

Gloria Olmos, Mayor
Rudy Bojorquez, Mayor Pro Tem
Manuel Acosta, Councilmember
Richard Angel, Councilmember
Hector Delgado, Councilmember



Rene Salas, City Manager
Anthony R. Taylor, City Attorney
Sabrina Muhne, Interim City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AMENDED AGENDA

September 10, 2024, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email smuhne@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Sabrina Muhne, Interim City Clerk
Ph (626) 579-6540
Cell (626) 374-1998

Robert Molina, Interim Deputy City Clerk
Ph (626) 579-6540
Cell (626) 816-2907

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$250 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Rudy Bojorquez

3. INVOCATION

Mayor Gloria Olmos

4. PRESENTATIONS

4.a. Proclamation Proclaiming National Senior Center Month

4.b. Presentation of Certificates of Completion to South El Monte High School Interns for successfully completing the South El Monte Internship Program

4.c. Presentation of Certificates of Recognition to South El Monte Library Student Volunteers for their Contributions to the South El Monte Community

4.d. Recognition of Mrs. Sonia Ayala, 2024/2025 El Monte Union High School District Teacher of the Year from South El Monte High School.

4.e. Presentation of Appreciation to Transtech Engineers, Inc. and Spiritt Family Services for their Sponsorship of the Healthy South El Monte Produce Stand at the 2024 Night Markets

4.f. Presentation by Dr. Julia Ruedas, Senior Program Manager & Policy Analyst, LAC+USC Medical Center Foundation on Reducing Youth Access to Tobacco Products

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES OF JULY 30, 2024

Staff is requesting approval of Minutes for the July 30, 2024, Adjourned Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the July 30, 2024, Adjourned Regular City Council Meeting.

7.b. CONSIDERATION AND APPROVAL OF THE SPECIAL CITY COUNCIL MEETING MINUTES OF AUGUST 7, 2024

Staff is requesting approval of Minutes for the August 7, 2024, Special City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the August 7, 2024, Special City Council Meeting.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-211, APPROVING WARRANTS FOR THE PERIOD OF JULY 24, 2024, THROUGH SEPTEMBER 10, 2024

Authorizing payment of City expenditures for the period of July 24, 2024, through September 10, 2024, totaling \$5,553,531.15.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-211, authorizing payment of City expenditures.

7.d. CONSIDERATION AND APPROVAL OF THE 2024 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZATION TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY

The Community Services Department is requesting approval of the 2024 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council approve the 2024 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

Consent Calendar Items 7.e. through 7.g. next page.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-212, ADOPTING AND APPROVING THE WORKPLACE VIOLENCE PREVENTION POLICY

SB 553 was enacted on September 30, 2023. The bill requires covered employers to create, implement and maintain a Workplace Violence Prevention Plan (“WVPP”) by July 1, 2024. Staff is requesting the City Council consider adopting a WVPP that addresses the hazards known to be associated with the four types of workplace violence as defined by State Law. The purpose of this Plan is to provide guidelines for City employees to follow in preventing and reporting workplace violence, as it is the City’s goal to maintain a violence-free working environment. If this policy is approved by the City Council, City management will complete a required meet and confer with both Bargaining Units within the City and provide effective training regarding the City’s adopted WVPP.

RECOMMENDED ACTION: Staff recommends City Council consider adopting Resolution No. 24-212, adopting and approving the Workplace Violence Prevention Policy.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-213, ADOPTING AND APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EMPLOYEES’ ASSOCIATION (SEMEA)

The Memorandum of Understanding (MOU) between the City of South El Monte and the South El Monte Employees’ Association (SEMEA) for the period beginning July 1, 2024, and ending June 30, 2027, has been agreed to, subject to City Council approval.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-213, approving the MOU between the City of South El Monte and SEMEA.

7.g. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-214, ADOPTING AND APPROVING THE TERMS AND PROVISIONS OF THE 2024-2027 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION (“SEMEMTA”)

The Memorandum of Understanding (MOU) between the City of South El Monte and the South El Monte Executive Management Team Association (SEMEMTA) for the period beginning July 1, 2024, and ending June 30, 2027, has been agreed to, subject to City Council approval.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-214, approving the MOU between the City of South El Monte and SEMEMTA.

Consent Calendar Items 7.h. and 7.i. next page.

CONSENT CALENDAR (CONTINUED)

7.h. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-215, ACCEPTING THE MECHANICAL ENERGY EFFICIENCY UPGRADES FOR THE SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

On May 25, 2023, the City released a Request for Proposals (RFP) for Mechanical Energy Efficiency Upgrades at three (3) City facilities - Community Center, Mini Center and Senior Center. The final cost of the service completed by AC Pros, Inc is \$1,126,315.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-215, accepting the completion of the Mechanical Energy Efficiency Upgrades;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

7.i. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-216, ACCEPTING THE COMMUNITY CENTER AND MINI CENTER PARKING LOT IMPROVEMENTS PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

On April 10, 2024, the Engineering Department solicited bids for the Community Center and Mini Center Parking Lot Improvements Project. The work involved asphalt resurfacing, parking lot striping, and other related work at the Community Center and Mini Center parking lots. The final cost for the construction work completed by Superior Paving Company, Inc. dba United Paving Co. is \$280,974.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-216, accepting the completion for the Community Center and Mini Center Parking Lot Improvements Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

Consent Calendar Items 7.j. and 7.k. next page.

CONSENT CALENDAR (CONTINUED)

7.j. CONSIDERATION OF APPROVAL OF RESOLUTION NO. 24-217, APPROVING FUND TRANSFER AGREEMENT NO. 2024MP76 FOR THE SAFE, CLEAN WATER (SCW) PROGRAM WITH THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO RECEIVE ANNUAL FUNDING FOR WATER QUALITY PROJECTS AND PROGRAMS

In November 2018, voters approved the Safe, Clean Water (SCW) Program, a special parcel tax based on impermeable areas within the jurisdiction of the Flood Control District. The SCW Program aims to improve water quality while also providing additional benefits, such as increasing water supply and investing in the health and well-being of Los Angeles County communities. The City's 2024-2025 portion of the parcel tax is estimated to be \$440,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-217 to approve Transfer Agreement No. 2024MP76 for the Safe Clean Water Program with the Los Angeles County Flood Control District to receive annual SCW Program funding for water quality projects and programs; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

7.k. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-218, TO APPROVE THE CITY SERVICE REQUEST WITH LOS ANGELES COUNTY FOR THE PECK ROAD TRAFFIC SYNCHRONIZATION PROJECT ON DURFEE AVENUE FROM RUSH STREET TO THE INTERSECTION OF PECK ROAD AND DURFEE AVENUE

The Los Angeles County Department of Public Works (LACDPW) is set to perform a Traffic Signal Synchronization Project (TSSP) on Peck Road from Hemlock Street to Workman Mill Road, which is jurisdictionally shared among three cities—South El Monte, El Monte, and Industry—and the unincorporated communities of Whittier and Whittier Narrows. Due to the scope and cost of the project, County policy requires a City Service Request to be submitted for the TSSP project. The City of South El Monte's estimated cost share for the project is \$86,200.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-218 to approve submittal of the City Service Request to the County of Los Angeles, including the project cost share of \$86,200;
2. Program \$86,200 from the City's Proposition C Local Return funds to cover the City's cost share; and
3. Authorize the City Manager or designee to negotiate and execute the agreement.

Consent Calendar Items 7.l. and 7.m. next page.

CONSENT CALENDAR (CONTINUED)

7.I. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-219, APPROVING AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE FY 24-25 PAVEMENT REHABILITATION PROJECT

On July 29, 2024, the Engineering Department solicited bids for the FY 24-25 Pavement Rehabilitation Project. The work involves asphalt concrete reconstruction/rehabilitation of existing streets, curb & gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave. The lowest responsive bid was submitted by Gentry Brothers, Inc. in the total bid amount of \$1,953,040.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the FY 24-25 Pavement Rehabilitation Project;
2. Adopt and approve Resolution No. 24-219, awarding the FY 24-25 Pavement Rehabilitation Project contract to the lowest responsible bidder in an amount of \$1,953,040.00 to Gentry Brothers Inc. and authorize the City Manager to execute the contract; and
3. Authorize 10% of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

7.m. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-220, AWARDING A PUBLIC WORKS AGREEMENT TO SOUTHERN CALIFORNIA PRECISION CONCRETE INC. DBA PRECISION CONCRETE CUTTING FOR TRIP HAZARD REMOVAL SERVICES

Staff seeks City Council approval to award a Public Works Agreement to Southern California Precision Concrete Inc. dba Precision Concrete Cutting for Trip Hazard Removal Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-220, awarding a Public Works Agreement to Southern California Precision Concrete Inc dba Precision Concrete Cutting for Trip Hazard Removal Services; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

ENVIRONMENTAL ANALYSIS: The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 20165 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required. Sidewalk repair complies with all requirements of the California Environmental Quality Act (CEQA) and is categorically exempt under Section 15301 Class 1 Subsection (c) as the work involves maintenance and repair of existing facilities with negligible or no expansion of use.

8. PUBLIC HEARINGS - NONE

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-222 24-221, AMENDING THE FISCAL YEAR (FY) 2024-25 BUDGET

On June 11, 2024, the City adopted a tentative FY 2024-25 budget subject to change when agreements are reached with its employees' labor unions. The City has reached an agreement with its employees' labor unions, and staff has prepared a proposed budget amendment.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-222 24-221 amending the City's FY 2024-25 budget.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-222, APPROVING AWARD OF PROFESSIONAL SERVICES AGREEMENT (PSA) TO SCI CONSULTING GROUP FOR CANNABIS CONSULTING SERVICES

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-222, awarding PSA to SCI Consulting Group for cannabis consulting services, in an amount not to exceed \$91,000; and
2. Authorize the City Manager or his designee to negotiate and execute the agreement.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - NONE

12. COUNCILMEMBERS' AGENDA

12.a. Mayor Pro Tem Rudy Bojorquez

1. Discussion to implement new procedures for all commissioners to immediately sign an affidavit under penalty of perjury stating they physically reside in South El Monte and immediate termination of commissioners for non-compliance.

RECOMMENDATION: Discussion and/or Action.

12.b. Councilmember Hector Delgado

1. Recognition of Mrs. Sonia Ayala, 2024/2025 El Monte Union High School District Teacher of the Year from South El Monte High School.

Closed Session next page.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL EXPOSURE TO LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) - Four Cases

14. ADJOURNMENT

Tuesday, September 24, 2024, at 6:00 p.m.

I, Sabrina Muhne, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this September 5, 2024 and was amended and made available on September 9, 2024.



Sabrina Muhne



City Council Agenda Report

Agenda Item No. 4.a.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Proclamation Proclaiming National Senior Center Month

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. National Senior Center Month 2024



PROCLAMATION

“National Senior Center Month” September 2024

WHEREAS, older Americans are significant members of our society, investing their wisdom and experience to help enrich and strengthen our community; and

WHEREAS, senior centers have evolved since their beginning in the 1940s through their inclusion in the Older American’s Act of 1973; and

WHEREAS, the mission of senior centers has remained to be the local, trusted place in the community that connects people to the programs, services, and opportunities they need to age well; and

WHEREAS, senior centers work with community partners to provide access to health, economic security, social engagement, purpose, creativity, mobility, nutrition—all in a social and fun environment; and

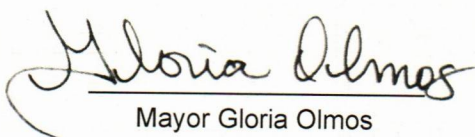
WHEREAS, the South El Monte Senior Center has been a community partner in ensuring that our most vulnerable citizens – people age 55 and older, many with underlying medical conditions – are cared for and able to stay connected, safe and healthy; and

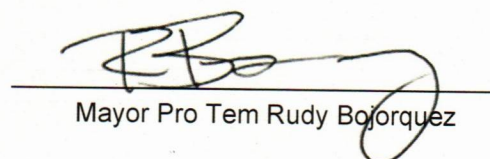
WHEREAS, the South El Monte Senior Center affirms the dignity, self-worth, and independence of older persons by facilitating their decisions and actions; tapping their experiences, skills, and knowledge; and enabling their continued contributions to the community;

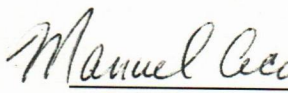
WHEREAS, we call upon all citizens to recognize the special contributions of the senior center participants and the special efforts of the staff and volunteers who work every day to enhance the well-being of the older citizens of our community.

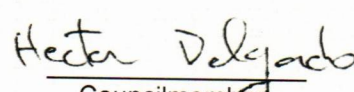
NOW, THEREFORE, I, Gloria Olmos, Mayor of South El Monte and on behalf of the City Council, by virtue of the authority vested in me by the Constitution and laws of South El Monte and State of California do hereby proclaim the month of September 2024 as “National Senior Center Month.”

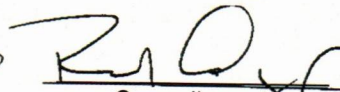
IN WITNESS WHEREOF, I have hereby set my hand and caused the Seal of the City of South El Monte to be affixed this 10th day of September 2024.


Mayor Gloria Olmos


Mayor Pro Tem Rudy Bojorquez


Councilmember
Manuel Acosta


Councilmember
Hector Delgado


Councilmember
Richard Angel



City Council Agenda Report

Agenda Item No. 4.b.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation of Certificates of Completion to South El Monte High School Interns for successfully completing the South El Monte Internship Program

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.c.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation of Certificates of Recognition to South El Monte Library Student Volunteers for their Contributions to the South El Monte Community

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.d.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Sabrina Muhne, Interim City Clerk

SUBJECT: Recognition of Mrs. Sonia Ayala, 2024/2025 El Monte Union High School District Teacher of the Year from South El Monte High School.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.e.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation of Appreciation to Transtech Engineers, Inc. and Spiritt Family Services for their Sponsorship of the Healthy South El Monte Produce Stand at the 2024 Night Markets.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.f.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation by Dr. Julia Ruedas, Senior Program Manager & Policy Analyst, LAC+USC Medical Center Foundation on Reducing Youth Access to Tobacco Products

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. PowerPoint Presentation
- B. Breathe Clean Coalition Materials Packet

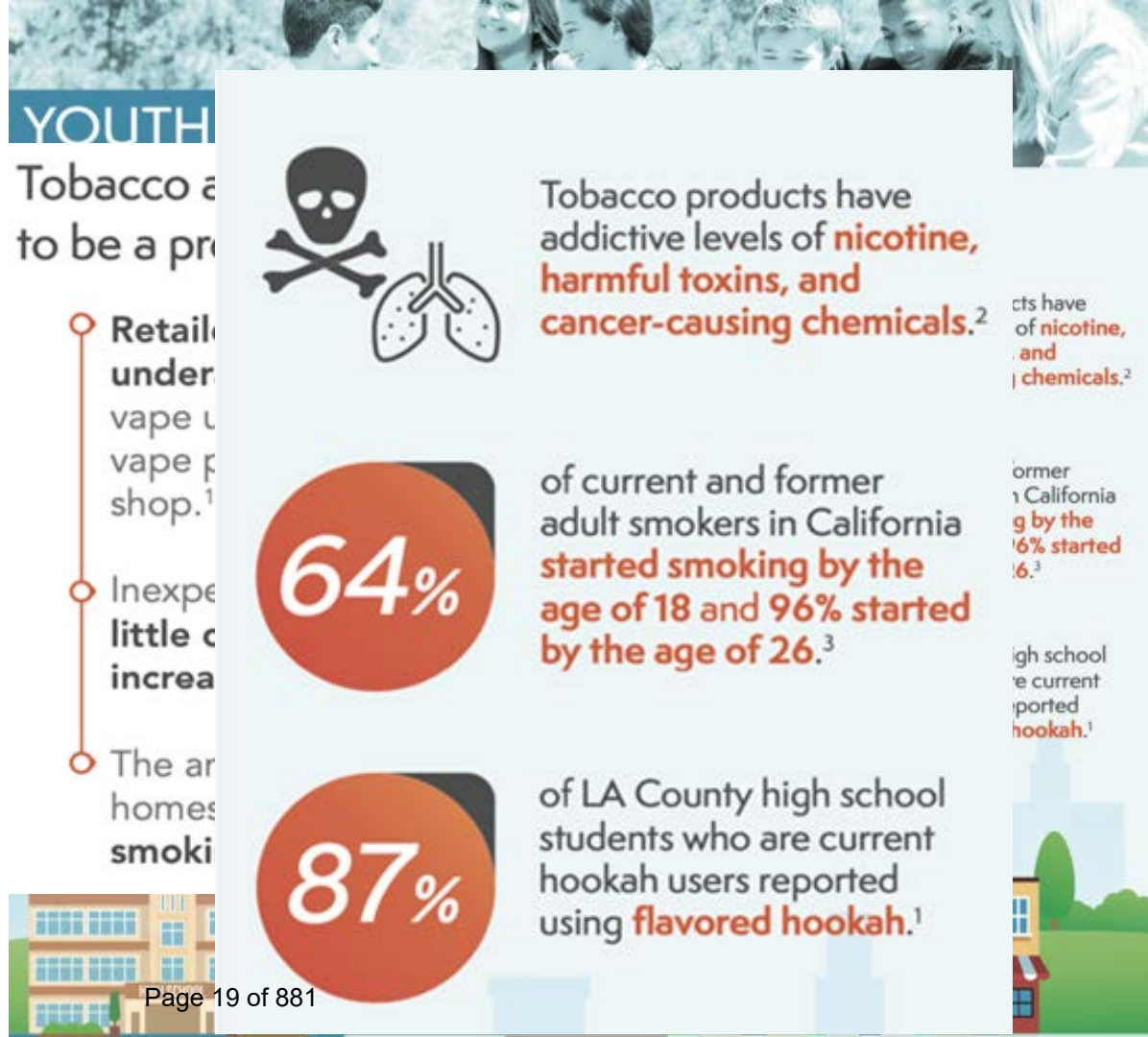


Reducing Youth Access to Tobacco Products

Dr. Julia Ruedas

September 10, 2024

Youth Access to Tobacco Products



Tobacco Retail Licensing



Policies that regulate the sale of tobacco products such as comprehensive tobacco retailer licensing (TRL) have been identified as successful in reducing youth access to tobacco.

Strong TRL policies can lower rates of cigarette and e-cigarette use among youth and young adults.

- Comprehensive TRL policies include provisions that prohibit the sale of flavored tobacco products, regulate where tobacco products are sold, and prohibit discounts and coupons.
- **South El Monte adopted the Tobacco and Electronic Cigarette Retail Permitting Regulations ordinance #1185 in 2014.**
- Ordinance #1185 TRL requires each merchant to obtain a license to sell tobacco products and provides for the suspension or revocation of the license if the merchant sells tobacco products to individuals under the age of twenty-one or violates other local, state, or federal tobacco laws.

Tobacco Retail Environment Best Practices



Strong Tobacco Retail Licensing

Local tobacco control measures lower rates of cigarette and e-cigarette use among youth.⁶



Adopting a Tobacco Retail Licensing Policy

Require all businesses who sell tobacco products to obtain a local tobacco retail license.



Closing tobacco product exemptions created in California's Flavored Tobacco Ban

Prohibit the sales of all flavored tobacco products including hookah tobacco, shisha, pipe tobacco, and premium cigars.



Establishing minimum prices, and prohibiting coupons and discounts

Set minimum prices for tobacco products, and prohibit the redemption of tobacco discounts or coupons.



Establishing minimum pack size for little cigars and cigarillos

Require little cigars and cigarillos be sold in packages of at least 20 units.



Restricting sales in youth sensitive areas

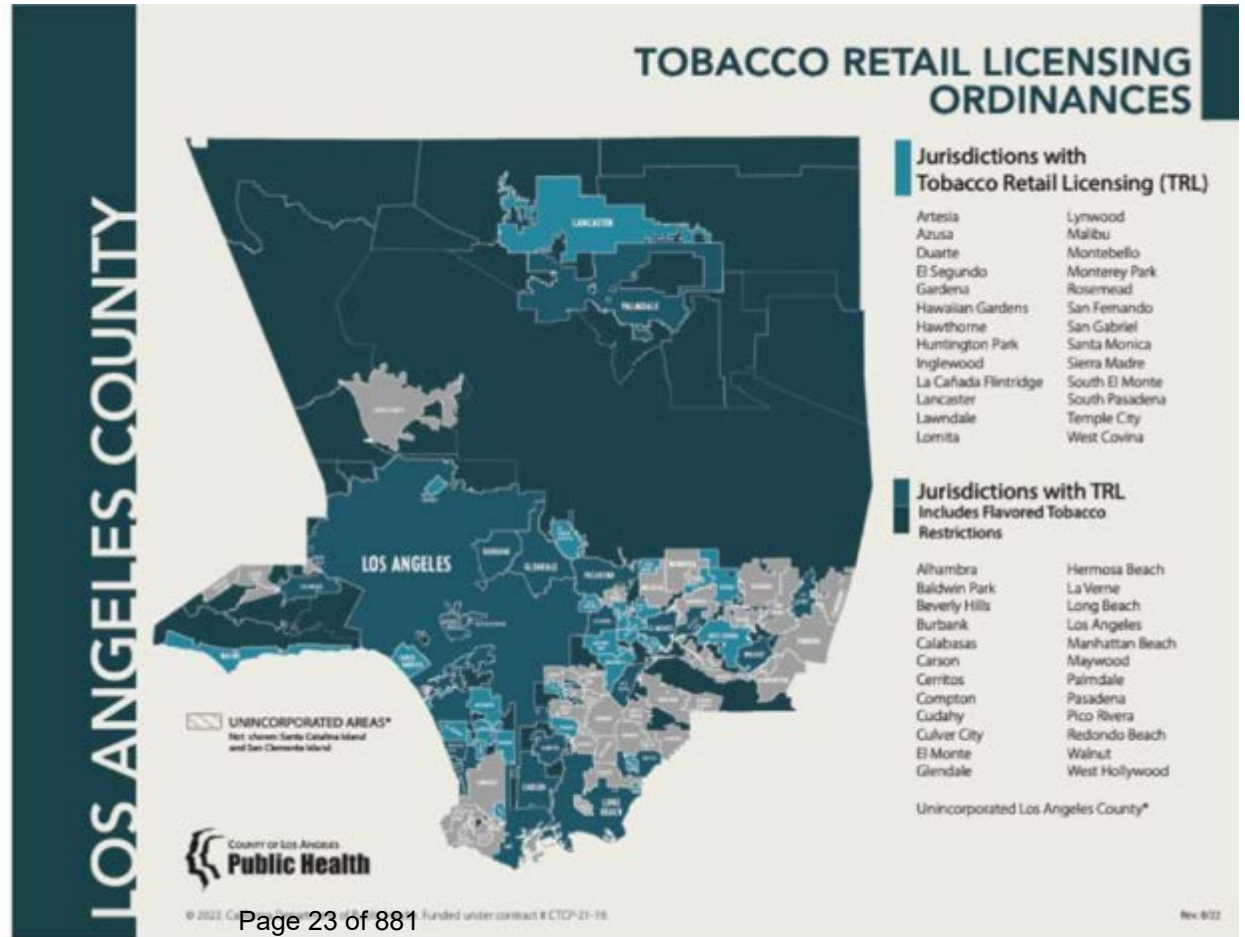
Require that no tobacco license be issued to businesses that are within a specific distance of a youth sensitive area (e.g., parks, schools, libraries, etc.).



Restricting sales in pharmacies

Businesses that co-locate with a pharmacy such as a grocery store, and stand-alone pharmacies, will not be issued a tobacco license.

Tobacco Retail Licensing Ordinances



San Gabriel Valley Tobacco Retail Licensing Policies

	Alhambra	Baldwin Park	El Monte	Pico Rivera	South El Monte	Unincorporated Los Angeles County
Population Size	83,000	73,000	110,000	62,000	20,000	1,024,000
Number of Tobacco Retailers	50	53	92	51	29	641
Prohibits the Sale of Flavored Tobacco Products	X	X	X	X		X
Prohibits the Sale of Flavored Hookah Tobacco	X		X			X
Requires Little Cigars & Cigarillos are Sold in a Minimum Pack Size	X		X	X		X
Prohibits the Sale of Tobacco Products in Pharmacies						X
Prohibits the Redemption of Tobacco Discounts or Coupons	X			X		
Areas (e.g., parks, schools, libraries)						

Comprehensive TRL Policies in California



- 107 cities restrict the proximity of tobacco retail sales venue locations near youth-sensitive areas, which may include schools, parks, and/or childcare settings
- 67 jurisdictions restrict the proximity of tobacco retail sales venues' locations to other tobacco retailers
- 45 cities fully or partially prohibit the redemption of tobacco coupons and discounts
- 56 cities regulate the pack size of one or more types of tobacco products other than cigarettes
- 54 cities prohibit the sale of tobacco products in pharmacies.



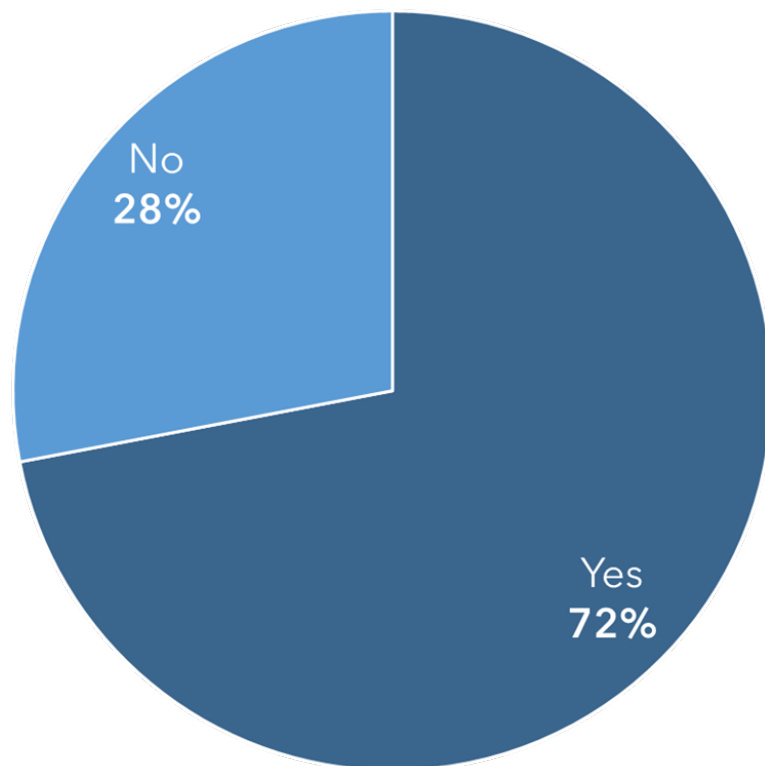
SB 793: CA Flavored Tobacco Law

- On August 28, 2020, California Governor Gavin Newsom signed Senate Bill (SB) 793 (Chapter 34, Statutes of 2020) into law, banning the sale of most flavored tobacco products including menthol cigarettes, e-cigarettes, and little cigars.
- On November 8, 2022, California voters upheld the law via referendum.
- The law does not apply to;
 - Flavored premium cigars, flavored loose-leaf pipe tobacco, flavored shisha/hookah.
- All jurisdictions in California must now implement the state law.
- SB 793 does not preempt local action that goes beyond State law in prohibiting the sale of flavored tobacco products, therefore leaving open the opportunity for local jurisdictions to close the exemptions created in state law.

