

**CITY OF SOUTH EL MONTE
ADJOURNED REGULAR MEETING AGENDA
OF THE SOUTH EL MONTE CITY COUNCIL**

**JUNE 29 2020, 5:30 PM
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and waives all requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting.

THIS IS A CITY COUNCIL MEETING BY TELECONFERENCE ONLY.
Members of the public will have access to listen to and participate in the meeting by calling-in at the information below. Teleconference participation shall be available to the public at the following USA Toll-Free number, 1-888-204-5987, Access Code: 9671457.

Members of the public wishing to submit a general comment or a comment on an agenda item, can email rjuarez@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received by 4:30 p.m. on Monday, June 29, 2020 will be added to the City Council agenda as part of the public comment.

The public may also view a live telecast of the meeting online at www.cityofsouthelmonte.org.



**GLORIA OLMOS, MAYOR
GRACIE RETAMOZA, MAYOR PRO TEM
MANUEL ACOSTA, COUNCILMEMBER
RICHARD ANGEL, COUNCILMEMBER
HECTOR DELGADO, COUNCILMEMBER**

**ANTHONY R. TAYLOR, CITY ATTORNEY
RACHEL BARBOSA, CITY MANAGER
ROSE JUAREZ, CITY CLERK**

1. CALL TO ORDER AND ROLL CALL:

Councilmembers: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos

2. APPROVAL OF AGENDA:

3. PUBLIC COMMENTS:

Persons wishing to address the City Council on any item on the agenda are invited to do so at this time. Pursuant to the Brown Act, the City Council cannot discuss or take action on items not on the agenda. Matters brought before the City Council that are not on the agenda may, at the City Council's discretion, be referred to staff or placed on the next agenda.

4. CONSENT CALENDAR:

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

a. APPROVAL OF RESOLUTION NO. 20-70, ADOPTING AND APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EMPLOYEES' ASSOCIATION (SEMEA)

The MOU between the City of South El Monte and the South El Monte Employee's Association (SEMEA) is for the period beginning July 1, 2020 and ending June 30, 2022.

RECOMMENDATION: Staff recommends City Council adopt Resolution No. 20-70, approving the MOU between the City of South El Monte and SEMEA.

b. APPROVAL OF RESOLUTION NO. 20-71, ADOPTING AND APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION (SEMEMTA)

The MOU between the City of South El Monte and the South El Monte Executive Management Team Association (SEMEMTA) is for the period beginning July 1, 2020 and ending June 30, 2022.

RECOMMENDATION: Staff recommends City Council adopt Resolution No. 20-71, approving the MOU between the City of South El Monte and SEMEMTA.

c. **CONSIDERATION OF RESOLUTION NO. 20-72, APPROVING AMENDMENT NO. 6 TO CONTRACT WITH HUNTINGTON CULINARY FOR AN INCREASE IN COMPENSATION TERMS AND AUTHORIZING A BUDGET ADJUSTMENT TO THE FISCAL YEAR (FY) 2019-2020 BUDGET**

On June 11, 2019, the City Council amended the agreement for culinary services to Huntington Culinary ("Agreement"), to extend the term of the Agreement one year with a yearly not-to-exceed amount of \$235,654.20. Due to the COVID-19 Pandemic and the California Safer at Home Initiative we have experienced a 176% increase in the number of meals served to eligible South El Monte senior residents each week. The Agreement must be extended again to address this increase.

RECOMMENDATION: Staff recommends City Council adopt Resolution No. 20-72, amending the Agreement with Huntington Culinary to increase the compensation terms to a total not-to-exceed amount of \$272,007.20 for FY 2019-2020 and authorizing a \$36,353 budget adjustment to the FY 2019-20 budget.

5. **GENERAL BUSINESS:**

a. **FISCAL YEAR 2020-21 ANNUAL BUDGET – SPECIAL FUNDS**

Each year the City performs budget workshop sessions to review the proposed annual budget for the new fiscal year. On June 22, 2020 and June 23, 2020, an overall summary of the City's budget was provided. This summary included the General Funds and Special Funds. On those dates the General Fund Budget was reviewed and discussed with City Council. This review resulted in certain adjustments to be incorporated in the General Fund portion of the budget to be adopted. The Special Funds portion of the budget is being provided for Council review and discussion prior to adoption of the FY 2020-21 Annual budget.

RECOMMENDATION: Staff recommends City Council review preliminary FY 2020-21 Special Funds Budget, discuss the recommendations made, provide feedback and give direction in order to finalize a budget for adoption.

6. PUBLIC HEARING:

a. ADOPTION OF FISCAL YEAR 2020-21 ANNUAL BUDGET

On June 22, 23, and 29, 2020, the City Council reviewed the City Manager's recommended General, Special Revenue, and Capital Improvement budgets. Council direction was to increase the fees for services by 1.9%, which is reflective of an annual CPI adjustment. At the June 23, 2020 budget study session, Staff recommended an adjustment to add the Cal Recycling consultant analysis required annually by the State of California to report the City's recycling statistics. Staff has also proposed additional adjustments for CalPERS unfunded pension liability, personnel actions, Public Right Away Survey, and additional CBDG and HSIP programming not previously reported on in the Special Revenue Fund Budget summary information provided to City Council on June 22, 2020.

RECOMMENDATION: Staff recommends City Council Adopt Resolution No. 20-73 approving the FY 2020-21 Budget which encompasses the General Fund, Special Revenues Funds, and Capital Improvement Projects.

7. CORRESPONDENCE:

a. FUNDING REQUEST FROM EL MONTE/SOUTH EL MONTE EMERGENCY RESOURCES ASSOCIATION

The El Monte/South El Monte Emergency Resources Association is requesting to be part of the City's 2020/2021 budget; the request is for \$16,500.00.

RECOMMENDATION: Staff recommends City Council review and discuss the request and provide direction to staff.

8. ADJOURNMENT: