

Gloria Olmos, Mayor/Chair
Richard Angel, Mayor Pro Tem/ Vice
Chair
Manuel Acosta, Councilmember/
Boardmember
Rudy Bojorquez, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember



Rene Salas, City
Manager/Executive Director
Donna G. Schwartz, City
Clerk/Secretary
Masami Higa, Finance
Director/Treasurer
Anthony R. Taylor, City
Attorney/General Counsel

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

July 25, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>
Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 652-3180
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Angel

3. INVOCATION

Laura Lozano, Permit Technician

4. PRESENTATIONS

4.a. Certificates of Recognition Presented to South El Monte Little Miss Bruins Softball Team for Placing 1st in the District Tournament of Champions (TOC) and 2nd in All Stars

4.b. Certificates of Recognition Presented to the South El Monte Minor Girls Bruins Softball Team for Placing 1st in the Tournament of Champions (TOC) and 2nd in All-Stars

4.c. Certificates of Recognition Presented to South El Monte Junior Girls Bruins Softball Team for Placing 3rd in the State Championships and Placing 1st in the Tournament of Champions (TOC) District 18

4.d. Sheriff's Department Report for the Month of June

4.e. Code Enforcement and Public Safety Department Report for the Month of June

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 27, 2023 AND ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES OF JULY 6, 2023

Staff is requesting approval of Minutes for the June 27, 2023 Regular City Council meeting and July 6, 2023 Adjourned Regular City Council meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the June 27, 2023, Regular City Council meeting and July 6, 2023, Adjourned Regular City Council meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-71, APPROVING WARRANTS FOR THE PERIOD OF JUNE 28, 2023 THROUGH JULY 25, 2023

Authorizing payment of City expenditures for the period of June 28, 2023 through July 25, 2023 totaling \$2,129,159.37.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-71, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-73, AUTHORIZING SUBMITTAL OF APPLICATION TO THE METRO EXPRESSLANES NET TOLL RE-INVESTMENT GRANT PROGRAM FOR THE I-10 E-BIKE ACCESS PROJECT

Staff is seeking authorization from City Council to apply for the Metro ExpressLanes Net Toll Re-Investment Grant Program.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-73, authorizing submission of the grant application to the Metro ExpressLanes Net Toll Re-Investment Grant Program and related authorizations; and
2. Authorize the City Manager or designee to execute all documents as the signature authority.

7.d and 7.e next page.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTIONS NO. 23-74 AND 23-75, AWARDING CONSTRUCTION CONTRACTS TO 1) GREEN ENERGY INNOVATIONS, INC. (GEI) FOR LIGHTING ENERGY EFFICIENCY UPGRADES AND TO 2) AC PROS, INC FOR MECHANICAL ENERGY EFFICIENCY UPGRADES FUNDED BY THE DEPARTMENT OF ENERGY (DOE) FOR THE AUTONOMOUS BUILDING CONTROL RETROFIT PROJECT

The City received Department of Energy (DOE) grants funds for lighting energy efficiency and mechanical energy efficiency upgrades. These upgrades will be made to the City's Community Center, Mini Center and Senior Center.

RECOMMENDED ACTION: Staff recommends City Council:

1. Review bids submitted for the work to be completed and find that 1) Green Energy Innovations, Inc. (GEI) and 2) AC Pros, Inc. have submitted the lowest responsive bids respectively for the Project;
2. Adopt Resolution No. 23-74, awarding a construction contract to Green Energy Innovations, Inc. (GEI) for lighting energy efficiency upgrades;
3. Adopt Resolution No. 23-75, awarding a construction contract to AC Pros, Inc. for mechanical energy efficiency upgrades; and
4. Authorize City Manager or designee to negotiate and execute both contracts.

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-76, APPROVING AGREEMENT WITH VET CARE FOR VACCINATION SERVICES

Staff is requesting that the City Council approve an agreement by and between Vet Care for low-cost dog and cat vaccination clinics.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-76, approving the agreement with Vet Care for low-cost vaccination services for three years from July 25, 2023 through July 25, 2026; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-77, ADOPTING AN UPDATED GENERAL FEE SCHEDULE

Consideration to adopt an updated General Fee Schedule.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 23-XX, adopting an updated General Fee Schedule; or
4. Provide direction to staff.

8.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-78, APPROVING SPECIAL ASSESSMENT FOR UNPAID TRASH COLLECTION FEES FOR PERIOD JANUARY 2022 THROUGH MARCH 2023

Pursuant to Article 4, Section 13.12.290, of the South El Monte, California Municipal Code, and California Health & Safety Code Sections 5470 *et seq.*, the City Council of the City of South El Monte ("City") will hold a Public Hearing to consider Special Assessment against property owners for unpaid delinquent trash collection fees. The City is proposing to place these delinquent accounts on the Los Angeles County tax roll for collection with the City's General Property Taxes, and has prepared and filed a written report describing each delinquent parcel of real property.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Count/tabulate protests and announce results; and
4. Adopt Resolution 23-78, approving the list of delinquent accounts to be placed on special assessment for inclusion on the property tax roll by the Los Angeles County Assessor in the FY 2024-2025 tax bill.

8.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-79, APPROVING THE ANNUAL LEVY OF THE SEWER SERVICE FEE FOR FISCAL YEAR (FY) 2023-2024

Consideration to adopt the FY2023-24 sewer service fee.

RECOMMENDED ACTION: Staff recommends the City Council:

1. Conduct a public hearing;
2. Take public testimony;
3. Count/tabulate protests and announce results; and
4. Adopt Resolution No. 20-79, approving the annual levy of the Sewer Service Fee for FY2023-24, at \$35.37 per sewer unit.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL TO HOST NIGHT MARKETS AT THE KRUSE PROPERTY

At the February 28, 2023 City Council meeting, the City Council discussed hosting a monthly Night Market at the City- owned Kruse property.

RECOMMENDED ACTION: Staff recommends City Council discuss and provide directions on hosting a Night Market on Thursday, September 7, 2023 and Thursday, October 5, 2023.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-80, CONSENTING TO THE APPOINTMENT OF GUILLERMO ARREOLA AS DIRECTOR OF COMMUNITY DEVELOPMENT AND APPROVAL OF COMMUNITY DEVELOPMENT DIRECTOR EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Guillermo Arreola as Community Development Director and approve his employment contract for services as Community Development Director.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-80, approving the employment agreement between the City and Guillermo Arreola for the position of Director of Community Development; and
2. Authorize the Mayor to execute employment agreement.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-81, CONSENTING TO THE APPOINTMENT OF ARIANA DE LA CRUZ AS DIRECTOR OF COMMUNITY SERVICES BY THE CITY MANAGER AND APPROVAL OF THE DIRECTOR OF COMMUNITY SERVICES EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Ariana De La Cruz as Director of Community Services and approve her employment agreement for services as Director of Community Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-81, approving the employment agreement between the City and Ariana De La Cruz for the position of Community Services Director; and
2. Authorize the Mayor to execute the employment agreement.

9.d and 9.e next page.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION 23-82, APPROVING AMENDMENT NO. 2 WITH TOWNSEND PUBLIC AFFAIRS LLC FOR GRANT FUNDING AND LEGISLATIVE ADVOCACY

City wishes to exercise its option to extend agreement with Townsend Public Affairs, LLC for an additional one-year term effective July 1, 2023, to June 30, 2024.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-82, approving amendment No. 2 to extend agreement with Townsend Public Affairs LLC for grant funding and legislative advocacy an additional one-year term effective July 1, 2023, to June 30, 2024.; and
2. Authorize City Manager or designee to negotiate and execute agreement.

9.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-83, APPROVING AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE MERCED AVENUE GREENWAY PROJECT

On April 3, 2023, the Engineering Department solicited bids for the Merced Avenue Greenway Project. The lowest responsive bid was submitted by Gentry Brothers, Inc. in the amount of \$9,098,474.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the Merced Avenue Greenway Project;
2. Review the bids and find that Gentry Brothers, Inc. has submitted the lowest responsive bid;
3. Adopt Resolution No. 23-83, awarding construction contract to Gentry Brothers, Inc. for the Merced Avenue Greenway Project for the amount of \$9,098,474.00;
4. Approve a 10% contingency amount of \$909,847.40 for a total project construction budget amount not to exceed \$10,008,321.40; and
5. Authorize the City Manager or designee to negotiate and execute the contract.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. DESIGNATION OF VOTING DELEGATE AND ALTERNATES, LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE & EXPO, SEPTEMBER 20-22, 2023, SACRAMENTO, CALIFORNIA

The League of California Cities 2023 Annual Conference & Expo is scheduled for September 20-23, 2023, in Sacramento, California. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternates.

RECOMMENDED ACTION: Staff recommends City Council appoint a Delegate and up to two Alternates to allow the City the right to cast one vote on matters pertaining to League policy.

11.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-84, WAIVING DEAN L. SHIVELY PARK RENTAL FEE, COMMUNITY CENTER AMPHITHEATER RENTAL FEE, AND DEAN L. SHIVELY PARK LIGHT FEES FOR THE SOUTH EL MONTE AMERICAN SOCCER YOUTH ORGANIZATION'S 2023/2024 SEASON BEGINNING AUGUST 14, 2023 AND ENDING FEBRUARY 28, 2024

The South El Monte American Soccer Youth Organization (AYSO) is requesting facility fee waivers for the use of the Dean L. Shively fields and the South El Monte Community Center Amphitheater. AYSO is also requesting that the City Council consider waiving the park light fees.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-84, waiving Dean L. Shively Park rental fee, Community Center rental fee, and Dean L. Shively Park light fees for the South El Monte American Soccer Youth Organization's 2023/2024 Season.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Consideration of Extending City Bike Rides into September and October of 2023

Recommendation: Discussion and/or Action

12.b next page

12.b. COUNCILMEMBER HECTOR DELGADO

1. Consideration of Increasing the Citation Fine for Illegal Fireworks.

Recommendation: Discussion and/or Action

2. Overnight Parking of Commercial Vehicles Including RVs, Tow Trailers, Commercial Vehicles on Public Roads and Residential Areas.

Recommendation: Discussion and/or Action

3. Property Maintenance of Businesses and Residential Homes.

Recommendation: Discussion and/or Action

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: City Clerk

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) – (one case)

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

Successor Agency next page.

Successor Agency Meeting

16. CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Bojorquez, Delgado, Vice Chair Angel, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Board, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Board objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Board as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Board shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR JUNE 27, 2023

Staff is requesting approval of the Minutes of the June 27, 2023 Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of June 27, 2023.

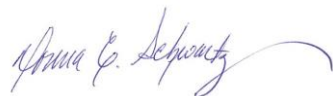
20. EXECUTIVE DIRECTOR'S AGENDA - None

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

22. RECONVENE AND ADJOURN COUNCIL MEETING

Tuesday, September 11, 2023, at 6:00 pm.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this DATE.



City Clerk, CMC



City Council Agenda Report

Agenda Item No. 4.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificates of Recognition Presented to South El Monte Little Miss Bruins Softball Team for Placing 1st in the District Tournament of Champions (TOC) and 2nd in All Stars

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificates of Recognition Presented to the South El Monte Minor Girls Bruins Softball Team for Placing 1st in the Tournament of Champions (TOC) and 2nd in All-Stars

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.c.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificates of Recognition Presented to South El Monte Junior Girls Bruins Softball Team for Placing 3rd in the State Championships and Placing 1st in the Tournament of Champions (TOC) District 18

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.d.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: Sheriff's Department Report for the Month of June

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. SoElMo_jun23

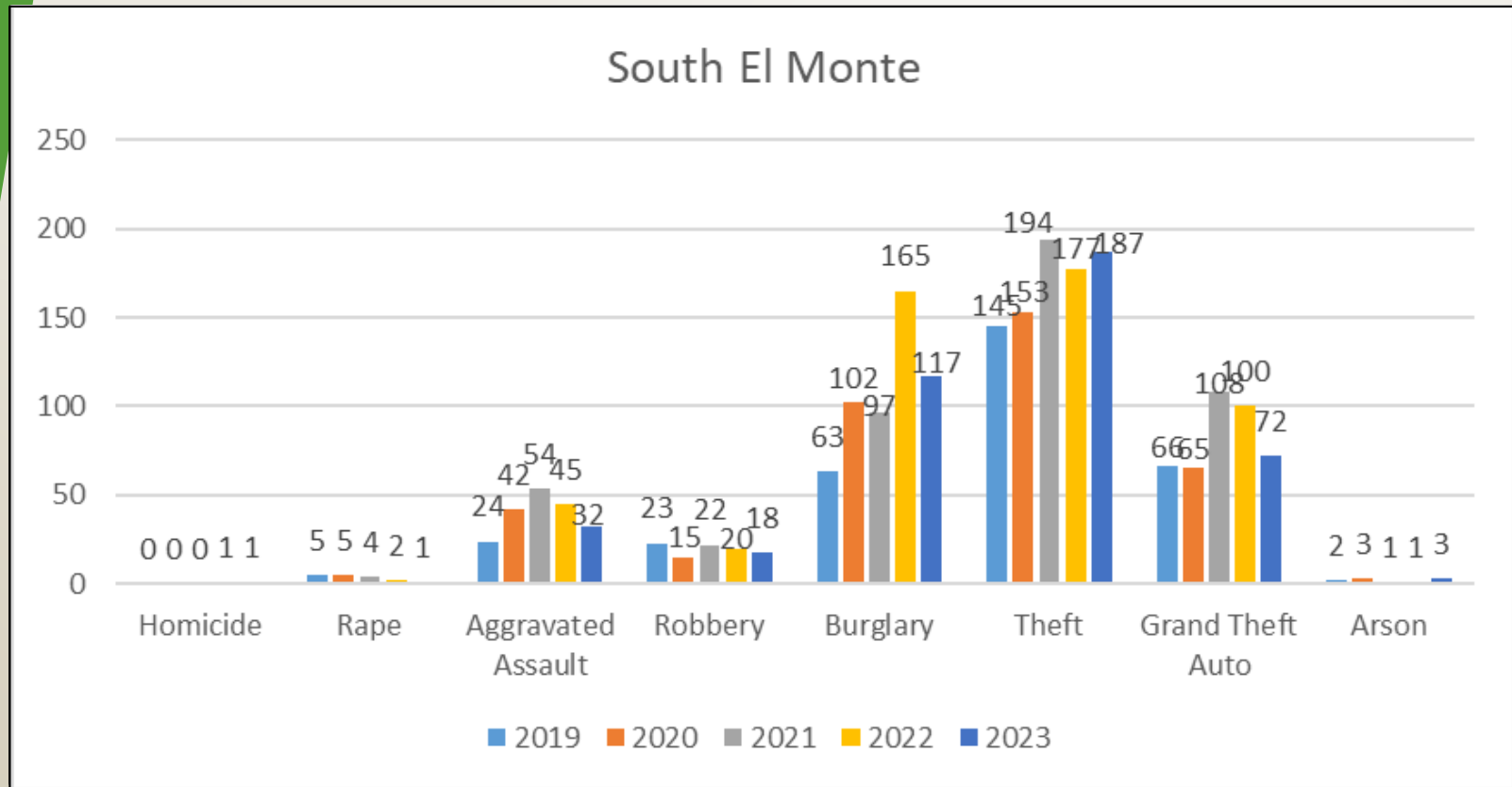
South El Monte June 2023

Crime Statistics



South El Monte

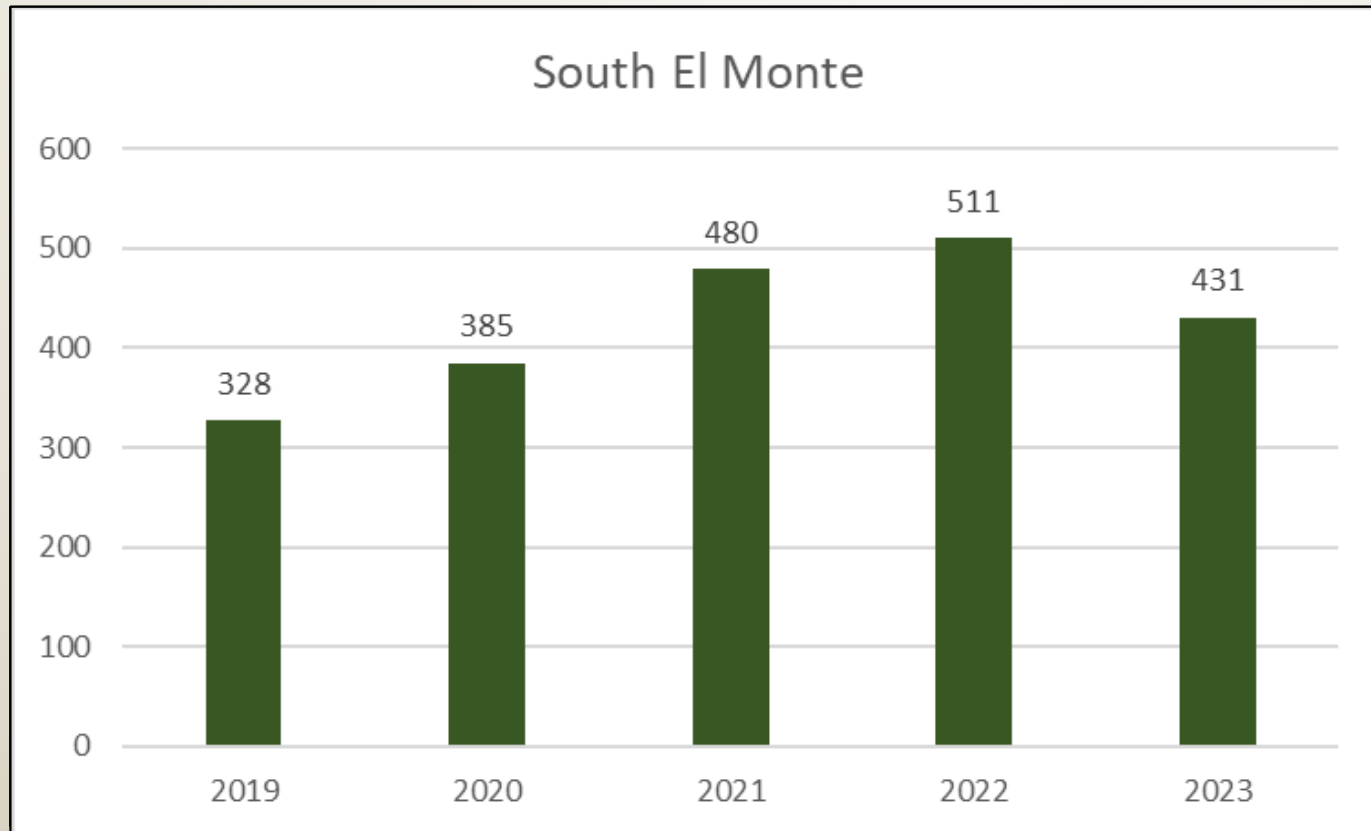
Part I Crime Statistics – June 2019-2023



South El Monte	1 yr % change	4 yr % change
Homicide	0%	NC
Rape	-50%	-80%
Aggravated Assault	-29%	33%
Robbery	-10%	-22%
Burglary	-29%	86%
Theft	6%	29%
Grand Theft Auto	-28%	9%
Arson	200%	50%
Total	-16%	31%

South El Monte

Part I Crime Statistics – June 2019-2023

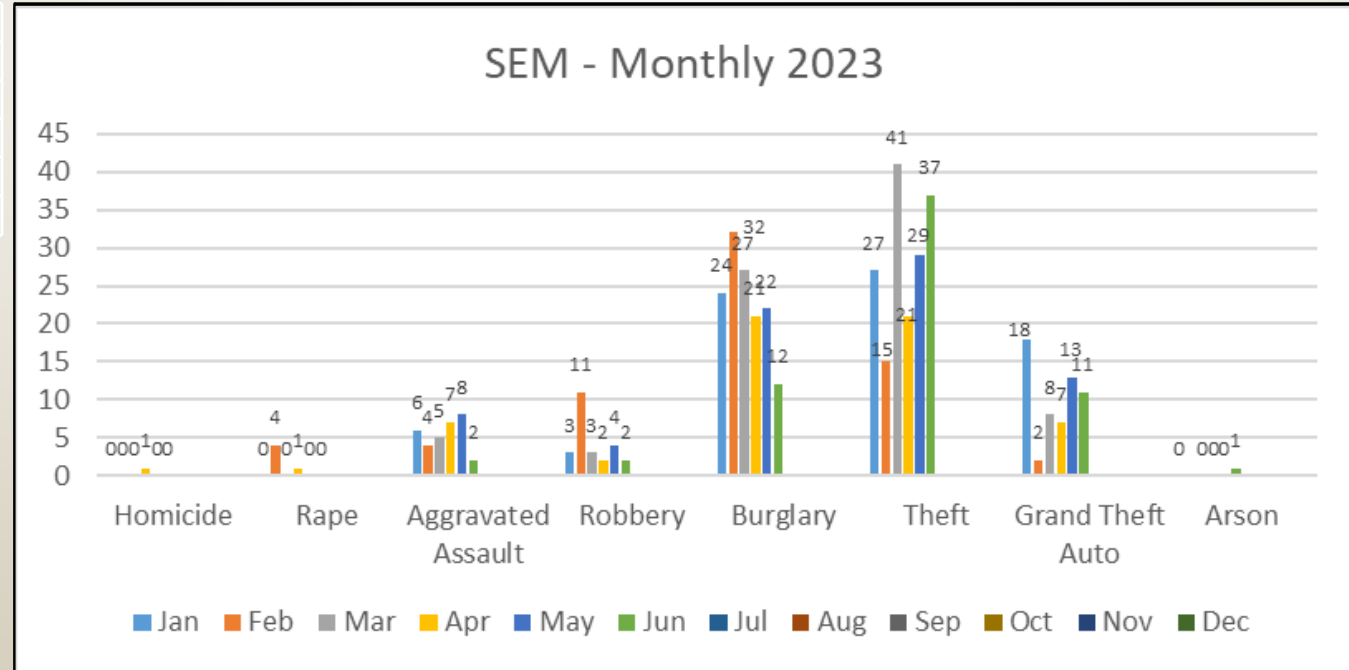


South El Monte

Part I Crime Statistics – Monthly Breakdown 2023 & Arrests

South El Monte	January	February	March	April	May	June	July	August	September	October	November	December	Total
Homicide	0	0	0	1	0	0							1
Rape	0	0	0	1	0	0							1
Aggravated Assault	6	4	5	7	8	2							32
Robbery	3	4	3	2	4	2							18
Burglary	24	11	27	21	22	12							117
Theft	27	32	41	21	29	37							187
Grand Theft Auto	18	15	8	7	13	11							72
Arson	0	2	0	0	0	1							3
Total	78	68	84	60	76	65	0	0	0	0	0	0	431

South El Monte	
Res Burg	13
Other Burg	104
Petty Theft	44
Grand Theft	86
Theft from Vehicle	57





City Council Agenda Report

Agenda Item No. 4.e.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: Code Enforcement and Public Safety Department Report for the Month of June

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Code Enforcement_Public Safety Report - JUNE 2023

City of South El Monte

Public Safety Report



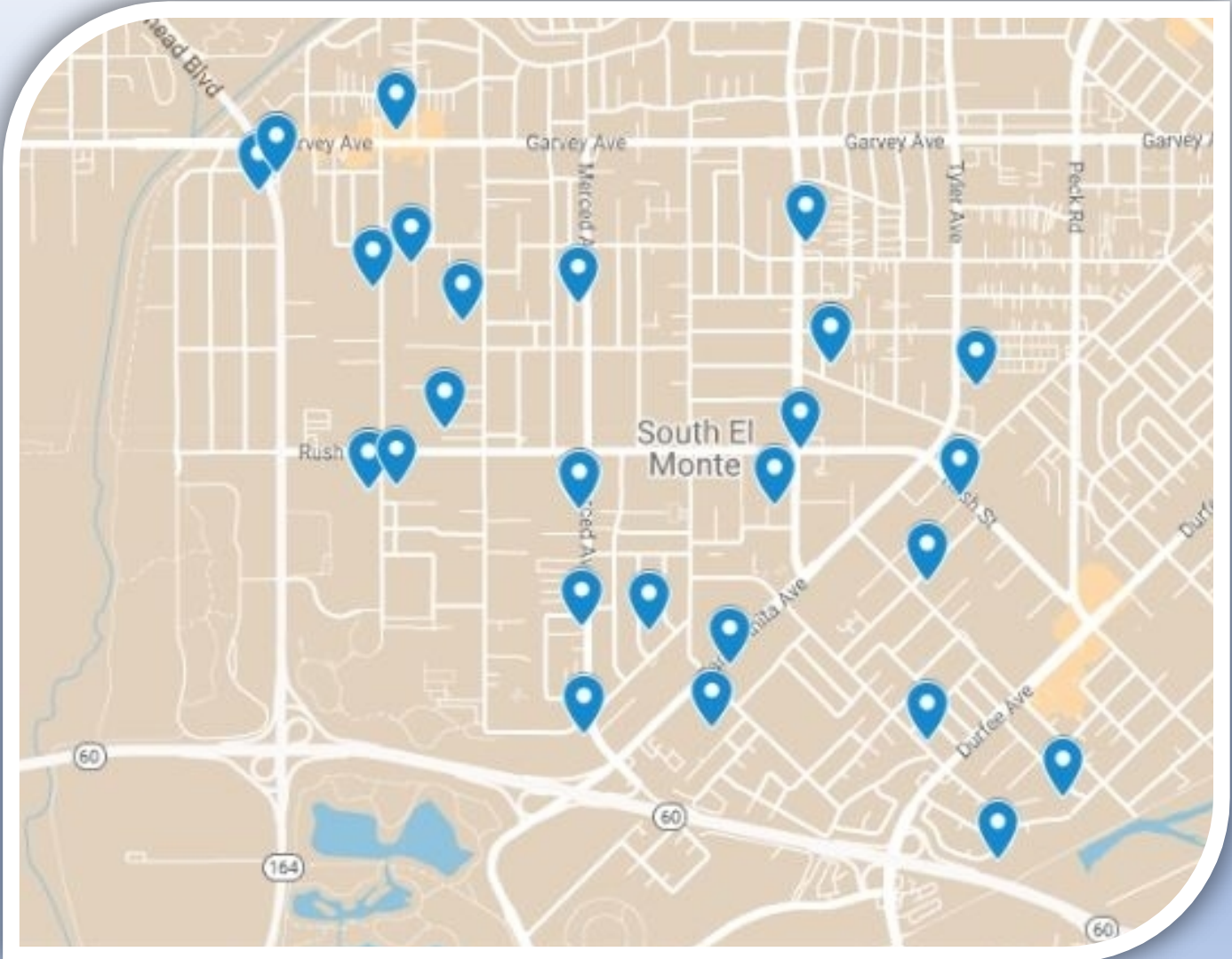
June 2023 Recap

Joe Martinez
Code Enforcement Supervisor

Code Cases by Location

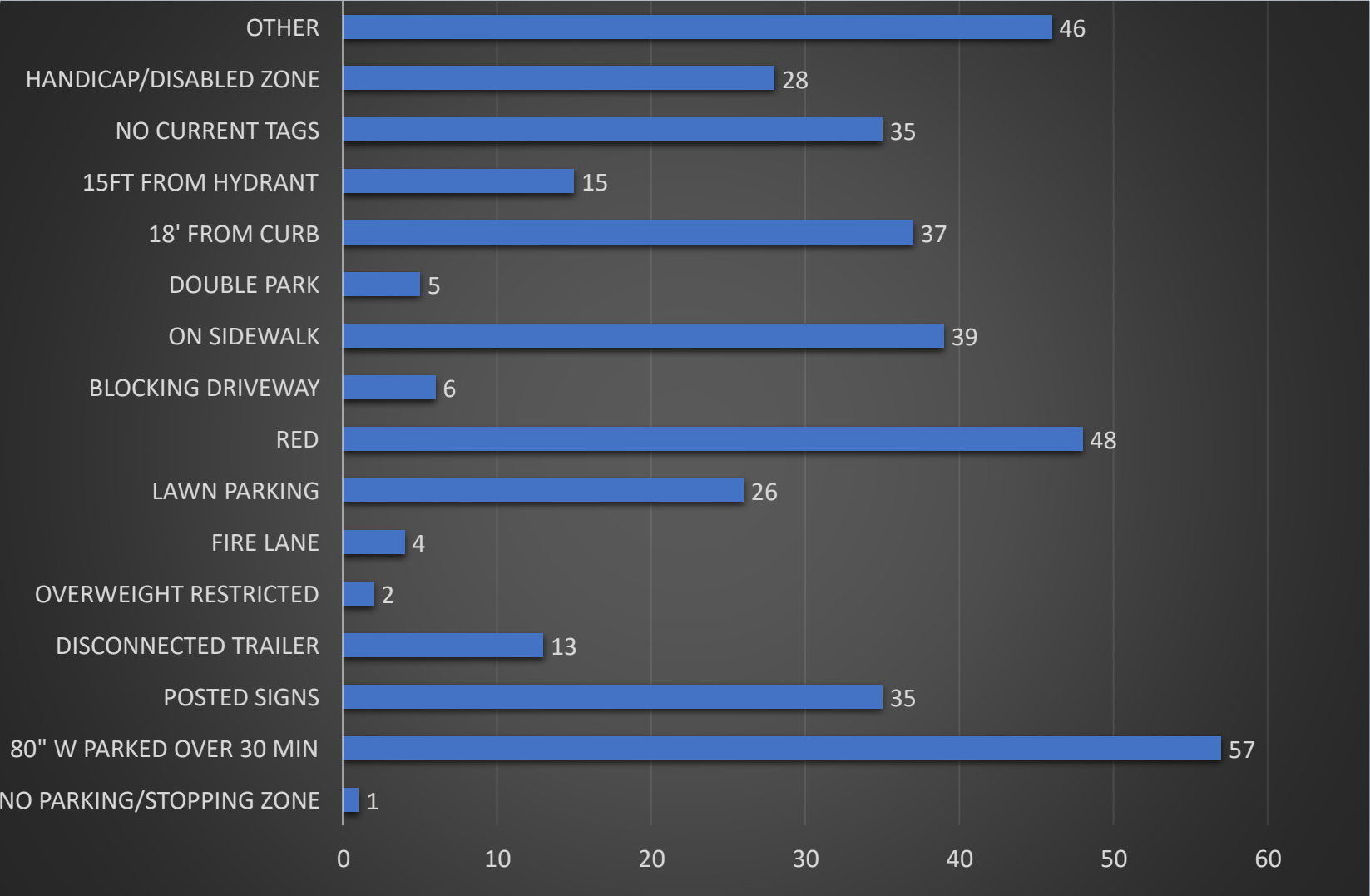
June - 33

Building Code.....	7
Homeless	1
Property Maintenance.....	13
Streets/Public Places.....	1
Illegal Dumping/Bulk	4
Vehicle/Traffic.....	3
Business.....	3
Zoning	1



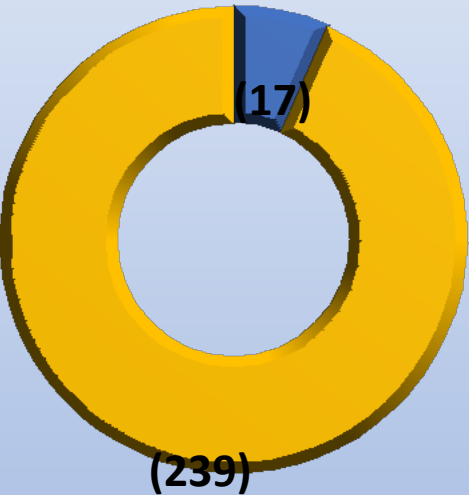
Parking Citations

June - 331



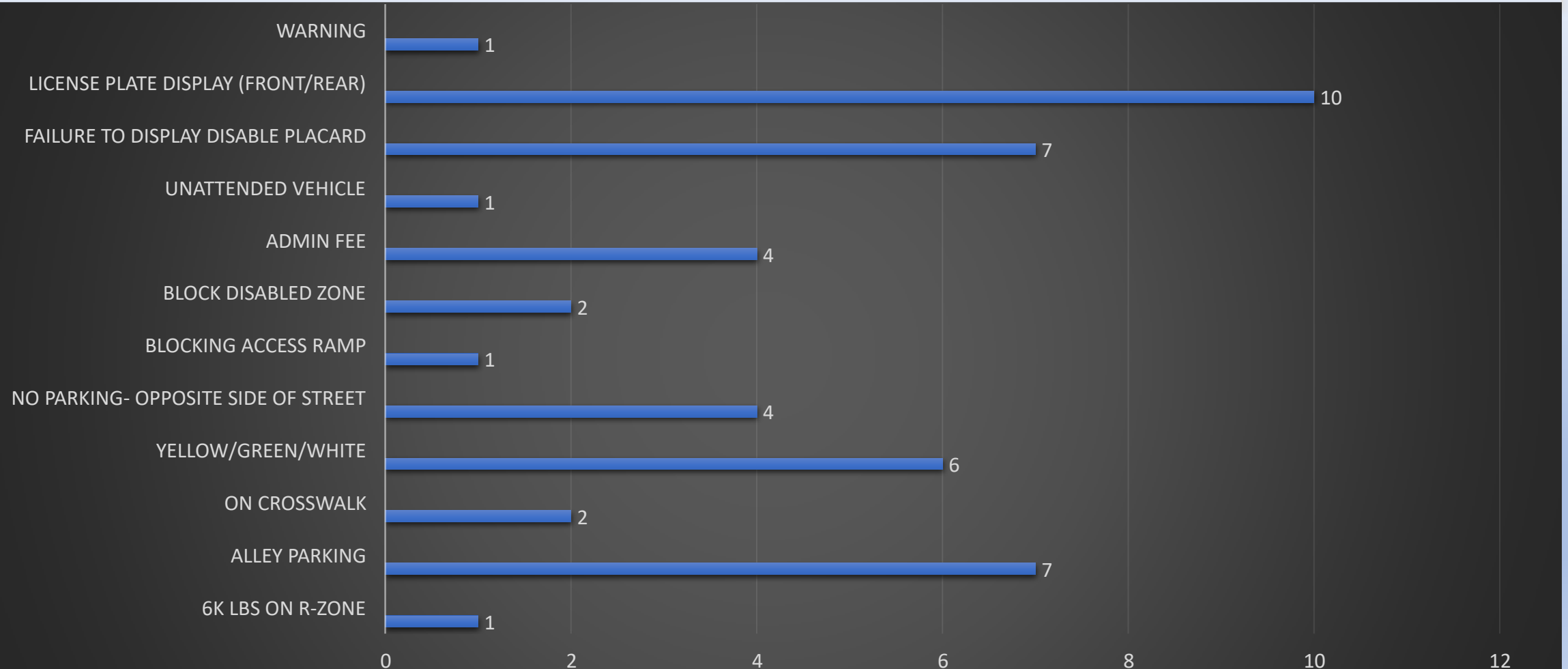
STREET SWEEPING - 256

Weekend - Non-Residential
Day - Residential



Parking Citations

June – “Other” (46 Count) defined:





4th of JULY Fireworks Update

33 Total Citations Issued

2 Citations issued BEFORE July 4th

31 Citations issued on July 4th

14 Citations have Paid

19 Citations are Unpaid/Refuse to sign

Illegal Fireworks Confiscated 7/4/2023





City Council Agenda Report

Agenda Item No. 7.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 27, 2023 AND ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES OF JULY 6, 2023

SUMMARY: Staff is requesting approval of Minutes for the June 27, 2023 Regular City Council meeting and July 6, 2023 Adjourned Regular City Council meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the June 27, 2023, Regular City Council meeting and July 6, 2023, Adjourned Regular City Council meeting.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Reg CC Mtg Minutes 6-27-23
- B. Adj Reg Mtg Minutes 7-6-23

ATTACHMENT A

CITY OF SOUTH EL MONTE REGULAR CITY COUNCIL MEETING MINUTES

Tuesday, June 27, 2023 - 6:00 PM

1415 Santa Anita Avenue, South El Monte, California 91733

Mayor Olmos called the meeting to order at 6:00 PM

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos

ABSENT: Councilmember(s): None.

STAFF PRESENT: Rene Salas, City Manager; Anthony R. Taylor, City Attorney;
Masami Higa, Finance Director; Guillermo Arreola, Planning Manager; Paola
Lara, Deputy City Clerk; and Robert Molina, Interim Deputy City Clerk

STAFF ABSENT: Donna G. Schwartz, City Clerk

Zoom was provided for the Public to participate during public comment via
teleconference.

2. PLEDGE OF ALLEGIANCE – Councilmember Delgado led the Pledge of Allegiance.

3. INVOCATION – Pastor Benjamin Garrett, Faith Dominion Church, offered the Invocation.

4. PRESENTATIONS

4.a. Mayor Olmos and City Council presented a City Plaque to Rachel Perez,
recipient of Older American of the Year 2023.

4.b. Mayor Olmos and City Council received a PowerPoint presentation by Eric
Thronson, Deputy Director, Townsend Public Affairs, on State and Federal
Advocacy Update.

4.c. City Council received a report from the Sheriff's Department and
discussed matters concerning law enforcement in the city for the month of
May.

4.d. next page.

PRESENTATIONS (Continued)

- 4.d.** City Council received a report from Code Enforcement and Public Safety Supervisor Joe Martinez on code enforcement and public safety activities for the month of May.

Councilmember Delgado directed staff to be proactive when it comes to addressing property maintenance, bulky items, and graffiti, and requested Code Enforcement and Public Safety Supervisor Joe Martinez provide an update on a specific property the city has been addressing for property maintenance.

Mayor Olmos requested items 11.a. and 11.b. be moved up at this time for discussion and action. Council concurred.

**11.b. LETTER FROM THE 3L CLUB REQUESTING A FACILITY
RESERVATION FEE WAIVER FOR USE OF THE SOUTH EL MONTE
SENIOR CENTER DINING ROOM**

Mayor Olmos announced the item.

A motion was made by Councilmember Delgado, seconded by Mayor Pro Tem Angel to approve facility reservation fee waiver requested by the 3L Club in the amount of \$21,208.08 Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

**11.a. LETTER FROM CLUB LATINO DE SUR EL MONTE IS REQUESTING A
FACILITY RESERVATION FEE WAIVER FOR USE OF THE SOUTH EL
MONTE SENIOR CENTER DINING ROOM**

Mayor Olmos announced the item.

A motion was made by Councilmember Acosta, seconded by Councilmember Bojorquez approve the facility reservation fee waiver requested by Club Latino de Sur El Monte in the amount of \$28,016.16. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Attorney Anthony R. Taylor announced an updated staff report and Attachments A – E for Item 7.d. were posted to the City's website and were available for the public. Additionally, for Item 7.d. the contingency amount and total project construction budget in the recommendation had been updated to \$138,333.30 and \$1,060,555.30, respectively.

A motion was made by Councilmember Bojorquez, seconded by Councilmember Delgado to approve the agenda as amended with the update to item 7.d. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos
NAYS: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Eve Ramos, resident, voiced concern with the manufacturing business at 2111 Santa Anita and semi-trucks constantly arriving, parking and blocking the street to load. She requested the city talk to the business owner to resolve the issue and suggested they be asked to create a staggered scheduled for their deliveries.

Staff was directed to contact the property owner and address the issue.

2. Sil Ruiz, South El Monte Library, Librarian, distributed a flyer to City Council and provided information about a new program being offered at the library.
3. Viviana (via zoom), spoke in opposition of the no cash bail system and against increasing the Sheriff's Department budget and adding another deputy to the South El Monte team.

There being no further comment, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Acosta to approve the Consent Calendar. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel,
and Mayor Olmos
NAYS: Councilmember(s): None

CONSENT CALENDAR (Continued)

- 7.a.** Approved the Minutes of the Regular City Council Meeting of June 13, 2023.
- 7.b.** Adopted Resolution No. 23-65, authorizing payment of City expenditures for the period of June 14, 2023, through June 27, 2023, totaling \$1,216,682.04.
- 7.c.** Approved going dark on Tuesday, August 8, 2023, and August 22, 2023, as the City Council will be taking a recess during the month of August 2023.
- 7.d.** Adopted and approved the plans and specifications for the Fiscal Year (FY) 22/23 Residential Street Rehabilitation Project; reviewed the bids and found that All American Asphalt has submitted the lowest responsive bid; adopted Resolution No. 23-68, awarding the FY 22/23 Residential Street Rehabilitation Project contract to All American Asphalt in the amount of \$922,222; approved a 15% contingency amount of \$138,333.30 for a total project construction budget amount not to exceed \$1,060,555.30; and authorized City Manager or designee to negotiate and execute contract.

8. PUBLIC HEARINGS – None.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-66, ADOPTING THE FISCAL YEAR (FY) 2023-24 BUDGET

Mayor Olmos announced the item and Finance Director Masami Higa presented the staff report.

Councilmember Delgado requested City Council consider funding the program Beat the Streets for \$5,000 this fiscal year to support the South El Monte youth involved in the program. Mayor Olmos suggested a \$500 sponsorship be made instead, following City Council's sponsorship policy. Mr. Delgado reiterated his request.

A motion was made by Councilmember Delgado, seconded by Mayor Pro Tem Angel to adopt Resolution No. 23-66, approving the City's Fiscal Year (FY) 2023-24 Budget as amended to include a \$5,000 funding allocation for the program Beat the Streets. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

NAYS: Councilmember(s): None

9.b. next page

GENERAL BUSINESS (Continued)

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-67, APPROVING PARKING LICENSE AGREEMENT WITH COUNTY OF LOS ANGELES AT 1415 AND 1441 SANTA ANITA AVENUE

Mayor Olmos announced the item.

A motion was made by Councilmember Delgado, seconded by Councilmember Bojorquez to adopt Resolution No. 23-67, approving a license agreement for leasing parking spaces to the County and authorizing the Mayor to execute the agreement. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

NAYS: Councilmember(s): None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the City's Movie in the Park and Summer Concert in the Park, and Senior Centers Father's Day Luncheon.

Councilmember Bojorquez announced he attended the Senior Centers Father's Day Luncheon, Planning Commission meeting, and City's Aquatic Center Summer Opening.

Councilmember Delgado announced he attended the Father's Day Haircut event at the Senior Center, City's Summer Concert in the Park, and Foothill Transit Board meeting.

Mayor Pro Tem Angel announced he attended the City's Movie in the Park, Summer Concert in the Park, and Senior Centers Father's Day Luncheon.

Mayor Olmos announced she attended a meeting with Sheriff Luna, Little League Girls All Star Game, City's Movie in the Park, Summer Concert in the Park, Senior Centers Father's Day Luncheon, Swearing in Ceremony of the Senior Center Latino Club members, Planning Commission meeting, City's Aquatic Center Summer Opening, and announced SEAACA still has adoption opportunities.

11. CORRESPONDENCE

Items 11.a. and 11.b. were moved up for action after item 4.d.

11.a. LETTER FROM CLUB LATINO DE SUR EL MONTE IS REQUESTING A FACILITY RESERVATION FEE WAIVER FOR USE OF THE SOUTH EL MONTE SENIOR CENTER DINING ROOM

11.b. LETTER FROM THE 3L CLUB REQUESTING A FACILITY RESERVATION FEE WAIVER FOR USE OF THE SOUTH EL MONTE SENIOR CENTER DINING ROOM

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER RUDY BOJORQUEZ

1. Discussion of Additional Safety Equipment for Code Enforcement Officers.

Councilmember Bojorquez stated code enforcement officers do not carry safety equipment such as pepper spray and recommended the city look into obtaining safety equipment for them as well as safety training. Mayor Olmos confirmed the city is looking into the training required to be able to provide code enforcement officers with safety equipment.

13. CLOSED SESSION: None.

14. RECESS COUNCIL MEETING:

Mayor Olmos recessed the meeting at 7:41 p.m.

Mayor Olmos adjourned the Successor Agency meeting at 7:46 p.m.

Mayor Olmos reconvened the City Council meeting at 7:46 p.m.

15. ADJOURNMENT

At 7:46 p.m. Mayor Olmos adjourned the meeting to and Adjourned Regular City Council Meeting on Thursday, July 6, 2023, at 6:00 p.m.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor

ATTACHMENT B

CITY OF SOUTH EL MONTE ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES

Thursday, July 6, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

Mayor Olmos called the meeting to order at 6:00 p.m.

Mayor Olmos announced, Per AB2449 Mayor Pro Temp Angel is attending the meeting virtually due to an “*emergency circumstance*.”

Mayor Pro Tem Angel requested approval to attend remotely. Council by a unanimous consensus (Delgado ABSENT) approved Mr. Angels request. Mayor Pro Tem Angel announced there was no one 18 years of age or older present in the room.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Bojorquez, Mayor Pro Tem Angel (Via Zoom), and Mayor Olmos

ABSENT: Councilmember(s): Delgado

STAFF PRESENT: Rene Salas, City Manager; Anthony R. Taylor, City Attorney; Masami Higa, Finance Director; Guillermo Arreola, Planning Manager; Donna G. Schwartz, City Clerk, and Robert Molina, Interim Deputy City Clerk.

STAFF ABSENT: Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Mayor Gloria Olmos led the Pledge of Allegiance.

3. INVOCATION – Larry Rodriguez, Planning Commissioner, offered the Invocation.

4. PRESENTATIONS

- 4.a.** Mayor Olmos and City Council presented a proclamation proclaiming July 2023 as "Parks Make Life Better" Month to the Parks & Recreation Division.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Acosta, seconded by Councilmember Bojorquez to approve the agenda and waiver of full reading of ordinances. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Mayor Pro Tem Angel (via Zoom), and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Eduardo Saucedo, South El Monte resident, thanked parks and recreation staff for their assistance, commented on attracting new businesses, Mayan project, Measure CM funds, suggested youth from various schools provide the flag salute, funds for Sheriff, trash fees, squatters in the neighborhoods, and thanked Code Enforcement for their efforts during the City's 4th of July event.
2. Iyob Tessema, Temporary Interim Human Resources Risk Manager, introduced himself.

7. CONSENT CALENDAR

Assistant City Attorney Christy Lopez announced a revised Exhibit "C" to Attachment "B" to agenda item 7.b. was provided to City Council this evening and copies for the public are available from the City Clerk.

A motion was made by Councilmember Bojorquez, seconded by Councilmember Acosta to approve the Consent Calendar as amended. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Mayor Pro Tem Angel (via Zoom), and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Delgado

- 7.a.** Authorized City Staff to fully release Improvement Bonds No. 4417180 issued by Sure Tec Insurance Company dated February 28, 2019, related to the Subdivision Improvement Agreement of Final Map No. 72949-1, Mayans Court, in the amount of \$614,155.50.

CONSENT CALENDAR (CONTINUED)

- 7.b. Adopted Resolution No. 23-69, approving a Memorandum of Agreement (MOA) with the Los Angeles County Flood Control District and Member Agencies for the Administration and Cost Sharing for Continued Implementation of the Upper San Gabriel River (USGR) Coordinated Integrated Monitoring Program (CIMP); and authorized the City Manager or designee to execute the agreement.

8. PUBLIC HEARINGS

8.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-70, APPROVING ACCEPTANCE OF FUNDS FROM LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA) AND REQUESTING ALLOCATION OF FUNDS TO THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM**

The California Department of Housing and Community Development requires entitlement jurisdictions to use their allocation of Permanent Local Housing Allocation (PLHA) Grant Program for eligible housing related projects and programs to assist in addressing the unmet housing needs of our community, in addition to assisting persons who are experiencing homelessness. The City was allocated \$269,602 for Year 3, by a formula grant by Los Angeles County Development Authority (LACDA).

RECOMMENDED ACTION: Staff recommends:

1. Conduct a public hearing;
2. Take public testimony;
3. Adopt Resolution No. 23-70, approving the allocation of CDBG-PLHA (Community Development Block Grant-Permanent Local Housing Allocation) Program funds for year 3, as outlined; and
4. Authorize the City Manager or designee to execute any and all documents necessary to further the potential projects approved herein, including but not limited to amendments and modifications for CDBG projects with the Los Angeles County Development Authority (LACDA).

Assistant City Attorney Christy Lopez announced proposed amendments to Resolution No. 23-70 adding new Section 2 to read City Council has included the following loan terms for recipients of the PLHA down payment assistance funds, the down payment loans cannot exceed the lesser of (i) the amount necessary to ensure affordable monthly housing cost” or (ii) minimum amount of \$25,000 with a maximum financial assistance at \$50,000 and Section 3 “City Clerk shall certify the passage and adoption of this resolution.

PUBLIC HEARINGS (CONTINUED)

8.a. Continued

Mayor Olmos opened public comment, there being none, closed public comment.

A motion was made by Councilmember Acosta, seconded by Councilmember Bojorquez to approve the agenda item as amended and adopt Resolution No. 23-70, approving the allocation of CDBG-PLHA (Community Development Block Grant-Permanent Local Housing Allocation) Program funds for year 3, as outlined and authorize the City Manager or designee to execute any and all documents necessary to further the potential projects approved herein, including but not limited to amendments and modifications for CDBG projects with the Los Angeles County Development Authority (LACDA). Motion passed 4-0-1, by the following vote:

AYES:	Councilmember(s):	Acosta, Bojorquez, Mayor Pro Tem Angel (via Zoom), and Mayor Olmos
NAYS:	Councilmember(s):	None
ABSENT:	Councilmember(s):	Delgado

9. GENERAL BUSINESS – NONE

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the City's 4th of July event acknowledging all efforts by staff.

Councilmember Bojorquez announced he attended the First Responders breakfast in El Monte, Senior luncheon "Person of the Year," El Monte/South El Monte Chamber of Commerce luncheon in honor of Luis Centina, Retirement luncheon for John Dewitt, City's 4th of July event, employee luncheon at the Community Center and the Grand Opening of the Marathon Batting Cages in South El Monte.

Mayor Olmos announced she attended the Retirement luncheon for John Dewitt, City's 4th of July event, the last Summer Concert featuring the "Flash Backs," 4th of July Senior luncheon, Swearing in of the 3L Club and the Club Latino del Sur el Monte new board members, employee luncheon at the Community Center, and the Grand Opening of the Marathon Batting Cages in South El Monte.

Mayor Pro Tem Angel announced his attendance at the City's 4th of July event and the 4th of July Senior luncheon and acknowledged all efforts by the Parks and Recreation and Public Works staff.

11. CORRESPONDENCE – NONE

12. COUNCILMEMBERS' AGENDA – NONE

13. CLOSED SESSION – NONE

14. **ADJOURNMENT**

At 6:27 p.m. Mayor Olmos adjourned the meeting to a Regular City Council Meeting on Tuesday, July 25, 2023, at 6:00 p.m.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor

DRAFT



City Council Agenda Report

Agenda Item No. 7.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-71, APPROVING WARRANTS FOR THE PERIOD OF JUNE 28, 2023 THROUGH JULY 25, 2023

SUMMARY: Authorizing payment of City expenditures for the period of June 28, 2023 through July 25, 2023 totaling \$2,129,159.37.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-71, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 23-71
- B. Warrant Register

ATTACHMENT A

RESOLUTION NO. 23-71

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF JUNE 28, 2023, THROUGH JULY 25, 2023,
TOTALING \$2,129,159.37.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the
Finance Director hereby certifies to the accuracy of the following demands and the availability of
funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by
law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 22/23	Electronic Warrants	6/28/23-7/25/23	DFT0000796-880	\$297,363.29
FY 22/23	Regular Warrants	6/28/23-7/25/23	12508-12689	\$1,420,466.60
Payroll	Check	PPE 6/24/23	1434-1458	\$23,376.29
Payroll	Direct Deposit	PPE 6/24/23	4159-4272	\$168,206.16
Payroll	Check	PPE 7/8/23	1459-1486	\$22,215.07
Payroll	Direct Deposit	PPE 7/8/23	4273-4424	\$197,531.96

TOTAL EXPENDITURES RESOLUTION NO. 23-71 \$2,129,159.37

PASSED, APPROVED, AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-71, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



South El Monte, CA

ATTACHMENT B

Warrant Register

Council Meeting 07/25/23

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0151.1542.5952	EXPLORER-1 AMBULANCE & MEDICAL SERVICES	12508	06/22/2023	7/1 MEDICAL STAND BY SVCS/ 4TH OF JULY BOXING SHOW	1,300.00
01.0170.1710.6025	PLUMBING HEROES, LLC	12509	06/22/2023	SEWER LINE REPLACEMENT 50% DEPOSIT/ CHALL	18,500.00
01.0140.1430.5406	REGISTRAR-RECORDER/COUNTY CLERK	12510	06/22/2023	COUNTY RECORD FEE	75.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	12511	06/22/2023	5/11-6/12/23 1450 LIDCOMBE AVE	218.50
01.0000.0000.2224	STANDARD INSURANCE	12512	06/28/2023	JULY'23 LIFE AD&D & SUPPLEMENTAL LIFE	452.15
01.0000.0000.2225	STANDARD INSURANCE	12513	06/28/2023	JULY'23 LIFE & AD&D	1,018.56
01.0100.1050.5938	DIANNA GOMEZ	12514	07/03/2023	SUMMER 2023 BOOK FEES	67.13
01.0100.1050.5938	DIANNA GOMEZ	12514	07/03/2023	SUMMER 2023 EDUCATION REIMBURSEMENT	1,491.00
01.0150.1540.5908	GUADALAJARA XPRESS AND FAMOUS BURGERS	12515	07/06/2023	7/6/23 PARKS & REC APPRECIATION LUNCH	1,381.88
01.0100.1010.5910	RUDY BOJORQUEZ	12516	07/06/2023	07/10-07/14/23 PER DIEM- NAELO NYC ANNUAL CONF	560.00
01.0130.1330.5215	ADVANCED MICROCOMPUTING CONCEPTS,INC	12517	07/11/2023	KEEPER ENTERPRISE PLATFORM SVCS	4,156.25
01.0100.1050.5934	AILYN ROJAS	12518	07/11/2023	6/12/23 LIVESCAN REIMB	25.00
01.0151.1544.5430	ALLIANT INSURANCE SERVICES	12519	07/11/2023	4TH OF JULY EVENT INSURANCE	329.00
45.0660.6610.5977	AM CONSTRUCTION SUPPLY, INC.	12520	07/11/2023	BLADE FOR CONCRETE CUTTING/ ST & ROAD MTNC	330.74
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	DEPT SUPPLIES	19.81
01.0140.7020.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	DEPT SUPPLIES	99.18
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	SUMMER PARTNERSHIP PRGM SUPP	27.58
01.0151.1544.5430	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	4TH OF JULY SUPPLIES	40.72
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	FINANCE OFFICE SUPPLIES	22.69
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	PRINTER INK/ FINANCE	230.40
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	SUPPLIES/ NUTRITION PRGM	127.02
01.0110.1170.5956	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	CROSSING GUARD GEAR	66.30
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	OFFICE SUPPLIES CREDIT	(44.88)
01.0110.1170.5956	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	CROSSING GUARD GEAR	708.79
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	4TH OF JULY LUNCHEON DECORATIONS/ SCTR	72.74
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	SUMMER PARTNERSHIP PRGM WEEK 2 SUPP	1,204.71
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	EQUIPMENT/ VEHICLE & WHEELCHAIR	372.83
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	FINANCE OFFICE SUPPLIES	21.99
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	SUPPLIES/ SPECIAL EVENTS	339.96
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	FINANCE OFFICE SUPPLIES	96.23
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12521	07/11/2023	SUMMER PARTNERSHIP PRGM SITE HIGHLIGHTS	561.00
01.0000.0000.4532	ANA GONZALEZ	12522	07/11/2023	CANCELLED TENNIS CLASS REFUND	99.00
01.0000.0000.4532	ANA GONZALEZ	12522	07/11/2023	CANCELLED TENNIS CLASS REFUND	99.00
01.0000.0000.4554	ANDY GARCIA	12523	07/11/2023	6/17/23 DAMAGE DEPOSIT REFUND/ MVD COMM ROOM	50.00
01.0000.0000.4554	ANDY PEREZ	12524	07/11/2023	6/10 DAMAGE DEPOSIT REFUND/ CCTR	600.00
01.0100.1050.5934	ANNA HUA	12525	07/11/2023	6/23/23 LIVESCAN REIMB	25.00
01.0150.1540.5431	AQUA PURE DRINKING WATER	12526	07/11/2023	JUNE'23 DRINKING WATER/ AQUATIC CTR	20.95
01.0170.1020.5956	ARAMARK UNIFORM SERVICES, INC	12527	07/11/2023	PW- UNIFORMS	480.69
01.0100.1050.5934	ASHLEY GARCIA	12528	07/11/2023	6/26 LIVESCAN REIMB	25.00
01.0170.1750.5505	B&M LAWN & GARDEN CENTER	12529	07/11/2023	SCALPWHEELS & BOLTS REPLACEMENT	72.14
01.0150.1540.5951	BASE HILL, INC.	12530	07/11/2023	6/12/23 SPECIAL CLEANING/ CCTR	250.00
01.0150.1540.5951	BASE HILL, INC.	12530	07/11/2023	6/22 SPECIAL CLEANING/ SUMMER CONCERT	150.00
01.0151.1542.5952	BEN LIRA	12531	07/11/2023	HEAD GEAR ADJUSTMENT REIMBURSEMENT	100.00
01.0150.1530.5952	BROTHERS AWARDS & TROPHIES	12532	07/11/2023	PLAQUE/ BARBERSHOP EVENT	55.00
01.0150.1530.5952	BROTHERS AWARDS & TROPHIES	12532	07/11/2023	OLDER AMERICAN OF THE YEAR PLAQUE/ LUNCHEON	55.00
01.0151.1542.5952	BROTHERS AWARDS & TROPHIES	12532	07/11/2023	TROPHIES/ 4TH OF JULY BOXING SHOW	572.00
01.0130.1330.5215	CALIFORNIA COMMUNICATION	12533	07/11/2023	6/1-7/1/23 WIRELESS BRIDGE MVD/ YRD/ NTP/SFTY CTR	680.00
01.0100.1060.5810	CALIFORNIA JPIA	12534	07/11/2023	FY 23-24 LIABILITY INSURANCE	326,599.00

01.0100.1060.5815	CALIFORNIA JPIA	12534	07/11/2023	FY 23-24 WORKERS COMPENSATION	323,973.00
01.0100.1060.5815	CALIFORNIA JPIA	12534	07/11/2023	FY 23-24 EXCESS POOL DISTRIBUTION	(39,791.00)
01.0100.1060.5820	CALIFORNIA JPIA	12534	07/11/2023	JULY'23-JULY'24 PROPERTY & AUTO INSURANCE	171,929.00
01.0100.1050.5934	CARLOS GARCIA LOPEZ	12535	07/11/2023	6/26/23 LIVESCAN REIMB	25.00
01.0100.1050.5936	CONCENTRA	12536	07/11/2023	6/2-6/6 NEW HIRE PHYSICALS	470.00
01.0100.1050.5936	CONCENTRA	12536	07/11/2023	6/9-6/12/23 NEW HIRE PHYSICALS	705.00
68.0900.9080.5215	CR ASSOCIATES, INC.	12537	07/11/2023	MAY'23 PJT MGMT SVCS #140	2,647.53
01.0100.1050.5934	DOLORES SERRANO	12538	07/11/2023	6/6/23 LIVESCAN REIMB	25.00
01.0100.1050.5934	DOMINIC OREGON	12539	07/11/2023	6/22/23 LIVESCAN REIMB	28.00
01.0100.1050.5934	DONOVAN DUENAS	12540	07/11/2023	6/21/23 LIVESCAN REIMB	25.00
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	12541	07/11/2023	APR'23 PEST CONTROL./ SCTR	152.75
01.0000.0000.4554	EDGAR MIRANDA	12542	07/11/2023	6/11 DAMAGE DEPOSIT REFUND/ MVD COMM ROOM	50.00
01.0150.1530.5406	EL MONTE PRINTING	12543	07/11/2023	BUSINESS CARDS A. GONZALEZ & W. CAYCO	104.74
01.0140.1440.5406	EL MONTE PRINTING	12543	07/11/2023	BUSINESS CARDS. M. MELISSA	49.61
01.0100.1020.5405	EL MONTE PRINTING	12543	07/11/2023	BUSINESS CARDS R. SALAS	49.61
01.0160.1650.5520	EWING IRRIGATION	12544	07/11/2023	CREDIT CHARGE DUPLICATE/ RETURNED	353.72
44.0800.8015.6010	FLEET MAINTENANCE SPECIALIST INC	12545	07/11/2023	VAN INSPECTION- FTA REQUIREMENTS #414	500.00
01.0170.1770.5525	FORD OF MONTEBELLO	12546	07/11/2023	#9 STARTER MOTOR REPLACEMENT	222.10
01.0170.1770.5525	FORD OF MONTEBELLO	12546	07/11/2023	#9 LUBRICANT- STARTER CONNECTOR	18.84
15.0450.4510.6025	GAME TIME	12547	07/11/2023	EQUIPMENT INSTALLATION. SHIVELY (QUIMBY FEES)	1,848.28
01.0170.1750.5505	GARVEY EQUIPMENT COMPANY	12548	07/11/2023	CARBURETOR- SPARK PLUGS & OIL REPLACEMENT	62.20
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	12549	07/11/2023	APR-JUNE'23 TRANSACTION TAX	600.00
06.0300.3010.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/5-6/9/23 CI & CII NUTRITION PRGM	3,927.25
06.0300.3020.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/5-6/9/23 CI & CII NUTRITION PRGM	484.00
06.0300.3010.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/12-6/16 CI & CII NUTRITION PRGM	4,743.75
06.0300.3020.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/12-6/16 CI & CII NUTRITION PRGM	459.80
06.0300.3010.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/19-6/23 CI & CII NUTRITION PRGM	3,708.75
06.0300.3020.5215	HUNTINGTON CULINARY	12550	07/11/2023	6/19-6/23 CI & CII NUTRITION PRGM	471.90
01.0140.1430.5215	JAMES GAILE FUNK	12551	07/11/2023	JUNE'23 PLANING CONSULTING SVCS	5,084.42
01.0140.1410.5204	JEFFREY MICHAEL ORTIZ	12552	07/11/2023	JUNE'23 PC MEETING	150.00
01.0151.1545.5210	JOE ESPINOSA	12553	07/11/2023	07/27/23 SUMMER CONCERT PERFORMANCE SVCS	1,800.00
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12554	07/11/2023	MAY'23 IW PRGM SVCS	3,652.58
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12554	07/11/2023	MAY'23 NPDES PRGM SVCS	2,707.63
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12554	07/11/2023	MAY'23 USED OIL PGRM SVCS	2,850.00
01.0100.1050.5934	JONATHAN MALDONADO	12555	07/11/2023	6/22/23 LIVESCAN REIMB	25.00
01.0100.1050.5934	KATHERINE GARCIA LOPEZ	12556	07/11/2023	6/26 LIVESCAN REIMB	25.00
01.0140.1410.5204	KENNETH EUEKHEANG TANG	12557	07/11/2023	JUNE'23 PC MEETING	150.00
40.0900.9000.5974	KIMLEY-HORN AND ASSOCIATES, INC.	12558	07/11/2023	MAY'23 HSIP 5352 (021) PJT MGMT #296	7,877.98
01.0100.1020.5215	L.A COUNTY AUDITOR-CONTROLLER	12559	07/11/2023	FY23/24 NET OPERATING EXPENSES	660.42
01.0150.1530.5937	LAB1419	12560	07/11/2023	SENIOR VOLUNTEER JACKETS	39.69
01.0150.1530.5956	LAB1419	12560	07/11/2023	REC STAFF POLO SHIRTS/ SCTR	151.32
01.0140.1410.5204	LARRY RODRIGUEZ	12561	07/11/2023	JUNE'23 PC MEETING	150.00
01.0100.1010.5914	LEAGUE OF CALIFORNIA CITIES	12562	07/11/2023	JULY'23 - JUNE'24 ANNUAL MEMBERSHIP DUES	1,113.00
01.0100.1050.5934	LELAND FIGUEROA	12563	07/11/2023	6/23/23 LIVESCAN REIMB	25.00
01.0140.1410.5204	LEONEL A. BARRERA JR	12564	07/11/2023	JUNE'23 PC MEETING	150.00
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12565	07/11/2023	POOL SUPPLIES	650.61
01.0151.1541.5956	MAKE IT LA LLC	12566	07/11/2023	BASKETBALL CAMP PARTICIPANT SHIRTS	1,768.00
01.0000.0000.4554	MARIA CHACON	12567	07/11/2023	6/9/23 DAMAGE DEPOSIT REFUND/ AQUATIC CTR	500.00
01.0100.1050.5934	MELISSA SILVA	12568	07/11/2023	6/9/23 LIVESCAN REIMB	25.00
01.0000.0000.4250	MICHAEL BENABOU	12569	07/11/2023	RES-ROOF-23-030 BLGD PERMIT REFUND	243.00
01.0100.1050.5934	MIGUEL TINOCO	12570	07/11/2023	6/21 LIVESCAN REIMB	25.00
01.0000.0000.4554	MYA GRIEGO	12571	07/11/2023	6/25/23 DAMAGE DEPOSIT REFUND/ MVD COMM ROOM	50.00
01.0100.1050.5406	OFFICE DEPOT	12572	07/11/2023	EMPLOYEE FOLDERS	121.25
01.0100.1050.5934	PABLO RODRIGUEZ SANCHEZ	12573	07/11/2023	6/21 LIVESCAN REIMB	25.00
01.0151.1545.5430	PARTY PRONTO	12574	07/11/2023	SUMMER CONCERT/ RENTAL EQUIPMENT	1,397.00
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	12575	07/11/2023	MAY'23 CITY PROCESSING SVCS	466.65
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	12575	07/11/2023	MAY'23 PSO CITE SVCS	4,322.92

01.0160.1610.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ CCTR	45.33
01.0160.1620.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ SCTR	45.33
01.0160.1630.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ MCTR	45.33
01.0160.1640.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ AQUATIC CTR	45.33
01.0160.1650.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ NTP	94.33
01.0160.1670.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ MVD	94.33
01.0170.1710.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ CHALL	121.00
01.0170.1720.5520	POST ALARM SYSTEMS	12576	07/11/2023	JULY'23 MONTHLY SVCS/ YARD	126.00
01.0100.1040.5922	PRINT XPRESSIONS	12577	07/11/2023	4TH OF JULY/ COMMUNITY GIVEAWAYS	5,123.44
01.0100.1040.5922	PRINT XPRESSIONS	12577	07/11/2023	4TH OF JULY/ COMMUNITY GIVEAWAYS	3,390.59
01.0160.1620.5520	QUENCH USA, INC.	12578	07/11/2023	JULY'23 WATER FILTER/ SCTR	59.96
01.0000.0000.4250	RACHEL CARLOS	12579	07/11/2023	RES-ACC-23-027 BLDG PERMIT REFUND	250.00
01.0150.1530.5956	RED DOT UNIFORMS	12580	07/11/2023	UNIFORMS MGMT & SUPERVISOR CITY SHIRTS	120.17
44.0800.8010.5956	RED DOT UNIFORMS	12580	07/11/2023	UNIFORMS MGMT & SUPERVISOR CITY SHIRTS	120.18
01.0151.1545.5210	RENE BURGUA	12581	07/11/2023	07/13/23 SUMMER CONCERT PERFORMANCE SVCS	1,700.00
01.0140.1410.5204	ROBERTO SANCHEZ	12582	07/11/2023	JUNE'23 PC MEETING	150.00
01.0100.1010.5914	SAN GABRIEL VALLEY COUNCIL OF GOVTS	12583	07/11/2023	FY 23/24 MEMBERSHIP	4,558.66
38.0600.6010.5914	SAN GABRIEL VALLEY COUNCIL OF GOVTS	12583	07/11/2023	FY 23/24 MEMBERSHIP	4,558.66
45.0660.6610.5914	SAN GABRIEL VALLEY COUNCIL OF GOVTS	12583	07/11/2023	FY 23/24 MEMBERSHIP	4,558.66
01.0170.1770.5525	SANDOVAL TOWING	12584	07/11/2023	#97 VEHICLE TOW TO SRS AUTO	175.00
01.0170.1770.5525	SANDOVAL TOWING	12584	07/11/2023	#95 VEHICLE TOW TO YARD	375.00
01.0170.1750.5505	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	SUPPLIES- BACKFLOW CAGE/ NTP	50.94
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	BASEBALL FIELD MAINT SUPPLIES/ NTP	38.86
01.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	SIDWALK REPAIR/ CCTR	161.99
01.0170.1750.5505	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	SDX MAX HAMMER/ NTP	448.71
01.0170.1760.5962	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	MAINT SUPP/ CONCRET PJT/ NTP	25.47
01.0170.1750.5505	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12585	07/11/2023	40V MAX BATTERY/ NTP	241.17
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	12586	07/11/2023	MAY'23 CITATION REVENUE	4,895.00
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CII NUTRITION PRGM	50.22
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CII NUTRITION PRGM	5.58
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CCI NUTRITION PRGM	28.08
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CCI NUTRITION PRGM	3.11
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	MIXED VEGGIES/ EMERGENCY MEALS	41.28
01.0151.1543.5952	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	POOL OPENING DAY EVENT/ FOOD SUPPLIES	163.56
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD & CORN TORTILLAS/ CI & CII NUTR PRGM	78.95
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD & CORN TORTILLAS/ CI & CII NUTR PRGM	8.77
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CII NUTRITION PRGM	25.11
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12587	07/11/2023	BREAD/ CI & CII NUTRITION PRGM	2.79
01.0100.1040.5922	THE SAUCE CREATIVE SERVICES CORP.	12588	07/11/2023	JULY'23 NEWSLETTER	6,299.41
01.0170.1770.5525	THORSON GMC TRUCK-BUICK MOTOR CO	12589	07/11/2023	#25 CONNECTOR REPLACEMENT & COOLANT FLUSH	100.39
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	NOV'21 ENG SVCS	16,515.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	DEC'21 ENG SVCS	15,292.25
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	PLAN CHECK SVCS	31,261.66
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 ENGINEER SVCS	14,850.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 ENG PLAN CHECK SVCS	16,008.13
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #295	1,243.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PERMIT TECH SVCS	7,080.00
38.0900.9000.5974	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #294	588.50
68.0900.9080.5974	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #140	1,353.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS	62.50
68.0900.9000.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #252	1,700.00
40.0900.9000.5968	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #296	162.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #110	363.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS/ 1628 LEAFDALE	90.00
07.0190.1930.5968	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #628	27,447.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS/ I-605	135.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 GEN ENGINEERING SVCS/ SIDEWALK REHAB	6,500.00

02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENGINEER SVCS/ 3505 SA	187.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS/ 1961 DURFEE	1,915.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS/ 1725 DURFEE	1,095.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 TRAFFIC ENG SVCS/ 1442 CHICO AVE	890.00
07.0190.1930.5968	TRANSTECH ENGINEERING, INC.	12590	07/11/2023	MAY'23 PJT MGMT #628	625.00
01.0150.1540.6015	TYLER TECHNOLOGIES, INC	12591	07/11/2023	5/16 PARKS & RECREATION SOFTWARE	520.00
02.0170.1760.5962	ULINE	12592	07/11/2023	SMALL TOOLS/ ST CLEANING SUPP	744.33
01.0100.1050.5934	VALERIA MACIAS	12593	07/11/2023	6/20 LIVESCAN REIMB	25.00
01.0160.1670.5520	WHITTIER FERTILIZER	12594	07/11/2023	RE-SEED INFIELD/ MVD	456.44
01.0170.1750.5520	WHITTIER FERTILIZER	12594	07/11/2023	ROSEMEAD MEDIAN	635.04
01.0160.1670.5520	WHITTIER FERTILIZER	12594	07/11/2023	MULCH/ PLANTERS	1,270.08
01.0160.1640.5520	WHITTIER FERTILIZER	12594	07/11/2023	SPOLTS MIX/ AQUATIC CTR	48.51
01.0150.1530.5952	WINNER INTERNATIONAL INC.	12595	07/11/2023	BALLOONS & TABLE CLOTHES & RIBBON/ SPECIAL EVENTS	230.12
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CI PRGM	174.32
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CII PRGM	19.36
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CI PRGM	409.28
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CII PRGM	45.47
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CI PRGM	210.41
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CII PRGM	23.37
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CI PRGM	87.67
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12596	07/11/2023	FOOD SUPPLIES FOR CII PRGM	9.74
01.0170.1710.6025	LIGHT & POWER INTERNATIONAL	12597	07/11/2023	EXTERIOR PAINTING/ CHALL	23,500.00
14.0440.4410.5215	PLENA VISTA MUSIC ENTERTAINMENT	12598	07/11/2023	PURCHASE AND INSTALLATION - PA EQUIPMENT	9,776.96
01.0100.1050.5938	BRIANNA BADAR	12599	07/13/2023	SPRING 2023 EDUCATION REIMBURSEMENT	816.00
01.0100.1050.5938	BRIANNA BADAR	12599	07/13/2023	SPRING 2023 BOOK FEE REIMBURSEMENT	28.13
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	12600	07/18/2023	PPE 07/08/23	5,380.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	12601	07/18/2023	A.R GARNISHMENT 07/08/23	8.15
01.0150.1540.5954	ABSOLUTE SECURITY INTERNATIONAL	12602	07/19/2023	6/10/23 SECURITY FOR RESERVATION	456.00
01.0000.0000.4512	ADALID SOLANO	12603	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
01.0130.1330.5215	ADVANCED MICROCOMPUTING CONCEPTS,INC	12604	07/19/2023	JULY'23 CLOUD SVCS	750.00
01.0130.1330.5215	ADVANCED MICROCOMPUTING CONCEPTS,INC	12604	07/19/2023	JULY'23 OFFICE 365	5,601.20
01.0130.1330.5215	ADVANCED MICROCOMPUTING CONCEPTS,INC	12604	07/19/2023	JULY'23 MANAGED SVCS	15,179.50
01.0000.0000.4512	ALEJANDRO GERVACIO	12605	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
01.0100.1060.5805	ALLIANT INSURANCE SERVICES	12606	07/19/2023	FY 23-24 ACIP CRIME INSURANCE	1,301.00
01.0170.1730.5215	ALSO ENERGY INC	12607	07/19/2023	MAY'23-MAY'28 SOLAR COMMUNICATION	4,695.00
01.0170.1730.5215	ALSO ENERGY INC	12607	07/19/2023	MAY'23-MAY'28 SOLAR COMMUNICATION	6,548.00
01.0170.1730.5215	ALSO ENERGY INC	12607	07/19/2023	MAY'23-MAY'28 SOLAR COMMUNICATION	3,279.00
01.0170.1730.5215	ALSO ENERGY INC	12607	07/19/2023	MAY'23-MAY'28 SOLAR COMMUNICATION	4,689.00
45.0900.9000.5977	AM CONSTRUCTION SUPPLY, INC.	12608	07/19/2023	CONCRETE ASPHALT BLADE ST/RD MTNC REPAIRS	330.74
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	IPHONE DASHBOARD MOUNTS	319.92
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	SUMMER PARTNERSHIP PRGM SUPPLIES	88.16
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	OFFICE SUPPLIES/ YARD	38.45
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	SUMMER PARTNERSHIP PRGM SUPPLIES	159.95
01.0151.1541.5430	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	BBALL CAMP SUPPLIES	122.73
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	SUMMER CAMP WEEK 2 SITE HIGHLIGHT	346.65
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	OFFICE SUPPLIES/ YARD	76.27
01.0150.1530.6020	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	SOUND PADDING/ SCTR POOL ROOM	82.68
01.0170.1520.5430	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	FLASH LIGHTS & BATTERIES- EMERGENCY	215.37
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	OFFICE SUPPLIES/ YARD	24.67
01.0160.1650.5520	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	TAILPIECE ASSEMBLY/ NTP	19.28
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	FOOT REST/ ERGONOMIC EVALUATION	41.07
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	DEPT SUPP/ COMM DEV	47.13
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	FILE FOLDERS	30.24
01.0160.1640.5425	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	WATER PUMP SEALS/ POOL	218.12
01.0150.1540.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	SHOWER CHAIR/ POOL	121.26
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	KITCHEN FRIDGE CURTAIN/ SCTR	327.43
01.0110.1170.5956	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	CORSSING GUARD UNIFORMS	716.92

01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	JULY CRAFT SUPPLIES	145.97
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	COMPUTER MONITOR/ TRANSPORTATION DISPATCH ANNCMT	108.02
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	4TH OF JULY LUNCHEON SUPPLIES	140.65
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	12609	07/19/2023	TIME CARDS & LANYARDS/ PRGM KEY CARDS	126.93
01.0000.0000.4512	ANGEL HERNANDEZ	12610	07/19/2023	ADULT BBALL CHAMPIONSHIP REIMBURSEMENT	350.00
01.0000.0000.4512	ANGEL HERNANDEZ	12610	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
01.0170.1720.5720	AQUA PURE DRINKING WATER	12611	07/19/2023	MAY'23 DINKING WATER	73.97
01.0170.1720.5720	AQUA PURE DRINKING WATER	12611	07/19/2023	JUNE'23 DRINKING WATER/ YARD	64.97
01.0170.1020.5406	AQUA PURE DRINKING WATER	12611	07/19/2023	JULY'23 DRINKING WATER	64.97
01.0151.1544.5430	ARIANA GUTIERREZ	12612	07/19/2023	4TH OF JULY CELEBRATION/ BALLOON GARLAND	175.00
01.0150.1540.5951	BASE HILL, INC.	12613	07/19/2023	4/21 SPECIAL CLEANING/ SCTR	200.00
01.0170.1020.5515	BASE HILL, INC.	12613	07/19/2023	MAY'23 JANITORIAL SVCS	7,339.00
01.0150.1540.5951	BASE HILL, INC.	12613	07/19/2023	MAY'23 SPECIAL CLEAN UP/ CCTR	1,000.00
01.0170.1710.5520	BASE HILL, INC.	12613	07/19/2023	5/11 CARPET SPOT REMOVAL/ CHALL	150.00
01.0170.1020.5515	BASE HILL, INC.	12613	07/19/2023	JUNE'23 JANITORIAL SVCS	7,339.00
01.0000.0000.4554	BEATRIS HERRERA	12614	07/19/2023	7/1/23 DAMAGE DEPOSIT REFUND/ MVD COMMUNITY ROOM	50.00
01.0000.0000.4512	BENJAMIN FLORENCIO	12615	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
01.0140.1430.5215	BLACK KNIGHT DATA & ANALYTICS, LLC	12616	07/19/2023	6/8-7/7/23 MONTHLY SUBSCRIPTION	150.00
01.0100.1050.5936	BRYANNA AGUILAR	12617	07/19/2023	6/27 LIVESCAN REIMBURSEMENT	25.00
38.0900.9000.5974	BUCKNAM INFRASTRUCTURE GROUP, INC	12618	07/19/2023	JUNE'23 PROP C- PAVEMENT MGMT PRGM #627	3,011.50
01.0170.1770.5525	CAAGLASS INC	12619	07/19/2023	#25 REPLACED BROKEN REAR GLASS	273.75
01.0120.1210.5931	CIVICPLUS, LLC	12620	07/19/2023	JULY'23- JUNE'24 AGENDA MGMT SOFTWARE	14,120.00
01.0100.1050.5936	CONCENTRA	12621	07/19/2023	6/20 NEW HIRE PHYSICAL	235.00
01.0100.1050.5936	CONCENTRA	12621	07/19/2023	JUNE'23 NEW HIRE PHYSICALS	2,350.00
01.0100.1040.5922	CONTEMPO SIGNS	12622	07/19/2023	CITY FLAG	198.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12623	07/19/2023	FOOD SUPPLIES FOR CI PRGM	153.40
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12623	07/19/2023	FOOD SUPPLIES FOR CII PRGM	17.04
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	12623	07/19/2023	FOOD SUPPLIES FOR CI PRGM	204.82
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	12623	07/19/2023	FOOD SUPPLIES FOR CII PRGM	22.75
01.0170.1720.5520	ECOLAB PEST ELIM. DIVISION	12624	07/19/2023	MAY'23 PEST CONTROL SVCS/ YARD	152.79
01.0170.1720.5520	ECOLAB PEST ELIM. DIVISION	12624	07/19/2023	MAY'23 PEST CONTROL SVCS/ YARD	152.79
01.0160.1610.5520	ECOLAB PEST ELIM. DIVISION	12624	07/19/2023	6/28 PEST CONTROL/ CCTR	74.02
01.0170.1710.5520	ECOLAB PEST ELIM. DIVISION	12624	07/19/2023	6/28 PEST CONTROL/ CHALL	208.00
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	12624	07/19/2023	6/28 PEST CONTROL/ SCTR	312.30
01.0130.1330.5931	ECS IMAGING INC	12625	07/19/2023	ADDITIONAL USERS/ LASERFICHE PF CLOUD	5,810.00
01.0000.0000.4512	ERIC FIGUEROA	12626	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
45.0660.6610.5977	EWING IRRIGATION	12627	07/19/2023	BACKPACKS- ROUNDUP SPAY- MEDIANS	360.27
01.0170.1750.5962	EWING IRRIGATION	12627	07/19/2023	SMALL TOOLS/ LANDSCAPE	96.03
01.0160.1630.5520	EWING IRRIGATION	12627	07/19/2023	PVC REPAIRS/ MCTR	12.89
01.0170.1750.5962	EWING IRRIGATION	12627	07/19/2023	PRUNERS- NEW HIRE	144.26
01.0160.1670.5520	EWING IRRIGATION	12627	07/19/2023	IRRIGATION REPAIRS/ NTP	291.44
01.0160.1610.5520	EWING IRRIGATION	12627	07/19/2023	IRRIGATION SUPP/ CCTR	255.20
01.0160.1650.5520	EWING IRRIGATION	12627	07/19/2023	SPRINKLERS/ NTP	169.79
01.0170.1750.5520	EWING IRRIGATION	12627	07/19/2023	SMALL TOOLS STOCK/ LANDSCAPE	112.22
01.0160.1610.5520	EWING IRRIGATION	12627	07/19/2023	IRRIGATION REPAIRS/ CCTR	824.65
01.0000.0000.4512	FERNANDO AGUILAR	12628	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
01.0160.1640.5520	GARVEY EQUIPMENT COMPANY	12629	07/19/2023	SPARK PLUG & STARTER-WATER PUMP/ POOL	95.40
01.0140.7020.5215	GOGOVAPPS, INC	12630	07/19/2023	9/1/23-8/31/24 LICESNING/ CODE ENFORCEMENT	4,680.00
01.0170.1770.5525	GOT PROPANE INC	12631	07/19/2023	PROPANE/ FORKLIFT	90.61
01.0170.1770.5525	GOT PROPANE INC	12631	07/19/2023	PROPANE/ FORKLIFT	24.92
01.0170.1770.5525	GOT PROPANE INC	12631	07/19/2023	PROPANE/ FORKLIFT	9.07
01.0170.1770.5525	GOT PROPANE INC	12631	07/19/2023	PROPANE/ FORKLIFT	14.16
01.0170.1020.5956	GRANT'S TRUE VALUE HARDWARE	12632	07/19/2023	SAFETY SNAPS	174.57
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	12632	07/19/2023	CITYWIDE CORD/ BACKPACK TO SPRAY MEDIANS	18.69
01.0160.1610.5520	GUNNER CONCRETE	12633	07/19/2023	CONCRETE- REBUILD SIDEWALK POOL/CCTR	1,347.70
01.0160.1670.5520	GUNNER CONCRETE	12633	07/19/2023	CONCRETE- MVD PLAYGROUND	1,561.15
01.0160.1640.5425	HASA INC.	12634	07/19/2023	4/6 CHEMICAL DELIVERY	843.54

01.0160.1640.5425	HASA INC.	12634	07/19/2023	7/19 CHEMICAL DELIVERY	541.22
01.0160.1640.5425	HASA INC.	12634	07/19/2023	5/15 CHEMICAL DELIVERY	600.65
01.0160.1640.5425	HASA INC.	12634	07/19/2023	5/24 CHEMICAL DELIVERY	821.33
01.0160.1640.5425	HASA INC.	12634	07/19/2023	6/9 CHEMICAL DELIVERY	1,017.61
01.0160.1640.5425	HASA INC.	12634	07/19/2023	6/21 CHEMICAL DELIVERY	1,053.24
01.0160.1640.5425	HASA INC.	12634	07/19/2023	6/29 CHEMICAL DELIVERY	1,170.70
01.0000.0000.4250	HIEP TO	12635	07/19/2023	BUILDING PERMIT REFUND RES-ALT-23-022	250.00
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	12636	07/19/2023	JAN-MAR'23 Q3 TRANSACTION TAX	272.82
01.0170.1750.5520	HONEYCOTT, INC	12637	07/19/2023	6/15 CITY TREE BEE REMOVAL/ 1600 SHOW COURT	140.00
01.0170.1750.5520	HONEYCOTT, INC	12637	07/19/2023	5/10 ST LIGHT BEE REMOVAL/ 10910 FARDON	85.00
01.0140.1440.5908	INTERNATIONAL CODE COUNCIL	12638	07/19/2023	CODE 2021 FLASHCARDS	27.56
01.0151.1545.5210	JAMES A. TULLIO	12639	07/19/2023	8/10/23 SUMMER CONCERT/ ACE BAND PERFORMANCE	595.00
01.0000.0000.4508	JANETTE MACIAS	12640	07/19/2023	TENNIS CLASS REIMBURSEMENT	99.00
01.0000.0000.4508	JANETTE MACIAS	12640	07/19/2023	TENNIS CLASS REIMBURSEMENT	99.00
01.0000.0000.4512	JASON ORTIZ	12641	07/19/2023	ADULT BBALL FORFEIT FEE REIMBURSEMENT	70.00
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12642	07/19/2023	JUNE'23 IW PROGRAM SVCS	2,836.25
70.0900.9020.6025	JOHN L. HUNTER AND ASSOCIATES, INC.	12642	07/19/2023	JUNE'23 NDPES PROGRAM SVCS	1,663.75
25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	12642	07/19/2023	JUNE'23 USED OIL RECYCLING PRGM	981.25
01.0150.1540.5210	JOHN WILL BALDONADO	12643	07/19/2023	6/23-7/14/23 TENNIS CONTRACT SVCS	554.40
01.0170.1720.5520	JOHNSTONE SUPPLY	12644	07/19/2023	ELECTRICAL PANEL FUSE/ YARD	46.25
01.0170.1720.5520	JOHNSTONE SUPPLY	12644	07/19/2023	ELECTRICAL PANEL FUSE/ YARD	71.42
01.0160.1650.5520	LEO'S UPHOLSTERY SUPPLIES	12645	07/19/2023	POLE BUMPERS/ FIELD LIGHT POLES/ NTP	2,257.50
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12646	07/19/2023	POLE & SKIMMER/ POOL	334.61
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	12646	07/19/2023	BLACK ALGAE KILLER/ POOL	335.67
01.0000.0000.4508	LISA TOSCANO	12647	07/19/2023	SUMMER CAMP WK 3 REIMBURSEMENT	100.00
01.0151.1544.5210	LOS ANGELES PARTYWORKS, INC.	12648	07/19/2023	4TH OF JULY EVENT/ EQUIPMENT RENTAL	15,645.00
01.0000.0000.4512	MARGARITA CHAIRA	12649	07/19/2023	BASKETBALL CAMP REIMBURSEMENT	30.00
01.0000.0000.4512	MARGARITA CHAIRA	12649	07/19/2023	BASKETBALL CAMP REIMBURSEMENT	30.00
01.0150.1540.5908	MAYA LOPEZ	12650	07/19/2023	LIFEGUARD CERTIFICATION CLASS REIMBURSEMENT	105.00
01.0170.1740.5962	MCMMASTER-CARR SUPPLY CO.	12651	07/19/2023	SMALL TOOLS BATTERY/ YARD	32.47
01.0000.0000.4250	MIAO LOU	12652	07/19/2023	BUILDING PERMIT REFUND- AMD-SCOPE-002	2,206.74
01.0160.1660.5520	MISSION FENCE & PATIO BUILDERS	12653	07/19/2023	CHAIN LINK/ SHIVELY	324.26
44.0800.8020.5215	NADA BUS, INC.	12654	07/19/2023	6/23/23 CHARTER SVCS/ SR EXCURSION	1,242.50
01.0100.1050.5406	OFFICE DEPOT	12655	07/19/2023	PERSONNEL FILES	184.89
01.0100.1020.5405	OFFICE DEPOT	12655	07/19/2023	OFFICE SUPPLIES/ CHALL	804.16
45.0660.6610.5977	PACIFIC PRODUCTS AND SERVICES LLC	12656	07/19/2023	POLE/ TRAFFIC SIGNS ST/RD MTNC	2,061.12
01.0151.1544.5210	PARTY PRONTO	12657	07/19/2023	7/1- 4TH OF JULY CELEBRATION/ BALLOON ARTIST SVCS	455.00
01.0160.1660.5520	PREMIER JANITORIAL SERVICES	12658	07/19/2023	PORTABLE RESTROOM/ SHIVELY	734.27
01.0160.1620.5520	PREMIER JANITORIAL SERVICES	12658	07/19/2023	TOILET PAPER DISPENSER/ SCTR	639.45
01.0160.1670.5520	PREMIER JANITORIAL SERVICES	12658	07/19/2023	TOILET PAPER DISPENSER/ MVD	639.45
01.0160.1640.5520	PREMIER JANITORIAL SERVICES	12658	07/19/2023	BODY WASH/ POOL	476.28
01.0160.1610.5520	QUENCH USA, INC.	12659	07/19/2023	JULY 23' FILTER WATER SVC/ CCTR	38.59
01.0151.1545.5210	RAMON SANTILLAN JR.	12660	07/19/2023	8/10/23 SUMMER CONCERT/ ACE BAND PERFORMANCE	595.00
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	12661	07/19/2023	JUNE'23 BUS PASSES	82.00
01.0151.1545.5210	ROBERT TULLIO	12662	07/19/2023	8/10/23 SUMMER CONCERT/ ACE BAND PERFORMANCE	595.00
01.0170.1750.5520	SAKAIDA NURSERY	12663	07/19/2023	4TH OF JULY FLOWERS/ NTP	1,422.23
01.0151.1541.5215	SAUL GUARDADO	12664	07/19/2023	7/5/23 BBALL OFFICIAL SVCS	215.00
01.0160.1610.5520	SMARDAN SUPPLY	12665	07/19/2023	FLOW SWITCH/ CCTR	313.02
01.0170.1740.5520	SMARDAN SUPPLY	12665	07/19/2023	FAWCET REPAIRS/ YARD	59.16
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	GARVEY/ CHICO CONCRETE REPAIR SUPP- ST & RD MTNC	12.84
45.0660.6610.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	CITYWIDE SMALL CONCRETE TOOL- ST & RD MTNC	51.54
01.0160.1630.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	CONCRETE REPAIR SUPP/ MCTR	207.38
01.0160.1630.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	CONCRETE LANDING/ MCTR	45.97
01.0160.1630.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	CONCRETE-CEMENT/ MCTR	18.74
01.0170.1020.5956	SOUTHEAST CONSTRUCTION PRODUCTS,INC	12666	07/19/2023	PPE/ ST DEPT- BELTS & DUST MASKS	98.67
01.0100.1010.5914	SOUTHERN CALIFORNIA ASSOCIATION OF GOVTS	12667	07/19/2023	FY23-24 ANNUAL MEMBERSHIP	2,513.00
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	JAN'23 TRAFFIC MNTC	771.00

45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	JAN'23 CALL OUT- TRAFFIC CONTROL DAMAGE	2,723.00
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	FEB'23 MNTC- TRAFFIC SIGNALS	902.25
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	R3B'23 CALL OUT- TRAFFIC SIGNALS	2,437.59
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	FEB'23 POWER SURGE- TYLER/ S. ANITA	4,504.51
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	MAR'23 MTNC- TRAFFIC SIGNALS	771.00
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	MAR'23 CALL OUT- TRAFFIC SIGNALS	5,289.50
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	APR'23 POLE BOX DAMAGE- S. ANITA/ M. HUNT	6,844.46
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	MAY'23 MNTC- TRAFFIC SIGNALS	771.00
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	MAY'23 CALL OUT TRAFFIC SIGNALS	776.50
45.0660.6610.5977	ST. FRANCIS ELECTRIC, LLC	12668	07/19/2023	MAY'23 CABINET DAMAGE REPAIR- S. ANITA/ KLINGERMAN	13,376.72
01.0170.1770.5525	SUNBELT RENTALS, INC.	12669	07/19/2023	6/8-6/9/23 LIGHT TOWER RENTAL	114.70
45.0660.6610.5977	SUNBELT RENTALS, INC.	12669	07/19/2023	GARVEY CHICO CONCRETE REPAIR- ST/RD MTNC	287.23
01.0170.1770.5525	SUNBELT RENTALS, INC.	12669	07/19/2023	LIGHT TOWER #2 REPAIR	645.44
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12670	07/19/2023	MEAL PURCHASES/ C1 NUTRITION PRGM	143.51
01.0150.1530.5952	SUPERIOR WAREHOUSE GROCERS	12670	07/19/2023	SUMMER MEAL/ ICE POPS	30.54
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12670	07/19/2023	FROZEN MEALS/ CII NUTRITION PRGM	89.85
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	12670	07/19/2023	BREAD & TORTILLAS. CI & CII NUTR PRGM	87.01
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	12670	07/19/2023	BREAD & TORTILLAS. CI & CII NUTR PRGM	9.66
01.0000.0000.4508	THIEN TRAN	12671	07/19/2023	SUMMER CAMP WK 2 REIMBURSEMENT	100.00
01.0100.1020.5215	TOWNSEND PUBLIC AFFAIRS	12672	07/19/2023	JULY'23 CONSULTING SVCS	6,750.00
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	NOV'22 PLAN CHECK SVCS	20,788.28
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	DEC'22 PLAN CHECK SVCS	13,438.07
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	JAN'23 PLAN CHECK SVCS	19,032.96
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	FEB'23 PLAN CHECK SVCS	7,414.98
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	MAY'23 PJT MGMT #407- MERCED GREENWAY	7,187.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	12673	07/19/2023	MAY'23 PJT MGMT #407- MERCED GREENWAY PHASE II	726.00
01.0130.1310.5215	TRUSAIC	12674	07/19/2023	JULY'23 ACA MONTHLY	1,040.40
92.0000.0000.6125	U.S. BANK	12675	07/19/2023	JUNE'23-MAY'24 BOND ADMIN FEE	2,000.00
01.0151.1542.5952	UNEED QURESHI	12676	07/19/2023	4TH OF JULY BOXING SHOW/ MEDICAL SCREEN	350.00
01.0170.1720.5420	UNISHIELD	12677	07/19/2023	FIRST AID SUPPLIES/ YARD	266.39
01.0160.1610.5420	UNISHIELD	12677	07/19/2023	FIRST AID SUPPLIES	150.38
01.0160.1630.5420	UNISHIELD	12677	07/19/2023	FIRST AID SUPPLIES/ MCTR	265.14
01.0000.0000.4512	VACCO INDUSTRIES, INC.	12678	07/19/2023	ADULT BBALL FORTEIT FEE REIMBURSEMENT	70.00
01.0150.1540.5908	VALERIA MACIAS	12679	07/19/2023	LIFEGUARD CERTIFICATION CLASS REIMBURSEMENT	105.00
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	12680	07/19/2023	JUNE'23 H2O WATER TREATMENT	200.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12681	07/19/2023	JANITORIAL SUPPLIES	7,507.80
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12681	07/19/2023	JANITORIAL SUPPLIES	1,618.80
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12681	07/19/2023	JANITORIAL SUPPLIES	447.13
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12681	07/19/2023	JANITORIAL SUPPLIES	436.33
01.0170.1740.5435	WAXIE SANITARY SUPPLY	12681	07/19/2023	JANITORIAL SUPPLIES	235.89
02.0170.1760.5215	WEST COAST ARBORISTS, INC	12682	07/19/2023	6/1-6/15/23 ST TREE STUMP REMOVAL	11,731.50
45.0660.6610.5977	WHITTIER FERTILIZER	12683	07/19/2023	RED CHIPS- FAWCET/ CENTRAL MEDIAN	674.73
45.0660.6610.5977	WHITTIER FERTILIZER	12683	07/19/2023	GORILLA HAIR- S. ANITA MEDIAN	317.52
45.0660.6610.5977	WHITTIER FERTILIZER	12683	07/19/2023	GORILLA HAIR/ S. ANITA MEDIAN	714.42
02.0170.1760.5540	WHITTIER FERTILIZER	12683	07/19/2023	STREET MNTC SUPPLIES	197.98
01.0160.1630.5520	WHITTIER FERTILIZER	12683	07/19/2023	GORILLA HAIR/ MCTR	555.66
01.0150.1530.5952	WINNER INTERNATIONAL INC.	12684	07/19/2023	CITY'S 65TH BDAY LUNCHEON	487.12
45.0660.6610.5977	WINZER	12685	07/19/2023	ASPHALT RELEASE ST/RD MNTC	311.28
01.0170.1760.5540	WINZER	12685	07/19/2023	GRAFFITI REMOVER	475.42
01.0170.1760.5540	WINZER	12685	07/19/2023	GRAFFITI REMOVER	950.83
01.0170.1760.5540	WINZER	12685	07/19/2023	GRAFFITI BUSTER	251.66
01.0170.1760.5540	WINZER	12685	07/19/2023	GRAFFITI REMOVER	880.99
01.0160.1630.6025	XACTBUILT CONSTRUCTION INC	12686	07/19/2023	NORTH & SOUTH BUNGALOW IMPROVEMENTS	10,300.00
01.0000.0000.4250	YOSELYN AVENDANO	12687	07/19/2023	BUILING PERMIT REFUND- RES-ALT-22-029	2,041.24
45.0660.6610.5977	ZUMAR	12688	07/19/2023	MH SOLAR STOP SIGN/ CENTRAL ST/RD MTNC	2,915.86
01.0100.1050.5938	CHRIS ALVAREZ	12689	07/19/2023	CFSTES- INSPECTOR CODE COURSE (1A)	360.00
01.0100.1050.5938	CHRIS ALVAREZ	12689	07/19/2023	IFSTA- INSPECTION CODE BOOK	94.00

01.0100.1050.5938	CHRIS ALVAREZ	12689	07/19/2023	CFSTES- INSPECTOR CODE COURSE (1B)	360.00
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000796	06/22/2023	PPE 06/24/23 FEDERAL	151.44
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000796	06/22/2023	PPE 06/24/23 MEDICARE	21.42
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000796	06/22/2023	PPE 06/24/23 FICA	91.54
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000797	06/22/2023	PPE 06/24/23 STATE WTHD'G	70.42
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	PAINT & LUMBER/ CCTR	393.65
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	PAINT/ CCTR	53.55
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	COM BOARD REPLACEMENT/ CCTR	30.01
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	PAINT SUPPLIES/ KITCHEN	91.42
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	LEAK REPAIR SUPP/ POOL	35.17
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	PAINT/ PLANTER BOX-CHALL	207.78
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	PLANTS/ CHALL	119.05
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	TAPE/ PLANTER BOX-CHALL	43.53
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	LIGHT BULBS/ YARD	78.80
01.0170.1750.5520	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	TOOLS STOCK	215.66
01.0170.1760.5962	HOME DEPOT CREDIT SERVICES	DFT0000798	06/26/2023	TOOLS- ST MTNC	288.33
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000799	06/23/2023	5/9-6/8/23 1710 IRRIG DURFEE	227.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000800	06/23/2023	5/9-6/8/23 1502 IRRIG PECK	294.13
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000801	06/23/2023	5/9-6/8/23 1222 IRRIG PECK	338.39
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000802	06/26/2023	5/9-6/8/23 1508 IRRIG PECK	245.45
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000803	06/23/2023	5/9-6/8/23 1628 IRRIG DURFEE	245.45
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000804	06/23/2023	5/9-6/8/23 1660 IRRIG DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000805	06/23/2023	5/9-6/8/23 1109 IRRIG PECK	218.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000806	06/23/2023	5/9-6/8/23 FARNDON-PECK	68.40
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000807	06/23/2023	5/9-6/8/23 THIENES/ PARKWAY	27.36
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0000808	06/29/2023	JUNE'23 INSURANCE	1,471.18
01.0000.0000.2255	BLUE SHIELD OF CA LIFE & HEALTH	DFT0000809	06/28/2023	JULY'23 VISION INSURANCE	754.30
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000810	06/28/2023	PPE 06/24/23 RATE PLAN 27216	12,159.29
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000810	06/28/2023	PPE 06/24/23 RATE PLAN 685	8,932.28
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000810	06/28/2023	PPE 06/24/23 RATE PLAN 23047	1,648.98
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000811	06/28/2023	JUNE23 RATE PLAN 27216	322.24
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000812	06/29/2023	PPE 06/24/23 FEDERAL	23,172.01
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000812	06/29/2023	PPE 06/24/23 MEDICARE	7,275.36
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000812	06/29/2023	PPE 06/24/23 FICA	31,108.78
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000813	06/29/2023	PPE 06/24/23 UI TAX WTHD'G	612.45
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000813	06/29/2023	PPE 06/24/23 TNG WTHD'G	30.62
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000813	06/29/2023	PPE 06/24/23 STATE WTHD'G	7,207.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000814	06/28/2023	5/12-6/13/23 1415 N SANTA ANITA	325.11
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000815	06/29/2023	5/15-6/17/23 2218 ROSEMEAD	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000816	06/28/2023	5/12-6/13/23 N LERMA/ MILLET	241.03
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000817	06/26/2023	5/10-6/9/23 1926 IRR DURFEE	263.15
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000818	06/28/2023	5/12-06/13/23 1707 N MERCED	71.61
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000819	06/26/2023	5/10-6/9/23 11016 GOMEZ-PALACIO	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000820	06/28/2023	5/12-6/13/23 2022 N CENTRAL	86.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000821	06/28/2023	5/12-6/13/23 1900 N CENTRAL	156.91
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000822	06/28/2023	5/12-6/13/23 2000 IRRIG SANTA ANITA	72.83
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000823	06/28/2023	5/12-6/13/23 1530 N CENTRAL	280.85
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000824	06/28/2023	5/12-6/13/23 N/E MERCED SANTA ANITA	229.71
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000825	06/28/2023	5/12-6/13/23 1652 IRRIG TYLER	260.69
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000826	06/28/2023	5/12-6/13/23 MERCED N/W SANTA ANITA	54.31
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000827	06/27/2023	5/11-6/12/23 1675 IRRIG DURFEE	163.33
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000828	06/28/2023	5/12-6/13/23 1819 N MERCED	134.79
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000829	06/28/2023	5/12-6/13/23 1556 N CENTRAL	373.79
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000830	06/29/2023	5/15-6/14/23 2004 IRRIG ROSEMEAD	27.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000831	06/28/2023	5/12-6/13/23 1824 N CENTRAL	466.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000832	06/26/2023	5/10-6/9/23 1903 IRR DURFEE	136.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000833	06/28/2023	5/12-6/13/23 10452 E RUSH	68.40

01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000834	06/28/2023	5/12-6/13/23 1500 N CENTRAL	1,219.07
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000835	06/28/2023	5/12-6/13/23 1819 N CENTRAL	347.24
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000836	06/26/2023	5/10-6/9 2018 DURFEE	227.75
01.0170.1730.5705	SO CAL GAS	DFT0000837	06/27/2023	5/16-6/15/23 1530 CENTRAL AVE	174.59
01.0170.1730.5705	SO CAL GAS	DFT0000838	06/27/2023	5/16-6/15/23 1450 LIDCOMBE AVE	136.25
01.0170.1730.5705	SO CAL GAS	DFT0000839	06/27/2023	5/16-6/15/23 1500 CENTRAL AVE	4,099.06
01.0170.1730.5705	SO CAL GAS	DFT0000840	06/27/2023	5/16-6/15/23 1556 CENTRAL AVE	143.38
01.0170.1730.5705	SO CAL GAS	DFT0000841	06/27/2023	5/16-6/15/23 1900 CENTRAL AVE	40.36
01.0170.1730.5705	SO CAL GAS	DFT0000842	06/27/2023	5/16-6/15/23 1824 CENTRAL AVE	83.51
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000843	06/28/2023	5/15-6/13/24 1824 CENTRAL AVE	564.49
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000844	06/28/2023	5/15-6/13/23 1415 SANTA ANITA	1,857.30
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000845	06/28/2023	5/15-6/13/23 1556 CENTRAL AVE	1,647.62
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000846	06/28/2023	5/15-6/13/23 1530 CENTRAL AVE	2,215.03
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000847	07/03/2023	5/16-6/15/23 2620 ROSEMEAD	185.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000848	07/03/2023	5/16-6/15/23 2464 ROSEMEAD	150.05
01.0140.1100.5406	SPARKLETTS	DFT0000849	07/05/2023	JUNE'23 WATER SVCS	17.23
01.0140.7020.5406	SPARKLETTS	DFT0000849	07/05/2023	JUNE'23 WATER SVCS	17.24
01.0150.1540.5406	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	WORKSTN ASSESSMENT RECOMMENDATION SUPP	65.97
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	AFTER SCHOOL PROGRAM SUPPLIES	76.07
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	AFTER SCHOOL PROGRAM SUPPLIES	59.59
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	LAST DAY OF SCHOOL SUPPLIES	106.63
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	AFTER SCHOOL PROGRAM SUPPLIES	129.25
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	AFTER SCHOOL PROGRAM SUPPLIES	179.60
01.0151.1543.5952	WALMART COMMUNITY/GECRB	DFT0000850	07/03/2023	MEMORIAL DAY CEREMONY SUPPLIES	111.30
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000851	04/27/2023	PPE 04/29/23 FICA PPE	28.26
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000851	04/27/2023	PPE 04/29/23 MED PPE	6.60
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000852	04/28/2023	PPE 04/29/23 TNG WTHD'G	0.23
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000852	04/28/2023	PPE 04/29/23 UI TAX WTHD'G	4.56
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000853	07/11/2023	5/19-6/18/23 9465 GARVEY AVE	15.89
01.0000.0000.2260	STANDARD INSURANCE D2	DFT0000854	07/11/2023	JULY'23 DENTAL	5,748.16
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0000855	07/11/2023	JULY'23 SUPPLEMENTAL LIFE INSURANCE	1,113.49
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CITY COUNCIL MEETING SUPPLIES	479.50
01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AQUATICS POOL- PR123709	348.00
01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CREDIT CARD SERVICE FEE	22.64
01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AQUATICS POOL- PR 123708	672.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	129.87
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	135.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	284.67
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING SNACKS	14.56
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING SNACKS	21.99
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING SNACKS	43.98
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING SNACKS	125.91
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING MEALS	179.30
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING SNACKS	237.60
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING MEALS	233.04
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPP	295.78
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SITE HIGHLIGHT	339.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	242.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	LAST DAY OF SCHOOL SUPPLIES	58.37
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPP	131.61
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SITE HIGHLIGHTS	130.54
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	105.67
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPPLIES	93.42
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AFTER SCHOOL PROGRAM SUPPLIES	87.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	EMAIL SERVICE/ SUMMER PARTNERSHIP PRGM	739.50
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	BABY LAB PROGRAM SUPPLIES	29.12
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER CAMP SITE HIGHLIGHT	29.23

01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	LAST DAY OF SCHOOL SUPPLIES	35.97
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM HIGHLIGHTS	38.64
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SITE HIGHLIGHTS	51.73
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPP	224.69
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SITE HIGHLIGHTS	51.73
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPP	53.15
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER REC STAFF TRAINING	200.00
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	T-BALL BANQUET FOOD	579.62
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	PARK MOVIE NIGHT SUPPLIES	129.05
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	JUNE BIKE RIDE SUPPLIES	14.87
01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	POOL RUBBER MATS	247.30
01.0170.1770.5525	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	REPLACE BAD LIGHT ASSEMBLY CORD	81.05
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SNACKS/ SR EVENT	145.77
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	NUTRITION SUPPLIES/ CONGREGATE PRGM	175.68
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CONDIMENTS/ CONGREGATE PRGM	10.99
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	NUTRITION SUPPLIES	640.32
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	UTENSILS/ CONGREGATE MEAL PRGM	46.75
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	ZIPLOC BAGS/ EMERGENCY HOME DELIVERED MEALS	49.39
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	FOOD SUPPLIES/ HOME DELIVERED EMERGENCY MEAL PRGM	331.96
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	5/21-5/23/23 ICSC L. VEGAS HOTEL CHARGES	782.32
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CONFERENCE MEAL CHARGES	25.84
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PROGRAM SNACKS	602.64
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AQUATIC CTR PROGRAM SUPPLIES	154.13
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	SUMMER PARTNERSHIP PRGM SUPP SITE	90.12
01.0150.1540.5956	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	STAFF UNIFORMS	1,571.37
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	BIKE RIDE SUPPLIES	191.91
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	BIKE RIDE RAFFLE SUPPLIES	302.22
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	MEMORIA DAY HAMBURGERS SUPPLIES	329.65
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	MOVIE IN PARK SUPPLIES	80.56
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	MEMORIAL DAY HAMBURGER SUPPLIES	201.03
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AQUATIC CTR OPENING DAY FOOD SUPP	294.52
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	AQUATIC CTR OPENING DAY SUPP	81.13
01.0151.1544.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4TH OF JULY CELEBRATION SUPPLIES	430.16
01.0151.1545.5210	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	GENERATOR RENTAL	155.68
01.0151.1545.5210	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	GENERATOR RENTAL FUEL	22.80
01.0151.1545.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CONCERT DECORATIONS	178.55
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	REVIEW OF CITY COUNCIL AGENDA MEETING	85.31
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	LA TIMES SUBSCRIPTION	15.96
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	FB PROMOTE/ CITY SPECIAL EVENTS	75.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	6/29 CAPIO- WEBINAR TNG/ B. HERNANDEZ	30.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	6/22 CAPIO- WEBINAR TNG/ B. HERNANDEZ	30.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	6/15 CAPIO- WEBINAR TNG/ B. HERNANDEZ	30.00
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CITY COUNCIL SUPPLIES	160.00
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CITY COUNCIL MEETING DINNER	275.18
01.0100.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CITY HALL SUPPLIES	517.98
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING/ STAFF LUNCH	196.98
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	CPR TRAINING/ COFFEE & DONUTS	75.96
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	YARN/ JUNE CRAFT	50.20
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	LIGHT/ JUNE CRAFT	33.48
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	BILLARS ROOM- PRINTED PHOTOS	26.56
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	COFFEE CUPS/ LUNCHEON	61.64
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4TH OF JULY DECORATIONS	18.29
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	BDAY CELEBRATION SUPPLIES	20.35
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4TH OF JULY DECORATIONS	30.42
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	DECAF COFFEE NUTRITION PRGM	8.99
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	NUTRITION PRGM SUPPLIES	125.86
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	HDM EMERGENCY MEALS	172.38

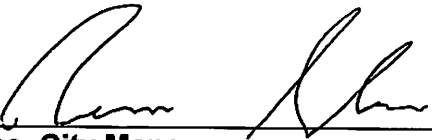
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	HOMEDELIVERY EMERGENCY MEALS	72.37
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	JUNE'23 INTERNET SVCS	336.85
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	5/7-6/6/23 CABLE & INTERNET SVCS/ YARD	152.97
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	5/16-6/15/23 CABLE & INTERNET SVCS	325.09
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4/3-5/2/23 CITY CELL SVCS	4,504.48
01.0140.1410.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	PLANNING COMM- NAMEPLATES/ R. SANCHEZ	134.97
44.0800.8015.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4/3-5/2/23 TRAN DATA SVCS #414	50.30
44.0800.8015.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4/3-5/2/23 TRAN CELL SVCS #414	84.94
68.0900.9000.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4/3-5/2/23 TRAN DATA SVCS #414	150.90
68.0900.9000.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0000856	07/06/2023	4/3-5/2/23 TRAN CELL SVCS #414	254.81
01.0000.0000.2223	HARTFORD INSURANCE	DFT0000857	07/12/2023	JULY'23 LT DISABILITY	7,278.71
01.0130.1310.5906	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	COA APPLICATION REVIEW FY2022 CREDIT	(70.00)
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF MEAL CHARGES #622	12.29
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- HOTEL CHARGES #622	1,029.03
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF HOTEL CHARGES #622	521.54
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF PARKING CHARGES #622	84.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	48.76
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	38.77
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF MEAL CHARGES #622	12.43
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF TRANSPORTATION CHARGES #622	38.51
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF MEAL CHARGES #622	32.55
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	23.35
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF TRANSPORTATION CHARGES #622	27.49
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	24.97
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	12.18
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/23-5/24 WELLS CONF MEAL CHARGES #622	22.04
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	17.24
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	15.06
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	13.98
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	13.76
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF TRANSPORTATION CHARGES #622	28.72
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	13.43
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS CONF MEAL CHARGES #622	12.50
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	10.89
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF TRANSPORTATION CHARGES #622	9.75
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC L. VEGAS CONF MEAL CHARGES #622	10.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	10.83
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	11.04
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- TRANSPORTATION CHARGES #622	11.93
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/18-5/21 WELLS ANNUAL CONF- MEAL CHARGES #622	7.73
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF- MEAL CHARGES #622	8.88
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	7.50
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF MEAL CHARGES #622	7.29
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC L. VEGAS CONF - MEAL CHARGES	18.57
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF- MEAL CHARGES	13.95
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF- MEAL CHARGES	21.49
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF- PARKING CHARGES	63.00
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/17-5/21 3- INDIAN WELLS SEMINAR/ HOTEL CHARGES	1,372.04
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF- MEAL CHARGES	35.78
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS CONF- MEAL CHARGES	17.34
01.0100.1020.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	6/21 SGV MANAGER ASSOCIATION ANNUAL SEMIAR	85.00
01.0100.1020.5932	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	LA TIMES MTHLY SUBSCRIPTION	15.96
01.0100.1020.5932	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	SGV NEWS SUBSCRIPTON	26.00
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	MAY'23- MAY'24 AGENCY YEAR PLAN	115.20
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	FB AD'S/ PROMOTE CITY EVENTS	38.01
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	FB AD'S/ PROMOTE CITY EVENTS	75.00
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ADOBE- MONTHLY SUBSCRIPTION	9.99

01.0100.1050.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	GIFT CARD/ INTERVIEW PANELIST	25.00
01.0100.1050.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	GIFT CARD/ INTERVIEW PANELIST	25.00
01.0100.1050.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	GIFT CARD/ INTERVIEW PANELIST	25.00
01.0100.1050.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	GIFT CARD/ INTERVIEW PANELIST	25.00
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ZOOM MONTHLY SUBSCRIPTION	15.99
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ZOOM- CITY SUBSCRIPTION	319.90
01.0170.1710.6025	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	BLACK FLOOR MODEL CHAIRS/ WELLNESS	2,000.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF HOTEL CHARGES #622	925.29
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS HOTEL CHARGES #622	521.54
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	APPLE REOCCURRING PHONE CHARGE	6.99
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS MEAL CHARGES #622	32.04
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC L. VEGAS MEAL CHARGES #622	49.28
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF MEAL CHARGES #622	29.48
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS PARKING CHARGES #622	81.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/18-5/213 WELLS ANNUAL CONF MEAL CHARGES #622	22.63
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS MEAL CHARGES #622	11.41
01.0100.1010.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	NAME PLATES/ CITY COUNCIL MEMBERS	110.85
01.0100.1010.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	CITY COUNCIL SUPPLIES	546.23
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	6/9 A TASTE OF RIO COUNCIL EVENT	240.99
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/23/23 CITY COUNCIL MEETING DINNER	353.40
01.0100.1020.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	CITY MANAGER NAME PLATE	50.91
01.0100.1020.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ELECTRONIC BUSINESS CARDS- R. SALAS & G. ARREOLA	154.36
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	SUMMER CHALL DECORATIONS	19.72
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ALL CITIES BOWLING TOURNAMENT/ T-SHIRTS	377.67
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	CERTIFICATE FRAMES/ CITY COUNCIL PRESENTATIONS	30.14
01.0130.1330.5715	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	CITY COUNCIL HOT SPOT CHARGES	220.00
01.0140.1410.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	USB FLASH DRIVES	36.96
01.0170.1710.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	DUNKIN DONUTS- ALL STAFF MEETING	108.54
01.0170.1710.5406	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	CHALL SUPPLIES	65.59
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF. MEAL CHARGES #622	16.61
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/18-5/21 WELLS ANNUAL CONF. TRANSPORTATION #622	32.01
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF. TRANSPORTATION CHARGES #622	41.10
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF. HOTEL CHARGES #622	951.03
01.0130.1330.5715	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	RE-OCURRING HOT SPOT CHARGE	55.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	ICSC L. VEGAS ANNUAL CON. TRANSPORTATION #622	17.91
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF MEAL CHARGES #622	4.85
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	WELLS ANNUAL CONF MEAL CHARGES #622	3.59
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/18-5/21 WELLS ANNUAL CONF HOTEL CHARGES #622	912.03
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC ANNUAL CONF MEAL CHARGES #622	70.70
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC ANNUAL CONF HOTEL CHARGES #622	521.54
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	5/21-5/23 ICSC ANNUAL COF MEAL CHARGES #622	24.68
01.0150.1530.5952	ELAN FINANCIAL SERVICES	DFT0000858	07/07/2023	POSTERMYWALL MONTHLY SUBSCRIPTION	9.95
02.0170.1760.5550	ATHENS SERVICES	DFT0000859	07/19/2023	JULY'23 SWEEPER SVCS	6,140.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000860	07/14/2023	PPE 07/08/23 RATE PLAN 23047	1,817.86
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000860	07/14/2023	PPE 07/08/23 RATE PLAN 27216	12,899.34
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000860	07/14/2023	PPE 07/08/23 RATE PLAN 685	9,922.37
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000861	07/13/2023	PPE 07/08/23 FEDERAL	24,322.56
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000861	07/13/2023	PPE 07/08/23 MEDICARE	8,435.58
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000861	07/13/2023	PPE 07/08/23 FICA	36,067.64
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000862	07/14/2023	PPE 07/08/23 UI TAX WTHD'G	694.28
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000862	07/14/2023	PPE 07/08/23 TNG WTHD'G	34.70
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000862	07/14/2023	PPE 07/08/23 STATE WTHD'G	7,391.58
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000863	07/14/2023	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000863	07/14/2023	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000863	07/14/2023	CASE 200000002135289	780.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000863	07/14/2023	CASE 1457313	402.50
01.0170.1770.5950	JCB FINANCE, PROG. BANK OF THE WEST	DFT0000864	07/18/2023	JULY'23 TRACTOR LEASE	1,694.67

01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000865	07/10/2023	5/24-6/23/23 1530 IRRG CENTRAL	401.02
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000866	07/10/2023	5/24-6/23/23 1500 CENTRAL	700.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000867	07/10/2023	6/24-6/23/23 1819 CENTRAL	719.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000868	07/10/2023	5/24-6/23/23 1450 LIDCOMBE	4,441.48
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000869	07/10/2023	5/24-6/23/23 1341 ISLAND/ SANTA ANITA	57.71
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000870	07/19/2023	7/1-8/1/23 1900 N CENTRAL	108.44
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000871	07/10/2023	5/24--6/23/23 1402 URR LERMA	1,785.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000872	07/19/2023	7/1-8/1/23 1415 N SANTA ANITA	72.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000873	07/10/2023	5/24-6/23/23 1415 IRRG SANTA ANITA	681.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000874	07/10/2023	5/24-6/23/23 1450 LIDCOMBE	351.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0000875	07/10/2023	5/24-6/23/23 1556 IRRIG CENTRAL	332.73
01.0170.1730.5705	SO CAL GAS	DFT0000876	07/11/2023	5/31-6/29/23 1415 SANTA ANITA	699.70
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000877	07/17/2023	6/1-6/30/23 STREET LIGHTS	4,852.32
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000878	07/17/2023	6/1-6/30/23 STREET LIGHTS	1,929.77
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0000879	07/17/2023	6/1-6/30/23 STREET LIGHTS	3,742.36
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000880	07/17/2023	6/1-6/30/23 2028 CENTRAL	366.09

Grand Total	1,717,829.89
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Authorization Signatures



Rene Salas, City Manager



City Council Agenda Report

Agenda Item No. 7.c.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-73, AUTHORIZING SUBMITTAL OF APPLICATION TO THE METRO EXPRESSLANES NET TOLL RE-INVESTMENT GRANT PROGRAM FOR THE I-10 E-BIKE ACCESS PROJECT

SUMMARY: Staff is seeking authorization from City Council to apply for the Metro ExpressLanes Net Toll Re-Investment Grant Program.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-73, authorizing submission of the grant application to the Metro ExpressLanes Net Toll Re-Investment Grant Program and related authorizations; and
2. Authorize the City Manager or designee to execute all documents as the signature authority.

FISCAL/FINANCIAL IMPACT: There is no immediate fiscal impact associated with this action. Upon selection for the award, the San Gabriel Valley Council of Governments (SGVCOG) and Active San Gabriel Valley will receive \$1,739,900 from the grant to serve as program partners, responsible for implementing and administering the program. Additionally, the City will receive \$45,000 from the grant to administer the program.

DISCUSSION: The Los Angeles County Metropolitan Transportation Authority (Metro) is accepting applications for the Metro Express Lanes Net Toll Re-Investment Grant Program. This grant program allocates funding generated for the High Occupancy Toll Express Lanes along the I-110 and I-10 to increase mobility along those corridors. The goals of the program are to increase mobility options to support car-free and/or one-car living, enhance transit coverage, frequency, and reliability within the corridors; provide significant benefits to Equity Focused Communities (EFC); provide access to regional trip generators and regional activity centers; and reduce vehicle miles traveled (VMT). The program also focuses on implementing regional and local sustainability plans and policies.

Funding will be awarded to projects in three categories: transit uses, system connectivity, and roadway improvements. Eligible applicants include public agencies that provide transportation facilities or services within Los Angeles County, including cities, transit operators, the County of Los Angeles, and Metro.

The City is currently participating in the regional GoSGV E-Bike Share Program. GoSGV is a subscription-based e-bike share program in which San Gabriel Valley residents can “check-out” e-bikes for a month or longer and, during that time, use the e-bike as their own. This model is designed to minimize some of the challenges in launching traditional dock-less bike share systems in areas like the San Gabriel Valley that have lower housing density, high average temperatures, and a more limited network of dedicated, on-street bikeways. Residents can check-out a classic commuter e-bike or a cargo e-bike for a monthly rate. There are also discounted rates available for students and income-qualified residents.

The GoSGV E-Bike Share Program is operated by ActiveSGV, in partnership with the San Gabriel Valley Council of Governments (SGVCOG). South El Monte residents over the age of 18 are eligible to participate in the GoSGV Program by filling out an application at gosgv.com. At this time, there are 826 commuter e-bikes and 12 family/cargo e-bikes available for check-out. The family/cargo e-bikes have been especially popular, with a waiting list of over 3 months in June 2023.

The Metro ExpressLanes Net Toll Re-Investment Grant Program will be used to expand the reach of the GoSGV E-Bike Share Program in the San Gabriel Valley and the City of South El Monte. Attachment B includes pictures of sample bikes for reference. The proposed application would provide the following resources to South El Monte residents

- Discounted GoSGV membership for corridor residents (\$6.26 a month = about \$75 a year for a classic commuter e-bike)
- Purchase of additional fleet vehicles – specifically family/cargo e-bikes and e-trikes – to provide more corridor residents – including those with physical limitations – the opportunity to experience this emerging technology; and
- Provision of E-bike rebates/vouchers for program participants interested in purchasing a good quality, UL-certified, e-bike of their own after experiencing the technology.

ActiveSGV will initiate the program in the City of South El Monte which will give residents the advantage of priority access to be among the first to apply for discounted GoSGV memberships, E-Bike rebates/vouchers, family/cargo e-bikes and e-trikes. The proposed program will also provide e-bike safety classes, demonstration events, and educational outreach and will have a strong data collection component to evaluate the program’s impact on reductions to vehicle miles traveled (VMT). ActiveSGV and the SGVCOG would serve as the City’s program partners and take the primary responsibility for implementation and administration of the program, making every effort to reduce burden on City staff. Funding for staff time for administering the program would be available to the City.

The Metro Express Lanes Net Toll Re-Investment Grant Program guidelines require that

the City Council take action authorizing the City to apply for the program. Staff recommends that the City Council approve the Resolution authorizing the City to submit an application for the Metro ExpressLanes Net Toll Re-Investment Grant Program for the I-10 E-Bike Access Project.

Staff report prepared by Andrés González, Transportation and Senior Services Manager.

ATTACHMENT(S):

- A. Resolution No. 23-73
- B. Sample Bikes

ATTACHMENT A

RESOLUTION NO. 23-73

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AUTHORIZING THE SUBMISSION OF AN APPLICATION TO THE METRO EXPRESS LANES NET TOLL RE-INVESTMENT GRANT PROGRAM FOR THE I-10 E-BIKE ACCESS PROJECT

WHEREAS, the City of South El Monte wishes to partner with the San Gabriel Valley Council of Governments (“SGVCOG”) and Active San Gabriel Valley (“ActiveSGV”) to expand the impact and availability of the GoSGV E-Bike Share Regional Program (“Program”) in South El Monte and surrounding communities; and

WHEREAS, the Los Angeles County Metropolitan Transportation Authority (“Metro”) Metro Express Lanes Net Toll Re-Investment Grant Program provides funding generated for the High Occupancy Toll Express Lanes along the I-110 and I-10 to increase mobility along those corridors and the Program also focuses on implementing regional and local sustainability plans and policies; the goals of the Program are to increase mobility options to support car-free and/or one-car living, enhance transit coverage, frequency, and reliability within the corridors; provide significant benefits to Equity Focused Communities (“EFC”); provide access to regional trip generators and regional activity centers; and reduce vehicle miles traveled (“VMT”); and

WHEREAS, eligible applicants include public agencies that provide transportation facilities or services within Los Angeles County, including cities, transit operators, the County of Los Angeles, and Metro; and

WHEREAS, Metro is currently accepting applications from potential subrecipients for Metro Express Lanes Net Toll Re-Investment Grant Program, with an application deadline of August 6, 2023; and

WHEREAS, Metro Express Lanes Net Toll Re-Investment Grant Program guidelines require that the City Council take action authorizing the City to apply for the Program; and

WHEREAS, the City wishes to partner with SGVCOG and ActiveSGV to expand the impact and availability of the GoSGV E-Bike Share Regional Program in South El Monte and surrounding communities by applying for Metro Express Lanes Net Toll Re-Investment Grant Program grant funds administered by Metro; and

WHEREAS, the proposed application would provide discounted GoSGV memberships for residents of South El Monte and surrounding communities, offer e-bike rebates and vouchers for program participants interested in purchasing a high-quality e-bike of their own, make possible free e-bike safety classes and demonstration events, purchase additional family/cargo e-bikes and e-trikes for community use, and evaluate the VMT impacts of the proposed project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby authorizes and directs staff to proceed with Metro's Express Lanes Net Toll Re-Investment Grant Program application process to receive funds as a recipient.

SECTION 3. The City Council hereby authorizes and directs the City Manager to execute the Agreement for Metro Express Lanes Net Toll Re-Investment Grant Program in a form approved by the City Attorney.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-73 was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

ATTACHMENT B

Family Cargo Bike



Commuter E-Bike



E-trike





City Council Agenda Report

Agenda Item No. 7.d.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTIONS NO. 23-74 AND 23-75, AWARDING CONSTRUCTION CONTRACTS TO 1) GREEN ENERGY INNOVATIONS, INC. (GEI) FOR LIGHTING ENERGY EFFICIENCY UPGRADES AND TO 2) AC PROS, INC FOR MECHANICAL ENERGY EFFICIENCY UPGRADES FUNDED BY THE DEPARTMENT OF ENERGY (DOE) FOR THE AUTONOMOUS BUILDING CONTROL RETROFIT PROJECT

SUMMARY: The City received Department of Energy (DOE) grants funds for lighting energy efficiency and mechanical energy efficiency upgrades. These upgrades will be made to the City's Community Center, Mini Center and Senior Center.

RECOMMENDED ACTION: Staff recommends City Council:

1. Review bids submitted for the work to be completed and find that 1) Green Energy Innovations, Inc. (GEI) and 2) AC Pros, Inc. have submitted the lowest responsive bids respectively for the Project;
2. Adopt Resolution No. 23-74, awarding a construction contract to Green Energy Innovations, Inc. (GEI) for lighting energy efficiency upgrades;
3. Adopt Resolution No. 23-75, awarding a construction contract to AC Pros, Inc. for mechanical energy efficiency upgrades; and
4. Authorize City Manager or designee to negotiate and execute both contracts.