South El Monte Tobacco Retail Environment Scan



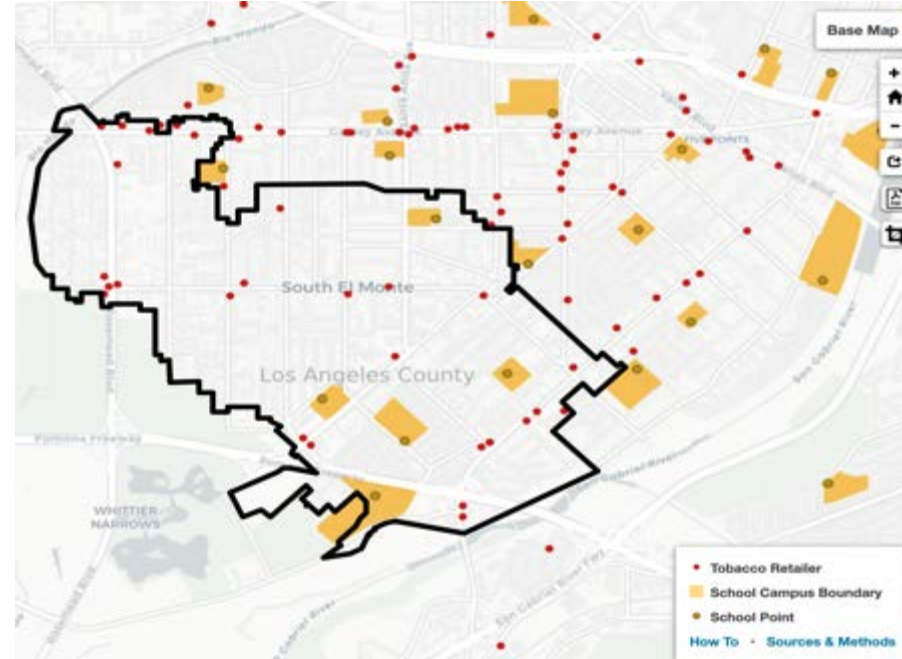
72% of South El Monte tobacco retailers were identified to have at least one flavored tobacco product on display.



Proximity to Tobacco Retailers

60% of South El Monte schools are within approximately two city blocks of a tobacco retailer.

The number of tobacco retailers near youth sensitive areas has been associated with increased smoking rates.



Young Adult Purchase Survey

UNDERAGE TOBACCO SALES IN SOUTH EL MONTE



33%

of South El Monte tobacco retailers were **willing to sell tobacco products** to young adults.¹

1 in 3
stores

of 18 tobacco retailers from South El Monte between May and June 2024. Retailers surveyed included convenience stores, liquor stores, and supermarkets.

For more information, please contact:

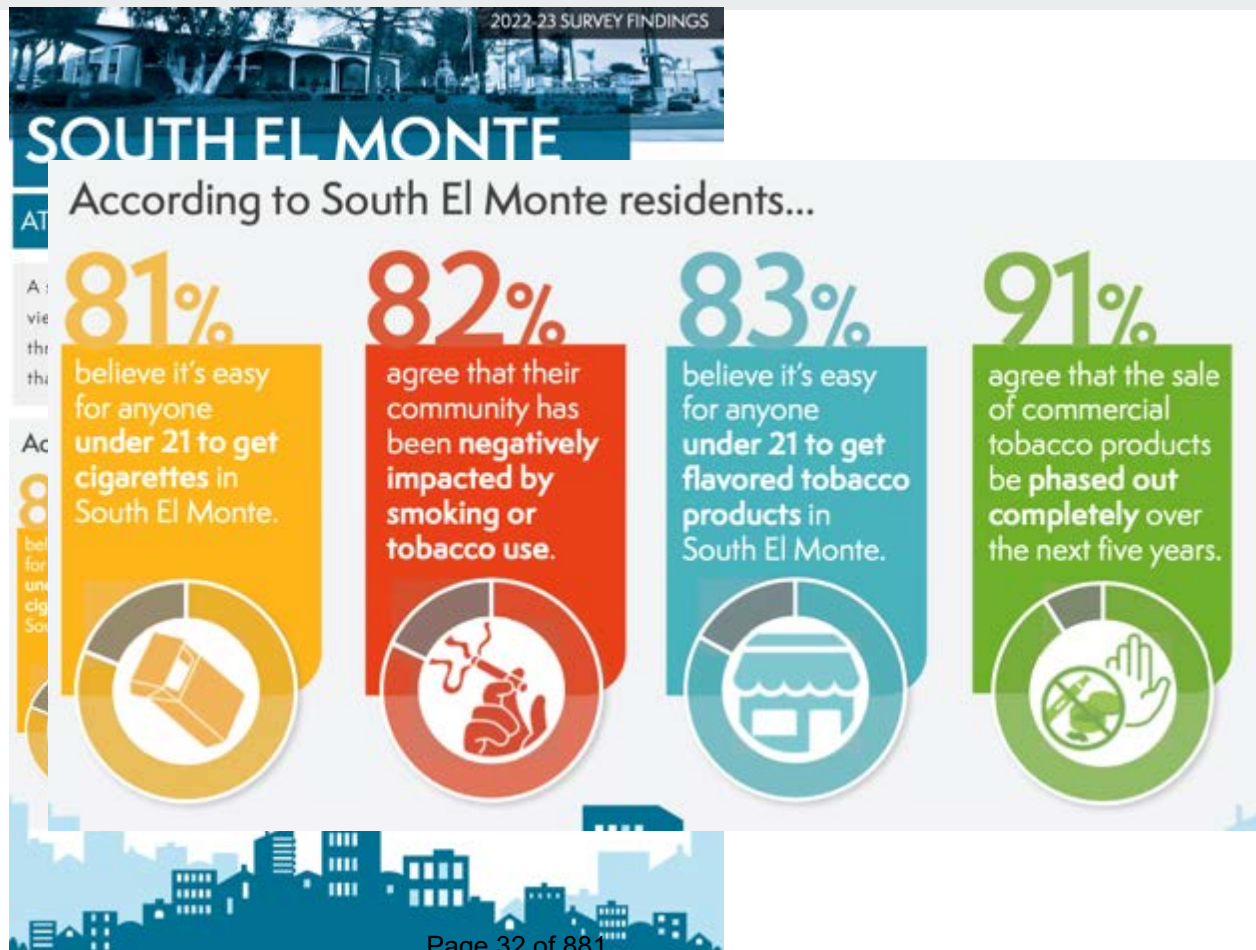
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julia@thewellnesscenterla.org

Los Angeles General
Medical Center

South El Monte's Attitudes Towards Tobacco in the Community



Public Opinion Surveys



Public Opinion Surveys

There is strong public support among South El Monte residents who want to...



Identify Public
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Los Angeles County
Tobacco Control
Survey report
Data collected in
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Partners in Health: Breathe Clean South El Monte Coalition

Mission: to improve healthy breathing environments for community's youth and families by reducing access to tobacco and vaping affiliated products while increasing tobacco cessation, mental health, vaping education resources and empowering community involvement.

Coalition's Efforts:

- Public Opinion Survey
- Educational Workshops
 - School Districts
 - Community Based Organizations
- Young Adult Purchase Survey
- Coalition Building



Our Goals:

- Reduce youth access to tobacco products
- Advocate for strong comprehensive policies
- Educate our community on current tobacco-related issues and best practices

Community Events



Night Market



Easter Eggstravaganza



Fire Station 90
Appreciation Day



Night Market

Karen, Youth Coalition Member





Video

Estela, Coalition Member





Thank you





Questions?





MATERIALS PACKET

09/10/2024



Dr. Julia Ruedas (She/Her/Hers) is a Senior Program Manager and Policy Analyst with Los Angeles Medical Center Foundation, serving as the Project Coordinator on the sub-contract of the Los Angeles County Department of Public Health Tobacco Control and Prevention Program. Dr. Ruedas is working alongside the team to assess the public's opinion in South Pasadena and South El Monte about tobacco products and the smoke they produce to address tobacco-related diseases.

With over 20 years of professional experience working alongside nonprofit organizations, Dr. Ruedas has dedicated her career to education, health and the well-being of children and families. Dr. Julia Ruedas began at Los Angeles General Medical Center Foundation under its flagship program The Wellness Center as a Community Health Supervisor to ensure that communities were provided with essential resources during the COVID-19 pandemic. Her additional experience in leading programming and projects also consists in addressing social determinants of health and current research on existing barriers to Cessation services in the Latinx population for community residents of Los Angeles County.

She attended Azusa Pacific University, where she earned a Bachelor's Degree in Organizational Leadership. She obtained a Master's Degree in Public Administration and earned a Doctoral Degree from the University of La Verne. Dr. Ruedas also attends the Graduate School of Education at Harvard University for professional development.



Andrea Carrera (She/Her/Hers) works with the Los Angeles General Medical Center Foundation, serving as the Community Engagement Coordinator on the sub-contract of the Los Angeles County Department of Public Health Tobacco Control and Prevention Program. Carrera is working alongside the team to assess the public's opinion in South Pasadena and South El Monte about tobacco products and the smoke they produce to address tobacco-

related diseases.

She attended California State University, where she earned a Bachelor's Degree in Public Health.



YOUTH ACCESS TO TOBACCO PRODUCTS

Tobacco and vape use among youth continues to be a problem in Los Angeles County.

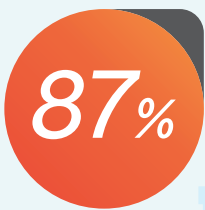
- **Retailers continue to sell tobacco products to underage youth.** Among current high school vape users in LA County, more than half are buying vape products from a vape, tobacco, or smoke shop.¹
- Inexpensive and small pack-size products like **little cigars and cigarillos** that sell for a few dollars **increase tobacco initiation among youth.**⁴
- The amount of tobacco retailers near youths' homes has been associated with **increased smoking rates among youth.**⁵



Tobacco products have addictive levels of **nicotine, harmful toxins, and cancer-causing chemicals.**²



of current and former adult smokers in California **started smoking by the age of 18 and 96% started by the age of 26.**³



of LA County high school students who are current hookah users reported using **flavored hookah.**¹



3 in 5

LA County high school students believe tobacco companies **target people their age by selling cigarettes and vapes in stores near schools.**¹



◀ **Source of vape purchases among LA County high school students who currently vape, by Store Type**¹

*Percentages based on the following sources of vape purchases: drug store/pharmacy, grocery store, and mall or shopping center kiosk have small numbers. Interpret with caution.

REDUCING YOUTH ACCESS TO TOBACCO PRODUCTS

1 in 3 

Tobacco retailers in LA County are illegally selling tobacco products to young adults under 21 years old.⁷

60%

of adults in California support prohibiting the sale of **ALL tobacco products**.⁸

51

Number of cities and jurisdictions in LA County with a **Tobacco Retail Licensing Policy**.

25

have a **local flavored tobacco ban**.



Beverly Hills and Manhattan Beach were the first cities in the nation to **prohibit the sale of all tobacco products**.

Local tobacco control measures lower rates of cigarette and e-cigarette use among youth.⁶



Adopting a Tobacco Retail Licensing Policy

Require all businesses who sell tobacco products to obtain a local tobacco retail license.



Closing tobacco product exemptions created in California's Flavored Tobacco Ban

Prohibit the sales of all flavored tobacco products including hookah tobacco, shisha, pipe tobacco, and premium cigars.



Establishing minimum prices, and prohibiting coupons and discounts

Set minimum prices for tobacco products, and prohibit the redemption of tobacco discounts or coupons.



Establishing minimum pack size for little cigars and cigarillos

Require little cigars and cigarillos be sold in packages of at least 20 units.



Restricting sales in youth sensitive areas

Require that no tobacco license be issued to businesses that are within a specific distance of a youth sensitive area (e.g., parks, schools, libraries, etc.).



Restricting sales in pharmacies

Businesses that co-locate with a pharmacy such as a grocery store, and stand-alone pharmacies, will not be issued a tobacco license.

References

1. Zhu S-H, Ong J, Braden K, Trinidad DR, Zhuang Y-L, Li S (2021). Tobacco Use Among High School Students in Los Angeles County: Findings from the 2019-20 California Student Tobacco Survey. San Diego, California: Center for Research and Intervention in Tobacco Control (CRITC), University of California San Diego.
2. American Cancer Society. Harmful Chemicals in Tobacco Products. <https://www.cancer.org/-/cancer/risk-prevention/tobacco/carcinogens-found-in-tobacco-products.html>
3. California Department of Public Health, California Tobacco Control Program. California Tobacco Facts and Figures 2018. Sacramento, CA: California Department of Public Health; 2018.
4. Centers for Disease Control and Prevention (CDC). Reducing tobacco use: a report of the Surgeon General. Atlanta, GA: US Department of Health and Human Services, CDC; 2000.
5. Marsh, L., Vaneckova, P., Robertson, L., Johnson, T.O., Doscher, C., Raskind, I.G., Schleicher, N.C. and Henriksen, L., 2021. Association between density and proximity of tobacco retail outlets with smoking: a systematic review of youth studies. Health & Place, 67, p.102275.
6. Astor, R.L., Urman, R., Barrington-Trimis, J.L., Berhane, K., Steinberg, J., Cousineau, M., Leventhal, A.M., Unger, J.B., Cruz, T., Pentz, M.A. and Samet, J.M., 2019. Tobacco retail licensing and youth product use. Pediatrics, 143(2).
7. Syntar Tobacco Purchase Survey (STPS). STPS 2022. Sacramento, CA: California Department of Public Health; July 2022.
8. Online California Adult Tobacco Survey (CATS). Online CATS 2021-2022. Sacramento, CA: California Department of Public Health; May 2023.

Free Services to Quit Smoking/Vaping

English	(800) 300-8086
Spanish - Español	(800) 600-8191
Chinese - 中國人	(800) 838-8917
Korean - 한국인	(800) 556-5564
Vietnamese - Tiếng Việt	(800) 778-8440

To quit vaping, text "Quit Vaping" to 66819

KICK/T
California
kickitca.org



LA. QUITs
LAQuits.com

UNDERAGE TOBACCO SALES IN SOUTH EL MONTE



33%

of South El Monte tobacco retailers were **willing to sell tobacco products** to young adults.¹

1 in 3
stores

Survey Methodology

The Young Adult Purchase Surveys (YAPS) involve young adults, ranging from ages 18 to 20, going into stores and attempting to buy tobacco products. The YAPS have proven to be an invaluable source of data by raising awareness about the problem of youth access to tobacco products and generating innovative policy solutions to preventing youth smoking and vaping. The young adults and chaperones followed a comprehensive protocol developed by the Los Angeles County Department of Public Health Tobacco Control and Prevention Program.

This report represents the results of the attempted purchases conducted in South El Monte by The Wellness Center that assessed tobacco retailers' willingness to sell tobacco products to young adults. The survey data was collected among a sample of 18 tobacco retailers from South El Monte between May and June 2024. Retailers surveyed included convenience stores, liquor stores, and supermarkets.

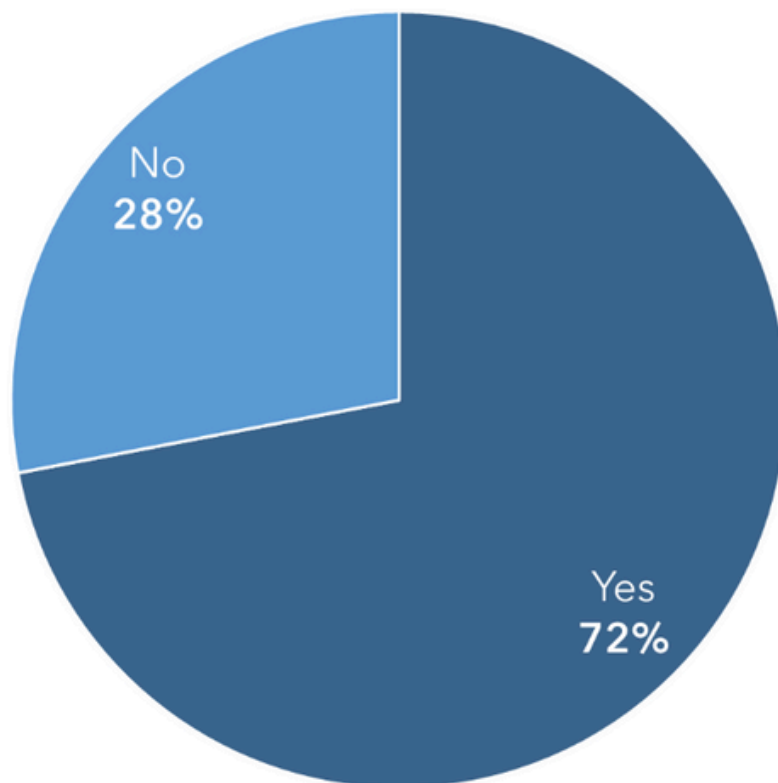
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Los Angeles General
Medical Center

Inventory of Flavored Tobacco Products for Tobacco Retailers

72% of South El Monte tobacco retailers were identified to have at least one flavored tobacco product on display.



SOUTH EL MONTE

ATTITUDES TOWARDS TOBACCO IN THE COMMUNITY

A survey conducted in South El Monte reveals that residents view tobacco products being sold in their community as a threat to youth and would be willing to support local laws that reduce youth smoking and vaping.

According to South El Monte residents...

81%

believe it's easy for anyone under 21 to get cigarettes in South El Monte.



82%

agree that their community has been **negatively** impacted by smoking or tobacco use.



83%

believe it's easy for anyone under 21 to get flavored tobacco products in South El Monte.



91%

agree that the sale of commercial tobacco products be **phased out** completely over the next five years.



SUPPORT FOR TOBACCO RETAIL POLICIES

There is strong public support among
South El Monte residents who want to...

94%



Prohibit the sale of tobacco products in pharmacies.

Prohibit the use of tobacco discounts or coupons.



95%

97%



Prohibit the sale of tobacco within two blocks from youth sensitive areas (e.g., schools, parks, etc.).

Limit the number of tobacco retailers in the city.



95%

95%



Prohibit the sale of flavored tobacco products.

Set a minimum price for certain products, such as little cigars and cigarillos.



95%

Survey Overview

The Tobacco Retail Licensing Resident Public Opinion Survey followed a comprehensive protocol developed by the Los Angeles County Department of Public Health Tobacco Control and Prevention Program. This survey report represents results based on surveys collected in South El Monte, California by trained staff from The Wellness Center. The survey assessed respondents' knowledge, attitudes, and perceptions regarding the impact of tobacco in their community.

Participants were surveyed at public places that included, but were not limited to: community events, libraries, grocery stores, pharmacies, farmer's markets, and other public locations.

Survey responses were collected from 500 adult residents from South El Monte, representing persons of varied sex, age groups, racial/ethnic groups, and tobacco use status between December 13, 2022 through December 25, 2023. The survey is based on a convenience sample of South El Monte residents and may not reflect the views of all residents.

**For more information,
please contact:**

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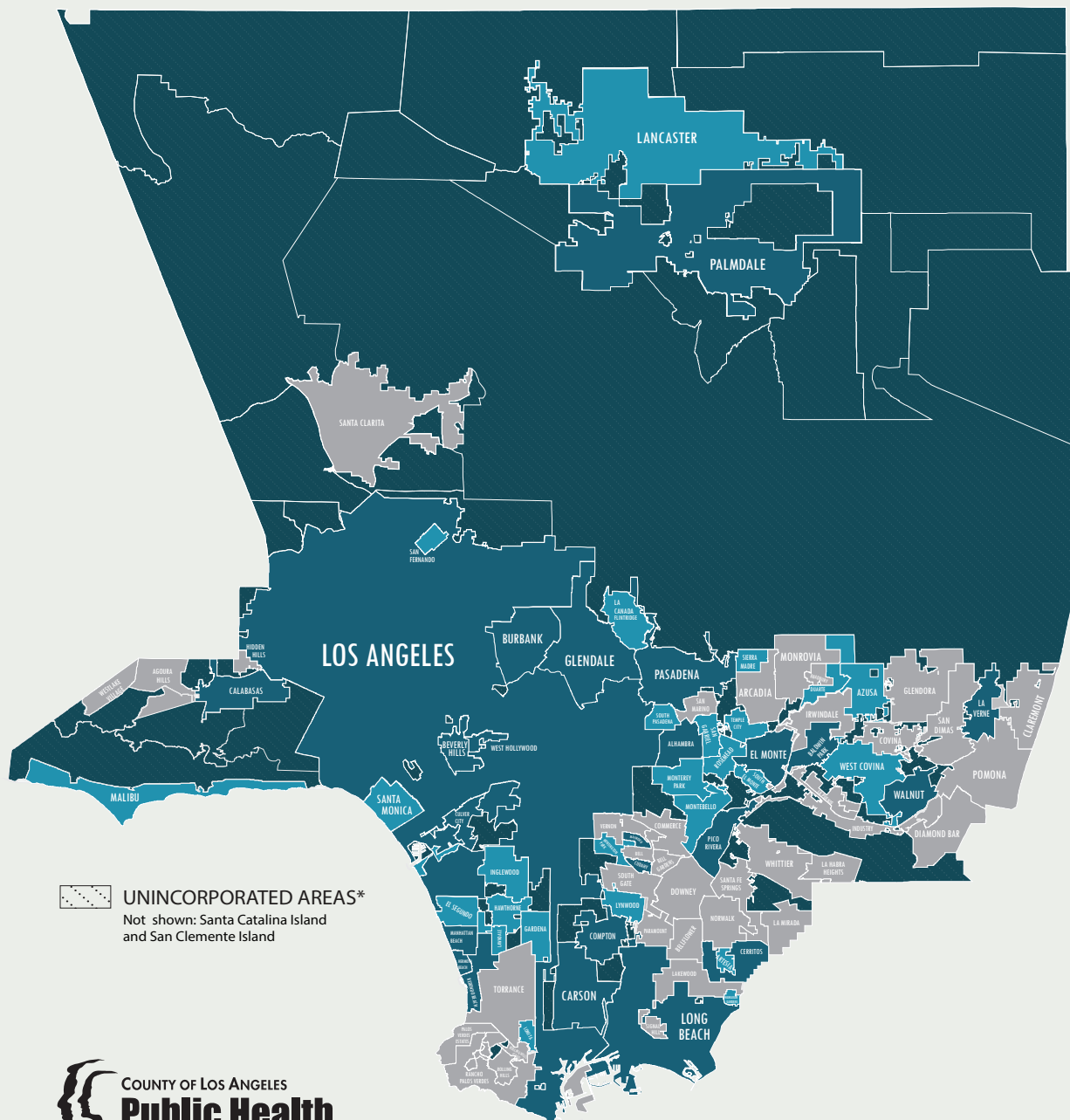
**Los Angeles General
Medical Center**

Source: 2022-23 Tobacco Retail Licensing Resident Public Opinion Survey. Tobacco Control and Prevention Program, Los Angeles County Department of Public Health.

Resources

TOBACCO RETAIL LICENSING ORDINANCES

LOS ANGELES COUNTY



Jurisdictions with Tobacco Retail Licensing (TRL)

Artesia	Lynwood
Azusa	Malibu
Duarte	Montebello
El Segundo	Monterey Park
Gardena	Rosemead
Hawaiian Gardens	San Fernando
Hawthorne	San Gabriel
Huntington Park	Santa Monica
Inglewood	Sierra Madre
La Cañada Flintridge	South El Monte
Lancaster	South Pasadena
Lawndale	Temple City
Lomita	West Covina

Jurisdictions with TRL Includes Flavored Tobacco Restrictions

Alhambra	Hermosa Beach
Baldwin Park	La Verne
Beverly Hills	Long Beach
Burbank	Los Angeles
Calabasas	Manhattan Beach
Carson	Maywood
Cerritos	Palmdale
Compton	Pasadena
Cudahy	Pico Rivera
Culver City	Redondo Beach
El Monte	Walnut
Glendale	West Hollywood

Unincorporated Los Angeles County*



**Select San Gabriel Valley
Tobacco Retail Licensing Policies**

Los Angeles County Department of Public Health
Tobacco Control and Prevention Program

	Alhambra	Baldwin Park	El Monte	Pico Rivera	South El Monte	Unincorporated Los Angeles County
Population Size	83,000	73,000	110,000	62,000	20,000	1,024,000
Number of Tobacco Retailers	50	53	92	51	29	641
Prohibits the Sale of Flavored Tobacco Products	X	X	X	X		X
Prohibits the Sale of Flavored Hookah Tobacco	X		X			X
Requires Little Cigars & Cigarillos are Sold in a Minimum Pack Size	X		X	X		X
Prohibits the Sale of Tobacco Products in Pharmacies						X
Prohibits the Redemption of Tobacco Discounts or Coupons	X			X		
Requires a Minimum Price for Tobacco Products						
Prohibits the Sale of Tobacco Products Near Youth Sensitive Areas (e.g., parks, schools, libraries)						

Breathe Clean South El Monte Coalition

Funded by the Los Angeles County Department of Public Health Tobacco Control and Prevention Program, The Breathe Clean South El Monte Coalition came together with the goal to improve healthy breathing environments and healthy futures by reducing youth access to tobacco and vaping-affiliated products. Through conversations with South El Monte parents, community members, and youth, we have learned that there is a desire to act against vaping and tobacco in this community. The coalition has heard from concerned parents who have dealt with their children being bullied for speaking out, and parents who are concerned with their children not only being exposed to secondhand smoke but also being influenced into picking up the addictive substance. We have heard from youth who have expressed concern about the rising numbers of youth using vaping products and the misinformation which plays down the severity of vaping and the detrimental health effects it has.

Website: <https://breathecleansem.com/>



HOME **OUR MISSION & GOALS** **RESOURCES** **EVENTS** **GET INVOLVED**

Smoking is the leading preventable cause of disease and disability in the United States

It results in over 480,000 deaths each year, including deaths from secondhand smoke (SHS). It is a risk factor for four of the five leading causes of death, which are cardiovascular disease, stroke, lung cancer, and emphysema/chronic obstructive pulmonary disease.

YOUTH ACCESS TO TOBACCO PRODUCTS

The CDC found that the younger a person is when he or she starts to smoke, the more difficult it is to quit. About 90% of adult smokers began smoking before the age of eighteen.

Both the U.S. Food and Drug Administration (FDA) and the U.S. Surgeon General have warned that flavored tobacco products, such as electronic smoking devices (e.g., e-cigarettes and vapes), little cigars, and cigarillos, help new users establish habits that can lead to long-term addiction.

Until the age of twenty-five, nicotine can negatively change an adolescent's brain, harming cell activities that control attention span, learning, and memory. Nicotine is also highly addictive. The amount of nicotine in e-cigarettes varies greatly between products and is often not labeled clearly. Youth may not be aware that one pod of a popular e-cigarette device may contain as much nicotine as an entire pack of regular cigarettes.

