

**CITY OF SOUTH EL MONTE
REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL**

AGENDA

JULY 14, 2020, 6:00 PM

**COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and waives all requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting.

THIS IS A CITY COUNCIL MEETING BY TELECONFERENCE ONLY
Members of the public will have access to listen to and participate in the meeting by calling-in at the information below. Teleconference participation shall be available to the public at the following USA Toll-Free number, 1-888-204-5987, Access Code: 9671457.

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received by 5:00 p.m. on Tuesday, July 14, 2020 will be added to the City Council agenda as part of the public comment. The public may also view a live telecast of the meeting online at www.cityofsouthelmonte.org.



**GLORIA OLMOS, MAYOR
GRACIE RETAMOZA, MAYOR PRO TEM
MANUEL ACOSTA, COUNCILMEMBER
RICHARD ANGEL, COUNCILMEMBER
HECTOR DELGADO, COUNCILMEMBER**

**ANTHONY R. TAYLOR, CITY ATTORNEY
RACHEL BARBOSA, CITY MANAGER
DONNA G. SCHWARTZ, CITY CLERK**

1. **ROLL CALL** Councilmembers: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
2. **PLEDGE OF ALLEGIANCE** Councilmember Richard Angel
3. **INVOCATION** Diana Lopez, Human Resources/Risk Manager
4. **PRESENTATIONS: None.**

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comment on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak for up to five minutes. With respect to non-public hearing agenda items, speakers shall provide their comments at this time. With respect to public hearing agenda items, speakers are encouraged to speak during the public hearing if they want their comments to be included in the record of the public hearing. Unless a majority of the Council objects, the Mayor may provide to speakers more or less time to speak. Any documents for review should be presented to the City Clerk for distribution.

7. **CONSENT CALENDAR**

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. **MINUTES**

Staff seeks City Council approval of the Minutes for the Regular Meetings of May 26, 2020 and June 9, 2020.

RECOMMENDED ACTION: Staff recommends City Council approve the above referenced minutes.

[Minutes](#)

7.b. WARRANTS

Authorizing payment of City expenditures for the period of June 24, 2020 through July 14, 2020 totaling \$1,222,678.82

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-74, authorizing payment of City expenditures.
[Resolution No. 20-74](#)

7.c. PROPOSED DARK COUNCIL MEETING DATES

Staff is requesting that City Council "go dark" on August 11, 2020 and August 25, 2020, as the City Council will be taking a recess during the month of August 2020.

RECOMMENDED ACTION: Staff recommends City Council "go dark" on August 11, 2020 and August 25, 2020.

7.d. CONSIDERATION OF RESOLUTION NO. 20-75, APPROVING AN AMENDED CITY-WIDE SALARY SCHEDULE IN COMPLIANCE WITH THE CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM (CALPERS) REQUIREMENTS

The City of South El Monte contracts with the CalPERS to provide retirement benefits for its employees. In order to comply with applicable sections of the California Government Code (Government Code), California Code of Regulations (CCR) and the City's contract with CalPERS, as it relates to earnable compensation for purposes of calculating employees retirement benefits, staff is recommending the adoption of an amended City-wide Salary Schedule. This resolution would include salaries for all full-time City employees for fiscal years 2020-2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-75, approving an amended city-wide salary schedule in compliance with CalPERS requirements.

[Attachment A - Resolution No. 20-75](#)

[Attachment B - Amended City-Wide Salary Schedule 2020-2021](#)

7.e. **CONSIDERATION OF RESOLUTION NO. 20-76, APPROVING AN AMENDED MEMORANDUM OF UNDERSTANDING (MOU) WITH THE CALIFORNIA JOINT POWERS AUTHORITY (CJPIA) AND APPROVING A SERVICE AGREEMENT WITH DISABILITY ACCESS CONSULTANTS (DAC) TO SURVEY ITS PUBLIC RIGHTS-OF-WAY (PROW)**

The City of South El Monte is committed to ensuring that people with disabilities are able to take part in, and benefit from the whole range of public programs, services, and activities offered by the City. The City continues to modify its facilities, programs, policies, and practices as necessary to ensure such access is provided. To meet this end, staff is in the process of updating the City's Barrier Removal/Transition Plan. The Barrier Removal/Transition Plan is an evaluation of the City's facilities and PROW and it identifies potential changes needed to improve accessibility.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-76, approving an amended MOU with the CJPIA and an amended agreement with DAC to survey its PROW.