FISCAL/FINANCIAL IMPACT:

PROJECT BUDGET

Total Construction Budget	\$ 1,070,566
Award :Green Energy Innovations (GEI)	\$ 225,000
Award: AC Pros, Inc	\$ 830,000
Contingency	\$ 15,566

PROJECT FUNDING SOURCES:

Department of Energy (DOE) Federal Funds	\$ 747,494
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City's portion	\$ 404,650
Total	\$ 1,152,144

DISCUSSION:

The City of South El Monte, in partnership with The Energy Coalition and Passive Logic, applied for a grant through the Building Technologies Proving Ground – Public Sector Field Validation Funding Opportunity, a program administered by DOE, as Project No. 602. On June 4, 2021, DOE awarded the City \$1,152,144 in reimbursable funds, that includes a \$404,650 cost share requirement.

The South El Monte Autonomous Building Controls Retrofit project will perform much needed energy efficiency retrofits for three City facilities - City Hall, Community Center and Senior Center. The City proposes to install PassiveLogic's Autonomous Building Platform to implement autonomous building controls that will reduce energy consumption and peak electricity demand. The City's goal for this project is to achieve deep energy savings and address facility improvements that have been routinely deferred.

The implementation of the Autonomous Building Platform will result in greater and longer lasting energy savings than installation of energy efficiency measures alone. The technology is unique and well-suited for this project because it results in building performance improvements for occupants and increased energy efficiency. The validation goals of the project are to demonstrate the new hardware compatibility with three common public sector building types, show that DOE investment in data standardization is commercially deployable, and transform public sector buildings into grid-efficient interactive buildings.

ATTACHMENT(S):

- A. Resolution No. 23-74, Award of Contract to Green Energy Innovations
- B. Resolution No. 23-75, Award of Contract to AC Pros
- C. DOE Project - Public Works Contract

ATTACHMENT A

RESOLUTION NO. 23-74

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING PUBLIC WORKS AGREEMENT TO GREEN ENERGY INNOVATIONS (GEI) TO PROVIDE LIGHTING ENERGY EFFICIENCY UPGRADE SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

WHEREAS, On June 4, 2021, the Department of Energy (“DOE”) awarded the City of South El Monte (“City”) \$1,152,144 in reimbursable funds, that includes a \$404,650 cost share requirement for the South El Monte Autonomous Building Controls Retrofit Project (“Project”); and

WHEREAS, On June 22, 2021, the City Council approved the Project Funding Agreement between the City and DOE, and authorized the City Manager to execute the agreement and take all actions necessary to effectuate the agreement; and

WHEREAS, On May 25, 2023, the City solicited for bids for the Project; and

WHEREAS, Green Energy Innovations (“GEI”) was selected as the appropriate contractor for the lighting energy efficiency upgrades portion of the Project as the lowest responsive bidder; and

WHEREAS, the City desires to enter into agreement with GEI in order to execute the Project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby authorizes the City Manager to execute a public works agreement with Green Energy Innovations (GEI) in the not-to-exceed amount of \$225,000, subject to the approval of the City Attorney’s Office as to form.

SECTION 3. The City Council hereby authorizes the City Manager or their designee to take all actions necessary to effectuate the agreement.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-74 was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

ATTACHMENT B

RESOLUTION NO. 23-75

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING PUBLIC WORKS AGREEMENT TO AC PROS, INC. TO PROVIDE MECHANICAL ENERGY EFFICIENCY UPGRADE SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

WHEREAS, on June 4, 2021, the Department of Energy (“DOE”) awarded the City of South El Monte (the “City”) \$1,152,144 in reimbursable funds, that includes a \$404,650 cost share requirement for the South El Monte Autonomous Building Controls Retrofit Project (“Project”); and

WHEREAS, on June 22, 2021, the City Council (“Council”) approved the Project Funding Agreement between the City and DOE, and authorized the City Manager to execute the agreement and take all actions necessary to effectuate the agreement; and

WHEREAS, on May 25, 2023, the City solicited for bids for the Project; and

WHEREAS, AC Pros, Inc was selected as the appropriate contractor for the mechanical energy efficiency upgrades portion of the Project as the lowest responsive bidder; and

WHEREAS, the City desires to enter into agreement with AC Pros, Inc. in order to execute the project.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby authorizes the City Manager to execute a public works agreement with AC Pros, Inc. in the not-to-exceed amount of \$830,000, subject to the approval of the City Attorney’s Office as to form.

SECTION 3. The City Council hereby authorizes the City Manager or their designee to take all actions necessary to effectuate the agreement.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-75 was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on this 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

ATTACHMENT C

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

**AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND**

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein “Agreement”) is made and entered into this ____ day of _____ 2023 by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation (“City”) and _____, (“Contractor”). City and Contractor may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Following submission of the lowest responsible and responsive bid for the performance of the services, Contractor was selected by the City to perform those services.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the “Scope of Work” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase “highest professional standards” shall mean those

standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the “General Provisions” and “Special Provisions” in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, “bid documents”), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as

specified in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to

take all actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights

provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any

defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days; and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials and equipment

costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed _____ (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not

exceeding _____ from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit “D”).

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (“Principals”) are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

_____ (Name)	_____ (Title)
_____ (Name)	_____ (Title)
_____ (Name)	_____ (Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor’s staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor’s staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor’s officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor’s officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City’s employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be [] or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification

of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of contract provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given

issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents (“Indemnified Parties”) against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein “claims or liabilities”) that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable (“indemnitors”), or arising from Contractor’s or indemnitors’ reckless or willful misconduct, or arising from Contractor’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys’ fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys’ fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful

act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labors bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays all labor and materials for work and services under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

- (a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;
- (b) the Work has been accepted; and
- (c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor’s business, custody of the books and records may be given to City, and access shall be provided by Contractor’s successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the “documents and materials”) prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City’s sole risk and without liability to Contractor, and Contractor’s guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as “works made for hire” as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed “works made for hire” for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed

under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of \$_____ (_____ Dollars) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the

work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any

City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONTRACTOR:

By: _____
Name:
Title:

By: _____
Name:
Title:

Address: _____

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- ☐ INDIVIDUAL
☐ CORPORATE OFFICER

TITLE(S)
- ☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF WORK

- I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the “General Provisions” and “Special Provisions” included in the bid documents for the project entitled _____, including any documents or exhibits referenced therein.**
- II. Brief description of the work to be performed:**
- III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:**
 - A.**
 - B.**
 - C.**
- IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.**
- V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.**

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~striketrough~~ and added text in ***bold italics***.

.

EXHIBIT “C”

SCHEDULE OF COMPENSATION

- I. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of Contractor’s Proposal, and listed below:**
- II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- III. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item’s subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.**
- IV. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:**
 - A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.**
 - B. Line items for all materials and equipment properly charged to the Services.**
 - C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.**
 - D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.**
- V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

	<u>Days to Perform</u>	<u>Deadline Date</u>
A. Task A	_____	_____
B. Task B	_____	_____
C. Task C	_____	_____

II. Contractor shall deliver the following tangible work products to the City by the following dates.

- A.
- B.
- C.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work _____ entitled _____ and _____ described _____ as follows: _____;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20____.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of _____
process in California, if different from above)

_____ (telephone number of Surety's agent in
California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work _____ entitled _____ and _____ described _____ as follows: _____;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of process in California, if different from above)

_____ (telephone number of Surety's agent in
California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER EXPIRATION DATE LIMITS OF LIABILITY

Workers' Compensation:
Statutory Limits Under the Laws
of the State of California

Employers' Liability:

\$ _____ Each Accident

\$ _____ Disease - Policy Limit

\$ _____ Disease - Each Employee

Named Insured (Contractor)

Insurance Company

Street Number

Street Number

City and State

City and State

By _____
(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

Name

Agency

Street Number

City and State

Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of

or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:
City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive
General Liability Endorsement | ☐ _____ |
| | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20 _____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT AUTOMOBILE LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of

or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT EXCESS LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

☐ Following Form

☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY

POLICY NO.

AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*



City Council Agenda Report

Agenda Item No. 7.e.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-76, APPROVING AGREEMENT WITH VET CARE FOR VACCINATION SERVICES

SUMMARY: Staff is requesting that the City Council approve an agreement by and between Vet Care for low-cost dog and cat vaccination clinics.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-76, approving the agreement with Vet Care for low-cost vaccination services for three years from July 25, 2023 through July 25, 2026; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The City does not incur any cost for the services Vet Care provides to the City. Vet Care will compensate the City for gross sales from each clinic on a quarterly basis through the specified percentage calculation: The formula for calculating location compensation (donations) is as follows:

- City low-cost vaccination clinics generating between \$500 to \$800 will receive 5% of the gross sales from dollar one.
- City low-cost vaccination clinics generating over \$801 will receive 7% of the gross sales from dollar one.

DISCUSSION: Vet Care has been providing vaccination services to the City of South El Monte for 9 years at the Community Center every other Saturday from 8:00 a.m. to 11:00 a.m. The low-cost dog and cat clinics have been very successful in the City with an increasing demand. In fiscal year 2022/2023, the City generated \$6,818.78 from the fees collected from Vet Care.

Staff report prepared by Ariana De La Cruz, Recreation Manager.

ATTACHMENT(S):

- A. Resolution No. 23-76
- B. Vet Care Agreement

ATTACHMENT A

RESOLUTION NO. 23-76

**A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL TO
APPROVE AN AGREEMENT BETWEEN THE CITY AND VET CARE
FOR VACCINATION SERVICES AND CITY'S CLINIC LOCATION
REIMBURSEMENT COMPENSATION**

WHEREAS, Vet Care provides low-cost vaccination services to the City of South El Monte at the Community Center, and

WHEREAS, Vet Care reimburses the City for clinic location compensation where Vet Care reimburses the City 5% of monies earned by Vet Care over \$500 and reimburses the City 7% for monies earned by Vet Care over \$800, in exchange for allowing Vet Care to use City property, and

WHEREAS, the City and Vet Care intend to continue Vet Care vaccination services for three (3) years from July 25, 2023 to July 25, 2026, and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AS FOLLOWS:

SECTION 1. The City Council hereby authorizes the City Manager or their designee to execute the proposed agreement, with Vet Care, (the "Agreement") in substantially the form attached to the staff report and approved as to form by the City Attorney.

SECTION 2. The City Council hereby authorizes the City of South El Monte to allow Vet Care to offer low-cost dog and cat vaccination clinics in the City, for three years, from July 25, 2025, through July 25, 2026 consistent with Agreement.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certifies that the foregoing Resolution, being Resolution No. 23-76, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



ATTACHMENT B

AGREEMENT

This Agreement is made this 25th day of July, 2023 by and between City Of South El Monte (hereinafter referred to as "CITY") and Vet Care Vaccination Services, Inc. (hereinafter referred to as "Vet Care") with reference to the following.

- I. CITY serves residents located in South El Monte, California.
- II. Vet Care is in the business of providing low-cost dog and cat vaccination clinics in the State of California.

A. **PURPOSE**

CITY and Vet Care (hereinafter referred to as "the Parties") agree that Vet Care shall conduct low-cost dog and cat vaccination clinics for CITY at times and dates convenient for both Parties at Locations to be agreed upon. Vet Care shall provide vaccination clinics on the dates agreed to by the Parties.

With prior written consent of both parties, additional clinics may be operated during a specific month.

B. **OBLIGATIONS OF VET CARE**

- 1.) Vet Care will provide vaccinations, de-worming, parasite prevention, and diagnostics for dogs and cats at clinics held in CITY.
- 2.) Vet Care will provide tables, chairs, canopies and all equipment necessary to conduct clinics.
- 3.) Vet Care will provide all clean up necessary during and after clinics.
- 4.) Vet Care will provide vaccinations as a totally independent organization, and not as an employee, subcontractor or affiliate of CITY.
- 5.) Vet Care will carry general liability insurance for its services, listing CITY as an "Additional Insured", with a minimum of \$1,000,000, and Vet Care shall provide annually to CITY a copy of its current Certificate of Insurance.



- 6.) Vet Care agrees to advertise clinics by means of generally accepted media, such as direct mail, print advertising, flyers, posters, and public relations efforts to promote clinics, and further agrees to work with CITY to disseminate advertising information.
- 7.) Vet Care agrees to provide clinic attendees with educational material regarding how to protect their pets from contagious diseases.
- 8.) Vet Care will compensate the CITY a specific percentage of the gross sales accrued from each CITY low-cost vaccination clinic through a quarterly "Location Compensation" check. (Section D. Location Compensation)

C. **OBLIGATIONS OF CITY**

- 1.) CITY agrees to allow Vet Care to advertise by means of generally accepted media, as well as through direct mail. Vet Care may use the CITY name, emblem, and other recognizable logo in conjunction with advertising the designated clinics.
- 2.) CITY agrees to disseminate flyers for the upcoming vaccination clinics at City Halls and other locations through out the city.
- 3.) CITY agrees to post banners and posters indicating the time, dates and location of the next service, the type of services offered and general price information; said banners and posters to be placed in conspicuous places throughout CITY where clinics are to be held.
- 4.) CITY agrees to periodically publicize the vaccination clinics in public advertising such as, but not limited to, social media, public service announcements, editorial pieces, radio announcements, and printed calendar events in local publications.



5.) CITY agrees to ensure sufficient designated space for the vaccination clinics held in the CITY. If requested, Vet Care will assist in arranging for these locations.

6.) CITY agrees to advertise the vaccination clinic dates, times and locations in its license renewal reminder notices mailed to pet owners.

D. Location Compensation

The CITY will be compensated on gross sales from each clinic on a quarterly basis through the specified percentage calculation:

The formula for calculating Location Compensation (donations) is as follows:

- CITY Low-Cost Vaccination Clinics generating between \$500.00 to \$800.00 will receive 5% of the gross sales from dollar one.
- CITY Low-Cost Vaccination Clinics generating over \$801.00 will receive 7% of the gross sales from dollar one.

D. TERM

This Agreement is valid for the period of three (3) years July 25, 2023 through July 25, 2026.

E. NOTIFICATION ADDRESSES

Vet Care Vaccination Services
10627 La Perla Ave.
Fountain Valley, CA 92708
ATTN: Hollis Brannon

City Of South El Monte
1415 N. Santa Anita Avenue.
South El Monte, CA 91733
ATTN: Rene Salas

Either PARTY may change its address of record by delivering a change of address to the other PARTY



Hollis Brannon, COO

Vet Care Vaccination Services, Inc.
City Of Norwalk

Rene Salas, City Manager



City Council Agenda Report

Agenda Item No. 8.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-77, ADOPTING AN UPDATED GENERAL FEE SCHEDULE

SUMMARY: Consideration to adopt an updated General Fee Schedule.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Adopt Resolution No. 23-XX, adopting an updated General Fee Schedule; or
4. Provide direction to staff.

FISCAL/FINANCIAL IMPACT: City-wide net reduction in fee revenues of approximately \$12,961 annually until a new fee study can be conducted in two to three years, as a matter of recommended best practice.

DISCUSSION: On July 30, 2020, the City issued a Request for Proposals (RFP) for a Full Cost Allocation, User Fee Study & Business License Fee Update. There were five firms that submitted proposals. Staff reviewed the proposals, conducted interviews, and determined that of the five companies, NBS Government Finance Group (NBS) met the needs of the City and provided the lowest bid. On October 13, 2020, City Council adopted Resolution No. 20-112 and awarded the contract to NBS.

On October 11, 2022, NBS made a presentation to City Council on the results of the Fee Study. On

December 1, 2022, NBS updated the study to include management's recommended cost recovery by fees. Attached as Attachment "B" is the October 11, 2022 Annual Cost Recover Evaluation from the presentation; Attachment "C" is the July 23, 2021 Cost Study, and Attachment "D" is the December 1, 2022 Fee Study which includes management recommended cost recovery by fees.

Both data are summarized below:

Fee Category	Study's Full Cost Recovery by Fees	Existing Cost Recovery by Fees	Existing Cost Recovery Percentage	Management Recommended Cost Recovery by Fees	Management Recommended Cost Recovery Percentage
Planning	\$259,661	\$102,187	39%	\$154,959	60%
Engineering	370,760	370,114	103%	370,760	100%
Building	1,265,905	1,324,206	105%	1,256,952	99%
Recreation	1,911,833	168,292	8.80%	179,167	9.40%
Total	\$3,798,159	\$1,964,799	52%	\$1,951,838	51%

NBS conducted the cost study in accordance with the federal requirements (Federal CFR Title 2, Part 200), and conducted the subsequent fee study in accordance with the state requirements (CA Constitution Article XIII C1(e)(3) and CA Government Code 66014(a)). Under the law, the City is allowed to recover the cost of providing a service by fee up to 100%, and City's management recommends a 100% cost recovery by fees for Engineering and Building. However, for Planning and Recreation, City's management recommends a 60% and 9.4% cost recovery by fees respectively. Management is recommending such level of cost recovery in order to encourage and enable the public to comply with the City Code for Planning, Engineering, and Building, and in order to maintain the level of public usage, participation, and attendance for Recreation.

Per Government Code Section 66016, prior to levying a new fee or service charge, or prior to approving an increase in an existing fee or service charge, the City must hold at least one open and public meeting, at which oral or written presentations can be made, as part of a regularly scheduled meeting. The City posted public notice of this public hearing on its website on May 22, 2023 and in the newspaper on May 24, 2023 and July 7, 2023 to provide sufficient notice.

Staff recommends City Council adopt Resolution No. 23-XX to adopt an updated General Fee Schedule or provide direction to staff.

ATTACHMENT(S):

- A. Presentation
- B. Annual Cost Recovery Evaluation
- C. SEM_Final Report_ Full Cost Allocation Plan_7.23.21
- D. User Fee Study
- E. Resolution No. 23-77
- F. Exhibit A to Resolution No. 23-77



City of Achievement



CITY OF SOUTH EL MONTE

General Fee Schedule Where We Are & How We Got Here

July 25, 2023

TIMELINE

- **07/30/20: City issued Request for Proposals (RFP) for a Full Cost Allocation, User Fee Study, and Business License Fee Update**
 - Staff reviewed 5 proposals and determined NBS Government Finance Group (NBS) was the most qualified
- **10/13/20: City Council awarded the contract to NBS**
- **07/23/21: NBS completed the Full Cost Allocation Plan**
- **09/13/22: NBS completed its Draft User Fee Study**
 - Business License Fee was excluded from the study at the City's request
- **10/11/22: NBS made a presentation to City Council on the results of the Draft User Fee Study**
- **10/12/22-11/30/22: Staff provided management recommended cost recovery levels to NBS**
- **12/01/22: NBS completed its Final User Fee Study**
- **12/02/22-05/21/23: Staff drafted the City-Wide General Fee Schedule and reviewed each section with each department of its feasibility**
- **05/22/23-07/07/23: Public notices made for a Public Hearing on the City-Wide General Fee Schedule**

CONCEPTUAL FRAMEWORK

- **The 10/11/22 Presentation NBS made to City Council on the results of the Draft User Fee Study outlined the goal, scope, and the methodology used**
 - **The legal authority was provided (CA Constitution Article XIIIC1(e)(3) and CA Government Code 66014(a))**
 - **Fees may not exceed estimated reasonable cost of providing the service for which the fee is charged**
 - **Summary of the Annual Cost Recovery Evaluation is shown on the next slide**

Annual Cost Recovery Evaluation

Department / Division	Estimated Annual Current Fee Revenue	Estimated Annual Full Cost Recovery Fee Revenue	Annual Cost Recovery Surplus / (Deficit)	Existing Cost Recovery Percentage
Planning	\$102,187	\$259,661	\$(157,474)	39%
Engineering	370,114	370,760	9,354	103%
Building	1,324,206	1,265,905	58,301	105%
Recreation	168,292	1,911,833	1,743,541	9%
Total	\$1,964,799	\$3,798,159	\$(1,833,360)	52%

Overall Cost Recovery: 52%

- Should Council adopt all fees at the 100% full cost recovery level, approximately \$1.8 million in additional costs could be recovered.
- However, there may be local policy considerations that support adopting fees at less than full cost recovery, such as Recreation fees.

SUMMARY

- **The proposed City-Wide General Fee Schedule for adoption includes the following:**
 - **Fees developed by the NBS User Fee Study**
 - **Business License Fees adopted by Resolution No. 95-64**
 - **Recommended Animal License Fees provided by SEAACA, including Cat License**
 - **Elections Candidate Statement Deposit**
 - **Credit Card Convenience Fee**
 - **Returned Check Fee**
 - **Copying Fee**
 - **Passport Fee**
 - **And, a provision to recover any staff time spent on special projects beyond the normal course of business at the public's request**

Annual Cost Recovery Evaluation

Department / Division	Estimated Annual Current Fee Revenue	Estimated Annual Full Cost Recovery Fee Revenue	Annual Cost Recovery Surplus / (Deficit)	Existing Cost Recovery Percentage
Planning	\$102,187	\$259,661	\$(157,474)	39%
Engineering	370,114	370,760	9,354	103%
Building	1,324,206	1,265,905	58,301	105%
Recreation	168,292	1,911,833	1,743,541	9%
Total	\$1,964,799	\$3,798,159	\$(1,833,360)	52%

Overall Cost Recovery: 52%

- Should Council adopt all fees at the 100% full cost recovery level, approximately \$1.8 million in additional costs could be recovered.
- However, there may be local policy considerations that support adopting fees at less than full cost recovery, such as Recreation fees.



City of South El Monte

Cost Allocation Plan for Use Fiscal Year 2020-21

- ☐ **Based on Fiscal Year 2019-20 Actual Expenditures**
- ☐ **Full Cost Iteration**

July 23, 2021

32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516 Fax: 951.296.1998

TABLE OF CONTENTS

Section 1.	Purpose	1
Section 2.	Support Service Department Narratives	3
Section 3.	Navigating the Cost Plan	13
Exhibits		
A.	Full Cost Allocation Plan Detail	Exhibit A

PURPOSE

NBS has completed a Cost Allocation Plan analysis for the City of South El Monte. A Cost Allocation Plan (Plan) is an analytical tool through which an organization can apportion administrative (indirect) services costs to its individual (direct services) departments or cost centers. Allocated costs for city governments are typically termed “city-wide overhead.” Most overhead/indirect service costs are those expenditures that provide support services or oversight assistance, such as legislative, managerial, financial, administrative, legal, personnel, technology, asset use, and risk management activities. The following is a brief description of the process used for allocating costs through this analysis:

1. **Organizational Analysis:** identifies entire departments or functions within departments citywide that provide administrative/indirect services, broadly or specifically, to departments outside their own. In addition to evaluating published data sources, NBS conferred with City staff on multiple occasions to identify and consider allocable overhead and indirect services across all City departments.
2. **Expenditure Analysis:** review of line-item expenditures for each indirect service department determines the inclusion/exclusion of specific expenditures. For example, NBS ensures that resulting costs allocated exclude large one-time expenditures for capital outlay, transfers between funds, debt service, or special contract services.
3. **Allocation Factor Assignment:** An allocation factor is a data set used as the basis for distributing indirect service costs to departments receiving support or benefit from the cost pool. Allocation factors can include general data sets, such as employee count or budgeted expenditures in each department or estimates of how each employee/department spends time supporting other departments and programs. Ultimately, the allocation factor should represent the actual or estimated workload of the function allocated or a reasonable and generally accepted means of apportioning benefit for the function allocated.
4. **Cost Allocation Exercise:** Each indirect service cost pool is distributed across benefitting departments following the distribution inherent in the selected allocation factor for each pool. This results in a total share of overhead/indirect service costs for each department.
5. **Derivation of Outcomes:** Various outcomes are generated based on the total estimated annual share of indirect service costs identified for each benefitting department.

Data Sources

NBS used the following data sources to support the development of this Cost Allocation Plan for the City of South El Monte:

-) Actual expenditures for FY 2019-20.
-) Various correspondences with City staff to support the nature and purposes of line item expenditures, estimation of labor efforts across various support and administrative service categories, and allocation factor data.

The City’s actual expenditure information is the most significant source of information affecting the Cost Allocation Plan’s results. Note that consultants did not conduct separate efforts to audit or validate the City’s financial

management or support services practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This study accepts the City's expenditure reports and staff's input as the most appropriate and reasonable basis for development of the Plan.

Beyond actual expenditure information provided by the City, several other original data sets were also developed to support the work of this study. To develop these data sets, consultants prepared questionnaires, and conducted meetings and interviews with City Staff. Consultants and City Staff reviewed and questioned all responses to ensure the most accurate set of data for the Plan.

Versions of the Cost Allocation Plan

The City requested development of a professionally prepared Cost Allocation Plan. The goal of this effort was to define the total cost of applicable administrative or "indirect services" overhead costs to various departments, revenue funds, and grant funded programs.

NBS provides two types of cost allocation plan analyses that are either more or less restrictive in the application of guidelines set forth in *Title 2, Code of Federal Regulations, Part 200*, (formerly known as OMB A-87), depending on whether the primary intended use of the Plan is for internal budgeting purposes, or specifically for reimbursement of costs from State and Federal grants:

Full Cost Allocation Plan

Exhibit A to this report presents a version of the Cost Allocation Plan, which allocates all reasonably identifiable administrative overhead costs to receivers of these services within the organization. All costs, whether acceptable for federal reimbursement purposes or not, are considered in the results of this Plan. Cities typically apply this version of the plan as the internal budgeting tool for establishing overhead support costs at the department level.

Title 2 Code of Federal Regulations (CFR) Part 200 Compliant Cost Allocation Plan

A Title 2 CFR Part 200 compliant version of the Cost Allocation Plan complies with the stipulations of Title 2 CFR, Part 200 regarding specific types of allowable and unallowable costs that may be included in overhead cost allocations. Because the primary goal of this Plan is to obtain reimbursement of overhead costs associated with State and Federal grants, NBS includes only costs allowed by Title 2 CFR Part 200 as allocable for these purposes in the results of this Plan. The results for this version of the Plan are provided separately from this report.

Both versions of cost allocation plans prepared by NBS follow the guidelines set forth in *Title 2, Code of Federal Regulations, Part 200*, as well as Generally Accepted Accounting Principles (GAAP). The difference between the two versions lies in the degree to which costs were excluded in the resulting overhead calculations.

SUPPORT SERVICE DEPARTMENT NARRATIVES

This Cost Allocation Plan identifies 15 central service and administrative support units, with total costs of \$4.3 million, as shown in the table, below.

Allocable Budget Unit		Total Allocable Expense
BLDG	Building Use	\$40,216
EQUIP	Equipment Use	60,256
01-1010	City Council	280,680
01-1020	City Administration	361,210
01-1030	City Attorney	616,688
01-1050	Human Resources	266,670
01-1060	Risk Management	488,356
01-1210	City Clerk	278,818
01-1310	Accounting	687,656
01-1330	Management Information Systems	359,919
01-1710	City Hall	179,639
01-1720	Maintenance Yard	40,737
01-1730	City-General Utilities	47,850
01-1740	Building Maintenance	449,960
01-1770	Vehicle Maintenance	108,656
Total		\$4,267,313

The following describes each administrative support unit, along with a general explanation of how their costs are allocated within the Plan:

Building Use

Per Title 2 CFR guidelines, NBS calculates an allowable amount of depreciation expense that is allocated to departments operating in buildings owned by the General Fund. The City's FY 2018-19 fixed asset schedule serves as the basis for establishing the amount of expense allocated. In general, costs are allocated to departments and programs that are housed in each building. Where there are multiple occupants, costs are allocated based on the square footage occupied by each department. This methodology follows Title 2 CFR guidelines and GAAP. For purposes of this study, NBS performs two separate building use allocations, one for City Hall, and one for buildings other than City Hall.

- o Allowable depreciation expense for City Hall is allocated to City funds, departments and divisions, based on their square footage occupied within the facility.
- o Allowable depreciation expense for all City buildings other than City Hall are allocated based on the amount of depreciation expense directly assignable to each City fund, department, or division utilizing the building.

Equipment Use

Equipment Use allowance costs are derived from the FY 2018-19 Citywide fixed asset reports maintained by the Finance department. The use allowance amount is calculated at the original cost of the asset divided by its useful life. Fully depreciated assets are excluded from cost allocations. Costs are allocated based on the calculated depreciation allowance per Department.

City Council (01-1010)

The City Council is the governing body of the South El Monte Municipal Government. The City Council meets annually to discuss goals for the coming year. These goals become the policy direction for City staff, who create work plans and budgets to implement this direction. The City Council is composed of four elected Council members who serve four-year terms and an elected Mayor who serves a four year term. The City Council works to improve existing services and develop policies to meet the expected as well as the anticipated needs of the community.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this department have been assigned equally between two different cost pools and allocated Citywide as follows:

- o City Support A — Costs are allocated based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.
- o City Support B — Costs are allocated based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Administration (01-1020)

Serving under the direction of the City Council, the City Manager is responsible for making recommendations to the council concerning programs & policies and developing methods to ensure the effective and efficient operation of city services. The City Manager's Office coordinates & administers the implementation of policies, procedures and ordinances that will provide for the sustainable, managed growth of the city.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between three different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- o Council Support — Costs are allocated based each City fund, department, or division's relative share of actual expenditures for FY 2019-20.
- o City Operations Support — Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Attorney (01-1030)

The City Attorney is the chief legal officer of the City under the direction and control of the City Council. Among other things, the City attorney prepares or revises ordinances, is responsible for all litigation; makes recommendations for ordinances, resolutions or other documents or procedures affecting the legal position of the City; provides legal opinions; attends all meetings of the City Council, and other boards and commissions as necessary; reviews all contracts and instruments to which the City is a party; enforces City laws and regulations; and reviews and analyzes all state and federal legislation affecting the City.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

Human Resources (01-1050)

The primary objectives of the department are to fulfill human resource needs such as, benefits administration, employee recruitment, labor relations, personnel review, personnel rules and regulations, retention efforts and salary adjustments. The Human Resources Division's goal is to hire employees to achieve the standard of customer satisfaction and timely responses that the City of South El Monte is committed to.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

Risk Management (01-1060)

Risk Management applies loss prevention and control measures through identification and analysis of loss exposure in the areas of liability, workers' compensation, and property loss. The City is a member of the California Joint Powers Insurance Authority, which provides for the pooling of self-insured losses of its member cities. Risk Management coordinates general liability claims and the City's Worker Compensation Programs.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between five different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- General Liability — Costs are allocated based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.
- Workers Compensation — Costs are allocated based on each City fund, department, or division's actual salaries for FY 2019-20.
- Auto — Costs are allocated based on each City fund, department, or division's total number of vehicles for FY 2018-19.
- Property — Costs are allocated based on the square footage of insured buildings.
- Citywide Risk Management Support — Costs are allocated based on each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

City Clerk (01-1210)

The City Clerk's Office is responsible for administrative duties in City Hall, including:

-) Preparing all City Council, Successor Agency, and Oversight Board agendas
-) Attending meetings and recording the actions taken by the Council
-) Administering Oaths of Office to newly elected officials and appointed commission members
-) Bid openings
-) Maintaining all original deeds and easements
-) Maintaining the City's legal records; managing Fair Political Practices Commission filings
-) Overseeing the City's election process
-) Processing public information requests

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each City fund, department, or division's actual expenditures for FY 2019-20.

Accounting (01-1310)

The Finance Department manages and maintains the City's financial records in conformity with generally accepted accounting principles and in compliance with Federal, State, County laws. The Finance Department is committed to developing and maintaining efficient and effective financial planning and reporting of the financial affairs of the City, to develop sound financial strategies for business decisions, to provide the City Council, City Manager and other City Officials with financial information on a timely basis, and to provide the financial resources necessary to support the goals and objectives of the City.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between four different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- o Payroll— Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.
- o Accounts Payable — Costs are allocated based on the number of checks issued by Accounts Payable for each Department in Fiscal year 2019-20.
- o Grants — Costs are allocated based each City fund, department, or division's relative share of actual expenditures for FY 2019-20.
- o General Accounting — Costs are allocated based each City fund, department, or division's actual salaries, wages & benefits for FY 2019-20.

Management Information Systems (01-1330)

The City contracts for general Information Technology support on an annual basis, as well as incur costs associated with software licensing and general maintenance of technology infrastructure.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on the total number of user licenses per Department for FY 2019-20.

City Hall (01-1710)

The City Hall Maintenance Division is responsible for keeping City Hall in a safe and clean condition that allow City employees and community members to conduct their business safely within City Hall.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated based on the square footage occupied per Department in City Hall.

Maintenance Yard (01-1720)

The Maintenance Yard is responsible for keeping all Public Works facilities in a safe and clean condition that allow City employees and community members to conduct their business safely within the facilities.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are allocated Citywide based on each Public Works department, or division's actual salaries, wages & benefits for FY 2019-20.

City-General Utilities (01-1730)

The City-General Utilities Division accounts for general citywide utility expenses.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Division are allocated Citywide based on each City fund, department, or division's relative share of actual expenditures for FY 2019-20.

Building Maintenance (01-1740)

The Building Maintenance Division is responsible for keeping all other City buildings in a safe and clean condition that allow City employees and community members to conduct their business safely within the facilities.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Department are assigned between two different cost pools and then allocated Citywide using differing allocation factors. The cost pool(s) and allocation factors are:

- o Citywide Building Maintenance — Costs are allocated based on the square footage of buildings maintained.
- o Janitorial Services — Costs are allocated based on the square footage of supported facilities.

Vehicle Maintenance (01-1770)

The Vehicle Maintenance Division maintains all City owned vehicles and equipment. The Vehicle Maintenance Division performs service, inspections, and preventive maintenance to the City fleet.

100% of the allocable Fiscal Year 2019-20 actual operating expenditures for this Division are allocated Citywide based on the total vehicle count per Division for FY 2018-19.

NAVIGATING THE COST ALLOCATION PLAN

The complete Cost Allocation Plan detail attached to this report is organized as follows:

-) Table of Contents
-) Allocation 2 — Allocation Inventory: Identifies each support service department, the costs allocated to each identified cost pool, and the factor chosen for allocating costs to budget units that benefit from the support services provided. NBS has identified and documented the source used to allocate costs.
-) Allocation 3 — Total Allocation of Citywide Administrative & Support Services: Summarizes the total citywide overhead and indirect costs allocated to each City fund, department, and/or division.
-) Indirect Rate — Citywide Indirect Cost Rate that can be applied to all salary and benefit costs. Indirect Cost Rates are typically used for establishing fully burdened hourly rates for fees and charges.
-) Expenses Schedules — 1-Expenses through 15-Expenses: Detail the expenses of citywide overhead and indirect costs for each administrative or support service budget unit. NBS identifies in these worksheets total amounts to be allocated, and adjustments for non-allocable items.
-) Cost Schedules — 1-Costs through 15-Costs: Provide the incoming cost detail for each administrative or support service budget unit.
-) Allocation Detail Schedules — 1-Allocation through 15-Allocation — Allocation of Each Cost Pool: Detail the allocation of each cost pool to budget units that benefit from the support services provided. Per Title 2 CFR guidelines, NBS performs cost allocations as a “two-step” process. A first pass of allocation calculations allows all support service departments to send costs to both themselves and to all benefiting departments. A final second pass of allocation calculations sends all resulting allocations to support service departments from the first pass to benefiting departments, based on the same approaches described in the Administrative Support Cost Center Narratives section of this report.
-) Summary Schedules — 1-Summary through 15-Summary: Provide the summary of allocated costs by function for each administrative or support service budget unit.
-) Workspace C — Allocation Factor Data: Provides statistical information for each factor used to allocate costs to individual budget units.
-) Workspace D — Labels, and Chart of Accounts: Provides an updateable list of budget units that exist primarily to provide department-wide administrative and support services [Allocable Budget Units]. It also identifies a chart of accounts for the budget units to which costs are allocated [Receiving Budget Units], which may be updated in order to account for future changes in the organization.



**Full Cost Allocation Plan
Based on Fiscal Year 2019-20 Actual Expenditures**

Prepared for the
City of South El Monte

DATE: July 23, 2021

OFFICE LOCATIONS:

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City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

TABLE OF CONTENTS

SCHEDULES	
Summary No.	Purpose
Allocation 2	ALLOCATION INVENTORY
Allocation 3	TOTAL ALLOCATION OF CITYWIDE ADMINISTRATIVE & SUPPORT SERVICES
Indirect Rates	DERIVED RATES CHARGEABLE ON LABOR
Schedule No.	Central Service Budget Unit Allocation Detail
1.1	Building Use - City Hall
1.2	Building Use - Single Occupancy
2.1	Equipment Use - Total Equipment Depreciation Expense
3.1	City Council - City Support A
3.2	City Council - City Support B
4.1	City Administration - Council Support
4.2	City Administration - City Operations Support
5.1	City Attorney - General Citywide Legal Support
6.1	Human Resources - Citywide HR Services
7.1	Risk Management - General Liability
7.2	Risk Management - Workers Compensation
7.3	Risk Management - Auto
7.4	Risk Management - Property
7.5	Risk Management - Citywide Risk Management Support
8.1	City Clerk - Citywide Clerk Services
9.1	Accounting - Payroll
9.2	Accounting - Accounts Payable
9.3	Accounting - Grants
9.4	Accounting - General Accounting
10.1	Management Information Systems - Citywide Information Systems
11.1	City Hall - City Hall Maintenance
12.1	Maintenance Yard - Citywide Yard Support
13.1	City-General Utilities - Citywide General Utilities
14.1	Building Maintenance - Citywide Building Maintenance
14.2	Building Maintenance - Janitorial Services
15.1	Vehicle Maintenance - Citywide Vehicle Maintenance
WORKSPACES	
Series	Purpose
1-15 Expenses	Allocable Budget Unit Detail and Derivation of Cost Pools
1-15 Costs	Central Service Incoming Cost Allocation Detail
1-15 Allocations	Allocation Factor Data Detail
1-15 Summary	Summary of Allocated Costs by function for each Central Service Budget Unit
C	Central Summary of Allocation Factor Data
D	Iteration Selection, Labels, List of Allocable Budget Units, List of Receiving Budget Units

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
BLDG	Building Use	1.1 City Hall	\$ 17,689	FY 20 City Hall Sq Ftg Occupied Per Department
BLDG	Building Use	1.2 Single Occupancy	\$ 22,528	FY 19 Annual Building Depreciation Expense per Department
		Subtotal Building Use	\$ 40,216	
EQUIP	Equipment Use	2.1 Total Equipment Depreciation Expense	\$ 60,256	FY 19 Annual Equipment Depreciation Expense per Department
		Subtotal Equipment Use	\$ 60,256	
01-100-1010	City Council	3.1 City Support A	\$ 140,340	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1010	City Council	3.2 City Support B	\$ 140,340	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal City Council	\$ 280,680	
01-100-1020	City Administration	4.1 Council Support	\$ 180,605	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1020	City Administration	4.2 City Operations Support	\$ 180,605	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal City Administration	\$ 361,210	
01-100-1030	City Attorney	5.1 General Citywide Legal Support	\$ 616,688	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
		Subtotal City Attorney	\$ 616,688	
01-100-1050	Human Resources	6.1 Citywide HR Services	\$ 266,670	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Human Resources	\$ 266,670	
01-100-1060	Risk Management	7.1 General Liability	\$ 231,691	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
01-100-1060	Risk Management	7.2 Workers Compensation	\$ 161,046	FY 20 Actual Salary Expenditures per Department
01-100-1060	Risk Management	7.3 Auto	\$ 10,387	FY 19 Vehicle Count per Department
01-100-1060	Risk Management	7.4 Property	\$ 82,450	Square Footage of Insured Buildings
01-100-1060	Risk Management	7.5 Citywide Risk Management Support	\$ 2,783	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Risk Management	\$ 488,356	
01-120-1210	City Clerk	8.1 Citywide Clerk Services	\$ 278,818	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
		Subtotal City Clerk	\$ 278,818	
01-130-1310	Accounting	9.1 Payroll	\$ 127,312	FY 20 Actual Salaries, Wages & Benefits per Department
01-130-1310	Accounting	9.2 Accounts Payable	\$ 79,295	FY 20 Number of Checks by Department
01-130-1310	Accounting	9.3 Grants	\$ 99,975	FY 20 Actual Expenditures per Grant Fund Account
01-130-1310	Accounting	9.4 General Accounting	\$ 381,073	FY 20 Actual Salaries, Wages & Benefits per Department
		Subtotal Accounting	\$ 687,656	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION INVENTORY

Allocable Budget Unit		Allocable Cost Pool	Total Expense ¹	Allocation Basis
01-130-1330	Management Information Systems	10.1 Citywide Information Systems	\$ 359,919	Number of User Licenses by Department
		Subtotal Management Information Systems	\$ 359,919	
01-170-1710	City Hall	11.1 City Hall Maintenance	\$ 179,639	FY 20 City Hall Sq Ftg Occupied Per Department
		Subtotal City Hall	\$ 179,639	
01-170-1720	Maintenance Yard	12.1 Citywide Yard Support	\$ 40,737	FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division
		Subtotal Maintenance Yard	\$ 40,737	
01-170-1730	City-General Utilities	13.1 Citywide General Utilities	\$ 47,850	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)
		Subtotal City-General Utilities	\$ 47,850	
01-170-1740	Building Maintenance	14.1 Citywide Building Maintenance	\$ 409,907	Square Footage of Buildings Maintained
01-170-1740	Building Maintenance	14.2 Janitorial Services	\$ 40,053	Janitorial Services - Square Footage of Supported Facility
		Subtotal Building Maintenance	\$ 449,960	
01-170-1770	Vehicle Maintenance	15.1 Citywide Vehicle Maintenance	\$ 108,656	Vehicle Count by Department
		Subtotal Vehicle Maintenance	\$ 108,656	
Grand Total			\$ 4,267,313	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	01-100-1031- City Prosecutor	01-100-1040- Community Promotion	01-105-1105- City Engineering	01-110-1100- Public Safety Center (Fund 01)	01-110-1110- Public Safety & Law Enforcement (Fund 01)	01-110-1170- School Safety	01-120-1220- Elections	01-130-1320- Business Licenses	01-130-1350- Public Services	01-130-1460- Animal Control
BLDG	Building Use	\$ -	\$ -	\$ 2,188	\$ 10,436	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	-	5,757	95	264	73,416	3,494	195	574	229	1,621
01-100-1020	City Administration	-	7,191	118	331	91,191	4,374	244	713	285	2,013
01-100-1030	City Attorney	-	8,029	72	234	219,608	2,648	215	1,717	686	4,848
01-100-1050	Human Resources	-	5,044	116	306	-	4,282	203	-	-	-
01-100-1060	Risk Management	-	5,768	5,591	417	84,754	3,681	176	663	265	1,871
01-120-1210	City Clerk	-	5,057	45	147	138,320	1,668	136	1,081	432	3,053
01-130-1310	Accounting	-	12,346	1,171	1,993	1,651	9,051	613	660	16	79
01-130-1330	Management Information Systems	-	5,791	-	17,373	-	-	-	-	-	-
01-170-1710	City Hall	-	-	74,703	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	-	730	7	21	19,974	241	20	156	62	441
01-170-1740	Building Maintenance	-	-	-	1,088	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	72,961	2,280	-	-	-	-	-	-
Allocated Costs		\$ -	\$ 55,714	\$ 157,067	\$ 34,890	\$ 628,915	\$ 29,441	\$ 1,802	\$ 5,564	\$ 1,976	\$ 13,925

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	01-140-1020- City Administration	01-140-1100- Public Safety	01-140-1410- Planning Commission	01-140-1430- Community Development	01-140-1440- Building & Safety	01-140-1475- General Engineering	01-140-7020- Code Enforcement	01-150-1510- Community Services Commission	01-150-1515- Patriotic Co	01-150-1520- Emergency Community Resource Services
BLDG	Building Use	\$ -	\$ -	\$ -	\$ 1,878	\$ 680	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	8,392	6,129	403	4,522	19,860	1,045	4,367	274	123	21
01-100-1020	City Administration	10,508	7,661	504	5,660	24,830	1,298	5,465	343	154	26
01-100-1030	City Attorney	6,351	7,602	307	3,783	23,271	3,125	3,809	222	93	49
01-100-1050	Human Resources	10,292	5,890	493	5,348	19,833	-	5,079	328	151	7
01-100-1060	Risk Management	7,524	6,220	122	6,105	17,979	1,206	3,921	4,202	37	23
01-120-1210	City Clerk	4,000	4,788	193	2,383	14,657	1,968	2,399	140	59	31
01-130-1310	Accounting	21,564	12,403	1,897	12,573	42,735	456	11,507	1,537	661	141
01-130-1330	Management Information Systems	-	-	-	26,060	23,164	-	-	-	-	1,448
01-170-1710	City Hall	-	-	-	64,103	23,219	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	578	691	28	344	2,117	284	346	20	8	4
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	25,080	-	-	-	54,721	-	-
Allocated Costs		\$ 69,208	\$ 51,384	\$ 3,947	\$ 157,839	\$ 212,344	\$ 9,383	\$ 36,892	\$ 61,788	\$ 1,285	\$ 1,750

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	01-150-1530- Senior Services	01-150-1535- Extended Day-Care Services	01-150-1540- Recreation	01-151-1541- Youth Sports	01-151-1542- Boxing	01-151-1543- Special Events	01-151-1544- Fourth of July	01-151-1545- Concerts In the Park	01-151-1546- Christmas Wish	01-160-1610- Community Center
BLDG	Building Use	\$ -	\$ -	\$ 574	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,840
EQUIP	Equipment Use	-	-	5,378	-	-	-	-	-	-	2,990
01-100-1010	City Council	6,708	2,061	44,750	379	3,622	518	986	213	290	1,016
01-100-1020	City Administration	8,394	2,581	56,028	471	4,533	643	1,230	264	360	1,262
01-100-1030	City Attorney	6,234	1,567	35,085	1,133	3,231	1,548	1,700	636	868	3,039
01-100-1050	Human Resources	7,591	2,524	54,216	-	4,173	-	685	-	-	-
01-100-1060	Risk Management	6,585	1,421	44,556	437	3,462	598	662	245	335	24,595
01-120-1210	City Clerk	3,927	987	22,098	714	2,035	975	1,071	400	547	1,914
01-130-1310	Accounting	19,837	5,305	116,504	1,541	9,372	1,494	1,781	-	-	4,560
01-130-1330	Management Information Systems	25,133	-	52,120	-	5,791	-	-	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	567	143	3,191	103	294	141	155	58	79	276
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	212,060
01-170-1770	Vehicle Maintenance	-	-	2,280	-	-	-	-	-	-	-
Allocated Costs		\$ 84,976	\$ 16,590	\$ 436,780	\$ 4,779	\$ 36,514	\$ 5,917	\$ 8,270	\$ 1,816	\$ 2,479	\$ 253,554

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	01-160-1620- Senior Center	01-160-1630- Mini-Center (Module)	01-160-1640- Swimming Pool	01-160-1650- New Temple Park	01-160-1660- Shively Park	01-160-1670- Mary Van Dyke Park	01-170-1020- City Administration	01-170-1105- City Engineering	01-170-1475- Environmental	01-170-1480- Waste Management
BLDG	Building Use	\$ 1,805	\$ 3,065	\$ -	\$ 2,092	\$ -	\$ 636	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	5,246	-	535	-	-	-	-
01-100-1010	City Council	910	389	943	1,202	565	354	12,993	4,095	580	92
01-100-1020	City Administration	1,131	483	1,171	1,496	702	440	16,242	5,087	721	114
01-100-1030	City Attorney	2,723	1,164	2,821	2,836	1,690	1,060	15,856	12,250	1,736	274
01-100-1050	Human Resources	-	-	-	417	-	-	12,629	-	-	-
01-100-1060	Risk Management	17,205	12,422	4,584	3,548	1,916	3,438	12,502	4,728	670	106
01-120-1210	City Clerk	1,715	733	1,777	1,786	1,064	668	9,987	7,716	1,094	173
01-130-1310	Accounting	4,356	1,714	2,642	4,034	1,132	1,447	26,461	928	-	-
01-130-1330	Management Information Systems	-	-	-	-	-	-	-	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	13,440	-	-	-
01-170-1730	City-General Utilities	248	106	257	258	154	96	1,442	1,114	158	25
01-170-1740	Building Maintenance	146,261	108,404	31,644	20,011	11,443	27,424	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
Allocated Costs		\$ 176,354	\$ 128,480	\$ 45,839	\$ 42,925	\$ 18,664	\$ 36,098	\$ 121,551	\$ 35,917	\$ 4,960	\$ 784

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	01-170-1520- Emergency Se	01-170-1750- Landscape Maintenance	01-170-1760- Street Maintenance	01-190-1920- Street Lighting	02- Gas Tax Fund 02	05- Payroll Disbursement Fund	06- Old American Act	07- Capital Improvement - Road Maint Rehab Acct Fund	13- AQMD Fund 13	15- Quimby In Lieu
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	11,947	29,228	22,670	(44)	185	-	8,275	-	-	-
01-100-1020	City Administration	14,958	36,582	28,325	(55)	231	-	10,318	-	-	-
01-100-1030	City Attorney	9,145	25,327	30,450	(133)	140	-	15,890	-	-	-
01-100-1050	Human Resources	14,595	34,086	20,507	-	227	-	4,864	-	-	-
01-100-1060	Risk Management	10,886	25,407	21,174	(51)	209	-	8,402	-	-	-
01-120-1210	City Clerk	5,760	15,952	19,179	(83)	88	-	10,008	-	-	-
01-130-1310	Accounting	30,580	75,223	52,637	-	793	9,907	51,820	-	16	-
01-130-1330	Management Information Systems	-	26,407	12,625	-	-	-	3,822	-	-	-
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	15,533	36,276	21,824	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	832	2,304	2,769	(12)	13	-	1,445	-	-	-
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
Allocated Costs		\$ 114,236	\$ 306,794	\$ 232,160	\$ (379)	\$ 1,885	\$ 9,907	\$ 114,844	\$ -	\$ 16	\$ -

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	20- Public Safety	25- Used Oil Recycling Block Grant	27- Beverage Recycling Grant	37- Measure M Local Return	38- Capital Improvement - Prop "C"	39- Capital Improvement - Community Development Block Grant	40- Capital Improvement - HSIP Fund	41- Prop A Park Bond Funds 41	44- Project "A"	45- Measure R Local Return
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	884	103	57	201	1,876	4,021	110	-	16,533	487
01-100-1020	City Administration	1,098	127	70	250	2,341	5,033	136	-	20,695	609
01-100-1030	City Attorney	2,645	307	170	538	3,026	3,494	328	-	13,900	472
01-100-1050	Human Resources	-	-	-	35	1,418	4,684	-	-	19,515	540
01-100-1060	Risk Management	1,021	118	66	231	1,856	3,570	127	-	14,422	551
01-120-1210	City Clerk	1,666	193	107	339	1,906	2,201	207	-	8,755	298
01-130-1310	Accounting	6,076	854	543	1,311	10,371	17,869	920	-	74,942	2,221
01-130-1330	Management Information Systems	-	-	-	-	-	5,791	-	-	3,185	8,108
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	241	28	15	49	275	318	30	-	1,264	43
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
Allocated Costs		\$ 13,630	\$ 1,730	\$ 1,028	\$ 2,953	\$ 23,069	\$ 46,982	\$ 1,858	\$ -	\$ 173,211	\$ 13,328

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	46- Sewer Assessment	67- Capital Improvement Fund	68- Misc Grants Reimbursement	69- Misc Local Grants Fund	84- Bond Debt Service Fund	88- Bond Funds - Constr, Non- Taxable	91- RDA Successor Agency Fund	92- Redev.Oblig.Retir ement FD	94- HSG Successor Agency Fund	AO- All Others
BLDG	Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP	Equipment Use	-	-	-	-	-	-	-	-	-	-
01-100-1010	City Council	2,803	24	2,153	326	3,548	42	6,039	-	-	-
01-100-1020	City Administration	3,510	30	2,678	405	4,407	52	7,561	-	-	-
01-100-1030	City Attorney	2,204	73	5,648	975	10,613	125	4,677	-	-	-
01-100-1050	Human Resources	3,393	-	435	-	-	-	7,348	-	-	-
01-100-1060	Risk Management	2,634	28	2,394	376	4,096	48	5,891	-	-	12,849
01-120-1210	City Clerk	1,388	46	3,558	614	6,685	79	2,946	-	-	-
01-130-1310	Accounting	12,136	181	14,367	2,247	24,128	300	26,059	-	-	-
01-130-1330	Management Information Systems	-	-	11,582	-	-	-	-	-	-	5,791
01-170-1710	City Hall	-	-	-	-	-	-	-	-	-	-
01-170-1720	Maintenance Yard	-	-	-	-	-	-	-	-	-	-
01-170-1730	City-General Utilities	200	7	514	89	965	11	425	-	-	-
01-170-1740	Building Maintenance	-	-	-	-	-	-	-	-	-	-
01-170-1770	Vehicle Maintenance	-	-	-	-	-	-	-	-	-	-
Allocated Costs		\$ 28,269	\$ 388	\$ 43,330	\$ 5,032	\$ 54,442	\$ 657	\$ 60,945	\$ -	\$ -	\$ 18,640

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

FUND/ DEPT ACCOUNT NUMBER	NAME	Subtotal	Direct Billed	Unallocated ¹	Total
BLDG	Building Use	\$ 25,193	\$ -	\$ -	\$ 25,193
EQUIP	Equipment Use	14,149	-	-	14,149
01-100-1010	City Council	324,910	-	-	324,910
01-100-1020	City Administration	405,625	-	-	405,625
01-100-1030	City Attorney	514,135	-	-	514,135
01-100-1050	Human Resources	251,255	-	-	251,255
01-100-1060	Risk Management	410,845	-	-	410,845
01-120-1210	City Clerk	323,827	-	-	323,827
01-130-1310	Accounting	751,663	-	-	751,663
01-130-1330	Management Information Systems	234,192	-	-	234,192
01-170-1710	City Hall	162,025	-	-	162,025
01-170-1720	Maintenance Yard	87,074	-	-	87,074
01-170-1730	City-General Utilities	46,762	-	-	46,762
01-170-1740	Building Maintenance	558,336	-	-	558,336
01-170-1770	Vehicle Maintenance	157,322	-	-	157,322
Allocated Costs		\$ 4,267,313	\$ -	\$ -	\$ 4,267,313

Notes

[1] Unallowable costs not allocated through cost plan

City of South El Monte
 Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
 Source Cost Data from Fiscal Year 2019-2020 Actuals

INDIRECT COST RATE

Receiving Departments	Central Service Cost ^[1]	Indirect Cost Rate Base ^[2]	Indirect Cost Rates ^[3]
Citywide Indirect Rate	\$ 4,267,313	\$ 3,671,750	116%

^[1] Expenses Allocated to all receiving departments

^[2] Salary, Wages & Benefits Expenses less indirect central service departments

^[3] Rate should be applied to salary and benefit costs

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

BLDG- Building Use

Expense Type	\$	Spread Method	City Hall	Single Occupancy
Straight Line Depreciation Amount				
Building Depreciation	\$ 40,216	D	\$ 17,689	\$ 22,528
Subtotal	\$ 40,216		\$ 17,689	\$ 22,528
Disallowed Expenses				
Subtotal Disallowed Costs	\$ -		\$ -	\$ -
DEPARTMENTAL EXPENDITURES	\$ 40,216		\$ 17,689	\$ 22,528
Reallocation of Incoming Costs				
First Allocation	\$ -		\$ 17,689	\$ 22,528
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ -		\$ 17,689	\$ 22,528
Second Allocation	\$ -		\$ -	\$ -
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ -		\$ -	\$ -
TOTAL FUNCTIONAL COSTS	\$ 40,216		\$ 17,689	\$ 22,528

Notes

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

BLDG- Building Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 40,216		\$ 40,216
Incoming Costs			
BLDG- Building Use		\$ -	\$ -
EQUIP- Equipment Use		-	-
01-100-1010- City Council		-	-
01-100-1020- City Administration		-	-
01-100-1030- City Attorney		-	-
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		-	-
01-120-1210- City Clerk		-	-
01-130-1310- Accounting		-	-
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		-	-
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Costs to be Allocated	<u>\$ 40,216</u>	<u>\$ -</u>	<u>\$ 40,216</u>

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Hall	1.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	807	22.485%	3,977		3,977	-	3,977
01-100-1020- City Administration	769	21.427%	3,790		3,790	-	3,790
01-100-1030- City Attorney	-	0.000%	-		-	-	-
01-100-1050- Human Resources	86	2.382%	421		421	-	421
01-100-1060- Risk Management	86	2.382%	421		421	-	421
01-120-1210- City Clerk	280	7.802%	1,380		1,380	-	1,380
01-130-1310- Accounting	599	16.690%	2,952		2,952	-	2,952
01-130-1330- Management Information Systems	-	0.000%	-		-	-	-
01-170-1710- City Hall	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	444	12.371%	2,188		2,188	-	2,188
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	381	10.616%	1,878		1,878	-	1,878
01-140-1440- Building & Safety	138	3.845%	680		680	-	680
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-
01-160-1620- Senior Center	-	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	-	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	-	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	-	0.000%	-	-	-	-	-
01-160-1660- Shively Park	-	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-	-	-	-	-
01-170-1020- City Administration	-	0.000%	-	-	-	-	-
01-170-1105- City Engineering	-	0.000%	-	-	-	-	-
01-170-1475- Environmental	-	0.000%	-	-	-	-	-
01-170-1480- Waste Management	-	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	-	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	-	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	-	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	-	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	-	0.000%	-	-	-	-	-
06- Old American Act	-	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-	-	-	-	-
13- AQMD Fund 13	-	0.000%	-	-	-	-	-
15- Quimby In Lieu	-	0.000%	-	-	-	-	-
20- Public Safety	-	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	-	0.000%	-	-	-	-	-
37- Measure M Local Return	-	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-	-	-	-	-
44- Project "A"	-	0.000%	-	-	-	-	-
45- Measure R Local Return	-	0.000%	-	-	-	-	-
46- Sewer Assessment	-	0.000%	-	-	-	-	-
67- Capital Improvement Fund	-	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	-	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	-	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	-	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	-	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	-	0.000%	-	-	-	-	-
AO- All Others	-	0.000%	-	-	-	-	-
Total	3,589	100.000%	\$ 17,689	\$ -	\$ 17,689	\$ -	\$ 17,689

Allocation Basis: FY 20 City Hall Sq Ftg Occupied Per Department

Source of Allocation: FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Single Occupancy	1.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-	-	-
01-100-1010- City Council	\$ -	0.000%	-		-	-	-
01-100-1020- City Administration	\$ -	0.000%	-		-	-	-
01-100-1030- City Attorney	\$ -	0.000%	-		-	-	-
01-100-1050- Human Resources	\$ -	0.000%	-		-	-	-
01-100-1060- Risk Management	\$ -	0.000%	-		-	-	-
01-120-1210- City Clerk	\$ -	0.000%	-		-	-	-
01-130-1310- Accounting	\$ -	0.000%	-		-	-	-
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ 2,080	9.235%	2,080		2,080	-	2,080
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ -	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	\$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ -	0.000%	-		-	-	-
01-105-1105- City Engineering	\$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	\$ 10,436	46.324%	10,436		10,436	-	10,436
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ -	0.000%	-		-	-	-
01-120-1220- Elections	\$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ -	0.000%	-		-	-	-
01-140-1100- Public Safety	\$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission	\$ -	0.000%	-		-	-	-
01-140-1430- Community Development	\$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety	\$ -	0.000%	-		-	-	-
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission	\$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	\$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	\$ -	0.000%	-		-	-	-
01-150-1530- Senior Services	\$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	\$ -	0.000%	-		-	-	-
01-150-1540- Recreation	\$ 574	2.546%	574		574	-	574
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ -	0.000%	-		-	-	-
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ 1,840	8.167%	1,840		1,840	-	1,840
01-160-1620- Senior Center	\$ 1,805	8.012%	1,805		1,805	-	1,805

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

BLDG- Building Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	\$ 3,065	13.604%	3,065		3,065	-	3,065
01-160-1640- Swimming Pool	\$ -	0.000%	-		-	-	-
01-160-1650- New Temple Park	\$ 2,092	9.287%	2,092		2,092	-	2,092
01-160-1660- Shively Park	\$ -	0.000%	-		-	-	-
01-160-1670- Mary Van Dyke Park	\$ 636	2.825%	636		636	-	636
01-170-1020- City Administration	\$ -	0.000%	-		-	-	-
01-170-1105- City Engineering	\$ -	0.000%	-		-	-	-
01-170-1475- Environmental	\$ -	0.000%	-		-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-		-	-	-
01-170-1520- Emergency Se	\$ -	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	\$ -	0.000%	-		-	-	-
01-170-1760- Street Maintenance	\$ -	0.000%	-		-	-	-
01-190-1920- Street Lighting	\$ -	0.000%	-		-	-	-
02- Gas Tax Fund 02	\$ -	0.000%	-		-	-	-
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ -	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ -	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-		-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-		-	-	-
37- Measure M Local Return	\$ -	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	\$ -	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	\$ -	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ -	0.000%	-		-	-	-
45- Measure R Local Return	\$ -	0.000%	-		-	-	-
46- Sewer Assessment	\$ -	0.000%	-		-	-	-
67- Capital Improvement Fund	\$ -	0.000%	-		-	-	-
68- Misc Grants Reimbursement	\$ -	0.000%	-		-	-	-
69- Misc Local Grants Fund	\$ -	0.000%	-		-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-		-	-	-
91- RDA Successor Agency Fund	\$ -	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	\$ 22,528	100.000%	\$ 22,528	\$ -	\$ 22,528	\$ -	\$ 22,528

Allocation Basis:

FY 19 Annual Building Depreciation Expense per Department

Source of Allocation:

FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

BLDG- Building Use			
	City Hall	Single Occupancy	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	3,977	-	3,977
01-100-1020- City Administration	3,790	-	3,790
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	421	-	421
01-100-1060- Risk Management	421	-	421
01-120-1210- City Clerk	1,380	-	1,380
01-130-1310- Accounting	2,952	-	2,952
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	2,080	2,080
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	2,188	-	2,188
01-110-1100- Public Safety Center (Fund 01)	-	10,436	10,436
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	1,878	-	1,878
01-140-1440- Building & Safety	680	-	680
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	574	574
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	-	1,840	1,840

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

BLDG- Building Use			
	City Hall	Single Occupancy	Total
01-160-1620- Senior Center	-	1,805	1,805
01-160-1630- Mini-Center (Module)	-	3,065	3,065
01-160-1640- Swimming Pool	-	-	-
01-160-1650- New Temple Park	-	2,092	2,092
01-160-1660- Shively Park	-	-	-
01-160-1670- Mary Van Dyke Park	-	636	636
01-170-1020- City Administration	-	-	-
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	-	-	-
01-170-1750- Landscape Maintenance	-	-	-
01-170-1760- Street Maintenance	-	-	-
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	\$ 17,689	\$ 22,528	\$ 40,216

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

EQUIP- Equipment Use

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Total Equipment Depreciation
Straight Line Depreciation Amount			
Equipment Use Allowance	\$ 60,256	S	\$ 60,256
Subtotal Operating Cost	\$ 60,256		\$ 60,256
Disallowed Expenses			
Subtotal Disallowed Costs	\$ -		\$ -
DEPARTMENTAL EXPENDITURES	\$ 60,256		\$ 60,256
Reallocation of Incoming Costs			
First Allocation	\$ -		\$ 60,256
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ -		\$ 60,256
Second Allocation	\$ -		\$ -
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ -		\$ -
TOTAL FUNCTIONAL COSTS	\$ 60,256		\$ 60,256

Notes

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

EQUIP- Equipment Use	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 60,256		\$ 60,256
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use		-	-
01-100-1010- City Council		-	-
01-100-1020- City Administration		-	-
01-100-1030- City Attorney		-	-
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		-	-
01-120-1210- City Clerk		-	-
01-130-1310- Accounting		-	-
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		-	-
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ -	\$ -	\$ -
Total Costs to be Allocated	\$ 60,256	\$ -	\$ 60,256

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Total Equipment Depreciation Expense	2.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ -	0.000%	-		-	-	-
01-100-1020- City Administration	\$ -	0.000%	-		-	-	-
01-100-1030- City Attorney	\$ -	0.000%	-		-	-	-
01-100-1050- Human Resources	\$ -	0.000%	-		-	-	-
01-100-1060- Risk Management	\$ -	0.000%	-		-	-	-
01-120-1210- City Clerk	\$ -	0.000%	-		-	-	-
01-130-1310- Accounting	\$ 16,491	27.368%	16,491		16,491	-	16,491
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ 28,235	46.859%	28,235		28,235	-	28,235
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 1,381	2.292%	1,381		1,381	-	1,381
01-170-1770- Vehicle Maintenance	\$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ -	0.000%	-		-	-	-
01-105-1105- City Engineering	\$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ -	0.000%	-		-	-	-
01-120-1220- Elections	\$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ -	0.000%	-		-	-	-
01-140-1100- Public Safety	\$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission	\$ -	0.000%	-		-	-	-
01-140-1430- Community Development	\$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety	\$ -	0.000%	-		-	-	-
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission	\$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	\$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	\$ -	0.000%	-		-	-	-
01-150-1530- Senior Services	\$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	\$ -	0.000%	-		-	-	-
01-150-1540- Recreation	\$ 5,378	8.926%	5,378		5,378	-	5,378
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ -	0.000%	-		-	-	-
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ 2,990	4.962%	2,990		2,990	-	2,990

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

EQUIP- Equipment Use

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 5,246	8.706%	5,246	-	5,246	-	5,246
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ 535	0.887%	535	-	535	-	535
01-170-1020- City Administration	\$ -	0.000%	-	-	-	-	-
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ -	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	\$ -	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	\$ -	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ -	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ -	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ -	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	\$ -	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	\$ -	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ -	0.000%	-	-	-	-	-
45- Measure R Local Return	\$ -	0.000%	-	-	-	-	-
46- Sewer Assessment	\$ -	0.000%	-	-	-	-	-
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ -	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 60,255.86	100.000%	\$ 60,256	\$ -	\$ 60,256	\$ -	\$ 60,256

Allocation Basis: FY 19 Annual Equipment Depreciation Expense per Department

Source of Allocation: FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

EQUIP- Equipment Use	Total Equipment Depreciation	
	Expense	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	-	-
01-100-1020- City Administration	-	-
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	-	-
01-100-1060- Risk Management	-	-
01-120-1210- City Clerk	-	-
01-130-1310- Accounting	16,491	16,491
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	28,235	28,235
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	1,381	1,381
01-170-1770- Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	-	-
01-105-1105- City Engineering	-	-
01-110-1100- Public Safety Center (Fund 01)	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	-	-
01-140-1440- Building & Safety	-	-
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	-	-
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	-	-
01-150-1530- Senior Services	-	-
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	5,378	5,378
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	-	-
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	2,990	2,990

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

EQUIP- Equipment Use	Total Equipment Depreciation	
	Expense	Total
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	5,246	5,246
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	535	535
01-170-1020- City Administration	-	-
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	-	-
01-170-1750- Landscape Maintenance	-	-
01-170-1760- Street Maintenance	-	-
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	-	-
05- Payroll Disbursement Fund	-	-
06- Old American Act	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	-	-
38- Capital Improvement - Prop "C"	-	-
39- Capital Improvement - Community Development Block Gra	-	-
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	-	-
45- Measure R Local Return	-	-
46- Sewer Assessment	-	-
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	-	-
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	-	-
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	\$ 60,256	\$ 60,256

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-100-1010- City Council

Expense Type	Distribution Percentage		50.00%		50.00%	
	\$	Spread Method	City Support A		City Support B	
Personnel						
5010 - SALARIES-FULL TIME	\$ 159,864	S	\$ 79,932	\$	79,932	
5105 - VISION INSURANCE	271	S	135		135	
5110 - DENTAL INSURANCE	2,694	S	1,347		1,347	
5115 - LIFE INSURANCE	3,346	S	1,673		1,673	
5120 - MEDICAL INSURANCE	24,353	S	12,176		12,176	
5125 - FICA-EMPLOYER SHARE	9,487	S	4,744		4,744	
5130 - DEFERRED COMP.	3,768	S	1,884		1,884	
5140 - PERS RETIREMENT (EMPLOYER	11,375	S	5,687		5,687	
5145 - TRAINING/UNEMP (EMPLOYER)	1,206	S	603		603	
5180 - ALLOCATED BENEFITS	44	S	22		22	
Subtotal Personnel Cost	\$ 216,408		\$ 108,204	\$	108,204	
Operating Services & Supplies						
5406 - SPECIAL DEPT. SUPPLIES	\$ 2,516	S	\$ 1,258	\$	1,258	
5715 - UTILITY-PHONE/CELL PHONE	8,407	S	4,203		4,203	
5908 - TRAINING	-	S	-		-	
5910 - CONFERENCES/SEMINARS	11,641	S	5,821		5,821	
5912 - MEETING EXPENSE	3,935	S	1,967		1,967	
5914 - MEMBERSHIPS	37,775	S	18,887		18,887	
6015 - OFFICE EQUIPMENT	1,595	S	797		797	
Subtotal Operating Cost	\$ 65,868		\$ 32,934	\$	32,934	
Disallowed Expenses						
6015 - OFFICE EQUIPMENT	\$ (1,595)	[1]	\$ (797)	\$	(797)	
Subtotal Disallowed Costs	\$ (1,595)		\$ (797)	\$	(797)	
DEPARTMENTAL EXPENDITURES	\$ 280,680		\$ 140,340	\$	140,340	
Reallocation of Incoming Costs						
First Allocation	\$ 3,977		\$ 142,329	\$	142,329	
Unallocated Costs	\$ -		\$ -	\$	-	
Subtotal of First Allocation	\$ 3,977		\$ 142,329	\$	142,329	
Second Allocation	\$ 173,701		\$ 86,850	\$	86,850	
Unallocated Costs	\$ -		\$ -	\$	-	
Subtotal of Second Allocation	\$ 173,701		\$ 86,850	\$	86,850	
TOTAL FUNCTIONAL COSTS	\$ 458,358		\$ 229,179	\$	229,179	

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-100-1010- City Council	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 280,680		\$ 280,680
Incoming Costs			
BLDG- Building Use	\$ 3,977	\$ -	\$ 3,977
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council		7,962	7,962
01-100-1020- City Administration		10,503	10,503
01-100-1030- City Attorney		10,805	10,805
01-100-1050- Human Resources		11,433	11,433
01-100-1060- Risk Management		11,138	11,138
01-120-1210- City Clerk		5,738	5,738
01-130-1310- Accounting		27,363	27,363
01-130-1330- Management Information Systems		33,505	33,505
01-170-1710- City Hall		54,239	54,239
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,014	1,014
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 3,977	\$ 173,701	\$ 177,678
Total Costs to be Allocated	\$ 284,658	\$ 173,701	\$ 458,358

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Support A	3.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	2,444		2,444		2,444
01-100-1020- City Administration	\$ 361,210	2.210%	3,146		3,146	1,953	5,099
01-100-1030- City Attorney	\$ 616,688	3.773%	5,371		5,371	3,335	8,705
01-100-1050- Human Resources	\$ 266,670	1.632%	2,322		2,322	1,442	3,764
01-100-1060- Risk Management	\$ 488,356	2.988%	4,253		4,253	2,641	6,894
01-120-1210- City Clerk	\$ 278,818	1.706%	2,428		2,428	1,508	3,936
01-130-1310- Accounting	\$ 687,656	4.208%	5,989		5,989	3,718	9,707
01-130-1330- Management Information Systems	\$ 359,919	2.202%	3,135		3,135	1,946	5,081
01-170-1710- City Hall	\$ 179,639	1.099%	1,564		1,564	971	2,536
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	355		355	220	575
01-170-1730- City-General Utilities	\$ 47,850	0.293%	417		417	259	675
01-170-1740- Building Maintenance	\$ 449,960	2.753%	3,919		3,919	2,433	6,352
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	946		946	588	1,534
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 190,148	1.163%	1,656		1,656	1,028	2,684
01-105-1105- City Engineering	\$ 1,696	0.010%	15		15	9	24
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	48		48	30	78
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	45,294		45,294	28,122	73,416
01-110-1170- School Safety	\$ 62,722	0.384%	546		546	339	885
01-120-1220- Elections	\$ 5,100	0.031%	44		44	28	72
01-130-1320- Business Licenses	\$ 40,660	0.249%	354		354	220	574
01-130-1350- Public Services	\$ 16,250	0.099%	142		142	88	229
01-130-1460- Animal Control	\$ 114,807	0.702%	1,000		1,000	621	1,621
01-140-1020- City Administration	\$ 150,406	0.920%	1,310		1,310	813	2,123
01-140-1100- Public Safety	\$ 180,032	1.102%	1,568		1,568	973	2,541
01-140-1410- Planning Commission	\$ 7,261	0.044%	63		63	39	103
01-140-1430- Community Development	\$ 89,587	0.548%	780		780	484	1,265
01-140-1440- Building & Safety	\$ 551,115	3.372%	4,800		4,800	2,980	7,780
01-140-1475- General Engineering	\$ 74,014	0.453%	645		645	400	1,045
01-140-7020- Code Enforcement	\$ 90,197	0.552%	786		786	488	1,273
01-150-1510- Community Services Commission	\$ 5,260	0.032%	46		46	28	74
01-150-1515- Patriotic Co	\$ 2,200	0.013%	19		19	12	31
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	10		10	6	16
01-150-1530- Senior Services	\$ 147,645	0.903%	1,286		1,286	798	2,084
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	323		323	201	524
01-150-1540- Recreation	\$ 830,909	5.084%	7,236		7,236	4,493	11,729
01-151-1541- Youth Sports	\$ 26,844	0.164%	234		234	145	379
01-151-1542- Boxing	\$ 76,527	0.468%	666		666	414	1,080
01-151-1543- Special Events	\$ 36,670	0.224%	319		319	198	518
01-151-1544- Fourth of July	\$ 40,271	0.246%	351		351	218	568
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	131		131	81	213
01-151-1546- Christmas Wish	\$ 20,554	0.126%	179		179	111	290
01-160-1610- Community Center	\$ 71,978	0.440%	627		627	389	1,016

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	562		562	349	910
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	240		240	149	389
01-160-1640- Swimming Pool	\$ 66,808	0.409%	582		582	361	943
01-160-1650- New Temple Park	\$ 67,157	0.411%	585		585	363	948
01-160-1660- Shively Park	\$ 40,012	0.245%	348		348	216	565
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	219		219	136	354
01-170-1020- City Administration	\$ 375,518	2.298%	3,270		3,270	2,030	5,301
01-170-1105- City Engineering	\$ 290,113	1.775%	2,527		2,527	1,569	4,095
01-170-1475- Environmental	\$ 41,122	0.252%	358		358	222	580
01-170-1480- Waste Management	\$ 6,500	0.040%	57		57	35	92
01-170-1520- Emergency Se	\$ 216,587	1.325%	1,886		1,886	1,171	3,057
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	5,224		5,224	3,243	8,467
01-170-1760- Street Maintenance	\$ 721,130	4.413%	6,280		6,280	3,899	10,180
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(27)		(27)	(17)	(44)
02- Gas Tax Fund 02	\$ 3,312	0.020%	29		29	18	47
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	3,277		3,277	2,035	5,312
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	545		545	339	884
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	63		63	39	103
27- Beverage Recycling Grant	\$ 4,019	0.025%	35		35	22	57
37- Measure M Local Return	\$ 12,736	0.078%	111		111	69	180
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	624		624	388	1,012
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	721		721	447	1,168
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	68		68	42	110
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	2,867		2,867	1,780	4,647
45- Measure R Local Return	\$ 11,189	0.068%	97		97	60	158
46- Sewer Assessment	\$ 52,207	0.319%	455		455	282	737
67- Capital Improvement Fund	\$ 1,720	0.011%	15		15	9	24
68- Misc Grants Reimbursement	\$ 133,767	0.819%	1,165		1,165	723	1,888
69- Misc Local Grants Fund	\$ 23,084	0.141%	201		201	125	326
84- Bond Debt Service Fund	\$ 251,343	1.538%	2,189		2,189	1,359	3,548
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	26		26	16	42
91- RDA Successor Agency Fund	\$ 110,757	0.678%	965		965	599	1,563
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	\$ 16,342,885	100.000%	\$ 142,329	\$ -	\$ 142,329	\$ 86,850	\$ 229,179

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Support B	3.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	5,517		5,517		5,517
01-100-1020- City Administration	\$ 289,759	5.190%	7,387		7,387	4,689	12,077
01-100-1030- City Attorney	\$ -	0.000%	-		-	-	-
01-100-1050- Human Resources	\$ 206,238	3.694%	5,258		5,258	3,338	8,596
01-100-1060- Risk Management	\$ 2,119	0.038%	54		54	34	88
01-120-1210- City Clerk	\$ 233,629	4.185%	5,956		5,956	3,781	9,737
01-130-1310- Accounting	\$ 510,256	9.140%	13,009		13,009	8,258	21,267
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	9,647		9,647	6,124	15,771
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	1,893		1,893	1,201	3,094
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	1,879		1,879	1,193	3,072
01-105-1105- City Engineering	\$ 1,696	0.030%	43		43	27	71
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	114		114	72	186
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	1,595		1,595	1,013	2,608
01-120-1220- Elections	\$ 2,961	0.053%	75		75	48	123
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	3,834		3,834	2,434	6,269
01-140-1100- Public Safety	\$ 86,072	1.542%	2,194		2,194	1,393	3,587
01-140-1410- Planning Commission	\$ 7,200	0.129%	184		184	117	300
01-140-1430- Community Development	\$ 78,152	1.400%	1,992		1,992	1,265	3,257
01-140-1440- Building & Safety	\$ 289,839	5.192%	7,389		7,389	4,691	12,080
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	1,892		1,892	1,201	3,093
01-150-1510- Community Services Commission	\$ 4,800	0.086%	122		122	78	200
01-150-1515- Patriotic Co	\$ 2,200	0.039%	56		56	36	92
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	3		3	2	5
01-150-1530- Senior Services	\$ 110,936	1.987%	2,828		2,828	1,795	4,624
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	941		941	597	1,538
01-150-1540- Recreation	\$ 792,291	14.192%	20,199		20,199	12,823	33,021
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	1,555		1,555	987	2,542
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	255		255	162	417
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1010- City Council

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	155	-	155	99	254
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	4,705	-	4,705	2,987	7,692
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	5,438	-	5,438	3,452	8,889
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	12,699	-	12,699	8,062	20,761
01-170-1760- Street Maintenance	\$ 299,678	5.368%	7,640	-	7,640	4,850	12,490
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	84	-	84	54	138
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	1,812	-	1,812	1,150	2,963
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	13	-	13	8	21
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	528	-	528	335	864
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	1,745	-	1,745	1,108	2,853
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	7,271	-	7,271	4,616	11,886
45- Measure R Local Return	\$ 7,889	0.141%	201	-	201	128	329
46- Sewer Assessment	\$ 49,582	0.888%	1,264	-	1,264	802	2,066
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	162	-	162	103	265
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	2,738	-	2,738	1,738	4,475
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 5,582,796	100.000%	\$ 142,329	\$ -	\$ 142,329	\$ 86,850	\$ 229,179

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1010- City Council			
	City Support A	City Support B	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	2,444	5,517	7,962
01-100-1020- City Administration	5,099	12,077	17,176
01-100-1030- City Attorney	8,705	-	8,705
01-100-1050- Human Resources	3,764	8,596	12,360
01-100-1060- Risk Management	6,894	88	6,982
01-120-1210- City Clerk	3,936	9,737	13,673
01-130-1310- Accounting	9,707	21,267	30,974
01-130-1330- Management Information Systems	5,081	-	5,081
01-170-1710- City Hall	2,536	-	2,536
01-170-1720- Maintenance Yard	575	-	575
01-170-1730- City-General Utilities	675	-	675
01-170-1740- Building Maintenance	6,352	15,771	22,123
01-170-1770- Vehicle Maintenance	1,534	3,094	4,628
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	2,684	3,072	5,757
01-105-1105- City Engineering	24	71	95
01-110-1100- Public Safety Center (Fund 01)	78	186	264
01-110-1110- Public Safety & Law Enforcement (Fund 01)	73,416	-	73,416
01-110-1170- School Safety	885	2,608	3,494
01-120-1220- Elections	72	123	195
01-130-1320- Business Licenses	574	-	574
01-130-1350- Public Services	229	-	229
01-130-1460- Animal Control	1,621	-	1,621
01-140-1020- City Administration	2,123	6,269	8,392
01-140-1100- Public Safety	2,541	3,587	6,129
01-140-1410- Planning Commission	103	300	403
01-140-1430- Community Development	1,265	3,257	4,522
01-140-1440- Building & Safety	7,780	12,080	19,860
01-140-1475- General Engineering	1,045	-	1,045
01-140-7020- Code Enforcement	1,273	3,093	4,367
01-150-1510- Community Services Commission	74	200	274
01-150-1515- Patriotic Co	31	92	123
01-150-1520- Emergency Community Resource Services	16	5	21
01-150-1530- Senior Services	2,084	4,624	6,708
01-150-1535- Extended Day-Care Services	524	1,538	2,061
01-150-1540- Recreation	11,729	33,021	44,750
01-151-1541- Youth Sports	379	-	379
01-151-1542- Boxing	1,080	2,542	3,622
01-151-1543- Special Events	518	-	518
01-151-1544- Fourth of July	568	417	986
01-151-1545- Concerts In the Park	213	-	213
01-151-1546- Christmas Wish	290	-	290
01-160-1610- Community Center	1,016	-	1,016

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1010- City Council				
	City Support A	City Support B	Total	
01-160-1620- Senior Center	910	-	910	
01-160-1630- Mini-Center (Module)	389	-	389	
01-160-1640- Swimming Pool	943	-	943	
01-160-1650- New Temple Park	948	254	1,202	
01-160-1660- Shively Park	565	-	565	
01-160-1670- Mary Van Dyke Park	354	-	354	
01-170-1020- City Administration	5,301	7,692	12,993	
01-170-1105- City Engineering	4,095	-	4,095	
01-170-1475- Environmental	580	-	580	
01-170-1480- Waste Management	92	-	92	
01-170-1520- Emergency Se	3,057	8,889	11,947	
01-170-1750- Landscape Maintenance	8,467	20,761	29,228	
01-170-1760- Street Maintenance	10,180	12,490	22,670	
01-190-1920- Street Lighting	(44)	-	(44)	
02- Gas Tax Fund 02	47	138	185	
05- Payroll Disbursement Fund	-	-	-	
06- Old American Act	5,312	2,963	8,275	
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	
13- AQMD Fund 13	-	-	-	
15- Quimby In Lieu	-	-	-	
20- Public Safety	884	-	884	
25- Used Oil Recycling Block Grant	103	-	103	
27- Beverage Recycling Grant	57	-	57	
37- Measure M Local Return	180	21	201	
38- Capital Improvement - Prop "C"	1,012	864	1,876	
39- Capital Improvement - Community Development Block Gra	1,168	2,853	4,021	
40- Capital Improvement - HSIP Fund	110	-	110	
41- Prop A Park Bond Funds 41	-	-	-	
44- Project "A"	4,647	11,886	16,533	
45- Measure R Local Return	158	329	487	
46- Sewer Assessment	737	2,066	2,803	
67- Capital Improvement Fund	24	-	24	
68- Misc Grants Reimbursement	1,888	265	2,153	
69- Misc Local Grants Fund	326	-	326	
84- Bond Debt Service Fund	3,548	-	3,548	
88- Bond Funds - Constr, Non-Taxable	42	-	42	
91- RDA Successor Agency Fund	1,563	4,475	6,039	
92- Redev.Oblig.Retirement FD	-	-	-	
94- HSG Successor Agency Fund	-	-	-	
AO- All Others	-	-	-	
Total	\$ 229,179	\$ 229,179	\$ 458,358	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-100-1020- City Administration

Expense Type	\$	Distribution Percentage Spread Method	50.00% Council Support	50.00% City Operations Support
Personnel				
5010 - SALARIES-FULL TIME	\$ 176,966	S	\$ 88,483	\$ 88,483
5020 - SALARIES-PART TIME	42,709	S	21,355	21,355
5030 - OVERTIME	291	S	146	146
5105 - VISION INSURANCE	295	S	147	147
5110 - DENTAL INSURANCE	1,851	S	925	925
5115 - LIFE INSURANCE	3,853	S	1,926	1,926
5120 - MEDICAL INSURANCE	20,236	S	10,118	10,118
5125 - FICA-EMPLOYER SHARE	17,506	S	8,753	8,753
5130 - DEFERRED COMP.	8,233	S	4,117	4,117
5140 - PERS RETIREMENT (EMPLOYER)	16,509	S	8,255	8,255
5145 - TRAINING/UNEMP (EMPLOYER)	1,235	S	618	618
5180 - ALLOCATED BENEFITS	75	S	37	37
Subtotal Personnel Cost	\$ 289,759		\$ 144,880	\$ 144,880
Operating Services & Supplies				
5215 - CONTR SVCS-PROFESSIONAL	\$ 60,607	S	\$ 30,303	\$ 30,303
5405 - OFFICE SUPPLIES	164	S	82	82
5406 - SPECIAL DEPT. SUPPLIES	1,308	S	654	654
5715 - UTILITY-PHONE/CELL PHONE	2,345	S	1,172	1,172
5910 - CONFERENCES/SEMINARS	4,498	S	2,249	2,249
5912 - MEETING EXPENSE	1,863	S	932	932
5914 - MEMBERSHIPS	666	S	333	333
6015 - OFFICE EQUIPMENT	2,892	S	1,446	1,446
Subtotal Operating Cost	\$ 74,343		\$ 37,171	\$ 37,171
Disallowed Expenses				
6015 - OFFICE EQUIPMENT	\$ (2,892)	[1]	\$ (1,446)	\$ (1,446)
Subtotal Disallowed Costs	\$ (2,892)		\$ (1,446)	\$ (1,446)
DEPARTMENTAL EXPENDITURES	\$ 361,210		\$ 180,605	\$ 180,605
Reallocation of Incoming Costs				
First Allocation	\$ 14,323		\$ 187,767	\$ 187,767
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 14,323		\$ 187,767	\$ 187,767
Second Allocation	\$ 189,809		\$ 94,905	\$ 94,905
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 189,809		\$ 94,905	\$ 94,905
TOTAL FUNCTIONAL COSTS	\$ 565,343		\$ 282,671	\$ 282,671

Notes

[1] Capital expenditures excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-100-1020- City Administration	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 361,210		\$ 361,210
Incoming Costs			
BLDG- Building Use	\$ 3,790	\$ -	\$ 3,790
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	10,533	6,643	17,176
01-100-1020- City Administration		13,896	13,896
01-100-1030- City Attorney		13,905	13,905
01-100-1050- Human Resources		15,308	15,308
01-100-1060- Risk Management		14,934	14,934
01-120-1210- City Clerk		7,384	7,384
01-130-1310- Accounting		35,433	35,433
01-130-1330- Management Information Systems		29,317	29,317
01-170-1710- City Hall		51,685	51,685
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,305	1,305
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 14,323	\$ 189,809	\$ 204,132
Total Costs to be Allocated	\$ 375,533	\$ 189,809	\$ 565,343

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Council Support	4.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	3,225		3,225		3,225
01-100-1020- City Administration	\$ 361,210	2.210%	4,150		4,150		4,150
01-100-1030- City Attorney	\$ 616,688	3.773%	7,085		7,085	3,728	10,813
01-100-1050- Human Resources	\$ 266,670	1.632%	3,064		3,064	1,612	4,676
01-100-1060- Risk Management	\$ 488,356	2.988%	5,611		5,611	2,952	8,563
01-120-1210- City Clerk	\$ 278,818	1.706%	3,203		3,203	1,685	4,889
01-130-1310- Accounting	\$ 687,656	4.208%	7,901		7,901	4,157	12,057
01-130-1330- Management Information Systems	\$ 359,919	2.202%	4,135		4,135	2,176	6,311
01-170-1710- City Hall	\$ 179,639	1.099%	2,064		2,064	1,086	3,150
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	468		468	246	714
01-170-1730- City-General Utilities	\$ 47,850	0.293%	550		550	289	839
01-170-1740- Building Maintenance	\$ 449,960	2.753%	5,170		5,170	2,720	7,889
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	1,248		1,248	657	1,905
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 190,148	1.163%	2,185		2,185	1,149	3,334
01-105-1105- City Engineering	\$ 1,696	0.010%	19		19	10	30
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	64		64	33	97
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	59,754		59,754	31,437	91,191
01-110-1170- School Safety	\$ 62,722	0.384%	721		721	379	1,100
01-120-1220- Elections	\$ 5,100	0.031%	59		59	31	89
01-130-1320- Business Licenses	\$ 40,660	0.249%	467		467	246	713
01-130-1350- Public Services	\$ 16,250	0.099%	187		187	98	285
01-130-1460- Animal Control	\$ 114,807	0.702%	1,319		1,319	694	2,013
01-140-1020- City Administration	\$ 150,406	0.920%	1,728		1,728	909	2,637
01-140-1100- Public Safety	\$ 180,032	1.102%	2,068		2,068	1,088	3,157
01-140-1410- Planning Commission	\$ 7,261	0.044%	83		83	44	127
01-140-1430- Community Development	\$ 89,587	0.548%	1,029		1,029	542	1,571
01-140-1440- Building & Safety	\$ 551,115	3.372%	6,332		6,332	3,331	9,663
01-140-1475- General Engineering	\$ 74,014	0.453%	850		850	447	1,298
01-140-7020- Code Enforcement	\$ 90,197	0.552%	1,036		1,036	545	1,581
01-150-1510- Community Services Commission	\$ 5,260	0.032%	60		60	32	92
01-150-1515- Patriotic Co	\$ 2,200	0.013%	25		25	13	39
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	13		13	7	20
01-150-1530- Senior Services	\$ 147,645	0.903%	1,696		1,696	892	2,589
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	426		426	224	651
01-150-1540- Recreation	\$ 830,909	5.084%	9,546		9,546	5,022	14,569
01-151-1541- Youth Sports	\$ 26,844	0.164%	308		308	162	471
01-151-1542- Boxing	\$ 76,527	0.468%	879		879	463	1,342
01-151-1543- Special Events	\$ 36,670	0.224%	421		421	222	643
01-151-1544- Fourth of July	\$ 40,271	0.246%	463		463	243	706
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	173		173	91	264
01-151-1546- Christmas Wish	\$ 20,554	0.126%	236		236	124	360
01-160-1610- Community Center	\$ 71,978	0.440%	827		827	435	1,262

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	741		741	390	1,131
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	317		317	167	483
01-160-1640- Swimming Pool	\$ 66,808	0.409%	768		768	404	1,171
01-160-1650- New Temple Park	\$ 67,157	0.411%	772		772	406	1,178
01-160-1660- Shively Park	\$ 40,012	0.245%	460		460	242	702
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	288		288	152	440
01-170-1020- City Administration	\$ 375,518	2.298%	4,314		4,314	2,270	6,584
01-170-1105- City Engineering	\$ 290,113	1.775%	3,333		3,333	1,754	5,087
01-170-1475- Environmental	\$ 41,122	0.252%	472		472	249	721
01-170-1480- Waste Management	\$ 6,500	0.040%	75		75	39	114
01-170-1520- Emergency Se	\$ 216,587	1.325%	2,488		2,488	1,309	3,798
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	6,891		6,891	3,626	10,517
01-170-1760- Street Maintenance	\$ 721,130	4.413%	8,285		8,285	4,359	12,644
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(36)		(36)	(19)	(55)
02- Gas Tax Fund 02	\$ 3,312	0.020%	38		38	20	58
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	4,323		4,323	2,275	6,598
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	720		720	379	1,098
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	83		83	44	127
27- Beverage Recycling Grant	\$ 4,019	0.025%	46		46	24	70
37- Measure M Local Return	\$ 12,736	0.078%	146		146	77	223
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	823		823	433	1,257
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	951		951	500	1,451
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	89		89	47	136
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	3,782		3,782	1,990	5,772
45- Measure R Local Return	\$ 11,189	0.068%	129		129	68	196
46- Sewer Assessment	\$ 52,207	0.319%	600		600	316	915
67- Capital Improvement Fund	\$ 1,720	0.011%	20		20	10	30
68- Misc Grants Reimbursement	\$ 133,767	0.819%	1,537		1,537	809	2,345
69- Misc Local Grants Fund	\$ 23,084	0.141%	265		265	140	405
84- Bond Debt Service Fund	\$ 251,343	1.538%	2,888		2,888	1,519	4,407
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	34		34	18	52
91- RDA Successor Agency Fund	\$ 110,757	0.678%	1,273		1,273	669	1,942
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	16,342,885	100.000%	\$ 187,767	\$ -	\$ 187,767	\$ 94,905	\$ 282,671

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Operations Support	4.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	7,278		7,278		7,278
01-100-1020- City Administration	\$ 289,759	5.190%	9,746		9,746		9,746
01-100-1030- City Attorney	\$ -	0.000%	-		-	-	-
01-100-1050- Human Resources	\$ 206,238	3.694%	6,936		6,936	3,856	10,792
01-100-1060- Risk Management	\$ 2,119	0.038%	71		71	40	111
01-120-1210- City Clerk	\$ 233,629	4.185%	7,858		7,858	4,368	12,225
01-130-1310- Accounting	\$ 510,256	9.140%	17,161		17,161	9,539	26,700
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	12,727		12,727	7,074	19,801
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	2,497		2,497	1,388	3,885
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	2,479		2,479	1,378	3,857
01-105-1105- City Engineering	\$ 1,696	0.030%	57		57	32	89
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	150		150	84	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	2,105		2,105	1,170	3,275
01-120-1220- Elections	\$ 2,961	0.053%	100		100	55	155
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	5,059		5,059	2,812	7,870
01-140-1100- Public Safety	\$ 86,072	1.542%	2,895		2,895	1,609	4,504
01-140-1410- Planning Commission	\$ 7,200	0.129%	242		242	135	377
01-140-1430- Community Development	\$ 78,152	1.400%	2,628		2,628	1,461	4,089
01-140-1440- Building & Safety	\$ 289,839	5.192%	9,748		9,748	5,418	15,167
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	2,496		2,496	1,388	3,884
01-150-1510- Community Services Commission	\$ 4,800	0.086%	161		161	90	251
01-150-1515- Patriotic Co	\$ 2,200	0.039%	74		74	41	115
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	4		4	2	6
01-150-1530- Senior Services	\$ 110,936	1.987%	3,731		3,731	2,074	5,805
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	1,241		1,241	690	1,930
01-150-1540- Recreation	\$ 792,291	14.192%	26,647		26,647	14,811	41,459
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	2,051		2,051	1,140	3,191
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	337		337	187	524
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1020- City Administration

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	205	-	205	114	319
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	6,207	-	6,207	3,450	9,657
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	7,173	-	7,173	3,987	11,161
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	16,753	-	16,753	9,312	26,065
01-170-1760- Street Maintenance	\$ 299,678	5.368%	10,079	-	10,079	5,602	15,681
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	111	-	111	62	173
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	2,391	-	2,391	1,329	3,720
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	17	-	17	9	27
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	697	-	697	388	1,085
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	2,302	-	2,302	1,280	3,582
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	9,592	-	9,592	5,331	14,923
45- Measure R Local Return	\$ 7,889	0.141%	265	-	265	147	413
46- Sewer Assessment	\$ 49,582	0.888%	1,668	-	1,668	927	2,594
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	214	-	214	119	333
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	3,611	-	3,611	2,007	5,619
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	5,582,796	100.000%	\$ 187,767	\$ -	\$ 187,767	\$ 94,905	\$ 282,671

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1020- City Administration				
	Council Support	City Operations Support	0	Total
ALLOCABLE BUDGET UNITS				
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-
01-100-1010- City Council	3,225	7,278	-	10,503
01-100-1020- City Administration	4,150	9,746	-	13,896
01-100-1030- City Attorney	10,813	-	-	10,813
01-100-1050- Human Resources	4,676	10,792	-	15,468
01-100-1060- Risk Management	8,563	111	-	8,674
01-120-1210- City Clerk	4,889	12,225	-	17,114
01-130-1310- Accounting	12,057	26,700	-	38,758
01-130-1330- Management Information Systems	6,311	-	-	6,311
01-170-1710- City Hall	3,150	-	-	3,150
01-170-1720- Maintenance Yard	714	-	-	714
01-170-1730- City-General Utilities	839	-	-	839
01-170-1740- Building Maintenance	7,889	19,801	-	27,690
01-170-1770- Vehicle Maintenance	1,905	3,885	-	5,790
RECEIVING BUDGET UNITS				
01-100-1031- City Prosecutor	-	-	-	-
01-100-1040- Community Promotion	3,334	3,857	-	7,191
01-105-1105- City Engineering	30	89	-	118
01-110-1100- Public Safety Center (Fund 01)	97	234	-	331
01-110-1110- Public Safety & Law Enforcement (Fund 01)	91,191	-	-	91,191
01-110-1170- School Safety	1,100	3,275	-	4,374
01-120-1220- Elections	89	155	-	244
01-130-1320- Business Licenses	713	-	-	713
01-130-1350- Public Services	285	-	-	285
01-130-1460- Animal Control	2,013	-	-	2,013
01-140-1020- City Administration	2,637	7,870	-	10,508
01-140-1100- Public Safety	3,157	4,504	-	7,661
01-140-1410- Planning Commission	127	377	-	504
01-140-1430- Community Development	1,571	4,089	-	5,660
01-140-1440- Building & Safety	9,663	15,167	-	24,830
01-140-1475- General Engineering	1,298	-	-	1,298
01-140-7020- Code Enforcement	1,581	3,884	-	5,465
01-150-1510- Community Services Commission	92	251	-	343
01-150-1515- Patriotic Co	39	115	-	154
01-150-1520- Emergency Community Resource Services	20	6	-	26
01-150-1530- Senior Services	2,589	5,805	-	8,394
01-150-1535- Extended Day-Care Services	651	1,930	-	2,581
01-150-1540- Recreation	14,569	41,459	-	56,028
01-151-1541- Youth Sports	471	-	-	471
01-151-1542- Boxing	1,342	3,191	-	4,533
01-151-1543- Special Events	643	-	-	643
01-151-1544- Fourth of July	706	524	-	1,230
01-151-1545- Concerts In the Park	264	-	-	264
01-151-1546- Christmas Wish	360	-	-	360
01-160-1610- Community Center	1,262	-	-	1,262

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1020- City Administration				
	Council Support	City Operations Support	0	Total
01-160-1620- Senior Center	1,131	-	-	1,131
01-160-1630- Mini-Center (Module)	483	-	-	483
01-160-1640- Swimming Pool	1,171	-	-	1,171
01-160-1650- New Temple Park	1,178	319	-	1,496
01-160-1660- Shively Park	702	-	-	702
01-160-1670- Mary Van Dyke Park	440	-	-	440
01-170-1020- City Administration	6,584	9,657	-	16,242
01-170-1105- City Engineering	5,087	-	-	5,087
01-170-1475- Environmental	721	-	-	721
01-170-1480- Waste Management	114	-	-	114
01-170-1520- Emergency Se	3,798	11,161	-	14,958
01-170-1750- Landscape Maintenance	10,517	26,065	-	36,582
01-170-1760- Street Maintenance	12,644	15,681	-	28,325
01-190-1920- Street Lighting	(55)	-	-	(55)
02- Gas Tax Fund 02	58	173	-	231
05- Payroll Disbursement Fund	-	-	-	-
06- Old American Act	6,598	3,720	-	10,318
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	-
13- AQMD Fund 13	-	-	-	-
15- Quimby In Lieu	-	-	-	-
20- Public Safety	1,098	-	-	1,098
25- Used Oil Recycling Block Grant	127	-	-	127
27- Beverage Recycling Grant	70	-	-	70
37- Measure M Local Return	223	27	-	250
38- Capital Improvement - Prop "C"	1,257	1,085	-	2,341
39- Capital Improvement - Community Development Block Gra	1,451	3,582	-	5,033
40- Capital Improvement - HSIP Fund	136	-	-	136
41- Prop A Park Bond Funds 41	-	-	-	-
44- Project "A"	5,772	14,923	-	20,695
45- Measure R Local Return	196	413	-	609
46- Sewer Assessment	915	2,594	-	3,510
67- Capital Improvement Fund	30	-	-	30
68- Misc Grants Reimbursement	2,345	333	-	2,678
69- Misc Local Grants Fund	405	-	-	405
84- Bond Debt Service Fund	4,407	-	-	4,407
88- Bond Funds - Constr, Non-Taxable	52	-	-	52
91- RDA Successor Agency Fund	1,942	5,619	-	7,561
92- Redev.Oblig.Retirement FD	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-
AO- All Others	-	-	-	-
Total	\$ 282,671	\$ 282,671	\$ -	\$ 565,343

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-100-1030- City Attorney

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	General Citywide Legal Support
Operating Services & Supplies			
5215 - CONTR SVCS-PROFESSIONAL	\$ 616,688	S	\$ 616,688
Subtotal Operating Cost	\$ 616,688		\$ 616,688
Disallowed Expenses			
Subtotal Disallowed Costs	\$ -		\$ -
DEPARTMENTAL EXPENDITURES	\$ 616,688		\$ 616,688
Reallocation of Incoming Costs			
First Allocation	\$ 12,456		\$ 629,144
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 12,456		\$ 629,144
Second Allocation	\$ 56,244		\$ 56,244
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 56,244		\$ 56,244
TOTAL FUNCTIONAL COSTS	\$ 685,388		\$ 685,388

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-100-1030- City Attorney	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 616,688		\$ 616,688
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	5,371	3,335	8,705
01-100-1020- City Administration	7,085	3,728	10,813
01-100-1030- City Attorney		23,740	23,740
01-100-1050- Human Resources		-	-
01-100-1060- Risk Management		9,268	9,268
01-120-1210- City Clerk		12,607	12,607
01-130-1310- Accounting		1,339	1,339
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		2,228	2,228
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 12,456	\$ 56,244	\$ 68,700
Total Costs to be Allocated	\$ 629,144	\$ 56,244	\$ 685,388

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1030- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Citywide Legal Support	5.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	10,805		10,805		10,805
01-100-1020- City Administration	\$ 361,210	2.210%	13,905		13,905		13,905
01-100-1030- City Attorney	\$ 616,688	3.773%	23,740		23,740		23,740
01-100-1050- Human Resources	\$ 266,670	1.632%	10,266		10,266	994	11,260
01-100-1060- Risk Management	\$ 488,356	2.988%	18,800		18,800	1,821	20,621
01-120-1210- City Clerk	\$ 278,818	1.706%	10,734		10,734	1,040	11,773
01-130-1310- Accounting	\$ 687,656	4.208%	26,472		26,472	2,564	29,036
01-130-1330- Management Information Systems	\$ 359,919	2.202%	13,856		13,856	1,342	15,198
01-170-1710- City Hall	\$ 179,639	1.099%	6,915		6,915	670	7,585
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	1,568		1,568	152	1,720
01-170-1730- City-General Utilities	\$ 47,850	0.293%	1,842		1,842	178	2,020
01-170-1740- Building Maintenance	\$ 449,960	2.753%	17,322		17,322	1,678	19,000
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	4,183		4,183	405	4,588
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 190,148	1.163%	7,320		7,320	709	8,029
01-105-1105- City Engineering	\$ 1,696	0.010%	65		65	6	72
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	213		213	21	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	200,216		200,216	19,392	219,608
01-110-1170- School Safety	\$ 62,722	0.384%	2,415		2,415	234	2,648
01-120-1220- Elections	\$ 5,100	0.031%	196		196	19	215
01-130-1320- Business Licenses	\$ 40,660	0.249%	1,565		1,565	152	1,717
01-130-1350- Public Services	\$ 16,250	0.099%	626		626	61	686
01-130-1460- Animal Control	\$ 114,807	0.702%	4,420		4,420	428	4,848
01-140-1020- City Administration	\$ 150,406	0.920%	5,790		5,790	561	6,351
01-140-1100- Public Safety	\$ 180,032	1.102%	6,931		6,931	671	7,602
01-140-1410- Planning Commission	\$ 7,261	0.044%	280		280	27	307
01-140-1430- Community Development	\$ 89,587	0.548%	3,449		3,449	334	3,783
01-140-1440- Building & Safety	\$ 551,115	3.372%	21,216		21,216	2,055	23,271
01-140-1475- General Engineering	\$ 74,014	0.453%	2,849		2,849	276	3,125
01-140-7020- Code Enforcement	\$ 90,197	0.552%	3,472		3,472	336	3,809
01-150-1510- Community Services Commission	\$ 5,260	0.032%	202		202	20	222
01-150-1515- Patriotic Co	\$ 2,200	0.013%	85		85	8	93
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	44		44	4	49
01-150-1530- Senior Services	\$ 147,645	0.903%	5,684		5,684	551	6,234
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	1,429		1,429	138	1,567
01-150-1540- Recreation	\$ 830,909	5.084%	31,987		31,987	3,098	35,085
01-151-1541- Youth Sports	\$ 26,844	0.164%	1,033		1,033	100	1,133
01-151-1542- Boxing	\$ 76,527	0.468%	2,946		2,946	285	3,231
01-151-1543- Special Events	\$ 36,670	0.224%	1,412		1,412	137	1,548
01-151-1544- Fourth of July	\$ 40,271	0.246%	1,550		1,550	150	1,700
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	580		580	56	636
01-151-1546- Christmas Wish	\$ 20,554	0.126%	791		791	77	868
01-160-1610- Community Center	\$ 71,978	0.440%	2,771		2,771	268	3,039

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1030- City Attorney

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	2,482		2,482	240	2,723
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	1,061		1,061	103	1,164
01-160-1640- Swimming Pool	\$ 66,808	0.409%	2,572		2,572	249	2,821
01-160-1650- New Temple Park	\$ 67,157	0.411%	2,585		2,585	250	2,836
01-160-1660- Shively Park	\$ 40,012	0.245%	1,540		1,540	149	1,690
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	966		966	94	1,060
01-170-1020- City Administration	\$ 375,518	2.298%	14,456		14,456	1,400	15,856
01-170-1105- City Engineering	\$ 290,113	1.775%	11,168		11,168	1,082	12,250
01-170-1475- Environmental	\$ 41,122	0.252%	1,583		1,583	153	1,736
01-170-1480- Waste Management	\$ 6,500	0.040%	250		250	24	274
01-170-1520- Emergency Se	\$ 216,587	1.325%	8,338		8,338	808	9,145
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	23,091		23,091	2,236	25,327
01-170-1760- Street Maintenance	\$ 721,130	4.413%	27,761		27,761	2,689	30,450
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(121)		(121)	(12)	(133)
02- Gas Tax Fund 02	\$ 3,312	0.020%	128		128	12	140
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	14,486		14,486	1,403	15,890
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	2,411		2,411	234	2,645
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	280		280	27	307
27- Beverage Recycling Grant	\$ 4,019	0.025%	155		155	15	170
37- Measure M Local Return	\$ 12,736	0.078%	490		490	47	538
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	2,759		2,759	267	3,026
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	3,186		3,186	309	3,494
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	299		299	29	328
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	12,672		12,672	1,227	13,900
45- Measure R Local Return	\$ 11,189	0.068%	431		431	42	472
46- Sewer Assessment	\$ 52,207	0.319%	2,010		2,010	195	2,204
67- Capital Improvement Fund	\$ 1,720	0.011%	66		66	6	73
68- Misc Grants Reimbursement	\$ 133,767	0.819%	5,150		5,150	499	5,648
69- Misc Local Grants Fund	\$ 23,084	0.141%	889		889	86	975
84- Bond Debt Service Fund	\$ 251,343	1.538%	9,676		9,676	937	10,613
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	114		114	11	125
91- RDA Successor Agency Fund	\$ 110,757	0.678%	4,264		4,264	413	4,677
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	16,342,885	100.000%	\$ 629,144	\$ -	\$ 629,144	\$ 56,244	\$ 685,388

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1030- City Attorney	General Citywide	
	Legal Support	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	10,805	10,805
01-100-1020- City Administration	13,905	13,905
01-100-1030- City Attorney	23,740	23,740
01-100-1050- Human Resources	11,260	11,260
01-100-1060- Risk Management	20,621	20,621
01-120-1210- City Clerk	11,773	11,773
01-130-1310- Accounting	29,036	29,036
01-130-1330- Management Information Systems	15,198	15,198
01-170-1710- City Hall	7,585	7,585
01-170-1720- Maintenance Yard	1,720	1,720
01-170-1730- City-General Utilities	2,020	2,020
01-170-1740- Building Maintenance	19,000	19,000
01-170-1770- Vehicle Maintenance	4,588	4,588
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	8,029	8,029
01-105-1105- City Engineering	72	72
01-110-1100- Public Safety Center (Fund 01)	234	234
01-110-1110- Public Safety & Law Enforcement (Fund 01)	219,608	219,608
01-110-1170- School Safety	2,648	2,648
01-120-1220- Elections	215	215
01-130-1320- Business Licenses	1,717	1,717
01-130-1350- Public Services	686	686
01-130-1460- Animal Control	4,848	4,848
01-140-1020- City Administration	6,351	6,351
01-140-1100- Public Safety	7,602	7,602
01-140-1410- Planning Commission	307	307
01-140-1430- Community Development	3,783	3,783
01-140-1440- Building & Safety	23,271	23,271
01-140-1475- General Engineering	3,125	3,125
01-140-7020- Code Enforcement	3,809	3,809
01-150-1510- Community Services Commission	222	222
01-150-1515- Patriotic Co	93	93
01-150-1520- Emergency Community Resource Services	49	49
01-150-1530- Senior Services	6,234	6,234
01-150-1535- Extended Day-Care Services	1,567	1,567
01-150-1540- Recreation	35,085	35,085
01-151-1541- Youth Sports	1,133	1,133
01-151-1542- Boxing	3,231	3,231
01-151-1543- Special Events	1,548	1,548
01-151-1544- Fourth of July	1,700	1,700
01-151-1545- Concerts In the Park	636	636
01-151-1546- Christmas Wish	868	868

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1030- City Attorney	General Citywide	
	Legal Support	Total
01-160-1610- Community Center	3,039	3,039
01-160-1620- Senior Center	2,723	2,723
01-160-1630- Mini-Center (Module)	1,164	1,164
01-160-1640- Swimming Pool	2,821	2,821
01-160-1650- New Temple Park	2,836	2,836
01-160-1660- Shively Park	1,690	1,690
01-160-1670- Mary Van Dyke Park	1,060	1,060
01-170-1020- City Administration	15,856	15,856
01-170-1105- City Engineering	12,250	12,250
01-170-1475- Environmental	1,736	1,736
01-170-1480- Waste Management	274	274
01-170-1520- Emergency Se	9,145	9,145
01-170-1750- Landscape Maintenance	25,327	25,327
01-170-1760- Street Maintenance	30,450	30,450
01-190-1920- Street Lighting	(133)	(133)
02- Gas Tax Fund 02	140	140
05- Payroll Disbursement Fund	-	-
06- Old American Act	15,890	15,890
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	2,645	2,645
25- Used Oil Recycling Block Grant	307	307
27- Beverage Recycling Grant	170	170
37- Measure M Local Return	538	538
38- Capital Improvement - Prop "C"	3,026	3,026
39- Capital Improvement - Community Development Block Gra	3,494	3,494
40- Capital Improvement - HSIP Fund	328	328
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	13,900	13,900
45- Measure R Local Return	472	472
46- Sewer Assessment	2,204	2,204
67- Capital Improvement Fund	73	73
68- Misc Grants Reimbursement	5,648	5,648
69- Misc Local Grants Fund	975	975
84- Bond Debt Service Fund	10,613	10,613
88- Bond Funds - Constr, Non-Taxable	125	125
91- RDA Successor Agency Fund	4,677	4,677
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	\$ 685,388	\$ 685,388

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-100-1050- Human Resources

		Distribution Percentage		100.00%
Expense Type	\$	Spread Method	Citywide HR Services	
Personnel				
5010 - SALARIES-FULL TIME	\$ 139,157	S	\$ 139,157	
5105 - VISION INSURANCE	371	S	371	
5110 - DENTAL INSURANCE	2,699	S	2,699	
5115 - LIFE INSURANCE	2,909	S	2,909	
5120 - MEDICAL INSURANCE	31,974	S	31,974	
5125 - FICA-EMPLOYER SHARE	10,646	S	10,646	
5130 - DEFERRED COMP.	3,438	S	3,438	
5140 - PERS RETIREMENT (EMPLOYER)	14,509	S	14,509	
5145 - TRAINING/UNEMP (EMPLOYER)	476	S	476	
5180 - ALLOCATED BENEFITS	59	S	59	
Subtotal Personnel Cost	\$ 206,238		\$ 206,238	
Operating Services & Supplies				
5406 - SPECIAL DEPT. SUPPLIES	\$ 2,081	S	\$ 2,081	
5910 - CONFERENCES/SEMINARS	1,931	S	1,931	
5912 - MEETING EXPENSE	643	S	643	
5914 - MEMBERSHIPS	1,040	S	1,040	
5918 - ADVERTISING	4,611	S	4,611	
5934 - FINGERPRINTING	2,910	S	2,910	
5936 - EMPLOYEE PHYSICALS	5,899	S	5,899	
5938 - EDUCATION REIMBURSEMENT	12,848	S	12,848	
5940 - EMPLOYEE RECOGNITION	5,111	S	5,111	
5941 - MEDICAL INS ADM FEE	2,112	S	2,112	
5945 - MEDICAL INSURANCE-RETIRED	13,345	S	13,345	
5947 - CALPERS UNFUNDED LIABILITY	7,902	S	7,902	
Subtotal Operating Cost	\$ 60,432		\$ 60,432	
Disallowed Expenses				
Subtotal Disallowed Costs	\$ -		\$ -	
DEPARTMENTAL EXPENDITURES	\$ 266,670		\$ 266,670	
Reallocation of Incoming Costs				
First Allocation	\$ 28,268		\$ 294,938	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 28,268		\$ 294,938	
Second Allocation	\$ 75,976		\$ 75,976	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 75,976		\$ 75,976	
TOTAL FUNCTIONAL COSTS	\$ 370,914		\$ 370,914	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-100-1050- Human Resources	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 266,670		\$ 266,670
Incoming Costs			
BLDG- Building Use	\$ 421	\$ -	\$ 421
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	7,580	4,780	12,360
01-100-1020- City Administration	10,000	5,467	15,468
01-100-1030- City Attorney	10,266	994	11,260
01-100-1050- Human Resources		10,896	10,896
01-100-1060- Risk Management		10,041	10,041
01-120-1210- City Clerk		5,452	5,452
01-130-1310- Accounting		26,052	26,052
01-130-1330- Management Information Systems		5,584	5,584
01-170-1710- City Hall		5,746	5,746
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		964	964
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 28,268	\$ 75,976	\$ 104,243
Total Costs to be Allocated	\$ 294,938	\$ 75,976	\$ 370,914

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1050- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide HR Services	6.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	11,433		11,433		11,433
01-100-1020- City Administration	\$ 289,759	5.190%	15,308		15,308		15,308
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ 206,238	3.694%	10,896		10,896		10,896
01-100-1060- Risk Management	\$ 2,119	0.038%	112		112	33	145
01-120-1210- City Clerk	\$ 233,629	4.185%	12,343		12,343	3,644	15,987
01-130-1310- Accounting	\$ 510,256	9.140%	26,957		26,957	7,960	34,916
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	19,991		19,991	5,903	25,894
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	3,922		3,922	1,158	5,080
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	3,894		3,894	1,150	5,044
01-105-1105- City Engineering	\$ 1,696	0.030%	90		90	26	116
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	236		236	70	306
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	3,306		3,306	976	4,282
01-120-1220- Elections	\$ 2,961	0.053%	156		156	46	203
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	7,946		7,946	2,346	10,292
01-140-1100- Public Safety	\$ 86,072	1.542%	4,547		4,547	1,343	5,890
01-140-1410- Planning Commission	\$ 7,200	0.129%	380		380	112	493
01-140-1430- Community Development	\$ 78,152	1.400%	4,129		4,129	1,219	5,348
01-140-1440- Building & Safety	\$ 289,839	5.192%	15,312		15,312	4,521	19,833
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	3,921		3,921	1,158	5,079
01-150-1510- Community Services Commission	\$ 4,800	0.086%	254		254	75	328
01-150-1515- Patriotic Co	\$ 2,200	0.039%	116		116	34	151
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	6		6	2	7
01-150-1530- Senior Services	\$ 110,936	1.987%	5,861		5,861	1,731	7,591
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	1,949		1,949	575	2,524
01-150-1540- Recreation	\$ 792,291	14.192%	41,857		41,857	12,359	54,216
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	3,222		3,222	951	4,173
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	529		529	156	685
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1050- Human Resources

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	322	-	322	95	417
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	9,750	-	9,750	2,879	12,629
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	11,268	-	11,268	3,327	14,595
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	26,316	-	26,316	7,770	34,086
01-170-1760- Street Maintenance	\$ 299,678	5.368%	15,832	-	15,832	4,675	20,507
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	175	-	175	52	227
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	3,756	-	3,756	1,109	4,864
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	27	-	27	8	35
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	1,095	-	1,095	323	1,418
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	3,616	-	3,616	1,068	4,684
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	15,066	-	15,066	4,449	19,515
45- Measure R Local Return	\$ 7,889	0.141%	417	-	417	123	540
46- Sewer Assessment	\$ 49,582	0.888%	2,619	-	2,619	773	3,393
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	336	-	336	99	435
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	5,673	-	5,673	1,675	7,348
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 5,582,796	100.000%	\$ 294,938	\$ -	\$ 294,938	\$ 75,976	\$ 370,914

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1050- Human Resources		
	Citywide HR Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	11,433	11,433
01-100-1020- City Administration	15,308	15,308
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	10,896	10,896
01-100-1060- Risk Management	145	145
01-120-1210- City Clerk	15,987	15,987
01-130-1310- Accounting	34,916	34,916
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	25,894	25,894
01-170-1770- Vehicle Maintenance	5,080	5,080
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,044	5,044
01-105-1105- City Engineering	116	116
01-110-1100- Public Safety Center (Fund 01)	306	306
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	4,282	4,282
01-120-1220- Elections	203	203
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	10,292	10,292
01-140-1100- Public Safety	5,890	5,890
01-140-1410- Planning Commission	493	493
01-140-1430- Community Development	5,348	5,348
01-140-1440- Building & Safety	19,833	19,833
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	5,079	5,079
01-150-1510- Community Services Commission	328	328
01-150-1515- Patriotic Co	151	151
01-150-1520- Emergency Community Resource Services	7	7
01-150-1530- Senior Services	7,591	7,591
01-150-1535- Extended Day-Care Services	2,524	2,524
01-150-1540- Recreation	54,216	54,216
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	4,173	4,173
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	685	685
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1050- Human Resources			
	Citywide HR Services	Total	
01-160-1620- Senior Center	-	-	
01-160-1630- Mini-Center (Module)	-	-	
01-160-1640- Swimming Pool	-	-	
01-160-1650- New Temple Park	417	417	
01-160-1660- Shively Park	-	-	
01-160-1670- Mary Van Dyke Park	-	-	
01-170-1020- City Administration	12,629	12,629	
01-170-1105- City Engineering	-	-	
01-170-1475- Environmental	-	-	
01-170-1480- Waste Management	-	-	
01-170-1520- Emergency Se	14,595	14,595	
01-170-1750- Landscape Maintenance	34,086	34,086	
01-170-1760- Street Maintenance	20,507	20,507	
01-190-1920- Street Lighting	-	-	
02- Gas Tax Fund 02	227	227	
05- Payroll Disbursement Fund	-	-	
06- Old American Act	4,864	4,864	
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	
13- AQMD Fund 13	-	-	
15- Quimby In Lieu	-	-	
20- Public Safety	-	-	
25- Used Oil Recycling Block Grant	-	-	
27- Beverage Recycling Grant	-	-	
37- Measure M Local Return	35	35	
38- Capital Improvement - Prop "C"	1,418	1,418	
39- Capital Improvement - Community Development Block Gra	4,684	4,684	
40- Capital Improvement - HSIP Fund	-	-	
41- Prop A Park Bond Funds 41	-	-	
44- Project "A"	19,515	19,515	
45- Measure R Local Return	540	540	
46- Sewer Assessment	3,393	3,393	
67- Capital Improvement Fund	-	-	
68- Misc Grants Reimbursement	435	435	
69- Misc Local Grants Fund	-	-	
84- Bond Debt Service Fund	-	-	
88- Bond Funds - Constr, Non-Taxable	-	-	
91- RDA Successor Agency Fund	7,348	7,348	
92- Redev.Oblig.Retirement FD	-	-	
94- HSG Successor Agency Fund	-	-	
AO- All Others	-	-	
Total	\$ 370,914	\$ 370,914	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-100-1060- Risk Management

Expense Type	\$	Spread Method	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management
Personnel							
5010 - SALARIES-FULL TIME	\$ 1,738	S	\$ -	\$ -	\$ -	\$ -	\$ 1,738
5105 - VISION INSURANCE	2	S	-	-	-	-	2
5125 - FICA-EMPLOYER SHARE	133	S	-	-	-	-	133
5130 - DEFERRED COMP.	129	S	-	-	-	-	129
5140 - PERS RETIREMENT (EMPLOYER	116	S	-	-	-	-	116
Subtotal Personnel Cost	\$ 2,119		\$ -	\$ -	\$ -	\$ -	\$ 2,119
Operating Services & Supplies							
5805 - EMPLOYEE BOND	\$ 0	S	\$ -	\$ -	\$ -	\$ -	\$ 0
5810 - GENERAL LIABILITY INS	227,463	D	227,463				
5815 - WORKER'S COMP INS	161,046	D		161,046			
5820 - PROPERTY & AUTO INS	92,837	D			10,387	82,450	
5825 - ENVIRONMENTAL INS	2,485	D	2,485				
5910 - CONFERENCES/SEMINARS	514	D					514
5914 - MEMBERSHIPS	150	D					150
5936 - EMPLOYEE PHYSICALS	-	D					
5943 - CLAIMS & DAMAGES	1,743	D	1,743				
Subtotal Operating Cost	\$ 486,238		\$ 231,691	\$ 161,046	\$ 10,387	\$ 82,450	\$ 664
Disallowed Expenses							
Subtotal Disallowed Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
DEPARTMENTAL EXPENDITURES	\$ 488,356		\$ 231,691	\$ 161,046	\$ 10,387	\$ 82,450	\$ 2,783
Reallocation of Incoming Costs							
First Allocation	\$ 29,323		\$ 245,602	\$ 170,716	\$ 11,011	\$ 87,400	\$ 2,950
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 29,323		\$ 245,602	\$ 170,716	\$ 11,011	\$ 87,400	\$ 2,950
Second Allocation	\$ 38,300		\$ 18,171	\$ 12,630	\$ 815	\$ 6,466	\$ 218
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 38,300		\$ 18,171	\$ 12,630	\$ 815	\$ 6,466	\$ 218
TOTAL FUNCTIONAL COSTS	\$ 555,979		\$ 263,773	\$ 183,346	\$ 11,825	\$ 93,867	\$ 3,168

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-100-1060- Risk Management	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 488,356		\$ 488,356
Incoming Costs			
BLDG- Building Use	\$ 421	\$ -	\$ 421
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	4,307	2,675	6,982
01-100-1020- City Administration	5,682	2,991	8,674
01-100-1030- City Attorney	18,800	1,821	20,621
01-100-1050- Human Resources	112	33	145
01-100-1060- Risk Management		7,414	7,414
01-120-1210- City Clerk		9,983	9,983
01-130-1310- Accounting		287	287
01-130-1330- Management Information Systems		5,584	5,584
01-170-1710- City Hall		5,746	5,746
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,764	1,764
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 29,323	\$ 38,300	\$ 67,622
Total Costs to be Allocated	\$ 517,679	\$ 38,300	\$ 555,979

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Liability	7.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	4,218		4,218		4,218
01-100-1020- City Administration	\$ 361,210	2.210%	5,428		5,428		5,428
01-100-1030- City Attorney	\$ 616,688	3.773%	9,268		9,268		9,268
01-100-1050- Human Resources	\$ 266,670	1.632%	4,008		4,008		4,008
01-100-1060- Risk Management	\$ 488,356	2.988%	7,339		7,339		7,339
01-120-1210- City Clerk	\$ 278,818	1.706%	4,190		4,190	354	4,544
01-130-1310- Accounting	\$ 687,656	4.208%	10,334		10,334	872	11,206
01-130-1330- Management Information Systems	\$ 359,919	2.202%	5,409		5,409	456	5,865
01-170-1710- City Hall	\$ 179,639	1.099%	2,700		2,700	228	2,927
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	612		612	52	664
01-170-1730- City-General Utilities	\$ 47,850	0.293%	719		719	61	780
01-170-1740- Building Maintenance	\$ 449,960	2.753%	6,762		6,762	571	7,333
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	1,633		1,633	138	1,771
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 190,148	1.163%	2,858		2,858	241	3,099
01-105-1105- City Engineering	\$ 1,696	0.010%	25		25	2	28
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	83		83	7	90
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	78,159		78,159	6,595	84,754
01-110-1170- School Safety	\$ 62,722	0.384%	943		943	80	1,022
01-120-1220- Elections	\$ 5,100	0.031%	77		77	6	83
01-130-1320- Business Licenses	\$ 40,660	0.249%	611		611	52	663
01-130-1350- Public Services	\$ 16,250	0.099%	244		244	21	265
01-130-1460- Animal Control	\$ 114,807	0.702%	1,725		1,725	146	1,871
01-140-1020- City Administration	\$ 150,406	0.920%	2,260		2,260	191	2,451
01-140-1100- Public Safety	\$ 180,032	1.102%	2,706		2,706	228	2,934
01-140-1410- Planning Commission	\$ 7,261	0.044%	109		109	9	118
01-140-1430- Community Development	\$ 89,587	0.548%	1,346		1,346	114	1,460
01-140-1440- Building & Safety	\$ 551,115	3.372%	8,282		8,282	699	8,981
01-140-1475- General Engineering	\$ 74,014	0.453%	1,112		1,112	94	1,206
01-140-7020- Code Enforcement	\$ 90,197	0.552%	1,355		1,355	114	1,470
01-150-1510- Community Services Commission	\$ 5,260	0.032%	79		79	7	86
01-150-1515- Patriotic Co	\$ 2,200	0.013%	33		33	3	36
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	17		17	1	19
01-150-1530- Senior Services	\$ 147,645	0.903%	2,219		2,219	187	2,406
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	558		558	47	605
01-150-1540- Recreation	\$ 830,909	5.084%	12,487		12,487	1,054	13,541
01-151-1541- Youth Sports	\$ 26,844	0.164%	403		403	34	437
01-151-1542- Boxing	\$ 76,527	0.468%	1,150		1,150	97	1,247
01-151-1543- Special Events	\$ 36,670	0.224%	551		551	47	598
01-151-1544- Fourth of July	\$ 40,271	0.246%	605		605	51	656
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	226		226	19	245
01-151-1546- Christmas Wish	\$ 20,554	0.126%	309		309	26	335
01-160-1610- Community Center	\$ 71,978	0.440%	1,082		1,082	91	1,173

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	969		969	82	1,051
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	414		414	35	449
01-160-1640- Swimming Pool	\$ 66,808	0.409%	1,004		1,004	85	1,089
01-160-1650- New Temple Park	\$ 67,157	0.411%	1,009		1,009	85	1,094
01-160-1660- Shively Park	\$ 40,012	0.245%	601		601	51	652
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	377		377	32	409
01-170-1020- City Administration	\$ 375,518	2.298%	5,643		5,643	476	6,119
01-170-1105- City Engineering	\$ 290,113	1.775%	4,360		4,360	368	4,728
01-170-1475- Environmental	\$ 41,122	0.252%	618		618	52	670
01-170-1480- Waste Management	\$ 6,500	0.040%	98		98	8	106
01-170-1520- Emergency Se	\$ 216,587	1.325%	3,255		3,255	275	3,530
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	9,014		9,014	761	9,775
01-170-1760- Street Maintenance	\$ 721,130	4.413%	10,837		10,837	914	11,752
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(47)		(47)	(4)	(51)
02- Gas Tax Fund 02	\$ 3,312	0.020%	50		50	4	54
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	5,655		5,655	477	6,132
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	941		941	79	1,021
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	109		109	9	118
27- Beverage Recycling Grant	\$ 4,019	0.025%	60		60	5	66
37- Measure M Local Return	\$ 12,736	0.078%	191		191	16	208
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	1,077		1,077	91	1,168
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	1,244		1,244	105	1,349
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	117		117	10	127
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	4,947		4,947	417	5,364
45- Measure R Local Return	\$ 11,189	0.068%	168		168	14	182
46- Sewer Assessment	\$ 52,207	0.319%	785		785	66	851
67- Capital Improvement Fund	\$ 1,720	0.011%	26		26	2	28
68- Misc Grants Reimbursement	\$ 133,767	0.819%	2,010		2,010	170	2,180
69- Misc Local Grants Fund	\$ 23,084	0.141%	347		347	29	376
84- Bond Debt Service Fund	\$ 251,343	1.538%	3,777		3,777	319	4,096
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	44		44	4	48
91- RDA Successor Agency Fund	\$ 110,757	0.678%	1,664		1,664	140	1,805
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	\$ 16,342,885	100.000%	\$ 245,602	\$ -	\$ 245,602	\$ 18,171	\$ 263,773

