

Gloria Olmos, Mayor
Gracie Retamoza, Mayor Pro Tem
Manuel Acosta, Councilmember
Richard Angel, Councilmember
Hector Delgado, Councilmember



Anthony R. Taylor, City Attorney
Rachel Barbosa, City Manager
Donna G. Schwartz, City Clerk

CITY OF SOUTH EL MONTE

ADJOURNED REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

September 8, 2020 at 5:30 PM
City Council Chambers
1415 N. Santa Anita Avenue, South El Monte, CA 91733

EFFECTIVE SEPTEMBER 8, 2020

City Councilmembers will return to City Hall to Conduct City Council Meetings.
These Meetings will not be Open to the Public until Further Notice.

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body. All requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting have been waived.
Public participation will be allowed via the information below.

TELECONFERENCE

Members of the public will have access to listen to and participate in the meeting by calling-in at the information below. Teleconference participation shall be available to the public at the following USA Toll-Free number,
1-888-204-5987, Access Code: 9671457.

LIVE TELECAST

The public may also view a live telecast online at
www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received by 5:00 p.m. on Tuesday, September 8, 2020 will be added to the City Council agenda as part of the public comment.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 N Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular and Adjourned Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packets can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda please contact Donna G. Schwartz, CMC, City Clerk at (626) 579-6540 ext. 3280 or (626) 274-0412 Cell or Paola Lara, Deputy City Clerk at (626) 579-6540 ext. 3220 or (626) 522-5341 Cell.

[Agenda Begins on the Following Page]

1. **ROLL CALL** Councilmembers: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
2. **PLEDGE OF ALLEGIANCE** Mayor Gloria Olmos
3. **INVOCATION** Public Works Director, Rene Salas
4. **PRESENTATIONS**

4.a. **CERTIFICATE OF RECOGNITION, PRESENTED TO THE 2020 CHAMBER INSTALLATION AWARD WINNERS FROM THE CITY OF SOUTH EL MONTE: 2010 OFFICE FURNITURE, INC, ELITE OFFICE SOLUTIONS, ANN PERFETTI, CAPTAIN DAVID FLORES, LOS ANGELES COUNTY SHERIFF'S DEPARTMENT, AND LILLIAN REY, EL MONTE/SOUTH EL MONTE EMERGENCY RESOURCES**

4.b. **CERTIFICATE OF RECOGNITION, PRESENTED TO AMC MODERN IT SOLUTIONS FOR THEIR KIND DONATION TO CITY OF SOUTH EL MONTE'S BACKPACK GIVEAWAY EVENT**

4.c. **CERTIFICATE OF RECOGNITION, PRESENTED TO ATHENS DISPOSAL FOR THEIR PARTICIPATION AND THE USE OF "MIGHTY MIKE" IN THE 2020 CENSUS PARADE**

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. Pursuant to the Brown Act, the City Council cannot discuss or take action on items not on the agenda. Matters brought before the City Council that are not on the agenda may, at the City Council's discretion, be referred to staff or placed on the next agenda.

7. **CONSENT CALENDAR**

7.a. **MINUTES**

Staff seeks Council approval of the Minutes for the Regular Meetings of July 14, 2020 and July 28, 2020.

RECOMMENDED ACTION: Staff recommends City Council approve the above referenced minutes.

[Minutes](#)

7.b. WARRANTS

Authorizing payment of City expenditures for the period of July 29, 2020 through September 8, 2020 totaling \$2,200,287.32

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-92, authorizing payment of City expenditures.

[Resolution No. 20-92](#)

7.c. SECOND READING AND ADOPTION OF ORDINANCE NO. 1248, AMENDING GRAFFITI ABATEMENT TO REQUIRE REMOVAL WITHIN 24 HOURS UNLESS GRANTED AN EXTENSION TO SECURE MATCHING PAINT

The proposed Ordinance No. 1248 will reduce the time mandated to remove graffiti from 72 hours to 24 hours but will allow for an extension by the Community Development Director if more time is needed to procure a matching color. The paint used to cover up the graffiti will also be required to match the underlying color of the wall.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1248, amending graffiti abatement to require removal within 24 hours.

