

Gloria Olmos, Mayor
Richard Angel, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Hector Delgado, Councilmember



Rene Salas, City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney
Masami Higa, Director of Finance
Guillermo Arreola, Director of
Community Development
Ariana De La Cruz, Director of
Community Services

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

September 12, 2023, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 652-3180
Cell (626) 274-4842

Robert Molina, Interim Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Delgado, Mayor Pro Tem Angel, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Manuel Acosta

3. INVOCATION

Pastor Patricia Garrett, Faith Dominion Church.

4. PRESENTATIONS

4.a. Presentation by Marilyn Flores, PH.D., Superintendent/President, Rio Hondo College on Services Provided by the College and Upcoming Events

4.b. Certificate of Recognition, Presented to Pastor Patricia Garrett's Mother, Mrs. Guadalupe Rubio Payan, Celebrating Her 100th Birthday

4.c. Certificates of Recognition, Presented to the 2023 City of South El Monte Internship Program Participants

4.d. Presentation of a \$500 Check from the City of South El Monte to Options Head Start South El Monte, Donated by KID-FIT, Preschool Health, and Fitness Organization in Memory of Linda Dempsey

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JULY 25, 2023

Staff is requesting approval of Minutes for the July 25, 2023 Regular City Council meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the July 25, 2023, Regular City Council meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-86, APPROVING WARRANTS FOR THE PERIOD OF JULY 26, 2023, THROUGH SEPTEMBER 12, 2023

Authorizing payment of City expenditures for the period of July 26, 2023 through September 12, 2023 totaling \$2,834,689.01.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 23-86, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF THE 2023 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZATION TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY

The Parks and Recreation Division is requesting approval of the 2023 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and the distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council approve the 2023 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

7.d. CONSIDERATION FOR AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR TREE MAINTENANCE SERVICES

Staff seeks City Council approval to publish a Request for Proposals (RFP) for Citywide Tree Maintenance Services for the City of South El Monte.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified consultants to provide Citywide Tree Maintenance Services.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION FOR AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR PROFESSIONAL CIVIL ENGINEERING SERVICES

Staff seeks City Council approval to publish a Request for Proposals (RFP) for Professional Civil Engineering Services.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified engineering firms to provide the required civil engineering services to successfully execute capital improvement projects within the City of South El Monte.

7.f. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL DESIGN SERVICES FOR NEW TEMPLE PARK MULTI-PURPOSE/ COMMUNITY ROOM, SNACK BAR, AND RESTROOM REHABILITATION

Staff seeks City Council approval to issue a Request for Proposals (RFP) for architectural design services for the construction of a new Community Center at New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified firms to provide architectural design services for the construction of a new Community Center at New Temple Park that will include a Multi-purpose/Community Room, Snack Bar, and Restrooms.

7.g. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) FOR ARCHITECTURAL DESIGN SERVICES FOR SOUTH EL MONTE CITY HALL RESTROOMS REHABILITATION

Staff seeks City Council approval to issue Request for Proposals (RFP) for architectural design services for South El Monte City Hall Restrooms Rehabilitation.

RECOMMENDED ACTION: Staff recommends City Council approve an RFP for architectural design services for South El Monte City Hall Restrooms Rehabilitation and authorize staff to solicit proposals.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF ORDINANCE NO. 1268, AMENDING CHAPTER 5.26 OF TITLE 5 OF THE SOUTH EL MONTE MUNICIPAL CODE THEREBY AMENDING THE CITY'S CANNABIS REGULATIONS IN RELATION TO APPLICATION SELECTION CRITERIA, MAKE CLARIFICATION CHANGES, AND MAKE SUCH OTHER CHANGES IN ORDER TO IMPROVE THE ADMINISTRATION THEREOF

Staff is requesting City Council consider for adoption an ordinance amending Chapter 5.26 of Title 5 of the South El Monte Municipal Code thereby amending the City's cannabis regulations in order to change application selection criteria, make clarification changes, and make such other changes in order to improve the administration thereof.