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Workers Compensation	7.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 159,864	3.987%	6,806		6,806		6,806
01-100-1020- City Administration	\$ 219,675	5.478%	9,352		9,352		9,352
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ 139,157	3.470%	5,924		5,924		5,924
01-100-1060- Risk Management	\$ 1,738	0.043%	74		74		74
01-120-1210- City Clerk	\$ 165,926	4.138%	7,064		7,064		7,665
01-130-1310- Accounting	\$ 310,524	7.744%	13,220		13,220	601	14,344
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 273,893	6.830%	11,660		11,660	991	12,652
01-170-1770- Vehicle Maintenance	\$ 52,713	1.315%	2,244		2,244	191	2,435
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 56,870	1.418%	2,421		2,421	206	2,627
01-105-1105- City Engineering	\$ 1,696	0.042%	72		72	6	78
01-110-1100- Public Safety Center (Fund 01)	\$ 3,302	0.082%	141		141	12	153
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 56,793	1.416%	2,418		2,418	206	2,623
01-120-1220- Elections	\$ 1,976	0.049%	84		84	7	91
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 107,948	2.692%	4,596		4,596	391	4,986
01-140-1100- Public Safety	\$ 70,079	1.748%	2,983		2,983	254	3,237
01-140-1410- Planning Commission	\$ -	0.000%	-		-	-	-
01-140-1430- Community Development	\$ 58,775	1.466%	2,502		2,502	213	2,715
01-140-1440- Building & Safety	\$ 191,192	4.768%	8,140		8,140	692	8,832
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 52,143	1.300%	2,220		2,220	189	2,409
01-150-1510- Community Services Commission	\$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	\$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	\$ 98	0.002%	4		4	0	5
01-150-1530- Senior Services	\$ 89,082	2.222%	3,792		3,792	322	4,115
01-150-1535- Extended Day-Care Services	\$ 17,211	0.429%	733		733	62	795
01-150-1540- Recreation	\$ 657,898	16.407%	28,009		28,009	2,381	30,390
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 47,193	1.177%	2,009		2,009	171	2,180
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 5,183	0.129%	221	-	221	19	239
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 135,873	3.388%	5,784	-	5,784	492	6,276
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 156,615	3.906%	6,668	-	6,668	567	7,234
01-170-1750- Landscape Maintenance	\$ 332,235	8.285%	14,144	-	14,144	1,203	15,347
01-170-1760- Street Maintenance	\$ 200,258	4.994%	8,526	-	8,526	725	9,250
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.083%	141	-	141	12	153
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 48,250	1.203%	2,054	-	2,054	175	2,229
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.013%	22	-	22	2	23
38- Capital Improvement - Prop "C"	\$ 14,630	0.365%	623	-	623	53	676
39- Capital Improvement - Community Development Block Grant	\$ 47,241	1.178%	2,011	-	2,011	171	2,182
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 192,555	4.802%	8,198	-	8,198	697	8,895
45- Measure R Local Return	\$ 7,889	0.197%	336	-	336	29	364
46- Sewer Assessment	\$ 37,979	0.947%	1,617	-	1,617	137	1,754
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 4,566	0.114%	194	-	194	17	211
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 87,119	2.173%	3,709	-	3,709	315	4,024
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 4,009,956	100.000%	\$ 170,716	\$ -	\$ 170,716	\$ 12,630	\$ 183,346

Allocation Basis: FY 20 Actual Salary Expenditures per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Auto	7.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-	-	-
01-130-1310- Accounting	-	0.000%	-		-	-	-
01-130-1330- Management Information Systems	-	0.000%	-		-	-	-
01-170-1710- City Hall	-	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	32	46.377%	5,106		5,106	378	5,484
01-110-1100- Public Safety Center (Fund 01)	1	1.449%	160		160	12	171
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	11	15.942%	1,755		1,755	130	1,885
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	24	34.783%	3,830		3,830	283	4,113
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	1	1.449%	160		160	12	171
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	-	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	-	0.000%	-	-	-	-	-
01-160-1660- Shively Park	-	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-	-	-	-	-
01-170-1020- City Administration	-	0.000%	-	-	-	-	-
01-170-1105- City Engineering	-	0.000%	-	-	-	-	-
01-170-1475- Environmental	-	0.000%	-	-	-	-	-
01-170-1480- Waste Management	-	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	-	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	-	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	-	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	-	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	-	0.000%	-	-	-	-	-
06- Old American Act	-	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-	-	-	-	-
13- AQMD Fund 13	-	0.000%	-	-	-	-	-
15- Quimby In Lieu	-	0.000%	-	-	-	-	-
20- Public Safety	-	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	-	0.000%	-	-	-	-	-
37- Measure M Local Return	-	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-	-	-	-	-
44- Project "A"	-	0.000%	-	-	-	-	-
45- Measure R Local Return	-	0.000%	-	-	-	-	-
46- Sewer Assessment	-	0.000%	-	-	-	-	-
67- Capital Improvement Fund	-	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	-	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	-	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	-	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	-	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	-	0.000%	-	-	-	-	-
AO- All Others	-	0.000%	-	-	-	-	-
Total	69	100.000%	\$ 11,011	\$ -	\$ 11,011	\$ 815	\$ 11,825

Allocation Basis: FY 19 Vehicle Count per Department

Source of Allocation: FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Property	7.4						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-	-	-
01-130-1310- Accounting	-	0.000%	-		-	-	-
01-130-1330- Management Information Systems	-	0.000%	-		-	-	-
01-170-1710- City Hall	11,109	11.890%	10,392		10,392	769	11,161
01-170-1720- Maintenance Yard	8,270	8.851%	7,736		7,736	572	8,308
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	-	0.000%	-		-	-	-
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	23,314	24.953%	21,809		21,809	1,613	23,422

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	17.210%	15,042		15,042	1,113	16,155
01-160-1630- Mini-Center (Module)	11,918	12.756%	11,149		11,149	825	11,973
01-160-1640- Swimming Pool	3,479	3.724%	3,254		3,254	241	3,495
01-160-1650- New Temple Park	2,200	2.355%	2,058		2,058	152	2,210
01-160-1660- Shively Park	1,258	1.346%	1,177		1,177	87	1,264
01-160-1670- Mary Van Dyke Park	3,015	3.227%	2,820		2,820	209	3,029
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	12,790	13.689%	11,964		11,964	885	12,849
Total	93,433	100.000%	\$ 87,400	\$ -	\$ 87,400	\$ 6,466	\$ 93,867

Allocation Basis: Square Footage of Insured Buildings

Source of Allocation: FW_SEM_Data Request email

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Risk Management Support	7.5						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	114		114		114
01-100-1020- City Administration	\$ 289,759	5.190%	153		153		153
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ 206,238	3.694%	109		109		109
01-100-1060- Risk Management	\$ 2,119	0.038%	1		1		1
01-120-1210- City Clerk	\$ 233,629	4.185%	123		123	10	134
01-130-1310- Accounting	\$ 510,256	9.140%	270		270	23	293
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	200		200	17	217
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	39		39	3	43
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	39		39	3	42
01-105-1105- City Engineering	\$ 1,696	0.030%	1		1	0	1
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	2		2	0	3
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	33		33	3	36
01-120-1220- Elections	\$ 2,961	0.053%	2		2	0	2
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	79		79	7	86
01-140-1100- Public Safety	\$ 86,072	1.542%	45		45	4	49
01-140-1410- Planning Commission	\$ 7,200	0.129%	4		4	0	4
01-140-1430- Community Development	\$ 78,152	1.400%	41		41	4	45
01-140-1440- Building & Safety	\$ 289,839	5.192%	153		153	13	166
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	39		39	3	43
01-150-1510- Community Services Commission	\$ 4,800	0.086%	3		3	0	3
01-150-1515- Patriotic Co	\$ 2,200	0.039%	1		1	0	1
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	0		0	0	0
01-150-1530- Senior Services	\$ 110,936	1.987%	59		59	5	64
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	19		19	2	21
01-150-1540- Recreation	\$ 792,291	14.192%	419		419	36	454
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	32		32	3	35
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	5		5	0	6
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-100-1060- Risk Management

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	3	-	3	0	3
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	98	-	98	8	106
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	113	-	113	10	122
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	263	-	263	22	286
01-170-1760- Street Maintenance	\$ 299,678	5.368%	158	-	158	13	172
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	2	-	2	0	2
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	38	-	38	3	41
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	0	-	0	0	0
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	11	-	11	1	12
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	36	-	36	3	39
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	151	-	151	13	163
45- Measure R Local Return	\$ 7,889	0.141%	4	-	4	0	5
46- Sewer Assessment	\$ 49,582	0.888%	26	-	26	2	28
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	3	-	3	0	4
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	57	-	57	5	62
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 5,582,796	100.000%	\$ 2,950	\$ -	\$ 2,950	\$ 218	\$ 3,168

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1060- Risk Management	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management Support	Total
ALLOCABLE BUDGET UNITS						
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-	-	-
01-100-1010- City Council	4,218	6,806	-	-	114	11,138
01-100-1020- City Administration	5,428	9,352	-	-	153	14,934
01-100-1030- City Attorney	9,268	-	-	-	-	9,268
01-100-1050- Human Resources	4,008	5,924	-	-	109	10,041
01-100-1060- Risk Management	7,339	74	-	-	1	7,414
01-120-1210- City Clerk	4,544	7,665	-	-	134	12,342
01-130-1310- Accounting	11,206	14,344	-	-	293	25,842
01-130-1330- Management Information Sys	5,865	-	-	-	-	5,865
01-170-1710- City Hall	2,927	-	-	11,161	-	14,088
01-170-1720- Maintenance Yard	664	-	-	8,308	-	8,972
01-170-1730- City-General Utilities	780	-	-	-	-	780
01-170-1740- Building Maintenance	7,333	12,652	-	-	217	20,201
01-170-1770- Vehicle Maintenance	1,771	2,435	-	-	43	4,248
RECEIVING BUDGET UNITS						
01-100-1031- City Prosecutor	-	-	-	-	-	-
01-100-1040- Community Promotion	3,099	2,627	-	-	42	5,768
01-105-1105- City Engineering	28	78	5,484	-	1	5,591
01-110-1100- Public Safety Center (Fund 01]	90	153	171	-	3	417
01-110-1110- Public Safety & Law Enforcem	84,754	-	-	-	-	84,754
01-110-1170- School Safety	1,022	2,623	-	-	36	3,681
01-120-1220- Elections	83	91	-	-	2	176
01-130-1320- Business Licenses	663	-	-	-	-	663
01-130-1350- Public Services	265	-	-	-	-	265
01-130-1460- Animal Control	1,871	-	-	-	-	1,871
01-140-1020- City Administration	2,451	4,986	-	-	86	7,524
01-140-1100- Public Safety	2,934	3,237	-	-	49	6,220
01-140-1410- Planning Commission	118	-	-	-	4	122
01-140-1430- Community Development	1,460	2,715	1,885	-	45	6,105
01-140-1440- Building & Safety	8,981	8,832	-	-	166	17,979
01-140-1475- General Engineering	1,206	-	-	-	-	1,206
01-140-7020- Code Enforcement	1,470	2,409	-	-	43	3,921
01-150-1510- Community Services Commiss	86	-	4,113	-	3	4,202
01-150-1515- Patriotic Co	36	-	-	-	1	37
01-150-1520- Emergency Community Resou	19	5	-	-	0	23
01-150-1530- Senior Services	2,406	4,115	-	-	64	6,585
01-150-1535- Extended Day-Care Services	605	795	-	-	21	1,421
01-150-1540- Recreation	13,541	30,390	171	-	454	44,556
01-151-1541- Youth Sports	437	-	-	-	-	437
01-151-1542- Boxing	1,247	2,180	-	-	35	3,462
01-151-1543- Special Events	598	-	-	-	-	598
01-151-1544- Fourth of July	656	-	-	-	6	662
01-151-1545- Concerts In the Park	245	-	-	-	-	245
01-151-1546- Christmas Wish	335	-	-	-	-	335
01-160-1610- Community Center	1,173	-	-	23,422	-	24,595
01-160-1620- Senior Center	1,051	-	-	16,155	-	17,205

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-100-1060- Risk Management	General Liability	Workers Compensation	Auto	Property	Citywide Risk Management Support	Total
01-160-1630- Mini-Center (Module)	449	-	-	11,973	-	12,422
01-160-1640- Swimming Pool	1,089	-	-	3,495	-	4,584
01-160-1650- New Temple Park	1,094	239	-	2,210	3	3,548
01-160-1660- Shively Park	652	-	-	1,264	-	1,916
01-160-1670- Mary Van Dyke Park	409	-	-	3,029	-	3,438
01-170-1020- City Administration	6,119	6,276	-	-	106	12,502
01-170-1105- City Engineering	4,728	-	-	-	-	4,728
01-170-1475- Environmental	670	-	-	-	-	670
01-170-1480- Waste Management	106	-	-	-	-	106
01-170-1520- Emergency Se	3,530	7,234	-	-	122	10,886
01-170-1750- Landscape Maintenance	9,775	15,347	-	-	286	25,407
01-170-1760- Street Maintenance	11,752	9,250	-	-	172	21,174
01-190-1920- Street Lighting	(51)	-	-	-	-	(51)
02- Gas Tax Fund 02	54	153	-	-	2	209
05- Payroll Disbursement Fund	-	-	-	-	-	-
06- Old American Act	6,132	2,229	-	-	41	8,402
07- Capital Improvement - Road Maint Reha	-	-	-	-	-	-
13- AQMD Fund 13	-	-	-	-	-	-
15- Quimby In Lieu	-	-	-	-	-	-
20- Public Safety	1,021	-	-	-	-	1,021
25- Used Oil Recycling Block Grant	118	-	-	-	-	118
27- Beverage Recycling Grant	66	-	-	-	-	66
37- Measure M Local Return	208	23	-	-	0	231
38- Capital Improvement - Prop "C"	1,168	676	-	-	12	1,856
39- Capital Improvement - Community Deve	1,349	2,182	-	-	39	3,570
40- Capital Improvement - HSIP Fund	127	-	-	-	-	127
41- Prop A Park Bond Funds 41	-	-	-	-	-	-
44- Project "A"	5,364	8,895	-	-	163	14,422
45- Measure R Local Return	182	364	-	-	5	551
46- Sewer Assessment	851	1,754	-	-	28	2,634
67- Capital Improvement Fund	28	-	-	-	-	28
68- Misc Grants Reimbursement	2,180	211	-	-	4	2,394
69- Misc Local Grants Fund	376	-	-	-	-	376
84- Bond Debt Service Fund	4,096	-	-	-	-	4,096
88- Bond Funds - Constr, Non-Taxable	48	-	-	-	-	48
91- RDA Successor Agency Fund	1,805	4,024	-	-	62	5,891
92- Redev.Oblig.Retirement FD	-	-	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-	-	-
AO- All Others	-	-	-	12,849	-	12,849
Total	\$ 263,773	\$ 183,346	\$ 11,825	\$ 93,867	\$ 3,168	\$ 555,979

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-120-1210- City Clerk

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Clerk Services
Personnel			
5010 - SALARIES-FULL TIME	\$ 165,726	S	\$ 165,726
5020 - SALARIES-PART TIME	200	S	200
5030 - OVERTIME	92	S	92
5105 - VISION INSURANCE	267	S	267
5110 - DENTAL INSURANCE	1,755	S	1,755
5115 - LIFE INSURANCE	3,608	S	3,608
5120 - MEDICAL INSURANCE	22,766	S	22,766
5125 - FICA-EMPLOYER SHARE	12,700	S	12,700
5130 - DEFERRED COMP.	6,601	S	6,601
5140 - PERS RETIREMENT (EMPLOYER	19,389	S	19,389
5145 - TRAINING/UNEMP (EMPLOYER)	455	S	455
5180 - ALLOCATED BENEFITS	71	S	71
Subtotal Personnel Cost	\$ 233,629		\$ 233,629
Operating Services & Supplies			
5405 - OFFICE SUPPLIES	\$ 150	S	\$ 150
5406 - SPECIAL DEPT. SUPPLIES	1,816	S	1,816
5715 - UTILITY-PHONE/CELL PHONE	2,615	S	2,615
5908 - TRAINING	1,848	S	1,848
5910 - CONFERENCES/SEMINARS	150	S	150
5914 - MEMBERSHIPS	258	S	258
5919 - LEGAL ADVERTISING	2,959	S	2,959
5920 - MUNICIPAL CODE SUPPLEMENT	3,690	S	3,690
5931 - SOFTWARE LICENSES	31,248	S	31,248
5933 - RECORDS MANAGEMENT PRGRMS	455	S	455
6015 - OFFICE EQUIPMENT	2,300	S	2,300
Subtotal Operating Cost	\$ 47,489		\$ 47,489
Disallowed Expenses			
6015 - OFFICE EQUIPMENT	\$ (2,300)	[1]	(2,300)
Subtotal Disallowed Costs	\$ (2,300)		\$ (2,300)
DEPARTMENTAL EXPENDITURES	\$ 278,818		\$ 278,818
Reallocation of Incoming Costs			
First Allocation	\$ 55,279		\$ 334,097
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 55,279		\$ 334,097
Second Allocation	\$ 86,445		\$ 86,445
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 86,445		\$ 86,445
TOTAL FUNCTIONAL COSTS	\$ 420,542		\$ 420,542

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-120-1210- City Clerk	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 278,818		\$ 278,818
Incoming Costs			
BLDG- Building Use	\$ 1,380	\$ -	\$ 1,380
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	8,384	5,289	13,673
01-100-1020- City Administration	11,061	6,053	17,114
01-100-1030- City Attorney	10,734	1,040	11,773
01-100-1050- Human Resources	12,343	3,644	15,987
01-100-1060- Risk Management	11,378	965	12,342
01-120-1210- City Clerk		5,700	5,700
01-130-1310- Accounting		27,176	27,176
01-130-1330- Management Information Systems		16,752	16,752
01-170-1710- City Hall		18,819	18,819
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,007	1,007
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 55,279	\$ 86,445	\$ 141,724
Total Costs to be Allocated	\$ 334,097	\$ 86,445	\$ 420,542

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-120-1210- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Clerk Services	8.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	5,738		5,738		5,738
01-100-1020- City Administration	\$ 361,210	2.210%	7,384		7,384		7,384
01-100-1030- City Attorney	\$ 616,688	3.773%	12,607		12,607		12,607
01-100-1050- Human Resources	\$ 266,670	1.632%	5,452		5,452		5,452
01-100-1060- Risk Management	\$ 488,356	2.988%	9,983		9,983		9,983
01-120-1210- City Clerk	\$ 278,818	1.706%	5,700		5,700		5,700
01-130-1310- Accounting	\$ 687,656	4.208%	14,058		14,058	4,231	18,289
01-130-1330- Management Information Systems	\$ 359,919	2.202%	7,358		7,358	2,214	9,572
01-170-1710- City Hall	\$ 179,639	1.099%	3,672		3,672	1,105	4,778
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	833		833	251	1,083
01-170-1730- City-General Utilities	\$ 47,850	0.293%	978		978	294	1,273
01-170-1740- Building Maintenance	\$ 449,960	2.753%	9,199		9,199	2,768	11,967
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	2,221		2,221	669	2,890
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 190,148	1.163%	3,887		3,887	1,170	5,057
01-105-1105- City Engineering	\$ 1,696	0.010%	35		35	10	45
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	113		113	34	147
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	106,322		106,322	31,998	138,320
01-110-1170- School Safety	\$ 62,722	0.384%	1,282		1,282	386	1,668
01-120-1220- Elections	\$ 5,100	0.031%	104		104	31	136
01-130-1320- Business Licenses	\$ 40,660	0.249%	831		831	250	1,081
01-130-1350- Public Services	\$ 16,250	0.099%	332		332	100	432
01-130-1460- Animal Control	\$ 114,807	0.702%	2,347		2,347	706	3,053
01-140-1020- City Administration	\$ 150,406	0.920%	3,075		3,075	925	4,000
01-140-1100- Public Safety	\$ 180,032	1.102%	3,680		3,680	1,108	4,788
01-140-1410- Planning Commission	\$ 7,261	0.044%	148		148	45	193
01-140-1430- Community Development	\$ 89,587	0.548%	1,831		1,831	551	2,383
01-140-1440- Building & Safety	\$ 551,115	3.372%	11,266		11,266	3,391	14,657
01-140-1475- General Engineering	\$ 74,014	0.453%	1,513		1,513	455	1,968
01-140-7020- Code Enforcement	\$ 90,197	0.552%	1,844		1,844	555	2,399
01-150-1510- Community Services Commission	\$ 5,260	0.032%	108		108	32	140
01-150-1515- Patriotic Co	\$ 2,200	0.013%	45		45	14	59
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	24		24	7	31
01-150-1530- Senior Services	\$ 147,645	0.903%	3,018		3,018	908	3,927
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	759		759	228	987
01-150-1540- Recreation	\$ 830,909	5.084%	16,986		16,986	5,112	22,098
01-151-1541- Youth Sports	\$ 26,844	0.164%	549		549	165	714
01-151-1542- Boxing	\$ 76,527	0.468%	1,564		1,564	471	2,035
01-151-1543- Special Events	\$ 36,670	0.224%	750		750	226	975
01-151-1544- Fourth of July	\$ 40,271	0.246%	823		823	248	1,071
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	308		308	93	400
01-151-1546- Christmas Wish	\$ 20,554	0.126%	420		420	126	547
01-160-1610- Community Center	\$ 71,978	0.440%	1,471		1,471	443	1,914

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-120-1210- City Clerk

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	1,318		1,318	397	1,715
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	563		563	170	733
01-160-1640- Swimming Pool	\$ 66,808	0.409%	1,366		1,366	411	1,777
01-160-1650- New Temple Park	\$ 67,157	0.411%	1,373		1,373	413	1,786
01-160-1660- Shively Park	\$ 40,012	0.245%	818		818	246	1,064
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	513		513	154	668
01-170-1020- City Administration	\$ 375,518	2.298%	7,677		7,677	2,310	9,987
01-170-1105- City Engineering	\$ 290,113	1.775%	5,931		5,931	1,785	7,716
01-170-1475- Environmental	\$ 41,122	0.252%	841		841	253	1,094
01-170-1480- Waste Management	\$ 6,500	0.040%	133		133	40	173
01-170-1520- Emergency Se	\$ 216,587	1.325%	4,428		4,428	1,333	5,760
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	12,262		12,262	3,690	15,952
01-170-1760- Street Maintenance	\$ 721,130	4.413%	14,742		14,742	4,437	19,179
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(64)		(64)	(19)	(83)
02- Gas Tax Fund 02	\$ 3,312	0.020%	68		68	20	88
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	7,693		7,693	2,315	10,008
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	1,280		1,280	385	1,666
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	148		148	45	193
27- Beverage Recycling Grant	\$ 4,019	0.025%	82		82	25	107
37- Measure M Local Return	\$ 12,736	0.078%	260		260	78	339
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	1,465		1,465	441	1,906
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	1,692		1,692	509	2,201
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	159		159	48	207
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	6,729		6,729	2,025	8,755
45- Measure R Local Return	\$ 11,189	0.068%	229		229	69	298
46- Sewer Assessment	\$ 52,207	0.319%	1,067		1,067	321	1,388
67- Capital Improvement Fund	\$ 1,720	0.011%	35		35	11	46
68- Misc Grants Reimbursement	\$ 133,767	0.819%	2,735		2,735	823	3,558
69- Misc Local Grants Fund	\$ 23,084	0.141%	472		472	142	614
84- Bond Debt Service Fund	\$ 251,343	1.538%	5,138		5,138	1,546	6,685
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	61		61	18	79
91- RDA Successor Agency Fund	\$ 110,757	0.678%	2,264		2,264	681	2,946
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	\$ 16,342,885	100.000%	\$ 334,097	\$ -	\$ 334,097	\$ 86,445	\$ 420,542

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-120-1210- City Clerk		
	Citywide Clerk Services	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	5,738	5,738
01-100-1020- City Administration	7,384	7,384
01-100-1030- City Attorney	12,607	12,607
01-100-1050- Human Resources	5,452	5,452
01-100-1060- Risk Management	9,983	9,983
01-120-1210- City Clerk	5,700	5,700
01-130-1310- Accounting	18,289	18,289
01-130-1330- Management Information Systems	9,572	9,572
01-170-1710- City Hall	4,778	4,778
01-170-1720- Maintenance Yard	1,083	1,083
01-170-1730- City-General Utilities	1,273	1,273
01-170-1740- Building Maintenance	11,967	11,967
01-170-1770- Vehicle Maintenance	2,890	2,890
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,057	5,057
01-105-1105- City Engineering	45	45
01-110-1100- Public Safety Center (Fund 01)	147	147
01-110-1110- Public Safety & Law Enforcement (Fund 01)	138,320	138,320
01-110-1170- School Safety	1,668	1,668
01-120-1220- Elections	136	136
01-130-1320- Business Licenses	1,081	1,081
01-130-1350- Public Services	432	432
01-130-1460- Animal Control	3,053	3,053
01-140-1020- City Administration	4,000	4,000
01-140-1100- Public Safety	4,788	4,788
01-140-1410- Planning Commission	193	193
01-140-1430- Community Development	2,383	2,383
01-140-1440- Building & Safety	14,657	14,657
01-140-1475- General Engineering	1,968	1,968
01-140-7020- Code Enforcement	2,399	2,399
01-150-1510- Community Services Commission	140	140
01-150-1515- Patriotic Co	59	59
01-150-1520- Emergency Community Resource Services	31	31
01-150-1530- Senior Services	3,927	3,927
01-150-1535- Extended Day-Care Services	987	987
01-150-1540- Recreation	22,098	22,098
01-151-1541- Youth Sports	714	714
01-151-1542- Boxing	2,035	2,035
01-151-1543- Special Events	975	975
01-151-1544- Fourth of July	1,071	1,071
01-151-1545- Concerts In the Park	400	400
01-151-1546- Christmas Wish	547	547
01-160-1610- Community Center	1,914	1,914

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-120-1210- City Clerk			
	Citywide Clerk		
	Services	Total	
01-160-1620- Senior Center	1,715	1,715	
01-160-1630- Mini-Center (Module)	733	733	
01-160-1640- Swimming Pool	1,777	1,777	
01-160-1650- New Temple Park	1,786	1,786	
01-160-1660- Shively Park	1,064	1,064	
01-160-1670- Mary Van Dyke Park	668	668	
01-170-1020- City Administration	9,987	9,987	
01-170-1105- City Engineering	7,716	7,716	
01-170-1475- Environmental	1,094	1,094	
01-170-1480- Waste Management	173	173	
01-170-1520- Emergency Se	5,760	5,760	
01-170-1750- Landscape Maintenance	15,952	15,952	
01-170-1760- Street Maintenance	19,179	19,179	
01-190-1920- Street Lighting	(83)	(83)	
02- Gas Tax Fund 02	88	88	
05- Payroll Disbursement Fund	-	-	
06- Old American Act	10,008	10,008	
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	
13- AQMD Fund 13	-	-	
15- Quimby In Lieu	-	-	
20- Public Safety	1,666	1,666	
25- Used Oil Recycling Block Grant	193	193	
27- Beverage Recycling Grant	107	107	
37- Measure M Local Return	339	339	
38- Capital Improvement - Prop "C"	1,906	1,906	
39- Capital Improvement - Community Development Block Gra	2,201	2,201	
40- Capital Improvement - HSIP Fund	207	207	
41- Prop A Park Bond Funds 41	-	-	
44- Project "A"	8,755	8,755	
45- Measure R Local Return	298	298	
46- Sewer Assessment	1,388	1,388	
67- Capital Improvement Fund	46	46	
68- Misc Grants Reimbursement	3,558	3,558	
69- Misc Local Grants Fund	614	614	
84- Bond Debt Service Fund	6,685	6,685	
88- Bond Funds - Constr, Non-Taxable	79	79	
91- RDA Successor Agency Fund	2,946	2,946	
92- Redev.Oblig.Retirement FD	-	-	
94- HSG Successor Agency Fund	-	-	
AO- All Others	-	-	
Total	\$ 420,542	\$ 420,542	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-130-1310- Accounting

Expense Type	Distribution Percentage		13.72%		12.21%		15.39%		58.67%	
	\$	Spread Method	Payroll		Accounts Payable		Grants		General Accounting	
Personnel										
5010 - SALARIES-FULL TIME	\$ 184,018	S	\$ 25,254	\$	22,467	\$	28,326	\$	107,971	
5020 - SALARIES-PART TIME	88,324	S	12,121		10,784		13,596		51,823.41	
5021 - LEAVE CASHOUT	84,303	S	11,569		10,293		12,977		49,464.14	
5030 - OVERTIME	7,386	S	1,014		902		1,137		4,333.57	
5105 - VISION INSURANCE	449	S	62		55		69		263	
5110 - DENTAL INSURANCE	3,954	S	543		483		609		2,320	
5115 - LIFE INSURANCE	3,658	S	502		447		563		2,146	
5120 - MEDICAL INSURANCE	41,453	S	5,689		5,061		6,381		24,322	
5125 - FICA-EMPLOYER SHARE	32,472	S	4,456		3,965		4,998		19,052	
5130 - DEFERRED COMP.	6,133	S	842		749		944		3,599	
5140 - PERS RETIREMENT (EMPLOYER	18,200	S	2,498		2,222		2,802		10,679	
5145 - TRAINING/UNEMP (EMPLOYER)	1,574	S	216		192		242		924	
5180 - ALLOCATED BENEFITS	151	S	21		18		23		88	
5201 - SALARIES-OTHER	38,181	D	38,181		-		-		-	
Subtotal Personnel Cost	\$ 510,256		\$ 102,967	\$	57,636	\$	72,668	\$	276,985	
Operating Services & Supplies										
5210 - CONTR SVCS-PRIVATE	6,875	S	\$ 943	\$	839	\$	1,058	\$	4,034	
5215 - CONTR SVCS-PROFESSIONAL	141,625	S	19,436		17,291		21,801		83,097	
5280 - ARMORED SERVICES	1,685	S	231		206		259		989	
5406 - SPECIAL DEPT. SUPPLIES	3,664	S	503		447		564		2,150	
5715 - UTILITY-PHONE/CELL PHONE	1,088	S	149		133		167		638	
5830 - PROPERTY LOSS/SETTLEMENT	7,548	S	1,036		921		1,162		4,428	
5903 - PROPERTY TAX AUDIT	6,075	S	834		742		935		3,564	
5904 - SALES TAX AUDIT	4,273	S	586		522		658		2,507	
5906 - ANNUAL AUDIT SERVICES	4,000	S	549		488		616		2,347	
5908 - TRAINING	-	S	-		-		-		-	
5910 - CONFERENCES/SEMINARS	-	S	-		-		-		-	
5912 - MEETING EXPENSE	62	S	9		8		10		37	
5913 - BANK CHARGES	280	S	38		34		43		164	
5914 - MEMBERSHIPS	225	S	31		27		35		132	
5946 - PRINTING	-	S	-		-		-	\$	-	
6110 - INTEREST EXPENSE	(228)	S	(31)		(28)		(35)	\$	(134)	
Subtotal Operating Cost	\$ 177,173		\$ 24,315	\$	21,631	\$	27,273	\$	103,954	
Disallowed Expenses										
6110 - INTEREST EXPENSE	\$ 228	[1]	\$ 31	\$	28	\$	35	\$	134	
Subtotal Disallowed Costs	\$ 228		\$ 31	\$	28	\$	35	\$	134	
DEPARTMENTAL EXPENDITURES	\$ 687,656		\$ 127,312	\$	79,295	\$	99,975	\$	381,073	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-130-1310- Accounting

Expense Type	Distribution Percentage		13.72%	12.21%	15.39%	58.67%
	\$	Spread Method	Payroll	Accounts Payable	Grants	General Accounting
Reallocation of Incoming Costs						
First Allocation	\$ 154,813		\$ 155,974	\$ 97,147	\$ 122,483	\$ 466,865
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of First Allocation	\$ 154,813		\$ 155,974	\$ 97,147	\$ 122,483	\$ 466,865
Second Allocation	\$ 177,464		\$ 32,856	\$ 20,464	\$ 25,801	\$ 98,344
Unallocated Costs	\$ -		\$ -	\$ -	\$ -	\$ -
Subtotal of Second Allocation	\$ 177,464		\$ 32,856	\$ 20,464	\$ 25,801	\$ 98,344
TOTAL FUNCTIONAL COSTS	\$ 1,019,933		\$ 188,830	\$ 117,611	\$ 148,283	\$ 565,209

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-130-1310- Accounting	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 687,656		\$ 687,656
Incoming Costs			
BLDG- Building Use	\$ 2,952	\$ -	\$ 2,952
EQUIP- Equipment Use	16,491	-	16,491
01-100-1010- City Council	18,997	11,976	30,974
01-100-1020- City Administration	25,062	13,695	38,758
01-100-1030- City Attorney	26,472	2,564	29,036
01-100-1050- Human Resources	26,957	7,960	34,916
01-100-1060- Risk Management	23,824	2,019	25,842
01-120-1210- City Clerk	14,058	4,231	18,289
01-130-1310- Accounting		58,770	58,770
01-130-1330- Management Information Systems		33,505	33,505
01-170-1710- City Hall		40,259	40,259
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		2,485	2,485
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 154,813	\$ 177,464	\$ 332,277
Total Costs to be Allocated	\$ 842,469	\$ 177,464	\$ 1,019,933

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Payroll	9.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	6,046		6,046		6,046
01-100-1020- City Administration	\$ 289,759	5.190%	8,095		8,095		8,095
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ 206,238	3.694%	5,762		5,762		5,762
01-100-1060- Risk Management	\$ 2,119	0.038%	59		59		59
01-120-1210- City Clerk	\$ 233,629	4.185%	6,527		6,527		6,527
01-130-1310- Accounting	\$ 510,256	9.140%	14,256		14,256		14,256
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	10,572		10,572	3,014	13,586
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	2,074		2,074	591	2,665
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	2,060		2,060	587	2,647
01-105-1105- City Engineering	\$ 1,696	0.030%	47		47	14	61
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	125		125	36	160
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	1,748		1,748	499	2,247
01-120-1220- Elections	\$ 2,961	0.053%	83		83	24	106
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	4,202		4,202	1,198	5,400
01-140-1100- Public Safety	\$ 86,072	1.542%	2,405		2,405	686	3,090
01-140-1410- Planning Commission	\$ 7,200	0.129%	201		201	57	259
01-140-1430- Community Development	\$ 78,152	1.400%	2,183		2,183	623	2,806
01-140-1440- Building & Safety	\$ 289,839	5.192%	8,098		8,098	2,309	10,407
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	2,074		2,074	591	2,665
01-150-1510- Community Services Commission	\$ 4,800	0.086%	134		134	38	172
01-150-1515- Patriotic Co	\$ 2,200	0.039%	61		61	18	79
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	3		3	1	4
01-150-1530- Senior Services	\$ 110,936	1.987%	3,099		3,099	884	3,983
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	1,031		1,031	294	1,325
01-150-1540- Recreation	\$ 792,291	14.192%	22,135		22,135	6,312	28,447
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	1,704		1,704	486	2,190
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	280		280	80	359
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	170	-	170	49	219
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	5,156	-	5,156	1,470	6,626
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	5,959	-	5,959	1,699	7,658
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	13,917	-	13,917	3,968	17,885
01-170-1760- Street Maintenance	\$ 299,678	5.368%	8,373	-	8,373	2,387	10,760
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	93	-	93	26	119
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	1,986	-	1,986	566	2,552
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	14	-	14	4	18
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	579	-	579	165	744
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	1,912	-	1,912	545	2,458
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	7,968	-	7,968	2,272	10,240
45- Measure R Local Return	\$ 7,889	0.141%	220	-	220	63	283
46- Sewer Assessment	\$ 49,582	0.888%	1,385	-	1,385	395	1,780
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	178	-	178	51	228
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	3,000	-	3,000	855	3,855
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 5,582,796	100.000%	\$ 155,974	\$ -	\$ 155,974	\$ 32,856	\$ 188,830

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Accounts Payable	9.2						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	255	3.315%	3,220		3,220		3,220
01-100-1020- City Administration	246	3.198%	3,106		3,106		3,106
01-100-1030- City Attorney	106	1.378%	1,339		1,339		1,339
01-100-1050- Human Resources	241	3.133%	3,043		3,043		3,043
01-100-1060- Risk Management	4	0.052%	51		51		51
01-120-1210- City Clerk	88	1.144%	1,111		1,111		1,111
01-130-1310- Accounting	146	1.898%	1,844		1,844		1,844
01-130-1330- Management Information Systems	211	2.743%	2,665		2,665	654	3,318
01-170-1710- City Hall	478	6.213%	6,036		6,036	1,481	7,517
01-170-1720- Maintenance Yard	207	2.691%	2,614		2,614	641	3,255
01-170-1730- City-General Utilities	530	6.889%	6,693		6,693	1,642	8,334
01-170-1740- Building Maintenance	211	2.743%	2,665		2,665	654	3,318
01-170-1770- Vehicle Maintenance	77	1.001%	972		972	238	1,211
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	113	1.469%	1,427		1,427	350	1,777
01-105-1105- City Engineering	59	0.767%	745		745	183	928
01-110-1100- Public Safety Center (Fund 01)	86	1.118%	1,086		1,086	266	1,352
01-110-1110- Public Safety & Law Enforcement (Fund 01)	105	1.365%	1,326		1,326	325	1,651
01-110-1170- School Safety	5	0.065%	63		63	15	79
01-120-1220- Elections	12	0.156%	152		152	37	189
01-130-1320- Business Licenses	42	0.546%	530		530	130	660
01-130-1350- Public Services	1	0.013%	13		13	3	16
01-130-1460- Animal Control	5	0.065%	63		63	15	79
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	4	0.052%	51		51	12	63
01-140-1410- Planning Commission	55	0.715%	695		695	170	865
01-140-1430- Community Development	87	1.131%	1,099		1,099	269	1,368
01-140-1440- Building & Safety	75	0.975%	947		947	232	1,179
01-140-1475- General Engineering	29	0.377%	366		366	90	456
01-140-7020- Code Enforcement	55	0.715%	695		695	170	865
01-150-1510- Community Services Commission	54	0.702%	682		682	167	849
01-150-1515- Patriotic Co	22	0.286%	278		278	68	346
01-150-1520- Emergency Community Resource Services	8	0.104%	101		101	25	126
01-150-1530- Senior Services	250	3.250%	3,157		3,157	774	3,931
01-150-1535- Extended Day-Care Services	1	0.013%	13		13	3	16
01-150-1540- Recreation	185	2.405%	2,336		2,336	573	2,909
01-151-1541- Youth Sports	98	1.274%	1,238		1,238	304	1,541
01-151-1542- Boxing	40	0.520%	505		505	124	629
01-151-1543- Special Events	95	1.235%	1,200		1,200	294	1,494
01-151-1544- Fourth of July	22	0.286%	278		278	68	346
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	290	3.770%	3,662		3,662	898	4,560

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	277	3.601%	3,498		3,498	858	4,356
01-160-1630- Mini-Center (Module)	109	1.417%	1,376		1,376	338	1,714
01-160-1640- Swimming Pool	168	2.184%	2,122		2,122	520	2,642
01-160-1650- New Temple Park	201	2.613%	2,538		2,538	623	3,161
01-160-1660- Shively Park	72	0.936%	909		909	223	1,132
01-160-1670- Mary Van Dyke Park	92	1.196%	1,162		1,162	285	1,447
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	59	0.767%	745		745	183	928
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1750- Landscape Maintenance	242	3.146%	3,056		3,056	750	3,806
01-170-1760- Street Maintenance	615	7.994%	7,766		7,766	1,905	9,671
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	630	8.189%	7,956		7,956	1,951	9,907
06- Old American Act	350	4.550%	4,420		4,420	1,084	5,504
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	1	0.013%	13		13	3	16
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	4	0.052%	51		51	12	63
25- Used Oil Recycling Block Grant	10	0.130%	126		126	31	157
27- Beverage Recycling Grant	10	0.130%	126		126	31	157
37- Measure M Local Return	1	0.013%	13		13	3	16
38- Capital Improvement - Prop "C"	33	0.429%	417		417	102	519
39- Capital Improvement - Community Development Block Grant	7	0.091%	88		88	22	110
40- Capital Improvement - HSIP Fund	11	0.143%	139		139	34	173
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	156	2.028%	1,970		1,970	483	2,453
45- Measure R Local Return	1	0.013%	13		13	3	16
46- Sewer Assessment	1	0.013%	13		13	3	16
67- Capital Improvement Fund	1	0.013%	13		13	3	16
68- Misc Grants Reimbursement	39	0.507%	492		492	121	613
69- Misc Local Grants Fund	2	0.026%	25		25	6	31
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	1	0.013%	13		13	3	16
91- RDA Successor Agency Fund	2	0.026%	25		25	6	31
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	7,693	100.000%	\$ 97,147	\$ -	\$ 97,147	\$ 20,464	\$ 117,611

Allocation Basis: FY 20 Number of Checks by Department

Source of Allocation: Item 2. FY2020 Check Register

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Grants	9.3						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ -	0.000%	-		-		-
01-100-1020- City Administration	\$ -	0.000%	-		-		-
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ -	0.000%	-		-		-
01-100-1060- Risk Management	\$ -	0.000%	-		-		-
01-120-1210- City Clerk	\$ -	0.000%	-		-		-
01-130-1310- Accounting	\$ -	0.000%	-		-		-
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ -	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	\$ -	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ -	0.000%	-		-	-	-
01-105-1105- City Engineering	\$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ -	0.000%	-		-	-	-
01-120-1220- Elections	\$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ -	0.000%	-		-	-	-
01-140-1100- Public Safety	\$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission	\$ -	0.000%	-		-	-	-
01-140-1430- Community Development	\$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety	\$ -	0.000%	-		-	-	-
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission	\$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	\$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	\$ -	0.000%	-		-	-	-
01-150-1530- Senior Services	\$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	\$ -	0.000%	-		-	-	-
01-150-1540- Recreation	\$ -	0.000%	-		-	-	-
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ -	0.000%	-		-	-	-
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ -	0.000%	-	-	-	-	-
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ -	0.000%	-	-	-	-	-
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ -	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	\$ -	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	\$ -	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.214%	263	-	263	55	318
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 376,305	24.361%	29,839	-	29,839	6,285	36,124
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ 62,635	4.055%	4,967	-	4,967	1,046	6,013
25- Used Oil Recycling Block Grant	\$ 7,263	0.470%	576	-	576	121	697
27- Beverage Recycling Grant	\$ 4,019	0.260%	319	-	319	67	386
37- Measure M Local Return	\$ 12,736	0.825%	1,010	-	1,010	213	1,223
38- Capital Improvement - Prop "C"	\$ 71,665	4.640%	5,683	-	5,683	1,197	6,880
39- Capital Improvement - Community Development Block Grant	\$ 82,757	5.358%	6,562	-	6,562	1,382	7,944
40- Capital Improvement - HSIP Fund	\$ 7,779	0.504%	617	-	617	130	747
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 329,179	21.311%	26,102	-	26,102	5,498	31,600
45- Measure R Local Return	\$ 11,189	0.724%	887	-	887	187	1,074
46- Sewer Assessment	\$ 52,207	3.380%	4,140	-	4,140	872	5,012
67- Capital Improvement Fund	\$ 1,720	0.111%	136	-	136	29	165
68- Misc Grants Reimbursement	\$ 133,767	8.660%	10,607	-	10,607	2,234	12,841
69- Misc Local Grants Fund	\$ 23,084	1.494%	1,830	-	1,830	386	2,216
84- Bond Debt Service Fund	\$ 251,343	16.272%	19,930	-	19,930	4,198	24,128
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.192%	235	-	235	49	284
91- RDA Successor Agency Fund	\$ 110,757	7.170%	8,782	-	8,782	1,850	10,632
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 1,544,676	100.000%	\$ 122,483	\$ -	\$ 122,483	\$ 25,801	\$ 148,283

Allocation Basis: FY 20 Actual Expenditures per Grant Fund Account

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
General Accounting	9.4						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 216,408	3.876%	18,097		18,097		18,097
01-100-1020- City Administration	\$ 289,759	5.190%	24,231		24,231		24,231
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ 206,238	3.694%	17,247		17,247		17,247
01-100-1060- Risk Management	\$ 2,119	0.038%	177		177		177
01-120-1210- City Clerk	\$ 233,629	4.185%	19,537		19,537		19,537
01-130-1310- Accounting	\$ 510,256	9.140%	42,670		42,670		42,670
01-130-1330- Management Information Systems	\$ -	0.000%	-		-	-	-
01-170-1710- City Hall	\$ -	0.000%	-		-	-	-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-	-	-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-	-	-
01-170-1740- Building Maintenance	\$ 378,401	6.778%	31,644		31,644	9,023	40,667
01-170-1770- Vehicle Maintenance	\$ 74,236	1.330%	6,208		6,208	1,770	7,978
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ 73,717	1.320%	6,165		6,165	1,758	7,922
01-105-1105- City Engineering	\$ 1,696	0.030%	142		142	40	182
01-110-1100- Public Safety Center (Fund 01)	\$ 4,467	0.080%	374		374	107	480
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ 62,581	1.121%	5,233		5,233	1,492	6,726
01-120-1220- Elections	\$ 2,961	0.053%	248		248	71	318
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ 150,406	2.694%	12,578		12,578	3,586	16,164
01-140-1100- Public Safety	\$ 86,072	1.542%	7,198		7,198	2,052	9,250
01-140-1410- Planning Commission	\$ 7,200	0.129%	602		602	172	774
01-140-1430- Community Development	\$ 78,152	1.400%	6,535		6,535	1,863	8,399
01-140-1440- Building & Safety	\$ 289,839	5.192%	24,238		24,238	6,911	31,149
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ 74,222	1.329%	6,207		6,207	1,770	7,977
01-150-1510- Community Services Commission	\$ 4,800	0.086%	401		401	114	516
01-150-1515- Patriotic Co	\$ 2,200	0.039%	184		184	52	236
01-150-1520- Emergency Community Resource Services	\$ 108	0.002%	9		9	3	12
01-150-1530- Senior Services	\$ 110,936	1.987%	9,277		9,277	2,645	11,922
01-150-1535- Extended Day-Care Services	\$ 36,892	0.661%	3,085		3,085	880	3,965
01-150-1540- Recreation	\$ 792,291	14.192%	66,256		66,256	18,892	85,148
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ 60,983	1.092%	5,100		5,100	1,454	6,554
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ 10,012	0.179%	837		837	239	1,076
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1310- Accounting

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ 6,091	0.109%	509	-	509	145	655
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	3.306%	15,434	-	15,434	4,401	19,834
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	3.820%	17,836	-	17,836	5,086	22,922
01-170-1750- Landscape Maintenance	\$ 498,121	8.922%	41,656	-	41,656	11,877	53,533
01-170-1760- Street Maintenance	\$ 299,678	5.368%	25,061	-	25,061	7,146	32,206
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ 3,312	0.059%	277	-	277	79	356
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ 71,088	1.273%	5,945	-	5,945	1,695	7,640
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ 507	0.009%	42	-	42	12	54
38- Capital Improvement - Prop "C"	\$ 20,729	0.371%	1,733	-	1,733	494	2,228
39- Capital Improvement - Community Development Block Grant	\$ 68,453	1.226%	5,724	-	5,724	1,632	7,357
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ 285,188	5.108%	23,849	-	23,849	6,800	30,649
45- Measure R Local Return	\$ 7,889	0.141%	660	-	660	188	848
46- Sewer Assessment	\$ 49,582	0.888%	4,146	-	4,146	1,182	5,329
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ 6,362	0.114%	532	-	532	152	684
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ 107,379	1.923%	8,980	-	8,980	2,560	11,540
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	5,582,796	100.000%	\$ 466,865	\$ -	\$ 466,865	\$ 98,344	\$ 565,209

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Department

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-130-1310- Accounting						
	Payroll	Accounts Payable	Grants	General Accounting	Total	
ALLOCABLE BUDGET UNITS						
BLDG- Building Use	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-	-	-	-
01-100-1010- City Council	6,046	3,220	-	18,097	27,363	
01-100-1020- City Administration	8,095	3,106	-	24,231	35,433	
01-100-1030- City Attorney	-	1,339	-	-	1,339	
01-100-1050- Human Resources	5,762	3,043	-	17,247	26,052	
01-100-1060- Risk Management	59	51	-	177	287	
01-120-1210- City Clerk	6,527	1,111	-	19,537	27,176	
01-130-1310- Accounting	14,256	1,844	-	42,670	58,770	
01-130-1330- Management Information Systems	-	3,318	-	-	3,318	
01-170-1710- City Hall	-	7,517	-	-	7,517	
01-170-1720- Maintenance Yard	-	3,255	-	-	3,255	
01-170-1730- City-General Utilities	-	8,334	-	-	8,334	
01-170-1740- Building Maintenance	13,586	3,318	-	40,667	57,571	
01-170-1770- Vehicle Maintenance	2,665	1,211	-	7,978	11,854	
RECEIVING BUDGET UNITS						
01-100-1031- City Prosecutor	-	-	-	-	-	
01-100-1040- Community Promotion	2,647	1,777	-	7,922	12,346	
01-105-1105- City Engineering	61	928	-	182	1,171	
01-110-1100- Public Safety Center (Fund 01)	160	1,352	-	480	1,993	
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	1,651	-	-	1,651	
01-110-1170- School Safety	2,247	79	-	6,726	9,051	
01-120-1220- Elections	106	189	-	318	613	
01-130-1320- Business Licenses	-	660	-	-	660	
01-130-1350- Public Services	-	16	-	-	16	
01-130-1460- Animal Control	-	79	-	-	79	
01-140-1020- City Administration	5,400	-	-	16,164	21,564	
01-140-1100- Public Safety	3,090	63	-	9,250	12,403	
01-140-1410- Planning Commission	259	865	-	774	1,897	
01-140-1430- Community Development	2,806	1,368	-	8,399	12,573	
01-140-1440- Building & Safety	10,407	1,179	-	31,149	42,735	
01-140-1475- General Engineering	-	456	-	-	456	
01-140-7020- Code Enforcement	2,665	865	-	7,977	11,507	
01-150-1510- Community Services Commission	172	849	-	516	1,537	
01-150-1515- Patriotic Co	79	346	-	236	661	
01-150-1520- Emergency Community Resource Services	4	126	-	12	141	
01-150-1530- Senior Services	3,983	3,931	-	11,922	19,837	
01-150-1535- Extended Day-Care Services	1,325	16	-	3,965	5,305	
01-150-1540- Recreation	28,447	2,909	-	85,148	116,504	
01-151-1541- Youth Sports	-	1,541	-	-	1,541	
01-151-1542- Boxing	2,190	629	-	6,554	9,372	
01-151-1543- Special Events	-	1,494	-	-	1,494	
01-151-1544- Fourth of July	359	346	-	1,076	1,781	
01-151-1545- Concerts In the Park	-	-	-	-	-	
01-151-1546- Christmas Wish	-	-	-	-	-	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-130-1310- Accounting						
	Payroll	Accounts Payable	Grants	General Accounting	Total	
01-160-1610- Community Center	-	4,560	-	-	4,560	
01-160-1620- Senior Center	-	4,356	-	-	4,356	
01-160-1630- Mini-Center (Module)	-	1,714	-	-	1,714	
01-160-1640- Swimming Pool	-	2,642	-	-	2,642	
01-160-1650- New Temple Park	219	3,161	-	655	4,034	
01-160-1660- Shively Park	-	1,132	-	-	1,132	
01-160-1670- Mary Van Dyke Park	-	1,447	-	-	1,447	
01-170-1020- City Administration	6,626	-	-	19,834	26,461	
01-170-1105- City Engineering	-	928	-	-	928	
01-170-1475- Environmental	-	-	-	-	-	
01-170-1480- Waste Management	-	-	-	-	-	
01-170-1520- Emergency Se	7,658	-	-	22,922	30,580	
01-170-1750- Landscape Maintenance	17,885	3,806	-	53,533	75,223	
01-170-1760- Street Maintenance	10,760	9,671	-	32,206	52,637	
01-190-1920- Street Lighting	-	-	-	-	-	
02- Gas Tax Fund 02	119	-	318	356	793	
05- Payroll Disbursement Fund	-	9,907	-	-	9,907	
06- Old American Act	2,552	5,504	36,124	7,640	51,820	
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	-	-	
13- AQMD Fund 13	-	16	-	-	16	
15- Quimby In Lieu	-	-	-	-	-	
20- Public Safety	-	63	6,013	-	6,076	
25- Used Oil Recycling Block Grant	-	157	697	-	854	
27- Beverage Recycling Grant	-	157	386	-	543	
37- Measure M Local Return	18	16	1,223	54	1,311	
38- Capital Improvement - Prop "C"	744	519	6,880	2,228	10,371	
39- Capital Improvement - Community Development Block Gra	2,458	110	7,944	7,357	17,869	
40- Capital Improvement - HSIP Fund	-	173	747	-	920	
41- Prop A Park Bond Funds 41	-	-	-	-	-	
44- Project "A"	10,240	2,453	31,600	30,649	74,942	
45- Measure R Local Return	283	16	1,074	848	2,221	
46- Sewer Assessment	1,780	16	5,012	5,329	12,136	
67- Capital Improvement Fund	-	16	165	-	181	
68- Misc Grants Reimbursement	228	613	12,841	684	14,367	
69- Misc Local Grants Fund	-	31	2,216	-	2,247	
84- Bond Debt Service Fund	-	-	24,128	-	24,128	
88- Bond Funds - Constr, Non-Taxable	-	16	284	-	300	
91- RDA Successor Agency Fund	3,855	31	10,632	11,540	26,059	
92- Redev.Oblig.Retirement FD	-	-	-	-	-	
94- HSG Successor Agency Fund	-	-	-	-	-	
AO- All Others	-	-	-	-	-	
Total	\$ 188,830	\$ 117,611	\$ 148,283	\$ 565,209	\$ 1,019,933	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-130-1330- Management Information Systems

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Information Systems
Personnel			
Subtotal Personnel Cost	\$ -		\$ -
Operating Services & Supplies			
5215 - CONTR SVCS-PROFESSIONAL	\$ 229,652	S	\$ 229,652
5715 - UTILITY-PHONE/CELL PHONE	(219)	S	(219)
5931 - SOFTWARE LICENSES	130,485	S	130,485
6015 - OFFICE EQUIPMENT	72,591	S	72,591
6020 - EQUIPMENT	-	S	-
Subtotal Operating Cost	\$ 432,510		\$ 432,510
Disallowed Expenses			
6015 - OFFICE EQUIPMENT	\$ (72,591)	[1]	\$ (72,591)
Subtotal Disallowed Costs	\$ (72,591)		\$ (72,591)
DEPARTMENTAL EXPENDITURES	\$ 359,919		\$ 359,919
Reallocation of Incoming Costs			
First Allocation	\$ 36,557		\$ 396,475
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 36,557		\$ 396,475
Second Allocation	\$ 10,088		\$ 10,088
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 10,088		\$ 10,088
TOTAL FUNCTIONAL COSTS	\$ 406,564		\$ 406,564

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-130-1330- Management Information Systems	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 359,919		\$ 359,919
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	3,135	1,946	5,081
01-100-1020- City Administration	4,135	2,176	6,311
01-100-1030- City Attorney	13,856	1,342	15,198
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	5,409	456	5,865
01-120-1210- City Clerk	7,358	2,214	9,572
01-130-1310- Accounting	2,665	654	3,318
01-130-1330- Management Information Systems		-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		1,300	1,300
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 36,557	\$ 10,088	\$ 46,645
Total Costs to be Allocated	\$ 396,475	\$ 10,088	\$ 406,564

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1330- Management Information Systems

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Information Systems	10.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	6	8.451%	33,504.97		33,504.97		33,504.97
01-100-1020- City Administration	5	7.394%	29,317		29,317		29,317
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	1	1.408%	5,584		5,584		5,584
01-100-1060- Risk Management	1	1.408%	5,584		5,584		5,584
01-120-1210- City Clerk	3	4.225%	16,752.48		16,752.48		16,752.48
01-130-1310- Accounting	6	8.451%	33,505		33,505		33,505
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	-	0.000%	-		-		-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	8	10.789%	42,775		42,775	1,585.17	44,360
01-170-1770- Vehicle Maintenance	1	0.915%	3,629.70		3,629.70	134.51	3,764.22
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	1	1.408%	5,584.16		5,584.16	206.94	5,791
01-105-1105- City Engineering	-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	3	4.225%	16,752.48		16,752.48	620.82	17,373.31
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	5	6.338%	25,128.72		25,128.72	931.24	26,059.96
01-140-1440- Building & Safety	4	5.634%	22,337		22,337	828	23,164
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	0	0.352%	1,396		1,396	52	1,448
01-150-1530- Senior Services	4	6.113%	24,235		24,235	898.13	25,133
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	9	12.676%	50,257		50,257	1,862.47	52,120
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	1	1.408%	5,584		5,584	207	5,791
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-
01-160-1620- Senior Center	-	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-130-1330- Management Information Systems

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1630- Mini-Center (Module)	-	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	-	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	-	0.000%	-	-	-	-	-
01-160-1660- Shively Park	-	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-	-	-	-	-
01-170-1020- City Administration	-	0.000%	-	-	-	-	-
01-170-1105- City Engineering	-	0.000%	-	-	-	-	-
01-170-1475- Environmental	-	0.000%	-	-	-	-	-
01-170-1480- Waste Management	-	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	-	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	5	6.423%	25,464	-	25,464	944	26,407
01-170-1760- Street Maintenance	2	3.070%	12,173	-	12,173	451	12,625
01-190-1920- Street Lighting	-	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	-	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	-	0.000%	-	-	-	-	-
06- Old American Act	1	0.930%	3,686	-	3,686	137	3,822
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-	-	-	-	-
13- AQMD Fund 13	-	0.000%	-	-	-	-	-
15- Quimby In Lieu	-	0.000%	-	-	-	-	-
20- Public Safety	-	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	-	0.000%	-	-	-	-	-
37- Measure M Local Return	-	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	1	1.408%	5,584	-	5,584	207	5,791
40- Capital Improvement - HSIP Fund	-	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-	-	-	-	-
44- Project "A"	1	0.775%	3,071	-	3,071	114	3,185
45- Measure R Local Return	1	1.972%	7,818	-	7,818	290	8,108
46- Sewer Assessment	-	0.000%	-	-	-	-	-
67- Capital Improvement Fund	-	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	2	2.817%	11,168	-	11,168	414	11,582
69- Misc Local Grants Fund	-	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	-	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	-	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	-	0.000%	-	-	-	-	-
AO- All Others	1	1.408%	5,584	-	5,584	207	5,791
Total	71	100.000%	\$ 396,475	\$ -	\$ 396,475	\$ 10,088	\$ 406,564

Allocation Basis:

Number of User Licenses by Department

Source of Allocation:

User License List - Allocation List.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-130-1330- Management Information Systems		
	Citywide Information Systems	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	33,505	33,505
01-100-1020- City Administration	29,317	29,317
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	5,584	5,584
01-100-1060- Risk Management	5,584	5,584
01-120-1210- City Clerk	16,752	16,752
01-130-1310- Accounting	33,505	33,505
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	44,360	44,360
01-170-1770- Vehicle Maintenance	3,764	3,764
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	5,791	5,791
01-105-1105- City Engineering	-	-
01-110-1100- Public Safety Center (Fund 01)	17,373	17,373
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	26,060	26,060
01-140-1440- Building & Safety	23,164	23,164
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	-	-
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	1,448	1,448
01-150-1530- Senior Services	25,133	25,133
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	52,120	52,120
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	5,791	5,791
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-130-1330- Management Information Systems		Citywide Information Systems	Total
01-160-1610- Community Center	-	-	
01-160-1620- Senior Center	-	-	
01-160-1630- Mini-Center (Module)	-	-	
01-160-1640- Swimming Pool	-	-	
01-160-1650- New Temple Park	-	-	
01-160-1660- Shively Park	-	-	
01-160-1670- Mary Van Dyke Park	-	-	
01-170-1020- City Administration	-	-	
01-170-1105- City Engineering	-	-	
01-170-1475- Environmental	-	-	
01-170-1480- Waste Management	-	-	
01-170-1520- Emergency Se	-	-	
01-170-1750- Landscape Maintenance	26,407	26,407	
01-170-1760- Street Maintenance	12,625	12,625	
01-190-1920- Street Lighting	-	-	
02- Gas Tax Fund 02	-	-	
05- Payroll Disbursement Fund	-	-	
06- Old American Act	3,822	3,822	
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	
13- AQMD Fund 13	-	-	
15- Quimby In Lieu	-	-	
20- Public Safety	-	-	
25- Used Oil Recycling Block Grant	-	-	
27- Beverage Recycling Grant	-	-	
37- Measure M Local Return	-	-	
38- Capital Improvement - Prop "C"	-	-	
39- Capital Improvement - Community Development Block Gra	5,791	5,791	
40- Capital Improvement - HSIP Fund	-	-	
41- Prop A Park Bond Funds 41	-	-	
44- Project "A"	3,185	3,185	
45- Measure R Local Return	8,108	8,108	
46- Sewer Assessment	-	-	
67- Capital Improvement Fund	-	-	
68- Misc Grants Reimbursement	11,582	11,582	
69- Misc Local Grants Fund	-	-	
84- Bond Debt Service Fund	-	-	
88- Bond Funds - Constr, Non-Taxable	-	-	
91- RDA Successor Agency Fund	-	-	
92- Redev.Oblig.Retirement FD	-	-	
94- HSG Successor Agency Fund	-	-	
AO- All Others	5,791	5,791	
Total	\$ 406,564	\$ 406,564	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-170-1710- City Hall

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	City Hall Maintenance
Personnel			
Subtotal Personnel Cost	\$ -		\$ -
Operating Services & Supplies			
5406 - SPECIAL DEPT. SUPPLIES	\$ 14,322	S	\$ 14,322
5420 - EMERGENCY SUPPLIES	181	S	181
5520 - MAINTENANCE-GENERAL	38,634	S	38,634
5705 - UTILITY-GAS	4,638	S	4,638
5710 - UTILITY-ELECTRICITY	15,616	S	15,616
5715 - UTILITY-PHONE/CELL PHONE	505	S	505
5720 - UTILITY-WATER	10,514	S	10,514
5916 - POSTAGE	6,440	S	6,440
5932 - SUBSCRIPTIONS	3,677	S	3,677
5950 - EQUIPMENT LEASE	82,160	S	82,160
5960 - POSTAGE METER	2,952	S	2,952
6115 - LOAN REPAYMENT	1,796	S	1,796
Subtotal Operating Cost	\$ 181,435		\$ 181,435
Disallowed Expenses			
6115 - LOAN REPAYMENT	\$ (1,796)	[1]	\$ (1,796)
Subtotal Disallowed Costs	\$ (1,796)		\$ (1,796)
DEPARTMENTAL EXPENDITURES	\$ 179,639		\$ 179,639
Reallocation of Incoming Costs			
First Allocation	\$ 61,579		\$ 241,218
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 61,579		\$ 241,218
Second Allocation	\$ 97,301		\$ 97,301
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 97,301		\$ 97,301
TOTAL FUNCTIONAL COSTS	\$ 338,520		\$ 338,520

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-170-1710- City Hall	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 179,639		\$ 179,639
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	28,235	-	28,235
01-100-1010- City Council	1,564	971	2,536
01-100-1020- City Administration	2,064	1,086	3,150
01-100-1030- City Attorney	6,915	670	7,585
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	13,091	997	14,088
01-120-1210- City Clerk	3,672	1,105	4,778
01-130-1310- Accounting	6,036	1,481	7,517
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall		-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		649	649
01-170-1740- Building Maintenance		90,343	90,343
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 61,579	\$ 97,301	\$ 158,881
Total Costs to be Allocated	\$ 241,218	\$ 97,301	\$ 338,520

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1710- City Hall

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
City Hall Maintenance	11.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	807	22.485%	54,239		54,239		54,239
01-100-1020- City Administration	769	21.427%	51,685		51,685		51,685
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	86	2.382%	5,746		5,746		5,746
01-100-1060- Risk Management	86	2.382%	5,746		5,746		5,746
01-120-1210- City Clerk	280	7.802%	18,819		18,819		18,819
01-130-1310- Accounting	599	16.690%	40,259		40,259		40,259
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	-	0.000%	-		-		-
01-170-1720- Maintenance Yard	-	0.000%	-		-	-	-
01-170-1730- City-General Utilities	-	0.000%	-		-	-	-
01-170-1740- Building Maintenance	-	0.000%	-		-	-	-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	444	12.371%	29,841		29,841	44,862	74,703
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	381	10.616%	25,607		25,607	38,496	64,103
01-140-1440- Building & Safety	138	3.845%	9,275		9,275	13,944	23,219
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1710- City Hall

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	-	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	-	0.000%	-	-	-	-	-
01-160-1660- Shively Park	-	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-	-	-	-	-
01-170-1020- City Administration	-	0.000%	-	-	-	-	-
01-170-1105- City Engineering	-	0.000%	-	-	-	-	-
01-170-1475- Environmental	-	0.000%	-	-	-	-	-
01-170-1480- Waste Management	-	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	-	0.000%	-	-	-	-	-
01-170-1750- Landscape Maintenance	-	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	-	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	-	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	-	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	-	0.000%	-	-	-	-	-
06- Old American Act	-	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-	-	-	-	-
13- AQMD Fund 13	-	0.000%	-	-	-	-	-
15- Quimby In Lieu	-	0.000%	-	-	-	-	-
20- Public Safety	-	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	-	0.000%	-	-	-	-	-
37- Measure M Local Return	-	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-	-	-	-	-
44- Project "A"	-	0.000%	-	-	-	-	-
45- Measure R Local Return	-	0.000%	-	-	-	-	-
46- Sewer Assessment	-	0.000%	-	-	-	-	-
67- Capital Improvement Fund	-	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	-	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	-	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	-	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	-	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	-	0.000%	-	-	-	-	-
AO- All Others	-	0.000%	-	-	-	-	-
Total	3,589	100.000%	\$ 241,218	\$ -	\$ 241,218	\$ 97,301	\$ 338,520

Allocation Basis: FY 20 City Hall Sq Ftg Occupied Per Department

Source of Allocation: FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1710- City Hall			
	City Hall Maintenance	0	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	54,239	-	54,239
01-100-1020- City Administration	51,685	-	51,685
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	5,746	-	5,746
01-100-1060- Risk Management	5,746	-	5,746
01-120-1210- City Clerk	18,819	-	18,819
01-130-1310- Accounting	40,259	-	40,259
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	74,703	-	74,703
01-110-1100- Public Safety Center (Fund 01)	-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	64,103	-	64,103
01-140-1440- Building & Safety	23,219	-	23,219
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1710- City Hall				
	City Hall Maintenance	0		Total
01-160-1620- Senior Center	-	-	-	-
01-160-1630- Mini-Center (Module)	-	-	-	-
01-160-1640- Swimming Pool	-	-	-	-
01-160-1650- New Temple Park	-	-	-	-
01-160-1660- Shively Park	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	-	-	-
01-170-1020- City Administration	-	-	-	-
01-170-1105- City Engineering	-	-	-	-
01-170-1475- Environmental	-	-	-	-
01-170-1480- Waste Management	-	-	-	-
01-170-1520- Emergency Se	-	-	-	-
01-170-1750- Landscape Maintenance	-	-	-	-
01-170-1760- Street Maintenance	-	-	-	-
01-190-1920- Street Lighting	-	-	-	-
02- Gas Tax Fund 02	-	-	-	-
05- Payroll Disbursement Fund	-	-	-	-
06- Old American Act	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-	-
13- AQMD Fund 13	-	-	-	-
15- Quimby In Lieu	-	-	-	-
20- Public Safety	-	-	-	-
25- Used Oil Recycling Block Grant	-	-	-	-
27- Beverage Recycling Grant	-	-	-	-
37- Measure M Local Return	-	-	-	-
38- Capital Improvement - Prop "C"	-	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-	-
41- Prop A Park Bond Funds 41	-	-	-	-
44- Project "A"	-	-	-	-
45- Measure R Local Return	-	-	-	-
46- Sewer Assessment	-	-	-	-
67- Capital Improvement Fund	-	-	-	-
68- Misc Grants Reimbursement	-	-	-	-
69- Misc Local Grants Fund	-	-	-	-
84- Bond Debt Service Fund	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-	-
91- RDA Successor Agency Fund	-	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-	-
94- HSG Successor Agency Fund	-	-	-	-
AO- All Others	-	-	-	-
Total	\$ 338,520	\$ -	\$ -	\$ 338,520

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-170-1720- Maintenance Yard

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide Yard Support
Personnel			
Subtotal Personnel Cost	\$ -		\$ -
Operating Services & Supplies			
5406 - SPECIAL DEPT. SUPPLIES	\$ 2,671	S	\$ 2,671
5420 - EMERGENCY SUPPLIES	181	S	181
5505 - EQUIPMENT MAINTENANCE	-	S	-
5520 - MAINTENANCE-GENERAL	26,074	S	26,074
5705 - UTILITY-GAS	802	S	802
5710 - UTILITY-ELECTRICITY	4,867	S	4,867
5720 - UTILITY-WATER	3,820	S	3,820
5950 - EQUIPMENT LEASE	2,322	S	2,322
6115 - LOAN REPAYMENT	901	S	901
Subtotal Operating Cost	\$ 41,638		\$ 41,638
Disallowed Expenses			
6115 - LOAN REPAYMENT	\$ (901)	[1]	\$ (901)
Subtotal Disallowed Costs	\$ (901)		\$ (901)
DEPARTMENTAL EXPENDITURES	\$ 40,737		\$ 40,737
Reallocation of Incoming Costs			
First Allocation	\$ 16,266		\$ 57,004
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 16,266		\$ 57,004
Second Allocation	\$ 63,034		\$ 63,034
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 63,034		\$ 63,034
TOTAL FUNCTIONAL COSTS	\$ 120,038		\$ 120,038

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-170-1720- Maintenance Yard	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 40,737		\$ 40,737
Incoming Costs			
BLDG- Building Use	\$ 2,080	\$ -	\$ 2,080
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	355	220	575
01-100-1020- City Administration	468	246	714
01-100-1030- City Attorney	1,568	152	1,720
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	8,348	624	8,972
01-120-1210- City Clerk	833	251	1,083
01-130-1310- Accounting	2,614	641	3,255
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard		-	-
01-170-1730- City-General Utilities		147	147
01-170-1740- Building Maintenance		60,753	60,753
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 16,266	\$ 63,034	\$ 79,301
Total Costs to be Allocated	\$ 57,004	\$ 63,034	\$ 120,038

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1720- Maintenance Yard

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Yard Support	12.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ -	0.000%	-		-		-
01-100-1020- City Administration	\$ -	0.000%	-		-		-
01-100-1030- City Attorney	\$ -	0.000%	-		-		-
01-100-1050- Human Resources	\$ -	0.000%	-		-		-
01-100-1060- Risk Management	\$ -	0.000%	-		-		-
01-120-1210- City Clerk	\$ -	0.000%	-		-		-
01-130-1310- Accounting	\$ -	0.000%	-		-		-
01-130-1330- Management Information Systems	\$ -	0.000%	-		-		-
01-170-1710- City Hall	\$ -	0.000%	-		-		-
01-170-1720- Maintenance Yard	\$ -	0.000%	-		-		-
01-170-1730- City-General Utilities	\$ -	0.000%	-		-		-
01-170-1740- Building Maintenance	\$ 378,401	22.957%	13,087		13,087	14,471	27,558
01-170-1770- Vehicle Maintenance	\$ 74,236	4.504%	2,567		2,567	2,839	5,406
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-	-	-
01-100-1040- Community Promotion	\$ -	0.000%	-		-	-	-
01-105-1105- City Engineering	\$ -	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ -	0.000%	-		-	-	-
01-110-1170- School Safety	\$ -	0.000%	-		-	-	-
01-120-1220- Elections	\$ -	0.000%	-		-	-	-
01-130-1320- Business Licenses	\$ -	0.000%	-		-	-	-
01-130-1350- Public Services	\$ -	0.000%	-		-	-	-
01-130-1460- Animal Control	\$ -	0.000%	-		-	-	-
01-140-1020- City Administration	\$ -	0.000%	-		-	-	-
01-140-1100- Public Safety	\$ -	0.000%	-		-	-	-
01-140-1410- Planning Commission	\$ -	0.000%	-		-	-	-
01-140-1430- Community Development	\$ -	0.000%	-		-	-	-
01-140-1440- Building & Safety	\$ -	0.000%	-		-	-	-
01-140-1475- General Engineering	\$ -	0.000%	-		-	-	-
01-140-7020- Code Enforcement	\$ -	0.000%	-		-	-	-
01-150-1510- Community Services Commission	\$ -	0.000%	-		-	-	-
01-150-1515- Patriotic Co	\$ -	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	\$ -	0.000%	-		-	-	-
01-150-1530- Senior Services	\$ -	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	\$ -	0.000%	-		-	-	-
01-150-1540- Recreation	\$ -	0.000%	-		-	-	-
01-151-1541- Youth Sports	\$ -	0.000%	-		-	-	-
01-151-1542- Boxing	\$ -	0.000%	-		-	-	-
01-151-1543- Special Events	\$ -	0.000%	-		-	-	-
01-151-1544- Fourth of July	\$ -	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	\$ -	0.000%	-		-	-	-
01-151-1546- Christmas Wish	\$ -	0.000%	-		-	-	-
01-160-1610- Community Center	\$ -	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1720- Maintenance Yard

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ -	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	\$ -	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	\$ -	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	\$ -	0.000%	-	-	-	-	-
01-160-1660- Shively Park	\$ -	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	\$ -	0.000%	-	-	-	-	-
01-170-1020- City Administration	\$ 184,555	11.197%	6,383	-	6,383	7,058	13,440
01-170-1105- City Engineering	\$ -	0.000%	-	-	-	-	-
01-170-1475- Environmental	\$ -	0.000%	-	-	-	-	-
01-170-1480- Waste Management	\$ -	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	\$ 213,284	12.940%	7,376	-	7,376	8,157	15,533
01-170-1750- Landscape Maintenance	\$ 498,121	30.221%	17,227	-	17,227	19,049	36,276
01-170-1760- Street Maintenance	\$ 299,678	18.181%	10,364	-	10,364	11,460	21,824
01-190-1920- Street Lighting	\$ -	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	\$ -	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	\$ -	0.000%	-	-	-	-	-
06- Old American Act	\$ -	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-	-	-	-	-
13- AQMD Fund 13	\$ -	0.000%	-	-	-	-	-
15- Quimby In Lieu	\$ -	0.000%	-	-	-	-	-
20- Public Safety	\$ -	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	\$ -	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	\$ -	0.000%	-	-	-	-	-
37- Measure M Local Return	\$ -	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	\$ -	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	\$ -	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	\$ -	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	\$ -	0.000%	-	-	-	-	-
44- Project "A"	\$ -	0.000%	-	-	-	-	-
45- Measure R Local Return	\$ -	0.000%	-	-	-	-	-
46- Sewer Assessment	\$ -	0.000%	-	-	-	-	-
67- Capital Improvement Fund	\$ -	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	\$ -	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	\$ -	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	\$ -	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	\$ -	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-	-	-	-	-
AO- All Others	\$ -	0.000%	-	-	-	-	-
Total	\$ 1,648,274	100.000%	\$ 57,004	\$ -	\$ 57,004	\$ 63,034	\$ 120,038

Allocation Basis: FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Division

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1720- Maintenance Yard			
	Citywide Yard Support	0	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	-	-	-
01-100-1020- City Administration	-	-	-
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	-	-	-
01-120-1210- City Clerk	-	-	-
01-130-1310- Accounting	-	-	-
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	27,558	-	27,558
01-170-1770- Vehicle Maintenance	5,406	-	5,406
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	-	-	-
01-140-1440- Building & Safety	-	-	-
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1720- Maintenance Yard			
	Citywide Yard Support	0	Total
01-160-1610- Community Center	-	-	-
01-160-1620- Senior Center	-	-	-
01-160-1630- Mini-Center (Module)	-	-	-
01-160-1640- Swimming Pool	-	-	-
01-160-1650- New Temple Park	-	-	-
01-160-1660- Shively Park	-	-	-
01-160-1670- Mary Van Dyke Park	-	-	-
01-170-1020- City Administration	13,440	-	13,440
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	15,533	-	15,533
01-170-1750- Landscape Maintenance	36,276	-	36,276
01-170-1760- Street Maintenance	21,824	-	21,824
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	\$ 120,038	\$ -	\$ 120,038

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

DEPARTMENTAL EXPENSE DETAIL

01-170-1730- City-General Utilities

Expense Type	Distribution Percentage		100.00%
	\$	Spread Method	Citywide General Utilities
Personnel			
Subtotal Personnel Cost	\$ -		\$ -
Operating Services & Supplies			
5710 - UTILITY-ELECTRICITY	\$ 4,567	S	\$ 4,567
5720 - UTILITY-WATER	43,283	S	43,283
6115 - LOAN REPAYMENT	140,353	S	140,353
Subtotal Operating Cost	\$ 188,202		\$ 188,202
Disallowed Expenses			
6115 - LOAN REPAYMENT	\$ (140,353)	[1]	\$ (140,353)
Subtotal Disallowed Costs	\$ (140,353)		\$ (140,353)
DEPARTMENTAL EXPENDITURES	\$ 47,850		\$ 47,850
Reallocation of Incoming Costs			
First Allocation	\$ 11,199		\$ 59,048
Unallocated Costs	\$ -		\$ -
Subtotal of First Allocation	\$ 11,199		\$ 59,048
Second Allocation	\$ 2,896		\$ 2,896
Unallocated Costs	\$ -		\$ -
Subtotal of Second Allocation	\$ 2,896		\$ 2,896
TOTAL FUNCTIONAL COSTS	\$ 61,944		\$ 61,944

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

COSTS TO BE ALLOCATED

01-170-1730- City-General Utilities	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 47,850		\$ 47,850
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	417	259	675
01-100-1020- City Administration	550	289	839
01-100-1030- City Attorney	1,842	178	2,020
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	719	61	780
01-120-1210- City Clerk	978	294	1,273
01-130-1310- Accounting	6,693	1,642	8,334
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	-	-	-
01-170-1730- City-General Utilities		173	173
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 11,199	\$ 2,896	\$ 14,095
Total Costs to be Allocated	\$ 59,048	\$ 2,896	\$ 61,944

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1730- City-General Utilities

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide General Utilities	13.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	\$ -	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	\$ -	0.000%	-		-		-
01-100-1010- City Council	\$ 280,680	1.717%	1,014		1,014		1,014
01-100-1020- City Administration	\$ 361,210	2.210%	1,305		1,305		1,305
01-100-1030- City Attorney	\$ 616,688	3.773%	2,228		2,228		2,228
01-100-1050- Human Resources	\$ 266,670	1.632%	964		964		964
01-100-1060- Risk Management	\$ 488,356	2.988%	1,764		1,764		1,764
01-120-1210- City Clerk	\$ 278,818	1.706%	1,007		1,007		1,007
01-130-1310- Accounting	\$ 687,656	4.208%	2,485		2,485		2,485
01-130-1330- Management Information Systems	\$ 359,919	2.202%	1,300		1,300		1,300
01-170-1710- City Hall	\$ 179,639	1.099%	649		649		649
01-170-1720- Maintenance Yard	\$ 40,737	0.249%	147		147		147
01-170-1730- City-General Utilities	\$ 47,850	0.293%	173		173		173
01-170-1740- Building Maintenance	\$ 449,960	2.753%	1,626		1,626	102	1,728
01-170-1770- Vehicle Maintenance	\$ 108,656	0.665%	393		393	25	417
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	\$ -	0.000%	-		-		-
01-100-1040- Community Promotion	\$ 190,148	1.163%	687		687	43	730
01-105-1105- City Engineering	\$ 1,696	0.010%	6		6	0	7
01-110-1100- Public Safety Center (Fund 01)	\$ 5,538	0.034%	20		20	1	21
01-110-1110- Public Safety & Law Enforcement (Fund 01)	\$ 5,200,893	31.824%	18,791		18,791	1,183	19,974
01-110-1170- School Safety	\$ 62,722	0.384%	227		227	14	241
01-120-1220- Elections	\$ 5,100	0.031%	18		18	1	20
01-130-1320- Business Licenses	\$ 40,660	0.249%	147		147	9	156
01-130-1350- Public Services	\$ 16,250	0.099%	59		59	4	62
01-130-1460- Animal Control	\$ 114,807	0.702%	415		415	26	441
01-140-1020- City Administration	\$ 150,406	0.920%	543		543	34	578
01-140-1100- Public Safety	\$ 180,032	1.102%	650		650	41	691
01-140-1410- Planning Commission	\$ 7,261	0.044%	26		26	2	28
01-140-1430- Community Development	\$ 89,587	0.548%	324		324	20	344
01-140-1440- Building & Safety	\$ 551,115	3.372%	1,991		1,991	125	2,117
01-140-1475- General Engineering	\$ 74,014	0.453%	267		267	17	284
01-140-7020- Code Enforcement	\$ 90,197	0.552%	326		326	21	346
01-150-1510- Community Services Commission	\$ 5,260	0.032%	19		19	1	20
01-150-1515- Patriotic Co	\$ 2,200	0.013%	8		8	1	8
01-150-1520- Emergency Community Resource Services	\$ 1,151	0.007%	4		4	0	4
01-150-1530- Senior Services	\$ 147,645	0.903%	533		533	34	567
01-150-1535- Extended Day-Care Services	\$ 37,111	0.227%	134		134	8	143
01-150-1540- Recreation	\$ 830,909	5.084%	3,002		3,002	189	3,191
01-151-1541- Youth Sports	\$ 26,844	0.164%	97		97	6	103
01-151-1542- Boxing	\$ 76,527	0.468%	276		276	17	294
01-151-1543- Special Events	\$ 36,670	0.224%	132		132	8	141
01-151-1544- Fourth of July	\$ 40,271	0.246%	146		146	9	155
01-151-1545- Concerts In the Park	\$ 15,055	0.092%	54		54	3	58
01-151-1546- Christmas Wish	\$ 20,554	0.126%	74		74	5	79
01-160-1610- Community Center	\$ 71,978	0.440%	260		260	16	276

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

01-170-1730- City-General Utilities

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	\$ 64,483	0.395%	233		233	15	248
01-160-1630- Mini-Center (Module)	\$ 27,560	0.169%	100		100	6	106
01-160-1640- Swimming Pool	\$ 66,808	0.409%	241		241	15	257
01-160-1650- New Temple Park	\$ 67,157	0.411%	243		243	15	258
01-160-1660- Shively Park	\$ 40,012	0.245%	145		145	9	154
01-160-1670- Mary Van Dyke Park	\$ 25,100	0.154%	91		91	6	96
01-170-1020- City Administration	\$ 375,518	2.298%	1,357		1,357	85	1,442
01-170-1105- City Engineering	\$ 290,113	1.775%	1,048		1,048	66	1,114
01-170-1475- Environmental	\$ 41,122	0.252%	149		149	9	158
01-170-1480- Waste Management	\$ 6,500	0.040%	23		23	1	25
01-170-1520- Emergency Se	\$ 216,587	1.325%	783		783	49	832
01-170-1750- Landscape Maintenance	\$ 599,817	3.670%	2,167		2,167	136	2,304
01-170-1760- Street Maintenance	\$ 721,130	4.413%	2,606		2,606	164	2,769
01-190-1920- Street Lighting	\$ (3,139)	-0.019%	(11)		(11)	(1)	(12)
02- Gas Tax Fund 02	\$ 3,312	0.020%	12		12	1	13
05- Payroll Disbursement Fund	\$ -	0.000%	-		-	-	-
06- Old American Act	\$ 376,305	2.303%	1,360		1,360	86	1,445
07- Capital Improvement - Road Maint Rehab Acct Fund	\$ -	0.000%	-		-	-	-
13- AQMD Fund 13	\$ -	0.000%	-		-	-	-
15- Quimby In Lieu	\$ -	0.000%	-		-	-	-
20- Public Safety	\$ 62,635	0.383%	226		226	14	241
25- Used Oil Recycling Block Grant	\$ 7,263	0.044%	26		26	2	28
27- Beverage Recycling Grant	\$ 4,019	0.025%	15		15	1	15
37- Measure M Local Return	\$ 12,736	0.078%	46		46	3	49
38- Capital Improvement - Prop "C"	\$ 71,665	0.439%	259		259	16	275
39- Capital Improvement - Community Development Block Grant	\$ 82,757	0.506%	299		299	19	318
40- Capital Improvement - HSIP Fund	\$ 7,779	0.048%	28		28	2	30
41- Prop A Park Bond Funds 41	\$ -	0.000%	-		-	-	-
44- Project "A"	\$ 329,179	2.014%	1,189		1,189	75	1,264
45- Measure R Local Return	\$ 11,189	0.068%	40		40	3	43
46- Sewer Assessment	\$ 52,207	0.319%	189		189	12	200
67- Capital Improvement Fund	\$ 1,720	0.011%	6		6	0	7
68- Misc Grants Reimbursement	\$ 133,767	0.819%	483		483	30	514
69- Misc Local Grants Fund	\$ 23,084	0.141%	83		83	5	89
84- Bond Debt Service Fund	\$ 251,343	1.538%	908		908	57	965
88- Bond Funds - Constr, Non-Taxable	\$ 2,960	0.018%	11		11	1	11
91- RDA Successor Agency Fund	\$ 110,757	0.678%	400		400	25	425
92- Redev.Oblig.Retirement FD	\$ -	0.000%	-		-	-	-
94- HSG Successor Agency Fund	\$ -	0.000%	-		-	-	-
AO- All Others	\$ -	0.000%	-		-	-	-
Total	\$ 16,342,885	100.000%	\$ 59,048	\$ -	\$ 59,048	\$ 2,896	\$ 61,944

Allocation Basis: FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)

Source of Allocation: 20201105_01_02_05_06_Budgets and Actuals.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1730- City-General Utilities		
	Citywide General Utilities	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	1,014	1,014
01-100-1020- City Administration	1,305	1,305
01-100-1030- City Attorney	2,228	2,228
01-100-1050- Human Resources	964	964
01-100-1060- Risk Management	1,764	1,764
01-120-1210- City Clerk	1,007	1,007
01-130-1310- Accounting	2,485	2,485
01-130-1330- Management Information Systems	1,300	1,300
01-170-1710- City Hall	649	649
01-170-1720- Maintenance Yard	147	147
01-170-1730- City-General Utilities	173	173
01-170-1740- Building Maintenance	1,728	1,728
01-170-1770- Vehicle Maintenance	417	417
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	730	730
01-105-1105- City Engineering	7	7
01-110-1100- Public Safety Center (Fund 01)	21	21
01-110-1110- Public Safety & Law Enforcement (Fund 01)	19,974	19,974
01-110-1170- School Safety	241	241
01-120-1220- Elections	20	20
01-130-1320- Business Licenses	156	156
01-130-1350- Public Services	62	62
01-130-1460- Animal Control	441	441
01-140-1020- City Administration	578	578
01-140-1100- Public Safety	691	691
01-140-1410- Planning Commission	28	28
01-140-1430- Community Development	344	344
01-140-1440- Building & Safety	2,117	2,117
01-140-1475- General Engineering	284	284
01-140-7020- Code Enforcement	346	346
01-150-1510- Community Services Commission	20	20
01-150-1515- Patriotic Co	8	8
01-150-1520- Emergency Community Resource Services	4	4
01-150-1530- Senior Services	567	567
01-150-1535- Extended Day-Care Services	143	143
01-150-1540- Recreation	3,191	3,191
01-151-1541- Youth Sports	103	103
01-151-1542- Boxing	294	294
01-151-1543- Special Events	141	141
01-151-1544- Fourth of July	155	155
01-151-1545- Concerts In the Park	58	58
01-151-1546- Christmas Wish	79	79
01-160-1610- Community Center	276	276

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

ALLOCATION SUMMARY

01-170-1730- City-General Utilities		
	Citywide General Utilities	Total
01-160-1620- Senior Center	248	248
01-160-1630- Mini-Center (Module)	106	106
01-160-1640- Swimming Pool	257	257
01-160-1650- New Temple Park	258	258
01-160-1660- Shively Park	154	154
01-160-1670- Mary Van Dyke Park	96	96
01-170-1020- City Administration	1,442	1,442
01-170-1105- City Engineering	1,114	1,114
01-170-1475- Environmental	158	158
01-170-1480- Waste Management	25	25
01-170-1520- Emergency Se	832	832
01-170-1750- Landscape Maintenance	2,304	2,304
01-170-1760- Street Maintenance	2,769	2,769
01-190-1920- Street Lighting	(12)	(12)
02- Gas Tax Fund 02	13	13
05- Payroll Disbursement Fund	-	-
06- Old American Act	1,445	1,445
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	241	241
25- Used Oil Recycling Block Grant	28	28
27- Beverage Recycling Grant	15	15
37- Measure M Local Return	49	49
38- Capital Improvement - Prop "C"	275	275
39- Capital Improvement - Community Development Block Gra	318	318
40- Capital Improvement - HSIP Fund	30	30
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	1,264	1,264
45- Measure R Local Return	43	43
46- Sewer Assessment	200	200
67- Capital Improvement Fund	7	7
68- Misc Grants Reimbursement	514	514
69- Misc Local Grants Fund	89	89
84- Bond Debt Service Fund	965	965
88- Bond Funds - Constr, Non-Taxable	11	11
91- RDA Successor Agency Fund	425	425
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	\$ 61,944	\$ 61,944

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

DEPARTMENTAL EXPENSE DETAIL

01-170-1740- Building Maintenance

Expense Type	\$	Spread Method	Citywide Building Maintenance	Janitorial Services
Personnel				
5010 - SALARIES-FULL TIME	\$ 148,710	S	\$ 148,710	\$ -
5020 - SALARIES-PART TIME	125,184	S	125,184	-
5030 - OVERTIME	5,592	S	5,592	-
5105 - VISION INSURANCE	548	S	548	-
5110 - DENTAL INSURANCE	4,089	S	4,089	-
5115 - LIFE INSURANCE	3,042	S	3,042	-
5120 - MEDICAL INSURANCE	39,562	S	39,562	-
5125 - FICA-EMPLOYER SHARE	21,372	S	21,372	-
5130 - DEFERRED COMP.	8,236	S	8,236	-
5140 - PERS RETIREMENT (EMPLOYER	19,321	S	19,321	-
5145 - TRAINING/UNEMP (EMPLOYER)	2,686	S	2,686	-
5180 - ALLOCATED BENEFITS	60	S	60	-
Subtotal Personnel Cost	\$ 378,401		\$ 378,401	\$ -
Operating Services & Supplies				
5406 - SPECIAL DEPT. SUPPLIES	\$ 290	S	\$ 290	\$ -
5435 - JANITORIAL/CUSTODIAL SUPP	40,053	D		40,053
5520 - MAINTENANCE-GENERAL	414	S	414	-
5525 - VEHICLE MAINTENANCE	18,414	S	18,414	-
5715 - UTILITY-PHONE/CELL PHONE	4,311	S	4,311	-
5908 - TRAINING	669	S	669	-
5956 - UNIFORMS	140	S	140	-
5962 - TOOLS-SMALL	684	S	684	-
5966 - FUEL	6,585	S	6,585	-
6020 - EQUIPMENT	1,231	S	1,231	-
Subtotal Operating Cost	\$ 72,790		\$ 32,737	\$ 40,053
Disallowed Expenses				
6020 - EQUIPMENT	\$ (1,231)	[1]	\$ (1,231)	\$ -
Subtotal Disallowed Costs	\$ (1,231)		\$ (1,231)	\$ -
DEPARTMENTAL EXPENDITURES	\$ 449,960		\$ 409,907	\$ 40,053

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

DEPARTMENTAL EXPENSE DETAIL

01-170-1740- Building Maintenance

Expense Type	\$	Spread Method	Citywide Building Maintenance	Janitorial Services
Reallocation of Incoming Costs				
First Allocation	\$ 200,344		\$ 592,417	\$ 57,887
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of First Allocation	\$ 200,344		\$ 592,417	\$ 57,887
Second Allocation	\$ 59,128		\$ 53,865	\$ 5,263
Unallocated Costs	\$ -		\$ -	\$ -
Subtotal of Second Allocation	\$ 59,128		\$ 53,865	\$ 5,263
TOTAL FUNCTIONAL COSTS	\$ 709,431		\$ 646,282	\$ 63,150

Notes

[1] Capital Expenditures are excluded from allocations

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

COSTS TO BE ALLOCATED

01-170-1740- Building Maintenance	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 449,960		\$ 449,960
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	1,381	-	1,381
01-100-1010- City Council	13,566	8,557	22,123
01-100-1020- City Administration	17,896	9,794	27,690
01-100-1030- City Attorney	17,322	1,678	19,000
01-100-1050- Human Resources	19,991	5,903	25,894
01-100-1060- Risk Management	18,622	1,579	20,201
01-120-1210- City Clerk	9,199	2,768	11,967
01-130-1310- Accounting	44,880	12,691	57,571
01-130-1330- Management Information Systems	42,775	1,585	44,360
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	13,087	14,471	27,558
01-170-1730- City-General Utilities	1,626	102	1,728
01-170-1740- Building Maintenance		-	-
01-170-1770- Vehicle Maintenance		-	-
Total Incoming Costs	\$ 200,344	\$ 59,128	\$ 259,472
Total Costs to be Allocated	\$ 650,304	\$ 59,128	\$ 709,431

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Building Maintenance	14.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-		-
01-130-1310- Accounting	-	0.000%	-		-		-
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	11,109	13.776%	81,609		81,609		81,609
01-170-1720- Maintenance Yard	8,270	10.255%	60,753		60,753		60,753
01-170-1730- City-General Utilities	-	0.000%	-		-		-
01-170-1740- Building Maintenance	-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	0.000%	-		-	-	-
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	-	0.000%	-		-	-	-
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	23,314	28.910%	171,269		171,269	20,498	191,767

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	19.940%	118,126		118,126	14,138	132,264
01-160-1630- Mini-Center (Module)	11,918	14.779%	87,552		87,552	10,479	98,030
01-160-1640- Swimming Pool	3,479	4.314%	25,557		25,557	3,059	28,616
01-160-1650- New Temple Park	2,200	2.728%	16,162		16,162	1,934	18,096
01-160-1660- Shively Park	1,258	1.560%	9,241		9,241	1,106	10,348
01-160-1670- Mary Van Dyke Park	3,015	3.739%	22,149		22,149	2,651	24,800
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	80,643	100.000%	\$ 592,417	\$ -	\$ 592,417	\$ 53,865	\$ 646,282

Allocation Basis: Square Footage of Buildings Maintained

Source of Allocation: FW_SEM_Data Request email

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Janitorial Services	14.2						
ALLOCABLE BUDGET UNITS							\$ -
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-		-
01-130-1310- Accounting	-	0.000%	-		-		-
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	11,109	15.089%	8,735		8,735		8,735
01-170-1720- Maintenance Yard	-	0.000%	-		-		-
01-170-1730- City-General Utilities	-	0.000%	-		-		-
01-170-1740- Building Maintenance	-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-	-	-
RECEIVING BUDGET UNITS							-
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	-	0.000%	-		-	-	-
01-110-1100- Public Safety Center (Fund 01)	1,250	1.698%	983		983	105	1,088
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	-	0.000%	-		-	-	-
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	-	0.000%	-		-	-	-
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	-	0.000%	-		-	-	-
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	23,314	31.667%	18,331		18,331	1,963	20,294

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1740- Building Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	16,080	21.841%	12,643		12,643	1,354	13,997
01-160-1630- Mini-Center (Module)	11,918	16.188%	9,371		9,371	1,003	10,374
01-160-1640- Swimming Pool	3,479	4.725%	2,735		2,735	293	3,028
01-160-1650- New Temple Park	2,200	2.988%	1,730		1,730	185	1,915
01-160-1660- Shively Park	1,258	1.709%	989		989	106	1,095
01-160-1670- Mary Van Dyke Park	3,015	4.095%	2,371		2,371	254	2,624
01-170-1020- City Administration	-	0.000%	-		-	-	-
01-170-1105- City Engineering	-	0.000%	-		-	-	-
01-170-1475- Environmental	-	0.000%	-		-	-	-
01-170-1480- Waste Management	-	0.000%	-		-	-	-
01-170-1520- Emergency Se	-	0.000%	-		-	-	-
01-170-1760- Street Maintenance	-	0.000%	-		-	-	-
01-190-1920- Street Lighting	-	0.000%	-		-	-	-
02- Gas Tax Fund 02	-	0.000%	-		-	-	-
05- Payroll Disbursement Fund	-	0.000%	-		-	-	-
06- Old American Act	-	0.000%	-		-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-		-	-	-
13- AQMD Fund 13	-	0.000%	-		-	-	-
15- Quimby In Lieu	-	0.000%	-		-	-	-
20- Public Safety	-	0.000%	-		-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-		-	-	-
27- Beverage Recycling Grant	-	0.000%	-		-	-	-
37- Measure M Local Return	-	0.000%	-		-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-		-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-		-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-		-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-		-	-	-
44- Project "A"	-	0.000%	-		-	-	-
45- Measure R Local Return	-	0.000%	-		-	-	-
46- Sewer Assessment	-	0.000%	-		-	-	-
67- Capital Improvement Fund	-	0.000%	-		-	-	-
68- Misc Grants Reimbursement	-	0.000%	-		-	-	-
69- Misc Local Grants Fund	-	0.000%	-		-	-	-
84- Bond Debt Service Fund	-	0.000%	-		-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-		-	-	-
91- RDA Successor Agency Fund	-	0.000%	-		-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-		-	-	-
94- HSG Successor Agency Fund	-	0.000%	-		-	-	-
AO- All Others	-	0.000%	-		-	-	-
Total	73,623	100.000%	\$ 57,887	\$ -	\$ 57,887	\$ 5,263	\$ 63,150

Allocation Basis: Janitorial Services - Square Footage of Supported Facility

Source of Allocation: FW_SEM_Data Request email

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

ALLOCATION SUMMARY

01-170-1740- Building Maintenance			
	Citywide Building Maintenance	Janitorial Services	Total
ALLOCABLE BUDGET UNITS			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	-	-	-
01-100-1020- City Administration	-	-	-
01-100-1030- City Attorney	-	-	-
01-100-1050- Human Resources	-	-	-
01-100-1060- Risk Management	-	-	-
01-120-1210- City Clerk	-	-	-
01-130-1310- Accounting	-	-	-
01-130-1330- Management Information Systems	-	-	-
01-170-1710- City Hall	81,609	8,735	90,343
01-170-1720- Maintenance Yard	60,753	-	60,753
01-170-1730- City-General Utilities	-	-	-
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
RECEIVING BUDGET UNITS			
01-100-1031- City Prosecutor	-	-	-
01-100-1040- Community Promotion	-	-	-
01-105-1105- City Engineering	-	-	-
01-110-1100- Public Safety Center (Fund 01)	-	1,088	1,088
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-	-
01-110-1170- School Safety	-	-	-
01-120-1220- Elections	-	-	-
01-130-1320- Business Licenses	-	-	-
01-130-1350- Public Services	-	-	-
01-130-1460- Animal Control	-	-	-
01-140-1020- City Administration	-	-	-
01-140-1100- Public Safety	-	-	-
01-140-1410- Planning Commission	-	-	-
01-140-1430- Community Development	-	-	-
01-140-1440- Building & Safety	-	-	-
01-140-1475- General Engineering	-	-	-
01-140-7020- Code Enforcement	-	-	-
01-150-1510- Community Services Commission	-	-	-
01-150-1515- Patriotic Co	-	-	-
01-150-1520- Emergency Community Resource Services	-	-	-
01-150-1530- Senior Services	-	-	-
01-150-1535- Extended Day-Care Services	-	-	-
01-150-1540- Recreation	-	-	-
01-151-1541- Youth Sports	-	-	-
01-151-1542- Boxing	-	-	-
01-151-1543- Special Events	-	-	-
01-151-1544- Fourth of July	-	-	-
01-151-1545- Concerts In the Park	-	-	-
01-151-1546- Christmas Wish	-	-	-
01-160-1610- Community Center	191,767	20,294	212,060

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

ALLOCATION SUMMARY

01-170-1740- Building Maintenance			
	Citywide Building Maintenance	Janitorial Services	Total
01-160-1620- Senior Center	132,264	13,997	146,261
01-160-1630- Mini-Center (Module)	98,030	10,374	108,404
01-160-1640- Swimming Pool	28,616	3,028	31,644
01-160-1650- New Temple Park	18,096	1,915	20,011
01-160-1660- Shively Park	10,348	1,095	11,443
01-160-1670- Mary Van Dyke Park	24,800	2,624	27,424
01-170-1020- City Administration	-	-	-
01-170-1105- City Engineering	-	-	-
01-170-1475- Environmental	-	-	-
01-170-1480- Waste Management	-	-	-
01-170-1520- Emergency Se	-	-	-
01-170-1760- Street Maintenance	-	-	-
01-190-1920- Street Lighting	-	-	-
02- Gas Tax Fund 02	-	-	-
05- Payroll Disbursement Fund	-	-	-
06- Old American Act	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-	-
13- AQMD Fund 13	-	-	-
15- Quimby In Lieu	-	-	-
20- Public Safety	-	-	-
25- Used Oil Recycling Block Grant	-	-	-
27- Beverage Recycling Grant	-	-	-
37- Measure M Local Return	-	-	-
38- Capital Improvement - Prop "C"	-	-	-
39- Capital Improvement - Community Development Block Gra	-	-	-
40- Capital Improvement - HSIP Fund	-	-	-
41- Prop A Park Bond Funds 41	-	-	-
44- Project "A"	-	-	-
45- Measure R Local Return	-	-	-
46- Sewer Assessment	-	-	-
67- Capital Improvement Fund	-	-	-
68- Misc Grants Reimbursement	-	-	-
69- Misc Local Grants Fund	-	-	-
84- Bond Debt Service Fund	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	-	-
91- RDA Successor Agency Fund	-	-	-
92- Redev.Oblig.Retirement FD	-	-	-
94- HSG Successor Agency Fund	-	-	-
AO- All Others	-	-	-
Total	\$ 646,282	\$ 63,150	\$ 709,431

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

DEPARTMENTAL EXPENSE DETAIL

01-170-1770- Vehicle Maintenance

		Distribution Percentage		100.00%
Expense Type	\$	Spread Method	Citywide Vehicle Maintenance	
Personnel				
5010 - SALARIES-FULL TIME	\$ 52,713	S	\$ 52,713	
5105 - VISION INSURANCE	133	S	133	
5110 - DENTAL INSURANCE	1,123	S	1,123	
5115 - LIFE INSURANCE	1,287	S	1,287	
5120 - MEDICAL INSURANCE	11,031	S	11,031	
5125 - FICA-EMPLOYER SHARE	4,032	S	4,032	
5140 - PERS RETIREMENT (EMPLOYER)	3,666	S	3,666	
5145 - TRAINING/UNEMP (EMPLOYER)	226	S	226	
5180 - ALLOCATED BENEFITS	26	S	26	
Subtotal Personnel Cost	\$ 74,236		\$ 74,236	
Operating Services & Supplies				
5520 - MAINTENANCE-GENERAL	\$ 2,500	S	\$ 2,500	
5525 - VEHICLE MAINTENANCE	12,665	S	12,665	
5950 - EQUIPMENT LEASE	18,980	S	18,980	
5966 - FUEL	275	S	275	
Subtotal Operating Cost	\$ 34,419		\$ 34,419	
Disallowed Expenses				
Subtotal Disallowed Costs	\$ -		\$ -	
DEPARTMENTAL EXPENDITURES	\$ 108,656		\$ 108,656	
Reallocation of Incoming Costs				
First Allocation	\$ 36,670		\$ 145,326	
Unallocated Costs	\$ -		\$ -	
Subtotal of First Allocation	\$ 36,670		\$ 145,326	
Second Allocation	\$ 11,995		\$ 11,995	
Unallocated Costs	\$ -		\$ -	
Subtotal of Second Allocation	\$ 11,995		\$ 11,995	
TOTAL FUNCTIONAL COSTS	\$ 157,322		\$ 157,322	

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

COSTS TO BE ALLOCATED

01-170-1770- Vehicle Maintenance	First Allocation	Second Allocation	Total
Departmental Expenditures	\$ 108,656		\$ 108,656
Incoming Costs			
BLDG- Building Use	\$ -	\$ -	\$ -
EQUIP- Equipment Use	-	-	-
01-100-1010- City Council	2,839	1,789	4,628
01-100-1020- City Administration	3,745	2,045	5,790
01-100-1030- City Attorney	4,183	405	4,588
01-100-1050- Human Resources	3,922	1,158	5,080
01-100-1060- Risk Management	3,916	332	4,248
01-120-1210- City Clerk	2,221	669	2,890
01-130-1310- Accounting	9,254	2,600	11,854
01-130-1330- Management Information Systems	3,630	135	3,764
01-170-1710- City Hall	-	-	-
01-170-1720- Maintenance Yard	2,567	2,839	5,406
01-170-1730- City-General Utilities	393	25	417
01-170-1740- Building Maintenance	-	-	-
01-170-1770- Vehicle Maintenance	-	-	-
Total Incoming Costs	\$ 36,670	\$ 11,995	\$ 48,666
Total Costs to be Allocated	\$ 145,326	\$ 11,995	\$ 157,322

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1770- Vehicle Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
Citywide Vehicle Maintenance	15.1						
ALLOCABLE BUDGET UNITS							
BLDG- Building Use	-	0.000%	\$ -		\$ -		\$ -
EQUIP- Equipment Use	-	0.000%	-		-		-
01-100-1010- City Council	-	0.000%	-		-		-
01-100-1020- City Administration	-	0.000%	-		-		-
01-100-1030- City Attorney	-	0.000%	-		-		-
01-100-1050- Human Resources	-	0.000%	-		-		-
01-100-1060- Risk Management	-	0.000%	-		-		-
01-120-1210- City Clerk	-	0.000%	-		-		-
01-130-1310- Accounting	-	0.000%	-		-		-
01-130-1330- Management Information Systems	-	0.000%	-		-		-
01-170-1710- City Hall	-	0.000%	-		-		-
01-170-1720- Maintenance Yard	-	0.000%	-		-		-
01-170-1730- City-General Utilities	-	0.000%	-		-		-
01-170-1740- Building Maintenance	-	0.000%	-		-		-
01-170-1770- Vehicle Maintenance	-	0.000%	-		-		-
RECEIVING BUDGET UNITS							
01-100-1031- City Prosecutor	-	0.000%	-		-	-	-
01-100-1040- Community Promotion	-	0.000%	-		-	-	-
01-105-1105- City Engineering	32	46.377%	67,398		67,398	5,563	72,961
01-110-1100- Public Safety Center (Fund 01)	1	1.449%	2,106		2,106	174	2,280
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	0.000%	-		-	-	-
01-110-1170- School Safety	-	0.000%	-		-	-	-
01-120-1220- Elections	-	0.000%	-		-	-	-
01-130-1320- Business Licenses	-	0.000%	-		-	-	-
01-130-1350- Public Services	-	0.000%	-		-	-	-
01-130-1460- Animal Control	-	0.000%	-		-	-	-
01-140-1020- City Administration	-	0.000%	-		-	-	-
01-140-1100- Public Safety	-	0.000%	-		-	-	-
01-140-1410- Planning Commission	-	0.000%	-		-	-	-
01-140-1430- Community Development	11	15.942%	23,168		23,168	1,912	25,080
01-140-1440- Building & Safety	-	0.000%	-		-	-	-
01-140-1475- General Engineering	-	0.000%	-		-	-	-
01-140-7020- Code Enforcement	-	0.000%	-		-	-	-
01-150-1510- Community Services Commission	24	34.783%	50,548		50,548	4,172	54,721
01-150-1515- Patriotic Co	-	0.000%	-		-	-	-
01-150-1520- Emergency Community Resource Services	-	0.000%	-		-	-	-
01-150-1530- Senior Services	-	0.000%	-		-	-	-
01-150-1535- Extended Day-Care Services	-	0.000%	-		-	-	-
01-150-1540- Recreation	1	1.449%	2,106		2,106	174	2,280
01-151-1541- Youth Sports	-	0.000%	-		-	-	-
01-151-1542- Boxing	-	0.000%	-		-	-	-
01-151-1543- Special Events	-	0.000%	-		-	-	-
01-151-1544- Fourth of July	-	0.000%	-		-	-	-
01-151-1545- Concerts In the Park	-	0.000%	-		-	-	-
01-151-1546- Christmas Wish	-	0.000%	-		-	-	-
01-160-1610- Community Center	-	0.000%	-		-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

01-170-1770- Vehicle Maintenance

ALLOCATION DETAIL	Allocation Units	Allocated Percent	Gross Allocation	Direct Billed	First Allocation	Second Allocation	Total
01-160-1620- Senior Center	-	0.000%	-	-	-	-	-
01-160-1630- Mini-Center (Module)	-	0.000%	-	-	-	-	-
01-160-1640- Swimming Pool	-	0.000%	-	-	-	-	-
01-160-1650- New Temple Park	-	0.000%	-	-	-	-	-
01-160-1660- Shively Park	-	0.000%	-	-	-	-	-
01-160-1670- Mary Van Dyke Park	-	0.000%	-	-	-	-	-
01-170-1020- City Administration	-	0.000%	-	-	-	-	-
01-170-1105- City Engineering	-	0.000%	-	-	-	-	-
01-170-1475- Environmental	-	0.000%	-	-	-	-	-
01-170-1480- Waste Management	-	0.000%	-	-	-	-	-
01-170-1520- Emergency Se	-	0.000%	-	-	-	-	-
01-170-1760- Street Maintenance	-	0.000%	-	-	-	-	-
01-190-1920- Street Lighting	-	0.000%	-	-	-	-	-
02- Gas Tax Fund 02	-	0.000%	-	-	-	-	-
05- Payroll Disbursement Fund	-	0.000%	-	-	-	-	-
06- Old American Act	-	0.000%	-	-	-	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	0.000%	-	-	-	-	-
13- AQMD Fund 13	-	0.000%	-	-	-	-	-
15- Quimby In Lieu	-	0.000%	-	-	-	-	-
20- Public Safety	-	0.000%	-	-	-	-	-
25- Used Oil Recycling Block Grant	-	0.000%	-	-	-	-	-
27- Beverage Recycling Grant	-	0.000%	-	-	-	-	-
37- Measure M Local Return	-	0.000%	-	-	-	-	-
38- Capital Improvement - Prop "C"	-	0.000%	-	-	-	-	-
39- Capital Improvement - Community Development Block Grant	-	0.000%	-	-	-	-	-
40- Capital Improvement - HSIP Fund	-	0.000%	-	-	-	-	-
41- Prop A Park Bond Funds 41	-	0.000%	-	-	-	-	-
44- Project "A"	-	0.000%	-	-	-	-	-
45- Measure R Local Return	-	0.000%	-	-	-	-	-
46- Sewer Assessment	-	0.000%	-	-	-	-	-
67- Capital Improvement Fund	-	0.000%	-	-	-	-	-
68- Misc Grants Reimbursement	-	0.000%	-	-	-	-	-
69- Misc Local Grants Fund	-	0.000%	-	-	-	-	-
84- Bond Debt Service Fund	-	0.000%	-	-	-	-	-
88- Bond Funds - Constr, Non-Taxable	-	0.000%	-	-	-	-	-
91- RDA Successor Agency Fund	-	0.000%	-	-	-	-	-
92- Redev.Oblig.Retirement FD	-	0.000%	-	-	-	-	-
94- HSG Successor Agency Fund	-	0.000%	-	-	-	-	-
AO- All Others	-	0.000%	-	-	-	-	-
Total	69	100.000%	\$ 145,326	\$ -	\$ 145,326	\$ 11,995	\$ 157,322

Allocation Basis:

Vehicle Count by Department

Source of Allocation:

FY2019 Fixed Assets Schedule_052620mh.xlsx

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

ALLOCATION SUMMARY

01-170-1770- Vehicle Maintenance		
	Citywide Vehicle Maintenance	Total
ALLOCABLE BUDGET UNITS		
BLDG- Building Use	\$ -	\$ -
EQUIP- Equipment Use	-	-
01-100-1010- City Council	-	-
01-100-1020- City Administration	-	-
01-100-1030- City Attorney	-	-
01-100-1050- Human Resources	-	-
01-100-1060- Risk Management	-	-
01-120-1210- City Clerk	-	-
01-130-1310- Accounting	-	-
01-130-1330- Management Information Systems	-	-
01-170-1710- City Hall	-	-
01-170-1720- Maintenance Yard	-	-
01-170-1730- City-General Utilities	-	-
01-170-1740- Building Maintenance	-	-
01-170-1770- Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS		
01-100-1031- City Prosecutor	-	-
01-100-1040- Community Promotion	-	-
01-105-1105- City Engineering	72,961	72,961
01-110-1100- Public Safety Center (Fund 01)	2,280	2,280
01-110-1110- Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170- School Safety	-	-
01-120-1220- Elections	-	-
01-130-1320- Business Licenses	-	-
01-130-1350- Public Services	-	-
01-130-1460- Animal Control	-	-
01-140-1020- City Administration	-	-
01-140-1100- Public Safety	-	-
01-140-1410- Planning Commission	-	-
01-140-1430- Community Development	25,080	25,080
01-140-1440- Building & Safety	-	-
01-140-1475- General Engineering	-	-
01-140-7020- Code Enforcement	-	-
01-150-1510- Community Services Commission	54,721	54,721
01-150-1515- Patriotic Co	-	-
01-150-1520- Emergency Community Resource Services	-	-
01-150-1530- Senior Services	-	-
01-150-1535- Extended Day-Care Services	-	-
01-150-1540- Recreation	2,280	2,280
01-151-1541- Youth Sports	-	-
01-151-1542- Boxing	-	-
01-151-1543- Special Events	-	-
01-151-1544- Fourth of July	-	-
01-151-1545- Concerts In the Park	-	-
01-151-1546- Christmas Wish	-	-
01-160-1610- Community Center	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020

ALLOCATION SUMMARY

01-170-1770- Vehicle Maintenance		
	Citywide Vehicle Maintenance	Total
01-160-1620- Senior Center	-	-
01-160-1630- Mini-Center (Module)	-	-
01-160-1640- Swimming Pool	-	-
01-160-1650- New Temple Park	-	-
01-160-1660- Shively Park	-	-
01-160-1670- Mary Van Dyke Park	-	-
01-170-1020- City Administration	-	-
01-170-1105- City Engineering	-	-
01-170-1475- Environmental	-	-
01-170-1480- Waste Management	-	-
01-170-1520- Emergency Se	-	-
01-170-1760- Street Maintenance	-	-
01-190-1920- Street Lighting	-	-
02- Gas Tax Fund 02	-	-
05- Payroll Disbursement Fund	-	-
06- Old American Act	-	-
07- Capital Improvement - Road Maint Rehab Acct Fund	-	-
13- AQMD Fund 13	-	-
15- Quimby In Lieu	-	-
20- Public Safety	-	-
25- Used Oil Recycling Block Grant	-	-
27- Beverage Recycling Grant	-	-
37- Measure M Local Return	-	-
38- Capital Improvement - Prop "C"	-	-
39- Capital Improvement - Community Development Block Gra	-	-
40- Capital Improvement - HSIP Fund	-	-
41- Prop A Park Bond Funds 41	-	-
44- Project "A"	-	-
45- Measure R Local Return	-	-
46- Sewer Assessment	-	-
67- Capital Improvement Fund	-	-
68- Misc Grants Reimbursement	-	-
69- Misc Local Grants Fund	-	-
84- Bond Debt Service Fund	-	-
88- Bond Funds - Constr, Non-Taxable	-	-
91- RDA Successor Agency Fund	-	-
92- Redev.Oblig.Retirement FD	-	-
94- HSG Successor Agency Fund	-	-
AO- All Others	-	-
Total	\$ 157,322	\$ 157,322

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		FY 20 City Hall Sq Ftg Occupied Per Department	FY 19 Annual Building Depreciation Expense per Department	FY 19 Annual Equipment Depreciation Expense per Department	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)	FY 20 Actual Salaries, Wages & Benefits per Department	FY 20 Actual Salary Expenditures per Department
ALLOCABLE BUDGET UNITS							
BLDG	Building Use	-	\$	-	\$	-	\$
EQUIP	Equipment Use	-	\$	-	\$	-	\$
01-100-1010	City Council	807			280,680	216,408	159,864
01-100-1020	City Administration	769			361,210	289,759	219,675
01-100-1030	City Attorney				616,688	-	-
01-100-1050	Human Resources	86			266,670	206,238	139,157
01-100-1060	Risk Management	86			488,356	2,119	1,738
01-120-1210	City Clerk	280			278,818	233,629	165,926
01-130-1310	Accounting	599		16,491	687,656	510,256	310,524
01-130-1330	Management Information Systems				359,919	-	-
01-170-1710	City Hall			28,235	179,639	-	-
01-170-1720	Maintenance Yard		2,080		40,737	-	-
01-170-1730	City-General Utilities				47,850	-	-
01-170-1740	Building Maintenance			1,381	449,960	378,401	273,893
01-170-1770	Vehicle Maintenance				108,656	74,236	52,713
RECEIVING BUDGET UNITS							
01-100-1031	City Prosecutor				-	-	-
01-100-1040	Community Promotion				190,148	73,717	56,870
01-105-1105	City Engineering	444			1,696	1,696	1,696
01-110-1100	Public Safety Center (Fund 01)		10,436		5,538	4,467	3,302
01-110-1110	Public Safety & Law Enforcement (Fund 01)				5,200,893	-	-
01-110-1170	School Safety				62,722	62,581	56,793
01-120-1220	Elections				5,100	2,961	1,976
01-130-1320	Business Licenses				40,660	-	-
01-130-1350	Public Services				16,250	-	-
01-130-1460	Animal Control				114,807	-	-
01-140-1020	City Administration				150,406	150,406	107,948
01-140-1100	Public Safety				180,032	86,072	70,079
01-140-1410	Planning Commission				7,261	7,200	-
01-140-1430	Community Development	381			89,587	78,152	58,775
01-140-1440	Building & Safety	138			551,115	289,839	191,192
01-140-1475	General Engineering				74,014	-	-
01-140-7020	Code Enforcement				90,197	74,222	52,143
01-150-1510	Community Services Commission				5,260	4,800	-
01-150-1515	Patriotic Co				2,200	2,200	-
01-150-1520	Emergency Community Resource Services				1,151	108	98
01-150-1530	Senior Services				147,645	110,936	89,082
01-150-1535	Extended Day-Care Services				37,111	36,892	17,211
01-150-1540	Recreation		574	5,378	830,909	792,291	657,898
01-151-1541	Youth Sports				26,844	-	-
01-151-1542	Boxing				76,527	60,983	47,193
01-151-1543	Special Events				36,670	-	-
01-151-1544	Fourth of July				40,271	10,012	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		FY 20 City Hall Sq Ftg Occupied Per Department	FY 19 Annual Building Depreciation Expense per Department	FY 19 Annual Equipment Depreciation Expense per Department	FY 20 Actual Expenditures per Department (excl. debt, transfers, capital)	FY 20 Actual Salaries, Wages & Benefits per Department	FY 20 Actual Salary Expenditures per Department
01-151-1545	Concerts In the Park				15,055	-	-
01-151-1546	Christmas Wish				20,554	-	-
01-160-1610	Community Center		1,840	2,990	71,978	-	-
01-160-1620	Senior Center		1,805		64,483	-	-
01-160-1630	Mini-Center (Module)		3,065		27,560	-	-
01-160-1640	Swimming Pool				66,808	-	-
01-160-1650	New Temple Park		2,092	5,246	67,157	6,091	5,183
01-160-1660	Shively Park				40,012	-	-
01-160-1670	Mary Van Dyke Park		636	535	25,100	-	-
01-170-1020	City Administration				375,518	184,555	135,873
01-170-1105	City Engineering				290,113	-	-
01-170-1475	Environmental				41,122	-	-
01-170-1480	Waste Management				6,500	-	-
01-170-1520	Emergency Se				216,587	213,284	156,615
01-170-1750	Landscape Maintenance				599,817	498,121	332,235
01-170-1760	Street Maintenance				721,130	299,678	200,258
01-190-1920	Street Lighting				(3,139)	-	-
02	Gas Tax Fund 02				3,312	3,312	3,312
05	Payroll Disbursement Fund				-	-	-
06	Old American Act				376,305	71,088	48,250
07	Capital Improvement - Road Maint Rehab Acct Fund				-	-	-
13	AQMD Fund 13				-	-	-
15	Quimby In Lieu				-	-	-
20	Public Safety				62,635	-	-
25	Used Oil Recycling Block Grant				7,263	-	-
27	Beverage Recycling Grant				4,019	-	-
37	Measure M Local Return				12,736	507	507
38	Capital Improvement - Prop "C"				71,665	20,729	14,630
39	Capital Improvement - Community Development Block Grant				82,757	68,453	47,241
40	Capital Improvement - HSIP Fund				7,779	-	-
41	Prop A Park Bond Funds 41				-	-	-
44	Project "A"				329,179	285,188	192,555
45	Measure R Local Return				11,189	7,889	7,889
46	Sewer Assessment				52,207	49,582	37,979
67	Capital Improvement Fund				1,720	-	-
68	Misc Grants Reimbursement				133,767	6,362	4,566
69	Misc Local Grants Fund				23,084	-	-
84	Bond Debt Service Fund				251,343	-	-
88	Bond Funds - Constr, Non-Taxable				2,960	-	-
91	RDA Successor Agency Fund				110,757	107,379	87,119
92	Redev.Oblig.Retirement FD				-	-	-
94	HSG Successor Agency Fund				-	-	-
AO	All Others				-	-	-
Grand Total		3,589	\$ 22,527.53	\$ 60,256	\$ 16,342,885	\$ 5,582,796	\$ 4,009,956

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		FY 19 Vehicle Count per Department	Square Footage of Insured Buildings	FY 20 Number of Checks by Department	FY 20 Actual Expenditures per Grant Fund Account	FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Di- vision	Number of User Licenses by Department
ALLOCABLE BUDGET UNITS							
BLDG	Building Use	-	-	-	\$	\$	-
EQUIP	Equipment Use			-	-	-	-
01-100-1010	City Council			255	-	-	6
01-100-1020	City Administration			246	-	-	5
01-100-1030	City Attorney			106	-	-	-
01-100-1050	Human Resources			241	-	-	1
01-100-1060	Risk Management			4	-	-	1
01-120-1210	City Clerk			88	-	-	3
01-130-1310	Accounting			146	-	-	6
01-130-1330	Management Information Systems			211	-	-	-
01-170-1710	City Hall		11,109	478	-	-	-
01-170-1720	Maintenance Yard		8,270	207	-	-	-
01-170-1730	City-General Utilities			530	-	-	-
01-170-1740	Building Maintenance			211	-	378,401	8
01-170-1770	Vehicle Maintenance			77	-	74,236	1
RECEIVING BUDGET UNITS							
01-100-1031	City Prosecutor			-	-	-	-
01-100-1040	Community Promotion			113	-	-	1
01-105-1105	City Engineering	32		59	-	-	-
01-110-1100	Public Safety Center (Fund 01)	1		86	-	-	3
01-110-1110	Public Safety & Law Enforcement (Fund 01)			105	-	-	-
01-110-1170	School Safety			5	-	-	-
01-120-1220	Elections			12	-	-	-
01-130-1320	Business Licenses			42	-	-	-
01-130-1350	Public Services			1	-	-	-
01-130-1460	Animal Control			5	-	-	-
01-140-1020	City Administration			-	-	-	-
01-140-1100	Public Safety			4	-	-	-
01-140-1410	Planning Commission			55	-	-	-
01-140-1430	Community Development	11		87	-	-	5
01-140-1440	Building & Safety			75	-	-	4
01-140-1475	General Engineering			29	-	-	-
01-140-7020	Code Enforcement			55	-	-	-
01-150-1510	Community Services Commission	24		54	-	-	-
01-150-1515	Patriotic Co			22	-	-	-
01-150-1520	Emergency Community Resource Services			8	-	-	0
01-150-1530	Senior Services			250	-	-	4
01-150-1535	Extended Day-Care Services			1	-	-	-
01-150-1540	Recreation	1		185	-	-	9
01-151-1541	Youth Sports			98	-	-	-
01-151-1542	Boxing			40	-	-	1
01-151-1543	Special Events			95	-	-	-
01-151-1544	Fourth of July			22	-	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		FY 19 Vehicle Count per Department	Square Footage of Insured Buildings	FY 20 Number of Checks by Department	FY 20 Actual Expenditures per Grant Fund Account	FY 20 Actual Salaries, Wages & Benefits per Public Works Department/Divi sion	Number of User Licenses by Department
01-151-1545	Concerts In the Park			-	-	-	-
01-151-1546	Christmas Wish			-	-	-	-
01-160-1610	Community Center		23,314	290	-	-	-
01-160-1620	Senior Center		16,080	277	-	-	-
01-160-1630	Mini-Center (Module)		11,918	109	-	-	-
01-160-1640	Swimming Pool		3,479	168	-	-	-
01-160-1650	New Temple Park		2,200	201	-	-	-
01-160-1660	Shively Park		1,258	72	-	-	-
01-160-1670	Mary Van Dyke Park		3,015	92	-	-	-
01-170-1020	City Administration			-	-	184,555	-
01-170-1105	City Engineering			59	-	-	-
01-170-1475	Environmental			-	-	-	-
01-170-1480	Waste Management			-	-	-	-
01-170-1520	Emergency Se			-	-	213,284	-
01-170-1750	Landscape Maintenance			242	-	498,121	5
01-170-1760	Street Maintenance			615	-	299,678	2
01-190-1920	Street Lighting			-	-	-	-
02	Gas Tax Fund 02			-	3,312	-	-
05	Payroll Disbursement Fund			630	-	-	-
06	Old American Act			350	376,305	-	1
07	Capital Improvement - Road Maint Rehab Acct Fund			-	-	-	-
13	AQMD Fund 13			1	-	-	-
15	Quimby In Lieu			-	-	-	-
20	Public Safety			4	62,635	-	-
25	Used Oil Recycling Block Grant			10	7,263	-	-
27	Beverage Recycling Grant			10	4,019	-	-
37	Measure M Local Return			1	12,736	-	-
38	Capital Improvement - Prop "C"			33	71,665	-	-
39	Capital Improvement - Community Development Block Grant			7	82,757	-	1
40	Capital Improvement - HSIP Fund			11	7,779	-	-
41	Prop A Park Bond Funds 41			-	-	-	-
44	Project "A"			156	329,179	-	1
45	Measure R Local Return			1	11,189	-	1
46	Sewer Assessment			1	52,207	-	-
67	Capital Improvement Fund			1	1,720	-	-
68	Misc Grants Reimbursement			39	133,767	-	2
69	Misc Local Grants Fund			2	23,084	-	-
84	Bond Debt Service Fund			-	251,343	-	-
88	Bond Funds - Constr, Non-Taxable			1	2,960	-	-
91	RDA Successor Agency Fund			2	110,757	-	-
92	Redev.Oblig.Retirement FD			-	-	-	-
94	HSG Successor Agency Fund			-	-	-	-
AO	All Others		12,790	-	-	-	1.00
Grand Total		69	93,433	7,693	\$ 1,544,676	\$ 1,648,274	71

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		Square Footage of Buildings Maintained	Janitorial Services - Square Footage of Supported Facility
ALLOCABLE BUDGET UNITS			
BLDG	Building Use	-	-
EQUIP	Equipment Use	-	-
01-100-1010	City Council	-	-
01-100-1020	City Administration	-	-
01-100-1030	City Attorney	-	-
01-100-1050	Human Resources	-	-
01-100-1060	Risk Management	-	-
01-120-1210	City Clerk	-	-
01-130-1310	Accounting	-	-
01-130-1330	Management Information Systems	-	-
01-170-1710	City Hall	11,109	11,109
01-170-1720	Maintenance Yard	8,270	-
01-170-1730	City-General Utilities	-	-
01-170-1740	Building Maintenance	-	-
01-170-1770	Vehicle Maintenance	-	-
RECEIVING BUDGET UNITS			
01-100-1031	City Prosecutor	-	-
01-100-1040	Community Promotion	-	-
01-105-1105	City Engineering	-	-
01-110-1100	Public Safety Center (Fund 01)	-	1,250
01-110-1110	Public Safety & Law Enforcement (Fund 01)	-	-
01-110-1170	School Safety	-	-
01-120-1220	Elections	-	-
01-130-1320	Business Licenses	-	-
01-130-1350	Public Services	-	-
01-130-1460	Animal Control	-	-
01-140-1020	City Administration	-	-
01-140-1100	Public Safety	-	-
01-140-1410	Planning Commission	-	-
01-140-1430	Community Development	-	-
01-140-1440	Building & Safety	-	-
01-140-1475	General Engineering	-	-
01-140-7020	Code Enforcement	-	-
01-150-1510	Community Services Commission	-	-
01-150-1515	Patriotic Co	-	-
01-150-1520	Emergency Community Resource Services	-	-
01-150-1530	Senior Services	-	-
01-150-1535	Extended Day-Care Services	-	-
01-150-1540	Recreation	-	-
01-151-1541	Youth Sports	-	-
01-151-1542	Boxing	-	-
01-151-1543	Special Events	-	-
01-151-1544	Fourth of July	-	-

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

Budget Unit		Square Footage of Buildings Maintained	Janitorial Services - Square Footage of Supported Facility
01-151-1545	Concerts In the Park	-	-
01-151-1546	Christmas Wish	-	-
01-160-1610	Community Center	23,314	23,314
01-160-1620	Senior Center	16,080	16,080
01-160-1630	Mini-Center (Module)	11,918	11,918
01-160-1640	Swimming Pool	3,479	3,479
01-160-1650	New Temple Park	2,200	2,200
01-160-1660	Shively Park	1,258	1,258
01-160-1670	Mary Van Dyke Park	3,015	3,015
01-170-1020	City Administration	-	-
01-170-1105	City Engineering	-	-
01-170-1475	Environmental	-	-
01-170-1480	Waste Management	-	-
01-170-1520	Emergency Se	-	-
01-170-1750	Landscape Maintenance	-	-
01-170-1760	Street Maintenance	-	-
01-190-1920	Street Lighting	-	-
02	Gas Tax Fund 02	-	-
05	Payroll Disbursement Fund	-	-
06	Old American Act	-	-
07	Capital Improvement - Road Maint Rehab Acct Fund	-	-
13	AQMD Fund 13	-	-
15	Quimby In Lieu	-	-
20	Public Safety	-	-
25	Used Oil Recycling Block Grant	-	-
27	Beverage Recycling Grant	-	-
37	Measure M Local Return	-	-
38	Capital Improvement - Prop "C"	-	-
39	Capital Improvement - Community Development Block Grant	-	-
40	Capital Improvement - HSIP Fund	-	-
41	Prop A Park Bond Funds 41	-	-
44	Project "A"	-	-
45	Measure R Local Return	-	-
46	Sewer Assessment	-	-
67	Capital Improvement Fund	-	-
68	Misc Grants Reimbursement	-	-
69	Misc Local Grants Fund	-	-
84	Bond Debt Service Fund	-	-
88	Bond Funds - Constr, Non-Taxable	-	-
91	RDA Successor Agency Fund	-	-
92	Redev.Oblig.Retirement FD	-	-
94	HSG Successor Agency Fund	-	-
AO	All Others	-	-
Grand Total		80,643	73,623

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

LIST OF ALLOCABLE BUDGET UNITS

*Enter the project number and description for budget units to be allocated by this plan.
Enter in both Small Caps and CAPS. Follow labeling for source year, not plan year*

BLDG	Building Use
EQUIP	Equipment Use
01-100-1010	City Council
01-100-1020	City Administration
01-100-1030	City Attorney
01-100-1050	Human Resources
01-100-1060	Risk Management
01-120-1210	City Clerk
01-130-1310	Accounting
01-130-1330	Management Information Systems
01-170-1710	City Hall
01-170-1720	Maintenance Yard
01-170-1730	City-General Utilities
01-170-1740	Building Maintenance
01-170-1770	Vehicle Maintenance

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

LIST OF RECEIVING BUDGET UNITS

Enter the list of budget units to receive overhead. Use the structure most similar to the year being planned (e.g., the budget year), despite the source data for allocated costs referencing a prior year.

