

**CITY OF SOUTH EL MONTE
ADJOURNED REGULAR MEETING MINUTES
JUNE 23, 2020 5:30 P.M.
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL

Mayor Olmos called the meeting to order at 5:31 p.m.

PRESENT:Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

Also Present: Anthony R. Taylor, City Attorney; Rachel Barbosa, City Manager; Donna Schwartz, City Clerk; Rene Salas, Public Works Director; William Fox, Interim Finance Director; Paola Lara, Deputy City Clerk; and Ian McAleese, Assistant Planner.

Pursuant to Government Code Section 54953, Subdivision (B) and Governor Newsom's Executive Order N-25-20, dated March 12, 2020, and Executive Order N-29-20, dated March 17, 2020, Teleconference Participation Was Utilized By All City Councilmembers and the City Attorney's Office.

2. PLEDGE OF ALLEGIANCE

Councilmember Acosta led the Pledge of Allegiance.

3. INVOCATION

Dianna P. Gomez, Senior Executive Assistant, offered the Invocation.

4. PRESENTATIONS None.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Angel, seconded by Retamoza and carried (4 - 0, Delgado "absent") to approve the agenda.

AYES: Councilmembers: Acosta, Angel, Olmos, and Retamoza.

NAYS: None.

ABSENT:Councilmember: Delgado.

Councilmember Delgado arrived at 5:35 p.m.

6. PUBLIC COMMENT

Mayor Olmos opened and closed public comment after determining there was no one wishing to speak.

7. CONSENT CALENDAR

City Attorney Taylor read the title of Ordinance No. 1247 for Item 7.c.

a. MINUTES

Staff seeks City Council approval of the Minutes of the Regular Meeting of May 12, 2020.

b. WARRANTS

Authorizing payment of City expenditures for the period of June 10, 2020 through June 23, 2020 totaling \$579,815.68.

c. SECOND READING AND ADOPTION OF ORDINANCE NO. 1247, AMENDING ZONING DESIGNATION (ZONE CHANGE NO. 19-22) FROM MANUFACTURING TO MULTI FAMILY RESIDENTIAL FOR PROPERTIES LOCATED AT 2610-2634 CHICO AVENUE

The proposed Ordinance No. 1247 will rezone the four parcels located at 2610-2634 Chico Avenue ("Property") from "Manufacturing" to "Multi Family Residential", to allow for the construction of 72 residential condominiums ("Project").

d. CONSIDERATION OF RESOLUTION NO. 20-64, AUTHORIZING THE ALLOCATION OF \$160,000 FROM GENERAL FUNDS TO ENTER INTO A CONTRACT FOR THE PURCHASE OF A LAND MANAGEMENT SYSTEM, THE SCANNING OF PHYSICAL PERMITS, AND PROCUREMENT OF REQUIRED HARDWARE

The City of South El Monte is receiving a reimbursement grant from California Housing and Community Development ("HCD") in the amount of \$160,000 to purchase a Land Management System ("LMS") and scan physical permits to help streamline the processing of housing permits.

e. CONSIDERATION OF RESOLUTION NO. 20-65, AUTHORIZING THE FILING OF AN APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT (HCD) FOR THE LOCAL EARLY ACTION PLANNING (LEAP) GRANT PROGRAM TO HELP STREAMLINE HOUSING PERMITS

Governor Gavin Newsom allocated \$250 million for all regions, cities, and counties to do their part by prioritizing planning activities that accelerate housing production to meet identified needs of every community. Staff proposes to request \$150,000 as part of these grant funds to fund two (3) projects: 1) purchase additional services and continue the development of a Land Management System (LMS) to streamline permit processing and retention, 2) continue to scan all paper permits and plans to digitally link all previous permits in the LMS, and 3) to help fund the development of 6th cycle update of the 2021-2029 Housing Element. The grant funds can be used to fund all of these projects at the discretion of the City as long as they result in encouraging housing production within the City.