RECOMMENDED ACTION: Staff recommends City Council:

1. Waive first reading and introduce Ordinance No. 1268, amending Chapter 5.26 of Title 5 of the South El Monte Municipal Code thereby updating and amending the City's cannabis regulations in order to amend application selection criteria, make clarification changes, and make such other changes in order to improve the administration thereof; and
2. Set adoption of said ordinance at the next regular city council meeting.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 23-87, APPROVING CONTRACT WITH RHOMBUS SYSTEMS INC. FOR PURCHASE OF SECURITY CAMERA SYSTEM

Consideration to replace outdated security camera systems for City-wide buildings and facilities.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 23-87 approving the purchase of a security camera system from Rhombus Systems, Inc. (Rhombus); and
2. Authorize City Manager or designee to accept the quote issued by Rhombus.

9.c. DISCUSSION AND POTENTIAL DIRECTION REGARDING THE FIREWORKS FINES IN THE ADMINISTRATIVE FINE SCHEDULE

At the July 25, 2023 City Council meeting, the City Council requested an assessment of the City's options to increase firework fines in the City's administrative fine schedule.

RECOMMENDED ACTION: Continue to follow and impose administrative citations pursuant to Chapter 8.08 of the South El Monte Municipal Code ("SEMMC") as it adopts and implements provisions delineated in the State Fireworks Law codified under Health and Safety Code section 12500 *et seq.*

GENERAL BUSINESS (CONTINUED)

9.d. CONSIDERATION OF RESOLUTION NO. 23-88, DECLARING THE CITY'S COMMITMENT TO INCREASING AWARENESS OF AND COMBATting THE DANGERS OF FENTANYL DUE TO THE SIGNIFICANT MORTALITY AND MORBIDITY CAUSED IN THE CITY BY THE FENTANYL CRISIS

The City Council is declaring the City's commitment to increasing awareness of and combatting the dangers of fentanyl due to the significant mortality and morbidity caused in the City by the fentanyl crisis.

RECOMMENDED ACTION: The City Council adopt Resolution No. 23-88, approving the resolution declaring the City's commitment to increasing awareness of and combatting the dangers of fentanyl due to the significant mortality and morbidity caused in the City by the fentanyl crisis.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. Correspondence from Spiritt Family Services, a Request for Sponsorship for Their Upcoming Reception and Casino Night, Friday, September 29, 2023

Spiritt Family Services empowers families, improves health and well-being and strengthens communities such as South El Monte.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider a sponsorship of \$500.

11.b. Correspondence from Valle Lindo School District Parent Teacher Organization (PTO) Request for 2023 Sponsorship

RECOMMENDED ACTION: Staff recommends City Council discuss and consider a sponsorship of \$500.

11.c. Correspondence From Coach Paul Rodriguez, Mountain View High School Football Team, Request for Sponsorship Through a Community Sponsorship Program

A community sponsorship program by the Mountain View High School Football Team to help raise funds for equipment.

RECOMMENDED ACTION: Staff Recommends City Council discuss and consider a sponsorship of \$500.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER RUDY BOJORQUEZ

1. Discussion on adding a "safe zone" to city hall for internet transactions. Possibly creating a designated area at city hall for conducting private property transactions.

RECOMMENDATION: Discussion and/or Action.

12.b. COUNCILMEMBER HECTOR DELGADO

1. Discussion regarding a policy for employees arriving and leaving from work (clocking in/clocking out).

RECOMMENDATION: Discussion and/or Action.

2. Discussion on code enforcement scheduling on weekends. Rotation of all code enforcement and public safety personnel to allow for cross training.

RECOMMENDATION: Discussion and/or Action.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1) - (One Case)

Civil Action No. 2:23-cv-04022-SCW(MRWx): Phillip Killgore v. CITY OF SOUTH EL MONTE, a municipal corporation; GARVEYKCVN HOLINDGS LLC; AND DOES 1-10 INCLUSIVE

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Pursuant to Government Code Section 54956.9(d)(2)

Claims by parties represented by the law firm of Morgan Lewis relating to clean up costs for BKK Landfill, West Covina

13.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: City Attorney

14. ADJOURNMENT

Tuesday, September 26, 2023, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 7th day of September 2023.



City Clerk, CMC