[Ordinance No. 1248](#)

7.d. CONSIDERATION OF RESOLUTION NO. 20-93, AMENDING THE MEMORANDUM OF AGREEMENT (MOA) WITH THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) FOR PARTICIPATION OF THE SAN GABRIEL VALLEY REGIONAL VEHICLE MILEAGE TRAVELED (VMT) ANALYSIS MODEL

On March 24th, 2020, the City Council approved an MOA with the SGVCOG to participate in the San Gabriel Valley Regional VMT Analysis Model. This Amendment will add a web based Regional VMT Analysis Tool ("Analysis Tool") to the scope of work, increase the compensation to paid to SGVCOG by \$2,750 and extend the term of the MOA to July 31, 2025.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-93 approving Amendment No. 1 to the Memorandum of Agreement (MOA) with SGVCOG for participation of the San Gabriel Valley Regional VMT Analysis Model.

[Attachment A - Resolution No. 20-93](#)

[Attachment B - Amendment No. 1](#)

7.e. **CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSAL (RFP) FOR THE CREATION OF THE SAFETY ELEMENT, ENVIRONMENTAL JUSTICE ELEMENT, AND UPDATE OF THE HOUSING ELEMENT OF THE GENERAL PLAN**

Staff seeks City Council approval to issue an RFP to perform the service of creating two new General Plan Elements as well as updating the Housing Element for the City.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for the creation of the Safety Element, Environmental Justice Element, and update the 6th Cycle Housing Element and authorize the issuance of the RFP for these services.

[RFP - Design of Housing, Safety, Environmental Justice Elements of General Plan](#)

7.f. **CONSIDERATION OF RESOLUTION NO. 20-94, ESTABLISHING A MONTHLY MONITORING FEE AND AN ENFORCEMENT RESPONSE FEE PURSUANT TO SOUTH EL MONTE'S MUNICIPAL CODE CHAPTER 8.30**

The City has experienced a growing number of vacant Industrial/Commercial buildings that can lead to Code violations such as graffiti, weeds growing, and illegal dumping of trash. In order to make sure that non-responsive property owners are held accountable for the upkeep of their vacant property, staff recommends enforcing South El Monte Municipal Code Sections 8.30.50 and 8.30.60 by establishing a monthly monitoring fee and an enforcement response fee.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-94 establishing a monthly monitoring fee and an enforcement response fee pursuant to South El Monte Municipal Code Chapter 8.30.

[Resolution No. 20-94](#)

7.g. **CONSIDERATION OF RESOLUTION NO. 20-95, AMENDING THE CITY'S CONFLICT OF INTEREST CODE**

Pursuant to the Political Reform Act, the Legislative Body must conduct a Biennial review of their established Conflict of Interest Code in even-numbered years. The resolution amends the Conflict of Interest Code in order to address changes to the designated positions and disclosure categories.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-95, adopting an amended Conflict of Interest Code amending designated positions, disclosure categories, and repealing Resolution No. 18-95.

7.h. **CONSIDERATION OF RESOLUTION NO 20-96, FOR PROJECT ACCEPTANCE AND COMPLETION FOR THE SANTA ANITA AVENUE AND FERN STREET/ELLIOTT AVENUE TRAFFIC SIGNAL AND LIGHTING PROJECT HSIPL-5352(016)**

Santa Anita Avenue and Fern Street/Elliott Avenue Traffic Signal and Lighting Project HSIPL-5352(016) was completed in compliance with the plans and specifications by Aldridge Electric, Inc. The work included installation of a new traffic signal, traffic signal poles, and lighting system, concrete curb ramps, curb, gutter, markings, striping and related work at Santa Anita and Fern Street/Elliott Avenue intersection. The final cost for the construction work completed by Aldridge Electric, Inc. is \$382,122.69.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-96 accepting the improvements for the Santa Anita Avenue and Fern Street/Elliott Avenue Traffic Signal and Lighting Project HSIPL-5352(016) and authorize the City Clerk to record the Notice of Completion. Upon approval, staff will file standard Notice of Completion at County Recorder's Office and release retention accordingly.