[Attachment A - Resolution No. 20-76](#)

[Attachment B - Amended Memoranda of Understanding, DAC Agreement, and Addendum](#)

[Attachment C - DAC Staff Report 04/12/2016](#)

7.f. **CONSIDERATION OF REQUEST FOR PROPOSAL (RFP) FOR ENVIRONMENTAL SERVICES AND MANAGEMENT OF THE MUNICIPAL SEPARATE STORM SEWER SYSTEM NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (MS4 NPDES) PERMIT**

Staff seeks approval of an RFP for Environmental Services and the Management of the MS4 NPDES Permit and Compliance Program and authorization to solicit proposals.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for Environmental Services and Management of the MS4 NPDES Permit and authorize staff to solicit proposals.

[RFP for Environmental Services](#)

8. **PUBLIC HEARINGS: None.**

9. GENERAL BUSINESS

9.a. **CONSIDERATION OF RESOLUTION NO 20-77 APPROVING A MEMORANDUM OF AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) REGARDING PARTICIPATION IN THE CITY HOMELESS PROGRAM**

The San Gabriel Valley Council of Governments (SGVCOG) has funding opportunities through the County of Los Angeles for the purposes of administering Measure H funding allocations in support of the County's Homeless Initiative (HI) strategies to combat homelessness in the San Gabriel Valley. The SGVCOG also received funding from the State of California via the 2019 Budget Trailer bill for the purposes of combating homelessness in the San Gabriel Valley. The SGVCOG allocates a portion of this funding towards the member cities who previously developed homeless plans to prevent and combat homelessness. The SGVCOG requires a memorandum of agreement between each city electing to apply for grant funding to support homelessness.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 20-77 approving the Memorandum of Agreement with the San Gabriel Valley Council of Governments.

[Attachment A - Resolution No. 20-77](#)

[Attachment B - San Gabriel Valley Council of Governments \(Homeless Plan\) MOA](#)

9.b. **CONSIDERATION OF RESOLUTION NO. 20-78 APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH HOMELESS COHORT CITIES (BALDWIN PARK, EL MONTE, SOUTH EL MONTE) TO IMPLEMENT MEASURE-H CITIES HOMELESS PLAN GRANT FUNDS**

The cities of South El Monte, El Monte, and Baldwin Park ("Cities") and the County of Los Angeles have been working cooperatively to address issues related to homeless individuals and individuals at risk of homelessness. To that end, the County released the 2018 Cities Homelessness Plan Implementation Request for Proposals in September 2018. In response, the cities submitted a collaborative proposal for the receipt of Measure H funds, the County's funding source to prevent and combat homelessness. The Cities have now been awarded a grant under the 2018 Cities Homelessness Plan Implementation Program in the amount of \$1,074,820 (the "Grant Funds"). The purpose of this Memorandum of Understanding ("MOU") is to provide the basic understanding between the Cities with respect to the receipt and use of Grant Funds and to set forth basic provisions that the Cities contemplate to utilize for the shared services as a collaborative team.

RECOMMENDED ACTION: Staff recommends that the City Council approve the MOU by and among the City of Baldwin Park, the City of El Monte, and the City of South El Monte.

[Attachment A - Resolution No. 20-78](#)

[Attachment B - CoHort MOU](#)

9.c. UPDATE TO THE RENAMING OF ADELIA AVENUE TO AMRO AVENUE

The City was approached by owners of AMRO located at 1430 and 1440 Adelia Avenue to request the street name be changed from Adelia Avenue to Amro Avenue. The proposal would change a section of Adelia south of Alesia Street to Amro Avenue. This will impact roughly ten properties.

RECOMMENDED ACTION: Staff recommends City Council receive and file staff report.