01-100-1031	City Prosecutor
01-100-1040	Community Promotion
01-105-1105	City Engineering
01-110-1100	Public Safety Center (Fund 01)
01-110-1110	Public Safety & Law Enforcement (Fund 01)
01-110-1170	School Safety
01-120-1220	Elections
01-130-1320	Business Licenses
01-130-1350	Public Services
01-130-1460	Animal Control
01-140-1020	City Administration
01-140-1100	Public Safety
01-140-1410	Planning Commission
01-140-1430	Community Development
01-140-1440	Building & Safety
01-140-1475	General Engineering
01-140-7020	Code Enforcement
01-150-1510	Community Services Commission
01-150-1515	Patriotic Co
01-150-1520	Emergency Community Resource Services
01-150-1530	Senior Services
01-150-1535	Extended Day-Care Services
01-150-1540	Recreation
01-151-1541	Youth Sports
01-151-1542	Boxing
01-151-1543	Special Events
01-151-1544	Fourth of July
01-151-1545	Concerts In the Park
01-151-1546	Christmas Wish
01-160-1610	Community Center
01-160-1620	Senior Center
01-160-1630	Mini-Center (Module)
01-160-1640	Swimming Pool
01-160-1650	New Temple Park
01-160-1660	Shively Park
01-160-1670	Mary Van Dyke Park
01-170-1020	City Administration
01-170-1105	City Engineering
01-170-1475	Environmental
01-170-1480	Waste Management
01-170-1520	Emergency Se
01-170-1750	Landscape Maintenance
01-170-1760	Street Maintenance
01-190-1920	Street Lighting
02	Gas Tax Fund 02
05	Payroll Disbursement Fund
06	Old American Act
07	Capital Improvement - Road Maint Rehab Acct Fund

City of South El Monte
Cost Allocation Plan for Fiscal Year 2020-2021, Full Cost Iteration
Source Cost Data from Fiscal Year 2019-2020 Actuals

13	<i>AQMD Fund 13</i>
15	<i>Quimby In Lieu</i>
20	<i>Public Safety</i>
25	<i>Used Oil Recycling Block Grant</i>
27	<i>Beverage Recycling Grant</i>
37	<i>Measure M Local Return</i>
38	<i>Capital Improvement - Prop "C"</i>
39	<i>Capital Improvement - Community Development Block Grant</i>
40	<i>Capital Improvement - HSIP Fund</i>
41	<i>Prop A Park Bond Funds 41</i>
44	<i>Project "A"</i>
45	<i>Measure R Local Return</i>
46	<i>Sewer Assessment</i>
67	<i>Capital Improvement Fund</i>
68	<i>Misc Grants Reimbursement</i>
69	<i>Misc Local Grants Fund</i>
84	<i>Bond Debt Service Fund</i>
88	<i>Bond Funds - Constr, Non-Taxable</i>
91	<i>RDA Successor Agency Fund</i>
92	<i>Redev.Oblig.Retirement FD</i>
94	<i>HSG Successor Agency Fund</i>
AO	<i>All Others</i>



CITY OF SOUTH EL MONTE

Report for:

User Fee Study

December 1, 2022

Prepared by:



Corporate Headquarters
32605 Temecula Parkway, Suite 100
Temecula, CA 92592
Toll free: 800.676.7516

TABLE OF CONTENTS

1. Executive Summary	3
1.1 Findings	3
1.2 Report Format	4
2. Introduction and Fundamentals	5
2.1 Scope of Study	5
2.2 Methods of Analysis	5
3. Community Development & Public Works.....	11
3.1 Cost of Service Analysis	11
3.2 Fee Establishment	13
3.3 Cost Recovery Evaluation	14
4. Parks & Recreation	16
4.1 Cost of Service Analysis	16
4.2 Fee Establishment	16
4.3 Cost Recovery Evaluation	16
5. Conclusion.....	19

Appendices

Cost of Service Analysis (Fee Tables)	Appendix A
Planning Division	A.1
Land Development Engineering Division	A.2
Building Division	A.3
Parks & Recreation Division	A.4
Comparative Fee Survey	Appendix B
Planning Division	B.1
Land Development Engineering Division	B.2
Building Division	B.3
Parks & Recreation Division	B.4

1. EXECUTIVE SUMMARY

NBS performed a User Fee Study (Study) for the City of South El Monte. The purpose of this report is to present the findings and recommendations of the various fee analyses performed as part of the Study and provide the City with the information needed to update and establish user and regulatory fees for service. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities, counties, and special districts may impose user and regulatory fees for services and activities they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, fees for services, products, and regulatory programs may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity performed at the request of an individual or entity upon which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

The City's main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service, and (2) second, to provide an opportunity for City Council to re-align fee amounts with localized cost recovery policies.

1.1 Findings

This Study examined user and regulatory fees managed by the City's Community Development Department, including the Planning and Building divisions, as well as the Public Works Department's Land Development Engineering Division and the Community Services Department's Parks & Recreation Division. The Study identified an estimated \$3.8 million in eligible costs for recovery from fees for service compared to approximately \$1.96 million the City is currently collecting each year from fees. The following table provides a summary of the Study's results:

Table 1. Report Summary

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	\$ 102,187	\$ 259,661	\$ (157,474)	39%	\$ 154,959	60%
Engineering	\$ 370,114	\$ 360,760	\$ 9,354	103%	\$ 360,760	100%
Building	\$ 1,324,206	\$ 1,265,905	\$ 58,301	105%	\$ 1,256,952	99%
Recreation	\$ 168,292	\$ 1,911,833	\$ (1,743,541)	8.8%	\$ 179,167	9.4%
Total	\$ 1,964,799	\$ 3,798,159	\$ (1,833,360)	52%	\$ 1,951,838	51%

As shown in Table 1 above, the City is recovering approximately 52% of the costs associated with providing user and regulatory fee-related services. Should the Council adopt fees at 100% of the full cost recovery amounts determined by this Study, an additional \$1.8 million in costs could be recovered.

However, as Section 2.2.3 later explains, there may be other local policy considerations that support adopting fees at less than the calculated full cost recovery amount. Since this element of the Study is subjective, NBS provided the maximum potential of fee amounts at 100% full cost recovery for the City to consider, while the City departments/divisions recommended the appropriate cost recovery levels at or below full cost amounts. Initial staff recommendations for adjusted fee amounts are projected to recover approximately 51% of the total costs of providing fee-related services, assuming the demand for services remains the same. Once City Council has reviewed and evaluated the results of the Study, the City can set fees at appropriate cost recovery levels according to local policy goals and considerations.

1.2 Report Format

This report documents the analytical methods and data sources used in the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses recommended fee amounts, and provides a comparative survey of fees to neighboring agencies for similar services. The report is organized into the following sections:

- Section 2 - Outlines the general framework, approach, and methodology of the Fee Study.
- Sections 3 through 4 - Discusses the results of the cost of service analysis by division and/or fee program. The analysis includes: (1) fully burdened hourly rate(s); (2) calculation of the costs of providing service; (3) the cost recovery performance of each fee category; and, (4) the staff-recommended fees for providing services.
- Section 5 - Presents the conclusions of the analysis provided in the preceding sections.
- Appendices to this report - Include additional details of the analysis performed and a comparison of the fees imposed by neighboring agencies for similar services.

2. INTRODUCTION AND FUNDAMENTALS

2.1 Scope of Study

The following is a summary of the fees evaluated during the Study:

- Community Development Department
 - Planning
 - Building
- Land Development Engineering Division
- Parks and Recreation Division

The fees examined in this report specifically exclude development impact fees, utility rates, and any special tax assessments which fall under a different set of statutory and procedural requirements from the body of user and regulatory fees analyzed in this Study. The Study also excludes facility and equipment rental rates, as well as most fines and penalties imposed by the City for violations of its requirements or codes.¹

2.2 Methods of Analysis



Three phases of analysis were completed for each City department, division or section studied:

2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support the provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Direct Costs:

- **Direct personnel costs** – Salary, wages and benefits expenses for personnel specifically involved in the provision of services and activities to the public.

¹ According to the California Constitution Article XII C § 1 (e) (4) and (5), the City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.

- **Direct non-personnel costs** – Discrete expenses attributable to a specific service or activity performed, such as contractor costs, third-party charges, and materials used in the service or activity.

Indirect Costs:

- **Indirect personnel costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical support activities related to the direct services provided to the public.
- **Indirect non-personnel costs** – Expenses other than labor involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to individual fee/rate categories.
- **Overhead costs** – These are expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, Human Resources, etc. The amount of costs attributable to the departments or divisions included in this Study were sourced from the City's Cost Allocation Plan.

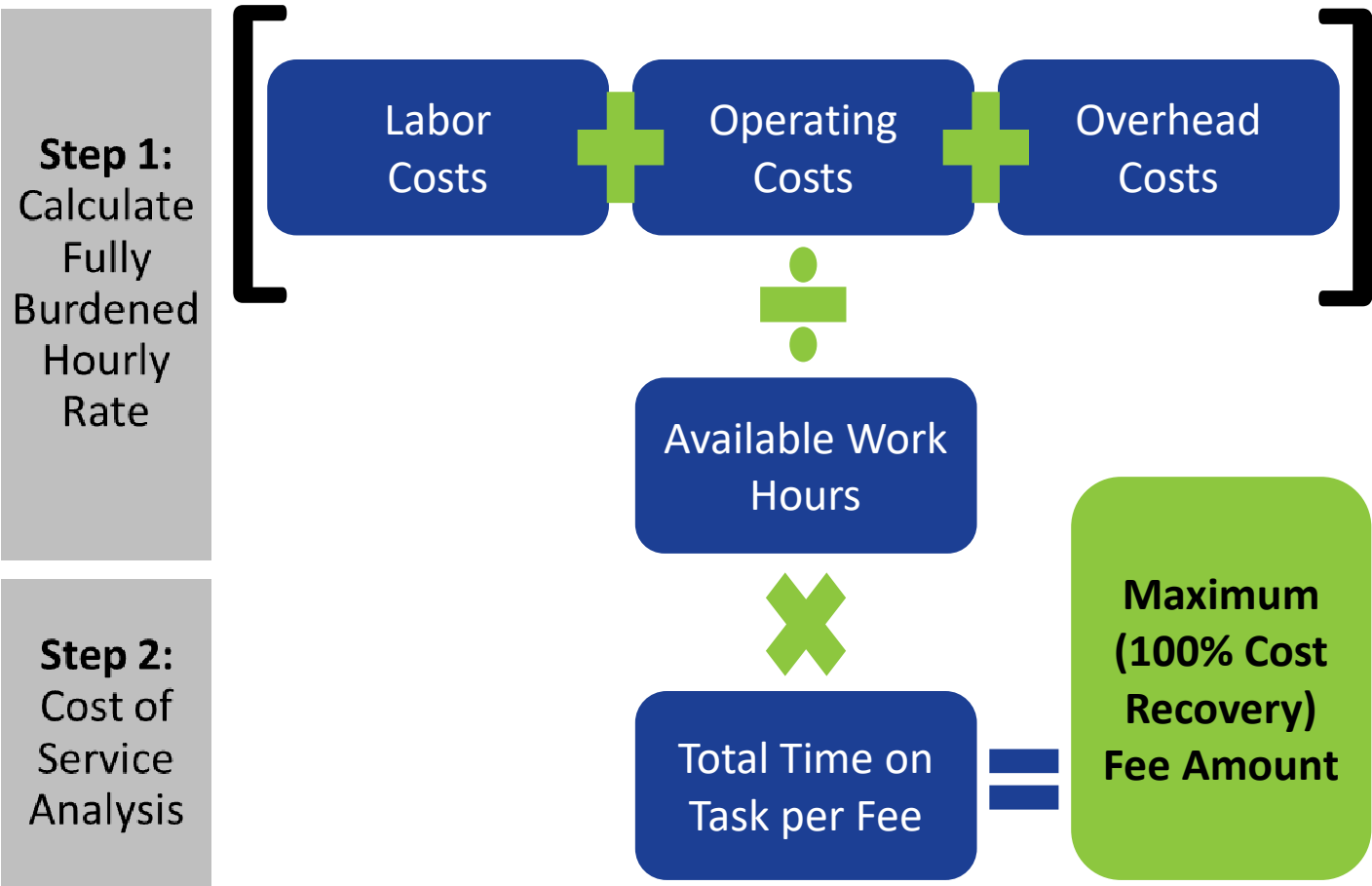
All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by each department/division in the provision of all services and activities City-wide.

Nearly all the fees reviewed in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Since labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculated a composite, fully burdened, hourly rate for each department, division, program, or activity applicable to the specific organization and needs of each area studied. This rate serves as the basis for further quantifying the average full cost of providing individual services and activities. Determining the fully burdened labor rate for each department, and the various functional divisions within a department, requires two data sets: (1) the full costs of service, and (2) the number of staff hours available to perform those services. NBS derived the hours available based on the complete list of all City employees and/or available service hours of its contracted professionals (where applicable).

The City supplied NBS with the total number of paid labor hours for each employee involved in the delivery of services included in this Study. These available hours represent the amount of productive time available to provide both fee-recoverable and non-fee recoverable services and activities. Available labor hours divided into the annual full costs of service equal the composite, fully burdened, labor rate. Some agencies may also use the resulting rates for purposes other than setting fees, such as calculating the full cost of general services or structuring a cost recovery agreement with another agency or third party.

NBS also assisted the City in estimating the staff time for the services and activities listed in the City's fee schedule. The City does not systematically track the service time of activities for all departments or all individual fee-level services provided, therefore, NBS relied on interviews and questionnaires to develop the necessary data sets of estimated labor time. In many cases, the City provided estimates of the average amount of time (in minutes and hours) it took to complete a typical service or activity considered on a per-occurrence basis.

It should be noted that the development of these time estimates was not a one-step process but required careful review by both NBS and department managers to assess the reasonableness of such estimates. Based on the results of this review, the City reconsidered its time estimates until all parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Finally, the fully burdened labor rate(s) calculated in earlier steps were applied at the individual fee level time estimates, yielding an average total cost of providing each fee for service or activity. The graphic below provides a visual representation of the steps discussed in this section.



2.2.2 FEE ESTABLISHMENT

The fee establishment process includes a range of considerations, including the following:

- Addition to and deletion of fees** – The Study provided each department with the opportunity to propose additions and deletions to their current fee schedules, as well as re-name, re-organize, and clarify which fees were to be imposed. Many of these fee revisions allowed for better adherence to current practices, as well as the improvement in the calculation, application, and collection of the fees owed by an individual. Some additions to the fee schedule were simply the identification of existing services or activities performed by City staff for which no fee is currently charged.

- **Revision to the structure of fees** – In most cases, the focus was to re-align the fee amount to match the costs of service and leave the current structure of fees unchanged. However, in several cases, fee categories and fee names had to be simplified or re-structured to increase the likelihood of full cost recovery or to enhance the fairness of how the fee is applied to the various types of fee payers.
- **Documentation of the tools used to calculate special cost recovery** – The City’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates so that all fee payers can readily reference the basis of any fee amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not included in the adopted master fee schedule. In these rare instances, published rates are used to estimate a flat fee or bill on an hourly basis, which is at the department director’s discretion.

2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. Here are the possible outcomes of the fee analysis:

- Cost recovery rate of 0% - This signifies that there is currently no current recovery of costs from fee revenues (or insufficient information available for evaluation).
- Cost recovery rate of 100% - This means that the fee currently recovers the full cost of service.
- Cost recovery rate between 0% and 100% - This indicates partial recovery of the full cost of service through fees.
- Cost recovery rate greater than 100% - This means that the fee exceeds the full cost of service. User fees and regulatory fees should not exceed the full cost of service.

In all cases, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could change the definition of the charge from a cost of service based fee to a tax which has other procedural requirements, such as ballot protest or voter approval.

NBS assisted with modeling the “recommended” or “target” level of cost recovery for each fee, established at either 100% or any amount less than the calculated full cost of service. Targets and recommendations reflect discretion on the part of the agency based on a variety of factors, such as existing City policies and agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general method of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question, such as:

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reinforcing the fact that a service which truly benefits the public is best funded by general resources of the City, such as revenues from the General Fund (e.g., taxes). Conversely, when a service or activity wholly benefits an individual or entity, the cost recovery is generally closer to or equal to 100% of cost recovery from fees collected from the individual or entity.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following factors and considerations may influence or supplement the public-versus-private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the community served or current revenue levels? In other words, would fee increases have the unintended consequence of driving away the population served?
- Is there a good policy basis for differentiating between the type of user (e.g., residents vs. non-residents, residential vs. commercial, non-profit entities, and business entities)?
- Are there broader City objectives that merit a less than full cost recovery target from fees, such as economic development goals and local social values?

NBS provided the cost of service calculation based on 100% full cost recovery and the framework for the City's use to adjust the amount of cost recovery in accordance with its broader goals as they pertain to code compliance, cost recovery, economic development, and social values.

2.2.4 COMPARATIVE FEE SURVEY

Appendix B presents the results of the Comparative Fee Survey for the City. Policy makers often request a comparison of their jurisdictional fees to those of surrounding or similar communities. The purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

In this effort, NBS worked with the City to choose five comparative agencies – City of Duarte, El Monte, Rosemead, Temple City and Los Angeles County. It is important to keep the following in mind when interpreting the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about cost recovery policies or procedures inherent in each comparison agency.
- A “market-based” decision to price services below the full cost of service calculation is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis of the comparative agencies' fees.
- The results of comparative fee surveys are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for the provision of similar services.

NBS made every reasonable attempt to source each comparison agency's fee schedule from their respective websites and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the City's existing fee structure.

2.2.5 DATA SOURCES

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The City's Adopted Budget for Fiscal Year 2021-22
- A complete list of all City personnel, salary/wage rates, regular hours, paid benefits, and paid leave amounts provided by the Finance Department
- Prevailing fee schedules
- Annual workload data provided by each department and/or fee program evaluated in the Study

The City's adopted budget serves as an important source of information that affects the cost of service results. NBS did not audit or validate the City's financial documents and budget practices, nor was the cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study accepts the City's budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. NBS consultants accept the City Council's deliberative process and the City's budget plan and further assert that through this legislative process, the City has yielded a reasonable and valid expenditure plan to use in setting cost-based fees.

3. COMMUNITY DEVELOPMENT & PUBLIC WORKS

The Community Development Department is responsible for analyzing land use and development proposals from an environmental, zoning, land use, and design standpoint and provides recommendations to the Planning Commission and the City Council. They inspect all new construction, additions, and tenant improvements to ensure compliance with all zoning standards and building standards and prepare, update and administer the City's General Plan. Additionally, they provide information and assistance to the public with regards to the City's development review process.

The Community Development Department consists of the following divisions:

- Building and Safety Division
- Code Enforcement Division
- Economic Development Division
- Housing Division
- Planning Division
- Vacant and Abandoned Property Registration

For purposes of this Study, the costs of the Public Works Department were analyzed together with Community Development since the two departments share upper-level management. The Public Works Department consists of two divisions: Land Development Engineering which issues permits and provides administration and inspection for all activities within the public right-of-way, and the Maintenance Services division. This analysis focused specifically on the Land Development Engineering fees for service.

3.1 Cost of Service Analysis

The following table shows the estimated annual full cost of providing services for each primary service area within the Community Development and Public Works Departments, as well as calculates the fully burdened cost per hour for cost recovery purposes through fees for services.

Table 2. Fully Burdened Hourly Rate

Cost Element	Public Counter/ General Information	Long Range Planning	Current Planning	Housing/ Economic Development/ CDBG	Building Direct Services	Code Enforcement	PW Capital Projects/ Grants/ Maintenance	Land Development Engineering	Total
Labor	\$ -	\$ 15,028	\$ 65,120	\$ 3,679	\$ 87,154	\$ 446,025	\$ 1,390,363	\$ -	\$ 2,007,370
Recurring Non-Labor	-	450,217	15,942	53	830,137	113,150	301,805	295,000	2,006,304
Citywide Overhead	-	30,280	131,213	168	216,317	57,224	157,058	1,410	593,669
Department Admin	3,343	57,811	24,765	455	132,254	71,913	215,743	34,581	540,867
Total	\$ 3,343	\$ 553,336	\$ 237,040	\$ 4,354	\$ 1,265,862	\$ 688,312	\$ 2,064,969	\$ 330,991	\$ 5,148,209
Fully Burdened Hourly Rate			\$ 187		\$ 124			\$ 168	
<i>Reference: Direct Hours</i>			1,265		10,215			1,968	

As shown in the table above, the total cost of providing all Community Development and Public Works services is approximately \$5.1 million per year. The results of the cost of service analysis identified \$237,000 in costs eligible for recovery from the City's Current Planning Division fees, \$331,000 for Land Development Engineering Division fees, and \$1.3 million for Building Division fees. The remaining \$3.3 million in costs are recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$187** for Planning, **\$168** for Engineering and **\$124** for Building.

Table 2 shows segregation of the total cost of services into eight primary service categories. In order to clarify the underlying costs and assumptions used to calculate the total costs eligible for recovery in fees as well as the fully burdened hourly rates, the following provides a description of each service category:

- **Public Counter/General Information** – Activities associated with responding to phone calls and general information requests that support the development review process. Typically, some portion of costs for the provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public. Staff estimated that approximately 80% of these costs support land use application review activities, while the remaining costs should not be considered in the calculation of fees for services.
- **Long-Range Planning** – Planning staff supports the ongoing maintenance and cyclical update of the City’s General Plan and local Zoning Ordinances. These costs are not considered as directly recoverable from fees. Some California agencies recover a portion of these costs through a surcharge on top of relevant planning and building permits.
- **Current Planning** – Planning Division’s responsibilities that are comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.
- **Housing/Economic Development/CDBG** – Activities associated with staff support of housing, economic and CDBG projects. These costs are not recommended for recovery through fees for service.
- **Building Direct Services** – The Building Division’s responsibilities are comprised mostly of development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.
- **Code Enforcement** – Work activities in response to a complaint received by the Building Division related to violation of a prior condition of approval, City Ordinance or State law. Includes complaint investigation, follow up, and any associated abatement or enforcement actions. None of these costs are recommended for recovery in the City’s user and regulatory fees for service.
- **PW Capital Projects/Grants/Maintenance** – Public Works Maintenance Division activities associated with staff support of capital projects, and system maintenance. These services often receive grant funding; therefore, these costs are not recommended for recovery through fees for service.
- **Land Development Engineering** – The Land Development Engineering Division’s focus is development review and approval; therefore, 100% of these costs are recoverable from its routine fees for service.

The fully burdened hourly rate involves significant analytical and policy-related decisions regarding the inclusion of categorized activity costs. The decision to either include or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters set forth by industry standard fee calculation methods and the California State Constitution.

3.2 Fee Establishment

The following is a summary of the overall changes to the Community Development Department and Land Development Engineering's fee schedule:

- Planning Division:
 - Deletion of fees that are no longer used or needed such as Zoning Regulation Amendment, Zoning Map and Minor Conditional Use Permit;
 - Reorganization of fee categories Lot Line Adjustment and Certificate of Compliance to the Engineering fee schedule; and,
 - Addition of new fee categories, notated as "New" in the Current Fee / Deposit column of Appendix A.1.² These fee categories include:
 - Address Creation/Change
 - Business License processing fee for Street Vending and all other license types
 - Entitlement – Compliance Review
 - Fireworks Permit Application Processing Fee
 - Pre-Application Consultation Fee
 - Pre-Sale Inspection Permit
 - Street Name Change
 - Tobacco/E-cigarette Vending Permit
 - Modification of Development Standards
 - Site Development Permit
- Engineering Division
 - Deletion of fees that are no longer used or needed:
 - News Rack Permit
 - Curb Painting
 - Sign Posting in the Public Right-of-Way
 - Banner Hanging in the Public Right-of-Way
 - Well Monitoring
 - Map Monuments Requiring Survey Check
 - Tract Closeout
 - Certificate of Compliance
 - New Streets
 - Reorganization of fee categories such as Encroachment Permits, Street Cut Permits for clarification or to create a more user-friendly fee structure; and,
 - Addition of new fee categories, notated as "New" in the Current Fee / Deposit column of Appendix A.2. These fee categories include:
 - Final Map Review – Each additional lot
 - Monument Inspection – Each additional

² Refer to Section 2.2, *Methods of Analysis*, for additional discussion on the Study's approach to adding, deleting, and revising fee categories.

- Lot Line Adjustment/Lot Merger/Certificate of Compliance – Beyond 3rd Submittal
- Grading Plan Review – updated scaled tiers
- Public Improvement & Private Streets – Plan Check & Inspection
- Planning Entitlement/Application Review
- Engineering Plan Check of Architectural Plans
- Low Impact Development / SWPPP
- Building Division
 - Deletion of fees that are no longer used or needed:
 - Building Energy and Accessibility Plan Check
 - Electrical Branch Circuit fees over 40
 - Mechanical ventilation systems not part of an air conditioning system
 - Plumbing cesspool, overflow seepage pit, percolation test pot, swimming pool drywall, or drain field extension or replacement
 - Plan Maintenance Fee
 - Reorganization/Addition of fee categories: Overall, the Building Division’s fee schedule was significantly re-organized for clarification and to create a more user-friendly fee structure. The County of Los Angeles’ fee schedule was used as the basis of the additional new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.3.

3.3 Cost Recovery Evaluation

Appendix A.1-A.3 presents the results of the detailed cost recovery analysis of fees for the City’s Community Development Department and Land Development Engineering Division. In the Appendices, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Currently, the Department is recovering approximately 95% of the total cost of providing services from fees. As the table below shows, the City collects approximately \$1.8 million per year in revenue at the current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$1.9 million.

Table 3. Cost Recovery Outcomes

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus / Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	\$ 102,187	\$ 259,661	\$ (157,474)	39%	\$ 154,959	60%
Engineering	\$ 370,114	\$ 360,760	\$ 9,354	103%	\$ 360,760	100%
Building	\$ 1,324,206	\$ 1,265,905	\$ 58,301	105%	\$ 1,256,952	99%
Total	\$ 1,796,507	\$ 1,886,326	\$ (89,819)	95%	\$ 1,772,671	94%

NBS provided a full cost of service evaluation and the framework for considering fees, while the City departments determined the appropriate cost recovery levels at or below full cost amounts.

The “Recommended Fee / Deposit Level” column in Appendix A.1-A.3 displays the City staff’s initial recommended fee amounts. Based on this information, the staff recommends that all fees recover 100% of the costs of providing services, except the following:

Planning

- Conditional Use Permit
- Conditional Use Permit – Modification
- Filming Permit
- General Plan Amendment
- Mapping – Tentative Parcel and Tract Maps
- Pre-Sale Inspection Permit
- Sign Permit
- Specific Plan
- Specific Plan Amendment
- Street Name Change
- Temporary Use Permit
- Variance
- Zone Change
- Zoning Compliance Letter
- Modification of Development Standards
- Site Development Permit

Building

- Building Permit/Inspection permits with a valuation greater than \$25,000
- Building Plan Checks with a valuation greater than \$25,000

These initial recommendations for adjusted fee amounts are projected to recover approximately 94% of the total costs of providing fee-related services, assuming the demand for services remains the same.

4. PARKS & RECREATION

The South El Monte Parks and Recreation Division is part of the Community Services Department and has the purpose of providing quality services for all ages. This includes after-school programs, community special events, and an abundance of educational enrichment, arts, leisure and sports classes. The Recreation Division also provides seasonal programming such as day camps, aquatic programs, and sports leagues and camps. In addition, the Recreation Division coordinates facility rentals and reservations for private occasions.

4.1 Cost of Service Analysis

NBS developed composite, fully burdened, hourly rates for full-time and part-time personnel. This evaluation of the rates incorporated the unique manner in which the department typically staffs services and activities. Table 4 provides a summary of the hourly rate outcomes:

Table 4. Fully Burdened Hourly Rates - Recreation

Cost Component	Full-Time	Part-Time	TOTAL
Salaries	\$ 170,400	\$ 665,046	\$ 835,446
Benefits	26,993	105,351	132,344
Non-Labor Costs	65,743	256,583	322,326
Citywide Overhead	95,758	373,729	469,487
Department Admin	31,049	121,181	152,230
TOTAL	\$ 389,944	\$ 1,521,889	\$ 1,911,833
Fully Burdened Rate	\$ 109	\$ 26	\$ 31
<i>Reference: Direct Hours Only</i>	3,592	58,169	61,761
Overtime Rate	\$ 132	\$ 32	\$ 38

All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$109** for full-time employees and **\$26** for part-time employees in support of the City's Direct Services. When work is performed after hours, a rate of **\$132** can be used for full-time staff and **\$32** for part-time staff.

4.2 Fee Establishment

The list of fees for parks and recreation services includes two main service categories, fees for participation in camps and classes, and fees for use of City facilities. The results of this Study added very few new fees and left the rest of the fee schedule primarily unchanged.

4.3 Cost Recovery Evaluation

Annual Cost Recovery

The course of this Study first evaluated the Division's overall annual cost recovery performance for each primary program offering by comparing the most recent fiscal year of revenues collected, to the total program costs established through the Study.

The table below summarizes results of the total program cost analysis. As shown, the City recovers approximately 8.8% of the annual total costs of Division programs per year through fees for services.

TABLE 5. COST RECOVERY EVALUATION BY PROGRAM

Programs/Facilities	Labor	Recurring Non-Labor	Overhead Costs	Division Support Activities	Total Cost of Services	FY 21-22 Revenue	Cost Recovery %
T-Ball	\$ 7,001	\$ 6,028	\$ 4,082	\$ 1,480	\$ 18,591	\$ 4,384	23.6%
Youth Basketball	20,035	26,048	11,680	4,997	62,761	12,794	20.4%
Adult Basketball	7,252	74	2,946	889	11,161	2,275	20.4%
Basketball Camp	7,384	75	2,999	905	11,363	2,316	20.4%
Rec Swim	58,360	13,161	23,706	8,239	103,466	2,183	2.1%
Swim Lessons	63,578	14,338	25,826	8,975	112,717	42,252	37.5%
Swim Team	10,908	7,059	4,431	1,938	24,335	555	2.3%
Boxing	84,651	13,362	70,900	14,613	183,526	12,931	7.0%
Winter Camp	19,513	1,016	7,926	2,462	30,917	685	2.2%
Summer Camp	112,897	5,879	45,859	14,243	178,877	3,963	2.2%
Spring Camp	11,459	597	4,655	1,446	18,157	402	2.2%
Contract Classes	4,592	2,759	1,865	797	10,013	2,370	23.7%
Rec Classes	25,768	1,342	10,467	3,251	40,827	-	0.0%
Open Gym	8,723	454	3,543	1,101	13,821	-	0.0%
Community Center After School Program	134,563	7,007	60,438	17,476	219,484	4,863	2.2%
New Temple After School Program	121,516	6,327	54,578	15,782	198,204	4,391	2.2%
Mini Center After School Program	130,295	6,784	58,521	16,922	212,522	4,709	2.2%
5K Run	9,953	4,905	4,637	1,687	21,182	-	0.0%
Other City Sponsored Events	89,196	100,958	54,120	21,133	265,407	38,550	14.5%
Field Facility Reservation	11,199.91	20,109.95	4,549.47	3,102.33	38,962	6,401	16.4%
Building Facility Reservation	17,154	62,869	6,968	7,526	94,517	15,529	16.4%
Park Facility Reservation	11,793	21,174	4,790	3,267	41,024	6,740	16.4%
Total Cost of Services	\$ 967,790	\$ 322,326	\$ 469,487	\$ 152,230	\$ 1,911,833	\$ 168,292	8.8%

As Table 5 shows, the City collects approximately \$168,000 per year in revenue at current fee amounts. At full cost recovery and the same demand level for these services, the City would recover approximately \$1.9 million. In NBS' experience, a less than 100% cost recovery outcome is typical for recreation user fees; especially for programs offered to youth.

Programs, Camps and Classes

The annual cost of service information from Table 5 was used to evaluate individual fees associated with programs, camps and classes. In Appendix A.4, the column labeled "Annual Estimated Labor Hours" was derived through discussion with Division staff about the amount of staff time per year spent on various programs, camps and classes. Those hours were then divided by the "Annual Participant Capacity" to establish the "Estimated Cost Per Participant", regardless of whether the participant is a resident or non-resident of the City. With this information, the City can choose to set a recommended fee at or below the total cost per participant, and as a policy decision, can set a discounted rate for City of South El Monte residents or establish a multiple participant discount.

Facility Rentals

NBS did not evaluate the facility rental fees on an individual basis. As stated in the introduction, Article XIII C of the California Constitution provides the definition of what constitutes a "tax" and under section 1(e), a "tax" means any levy, charge, or exaction of any kind imposed by local government", except for seven stated exceptions to this definition. The program, camps and classes fees discussed above fall under the first three exceptions listed, which are fees and charges for benefits conferred and privileges

granted, services and products provided, or regulatory services. Charges qualifying under these exceptions may not “exceed the reasonable costs to the local government of providing the service or product”.

Facility rentals, however, fall under exception number 4, “a charge imposed for entrance to or use of local government property, or the purchase, rental or lease of local government property.” Charges qualifying under this exception do not include the “reasonable cost limitation” found in the first three exceptions. However, as a general law city, South El Monte is also subject to the requirements of Government Code section 50402 (a) which states: “A city, county, or city and county owning property or leasing property which is devoted to park, amusement, or recreational purposes may make a charge for use or services provided therein in the amount as may be provided by resolution by the governing body. No charge shall be imposed which exceeds the cost of the service provided.”

Based on the results shown in Table 5, the City’s current facility rental fees recover far less than the full cost of providing services. The City may want to consider an overall percentage increase to existing rental amounts “across the board”. The comparison provided in Appendix B.4 shows what other municipalities charge for similar facilities in the surrounding area.

Service Request Fees

For fees associated with the individual service requests, such as facility rental reservation, lining of ball fields, and use of lights, an evaluation of the cost of service for individual fees was performed. NBS interviewed staff to gather the estimated amount of time associated with all service request fees. Using the time estimates provided by City staff in combination with the fully-burdened hourly rates calculated above, NBS is estimated the full cost for providing each service.

TABLE 6. SERVICE REQUEST FEE ANALYSIS

Fee	Estimated Time Per Activity (hours)			Cost of Service / Activity	Current Fee	Current Cost Recovery %
	FT Rec Staff	PT Rec Staff	PW Staff			
	\$ 109	\$ 26	\$ 43			
Facility Rental Reservation Fee						
Building Rental	0.50	0.25	-	\$ 61	NEW	%
Park Rental	0.25	0.25	-	\$ 34	NEW	%
Field Rental	0.25	0.25	-	\$ 34	NEW	%
Miscellaneous Field Facility Rental Fees						
Lining of Ball Fields	-	-	0.50	\$ 21	\$ 25	117%
Lining of Football Field	-	-	4.00	\$ 171	\$ 50	29%
Lights	-	-	0.50	\$ 21	\$ 30	140%

The City is not currently charging a Facility Rental Reservation Fee, so no cost recovery analysis is available. The City is currently over-recovering the costs of lining ball fields and use of the field lights as shown in Table 6. NBS provided a full cost of service evaluation and the framework for considering fees, while the City departments determined the appropriate cost recovery levels at or below full cost amounts. The “Recommended Fee” column in Appendix A.4 displays the City staff’s initial recommended fee amounts. Based on this information, the staff recommends that fees recover approximately 9.4% of the costs of providing services.

5. CONCLUSION

Based on the outcomes of the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation presented in this Study, the proposed Master Fee Schedule has been prepared by the City for implementation and included in the Department's Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve the City's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

The City's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by the City Council, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, the City could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.

APPENDIX A.1

Cost of Service Analysis – Planning Division

			Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Notes	City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			\$ 187	\$ 187	\$ 187	\$ 124									Current Fee	Full Cost
PLANNING		[1,2]														
1	Address Creation/Change		2.00	0.00	0.00	0.00	2.00	\$ 375	NEW	%	\$ 375	100%	-	\$ -	\$ -	\$ -
	Each additional		0.25	0.00	0.00	0.00	0.25	\$ 47	NEW	%	\$ 47	100%	-	\$ -	\$ -	\$ -
2	Appeal Fee (Design Review Board, Planning Commission, City Council)		4.00	0.00	0.00	0.00	4.00	\$ 750	\$ 2,502	334%	\$ 750	100%	-	\$ -	\$ -	\$ -
3	Banner/Portable Sign Permit		1.00	0.00	0.00	0.00	1.00	\$ 187	\$ 52	28%	\$ 187	100%	-	\$ -	\$ -	\$ -
4	Business License (New) - Zoning Review															
	Home Occupation Permit															
	City Staff Processing Fee		0.50	0.00	0.00	0.00	0.50	\$ 94	\$ 105	112%	\$ 94	100%	20	\$ 2,100	\$ 1,874	\$ 1,874
	Business License Fee								Actual Cost		Actual Cost					
	Street Vending															
	City Staff Processing Fee	[5]	1.50	0.00	0.00	0.00	1.50	\$ 281	NEW	%	\$ 281	100%	-	\$ -	\$ -	\$ -
	Business License Fee								Actual Cost		Actual Cost					
	Other															
	City Staff Processing Fee		0.50	0.00	0.00	0.00	0.50	\$ 94	NEW	%	\$ 94	100%	223	\$ -	\$ 20,897	\$ 20,897
	Business License Fee								Actual Cost		Actual Cost					
5	Conditional Use Permit		55.00	20.00	15.00	0.00	90.00	\$ 16,867	\$ 6,250	37%	\$ 8,500	50%	10	\$ 62,500	\$ 168,672	\$ 85,000
6	Entitlement - Compliance Review	[6]	6.00	1.00	0.00	0.00	7.00	\$ 1,312	NEW	%	\$ 1,312	100%	-	\$ -	\$ -	\$ -
7	Conditional Use Permit - Modification	[4]	32.00	5.00	4.00	0.00	41.00	\$ 7,684	NEW	%	\$ 2,250	29%	-	\$ -	\$ -	\$ -
8	Determination of Use		7.00	0.00	0.00	0.00	7.00	\$ 1,312	\$ 1,710	130%	\$ 1,312	100%	-	\$ -	\$ -	\$ -
9	Environmental Impact Report		62.00	20.00	20.00	0.00	102.00	\$ 19,116	\$ 6,688	35%	\$ 19,116	100%	-	\$ -	\$ -	\$ -
10	Fences/Walls		1.00	0.00	0.00	0.00	1.00	\$ 187	\$ 52	28%	\$ 187	100%	16	\$ 832	\$ 2,999	\$ 2,999
11	Filming Permit (per event)		3.50	0.00	0.00	0.00	3.50	\$ 656	\$ 1,368	209%	\$ 650	99%	2	\$ 2,736	\$ 1,312	\$ 1,300
12	Fireworks Permit Application Fee (per permit)	[3]														
	Application Fee (per permit)		0.50	0.00	0.00	0.00	0.50	\$ 94	\$ 25	27%	\$ 94	100%	-	\$ -	\$ -	\$ -
	City Staff Processing Fee		3.00	0.00	0.00	0.00	3.00	\$ 562	NEW	%	\$ 562	100%	-	\$ -	\$ -	\$ -
	Refundable Deposit (per 24 feet)								\$ 100		\$ 100					
13	General Plan Amendment		60.00	20.00	10.00	0.00	90.00	\$ 16,867	\$ 6,250	37%	\$ 8,500	50%	1	\$ 6,250	\$ 16,867	\$ 8,500

Fee No.	Fee Name	Notes	Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
			City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			\$ 187	\$ 187	\$ 187	\$ 124								Current Fee	Full Cost	Rec
14	Initial Study/Negative Declaration/Mitigated Negative Declaration															
	City Staff Processing Fee		27.00	10.00	10.00	0.00	47.00	\$ 8,808	\$ 6,209	70%	\$ 8,800	100%	-	\$ -	\$ -	\$ -
	Consultant Fee								Actual Cost		Actual Cost					
15	Mapping															
	Tentative Parcel Map (1-4 lots)		43.00	5.00	0.00	0.00	48.00	\$ 8,996	\$ 6,250	69%	\$ 6,250	69%	-	\$ -	\$ -	\$ -
	Tentative Tract Map (5+ lots)		43.00	5.00	0.00	0.00	48.00	\$ 8,996	\$ 6,250	69%	\$ 8,500	94%	2	\$ 12,500	\$ 17,992	\$ 17,000
16	Pre-Application Consultation Fee		2.00	0.00	0.00	0.00	2.00	\$ 375	NEW	%	\$ 375	100%	-	\$ -	\$ -	\$ -
17	Pre-Sale Inspection Permit		1.00	0.00	0.00	2.00	3.00	\$ 435	NEW	%	\$ 300	69%	-	\$ -	\$ -	\$ -
18	Re-Noticing		3.00	0.00	0.00	0.00	3.00	\$ 562	\$ 245	44%	\$ 562	100%	-	\$ -	\$ -	\$ -
19	Sign Permit		2.00	0.00	0.00	0.00	2.00	\$ 375	\$ 105	28%	\$ 105	28%	18	\$ 1,890	\$ 6,747	\$ 1,890
20	Specific Plan		50.00	20.00	20.00	0.00	90.00	\$ 16,867	\$ 6,209	37%	\$ 8,500	50%	-	\$ -	\$ -	\$ -
21	Specific Plan Amendment	[4]	23.00	8.00	8.00	0.00	39.00	\$ 7,309	\$ 6,250	86%	\$ 6,250	86%	-	\$ -	\$ -	\$ -
22	Street Name Change		15.00	5.00	0.00	0.00	20.00	\$ 3,748	NEW	%	\$ 3,700	99%	-	\$ -	\$ -	\$ -
	New Signage/Installation								Actual Cost		Actual Cost					
23	Technology Fee (Placeholder)	[8]							2% per application	%	2% per application	%	-	\$ -	\$ -	
24	Temporary Use Permit		6.00	1.00	0.00	0.00	7.00	\$ 1,312	\$ 1,273	97%	\$ 1,250	95%	5	\$ 6,365	\$ 6,559	\$ 6,250
25	Time Extensions		3.00	1.00	0.00	0.00	4.00	\$ 750	\$ 764	102%	\$ 750	100%	1	\$ 764	\$ 750	\$ 750
26	Tobacco/E-Cigarette Vending Permit		1.50	0.00	0.00	0.00	1.50	\$ 281	NEW	%	\$ 281	100%	-	\$ -	\$ -	\$ -
27	Variance		43.00	10.00	10.00	0.00	63.00	\$ 11,807	\$ 6,250	53%	\$ 6,250	53%	-	\$ -	\$ -	\$ -
28	Zone Change		50.00	20.00	10.00	0.00	80.00	\$ 14,993	\$ 6,250	42%	\$ 8,500	57%	1	\$ 6,250	\$ 14,993	\$ 8,500
29	Zoning Compliance Letter		2.00	0.00	0.00	0.00	2.00	\$ 375	\$ 105	28%	\$ 105	28%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Notes	Activity Service Cost Analysis						Cost Recovery Analysis				Annual Estimated Revenue Analysis			
			City Planning Staff	CD Director	Transtech - Planning	Building	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Est Volume of Activity	Annual Estimated Revenues		
			\$ 187	\$ 187	\$ 187	\$ 124								Current Fee	Full Cost	Rec
30	Modification of Development Standards		5.00	1.00	0.00	0.00	6.00	\$ 1,124	NEW	%	\$ 1,100	98%	-	\$ -	\$ -	\$ -
31	Site Development Permit		25.00	5.00	10.00	0.00	40.00	\$ 7,497	NEW	%	\$ 6,250	83%	-	\$ -	\$ -	\$ -
32	Credit Card Processing Fee	[7]							Actual Vendor Cost		Actual Vendor Cost					
33	For services requested of City staff which have no fee listed in this fee schedule.															
	During Business Hours		1.00	n/a	n/a	n/a	1.00	\$ 187	\$ 105	56%	\$ 187	100%	-	\$ -	\$ -	\$ -
	After Business Hours		1.00	n/a	n/a	n/a	1.00	\$ 206	\$ 105	51%	\$ 206	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 102,187	\$ 259,661	\$ 154,959

Notes

- [1] Sourced from: "Schedule of Approved Fees.pdf" provided by City
- [2] All fees are flat fees, unless otherwise specified.
- [3] Per Municipal Code 8.08.060. Plus \$100 refundable deposit for each 24 feet used by applicant (8.08.040).
- [4] Modifications/Amendments are charged at 100% of the original price.
- [5] Requires traffic engineer review for location
- [6] Only applies to alcohol based CUPs
- [7] Passthrough charge. NBS did not analyze.
- [8] NBS did not evaluate

APPENDIX A.2

Cost of Service Analysis – Land Development Engineering Division

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
ENGINEERING																
I. Encroachment Permits																
1	Driveway															
	Residential	each		2.00	n/a	1.00	3.00	\$ 524	\$ 221	42%	\$ 524	100%	2	\$ 442	\$ 1,048	\$ 1,048
	Commercial	each		2.00	n/a	1.00	3.00	\$ 524	\$ 315	60%	\$ 524	100%	6	\$ 1,890	\$ 3,144	\$ 3,144
2	Removing/Closing Existing Driveway															
	Residential	each		1.50	n/a	1.00	2.50	\$ 440	\$ 252	57%	\$ 440	100%	1	\$ 252	\$ 440	\$ 440
	Commercial	each		1.50	n/a	1.00	2.50	\$ 440	\$ 252	57%	\$ 440	100%	-	\$ -	\$ -	\$ -
3	Sidewalks															
	Up to 300 s.f.	flat		1.50	n/a	n/a	1.50	\$ 252	\$ 202	80%	\$ 252	100%	79	\$ 15,958	\$ 19,942	\$ 19,942
	Each additional 100 s.f. in excess of 300 s.f.	each 100 s.f.		0.50	n/a	n/a	0.50	\$ 84	\$ 200	238%	\$ 84	100%	21	\$ 4,200	\$ 1,767	\$ 1,767
4	Curbs Gutters, and Monolithic Curbs & Gutters															
	Up to 100 l.f.	flat		2.00	n/a	n/a	2.00	\$ 337	\$ 442	131%	\$ 337	100%	8	\$ 3,536	\$ 2,693	\$ 2,693
	Each Additional l.f. in excess of 100 l.f.	each l.f.		0.04	n/a	n/a	0.04	\$ 7	\$ 8	111%	\$ 7	100%	160	\$ 1,200	\$ 1,077	\$ 1,077
5	Yard Drains/Curb Drains	each location		1.50	n/a	n/a	1.50	\$ 252	\$ 32	13%	\$ 252	100%	10	\$ 320	\$ 2,524	\$ 2,524
6	Relocate Existing Drainage	each location		1.50	n/a	n/a	1.50	\$ 252	\$ 970	384%	\$ 252	100%	-	\$ -	\$ -	\$ -
7	Material Storage/Temp Trash Enclosure in the Public Right-of-Way	each location/per month		1.00	n/a	n/a	1.00	\$ 168	\$ 202	120%	\$ 168	100%	2	\$ 404	\$ 337	\$ 337
8	Temporary Fencing in the Public Right-of-Way	each location		1.50	n/a	n/a	1.50	\$ 252	\$ 202	80%	\$ 252	100%	-	\$ -	\$ -	\$ -
9	Street Closures (entire street)	per day		1.50	n/a	n/a	1.50	\$ 252	\$ 505	200%	\$ 252	100%	3	\$ 1,515	\$ 757	\$ 757
10	Temporary Lane Closure	per day		1.00	n/a	n/a	1.00	\$ 168	\$ 202	120%	\$ 168	100%	536	\$ 108,272	\$ 90,200	\$ 90,200

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
11	Filming in the Public Right-of-Way	per event		4.00	n/a	n/a	4.00	\$ 673	\$ 568	84%	\$ 673	100%	-	\$ -	\$ -	\$ -
12	Aerial Work/Pole Work/Manhole Access	per location/segment		2.00	n/a	n/a	2.00	\$ 337	\$ 126	37%	\$ 337	100%	229	\$ 28,854	\$ 77,073	\$ 77,073
13	Excavation in the Public Right-of-Way	each location		3.00	n/a	n/a	3.00	\$ 505	\$ 505	100%	\$ 505	100%	3	\$ 1,515	\$ 1,515	\$ 1,515
14	Irrigation Systems in the Public Right-of-Way	each location		1.50	n/a	n/a	1.50	\$ 252	\$ 252	100%	\$ 252	100%	-	\$ -	\$ -	\$ -
15	Street Cut Permits															
	300 base fee up to 300 s.f.			4.00	n/a	n/a	4.00	\$ 673	\$ 252	37%	\$ 673	100%	49	\$ 12,348	\$ 32,983	\$ 32,983
	each additional s.f. or fraction thereof	each add'l s.f.		0.050	n/a	n/a	0.05	\$ 8	\$ 13	155%	\$ 8.41	100%	-	\$ -	\$ -	\$ -
	800 base fee @ 800 s.f.			29.00	n/a	n/a	29.00	\$ 4,880	\$ 6,752	138%	\$ 4,880	100%	-	\$ -	\$ -	\$ -
	each additional s.f. or fraction thereof	each add'l s.f.		0.009	n/a	n/a	0.01	\$ 1	\$ 13	901%	\$ 1.44	100%	-	\$ -	\$ -	\$ -
	1,500 base fee @ 1,500 s.f.			35.00	n/a	n/a	35.00	\$ 5,890	\$ 15,852	269%	\$ 5,890	100%	3	\$ 47,556	\$ 17,670	\$ 17,670
	each additional s.f. or fraction thereof	each add'l s.f.		0.023	n/a	n/a	0.02	\$ 4	\$ 13	331%	\$ 3.93	100%	6,165	\$ 80,145	\$ 24,207	\$ 24,207
16	New "Y" or Lateral	each		3.00	n/a	n/a	3.00	\$ 505	\$ 189	37%	\$ 505	100%	3	\$ 567	\$ 1,515	\$ 1,515
17	Trenching in the Public Right-of-Way	each location		2.50	n/a	n/a	2.50	\$ 421	\$ 252	60%	\$ 421	100%	18	\$ 4,536	\$ 7,573	\$ 7,573
18	Boring within the Public Right-of-Way	each location		2.50	n/a	n/a	2.50	\$ 421	\$ 378	90%	\$ 421	100%	14	\$ 5,292	\$ 5,890	\$ 5,890
II. Development Review				[3]												
19	Final Map Review															
	Parcel Map / Tract Map															
	1-10 Lots	flat		44.00	n/a	n/a	44.00	\$ 7,404	\$ 5,046	68%	\$ 7,404	100%	-	\$ -	\$ -	\$ -
	11-25 lots	flat		68.00	n/a	n/a	68.00	\$ 11,443	\$ 10,093	88%	\$ 11,443	100%	-	\$ -	\$ -	\$ -
	Each Additional Lot	flat		1.00	n/a	n/a	1.00	\$ 168	NEW	%	\$ 168	100%	-	\$ -	\$ -	\$ -
	4th & 5th Submittal of Originals	flat		12.00	n/a	n/a	12.00	\$ 2,019	\$ 2,019	100%	\$ 2,019	100%	-	\$ -	\$ -	\$ -
	6th & 7th Submittal of Originals	flat		8.00	n/a	n/a	8.00	\$ 1,346	\$ 1,514	112%	\$ 1,346	100%	-	\$ -	\$ -	\$ -
	8th & Each Subsequent Submittal of Originals	flat		4.00	n/a	n/a	4.00	\$ 673	\$ 1,514	225%	\$ 673	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
20	Final Clearance / Verification of Conditions															
	Parcel Map (1-4 Lots)	flat		4.00	n/a	n/a	4.00	\$ 673	\$ 400	59%	\$ 673	100%	-	\$ -	\$ -	\$ -
	Tract Map															
	5-25 Lots	flat		8.00	n/a	n/a	8.00	\$ 1,346	\$ 750	56%	\$ 1,346	100%	-	\$ -	\$ -	\$ -
	26-50 Lots	flat		8.00	n/a	n/a	8.00	\$ 1,346	\$ 750	56%	\$ 1,346	100%	-	\$ -	\$ -	\$ -
	50+ Lots	flat		8.00	n/a	n/a	8.00	\$ 1,346	\$ 750	56%	\$ 1,346	100%	-	\$ -	\$ -	\$ -
21	Subdivision Improvement Agreement / Tract Closeout	each		16.00	n/a	n/a	16.00	\$ 2,693	\$ 505	19%	\$ 2,693	100%	-	\$ -	\$ -	\$ -
22	Monument Inspection	first monument		2.00	n/a	n/a	2.00	\$ 337	\$ 252	75%	\$ 337	100%	-	\$ -	\$ -	\$ -
	Each Additional	each		1.00	n/a	n/a	1.00	\$ 168	NEW	%	\$ 168	100%	-	\$ -	\$ -	\$ -
23	Street Vacation, Light, Air Easement (Plan Check)	each		12.00	n/a	n/a	12.00	\$ 2,019	\$ 1,703	84%	\$ 2,019	100%	-	\$ -	\$ -	\$ -
24	Easements / Dedications	each		12.00	n/a	n/a	12.00	\$ 2,019	\$ 1,199	59%	\$ 2,019	100%	-	\$ -	\$ -	\$ -
25	Lot Line Adjustment / Lot Merger / Certificate of Compliance	each		24.00	n/a	n/a	24.00	\$ 4,039	\$ 3,067	76%	\$ 4,039	100%	-	\$ -	\$ -	\$ -
	Beyond 3rd Submittals	each		4.00	n/a	n/a	4.00	\$ 673	NEW	%	\$ 673	100%	-	\$ -	\$ -	\$ -
26	Grading Permit (over 50 c.y.)															
	Plan Review															
	0-49 c.y.	flat		4.00	n/a	n/a	4.00	\$ 673	No Charge	%	\$ 673	100%	-	\$ -	\$ -	\$ -
	50	base fee up to 50 c.y.		24.00	n/a	n/a	24.00	\$ 4,039	\$ 3,659	91%	\$ 4,039	100%	-	\$ -	\$ -	\$ -
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.		0.421	n/a	n/a	0.42	\$ 71	NEW	%	\$ 70.78	100%	-	\$ -	\$ -	\$ -
	1,001	base fee @ 1,001 c.y.		28.00	n/a	n/a	28.00	\$ 4,712	\$ 3,659	78%	\$ 4,712	100%	-	\$ -	\$ -	\$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		2.222	n/a	n/a	2.22	\$ 374	NEW	%	\$ 373.96	100%	-	\$ -	\$ -	\$ -
	10,001	base fee @ 10,001 c.y.		48.00	n/a	n/a	48.00	\$ 8,078	\$ 3,659	45%	\$ 8,078	100%	-	\$ -	\$ -	\$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.133	n/a	n/a	0.13	\$ 22	NEW	%	\$ 22.44	100%	-	\$ -	\$ -	\$ -
	100,001	base fee @ 100,001 c.y.		60.00	n/a	n/a	60.00	\$ 10,097	\$ 3,659	36%	\$ 10,097	100%	-	\$ -	\$ -	\$ -
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.		6.000	n/a	n/a	6.00	\$ 1,010	NEW	%	\$ 1,009.69	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
27	Public Improvement & Private Streets - Plan Check															
	\$ 50,000	base fee up to \$50,000		16.00	n/a	n/a	16.00	\$ 2,693	NEW	%	\$ 2,693	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.160	n/a	n/a	0.16	\$ 26.93	NEW	%	\$ 26.93	100%	-	\$ -	\$ -	\$ -
	\$ 100,000	base fee @ \$100,000		24.00	n/a	n/a	24.00	\$ 4,039	NEW	%	\$ 4,039	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.120	n/a	n/a	0.12	\$ 20.19	NEW	%	\$ 20.19	100%	-	\$ -	\$ -	\$ -
	\$ 200,000	base fee @ \$200,000		36.00	n/a	n/a	36.00	\$ 6,058	NEW	%	\$ 6,058	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.040	n/a	n/a	0.04	\$ 6.73	NEW	%	\$ 6.73	100%	-	\$ -	\$ -	\$ -
	\$ 500,000	base fee @ \$500,000		48.00	n/a	n/a	48.00	\$ 8,078	NEW	%	\$ 8,078	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.024	n/a	n/a	0.02	\$ 4.04	NEW	%	\$ 4.04	100%	-	\$ -	\$ -	\$ -
	\$ 1,000,000	base fee @ \$1,000,000		60.00	n/a	n/a	60.00	\$ 10,097	NEW	%	\$ 10,097	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.015	n/a	n/a	0.02	\$ 2.52	NEW	%	\$ 2.52	100%	-	\$ -	\$ -	\$ -
	\$ 5,000,000	base fee @ \$5,000,000		120.00	n/a	n/a	120.00	\$ 20,194	NEW	%	\$ 20,194	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.024	n/a	n/a	0.02	\$ 4.04	NEW	%	\$ 4.04	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
28	Public Improvement & Private Street - Inspection															
	\$ 50,000	base fee up to \$50,000		16.00	n/a	n/a	16.00	\$ 2,693	NEW	%	\$ 2,693	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.160	n/a	n/a	0.16	\$ 26.93	NEW	%	\$ 26.93	100%	-	\$ -	\$ -	\$ -
	\$ 100,000	base fee @ \$100,000		24.00	n/a	n/a	24.00	\$ 4,039	NEW	%	\$ 4,039	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.120	n/a	n/a	0.12	\$ 20.19	NEW	%	\$ 20.19	100%	-	\$ -	\$ -	\$ -
	\$ 200,000	base fee @ \$200,000		36.00	n/a	n/a	36.00	\$ 6,058	NEW	%	\$ 6,058	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.040	n/a	n/a	0.04	\$ 6.73	NEW	%	\$ 6.73	100%	-	\$ -	\$ -	\$ -
	\$ 500,000	base fee @ \$500,000		48.00	n/a	n/a	48.00	\$ 8,078	NEW	%	\$ 8,078	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.024	n/a	n/a	0.02	\$ 4.04	NEW	%	\$ 4.04	100%	-	\$ -	\$ -	\$ -
	\$ 1,000,000	base fee @ \$1,000,000		60.00	n/a	n/a	60.00	\$ 10,097	NEW	%	\$ 10,097	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.015	n/a	n/a	0.02	\$ 2.52	NEW	%	\$ 2.52	100%	-	\$ -	\$ -	\$ -
	\$ 5,000,000	base fee @ \$5,000,000		120.00	n/a	n/a	120.00	\$ 20,194	NEW	%	\$ 20,194	100%	-	\$ -	\$ -	\$ -
	each additional \$1,000 or fraction thereof	each add'l \$1,000		0.024	n/a	n/a	0.02	\$ 4.04	NEW	%	\$ 4.04	100%	-	\$ -	\$ -	\$ -
29	Planning Entitlement / Application Review	per submittal		4.00	n/a	n/a	4.00	\$ 673	NEW	%	\$ 673	100%	-	\$ -	\$ -	\$ -
30	Engineering Plan Check Of Architectural Plans	per submittal		2.00	n/a	n/a	2.00	\$ 337	NEW	%	\$ 337	100%	-	\$ -	\$ -	\$ -
31	Review Studies and Reports	per hour		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	-	\$ -	\$ -	\$ -
32	Hydrology (0-1,500 s.f.)	each		10.00	n/a	n/a	10.00	\$ 1,683	\$ 1,451	86%	\$ 1,683	100%	-	\$ -	\$ -	\$ -
33	Geotechnical Site Review	each		2.00	n/a	n/a	2.00	\$ 337	\$ 378	112%	\$ 337	100%	-	\$ -	\$ -	\$ -

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended
III. Sewer/Water/Storm Drain																
34	Erosion Control in the Public Right-of-Way (NPDES)															
	Plan Check	per hour (min 1 hr)		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	95	\$ 11,970	\$ 15,987	\$ 15,987
	Inspection	per hour (min 2 hrs)		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	-	\$ -	\$ -	\$ -
35	Low Impact Development / SWPPP															
	City Staff Processing Fee	flat		0.00	2.00	n/a	2.00	\$ 248	NEW	%	\$ 248	100%	-	\$ -	\$ -	\$ -
	Consultant Fee	actual cost							actual cost		actual cost					
IV. Miscellaneous																
36	Permit Issuance Fee	each		0.50	n/a	n/a	0.50	\$ 84	\$ 76	90%	\$ 84	100%	201	\$ 15,276	\$ 16,912	\$ 16,912
37	Renewal or Extension of an Existing Permit	each		1.00	n/a	n/a	1.00	\$ 168	\$ 63	37%	\$ 168	100%	31	\$ 1,953	\$ 5,217	\$ 5,217
38	Traffic Control Plan Check															
	Over the Counter	flat		1.00	n/a	n/a	1.00	\$ 168	\$ 63	37%	\$ 168	100%	-	\$ -	\$ -	\$ -
	Per Hour	per hour		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	165	\$ 20,790	\$ 27,767	\$ 27,767
39	Wide Load or Over Weight Permit		[2]													
	One-Day	each							\$ 16		\$ 16					
	Annual	each							\$ 90		\$ 90					
40	Credit Card Processing Fee	actual cost	[4]						Actual Vendor Cost		Actual Vendor Cost					
41	For additional plan review, inspections, or for projects for which no fee is specifically indicated															
	During Business Hours	per hour		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	-	\$ -	\$ -	\$ -
	After Business Hours	per hour		1.00	n/a	n/a	1.00	\$ 168	NEW	%	\$ 168	100%	-	\$ -	\$ -	\$ -
42	For services requested of City staff which have no fee listed in this fee schedule.															
	During Business Hours	per hour		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	-	\$ -	\$ -	\$ -
	After Business Hours	per hour		1.00	n/a	n/a	1.00	\$ 168	\$ 126	75%	\$ 168	100%	-	\$ -	\$ -	\$ -
TOTAL														\$ 370,114	\$ 360,760	\$ 360,760

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				City Engineering Staff	Building	Planning	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Recommended Fee / Deposit Level	Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 168	\$ 124	\$ 187								Current Fee	Full Cost	Recommended

Notes

- [1] Sourced from "Engineering 6252019.pdf" provided by City
- [2] Fee set by State. NBS did not evaluate.
- [3] Includes 3 reviews.
- [4] Passthrough charge. NBS did not analyze.

APPENDIX A.3

Cost of Service Analysis – Building Division

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124									Current Fee	Full Cost
BUILDING																
I. Building Permit / Plan Check Fees																
1	Building Permit/Inspection															
	\$ 500	base fee up to \$500		0.00	n/a	0.75	0.75	\$ 93	\$ 32	34%	\$ 93	100%	36	\$ 1,138	\$ 3,304	\$ 3,304
	each additional \$100 or fraction thereof	each add'l \$100		0.000	n/a	0.017	0.02	\$ 2.06	\$ 4.00	n/a	2.064	n/a	151	\$ 602	\$ 311	\$ 311
	\$ 2,001	base fee @ 2,001		0.00	n/a	1.00	1.00	\$ 124	\$ 97	78%	\$ 124	100%	106	\$ 10,255	\$ 13,101	\$ 13,101
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.304	0.30	\$ 37.72	\$ 20.00	n/a	35.047	n/a	762	\$ 15,231	\$ 28,722	\$ 26,689
	\$ 25,001	base fee @ \$25,001		0.00	0.00	8.00	8.00	\$ 991	\$ 1,103	111%	\$ 930	94%	16	\$ 17,548	\$ 15,767	\$ 14,791
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.160	0.16	\$ 19.83	\$ 28.56	n/a	21.080	n/a	222	\$ 6,332	\$ 4,396	\$ 4,674
	\$ 50,001	base fee @ \$50,001		0.00	0.00	12.00	12.00	\$ 1,487	\$ 1,817	122%	\$ 1,457	98%	10	\$ 18,702	\$ 15,304	\$ 14,994
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.160	0.16	\$ 19.83	\$ 19.47	n/a	19.840	n/a	311	\$ 6,047	\$ 6,159	\$ 6,162
	\$ 100,001	base fee @ \$100,001		0.00	0.00	20.00	20.00	\$ 2,478	\$ 2,791	113%	\$ 2,449	99%	18	\$ 49,609	\$ 44,056	\$ 43,532
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.100	0.10	\$ 12.39	\$ 15.09	n/a	12.400	n/a	3,201	\$ 48,310	\$ 39,673	\$ 39,698
	\$ 500,001	base fee @ \$500,001		0.00	0.00	60.00	60.00	\$ 7,435	\$ 8,827	119%	\$ 7,409	100%	1	\$ 8,258	\$ 6,956	\$ 6,931
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.080	0.08	\$ 9.91	\$ 12.98	n/a	9.734	n/a	462	\$ 5,999	\$ 4,582	\$ 4,499
	\$ 1,000,001	base fee @ 1,000,001		0.00	0.00	100.00	100.00	\$ 12,392	\$ 15,318	124%	\$ 12,276	99%	7	\$ 100,312	\$ 81,155	\$ 80,393
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.006	0.01	\$ 0.77	\$ 6.49	n/a	0.775	n/a	2,845	\$ 18,464	\$ 2,204	\$ 2,205
	\$ 5,000,001	base fee @ 5,000,001		0.00	0.00	125.00	125.00	\$ 15,490	\$ 41,278	266%	\$ 15,376	99%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	n/a	0.025	0.02	\$ 3.10	\$ 6.49	n/a	3.075	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
2	Building Plan Check															
	\$ 500	base fee up to \$500		0.00	1.00	n/a	1.00	\$ 124	\$ 32	26%	\$ 124	100%	36	\$ 1,168	\$ 4,521	\$ 4,521
		each additional \$100 or fraction thereof		0.000	0.067	n/a	0.07	\$ 8.26	\$ 4.00	n/a	8.256	n/a	-	\$ -	\$ -	\$ -
	\$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	\$ 248	\$ 97	39%	\$ 248	100%	60	\$ 5,808	\$ 14,840	\$ 14,840
		each additional \$1000 or fraction thereof		0.000	0.348	n/a	0.35	\$ 43.10	\$ 20.00	n/a	40.441	n/a	538	\$ 10,759	\$ 23,187	\$ 21,755
	\$ 25,001	base fee @ \$25,001		0.00	10.00	n/a	10.00	\$ 1,239	\$ 1,103	89%	\$ 1,178	95%	17	\$ 18,581	\$ 20,868	\$ 19,837
		each additional \$1000 or fraction thereof		0.000	0.200	n/a	0.20	\$ 24.78	\$ 28.56	n/a	27.234	n/a	239	\$ 6,840	\$ 5,936	\$ 6,522
	\$ 50,001	base fee @ \$50,001		0.00	15.00	n/a	15.00	\$ 1,859	\$ 1,817	98%	\$ 1,859	100%	15	\$ 27,203	\$ 27,825	\$ 27,825
		each additional \$1000 or fraction thereof		0.000	0.200	n/a	0.20	\$ 24.78	\$ 19.47	n/a	24.785	n/a	377	\$ 7,341	\$ 9,344	\$ 9,344
	\$ 100,001	base fee @ \$100,001		0.00	25.00	n/a	25.00	\$ 3,098	\$ 2,791	90%	\$ 3,098	100%	23	\$ 65,276	\$ 72,460	\$ 72,460
		each additional \$1000 or fraction thereof		0.000	0.100	n/a	0.10	\$ 12.39	\$ 15.09	n/a	12.250	n/a	3,348	\$ 50,526	\$ 41,493	\$ 41,016
	\$ 500,001	base fee @ \$500,001		0.00	65.00	n/a	65.00	\$ 8,055	\$ 8,827	110%	\$ 7,998	99%	9	\$ 82,581	\$ 75,358	\$ 74,825
		each additional \$1000 or fraction thereof		0.000	0.100	n/a	0.10	\$ 12.39	\$ 12.98	n/a	12.400	n/a	2,269	\$ 29,448	\$ 28,114	\$ 28,132
	\$ 1,000,001	base fee @ 1,000,001		0.00	115.00	n/a	115.00	\$ 14,251	\$ 15,318	107%	\$ 14,198	100%	22	\$ 343,927	\$ 319,982	\$ 318,789
		each additional \$1000 or fraction thereof		0.000	0.115	n/a	0.11	\$ 14.25	\$ 6.49	n/a	14.198	n/a	9,171	\$ 59,521	\$ 130,699	\$ 130,212
	\$ 5,000,001	base fee @ 1,000,001		0.00	250.00	n/a	250.00	\$ 30,981	\$ 41,278	133%	\$ 30,938	100%	-	\$ -	\$ -	\$ -
		each additional \$1000 or fraction thereof		0.000	0.050	n/a	0.05	\$ 6.20	\$ 6.49	n/a	6.188	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
3	Grading Permit Fee															
	0-49 c.y. flat			0.00	n/a	0.50	0.50	\$ 62	No Charge	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	50 base fee up to 50 c.y.			0.00	n/a	0.50	0.50	\$ 62	\$ 45	73%	\$ 62	100%	-	\$ -	\$ -	\$ -
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.		0.000	n/a	0.026	0.03	\$ 3	NEW	%	3.26	n/a	-	\$ -	\$ -	\$ -
	1,001 base fee @ 1,001 c.y.			0.00	n/a	0.75	0.75	\$ 93	\$ 45	48%	\$ 93	100%	-	\$ -	\$ -	\$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.000	n/a	0.014	0.01	\$ 2	NEW	%	17.21	n/a	-	\$ -	\$ -	\$ -
	10,001 base fee @ 10,001 c.y.			0.00	n/a	2.00	2.00	\$ 248	\$ 45	18%	\$ 248	100%	-	\$ -	\$ -	\$ -
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.		0.000	n/a	0.002	0.00	\$ 0	NEW	%	2.75	n/a	-	\$ -	\$ -	\$ -
	100,001 base fee @ 100,001 c.y.			0.00	n/a	4.00	4.00	\$ 496	\$ 45	9%	\$ 496	100%	-	\$ -	\$ -	\$ -
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.		0.000	n/a	0.400	0.40	\$ 50	NEW	%	4.96	n/a	-	\$ -	\$ -	\$ -
4	Grading Plan Check	see engineering							See Engineering		See Engineering					
II. Electrical, Mechanical, Plumbing Fees																
Applies to all E-M-P sections below																
5	For investigation of alternate materials and methods of construction															
	Initial Filing Fee	flat		0.00	2.00	0.00	2.00	\$ 248	NEW	%	\$ 248	100%	-	\$ -	\$ -	\$ -
	Each hour, or fraction thereof, in excess of two	hourly		0.00	1.00	0.00	1.00	\$ 124	NEW	%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.															

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
6	Electrical Plan Check (when associated with a Building Permit)		[8,9]													
	\$ 500	base fee up to \$500		0.00	2.00	n/a	2.00	\$ 248	NEW	%	\$ 248	100%	-	\$ -	\$ -	\$ -
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	-	\$ -	\$ -	\$ -
	\$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	\$ 248	\$ 107	43%	\$ 248	100%	2	\$ 200	\$ 464	\$ 464
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.087	n/a	0.09	\$ 10.78	NEW	n/a	10.776	n/a	2	\$ -	\$ 20	\$ 20
	\$ 25,001	base fee @ \$25,001		0.00	4.00	n/a	4.00	\$ 496	\$ 1,035	209%	\$ 496	100%	1	\$ 968	\$ 464	\$ 464
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.080	n/a	0.08	\$ 9.91	NEW	n/a	9.914	n/a	14	\$ -	\$ 139	\$ 139
	\$ 50,001	base fee @ \$50,001		0.00	6.00	n/a	6.00	\$ 744	\$ 2,244	302%	\$ 744	100%	1	\$ 2,099	\$ 696	\$ 696
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.040	n/a	0.04	\$ 4.96	NEW	n/a	4.957	n/a	47	\$ -	\$ 232	\$ 232
	\$ 100,001	base fee @ \$100,001		0.00	8.00	n/a	8.00	\$ 991	\$ 783	79%	\$ 991	100%	20	\$ 15,383	\$ 19,477	\$ 19,477
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.010	n/a	0.01	\$ 1.24	NEW	n/a	1.239	n/a	1,439	\$ -	\$ 1,783	\$ 1,783
	\$ 500,001	base fee @ \$500,001		0.00	12.00	n/a	12.00	\$ 1,487	\$ 2,527	170%	\$ 1,487	100%	2	\$ 4,728	\$ 2,782	\$ 2,782
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.008	n/a	0.01	\$ 0.99	NEW	n/a	0.991	n/a	439	\$ -	\$ 435	\$ 435
	\$ 1,000,001	base fee @ 1,000,001		0.00	16.00	n/a	16.00	\$ 1,983	NEW	%	\$ 1,983	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.002	n/a	0.00	\$ 0.25	NEW	n/a	0.248	n/a	-	\$ -	\$ -	\$ -
	\$ 5,000,001	base fee @ 5,000,001		0.00	24.00	n/a	24.00	\$ 2,974	NEW	%	\$ 2,974	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.005	n/a	0.00	\$ 0.59	NEW	n/a	0.595	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
7	Mechanical Plan Check (when associated with a Building Permit)		[8,9]													
	\$ 500	base fee up to \$500		0.00	2.00	n/a	2.00	\$ 248	NEW	%	\$ 248	100%	-	\$ -	\$ -	\$ -
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	-	\$ -	\$ -	\$ -
	\$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	\$ 248	\$ 88	36%	\$ 248	100%	1	\$ 82	\$ 232	\$ 232
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	1	\$ -	\$ -	\$ -
	\$ 25,001	base fee @ \$25,001		0.00	2.00	n/a	2.00	\$ 248	\$ 220	89%	\$ 248	100%	2	\$ 412	\$ 464	\$ 464
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	28	\$ -	\$ -	\$ -
	\$ 50,001	base fee @ \$50,001		0.00	2.00	n/a	2.00	\$ 248	\$ 1,082	437%	\$ 248	100%	1	\$ 1,012	\$ 232	\$ 232
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.040	n/a	0.04	\$ 4.96	NEW	n/a	4.957	n/a	47	\$ -	\$ 232	\$ 232
	\$ 100,001	base fee @ \$100,001		0.00	4.00	n/a	4.00	\$ 496	\$ 2,080	420%	\$ 496	100%	15	\$ 31,135	\$ 7,420	\$ 7,420
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.005	n/a	0.01	\$ 0.62	NEW	n/a	0.620	n/a	616	\$ -	\$ 381	\$ 381
	\$ 500,001	base fee @ \$500,001		0.00	6.00	n/a	6.00	\$ 744	\$ 765	103%	\$ 744	100%	2	\$ 1,431	\$ 1,391	\$ 1,391
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.012	n/a	0.01	\$ 1.49	NEW	n/a	1.487	n/a	439	\$ -	\$ 652	\$ 652
	\$ 1,000,001	base fee @ 1,000,001		0.00	12.00	n/a	12.00	\$ 1,487	\$ 663	45%	\$ 1,487	100%	1	\$ 620	\$ 1,391	\$ 1,391
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.001	n/a	0.00	\$ 0.12	NEW	n/a	0.124	n/a	94	\$ -	\$ 12	\$ 12
	\$ 5,000,001	base fee @ 5,000,001		0.00	16.00	n/a	16.00	\$ 1,983	NEW	%	\$ 1,983	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.003	n/a	0.00	\$ 0.40	NEW	n/a	0.397	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
8	Plumbing Plan Check (when associated with a Building Permit)		[8,9]													
	\$ 500	base fee up to \$500		0.00	2.00	n/a	2.00	\$ 248	NEW	%	\$ 248	100%	-	\$ -	\$ -	\$ -
	each additional \$100 or fraction thereof	each add'l \$100		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	-	\$ -	\$ -	\$ -
	\$ 2,001	base fee @ 2,001		0.00	2.00	n/a	2.00	\$ 248	\$ 117	47%	\$ 248	100%	1	\$ 109	\$ 232	\$ 232
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	1	\$ -	\$ -	\$ -
	\$ 25,001	base fee @ \$25,001		0.00	2.00	n/a	2.00	\$ 248	\$ 322	130%	\$ 248	100%	1	\$ 301	\$ 232	\$ 232
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.080	n/a	0.08	\$ 9.91	NEW	n/a	9.914	n/a	14	\$ -	\$ 139	\$ 139
	\$ 50,001	base fee @ \$50,001		0.00	4.00	n/a	4.00	\$ 496	\$ 2,253	455%	\$ 496	100%	1	\$ 2,108	\$ 464	\$ 464
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.000	n/a	-	\$ -	NEW	n/a	0.000	n/a	47	\$ -	\$ -	\$ -
	\$ 100,001	base fee @ \$100,001		0.00	4.00	n/a	4.00	\$ 496	\$ 3,719	750%	\$ 496	100%	16	\$ 59,148	\$ 7,884	\$ 7,884
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.005	n/a	0.01	\$ 0.62	NEW	n/a	0.620	n/a	690	\$ -	\$ 428	\$ 428
	\$ 500,001	base fee @ \$500,001		0.00	6.00	n/a	6.00	\$ 744	\$ 1,148	154%	\$ 744	100%	2	\$ 2,148	\$ 1,391	\$ 1,391
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.012	n/a	0.01	\$ 1.49	NEW	n/a	1.487	n/a	439	\$ -	\$ 652	\$ 652
	\$ 1,000,001	base fee @ 1,000,001		0.00	12.00	n/a	12.00	\$ 1,487	NEW	%	\$ 1,487	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.001	n/a	0.00	\$ 0.12	NEW	n/a	0.124	n/a	-	\$ -	\$ -	\$ -
	\$ 5,000,001	base fee @ 5,000,001		0.00	16.00	n/a	16.00	\$ 1,983	NEW	%	\$ 1,983	100%	-	\$ -	\$ -	\$ -
	each additional \$1000 or fraction thereof	each add'l \$1,000		0.000	0.003	n/a	0.00	\$ 0.40	NEW	n/a	0.397	n/a	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
Electrical																
	SYSTEM FEE SCHEDULE															
9	New Residential Buildings															
	The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.															
	For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	per 500 sf		0.00	0.00	0.50	0.50	\$ 62	\$ 206	332%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	per 500 sf		0.00	0.00	0.50	0.50	\$ 62	\$ 260	420%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
10	Private Swimming Pools															
	For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool	each		0.00	0.00	1.50	1.50	\$ 186	\$ 303	163%	\$ 186	100%	-	\$ -	\$ -	\$ -
	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools	each		0.00	0.00	0.75	0.75	\$ 93	\$ 130	140%	\$ 93	100%	-	\$ -	\$ -	\$ -
11	Carnivals and Circuses															
	Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.															
	For electric generators and electrically driven rides	each		0.00	0.00	0.50	0.50	\$ 62	\$ 76	123%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For mechanically driven rides and walk-through attractions or displays having electric lighting	each		0.00	0.00	1.00	1.00	\$ 124	\$ 108	87%	\$ 124	100%	-	\$ -	\$ -	\$ -
	For a system of area and booth lighting	each		0.00	0.00	0.50	0.50	\$ 62	\$ 108	174%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE	each							see Unit Fee Schedule below		see Unit Fee Schedule below					
12	Temporary Power Service															
	For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances	each		0.00	0.00	0.50	0.50	\$ 62	\$ 65	105%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For a temporary distribution system and temporary lighting and receptacle outlets for constructions sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc.	each		0.00	0.00	0.50	0.50	\$ 62	\$ 97	157%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
	BRANCH CIRCUIT AND UNIT FEE SCHEDULES															
	Branch Circuit Fees (Alternate to Unit Fees)															
13	Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets. Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.															
	For 15 or 20 ampere 120 volt lighting or general use receptacles															
	First 6	flat		0.00	0.00	1.00	1.00	\$ 124	\$ 156	126%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Each Additional	each		0.00	0.00	0.25	0.25	\$ 31	\$ 39	126%	\$ 31	100%	-	\$ -	\$ -	\$ -
	For 15 or 20 ampere 208 volt to 277 volt lighting															
	First 6	flat		0.00	0.00	1.00	1.00	\$ 124	\$ 156	126%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Each Additional	each		0.00	0.00	0.25	0.25	\$ 31	\$ 39	126%	\$ 31	100%	-	\$ -	\$ -	\$ -
	Unit Fees (Alternate to Branch Circuit Fees)															
14	For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters. Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.															
	First 20	flat		0.00	0.00	1.00	1.00	\$ 124	\$ 39	31%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Each additional 10	flat		0.00	0.00	0.25	0.25	\$ 31	\$ 390	1259%	\$ 31	100%	-	\$ -	\$ -	\$ -
15	Lighting Fixtures															
	For lighting fixtures, sockets, or other lamp holding devices															
	First 20	flat		0.00	0.00	1.00	1.00	\$ 124	\$ 39	31%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Each additional 10	flat		0.00	0.00	0.25	0.25	\$ 31	\$ 390	1259%	\$ 31	100%	-	\$ -	\$ -	\$ -
	For pole or platform mounted lighting fixtures	each		0.00	0.00	0.50	0.50	\$ 62	\$ 58	94%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For theatrical-type lighting fixtures or assemblies	each		0.00	0.00	0.50	0.50	\$ 62	\$ 58	94%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
16	Residential Appliances of Three Horsepower or Less:															
	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	each		0.00	0.00	0.50	0.50	\$ 62	\$ 76	123%	\$ 62	100%	-	\$ -	\$ -	\$ -
17	Other Appliances of Three Horsepower or Less:															
	For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.	each		0.00	0.00	0.50	0.50	\$ 62	\$ 78	126%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
18	Power Apparatus:															
	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).															
	Rating over 3 and not over 10	each		0.00	0.00	0.75	0.75	\$ 93	\$ 97	104%	\$ 93	100%	-	\$ -	\$ -	\$ -
	Rating over 10 and not over 50	each		0.00	0.00	0.75	0.75	\$ 93	\$ 97	104%	\$ 93	100%	-	\$ -	\$ -	\$ -
	Rating over 50 and not over 100	each		0.00	0.00	0.75	0.75	\$ 93	\$ 97	104%	\$ 93	100%	-	\$ -	\$ -	\$ -
	Rating over 100	each		0.00	0.00	0.75	0.75	\$ 93	\$ 108	116%	\$ 93	100%	-	\$ -	\$ -	\$ -
	Note: 1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.															
19	Busways: For cable trays, trolley and plug-in type busways	each 100 ft or fraction thereof		0.00	0.00	0.50	0.50	\$ 62	\$ 65	105%	\$ 62	100%	-	\$ -	\$ -	\$ -
	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.															
20	Signs, Outline Lighting, and Marquees:															
	For signs, outline lighting systems, or marquees supplied from one branch circuit	each		0.00	0.00	0.75	0.75	\$ 93	\$ 107	115%	\$ 93	100%	-	\$ -	\$ -	\$ -
	For additional branch circuits within the same sign, outline lighting system, or marquee	each		0.00	0.00	0.25	0.25	\$ 31	\$ -	0%	\$ 31	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
21	Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards:															
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	each		0.00	0.00	1.00	1.00	\$ 124	\$ 136	110%	\$ 124	100%	-	\$ -	\$ -	\$ -
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	each		0.00	0.00	1.00	1.00	\$ 124	\$ 136	110%	\$ 124	100%	-	\$ -	\$ -	\$ -
	For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	each		0.00	0.00	1.00	1.00	\$ 124	\$ 151	122%	\$ 124	100%	-	\$ -	\$ -	\$ -
22	Miscellaneous Apparatus, Conduits and Conductors															
	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	each		0.00	0.00	1.00	1.00	\$ 124	\$ 119	96%	\$ 124	100%	-	\$ -	\$ -	\$ -
	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.															
23	Other Inspections															
	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	each		0.00	0.00	1.00	1.00	\$ 124	NEW	%	\$ 124	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
	For investigation and review of test reports from local testing laboratories.															
	For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	each		0.00	0.00	0.25	0.25	\$ 31	NEW	%	\$ 31	100%	-	\$ -	\$ -	\$ -
	For eleven (11) to twenty (20) items	each		0.00	0.00	0.25	0.25	\$ 31	NEW	%	\$ 31	100%	-	\$ -	\$ -	\$ -
	For twenty-one (21) to fifty (50) items	each		0.00	0.00	0.25	0.25	\$ 31	NEW	%	\$ 31	100%	-	\$ -	\$ -	\$ -
	For more than fifty (50) items	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For high voltage switch gears, transformers, or substations	each		0.00	0.00	0.75	0.75	\$ 93	NEW	%	\$ 93	100%	-	\$ -	\$ -	\$ -
Recon	Electrical Recon w/Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	2.29	2.29	\$ 284	\$ 295	104%	\$ 284	100%	38	\$ 11,316	\$ 10,885	\$ 10,885
Recon	Electrical Recon w/o Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	2.74	2.74	\$ 340	\$ 354	104%	\$ 340	100%	75	\$ 26,476	\$ 25,413	\$ 25,413
	Plan Check	flat		0.00	2.00	0.00	2.00	\$ 248	\$ 821	331%	\$ 248	100%	6	\$ 4,607	\$ 1,391	\$ 1,391
Mechanical																
24	For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:															
	Up to and including 100,000 BTU	each		0.00	0.00	0.50	0.50	\$ 62	\$ 127	205%	\$ 62	100%	-	\$ -	\$ -	\$ -
	More than 100,000 BTU and up to and including 500,000 BTU	each		0.00	0.00	0.50	0.50	\$ 62	\$ 127	205%	\$ 62	100%	-	\$ -	\$ -	\$ -
	More than 500,000 BTU	each		0.00	0.00	0.50	0.50	\$ 62	\$ 173	279%	\$ 62	100%	-	\$ -	\$ -	\$ -
25	For each air inlet and air outlet served by any air-conditioning system															
	First 10	flat		0.00	0.00	0.75	0.75	\$ 93	\$ 273	294%	\$ 93	100%	-	\$ -	\$ -	\$ -
	Each Additional	each		0.00	0.00	0.08	0.08	\$ 9	\$ 9	97%	\$ 9	100%	-	\$ -	\$ -	\$ -
	NOTE: An air-conditioned system includes heating and/or cooling.															

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
26	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	per 5		0.00	0.00	0.50	0.50	\$ 62	\$ 78	126%	\$ 62	100%	-	\$ -	\$ -	\$ -
27	For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:															
	Up to and including 2,000 CFM															
	Each unit up to 10	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
	Each unit over 10	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
	More than 2,000 CFM and up to and including 10,000 CFM, each	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
	More than 10,000 CFM, each	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.															
28	For each evaporative cooler other than portable type	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
29	For ventilation fans which serve a single register	per 3		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
30	For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	each		0.00	0.00	0.50	0.50	\$ 62	\$ 175	282%	\$ 62	100%	-	\$ -	\$ -	\$ -
31	For the installation of each fire damper	per 5		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
32	For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	each		0.00	0.00	0.50	0.50	\$ 62	\$ -	0%	\$ 62	100%	-	\$ -	\$ -	\$ -
Recon	Mechanical Recon w/Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	4.22	4.22	\$ 523	\$ 544	104%	\$ 523	100%	18	\$ 9,671	\$ 9,296	\$ 9,296
Recon	Mechanical Recon w/o Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	5.90	5.90	\$ 731	\$ 761	104%	\$ 731	100%	51	\$ 38,435	\$ 36,937	\$ 36,937
	Plan Check	flat		0.00	2.00	0.00	2.00	\$ 248	\$ 242	97%	\$ 248	100%	2	\$ 452	\$ 464	\$ 464

				Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
Fee No.	Fee Name	Fee Unit / Type	Notes	Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
Plumbing																
33	For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)	each		0.00	0.00	0.50	0.50	\$ 62	\$ 117	189%	\$ 62	100%	-	\$ -	\$ -	\$ -
34	For each permanent-type dishwasher whether individually trapped or not	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
35	For future stacks or branches, each waste inlet	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
36	For each roof drain	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
37	For each drainage or sewer backwater valve	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
38	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
39	For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
40	For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:															
	Low pressure system															
	5 outlets or less	each system		0.00	0.00	0.50	0.50	\$ 62	\$ 117	189%	\$ 62	100%	-	\$ -	\$ -	\$ -
	For each additional outlet over five	each		0.00	0.00	0.25	0.25	\$ 31	\$ 39	126%	\$ 31	100%	-	\$ -	\$ -	\$ -
	Medium or high pressure system															
	Each system	each system		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	Additional fee for each outlet	each		0.00	0.00	0.25	0.25	\$ 31	NEW	%	\$ 31	100%	-	\$ -	\$ -	\$ -
41	For each gas meter not under control and maintenance of the serving gas supplier	each		0.00	0.00	0.50	0.50	\$ 62	\$ 68	110%	\$ 62	100%	-	\$ -	\$ -	\$ -
42	For each gas pressure regulator other than appliance regulators	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
43	For each water heater and/or vent	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
44	For repair or alteration of drainage and/or vent piping	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
45	For each piece of water-treating equipment	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
46	For each water pressure regulator	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
47	For potable water not covered elsewhere in fee schedule:															
	1-1/2 inch and smaller	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	2 inches to 3 inches	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
	Over 3 inches	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
48	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
49	For sprinkling systems on any one meter, each backflow prevention device therefor	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
50	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	each		0.00	0.00	0.25	0.25	\$ 31	\$ 88	284%	\$ 31	100%	-	\$ -	\$ -	\$ -
51	For each trap primer	each		0.00	0.00	0.25	0.25	\$ 31	\$ 88	284%	\$ 31	100%	-	\$ -	\$ -	\$ -
52	For each solar potable water-heating system, including water heater and vent	each		0.00	0.00	0.50	0.50	\$ 62	\$ 88	142%	\$ 62	100%	-	\$ -	\$ -	\$ -
53	For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
54	For each house sewer manhole	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
55	For each installation of a section of house sewer for future use	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
56	For the connection of each additional building or additional work to a house sewer	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
57	For the connection of a house sewer to a private sewage disposal system	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
58	For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
59	For each grey water system (storage tanks and disposal/irrigation fields)	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
60	For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	each		0.00	0.00	0.50	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
Recon	Plumbing Recon w/ Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	10.54	10.54	\$ 1,306	\$ 1,360	104%	\$ 1,306	100%	29	\$ 39,440	\$ 37,881	\$ 37,881
Recon	Plumbing Recon w/o Building Permit (for analysis purposes only)															
	Permit	flat		0.00	0.00	10.07	10.07	\$ 1,248	\$ 1,300	104%	\$ 1,248	100%	42	\$ 54,712	\$ 52,536	\$ 52,536
	Plan Check	flat		0.00	2.00	0.00	2.00	\$ 248	\$ 761	307%	\$ 248	100%	2	\$ 1,424	\$ 464	\$ 464
III. Miscellaneous Fees																
61	Permit Issuance Fee			0.50	n/a	n/a	0.50	\$ 62	NEW	%	\$ 62	100%	-	\$ -	\$ -	\$ -
62	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions		[6]													
	During Business Hours	per hour		n/a	1.00	n/a	1.00	\$ 124	\$ 129	104%	\$ 124	100%	-	\$ -	\$ -	\$ -
	After Business Hours	per hour		n/a	1.00	n/a	1.00	\$ 127	\$ -	0%	\$ 127	100%	-	\$ -	\$ -	\$ -
63	For additional inspections, or for projects for which no fee is specifically indicated															
	During Business Hours	per hour		n/a	n/a	1.00	1.00	\$ 124	\$ 97	78%	\$ 124	100%	-	\$ -	\$ -	\$ -
	After Business Hours	per hour		n/a	n/a	1.00	1.00	\$ 127	\$ 146	115%	\$ 127	100%	-	\$ -	\$ -	\$ -
64	Records Research	hourly		1.00	n/a	n/a	1.00	\$ 124	\$ 129	104%	\$ 124	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Process	Plan Check	Insp	Estimated Average Labor Time per Activity (hours)	Cost of Service Per Activity	Current Fee / Deposit [1]	Existing Cost Recovery %	Rec Fee / Deposit Level	Rec Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues		
				\$ 124	\$ 124	\$ 124								Current Fee	Full Cost	Rec
65	Investigation Fee for Work Without a Permit	flat	[2]						Double Permit Fee		Double Permit Fee					
66	Preliminary Review Fee															
	First 2 hours	flat		0.00	2.00	n/a	2.00	\$ 248	\$ 258	104%	\$ 258	104%	-	\$ -	\$ -	\$ -
	Each Additional Hour (During Business Hours)	per hour		0.00	1.00	n/a	1.00	\$ 124	\$ 129	104%	\$ 129	104%	-	\$ -	\$ -	\$ -
67	SMIP Fee		[3]													
	Cat 1: 1-3 Story Residential	each							.013% of valuation		.013% of valuation					
	Cat 2: Over 3 Story Residential / All Commercial	each							.028 % of valuation		.028 % of valuation					
68	California Building Standards	each	[4]						\$4 per \$100,000 in valuation. Min fee \$1.		\$4 per \$100,000 in valuation. Min fee \$1.					
69	Technology Fee (Placeholder)	each							2% per application		2% per application					
70	Credit Card Processing Fee	actual cost	[7]						Actual Vendor Cost		Actual Vendor Cost					
TOTAL														\$ 1,324,206	\$ 1,265,905	\$ 1,256,952

Notes

- [1] Sourced from: "Schedule of Approved Fees.pdf" provided by City
- [2] Penalty Fee. NBS did not evaluate.
- [3] Fee set by State. NBS did not evaluate.
- [4] Fee set by Building Standards Commission. NBS did not evaluate.
- [5] Minimum Plan Check Fee = 2 hours at current fully burdened hourly rate
- [6] Plus issuance fee
- [7] Passthrough charge. NBS did not analyze.
- [8] Fee is assessed based on Building Permit valuation not MEP valuation
- [9] When MEP plan review not associated with a building permit, plan review fees to be 50% of the permit fee but no less than minimum plan check fee

APPENDIX A.4

Cost of Service Analysis – Parks & Recreation Division

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
Recreation Fees and Deposits											
Camps/Classes											
1	Classes										
	Tball		210.04	\$ 18,591	200	1.05	\$ 93				
	Resident							\$ 40	43%	\$ 60	65%
	First Additional Resident							\$ 30	32%	\$ 50	54%
	Each Subsequent Resident							\$ 25	27%	\$ 45	48%
	Non-Resident							\$ 67	72%	\$ 90	97%
	Baksetball										
	Youth		822.16	\$ 62,761	240	3.43	\$ 262				
	Resident							\$ 55	21%	\$ 60	23%
	First Additional Resident							\$ 45	17%	\$ 50	19%
	Each Subsequent Resident							\$ 40	15%	\$ 45	17%
	Non-Resident							\$ 95	36%	\$ 90	34%
	Adult (per team)	[3]	238.96	\$ 11,161	8	29.87	\$ 1,395	\$ 350	25%	\$ 350	25%
	Swim										
	Recreation Swimming		6,579.24	\$ 103,466	19,800	0.33	\$ 5				
	Adult							\$ 1.50	29%	\$ 2	38%
	Child							\$ 1	19%	\$ 1	19%
	Swim Lessons		6,136.56	\$ 112,717	1,792	3.42	\$ 63				
	Resident							\$ 30	48%	\$ 50	79%
	First Additional Resident							\$ 20	32%	\$ 40	64%
	Each Subsequent Resident							\$ 15	24%	\$ 25	40%
	Non-Resident							\$ 60	95%	\$ 60	95%
	Swim Team		701.88	\$ 24,335	75	9.36	\$ 324				
	Resident							\$ 55	17%	\$ 75	23%
	First Additional Resident							\$ 45	14%	\$ 65	20%
	Each Subsequent Resident							\$ 40	12%	\$ 60	18%
	Non-Resident							\$ 75	23%	\$ 100	31%

Fee No.	Fee Name	Notes	Annual			Per Unit of Charge					
			Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
	Boxing		7,676.64	\$ 183,526	5,760	1.33	\$ 32				
	Youth										
	Resident							\$ 18	56%	\$ 25	78%
	First Additional Resident							\$ 10	31%	\$ 15	47%
	Each Subsequent Resident							\$ 3	9%	\$ 5	16%
	Non-Resident							\$ 35	110%	\$ 30	94%
	Adult										
	Resident							\$ 30	94%	\$ 30	94%
	Non-Resident							\$ 45	141%	\$ 32	100%
2	After School Programs										
	Mini Center		8,449.80	\$ 212,522	80	105.62	\$ 2,657				
	Resident (Monthly)							\$ 60	2%	\$ 60	2%
	Non-Resident (Monthly)							\$ 70	3%	\$ 70	3%
	New Temple Park		8,449.80	\$ 198,204	80	105.62	\$ 2,478				
	Resident (Monthly)							\$ -	0%	\$ -	0%
	Non-Resident (Monthly)							\$ -	0%	\$ -	0%
	Community Center		9,037.36	\$ 219,484	150	60.25	\$ 1,463				
	Resident (Monthly)							\$ -	0%	\$ -	0%
	Non-Resident (Monthly)							\$ -	0%	\$ -	0%
3	Contract Classes										
	Contracted Classes in City Facilities	[4]	87.60	\$ 10,013	1,560	0.06	\$ 6	\$ 5	78%	Per Contract	%
4	Rec Classes		1,344.44	\$ 40,827	280	4.80	\$ 146	No Charge	%	\$ -	0%
5	Open Gym		404.96	\$ 13,821	2,700	0.15	\$ 5	No Charge	%	\$ -	0%

Fee No.	Fee Name	Notes	Annual			Per Unit of Charge					
			Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
6	Camps										
	Basketball Camp		284.96	\$ 11,363	400	0.71	\$ 28				
	Resident							\$ 25	88%	\$ 25	88%
	Non-Resident							\$ 30	106%	\$ 28	100%
	Winter Camp		1,106.72	\$ 30,917	120	9.22	\$ 258				
	Resident							\$ 40	16%	\$ 60	23%
	First Additional Resident							\$ 30	12%	\$ 50	19%
	Each Subsequent Resident							\$ 25	10%	\$ 40	16%
	Non-Resident							\$ 100	39%	\$ 100	39%
	Summer Camp		7,219.32	\$ 178,877	880	8.20	\$ 203				
	Resident							\$ 50	25%	\$ 50	25%
	First Additional Resident							\$ 40	20%	\$ 40	20%
	Each Subsequent Resident							\$ 35	17%	\$ 35	17%
	Non-Resident							\$ 100	49%	\$ 100	49%
	Spring Camp		579.64	\$ 18,157	60	9.66	\$ 303				
	Resident							\$ 30	10%	\$ 50	17%
	First Additional Resident							\$ 20	7%	\$ 40	13%
	Each Subsequent Resident							\$ 15	5%	\$ 30	10%
	Non-Resident							\$ 100	33%	\$ 100	33%
	Fall Camp		NEW	NEW	NEW	NEW	NEW				
	Resident							\$ 40	%	\$ 40	%
	First Additional Resident							\$ 30	%	\$ 30	%
	Each Subsequent Resident							\$ 20	%	\$ 20	%
	Non-Resident							\$ 50	%	\$ 50	%

			Annual			Per Unit of Charge					
Fee No.	Fee Name	Notes	Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
Facilities											
7	Building Facility Rentals (Per Hour)	[5]									
	Community Center Complex										
	Gym										
	Resident							\$ 100		\$ 100	
	Non-Resident							\$ 300		\$ 300	
	Amphitheater										
	Resident							\$ 50		\$ 50	
	Non-Resident							\$ 100		\$ 100	
	Kitchen										
	Resident							\$ 200		\$ 200	
	Non-Resident							\$ 300		\$ 300	
	Dining Room										
	Resident							\$ 10		\$ 10	
	Non-Resident							\$ 20		\$ 20	
	Senior Center										
	Dining Room										
	Resident							\$ 100		\$ 100	
	Non-Resident							\$ 300		\$ 300	
	Game Room 1										
	Resident							\$ 10		\$ 10	
	Non-Resident							\$ 30		\$ 30	
	Craft Room										
	Resident							\$ 10		\$ 10	
	Non-Resident							\$ 40		\$ 40	
	Library										
	Resident							\$ 10		\$ 10	
	Non-Resident							\$ 30		\$ 30	
	Aquatics Center										
	Pool										
	Resident							\$ 100		\$ 100	
	Non-Resident							\$ 300		\$ 300	

Fee No.	Fee Name	Notes	Annual			Per Unit of Charge					
			Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
8	Miscellaneous Building Facility Rental Fees	[5]									
	Set by City Policy										
	Clean-Up Deposit										
	Resident							\$ 300		\$ 300	
	Non-Resident							\$ 350		\$ 300	
	Damage Deposit										
	Resident							\$ 600		\$ 600	
	Non-Resident							\$ 1,000		\$ 600	
	Liability Insurance Premiums										
	1-100 Occupants							\$ 122		actual cost	
	101-500 Occupants							\$ 213		actual cost	
	Liquor Legal Liability Premiums										
	1-100 Occupants							\$ 135		actual cost	
	101-500 Occupants							\$ 171		actual cost	
	Per staff hourly rates below and/or actual costs										
	Security Personnel										
	Resident							Acutal Cost		actual cost	
	Non-Resident							Acutal Cost		actual cost	
	Staff Support (hourly)							see rates below		actual cost	
9	Park Facility Rentals (Per Hour)	[5]									
	Mary Van Dyke Park										
	Community Room										
	Resident							\$ 200		\$ 200	
	Non-Resident							\$ 250		\$ 250	
	Gazebo										
	Resident							\$ 100		\$ 100	
	Non-Resident							\$ 150		\$ 150	
	New Temple Park/Dean Shively Park										
	Picnic Area										
	Resident							\$ 25		\$ 25	
	Non-Resident							\$ 50		\$ 50	

Fee No.	Fee Name	Notes	Annual			Per Unit of Charge					
			Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %
10	Miscellaneous Park Facility Rental Fees	[5]									
	Set by City Policy										
	Clean-Up Deposit										
	Resident							\$ 250		Per Contract	
	Non-Resident							\$ 250		Per Contract	
	Damage Deposit										
	Resident							\$ 500		\$ 500	
	Non-Resident							\$ 500		\$ 500	
	Bouncer	[2]									
	Resident							\$ 25		\$ 25	
	Non-Resident							\$ 25		\$ 25	
11	Field Facility Rentals (Per Hour)	[5]									
	New Temple Park/Dean Shively Park										
	Single Day Use of Field										
	Resident							\$ 50		\$ 50	
	Non-Resident							\$ 100		\$ 100	
12	For services requested of City staff which have no fee listed in this fee schedule.										
	During Business Hours										
	Full Time						\$ 109	\$ 18	16%	\$ 109	100%
	Part Time						\$ 26	\$ 18	67%	\$ 26	100%
	Blended						\$ 31	\$ 18	57%	\$ 31	100%
	After Business Hours										
	Full Time						\$ 132	\$ 18	13%	\$ 132	100%
	Part Time						\$ 32	\$ 18	55%	\$ 32	100%
	Blended						\$ 38	\$ 18	46%	\$ 38	100%
TOTAL											

Fee No.	Fee Name	Notes	Annual			Per Unit of Charge					
			Annual Estimated Labor Hours	Annual Estimated Cost Per Activity	Annual Participant Capacity	Estimated Time Per Participant Hours	Estimated Cost Per Participant	Current Fee Per Participant	Existing Cost Recovery %	Recommended Fee	Recommended Cost Recovery %

Notes

- [2] Requires proof of insurance
- [3] Per team / per season
- [4] Fees are set by instructors and the City collects 30% of the total fees.
- [5] Placeholder for fee schedule, pass-through, and penalty fees. NBS did not evaluate.

APPENDIX B.1

Comparative Survey – Planning Division

City of South El Monte			Comparison Agencies					
Fee No.	Fee Name	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
1	Address Creation/Change	NEW	\$ 150	no comparison available	no comparison available	no comparison available	no comparison available	\$ 2
2	Appeal Fee (Design Review Board, Planning Commission, City Council)	\$ 2,502	\$ 2	Planning Commission SF: \$925.37 Non-SF: \$1,665.67 City Council: \$2,080.96	\$ 653	Board of Supervisors: \$8,460 Planning Commission: \$6,939	Planning Commission: \$650 City Council: \$750	\$ 1,300
3	Banner/Portable Sign Permit	\$ 52	no comparison available	no comparison available	no comparison available	no comparison available	\$ 60	no comparison available
4	Business License (New) - Zoning Review Home Occupation Permit							
	City Staff Processing Fee	\$ 105	no comparison available	Zoning Clearance First 3 reviews: \$370.16 Each review after the 3rd: \$161.77 Time extension: \$161.77	\$ 150	\$ 42	no comparison available	no comparison available
	Business License Fee	Actual Cost						
	Street Vending							
	City Staff Processing Fee	NEW						
	Business License Fee	Actual Cost						
	Other							
	City Staff Processing Fee	NEW						
	Business License Fee	Actual Cost						
5	Conditional Use Permit	\$ 62	\$ 3,000	\$ 2,837	\$ 42	\$ 102	\$ 132	\$ 2
6	Entitlement - Compliance Review	NEW	no comparison available	\$107/hour	no comparison available	no comparison available	no comparison available	no comparison available
7	Conditional Use Permit - Modification	NEW	no comparison available	\$107/hour	\$ 2,132	\$ 82	no comparison available	no comparison available
8	Determination of Use	\$ 1,710	\$ 700	no comparison available	\$ 42	no comparison available	no comparison available	no comparison available
9	Environmental Impact Report	\$ 6,688	Consultant Cost + 10% Staff Overhead (OH not to exceed \$15,000)	25% of cost	no comparison available	Minor EIR: \$5,000 Major EIR: \$10,000	Cost + 10%	Full cost of consultant contract + 15% administrative fee

City of South El Monte			Comparison Agencies					
Fee No.	Fee Name	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
10	Fences/Walls	\$ 52	\$ 2	no comparison available	\$ 80	no comparison available	\$ 2	no comparison available
11	Filming Permit (per event)	\$ 1,368	no comparison available	no comparison available	\$ 468	no comparison available	no comparison available	\$ 168
12	Fireworks Permit Application Fee	\$ 2	no comparison available	no comparison available	Public Display: \$374 Retail Sale: \$588	no comparison available	no comparison available	\$ 49
13	General Plan Amendment	\$ 62	\$ 5,000	\$ 5,799	\$ 1,800	no comparison available	\$2,000 + \$50 each additional parcel	\$ 4,397
14	Initial Study/Negative Declaration/Mitigated Negative Declaration							
	City Staff Processing Fee	\$ 62	\$ 3,000	no comparison available	no comparison available	Neg. Dec.: \$3,800 Mitigation Monitoring: \$6,000 initial deposit	Cost + 10%	\$ 1,513
	Consultant Fee	Actual Cost				no comparison available		Full cost of consultant contract + 15% administrative fee
15	Mapping							
	Tentative Parcel Map (1-4 lots)	\$ 62	\$ 3,500	Base fee: \$2,581.5.03 Per parcel: \$35.64	\$ 1,830	Initial Deposit: \$5,000	\$1,385 + \$100/lot	\$ 3,369
	Tentative Tract Map (5+ lots)	\$ 62	\$ 7,500		\$ 32	Initial Deposit: \$5,000		\$ 2
16	Pre-Application Consultation Fee	NEW	no comparison available	no comparison available	no comparison available	no comparison available	\$500 (one review per project)	\$ 942
17	Pre-Sale Inspection Permit	NEW	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
18	Re-Noticing	\$ 2	no comparison available	\$ 223	no comparison available	no comparison available		no comparison available
19	Sign Permit	\$ 105	\$ 500	\$ 338	\$ 12	no comparison available	\$ 225	\$ 78

City of South El Monte			Comparison Agencies					
Fee No.	Fee Name	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
20	Specific Plan	\$ 62	\$5,000 Deposit (Cost at Hourly Rate)	no comparison available	no comparison available	Initial Deposit: \$3,000	Non-res or mixed use: \$700/review Res - 2 or less units (max 3 reviews): \$225/dwelling unit Res - 3+: \$700/review Outsource: Cost + 10%	no comparison available
21	Specific Plan Amendment	\$ 62	\$5,000 Deposit (Cost at Hourly Rate)	no comparison available	\$ 1,635	Initial deposit: \$3,000	Cost + 10%	no comparison available
22	Street Closure	\$ 1,664	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	\$ 565
23	Street Name Change	NEW	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
24	Temporary Use Permit	\$ 12	\$ 100	no comparison available	\$ 80	no comparison available	no comparison available	\$ 2
25	Time Extensions	\$ 764	\$ 150	\$ 740	\$ 300	Conditional Use and Variance: \$1,350 Plan Review: \$308 Tentative Map - Major and Minor: \$350	\$ 300	\$ 341
26	Tobacco/E-Cigarette Vending Permit	NEW	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
27	Variance	\$ 62	\$ 3,000	\$ 3,578	Cat Exempt Variance: \$1,830 Minor Variance: \$1,116	\$ 102	SFR variance: \$975 Other variances: \$1,375	\$ 2
28	Zone Change	\$ 62	\$ 4,000	\$ 5,799	\$ 2,269	\$ 152	\$1,700 + \$50 each additional parcel	\$ 2
29	Zoning Compliance Letter	\$ 105	\$ 50	no comparison available	\$ 160	\$ 172	Residential: \$60 Non-residential: \$225	\$358 Over the Counter: \$46

APPENDIX B.2

Comparative Survey – Land Development Engineering Division

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City	
ENGINEERING									
I. Encroachment Permits									
1	Driveway								
	Residential	each	\$ 221	Approach (up to 120 sf): \$170 Each add'l: \$1.42/sf	\$ 657	\$ 633	\$ 300	\$405 + \$133/day after the first day of operation	
	Commercial	each	\$ 315			\$ 774	\$ 350		
2	Removing/Closing Existing Driveway								
	Residential	each	\$ 252	no comparison available	no comparison available	no comparison available	\$ 300		
	Commercial	each	\$ 252				\$ 350.00		
3	Sidewalks								
	Up to 300 s.f.	flat	\$ 202	Up to 100 sf: \$160 Each add'l: \$1.60/sf	\$ 657	50 LF or less: \$486 50-250 lf: \$486 + \$2.40/lf 250-500 lf: \$964 + \$1.62/lf 500+: Actual Cost	Residential: \$300/location Comm: \$350/location		
	Each additional 100 s.f. in excess of 300 s.f.	each 100 s.f.	\$ 200						
4	Curbs Gutters, and Monolithic Curbs & Gutters								
	Up to 100 l.f.	flat	\$ 442	Up to 25 lf: \$125 Each add'l: \$4.80/lf Curb Core: \$75	\$ 657		Residential: \$300/location Comm: \$350/location		
	Each Additional l.f. in excess of 100 l.f.	each l.f.	\$ 8						
5	Yard Drains/Curb Drains	each location	\$ 32	no comparison available	\$ 657.00	\$ 183.00	Residential: \$150/drain Comm: \$200/drain		
6	Relocate Existing Drainage	each location	\$ 970						
						no comparison available	\$1,000/structure		
7	Material Storage/Temp Trash Enclosure in the Public Right-of-Way	each location/per month	\$ 202			\$291/day	Stockpile/Waste: \$350/stockpile Container: \$475/container Temp Structure/Equip: \$200/structure		
8	Temporary Fencing in the Public Right-of-Way	each location	\$ 202			no comparison available	no comparison available		
9	Street Closures (entire street)	per day	\$ 505			no comparison available	\$400/day/location		
10	Temporary Lane Closure	per day	\$ 202		\$292/day	\$200/lane/day			
11	Filming in the Public Right-of-Way	per event	\$ 568		\$387/day	\$400/day, \$800/night or weekend	Special Event: \$635		

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
12	Aerial Work/Pole Work/Manhole Access	per hour	NEW	no comparison available		no comparison available	no comparison available	Billed at \$125/hr
13	Excavation in the Public Right-of-Way	each location	\$ 505					
14	Irrigation Systems in the Public Right-of-Way	each location	\$ 252	Sewer in ROW: \$200				
15	Street Cut Permits				Excavation/Trenching: Low/Med: \$797/100 If Major Arterials: \$936/100 If		Service Cut: \$17.50/cut + \$2/sf of excavation	
	300	base fee up to 300 s.f.	\$ 252	Up to 150 sf: \$180 Each add'l: \$1.20/sf	Intermittent Cuts: \$657/ea 10'x10'	Utility Service Cuts: \$574	Sewer Cut Res: \$250/connection + service cut charges	
	each additional s.f. or fraction thereof	each add'l s.f	\$ 13		Utility Company Excavation/Trenching: Low/Med: \$280/100 If Major Arterials: \$600/100 If	Potholing: \$391 - Actual Cost	Sewer Cut Comm: \$350/connection + service cut charges	
	800	base fee @ 800 s.f.	\$ 6,752			Soil Borings: \$525-Actual Cost		
	each additional s.f. or fraction thereof	each add'l s.f	\$ 13		Intermittent Cuts: \$130/ea 10'x10'			
	1,500	base fee @ 1,500 s.f.	\$ 15,852					
	each additional s.f. or fraction thereof	each add'l s.f	\$ 13					
16	New "Y" or Lateral	each	\$ 189	no comparison available				
17	Trenching in the Public Right-of-Way	each location	\$ 252					
18	Boring within the Public Right-of-Way	each location	\$ 378					
II. Development Review								
19	Final Map Review			Billed at Hourly Rate				Actual Cost + 21.3% Admin Fee
	Parcel Map / Tract Map							
	1-10 Lots	flat	\$ 5,046			\$ 6,946		
	11-25 lots	flat	\$ 10,093			11-50: \$15,087 51-100: \$19,340 101-150: \$30,069 151+: \$39,086	\$5,500 + \$150/lot	
	Each Additional Lot	flat	NEW		Parcel Map: \$2,956 min deposit	\$ 3,196	\$ 850	
	4th & 5th Submittal of Originals	flat	\$ 2,019		Tract Map: \$3,604 min deposit	\$ 2,687	\$ 850	
	6th & 7th Submittal of Originals	flat	\$ 1,514			\$ 2,272	\$ 850	
	8th & Each Subsequent Submittal of Originals	flat	\$ 1,514					
20	Final Clearance / Verification of Conditions							
	Parcel Map (1-4 Lots)	flat	\$ 400			\$ 454		
	Tract Map							
	5-25 Lots	flat	\$ 750				\$ 500	
	26-50 Lots	flat	\$ 750			\$ 972		
	50+ Lots	flat	\$ 750					
21	Subdivision Improvement Agreement / Tract Closeout	each	\$ 505		no comparison available	no comparison available	no comparison available	no comparison available
22	Monument Inspection	first monument	\$ 252		no comparison available	\$ 372	\$ 300	no comparison available
	Each Additional	each	NEW					

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
23	Street Vacation, Light, Air Easement (Plan Check)	each	\$ 1,703	\$ 400	no comparison available	no comparison available	Cost + 10%	\$ 8,036
24	Easements / Dedications	each	\$ 1,199	no comparison available	\$ 959	Parcel: \$561 Tract: \$1,023	Cost + 10%	Actual Cost
25	Lot Line Adjustment / Lot Merger / Certificate of Compliance	each	\$ 3,067	\$ 1,300	\$ 2,064	\$ 2,235	Record: \$2,000 Verification: \$500 Review of Agreements: \$350	\$ 2,985
	Beyond 3rd Submittals	each	NEW					
26	Grading Permit (over 50 c.y.)							
	Plan Review							
	50	base fee up to 50 c.y.	\$ 3,659	no comparison available	\$750 min deposit	\$ 8,862	no comparison available	Billed at \$125/hr
	each additional 100 c.y. or fraction thereof	each add'l 100 c.y.	NEW					
	1,001	base fee @ 1,001 c.y.	\$ 3,659					
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.	NEW					
	10,001	base fee @ 10,001 c.y.	\$ 3,659			\$ 8,862		
	each additional 1,000 c.y. or fraction thereof	each add'l 1,000 c.y.	NEW			17.41% of excess		
	100,001	base fee @ 100,001 c.y.	\$ 3,659			\$ 24,531		
	each additional 10,000 c.y. or fraction thereof	each add'l 10,000 c.y.	NEW			4.94% of excess		

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
27	Public Improvement & Private Streets - Plan Check							
	\$ 50,000	base fee up to \$50,000	\$ -	Calculated on Project Improvement Value	\$2,260 Min Deposit	\$ 3,425	\$750 + 2.5% of the first \$50,000 + 2% of the next \$100,000 + 1.5% thereafter of the estimated construction cost	Billed at \$125/hr
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			13.59% of excess		
	\$ 100,000	base fee @ \$100,000	\$ -			\$ 15,656		
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			3.31% of excess		
	\$ 200,000	base fee @ \$200,000	\$ -			\$ 15,656		
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			3.31% of excess		
	\$ 500,000	base fee @ \$500,000	\$ -			\$ 15,656		
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			3.31% of excess		
	\$ 1,000,000	base fee @ \$1,000,000	\$ -			\$ 15,656		
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			3.31% of excess		
	\$ 5,000,000	base fee @ \$5,000,000	\$ -			\$ 15,656		
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW			3.31% of excess		
28	Public Improvement & Private Street - Inspection							
	\$ 50,000	base fee up to \$50,000	\$ -	Calculated on Project Improvement Value	\$2,260 Min Deposit	no comparison available	\$500 + 6% of the first \$100,000, plus 5% of the next \$100,000 + 4% thereafter of the estimated construction cost	Billed at \$125/hr
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					
	\$ 100,000	base fee @ \$100,000	\$ -					
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					
	\$ 200,000	base fee @ \$200,000	\$ -					
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					
	\$ 500,000	base fee @ \$500,000	\$ -					
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					
	\$ 1,000,000	base fee @ \$1,000,000	\$ -					
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					
	\$ 5,000,000	base fee @ \$5,000,000	\$ -					
	each additional \$1,000 or fraction thereof	each add'l \$1,000	NEW					

City of South El Monte				Comparison Agencies				
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	Los Angeles County	Rosemead	Temple City
29	Planning Entitlement / Application Review	per submittal	NEW	Billed at Hourly Rate	Billed at Hourly Rate		\$150/hr	\$125/hr
30	Engineering Plan Check Of Architectural Plans	per submittal	NEW				\$150/hr	\$125/hr
31	Review Studies and Reports	per hour	\$ 126	no comparison available	no comparison available	no comparison available	Cost + 10%	\$125/hr
32	Hydrology (0-1,500 s.f.)	each	\$ 1,451			\$ 3,596	Cost + 10%	\$125/hr
33	Geotechnical Site Review	each	\$ 378			\$ 496	Cost + 10%	\$125/hr
VI. Sewer/Water/Storm Drain								
34	Erosion Control in the Public Right-of-Way (NPDES)			\$ 200	Billed at Hourly Rate	\$ 184	Cost + 10%	no comparison available
	Plan Check	per hour (min 1 hr)	\$ 126					
	Inspection	per hour (min 2 hrs)	\$ 126					
35	Low Impact Development / SWPPP			no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	City Staff Processing Fee	flat	NEW					
	Consultant Fee	actual cost	actual cost					
VII. Miscellaneous								
36	Permit Issuance Fee	each	\$ 76	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
37	Renewal or Extension of an Existing Permit	each	\$ 63			\$ 583	no comparison available	350
38	Traffic Control Plan Check							
	Over the Counter	flat	\$ 63					
	Per Hour	per hour	\$ 126			no comparison available	Cost + 10%	\$125/hr
39	Wide Load or Over Weight Permit							
	One-Day	each	\$ 16	\$ 15	no comparison available	no comparison available	no comparison available	\$ 223
	Annual	each	\$ 90	\$ 100				
40	Credit Card Processing Fee	actual cost	actual cost	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
41	For additional plan review, inspections, or for projects for which no fee is specifically indicated							
	During Business Hours	per hour	\$ 126	no comparison available	no comparison available	no comparison available	\$ 125	\$ 125
	After Business Hours	per hour	NEW			\$ 135	\$ 125	\$ 125
42	For services requested of City staff which have no fee listed in this fee schedule.							
	During Business Hours	per hour	\$ 126	no comparison available	no comparison available	no comparison available	\$ 150	\$ 125
	After Business Hours	per hour	\$ 126				\$ 150	\$ 125

APPENDIX B.3

Comparative Survey – Building Division

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
I. Building Permit / Plan Check Fees									
1	Building Permit/Inspection								
	\$ 500	base fee up to \$500	\$ 32	\$ 182	\$ 49	\$ 93	\$ 91	\$ 137	\$ 109
	each additional \$100 or fraction thereof	each add'l \$100	\$ 4.00						
	\$ 2,001	base fee @ 2,001	\$ 97	\$ 275	\$ 112	\$ 212	\$ 138	\$ 207	\$ 165
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 20.00	\$ 47.72	\$ 19.00	\$ 36	\$ 23.86	\$ 35.79	\$ 28.63
	\$ 25,001	base fee @ \$25,001	\$ 1,103	\$ 1,346	\$ 473	\$ 1,033	\$ 673	\$ 1,009	\$ 807
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 28.56	\$ 36.44	\$ 14.60	\$ 28	\$ 18.22	\$ 27.33	\$ 21.86
	\$ 50,001	base fee @ \$50,001	\$ 1,817	\$ 2,253	\$ 955	\$ 1,728	\$ 1,127	\$ 1,690	\$ 1,352
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 19.47	\$ 27.40	\$ 11.00	\$ 21	\$ 13.70	\$ 20.55	\$ 16.44
	\$ 100,001	base fee @ \$100,001	\$ 2,791	\$ 3,608	\$ 1,450	\$ 2,763	\$ 1,804	\$ 2,706	\$ 2,165
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 15.09	\$ 18.66	\$ 7.50	\$ 14	\$ 9.33	\$ 14.00	\$ 11.20
	\$ 500,001	base fee @ \$500,001	\$ 8,827	\$ 11,072	\$ 4,449	\$ 8,455	\$ 5,536	\$ 8,304	\$ 6,643
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 12.98	\$ 18.66	\$ 7.50	\$ 14	\$ 9.33	\$ 14.00	\$ 11.20
	\$ 1,000,001	base fee @ 1,000,001	\$ 15,318	\$ 20,570	\$ 8,199	\$ 15,557	\$ 10,285	\$ 15,427	\$ 12,342
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 6.49	\$ 186.60	\$ 7.50	\$ 14	\$ 93.30	\$ 139.95	\$ 111.96

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
2	Building Plan Check								
	\$ 500	base fee up to \$500	\$ 27						
	each additional \$100 or fraction thereof	each add'l \$100	\$ 3.40	\$ 197	\$ 42	\$ 152	\$ 98	\$ 148	\$ 118
	\$ 2,001	base fee @ 2,001	\$ 82	\$ 233	\$ 95	\$ 180	\$ 117	\$ 175	\$ 140
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 17.00	\$ 39.64	\$ 16.15	\$ 31	\$ 19.82	\$ 29.73	\$ 23.78
	\$ 25,001	base fee @ \$25,001	\$ 938	\$ 1,138	\$ 402	\$ 878	\$ 569	\$ 854	\$ 683
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 24.28	\$ 30.50	\$ 12.41	\$ 24	\$ 15.25	\$ 22.88	\$ 18.30
	\$ 50,001	base fee @ \$50,001	\$ 1,545	\$ 1,904	\$ 811	\$ 1,469	\$ 952	\$ 1,428	\$ 1,143
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 16.55	\$ 23.06	\$ 9.35	\$ 18	\$ 11.53	\$ 17.30	\$ 13.84
	\$ 100,001	base fee @ \$100,001	\$ 2,372	\$ 3,044	\$ 1,232	\$ 2,348	\$ 1,522	\$ 2,283	\$ 1,827
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 12.83	\$ 15.64	\$ 6.38	\$ 12	\$ 7.82	\$ 11.73	\$ 9.38
	\$ 500,001	base fee @ \$500,001	\$ 7,503	\$ 9,300	\$ 3,781	\$ 7,187	\$ 4,650	\$ 6,975	\$ 5,580
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 11.03	\$ 15.64	\$ 6.38	\$ 12	\$ 7.82	\$ 11.73	\$ 9.38
	\$ 1,000,001	base fee @ 1,000,001	\$ 13,020	\$ 17,261	\$ 6,969	\$ 13,223	\$ 8,631	\$ 12,946	\$ 10,357
	each additional \$1000 or fraction thereof	each add'l \$1,000	\$ 5.52	\$ 156.40	\$ 6.38	\$ 12	\$ 78.20	\$ 117.30	\$ 93.84

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
II. Electrical, Mechanical, Plumbing Fees									
Applies to all M-E-P sections below									
5	For investigation of alternate materials and methods of construction								
	Initial Filing Fee	flat	NEW	\$ 526	no comparison available	\$ 406	\$ 263	\$ 395	\$ 316
	Each hour, or fraction thereof, in excess of two	hourly	NEW	\$ 263		\$ 203	\$ 132	\$ 197	\$ 158
	Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.								
Electrical									
	SYSTEM FEE SCHEDULE								
9	New Residential Buildings								
	The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.								
	For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	per sf	\$ 206	\$0.20 per sf	\$0.10 per sf	\$0.17 per sf	\$0.10 per sf	\$0.15 per sf	\$0.12 per sf
	For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.	per sf	\$ 260	\$0.40 per sf	\$0.20 per sf	\$0.33 per sf	\$0.20 per sf	\$0.30 per sf	\$0.24 per sf

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
10	Private Swimming Pools								
	For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool	each	\$ 303	\$ 195	\$ 91	\$ 150	\$ 98	\$ 146	\$ 117
	For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools	each	\$ 130	\$ 131	\$ 61	\$ 101	\$ 66	\$ 98	\$ 79
11	Carnivals and Circuses								
	Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.								
	For electric generators and electrically driven rides	each	\$ 76	\$ 94	\$ 44	\$ 72	\$ 47	\$ 70	\$ 56
	For mechanically driven rides and walk-through attractions or displays having electric lighting	each	\$ 108	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
	For a system of area and booth lighting	each	\$ 108	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
	For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE	each	see Unit Fee Schedule below	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule	see Unit Fee Schedule
12	Temporary Power Service								
	For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances	each	\$ 65	\$ 105	\$ 49	\$ 81	\$ 52	\$ 79	\$ 63
	For a temporary distribution system and temporary lighting and receptacle outlets for constructions sites, decorative lighting, Christmas tree sales lots, fireworks stands, sales booths, additional pole, etc.	each	\$ 97	\$ 51	\$ 24	\$ 40	\$ 26	\$ 39	\$ 31

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
	BRANCH CIRCUIT AND UNIT FEE SCHEDULES								
	Branch Circuit Fees (Alternate to Unit Fees)								
13	Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.								
	For 15 or 20 ampere 120 volt lighting or general use receptacles								
	First 10 branch circuits	each	\$ 156	\$ 42	\$ 20	\$ 32	\$ 21	\$ 31	\$ 25
	Each additional branch circuit from 11 to 40 inclusive	each	\$ 127	\$ 35	\$ 16	\$ 27	\$ 17	\$ 26	\$ 21
	Each additional branch circuit over 40	each	\$ 156	\$ 31	\$ 15	\$ 24	\$ 16	\$ 23	\$ 19
	For 15 or 20 ampere 208 volt to 277 volt lighting	each	\$ 39	\$ 66	\$ 31	\$ 51	\$ 33	\$ 49	\$ 39
	Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.								
	Unit Fees (Alternate to Branch Circuit Fees)								
14	For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters.								
	First 20	each	\$ 39	\$ 5	\$ 2	\$ 4	\$ 3	\$ 4	\$ 3
	Additional outlets	each	\$ 39	\$ 3	\$ 2	\$ 3	\$ 2	\$ 3	\$ 2
	Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.								
15	Lighting Fixtures								
	For lighting fixtures, sockets, or other lamp holding devices								
	First 20	each	\$ 39	\$ 5	\$ 2	\$ 4	\$ 3	\$ 4	\$ 3
	Additional fixtures	each	\$ 39	\$ 3	\$ 2	\$ 3	\$ 2	\$ 3	\$ 2
	For pole or platform mounted lighting fixtures	each	\$ 58	\$ 6	\$ 3	\$ 5	\$ 3	\$ 5	\$ 4
	For theatrical-type lighting fixtures or assemblies	each	\$ 58	\$ 6	\$ 3	\$ 5	\$ 3	\$ 5	\$ 4
16	Residential Appliances of Three Horsepower or Less:								
	For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating.	each	\$ 76	\$ 26	\$ 12	\$ 20	\$ 13	\$ 19	\$ 15
	Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.								