- f. **CONSIDERATION OF RESOLUTION NO. 20-66, AMENDING THE AGREEMENT WITH JOHN L. HUNTER & ASSOCIATES, INC. (JLHA) FOR ENVIRONMENTAL SERVICES AND THE MANAGEMENT OF THE MUNICIPAL SEPARATE STORM SEWER SYSTEM (MS4) NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) REGULATORY PERMIT TO EXTEND THE CONTRACT FOR AN ADDITIONAL THREE (3) MONTHS AND INCREASE COMPENSATION TERMS BY \$40,000 FOR A TOTAL NOT TO EXCEED CONTRACT AMOUNT OF \$190,000**

On June 13, 2017, the City Council adopted Resolution No. 17-50, awarding agreement to JLHA for environmental services and management of the MS4 NPDES regulatory permit for one year for a total of \$75,000, with an option to extend the agreement for an additional two (2) years. The option to extend was inadvertently excluded from the contract, which later resulted in the City Council adopting Resolution No. 19-52 on July 9, 2019, authorizing a new agreement with JLHA to account for the additional two (2) year period in an amount not to exceed \$150,000. Staff now seeks to amend the Agreement.

- g. **CONSIDERATION OF RESOLUTION NO. 20-67, APPROVING THE CITY OF SOUTH EL MONTE'S LIST OF PROJECTS FOR FISCAL YEAR 2020-2021 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

To be eligible to receive funding allocations from SB-1, The Road Repair and Accountability Act of 2017, in Fiscal Year (FY) 2020-21 ("SB-1"), City Council must approve the proposed project streets list ("List"), before the proposed project streets list is submitted to the California Transportation Commission (CTC) by July 15, 2020.

- h. **CONSIDERATION OF RESOLUTION NO. 20-69, APPROVING THE RENEWAL OF THE OLDER AMERICANS ACT AGREEMENT WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES**

On July 1, 2016, a four-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the "County") and the City of South El Monte (the "City") was entered into to assist with the funding for the City's Elderly Nutrition Program Services (the "Agreement"). This agreement will expire on June 30, 2020. Staff is requesting the City Council authorize the City Manager to enter into a one year agreement with the County to continue providing nutrition services to seniors.

- i. **CONSIDERATION OF A BLUE CURB FEE WAIVER REQUESTED BY DANIEL PARRINO FOR 11432 MICHAEL HUNT DRIVE**

The City received a written request from Mr. Daniel Parrino asking the City to waive all or part of the fees for the installation of a disabled blue curb parking spot in front of his house due to financial hardship.

- j. **CONSIDERATION OF RESOLUTION NO. 20-68, APPROVING A NEW AGREEMENT WITH TRANSTECH ENGINEERS, INC. (TRANSTECH) FOR PROFESSIONAL CONSULTING AND ENGINEERING SERVICES FOR A**

ONE-YEAR TERM IN AN AMOUNT NOT TO EXCEED \$546,240, INCLUDING AN APPROPRIATIONS REQUEST OF \$85,000, WITH AN OPTION TO EXTEND FOR TWO ADDITIONAL ONE-YEAR PERIODS

On April 11, 2018, the City Council awarded a Professional Services Agreement to Transtech for General Civil Engineering Services (Agreement) in an amount not-to-exceed \$532,480 for a two-year term, with an option of three (3) one-year renewals. Amendments No. 1, 2, and 3, were since executed to include construction management services and plan check services, and to increase compensation terms for the added services to a total not to exceed contract amount of \$675,480. The term of the agreement expired on April 11, 2020. Due to staff's focus and efforts placed on COVID-19 response measures, staff were unable to seek the City Council's approval to extend the agreement prior to its expiration date. Staff, therefore, seeks to execute a new agreement with Transtech.

A motion was made by Delgado, seconded by Acosta and carried (5 - 0) to approve the Consent Calendar.

AYES: Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS: None.

8. **PUBLIC HEARINGS** None.

