3,251	40,827	-	0.0%
Open Gym	8,723	454	3,543	1,101	13,821	-	0.0%
Community Center After School Program	134,563	7,007	60,438	17,476	219,484	4,863	2.2%
New Temple After School Program	121,516	6,327	54,578	15,782	198,204	4,391	2.2%
Mini Center After School Program	130,295	6,784	58,521	16,922	212,522	4,709	2.2%
5K Run	9,953	4,905	4,637	1,687	21,182	-	0.0%
Other City Sponsored Events	89,196	100,958	54,120	21,133	265,407	38,550	14.5%
Field Facility Reservation	11,199.91	20,109.95	4,549.47	3,102.33	38,962	6,401	16.4%
Building Facility Reservation	17,154	62,869	6,968	7,526	94,517	15,529	16.4%
Park Facility Reservation	11,793	21,174	4,790	3,267	41,024	6,740	16.4%
Total Cost of Services	**$ 967,790**	**$ 322,326**	**$ 469,487**	**$ 152,230**	**$ 1,911,833**	**$ 168,292**	**8.8%**

As Table 5 shows, the City collects approximately $168,000 per year in revenue at current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately $1.9 million. In NBS' experience, a less than 100% cost recovery outcome is typical for recreation user fees; especially for programs offered to youth.

Programs, Camps and Classes

The annual cost of service information from Table 5 was used to evaluate individual fees associated with programs, camps and classes. In Appendix A.4, the column labeled "Annual Estimated Labor Hours" was derived through discussion with Division staff about the amount of staff time per year spent on various programs, camps and classes. Those hours were then divided by the "Annual Participant Capacity" to establish the "Estimated Cost Per Participant", regardless of whether the participant is a resident or non-resident of the City. With this information, the City can choose to set a recommended fee at or below the total cost per participant, and as a policy decision, can set a discounted rate for City of South El Monte residents or establish a multiple participant discount.

Facility Rentals

NBS did not evaluate the facility rental fees on an individual basis. As stated in the introduction, Article XIIIC of the California Constitution provides the definition of what constitutes a "tax" and under section 1(e), a "'tax' means any levy, charge, or exaction of any kind imposed by local government", except for seven stated exceptions to this definition. The program, camps and classes fees discussed above fall under the first three exceptions listed, which are fees and charges for benefits conferred and privileges

granted, services and products provided, or regulatory services. Charges qualifying under these exceptions may not "exceed the reasonable costs to the local government of providing the service or product".

Facility rentals, however, fall under exception number 4, "a charge imposed for entrance to or use of local government property, or the purchase, rental or lease of local government property." Charges qualifying under this exception do not include the "reasonable cost limitation" found in the first three exceptions. However, as a general law city, South El Monte is also subject to the requirements of Government Code section 50402 (a) which states: "A city, county, or city and county owning property or leasing property which is devoted to park, amusement, or recreational purposes may make a charge for use or services provided therein in the amount as may be provided by resolution by the governing body. No charge shall be imposed which exceeds the cost of the service provided."

Based on the results shown in Table 5, the City's current facility rental fees recover far less than the full cost of providing services. The City may want to consider an overall percentage increase to existing rental amounts "across the board". The comparison provided in Appendix B.4 shows what other municipalities charge for similar facilities in the surrounding area.

Service Request Fees

For fees associated with the individual service requests, such as facility rental reservation, lining of ball fields, and use of lights, an evaluation of the cost of service for individual fees was performed. NBS interviewed staff to gather the estimated amount of time associated with all service request fees. Using the time estimates provided by City staff in combination with the fully-burdened hourly rates calculated above, NBS is estimated the full cost for providing each service.

TABLE 6. SERVICE REQUEST FEE ANALYSIS

Fee	Estimated Time Per Activity (hours)			Cost of Service / Activity	Current Fee	Current Cost Recovery %
	FT Rec Staff $ 109	PT Rec Staff $ 26	PW Staff $ 43			
Facility Rental Reservation Fee						
Building Rental	0.50	0.25	-	**$ 61**	NEW	%
Park Rental	0.25	0.25	-	**$ 34**	NEW	%
Field Rental	0.25	0.25	-	**$ 34**	NEW	%
Miscellaneous Field Facility Rental Fees						
Lining of Ball Fields	-	-	0.50	**$ 21**	$ 25	117%
Lining of Football Field	-	-	4.00	**$ 171**	$ 50	29%
Lights	-	-	0.50	**$ 21**	$ 30	140%

The City is not currently charging a Facility Rental Reservation Fee, so no cost recovery analysis is available. The City is currently over-recovering the costs of lining ball fields and use of the field lights as shown in Table 6. NBS provided a full cost of service evaluation and the framework for considering fees, while the City departments determined the appropriate cost recovery levels at or below full cost amounts. The "Recommended Fee" column in Appendix A.4 displays the City staff's initial recommended fee amounts. Based on this information, the staff recommends that fees recover approximately 9.4% of the costs of providing services.

5. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, the proposed Master Fee Schedule has been prepared by the City for implementation and included in the Department's Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve the City's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

The City's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the City Council, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, the City could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A.1

Cost of Service Analysis – Planning Division

APPENDIX A.1

Fee No.	Fee Name	Notes	Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
			City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			$ 187	$ 187	$ 187	$ 124								Current Fee	Full Cost	Rec
PLANNING		[1,2]														
1	**Address Creation/Change**		2.00	0.00	0.00	0.00	2.00	$ 375	NEW	%	$ 375	100%	-	$ -	$ -	$ -
	Each additional		0.25	0.00	0.00	0.00	0.25	$ 47	NEW	%	$ 47	100%	-	$ -	$ -	$ -
2	**Appeal Fee (Design Review Board, Planning Commission, City Council)**		4.00	0.00	0.00	0.00	4.00	$ 750	$ 2,502	334%	$ 750	100%	-	$ -	$ -	$ -
3	**Banner/Portable Sign Permit**		1.00	0.00	0.00	0.00	1.00	$ 187	$ 52	28%	$ 187	100%	-	$ -	$ -	$ -
4	**Business License (New) - Zoning Review**															
	Home Occupation Permit															
	City Staff Processing Fee		0.50	0.00	0.00	0.00	0.50	$ 94	$ 105	112%	$ 94	100%	20	$ 2,100	$ 1,874	$ 1,874
	Business License Fee								Actual Cost		Actual Cost					
	Street Vending															
	City Staff Processing Fee	[5]	1.50	0.00	0.00	0.00	1.50	$ 281	NEW	%	$ 281	100%	-	$ -	$ -	$ -
	Business License Fee								Actual Cost		Actual Cost					
	Other															
	City Staff Processing Fee		0.50	0.00	0.00	0.00	0.50	$ 94	NEW	%	$ 94	100%	223	$ -	$ 20,897	$ 20,897
	Business License Fee								Actual Cost		Actual Cost					
5	**Conditional Use Permit**		55.00	20.00	15.00	0.00	90.00	$ 16,867	$ 6,250	37%	$ 8,500	50%	10	$ 62,500	$ 168,672	$ 85,000
6	**Entitlement - Compliance Review**	[6]	6.00	1.00	0.00	0.00	7.00	$ 1,312	NEW	%	$ 1,312	100%	-	$ -	$ -	$ -
7	**Conditional Use Permit - Modification**	[4]	32.00	5.00	4.00	0.00	41.00	$ 7,684	NEW	%	$ 2,250	29%	-	$ -	$ -	$ -
8	**Determination of Use**		7.00	0.00	0.00	0.00	7.00	$ 1,312	$ 1,710	130%	$ 1,312	100%	-	$ -	$ -	$ -
9	**Environmental Impact Report**		62.00	20.00	20.00	0.00	102.00	$ 19,116	$ 6,688	35%	$ 19,116	100%	-	$ -	$ -	$ -
10	**Fences/Walls**		1.00	0.00	0.00	0.00	1.00	$ 187	$ 52	28%	$ 187	100%	16	$ 832	$ 2,999	$ 2,999
11	**Filming Permit (per event)**		3.50	0.00	0.00	0.00	3.50	$ 656	$ 1,368	209%	$ 650	99%	2	$ 2,736	$ 1,312	$ 1,300
12	**Fireworks Permit Application Fee (per permit)**	[3]														
	Application Fee (per permit)		0.50	0.00	0.00	0.00	0.50	$ 94	$ 25	27%	$ 94	100%	-	$ -	$ -	$ -
	City Staff Processing Fee		3.00	0.00	0.00	0.00	3.00	$ 562	NEW	%	$ 562	100%	-	$ -	$ -	$ -
	Refundable Deposit (per 24 feet)								$ 100		$ 100					
13	**General Plan Amendment**		60.00	20.00	10.00	0.00	90.00	$ 16,867	$ 6,250	37%	$ 8,500	50%	1	$ 6,250	$ 16,867	$ 8,500

APPENDIX A.1

Fee No.	Fee Name	Notes	Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
			City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			$ 187	$ 187	$ 187	$ 124								Current Fee	Full Cost	Rec
14	**Initial Study/Negative Declaration/Mitigated Negative Declaration**															
	City Staff Processing Fee		27.00	10.00	10.00	0.00	47.00	$ 8,808	$ 6,209	70%	$ 8,800	100%	-	$ -	$ -	$ -
	Consultant Fee								Actual Cost		Actual Cost					
15	**Mapping**															
	Tentative Parcel Map (1-4 lots)		43.00	5.00	0.00	0.00	48.00	$ 8,996	$ 6,250	69%	$ 6,250	69%	-	$ -	$ -	$ -
	Tentative Tract Map (5+ lots)		43.00	5.00	0.00	0.00	48.00	$ 8,996	$ 6,250	69%	$ 8,500	94%	2	$ 12,500	$ 17,992	$ 17,000
16	**Pre-Application Consultation Fee**		2.00	0.00	0.00	0.00	2.00	$ 375	NEW	%	$ 375	100%	-	$ -	$ -	$ -
17	**Pre-Sale Inspection Permit**		1.00	0.00	0.00	2.00	3.00	$ 435	NEW	%	$ 300	69%	-	$ -	$ -	$ -
18	**Re-Noticing**		3.00	0.00	0.00	0.00	3.00	$ 562	$ 245	44%	$ 562	100%	-	$ -	$ -	$ -
19	**Sign Permit**		2.00	0.00	0.00	0.00	2.00	$ 375	$ 105	28%	$ 105	28%	18	$ 1,890	$ 6,747	$ 1,890
20	**Specific Plan**		50.00	20.00	20.00	0.00	90.00	$ 16,867	$ 6,209	37%	$ 8,500	50%	-	$ -	$ -	$ -
21	**Specific Plan Amendment**	[4]	23.00	8.00	8.00	0.00	39.00	$ 7,309	$ 6,250	86%	$ 6,250	86%	-	$ -	$ -	$ -
22	**Street Name Change**		15.00	5.00	0.00	0.00	20.00	$ 3,748	NEW	%	$ 3,700	99%	-	$ -	$ -	$ -
	New Signage/Installation								Actual Cost		Actual Cost					
23	**Technology Fee (Placeholder)**	[8]							2% per application	%	2% per application	%	-	$ -	$ -	
24	**Temporary Use Permit**		6.00	1.00	0.00	0.00	7.00	$ 1,312	$ 1,273	97%	$ 1,250	95%	5	$ 6,365	$ 6,559	$ 6,250
25	**Time Extensions**		3.00	1.00	0.00	0.00	4.00	$ 750	$ 764	102%	$ 750	100%	1	$ 764	$ 750	$ 750
26	**Tobacco/E-Cigarette Vending Permit**		1.50	0.00	0.00	0.00	1.50	$ 281	NEW	%	$ 281	100%	-	$ -	$ -	$ -
27	**Variance**		43.00	10.00	10.00	0.00	63.00	$ 11,807	$ 6,250	53%	$ 6,250	53%	-	$ -	$ -	$ -
28	**Zone Change**		50.00	20.00	10.00	0.00	80.00	$ 14,993	$ 6,250	42%	$ 8,500	57%	1	$ 6,250	$ 14,993	$ 8,500
29	**Zoning Compliance Letter**		2.00	0.00	0.00	0.00	2.00	$ 375	$ 105	28%	$ 105	28%	-	$ -	$ -	$ -

Fee No.	Fee Name	Notes	Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
			City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			$ 187	$ 187	$ 187	$ 124								Current Fee	Full Cost	Rec
30	**Modification of Development Standards**		5.00	1.00	0.00	0.00	6.00	**$ 1,124**	NEW	%	$ 1,100	98%	-	$ -	$ -	$ -
31	**Site Development Permit**		25.00	5.00	10.00	0.00	40.00	**$ 7,497**	NEW	%	$ 6,250	83%	-	$ -	$ -	$ -
32	**Credit Card Processing Fee**	[7]							Actual Vendor Cost		Actual Vendor Cost					
33	**For services requested of City staff which have no fee listed in this fee schedule.**															
	During Business Hours		1.00	n/a	n/a	n/a	1.00	**$ 187**	$ 105	56%	$ 187	100%	-	$ -	$ -	$ -
	After Business Hours		1.00	n/a	n/a	n/a	1.00	**$ 206**	$ 105	51%	$ 206	100%	-	$ -	$ -	$ -
TOTAL														**$ 102,187**	**$ 259,661**	**$ 154,959**

Notes

[1] Sourced from: "Schedule of Approved Fees.pdf" provided by City
[2] All fees are flat fees, unless otherwise specified.
[3] Per Municipal Code 8.08.060. Plus $100 refundable deposit for each 24 feet used by applicant (8.08.040).
[4] Modifications/Amendments are charged at 100% of the original price.
[5] Requires traffic engineer review for location
[6] Only applies to alcohol based CUPs
[7] Passthrough charge. NBS did not analyze.
[8] NBS did not evaluate

APPENDIX A.2

Cost of Service Analysis – Land Development Engineering Division

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
														Current Fee	Full Cost	Recommended
				$ 168	$ 124	$ 187										
ENGINEERING																
I. Encroachment Permits																
1	**Driveway**															
	Residential	each		2.00	n/a	1.00	3.00	**$ 524**	$ 221	42%	$ 524	100%	2	$ 442	$ 1,048	$ 1,048
	Commercial	each		2.00	n/a	1.00	3.00	**$ 524**	$ 315	60%	$ 524	100%	6	$ 1,890	$ 3,144	$ 3,144
2	**Removing/Closing Existing Driveway**															
	Residential	each		1.50	n/a	1.00	2.50	**$ 440**	$ 252	57%	$ 440	100%	1	$ 252	$ 440	$ 440
	Commercial	each		1.50	n/a	1.00	2.50	**$ 440**	$ 252	57%	$ 440	100%	-	$ -	$ -	$ -
3	**Sidewalks**															
	Up to 300 s.f.	flat		1.50	n/a	n/a	1.50	**$ 252**	$ 202	80%	$ 252	100%	79	$ 15,958	$ 19,942	$ 19,942
	Each additional 100 s.f. in excess of 300 s.f.	each 100 s.f.		0.50	n/a	n/a	0.50	**$ 84**	$ 200	238%	$ 84	100%	21	$ 4,200	$ 1,767	$ 1,767
4	**Curbs Gutters, and Monolithic Curbs & Gutters**															
	Up to 100 l.f.	flat		2.00	n/a	n/a	2.00	**$ 337**	$ 442	131%	$ 337	100%	8	$ 3,536	$ 2,693	$ 2,693
	Each Additional l.f. in excess of 100 l.f.	each l.f.		0.04	n/a	n/a	0.04	**$ 7**	$ 8	111%	$ 7	100%	160	$ 1,200	$ 1,077	$ 1,077
5	**Yard Drains/Curb Drains**	each location		1.50	n/a	n/a	1.50	**$ 252**	$ 32	13%	$ 252	100%	10	$ 320	$ 2,524	$ 2,524
6	**Relocate Existing Drainage**	each location		1.50	n/a	n/a	1.50	**$ 252**	$ 970	384%	$ 252	100%	-	$ -	$ -	$ -
7	**Material Storage/Temp Trash Enclosure in the Public Right-of-Way**	each location/per month		1.00	n/a	n/a	1.00	**$ 168**	$ 202	120%	$ 168	100%	2	$ 404	$ 337	$ 337
8	**Temporary Fencing in the Public Right-of-Way**	each location		1.50	n/a	n/a	1.50	**$ 252**	$ 202	80%	$ 252	100%	-	$ -	$ -	$ -
9	**Street Closures (entire street)**	per day		1.50	n/a	n/a	1.50	**$ 252**	$ 505	200%	$ 252	100%	3	$ 1,515	$ 757	$ 757
10	**Temporary Lane Closure**	per day		1.00	n/a	n/a	1.00	**$ 168**	$ 202	120%	$ 168	100%	536	$ 108,272	$ 90,200	$ 90,200

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
														Current Fee	Full Cost	Recommended
				$ 168	$ 124	$ 187										
11	**Filming in the Public Right-of-Way**	per event		4.00	n/a	n/a	4.00	**$ 673**	$ 568	84%	$ 673	100%	-	$ -	$ -	$ -
12	**Aerial Work/Pole Work/Manhole Access**	per location/ segment		2.00	n/a	n/a	2.00	**$ 337**	$ 126	37%	$ 337	100%	229	$ 28,854	$ 77,073	$ 77,073
13	**Excavation in the Public Right-of-Way**	each location		3.00	n/a	n/a	3.00	**$ 505**	$ 505	100%	$ 505	100%	3	$ 1,515	$ 1,515	$ 1,515
14	**Irrigation Systems in the Public Right-of-Way**	each location		1.50	n/a	n/a	1.50	**$ 252**	$ 252	100%	$ 252	100%	-	$ -	$ -	$ -
15	**Street Cut Permits**															
	300	base fee up to 300 s.f.		4.00	n/a	n/a	4.00	**$ 673**	$ 252	37%	$ 673	100%	49	$ 12,348	$ 32,983	$ 32,983
	each additional s.f. or fraction thereof	each add'l s.f		0.050	n/a	n/a	0.05	**$ 8**	$ 13	155%	$ 8.41	100%	-	$ -	$ -	$ -
	800	base fee @ 800 s.f.		29.00	n/a	n/a	29.00	**$ 4,880**	$ 6,752	138%	$ 4,880	100%	-	$ -	$ -	$ -
	each additional s.f. or fraction thereof	each add'l s.f		0.009	n/a	n/a	0.01	**$ 1**	$ 13	901%	$ 1.44	100%	-	$ -	$ -	$ -
	1,500	base fee @ 1,500 s.f.		35.00	n/a	n/a	35.00	**$ 5,890**	$ 15,852	269%	$ 5,890	100%	3	$ 47,556	$ 17,670	$ 17,670
	each additional s.f. or fraction thereof	each add'l s.f		0.023	n/a	n/a	0.02	**$ 4**	$ 13	331%	$ 3.93	100%	6,165	$ 80,145	$ 24,207	$ 24,207
16	**New "Y" or Lateral**	each		3.00	n/a	n/a	3.00	**$ 505**	$ 189	37%	$ 505	100%	3	$ 567	$ 1,515	$ 1,515
17	**Trenching in the Public Right-of-Way**	each location		2.50	n/a	n/a	2.50	**$ 421**	$ 252	60%	$ 421	100%	18	$ 4,536	$ 7,573	$ 7,573
18	**Boring within the Public Right-of-Way**	each location		2.50	n/a	n/a	2.50	**$ 421**	$ 378	90%	$ 421	100%	14	$ 5,292	$ 5,890	$ 5,890
II. Development Review			[3]													
19	**Final Map Review**															
	Parcel Map / Tract Map															
	1-10 Lots	flat		44.00	n/a	n/a	44.00	**$ 7,404**	$ 5,046	68%	$ 7,404	100%	-	$ -	$ -	$ -
	11-25 lots	flat		68.00	n/a	n/a	68.00	**$ 11,443**	$ 10,093	88%	$ 11,443	100%	-	$ -	$ -	$ -
	Each Additional Lot	flat		1.00	n/a	n/a	1.00	**$ 168**	NEW	%	$ 168	100%	-	$ -	$ -	$ -
	4th & 5th Submittal of Originals	flat		12.00	n/a	n/a	12.00	**$ 2,019**	$ 2,019	100%	$ 2,019	100%	-	$ -	$ -	$ -
	6th & 7th Submittal of Originals	flat		8.00	n/a	n/a	8.00	**$ 1,346**	$ 1,514	112%	$ 1,346	100%	-	$ -	$ -	$ -
	8th & Each Subsequent Submittal of Originals	flat		4.00	n/a	n/a	4.00	**$ 673**	$ 1,514	225%	$ 673	100%	-	$ -	$ -	$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
														Current Fee	Full Cost	Recommended
				$ 168	$ 124	$ 187										
20	**Final Clearance / Verification of Conditions**															
	Parcel Map (1-4 Lots)	flat		4.00	n/a	n/a	4.00	**$ 673**	$ 400	59%	$ 673	100%	-	$ -	$ -	$ -
	Tract Map															
	5-25 Lots	flat		8.00	n/a	n/a	8.00	**$ 1,346**	$ 750	56%	$ 1,346	100%	-	$ -	$ -	$ -
	26-50 Lots	flat		8.00	n/a	n/a	8.00	**$ 1,346**	$ 750	56%	$ 1,346	100%	-	$ -	$ -	$ -
	50+ Lots	flat		8.00	n/a	n/a	8.00	**$ 1,346**	$ 750	56%	$ 1,346	100%	-	$ -	$ -	$ -
21	**Subdivision Improvement Agreement / Tract Closeout**	each		16.00	n/a	n/a	16.00	**$ 2,693**	$ 505	19%	$ 2,693	100%	-	$ -	$ -	$ -
22	**Monument Inspection**	first monument		2.00	n/a	n/a	2.00	**$ 337**	$ 252	75%	$ 337	100%	-	$ -	$ -	$ -
	Each Additional	each		1.00	n/a	n/a	1.00	**$ 168**	NEW	%	$ 168	100%	-	$ -	$ -	$ -
23	**Street Vacation, Light, Air Easement (Plan Check)**	each		12.00	n/a	n/a	12.00	**$ 2,019**	$ 1,703	84%	$ 2,019	100%	-	$ -	$ -	$ -
24	**Easements / Dedications**	each		12.00	n/a	n/a	12.00	**$ 2,019**	$ 1,199	59%	$ 2,019	100%	-	$ -	$ -	$ -
25	**Lot Line Adjustment / Lot Merger / Certificate of Compliance**	each		24.00	n/a	n/a	24.00	**$ 4,039**	$ 3,067	76%	$ 4,039	100%	-	$ -	$ -	$ -
	Beyond 3rd Submittals	each		4.00	n/a	n/a	4.00	**$ 673**	NEW	%	$ 673	100%	-	$ -	$ -	$ -
26	**Grading Permit (over 50 c.y.)**															
	Plan Review															
	0-49 c.y.	flat		4.00	n/a	n/a	4.00	**$ 673**	No Charge	%	$ 673	100%	-	$ -	$ -	$ -
	50	base fee up to 50 c.y.		24.00	n/a	n/a	24.00	**$ 4,039**	$ 3,659	91%	$ 4,039	100%	-	$ -	$ -	$ -
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.		0.421	n/a	n/a	0.42	**$ 71**	NEW	%	$ 70.78	100%	-	$ -	$ -	$ -
	1,001	base fee @ 1,001 c.y.		28.00	n/a	n/a	28.00	**$ 4,712**	$ 3,659	78%	$ 4,712	100%	-	$ -	$ -	$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		2.222	n/a	n/a	2.22	**$ 374**	NEW	%	$ 373.96	100%	-	$ -	$ -	$ -
	10,001	base fee @ 10,001 c.y.		48.00	n/a	n/a	48.00	**$ 8,078**	$ 3,659	45%	$ 8,078	100%	-	$ -	$ -	$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.133	n/a	n/a	0.13	**$ 22**	NEW	%	$ 22.44	100%	-	$ -	$ -	$ -
	100,001	base fee @ 100,001 c.y.		60.00	n/a	n/a	60.00	**$ 10,097**	$ 3,659	36%	$ 10,097	100%	-	$ -	$ -	$ -
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.		6.000	n/a	n/a	6.00	**$ 1,010**	NEW	%	$ 1,009.69	100%	-	$ -	$ -	$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 168	$ 124	$ 187								Current Fee	Full Cost	Recommended
27	**Public Improvement & Private Streets - Plan Check**															
	$ 50,000	base fee up to $50,000		16.00	n/a	n/a	16.00	**$ 2,693**	NEW	%	$ 2,693	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.160	n/a	n/a	0.16	**$ 26.93**	NEW	%	$ 26.93	100%	-	$ -	$ -	$ -
	$ 100,000	base fee @ $100,000		24.00	n/a	n/a	24.00	**$ 4,039**	NEW	%	$ 4,039	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.120	n/a	n/a	0.12	**$ 20.19**	NEW	%	$ 20.19	100%	-	$ -	$ -	$ -
	$ 200,000	base fee @ $200,000		36.00	n/a	n/a	36.00	**$ 6,058**	NEW	%	$ 6,058	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.040	n/a	n/a	0.04	**$ 6.73**	NEW	%	$ 6.73	100%	-	$ -	$ -	$ -
	$ 500,000	base fee @ $500,000		48.00	n/a	n/a	48.00	**$ 8,078**	NEW	%	$ 8,078	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.024	n/a	n/a	0.02	**$ 4.04**	NEW	%	$ 4.04	100%	-	$ -	$ -	$ -
	$ 1,000,000	base fee @ $1,000,000		60.00	n/a	n/a	60.00	**$ 10,097**	NEW	%	$ 10,097	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.015	n/a	n/a	0.02	**$ 2.52**	NEW	%	$ 2.52	100%	-	$ -	$ -	$ -
	$ 5,000,000	base fee @ $5,000,000		120.00	n/a	n/a	120.00	**$ 20,194**	NEW	%	$ 20,194	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.024	n/a	n/a	0.02	**$ 4.04**	NEW	%	$ 4.04	100%	-	$ -	$ -	$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
														Current Fee	Full Cost	Recommended
				$ 168	$ 124	$ 187										
28	**Public Improvement & Private Street - Inspection**															
	$ 50,000	base fee up to $50,000		16.00	n/a	n/a	16.00	**$ 2,693**	NEW	%	$ 2,693	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.160	n/a	n/a	0.16	**$ 26.93**	NEW	%	$ 26.93	100%	-	$ -	$ -	$ -
	$ 100,000	base fee @ $100,000		24.00	n/a	n/a	24.00	**$ 4,039**	NEW	%	$ 4,039	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.120	n/a	n/a	0.12	**$ 20.19**	NEW	%	$ 20.19	100%	-	$ -	$ -	$ -
	$ 200,000	base fee @ $200,000		36.00	n/a	n/a	36.00	**$ 6,058**	NEW	%	$ 6,058	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.040	n/a	n/a	0.04	**$ 6.73**	NEW	%	$ 6.73	100%	-	$ -	$ -	$ -
	$ 500,000	base fee @ $500,000		48.00	n/a	n/a	48.00	**$ 8,078**	NEW	%	$ 8,078	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.024	n/a	n/a	0.02	**$ 4.04**	NEW	%	$ 4.04	100%	-	$ -	$ -	$ -
	$ 1,000,000	base fee @ $1,000,000		60.00	n/a	n/a	60.00	**$ 10,097**	NEW	%	$ 10,097	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.015	n/a	n/a	0.02	**$ 2.52**	NEW	%	$ 2.52	100%	-	$ -	$ -	$ -
	$ 5,000,000	base fee @ $5,000,000		120.00	n/a	n/a	120.00	**$ 20,194**	NEW	%	$ 20,194	100%	-	$ -	$ -	$ -
	each additional $1,000 or fraction thereof	each add'l $1,000		0.024	n/a	n/a	0.02	**$ 4.04**	NEW	%	$ 4.04	100%	-	$ -	$ -	$ -
29	**Planning Entitlement / Application Review**	per submittal		4.00	n/a	n/a	4.00	**$ 673**	NEW	%	$ 673	100%	-	$ -	$ -	$ -
30	**Engineering Plan Check Of Architectural Plans**	per submittal		2.00	n/a	n/a	2.00	**$ 337**	NEW	%	$ 337	100%	-	$ -	$ -	$ -
31	**Review Studies and Reports**	per hour		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	-	$ -	$ -	$ -
32	**Hydrology (0-1,500 s.f.)**	each		10.00	n/a	n/a	10.00	**$ 1,683**	$ 1,451	86%	$ 1,683	100%	-	$ -	$ -	$ -
33	**Geotechnical Site Review**	each		2.00	n/a	n/a	2.00	**$ 337**	$ 378	112%	$ 337	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 168	$ 124	$ 187								Current Fee	Full Cost	Recommended
III. Sewer/Water/Storm Drain																
34	**Erosion Control in the Public Right-of-Way (NPDES)**															
	Plan Check	per hour (min 1 hr)		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	95	$ 11,970	$ 15,987	$ 15,987
	Inspection	per hour (min 2 hrs)		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	-	$ -	$ -	$ -
35	**Low Impact Development / SWPPP**															
	City Staff Processing Fee	flat		0.00	2.00	n/a	2.00	**$ 248**	NEW	%	$ 248	100%	-	$ -	$ -	$ -
	Consultant Fee	actual cost							actual cost		actual cost					
IV. Miscellaneous																
36	**Permit Issuance Fee**	each		0.50	n/a	n/a	0.50	**$ 84**	$ 76	90%	$ 84	100%	201	$ 15,276	$ 16,912	$ 16,912
37	**Renewal or Extension of an Existing Permit**	each		1.00	n/a	n/a	1.00	**$ 168**	$ 63	37%	$ 168	100%	31	$ 1,953	$ 5,217	$ 5,217
38	**Traffic Control Plan Check**															
	Over the Counter	flat		1.00	n/a	n/a	1.00	**$ 168**	$ 63	37%	$ 168	100%	-	$ -	$ -	$ -
	Per Hour	per hour		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	165	$ 20,790	$ 27,767	$ 27,767
39	**Wide Load or Over Weight Permit**		[2]													
	One-Day	each							$ 16		$ 16					
	Annual	each							$ 90		$ 90					
40	**Credit Card Processing Fee**	actual cost	[4]						Actual Vendor Cost		Actual Vendor Cost					
41	**For additional plan review, inspections, or for projects for which no fee is specifically indicated**															
	During Business Hours	per hour		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	-	$ -	$ -	$ -
	After Business Hours	per hour		1.00	n/a	n/a	1.00	**$ 168**	NEW	%	$ 168	100%	-	$ -	$ -	$ -
42	**For services requested of City staff which have no fee listed in this fee schedule.**															
	During Business Hours	per hour		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	-	$ -	$ -	$ -
	After Business Hours	per hour		1.00	n/a	n/a	1.00	**$ 168**	$ 126	75%	$ 168	100%	-	$ -	$ -	$ -
TOTAL														**$ 370,114**	**$ 360,760**	**$ 360,760**

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
														Current Fee	Full Cost	Recommended
				$ 168	$ 124	$ 187										

Notes

[1] Sourced from "Engineering 6252019.pdf" provided by City
[2] Fee set by State. NBS did not evaluate.
[3] Includes 3 reviews.
[4] Passthrough charge. NBS did not analyze.

APPENDIX A.3

Cost of Service Analysis – Building Division

APPENDIX A.3

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
BUILDING																
I. Building Permit / Plan Check Fees																
1	**Building Permit/Inspection**															
	$ 500	base fee up to $500		0.00	n/a	0.75	0.75	**$ 93**	$ 32	34%	$ 93	100%	36	$ 1,138	$ 3,304	$ 3,304
	each additional $100 or fraction thereof	each add'l $100		0.000	n/a	0.017	0.02	**$ 2.06**	$ 4.00	n/a	2.064	n/a	151	$ 602	$ 311	$ 311
	$ 2,001	base fee @ 2,001		0.00	n/a	1.00	1.00	**$ 124**	$ 97	78%	$ 124	100%	106	$ 10,255	$ 13,101	$ 13,101
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.304	0.30	**$ 37.72**	$ 20.00	n/a	35.047	n/a	762	$ 15,231	$ 28,722	$ 26,689
	$ 25,001	base fee @ $25,001		0.00	0.00	8.00	8.00	**$ 991**	$ 1,103	111%	$ 930	94%	16	$ 17,548	$ 15,767	$ 14,791
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.160	0.16	**$ 19.83**	$ 28.56	n/a	21.080	n/a	222	$ 6,332	$ 4,396	$ 4,674
	$ 50,001	base fee @ $50,001		0.00	0.00	12.00	12.00	**$ 1,487**	$ 1,817	122%	$ 1,457	98%	10	$ 18,702	$ 15,304	$ 14,994
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.160	0.16	**$ 19.83**	$ 19.47	n/a	19.840	n/a	311	$ 6,047	$ 6,159	$ 6,162
	$ 100,001	base fee @ $100,001		0.00	0.00	20.00	20.00	**$ 2,478**	$ 2,791	113%	$ 2,449	99%	18	$ 49,609	$ 44,056	$ 43,532
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.100	0.10	**$ 12.39**	$ 15.09	n/a	12.400	n/a	3,201	$ 48,310	$ 39,673	$ 39,698
	$ 500,001	base fee @ $500,001		0.00	0.00	60.00	60.00	**$ 7,435**	$ 8,827	119%	$ 7,409	100%	1	$ 8,258	$ 6,956	$ 6,931
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.080	0.08	**$ 9.91**	$ 12.98	n/a	9.734	n/a	462	$ 5,999	$ 4,582	$ 4,499
	$ 1,000,001	base fee @ 1,000,001		0.00	0.00	100.00	100.00	**$ 12,392**	$ 15,318	124%	$ 12,276	99%	7	$ 100,312	$ 81,155	$ 80,393
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.006	0.01	**$ 0.77**	$ 6.49	n/a	0.775	n/a	2,845	$ 18,464	$ 2,204	$ 2,205
	$ 5,000,001	base fee @ 5,000,001		0.00	0.00	125.00	125.00	**$ 15,490**	$ 41,278	266%	$ 15,376	99%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	n/a	0.025	0.02	**$ 3.10**	$ 6.49	n/a	3.075	n/a	-	$ -	$ -	$ -

APPENDIX A.3

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
2	**Building Plan Check**															
	$ 500	base fee up to $500		0.00	1.00	n/a	1.00	**$ 124**	$ 32	26%	$ 124	100%	36	$ 1,168	$ 4,521	$ 4,521
	each additional $100 or fraction thereof	each add'l $100		0.000	0.067	n/a	0.07	**$ 8.26**	$ 4.00	n/a	8.256	n/a	-	$ -	$ -	$ -
	$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	**$ 248**	$ 97	39%	$ 248	100%	60	$ 5,808	$ 14,840	$ 14,840
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.348	n/a	0.35	**$ 43.10**	$ 20.00	n/a	40.441	n/a	538	$ 10,759	$ 23,187	$ 21,755
	$ 25,001	base fee @ $25,001		0.00	10.00	n/a	10.00	**$ 1,239**	$ 1,103	89%	$ 1,178	95%	17	$ 18,581	$ 20,868	$ 19,837
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.200	n/a	0.20	**$ 24.78**	$ 28.56	n/a	27.234	n/a	239	$ 6,840	$ 5,936	$ 6,522
	$ 50,001	base fee @ $50,001		0.00	15.00	n/a	15.00	**$ 1,859**	$ 1,817	98%	$ 1,859	100%	15	$ 27,203	$ 27,825	$ 27,825
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.200	n/a	0.20	**$ 24.78**	$ 19.47	n/a	24.785	n/a	377	$ 7,341	$ 9,344	$ 9,344
	$ 100,001	base fee @ $100,001		0.00	25.00	n/a	25.00	**$ 3,098**	$ 2,791	90%	$ 3,098	100%	23	$ 65,276	$ 72,460	$ 72,460
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.100	n/a	0.10	**$ 12.39**	$ 15.09	n/a	12.250	n/a	3,348	$ 50,526	$ 41,493	$ 41,016
	$ 500,001	base fee @ $500,001		0.00	65.00	n/a	65.00	**$ 8,055**	$ 8,827	110%	$ 7,998	99%	9	$ 82,581	$ 75,358	$ 74,825
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.100	n/a	0.10	**$ 12.39**	$ 12.98	n/a	12.400	n/a	2,269	$ 29,448	$ 28,114	$ 28,132
	$ 1,000,001	base fee @ 1,000,001		0.00	115.00	n/a	115.00	**$ 14,251**	$ 15,318	107%	$ 14,198	100%	22	$ 343,927	$ 319,982	$ 318,789
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.115	n/a	0.11	**$ 14.25**	$ 6.49	n/a	14.198	n/a	9,171	$ 59,521	$ 130,699	$ 130,212
	$ 5,000,001	base fee @ 1,000,001		0.00	250.00	n/a	250.00	**$ 30,981**	$ 41,278	133%	$ 30,938	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.050	n/a	0.05	**$ 6.20**	$ 6.49	n/a	6.188	n/a	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
3	**Grading Permit Fee**															
	0-49 c.y.	flat		0.00	n/a	0.50	0.50	$ 62	No Charge	%	$ 62	100%	-	$ -	$ -	$ -
	50	base fee up to 50 c.y.		0.00	n/a	0.50	0.50	$ 62	$ 45	73%	$ 62	100%	-	$ -	$ -	$ -
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.		0.000	n/a	0.026	0.03	$ 3	NEW	%	3.26	n/a	-	$ -	$ -	$ -
	1,001	base fee @ 1,001 c.y.		0.00	n/a	0.75	0.75	$ 93	$ 45	48%	$ 93	100%	-	$ -	$ -	$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.000	n/a	0.014	0.01	$ 2	NEW	%	17.21	n/a	-	$ -	$ -	$ -
	10,001	base fee @ 10,001 c.y.		0.00	n/a	2.00	2.00	$ 248	$ 45	18%	$ 248	100%	-	$ -	$ -	$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.000	n/a	0.002	0.00	$ 0	NEW	%	2.75	n/a	-	$ -	$ -	$ -
	100,001	base fee @ 100,001 c.y.		0.00	n/a	4.00	4.00	$ 496	$ 45	9%	$ 496	100%	-	$ -	$ -	$ -
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.		0.000	n/a	0.400	0.40	$ 50	NEW	%	4.96	n/a	-	$ -	$ -	$ -
4	**Grading Plan Check**	see engineering							See Engineering		See Engineering					
II. Electrical, Mechanical, Plumbing Fees																
Applies to all E-M-P sections below																
5	**For investigation of alternate materials and methods of construction**															
	Initial Filing Fee	flat		0.00	2.00	0.00	2.00	$ 248	NEW	%	$ 248	100%	-	$ -	$ -	$ -
	Each hour, or fraction thereof, in excess of two	hourly		0.00	1.00	0.00	1.00	$ 124	NEW	%	$ 124	100%	-	$ -	$ -	$ -
	Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.															

