

Gloria Olmos, Mayor/Chair
Rudy Bojorquez, Mayor Pro Tem/
Vice Chair
Manuel Acosta, Councilmember/
Boardmember
Richard Angel, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember



Rene Salas, City
Manager/Executive Director
Anthony R. Taylor, City
Attorney/General Counsel
Donna G. Schwartz, City
Clerk/Secretary
Masami Higa, Director of
Finance/Treasurer

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

May 28, 2024, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540
Cell (626) 274-4842

Sabrina Muhne, Deputy City Clerk
Ph (626) 579-6540
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Rudy Bojorquez

3. INVOCATION

Mayor Gloria Olmos

4. PRESENTATIONS

4.a. Presentation of Certificates of Recognition to South El Monte High School Students who are Recipients of the 2024 El Monte/South El Monte Chamber of Commerce State of the City Scholarships

4.b. Proclamation Proclaiming the Month of May 2024 as Asian Americans and Pacific Islanders Heritage Month

4.c. Sheriff's Department Report for the Month of April 2024

4.d. Code Enforcement and Public Safety Department Report for the Month of April 2024

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF MAY 14, 2024

Staff is requesting approval of Minutes for the May 14, 2024, Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the May 14, 2024, Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-167, APPROVING WARRANTS FOR THE PERIOD OF MAY 15, 2024, THROUGH MAY 28, 2024

Authorizing payment of City expenditures for the period of May 15, 2024, through May 28, 2024, totaling \$1,814,368.03.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-167, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION 24-173, APPROVING A MEMORANDUM OF UNDERSTANDING (MOU) WITH RIO HONDO COMMUNITY COLLEGE DISTRICT FOR FREE-HIGH QUALITY EDUCATIONAL PROGRAMS AT THE SENIOR CENTER

The Memorandum of Understanding ("MOU") between the City of South El Monte ("City") and the Rio Hondo Community College District ("Rio Hondo") will provide free-high quality educational programs at the Senior Center from July 1, 2024, to June 30, 2029.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-173, approving the proposed MOU between the City and Rio Hondo; and
2. Authorize the City Manager to execute the agreement.

7.d. – 7.f. next page.

CONSENT CALENDAR (CONTINUED)

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION 24-174, APPROVING AMENDMENT NO. 1 TO AGREEMENT WITH ECOLANE USA, INC. FOR DEMAND RESPONSIVE SCHEDULING AND DISPATCHING SOFTWARE SYSTEM

The City of South El Monte Transportation Division provides transportation for the elderly population, people with disabilities, and youth participants. The City has contracted Ecolane USA, Inc. ("Ecolane") to provide a demand responsive scheduling and dispatching software system aimed to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. Amendment No.1 will renew and extend the contract service agreement for two (2) additional one (1) year terms.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-174, approving Amendment No. 1 renewing and extending the current agreement between the City and Ecolane for two (2) additional one (1) year terms; and
2. Authorize City Manager or designee to execute agreement.

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-175, AUTHORIZING AKITOI LEARNING CENTER, LLC, TO INSTALL A NEW PLAYGROUND STRUCTURE AT THE MINI CENTER

The City of South El Monte has leased the Mini Center building, located at 1824 Central Avenue, to Akitoi Learning Center, LLC, (Akitoi) since 2011. The Director of Akitoi is requesting approval to install a new playground structure at the Mini Center.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-175, authorizing the installation of a new playground structure at the Mini Center.

7.f. REVIEW OF 4TH OF JULY FIREWORKS STAND PERMIT APPLICATIONS

Pursuant to Section 8.08.050 of the South El Monte Municipal Code, the City Council has the authority to grant up to eight fireworks stand permits per year to qualified organizations. Pursuant to 8.08.040, the City Administrator is required to investigate and report to the Council recommending for or against issuance of the requested permits.

RECOMMENDED ACTION: Staff recommends City Council receive and file the report and grant permits to allow for four (4) firework stands and for which applications have been received in conjunction with the Fourth of July 2024. The Planning Division has reviewed the applications and find that they comply with Chapter 8.08 of the South El Monte Municipal Code.

