

Gloria Olmos, Mayor/Chair
Rudy Bojorquez, Mayor Pro Tem/ Vice Chair
Manuel Acosta, Councilmember/
Boardmember
Richard Angel, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember



Rene Salas, City Manager/Executive
Director
Anthony R. Taylor, City Attorney/General
Counsel
Sabrina Muhne, Interim City Clerk/Secretary
Masami Higa, Director of Finance/Treasurer

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

June 25, 2024, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>
Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email smuhne@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Sabrina Muhne, Interim City Clerk
Ph (626) 579-6540
Cell (626) 374-1998

Robert Molina, Interim Deputy City Clerk
Ph (626) 579-6540
Cell (626) 816-2907

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Gloria Olmos

3. INVOCATION

Pastor Allan Espinoza, God Provides Ministry

4. PRESENTATIONS

4.a. Presentation by Ms. Sil Ruiz, Librarian, South El Monte Library, on Library Resources and Programs

4.b. Presentation by Dr. Anne K. Turner, Executive Director and Dean of Novel Programs, Claremont Lincoln University, on Lincoln Vibrant Communities Southern California Team Pilot Program

4.c. Sheriff's Department Report for the Month of May 2024

4.d. Code Enforcement and Public Safety Department Report for the Month of May 2024

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES OF JUNE 11, 2024

Staff is requesting approval of Minutes for the June 11, 2024, Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the June 11, 2024, Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-193, APPROVING WARRANTS FOR THE PERIOD OF JUNE 12, 2024, THROUGH JUNE 25, 2024

Authorizing payment of City expenditures for the period of June 12, 2024, through June 25, 2024, totaling \$1,197,443.98.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-193, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF PROPOSED DARK COUNCIL MEETING DATES FOR MONTH OF AUGUST 2024

Staff is requesting City Council "go dark" on Tuesday, August 13, 2024, and Tuesday, August 27, 2024, as the City Council will be taking a recess during the month of August 2024.

RECOMMENDED ACTION: Staff recommends City Council approve "going dark" on Tuesday, August 13, 2024, and Tuesday, August 27, 2024.

7.d. CONSIDERATION AND APPROVAL FOR AUTHORIZATION TO SUBMIT AN APPLICATION TO THE CALIFORNIA EMERGING TECHNOLOGY FUND (CETF) FOR THE DIGITAL EQUITY LEADERSHIP GRANT

The Digital Equity Leadership Grant purpose is to aid in closing the digital divide, promote digital inclusion, and achieve digital equity.

RECOMMENDED ACTION: Staff recommends City Council:

1. Authorize the submittal of the grant application to the California Emerging Technology Fund (CETF) and related authorizations; and
2. Authorize the City Manager or designee to execute all documents as the signature authority.

7.e. and 7.f. next page

CONSENT CALENDAR (CONTINUED)

7.e. **CONSIDERATION AND APPROVAL OF RESOLUTION NOS 24-168 THROUGH 24-172, CREATING NEW CLASSIFICATIONS AND UPDATING CERTAIN CLASSIFICATIONS AND JOB DESCRIPTIONS**

Approval of the attached resolutions would create the new classifications of Senior Public Works Analyst, Planning Manager and Code Enforcement Coordinator and update and revise the classifications of Community Services Manager, and Senior Services & Transportation Supervisor.

RECOMMENDED ACTION: Staff recommends City Council adopt the attached Resolutions No. 24-168 through 24-172 adding and/or revising the positions of Planning Manager; Code Enforcement Coordinator, Community Services Manager and Senior Services & Transportation Supervisor. The job title of Recreation Manager would be changed to Community Services Manager. The job title of Senior Services Supervisor would be changed to Senior Services & Transportation Supervisor, and the job title of Permit Technician would be changed to Code Enforcement Supervisor. The job title of Transportation and Senior Services Manager would be changed to Senior Public Works Analyst. Class Specifications for all five (5) positions would also be updated and/or revised.

7.f. **CONSIDERATION AND APPROVAL FOR AUTHORIZATION TO ADVERTISE FOR CONSTRUCTION BIDS – FY24/25 PAVEMENT REHABILITATION PROJECT – COMMUNITY DEVELOPMENT BLOCK GRANT (“CDBG”)**

Staff seeks City Council approval to advertise for construction bids for the FY24/25 Pavement Rehabilitation Project – Community Development Block Grant (“CDBG”).

RECOMMENDED ACTION: Staff recommends City Council approve the construction bid package to solicit bids for the FY24/25 Pavement Rehabilitation Project – CDBG.