APPENDIX A.3

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
6	**Electrical Plan Check (when associated with a Building Permit)**		[8,9]													
	$ 500	base fee up to $500		0.00	2.00	n/a	2.00	**$ 248**	NEW	%	$ 248	100%	-	$ -	$ -	$ -
	each additional $100 or fraction thereof	each add'l $100		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	-	$ -	$ -	$ -
	$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	**$ 248**	$ 107	43%	$ 248	100%	2	$ 200	$ 464	$ 464
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.087	n/a	0.09	**$ 10.78**	NEW	n/a	10.776	n/a	2	$ -	$ 20	$ 20
	$ 25,001	base fee @ $25,001		0.00	4.00	n/a	4.00	**$ 496**	$ 1,035	209%	$ 496	100%	1	$ 968	$ 464	$ 464
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.080	n/a	0.08	**$ 9.91**	NEW	n/a	9.914	n/a	14	$ -	$ 139	$ 139
	$ 50,001	base fee @ $50,001		0.00	6.00	n/a	6.00	**$ 744**	$ 2,244	302%	$ 744	100%	1	$ 2,099	$ 696	$ 696
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.040	n/a	0.04	**$ 4.96**	NEW	n/a	4.957	n/a	47	$ -	$ 232	$ 232
	$ 100,001	base fee @ $100,001		0.00	8.00	n/a	8.00	**$ 991**	$ 783	79%	$ 991	100%	20	$ 15,383	$ 19,477	$ 19,477
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.010	n/a	0.01	**$ 1.24**	NEW	n/a	1.239	n/a	1,439	$ -	$ 1,783	$ 1,783
	$ 500,001	base fee @ $500,001		0.00	12.00	n/a	12.00	**$ 1,487**	$ 2,527	170%	$ 1,487	100%	2	$ 4,728	$ 2,782	$ 2,782
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.008	n/a	0.01	**$ 0.99**	NEW	n/a	0.991	n/a	439	$ -	$ 435	$ 435
	$ 1,000,001	base fee @ 1,000,001		0.00	16.00	n/a	16.00	**$ 1,983**	NEW	%	$ 1,983	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.002	n/a	0.00	**$ 0.25**	NEW	n/a	0.248	n/a	-	$ -	$ -	$ -
	$ 5,000,001	base fee @ 5,000,001		0.00	24.00	n/a	24.00	**$ 2,974**	NEW	%	$ 2,974	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.005	n/a	0.00	**$ 0.59**	NEW	n/a	0.595	n/a	-	$ -	$ -	$ -

APPENDIX A.3

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
7	**Mechanical Plan Check (when associated with a Building Permit)**		[8,9]													
	$ 500	base fee up to $500		0.00	2.00	n/a	2.00	**$ 248**	NEW	%	$ 248	100%	-	$ -	$ -	$ -
	each additional $100 or fraction thereof	each add'l $100		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	-	$ -	$ -	$ -
	$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	**$ 248**	$ 88	36%	$ 248	100%	1	$ 82	$ 232	$ 232
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	1	$ -	$ -	$ -
	$ 25,001	base fee @ $25,001		0.00	2.00	n/a	2.00	**$ 248**	$ 220	89%	$ 248	100%	2	$ 412	$ 464	$ 464
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	28	$ -	$ -	$ -
	$ 50,001	base fee @ $50,001		0.00	2.00	n/a	2.00	**$ 248**	$ 1,082	437%	$ 248	100%	1	$ 1,012	$ 232	$ 232
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.040	n/a	0.04	**$ 4.96**	NEW	n/a	4.957	n/a	47	$ -	$ 232	$ 232
	$ 100,001	base fee @ $100,001		0.00	4.00	n/a	4.00	**$ 496**	$ 2,080	420%	$ 496	100%	15	$ 31,135	$ 7,420	$ 7,420
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.005	n/a	0.01	**$ 0.62**	NEW	n/a	0.620	n/a	616	$ -	$ 381	$ 381
	$ 500,001	base fee @ $500,001		0.00	6.00	n/a	6.00	**$ 744**	$ 765	103%	$ 744	100%	2	$ 1,431	$ 1,391	$ 1,391
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.012	n/a	0.01	**$ 1.49**	NEW	n/a	1.487	n/a	439	$ -	$ 652	$ 652
	$ 1,000,001	base fee @ 1,000,001		0.00	12.00	n/a	12.00	**$ 1,487**	$ 663	45%	$ 1,487	100%	1	$ 620	$ 1,391	$ 1,391
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.001	n/a	0.00	**$ 0.12**	NEW	n/a	0.124	n/a	94	$ -	$ 12	$ 12
	$ 5,000,001	base fee @ 5,000,001		0.00	16.00	n/a	16.00	**$ 1,983**	NEW	%	$ 1,983	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.003	n/a	0.00	**$ 0.40**	NEW	n/a	0.397	n/a	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
8	**Plumbing Plan Check (when associated with a Building Permit)**		[8,9]													
	$ 500	base fee up to $500		0.00	2.00	n/a	2.00	**$ 248**	NEW	%	$ 248	100%	-	$ -	$ -	$ -
	each additional $100 or fraction thereof	each add'l $100		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	-	$ -	$ -	$ -
	$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	**$ 248**	$ 117	47%	$ 248	100%	1	$ 109	$ 232	$ 232
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	1	$ -	$ -	$ -
	$ 25,001	base fee @ $25,001		0.00	2.00	n/a	2.00	**$ 248**	$ 322	130%	$ 248	100%	1	$ 301	$ 232	$ 232
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.080	n/a	0.08	**$ 9.91**	NEW	n/a	9.914	n/a	14	$ -	$ 139	$ 139
	$ 50,001	base fee @ $50,001		0.00	4.00	n/a	4.00	**$ 496**	$ 2,253	455%	$ 496	100%	1	$ 2,108	$ 464	$ 464
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.000	n/a	-	**$ -**	NEW	n/a	0.000	n/a	47	$ -	$ -	$ -
	$ 100,001	base fee @ $100,001		0.00	4.00	n/a	4.00	**$ 496**	$ 3,719	750%	$ 496	100%	16	$ 59,148	$ 7,884	$ 7,884
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.005	n/a	0.01	**$ 0.62**	NEW	n/a	0.620	n/a	690	$ -	$ 428	$ 428
	$ 500,001	base fee @ $500,001		0.00	6.00	n/a	6.00	**$ 744**	$ 1,148	154%	$ 744	100%	2	$ 2,148	$ 1,391	$ 1,391
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.012	n/a	0.01	**$ 1.49**	NEW	n/a	1.487	n/a	439	$ -	$ 652	$ 652
	$ 1,000,001	base fee @ 1,000,001		0.00	12.00	n/a	12.00	**$ 1,487**	NEW	%	$ 1,487	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.001	n/a	0.00	**$ 0.12**	NEW	n/a	0.124	n/a	-	$ -	$ -	$ -
	$ 5,000,001	base fee @ 5,000,001		0.00	16.00	n/a	16.00	**$ 1,983**	NEW	%	$ 1,983	100%	-	$ -	$ -	$ -
	each additional $1000 or fraction thereof	each add'l $1,000		0.000	0.003	n/a	0.00	**$ 0.40**	NEW	n/a	0.397	n/a	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
Electrical																
	SYSTEM FEE SCHEDULE															
9	**New Residential Buildings**															
	The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.															
	For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	per 500 sf		0.00	0.00	0.50	0.50	**$ 62**	$ 206	332%	$ 62	100%	-	$ -	$ -	$ -
	For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	per 500 sf		0.00	0.00	0.50	0.50	**$ 62**	$ 260	420%	$ 62	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
10	**Private Swimming Pools**															
	For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool	each		0.00	0.00	1.50	1.50	**$ 186**	$ 303	163%	$ 186	100%	-	$ -	$ -	$ -
	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools	each		0.00	0.00	0.75	0.75	**$ 93**	$ 130	140%	$ 93	100%	-	$ -	$ -	$ -
11	**Carnivals and Circuses**															
	Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.															
	For electric generators and electrically driven rides	each		0.00	0.00	0.50	0.50	**$ 62**	$ 76	123%	$ 62	100%	-	$ -	$ -	$ -
	For mechanically driven rides and walk-through attractions or displays having electric lighting	each		0.00	0.00	1.00	1.00	**$ 124**	$ 108	87%	$ 124	100%	-	$ -	$ -	$ -
	For a system of area and booth lighting	each		0.00	0.00	0.50	0.50	**$ 62**	$ 108	174%	$ 62	100%	-	$ -	$ -	$ -
	For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE	each							see Unit Fee Schedule below		see Unit Fee Schedule below					
12	**Temporary Power Service**															
	For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances	each		0.00	0.00	0.50	0.50	**$ 62**	$ 65	105%	$ 62	100%	-	$ -	$ -	$ -
	For a temporary distribution system and temporary lighting and receptacle outlets for constructions sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc.	each		0.00	0.00	0.50	0.50	**$ 62**	$ 97	157%	$ 62	100%	-	$ -	$ -	$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
	BRANCH CIRCUIT AND UNIT FEE SCHEDULES															
	Branch Circuit Fees (Alternate to Unit Fees)															
13	**Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.** **Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.**															
	For 15 or 20 ampere 120 volt lighting or general use receptacles															
	First 6	flat		0.00	0.00	1.00	1.00	**$ 124**	$ 156	126%	$ 124	100%	-	$ -	$ -	$ -
	Each Additional	each		0.00	0.00	0.25	0.25	**$ 31**	$ 39	126%	$ 31	100%	-	$ -	$ -	$ -
	For 15 or 20 ampere 208 volt to 277 volt lighting															
	First 6	flat		0.00	0.00	1.00	1.00	**$ 124**	$ 156	126%	$ 124	100%	-	$ -	$ -	$ -
	Each Additional	each		0.00	0.00	0.25	0.25	**$ 31**	$ 39	126%	$ 31	100%	-	$ -	$ -	$ -
	Unit Fees (Alternate to Branch Circuit Fees)															
14	**For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters.** **Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.**															
	First 20	flat		0.00	0.00	1.00	1.00	**$ 124**	$ 39	31%	$ 124	100%	-	$ -	$ -	$ -
	Each additional 10	flat		0.00	0.00	0.25	0.25	**$ 31**	$ 390	1259%	$ 31	100%	-	$ -	$ -	$ -
15	**Lighting Fixtures**															
	For lighting fixtures, sockets, or other lamp holding devices															
	First 20	flat		0.00	0.00	1.00	1.00	**$ 124**	$ 39	31%	$ 124	100%	-	$ -	$ -	$ -
	Each additional 10	flat		0.00	0.00	0.25	0.25	**$ 31**	$ 390	1259%	$ 31	100%	-	$ -	$ -	$ -
	For pole or platform mounted lighting fixtures	each		0.00	0.00	0.50	0.50	**$ 62**	$ 58	94%	$ 62	100%	-	$ -	$ -	$ -
	For theatrical-type lighting fixtures or assemblies	each		0.00	0.00	0.50	0.50	**$ 62**	$ 58	94%	$ 62	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
16	**Residential Appliances of Three Horsepower or Less:**															
	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self- contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	each		0.00	0.00	0.50	0.50	**$ 62**	$ 76	123%	$ 62	100%	-	$ -	$ -	$ -
17	**Other Appliances of Three Horsepower or Less:**															
	For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical raitings, see Power Apparatus.	each		0.00	0.00	0.50	0.50	**$ 62**	$ 78	126%	$ 62	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
18	**Power Apparatus:**															
	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).															
	Rating over 3 and not over 10	each		0.00	0.00	0.75	0.75	**$ 93**	$ 97	104%	$ 93	100%	-	$ -	$ -	$ -
	Rating over 10 and not over 50	each		0.00	0.00	0.75	0.75	**$ 93**	$ 97	104%	$ 93	100%	-	$ -	$ -	$ -
	Rating over 50 and not over 100	each		0.00	0.00	0.75	0.75	**$ 93**	$ 97	104%	$ 93	100%	-	$ -	$ -	$ -
	Rating over 100	each		0.00	0.00	0.75	0.75	**$ 93**	$ 108	116%	$ 93	100%	-	$ -	$ -	$ -
	Note: 1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.															
19	**Busways: For cable trays, trolley and plug-in type busways**	each 100 ft or fraction thereof		0.00	0.00	0.50	0.50	**$ 62**	$ 65	105%	$ 62	100%	-	$ -	$ -	$ -
	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.															
20	**Signs, Outline Lighting, and Marquees:**															
	For signs, outline lighting systems, or marquees supplied from one branch circuit	each		0.00	0.00	0.75	0.75	**$ 93**	$ 107	115%	$ 93	100%	-	$ -	$ -	$ -
	For additional branch circuits within the same sign, outline lighting system, or marquee	each		0.00	0.00	0.25	0.25	**$ 31**	$ -	0%	$ 31	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
21	**Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards:**															
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	each		0.00	0.00	1.00	1.00	$ 124	$ 136	110%	$ 124	100%	-	$ -	$ -	$ -
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	each		0.00	0.00	1.00	1.00	$ 124	$ 136	110%	$ 124	100%	-	$ -	$ -	$ -
	For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	each		0.00	0.00	1.00	1.00	$ 124	$ 151	122%	$ 124	100%	-	$ -	$ -	$ -
22	**Miscellaneous Apparatus, Conduits and Conductors**															
	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herin set forth.	each		0.00	0.00	1.00	1.00	$ 124	$ 119	96%	$ 124	100%	-	$ -	$ -	$ -
	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.															
23	**Other Inspections**															
	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	each		0.00	0.00	1.00	1.00	$ 124	NEW	%	$ 124	100%	-	$ -	$ -	$ -

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
	For investigation and review of test reports from local testing laboratories.															
	For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	each		0.00	0.00	0.25	0.25	$ 31	NEW	%	$ 31	100%	-	$ -	$ -	$ -
	For eleven (11) to twenty (20) items	each		0.00	0.00	0.25	0.25	$ 31	NEW	%	$ 31	100%	-	$ -	$ -	$ -
	For twenty-one (21) to fifty (50) items	each		0.00	0.00	0.25	0.25	$ 31	NEW	%	$ 31	100%	-	$ -	$ -	$ -
	For more than fifty (50) items	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
	For high voltage switch gears, transformers, or substations	each		0.00	0.00	0.75	0.75	$ 93	NEW	%	$ 93	100%	-	$ -	$ -	$ -
Recon	**Electrical Recon w/Building Permit (for analysis purposes only)**															
	Permit	flat		0.00	0.00	2.29	2.29	$ 284	$ 295	104%	$ 284	100%	38	$ 11,316	$ 10,885	$ 10,885
Recon	**Electrical Recon w/o Building Permit (for analysis purposes only)**															
	Permit	flat		0.00	0.00	2.74	2.74	$ 340	$ 354	104%	$ 340	100%	75	$ 26,476	$ 25,413	$ 25,413
	Plan Check	flat		0.00	2.00	0.00	2.00	$ 248	$ 821	331%	$ 248	100%	6	$ 4,607	$ 1,391	$ 1,391
Mechanical																
24	**For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:**															
	Up to and including 100,000 BTU	each		0.00	0.00	0.50	0.50	$ 62	$ 127	205%	$ 62	100%	-	$ -	$ -	$ -
	More than 100,000 BTU and up to and including 500,000 BTU	each		0.00	0.00	0.50	0.50	$ 62	$ 127	205%	$ 62	100%	-	$ -	$ -	$ -
	More than 500,000 BTU	each		0.00	0.00	0.50	0.50	$ 62	$ 173	279%	$ 62	100%	-	$ -	$ -	$ -
25	**For each air inlet and air outlet served by any air-conditioning system**															
	First 10	flat		0.00	0.00	0.75	0.75	$ 93	$ 273	294%	$ 93	100%	-	$ -	$ -	$ -
	Each Additional	each		0.00	0.00	0.08	0.08	$ 9	$ 9	97%	$ 9	100%	-	$ -	$ -	$ -
	NOTE: An air-conditioned system includes heating and/or cooling.															

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Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
26	**For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit**	per 5		0.00	0.00	0.50	0.50	$ 62	$ 78	126%	$ 62	100%	-	$ -	$ -	$ -
27	**For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:**															
	Up to and including 2,000 CFM															
	Each unit up to 10	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
	Each unit over 10	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
	More than 2,000 CFM and up to and including 10,000 CFM, each	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
	More than 10,000 CFM, each	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
	NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.															
28	**For each evaporative cooler other than portable type**	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
29	**For ventilation fans which serve a single register**	per 3		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
30	**For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto**	each		0.00	0.00	0.50	0.50	$ 62	$ 175	282%	$ 62	100%	-	$ -	$ -	$ -
31	**For the installation of each fire damper**	per 5		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
32	**For the alteration of an existing duct system for which a permit is not required elsewhere in this Code**	each		0.00	0.00	0.50	0.50	$ 62	$ -	0%	$ 62	100%	-	$ -	$ -	$ -
Recon	**Mechanical Recon w/Building Permit (for analysis purposes only)**															
	Permit	flat		0.00	0.00	4.22	4.22	$ 523	$ 544	104%	$ 523	100%	18	$ 9,671	$ 9,296	$ 9,296
Recon	**Mechanical Recon w/o Building Permit (for analysis purposes only)**															
	Permit	flat		0.00	0.00	5.90	5.90	$ 731	$ 761	104%	$ 731	100%	51	$ 38,435	$ 36,937	$ 36,937
	Plan Check	flat		0.00	2.00	0.00	2.00	$ 248	$ 242	97%	$ 248	100%	2	$ 452	$ 464	$ 464

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
Plumbing																
33	**For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 117	189%	$ 62	100%	-	$ -	$ -	$ -
34	**For each permanent-type dishwasher whether individually trapped or not**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
35	**For future stacks or branches, each waste inlet**	each		0.00	0.00	0.50	0.50	**$ 62**	NEW	%	$ 62	100%	-	$ -	$ -	$ -
36	**For each roof drain**	each		0.00	0.00	0.50	0.50	**$ 62**	NEW	%	$ 62	100%	-	$ -	$ -	$ -
37	**For each drainage or sewer backwater valve**	each		0.00	0.00	0.50	0.50	**$ 62**	NEW	%	$ 62	100%	-	$ -	$ -	$ -
38	**For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
39	**For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
40	**For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:**															
	Low pressure system															
	5 outlets or less	each system		0.00	0.00	0.50	0.50	**$ 62**	$ 117	189%	$ 62	100%	-	$ -	$ -	$ -
	For each additional outlet over five	each		0.00	0.00	0.25	0.25	**$ 31**	$ 39	126%	$ 31	100%	-	$ -	$ -	$ -
	Medium or high pressure system															
	Each system	each system		0.00	0.00	0.50	0.50	**$ 62**	NEW	%	$ 62	100%	-	$ -	$ -	$ -
	Additional fee for each outlet	each		0.00	0.00	0.25	0.25	**$ 31**	NEW	%	$ 31	100%	-	$ -	$ -	$ -
41	**For each gas meter not under control and maintenance of the serving gas supplier**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 68	110%	$ 62	100%	-	$ -	$ -	$ -
42	**For each gas pressure regulator other than appliance regulators**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
43	**For each water heater and/or vent**	each		0.00	0.00	0.50	0.50	**$ 62**	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
44	For repair or alteration of drainage and/or vent piping	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
45	For each piece of water-treating equipment	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
46	For each water pressure regulator	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
47	For potable water not covered elsewhere in fee schedule:															
	1-1/2 inch and smaller	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
	2 inches to 3 inches	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
	Over 3 inches	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
48	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
49	For sprinkling systems on any one meter, each backflow prevention device therefor	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
50	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	each		0.00	0.00	0.25	0.25	$ 31	$ 88	284%	$ 31	100%	-	$ -	$ -	$ -
51	For each trap primer	each		0.00	0.00	0.25	0.25	$ 31	$ 88	284%	$ 31	100%	-	$ -	$ -	$ -
52	For each solar potable water-heating system, including water heater and vent	each		0.00	0.00	0.50	0.50	$ 62	$ 88	142%	$ 62	100%	-	$ -	$ -	$ -
53	For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
54	For each house sewer manhole	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
55	For each installation of a section of house sewer for future use	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
56	For the connection of each additional building or additional work to a house sewer	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
57	For the connection of a house sewer to a private sewage disposal system	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
58	For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
59	For each grey water system (storage tanks and disposal/irrigation fields)	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
60	For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	each		0.00	0.00	0.50	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
Recon	Plumbing Recon w/ Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	10.54	10.54	$ 1,306	$ 1,360	104%	$ 1,306	100%	29	$ 39,440	$ 37,881	$ 37,881
Recon	Plumbing Recon w/o Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	10.07	10.07	$ 1,248	$ 1,300	104%	$ 1,248	100%	42	$ 54,712	$ 52,536	$ 52,536
	Plan Check	flat		0.00	2.00	0.00	2.00	$ 248	$ 761	307%	$ 248	100%	2	$ 1,424	$ 464	$ 464
III. Miscellaneous Fees																
61	Permit Issuance Fee			0.50	n/a	n/a	0.50	$ 62	NEW	%	$ 62	100%	-	$ -	$ -	$ -
62	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions		[6]													
	During Business Hours	per hour		n/a	1.00	n/a	1.00	$ 124	$ 129	104%	$ 124	100%	-	$ -	$ -	$ -
	After Business Hours	per hour		n/a	1.00	n/a	1.00	$ 127	$ -	0%	$ 127	100%	-	$ -	$ -	$ -
63	For additional inspections, or for projects for which no fee is specifically indicated															
	During Business Hours	per hour		n/a	n/a	1.00	1.00	$ 124	$ 97	78%	$ 124	100%	-	$ -	$ -	$ -
	After Business Hours	per hour		n/a	n/a	1.00	1.00	$ 127	$ 146	115%	$ 127	100%	-	$ -	$ -	$ -
64	Records Research	hourly		1.00	n/a	n/a	1.00	$ 124	$ 129	104%	$ 124	100%	-	$ -	$ -	$ -

APPENDIX A.3

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				$ 124	$ 124	$ 124								Current Fee	Full Cost	Rec
65	**Investigation Fee for Work Without a Permit**	flat	[2]						Double Permit Fee		Double Permit Fee					
66	**Preliminary Review Fee**															
	First 2 hours	flat		0.00	2.00	n/a	2.00	**$ 248**	$ 258	104%	$ 258	104%	-	$ -	$ -	$ -
	Each Additional Hour (During Business Hours)	per hour		0.00	1.00	n/a	1.00	**$ 124**	$ 129	104%	$ 129	104%	-	$ -	$ -	$ -
67	**SMIP Fee**		[3]													
	Cat 1: 1-3 Story Residential	each							.013% of valuation		.013% of valuation					
	Cat 2: Over 3 Story Residential / All Commercial	each							.028 % of valuation		.028 % of valuation					
68	**California Building Standards**	each	[4]						$4 per $100,000 in valuation. Min fee $1.		$4 per $100,000 in valuation. Min fee $1.					
69	**Technology Fee (Placeholder)**	each							2% per application		2% per application					
70	**Credit Card Processing Fee**	actual cost	[7]						Actual Vendor Cost		Actual Vendor Cost					
TOTAL														**$ 1,324,206**	**$ 1,265,905**	**$ 1,256,952**

Notes

[1] Sourced from: "Schedule of Approved Fees.pdf" provided by City
[2] Penalty Fee. NBS did not evaluate.
[3] Fee set by State. NBS did not evaluate.
[4] Fee set by Building Standards Commission. NBS did not evaluate.
[5] Minimum Plan Check Fee = 2 hours at current fully burdened hourly rate
[6] Plus issuance fee
[7] Passthrough charge. NBS did not analyze.
[8] Fee is assessed based on Building Permit valuation not MEP valuation
[9] When MEP plan review not associated with a building permit, plan review fees to be 50% of the permit fee but no less than minimum plan check fee

APPENDIX A.4

Cost of Service Analysis – Parks & Recreation Division

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
Recreation Fees and Deposits											
Camps/Classes											
1	**Classes**										
	Tball		210.04	$ 18,591	200	1.05	**$ 93**				
	Resident							$ 40	43%	$ 60	65%
	First Additional Resident							$ 30	32%	$ 50	54%
	Each Subsequent Resident							$ 25	27%	$ 45	48%
	Non-Resident							$ 67	72%	$ 90	97%
	Baksetball										
	Youth		822.16	$ 62,761	240	3.43	**$ 262**				
	Resident							$ 55	21%	$ 60	23%
	First Additional Resident							$ 45	17%	$ 50	19%
	Each Subsequent Resident							$ 40	15%	$ 45	17%
	Non-Resident							$ 95	36%	$ 90	34%
	Adult (per team)	[3]	238.96	$ 11,161	8	29.87	**$ 1,395**	$ 350	25%	$ 350	25%
	Swim										
	Recreation Swimming		6,579.24	$ 103,466	19,800	0.33	**$ 5**				
	Adult							$ 1.50	29%	$ 2	38%
	Child							$ 1	19%	$ 1	19%
	Swim Lessons		6,136.56	$ 112,717	1,792	3.42	**$ 63**				
	Resident							$ 30	48%	$ 50	79%
	First Additional Resident							$ 20	32%	$ 40	64%
	Each Subsequent Resident							$ 15	24%	$ 25	40%
	Non-Resident							$ 60	95%	$ 60	95%
	Swim Team		701.88	$ 24,335	75	9.36	**$ 324**				
	Resident							$ 55	17%	$ 75	23%
	First Additional Resident							$ 45	14%	$ 65	20%
	Each Subsequent Resident							$ 40	12%	$ 60	18%
	Non-Resident							$ 75	23%	$ 100	31%

			Annual			Per Unit of Charge					
Fee No.	**Fee Name**	Notes	**Annual Estimated Labor Hours**	**Annual Estimated Cost Per Activity**	**Annual Participant Capacity**	**Estimated Time Per Participant Hours**	**Estimated Cost Per Participant**	**Current Fee Per Participant**	**Existing Cost Recovery %**	**Recommended Fee**	**Recommended Cost Recovery %**
	Boxing		7,676.64	$ 183,526	5,760	1.33	**$ 32**				
	Youth										
	Resident							$ 18	56%	$ 25	78%
	First Additional Resident							$ 10	31%	$ 15	47%
	Each Subsequent Resident							$ 3	9%	$ 5	16%
	Non-Resident							$ 35	110%	$ 30	94%
	Adult										
	Resident							$ 30	94%	$ 30	94%
	Non-Resident							$ 45	141%	$ 32	100%
2	**After School Programs**										
	Mini Center		8,449.80	$ 212,522	80	105.62	**$ 2,657**				
	Resident (Monthly)							$ 60	2%	$ 60	2%
	Non-Resident (Monthly)							$ 70	3%	$ 70	3%
	New Temple Park		8,449.80	$ 198,204	80	105.62	**$ 2,478**				
	Resident (Monthly)							$ -	0%	$ -	0%
	Non-Resident (Monthly)							$ -	0%	$ -	0%
	Community Center		9,037.36	$ 219,484	150	60.25	**$ 1,463**				
	Resident (Monthly)							$ -	0%	$ -	0%
	Non-Resident (Monthly)							$ -	0%	$ -	0%
3	**Contract Classes**										
	Contracted Classes in City Facilities	[4]	87.60	$ 10,013	1,560	0.06	**$ 6**	$ 5	78%	Per Contract	%
4	**Rec Classes**		1,344.44	$ 40,827	280	4.80	**$ 146**	No Charge	%	$ -	0%
5	**Open Gym**		404.96	$ 13,821	2,700	0.15	**$ 5**	No Charge	%	$ -	0%

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
6	**Camps**										
	Basketball Camp		284.96	$ 11,363	400	0.71	**$ 28**				
	Resident							$ 25	88%	$ 25	88%
	Non-Resident							$ 30	106%	$ 28	100%
	Winter Camp		1,106.72	$ 30,917	120	9.22	**$ 258**				
	Resident							$ 40	16%	$ 60	23%
	First Additional Resident							$ 30	12%	$ 50	19%
	Each Subsequent Resident							$ 25	10%	$ 40	16%
	Non-Resident							$ 100	39%	$ 100	39%
	Summer Camp		7,219.32	$ 178,877	880	8.20	**$ 203**				
	Resident							$ 50	25%	$ 50	25%
	First Additional Resident							$ 40	20%	$ 40	20%
	Each Subsequent Resident							$ 35	17%	$ 35	17%
	Non-Resident							$ 100	49%	$ 100	49%
	Spring Camp		579.64	$ 18,157	60	9.66	**$ 303**				
	Resident							$ 30	10%	$ 50	17%
	First Additional Resident							$ 20	7%	$ 40	13%
	Each Subsequent Resident							$ 15	5%	$ 30	10%
	Non-Resident							$ 100	33%	$ 100	33%
	Fall Camp		NEW	NEW	NEW	NEW	**NEW**				
	Resident							$ 40	%	$ 40	%
	First Additional Resident							$ 30	%	$ 30	%
	Each Subsequent Resident							$ 20	%	$ 20	%
	Non-Resident							$ 50	%	$ 50	%

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
Facilities											
7	**Building Facility Rentals (Per Hour)**	[5]									
	Community Center Complex										
	Gym										
	Resident							$ 100		$ 100	
	Non-Resident							$ 300		$ 300	
	Amphitheater										
	Resident							$ 50		$ 50	
	Non-Resident							$ 100		$ 100	
	Kitchen										
	Resident							$ 200		$ 200	
	Non-Resident							$ 300		$ 300	
	Dining Room										
	Resident							$ 10		$ 10	
	Non-Resident							$ 20		$ 20	
	Senior Center										
	Dining Room										
	Resident							$ 100		$ 100	
	Non-Resident							$ 300		$ 300	
	Game Room 1										
	Resident							$ 10		$ 10	
	Non-Resident							$ 30		$ 30	
	Craft Room										
	Resident							$ 10		$ 10	
	Non-Resident							$ 40		$ 40	
	Library										
	Resident							$ 10		$ 10	
	Non-Resident							$ 30		$ 30	
	Aquatics Center										
	Pool										
	Resident							$ 100		$ 100	
	Non-Resident							$ 300		$ 300	

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
8	**Miscellaneous Building Facility Rental Fees**	[5]									
	Set by City Policy										
	Clean-Up Deposit										
	Resident							$ 300		$ 300	
	Non-Resident							$ 350		$ 300	
	Damage Deposit										
	Resident							$ 600		$ 600	
	Non-Resident							$ 1,000		$ 600	
	Liability Insurance Premiums										
	1-100 Occupants							$ 122		actual cost	
	101-500 Occupants							$ 213		actual cost	
	Liquor Legal Liability Premiums										
	1-100 Occupants							$ 135		actual cost	
	101-500 Occupants							$ 171		actual cost	
	Per staff hourly rates below and/or actual costs										
	Security Personnel										
	Resident							Acutal Cost		actual cost	
	Non-Resident							Acutal Cost		actual cost	
	Staff Support (hourly)							see rates below		actual cost	
9	**Park Facility Rentals (Per Hour)**	[5]									
	Mary Van Dyke Park										
	Community Room										
	Resident							$ 200		$ 200	
	Non-Resident							$ 250		$ 250	
	Gazebo										
	Resident							$ 100		$ 100	
	Non-Resident							$ 150		$ 150	
	New Temple Park/Dean Shively Park										
	Picnic Area										
	Resident							$ 25		$ 25	
	Non-Resident							$ 50		$ 50	

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
10	**Miscellaneous Park Facility Rental Fees**	[5]									
	Set by City Policy										
	Clean-Up Deposit										
	Resident							$ 250		Per Contract	
	Non-Resident							$ 250		Per Contract	
	Damage Deposit										
	Resident							$ 500		$ 500	
	Non-Resident							$ 500		$ 500	
	Bouncer	[2]									
	Resident							$ 25		$ 25	
	Non-Resident							$ 25		$ 25	
11	**Field Facility Rentals (Per Hour)**	[5]									
	New Temple Park/Dean Shively Park										
	Single Day Use of Field										
	Resident							$ 50		$ 50	
	Non-Resident							$ 100		$ 100	
12	**For services requested of City staff which have no fee listed in this fee schedule.**										
	During Business Hours										
	Full Time						**$ 109**	$ 18	16%	$ 109	100%
	Part Time						**$ 26**	$ 18	67%	$ 26	100%
	Blended						**$ 31**	$ 18	57%	$ 31	100%
	After Business Hours										
	Full Time						**$ 132**	$ 18	13%	$ 132	100%
	Part Time						**$ 32**	$ 18	55%	$ 32	100%
	Blended						**$ 38**	$ 18	46%	$ 38	100%
TOTAL											

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %

Notes

[2] Requires proof of insurance

[3] Per team / per season

[4] Fees are set by instructors and the City collects 30% of the total fees.

[5] Placeholder for fee schedule, pass-through, and penalty fees. NBS did not evaluate.

APPENDIX B.1

Comparative Survey – Planning Division

City of South El Monte			Comparison Agencies					
Fee No.	**Fee Name**	**Current Fee / Deposit**	**City of Duarte**	**City of El Monte**	**City of La Puente**	**Los Angeles County**	**Rosemead**	**Temple City**
1	**Address Creation/Change**	NEW	$ 150	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	$ 2
2	**Appeal Fee (Design Review Board, Planning Commission, City Council)**	$ 2,502	$ 2	Planning Commission SF: $925.37 Non-SF: $1,665.67 City Council: $2,080.96	$ 653	Board of Supervisors: $8,460 Planning Commission: $6,939	Planning Commission: $650 City Council: $750	$ 1,300
3	**Banner/Portable Sign Permit**	$ 52	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	$ 60	*no comparison available*
4	**Business License (New) - Zoning Review**							
	Home Occupation Permit							
	City Staff Processing Fee	$ 105	*no comparison available*	Zoning Clearance First 3 reviews: $370.16 Each review after the 3rd: $161.77 Time extension: $161.77	$ 150	$ 42	*no comparison available*	*no comparison available*
	Business License Fee	Actual Cost						
	Street Vending							
	City Staff Processing Fee	NEW						
	Business License Fee	Actual Cost						
	Other							
	City Staff Processing Fee	NEW						
	Business License Fee	Actual Cost						
5	**Conditional Use Permit**	$ 62	$ 3,000	$ 2,837	$ 42	$ 102	$ 132	$ 2
6	**Entitlement - Compliance Review**	NEW	*no comparison available*	$107/hour	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
7	**Conditional Use Permit - Modification**	NEW	*no comparison available*	$107/hour	$ 2,132	$ 82	*no comparison available*	*no comparison available*
8	**Determination of Use**	$ 1,710	$ 700	*no comparison available*	$ 42	*no comparison available*	*no comparison available*	*no comparison available*
9	**Environmental Impact Report**	$ 6,688	Consultant Cost + 10% Staff Overhead (OH not to exceed $15,000)	25% of cost	*no comparison available*	Minor EIR: $5,000 Major EIR: $10,000	Cost + 10%	Full cost of consultant contract + 15% administrative fee

City of South El Monte			Comparison Agencies					
Fee No.	Fee Name	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
10	**Fences/Walls**	$ 52	$ 2	*no comparison available*	$ 80	*no comparison available*	$ 2	*no comparison available*
11	**Filming Permit (per event)**	$ 1,368	*no comparison available*	*no comparison available*	$ 468	*no comparison available*	*no comparison available*	$ 168
12	**Fireworks Permit Application Fee**	$ 2	*no comparison available*	*no comparison available*	Public Display: $374 Retail Sale: $588	*no comparison available*	*no comparison available*	$ 49
13	**General Plan Amendment**	$ 62	$ 5,000	$ 5,799	$ 1,800	*no comparison available*	$2,000 + $50 each additional parcel	$ 4,397
14	**Initial Study/Negative Declaration/Mitigated Negative Declaration**							
	City Staff Processing Fee	$ 62	$ 3,000	*no comparison available*	*no comparison available*	Neg. Dec.: $3,800 Mitigation Monitoring: $6,000 initial deposit	Cost + 10%	$ 1,513
	Consultant Fee	Actual Cost				*no comparison available*		Full cost of consultant contract + 15% administrative fee
15	**Mapping**							
	Tentative Parcel Map (1-4 lots)	$ 62	$ 3,500	Base fee: $2,581.5.03 Per parcel: $35.64	$ 1,830	Initial Deposit: $5,000	$1,385 + $100/lot	$ 3,369
	Tentative Tract Map (5+ lots)	$ 62	$ 7,500		$ 32	Initial Deposit: $5,000		$ 2
16	**Pre-Application Consultation Fee**	NEW	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	$500 (one review per project)	$ 942
17	**Pre-Sale Inspection Permit**	NEW	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
18	**Re-Noticing**	$ 2	*no comparison available*	$ 223	*no comparison available*	*no comparison available*		*no comparison available*
19	**Sign Permit**	$ 105	$ 500	$ 338	$ 12	*no comparison available*	$ 225	$ 78

City of South El Monte			Comparison Agencies					
Fee No.	Fee Name	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
20	Specific Plan	$ 62	$5,000 Deposit (Cost at Hourly Rate)	*no comparison available*	*no comparison available*	Initial Deposit: $3,000	Non-res or mixed use: $700/review Res - 2 or less units (max 3 reviews): $225/dwelling unit Res - 3+: $700/review Outsource: Cost + 10%	*no comparison available*
21	Specific Plan Amendment	$ 62	$5,000 Deposit (Cost at Hourly Rate)	*no comparison available*	$ 1,635	Initial deposit: $3,000	Cost + 10%	*no comparison available*
22	Street Closure	$ 1,664	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*$ 565*
23	Street Name Change	NEW	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
24	Temporary Use Permit	$ 12	$ 100	*no comparison available*	$ 80	*no comparison available*	*no comparison available*	$ 2
25	Time Extensions	$ 764	$ 150	$ 740	$ 300	Conditional Use and Variance: $1,350 Plan Review: $308 Tentative Map - Major and Minor: $350	$ 300	$ 341
26	Tobacco/E-Cigarette Vending Permit	NEW	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
27	Variance	$ 62	$ 3,000	$ 3,578	Cat Exempt Variance: $1,830 Minor Variance: $1,116	$ 102	SFR variance: $975 Other variances: $1,375	$ 2
28	Zone Change	$ 62	$ 4,000	$ 5,799	$ 2,269	$ 152	$1,700 + $50 each additional parcel	$ 2
29	Zoning Compliance Letter	$ 105	$ 50	*no comparison available*	$ 160	$ 172	Residential: $60 Non-residential: $225	$358 Over the Counter: $46

APPENDIX B.2

Comparative Survey – Land Development Engineering Division

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
ENGINEERING								
I. Encroachment Permits								
1	**Driveway**							
	Residential	each	$ 221	Approach (up to 120 sf): $170 Each add'l: $1.42/sf	$ 657	$ 633	$ 300	$405 + $133/day after the first day of operation
	Commercial	each	$ 315			$ 774	$ 350	
2	**Removing/Closing Existing Driveway**							
	Residential	each	$ 252	*no comparison available*	*no comparison available*	*no comparison available*	$ 300	
	Commercial	each	$ 252				$ 350.00	
3	**Sidewalks**							
	Up to 300 s.f.	flat	$ 202	Up to 100 sf: $160 Each add'l: $1.60/sf	$ 657	50 LF or less: $486 50-250 lf: $486 + $2.40/lf 250-500 lf: $964 + $1.62/lf 500+: Actual Cost	Residential: $300/location Comm: $350/location	
	Each additional 100 s.f. in excess of 300 s.f.	each 100 s.f.	$ 200					
4	**Curbs Gutters, and Monolithic Curbs & Gutters**							
	Up to 100 l.f.	flat	$ 442	Up to 25 lf: $125 Each add'l: $4.80/lf Curb Core: $75	$ 657		Residential: $300/location Comm: $350/location	
	Each Additional l.f. in excess of 100 l.f.	each l.f.	$ 8					
5	**Yard Drains/Curb Drains**	each location	$ 32	*no comparison available*	$ 657.00	$ 183.00	Residential: $150/drain Comm: $200/drain	
6	**Relocate Existing Drainage**	each location	$ 970		*no comparison available*	*no comparison available*	$1,000/structure	
7	**Material Storage/Temp Trash Enclosure in the Public Right-of-Way**	each location/per month	$ 202			$291/day	Stockpile/Waste: $350/stockpile Container: $475/container Temp Structure/Equip: $200/structure	$ 272
8	**Temporary Fencing in the Public Right-of-Way**	each location	$ 202		*no comparison available*	*no comparison available*	*no comparison available*	
9	**Street Closures (entire street)**	per day	$ 505			*no comparison available*	$400/day/location	Special Event: $635
10	**Temporary Lane Closure**	per day	$ 202			$292/day	$200/lane/day	Special Event: $635
11	**Filming in the Public Right-of-Way**	per event	$ 568			$387/day	$400/day, $800/night or weekend	Special Event: $635