[Attachment A - Resolution No. 20-96](#)
[Attachment B - Notice of Completion](#)

7.i. **CONSIDERATION OF RESOLUTION NO. 20-97, AUTHORIZING THE CITY MANAGER TO ENTER INTO A GRANT CONTRACT WITH CALTRANS FOR THE FISCAL YEAR (FY) 2020-21 CALTRANS SUSTAINABLE TRANSPORTATION PLANNING GRANT FOR THE ROSEMEAD CORRIDOR ENHANCEMENT PLAN PROJECT**

On October 17th, 2019, the City submitted a Caltrans Sustainable Transportation Planning grant application for the Rosemead Corridor Enhancement Plan. On June 18th, 2020, Caltrans notified the City that \$301,002 was recommended to be awarded for the Rosemead Corridor Enhancement Plan. As part of the follow-up application process, Caltrans requires a resolution, no less than one year old, authorizing the City Manager to enter into an agreement with Caltrans for these grant funds.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-97, authorizing City Manager to enter into a grant contract with Caltrans for the (FY) 20-21 Caltrans Sustainable Transportation Planning Grant.

[Resolution No. 20-97](#)

8. PUBLIC HEARINGS

8.a. CONSIDERATION OF RESOLUTION NO. 20-98, CHANGING THE NAME OF ADELIA AVENUE, SOUTH OF ALESIA STREET, TO AMRO WAY

AMRO Fabricating Corporation ("Applicant") has requested the City change the name of Adelia Avenue to AMRO Way, along the stretch of street where three of their businesses fronts, to celebrate the opening of two new buildings.

RECOMMENDED ACTION: Staff recommends City Council hold a public hearing regarding Resolution No. 20-98 to discuss the change of street name from Adelia Avenue to AMRO Way.

[Resolution No. 20-98](#)

8.b. CONSIDERATION OF RESOLUTION NO. 20-99, DIRECTING THE COLLECTION OF THE ANNUAL SEWER SERVICE FEE FOR FISCAL YEAR 2020-21 ON THE COUNTY TAX ROLL

Each year, the City Council must hold a Public Hearing to levy the Fee for the next fiscal year on parcels within the City per Ordinance No. 1141 that established an annual Sewer Service Fee (Fee) to ensure that necessary funding is accumulated and available to address the City's sanitary sewer system for replacements, upgrades, and major repairs.

This funding is beneficial since the General Fund does not have the capacity to address such major capital requirements.

RECOMMENDED ACTION: Staff recommends City Council hold a public hearing, review the written report, and adopt Resolution No. 20-99, directing the collection of the Fee on the Los Angeles County tax roll.

[Attachment A - Resolution No. 20-99](#)

[Attachment B - Written Report](#)

[Attachment C - 20 Year Sewer Plan](#)

[Attachment D - Public Notice Sewer Fee](#)

9. GENERAL BUSINESS None.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS:

11. CORRESPONDENCE None.

12. COUNCILMEMBER'S AGENDA

12.a. MAYOR PRO TEM GRACIE RETAMOZA

1. Discussion and/or Action to Waive Fees for the Procession Permit, Request from Epiphany Catholic Church to Host the Virgin of Guadalupe Through the City of South El Monte.

12.b. MAYOR GLORIA OLMOS

1. Discussion and/or Action on Canvassing Fraud and Misrepresentation of Tax Measure and Census Information.

13. CLOSED SESSION

13.a. PUBLIC EMPLOYMENT GOVERNMENT CODE SECTION 54957(B)(1)

Title: Deputy City Manager

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Discussion of potential litigation pursuant to Government Code Section 54956.9(d)(2) - [Two cases].

14. ADJOURNMENT

In Memory of Ernesto Ruedas, South El Monte Businessman for 40 Years, survived by his daughter Julia Ruedas

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 3rd day of September 2020.



CMC, City Clerk