More than 80% of youth who have ever used a tobacco product reported that their first product was flavored. Sweet flavors, such as watermelon, cherry, chocolate, mint, and gummy bear, appeal to youth. Flavorings mask the harsh taste of tobacco, making it easier for youth to initiate tobacco use.

[Learn about our mission & goals →](#)



HOME **OUR MISSION & GOALS** **RESOURCES** **EVENTS** **GET INVOLVED**



CALIFORNIA

'Smart vapes' featuring video games could lure youths to nicotine addiction, UC Riverside experts say



A PKing vape with a digital screen is displayed at Vaper Expo 2024 on May 10 in Birmingham, England. (John Keeble / Getty Images)

By Karen Garcia
Staff Writer

July 23, 2024 7:10 PM PT

Introduced as battery-powered sticks that emit nicotine-infused vapor, vape pens have transformed into increasingly sophisticated entertainment devices.

And that, researchers say, is a potentially huge problem.

Disposable vapes gained small illuminated displays last year, typically to show how much battery life remained. In about six months, though, the displays grew to the size of a flip phone screen and came equipped with retro games similar to “Pac-Man” and “Tetris” — on a product that costs less than \$20.

The speed at which vapes advanced to include an interactive display, as well as the devices’ potential appeal to young people, is raising concerns about nicotine addiction among teenagers, [UC Riverside researchers Man Wong and Prue Talbot say](#).

Talbot said the researchers had never seen a tobacco product “so clearly geared toward young people.”



BUSINESS

Warnings helped deter smokers, experts say. Could they work for social media as well?

June 18, 2024

Talbot and Wong are members of a team of scientists who research tobacco-related diseases, electronic cigarettes and the toxicological effects of nicotine.

The team monitors new vape products that hit the market, and the emergence of what they call “smart vapes” took the researchers by surprise.

The catalyst for this new generation of vapes, Wong said, was Geek Bar Pulse, a vape that had the first full-length screen, according to the [Geek Bar website](#). The larger screen displayed battery life, the amount of vape juice remaining and an animated spaceship.

What came next was a [viral tweet](#) of a photo of a “Pac-Man”-like game on the [Craftbox V-Play 20K disposable vape](#).

In a Zoom video with The Times, Wong held up the attention-grabbing smart vape. When he turned it on and selected “game mode,” the nearly 2-inch screen gave him the option of playing three games styled after “Pac-Man,” “Tetris” and “JetFighter.”

ADVERTISEMENT

This is just one of the vape products that have gaming capabilities. Another is the [Ursa Pocket Pod Kit by Lost Vape](#), which has a puff count competition and the ability to display your ranking on Lost Vape social media accounts.



OPINION

Opinion: Does social media rewire kids' brains? Here's what the science really says

April 26, 2024

Wong said smart vapes use their gimmicks to entice people in the same way that a slot machine might light up and make sounds. But the vapes prey on three potential addictions, Wong and Talbot said: screen-time obsession, gaming disorder and nicotine dependence.

Researchers still aren't sure what the health effects of vapes are. In the absence of clear guidance, users will generally assume the devices are not as bad as cigarettes “because they don't have as many chemicals,” Talbot said.

In truth, she said, vapes and e-cigarettes “have different chemicals, and some of those chemicals are toxic, and we don’t know exactly what the long-term effects are.”

What is known is that vaping involves inhaling “e-juice” in the form of an aerosol that contains flavorings such as diacetyl — a chemical linked to serious lung disease — along with nicotine and other chemicals, according to the [American Lung Assn.](#)

You can’t buy nicotine-loaded vapes in California unless you’re 21 or older. But that doesn’t stop younger people from getting hold of vape products.

The California Department of Public Health surveyed more than 31,000 high school students last year for the [California Youth Tobacco Survey](#) and found that 21.6% of them reported trying a tobacco product and 7.3% currently used tobacco.



SCIENCE & MEDICINE

New survey suggests little progress against U.S. teen vaping

Oct. 7, 2022

The most commonly used product among the high school respondents was vapes.

A majority of respondents said it was easy to obtain vapes from a store, through the internet and from someone else, according to the report.

Lost Vape did not immediately respond to The Times’ request for a comment regarding the accusation that its product is geared toward youths.

The UC Riverside researchers hope that the products will get on the Food and Drug Administration’s radar and be regulated.

“In the long term, increasing awareness of how vapes can evolve in short periods of time can increase surveillance and monitoring to ensure products that are targeting youth are

swiftly removed from the market,” Talbot said.

More to Read

California recalls cannabis vape many months after it was told of contamination

June 26, 2024



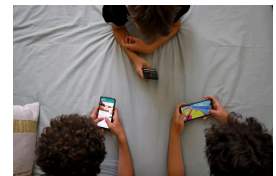
New Zealand will ban disposable e-cigarettes in bid to prevent minors from smoking

March 20, 2024



Letters to the Editor: Your teen’s phone and Cheetos addiction isn’t their school’s problem to fix

March 20, 2024



Karen Garcia

Karen Garcia is a reporter on the Fast Break Desk, the team that has a pulse on breaking news at the Los Angeles Times. She was previously a reporter on the Utility Journalism Team, which focused on service journalism. Her previous stints include reporting for the San Luis Obispo New Times and KCBX Central Coast Public Radio.



COMPREHENSIVE MINIMUM PRICES & PACKAGING

Guidance and Considerations

One effective way local jurisdictions can reduce the use of commercial tobacco¹ products is by adopting price controls. Increasing the price of tobacco products has proven to have a substantial impact on use, especially for price-sensitive populations like youth, young people, and lower-income communities.²

The Centers for Disease Control and Prevention and the U.S. Surgeon General have concluded that “increasing the price of tobacco products is the single most effective way to reduce consumption,” finding that a 10 percent increase in prices reduces consumption by 3 to 5 percent. Among price-sensitive groups like youth and lower income communities, the range may be greater.³

Keeping tobacco products cheap and widely affordable serves only to further health disparities. For this reason, more than half of the states⁴ and territories in the U.S. have minimum prices for cigarettes.⁵



Some jurisdictions have adopted minimum prices for cigars as well.⁶ However, most tobacco products are not subject to any minimum price floor, and with non-cigarette products dominating youth tobacco product use, local jurisdictions should use every tool they have to curb the appeal of commercial tobacco.

Packaging follows a similar logic to pricing when it comes to policies that can reduce tobacco product use. Federal⁷ and state⁸ law require

cigarette packages to contain a minimum of 20 cigarettes per package, and local jurisdictions may enact packaging quantity requirements for other tobacco products.

Taken together, communities across the U.S., where state law allows, may implement price floors and require minimum package or quantity sizes that could make the purchase of tobacco products less appealing overall.

What authority exists to pass price and package sales restrictions?

Federal law already establishes a minimum package size for cigarettes and multiple states have minimum prices for cigarettes. Some cities and counties have adopted minimum prices for other tobacco products as well. California's law expressly authorizes local jurisdictions to regulate more restrictively than the state the sale of and access to tobacco products.⁹

Over 50 jurisdictions in California have minimum price and/or package requirements for at least some tobacco products.¹⁰ Alameda, for example, requires that cigarettes be sold at no less than \$7 per pack.¹¹ Hermosa Beach requires that little cigars or cigarillos be sold in packages of at least 20.¹² San Diego County has one of the most comprehensive minimum price and package rules in the state, requiring minimum prices for cigarettes (\$10/pack of 20), cigars (\$5 per cigar/pack minimum of six, excepting cigars sold for a minimum of \$10 each), little cigars (\$10/pack of 20), electronic smoking devices (\$20/device) and e-liquids (\$10/unit), and electronic smoking device starter kits (\$30/kit).¹³

Examples Outside California: New York City and Chicago

New York City has one of the best examples of a minimum price and package system.¹⁴ The city adopted minimum prices and packages for cigars, smokeless tobacco, snus, shisha, and loose tobacco in 2018. To a less comprehensive extent, Chicago has established separate minimum prices for little cigars, large cigars, smoking tobacco, smokeless tobacco, and pipe (loose) tobacco.¹⁵

Considerations

Minimum prices and package sizes work best in coordination with other commercial tobacco control policies. Prohibiting coupons and discounts, including add-ons and rebates, will help ensure that tobacco marketing tactics will not undermine the goals of a minimum price and package ordinance. Requiring that all transactions occur in-person at a retail location will

Minimum prices and packages can be seen as a productive means to reduce tobacco use.



further support tobacco control efforts, and help promote health equity. Ensuring compliance with these policies often requires active engagement and education for retailers as well as enforcement agents, and includes the development of in-depth materials and aids.

Prohibiting the sale of tobacco products, partially or wholly, would be the most effective way to reduce tobacco use. Nevertheless, minimum prices and packages can be seen as a productive means to that end.

Sample Language

Drawing on the language adopted in various jurisdictions in the U.S., the Public Health Law Center has developed language and considerations to guide local jurisdictions as they consider establishing comprehensive minimum price and packaging rules.

Definitions

Many jurisdictions — and the Center’s own model language for tobacco retailer licenses — include most or all tobacco products and e-cigarettes under one comprehensive definition for “tobacco product.” Because minimum price and packaging provisions are product-specific, those products warrant their own separate definitions as well. For example:

- (A) “Cigar” means any roll of tobacco other than a cigarette wrapped entirely or in part in tobacco or any substance containing tobacco and weighing more than 4.5 pounds per thousand.

- (B) “Electronic smoking substances,” also known as e-liquids, disposable vapes, pods, or vape pods, means any product that contains tobacco or nicotine, in any form, that is consumed through vaporization, aerosolization, or any other non-combustible means when used in conjunction with, attachment to, embedded in, or combination with an electronic smoking device.
- (C) “Electronic smoking device” means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah. Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include any nicotine cessation product that has been authorized by the U.S. Food and Drug Administration to be marketed and for sale as “drugs,” “devices,” or “combination products,” as defined in the Federal Food, Drug, and Cosmetic Act.
- (D) “Little cigar” means any roll of tobacco other than a cigarette wrapped entirely or in part in tobacco or any substance containing tobacco and weighing no more than 4.5 pounds per thousand. “Little Cigar” includes, but is not limited to, tobacco products known or labeled as small cigar, little cigar, or cigarillo.
- (E) “Loose tobacco,” also known as pipe tobacco, means any product that consists of loose leaves or pieces of tobacco that is intended for use by consumers in a pipe, roll-your-own cigarette, or similar product or device.
- (F) “Shisha” means any product that contains tobacco or nicotine and is smoked or intended to be smoked in a hookah or water pipe. For the purposes of this statute, “shisha” tobacco and “hookah” tobacco refer to the same product.
- (G) “Smokeless tobacco” means any tobacco product that consists of cut, ground, powdered, or leaf tobacco and that is intended to be placed in the oral or nasal cavity.
- (H) “Tobacco or nicotine pouches” means any smokeless tobacco product marketed and sold as snus or sold in ready-to-use pouches or loose as a moist powder containing any form of tobacco or nicotine.

Minimum Prices

Localities have the authority to set minimum prices for tobacco products. To ensure that a pricing policy has the greatest impact, local governments should set the floor as high as possible.

Note

The following sample language and values are informed by floor prices set by New York City in its minimum price rubric, as well as other factors, including previous tobacco retail licensing ordinance proposals in California. Please customize the language to fit your community's needs.

(See New York City Municipal Code, Chapter 13).

[SEC **] MINIMUM PRICES FOR TOBACCO PRODUCTS.

No tobacco retailer shall sell:

- (1) Cigarettes at a price that is less than [\$15.00] per package of 20 cigarettes, plus \$1.75 for every additional cigarette, including all applicable taxes and fees; or
- (2) Little cigars at a price that is less than [\$15.00] per package of little cigars, plus \$1.75 for every additional little cigar, including all applicable taxes and fees; or
- (3) Cigars at a price that is less than [\$8.00] per cigar, including all applicable taxes and fees including all applicable taxes and fees. Cigars sold in packages no less than [6] per pack shall be sold not less than [\$40.00] per pack, plus \$1.75 for every additional cigar, including all applicable taxes and fees; or
- (4) Electronic smoking devices at a price that is less than [\$20.00] per device, including all applicable taxes and fees. This price is applicable to any type of electronic smoking device, and applies per unit even if sold together. For example, a package of two electronic smoking devices must sell for not less than \$40.00, including all applicable taxes and fees; or
- (5) Electronic smoking substances at a price of less than [\$15.00] per unit, including all applicable taxes and fees. This price is applicable to any type of electronic smoking substance, and applies per unit even if sold together. For example, a package of two cartridges must sell for \$30 or more, including all applicable taxes and fees; or
- (6) Smokeless tobacco at a price that is less than [\$8.00] per pack, plus \$2 for every additional 0.3 ounces or less, including all applicable taxes and fees. For example, a pack of smokeless tobacco that is 1.2 ounces must cost no less than \$8.00, while a pack of smokeless tobacco that is 1.2-1.5 ounces must cost no less than \$10.00 and a pack of smokeless tobacco that is 1.5-1.8 ounces must cost no less than \$12.00; or

- (7) Shisha and/or hookah tobacco at a price that is less than [\$17.00] per pack, plus \$3.40 for every additional 0.7 ounces or less, including all applicable taxes and fees; or
- (8) Loose tobacco at a price that is less than [\$2.55] per pack, plus \$0.50 for every additional 0.3 ounces or less, including all applicable taxes and fees; or
- (9) Tobacco or nicotine pouches at a price that is less than [\$8.00] per pack, plus \$2.00 for every additional 0.08 ounces or less, including all applicable taxes and fees.

The minimum prices established in this section shall be adjusted annually by the Department in proportion with the Consumer Price Index, using a system established by the Department. The Department shall recommend to the [City Council/Board of Supervisors] a minimum price for any tobacco product not otherwise listed here or that may enter the consumer market in the future.

Note

New tobacco products, including those using non-tobacco nicotine, may emerge that are not yet captured by the current minimum price model. This language is intended to help the city respond promptly to future products.

Minimum Package Sizes

Along with minimum price policies, minimum package size requirements give local cities and counties a great deal of control over how tobacco products are sold — if they may be sold at all — in their jurisdictions. Establishing minimum package sizes not only dovetails with setting a floor price for the purchase of the product, but also indirectly forces tobacco manufacturers and retailers to raise prices because of the increased volume of product they must sell.

[SEC **] MINIMUM PACKAGE SIZE FOR LITTLE CIGARS AND CIGARS.

No tobacco retailer shall sell:

- (1) any cigarette unless sold in a package of at least 20 cigarettes; or
- (2) any little cigar unless it is sold in a package of at least [20] little cigars; or
- (3) any cigar unless it is sold in a package of at least [6] cigars; provided, however, that this subsection shall not apply to a cigar that has a price of at least [\$8.00] per cigar, including all applicable taxes and fees.

- (4) any smokeless tobacco unless it is sold in a package weighing at least [1.2 ounces] per pack;
- (5) any tobacco or nicotine pouch unless it is sold in a package weighing at least [0.32 ounces] per pack;
- (6) any shisha and/or hookah tobacco unless it is sold in a package weighing at least [3.5 ounces] per pack;
- (7) any loose tobacco unless it is sold in a package weighing at least [1.5 ounces] per pack.

Note

These suggested numbers are selected for consistency with other model ordinances and values from certain source materials (i.e. New York City's tobacco product minimum price rubric). However, other figures may be used, as preferred.

 Conclusion

Minimum prices and packaging sizes are another commercial tobacco control measure for jurisdictions to consider. Requiring that tobacco products be sold no lower than a specified price point, and not less than at a minimum quantity, creates another opportunity to undermine the appeal of these products, particularly to price-sensitive populations like youth and young people. By making tobacco products more expensive and thus less desirable for purchase and consumption, minimum prices and packaging requirements complement existing commercial tobacco control efforts well.

Cities and counties considering minimum prices and packaging requirements should consider such measures as part of a comprehensive local tobacco retailer license, which would put the onus of responsibility on tobacco retailers to ensure the products on their shelves are sold in compliance. Similarly, cities and counties are strongly encouraged to eliminate any retailer industry opportunity to alter the price of commercial tobacco products at the point of sale, by prohibiting retailers from honoring or redeeming any coupons and similar discount incentives.

For more information, please visit the Public Health Law Center's [Model Comprehensive Tobacco Retailer Licensing Ordinance](#), [Death on a Discount: Regulating Tobacco Product Pricing](#), or connect with us at publichealthlawcenter.org.

This publication was prepared by the Public Health Law Center, a nonprofit organization that provides information and legal technical assistance on issues related to public health. The Center does not provide legal representation or advice. The information in this document should not be considered legal advice. This model ordinance was made possible by funds received from Grant Number 19-10229 with the California Department of Public Health, California Tobacco Control Program, and the American Lung Association in California.

Endnotes

- 1 The Public Health Law Center recognizes that traditional and commercial tobacco are different in the ways they are planted, grown, harvested, and used. Traditional tobacco is and has been used in sacred ways by Indigenous communities and tribes for centuries. In contrast, commercial tobacco is manufactured with chemical additives for recreational use and profit, resulting in disease and death. For more information, visit <http://keepitsacred.itcml.org>. When the word “tobacco” is used throughout this publication, a commercial context is implied and intended.
- 2 See, e.g., Nigar Nargis et al., *Price, Income, and Affordability as the Determinants of Tobacco Consumption: A Practitioner’s Guide to Tobacco Taxation*, 23 NICOTINE & TOBACCO RES. 40 (2021).
- 3 Ctrs. Disease Ctrl. & Prevention, *Economic Trends in Tobacco* (Jan 26, 2022), https://www.cdc.gov/tobacco/data_statistics/fact_sheets/economics/econ_facts/index.htm.
- 4 See Patricia McDaniel et al., *The Tobacco Endgame: a Qualitative Review and Synthesis*, 25 TOB. CTRL. 594 (2016); Campaign for Tobacco-Free Kids, *Taxation and Price: Countering Industry Arguments* (2020), https://assets.tobaccofreekids.org/global/pdfs/en/TAX_countering_industry_claims_en.pdf.
- 5 Tobacco Control Legal Consortium, *Cigarette Minimum Price Laws* (2011), <https://publichealthlawcenter.org/sites/default/files/resources/tclc-guide-cigminimumpricelaws-2011.pdf>.
- 6 Public Health Law Center, *Setting a Minimum Price and Package for Cigars* (2017).
- 7 Minimum Cigarette Package Size, 21 C.F.R. § 1140.16(b) (2010).
- 8 CAL. PENAL CODE § 308.3 (West 2002).
- 9 CAL. BUS. & PROF. CODE § 22962(e) (West 2016).
- 10 American Nonsmokers’ Rights Foundation, *California Municipalities that Set Minimum Price and/or Minimum Pack Size for Tobacco Products* (2023).
- 11 ALAMEDA, CAL., CODE § 6-60.40(b) (2018).
- 12 HERMOSA BEACH, CAL., CODE § 5.78.080(I) (2020).
- 13 SAN DIEGO CTY., CAL., CODE § 21.2605(d)-(e) (2021).
- 14 NEW YORK CITY, N.Y., CODE § 13-03 (2018).
- 15 CHICAGO, ILL., CODE § 4-64-810 (2018).



COMPREHENSIVE TOBACCO RETAILER LICENSING ORDINANCE

Introduction

This Comprehensive Tobacco Retailer Licensing Ordinance was prepared to assist California cities and counties interested in establishing or strengthening a local tobacco retailer licensing (“TRL”) program and further regulating the tobacco retail environment. Communities adopt TRL laws to ensure compliance with local business standards, reduce youth access to tobacco products, limit the negative public health and equity impacts associated with tobacco use, and enforce local, state, and federal tobacco control laws.

The Public Health Law Center revised and updated this 2020 model ordinance, which was originally developed by ChangeLab Solutions and released in 2018. The Center acknowledges the excellent work done by ChangeLab Solutions in creating the original ordinance. This revised model ordinance takes a comprehensive approach to regulating the sale of tobacco products and the tobacco retail environment. It builds on core provisions such



as requiring a local tobacco retailer license by incorporating several innovative policy options. It also reflects changes to state and federal tobacco control laws such as Tobacco 21 and the federal Food and Drug Administration’s (“FDA”) Deeming Rule that expands the FDA’s regulatory

authority to all tobacco products. The model ordinance offers cities and counties a variety of options to tailor this policy to meet the needs of their communities.*

The model ordinance is based on an independent and objective analysis of the relevant law, evidence, and available data. Readers should consider all the evidence and decide for themselves which approach is appropriate for their local jurisdiction.

Customizing the Ordinance

Context boxes are included throughout the ordinance to explain some key provisions. These boxes are not meant to be included in any final ordinance. A city wishing to adopt all or part of this ordinance should keep this in mind and remove the context boxes.

In some instances, blanks (such as [_____]) prompt you to customize the language to fit your community's needs. In other instances, the ordinance offers you a choice of options (such as [choice one/choice two]). Some options are followed by a comment that describes the legal provisions in more detail. A degree of customization is always necessary to make sure the ordinance is consistent with a community's existing laws. Such customization also ensures that communities are using this model ordinance to address local needs and engender health equity.

Tips for Using This Model Ordinance

The best possible world is one without the death and health harms associated with commercial tobacco use.† Communities differ on their readiness and willingness to adopt certain tobacco control policies that are intended to help make that world a reality. Accordingly, this model ordinance represents a balance between state and federal minimum standards, best public health policy practices, and practicality for city governments in California. This model ordinance contains several policy components that communities may or may not choose to adopt at this time that may go beyond minimum state and federal requirements.

* This model ordinance uses "community" as shorthand for a group of people who will be impacted, either directly or indirectly, by a proposed changemaking strategy. People in a community (1) are in a particular geographic area, like a neighborhood or jurisdiction, and/or (2) share a common identity or characteristic.

† The Public Health Law Center recognizes that traditional and commercial tobacco are different in the ways they are planted, grown, harvested, and used. Traditional tobacco is and has been used in sacred ways by Indigenous communities and tribes for centuries. Comparatively, commercial tobacco is manufactured with chemical additives for recreational use and profit, resulting in disease and death. For more information, visit: <http://www.keepitsacred.itcmi.org>. When the word "tobacco" is used throughout this document, a commercial context is implied and intended.

While the Public Health Law Center does not lobby, advocate, or directly represent communities, we can provide assistance through our publications and referrals to experts in the field. Education, stakeholder and community engagement, and a strong advocacy plan are key steps in the adoption of effective tobacco control policies. If a community is unaware of the resources available to it for engaging the community and developing an advocacy plan, or if a city is considering adopting an ordinance and is interested in learning about the range of resources available, please contact the Public Health Law Center. If you have any questions about this ordinance, you can reach us at www.publichealthlawcenter.org.

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**AN ORDINANCE OF THE [city/county] OF
[insert jurisdiction name] REGULATING TOBACCO PRODUCT
SALES, REQUIRING THE LICENSURE OF TOBACCO RETAILERS, AND
AMENDING THE [Insert Jurisdiction Name] MUNICIPAL CODE**

The [city council of the city/board of supervisors of the county] of [insert jurisdiction name]
does ordain as follows:

Note

This is introductory boilerplate language that should be adapted to the conventional form used in the jurisdiction.

SECTION I. [See Appendix A: Findings]

Note

The findings section is part of the ordinance and legislative record, but it usually does not become codified in the municipal code. An ordinance based on this model ordinance should include findings of fact — data, statistics, relevant epidemiological information, for instance — that support the purposes of this ordinance, as well as any legal precedent that directly supports the ordinance. In addition to serving an educational purpose and building support for the ordinance, the findings can also serve a legal purpose. If the ordinance is challenged in court, the findings are an admissible record of the factual determinations made by the legislative body when considering the ordinance. Courts will generally defer to legislative determinations of factual issues, which often influence legal conclusions. A list of findings supporting this model ordinance appears in “Appendix A: Findings.” Jurisdictions may select findings from that list to insert here, along with additional findings on local or regional conditions, outcomes, and issues that help make the case for the law.

**SECTION II. [article/section] of the County/City Code is hereby
amended to read as follows:**

Sec. [____ (*1)]. DEFINITIONS. The following words and phrases, whenever used in this [article/chapter], shall have the meanings defined in this section unless the context clearly requires otherwise:

- (A) “Arm’s Length Transaction” means a sale in good faith and for valuable consideration that reflects the fair market value between two informed and willing parties, neither of which is under any compulsion to participate in the transaction.
- (B) “Cannabis” has the meaning set forth in California Business and Professions Code Section 26001, as that section may be amended from time to time.
- (C) “Cannabis Product” has the meaning set forth in California Business and Professions Code Section 26001, as that section may be amended from time to time.
- (D) “Cannabis Retailer” means any retail establishment in which cannabis or cannabis products are sold or offered for sale to persons that do not hold a license to engage in commercial cannabis activity issued by the State of California in accordance with the Business and Professions Code Section 26000 et seq., as that section may be amended from time to time.
- (E) “Child-Resistant Packaging” means packaging that meets the definition set forth in Code of Federal Regulations, title 16, section 1700.15(b), as in effect on January 1, 2015, and was tested in accordance with the method described in Code of Federal Regulations, title 16, section 1700.20, as in effect on January 1, 2015.
- (F) “Cigar” means any roll of tobacco other than a cigarette wrapped entirely or in part in tobacco or any substance containing tobacco and weighing more than 4.5 pounds per thousand.
- (G) “Cigarette” means: (1) any roll of tobacco wrapped in paper or in any substance not containing tobacco; and (2) any roll of tobacco wrapped in any substance containing tobacco which, because of its appearance, the type of tobacco used in the filler, or its packaging and labeling, is likely to be offered to, or purchased by, consumers as a cigarette described herein.
- (H) “Compliance checks” means systems the department uses to investigate and ensure that tobacco retailers are following and complying with the requirements of this [article/ chapter]. Compliance checks may involve the use of persons between the ages of 18 and 20 who purchase or attempt to purchase tobacco products. Compliance checks may also be conducted by the department or other units of government for educational, research, and training purposes or for investigating or enforcing federal, state, or local laws and regulations relating to tobacco products.
- (I) “Coupon” means any voucher, rebate, card, paper, note, form, statement, ticket, image, or other issue, whether in paper, digital, or other form, used for commercial purposes to obtain an article, product, service, or accommodation without charge or at a discounted price.