7.g. and 7.h. next page

CONSENT CALENDAR (CONTINUED)

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-176, APPROVING A SITE-HOST AGREEMENT WITH ELECTRIC VEHICLE CHARGING SOLUTIONS (EVCS) TO INSTALL ELECTRIC CHARGING STATIONS FOR PUBLIC USE

Staff seeks City Council approval to enter into a site host agreement with Electric Vehicle Charging Solutions (EVCS) for the installation of electric vehicle charging infrastructure and systems in the Community Center's rear parking lot.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-176, approving a Site-Host Agreement with Electric Vehicle Charging Solutions for the installation of electric vehicle chargers for public use; and
2. Authorize City Manager or designee to negotiate and execute the agreement.

7.h. CONSIDERATION AND APPROVAL TO REJECT THE SOLE BID RECEIVED FOR SANITARY SEWER CLOSED-CIRCUIT TELEVISION (CCTV) AND CONDITION ASSESSMENT AND ASSIGN THE SEWER CONDITION ASSESSMENT TO THE CITY'S ENGINEERING DIVISION FOR FURTHER EVALUATION

The City received only one proposal for the Sanitary Sewer Closed-Circuit Television (CCTV) and Condition Assessment. Staff recommends rejecting the received proposal and assigning the sewer condition assessment to the City's Engineering Division for further analysis.

RECOMMENDED ACTION: Staff recommends City Council reject the single proposal received and allow the City's Engineering Division to conduct a further assessment of the City's sewer condition. This assessment will involve utilizing past studies conducted by the City, along with county data, to gain a better understanding of the sewer's current condition.

7.i. and 7.j. next page

CONSENT CALENDAR (CONTINUED)

7.i. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-177, APPROVING SUBAWARD AGREEMENT NUMBER ENP242509 WITH COUNTY OF LOS ANGELES AGING AND DISABILITY DEPARTMENT AND THE CITY OF SOUTH EL MONTE FOR ELDERLY NUTRITION PROGRAM SERVICES

The agreement, Subward number ENP 242509 by and between the County of Los Angeles Aging and Disability Department ("County") and the City of South El Monte ("City") for Elderly Nutrition Programs ("Agreement") will provide funding for the City's Elderly Nutrition Program Services from July 1, 2024 to June 30, 2025 with the option to extend for three (3) additional one (1) year terms.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-177, approving agreement Subward Number ENP 242509 by and between the County of Los Angeles Aging and Disability Department and the City of South El Monte for Elderly Nutrition Program Services from July 1, 2024, to June 30, 2025; and
2. Authorize City Manager or designee to execute agreement.

7.j. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-178, ACCEPTING THE CURB ADDRESS NUMBER PAINTING SERVICES PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

On February 14, 2024, the City released a Request for Proposals (RFP) for Curb Address Number Painting Services for the consultant to provide curb number painting services to paint residential and business curb number addresses throughout the City. The final cost of the service completed by Care For The Children is \$53,350.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-178, accepting the completion of the Curb Address Number Painting Services;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

7.k. next page.

CONSENT CALENDAR (CONTINUED)

7.k. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-181, REPEALING RESOLUTION 24-165 AND APPROVING FUNDING AMOUNTS FROM AVAILABLE FUNDING GRANTS, AND APPROVING AN AMENDED AND RESTATED AGREEMENT WITH COUNCIL FOR WATERSHED HEALTH FOR THE MERCED AVENUE GREENWAY PHASE II DESIGN PROJECT

While the City council approved this item at the May 14th City Council meeting. The funding sources need to be revised to reflect the Council's intent that was submitted at the May 14th Council meeting.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-181, approving an amended and restated agreement with Council for Watershed Health (CWH) with a maximum contract sum of \$1,508,202. Phase I has been completed pursuant to the original contract and funded by Prop 1 grant funds. The resolution addresses the cost and funding associated with Phase II, the Merced Avenue Greenway North Construction Documents; 2) shall not impose a 10% retention requirement; and 3) extend performance period to 2 years from effective date of contract; and
2. Authorize City Manager or designee to negotiate and execute the amended and restated agreement, approved as to form by the City Attorney.