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
12	**Aerial Work/Pole Work/Manhole Access**	per hour	NEW	*no comparison available*		*no comparison available*	*no comparison available*	Billed at $125/hr
13	**Excavation in the Public Right-of-Way**	each location	$ 505		Excavation/Trenching: Low/Med: $797/100 lf Major Arterials: $936/100 lf Intermittent Cuts: $657/ea 10'x10' Utility Company Excavation/Trenching: Low/Med: $280/100 lf Major Arterials: $600/100 lf Intermittent Cuts: $130/ea 10'x10'	Utility Service Cuts: $574 Potholing: $391 - Actual Cost Soil Borings: $525-Actual Cost	Service Cut: $17.50/cut + $2/sf of excavation Sewer Cut Res: $250/connection + service cut charges Sewer Cut Comm: $350/connection + service cut charges	
14	**Irrigation Systems in the Public Right-of-Way**	each location	$ 252	Sewer in ROW: $200				
15	**Street Cut Permits**							
	300	base fee up to 300 s.f.	$ 252	Up to 150 sf: $180 Each add'l: $1.20/sf				
	each additional s.f. or fraction thereof	each add'l s.f	$ 13					
	800	base fee @ 800 s.f.	$ 6,752					
	each additional s.f. or fraction thereof	each add'l s.f	$ 13					
	1,500	base fee @ 1,500 s.f.	$ 15,852					
	each additional s.f. or fraction thereof	each add'l s.f	$ 13					
16	**New "Y" or Lateral**	each	$ 189					
17	**Trenching in the Public Right-of-Way**	each location	$ 252	*no comparison available*				
18	**Boring within the Public Right-of-Way**	each location	$ 378					
II. Development Review								
19	**Final Map Review**							
	Parcel Map / Tract Map							
	1-10 Lots	flat	$ 5,046			$ 6,946		
	11-25 lots	flat	$ 10,093			11-50: $15,087 51-100: $19,340 101-150: $30,069 151+: $39,086	$5,500 + $150/lot	
	Each Additional Lot	flat	NEW					
	4th & 5th Submittal of Originals	flat	$ 2,019		Parcel Map: $2,956 min deposit	$ 3,196	$ 850	
	6th & 7th Submittal of Originals	flat	$ 1,514			$ 2,687	$ 850	
	8th & Each Subsequent Submittal of Originals	flat	$ 1,514		Tract Map: $3,604 min deposit	$ 2,272	$ 850	Actual Cost + 21.3% Admin Fee
20	**Final Clearance / Verification of Conditions**			Billed at Hourly Rate				
	Parcel Map (1-4 Lots)	flat	$ 400			$ 454		
	Tract Map							
	5-25 Lots	flat	$ 750				$ 500	
	26-50 Lots	flat	$ 750			$ 972		
	50+ Lots	flat	$ 750					
21	**Subdivision Improvement Agreement / Tract Closeout**	each	$ 505		*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
22	**Monument Inspection**	first monument	$ 252		*no comparison available*	$ 372	$ 300	*no comparison available*
	Each Additional	each	NEW					

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
23	**Street Vacation, Light, Air Easement (Plan Check)**	each	$ 1,703	$ 400	*no comparison available*	*no comparison available*	Cost + 10%	$ 8,036
24	**Easements / Dedications**	each	$ 1,199	*no comparison available*	$ 959	Parcel: $561 Tract: $1,023	Cost + 10%	Actual Cost
25	**Lot Line Adjustment / Lot Merger / Certificate of Compliance**	each	$ 3,067	$ 1,300	$ 2,064	$ 2,235	Record: $2,000 Verification: $500 Review of Agreements: $350	$ 2,985
	Beyond 3rd Submittals	each	NEW					
26	**Grading Permit (over 50 c.y.)**							
	Plan Review							
	50	base fee up to 50 c.y.	$ 3,659	*no comparison available*	$750 min deposit		*no comparison available*	Billed at $125/hr
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.	NEW			$ 8,862		
	1,001	base fee @ 1,001 c.y.	$ 3,659					
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.	NEW					
	10,001	base fee @ 10,001 c.y.	$ 3,659			$ 8,862		
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.	NEW			17.41% of excess		
	100,001	base fee @ 100,001 c.y.	$ 3,659			$ 24,531		
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.	NEW			4.94% of excess		

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
27	**Public Improvement & Private Streets - Plan Check**							
	$ 50,000	base fee up to $50,000	$ -	Calculated on Project Improvement Value	$2,260 Min Deposit	$ 3,425	$750 + 2.5% of the first $50,000 + 2% of the next $100,000 + 1.5% thereafter of the estimated construction cost	Billed at $125/hr
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			13.59% of excess		
	$ 100,000	base fee @ $100,000	$ -			$ 15,656		
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			3.31% of excess		
	$ 200,000	base fee @ $200,000	$ -			$ 15,656		
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			3.31% of excess		
	$ 500,000	base fee @ $500,000	$ -			$ 15,656		
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			3.31% of excess		
	$ 1,000,000	base fee @ $1,000,000	$ -			$ 15,656		
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			3.31% of excess		
	$ 5,000,000	base fee @ $5,000,000	$ -			$ 15,656		
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW			3.31% of excess		
28	**Public Improvement & Private Street - Inspection**							
	$ 50,000	base fee up to $50,000	$ -	Calculated on Project Improvement Value	$2,260 Min Deposit	*no comparison available*	$500 + 6% of the first $100,000, plus 5% of the next $100,000 + 4% thereafter of the estimated construction cost	Billed at $125/hr
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					
	$ 100,000	base fee @ $100,000	$ -					
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					
	$ 200,000	base fee @ $200,000	$ -					
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					
	$ 500,000	base fee @ $500,000	$ -					
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					
	$ 1,000,000	base fee @ $1,000,000	$ -					
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					
	$ 5,000,000	base fee @ $5,000,000	$ -					
	each additional $1,000 or fraction thereof	each add'l $1,000	NEW					

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
29	**Planning Entitlement / Application Review**	per submittal	NEW	Billed at Hourly Rate	Billed at Hourly Rate		$150/hr	$125/hr
30	**Engineering Plan Check Of Architectural Plans**	per submittal	NEW				$150/hr	$125/hr
31	**Review Studies and Reports**	per hour	$ 126	*no comparison available*		*no comparison available*	Cost + 10%	$125/hr
32	**Hydrology (0-1,500 s.f.)**	each	$ 1,451		*no comparison available*	$ 3,596	Cost + 10%	$125/hr
33	**Geotechnical Site Review**	each	$ 378			$ 496	Cost + 10%	$125/hr
VI. Sewer/Water/Storm Drain								
34	**Erosion Control in the Public Right-of-Way (NPDES)**							
	Plan Check	per hour (min 1 hr)	$ 126	$ 200	Billed at Hourly Rate	$ 184	Cost + 10%	*no comparison available*
	Inspection	per hour (min 2 hrs)	$ 126					
35	**Low Impact Development / SWPPP**							
	City Staff Processing Fee	flat	NEW	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
	Consultant Fee	actual cost	actual cost					
VII. Miscellaneous								
36	**Permit Issuance Fee**	each	$ 76	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
37	**Renewal or Extension of an Existing Permit**	each	$ 63			$ 583	*no comparison available*	350
38	**Traffic Control Plan Check**							
	Over the Counter	flat	$ 63			*no comparison available*	Cost + 10%	$125/hr
	Per Hour	per hour	$ 126					
39	**Wide Load or Over Weight Permit**							
	One-Day	each	$ 16	$ 15	*no comparison available*	*no comparison available*	*no comparison available*	$ 223
	Annual	each	$ 90	$ 100				
40	**Credit Card Processing Fee**	actual cost	actual cost	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
41	**For additional plan review, inspections, or for projects for which no fee is specifically indicated**							
	During Business Hours	per hour	$ 126	*no comparison available*	*no comparison available*	*no comparison available*	$ 125	$ 125
	After Business Hours	per hour	NEW			$ 135	$ 125	$ 125
42	**For services requested of City staff which have no fee listed in this fee schedule.**							
	During Business Hours	per hour	$ 126	*no comparison available*	*no comparison available*	*no comparison available*	$ 150	$ 125
	After Business Hours	per hour	$ 126				$ 150	$ 125

APPENDIX B.3

Comparative Survey – Building Division

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
I. Building Permit / Plan Check Fees									
1	**Building Permit/Inspection**								
	$ 500	base fee up to $500	$ 32	$ 182	$ 49	$ 93	$ 91	$ 137	$ 109
	each additional $100 or fraction thereof	each add'l $100	$ 4.00						
	$ 2,001	base fee @ 2,001	$ 97	$ 275	$ 112	$ 212	$ 138	$ 207	$ 165
	each additional $1000 or fraction thereof	each add'l $1,000	$ 20.00	$ 47.72	$ 19.00	$ 36	$ 23.86	$ 35.79	$ 28.63
	$ 25,001	base fee @ $25,001	$ 1,103	$ 1,346	$ 473	$ 1,033	$ 673	$ 1,009	$ 807
	each additional $1000 or fraction thereof	each add'l $1,000	$ 28.56	$ 36.44	$ 14.60	$ 28	$ 18.22	$ 27.33	$ 21.86
	$ 50,001	base fee @ $50,001	$ 1,817	$ 2,253	$ 955	$ 1,728	$ 1,127	$ 1,690	$ 1,352
	each additional $1000 or fraction thereof	each add'l $1,000	$ 19.47	$ 27.40	$ 11.00	$ 21	$ 13.70	$ 20.55	$ 16.44
	$ 100,001	base fee @ $100,001	$ 2,791	$ 3,608	$ 1,450	$ 2,763	$ 1,804	$ 2,706	$ 2,165
	each additional $1000 or fraction thereof	each add'l $1,000	$ 15.09	$ 18.66	$ 7.50	$ 14	$ 9.33	$ 14.00	$ 11.20
	$ 500,001	base fee @ $500,001	$ 8,827	$ 11,072	$ 4,449	$ 8,455	$ 5,536	$ 8,304	$ 6,643
	each additional $1000 or fraction thereof	each add'l $1,000	$ 12.98	$ 18.66	$ 7.50	$ 14	$ 9.33	$ 14.00	$ 11.20
	$ 1,000,001	base fee @ 1,000,001	$ 15,318	$ 20,570	$ 8,199	$ 15,557	$ 10,285	$ 15,427	$ 12,342
	each additional $1000 or fraction thereof	each add'l $1,000	$ 6.49	$ 186.60	$ 7.50	$ 14	$ 93.30	$ 139.95	$ 111.96

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
2	**Building Plan Check**								
	$ 500	base fee up to $500	$ 27	$ 197	$ 42	$ 152	$ 98	$ 148	$ 118
	each additional $100 or fraction thereof	each add'l $100	$ 3.40						
	$ 2,001	base fee @ 2,001	$ 82	$ 233	$ 95	$ 180	$ 117	$ 175	$ 140
	each additional $1000 or fraction thereof	each add'l $1,000	$ 17.00	$ 39.64	$ 16.15	$ 31	$ 19.82	$ 29.73	$ 23.78
	$ 25,001	base fee @ $25,001	$ 938	$ 1,138	$ 402	$ 878	$ 569	$ 854	$ 683
	each additional $1000 or fraction thereof	each add'l $1,000	$ 24.28	$ 30.50	$ 12.41	$ 24	$ 15.25	$ 22.88	$ 18.30
	$ 50,001	base fee @ $50,001	$ 1,545	$ 1,904	$ 811	$ 1,469	$ 952	$ 1,428	$ 1,143
	each additional $1000 or fraction thereof	each add'l $1,000	$ 16.55	$ 23.06	$ 9.35	$ 18	$ 11.53	$ 17.30	$ 13.84
	$ 100,001	base fee @ $100,001	$ 2,372	$ 3,044	$ 1,232	$ 2,348	$ 1,522	$ 2,283	$ 1,827
	each additional $1000 or fraction thereof	each add'l $1,000	$ 12.83	$ 15.64	$ 6.38	$ 12	$ 7.82	$ 11.73	$ 9.38
	$ 500,001	base fee @ $500,001	$ 7,503	$ 9,300	$ 3,781	$ 7,187	$ 4,650	$ 6,975	$ 5,580
	each additional $1000 or fraction thereof	each add'l $1,000	$ 11.03	$ 15.64	$ 6.38	$ 12	$ 7.82	$ 11.73	$ 9.38
	$ 1,000,001	base fee @ 1,000,001	$ 13,020	$ 17,261	$ 6,969	$ 13,223	$ 8,631	$ 12,946	$ 10,357
	each additional $1000 or fraction thereof	each add'l $1,000	$ 5.52	$ 156.40	$ 6.38	$ 12	$ 78.20	$ 117.30	$ 93.84

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
II. Electrical, Mechanical, Plumbing Fees									
Applies to all M-E-P sections below									
5	**For investigation of alternate materials and methods of construction**								
	Initial Filing Fee	flat	NEW	$ 526	*no comparison available*	$ 406	$ 263	$ 395	$ 316
	Each hour, or fraction thereof, in excess of two	hourly	NEW	$ 263		$ 203	$ 132	$ 197	$ 158
	Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.								
Electrical									
	SYSTEM FEE SCHEDULE								
9	**New Residential Buildings**								
	The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.								
	For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	per sf	$ 206	$0.20 per sf	$0.10 per sf	$0.17 per sf	$0.10 per sf	$0.15 per sf	$0.12 per sf
	For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	per sf	$ 260	$0.40 per sf	$0.20 per sf	$0.33 per sf	$0.20 per sf	$0.30 per sf	$0.24 per sf

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
10	**Private Swimming Pools**								
	For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool	each	$ 303	$ 195	$ 91	$ 150	$ 98	$ 146	$ 117
	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools	each	$ 130	$ 131	$ 61	$ 101	$ 66	$ 98	$ 79
11	**Carnivals and Circuses**								
	Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.								
	For electric generators and electrically driven rides	each	$ 76	$ 94	$ *44*	$ 72	$ 47	$ 70	$ 56
	For mechanically driven rides and walk-through attractions or displays having electric lighting	each	$ 108	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
	For a system of area and booth lighting	each	$ 108	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
	For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE	each	see Unit Fee Schedule below	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule
12	**Temporary Power Service**								
	For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances	each	$ 65	$ 105	$ 49	$ 81	$ 52	$ 79	$ 63
	For a temporary distribution system and temporary lighting and receptacle outlets for constructions sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc.	each	$ 97	$ 51	$ 24	$ 40	$ 26	$ 39	$ 31

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
	BRANCH CIRCUIT AND UNIT FEE SCHEDULES								
	Branch Circuit Fees (Alternate to Unit Fees)								
13	**Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.**								
	For 15 or 20 ampere 120 volt lighting or general use receptacles								
	First 10 branch circuits	each	$ 156	$ 42	$ 20	$ 32	$ 21	$ 31	$ 25
	Each additional branch circuit from 11 to 40 inclusive	each	$ 127	$ 35	$ 16	$ 27	$ 17	$ 26	$ 21
	Each additional branch circuit over 40	each	$ 156	$ 31	$ 15	$ 24	$ 16	$ 23	$ 19
	For 15 or 20 ampere 208 volt to 277 volt lighting	each	$ 39	$ 66	$ 31	$ 51	$ 33	$ 49	$ 39
	Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.								
	Unit Fees (Alternate to Branch Circuit Fees)								
14	**For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters.**								
	First 20	each	$ 39	$ 5	$ 2	$ 4	$ 3	$ 4	$ 3
	Additional outlets	each	$ 39	$ 3	$ 2	$ 3	$ 2	$ 3	$ 2
	Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.								
15	**Lighting Fixtures**								
	For lighting fixtures, sockets, or other lamp holding devices								
	First 20	each	$ 39	$ 5	$ 2	$ 4	$ 3	$ 4	$ 3
	Additional fixtures	each	$ 39	$ 3	$ 2	$ 3	$ 2	$ 3	$ 2
	For pole or platform mounted lighting fixtures	each	$ 58	$ 6	$ 3	$ 5	$ 3	$ 5	$ 4
	For theatrical-type lighting fixtures or assemblies	each	$ 58	$ 6	$ 3	$ 5	$ 3	$ 5	$ 4
16	**Residential Appliances of Three Horsepower or Less:**								
	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self- contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	each	$ 76	$ 26	$ 12	$ 20	$ 13	$ 19	$ 15

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
17	**Other Appliances of Three Horsepower or Less:**								
	For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.	each	$ 78	$ 37	$ 17	$ 29	$ 19	$ 28	$ 22
18	**Power Apparatus:**								
	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).								
	Rating over 3 and not over 10	each	$ 97	$ 48	$ 23	$ 37	$ 24	$ 36	$ 29
	Rating over 10 and not over 50	each	$ 97	$ 111	$ 52	$ 85	$ 55	$ 83	$ 66
	Rating over 50 and not over 100	each	$ 97	$ 207	$ 97	$ 160	$ 104	$ 155	$ 124
	Rating over 100	each	$ 108	$ 342	$ 160	$ 264	$ 171	$ 257	$ 205
	Note: 1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.								
19	**Busways: For cable trays, trolley and plug-in type busways**	each 100 ft or fraction thereof	$ 65	$ 63	*no comparison available*	$ 49	$ 32	$ 47	$ 38
	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.								

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
20	**Signs, Outline Lighting, and Marquees:**								
	For signs, outline lighting systems, or marquees supplied from one branch circuit	each	$ 107	$ 94	$ 44	$ 72	$ 47	$ 70	$ 56
	For additional branch circuits within the same sign, outline lighting system, or marquee	each	$ -	$ 31	$ 15	$ 24	$ 16	$ 23	$ 19
21	**Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards:**								
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	each	$ 136	$ 94	$ 44	$ 72	$ 47	$ 70	$ 56
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	each	$ 136	$ 183	$ 86	$ 141	$ 92	$ 138	$ 110
	For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	each	$ 151	$ 390	$ 183	$ 301	$ 195	$ 293	$ 234
22	**Miscellaneous Apparatus, Conduits and Conductors**								
	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herin set forth.	each	$ 119	$ 157	$ 74	$ 121	$ 79	$ 118	$ 94
	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.								
23	**Other Inspections**								
	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	each	NEW	$ 526	*no comparison available*	$ 406	$ 263	$ 395	$ 316
	For investigation and review of test reports from local testing laboratories.								
	For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	flat	NEW	$ 608		$ 469	$ 304	$ 456	$ 365
	For eleven (11) to twenty (20) items	flat	NEW	$ 12,141	*no comparison available*	$ 937	$ 6,070	$ 9,106	$ 7,284
	For twenty-one (21) to fifty (50) items	flat	NEW	$ 1,822		$ 1,406	$ 911	$ 1,367	$ 1,093
	For more than fifty (50) items	flat	NEW	$ 2,025		$ 1,562	$ 1,013	$ 1,519	$ 1,215
	For high voltage switch gears, transformers, or substations	each	NEW	$ 1,215		$ 937	$ 607	$ 911	$ 729

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
Mechanical									
24	**For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:**								
	Up to and including 100,000 BTU	each	$ 127	$ 65	$ 31	$ 50	$ 33	$ 49	$ 39
	More than 100,000 BTU and up to and including 500,000 BTU	each	$ 127	$ 126	$ 59	$ 97	$ 63	$ 94	$ 75
	More than 500,000 BTU	each	$ 173	$ 315	$ 147	$ 243	$ 157	$ 236	$ 189
25	**For each air inlet and air outlet served by any air-conditioning system**	each	$ 273	$ 10	$ 5	$ 8	$ 5	$ 8	$ 6
	Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof of conditioned area.	each	$ 39	$ 89	$ 42	$ 69	$ 45	$ 67	$ 54
	NOTE: An air-conditioned system includes heating and/or cooling.								
26	**For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit**	each	$ 78	$ 31	$ 15	$ 24	$ 16	$ 23	$ 19
27	**For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:**								
	Up to and including 2,000 CFM								
	Each unit up to 10	each	$ 88	$ 31	$ 15	$ 24	$ 16	$ 23	$ 19
	Each unit over 10	each	$ 88	$ 10		$ 7	$ 5	$ 7	$ 6
	More than 2,000 CFM and up to and including 10,000 CFM, each	each	$ 88	$ 94	$ 44	$ 72	$ 47	$ 70	$ 56
	More than 10,000 CFM, each	each	NEW	$ 157	$ 74	$ 121	$ 79	$ 118	$ 94
	NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.								
28	**For each evaporative cooler other than portable type**	each	$ 88	$ 53	$ 25	$ 41	$ 26	$ 40	$ 32
29	**For ventilation fans which serve a single register:**								
	Each fan up to 10	each	$ 88	$ 39	$ 18	$ 30	$ 19	$ 29	$ 23
	Each fan over 10	each	$ 88	$ 13		$ 10	$ 7	$ 10	$ 8
30	**For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto**	each	$ 175	$ 157	$ 74	$ 121	$ 79	$ 118	$ 94
31	**For the installation of each fire damper**	each	$ 88	$ 25	$ 12	$ 20	$ 13	$ 19	$ 15

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
32	For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	each	$ -	$ 65	$ 31	$ 50	$ 33	$ 49	$ 39
Plumbing									
33	For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)		$ 117	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
34	For each permanent-type dishwasher whether individually trapped or not	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
35	For future stacks or branches, each waste inlet	each	NEW	$ 21	$ 10	$ 16	$ 11	$ 16	$ 13
36	For each roof drain	each	NEW	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
37	For each drainage or sewer backwater valve	each	NEW	$ 113	$ 18	$ 87	$ 56	$ 84	$ 68
38	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
39	For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
40	For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:								
	Low pressure system								
	5 outlets or less	each	$ 117	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
	For each additional outlet over five	each	$ 39	$ 10	$ 5	$ 8	$ 5	$ 8	$ 6
	Medium or high pressure system								
	Each system	each	NEW	$ 161	$ 76	$ 125	$ 81	$ 121	$ 97
	Additional fee for each outlet	each	NEW	$ 10	$ 5	$ 8	$ 5	$ 8	$ 6
41	For each gas meter not under control and maintenance of the serving gas supplier	each	$ 68	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
42	For each gas pressure regulator other than appliance regulators	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
43	For each water heater and/or vent	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
44	For repair or alteration of drainage and/or vent piping	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
45	For each piece of water-treating equipment	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
46	For each water pressure regulator	each	NEW	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
47	For potable water not covered elsewhere in fee schedule:								
	1-1/2 inch and smaller	each	NEW	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
	2 inches to 3 inches	each	NEW	$ 122	$ 57	$ 94	$ 61	$ 91	$ 73
	Over 3 inches	each	NEW	$ 263	$ 123	$ 203	$ 132	$ 197	$ 158
48	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	each	NEW	$ 16	$ 8	$ 13	$ 8	$ 12	$ 10
49	For sprinkling systems on any one meter, each backflow prevention device therefor	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
50	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
51	For each trap primer	each	$ 88	$ 39	$ 18	$ 30	$ 20	$ 29	$ 24
52	For each solar potable water-heating system, including water heater and vent	each	$ 88	$ 131	$ 57	$ 101	$ 66	$ 98	$ 79
53	For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	each	NEW	$ 113	$ 53	$ 87	$ 56	$ 84	$ 68
54	For each house sewer manhole	each	NEW	$ 113	$ 53	$ 87	$ 56	$ 84	$ 68
55	For each installation of a section of house sewer for future use	each	NEW	$ 73	$ 34	$ 56	$ 36	$ 55	$ 44
56	For the connection of each additional building or additional work to a house sewer	each	NEW	$ 73	$ 34	$ 56	$ 36	$ 55	$ 44
57	For the connection of a house sewer to a private sewage disposal system	each	NEW	$ 73	$ 34	$ 56	$ 36	$ 55	$ 44
58	For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	each	NEW	$ 231	$ 108	$ 179	$ 116	$ 174	$ 139
59	For each grey water system (storage tanks and disposal/irrigation fields)	each	NEW	$ 231	$ 108	$ 179	$ 116	$ 174	$ 139

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
60	**For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof**	each	NEW	$ 73	$ 34	$ 56	$ 36	$ 55	$ 44
III. Miscellaneous Fees									
61	**Permit Issuance Fee**	each	NEW	$ 66	$ 31	$ 51	$ 33	$ 50	$ 40
62	**For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions**								
	During Business Hours	per hour	$ 129	$ 263	$ 123	$ 203	$ 132	$ 197	$ 158
	After Business Hours	per hour	$ -	*no comparison available*		*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
63	**For additional inspections, or for projects for which no fee is specifically indicated**								
	During Business Hours	per hour	$ 97	$ 236	$ 110	$ 203	$ 118	$ 177	$ 142
	After Business Hours	per hour	$ 146	*no comparison available*	$ 441	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
64	**Records Research**	hourly	$ 129	*no comparison available*		*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
65	**Investigation Fee for Work Without a Permit**	flat	Double Permit Fee	Equal to the permit fee, but not less than $809.60 Exception is one or two family dwellings, when work is performed by owner-builder - $404.80	Double permit fee	Equal to the permit fee, but not less than $624.53 Exception is one or two family dwellings, when work is performed by owner-builder - $312.18	Equal to the permit fee, but not less than $404.80 Exception is one or two family dwellings, when work is performed by owner-builder - $202.40	Equal to the permit fee, but not less than $607.20 Exception is one or two family dwellings, when work is performed by owner-builder - $303.60	Equal to the permit fee, but not less than $485.76 Exception is one or two family dwellings, when work is performed by owner-builder - $242.88
66	**Preliminary Review Fee**								
	First 2 hours	flat	$ 258	$ 526	$251.70/hr	*no comparison available*	$ 263	$ 395	$ 316
	Each Additional Hour (During Business Hours)	per hour	$ 129	$ 263			$ 132	$ 197	$ 158
67	**SMIP Fee**								
	Cat 1: 1-3 Story Residential	each	.013% of valuation	*no comparison available*	.013% of valuation	.013% of valuation	*no comparison available*	*no comparison available*	*no comparison available*
	Cat 2: Over 3 Story Residential / All Commercial	each	.028 % of valuation	*no comparison available*	.028 % of valuation	.028 % of valuation	*no comparison available*	*no comparison available*	*no comparison available*
68	**California Building Standards**	each	$4 per $100,000 in valuation. Min fee $1.	*no comparison available*	$4 per $100,000 in valuation. Min fee $1.	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*

APPENDIX B.4

Comparative Survey – Parks & Recreation Division

APPENDIX B.4

City Name	SPORTS					SWIM			
	T-Ball	Basketball		Boxing		Rec Swim		Swim Lessons	Swim Team
		Youth	Adult	Youth	Adult	Youth	Adult		
South El Monte	Resident: $40/participant Non-Res: $67/participant	Resident: $55/participant Non-Res: $95/participant	Resident: $55/team/season Non-Res: $95/team/season	Resident: $18/participant Non-Res: $35/participant	Resident: $30/participant Non-Res: $45/participant	$ 1.00	$ 1.50	Resident: $30/participant Non-Res: $60/participant	Resident: $55/participant Non-Res: $75/participant
City of Duarte	*no comparison available*	Beginners (4 wk): $65 All Stars (8 wk): $40 Girls/Boys (5 wk): $40	*no comparison available*	Ages 8-17: Resident: $10/month Non-Res: $20/month		Teens/Adults: $2 Seniors/Disabled: $1		Resident: $35 Non-Res: $45	$175/participant
City of El Monte	*no comparison available*	$25/participant	$475/team	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	Free (Saturday 2-4pm only)	Free (Saturday 2-4pm only)	$25/participant	$407/participant
Rosemead	*no comparison available*	Resident: $40 Non-Res: $60	$375/team	*no comparison available*	*no comparison available*	Resident: $1/day $25/season Family Pass: $75 Non-Res: $1/day only	Resident: $2/day $35/season Family Pass: $75 Non-Res: $2/day only	Private Lessons Resident: $100 Non-Res: $100-$130 (varies by location) Group rates also available	$68 + monthly fees ($110-$160/month, depends on group)
Temple City	*no comparison available*	Mini: $75 Summer: $100 Winter: $125	$350/team	*no comparison available*	*no comparison available*	Clark Pool: $1/day Walker Pool: $2/day	Clark Pool: $2/day Walker Pool: $3/day	All levels: $40	*no comparison available*

APPENDIX B.4

City Name	Classes			Camps			
	Contract Classes	Rec Classes	Open Gym	Basketball Camp	Winter Camp	Summer Camp	Spring Camp
South El Monte	30% of Contractor Fees	30% of Contractor Fees	30% of Contractor Fees		Resident: $40/participant Non-Res: $100/participant	Resident: $50/participant Non-Res: $100/participant	Resident: $30/participant Non-Res: $100/participant
City of Duarte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	Resident: $315/participant Non-Res: $350/participant	Resident: $125/participant Non-Res: $135/participant
City of El Monte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	Free-$375	*no comparison available*
Rosemead	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	1st Child: Resident: $70/week Non-res: $85/week 2nd Child: Resident: $60/week Non-res: $75/week	1st Child: Resident: $85/week Non-res: $105/week 2nd Child: Resident: $75/week Non-res: $95/week	1st Child: Resident: $70/week Non-res: $85/week 2nd Child: Resident: $60/week Non-res: $75/week
Temple City	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	$25/day	*no comparison available*

APPENDIX B.4

City Name	Reservation Fee	BUILDING FACILITIES								
		Community Center				Senior Center				Aquatics Center
		Gym	Ampitheater	Kitchen	Dining Room	Dining Room	Game Room 1	Craft Room	Library	Pool
South El Monte	NEW	Resident: $100/hour Non-Res: $300/hr	Resident: $50/hour Non-Res: $100/hr	Resident: $200/hour Non-Res: $300/hr	Resident: $10/hour Non-Res: $20/hr	Resident: $100/hour Non-Res: $300/hr	Resident: $10/hour Non-Res: $30/hr	Resident: $10/hour Non-Res: $40/hr	Resident: $10/hour Non-Res: $30/hr	Resident: $100/hour Non-Res: $300/hr Lifeguard: $12/hr Locker Attendant: $15/hr
City of Duarte	*no comparison available*	Fitness Center: Resident: $275/yr Non-Res: $200/yr	Full Auditorium First Hour $600 $300 Each Additional Hour $ 100 $ 50 Half Auditorium First Hour $ 300 $ 150 Each Additional Hour $ 80 $ 40	$100 flat fee	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	Annual Membership: Resident: $150 Non-Res: $200
City of El Monte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	*no comparison available*	Core Program Partner: $0 Community Program Partner: $63/hr Individual: $84/hr Commercial: $112/hr	Core Program Partner: $0 Community Program Partner: $250 up to 4 hrs, $75/hr after Individual: $375 up to 4 hrs, $100/hr after Commercial: $565 up to 4 hrs, $100/hr after	Indoor Kitchen: Core Program Partner: $0 Community Program Partner: $55/event Individual: $85/event Commercial: $125/event	Small Room (up to 150 ppl): Core Program Partner: $0 Community Program Partner: $28/hr Individual: $37/hr Commercial: $52/hr Medium Room (151-250 ppl): Core Program Partner: $0 Community Program Partner: $38/hr Individual: $50/hr Commercial: $74/hr	Small Room (up to 150 ppl): Core Program Partner: $0 Community Program Partner: $28/hr Individual: $37/hr Commercial: $52/hr Medium Room (151-250 ppl): Core Program Partner: $0 Community Program Partner: $38/hr Individual: $50/hr Commercial: $74/hr	Small Room (up to 150 ppl): Core Program Partner: $0 Community Program Partner: $28/hr Individual: $37/hr Commercial: $52/hr Medium Room (151-250 ppl): Core Program Partner: $0 Community Program Partner: $38/hr Individual: $50/hr Commercial: $74/hr	Small Room (up to 150 ppl): Core Program Partner: $0 Community Program Partner: $28/hr Individual: $37/hr Commercial: $52/hr Medium Room (151-250 ppl): Core Program Partner: $0 Community Program Partner: $38/hr Individual: $50/hr Commercial: $74/hr	*no comparison available*	Core Program Partner: $0 Community Program Partner: $200/hour/pool plus costs for staff time and utilities Individuals: $200/hour/pool plus costs for staff time and utilities Commercial: $200/hour/pool plus costs for staff time and utilities
Rosemead	*no comparison available*	*no comparison available*	*no comparison available*	Resident: $25/hr Non-Res: $50/hr	Banquet Room: Resident: $65 Non-Res: $130/hr	Misc. Room Fees: $25-150/hr	Misc. Room Fees: $25-150/hr	Misc. Room Fees: $25-150/hr	*no comparison available*	Resident: $175/hr Non-Res: $350/hr
Temple City	*no comparison available*	*no comparison available*	Stage: $50/use Performing Arts Pavillion $40/hr	$50/use	Less than 125 ppl: $70 first hour, $35 each additional, $500 deposit 125-240 ppl: $125 first hour, $50 each additional, $500 deposit	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*

APPENDIX B.4

City Name	BUILDING FACILITIES MISCELLANEOUS FEES				
	Clean-Up Deposit	Damage Deposit	Hourly Charges	Liability Insurance	Liquor Liability
South El Monte	Resident: $300 Non-Res: $350	Resident: $600 Non-Res: $1,000	Security: $22/hr Staff: $12/hr Lifeguard: $12/hr Locker Attendant: $15/hr	1-100 Occupants: $122 101-500 Occupants: $213	1-100 Occupants: $135 101-500 Occupants: $171
City of Duarte	Full Auditorium: Cleaning/Damage Bond $500 Half Auditorium: Cleaning/Damage Bond $300		Security: $75/hr Staff: $40/hr (2 hour min.) Lifeguard: $20/hr	*no comparison available*	*no comparison available*
City of El Monte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	$100-$5,000	$100-$5,000	*no comparison available*	*no comparison available*	*no comparison available*
Rosemead	Security Deposit: Resident: $100-$300 Non-Res: $150-$500		Staff (at cost)	$100-$525 (depends on hazard level and attendance)	*no comparison available*
Temple City	Security Deposit $100-$500		*no comparison available*	*no comparison available*	*no comparison available*

City Name	Reservation Fee	PARK FACILITIES			PARK FACILITY MISCELLANEOUS FEES			
		Mary Van Dyke Park		New Temple Park/Dean Shively Park	Clean-Up Deposit	Damage Deposit	Bouncer	Concession Stand
		Community Room	Gazebo	Picnic Area				
South El Monte	NEW	Resident: $200 Non-Res: $250	Resident: $100 Non-Res: $150	Resident: $25 Non-Res: $50	$ 250	$ 500	$ 25	$ 200
City of Duarte	*no comparison available*	*no comparison available*	Small: Resident: $50/day Non-Res: $75/day Large: Resident: $75/day Non-Res: $100/day	*no comparison available*	Cleaning/Damage Deposit: $50-$100		*no comparison available*	*no comparison available*
City of El Monte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	*no comparison available*	Small Room (up to 150 ppl): Core Program Partner: $0 Community Program Partner: $28/hr Individual: $37/hr Commercial: $52/hr Medium Room (151-250 ppl): Core Program Partner: $0 Community Program Partner: $38/hr Individual: $50/hr Commercial: $74/hr	*no comparison available*	Small Picnic Area (up to 50 ppl): Core Program Partner: $0 Community Program Partner: $63 Individuals: $75 Commercial: $114 Medium Picnic Area (51-100 ppl) Core Program Partner: $0 Community Program Partner: $94 Individual: $125 Commercial: $250 Large Picnic Area (100+ ppl): Core Program Partner: $0 Community Program Partner: $190 Individuals: $250 Commercial: $500	$100-$5,000	*no comparison available*	*no comparison available*	*no comparison available*

City Name	Reservation Fee	PARK FACILITIES			PARK FACILITY MISCELLANEOUS FEES			
		Mary Van Dyke Park		New Temple Park/Dean Shively Park	Clean-Up Deposit	Damage Deposit	Bouncer	Concession Stand
		Community Room	Gazebo	Picnic Area				
South El Monte	NEW	Resident: $200 Non-Res: $250	Resident: $100 Non-Res: $150	Resident: $25 Non-Res: $50	$ 250	$ 500	$ 25	$ 200
Rosemead	*no comparison available*	*no comparison available*	*no comparison available*	Resident: Small: $50/day Large: $75/day Non-Res: Small: $100/day Large: $150/day	Field Security Deposit Resident: $0 Non-Res: $150		*no comparison available*	*no comparison available*
Temple City	*no comparison available*	*no comparison available*	*no comparison available*	Small: $75/day, $100 deposit Large: $125/day, $100 deposit	Security Deposit $100-$500		*no comparison available*	*no comparison available*

City Name	Reservation Fee	FIELD FACILITIES	FIELD FACILITIES MISCELLANEOUS FEES		
		New Temple Park/Dean Shively Park Single Day Use of Field	Lining of Ball Field (per field)	Lining of Football Field	Lights
South El Monte	NEW	Resident: $50 Non-Res: $100	Resident: $25 Non-Res: $50	Resident: $50 Non-Res: $100	$30/hr
City of Duarte	*no comparison available*	Resident: $10/hr Non-Res: $30/hr Youth Non-Profit: No fee	*no comparison available*	*no comparison available*	Base Rate "A": $55/hr Resident "B": $30/hr Youth Non-profit Group "C": $15/hr
City of El Monte	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*	*no comparison available*
Los Angeles County	*no comparison available*	Multipurpose FIeld: Core Program Partner: $0 Community Program Partner: $23/hr Individual: $30/hr Commercial: $40/hr	Athletic Field Preparation: Core Program Partner: $0 Community Program Partner: $20/hr Individual: $30/hr Commercial: $45/hr		Core Program Partner: $0 Community Program Partner: $20/hr Individual: $30/hr Commercial: $45/hr
Rosemead	*no comparison available*	Resident: $12/hr Non-Resident: $50/hr	*no comparison available*	*no comparison available*	Resident: $18-25/hr (varies by location) Non-Res: $60-65/hr (varies by location)
Temple City	*no comparison available*	No fee, $500 deposit	*no comparison available*	*no comparison available*	$10/hr

ATTACHMENT D

RESOLUTION NO. 23-60

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ADOPTING A GENERAL FEE SCHEDULE

WHEREAS, the City of South El Monte Municipal Code in general requires fees and charges to be set by resolution; and

WHEREAS, a public hearing has been noticed and held in accordance with Government Code Sections 66016-66019 (the "Law"); and

WHEREAS, information regarding the fees has made been available for the public in accordance with the Law.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South El Monte as follows:

Section 1. The City Council hereby adopts the fees and charges in the proposed General Fee Schedule (Exhibit A) which is hereby attached and by this reference made a part hereof.

