

Gloria Olmos, Mayor
Rudy Bojorquez, Mayor Pro Tem
Manuel Acosta, Councilmember
Richard Angel, Councilmember
Hector Delgado, Councilmember



Rene Salas, City Manager
Anthony R. Taylor, City Attorney
Donna G. Schwartz, City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

February 13, 2024, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 652-3180 or (626) 652-3121 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 652-3180 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540
Cell (626) 274-4842

Sabrina Muhne, Deputy City Clerk
Ph (626) 579-6540
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Lynn Tran, 7th Grade Student from Shively Middle School, South El Monte, California

3. INVOCATION

William Gil, Knights of Columbus

4. PRESENTATIONS

4.a. Certificates of Recognition Presented to the El Monte/South El Monte Jets Cheer Teams, Pee-Wee Division Placing 2nd in the San Gabriel Valley Junior All American Competition and 1st place in the SHARP Competition with the Gremlin Division Placing 2nd in the San Gabriel Valley Junior All American Competition as well as the JAMZ Nationals and Placing 1st at the SHARP Competition. The Jets Cheer Team Program Received the City Spirit Award for the Most Pride and Spirit Shown at the San Gabriel Valley Junior All American Competition and the Judges' Choice Award at the SHARP Competition

4.b. Presentation of Years of Service Awards to City Employees

4.c. Presentation by Dr. Julia Ruedas, Senior Program Manager & Policy Analyst, LAC+USC Medical Center Foundation on Reducing Youth Access to Tobacco Products

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE JOINT SPECIAL MEETING WITH VALLE LINDO SCHOOL DISTRICT-BOARD OF EDUCATION, AND THE REGULAR CITY COUNCIL MEETING MINUTES OF JANUARY 9, 2024

Staff is requesting approval of Minutes for the January 9, 2024, Joint Special and Regular City Council Meetings.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the January 9, 2024, Joint Special Meeting with Valle Lindo School District-Board of Education, and the Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-121, APPROVING WARRANTS FOR THE PERIOD OF JANUARY 10, 2024, THROUGH FEBRUARY 13, 2024

Authorizing payment of City expenditures for the period of January 10, 2024, through February 13, 2024, totaling \$1,796,277.21.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-121, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF THE WOMEN'S EMPOWERMENT EVENT

Staff is requesting the City Council's approval to organize the Women's Empowerment event in honor of Women's History Month. The proposed event date is Saturday, March 9th, from 10:00 am to 12:30 pm at the South El Monte Senior Center.

RECOMMENDED ACTION: Staff recommends City Council:

1. Approve the Women's Empowerment event to be held on Saturday, March 9th, from 10:00 am to 12:30 pm at the South El Monte Senior Center; and
2. Approve allocating \$3,000.00 from the City's Special Events account 01-151-1543-5952 to host the event.

CONSENT CALENDAR (CONTINUED)

7.d. COUNCIL TO RECEIVE AND FILE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT'S APPROVED RECOGNIZED OBLIGATION PAYMENT SCHEDULES FOR THE ANNUAL PERIODS JULY 1, 2024 THROUGH JUNE 30, 2025 ("ROPS 24-25")

On January 22, 2024, the County Oversight Board approved the Successor Agency's ROPS 24-25 by adopting Resolution No. OB 24-1. Staff requests City Council receive and file ROPS 24-25.

RECOMMENDED ACTION: Staff recommends City Council receive and file ROPS 24-25.

7.e. CONSIDERATION AND APPROVAL TO REJECT ALL BIDS AND RE-ADVERTISE REQUEST FOR PROPOSALS (RFP) FOR JANITORIAL MAINTENANCE SERVICES

The City received six (6) proposals for Janitorial Maintenance Services. Out of the six (6), only one (1) proposal met the criteria set by the City during the evaluation process. Staff recommends for the City to re-advertise the Request for Proposals (RFP) to ensure a minimum of two (2) qualifying proposals are received.