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
17	Other Appliances of Three Horsepower or Less:								
	For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.	each	\$ 78	\$ 37	\$ 17	\$ 29	\$ 19	\$ 28	\$ 22
18	Power Apparatus:								
	For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows: Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).								
	Rating over 3 and not over 10	each	\$ 97	\$ 48	\$ 23	\$ 37	\$ 24	\$ 36	\$ 29
	Rating over 10 and not over 50	each	\$ 97	\$ 111	\$ 52	\$ 85	\$ 55	\$ 83	\$ 66
	Rating over 50 and not over 100	each	\$ 97	\$ 207	\$ 97	\$ 160	\$ 104	\$ 155	\$ 124
	Rating over 100	each	\$ 108	\$ 342	\$ 160	\$ 264	\$ 171	\$ 257	\$ 205
	Note: 1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used. 2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.								
19	Busways: For cable trays, trolley and plug-in type busways	each 100 ft or fraction thereof	\$ 65	\$ 63	<i>no comparison available</i>	\$ 49	\$ 32	\$ 47	\$ 38
	Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.								

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
20	Signs, Outline Lighting, and Marquees:								
	For signs, outline lighting systems, or marquees supplied from one branch circuit	each	\$ 107	\$ 94	\$ 44	\$ 72	\$ 47	\$ 70	\$ 56
	For additional branch circuits within the same sign, outline lighting system, or marquee	each	\$ -	\$ 31	\$ 15	\$ 24	\$ 16	\$ 23	\$ 19
21	Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards:								
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	each	\$ 136	\$ 94	\$ 44	\$ 72	\$ 47	\$ 70	\$ 56
	For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	each	\$ 136	\$ 183	\$ 86	\$ 141	\$ 92	\$ 138	\$ 110
	For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	each	\$ 151	\$ 390	\$ 183	\$ 301	\$ 195	\$ 293	\$ 234
22	Miscellaneous Apparatus, Conduits and Conductors								
	For electrical apparatus, conduits and conductors for which a permit is required but for which no fee is herein set forth.	each	\$ 119	\$ 157	\$ 74	\$ 121	\$ 79	\$ 118	\$ 94
	Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment.								
23	Other Inspections								
	For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	each	NEW	\$ 526	no comparison available	\$ 406	\$ 263	\$ 395	\$ 316
	For investigation and review of test reports from local testing laboratories.								
	For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	flat	NEW	\$ 608	no comparison available	\$ 469	\$ 304	\$ 456	\$ 365
	For eleven (11) to twenty (20) items	flat	NEW	\$ 12,141		\$ 937	\$ 6,070	\$ 9,106	\$ 7,284
	For twenty-one (21) to fifty (50) items	flat	NEW	\$ 1,822		\$ 1,406	\$ 911	\$ 1,367	\$ 1,093
	For more than fifty (50) items	flat	NEW	\$ 2,025		\$ 1,562	\$ 1,013	\$ 1,519	\$ 1,215
	For high voltage switch gears, transformers, or substations	each	NEW	\$ 1,215		\$ 937	\$ 607	\$ 911	\$ 729

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
Mechanical									
24	For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto:								
	Up to and including 100,000 BTU	each	\$ 127	\$ 65	\$ 31	\$ 50	\$ 33	\$ 49	\$ 39
	More than 100,000 BTU and up to and including 500,000 BTU	each	\$ 127	\$ 126	\$ 59	\$ 97	\$ 63	\$ 94	\$ 75
	More than 500,000 BTU	each	\$ 173	\$ 315	\$ 147	\$ 243	\$ 157	\$ 236	\$ 189
25	For each air inlet and air outlet served by any air-conditioning system	each	\$ 273	\$ 10	\$ 5	\$ 8	\$ 5	\$ 8	\$ 6
	Or when the number of air inlets and outlets are unknown, for each 1,000 square feet or fraction thereof of conditioned area.	each	\$ 39	\$ 89	\$ 42	\$ 69	\$ 45	\$ 67	\$ 54
	NOTE: An air-conditioned system includes heating and/or cooling.								
26	For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	each	\$ 78	\$ 31	\$ 15	\$ 24	\$ 16	\$ 23	\$ 19
27	For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto:								
	Up to and including 2,000 CFM								
	Each unit up to 10	each	\$ 88	\$ 31	\$ 15	\$ 24	\$ 16	\$ 23	\$ 19
	Each unit over 10	each	\$ 88	\$ 10	\$ 7	\$ 5	\$ 7	\$ 6	
	More than 2,000 CFM and up to and including 10,000 CFM, each	each	\$ 88	\$ 94	\$ 44	\$ 72	\$ 47	\$ 70	\$ 56
	More than 10,000 CFM, each	each	NEW	\$ 157	\$ 74	\$ 121	\$ 79	\$ 118	\$ 94
	NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.								
28	For each evaporative cooler other than portable type	each	\$ 88	\$ 53	\$ 25	\$ 41	\$ 26	\$ 40	\$ 32
29	For ventilation fans which serve a single register:								
	Each fan up to 10	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 19	\$ 29	\$ 23
	Each fan over 10	each	\$ 88	\$ 13	\$ 10	\$ 7	\$ 10	\$ 8	
30	For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	each	\$ 175	\$ 157	\$ 74	\$ 121	\$ 79	\$ 118	\$ 94
31	For the installation of each fire damper	each	\$ 88	\$ 25	\$ 12	\$ 20	\$ 13	\$ 19	\$ 15

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
32	For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	each	\$ -	\$ 65	\$ 31	\$ 50	\$ 33	\$ 49	\$ 39
Plumbing									
33	For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)		\$ 117	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
34	For each permanent-type dishwasher whether individually trapped or not	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
35	For future stacks or branches, each waste inlet	each	NEW	\$ 21	\$ 10	\$ 16	\$ 11	\$ 16	\$ 13
36	For each roof drain	each	NEW	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
37	For each drainage or sewer backwater valve	each	NEW	\$ 113	\$ 18	\$ 87	\$ 56	\$ 84	\$ 68
38	For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
39	For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
40	For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:								
	Low pressure system								
	5 outlets or less	each	\$ 117	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
	For each additional outlet over five	each	\$ 39	\$ 10	\$ 5	\$ 8	\$ 5	\$ 8	\$ 6
	Medium or high pressure system								
	Each system	each	NEW	\$ 161	\$ 76	\$ 125	\$ 81	\$ 121	\$ 97
	Additional fee for each outlet	each	NEW	\$ 10	\$ 5	\$ 8	\$ 5	\$ 8	\$ 6
41	For each gas meter not under control and maintenance of the serving gas supplier	each	\$ 68	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
42	For each gas pressure regulator other than appliance regulators	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
43	For each water heater and/or vent	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
44	For repair or alteration of drainage and/or vent piping	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
45	For each piece of water-treating equipment	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
46	For each water pressure regulator	each	NEW	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
47	For potable water not covered elsewhere in fee schedule:								
	1-1/2 inch and smaller	each	NEW	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
	2 inches to 3 inches	each	NEW	\$ 122	\$ 57	\$ 94	\$ 61	\$ 91	\$ 73
	Over 3 inches	each	NEW	\$ 263	\$ 123	\$ 203	\$ 132	\$ 197	\$ 158
48	For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	each	NEW	\$ 16	\$ 8	\$ 13	\$ 8	\$ 12	\$ 10
49	For sprinkling systems on any one meter, each backflow prevention device therefor	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
50	For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
51	For each trap primer	each	\$ 88	\$ 39	\$ 18	\$ 30	\$ 20	\$ 29	\$ 24
52	For each solar potable water-heating system, including water heater and vent	each	\$ 88	\$ 131	\$ 57	\$ 101	\$ 66	\$ 98	\$ 79
53	For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	each	NEW	\$ 113	\$ 53	\$ 87	\$ 56	\$ 84	\$ 68
54	For each house sewer manhole	each	NEW	\$ 113	\$ 53	\$ 87	\$ 56	\$ 84	\$ 68
55	For each installation of a section of house sewer for future use	each	NEW	\$ 73	\$ 34	\$ 56	\$ 36	\$ 55	\$ 44
56	For the connection of each additional building or additional work to a house sewer	each	NEW	\$ 73	\$ 34	\$ 56	\$ 36	\$ 55	\$ 44
57	For the connection of a house sewer to a private sewage disposal system	each	NEW	\$ 73	\$ 34	\$ 56	\$ 36	\$ 55	\$ 44
58	For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	each	NEW	\$ 231	\$ 108	\$ 179	\$ 116	\$ 174	\$ 139
59	For each grey water system (storage tanks and disposal/irrigation fields)	each	NEW	\$ 231	\$ 108	\$ 179	\$ 116	\$ 174	\$ 139

City of South El Monte				Comparison Agencies					
Fee No.	Fee Name	Fee Unit / Type	Current Fee / Deposit	City of Duarte	City of El Monte	City of La Puente	Los Angeles County	Rosemead	Temple City
60	For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	each	NEW	\$ 73	\$ 34	\$ 56	\$ 36	\$ 55	\$ 44
III. Miscellaneous Fees									
61	Permit Issuance Fee	each	NEW	\$ 66	\$ 31	\$ 51	\$ 33	\$ 50	\$ 40
62	For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions								
	During Business Hours	per hour	\$ 129	\$ 263	\$ 123	\$ 203	\$ 132	\$ 197	\$ 158
	After Business Hours	per hour	\$ -	no comparison available		no comparison available	no comparison available	no comparison available	no comparison available
63	For additional inspections, or for projects for which no fee is specifically indicated								
	During Business Hours	per hour	\$ 97	\$ 236	\$ 110	\$ 203	\$ 118	\$ 177	\$ 142
	After Business Hours	per hour	\$ 146	no comparison available	\$ 441	no comparison available	no comparison available	no comparison available	no comparison available
64	Records Research	hourly	\$ 129	no comparison available		no comparison available	no comparison available	no comparison available	no comparison available
65	Investigation Fee for Work Without a Permit	flat	Double Permit Fee	Equal to the permit fee, but not less than \$809.60 Exception is one or two family dwellings, when work is performed by owner-builder - \$404.80	Double permit fee	Equal to the permit fee, but not less than \$624.53 Exception is one or two family dwellings, when work is performed by owner-builder - \$312.18	Equal to the permit fee, but not less than \$404.80 Exception is one or two family dwellings, when work is performed by owner-builder - \$202.40	Equal to the permit fee, but not less than \$607.20 Exception is one or two family dwellings, when work is performed by owner-builder - \$303.60	Equal to the permit fee, but not less than \$485.76 Exception is one or two family dwellings, when work is performed by owner-builder - \$242.88
66	Preliminary Review Fee								
	First 2 hours	flat	\$ 258	\$ 526	\$251.70/hr	no comparison available	\$ 263	\$ 395	\$ 316
	Each Additional Hour (During Business Hours)	per hour	\$ 129	\$ 263			\$ 132	\$ 197	\$ 158
67	SMIP Fee								
	Cat 1: 1-3 Story Residential	each	.013% of valuation	no comparison available	.013% of valuation	.013% of valuation	no comparison available	no comparison available	no comparison available
	Cat 2: Over 3 Story Residential / All Commercial	each	.028 % of valuation	no comparison available	.028 % of valuation	.028 % of valuation	no comparison available	no comparison available	no comparison available
68	California Building Standards	each	\$4 per \$100,000 in valuation. Min fee \$1.	no comparison available	\$4 per \$100,000 in valuation. Min fee \$1.	no comparison available	no comparison available	no comparison available	no comparison available

APPENDIX B.4

Comparative Survey – Parks & Recreation Division

City Name	SPORTS					SWIM			
	T-Ball	Basketball		Boxing		Rec Swim		Swim Lessons	Swim Team
		Youth	Adult	Youth	Adult	Youth	Adult		
South El Monte	Resident: \$40/participant Non-Res: \$67/participant	Resident: \$55/participant Non-Res: \$95/participant	Resident: \$55/team/season Non-Res: \$95/team/season	Resident: \$18/participant Non-Res: \$35/participant	Resident: \$30/participant Non-Res: \$45/participant	\$ 1.00	\$ 1.50	Resident: \$30/participant Non-Res: \$60/participant	Resident: \$55/participant Non-Res: \$75/participant
City of Duarte	no comparison available	Beginners (4 wk): \$65 All Stars (8 wk): \$40 Girls/Boys (5 wk): \$40	no comparison available	Ages 8-17: Resident: \$10/month Non-Res: \$20/month		Teens/Adults: \$2 Seniors/Disabled: \$1		Resident: \$35 Non-Res: \$45	\$175/participant
City of El Monte	no comparison available	\$25/participant	\$475/team	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
Los Angeles County	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	Free (Saturday 2-4pm only)	Free (Saturday 2-4pm only)	\$25/participant	\$407/participant
Rosemead	no comparison available	Resident: \$40 Non-Res: \$60	\$375/team	no comparison available	no comparison available	Resident: \$1/day \$25/season Family Pass: \$75 Non-Res: \$1/day only	Resident: \$2/day \$35/season Family Pass: \$75 Non-Res: \$2/day only	Private Lessons Resident: \$100 Non-Res: \$100-\$130 (varies by location) Group rates also available	\$68 + monthly fees (\$110- \$160/month, depends on group)
Temple City	no comparison available	Mini: \$75 Summer: \$100 Winter: \$125	\$350/team	no comparison available	no comparison available	Clark Pool: \$1/day Walker Pool: \$2/day	Clark Pool: \$2/day Walker Pool: \$3/day	All levels: \$40	no comparison available

City Name	Classes			Camps			
	Contract Classes	Rec Classes	Open Gym	Basketball Camp	Winter Camp	Summer Camp	Spring Camp
South El Monte	30% of Contractor Fees	30% of Contractor Fees	30% of Contractor Fees		Resident: \$40/participant Non-Res: \$100/participant	Resident: \$50/participant Non-Res: \$100/participant	Resident: \$30/participant Non-Res: \$100/participant
City of Duarte	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	Resident: \$315/participant Non-Res: \$350/participant	Resident: \$125/participant Non-Res: \$135/participant
City of El Monte	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>
Los Angeles County	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	Free-\$375	<i>no comparison available</i>
Rosemead	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	1st Child: Resident: \$70/week Non-res: \$85/week 2nd Child: Resident: \$60/week Non-res: \$75/week	1st Child: Resident: \$85/week Non-res: \$105/week 2nd Child: Resident: \$75/week Non-res: \$95/week	1st Child: Resident: \$70/week Non-res: \$85/week 2nd Child: Resident: \$60/week Non-res: \$75/week
Temple City	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	\$25/day	<i>no comparison available</i>

City Name	Reservation Fee	BUILDING FACILITIES								
		Community Center				Senior Center				Aquatics Center
		Gym	Ampitheater	Kitchen	Dining Room	Dining Room	Game Room 1	Craft Room	Library	Pool
South El Monte	NEW	Resident: \$100/hour Non-Res: \$300/hr	Resident: \$50/hour Non-Res: \$100/hr	Resident: \$200/hour Non-Res: \$300/hr	Resident: \$10/hour Non-Res: \$20/hr	Resident: \$100/hour Non-Res: \$300/hr	Resident: \$10/hour Non-Res: \$30/hr	Resident: \$10/hour Non-Res: \$40/hr	Resident: \$10/hour Non-Res: \$30/hr	Resident: \$100/hour Non-Res: \$300/hr Lifeguard: \$12/hr Locker Attendant: \$15/hr
City of Duarte	no comparison available	Fitness Center: Resident: \$275/yr Non-Res: \$200/yr	Full Auditorium First Hour \$600 \$300 Each Additional Hour \$ 100 \$ 50 Half Auditorium First Hour \$ 300 \$ 150 Each Additional Hour \$ 80 \$ 40	\$100 flat fee	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	Annual Membership: Resident: \$150 Non-Res: \$200
City of El Monte	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
Los Angeles County	no comparison available	Core Program Partner: \$0 Community Program Partner: \$63/hr Individual: \$84/hr Commercial: \$112/hr	Core Program Partner: \$0 Community Program Partner: \$250 up to 4 hrs, \$75/hr after Individual: \$375 up to 4 hrs, \$100/hr after Commercial: \$565 up to 4 hrs, \$100/hr after	Indoor Kitchen: Core Program Partner: \$0 Community Program Partner: \$55/event Individual: \$85/event Commercial: \$125/event	Small Room (up to 150 ppl): Core Program Partner: \$0 Community Program Partner: \$28/hr Individual: \$37/hr Commercial: \$52/hr Medium Room (151-250 ppl): Core Program Partner: \$0 Community Program Partner: \$38/hr Individual: \$50/hr Commercial: \$74/hr	Small Room (up to 150 ppl): Core Program Partner: \$0 Community Program Partner: \$28/hr Individual: \$37/hr Commercial: \$52/hr Medium Room (151-250 ppl): Core Program Partner: \$0 Community Program Partner: \$38/hr Individual: \$50/hr Commercial: \$74/hr	Small Room (up to 150 ppl): Core Program Partner: \$0 Community Program Partner: \$28/hr Individual: \$37/hr Commercial: \$52/hr Medium Room (151-250 ppl): Core Program Partner: \$0 Community Program Partner: \$38/hr Individual: \$50/hr Commercial: \$74/hr	Small Room (up to 150 ppl): Core Program Partner: \$0 Community Program Partner: \$28/hr Individual: \$37/hr Commercial: \$52/hr Medium Room (151-250 ppl): Core Program Partner: \$0 Community Program Partner: \$38/hr Individual: \$50/hr Commercial: \$74/hr	no comparison available	Core Program Partner: \$0 Community Program Partner: \$200/hour/pool plus costs for staff time and utilities Individuals: \$200/hour/pool plus costs for staff time and utilities Commercial: \$200/hour/pool plus costs for staff time and utilities
Rosemead	no comparison available	no comparison available	no comparison available	Resident: \$25/hr Non-Res: \$50/hr	Banquet Room: Resident: \$65 Non-Res: \$130/hr	Misc. Room Fees: \$25-150/hr	Misc. Room Fees: \$25-150/hr	Misc. Room Fees: \$25-150/hr	no comparison available	Resident: \$175/hr Non-Res: \$350/hr
Temple City	no comparison available	no comparison available	Stage: \$50/use Performing Arts Pavilion \$40/hr	\$50/use	Less than 125 ppl: \$70 first hour, \$35 each additional, \$500 deposit 125-240 ppl: \$125 first hour, \$50 each additional, \$500 deposit	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City Name	BUILDING FACILITIES MISCELLANEOUS FEES				
	Clean-Up Deposit	Damage Deposit	Hourly Charges	Liability Insurance	Liquor Liability
South El Monte	Resident: \$300 Non-Res: \$350	Resident: \$600 Non-Res: \$1,000	Security: \$22/hr Staff: \$12/hr Lifeguard: \$12/hr Locker Attendant: \$15/hr	1-100 Occupants: \$122 101-500 Occupants: \$213	1-100 Occupants: \$135 101-500 Occupants: \$171
City of Duarte	Full Auditorium: Cleaning/Damage Bond \$500 Half Auditorium: Cleaning/Damage Bond \$300		Security: \$75/hr Staff: \$40/hr (2 hour min.) Lifeguard: \$20/hr	<i>no comparison available</i>	<i>no comparison available</i>
City of El Monte	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>
Los Angeles County	\$100-\$5,000	\$100-\$5,000	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>
Rosemead	Security Deposit: Resident: \$100-\$300 Non-Res: \$150-\$500		Staff (at cost)	\$100-\$525 (depends on hazard level and attendance)	<i>no comparison available</i>
Temple City	Security Deposit \$100-\$500		<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>

City of South El Monte
Recreation - User Fee Study FY 2022
Fee Comparison

City Name	Reservation Fee	PARK FACILITIES			PARK FACILITY MISCELLANEOUS FEES			
		Mary Van Dyke Park		New Temple Park/Dean Shively Park	Clean-Up Deposit	Damage Deposit	Bouncer	Concession Stand
		Community Room	Gazebo	Picnic Area				
South El Monte	NEW	Resident: \$200 Non-Res: \$250	Resident: \$100 Non-Res: \$150	Resident: \$25 Non-Res: \$50	\$ 250	\$ 500	\$ 25	\$ 200
City of Duarte	no comparison available	no comparison available	Small: Resident: \$50/day Non-Res: \$75/day Large: Resident: \$75/day Non-Res: \$100/day	no comparison available	Cleaning/Damage Deposit: \$50-\$100		no comparison available	no comparison available
City of El Monte	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
Los Angeles County	no comparison available	Small Room (up to 150 ppl): Core Program Partner: \$0 Community Program Partner: \$28/hr Individual: \$37/hr Commercial: \$52/hr Medium Room (151-250 ppl): Core Program Partner: \$0 Community Program Partner: \$38/hr Individual: \$50/hr Commercial: \$74/hr	no comparison available	Small Picnic Area (up to 50 ppl): Core Program Partner: \$0 Community Program Partner: \$63 Individuals: \$75 Commercial: \$114 Medium Picnic Area (51-100 ppl): Core Program Partner: \$0 Community Program Partner: \$94 Individual: \$125 Commercial: \$250 Large Picnic Area (100+ ppl): Core Program Partner: \$0 Community Program Partner: \$190 Individuals: \$250 Commercial: \$500	\$100-\$5,000	no comparison available	no comparison available	no comparison available

Recreation - User Fee Study FY 2022
Fee Comparison

City Name	Reservation Fee	PARK FACILITIES			PARK FACILITY MISCELLANEOUS FEES			
		Mary Van Dyke Park		New Temple Park/Dean Shively Park	Clean-Up Deposit	Damage Deposit	Bouncer	Concession Stand
		Community Room	Gazebo	Picnic Area				
South El Monte	NEW	Resident: \$200 Non-Res: \$250	Resident: \$100 Non-Res: \$150	Resident: \$25 Non-Res: \$50	\$ 250	\$ 500	\$ 25	\$ 200
Rosemead	no comparison available	no comparison available	no comparison available	Resident: Small: \$50/day Large: \$75/day Non-Res: Small: \$100/day Large: \$150/day	Field Security Deposit Resident: \$0 Non-Res: \$150		no comparison available	no comparison available
Temple City	no comparison available	no comparison available	no comparison available	Small: \$75/day, \$100 deposit Large: \$125/day, \$100 deposit	Security Deposit \$100-\$500		no comparison available	no comparison available

City of South El Monte
Recreation - User Fee Study FY 2022
Fee Comparison

City Name	Reservation Fee	FIELD FACILITIES	FIELD FACILITIES MISCELLANEOUS FEES		
		New Temple Park/Dean Shively Park	Lining of Ball Field (per field)	Lining of Football Field	Lights
		Single Day Use of Field			
South El Monte	NEW	Resident: \$50 Non-Res: \$100	Resident: \$25 Non-Res: \$50	Resident: \$50 Non-Res: \$100	\$30/hr
City of Duarte	no comparison available	Resident: \$10/hr Non-Res: \$30/hr Youth Non-Profit: No fee	no comparison available	no comparison available	Base Rate "A": \$55/hr Resident "B": \$30/hr Youth Non-profit Group "C": \$15/hr
City of El Monte	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
Los Angeles County	no comparison available	Multipurpose Field: Core Program Partner: \$0 Community Program Partner: \$23/hr Individual: \$30/hr Commercial: \$40/hr	Athletic Field Preparation: Core Program Partner: \$0 Community Program Partner: \$20/hr Individual: \$30/hr Commercial: \$45/hr		Core Program Partner: \$0 Community Program Partner: \$20/hr Individual: \$30/hr Commercial: \$45/hr
Rosemead	no comparison available	Resident: \$12/hr Non-Resident: \$50/hr	no comparison available	no comparison available	Resident: \$18-25/hr (varies by location) Non-Res: \$60-65/hr (varies by location)
Temple City	no comparison available	No fee, \$500 deposit	no comparison available	no comparison available	\$10/hr

ATTACHMENT E

RESOLUTION NO. 23-77

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING A GENERAL FEE SCHEDULE

WHEREAS, the City of South El Monte Municipal Code in general requires fees and charges to be set by resolution; and

WHEREAS, a public hearing has been noticed and held in accordance with Government Code Sections 66016-66019 (the “Law”); and

WHEREAS, information regarding the fees has made been available for the public in accordance with the Law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AS FOLLOWS:

Section 1. The City Council hereby adopts the fees and charges in the proposed General Fee Schedule (Exhibit A) which is hereby attached and by this reference made a part hereof.

Section 2. The fees and charges in the proposed General Fee Schedule will become effective September 1, 2023, and

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, and ADOPTED on this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-77, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023 and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

ATTACHMENT F

GENERAL FEE SCHEDULE



City of South El Monte

Effective September 1, 2023

CITY OF SOUTH EL MONTE
GENERAL FEE SCHEDULE
TABLE OF CONTENTS

ADMINISTRATIVE.....	3
BUSINESS LICENSE	3
ANIMAL LICENSE	4
ELECTIONS	4
MISCELLANEOUS – Credit Card Payment Convenience Fee	4
MISCELLANEOUS – Returned Checks.....	5
MISCELLANEOUS – Copies.....	5
PASSPORTS	5
STAFF TIME – Special Projects Beyond Normal Course of Business.....	5
PLANNING.....	5
ENGINEERING.....	7
ENCROACHMENT PERMITS	7
DEVELOPMENT REVIEW	9
SEWER/WATER/STORM DRAIN	11
MISCELLANEOUS.....	12
BUILDING.....	12
BUILDING PERMITS / PLAN CHECKS.....	12
ELECTRICAL, MECHANICAL, PLUMBING	14
MISCELLANEOUS	26
PARKS AND RECREATION	27
CAMPS/CLASSES	27
FACILITIES.....	29

ADMINISTRATIVE	
BUSINESS LICENSE*	
*Rates adopted December 14, 1995, by Resolution No. 95-64. Please refer to South El Monte Municipal Code Chapter 5 – Business Taxes, Licenses and Regulations.	
One Time Application Fee	
Floor Area	
Less than 1,001 Square Feet	\$81.00
1,001 to 2,000 Square Feet	\$162.00
2,001 to 3,000 Square Feet	\$243.00
3,001 to 4,000 Square Feet	\$324.00
4,001 to 5,000 Square Feet	\$405.00
5,001 to 10,000 Square Feet	\$487.50
10,001 to 100,000 Square Feet	\$810.00
Above 100,000 Square Feet	\$1,208.50
Annual Registration Fee	
Business Type	
Acupressure Establishment (1)	\$1,500
Acupressurist (2)	\$300
Advertising Billboard (3)	\$200
Advertising Billboard- 2 (75)	\$400
Apartments- 5 or More (74)	\$25 per unit
Billiard Room (4)	\$800
Bingo Game- Charitable (5)	\$50
Carnival/Circus/Traveling Show (11)	\$1,000 annual or \$100 daily
Contractor- Inside Registration (69)	\$100 plus \$10.00 per employee
Contractors- Outside (65)	\$50 per quarter
Fireworks Stand (77)	\$50 per quarter
Food Establishment (19)	\$250
Gardener- Outside (67)	\$50 per quarter
Gun Dealer (22)	\$300
Home Occupation (78)	\$87 per unit
Import/Export Registration (63)	\$100 plus \$10.00 per employee
Janitorial- Outside (66)	\$50
Kennel (25)	\$500
Manufacturing Registration (62)	\$100 plus \$10.00 per employee
Massage Parlor (26)	\$1,500
Massage Technician (27)	\$300
Motels (46)	\$100 per unit
Other Outside Business (68)	\$50 per quarter
Other Registration (64)	\$100 plus \$10.00 per employee
Peddler- Retail Vehicle- Out (33)	\$50 per quarter
Peddler- Whole/ Retail In City (32)	\$100

Private Patrol- Business (35)	\$100
Private Patrol- Officers (36)	\$100
Private School (37)	\$600
Professional Registration (71)	\$100 plus \$10.00 per employee
Public Eating- No Alcohol Sales (38)	\$250
Public Eating- No Alcohol Sales/Dance & E (76)	\$1,000
Public Eating- With Alcohol Sales (39)	\$500
Public Eating- All Other (40)	\$1,000
Rentals- Apartments (41)	\$25 per unit
Rentals- Boarding Houses (42)	\$25 per unit
Rentals- Condominiums (43)	\$25 per unit
Rentals- Duplexes (44)	\$25 per unit
Rentals- Single Family Dwelling (47)	\$25 per unit
Rentals- Triplexes (49)	\$25 per unit
Repair Svcs- Registration (70)	\$100 plus \$10.00 per employee
Retail Registration (60)	\$100 plus \$10.00 per employee
Salvage Collector- Out of City (51)	\$50 per quarter
Sewing/ Garment- Registration (72)	\$100 plus \$10.00 per employee
Solicitation- Charitable (53)	\$25
Solicitation- Commercial (54)	\$50
Warehouse Registration (73)	\$100 plus \$10.00 per employee
Waste Collector (59)	\$50
Wholesale Registration (61)	\$100 plus \$10.00 per employee
Miscellaneous	
Change of Owner	\$6
Business Name Change	\$6
Re-Issue License	\$6
ANIMAL LICENSE**	
** Rates based on SEAACA Recommendation dated October 24, 2022 based on geographical SEAACA neighbors.	
Dog License - Sterilized Dog	\$25
Dog License - Un-Altered Dog	\$60
Senior Dog License - Sterilized Dog	\$15
Senior Dog License - Un-Altered	\$40
Dog License Penalty	50% of License Fee
Tag Fee	\$5
Cat License	Same as Dog License Fees
ELECTIONS	
Candidate Statement Deposit	\$600
MISCELLANEOUS	
Credit Card Payment Convenience Fee	3%

City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.	
Returned Checks	\$35
Copies - Standard	First page \$1.00 and \$0.10 per page thereafter
Oversized, Special, or Audio/Video/CD/DVD duplication (medium provided by requestor)	Direct cost of duplication
Administrative Citations	Refer to South El Monte Municipal Code
Civil Penalties	Refer to South El Monte Municipal Code
PASSPORTS	
Processing Fee (Established by the U.S. Department of State)	\$35
Photograph	\$10 per photo
STAFF TIME – Special Projects Beyond Normal Course of Business	
As provided for in the California Public Records Act, City's staff time spent on extraordinary or infrequent requests that are large in scope or require development of information to satisfy such requests will require the requestor to reimburse the City for its actual direct cost. Actual direct cost will include the City staff's fully burdened hourly rate which includes PERS and Medicare. Outsourced consultant and attorney fees will be at cost billed to the City. A deposit, based upon an estimate to fulfill a request, will be collected prior to commencement.	
PLANNING***	
***NBS User Fee Study dated December 1, 2022.	
1. Address Creation/Change	\$375 and \$47 each additional
2. Appeal Fee (Design Review Board, Planning Commission, City Council)	\$750
3. Banner/Portable Sign Permit	\$187
4. Business License (New) - Zoning Review	
Home Occupation Permit	
City Staff Processing Fee	\$94
Business License Fee	Actual cost
Street Vending	
City Staff Processing Fee	\$281
Business License Fee	Actual cost
Other	
City Staff Processing Fee	\$94
Business License Fee	Actual cost
5. Conditional Use Permit	\$3,500

6. Entitlement – Compliance Review	\$500
7. Minor CUP and CUP Modification	\$2,250
8. Determination of Use	\$1,312
9. Environmental Impact Report	Actual cost
10. Fences/Walls	\$187
11. Filming Permit (per event)	\$650
12. Fireworks Permit Application Fee (per permit)	
Application Fee (per permit)	\$25
Refundable Deposit (per 24 feet)	\$100
13. General Plan Amendment	\$8,500
14. Initial Study/Negative Declaration/Mitigated Negative Declaration	
City Staff Processing Fee	\$3,500
Consultant Fee	Actual cost
15. Mapping	
Tentative Parcel Map (1-4 lots)	\$5,200
Tentative Tract Map (5+ lots)	\$8,500
16. Pre-Application Consultation Fee	
R1	\$105
R2, R3, and above	\$375
17. Re-Noticing	\$245
18. Sign Permit	\$105
19. Specific Plan	\$8,500
20. Specific Plan Amendment	\$6,250
21. Street Name Change	
New Signage/Installation	Actual cost plus 10%
22. Technology Fee	2% per application
23. Temporary Use Permit	\$1,250

24. Time Extensions - One Year	\$750	
25. Tobacco/E-Cigarette Vending Permit	\$281	
26. Variance		
Standard	\$3,500	
R1	\$1,000	
27. Zone Change	\$6,250	
28. Zoning Compliance Letter	\$105	
29. Modification of Development Standards		
Minor Variance	\$1,100	
30. Site Development Permit	\$6,250	
31. Credit Card Processing Fee	3%	
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.		
32. For services requested of City staff which have no fee listed in this fee schedule		
During Business Hours	\$187 per hour	
After Business Hours	\$206 per hour	
ENGINEERING***		
***NBS User Fee Study dated December 1, 2022.		
I. ENCROACHMENT PERMITS		
1. Driveway		
Residential	Each	\$524
Commercial	Each	\$524
2. Removing/Closing Existing Driveway		
Residential	Each	\$440
Commercial	Each	\$440
3. Sidewalks		
Up to 300 s.f.	Flat	\$252
Each additional 100 s.f. in excess of 300 s.f.	Each 100 s.f.	\$84
4. Curbs Gutters, and Monolithic Curbs & Gutters		
Up to 100 l.f.	Flat	\$337

Each Additional 10 l.f. in excess of 100 l.f.	Each 10 l.f.	\$70
5. Yard Drains/Curb Drains	Each location	\$252
6. Relocate Existing Drainage	Each location	\$252
7. Material Storage/Temp Trash Enclosure in the Public Right-of-Way	Each location/per month	\$168
8. Temporary Fencing in the Public Right-of-Way	Each location	\$252
9. Street Closures (entire street)	Per day	\$252
10. Temporary Lane Closure	Per day	\$168
11. Filming in the Public Right-of-Way	Per event	\$673
12. Aerial Work/Pole Work/Manhole Access	Per location/segment	\$337
13. Excavation in the Public Right-of-Way	Each location	\$505
14. Irrigation Systems in the Public Right-of-Way	Each location	\$252
15. Street Cut Permits		
300	Base fee up to 300 s.f.	\$673
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f.	\$420.50
800	Base fee @ 800 s.f.	\$4,880
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f.	\$72.00
1,500	Base fee @ 1,500 s.f.	\$5,890
Each additional 50 s.f. or fraction thereof	Each add'l 50 s.f.	\$196.50

16. New "Y" or Lateral	Each	\$505
17. Trenching in the Public Right-of-Way	Each location	\$421
18. Boring within the Public Right-of-Way	Each location	\$421
II. DEVELOPMENT REVIEW		
19. Final Map Review		
Parcel Map / Tract Map		
1-10 Lots	Flat	\$7,404
11-25 lots	Flat	\$11,443
Each Additional Lot	Flat	\$168
4th & 5th Submittal of Originals	Flat	\$2019
6th & 7th Submittal of Originals	Flat	\$1,346
8th & Each Subsequent Submittal of Originals	Flat	\$673
20. Final Clearance / Verification of Conditions		
Parcel Map (1-4 Lots)	Flat	\$673
Tract Map		
5-25 Lots	Flat	\$1,346
26-50 Lots	Flat	\$1,346
50+ Lots	Flat	\$1,346
21. Subdivision Improvement Agreement / Tract Closeout	Each	\$2,693
22. Monument Inspection	First monument	\$337
Each Additional	Each	\$168
23. Street Vacation, Light, Air Easement (Plan Check)	Each	\$2,019
24. Easements / Dedications	Each	\$2,019
25. Lot Line Adjustment / Lot Merger / Certificate of Compliance	Each	\$4,039
Beyond 3rd Submittals	Each	\$673
26. Grading Permit (over 50 c.y.)		

Plan Review		
0-49 c.y.	Flat	\$673
50	Base fee up to 50 c.y.	\$4,039
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	\$70.78
1,001	Base fee @ 1,001 c.y.	\$4,712
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	\$373.96
10,001	Base fee @ 10,001 c.y.	\$8,078
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	\$22.44
100,001	Base fee @ 100,001 c.y.	\$10,097
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	\$1,009.69
27. Public Improvement & Private Streets - Plan Check		
50,000	base fee up to \$50,000	\$2,693
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$26.93
100,000	Base fee @ \$100,000	\$4,039
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$20.19
200,000	Base fee @ \$200,000	\$6,058
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$6.73
500,000	Base fee @ \$500,000	\$8,078
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$4.04
1,000,000	Base fee @ \$1,000,000	\$10,097
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$2.52
5,000,000	Base fee @ \$5,000,000	\$20,194
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$4.04

28. Public Improvement & Private Street - Inspection		
50,000	base fee up to \$50,000	\$2,693
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$26.93
100,000	Base fee @ \$100,000	\$4,039
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$20.19
200,000	Base fee @ \$200,000	\$6,058
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$6.73
500,000	Base fee @ \$500,000	\$8,078
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$4.04
1,000,000	Base fee @ \$1,000,000	\$11,097
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$2.52
5,000,000	Base fee @ \$5,000,000	\$20,194
Each additional \$1,000 or fraction thereof	Each add'l \$1,000	\$4.04
29. Planning Entitlement / Application Review	Per submittal	\$673
30. Engineering Plan Check Of Architectural Plans	Per submittal	\$337
31. Review Studies and Reports	Per hour	\$168
32. Hydrology (0-1,500 s.f.)	Each	\$1,683
33. Geotechnical Site Review	Each	\$337
III. SEWER/WATER/STORM DRAIN		
34. Erosion Control in the Public Right-of-Way (NPDES)		
Plan Check	Per hour (min 1 hr)	\$168
Inspection	Per hour (min 2 hrs)	\$168

35. Low Impact Development / SWPPP		
City Staff Processing Fee	Flat	\$248
Consultant Fee	Actual cost	Actual cost
IV. MISCELLANEOUS		
36. Permit Issuance Fee		
	Each	\$84
37. Renewal or Extension of an Existing Permit		
	Each	\$168
38. Traffic Control Plan Check		
Per Hour	Per hour	\$168
39. Wide Load or Over Weight Permit (No issuance fee to be added)		
One-Day	Each	\$16
Annual	Each	\$90
40. Credit Card Processing Fee		
	Total payment	3%
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.		
41. For additional plan review, inspections, or for projects for which no fee is specifically indicated		
During Business Hours	Per hour	168
After Business Hours	Per hour	168
42. For services requested of City staff which have no fee listed in this fee schedule		
During Business Hours	Per hour	168
After Business Hours	Per hour	168
BUILDING***		
***NBS User Fee Study dated December 1, 2022.		
I. BUILDING PERMIT / PLAN CHECK		
1. Building Permit/Inspection		
500	Base fee up to \$500	\$93
Each additional \$100 or fraction thereof	Each add'l \$100	\$2.064
2,001	Base fee @ 2,001	\$124

Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$35.047
25,001	Base fee @ \$25,001	\$930
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$21.080
50,001	Base fee @ \$50,001	\$1,457
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$19.840
100,001	Base fee @ \$100,001	\$2,449
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$12.400
500,001	Base fee @ \$500,001	\$7,409
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$9.734
1,000,001	Base fee @ 1,000,001	\$12,276
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.775
5,000,001	Base fee @ 5,000,001	\$15,376
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$3.075
2. Building Plan Check		
500	Base fee up to \$500	\$124
Each additional \$100 or fraction thereof	Each add'l \$100	\$8.256
2,001	Base fee @ 2,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$40.441
25,001	Base fee @ \$25,001	\$1,178
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$27.234
50,001	Base fee @ \$50,001	\$1,859
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$24.785
100,001	Base fee @ \$100,001	\$3,098

Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$12.250
500,001	Base fee @ \$500,001	\$7,998
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$12.400
1,000,001	Base fee @ 1,000,001	\$14,198
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$14.198
5,000,001	Base fee @ 5,000,001	\$30,938
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$6.188
3. Grading Permit Fee		
0-49 c.y.	Flat	\$62
50	Base fee up to 50 c.y.	\$62
Each additional 100 c.y. or fraction thereof	Each add'l 100 c.y.	\$3.26
1,001	Base fee @ 1,001 c.y.	\$93
Each additional 1,000 c.y. or fraction thereof	Each add'l 1,000 c.y.	\$17.21
10,001	Base fee @ 10,001 c.y.	\$248
Each additional 1,000 c.y. or fraction thereof	Each add'l 1,000 c.y.	\$2.75
100,001	Base fee @ 100,001 c.y.	\$496
Each additional 10,000 c.y. or fraction thereof	Each add'l 10,000 c.y.	\$4.96
4. Grading Plan Check		
	See Engineering	See Engineering
II. ELECTRICAL, MECHANICAL, PLUMBING		
Applies to all E-M-P sections below		
5. For investigation of alternate materials and methods of construction		
Initial Filing Fee	Flat	\$248
Each hour, or fraction thereof, in excess of two	Hourly	\$124

Note: 1) For a refrigeration system rating; one horsepower, one ton or 12,000 BTU per hour shall mean the same quantity. 2) For steam boilers rated in boiler horsepower; one horsepower shall equal 50,000 BTU per hour.		
6. Electrical Plan Check (when associated with a Building Permit)		
500	Base fee up to \$500	\$248
Each additional \$100 or fraction thereof	Each add'l \$100	0.000
2,001	Base fee @ 2,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$10.776
25,001	Base fee @ \$25,001	\$496
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$9.914
50,001	Base fee @ \$50,001	\$744
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$4.957
100,001	Base fee @ \$100,001	\$991
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$1.239
500,001	Base fee @ \$500,001	\$1,487
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.991
1,000,001	Base fee @ 1,000,001	\$1,983
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.248
5,000,001	Base fee @ 5,000,001	\$2,974
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.595
7. Mechanical Plan Check (when associated with a Building Permit)		
500	Base fee up to \$500	\$248

Each additional \$100 or fraction thereof	Each add'l \$100	\$0.000
2,001	Base fee @ 2,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.000
25,001	Base fee @ \$25,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.000
50,001	Base fee @ \$50,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$4.957
100,001	Base fee @ \$100,001	\$496
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.620
500,001	Base fee @ \$500,001	\$744
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$1.487
1,000,001	Base fee @ 1,000,001	\$1,487
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.124
5,000,001	Base fee @ 5,000,001	\$1,983
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.397
8. Plumbing Plan Check (when associated with a Building Permit)		
500	Base fee up to \$500	\$248
Each additional \$100 or fraction thereof	Each add'l \$100	\$0.000
2,001	Base fee @ 2,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.000
25,001	Base fee @ \$25,001	\$248
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$9.914
50,001	Base fee @ \$50,001	\$496

Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.000
100,001	Base fee @ \$100,001	\$496
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.620
500,001	Base fee @ \$500,001	\$744
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$1.487
1,000,001	Base fee @ 1,000,001	\$1,487
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.124
5,000,001	Base fee @ 5,000,001	\$1,983
Each additional \$1000 or fraction thereof	Each add'l \$1,000	\$0.397
Electrical		
System Fee Schedule		
9. New Residential Buildings		
The following fees shall include all wiring and electrical equipment in or on each building, or other electrical equipment on the same premises constructed at the same time.		
For new multifamily residential buildings (apartments and condominiums having three (3) or more living units not including garages, carports, and other noncommercial automobiles storage areas constructed at the same time. For garages, carports, and other accessory buildings used in conjunction with multifamily residential buildings use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE	Per 500 sf	\$62
For new single and two-family residential buildings not including garages, carports and other minor accessory buildings constructed at the same time. For garages, carports and other minor	Per 500 sf	\$62

accessory buildings constructed at the same time as the single or two-family residential buildings a fee will not be required. For other types of residential occupancies and alterations, additions and modifications to existing residential buildings, use BRANCH CIRCUIT FEE OR UNIT FEE SCHEDULE.		
10. Private Swimming Pools		
For new private, residential, inground swimming pools for single, or multifamily occupancies, including a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool.	Each	\$186
For other types of swimming pools, therapeutic whirlpools, spas, hot tubs and alterations to existing swimming pools.	Each	\$93
11. Carnivals and Circuses		
Carnivals, circuses or other traveling shows or exhibitions utilizing transportable-type rides, booths, displays and attractions.		
For electric generators and electrically driven rides.	Each	\$62
For mechanically driven rides and walk-through attractions or displays having electric lighting.	Each	\$124
For a system of area and booth lighting.	Each	\$62
For permanently installed rides, booths, displays, and attractions, use UNIT FEE SCHEDULE.	Each	See Unit Fee Schedule below
12. Temporary Power Service		
For a temporary service power pole or pedestal, including all pole or pedestal mounted receptacle outlets and appurtenances.	Each	\$62
For a temporary distribution system and temporary lighting and receptacle outlets for construction sites, decorative lighting, Christmas tree sales lots,	Each	\$62

fireworks stands, sales booths, additional pole, etc.		
Branch Circuit and Unit Fee Schedules		
Branch Circuit Fees (Alternate to Unit Fees)		
13. Branch circuit fees apply to new branch circuit wiring and the lighting fixtures, switches and receptacles which are supplied by these branch circuits, including their outlets.		
Exception: An individual multiwire branch circuit supplying one appliance may be counted as one circuit.		
For 15 or 20 ampere 120 volt lighting or general use receptacles		
First 6	Flat	\$124
Each Additional	Each	\$31
For 15 or 20 ampere 208 volt to 277 volt lighting		
First 6	Flat	\$124
Each Additional	Each	\$31
14. For receptacle, switch, lighting, or other outlets at which current is used or controlled except services, feeders and meters.		
Note: for multi-outlet assemblies, each five feet or fraction thereof may be considered as one outlet.		
First 20	Flat	\$124
Each additional 10	Flat	\$31
15. Lighting Fixtures		
For lighting fixtures, sockets, or other lamp holding devices		
First 20	Flat	\$124
Each additional 10	Flat	\$31
For pole or platform mounted lighting fixtures	Each	\$62
For theatrical-type lighting fixtures or assemblies	Each	\$62
Lighting Fixtures		
For lighting fixtures, sockets, or other lamp holding devices		
First 20	Flat	\$124
Each additional 10	Flat	\$31
For pole or platform mounted lighting fixtures	Each	\$62
For theatrical-type lighting fixtures or	Each	\$62

assemblies		
16. Residential Appliances of Three Horsepower or Less		
For fixed residential appliances or receptacle outlets for same, including wall-mounted electric ovens, counter-mounted cooking tops, electric ranges, self-contained room, console, or through-wall air conditioners, space heaters, food waste grinders, dishwashers, washing machines, water heaters, clothes dryers, or other motor-operated appliances, not exceeding three (3) horsepower (HP) in rating. Note: For other types of air conditioners and other motor-driven appliances having larger electrical ratings, see Power Apparatus.	Each	\$62
17. Other Appliances of Three Horsepower or Less		
For any appliance installed in a non-residential occupancy and not exceeding three (3) horsepower (HP), kilowatt (KW), or kilovolt-ampere (KVA) in rating, including medical and dental devices, food, beverage, and ice cream cabinets, illuminated showcases, drinking fountains, vending machines, laundry machines, or other similar types of equipment. Note: 1) As used in the above sentence, "non-residential occupancy" includes but is not limited to hotels and motels. 2) For other types of air conditioners and other motor driven appliances having larger electrical ratings, see Power Apparatus.	Each	\$62
18. Power Apparatus		
For motors, generators, transformers, rectifiers, synchronous converters, capacitors, industrial heating, air conditioners and heat pumps, cooking or baking equipment, and other apparatus, with a rating as follows:		

Rating in horsepower (HP), kilowatts (KW), kilovolt amperes (KVA), or kilovolt-amperes-reactive (KVAR).		
Rating over 3 and not over 10	Each	\$93
Rating over 10 and not over 50	Each	\$93
Rating over 50 and not over 100	Each	\$93
Rating over 100	Each	\$93
Note:		
1) For equipment or appliances having more than one motor, transformer, heater, etc., the sum of the combined ratings may be used.		
2) These fees include all switches, circuit breakers, contractors, thermostats, relays and other directly related control equipment.		
19. Busways: For cable trays, trolley and plug-in type busways		
Note: An additional fee will be required for lighting fixtures, motors and other appliances that are connected to trolley and plug-in type busways. No fee is required for portable tools.	Each 100 ft or fraction thereof	\$62
20. Signs, Outline Lighting, and Marquees		
For signs, outline lighting systems, or marquees supplied from one branch circuit	Each	\$93
For additional branch circuits within the same sign, outline lighting system, or marquee	Each	\$31
21. Services, Switchboards, Switchboard Sections, Motor Control Centers and Panelboards		
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and not over 399 amperes in rating.	Each	\$124
For services, switchboards, switchboard sections, motor control centers and panelboards of 600 volts or less and 400 amperes to 1,000 amperes in rating.	Each	\$124
For services, switchboards, switchboard sections, motor control centers and panelboards over 600 volts or over 1000 amperes in rating.	Each	\$124
22. Miscellaneous Apparatus, Conduits and Conductors		
For electrical apparatus, conduits and conductors for which a permit is	Each	\$124

required but for which no fee is herin set forth.		
Note: This fee is not applicable when a fee is paid for one or more services, outlets, fixtures, appliances, power apparatus, busways, signs or other equipment		
23. Other Inspections		
For any single hazardous location area, as defined by the provisions of Chapter 5 of the California Electrical Code, larger than 2,000 sf. Or an aggregate area consisting of smaller hazardous location areas totaling over 2,000 sf., a surcharge in addition to any other applicable fee applies	Each	\$124
For investigation and review of test reports from local testing laboratories		
For one (1) to ten (10) electrical items, apparatus, machine tools, appliances, or other electrical equipment.	Each	\$31
For eleven (11) to twenty (20) items	Each	\$31
For twenty-one (21) to fifty (50) items	Each	\$31
For more than fifty (50) items	Each	\$62
For high voltage switch gears, transformers, or substations	Each	\$93
Electrical Recon w/Building Permit (for analysis purposes only)		
Permit	Flat	\$284
Electrical Recon w/o Building Permit (for analysis purpose only)		
Permit	Flat	\$340
Plan Check	Flat	\$248
Mechanical		
24. For the installation, alteration or relocation of each refrigeration compressor or absorption unit, and for each fuel burning furnace, heater, boiler and vented decorative appliance including vents attached thereto		
Up to and including 100,000 BTU	Each	\$62
More than 100,000 BTU and up to and including 500,000 BTU	Each	\$62
More than 500,000 BTU	Each	\$62
25. For each air inlet and air outlet served by any air-conditioning system		
First 10	Flat	\$93
Each Additional	Each	\$9
NOTE: An air-conditioned system includes heating and/or cooling		

26. For the installation, relocation or replacement of each appliance vent installed and not included in an appliance permit	Per 5	\$62
27. For the installation or alteration of each air handling unit for air conditioning including ducts attached thereto		
Up to and including 2,000 CFM		
Each unit up to 10	Each	\$62
Each unit over 10	Each	\$62
More than 2,000 CFM and up to and including 10,000 CFM, each	Each	\$62
More than 10,000 CFM, each	Each	\$62
NOTE: This fee shall not apply to an air handling unit which is a portion of a factory assembled air-conditioning appliance for which a permit is required elsewhere in this Code.		
28. For each evaporative cooler other than portable type	Each	\$62
29. For ventilation fans which serve a single register	Per 3	\$62
30. For the installation of each commercial kitchen hood, spray booth or product conveying duct system, including the fans and ducts attached thereto	Each	\$62
31. For the installation of each fire damper	Per 5	\$62
32. For the alteration of an existing duct system for which a permit is not required elsewhere in this Code	Each	\$62
Plumbing		
33. For each plumbing fixture or trap or set of fixtures on one trap (including drainage vent, water piping and backflow prevention devices therefor), (hose bibbs are considered fixtures)	Each	\$62

34. For each permanent-type dishwasher whether individually trapped or not	Each	\$62
35. For future stacks or branches, each waste inlet	Each	\$62
36. For each roof drain	Each	\$62
37. For each drainage or sewer backwater valve	Each	\$62
38. For each industrial waste pretreatment interceptor, including its trap and vent, excepting kitchen-type grease interceptors functioning as fixture traps	Each	\$62
39. For each swimming pool drainage trap and receptor, whether connected to a building drain or a building sewer (water supply for pool not included)	Each	\$62
40. For each gas piping system on any one meter or alteration, extension or retest of existing gas piping system:		
Low pressure system		
5 outlets or less	Each system	\$62
For each additional outlet over five	Each	\$31
Medium or high pressure system		
Each system	Each system	\$62
Additional fee for each outlet	Each	\$31
41. For each gas meter not under control and maintenance of the serving gas supplier	Each	\$62
42. For each gas pressure regulator other than appliance regulators	Each	\$62
43. For each water heater and/or vent	Each	\$62
44. For repair or alteration of drainage and/or vent piping	Each	\$62

45. For each piece of water-treating equipment	Each	\$62
46. For each water pressure regulator	Each	\$62
47. For potable water not covered elsewhere in fee schedule:		
1-1/2 inch and smaller	Each	\$62
2 inches to 3 inches	Each	\$62
Over 3 inches	Each	\$62
48. For replacing water piping in a building, (1) each fixture, each water treating device and each piece of water-using or dispensing equipment, or (2) each branch or riser that has none of the above items connected thereto	Each	\$62
49. For sprinkling systems on any one meter, each backflow prevention device therefor	Each	\$62
50. For each backflow-prevention device on unprotected water supplies, pools, tanks, vats, etc. (including incidental water piping)	Each	\$31
51. For each trap primer	Each	\$31
52. For each solar potable water-heating system, including water heater and vent	Each	\$62
53. For the connection of a house sewer to a public sewer, or for the extension of a house lateral onto a lot for future use (separate permit required for each such connection or extension)	Each	\$62
54. For each house sewer manhole	Each	\$62
55. For each installation of a section of house sewer for future use	Each	\$62

56. For the connection of each additional building or additional work to a house sewer	Each	\$62
57. For the connection of a house sewer to a private sewage disposal system	Each	\$62
58. For each private sewage disposal system (septic tank and seepage pits or pits and/or drainfield)	Each	\$62
59. For each grey water system (storage tanks and disposal/irrigation fields)	Each	\$62
60. For disconnection, abandonment, alteration or repair of any house sewer or private sewage disposal system or part thereof	Each	\$62
Plumbing Recon w/ Building Permit (for analysis purposes only)		
Permit	Flat	\$1,306
Plumbing Recon w/o Building Permit (for analysis purposes only)		
Permit	Flat	\$1,248
Plan Check	Flat	\$248
III. MISCELLANEOUS		
61. Permit Issuance Fee		\$62
62. For additional review required by complexity of plans, or revisions of approved plans or reports, or for services beyond the first and second plan check, due to changes, errors or omissions		
During Business Hours	Per hour	\$124
After Business Hours	Per hour	\$127
63. For additional inspections, or for projects for which no fee is specifically indicated		
During Business Hours	Per hour	\$124
After Business Hours	Per hour	\$127
64. Records Research	Hourly	\$124
65. Investigation Fee for Work Without a Permit	Flat	Double Permit Fee

66. Preliminary Review Fee		
First 2 hours	Flat	\$258
Each Additional Hour (During Business Hours)	Per hour	\$129
67. SMIP Fee		
Cat 1: 1-3 Story Residential	Each	0 .013% of valuation
Cat 2: Over 3 Story Residential / All Commercial	Each	0 .028 % of valuation
68. California Building Standards		
	Each	\$4 per \$100,000 in valuation. Min fee \$1.
69. Technology Fee		
	Per application	2%
70. Credit Card Processing Fee		
	Total payment	3%
City's direct cost to process credit card transactions for the convenience of the credit card user shall be collected from the credit card user as part of the transaction.		
PARKS AND RECREATION***		
***NBS User Fee Study dated December 1, 2022.		
Camps/Classes		
1. Classes		
Tball		
Resident		\$60
First Additional Resident		\$50
Each Subsequent Resident		\$45
Non-Resident		\$90
Baksetball		
Youth		
Resident		\$60
First Additional Resident		\$50
Each Subsequent Resident		\$45
Non-Resident		\$90
Adult (per team)		\$350
Swim		
Recreation Swimming		
Adult		\$2

Child		\$1
Swim Lessons		
Resident		\$50
First Additional Resident		\$40
Each Subsequent Resident		\$25
Non-Resident		\$60
Swim Team		
Resident		\$75
First Additional Resident		\$65
Each Subsequent Resident		\$60
Non-Resident		\$100
Boxing		
Youth		
Resident		\$25
First Additional Resident		\$15
Each Subsequent Resident		\$5
Non-Resident		\$30
Adult		
Resident		\$30
Non-Resident		\$32
2. After School Programs		
Mini Center		
Resident (Monthly)		\$60
Non-Resident (Monthly)		\$70
New Temple Park		
Resident (Monthly)		\$0
Non-Resident (Monthly)		\$0
Community Center		
Resident (Monthly)		\$0
Non-Resident (Monthly)		\$0
3. Contract Classes		
Contracted Classes in City Facilities		Per Contract
4. Rec Classes		
		\$0
5. Open Gym		
		\$0
6. Camps		
Basketball Camp		
Resident		\$25
Non-Resident		\$28
Winter Camp		

Resident		\$60
First Additional Resident		\$50
Each Subsequent Resident		\$40
Non-Resident		\$100
Summer Camp		
Resident		\$50
First Additional Resident		\$40
Each Subsequent Resident		\$35
Non-Resident		\$100
Spring Camp		
Resident		\$50
First Additional Resident		\$40
Each Subsequent Resident		\$30
Non-Resident		\$100
Fall Camp		
Resident		\$40
First Additional Resident		\$30
Each Subsequent Resident		\$20
Non-Resident		\$50
Facilities		
7. Building Facility Rentals (Per Hour)		
Community Center Complex		
Gym		
Resident		\$100
Non-Resident		\$300
Amphitheater		
Resident		\$50
Non-Resident		\$100
Kitchen		
Resident		\$200
Non-Resident		\$300
Dining Room		
Resident		\$10
Non-Resident		\$20
Senior Center		
Dining Room		
Resident		\$100
Non-Resident		\$300
Game Room 1		
Resident		\$10
Non-Resident		\$30
Craft Room		

Resident		\$10
Non-Resident		\$40
Library		
Resident		\$10
Non-Resident		\$30
Aquatics Center		
Pool		
Resident		\$100
Non-Resident		\$300
8. Miscellaneous Building Facility Rental Fees Set by City Policy		
Clean-Up Deposit		
Resident		\$300
Non-Resident		\$300
Damage Deposit		
Resident		\$600
Non-Resident		\$600
Liability Insurance Premiums		
1-100 Occupants		Actual cost
101-500 Occupants		Actual cost
Liquor Legal Liability Premiums		
1-100 Occupants		Actual cost
101-500 Occupants		Actual cost
Per staff hourly rates below and/or actual costs		
Security Personnel		
Resident		Actual cost
Non-Resident		Actual cost
Staff Support (hourly)		Actual cost
9. Park Facility Rentals (Per Hour)		
Mary Van Dyke Park		
Community Room		
Resident		\$200
Non-Resident		\$250
Gazebo		
Resident		\$100
Non-Resident		\$150
New Temple Park/Dean Shively Park		
Picnic Area		
Resident		\$25
Non-Resident		\$50
10. Miscellaneous Park Facility Rental Fees Set by City Policy		
Clean-Up Deposit		

Resident		Per Contract
Non-Resident		Per Contract
Damage Deposit		
Resident		\$500
Non-Resident		\$500
Bouncer		
Resident		\$25
Non-Resident		\$25
11. Field Facility Rentals (Per Hour) New Temple Park/Dean Shively Park		
Single Day Use of Field		
Resident		\$50
Non-Resident		\$100
12. For services requested of City staff which have no fee listed in this fee schedule		
During Business Hours		
Full Time		\$109
Part Time		\$26
Blended		\$31
After Business Hours		
Full Time		\$132
Part Time		\$32
Blended		\$38



City Council Agenda Report

Agenda Item No. 8.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-78, APPROVING SPECIAL ASSESSMENT FOR UNPAID TRASH COLLECTION FEES FOR PERIOD JANUARY 2022 THROUGH MARCH 2023

SUMMARY: Pursuant to Article 4, Section 13.12.290, of the South El Monte, California Municipal Code, and California Health & Safety Code Sections 5470 *et seq.*, the City Council of the City of South El Monte ("City") will hold a Public Hearing to consider Special Assessment against property owners for unpaid delinquent trash collection fees. The City is proposing to place these delinquent accounts on the Los Angeles County tax roll for collection with the City's General Property Taxes, and has prepared and filed a written report describing each delinquent parcel of real property.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony; and
3. Count/tabulate protests and announce results; and
4. Adopt Resolution 23-78, approving the list of delinquent accounts to be placed on special assessment for inclusion on the property tax roll by the Los Angeles County Assessor in the FY 2024-2025 tax bill.

FISCAL/FINANCIAL IMPACT: There are \$36,719.59 in delinquencies to be added to the property tax roll, \$8,850 will be reimbursed to the City to cover administrative expenses as part of the \$75 fee assessed per delinquent account.

DISCUSSION: The terms of the City's exclusive Solid Waste Franchise Agreement prohibit Athens Services from stopping trash collection services when bills are delinquent. This is to prevent the tenants from suffering consequences due to the owner or property manager's delinquency on payments. In addition, halting services prevents customers from resorting to discarding/abandoning refuse in the right of way and other areas susceptible to illegal dumping or in containers that do not belong to them. Section 13.12.290 of Article 4 of Title 13 of the South El Monte Municipal Code allows for the

collection of delinquent trash collection fees on the property tax rolls.

In May 2022, Athens Services submitted to the City a list of one hundred eighty-five (185) trash collection account holders that were delinquent in amounts ranging from \$49.85 to \$3,286.21. For the County to collect the delinquent charges on the tax roll for the City, the City Council is required to prepare a report of the delinquent charges and affected properties, and hold a noticed public hearing. Staff prepared a report listing all parcels with their corresponding assessments; the report is available for public review at City Hall during business hours and has been made available to the public in accordance with applicable law. Based on the Public Notice, report and efforts by Athens, some trash collection customers have paid the delinquent amounts, and as of July 10, 2023, one hundred eighteen (118) accounts remain delinquent. Staff mailed letters inviting all property owners of the parcels receiving trash collection services with delinquent payments to this public hearing.

The purpose of this hearing is to give the account holders an opportunity to protest the amount of the fees and request a waiver or adjustment of the fees. Affected property owners are afforded an opportunity to make objections or protests to the collection of the delinquent trash collection charges on the property tax roll. To qualify as a valid "protest" to be counted, the account holder must submit such objection in accordance with the instructions in the Public Hearing Notice, including without limitation the following:

A. Any record of owner of a property subject to Special Assessment may submit a written protest to the

proposed Special Assessment; provided, however, only one protest will be counted per identified parcel.

B. Any written protest must:

(1) state the identified property owner is in opposition to the proposed Special Assessment;

(2) provide the location of the identified parcel (by assessor's parcel number or street address) and if

available, please provide the Athens account number; and

(3) include the name and signature of the property owner submitting the protest.

Further instructions for the qualification of protest are contained in the Public Notice.

If objections or protests are not made by the owners of a majority of the separate parcels subject to the delinquent charges, the City Council may adopt the report of the charges and direct the City Manager, or his designee, to turn over to the Los Angeles County Assessor the delinquent account list to file the report with the Los Angeles County Auditor and request the delinquent charges be placed on the County property tax roll.

ATTACHMENT(S):

A. Resolution No. 23-78

B. Public Notice-Delinquent Trash Collection Fees

ATTACHMENT A

RESOLUTION NO. 23-78

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE, CALIFORNIA, ADOPTING THE DELINQUENT TRASH COLLECTION FEES LIST FILED AT THE CITY CLERK'S OFFICE AND DIRECTING THE CITY MANAGER, OR HIS DESIGNEE TO TURN OVER THE DELINQUENT ACCOUNT LIST TO LOS ANGELES COUNTY ASSESSOR OFFICE FOR INCLUSION ON THE PROPERTY TAX ROLL FOR THE FISCAL YEAR 2024-2025

WHEREAS, on September 13, 2000, the City Council of the City of South El Monte, approved an Exclusive Franchise Agreement with Arakelian Enterprises, Incorporated, DBA Athens Services (Contractor), for refuse collection and recycling services ("Original Agreement"); and

WHEREAS, on January 14, 2020, the City Council of the City of South El Monte, approved the 5th Amendment to the Amended and Restated Franchise Agreement with Contractor for refuse collection, recycling, and disposal services ("Amended Agreement"); and

WHEREAS, the City of South El Monte's Municipal Code, Article 4, Section 13.12.290, requires residential, commercial, or industrial customers to subscribe to the City's solid waste collection services and fees for such services shall be directly paid to the City's franchise hauler; and

WHEREAS, California Health & Safety Code Sections 5470 et seq., states that if any owner fails to pay the fees for a sixty (60) day period, the account shall be deemed delinquent, and the franchise hauler will notify the property owner a final request for payment for the amounts owed, plus penalties, including any additional charges.

WHEREAS, California Health & Safety Code Sections 5470 et seq., states that any property owner who, as of June 1st of any given year, is delinquent as to any charges or any penalties due as of March 31st of the same year, shall be sent, by mail, a written notification that the City Council will review all such delinquent accounts during a public hearing, generate a report on such delinquent accounts, accept protests from affected account holders, and assuming there is no majority protest of affected account holders, then consider placing a special assessment for inclusion in the next property tax roll by the Los Angeles County Assessor; and

WHEREAS, the City Manager, or his designee, is authorized to turn over to the Los Angeles County Assessor the delinquent account list after approval by the City Council; and

**NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY
RESOLVES AS FOLLOWS:**

SECTION 1: Adoption of Delinquent Trash Collection Fees List. The City Council held a duly-noticed public hearing on July 25, 2023, at which hearing protests by affected delinquent refuse account holders were considered and counted. The Council hereby finds that there was no majority protest of affected account holders. Therefore, based on a two-thirds vote of the Council members, the list of delinquent trash collection fees filed at the City Clerk's Office is hereby approved.

SECTION 2: Effective Date. This Resolution shall become effective upon its adoption.

SECTION 3: Authorization. That the City Manager, or his designee turns over the Delinquent Trash Collection Fees list to the Los Angeles County Assessor Office for inclusion in FY 2024-2025 property tax roll.

SECTION 4: Authorization. That Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-78 was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk



ATTACHMENT B
CITY OF SOUTH EL MONTE
COMMUNITY DEVELOPMENT DEPARTMENT

PUBLIC NOTICE
DELINQUENT TRASH COLLECTION FEES

NOTICE IS HEREBY GIVEN that pursuant to Article 4, Section 13.12.290, of the South El Monte, California Municipal Code, and California Health & Safety Code Sections 5470 *et seq.*, the City Council of the City of South El Monte ("City") will hold a Public Hearing on Tuesday, **July 25, 2023**, at 6:00 p.m. or thereafter in the City Council Chambers at 1415 Santa Anita Avenue, South El Monte, CA 91733 to consider Special Assessment against property owners for unpaid delinquent trash collection fees. Athens Services has identified properties within City boundaries as having a balance due for trash collection fees for one or more billing periods between January 2022 and March 2023. Pursuant to the California Health and Safety Code and City Municipal Code Section 13.12.290, the City is proposing to place delinquent accounts for trash collection charges on the Los Angeles County tax roll for collection with the City's General Property Taxes, and has prepared and filed a written report describing each delinquent parcel of real property with the City Clerk, and available for inspection during the City's business hours.

This notice is being mailed to the owner on record of each identified parcel with unpaid delinquent trash collection fees. The public hearing will consider all oral testimony and written protests to levy Special Assessment against parcel property for unpaid delinquent trash collection fees.

The City of South El Monte, California Municipal Code requires that all commercial businesses and residential dwellings subscribed to trash collection services and payment for such services shall be paid directly to the City's franchised hauler. If trash collection fees are delinquent by July 1st, the total sum of unpaid delinquent charges and penalties for trash collection services, plus City administrative and assessment charges of \$75, will be placed as a lien on the property.

The report of property owners with delinquent charges is on file with the City Clerk's Office. Any record of owner of a property subject to Special Assessment may submit a written protest to the proposed Special Assessment; provided, however, only one protest will be counted per identified parcel. Any written protest must:

- (1) state that the identified property owner is in opposition to the proposed Special Assessment;
- (2) provide the location of the identified parcel (by assessor's parcel number or street address) and if available, please provide the Athens account number; and
- (3) include the name and signature of the property owner submitting the protest.

If the person submitting the written protest is the owner of record but was not shown on Los Angeles County's last equalized assessment roll as the property owner, that person must provide written evidence that the person is the property owner. Written protests may be submitted by mail or in person, and must be received (not postmarked) by the City Clerk's Office, prior to the close of the public comment portion of the Public Hearing on July 06, 2023. Oral, telephonic and e-mail protests will not be accepted. Please identify on the front of the envelope for any protest, "Public Hearing on Delinquent Trash Collection Fees."

All interested persons are invited to attend the public hearing and express their opinions before the City Council or via Zoom Webinar by using the link provided to view and/or participate ONLY during PUBLIC COMMENT. Link: <https://us02web.zoom.us/j/86581711880> Meeting ID: 865 8171 1880 or call in: 1-669-900-6833, when prompted, enter 86581711880 #.

Contact Athens Services at 626-414-2241 for questions regarding your bill or to make a payment or payment arrangements prior to the Public Hearing. At the conclusion of the meeting, those properties determined to still be delinquent will be forwarded to the Los Angeles County Tax Assessor.

DATED THIS 9TH DAY OF JUNE, 2023



City Council Agenda Report

Agenda Item No. 8.c.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-79, APPROVING THE ANNUAL LEVY OF THE SEWER SERVICE FEE FOR FISCAL YEAR (FY) 2023-2024

SUMMARY: Consideration to adopt the FY2023-24 sewer service fee.

RECOMMENDED ACTION: Staff recommends the City Council:

1. Conduct a public hearing;
2. Take public testimony;
3. Count/tabulate protests and announce results; and
4. Adopt Resolution No. 20-79, approving the annual levy of the Sewer Service Fee for FY2023-24, at \$35.37 per sewer unit.

FISCAL/FINANCIAL IMPACT: Staff estimates the sewer service fee revenues for FY2023-24 to be approximately \$302,767.20.

DISCUSSION: On July 27, 2010, the City Council adopted Ordinance No. 1141 (the "Ordinance") to establish the Sewer Service Fee; authorized the City to levy the Fee on all parcels in the City; fund needed improvements and upgrades to the City's System; and, to authorize the City to collect the Fee on the County of Los Angeles tax roll. Pursuant to the Ordinance, the City Council set the Fee for FY 2010-11 at \$33.00 per sewer unit and has since set the annual levy of the Sewer Service Fee for each fiscal year thereafter, in accordance with the Consumer Price Index (CPI) and based on system improvement and upgrade needs identified through continued monitoring.

Health and Safety Code section 5470 et seq. authorizes the City Council to elect to have the Fee collected in the same manner and at the same time as payments are made for property taxes for each property. As required by the Health and Safety Code, in each year that the City levies and collects the Fee on the tax roll, the City must prepare a report (the "Written Report") that contains a description of each parcel of real property to which the Fee is applicable (the "Identified Parcels"), and the amount of the Fee for each Identified Parcel, and must hold a public hearing regarding the Written Report.

On July 12, 2022, the City Council directed staff to prepare a Written Report. The 20-Year Program and Written Report, on file in the City Clerk's Office, provides a basis for setting the Fee. However, staff does not foresee a need to increase the Fee this year for improvements and upgrades to the City's System and, therefore, recommends that the Fee be maintained at the level established by the City Council for FY 2015-16, set at \$35.37 per sewer unit, which does not constitute an increase. Staff will monitor the City's needs during the Fiscal Year 2023-24 to determine whether the Fee should be increased in subsequent years, with ample time to comply with Proposition 218 as appropriate.

The City Clerk caused notice of the filing of the Written Report with the time and place of a hearing thereon to be published in accordance with Health and Safety Code section 5473.1. The Notice of Public Hearing ("Notice") on the Written Report and the proposed levy and collection of the Fee on the tax roll was published on June 9 and 16, 2023 in the San Gabriel Valley Tribune, no less than the required minimum 14-day notice.

As stated in the Notice, on July 25, 2023 at 6:00 p.m., the City Council must hear and consider all objections or protests, if any, to the proposed Fee. If the City Council finds that protests are made by the owners of a majority of the Identified Parcels, then the Written Report shall not be adopted, and although the City may still impose the Fees for Fiscal Year 2023-24, such fees must be collected separately from the tax roll and shall not constitute a lien against any parcel or parcels of land. Upon conclusion of the Public Hearing, the City Council may adopt or reduce, but may not increase, the Fee.

The proposed Resolution No. 23-79 approves the Written Report, as recommended by staff and as modified, to maintain the amount of the Fee at \$35.37 per sewer unit and levies the Fee for Fiscal Year 2023-24, as authorized by the Ordinance.

ATTACHMENT(S):

- A. Resolution No. 23-79
- B. FY2023-24 Sewer Service Fee
- C. 20-Year Sewer Program

ATTACHMENT A

RESOLUTION NO. 23-79

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL LEVYING AN ANNUAL SEWER SERVICE FEE FOR FISCAL YEAR 2023-24

WHEREAS, The City is empowered by California Health and Safety Code Sections 5471 and Ordinance No. 1141 (the “Ordinance”) of the City Council of the City of South El Monte, adopted on July 27, 2010 the Ordinance, to levy an annual sewer service fee (the “Fee”) and to have such Fee collected on the tax roll in the same manner, by the same persons, and at the same time as, together with and not separately from, the general taxes of the City.

WHEREAS, The City Council has caused a written report (the “Written Report”) to be prepared and filed with the City Clerk containing a description of each parcel of real property within the City to which the Fee is applicable (the “Identified Parcels”) and the amount of the Fee for each Identified Parcel for Fiscal Year 2023-24, computed in conformity with the Ordinance.

WHEREAS, Following notice given in accordance with the law, the City Council held a full and fair public hearing on July 25, 2023, to consider the Written Report, and protests and objections to the proposed Fee, and whether to levy the Fee for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

WHEREAS, At the public hearing, all interested persons were afforded the opportunity to hear and be heard regarding protests and objections to the levy and collection of the proposed Fee. The City Council considered all oral and written statements, protests and communications made or filed by interested persons.

WHEREAS, Based upon the evidence presented at the hearing, including the Written Report, the City Council hereby finds and determines:

- (i) revenues to be derived from the proposed sewer service fee will not exceed the funds required to provide sewer service,
- (ii) revenues to be derived from the proposed sewer service fee will not be used for any purpose other than to provide sewer service,
- (iii) the amount of the proposed sewer service fee imposed upon any parcel will not exceed the proportional cost of the sewer service attributable to the parcel,
- (iv) no proposed sewer service fee will be imposed unless sewer service is actually used by, or immediately available to, the owner of the property in question, and
- (v) the proposed sewer service fee will not be imposed for general government services where the service is available to the public at large in substantially the same manner as it is to property owners.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. Based upon the foregoing, the City Council hereby approves the Written Report as modified, maintaining the Fee at \$35.37 per sewer unit, and levies the Fee for Fiscal Year 2023-24 in the amount of \$35.37 per sewer unit, as set forth in the Written Report, as modified.

SECTION 2. The adoption of this Resolution constitutes the levy of the Fee against the Identified Parcels for the fiscal year commencing July 1, 2023 and ending June 30, 2024.

SECTION 3. The fee shall be collected for each fiscal year on the County of Los Angeles tax roll in the same manner, by the same person, and at the same time as, together with and not separately from, the general taxes of the City.

SECTION 4. The City Clerk is hereby authorized and directed to file the Written Report, as modified, with the City Treasurer with a statement endorsed on said Written Report over the City Clerk's signature that the Written Report, as modified, has been approved and finally adopted by the City Council. Upon receipt of the Written Report, as modified, from the City Clerk, the City Treasurer shall enter the amount of the Fee against the Identified Parcels as they appear on the current assessment roll.

SECTION 5. The City Clerk is hereby further authorized and directed to file with the County Auditor of the County of Los Angeles a copy of the Written Report, as modified, with a statement endorsed thereon over the City Clerk's signature that the Written Report, as modified, has been approved and finally adopted by the City Council, with a certified copy of this Resolution.

SECTION 6. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-79, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023 and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