Section 2. The fees and charges in the proposed General Fee Schedule will become effective September 1, 2023, and

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, and ADOPTED on this 13th day of June, 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-60, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June, 2023 and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

_____
Donna G. Schwartz, City Clerk

ATTACHMENT E

GENERAL FEE SCHEDULE

City of South El Monte

Effective September 1, 2023

CITY OF SOUTH EL MONTE
GENERAL FEE SCHEDULE
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ADMINISTRATIVE	
BUSINESS LICENSE*	
*Rates adopted December 14, 1995, by Resolution No. 95-64. Please refer to South El Monte Municipal Code Chapter 5 – Business Taxes, Licenses and Regulations.	
One Time Application Fee	
Floor Area	
Less than 1,001 Square Feet	$81.00
1,001 to 2,000 Square Feet	$162.00
2,001 to 3,000 Square Feet	$243.00
3,001 to 4,000 Square Feet	$324.00
4,001 to 5,000 Square Feet	$405.00
5,001 to 10,000 Square Feet	$487.50
10,001 to 100,000 Square Feet	$810.00
Above 100,000 Square Feet	$1,208.50
Annual Registration Fee	
Business Type	
Acupressure Establishment (1)	$1,500
Acupressurist (2)	$300
Advertising Billboard (3)	$200
Advertising Billboard- 2 (75)	$400
Apartments- 5 or More (74)	$25 per unit
Billiard Room (4)	$800
Bingo Game- Charitable (5)	$50
Carnival/Circus/Traveling Show (11)	$1,000 annual or $100 daily
Contractor- Inside Registration (69)	$100 plus $10.00 per employee
Contractors- Outside (65)	$50 per quarter
Fireworks Stand (77)	$50 per quarter
Food Establishment (19)	$250
Gardener- Outside (67)	$50 per quarter
Gun Dealer (22)	$300
Home Occupation (78)	$87 per unit
Import/Export Registration (63)	$100 plus $10.00 per employee
Janitorial- Outside (66)	$50
Kennel (25)	$500
Manufacturing Registration (62)	$100 plus $10.00 per employee
Massage Parlor (26)	$1,500
Massage Technician (27)	$300
Motels (46)	$100 per unit
Other Outside Business (68)	$50 per quarter
Other Registration (64)	$100 plus $10.00 per employee
Peddler- Retail Vehicle- Out (33)	$50 per quarter
Peddler- Whole/ Retail In City (32)	$100

Private Patrol- Business (35)	$100
Private Patrol- Officers (36)	$100
Private School (37)	$600
Professional Registration (71)	$100 plus $10.00 per employee
Public Eating- No Alcohol Sales (38)	$250
Public Eating- No Alcohol Sales/Dance & E (76)	$1,000
Public Eating- With Alcohol Sales (39)	$500
Public Eating- All Other (40)	$1,000
Rentals- Apartments (41)	$25 per unit
Rentals- Boarding Houses (42)	$25 per unit
Rentals- Condominiums (43)	$25 per unit
Rentals- Duplexes (44)	$25 per unit
Rentals- Single Family Dwelling (47)	$25 per unit
Rentals- Triplexes (49)	$25 per unit
Repair Svcs- Registration (70)	$100 plus $10.00 per employee
Retail Registration (60)	$100 plus $10.00 per employee
Salvage Collector- Out of City (51)	$50 per quarter
Sewing/ Garment- Registration (72)	$100 plus $10.00 per employee
Solicitation- Charitable (53)	$25
Solicitation- Commercial (54)	$50
Warehouse Registration (73)	$100 plus $10.00 per employee
Waste Collector (59)	$50
Wholesale Registration (61)	$100 plus $10.00 per employee
Miscellaneous	
Change of Owner	$6
Business Name Change	$6
Re-Issue License	$6
ANIMAL LICENSE**	
** Rates based on SEAACA Recommendation dated October 24, 2022 based on geographical SEAACA neighbors.	
Dog License - Sterilized Dog	$25
Dog License - Un-Altered Dog	$60
Senior Dog License - Sterilized Dog	$15
Senior Dog License - Un-Altered	$40
Dog License Penalty	50% of License Fee
Tag Fee	$5
Cat License	Same as Dog License Fees
ELECTIONS	
Candidate Statement Deposit	$600
MISCELLANEOUS	
Credit Card Payment Convenience Fee	3%

City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
Returned Checks	$35
Copies - Standard	First page $1.00 and $0.10 per page thereafter
Oversized, Special, or Audio/Video/CD/DVD duplication (medium provided by requestor)	Direct cost of duplication
Administrative Citations	Refer to South El Monte Municipal Code
Civil Penalties	Refer to South El Monte Municipal Code
PASSPORTS	
Processing Fee (Established by the U.S. Department of State)	$35
Photograph	$10 per photo
STAFF TIME – Special Projects Beyond Normal Course of Business	
As provided for in the California Public Records Act, City's staff time spent on extraordinary or infrequent requests that are large in scope or require development of information to satisfy such requests will require the requestor to reimburse the City for its actual direct cost. Actual direct cost will include the City staff's fully burdened hourly rate which includes PERS and Medicare. Outsourced consultant and attorney fees will be at cost billed to the City. A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.	
PLANNING* **	
***NBS User Fee Study dated December 1, 2022.	
1. Address Creation/Change	$375 and $47 each additional
2. Appeal Fee (Design Review Board, Planning Commission, City Council)	$750
3. Banner/Portable Sign Permit	$187
4. Business License (New) - Zoning Review	
Home Occupation Permit	
City Staff Processing Fee	$94
Business License Fee	Actual cost
Street Vending	
City Staff Processing Fee	$281
Business License Fee	Actual cost
Other	
City Staff Processing Fee	$94
Business License Fee	Actual cost
5. Conditional Use Permit	$3,500

6. Entitlement – Compliance Review	$500
7. Minor CUP and CUP Modification	$2,250
8. Determination of Use	$1,312
9. Environmental Impact Report	Actual cost
10. Fences/Walls	$187
11. Filming Permit (per event)	$650
12. Fireworks Permit Application Fee (per permit)	
Application Fee (per permit)	$25
Refundable Deposit (per 24 feet)	$100
13. General Plan Amendment	$8,500
14. Initial Study/Negative Declaration/Mitigated Negative Declaration	
City Staff Processing Fee	$3,500
Consultant Fee	Actual cost
15. Mapping	
Tentative Parcel Map (1-4 lots)	$5,200
Tentative Tract Map (5+ lots)	$8,500
16. Pre-Application Consultation Fee	
R1	$105
R2, R3, and above	$375
17. Re-Noticing	$245
18. Sign Permit	$105
19. Specific Plan	$8,500
20. Specific Plan Amendment	$6,250
21. Street Name Change	
New Signage/Installation	Actual cost plus 10%
22. Technology Fee	2% per application
23. Temporary Use Permit	$1,250

24. Time Extensions - One Year	$750
25. Tobacco/E-Cigarette Vending Permit	$281
26. Variance	
Standard	$3,500
R1	$1,000
27. Zone Change	$6,250
28. Zoning Compliance Letter	$105
29. Modification of Development Standards	
Minor Variance	$1,100
30. Site Development Permit	$6,250
31. Credit Card Processing Fee	3%
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
32. For services requested of City staff which have no fee listed in this fee schedule	
During Business Hours	$187 per hour
After Business Hours	$206 per hour

ENGINEERING* **		
***NBS User Fee Study dated December 1, 2022.		
I. ENCROACHMENT PERMITS		
1. Driveway		
Residential	Each	$524
Commercial	Each	$524
2. Removing/Closing Existing Driveway		
Residential	Each	$440
Commercial	Each	$440
3. Sidewalks		
Up to 300 s.f.	Flat	$252
Each additional 100 s.f. in excess of 300 s.f.	Each 100 s.f.	$84
4. Curbs Gutters, and Monolithic Curbs & Gutters		
Up to 100 l.f.	Flat	$337

Each Additional 10 l.f. in excess of 100 l.f.	Each 10 l.f.	$70
5. Yard Drains/Curb Drains	Each location	$252
6. Relocate Existing Drainage	Each location	$252
7. Material Storage/Temp Trash Enclosure in the Public Right-of-Way	Each location/per month	$168
8. Temporary Fencing in the Public Right-of-Way	Each location	$252
9. Street Closures (entire street)	Per day	$252
10. Temporary Lane Closure	Per day	$168
11. Filming in the Public Right-of-Way	Per event	$673
12. Aerial Work/Pole Work/Manhole Access	Per location/ segment	$337
13. Excavation in the Public Right-of-Way	Each location	$505
14. Irrigation Systems in the Public Right-of-Way	Each location	$252
15. Street Cut Permits		
300	Base fee up to 300 s.f.	$673
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f	$420.50
800	Base fee @ 800 s.f.	$4,880
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f	$72.00
1,500	Base fee @ 1,500 s.f.	$5,890
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f	$196.50

16. New "Y" or Lateral	Each	$505
17. Trenching in the Public Right-of-Way	Each location	$421
18. Boring within the Public Right-of-Way	Each location	$421
II. DEVELOPMENT REVIEW		
19. Final Map Review		
Parcel Map / Tract Map		
1-10 Lots	Flat	$7,404
11-25 lots	Flat	$11,443
Each Additional Lot	Flat	$168
4th & 5th Submittal of Originals	Flat	$2019
6th & 7th Submittal of Originals	Flat	$1,346
8th & Each Subsequent Submittal of Originals	Flat	$673
20. Final Clearance / Verification of Conditions		
Parcel Map (1-4 Lots)	Flat	$673
Tract Map		
5-25 Lots	Flat	$1,346
26-50 Lots	Flat	$1,346
50+ Lots	Flat	$1,346
21. Subdivision Improvement Agreement / Tract Closeout	Each	$2,693
22. Monument Inspection	First monument	$337
Each Additional	Each	$168
23. Street Vacation, Light, Air Easement (Plan Check)	Each	$2,019
24. Easements / Dedications	Each	$2,019
25. Lot Line Adjustment / Lot Merger / Certificate of Compliance	Each	$4,039
Beyond 3rd Submittals	Each	$673
26. Grading Permit (over 50 c.y.)		

Plan Review		
0-49 c.y.	Flat	$673
50	Base fee up to 50 c.y.	$4,039
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	$70.78
1,001	Base fee @ 1,001 c.y.	$4,712
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	$373.96
10,001	Base fee @ 10,001 c.y.	$8,078
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	$22.44
100,001	Base fee @ 100,001 c.y.	$10,097
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	$1,009.69
27. Public Improvement & Private Streets - Plan Check		
50,000	base fee up to $50,000	$2,693
Each additional $1,000 or fraction thereof	Each add'l $1,000	$26.93
100,000	Base fee @ $100,000	$4,039
Each additional $1,000 or fraction thereof	Each add'l $1,000	$20.19
200,000	Base fee @ $200,000	$6,058
Each additional $1,000 or fraction thereof	Each add'l $1,000	$6.73
500,000	Base fee @ $500,000	$8,078
Each additional $1,000 or fraction thereof	Each add'l $1,000	$4.04
1,000,000	Base fee @ $1,000,000	$10,097
Each additional $1,000 or fraction thereof	Each add'l $1,000	$2.52
5,000,000	Base fee @ $5,000,000	$20,194
Each additional $1,000 or fraction thereof	Each add'l $1,000	$4.04

28. Public Improvement & Private Street - Inspection		
50,000	base fee up to $50,000	$2,693
Each additional $1,000 or fraction thereof	Each add'l $1,000	$26.93
100,000	Base fee @ $100,000	$4,039
Each additional $1,000 or fraction thereof	Each add'l $1,000	$20.19
200,000	Base fee @ $200,000	$6,058
Each additional $1,000 or fraction thereof	Each add'l $1,000	$6.73
500,000	Base fee @ $500,000	$8,078
Each additional $1,000 or fraction thereof	Each add'l $1,000	$4.04
1,000,000	Base fee @ $1,000,000	$11,097
Each additional $1,000 or fraction thereof	Each add'l $1,000	$2.52
5,000,000	Base fee @ $5,000,000	$20,194
Each additional $1,000 or fraction thereof	Each add'l $1,000	$4.04
29. Planning Entitlement / Application Review	Per submittal	$673
30. Engineering Plan Check Of Architectural Plans	Per submittal	$337
31. Review Studies and Reports	Per hour	$168
32. Hydrology (0-1,500 s.f.)	Each	$1,683
33. Geotechnical Site Review	Each	$337
III. SEWER/WATER/STORM DRAIN		
34. Erosion Control in the Public Right-of-Way (NPDES)		
Plan Check	Per hour (min 1 hr)	$168
Inspection	Per hour (min 2 hrs)	$168

35. Low Impact Development / SWPPP		
City Staff Processing Fee	Flat	$248
Consultant Fee	Actual cost	Actual cost
IV. MISCELLANEOUS		
36. Permit Issuance Fee	Each	$84
37. Renewal or Extension of an Existing Permit	Each	$168
38. Traffic Control Plan Check		
Per Hour	Per hour	$168
39. Wide Load or Over Weight Permit (No issuance fee to be added)		
One-Day	Each	$16
Annual	Each	$90
40. Credit Card Processing Fee	Total payment	3%
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.		
41. For additional plan review, inspections, or for projects for which no fee is specifically indicated		
During Business Hours	Per hour	168
After Business Hours	Per hour	168
42. For services requested of City staff which have no fee listed in this fee schedule		
During Business Hours	Per hour	168
After Business Hours	Per hour	168
BUILDING* **		
***NBS User Fee Study dated December 1, 2022.		
I. BUILDING PERMIT / PLAN CHECK		
1. Building Permit/Inspection		
500	Base fee up to $500	$93
Each additional $100 or fraction thereof	Each add'l $100	$2.064
2,001	Base fee @ 2,001	$124

Each additional $1000 or fraction thereof	Each add'l $1,000	$35.047
25,001	Base fee @ $25,001	$930
Each additional $1000 or fraction thereof	Each add'l $1,000	$21.080
50,001	Base fee @ $50,001	$1,457
Each additional $1000 or fraction thereof	Each add'l $1,000	$19.840
100,001	Base fee @ $100,001	$2,449
Each additional $1000 or fraction thereof	Each add'l $1,000	$12.400
500,001	Base fee @ $500,001	$7,409
Each additional $1000 or fraction thereof	Each add'l $1,000	$9.734
1,000,001	Base fee @ 1,000,001	$12,276
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.775
5,000,001	Base fee @ 5,000,001	$15,376
Each additional $1000 or fraction thereof	Each add'l $1,000	$3.075
2. Building Plan Check		
500	Base fee up to $500	$124
Each additional $100 or fraction thereof	Each add'l $100	$8.256
2,001	Base fee @ 2,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$40.441
25,001	Base fee @ $25,001	$1,178
Each additional $1000 or fraction thereof	Each add'l $1,000	$27.234
50,001	Base fee @ $50,001	$1,859
Each additional $1000 or fraction thereof	Each add'l $1,000	$24.785
100,001	Base fee @ $100,001	$3,098

Each additional $1000 or fraction thereof	Each add'l $1,000	$12.250
500,001	Base fee @ $500,001	$7,998
Each additional $1000 or fraction thereof	Each add'l $1,000	$12.400
1,000,001	Base fee @ 1,000,001	$14,198
Each additional $1000 or fraction thereof	Each add'l $1,000	$14.198
5,000,001	Base fee @ 5,000,001	$30,938
Each additional $1000 or fraction thereof	Each add'l $1,000	$6.188
3. Grading Permit Fee		
0-49 c.y.	Flat	$62
50	Base fee up to 50 c.y.	$62
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	$3.26
1,001	Base fee @ 1,001 c.y.	$93
Each additional 1,000 c.y. or fraction thereof	Each add'l 1,000 c.y.	$17.21
10,001	Base fee @ 10,001 c.y.	$248
Each additional 1,000 c.y. or fraction thereof	Each add'l 1,000 c.y.	$2.75
100,001	Base fee @ 100,001 c.y.	$496
Each additional 10,000 c.y. or fraction thereof	Each add'l 10,000 c.y.	$4.96
4. Grading Plan Check	See Engineering	See Engineering
II. ELECTRICAL, MECHANICAL, PLUMBING		
Applies to all E-M-P sections below		
5. For investigation of alternate materials and methods of construction		
Initial Filing Fee	Flat	$248
Each hour, or fraction thereof, in excess of two	Hourly	$124

Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.		
6. Electrical Plan Check (when associated with a Building Permit)		
500	Base fee up to $500	$248
Each additional $100 or fraction thereof	Each add'l $100	0.000
2,001	Base fee @ 2,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$10.776
25,001	Base fee @ $25,001	$496
Each additional $1000 or fraction thereof	Each add'l $1,000	$9.914
50,001	Base fee @ $50,001	$744
Each additional $1000 or fraction thereof	Each add'l $1,000	$4.957
100,001	Base fee @ $100,001	$991
Each additional $1000 or fraction thereof	Each add'l $1,000	$1.239
500,001	Base fee @ $500,001	$1,487
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.991
1,000,001	Base fee @ 1,000,001	$1,983
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.248
5,000,001	Base fee @ 5,000,001	$2,974
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.595
7. Mechanical Plan Check (when associated with a Building Permit)		
500	Base fee up to $500	$248

Each additional $100 or fraction thereof	Each add'l $100	$0.000
2,001	Base fee @ 2,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.000
25,001	Base fee @ $25,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.000
50,001	Base fee @ $50,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$4.957
100,001	Base fee @ $100,001	$496
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.620
500,001	Base fee @ $500,001	$744
Each additional $1000 or fraction thereof	Each add'l $1,000	$1.487
1,000,001	Base fee @ 1,000,001	$1,487
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.124
5,000,001	Base fee @ 5,000,001	$1,983
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.397
8. Plumbing Plan Check (when associated with a Building Permit)		
500	Base fee up to $500	$248
Each additional $100 or fraction thereof	Each add'l $100	$0.000
2,001	Base fee @ 2,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.000
25,001	Base fee @ $25,001	$248
Each additional $1000 or fraction thereof	Each add'l $1,000	$9.914
50,001	Base fee @ $50,001	$496

Each additional $1000 or fraction thereof	Each add'l $1,000	$0.000
100,001	Base fee @ $100,001	$496
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.620
500,001	Base fee @ $500,001	$744
Each additional $1000 or fraction thereof	Each add'l $1,000	$1.487
1,000,001	Base fee @ 1,000,001	$1,487
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.124
5,000,001	Base fee @ 5,000,001	$1,983
Each additional $1000 or fraction thereof	Each add'l $1,000	$0.397
Electrical		
System Fee Schedule		
9. New Residential Buildings		
The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.		
For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	Per 500 sf	$62
For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor	Per 500 sf	$62

accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.		
10. Private Swimming Pools		
For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool.	Each	$186
For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools.	Each	$93
11. Carnivals and Circuses		
Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.		
For electric generators and electrically driven rides.	Each	$62
For mechanically driven rides and walk-through attractions or displays having electric lighting.	Each	$124
For a system of area and booth lighting.	Each	$62
For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE.	Each	See Unit Fee Schedule below
12. Temporary Power Service		
For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances.	Each	$62
For a temporary distribution system and temporary lighting and receptacle outlets for constructions sites, decorative lighting, Christmas tree sales lots,	Each	$62

fireworks stands, sales booths, additional pole, etc.		
Branch Circuit and Unit Fee Schedules		
Branch Circuit Fees (Alternate to Unit Fees)		
13. Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets. Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.		
For 15 or 20 ampere 120 volt lighting or general use receptacles		
First 6	Flat	$124
Each Additional	Each	$31
For 15 or 20 ampere 208 volt to 277 volt lighting		
First 6	Flat	$124
Each Additional	Each	$31
14. For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters. Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.		
First 20	Flat	$124
Each additional 10	Flat	$31
15. Lighting Fixtures		
For lighting fixtures, sockets, or other lamp holding devices		
First 20	Flat	$124
Each additional 10	Flat	$31
For pole or platform mounted lighting fixtures	Each	$62
For theatrical-type lighting fixtures or assemblies	Each	$62
Lighting Fixtures		
For lighting fixtures, sockets, or other lamp holding devices		
First 20	Flat	$124
Each additional 10	Flat	$31
For pole or platform mounted lighting fixtures	Each	$62
For theatrical-type lighting fixtures or	Each	$62

assemblies		
16. Residential Appliances of Three Horsepower or Less		
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self- contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	Each	$62
17. Other Appliances of Three Horsepower or Less		
For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical raitings, see Power Apparatus.	Each	$62
18. Power Apparatus		
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows:		

Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).		
Rating over 3 and not over 10	Each	$93
Rating over 10 and not over 50	Each	$93
Rating over 50 and not over 100	Each	$93
Rating over 100	Each	$93
Note: 1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.		
19. Busways: For cable trays, trolley and plug-in type busways		
Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.	Each 100 ft or fraction thereof	$62
20. Signs, Outline Lighting, and Marquees		
For signs, outline lighting systems, or marquees supplied from one branch circuit	Each	$93
For additional branch circuits within the same sign, outline lighting system, or marquee	Each	$31
21. Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards		
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	Each	$124
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	Each	$124
For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	Each	$124
22. Miscellaneous Apparatus, Conduits and Conductors		
For electrical apparatus, conduits and conductors for which a permit is	Each	$124

required but for which no fee is herin set forth.		
Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment		
23. Other Inspections		
For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	Each	$124
For investigation and review of test reports from local testing laboratories		
For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	Each	$31
For eleven (11) to twenty (20) items	Each	$31
For twenty-one (21) to fifty (50) items	Each	$31
For more than fifty (50) items	Each	$62
For high voltage switch gears, transformers, or substations	Each	$93
Electrical Recon w/Building Permit (for analysis purposes only)		
Permit	Flat	$284
Electrical Recon w/o Building Permit (for analysis purpose only)		
Permit	Flat	$340
Plan Check	Flat	$248
Mechanical		
24. For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto		
Up to and including 100,000 BTU	Each	$62
More than 100,000 BTU and up to and including 500,000 BTU	Each	$62
More than 500,000 BTU	Each	$62
25. For each air inlet and air outlet served by any air-conditioning system		
First 10	Flat	$93
Each Additional	Each	$9
NOTE: An air-conditioned system includes heating and/or cooling		

26. For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	Per 5	$62
27. For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto		
Up to and including 2,000 CFM		
Each unit up to 10	Each	$62
Each unit over 10	Each	$62
More than 2,000 CFM and up to and including 10,000 CFM, each	Each	$62
More than 10,000 CFM, each	Each	$62
NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.		
28. For each evaporative cooler other than portable type	Each	$62
29. For ventilation fans which serve a single register	Per 3	$62
30. For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	Each	$62
31. For the installation of each fire damper	Per 5	$62
32. For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	Each	$62
Plumbing		
33. For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)	Each	$62

34. For each permanent-type dishwasher whether individually trapped or not	Each	$62
35. For future stacks or branches, each waste inlet	Each	$62
36. For each roof drain	Each	$62
37. For each drainage or sewer backwater valve	Each	$62
38. For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	Each	$62
39. For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	Each	$62
40. For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:		
Low pressure system		
5 outlets or less	Each system	$62
For each additional outlet over five	Each	$31
Medium or high pressure system		
Each system	Each system	$62
Additional fee for each outlet	Each	$31
41. For each gas meter not under control and maintenance of the serving gas supplier	Each	$62
42. For each gas pressure regulator other than appliance regulators	Each	$62
43. For each water heater and/or vent	Each	$62
44. For repair or alteration of drainage and/or vent piping	Each	$62

45. For each piece of water-treating equipment	Each	$62
46. For each water pressure regulator	Each	$62
47. For potable water not covered elsewhere in fee schedule:		
1-1/2 inch and smaller	Each	$62
2 inches to 3 inches	Each	$62
Over 3 inches	Each	$62
48. For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	Each	$62
49. For sprinkling systems on any one meter, each backflow prevention device therefor	Each	$62
50. For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	Each	$31
51. For each trap primer	Each	$31
52. For each solar potable water-heating system, including water heater and vent	Each	$62
53. For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	Each	$62
54. For each house sewer manhole	Each	$62
55. For each installation of a section of house sewer for future use	Each	$62

56. For the connection of each additional building or additional work to a house sewer	Each	$62
57. For the connection of a house sewer to a private sewage disposal system	Each	$62
58. For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	Each	$62
59. For each grey water system (storage tanks and disposal/irrigation fields)	Each	$62
60. For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	Each	$62
Plumbing Recon w/ Building Permit (for analysis purposes only)		
Permit	Flat	$1,306
Plumbing Recon w/o Building Permit (for analysis purposes only)		
Permit	Flat	$1,248
Plan Check	Flat	$248
III. MISCELLANEOUS		
61. Permit Issuance Fee		$62
62. For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions		
During Business Hours	Per hour	$124
After Business Hours	Per hour	$127
63. For additional inspections, or for projects for which no fee is specifically indicated		
During Business Hours	Per hour	$124
After Business Hours	Per hour	$127
64. Records Research	Hourly	$124
65. Investigation Fee for Work Without a Permit	Flat	Double Permit Fee

66. Preliminary Review Fee		
First 2 hours	Flat	$258
Each Additional Hour (During Business Hours)	Per hour	$129
67. SMIP Fee		
Cat 1: 1-3 Story Residential	Each	0 .013% of valuation
Cat 2: Over 3 Story Residential / All Commercial	Each	0 .028 % of valuation
68. California Building Standards	Each	$4 per $100,000 in valuation. Min fee $1.
69. Technology Fee	Per application	2%
70. Credit Card Processing Fee	Total payment	3%
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.		
PARKS AND RECREATION* **		
***NBS User Fee Study dated December 1, 2022.		
Camps/Classes		
1. Classes		
Tball		
Resident		$60
First Additional Resident		$50
Each Subsequent Resident		$45
Non-Resident		$90
Baksetball		
Youth		
Resident		$60
First Additional Resident		$50
Each Subsequent Resident		$45
Non-Resident		$90
Adult (per team)		$350
Swim		
Recreation Swimming		
Adult		$2

Child		$1
Swim Lessons		
Resident		$50
First Additional Resident		$40
Each Subsequent Resident		$25
Non-Resident		$60
Swim Team		
Resident		$75
First Additional Resident		$65
Each Subsequent Resident		$60
Non-Resident		$100
Boxing		
Youth		
Resident		$25
First Additional Resident		$15
Each Subsequent Resident		$5
Non-Resident		$30
Adult		
Resident		$30
Non-Resident		$32
2. After School Programs		
Mini Center		
Resident (Monthly)		$60
Non-Resident (Monthly)		$70
New Temple Park		
Resident (Monthly)		$0
Non-Resident (Monthly)		$0
Community Center		
Resident (Monthly)		$0
Non-Resident (Monthly)		$0
3. Contract Classes		
Contracted Classes in City Facilities		Per Contract
4. Rec Classes		$0
5. Open Gym		$0
6. Camps		
Basketball Camp		
Resident		$25
Non-Resident		$28
Winter Camp		

Resident		$60
First Additional Resident		$50
Each Subsequent Resident		$40
Non-Resident		$100
Summer Camp		
Resident		$50
First Additional Resident		$40
Each Subsequent Resident		$35
Non-Resident		$100
Spring Camp		
Resident		$50
First Additional Resident		$40
Each Subsequent Resident		$30
Non-Resident		$100
Fall Camp		
Resident		$40
First Additional Resident		$30
Each Subsequent Resident		$20
Non-Resident		$50
Facilities		
7. Building Facility Rentals (Per Hour)		
Community Center Complex		
Gym		
Resident		$100
Non-Resident		$300
Amphitheater		
Resident		$50
Non-Resident		$100
Kitchen		
Resident		$200
Non-Resident		$300
Dining Room		
Resident		$10
Non-Resident		$20
Senior Center		
Dining Room		
Resident		$100
Non-Resident		$300
Game Room 1		
Resident		$10
Non-Resident		$30
Craft Room		

Resident		$10
Non-Resident		$40
Library		
Resident		$10
Non-Resident		$30
Aquatics Center		
Pool		
Resident		$100
Non-Resident		$300
8. Miscellaneous Building Facility Rental Fees Set by City Policy		
Clean-Up Deposit		
Resident		$300
Non-Resident		$300
Damage Deposit		
Resident		$600
Non-Resident		$600
Liability Insurance Premiums		
1-100 Occupants		Actual cost
101-500 Occupants		Actual cost
Liquor Legal Liability Premiums		
1-100 Occupants		Actual cost
101-500 Occupants		Actual cost
Per staff hourly rates below and/or actual costs		
Security Personnel		
Resident		Actual cost
Non-Resident		Actual cost
Staff Support (hourly)		Actual cost
9. Park Facility Rentals (Per Hour)		
Mary Van Dyke Park		
Community Room		
Resident		$200
Non-Resident		$250
Gazebo		
Resident		$100
Non-Resident		$150
New Temple Park/Dean Shively Park		
Picnic Area		
Resident		$25
Non-Resident		$50
10. Miscellaneous Park Facility Rental Fees Set by City Policy		
Clean-Up Deposit		

Resident		Per Contract
Non-Resident		Per Contract
Damage Deposit		
Resident		$500
Non-Resident		$500
Bouncer		
Resident		$25
Non-Resident		$25
11. Field Facility Rentals (Per Hour) New Temple Park/Dean Shively Park		
Single Day Use of Field		
Resident		$50
Non-Resident		$100
12. For services requested of City staff which have no fee listed in this fee schedule		
During Business Hours		
Full Time		$109
Part Time		$26
Blended		$31
After Business Hours		
Full Time		$132
Part Time		$32
Blended		$38

City Council Agenda Report

Agenda Item No. 9.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-61, ADOPTING THE CITY'S FISCAL YEAR (FY) 2023-24 GANN APPROPRIATION LIMIT

SUMMARY: A Resolution adopting the City's Fiscal Year (FY) 2023-24 Appropriation Limit pursuant to Article XIIIB of the State of California Constitution.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-61, establishing the City's Appropriation Limit at $176,362,911 for FY 2023-24.

FISCAL/FINANCIAL IMPACT: None. This is a statutory calculation to adopt the City's annual General Fund spending limit.

DISCUSSION: In November 1979, the State of California approved Proposition 4, which created Article XIIIB of the State Constitution that imposed restrictions on the amount of revenue that may be appropriated in any fiscal year. This annual calculation is referred to as the "Appropriation Limit", or more commonly as the "Gann Limit", named after Paul Gann, who sponsored Proposition 4 and was also the co-author of Proposition 13.

Because the language in Article XIIIB was extremely vague and did not allow for the substantial economic changes that occurred in the State during the late 1980's, California voters approved Proposition 111 eliminating much of the ambiguity and providing adjustment factors that made the appropriation limit more responsive to local growth issues.

Staff has prepared the FY 2023-24 Gann Limit calculation using the appropriation limit adjustment factors and has summarized them. The City's General Fund expenditures are substantially less than the statutory limit, and City's General Fund does not expect to expend in excess of the statutory limit in any foreseeable future. The adoption of this spending limit is an administrative requirement that is required by State law.

ATTACHMENT(S): A. Resolution No. 23-61

RESOLUTION NO. 23-61

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ESTABLISHING THE FISCAL YEAR 2023-24 APPROPRIATIONS LIMIT FOR THE CITY PURSUANT TO ARTICLE XIIIB OF THE CALIFORNIA CONSTITUTION

WHEREAS, the voters of the State of California in November 1979 added Article XIIIB (Proposition 4) to the State Constitution placing various limitations on the appropriations of the State and local governments (as amended, referred to herein as the "Appropriations Limit"); and

WHEREAS, the voters of the State of California in June 1990 modified Article XIIIB by approving Proposition 111, which revised the annual adjustment factors to be applied to the 1986-87 limit and each year thereafter; and

WHEREAS, the City of South El Monte has complied with all provisions of Article XIIIB in determining the Appropriation Limit for the 2023-24 fiscal year.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES:

SECTION 1. The Appropriation Limit for the 2023-24 Fiscal Year shall be $176,362,911 for the City as determined by Exhibit A attached hereto.

SECTION 2. The Fiscal Year 2023-24 appropriation limit was calculated using the decrease in the County of Los Angeles population as the population factor and the increase in the California per capita personal income as the price factor.

SECTION 3. The population factor and the price factor used are as reported by the California Department of Finance.

SECTION 4. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-61, was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 13th day of June 2023, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

City Council Agenda Report
Agenda Item No. 9.b.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-62, AUTHORIZING THE CITY TO JOIN WITH OTHER PUBLIC AGENCIES AS A PARTICIPANT OF THE CALIFORNIA ASSET MANAGEMENT TRUST AND TO INVEST IN SHARES OF THE TRUST AND IN INDIVIDUAL PORTFOLIOS

SUMMARY: Authorize the City to join with other public agencies as a participant of the California Asset Management Trust and to invest in shares of the trust and in individual portfolios.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-62, authorizing the City of South El Monte to join with other public agencies as a Shareholder of the California Asset Management Trust, a joint powers authority (JPA), to invest in shares of the Trust and/or utilize an individual portfolio. Shareholders may choose to join as an Investor or a Participant. Both receive the same investment results, but only Participants are members of the JPA; and
2. Authorize Mayor to execute any and all documents.

FISCAL/FINANCIAL IMPACT: The City funds are currently held as follows.

Concourse Financial Group (dba Time Value Investments), clearing through Pershing LLC, and held by Bank of New York:
$15.5 million in government bonds
$3.5 million in certificate deposits and money market
Total $19 million, earnings 3.18%

California State Treasurer Local Agency Investment Fund:
$7.3 million in government investment pool, earning 2.87%

Citizens Business Bank Checking:
$4.0 million in checking, earning 0%

Currently, the California Asset Management Program allows participants to earn 5.19%. The fiscal impact will be based on the timing and amount the City chooses to invest or reinvest the funds above.

As with all money market funds, other local government investment pools (LGIPs), and LAIF (the State of California's pooled investment fund), all expenses of the Trust are deducted from the Pool's yield. There are no out-of-pocket expenses for money invested in the Trust.

Becoming a Shareholder of CAMP would allow the City to access professional investment management services in a cost-efficient manner, with the goal of further diversifying its portfolio within the constraints of California Government Code and seeking to protect principal, meet liquidity needs and enhance investment earnings over time.

DISCUSSION: The California Asset Management Program (CAMP) was created in 1989 when two public agencies formed the California Asset Management Trust (Trust) with the objective of meeting local government investment needs at a reasonable cost. The Trust's activities are directed by a Board of Trustees, all of whom are finance officials of California public agencies. As a result, the Trust is accountable solely to its public agency Shareholders.

Initially, the Trust was formed to assist California public agencies with investing proceeds of tax-exempt bonds and complying with the arbitrage regulations. Responding to the needs of its Shareholders, the Trust was later modified to provide for the investment of operating funds and capital reserves.

The Trust's Cash Reserve Portfolio (Pool) is a short-term portfolio which, in order of priority, seeks to preserve principal, provide daily liquidity and earn a high level of income. The Pool is a long-established short-term investment alternative for California public agencies and is a permitted investment for all local agencies under California Government Code Section 53601(p). The Pool is managed to maintain a dollar-weighted average portfolio maturity of 60 days or less and seeks to maintain a constant net asset value (NAV) per share of $1.00. In conjunction with the Pool, the Trust offers a variety of cash management tools to assist public agencies in effectively managing their cash. As of April 30th, 2023, the Pool has over $15.2 billion in public agency assets under management.

CAMP has provided a program guide describing the Trust and the Individual Portfolios (the "Program Guide") Some of the key benefits of the Pool, as identified within the Program Guide, are as follows:

- Safety: Standard and Poor's (S&P), one of the nationally-recognized rating agencies, reviews the assets of the Pool each week. For the Pool to maintain the S&P "AAAm" rating, the Pool must meet certain credit rating standards and not exceed the average maturity allowed by S&P. In addition, a third-party custodian holds all cash and securities.

- Daily liquidity: Shareholders may make withdrawals on any business day (same-day if CAMP is notified by 11:00 a.m. Pacific Time), and there is no limit on the number of transactions.

- Competitive yields
- Unlimited investments and withdrawals
- Interest earned daily and credited monthly
- Monthly statements
- For the proceeds of tax-exempt bonds, services to help ensure compliance with the arbitrage requirements of the Internal Revenue Code of the U.S. Department of Treasury for bond proceeds including arbitrage tracking, expenditure tests, annual estimates of rebate liability and rebate calculations on Installment Computation Dates.

CAMP is governed by a seven-member board of California public finance officials. CAMP's Investment Adviser, PFM Asset Management LLC (PFMAM), provides day-to-day portfolio management and program administrative services. PFMAM specializes in providing investment management services to public agencies. As of March 31, 2023, PFMAM manages and advises on over $210.2 billion in public assets, including $37.2 billion for California public agencies.

ATTACHMENT(S):

A. Resolution No. 23-62
B. Program Guide

ATTACHMENT A

RESOLUTION NO. 23-62

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AUTHORIZING THE CITY TO JOIN WITH OTHER PUBLIC AGENCIES AS A PARTICIPANT OF THE CALIFORNIA ASSET MANAGEMENT TRUST AND TO INVEST IN SHARES OF THE TRUST AND IN INDIVIDUAL PORTFOLIOS

WHEREAS, Section 6509.7 of Title 1, Division 7, Chapter 5 of the Government Code of the State of California (the "Joint Exercise of Powers Act") provides that, if authorized by their legislative or other governing bodies, two or more public agencies that have the authority to invest funds in their treasuries may, by agreement, jointly exercise that common power;

WHEREAS, under Sections 6500 and 6509.7(b) of the Joint Exercise of Powers Act, a "public agency" includes, but is not limited to, any California county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission, state department or agency, any joint powers authority formed pursuant to the Joint Exercise of Powers Act by public agencies or any nonprofit corporation whose membership is confined to public agencies or public officials;

WHEREAS, public agencies that constitute local agencies, as that term is defined in Sections 53600 of Title 5, Division 2, Part 1, Chapter 4, Article 2 of the Government Code of the State of California (the "California Government Code"), are authorized pursuant to Section 53601(p), to invest all money belonging to, or in the custody of, a local agency not required for its immediate need in shares of beneficial interest issued by a joint powers authority organized pursuant to Section 6509.7 of the California Government Code that invests in the securities and obligations authorized in subdivisions (a) to (q), inclusive, of Government Code Section 53601;

WHEREAS, the California Asset Management Trust (the "Trust") was established, pursuant to and in accordance with the Joint Exercise of Powers Act, by a Declaration of Trust, made as of December 15, 1989, as subsequently amended from time to time (the "Declaration of Trust"), as a vehicle for the participant public agencies to jointly exercise their common power to invest the proceeds of debt issues and surplus funds;

WHEREAS, pursuant to and in accordance with the Joint Exercise of Powers Act, the Public Agency desires to join the other public agencies which are or will be Participants of the Trust by adopting and executing the Declaration of Trust, a form which is on file in the office of the City Clerk;

WHEREAS, the City of South El Monte (the "City") is a "public agency" as that term is defined in Sections 6500 and 6509.7(b) of the Joint Exercise of Powers Act and a "local agency" as that term is defined in Section 53600 of the California Government Code;

WHEREAS, the City is otherwise permitted to be a Participant of the Trust and to invest funds in the Trust and in the individual portfolios to be managed by the Investment Adviser to

the Trust ("Individual Portfolios"); and

WHEREAS, a program guide describing the Trust and the Individual Portfolios (the "Program Guide") is on file in the office of the City Clerk.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South El Monte as follows:

Section 1. The City shall join with other public agencies pursuant to and in accordance with the Joint Exercise of Powers Act by executing the Declaration of Trust and thereby becoming a Participant in the Trust, which Declaration of Trust is hereby approved and adopted. A copy of the Declaration of Trust, which is available in the office of the City Clerk shall be filed with the minutes of the meeting at which this Resolution was adopted. The Mayor is hereby authorized to execute, and the City Clerk is hereby authorized to attest and deliver, the Declaration of Trust.

Section 2. The City is hereby authorized to purchase shares in the Trust from time to time with available funds of the City, and to redeem some or all of those shares from time to time as such funds are needed.

Section 3. The City is hereby authorized to invest available funds of the City from time to time in one or more Individual Portfolios managed by the Investment Adviser to the Trust and described in the Program Guide.

Section 4. The appropriate officers, agents and employees of the City are hereby authorized and directed in the name and on behalf of the City to take all actions and to make and execute any and all certificates, requisitions, agreements, notices, consents, warrants and other documents, and any changes, amendments, modifications, or waivers thereto which they, or any of them, might deem necessary or appropriate in order to accomplish the purposes of this Resolution.

Section 5. This Resolution shall take effect at the earliest date permitted by law.

PASSED, APPROVED, AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-62, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June, 2023 and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Donna G. Schwartz, City Clerk

CALIFORNIA ASSET MANAGEMENT PROGRAM
JOINT POWERS AUTHORITY

PROGRAM GUIDE

January 12, 2023

This Program Guide includes an Information Statement that contains important information on the California Asset Management Trust. Please read the Information Statement carefully before you invest in the Trust.