- (J) “Delivery sale” means the sale of any tobacco product to any person for personal consumption and not for resale when the sale is conducted by any means other than an in-person, over-the-counter sales transaction in a tobacco retail establishment. Delivery sale includes the sale of any tobacco product when the sale is conducted by telephone, other voice transmission, mail, the internet, or app-based service. Delivery sale includes delivery by licensees or third parties by any means, including curbside pick-up.
- (K) “Department” means [insert department name] and any agency or person designated by the Department to enforce or administer the provisions of this [article/chapter].
- (L) “Electronic smoking device” means any device that may be used to deliver any aerosolized or vaporized substance to the person inhaling from the device, including, but not limited to, an e-cigarette, e-cigar, e-pipe, vape pen, or e-hookah. Electronic smoking device includes any component, part, or accessory of the device, and also includes any substance that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine. Electronic smoking device does not include drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.
- (M) “Flavored Tobacco Product” means any tobacco product that contains a taste or smell, other than the taste or smell of tobacco, that is distinguishable by an ordinary consumer either prior to, or during the consumption of, a tobacco product, including, but not limited to, any taste or smell relating to fruit, menthol, mint, wintergreen, chocolate, cocoa, vanilla, honey, molasses, or any candy, dessert, alcoholic beverage, herb, or spice.
- (N) “Full Retail Price” means the price listed for a tobacco product on its packaging or on any related shelving, advertising, or display where the tobacco product is sold or offered for sale, plus all applicable taxes and fees if such taxes and fees are not included in the listed price.
- (O) “Little Cigar” means any roll of tobacco other than a cigarette wrapped entirely or in part in tobacco or any substance containing tobacco and weighing no more than 4.5 pounds per thousand. “Little Cigar” includes, but is not limited to, tobacco products known or labeled as small cigar, little cigar, or cigarillo.
- (P) “Manufacturer” means any person, including any repacker or relabeler, who manufactures, fabricates, assembles, processes, or labels a tobacco product; or imports a finished tobacco product for sale or distribution into the United States.
- (Q) “Moveable place of business” means any form of business that is operated out of a kiosk, truck, van, automobile or other type of vehicle or transportable shelter and not a fixed address store front or other permanent type of structure authorized for sales transactions.

- (R) "Person" means any natural person, partnership, cooperative association, corporation, personal representative, receiver, trustee, assignee, or any other legal entity.
- (S) "Pharmacy" means any retail establishment in which the profession of pharmacy is practiced by a pharmacist licensed by the State of California in accordance with the Business and Professions Code and where prescription pharmaceuticals are offered for sale, regardless of whether the retail establishment sells other retail goods in addition to prescription pharmaceuticals.
- (T) "Proprietor" means a person with an ownership or managerial interest in a business. An ownership interest shall be deemed to exist when a person has a 10% or greater interest in the stock, assets, or income of a business other than the sole interest of security for debt. A managerial interest shall be deemed to exist when a person has or shares ultimate control over the day-to-day operations of a business.
- (U) "Recreation Facility" means an area, place, structure, or other facility that is used either permanently or temporarily for community recreation, even though it may be used for other purposes, and includes but is not limited to a gymnasium, playing court, playing field, and swimming pool.
- (V) "Sale" or "Sell" means any transfer, exchange, barter, gift, offer for sale, or distribution for a commercial purpose, in any manner or by any means whatsoever.
- (W) "Self-Service Display" means the open display or storage of tobacco products in a manner that is physically accessible in any way to the general public without the assistance of the retailer or employee of the retailer and a direct face-to-face transfer between the purchaser and the retailer or employee of the retailer. A vending machine is a form of self-service display.
- (X) "Smoking" means inhaling, exhaling, burning, or carrying any lighted or heated cigar, cigarette, or pipe, or any other lighted or heated product containing, made, or derived from nicotine, tobacco, marijuana, or other plant, whether natural or synthetic, that is intended for inhalation. "Smoking" includes using an electronic smoking device.
- (Y) "Tobacco Product" means:
 - (1) any product containing, made of, or derived from tobacco or nicotine that is intended for human consumption or is likely to be consumed, whether inhaled, absorbed, or ingested by any other means, including but not limited to, a cigarette, a cigar, pipe tobacco, chewing tobacco, snuff, or snus;

- (2) any electronic smoking device and any substances that may be aerosolized or vaporized by such device, whether or not the substance contains nicotine; or
- (3) any component, part, or accessory of (1) or (2), whether or not any of these contains tobacco or nicotine, including but not limited to filters, rolling papers, blunt or hemp wraps, hookahs, mouthpieces, and pipes.

“Tobacco product” does not mean drugs, devices, or combination products authorized for sale by the U.S. Food and Drug Administration, as those terms are defined in the Federal Food, Drug, and Cosmetic Act.

Note

Both the definition of “electronic smoking device” and “tobacco product” in this model include substances that go into an electronic smoking device regardless of whether they contain nicotine. In a jurisdiction that already regulates the commercial sale of cannabis products, these definitions might result in an overlapping and possibly confusing regulatory regime where certain products are covered by both the tobacco and cannabis laws. The Center can provide additional language to exclude regulated cannabis products under a TRL.

- (Z) “Tobacco Retailer” means any person who sells, offers for sale, or exchanges or offers to exchange for any form of consideration, tobacco products. This definition is without regard to the quantity of tobacco products sold, offered for sale, exchanged, or offered for exchange.
- (AA) “Tobacco Retailing” means engaging in the activities of a tobacco retailer.
- (AB) “Youth-Oriented Facility” means a parcel in the [city/county] that is occupied by:
 - (1) a private or public kindergarten, elementary, middle, junior high, or high school;
 - (2) a library open to the public;
 - (3) a playground open to the public;
 - (4) a youth center, defined as a facility where children, ages 6 to 17, inclusive, come together for programs and activities;
 - (5) a recreation facility open to the public, defined as an area, place, structure, or other facility that is used either permanently or temporarily for community recreation, even though it may be used for other purposes;

- (6) a park open to the public or to all the residents of a private community;
- (7) a licensed child-care facility or preschool [other than a small-family day care home or a large-family day care home [as defined in California Health & Safety Code § 1596.78]];;

Sec. [____ (*2)]. GENERAL REQUIREMENTS AND PROHIBITIONS.

- (A) TOBACCO RETAILER'S LICENSE REQUIRED. It shall be unlawful for any person to engage in tobacco retailing in the [city/county] without first obtaining and maintaining a valid tobacco retailer's license for each location at which tobacco retailing is to occur. Tobacco retailing without a valid tobacco retailer's license is a nuisance as a matter of law.
- (B) LAWFUL BUSINESS OPERATION. In the course of tobacco retailing or in the operation of the business or maintenance of the location for which a license issued, it shall be a violation of this [article/chapter] for a licensee, or any of the licensee's agents or employees, to violate any local, state, or federal law applicable to the sale of tobacco products.
- (C) SMOKING PROHIBITED. Smoking, including smoking for the purpose of sampling any tobacco product, is prohibited within the indoor area of any retail establishment licensed under this chapter. Smoking also prohibited outdoors within 25 feet of any retail establishment licensed under this [article/chapter].
- (D) MINIMUM LEGAL SALES AGE. No person engaged in tobacco retailing shall sell a tobacco product to a person under 21 years of age.
- (E) DISPLAY OF LICENSE. Each tobacco retailer license shall be prominently displayed in a publicly visible location at the licensed location.
- (F) POSITIVE IDENTIFICATION REQUIRED. No person engaged in tobacco retailing shall sell a tobacco product to another person without first verifying by means of government-issued photographic identification that the recipient is at least 21 years of age.
- (G) SELF-SERVICE DISPLAYS PROHIBITED. Tobacco retailing by means of a self-service display is prohibited.
- (H) ON-SITE SALES. All sales of tobacco products shall be conducted in-person in the licensed location. It shall be a violation of this [article/chapter] for any tobacco retailer or any of the tobacco retailer's agents or employees to engage in the delivery sale of tobacco products or to knowingly or recklessly sell or provide tobacco products to any person that intends to engage in the delivery sale of the tobacco product in the [city/county].

**Sec. [____ (*3)]. SALE OF FLAVORED TOBACCO PRODUCTS
PROHIBITED.**

- (A) **FLAVORED TOBACCO PRODUCT SALES PROHIBITED.** It shall be unlawful for any tobacco retailer to sell any flavored tobacco product.
- (B) **PRESUMPTIVE FLAVORED TOBACCO PRODUCT.** A public statement or claim made or disseminated by the manufacturer of a tobacco product, or by any person authorized or permitted by the manufacturer to make or disseminate public statements concerning such tobacco product, that such tobacco product has a taste or smell other than tobacco shall constitute presumptive evidence that the tobacco product is a flavored tobacco product.

Sec. [____ (*4)]. TOBACCO PRODUCT PRICING AND PACKAGING.

- (A) **PACKAGING AND LABELING.** No tobacco retailer shall sell any tobacco product to any consumer unless the tobacco product: (1) is sold in the manufacturer's packaging intended for sale to consumers; (2) conforms to all applicable federal labeling requirements; and (3) conforms to all applicable child-resistant packaging requirements.
- (B) **DISPLAY OF PRICE.** The price of each tobacco product offered for sale shall be clearly and conspicuously displayed on the tobacco product or on any related shelving, posting, advertising, or display at the location where the item is sold or offered for sale.
- (C) **DISTRIBUTION OF TOBACCO SAMPLES OR PROMOTIONAL ITEMS.** It is unlawful for any person to distribute free or nominally priced tobacco products.
- (D) **PROHIBITION OF TOBACCO COUPONS AND DISCOUNTS.** No tobacco retailer shall:
 - (1) honor or redeem, or offer to honor or redeem, a coupon to allow a consumer to purchase a tobacco product for less than the full retail price;
 - (2) sell any tobacco product to a consumer through a multiple-package discount or otherwise provide any such product to a consumer for less than the full retail price in consideration for the purchase of any tobacco product or any other item; or
 - (3) provide any free or discounted item to a consumer in consideration for the purchase of any tobacco product.
- (E) **MINIMUM PACKAGE SIZE FOR LITTLE CIGARS AND CIGARS.** No tobacco retailer shall sell:
 - (1) any little cigar unless it is sold in a package of at least [20] little cigars; or

- (2) any cigar unless it is sold in a package of at least [6] cigars ; provided, however, that this subsection shall not apply to a cigar that has a price of at least [\$X.00] per cigar, including all applicable taxes and fees.

(F) **MINIMUM PRICES FOR CIGARETTES, LITTLE CIGARS, AND CIGARS.** No tobacco retailer shall sell:

- (1) Cigarettes at a price that is less than [\$X.00] per package of 20 cigarettes, including all applicable taxes and fees;
- (2) Little cigars at a price that is less than [\$X.00] per package of little cigars, including all applicable taxes and fees; or
- (3) Cigars at a price that is less [\$X.00] per cigar, including all applicable taxes and fees.

The minimum prices established in this section shall be adjusted annually by the Department in proportion with the Consumer Price Index, using a system established by the Department.

Note

Indexing minimum prices to inflation is an efficient policy that does not require decision-makers to amend the TRL annually to keep up with prevailing prices. Jurisdictions in California have pegged the prices to the nearest U.S. Bureau of Labor Statistics statistical area, and the language here is broad enough that a jurisdiction can take that approach or determine another effective way to adjust the prices over time.

Sec. [____ (*5)]. LIMITS ON ELIGIBILITY FOR A TOBACCO RETAILER LICENSE.

- (A) **MOBILE VENDING.** No license may issue to authorize tobacco retailing at other than a fixed location. No tobacco retail license will be issued to a moveable place of business.
- (B) **LICENSED CANNABIS BUSINESSES.** No license may issue, and no existing license may be renewed, to authorize tobacco retailing at a location licensed for commercial cannabis activity by the State of California under Business and Professions Code Division 10.
- (C) **PHARMACIES.** No license may issue, and no existing license may be renewed, to authorize tobacco retailing in a pharmacy.

- (D) **PROXIMITY TO YOUTH-ORIENTED FACILITIES.** No license may issue, and no existing license may be renewed, to authorize tobacco retailing within [1000] feet of a youth-oriented facility as measured by a straight line from the nearest point of the property line of the parcel on which the youth-oriented facility is located to the nearest point of the property line of the parcel on which the applicant's business is located.
- (E) **PROXIMITY TO OTHER TOBACCO RETAILERS.** No license may issue, and no existing license may be renewed, to authorize tobacco retailing within [1000] feet of a tobacco retailer location already licensed pursuant to this [article/chapter] as measured by a straight line from the nearest point of the property line of the parcel on which the applicant's business is located to the nearest point of the property line of the parcel on which an existing licensee's business is located.
- (F) **PROXIMITY TO CANNABIS RETAILERS.** No license may issue, and no existing license may be renewed, to authorize tobacco retailing within [1000] feet of an existing cannabis retailer as measured by a straight line from the nearest point of the property line of the parcel on which the applicant's business is located to the nearest point of the property line of the parcel on which an existing cannabis retailer is located.

Note

The three proximity limitations above would prohibit tobacco retailing within a certain distance of relevant businesses and facilities with no grandfathering of existing licensed retailers. As a result, retail licenses for locations that do not meet these proximity limitations would not be renewable after expiring. Issuing a tobacco retail license is a privilege, not a right, and jurisdictions have the authority to grant or deny tobacco retailer licenses. Accordingly, it would be unlikely for a tobacco retailer to successfully argue that refusing to renew their license is a violation of the constitutional guarantee against taking property without due process. To deal with potential "takings" claims, some jurisdictions have created a hearing process for affected businesses where they can make hardship arguments and ask for additional time to sell prohibited products, allowing for some more flexibility on a case-by-case basis and under extraordinary circumstances.

- (G) **POPULATION AND DENSITY.** The issuing of tobacco retailer licenses is limited as follows:
- (1) The total number of tobacco retailer licenses within the [city/county] shall be limited to one for each [2,500] inhabitants of the [city/county].

- (2) For the purposes of this subsection, the total population of the [city/county] shall be determined by the most current published total available from the U.S. Census Bureau or the California State Department of Finance, whichever has been more recently updated, as of the date the license application is filed.
- (3) No new license may issue to authorize tobacco retailing if the number of tobacco retailer licenses already issued equals or exceeds the total number authorized pursuant to subsection (1).

Sec. [____ (*6)]. APPLICATION PROCEDURE.

- (A) An application for a tobacco retailer's license shall be submitted in the name of each proprietor proposing to conduct retail tobacco sales and shall be signed by each proprietor or an authorized agent thereof. All applications shall be submitted on a form supplied by the Department.
- (B) A license issued contrary to this [article/chapter], contrary to any other law, or on the basis of false or misleading information shall be revoked pursuant to Section [____ (*13) (c)] of this [article/chapter]. Nothing in this [article/chapter] shall be construed to vest in any person obtaining and maintaining a tobacco retailer's license any status or right to act as a tobacco retailer in contravention of any provision of law.
- (C) Applicant submissions shall contain the following information:
 - (1) The name, address, and telephone number of each proprietor of the business seeking a license.
 - (2) The business name, address, and telephone number of the location for which a license is sought.
 - (3) The name and mailing address authorized by each proprietor to receive all communications and notices required by, authorized by, or convenient to the enforcement of this [article/chapter].
 - (4) Proof that the location for which a tobacco retailer's license is sought has been issued all necessary state licenses for the sale of tobacco products.
 - (5) Whether or not any proprietor or any agent of the proprietor has admitted violating, or has been found to have violated, this [article/chapter] or any other local, state, or federal law governing the sale of tobacco products and, if so, the dates and locations of all such violations within the previous five years.

- (6) A signed affidavit affirming that the proprietor has not sold and will not sell any tobacco product without a license required by this [article/chapter].
- (7) Such other information as the Department deems necessary for the administration or enforcement of this [article/chapter] as specified on the application form required by this section.
- (D) A licensed tobacco retailer shall inform the Department in writing of any change in the information submitted on an application for a tobacco retailer's license within [10] business days of a change.

Sec. [____ (*7)]. LICENSE ISSUANCE OR DENIAL.

- (A) **ISSUANCE OF LICENSE.** Upon the receipt of a complete and adequate application for a tobacco retailer's license and the license fee required by this [article/chapter], the Department may approve or deny the application for a license, or it may delay action for a reasonable period of time to complete any investigation of the application or the applicant deemed necessary.
- (B) **DENIAL OF APPLICATION.** The department may deny an application for a tobacco retailer's license based on any of the following:
 - (1) The information presented in the application is inaccurate or false. Intentionally supplying inaccurate or false information shall be a violation of this [article/chapter];
 - (2) The application seeks authorization for tobacco retailing at a location for which this [article/chapter] prohibits a license to be issued;
 - (3) The application seeks authorization for tobacco retailing for a proprietor to whom this [article/chapter] prohibits a license to be issued; or
 - (4) The application seeks authorization for tobacco retailing in a manner that is prohibited pursuant to this [article/chapter], that is unlawful pursuant to any other [article/chapter] of this Code, or that is unlawful pursuant to any other law.
 - (5) Any other any other suitable reason the granting of a license to the applicant is not consistent with the public health and welfare, including the applicant's history of noncompliance with this [article/chapter] and other laws relating to the sale of tobacco products.

Sec. [____ (*8)]. LICENSE RENEWAL AND EXPIRATION.

(A) **RENEWAL OF LICENSE.** A tobacco retailer's license is invalid if the appropriate fee has not been timely paid in full or if the term of the license has expired. The term of a tobacco retailer license is [1 year]. Each tobacco retailer shall apply for the renewal of their tobacco retailer's license and submit the license fee no later than [30] days prior to expiration of the current license. A retailer that fails to timely submit a renewal application and fee is ineligible for license renewal and must submit a new application pursuant to Section [____ (*6)].

Sec. [____ (*9)]. LICENSES NOT TRANSFERABLE, PAST VIOLATIONS AT RETAIL LOCATION.

- (A) **LICENSES NOT TRANSFERRABLE.** A tobacco retailer's license may not be transferred from one person to another or from one location to another. A new tobacco retailer's license is required whenever a tobacco retailing location has a change in proprietors.
- (B) **PAST VIOLATIONS.** Notwithstanding any other provision of this [article/chapter], prior violations at a location shall continue to be counted against a location and license ineligibility periods shall continue to apply to a location unless:
- (1) the location has been transferred to new proprietor(s) in an arm's length transaction; and
 - (2) the new proprietor(s) provide the [city/county] with clear and convincing evidence that the new proprietor(s) have acquired the location in an arm's length transaction.

Sec. [____ (*10)]. LICENSE CONVEYS A LIMITED, CONDITIONAL PRIVILEGE.

Nothing in this [article/chapter] shall be construed to grant any person obtaining and maintaining a tobacco retailer's license any status or right other than the limited conditional privilege to act as a tobacco retailer at the location in the [City/County] identified on the face of the permit. Nothing in this [article/chapter] shall be construed to render inapplicable, supersede, or apply in lieu of, any other provision of applicable law.

Sec. [____ (*11)]. FEE FOR LICENSE.

The fee to issue or to renew a tobacco retailer's license shall be established from time to time by resolution of the [city council/board of supervisors]. The fee shall be calculated so as to recover the total cost of administration and enforcement of this [article/chapter], including, but not limited to, issuing a license, administering the license program, retailer education,

retailer inspection and compliance checks, documentation of violations, and prosecution of violators, but shall not exceed the cost of the regulatory program authorized by this [article/ chapter]. All fees and interest upon proceeds of fees shall be used exclusively to fund the program. Fees are nonrefundable except as may be required by law.

Note

The California Constitution places some limits on how much a jurisdiction can charge in a fee, deeming excessive fees to be taxes that require a vote of the people. Nonetheless, without a referendum, it is lawful to impose a fee on applicants in an amount sufficient to offset the reasonable regulatory cost of the entire tobacco retailer enforcement program of the locality. *Sinclair Paint Co. v. Board of Equalization*, 15 Cal. 4th 866 (1997); *Griffith v. City of Santa Cruz*, 207 Cal. App. 4th 982 (2012).

The license fee can incorporate the cost of enforcing all tobacco laws related to tobacco retailing because a violation of any tobacco-related law is a basis for suspension of a license. The Public Health Law Center can provide further information on some of the factors to consider when calculating a reasonable license fee.

Sec. [____ (*12)]. COMPLIANCE MONITORING.

- (A) Compliance with this [article/chapter] shall be monitored by the Department. In addition, the [City/County] may designate additional persons to monitor compliance with this [article/chapter]. All licensed premises must be open to inspection by [city/ county] staff or designated persons during regular business hours.
- (B) The Department shall inspect each tobacco retailer at least [3] times per 12 month period to ensure compliance with this [article/chapter].

Note

Subsection (b) allows for the inspection of licensed premises to check for any violations of this ordinance or other tobacco control laws. For example, some inspections might focus on pricing or flavored product violations, but preferably inspectors would be able to review compliance with all applicable laws during the inspections. For more information on challenges and case studies in enforcing TRL requirements please contact the Center.

- (C) The [city/county] will conduct at least [one] compliance check per 12-month period that involves the participation of persons between the ages of 18 and 20 to enter licensed premises to attempt to purchase tobacco products.

Note

This underage sales compliance provision requires a minimum of one check per year, but jurisdictions might choose to require more frequent compliance checks to ensure consistent compliance.

- (D) Nothing in this section shall create a right of action in any licensee or other person against the [city/county] or its agents.

Sec. [____ (*13)]. SUSPENSION OR REVOCATION OF LICENSE.

- (A) **SUSPENSION OR REVOCATION OF LICENSE FOR VIOLATION.** In addition to any other penalty authorized by law, a tobacco retailer's license shall be suspended or revoked if the Department finds, based on a preponderance of the evidence, after the licensee is afforded notice and an opportunity to be heard, that the licensee, or any of the licensee's agents or employees, have violated any of the requirements, conditions, or prohibitions of this [article/chapter]; such violation is determined by any court of competent jurisdiction; or the licensee has pleaded guilty, "no contest" or its equivalent, or admitted to a violation of any law designated in Section [____ (*2)] above.
- (1) Upon a finding by the Department of a first violation of this [article/chapter] at a location, the license shall be suspended for [30] days.
 - (2) Upon a finding by the Department of a second violation of this [article/chapter] at a location within any [5]-year period, the license shall be suspended for [90] days.
 - (3) Upon a finding by the Department of a third violation of this [article/chapter] at a location within any [5] year period, the license shall be suspended for [1] year.
 - (4) Upon a finding by the Department of four or more violations of this [article/chapter] at a location within any [5] year period, the license shall be revoked.
- (B) **APPEAL OF SUSPENSION OR REVOCATION.** A decision of the Department to suspend or revoke a license is appealable to [the name of appellate agency, panel, or person (for

example, Board of Supervisors, city manager, or director of the health department)] and any appeal must be filed in writing with [the name of the agency, panel, or person to receive the notice (for example, Board of Supervisors)] within 10 days of mailing of the Department's decision. If such an appeal is timely made, it shall stay enforcement of the appealed action. An appeal to [the name of appellate agency, panel, or person] is not available for a revocation made pursuant to subsection (c) below.

- (C) REVOCATION OF LICENSE WRONGFULLY ISSUED. A tobacco retailer's license shall be revoked if the Department finds, after the licensee is afforded notice and an opportunity to be heard, that one or more of the bases for denial of a license under Section [____(*7)] existed at the time application was made or at any time before the license issued. The decision by the Department shall be the final decision of the [city/county].

Sec. [____ (*14)]. TOBACCO RETAILING WITHOUT A VALID LICENSE.

- (A) INELIGIBLE FOR LICENSE. In addition to any other penalty authorized by law, if the Department finds, or if a court of competent jurisdiction determines, based on a preponderance of evidence after notice and an opportunity to be heard, that any person has engaged in tobacco retailing at a location without a valid tobacco retailer's license, either directly or through the person's agents or employees, the person shall be ineligible to apply for, or to be issued, a tobacco retailer's license as follows:

- (1) After a first violation of this section at a location, no new license may issue for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction), until [30] days have passed from the date of the violation.
- (2) After a second violation of this section at a location within any [5 year] period, no new license may issue for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction), until [90] days have passed from the date of the violation.
- (3) After of a third or subsequent violation of this section at a location within any [5 year] period, no new license may issue for the person or the location (unless ownership of the business at the location has been transferred in an arm's length transaction), until [5] years have passed from the date of the violation.

Sec. [____ (*15)]. ADDITIONAL REMEDIES.

- (A) The remedies provided by this [article/chapter] are cumulative and in addition to any other remedies available at law or in equity.

- (B) Whenever evidence of a violation of this [article/chapter] is obtained in any part through the participation of a person under the age of 18 years, such a person shall not be required to appear or give testimony in any civil or administrative process brought to enforce this [article/chapter] and the alleged violation shall be adjudicated based upon the sufficiency and persuasiveness of the evidence presented.
- (C) Violations of this [article/chapter] are subject to a civil action brought by the [district attorney] or the [county counsel], punishable by a civil fine not less than [\$250] and not exceeding [\$1,000] per violation.
- (D) Violations of this [article/chapter] may, in the discretion of the [district attorney/county counsel], be prosecuted as infractions or misdemeanors when the interests of justice so require.
- (E) Violations of this [article/chapter] are hereby declared to be public nuisances.
- (F) In addition to other remedies provided by this [article/chapter] or by other law, any violation of this [article/chapter] may be remedied by a civil action brought by the [district attorney/county counsel], including administrative or judicial nuisance abatement proceedings, civil code enforcement proceedings, and suits for injunctive relief.
- (G) Tobacco products offered for sale in violation of this [article/chapter] are subject to seizure by the Department or its designee and shall be forfeited after the licensee or any other owner of the tobacco products seized is given reasonable notice and an opportunity to demonstrate that the tobacco products were not offered for sale in violation of this [article/chapter]. The decision by the Department may be appealed pursuant to the procedures set forth in Section [____(*13)(b)]. Forfeited tobacco products shall be destroyed and properly disposed of at the cost of the seller after all internal appeals have been exhausted and the time in which to seek judicial review pursuant to California Code of Civil Procedure section 1094.6 or other applicable law has expired without the filing of a lawsuit or, if such a suit is filed, after judgment in that suit becomes final.
- (H) For the purposes of the civil remedies provided in this [article/chapter]:
- (1) Each day on which a tobacco product is distributed, sold, or offered for sale in violation of this [article/chapter] shall constitute a separate violation of this [article/chapter]; and
 - (2) Each individual tobacco product that is distributed, sold, or offered for sale in violation of this [article/chapter] shall constitute a separate violation of this [article/chapter].

- (I) All tobacco retailers are responsible for the actions of their employees relating to the sale, offer to sell, and furnishing of tobacco products at the retail location. The sale of any tobacco product by an employee shall be considered an act of the tobacco retailer.

Sec. [____ (*16)]. EXCEPTIONS.

- (A) Nothing in this [article/chapter] prevents the provision of tobacco products to any person as part of an indigenous practice or a lawfully recognized religious or spiritual ceremony or practice.
- (B) Nothing in this [article/chapter] shall be construed to penalize the purchase, use, or possession of a tobacco product by any person not engaged in tobacco retailing.

Sec. [____ (*17)]. CONSTRUCTION & SEVERABILITY. It is the intent of the [board of supervisors/city council] of [county/city] to supplement applicable state and federal law and not to duplicate or contradict such law and this ordinance shall be construed consistently with that intention. If any section, subsection, subdivision, paragraph, sentence, clause, or phrase of this [article/chapter], or its application to any person or circumstance, is for any reason held to be invalid or unenforceable, such invalidity or unenforceability shall not affect the validity or enforceability of the remaining sections, subsections, subdivisions, paragraphs, sentences, clauses, or phrases of this [article/chapter], or its application to any other person or circumstance. The [board of supervisors/city council] of [jurisdiction] hereby declares that it would have adopted each section, subsection, subdivision, paragraph, sentence, clause, or phrase hereof, irrespective of the fact that any one or more other sections, subsections, subdivisions, paragraphs, sentences, clauses or phrases hereof be declared invalid or unenforceable.