9.d. CONSIDERATION OF THE FOLLOWING RESOLUTIONS/ACTIONS: 1. RESOLUTION NO. 20-79 CALLING AND GIVING NOTICE THAT THE CITY IS SUBMITTING A GENERAL TRANSACTIONS AND USE (SALES) TAX MEASURE FOR THE GENERAL MUNICIPAL ELECTION ON NOVEMBER 3, 2020 AND APPROVING THE PROPOSED SALES TAX ORDINANCE; 2. RESOLUTION NO. 20-80 REGARDING THE DIRECT ARGUMENTS, SELECTION OF ARGUMENTS IF MULTIPLE ARGUMENTS ARE ACCEPTED, AND IMPARTIAL ANALYSIS FOR THE PROPOSED GENERAL SALES TAX MEASURE; 3. RESOLUTION NO. 20-81 REGARDING REBUTTAL ARGUMENTS TO THE PROPOSED GENERAL SALES TAX MEASURE; 4. IF THE RESOLUTIONS ABOVE ARE ADOPTED, THEN CONDUCT THE FIRST READING, BY TITLE ONLY, OF AN ORDINANCE RELATING TO THE PROPOSED GENERAL SALES TAX MEASURE

The resolutions will allow the City to submit to the voters at the November 3, 2020 General Municipal Election a Measure to establish a transaction and use tax in the City of South El Monte.

RECOMMENDED ACTION: Staff recommends City Council consider the following: 1. Adopt Resolution No. 20-79 calling and giving notice that on the November 3, 2020 General Municipal Election that the City is submitting a general transactions and use (sales) tax measure to the City's voters; approving the proposed sales tax ordinance; and requesting the County of Los Angeles to consolidate/incorporate the ballot measure as part of the local election matters on that date. 2. Adopt Resolution No. 20-80 regarding the direct arguments to the proposed general sales tax measure; selection of arguments if multiple arguments are submitted; and impartial analysis. 3. Adopt

Resolution No. 20-81 authorizing rebuttal arguments to the proposed general sales tax measure. 4. If the resolutions above are adopted, then conduct the first reading, by title only, of an ordinance relating to the proposed general sales tax measure.

[Attachment A - Resolution No. 20-79](#)

[Attachment B - Resolution No. 20-80](#)

[Attachment C - Resolution No. 20-81](#)

[Attachment D - Proposed Sales Tax Ordinance](#)

[Attachment E - Community Issues 2019 Survey](#)

[Attachment F - Breakdown of Current Sales Tax Revenue Components](#)

9.e. CONSIDERATION OF RESOLUTION NO. 20-82 AND RESOLUTION NO. 20-83 APPROVING APPROPRIATION (GANN) LIMIT CALCULATIONS FOR FISCAL YEAR (FY) 2019-20 AND FY 2020-21

Each year, the City Council is required to review and approve the City's appropriations limit's for the following fiscal year ("FY"). Before the City Council is a resolution to approve the FY 2019-20 Appropriation Limit, and a resolution to approve the FY 2020-21 Appropriation Limit, for the City of South El Monte pursuant to Article XIII B of the State of California Constitution.

RECOMMENDED ACTION: Staff recommends City Council Adopt Resolution No. 20-82, approving FY 2019-20 Appropriation (Gann) Limit Calculation, and adopt Resolution No. 20-83, approving FY 2020-21 Appropriation (Gann) Limit Calculation.

[Attachment A - Resolution No. 20-82](#)

[Exhibit A to Resolution No. 20-82](#)

[Attachment B - Resolution No. 20-83](#)

[Exhibit A to Resolution No. 20-83](#)

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires that councilmembers must briefly report, orally or in writing, on meetings attended at City expense (for example, Contract City and League of California Cities Conferences, ICSC conferences, etc.) at the City Council meeting following the meeting.

11. CORRESPONDENCE: None.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER RICHARD ANGEL

1. Councilmembers' Benefits

12.b. MAYOR PRO TEM GRACIE RETAMOZA

1. Hiring Concerns During COVID-19

12.c. MAYOR GLORIA OLMOS

1. Budget Information Clarification

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE SECTION 54957

Title: City Manager

13.b. PUBLIC EMPLOYEE APPOINTMENT GOVERNMENT CODE SECTION 54957

Title: Director of Community Development

14. ADJOURNMENT