© 2023 California Asset Management Program

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Part 1 presents key facts about the Portfolios, including information on costs, minimums, policies, and how to place transaction orders. Part 1 is descriptive, not definitive, and is qualified by the information contained in Part 2.

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Part 2

Information Statement

Part 2 contains supplemental information to Parts 1 and 3. Some of this information further defines or qualifies information presented in Part 1. There is also information on additional topics, such as the history of the Trust and a list of the Trustees. Parts 1, 2, and 3 together constitute the offering document for the Pool, Term, and Individual Portfolios.

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Part 3 presents key facts about an Individual Portfolio investment and is qualified by the information contained in Part 2.

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Part 1

Terms Used in This Document

Account Application The form to open a CAMP account.

ACH Automated clearing house is a secure payment transfer system that connects all U.S. financial institutions. The ACH network acts as the central clearing facility for all Electronic Fund Transfer (EFT) transactions that occur nationwide.

Advisory Agreement Investment advisory agreement between the Investment Adviser and the Trust.

Act California Joint Exercise of Powers Act (California Government Code Section 6500 et seq.).

Board The Trust's Board of Trustees. These individuals are employees of California Public Agencies which are Participants in the Trust.

Business Day Any day on which both the bond market (as determined by the Securities Industry and Financial Markets Association "SIFMA") and the Custodian are open for business. The Trust may close early on any days when the bond market closes early. In light of anticipated limited availability for money market securities and fixed income settlement capacity limitations, the Trust will not be open for business on Good Friday even if the primary trading markets are open.

California Asset Management Program or CAMP or Program The Program consisting of the Trust and Individual Portfolios.

Cash Reserve Portfolio A short-term portfolio and cash management vehicle (the "Pool") designed to earn a high rate of return while preserving principal, providing liquidity, and seeking a stable NAV of $1.00.

Custodian U.S. Bank National Association or the designated bank, agent, or trust company responsible for safeguarding financial assets of the Trust and the Individual Portfolios.

Connect The Investment Adviser's web-based information and transaction service.

FINRA Financial Industry Regulatory Authority.

Individual Portfolio Professionally managed investment accounts which Shareholders may establish by separate agreement with the Investment Adviser.

Internal Revenue Code The Internal Revenue Code of 1986, as amended.

Investment Adviser PFM Asset Management LLC, the Trust's investment adviser, administrator, and transfer agent.

Investor Agreement The Agreement to become an Investor and purchase shares of the Investor Shares Series.

Investors Shareholders that invest in the Trust's Portfolios without joining the Trust.

JPA Joint Exercise of Powers Authority. The Trust is a JPA.

MSRB Municipal Securities Rulemaking Board.

NAV Net asset value.

NRSRO Nationally recognized statistical-rating organization.

Officers Executive officers of the Trust.

PFMAM PFM Asset Management LLC

Pacific Time The local West Coast time, either daylight or standard depending on time of year.

Participants Shareholders that invest in the Trust's Portfolios who have joined the Trust.

Pool The Trust's Cash Reserve Portfolio.

Portfolios The Cash Reserve Portfolio and Term Portfolio which are each professionally managed investment portfolios.

Public Agency As defined in California Government Code, Section 6500, and includes, but is not limited to, the federal government or any federal department or agency, this state, another state or any state department or agency, a county, county board of education, county superintendent of schools, city, public corporation, public district, regional transportation commission of this state or another state, a federally recognized Indian tribe, or any joint powers authority formed pursuant to this article by any of these agencies.

Shares Series Reference to the Participant Shares Series and the Investor Shares Series of the Cash Reserve Portfolio, or series of the CAMP Term Portfolio when applicable and, collectively, the "Shares Series," where applicable.

Shares Units representing an equal proportionate share of beneficial interest in the Portfolios of the Trust.

Shareholders Public agencies that invest in the Trust's Portfolios.

Standard & Poor's Standard & Poor's Rating Agency.

Term The Trust's CAMP Term Portfolio or individual series thereof.

Trust California Asset Management Trust.

Trustees Members of the Board of Trustees of the Trust.

USBAM U.S. Bancorp Asset Management, Inc.

U.S. Bank U.S. Bank National Association

Portfolio Summary

Cash Reserve Portfolio *Participant Shares and Investor Shares*

Investment Objective

The objective of the Cash Reserve Portfolio is to earn a high rate of return while preserving principal, providing liquidity, and seeking a stable NAV of $1.00.

For proceeds of debt issuances invested in the Pool, the objective of the Trust is to invest and account for such proceeds in compliance with the arbitrage rebate and yield restriction requirements as set forth in the Internal Revenue Code and the related U.S. Treasury regulations.

Principal Investment Strategies

The Cash Reserve Portfolio invests exclusively in the following types of investments, all of which are authorized investments for Public Agencies pursuant to California Government Code Section 53601:

- U.S. Government and agency obligations
- Repurchase agreements collateralized by U.S. Government and agency obligations
- Bankers' acceptances
- Negotiable certificates of deposit
- Commercial paper
- Corporate notes
- Supranationals
- Asset-Backed Securities
- Money Market Funds

The Investment Adviser may adjust exposure to interest rate risk, typically seeking to protect against possible rises in interest rates and to preserve yield when interest rates appear likely to fall.

The Pool is managed to maintain a dollar-weighted average maturity of no more than 60 days and a dollar-weighted average life (final maturity, adjusted for demand features but not interest rate adjustments) of no more than 120 days. In addition, it only buys investments that have a remaining maturity of three hundred ninety-seven (397) days or less at the time of purchase (except for variable-rate notes issued by the U.S. Government or its agencies or instrumentalities, which must have remaining maturities of 762 days or less.

The Pool has received a rating of AAAm from Standard & Poor's.

For a more complete description of authorized investments and investment restrictions for the Portfolio, see the "Authorized Investments" section in Section 2 of this document.

Main Risks

As with any similar pooled investment, there are several factors that could hurt the Pool's performance, cause Shareholders to lose money, or cause the Pool's performance to be less than that of other investments.

- **Interest rate risk** When short-term interest rates fall, the Pool's yield is likely to fall. When interest rates rise, especially if the rise is sharp or unexpected, the Pool's share price could fall.
- **Credit risk** The issuer of a security could fail to pay interest or principal in a timely manner. The credit quality of the Pool's holdings could change rapidly in certain markets, and the default or decline in credit quality of even a single investment could cause the Pool's share price to fall.
- **Liquidity risk** The Pool's share price could fall during times when there are abnormal levels of redemption requests or markets are illiquid.
- **Management risk** Performance could be hurt by decisions made by the Investment Adviser, such as choice of investments or timing of buy/sell decisions.

An investment in the Pool is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Pool seeks to preserve the value of your investment at $1.00 per share, it is possible to lose money by investing in the Pool.

Management

Investment Adviser PFM Asset Management LLC.

The features of the Pool are summarized below.

Fees and Expenses

These are the fees and expenses Shareholders will pay when they buy and hold Shares in this Pool. The figures shown here do not reflect the effects of any voluntary expense reductions. Going forward, actual expenses may be higher or lower. The Investment Adviser is obligated to reimburse the Pool for the amount by which annual operating expenses, including investment management, custodian, legal, and audit fees, exceed 0.22% of average daily net assets. There were no reimbursements to the Pool for the year ended December 31, 2021.

Annual Pool Operating Expenses

(Fees and expenses shown are based on the prior year's audited financial statements and may be subject to certain fee waivers or recoupment thereof.)

Management and administrative fees	0.10%
Other operating expenses	0.01%
Total annual operating expenses	**0.11%**

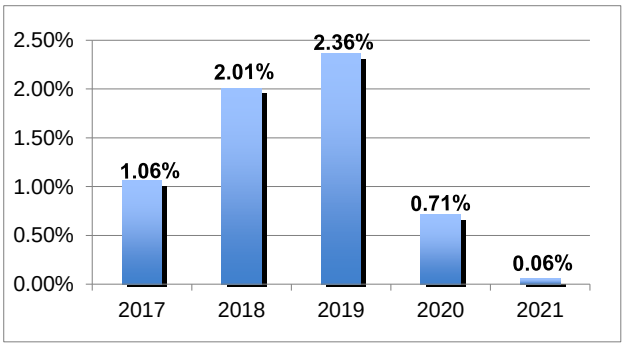
For a more complete description of the fees and expenses for this Portfolio, see the Expenses of the Trust section in Part 2 of this document.

Past Performance

All performance figures shown here assume that dividends were reinvested. Figures shown are for the five most recent audited calendar years. For current yield information, call (800) 729-7665. Past performance may not indicate future results.

Calendar Year Total Returns (%)

Cash Reserve Portfolio



Purchase and Sale of Pool Shares

Minimum Initial Investment No minimum.

Minimum Account Balance No minimum.

Minimum Holding Period 1 day.

You can place orders to buy or sell Shares by wire, ACH transfer, check or via the Internet using Connect.

Placing Orders

To place orders, contact us at:

Online www.camponline.com

Phone (800) 729-7665

Wire transfer orders can be processed the same Business Day if they are received and accepted by the Investment Adviser by 11:00 a.m. Pacific Time and if the Pool's Custodian receives federal funds by wire prior to the close of business. Wire orders received after 11:00 a.m. Pacific Time are processed on the next Business Day. ACH transfer orders are processed on the next Business Day if requested by 1:00 p.m. Pacific Time. ACH orders received after 1:00 p.m. Pacific Time are processed on the second Business Day after the Business Day on which they are received.

For more complete information on buying and selling Shares, see "Buying Shares" and "Redeeming Shares." For information on the potential tax consequences of investing in the Pool, see "Tax Information."

CAMP Term Portfolio

Investment Objective

To provide an investment subject to pre-set redemptions occurring from 60 days to one year from the date of investment, and that will produce the highest earnings consistent with maintaining safety of principal at maturity and meeting the redemption schedule. The CAMP Term Portfolio seeks to assure the return of principal on the planned maturity date, although principal value may fluctuate prior to that date, and therefore may be greater or less than $1.00 a share. There may be a penalty for early withdrawal, and the NAV prior to a pre-set redemption may be more or less than $1.00 a share.

The securities will be valued using market values to determine fair value of the Portfolio. The CAMP Term Portfolio does not offer daily liquidity and therefore does not qualify under GASB Statement No. 79 to utilize amortized cost for external GAAP financial reporting. Rather, it utilizes market prices to determine fair value for external GAAP financial reporting in accordance with GASB Statement No. 31. Annual financial statements issued for the Portfolio will include a statement of net position and statement of changes in net position.

The Portfolio may also maintain a rating from a NRSRO and implement corresponding policies and procedures designed to comply with additional rating guidelines to achieve the Portfolio's investment objective.

Principal Investment Strategies

The Term Portfolio invests exclusively in the following types of investments, all of which are authorized investments for Public Agencies pursuant to California Government Code Section 53601:

- U.S. Government and agency obligations
- Repurchase agreements collateralized by U.S. Government and agency obligations
- Bankers' acceptances
- Negotiable certificates of deposit
- Commercial paper
- Corporate notes
- Supranationals
- Asset-Backed Securities
- Money Market Funds

For a more complete description of authorized investments and investment restrictions for the Portfolio, see the "Authorized Investments" section in Section 2 of this document.

Main Risks

As with any similar pooled investment, there are several factors that could hurt the Portfolio's performance, cause you to lose money, or cause the Portfolio's performance to trail that of other investments.

- **Credit risk** The issuer of a security could fail to pay interest or principal in a timely manner. The credit quality of the Portfolio's holdings could change rapidly in certain markets, and the default or decline in credit quality of even a single holding could cause the Portfolio's share price to fall.
- **Early redemption risk** Early redemption penalties charged to a Shareholder by the Portfolio could reduce or eliminate investment gains and could mean that the amount that Investor receives back is less than the initial investment.
- **Management risk** Performance could be hurt by decisions made by the Investment Adviser, such as choice of investments or investment maturities or timing of buy/sell decisions.

An investment in the Portfolio is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other government agency. Although the Portfolio seeks to preserve the value of your investment on the planned redemption date at $1.00 per share, it is possible to lose money by investing in the Portfolio.

Past Performance

The performance of each individual series of the Portfolio and of each Shareholder's individual investment therein may vary. Past performance may not indicate future results.

Management

Investment Adviser PFM Asset Management LLC

Fees and Expenses

These are the fees and expenses you will pay when you buy and hold shares in this Portfolio. The figures shown on the following page do not reflect the effects of any voluntary expense reductions which would lower expenses.

Annual Portfolio Operating Expenses

(Fees and expenses shown may be subject to certain fee waivers)	
Management and administrative fees	0.15%
Other operating expenses	0.07%
Maximum total annual operating expenses	**0.22%**

The Portfolio may charge significant fees/penalties for any redemptions prior to the agreed upon redemption date. As these charges are based on protecting the interests of other Portfolio Shareholders, the actual amount of the fees cannot be stated in advance.

For a more complete description of the fees and expenses for this Portfolio, see the Expenses of the Trust section in Part 2 of this document.

Purchase and Sale of CAMP Term Portfolio Shares

Minimum Investment $1,000,000.

Minimum Term 60 days. Premature withdrawal may result in a fee/penalty.

Maximum Term 1 year.

Placing Orders

Prior to placing any order, call CAMP's toll-free number to discuss the amount and term of your investment and to get information on the projected yield. Once your investment has been approved, you can place orders to buy Term shares by redeeming available Pool shares. Any additional funds needed to cover the purchase of shares may be sent to the Shareholder's Pool account via separate wire, or automated clearing house (ACH) transfer.

All transactions for purchases in a CAMP Term series are dependent upon funds being available in the Shareholder's Pool account from which the transaction originated.

To arrange or place orders, contact us at:

Phone 800-729-7665

Orders can be processed the same day if funds are available in the Shareholder's Pool account by 10:00 am Pacific Time. Otherwise, they are processed on the next business day so long as funds are made available in the Shareholder's Pool account.

For more complete information on buying and redeeming shares, see "Buying Shares—CAMP Term Portfolio" and "Redeeming Shares—CAMP Term Portfolio." For information on the potential tax consequences of investing in the Portfolio, see "Tax Information."

Investing

Opening an Account

Eligible Shareholders

The Trust is a JPA and a California common law trust. The Trust will not accept funds for investment from sources other than California Public Agencies.

Account Opening Process

- Complete the appropriate Account Application. To obtain additional forms, call (800) 729-7665 or visit www.camponline.com to download them.
- ***If Participant Shares are being purchased*** for the initial account, provide a copy of an ordinance or resolution authorizing participation in the Trust, and execute a conformed copy of the Declaration of Trust.
- ***If Investor Shares are being purchased,*** execute a copy of the Investor Agreement. To obtain a copy of the Investor Agreement, call (800) 729-7665 or visit www.camponline.com. *Complete a separate Account Application, signed by an authorized person, for each account.*
- Provide a completed IRS W-9 *form.*

Send the above documents via U.S. mail to:

CAMP Client Services Group
P. O. Box 11760
Harrisburg, PA 17108-1760

Please note: UPS and Federal Express will not deliver packages to a P.O. Box. If using one of these shipping methods, please contact CAMP at (800) 729-7665 for an alternative delivery address.

Or send by fax to:

(888) 535-0120

Buying Shares—CAMP Cash Reserve Portfolio

Once a Shareholder's application has been accepted, an investment in the Pool can be made using one of the methods in the table on the following page. Funds used to purchase investments must be in U.S. dollars and must be drawn on a U.S. Bank or a U.S. branch of a foreign bank. **All investments must meet the terms described in the Portfolio Summary.**

Special Requirements for the Proceeds of Debt Issues. Shareholders are advised to invest proceeds of tax-exempt borrowings by same-day wire transfer as any other method could result in delays in investing funds and, for rebate calculation purposes, may limit the Investment Adviser's ability to track the investment of all the proceeds of a debt issue through a single account from the time of actual settlement on the debt issue.

Unless all proceeds from a particular debt issue are invested through the Trust immediately upon receipt by the Shareholder, and unless the recommended withdrawal procedures are followed, the Investment Adviser may decline to provide arbitrage compliance assistance or may require additional information from the Shareholder, otherwise, the Investment Adviser may not be able to complete a rebate calculation report or may have to qualify the rebate calculation report. The Trust may accept the proceeds of debt issues which previously have been deposited or invested outside of the Trust, subject to the preparation of a rebate calculation report for the period prior to deposit with the Trust. The Investment Adviser will provide instructions and assistance in arranging for preparation of this report (see Part 2 - Rebate Calculation Services for the Proceeds of Debt Issues).

Method	Instructions	Additional information
Wire (same-day settlement)	• Initiate the transaction on the Internet at www.camponline.com or by calling the Investment Adviser at (800) 729-7665 before 11:00 a.m. Pacific Time. • Provide the following information: – Shareholder's account name and account number – Amount being wired – Whether the transfer is by Federal funds wire (preferred) or bank wire – Name of bank sending wire • Instruct your bank to initiate the wire on the same day to U.S. Bank National Association. Detailed instructions can be obtained on the Internet at www.camponline.com or by calling the Investment Adviser at (800) 729-7665.	• The Pool does not charge fees for receiving wires. However, the sending bank may charge for wiring funds. To reduce potential charges, use ACH transfers as described below. • Important—A Shareholder must initiate an Internet transaction or notify the Investment Adviser by telephone of a deposit before 11:00 a.m., Pacific Time, and a Federal Reserve wire or bank wire convertible to Federal Funds on a same-day basis must be received that day by the Custodian if the investment is to begin earning income that day.
ACH transfer (settles next Business Day)	• Before making your first transfer, call the Investment Adviser at (800) 729-7665 and register for ACH transfers. • A Shareholder may initiate an Internet transaction at www.camponline.com or call the Investment Adviser at (800) 729-7665 prior to 1:00 p.m., Pacific Time, and give instructions for the movement of funds from its financial institution to its Pool account.	• Funds will transfer overnight and begin earning income the next Business Day. • Funds may be transferred to the Trust by ACH according to the written banking instructions provided by an authorized person. • A Shareholder must notify the Trust in writing of any changes to the specified banking instructions.
Check (settles two or more Business Days after the order arrives)	• Instructions for depositing checks by mail are available by contacting the Investment Adviser at (800) 729-7665. • Checks will be deposited when received by the Custodian, and proceeds will be invested when they are converted to Federal Funds. This procedure may take two or more Business Days.	• It is not advisable to use checks for investment of proceeds of tax-exempt borrowings.
Online	• Before making your first online transaction, submit a Contact Record Form, which may be obtained either by calling the Investment Adviser at (800) 729-7665 or by visiting www.camponline.com. • Use Connect to place wire or ACH orders with the Investment Adviser. • Instruct your bank to initiate the wire on the same day to U.S. Bank National Association. Detailed instructions can be obtained on the Internet at www.camponline.com or by calling the Investment Adviser at (800) 729-7665.	

Redeeming Shares—CAMP Cash Reserve Portfolio

A Shareholder may withdraw all or any portion of the funds in its Pool account at any time by redeeming Shares. Shares will be redeemed at the NAV per share next determined after receipt of a request for withdrawal in proper form. The NAV determination is made at the conclusion of each Business Day. Funds may be withdrawn in any of the ways shown below.

Method	Instructions	Additional information
Wire (same-day settlement)	• Initiate the transaction on the Internet at www.camponline.com or call the Investment Adviser at (800) 729-7665 on any Business Day to request a withdrawal and the transfer of proceeds. Funds will be transferred to the Trust according to the written banking instructions provided by an authorized person. • If your request is received before 11:00 a.m. Pacific Time, funds will be wired on that same day. • Requests received after 11:00 a.m. Pacific Time will be processed on the following Business Day.	• Funds may be transferred to the Trust by wire according to the written banking instructions provided by an authorized person. • A Shareholder must notify the Trust in writing of any changes to the specified banking instructions.
ACH transfer (settles next Business Day)	• Before making your first transfer, call the Investment Adviser at (800) 729-7665 and register for ACH transfers. • Initiate the transaction on the Internet at www.camponline.com or by calling the Investment Adviser at (800) 729-7665 **before 1:00 p.m. Pacific Time.**	• Funds will transfer overnight and be available the next Business Day. • Funds will remain invested in the Shareholder's Pool account until the day they are transferred. • Funds may be transferred from the Trust by ACH according to the written banking instructions provided by an authorized person. • A Shareholder must notify the Trust in writing of any changes to the specified banking instructions.
Check	• Upon request, the Investment Adviser will provide a Shareholder with a supply of checks imprinted with the Shareholder's name and account number for each Pool account. • Checks may be made payable to anyone and deposited by the payee as with any other check. • When these checks are presented to the Custodian for payment, the Trust will redeem the appropriate number of full or fractional Shares from the Shareholder's Pool account to cover the amount of the check.	• There is currently no charge for checkwriting. • Funds will continue to earn income until the check clears. • If you use checks, you will receive images of checks paid with monthly statements. • Do not use a check to withdraw all available funds or to close your account. Please contact the Investment Adviser for instructions on how to fully redeem your shares. • You may be charged a fee for writing a check that is returned for insufficient funds.

Buying Shares—CAMP Term Portfolio

Once your application to open a CAMP Term Portfolio account has been accepted, you may invest in the CAMP Term Portfolio by authorizing the Investment Adviser to invest funds in a CAMP Term Portfolio account.

Prior to placing any order, call us to discuss the amount and term of your investment and to get information on the projected yield. Each investment will be given its own projected yield. Yields may vary according to the term of the investment and the interest rates available at the time of investment.

The Investment Adviser may refuse any investment or limit the size of an investment.

Redeeming Shares—CAMP Term Portfolio

Funds may be withdrawn only as described in the table below. Be sure that one or more bank accounts have been pre-authorized to receive redemptions proceeds. If there is more than one pre-authorized bank account, call 800 729-7665 in advance to let the Trust know which account is to receive redemption proceeds.

Type of Redemption	Instructions	Additional information
Maturity	• No action required. Proceeds will be automatically transferred to the Pool account from which funds for the original purchase were withdrawn.	• Redemption value per share will equal the purchase price plus dividends (at the projected yield) minus any losses incurred by the series (not counting those resulting from premature redemptions).
Premature Redemption *Redemption prior to maturity date*	• Send a letter to the Investment Adviser requesting redemption prior to the maturity date. Alternatively, you can notify the Investment Adviser by calling (800) 729-7665 and following up with written confirmation of your instructions. • 7 days after we receive your request, redemption proceeds will be transferred to your Pool account from which funds for the original purchase were withdrawn.	• Premature redemption amounts must be for the entire investment or, for partial redemptions, must be in increments of $100,000. • Redemption value per share will equal the purchase price plus dividends earned to date minus any losses incurred by the Term series and any premature redemption penalty.
Planned Early Redemption *Redemption prior to maturity date*	• At the time an order for shares is placed, Shareholders may submit a request for redemption on a Planned Early Redemption Date prior to the termination date for the Term series without the imposition of a penalty. • No action necessarily required. Proceeds will be automatically transferred to the Pool account from which funds for the original purchase were withdrawn.	• The redemption value per share for shares being redeemed on a Planned Early Redemption Date is equal to the original purchase price for such shares plus dividends thereon, less such shares' allocation of any losses incurred by the Term series (other than losses resulting from Premature Redemption of shares of the series).

Special Withdrawal Procedures for Proceeds of Tax-Exempt Obligations

It is recommended that checks payable to the Shareholder and wire transfers to the Shareholder's account be used only to reimburse the Shareholder for project costs already incurred and that appropriate documentation of such reimbursement be retained by the Shareholder to maintain a clear audit trail of the expenditure of funds for rebate calculation purposes. Failure to follow this procedure could result in additional rebate calculation costs and/or issuance of a qualified rebate calculation report or a rebate exceptions compliance report.

If, at the time the debt instruments are issued, a Shareholder expects to make rebate payments and designates this on Schedule A - Bond Issue Information of the Account Application, the Investment Adviser will track withdrawals and will notify the Shareholder when cumulative withdrawals from an account total the amount of the original proceeds of a debt issue deposited in that account. Within five days of such notice, the Investment Adviser will provide an estimate of the Shareholder's rebate obligation, if any, with respect to the account. To the extent the Shareholder has rebate liability, it is recommended that the Shareholder open a separate account and fund it in an amount at least equal to the estimated rebate liability or reserve an amount equal to the estimated rebate liability in its project funds.

Upon receiving the above-described notification, the Shareholder should promptly request preparation of a rebate calculation report by calling the Investment Adviser at (800) 729-7665 (see Part 3 - Rebate Calculation Services for the Proceeds of Debt Issues).

Upon completion of the rebate calculation report, the Investment Adviser will provide the Shareholder with copies of the rebate calculation report. The Investment Adviser recommends that the Shareholder open a separate account to deposit the rebate amount identified in the rebate calculation report. It is further recommended that the Shareholder withdraw the balance in the separate account and make the required rebate payment within sixty (60) days of the installment computation date (as defined in the applicable U.S. Treasury regulations).

A Shareholder could be liable for rebate payments in addition to the amount identified in the rebate calculation report if, among other things, the date of the rebate calculation report does not correspond with an installment computation date, if payment of the amount is not made within sixty (60) days of the installment computation date, or if some future action by the Shareholder changes the yield of the related tax-exempt obligations.

It is advisable that a Shareholder not withdraw all of its funds prior to completion of rebate estimates and a rebate calculation report in order to track all earnings accurately and to fulfill its rebate obligation. Failure by the Shareholder to follow these guidelines may result in the Shareholder having to fulfill its rebate obligation from other sources of funds and may make it impossible for the Investment Adviser to prepare an unqualified rebate calculation report.

If a Shareholder withdraws funds from the Program prior to the end of a rebate calculation period and reinvests them elsewhere, the Investment Adviser will be unable to issue an unqualified rebate calculation report.

Emergencies: Right to Suspend Withdrawals

The Declaration of Trust permits the Trustees to suspend the right of withdrawal from the Trust or to postpone the date of payment of redemption proceeds if the New York Stock Exchange is closed other than for customary weekend and holiday closings, if trading on the New York Stock Exchange is restricted, or if, in the opinion of the Trustees, an emergency exists such that disposal of the Trust's securities or determination of its net asset value is not reasonably practicable.

If the right of withdrawal is suspended, a Shareholder may either withdraw its request for that withdrawal or receive payment based on the net asset value of the Trust next determined after termination of the suspension of the right of withdrawal.

Other Redemption Policies

The Trust may redeem Shares owned by a Shareholder to reimburse the Trust for any failure by that Shareholder to make full payment for Shares purchased by the Shareholder.

Redemption payments may be made in whole or in part in securities or other property of the Trust. Shareholders receiving any such securities or other property on redemption will bear any costs of sale.

Additional Account Features

The Trust offers certain additional account features at no extra charge, including:

- **Statements** Confirmations of each investment in and withdrawal from a Trust account will be made available online at www.camponline.com within two days of the transaction. A statement of each account will be mailed (or obtained online at www.camponline.com) each month to each Shareholder. This statement will show the dividend paid and the account balance as of the statement date. The statement will also show total income earned during the year. Any checks the Shareholder has written against a Trust account which have been paid

by the Trust and canceled during the month will be returned to the writer by U.S. Bank National Association.

- **Information Services** Toll-free telephone service ((800) 729-7665) is available to provide Shareholders with information including current yield, up-to-date account information and transaction history, and to receive instructions for the investment or withdrawal of funds.
- **Technical Assistance** Technical and operational assistance ((800) 729-7665) is available to Shareholders and Public Agency officials who are considering the Trust for investment purposes.
- **Estimated Earnings on the Proceeds of Debt Issue and Projected Draws** Upon request, the Investment Adviser will provide estimates of future earnings on the proceeds of a debt issue for Shareholders. This estimate will be based on the projected drawdown schedule provided by the Shareholder. The Investment Adviser may request estimates of project drawdown schedules from Shareholders from time to time to facilitate efficient investment of funds.
- **Website** Account information and information regarding the Trust can be found at www.camponline.com. A password and user identification is required to initiate a transaction or access account information. The system can be accessed through the Trust's website by selecting "Access Your Account." Instructions on how to obtain a password and user identification can be received by contacting investor services at (800) 729-7665.
- **Information on Portfolio Holdings** The Trust discloses a summary of each Portfolio's holdings online monthly and a full description of holdings in the annual audited financial reports.

For our policy on the disclosure of Portfolio holdings, see Part 2.

Rights the Trust reserves

The Trust reserves the right to do any of the following:

- Add, change, or remove account minimums at any time without advance notice.
- Reject any investment or limit the size of any Shareholder's account.
- Limit the frequency of purchases for any reason.
- Establish a minimum check amount, or terminate, suspend, or alter check writing privileges.

Policies Specific to the CAMP Term Portfolio

Dividends and Distributions

A projected dividend rate is determined when shares are purchased, and the dividend is declared and paid on the maturity or on the planned redemption date.

Dividends on shares in the series constituting the CAMP Term Portfolio shall be paid on the termination date of the series, except for dividends on shares redeemed pursuant to a planned early redemption or a premature redemption before the termination date, which will be paid when such dividends on shares in the series are redeemed.

The yield for any CAMP Term Portfolio investment is determined by dividing the expected net income per share for the period from the settlement date to the termination date by the purchase price per share, dividing this result by the actual number of days between the settlement date and termination date, and then multiplying the result by 365/366.

For more detail about Dividends and Distributions, see Part 2.

Premature Redemption Penalty

Shareholders may be charged a premature redemption penalty equal to (i) all penalty charges, losses, banking fees and other costs (including, without limitation, interest paid on funds borrowed to pay the redemption) associated with amending, terminating, selling or otherwise affecting any of the investments in the series and (ii) an amount sufficient to maintain the projected yield on the remaining shares to the stated termination date for the series or to the planned early redemption dates, as the case may be, less any losses affecting projected yield attributable to such shares.

Allocation of Losses

Any losses incurred by a CAMP Term Portfolio series (other than losses resulting from Premature Redemptions of shares of the series or in the normal course of portfolio management) will be allocated among all shares of the series outstanding at the time such loss is incurred. Such a loss may result from a default on an investment or from a sale of an investment. If such a loss occurs, the redemption value per share could be lower than that on which the projected yield was quoted at the time of issuance of the share.

Calculating Share Price

Any losses incurred by a CAMP Term Portfolio series (other than the redemption value per share for any series of the Portfolio will be determined on any day when redemption is made and on termination of the series. It is the intent of the Trust to manage each series in the Portfolio

in a manner that produces a share price of at least $1.00 on the termination date.

The Investment Adviser, on behalf of CAMP, determines the net asset value of the shares of the Portfolio at the close of each Business Day for the purpose of computing expenses and fees. The net asset value per share for each series of the Portfolio is calculated by dividing the total value of investments and other assets less any liabilities by the total outstanding shares of the series as of the day the calculation is made.

Tax Information

We suggest that you check with your tax advisor before investing in the Trust or an Individual Portfolio. Relevant considerations include:

- Section 115(1) of the Internal Revenue Code, which provides that the gross income of a state or political subdivision does not include income derived from the exercise of any essential government function.
- Section 148 of the Internal Revenue Code (and related regulations) covering rebate requirements, which may apply to anyone investing tax-exempt or tax-credit bond proceeds.
- Section 148 of the Internal Revenue Code (and related regulations) covering arbitrage limitations or rebate requirements under which states and municipalities may be required to pay the U.S. Treasury a portion of earnings they derive from the investment of certain funds.

Use of Amortized Cost

The Board of Trustees has determined, in consultation with the Investment Adviser, that it will manage the Trust's Cash Reserve Portfolio in accordance with GASB 79 requirements, as applicable, for continued use of amortized cost.

Financial Highlights

The Trust's financial statements are audited by Ernst & Young LLP and are included in the CAMP Annual Report for the Trust's most recent fiscal year end. The Annual Report is available upon request or on the Trust's website (www.camponline.com).

Part 2 – Information Statement

General Information

The Trust

History

The California Asset Management Trust was established in 1989 as a California JPA and as a California common law trust to meet local government investments needs. The Trust is responsible for the management of the Cash Reserve and Term Portfolios. The Trust's activities are directed by the Board. Because the Trust is accountable only to its Public Agency Shareholders, it has adapted over time to meet their changing needs. Initially, the Trust was formed to assist California public agencies with investing proceeds of tax-exempt debt issues and complying with the arbitrage regulations. Responding to needs of its Shareholders, the Trust was later expanded to include investment of operating funds and capital reserves.

In 2005, in response to changes in the law and the needs of California Public Agencies for a more flexible investment option, the Trust was amended to create two new Shares Series: Investor Shares and Participant Shares. Participant Shares are available to California Public Agencies that have joined the JPA as members. Shares of the Investor Shares are available to California Public Agencies that have not joined the JPA as a member. Shares of both Series are invested in the same portfolios. As such, the Participant and Investor Shares will realize the same investment results. **Please review Parts 1 and 2 of the Program Guide carefully for a more detailed description of the respective rights, privileges, preferences, and restrictions of investment in any Portfolios of the Trust.**

Additionally, in 2005, in response to a change in the law, the Trust was amended to expand the definition of Public Agency to include certain California nonprofit corporations, membership of which is limited to California Public Agencies or public officials, and again in 2021 to include federally recognized Indian tribes. These changes allow California nonprofit corporations and federally recognized Indian Tribes that meet the expanded definition of Public Agency to either join or invest in the JPA.

Organization and Purpose

The Trust is a JPA and Public Agency created by the Declaration of Trust and established under the provisions of the Act for the purpose of exercising the common power of its Participants to invest funds. The Trust cannot accept funds for investment from other sources.

The Trust provides Shareholders a Cash Reserve and a Term portfolio for comprehensive investment management and accounting services. For proceeds of tax-exempt debt issues, the Trust also offers Arbitrage Rebate calculations. Public Agencies invest in the Pool by contributing assets to the Trust, which are used to purchase Shares in the Pool.

Shares of the Pool and Term are currently divided into two Shares Series: "Participant Shares" and "Investor Shares." Public Agencies may invest in the Pool and Term by formally joining the Trust or by not joining the Trust and only purchasing shares of the Investor Shares Series which have no voting rights. Participants must become parties to the Declaration of Trust, dated as of December 15, 1989, as amended and restated as of October 25, 2022.

Public Agencies that own Participant Shares have voting rights on matters affecting the operation of the Trust. Public Agencies may also invest in the Pool and Term without joining the Trust. Public Agencies that own Investor Shares have rights similar to the Participant Shares except that voting rights are reserved for owners of the Participant Shares.

The Trust seeks to provide Shareholders with the following features through the Portfolios:

Preservation of Principal Investments in the Portfolios are made only in high-quality investments in which Public Agencies are permitted by California statute to invest their funds and in accordance with other investment policies of the Trust designed to preserve capital. While the Pool seeks to maintain a stable NAV of $1.00 per Share and Term seeks to maintain $1.00 upon planned maturity date, it is possible to lose money investing in either the Pool or Term. An investment in the Portfolios is not insured or guaranteed by the Federal Deposit Insurance Corporation or any other governmental agency.

Liquidity Investments in the Pool may be made at any time, and Shareholders may withdraw funds from the Pool on any Business Day. Term Portfolio investments are structured to provide liquidity on the predetermined maturity date.

Income The Pool seeks to earn a high rate of income consistent with preserving principal and maintaining liquidity. Term seeks to produce the highest earnings consistent with maintaining safety of principal at maturity and meeting the redemption schedule of Shareholders.

Arbitrage Rebate Compliance For the proceeds of tax-exempt debt issues, the Trust is designed to assist Shareholders in complying with certain arbitrage rebate requirements of the Internal Revenue Code. Investments are purchased and investment documentation is maintained in accordance with requirements of the Internal Revenue Code, and rebate calculation reports are prepared by the Investment Adviser upon request in a manner and at such times as to enable Shareholders to comply with these requirements. The Trust is also designed to assist Shareholders in determining whether they have satisfied the expenditure test for any available exceptions to the arbitrage rebate requirements and to provide calculations of penalties due in lieu of rebate payments.

Convenience The Trust offers the option of investing by electronic funds transfer or check. Shareholders that invest the proceeds of debt issues in the Pool do not have to schedule investment maturities to meet project draw schedules. Shareholders can use the Internet to check account balances and activity and to initiate transactions.

Professional Management Investments in the Portfolios are managed by investment professionals who are experienced in managing local government investment pools like the Trust and who follow both general economic and current market conditions affecting interest rates.

Diversification The Shares of the Pool and Term represent beneficial interests in diversified portfolios of certain high-quality instruments authorized for investment by Public Agencies by the California Government Code Section 53601 (a) through (q).

Accounting, Safekeeping and Separate Accounts The Trust does all of the bookkeeping and safekeeping associated with the ownership of securities accounts for each Shareholder's funds to facilitate Shareholder's compliance with governmental accounting and auditing requirements.

A Public Agency can also enter into a separate agreement with the Investment Adviser to manage a separate portfolio that is not part of the Trust. These Individual Portfolios allow a Public Agency to invest its funds in a segregated account (not within the Trust) for a term that is longer than the average maturity of the Pool or Term.

The Trust also provides record keeping and custodial and arbitrage rebate calculation services for the proceeds of debt issues.

For further information or assistance, call toll free (800) 729-7665.

The Declaration of Trust

The Trust is a JPA and a separate Public Agency established as a common law trust under the laws of the State of California by execution of a Declaration of Trust by two California Public Agencies as the initial Participants in the Trust. Additional Public Agencies have become Participants in the Trust by enacting an ordinance or passing a resolution to adopt the Declaration of Trust and by signing a conformed copy of the Declaration of Trust. As of the date of these materials, January 12, 2023, 120 Public Agencies were Participants in the Trust. Additional Public Agencies may become Participants by following the same procedure as outlined above in this paragraph.

Copies of the Declaration of Trust and the By-Laws of the Trust may be obtained from the Investment Adviser or online at www.camponline.com and should be read carefully before joining the Trust. All descriptions contained in this Information Statement are subject to and limited by provisions set forth in the Declaration of Trust and the By-Laws.

The Declaration of Trust permits the Trustees to issue an unlimited number of Shares. The Trustees, in their discretion, may authorize the division of Shares into one or more Shares Series. The Trust consists of one class known as the Cash Reserve Portfolio and one class known as Term. Each Portfolio consists of two Shares Series known as Participant Shares and Investor Shares. Participant Shares are issued to Public Agencies that have joined the Trust, and, as Participants in the Trust, they have certain voting rights provided by the Declaration of Trust. Investor Shares are issued to Public Agencies that invest in the Trust but have not become a party to the Declaration of Trust. Investor Shares are similar to Participant Shares but lack voting rights. Both the Participant Shares and the Investor Shares represent an equal proportionate interest in the respective Portfolio.

The Shares of each Shares Series are only payable from that portion of the Trust's assets held by the Trust. Each Share represents an equal proportionate interest in the Trust with each other outstanding Share. Upon redeeming Shares, a

Shareholder receives the current net asset value per Share. If liquidation should occur, Shareholders will be entitled to receive their proportionate share of the assets of the applicable Portfolio less any liabilities of the that Portfolio including, but not limited to, all expenses, costs, charges, and reserves attributable to that Portfolio, as well as their proportionate share of any general assets and liabilities of the Trust. The Shares of each Shares Series are fully paid and non-assessable, except as set forth in Part 2 under "Participant and Trustee Liability," and have no preemptive or conversion rights.