Sec. [____ (*18)]. PUBLIC RECORDS. All information provided to the Department by a licensee or license applicant pursuant to this [article/chapter] shall be subject to disclosure under the California Public Records Act (California Government Code section 6250 et seq.) or any other applicable law.

SECTION III. EFFECTIVE DATE. This Ordinance shall take effect and be in force from and after [30 days after date of enactment]; provided, however, that Section [____ (*3)] shall not take effect until [6 months after date of enactment].

Appendix A: Findings.

The [city council of the city/board of supervisors of the county] of [insert jurisdiction name] hereby finds and declares as follows:

WHEREAS, the [city council/board of supervisors] finds that a local licensing system for tobacco retailers is appropriate to ensure that retailers comply with tobacco control laws and business standards of the [city council/board of supervisors], to protect the health, safety, and welfare of our residents;

WHEREAS, approximately 480,000 people die in the United States from smoking-related diseases and exposure to secondhand smoke every year, making tobacco use the nation's leading cause of preventable death;²

WHEREAS, the World Health Organization (WHO) estimates that tobacco kills 8 million people and causes over 1.4 trillion dollars in economic damage each year;¹³⁶

WHEREAS, 5.6 million of today's Americans who are younger than 18 years of age are projected to die prematurely from a smoking-related illness;²

WHEREAS, tobacco use is the number one cause of preventable death in California¹³⁷ and continues to be an urgent public health issue, as evidenced by the following:

- 40,000 California adults die from their own smoking annually;¹
- More than 25% of all adult cancer deaths in California are attributable to smoking;¹³⁸
- Smoking costs California \$13.29 billion in annual health care expenses, \$3.58 billion in Medicaid costs caused by smoking, and \$10.35 billion in smoking-caused productivity losses;¹³⁹
- Tobacco use can cause disease in nearly all of the organs of the body and is responsible for 87% of lung cancer deaths, 32% of coronary heart disease deaths, and 79% of all cases of chronic obstructive pulmonary disease in the United States;²

WHEREAS, tobacco use among priority populations in California contributes to health disparities and creates significant barriers to health equity, as evidenced by the following:

- African American (20.4%), Asian or Pacific Islander (11.4%), and Hispanic (15.2%) males all report a higher smoking prevalence than the statewide average among all adults (11.0%);⁹
- American Indian/Alaska Native Californians have the highest smoking prevalence (19.1%) among all reported adult demographic populations;⁹

- Smoking is more prevalent among rural (14.9%) compared to urban (10.6%) Californians;⁹
- Californians with the highest levels of educational attainment and annual household income have the lowest smoking prevalence;⁹
- Adults who identify as lesbian, gay, bisexual, or transgender report smoking at a higher rate (17.4%) than the statewide average (11.0%);⁹
- Those who reported experiencing psychological distress in the past month smoke at rates (26.7%) higher than the statewide average (11.0%);⁹

[insert local data if available]

WHEREAS, despite the state's efforts to limit youth access to tobacco, youth are still able to access tobacco products, as evidenced by the following:

- In California, research indicates over 67% of current and former adult smokers started by the age of 18 and almost 100% start by age 26;¹⁴⁰
- In California, from 2017 to 2018, approximately 13% of high school students reported using tobacco;⁹
- Disparities in tobacco use exist among California high school students, with higher rates found among LGBTQ, American Indian, and Pacific Islander youth;⁹
- Unless smoking rates decline, an estimated 441,000 of all California youth who are alive today will die prematurely from smoking-related diseases;²
- In 2017, 22.8% of high school students in California had tried cigarette smoking;¹⁴¹
- Between 2014 and 2018, electronic smoking device use among California youth increased from 14.1% to 46.2%;⁸

[insert local data if available]

WHEREAS, the tobacco industry encourages youth and young adult tobacco initiation through predatory targeting,¹¹ as evidenced by the following:

- Tobacco companies target young adults ages 18 to 24 to increase their frequency of tobacco use and encourage their transition to habitual users;⁶⁶
- Tobacco industry documents state that if "a man has never smoked by the age of 18, the odds are three-to-one he never will. By age 24, the odds are twenty-to-one",¹⁴²

- The tobacco industry spends an estimated \$496 million annually to market tobacco products to California residents;¹³⁹

WHEREAS, California retailers continue to sell tobacco to underage consumers, evidenced by the following:

- 9.3% of high school students in California reported buying their own electronic cigarette from a store;¹⁴¹
- 19.1% of California tobacco retailers unlawfully sold tobacco products to underage persons in 2018;⁹

[insert local data if available]

WHEREAS, requiring tobacco retailers to obtain a tobacco retailer license will not unduly burden legitimate business activities of retailers who sell tobacco products to adults but will, however, allow the [city council/board of supervisors] to regulate the operation of lawful businesses to discourage violations of federal, state, and local tobacco control and youth tobacco access laws, as evidenced by the following:

- Tobacco products are the number one seller in U.S. convenience stores, and in 2018, they generated an average of \$523,084 in sales per store;¹⁴³
- Systematic scientific reviews indicate that merchant compliance with youth tobacco sales laws reduces the rate of tobacco use among adolescents;^{26,27}
- Studies found increased retailer compliance and reduced tobacco sales to youth following implementation and active enforcement of youth tobacco sales laws paired with penalties for violations;^{144,145}
- A review of 41 California communities with strong tobacco retailer licensing ordinances found that youth sales rates declined in 40 of these communities after the ordinances were enacted, with an average 69% decrease in the youth sales rate;²⁵

WHEREAS, the federal Family Smoking Prevention and Tobacco Control Act (“Tobacco Control Act”), enacted in 2009, prohibited candy- and fruit-flavored cigarettes,²⁸ largely because these flavored products are marketed to youth and young adults,^{26,35,145} and younger smokers were more likely than older smokers to have tried these products;²⁶

WHEREAS, neither federal nor California state laws restrict the sale of menthol cigarettes or flavored non-cigarette tobacco products, such as cigars, cigarillos, smokeless tobacco, hookah tobacco, electronic smoking devices, and the solutions used in these devices;

WHEREAS, in 2018, more than 86% of tobacco retailers in California sold flavored non-cigarette tobacco products, over 91% of tobacco retailers sold menthol cigarettes,⁸⁰ and, as of 2016, 8 out of 10 tobacco retailers near schools sold flavored non-cigarette tobacco products;¹⁴⁷

WHEREAS, flavored tobacco products are used by the majority of youth and young adult tobacco users (86.4% and 57.7%, respectively) in California;⁹

WHEREAS, mentholated and flavored products have been shown to be “starter” products for youth who begin using tobacco^{26,148,149} and that these products help establish tobacco habits that can lead to long-term addiction;^{26,150,151}

WHEREAS, between 2004 and 2014, use of non-menthol cigarettes decreased among all populations, but overall use of menthol cigarettes increased among young adults (ages 18 to 25) and adults (ages 26+);³⁰

WHEREAS, flavored tobacco has significant public health implications for youth and people of color as a result of targeted industry marketing strategies and product manipulation;^{11,26,152,153}

WHEREAS, a review of advertising, promotions, and pack prices near California high schools found that “for each 10 percentage point increase in the proportion of Black students, the proportion of menthol advertising increased by 5.9% ... the odds of a Newport [a leading brand of mentholated cigarettes] promotion were 50% higher ... and the cost of Newport was 12 cents lower.” There was no such association found for non-mentholated cigarettes;¹⁵⁴

WHEREAS, scientific reviews by the FDA and the Tobacco Products Scientific Advisory Committee (“TPSAC”) found marketing of menthol cigarettes likely increases the prevalence of smoking among the entire population, but especially among youth, African Americans,³³ and possibly Hispanic and Latino individuals;³⁴ and that menthol cigarettes are associated with increased initiation and progression to regular cigarette smoking, increased dependence on cigarettes, and reduced success in smoking cessation, especially among African American menthol smokers;³³

WHEREAS, research indicates that the FDA ban in 2009 on all flavored cigarette products (except menthol) led to a 6% decrease in youth tobacco use and a 17% decrease in the likelihood of a youth becoming a cigarette smoker;¹⁵⁵

WHEREAS, studies indicate that laws prohibiting the sale of flavored tobacco products lead to decreases in youth tobacco use, as evidenced by the following:

- An evaluation of New York City's law, which prohibits the sale of all flavored tobacco, excluding menthol, indicated that as a result of the law, youth had 37% lower odds of ever trying flavored tobacco products and 28% lower odds of ever using any type of tobacco;¹⁵⁶
- An evaluation of a law in Providence, Rhode Island, which prohibits the sale of all flavored tobacco, excluding menthol, indicated that as a result of the law, current use of any tobacco product among high school youth declined from 22% to 12% and e-cigarette use declined from 13.3% to 6.6%, even as statewide e-cigarette use among high school increased to more than 20%;¹⁵⁷

WHEREAS, the health effects of non-cigarette tobacco products such as cigars, cigarillos, smokeless tobacco, and shisha are substantial as demonstrated by research that shows that non-cigarette tobacco products have addictive levels of nicotine, harmful toxins, and dangerous carcinogens;¹⁵⁸⁻¹⁶⁴

WHEREAS, unlike cigarette use that has steadily declined among youth, the prevalence of the use of non-cigarette tobacco products has increased among California youth;⁹

WHEREAS, the availability of inexpensive tobacco products leads to increased tobacco use as evidenced by more than 100 academic studies that conclusively show that when tobacco products are made more expensive, fewer people use tobacco, fewer initiate tobacco use, and more people quit tobacco use;^{2,48-51,53-58}

WHEREAS, research has also consistently shown that increases in cigarettes prices will result in less smoking across various sociodemographic populations;¹⁶⁵

WHEREAS, a systematic review by the U.S. Community Preventive Services Task Force found that a 20% price increase would reduce demand for cigarettes by approximately 10.4%, the prevalence of adult tobacco use by 3.6%, and initiation of tobacco use by young people by 8.6%;⁴⁹

WHEREAS, unequal price increases across different types of tobacco products lead to substitution from one product to another;^{56,58}

WHEREAS, youth are particularly responsive to changes in tobacco prices,^{26,52,54,166} and evidence suggests that tobacco companies deliberately target youth with price reductions;^{26,51,64-66,167}

WHEREAS, evidence also suggests that cigarettes are cheaper in neighborhoods with lower household incomes,^{118,168} Newport menthol cigarettes cost less in areas with higher proportions of African Americans,¹¹⁸ and underserved communities are targeted with price discounts and coupons;¹⁶⁹⁻¹⁷¹

WHEREAS, tobacco companies spend considerably to decrease the price of their products in order to counter state and local tobacco control efforts, appeal to price-sensitive consumers, and increase demand for tobacco products. For example, tobacco companies spent the majority of their cigarette marketing budgets on price discounts, accounting for nearly \$6.2 billion of \$8.6 billion advertising and promotional expenditures in 2018;^{50,51,62}

WHEREAS, the tobacco industry's price discounting strategies, such as coupons and multiple-package discounts, are popular among consumers, with more than half of adults using some price minimization strategy.⁷⁰ Coupon receipt and redemption appears more prevalent among white, younger, female, sexual minority, and more nicotine dependent smokers.¹⁷² In California, individuals who used price minimization strategies saved an average \$1.04 per pack (or 18.6% off the total) in 2010;⁷⁰

WHEREAS, price-discounted sales account for a substantial proportion of overall tobacco product sales;⁶³

WHEREAS, although federal and state law ban the sale of individual cigarettes,^{78,173} neither federal nor California state laws restrict the sale of individual little cigars and cigars;

WHEREAS, many retailers sell little cigars and cigars individually, making them more affordable and appealing to youth.⁷⁹ Additionally:

- 78.3% of California tobacco retailers sell a popular brand of youth-friendly cigars for less than \$1.00;⁷⁹
- Between 2012 and 2016, annual sales of cigarillos increased by 78% overall and by 155% for "concept-flavored" (e.g., Jazz) cigarillos;¹⁷⁴

WHEREAS, a 10% increase in cigar prices has been associated with decreased cigar sales^{175,176} and may significantly reduce cigar use among youth;¹⁷⁷

WHEREAS, neither federal nor California state laws set a minimum price for tobacco products;

WHEREAS, minimum price markups and related laws in other states have been shown to be effective at increasing the price of cigarettes but may remain vulnerable to price manipulation by the tobacco industry without attention to coupons and discounts;⁸²

WHEREAS, studies have estimated that if price discounts were prohibited across the United States, the number of people who smoke would decrease by more than 13%;⁶⁸ the impact of a \$10 federal minimum floor price for cigarettes could reduce the number of packs sold in the United States by 5.7 billion per year and prompt more than 10 million smokers to quit;⁵⁵ and that a state-level minimum floor price law designed to raise the average price of cigarette

packs by just under \$2.00 could decrease the prevalence of cigarette use and consumption by more than 4% and reduce income-based smoking disparities in California;⁸⁶

WHEREAS, by selling tobacco products, pharmacies reinforce positive social perceptions of smoking, convey tacit approval of tobacco use, and send a message that it is not so dangerous to smoke;^{178,179}

WHEREAS, pharmacies sell cigarettes cheaper than other stores¹¹⁸ and advertise tobacco product discounts more than other stores in California;⁸⁰

WHEREAS, tobacco-free pharmacy sales policies decrease the availability of tobacco products by reducing tobacco retailer density by up to three times compared with communities that do not have such policies,¹¹⁹ and immediately after the nationwide CVS policy change to not sell tobacco products, cigarette purchases declined and smokers who had previously purchased their cigarettes exclusively at CVS were up to twice as likely to stop buying cigarettes entirely;¹²⁰

WHEREAS, research indicates that the density and proximity of tobacco retailers increase smoking behaviors, including number of cigarettes smoked per day,⁹⁰ particularly in neighborhoods experiencing poverty;^{90,180-182}

WHEREAS, the density of tobacco retailers near adolescents' homes has been associated with increased youth smoking rates¹⁰¹ and initiation of noncigarette tobacco product use;¹⁸³

WHEREAS, adults who smoke are likely to have a harder time quitting when residential proximity to tobacco retailers is closer¹⁰⁷ and density is higher;¹⁸⁴⁻¹⁸⁶

WHEREAS, tobacco retailers are more prevalent in underserved communities, especially in neighborhoods with a higher proportion of African American or Hispanic residents;⁹³⁻⁹⁸

WHEREAS, tobacco retailer density is higher in urban compared to rural areas, except for low-income communities, which have higher tobacco retailer densities regardless of geography, and Hispanic communities, which are associated with variable retailer densities across geography;^{97,187}

WHEREAS, policies to reduce tobacco retailer density have been shown to be effective^{103,104,188,189} and can reduce or eliminate inequities in the location and distribution of tobacco retailers;^{103,104}

WHEREAS, six out of 10 tobacco retailers in California sold cigar products using cannabis-related flavor descriptors and these retailers were more prevalent in school neighborhoods with lower median income;¹⁹⁰

WHEREAS, both youth and adult tobacco users are more likely to also use cannabis;^{191,192}

WHEREAS, strict enforcement of policies prohibiting retail sales of cigarettes to youth, sales of cigarettes via vending machines, and other means through which youth gain access to tobacco in the commercial settings can limit their opportunities to obtain these products;^{26,27}

WHEREAS, strong policy enforcement and monitoring of retailer compliance with tobacco control policies (e.g., requiring identification checks) is necessary to achieve reductions in youth tobacco sales;^{193,194}

WHEREAS, the Institute of Medicine recognizes that retailers are not likely to comply with youth tobacco access laws unless such laws are actively enforced through retailer compliance checks paired with meaningful penalties on business owners for violations;¹⁹⁵

WHEREAS, state law explicitly permits cities and counties to enact local tobacco retail licensing ordinances, and allows for the suspension or revocation of a local license for a violation of any state tobacco control law (Cal. Bus. & Prof. Code § 22971.3);

WHEREAS, California courts have affirmed the power of the [city council/board of supervisors] to regulate business activity to discourage violations of law. See, e.g., *Cohen v. Board of Supervisors*, 40 Cal. 3d 277 (1985); *Bravo Vending v. City of Rancho Mirage*, 16 Cal. App. 4th 383 (1993); *Prime Gas, Inc. v. City of Sacramento*, 184 Cal. App. 4th 697 (2010);

WHEREAS, over 180 cities and counties in California have passed tobacco retailer licensing ordinances in an effort to stop youth from using tobacco;⁹

WHEREAS, the [city council/board of supervisors] has a substantial interest in protecting youth and underserved populations from the harms of tobacco use; and

WHEREAS, the [city council/board of supervisors] finds that a local licensing system for tobacco retailers is appropriate to ensure that retailers comply with tobacco control laws and business standards of the [Insert jurisdiction name] in order to protect the health, safety, and welfare of our residents;

NOW THEREFORE, it is the intent of the [city council/board of supervisors], in enacting this ordinance, to ensure compliance with the business standards and practices of the [city/county] and to encourage responsible tobacco retailing and to discourage violations of tobacco-related laws, especially those which prohibit or discourage the sale or distribution of tobacco products to youth, but not to expand or reduce the degree to which the acts regulated by federal or state law are criminally proscribed or to alter the penalties provided therein.

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- 17 Cal. Rev. & Tax Code § 30111 (providing that state tobacco taxes “are in lieu of all other state, county, municipal, or district taxes on the privilege of distributing cigarettes or tobacco products.”); Cal. Bus. & Prof. Code § 22964 (providing that the Stop Tobacco Access to Kids Act does not “preempt or otherwise prohibit the adoption of a local standard that imposes a more restrictive legal age to purchase or possess tobacco products.”).
- 18 Cal. Bus. & Prof. Code § 22971.3 (“Nothing in this division preempts or supersedes any local tobacco control law other than those related to the collection of state taxes. Local licensing laws may provide for the suspension or revocation of the local license for any violation of a state tobacco control law.”).
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City Council Agenda Report

Agenda Item No. 7.a.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Sabrina Muhne, Interim City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE ADJOURNED
REGULAR CITY COUNCIL MEETING MINUTES OF JULY 30,
2024

SUMMARY: Staff is requesting approval of Minutes for the July 30, 2024, Adjourned Regular City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the July 30, 2024, Adjourned Regular City Council Meeting.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. DRAFT Reg CC Minutes 7-30-24

CITY OF SOUTH EL MONTE
ADJOURNED REGULAR CITY COUNCIL MEETING MINUTES
Tuesday, July 30, 2024 - 6:00 PM
1415 Santa Anita Avenue, South El Monte, California 91733

Mayor Olmos called the meeting to order at 6:02 p.m.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos

ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

STAFF PRESENT: Anthony R. Taylor, City Attorney; Sabrina Muhne, Interim City Clerk; Masami Higa, Director of Finance; John Poehler, Director of Public Works; Guillermo Arreola, Director of Community Development; Iyob Tessema, Director of Human Resources & Risk Management; Ariana De La Cruz (via Zoom) and Robert Molina, Interim Deputy City Clerk.

STAFF ABSENT: Rene Salas, City Manager

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Councilmember Acosta led the Pledge of Allegiance.

3. INVOCATION – Pastor Benjamin Garrett, Faith Dominion Church, offered the invocation.

4. PRESENTATIONS

4.a. Mayor and City Council presented a proclamation to the Community Services staff, proclaiming the Month of July 2024, as Parks Make Life Better Month.

4.b. Valle Lindo School District Parent Teacher Organization presented a Certificate of Appreciation to City Council for “their continued support of PTO activities throughout the school year.”

4.c. Mayor and City Council received the Sheriff's Department Report for the Month of June 2024.

4.d. Mayor and City Council received the Code Enforcement and Public Safety Department Report for the Month of June 2024.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Attorney Anthony Taylor announced, consistent with Councilmember Delgado's request, to move Agenda Item 12.a "the ¼ cent sales tax" to Agenda Item 9.a.a. so that it appears before Agenda Item 9.b. the "business license tax measure," and since it is consistent with Councilmember Delgado's proposal, it would be good to discuss the ¼ cent sales tax before City Council could take final action on 9.b. which is the business license tax measure.

Councilmember Delgado requested to pull Consent Calendar Item 7.g. for discussion.

Motion by Councilmember Delgado, seconded by Councilmember Angel to approve the agenda as amended, pulling Item 7.g. for discussion, and renumbering Item 12.a. as Item 9.a.a. to be heard before taking Item 9.b. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Jack Owens, business owner, expressed support for Agenda Item 12.a.
2. Salvador "Sal" Ramirez, resident, introduced himself and announced that he is running for Member of the City Council in the November 5, 2024, General Municipal Election.
3. The Interim City Clerk read a letter from Local 721 Service Employees International Union regarding "Our Concerns with Southeast Area Animal Control (SEACCA) Management." The entire letter is available for public viewing in the City Clerk's Office.

There being no further comments, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

Motion by Councilmember Acosta, seconded by Councilmember Angel to approve the Consent Calendar as amended, pulling Agenda Item 7.g. for discussion. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

CONSENT CALENDAR (CONTINUED)

- 7.a. Approved the Minutes of the July 9, 2024, Regular City Council Meeting.
- 7.b. Adopted Resolution No. 24-201, authorizing payment of City expenditures.
- 7.c. Adopted Resolution No. 24-202, approving the agreement for environmental contract services between the City and Kimley-Horn and Associates, Inc.; and authorized the City Manager or designee to execute the agreement.
- 7.d. Approved the issuance of a RFP to establish a pre-qualified list of individuals and/or firms to administer and implement the CalHome Owner-Occupied Home Repair program and the First Time Home Buyer Program.
- 7.e. Approved the issuance of a RFP to establish a pre-qualified list of firms to administer and monitor foreclosures in the City.
- 7.f. Adopted Resolution No. 24-203, updating the compensation schedule of Pool Manager, Assistant Pool Manager, Water Safety Instructor, and Lifeguard by increasing the hourly rate by \$3.00, respectively.
- 7.g. *Heard after approval of the Consent Calendar.*
- 7.h. Approved the All-Women and Girls Bike Ride to be held on Saturday, September 21st, meeting at 8:30 AM at the South El Monte Community Center; and approved allocating \$950.00 from the City's Special events account 01-151-1543-5952 to host the event.
- 7.i. Approved the issuance of a RFP to provide peer review of an Environmental Impact Report (EIR) and related technical studies RFP substantially in the form attached to the agenda report, subject to minor revisions by the City Attorney, and authorized the City to solicit proposals.
- 7.j. Approved Resolution No. 24-207 and Resolution No. 24-208, confirming that the Senior Executive Assistant/Community Liaison Classification is at-will, making updates to the class specifications for this position, confirming the appointment of Dianna Gomez in this position, and establishing the benefits for this position.

Consent Calendar Item 7.g. heard at this time.

CONSENT CALENDAR (CONTINUED)

7.g. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-204, APPROVING APPOINTMENT OF COMMISSIONERS TO THE PATRIOTIC COMMISSION**

Councilmember Delgado requested clarification on the staff recommendation, and on policies regarding commissioners serving on more than one commission.

Motion by Councilmember Angel, Second by Councilmember Delgado to approve appointments to the Patriotic Commission with the requirement that Rosemary R. Tavera resigns from the Advancement of Women and Girls Commission. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

8. **PUBLIC HEARINGS**

8.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-205, APPROVING THE ANNUAL LEVY OF THE SEWER SERVICE FEE FOR FISCAL YEAR 2024-25**

Anthony Taylor, City Attorney addressed that page 263 of the agenda packet included the incorrect resolution attached to the staff report and requested that General Business be heard after staff can provide the correct resolution.

Hearing no objection, Agenda Item 8.a. was passed to be heard later in the meeting, moving General Business to be heard at this time.

9. **GENERAL BUSINESS**

9.a. **CONSIDERATION AND APPROVAL OF THE CITY'S 2025 FOURTH OF JULY CELEBRATION**

Mayor Olmos announced the item and introduced Jayson Perez, Community Services Manager, who provided an oral report.

Discussion topics included securing a date for the firework festival due to limited vendor availability, pricing differences, staff's availability to work two consecutive events occurring on July 3rd and July 4th, and an entertainment schedule to be presented to Mayor and City Council at a later meeting.

After discussion and common consent, there being no objection, no action was taken.

GENERAL BUSINESS (CONTINUED)

Agenda Item 12.a. was moved and renumbered as Agenda Item 9.a.a., to be heard and discussed prior to taking final action on Agenda Item 9.b.

9.a.a. COUNCILMEMBERS AGENDA – COUNCILMEMBER HECTOR DELGADO

Anthony Taylor announced the item and suggested that Mark Mandell, Special Counsel, Mandell Municipal Counseling, provide an oral report.

Discussion topics included an overview of sales tax rates and the percentages that go to the state versus the city, tax laws, the Measure H tax expiring in 2027, an overview of if Measure A replaces Measure H in the November elections, suggested City strategies, potential California Department of Tax and Fee Administration (CDTFA) approval, the city's and other cities' experiences with contributions towards Measure H compared to how much received in return, local control versus county control, rules on express advocacy and options for communicating measure material to the voters, scheduling a special meeting to further discuss options on this item, and consideration to continue Item 9.b. to be heard at that special meeting .

After discussion and common consent, there being no objection, no action was taken, and this item was continued to a Special City Council meeting scheduled for August 7, 2024, at 7:00 p.m.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-206, SUBMITTING A BUSINESS LICENSE TAX MEASURE TO THE VOTERS AT THE NOVEMBER 5, 2024, GENERAL MUNICIPAL ELECTION AND INTRODUCTION OF ORDINANCE NO. 1273 RELATING TO BUSINESS LICENSING PROCEDURES

Mayor Olmos announced the item, and there being no objection, continued this item to a Special City Council meeting scheduled for August 7, 2024, at 7:00 p.m.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the following: two Summer Night Markets, the "Older American of the Year" Senior Luncheon, the City's 66th Anniversary Luncheon and Dance, the Community Bike Ride, the Community Services Appreciation Luncheon, Movies in the Park, the California Contract Cities Association Board of Directors Meeting, and the California State Senate Select Committee on School Climate and Student Safety sponsored by Senator Susan Rubio. The AMRO Fabricating Corporation's Health and Wellness Fair.

Councilmember Delgado announced he attended the following: the Independent Cities Association (ICA) Summer Seminar, and the California State Senate Select Committee on School Climate and Student Safety sponsored by Senator Susan Rubio.

COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS (CONTINUED)

Councilmember Angel announced he attended the following: two Summer Night Markets, the “Older American of the Year” Senior Luncheon, the City’s 66th Anniversary Luncheon and Dance, the Community Services Appreciation Luncheon, Movies in the Park, and the Marathon Batting Cages 1 Year Anniversary Party. The AMRO Fabricating Corporation’s Health and Wellness Fair.