RECOMMENDED ACTION: Staff recommends City Council reject the six (6) proposals received and authorize the re-advertisement of the Request for Proposals (RFP) for Janitorial Maintenance Service and authorize staff to solicit new proposals to ensure the City receives the best pricing available.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-122, APPROVING PROJECT ACCEPTANCE AND NOTICE OF COMPLETION OF FISCAL YEAR (FY) 2022-23 RESIDENTIAL STREET REHABILITATION PROJECT

On June 1, 2023, the Engineering Department solicited bids for the FY 2022-23 Residential Street Rehabilitation Project. The work asphalt roadway resurfacing (asphalt cold mill and overlay), asphalt pothole repairs, reconstruction of concrete curb ramps, sidewalks, curb and gutter at various locations and restoration of pavement markings and striping. The final cost for the construction work completed by All American Asphalt is \$934,248.18.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-122, accepting the completion of FY 2022-23 Residential Street Rehabilitation Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

CONSENT CALENDAR (CONTINUED)

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION 24-123, REPEALING RESOLUTION NO. 22-83 AND AMENDING THE CITY OF SOUTH EL MONTE'S CONFLICT OF INTEREST CODE

This agenda item intends to complete the Code Review of the City of South El Monte Conflict of Interest (COI) code. The last time the City of South El Monte ("City") revised its COI Code was on October 11, 2022.

Since that time, there have been several new designated positions added. This change required the amendment of the City's COI Code. The City Clerk and Interim Director of HR/Risk Management worked with the City Attorney, Agency Directors, and officers to determine those positions requiring disclosure of financial interests.

RECOMMENDED ACTION: Staff recommends City Council proceed with the completion of the Code Review for the City and consider adopting Resolution No. 24-123, repealing Resolution No. 22-83 and amending the City's Conflict of Interest Code which formally codifies the revisions to the Code for the City.

7.h. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-124, AWARDED A PROFESSIONAL SERVICES AGREEMENT (PSA) TO BEAR ELECTRICAL SOLUTIONS, INC FOR TRAFFIC SIGNAL MAINTENANCE SERVICES

Staff seeks City Council approval to award a Professional Services Agreement (PSA) to Bear Electrical Solutions, Inc. for Traffic Signal Maintenance Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-124, awarding a PSA to Bear Electrical Solutions, Inc. for Traffic Signal Maintenance Services, in the amount of \$157,500; and
2. Authorize the City Manager to execute agreement.

7.i. CONSIDERATION FOR AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR CURB ADDRESS NUMBER PAINTING SERVICES

Staff seeks City Council approval to publish a Request for Proposals (RFP) for Curb Address Number Painting Services.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified consultants to provide Curb Address Number Painting Services.

CONSENT CALENDAR (CONTINUED)

7.j. CONSIDERATION FOR AUTHORIZATION TO ADVERTISE NOTICE INVITING BIDS (NIB) FOR TRAFFIC SIGNAL IMPROVEMENTS AT LEE AVE & GARVEY AVE AND DURFEE AVE & PECK RD - MICHAEL HUNT DRIVE

Staff seeks City Council approval to advertise for construction bids for Traffic Signal Improvements at Lee Ave & Garvey Ave and Durfee Ave & Peck Rd - Michael Hunt Drive.

RECOMMENDED ACTION: Staff recommends City Council approve the construction bid package to solicit bids for Traffic Signal Improvements at Lee Ave & Garvey Ave and Durfee Ave & Peck Rd - Michael Hunt Drive.

7.k. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-125, CONSENTING TO THE APPOINTMENT OF IYOB TESSEMA AS DIRECTOR OF HUMAN RESOURCES/RISK MANAGEMENT AND APPROVAL OF DIRECTOR OF HUMAN RESOURCES AND RISK MANAGEMENT EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Iyob Tessema as Director of Human Resources and Risk Management and approve the employment agreement for services as Director of Human Resources/Risk Management.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-125, approving appointment of Iyob Tessema for the position of Director of Human Resources and Risk Management and approving employment agreement; and
2. Authorize the City Manager to execute the agreement.

Public Hearings next page.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-126, AUTHORIZING THE REPROGRAMMING AND PROGRAMMING OF COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEARS (FY) 2023-24 AND 2024-25

Provide the City Council with recommendations for programming the fiscal year 2024-2025 (July 1, 2024 – June 30, 2025) and revising the Consolidated Action Plan for fiscal year 2023-2024 for the allocation of Community Development Block Grant CDBG funds.