Shareholders can sell shares or purchase additional Shares in accordance with the procedures outlined in Part 1 of this Program Guide. The Trust also permits transfers of Shares directly between eligible California Public Agencies; however, the Trust reserves the right to require Shareholders to provide proof of authorization, evidence of the genuineness of such authorization, and such other matters as may reasonably be required in order to effect such purchases and sales. Upon such delivery, the transaction will be recorded on the register of the Trust. Until such record is made, the Shareholder of record will be deemed to be the holder of such Shares for all purposes, and neither the Trustees nor any transfer agent officer, employee, or agent of the Trust will be affected by any notice of the proposed transfer. No Shares may be transferred to a transferee other than a Public Agency, or to the Trust itself.

For all matters requiring action by the Shareholders, such action will be taken by a vote of the Participant Shares Series Shareholders, who will be entitled to that number of votes equal to the number of full and fractional Participant Shares held by each Participant Shares Series Shareholder.

The Trust may be terminated by the vote of a majority of its Trustees with the approval of the holders of two-thirds of the Shares of the Participant Shares Series. Upon the termination of the Trust, and after paying or adequately providing for the payment of all liabilities and upon receipt of such releases, indemnities, and refunding agreements as they may deem necessary for their protection, the Trustees may distribute the remaining Trust assets, in cash or in kind or partly in cash and partly in kind, among the Shareholders according to their respective beneficial interests.

The Declaration of Trust may be amended by the vote of the Trustees, with the approval of the holders of a majority of the Shares of the Participant Shares Series. The Trustees may also amend the Declaration of Trust without the approval of Participants for the following reasons: to change the name of the Trust or any Series; to establish additional Series or classes of Shares; to supply omissions or correct or supplement ambiguous, defective, or inconsistent provisions; or, if they deem it necessary, to conform the Declaration of Trust to the requirements of applicable laws and regulations or to eliminate or reduce any taxes which may be payable by the Trust or the Participants, but the Trustees will not be liable for failing to do so. No amendment may be made which would change any rights of any Shares by reducing the amount payable thereon upon liquidation of the Trust or by diminishing or eliminating any approval rights pertaining thereto except with the vote of a majority of the Trustees and the approval of the holders of two-thirds of the Shares of the Participant Shares Series.

The Trustees

The Trust is currently governed by a Board of seven Trustees, all of whom are officials or employees of Public Agencies that are Participants in the Trust. The Trustees are appointed pursuant to, and are provided authority under, the Declaration of Trust. The Trustees are responsible for setting overall policies and procedures for the Trust and for hiring and supervising the activities of the Investment Adviser, the Custodian, and other agents of the Trust and monitoring the investment performance of the Portfolios and the method of valuing Shares. The names and business addresses of the current Trustees and Officers of the Trust and their principal occupations and other affiliations during the past five years are as follows:

Karen D. Adams, CPA—Ms. Adams has served as a Trustee since February 2010 and is the Treasurer of the Trust. Since October 2002, Ms. Adams has served as the Treasurer-Tax Collector, Merced County, 2222 M Street, Merced, California 95340. Ms. Adams was Assistant Treasurer-Tax Collector, Merced County, October 1996 – October 2002.

Past President, California Association of County Treasurers and Tax Collectors (CACTTC); Member of the Government Finance Officers Association (GFOA), Government Investment Officers Association (GIOA), California Municipal Treasurers Association (CMTA), California Revenue Officers Association (CROA); Finance Committee Member, Merced County Community Foundation; Past President of Kiwanis Club of Greater Merced; and Past Treasurer of Business & Professional Women (BPW).

Steve Dial—Mr. Dial has served as a Trustee since August 2002 and is the President of the Trust. Since February 2006, Mr. Dial has served as the Deputy Executive Director and Chief Financial Officer, San Joaquin Council of Governments (SJCOG), 555 East Weber Avenue, Stockton, California 95202, and SJCOG's subsidiaries: SJCOG, Inc., Commute Connection, Inc., and the San Joaquin County Transportation Authority. In 2009, Mr. Dial was designated Treasurer and Controller for SJCOG. From 1985 to February 2006, he was Director of Administration and Chief Financial Officer for SJCOG.

Former Chair, Financial Affairs Committee, National Association of Regional Councils; Board Member of the Child Abuse Prevention Council of San Joaquin County; Past Treasurer of the Leadership Stockton Alumni Association; Past President of the Board of Directors for United Cerebral Palsy of San Joaquin County; Past Vice President of the United Way of San Joaquin County; and Member of the Government Finance Officers Association (GFOA) and California Society of Municipal Finance Officers (CSMFO).

André Douzdjian—Mr. Douzdjian has served as a Trustee since May 2014. Since October 2019, Mr. Douzdjian has served as the Chief Financial Officer, San Diego Association of Governments (SANDAG), 401 B Street, Suite 800, San Diego, California 92101. Mr. Douzdjian served as the Director of Finance for SANDAG from June 2012 – October 2019. Prior to June 2012, he worked in the private sector, and from 1991 – 2000 was the Financial Services Manager for SANDAG.

Member of the Government Finance Officers Association (GFOA), American Institute of Certified Public Accountants (AICPA); CFO, Roundtable of San Diego; and Former Treasurer of the Entrepreneurs Organization, San Diego Chapter.

Jordan Kaufman—Mr. Kaufman has served as a Trustee since January 2022. Since January 2015, Mr. Kaufman has served as the elected Treasurer-Tax Collector, Kern County, 1115 Truxtum Avenue, Bakersfield, California 93301. Mr. Kaufman was the Assistant Treasurer-Tax Collector 2006 – 2015 and the Deputy County Administrative Officer 1995 – 2006.

President, California Association of County Treasurers and Tax Collectors (CACTTC); Treasurer and past President, Kern County Management Council; Treasurer and past President United Way of Kern County; Treasurer Boy Scouts of America Southern Sierra Council; Commissioner, California Statewide Communities Development Authority (CSCDA); Statutory Trustee, past elected Trustee, past Chairman, Kern County Employees Retirement Association (KCERA); Member, Rotary Club of Bakersfield, Downtown; and Adjunct Professor, California State University Bakersfield.

David Persselin—Mr. Persselin has served as a Trustee since January 2022. Since January 2014, Mr. Persselin has served as the Finance Director/Treasurer, City of Fremont, 3300 Capitol Avenue, Fremont, California 94537. January 2012 – May 2016, Mr. Persselin was an Adjunct Faculty/Lecturer at San Jose State University. He was the Assistant Finance Director, City of Pleasanton, 2011 – 2013, and from 2001 – 2011 worked for the City of San Jose.

Member of the Government Finance Officers Association (GFOA), California Society of Municipal Finance Officers (CSMFO), and International City/County Management Association (ICMA).

Lauren Warrem—Ms. Warrem has served as a Trustee since January 2022. Prior to January 2022, Ms. Warrem served as a Trustee from 2017 – 2019. Since March 2019, Ms. Warrem has served as the Chief Deputy Treasurer, San Diego County, 1600 Pacific Highway, Room 152, San Diego, California 92101. Ms. Warrem worked as the Finance Director/City Treasurer, City of Vista, from April 2015 – February 2019. Prior to April 2015, Ms. Warrem worked in the private sector, and from 2001 – 2012 she worked at the San Diego Association of Governments (SANDAG), Finance Manager 2001 – 2009 and Director of Finance 2009 – 2012.

Member of the Government Finance Officers Association (GFOA), California Society of Municipal Finance Officers (CSMFO), and California Municipal Treasurers Association (CMTA).

Duane Wolterstorff, CPA—Mr. Wolterstorff has served as a Trustee since May 2014. Since November 2000, Mr. Wolterstorff has served as the Senior Director, Planning and Facilities, Modesto City Schools, 426 Locust Street, Modesto, California, 95351.

Secretary and Administrative Executive of Salida Area Public Facilities Financing Agency (SAPFFA) and Schools Infrastructure Financing Agency (SIFA); Treasurer of the Youth Committee and member of the Finance Committee, Pacific Association, USA Track and Field; Member of California Society of Certified Public Accountants (CalCPA) and American Institute of Certified Public Accountants (AICPA).

The Trustees are appointed by the Board of Trustees and each must be a member of the governing body, officer, or full-time employee of a Public Agency that is a Participant in the Trust, and the appointment must be approved annually by the Participants. Except in the case of resignation or removal, each Trustee holds office until such person's successor is appointed. In order to assure representation on the Board of the several classes of Public Agencies participating in the Trust, at least one of the Trustees must be either a member of the governing body, an officer, or a full-time employee of each of the following: a California county, a city, and a public district (including a JPA), as long as there is at least one Public Agency from that class that is a Participant of the Trust. The Officers of the Trust serve at the discretion of the Board. No Trustee or Officer has an immediate family member serving as a Trustee or Officer of the Trust.

The present Trustees and Officers, or other persons on CAMP official business upon approval of the Trustees, serve without compensation but all are reimbursed by the Trust for reasonable travel and other out-of-pocket expenses incurred in connection with their duties as Trustees and Officers.

Participant and Trustee Liability

Under California law, members of a common law trust may be held personally liable for the obligations of the trust if they are deemed to control the management of the trust. Because the Board has ultimate control over all matters relating to the Trust, the Trust does not believe that Participants would be deemed to have such control. The Declaration of Trust contains an express disclaimer of Participant liability for acts or obligations of the Trust. The Declaration of Trust also provides that the Trust will indemnify each Participant against all claims and liabilities out of the assets of the Series of the Trust in respect of which such claim or liability arose.

The Declaration of Trust provides that no Trustee, officer, employee, or agent of the Trust will be liable for any action or failure to act that does not involve bad faith, willful misfeasance, gross negligence, or reckless disregard of duty. Each Trustee, officer, employee, and agent of the Trust will be indemnified by the Trust against claims and liabilities as provided in the By-Laws and to the fullest extent provided by California law. The Trustees may also purchase, and pay out of Trust assets, insurance policies insuring the Trustees, Officers, Agents, Participants, employees, investment advisers, distributors, or independent contractors of the Trust against all claims arising by reason of holding any such position or by reason of any action taken or omitted by any such person in such capacity.

The Act provides that all immunities from liability which apply to the activity of officers, agents or employees of Participants when performing their functions within the territorial limits of their respective Public Agencies will apply to them to the same extent while engaged in the performance of any of their functions associated with the Trust.

Under the Declaration of Trust, the Trustees may obtain insurance or establish self-insurance funds to cover certain liabilities. This may be done on a joint basis with other similar entities, and the Trust may contribute more than its pro rata share of such insurance premiums or self-insurance funds.

Services Providers

Investment Adviser and Administrator PFMAM, an investment advisory firm with offices at One California Street, Suite 1000, San Francisco, California 94111 and 213 Market Street, Harrisburg, Pennsylvania 17101, is the Trust's investment adviser and administrator. The daily management of the investment affairs and research relating to the Portfolios is conducted by or under the supervision of the Investment Adviser. PFMAM is an investment adviser registered with the U.S. Securities and Exchange Commission, under the Investment Advisers Act of 1940, as amended, and a subsidiary of USBAM. USBAM is a subsidiary of U.S. Bank. U.S. Bank is a separate entity and subsidiary of U.S. Bancorp Shares of the Portfolios are distributed by the Investment Adviser's affiliate, PFM Fund Distributors, Inc., a member of FINRA and subject to the rules of the MSRB. The Investment Adviser is also the investment manager and/or program administrator for 17 other local government investment pool programs, which provide services similar to those provided by the Trust.

Advisory Services. The Investment Adviser manages the investment of the assets of the Trust's Portfolios, including the placement of orders for the purchase and sale of investments, pursuant to an Advisory Agreement. The Investment Adviser obtains and evaluates such information and advice relating to the economy and the securities markets as it considers necessary or useful to manage continuously the assets of the Trust in a manner consistent with the Trust's investment objectives and policies. The Investment Adviser also administers and maintains the Trust's website which provides access to Connect. The Investment Adviser also serves as the rebate calculation agent for the Program, which requires, among other duties, collecting relevant information from, and sending notices to, Shareholders, and making calculations and

preparing rebate reports. Rebate calculation services are subject to a separate agreement, and separate fee schedule, between each Shareholder and the Investment Adviser. The Advisory Agreement will remain in effect until the specified termination date, unless terminated sooner, and may not be assigned by the Investment Adviser without the consent of the Trustees. The Advisory Agreement may be terminated by either party, at any time and without penalty, upon at least one hundred eighty (180) days prior written notice to the other party.

Investment Transactions. The Investment Adviser is responsible for decisions to buy and sell securities for the Trust and arranges for the execution of security transactions on behalf of the Trust. Purchases of securities are made from broker/dealers, underwriters, and issuers. Sales prior to maturity are made to dealers and other persons. Money market securities bought from dealers are generally traded on a "net" basis, with dealers acting as principal for their own accounts without a stated commission, although the price of the instrument usually includes a profit to the dealer. Thus, the Trust does not normally incur any brokerage commission expense on such transactions. Securities purchased in underwritten offerings include a fixed amount of compensation to the underwriter, generally referred to as the underwriter's commission or discount. When securities are purchased or sold directly from or to an issuer, no commissions or discounts are paid.

The policy of the Trust regarding purchases and sales of securities is that primary consideration will be given to obtaining the most favorable price and efficient execution of transactions. In seeking to implement this policy, the Investment Adviser will effect transactions with those dealers whom the Investment Adviser believes provide the most favorable price and efficient execution. If the Investment Adviser believes such price and execution can be obtained from more than one dealer, it may give consideration to placing portfolio transactions with those dealers who also furnish research and other services to the Trust. Such services may include, but are not limited to, any one or more of the following: information as to the availability of securities for purchase or sale; statistical or factual information or opinions pertaining to investments; wire services; and appraisals or evaluations of portfolio securities. The services received by the Investment Adviser from dealers may be of benefit in the management of accounts of some or all of its other clients and may not in all cases benefit the Trust directly. While such services are useful and important in supplementing its own research and facilities, the Investment Adviser believes the value of such services is not determinable and does not significantly reduce its expenses. The Trust does not reduce the management fee paid to the Investment Adviser by any amount that may be attributable to the value of such services.

Administrative Services. The Investment Adviser also provides the following administrative services to the Trust in accordance with the Advisory Agreement:

- *Customer Service*. Operation of an Internet website and a toll-free telephone facility to be used exclusively by Shareholders or by Public Agencies interested in investing in the Trust.
- *Administration and Marketing.* Maintenance of the books and records of the Portfolios, including Shareholder account records; supervision, under the general direction of the Trustees, of all administrative aspects of operations; periodic updating and preparation of the Information Statement; preparation of tax returns, financial statements, and reports for all Portfolios; supervision and coordination of the activities of the Custodian; determination of dividends and net asset value of each Portfolio in accordance with the policies of the Trust; provision of office space, equipment, and personnel to administer the Trust; distribution to Public Agencies of the Program Guide; preparation and distribution of other explanatory and promotional materials; and provision of technical assistance and guidance to Public Agencies considering use of the Trust as an investment vehicle.
- *Shareholder Account Reports*. Preparation and provision to Shareholders of confirmation of each Shareholder investment and redemption transaction and of monthly statements summarizing transactions, earnings, and assets of each Shareholder account.
- *Rebate Calculation Services*. Preparation and provision to Shareholders, upon request, of interim rebate calculation estimates and of rebate calculation reports and rebate exceptions compliance reports to Shareholders in the Trust. If applicable, provision of notice to Shareholders prior to any expenditure test date related to any exception from rebate requirements and preparation of an exception compliance report.

Custodian U.S. Bank National Association, Minneapolis, Minnesota, is the custodian for the Trust. The Custodian holds cash and securities of the Portfolios and also acts as the check clearing and disbursing agent for the Pool and Term. In addition to internal governance, numerous federal agencies, including the Office of the Comptroller of the Currency (OCC), the Federal Reserve System and the Consumer Financial Protection Bureau (CFPB), supervise and inspect U.S. Bank and its parent company, U.S. Bancorp, to ensure sound banking practices and to protect clients. Appropriate information barriers relating to activities and data exist to facilitate fully independent and segregated oversight of client assets as custodian. The Custodian does not participate in determining the investment policies of the Trust or in investment decisions. The

Investment Adviser may not invest funds of the Portfolios with, nor buy or sell any securities through, any affiliated service provider. Securities purchased under certain repurchase agreements may be held by other custodians agreed to by the Trust and the other parties to the repurchase agreements.

Trust Counsel Nossaman LLP, with an office at 50 California Street, 34th Floor, San Francisco, California 94111, is legal counsel to the Trust for certain matters.

Auditor The financial statements of the Trust are audited annually by Ernst & Young LLP with an office at 560 Mission Street, Suite 1600, San Francisco, California 94105. The fiscal year for the Trust ends December 31.

Expenses of the Trust

The Trust has entered into arrangements for the Pool and Term for investment management, custodial, legal, accounting, audit, and rebate calculation services. The Trust also pays for organizational expenses, insurance premiums, Trustees' expenses, and other expenses not expressly assumed by the Investment Adviser. All expenses related to operation of the Portfolios are paid from the income of the Portfolios (see "Dividends").

For the services provided to the Pool by the Investment Adviser, effective January 1, 2023, the Investment Adviser is paid a monthly fee based on the following percentages of the average daily net assets of the Pool:

Average Cash Reserve Portfolio Daily Net Assets Annual Rate

First $1 billion	0.145%
Next $1 billion	0.110%
Next $2 billion	0.100%
Next $2 billion	0.095%
Next $4 billion	0.085%
Next $5 billon	0.80%
In excess of $15 billion	0.075%

The Investment Adviser may, from time to time, waive some or all of its fees. Such waiver will have the effect of increasing the yield of the Pool during the period the fees are waived.

For the services provided to Term by the Investment Adviser, the Investment Adviser is paid a monthly fee based on the following percentages of the average daily net assets of Term:

Average Term Portfolio Daily Net Assets Annual Rate

All Assets	0.150%

Under the Advisory Agreement, the Investment Adviser has agreed to reimburse the Pool and Term for the amount by which the "annual operating expenses" of the Pool exceed 0.22% of its average daily net assets. "Annual operating expenses" generally include all expenses of the Pool (including investment management, administration, marketing, custodial, legal, accounting, and audit fees), other than any reserves established by the Trustees to pay for extraordinary costs.

As of December 31, 2022, the Pool had reserved $156,855 to pay for extraordinary costs that it may incur from time to time, such as special legal, audit, and consulting fees. The Trustees may determine to reserve additional amounts, not expected to exceed, on an annual basis, 0.02% of the average daily net assets of the Pool, for those and other similar purposes in the future.

Tax Matters

Pursuant to Section 115(1) of the Internal Revenue Code, federal gross income does not include income derived from the exercise of any essential governmental function that accrues to a state or any political subdivision of a state. In the opinion of Counsel to the Trust, the Trust is not subject to Federal or California income tax upon the income realized by it.

Arbitrage Rebate: General The Internal Revenue Code generally requires issuers of tax-exempt obligations to rebate to the federal government their arbitrage profits derived from investment of gross proceeds in non-purpose obligations. Various exceptions from the rebate requirements are available, and each Shareholder should consult with its bond counsel to determine whether and to what extent appropriate exceptions might be available. The investment by Shareholders of gross proceeds of debt issues in the Trust will be an investment in a non-purpose obligation and will be taken into account in determining any rebate liability.

Treatment of Administrative Costs of the Portfolios U.S. Treasury Regulations Title 26 Section 1.148-5 limits the ability for the expenses of an external commingled fund, like the Pool, to be treated as qualified administrative costs within the arbitrage rebate and yield restriction liability calculations. The limitations apply to an external commingled fund in which an individual Shareholder owns more than 10% of the beneficial interest of the fund. From time to time, the Pool may contain one or more Shareholders that individually own more than 10% of the beneficial interest of the fund. Therefore, Shareholders should consider the use of the gross yields of the Pool in all arbitrage rebate and yield restriction liability calculations.

The limitations regarding an external commingled fund in which an individual Shareholder owns more than 10% of the beneficial interest of the fund applies only to the Pool and not the Term Portfolio. The 10% rule in U.S. Treasury Regulations Title 26 Section 1.148-5 is not followed by Term.

The foregoing summary of federal income tax matters affecting Shareholders in the Portfolios does not purport to be complete. Shareholders should consult their bond counsel for advice as to the application of federal income tax law to their particular investment in the Portfolios.

Arbitrage Rebate Compliance

To further the objective of providing Shareholders with simplified arbitrage rebate compliance for proceeds of tax-exempt borrowings, the Trust has adopted the following recommended set of practices. The Trust strongly recommends that they be followed to minimize the Shareholder's rebate compliance costs.

1. A Shareholder should deposit all the proceeds of a debt issue subject to arbitrage rebate in the Trust on the same day as they are received by the Shareholder. This will enable the Investment Adviser to track the investment and expenditure of these funds.
2. A Shareholder should identify all the proceeds of a debt issue subject to the same yield at the time of initial investment. A separate account should be established for each fund or group of funds having a different yield by completing an Account Application. The Investment Adviser will provide advice on the number and type of accounts that will be needed to provide a clear audit trail.
3. Federal tax law requires issuers of tax-exempt obligations either to make certain rebate payments to the Federal government or to meet certain expenditure guidelines. If the Shareholder expects to meet one of the expenditure exceptions, it should notify the Investment Adviser when making its initial investment so the Investment Adviser can provide information regarding the expenditure of the proceeds of an issue.
4. If the Shareholder expects to make rebate payments, it should note that Federal tax law requires issuers of tax-exempt obligations to meet certain rebate payment requirements at least every five years. However, a Shareholder may need to account for its rebate liability on an annual basis. The Investment Adviser will provide estimates of rebate amounts at any time for a Shareholder, and the Investment Adviser will provide a rebate calculation report more frequently than every five years if requested. There will be a separate charge for each rebate calculation report (see Part 2 - Rebate Calculation Services for the Proceeds of Debt Issues).
5. If the Shareholder is eligible and has elected to pay a penalty in lieu of making rebate payments, it should notify the Investment Adviser by designating this on Schedule A - Bond Issue Information when making its initial investment.
6. It is recommended that Shareholders not draw down the entire proceeds of a debt issue account before providing for any rebate requirement or penalty payment.

If any Shareholder and any parties related to the Shareholder own more than ten percent (10%) of the Shares of the Pool, such ownership may adversely affect the rebate liability of all Shareholders (see "Tax Matters").

Documentation of Market Price The Investment Adviser will follow certain procedures to document that investments are purchased at a "market price" in accordance with requirements of the Internal Revenue Code and related rulings and

regulations. These procedures include obtaining three bids or offers for all securities transactions on the secondary market, documenting transaction prices using independent pricing services, and following practices to avoid making "prohibited payments" or receiving "imputed receipts" (as these terms are used in the applicable U.S. Treasury regulations) that improperly reduce the yield on investments.

Rebate Exception Services for the Proceeds of Debt Issues

Upon initial investment of the proceeds of a debt issue, a Shareholder should inform the Investment Adviser, by designating on Schedule A - Bond Issue Information, if it expects to qualify for an expenditure exception to the Federal rebate requirements or if it has elected to pay a penalty in lieu of rebate. If the Investment Adviser has been so informed thirty (30) days before any expenditure test date related to such an exception from the rebate requirements, the Investment Adviser will provide a notice to the Shareholder that tracks the cumulative percentage of proceeds of a debt issue drawn from funds invested in the Trust from any debt issue whose proceeds are then invested in the Trust and compares the cumulative percentage of funds drawn to the requirements of the exception to assist the Shareholder in determining its eligibility for such exception. Thirty (30) days after any expenditure test date, the Investment Adviser will provide a report (a "rebate exceptions compliance report") to such Shareholder showing the cumulative percentage of the proceeds of a debt issue (including investment income) actually drawn and calculating the penalty, if any, due to the Internal Revenue Service if actual amounts drawn do not meet the expenditure test.

Rebate Calculation Services for the Proceeds of Debt Issues

With respect to proceeds of tax-exempt borrowings invested in the Trust, including funds whose cash flows are tracked through Shareholder accounts in the Trust, the Investment Adviser will, upon request, provide interim rebate calculation estimates to enable Shareholders to estimate rebate liabilities for financial reporting purposes. There is no charge for these estimates.

The Investment Adviser will provide each Shareholder who so requests with a rebate calculation report for any given report period that summarizes calculations of

- the allowable investment yield,
- investment activities for the Report Period, and
- a calculation of the rebate liability at the end of the Report Period using the methodology prescribed by the applicable U.S. Treasury regulations.

When an account for the proceeds of a debt issue is opened, the Investment Adviser will request certain information from a Shareholder, including information necessary to permit scheduling of the rebate calculation report or Rebate Exceptions Compliance Report. The Investment Adviser will require additional information from a Shareholder, including copies of the official statement, non-arbitrage or tax certificate, debt issue resolution, and similar documents, before the first such rebate calculation report or Rebate Exceptions Compliance Report can be prepared.

Normally, the rebate calculation report will be completed and furnished to the Shareholder for each debt issue no later than thirty (30) days after the Installment Computation Date, provided that the Shareholder has authorized its preparation and provided the necessary information to the Investment Adviser, but a Shareholder may request that a rebate calculation report be completed at shorter intervals. Every effort will be made to honor such requests, although no assurance can be given that reports can be completed in a shorter time period.

If an account is opened for the proceeds of a debt issue that have been invested outside of the Trust, the Investment Adviser will require a rebate calculation report from the date of debt issuance to the date of investment in the Trust.

There will be a separate charge for each rebate calculation report. The fee for a rebate calculation report prepared by the Investment Adviser will be billed separately to the Shareholder at the following rates for debt issues, the proceeds of which are invested exclusively through the Trust from their date of issuance until the date of calculation of the rebate calculation report:

One-time set-up fee, per debt issue:..... $ 250

Each rebate calculation report, per debt issue:..$3,000

There will be additional charges for refundings requiring allocations of transferred proceeds and for other calculations involving more extensive services. For proceeds of tax-exempt debt issues invested outside the Trust, due to differences of elapsed time since the issuance of the debt, types of investments, volume and type of transactions, number of funds, and

condition and availability of records, the Investment Adviser cannot charge a standard fee. However, at the request of the Shareholder, the Investment Adviser will provide an estimated cost based on the Shareholder's specific circumstances.

In addition to the rebate calculation services offered by the Investment Adviser, Shareholders also have the option of contracting directly with another service provider for rebate calculation services. If another service provider is used, the scope of the services provided and the fees charged are entirely the responsibility of the Shareholder and its service provider.

Information Common to All Portfolios

Authorized Investments

The Investment Adviser will invest available cash in the Cash Reserve Portfolio and Term Portfolio exclusively in the following investments, which are authorized investments under the California Government Code Section 53601. It is noted that certain other investment types, although authorized by the applicable sections of the California Government Code, may not be approved for inclusion in this investment policy. Except as otherwise provided in sub-paragraph (1) under "Investment Restrictions" below, a change in authorized investments requires approval of the Trustees and the Participants holding a majority of the outstanding Participant Shares of the Trust.

(1) United States Treasury notes, bonds, bills, or certificates of indebtedness or other obligations for which the full faith and credit of the United States are pledged for the payment of principal and interest.

(2) Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.

(3) Repurchase agreements with respect to securities described in paragraphs (1) and (2) above, provided that the term of any such repurchase agreement shall be one year or less at the time of purchase.

(4) Bills of exchange or time drafts drawn on and accepted by a commercial bank (otherwise known as bankers' acceptances) which are eligible for purchase by the Federal Reserve System, provided that such bankers' acceptances may not exceed one hundred eighty (180) days maturity or forty percent (40%) of the assets of the Portfolio and no more than ten percent (10%) of the Portfolio's assets are invested in the bankers' acceptances of any one commercial bank and further provided that the accepting bank has the highest short-term letter and numerical rating as provided by at least one NRSRO.

(5) Negotiable certificates of deposit issued by a nationally or state-chartered bank or by a savings association or a federal association (as defined in Section 5102 of the California Financial Code), a state or federal credit union, or by a federally licensed or state-licensed branch of a foreign bank, provided that no more than thirty percent (30%) of the assets of the Portfolio may be invested in certificates of deposit and further provided that the deposits in any one institution shall not exceed the shareholders' equity of such institution.

(6) Commercial paper of "prime" quality of the highest ranking or of the highest letter and number rating as provided for by at least one NRSRO, provided that its maturity may not exceed two hundred seventy (270) days. No more than forty percent (40%) of the assets of the Portfolio may be invested in eligible commercial paper; if assets of the Portfolio fall below $100,000,000, no more than twenty-five percent (25%) of assets may be invested in eligible commercial paper; and no more than ten percent (10%) of the Portfolio's total investment assets may be invested in the commercial paper and the medium-term notes of any single corporate issuer. The entity that issues the commercial paper shall meet all of the following conditions either in (a) or (b) as follows: (a) the entity is organized and operating in the United States as a general corporation, has total assets in excess of five hundred million dollars ($500,000,000), and has debt other than commercial paper, if any, that is rated in a rating category of "A" or its equivalent or higher by at least one NRSRO or (b) the entity is organized within the United States as a special purpose corporation, trust, or limited liability company, has program wide credit enhancements including, but not limited to, over collateralization, letters of credit, or surety bond, and has commercial paper that is rated "A-1" or higher, or the equivalent, by at least one NRSRO.

(7) United States dollar denominated senior unsecured unsubordinated obligations issued or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank, with a maximum remaining maturity of 397 days or less, and eligible for purchase and sale within

the United States. Investments shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO and shall not exceed 30 percent of the assets of the Portfolio.

(8) Medium-term notes, defined as all corporate and depository institution debt securities, with a maximum remaining maturity of 397 days or less, issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any state and operating within the United States. Investments shall be rated in a rating category of "A" or its equivalent or better by an NRSRO and shall not exceed 30 percent of the assets of the Portfolio. No more than 10 percent (10%) of the Portfolio's total investment assets may be invested in the commercial paper and the medium-term notes of any single issuer.

(9) A mortgage passthrough security, collateralized mortgage obligation, mortgage-backed or other pay-through bond, equipment lease-backed certificate, consumer receivable passthrough certificate, or consumer receivable-backed bond. Investments shall be rated in a rating category of "AA" or its equivalent or better by an NRSRO, have a maximum remaining maturity of 397 days or less, and shall not exceed 20 percent of the assets of the Portfolio.

(10) Shares of beneficial interest issued by diversified management companies that are money market funds registered with the Securities and Exchange Commission under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.). The company shall have met either of the following criteria: (a) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs or (b) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years' experience managing money market mutual funds with assets under management in excess of five hundred million dollars ($500,000,000). The purchase price of shares of beneficial interest purchased pursuant to this subdivision shall not include commission that the companies may charge and shall not exceed 20 percent of the assets of the Portfolio.

Obligations of Agencies or Instrumentalities of the United States Government Certain short-term obligations of agencies or instrumentalities of the United States Government purchased for the Portfolios may be backed only by the issuing agency or instrumentality and may not be backed by the full faith and credit of the United States Government. For example, Fannie Mae and Freddie Mac have agreements with the U.S. Treasury to provide them with capital in exchange for senior preferred stock. Securities issued by the Federal Home Loan Banks are supported only by the credit of the agency and not by the United States Government, and securities issued by the Federal Farm Credit System are supported by the agency's right to borrow money from the U.S. Treasury under certain circumstances.

Repurchase Agreements A repurchase agreement involves the sale of securities to the Portfolio and the concurrent agreement by the seller to repurchase the securities within a specified period of time at an agreed upon price, thereby establishing the yield during the buyer's holding period. The yield established for the repurchase agreement is determined by current short-term rates and may be more or less than the interest rate on the underlying securities. The securities underlying a repurchase agreement are, in effect, collateral under the agreement. Securities purchased by the Portfolio and subject to repurchase agreements are limited to the obligations of the United States Government and agencies of the United States but may have maturities longer than one year. At the time a repurchase agreement is made, the underlying securities will have a market value at least equal to one hundred and two percent (102%) of the price plus the price differential. If an agreement is in effect for more than one day, the Investment Adviser is responsible for monitoring the value of the underlying securities, and, in the event their value drops below one hundred and two percent (102%) of the price plus price differential, the counterparty to the repurchase transaction is required to provide additional securities or money within one Business Day so that the value of the collateral is not less than one hundred and two percent (102%) of the price plus price differential. All securities underlying repurchase agreements are required to be delivered to the Custodian or to another custodian agreed to by the Trust and the counterparty. At the expiration of each agreement, the Custodian receives payment of the price plus price differential as a condition for the transfer of the underlying securities to the counterparty. If the counterparty fails to pay the agreed upon price plus price differential on the repurchase date, the risks to the Portfolio would include any difference between the liquidation value of the underlying securities and the price plus price differential, any costs of disposing of such securities, any costs related to foreclosure, and any loss resulting from a delay in foreclosing on such securities.

Funds placed by the Trust into the Portfolios will be invested in accordance with the prudent investor standard set forth in Section 53600.3 of the California Government Code. The Portfolios will not invest in any inverse floaters, range notes or mortgage derived, interest-only strips, or in any security that could result in a zero-interest accrual if held to maturity.

The Trust is not registered as an investment company under the Investment Company Act of 1940 (15 U.S.C. Sec. 80a-1 et seq.) and, accordingly, is not subject to the provisions of the Investment Company Act of 1940 and the rules and regulations promulgated thereunder including rules relating to registered money market mutual funds.

The authorizing statute, charter, or bylaws of a Public Agency or the trust indenture or ordinance or resolution under which the debt obligations of a Public Agency are issued or its funds are invested may contain investment restrictions which prohibit or otherwise limit investment in one or more of the above-described investments. Accordingly, Public Agencies should consult with their legal counsel or financial adviser regarding the legality of investing bond proceeds under the Trust prior to participating in the Trust or investing in the Shares issued by the Trust.

Investment Restrictions

The Trustees have adopted the following investment restrictions and fundamental policies, which, except as otherwise provided in (1) below, may be changed only by approval of the Trustees and the Shareholders holding a majority of the outstanding Participant Shares of the Portfolios. The Trust will not:

(1) Purchase any securities other than those described under "Investment Objectives and Policies" unless California law at some future date redefines the types of securities which are legal investments for some or all classes of Shareholders, in which case the permitted investments for the Portfolios may be changed by the Trustees to conform to California law, provided that prior written notification is given to Shareholders of the Trust.

(2) Invest in securities of any issuer in which a Trustee, Officer, employee, agent, or adviser of the Trust is an officer, director, or ten percent (10%) shareholder unless such investment is periodically authorized by resolutions adopted by a majority of the Trustees who are not officers, directors, or ten percent (10%) shareholders of such issuer.

(3) Make loans, except that the Portfolios may enter into repurchase agreements.

(4) Borrow money or pledge, hypothecate, or mortgage its assets to an extent greater than twenty percent (20%) of the market value of the total assets of the Portfolios, and then only as a temporary measure for extraordinary or emergency purposes to facilitate withdrawal requests which might otherwise require untimely dispositions of portfolio securities. All such borrowings may be secured only by the assets of the Portfolios and must be repaid before the Portfolios make any additional investments. Interest paid on such borrowings will reduce net income of the Portfolios.

(5) Purchase any security or enter into a repurchase agreement if, as a result, more than ten percent (10%) of the Portfolios' total assets would be invested in securities subject to restrictions on resale, securities for which there is no readily available market, and repurchase agreements with maturities exceeding seven (7) days and not terminable at approximately the carrying value before that time.

(6) Purchase the securities of any single issuer (other than obligations issued and guaranteed as to principal and interest by the government of the United States, its agencies, or instrumentalities) if, as a result, more than ten percent (10%) of the Portfolios' total assets would be invested in the securities of any one issuer.

(7) Invest more than 5% of net assets in illiquid investments. Illiquid investments are securities that cannot be sold or disposed of in the ordinary course of business at approximately the value ascribed to it by the Trust. Illiquid investments include:

- Restricted investments (those that, for legal reasons, cannot be freely sold).
- Fixed time deposits with a maturity of more than seven days that are subject to early withdrawal penalties.
- Any repurchase agreement maturing in more than seven days and not terminable at approximately the carrying value in the Trust before that time.
- Other investments that are not readily marketable at approximately the carrying value in the Trust.

If the 5% limitation on investing in illiquid securities is adhered to at the time of investment but later increases beyond 5%, resulting from a change in the values of the Trust's portfolio securities or total assets, the Trust shall then bring the percentage of illiquid investments back into conformity as soon as practicably possible. The Trust believes that these liquidity requirements are reasonable and appropriate to assure that the securities in which the Trust invests are sufficiently liquid to meet reasonably foreseeable redemptions of Shares.

Any percentage limitation or rating requirement described under "Authorized Investments" will be applied at the time of purchase.

Procedures for Investment in the Trust

Public Agencies have two options for investing in the Trust. One option is for a Public Agency to become a Participant in the Trust by adopting an ordinance/resolution thereby becoming a member of the JPA. A copy of a sample ordinance/resolution can be obtained by contacting the Investment Adviser and is available on the Trust's website (www.camponline.com). Participation in the Trust requires the formal approval of the governing body of the Public Agency by ordinance/resolution, as appropriate, and execution of the Declaration of Trust. In addition to the rights provided to all Shareholders, Participants are provided approval rights on certain matters as provided in the Declaration of Trust. Public Agencies should consult with their legal counsel regarding the required form of action (ordinance/resolution) and the procedures for enactment or adoption of the ordinance/resolution. No representation is made as to the legal sufficiency of the model form for any given Public Agency. Only members of the governing body, officers, or full-time employees of a Public Agency that is a Participant in the Trust may serve as a Trustee of the Trust.

Alternatively, a Public Agency may purchase Investor Shares of any of the Trust's Portfolios without joining the Trust. Such purchase requires authorization by the Public Agency and execution of the Investor Agreement. A copy of the Investor Agreement can be obtained by contacting the Investment Adviser and is available on the Trust's website (www.camponline.com). Public Agencies owning Investor Shares are provided certain rights with regard to their Shares; however, Investors do not have the approval rights provided to Participants under the Declaration of Trust.

For the proceeds of debt issues, to provide for the investment in the Trust, the Public Agency should either list the Trust in the permitted investments section of the trust indenture or state that bond proceeds can be invested in a permitted investment under Section 53601 of the California Government Code. Sample language is available on the online at www.camponline.com.

Every prospective Shareholder in the Trust (or the applicable trustee of a debt issue) must complete an Account Application (available online at www.camponline.com or by calling the Investment Adviser at (800) 729-7665) and an appropriate Checkwriting Authorization if check writing is desired and forward them along with, if a Participant, (i) a certified copy of the ordinance/resolution as adopted and (ii) an executed copy of the Declaration of Trust, or if an Investor, a completed and executed Investor Agreement, to the Program Administrator via U.S. mail at the following address:

California Asset Management Program
P. O. Box 11760
Harrisburg, Pennsylvania 17101

Please note: UPS and Federal Express will not deliver packages to a P.O. Box. If using one of these shipping methods, please contact CAMP at (800) 729-7665 for an alternative delivery address.

There is no limit to the number of accounts that can be opened by a Shareholder. Additional Account Applications are provided for this purpose. The Investment Adviser will notify the Public Agency of its approval of the application(s) and the account number(s) assigned. The Trust and the Investment Adviser each reserve the right to reject any application in their sole discretion.

Instructions provided by the Shareholder in the Account Application will remain in effect until the Investment Adviser receives written notification from the Shareholder to change them. Any changes to addresses, account applications, names or signatures of authorized officials, or other critical information will require appropriate documentation. Instructions or forms may be obtained by calling the Investment Adviser at (800) 729-7665 or online at www.camponline.com.