9. **GENERAL BUSINESS**

a. **FISCAL YEAR 2020-21 ANNUAL BUDGET**

Interim Finance Director Fox provided the staff report, overview of General Fund revenues and expenditures, and stated the following corrections should be made to Attachment B: page 9 of 23, the blank space under Community & Economic Development Planning Commission should be corrected to state "Total"; the division immediately below the previous correction should be corrected from "1410" to "1430" and the department is Planning Function; and page 19 of 23 under Public Works - Waste Management, column FY 19-20 Requested should state \$7,500.

Interim Finance Director Fox stated the FY 2020-21 budget would be brought back on June 29, 2020 with the special revenue budget for Council's consideration and approval.

10. **COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS**

Mayor Olmos provided a report on her attendance of teleconference meetings with SGVCOG, Sanitation District, SEEACA, and Metro.

11. **CORRESPONDENCE** None.

12. **COUNCILMEMBERS' AGENDA**

a. **MAYOR PRO TEM GRACIE RETAMOZA**

1. **Update by Finance Sub-Committee on Last Meeting Conducted**

City Manager Barbosa stated Mayor Pro Tem Retamoza requested to continue Item 12.a.1 to a later meeting.

2. **Consideration of Rotation for City Council Sub-Committees (Finance, Homeless, Census etc.)**

City Manager Barbosa stated Mayor Pro Tem Retamoza requested to continue Item 12.a.2 to a later meeting.

b. **MAYOR GLORIA OLMOS**

1. **Consideration of Re-Naming Adelia Street to AMRO Street**

Mayor Olmos provided an update of the renaming of Adelia Street to AMRO Steet in honor of the AMRO company in the City.

City Manager Barbosa stated staff will bring back a report to Council with the process and update to renaming the street at the July 14, 2020 meeting.

2. **Ban the Sale of All Flavored Tobacco Relating to E-Cigarettes, Hookahs, Pens or Any Other Vaping Device that is Targeting our Kids**

Mayor Olmos provided statistics and information regarding the dangers of flavored tobacco and vaping devices to the youth and requested that an ordinance be prepared banning the sale of flavored tobacco and vaping devices to minors. Council concurred.

Staff was directed to prepare an ordinance banning the sale of flavored tobacco and vaping devices to minors and bring back a staff report for Council's consideration.

3. **Chapcare Warning**

Mayor Olmos stated there was an issue with Chapcare distributing flyers targeting low socioeconomic groups regarding COVID-19 and hydroxychloroquine testing but the issue has been resolved at this time.

13. **CLOSED SESSION**

At 6:42 p.m. City Attorney Taylor announced the City Council would recess to closed session to discuss the item listed on the agenda.

At 6:48 p.m. Mayor Olmos reconvened to open session.

a. **CONFERENCE WITH LABOR NEGOTIATOR GOVERNMENT CODE SECTION 54957.6**

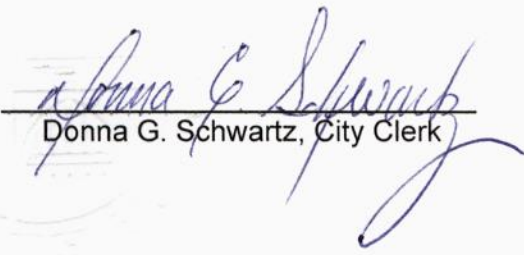
City Negotiator: City Manager

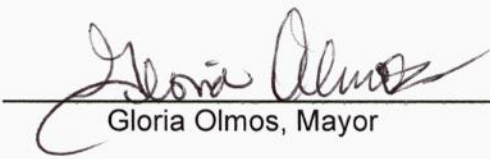
Employee Organizations: South El Monte Employees Association and the South El Monte Executive Management Team Association

City Attorney Taylor Announced Council discussed closed session Item 13.a. There was no reportable action taken.

14. **ADJOURNMENT**

There being no further business coming before this body, at 6:48 p.m. Mayor Olmos adjourned the meeting to June 29, 2020 at 5:30 p.m.



Donna G. Schwartz, City Clerk

Gloria Olmos, Mayor