RECOMMENDED ACTION: Staff Recommends City Council:

1. Conduct a public hearing;
2. Take public testimony;
3. Adopt Resolution No. 24-126, allowing the City to revise its CDBG Consolidated Action Plan, and reprogram the use of CDBG funds for FY2023-24 and program the use of CDBG funds for FY2024-25; and
4. Allow the City Manager to adjust the CDBG Program budgets as necessary throughout FY2023-24 and FY2024-25, for the timely expenditure of CDBG funds according to the CDBG drawdown guidelines.

9. GENERAL BUSINESS

9.a. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) TO IMPLEMENT THE CITY'S COMMERCIAL CANNABIS OPERATIONS REGULATORY PROGRAM AND PROVIDE APPLICATION EVALUATION SERVICES

Staff seeks City Council approval to issue Request for Proposals (RFP) to Implement the City's Commercial Cannabis Operations Regulatory Program and provide Application Evaluation Services

RECOMMENDED ACTION: Staff recommends City Council approve the RFP to solicit proposals from qualified consultants to implement the City's Commercial Cannabis Operations Regulatory Program and provide Application Evaluation Services.

9.b. CONSIDERATION AND APPROVAL OF THE 2024 NIGHT MARKETS, SUMMER CONCERT SERIES AND FOURTH OF JULY CELEBRATION CONCERT BAND PERFORMANCES

Staff is requesting the approval for the 2024 Night Markets (4), Summer Concert Series (6), and the Fourth of July Celebration band performances.

RECOMMENDED ACTION:

Staff recommend City Council consider and approve the 2024 Night Markets (4), Summer Concert Series (6), and the Fourth of July Celebration band performances.

9.c through 9.e next page

GENERAL BUSINESS (CONTINUED)

9.c. CONSIDERATION TO RECEIVE AND FILE 2023–2024 CALIFORNIA LEGISLATION UPDATE

Staff is requesting City Council receive and file this 2023–24 California Legislation Update and discuss any questions with staff and the City Attorney's Office.

RECOMMENDED ACTION: Staff recommends City Council receive and file this report and presentation.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-127, APPROVING A LICENSE AGREEMENT WITH VACCO INDUSTRIES FOR PARKING SPACES AT 1530 CENTRAL AVENUE, SOUTH EL MONTE, CALIFORNIA

Consideration and approval of a license agreement for leasing parking spaces to Vacco Industries.

RECOMMENDED ACTION: Staff Recommends City Council:

1. Adopt Resolution No. 24-127, approving a license agreement for leasing parking spaces to Vacco Industries; and
2. Authorize the City Manager to execute agreement.

ENVIRONMENTAL ANALYSIS: This action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. Entering into a lease agreement for parking spaces is an administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a "project" subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

9.e next page.

GENERAL BUSINESS (CONTINUED)

9.e. CONSIDERATION OF RESOLUTION NO. 24-128, RESCINDING RESOLUTION NO. 23-67, AND AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A NEW PARKING LICENSE AGREEMENT WITH COUNTY OF LOS ANGELES AT 1415 AND 1441 SANTA ANITA AVENUE

Consideration of resolution authorizing the City Manager to negotiate and execute a license agreement for the use of parking spaces by the County of Los Angeles (County).

RECOMMENDED ACTION: Staff recommends the City Council:

1. Rescind Resolution No. 23-67; and
2. Adopt Resolution No. 24-128, authorizing the City Manager to negotiate and execute a license agreement for the use of City parking spaces by the County.

ENVIRONMENTAL ANALYSIS: This action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. Entering into a license agreement for parking spaces is an administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a “project” subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA - None

Closed Session next page.

13. CLOSED SESSION

13.a. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Employees Association and the South El Monte Executive Management Team Association

13.b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9(d)(4) – (two cases)

13.c. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL EXPOSURE TO LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)

Edison claim related to pole fees imposed for installation of poles in the right-of-way.

13.d. CONFERENCE WITH LEGAL COUNSEL – THREAT TO THE SECURITY OF PUBLIC BUILDINGS

Pursuant to Government Code Section 54957

14. ADJOURNMENT

Tuesday, February 27, 2024, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 8th day of February 2024.



City Clerk, CMC