Mayor Olmos announced she attended the following: Movies in the Park, two Summer Night Markets, the South El Monte/El Monte Chamber of Commerce Annual Installation and Awards Banquet, the Patriotic Commission meeting, the Planning Commission meeting, the Healthy South El Monte Leadership Coalition Program, the swearing in of “Older American of the Year” Rosario “Chayo” Gonzalez at Club Latino del Sur, the Marathon Batting Cages 1 Year Anniversary Party, the Community Services Appreciation Luncheon, the South Pasadena Police Department Electric Vehicle Fleet Conversion Press Conference, the Southeast Area Animal Control Authority (SEACCA) Commission Meeting, AMRO Fabricating Corporation’s Health and Wellness Fair, the California State Senate Select Committee on School Climate and Student Safety sponsored by Senator Susan Rubio, the swearing in of Edward Yen as the new Executive Officer of the Los Angeles County Board of Supervisors Office, a scoping meeting with Magellan Value Partners, the City’s 66th Anniversary Luncheon and Dance, the Los Angeles County Sanitation District No. 15 Board of Directors Regular Meeting, and the California Joint Powers Insurance Authority (JPIA) Annual Meeting of the Board of Directors.

11. CORRESPONDENCE

11.a. LETTER FROM SOUTH EL MONTE AMERICAN YOUTH SOCCER ORGANIZATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF DEAN L. SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES ASSOCIATED WITH THE RESERVATION

Motion Councilmember Acosta, second by Councilmember Angel to approve the facility fee waiver request for the use of Shively Park field in the amount of \$44,075.00, and to approve the request to waive the reservation light fees at Shively Park in the amount of \$13,950.00. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

11.b. LETTER FROM SOUTH EL MONTE VETERANS SENIOR BASEBALL TEAM REQUESTING A FACILITY WAIVER FOR THE USE OF THE BASEBALL FIELD AT DEAN L. SHIVELY PARK

Motion by Councilmember Angel, second by Councilmember Delgado to approve the facility fee waiver requested by SEM Veterans Baseball in the amount of \$5,225.00. Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

12. COUNCILMEMBERS' AGENDA

12.a. *This item was moved and renumbered as Agenda Item 9.a.a., to be heard and discussed prior to taking final action on Agenda Item 9.b.*

Anthony Taylor, City Attorney, announced that staff was able to provide the correct resolution attached to the staff report for Agenda Item 8.a., it is publicly available, and suggested hearing Item 8.a. at this time.

There being no objection, Agenda Item 8.a. was heard at this time.

8. PUBLIC HEARINGS

8.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-205, APPROVING THE ANNUAL LEVY OF THE SEWER SERVICE FEE FOR FISCAL YEAR 2024-25

Mayor Olmos opened the public hearing.

Mayor Olmos opened public comment, there being none, closed public comment.

Mayor Olmos introduced John Poehler, Director of Public Works, who provided an oral report.

Motion by Councilmember Angel, seconded by Councilmember Delgado, to adopt Resolution No. 24-205, adopting the Written Report and approving the annual levy of the Sewer Service Fee for Fiscal Year 2024-25 at \$35.37 per sewer unit.). Motion passed 4-0-1, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): Mayor Pro Tem Bojorquez

13. CLOSED SESSION

At 8:08 p.m. Anthony R. Taylor, City Attorney, recessed Council into closed session.

13.a. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9(d)(4) – (two cases)

13.b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL EXPOSURE TO LITIGATION

Pursuant to Government Code Section 54956.9(d)(2) - One Case

CLOSED SESSION (CONTINUED)

13.c. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Employees Association

13.d. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Executive Management Team Association

At 8:47 p.m. Mayor Olmos reconvened the meeting with Mayor Pro Tem Bojorquez absent.

City Attorney Anthony Taylor announced closed session items 13.a. through 13.d. were discussed with no reportable action at this time.

14. RECESS COUNCIL MEETING:

Mayor Olmos recessed the meeting at 8:47 p.m.

Mayor Olmos adjourned the Successor Agency meeting at 8:49 p.m.

Mayor Olmos reconvened the City Council Meeting at 8:50 p.m.

15. ADJOURNMENT

There being no further business coming before this body, at 8:50 p.m. Mayor Olmos adjourned the meeting in memory of Mr. Jack Owens, to a regular meeting on Tuesday, September 10, 2024, at 6:00 p.m., and a special meeting to be scheduled for August 7, 2024, at 7:00 p.m.

Sabrina Muhne, Interim City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

Agenda Item No. 7.b.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Sabrina Muhne, Interim City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE SPECIAL CITY COUNCIL MEETING MINUTES OF AUGUST 7, 2024

SUMMARY: Staff is requesting approval of Minutes for the August 7, 2024, Special City Council Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the August 7, 2024, Special City Council Meeting.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. DRAFT Spec CC Minutes 8-7-24

CITY OF SOUTH EL MONTE
SPECIAL CITY COUNCIL MEETING MINUTES
Wednesday, August 7, 2024 - 7:00 PM
1415 Santa Anita Avenue, South El Monte, California 91733

Mayor Olmos called the meeting to order at 7:00 p.m.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

ABSENT: Councilmember(s): None

STAFF PRESENT: Rene Salas, City Manager; Anthony R. Taylor, City Attorney; Sabrina Muhne, Interim City Clerk; Masami Higa, Director of Finance; Guillermo Arreola, Director of Community Development; and Robert Molina, Interim Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via teleconference.

2. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Attorney Anthony Taylor announced Walk-On Item under General Business as Item 4.c. titled "Consideration and Approval of Resolution 24-210 Authorizing the City to Enter into the Master Settlement Agreement with Kroger Co. Regarding National Opioid Settlements." This is a matter that he previously briefed the council on, and he's confirmed since his last briefing that the city can participate in the settlement. It is added as an urgency item since all the settlement paperwork needs to be signed next week and that it is publicly available.

Motion by Councilmember Delgado, seconded by Mayor Pro Tem Bojorquez to approve the agenda as amended. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos

NAYS: Councilmember(s): None

3. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. The Interim City Clerk read a letter from Raul Pardo, resident, expressing concern with supporting tax measures. The entire letter is available for public viewing in the City Clerk's Office.

Members of the public in attendance requested to hear Agenda Item 4.a. prior to making public comment.

There being no objections, Mayor Olmos closed Public Comment to be reopened after hearing Agenda Item 4.a.

4. GENERAL BUSINESS

4.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-209, SUBMITTING A LOCALLY-CONTROLLED SERVICES (TRANSACTIONS AND USE TAX) MEASURE TO THE VOTERS AT THE NOVEMBER 5, 2024 GENERAL MUNICIPAL ELECTION AND INTRODUCTION OF ORDINANCE NO. 1275 RELATING TO A TRANSACTIONS AND USE TAX

Mayor Olmos announced the item and introduced Mark Mandell, Special Counsel, Mandell Municipal Counseling, who provided an oral report.

PUBLIC COMMENT (REOPENED)

Public Comment was reopened after residents in attendance had the opportunity to hear the presentation on Agenda Item 4.a.

2. Jackie Rubio, resident, commented on DMV registration taxes, and expressed concern on the residency status of a current Community Services commissioner with an address located outside of the City of South El Monte.
3. Joshua Ortega, resident, expressed concern regarding putting a measure on the ballot to raise taxes, expressed ideas on other tax options for city revenue, and asked for clarification if a “no” vote affects the County’s action.

There being no further comments, Mayor Olmos closed public comment.

Motion by Councilmember Delgado, Second by Councilmember Angel to approve finding that the adoption of the ordinance is not a "project" subject to the requirements of the California Environmental Quality Act (CEQA) (Public Resources Code Section §§ 21000 et seq.) and CEQA Guideline 15378(b)(4); to adopt Resolution No. 24-209 Submitting the South El Monte Locally-Controlled Services Measure to the Voters at the November 5, 2024, General Municipal Election, Reiterating the City’s Request that the Election be Consolidated with Other Elections Held on that Date and Taking Certain Related Actions; and to Introduce and Waive First Reading of Ordinance No. 1275 Adding Chapter 3.05 to Title 3 of the Municipal Code to Impose a Transactions and Use Tax to be Administered by the California Department of Tax and Fee Administration. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos
NAYS: Councilmember(s): None

4.b. CONTINUED FROM THE ADJOURNED REGULAR CITY COUNCIL MEETING OF JULY 30, 2024 - CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-206, SUBMITTING A BUSINESS LICENSE TAX MEASURE TO THE VOTERS AT THE NOVEMBER 5, 2024, GENERAL MUNICIPAL ELECTION AND INTRODUCTION OF ORDINANCE NO. 1273 RELATING TO BUSINESS LICENSING PROCEDURES

Mayor Olmos announced the item. Anthony Taylor, City Attorney and Mark Mandell, Special Counsel, Mandell Municipal Counseling, provided an oral report.

After discussion and common consent, with no objections, no action was taken.

4.c. CONSIDERATION AND APPROVAL OF RESOLUTION 24-210 AUTHORIZING THE CITY TO ENTER INTO THE MASTER SETTLEMENT AGREEMENT WITH KROGER CO. REGARDING NATIONAL OPIOID SETTLEMENTS

Anthony Taylor, City Attorney, announced the item and Mayor Olmos called for a motion to approve.

Motion by Councilmember Angel, Second by Councilmember Delgado to approve Settlement Agreements and Participation Forms for the City's participation in the National Opioid Settlement Agreements with Kroger; to approve the California State-Subdivision Agreements Regarding Distribution and Use of Settlement Funds relating to the National Opioid Settlement Agreements with Kroger; and to adopt Resolution 24-210 approving and authorizing the City Manager to carry out all necessary acts such that the City can participate in the National Opioid Settlements with Kroger including signing necessary documents and transmittal thereof as necessary. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Angel, Delgado, Mayor Pro Tem Bojorquez, and Mayor Olmos
NAYS: Councilmember(s): None

5. CLOSED SESSION - NONE

6. ADJOURNMENT

There being no further business coming before this body, at 7:55 p.m. Mayor Olmos adjourned the meeting to a regular meeting on Tuesday, September 10, 2024, at 6:00 p.m.

Sabrina Muhne, Interim City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

Agenda Item No. 7.c.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-211, APPROVING WARRANTS FOR THE PERIOD OF JULY 24, 2024, THROUGH SEPTEMBER 10, 2024

SUMMARY: Authorizing payment of City expenditures for the period of July 24, 2024, through September 10, 2024, totaling \$5,553,531.15.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-211, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 24-211
- B. 9.10.24 WARRANT REGISTER

ATTACHMENT A

RESOLUTION NO. 24-211

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF JULY 24, 2024, THROUGH SEPTEMBER 10, 2024,
TOTALING \$5,553,531.15.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the
Finance Director hereby certifies to the accuracy of the following demands and the availability of
funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by
law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 24/25	Electronic Warrants	07/24/24-09/10/24	DFT0001928-2075	\$798,731.67
FY 24/25	Regular Warrants	07/24/24-09/10/24	14714-15058	\$4,161,698.42
Payroll	Check	PPE 07/20/24	1842-1858	\$13,253.34
Payroll	Direct Deposit	PPE 07/20/24	7351-7483	\$177,091.57
Payroll	Manual Check	PPE 08/03/24	1859-1864	\$3,365.13
Payroll	Check	PPE 08/03/24	1865-1877	\$11,502.49
Payroll	Manual Check	PPE 08/03/24	1878-1886	\$14,181.43
Payroll	Direct Deposit	PPE 08/03/24	7484-7614	\$184,997.39
Payroll	Check	PPE 08/17/24	1887-1897	\$9,916.89
Payroll	Manual Check	PPE 08/17/24	1898-1912	\$7,723.03
Payroll	Direct Deposit	PPE 08/17/24	7615-7738	\$171,069.79

TOTAL EXPENDITURES RESOLUTION NO. 24-211, \$5,553,531.15

PASSED, APPROVED, AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

Attachment: Exhibit A – Expense Report

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-211, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sabrina Muhne, Interim City Clerk



South El Monte, CA

ATTACHMENT B

Warrant Register Council Meeting 09/10/24

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0170.1770.5525	DWS TIRES	14714	07/22/2024	4 NEW TIRES	653.76
01.0170.1770.5525	DWS TIRES	14714	07/22/2024	NEW TIRE	356.86
01.0151.1545.5210	RENE BURGUAN	14715	07/24/2024	7/25/24 SUMMER CONCERT BAND PERFORMANCE	1,700.00
01.0150.1540.5908	VALERIA MACIAS	14716	07/24/2024	JUNE'24 WSI CERTIFICATION TRAINING-REIMB	150.00
01.0151.1545.5210	ZUMAYA RENTALS	14717	07/24/2024	07/25/24 SUMMER CONCERT EQUIP RENTAL	1,000.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	14718	07/31/2024	JULY'24 ADMIN	1,672.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	14718	07/31/2024	JULY'24 MISC	520.00
01.0000.0000.2235	NATIONWIDE RETIREMENT SOLUTIONS	14719	07/31/2024	PPE 7/20/24	508.33
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	14720	07/31/2024	PPE 7/20/24	6,090.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	14721	07/31/2024	A.R GARNISHMENT PPE 7/20/24	8.15
01.0000.0000.2240	VONS CREDIT UNION	14722	07/31/2024	JULY'24	114.00
01.0151.1545.5210	JOSE GONZALEZ NICHOLAS	14723	08/06/2024	8/8/24 SUMMER NIGHT MKT/ BAND PERFORMANCE	1,200.00
68.0900.9000.5968	REGISTRAR-RECORDER/COUNTY CLERK	14724	08/06/2024	NOTICE OF EXEMPTION FILING	75.00
01.0000.0000.2225	STANDARD INSURANCE	14725	08/06/2024	AUG'24 LIFE AD&D	6,045.08
01.0000.0000.2224	STANDARD INSURANCE	14726	08/06/2024	AUG'24 LIFE AD&D & SUPPLEMENTAL	379.76
01.0130.1330.5715	T-MOBILE USA INC	14727	08/06/2024	6/21-7/20/24 CITY CELL PHONES	3,836.19
01.0151.1545.5210	ZUMAYA RENTALS	14728	08/06/2024	8/8/24 SUMMER CONCERT EQUIP RENTAL	1,000.00
01.0150.1530.5406	DONATO VALLE ACEVEDO	14729	08/07/2024	NEW COUCHES/ SCTR FRONT LOBBY	2,500.00
01.0000.0000.2235	NATIONWIDE RETIREMENT SOLUTIONS	14730	08/12/2024	PPE 8/3/24	508.33
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	14731	08/12/2024	PPE 8/3/24	6,215.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	14732	08/12/2024	A.R GARNISHMENT PPE 8/3/24	8.15
02.0170.1760.5572	WGJ ENTERPRISES, INC	14733	08/12/2024	JUNE'24 PARTIAL ST STRIPING	21,225.10
01.0160.1620.5520	A & R SAFE & LOCK CORP.	14734	08/13/2024	SCTR DUPLICATE KEYS	114.38
01.0150.1505.5204	ALICE JEAN STRONG	14735	08/13/2024	JULY'24 WOMEN & GIRLS COMM MTG	100.00
02.0170.1760.5962	AM CONSTRUCTION SUPPLY, INC.	14736	08/13/2024	14 BLADE/ SMALL TOOLS	330.74
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DEPT SUPPLIES	77.70
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	FONT LOBBY TABLE	329.64
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	RETURN CREDIT MEMO	(38.58)
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	JULY'24 TRAINING SNACKS	204.37
01.0140.1410.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	SUPPLIES/ PC MEETINGS	17.19
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DEPT SUPPLIES	71.62
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DEPT SUPPLIES	11.00
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	EMPLOYEE FILE FOLDERS	152.00
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	EMPLOYEE FILE FOLDERS	89.36
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	TRANSPORTATION TABLETS CASES	108.00
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DEPT SUPPLIES	113.99
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	TONER CARTRIDGE	242.30
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	SAFETY SHIELDS FOR HARD HATS	105.81
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	HAWAIIAN EVENT/ CITY LUNCHEON	120.11
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	TV & FURNITURE/ SCTR LOBBY	823.09
01.0100.1040.5922	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	BDAY SUPPLIES	82.55
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	YARD OFFICE SUPP	289.29
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	FOURTH OF JULY BALLOONS	14.32

01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	PRINTER/ HR	583.22
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DIGITAL ALARM CLOCK CREDIT	(11.00)
01.0110.1100.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	USB DRIVES/ COUNCIL	312.18
01.0170.1740.5435	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	WATER FILTERS FOR DRINKING FOUNTAINS	462.02
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	YARD OFFICE SUPP	66.70
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	PASSPORT AREA SUPPLIES	57.87
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CELL PHONE SWAP MERCH	101.08
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DESK CALENDAR	7.71
01.0130.1330.5215	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CAMERA PROJECT SUPPLIES	19.82
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	HEADSET	170.77
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	DEPARTMENT SUPPLIES	119.04
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	SUPPLIES & DECORATIONS/ PROM EVENT	431.90
01.0130.1330.5215	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CAMERA PROJECT	238.13
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	OFFICE SUPPLIES	161.40
01.0110.1100.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CITY COUNCIL SHIRT & CHAIR	594.78
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	OFFICE SUPPLIES	66.21
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CHANDELIER LIGHT BULBS/ SCTR	64.11
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	COVID TEST	445.50
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	7/10/24 CPR TNG SNACKS	143.20
01.0151.1543.5952	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	CITY BDAY CAKE PROP SUPPLIES	196.05
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14737	08/13/2024	OFFICE SUPPLIES/ YARD	73.13
01.0000.0000.4522	ANA LUCIO	14739	08/13/2024	4TH OF JULY VENDOR RFND	75.00
01.0170.1770.5525	ANDY TRUONG	14740	08/13/2024	#9 A/C SERVICE	140.64
01.0000.0000.4554	ASHLEY RAMIREZ	14741	08/13/2024	7/28/24 MVD RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	14742	08/13/2024	#42 LEF EMERGENCY LIGHT BAR	2,614.85
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	14742	08/13/2024	#42 TINT FRONT & REAR WINDOWS	300.00
44.0800.8010.5525	AUTOZONE	14743	08/13/2024	#16 CABIN FILTER, COOLANT	34.86
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	#31 MINOR SERIVCE AIR FILTER	147.26
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	VEHICLE CAR WASH SUPPLIES	32.59
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	#30, #31 MINOR SVCS / WIPER BLADES	167.55
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	#9 SIGNAL FLASHER	29.41
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	#16 WASHER FLUID	18.75
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	SOCKET FOR TAILER LUG NUTS	12.89
01.0170.1770.5525	AUTOZONE	14743	08/13/2024	CAR WASH BRUSH	15.50
01.0170.1020.5515	BASE HILL, INC.	14744	08/13/2024	MAY'24 JANITORIAL SVCS	8,085.00
01.0160.1620.5520	BASE HILL, INC.	14744	08/13/2024	5/5/24 SPECIAL EVENT CLEAN UP	240.00
01.0170.1710.5520	BASE HILL, INC.	14744	08/13/2024	CLEAN CITY HALL MATS	150.00
01.0170.1020.5515	BASE HILL, INC.	14744	08/13/2024	JULY'24 JANITORIAL SVCS	8,085.00
01.0000.0000.4560	BING ZHANG	14745	08/13/2024	SWIM LESSONS DISCOUNT REFUND	25.00
01.0000.0000.4560	BING ZHANG	14746	08/13/2024	SWIM LESSONS DISCOUNT REFUND	5.00
01.0140.1430.5215	BLACK KNIGHT DATA & ANALYTICS, LLC	14747	08/13/2024	7/8-8/7/24 MONTHLY SUBSCRIPTION	150.00
01.0150.1540.5908	BRIANNA OLIVAS	14748	08/13/2024	JULY'24 WSI CERTIFICATION TRAINING-REIMB	80.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	14749	08/13/2024	5/21/24-6/14/24 BLDG OFFICIAL SVCS	2,790.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	14749	08/13/2024	JUNE'24 BLDG INSPECTOR SVCS	8,546.92
01.0160.1620.5520	BUTLER CHEMICALS, INC.	14750	08/13/2024	CLEANING SUPPLIES/ SCTR KITCHEN	237.18
01.0000.0000.4252	CALIFORNIA BUILDING STANDARD COMMIS	14751	08/13/2024	2024 Q2 SB 1473 PERMIT FEE	150.70
01.0100.1060.5810	CALIFORNIA JPJA	14752	08/13/2024	FY24-25 LIABILITY INSURANCE	237,299.00
01.0100.1060.5815	CALIFORNIA JPJA	14752	08/13/2024	FY24-25 WORKERS COMPENSATION	376,084.00
01.0000.0000.4560	CARLOS VELAZQUEZ	14753	08/13/2024	SWIM LESSON: SESSION 3 REGISTERED TWICE	30.00
01.0150.1505.5204	CHRISTINA FONSECA	14754	08/13/2024	JULY'24 WOMEN & GIRLS COMM MTG	100.00
01.0130.1460.5215	CITY OF DOWNEY	14755	08/13/2024	FY 24-25 LICENSING ADMIN AGREEMENT	11,084.00

01.0130.1460.5215	CITY OF DOWNEY	14755	08/13/2024	FY24-25 GENERAL COMM SUPPORT	209.48
01.0130.1460.5215	CITY OF DOWNEY	14755	08/13/2024	FY24-25 ADMIN FEES	3,015.08
01.0130.1460.5215	CITY OF DOWNEY	14755	08/13/2024	FY24-25 ANIMAL CTRL & SHELTERING SVCS	73,059.50
01.0150.1530.5406	COAST FITNESS	14756	08/13/2024	FITNESS EQUIP MTNC SERVICE	250.00
01.0100.1050.5936	CONCENTRA	14757	08/13/2024	5/29-5/31/24 NEW HIRE PHYSICALS	2,205.00
01.0100.1050.5936	CONCENTRA	14757	08/13/2024	6/21/24 NEW HIRE PHYSICALS	245.00
01.0100.1050.5936	CONCENTRA	14757	08/13/2024	6/28/24 NEW HIRE PHYSICALS	245.00
01.0100.1050.5936	CONCENTRA	14757	08/13/2024	7/11/24 NEW HIRE PHYSICALS	245.00
01.0000.0000.4560	CRISTINA BAUTISTA	14758	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00
01.0170.1720.5520	DDC ELECTRIC SUPPLY, INC.	14759	08/13/2024	CONFRENCE ROOM PJT ELECTRIC PARTS	910.14
01.0000.0000.4560	DEEDEE GUERRERO	14760	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00
01.0160.1610.5520	DEPT. OF INDUSTRIAL RELATIONS	14761	08/13/2024	COMMUNITY CTR ELEVATOR INSPECTION	125.00
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	14762	08/13/2024	JUNE'24 FINGERPRINTS	416.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ NUTR PRGM CREDIT	(166.57)
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	376.56
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	41.84
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	231.47
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	25.71
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	390.60
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI & CII NUTR PRGM	43.40
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	115.74
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	12.85
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	226.65
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	25.18
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	151.29
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	16.80
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	96.45
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	10.71
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	192.89
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	21.43
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CI NUTR PRGM	139.65
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14763	08/13/2024	MILK/ CII NUTR PRGM	15.51
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	14764	08/13/2024	JUNE'24 PEST CONTROL/ SCTR	321.59
01.0151.1544.5210	EDUARDO MONJARAS	14765	08/13/2024	4TH OF JULY STAFF & OFFICIAL FOOD	375.00
01.0110.1100.5406	EL MONTE PRINTING	14766	08/13/2024	BUSINESS CARDS/ CITY COUNCIL	220.50
01.0000.0000.4560	ELIDETH GOMEZ	14767	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00
01.0120.1220.5919	EPOCH TIME, INC.	14768	08/13/2024	NEWSPAPER POSTING	1,300.00
01.0160.1650.5520	EWING IRRIGATION	14769	08/13/2024	GREEN TURF PAINT	122.10
01.0170.1750.5520	EWING IRRIGATION	14769	08/13/2024	HAYWARD IRR REPAIRS	363.64
01.0170.1750.5520	EWING IRRIGATION	14769	08/13/2024	STOCK IRRIGATION SUPPLIES	175.68
01.0160.1650.5520	EWING IRRIGATION	14769	08/13/2024	NTP TURF REHAB	1,782.02
01.0160.1650.5520	EWING IRRIGATION	14769	08/13/2024	NTP REHAB	1,635.21
01.0160.1650.5520	EWING IRRIGATION	14769	08/13/2024	MOUND BRICKS/ NTP	65.32
01.0170.1750.5520	EWING IRRIGATION	14769	08/13/2024	HAYWARD WATER SAVING GARDEN	502.35
01.0170.1710.5520	EXPRESS AIR TESTING INC	14770	08/13/2024	INITIAL ASBESTOS SURVEY/SAMPLES	748.00
01.0170.1720.5520	EXPRESS AIR TESTING INC	14770	08/13/2024	INITIAL ASBESTOS SURVEY/SAMPLES	750.00
01.0100.1020.5916	FEDEX	14771	08/13/2024	7/9/24 SHIPPING CHARGES	47.26
01.0170.1770.5525	FORD OF MONTEBELLO	14772	08/13/2024	#41* RUNNING BOARD HARDWARE	54.51
01.0000.0000.4554	GABRIELA CHACON	14773	08/13/2024	7/7/24 AQUA CTRR RESERVATION DAMAGE DEPOSIT RFND	500.00
01.0140.7020.5215	GOGOVAPPS, INC	14774	08/13/2024	9/1/24-8/31/25 CODE ENFORCE SUBSCRIPTION	5,004.00
44.0800.8020.5215	GOLDEN LION TRANSPORTATION INC	14775	08/13/2024	7/17/24 CHARTER SERVICES/ CCTR	875.00