Information Specific to the CAMP Cash Reserve Portfolio

Investment Restrictions

The Trust's investment policies and objectives require that all Pool investments have a remaining maturity of three hundred ninety-seven (397) days or less at the time of purchase (except for variable rate notes issued by the U.S. Government or its agencies or instrumentalities, which must have remaining maturities of 762 days or less), and that the dollar-weighted average maturity of Pool investments will not exceed sixty (60) days, and that the dollar-weighted average life (portfolio maturity computed to final maturity without regard to interest rate adjustments on investments) will not exceed one hundred

twenty (120) days. The repurchase date of a repurchase agreement is used to determine its maturity. Debt obligations purchased by the Pool may have interest rates that are periodically adjusted at specified intervals or whenever a reference rate or index changes. These adjustable-rate securities may have demand features which give the Pool the right to demand repayment of principal on specified dates or after giving a specified notice. Adjustable-rate securities and securities with demand features that meet the definition of "Adjustable Rate Government Securities" in Rule 2a-7 of the Investment Company Act of 1940 Rules and Regulations may be deemed to have maturities shorter than their stated maturity dates.

Dividends

Net income of the Pool shall be determined on the accrual basis as of the conclusion of each Business Day and declared as dividends to each Shareholder at the time of such determination in proportion to the number of shares in the Pool then held by each Shareholder.

Net income of the Pool shall consist of interest earned, plus any discount ratably amortized to the date of maturity plus or minus all realized gains and losses on the sale of securities prior to maturity, less ratable amortization of any premium and all accrued expenses of the Pool including the fees payable to the Investment Advisor/ Administrator, and others who provide services to the Pool. Dividends declared by the Pool are paid to Shareholders as of the last Business Day of each calendar month in the form of additional shares which are credited to each Shareholder's account. If the net income of the Pool at the time of such determination is a negative amount, the Trust shall have the power and authority (i) to allocate such negative amount among such Shareholders in proportion to the number of shares held at the time of such determination and to offset the allocable share of each Shareholder of such negative amount against any income accrued to such Shareholder, and/or (ii) reduce the number of outstanding shares of the Pool by reducing the number of shares of each Shareholder by that number of shares which represents the amount of its allocable share of such negative amount which is not offset against income accrued to such Shareholder.

Valuation of Shares

The Investment Adviser, on behalf of the Pool, determines the NAV of Shares of the Pool as of 11:00 a.m. Pacific Time on each Business Day. The NAV per Share of the Pool is computed by dividing the total value of the securities and other assets of the Pool, less any liabilities, by the total number of outstanding Shares of the Pool. Liabilities include all accrued expenses and fees of the Pool, including fees of the Investment Adviser, Custodian, and others who provide services to the Pool, which are accrued daily (see "Expenses of the Trust").

For the purposes of calculating the NAV per Share of the Pool, the By-Laws of the Trust provide that investments held by the Pool be valued at original cost, plus or minus any amortized discount or premium.

The result of this calculation will be a per Share value which is rounded to the nearest penny. Accordingly, the price at which Pool Shares are sold or redeemed will not reflect unrealized gains or losses on Pool securities which amount to less than $.005 per Share. The Pool will endeavor to minimize the amount of such gains or losses. However, if unrealized gains or losses were to exceed $.005 per Share, the amortized cost method of verification would not be used, and the NAV per Share of the Pool would change from $1.00.

It is a fundamental policy of the Pool to maintain a NAV of $1.00 per Share, but for the reasons discussed here, there can be no assurance that the NAV of the Pool's Shares will not vary from $1.00 per Share. The market value basis NAV per Share for a Pool may be affected by general changes in interest rates resulting in increases or decreases in the value of securities held by the Pool. The market value of such securities will tend to vary inversely to changes in prevailing interest rates. Thus, if interest rates rise after a security is purchased, such a security, if sold, might be sold at a price less than its amortized cost. Similarly, if interest rates decline, such a security, if sold, might be sold at a price greater than its amortized cost. If a security is held to maturity, no loss or gain is normally realized as a result of these price fluctuations; however, withdrawals by Investors could require the sale of Pool securities prior to maturity.

The Investment Adviser and the Trustees will periodically monitor, as they deem appropriate and at such intervals as are reasonable in light of current market conditions, the relationship between the amortized cost value per Share and a NAV per Share based upon available indications of market value. In the event that the difference between the amortized cost basis NAV per Share and market value basis NAV per Share exceeds 1/2 of 1 percent, the Investment Adviser and the Trustees will consider what, if any, corrective action should be taken to minimize any material dilution or other unfair results which might arise from differences between the two. This action may include the reduction of the number of outstanding Shares by having each Shareholder proportionately contribute Shares to the Pool's capital, suspension or rescission of dividends, declaration of a special capital distribution, sales of Pool securities prior to maturity to reduce the average maturity or to

realize capital gains or losses, transfers of Pool securities to a separate account, or redemptions of Shares in kind in an effort to maintain the net asset value at $1.00 per Share. If the number of outstanding Shares is reduced in order to maintain a constant NAV of $1.00 per Share, Shareholders will contribute proportionately to the Pool's capital the number of Shares that represents the difference between the amortized cost valuation and market valuation of the Pool. Each Shareholder will be deemed to have agreed to such contribution by its investment in the Pool.

To minimize the possible adverse effects of changes in interest rates and to help maintain a stable NAV of $1.00 per Share, the Pool will maintain a dollar-weighted average portfolio maturity of not more than sixty (60) days and a dollar-weighted average life of not more than one hundred twenty (120) days and will not purchase any security with a remaining maturity of more than three hundred ninety-seven (397) days and will only invest in securities determined by the Investment Adviser to be of high-quality with minimal credit risk.

Yield

Current yield information for the Pool may, from time to time, be quoted in reports, literature, and advertisements published by the Trust. The current yield of the Pool, which is also known as the current annualized yield or the current seven-day yield, represents the net change, exclusive of capital changes and income other than investment income, in the value of a hypothetical account with a value of one Share (normally $1.00 per share) over a seven-day base period expressed as a percentage of the value of one Share at the beginning of the seven-day period. This resulting net change in account value is then annualized by multiplying it by 365/7.

The Trust may also quote a current effective yield of the Pool from time to time. The current effective yield represents the current yield compounded to assume reinvestment of dividends. The current effective yield is computed by adding 1 to the net change in account value (exclusive of capital changes and income other than investment income) over a seven-day base period, raising the sum to a power of 365/7, and subtracting 1 from the result. The current effective yield will normally be slightly higher than the current yield because of the compounding effect of the assumed reinvestment.

The Trust also may publish a "monthly distribution yield" on each Shareholder's month-end account statement or provide it to Shareholders upon request. The monthly distribution yield represents the net change in the value of a hypothetical account with a value of one Share (normally $1.00 per Share) resulting from all dividends declared during a month by the Pool expressed as a percentage of the value of one Share at the beginning of the month. This resulting net change is then annualized by multiplying it by 365 and dividing it by the number of calendar days in the month.

At the request of the Trustees or Shareholders, the Trust may also quote the current yield of the Pool from time to time on bases other than seven days for the information of its Shareholders.

The yields quoted by the Trust or any of its representatives should not be considered a representation of the yield of the Pool in the future since the yield is not fixed. Actual yields will depend on the type, quality, yield, and maturities of securities held by the Pool, changes in interest rates, market conditions, and other factors.

Since the yield on the Pool may fluctuate daily, Shareholders should consult with their counsel or financial adviser as to the appropriateness of investing proceeds of tax-exempt bonds in the Pool in the event that covenants with bondholders or provisions of the Internal Revenue Code restrict the yield on investment of the bond proceeds.

Information Specific to the CAMP Term Portfolio

Maturity

The CAMP Term Portfolio is a fixed-term investment portfolio of the California Asset Management Program with a maturity of up to one year, depending on the termination date of any particular series within the Portfolio.

Dividends

Dividends on shares in the series constituting the CAMP Term Portfolio shall be paid on the termination date of the series, except for dividends on shares redeemed pursuant to a planned early redemption or a premature redemption before the termination date, which will be paid when such dividends on shares in the series are redeemed. For the purpose of calculating dividends for any series, net income shall consist of interest earned, plus any discount ratably amortized to the date of maturity, plus or minus all realized gains and losses on the sale of securities prior to maturity, less ratable amortization of any premium and all accrued expenses of that series.

Dividends on shares of the series of the CAMP Term Portfolio which are declared and paid are equal to the projected yield for such shares to the redemption date, less any losses affecting projected yield attributable to such shares (other than losses resulting from premature redemptions of shares of the series). Dividends on shares of the series of the CAMP Term Portfolio declared and paid on a premature redemption date are equal to the projected yield for such shares to the premature redemption date, less any losses affecting projected yield attributable to such shares and less a premature redemption penalty, if any. Investors may be charged a premature redemption penalty equal to (i) all penalty charges, losses, banking fees and other costs (including, without limitation, interest paid on funds borrowed to pay the redemption) associated with amending, terminating, selling or otherwise affecting any of the investments in the series and (ii) an amount sufficient to maintain the projected yield on the remaining shares to the stated termination date for the series or to the planned early redemption dates, as the case may be, less any losses affecting projected yield attributable to such shares.

Any excess net income of a series of a CAMP Term Portfolio on the termination date will be distributed as an additional dividend to the shares of the series that were issued over the life of the series and the excess net income will be allocated on a pro rata basis based on the average shares outstanding during that time period. Investments may be distributed to Shareholders in any series in lieu of cash whenever the Trust determines that such distribution would be in the best interest of Shareholders of the CAMP Term Portfolio.

Valuation of Shares

For the purpose of calculating the net asset value per share of the series constituting the CAMP Term Portfolio each Business Day, investments held therein shall be valued using the amortized cost method. The amortized cost method of valuation shall mean the acquisition cost of the investment as adjusted for the amortization of premiums or accretion of discounts, regardless of the impact of fluctuating interest rates on the market value of the investment. Amortized cost valuation provides certainty in valuation but may result in periods during which the value of an investment, as determined by amortized cost, is higher or lower than the price that would be received if the investment were sold. For external period-end reporting, all assets will be valued at fair value determined in good faith by the Trust or adviser acting under contract with the Program as required under statutory and applicable accounting standards. Such fair value-based determinations will only be used to satisfy applicable external reporting standards unless the Trust or adviser has determined that use of the fair value method instead of the amortized cost method would be in the best interest of the holders of outstanding shares of a series of the CAMP Term Portfolio.

The redemption value per share will be determined on any day when redemption is made and on the termination date of a series of the CAMP Term Portfolio. Except as otherwise provided below, the redemption value per share is equal to the original purchase price for such share, plus dividends thereon, less such share's allocation of any losses incurred by the series (other than losses resulting from premature redemptions of shares of the series). The redemption value per share for shares redeemed on a premature redemption date is equal to the original purchase price for such share, plus dividends thereon, less such share's allocation of any losses incurred by the series, less a premature redemption penalty, if any, determined as described in the "Dividends" section above.

Each CAMP Term Series provides for a fixed-rate, fixed-term investment by Shareholders, but the market value of the underlying assets will, prior to their maturity, tend to fluctuate inversely with the direction of interest rates. It is the intent of the CAMP Term Portfolio to manage each of its series in a manner that produces a share price of at least $1.00 on the termination date for the Shareholder that redeems on said date.

Yield

The projected yield quoted for any investment in the CAMP Term Portfolio is determined by dividing the expected net income per share for the period from the settlement date to the termination date by the purchase price per share, dividing this result by the actual number of days between the settlement date and the termination date, and multiplying the result by 365.

Part 3 – Individual Portfolios

Purpose

Individual Portfolios are designed to offer California Public Agencies a comprehensive program to meet their investment needs. Shareholders may invest in longer-term investments in a manner that the Investment Adviser will coordinate with the Public Agency. Created pursuant to separate agreements between the Shareholder, the Investment Adviser, and the Custodian, these Individual Portfolios will be managed solely by the Investment Adviser in accordance with specific instructions from the Shareholder. Individual Portfolios are designed to complement investment in the Pool by providing specific investments for surplus funds or for a portion of the proceeds of a debt issue where liquidity is not needed or where specific expenditures are to be funded. For proceeds of debt issues, an Individual Portfolio may be appropriate for Shareholders with relatively lengthy project drawdown schedules, or for Shareholders that wish to match expected construction draws more closely with investment maturities to fix earnings on some or all of their funds. Individual Portfolios may also be appropriate for the investment of debt service reserve funds and certain funds subject to investment yield restrictions. The Investment Adviser will assist each Shareholder in evaluating the possible use of an Individual Portfolio. For further information, call the Investment Adviser at (800) 729-7665. In order to establish an Individual Portfolio, the Shareholder must first establish an account with the Trust either as a Participant or an Investor. The Custodian will hold assets in an Individual Portfolio in a separate account in the Shareholder's name. ***However, Individual Portfolios are not assets of the Trust and are not under the management or supervision of the Board of Trustees***.

Investment Policies

Assets in an Individual Portfolio may be invested in those investments that are legal investments for the Shareholder under the California Government Code and the Shareholder's investment policy or are permitted under the terms of related debt issue documents, if any. Individual Portfolios are not governed by the investment policy of the Trust. The Investment Adviser will invest assets in the Individual Portfolios in accordance with the prudent investor standard of the California Government Code. A Shareholder should discuss the characteristics of specific investments in an Individual Portfolio with the Investment Adviser.

Opening an Individual Portfolio

The Investment Adviser offers advice on Individual Portfolio investments to Shareholders in order to provide Shareholders with the benefits of coordinating the investments in an Individual Portfolio with investing in the Pool and the economies achieved by using the Trust's Custodian. Accordingly, before Public Agency funds are invested in an Individual Portfolio, the Public Agency must first join the Trust or become an Investor (See Part 1 - Investing). A Shareholder may then open an Individual Portfolio by signing a separate agreement with PFM Asset Management LLC and U.S. Bank National Association, Minneapolis, Minnesota. Shareholders should contact the Investment Adviser directly at (800) 729-7665 regarding investments in an Individual Portfolio.

Individual Portfolio Transactions

The Investment Adviser will arrange for the execution of all security transactions in an Individual Portfolio on behalf of the Shareholder. Individual Portfolio transactions are normally conducted through the Shareholder's pre-designated Pool account using the Pool's convenient and economic cash management tools. In arranging for security transactions, the Investment Adviser will give primary consideration to obtaining the most favorable price and efficient execution of transactions. Investment transactions can only be executed on Business Days during normal operating hours.

Individual Portfolio Investments The Investment Adviser will purchase investments for an Individual Portfolio based upon specific instructions received from the Shareholder. When investing the proceeds of debt issues, the Investment Adviser will request a schedule of expected withdrawals, which will be used in managing investments to help assure adequate liquidity. Investment purchases for an Individual Portfolio are settled by the Custodian using funds made available from the Shareholder's pre-designated Pool account (see Part 1 - Investing).

Individual Portfolio Withdrawals Shareholders may arrange for the sale of investments in an Individual Portfolio by contacting the Investment Adviser directly at (800) 729-7665. Sales made prior to maturity will be made at the current market price which may be lower or higher than the investment's book value. Proceeds and earnings from the maturity, sale, or coupon payment of any investment in a Shareholder's Individual Portfolio will be deposited automatically into the Shareholder's pre-designated Pool account where they may be withdrawn by the Shareholder in accordance with Pool withdrawal procedures (see Part 1 - Investing).

Arbitrage Rebate Compliance

The Investment Adviser has agreed to provide arbitrage rebate compliance services for proceeds of tax-exempt debt issues invested in the Trust and will provide similar services for funds invested in an Individual Portfolio.

The Investment Adviser has agreed to manage Individual Portfolios that the Shareholder designates for the proceeds of a debt issue in accordance with arbitrage rebate regulations. At the Shareholder's request, the Investment Adviser will provide arbitrage rebate compliance services for the proceeds of tax-exempt debt issues to include funds in both the Shareholder's Pool, Term, and Individual Portfolio accounts (see Part 2 - Rebate Calculation Services for the Proceeds of Debt Issues).

Since the yield on an Individual Portfolio may not be fixed, Shareholders should consult with their counsel or financial adviser as to the appropriateness of investing proceeds of tax-exempt bonds in an Individual Portfolio in the event that covenants with bondholders or provisions of the Internal Revenue Code restrict the yield on investment of the bond proceeds.

Individual Portfolio Costs

All costs associated with an Individual Portfolio will be charged separately to the Shareholder that has set up the Individual Portfolio. Unless an alternative fee schedule has been negotiated, for services provided to Individual Portfolios by the Investment Adviser, the Shareholder will be billed a fee, in monthly installments, based on the following percentages of the average daily net assets of each Individual Portfolio:

Average Daily Net Assets	Annual Rate
First $25 million	0.10%
Over $25 million	0.08%

Individual Portfolios will also be charged an annual custody administration fee of $200, plus a portfolio market value-based fee of 1/3 basis point (0.00333%), plus applicable custody transaction fees. A detailed schedule of custody fees is available upon request.

All Individual Portfolios of a single Shareholder will be aggregated to determine the fee for that Shareholder.

Custodian

The Trust has arranged for its Custodian, U.S. Bank National Association, Minneapolis, Minnesota, to provide custody for assets of each Individual Portfolio.

The Custodian holds cash and securities of each Individual Portfolio in a separate account in the name of the appropriate Shareholder. The Custodian does not participate in determining investment decisions for the Individual Portfolios. The Investment Adviser may invest in the Custodian's obligations and may buy or sell securities through the Custodian.

For further information or assistance regarding Individual Portfolios, please call the Investment Adviser at (800) 729-7665.

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City Council Agenda Report
Agenda Item No. 9.c.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-63, APPROVING ENTERING INTO A MEMORANDUM OF AGREEMENT (MOA) WITH SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SVGCOG) FOR FOOD RECOVERY PROGRAM

SUMMARY: The proposed action would engage the San Gabriel Valley Council of Governments (SGVCOG) to coordinate the implementation of an edible food recovery recycling and enforcement program for designated food generators.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-63, approving an MOA with the SGVCOG for a regional food recovery program; and
2. Authorize the City Manager or designee to negotiate and execute agreement.

FISCAL/FINANCIAL IMPACT: The cost for the 1st year will be $86,581 and for the 2nd year will be $64,422. The total cost over the two-year agreement is $151,003 to be paid out of the General Fund.

DISCUSSION: The passage of Senate Bill 1383 (SB 1383) in September 2016 imposed statewide targets to reduce the disposal of organic waste by 75 percent by January 1, 2025 (based on 2014 levels) and recover at least 20 percent of currently disposed edible food for human consumption by 2025. The California Department of Resources Recycling and Recovery (CalRecycle) finalized and adopted SB 1383 guidelines in November 2020 with the approval of the Office of Administrative Law.

Since the requirements of SB 1383 apply to all San Gabriel Valley cities, the SGVCOG developed a regional edible food recovery program. As such, pursuant to the recommendations from the SGVCOG's City Managers' Steering Committee and the Public Works Technical Advisory Committee to proceed with the proposed Regional Edible Food Recovery Program, the SGVCOG released a Request for Proposal (RFP) on July 20, 2021. The Scope of Work outlined in the RFP includes:

• Tasks 1-4: Project management, compliance and capacity assessments, outreach and education efforts, and final development report

• Tasks 5: Development and implementation of a food recovery inspection program from January 1, 2022 to August 1, 2024

The SGVCOG Governing Board awarded the contract to SCS Engineers at its Board meeting on September 16, 2021. The cost to administer Tasks 1 to 4 was split among fourteen (14) participating San Gabriel Valley cities.

The cost to administer Tasks 5 was calculated based on the estimated number of Tier 1 & Tier 2 businesses will be required to participate in program and the number of San Gabriel Valley cities continuing with the implementation and inspection program. Tier 1 businesses typically have more produce, fresh grocery, and shelf-stable foods to donate such as wholesale food vendors, food service providers, food distributors, and grocery stores and supermarkets over 10,000 sq. ft. area. Tier 2 businesses typically have more prepared foods to donate, which require more careful handling to meet food safety requirements (i.e. time and temperature controls).

The City of South El Monte did not participate in the initial cost share program to develop the regional food recovery program. Therefore, an additional Task 6-9 was added for subregional hub development.

Staff recommends that the City Council approve the MOA with the SGVCOG to participate in the Regional Food Recovery Program at a total cost of $151,003 for two years.

ATTACHMENT(S):

A. Resolution No. 23-63
B. Food Recovery MOA with SGVCOG

ATTACHMENT A

RESOLUTION NO. 23-63

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING A TWO YEAR MEMORANDUM OF AGREEMENT (MOA) BETWEEN THE CITY AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) FOR A REGIONAL FOOD RECOVERY PROGRAM

WHEREAS, the passage of Senate Bill 1383 (SB 1383) in September 2016 imposed statewide targets to reduce the disposal of organic waste by 75 percent by January 1, 2025; and

WHEREAS, the California Department of Resources Recycling and Recovery (CalRecycle) finalized and adopted SB 1383 guidelines in November 2020 with the approval of the Office of Administrative Law; and

WHEREAS, the City now desires to join the SGVCOG regional edible food recovery program at a total cost of $151,003 for the next two years.

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby approves an agreement with SGVCOG for a Regional Food Recovery Program at a total not to exceed cost of $151,003 for the next two years.

Section 2. The City Council hereby authorizes and directs the City Manager to execute the Agreement in substantially the same form that is attached to the staff report accompanying this Resolution. The Council further directs the City Manager to take all actions necessary to effectuate the Agreement.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 13th day of June 2023.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Donna G, Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-63, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 13th day of June 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):

_____
Donna G. Schwartz, City Clerk

ATTACHMENT B

MEMORANDUM OF AGREEMENT BETWEEN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS AND THE CITY OF SOUTH EL MONTE FOR PARTICIPATION IN THE SAN GABRIEL VALLEY REGIONAL FOOD RECOVERY PROGRAM

This Memorandum of Agreement ("MOA") is dated for identification purposes as of June 13, 2023, by and between the City of South El Monte, a municipal corporation ("City"), and the San Gabriel Valley Council of Governments, a California joint powers authority ("SGVCOG"). City and SGVCOG may be referred to herein collectively as the "Parties" or individually as a "Party."

RECITALS:

A. The passage of SB 1383 (Lara, 2016) implemented statewide targets to reduce statewide disposal of organic waste and increase recovery of currently disposed edible food for human consumption. Specifically, SB 1383 aims to recover at least 20% of currently disposed edible food for human consumption by 2025. The California Department of Resources Recycling and Recovery (CalRecycle) has developed regulations entitled "Short-lived Climate Pollutants: Organic Waste Reductions" (hereafter "SLCP Regulations"), which regulations are codified at Chapter 12 of Division 7 of Title 14 of the California Code of Regulations, sections 18981.1 et seq.[1]

B. To recover 20% of edible food that would otherwise be sent to landfills by 2025, SB 1383 requires local jurisdictions to establish food recovery programs and strengthen their existing food recovery networks.

C. The SGVCOG was established to have a unified voice to maximize resources and advocate for regional and member interests to improve the quality of life in the San Gabriel Valley by the member cities and other local governmental agencies and has established and is administering a Regional Food Recovery Program (the "Program").

D. City seeks to participate in the Program and join a regional approach toward compliance with SB 1383's food recovery components. Specifically, the Program will support City in complying with the food recovery components of Sections 18985.2, 18985.3, 18991.1, 18991.2, 18992.2, 18994.1, 18994.2, 18995.2, 18995.1, 18995.3, and 18995.4.

E. City will remain responsible for maintaining an Implementation Record pursuant to Section 18995.2, to include all necessary information from the Program in the City's Implementation Record and to report the necessary information to CalRecycle based on the reporting timelines and reporting request procedures set forth in Sections 18994.1, 18994.2, and 18995.2.

[1] All Section references herein are to Title 14 of the California Code of Regulations unless otherwise stated.

F. Pursuant to Section 18985.2, the City will remain responsible for updating and maintaining a list of food recovery organizations and food recovery services on an annual basis. Such list must be annually updated to include each food recovery organization and each food recovery service's name, physical address, contact information, collection service area, and the types of food they accept. Such information must be posted on the City's website and shared with the City's commercial edible food generators on an annual basis. It is also the City's responsibility to share information about the City's edible food recovery programs, information about the commercial edible food generator requirements, information about food recovery organizations and food recovery services operating within its jurisdictions, where a list of those food recovery organizations and food recovery services can be found, and information about actions that commercial edible food generators can take to prevent the creation of food waste on an annual basis.

G. City has adopted an SB 1383 ordinance (Chapter 13.14 of the Municipal Code) to ensure effective implementation of the Program.

H. City and SGVCOG desire to set forth the terms of their ongoing collaboration with respect to this effort in this MOA and further agree as follows:

I. RECITALS

The above Recitals are made a substantive part of this MOA.

II. TERM:

The term of this MOA shall commence on June 13, 2023 and shall continue through the completion of all work completed under this MOA. The term of this MOA may be extended by mutual written MOA of the Parties.

III. RESPONSIBILITIES OF THE PARTIES:

A. SGVCOG Responsibilities:

1. Undertake procurement and management of consultant(s) to complete the Program set forth in the Program's Scope of Work (Attachment A), including the execution of a contract with the consultant for the development of the Program.
2. Manage all invoicing and payments to be made to consultant.
3. Review draft deliverables prepared by the consultant for accuracy.
4. Coordinate with the consultant to ensure consultant's participation in calls and meetings.
5. Manage ongoing coordination of calls with the Parties and the consultant throughout the development of the Program.
6. Review and provide comments on draft communications and documents related to the Program.
7. Submit invoices to the City, in a total amount that does not exceed $151,003,

as follows:

- The first invoice shall be in the amount of $86,581 for work completed in 2023; and
- The second invoice shall be in the amount of $64,422 for work completed in 2024.

Invoices include both consultant fee and SGVCOG project management fee. Any amounts paid by the City that are not expended by August 1, 2024, will be refunded to the City by September 15, 2024, unless City and SGVCOG agree to extend the term of the MOA beyond August 1, 2024. SGVCOG shall provide to the City an accounting of funds at the same time of the refund, if any.

B. City Responsibilities:

1. Designate a point-of-contact with name, title, and contact information who will serve as the City's technical representative throughout the development of the Program. If the point-of-contact is reassigned or no longer with the City, a new point-of-contact will be designated within fourteen (14) calendar days.
2. Actively engage in the development of the Program including, but not limited to, promptly responding to all correspondence (phone calls and e-mail communications), responding to data requests, and attending any necessary meetings.
3. Review and provide comments to consultant on deliverables as necessary.
4. Participate in check-in calls and/or meetings with the consultant and with all Parties, as necessary.
5. Approve within five (5) business days any deliverables that can be approved by staff or ten (10) business days any items that need to be approved by city attorney or city manager.
6. Pay invoices referenced in III.A.7 above within thirty (30) days of receipt.

III. AMENDMENTS:

A. For any change which materially affects the project scope of work, or in any way modifies any term or condition included under this MOA, an amendment to the MOA shall be prepared and executed by the City and by the SGVCOG for such change to be effective.

B. Minor changes to the project scope of work or budget may be approved by the SGVCOG's Project Manager, who shall in writing and in his or her reasonable discretion determine whether the change is minor. Any increase in the not to exceed amount of this MOA shall require an amendment.

IV. PROJECT MANAGEMENT:

A. Project Managers.

1. For the purposes of this MOA, SGVCOG designates the following individual as its Project Manager: Mackenzie Bolger, Senior Management Analyst, whose contact information is set forth below.
2. For the purposes of this MOA, the City designates the following individual as its representative: Rene Salas, City Manager, whose contact information is set forth below.

Either Party may change the designations set forth herein upon written notice to the other Party.

V. DEFAULT; REMEDIES:

A. Default. A "Default" under this MOA is defined as any one or more of the following: (i) failure of either Party to comply with the terms and conditions contained in this MOA; and/or (ii) failure of either Party to perform its obligations set forth herein satisfactorily or make sufficient progress towards completion of the Regional Food Recovery Program.

B. Remedies. In the event of a Default by either Party, the non-defaulting Party will provide a written notice of such Default and thirty (30) days to cure the Default. In the event that the defaulting Party fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period and to the satisfaction of the non-defaulting Party, the non-defaulting Party may terminate this MOA. Such termination shall be effective immediately upon the provision of written notice by the non-defaulting Party to the defaulting Party. The remedies described herein are non-exclusive. In the event of a Default by either Party, the non-defaulting Party shall have the right to seek any and all remedies available at law or in equity.

V. INDEMNIFICATION:

A. City agrees to defend, indemnify, and hold free and harmless the SGVCOG, its member agencies, and their respective elected and appointed boards, officials, officers, agents, employees, and volunteers, at City's sole expense, from and against any and all claims, actions, suits, or other legal proceedings brought against the SGVCOG, its member agencies, and their respective elected and appointed boards, officials, officers, agents, employees, and volunteers arising out of or relating to the acts or omissions of City in connection with this MOA.

B. SGVCOG agrees to defend, indemnify, and hold free and harmless the City, its employees, and volunteers, at SGVCOG's sole expense, from and against any and all claims, actions, suits, or other legal proceedings brought against the City, its employees, and volunteers arising out of or relating to the acts or omissions of SGVCOG in connection with this MOA.

VII. INSURANCE:

A. City and SGVCOG shall maintain and keep in full force and effect during the term of this MOA insurance or a program of self-insurance against claims for injuries to persons or damages to property which may arise in connection with City's or SGVCOG's performance of its obligations hereunder.

VIII. OTHER TERMS AND CONDITIONS:

A. Notices. All notices required herein shall be sent by email, except for a notice of termination, default, or failure to cure, which shall be sent by certified mail, postage pre-paid, return receipt requested. Either Party may change its Project Manager or contact upon written notice to the other Party and shall promptly update the other Party in writing of any such changes.

To SGVCOG:
Mackenzie Bolger
Senior Management Analyst
1333 S. Mayflower Ave., Suite 360
Monrovia, CA 91016
(626) 457-1800
mbolger@sgvcog.org

with a copy to:
Marisa Creter
Executive Director
1000 S. Fremont Avenue, Unit 42
Building A-10N, Suite 10-210
Alhambra, CA 91803
(626) 457-1800
mcreter@sgvcog.org

To City:
Rene Salas
City Manager
1415 Santa Anita Ave.
South El Monte, CA 91733
(626) 579-6540 ext. 3215
rsalas@soelmonte.org

B. No Partnership. This MOA is not intended to be, and shall not be construed as, an agreement to form a partnership, agency relationship, or a joint venture between the Parties. Except as otherwise specifically provided in the MOA, neither Party shall be authorized to act as an agent of or otherwise to represent the other Party.

C. Entire MOA. This MOA constitutes the entire understanding between the Parties with respect to the subject matter herein and supersedes any and all other prior writings and oral negotiations. This MOA may be modified only in writing and signed by the Parties in interest at the time of such modification.

D. Governing Law. This MOA shall be governed by and construed under California

law and any applicable federal law without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this MOA, the Parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Los Angeles County, California.

E. Excusable Delays. Neither Party shall be considered in default in the performance of its obligations hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, floods, earthquakes, fires, acts of a public enemy, pandemic, epidemic, and government acts beyond the control and without fault or negligence of the affected Party. Each Party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this MOA.

F. Waiver. Waiver by any Party to this MOA of any term, condition, or covenant of this MOA shall not constitute a waiver of any other term, condition, or covenant. No waiver of any provision of this MOA shall be effective unless in writing and signed by a duly authorized representative of the Party against whom enforcement of a waiver is sought.

G. Headings. The section headings contained in this MOA are for convenience and identification only and shall not be deemed to limit or define the contents to which they relate.

H. Assignment. Neither Party may assign its interest in this MOA, or any part thereof, without the prior written consent of the other Party. Any assignment without consent shall be void and unenforceable.

I. Severability. If any provision of this MOA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

J. Authority to Execute. The person executing this MOA on behalf of a Party warrant that they are duly authorized to execute this MOA on behalf of said Party, and that by doing so said Party is formally bound to the provisions of this MOA.

K. Counterparts. This MOA may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

L. Electronic Signatures. This MOA may be executed with electronic signatures in accordance with Government Code Section 16.5. Such electronic signatures will be treated in all respects as having the same effect as an original signature.

IN WITNESS WHEREOF, the Parties hereto have caused this MOA to be executed and to be effective on the date it has been fully executed by the Parties as set forth below.

FOR THE CITY OF SOUTH EL MONTE:

By:_____
Rene Salas
City Manager

Date:_____

ATTEST:

_____
Donna Schwartz
City Clerk

APPROVED AS TO FORM:

_____
Anthony Taylor
City Attorney

FOR THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS:

By: _____
Marisa Creter
Executive Director

Date:_____

APPROVED AS TO FORM:

_____
David DeBerry
General Counsel

ATTACHMENT A - SCOPE OF WORK

Phase I – Capacity Assessment, Outreach, and Inspections

TASK 1: PROJECT MANAGEMENT

Task 1.1 - Kickoff Meeting
The SCS Project Team will conduct a kick-off meeting with SGVCOG staff, and the City of South El Monte following approval of the contract to confirm the goals and objectives for the project. SCS staff leaders and their key roles on this project will be introduced, project tasks will be reviewed, expectations of resources needed from the City will be discussed, thoughts and direction from staff will be solicited, and the schedule and key milestones will be confirmed. This meeting will also establish clear lines of communication and project direction so the City, SGVCOG and SCS mutually understand expectations.
Deliverables:
- **Meeting agenda**
- **Meeting minutes and action items**
- **Data needs**

Task 1.2 - Project Management Update Meetings
Regular feedback from the project team and City of South El Monte is important to the success of the project. Therefore, the Project Team will attend bi-weekly meetings with the City and SGVCOG representatives to discuss the project deliverables and receive feedback on the project progress. For purposes of the project budget, it is assumed these meetings will be one-half hour in duration.
Deliverables
- **Meeting notifications/conference call-in facilitation**
- **Meeting agendas**
- **Meeting minutes/action items**

TASK 2: CAPACITY AND COMPLIANCE ASSESSMENT

The purpose of this task is to identify and Confirm Tier 1 and Tier 2 Edible Food Generators (EFGs) and Food Recovery Organizations (FROs) capacities in the City of South El Monte.

Task 2.1 - Food Recovery Agencies and Organizations Capacity Assessment
SCS will prepare a comprehensive study of local Food Recovery agencies and their capacity to accept edible food from the City of South El Monte. Drawing upon prior projects performed by SCS and its partners, SCS will be able to extrapolate information already obtained as part of the SGVCOG Regional Food Recovery project. Using the database of food recovery agencies located in the San Gabriel Valley and Los Angeles County, as well as researching the local area, SCS will compile a targeted contact list of only those agencies local to the City.

SCS will attempt to contact each agency up to three times to perform a phone interview that will be used to compile updated information on each agency, including: name, address, contact information, types of food accepted, how food is received/collected, days of week and hours of operation, total weekly capacity, current capacity, existing businesses served, current tracking system, if any, and if contracts are in place. The SCS team will also explain the new regulations related to SB 1383 and

provide food recovery organizations a link to more information through the CalRecycle website. We will distribute additional education and outreach materials currently available or developed as part of this contract, including a template food recovery agreement.

Based on the capacity study results, the next steps will be to determine if sufficient capacity exists to meet the needs of Tier 1 and Tier 2 edible food generators. The data obtained from this portion of the project will be compared with the data from Task 2.2, which will provide an overview of the amount of anticipated edible food donations.

Deliverables

- **Compile targeted food recovery agency contact list.**
- **Contact all targeted food recovery agencies to perform survey. Up to three attempts will be made to contact each agency.**
- **Assemble database of completed survey data.**

Task 2.2 - Tier 1 and Tier 2 Edible Food Waste Generators Compliance Assessment

SCS will prepare a detailed report of the estimated edible food generated by Tier 1 and Tier 2 businesses located in the City. This task will consist of using the lists provided by the City, including customers and business licenses, compiling them, and then preparing a target outreach list of those businesses categorized as either Tier 1 or Tier 2.

SCS will attempt to contact each edible food generator up to three times to perform a phone interview that will be used to compile updated information on each business, including: name, address, contact information, type and quantity of edible food generated, when food is generated, current food donation policy, if any, current food recovery partner(s), if any, current tracking system, if any, and if contracts are in place. The SCS team will also be explaining the new regulations related to SB 1383 and provide edible food generators a link to more information through the CalRecycle website. We will distribute additional education and outreach materials currently available or developed as part of this contract, including a template food recovery agreement.

Once the surveys are complete, SCS will prepare a report detailing the estimated amount of edible food donations within the City. This information will be compared to the capacity data developed in Task 2.1 to analyze if sufficient capacity exists to support estimated donations.

Deliverables

- **Review business lists from the City and compile targeted Tier 1 & Tier 2 contact list.**
- **Contact all Tier 1 & Tier 2 businesses to perform survey. Up to three attempts will be made to contact each agency.**
- **Assemble database of completed survey data.**
- **Prepare survey data executive summary.**

TASK 3: PUBLIC OUTREACH

Task 3.1 - Outreach and Education

Using the outreach and education plan prepared previously for the SGVCOG project, we will develop specific materials for the City. As part of the scope of work, we will conduct two educational workshops, and provide flyers to the City for posting on the City's website and other distribution.

Deliverables

- **Multilingual outreach and education materials.**

- **Workshop announcements.**
- **Two workshops**

TASK 4: FINAL REPORT

Task 4.1 - Final Report Deliverable

SCS will prepare the draft report, which will include the project overview, our approach to conducting the study, and the results of Tasks 2 and 3. This will include the following:

- The results of the capacity analysis of food recovery agencies and organization (Task 2.1).
- Results of the Tier 1 and Tier 2 edible food waste generators compliance assessments (Task 2.2).
- Education and outreach implementation results.
- Recommendations on next steps for SB 1383 compliance.

Deliverables:

- **Final report detailing the outreach efforts that were conducted, the assessments that were performed under Task 2, the food recovery needs and operations of Tier 1 and Tier 2 waste generators, the food recovery needs and operations of food recovery agencies and organizations, and recommendations on the necessary steps that the City must consider to ensure SB 1383 compliance.**

TASK 5: INSPECTION PROGRAM IMPLEMENTATION

Task 5.1 - Project Team Coordination

For this task, the Project Team will participate in monthly meetings with the City and SGVOCG staff. The meetings will be 30 minutes in length.

Deliverables:

- **Meeting agenda**
- **Meeting minutes and action items**
- **Data needs**

Task 5.2 - Inspection Program Implementation

There are two types of inspections that the team will conduct beginning in 2023. The first is an Inspection Review to Tier 1 edible food generators and food recovery services/organizations as identified in Task 2. The second is a Complaint Review in response to complaints received that warrant a review in accordance with Section 18995.3, to be provided on an as-needed basis.

Beginning January 1, 2024, the team will conduct Inspection Reviews to Tier 2 commercial edible food generators as identified in Task 2.2 and begin issuing Notice of Violations to noncompliant entities as determined in Inspection Reviews or realized when responding to a complaint in a Complaint Review. Notice of Violations will not be issued until January 1, 2024, in accordance with the enforcement requirements of Section 18995.3 unless SGVCOG or the City determine that earlier issuance of Notice of Violations for noncompliance is in best interest.

The number of Tier 1, Tier 2, and FRO inspections per year are indicated in Table 1.

Table 1. Inspections

	1st Tier 1 Site visits	2nd Tier 1 Site visits	1st Tier 2 Site Visits	Food Recovery Organization Site visit
2023	**113**	**0**	**0**	**6**
2024	**113**	**0**	**4**	**6**

Inspection Review Methodology
Step 1: Schedule Inspection Review with Entity (Commercial Edible Food Generator/Food Recovery Service/Organization)

We will prioritize Inspection Reviews to entities that have a history of noncompliance or have had difficulties in establishing a program. Prioritization will be determined in coordination with project staff, waste hauling staff and food recovery organization/service partners. When scheduling in- person inspections, we will maximize staff time in the field by scheduling visits according to geographical proximity.