End of Consent Calendar.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-179, APPROVING ACCEPTANCE OF FUNDS FROM THE LOS ANGELES COUNTY DEVELOPMENT AUTHORITY (LACDA) AND ALLOCATION OF FUNDS TO THE PERMANENT LOCAL HOUSING ALLOCATION PROGRAM

The California Department of Housing and Community Development (HCD) requires entitlement jurisdictions to use their allocation of Permanent Local Housing Allocation (PLHA) Grant Program for eligible housing related projects and programs to assist in addressing the unmet housing needs of our community, in addition to assisting persons who are experiencing homelessness. The City was allocated \$135,125.00 for Year 4 by a formula grant by the Los Angeles County Development Authority (LACDA).

RECOMMENDED ACTION: Staff recommends City Council:

1. Find that the proposed action is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 20165 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required;
2. Adopt Resolution No. 24-179, approving the 2022-23 allocation of Community Development Block Grant-Permanent Local Housing Allocation (CDBG-PLHA) Program Year 4 funds, as outlined; and
3. Authorize City Manager or designee to execute any and all documents necessary to further the potential projects approved herein, including but not limited to amendments and modifications for CDBG projects with the Los Angeles County Development Authority (LACDA).

ENVIRONMENTAL ANALYSIS: The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. Approving and allocating funds for eligible housing projects is an administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a “project” subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

9. GENERAL BUSINESS

9.a. ADOPT RESOLUTION NO. 24-180, APPROVING THE PLACEMENT OF COMMEMORATIVE DEDICATION PLAQUES AT THE SOUTH EL MONTE SENIOR CENTER AND COMMUNITY CENTER

Staff is requesting the City Council's approval for the placement of commemorative dedication plaques at the South El Monte Senior Center and Community Center.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-180, Approving the Placement of Commemorative Dedication Plaques at the Senior and Community Centers;
2. Approve the removal of all existing plaques installed at the South El Monte Senior Center and Community Center; and
3. Approve the placement of two commemorative dedication plaques with one installed at the South El Monte Senior Center and the second one installed at the Community Center.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM EPIPHANY CATHOLIC SCHOOL REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE SENIOR CENTER TO HOST AN ALUMNI MIXER

The Epiphany Catholic School (Epiphany) is requesting a facility fee waiver for the use of the Senior Center dining room to host their annual Alumni Mixer on Saturday, June 1, 2024, from 12:00 p.m. to 8:00 p.m. In addition, Epiphany is requesting the City Council to waive all the associated fees incurred for the reservation.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility fee waiver request by Epiphany in the amount of \$950.00; and
2. Discuss and consider waiving all the associated rental fees for the reservation in the amount of \$1,488.00

11.b. next page

CORRESPONDENCE (CONTINUED)

11.b. LETTER FROM EPIPHANY CHURCH REQUESTING TO WAIVE ALL FEES RELATED TO STAFF TIME AND TEMPORARY USE PERMIT TO HOLD A PROCESSION ALONG CITY STREETS ON SUNDAY, JUNE 2, 2024

The City received a letter from Dr. Humberto Ramos requesting fee waivers and city staff support to hold a procession on city streets.

RECOMMENDED ACTION: Staff recommends City Council consider the request made by Epiphany church to waive all city fees to hold a procession along city streets.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Employees Association

13.b. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Executive Management Team Association

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

Successor Agency Meeting next page.

SUCCESSOR AGENCY MEETING

16. CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Angel, Delgado, Vice Chair Bojorquez, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Board, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Board objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Board as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Board shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR APRIL 23, 2024

Staff is requesting approval of the Minutes of the April 23, 2024, Successor Agency Meeting.

RECOMMENDED ACTION: Staff is requesting approval of the Minutes of the April 23, 2024, Successor Agency Meeting.

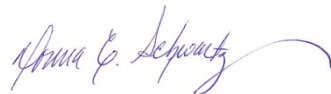
20. EXECUTIVE DIRECTOR'S AGENDA - None

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

22. RECONVENE AND ADJOURN COUNCIL MEETING

In memory of Alejandro "Alex" Armenta, prior City Manager for the City of South El Monte to a regular meeting on Tuesday, June 11, 2024, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 23rd day of May 2024.



City Clerk, CMC