44.0800.8020.5215	GOLDEN LION TRANSPORTATION INC	14775	08/13/2024	8/1/24 CHARTER SVCS/ COMM SVCS EXCURSION	875.00
01.0170.1770.5525	GOT PROPANE INC	14776	08/13/2024	PROPANE FOR FORKLIFT	17.00
01.0170.1710.5520	GRAINGER	14777	08/13/2024	CHALL AC REPAIR PARTS	695.53
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ADAPTER/SAND ROLLS	29.22
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	DUPLICATE KEYS/ CHALL	22.00
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	KEYS FOR YARD	11.00
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	SHIVELY KEYS	6.60
01.0170.1740.5435	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	KEYS FOR JANITORIAL CLOSETS	23.02
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	NTP REPAIR PARTS	103.87
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ NTP	21.98
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	1/8 FISH TAPE/ NTP	28.60
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	SS FL WASHERS	15.94
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	FLEX TAPE/ CHALL	32.98
01.0151.1543.5952	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	KRUSE IRR REPAIRS	28.57
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	BATTERIES/ NTP	32.99
01.0170.1740.5962	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	PEN LIGHT SM TOOLS	38.49
01.0151.1543.5952	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	KRUSE RAPIR SUPPLIES	98.49
01.0151.1543.5952	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ELEC CORDS/ KRUSE	51.66
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ST CLEAR MNT TAPE	13.74
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	STRIP BLACK/ CCTR	9.34
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	KEYS / KEYRINGS- SCTR	95.69
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ENTRY LOCKSET/ CHALL	34.09
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	3 KEYS/ CHALL	6.60
01.0170.1740.5962	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	NXT BOXED MULTI TOOL	54.99
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ SCTR	16.76
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ST SIGNS 10X1 WASHERS	26.38
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	STREET REPAIR SUPP	69.81
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	TORX TAMPER RESISTIN	27.39
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	DRILL BITS FOR REPAIRS/ YARD	50.11
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	FRONT ENT REPAIRS/ CCTR	23.60
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	POWER CHALK FOR CCTR	9.87
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ CCTR	108.86
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ CCTR	38.47
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ CCTR	27.49
01.0130.1330.5215	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	CAMERA PJT SUPPLIES	13.18
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	GREY SEAL SCTR	26.38
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	STREET SAFETY STRAPS	174.55
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	ST DRIL BIT & SAFETY STRAPS	22.61
01.0170.1720.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ YARD	32.89
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ SCTR	17.00
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ SCTR	14.19
01.0170.1750.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	IRR STOCK	127.44
01.0170.1740.5962	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	SMALL LIGHT PEN	153.96
02.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	STREET FLAG REPAIRS	755.04
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14778	08/13/2024	REPAIR SUPPLIES/ SCTR	23.07
01.0160.1610.5520	HAJOCA CORPORATION	14780	08/13/2024	SLOAN REPAIR PARTS/ CCTR	294.60
01.0160.1640.5425	HASA INC.	14781	08/13/2024	7/3/24 CHEMICAL DELIVERY	838.70
01.0160.1640.5425	HASA INC.	14781	08/13/2024	7/10/24 CHEMICAL DELVIVERY	456.21
01.0160.1640.5425	HASA INC.	14781	08/13/2024	7/17/24 POOL CHEMICALS	563.18
01.0160.1640.5425	HASA INC.	14781	08/13/2024	7/24/24 CHEM POOL DELIVERY	931.84
01.0130.1310.5903	HDL COREN & CONE	14782	08/13/2024	JULY-SEPT'24 PROPERTY TAX	2,175.00

01.0130.1310.5903	HDL COREN & CONE	14782	08/13/2024	23-24 ACFR STATISTICAL PACKAGE	695.00
01.0000.0000.4560	HUIXIONG HUANG	14783	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	100.00
06.0300.3010.5215	HUNTINGTON CULINARY	14784	08/13/2024	OCT'23 MEALS/ CI NUTR PRGM	4,053.75
06.0300.3020.5215	HUNTINGTON CULINARY	14784	08/13/2024	OCT'23 MEALS/ CII NUTR PRGM	363.00
06.0300.3010.5215	HUNTINGTON CULINARY	14784	08/13/2024	10/30-11/3/24 MEALS/ CI NUTR PRGM	4,600.00
06.0300.3020.5215	HUNTINGTON CULINARY	14784	08/13/2024	10/30-11/3/24 MEALS/ CII NUTR PRGM	363.00
06.0300.3010.5215	HUNTINGTON CULINARY	14784	08/13/2024	12/4-12/8/24 MEALS/ CI NUTR PRGM	4,111.25
06.0300.3020.5215	HUNTINGTON CULINARY	14784	08/13/2024	12/4-12/8/24 MEALS/ CII NUTR PRGM	393.25
06.0300.3010.5215	HUNTINGTON CULINARY	14784	08/13/2024	7/1-7/6/24 MEALS/ CI NUTR PGRM	5,281.25
06.0300.3020.5215	HUNTINGTON CULINARY	14784	08/13/2024	7/1-7/6/24 MEALS/ CII NUTR PGRM	459.80
06.0300.3010.5215	HUNTINGTON CULINARY	14784	08/13/2024	7/22-7/27/24 MEALS CI NUTR PRGM	6,776.25
06.0300.3020.5215	HUNTINGTON CULINARY	14784	08/13/2024	7/22-7/27/24 MEALS CII NUTR PRGM	574.75
01.0170.1710.5520	INNER-COOL CORP	14785	08/13/2024	A/C REPAIRS CHALL	9,470.00
01.0170.1520.5430	J-2 CONTAINERS & STORAGE LLC	14786	08/13/2024	20' CONTAINER/ YARD	3,218.69
01.0000.0000.4560	JASMINE CHAVEZ	14787	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	70.00
01.0151.1543.5952	JCL TRAFFIC SERVICES	14788	08/13/2024	NIGHT MARKET RENTALS	1,950.00
01.0151.1543.5952	JCL TRAFFIC SERVICES	14788	08/13/2024	NIGHT MARKET A FRAME SIGNS	412.00
01.0151.1543.5952	JCL TRAFFIC SERVICES	14788	08/13/2024	7/11/24 NIGHT MARKET RENTALS	1,950.00
02.0170.1760.5540	JCL TRAFFIC SERVICES	14788	08/13/2024	36 HANDICAP SIGN	165.38
02.0170.1760.5572	JCL TRAFFIC SERVICES	14788	08/13/2024	CURB PAINTS	2,261.01
01.0000.0000.4560	JERRICA JAIMES	14789	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00
01.0160.1620.6025	JJJ FLOOR COVERING, INC	14790	08/13/2024	FLOORING IMPRVMTS RET RELEASE/ SCTR #635	2,711.00
01.0160.1610.5520	JOHNSTONE SUPPLY	14791	08/13/2024	THERM GUARD/ CCTR	166.83
01.0170.1720.5406	JORGE A PULIDO ARRIERO	14792	08/13/2024	JUNE'24 DRINKING WATER	24.95
01.0170.1720.5406	JORGE A PULIDO ARRIERO	14792	08/13/2024	JULY-24 DRINKING WATER	127.98
01.0170.1720.5406	JORGE A PULIDO ARRIERO	14792	08/13/2024	7/22 DRINKING WATER DELIVERY	74.85
01.0170.1720.5406	JORGE A PULIDO ARRIERO	14792	08/13/2024	MAY'24 DRINKING WATER	16.96
01.0000.0000.4508	JOVANA MENDOZA	14793	08/13/2024	SUMMER CAMP REFUND	100.00
01.0000.0000.4560	KELVIN CHAU	14794	08/13/2024	SWIM LESSON/ SESSION 3 DISCOUNT RFND	10.00
01.0000.0000.4554	KIMBERLY VALENCIA	14795	08/13/2024	7/20/24 CCTR RESERVATION DAMAGE DEP RFND	600.00
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	DEC'23 HSIP 10 LEE/GARVEY/DURFEE #296	3,612.64
01.0000.0000.2430	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	MAR'24 2222 RSMD PEER REVIEW SVCS	2,118.15
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	APR'24 HSIP LEE/GARVEY/DURFEE #296	507.30
01.0000.0000.2430	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	MAY'24 2222 RSMD PEER REVIEW SVCS	3,252.54
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	JUNE'24 HSIP CYCLE 11 SYSTEM SFTY# 607	18,650.57
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	14796	08/13/2024	JUNE'24 HSIP 10 LEE/GARVEY/DURFEE #296	1,570.38
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	JUNE'24 LAW ENFORCEMENT SVCS	477,460.34
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	JUNE'24 LIABILITY INSURANCE	55,178.42
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	6/28-6/29/24 FIREWORK PATROL	6,305.35
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	JUNE'24 NIGHT MARKET/ LAW ENFORCEMENT SVCS	10,970.87
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	JUNE'24 TRAFFIC ENFORCEMENT SVCS	3,161.40
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	JUNE'24 CRIME SUPPRESSION	754.68
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	14797	08/13/2024	5/2/24 NIGHT MARKET/ LAW ENFORCEMENT SVCS	4,853.57
01.0120.1220.5919	LANGUAGE NETWORK	14798	08/13/2024	TRANSLATION SVCS	390.00
01.0170.1710.5520	LBC LIGHTING	14799	08/13/2024	OUTSIDE LIGHTS/ CHALL	143.55
01.0170.1710.5520	LBC LIGHTING	14799	08/13/2024	PASSPORT LIGHT/ CHALL	66.10
01.0170.1770.5525	LINE X PROTECTIVE COATINGS	14800	08/13/2024	#42 LINEX SPRAY LINER	771.00
01.0170.1770.5525	LINE X PROTECTIVE COATINGS	14800	08/13/2024	#41 LINEX SPRAY BED LINER	771.00
68.0900.9000.6025	LOC, INC	14801	08/13/2024	VARIOUS PARK IMPROVEMENTS #252	3,125.00
01.0000.0000.4560	LORENA RAMIREZ	14802	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	MARIA RUIZ	14803	08/13/2024	SWIM LESSON: SESSION 3 SIBLING DISCOUNT RFND	10.00

01.0000.0000.4554	MARTHA ZEPEDA	14804	08/13/2024	7/13/24 MVD RESERVATION DAMAGE DEP RFND	50.00
01.0000.0000.4522	MATIANA PIMENTAL	14805	08/13/2024	4TH OF JULY VENDOR REFUND	75.00
02.0170.1760.5540	MEISTER SEALCOAT & SUPPLIES, LLC	14806	08/13/2024	POTHOLE PATCH	1,249.54
01.0000.0000.4522	MERISA GONZALEZ	14807	08/13/2024	4TH OF JULY VENDOR REFUND	75.00
01.0150.1505.5204	MIRNA IVETTE SANCHEZ	14808	08/13/2024	JULY'24 WOMEN & GIRLS COMM MTG	100.00
01.0130.1330.5215	MODERN IT, INC	14809	08/13/2024	DOMAIN MIGRATION SERVICES	6,125.00
01.0130.1330.5215	MODERN IT, INC	14809	08/13/2024	AUGUST'24 MANAGED SVCS	13,530.00
01.0130.1330.5215	MODERN IT, INC	14809	08/13/2024	AUGUST'24 CLOU SVCS	750.00
01.0130.1330.5215	MODERN IT, INC	14809	08/13/2024	AUGUST'24 OFFICE 365	5,384.17
01.0170.1770.5525	MODERN TRAILER SUPPLY CO.	14810	08/13/2024	#40 HITCH REDUCER	164.90
01.0130.1330.5950	MRC SMART TECHNOLOGY SOLUTIONS	14811	08/13/2024	4/30-7/29/24 COPY OVERAGE	3,618.64
44.0800.8020.5215	NADA BUS, INC.	14812	08/13/2024	7/10/24 COMM SVCS EXCURSION/ LA ZOO	1,635.00
44.0800.8020.5215	NADA BUS, INC.	14812	08/13/2024	7/17/24 CHARTER SVCS/ COMM SVCS	1,170.00
44.0800.8020.5215	NADA BUS, INC.	14812	08/13/2024	7/27/24 CHARTER SVCS/ SENIOR EXCURSION	2,085.00
01.0140.1430.5215	NEIGHBORHOOD HOUSING SERVICES OF LA COUNTY	14813	08/13/2024	MAR'24-MAR'24 HOUSING CONSULTANT/ CALHOME	35,145.00
01.0170.1770.5525	NEW SIGN SOLUTION, INC.	14814	08/13/2024	#39, 40, 25 VINYL DECALS	132.30
01.0170.1770.5525	NEW SIGN SOLUTION, INC.	14814	08/13/2024	TRUCK DECALS	66.15
01.0140.1430.5406	NEW SIGN SOLUTION, INC.	14814	08/13/2024	ZONING MAPS	959.20
01.0170.1020.5406	NEW SIGN SOLUTION, INC.	14814	08/13/2024	CITY MAPS	198.45
01.0170.1770.6010	NORM REEVES FORD SUPERSTORE	14815	08/13/2024	NEW F-250 TRUCKS QTY-2	103,394.58
01.0000.0000.4522	NORMA ESTRADA	14816	08/13/2024	4TH OF JULY REFUND - NO PYMT NEEDED	75.00
01.0100.1020.5405	OFFICE DEPOT	14817	08/13/2024	CHALL OFFICE SUPPLIES	393.64
02.0170.1760.5540	PACIFIC PRODUCTS AND SERVICES LLC	14818	08/13/2024	ST SIGN POSTS	1,819.13
02.0170.1760.5540	PACIFIC PRODUCTS AND SERVICES LLC	14818	08/13/2024	SIGN POSTS	2,218.78
02.0170.1760.5540	PACIFIC PRODUCTS AND SERVICES LLC	14818	08/13/2024	ST SIGN POSTS	1,792.67
02.0170.1760.5540	PACIFIC PRODUCTS AND SERVICES LLC	14818	08/13/2024	ST SIGN POSTS	2,147.12
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	14819	08/13/2024	JUNE'24 ADMIN CITE SVCS	153.20
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	14819	08/13/2024	JUNE'24 PARKING CITE SVCS	2,545.00
01.0151.1545.5210	PREMIER JANITORIAL SERVICES	14820	08/13/2024	SUMMER CONCERT EQUIP RENTALS	2,593.39
01.0151.1545.5210	PREMIER JANITORIAL SERVICES	14820	08/13/2024	SUMMER CONCERT EQUIP RENTALS	2,483.14
01.0150.1540.5431	PREMIER JANITORIAL SERVICES	14820	08/13/2024	SUMMER CAMP CARNIVAL EQUIP RENTALS	955.08
01.0100.1020.5405	QUENCH USA, INC.	14821	08/13/2024	AUG'24 WATER FILTER/ CHALL	126.79
01.0160.1620.5520	QUENCH USA, INC.	14821	08/13/2024	AUG'24 WATER FILTER/ SCTR	64.95
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	14822	08/13/2024	JUNE'24 BUS PASSES	72.64
01.0000.0000.4554	ROSARIO LOPEZ	14824	08/13/2024	7/21/24 MVD RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0150.1505.5204	ROSEMARY RACHEL TAVERA	14825	08/13/2024	JULY'24 WOMEN & GIRLS COMM MTG	100.00
01.0170.1720.5520	SAFETY-KLEEN SYSTEMS, INC.	14826	08/13/2024	FEB'24 SUMP PUMP MNTC	205.00
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	14827	08/13/2024	JUNE'24 SEWER SERVICE FEE 24-25	1,076.69
01.0160.1640.6025	SCP DISTRIBUTORS LLC	14828	08/13/2024	NEW POOL COVERS	17,559.37
01.0100.1020.5914	SGV CITY MANAGERS' ASSOCIATION	14829	08/13/2024	FY 24-25 ANNUAL MEMBERSHIP	55.00
01.0120.1210.5933	SOCAL SHRED LLC	14830	08/13/2024	JUNE'24 SHREDDING SVCS	111.00
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	4 DRILL BIT	270.11
44.0800.8010.5406	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	HAND SPRAYER FOR BUS SHELTER	36.82
01.0170.1750.5962	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	STRAW HAT	15.16
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	SAND NTP MAIN FIELD	239.99
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	SEWER COVER/ NTP	69.46
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	IRR. CONCRETE/ NTP	54.57
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	PAINT THINNNER	34.51
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS, INC	14831	08/13/2024	CURB PAINTING SUPP	232.34
01.0170.1770.5525	SRS AUTOMOTIVE	14832	08/13/2024	#19 AC SERVICE BLOWER MOTER	577.22
44.0800.8010.5525	SRS AUTOMOTIVE	14832	08/13/2024	#16 ENGINE LIGHT, FUEL SYSTEM CLEANER	190.86

01.0000.0000.4560	STEVEN RUANO	14833	08/13/2024	SWIM LESSON REFUND- REGISTERED TWICE	30.00
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	14834	08/13/2024	JUNE'24 CITATION REVENUE	5,891.00
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	TORTILLAS & BREAD/ CI NUTR PRGM	69.06
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	TORTILLAS & BREAD/ CII NUTR PRGM	7.67
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	FRUIT FOR KARAOKE SOCIAL	71.81
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	TORTILLAS & BREAD/ CI NUTR PRGM	71.83
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	TORTILLAS & BREAD/ CII NUTR PRGM	7.98
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	WHOLE GRAIN BREAD/ CI PRGM	50.22
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	WHOLE GRAIN BREAD/ CII PRGM	5.58
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	DINNER ROLLS FOR LUNCHEON	19.95
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	WHOLE GRAIN TOTILLA/ CI PRGM	34.59
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	14835	08/13/2024	WHOLE GRAIN TOTILLA/ CII PRGM	3.84
01.0100.1050.5936	TAG/AMS, INC.	14836	08/13/2024	MAY'24 RANDROM DRUG TEST	90.00
01.0000.0000.4554	TANIA HERNANDEZ	14837	08/13/2024	7/14/24 MVD RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0000.0000.4560	THANH BUI	14838	08/13/2024	SWIM LESSON- SESSINO 3 DISCOUNT RFND	10.00
17.0900.9020.6025	THE ENERGY COALITION	14839	08/13/2024	APR-JUNE CONTRACTED SVCS#602	425.00
01.0100.1040.5921	THE SAUCE CREATIVE SERVICES CORP.	14840	08/13/2024	AUGUST'24 NEWSLETTER	6,298.36
01.0100.1020.5215	TOWNSEND PUBLIC AFFAIRS	14841	08/13/2024	AUG'24 CONSULTING SVCS	6,750.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY '24 - BIKE LANES PM PHASE #140	5,511.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 TRAF SIGNAL IMP/ HSIPL-5352 #296	607.75
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 - ATP CYCEL 5 GRAN PSE PHASE	2,035.00
68.0900.9000.6025	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 CHALL RESTROOM REHAD RFP #252	370.00
40.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 HSIP CYCLE 11 IMPR PR PHASE #607	1,373.50
68.0900.9000.6025	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 SWIMMING POOL RE-PLASTERING #252	370.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 - MERCED AVE. GREENWAY PJT PHASE I #407	14,110.94
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 - MERCED AVE. GREENWAY PJT PHASE I #407	14,110.94
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 - MERCED AVE. GREENWAY PJT PHASE I #407	14,110.94
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24 - MERCED AVE. GREENWAY PJT PHASE I #407	14,110.93
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY '24-HSIP CYC 9 TS IMP VARIOUS LOCATIONS #295	7,205.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	MAY'24- TRAF SIGNAL IMP/ HSIPL-5352 #296	4,370.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - BIKE LANES PM PHASE #140	2,688.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - ATP CYCLE 5 PSE PHASE	5,340.00
40.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24-HSIP CYCLE 11 IMPROV PE PHASE #607	1,525.00
68.0900.9000.6025	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 SWIMMING POOL REPLASTERING #252	1,160.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 MERCED AVE GREENWAY PJT PHASE 1 #407	15,741.25
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 MERCED AVE GREENWAY PJT PHASE 1 #407	15,741.25
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 MERCED AVE GREENWAY PJT PHASE 1 #407	15,741.25
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 MERCED AVE GREENWAY PJT PHASE 1 #407	15,741.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - HSIP CYC 9-TS-IMP #295	4,776.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - CCTR BBALL GYM FLOORING IMPROV CMCI	1,780.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 PAVEMENT REHAB BID PACKAGE	31,012.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24-TRAFFIC SIGNAL IMP HSIPL-5352(021) #296	4,250.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 - SEWER RATE UPDATE	2,775.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 CCTR/ MCTR PARKING LOT IMPROVMTS	24,438.18
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24-SWIM POOL RE-PLASTERING	690.25
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 BLDG PLAN CHECK SVCS	16,398.92
02.0170.1760.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - TRF REV FOR 11214 RUSH ST.	150.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE '24 - ENGINEERING SVCS MASTER JN	17,200.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 PLAN CHECK SVCS	3,635.28
02.0170.1760.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 RED PED CROSSING REVIEW/ VACCO	722.50
02.0170.1760.5215	TRANSTECH ENGINEERING, INC.	14842	08/13/2024	JUNE'24 TRF 825 LEXINGTON GALLATIN WAREHOUSE	300.00

01.0130.1310.5215	TRUSAIC	14844	08/13/2024	AUG'24 ACA MONTHLY	1,061.21
01.0170.1720.5420	UNISHIELD	14845	08/13/2024	7/8/24 FIRST AID SUPPLIES	621.75
01.0170.1710.5420	UNISHIELD	14845	08/13/2024	7/8/24 FIRST AID SUPP CHALL	145.03
01.0160.1640.5420	UNISHIELD	14845	08/13/2024	7/8/24 FIRST AID POOL	193.10
01.0160.1610.5520	UNISHIELD	14845	08/13/2024	7/8/24 FIRST AID CCTR	270.27
01.0170.1720.5420	UNISHIELD	14845	08/13/2024	ICE PACKS	576.50
01.0170.1020.5956	VESTIS GROUP, INC	14846	08/13/2024	24/25 PW WORK PANTS	2,074.12
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	14847	08/13/2024	JUNE'24 H2O TREATMENT	200.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	14848	08/13/2024	FOAM DISINFECTANT	183.02
01.0170.1740.5435	WAXIE SANITARY SUPPLY	14848	08/13/2024	JANITORAL SUPPLIES	11,476.82
01.0170.1750.5215	WEST COAST ARBORISTS, INC	14849	08/13/2024	JUNE'24 STREET TREE TRIM SVCS	16,750.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	14849	08/13/2024	JUNE'24 CIVIC CENTER/ PARKS TREE TRIM SVCS	10,352.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	14849	08/13/2024	6/29-6/30/24 STUMP REMOVAL SVCS	4,276.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	14849	08/13/2024	6/29-6/30/24 PLANT BOX TREES	3,882.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	14849	08/13/2024	6/29/24 PALMS & TREE MNTC	15,100.00
01.0170.1750.5520	WHITTIER FERTILIZER	14850	08/13/2024	6 SMALL TRASH CANS	264.60
01.0160.1650.5520	WHITTIER FERTILIZER	14850	08/13/2024	NTP FIELD REHAB	468.56
01.0160.1650.5520	WHITTIER FERTILIZER	14850	08/13/2024	NTP SOFTBALL FIELDS FERTILIZER	562.28
01.0160.1650.5520	WHITTIER FERTILIZER	14850	08/13/2024	NTP FIELD REHAB	468.56
01.0160.1650.5520	WHITTIER FERTILIZER	14850	08/13/2024	NTP FIELD REHAB	187.43
01.0160.1650.5520	WHITTIER FERTILIZER	14850	08/13/2024	NTP FIELD REHAB	94.26
01.0150.1530.5952	WINNER INTERNATIONAL INC.	14851	08/13/2024	HELIUM REFILL	418.95
01.0150.1530.5952	WINNER INTERNATIONAL INC.	14851	08/13/2024	CINCO DE MAYO LUNCHEON DECORATIONS	97.02
01.0150.1530.5952	WINNER INTERNATIONAL INC.	14851	08/13/2024	BDAY & LUNCHEON DECORATIONS	130.29
01.0150.1530.5952	WINNER INTERNATIONAL INC.	14851	08/13/2024	CITY'S ANNIVERSARY DECORATIONS	224.89
01.0170.1020.5406	WINZER	14852	08/13/2024	BLACK LATEX GLOVES	436.08
01.0100.1050.5938	BRIANNA BADAR	14853	08/15/2024	WINTER'23 & SUMMER'24 EDUCATION REIMB	594.13
68.0900.9000.5968	GENTRY BROTHERS INC	14854	08/21/2024	JUNE'24 MERCED GREENWAY PJT #407	42,750.00
68.0900.9000.5968	GENTRY BROTHERS INC	14854	08/21/2024	JUNE'24 MERCED GREENWAY PJT #407	167,022.26
68.0900.9000.5968	GENTRY BROTHERS INC	14854	08/21/2024	JUNE'24 MERCED GREENWAY PJT #407	191,079.42
68.0900.9000.5968	GENTRY BROTHERS INC	14854	08/21/2024	JUNE'24 MERCED GREENWAY PJT #407	344,698.76
68.0900.9000.5968	GENTRY BROTHERS INC	14854	08/21/2024	JUNE'24 MERCED GREENWAY PJT #407	25,960.75
01.0100.1050.5938	GEORGE LOPEZ	14855	08/21/2024	SUMMER 2024-2 EDUCATION REIMB	1,437.00
01.0151.1543.5952	JUAN JOSE ORNELAS LOPEZ	14856	08/21/2024	8/21/24 SENIOR PROM ENTERTAINMENT	700.00
01.0000.0000.4522	MARIA MORALES	14857	08/21/2024	4TH OF JULY VENDOR REFUND	75.00
01.0150.1540.5908	NICOLE VILLACIS	14858	08/21/2024	WSI CERTIFICATION CLASS	150.00
01.0151.1543.5952	ORQUIDIA ROMERO	14859	08/21/2024	8/21/24 PHOTO BOOTH/ SR PROM	425.00
01.0151.1545.5210	SOTO ENTERTAINMENT GROUP	14860	08/21/2024	8/22/24 BAND PERFORMANCE/ SUMMER NIGHT MARKET	2,500.00
01.0151.1545.5210	ZUMAYA RENTALS	14861	08/21/2024	8/22/24 SUMMER NIGHT MKT/ CONCERT EQUIP RENTAL	1,000.00
01.0000.0000.4554	AMANDA CASTILLO	14862	08/21/2024	8/3/24 AQUA MVD RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0170.1720.5520	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	LED TESTERS/ BUILDING	18.61
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	DEPT SUPPLIES	4.61
01.0170.1100.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	IPHONE CASE/ DEPT SUPP	16.53
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	AUG'24 TRAINING SNACKS	108.78
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	DEPT OFFICE SUPPLIES	193.71
01.0100.1020.5405	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	CHALL OFFICE SUPPLIES	109.12
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	FINANCE OFFICE SUPPLIES	23.25
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	FINANCE OFFICE SUPPLIES	45.82
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	DEPT SUPPLIES	16.20
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	OFFICE SUPPLIES CREDIT	(10.80)
01.0150.1540.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	KEYBOARD & MOUSE/ OFFICE EQUIP	328.26