Attachment B

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1	5281001001	5.0	\$ 176.85	262.52
2	5281001002	0.5	\$ 17.69	262.52
3	5281001003	2.0	\$ 70.74	262.52
4	5281001005	1.0	\$ 35.37	262.52
5	5281001007	5.0	\$ 176.85	262.52
6	5281001008	10.0	\$ 353.70	262.52
7	5281002001	0.5	\$ 17.69	262.52
8	5281002002	0.5	\$ 17.69	262.52
9	5281002003	5.0	\$ 176.85	262.52
10	5281002004	2.0	\$ 70.74	262.52
11	5281002005	0.5	\$ 17.69	262.52
12	5281002006	0.5	\$ 17.69	262.52
13	5281002010	1.0	\$ 35.37	262.52
14	5281002018	0.5	\$ 17.69	262.52
15	5281002021	30.0	\$ 1,061.10	262.52
16	5281003001	2.0	\$ 70.74	262.52
17	5281003002	5.0	\$ 176.85	262.52
18	5281003003	2.0	\$ 70.74	262.52
19	5281003004	3.0	\$ 106.11	262.52
20	5281003005	5.0	\$ 176.85	262.52
21	5281003011	5.0	\$ 176.85	262.52
22	5281003012	2.0	\$ 70.74	262.52
23	5281003013	2.0	\$ 70.74	262.52
24	5281003014	4.0	\$ 141.48	262.52
25	5281003015	2.0	\$ 70.74	262.52
26	5281003016	2.0	\$ 70.74	262.52
27	5281003017	5.0	\$ 176.85	262.52
28	5281003018	5.0	\$ 176.85	262.52
29	5281003019	5.0	\$ 176.85	262.52
30	5281003020	1.0	\$ 35.37	262.52
31	5281003021	1.0	\$ 35.37	262.52
44	5281004011	5.0	\$ 176.85	262.52
45	5281004012	5.0	\$ 176.85	262.52
46	5281004013	0.5	\$ 17.69	262.52
47	5281004014	5.0	\$ 176.85	262.52
48	5281004015	4.0	\$ 141.48	262.52
49	5281004016	17.0	\$ 601.29	262.52
50	5281004017	5.0	\$ 176.85	262.52
51	5281004018	5.0	\$ 176.85	262.52
52	5281004019	2.0	\$ 70.74	262.52
53	5281004020	5.0	\$ 176.85	262.52
54	5281004021	5.0	\$ 176.85	262.52
55	5281004022	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
56	5281004023	5.0	\$ 176.85	262.52
57	5281004024	5.0	\$ 176.85	262.52
58	5281004027	2.0	\$ 70.74	262.52
59	5281004028	1.0	\$ 35.37	262.52
60	5281004030	0.5	\$ 17.69	262.52
61	5281005001	100.0	\$ 3,537.00	262.52
62	5281005002	2.0	\$ 70.74	262.52
63	5281005003	5.0	\$ 176.85	262.52
64	5281005006	2.0	\$ 70.74	262.52
65	5281005007	5.0	\$ 176.85	262.52
66	5281005008	5.0	\$ 176.85	262.52
67	5281005009	5.0	\$ 176.85	262.52
68	5281005010	4.0	\$ 141.48	262.52
69	5281005011	2.0	\$ 70.74	262.52
70	5281005014	5.0	\$ 176.85	262.52
71	5281005015	5.0	\$ 176.85	262.52
72	5281005016	2.0	\$ 70.74	262.52
73	5281005017	5.0	\$ 176.85	262.52
74	5281005018	2.0	\$ 70.74	262.52
75	5281005019	3.0	\$ 106.11	262.52
76	5281005020	2.0	\$ 70.74	262.52
77	5281005027	5.0	\$ 176.85	262.52
78	5281005028	2.0	\$ 70.74	262.52
91	5281007027	5.0	\$ 176.85	262.52
92	5281008003	2.0	\$ 70.74	262.52
93	5281008006	7.0	\$ 247.59	262.52
94	5281008007	2.0	\$ 70.74	262.52
95	5281008018	0.5	\$ 17.69	262.52
96	5281008019	0.5	\$ 17.69	262.52
97	5281008022	5.0	\$ 176.85	262.52
98	5281008027	5.0	\$ 176.85	262.52
99	5281008028	5.0	\$ 176.85	262.52
100	5281008030	2.0	\$ 70.74	262.52
101	5281009002	5.0	\$ 176.85	262.52
102	5281009003	7.0	\$ 247.59	262.52
103	5281009006	6.0	\$ 212.22	262.52
104	5281009023	5.0	\$ 176.85	262.52
105	5281009025	5.0	\$ 176.85	262.52
106	5281009028	5.0	\$ 176.85	262.52
107	5281010007	5.0	\$ 176.85	262.52
108	5281010010	0.5	\$ 17.69	262.52
109	5281010020	5.0	\$ 176.85	262.52
110	5281010024	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
111	5281010027	7.5	\$ 265.28	262.52
112	5281011003	2.0	\$ 70.74	262.52
113	5281011006	5.0	\$ 176.85	262.52
114	5281012002	5.0	\$ 176.85	262.52
115	5281012003	2.0	\$ 70.74	262.52
116	5281012005	4.0	\$ 141.48	262.52
117	5281012006	5.0	\$ 176.85	262.52
118	5281012007	5.0	\$ 176.85	262.52
119	5281012010	0.5	\$ 17.69	262.52
120	5281012011	5.0	\$ 176.85	262.52
121	5281012012	0.5	\$ 17.69	262.52
122	5281012013	5.0	\$ 176.85	262.52
123	5281012014	5.0	\$ 176.85	262.52
124	5281012015	2.0	\$ 70.74	262.52
125	5281012016	1.0	\$ 35.37	262.52
126	5281012017	2.0	\$ 70.74	262.52
127	5281012018	1.0	\$ 35.37	262.52
128	5281012019	2.0	\$ 70.74	262.52
129	5281012020	5.0	\$ 176.85	262.52
130	5281012021	5.0	\$ 176.85	262.52
131	5281012023	2.0	\$ 70.74	262.52
132	5281013001	5.0	\$ 176.85	262.52
133	5281013002	5.0	\$ 176.85	262.52
134	5281013003	2.0	\$ 70.74	262.52
135	5281013006	0.5	\$ 17.69	262.52
136	5281013007	0.5	\$ 17.69	262.52
138	5281013014	0.5	\$ 17.69	262.52
139	5281013015	5.0	\$ 176.85	262.52
140	5281013019	0.5	\$ 17.69	262.52
141	5281013020	2.0	\$ 70.74	262.52
142	5281013021	2.0	\$ 70.74	262.52
143	5281013023	5.0	\$ 176.85	262.52
144	5281013025	5.0	\$ 176.85	262.52
145	5281013026	2.0	\$ 70.74	262.52
146	5281013027	2.0	\$ 70.74	262.52
147	5281013028	6.0	\$ 212.22	262.52
148	5281014005	2.0	\$ 70.74	262.52
149	5281014006	2.0	\$ 70.74	262.52
150	5281014007	0.5	\$ 17.69	262.52
151	5281014008	0.5	\$ 17.69	262.52
152	5281014009	2.0	\$ 70.74	262.52
153	5281014014	5.0	\$ 176.85	262.52
154	5281014015	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
155	5281014016	2.0	\$ 70.74	262.52
156	5281014017	5.0	\$ 176.85	262.52
157	5281014018	5.0	\$ 176.85	262.52
158	5281014019	0.5	\$ 17.69	262.52
159	5281014020	5.0	\$ 176.85	262.52
160	5281014021	2.0	\$ 70.74	262.52
161	5281014025	5.0	\$ 176.85	262.52
162	5281014029	2.0	\$ 70.74	262.52
163	5281014033	2.0	\$ 70.74	262.52
164	5281014034	2.0	\$ 70.74	262.52
165	5281014035	5.0	\$ 176.85	262.52
166	5281015001	5.0	\$ 176.85	262.52
167	5281015002	1.0	\$ 35.37	262.52
168	5281015003	5.0	\$ 176.85	262.52
169	5281015006	6.0	\$ 212.22	262.52
170	5281015007	2.0	\$ 70.74	262.52
171	5281015011	2.0	\$ 70.74	262.52
172	5281015012	5.0	\$ 176.85	262.52
173	5281015013	1.0	\$ 35.37	262.52
174	5281015014	1.0	\$ 35.37	262.52
175	5281015026	2.0	\$ 70.74	262.52
176	5281015018	5.0	\$ 176.85	262.52
177	5281015019	5.0	\$ 176.85	262.52
178	5281015020	2.0	\$ 70.74	262.52
179	5281015021	5.0	\$ 176.85	262.52
180	5281015024	2.0	\$ 70.74	262.52
181	5281015025	2.0	\$ 70.74	262.52
182	5281016001	4.0	\$ 141.48	262.52
183	5281016002	2.0	\$ 70.74	262.52
184	5281016003	0.5	\$ 17.69	262.52
185	5281016004	0.5	\$ 17.69	262.52
186	5281016011	1.0	\$ 35.37	262.52
187	5281016013	3.0	\$ 106.11	262.52
188	5281016015	5.0	\$ 176.85	262.52
189	5281016016	2.0	\$ 70.74	262.52
190	5281016017	2.0	\$ 70.74	262.52
191	5281016018	5.0	\$ 176.85	262.52
192	5281016024	1.0	\$ 35.37	262.52
193	5281016025	5.0	\$ 176.85	262.52
194	5281016026	2.0	\$ 70.74	262.52
195	5281016027	5.0	\$ 176.85	262.52
196	5281017002	5.0	\$ 176.85	262.52
197	5281017003	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
198	5281017004	5.0	\$ 176.85	262.52
199	5281017005	5.0	\$ 176.85	262.52
200	5281017008	2.0	\$ 70.74	262.52
201	5281017011	2.0	\$ 70.74	262.52
202	5281017017	5.0	\$ 176.85	262.52
203	5281017022	5.0	\$ 176.85	262.52
204	5281017026	2.0	\$ 70.74	262.52
205	5281017029	5.0	\$ 176.85	262.52
206	5281017030	5.0	\$ 176.85	262.52
207	5281017031	2.0	\$ 70.74	262.52
208	5281017032	0.5	\$ 17.69	262.52
209	5281018001	2.0	\$ 70.74	262.52
210	5281018002	2.0	\$ 70.74	262.52
211	5281018003	2.0	\$ 70.74	262.52
212	5281018004	2.0	\$ 70.74	262.52
213	5281018005	0.5	\$ 17.69	262.52
214	5281018006	5.0	\$ 176.85	262.52
215	5281018007	2.0	\$ 70.74	262.52
216	5281018009	1.0	\$ 35.37	262.52
217	5281018010	5.0	\$ 176.85	262.52
218	5281018011	0.5	\$ 17.69	262.52
219	5281018012	1.0	\$ 35.37	262.52
220	5281018015	5.0	\$ 176.85	262.52
221	5281018016	2.0	\$ 70.74	262.52
222	5281018017	2.0	\$ 70.74	262.52
223	5281018018	5.0	\$ 176.85	262.52
224	5281018019	2.0	\$ 70.74	262.52
225	5281018020	1.0	\$ 35.37	262.52
226	5281018021	5.0	\$ 176.85	262.52
232	5281019010	5.0	\$ 176.85	262.52
233	5281019011	2.0	\$ 70.74	262.52
234	5281019012	2.0	\$ 70.74	262.52
235	5281019013	2.0	\$ 70.74	262.52
236	5281019016	1.0	\$ 35.37	262.52
237	5281019018	2.0	\$ 70.74	262.52
238	5281019019	5.0	\$ 176.85	262.52
239	5281019022	1.0	\$ 35.37	262.52
240	5281019023	1.0	\$ 35.37	262.52
241	5281019024	0.5	\$ 17.69	262.52
242	5281020002	5.0	\$ 176.85	262.52
243	5281020003	5.0	\$ 176.85	262.52
244	5281020004	1.0	\$ 35.37	262.52
245	5281020006	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
246	5281020007	2.0	\$ 70.74	262.52
247	5281020008	5.0	\$ 176.85	262.52
248	5281020009	5.0	\$ 176.85	262.52
249	5281020010	5.0	\$ 176.85	262.52
250	5281020011	5.0	\$ 176.85	262.52
251	5281020012	5.0	\$ 176.85	262.52
252	5281020013	0.5	\$ 17.69	262.52
253	5281020014	0.5	\$ 17.69	262.52
254	5281020015	0.5	\$ 17.69	262.52
255	5281020016	2.0	\$ 70.74	262.52
256	5281020017	1.0	\$ 35.37	262.52
257	5281020021	5.0	\$ 176.85	262.52
258	5281020022	2.0	\$ 70.74	262.52
259	5281020023	1.0	\$ 35.37	262.52
260	5281020025	5.0	\$ 176.85	262.52
261	5281020026	5.0	\$ 176.85	262.52
262	5281021001	2.0	\$ 70.74	262.52
263	5281021002	2.0	\$ 70.74	262.52
264	5281021003	2.0	\$ 70.74	262.52
265	5281021006	5.0	\$ 176.85	262.52
266	5281021007	5.0	\$ 176.85	262.52
267	5281021009	5.0	\$ 176.85	262.52
268	5281021010	1.0	\$ 35.37	262.52
269	5281021011	1.0	\$ 35.37	262.52
270	5281021012	0.5	\$ 17.69	262.52
271	5281021013	5.0	\$ 176.85	262.52
272	5281021014	5.0	\$ 176.85	262.52
273	5281021015	0.5	\$ 17.69	262.52
279	5281021023	2.0	\$ 70.74	262.52
280	5281021024	0.5	\$ 17.69	262.52
281	5281021025	2.0	\$ 70.74	262.52
282	5281022004	5.0	\$ 176.85	262.52
283	5281022005	5.0	\$ 176.85	262.52
284	5281022006	5.0	\$ 176.85	262.52
285	5281022007	5.0	\$ 176.85	262.52
286	5281022008	5.0	\$ 176.85	262.52
287	5281022011	5.0	\$ 176.85	262.52
288	5281022012	2.0	\$ 70.74	262.52
289	5281022015	1.0	\$ 35.37	262.52
290	5281022016	5.0	\$ 176.85	262.52
291	5281022017	2.0	\$ 70.74	262.52
292	5281022018	2.0	\$ 70.74	262.52
293	5281022020	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
294	5281022021	1.0	\$ 35.37	262.52
295	5281022022	5.0	\$ 176.85	262.52
296	5281022024	5.0	\$ 176.85	262.52
297	5281022025	5.0	\$ 176.85	262.52
298	5281022026	2.0	\$ 70.74	262.52
299	5281022027	5.0	\$ 176.85	262.52
300	5281022028	2.0	\$ 70.74	262.52
301	5281022029	2.0	\$ 70.74	262.52
302	5281023001	2.0	\$ 70.74	262.52
303	5281023002	5.0	\$ 176.85	262.52
304	5281023003	2.0	\$ 70.74	262.52
305	5281023004	5.0	\$ 176.85	262.52
306	5281023005	5.0	\$ 176.85	262.52
307	5281023006	2.0	\$ 70.74	262.52
308	5281023012	5.0	\$ 176.85	262.52
309	5281023013	5.0	\$ 176.85	262.52
310	5281023014	5.0	\$ 176.85	262.52
311	5281023015	5.0	\$ 176.85	262.52
312	5281023016	2.0	\$ 70.74	262.52
313	5281023017	2.0	\$ 70.74	262.52
326	5281024028	15.0	\$ 530.55	262.52
327	5281024029	2.0	\$ 70.74	262.52
328	5281024030	1.0	\$ 35.37	262.52
329	5281024032	1.0	\$ 35.37	262.52
330	5281024033	2.0	\$ 70.74	262.52
331	5281024034	5.0	\$ 176.85	262.52
332	8102003023	1.0	\$ 35.37	262.52
333	8102006003	5.0	\$ 176.85	262.52
334	8102006004	5.0	\$ 176.85	262.52
335	8102006029	5.0	\$ 176.85	262.52
336	8102007001	5.0	\$ 176.85	262.52
337	8102007002	5.0	\$ 176.85	262.52
338	8102007003	2.0	\$ 70.74	262.52
339	8102007004	2.0	\$ 70.74	262.52
340	8102007005	2.0	\$ 70.74	262.52
341	8102008007	3.0	\$ 106.11	262.52
342	8102008010	9.0	\$ 318.33	262.52
343	8102008011	1.0	\$ 35.37	262.52
344	8102008014	3.0	\$ 106.11	262.52
345	8102008015	2.0	\$ 70.74	262.52
346	8102008028	5.0	\$ 176.85	262.52
347	8102008029	5.0	\$ 176.85	262.52
348	8102008018	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
349	8102008021	1.0	\$ 35.37	262.52
350	8102008022	2.0	\$ 70.74	262.52
351	8102008023	5.0	\$ 176.85	262.52
352	8102008026	5.0	\$ 176.85	262.52
353	8102009001	2.0	\$ 70.74	262.52
354	8102009004	1.0	\$ 35.37	262.52
355	8102009005	1.0	\$ 35.37	262.52
356	8102009006	1.0	\$ 35.37	262.52
357	8102009007	1.0	\$ 35.37	262.52
358	8102009010	5.0	\$ 176.85	262.52
359	8102009011	5.0	\$ 176.85	262.52
360	8102009017	1.0	\$ 35.37	262.52
373	8102010001	2.0	\$ 70.74	262.52
374	8102010002	2.0	\$ 70.74	262.52
375	8102010003	2.0	\$ 70.74	262.52
376	8102010004	5.0	\$ 176.85	262.52
377	8102010005	3.0	\$ 106.11	262.52
378	8102010006	2.0	\$ 70.74	262.52
379	8102010007	5.0	\$ 176.85	262.52
380	8102010008	5.0	\$ 176.85	262.52
381	8102010009	5.0	\$ 176.85	262.52
382	8102010011	1.0	\$ 35.37	262.52
383	8102010012	1.0	\$ 35.37	262.52
384	8102010013	2.0	\$ 70.74	262.52
385	8102010014	2.0	\$ 70.74	262.52
386	8102010015	5.0	\$ 176.85	262.52
387	8102010016	5.0	\$ 176.85	262.52
388	8102010017	5.0	\$ 176.85	262.52
389	8102010018	4.0	\$ 141.48	262.52
390	8102010019	5.0	\$ 176.85	262.52
391	8102010020	2.0	\$ 70.74	262.52
392	8102010021	5.0	\$ 176.85	262.52
393	8102010022	5.0	\$ 176.85	262.52
394	8102010023	1.0	\$ 35.37	262.52
395	8102010024	1.0	\$ 35.37	262.52
396	8102011001	5.0	\$ 176.85	262.52
397	8102011002	5.0	\$ 176.85	262.52
398	8102011003	5.0	\$ 176.85	262.52
399	8102011004	2.0	\$ 70.74	262.52
400	8102011005	5.0	\$ 176.85	262.52
401	8102011006	5.0	\$ 176.85	262.52
402	8102011007	2.0	\$ 70.74	262.52
403	8102011008	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
404	8102011011	5.0	\$ 176.85	262.52
405	8102011012	0.5	\$ 17.69	262.52
406	8102011013	5.0	\$ 176.85	262.52
407	8102011014	5.0	\$ 176.85	262.52
420	8102012008	5.0	\$ 176.85	262.52
421	8102012009	5.0	\$ 176.85	262.52
422	8102012010	5.0	\$ 176.85	262.52
423	8102012012	2.0	\$ 70.74	262.52
424	8102012013	5.0	\$ 176.85	262.52
425	8102012014	5.0	\$ 176.85	262.52
426	8102012015	5.0	\$ 176.85	262.52
427	8102012016	1.0	\$ 35.37	262.52
428	8102012017	3.0	\$ 106.11	262.52
429	8102012018	2.0	\$ 70.74	262.52
430	8102012019	0.5	\$ 17.69	262.52
431	8102012020	5.0	\$ 176.85	262.52
432	8102012021	5.0	\$ 176.85	262.52
433	8102012022	5.0	\$ 176.85	262.52
434	8102013001	5.0	\$ 176.85	262.52
435	8102013002	2.0	\$ 70.74	262.52
436	8102013003	2.0	\$ 70.74	262.52
437	8102013004	2.0	\$ 70.74	262.52
438	8102013005	2.0	\$ 70.74	262.52
439	8102013006	5.0	\$ 176.85	262.52
440	8102013009	3.0	\$ 106.11	262.52
441	8102013010	3.0	\$ 106.11	262.52
442	8102013011	4.0	\$ 141.48	262.52
443	8102013012	5.0	\$ 176.85	262.52
444	8102013013	5.0	\$ 176.85	262.52
445	8102013014	5.0	\$ 176.85	262.52
446	8102013015	5.0	\$ 176.85	262.52
447	8102013016	5.0	\$ 176.85	262.52
448	8102013017	5.0	\$ 176.85	262.52
449	8102013018	2.0	\$ 70.74	262.52
450	8102014001	1.0	\$ 35.37	262.52
451	8102014002	3.0	\$ 106.11	262.52
452	8102014003	4.0	\$ 141.48	262.52
453	8102014004	3.0	\$ 106.11	262.52
454	8102014005	5.0	\$ 176.85	262.52
467	8102014019	5.0	\$ 176.85	262.52
468	8102014020	5.0	\$ 176.85	262.52
469	8102014021	5.0	\$ 176.85	262.52
470	8102015001	3.0	\$ 106.11	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
471	8102015002	1.0	\$ 35.37	262.52
472	8102015003	1.0	\$ 35.37	262.52
473	8102015004	3.0	\$ 106.11	262.52
474	8102015005	3.0	\$ 106.11	262.52
475	8102015006	2.0	\$ 70.74	262.52
476	8102015007	1.0	\$ 35.37	262.52
477	8102015008	2.0	\$ 70.74	262.52
478	8102015009	2.0	\$ 70.74	262.52
479	8102015010	2.0	\$ 70.74	262.52
480	8102015011	1.0	\$ 35.37	262.52
481	8102015012	1.0	\$ 35.37	262.52
482	8102015013	5.0	\$ 176.85	262.52
483	8102015014	5.0	\$ 176.85	262.52
484	8102015015	3.0	\$ 106.11	262.52
485	8102015016	5.0	\$ 176.85	262.52
486	8102015019	0.5	\$ 17.69	262.52
487	8102015020	5.0	\$ 176.85	262.52
488	8102015023	5.0	\$ 176.85	262.52
489	8102015024	5.0	\$ 176.85	262.52
490	8102016001	5.0	\$ 176.85	262.52
491	8102016002	5.0	\$ 176.85	262.52
492	8102016003	2.0	\$ 70.74	262.52
493	8102016004	2.0	\$ 70.74	262.52
494	8102016005	5.0	\$ 176.85	262.52
495	8102016006	4.0	\$ 141.48	262.52
496	8102016007	3.0	\$ 106.11	262.52
497	8102016008	3.0	\$ 106.11	262.52
498	8102016009	3.0	\$ 106.11	262.52
499	8102016010	2.0	\$ 70.74	262.52
500	8102016011	2.0	\$ 70.74	262.52
501	8102016012	2.0	\$ 70.74	262.52
514	8102017002	1.0	\$ 35.37	262.52
515	8102017003	2.0	\$ 70.74	262.52
516	8102017004	2.0	\$ 70.74	262.52
517	8102017005	1.0	\$ 35.37	262.52
518	8102017006	3.0	\$ 106.11	262.52
519	8102017007	1.0	\$ 35.37	262.52
520	8102017008	3.0	\$ 106.11	262.52
521	8102017009	5.0	\$ 176.85	262.52
522	8102017010	5.0	\$ 176.85	262.52
523	8102017011	5.0	\$ 176.85	262.52
524	8102017012	5.0	\$ 176.85	262.52
525	8102017013	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
526	8102017014	2.0	\$ 70.74	262.52
527	8102017015	3.0	\$ 106.11	262.52
528	8102017016	1.0	\$ 35.37	262.52
529	8102017017	2.0	\$ 70.74	262.52
530	8102017018	3.0	\$ 106.11	262.52
531	8102017019	4.0	\$ 141.48	262.52
532	8102017020	0.5	\$ 17.69	262.52
533	8102017021	2.0	\$ 70.74	262.52
534	8102017022	2.0	\$ 70.74	262.52
535	8102018002	1.0	\$ 35.37	262.52
536	8102018003	5.0	\$ 176.85	262.52
537	8102018004	2.0	\$ 70.74	262.52
538	8102018005	5.0	\$ 176.85	262.52
539	8102018006	5.0	\$ 176.85	262.52
540	8102018007	5.0	\$ 176.85	262.52
541	8102018010	5.0	\$ 176.85	262.52
542	8102018011	5.0	\$ 176.85	262.52
543	8102018012	5.0	\$ 176.85	262.52
544	8102018013	1.0	\$ 35.37	262.52
545	8102018014	2.0	\$ 70.74	262.52
546	8102018015	1.0	\$ 35.37	262.52
547	8102018016	1.0	\$ 35.37	262.52
548	8102018017	1.0	\$ 35.37	262.52
561	8102019003	1.0	\$ 35.37	262.52
562	8102019004	2.0	\$ 70.74	262.52
563	8102019005	3.0	\$ 106.11	262.52
564	8102019006	1.0	\$ 35.37	262.52
565	8102019007	1.0	\$ 35.37	262.52
566	8102019008	1.0	\$ 35.37	262.52
567	8102019009	1.0	\$ 35.37	262.52
568	8102019010	1.0	\$ 35.37	262.52
569	8102019011	1.0	\$ 35.37	262.52
570	8102019012	2.0	\$ 70.74	262.52
571	8102019021	1.0	\$ 35.37	262.52
572	8102019022	1.0	\$ 35.37	262.52
573	8102020001	5.0	\$ 176.85	262.52
574	8102020002	5.0	\$ 176.85	262.52
575	8102020003	5.0	\$ 176.85	262.52
576	8102020006	5.0	\$ 176.85	262.52
577	8102020007	5.0	\$ 176.85	262.52
578	8102020008	5.0	\$ 176.85	262.52
579	8102020012	5.0	\$ 176.85	262.52
580	8102020013	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
581	8102020015	5.0	\$ 176.85	262.52
582	8102020016	0.5	\$ 17.69	262.52
583	8102020019	5.0	\$ 176.85	262.52
584	8102020020	5.0	\$ 176.85	262.52
585	8102020022	5.0	\$ 176.85	262.52
586	8102020023	5.0	\$ 176.85	262.52
587	8102020028	5.0	\$ 176.85	262.52
588	8102020034	5.0	\$ 176.85	262.52
589	8102020035	5.0	\$ 176.85	262.52
590	8102020036	5.0	\$ 176.85	262.52
591	8102020039	5.0	\$ 176.85	262.52
592	8102020040	0.5	\$ 17.69	262.52
593	8102020041	5.0	\$ 176.85	262.52
594	8102021001	5.0	\$ 176.85	262.52
595	8102021002	5.0	\$ 176.85	262.52
608	8102022001	5.0	\$ 176.85	262.52
609	8102022002	5.0	\$ 176.85	262.52
610	8102022003	5.0	\$ 176.85	262.52
611	8102022004	2.0	\$ 70.74	262.52
612	8102022005	5.0	\$ 176.85	262.52
613	8102022006	5.0	\$ 176.85	262.52
614	8102022010	5.0	\$ 176.85	262.52
615	8102022011	2.0	\$ 70.74	262.52
616	8102022018	5.0	\$ 176.85	262.52
617	8102022020	5.0	\$ 176.85	262.52
618	8102022021	0.5	\$ 17.69	262.52
619	8102022022	5.0	\$ 176.85	262.52
620	8102022023	5.0	\$ 176.85	262.52
621	8102022024	0.5	\$ 17.69	262.52
622	8102022025	5.0	\$ 176.85	262.52
623	8102022026	5.0	\$ 176.85	262.52
624	8102022027	5.0	\$ 176.85	262.52
625	8102022028	5.0	\$ 176.85	262.52
626	8102022029	5.0	\$ 176.85	262.52
627	8102023001	5.0	\$ 176.85	262.52
628	8102023004	5.0	\$ 176.85	262.52
629	8102023005	5.0	\$ 176.85	262.52
630	8102023008	5.0	\$ 176.85	262.52
631	8102023009	5.0	\$ 176.85	262.52
632	8102023010	5.0	\$ 176.85	262.52
633	8102023011	5.0	\$ 176.85	262.52
634	8102023012	5.0	\$ 176.85	262.52
635	8102023013	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
636	8102023014	5.0	\$ 176.85	262.52
637	8102023015	5.0	\$ 176.85	262.52
638	8102023016	5.0	\$ 176.85	262.52
639	8102023017	5.0	\$ 176.85	262.52
640	8102024004	5.0	\$ 176.85	262.52
641	8102024005	5.0	\$ 176.85	262.52
642	8102024006	5.0	\$ 176.85	262.52
655	8102024021	4.0	\$ 141.48	262.52
656	8102024022	1.0	\$ 35.37	262.52
657	8102024023	4.0	\$ 141.48	262.52
658	8102024024	3.0	\$ 106.11	262.52
659	8102024025	3.0	\$ 106.11	262.52
660	8102024030	6.0	\$ 212.22	262.52
661	8102024031	4.0	\$ 141.48	262.52
662	8102024032	5.0	\$ 176.85	262.52
663	8102024033	0.5	\$ 17.69	262.52
664	8102024034	5.0	\$ 176.85	262.52
665	8102024035	100.0	\$ 3,537.00	262.52
666	8102024036	4.0	\$ 141.48	262.52
667	8102024037	3.0	\$ 106.11	262.52
668	8102024038	9.0	\$ 318.33	262.52
669	8102024039	5.0	\$ 176.85	262.52
670	8102024040	2.0	\$ 70.74	262.52
671	8102025001	1.0	\$ 35.37	262.52
672	8102025002	1.0	\$ 35.37	262.52
673	8102025005	1.0	\$ 35.37	262.52
674	8102025006	4.0	\$ 141.48	262.52
675	8102025007	4.0	\$ 141.48	262.52
676	8102025008	6.0	\$ 212.22	262.52
677	8102025009	5.0	\$ 176.85	262.52
678	8102025010	2.0	\$ 70.74	262.52
679	8102025011	1.0	\$ 35.37	262.52
680	8102025012	1.0	\$ 35.37	262.52
681	8102025013	1.0	\$ 35.37	262.52
682	8102025014	3.0	\$ 106.11	262.52
683	8102025015	2.0	\$ 70.74	262.52
684	8102025016	3.0	\$ 106.11	262.52
685	8102025017	4.0	\$ 141.48	262.52
686	8102025018	2.0	\$ 70.74	262.52
687	8102025019	1.0	\$ 35.37	262.52
688	8102025020	1.0	\$ 35.37	262.52
689	8102025021	3.0	\$ 106.11	262.52
702	8102025034	6.0	\$ 212.22	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
703	8102025035	4.0	\$ 141.48	262.52
704	8102026015	2.0	\$ 70.74	262.52
705	8102026016	2.0	\$ 70.74	262.52
706	8102026017	4.0	\$ 141.48	262.52
707	8102026018	7.0	\$ 247.59	262.52
708	8102026019	2.0	\$ 70.74	262.52
709	8102026020	3.0	\$ 106.11	262.52
710	8102026021	4.0	\$ 141.48	262.52
711	8102026022	3.0	\$ 106.11	262.52
712	8102026023	6.0	\$ 212.22	262.52
713	8102026024	2.0	\$ 70.74	262.52
714	8102026025	1.0	\$ 35.37	262.52
715	8102026026	3.0	\$ 106.11	262.52
716	8102026027	6.0	\$ 212.22	262.52
717	8102026028	4.0	\$ 141.48	262.52
718	8102026029	4.0	\$ 141.48	262.52
719	8102026030	4.0	\$ 141.48	262.52
720	8102026031	6.0	\$ 212.22	262.52
721	8102027002	4.0	\$ 141.48	262.52
722	8102028001	5.0	\$ 176.85	262.52
723	8102028002	0.5	\$ 17.69	262.52
724	8102028004	1.0	\$ 35.37	262.52
725	8102028005	1.0	\$ 35.37	262.52
726	8102028008	5.0	\$ 176.85	262.52
727	8102028009	1.0	\$ 35.37	262.52
728	8102028019	7.0	\$ 247.59	262.52
729	8102028020	3.0	\$ 106.11	262.52
730	8102028021	9.0	\$ 318.33	262.52
731	8102028022	9.0	\$ 318.33	262.52
732	8102028023	5.0	\$ 176.85	262.52
733	8102028024	2.0	\$ 70.74	262.52
734	8102028027	2.0	\$ 70.74	262.52
735	8102028028	0.5	\$ 17.69	262.52
736	8102029001	5.0	\$ 176.85	262.52
749	8102029028	0.5	\$ 17.69	262.52
750	8102029029	0.5	\$ 17.69	262.52
751	8102029030	0.5	\$ 17.69	262.52
752	8102029031	0.5	\$ 17.69	262.52
753	8102029032	0.5	\$ 17.69	262.52
754	8102029033	0.5	\$ 17.69	262.52
755	8102029034	0.5	\$ 17.69	262.52
756	8102029035	0.5	\$ 17.69	262.52
757	8102029036	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
758	8102029037	0.5	\$ 17.69	262.52
759	8102029038	0.5	\$ 17.69	262.52
760	8102029039	0.5	\$ 17.69	262.52
761	8102029040	0.5	\$ 17.69	262.52
762	8102029041	0.5	\$ 17.69	262.52
763	8102029042	0.5	\$ 17.69	262.52
764	8102029043	0.5	\$ 17.69	262.52
765	8102029044	0.5	\$ 17.69	262.52
766	8102029045	0.5	\$ 17.69	262.52
767	8102029046	0.5	\$ 17.69	262.52
768	8102029047	0.5	\$ 17.69	262.52
769	8102029048	0.5	\$ 17.69	262.52
770	8102029049	0.5	\$ 17.69	262.52
771	8102029050	0.5	\$ 17.69	262.52
772	8102029051	0.5	\$ 17.69	262.52
773	8102029053	0.5	\$ 17.69	262.52
774	8102029054	0.5	\$ 17.69	262.52
775	8102029055	0.5	\$ 17.69	262.52
776	8102029056	0.5	\$ 17.69	262.52
777	8102029057	0.5	\$ 17.69	262.52
778	8102029058	0.5	\$ 17.69	262.52
779	8102029059	0.5	\$ 17.69	262.52
780	8102029060	0.5	\$ 17.69	262.52
781	8102029061	0.5	\$ 17.69	262.52
782	8102029062	0.5	\$ 17.69	262.52
783	8102029063	0.5	\$ 17.69	262.52
784	8102029064	0.5	\$ 17.69	262.52
796	8102029076	0.5	\$ 17.69	262.52
797	8102029077	0.5	\$ 17.69	262.52
798	8102029078	0.5	\$ 17.69	262.52
799	8102029079	0.5	\$ 17.69	262.52
800	8102029080	0.5	\$ 17.69	262.52
801	8102029082	0.5	\$ 17.69	262.52
802	8102029083	0.5	\$ 17.69	262.52
803	8102029084	0.5	\$ 17.69	262.52
804	8102029085	0.5	\$ 17.69	262.52
805	8102029086	0.5	\$ 17.69	262.52
806	8102029087	0.5	\$ 17.69	262.52
807	8102029088	0.5	\$ 17.69	262.52
808	8102029089	0.5	\$ 17.69	262.52
809	8102029090	0.5	\$ 17.69	262.52
810	8102029091	0.5	\$ 17.69	262.52
811	8102029092	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
812	8102029093	0.5	\$ 17.69	262.52
813	8102029094	0.5	\$ 17.69	262.52
814	8102029095	0.5	\$ 17.69	262.52
815	8102029096	0.5	\$ 17.69	262.52
816	8102029097	0.5	\$ 17.69	262.52
817	8102029098	0.5	\$ 17.69	262.52
818	8102029099	0.5	\$ 17.69	262.52
819	8102029100	0.5	\$ 17.69	262.52
820	8102029101	0.5	\$ 17.69	262.52
821	8102029102	0.5	\$ 17.69	262.52
822	8102030001	3.0	\$ 106.11	262.52
823	8102030002	1.0	\$ 35.37	262.52
824	8102030003	22.0	\$ 778.14	262.52
825	8102030004	11.0	\$ 389.07	262.52
826	8102030005	10.0	\$ 353.70	262.52
827	8102030006	8.0	\$ 282.96	262.52
828	8102030007	2.0	\$ 70.74	262.52
829	8102030010	5.0	\$ 176.85	262.52
830	8102030011	2.0	\$ 70.74	262.52
831	8102030012	5.0	\$ 176.85	262.52
832	8102030014	18.0	\$ 636.66	262.52
843	8102031007	3.0	\$ 106.11	262.52
844	8102031008	1.0	\$ 35.37	262.52
845	8102031011	1.0	\$ 35.37	262.52
846	8102031012	2.0	\$ 70.74	262.52
847	8102031013	1.0	\$ 35.37	262.52
848	8102031014	1.0	\$ 35.37	262.52
849	8102031015	1.0	\$ 35.37	262.52
850	8102031016	32.0	\$ 1,131.84	262.52
851	8102031017	1.0	\$ 35.37	262.52
852	8102031019	1.0	\$ 35.37	262.52
853	8102031023	1.0	\$ 35.37	262.52
854	8102031024	1.0	\$ 35.37	262.52
855	8102031025	2.0	\$ 70.74	262.52
856	8102031026	1.0	\$ 35.37	262.52
857	8102031028	1.0	\$ 35.37	262.52
858	8102031029	5.0	\$ 176.85	262.52
859	8102032001	25.0	\$ 884.25	262.52
860	8102032002	1.0	\$ 35.37	262.52
861	8102032003	4.0	\$ 141.48	262.52
862	8102032004	2.0	\$ 70.74	262.52
863	8102032005	2.0	\$ 70.74	262.52
864	8102032006	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
865	8102032007	1.0	\$ 35.37	262.52
866	8102032008	4.0	\$ 141.48	262.52
867	8102032009	4.0	\$ 141.48	262.52
868	8102032010	4.0	\$ 141.48	262.52
869	8102032011	2.0	\$ 70.74	262.52
870	8102032013	0.5	\$ 17.69	262.52
871	8102032014	1.0	\$ 35.37	262.52
872	8102032015	1.0	\$ 35.37	262.52
873	8102032016	1.0	\$ 35.37	262.52
874	8102032017	2.0	\$ 70.74	262.52
875	8102032018	1.0	\$ 35.37	262.52
876	8102032019	0.5	\$ 17.69	262.52
877	8102032022	0.5	\$ 17.69	262.52
878	8102032025	0.5	\$ 17.69	262.52
879	8102032026	0.5	\$ 17.69	262.52
890	8102033007	1.0	\$ 35.37	262.52
891	8102033008	1.0	\$ 35.37	262.52
892	8102033009	1.0	\$ 35.37	262.52
893	8102033010	3.0	\$ 106.11	262.52
894	8102033011	1.0	\$ 35.37	262.52
895	8102033013	3.0	\$ 106.11	262.52
896	8102033014	2.0	\$ 70.74	262.52
897	8102033015	1.0	\$ 35.37	262.52
898	8102033016	0.5	\$ 17.69	262.52
899	8102033017	3.0	\$ 106.11	262.52
900	8102033018	3.0	\$ 106.11	262.52
901	8102033019	1.0	\$ 35.37	262.52
902	8102033020	4.0	\$ 141.48	262.52
903	8102033021	4.0	\$ 141.48	262.52
904	8102033022	0.5	\$ 17.69	262.52
905	8102034002	2.0	\$ 70.74	262.52
906	8102034003	1.0	\$ 35.37	262.52
907	8102034004	1.0	\$ 35.37	262.52
908	8102034005	1.0	\$ 35.37	262.52
909	8102034006	1.0	\$ 35.37	262.52
910	8102034007	1.0	\$ 35.37	262.52
911	8102034008	1.0	\$ 35.37	262.52
912	8102034009	2.0	\$ 70.74	262.52
913	8102034010	5.0	\$ 176.85	262.52
914	8102034011	2.0	\$ 70.74	262.52
915	8102034012	2.0	\$ 70.74	262.52
916	8102034013	1.0	\$ 35.37	262.52
917	8102034014	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
918	8102034015	1.0	\$ 35.37	262.52
919	8102034016	1.0	\$ 35.37	262.52
920	8102034017	2.0	\$ 70.74	262.52
921	8102034018	5.0	\$ 176.85	262.52
922	8102034019	1.0	\$ 35.37	262.52
923	8102034020	1.0	\$ 35.37	262.52
924	8102034021	1.0	\$ 35.37	262.52
937	8102035014	2.0	\$ 70.74	262.52
938	8102035015	2.0	\$ 70.74	262.52
939	8102035016	1.0	\$ 35.37	262.52
940	8102035017	0.5	\$ 17.69	262.52
941	8102035018	2.0	\$ 70.74	262.52
942	8102035019	5.0	\$ 176.85	262.52
943	8102035020	2.0	\$ 70.74	262.52
944	8102035021	2.0	\$ 70.74	262.52
945	8102035022	2.0	\$ 70.74	262.52
946	8102035023	2.0	\$ 70.74	262.52
947	8102036003	0.5	\$ 17.69	262.52
948	8102036008	5.0	\$ 176.85	262.52
949	8102036011	43.0	\$ 1,520.91	262.52
950	8102036012	1.0	\$ 35.37	262.52
951	8102036014	0.5	\$ 17.69	262.52
952	8102036018	5.0	\$ 176.85	262.52
953	8102036019	5.0	\$ 176.85	262.52
954	8102037001	2.0	\$ 70.74	262.52
955	8102037014	5.0	\$ 176.85	262.52
956	8102037015	5.0	\$ 176.85	262.52
957	8102037016	5.0	\$ 176.85	262.52
958	8102037017	0.5	\$ 17.69	262.52
959	8102037018	5.0	\$ 176.85	262.52
960	8102037020	2.0	\$ 70.74	262.52
961	8102037021	2.0	\$ 70.74	262.52
962	8102038003	5.0	\$ 176.85	262.52
963	8102038015	5.0	\$ 176.85	262.52
964	8102038016	5.0	\$ 176.85	262.52
965	8102038029	5.0	\$ 176.85	262.52
966	8102038030	5.0	\$ 176.85	262.52
967	8102038031	5.0	\$ 176.85	262.52
968	8102038032	5.0	\$ 176.85	262.52
969	8102038033	5.0	\$ 176.85	262.52
970	8102038034	2.0	\$ 70.74	262.52
971	8102038035	5.0	\$ 176.85	262.52
984	8102039010	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
985	8102039013	5.0	\$ 176.85	262.52
986	8102039014	5.0	\$ 176.85	262.52
987	8102039015	5.0	\$ 176.85	262.52
988	8102039016	5.0	\$ 176.85	262.52
989	8102039017	2.0	\$ 70.74	262.52
990	8102039018	2.0	\$ 70.74	262.52
991	8102039019	5.0	\$ 176.85	262.52
992	8102039033	5.0	\$ 176.85	262.52
993	8102039036	2.0	\$ 70.74	262.52
994	8102039037	20.0	\$ 707.40	262.52
995	8102040001	5.0	\$ 176.85	262.52
996	8102040002	1.0	\$ 35.37	262.52
997	8102040003	5.0	\$ 176.85	262.52
998	8102040004	5.0	\$ 176.85	262.52
999	8102040005	5.0	\$ 176.85	262.52
1000	8102040006	5.0	\$ 176.85	262.52
1001	8102040011	2.0	\$ 70.74	262.52
1002	8102040012	2.0	\$ 70.74	262.52
1003	8102040013	5.0	\$ 176.85	262.52
1004	8102040016	5.0	\$ 176.85	262.52
1005	8102040017	5.0	\$ 176.85	262.52
1006	8102040018	5.0	\$ 176.85	262.52
1007	8102040019	5.0	\$ 176.85	262.52
1008	8102040020	5.0	\$ 176.85	262.52
1009	8102040023	5.0	\$ 176.85	262.52
1010	8102040024	5.0	\$ 176.85	262.52
1011	8102040026	5.0	\$ 176.85	262.52
1012	8102040027	2.0	\$ 70.74	262.52
1013	8103007001	2.0	\$ 70.74	262.52
1014	8103007002	2.0	\$ 70.74	262.52
1015	8103007003	1.0	\$ 35.37	262.52
1016	8103007004	1.0	\$ 35.37	262.52
1017	8103007005	1.0	\$ 35.37	262.52
1018	8103007006	1.0	\$ 35.37	262.52
1031	8103007019	1.0	\$ 35.37	262.52
1032	8103007020	1.0	\$ 35.37	262.52
1033	8103008001	2.0	\$ 70.74	262.52
1034	8103008002	1.0	\$ 35.37	262.52
1035	8103008003	1.0	\$ 35.37	262.52
1036	8103008004	1.0	\$ 35.37	262.52
1037	8103008005	1.0	\$ 35.37	262.52
1038	8103008006	1.0	\$ 35.37	262.52
1039	8103008007	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1040	8103008008	1.0	\$ 35.37	262.52
1041	8103008009	1.0	\$ 35.37	262.52
1042	8103008010	1.0	\$ 35.37	262.52
1043	8103008013	1.0	\$ 35.37	262.52
1044	8103008014	1.0	\$ 35.37	262.52
1045	8103008015	1.0	\$ 35.37	262.52
1046	8103008016	1.0	\$ 35.37	262.52
1047	8103008017	1.0	\$ 35.37	262.52
1048	8103008018	1.0	\$ 35.37	262.52
1049	8103008019	1.0	\$ 35.37	262.52
1050	8103008020	1.0	\$ 35.37	262.52
1051	8103008021	1.0	\$ 35.37	262.52
1052	8103008025	1.0	\$ 35.37	262.52
1053	8103008026	1.0	\$ 35.37	262.52
1054	8103009001	2.0	\$ 70.74	262.52
1055	8103009002	1.0	\$ 35.37	262.52
1056	8103009003	1.0	\$ 35.37	262.52
1057	8103009004	1.0	\$ 35.37	262.52
1058	8103009005	1.0	\$ 35.37	262.52
1059	8103009006	1.0	\$ 35.37	262.52
1060	8103009007	1.0	\$ 35.37	262.52
1061	8103009008	1.0	\$ 35.37	262.52
1062	8103009009	1.0	\$ 35.37	262.52
1063	8103009011	1.0	\$ 35.37	262.52
1064	8103009014	1.0	\$ 35.37	262.52
1065	8103009015	1.0	\$ 35.37	262.52
1078	8103010009	1.0	\$ 35.37	262.52
1079	8103010010	1.0	\$ 35.37	262.52
1080	8103010011	1.0	\$ 35.37	262.52
1081	8103010012	1.0	\$ 35.37	262.52
1082	8103010013	1.0	\$ 35.37	262.52
1083	8103010014	1.0	\$ 35.37	262.52
1084	8103010015	1.0	\$ 35.37	262.52
1085	8103010016	1.0	\$ 35.37	262.52
1086	8103011001	1.0	\$ 35.37	262.52
1087	8103011002	1.0	\$ 35.37	262.52
1088	8103011003	1.0	\$ 35.37	262.52
1089	8103011004	1.0	\$ 35.37	262.52
1090	8103011005	1.0	\$ 35.37	262.52
1091	8103011006	1.0	\$ 35.37	262.52
1092	8103011007	1.0	\$ 35.37	262.52
1093	8103011012	1.0	\$ 35.37	262.52
1094	8103011013	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1095	8103011014	1.0	\$ 35.37	262.52
1096	8103011015	3.0	\$ 106.11	262.52
1097	8103011016	1.0	\$ 35.37	262.52
1098	8103011017	1.0	\$ 35.37	262.52
1099	8103011018	1.0	\$ 35.37	262.52
1100	8103011020	1.0	\$ 35.37	262.52
1101	8103011021	1.0	\$ 35.37	262.52
1102	8103011022	1.0	\$ 35.37	262.52
1103	8103011023	1.0	\$ 35.37	262.52
1104	8103011025	1.0	\$ 35.37	262.52
1105	8103011026	1.0	\$ 35.37	262.52
1106	8103011027	1.0	\$ 35.37	262.52
1107	8103011028	1.0	\$ 35.37	262.52
1108	8103011030	1.0	\$ 35.37	262.52
1109	8103011031	1.0	\$ 35.37	262.52
1110	8103011032	1.0	\$ 35.37	262.52
1111	8103012001	1.0	\$ 35.37	262.52
1112	8103012002	2.0	\$ 70.74	262.52
1125	8103012017	1.0	\$ 35.37	262.52
1126	8103012019	1.0	\$ 35.37	262.52
1127	8103012020	1.0	\$ 35.37	262.52
1128	8103012021	1.0	\$ 35.37	262.52
1129	8103012022	1.0	\$ 35.37	262.52
1130	8103012023	1.0	\$ 35.37	262.52
1131	8103012024	1.0	\$ 35.37	262.52
1132	8103012025	1.0	\$ 35.37	262.52
1133	8103012026	1.0	\$ 35.37	262.52
1134	8103012027	1.0	\$ 35.37	262.52
1135	8103013001	1.0	\$ 35.37	262.52
1136	8103013002	1.0	\$ 35.37	262.52
1137	8103013003	1.0	\$ 35.37	262.52
1138	8103013004	1.0	\$ 35.37	262.52
1139	8103013005	1.0	\$ 35.37	262.52
1140	8103013008	1.0	\$ 35.37	262.52
1141	8103013009	1.0	\$ 35.37	262.52
1142	8103013010	1.0	\$ 35.37	262.52
1143	8103013011	1.0	\$ 35.37	262.52
1144	8103013012	1.0	\$ 35.37	262.52
1145	8103013013	1.0	\$ 35.37	262.52
1146	8103013014	1.0	\$ 35.37	262.52
1147	8103013015	1.0	\$ 35.37	262.52
1148	8103013016	2.0	\$ 70.74	262.52
1149	8103013017	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1150	8103013018	2.0	\$ 70.74	262.52
1151	8103013019	3.0	\$ 106.11	262.52
1152	8103013020	1.0	\$ 35.37	262.52
1153	8103013022	1.0	\$ 35.37	262.52
1154	8103014001	1.0	\$ 35.37	262.52
1155	8103014002	1.0	\$ 35.37	262.52
1156	8103014004	1.0	\$ 35.37	262.52
1157	8103014005	2.0	\$ 70.74	262.52
1158	8103014006	1.0	\$ 35.37	262.52
1159	8103014007	1.0	\$ 35.37	262.52
1172	8103014023	1.0	\$ 35.37	262.52
1173	8103014024	1.0	\$ 35.37	262.52
1174	8103014026	2.0	\$ 70.74	262.52
1175	8103014027	2.0	\$ 70.74	262.52
1176	8103015001	1.0	\$ 35.37	262.52
1177	8103015002	1.0	\$ 35.37	262.52
1178	8103015003	1.0	\$ 35.37	262.52
1179	8103015006	2.0	\$ 70.74	262.52
1180	8103015007	1.0	\$ 35.37	262.52
1181	8103015008	1.0	\$ 35.37	262.52
1182	8103015009	1.0	\$ 35.37	262.52
1183	8103015010	1.0	\$ 35.37	262.52
1184	8103015011	2.0	\$ 70.74	262.52
1185	8103015012	2.0	\$ 70.74	262.52
1186	8103015013	2.0	\$ 70.74	262.52
1187	8103015014	1.0	\$ 35.37	262.52
1188	8103015015	1.0	\$ 35.37	262.52
1189	8103015016	1.0	\$ 35.37	262.52
1190	8103015017	1.0	\$ 35.37	262.52
1191	8103015018	1.0	\$ 35.37	262.52
1192	8103015019	1.0	\$ 35.37	262.52
1193	8103015020	2.0	\$ 70.74	262.52
1194	8103015021	3.0	\$ 106.11	262.52
1195	8103015022	1.0	\$ 35.37	262.52
1196	8103015024	3.0	\$ 106.11	262.52
1197	8103015025	1.0	\$ 35.37	262.52
1198	8103015026	1.0	\$ 35.37	262.52
1199	8103016001	1.0	\$ 35.37	262.52
1200	8103016002	1.0	\$ 35.37	262.52
1201	8103016003	1.0	\$ 35.37	262.52
1202	8103016004	1.0	\$ 35.37	262.52
1203	8103016005	1.0	\$ 35.37	262.52
1204	8103016006	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1205	8103016007	1.0	\$ 35.37	262.52
1206	8103016009	2.0	\$ 70.74	262.52
1219	8103017004	5.0	\$ 176.85	262.52
1220	8103017005	2.0	\$ 70.74	262.52
1221	8103017006	1.0	\$ 35.37	262.52
1222	8103017007	1.0	\$ 35.37	262.52
1223	8103017008	1.0	\$ 35.37	262.52
1224	8103017009	1.0	\$ 35.37	262.52
1225	8103017010	1.0	\$ 35.37	262.52
1226	8103017014	5.0	\$ 176.85	262.52
1227	8103017019	5.0	\$ 176.85	262.52
1228	8103017020	5.0	\$ 176.85	262.52
1229	8103017021	5.0	\$ 176.85	262.52
1230	8103017022	2.0	\$ 70.74	262.52
1231	8103017026	2.0	\$ 70.74	262.52
1232	8103017027	2.0	\$ 70.74	262.52
1233	8103017029	2.0	\$ 70.74	262.52
1234	8103018001	2.0	\$ 70.74	262.52
1235	8103018002	2.0	\$ 70.74	262.52
1236	8103018003	2.0	\$ 70.74	262.52
1237	8103018033	1.0	\$ 35.37	262.52
1238	8103018031	0.0	\$ -	262.52
1239	8103018032	0.0	\$ -	262.52
1240	8103018005	2.0	\$ 70.74	262.52
1241	8103018006	3.0	\$ 106.11	262.52
1242	8103018007	2.0	\$ 70.74	262.52
1243	8103018010	2.0	\$ 70.74	262.52
1244	8103018011	5.0	\$ 176.85	262.52
1245	8103018012	5.0	\$ 176.85	262.52
1246	8103018015	5.0	\$ 176.85	262.52
1247	8103018020	2.0	\$ 70.74	262.52
1248	8103018021	3.0	\$ 106.11	262.52
1249	8103018024	5.0	\$ 176.85	262.52
1250	8103018025	5.0	\$ 176.85	262.52
1251	8103018029	5.0	\$ 176.85	262.52
1252	8103018030	2.0	\$ 70.74	262.52
1253	8103019012	5.0	\$ 176.85	262.52
1266	8103020019	5.0	\$ 176.85	262.52
1267	8103020020	2.0	\$ 70.74	262.52
1268	8103020023	5.0	\$ 176.85	262.52
1269	8103020024	5.0	\$ 176.85	262.52
1270	8103020026	5.0	\$ 176.85	262.52
1271	8103020027	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1272	8103020035	2.0	\$ 70.74	262.52
1273	8103020030	5.0	\$ 176.85	262.52
1274	8103020031	5.0	\$ 176.85	262.52
1275	8103020034	5.0	\$ 176.85	262.52
1276	8103020036	7.5	\$ 265.28	262.52
1277	8103021009	1.0	\$ 35.37	262.52
1278	8103021012	1.0	\$ 35.37	262.52
1279	8103021015	2.0	\$ 70.74	262.52
1280	8103021018	5.0	\$ 176.85	262.52
1281	8103021020	5.0	\$ 176.85	262.52
1282	8103021021	5.0	\$ 176.85	262.52
1283	8103021022	5.0	\$ 176.85	262.52
1284	8103021025	1.0	\$ 35.37	262.52
1285	8103021026	1.0	\$ 35.37	262.52
1286	8103021035	1.0	\$ 35.37	262.52
1287	8103021038	5.0	\$ 176.85	262.52
1288	8103021040	5.0	\$ 176.85	262.52
1289	8103021041	5.0	\$ 176.85	262.52
1290	8103021042	5.0	\$ 176.85	262.52
1291	8103021043	5.0	\$ 176.85	262.52
1292	8103021044	5.0	\$ 176.85	262.52
1293	8103021045	5.0	\$ 176.85	262.52
1294	8103021046	1.0	\$ 35.37	262.52
1295	8103021047	5.0	\$ 176.85	262.52
1296	8103021048	1.0	\$ 35.37	262.52
1297	8103022001	5.0	\$ 176.85	262.52
1298	8103022008	0.5	\$ 17.69	262.52
1299	8103022015	2.0	\$ 70.74	262.52
1300	8103022018	2.0	\$ 70.74	262.52
1313	8103022035	2.0	\$ 70.74	262.52
1314	8103022036	1.0	\$ 35.37	262.52
1315	8103022037	2.0	\$ 70.74	262.52
1316	8103022038	1.0	\$ 35.37	262.52
1317	8103022039	1.0	\$ 35.37	262.52
1318	8103022040	1.0	\$ 35.37	262.52
1319	8103022042	2.0	\$ 70.74	262.52
1320	8103022043	1.0	\$ 35.37	262.52
1321	8103022044	1.0	\$ 35.37	262.52
1322	8103022045	1.0	\$ 35.37	262.52
1323	8103023001	4.0	\$ 141.48	262.52
1324	8103023002	2.0	\$ 70.74	262.52
1325	8103023003	5.0	\$ 176.85	262.52
1326	8103023004	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1327	8103023005	2.0	\$ 70.74	262.52
1328	8103023006	2.0	\$ 70.74	262.52
1329	8103023007	2.0	\$ 70.74	262.52
1330	8103023008	1.0	\$ 35.37	262.52
1331	8103023009	4.0	\$ 141.48	262.52
1332	8103023010	2.0	\$ 70.74	262.52
1333	8103023023	2.0	\$ 70.74	262.52
1334	8103023025	2.0	\$ 70.74	262.52
1335	8103023027	1.0	\$ 35.37	262.52
1336	8103023029	1.0	\$ 35.37	262.52
1337	8103023031	1.0	\$ 35.37	262.52
1338	8103023035	1.0	\$ 35.37	262.52
1339	8103023036	1.0	\$ 35.37	262.52
1340	8103023037	1.0	\$ 35.37	262.52
1341	8103023038	1.0	\$ 35.37	262.52
1342	8103023043	1.0	\$ 35.37	262.52
1343	8103023044	1.0	\$ 35.37	262.52
1344	8103023045	1.0	\$ 35.37	262.52
1345	8103023046	1.0	\$ 35.37	262.52
1346	8103023047	1.0	\$ 35.37	262.52
1347	8103023048	1.0	\$ 35.37	262.52
1360	8103023066	17.0	\$ 601.29	262.52
1361	8103024002	1.0	\$ 35.37	262.52
1362	8103024003	5.0	\$ 176.85	262.52
1363	8103024004	2.0	\$ 70.74	262.52
1364	8103024007	5.0	\$ 176.85	262.52
1365	8103024008	2.0	\$ 70.74	262.52
1366	8103024009	2.0	\$ 70.74	262.52
1367	8103024010	2.0	\$ 70.74	262.52
1368	8103024011	5.0	\$ 176.85	262.52
1369	8103024022	1.0	\$ 35.37	262.52
1370	8103024024	2.0	\$ 70.74	262.52
1371	8103024025	1.0	\$ 35.37	262.52
1372	8103024028	11.0	\$ 389.07	262.52
1373	8103024031	1.0	\$ 35.37	262.52
1374	8103024033	8.0	\$ 282.96	262.52
1375	8103024034	1.0	\$ 35.37	262.52
1376	8103024035	0.5	\$ 17.69	262.52
1377	8103024036	5.0	\$ 176.85	262.52
1378	8103024037	1.0	\$ 35.37	262.52
1379	8103024038	22.0	\$ 778.14	262.52
1380	8103024047	5.0	\$ 176.85	262.52
1381	8103024049	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1382	8103024050	1.0	\$ 35.37	262.52
1383	8103024051	1.0	\$ 35.37	262.52
1384	8103024052	1.0	\$ 35.37	262.52
1385	8103024053	1.0	\$ 35.37	262.52
1386	8103024054	1.0	\$ 35.37	262.52
1387	8103024055	1.0	\$ 35.37	262.52
1388	8103024056	1.0	\$ 35.37	262.52
1389	8103024057	1.0	\$ 35.37	262.52
1390	8103024058	1.0	\$ 35.37	262.52
1391	8103024059	1.0	\$ 35.37	262.52
1392	8103024060	1.0	\$ 35.37	262.52
1393	8103025001	2.0	\$ 70.74	262.52
1394	8103025002	1.0	\$ 35.37	262.52
1407	8103025021	2.0	\$ 70.74	262.52
1408	8103025022	2.0	\$ 70.74	262.52
1409	8103025023	5.0	\$ 176.85	262.52
1410	8103025024	2.0	\$ 70.74	262.52
1411	8103025025	5.0	\$ 176.85	262.52
1412	8103025026	5.0	\$ 176.85	262.52
1413	8103025027	1.0	\$ 35.37	262.52
1414	8103025028	1.0	\$ 35.37	262.52
1415	8103025029	2.0	\$ 70.74	262.52
1416	8103025030	2.0	\$ 70.74	262.52
1417	8103025031	2.0	\$ 70.74	262.52
1418	8103025032	2.0	\$ 70.74	262.52
1419	8103025035	5.0	\$ 176.85	262.52
1420	8103025036	2.0	\$ 70.74	262.52
1421	8103025037	5.0	\$ 176.85	262.52
1422	8103025038	5.0	\$ 176.85	262.52
1423	8103025039	0.5	\$ 17.69	262.52
1424	8103025042	1.0	\$ 35.37	262.52
1425	8103025043	5.0	\$ 176.85	262.52
1426	8103025044	5.0	\$ 176.85	262.52
1427	8103025045	5.0	\$ 176.85	262.52
1428	8103025046	5.0	\$ 176.85	262.52
1429	8103025048	5.0	\$ 176.85	262.52
1430	8103025049	5.0	\$ 176.85	262.52
1431	8104015003	1.0	\$ 35.37	262.52
1432	8104015008	3.0	\$ 106.11	262.52
1433	8104015009	1.0	\$ 35.37	262.52
1434	8104015012	1.0	\$ 35.37	262.52
1435	8104015013	4.0	\$ 141.48	262.52
1436	8104015015	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1437	8104015016	1.0	\$ 35.37	262.52
1438	8104015017	3.0	\$ 106.11	262.52
1439	8104015018	8.0	\$ 282.96	262.52
1440	8104015019	1.0	\$ 35.37	262.52
1441	8104015022	2.0	\$ 70.74	262.52
1454	8104016022	2.0	\$ 70.74	262.52
1455	8104017010	6.0	\$ 212.22	262.52
1456	8104017011	8.0	\$ 282.96	262.52
1457	8104017012	8.0	\$ 282.96	262.52
1458	8104017013	10.0	\$ 353.70	262.52
1459	8104017016	1.0	\$ 35.37	262.52
1460	8104017017	1.0	\$ 35.37	262.52
1461	8104017018	1.0	\$ 35.37	262.52
1462	8104017019	1.0	\$ 35.37	262.52
1463	8104017020	1.0	\$ 35.37	262.52
1464	8104017021	1.0	\$ 35.37	262.52
1465	8104017022	1.0	\$ 35.37	262.52
1466	8104017023	1.0	\$ 35.37	262.52
1467	8104017024	1.0	\$ 35.37	262.52
1468	8104017025	1.0	\$ 35.37	262.52
1469	8104017026	1.0	\$ 35.37	262.52
1470	8104017027	1.0	\$ 35.37	262.52
1471	8104017028	1.0	\$ 35.37	262.52
1472	8104017029	1.0	\$ 35.37	262.52
1473	8104017030	1.0	\$ 35.37	262.52
1474	8104017031	1.0	\$ 35.37	262.52
1475	8104017032	1.0	\$ 35.37	262.52
1476	8104017033	1.0	\$ 35.37	262.52
1477	8104017034	1.0	\$ 35.37	262.52
1478	8104017035	1.0	\$ 35.37	262.52
1479	8104018001	2.0	\$ 70.74	262.52
1480	8104018002	2.0	\$ 70.74	262.52
1481	8104018004	1.0	\$ 35.37	262.52
1482	8104018005	1.0	\$ 35.37	262.52
1483	8104018006	1.0	\$ 35.37	262.52
1484	8104018010	1.0	\$ 35.37	262.52
1485	8104018011	1.0	\$ 35.37	262.52
1486	8104018012	1.0	\$ 35.37	262.52
1487	8104018013	2.0	\$ 70.74	262.52
1488	8104018016	2.0	\$ 70.74	262.52
1501	8104018042	3.0	\$ 106.11	262.52
1502	8104020013	1.0	\$ 35.37	262.52
1503	8104020014	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1504	8104020015	1.0	\$ 35.37	262.52
1505	8104020016	2.0	\$ 70.74	262.52
1506	8104020017	6.0	\$ 212.22	262.52
1507	8104020018	9.0	\$ 318.33	262.52
1508	8104020019	1.0	\$ 35.37	262.52
1509	8104020021	7.0	\$ 247.59	262.52
1510	8104020024	1.0	\$ 35.37	262.52
1511	8104020025	1.0	\$ 35.37	262.52
1512	8104021007	5.0	\$ 176.85	262.52
1513	8104021008	2.0	\$ 70.74	262.52
1514	8104021009	2.0	\$ 70.74	262.52
1515	8104021010	4.0	\$ 141.48	262.52
1516	8104021011	7.0	\$ 247.59	262.52
1517	8104021013	9.0	\$ 318.33	262.52
1518	8104021014	14.0	\$ 495.18	262.52
1519	8104021015	1.0	\$ 35.37	262.52
1520	8104021017	5.0	\$ 176.85	262.52
1521	8104021018	2.0	\$ 70.74	262.52
1522	8104021020	2.0	\$ 70.74	262.52
1523	8104021021	1.0	\$ 35.37	262.52
1524	8104021022	1.0	\$ 35.37	262.52
1525	8104021027	5.0	\$ 176.85	262.52
1526	8104021028	2.0	\$ 70.74	262.52
1527	8104021029	1.0	\$ 35.37	262.52
1528	8104021030	2.0	\$ 70.74	262.52
1529	8104021031	2.0	\$ 70.74	262.52
1530	8104022003	4.0	\$ 141.48	262.52
1531	8104022004	2.0	\$ 70.74	262.52
1532	8104022007	5.0	\$ 176.85	262.52
1533	8104022008	5.0	\$ 176.85	262.52
1534	8104022010	7.0	\$ 247.59	262.52
1535	8104022011	1.0	\$ 35.37	262.52
1548	8104023004	2.0	\$ 70.74	262.52
1549	8104023006	1.0	\$ 35.37	262.52
1550	8104023007	5.0	\$ 176.85	262.52
1551	8104023009	4.0	\$ 141.48	262.52
1552	8104023010	22.0	\$ 778.14	262.52
1553	8104023011	10.0	\$ 353.70	262.52
1554	8104023012	17.0	\$ 601.29	262.52
1555	8104023013	13.0	\$ 459.81	262.52
1556	8104023014	11.0	\$ 389.07	262.52
1557	8104023018	1.0	\$ 35.37	262.52
1558	8104023019	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1559	8104023020	3.0	\$ 106.11	262.52
1560	8104023021	1.0	\$ 35.37	262.52
1561	8104023022	1.0	\$ 35.37	262.52
1562	8104023023	1.0	\$ 35.37	262.52
1563	8104023024	2.0	\$ 70.74	262.52
1564	8104023025	11.0	\$ 389.07	262.52
1565	8104023026	2.0	\$ 70.74	262.52
1566	8104024001	9.0	\$ 318.33	262.52
1567	8104024002	1.0	\$ 35.37	262.52
1568	8104024003	1.0	\$ 35.37	262.52
1569	8104024004	1.0	\$ 35.37	262.52
1570	8104024005	4.0	\$ 141.48	262.52
1571	8104024007	3.0	\$ 106.11	262.52
1572	8104024009	2.0	\$ 70.74	262.52
1573	8104024010	1.0	\$ 35.37	262.52
1574	8104024011	16.0	\$ 565.92	262.52
1575	8104024012	6.0	\$ 212.22	262.52
1576	8104024013	5.0	\$ 176.85	262.52
1577	8104024014	6.0	\$ 212.22	262.52
1578	8104024015	5.0	\$ 176.85	262.52
1579	8104024016	12.0	\$ 424.44	262.52
1580	8104024017	8.0	\$ 282.96	262.52
1581	8104024018	6.0	\$ 212.22	262.52
1582	8104025009	1.0	\$ 35.37	262.52
1595	8104025022	1.0	\$ 35.37	262.52
1596	8104025023	1.0	\$ 35.37	262.52
1597	8104025024	0.5	\$ 17.69	262.52
1598	8104025025	1.0	\$ 35.37	262.52
1599	8104025026	1.0	\$ 35.37	262.52
1600	8104026001	0.5	\$ 17.69	262.52
1601	8104026002	1.0	\$ 35.37	262.52
1602	8104026003	1.0	\$ 35.37	262.52
1603	8104026004	2.0	\$ 70.74	262.52
1604	8104026007	0.5	\$ 17.69	262.52
1605	8104026011	5.0	\$ 176.85	262.52
1606	8104026013	2.0	\$ 70.74	262.52
1607	8104026014	5.0	\$ 176.85	262.52
1608	8104026017	5.0	\$ 176.85	262.52
1609	8104026018	5.0	\$ 176.85	262.52
1610	8104026021	2.0	\$ 70.74	262.52
1611	8104026022	2.0	\$ 70.74	262.52
1612	8104027005	5.0	\$ 176.85	262.52
1613	8104027016	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1614	8104027017	2.0	\$ 70.74	262.52
1615	8104027018	2.0	\$ 70.74	262.52
1616	8104027019	2.0	\$ 70.74	262.52
1617	8104027020	2.0	\$ 70.74	262.52
1618	8104027021	2.0	\$ 70.74	262.52
1619	8104027022	2.0	\$ 70.74	262.52
1620	8104027023	2.0	\$ 70.74	262.52
1621	8104027024	2.0	\$ 70.74	262.52
1622	8104027025	2.0	\$ 70.74	262.52
1623	8104027026	2.0	\$ 70.74	262.52
1624	8104027027	2.0	\$ 70.74	262.52
1625	8104027028	2.0	\$ 70.74	262.52
1626	8104027029	2.0	\$ 70.74	262.52
1627	8104027030	2.0	\$ 70.74	262.52
1628	8104027031	2.0	\$ 70.74	262.52
1629	8104027032	2.0	\$ 70.74	262.52
1630	8104027034	0.5	\$ 17.69	262.52
1642	8104028044	2.0	\$ 70.74	262.52
1643	8104028045	5.0	\$ 176.85	262.52
1644	8104028046	5.0	\$ 176.85	262.52
1645	8104028047	2.0	\$ 70.74	262.52
1646	8104029003	0.5	\$ 17.69	262.52
1647	8104029013	0.5	\$ 17.69	262.52
1648	8104029016	5.0	\$ 176.85	262.52
1649	8104029017	2.0	\$ 70.74	262.52
1650	8104029018	0.5	\$ 17.69	262.52
1651	8104029019	0.5	\$ 17.69	262.52
1652	8104029021	2.0	\$ 70.74	262.52
1653	8104029022	2.0	\$ 70.74	262.52
1654	8104029023	5.0	\$ 176.85	262.52
1655	8105019006	2.0	\$ 70.74	262.52
1656	8105019007	1.0	\$ 35.37	262.52
1657	8105019008	6.0	\$ 212.22	262.52
1658	8105019009	2.0	\$ 70.74	262.52
1659	8105019010	5.0	\$ 176.85	262.52
1660	8105019011	2.0	\$ 70.74	262.52
1661	8105019012	0.5	\$ 17.69	262.52
1662	8105019013	5.0	\$ 176.85	262.52
1663	8105019014	1.0	\$ 35.37	262.52
1664	8105019015	0.5	\$ 17.69	262.52
1665	8105019016	2.0	\$ 70.74	262.52
1666	8105019017	1.0	\$ 35.37	262.52
1667	8105021001	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1668	8105021002	5.0	\$ 176.85	262.52
1669	8105021005	5.0	\$ 176.85	262.52
1670	8105021006	1.0	\$ 35.37	262.52
1671	8105021007	2.0	\$ 70.74	262.52
1672	8105021008	5.0	\$ 176.85	262.52
1673	8105021018	2.0	\$ 70.74	262.52
1674	8105021019	5.0	\$ 176.85	262.52
1675	8105021020	0.5	\$ 17.69	262.52
1676	8105021021	1.0	\$ 35.37	262.52
1689	8113001045	1.0	\$ 35.37	262.52
1690	8113001046	1.0	\$ 35.37	262.52
1691	8113001047	1.0	\$ 35.37	262.52
1692	8113001048	1.0	\$ 35.37	262.52
1693	8113001049	1.0	\$ 35.37	262.52
1694	8113001050	1.0	\$ 35.37	262.52
1695	8113001051	1.0	\$ 35.37	262.52
1696	8113001052	1.0	\$ 35.37	262.52
1697	8113001053	1.0	\$ 35.37	262.52
1698	8113001054	1.0	\$ 35.37	262.52
1699	8113001055	1.0	\$ 35.37	262.52
1700	8113001058	1.0	\$ 35.37	262.52
1701	8113001059	1.0	\$ 35.37	262.52
1702	8113001060	1.0	\$ 35.37	262.52
1703	8113001061	1.0	\$ 35.37	262.52
1704	8113001062	1.0	\$ 35.37	262.52
1705	8113001069	1.0	\$ 35.37	262.52
1706	8113001070	1.0	\$ 35.37	262.52
1707	8113001071	1.0	\$ 35.37	262.52
1708	8113001072	1.0	\$ 35.37	262.52
1709	8113001073	1.0	\$ 35.37	262.52
1710	8113002001	1.0	\$ 35.37	262.52
1711	8113002004	1.0	\$ 35.37	262.52
1712	8113002005	1.0	\$ 35.37	262.52
1713	8113002006	1.0	\$ 35.37	262.52
1714	8113002007	1.0	\$ 35.37	262.52
1715	8113002018	1.0	\$ 35.37	262.52
1716	8113002021	1.0	\$ 35.37	262.52
1717	8113002022	1.0	\$ 35.37	262.52
1718	8113002023	1.0	\$ 35.37	262.52
1719	8113002024	1.0	\$ 35.37	262.52
1720	8113002025	1.0	\$ 35.37	262.52
1721	8113002026	1.0	\$ 35.37	262.52
1722	8113002027	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1723	8113002028	1.0	\$ 35.37	262.52
1736	8113002045	1.0	\$ 35.37	262.52
1737	8113002046	1.0	\$ 35.37	262.52
1738	8113003029	1.0	\$ 35.37	262.52
1739	8113003030	1.0	\$ 35.37	262.52
1740	8113003031	1.0	\$ 35.37	262.52
1741	8113003032	1.0	\$ 35.37	262.52
1742	8113003033	1.0	\$ 35.37	262.52
1743	8113003034	1.0	\$ 35.37	262.52
1744	8113003035	1.0	\$ 35.37	262.52
1745	8113003036	1.0	\$ 35.37	262.52
1746	8113003037	1.0	\$ 35.37	262.52
1747	8113003038	1.0	\$ 35.37	262.52
1748	8113003039	1.0	\$ 35.37	262.52
1749	8113003040	1.0	\$ 35.37	262.52
1750	8113003041	1.0	\$ 35.37	262.52
1751	8113003042	1.0	\$ 35.37	262.52
1752	8113003043	1.0	\$ 35.37	262.52
1753	8113003044	1.0	\$ 35.37	262.52
1754	8113003045	1.0	\$ 35.37	262.52
1755	8113003046	1.0	\$ 35.37	262.52
1756	8113003047	1.0	\$ 35.37	262.52
1757	8113003052	1.0	\$ 35.37	262.52
1758	8113003053	1.0	\$ 35.37	262.52
1759	8113003054	1.0	\$ 35.37	262.52
1760	8113003055	1.0	\$ 35.37	262.52
1761	8113003056	1.0	\$ 35.37	262.52
1762	8113003057	1.0	\$ 35.37	262.52
1763	8113003058	1.0	\$ 35.37	262.52
1764	8113003059	1.0	\$ 35.37	262.52
1765	8113003060	1.0	\$ 35.37	262.52
1766	8113003061	1.0	\$ 35.37	262.52
1767	8113003062	1.0	\$ 35.37	262.52
1768	8113003063	1.0	\$ 35.37	262.52
1769	8113003064	1.0	\$ 35.37	262.52
1770	8113003066	5.0	\$ 176.85	262.52
1783	8113004030	1.0	\$ 35.37	262.52
1784	8113004031	1.0	\$ 35.37	262.52
1785	8113004032	1.0	\$ 35.37	262.52
1786	8113004033	1.0	\$ 35.37	262.52
1787	8113004034	1.0	\$ 35.37	262.52
1788	8113004042	1.0	\$ 35.37	262.52
1789	8113004044	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1790	8113004048	4.0	\$ 141.48	262.52
1791	8113004049	1.0	\$ 35.37	262.52
1792	8113004050	1.0	\$ 35.37	262.52
1793	8113004051	1.0	\$ 35.37	262.52
1794	8113004052	1.0	\$ 35.37	262.52
1795	8113004053	1.0	\$ 35.37	262.52
1796	8113004054	1.0	\$ 35.37	262.52
1797	8113004055	1.0	\$ 35.37	262.52
1798	8113005001	1.0	\$ 35.37	262.52
1799	8113005002	1.0	\$ 35.37	262.52
1800	8113005003	1.0	\$ 35.37	262.52
1801	8113005004	1.0	\$ 35.37	262.52
1802	8113005005	1.0	\$ 35.37	262.52
1803	8113005006	1.0	\$ 35.37	262.52
1804	8113005007	1.0	\$ 35.37	262.52
1805	8113005008	1.0	\$ 35.37	262.52
1806	8113005009	1.0	\$ 35.37	262.52
1807	8113005010	1.0	\$ 35.37	262.52
1808	8113005011	1.0	\$ 35.37	262.52
1809	8113005012	1.0	\$ 35.37	262.52
1810	8113005013	1.0	\$ 35.37	262.52
1811	8113005014	1.0	\$ 35.37	262.52
1812	8113005015	1.0	\$ 35.37	262.52
1813	8113005016	1.0	\$ 35.37	262.52
1814	8113005017	1.0	\$ 35.37	262.52
1815	8113005018	1.0	\$ 35.37	262.52
1816	8113005020	1.0	\$ 35.37	262.52
1817	8113005021	1.0	\$ 35.37	262.52
1830	8113006003	1.0	\$ 35.37	262.52
1831	8113006004	1.0	\$ 35.37	262.52
1832	8113006005	1.0	\$ 35.37	262.52
1833	8113006006	1.0	\$ 35.37	262.52
1834	8113006007	1.0	\$ 35.37	262.52
1835	8113006008	1.0	\$ 35.37	262.52
1836	8113006009	1.0	\$ 35.37	262.52
1837	8113006010	1.0	\$ 35.37	262.52
1838	8113006011	1.0	\$ 35.37	262.52
1839	8113006012	1.0	\$ 35.37	262.52
1840	8113006013	1.0	\$ 35.37	262.52
1841	8113006014	1.0	\$ 35.37	262.52
1842	8113006015	1.0	\$ 35.37	262.52
1843	8113006018	1.0	\$ 35.37	262.52
1844	8113006019	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1845	8113006020	1.0	\$ 35.37	262.52
1846	8113006021	1.0	\$ 35.37	262.52
1847	8113006022	1.0	\$ 35.37	262.52
1848	8113006023	1.0	\$ 35.37	262.52
1849	8113006024	1.0	\$ 35.37	262.52
1850	8113006025	1.0	\$ 35.37	262.52
1851	8113006026	1.0	\$ 35.37	262.52
1852	8113006027	1.0	\$ 35.37	262.52
1853	8113006028	1.0	\$ 35.37	262.52
1854	8113006029	1.0	\$ 35.37	262.52
1855	8113006030	1.0	\$ 35.37	262.52
1856	8113007001	1.0	\$ 35.37	262.52
1857	8113007002	1.0	\$ 35.37	262.52
1858	8113007003	1.0	\$ 35.37	262.52
1859	8113007004	1.0	\$ 35.37	262.52
1860	8113007005	1.0	\$ 35.37	262.52
1861	8113007006	1.0	\$ 35.37	262.52
1862	8113007007	1.0	\$ 35.37	262.52
1863	8113007008	1.0	\$ 35.37	262.52
1864	8113007009	2.0	\$ 70.74	262.52
1877	8113008014	1.0	\$ 35.37	262.52
1878	8113008017	1.0	\$ 35.37	262.52
1879	8113008018	1.0	\$ 35.37	262.52
1880	8113008019	1.0	\$ 35.37	262.52
1881	8113008020	1.0	\$ 35.37	262.52
1882	8113008021	1.0	\$ 35.37	262.52
1883	8113008022	1.0	\$ 35.37	262.52
1884	8113008023	1.0	\$ 35.37	262.52
1885	8113008024	1.0	\$ 35.37	262.52
1886	8113008025	1.0	\$ 35.37	262.52
1887	8113008026	1.0	\$ 35.37	262.52
1888	8113008027	1.0	\$ 35.37	262.52
1889	8113008028	1.0	\$ 35.37	262.52
1890	8113008029	1.0	\$ 35.37	262.52
1891	8113008031	1.0	\$ 35.37	262.52
1892	8113008032	1.0	\$ 35.37	262.52
1893	8113008033	1.0	\$ 35.37	262.52
1894	8113008034	1.0	\$ 35.37	262.52
1895	8113008035	1.0	\$ 35.37	262.52
1896	8113008036	1.0	\$ 35.37	262.52
1897	8113008037	1.0	\$ 35.37	262.52
1898	8113008038	1.0	\$ 35.37	262.52
1899	8113008039	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1900	8113008042	1.0	\$ 35.37	262.52
1901	8113008043	1.0	\$ 35.37	262.52
1902	8113008044	1.0	\$ 35.37	262.52
1903	8113008045	1.0	\$ 35.37	262.52
1904	8113009002	1.0	\$ 35.37	262.52
1905	8113009005	1.0	\$ 35.37	262.52
1906	8113009006	1.0	\$ 35.37	262.52
1907	8113009007	1.0	\$ 35.37	262.52
1908	8113009016	1.0	\$ 35.37	262.52
1909	8113009026	1.0	\$ 35.37	262.52
1910	8113009027	1.0	\$ 35.37	262.52
1911	8113009029	1.0	\$ 35.37	262.52
1924	8113010006	1.0	\$ 35.37	262.52
1925	8113010007	1.0	\$ 35.37	262.52
1926	8113010008	1.0	\$ 35.37	262.52
1927	8113010009	1.0	\$ 35.37	262.52
1928	8113010010	1.0	\$ 35.37	262.52
1929	8113010011	1.0	\$ 35.37	262.52
1930	8113010012	1.0	\$ 35.37	262.52
1931	8113010013	1.0	\$ 35.37	262.52
1932	8113010014	1.0	\$ 35.37	262.52
1933	8113010015	1.0	\$ 35.37	262.52
1934	8113010016	1.0	\$ 35.37	262.52
1935	8113010017	2.0	\$ 70.74	262.52
1936	8113010018	1.0	\$ 35.37	262.52
1937	8113010019	1.0	\$ 35.37	262.52
1938	8113010020	1.0	\$ 35.37	262.52
1939	8113010021	1.0	\$ 35.37	262.52
1940	8113010022	1.0	\$ 35.37	262.52
1941	8113010023	1.0	\$ 35.37	262.52
1942	8113010024	1.0	\$ 35.37	262.52
1943	8113010025	1.0	\$ 35.37	262.52
1944	8113010026	1.0	\$ 35.37	262.52
1945	8113010027	1.0	\$ 35.37	262.52
1946	8113010028	1.0	\$ 35.37	262.52
1947	8113010029	1.0	\$ 35.37	262.52
1948	8113010030	1.0	\$ 35.37	262.52
1949	8113010031	1.0	\$ 35.37	262.52
1950	8113010032	1.0	\$ 35.37	262.52
1951	8113010033	1.0	\$ 35.37	262.52
1952	8113010034	1.0	\$ 35.37	262.52
1953	8113011001	2.0	\$ 70.74	262.52
1954	8113011002	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
1955	8113011003	1.0	\$ 35.37	262.52
1956	8113011004	1.0	\$ 35.37	262.52
1957	8113011005	1.0	\$ 35.37	262.52
1958	8113011006	1.0	\$ 35.37	262.52
1971	8113011019	1.0	\$ 35.37	262.52
1972	8113011020	1.0	\$ 35.37	262.52
1973	8113011021	1.0	\$ 35.37	262.52
1974	8113011022	2.0	\$ 70.74	262.52
1975	8113012006	1.0	\$ 35.37	262.52
1976	8113012013	3.0	\$ 106.11	262.52
1977	8113012014	6.0	\$ 212.22	262.52
1978	8113012015	2.0	\$ 70.74	262.52
1979	8113012027	1.0	\$ 35.37	262.52
1980	8113012029	5.0	\$ 176.85	262.52
1981	8113013010	2.0	\$ 70.74	262.52
1982	8113013016	10.0	\$ 353.70	262.52
1983	8113014004	2.0	\$ 70.74	262.52
1984	8113014006	3.0	\$ 106.11	262.52
1985	8113014017	2.0	\$ 70.74	262.52
1986	8113014018	3.0	\$ 106.11	262.52
1987	8113015008	2.0	\$ 70.74	262.52
1988	8113015014	2.0	\$ 70.74	262.52
1989	8113016023	1.0	\$ 35.37	262.52
1990	8113016024	1.0	\$ 35.37	262.52
1991	8113016025	1.0	\$ 35.37	262.52
1992	8113016026	1.0	\$ 35.37	262.52
1993	8113016027	1.0	\$ 35.37	262.52
1994	8113016028	1.0	\$ 35.37	262.52
1995	8113016029	1.0	\$ 35.37	262.52
1996	8113016030	1.0	\$ 35.37	262.52
1997	8113016031	1.0	\$ 35.37	262.52
1998	8113016032	1.0	\$ 35.37	262.52
1999	8113016033	1.0	\$ 35.37	262.52
2000	8113016034	1.0	\$ 35.37	262.52
2001	8113016035	1.0	\$ 35.37	262.52
2002	8113016036	1.0	\$ 35.37	262.52
2003	8113016037	1.0	\$ 35.37	262.52
2004	8113016038	1.0	\$ 35.37	262.52
2005	8113017032	1.0	\$ 35.37	262.52
2018	8113018009	1.0	\$ 35.37	262.52
2019	8113019017	1.0	\$ 35.37	262.52
2020	8113020019	1.0	\$ 35.37	262.52
2021	8113020024	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2022	8113020026	1.0	\$ 35.37	262.52
2023	8113020031	1.0	\$ 35.37	262.52
2024	8113021015	2.0	\$ 70.74	262.52
2025	8113021028	1.0	\$ 35.37	262.52
2026	8113021029	1.0	\$ 35.37	262.52
2027	8113023005	1.0	\$ 35.37	262.52
2028	8113023006	1.0	\$ 35.37	262.52
2029	8113023007	1.0	\$ 35.37	262.52
2030	8113023008	1.0	\$ 35.37	262.52
2031	8113023009	1.0	\$ 35.37	262.52
2032	8113023010	1.0	\$ 35.37	262.52
2033	8113023011	1.0	\$ 35.37	262.52
2034	8113023012	1.0	\$ 35.37	262.52
2035	8113023013	1.0	\$ 35.37	262.52
2036	8113023014	1.0	\$ 35.37	262.52
2037	8113023015	1.0	\$ 35.37	262.52
2038	8113023023	1.0	\$ 35.37	262.52
2039	8113023024	1.0	\$ 35.37	262.52
2040	8113023031	1.0	\$ 35.37	262.52
2041	8113023032	1.0	\$ 35.37	262.52
2042	8113023033	1.0	\$ 35.37	262.52
2043	8113023034	1.0	\$ 35.37	262.52
2044	8113023035	1.0	\$ 35.37	262.52
2045	8113023036	1.0	\$ 35.37	262.52
2046	8113023037	1.0	\$ 35.37	262.52
2047	8113023038	1.0	\$ 35.37	262.52
2048	8113028044	1.0	\$ 35.37	262.52
2049	8113029041	1.0	\$ 35.37	262.52
2050	8113029043	2.0	\$ 70.74	262.52
2051	8113029044	5.0	\$ 176.85	262.52
2052	8113029045	5.0	\$ 176.85	262.52
2065	8114002026	5.0	\$ 176.85	262.52
2066	8114002027	5.0	\$ 176.85	262.52
2067	8114003019	5.0	\$ 176.85	262.52
2068	8114003020	5.0	\$ 176.85	262.52
2069	8114009007	5.0	\$ 176.85	262.52
2070	8114009008	5.0	\$ 176.85	262.52
2071	8114009010	1.0	\$ 35.37	262.52
2072	8114009013	2.0	\$ 70.74	262.52
2073	8114010004	2.0	\$ 70.74	262.52
2074	8114010012	5.0	\$ 176.85	262.52
2075	8114010015	5.0	\$ 176.85	262.52
2076	8114010018	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2077	8114010019	2.0	\$ 70.74	262.52
2078	8114010020	2.0	\$ 70.74	262.52
2079	8114010021	2.0	\$ 70.74	262.52
2080	8114010023	2.0	\$ 70.74	262.52
2081	8114011004	5.0	\$ 176.85	262.52
2082	8114011005	5.0	\$ 176.85	262.52
2083	8114011007	2.0	\$ 70.74	262.52
2084	8114011012	5.0	\$ 176.85	262.52
2085	8114011013	200.0	\$ 7,074.00	262.52
2086	8114011015	2.0	\$ 70.74	262.52
2087	8114011016	2.0	\$ 70.74	262.52
2088	8114011017	2.0	\$ 70.74	262.52
2089	8114011018	2.0	\$ 70.74	262.52
2090	8114011019	2.0	\$ 70.74	262.52
2091	8114011020	2.0	\$ 70.74	262.52
2092	8114011021	2.0	\$ 70.74	262.52
2093	8114011022	2.0	\$ 70.74	262.52
2094	8114011023	2.0	\$ 70.74	262.52
2095	8114011024	2.0	\$ 70.74	262.52
2096	8114011025	2.0	\$ 70.74	262.52
2097	8114011026	2.0	\$ 70.74	262.52
2098	8114011027	2.0	\$ 70.74	262.52
2099	8114011028	2.0	\$ 70.74	262.52
2112	8114012009	5.0	\$ 176.85	262.52
2113	8114012011	2.0	\$ 70.74	262.52
2114	8114012018	2.0	\$ 70.74	262.52
2115	8114012019	5.0	\$ 176.85	262.52
2116	8114012021	5.0	\$ 176.85	262.52
2117	8114012023	5.0	\$ 176.85	262.52
2118	8114012024	5.0	\$ 176.85	262.52
2119	8114012025	5.0	\$ 176.85	262.52
2120	8114012026	2.0	\$ 70.74	262.52
2121	8114012027	0.5	\$ 17.69	262.52
2122	8114012029	1.0	\$ 35.37	262.52
2123	8114012031	1.0	\$ 35.37	262.52
2124	8114012032	5.0	\$ 176.85	262.52
2125	8114012033	5.0	\$ 176.85	262.52
2126	8114012034	5.0	\$ 176.85	262.52
2127	8114012035	5.0	\$ 176.85	262.52
2128	8114012036	5.0	\$ 176.85	262.52
2129	8114012037	5.0	\$ 176.85	262.52
2130	8114012040	5.0	\$ 176.85	262.52
2131	8114013007	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2132	8114013009	0.5	\$ 17.69	262.52
2133	8114013013	5.0	\$ 176.85	262.52
2134	8114013014	5.0	\$ 176.85	262.52
2135	8114013015	5.0	\$ 176.85	262.52
2136	8114013016	5.0	\$ 176.85	262.52
2137	8114013017	5.0	\$ 176.85	262.52
2138	8114013018	5.0	\$ 176.85	262.52
2139	8114014001	2.0	\$ 70.74	262.52
2140	8114014002	5.0	\$ 176.85	262.52
2141	8114014003	5.0	\$ 176.85	262.52
2142	8114014004	5.0	\$ 176.85	262.52
2143	8114014005	5.0	\$ 176.85	262.52
2144	8114014006	5.0	\$ 176.85	262.52
2145	8114014007	1.0	\$ 35.37	262.52
2146	8114014008	5.0	\$ 176.85	262.52
2159	8114014021	5.0	\$ 176.85	262.52
2160	8114014022	5.0	\$ 176.85	262.52
2161	8114014023	5.0	\$ 176.85	262.52
2162	8114014024	5.0	\$ 176.85	262.52
2163	8114014025	5.0	\$ 176.85	262.52
2164	8114015002	1.0	\$ 35.37	262.52
2165	8114015003	1.0	\$ 35.37	262.52
2166	8114015005	1.0	\$ 35.37	262.52
2167	8114015006	1.0	\$ 35.37	262.52
2168	8114015007	2.0	\$ 70.74	262.52
2169	8114015008	2.0	\$ 70.74	262.52
2170	8114015009	2.0	\$ 70.74	262.52
2171	8114015010	2.0	\$ 70.74	262.52
2172	8114015011	1.0	\$ 35.37	262.52
2173	8114015012	3.0	\$ 106.11	262.52
2174	8114015013	2.0	\$ 70.74	262.52
2175	8114015014	2.0	\$ 70.74	262.52
2176	8114015015	2.0	\$ 70.74	262.52
2177	8114015016	1.0	\$ 35.37	262.52
2178	8114015017	1.0	\$ 35.37	262.52
2179	8114015020	1.0	\$ 35.37	262.52
2180	8114015021	2.0	\$ 70.74	262.52
2181	8114015022	2.0	\$ 70.74	262.52
2182	8114015023	2.0	\$ 70.74	262.52
2183	8114015024	1.0	\$ 35.37	262.52
2184	8114015025	2.0	\$ 70.74	262.52
2185	8114015026	1.0	\$ 35.37	262.52
2186	8114015027	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2187	8114015028	1.0	\$ 35.37	262.52
2188	8114015029	1.0	\$ 35.37	262.52
2189	8114015030	3.0	\$ 106.11	262.52
2190	8114015031	1.0	\$ 35.37	262.52
2191	8114016001	1.0	\$ 35.37	262.52
2192	8114016002	1.0	\$ 35.37	262.52
2193	8114016003	1.0	\$ 35.37	262.52
2206	8114016019	5.0	\$ 176.85	262.52
2207	8114016024	2.0	\$ 70.74	262.52
2208	8114016025	5.0	\$ 176.85	262.52
2209	8114016026	5.0	\$ 176.85	262.52
2210	8114016027	5.0	\$ 176.85	262.52
2211	8114016028	5.0	\$ 176.85	262.52
2212	8114016029	5.0	\$ 176.85	262.52
2213	8114016032	5.0	\$ 176.85	262.52
2214	8114016034	2.0	\$ 70.74	262.52
2215	8114016035	5.0	\$ 176.85	262.52
2216	8114016036	5.0	\$ 176.85	262.52
2217	8114016037	5.0	\$ 176.85	262.52
2218	8114016038	5.0	\$ 176.85	262.52
2219	8114017001	1.0	\$ 35.37	262.52
2220	8114017002	1.0	\$ 35.37	262.52
2221	8114017003	1.0	\$ 35.37	262.52
2222	8114017004	1.0	\$ 35.37	262.52
2223	8114017005	1.0	\$ 35.37	262.52
2224	8114017006	1.0	\$ 35.37	262.52
2225	8114017007	1.0	\$ 35.37	262.52
2226	8114017008	1.0	\$ 35.37	262.52
2227	8114017009	1.0	\$ 35.37	262.52
2228	8114017010	1.0	\$ 35.37	262.52
2229	8114017011	1.0	\$ 35.37	262.52
2230	8114017012	1.0	\$ 35.37	262.52
2231	8114017013	1.0	\$ 35.37	262.52
2232	8114017014	1.0	\$ 35.37	262.52
2233	8114017015	1.0	\$ 35.37	262.52
2234	8114017016	1.0	\$ 35.37	262.52
2235	8114017017	1.0	\$ 35.37	262.52
2236	8114017018	1.0	\$ 35.37	262.52
2237	8114017019	1.0	\$ 35.37	262.52
2238	8114017020	1.0	\$ 35.37	262.52
2239	8114017021	1.0	\$ 35.37	262.52
2240	8114017022	1.0	\$ 35.37	262.52
2253	8114018028	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2254	8114018029	2.0	\$ 70.74	262.52
2255	8114019007	5.0	\$ 176.85	262.52
2256	8114019008	5.0	\$ 176.85	262.52
2257	8114019015	5.0	\$ 176.85	262.52
2258	8114019016	5.0	\$ 176.85	262.52
2259	8114019017	5.0	\$ 176.85	262.52
2260	8114019018	2.0	\$ 70.74	262.52
2261	8114019019	5.0	\$ 176.85	262.52
2262	8114019023	1.0	\$ 35.37	262.52
2263	8114019024	2.0	\$ 70.74	262.52
2264	8114020013	5.0	\$ 176.85	262.52
2265	8114020014	2.0	\$ 70.74	262.52
2266	8114020016	1.0	\$ 35.37	262.52
2267	8114020020	5.0	\$ 176.85	262.52
2268	8114020023	2.0	\$ 70.74	262.52
2269	8114020025	5.0	\$ 176.85	262.52
2270	8114020026	0.5	\$ 17.69	262.52
2271	8114020027	5.0	\$ 176.85	262.52
2272	8114020029	5.0	\$ 176.85	262.52
2273	8114021001	5.0	\$ 176.85	262.52
2274	8114021002	5.0	\$ 176.85	262.52
2275	8114021007	1.0	\$ 35.37	262.52
2276	8114021016	5.0	\$ 176.85	262.52
2277	8114021017	5.0	\$ 176.85	262.52
2278	8114021018	5.0	\$ 176.85	262.52
2279	8114021019	1.0	\$ 35.37	262.52
2280	8114022005	5.0	\$ 176.85	262.52
2281	8114022006	5.0	\$ 176.85	262.52
2282	8114022009	5.0	\$ 176.85	262.52
2283	8114022010	2.0	\$ 70.74	262.52
2284	8114022011	5.0	\$ 176.85	262.52
2285	8114022012	5.0	\$ 176.85	262.52
2286	8114022019	2.0	\$ 70.74	262.52
2287	8114022029	5.0	\$ 176.85	262.52
2300	8114022053	2.0	\$ 70.74	262.52
2301	8114023002	5.0	\$ 176.85	262.52
2302	8114023004	1.0	\$ 35.37	262.52
2303	8114023014	0.5	\$ 17.69	262.52
2304	8114023015	5.0	\$ 176.85	262.52
2305	8114023016	5.0	\$ 176.85	262.52
2306	8114023038	5.0	\$ 176.85	262.52
2307	8114023039	5.0	\$ 176.85	262.52
2308	8114023040	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2309	8114023041	5.0	\$ 176.85	262.52
2310	8114023043	5.0	\$ 176.85	262.52
2311	8114023044	5.0	\$ 176.85	262.52
2312	8114023047	1.0	\$ 35.37	262.52
2313	8114023048	2.0	\$ 70.74	262.52
2314	8114024007	1.0	\$ 35.37	262.52
2315	8114024008	1.0	\$ 35.37	262.52
2316	8114024016	1.0	\$ 35.37	262.52
2317	8114024019	1.0	\$ 35.37	262.52
2318	8114024020	1.0	\$ 35.37	262.52
2319	8114024021	2.0	\$ 70.74	262.52
2320	8114024022	1.0	\$ 35.37	262.52
2321	8114024023	1.0	\$ 35.37	262.52
2322	8114024024	1.0	\$ 35.37	262.52
2323	8114024045	0.5	\$ 17.69	262.52
2324	8114024046	0.5	\$ 17.69	262.52
2325	8114024047	1.0	\$ 35.37	262.52
2326	8114024048	1.0	\$ 35.37	262.52
2327	8114024049	0.5	\$ 17.69	262.52
2328	8114024050	1.0	\$ 35.37	262.52
2329	8114024051	1.0	\$ 35.37	262.52
2330	8114024052	0.5	\$ 17.69	262.52
2331	8114024053	0.5	\$ 17.69	262.52
2332	8114024054	1.0	\$ 35.37	262.52
2333	8114024055	1.0	\$ 35.37	262.52
2334	8114024056	1.0	\$ 35.37	262.52
2347	8114024069	0.5	\$ 17.69	262.52
2348	8114024070	1.0	\$ 35.37	262.52
2349	8114024071	0.5	\$ 17.69	262.52
2350	8114024072	0.5	\$ 17.69	262.52
2351	8114024073	0.5	\$ 17.69	262.52
2352	8114024074	0.5	\$ 17.69	262.52
2353	8114025001	1.0	\$ 35.37	262.52
2354	8114025002	1.0	\$ 35.37	262.52
2355	8114025003	1.0	\$ 35.37	262.52
2356	8114025004	1.0	\$ 35.37	262.52
2357	8114025005	1.0	\$ 35.37	262.52
2358	8114025006	1.0	\$ 35.37	262.52
2359	8114025007	1.0	\$ 35.37	262.52
2360	8114025008	2.0	\$ 70.74	262.52
2361	8114025009	1.0	\$ 35.37	262.52
2362	8114025010	1.0	\$ 35.37	262.52
2363	8114025011	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2364	8114025012	1.0	\$ 35.37	262.52
2365	8114025014	5.0	\$ 176.85	262.52
2366	8114025015	5.0	\$ 176.85	262.52
2367	8114025016	5.0	\$ 176.85	262.52
2368	8114025019	5.0	\$ 176.85	262.52
2369	8114025020	5.0	\$ 176.85	262.52
2370	8114025021	5.0	\$ 176.85	262.52
2371	8114025022	5.0	\$ 176.85	262.52
2372	8114025025	5.0	\$ 176.85	262.52
2373	8114025026	5.0	\$ 176.85	262.52
2374	8114025027	5.0	\$ 176.85	262.52
2375	8114025028	5.0	\$ 176.85	262.52
2376	8114025029	5.0	\$ 176.85	262.52
2377	8114025030	5.0	\$ 176.85	262.52
2378	8114025031	5.0	\$ 176.85	262.52
2379	8114026001	1.0	\$ 35.37	262.52
2380	8114026002	1.0	\$ 35.37	262.52
2381	8114026003	1.0	\$ 35.37	262.52
2394	8114026017	1.0	\$ 35.37	262.52
2395	8114026018	1.0	\$ 35.37	262.52
2396	8114026019	1.0	\$ 35.37	262.52
2397	8114026020	1.0	\$ 35.37	262.52
2398	8114026021	1.0	\$ 35.37	262.52
2399	8114026022	1.0	\$ 35.37	262.52
2400	8114026023	1.0	\$ 35.37	262.52
2401	8114026024	2.0	\$ 70.74	262.52
2402	8114026025	2.0	\$ 70.74	262.52
2403	8114026026	1.0	\$ 35.37	262.52
2404	8114026027	2.0	\$ 70.74	262.52
2405	8114027001	1.0	\$ 35.37	262.52
2406	8114027002	1.0	\$ 35.37	262.52
2407	8114027003	1.0	\$ 35.37	262.52
2408	8114027004	1.0	\$ 35.37	262.52
2409	8114027005	1.0	\$ 35.37	262.52
2410	8114027006	1.0	\$ 35.37	262.52
2411	8114027007	1.0	\$ 35.37	262.52
2412	8114027008	1.0	\$ 35.37	262.52
2413	8114027009	1.0	\$ 35.37	262.52
2414	8114027010	1.0	\$ 35.37	262.52
2415	8114027011	1.0	\$ 35.37	262.52
2416	8114027012	1.0	\$ 35.37	262.52
2417	8114027013	1.0	\$ 35.37	262.52
2418	8114027014	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2419	8114027015	1.0	\$ 35.37	262.52
2420	8114027016	1.0	\$ 35.37	262.52
2421	8114027017	1.0	\$ 35.37	262.52
2422	8114027018	1.0	\$ 35.37	262.52
2423	8114027019	1.0	\$ 35.37	262.52
2424	8114027020	1.0	\$ 35.37	262.52
2425	8114027021	1.0	\$ 35.37	262.52
2426	8114027022	1.0	\$ 35.37	262.52
2427	8114028001	1.0	\$ 35.37	262.52
2428	8114028002	1.0	\$ 35.37	262.52
2441	8114028015	1.0	\$ 35.37	262.52
2442	8114028016	1.0	\$ 35.37	262.52
2443	8114028017	1.0	\$ 35.37	262.52
2444	8114028018	1.0	\$ 35.37	262.52
2445	8114029001	1.0	\$ 35.37	262.52
2446	8114029002	1.0	\$ 35.37	262.52
2447	8114029003	1.0	\$ 35.37	262.52
2448	8114029004	1.0	\$ 35.37	262.52
2449	8114029005	1.0	\$ 35.37	262.52
2450	8114029006	1.0	\$ 35.37	262.52
2451	8114029007	1.0	\$ 35.37	262.52
2452	8114029008	1.0	\$ 35.37	262.52
2453	8114029009	1.0	\$ 35.37	262.52
2454	8114029010	1.0	\$ 35.37	262.52
2455	8114029011	1.0	\$ 35.37	262.52
2456	8114029012	1.0	\$ 35.37	262.52
2457	8114029013	1.0	\$ 35.37	262.52
2458	8114029014	1.0	\$ 35.37	262.52
2459	8114029015	1.0	\$ 35.37	262.52
2460	8114029016	1.0	\$ 35.37	262.52
2461	8114029017	1.0	\$ 35.37	262.52
2462	8114029018	1.0	\$ 35.37	262.52
2463	8114029019	1.0	\$ 35.37	262.52
2464	8114030001	1.0	\$ 35.37	262.52
2465	8114030002	1.0	\$ 35.37	262.52
2466	8114030003	1.0	\$ 35.37	262.52
2467	8114030004	1.0	\$ 35.37	262.52
2468	8114030005	1.0	\$ 35.37	262.52
2469	8114030006	1.0	\$ 35.37	262.52
2470	8114030007	1.0	\$ 35.37	262.52
2471	8114030008	1.0	\$ 35.37	262.52
2472	8114030009	1.0	\$ 35.37	262.52
2473	8114030010	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2474	8114030011	1.0	\$ 35.37	262.52
2475	8114030012	1.0	\$ 35.37	262.52
2488	8114031007	2.0	\$ 70.74	262.52
2489	8114031008	2.0	\$ 70.74	262.52
2490	8114031009	2.0	\$ 70.74	262.52
2491	8114031010	2.0	\$ 70.74	262.52
2492	8114031011	1.0	\$ 35.37	262.52
2493	8114031012	2.0	\$ 70.74	262.52
2494	8114031013	1.0	\$ 35.37	262.52
2495	8114031014	2.0	\$ 70.74	262.52
2496	8114031015	2.0	\$ 70.74	262.52
2497	8114031016	2.0	\$ 70.74	262.52
2498	8114031017	1.0	\$ 35.37	262.52
2499	8114031018	1.0	\$ 35.37	262.52
2500	8114031019	2.0	\$ 70.74	262.52
2501	8114031020	2.0	\$ 70.74	262.52
2502	8114031021	1.0	\$ 35.37	262.52
2503	8114031022	1.0	\$ 35.37	262.52
2504	8114031023	1.0	\$ 35.37	262.52
2505	8114031024	1.0	\$ 35.37	262.52
2506	8114031025	1.0	\$ 35.37	262.52
2507	8114031026	1.0	\$ 35.37	262.52
2508	8114031027	1.0	\$ 35.37	262.52
2509	8114032001	2.0	\$ 70.74	262.52
2510	8114032003	1.0	\$ 35.37	262.52
2511	8114032004	1.0	\$ 35.37	262.52
2512	8114032005	1.0	\$ 35.37	262.52
2513	8114032006	5.0	\$ 176.85	262.52
2514	8114032007	2.0	\$ 70.74	262.52
2515	8114032008	1.0	\$ 35.37	262.52
2516	8114032009	2.0	\$ 70.74	262.52
2517	8114032010	1.0	\$ 35.37	262.52
2518	8114032011	1.0	\$ 35.37	262.52
2519	8114032012	2.0	\$ 70.74	262.52
2520	8114032013	1.0	\$ 35.37	262.52
2521	8114032016	2.0	\$ 70.74	262.52
2522	8114032018	2.0	\$ 70.74	262.52
2535	8114033003	1.0	\$ 35.37	262.52
2536	8114033004	1.0	\$ 35.37	262.52
2537	8114033005	1.0	\$ 35.37	262.52
2538	8114033006	1.0	\$ 35.37	262.52
2539	8114033007	1.0	\$ 35.37	262.52
2540	8114033008	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2541	8114033009	1.0	\$ 35.37	262.52
2542	8114033010	1.0	\$ 35.37	262.52
2543	8114033016	1.0	\$ 35.37	262.52
2544	8114033017	1.0	\$ 35.37	262.52
2545	8114033018	1.0	\$ 35.37	262.52
2546	8114033019	1.0	\$ 35.37	262.52
2547	8114033020	2.0	\$ 70.74	262.52
2548	8114033021	2.0	\$ 70.74	262.52
2549	8114033022	2.0	\$ 70.74	262.52
2550	8114033023	2.0	\$ 70.74	262.52
2551	8114033024	2.0	\$ 70.74	262.52
2552	8114033025	2.0	\$ 70.74	262.52
2553	8114033027	1.0	\$ 35.37	262.52
2554	8114033028	1.0	\$ 35.37	262.52
2555	8114034001	1.0	\$ 35.37	262.52
2556	8114034002	1.0	\$ 35.37	262.52
2557	8114034003	1.0	\$ 35.37	262.52
2558	8114034004	1.0	\$ 35.37	262.52
2559	8114034005	1.0	\$ 35.37	262.52
2560	8114034006	1.0	\$ 35.37	262.52
2561	8114034007	1.0	\$ 35.37	262.52
2562	8114034008	1.0	\$ 35.37	262.52
2563	8114034009	1.0	\$ 35.37	262.52
2564	8114034010	1.0	\$ 35.37	262.52
2565	8114034011	1.0	\$ 35.37	262.52
2566	8114034012	1.0	\$ 35.37	262.52
2567	8114034013	1.0	\$ 35.37	262.52
2568	8114034014	1.0	\$ 35.37	262.52
2569	8114034015	1.0	\$ 35.37	262.52
2582	8114035008	1.0	\$ 35.37	262.52
2583	8114035009	1.0	\$ 35.37	262.52
2584	8114035010	1.0	\$ 35.37	262.52
2585	8114035011	1.0	\$ 35.37	262.52
2586	8114035012	1.0	\$ 35.37	262.52
2587	8114035013	1.0	\$ 35.37	262.52
2588	8114035014	1.0	\$ 35.37	262.52
2589	8114035015	1.0	\$ 35.37	262.52
2590	8114035016	1.0	\$ 35.37	262.52
2591	8114035017	1.0	\$ 35.37	262.52
2592	8114035018	1.0	\$ 35.37	262.52
2593	8114035019	1.0	\$ 35.37	262.52
2594	8114035020	1.0	\$ 35.37	262.52
2595	8114036001	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2596	8114036002	1.0	\$ 35.37	262.52
2597	8114036003	1.0	\$ 35.37	262.52
2598	8114036004	1.0	\$ 35.37	262.52
2599	8114036005	1.0	\$ 35.37	262.52
2600	8114036006	1.0	\$ 35.37	262.52
2601	8114036007	1.0	\$ 35.37	262.52
2602	8114036008	1.0	\$ 35.37	262.52
2603	8114036009	1.0	\$ 35.37	262.52
2604	8114036010	1.0	\$ 35.37	262.52
2605	8114036011	1.0	\$ 35.37	262.52
2606	8114036012	1.0	\$ 35.37	262.52
2607	8114036013	1.0	\$ 35.37	262.52
2608	8114036014	1.0	\$ 35.37	262.52
2609	8114036015	1.0	\$ 35.37	262.52
2610	8114036016	1.0	\$ 35.37	262.52
2611	8114036017	1.0	\$ 35.37	262.52
2612	8114036018	1.0	\$ 35.37	262.52
2613	8114036019	1.0	\$ 35.37	262.52
2614	8114036020	1.0	\$ 35.37	262.52
2615	8114037001	1.0	\$ 35.37	262.52
2616	8114037002	1.0	\$ 35.37	262.52
2629	8114037015	1.0	\$ 35.37	262.52
2630	8114037016	1.0	\$ 35.37	262.52
2631	8114037017	1.0	\$ 35.37	262.52
2632	8114037018	1.0	\$ 35.37	262.52
2633	8114037019	1.0	\$ 35.37	262.52
2634	8114037020	1.0	\$ 35.37	262.52
2635	8114038001	1.0	\$ 35.37	262.52
2636	8114038002	1.0	\$ 35.37	262.52
2637	8114038003	1.0	\$ 35.37	262.52
2638	8114038004	1.0	\$ 35.37	262.52
2639	8114038005	1.0	\$ 35.37	262.52
2640	8114038006	1.0	\$ 35.37	262.52
2641	8114038007	1.0	\$ 35.37	262.52
2642	8114038008	1.0	\$ 35.37	262.52
2643	8114038009	1.0	\$ 35.37	262.52
2644	8114038010	1.0	\$ 35.37	262.52
2645	8114038011	1.0	\$ 35.37	262.52
2646	8114038012	1.0	\$ 35.37	262.52
2647	8114038013	1.0	\$ 35.37	262.52
2648	8114038014	1.0	\$ 35.37	262.52
2649	8114038015	1.0	\$ 35.37	262.52
2650	8114038016	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2651	8114038017	1.0	\$ 35.37	262.52
2652	8114038024	2.0	\$ 70.74	262.52
2653	8114038025	1.0	\$ 35.37	262.52
2654	8116001004	1.0	\$ 35.37	262.52
2655	8116001005	5.0	\$ 176.85	262.52
2656	8116001007	2.0	\$ 70.74	262.52
2657	8116001009	5.0	\$ 176.85	262.52
2658	8116001010	3.0	\$ 106.11	262.52
2659	8116001011	3.0	\$ 106.11	262.52
2660	8116001012	3.0	\$ 106.11	262.52
2661	8116001013	7.0	\$ 247.59	262.52
2662	8116001014	4.0	\$ 141.48	262.52
2663	8116001015	2.0	\$ 70.74	262.52
2676	8116001038	4.0	\$ 141.48	262.52
2677	8116001039	3.0	\$ 106.11	262.52
2678	8116001040	2.0	\$ 70.74	262.52
2679	8116001041	2.0	\$ 70.74	262.52
2680	8116001042	1.0	\$ 35.37	262.52
2681	8116001043	1.0	\$ 35.37	262.52
2682	8116001044	1.0	\$ 35.37	262.52
2683	8116002001	1.0	\$ 35.37	262.52
2684	8116002002	1.0	\$ 35.37	262.52
2685	8116002003	1.0	\$ 35.37	262.52
2686	8116002004	1.0	\$ 35.37	262.52
2687	8116002005	1.0	\$ 35.37	262.52
2688	8116002006	1.0	\$ 35.37	262.52
2689	8116002007	1.0	\$ 35.37	262.52
2690	8116002010	1.0	\$ 35.37	262.52
2691	8116002011	1.0	\$ 35.37	262.52
2692	8116002012	1.0	\$ 35.37	262.52
2693	8116002013	1.0	\$ 35.37	262.52
2694	8116002014	1.0	\$ 35.37	262.52
2695	8116002015	1.0	\$ 35.37	262.52
2696	8116002016	1.0	\$ 35.37	262.52
2697	8116002017	1.0	\$ 35.37	262.52
2698	8116002022	2.0	\$ 70.74	262.52
2699	8116002023	1.0	\$ 35.37	262.52
2700	8116002025	1.0	\$ 35.37	262.52
2701	8116002026	1.0	\$ 35.37	262.52
2702	8116002027	1.0	\$ 35.37	262.52
2703	8116002028	1.0	\$ 35.37	262.52
2704	8116003010	1.0	\$ 35.37	262.52
2705	8116003011	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2706	8116003012	1.0	\$ 35.37	262.52
2707	8116003013	2.0	\$ 70.74	262.52
2708	8116003014	2.0	\$ 70.74	262.52
2709	8116003015	1.0	\$ 35.37	262.52
2710	8116003016	1.0	\$ 35.37	262.52
2723	8116004003	1.0	\$ 35.37	262.52
2724	8116004004	1.0	\$ 35.37	262.52
2725	8116004005	1.0	\$ 35.37	262.52
2726	8116004006	1.0	\$ 35.37	262.52
2727	8116004007	1.0	\$ 35.37	262.52
2728	8116004008	1.0	\$ 35.37	262.52
2729	8116004009	1.0	\$ 35.37	262.52
2730	8116004010	1.0	\$ 35.37	262.52
2731	8116004011	1.0	\$ 35.37	262.52
2732	8116004023	1.0	\$ 35.37	262.52
2733	8116004024	1.0	\$ 35.37	262.52
2734	8116004025	1.0	\$ 35.37	262.52
2735	8116004026	1.0	\$ 35.37	262.52
2736	8116004027	1.0	\$ 35.37	262.52
2737	8116004028	1.0	\$ 35.37	262.52
2738	8116004029	1.0	\$ 35.37	262.52
2739	8116004030	1.0	\$ 35.37	262.52
2740	8116004031	1.0	\$ 35.37	262.52
2741	8116004032	1.0	\$ 35.37	262.52
2742	8116004033	1.0	\$ 35.37	262.52
2743	8116005001	1.0	\$ 35.37	262.52
2744	8116005002	1.0	\$ 35.37	262.52
2745	8116005003	1.0	\$ 35.37	262.52
2746	8116005004	1.0	\$ 35.37	262.52
2747	8116005005	1.0	\$ 35.37	262.52
2748	8116005006	1.0	\$ 35.37	262.52
2749	8116005007	1.0	\$ 35.37	262.52
2750	8116005008	1.0	\$ 35.37	262.52
2751	8116005009	1.0	\$ 35.37	262.52
2752	8116005010	1.0	\$ 35.37	262.52
2753	8116005021	1.0	\$ 35.37	262.52
2754	8116005022	1.0	\$ 35.37	262.52
2755	8116005024	1.0	\$ 35.37	262.52
2756	8116005025	1.0	\$ 35.37	262.52
2757	8116005026	1.0	\$ 35.37	262.52
2770	8116008003	1.0	\$ 35.37	262.52
2771	8116008004	1.0	\$ 35.37	262.52
2772	8116008005	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2773	8116008006	1.0	\$ 35.37	262.52
2774	8116008007	1.0	\$ 35.37	262.52
2775	8116008008	1.0	\$ 35.37	262.52
2776	8116008009	1.0	\$ 35.37	262.52
2777	8116008010	1.0	\$ 35.37	262.52
2778	8116008011	1.0	\$ 35.37	262.52
2779	8116008012	1.0	\$ 35.37	262.52
2780	8116008013	1.0	\$ 35.37	262.52
2781	8116008014	1.0	\$ 35.37	262.52
2782	8116008015	1.0	\$ 35.37	262.52
2783	8116008016	1.0	\$ 35.37	262.52
2784	8116008017	1.0	\$ 35.37	262.52
2785	8116008018	1.0	\$ 35.37	262.52
2786	8116008019	1.0	\$ 35.37	262.52
2787	8116008020	1.0	\$ 35.37	262.52
2788	8116008021	1.0	\$ 35.37	262.52
2789	8116008022	1.0	\$ 35.37	262.52
2790	8116008023	1.0	\$ 35.37	262.52
2791	8116008024	1.0	\$ 35.37	262.52
2792	8116008025	1.0	\$ 35.37	262.52
2793	8116008026	1.0	\$ 35.37	262.52
2794	8116008027	1.0	\$ 35.37	262.52
2795	8116008028	1.0	\$ 35.37	262.52
2796	8116008029	1.0	\$ 35.37	262.52
2797	8116008030	1.0	\$ 35.37	262.52
2798	8116008031	1.0	\$ 35.37	262.52
2799	8116008032	1.0	\$ 35.37	262.52
2800	8116009001	2.0	\$ 70.74	262.52
2801	8116009002	1.0	\$ 35.37	262.52
2802	8116009003	1.0	\$ 35.37	262.52
2803	8116009004	1.0	\$ 35.37	262.52
2804	8116009005	1.0	\$ 35.37	262.52
2817	8116009020	1.0	\$ 35.37	262.52
2818	8116009021	1.0	\$ 35.37	262.52
2819	8116009022	1.0	\$ 35.37	262.52
2820	8116009023	2.0	\$ 70.74	262.52
2821	8116010001	1.0	\$ 35.37	262.52
2822	8116010002	1.0	\$ 35.37	262.52
2823	8116010003	1.0	\$ 35.37	262.52
2824	8116010004	1.0	\$ 35.37	262.52
2825	8116010005	1.0	\$ 35.37	262.52
2826	8116010006	1.0	\$ 35.37	262.52
2827	8116010007	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2828	8116010008	1.0	\$ 35.37	262.52
2829	8116010009	1.0	\$ 35.37	262.52
2830	8116010010	1.0	\$ 35.37	262.52
2831	8116010011	1.0	\$ 35.37	262.52
2832	8116010012	1.0	\$ 35.37	262.52
2833	8116010013	1.0	\$ 35.37	262.52
2834	8116010014	1.0	\$ 35.37	262.52
2835	8116010015	1.0	\$ 35.37	262.52
2836	8116010016	1.0	\$ 35.37	262.52
2837	8116010017	1.0	\$ 35.37	262.52
2838	8116010018	1.0	\$ 35.37	262.52
2839	8116010019	1.0	\$ 35.37	262.52
2840	8116010020	1.0	\$ 35.37	262.52
2841	8116010021	1.0	\$ 35.37	262.52
2842	8116010022	1.0	\$ 35.37	262.52
2843	8116010023	1.0	\$ 35.37	262.52
2844	8116010024	1.0	\$ 35.37	262.52
2845	8116011001	1.0	\$ 35.37	262.52
2846	8116011002	1.0	\$ 35.37	262.52
2847	8116011003	1.0	\$ 35.37	262.52
2848	8116011004	1.0	\$ 35.37	262.52
2849	8116011005	1.0	\$ 35.37	262.52
2850	8116011006	1.0	\$ 35.37	262.52
2851	8116011007	1.0	\$ 35.37	262.52
2864	8116011020	1.0	\$ 35.37	262.52
2865	8116011021	1.0	\$ 35.37	262.52
2866	8116012001	1.0	\$ 35.37	262.52
2867	8116012002	1.0	\$ 35.37	262.52
2868	8116012003	1.0	\$ 35.37	262.52
2869	8116012004	1.0	\$ 35.37	262.52
2870	8116012005	1.0	\$ 35.37	262.52
2871	8116012006	1.0	\$ 35.37	262.52
2872	8116012007	1.0	\$ 35.37	262.52
2873	8116012008	1.0	\$ 35.37	262.52
2874	8116012009	1.0	\$ 35.37	262.52
2875	8116012010	1.0	\$ 35.37	262.52
2876	8116012011	1.0	\$ 35.37	262.52
2877	8116012012	1.0	\$ 35.37	262.52
2878	8116012013	1.0	\$ 35.37	262.52
2879	8116012014	1.0	\$ 35.37	262.52
2880	8116012015	1.0	\$ 35.37	262.52
2881	8116012016	1.0	\$ 35.37	262.52
2882	8116012017	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2883	8116012018	1.0	\$ 35.37	262.52
2884	8116012019	1.0	\$ 35.37	262.52
2885	8116012020	1.0	\$ 35.37	262.52
2886	8116012021	1.0	\$ 35.37	262.52
2887	8116012022	1.0	\$ 35.37	262.52
2888	8116012023	1.0	\$ 35.37	262.52
2889	8116012024	1.0	\$ 35.37	262.52
2890	8116012025	1.0	\$ 35.37	262.52
2891	8116012026	1.0	\$ 35.37	262.52
2892	8116012027	1.0	\$ 35.37	262.52
2893	8116012028	1.0	\$ 35.37	262.52
2894	8116012029	1.0	\$ 35.37	262.52
2895	8116012030	1.0	\$ 35.37	262.52
2896	8116013001	1.0	\$ 35.37	262.52
2897	8116013002	1.0	\$ 35.37	262.52
2898	8116013003	1.0	\$ 35.37	262.52
2911	8116013016	1.0	\$ 35.37	262.52
2912	8116013017	1.0	\$ 35.37	262.52
2913	8116013018	1.0	\$ 35.37	262.52
2914	8116013019	1.0	\$ 35.37	262.52
2915	8116013020	1.0	\$ 35.37	262.52
2916	8116013021	1.0	\$ 35.37	262.52
2917	8116013022	1.0	\$ 35.37	262.52
2918	8116013023	1.0	\$ 35.37	262.52
2919	8116013024	1.0	\$ 35.37	262.52
2920	8116013025	1.0	\$ 35.37	262.52
2921	8116013026	1.0	\$ 35.37	262.52
2922	8116013027	1.0	\$ 35.37	262.52
2923	8116013028	1.0	\$ 35.37	262.52
2924	8116013029	1.0	\$ 35.37	262.52
2925	8116013030	1.0	\$ 35.37	262.52
2926	8116013031	1.0	\$ 35.37	262.52
2927	8116013032	1.0	\$ 35.37	262.52
2928	8116013033	1.0	\$ 35.37	262.52
2929	8116013034	1.0	\$ 35.37	262.52
2930	8116013035	1.0	\$ 35.37	262.52
2931	8116013036	1.0	\$ 35.37	262.52
2932	8116014001	1.0	\$ 35.37	262.52
2933	8116014002	1.0	\$ 35.37	262.52
2934	8116014003	1.0	\$ 35.37	262.52
2935	8116014004	1.0	\$ 35.37	262.52
2936	8116014005	1.0	\$ 35.37	262.52
2937	8116014006	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
2938	8116014007	1.0	\$ 35.37	262.52
2939	8116014008	1.0	\$ 35.37	262.52
2940	8116014009	1.0	\$ 35.37	262.52
2941	8116014010	1.0	\$ 35.37	262.52
2942	8116014011	1.0	\$ 35.37	262.52
2943	8116014012	1.0	\$ 35.37	262.52
2944	8116014013	1.0	\$ 35.37	262.52
2945	8116014014	1.0	\$ 35.37	262.52
2958	8116014027	1.0	\$ 35.37	262.52
2959	8116014028	1.0	\$ 35.37	262.52
2960	8116014029	1.0	\$ 35.37	262.52
2961	8116015001	1.0	\$ 35.37	262.52
2962	8116015002	1.0	\$ 35.37	262.52
2963	8116015003	1.0	\$ 35.37	262.52
2964	8116015004	1.0	\$ 35.37	262.52
2965	8116015005	1.0	\$ 35.37	262.52
2966	8116015006	1.0	\$ 35.37	262.52
2967	8116015007	1.0	\$ 35.37	262.52
2968	8116015008	1.0	\$ 35.37	262.52
2969	8116015009	1.0	\$ 35.37	262.52
2970	8116015010	1.0	\$ 35.37	262.52
2971	8116015011	1.0	\$ 35.37	262.52
2972	8116016003	2.0	\$ 70.74	262.52
2973	8116016004	2.0	\$ 70.74	262.52
2974	8116016005	2.0	\$ 70.74	262.52
2975	8116016006	4.0	\$ 141.48	262.52
2976	8116016007	3.0	\$ 106.11	262.52
2977	8116016010	3.0	\$ 106.11	262.52
2978	8116016011	3.0	\$ 106.11	262.52
2979	8116016012	1.0	\$ 35.37	262.52
2980	8116016013	2.0	\$ 70.74	262.52
2981	8116016014	1.0	\$ 35.37	262.52
2982	8116016015	4.0	\$ 141.48	262.52
2983	8116016016	3.0	\$ 106.11	262.52
2984	8116017001	5.0	\$ 176.85	262.52
2985	8116017002	5.0	\$ 176.85	262.52
2986	8116017003	5.0	\$ 176.85	262.52
2987	8116017004	5.0	\$ 176.85	262.52
2988	8116017005	5.0	\$ 176.85	262.52
2989	8116017006	5.0	\$ 176.85	262.52
2990	8116017007	5.0	\$ 176.85	262.52
2991	8116017008	5.0	\$ 176.85	262.52
2992	8116017009	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3005	8116018011	1.0	\$ 35.37	262.52
3006	8116018012	5.0	\$ 176.85	262.52
3007	8116018015	2.0	\$ 70.74	262.52
3008	8116018016	5.0	\$ 176.85	262.52
3009	8116018017	2.0	\$ 70.74	262.52
3010	8116018018	1.0	\$ 35.37	262.52
3011	8116019001	1.0	\$ 35.37	262.52
3012	8116019002	1.0	\$ 35.37	262.52
3013	8116019003	1.0	\$ 35.37	262.52
3014	8116019004	1.0	\$ 35.37	262.52
3015	8116019005	1.0	\$ 35.37	262.52
3016	8116019006	1.0	\$ 35.37	262.52
3017	8116019007	1.0	\$ 35.37	262.52
3018	8116019008	1.0	\$ 35.37	262.52
3019	8116019009	1.0	\$ 35.37	262.52
3020	8116019010	1.0	\$ 35.37	262.52
3021	8116019011	1.0	\$ 35.37	262.52
3022	8116019012	1.0	\$ 35.37	262.52
3023	8116019013	1.0	\$ 35.37	262.52
3024	8116020001	1.0	\$ 35.37	262.52
3025	8116020002	1.0	\$ 35.37	262.52
3026	8116020003	1.0	\$ 35.37	262.52
3027	8116020004	1.0	\$ 35.37	262.52
3028	8116020005	1.0	\$ 35.37	262.52
3029	8116020006	1.0	\$ 35.37	262.52
3030	8116020007	1.0	\$ 35.37	262.52
3031	8116020008	1.0	\$ 35.37	262.52
3032	8116020009	1.0	\$ 35.37	262.52
3033	8116020010	1.0	\$ 35.37	262.52
3034	8116020011	1.0	\$ 35.37	262.52
3035	8116020012	1.0	\$ 35.37	262.52
3036	8116020013	1.0	\$ 35.37	262.52
3037	8116020017	1.0	\$ 35.37	262.52
3038	8116020018	1.0	\$ 35.37	262.52
3039	8116020019	1.0	\$ 35.37	262.52
3052	8116021010	1.0	\$ 35.37	262.52
3053	8116021011	1.0	\$ 35.37	262.52
3054	8116022053	100.0	\$ 3,537.00	262.52
3055	8116022055	100.0	\$ 3,537.00	262.52
3056	8116022056	100.0	\$ 3,537.00	262.52
3057	8116022060	5.0	\$ 176.85	262.52
3058	8116022062	2.0	\$ 70.74	262.52
3059	8116022063	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3060	8116023003	5.0	\$ 176.85	262.52
3061	8116023004	5.0	\$ 176.85	262.52
3062	8116023017	1.0	\$ 35.37	262.52
3063	8116023080	5.0	\$ 176.85	262.52
3064	8116023081	5.0	\$ 176.85	262.52
3065	8116023082	5.0	\$ 176.85	262.52
3066	8116023083	5.0	\$ 176.85	262.52
3067	8116023084	5.0	\$ 176.85	262.52
3068	8116023085	5.0	\$ 176.85	262.52
3069	8116023086	5.0	\$ 176.85	262.52
3070	8116023087	5.0	\$ 176.85	262.52
3071	8116023088	5.0	\$ 176.85	262.52
3072	8116023089	5.0	\$ 176.85	262.52
3073	8116023090	5.0	\$ 176.85	262.52
3074	8116023091	5.0	\$ 176.85	262.52
3075	8116023092	5.0	\$ 176.85	262.52
3076	8116023093	5.0	\$ 176.85	262.52
3077	8116023094	5.0	\$ 176.85	262.52
3078	8116023095	5.0	\$ 176.85	262.52
3079	8116023096	5.0	\$ 176.85	262.52
3080	8116023097	5.0	\$ 176.85	262.52
3081	8116023098	5.0	\$ 176.85	262.52
3082	8116023099	5.0	\$ 176.85	262.52
3083	8116023100	5.0	\$ 176.85	262.52
3084	8116023101	5.0	\$ 176.85	262.52
3085	8116023102	5.0	\$ 176.85	262.52
3086	8116023103	5.0	\$ 176.85	262.52
3099	8116023116	5.0	\$ 176.85	262.52
3100	8116023117	5.0	\$ 176.85	262.52
3101	8116023118	5.0	\$ 176.85	262.52
3102	8116023119	5.0	\$ 176.85	262.52
3103	8116023120	5.0	\$ 176.85	262.52
3104	8116023121	5.0	\$ 176.85	262.52
3105	8116023122	5.0	\$ 176.85	262.52
3106	8116023123	5.0	\$ 176.85	262.52
3107	8116023124	5.0	\$ 176.85	262.52
3108	8116023125	5.0	\$ 176.85	262.52
3109	8116023126	5.0	\$ 176.85	262.52
3110	8116023127	5.0	\$ 176.85	262.52
3111	8116023128	5.0	\$ 176.85	262.52
3112	8116023129	5.0	\$ 176.85	262.52
3113	8116023130	5.0	\$ 176.85	262.52
3114	8116023131	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3115	8116023132	5.0	\$ 176.85	262.52
3116	8116023133	0.5	\$ 17.69	262.52
3117	8116023136	2.0	\$ 70.74	262.52
3118	8116023137	2.0	\$ 70.74	262.52
3119	8116024001	1.0	\$ 35.37	262.52
3120	8116024002	1.0	\$ 35.37	262.52
3121	8116024003	1.0	\$ 35.37	262.52
3122	8116024004	1.0	\$ 35.37	262.52
3123	8116024005	1.0	\$ 35.37	262.52
3124	8116024006	1.0	\$ 35.37	262.52
3125	8116024007	1.0	\$ 35.37	262.52
3126	8116024008	1.0	\$ 35.37	262.52
3127	8116024009	1.0	\$ 35.37	262.52
3128	8116024010	1.0	\$ 35.37	262.52
3129	8116024011	1.0	\$ 35.37	262.52
3130	8116025001	1.0	\$ 35.37	262.52
3131	8116025002	1.0	\$ 35.37	262.52
3132	8116025003	1.0	\$ 35.37	262.52
3133	8116025004	1.0	\$ 35.37	262.52
3146	8116025017	1.0	\$ 35.37	262.52
3147	8116025018	1.0	\$ 35.37	262.52
3148	8116025019	1.0	\$ 35.37	262.52
3149	8116025020	1.0	\$ 35.37	262.52
3150	8116025021	1.0	\$ 35.37	262.52
3151	8116025022	1.0	\$ 35.37	262.52
3152	8116025023	1.0	\$ 35.37	262.52
3153	8116025024	1.0	\$ 35.37	262.52
3154	8116025025	1.0	\$ 35.37	262.52
3155	8116025026	1.0	\$ 35.37	262.52
3156	8116026001	5.0	\$ 176.85	262.52
3157	8116026002	1.0	\$ 35.37	262.52
3158	8116026003	2.0	\$ 70.74	262.52
3159	8116026007	5.0	\$ 176.85	262.52
3160	8116026008	5.0	\$ 176.85	262.52
3161	8116026009	1.0	\$ 35.37	262.52
3162	8116026010	1.0	\$ 35.37	262.52
3163	8116026011	1.0	\$ 35.37	262.52
3164	8116026012	5.0	\$ 176.85	262.52
3165	8116026013	1.0	\$ 35.37	262.52
3166	8116026014	5.0	\$ 176.85	262.52
3167	8116026015	5.0	\$ 176.85	262.52
3168	8116026016	5.0	\$ 176.85	262.52
3169	8116026021	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3170	8116026022	5.0	\$ 176.85	262.52
3171	8116026023	5.0	\$ 176.85	262.52
3172	8116026024	5.0	\$ 176.85	262.52
3173	8116026025	5.0	\$ 176.85	262.52
3174	8116026026	5.0	\$ 176.85	262.52
3175	8116026027	5.0	\$ 176.85	262.52
3176	8117001001	0.5	\$ 17.69	262.52
3177	8117001002	5.0	\$ 176.85	262.52
3178	8117001003	5.0	\$ 176.85	262.52
3179	8117001005	5.0	\$ 176.85	262.52
3180	8117001010	5.0	\$ 176.85	262.52
3181	8117001011	100.0	\$ 3,537.00	262.52
3193	8117002002	5.0	\$ 176.85	262.52
3194	8117002005	100.0	\$ 3,537.00	262.52
3195	8117002007	5.0	\$ 176.85	262.52
3196	8117002008	5.0	\$ 176.85	262.52
3197	8117003003	2.0	\$ 70.74	262.52
3198	8117003004	2.0	\$ 70.74	262.52
3199	8117003005	2.0	\$ 70.74	262.52
3200	8117004001	5.0	\$ 176.85	262.52
3201	8117004002	5.0	\$ 176.85	262.52
3202	8117004003	5.0	\$ 176.85	262.52
3203	8117006001	5.0	\$ 176.85	262.52
3204	8117006002	5.0	\$ 176.85	262.52
3205	8117006003	0.5	\$ 17.69	262.52
3206	8117006023	5.0	\$ 176.85	262.52
3207	8117006028	5.0	\$ 176.85	262.52
3208	8117006029	5.0	\$ 176.85	262.52
3209	8117006030	5.0	\$ 176.85	262.52
3210	8117006031	5.0	\$ 176.85	262.52
3211	8117006032	5.0	\$ 176.85	262.52
3212	8117006033	2.0	\$ 70.74	262.52
3213	8117007001	5.0	\$ 176.85	262.52
3214	8117007005	5.0	\$ 176.85	262.52
3215	8117007006	5.0	\$ 176.85	262.52
3216	8117007007	1.0	\$ 35.37	262.52
3217	8117007008	1.0	\$ 35.37	262.52
3218	8117007009	5.0	\$ 176.85	262.52
3219	8117007010	5.0	\$ 176.85	262.52
3220	8117007013	5.0	\$ 176.85	262.52
3221	8117007017	5.0	\$ 176.85	262.52
3222	8117007020	5.0	\$ 176.85	262.52
3223	8117007021	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3224	8117007033	2.0	\$ 70.74	262.52
3225	8117007035	5.0	\$ 176.85	262.52
3226	8117007037	5.0	\$ 176.85	262.52
3227	8117007040	5.0	\$ 176.85	262.52
3240	8117008003	5.0	\$ 176.85	262.52
3241	8117008004	5.0	\$ 176.85	262.52
3242	8117008007	2.0	\$ 70.74	262.52
3243	8117008008	2.0	\$ 70.74	262.52
3244	8117008009	5.0	\$ 176.85	262.52
3245	8117008010	5.0	\$ 176.85	262.52
3246	8117008012	5.0	\$ 176.85	262.52
3247	8117008013	5.0	\$ 176.85	262.52
3248	8117008014	5.0	\$ 176.85	262.52
3249	8117008015	2.0	\$ 70.74	262.52
3250	8117008018	5.0	\$ 176.85	262.52
3251	8117008019	2.0	\$ 70.74	262.52
3252	8117008024	5.0	\$ 176.85	262.52
3253	8117008025	5.0	\$ 176.85	262.52
3254	8117008026	2.0	\$ 70.74	262.52
3255	8117008027	5.0	\$ 176.85	262.52
3256	8117009001	5.0	\$ 176.85	262.52
3257	8117009002	5.0	\$ 176.85	262.52
3258	8117009003	5.0	\$ 176.85	262.52
3259	8117009004	5.0	\$ 176.85	262.52
3260	8117009005	2.0	\$ 70.74	262.52
3261	8117009006	2.0	\$ 70.74	262.52
3262	8117009007	2.0	\$ 70.74	262.52
3263	8117009011	2.0	\$ 70.74	262.52
3264	8117009012	1.0	\$ 35.37	262.52
3265	8117009013	5.0	\$ 176.85	262.52
3266	8117009014	5.0	\$ 176.85	262.52
3267	8117009015	2.0	\$ 70.74	262.52
3268	8117009016	5.0	\$ 176.85	262.52
3269	8117009017	2.0	\$ 70.74	262.52
3270	8117009018	5.0	\$ 176.85	262.52
3271	8117009019	5.0	\$ 176.85	262.52
3272	8117009020	5.0	\$ 176.85	262.52
3273	8117011007	5.0	\$ 176.85	262.52
3274	8117011008	5.0	\$ 176.85	262.52
3287	8117011034	2.0	\$ 70.74	262.52
3288	8117012019	5.0	\$ 176.85	262.52
3289	8117012021	5.0	\$ 176.85	262.52
3290	8117012023	2.0	\$ 70.74	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3291	8117012024	5.0	\$ 176.85	262.52
3292	8117012025	5.0	\$ 176.85	262.52
3293	8117012030	5.0	\$ 176.85	262.52
3294	8117012033	5.0	\$ 176.85	262.52
3295	8117012034	5.0	\$ 176.85	262.52
3296	8117012035	5.0	\$ 176.85	262.52
3297	8117012036	5.0	\$ 176.85	262.52
3298	8117012039	5.0	\$ 176.85	262.52
3299	8117012040	5.0	\$ 176.85	262.52
3300	8117012041	5.0	\$ 176.85	262.52
3301	8117012045	5.0	\$ 176.85	262.52
3302	8117012051	5.0	\$ 176.85	262.52
3303	8117012058	5.0	\$ 176.85	262.52
3304	8117012059	5.0	\$ 176.85	262.52
3305	8117012060	5.0	\$ 176.85	262.52
3306	8117012068	2.0	\$ 70.74	262.52
3307	8117012070	2.0	\$ 70.74	262.52
3308	8117012071	5.0	\$ 176.85	262.52
3309	8117012072	5.0	\$ 176.85	262.52
3310	8117012073	1.0	\$ 35.37	262.52
3311	8117012074	5.0	\$ 176.85	262.52
3312	8117012078	5.0	\$ 176.85	262.52
3313	8117012080	2.0	\$ 70.74	262.52
3314	8117012081	2.0	\$ 70.74	262.52
3315	8117013004	5.0	\$ 176.85	262.52
3316	8117013015	5.0	\$ 176.85	262.52
3317	8117013016	5.0	\$ 176.85	262.52
3318	8117013017	5.0	\$ 176.85	262.52
3319	8117013018	5.0	\$ 176.85	262.52
3320	8117013019	5.0	\$ 176.85	262.52
3321	8117013020	5.0	\$ 176.85	262.52
3334	8117014018	5.0	\$ 176.85	262.52
3335	8117014019	5.0	\$ 176.85	262.52
3336	8117014025	5.0	\$ 176.85	262.52
3337	8117014026	5.0	\$ 176.85	262.52
3338	8117015003	2.0	\$ 70.74	262.52
3339	8117015004	5.0	\$ 176.85	262.52
3340	8117015005	5.0	\$ 176.85	262.52
3341	8117015010	5.0	\$ 176.85	262.52
3342	8117015013	5.0	\$ 176.85	262.52
3343	8117015021	2.0	\$ 70.74	262.52
3344	8117015047	5.0	\$ 176.85	262.52
3345	8117015048	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3346	8117015049	2.0	\$ 70.74	262.52
3347	8117015052	5.0	\$ 176.85	262.52
3348	8117015056	5.0	\$ 176.85	262.52
3349	8117015061	5.0	\$ 176.85	262.52
3350	8117015062	5.0	\$ 176.85	262.52
3351	8117015063	5.0	\$ 176.85	262.52
3352	8117015064	5.0	\$ 176.85	262.52
3353	8117015065	0.5	\$ 17.69	262.52
3354	8117015066	0.5	\$ 17.69	262.52
3355	8117016017	5.0	\$ 176.85	262.52
3356	8117016042	5.0	\$ 176.85	262.52
3357	8117016044	5.0	\$ 176.85	262.52
3358	8117016045	5.0	\$ 176.85	262.52
3359	8117016046	5.0	\$ 176.85	262.52
3360	8117016047	2.0	\$ 70.74	262.52
3361	8117016050	5.0	\$ 176.85	262.52
3362	8117016051	5.0	\$ 176.85	262.52
3363	8117016052	1.0	\$ 35.37	262.52
3364	8117016054	60.0	\$ 2,122.20	262.52
3365	8117016055	39.0	\$ 1,379.43	262.52
3366	8117016056	40.0	\$ 1,414.80	262.52
3367	8117016057	1.0	\$ 35.37	262.52
3368	8117016060	5.0	\$ 176.85	262.52
3381	8117017046	1.0	\$ 35.37	262.52
3382	8117017047	5.0	\$ 176.85	262.52
3383	8117017048	5.0	\$ 176.85	262.52
3384	8117017049	5.0	\$ 176.85	262.52
3385	8117018001	1.0	\$ 35.37	262.52
3386	8117018002	1.0	\$ 35.37	262.52
3387	8117018003	1.0	\$ 35.37	262.52
3388	8117018004	1.0	\$ 35.37	262.52
3389	8117018005	1.0	\$ 35.37	262.52
3390	8117018006	1.0	\$ 35.37	262.52
3391	8117018007	1.0	\$ 35.37	262.52
3392	8117018008	1.0	\$ 35.37	262.52
3393	8117018009	1.0	\$ 35.37	262.52
3394	8117018012	1.0	\$ 35.37	262.52
3395	8117018013	1.0	\$ 35.37	262.52
3396	8117018014	1.0	\$ 35.37	262.52
3397	8117018015	1.0	\$ 35.37	262.52
3398	8117018016	1.0	\$ 35.37	262.52
3399	8117018017	1.0	\$ 35.37	262.52
3400	8117018018	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3401	8117018019	1.0	\$ 35.37	262.52
3402	8117018020	1.0	\$ 35.37	262.52
3403	8117018021	1.0	\$ 35.37	262.52
3404	8117018022	1.0	\$ 35.37	262.52
3405	8117018023	1.0	\$ 35.37	262.52
3406	8117018024	1.0	\$ 35.37	262.52
3407	8117018025	1.0	\$ 35.37	262.52
3408	8117018027	1.0	\$ 35.37	262.52
3409	8117018028	1.0	\$ 35.37	262.52
3410	8117018029	1.0	\$ 35.37	262.52
3411	8117019002	1.0	\$ 35.37	262.52
3412	8117019003	1.0	\$ 35.37	262.52
3413	8117019004	1.0	\$ 35.37	262.52
3414	8117019005	1.0	\$ 35.37	262.52
3415	8117019006	1.0	\$ 35.37	262.52
3428	8117019022	1.0	\$ 35.37	262.52
3429	8117019023	1.0	\$ 35.37	262.52
3430	8117020001	1.0	\$ 35.37	262.52
3431	8117020002	1.0	\$ 35.37	262.52
3432	8117020003	1.0	\$ 35.37	262.52
3433	8117020004	1.0	\$ 35.37	262.52
3434	8117020005	1.0	\$ 35.37	262.52
3435	8117020006	1.0	\$ 35.37	262.52
3436	8117020007	1.0	\$ 35.37	262.52
3437	8117020008	1.0	\$ 35.37	262.52
3438	8117020009	1.0	\$ 35.37	262.52
3439	8117020010	1.0	\$ 35.37	262.52
3440	8117020020	1.0	\$ 35.37	262.52
3441	8117020021	1.0	\$ 35.37	262.52
3442	8117020022	1.0	\$ 35.37	262.52
3443	8117020023	1.0	\$ 35.37	262.52
3444	8117020024	1.0	\$ 35.37	262.52
3445	8117020025	1.0	\$ 35.37	262.52
3446	8117020026	1.0	\$ 35.37	262.52
3447	8117020027	1.0	\$ 35.37	262.52
3448	8117020028	1.0	\$ 35.37	262.52
3449	8117021001	1.0	\$ 35.37	262.52
3450	8117021002	1.0	\$ 35.37	262.52
3451	8117021003	1.0	\$ 35.37	262.52
3452	8117021004	1.0	\$ 35.37	262.52
3453	8117021005	1.0	\$ 35.37	262.52
3454	8117021006	1.0	\$ 35.37	262.52
3455	8117021007	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3456	8117021008	1.0	\$ 35.37	262.52
3457	8117021009	1.0	\$ 35.37	262.52
3458	8117021010	1.0	\$ 35.37	262.52
3459	8117021011	1.0	\$ 35.37	262.52
3460	8117021012	1.0	\$ 35.37	262.52
3461	8117021013	1.0	\$ 35.37	262.52
3462	8117021014	1.0	\$ 35.37	262.52
3475	8117022008	1.0	\$ 35.37	262.52
3476	8117022009	1.0	\$ 35.37	262.52
3477	8117022010	1.0	\$ 35.37	262.52
3478	8117022011	1.0	\$ 35.37	262.52
3479	8117022012	1.0	\$ 35.37	262.52
3480	8117022013	1.0	\$ 35.37	262.52
3481	8117022014	1.0	\$ 35.37	262.52
3482	8117022015	1.0	\$ 35.37	262.52
3483	8117022016	1.0	\$ 35.37	262.52
3484	8117022017	1.0	\$ 35.37	262.52
3485	8117022018	1.0	\$ 35.37	262.52
3486	8117022019	1.0	\$ 35.37	262.52
3487	8117022020	1.0	\$ 35.37	262.52
3488	8117022021	1.0	\$ 35.37	262.52
3489	8117023002	1.0	\$ 35.37	262.52
3490	8117023003	1.0	\$ 35.37	262.52
3491	8117023004	1.0	\$ 35.37	262.52
3492	8117023005	1.0	\$ 35.37	262.52
3493	8117023006	1.0	\$ 35.37	262.52
3494	8117023007	1.0	\$ 35.37	262.52
3495	8117023008	1.0	\$ 35.37	262.52
3496	8117023009	1.0	\$ 35.37	262.52
3497	8117023010	1.0	\$ 35.37	262.52
3498	8117023011	1.0	\$ 35.37	262.52
3499	8117023012	1.0	\$ 35.37	262.52
3500	8117024004	40.0	\$ 1,414.80	262.52
3501	8118001006	5.0	\$ 176.85	262.52
3502	8118001007	1.0	\$ 35.37	262.52
3503	8118001008	1.0	\$ 35.37	262.52
3504	8118001009	1.0	\$ 35.37	262.52
3505	8118001010	1.0	\$ 35.37	262.52
3506	8118001011	1.0	\$ 35.37	262.52
3507	8118001012	1.0	\$ 35.37	262.52
3508	8118001013	1.0	\$ 35.37	262.52
3509	8118001014	1.0	\$ 35.37	262.52
3522	8118002012	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3523	8118002013	5.0	\$ 176.85	262.52
3524	8118002014	5.0	\$ 176.85	262.52
3525	8118002015	5.0	\$ 176.85	262.52
3526	8118002016	5.0	\$ 176.85	262.52
3527	8118004003	1.0	\$ 35.37	262.52
3528	8118004004	1.0	\$ 35.37	262.52
3529	8118004005	1.0	\$ 35.37	262.52
3530	8118004006	1.0	\$ 35.37	262.52
3531	8118004007	1.0	\$ 35.37	262.52
3532	8118004008	1.0	\$ 35.37	262.52
3533	8118004009	1.0	\$ 35.37	262.52
3534	8118004010	1.0	\$ 35.37	262.52
3535	8118004011	1.0	\$ 35.37	262.52
3536	8118004012	1.0	\$ 35.37	262.52
3537	8118004013	1.0	\$ 35.37	262.52
3538	8118004014	1.0	\$ 35.37	262.52
3539	8118004015	1.0	\$ 35.37	262.52
3540	8118004016	1.0	\$ 35.37	262.52
3541	8118004017	1.0	\$ 35.37	262.52
3542	8118004018	1.0	\$ 35.37	262.52
3543	8118004019	1.0	\$ 35.37	262.52
3544	8118004020	1.0	\$ 35.37	262.52
3545	8118004021	1.0	\$ 35.37	262.52
3546	8118005001	1.0	\$ 35.37	262.52
3547	8118005002	1.0	\$ 35.37	262.52
3548	8118005003	1.0	\$ 35.37	262.52
3549	8118005004	1.0	\$ 35.37	262.52
3550	8118005005	1.0	\$ 35.37	262.52
3551	8118005006	1.0	\$ 35.37	262.52
3552	8118005007	1.0	\$ 35.37	262.52
3553	8118005008	1.0	\$ 35.37	262.52
3554	8118005009	1.0	\$ 35.37	262.52
3555	8118005010	1.0	\$ 35.37	262.52
3556	8118005011	1.0	\$ 35.37	262.52
3569	8118005024	1.0	\$ 35.37	262.52
3570	8118005025	1.0	\$ 35.37	262.52
3571	8118005026	1.0	\$ 35.37	262.52
3572	8118005027	1.0	\$ 35.37	262.52
3573	8118005028	1.0	\$ 35.37	262.52
3574	8118005029	1.0	\$ 35.37	262.52
3575	8118005030	1.0	\$ 35.37	262.52
3576	8118005031	1.0	\$ 35.37	262.52
3577	8118005032	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3578	8118005033	1.0	\$ 35.37	262.52
3579	8118005034	1.0	\$ 35.37	262.52
3580	8118005035	1.0	\$ 35.37	262.52
3581	8118005036	1.0	\$ 35.37	262.52
3582	8118005037	1.0	\$ 35.37	262.52
3583	8118005038	1.0	\$ 35.37	262.52
3584	8118006001	1.0	\$ 35.37	262.52
3585	8118006002	1.0	\$ 35.37	262.52
3586	8118006003	1.0	\$ 35.37	262.52
3587	8118006004	1.0	\$ 35.37	262.52
3588	8118006005	1.0	\$ 35.37	262.52
3589	8118006006	1.0	\$ 35.37	262.52
3590	8118006007	1.0	\$ 35.37	262.52
3591	8118006008	1.0	\$ 35.37	262.52
3592	8118006009	1.0	\$ 35.37	262.52
3593	8118006010	1.0	\$ 35.37	262.52
3594	8118006011	1.0	\$ 35.37	262.52
3595	8118006012	1.0	\$ 35.37	262.52
3596	8118006013	1.0	\$ 35.37	262.52
3597	8118006014	1.0	\$ 35.37	262.52
3598	8118006015	1.0	\$ 35.37	262.52
3599	8118006016	1.0	\$ 35.37	262.52
3600	8118006017	1.0	\$ 35.37	262.52
3601	8118006018	1.0	\$ 35.37	262.52
3602	8118006019	1.0	\$ 35.37	262.52
3603	8118006020	1.0	\$ 35.37	262.52
3616	8118006033	1.0	\$ 35.37	262.52
3617	8118006034	1.0	\$ 35.37	262.52
3618	8118006035	1.0	\$ 35.37	262.52
3619	8118006036	1.0	\$ 35.37	262.52
3620	8118006037	1.0	\$ 35.37	262.52
3621	8118006038	1.0	\$ 35.37	262.52
3622	8118007011	1.0	\$ 35.37	262.52
3623	8118007012	1.0	\$ 35.37	262.52
3624	8118007013	1.0	\$ 35.37	262.52
3625	8118007014	1.0	\$ 35.37	262.52
3626	8118007015	1.0	\$ 35.37	262.52
3627	8118007016	1.0	\$ 35.37	262.52
3628	8118007017	1.0	\$ 35.37	262.52
3629	8118007018	1.0	\$ 35.37	262.52
3630	8118007019	1.0	\$ 35.37	262.52
3631	8118007020	1.0	\$ 35.37	262.52
3632	8118007021	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3633	8118007022	1.0	\$ 35.37	262.52
3634	8118007023	1.0	\$ 35.37	262.52
3635	8118007024	1.0	\$ 35.37	262.52
3636	8118007025	1.0	\$ 35.37	262.52
3637	8118007026	1.0	\$ 35.37	262.52
3638	8118007027	1.0	\$ 35.37	262.52
3639	8118007028	1.0	\$ 35.37	262.52
3640	8118007029	1.0	\$ 35.37	262.52
3641	8118007030	1.0	\$ 35.37	262.52
3642	8118007031	1.0	\$ 35.37	262.52
3643	8118007032	1.0	\$ 35.37	262.52
3644	8118007033	1.0	\$ 35.37	262.52
3645	8118007034	1.0	\$ 35.37	262.52
3646	8118007035	1.0	\$ 35.37	262.52
3647	8118007036	1.0	\$ 35.37	262.52
3648	8118007037	1.0	\$ 35.37	262.52
3649	8118007038	1.0	\$ 35.37	262.52
3650	8118007039	1.0	\$ 35.37	262.52
3663	8118008003	1.0	\$ 35.37	262.52
3664	8118008004	1.0	\$ 35.37	262.52
3665	8118008005	1.0	\$ 35.37	262.52
3666	8118008006	1.0	\$ 35.37	262.52
3667	8118008007	1.0	\$ 35.37	262.52
3668	8118008008	1.0	\$ 35.37	262.52
3669	8118008009	1.0	\$ 35.37	262.52
3670	8118008010	1.0	\$ 35.37	262.52
3671	8118008011	1.0	\$ 35.37	262.52
3672	8118008012	1.0	\$ 35.37	262.52
3673	8118008013	1.0	\$ 35.37	262.52
3674	8118008014	1.0	\$ 35.37	262.52
3675	8118008015	1.0	\$ 35.37	262.52
3676	8118008016	1.0	\$ 35.37	262.52
3677	8118008017	1.0	\$ 35.37	262.52
3678	8118008018	1.0	\$ 35.37	262.52
3679	8118008019	1.0	\$ 35.37	262.52
3680	8118008020	1.0	\$ 35.37	262.52
3681	8118008021	1.0	\$ 35.37	262.52
3682	8118008022	1.0	\$ 35.37	262.52
3683	8118008023	1.0	\$ 35.37	262.52
3684	8118008024	1.0	\$ 35.37	262.52
3685	8118008025	1.0	\$ 35.37	262.52
3686	8118008026	1.0	\$ 35.37	262.52
3687	8118008027	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3688	8118008028	1.0	\$ 35.37	262.52
3689	8118008029	1.0	\$ 35.37	262.52
3690	8118008030	1.0	\$ 35.37	262.52
3691	8118008031	1.0	\$ 35.37	262.52
3692	8118008032	1.0	\$ 35.37	262.52
3693	8118008033	1.0	\$ 35.37	262.52
3694	8118008034	1.0	\$ 35.37	262.52
3695	8118008035	1.0	\$ 35.37	262.52
3696	8118008036	1.0	\$ 35.37	262.52
3697	8118008037	1.0	\$ 35.37	262.52
3710	8118009011	1.0	\$ 35.37	262.52
3711	8118009012	1.0	\$ 35.37	262.52
3712	8118009013	1.0	\$ 35.37	262.52
3713	8118009014	1.0	\$ 35.37	262.52
3714	8118009015	1.0	\$ 35.37	262.52
3715	8118009016	1.0	\$ 35.37	262.52
3716	8118009017	1.0	\$ 35.37	262.52
3717	8118009018	1.0	\$ 35.37	262.52
3718	8118009019	1.0	\$ 35.37	262.52
3719	8118009020	1.0	\$ 35.37	262.52
3720	8118009021	1.0	\$ 35.37	262.52
3721	8118009022	1.0	\$ 35.37	262.52
3722	8118009023	1.0	\$ 35.37	262.52
3723	8118009026	2.0	\$ 70.74	262.52
3724	8118009027	1.0	\$ 35.37	262.52
3725	8118009028	1.0	\$ 35.37	262.52
3726	8118010002	1.0	\$ 35.37	262.52
3727	8118010003	1.0	\$ 35.37	262.52
3728	8118010004	1.0	\$ 35.37	262.52
3729	8118010005	1.0	\$ 35.37	262.52
3730	8118010006	1.0	\$ 35.37	262.52
3731	8118010007	1.0	\$ 35.37	262.52
3732	8118010008	1.0	\$ 35.37	262.52
3733	8118010009	1.0	\$ 35.37	262.52
3734	8118010010	1.0	\$ 35.37	262.52
3735	8118010011	1.0	\$ 35.37	262.52
3736	8118010012	1.0	\$ 35.37	262.52
3737	8118010013	1.0	\$ 35.37	262.52
3738	8118010014	1.0	\$ 35.37	262.52
3739	8118010015	1.0	\$ 35.37	262.52
3740	8118010016	1.0	\$ 35.37	262.52
3741	8118010017	1.0	\$ 35.37	262.52
3742	8118010018	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3743	8118010019	1.0	\$ 35.37	262.52
3744	8118010020	1.0	\$ 35.37	262.52
3757	8118010033	1.0	\$ 35.37	262.52
3758	8118010034	1.0	\$ 35.37	262.52
3759	8118011018	1.0	\$ 35.37	262.52
3760	8118011019	1.0	\$ 35.37	262.52
3761	8118011020	1.0	\$ 35.37	262.52
3762	8118011021	1.0	\$ 35.37	262.52
3763	8118011022	1.0	\$ 35.37	262.52
3764	8118011023	1.0	\$ 35.37	262.52
3765	8118011024	1.0	\$ 35.37	262.52
3766	8118011025	1.0	\$ 35.37	262.52
3767	8118011026	1.0	\$ 35.37	262.52
3768	8118011027	1.0	\$ 35.37	262.52
3769	8118011028	1.0	\$ 35.37	262.52
3770	8118011029	1.0	\$ 35.37	262.52
3771	8118011030	1.0	\$ 35.37	262.52
3772	8118011031	1.0	\$ 35.37	262.52
3773	8118011032	1.0	\$ 35.37	262.52
3774	8118011033	1.0	\$ 35.37	262.52
3775	8118011034	1.0	\$ 35.37	262.52
3776	8118011035	1.0	\$ 35.37	262.52
3777	8118011036	1.0	\$ 35.37	262.52
3778	8118011037	1.0	\$ 35.37	262.52
3779	8118011038	1.0	\$ 35.37	262.52
3780	8118011039	1.0	\$ 35.37	262.52
3781	8118011040	1.0	\$ 35.37	262.52
3782	8118012050	1.0	\$ 35.37	262.52
3783	8118012051	1.0	\$ 35.37	262.52
3784	8118012052	1.0	\$ 35.37	262.52
3785	8118012053	1.0	\$ 35.37	262.52
3786	8118012054	1.0	\$ 35.37	262.52
3787	8118012055	1.0	\$ 35.37	262.52
3788	8118012056	1.0	\$ 35.37	262.52
3789	8118012058	5.0	\$ 176.85	262.52
3790	8118012060	2.0	\$ 70.74	262.52
3791	8118012064	1.0	\$ 35.37	262.52
3804	8118013015	1.0	\$ 35.37	262.52
3805	8118013016	1.0	\$ 35.37	262.52
3806	8118013017	1.0	\$ 35.37	262.52
3807	8118013018	1.0	\$ 35.37	262.52
3808	8118013019	1.0	\$ 35.37	262.52
3809	8118013020	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3810	8118013021	1.0	\$ 35.37	262.52
3811	8118013022	1.0	\$ 35.37	262.52
3812	8118013023	1.0	\$ 35.37	262.52
3813	8118013024	1.0	\$ 35.37	262.52
3814	8118013025	1.0	\$ 35.37	262.52
3815	8118013026	1.0	\$ 35.37	262.52
3816	8118013027	1.0	\$ 35.37	262.52
3817	8118013028	1.0	\$ 35.37	262.52
3818	8118013029	1.0	\$ 35.37	262.52
3819	8118013030	1.0	\$ 35.37	262.52
3820	8118013031	1.0	\$ 35.37	262.52
3821	8118013032	1.0	\$ 35.37	262.52
3822	8118013033	1.0	\$ 35.37	262.52
3823	8118014022	1.0	\$ 35.37	262.52
3824	8118014023	1.0	\$ 35.37	262.52
3825	8118014024	1.0	\$ 35.37	262.52
3826	8118014025	1.0	\$ 35.37	262.52
3827	8118014026	1.0	\$ 35.37	262.52
3828	8118014027	1.0	\$ 35.37	262.52
3829	8118014028	1.0	\$ 35.37	262.52
3830	8118014029	1.0	\$ 35.37	262.52
3831	8118014030	1.0	\$ 35.37	262.52
3832	8118014031	1.0	\$ 35.37	262.52
3833	8118014032	1.0	\$ 35.37	262.52
3834	8118014033	1.0	\$ 35.37	262.52
3835	8118014034	1.0	\$ 35.37	262.52
3836	8118014035	1.0	\$ 35.37	262.52
3837	8118014036	1.0	\$ 35.37	262.52
3838	8118014037	1.0	\$ 35.37	262.52
3851	8118014050	1.0	\$ 35.37	262.52
3852	8118014051	1.0	\$ 35.37	262.52
3853	8118014052	1.0	\$ 35.37	262.52
3854	8118014053	1.0	\$ 35.37	262.52
3855	8118014054	1.0	\$ 35.37	262.52
3856	8118014055	1.0	\$ 35.37	262.52
3857	8118014056	1.0	\$ 35.37	262.52
3858	8118014057	1.0	\$ 35.37	262.52
3859	8118014058	1.0	\$ 35.37	262.52
3860	8118014059	1.0	\$ 35.37	262.52
3861	8118014060	1.0	\$ 35.37	262.52
3862	8118014061	1.0	\$ 35.37	262.52
3863	8118014062	1.0	\$ 35.37	262.52
3864	8118015003	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3865	8118015004	1.0	\$ 35.37	262.52
3866	8118015005	1.0	\$ 35.37	262.52
3867	8118015011	1.0	\$ 35.37	262.52
3868	8118015012	1.0	\$ 35.37	262.52
3869	8118015013	1.0	\$ 35.37	262.52
3870	8118015014	1.0	\$ 35.37	262.52
3871	8118015015	1.0	\$ 35.37	262.52
3872	8118015018	1.0	\$ 35.37	262.52
3873	8118015019	1.0	\$ 35.37	262.52
3874	8118015020	1.0	\$ 35.37	262.52
3875	8118015021	1.0	\$ 35.37	262.52
3876	8118015022	1.0	\$ 35.37	262.52
3877	8118015023	1.0	\$ 35.37	262.52
3878	8118015024	1.0	\$ 35.37	262.52
3879	8118015025	1.0	\$ 35.37	262.52
3880	8118015026	1.0	\$ 35.37	262.52
3881	8118015027	1.0	\$ 35.37	262.52
3882	8118015028	2.0	\$ 70.74	262.52
3883	8118015029	2.0	\$ 70.74	262.52
3884	8118015030	1.0	\$ 35.37	262.52
3885	8118015031	1.0	\$ 35.37	262.52
3898	8118015048	1.0	\$ 35.37	262.52
3899	8118015049	2.0	\$ 70.74	262.52
3900	8118015050	0.5	\$ 17.69	262.52
3901	8118015051	1.0	\$ 35.37	262.52
3902	8118015052	1.0	\$ 35.37	262.52
3903	8118015053	1.0	\$ 35.37	262.52
3904	8118016055	1.0	\$ 35.37	262.52
3905	8118016056	1.0	\$ 35.37	262.52
3906	8118016057	1.0	\$ 35.37	262.52
3907	8118016058	1.0	\$ 35.37	262.52
3908	8118016059	1.0	\$ 35.37	262.52
3909	8118016060	1.0	\$ 35.37	262.52
3910	8118016061	1.0	\$ 35.37	262.52
3911	8118016062	1.0	\$ 35.37	262.52
3912	8118016063	1.0	\$ 35.37	262.52
3913	8118016064	1.0	\$ 35.37	262.52
3914	8118016065	1.0	\$ 35.37	262.52
3915	8118016066	1.0	\$ 35.37	262.52
3916	8118016067	1.0	\$ 35.37	262.52
3917	8118016068	1.0	\$ 35.37	262.52
3918	8118016069	1.0	\$ 35.37	262.52
3919	8118016070	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3920	8118016071	1.0	\$ 35.37	262.52
3921	8118016072	1.0	\$ 35.37	262.52
3922	8118016073	1.0	\$ 35.37	262.52
3923	8118016074	1.0	\$ 35.37	262.52
3924	8118016075	1.0	\$ 35.37	262.52
3925	8118016076	1.0	\$ 35.37	262.52
3926	8118016077	1.0	\$ 35.37	262.52
3927	8118016078	1.0	\$ 35.37	262.52
3928	8118016079	1.0	\$ 35.37	262.52
3929	8118016080	1.0	\$ 35.37	262.52
3930	8118017036	1.0	\$ 35.37	262.52
3931	8118017037	1.0	\$ 35.37	262.52
3932	8118017038	1.0	\$ 35.37	262.52
3945	8118017052	1.0	\$ 35.37	262.52
3946	8118017053	1.0	\$ 35.37	262.52
3947	8118017054	1.0	\$ 35.37	262.52
3948	8118017055	1.0	\$ 35.37	262.52
3949	8118017056	1.0	\$ 35.37	262.52
3950	8118017057	1.0	\$ 35.37	262.52
3951	8118017058	1.0	\$ 35.37	262.52
3952	8118017059	1.0	\$ 35.37	262.52
3953	8118017060	1.0	\$ 35.37	262.52
3954	8118017061	1.0	\$ 35.37	262.52
3955	8118017062	1.0	\$ 35.37	262.52
3956	8118017063	1.0	\$ 35.37	262.52
3957	8118017064	1.0	\$ 35.37	262.52
3958	8118017065	1.0	\$ 35.37	262.52
3959	8118017066	1.0	\$ 35.37	262.52
3960	8118017067	1.0	\$ 35.37	262.52
3961	8118017068	1.0	\$ 35.37	262.52
3962	8118017069	1.0	\$ 35.37	262.52
3963	8118017070	1.0	\$ 35.37	262.52
3964	8118017071	1.0	\$ 35.37	262.52
3965	8118017072	1.0	\$ 35.37	262.52
3966	8118018018	1.0	\$ 35.37	262.52
3967	8118018019	1.0	\$ 35.37	262.52
3968	8118018020	1.0	\$ 35.37	262.52
3969	8118018021	1.0	\$ 35.37	262.52
3970	8118018022	1.0	\$ 35.37	262.52
3971	8118018023	1.0	\$ 35.37	262.52
3972	8118018024	1.0	\$ 35.37	262.52
3973	8118018025	1.0	\$ 35.37	262.52
3974	8118018026	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
3975	8118018027	1.0	\$ 35.37	262.52
3976	8118018028	1.0	\$ 35.37	262.52
3977	8118018029	1.0	\$ 35.37	262.52
3978	8118018030	1.0	\$ 35.37	262.52
3979	8118018031	1.0	\$ 35.37	262.52
3992	8118018044	1.0	\$ 35.37	262.52
3993	8118018045	1.0	\$ 35.37	262.52
3994	8118018046	1.0	\$ 35.37	262.52
3995	8118018047	1.0	\$ 35.37	262.52
3996	8118018048	1.0	\$ 35.37	262.52
3997	8118018049	1.0	\$ 35.37	262.52
3998	8118018050	1.0	\$ 35.37	262.52
3999	8118018051	1.0	\$ 35.37	262.52
4000	8118018054	1.0	\$ 35.37	262.52
4001	8118018055	1.0	\$ 35.37	262.52
4002	8118018056	1.0	\$ 35.37	262.52
4003	8118018057	1.0	\$ 35.37	262.52
4004	8118018058	1.0	\$ 35.37	262.52
4005	8118018059	1.0	\$ 35.37	262.52
4006	8118018060	1.0	\$ 35.37	262.52
4007	8118018061	1.0	\$ 35.37	262.52
4008	8118018062	1.0	\$ 35.37	262.52
4009	8118018063	1.0	\$ 35.37	262.52
4010	8118018064	1.0	\$ 35.37	262.52
4011	8118018065	1.0	\$ 35.37	262.52
4012	8118018066	1.0	\$ 35.37	262.52
4013	8118018067	1.0	\$ 35.37	262.52
4014	8118018068	1.0	\$ 35.37	262.52
4015	8118018069	1.0	\$ 35.37	262.52
4016	8118018070	1.0	\$ 35.37	262.52
4017	8118018071	1.0	\$ 35.37	262.52
4018	8118018072	1.0	\$ 35.37	262.52
4019	8118018073	1.0	\$ 35.37	262.52
4020	8118018074	1.0	\$ 35.37	262.52
4021	8118018075	1.0	\$ 35.37	262.52
4022	8118018076	1.0	\$ 35.37	262.52
4023	8118019002	1.0	\$ 35.37	262.52
4024	8118019003	5.0	\$ 176.85	262.52
4025	8118019006	5.0	\$ 176.85	262.52
4026	8118019008	5.0	\$ 176.85	262.52
4039	8118020023	5.0	\$ 176.85	262.52
4040	8118020024	5.0	\$ 176.85	262.52
4041	8118020027	5.0	\$ 176.85	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4042	8118020032	5.0	\$ 176.85	262.52
4043	8118020033	2.0	\$ 70.74	262.52
4044	8118020037	5.0	\$ 176.85	262.52
4045	8118020038	2.0	\$ 70.74	262.52
4046	8118021055	1.0	\$ 35.37	262.52
4047	8118021056	1.0	\$ 35.37	262.52
4048	8118021057	1.0	\$ 35.37	262.52
4049	8118021058	1.0	\$ 35.37	262.52
4050	8118021059	1.0	\$ 35.37	262.52
4051	8118021060	1.0	\$ 35.37	262.52
4052	8118021061	1.0	\$ 35.37	262.52
4053	8118021062	1.0	\$ 35.37	262.52
4054	8118021063	1.0	\$ 35.37	262.52
4055	8118021064	1.0	\$ 35.37	262.52
4056	8118021065	1.0	\$ 35.37	262.52
4057	8118021066	1.0	\$ 35.37	262.52
4058	8118021067	1.0	\$ 35.37	262.52
4059	8118021068	1.0	\$ 35.37	262.52
4060	8118021069	1.0	\$ 35.37	262.52
4061	8118021070	1.0	\$ 35.37	262.52
4062	8118021071	1.0	\$ 35.37	262.52
4063	8118021072	1.0	\$ 35.37	262.52
4064	8118021073	1.0	\$ 35.37	262.52
4065	8118021075	1.0	\$ 35.37	262.52
4066	8118021076	1.0	\$ 35.37	262.52
4067	8118021077	1.0	\$ 35.37	262.52
4068	8118021078	1.0	\$ 35.37	262.52
4069	8118021079	1.0	\$ 35.37	262.52
4070	8118021080	1.0	\$ 35.37	262.52
4071	8118021081	1.0	\$ 35.37	262.52
4072	8118021082	1.0	\$ 35.37	262.52
4073	8118021083	1.0	\$ 35.37	262.52
4086	8118021096	1.0	\$ 35.37	262.52
4087	8118021097	1.0	\$ 35.37	262.52
4088	8118021098	1.0	\$ 35.37	262.52
4089	8118021099	1.0	\$ 35.37	262.52
4090	8118021100	1.0	\$ 35.37	262.52
4091	8118021101	1.0	\$ 35.37	262.52
4092	8118021102	1.0	\$ 35.37	262.52
4093	8118021103	1.0	\$ 35.37	262.52
4094	8118021104	1.0	\$ 35.37	262.52
4095	8118021105	1.0	\$ 35.37	262.52
4096	8118021106	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4097	8118021107	1.0	\$ 35.37	262.52
4098	8118021108	1.0	\$ 35.37	262.52
4099	8118021109	1.0	\$ 35.37	262.52
4100	8118021110	1.0	\$ 35.37	262.52
4101	8118021111	1.0	\$ 35.37	262.52
4102	8118021112	1.0	\$ 35.37	262.52
4103	8118021113	1.0	\$ 35.37	262.52
4104	8118021114	1.0	\$ 35.37	262.52
4105	8118021115	1.0	\$ 35.37	262.52
4106	8118021116	1.0	\$ 35.37	262.52
4107	8118021117	1.0	\$ 35.37	262.52
4108	8118021118	1.0	\$ 35.37	262.52
4109	8118021119	1.0	\$ 35.37	262.52
4110	8118021120	1.0	\$ 35.37	262.52
4111	8118021121	1.0	\$ 35.37	262.52
4112	8118021122	1.0	\$ 35.37	262.52
4113	8118021123	1.0	\$ 35.37	262.52
4114	8118021124	1.0	\$ 35.37	262.52
4115	8118021125	1.0	\$ 35.37	262.52
4116	8118021126	1.0	\$ 35.37	262.52
4117	8118021127	1.0	\$ 35.37	262.52
4118	8119006031	1.0	\$ 35.37	262.52
4119	8119006033	4.0	\$ 141.48	262.52
4120	8119006036	1.0	\$ 35.37	262.52
4133	8119006053	1.0	\$ 35.37	262.52
4134	8119006054	2.0	\$ 70.74	262.52
4135	8119006056	1.0	\$ 35.37	262.52
4136	8119006057	1.0	\$ 35.37	262.52
4137	8119006058	1.0	\$ 35.37	262.52
4138	8119006059	1.0	\$ 35.37	262.52
4139	8119006060	1.0	\$ 35.37	262.52
4140	8119006062	2.0	\$ 70.74	262.52
4141	8119006063	1.0	\$ 35.37	262.52
4142	8119006065	1.0	\$ 35.37	262.52
4143	8119007029	1.0	\$ 35.37	262.52
4144	8119007030	1.0	\$ 35.37	262.52
4145	8119007047	1.0	\$ 35.37	262.52
4146	8119007048	1.0	\$ 35.37	262.52
4147	8119007049	1.0	\$ 35.37	262.52
4148	8119007050	1.0	\$ 35.37	262.52
4149	8119007053	1.0	\$ 35.37	262.52
4150	8119007054	1.0	\$ 35.37	262.52
4151	8119007055	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4152	8119007056	1.0	\$ 35.37	262.52
4153	8119007057	1.0	\$ 35.37	262.52
4154	8119007060	2.0	\$ 70.74	262.52
4155	8119007061	1.0	\$ 35.37	262.52
4156	8119007062	1.0	\$ 35.37	262.52
4157	8119007066	1.0	\$ 35.37	262.52
4158	8119007067	1.0	\$ 35.37	262.52
4159	8119007068	1.0	\$ 35.37	262.52
4160	8119007069	1.0	\$ 35.37	262.52
4161	8119007071	1.0	\$ 35.37	262.52
4162	8119007073	2.0	\$ 70.74	262.52
4163	8119007074	1.0	\$ 35.37	262.52
4164	8119007075	2.0	\$ 70.74	262.52
4165	8119007076	1.0	\$ 35.37	262.52
4166	8119007080	1.0	\$ 35.37	262.52
4167	8119007081	1.0	\$ 35.37	262.52
4180	8119007096	1.0	\$ 35.37	262.52
4181	8119007097	1.0	\$ 35.37	262.52
4182	8119008020	25.0	\$ 884.25	262.52
4183	8119008031	40.0	\$ 1,414.80	262.52
4184	8119008033	5.0	\$ 176.85	262.52
4185	8119008034	1.0	\$ 35.37	262.52
4186	8119008035	1.0	\$ 35.37	262.52
4187	8119008036	40.0	\$ 1,414.80	262.52
4188	8119008039	2.0	\$ 70.74	262.52
4189	8119008040	5.0	\$ 176.85	262.52
4190	8119008041	40.0	\$ 1,414.80	262.52
4191	8119008043	5.0	\$ 176.85	262.52
4192	8119008044	5.0	\$ 176.85	262.52
4193	8119008045	5.0	\$ 176.85	262.52
4194	8119011067	1.0	\$ 35.37	262.52
4195	8581015001	5.0	\$ 176.85	262.52
4196	8581015002	1.0	\$ 35.37	262.52
4197	8581015003	3.0	\$ 106.11	262.52
4198	8581015004	5.0	\$ 176.85	262.52
4199	8581015005	2.0	\$ 70.74	262.52
4200	8581015006	5.0	\$ 176.85	262.52
4201	8581015007	2.0	\$ 70.74	262.52
4202	8581015011	0.5	\$ 17.69	262.52
4203	8581015020	2.0	\$ 70.74	262.52
4204	8581015037	5.0	\$ 176.85	262.52
4205	8581015042	2.0	\$ 70.74	262.52
4206	8581015043	0.5	\$ 17.69	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4207	8581017026	5.0	\$ 176.85	262.52
4208	8581017027	1.0	\$ 35.37	262.52
4209	8581036001	1.0	\$ 35.37	262.52
4210	8581036002	2.0	\$ 70.74	262.52
4211	8581036003	1.0	\$ 35.37	262.52
4212	8581036004	25.0	\$ 884.25	262.52
4213	8581036005	5.0	\$ 176.85	262.52
4214	8581036008	1.0	\$ 35.37	262.52
4227	8581037009	2.0	\$ 70.74	262.52
4228	8581037010	13.0	\$ 459.81	262.52
4229	8581038010	1.0	\$ 35.37	262.52
4230	8581038030	2.0	\$ 70.74	262.52
4231	8595017001	2.0	\$ 70.74	262.52
4232	8595017002	0.5	\$ 17.69	262.52
4233	8595017016	1.0	\$ 35.37	262.52
4234	8117016064	2.0	\$ 70.74	262.52
4235	8117016065	2.0	\$ 70.74	262.52
4236	8117016066	2.0	\$ 70.74	262.52
4237	8117016067	2.0	\$ 70.74	262.52
4238	8117016068	2.0	\$ 70.74	262.52
4239	8117016069	2.0	\$ 70.74	262.52
4240	8117016070	2.0	\$ 70.74	262.52
4241	8117007055	5.0	\$ 176.85	262.52
4242	8117007056	5.0	\$ 176.85	262.52
4243	8114009015	1.0	\$ 35.37	262.52
4244	8114009016	1.0	\$ 35.37	262.52
4245	8119008048	1.0	\$ 35.37	262.52
4246	8119008049	1.0	\$ 35.37	262.52
4247	8119008050	1.0	\$ 35.37	262.52
4248	8119008051	1.0	\$ 35.37	262.52
4249	8119008052	1.0	\$ 35.37	262.52
4250	8119008053	1.0	\$ 35.37	262.52
4251	8119008054	1.0	\$ 35.37	262.52
4252	8119008055	1.0	\$ 35.37	262.52
4253	8119008056	1.0	\$ 35.37	262.52
4254	8119008057	1.0	\$ 35.37	262.52
4255	8119008058	1.0	\$ 35.37	262.52
4256	8119008059	1.0	\$ 35.37	262.52
4257	8119008060	1.0	\$ 35.37	262.52
4258	8119008061	1.0	\$ 35.37	262.52
4259	8119008062	1.0	\$ 35.37	262.52
4260	8119008063	1.0	\$ 35.37	262.52
4261	8119008064	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4274	8119008077	1.0	\$ 35.37	262.52
4275	8119008078	1.0	\$ 35.37	262.52
4276	8119008079	1.0	\$ 35.37	262.52
4277	8119008080	1.0	\$ 35.37	262.52
4278	8119008081	1.0	\$ 35.37	262.52
4279	8119008082	1.0	\$ 35.37	262.52
4280	8119008083	1.0	\$ 35.37	262.52
4281	8119008084	1.0	\$ 35.37	262.52
4282	8119008085	1.0	\$ 35.37	262.52
4283	8119008086	1.0	\$ 35.37	262.52
4284	8119008087	1.0	\$ 35.37	262.52
4285	8119008088	1.0	\$ 35.37	262.52
4286	8119008089	1.0	\$ 35.37	262.52
4287	8119008090	1.0	\$ 35.37	262.52
4288	8119008091	1.0	\$ 35.37	262.52
4289	8119008092	1.0	\$ 35.37	262.52
4290	8119008093	1.0	\$ 35.37	262.52
4291	8119008094	1.0	\$ 35.37	262.52
4292	8119008095	1.0	\$ 35.37	262.52
4293	8119008096	1.0	\$ 35.37	262.52
4294	8119008097	1.0	\$ 35.37	262.52
4295	8119008098	1.0	\$ 35.37	262.52
4296	8119008099	1.0	\$ 35.37	262.52
4297	8119008100	1.0	\$ 35.37	262.52
4298	8119008101	1.0	\$ 35.37	262.52
4299	8119008102	1.0	\$ 35.37	262.52
4300	8119008103	1.0	\$ 35.37	262.52
4301	8119008104	1.0	\$ 35.37	262.52
4302	8119008105	1.0	\$ 35.37	262.52
4303	8119008106	1.0	\$ 35.37	262.52
4304	8119008107	1.0	\$ 35.37	262.52
4305	8119008108	1.0	\$ 35.37	262.52
4306	8119008109	1.0	\$ 35.37	262.52
4307	8119008110	1.0	\$ 35.37	262.52
4308	8119008111	1.0	\$ 35.37	262.52
4321	8119008124	1.0	\$ 35.37	262.52
4322	8119008125	1.0	\$ 35.37	262.52
4323	8119008126	1.0	\$ 35.37	262.52
4324	8119008127	1.0	\$ 35.37	262.52
4325	8119008128	1.0	\$ 35.37	262.52
4326	8119008129	1.0	\$ 35.37	262.52
4327	8119008130	1.0	\$ 35.37	262.52
4328	8119008131	1.0	\$ 35.37	262.52

Sewer Service Fee for 2023-2024

	Parcel No.	# of Units	Fee	Agency Acct No.
		Rate = \$	35.37	
4329	8119008132	1.0	\$ 35.37	262.52
4330	8119008133	1.0	\$ 35.37	262.52
4331	8119008134	1.0	\$ 35.37	262.52
4332	8119008135	1.0	\$ 35.37	262.52
4333	8119008136	1.0	\$ 35.37	262.52
4334	8119008137	1.0	\$ 35.37	262.52
4335	8119008138	1.0	\$ 35.37	262.52
4336	8119008139	1.0	\$ 35.37	262.52
4337	8119008140	1.0	\$ 35.37	262.52
4338	8119008141	1.0	\$ 35.37	262.52
4339	8119008142	1.0	\$ 35.37	262.52
4340	8119008143	1.0	\$ 35.37	262.52
4341	8119008144	1.0	\$ 35.37	262.52
4342	8119008145	1.0	\$ 35.37	262.52
4343	8119008146	1.0	\$ 35.37	262.52
4344	8119008147	1.0	\$ 35.37	262.52
4345	8119008148	1.0	\$ 35.37	262.52
4346	8119008149	1.0	\$ 35.37	262.52
4347	8119008150	1.0	\$ 35.37	262.52
4348	8119008151	1.0	\$ 35.37	262.52
4349	8119008152	1.0	\$ 35.37	262.52
4350	8119008153	1.0	\$ 35.37	262.52
4351	8119008154	1.0	\$ 35.37	262.52
4352	8119008155	1.0	\$ 35.37	262.52
4353	8119008156	1.0	\$ 35.37	262.52
4354	8119008157	1.0	\$ 35.37	262.52
4355	8119008158	1.0	\$ 35.37	262.52
4368	8113011024	1.0	\$ 35.37	262.52
4369	8113011025	1.0	\$ 35.37	262.52
4370	8117013027	5.0	\$ 176.85	262.52
4371	8117012086	2.0	\$ 70.74	262.52
4372	8113009045	1.0	\$ 35.37	262.52
4373	8113009047	1.0	\$ 35.37	262.52
4374	8113009048	1.0	\$ 35.37	262.52
4375	8113009049	1.0	\$ 35.37	262.52
4376	8104026025	1.0	\$ 35.37	262.52
4377	8104026026	1.0	\$ 35.37	262.52
4378	8119008171	5.0	\$ 176.85	262.52
			\$ 302,767.20	

Attachment C

City of South El Monte

Sewer Rate Study

Funding Alternative E1 - Collect Needed Funds from Sewer Assessment Fees, 20 Year Program, 7% of Pipeline Replacement

Year of Program	Pipe Footage		Pipe Replacement Unit Cost	Adjustment Factor for Year 2009 Base Prices	Cost of Improvements									Bond		Total Annual Expenditure	Annual Unit Sewer Rate	Annual Total Fee Collection	Bond Proceedings	Sewer Fund Balance
	Footage of Pipe Replacement Short Term Program	Footage of Pipe Replacement Long Term Program			Cost of Pipe Replacement Short Term Program	Cost of Pipe Replacement Long Term Program	Program Administration Cost	CCTV Analysis & Report	Update Sewer Master Plan	Design Engineering	PM, CM, and Inspection	Contingencies	Total Cost for Improvements	Bond Issuance Fee and Deposit	Bond Annual Payment					
1				1.00			\$100,000	\$25,000	\$20,000	\$14,754		\$15,975	\$175,729	\$ -	\$ -	\$175,729	\$33.00	\$362,588	\$ -	\$186,858
2	853		\$210	1.03	\$184,424	\$ -	\$100,000			\$15,197	\$22,131	\$32,175	\$353,927	\$ -	\$ -	\$353,927	\$33.53	\$368,389		\$201,320
3	853		\$210	1.06	\$189,957	\$ -	\$100,000			\$15,652	\$22,795	\$32,840	\$361,245	\$ -	\$ -	\$361,245	\$34.06	\$374,283		\$214,359
4	853		\$210	1.09	\$195,656	\$ -	\$100,000			\$16,122	\$23,479	\$33,526	\$368,782	\$ -	\$ -	\$368,782	\$34.61	\$380,272		\$225,848
5	853	0	\$210	1.13	\$201,525	\$ -	\$100,000			\$16,606	\$24,183	\$34,231	\$376,545	\$ -	\$ -	\$376,545	\$35.16	\$386,356		\$235,659
6	853	0	\$210	1.16	\$207,571	\$ -	\$100,000			\$17,104	\$24,909	\$34,958	\$384,542	\$ -	\$ -	\$384,542	\$35.73	\$392,538		\$243,655
7	853	0	\$210	1.19	\$213,798	\$ -	\$100,000			\$17,617	\$25,656	\$35,707	\$392,778	\$ -	\$ -	\$392,778	\$36.30	\$398,818		\$249,695
8	853	0	\$210	1.23	\$220,212	\$ -	\$100,000			\$18,145	\$26,425	\$36,478	\$401,261	\$ -	\$ -	\$401,261	\$36.88	\$405,199		\$253,633
9	853	0	\$210	1.27	\$226,819	\$ -	\$100,000			\$18,690	\$27,218	\$37,273	\$409,999	\$ -	\$ -	\$409,999	\$37.47	\$411,683		\$255,316
10	853	0	\$210	1.30	\$233,623	\$ -	\$100,000			\$19,251	\$28,035	\$38,091	\$418,999	\$ -	\$ -	\$418,999	\$38.07	\$418,270		\$254,587
11	853	0	\$210	1.34	\$240,632	\$ -	\$100,000			\$19,828	\$28,876	\$38,934	\$428,269	\$ -	\$ -	\$428,269	\$38.68	\$424,962		\$251,279
12	853	0	\$210	1.38	\$247,851	\$ -	\$100,000			\$20,423	\$29,742	\$39,802	\$437,817	\$ -	\$ -	\$437,817	\$39.30	\$431,761		\$245,223
13	853	0	\$210	1.43	\$255,286	\$ -	\$100,000			\$21,036	\$30,634	\$40,696	\$447,652	\$ -	\$ -	\$447,652	\$39.92	\$438,669		\$236,241
14	853	0	\$210	1.47	\$262,945	\$ -	\$100,000			\$21,667	\$31,553	\$41,616	\$457,781	\$ -	\$ -	\$457,781	\$40.56	\$445,688		\$224,148
15	853	0	\$210	1.51	\$270,833	\$ -	\$100,000			\$22,317	\$32,500	\$42,565	\$468,215	\$ -	\$ -	\$468,215	\$41.21	\$452,819		\$208,752
16	853	0	\$210	1.56	\$278,958	\$ -	\$100,000			\$22,986	\$33,475	\$43,542	\$478,961	\$ -	\$ -	\$478,961	\$41.87	\$460,064		\$189,855
17	853	0	\$210	1.60	\$287,327	\$ -	\$100,000			\$23,676	\$34,479	\$44,548	\$490,030	\$ -	\$ -	\$490,030	\$42.54	\$467,425		\$167,250
18	853	0	\$210	1.65	\$295,947	\$ -	\$100,000			\$24,386	\$35,514	\$45,585	\$501,431	\$ -	\$ -	\$501,431	\$43.22	\$474,904		\$140,723
19	853	0	\$210	1.70	\$304,825	\$ -	\$100,000			\$25,118	\$36,579	\$46,652	\$513,174	\$ -	\$ -	\$513,174	\$43.91	\$482,503		\$110,052
20	853	0	\$210	1.75	\$313,970	\$ -	\$100,000				\$37,676	\$45,165	\$496,811	\$ -	\$ -	\$496,811	\$44.62	\$490,223		\$103,463
Total	16,207	0			\$4,632,159	\$ -	\$2,000,000	\$25,000	\$20,000	\$370,575	\$555,859	\$760,359	\$8,363,948	\$ -	\$ -	\$8,363,948		\$8,467,414	\$ -	\$103,463



City Council Agenda Report

Agenda Item No. 9.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL TO HOST NIGHT MARKETS AT THE KRUSE PROPERTY

SUMMARY: At the February 28, 2023 City Council meeting, the City Council discussed hosting a monthly Night Market at the City- owned Kruse property.

RECOMMENDED ACTION: Staff recommends City Council discuss and provide directions on hosting a Night Market on Thursday, September 7, 2023 and Thursday, October 5, 2023.

FISCAL/FINANCIAL IMPACT: If the City Council approves hosting the proposed Night Markets, a budget adjustment in the amount of \$21,806.00 (\$10,903.00 per event) must be made to the City's Special Events Account (01-151-1543-5952).

Please reference Attachment A- Estimated Night Market Cost, detailing the cost to host the event.

DISCUSSION: At the February 28, 2023 City Council Meeting, the City Council presented the idea of hosting a Night Market by partnering with local businesses and community members to provide a friendly night out for the South El Monte community. City Council directed staff to present the estimated cost and logistics to host the proposed events. The details of a potential Night Market are as follows:

Date and Time

The recommended dates to host the Night Markets are Thursday, September 7, 2023 and Thursday, October 5, 2023, from 6:00 p.m. to 9:00 p.m for the remainder of the calendar year. The first proposed date is two (2) weeks after the last scheduled summer concert with the intention of keeping the traffic flow carried over to the first Night Market. Subsequently, a spring 2024 Night Market schedule can be coordinated. Staff recommends only two event dates to gauge the participation level and come back in spring 2024 with more dates.

Live Entertainment

The Night Market will feature live entertainment. Similar to the City's Summer Concert Series, a live performance will attract members of the community to the event and enjoy a night full of music and dance.

Vendors

The Night Market will host a variety of vendors. Local businesses and community partners will be invited to set up a booth to sell food, items, and advertise services available to residents. The Night Market will feature a certified farmers market from our City partner, Eastmont, selling fresh fruit and vegetable produce. Staff is proposing to offer a beer garden as part of the Night Market. The beer garden can be hosted by a local community partner and proceeds can go directly to the organization. The beer garden will be regulated by zoning off a drinking area, providing an age verification system, and providing security guards to monitor the designated drinking area.

Location

The City Council directed staff to present logistics on hosting the Night Market at the Kruse property, located at 1459 Santa Anita Ave. South El Monte CA, 91733. Please refer to Attachment B- Proposed Night Market Site Plan.

The purpose of the Night Market is to enhance community involvement through City events. Staff will coordinate themed nights and invite local community resources to attend and showcase, fundraise, and promote resources and programs available in the City.

All the event details and logistics can be modified and are solely a staff recommendation for discussion by the City Council.

Staff report prepared by Jayson Perez, Recreation Supervisor.

ATTACHMENT(S):

- A. Estimated Night Market Cost
- B. Night Market Site Plan

Attachment A
Estimated Night Market Cost

Staff Time	Estimated Cost
Recreation Supervisor (1 Staff) – FT OT	\$204.00
Recreation Coordinator (1 Staff)- FT -OT	\$190.00
Senior Recreation Leader (2 Staff) PT	\$360.00
Recreation Staff (10 Staff) PT	\$1,600.00
Total:	\$2,354.00

Band or Entertainment	Estimated Cost
Band	\$2,000.00
Total:	\$2,000.00

Rental Equipment	Estimated Cost
Stage Tarp	\$429.00
Commercial Generator	\$280.00
Portable Restrooms	\$890.00
Chair Rental	\$300.00
Total:	\$1,899.00

Advertisement	Estimated Cost
Street Banner	\$1,000.00
Social Media Ads	\$ 500.00
Location Banners	\$1,800.00
Total:	\$3,300.00

Extra Event Fees	Estimated Cost
Event Liability Insurance	\$450.00
Decorations	\$500.00
Lighting	\$400.00
Total:	\$1,350.00

Estimated Total per Night Market: \$10,903.00



Night Market Site Plan

KEY	
	Stage
	Dance Floor
	Seating Area
	Show Room Area
	Vendors
	Entrance
	Barricades
	Restrooms





City Council Agenda Report

Agenda Item No. 9.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-80, CONSENTING TO THE APPOINTMENT OF GUILLERMO ARREOLA AS DIRECTOR OF COMMUNITY DEVELOPMENT AND APPROVAL OF COMMUNITY DEVELOPMENT DIRECTOR EMPLOYMENT AGREEMENT

SUMMARY: Staff is asking the City Council to consent to the appointment of Guillermo Arreola as Community Development Director and approve his employment contract for services as Community Development Director.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-80, approving the employment agreement between the City and Guillermo Arreola for the position of Director of Community Development; and
2. Authorize the Mayor to execute employment agreement.

FISCAL/FINANCIAL IMPACT: The Director of Community Development position was budgeted for fiscal year 2023-2024. Mr. Arreola will receive a salary of \$138,915 annually, which is Step D of the City's current salary schedule for the position of Director of Community Development. Any increases in subsequent years will be applied through performance reviews and/or salary adjustments. At this time, funds are available to administer the terms of the employment agreement.

DISCUSSION: The Director of Community Development is an essential member of the City's Executive Management Team and reports directly to the City Manager. This position will direct the operations of the Community Development Department, which includes Planning, Building and Safety, Housing, and Economic Development activities.

Additionally, the Director of Community Development will direct and participate in the development and implementation of citywide and departmental goals, objectives, policies, procedures, and priorities.

The key terms and provisions of the proposed agreement for Mr. Arreola are: 1) Three-

year term. 2) Annual Base Salary of \$138,915 (\$11,576.25 per month). 3) Car allowance in the amount of \$400 per month. 4) One (1) months' severance if terminated without cause within one (1) year and three (3) months' severance if terminated thereafter (subject to the state law requirement that severance is limited to the monthly salary multiplied by the number of months left on the unexpired term of the contract). 5) Same employment benefits as those currently provided to the City's other department heads.

For further information on the agreement between the City and Guillermo Arreola, see Attachment B.

ATTACHMENT(S):

- A. Resolution No. 23-80
- B. Community Development Director Agreement with Guillermo Arreola

ATTACHMENT A

RESOLUTION NO. 23-80

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPOINTING GUILLERMO ARREOLA TO THE POSITION OF COMMUNITY DEVELOPMENT DIRECTOR AND APPROVAL OF COMMUNITY DEVELOPMENT DIRECTOR EMPLOYMENT AGREEMENT

WHEREAS, it is the desire of the City Manager of the City of South El Monte (hereinafter the "City Manager") to appoint Guillermo Arreola to serve in the position of Director of Community Development beginning on July 25, 2023 and approve the presented employment agreement; and

WHEREAS, pursuant to South El Monte Municipal Code § 2.64.030, appointment of City department heads “. . . shall be made by the city manager, subject to the consent of the city council[;]” and

WHEREAS, the position of Director of Community Development is the department head of the City’s Community Development Department; and

WHEREAS, pursuant to South El Monte Municipal Code § 2.64.030, City department heads hold employment “at and during the pleasure of the city manager” and

WHEREAS, the City requires the services of a Director of Community Development; and

WHEREAS, based on Employee’s executive and administrative qualifications, ability, and experience, the City Manager desires to employ Employee to serve as the Director of Community Development for the City; and

WHEREAS, Employee has the required level of education, experience, skills and expertise to serve as the Director of Community Development of the City; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of Director of Community Development services to the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference as though set forth in full.

SECTION 2. The City Council hereby consents to the appointment of Guillermo Arreola as Director of Community Development which shall include salary at Step D of the City’s current and approved salary schedule for the position of Director of Community Development at an annual salary of One Hundred Thirty-Eight Thousand Nine Hundred Fifteen Dollars (\$138,915).

SECTION 3. This resolution shall be effective immediately upon its adoption.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-80 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B

CITY OF SOUTH EL MONTE

DIRECTOR OF COMMUNITY DEVELOPMENT EMPLOYMENT AGREEMENT

This Director of Community Development EMPLOYMENT AGREEMENT (“Agreement”) is entered into the 25th day of July 2023, by and between the CITY OF SOUTH EL MONTE, a general law city and municipal corporation (“City”) and Guillermo Arreola, an individual (“Employee”).

R E C I T A L S

WHEREAS, it is the desire of the City Manager of the City of South El Monte (hereinafter the "City Manager") to appoint an individual to serve in the position of Director of Community Development effective July 25, 2023; and

WHEREAS, pursuant to South El Monte Municipal Code §2.64.030, appointment of City department heads “. . . shall be made by the city manager, subject to the consent of the city council[;]” and

WHEREAS, the position of Director of Community Development is the department head of the City’s Community Development Department; and

WHEREAS, pursuant to South El Monte Municipal Code §2.64.030, City department heads hold employment “at and during the pleasure of the city manager [;]” and

WHEREAS, the City requires the services of a Director of Community Development; and

WHEREAS, the duties of the Director of Community Development are set forth in Exhibit “A” to this Agreement; and

WHEREAS, Employee was hired as a Planning Manager on November 14, 2023; and

WHEREAS, based on Employee’s executive and administrative qualifications and ability, the City Manager desires to employ Employee to serve as the Director of Community Development for the City; and

WHEREAS, Employee has the required level of education, experience, skills and expertise to serve as the Director of Community Development of the City; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of Director of Community Development services to the City; and

WHEREAS, the parties wish to establish the terms and conditions of Employee’s provision of Director of Community Development professional services to the City through this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and Employee hereby agree as follows:

AGREEMENT

1.0 EMPLOYMENT & DUTIES

1.1 Duties. City hereby employs Employee as Director of Community Development for the City to perform the functions and duties of the Director of Community Development position as described in Exhibit “A,” and to perform such other legally permissible and proper duties and functions as the City Manager shall, from time-to-time, direct or assign. The City reserves the right to adopt and/or amend the job description and functions and duties for the position of Director of Community Development, as it deems necessary and appropriate, without requiring Employee’s acquiescence or an amendment of this Agreement. Employee agrees to perform all such functions and duties to the best of Employee’s ability and in an efficient, competent, and ethical manner.

1.2 Work Schedule. It is recognized that Employee is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. Employee acknowledges that proper performance of the duties of Director of Community Development will require Employee to generally observe normal business hours, as set by the City and may be duly revised from time-to-time (currently 7:00 a.m. to 5:30 p.m., Monday through Thursday), and will also often require the performance of necessary services outside of normal business hours. Notwithstanding the foregoing, the City will permit Employee such reasonable “time off” as is customary for exempt employees of the City, so long as the time off does not interfere with normal business. Employee’s compensation (whether salary or benefits or other allowances) is not based on hours worked, and Employee shall not be entitled to any compensation for overtime.

1.3 Other Activities. Employee shall focus his professional time, ability, and attention to City business during the term of this Agreement. Employee shall not engage, without the express prior written consent of the City Manager, in any other business duties or pursuits whatsoever, or directly or indirectly render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, that is or may be competitive with the City, that might cause a conflict-of-interest with the City, or that otherwise might interfere with the business or operation of the City or the satisfactory performance of the functions and duties of Director of Community Development.

1.4 Employment Status. Upon appointment to the Director of Community Development position, Employee shall serve at the will and pleasure of the City Manager and understands that he shall be an “at-will” employee without recourse to bumping or other demotion rights and shall be subject to summary dismissal without any right of notice or hearing except as expressly provided in this Agreement, including any so-called due process pre-disciplinary “Skelly” hearing. The City may terminate Employee at any time in accordance with Section 3.4 below.

1.5 City Documents. All data, studies, reports and other documents prepared by Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by

Employee to the extent permitted by applicable law, except as may be required by any governmental agency or court of competent jurisdiction. Such materials shall not be used by Employee, without the prior written consent of the City Manager, for any purposes other than the performance of his duties. Additionally, no such materials may be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by (a) law, (b) any governmental agency, (c) subpoena, or (d) an order issued by a court of competent jurisdiction.

1.6 Exclusion from Classified Service. Employee understands, acknowledges, and agrees that he is not included within the classified service of the City pursuant to South El Monte Municipal Code § 2.64.010(H)(7).

1.7 FLSA Exempt Status. Employee acknowledges and agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

2.0 COMPENSATION

2.1 Compensation. For the services rendered pursuant to this Agreement, Employee's base compensation shall be One Hundred Thirty-Eight Thousand Nine Hundred Fifteen Dollars (\$138,915) annually ("Salary"), which shall be paid on a pro-rated basis bi-weekly at the same time as other employees of the City are paid. Such Salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs.

2.2 Annual Salary Review. The City Manager and Employee agree to conduct an annual salary review concurrently with any annual performance evaluation conducted pursuant to Section 5.2. Following the annual performance review, the City Manager may increase Employee's salary within the Council-approved salary range for the position of Director of Community Development. The City Manager and/or the Employee reserve the right to defer or refuse any or all part of any base salary adjustment if either party determines that the fiscal state of the City warrants such action.

3.0 TERM

3.1 Commencement & Effective Date. Employee commenced his services hereunder at 12:01 a.m. Pacific daylight savings time on July 25, 2023, which will also be deemed the effective date of this Agreement ("Effective Date").

3.2 Term. The term of this Agreement will be for three (3) years following the Effective Date ("Term") (i.e. until 11:59 p.m. on July 25, 2026) and, thereafter, the term of this Agreement may be extended for additional one (1) year term(s) as Employee and City Manager mutually agree, as evidenced by a writing signed by both parties.

3.3 Termination by Employee. Employee may terminate this Agreement at any time, provided Employee provides the City Manager with at least thirty (30) days' advance written notice. In the event Employee terminates this Agreement, Employee expressly agrees that he shall not be entitled to any severance pay.

3.4 Termination by City. The City Manager may terminate this Agreement at any time with or without cause, by providing written notice of the reason(s). The City Manager's right to terminate Employee pursuant to this Section 3.4 shall not be subject to or in any way limited by the City's Personnel Rules or past City practices related to the employment, discipline,

or termination of the City's employees. Employee expressly waives any rights provided for the Community Development Director under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination. Nothing herein, however, shall be construed to create a property interest, where one does not exist by rule of law, in the position of Community Development Director. Upon appointment to the Community Development Director position, Employee shall be an at-will employee serving at the pleasure of the City Manager.

(a) Termination by City for Cause. The City may terminate this Agreement for cause at any time by providing Employee with five (5) business days' written notice of the termination for cause and the facts and grounds constituting such cause. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) Breach of this Agreement, 2) Willful or persistent material breach of duties, 3) Résumé fraud or other acts of material dishonesty, 4) Unauthorized absence or leave, 5) Conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality) or conviction of a felony under California law, 6) Violation of the City's anti-harassment policies and/or a finding that legally prohibited personal acts of harassment against a City official or employee or legally prohibited personal acts of discrimination against a City official or employee has occurred, 7) Violation of the City's Municipal Code, Ordinances, Rules, and Regulations, including but not limited to the City's Personnel Rules, 8) Use or possession of illegal drugs, 9) Engaging in conduct tending to bring embarrassment or disrepute to the City, 10) Any illegal or unethical act involving personal gain, 11) A pattern of repeated, willful and intentional failure to carry out materially significant and legally constituted direction or policy decisions of the City Manager, 12) Gross misfeasance or gross malfeasance, and 13) "abuse of office or position" as defined in Government Code §53243.4 (i.e., waste, fraud, and violation of the law under color of authority and crimes against public justice, including crimes involving bribery and corruption). For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave until resolution. If the City terminates for cause this Agreement and the services of Employee hereunder, the City shall have no obligation to pay severance.

(b) Termination by City Manager Without Cause. The City Manager may terminate Employee at any time without cause but rather based upon management reasons such as implementing the City's goals or policies, including but not limited to: (i) change of administration, or (ii) incompatibility of management styles. In the event Employee is terminated without cause, Employee expressly agrees that he shall not be entitled to any severance pay as the result of the termination of this Agreement except as provided in Section 4.1 below.

4.0 SEVERANCE

4.1 Severance Pay. In the event Employee is terminated without cause within one (1) year of the Effective Date and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim, then City shall pay to Employee severance in an amount equal to his monthly base Salary (as defined in Section 2 above, calculated on a per diem basis) then in effect multiplied by one (1), less applicable deductions and excluding deferred compensation or the value of any other benefits. If Employee is terminated without cause at any time later than one (1) year after the Effective Date and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim,

then City shall pay to Employee severance in an amount equal to the monthly base salary of Employee then in effect multiplied by three (3) excluding the value of any benefits.

Notwithstanding the foregoing, Government Code Section 53260 provides that all contracts of employment with a city must include a provision limiting the maximum cash settlement for the termination of the contract to the monthly salary (excluding benefits) multiplied by the number of months left on the unexpired term, but not more than 18 months if the unexpired term exceeds 18 months. Accordingly, should such proposed severance payment exceed the amount authorized to be paid under Government Code Section 53260, then the amount paid to Employee shall be reduced in the amount necessary to comply with such statute. (For example, if termination occurs with two (2) months left in the term, severance would be equal to the monthly base salary multiplied by two (2) rather than the three (3) months provided in this Section.)

4.2 No Severance Pay if Termination for Cause or Initiated by Employee. As provided in Section 3.4(a), should Employee be terminated for cause, the City shall have no obligation to pay the severance provided for in Section 4.1 above. As provided in Section 3.3, should Employee initiate termination of this Agreement, the City shall have no obligation to pay the severance provided for in Section 4.1 above. Furthermore, in the event this Agreement expires by its own term as provided in Section 3.2 above, then the City shall have no obligation to pay the severance provided for in Section 4.1 above.

4.3 Sole Rights. The severance rights provided in this Section 4.0 shall constitute the sole and only entitlement of Employee with respect to severance pay in the event of the termination, other than for cause. Employee expressly waives any and all other rights with respect to severance pay except as provided herein. Any and all severance rights are conditioned upon and in consideration for execution of the standard "Agreement of Separation, Severance, and General Release" attached hereto in form only as Exhibit "B."

5.0 PERFORMANCE EVALUATIONS

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the Community Development Department of the City. Nothing herein shall be deemed to alter or change the employment status of Employee (as set forth in Section 1.4 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of Employee hereunder.

5.2 Annual Evaluation. The City Manager may, at his/her sole discretion, review and evaluate the performance of Employee annually within thirty (30) days after each anniversary of the Effective Date. In addition, Employee shall submit for the City Manager's consideration, no later than December 1 of each year of the term of this Agreement, Employee's proposed annual performance goals and objectives and incorporate the City Manager's suggestions. Such review and evaluation, if any, will be conducted concurrently with an annual salary review, and in accordance with the purpose noted in Section 5.1 above.

5.3 Written Summary. The City Manager may, at his/her sole discretion, elect to provide a written summary of each performance evaluation to Employee within two (2) weeks following the conclusion of the review and evaluation process.

6.0 BENEFITS

6.1 Holiday. The City shall provide Employee with the following holidays with pay:

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Cesar Chavez Day
5. Memorial Day
6. Independence Day
7. Labor Day
8. Columbus Day
9. Veterans' Day
10. Thanksgiving Day
11. Christmas Day
12. Employee's Birthday
13. Juneteenth Day

Cesar Chavez Day, Juneteenth Day, and Employee's Birthday are not observed holidays. Employee shall earn one floating holiday for Cesar Chavez Day, Juneteenth Day, and Employee's Birthday. Employee may use the floating holidays on any scheduled workday with prior City Manager approval. Employee shall not accrue more than three (3) floating holidays. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued floating holidays. The value of accrued floating holidays shall be calculated using Employee's prevailing pay rate on the date of Employee's separation from City service.

6.2 Administrative Leave. Employee will be granted 40 hours of administrative leave per fiscal year. Employee shall not accrue more than 40 hours of administrative leave. Employee shall not use less than one (1) hour of administrative leave at any one time. Administrative leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued administrative leave. The value of accrued administrative leave shall be calculated using Employee's prevailing pay rate on the date of Employee's separation from City service.

6.3 Bereavement Leave. Employee shall be entitled to bereavement leave for a period not exceeding three (3) workdays for deaths within the Employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the Employee's household (under the same roof), and the Employee's spouse, registered domestic partner, parents or stepparents; spouse's parents or stepparents; brothers, stepbrothers or half-brothers; sisters, step-sisters or half-sisters; Employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased. For purposes of compliance with Government Code section 12945.7, Employee shall be entitled to two additional days of bereavement leave (totaling five days), which will be unpaid unless Employee elects to use accrued vacation, sick, administrative, or floating holiday leave for pay on these days.

6.4 Time Off For Jury Duty. The City shall grant up to 22 business days off to Employee if he is required to serve on jury duty, with compensation at Employee's existing pay rate. The Employee shall remit to the City any money paid to him by the court for jury service.

6.5 Health Benefits. The City, only while it participates in the California Public Employees' Retirement System Medical and Hospital Care Plan ("PERS Plan"), shall make the following contributions towards the cost of medical insurance for Employee: the City will contribute directly to PERS an amount to be applied to the applicable PERS Plan monthly premium. The City will contribute an amount equal to the actual monthly premium for the plan and applicable number of dependents (employee only, employee & 1 dependent or employee & 2 or more dependents), not to exceed the monthly premium rate established by Kaiser Permanente for its Family Health Plan. Employee will pay any premium amount above the maximum City contribution by payroll deduction. If Employee does not enroll in any medical insurance plan offered by the City, then in lieu of the City contribution to health benefits provided pursuant to this section 6.5 Employee shall instead receive a deferred compensation payment of \$600 per month. To be eligible for the \$600 deferred compensation payment, Employee must submit to the City written proof of duplicate medical insurance coverage. The City reserves the right to enhance, reduce, terminate, and amend or to otherwise change its health and other benefit programs at any time.

6.6 Vision and Dental Insurance. The City shall pay the monthly vision and dental insurance premiums for Employee and his eligible dependents.

6.7 Life Insurance, Accidental Death Insurance and Long-Term Disability Insurance: The City shall pay 100% of the cost of term life insurance equal to Employee's annual salary, accidental death and dismemberment insurance equal to Employee's annual salary, and long-term disability insurance equal to two-thirds of Employee's monthly salary. The long-term disability insurance plan shall provide a 30-day benefit exclusion and benefit payments until the age of 70 years.

6.8 California Public Employees' Retirement System ("CalPERS"). Employee is a "Classic" local miscellaneous second tier member, and accordingly is covered by the 2% @ 60 CalPERS retirement formula. Employee will pay the mandatory CalPERS contribution rate for "Classic" second tier members as determined by CalPERS, which amount is currently 7.0%.

6.9 Retiree Health Benefits. Should Employee retire from the City as a CalPERS eligible retiree, the City will contribute an amount toward the CalPERS medical premium that is equal to the amount required under the City's resolution electing coverage under the Public Employees Medical and Hospital Care Act ("PEMHCA"), which is the minimum amount required by the PEMHCA. The City shall have no obligation to make such contribution in the event it no longer participates in the CalPERS medical and hospital care program. Provided that Employee has reached the minimum age of 50 years of age and retired from the City as a CalPERS eligible retiree, he shall continue to be eligible to participate in the City's group medical, dental and vision care plans until age 65, contingent upon the health provider's acceptance. The full cost of any insurance selected by the retiree shall be borne by the retiree. As long as the retiree is enrolled in an insurance plan his eligible dependents may also enroll in the insurance plans as provided above. The retiree and/or dependent shall pay any cost of dependent insurance benefits.

6.10 Purchase of Home Office Equipment. The City will advance up to a total of \$3,000 to Employee for the purpose of acquiring a personal computer and appurtenant types of office equipment which the Employee will utilize at his home to facilitate work production outside normal business hours. More than one such advance may be made, but at no time may the combined total of all outstanding advances exceed \$3,000. Funds will be advanced only after the need for the equipment is verified and approved by the City Manager and a reimbursement agreement, approved by the City Attorney, is executed.

6.11 Reimbursement for Damage To Employee Vehicles. The City agrees to reimburse Employee in an amount not to exceed \$200 per fiscal year for damages due to or caused by vandalism to Employee's vehicle while on City property during Employee's working hours. In order to be eligible for reimbursement, Employee must submit an incident report and a Sheriff's report to the City Manager and Risk Manager regarding the incident causing the damage to the vehicle.

6.12 Education Reimbursement. The City will reimburse Employee for the cost of all books and tuition incurred by Employee while attending an accredited educational institution for those courses directly related to the Employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the Employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University system. The City will reimburse the Employee for all classes the Employee completes with a grade of "C" or better provided Employee: i) provides a list of classes to the City Manager prior to each quarter or semester; ii) provides to the City Manager verification of the cost for tuition and books; and iii) provides to the City Manager certification of completion upon completion of the course(s).

6.13 Vacation Leave.

(a) Employee may accrue up to a maximum of 320 hours of unused vacation leave. Upon reaching 320 hours, Employee shall earn no additional vacation accrual until his balance of accrued but unused vacation leave is reduced below 320 hours. Upon a written administrative determination by the City Manager that work demands prevent Employee from using vacation time on a timely basis, the City Manager may permit Employee to exceed the maximum accrual cap by a specified amount and for a specified time, not to exceed 40 hours of vacation time and not to exceed a duration of 6 months. The City Manager may also require a plan designed to bring Employee back into compliance with vacation accrual limitations. It is the responsibility of Employee to arrange for timely use or, to the extent available, cash conversion of vacation time well in advance of reaching the maximum accrual limit.

(b) Employee shall not use less than one (1) hour of vacation leave at any one time. Vacation leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee has accrued in excess of 250 hours, he may be paid for the excess vacation on a dollar-for-dollar basis twice per year at the end of the fiscal year or end of the calendar year subject to the following:

1. Employee must have taken minimum hours of vacation in the fiscal year so that at the end of the fiscal year the vacation accrual does not exceed 320 hours.

2. The payout must otherwise comply with any City rules and procedures pertaining to vacation leave cash out.

3. In the event vacation leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated vacation leave cash out procedures.

(d) Employee shall be credited with vacation leave at the following rates based upon the length of service:

1. Eight hours per month (accrued at the rate of four hours bi-weekly for 24 of the 26 pay periods annually) during the first five years of service;

2. Ten hours per month (accrued at the rate of five hours bi-weekly for 24 of the 26 pay periods annually) during the sixth through the tenth years of service;

3. Twelve hours per month (accrued at the rate of six hours bi-weekly for 24 of the 26 pay periods annually) during the 11th through 15th years of service; and

4. Thirteen hours per month (accrued at the rate of six and one-half hours bi-weekly for 24 of the 26 pay periods annually) during the 16th and following years of service.

6.14 Sick Leave.

(a) Employee shall accrue sick leave at the rate of eight (8) hours of sick leave for each complete month of service.

(b) Employee may accrue an unlimited number of sick leave hours. Employee shall not use less than one (1) hour of sick leave at any one time. Sick leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee accrues in excess of 330 hours, Employee may opt to be paid for up to 80 hours on a dollar for-dollar basis one-time per fiscal year during the payroll that includes March 31st. In the event sick leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated sick leave cash out procedures.

(d) Upon separation, Employee shall be eligible to receive monetary compensation for any unused sick leave based on the table below. Years of service shall be calculated based on the Employee's anniversary date.

Years of Service	Value of Sick Leave
0-4 years	0%
5 – 10 years	10%
11 – 15 years	15%
16 years and above	20%

6.15 Deferred Compensation. City shall contribute \$300.00 per month into a qualified 457 plan.

6.16 Cellular Phone. At no cost to Employee, City shall provide Employee with the use of a City-owned cellular phone. Employee shall reimburse City for all cell phone charges incurred for personal use not related to the performance of his job.

6.17 Automobile Allowance.

(a) City shall provide to Employee a monthly automobile allowance of \$400. Such amount is intended to reimburse Employee for all costs associated with the use of Employee's automobile for City business, including but not limited to all applicable costs of automobile liability insurance, maintenance, operating expenses, depreciation, and interest.

(b) Employee shall maintain all records required by applicable California and federal law concerning use of such automobile, including without limitation records to substantiate personal and City-related use of such automobile.

(c) Employee shall maintain automobile liability insurance policy with \$100,000/300,000/50,000 maximum coverage, combined single limit coverage against any injury, death, loss, or damage as a result of wrongful or negligent acts arising out of the operation of the automobile. Unless otherwise required by the City, Employee will maintain a policy with such coverage and limits throughout the term of this Agreement. If City requires Employee to secure and maintain an insurance policy with greater coverage than said coverage set forth in the insurance policy currently insuring Employee, and as a result of such requirement Employee's premium cost for such policy containing greater coverage is higher than the premium cost of his insurance policy, City shall pay the difference. Employee shall name City, and its Council members, officials, and employees as additional insured on his policy; and deliver to City copies of such insurance endorsements and certificate of insurance. Such insurance policy shall provide that the insurance coverage shall not be canceled, reduced, or otherwise modified by Employee or by Employee's insurance carrier without at least 30 days prior written notice, served on City personally by said insurance company.

6.18 Changes in Compensation and Benefits. Employee acknowledges that the City Council may in the future adopt a resolution establishing compensation and benefits for the City's executive employees, including Employee and department heads, which may reduce the level of compensation (exclusive of Employee's base salary), or benefits provided. In the event the level of compensation or benefits provided to Employee changes (whether by increase or decrease), the Parties agree that such changes shall not be deemed material or a breach of this Agreement.

7 EXPENSE REIMBURSEMENT

The City recognizes that Employee may incur certain expenses of a non-personal and job-related nature in performance of the duties of the position of Director of Community Development. The City agrees to reimburse the actual cost of such expenses, which are authorized for reimbursement and incurred and submitted according to the City's normal expense approval and reimbursement procedures. To be eligible for reimbursement, all expenses must be supported by an appropriate receipt therefore and submitted within time limits established by the City, in accordance with AB 1234 and any applicable City ordinances, resolutions, rules, policies or procedures.

8 BONDS AND INDEMNIFICATION

8.1 Indemnification. To the extent mandated by the California Government Code, the City shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of the services provided by Employee under this Agreement, or any other intentional or malicious conduct or gross negligence of Employee.

8.2 Bonds. City shall bear the full cost of any fidelity or other bonds, which may be required in the performance of Employee's services under this Agreement.

9 GENERAL PROVISIONS

9.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Employee's employment by the City and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.

9.2 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where City Manager approval is expressly authorized herein.

9.3 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To City:

City Manager
City of South El Monte
1415 Santa Anita Ave.
South El Monte, California 91733

To Employee:

Guillermo Arreola
14826 Starbuck St.
Whittier, CA 90603

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

9.4 Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 87100 *et seq.*, Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules.

9.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

9.6 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution and delivery by each party hereto.

9.8 AB 1344. Assembly Bill 1344, which was subsequently enacted as Government Code §§ 53243 - 53243.4, sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. These statutes also require that contracts between local agencies and its employees include provisions requiring an employee who is convicted of a crime involving an abuse of her/his office or position to provide reimbursement to the local agency for the following forms of payment: (i) paid leave salary; (ii) criminal defense costs; (iii) cash settlement payments; and (iv) any non-contractual settlement payments. Accordingly, the Parties agree that it is their mutual intent to fully comply with these Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

§53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.

§53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.

§53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.

§53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.

§53243.4. "Abuse of office or position" defined.

Employee represents that Employee has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee, including that Employee agrees that any cash settlement or severance related to a termination that Employee may receive from the City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of Employee's office or position. The Government Code provisions referenced in this section are attached hereto in Exhibit "C".

9.9 Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or has had the opportunity to do so, and the City and Employee further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.

IN WITNESS WHEREOF, the City of South El Monte has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and Employee has signed and executed this Agreement, all in triplicate.

CITY OF SOUTH EL MONTE

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

Anthony R. Taylor, City Attorney

EMPLOYEE

Guillermo Arreola

EXHIBIT “A”

The Director of Community Development is an at-will position reporting to the City Manager. Under the direction of the City Manager, the Director of Community Development oversees the Community Development and Public Works Departments, which includes Planning, Building and Safety, Housing, Code Enforcement, Public Safety and School Safety, Municipal Engineering, Field Services, Facilities, Fleet Management, Capital Improvement, Landscape, and Street Maintenance.

1.0 EXAMPLE OF DUTIES

Duties may include, but are not limited to, the following:

- A. Assume full management responsibility for all Community Development Services;
- B. Develop, plan and implement department goals and objectives; recommend and administer policies and procedures;
- C. Enhance and maintain successful programs and projects to help shape the growth and development of the City’s infrastructure;
- D. Obtain and manage state and federal grant monies for these and other projects;
- E. Direct, oversee and participate in the development of the Departments’ work plan, assign work activities, projects and programs, monitor workflow, review and evaluate work products, methods and procedures;
- F. Oversee and review the engineering services activities including engineering design, development review, CIP planning, and construction management;
- G. Collaborate on implementation of short and long-term plans, goals, and objectives focused on achieving the City’s economic development and redevelopment needs, in alignment with the City’s advanced and current planning philosophy and with conformity to applicable building codes;
- H. Participate in the development and administration of the departments’ budgets, direct the forecast of funds needed for staffing, equipment, materials and supplies, monitor and approve expenditures and implement mid-year adjustments;
- I. Develop specifications and bid documents for a variety of public works and public utilities- related designs construction and maintenance projects, recommend contract awards, negotiate contract provisions and coordinate, review, inspect, monitor, and approve contractor’s performance;
- J. Manage the application process for acquiring and administering County, State, and Federal Grants;
- K. Participate in the selection of, training, motivation, supervision and evaluation of assigned personnel;

- L. Represent the Community Development and Public Works Departments to other departments, elected officials, and outside agencies and organizations;
- M. Participate in interdepartmental collaboration on projects as assigned;
- N. Respond to and resolve difficult situations and sensitive citizen inquiries and complaints;
- O. Develop and review ordinances, resolutions, and staff reports related to various divisions, present reports to the Planning Commission, City Council, and other Commissions and/or Committees;
- P. Plan, organize, and evaluate the work of the department's staff and contract personnel;
- Q. Keep abreast of federal, state, regional, special district, and county activities and policies affecting municipal developments, alert officials to changes or new programs, and assist in evaluating proper City actions, responses, and policies;
- R. Perform a variety of public relations and outreach work related to economic development, redevelopment and planning activities;
- S. Assure effective communication of issues, coordinate with citizens' groups, advisory boards and commissions, develop cooperative professional relationships with local developments, realtors, and contractors;
- T. Oversee the City's home improvement program, neighborhood preservation program, and residential property improvement program;
- U. Oversee business license zoning requirements;
- V. Oversee the City's building inspection design standards and enforcement of building codes and regulations, may serve as the City's Building Official;
- W. Oversee code enforcement, public safety and school safety activities and ensure compliance with appropriate laws, ordinances, and regulations;
- X. Attend evening and weekend events and/or meetings; and
- Y. Perform other duties as requested by the City Manager.

1.1 EMPLOYMENT STANDARDS

Knowledge and Abilities:

- Principles and practices of public administration, organization and management;
- Principles, methods, and procedures of City planning; municipal public works, designing, maintenance, construction; streets and utilities maintenance programs;
- State and local laws, codes, and ordinances related to environmental studies, urban planning, and zoning;
- Principles of personnel management, supervision, training, and evaluation;

- Budget techniques;
- Marketing and public relations principles and techniques;
- Recycling/conservation and maintenance management principles and trends;
- Computers and office software applications;
- Functions, policies and procedures of relevant departments and/or operations;
- Relevant mathematical principles and functions;
- English usage, spelling, grammar, and punctuation – professional writing techniques;
- Plan, organize, prioritize, and perform duties as assigned with minimal supervision;
- Operate standard office equipment, a personal computer, and relevant software;
- Analyze problems, identify alternative solutions, and implement recommendations in support of goals;
- Evaluate effectiveness of services and assist in setting goals and priorities for program delivery, revision or elimination;
- Make decisions at the department head level;
- Be a team player and understand the benefits of supporting other City departments;
- Be flexible, creative and results-orientated;
- Comprehend major policy, operational, and personnel problems and draw valid conclusions;
- Interact effectively with the City Council, City Manager, management team, City employees and a wide variety of citizen constituents;
- Supervise, evaluate, and direct assigned staff;
- Initiate, negotiate, and/or review complex development proposals;
- Establish and maintain cooperative working relationship with representatives of other agencies, the public, and all levels of staff and management;
- Interpret and apply department policies and procedures;
- Communicate clearly and concisely both orally and in writing;
- Research and compile information and maintain records;
- Adapt in a high-volume, fast-paced working atmosphere with multiple priorities;
- Develop comprehensive plans to meet future City needs/services;
- Deal constructively with conflict and develop effective resolutions; and
- Oversee and coordinate consulting engineers effectively.

MINIMUM QUALIFICATIONS

Experience:

Five (5) years increasingly responsible experience in urban planning, including at least three years of increasingly responsible professional economic development experience and supervising professional planners.

Education:

Bachelor's degree in land-use planning, urban planning, public administration, or a closely related field. A Master's degree is preferred.

Licenses and Certificates

Possession of or ability to obtain a valid Class C California State Driver's License.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Frequently required to talk or hear.
- Sit; use hands to finger, handle, feel or operate objects, tools, or controls.
- Reach with hands and arms.
- Occasionally required to stand or walk.
- Occasionally lift and/or move up to 25 pounds.
- Vision abilities required for close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions:

- Sedentary, office settings.
- Some outdoor work is required in the inspection of various land use developments and construction sites.
- Exposure to weather conditions including wet and/or humid conditions, or airborne particles.
- Noise level in the work environment is usually quiet in the office, and moderate in the field.

EXHIBIT “B”

AGREEMENT OF SEPARATION, SEVERANCE, AND GENERAL RELEASE

1. PARTIES

This Agreement of Separation, Severance, and General Release (hereinafter referred to as the “AGREEMENT”) is entered into by and between the City of South El Monte, a general law city and municipal corporation (hereinafter referred to as “THE CITY”), and Guillermo Arreola, an individual (hereinafter referred to as “EMPLOYEE”).

2. RECITALS

2.1. EMPLOYEE was hired by THE CITY as an at-will Director of Community Development effective July 25, 2023, serving at the pleasure of the City Manager of THE CITY pursuant to a written contract, a copy of which is attached hereto as Exhibit “A” (“THE CONTRACT”).

2.2. THE CITY and EMPLOYEE desire that EMPLOYEE resign and enter into a severance agreement whereby EMPLOYEE receives severance compensation in exchange for executing a general release and waiver of any and all claims that EMPLOYEE may have against THE CITY, including but not limited to its elected and non-elected officials, employees, attorneys, and agents. Accordingly, the parties hereto intend by this AGREEMENT to mutually conclude any and all employment relationships between THE CITY and EMPLOYEE by means of EMPLOYEE’s voluntary separation as of _____, _____. This AGREEMENT sets forth the full and complete terms and conditions concluding EMPLOYEE’s employment relationship with the CITY and any obligations related thereto, including any provided under THE CONTRACT.

2.3 In accordance with this AGREEMENT and with applicable state and federal laws, EMPLOYEE acknowledges that EMPLOYEE has been advised of EMPLOYEE’s post-employment rights, including but not limited to, EMPLOYEE’s rights under the Consolidated Omnibus Budget Reconciliation Act of 1985 (“COBRA”), the Employee Retirement Income Security Act of 1974 (“ERISA”), and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

3. CONSIDERATION

3.1 EMPLOYEE shall receive payment to him at the time of his voluntary separation all earned salary, accrued fringe benefits as detailed in THE CONTRACT, and/or all other wage compensation/benefits owed to EMPLOYEE upon separation of employment, as required by law or THE CONTRACT or any other agreement with THE CITY.

3.2. In exchange for the waivers and releases set forth herein, THE CITY shall also cause to be paid to EMPLOYEE an additional compensatory payment by means of severance, settlement and release in the form of a lump sum amount of as set forth in THE CONTRACT in the form of a check made payable to EMPLOYEE to be mailed to EMPLOYEE at EMPLOYEE’s home address via certified mail return receipt requested after the EFFECTIVE DATE (as defined below) of this AGREEMENT.

3.3 In exchange for the severance payment provided for herein, EMPLOYEE, and on behalf of EMPLOYEE's spouse, heirs, representatives, successors, and assigns, hereby releases, acquits, and forever discharges THE CITY, and each of its predecessors, successors, assigns, officials, employees, representatives, agents, insurers, attorneys, and all persons and entities acting by, through, under, or in concert with any of them, and each of them (hereinafter referred to as "THE CITY PARTIES"), from any and all claims, charges, complaints, contracts, understandings, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, which EMPLOYEE now has or may acquire in the future, or which EMPLOYEE ever had, relating to or arising out of any act, omission, occurrence, condition, event, transaction, or thing which was done, omitted to be done, occurred or was in effect at any time from the beginning of time up to and including the date of this AGREEMENT (hereinafter referred to collectively as "CLAIMS"), without regard to whether such CLAIMS arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. EMPLOYEE expressly acknowledges that the CLAIMS forever barred by this AGREEMENT specifically include, but are not limited to, claims based upon any alleged breach of THE CONTRACT or any other agreement of employment, any demand for wages, overtime or benefits, any claims of violation of the provisions of ERISA, COBRA or HIPAA, any alleged breach of any duty arising out of contract or tort, any alleged wrongful termination in violation of public policy, any alleged breach of any express or implied contract for continued employment, any alleged employment discrimination or unlawful discriminatory act, or any claim or cause of action including, but not limited to, any and all claims whether arising under any federal, state or local law prohibiting breach of employment contract, wrongful termination, or employment discrimination based upon age, race, color, sex, religion, handicap or disability, national origin or any other protected category or characteristic, and any and all rights or claims arising under the California Labor Code or Industrial Welfare Commission Wage Orders, the Federal Fair Labor Standards Act, the California Fair Employment and Housing Act, California Government Code §§12900 *et seq.*, the Americans With Disabilities Act, Title VII of the Civil Rights Act of 1964, the Public Safety Officers Procedural Bill of Right Act, and any other federal, state, or local human rights, civil rights, or employment discrimination or employee rights statute, rule, or regulation.

4. SPECIFIC ACKNOWLEDGMENT OF WAIVER OF CLAIMS UNDER ADEA AND OWBPA

The Age Discrimination in Employment Act of 1967 (hereinafter referred to as the "ADEA") makes it illegal for an employer to discharge any individual or otherwise discriminate with respect to the nature and privileges of an individual's employment on the basis that the individual is age forty (40) or older. The Older Workers Benefit Protection Act (hereinafter referred to as the "OWBPA," 29 U.S.C. § 626 *et seq.*, Pub L 101-433, 104 Stat. 978 (1990)) further augments the ADEA and prohibits the waiver of any right or claim under the ADEA, **unless the waiver is knowing and voluntary**. By entering into this AGREEMENT, EMPLOYEE acknowledges that he knowingly and voluntarily, for just compensation in addition to anything of value to which EMPLOYEE was already entitled, waives and releases any rights he may have under the ADEA and/or OWBPA. EMPLOYEE further acknowledges that he has been advised and understands, pursuant to the provisions of the ADEA and OWBPA, that:

- (a) This waiver/release is written in a manner understood by EMPLOYEE;
- (b) EMPLOYEE is aware of, and/or has been advised of, her/his rights under the ADEA and OWBPA, and of the legal significance of her/his waiver of any possible claims he currently may have under the ADEA, OWBPA and/or similar age discrimination laws;
- (c) EMPLOYEE is entitled to a reasonable time of at least twenty-one (21) days within which to review and consider this AGREEMENT and the waiver and release of any rights he may have under the ADEA, the OWBPA and similar age discrimination laws; but may, in the exercise of his own discretion, sign or reject this AGREEMENT at any time before the expiration of the twenty-one (21) days;
- (d) The waivers and releases set forth in this AGREEMENT shall not apply to any rights or claims that may arise under the ADEA and/or OWBPA **after** the EFFECTIVE DATE of this AGREEMENT;
- (e) EMPLOYEE has been advised by this writing that he should consult with an attorney prior to executing this AGREEMENT;
- (f) EMPLOYEE has discussed this waiver and release with, and been advised with respect thereto by, his counsel of choice, and that he does not need any additional time within which to review and consider this AGREEMENT;
- (g) EMPLOYEE has **seven (7) days following his execution** of this AGREEMENT to revoke the AGREEMENT;
- (h) Notice of revocation within the seven (7) day revocation period must be provided, in writing, to THE CITY pursuant to Paragraph 8.9 herein, and must state, "I hereby revoke my acceptance of our Agreement of Severance and General Release;" and
- (i) This AGREEMENT shall not be effective until all parties have signed the AGREEMENT and ten (10) days have passed since EMPLOYEE's execution ("EFFECTIVE DATE").

5. UNKNOWN CLAIMS

In relation to the release provisions of Paragraphs 3 and 4 above, EMPLOYEE understands that California Civil Code section 1542 reads as follows:

"General Release--Claims Extinguished"

"A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party."

EMPLOYEE hereby waives the protection of California Civil Code section 1542.

6. WAIVER OF ADDITIONAL CLAIMS

EMPLOYEE hereby waives any provisions of state or federal law that might require a more detailed specification of the claims being released pursuant to the provisions of Paragraphs 3, 4, and 5 above.

7. REPRESENTATIONS AND WARRANTIES

Each of the parties to this AGREEMENT represents and warrants to, and agrees with, each other party as follows:

7.1. Advice of Counsel: The parties hereto have received independent legal advice from their respective attorneys concerning the advisability of entering into and executing this AGREEMENT or have been given the opportunity to obtain such advice. The parties acknowledge that they have been represented by counsel of their own choice in the negotiation of this AGREEMENT, that they have read this AGREEMENT; that they have had this AGREEMENT fully explained to them by such counsel, or have had such opportunity to do so and that they are fully aware of the contents of this AGREEMENT and of its legal effect.

7.2. No Fraud in Inducement: No party (nor any officer, agent, employee, representative, or attorney of or for any party) has made any statement or representation or failed to make any statement or representation to any other party regarding any fact relied upon in entering into this AGREEMENT, and neither party relies upon any statement, representation, omission or promise of any other party in executing this AGREEMENT, or in making the settlement provided for herein, except as expressly stated in this AGREEMENT.

7.3. Independent Investigation: Each party to this AGREEMENT has made such investigation of the facts pertaining to this settlement and this AGREEMENT and all the matters pertaining thereto, as it deems necessary.

7.4. Mistake Waived: In entering into this AGREEMENT, each party assumes the risk of any misrepresentation, concealment or mistake. If any party should subsequently discover that any fact relied upon by it in entering into this AGREEMENT was untrue, or that any fact was concealed from it, or that its understanding of the facts or of the law was incorrect, such party shall not be entitled to any relief in connection therewith, including without limitation on the generality of the foregoing any alleged right or claim to set aside or rescind this AGREEMENT. This AGREEMENT is intended to be, and is, final and binding between the parties, regardless of any claims of misrepresentation, promise made without the intent to perform, concealment of fact, mistake of fact or law, or any other circumstance whatsoever.

7.5. Later Discovery: The parties are aware that they may hereafter discover claims or facts in addition to or different from those they now know or believe to be true with respect to the matters related herein. Nevertheless, it is the intention of the parties that EMPLOYEE fully, finally and forever settle and release all such matters, and all claims relative thereto, which do now exist, may exist or have previously existed against THE CITY or THE CITY PARTIES. In furtherance of such intention, the releases given here shall be, and remain, in effect as full and complete releases of all such matters, notwithstanding the discovery or existence of any additional or different claims or facts relative thereto.

7.6. Indemnification: EMPLOYEE agrees to indemnify and hold harmless THE CITY or THE CITY PARTIES from, and against, any and all claims, damages, or liabilities sustained by them as a direct result of the violation or breach of the covenants, warranties, and representations undertaken pursuant to the provisions of this AGREEMENT. EMPLOYEE understands and agrees that he shall be exclusively liable for the payment of all taxes for which he is responsible, if any, as a result of her/his receipt of the consideration referred to in Paragraph 3 of this AGREEMENT. In addition, EMPLOYEE agrees fully to indemnify and hold the CITY PARTIES harmless for payment of tax obligations as may be required by any federal, state or local taxing authority, at any time, as a result of the payment of the consideration set forth in Paragraph 3 of this AGREEMENT.

7.7. Future Cooperation & Consultation fees: EMPLOYEE shall execute all such further and additional documents as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this AGREEMENT. EMPLOYEE shall provide THE CITY with consultation services (including deposition or trial testimony) in any litigation involving THE CITY which is reasonably related to acts or occurrences transpiring during her/his employment. Said services shall be provided as needed by THE CITY at a rate of \$100.00 per hour.

7.8. Return of Confidential Information and Property: Prior to the separation date, EMPLOYEE shall submit a written inventory of, and return to the Human Resources Division, all City keys, equipment, computer identification cards or codes, and other equipment or materials or confidential documents provided to or obtained by EMPLOYEE during the course of her/his employment with THE CITY.

7.9. No Pending Claims and/or Actions: EMPLOYEE represents that he has not filed any complaints or charges against THE CITY or THE CITY PARTIES with any local, state or federal agency or court; that he will not do so at any time hereafter for any claim arising up to and including the EFFECTIVE DATE of this AGREEMENT; and that if any such agency or court assumes jurisdiction of any such complaint or charge against THE CITY or THE CITY PARTIES on behalf of EMPLOYEE, whenever or where ever filed, he will request such agency or court to withdraw from the matter forthwith.

7.10. Ownership of Claims: EMPLOYEE represents and warrants as a material term of this AGREEMENT that EMPLOYEE has not heretofore assigned, transferred, released or granted, or purported to assign, transfer, release or grant, any of the CLAIMS disposed of by this AGREEMENT. In executing this AGREEMENT, EMPLOYEE further warrants and represents that none of the CLAIMS released by EMPLOYEE thereunder will in the future be assigned, conveyed, or transferred in any fashion to any other person and/or entity.

7.11. Enforcement Fees and Costs: Should any legal action be required to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which that party may be entitled.

7.12. Authority: Each party represents to the other that it has the right to enter into this AGREEMENT, and that it is not violating the terms or conditions of any other AGREEMENT to which they are a party or by which they are bound by entering into this AGREEMENT. The parties represent that they will obtain all necessary approvals to execute this AGREEMENT. It is further represented and agreed that the individuals signing this AGREEMENT on behalf of the respective

parties have actual authority to execute this AGREEMENT and, by doing so, bind the party on whose behalf this AGREEMENT has been signed.

8. MISCELLANEOUS

8.1. No Admission: Nothing contained herein shall be construed as an admission by THE CITY of any liability of any kind. THE CITY denies any liability in connection with any claim and intends hereby solely to avoid potential claims and/or litigation and buy its peace.

8.2. Governing Law: This AGREEMENT has been executed and delivered within the State of California, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of California.

8.3. Full Integration: This AGREEMENT is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. This AGREEMENT may be amended only by a further agreement in writing, signed by the parties hereto.

8.4. Continuing Benefit: This AGREEMENT is binding upon and shall inure to the benefit of the parties hereto, their respective agents, spouses, employees, representatives, officials, attorneys, assigns, heirs, and successors in interest.

8.5. Joint Drafting: Each party agrees that it has cooperated in the drafting and preparation of this AGREEMENT. Hence, in any construction to be made of this AGREEMENT, the parties agree that same shall not be construed against any party.

8.6. Severability: In the event that any term, covenant, condition, provision or agreement contained in this AGREEMENT is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement and the remainder of this AGREEMENT shall still be in full force and effect.

8.7. Titles: The titles included in this AGREEMENT are for reference only and are not part of its terms, nor do they in any way modify the terms of this AGREEMENT.

8.8. Counterparts: This AGREEMENT may be executed in counterparts, and when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one AGREEMENT, which shall be binding upon and effective as to all parties.

8.9. Notice: Any and all notices given to any party under this AGREEMENT shall be given as provided in this paragraph. All notices given to either party shall be made by certified or registered United States mail, or personal delivery, at the noticing party's discretion, and addressed to the parties as set forth below. Notices shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following deposit of the same in the United States mail.

As to EMPLOYEE:

At EMPLOYEE's home address on file with THE CITY.

As to THE CITY:

City Manager
City of South El Monte
1415 Santa Anita Ave.
South El Monte, California 91733

IN WITNESS WHEREOF, THE CITY has caused this AGREEMENT to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk, EMPLOYEE has signed and executed this Agreement, and the attorneys for THE CITY and EMPLOYEE, if any, have approved as to form as of the dates written below.

DATED: _____

EMPLOYEE

By: _____
Guillermo Arreola

THE CITY

DATED: _____

By: _____
City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

By: _____
Anthony R. Taylor, City Attorney

[EMPLOYEE's LAW FIRM]

By: _____
[Counsel]

EXHIBIT "C"

GOVERNMENT CODE SECTION 53243-53243.4

53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include a provision which provides that, regardless of the term of the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving an abuse of his or her office or position.

53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

53243.4. For purposes of this article, "abuse of office or position" means either of the following:

- (a) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
- (b) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.



City Council Agenda Report

Agenda Item No. 9.c.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-81, CONSENTING TO THE APPOINTMENT OF ARIANA DE LA CRUZ AS DIRECTOR OF COMMUNITY SERVICES BY THE CITY MANAGER AND APPROVAL OF THE DIRECTOR OF COMMUNITY SERVICES EMPLOYMENT AGREEMENT

SUMMARY: Staff is asking the City Council to consent to the appointment of Ariana De La Cruz as Director of Community Services and approve her employment agreement for services as Director of Community Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-81, approving the employment agreement between the City and Ariana De La Cruz for the position of Community Services Director; and
2. Authorize the Mayor to execute the employment agreement.

FISCAL/FINANCIAL IMPACT: The Director of Community Services position was budgeted for fiscal year 2023-2024. Mrs. De La Cruz will receive a salary of \$138,915 annually, which is Step D of the City's current salary schedule for the position of Director of Community Services. Any increases in subsequent years will be applied through performance reviews and/or salary adjustments. At this time, funds are available to administer the terms of the employment agreement.

DISCUSSION: The Director of Community Services is an essential member of the City's Executive Management Team and reports directly to the City Manager. This position will direct the operations of the Community Services Department, which includes overseeing the operation and programs for the Community Center and Senior Center buildings.

Additionally, the Director of Community Services will direct and participate in the development and implementation of citywide and departmental goals, objectives, policies, procedures, and priorities.

The key terms and provisions of the proposed agreement for Ms. De La Cruz are: 1)

Three- year term 2) Annual Base Salary of \$138,915 (\$11,576.25 per month). 3) Car allowance in the amount of \$400 per month. 4) One (1) months' severance if terminated without cause within one (1) year and three (3) months' severance if terminated thereafter (subject to the state law requirement that severance is limited to the monthly salary multiplied by the number of months left on the unexpired term of the contract). 5) Same employment benefits as those currently provided to the City's other department heads.

For further information about the employment agreement between the City and Ariana De La Cruz, see Attachment B.

ATTACHMENT(S):

- A. Resolution No. 23-81
- B. Community Services Director Agreement with Ariana DeLaCruz (2)

ATTACHMENT A

RESOLUTION NO. 23-81

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPOINTING ARIANA DE LA CRUZ TO THE POSITION OF COMMUNITY SERVICES DIRECTOR AND APPROVAL OF COMMUNITY SERVICES DIRECTOR EMPLOYMENT AGREEMENT

WHEREAS, it is the desire of the City Manager of the City of South El Monte (hereinafter the "City Manager") to appoint Ariana De La Cruz to serve in the position of Director of Community Services beginning on July 25, 2023 and approve the presented employment agreement; and

WHEREAS, pursuant to South El Monte Municipal Code § 2.64.030, appointment of City department heads “. . . shall be made by the city manager, subject to the consent of the city council[;]” and

WHEREAS, the position of Director of Community Services is the department head of the City’s Community Services Department; and

WHEREAS, pursuant to South El Monte Municipal Code § 2.64.030, City department heads hold employment “at and during the pleasure of the city manager” and

WHEREAS, the City requires the services of Director of Community Services; and

WHEREAS, based on Employee’s executive and administrative qualifications, ability, and experience, the City Manager desires to employ Employee to serve as the Director of Community Services for the City; and

WHEREAS, Employee has the required level of education, experience, skills and expertise to serve as the Director of Community Services of the City; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of Director of Community Services to the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference as though set forth in full.

SECTION 2. The City Council hereby consents to the appointment of Ariana De La Cruz as Director of Community Services which shall include salary at Step D of the City’s current and approved salary schedule for the position of Community Services Director at an annual salary of One Hundred Thirty-Eight Thousand Nine Hundred Fifteen Dollars (\$138,915).

SECTION 3. This resolution shall be effective immediately upon its adoption.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-81 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B

CITY OF SOUTH EL MONTE

DIRECTOR OF COMMUNITY SERVICES EMPLOYMENT AGREEMENT

This Director of Community Services EMPLOYMENT AGREEMENT (“Agreement”) is entered into the 25th day of July 2023, by and between the CITY OF SOUTH EL MONTE, a general law city and municipal corporation (“City”) and Ariana De La Cruz, an individual (“Employee”).

RECITALS

WHEREAS, it is the desire of the City Manager of the City of South El Monte (hereinafter the "City Manager") to appoint an individual to serve in the position of Community Services Director

WHEREAS, pursuant to South El Monte Municipal Code §2.64.030, appointment of City department heads “. . . shall be made by the city manager, subject to the consent of the city council[;]” and

WHEREAS, the position of Community Services Director is the department head of the City’s Community Services Department; and

WHEREAS, pursuant to South El Monte Municipal Code section 2.64.030, City department heads hold employment “at and during the pleasure of the city manager” and

WHEREAS, the City requires the services of a Community Services Director; and

WHEREAS, the duties of the Community Services Director are set forth in Exhibit “A” to this Agreement; and

WHEREAS, Employee was recently appointed as a Community Services Manager on July 1, 2023; and

WHEREAS, City Manager has combined both recreation and senior center services under the new position of Director of Community Services and

WHEREAS, based on Employee’s executive and administrative qualifications and ability, the City Manager desires to employ Employee to serve as the Director of Community Services for the City; and

WHEREAS, Employee has the required level of education, experience, skills and expertise to serve as Director of Community Services of the City; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of Director of Community Services to the City; and

WHEREAS, the parties wish to establish the terms and conditions of Employee’s provision of Director of Community Services professional services to the City through this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and Employee hereby agree as follows:

AGREEMENT

1.0 EMPLOYMENT & DUTIES

1.1 Duties. City hereby employs Employee as Director of Community Services for the City to perform the functions and duties of the Director of Community Services position as described in Exhibit “A,” and to perform such other legally permissible and proper duties and functions as the City Manager shall, from time-to-time, direct or assign. The City reserves the right to adopt and/or amend the job description and functions and duties for the position of Director of Community Services, as it deems necessary and appropriate, without requiring Employee’s acquiescence or an amendment of this Agreement. Employee agrees to perform all such functions and duties to the best of Employee’s ability and in an efficient, competent, and ethical manner.

1.2 Work Schedule. It is recognized that Employee is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. Employee acknowledges that proper performance of the duties of Director of Community Services will require Employee to generally observe normal business hours, as set by the City and may be duly revised from time-to-time (currently 7:00 a.m. to 5:30 p.m., Monday through Thursday), and will also often require the performance of necessary services outside of normal business hours. Notwithstanding the foregoing, the City will permit Employee such reasonable “time off” as is customary for exempt employees of the City, so long as the time off does not interfere with normal business. Employee’s compensation (whether salary or benefits or other allowances) is not based on hours worked, and Employee shall not be entitled to any compensation for overtime.

1.3 Other Activities. Employee shall focus his professional time, ability, and attention to City business during the term of this Agreement. Employee shall not engage, without the express prior written consent of the City Manager, in any other business duties or pursuits whatsoever, or directly or indirectly render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, that is or may be competitive with the City, that might cause a conflict-of-interest with the City, or that otherwise might interfere with the business or operation of the City or the satisfactory performance of the functions and duties of Community Services Director.

1.4 Employment Status. Upon appointment to the Community Services Director position, Employee shall serve at the will and pleasure of the City Manager and understands that he shall be an “at-will” employee without recourse to bumping or other demotion rights and shall be subject to summary dismissal without any right of notice or hearing except as expressly provided in this Agreement, including any so-called due process pre-disciplinary “Skelly” hearing. The City may terminate Employee at any time in accordance with Section 3.4 below.

1.5 City Documents. All data, studies, reports and other documents prepared by Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by Employee to the extent permitted by applicable law, except as may be required by any governmental agency or court of competent jurisdiction. Such materials shall not be used by Employee, without the prior written consent of the City Manager, for any purposes other than the performance of his duties. Additionally, no such materials may be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by (a) law, (b) any governmental agency, (c) subpoena, or (d) an order issued by a court of competent jurisdiction.

1.6 Exclusion from Classified Service. Employee understands, acknowledges, and agrees that he is not included within the classified service of the City pursuant to South El Monte Municipal Code §2.64.010(H)(7).

1.7 FLSA Exempt Status. Employee acknowledges and agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act.

2.0 COMPENSATION

2.1 Compensation. For the services rendered pursuant to this Agreement, Employee's base compensation shall be One Hundred Thirty Eight Thousand Nine Hundred Fifteen Dollars (\$138,915) annually ("Salary"), which shall be paid on a pro-rated basis bi-weekly at the same time as other employees of the City are paid. Such Salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs.

2.2 Annual Salary Review. The City Manager and Employee agree to conduct an annual salary review concurrently with any annual performance evaluation conducted pursuant to Section 5.2. Following the annual performance review, the City Manager may increase Employee's salary within the Council-approved salary range for the position of Community Services Director. The City Manager and/or the Employee reserve the right to defer or refuse any or all part of any base salary adjustment if either party determines that the fiscal state of the City warrants such action.

3.0 TERM

3.1 Commencement & Effective Date. Employee commenced his services hereunder at 12:01 a.m. Pacific daylight savings time on July 25, 2023, which will also be deemed the effective date of this Agreement ("Effective Date").

3.2 Term. The term of this Agreement will be for three (3) years following the Effective Date ("Term") (i.e. until 11:59 p.m. on February 12, 2026) and, thereafter, the term of this Agreement may be extended for additional one (1) year term(s) as Employee and City Manager mutually agree, as evidenced by a writing signed by both parties.

3.3 Termination by Employee. Employee may terminate this Agreement at any time, provided Employee provides the City Manager with at least thirty (30) days' advance written notice. In the event Employee terminates this Agreement, Employee expressly agrees that he shall not be entitled to any severance pay.

3.4 Termination by City. The City Manager may terminate this Agreement at any time with or without cause, by providing written notice of the reason(s). The City Manager's right to terminate Employee pursuant to this Section 3.4 shall not be subject to or in any way limited by the City's Personnel Rules or past City practices related to the employment, discipline, or termination of the City's employees. Employee expressly waives any rights provided for the Director of Community Services under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination. Nothing herein, however, shall be construed to create a property interest, where one does not exist by rule of law, in the position of Director of Community Services. Upon appointment to the Director of Community Services position, Employee shall be an at-will employee serving at the pleasure of the City Manager.

(a) Termination by City for Cause. The City may terminate this Agreement for cause at any time by providing Employee with five (5) business days' written notice of the termination for cause and the facts and grounds constituting such cause. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) Breach of this Agreement, 2) Willful or persistent material breach of duties, 3) Résumé fraud or other acts of material dishonesty, 4) Unauthorized absence or leave, 5) Conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality) or conviction of a felony under California law, 6) Violation of the City's anti-harassment policies and/or a finding that legally prohibited personal acts of harassment against a City official or employee or legally prohibited personal acts of discrimination against a City official or employee has occurred, 7) Violation of the City's Municipal Code, Ordinances, Rules, and Regulations, including but not limited to the City's Personnel Rules, 8) Use or possession of illegal drugs, 9) Engaging in conduct tending to bring embarrassment or disrepute to the City, 10) Any illegal or unethical act involving personal gain, 11) A pattern of repeated, willful and intentional failure to carry out materially significant and legally constituted direction or policy decisions of the City Manager, 12) Gross misfeasance or gross malfeasance, and 13) "abuse of office or position" as defined in Government Code §53243.4 (i.e., waste, fraud, and violation of the law under color of authority and crimes against public justice, including crimes involving bribery and corruption). For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave until resolution. If the City terminates for cause this Agreement and the services of Employee hereunder, the City shall have no obligation to pay severance.

(b) Termination by City Manager Without Cause. The City Manager may terminate Employee at any time without cause but rather based upon management reasons such as implementing the City's goals or policies, including but not limited to: (i) change of administration, or (ii) incompatibility of management styles. In the event Employee is terminated without cause, Employee expressly agrees that he shall not be entitled to any severance pay as the result of the termination of this Agreement except as provided in Section 4.1 below.

4.0 SEVERANCE

4.1 Severance Pay. In the event Employee is terminated without cause within one (1) year of the Effective Date and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim, then City shall pay to Employee severance in an amount equal to his monthly base Salary (as defined in Section 2 above, calculated on a per diem basis) then in effect multiplied by one (1), less applicable deductions and excluding deferred compensation or the value of any other benefits. If Employee is terminated without cause at any time later than one (1) year after the Effective Date and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim, then City shall pay to Employee severance in an amount equal to the monthly base salary of Employee then in effect multiplied by three (3) excluding the value of any benefits.

Notwithstanding the foregoing, Government Code Section 53260 provides that all contracts of employment with a city must include a provision limiting the maximum cash settlement for the termination of the contract to the monthly salary (excluding benefits) multiplied by the number of months left on the unexpired term, but not more than 18 months if the unexpired term exceeds 18 months. Accordingly, should such proposed severance payment exceed the amount authorized to be paid under Government Code Section 53260, then the amount paid to Employee shall be reduced in the amount necessary to comply with such statute. (For example, if termination occurs with two (2) months left in the term, severance would be equal to the monthly base salary multiplied by two (2) rather than the three (3) months provided in this Section.)

4.2 No Severance Pay if Termination for Cause or Initiated by Employee. As provided in Section 3.4(a), should Employee be terminated for cause, the City shall have no obligation to pay the severance provided for in Section 4.1 above. As provided in Section 3.3, should Employee initiate termination of this Agreement, the City shall have no obligation to pay the severance provided for in Section 4.1 above. Furthermore, in the event this Agreement expires by its own term as provided in Section 3.2 above, then the City shall have no obligation to pay the severance provided for in Section 4.1 above.

4.3 Sole Rights. The severance rights provided in this Section 4.0 shall constitute the sole and only entitlement of Employee with respect to severance pay in the event of the termination, other than for cause. Employee expressly waives any and all other rights with respect to severance pay except as provided herein. Any and all severance rights are conditioned upon and in consideration for execution of the standard "Agreement of Separation, Severance, and General Release" attached hereto in form only as Exhibit "B."

5.0 PERFORMANCE EVALUATIONS

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the Department of Community Services of the City. Nothing herein shall be deemed to alter or change the employment status of Employee (as set forth in Section 1.4 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of Employee hereunder.

5.2 Annual Evaluation. The City Manager may, at his/her sole discretion, review and evaluate the performance of Employee annually within thirty (30) days after each

anniversary of the Effective Date. In addition, Employee shall submit for the City Manager's consideration, no later than December 1 of each year of the term of this Agreement, Employee's proposed annual performance goals and objectives and incorporate the City Manager's suggestions. Such review and evaluation, if any, will be conducted concurrently with an annual salary review, and in accordance with the purpose noted in Section 5.1 above.

5.3 Written Summary. The City Manager may, at his/her sole discretion, elect to provide a written summary of each performance evaluation to Employee within two (2) weeks following the conclusion of the review and evaluation process.

6.0 BENEFITS

6.1 Holiday. The City shall provide Employee with the following holidays with pay:

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Cesar Chavez Day
5. Memorial Day
6. Independence Day
7. Labor Day
8. Columbus Day
9. Veterans' Day
10. Thanksgiving Day
11. Christmas Day
12. Employee's Birthday
13. Juneteenth Day

Cesar Chavez Day, Juneteenth Day, and Employee's Birthday are not observed holidays. Employee shall earn one floating holiday for Cesar Chavez Day, Juneteenth Day, and Employee's Birthday. Employee may use the floating holidays on any scheduled workday with prior City Manager approval. Employee shall not accrue more than three (3) floating holidays. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued floating holidays. The value of accrued floating holidays shall be calculated using Employee's prevailing pay rate on the date of Employee's separation from City service.

6.2 Administrative Leave. Employee will be granted 40 hours of administrative leave per fiscal year. Employee shall not accrue more than 40 hours of administrative leave. Employee shall not use less than one (1) hour of administrative leave at any one time. Administrative leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued administrative leave. The value of accrued

administrative leave shall be calculated using Employee's prevailing pay rate on the date of Employee's separation from City service.

6.3 Bereavement Leave. Employee shall be entitled to bereavement leave for a period not exceeding three (3) workdays for deaths within the Employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the Employee's household (under the same roof), and the Employee's spouse, registered domestic partner, parents or stepparents; spouse's parents or stepparents; brothers, stepbrothers or half-brothers; sisters, step-sisters or half-sisters; Employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased. For purposes of compliance with Government Code section 12945.7, Employee shall be entitled to two additional days of bereavement leave (totaling five days), which will be unpaid unless Employee elects to use accrued vacation, sick, administrative, or floating holiday leave for pay on these days.

6.4 Time Off For Jury Duty. The City shall grant up to 22 business days off to Employee if he is required to serve on jury duty, with compensation at Employee's existing pay rate. The Employee shall remit to the City any money paid to him by the court for jury service.

6.5 Health Benefits. The City, only while it participates in the California Public Employees' Retirement System Medical and Hospital Care Plan ("PERS Plan"), shall make the following contributions towards the cost of medical insurance for Employee: the City will contribute directly to PERS an amount to be applied to the applicable PERS Plan monthly premium. The City will contribute an amount equal to the actual monthly premium for the plan and applicable number of dependents (employee only, employee & 1 dependent or employee & 2 or more dependents), not to exceed the monthly premium rate established by Kaiser Permanente for its Family Health Plan. Employee will pay any premium amount above the maximum City contribution by payroll deduction. If Employee does not enroll in any medical insurance plan offered by the City, then in lieu of the City contribution to health benefits provided pursuant to this section 6.5 Employee shall instead receive a deferred compensation payment of \$600 per month. To be eligible for the \$600 deferred compensation payment, Employee must submit to the City written proof of duplicate medical insurance coverage. The City reserves the right to enhance, reduce, terminate, and amend or to otherwise change its health and other benefit programs at any time.

6.6 Vision and Dental Insurance. The City shall pay the monthly vision and dental insurance premiums for Employee and his eligible dependents.

6.7 Life Insurance, Accidental Death Insurance and Long-Term Disability Insurance: The City shall pay 100% of the cost of term life insurance equal to Employee's annual salary, accidental death and dismemberment insurance equal to Employee's annual salary, and long-term disability insurance equal to two-thirds of Employee's monthly salary. The long-term disability insurance plan shall provide a 30-day benefit exclusion and benefit payments until the age of 70 years.

6.8 California Public Employees' Retirement System ("CalPERS").

Employee falls under “Peptra”, and accordingly is covered by the 2% at 62 CalPERS retirement formula. Employee will pay the mandatory CalPERS contribution rate for “Classic” second tier members as determined by CalPERS, which amount is currently 7.0%.

6.9 Retiree Health Benefits. Should Employee retire from the City as a CalPERS eligible retiree, the City will contribute an amount toward the CalPERS medical premium that is equal to the amount required under the City's resolution electing coverage under the Public Employees Medical and Hospital Care Act (“PEMHCA”), which is the minimum amount required by the PEMHCA. The City shall have no obligation to make such contribution in the event it no longer participates in the CalPERS medical and hospital care program. Provided that Employee has reached the minimum age of 50 years of age and retired from the City as a CalPERS eligible retiree, he shall continue to be eligible to participate in the City's group medical, dental and vision care plans until age 65, contingent upon the health provider's acceptance. The full cost of any insurance selected by the retiree shall be borne by the retiree. As long as the retiree is enrolled in an insurance plan his eligible dependents may also enroll in the insurance plans as provided above. The retiree and/or dependent shall pay any cost of dependent insurance benefits.

6.10 Purchase of Home Office Equipment. The City will advance up to a total of \$3,000 to Employee for the purpose of acquiring a personal computer and appurtenant types of office equipment which the Employee will utilize at his home to facilitate work production outside normal business hours. More than one such advance may be made, but at no time may the combined total of all outstanding advances exceed \$3,000. Funds will be advanced only after the need for the equipment is verified and approved by the City Manager and a reimbursement agreement, approved by the City Attorney, is executed.

6.11 Reimbursement for Damage To Employee Vehicles. The City agrees to reimburse Employee in an amount not to exceed \$200 per fiscal year for damages due to or caused by vandalism to Employee's vehicle while on City property during Employee's working hours. In order to be eligible for reimbursement, Employee must submit an incident report and a Sheriff's report to the City Manager and Risk Manager regarding the incident causing the damage to the vehicle.

6.12 Education Reimbursement. The City will reimburse Employee for the cost of all books and tuition incurred by Employee while attending an accredited educational institution for those courses directly related to the Employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the Employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University system. The City will reimburse the Employee for all classes the Employee completes with a grade of "C" or better provided Employee: i) provides a list of classes to the City Manager prior to each quarter or semester; ii) provides to the City Manager verification of the cost for tuition and books; and iii) provides to the City Manager certification of completion upon completion of the course(s).

6.13 Vacation Leave.

(a) Employee may accrue up to a maximum of 320 hours of unused vacation leave. Upon reaching 320 hours, Employee shall earn no additional vacation accrual

until his balance of accrued but unused vacation leave is reduced below 320 hours. Upon a written administrative determination by the City Manager that work demands prevent Employee from using vacation time on a timely basis, the City Manager may permit Employee to exceed the maximum accrual cap by a specified amount and for a specified time, not to exceed 40 hours of vacation time and not to exceed a duration of 6 months. The City Manager may also require a plan designed to bring Employee back into compliance with vacation accrual limitations. It is the responsibility of Employee to arrange for timely use or, to the extent available, cash conversion of vacation time well in advance of reaching the maximum accrual limit.

(b) Employee shall not use less than one (1) hour of vacation leave at any one time. Vacation leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee has accrued in excess of 250 hours, he may be paid for the excess vacation on a dollar-for-dollar basis twice per year at the end of the fiscal year or end of the calendar year subject to the following:

1. Employee must have taken minimum hours of vacation in the fiscal year so that at the end of the fiscal year the vacation accrual does not exceed 320 hours.

2. The payout must otherwise comply with any City rules and procedures pertaining to vacation leave cash out.

3. In the event vacation leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated vacation leave cash out procedures.

(d) Employee shall be credited with vacation leave at the following rates based upon the length of service:

1. Eight hours per month (accrued at the rate of four hours bi-weekly for 24 of the 26 pay periods annually) during the first five years of service;

2. Ten hours per month (accrued at the rate of five hours bi-weekly for 24 of the 26 pay periods annually) during the sixth through the tenth years of service;

3. Twelve hours per month (accrued at the rate of six hours bi-weekly for 24 of the 26 pay periods annually) during the 11th through 15th years of service; and

4. Thirteen hours per month (accrued at the rate of six and

one-half hours bi-weekly for 24 of the 26 pay periods annually) during the 16th and following years of service.

6.14 Sick Leave.

(a) Employee shall accrue sick leave at the rate of eight (8) hours of sick leave for each complete month of service.

(b) Employee may accrue an unlimited number of sick leave hours. Employee shall not use less than one (1) hour of sick leave at any one time. Sick leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee accrues in excess of 330 hours, Employee may opt to be paid for up to 80 hours on a dollar for-dollar basis one-time per fiscal year during the payroll that includes March 31st. In the event sick leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated sick leave cash out procedures.

(d) Upon separation, Employee shall be eligible to receive monetary compensation for any unused sick leave based on the table below. Years of service shall be calculated based on the Employee's anniversary date.

Years of Service	Value of Sick Leave
0-4 years	0%
5 – 10 years	10%
11 – 15 years	15%
16 years and above	20%

6.15 Deferred Compensation. City shall contribute \$300.00 per month into a qualified 457 plan.

6.16 Cellular Phone. At no cost to Employee, City shall provide Employee with the use of a City-owned cellular phone. Employee shall reimburse City for all cell phone charges incurred for personal use not related to the performance of his job.

6.17 Automobile Allowance.

(a) City shall provide to Employee a monthly automobile allowance of \$400. Such amount is intended to reimburse Employee for all costs associated with the use of Employee's automobile for City business, including but not limited to all applicable costs of automobile liability insurance, maintenance, operating expenses, depreciation, and interest.

(b) Employee shall maintain all records required by applicable

California and federal law concerning use of such automobile, including without limitation records to substantiate personal and City-related use of such automobile.

(c) Employee shall maintain automobile liability insurance policy with \$100,000/300,000/50,000 maximum coverage, combined single limit coverage against any injury, death, loss, or damage as a result of wrongful or negligent acts arising out of the operation of the automobile. Unless otherwise required by the City, Employee will maintain a policy with such coverage and limits throughout the term of this Agreement. If City requires Employee to secure and maintain an insurance policy with greater coverage than said coverage set forth in the insurance policy currently insuring Employee, and as a result of such requirement Employee's premium cost for such policy containing greater coverage is higher than the premium cost of his insurance policy, City shall pay the difference. Employee shall name City, and its Council members, officials, and employees as additional insured on his policy; and deliver to City copies of such insurance endorsements and certificate of insurance. Such insurance policy shall provide that the insurance coverage shall not be canceled, reduced, or otherwise modified by Employee or by Employee's insurance carrier without at least 30 days prior written notice, served on City personally by said insurance company.

6.18 Changes in Compensation and Benefits. Employee acknowledges that the City Council may in the future adopt a resolution establishing compensation and benefits for the City's executive employees, including Employee and department heads, which may reduce the level of compensation (exclusive of Employee's base salary), or benefits provided. In the event the level of compensation or benefits provided to Employee changes (whether by increase or decrease), the Parties agree that such changes shall not be deemed material or a breach of this Agreement.

7 EXPENSE REIMBURSEMENT

The City recognizes that Employee may incur certain expenses of a non-personal and job-related nature in performance of the duties of the position of Director of Community Services. The City agrees to reimburse the actual cost of such expenses, which are authorized for reimbursement and incurred and submitted according to the City's normal expense approval and reimbursement procedures. To be eligible for reimbursement, all expenses must be supported by an appropriate receipt therefore and submitted within time limits established by the City, in accordance with AB 1234 and any applicable City ordinances, resolutions, rules, policies or procedures.

8 BONDS AND INDEMNIFICATION

8.1 Indemnification. To the extent mandated by the California Government Code, the City shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of the services provided by Employee under this Agreement, or any other intentional or malicious conduct or gross negligence of Employee.

8.2 Bonds. City shall bear the full cost of any fidelity or other bonds, which may be required in the performance of Employee's services under this Agreement.

9 GENERAL PROVISIONS

9.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Employee's employment by the City and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.

9.2 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where City Manager approval is expressly authorized herein.

9.3 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To City:

City Manager
City of South El Monte
1415 Santa Anita Ave.
South El Monte, California 91733

To Employee:

Ariana De La Cruz
350 Clintwood Ave.
La Puente CA 91744

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

9.4 Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 87100 *et seq.*, Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules.

9.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power for all or any other times.

9.6 Partial Invalidity. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9.7 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution and delivery by each party hereto.

9.8 AB 1344. Assembly Bill 1344, which was subsequently enacted as Government Code §§ 53243 - 53243.4, sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. These statutes also require that contracts between local agencies and its employees include provisions requiring an employee who is convicted of a crime involving an abuse of her/his office or position to provide reimbursement to the local agency for the following forms of payment: (i) paid leave salary; (ii) criminal defense costs; (iii) cash settlement payments; and (iv) any non-contractual settlement payments. Accordingly, the Parties agree that it is their mutual intent to fully comply with these Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

§53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.

§53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.

§53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.

§53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.

§53243.4. "Abuse of office or position" defined.

Employee represents that Employee has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee, including that Employee agrees that any cash settlement or severance related to a termination that Employee may receive from the City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of Employee's office or position. The Government Code provisions referenced in this section are attached hereto in Exhibit "C".

9.9 Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or has had the opportunity to do so, and the City and Employee further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.

IN WITNESS WHEREOF, the City of South El Monte has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and Employee has signed and executed this Agreement, all in triplicate.

CITY OF SOUTH EL MONTE

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

Anthony R. Taylor, City Attorney

EMPLOYEE

Ariana De La Cruz

EXHIBIT “A” Job description

CITY OF SOUTH EL MONTE

DIRECTOR OF COMMUNITY SERVICES

Exempt

DEFINITION

Under general direction of the City Manager, plans, directs, manages, and oversees the activities and operations of the Community Services Department including development, maintenance, and operations of city programs within recreation center and senior center services. The Director ensures all resources within each division are properly allocated and managed; provides long-range planning for department programs, projects, and needs; coordinates assigned activities with other departments and outside agencies; and provides highly responsible and complex administrative support to the City Manager.

SUPERVISION RECEIVED AND EXERCISED

Supervision is received from the City Manager. Supervision is exercised over Community Services Department staff.

ESSENTIAL DUTIES

Duties may include, but are not limited to, the following:

- Assumes full management responsibility for all Community Services Department services and activities including planning, development, and delivery of recreation and senior center services.
- Engage in strategic thinking to analyze and evaluate the present and future needs for community service programs, facilities and park areas.
- Formulate and recommend Department policies, priorities and objectives that will offer Lasting experiences, and foster human development, health and wellness.
- Continuously monitor and evaluate the efficiency and effectiveness of programs and services delivery methods, based on desired outcomes.
- Assess workloads, administrative support systems, and internal working relationships to identify opportunities for improvement.
- Plans, directs, and coordinates, through subordinate level staff, the Community Services Department's work plan; assigns projects and programmatic areas of responsibility.
- Reviews and evaluates work methods and procedures; meets with key staff to identify and resolve problems.
- Selects, trains, motivates, and evaluates assigned personnel; provides or coordinates staff training; works with employees to correct deficiencies; implements discipline and termination procedures.

- Approves the forecast of funds needed for staffing, equipment, materials, and supplies; approves expenditures and implement budgetary adjustments as appropriate and necessary.
- Oversees the planning, development, and delivery of a comprehensive recreation and senior center programs; identifies community needs and directs staff in delivery of programs.
- Works close with other departments such as public works maintenance staff to develop facility improvements, maintenance programs, and annual budget development for the same.
- Identifies grant and other funding opportunities; prepares grant applications and administers grant programs.
- Prepare and present verbal and written reports to City Council, Commissions, governmental agencies and community groups.
- Represents the Community Services Department to other departments, elected officials, and outside agencies including community organizations.
- Explains, justifies, and defends department programs, policies, and activities; negotiates and resolves sensitive and controversial issues.
- Provide advisory support to the Recreation Commission and act as liaison to other citizen committees, community agencies and governmental agencies to facilitate recreation and senior center programs and services.
- Attends and participates in professional group meetings; maintains awareness of new trends and developments in the fields of recreation and senior center services.
- Responds to and resolves difficult and sensitive citizen inquiries and complaints.
- Performs related duties as required.

JOB REQUIREMENTS

Knowledge:

- City Municipal Code, Personnel Rules, County regulation on recreation programs and senior center operations.
- State and Federal regulations and legislation.
- Adept regulation research and interpretation skills.
- Technology systems and applications.
- Budget development and management

Competencies:

- Project Management – Ensures clear definition of project goal and criteria for success.
- Strategic View – Focuses on the future and where current trends will lead.
- Managing Change – Involves key stakeholder in planning and decision making.

- Process Improvement – Controlling and Improving processes and workflow.
- Organizational Design and Structure – Evaluates alternative organizational designs and selects the one best suited to meeting customer needs.
- Organizational Savvy – Understands the inner workings and interrelationships of the organization.
- Fiscal Acumen – Spends organizational funds wisely and strategically.
- Managing Performance – Sets and aligns individual performance goals with the goals of the unit and the overall organization.
- Empowering Others – Allocates responsibility to others according to their abilities and opportunities for development.
- Leadership – Creates a positive work environment in which all are motivated to do their best.
- Handling Conflict – Deals with interpersonally or politically challenging situations calmly and diplomatically, diffusing tension.
- Influencing – Persuades others to consider and adopt a new position or attitude on a topic.
- Presentation Skill – Delivers clear, organized, and persuasive messages.
- Innovation – Readily spots/identifies current opportunities for improvement.
- Gathering and Analyzing Data – Organizes, codes, aggregates, and disaggregates data for analysis and produces data that can be trusted.

MINIMUM QUALIFICATIONS

Experience:

Five (4) years increasingly responsible experience Community Services

Education:

Bachelor's degree in recreation area, public administration, or a closely related field. A Master's degree is desired.

Licenses and Certificates

Possession of or ability to obtain a valid Class C California State Driver's License.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Frequently required to talk or hear.
- Sit; use hands to finger, handle, feel or operate objects, tools, or controls.
- Reach with hands and arms.
- Occasionally required to stand or walk.
- Occasionally lift and/or move up to 25 pounds.
- Vision abilities required for close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions:

- Sedentary, office settings.
- Some outdoor work is required in the inspection of various land use developments and construction sites.
- Exposure to weather conditions including wet and/or humid conditions, or airborne particles.
- Noise level in the work environment is usually quiet in the office, and moderate in the field

EXHIBIT “B”

AGREEMENT OF SEPARATION, SEVERANCE, AND GENERAL RELEASE

1. PARTIES

This Agreement of Separation, Severance, and General Release (hereinafter referred to as the “AGREEMENT”) is entered into by and between the City of South El Monte, a general law city and municipal corporation (hereinafter referred to as “THE CITY”), and Ariana De La Cruz, an individual (hereinafter referred to as “EMPLOYEE”).

2. RECITALS

2.1. EMPLOYEE was hired by THE CITY as an at-will Director of Community Services effective July 25, 2023, serving at the pleasure of the City Manager of THE CITY pursuant to a written contract, a copy of which is attached hereto as Exhibit “A” (“THE CONTRACT”).

2.2. THE CITY and EMPLOYEE desire that EMPLOYEE resign and enter into a severance agreement whereby EMPLOYEE receives severance compensation in exchange for executing a general release and waiver of any and all claims that EMPLOYEE may have against THE CITY, including but not limited to its elected and non-elected officials, employees, attorneys, and agents. Accordingly, the parties hereto intend by this AGREEMENT to mutually conclude any and all employment relationships between THE CITY and EMPLOYEE by means of EMPLOYEE’s voluntary separation as of _____, _____. This AGREEMENT sets forth the full and complete terms and conditions concluding EMPLOYEE’s employment relationship with the CITY and any obligations related thereto, including any provided under THE CONTRACT.

2.3 In accordance with this AGREEMENT and with applicable state and federal laws, EMPLOYEE acknowledges that EMPLOYEE has been advised of EMPLOYEE’s post-employment rights, including but not limited to, EMPLOYEE’s rights under the Consolidated Omnibus Budget Reconciliation Act of 1985 (“COBRA”), the Employee Retirement Income Security Act of 1974 (“ERISA”), and the Health Insurance Portability and Accountability Act of 1996 (“HIPAA”).

3. CONSIDERATION

3.1 EMPLOYEE shall receive payment to him at the time of his voluntary separation all earned salary, accrued fringe benefits as detailed in THE CONTRACT, and/or all other wage compensation/benefits owed to EMPLOYEE upon separation of employment, as required by law or THE CONTRACT or any other agreement with THE CITY.

3.2. In exchange for the waivers and releases set forth herein, THE CITY shall also cause to be paid to EMPLOYEE an additional compensatory payment by means of severance, settlement and release as set forth in THE CONTRACT in the form of a check made payable to EMPLOYEE to be mailed to EMPLOYEE at EMPLOYEE’s home address via certified mail return receipt requested after the EFFECTIVE DATE (as defined below) of this AGREEMENT.

3.3 In exchange for the severance payment provided for herein, EMPLOYEE, and on behalf of EMPLOYEE’s spouse, heirs, representatives, successors, and assigns, hereby releases, acquits, and forever discharges THE CITY, and each of its predecessors, successors, assigns, officials,

employees, representatives, agents, insurers, attorneys, and all persons and entities acting by, through, under, or in concert with any of them, and each of them (hereinafter referred to as “THE CITY PARTIES”), from any and all claims, charges, complaints, contracts, understandings, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, which EMPLOYEE now has or may acquire in the future, or which EMPLOYEE ever had, relating to or arising out of any act, omission, occurrence, condition, event, transaction, or thing which was done, omitted to be done, occurred or was in effect at any time from the beginning of time up to and including the date of this AGREEMENT (hereinafter referred to collectively as “CLAIMS”), without regard to whether such CLAIMS arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. EMPLOYEE expressly acknowledges that the CLAIMS forever barred by this AGREEMENT specifically include, but are not limited to, claims based upon any alleged breach of THE CONTRACT or any other agreement of employment, any demand for wages, overtime or benefits, any claims of violation of the provisions of ERISA, COBRA or HIPAA, any alleged breach of any duty arising out of contract or tort, any alleged wrongful termination in violation of public policy, any alleged breach of any express or implied contract for continued employment, any alleged employment discrimination or unlawful discriminatory act, or any claim or cause of action including, but not limited to, any and all claims whether arising under any federal, state or local law prohibiting breach of employment contract, wrongful termination, or employment discrimination based upon age, race, color, sex, religion, handicap or disability, national origin or any other protected category or characteristic, and any and all rights or claims arising under the California Labor Code or Industrial Welfare Commission Wage Orders, the Federal Fair Labor Standards Act, the California Fair Employment and Housing Act, California Government Code §§12900 *et seq.*, the Americans With Disabilities Act, Title VII of the Civil Rights Act of 1964, the Public Safety Officers Procedural Bill of Right Act, and any other federal, state, or local human rights, civil rights, or employment discrimination or employee rights statute, rule, or regulation.

4. SPECIFIC ACKNOWLEDGMENT OF WAIVER OF CLAIMS UNDER ADEA AND OWBPA

The Age Discrimination in Employment Act of 1967 (hereinafter referred to as the “ADEA”) makes it illegal for an employer to discharge any individual or otherwise discriminate with respect to the nature and privileges of an individual’s employment on the basis that the individual is age forty (40) or older. The Older Workers Benefit Protection Act (hereinafter referred to as the “OWBPA,” 29 U.S.C. § 626 *et seq.*, Pub L 101-433, 104 Stat. 978 (1990)) further augments the ADEA and prohibits the waiver of any right or claim under the ADEA, **unless the waiver is knowing and voluntary**. By entering into this AGREEMENT, EMPLOYEE acknowledges that he knowingly and voluntarily, for just compensation in addition to anything of value to which EMPLOYEE was already entitled, waives and releases any rights he may have under the ADEA and/or OWBPA. EMPLOYEE further acknowledges that he has been advised and understands, pursuant to the provisions of the ADEA and OWBPA, that:

- (a) This waiver/release is written in a manner understood by EMPLOYEE;

(b) EMPLOYEE is aware of, and/or has been advised of, her/his rights under the ADEA and OWBPA, and of the legal significance of her/his waiver of any possible claims he currently may have under the ADEA, OWBPA and/or similar age discrimination laws;

(c) EMPLOYEE is entitled to a reasonable time of at least twenty-one (21) days within which to review and consider this AGREEMENT and the waiver and release of any rights he may have under the ADEA, the OWBPA and similar age discrimination laws; but may, in the exercise of his own discretion, sign or reject this AGREEMENT at any time before the expiration of the twenty-one (21) days;

(d) The waivers and releases set forth in this AGREEMENT shall not apply to any rights or claims that may arise under the ADEA and/or OWBPA **after** the EFFECTIVE DATE of this AGREEMENT;

(e) EMPLOYEE has been advised by this writing that he should consult with an attorney prior to executing this AGREEMENT;

(f) EMPLOYEE has discussed this waiver and release with, and been advised with respect thereto by, his counsel of choice, and that he does not need any additional time within which to review and consider this AGREEMENT;

(g) EMPLOYEE has **seven (7) days following his execution** of this AGREEMENT to revoke the AGREEMENT;

(h) Notice of revocation within the seven (7) day revocation period must be provided, in writing, to THE CITY pursuant to Paragraph 8.9 herein, and must state, "I hereby revoke my acceptance of our Agreement of Severance and General Release;" and

(i) This AGREEMENT shall not be effective until all parties have signed the AGREEMENT and ten (10) days have passed since EMPLOYEE's execution ("EFFECTIVE DATE").

5. UNKNOWN CLAIMS

In relation to the release provisions of Paragraphs 3 and 4 above, EMPLOYEE understands that California Civil Code section 1542 reads as follows:

"General Release--Claims Extinguished"

"A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party."

EMPLOYEE hereby waives the protection of California Civil Code section 1542.

6. WAIVER OF ADDITIONAL CLAIMS

EMPLOYEE hereby waives any provisions of state or federal law that might require a more detailed specification of the claims being released pursuant to the provisions of Paragraphs 3, 4, and 5 above.

7. REPRESENTATIONS AND WARRANTIES

Each of the parties to this AGREEMENT represents and warrants to, and agrees with, each other party as follows:

7.1. Advice of Counsel: The parties hereto have received independent legal advice from their respective attorneys concerning the advisability of entering into and executing this AGREEMENT or have been given the opportunity to obtain such advice. The parties acknowledge that they have been represented by counsel of their own choice in the negotiation of this AGREEMENT, that they have read this AGREEMENT; that they have had this AGREEMENT fully explained to them by such counsel, or have had such opportunity to do so and that they are fully aware of the contents of this AGREEMENT and of its legal effect.

7.2. No Fraud in Inducement: No party (nor any officer, agent, employee, representative, or attorney of or for any party) has made any statement or representation or failed to make any statement or representation to any other party regarding any fact relied upon in entering into this AGREEMENT, and neither party relies upon any statement, representation, omission or promise of any other party in executing this AGREEMENT, or in making the settlement provided for herein, except as expressly stated in this AGREEMENT.

7.3. Independent Investigation: Each party to this AGREEMENT has made such investigation of the facts pertaining to this settlement and this AGREEMENT and all the matters pertaining thereto, as it deems necessary.

7.4. Mistake Waived: In entering into this AGREEMENT, each party assumes the risk of any misrepresentation, concealment or mistake. If any party should subsequently discover that any fact relied upon by it in entering into this AGREEMENT was untrue, or that any fact was concealed from it, or that its understanding of the facts or of the law was incorrect, such party shall not be entitled to any relief in connection therewith, including without limitation on the generality of the foregoing any alleged right or claim to set aside or rescind this AGREEMENT. This AGREEMENT is intended to be, and is, final and binding between the parties, regardless of any claims of misrepresentation, promise made without the intent to perform, concealment of fact, mistake of fact or law, or any other circumstance whatsoever.

7.5. Later Discovery: The parties are aware that they may hereafter discover claims or facts in addition to or different from those they now know or believe to be true with respect to the matters related herein. Nevertheless, it is the intention of the parties that EMPLOYEE fully, finally and forever settle and release all such matters, and all claims relative thereto, which do now exist, may exist or have previously existed against THE CITY or THE CITY PARTIES. In furtherance of such intention, the releases given here shall be, and remain, in effect as full and complete releases of all such matters, notwithstanding the discovery or existence of any additional or different claims or facts relative thereto.

7.6. Indemnification: EMPLOYEE agrees to indemnify and hold harmless THE CITY or THE CITY PARTIES from, and against, any and all claims, damages, or liabilities sustained by them as a direct result of the violation or breach of the covenants, warranties, and representations undertaken pursuant to the provisions of this AGREEMENT. EMPLOYEE understands and agrees that he shall be exclusively liable for the payment of all taxes for which he is responsible, if any, as a result of her/his receipt of the consideration referred to in Paragraph 3 of this AGREEMENT. In addition, EMPLOYEE agrees fully to indemnify and hold the CITY PARTIES harmless for payment of tax obligations as may be required by any federal, state or local taxing authority, at any time, as a result of the payment of the consideration set forth in Paragraph 3 of this AGREEMENT.

7.7. Future Cooperation & Consultation fees: EMPLOYEE shall execute all such further and additional documents as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this AGREEMENT. EMPLOYEE shall provide THE CITY with consultation services (including deposition or trial testimony) in any litigation involving THE CITY which is reasonably related to acts or occurrences transpiring during her/his employment. Said services shall be provided as needed by THE CITY at a rate of \$100.00 per hour.

7.8. Return of Confidential Information and Property: Prior to the separation date, EMPLOYEE shall submit a written inventory of, and return to the Human Resources Division, all City keys, equipment, computer identification cards or codes, and other equipment or materials or confidential documents provided to or obtained by EMPLOYEE during the course of her/his employment with THE CITY.

7.9. No Pending Claims and/or Actions: EMPLOYEE represents that he has not filed any complaints or charges against THE CITY or THE CITY PARTIES with any local, state or federal agency or court; that he will not do so at any time hereafter for any claim arising up to and including the EFFECTIVE DATE of this AGREEMENT; and that if any such agency or court assumes jurisdiction of any such complaint or charge against THE CITY or THE CITY PARTIES on behalf of EMPLOYEE, whenever or where ever filed, he will request such agency or court to withdraw from the matter forthwith.

7.10. Ownership of Claims: EMPLOYEE represents and warrants as a material term of this AGREEMENT that EMPLOYEE has not heretofore assigned, transferred, released or granted, or purported to assign, transfer, release or grant, any of the CLAIMS disposed of by this AGREEMENT. In executing this AGREEMENT, EMPLOYEE further warrants and represents that none of the CLAIMS released by EMPLOYEE thereunder will in the future be assigned, conveyed, or transferred in any fashion to any other person and/or entity.

7.11. Enforcement Fees and Costs: Should any legal action be required to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which that party may be entitled.

7.12. Authority: Each party represents to the other that it has the right to enter into this AGREEMENT, and that it is not violating the terms or conditions of any other AGREEMENT to which they are a party or by which they are bound by entering into this AGREEMENT. The parties represent that they will obtain all necessary approvals to execute this AGREEMENT. It is further represented and agreed that the individuals signing this AGREEMENT on behalf of the respective

parties have actual authority to execute this AGREEMENT and, by doing so, bind the party on whose behalf this AGREEMENT has been signed.

8. MISCELLANEOUS

8.1. No Admission: Nothing contained herein shall be construed as an admission by THE CITY of any liability of any kind. THE CITY denies any liability in connection with any claim and intends hereby solely to avoid potential claims and/or litigation and buy its peace.

8.2. Governing Law: This AGREEMENT has been executed and delivered within the State of California, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of California.

8.3. Full Integration: This AGREEMENT is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. This AGREEMENT may be amended only by a further agreement in writing, signed by the parties hereto.

8.4. Continuing Benefit: This AGREEMENT is binding upon and shall inure to the benefit of the parties hereto, their respective agents, spouses, employees, representatives, officials, attorneys, assigns, heirs, and successors in interest.

8.5. Joint Drafting: Each party agrees that it has cooperated in the drafting and preparation of this AGREEMENT. Hence, in any construction to be made of this AGREEMENT, the parties agree that same shall not be construed against any party.

8.6. Severability: In the event that any term, covenant, condition, provision or agreement contained in this AGREEMENT is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement and the remainder of this AGREEMENT shall still be in full force and effect.

8.7. Titles: The titles included in this AGREEMENT are for reference only and are not part of its terms, nor do they in any way modify the terms of this AGREEMENT.

8.8. Counterparts: This AGREEMENT may be executed in counterparts, and when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one AGREEMENT, which shall be binding upon and effective as to all parties.

8.9. Notice: Any and all notices given to any party under this AGREEMENT shall be given as provided in this paragraph. All notices given to either party shall be made by certified or registered United States mail, or personal delivery, at the noticing party's discretion, and addressed to the parties as set forth below. Notices shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following deposit of the same in the United States mail.

As to EMPLOYEE:

At EMPLOYEE's home address on file with THE CITY.

As to THE CITY:

City Manager
City of South El Monte
1415 Santa Anita Ave.
South El Monte, California 91733

IN WITNESS WHEREOF, THE CITY has caused this AGREEMENT to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk, EMPLOYEE has signed and executed this Agreement, and the attorneys for THE CITY and EMPLOYEE, if any, have approved as to form as of the dates written below.

DATED: _____

EMPLOYEE

By: _____
Ariana De La Cruz

THE CITY

DATED: _____

By: _____
City Manager

ATTEST:

City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

By: _____
Anthony R. Taylor, City Attorney

[EMPLOYEE's LAW FIRM]

By: _____
[Counsel]

EXHIBIT "C"

GOVERNMENT CODE SECTION 53243-53243.4

53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include a provision which provides that, regardless of the term of the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving an abuse of his or her office or position.

53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

53243.4. For purposes of this article, "abuse of office or position" means either of the following:

- (a) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.
- (b) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.



City Council Agenda Report

Agenda Item No. 9.d.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION 23-82, APPROVING AMENDMENT NO. 2 WITH TOWNSEND PUBLIC AFFAIRS LLC FOR GRANT FUNDING AND LEGISLATIVE ADVOCACY

SUMMARY: City wishes to exercise its option to extend agreement with Townsend Public Affairs, LLC for an additional one-year term effective July 1, 2023, to June 30, 2024.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-82, approving amendment No. 2 to extend agreement with Townsend Public Affairs LLC for grant funding and legislative advocacy an additional one-year term effective July 1, 2023, to June 30, 2024.; and
2. Authorize City Manager or designee to negotiate and execute agreement.

FISCAL/FINANCIAL IMPACT: The fiscal impacts are \$81,000 annually for fiscal years 2023-24 and 2024-25. This is based upon the contract rate of \$6,750 per month. This item will be expended from the general fund.

DISCUSSION: On March 23, 2022, the City entered into a short-term agreement to cover the balance of fiscal year 2021-22 with Townsend to provide consulting services related to obtaining grant funding and legislative advocacy. Townsend is a well known firm that provides consulting services related to state and federal legislative advocacy and grant funding advocacy. The City determined that Townsend's services should continue for the entire fiscal year 2022-23. As a result, budget amendment 1 has been developed at the rate of \$6,750 per month, totaling \$81,000 and containing two additional 1 year options at the same rate. Staff recommends exercising the two year extension option based on Townsend's proven track record to help secure two federal and congressional ear-marks for city construction projects.

Townsend's service approach to the City is based upon conducting a detailed orientation; developing a legislative strategy; implementing the legislation strategy; providing progress reports; and filing lobbying disclosure reports as required by law. Staff recommends that the City Council authorize the City Manager to enter into the two-year extension to the initial agreement at a total cost-not-to exceed \$162,000, translating to an annual cost of \$81,000.

ATTACHMENT(S):

- A. Resolution No. 23-82
- B. Amendment 2 to Agreement with Townsend Public Affairs

ATTACHMENT A

RESOLUTION NO. 23-82

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AMENDMENT NO. 2 TO THE AGREEMENT FOR CONTRACTUAL SERVICES WITH TOWNSEND PUBLIC AFFAIRS LLC

WHEREAS, the existing agreement for contractual services expired on July 1st, 2023; and

WHEREAS, the agreement with City and Townsend Public Affairs also included two 1 year extension at an annual amount not-to exceed \$81,000; and

WHEREAS, the City would like to exercise the two year extension option extending the agreement covering the twelve month period of the 1st day of July, 2023 through the 30th day of June, 2024 and the 1st day of July 2024 through the 30th day of June 2025 at the same annual rate.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The City and Townsend Public Affairs have agreed to enter Amendment No. 2 providing services for two years covering July 1, 2023 through June 30, 2025 for \$162,000; and

SECTION 2. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-82, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B

AMENDMENT NO. 2

TO AGREEMENT FOR CONTRACTUAL SERVICES

THIS AMENDMENT TO THE AGREEMENT FOR CONTRACT SERVICES (“Amendment”) by and between the **CITY OF SOUTH EL MONTE** (“City”) and **TOWNSEND PUBLIC AFFIARS LLC** (“Consultant”) is effective as of the 1st day of July, 2023.

RECITALS

A. City and Consultant entered into that certain Agreement for Contract Services dated 23rd day of March 2022, (“Agreement”) whereby Consultant agreed to provide legislative advisory services through June 30, 2022.

B. City and Consultant amended the Agreement under amendment 1 to cover the twelve month period covering 1st day of July, 2022 through the 30th day of June, 2023.

C. City and Consultant now agree to exercise the option as stated in amendment 1 to extend the agreement two more years covering periods from 1st day of July, 2023 through the 30th day of June, 2024 and 1st day of July 2024 through 30th day of June 2025.

D. City and Consultant agree that the monthly rate for services from 1st day of July 2022 through the 30th day of June 2023 and going forward will be \$6,750 per month, with an annual amount not-to-exceed \$81,000.

E. City and Consultant agree that the two one year extension periods covering the twelve month period of 1st day of July, 2023 through the 30th day of June, 2024 and 1st day of July 2024 through 30th day of June 2025 and will be paid \$6,750 per month, with an annual amount not -to-exceed \$81,000.

TERMS

1. **Contract Changes.** The Agreement is amended as provided herein. Deleted text is indicated in ~~striketrough~~ and added text in ***bold italics***.

A. Compensation

2.1 Contact Sum. For the services rendered pursuant to this Agreement, Consultant shall be compensated in accordance with the “Schedule of Compensation” attached hereto as Exhibit “C” and incorporated herein by this reference, but not exceeding the maximum amount of ~~TWENTYTHOUSAND DOLLARS AND NO CENTS (\$20,000)~~ ***EIGHTY ONE THOUSAND AND NO CENTS (\$81,000) One Hundred Sixty Two Thousand (\$162,000)*** (Contract Sum).

B. Term

3.4 Term. Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services ***and during the time period of July 1, 2022 to June 30, 2023*** July 1, 2023 to June 30, 2025 ~~but not exceeding four months from the date hereof~~, except as otherwise provided in the Schedule of Performance (Exhibit “D”). The City may, in its sole discretion, extend the Term for six additional months. ~~two additional one year terms.~~

C. Exhibit “C” Schedule of Compensation

I. Consultant shall perform the following Services at the following rates:

Legislative Advocacy Services	
Term: March 23, 2022 – June 30, 2022	\$5,000 Per Month*
<i>Term: July 1, 2022 to June 30, 2023</i> <i>Term: July 1, 2023 to June 30, 2025</i>	<i>\$6,750 Per Month</i>
State and Federal Legislative Advocacy	
• Conduct Detailed Orientation	Included
• Develop Legislative Strategy	Included
• Implement the Legislative Strategy	Included
• Build and Strengthen Relevant Relationships	Included
• Leverage Relationships for Strategic Advocacy Plan	Included
• Coordinate Advocacy Trips	Included
• Track Legislation	Included
• Craft Testimony and Position Letters	Included
• Draft Bill Language	Included
• State Budget Funding Opportunities	Included
• Federal Earmark Opportunities	Included

• Provide Progress Reports	Included
• Prepare and File Lobbying Disclosure Reports	Included
<i>* The monthly fee includes all reasonable business and travel expenses</i>	

D. Exhibit “D” Schedule of Performance

I. Consultant shall perform all services timely in accordance with the following schedule:

~~Project term is March 23, 2022 — June 30, 2022. Consultant shall complete all services rendered hereunder no later than June 30, 2022.~~ *All services conducted shall be timely and in accordance with the schedule agreed to by both Parties.*

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such

party is formally bound to the provisions of this Amendment , and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, Interim City Manager

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONTRACTOR:

CONSULTANT

By: _____
Name: Christopher Townsend
Title: President

By: _____
Name: Christopher Townsend
Title: Secretary

Address: Townsend Public Affairs
1401 Dove Street, Suite 330
Newport Beach, CA 92660

IF APPLICABLE: Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.



City Council Agenda Report

Agenda Item No. 9.e.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-83, APPROVING AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE MERCED AVENUE GREENWAY PROJECT

SUMMARY: On April 3, 2023, the Engineering Department solicited bids for the Merced Avenue Greenway Project. The lowest responsive bid was submitted by Gentry Brothers, Inc. in the amount of \$9,098,474.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the Merced Avenue Greenway Project;
2. Review the bids and find that Gentry Brothers, Inc. has submitted the lowest responsive bid;
3. Adopt Resolution No. 23-83, awarding construction contract to Gentry Brothers, Inc. for the Merced Avenue Greenway Project for the amount of \$9,098,474.00;
4. Approve a 10% contingency amount of \$909,847.40 for a total project construction budget amount not to exceed \$10,008,321.40; and
5. Authorize the City Manager or designee to negotiate and execute the contract.

FISCAL/FINANCIAL IMPACT: The established budget is as follows:

Contract Award Amount	\$9,098,474.00
Construction Contingency (10% of contract amount)	\$909,847.40
Total Construction Budget	\$10,008,321.40

The Project will be funded from the following sources. The below funding sources include several phases of the project including planning, design, construction, construction management, project management. This construction contract will be funded through Prop 1 SWGP Grant (Water Board Prop 1), Prop 1 SWGP Match (County Measure W),

CNRA GI Prop 68, USBR WaterSmart/SCWP Municipal and RMC Prop 68 funds.

Prop 1 SWGP Grant (Water Board Prop 1)	\$4,667,879.70
Prop 1 SWGP Match (County Measure W)	\$3,234,693.90
CNRA GI Prop 68	\$2,490,907.00
USBR WaterSmart/SCWP Municipal	\$330,000.00
RMC Prop 68	\$731,720.40
CA Coastal Conservancy Prop 1	\$768,046.00
Total Budget	\$12,223,247.00

DISCUSSION: The work includes roadway resurfacing, reconstruction of concrete curb ramps, sidewalks, curb, and gutter and the installation of decentralized Low Impact Development (LID) and Best Management Practices (BMPs) within the street right-of-way that slow, capture, treat, and infiltrate storm water runoff. Work also includes installation of striping and pavement markings to incorporate bike lanes on Merced Avenue between Rush Street and Lerma Road. Construction phase will take 300 working days, approximately 14 months, after the issuance of notice to proceed to the contractor.

The construction portion of the project was advertised on April 3, 2023. The following five (5) bids were received by the City at the Bid Opening held on May 11, 2023 at 2:00 PM. Below is the list of Bidders and Bid amounts:

Bidder Name (from low to high)	Bid Amount
Gentry Brothers Inc.	\$9,098,474.00
Los Angeles Engineering Inc.	\$12,160,000.00
Nationwide General Construction	\$13,340,693.58
Access Pacific	\$14,089,583.00
Excel Paving	\$16,872,719.00

The apparent lowest bidder, Gentry Brothers, Inc., made a mathematical mistake on its bid, and showed the total bid amount at \$9,248,474.00. Staff prepared a bid tabulation, and compared quantities, unit prices and total prices for each bid item on the bid schedule. After review, the total correct bid amount on the apparent lowest bid is calculated to be \$9,098,474.00. This correction does not change the bid ranking, and Gentry Brothers, Inc. is deemed to be the apparent lowest bidder, after this correction.

Staff conducted a bid analysis and verified CA contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal debarment files and references for Gentry Brothers, Inc. Per the bid analysis, the Bid submitted by Gentry Brothers, Inc. was determined to be the lowest responsive bid. The Bid submitted by Gentry Brothers, Inc. and the bid analysis completed by staff is attached as reference.

ATTACHMENT(S):

- A. Resolution No. 23-83
- B. Submitted Bid Gentry Brothers Inc
- C. Bid Analysis
- D. Contract Public Works 2023

ATTACHMENT A

RESOLUTION NO. 23-83

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING PLANS AND SPECIFICATIONS AND AWARDED CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE MERCED AVENUE GREENWAY PROJECT

WHEREAS, the City of South El Monte (“City”) desires to construct roadway resurfacing, reconstruction of concrete curb ramps, sidewalks, curb, and gutter and the installation of decentralized Low Impact Development (LID) and Best Management Practices (BMPs) within the street right-of-way that slow, capture, treat, and infiltrate storm water runoff, new striping and pavement markers including bike lanes on Merced Avenue between Rush Street and Lerma Road; and

WHEREAS, the City solicited bids for the Merced Avenue Greenway Project, on April 3, 2023, and the City received five (5) bids for the Project on May 11, 2023; and

WHEREAS, City staff evaluated all bids and determined Gentry Brothers, Inc. has submitted the lowest responsive bid for the Project.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council finds that based on the facts of this matter as explained in the staff report and related materials that the exemption of CEQA Guideline Section 15301 applies to this roadway construction. Additionally, the City Council also finds that the construction activities as described herein are covered by the common sense exemption under section 15061 of the CEQA Guidelines.

SECTION 3. The City Council hereby adopts and approves the plans and specifications for Merced Avenue Greenway Project, with respect to design and criteria. Copies of the plans and specifications are on file in the City’s Engineering Department.