CONSENT CALENDAR (CONTINUED)

7.g. APPROVAL OF CONTRACT CHANGE ORDER TO ELECNOR BELCO, INC. FOR THE TRAFFIC SIGNAL IMPROVEMENTS AT VARIOUS SIGNALIZED INTERSECTIONS PROJECT (HSIPL-5352(020))

On October 10, 2023, Elecnor Belco, Inc. was awarded a contract for Traffic Signal Improvements at Various Signalized Intersections. During construction, an unforeseen issue at Rush Street and Chico Avenue requires new conduit installation for the pedestrian countdown displays. Staff recommends approving Contract Change Order 01 for \$88,709.17 to Elecnor Belco, Inc., funded by Caltrans Highway Safety Program (HSIP) Cycle 9 funds

RECOMMENDED ACTION: Staff recommends City Council:

1. Approve Contract Change Order (CCO 01) to Elecnor Belco, Inc. for the Traffic Signal Improvements at Various Signalized Intersections Project in the amount of \$88,709.17;
2. Authorize the City Manager to increase Elecnor Belco, Inc.'s purchase order for the project from \$381,707.00 to \$470,416.17; and
3. Approve a revised 15% contingency amount of \$70,571.73: reflecting an increase to the original contingency amount of \$57,265.05 by \$13,306.38; for a new project construction budget amount not to exceed \$483,722.55.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-194, APPROVING SPECIAL ASSESSMENT FOR UNPAID TRASH COLLECTION FEES AS OF MARCH 31, 2024, DELINQUENT AND OUTSTANDING AT JUNE 1, 2024.

Pursuant to Article 4, Section 13.12.290, of the South El Monte, California Municipal Code, and California Health & Safety Code Sections 5470 et seq., the City Council of the City of South El Monte ("City") will hold a Public Hearing to consider Special Assessment against property owners for unpaid delinquent trash collection fees. The City is proposing to place these delinquent accounts on the Los Angeles County tax roll for collection with the City's General Property Taxes, and has prepared and filed a written report (the "Report" as Exhibit A to the Resolution) describing each delinquent parcel of real property.

RECOMMENDED ACTION: Staff recommends City Council:

1. Open the public hearing;
2. Take public testimony and protests to the amount of the fees and the Report; and
3. Close the public hearing; and
4. Count/tabulate protests, announce results and consider all objections or protests, if any, to the Report; and
5. Assuming there is no majority protest by the owners of a majority of the separate parcels subject to the delinquent charges, then adopt, by a two-thirds vote of the Council membership, Resolution 24-194 (Attachment A hereto), approving the Report of delinquent accounts to be placed as special assessment on the FY2024-2025 property tax roll and authorizing the City Manager, or his designee, to submit to the Los Angeles County Assessor the delinquent account Report.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-195, ADOPTING THE CITY'S FISCAL YEAR (FY) 2024-25 GANN APPROPRIATION LIMIT

A Resolution adopting the City's Fiscal Year (FY) 2024-25 Appropriation Limit pursuant to Article XIIIB of the State of California Constitution.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-195, establishing the City's Appropriation Limit at \$182,659,067 for FY 2024-25.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - NONE

12. COUNCILMEMBERS' AGENDA

12.a. MAYOR PRO TEM RUDY BOJORQUEZ

Request staff to provide a monthly report summary to City Council on all public records requests containing the date received, items requested and when a response was provided.

RECOMMENDATION: Discussion and/or action.

13. CLOSED SESSION

13.a. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Employees Association

13.b. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Executive Management Team Association

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

16. CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Angel, Delgado, Vice Chair Bojorquez, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Board, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Board objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Board as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Board shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR MAY 28, 2024

Staff is requesting approval of the Minutes of the May 28, 2024, Successor Agency Meeting.

RECOMMENDED ACTION: Staff is requesting approval of the Minutes of the May 28, 2024, Successor Agency Meeting.

19.b. APPROVAL OF PROPOSED DARK SUCCESSOR AGENCY MEETING DATES FOR THE MONTH OF AUGUST 2024

Staff is requesting the Successor Agency Board "go dark" on Tuesday, August 27, 2024, as the Successor Agency Board will be taking a recess during the month of August 2024.

RECOMMENDED ACTION: Staff recommends the Successor Agency Board approve "going dark" on Tuesday, August 27, 2024.

20. EXECUTIVE DIRECTOR'S AGENDA - NONE

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

22. RECONVENE AND ADJOURN COUNCIL MEETING

Tuesday, July 9, 2024, at 6:00 p.m.

I, Sabrina Muhne, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this June 20, 2024.



Sabrina Muhne