Step 2: Conduct Inspection Review

The team will utilize data program tracking software, such as Careit, to assess the recorded donation data associated with each entity and compare it with anticipated frequency and quantity of food donations determined through the initial inspection. Any discrepancies identified as unreasonable or suspicious shall be noted and reported back to the jurisdiction. Data input into the Careit software will also be reflected on a paper Inspection Report (developed in Task 5) which will be supplementary to the data tracking fields included on Careit. We will use the Inspection Report and Careit to conduct virtual, phone - or when necessary - in-person reviews to determine whether the entity is compliant with requirements of Section 18991.3 (commercial edible food generators) and Section 18991.5 (food recovery services/organizations). Compliance details, including the specific actions that will be reviewed during the inspection, are provided below in the section titled “Article 10”.

Step 3: Record Inspection Results/Follow-up

We will use data program tracking software, such as Careit, to record the findings of the review in a format that will be easily transcribed to the Inspection Report format to be used by the agency in annual reporting to CalRecycle.

If compliant: If the Inspection Review determines that the entity is in compliance with all requirements of Article 10 and other applicable requirements of the chapter, the team will record the details of the inspection using the Careit app and provide those details to SGVCOG on a monthly and annually basis.

If noncompliant: If the Inspection Review determines that the entity is *not* in compliance with all

requirements of Article 10 and other applicable requirements of the chapter, the team will work with the jurisdiction to proceed with the issuance of a Notice of Violation (if the SGVCOG/the jurisdiction believes appropriate) -OR- the team may provide verbal notice to the entity in question with recommended revisions to their program, provide educational material, and follow-up for a second inspection within reasonable time (approximately 2 weeks to 30 days).

Beginning January 1, 2024, if it is determined that the entity is not in compliance after the second review, the team will notify the reporting jurisdiction and as determined in the Task 5 Implementation, proceed with the process of supporting the jurisdiction with issuance of a Notice of Violation. The methodology for issuing a Notice of Violation is provided below.

Complaint Review Methodology

Step 1: Schedule Complaint Review with Noncompliant Entity

Complaint Reviews will be conducted on an as-needed basis dependent on when complaints are received. Staff will be readily available to receive complaints and will schedule an inspection to check for compliance in response to a complaint within five (5) business days of receipt of Complaint Form. We recommend that Complaint Forms be received by the jurisdiction and forwarded to us in real time or at an interval that is appropriate for agency staff.

Alternatively, the City may choose to set up a joint email account for the receipt of complaints for the service areas covered by this engagement. In this case, the team would monitor emails and respond directly to Complaint Form senders within five (5) business days to confirm receipt and course of action, and additionally schedule an inspection within five (5) business days of receipt of Complaint Form.

Step 2: Conduct Complaint Review Inspection

The team will conduct an in-person Complaint Review inspection within 90 days of receiving a written complaint. The team will utilize a data program tracking software, such as Careit, to conduct the Complaint Review and will also keep a paper record of the Inspection Report (developed in Task 5). We will use the Inspection Report and Careit to conduct the in-person review and will reference the details of the Complaint Form received, paying particular notice to specific actions the entity may be in violation of.

Step 3: Record Complaint Review Inspection Results / Follow-up

Within 90 days of receipt of a complaint that would constitute a violation of SB 1383 requirements, the consultant team will notify the complainant of the results of their complaint, if contact information is available. The team will follow a similar methodology as the Inspection Review on the prior page for assessing compliance with all SB 1383 requirements and follow-up (dependent on compliance/noncompliance), as necessary.

Data Tracking

One potential approach to managing account information, compliance levels, and other relevant data necessary as part of this Task 6 is for the team to utilize a software program like Careit. With this specific tool, the team would create an account for each Tier 1 and Tier 2 generator – and food recovery service/organization – as information becomes available during the Inspection Reviews and identification of generators in Task 2. Each entity account on Careit would be easily accessible by both consultant staff, jurisdiction staff (if so desired) and the entity (both commercial food generators

and food recovery services/organizations). The consultant team would record applicable data onto the user account to indicate when the inspection was conducted, user information such as whether they have a written food donation contract in place, compliance status, whether educational information was provided, follow-up communication needed, complaints received and the results of such Complaint Reviews, Notice of Violation(s) issued, and/or whether penalties have been assessed. The Careit system specifically is compatible with other data management tracking software that some jurisdictions in SGVCOG may already be using (such as Recyclist).

The consultant team would be available to provide entities with a deep level of technical assistance on this platform, particularly during the initial years of this engagement, with the goal of creating a built-out database for each individual entity to log their own data over time that can be easily monitored by the jurisdiction or consultant. Consultant staff will also be available to provide direct assistance to entities in setting up their account, tracking data, and to input an entities' compliance information on behalf of the entity under this project.

Notice of Violation Methodology
According to Section 18995.4, a Notice of Violation(s) are required to be issued for noncompliance beginning January 1, 2024. In this Task 6, in addition to conducting Inspection Reviews and Complaint Reviews, we will utilize the Notice of Violation form developed in Task 5 to follow-up with noncompliant Tier 1 and Tier 2 commercial edible food generators and food recovery services/organizations.

A potential approach to issuing Notice of Violations, be discussed with SGVCOG as part of Task 5 and executed in this Task 6, may include:

- Step 1: Issue Notice of Violation via mail and/or email dependent on available contact information for the noncompliant entity, inclusive of notes and verification information (such as the Inspection Report)

- Step 2: Following 30 days of non-responsiveness from the noncompliant entity, staff will make two (2) attempts to contact entity via phone or email and/or in-person, dependent on the availability of contact information and preference of the jurisdiction.

- Step 3: Tracking and recording all correspondence and actions taken by the consultant team/jurisdiction and by the noncompliant generator to remedy the violation via a data management program, such as Careit.

- Step 4 (*if nonresponsive / entity fails to take necessary action for compliance):* Work with the jurisdiction to issue a penalty order, inclusive of financial penalties assessed, necessary steps for compliance, and a date for which future financial penalties will be assessed if action is not remedied by the entity.

This approach to issuing a Notice of Violation goes above and beyond sending a letter and entrusting that owners/management staff receive mail delivered to the address on file. By contacting noncompliant businesses via email and phone, noncompliant entities are given access to additional information from staff and an opportunity to clarify the noncompliance issue and next steps, have questions answered, and provide any feedback or concerns to be documented by consultant staff and

consolidated in the Careit app.

Article 10. Jurisdiction Edible Food Recovery Programs, Food Generators, and Food Recovery
Potential violations that would warrant the issuance of a Notice of Violation in this Task 6 include, but are not limited to, failure to abide by the following requirements of Section 18991.3 for edible food generators:

- Adherence to any and all applicable local ordinances developed by the individual city/community.
- Recover the maximum amount of edible food that would otherwise be disposed.
- Establish a written contract or agreement with a food recovery organization or services to collect edible food for recovery or self-haul to a food recovery organization food recovery.
- Keeping a list of food recovery service or organization that collects/receives its edible food.
- Keeping a copy of written contracts or agreements for collection of edible food for recovery.

Potential violations that would warrant the issuance of a Notice of Violation in this Task 6 include, but are not limited to, failure to abide by the following requirements of Section 18991.5 for *food recovery services/organizations:*

- Maintain a record of each commercial edible food generator that it provides service.
- Track and record the quantity of edible food collected and/or received from each edible food generator per month (in pounds).
- Track and record the quantity of edible food transported to each food recovery organization per month, if applicable (in pounds).
- Contact information for each food recovery organization that the service transports and/or receives edible food to/from for recovery.

As outlined in Section 18995.4, inspections to be conducted as part of this Task 6 do not include an evaluation of whether prohibited container contaminants have been placed in a collection container, as prohibited in Section 18984.5 nor does it include an evaluation of organic waste generators compliance as required by Section 18984.9. The project team is available to assist in conducting reviews and inspections for compliance with the stated sections above, if SGVCOG so chooses such services are necessary, at an additional cost.

Deliverables:

- **A copy of Inspection Reviews and Complaint Reviews – provided to SGVCOG on a monthly basis - beginning in 2023 at the start of inspections, which may include, but is not limited to:**
  - **The total number of inspections conducted, categorized by type of entity.**
  - **The total number complaints received, categorized by type of entity.**
- **A copy of Inspection Reviews, Complaint Reviews, and Notice of Violations (inclusive of penalty orders, enforcement actions, status of compliance) – provided to SGVCOG on a monthly basis - beginning February 1, 2024, which may include, but is not limited to:**
  - **The total number of inspections conducted, categorized by type of entity.**
  - **The total number complaints received, categorized by type of entity.**
  - **The total number of Notice of Violations issued, categorized by type of entity.**
  - **The total number of penalty orders issued, categorized by type of entity.**
  - **The total number of enforcement actions that were resolved, categorized by type of entity.**
- **Records will be provided to SGVCOG annually in a format that meets the needs of the Implementation Record described in Section 18995.2.**

Phase II Subregional Food Hub Development

TASK 6: PROJECT MANAGEMENT

Task 6.1 – Project Management Meetings

Monthly thirty-minute project team meetings, regular phone and e-mail correspondence, and other communications with the SGVCOG to ensure that the tasks listed in this SOW stay on schedule and within budget. The first meeting will serve as the kickoff meeting to review the scope, schedule, project goals, and key issues.

Deliverables:

- **Meeting notifications, agendas, and notes.**

TASK 7: SUBREGIONAL FOOD RECOVERY HUBS

Task 7.1 - Development of Subregional Food Hubs

The SGVCOG and Consultant shall develop and implement a process to identify food recovery organizations (FROs) to serve as regional hubs. The Consultant shall assist the SGVCOG in evaluating these food recovery organizations to select approximately three food recovery organizations to serve as regional hubs. The Consultant shall work with the SGVCOG and the selected food recovery organizations to evaluate their current capacity and determine what would be required to help increase their capacity in order to serve as a regional hub. The Consultant shall evaluate elements including but not limited to the following:

- Food supply chain transportation and logistics;
- Existing network;
- Storage capacity and handling capabilities;,
- Equipment; and
- Personnel needs.

The Consultant shall provide as-needed technical assistance to the SGVCOG and the food recovery organization, as directed by the SGVCOG, to help identify and secure the resources required to establish the FROs as regional food recovery hubs. This could include but is not limited to recommending specific equipment and storage, staffing needs, expansion of the food distribution network, and approaches for maximizing food supply chain transportation and logistics. After the food recovery hubs are established, the Consultant shall provide ongoing technical assistance, as requested by the SGVCOG, to facilitate the success of the food recovery hubs.

Deliverables:

- **Subregional food hubs application**
- **Memorandum summarizing current capacity of each selected food recovery organization and needs to serve as subregional food recovery hub**
- **Monthly report summarizing technical assistance provided.**

TASK 8: PROJECT MANAGEMENT UPDATE MEETINGS

Task 8.1 – Meetings with Participating Cities

The SGVCOG shall facilitate up to twelve meetings with the representatives of participating cities to provide key project updates. These meetings can also be used to obtain feedback and input on key

discussions.

Deliverables:

- **Meeting notifications, agendas, notes, presentations, and other relevant drafts and documents.**

TASK 9: PUBLIC OUTREACH

Task 9.1 Develop Outreach and Education Plan

SGVCOG staff shall expand on the existing comprehensive outreach and education campaign for participating cities' tier 1 and tier 2 edible food waste generators and stakeholder groups and specify plans and schedules to incorporate 12 workshops (once every 2 months), 6 social media campaigns (once every 4 months), and 6 rounds of mailer/flyer mailing campaigns (once every 4 months) for participating cities throughout the duration of this project. all materials must be provided in English, Chinese, and Spanish.

Deliverables:

- **Outreach and education campaign materials and a detailed plan and schedule for a comprehensive outreach and education campaign for participating cities' tier 1 and tier 2 edible food waste generators and stakeholder groups.**

Task 9.2 Implement Outreach and Education Campaign

SGVCOG shall implement an outreach and education campaign for participating cities' tier 1 and tier 2 edible food waste generators and stakeholder groups. SGVCOG shall provide records of outreach and education efforts, along with copies of the utilized marketing materials, that were conducted. the records shall include the date and to whom the information was disseminated or direct contact made.

Deliverables:

- **Monthly reports on conducted outreach and education efforts and copies of the utilized marketing materials.**

BUDGET AND SCHEDULE

The budget to complete the tasks is shown in Table 2. For purposes of the budget, it was estimated that 113 Tier 1 and 4 Tier 2 EFGs and 6 FROs would be inspected. Tier I EFGs will be inspected in 2023. Beginning in 2024, both the Tier 1 and Tier 2 EFGs will be inspected. Each EFG will be inspected only one time in 2024. The FROs will each be inspected once per year. Tasks 1-4 will be completed within four months of receipt of the notice to proceed. Task 5 inspections will be conducted through August 2024.

The SGVCOG's 5% project management fee is also included in the budget. The project management services include:

- Coordinating meetings and communication with participating cities
- Overseeing consultant work
- Tracking program budget
- Monitoring, amending, and enforcing contracts
- Accounting and invoicing

Table 2. Budget

Task	Description	2023	2024
1	Project Management	$2,162.00	$0
2	Capacity and Compliance Assessment	$8,138.00	$0
3	Public Outreach	$3,000.00	$0
4	Final Report	$2,500.00	$0
5	Inspection Program	$57,186.00	$60,827.00
6-9	Subregional Hub Development	$10,000	
	SUB-TOTAL	**$82,986.00**	**$60,827.00**
SGVCOG Project Management Fee		$3,595	$3,595
	TOTAL	**$86,581**	**$64,422**
		$151,003	

City Council Agenda Report
Agenda Item No. 11.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: LETTER FROM EL MONTE/SOUTH EL MONTE JETS REQUESTING A FACILITY RESERVATION FEE WAIVER FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER, NEW TEMPLE PARK FIELDS, AND SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES AT NEW TEMPLE AND SHIVELY PARK

SUMMARY: The El Monte/South El Monte Jets (Jets) are requesting a facility reservation fee waiver for the use of the South El Monte Community Center Gymnasium, Amphitheater, Dance Room, and fields at Shively and New Temple Park to host practices, games, sports physicals, and season banquets. Additionally, the Jets are requesting the City Council to consider waiving the reservation light fees at Shively and New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility reservation fee waiver for the use of the South El Monte Community Center Gymnasium, Amphitheater, Danceroom, and fields at Shively and New Temple Park in the amount of $18,821.00; and

2. Discuss the request to waive the light fees in the amount of $6,015.00.

FISCAL/FINANCIAL IMPACT: If approved in accordance with the Facility Reservation Regulations and Fee Schedule, the City will be waiving the facility reservation fees from the General Fund in the amount of $18,821.00 and the Jets will be responsible for all remaining rental costs including, but not limited to, lights, lining, insurance coverage, etc.

If the City Council also waives the light fees, the City will be waiving an additional $6,015.00. This amount may vary based on updates or further changes to the reservation. Any increase in the requested waived amount will require City Council approval.

Please see Attachment A- Jets Reservations Fee Details, summarizing the fees associated with the reservation request.

DISCUSSION: The City has been a long-time sponsor and supporter of the Jets. The City has designated the Jets as a City grandfathered-youth sports group that has first-use-right refusal to use the fields during their agreed- upon season. The Jets are a non-profit organization composed of volunteers, who serve the City by providing affordable flag football, tackle football, and cheerleading programs to children ages 5-13.

The fee waiver includes the rental of the following City Facilities with the corresponding dates and times:

Dean L. Shively Park Field
Dates: July 5, 2023 to July 27, 2023
Time: 5:30 pm to 9:00 pm
Activity: Football and Cheer Practice

New Temple Park Fields
Dates: August 1, 2023 to November 30, 2023
Time: 5:30 pm to 9:00 pm
Activity: Football and Cheer Practice

Community Center Amphitheater
Dates: November 1, 2023 to February 29, 2024
Times: 5:45 pm to 8:45 pm
Activity: Cheer Practice

Community Center Gymnasium
Date: June 24, 2023
Time: 7:00 am to 2:30 pm
Activity: Coaching Training Clinic

Date: September 15, 2023
Time: 5:30 pm to 9:30 pm
Activity: Parent Mixer

Community Center Dance Room
Date: June 25, 2023
Time: 10:00 am to 12:00 pm
Activity: Cheer Uniforms Fittings

Date: July 7, 2023
Time: 6:00 pm to 8:00 pm
Activity: Cheer Uniform Fittings

According to the Facility Reservation Regulations and Fee Schedule, community partners and non-profit organizations are permitted a facility use fee waiver request which solely covers the cost of the facility rental fees. All other fees related to the reservation, including but not limited to, staff time, lighting, security, lining, etc. are the responsibility of the organization. The Jets are requesting that the City Council consider waiving the light fees in the estimated amount of $6,015.00 The City Council has the discretion to approve or

deny any request not approved in the Facility Reservation Regulations and Fee Schedule.

ATTACHMENT(S):

A. Jets Reservation Cost Details
B. Reservation Applications
C. Fee Waiver Request Letter
D. Non-Profit Status

ATTACHMENT A

Jets Reservation Fees Details

Waived Fees

Fee Description	Units	Total
Shively Park Field Rental Fee	$50/hour x 38.5 hours	$1,925.00
New Temple Park Field Rental Fee	$50/hour x 178.5 hours	$8,926.00
Community Center Gym Rental Fee	$100/hour x 12.5 hours	$1,250.00
Community Center Amphitheater Rental Fee	$50/hour x 132 hours	$6,600.00
Community Center Dance Room Rental Fee	$20/hour x 6 hours	$120.00
Total Waived Fees		$18,821.00

Non-Waived Fees

Fee Description	Units	Total
Community Center Gym Rental Staff Time	$16/hour x 4 hours (3) staff	$192.00
Community Center Gym Rental Security Gurad Staff	$38/hour x 4 hours (2) guards	$304.00
Community Center Gym Rental Cleaning Fee	$300 per Facility	$300.00
Community Center Amphitheater Rental Staff Time	$16/hour x 7 hours (1) staff	$112.00
Shively Park Field Damage Deposit	$500.00 (Refundable)	$500.00
New Temple Park Damage Deposit	$500.00 (Refundable)	$500.00
Community Center Gym Damage Deposit	$600.00 (Refundable)	$600.00
Community Center Amphitheater Damage Deposit	$600.00 (Refundable)	$600.00
Insurance Coverage	Agency will Provide	-
Total Non- Waived Fees		$3,108.00

Light Fees Consideration to be Waived

Fee Description	Units	Total
Shively Park Light Fee	$30/hour x 22 hours	$660.00
New Temple Park Light Fee	$30/hour x 178.5 hours	$5,355.00
Total Light Fees		$6,015.00

City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us

APPLICANT INFORMATION

Name: Blanca Villa	Organization/Business: EM/SEM JETS
Address: P.O. BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES *FACILITY* & PARK
RENTAL APPLICATION AND AGREEMENT
APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT
ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple
___ Parking Lot			___ Field
			___ Picnic Area
			Shively Park / Storage room for
			X Field EQUIPMENT
			___ Picnic Area

Date of Event:	JULY 05 - JULY 27	Day(s):	TUES, WED, THURS.	Estimated Attendance:	140 - 200		
Purpose of Event/Function:	Football & Cheer Practices						
Reservation Time:	5:30	to	9:00pm	Set up Time:	5:30	to	6:30pm
Snack bar ~~Kitchen~~ Hours:	5:30	to	9:00pm	Clean up Time:	8:30	to	9pm

Will the event be open to the public?	YES		
Will there be entertainment?	NO	If yes, what type?	
Will food be served?	YES	If yes, name of caterer?	Snack Bar
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ *Date:* 05-11-23

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _ 7/5/23 to 7/27/23
FACILITY: _Dean L. Shively Park _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Field Fee	$ __50___ x ___38.5_____ Hours	$ 1,925.00
Light Fee	$ __30____ x __22_____ Hours	$ 660.00
Security Guard Fee	$ _____ x _____ # Guard (s) x _____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 500.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit		$ NA
	TOTAL:	$ 3,085.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable

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Address: P.O. BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES *FACILITY* & PARK
RENTAL APPLICATION AND AGREEMENT
APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT
ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple *
___ Parking Lot			X Field
			___ Picnic Area
			Shively Park
			___ Field
			___ Picnic Area

Date of Event:	AUG. 1 - NOV. 30	Day(s):	TUES. WED. THURS	Estimated Attendance:	140-200		
Purpose of Event/Function:	Football & Cheer Practices						
Reservation Time:	5:30	to	9pm	Set up Time:	5:30	to	6:30pm
Kitchen Hours:	5:30	to	9pm	Clean up Time:	8:30	to	9pm

Will the event be open to the public?	YES		
Will there be entertainment?	NO	If yes, what type?	
Will food be served?	YES	If yes, name of caterer?	Snack bar
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

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Signature of Applicant: _____ *Date:* 05-11-23

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

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City of South El Monte
Growing our future

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ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple
___ Parking Lot			X Field
			___ Picnic Area
			Shively Park
			___ Field
			___ Picnic Area

Date of Event:	10/27	Day(s):	Friday	Estimated Attendance:	100-200		
Purpose of Event/Function:	Trunk or Treat (Halloween event)						
Reservation Time:	4:30	to	9pm	Set up Time:	430	to	5PM
Kitchen Hours:	—	to	—	Clean up Time:	9:00pm	to	9:30pm
Will the event be open to the public?	YES						
Will there be entertainment?	YES			If yes, what type?	DJ		
Will food be served?	YES			If yes, name of caterer?	Various Booth		
Will alcohol be served?	NO						
Portable Stage needed?	NO						

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Signature of Applicant: _____ *Date:* 05-17-23

---------- **OFFICE USE ONLY** ----------

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _ 8/1/23 to 11/30/23
FACILITY: _New Temple Park _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Field Fee	$ 50 x 178.50 Hours	$ 8,926.00
Light Fee	$ 30 x 178.50 Hours	$ 5,355.00
Security Guard Fee	$ _____ x _____ # Guard (s) x _____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 500.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit		$ NA
	TOTAL:	$ 14,781.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

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City of South El Monte Recreation Services Department

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _11/01/23 to 2/29/24 ____
FACILITY: _Community Center Gym Amphitheater _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
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Building Fee	$ 50 x 132 Hours	$ 6,600.00
Staff Fee	$ _____ x _____ Hours x _____ staff	$ NA
Security Guard Fee	$ _____ x _____ # Guard (s) x _____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 600.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit	Agency will provide	$ NA
	TOTAL:	$ 7,200.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

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Growing our Future

APPLICANT INFORMATION

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RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	X Community Room IF Dance room NOT AVAIL.
X Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
X Dance Room	___ Game Room II		New Temple
___ Parking Lot			_____ Field
			_____ Picnic Area
			Shively Park
			_____ Field
			_____ Picnic Area

Date of Event:	11/21-2/29/24	Day(s):	TUES, WED, THURS & Some Fridays in DEC/JAN for competition	Estimated Attendance:	60		
Purpose of Event/Function:	Cheer Practice						
Reservation Time:	5:45	to	8:45	Set up Time:	5:45	to	6pm
Kitchen Hours:	—	to	—	Clean up Time:	8:30	to	8:45pm

Will the event be open to the public?	NO		
Will there be entertainment?	NO	If yes, what type?	
Will food be served?	NO	If yes, name of caterer?	
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

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Signature of Applicant: _____ *Date:* 05-17-23

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

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___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
X Dance Room	___ Game Room II		New Temple
___ Parking Lot			_____ Field
			_____ Picnic Area
			Shively Park
			_____ Field
			_____ Picnic Area

Date of Event:	6/25 7/07	Day(s):	SUNDAY / FRIDAY	Estimated Attendance:	40		
Purpose of Event/Function:	Cheer Uniform Fittings						
6/25 Reservation Time:	10am	to	12pm	Set up Time:	15mins before		
7/07 ~~Kitchen~~ Hours:	6pm	to	8pm	Clean up Time:	15mins after	to	_____

Will the event be open to the public?	NO		
Will there be entertainment?	NO	If yes, what type?	
Will food be served?	NO	If yes, name of caterer?	
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

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Signature of Applicant: _____ *Date:* 05-17-23

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _6/25/23 to 7/7/24 ____
FACILITY: _Community Center Gym Danceroom _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	$ 20 x 4 Hours	$ 80.00
Staff Fee	$ _____ x _____ Hours x _____ staff	$ NA
Security Guard Fee	$ _____ x _____ # Guard (s) x _____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 50.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit	Agency will provide	$ NA
	TOTAL:	$ 130.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us

APPLICANT INFORMATION

Name: Blanca Villa	Organization/Business: EM/SEM JETS
Address: P.O. BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626. 297. 00336	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES *FACILITY* & PARK
RENTAL APPLICATION AND AGREEMENT
APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT
ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
X Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple
___ Parking Lot			___ Field
			___ Picnic Area
			Shively Park
			___ Field
			___ Picnic Area

Date of Event:	06-24-23	Day(s):	Saturday	Estimated Attendance:	50-125		
Purpose of Event/Function:	Coaches training class						
Reservation Time:	7:00	to	2:30	Set up Time:	7:00am	to	8am
Kitchen Hours:	7:00	to	2:00	Clean up Time:	2:00 pm	to	2:30pm

Will the event be open to the public?	YES	within our SGVJAAFC Coaches only	
Will there be entertainment?	NO	If yes, what type?	
Will food be served?	YES	If yes, name of caterer?	Snack bar style
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ *Date:* 05-17-23

---------- **OFFICE USE ONLY** ----------

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _ 9/15/23____
FACILITY: _Community Center Gym Coaches Training Course _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	$ __100___ x ____7.5_____ Hours	$ 750.00
Staff Fee	$ __16____ x ___1_____ Hours x __7.5___ staff	$120.00
Security Guard Fee	$ _____ x _____ # Guard (s) x ____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 600.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit	Agency will provide	$ NA
	TOTAL:	$ 1,470.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us

APPLICANT INFORMATION

Name: Blanca Villa	Organization/Business: EMSEM JETS
Address: P.O. BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETSC@GMAIL.COM

RECREATION SERVICES *FACILITY* & PARK
RENTAL APPLICATION AND AGREEMENT
APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT
ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
X Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple
___ Parking Lot			X Field
			___ Picnic Area
			Shively Park
			___ Field
			___ Picnic Area

Date of Event:	09/15/23	Day(s):	Friday	Estimated Attendance:	50-125		
Purpose of Event/Function:	Parent Mixer						
Reservation Time:	5:30	to	9:30	Set up Time:	5:30	to	6:30
Kitchen Hours:	5:30	to	9:30	Clean up Time:	8:30	to	9:30

Will the event be open to the public?	NO	
Will there be entertainment?	YES	If yes, what type? Music
Will food be served?	YES	If yes, name of caterer? None- We will provide it
Will alcohol be served?	YES (IF Possible)	
Portable Stage needed?	NO	

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ *Date:* 05-17-23

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

APPLCIANT NAME: _ El Monte/ South El Monte Jets Football and Cheer_____ DATE OF USE: _ 9/15/23____
FACILITY: _Community Center Gym Parents Mixer_____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	$ __100___ x ___4_____ Hours	$ 400.00
Staff Fee	$ __16____ x ___4_____ Hours x __3___ staff	$ 192.00
Security Guard Fee	$ __38_____ x ___2____ # Guard (s) x __4__ Hours	$ 304.00
Kitchen Fee		$ 200.00
Clean Up Fee		$ 300.00
Damage Deposit		$ 600.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit	Agency will provide	$ NA
	TOTAL:	$ 1,996.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____
Deposit(s): Date: _____ Receipt # _____ Payment $ _____ Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable

El Monte/South El Monte (EM/SEM) Jets
Jr. All American Football and Cheer Youth Organization - 2023 Season

South El Monte, CA 91733
Tel: (626) 297-0036
Email: emsemjets@gmail.com
Instagram: @EMSEMJets

May, 2023

Dear City Council Members,

In the cities of South El Monte and El Monte, there is nothing more important than fostering responsible, hard-working, and respectful citizens. This journey, for many of our participants, begins with the El Monte/South El Monte (EMSEM) Jets Youth Football and Cheer program. With over 50 years of visibility throughout our joint communities, the EMSEM Jets have become a staple in our city. With the start of a new season, comes the financial responsibilities of raising over $60,000 dollars necessary to keep our league running.

The EMSEM Jets program ensures that all participants maintain a grade point average (GPA) of 2.0 and above. Our non-profit organization provides students between the ages of 5 and 14 a safe place to get physically active and make connections with their peers. After an extremely difficult year for many families, we are excited to be able to offer our community a 2023 season. Our program will consist of 6 football divisions and hope to recruit enough cheerleaders for all six football divisions. Our athletes are eager to represent our amazing cities throughout the San Gabriel Valley, wearing the EMSEM Jets colors proudly.

The purpose of the EMSEM Jets is to teach our athletes the responsibilities of sportsmanship, self-esteem, teamwork, and academic success. Our dedicated coaches and volunteers are our first line of support, donating countless hours of their time to ensure we have a competitive and successful season. However, we would not be able to keep serving our young people without important partners like you.

We humbly ask for your help in securing the facilities we need to offer our players this season. This includes New Temple Park as our practice location, and facilities within the South El Monte Community Center to train our staff before our season begins. It would help us tremendously if we can get the light fees waived. We can put those funds towards our home field which is South El Monte HS. With this assistance it will help us keep our registration fees at a reasonable cost. With increasing price rates we must increase our registration fees and we know it can be a hardship for many of our families within the community.

We hope that our great city of South El Monte will accept our invitation and be a continued partner this 2023 season and help us celebrate over 50 years of Jets football tradition!

Sincerely,

Blanca Villa (President)
EM/SEM Jets Jr. All American Football & Cheer Youth Organization

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO Box 1286
Rancho Cordova CA 95741-1286

EL MONTE-SOUTH EL MONTE JETS YOUTH FOOTBALL AND CHEER ORAGANIZATIO
1450 LIDCOMBE AVE
S EL MONTE CA 91733

Date: 05.16.2023
Case: 26560829824211183
Case Unit: 26560829824211196
In reply refer to: 760:JNM:F120

Regarding	: **Tax-Exempt Status**
Organization's Name	: EL MONTE-SOUTH EL MONTE JETS YOUTH FOOTBALL AND CHEER ORAGANIZATION, INCORPORATED
CCN	: 2381540
Purpose	: Qualified Sports Organizations
R&TC Section	: 23701d
Form of Organization	: Incorporated
Accounting Period Ending	: 12/31
Tax-Exempt Status Effective	: 10/02/2001

Exempt Determination Letter

We have determined the organization is tax-exempt from California franchise or income tax as stated in the above Revenue and Taxation Code (R&TC) section.

To retain tax-exempt status, the organization must be organized and operating for nonprofit purposes within the provisions of the above R&TC section. An inactive organization is not entitled to tax-exempt status.

We have based our decision on the information submitted and the assumption that the organization's present operations will continue unchanged or conform to those proposed in the organization's application. In order for us to determine any effect on the tax-exempt status, the organization must immediately report to us any change in:

- Operation
- Character
- Purpose
- Name
- Address

Our determination may no longer be applicable, if these changes occur:

- Material facts or circumstances relating to the organization application.
- Relevant statutory, administrative, or judicial case law.
- Federal interpretation of federal law in cases where our decision was based on such interpretation.

STATE OF CALIFORNIA
FRANCHISE TAX BOARD
PO BOX 942857
SACRAMENTO CA 94257-0540

Entity Status Letter

Date: 5/17/2023

ESL ID: 5588458613

Why You Received This Letter

According to our records, the following entity information is true and accurate as of the date of this letter.

Entity ID: 2381540

Entity Name: EL MONTE-SOUTH EL MONTE JETS YOUTH FOOTBALL AND CHEER ORGANIZATION,

- [x] 1. The entity is in good standing with the Franchise Tax Board.
- [ ] 2. The entity is **not** in good standing with the Franchise Tax Board.
- [x] 3. The entity is currently exempt from tax under Revenue and Taxation Code (R&TC) Section 23701 d.
- [ ] 4. We do not have current information about the entity.
- [ ] 5. The entity was administratively dissolved/cancelled on through the Franchise Tax Board Administrative Dissolution process.

Important Information

- This information does not necessarily reflect the entity's current legal or administrative status with any other agency of the state of California or other governmental agency or body.
- If the entity's powers, rights, and privileges were suspended or forfeited at any time in the past, or if the entity did business in California at a time when it was not qualified or not registered to do business in California, this information does not reflect the status or voidability of contracts made by the entity in California during the period the entity was suspended or forfeited (R&TC Sections 23304.1, 23304.5, 23305a, 23305.1).
- The entity certificate of revivor may have a time limitation or may limit the functions the revived entity can perform, or both (R&TC Section 23305b).

Connect With Us

Web: **ftb.ca.gov**
Phone: 800-852-5711 from 7 a.m. to 5 p.m. weekdays, except state holidays
916-845-6500 from outside the United States

California
Relay Service: 711 or 800-735-2929 (For persons with hearing or speech impairments)

City Council Agenda Report

Agenda Item No. 11.b.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH CHURCH REQUESTING A FACILITY RESERVATION FEE WAIVER AND CONSIDERATION TO WAIVE ALL THE FEES ASSOCIATED WITH THE RESERVATION FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER AMPHITHEATER

SUMMARY: The South El Monte Community Outreach Church (SEMCOC) is requesting a facility reservation fee waiver for the use of the South El Monte Community Center Amphitheater to host Sunday Services for members of the community. In addition, they are requesting to waive all the fees associated with the reservation.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility reservation fee waiver for the use of the South El Monte Community Center Amphitheater in the amount of $3,900.00; and
2. Discuss the request to waive the staff time and damage deposit in the amount of $1,748.00.

FISCAL/FINANCIAL IMPACT: If approved in accordance with the Facility Reservation Regulations and Fee Schedule, the City will be waiving the facility reservation fee from the General Fund in the amount of $3,900.00 and SEMCOC will be responsible for all remaining costs, including but not limited staff time and the refundable damage deposits.

If the City Council also waives the staff time and refundable damage deposits, the City will be waiving an additional $1,748.00. This amount may vary based on updates or further changes to the reservation. Any increase in the requested waived amount will require City Council approval.

Please see the chart below summarizing the fees associated with the reservation.

Fee Description	Units	Total

Community Center Amphitheater	$50/hour x 78 hours	$3,900.00
Staff Time	$16/hour x 78 hours	$1,248.00
Damage Deposit	$500.00 (Refundable)	$500.00
Insurance Coverage	Agency will Provide	$0.00
Total:		$5,648.00

DISCUSSION: The SEMCOC has been a long-time supporter of the City of South El Monte. They provide church services in English and Spanish every Sunday from 10:00 am to 1:00 pm at the South El Monte Community Center. They have sponsored several City events by providing free root beer floats, popcorn, snow cones, and crafts for all attendees. The SEMCOC serves the community through monthly lunch days for the City Sheriffs Team and summer food basket distributions for families in need. They also partner with Operation Angel Tree, Back-to-School Pack, and the City Harvest Festival to provide free food, services, and activities for members of the community.

The SEMCOC is requesting a facility reservation fee waiver and consideration to waive all the reservation fees for the use of the Community Center Amiptheater every Sunday beginning June 18, 2023 to December 31, 2023 from 10:00 a.m. to 1:00 p.m.

ATTACHMENT(S):

A. Fee Waiver Request Letter
B. Reservation Applications

ATTACMENT A

South El Monte Community Outreach
P O Box 9117
South El Monte, CA 91733

May 30, 2023

Honorable Mayor Gloria Olmos
& South El Monte City Council Members,

I am writing this letter to request your consideration of waiving the fees for the use of the South El Monte Community Center at 1530 Central Avenue, South El Monte on Sundays from 9am to 2:30pm that are being used for our Public Worship Services in English and Spanish along with classes for children and youth at the same time.

South El Monte Community Outreach (SEMCO) was founded in 2012 that we might meet to **"hear"** and *learn God's Word* and reach out to *serve our community* as we **"do"** *God's Word.* SEMCO, since its beginning, has been grateful to partner with our city's Parks and Recreation activities, local schools and businesses, law enforcement and fire department offering free popcorn, snow cones, soda floats, games, crafts and other services.

SEMCO, as a church, introduced several special events to our community that today our city has joined with us to bless South El Monte citizens and guests. Each of these events are also free for the community and include our Back-to-School Backpack Distribution, Angel Tree Christmas Party for local children with an incarcerated parent, Thanksgiving Basket Distribution, Harvest Festival and Two-Year Bicycle Giveaway sponsored by Walmart

SEMCO also serves our community through monthly lunch days provided to the SEM Sheriff Deputy Team and Summer Food Baskets to families referred to us from South El Monte High School and Mountain View High School. From our food programs, SEMCO started Spanish services and food ministry to our local community in 2020. We are grateful to God that we are able to offer all our services for free to our City and Community. Thank you for your consideration of this request!

Sincerely,

Charlie Corum

Pastor Charlie Corum
South El Monte Community Outreach
562 400-4150, charliecorum@hotmail.com

City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043

APPLICANT INFORMATION	
Name: Pastor Charlie Corum	Organization/Business: South El Monte Community Outreach Church
Address:	City: South El Monte Zip Code:91733
Home Phone:	Work Phone:
Cell Phone:	Email:

RECREATION SERVICES *FACILITY* & PARK
RENTAL APPLICATION AND AGREEMENT
APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT
ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___Community Room
__x_ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		New Temple
___ Parking Lot			_____ Field
			_____ Picnic Area
			Shively Park
			_____ Field
			_____ Picnic Area

Date of Event:	6/18/23 – 12/31/23	Day(s):	Sunday	Estimated Attendance:	50-65		
Purpose of Event/Function:	Church Service_____						
Reservation Time:	10:00 am	to	1:00 pm	Set up Time:	_____	to	_____
Kitchen Hours:	_____	to	_____	Clean up Time:	_____	to	_____

Will the event be open to the public?	___yes_____	
Will there be entertainment?	____no____	If yes, what type? _____
Will food be served?	____no____	If yes, name of caterer? _____
Will alcohol be served?	_____no___	
Portable Stage needed?	___no_____	

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ *Date:* _____

---------- **OFFICE USE ONLY** ----------

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLCIANT NAME: _ South El Monte Community Outreach Church DATE OF USE: _6/18/23 to 12/31/23 ____
FACILITY: _Community Center Gym Amphitheater _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****
NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN
NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	$ __50___ x __78____ Hours	$ 3,900.00
Staff Fee	$ _16___ x ___78___ Hours x __1__ staff	$ 1,248.00
Security Guard Fee	$ _____ x _____ # Guard (s) x ____ Hours	$ NA
Kitchen Fee		$ NA
Clean Up Fee		$ NA
Damage Deposit		$ 500.00
Insurance Premium Certificate	Agency will provide	$ 0.00
Liquor Premiums		$ NA
Inflatable Bouncer		$ NA
ABC Permit		$ NA
	TOTAL:	$ 5,648.00

# of Round Tables: _____
# of Rectangle Tables: _____
# of Chairs _____

Table and Chair Ratio
Round Table = 8 chairs
Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____
Deposit(s): Date: _____Receipt # _____Payment $ _____Balance $ _____

Security Deposit Refund:

Invoice #:_____

Full refund: Yes_____ No _____

Account#:_____

Reservation Info:

If No, reason:

_____

_____

Amount refunded: $_____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000 per occurrence, $2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes , assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
    Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a $25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cacellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: _____ Date: _____

City Council Agenda Report

Agenda Item No. 12.a.

DATE: June 13, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: Councilmember Hector Delgado

1. Discussion on Funding for the Los Angeles County Sheriff's Department (LASD) Saturation Patrol.

RECOMMENDATION: Discussion and/or Action.

2. Discussion on Funding Equipment for LASD Special Assignment Deputies.

RECOMMENDATION: Discussion and/or Action.

3. Discussion on Developing a Homeless Action Plan to Address Concerns for Property/Business/Home Owners.

RECOMMENDATION: Discussion and/or Action.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None