SECTION 3. Upon reviewing the bids submitted for the work to be performed pursuant to contract and the plans and specifications, the City Council hereby finds that Gentry Brothers, Inc. has submitted the lowest responsive bid for the Project, in the amount of \$9,098,474.

SECTION 4. The City Council hereby authorizes and directs the City Manager to execute a construction agreement with Gentry Brothers, Inc. for the project, subject to review and approval as to form by the City Attorney. The Council further directs the City Manager to take all actions necessary to effectuate the agreement.

SECTION 5: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 23-83 was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 25th day of July, 2023, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B

BID
CITY OF SOUTH EL MONTE
MERCED AVENUE GREENWAY PROJECT
City Project No.: 0407

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF SOUTH EL MONTE:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of South El Monte to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

Bidder acknowledges receipt of all addenda, as follows:

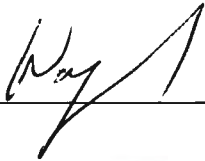
Addendum No. <u>1</u>	Date: <u>5-2-23</u>
Addendum No. <u>2</u>	Date: <u>5-3-23</u>
Addendum No. _____	Date: _____
Addendum No. _____	Date: _____

The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License Number 397682, Class A, which expires on 12-25.

Bidder's Name: GENTRY BROTHERS INC

Signature: 

Title: SEC, TMS Date: 5-11-23

Signature: _____

Title: _____ Date: _____

CITY OF SOUTH EL MONTE
BID SHEETS FOR
MERCED AVENUE GREENWAY PROJECT

Bidder's Name: GENTRY BROTHERS INC

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

REVISED BID SCHEDULE PER ADDENDUM 2					
ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1	Mobilization/Demobilization and Clean-up	1	LS	\$ <u>500,000⁰⁰</u>	\$ <u>500,000⁰⁰</u>
2	Traffic Control and Traffic Control Plan	1	LS	\$ <u>156,129.⁰⁰</u>	\$ <u>156,129.⁰⁰</u>
3	Construction Sequencing Plan	1	LS	\$ <u>20,000⁰⁰</u>	\$ <u>20,000⁰⁰</u>
4	Stormwater Pollution Prevention Plan (SWPPP) Development and Implementation	1	LS	\$ <u>20,000⁰⁰</u>	\$ <u>20,000⁰⁰</u>
5	Survey and Resetting of Monuments/Centerline Ties	1	LS	\$ <u>30,000⁰⁰</u>	\$ <u>30,000⁰⁰</u>
6	Project Signage	2	EA	\$ <u>1,000⁰⁰</u>	\$ <u>2,000⁰⁰</u>
7	Clearing and Grubbing	1	LS	\$ <u>600,000⁰⁰</u>	\$ <u>600,000⁰⁰</u>
8	Remove Tree	5	EA	\$ <u>1,500⁰⁰</u>	\$ <u>7,500⁰⁰</u>
9	Relocate Sign & Post	12	EA	\$ <u>300⁰⁰</u>	\$ <u>3,600⁰⁰</u>
10	Asphalt Pavement Removal (Including Aggregate Base)	1	LS	\$ <u>195,000⁰⁰</u>	\$ <u>195,000⁰⁰</u>
11	Sidewalk Removal	4,304	SY	\$ <u>40⁰⁰</u>	\$ <u>172,160⁰⁰</u>
12	Concrete Curb & Gutter Removal	6,730	LF	\$ <u>10⁰⁰</u>	\$ <u>67,300⁰⁰</u>
13	Concrete Spandrel Removal	1,901	SF	\$ <u>10⁰⁰</u>	\$ <u>19,010⁰⁰</u>
14	Concrete Cross Gutter Removal	543	SF	\$ <u>10⁰⁰</u>	\$ <u>5,430⁰⁰</u>
15	Excavation	4,556	CY	\$ <u>50⁰⁰</u>	\$ <u>227,800⁰⁰</u>
16	Type A1-6 Curb	3,563	LF	\$ <u>50⁰⁰</u>	\$ <u>178,150⁰⁰</u>
17	Type A2-6 Curb & Gutter	2,059	LF	\$ <u>65⁰⁰</u>	\$ <u>133,835⁰⁰</u>

REVISED BID SCHEDULE PER ADDENDUM 2					
ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICES	EXTENDED AMOUNT
18	Driveway Curb & Gutter	1,357	LF	\$ <u>65⁰⁰</u>	\$ <u>88,205⁰⁰</u>
19	Cross Gutter	1	EA	\$ <u>1,000⁰⁰</u>	\$ <u>1,000⁰⁰</u>
20	Landscape Curb	224	LF	\$ <u>40⁰⁰</u>	\$ <u>8,960⁰⁰</u>
21	4" PCC Concrete Buffer	1	LS	\$ <u>35,000⁰⁰</u>	\$ <u>35,000⁰⁰</u>
22	12" Pedestrian Strip	2,688	LF	\$ <u>17⁰⁰</u>	\$ <u>45,696⁰⁰</u>
23	4" Planter Curb	720	LF	\$ <u>35⁰⁰</u>	\$ <u>25,200⁰⁰</u>
24	Pedal Safe Curb	3,835	LF	\$ <u>40⁰⁰</u>	\$ <u>153,400⁰⁰</u>
25	Monolithic Wall Extension at Bio-Planters	1	LS	\$ <u>620,000⁰⁰</u>	\$ <u>620,000⁰⁰</u>
26	Curb Opening with Splash Pad	102	EA	\$ <u>1,200⁰⁰</u>	\$ <u>122,400⁰⁰</u>
27	4" PCC Sidewalk	1	LS	\$ <u>225,000⁰⁰</u>	\$ <u>225,000⁰⁰</u>
28	Curb Extension (Planter)	4	EA	\$ <u>1,000⁰⁰</u>	\$ <u>4,000⁰⁰</u>
29	ADA Sidewalk Curb Ramp	18	EA	\$ <u>7,000⁰⁰</u>	\$ <u>126,000⁰⁰</u>
30	Driveway Apron	63	EA	\$ <u>3,000⁰⁰</u>	\$ <u>189,000⁰⁰</u>
31	4" PCC Bikeway	1	LS	\$ <u>335,000⁰⁰</u>	\$ <u>335,000⁰⁰</u>
32	ADA Bikeway Curb Ramp	20	EA	\$ <u>5,000⁰⁰</u>	\$ <u>100,000⁰⁰</u>
33	Crushed Miscellaneous Base (CMB)	686	TON	\$ <u>18⁰⁰</u>	\$ <u>12,348⁰⁰</u>
34A	4" Conventional Asphalt Concrete Pavement	1,645	TON	\$ <u>94⁰⁰</u>	\$ <u>154,630⁰⁰</u>
34B	1" Asphalt Rubber Hot Mix (ARHM)	411	TON	\$ <u>115⁰⁰</u>	\$ <u>47,265⁰⁰</u>
35	Crushed Aggregate Base (CAB)	4,318	TON	\$ <u>32⁰⁰</u>	\$ <u>138,176⁰⁰</u>
36A	2.5" Grind & 1.5" AC Leveling Course	968	TON	\$ <u>155⁰⁰</u>	\$ <u>150,040⁰⁰</u>
36B	1" Asphalt Rubber Hot Mix (ARHM) Overlay	646	TON	\$ <u>115⁰⁰</u>	\$ <u>74,290⁰⁰</u>
37	Bioretention with Underdrain	1	LS	\$ <u>300,000⁰⁰</u>	\$ <u>300,000⁰⁰</u>
38	Bioretention without Underdrain	1	LS	\$ <u>300,000⁰⁰</u>	\$ <u>300,000⁰⁰</u>
39	High Infiltration Bioretention Area (FocalPoint)	1	LS	\$ <u>300,000⁰⁰</u>	\$ <u>300,000⁰⁰</u>
40	Extended Infiltration Chamber Below Permeable Pavers	1	LS	\$ <u>300,000⁰⁰</u>	\$ <u>300,000⁰⁰</u>
41	Grated Catch Basin	6	EA	\$ <u>7,500⁰⁰</u>	\$ <u>45,000⁰⁰</u>

REVISED BID SCHEDULE PER ADDENDUM 2					
ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICES	EXTENDED AMOUNT
42	Cleanout	29	EA	\$ <u>1,100⁰⁰</u>	\$ <u>31,900⁰⁰</u>
43	Permeable Pavers	1	LS	\$ <u>350,000⁰⁰</u>	\$ <u>350,000⁰⁰</u>
44	R-Tank Conveyance Piping	1	LS	\$ <u>35,000⁰⁰</u>	\$ <u>35,000⁰⁰</u>
45	Non-bioretenion Planter Area	1	LS	\$ <u>30,000⁰⁰</u>	\$ <u>30,000⁰⁰</u>
46	Underdrain Pipe	1	LS	\$ <u>35,000⁰⁰</u>	\$ <u>35,000⁰⁰</u>
47	18" RCP Pipe	1	LS	\$ <u>90,000⁰⁰</u>	\$ <u>90,000⁰⁰</u>
48	Grated Curb Inlet at High Infiltration Biofiltration Areas (Rain Guardian or Approved Equal)	9	EA	\$ <u>5,000⁰⁰</u>	\$ <u>45,000⁰⁰</u>
49	Junction Structure	5	EA	\$ <u>10,000⁰⁰</u>	\$ <u>50,000⁰⁰</u>
50	Storm Drain Maintenance Hole	2	EA	\$ <u>1,500⁰⁰</u>	\$ <u>3,000⁰⁰</u>
51	Underdrain Pipe Penetration, Tap, and Manhole Tap	8	EA	\$ <u>2,500⁰⁰</u>	\$ <u>20,000⁰⁰</u>
52	Remodel Existing Catch Basin	6	EA	\$ <u>6,000⁰⁰</u>	\$ <u>36,000⁰⁰</u>
53	Remodel Sidewalk Culvert	3	EA	\$ <u>4,500⁰⁰</u>	\$ <u>13,500⁰⁰</u>
54	Stop Bar (12" Wide)	1	LS	\$ <u>1,800⁰⁰</u>	\$ <u>1,800⁰⁰</u>
55	Stop Pavement Marking	1	LS	\$ <u>8,000⁰⁰</u>	\$ <u>8,000⁰⁰</u>
56	Continental Crosswalk Marking	1	LS	\$ <u>17,000⁰⁰</u>	\$ <u>17,000⁰⁰</u>
57	Bicycle Stop Pavement Marking	1	LS	\$ <u>3,400⁰⁰</u>	\$ <u>3,400⁰⁰</u>
58	White Bicycle Lane Pavement Marking	1	LS	\$ <u>5,500⁰⁰</u>	\$ <u>5,500⁰⁰</u>
59	Red Curb Paint	1	LS	\$ <u>2,000⁰⁰</u>	\$ <u>2,000⁰⁰</u>
60	White Double Line Bike Lane Edge Striping	1	LS	\$ <u>6,800⁰⁰</u>	\$ <u>6,800⁰⁰</u>
61	Conflict Striping at Intersections	1	LS	\$ <u>33,000⁰⁰</u>	\$ <u>33,000⁰⁰</u>
62	Parking Lane Striping	1	LS	\$ <u>5,900⁰⁰</u>	\$ <u>5,900⁰⁰</u>
63	Center Turn Lane Pavement Marking	1	LS	\$ <u>2,200⁰⁰</u>	\$ <u>2,200⁰⁰</u>
64	Center Turn Lane Striping	1	LS	\$ <u>7,000⁰⁰</u>	\$ <u>7,000⁰⁰</u>
65	Traffic & Wayfinding Signage	27	EA	\$ <u>600⁰⁰</u>	\$ <u>16,200⁰⁰</u>
66	15-Gallon Tree & Deepwell Irrigation	40	EA	\$ <u>600⁰⁰</u>	\$ <u>24,000⁰⁰</u>
67	15-Gallon Tree	93	EA	\$ <u>250⁰⁰</u>	\$ <u>23,250⁰⁰</u>

REVISED BID SCHEDULE PER ADDENDUM 2					
ITEM NO	DESCRIPTION	ESTIMATED QUANTITY	UNIT	UNIT PRICES	EXTENDED AMOUNT
68	Tree Pit Structural Root System	1	LS	\$ <u>34,000⁰⁰</u>	\$ <u>34,000⁰⁰</u>
69	Soil Preparation	1	LS	\$ <u>10,000⁰⁰</u>	\$ <u>10,000⁰⁰</u>
70	Shrubs, Grasses, & Groundcover	1	LS	\$ <u>40,000⁰⁰</u>	\$ <u>40,000⁰⁰</u>
71	Irrigation Point of Connection (Including Meter & Backflow)	1	LS	\$ <u>15,000⁰⁰</u>	\$ <u>15,000⁰⁰</u>
72	Irrigation Controllers and Miscellaneous Equipment	4	EA	\$ <u>7,000⁰⁰</u>	\$ <u>28,000⁰⁰</u>
73	Shrub & Groundcover Irrigation	1	LS	\$ <u>400,000⁰⁰</u>	\$ <u>400,000⁰⁰</u>
74	Utility Adjustments, Protection, and Coordination	1	LS	\$ <u>7,000⁰⁰</u>	\$ <u>7,000⁰⁰</u>
75	Monitoring Equipment Pads	2	EA	\$ <u>6,000⁰⁰</u>	\$ <u>12,000⁰⁰</u>
76	Operation & Maintenance Manuals	1	LS	\$ <u>1,500⁰⁰</u>	\$ <u>1,500⁰⁰</u>
77	Record Drawings	1	LS	\$ <u>2,000⁰⁰</u>	\$ <u>2,000⁰⁰</u>
TOTAL BID AMOUNT IN DIGITS					9,248,474 ⁰⁰ \$ <u>9,248,474⁰⁰</u>
TOTAL BID AMOUNT IN WORDS: <u>nine million two hundred forty eight thousand four hundred seventy four and no/100ths</u> <u>no other work to be paid for</u>					

SPECIAL FUNDING REQUIREMENTS

San Gabriel Valley Conservation Corps members will assist with installation of the 133 sited trees. Contractor will not pay the above persons for his work.

Contractor shall cooperate and coordinate with the City and allow the indicated persons onto the site for the described work above. Contractor's cooperation and coordination is assumed to be part of the **TOTAL BID AMOUNT** submitted in the above Bid Schedule.

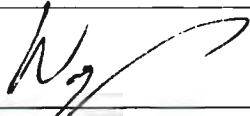
In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.

The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.

All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.

A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

Signature:  _____

Title: Sgt, T&S Date: 5-11-23

Signature: _____

Title: _____ Date: _____

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: GENTRY BROTHERS INC
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.
Gentry Brothers Inc
384 Live Oak Ave
Irwindale CA 91706
- (3) Business Address: 384 Live Oak Ave
Irwindale CA 91706
- (4) Telephone: 626-357-9631 Facsimile: _____
- (5) Type of Firm – Individual, Partnership, LLC or Corporation: Corporation
- (6) Corporation organized under the laws of the State of: CA
- (7) California State Contractor's License Number and Class: 397682 A
Original Date Issued: 1981 Expiration Date: 12-25
- (8) DIR Contractor Registration Number: 100000 2240
- (9) The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project WITHOUT QUESTION.
Name of Person who inspected the site: Wayne Gentry
Date of Inspection: 5-10-23
- (10) Number of years' experience the company has as a contractor in construction work: 45
- (11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:
Wayne Gentry SEC. TREAS.
- (12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid: NA

- (13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

None

- (14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

None

- b. Briefly summarize the parties' claims and defenses:

- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

- (15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

None

- (16) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

NONE

- (17) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

NONE

- (18) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes ☐ No ☒
- b. By the owner against you? Circle one: Yes ☐ No ☒
- c. By any outside agency or individual for labor compliance?
Circle one: Yes ☐ No ☒
- d. By Subcontractors? Circle one: Yes ☐ No ☒
- e. Are any of these claims or actions unresolved or outstanding?
Circle one: Yes ☐ No ☒

If your answer is "yes" to any part or parts of this question, explain.

- (19) List the last three (3) projects you have worked on or are currently working on for the City of South El Monte:

ATTACHED

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Glendora	626-335-6175	Cullen Avenue Wawter & Street Improvements #1317 & #1329	Joseph Velosa	91	\$ 411,180.90	1/31/2022 - 3/15/2022	Rodney
Montclair	909-625-9444	Modular Restroom Facilities	Steve Stanton			9/1/2022 - 9/21/2022	Wayne
Ontario		Water Main Replacement PHII			\$ 6,733,323.98	TBD	
Rancho Cucamonga	909-477-2730	CDBG Concrete Rehabilitation	Kenneth Fung		\$ 1,378,207.60	5/2/2022 - 2/16/2023	Rodney
Covina		Citrus Avenue Rehabilitation Project #P2010			\$ 1,430,352.25	9/9/2022 - In Progress	
Arcadia	626-256-6653	2021/2022 Annual Conrete Repairs #55331022	Jacquelyn Mercado		\$ 105,730.00	7/22/2022 -8/23/2022	Marcos
Pomona	909-620-2238	Street Preservation FY 21-22 #426-68572	Daniel Chung		\$ 2,335,605.90	7/28/2022 - In Progress	Marcos
Covina	626-384-5236	Miscellaneous Concrete Project #P2203	Valerie Cortez	91	\$ 119,521.00	5/31/2022 - 6/23/2022	Richard
Downey	562-904-7110	City Yard Maintenance Pavement Rehabilitation #CIP 22-24	Edward Torres		\$ 223,405.00	6/23/2022 -7/13/2022	Wayne
Covina	626-384-5236	Front Street Water Main Installation			\$ 1,430,352.25	TBD	
La Verne		Emergency Leat @ Peyton Rd. & D Street PO#080822			\$ 11,979.51		
La Verne		Sidewalk Replacement Various Locations PO#34317			\$ 99,633.00	8/15/2022 - 8/29/2022	Steve
Claremont		Claremont Blvd & Monte Vista Accessiblity Improvments Project CIP 2021-1			\$ 585,765.00	9/21/2022 - 1/3/2023	Wayne
Chino Hills	909-364-2811	Woodview Road Pavement Rehabilitation PHII #ST20012	Deborah Hill		\$ 320,931.00	TBD	
La Verne	909-596-8750	Old Town Streetscape Improvements			\$ 1,624,894.20	11/14/2022 - In Progress	
Montclair	909-625-9444	CDBG Taget Area Alley Improvements	Steve Stanton		\$ 976,909.28	12/5/2022 - 1/31/2023	Gonzalo
Brea	714-671-4450	Country Hills Subdivision Pavement & Water Imp PH 2 #CIP 7322			\$ 2,125,523.60	2/1/2023 - In Progress	JJ Gilnoyola
Rancho Cucamonga	909-477-2740	22/23 Pavement Rehabilitation			\$ 4,751,061.00	2/1/2023 - In Progress	Rodney
Pomona	909-802-7415	Street Rehab - District 4 & 5 - #428-67922 - Fed STPL-5070(038	Micael Lee		\$ 1,539,544.74	2/8/2023 - In Progress	Marcos
Glendora		Bennett Water & Street Improvements				TBD	
Glendora		Cumberland Water & Street Improvements				TBD	

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Pomona		ADA Path of Travel, CDBG #428-6855, ADA Curb Ramps #428-67929	Michael Lee	93	\$ 1,323,000.00	3/22/2021 - 11/10/2021	Marcos
El Monte	626-580-2065	Valley Mall & Monterey	Kristen Lloyd	88	\$ 29,050.00	2/9/2021 - 2/12/2021	Gilbert
NA		Cal Spas Drainage	NA	92	\$ 84,104.00	02/19/2021 - 02/22/2021	Gonzalo
Pomona		Local Street Preservation 20-21 #428-68562	Daniel Chang	93	\$ 1,644,001.44	3/29/2021 - 12/10/2021	Marcos
Alhambra	626-570-5015	2020 Concrete Repair Improvements #N2M20-161		91	\$ 437,260.20	5/3/2021 - 7/13/2021	Gilbert
Duarte	626-357-7931	2020-2021 Street Rehabilitation	Teresa Renteria	90	\$ 343,393.44	4/12/2021 - 5/4/2021	Gilbert
West Covina	626-939-8425	FY 20-21 Resential Street Rehabilitation #21020	Miguel Hernandez	93	\$ 1,374,712.02	6/1/2021 - 8/10/2021	Gilbert
Monterey		Atlantic Water Main			\$ 885,503.40	TERMINATED	
Ontario		Water Main Replacement PH I	Cunthia Torres		\$ 3,671,129.39	9/27/2021 - 10/6/2022	Gilbert
Arcadia	626-256-6653	Live Oak Rehabilitation	Kevin Merrill	91	\$ 1,566,620.23	8/9/2021 - 10/13/2021	Gonzalo
Alhambra	626-570-5090	Water Main & Street Rehabilitation	Lauren Myles		\$ 981,161.10	2/11/2021 - 7/11/2022	Rodney
Covina		Street Rehabilitation	Rafael Fajardo		\$ 1,317,227.25	7/30/2021 - 11/10/2021	Richard
San Dimas	909-394-6248	Covina et al Street Improvement CC2021-03	Shari Garwick	91	\$ 1,298,484.70	9/27/2021 - 3/25/2022	Richard
Covina	626-384-5236	Vita Pakt Main Replacement	Rafael Fajardo	91	\$ 398,060.00	8/19/2021 - 11/24/2021	Gilbert
Rancho Cucamonga		FY 21-22 Pavement Rehabilitation #8002021-02	Romeo David	92	\$ 1,178,830.84	10/25/2021 - 2/22/2022	Wayne
Montebello	323-887-1460	Beach Street Pavement	Samantha Chenelia		\$ 926,849.00	4/1/2022 - 8/22/2022	Richard
Upland	909-291-2946	Civic Center Area Paving & ADA Improvements #82336 & #74004	Bob Critchfield	91	\$ 369,993.00	2/23/2022 - 7/1/2022	Richard
Chino Hills	909-364-2766	Los Serranos Safe Routes to School East #ST210005	Steve Nix		\$ 866,872.80	3/7/2022 - 7/29/2022	Marcos
Chino	909-334-3415	Alley/Sanitation Rehabilitation FY 202-21 @SN-211	Austin Pastovopit		\$ 1,423,393.75	3/14/2022 - 2/7/2023	Gonzalo
Chino Hills	909-364-2862	Saddle Replacement PH 3 - #W17001	Michelle Smith		\$ 1,183,700.00	8/1/2022 - 2/3/2023	
Montclair	909-625-9444	Zone 5 & 6 Street Rehabilitation #21002	Steve Stanton		\$ 3,598,603.23	6/15/2022 - In Progress	Marcos

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Walnut		Emergency Work - Lemon Creek		85	\$ 14,800.00	1/8/2020 - 1/17/2020	NA
Covina	626-384-5236	Trip Road Imp/Phase II	Kristen Weger	85	\$ 1,728,775.00	2/3/2020 - 5/5/2020	Rodney
Downey	562-622-3468	Capital Improvement Project #19-04 - Samoline Avenue	Desi Gutierrez	85	\$ 717,800.00	2/3/2020 - 5/19/2020	Gilbert
La Verne	909-596-8750	Emergency - Channel Crossings	Anthony Ciotti	85	\$ 26,000.00	1/27/2020 - 01/30/2020	Gilbert
Baldwin Park	626-960-4011	Maine Avenue - PH I	Sam Gutierrez	84	\$ 1,715,418.60	3/9/2020 - 6/30/2020	Art/Marcos
Baldwin Park	626-960-4011	ATP Cycle 3 Pacific Ave.	Sam Gutierrez	88	\$ 2,112,094.90	5/13/2020 - 10/2/2020	Marcos
West Covina	626-939-8425	FY 2019-20 Residential Street Rehabilitaion	Miguel Hernandez	89	\$ 969,070.55	6/1/2020 - 6/12/2020	Rodney
Sierra Madre	626-355-7135	FY 2019-20 Street Improvement	Bruce Inman	85	\$ 443,940.10	4/20/2020 - 5/19/2020	Rodney
Diamond Bar	909-839-7010	CDBG Area 1 Curb Ramp Project #60106919	Tommye Cribbins	89	\$ 129,820.00	6/8/2020 - 7/21/2020	Gonzalo
Pomona		Street Preservation - #428-68561 FY19-20		90	\$ 1,866,732.42	6/24/2020 - 12/23/2020	Rodney
Rancho Cucamonga	909-477-270	2019/20 Arterial Pavement Rehabilitation - #800- 2017-11	Shelley Hayes	91	\$ 856,368.00	8/20/2020 - 11/6/2020	Wayne
Covina		Badillo Street Rehabilitayion - #P1901-W2003		88	\$ 2,484,067.00	8/3/2020 - 1/27/2021	Gonzalo
Baldwin Park	626-960-4011	Morgan Park Parking Lot - City Project#CIP20- 163	Sam Gutierrez	90	\$ 390,920.00	5/13/2020 - 9/22/2020	Marcos
Claremont	909-399-5459	Guardrail Replacement	Michelle Gonzales	89	\$ 48,500.00	7/22/2020 - 8/19/2020	Wayne
Chino		FY 15/16 Alley Reconstruction			\$ 1,816,952.85	12/7/2020 - 10/4/2021	Gonzalo
Montclair	909-625-9444	Holt Boulevard Pavement Rehabilitation	Steve Stanton	89	\$ 886,393.28	10/5/2020 - 11/17/2020	Rodney
Covina	626-384-5236	Concrete Repairs	Kristen Weger		\$ 156,737.50	10/5/2020 - 10/30/2020	Gonzalo
Industry		Temple Ave Dual Right Turn CITY-1458		91	\$ 498,028.00	1/13/2021 - 3/19/2021	Rodney
La Verne		"D" Street Overlay Parkway Renovation		90	\$ 98,718.00	12/7/2020 - 12/22/2020	Gonzalo
Upland		Alley & Access Road Improvements #8801/8802/8803/86001		91	\$ 803,780.60	12/7/2020 - 5/4/2021	Gilbert/Marcos
Brea		Country Lane Street Rehabilitation		91	\$ 279,738.24	1/13/2021 - 2/11/2021	Gonzalo
Downey		Telegraph Road Throughput & Safety Enhancements	Jasmine Fakhouri		\$ 6,322,707.13	5/3/2021 - 3/4/2022	Rodney

OWNER	Phone# - City	JOB NAME/LOCATION/	CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Baldwin Park	626-960-4011	City Project #2018-0269 Various Locations		Sam Gutierrez	81	\$ 1,757,175.50	3/28/2019 - 5/22/2019	Rudy
La Verne	909-596-8750	2018-19 Pavment Management Program		Anthony Ciotti	81	\$ 579,638.20	2/27/2019 - 3/21/2019	Rodney
Sierra Madre	626-355-7135	FY 2018-19 Street Improvement		Bruce Inman	85	\$ 654,709.25	4/22/2019 - 6/28/2019	Rodney
El Monte	NA	Emergency Work - Valve Replacement Tyler & Irish		NA		\$ 14,653.33	3/1/2019 - 3/1/2019	Gilbert
Jurupa Valley		Jurupa Valley - Emergency Culvert Repair		Steve Loriso	80	\$ 29,657.48	2/15/2019 - 2/19/2019	Rudy
La Verne	909-596-8750	2018-19 PMP Various Locations		Anthony Ciotti	83	\$ 425,802.50	4/29/2019 - 5/14/2019	Steve
La Verne	909-596-8750	CDBG Sidewalk Project #1401123		Anthony Ciotti	81	\$ 98,800.00	5/27/2019 - 6/7/2019	Steve
La Verne	909-596-8750	Baseline Road		Anthony Ciotti	83	\$ -	6/11/2019 - 6/21/2019	Marcos
Pomona	909-802-7415	Street Preservation/ Local and Alleys		Steve Enna		\$ 3,995,744.00	6/17/2019 - 10/30/2019	Rudy/Pomona
Montclair	909-625-9444	San Jose Street Rehaiblitation - #17022		Steve Stanton	83	\$ 286,929.00	7/1/2019 - 7/29/2019	Marcos
Walnut	909-594-9702	La Puente Road Rehabilitation - #178975		Jason Welday/RKA	84	\$ 593,622.50	7/1/19 - 10/21/2019	Rodney
San Dimas	909-934-6248	Avenida Entrada Street Improvements		Brandon Slater	85	\$ 897,998.00	8/5/2019 - 11/26/2019	Rodney
City of Industry	626-333-2211	Resurfacing of Don Julian Road		Kristen Weger		\$ 806,400.00	10/26/2020 - 01/01/2022	Rodney
City of Baldwin Park	626-960-4011	SB1 Puente Avenue Street Improvements		Sam Gutierrez	84	\$ 1,071,867.00	11/18/2019 - 3/14/2020	Gilbert
City of Duarte	626-357-7931	Removal of Barriers for ADA Ramps		Teres Renteria	85	\$ 41,080.00	12/2/2019 - 12/17/2019	Rodney
City of Chino Hills	909-364-2766	Los Serranos Transit #S19001		Steven Nix	84	\$ 397,210.00	1/6/2020 - 5/19/2020	Rodney
City of South Pasadena	626-403-7240	Alpha Ave/Melva Street Improvement		Kevin Ko	89	\$ 1,698,910.00	4/28/2020 - 10/27/2020	Gilbert
City of Montebello	323-887-1200	Beverly Boulevard Improvements		Roberta Lacayo	90	\$ 739,951.20	5/11/2020 - 6/25/2020	Rodney
City of Industry	626-333-2211	Annual Street Rehabilitaiton #CIP-STR-19-043-B		Gerry Perez	89	\$ 420,492.00	2/26/2020 - 9/22/2020	Marcos
City of Montclair	909-625-9444	Emergency Road Work		Steve Stanton	89	\$ 110,000.00	1/8/2020 - 1/20/2020	Gilbert

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Covina	626-384-5236	Cypress Reservoir Drainage Improvemets	Kristen Wegar	78	\$ 97,680.00	4/18/2018 -5/11/2018	David
Baldwin Park	626-960-4011	Residential Street Rehabilitation - #2018-0220	Sam Gutiereez	83	\$ 653,070.00	4/3/2018 - 5/29/18	Rodney
LACDPW	626-458-3111	Ballentine Pl. et al - Project #RDC0015528	Harry Cong	82	\$ 4,600,159.75	6/13/2018 - 2/8/2019	Rodney
Glendora	626-914-8216	Pasadena Avenue Street Rehabilitaiton #1243	Harutyun Mesopyah	78	\$ 168,712.10	3/19/2018 - 4/9/2018	Steve
Covina	626-384-5236	Grand Avenue Water Line Upgrade	Kristen Wegar	79	\$ 1,289,295.00	4/3/2018- 10/9/2016	Gilbert
Glendora	626-335-6175	Auto Centre Dr/Amelia Avenue Improvement Project #1183/#1202	Joseph Velosa	78	\$ 896,840.00	4/3/2018 -5/29/2018	Arturo
Whittier	562-567-9500	18-011 Hoover Avenue Water Main Replacement	Sunny Ng	82	\$ 1,513,600.00	7/2/2018 - 2/8/2019	David
Montclair	909-625-9444	Zone 4 Montclair Street Rehabilitaion	Steve Stanton	80	\$ 3,696,445.00	5/14/2018 - 12/27/2018	Arturo
La Verne	909-596-8750	"E" Street "8" Water Main	Anthony Ciotti	79	\$ 773,658.00	6/11/2018 - 10/2/2018	David
La Verne	909-596-8750	2017-2018 CDBG Sidewalk Improvements	Anthony Ciotti	79	\$ 54,600.00	4/30/2018 - 5/8/2018	Rodney
La Verne	909-596-8750	Island Medians - Wheeler Avenue	Anthony Ciotti	78	\$ 97,512.00	5/9/2018 - 5/14/2018	Rodney
La Verne	909-596-8750	Wheeler Avenue Pavement Rehabilitation	Anthony Ciotti	78	\$ 690,300.00	6/5/2018 - 8/20/2018	Rodney
Glendora		Emergency - Juanita Ave		80	\$ 29,657.48	2/15/2018 - 2/19/2018	Gilbert
Montclair	909-625-9444	Central Avenue Alley Improvements	Steve Stanton	80	\$ 223,825.00	9/26/2018 - 10/30/2018	Arturo
Upland	909-291-2946	Linda Way Reconstruction/Utility Imp #7061	Bob Critchfield	80	\$ 356,375.00	8/30/2018 - 12/28/2018	Wayne
Covina	626-384-5236	Trip Road Improvement - Phase I	Kristen Wegar	81	\$ 2,433,358.00	9/25/2018 - 3/4/2019	Gilbert
Upland	909-291-2946	San Antonio Pavement Rehabilitation	Bob Critchfield	79	\$ 536,200.00	8/30/2018- 8/30/2018	Wayne
Claremont	909-399-5395	Foothill Boulevard Mast Plan Improvement	Vincent Ramos	87/2Bxs	\$ 13,987,678.00	11/5/2018 -9/8/2020	Arturo
Glendora	626-914-8255	Loraine Avenue Water #1240	Debbie Wood	83	\$ 2,157,500.00	2/6/2019 - 11/8/2019	Gilbert
Glendora	626-914-8216	Lone Hill Avenue Street Improvements #1274	Bardia Raston	81	\$ 840,625.00	3/18/2019 - 4/25/2019	Rodney
Glendora	626-335-6175	CDBG Laxford Street & Vencino Avenue Street Improvements #1277	Joseph Velosa	80	\$ 216,144.36	2/11/2019 - 2/21/2019	Rodney
Jurupa Valley		Jurupa Valley Emergency		80	\$ 29,657.48	2/15/2109 - 2/19/2019	Rudy
Baldwin Park	626-960-4011	Chevalier Drainage Project	Sam Gutiereez	81	\$ 106,620.00	2/25/2019 - 3/12/2019	Rodney

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Notary Public

Company

Subscribed and sworn to me: _____

Signature: _____

Signature: _____

Title: _____

This ____ day of _____, 20____

Date: _____

Title: _____

Signature: _____

Signature: _____

Title: _____

Date: _____

(SEAL)

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Los Angeles } ss.

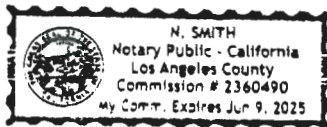
On May 11, 2023 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Wayne J. Gentry

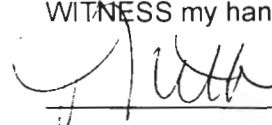
who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/are subscribed to the within instrument and acknowledged to me that he/~~she/they~~ executed the same in his/~~her/their~~ authorized capacity(~~ies~~), and that by his signature(~~s~~) on the instrument the person(~~s~~), ~~or~~ the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal

WITNESS my hand and official seal.




Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

***This is not required under California State notary public law ***

Document Title: N/A # of Pages: 1

Notes

City of South El Monte - Merced Avenue Greenway Project #0407

REFERENCES FORM

For all public agency projects in excess of \$15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

Project 1 Name/Number ATTACHED

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount:** \$ _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes

No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 2 Name/Number _____

Project Description _____

Approximate Construction Date From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount:** \$ _____

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Glendora	626-335-6175	Cullen Avenue Wawter & Street Improvements #1317 & #1329	Joseph Velosa	91	\$ 411,180.90	1/31/2022 - 3/15/2022	Rodney
Montclair	909-625-9444	Modular Restroom Facilities	Steve Stanton			9/1/2022 - 9/21/2022	Wayne
Ontario		Water Main Replacement PHII			\$ 6,733,323.98	TBD	
Rancho Cucamonga	909-477-2730	CDBG Concrete Rehabilitation	Kenneth Fung		\$ 1,378,207.60	5/2/2022 - 2/16/2023	Rodney
Covina		Citrus Avenue Rehabilitation Project #P2010			\$ 1,430,352.25	9/9/2022 - In Progress	
Arcadia	626-256-6653	2021/2022 Annual Conrete Repairs #55331022	Jacquelyn Mercado		\$ 105,730.00	7/22/2022 - 8/23/2022	Marcos
Pomona	909-620-2238	Street Preservation FY 21-22 #426-68572	Daniel Chung		\$ 2,335,605.90	7/28/2022 - In Progress	Marcos
Covina	626-384-5236	Miscellaneous Concrete Project #P2203	Valerie Cortez	91	\$ 119,521.00	5/31/2022 - 6/23/2022	Richard
Downey	562-904-7110	City Yard Maintenance Pavement Rehabilitation #CIP 22-24	Edward Torres		\$ 223,405.00	6/23/2022 - 7/13/2022	Wayne
Covina	626-384-5236	Front Street Water Main Installation			\$ 1,430,352.25	TBD	
La Verne		Emergency Leat @ Peyton Rd. & D Street PO#080822			\$ 11,979.51		
La Verne		Sidewalk Replacement Various Locations PO#34317			\$ 99,633.00	8/15/2022 - 8/29/2022	Steve
Claremont		Claremont Blvd & Monte Vista Accessiblity Improvments Project CIP 2021-1			\$ 585,765.00	9/21/2022 - 1/3/2023	Wayne
Chino Hills	909-364-2811	Woodview Road Pavement Rehabilitation PHII #ST20012	Deborah Hill		\$ 320,931.00	TBD	
La Verne	909-596-8750	Old Town Streetscape Improvements			\$ 1,624,894.20	11/14/2022 - In Progress	
Montclair	909-625-9444	CDBG Taget Area Alley Improvements	Steve Stanton		\$ 976,909.28	12/5/2022 - 1/31/2023	Gonzalo
Brea	714-671-4450	Country Hills Subdivision Pavement & Water Imp PH 2 #CIP 7322			\$ 2,125,523.60	2/1/2023 - In Progress	JJ Gilnoyola
Rancho Cucamonga	909-477-2740	22/23 Pavement Rehabilitation			\$ 4,751,061.00	2/1/2023 - In Progress	Rodney
Pomona	909-802-7415	Street Rehab - District 4 & 5 - #428-67922 - Fed STPL-5070(038	Micael Lee		\$ 1,539,544.74	2/8/2023 - In Progress	Marcos
Glendora		Bennett Water & Street Improvements				TBD	
Glendora		Cumberland Water & Street Improvements				TBD	

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Pomona		ADA Path of Travel, CDBG #428-6855, ADA Curb Ramps #428-67929	Michael Lee	93	\$ 1,323,000.00	3/22/2012 - 11/10/2021	Marcos
El Monte	626-580-2065	Valley Mall & Monterey	Kristen Lloyd	88	\$ 29,050.00	2/9/2021 - 2/12/2021	Gilbert
NA		Cal Spas Drainage	NA	92	\$ 84,104.00	02/19/2021 - 02/22/2021	Gonzalo
Pomona		Local Street Preservation 20-21 #428-68562	Daniel Chang	93	\$ 1,644,001.44	3/29/2021 - 12/10/2021	Marcos
Alhambra	626-570-5015	2020Concrete Repair Improvements #N2M20-161		91	\$ 437,260.20	5/3/2021 - 7/13/2021	Gilbert
Duarte	626-357-7931	2020-2021 Street Rehabilitation	Teresa Renteria	90	\$ 343,393.44	4/12/2021 - 5/4/2021	Gilbert
West Covina	626-939-8425	FY 20-21 Resential Street Rehabilitation #21020	Miguel Hernandez	93	\$ 1,374,712.02	6/1/2021 - 8/10/2021	Gilbert
Monterey		Atlantic Water Main			\$ 885,503.40	TERMINATED	
Ontario		Water Main Replacement PH I	Cunthia Torres		\$ 3,671,129.39	9/27/2021 - 10/6/2022	Gilbert
Arcadia	626-256-6653	Live Oak Rehabilitation	Kevin Merrill	91	\$ 1,566,620.23	8/9/2021 - 10/13/2021	Gonzalo
Alhambra	626-570-5090	Water Main & Street Rehabilitation	Lauren Myles		\$ 981,161.10	2/11/2021 - 7/11/2022	Rodney
Covina		Street Rehabilitation	Rafael Fajardo		\$ 1,317,227.25	7/30/2021 - 11/10/2021	Richard
San Dimas	909-394-6248	Covina et al Street Improvement CC2021-03	Shari Garwick	91	\$ 1,298,484.70	9/27/2021 - 3/25/2022	Richard
Covina	626-384-5236	Vita Pakt Main Replacement	Rafael Fajardo	91	\$ 398,060.00	8/19/2021 - 11/24/2021	Gilbert
Rancho Cucamonga		FY 21-22 Pavement Rehabilitation #8002021-02	Romeo David	92	\$ 1,178,830.84	10/25/2021 - 2/22/2022	Wayne
Montebello	323-887-1460	Beach Street Pavement	Samantha Chenelia		\$ 926,849.00	4/1/2022 - 8/22/2022	Richard
Upland	909-291-2946	Civic Center Area Paving & ADA Improvements #82336 & #74004	Bob Critchfield	91	\$ 369,993.00	2/23/2022 - 7/1/2022	Richard
Chino Hills	909-364-2766	Los Serranos Safe Routes to School East #ST210005	Steve Nix		\$ 866,872.80	3/7/2022 - 7/29/2022	Marcos
Chino	909-334-3415	Alley/Sanitation Rehabilitation FY 202-21 @SN-211	Austin Pastovopit		\$ 1,423,393.75	3/14/2022 - 2/7/2023	Gonzalo
Chino Hills	909-364-2862	Saddle Replacement PH 3 - #W17001	Michelle Smith		\$ 1,183,700.00	8/1/2022 - 2/3/2023	
Montclair	909-625-9444	Zone 5 & 6 Street Rehabilitation #21002	Steve Stanton		\$ 3,598,603.23	6/15/2022 - In Progress	Marcos

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Walnut		Emergency Work - Lemon Creek		85	\$ 14,800.00	1/8/2020 - 1/17/2020	NA
Covina	626-384-5236	Trip Road Imp/Phase II	Kristen Weger	85	\$ 1,728,775.00	2/3/2020 - 5/5/2020	Rodney
Downey	562-622-3468	Capital Improvement Project #19-04 - Samoline Avenue	Desi Gutierrez	85	\$ 717,800.00	2/3/2020 - 5/19/2020	Gilbert
La Verne	909-596-8750	Emergency - Channel Crossings	Anthony Ciotti	85	\$ 26,000.00	1/27/2020 - 01/30/2020	Gilbert
Baldwin Park	626-960-4011	Maine Avenue - PH I	Sam Gutierrez	84	\$ 1,715,418.60	3/9/2020 - 6/30/2020	Art/Marcos
Baldwin Park	626-960-4011	ATP Cycle 3 Pacific Ave.	Sam Gutierrez	88	\$ 2,112,094.90	5/13/2020 - 10/2/2020	Marcos
West Covina	626-939-8425	FY 2019-20 Residential Street Rehabilitaion	Miguel Hernandez	89	\$ 969,070.55	6/1/2020 - 6/12/2020	Rodney
Sierra Madre	626-355-7135	FY 2019-20 Street Improvement	Bruce Inman	85	\$ 443,940.10	4/20/2020 - 5/19/2020	Rodney
Diamond Bar	909-839-7010	CDBG Area 1 Curb Ramp Project #60106919	Tommye Cribbins	89	\$ 129,820.00	6/8/2020 - 7/21/2020	Gonzalo
Pomona		Street Preservation - #428-68561 FY19-20		90	\$ 1,866,732.42	6/24/2020 - 12/23/2020	Rodney
Rancho Cucamonga	909-477-270	2019/20 Arterial Pavement Rehabilitation - #800- 2017-11	Shelley Hayes	91	\$ 856,368.00	8/20/2020 - 11/6/2020	Wayne
Covina		Badillo Street Rehabilitayion - #P1901-W2003		88	\$ 2,484,067.00	8/3/2020 - 1/27/2021	Gonzalo
Baldwin Park	626-960-4011	Morgan Park Parking Lot - City Project#CIP20- 163	Sam Gutierrez	90	\$ 390,920.00	5/13/2020 - 9/22/2020	Marcos
Claremont	909-399-5459	Guardrail Replacement	Michelle Gonzales	89	\$ 48,500.00	7/22/2020 - 8/19/2020	Wayne
Chino		FY 15/16 Alley Reconstruction			\$ 1,816,952.85	12/7/2020 - 10/4/2021	Gonzalo
Montclair	909-625-9444	Holt Boulevard Pavement Rehabilitation	Steve Stanton	89	\$ 886,393.28	10/5/2020 - 11/17/2020	Rodney
Covina	626-384-5236	Concrete Repairs	Kristen Weger		\$ 156,737.50	10/5/2020 - 10/30/2020	Gonzalo
Industry		Temple Ave Dual Right Turn CITY-1458		91	\$ 498,028.00	1/13/2021 - 3/19/2021	Rodney
La Verne		"D" Street Overlay Parkway Renovation		90	\$ 98,718.00	12/7/2020 - 12/22/2020	Gonzalo
Upland		Alley & Access Road Improvevements #8801/8802/8803/86001		91	\$ 803,780.60	12/7/2020 - 5/4/2021	Gilbert/Marcos
Brea		Country Lane Street Rehabilitation		91	\$ 279,738.24	1/13/2021 - 2/11/2021	Gonzalo
Downey		Telegraph Road Throughput & Safety Enhancements	Jasmine Fakhouri		\$ 6,322,707.13	5/3/2021 - 3/4/2022	Rodney

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Baldwin Park	626-960-4011	City Project #2018-0269 Various Locations	Sam Gutierrez	81	\$ 1,757,175.50	3/28/2019 - 5/22/2019	Rudy
La Verne	909-596-8750	2018-19 Pavment Management Program	Anthony Ciotti	81	\$ 579,638.20	2/27/2019 - 3/21/2019	Rodney
Sierra Madre	626-355-7135	FY 2018-19 Street Improvement	Bruce Inman	85	\$ 654,709.25	4/22/2019 - 6/28/2019	Rodney
El Monte	NA	Emergency Work - Valve Replacement Tyler & Irish	NA		\$ 14,653.33	3/1/2019 - 3/1/2019	Gilbert
Jurupa Valley		Jurupa Valley - Emergency Culvert Repair	Steve Loriso	80	\$ 29,657.48	2/15/2019 - 2/19/2019	Rudy
La Verne	909-596-8750	2018-19 PMP Various Locations	Anthony Ciotti	83	\$ 425,802.50	4/29/2019 -5/14/2019	Steve
La Verne	909-596-8750	CDBG Sidewalk Project #1401123	Anthony Ciotti	81	\$ 98,800.00	5/27/2019- 6/7/2019	Steve
La Verne	909-596-8750	Baseline Road	Anthony Ciotti	83	\$ -	6/11/2019 - 6/21/2019	Marcos
Pomona	909-802-7415	Street Preservation/ Local and Alleys	Steve Enna		\$ 3,995,744.00	6/17/2019 -10/30/2019	Rudy/Pomona
Montclair	909-625-9444	San Jose Street Rehaiblitation - #17022	Steve Stanton	83	\$ 286,929.00	7/1/2019 - 7/29/2019	Marcos
Walnut	909-594-9702	La Puente Road Rehabilitation - #178975	Jason Welday/RKA	84	\$ 593,622.50	7/1/19 - 10/21/2019	Rodney
San Dimas	909-934-6248	Avenida Entrada Street Improvements	Brandon Slater	85	\$ 897,998.00	8/5/2019 -11/26/2019	Rodney
City of Industry	626-333-2211	Resurfacing of Don Julian Road	Kristen Weger		\$ 806,400.00	10/26/2020 - 01/01/2022	Rodney
City of Baldwin Park	626-960-4011	SB1 Puente Avenue Street Improvements	Sam Gutierrez	84	\$ 1,071,867.00	11/18/2019 - 3/14/2020	Gilbert
City of Duarte	626-357-7931	Removal of Barriers for ADA Ramps	Teres Renteria	85	\$ 41,080.00	12/2/2019 - 12/17/2019	Rodney
City of Chino Hills	909-364-2766	Los Serranos Transit #S19001	Steven Nix	84	\$ 397,210.00	1/6/2020 -5/19/2020	Rodney
City of South Pasadena	626-403-7240	Alpha Ave/Melva Street Improvement	Kevin Ko	89	\$ 1,698,910.00	4/28/2020 - 10/27/2020	Gilbert
City of Montebello	323-887-1200	Beverly Boulevard Improvements	Roberta Lacayo	90	\$ 739,951.20	5/11/2020 - 6/25/2020	Rodney
City of Industry	626-333-2211	Annual Street Rehabilitaiton #CIP-STR-19-043-B	Gerry Perez	89	\$ 420,492.00	2/26/2020 - 9/22/2020	Marcos
City of Montclair	909-625-9444	Emergency Road Work	Steve Stanton	89	\$ 110,000.00	1/8/2020 - 1/20/2020	Gilbert

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Covina	626-384-5236	Cypress Reservoir Drainage Improvemets	Kristen Wegar	78	\$ 97,680.00	4/18/2018 -5/11/2018	David
Baldwin Park	626-960-4011	Residential Street Rehabilitation - #2018-0220	Sam Gutiereez	83	\$ 653,070.00	4/3/2018 - 5/29/18	Rodney
LACDPW	626-458-3111	Ballentine Pl. et al - Project #RDC0015528	Harry Cong	82	\$ 4,600,159.75	6/13/2018 - 2/8/2019	Rodney
Glendora	626-914-8216	Pasadena Avenue Street Rehabilitaiton #1243	Harutyun Mesopyah	78	\$ 168,712.10	3/19/2018 - 4/9/2018	Steve
Covina	626-384-5236	Grand Avenue Water Line Upgrade	Kristen Wegar	79	\$ 1,289,295.00	4/3/2018- 10/9/2016	Gilbert
Glendora	626-335-6175	Auto Centre Dr/Amelia Avenue Impprovement Project #1183/#1202	Joseph Velosa	78	\$ 896,840.00	4/3/2018 -5/29/2018	Arturo
Whittier	562-567-9500	18-011 Hoover Avenue Water Main Replacement	Sunny Ng	82	\$ 1,513,600.00	7/2/2018 - 2/8/2019	David
Montclair	909-625-9444	Zone 4 Montclair Street Rehabilitaion	Steve Stanton	80	\$ 3,696,445.00	5/14/2018 - 12/27/2018	Arturo
La Verne	909-596-8750	"E" Street "8" Water Main	Anthony Ciotti	79	\$ 773,658.00	6/11/2018 - 10/2/2018	David
La Verne	909-596-8750	2017-2018 CDBG Sidewalk Improvements	Anthony Ciotti	79	\$ 54,600.00	4/30/2018 - 5/8/2018	Rodney
La Verne	909-596-8750	Island Medians - Wheeler Avenue	Anthony Ciotti	78	\$ 97,512.00	5/9/2018 - 5/14/2018	Rodney
La Verne	909-596-8750	Wheeler Avenue Pavement Rehabilitation	Anthony Ciotti	78	\$ 690,300.00	6/5/2018 - 8/20/2018	Rodney
Glendora		Emergency - Juanita Ave		80	\$ 29,657.48	2/15/2018 - 2/19/2018	Gilbert
Montclair	909-625-9444	Central Avenue Alley Improvements	Steve Stanton	80	\$ 223,825.00	9/26/2018 - 10/30/2018	Arturo
Upland	909-291-2946	Linda Way Reconstruction/Utility Imp #7061	Bob Critchfield	80	\$ 356,375.00	8/30/2018 - 12/28/2018	Wayne
Covina	626-384-5236	Trip Road Improvement - Phase I	Kristen Wegar	81	\$ 2,433,358.00	9/25/2018 - 3/4/2019	Gilbert
Upland	909-291-2946	San Antonio Pavement Rehabilitation	Bob Critchfield	79	\$ 536,200.00	8/30/2018- 8/30/2018	Wayne
Claremont	909-399-5395	Foothill Boulevard Mast Plan Improvement	Vincent Ramos	87/2Bxs	\$ 13,987,678.00	11/5/2018 -9/8/2020	Arturo
Glendora	626-914-8255	Loraine Avenue Water #1240	Debbie Wood	83	\$ 2,157,500.00	2/6/2019 - 11/8/2019	Gilbert
Glendora	626-914-8216	Lone Hill Avenue Street Improvements #1274	Bardia Raston	81	\$ 840,625.00	3/18/2019 - 4/25/2019	Rodney
Glendora	626-335-6175	CDBG Laxford Street & Vencino Avenue Street Improvements #1277	Joseph Velosa	80	\$ 216,144.36	2/11/2019 - 2/21/2019	Rodney
Jurupa Valley		Jurupa Valley Emergency		80	\$ 29,657.48	2/15/2109 - 2/19/2019	Rudy
Baldwin Park	626-960-4011	Chevalier Drainage Project	Sam Gutiereez	81	\$ 106,620.00	2/25/2019 - 3/12/2019	Rodney

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
 Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes

No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 3 Name/Number _____

Project Description _____

Approximate Construction Dates

From: _____

To: _____

Agency Name: _____

Contact Person: _____

Telephone: _____

Address: _____

Original Contract Amount: \$ _____

Final Contract Amount: \$ _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
 Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes

No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 4 Name/Number _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount: \$** _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 5 Name/Number _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount: \$** _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
 Circle one: Yes ☐ No ☒

Did the Agency file any claims against you? Circle one: Yes ☐ No ☐

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 6 Name/Number _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount:** \$ _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
 Circle one: Yes ☐ No ☒

Did the Agency file any claims against you? Circle one: Yes ☐ No ☐

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

RESUME

Attach to this Bid the experience resume of the person who will be designated as General Construction Superintendent or on-site Construction Manager for the Project.



GENTRY BROTHERS, INC.
General Engineering Contractor

STATEMENT OF EXPERIENCE

Steve Gentry

Construction Superintendent

Mr. Gentry, President and Construction Superintendent of Gentry Brothers, Inc. Mr. Gentry has been with Gentry Brothers, Inc. for over 35 years. Mr. Gentry supervises, directs or performs in a wide variety of Public Improvement Projects. Mr. Gentry has been involved in a multitude of projects and maintains close contact with all active contracts, attending meetings regularly with various agencies. Mr. Gentry has extensive experience in street, storm drain, sewer and water improvement projects; including cold recycle, cement treated base, lean concrete base, pump stations, water transmission lines and water distribution systems. Mr. Gentry is experienced and brings a wealth of knowledge in municipal and water district level issues; having worked with most agencies throughout Los Angeles County, San Bernardino County and Orange County.

Jason Roehrborn

Project Manager

Mr. Roehrborn has over 15 years' experience as a Project Manager specializing in design and construction management of street, storm drain, and water; including resource management in Southern California. Mr. Roehrborn worked with the City of Glendora's Engineer Division for 12 years on multiple Capital Improvement Projects. Mr. Roehrborn joined Gentry Brothers, Inc. in January 2017. Mr. Roehrborn is currently the Project Manager on the Telegraph Road Traffic Throughput in the City of Downey, 2020-21 Citywide Street Improvements in the City of Pomona, Alley Street and Water Improvements in the City of Chino, Citywide Concrete Improvements in the City of Alhambra, and Water Main Replacement Project in the City of Ontario. Mr. Roehrborn has considerable experience in a variety of civil engineering projects, including street and water system master planning, water treatment facilities, reservoirs, pump stations, water transmission lines and water distribution systems.

DESIGNATION OF SUBCONTRACTORS [Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)*
SOUTHERN CALIFORNIA LANDSCAPE, INC.	753861	1000001528	8687 Pecan Ave Rancho Cucamonga, CA	LANDSCAPE	6.4%
SUPERIOR PAVEMENT MARKINGS	776306	1000001476	5312 Cypress Ave Cypress, CA	STRIPING	1.1%

7.5%

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Contractor shall perform, with its own organization (rather than with Subcontractors), Work amounting to at least fifty one percent (51%) of the Contract Price.

INDUSTRIAL SAFETY RECORD FORM

Bidder's Name GENTRY BROTHERS INC

	Current Year of Record	2021	2020	2019	2018	2017	Total
Number of contracts	15	40	45	43	42	46	231
Total dollar amount of contracts (in thousands of dollars)	11,500	26,000	24,000	29,000	30,000	25,000	145,500
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	0	0	0	0	0	0
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature: [Signature]
 Title: SEC. PRES
 Date: 5-11-23

Signature: _____
 Title: _____
 Date: _____

Bond No. N/A

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of South El Monte ("City"), has issued an invitation for Bids for the Work described as follows: Merced Avenue Greenway Project

WHEREAS Gentry Brothers, Inc. - 384 E. Live Oak Avenue, Irwindale, CA 91706
(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and _____
Federal Insurance Company - 555 South Flower St., 3rd Floor, Los Angeles, CA 90071
(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of _____
Ten percent of the total bid amount

Dollars (\$ 10% _____), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: May 9, 2023

"Principal"

Gentry Brothers, Inc.

By: [Signature]
Its: SEC, T&E

By: _____
Its: _____

"Surety"

Federal Insurance Company

By: [Signature]
Its: Ryan Buttenas, Attorney-in-Fact

By: _____
Its: _____

Note: This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

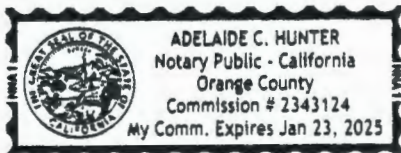
State of California)

County of Orange)On MAY 09 2023 before me, Adelaide C. Hunter, Notary Public,
Date Here Insert Name and Title of the Officerpersonally appeared Ryan Butterfas
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature A. Hunter
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

CHUBB®

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Ryan Butterfas, Linda D. Coats, Matthew J. Coats and Summer Reyes of Laguna Hills, California-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this **18th day of November, 2021**.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

Stephen M. Haney

Stephen M. Haney, Vice President



STATE OF NEW JERSEY
County of Hunterdon

SS.

On this **18th day of November, 2021** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



KATHERINE J. ADELAAR
NOTARY PUBLIC OF NEW JERSEY
No. 2316665
Commission Expires July 16, 2024

Katherine J. Adelaar

Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, and **PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of **FEDERAL INSURANCE COMPANY**, **VIGILANT INSURANCE COMPANY**, **PACIFIC INDEMNITY COMPANY**, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this **9th day of May, 2023**.



Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:

Telephone (908) 903- 3493

Fax (908) 903- 3656

e-mail: surety@chubb.com

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Los Angeles } ss.

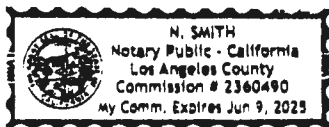
On May 11, 2023 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Wayne J. Gentry

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~XXXXX~~ executed the same in his/~~XXXXX~~ authorized capacity(~~XXXXX~~), and that by his signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal

WITNESS my hand and official seal.



[Signature]
Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

This is not required under California State notary public law.

Document Title: Bid Bond # of Pages: 1

Notes

City of South El Monte - Merced Avenue Greenway Project #0407

**NONCOLLUSION DECLARATION FORM
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]**

The undersigned declares:

I am the SEC, TRS of GENTRY BROTHERS INC, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 5-11-23 [date], at IRVINGDALE [city], CA [state].

Signature: [Signature]

Signature: _____

Printed Name: RAYNE GENTRY

Printed Name: _____

Date: 5-11-23

Date: _____

This form must be notarized.

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }
County of Los Angeles } ss.

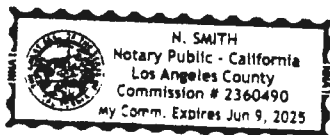
On May 11, 2023 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Wayne J. Gentry

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/are subscribed to the within instrument and acknowledged to me that he/~~she/it~~ executed the same in his/~~her/its~~ authorized capacity(~~ies~~), and that by his signature(~~s~~) on the instrument the person(~~s~~), ~~or~~ the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal

WITNESS my hand and official seal.



Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

This is not required under California State notary public law.

Document Title: Non-Collusion Declaration # of Pages: 1

Notes

City of South El Monte - Merced Avenue Greenway Project #0407

ATTACHMENT C

1. BID TABULATION																	
PROJECT NAME: MERCED AVENUE GREENWAY PROJECT, PROJECT NO: 0407																	
BID TABULATION			Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE	
Gentry Brothers			Los Angeles Engineering Inc.		Nationwide General Construction		Access Pacific		Excel Paving								
Bid Item and Description		Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price		
1	Mobilization/Demobilization and Clean-up	1	LS	\$500,000.00	\$500,000.00	\$550,247.00	\$550,247.00	\$500,000.00	\$500,000.00	\$668,343.00	\$668,343.00	\$798,000.00	\$798,000.00	\$603,318.00	\$603,318.00	\$500,000.00	\$798,000.00
2	Traffic Control and Traffic Control Plan	1	LS	\$1,561,129.00	\$1,561,129.00	\$200,000.00	\$200,000.00	\$400,000.00	\$400,000.00	\$206,503.00	\$206,503.00	\$1,374,000.00	\$1,374,000.00	\$748,326.40	\$748,326.40	\$200,000.00	\$1,561,129.00
3	Construction Sequencing Plan	1	LS	\$20,000.00	\$20,000.00	\$5,000.00	\$5,000.00	\$75,000.00	\$75,000.00	\$27,535.00	\$27,535.00	\$7,000.00	\$7,000.00	\$26,907.00	\$26,907.00	\$5,000.00	\$75,000.00
4	Stormwater Pollution Prevention Plan (SWPPP) Development and Implementation	1	LS	\$20,000.00	\$20,000.00	\$80,000.00	\$80,000.00	\$200,000.00	\$200,000.00	\$68,834.00	\$68,834.00	\$148,000.00	\$148,000.00	\$103,366.80	\$103,366.80	\$20,000.00	\$200,000.00
5	Survey and Resetting of Monuments/Centerline Ties	1	LS	\$30,000.00	\$30,000.00	\$120,000.00	\$120,000.00	\$100,000.00	\$100,000.00	\$68,834.00	\$68,834.00	\$362,000.00	\$362,000.00	\$136,166.80	\$136,166.80	\$30,000.00	\$362,000.00
6	Project Signage	2	EA	\$1,000.00	\$2,000.00	\$750.00	\$1,500.00	\$62,500.00	\$125,000.00	\$6,883.00	\$13,766.00	\$1,800.00	\$3,600.00	\$14,586.60	\$29,173.20	\$750.00	\$125,000.00
7	Clearing and Grubbing	1	LS	\$600,000.00	\$600,000.00	\$35,000.00	\$35,000.00	\$275,000.00	\$275,000.00	\$68,834.00	\$68,834.00	\$297,000.00	\$297,000.00	\$255,166.80	\$255,166.80	\$35,000.00	\$600,000.00
8	Remove Tree	5	EA	\$1,500.00	\$7,500.00	\$900.00	\$4,500.00	\$5,000.00	\$25,000.00	\$3,442.00	\$17,210.00	\$900.00	\$4,500.00	\$2,348.40	\$11,742.00	\$900.00	\$25,000.00
9	Relocate Sign & Post	12	EA	\$300.00	\$3,600.00	\$350.00	\$4,200.00	\$356.25	\$4,275.00	\$365.00	\$4,380.00	\$300.00	\$3,600.00	\$334.25	\$4,011.00	\$300.00	\$4,380.00
10	Asphalt Pavement Removal (Including Aggregate Base)	1	LS	\$195,000.00	\$195,000.00	\$1,483,000.00	\$1,483,000.00	\$1,344,000.00	\$1,344,000.00	\$619,509.00	\$619,509.00	\$1,298,000.00	\$1,298,000.00	\$987,901.80	\$987,901.80	\$195,000.00	\$1,483,000.00
11	Sidewalk Removal	4,304	SY	\$40.00	\$172,160.00	\$20.00	\$86,080.00	\$12.50	\$53,800.00	\$74.00	\$318,496.00	\$73.00	\$314,192.00	\$43.90	\$188,945.60	\$12.50	\$318,496.00
12	Concrete Curb & Gutter Removal	6,730	LF	\$10.00	\$67,300.00	\$12.00	\$80,760.00	\$81.25	\$546,812.50	\$28.00	\$188,440.00	\$28.00	\$188,440.00	\$31.85	\$214,350.50	\$10.00	\$546,812.50
13	Concrete Spandrel Removal	1,901	SF	\$10.00	\$19,010.00	\$6.00	\$11,406.00	\$18.75	\$35,643.75	\$11.00	\$20,911.00	\$11.00	\$20,911.00	\$11.35	\$21,576.35	\$6.00	\$35,643.75
14	Concrete Cross Gutter Removal	543	SF	\$10.00	\$5,430.00	\$10.00	\$5,430.00	\$18.75	\$10,181.25	\$11.00	\$5,973.00	\$11.00	\$5,973.00	\$12.15	\$6,597.45	\$10.00	\$10,181.25
15	Excavation	4,556	CY	\$50.00	\$227,800.00	\$95.00	\$432,820.00	\$125.00	\$569,500.00	\$124.00	\$564,944.00	\$258.00	\$1,175,448.00	\$130.40	\$594,102.40	\$50.00	\$1,175,448.00
16	Type A1-6 Curb	3,563	LF	\$50.00	\$178,150.00	\$32.00	\$114,016.00	\$106.25	\$378,568.75	\$48.00	\$171,024.00	\$67.00	\$238,721.00	\$60.65	\$216,095.95	\$32.00	\$378,568.75
17	Type A2-6 Curb & Gutter	2,059	LF	\$65.00	\$133,835.00	\$68.00	\$140,012.00	\$156.25	\$321,718.75	\$69.00	\$142,071.00	\$81.00	\$166,779.00	\$87.85	\$180,883.15	\$65.00	\$321,718.75
18	Driveway Curb & Gutter	1,357	LF	\$65.00	\$88,205.00	\$32.00	\$43,424.00	\$156.25	\$212,031.25	\$69.00	\$93,633.00	\$81.00	\$109,917.00	\$80.65	\$109,442.05	\$32.00	\$212,031.25
19	Cross Gutter	1	EA	\$1,000.00	\$1,000.00	\$10,000.00	\$10,000.00	\$31,250.00	\$31,250.00	\$6,883.00	\$6,883.00	\$6,000.00	\$6,000.00	\$11,026.60	\$11,026.60	\$1,000.00	\$31,250.00
20	Landscape Curb	224	LF	\$40.00	\$8,960.00	\$90.00	\$20,160.00	\$43.75	\$9,800.00	\$96.00	\$21,504.00	\$56.00	\$12,544.00	\$65.15	\$14,593.60	\$40.00	\$21,504.00
21	4" PCC Concrete Buffer	1	LS	\$35,000.00	\$35,000.00	\$40,000.00	\$40,000.00	\$31,250.00	\$31,250.00	\$117,018.00	\$117,018.00	\$49,000.00	\$49,000.00	\$54,453.60	\$54,453.60	\$31,250.00	\$117,018.00
22	12" Pedestrian Strip	2,688	LF	\$17.00	\$45,696.00	\$55.00	\$147,840.00	\$3.75	\$10,080.00	\$96.00	\$258,048.00	\$64.00	\$172,032.00	\$47.15	\$126,739.20	\$3.75	\$258,048.00
23	4" Planter Curb	720	LF	\$35.00	\$25,200.00	\$35.00	\$25,200.00	\$81.25	\$58,500.00	\$55.00	\$39,600.00	\$59.00	\$42,480.00	\$53.05	\$38,196.00	\$35.00	\$58,500.00
24	Pedal Safe Curb	3,835	LF	\$40.00	\$153,400.00	\$30.00	\$115,050.00	\$93.75	\$359,531.25	\$55.00	\$210,925.00	\$62.00	\$237,770.00	\$56.15	\$215,335.25	\$30.00	\$359,531.25
25	Monolithic Wall Extension at Bio-Planters	1	LS	\$620,000.00	\$620,000.00	\$1,431,000.00	\$1,431,000.00	\$12,500.00	\$12,500.00	\$437,786.00	\$437,786.00	\$349,000.00	\$349,000.00	\$570,057.20	\$570,057.20	\$12,500.00	\$1,431,000.00
26	Curb Opening with Splash Pad	102	EA	\$1,200.00	\$122,400.00	\$600.00	\$61,200.00	\$1,250.00	\$127,500.00	\$688.00	\$70,176.00	\$1,100.00	\$112,200.00	\$967.60	\$98,695.20	\$600.00	\$127,500.00
27	4" PCC Sidewalk	1	LS	\$225,000.00	\$225,000.00	\$390,000.00	\$390,000.00	\$1,198,750.00	\$1,198,750.00	\$429,526.00	\$429,526.00	\$536,000.00	\$536,000.00	\$555,855.20	\$555,855.20	\$225,000.00	\$1,198,750.00
28	Curb Extension (Planter)	4	EA	\$1,000.00	\$4,000.00	\$6,000.00	\$24,000.00	\$2,500.00	\$10,000.00	\$3,442.00	\$13,768.00	\$3,900.00	\$15,600.00	\$3,368.40	\$13,473.60	\$1,000.00	\$24,000.00
29	ADA Sidewalk Curb Ramp	18	EA	\$7,000.00	\$126,000.00	\$3,700.00	\$66,600.00	\$12,500.00	\$225,000.00	\$9,637.00	\$173,466.00	\$6,400.00	\$115,200.00	\$7,847.40	\$141,253.20	\$3,700.00	\$225,000.00
30	Driveway Apron	63	EA	\$3,000.00	\$189,000.00	\$6,000.00	\$378,000.00	\$625.00	\$39,375.00	\$6,539.00	\$411,957.00	\$7,800.00	\$491,400.00	\$4,792.80	\$301,946.40	\$625.00	\$491,400.00
31	4" PCC Bikeway	1	LS	\$335,000.00	\$335,000.00	\$400,000.00	\$400,000.00	\$721,250.00	\$721,250.00	\$316,638.00	\$316,638.00	\$698,000.00	\$698,000.00	\$494,177.60	\$494,177.60	\$316,638.00	\$721,250.00
32	ADA Bikeway Curb Ramp	20	EA	\$5,000.00	\$100,000.00	\$3,000.00	\$60,000.00	\$6,250.00	\$125,000.00	\$9,637.00	\$192,740.00	\$7,400.00	\$148,000.00	\$6,257.40	\$125,148.00	\$3,000.00	\$192,740.00
33	Crushed Miscellaneous Base (CMB)	686	TON	\$18.00	\$12,348.00	\$125.00	\$85,750.00	\$100.00	\$68,600.00	\$96.00	\$65,856.00	\$129.00	\$88,494.00	\$93.60	\$64,209.60	\$18.00	\$88,494.00
34A	4" Conventional Asphalt Concrete Pavement	1,645	TON	\$94.00	\$154,630.00	\$160.00	\$2										

2. REVIEW OF APPARENT LOW BID					
APPARENT LOW BID SUBMITTED BY:		Gentry Brothers			APPARENT LOW BID AMOUNT: \$9,098,474.00
ITEM REVIEWED/CHECKED		REVIEW RESULT	CHECKED BY	DATE	REMARKS
BID STAMPED AS RECEIVED PRIOR BID TIME:		YES	CITY CLERK	5/12/23	
BID BOND IN PROPER AMOUNT:		YES	CITY CLERK	5/12/23	
ALL ADDENDA ACKNOWLEDGED:		YES	DW	5/12/23	
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:		NO	DW	5/27/22	
TOTAL BID PRICES CALCULATED CORRECTLY:		NO	DW	5/12/23	Total calculated bid off by \$149,970.00
PRIME CONTRACTOR LICENSE STATUS:	Gentry Brothers	397682	DW	5/12/23	Print-out from DIR Web Page attached (https://efiling.dir.ca.gov/PWCR/Search)
PRIME CONTRACTOR DIR REGISTRATION STATUS:	Gentry Brothers	1000002240	DW	5/12/23	Print-out from DIR Web Page attached (https://efiling.dir.ca.gov/PWCR/Search)
SUBCONTRACTOR LICENSE STATUS:	Southern California Landscape Inc.	753861	DW	5/12/23	Print-out from CLSB Web Page attached
SUBCONTRACTOR DIR REGISTRATION STATUS:	Southern California Landscape Inc.	1000001528	DW	5/12/23	Print-out from DIR Web Page attached
SUBCONTRACTOR LICENSE STATUS:	Superior Pavement Markings	776306	DW	5/12/23	Print-out from CLSB Web Page attached
SUBCONTRACTOR DIR REGISTRATION STATUS:	Superior Pavement Markings	1000001476	DW	5/12/23	Print-out from DIR Web Page attached
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Gentry Brothers	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Gentry Brothers	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)
SUBCONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Southern California Landscape Inc.	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from DIR Web Page attached
SUBCONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Southern California Landscape Inc.	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from SAM Web Page attached
SUBCONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Superior Pavement Markings	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from DIR Web Page attached
SUBCONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Superior Pavement Markings	NOT FOUND IN ACTIVE DEBARRED LIST	DW	5/27/22	Print-out from SAM Web Page attached
REFERENCE CHECK ACCEPTABLE:		COMPLETED	DW	5/27/22	References have been contacted and left VM for call back.

3. REFERENCE CHECK OF APPARENT LOW BIDDER												
Gentry Brothers												
REFERENCE DATA FOR APPARENT LOW BIDDER					REFERENCE CHECK FOR APPARENT LOW BIDDER						CHECKED BY	DATE
					Answer "YES" if satisfied or "NO" if not satisfied							
REFERENCE PROJECT	OWNER AND REFERENCE NAME	TEL	CONTRACT AMOUNT	DATE COMPLETED	DID THE CONTRACTOR DO QUALITY WORK	DID THE CONTRACTOR STAY ON SCHEDULE	DID THE CONTRACTOR ASK FOR UNNECESSARY CHANGE ORDERS	DID THE CONTRACTOR FILE CLAIMS AGAINST YOU	WILL YOU HIRE THE CONTRACTOR AGAIN	REMARKS		
FY 22-23 GREEN STREETS PROJECT	City of Walnut, Jason Welday	909-594-9702	\$203,975.00	TBD	Y	Y	N	N	Y		DW	5/15/2023
CDBG Concrete Rehabilitation	Rancho Cucamonga, Kenneth Fung	909-477-2740 X4139	\$1,378,207.60	2/16/2023	Y	Y	N	N	Y	Material shortages, but they caught up on schedule. very helpful and cooperative at precon meetings, worked well with city system of installing slabs.	DW	5/15/2023
Street Preservation FY 21- 22	Pomona, Daniel Chung	909-620-2238	\$2,335,605.90	TBD	Y	Y	N	N	Y		DW	5/24/2023
City Yard Maintenance Pavement Rehabilitation #CIP 22-24	City of Downey, Edward Torres	562-904-7110	\$223,405.00	7/13/2022	Y	Y	N	N	Y		DW	5/15/2023

4. LOWEST RESPONSIVE BID	
LOWEST RESPONSIVE BID SUBMITTED BY:	Gentry Brothers
IN THE AMOUNT OF:	\$9,098,474.00



▼ Contractor's License Detail for License # 397682

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 5/12/2023 3:39:39 PM

Business Information

GENTRY BROTHERS INC
384 LIVE OAK AVE
IRWINDALE, CA 91706
Business Phone Number:(626) 357-9631

Entity Corporation
Issue Date 12/16/1980
Expire Date **12/31/2024**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

[A - GENERAL ENGINEERING](#)

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [FEDERAL INSURANCE COMPANY](#).

Bond Number: 82394682

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual WAYNE J GENTRY JR certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 12/09/2016

Workers' Compensation

An employee service group holds the workers compensation insurance.

Policy Number: WC053449655CA

Effective Date: 07/01/2022

Expire Date: 07/01/2023

[Workers' Compensation History](#)

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

Contractor Information

Legal Entity Name

GENTRY BROTHERS INC

Legal Entity Type

Corporation

Status

Active

Registration Number

1000002240

Registration effective date

07/01/22

Registration expiration date

06/30/23

Mailing Address

384 LIVE OAK AVE IRWINDALE 91706 CA United Sta...

Physical Address

384 LIVE OAK AVE IRWINDALE 91706 CA United Sta...

Email Address

nickola@gentrybrothers.net

Trade Name/DBA

License Number (s)

CSLB:397682A

CSLB:397682

Registration History

Effective Date	Expiration Date
06/26/18	06/30/19
06/28/17	06/30/18
06/07/16	06/30/17
06/09/15	06/30/16
10/27/14	06/30/15
07/01/19	06/30/20
07/10/20	06/30/21
07/01/21	06/30/22
07/01/22	06/30/23

Legal Entity Information

Corporation Entity Number:

C0997582

Federal Employment Identification Number:

953534970

President Name:

Steve Gentry

Vice President Name:

NA

Treasurer Name:

NA

Secretary Name:

Wayne Gentry

CEO Name:

Wayne Gentry

Agency for Service:

Agent of Service Name:

Brown & Brown

Agent of Service Mailing Address:

1152 N. Mountain Ave Suite #210 Uplar

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?:

No

Please provide your current worker's compensation insurance information below:

PEO	PEO	PEO
PEO InformationName	Phone	Email

Insured by Carrier

Policy Holder Name:

Insurance Carrier:

Policy Number:

Inception date:

Expiration Date:

GENTRY E

Astrus Ins

54303173

07/01/21

07/01/22



▼ Contractor's License Detail for License # 753861

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 5/12/2023 4:10:50 PM

Business Information

SOUTHERN CALIFORNIA LANDSCAPE INC
8687 PECAN AVE
RANCHO CUCAMONGA, CA 91739
Business Phone Number:(909) 350-3522

Entity Corporation
Issue Date 09/10/1998
Expire Date 09/30/2024

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C27 - LANDSCAPING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [MERCHANTS BONDING COMPANY \(MUTUAL\)](#).

Bond Number: CA5976975

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

This license filed Bond of Qualifying Individual number **100301039** for RONALD KEITH LYON III in the amount of **\$25,000** with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Effective Date: 01/01/2023

[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the [MIDDLESEX INSURANCE COMPANY](#)

Policy Number: A0111635006

Effective Date: 07/31/2021

Expire Date: 07/31/2023

[Workers' Compensation History](#)

Contractor Information

Legal Entity Name

SOUTHERN CALIFORNIA LANDSCAPE INC

Legal Entity Type

Corporation

Status

Active

Registration Number

1000001528

Registration effective date

07/01/22

Registration expiration date

06/30/25

Mailing Address

8687 Pecan Ave RANCHO CUCAMONGA 91739 CA ...

Physical Address

8687 Pecan Ave RANCHO CUCAMONGA 91739 CA ...

Email Address

socal915@aol.com

Trade Name/DBA

License Number (s)

CSLB:753861

Registration History

Effective Date	Expiration Date
06/01/18	06/30/19
05/08/17	06/30/18
05/02/16	06/30/17
06/02/15	06/30/16
09/25/14	06/30/15
07/01/19	06/30/22
07/01/22	06/30/25

Legal Entity Information

Corporation Entity Number:

C2084118

Federal Employment Identification Number:

330800061

President Name:

Ronald Lyon III

Vice President Name:

Treasurer Name:

Amanda Hurley

Secretary Name:

Lee Ann Lyon

CEO Name:

Agency for Service:

Agent of Service Name:

Lee Ann Lyon

Agent of Service Mailing Address:

8636 Banana Ave Fontana 92335 CA Un

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?:

No

Please provide your current worker's compensation insurance information below:

PEO	PEO	PEO
PEO InformationName	Phone	Email

Insured by Carrier

Policy Holder Name:

Insurance Carrier:

Policy Number:

Inception date:

Expiration Date:

SOUTHER

Middlese

AO11163!

07/31/21

07/30/22



Contractor's License Detail for License # 776306

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 5/12/2023 4:20:46 PM

Business Information

SUPERIOR PAVEMENT MARKINGS INC
5312 CYPRESS ST
CYPRESS, CA 90630
Business Phone Number:(714) 995-9100

Entity Corporation
Issue Date 03/17/2000
Reissue Date 08/13/2007
Expire Date 08/31/2023

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ C32 - PARKING AND HIGHWAY IMPROVEMENT
- ▶ C31 - CONSTRUCTION ZONE TRAFFIC CONTROL
- ▶ C-61 / D38 - SAND AND WATER BLASTING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Bond Number: 100226797

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual JOHN MATTHEW LUCAS certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 07/11/2016

[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the [REDWOOD FIRE AND CASUALTY INSURANCE CO](#)

Policy Number: SUWC352595

Effective Date: 06/01/2022

Expire Date: 06/01/2023

[Workers' Compensation History](#)

Miscellaneous Information

- ▶ 08/13/2007 - LICENSE REISSUED TO ANOTHER ENTITY

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

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Contractor Information

Legal Entity Name

SUPERIOR PAVEMENT MARKINGS

Legal Entity Type

Corporation

Status

Active

Registration Number

1000001476

Registration effective date

07/01/22

Registration expiration date

06/30/23

Mailing Address

5312 CYPRESS STREET CYPRESS 90630 CA United S...

Physical Address

5312 CYPRESS STREET CYPRESS 90630 CA United S...

Email Address

superiorpavementmarkings@gmail.com

Trade Name/DBA

STREET STRIPING

CONSTRUCTION ZONE TRAFFIC CONTROL

PARKING & HIGHWAY IMPROVEMENT

License Number (s)

CSLB:776306

Registration History

Effective Date	Expiration Date
06/18/18	06/30/19
06/23/17	06/30/18
06/07/16	06/30/17
06/22/15	06/30/16
09/24/14	06/30/15
07/01/19	06/30/22
07/01/22	06/30/23

Legal Entity Information

Corporation Entity Number:

485-8774-5

Federal Employment Identification Number:

204518251

President Name:

John Lucas

Vice President Name:

Robert Garcia

Treasurer Name:

Darren Veltz

Secretary Name:

Darren Veltz

CEO Name:

Darren Veltz

Agency for Service:

Agent of Service Name:

Darren Veltz

Agent of Service Mailing Address:

5312 Cypress St Cypress 90630 CA United S...

Worker's Compensation

Do you lease employees through Professional Employer Organization (PEO)?:

No

Please provide your current worker's compensation insurance information below:

PEO	PEO	PEO
PEO InformationName	Phone	Email
Insured by Carrier		
Policy Holder Name:		
Insurance Carrier:		
Policy Number:		
Inception date:		
Expiration Date:		

SUPERIOF
Cypress Ir
SUWC352
06/01/22
06/01/23



Labor Law

Cal/OSHA - Safety & Health

Workers' Comp

Self Insurance

Apprenticeship

Director's Office

Boards

[Labor Commissioner's Office](#) / DLSE Debarments

DLSE Debarments

The following is a list of contractors barred from bidding on, accepting, or performing public works contracts, either as a contractor or subcontractor. Please refer to the “Penalty” column for status of debarment period as noted below:

As part of your due diligence, we suggest that you also check:

- [Contractor status at the Contractors State License Board \(CSLB\)](#)
- [The Federal debarment list at the Excluded Parties List System](#)

How can we help you today?



Name of contractor	Period of debarment
MICHAEL FLOORING, INC.; BENNY MICHAEL CSLB License Number: 874947	5/30/2023 through 5/30/2026 Decision SC 7278
TOBO CONSTRUCTION, INC.; JIMI WAN CHAE; MONICA SHIUN OH; KYUNG JIN YOON, CSLB License Number: 758012	5/10/2023 through 5/10/2026 Decision SC 7250
G M Climate Control, Inc. CSLB License Number: 967267	3/2/2023 through 9/2/2024 Decision 40-71536-603
MINAKO AMERICA CORPORATION DBA MINCO CONSTRUCTION; AND REFAAT HILMAY MINA, CSLB License Number: 612429	9/27/2021 through 9/26/2022 Decision LB 6333
GRFCO, INC. DBA ONSITE KRUSHING; GARCIA JUAREZ CONSTRUCTION, INC.; GEORGE ROBERT FROST; AND JAMES CRAIG JACKSON CSLB License Number: 291013 and 84801	5/21/2021 through 5/20/2024 Decision LB 6629
ECS CONTRACTORS, INC. dba ECS ELECTRIC, INC.; UMAR KHALID RANA, an individual and CEO/RMO of ECS CONTRACTORS, INC.; and KANWAL SAJJAD RANA, an individual and RMO of ECS CONTRACTORS, INC.	3/1/2020 thr Decision

CSLB License Number: 975222

Avi Shechter, Individually
DBA Avi Shechter

5/6/2019 through 5/5/2022

[Decision LB 6328](#)

CSLB Number: 908891 and 1018353

Patrick Kim, Individually
DBA Ritecon Plumbing

8/21/2018 through 8/20/2019

[Decision LB 6762](#)

CSLB Number: 991018

Bighorn Construction, Inc.

5/5/2018 through 5/4/2021

[Decision LB 6658](#)

CSLB Number: 597866

Doug Parks, Individually dba
Doug Parks and Son Plumbing

10/11/2017 through 10/10/2019

[Decision SC 5807](#)

CSLB Number: 411825

Worthington Construction, Inc.;
Dale Worthington, an individual and CEO/RMO of
Worthington Construction, Inc.; and,
Holi Jeanne Worthington, an individual and Officer of
Worthington Construction

6/15/2018 through 9/16/2019

[Decision LB 5267](#)

CSLB Number: 714836

RMV Construction, Inc., A California Corporation; and
Robert
Michael Vasil II a.k.a. Robert Michael Vasil a.k.a.
Mike Vasil, an Individual and CEO/RMO President of
RMV
Construction, Inc.

4/1/2017 thro

[Decision](#)

CSLB Number: 892389

**Gewargis Youkhanis Narso, an individual dba
GEHVAC and Technologies, a sole proprietorship,
And GEHVAC Co., a sole proprietorship**

2/1/2017 through 1/31/2020

[Decision 40-48480-516](#)

CSLB Number: 899312 and 1013848

**Joseph Brothers Enterprise, Inc.; Ken Joseph Individually
and as CEO**

4/3/2018 through 10/3/2019

[Decision SC 6390](#)

CSLB Number: 849169

**Dave Cook Concrete Construction, Inc., and David
William Cook**

3/1/2017 through 2/29/2020

[Decision LB 6207](#)

34231 Camino Capistrano #102
Capistrano Beach, CA 92624-1189

CSLB Number: 461897

**Bannaoun Engineers Constructors Corporation; Omar
Maloof, An Individual**

05/12/17 through 05/11/20

[Decision SC 5517](#)

P.O. Box 16599
Beverly Hills, CA 90209-2599

CSLB Number: 827829

Evans Roofing Co., Inc.

10/31/16 through 10/30/19

2020 South Yale Street
Santa Ana, CA 92706

[Decision LB 6270](#)

CSLB Number: 610549

**Guillermo Ibaibarriaga dba Sierra Nevada Stucco and
2K Roofing**

05/14/17 through 05/13/20

[Decision SC 6037](#)

Sierra Nevada Stucco

P.O. Box 8472
 Reno, NV 89502
 CSLB Number: 915812

2K Roofing
 820 Kuenzli Street
 Reno, NV 89502
 CSLB Number: 954551

**Del Norte Construction, And Trinidad Manuel Canales,
 an Individual**

PO Box 5101
 Oxnard, CA 93030

5020 Wooley Rd.
 Oxnard, CA 93030

CSLB Number: #945723

6/01/16 through 5/31/17

[Decision LB 5533](#)

Diversified Building & Electric Company, Inc.

409 Tennant Station
 Morgan Hill, CA 95037

**Denis Andrew Maris, Individually and Doing Business as
 Diversified Electric Company**

CSLB Number: #765312

2/15/16 through 8/15/17

[Decision SC 5714](#)

Fast Demolition, Inc.

601-C East Palomar Street #123
 Chula Vista, CA 91911
 CSLB Number: #792729

**Rogelio Medina Vazquez., an individual and in his
 capacity as Responsible Managing Officer of FAST
 DEMOLITION, INC.**

4/1/44 through 3/31/47

[Decision LB5742](#)

4/1/41 thro

[Decision](#)

4/1/36 thro

[Decision](#)

4/1/33 through 3/31/37

[Decision LB5651](#)

4/1/33 through 3/31/37

[Decision LB5739](#)

4/1/24 through 3/31/27

[Decision LB5741](#)

4/1/30 through 3/31/33

[Decision LB5743](#)

4/1/27 through 3/31/30

[Decision LB5666](#)

4/1/21 through 3/31/24

[Decision LB5667](#)

4/1/18 through 3/31/21

[Decision LB5668](#)

4/01/15 through 3/31/18

[Decision LB5345](#)

**Amerivet Plumbing, Inc.; Walter Edward Jacob
Kuhlmann III, Individually And dba Amerivet Plumbing
Services**

CSLB Number: #969048 and #919761

8/6/15 through 8/5/18

[Decision SC 5756](#)

Ultimate Inc., And, Enrique Vera, an Individual

PO Box 571117

Tarzana, CA 91356-1117

CSLB Number: #949229

12/1/15 through 11/30/18

[Decision LB 5655 & LBS659](#)

Travioli Construction, Inc.

PO Box 231

Visalia, CA 93274

CSLB Number: #936832

9/11/15 through 3/10/17

[Decision SC 5800](#)

Integrity Sheet Metal, Inc.

319 McArthur Way

Upland, CA 91786

CSLB #726770

2/01/15 thr

[Decision LB 5800](#)

William Ben Hicks, an individual; Margaret Mary Hicks, an individual	L A Builders, Inc., a California Corporation 15635 Saticoy Street, #H Van Nuys, CA 91406 CSLB #748591 Alon Gamliel, an individual	2/01/15 through 1/31/18 <u>Decision LB5 171</u>
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508 CSLB #929610 Edward Eugene Brammer, an individual and in his capacity as President/CEO/RMO	4/01/15 through 3/31/18 <u>Decision LB 5323</u>	Daughter Construction formerly dba Hy Carpentry Construction 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297 Sharon Jin Yoo, an individual; Dae Hyun Yoo, an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.
RDA Construction, Inc. 1692 W. Bullard Ave., Fresno, CA 93711 CSLB# 383306	12/15/14 thr <u>Decision 40-4</u> <u>40509</u>	
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual	11/3/14 through 11/2/17 <u>Decision SC 5539</u>	

630 Natoma Street
San Francisco, CA 94103
CSLB# 919516

Ramos Painting
Carlos Ray Ramos, an individual
P.O. Box 3871
Paso Robles, CA 93447
CSLB# 753575

11/3/14 through 11/2/15
[Decision SC 5518](#)

Dick Emard Electric.
dba Emard Electric Luke Richard Emard, an individual
and RMO
5930 Key Court, Suite A
Loomis, CA 95650
CSLB# 794007

11/3/14 thorough 11/2/17
[Decision SC 5521](#)

Nixon Electric
Gordon Fulton Nixon, an individual
5624 Faust Ave.
Woodland Hills, CA 91367
CSLB# 796802

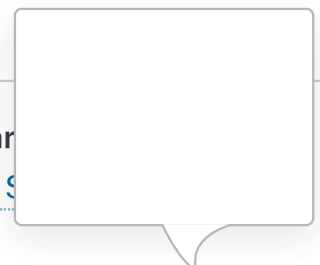
8/1/14 through 7/31/17
[Decision LB 4495](#)

Neris General Contractors, a California Corporation
Efren Neri, an individual
Servando Neri, an individual
Rebeca Neri, an individual
Luis Abelardo Castro, an individual
6087 California Ave.
Long Beach, CA 90805
CSLB# 797967

2/28/14 through 2/27/17
[Decision LB 4511, LB4512 & LB4521](#)

Southland Construction
Reza Mohammadi, an individual
3943 Irvine Blvd., #405, Irvine, CA 92602
CSLB# 663784 (expired)

10/14/14 thr
[Decision S](#)



**National Drywall Corporation,
A Dissolved California Corporation**
603 S. Milliken Avenue, Suite F
Ontario, CA 91761
CSLB #834335

8/4/14 through 8/3/17

[Decision SAC 5506](#)

**Miguel Contreras, an Individual and
Responsible Managing Officer/CEO/President**

**Dora Maria Contreras, an Individual and
Agent/Officer of the Corporation**

**Tadros & Youssef Construction, Inc.
Kamel Shaker Tadros & Makram Youssef Youssef,
Individually**
1221 E 8th Street, Unit A, Upland, CA 91786
CSLB# 698182 (expired)

5/10/14 through 5/9/17

[Decision SAC 5308](#)

Serenity Fire Protection
417 S. Associated Road, Brea, CA 92821
CSLB# 902927

5/1/14 through 4/30/17

[Decision LB 4202](#)

**Don Kelly Construction , Inc.
Don Kelly, Individual and Lisa Kelly, Individual**
171 Northview Ridge Lane, P.O. Box 10760, Bozeman, MT
59719

3/25/14 through 3/24/17

[Decision LB 4484](#)

Aldan, Inc.
P.O. Box 9428, Brea, CA 92822
CSLB #949229

2/28/14 through 12/31/17

[Decision](#)

**Russell/Thompson, Inc.
James Jean Russell & Valery Alena Thompson,**

10/31/13 through 10/31/16

[Decision SC 5309](#)

Individually 4684 Oak Glen Dr., Redding, CA 96001 CSLB# 915036 (revoked)	
Ayodejia A. Ogundare, Individual Db a Pacific Engineering Company 6310 Stewart Way, Bakersfield, CA 93308 CLSB#710322	5/15/2013 through 5/15/2014 Decision SAC 1039
Wallcrete Industries, Inc.; Garit David Wallace and Amber Anderson, Individuals 400 Kansas, Redlands, CA 92373 CSLB#834220	7/29/12 through 7/28/15 Decision SAC 5175
FEI Enterprises, Inc Gabriel Fedida, Individual 5749 Venice Blvd., Los Angeles, CA 90019 CSLB#659252	6/14/12 through 6/13/15 Decision SC 5198
Jeffrey Alan Mott and Michelle Mott, individuals Dda Integrity Landscape 3756 Independence Avenue Sanger, CA 93637 CSLB#774222	3/29/12 through 3/28/15 Decision SC 5160
Jensen Drywall & Stucco Jeffrey E. Jensen 3714 Lynda Place National City, CA 91950-8121 CSB # 664168 Exp. 2/18/11 (expired)	3/31/11 through 3/30/13 Decision
All West Construction, Inc. Donald Kent Russell	3/31/11 through 3/30/13 Decision se 5013

495 N. Marks Ave.
Fresno, CA 93706
CSB # 592321 Exp. 4/3/12 (suspended)

Country Builders, Inc.
Weldon Offill, individually
5915 Graham Ct.
Livermore, CA 94550
CSB # 699574 Exp. 11/30/12 (active)

3/1/11 through 2/28/14
[Decision SC 5053](#)
[Addendum SC 5053](#)

Sutter Foam & Coating, Inc.
909 A. George Washington
Yuba City, CA 95993
CSB # 732014 Exp. 1/31/09 (inactive)

7/1/10 through 6/30/13
[Decision SAC 5012](#)

David Alvin Trexler, an individual
909 A. George Washington
Yuba City, CA 95993

Kenneth A. Trexler, an individual
2603 Lago Lane
Marysville, CA 95901

Soo Dong Kim, an individual,
dba Soo Kim Electric Company
16224 Ridgeview Lane
La Mirada, CA 90638
CSB # 568103 Exp. 8/1/09 (inactive)

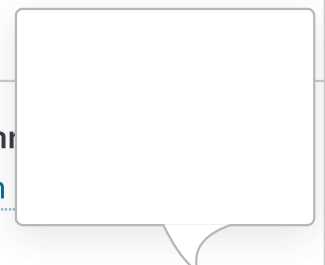
4/19/10 through 4/18/13
[Decision SAC 1064](#)

Hyo Nam Jung, an individual,
dba Lucid Electric
18621 Well Street
Rowland Heights, CA 91748
CSB # 914692 Exp. 4/3/10

Southwest Grading,
dba Southwest Grading Services, Inc.,
22031 Waite Street
Wildomar, CA 92595

3/18/10 through 3/17/11
[Decision SAC 1058](#)

David Walter Cholewinski, an individual 22031 Waite Street Wildomar, A 92595 29970 Technology Drive, Ste. 205 Murrieta, CA 92563 CSB #840416 Exp. 6/30/10	
S.J. Cimino Electric, Inc., a California corporation, 3267 Dutton Ave. Santa Rosa, CA 95404 Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual 5825 Heights Rd. Santa Rosa, CA 95401 CSB #343802 Exp. 2/28/10 CSB #294141 Exp. 9/30/13 (inactive)	10/15/09 through 10/14/12 Decision SAC 1052
Cedar Development Corporation Serghon Gabriel Afram, individually 12477 Feather Dr Mira Loma, CA 91752 CSB # 839898 Exp. 6/30/10 (suspended)	8/5/09 through 8/4/12 Decision SAC 1042
All Floors Commercial and Residential Flooring, Inc. Salvador Elias Perea, individually 750 E. McGlincy Lane, #103 Campbell, CA 95008 CSB #430969 Exp. 7/31/09	5/14/09 through 5/13/12 Decision SAC 1040
1-AMD Construction, Inc. Alberto Mordoki, individually Mirella Mordoki, individually 5300 Beach Blvd., Suite 110-416 Buena Park, CA 90621	3/16/09 through 3/15/12 Decision SAC 1040



CSB #787533, revoked

Updated: April 2023

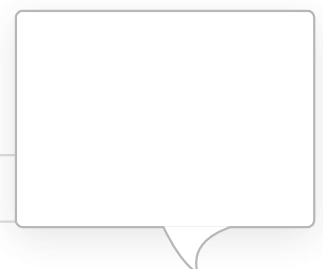
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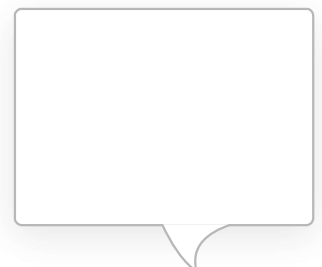
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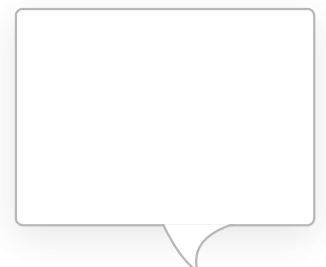
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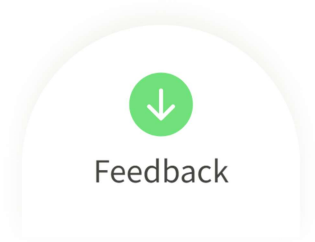


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ATTACHMENT D

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

GENTRY BROTHERS, INC.

**AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
GENTRY BROTHERS, INC.**

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein “Agreement”) is made and entered into this day of 2023 by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation (“City”) and **GENTRY BROTHERS, INC.**, a California Corporation (“Contractor”). City and Contractor may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Following submission of the lowest responsible and responsive bid for the performance of the services, Contractor was selected by the City to perform those services.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the “Scope of Work” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this

Agreement, the phrase “highest professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the “General Provisions” and “Special Provisions” in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, “bid documents”), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified

in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all

actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided

either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense.

Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days; and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of

equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Nine Million Ninety Eight Thousand Four Hundred Seventy Four Dollars and Zero Cents (\$9,098,474.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5,

and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in

the “Schedule of Performance” attached hereto as Exhibit “D” and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer’s determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor’s sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor’s work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor’s work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City’s acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding July 25, 2025 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit “D”).

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (“Principals”) are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Wayne J. Gentry
(Name)

Secretary, Treasurer
(Title)

Jason Roehrborn
(Name)

Project Manager
(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge,

supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Services

to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium

paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of contract provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labors bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays all labor and materials for work and services under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the Work has been accepted; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor

Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor’s business, custody of the books and records may be given to City, and access shall be provided by Contractor’s successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the “documents and materials”) prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted

documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other

appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of \$2,500 (Two Thousand Five Hundred Dollars) as liquidated damages for each calendar day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be

such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONTRACTOR:

GENTRY BROTHERS, Inc., a California corporation

By: _____
Name: Wayne J. Gentry
Title: Secretary/Treasurer

By: _____
Name:
Title:

Address: 384 Live Oak Avenue

Irwindale, CA 91706

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

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INDIVIDUAL

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NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF WORK

- I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the “General Provisions” and “Special Provisions” included in the bid documents for the project entitled Merced Avenue Greenway Project, including any documents or exhibits referenced therein and attached hereto as Exhibit A-1**
- II. Brief description of the work to be performed:**

The work involves roadway resurfacing, reconstruction of concrete curb ramps, sidewalks, curb, and gutter and the installation of decentralized Low Impact Development (LID) and Best Management Practices (BMPs) within the street right-of-way that slow, capture, treat, and infiltrate storm water runoff. Work also includes installation of striping and pavement markings to incorporate bike lanes on Merced Avenue between Rush Street and Lerma Road.
- III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:**
 - A. Project Baseline Schedule
 - B. Project Look ahead Schedule (3 weeks look ahead) Updates
- IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.**
- V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.**

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~striketrough~~ and added text in ***bold italics***.

.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

- I. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of Contractor's Proposal, and listed below:**

Bid Item and Description	Qty	Unit	Unit Price	Total Price
1 Mobilization/Demobilization and Clean-up	1	LS	\$500,000.00	\$500,000.00
2 Traffic Control and Traffic Control Plan	1	LS	\$1,561,129.00	\$1,561,129.00
3 Construction Sequencing Plan	1	LS	\$20,000.00	\$20,000.00
4 Stormwater Pollution Prevention Plan (SWPPP) Development and Implementation	1	LS	\$20,000.00	\$20,000.00
5 Survey and Resetting of Monuments/Centerline Ties	1	LS	\$30,000.00	\$30,000.00
6 Project Signage	2	EA	\$1,000.00	\$2,000.00
7 Clearing and Grubbing	1	LS	\$600,000.00	\$600,000.00
8 Remove Tree	5	EA	\$1,500.00	\$7,500.00
9 Relocate Sign & Post	12	EA	\$300.00	\$3,600.00
10 Asphalt Pavement Removal (Including Aggregate Base)	1	LS	\$195,000.00	\$195,000.00
11 Sidewalk Removal	4,304	SY	\$40.00	\$172,160.00
12 Concrete Curb & Gutter Removal	6,730	LF	\$10.00	\$67,300.00
13 Concrete Spandrel Removal	1,901	SF	\$10.00	\$19,010.00
14 Concrete Cross Gutter Removal	543	SF	\$10.00	\$5,430.00
15 Excavation	4,556	CY	\$50.00	\$227,800.00
16 Type A1-6 Curb	3,563	LF	\$50.00	\$178,150.00
17 Type A2-6 Curb & Gutter	2,059	LF	\$65.00	\$133,835.00
18 Driveway Curb & Gutter	1,357	LF	\$65.00	\$88,205.00
19 Cross Gutter	1	EA	\$1,000.00	\$1,000.00
20 Landscape Curb	224	LF	\$40.00	\$8,960.00
21 4" PCC Concrete Buffer	1	LS	\$35,000.00	\$35,000.00
22 12" Pedestrian Strip	2,688	LF	\$17.00	\$45,696.00
23 4" Planter Curb	720	LF	\$35.00	\$25,200.00
24 Pedal Safe Curb	3,835	LF	\$40.00	\$153,400.00
25 Monolithic Wall Extension at Bio-Planters	1	LS	\$620,000.00	\$620,000.00
26 Curb Opening with Splash Pad	102	EA	\$1,200.00	\$122,400.00
27 4" PCC Sidewalk	1	LS	\$225,000.00	\$225,000.00
28 Curb Extension (Planter)	4	EA	\$1,000.00	\$4,000.00
29 ADA Sidewalk Curb Ramp	18	EA	\$7,000.00	\$126,000.00
30 Driveway Apron	63	EA	\$3,000.00	\$189,000.00
31 4" PCC Bikeway	1	LS	\$335,000.00	\$335,000.00
32 ADA Bikeway Curb Ramp	20	EA	\$5,000.00	\$100,000.00
33 Crushed Miscellaneous Base (CMB)	686	TON	\$18.00	\$12,348.00
34A 4" Conventional Asphalt Concrete Pavement	1,645	TON	\$94.00	\$154,630.00
34B 1" Asphalt Rubber Hot Mix (ARHM)	411	TON	\$115.00	\$47,265.00
35 Crushed Aggregate Base (CAB)	4,318	TON	\$32.00	\$138,176.00
36A 2.5" Grind & 1.5" AC Leveling Course	968	TON	\$155.00	\$150,040.00
36B 1" Asphalt Rubber Hot Mix (ARHM) Overlay	646	TON	\$115.00	\$74,290.00
37 Bioretention with Underdrain	1	LS	\$300,000.00	\$300,000.00
38 Bioretention without Underdrain	1	LS	\$300,000.00	\$300,000.00
39 High Infiltration Bioretention Area (FocalPoint)	1	LS	\$300,000.00	\$300,000.00
40 Extended Infiltration Chamber Below Permeable Pavers	1	LS	\$300,000.00	\$300,000.00
41 Grated Catch Basin	6	EA	\$7,500.00	\$45,000.00
42 Cleanout	29	EA	\$1,100.00	\$31,900.00
43 Permeable Pavers	1	LS	\$360,000.00	\$360,000.00
44 R-Tank Conveyance Piping	1	LS	\$35,000.00	\$35,000.00
45 Non-bioretention Planter Area	1	LS	\$30,000.00	\$30,000.00
46 Underdrain Pipe	1	LS	\$35,000.00	\$35,000.00
47 18" RCP Pipe	1	LS	\$90,000.00	\$90,000.00
48 Grated Curb Inlet at High Infiltration Biofiltration Areas (Rain Guardian or Approved Equal)	9	EA	\$5,000.00	\$45,000.00
49 Junction Structure	5	EA	\$10,000.00	\$50,000.00
50 Storm Drain Maintenance Hole	2	EA	\$1,500.00	\$3,000.00
51 Underdrain Pipe Penetration, Tap, and Manhole Tap	8	EA	\$2,500.00	\$20,000.00
52 Remodel Existing Catch Basin	6	EA	\$6,000.00	\$36,000.00
53 Remodel Sidewalk Culvert	3	EA	\$4,500.00	\$13,500.00
54 Stop Bar (12" Wide)	1	LS	\$1,800.00	\$1,800.00
55 Stop Pavement Marking	1	LS	\$8,000.00	\$8,000.00
56 Continental Crosswalk Marking	1	LS	\$17,000.00	\$17,000.00
57 Bicycle Stop Pavement Marking	1	LS	\$3,400.00	\$3,400.00
58 White Bicycle Lane Pavement Marking	1	LS	\$5,500.00	\$5,500.00
59 Red Curb Paint	1	LS	\$2,000.00	\$2,000.00
60 White Double Line Bike Lane Edge Striping	1	LS	\$6,800.00	\$6,800.00

Bid Item and Description	Qty	Unit	Unit Price	Total Price
61 Conflict Striping at Intersections	1	LS	\$33,000.00	\$33,000.00
62 Parking Lane Striping	1	LS	\$5,900.00	\$5,900.00
63 Center Turn Lane Pavement Marking	1	LS	\$2,200.00	\$2,200.00
64 Center Turn Lane Striping	1	LS	\$7,000.00	\$7,000.00
65 Traffic & Wayfinding Signage	27	EA	\$600.00	\$16,200.00
66 15-Gallon Tree & Deepwell Irrigation	40	EA	\$600.00	\$24,000.00
67 15-Gallon Tree	93	EA	\$250.00	\$23,250.00
68 Tree Pit Structural Root System	1	LS	\$34,000.00	\$34,000.00
69 Soil Preparation	1	LS	\$10,000.00	\$10,000.00
70 Shrubs, Grasses, & Groundcover	1	LS	\$40,000.00	\$40,000.00
71 Irrigation Point of Connection (Including Meter & Backflow)	1	LS	\$15,000.00	\$15,000.00
72 Irrigation Controllers and Miscellaneous Equipment	4	EA	\$7,000.00	\$28,000.00
73 Shrub & Groundcover Irrigation	1	LS	\$400,000.00	\$400,000.00
74 Utility Adjustments, Protection, and Coordination	1	LS	\$7,000.00	\$7,000.00
75 Monitoring Equipment Pads	2	EA	\$6,000.00	\$12,000.00
76 Operation & Maintenance Manuals	1	LS	\$1,500.00	\$1,500.00
77 Record Drawings	1	LS	\$2,000.00	\$2,000.00
TOTAL BID AMOUNT IN NUMBERS:				\$9,098,474.00

- II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- III. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.**
- IV. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:**
- A.** Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - B.** Line items for all materials and equipment properly charged to the Services.
 - C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

The Contractor shall complete all work within 300 working days of the issuance of the Notice to Proceed.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

N/A.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to GENTRY BROTHERS, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: MERCED AVENUE GREENWAY PROJECT;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20__.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of
process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to GENTRY BROTHERS, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: MERCED AVENUE GREENWAY PROJECT;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation)

By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By_____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: Merced Avenue Greenway Project

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

<u>POLICY NUMBER</u>	<u>EXPIRATION DATE</u>	<u>LIMITS OF LIABILITY</u>
----------------------	------------------------	----------------------------

Workers' Compensation:
Statutory Limits Under the Laws
of the State of California

Employers' Liability:

\$_____ Each Accident

\$_____ Disease - Policy Limit

\$_____ Disease - Each Employee

Named Insured (Contractor)

Insurance Company

Street Number

Street Number

City and State

City and State

By_____
(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

Name

Agency

Street Number

City and State

Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:
City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive
General Liability Endorsement | ☐ _____ |
| | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20 _____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT AUTOMOBILE LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on ____ at 12:01 a.m. and forms a part of Policy Number ____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*

ADDITIONAL INSURED ENDORSEMENT EXCESS LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____
("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.
2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.
3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.
4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.
5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.
6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.
7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

☐ Following Form

☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY

POLICY NO.

AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*



City Council Agenda Report

Agenda Item No. 11.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: DESIGNATION OF VOTING DELEGATE AND ALTERNATES,
LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE &
EXPO, SEPTEMBER 20-22, 2023, SACRAMENTO,
CALIFORNIA

SUMMARY: The League of California Cities 2023 Annual Conference & Expo is scheduled for September 20-23, 2023, in Sacramento, California. In order to vote at the Annual Business Meeting, the City Council must designate a voting delegate and up to two alternates.

RECOMMENDED ACTION: Staff recommends City Council appoint a Delegate and up to two Alternates to allow the City the right to cast one vote on matters pertaining to League policy.

FISCAL/FINANCIAL IMPACT: Funds have been budgeted for FY 23-24 in account #01-100-1010-5910 Conference/Seminars.

DISCUSSION: Each year at the annual conference business meeting (during the General Assembly), Cal Cities membership considers and acts on resolutions that establish Cal Cities policy.

ATTACHMENT(S):

A. Letter, Annual Voting Procedures, and Voting Form



ATTACHMENT A

Council Action Advised by August 28, 2023

DATE: Wednesday, June 21, 2023

TO: Mayors, Council Members, City Clerks, and City Managers

RE: **DESIGNATION OF VOTING DELEGATES AND ALTERNATES**
League of California Cities Annual Conference and Expo, Sept. 20-22, 2023,
Sacramento SAFE Credit Union Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Sept. 22, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Please complete the attached voting delegate form and email it to Cal Cities office no later than Monday, August 28.

New this year, we will host a pre-conference information session for voting delegates to explain their role. Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. When completing the attached Voting Delegate form, please attach either a copy of the council resolution that reflects the council action taken or have your city clerk or mayor sign the form affirming that the names provided are those selected by the city council.

Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.



Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](http://calcities.org) website.

For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the SAFE Credit Union Convention Center in Sacramento, will be open at the following times: Wednesday, Sept. 20, 8:00 a.m.- 6:00 p.m. and Thursday, Sept. 21, 7:30 a.m.- 4:00 p.m. On Friday, Sept. 22, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for completing the voting delegate and alternate form and returning it to Cal Cities office by Monday, Aug. 28. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Voting Delegate/Alternate Form
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.



CITY: _____

**2023 ANNUAL CONFERENCE
VOTING DELEGATE/ALTERNATE FORM**

Please complete this form and return it to Cal Cities office by Monday, August 28, 2023. Forms not sent by this deadline may be submitted to the Voting Delegate Desk located in the Annual Conference Registration Area. Your city council may designate one voting delegate and up to two alternates.

To vote at the General Assembly, voting delegates and alternates must be designated by your city council. Please attach the council resolution as proof of designation. As an alternative, the Mayor or City Clerk may sign this form, affirming that the designation reflects the action taken by the council.

Please note: Voting delegates and alternates will be seated in a separate area at the General Assembly. Admission to this designated area will be limited to individuals (voting delegates and alternates) who are identified with a special sticker on their conference badge. This sticker can be obtained only at the voting delegate desk.

1. VOTING DELEGATE

Name: _____

Email: _____

Title: _____

2. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

3. VOTING DELEGATE - ALTERNATE

Name: _____

Title: _____

Email: _____

ATTACH COUNCIL RESOLUTION DESIGNATING VOTING DELEGATE AND ALTERNATES OR

ATTEST: I affirm that the information provided reflects action by the city council to designate the voting delegate and alternate(s).

Name: _____ Email: _____

Mayor or City Clerk: _____ Date: _____ Phone: _____
(circle one) (signature)

Please complete and email this form to votingdelegates@calcities.org by Monday, August 28, 2023.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure that we are representing California cities with one voice. These policies directly guide Cal Cities advocacy to promote local decision-making, and lobby against statewide policy that erodes local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how Resolutions and the General Assembly works.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates — one from every member city.

Seven **Policy Committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, municipal department, as well as individuals appointed by the Cal Cities president.

What's new in 2023?



- Voting delegates will receive increased communications to prepare them for their role during the General Assembly.
- The General Assembly will take place earlier to allow more time for debate and discussion.
- Improvements to the General Assembly process will make it easier for voting delegates to discuss and debate resolutions.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI, Sec. 5(f).



City Council Agenda Report

Agenda Item No. 11.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Rene Salas, City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-84, WAIVING DEAN L. SHIVELY PARK RENTAL FEE, COMMUNITY CENTER AMPHITHEATER RENTAL FEE, AND DEAN L. SHIVELY PARK LIGHT FEES FOR THE SOUTH EL MONTE AMERICAN SOCCER YOUTH ORGANIZATION'S 2023/2024 SEASON BEGINNING AUGUST 14, 2023 AND ENDING FEBRUARY 28, 2024

SUMMARY: The South El Monte American Soccer Youth Organization (AYSO) is requesting facility fee waivers for the use of the Dean L. Shively fields and the South El Monte Community Center Amphitheater. AYSO is also requesting that the City Council consider waiving the park light fees.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-84, waiving Dean L. Shively Park rental fee, Community Center rental fee, and Dean L. Shively Park light fees for the South El Monte American Soccer Youth Organization's 2023/2024 Season.

FISCAL/FINANCIAL IMPACT: If approved in accordance with the Facility Reservation Regulations and Fee Schedule, the City will waive the facility rental fees in the amount of \$50,600.00 and AYSO is responsible for the remaining costs including, but not limited to, light fees, staff fees, etc.

If the City approves waiving the light fees, an estimated cost of approximately \$8,400.00 will have to be allocated from the General Fund.

Please find below the fees associated with the facility reservation fee waiver request:

Fees Waived

Description	Units	Total
Dean L. Shively Park Rental Fee	\$50.00 per hour x 1,008.00 hours	\$50,400.00

Community Center Amphitheater Rental Fee	\$50.00 per hour x 4 hours	\$200.00
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Total Fees Waived: \$50,600.00

Non- Waived Fees

Description	Units	Total
Dean L. Shively Park Light Fees	\$30.00 per hour x 280.00	\$8,400.00
Dean L. Shively Park Damage Deposit	\$500.00	\$500.00
Community Center Ampitheater Staff Time	\$16 per hour x 2 staff x 4 hours	\$128.00
Community Center Ampitheater Dame Depsoit	\$500.00	\$500.00

Total Non-Waived Fees: \$9,528.00

DISCUSSION: The City has supported AYSO for over 25 years. The non-profit organization is composed of 100% volunteers who serve the City by providing a soccer league for children between the ages of three (3) and nineteen (19). In addition, AYSO added a new program for the 2023/2024 season called AYSO EPIC (Every Player In Our Community). The program is designed to focus on the Special Needs player. AYSO is requesting a fee waiver in the amount of \$50,400.00 for the use of Dean L. Shively Park field to host their 2023/2024 season beginning August 14, 2023 to February 29, 2024. They will host practices Monday to Friday from 5:00 p.m. to 9:00 p.m. and games on Saturdays from 9:00 a.m. to 3:00 p.m. AYSO is also requesting a fee waiver in the amount of \$200.00 for the use of the Community Center Amphitheater on Sunday, December 10, 2023 from 9:00 a.m. to 1:00 p.m. to host their season-ending banquet.

Additionally, AYSO is requesting that the City Council consider waiving the park light fees in the amount of \$8,400.00. for the upcoming season.

According to the current Facility Reservation Regulation and Fee Schedule, community partners and non-profit organizations are permitted fee waiver requests which solely cover the facility's rental fees. All other fees related to the reservation, including but not limited to, lighting, marking, etc. are the responsibility of the organization. The City Council has the discretion to approve or deny any request not approved in the Facility Reservation Regulation and Fee Schedule.

ATTACHMENT(S):

- A. Resolution No. 23-84
- B. AYSO 2023/2024 Fee Waiver Request Letter
- C. Facility Reservation Applications For AYSO

ATTACHMENT A

RESOLUTION NO. 23-84

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
WAIVING DEAN L. SHIVELY PARK RENTAL FEE,
COMMUNITY CENTER AMPHITHEATER RENTAL FEE,
AND DEAN L. SHIVELY PARK LIGHT FEES FOR THE SOUTH
EL MONTE AMERICAN SOCCER YOUTH ORGANIZATION'S
2023/2024 SEASON BEGINNING AUGUST 14, 2023 AND
ENDING FEBRUARY 28, 2024

WHEREAS, the South El Monte American Soccer Youth Organization (“AYSO”) is a non-profit organization composed of volunteers who serve the City by providing a soccer league for children between the ages of three (3) and nineteen (19); and

WHEREAS, recreational soccer, the activity that AYSO provides, is known to provide various physical health benefits, mental health benefits, and improve the overall wellbeing of the City’s children between the ages of three (3) and nineteen (19); and

WHEREAS, the City of South El Monte (the “City”) would need to spend a significant amount of public dollars to provide the same type of recreational service that AYSO provides to the City’s children between the ages of three (3) and nineteen (19); and

WHEREAS, the City’s current Facility Reservation Regulation and Fee Schedule permits non-profit organizations to be granted facility rental fee waivers and the City Council has the discretion to grant any additional fee waiver requests; and

WHEREAS, supporting recreational soccer, through achieving the many benefits that it provides to the City’s youth, is in the best interests of the City, the City would like to support AYSO’s provision of recreational services to the City’s children between the ages of three (3) and nineteen (19)

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated herein by reference.

SECTION 2. The City Council hereby agrees to waive the facility rental fees, itemized in Exhibit “A” to this Resolution, in the amount of \$50,600 for AYSO’s 2023/2024 season beginning August 14, 2023 and ending February 28, 2024.

SECTION 3. The City hereby agrees to waive the Dean L. Shively Park Light Fees, itemized in Exhibit “A” to this Resolution, of \$8,400 for AYSO’s 2023/2024 season beginning August 14, 2023 and ending February 28, 2024.

SECTION 4. The City Council hereby authorizes the City of South El Monte to waive payment in the amount of \$59,000 from AYSO for facility rental and Dean L. Shively Park light fees as detailed in Section 2 and 3 above.

SECTION 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 25th day of July 2023.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 23-84 was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 25th day of July 2023, and that said Resolution was adopted by the following vote:

AYES: Councilmember(s):
NOES: Councilmember(s):
ABSENT: Councilmember(s):
ABSTAIN: Councilmember(s):

Donna G. Schwartz, City Clerk

EXHIBIT “A”

Fees Waived

Description	Units	Total
Dean L. Shively Park Rental Fee	\$50.00 per hour x 1,008.00 hours	\$50,400.00
Community Center Amphitheater Rental Fee	\$50.00 per hour x 4 hours	\$200.00
Dean L. Shively Park Light Fees	\$30.00 per hour x 280.00	\$8,400.00

Total Fees Waived: \$59,000.00



AMERICAN YOUTH SOCCER ORGANIZATION

July 10, 2023

City of South El Monte
Madam Mayor
And City Council
Council

I would like to take the opportunity to thank you for all your support for the past 25+ years. We are a nonprofit organization with 100% volunteers. With your help we have been able to provide a world class youth soccer program that enrich children's lives. As this is our Vision Statement, to our South El Monte community.

Our region provides soccer programs for Children from ages 3 to 19. We provide extensive training for our coaches with different tiers of training depending on the age group. We have a top-notch Referee training program that begins with a basic understanding up to a National Level Badge. We provide all this training at no cost to our volunteers. In addition, we have added a New Program for our 2023-2024 Season.

AYSO EPIC (Every Player In our Community) is specifically designed to focus on the Special Needs player. Please see attached Link. <https://youtu.be/rB6VG8J46qo>

As our 2023-2024 season will begin August 1, 2023, I request your continue support of our Program. We request that you permit us the use of Shively Middle School Park, its lights, and the Community Center Amphitheater, at no cost.

Thank you again for your support.

Sincerely
Lisa V. Ducharme, RC
Region 908 South El Monte/El Monte

ATTACHMENT C



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: Lisa Ducharme	Organization/Business: AYSO South El Monte
Address:	City: Zip Code:
Home Phone:	Work Phone:
Cell Phone:	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		New Temple
			☐ Field
			☐ Picnic Area
			Shively Park
			☒ X ☐ Field
			☐ Picnic Area
Date of Event:	August 14, 2023 to February 29, 2024	Day(s):	Monday to Saturdays
			Estimated Attendance: 100
Purpose of Event/Function:	Youth Soccer League Practices and Games		
Reservation Time Mon to Fri:	5:00 pm to	9:00 pm	Set up Time: to
Reservation Time Saturday:	9:00 am to	3:00 pm	Clean up Time: to
Will the event be open to the public?	Yes		
Will there be entertainment?	No		
Will food be served?	Yes		
Will alcohol be served?	No		
Portable Stage needed?	No		

I, the undersigned, on behalf of the above named organization/business, do hereby agree to indemnify and hold harmless the City of South El Monte and any of its officers, agents or employees from any liability, claim or legal action for damages resulting from or in any way arising out of this application and agreement and will agree to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I have read, signed and agree to comply with the Facility Rules and Regulations.

Signature of Applicant: _____ Date: _____

APPROVED

DENIED

Recreation Services Designee _____ Date: _____

OFFICE USE ONLY

City of South El Monte Recreation Services Department

APPLICANT NAME: AYSO South El Monte DATE OF USE: 8/14/23 to 2/29/23

FACILITY: Dean L. Shively Park Field

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Field Rental Fee	\$ 50 Per Hour x 1,008 Hours	\$ 50,400.00
Light Fee	\$ 30 Per Hour x 280 Hours	\$ 8,400
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ NA
Kitchen Fee		\$ NA
Clean Up Fee		\$ NA
Damage Deposit		\$ 500.00
Insurance Premium Certificate	Agency will provide	\$ 0.00
Liquor Premiums		\$ Na
ABC Permit	Agency will provide	\$ NA
	TOTAL:	\$ 58,800.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

8 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Full refund: Yes _____ No _____

Invoice #: _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: Lisa Ducharme	Organization/Business: AYSO South El Monte
Address:	City: Zip Code:
Home Phone:	Work Phone:
Cell Phone:	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS		
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke		
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room		
☒ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo		
☐ Dance Room	☐ Game Room II		New Temple		
			☐ Field		
			☐ Picnic Area		
			Shively Park		
			☐ Field		
			☐ Picnic Area		
Date of Event:	December 10, 2023	Day(s):	Sunday	Estimated Attendance:	150
Purpose of Event/Function:	AYSO Season Banquet				
Reservation Time:	9:00 am	to	1:00 pm	Set up Time:	to
Reservation Time Saturday:		to		Clean up Time:	to
Will the event be open to the public?	Yes				
Will there be entertainment?	No				
Will food be served?	Yes				
Will alcohol be served?	No				
Portable Stage needed?	No				

I, the undersigned, on behalf of the above named organization/business, do hereby agree to indemnify and hold harmless the City of South El Monte and any of its officers, agents or employees from any liability, claim or legal action for damages resulting from or in any way arising out of this application and agreement and will agree to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I have read, signed and agree to comply with the Facility Rules and Regulations.

City of South El Monte Recreation Services Department

APPLICANT NAME: AYSO South El Monte DATE OF USE: 12/10/23

FACILITY: Community Center Amphitheater

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Facility Rental Fee	\$ 50 Per Hour x 4 Hours	\$ 200.00
Staffing Fee	\$ 16 Per Hour x 2 Staff x 4 Hours	\$ 128.00
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ NA
Kitchen Fee		\$ NA
Clean Up Fee		\$ 300.00
Damage Deposit		\$ 500.00
Insurance Premium Certificate	Agency will provide	\$ 0.00
Liquor Premiums		\$ NA
ABC Permit		\$ NA
	TOTAL:	\$ 1,128.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

8 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Full refund: Yes _____ No _____

Invoice #: _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".
7. For events involving the general public, the applicant is required to procure Special Event Liability Insurance. The applicant shall furnish to the City appropriate certificates of public liability and property damage insurance in the amount of \$1,000,000.00 naming the City as an additional insured under the policy. Such insurance shall be maintained and kept in force during all such times that the applicant uses the City Facilities. All insurance certificates required above shall provide that such certificates shall not be cancelled or materially changed without at least 30 days' prior written notice to the City.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: _____ Date: _____



City Council Agenda Report

Agenda Item No. 12.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: COUNCILMEMBER MANUEL ACOSTA

1. Consideration of Extending City Bike Rides into September and October of 2023

Recommendation: Discussion and/or Action

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 12.b.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: COUNCILMEMBER HECTOR DELGADO

1. Consideration of Increasing the Citation Fine for Illegal Fireworks.

Recommendation: Discussion and/or Action

2. Overnight Parking of Commercial Vehicles Including RVs, Tow Trailers, Commercial Vehicles on Public Roads and Residential Areas.

Recommendation: Discussion and/or Action

3. Property Maintenance of Businesses and Residential Homes.

Recommendation: Discussion and/or Action

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 13.a.

DATE: July 25, 2023

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957(b)

Title: City Clerk

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



Successor Agency Agenda Report

Agenda Item No. 19.a.

DATE: July 25, 2023

TO: Honorable Chairperson and Members of the Board

APPROVED BY: Rene Salas, Executive Director

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR JUNE 27, 2023

SUMMARY: Staff is requesting approval of the Minutes of the June 27, 2023 Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of June 27, 2023.

FISCAL/FINANCIAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

A. SA Minutes 6-27-23

ATTACHMENT A

CITY OF SOUTH EL MONTE SUCCESSOR AGENCY MEETING MINUTES

Tuesday, June 27, 2023 - 6:00 p.m.
1415 Santa Anita Ave., South El Monte, CA 91733

Successor Agency Meeting Immediately Followed Regular City Council Meeting

ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting

Chair Olmos called the meeting to order at 7:41 p.m.

16. CALL TO ORDER AND ROLL CALL

PRESENT: Board Member(s): Acosta, Bojorquez, Delgado, Vice Chair Angel,
and Chair Olmos.

ABSENT: Board Member(s): None.

STAFF PRESENT: Rene Salas, Executive Director; Anthony R. Taylor, General Counsel (via Zoom); Paola Lara, Deputy City Clerk; and Robert Molina, Interim Deputy City Clerk.

STAFF ABSENT: Donna G. Schwartz, Secretary.

Zoom was provided for the Public to participate during public comment via teleconference.

17. APPROVAL OF AGENDA

A motion was made by Board Member Acosta, seconded by Vice Chair Angel to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Board Member(s): Acosta, Bojorquez, Delgado, Vice Chair Angel, and
Chair Olmos

NAYS: Board Member(s): None

18. PUBLIC COMMENTS

Chair Olmos opened public comment.

1. Viviana (via Zoom), voiced concern with the lack of training Code Enforcement Officers has, suggested they receive proper training and is opposed to providing safety equipment.

There being no further comment, Chair Olmos closed Public Comment.

19. CONSENT CALENDAR

A motion was made by Vice Chair Angel, seconded by Board Member Delgado to approve the Consent Calendar. Motion carried 5-0, by the following vote:

AYES: Board Member(s): Acosta, Bojorquez, Delgado, Vice Chair Angel, and
Chair Olmos

NAYS: Board Member(s): None

19.a. Approved the Regular Successor Agency Meeting Minutes of April 25, 2023.

19.b. Approved Successor Agency “go dark” for August 22, 2023, meeting.

20. EXECUTIVE DIRECTOR'S AGENDA – None

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

There being no further business coming before this body, at 7:46 p.m. Chair Olmos adjourned the meeting.

Donna G. Schwartz, Secretary

Gloria Olmos, Chair