01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	HEADSET CHARGING STATION	27.54
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	HEADSET & CHARGER	170.77
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	FINANCE OFFICE SUPPLIES	67.62
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	FILE FOLDERS RETURN CREDIT	(29.16)
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	DEPT SUPPLIES	25.91
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	HEADSET & PRINTER CARTRIDGE	537.91
01.0151.1543.5952	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	APPLE ADAPTER/ SPECIAL EVENTS	37.49
01.0170.1170.5956	AMAZON CAPITAL SERVICES, INC	14863	08/21/2024	CROSSING GUARDS UNIFORM	56.24
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	14864	08/21/2024	#41 LED LIGHT BAR/ VEHICLE MTNC	2,614.85
01.0160.1620.5520	BASE HILL, INC.	14865	08/21/2024	JULY'24 SPECIAL CLEAN UP SCTR	480.00
01.0000.0000.4560	BING ZHANG	14866	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0151.1545.5430	BROTHERS AWARDS & TROPHIES	14867	08/21/2024	CAR SHOW PLAQUES	147.40
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	14868	08/21/2024	JULY'24 BLDG OFFICIAL SVCS	852.50
01.0000.0000.4252	CALIFORNIA BUILDING STANDARD COMMIS	14869	08/21/2024	2024 Q1 SB 1473 PERMIT FEE/ CORRECTION PYMT	19.80
01.0100.1060.5825	CALIFORNIA JPJA	14870	08/21/2024	FY24-25 POLLUTION LIABILITY INSURANCE	3,028.00
70.0900.9020.5215	CITY OF PASADENA	14871	08/21/2024	2023-2025 CONSULT SVCS/ TRIENNIAL REVIEW LETTER	138.62
01.0160.1610.5520	CLEANLEAF ENERGY HOLDINGS, INC	14872	08/21/2024	SOLAR EQUIP LEASE/ CCTR	1,190.50
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	4/1-6/30/24 TSK A LABOR EXP#407	23,363.40
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	4/1-6/30/24 TSK B CON SUPPORT#407	17,346.76
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	4/1-6/30/24 TSK B HERRERA SUPPORT#407	5,754.68
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	4/1-6/30/24 TSK A PJT MGMT#407	1,672.50
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	4/1-6/30/24 TSK B HERRERA SUPPORT#407	701.06
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	14873	08/21/2024	CWH RETURN RETENTION HELD/INV 1-8#407	21,373.85
01.0000.0000.4560	DANIEL GARCIA	14874	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	DANIEL PRIETO	14875	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	DEEDEE GUERRERO	14876	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0160.1610.5520	ECOLAB PEST ELIM. DIVISION	14877	08/21/2024	JULY'24 PEST CONTROL/ CCTR	79.20
01.0170.1710.5520	ECOLAB PEST ELIM. DIVISION	14877	08/21/2024	JULY'24 PEST CONTROL/ CHALL	222.56
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	14877	08/21/2024	JULY'24 PEST CONTROL/ SCTR	321.59
01.0130.1330.5931	ECS IMAGING INC	14878	08/21/2024	LASERFICHE PF CLOUD PROFESSIONAL DOC MGMT	11,620.00
01.0100.1050.5406	EL MONTE PRINTING	14879	08/21/2024	BUSINESS CARDS	55.13
01.0140.1430.5406	EL MONTE PRINTING	14879	08/21/2024	BUSINESS CARDS	55.12
01.0140.1440.5406	EL MONTE PRINTING	14879	08/21/2024	BUSINESS CARDS	49.61
01.0170.1020.5406	EL MONTE PRINTING	14879	08/21/2024	KEY REQUEST FORMS	88.20
01.0000.0000.4560	ELIDETH GOMEZ	14880	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	EMMA HERRERA	14881	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0160.1650.5520	EWING IRRIGATION	14882	08/21/2024	BB TEMPLATE/ NTP	498.24
01.0160.1650.5520	EWING IRRIGATION	14882	08/21/2024	BOXES FOR PARK SIGNS	47.37
01.0160.1650.5520	EWING IRRIGATION	14882	08/21/2024	MOUND BRICKS/ NTP	33.14
01.0160.1610.5520	EWING IRRIGATION	14882	08/21/2024	IRRIGATION SUPPS	10.45
01.0000.0000.4560	FAVY XILOJ	14883	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0170.1750.5505	GARVEY EQUIPMENT COMPANY	14884	08/21/2024	POOL PUMP REPLACED CARB/SPARK PLUG	50.49
01.0160.1620.5520	GILMORE LIQUID AIR COMPANY	14885	08/21/2024	WELDING GAS FOR BENCHES	125.08
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/1-7/11/24 MUNI TEMP SVCS/ RECEPTIONIST	2,859.50
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/1-7/11/24 MUNI TEMP SVCS/ ADMIN ASSISTANT	2,859.50
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/15-7/25/24 MUNI TEMP SVCS/ RECEPTIONIST	3,268.00
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/15-7/25/24 MUNI TEMP SVCS/ ADMIN ASSISTANT	3,268.00
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/29-8/8/24 MUNI TEMP SVCS/ RECEPTIONIST	3,268.00
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14886	08/21/2024	7/29-8/8/24 MUNI TEMP SVCS/ ADMIN ASSISTANT	2,956.25
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14887	08/21/2024	TUBING REPAIRS/ CCTR	53.63
02.0170.1760.5962	GRANT'S TRUE VALUE HARDWARE	14887	08/21/2024	STEEL WEEDER	7.69

01.0000.0000.4560	GUOWEI HU	14888	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	25.00
01.0160.1640.5425	HASA INC.	14889	08/21/2024	8/14/24 CHEMICAL DELIVERY	750.52
01.0000.0000.4554	HEIDY SANCHEZ	14890	08/21/2024	8/4/24 MVD CR RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0160.1670.5520	INDUSTRIAL PIPE & STEEL	14891	08/21/2024	PLATE/ MVD	9.92
02.0170.1760.5540	JCL TRAFFIC SERVICES	14892	08/21/2024	CONCRETE REPAIR & SIGN REPLACE	125.17
02.0170.1760.5540	JCL TRAFFIC SERVICES	14892	08/21/2024	NEW SIGNS CITYWIDE	2,462.27
01.0000.0000.4560	JERRICA JAIMES	14893	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0170.1720.5406	JORGE A PULIDO ARRIERO	14894	08/21/2024	7/31/24WATER DELIEVERY	54.89
01.0000.0000.4560	JOSE VEJAR	14895	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	KIMBERLY GONZALEZ	14896	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	KIMBERLY SYLVERS	14897	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0160.1620.5520	LBC LIGHTING	14898	08/21/2024	CHANDELIER LIGHTS/ SCTR	157.44
01.0000.0000.4560	LILI XU	14899	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0100.1030.5215	MANDELL MUNICIPAL COUNSELING	14900	08/21/2024	JULY'24 LEGAL SVCS	8,691.31
01.0000.0000.4554	MARIA CHACON	14901	08/21/2024	AQUATIC RFND / SMALL POOL CLOSED	68.00
01.0000.0000.4560	MARIA JUAREZ	14902	08/21/2024	SWIM LESSON: SESSION 4 CANCELLATION RFND	20.00
01.0000.0000.4560	MARTHA REYES	14903	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0160.1620.5520	MCMASTER-CARR SUPPLY CO.	14904	08/21/2024	LOCTITE THREADLOCKER	61.84
01.0130.1330.5215	MODERN IT, INC	14905	08/21/2024	MDM CLEANUP/ PUBLIC SFTY	10,500.00
01.0130.1330.5215	MODERN IT, INC	14905	08/21/2024	DEVICE SETUPS AUTO PILOT	3,062.50
01.0130.1330.5215	MODERN IT, INC	14905	08/21/2024	AZURE CLEAN UP SVCS	2,275.00
01.0000.0000.4560	NANCY RIVERA	14906	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0151.1545.5430	NEW SIGN SOLUTION, INC.	14907	08/21/2024	NIGHT MARKET BANNER DATE CHANGE	121.27
01.0160.1640.5520	NEW SIGN SOLUTION, INC.	14907	08/21/2024	SWIM ATTIRE SIGN	287.55
01.0151.1545.5430	NEW SIGN SOLUTION, INC.	14907	08/21/2024	NIGHT MARKET SIGNS	843.41
01.0151.1545.5430	NEW SIGN SOLUTION, INC.	14907	08/21/2024	NIGHT MARKET BANNER CHANGES	396.90
01.0000.0000.4560	NICOLE ACOSTA	14908	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
39.0900.9000.6025	ONYX ARCHITECTS, INC	14909	08/21/2024	JULY 24 CHALL RSTROOM DESIGN #637	5,647.75
68.0900.9000.6025	ONYX ARCHITECTS, INC	14909	08/21/2024	JULY 24 CHALL RSTROOM DESIGN #252	5,647.75
01.0170.1770.5525	PACIFIC TRUCK EQUIPMENT INC	14910	08/21/2024	#5 CONVERT TO ULTILITY SERVICE BODY	14,182.44
01.0130.1330.5932	PASADENA CONSULTING GROUP LLC	14911	08/21/2024	AUG'24-AUG'25 EFILE SUBSCRIPTION	1,035.00
01.0151.1545.5210	PREMIER JANITORIAL SERVICES	14912	08/21/2024	SUMMER NIGHT MARKET CONCERT EQUIP RENTALS	2,593.39
01.0000.0000.4560	PRIMO MONTERO	14913	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	14914	08/21/2024	JULY'24 BUS PASSES	80.64
01.0100.1050.5934	ROXANA TADEO	14915	08/21/2024	JULY'24 LIVSCAN SVCS	75.00
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	14916	08/21/2024	7/1/24 NOTICE OF ELECTION	2,486.00
01.0160.1640.5420	SCP DISTRIBUTORS LLC	14917	08/21/2024	HEAD IMMOBILIZER	100.69
01.0000.0000.4508	SHARON A. KELLY	14918	08/21/2024	SUMMER CAMP WEEK 9 CANCELLATION/ RFND	50.00
01.0000.0000.4554	SOVANNA SOPHY	14919	08/21/2024	MVD RESERVATION DAMAGE DEPOSIT REFUND	50.00
01.0160.1610.5520	SUNBELT RENTALS, INC.	14920	08/21/2024	BACK DOOR/ CCTR BBALL COURT	356.18
01.0160.1620.6025	SUPERIOR PAVING COMPANY, INC	14921	08/21/2024	PRK'G LOT IMPROV/ RETENTION	(14,048.70)
01.0160.1620.6025	SUPERIOR PAVING COMPANY, INC	14921	08/21/2024	JUNE'24 MCTR/CCTR-PRK'G LOT IMPROV PJTS	280,974.00
01.0170.1710.5420	TEAM LIFE, INC	14922	08/21/2024	DEFIBRILLATOR/ CHALL	2,599.43
01.0170.1710.5420	UNISHIELD	14923	08/21/2024	PSO FIRST AID	129.81
01.0000.0000.4508	VERONICA RAMIREZ	14924	08/21/2024	SUMMER CAMP REFUND	90.00
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	14925	08/21/2024	JULY'24 H2O TREATMENT	200.00
01.0000.0000.4560	WENDY P NGUYEN	14926	08/21/2024	SWIM LESSON SESSION 4 RFND	60.00
01.0000.0000.4560	XOCHITL SALINAS	14927	08/21/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	10.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	14928	08/22/2024	AUG'24 ADMIN	1,672.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	14928	08/22/2024	AUG'24 MISC	520.00
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	14929	08/22/2024	PPE 8/17/24	6,090.00

01.0000.0000.2235	NATIONWIDE RETIREMENT SOLUTIONS	14930	08/22/2024	PPE 8/17/24	508.33
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	14931	08/22/2024	A.R GARNISHMENT PPE 8/17/24	8.15
01.0000.0000.2240	VONS CREDIT UNION	14932	08/22/2024	AUG'24	114.00
01.0151.1545.5430	RICKY J. ORTIZ	14933	08/29/2024	MARKET EVENT PROMOTION/ CAR SHOW NIGHT	75.00
01.0170.1020.5910	ANDRES GONZALEZ	14934	09/03/2024	SEPT'24 PWX CONF/ ATLANTA PER DIEM	448.00
01.0151.1542.5952	DELILAH PONCE	14935	09/03/2024	9/5/24 NIGHT MARKET BOXING SHOW OFFICIAL FEES	450.00
01.0100.1010.5910	GLORIA OLMOS	14936	09/03/2024	SEPT'24 FALL EDU SUMMIT/ OCEANSIDE PER DIEM	336.00
01.0170.1020.5910	JOHN POEHLER	14937	09/03/2024	SEPT'24 PWX CONF/ ATLANTA PER DIEM	448.00
01.0170.1020.5910	JOSE FIGUEROA	14938	09/03/2024	SEPT'24 PWX CONF/ ATLANTA PER DIEM	448.00
01.0100.1010.5910	MANUEL ACOSTA	14939	09/03/2024	SEPT'24 FALL EDU SUMMIT/ OCEANSIDE PER DIEM	336.00
01.0150.1540.5908	NICOLE VILLACIS	14940	09/03/2024	8/18/24 LIFE GUARD CERTIFICATION/ REIMB	245.00
01.0151.1541.5215	REYNALDO DE LA TORRE	14941	09/03/2024	8/20/24 BBALL OFFICIAL SVCS	35.00
01.0100.1010.5910	RICHARD ANGEL	14942	09/03/2024	SEPT'24 FALL EDU SUMMIT/ OCEANSIDE PER DIEM	336.00
01.0151.1541.5215	RO REYES	14943	09/03/2024	8/20/24 BBALL OFFICIAL SVCS	35.00
01.0151.1543.5952	STILO ROLAS, INC	14944	09/03/2024	09/05/24 NIGHT MARKET/ DJ SVCS	900.00
01.0130.1330.5715	T-MOBILE USA INC	14945	09/03/2024	7/21-8/20/24 CITY CELL PHONES	4,582.89
01.0151.1543.5952	ZUMAYA RENTALS	14946	09/03/2024	9/5/24 NIGHT MARKET EQUIP RENTALS	1,000.00
01.0150.1540.5954	ABSOLUTE SECURITY INTERNATIONAL	14947	09/04/2024	7/20/24 SECURITY SVCS / CCTV	152.00
01.0170.1020.5956	ALBERTO CORTES	14948	09/04/2024	2024 BOOT ALLOWANCE	50.00
01.0000.0000.4554	ALBERTO HILDAGO	14949	09/04/2024	8/17/24 MVD CR RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0000.0000.4560	ALEJANDRA ZUNO	14950	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	15.00
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' GENERAL	6,300.00
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' SPECIAL PROJECTS	1,528.20
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' LITIGATION	7,195.70
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' PERSONNEL	7,861.40
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' PLANNING	483.00
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' PUBLIC WORKS-ENGINEERING	9,688.60
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' FINANCE	4,719.70
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' CODE ENFORCEMENT	1,113.90
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' HOUSING	2,016.60
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' REIMBURSABLE	359.70
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	14951	09/04/2024	JULY 24' ADDITIONAL SVCS	120.75
02.0170.1760.5540	AM CONSTRUCTION SUPPLY, INC.	14952	09/04/2024	CONCRETE CORE BIT	308.69
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	RETURN CREDIT MEMO	(16.09)
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PROM CROWNS & SUPPLIES	276.21
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PROM SUPPLIES	135.33
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	RETURN CREDIT	(119.04)
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PUMP FOR COFFEE MAKER/ SCTR	338.85
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	WAND BUG ZAPPER/ SCTR	22.04
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	TRANSPORTATION FILE RACKS & SUPPLIES	108.43
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	SNACKS FOR TRAINING	158.36
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	IPHONE CASES	117.89
02.0170.1760.5540	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	STOP SIGN COVERS	121.20
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	RETURNED PROM ITEMS CREDIT	(65.74)
01.0170.1710.5520	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	CITY HALL KEY CARDS	149.61
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	BUG ZAPPER RPLCMTN/ SCTR LOBBY	37.02
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	FILE CABINET & OFFICE SUPPLIES	461.70
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PROM CENTERPIECES	137.95
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	CI NUTR SUPPLIES	333.33
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PROM DECORATIONS	157.32
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	CITY PHONES CASES	11.01

01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	CREDIT - RETURNED PROM ITEMS	(50.59)
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	RETURNED PROM SUPPLIES	(14.87)
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	OFFICE INBOX/ YARD	23.14
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	LIGHT BULB RETURN CREDIT	(64.11)
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	COFFEE MUGS/ CI NUTR PRGM	105.91
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	14953	09/04/2024	PROM ITEM RETURNED CREDIT	(19.38)
44.0800.8010.5525	ANDY TRUONG	14954	09/04/2024	#16 SVCS AC	156.70
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	14955	09/04/2024	#31 PA SYSTEM INSTALLATION	649.68
01.0000.0000.4560	BAOMEI CHEN	14956	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0170.1020.5515	BASE HILL, INC.	14957	09/04/2024	AUG'24 JANITORIAL SVCS	8,085.00
01.0160.1650.5520	BASE HILL, INC.	14957	09/04/2024	NTP SNACK BAR DEEP CLEAN	1,275.00
01.0170.1710.5520	BASE HILL, INC.	14957	09/04/2024	7/8/24 COVID DISINFECT SVCS	900.00
01.0160.1620.5520	BASE HILL, INC.	14957	09/04/2024	AUG'24 SPECIAL CLEANING SCTR	1,200.00
01.0000.0000.4560	BING ZHANG	14958	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	BING ZHANG	14959	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0140.1430.5215	BLACK KNIGHT DATA & ANALYTICS, LLC	14960	09/04/2024	8/8-9/7/24 MONTHLY SUBSCRIPTION	150.00
01.0000.0000.4560	BRENDA HERNANDEZ	14961	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	25.00
01.0170.1020.5956	BRIANNA BADAR	14962	09/04/2024	2024 BOOT ALLOWANCE	192.72
01.0160.1610.5520	BSN SPORTS LLC	14963	09/04/2024	TENNIS COURT NETS	223.99
01.0160.1650.5520	BSN SPORTS LLC	14963	09/04/2024	PARK BENCH REPLACEMENT	1,299.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	14964	09/04/2024	JULY'24 BLDG INSPECTOR SVCS	8,634.98
01.0000.0000.4508	CELINE JI	14965	09/04/2024	SUMMER CAMP REFUND	100.00
01.0000.0000.4560	CHRISTINA DELGADO	14966	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0150.1505.5910	CHRISTINA FONSECA	14967	09/04/2024	8/15/24 WOMENS CONF PARKING FEE	40.00
01.0130.1310.5908	CHRISTINA NAVARRO	14968	09/04/2024	8/28/24 CALPERS PAYROLL TNG/ MILEAGE REIMB	50.12
01.0170.1770.5525	CITY OF EL MONTE-FINANCE DEPT.	14969	09/04/2024	JULY'24 CNG FUEL	55.76
01.0160.1610.5520	CLEANLEAF ENERGY HOLDINGS, INC	14970	09/04/2024	SAOLAR REPAIR CCTR	2,400.75
01.0170.1720.5520	CLEANLEAF ENERGY HOLDINGS, INC	14970	09/04/2024	SOALR MODEM REPAIR/ TRANSPOR YARD	284.30
01.0130.1330.5931	CLEARGOV INC.	14971	09/04/2024	JULY'24-JUNE'24 ANNUAL BUDGETING SOFTWARE	17,922.00
01.0100.1050.5936	CONCENTRA	14972	09/04/2024	7/8/24 NEW HIRE PHYSICALS	414.00
68.0900.9000.5968	CR ASSOCIATES, INC.	14973	09/04/2024	JUN-JUL'24 PROF SVCS #140	33,132.50
01.0000.0000.4560	DANIEL GARCIA	14974	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0160.1610.5520	DDC ELECTRIC SUPPLY, INC.	14975	09/04/2024	THERMOSTAT RELOCATION/ CCTR	82.28
01.0160.1630.5520	DDC ELECTRIC SUPPLY, INC.	14975	09/04/2024	TERMOSTAT RELOCATION	54.00
01.0000.0000.4560	DEEDEE GUERRERO	14976	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4554	DENISE SALTERO	14977	09/04/2024	8/25/24 MVD CR DAMAGE DEPOSIT RFND	50.00
01.0000.0000.4560	DIEM HUYNH	14978	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CI NUTR PRGM	115.73
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CII NUTR PRGM	12.86
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CI NUTR PRGM	231.99
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CII NUTR PRGM	25.77
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CI NUTR PRGM	289.98
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	14979	09/04/2024	MILK/ CII NUTR PRGM	32.22
44.0800.8015.5406	ECOLANE USA, INC	14980	09/04/2024	JUNE'24-JUNE'24 ANNUAL MAINTENANCE FEE	12,959.00
01.0000.0000.4560	ELIDETH GOMEZ	14981	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0140.1410.5204	EMILY LARES	14982	09/04/2024	AUG'24 PC MEETING	150.00
01.0170.1750.5520	EWING IRRIGATION	14983	09/04/2024	DURFEE PECK BIKE LANE	140.33
01.0160.1650.5520	EWING IRRIGATION	14983	09/04/2024	IRR REPAIRS NTP	415.90
01.0160.1670.5520	EWING IRRIGATION	14983	09/04/2024	MVD BB TOOLS	43.50
01.0170.1740.5962	EWING IRRIGATION	14983	09/04/2024	SHUT OFF VALVES	599.69
01.0170.1750.5520	EWING IRRIGATION	14983	09/04/2024	IRR REPAIR DURFEE MEDIAN	32.83

01.0160.1660.5520	EWING IRRIGATION	14983	09/04/2024	IRR REPAIRS SHIVELY	489.20
01.0160.1650.5520	EWING IRRIGATION	14983	09/04/2024	IRR SUPPLIES/ NTP	1,033.40
01.0000.0000.4560	FAVY XILOJ	14984	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	25.00
02.0170.1760.5962	GARVEY EQUIPMENT COMPANY	14985	09/04/2024	HAND BLOWER CLAY SPADE	462.82
44.0800.8020.5215	GOLDEN LION TRANSPORTATION INC	14986	09/04/2024	8/5/24 SENIOR SVCS EXCURSION	1,200.00
44.0800.8020.5215	GOLDEN LION TRANSPORTATION INC	14986	09/04/2024	8/7/24 CCTR EXCURSION/ URBAN AIR	1,170.00
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14987	09/04/2024	8/12-8/22/24 MUNI TEMP SVCS/ RECEPTIONIST	3,268.00
01.0100.1020.5215	GOVERNMENT STAFFING SERVICES, INC.	14987	09/04/2024	8/12-8/22/24 MUNI TEMP SVCS/ ADMIN ASSISTANT	3,268.00
01.0151.1545.5430	GRAINGER	14988	09/04/2024	BROOMS NIGHT MARKET CLEAN UP	48.64
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	HARDWARE FOR TV INSTALL	26.93
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	THERMOSTAT REPAIR PARTS	26.36
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	OFFSET CONNECTOR POCKET SCREWDRIVER	30.17
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	PRIMER FOR PASSPORT WALL	37.39
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	TAPE & MOUNTING TAPE	40.68
02.0170.1760.5962	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	TREE PRUNER MANURE FORK	302.45
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	HARDWARE REPLACEMENT PARTS	7.70
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	BEE SPRAY/ CHALL	39.53
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	BATTERY FOR NTP	30.76
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	PAINT & ROLLER FOR PASSPORT AREA	23.02
01.0170.1760.5540	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	WASPT/HORNET SPRAY	8.79
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	WATER FOUNTAIN CCTR	98.71
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	CCTR WATER FOUNTAIN SUPPLIES	84.55
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	NTP WATER FOUNTAIN SUPPLIES	74.83
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	WATER FOUNTAIN SUPPLIES CCTR	34.39
01.0170.1770.5525	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	GARAGE SUPPLIES	24.16
01.0151.1545.5499	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	STRAPS FOR HOSES	27.45
01.0160.1630.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	MOUNTING TAPE/ MCTR	32.98
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	SHIVLEY WATER FOUNTAIN PARTS	23.95
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	FOUTAIN/ SHIVELY	20.65
01.0160.1630.5520	GRANT'S TRUE VALUE HARDWARE	14989	09/04/2024	TOILET REPAIR SUPP/ MCTR	4.72
01.0120.1210.5215	GREEN PUBLIC AFFAIRS & CAMPAIGNS	14990	09/04/2024	PUBLIC EDU EFFOPT. SEM MEASURE	9,000.00
01.0000.0000.4560	GUOWEI HU	14991	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	25.00
01.0170.1770.5525	HACKER EQUIPMENT CO., INC.	14992	09/04/2024	DITCHWITCH REPAIRS	1,041.12
01.0160.1640.5425	HASA INC.	14993	09/04/2024	7/31 CHEMICAL DELIVERY	1,067.46
01.0160.1640.5425	HASA INC.	14993	09/04/2024	8/7 CHEMICAL DELIVERY	667.09
01.0160.1640.5425	HASA INC.	14993	09/04/2024	8/12 CHEMICAL DELIVERY	630.42
01.0160.1640.5425	HASA INC.	14993	09/04/2024	8/28 POOL CHEMICALS	678.21
02.0170.1760.5540	HERC RENTALS INC	14994	09/04/2024	ARIEL LIFT RENTAL FOR ST.DEPT.	2,358.33
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	14995	09/04/2024	JULY-SEPT'24 SALES TAX	2,139.06
01.0130.1310.5904	HINDERLITER, DE LLAMAS & ASSOC	14995	09/04/2024	JULY-SEPT'24 TRANSACTION TAX	600.00
01.0160.1650.5520	HONEYCOTT, INC	14996	09/04/2024	BEE HIVE REMOVAL NTP	280.00
01.0000.0000.4560	HUIXIONG HUANG	14997	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
06.0300.3010.5215	HUNTINGTON CULINARY	14998	09/04/2024	7/15-7/20/24 MEALS/ CI NUTR PRGM	6,126.50
06.0300.3020.5215	HUNTINGTON CULINARY	14998	09/04/2024	7/15-7/20/24 MEALS/ CII NUTR PRGM	605.00
06.0300.3010.5215	HUNTINGTON CULINARY	14998	09/04/2024	7/29-8/3/24 MEALS/ CI NUTR	5,031.25
06.0300.3010.5440	HUNTINGTON CULINARY	14998	09/04/2024	7/29-8/3/24 MEALS/ CI NUTR	968.75
06.0300.3020.5215	HUNTINGTON CULINARY	14998	09/04/2024	7/29-8/3/24 MEALS/ CII NUTR	635.25
06.0300.3010.5215	HUNTINGTON CULINARY	14998	09/04/2024	8/5-8/10/24 MEALS/ CI NUTR PRGM	6,132.25
06.0300.3020.5215	HUNTINGTON CULINARY	14998	09/04/2024	8/5-8/10/24 MEALS/ CII NUTR PRGM	635.25
06.0300.3010.5215	HUNTINGTON CULINARY	14998	09/04/2024	8/12-8/17/24 MEALS/ CI NUTR PRGM	5,462.50
06.0300.3010.5440	HUNTINGTON CULINARY	14998	09/04/2024	8/17/24 SUMMER LUNCH PRGM	1,055.00

06.0300.3020.5215	HUNTINGTON CULINARY	14998	09/04/2024	8/12-8/17/24 MEALS/ CII NUTR PRGM	635.25
01.0150.1530.5952	HUNTINGTON CULINARY	14998	09/04/2024	8/21/24 DINNER PROM EVEN MEALS	1,498.25
01.0151.1545.5499	INDUSTRIAL PIPE & STEEL	14999	09/04/2024	SUPPLIES FOR NIGHT MARKET	16.35
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	NIGHT MARKET RENTALS	1,950.00
02.0170.1760.5540	JCL TRAFFIC SERVICES	15000	09/04/2024	K-MARKER & ADHESIVE	1,080.17
02.0170.1760.5540	JCL TRAFFIC SERVICES	15000	09/04/2024	HAND HELD STOP/SLOW SIGNS	228.77
02.0170.1760.5540	JCL TRAFFIC SERVICES	15000	09/04/2024	10 MPH SIGNS	213.89
02.0170.1760.5540	JCL TRAFFIC SERVICES	15000	09/04/2024	ST STRIPPER SUPPLIES	162.33
02.0170.1760.5540	JCL TRAFFIC SERVICES	15000	09/04/2024	PARKING SIGNS	2,488.07
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	NIGHT MARKET RENTALS	1,950.00
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	WATER BARREL RENTAL	360.00
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	PHOENIX SIGN STAND	992.25
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	SIGNS NIGHT MARKET	1,843.34
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	NIGHT MARKET RENTALS	1,521.12
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	ECONO BUSTER SIGN STAND	2,149.71
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	STREET CLOSURE SIGNS NIGHT MARKET	626.08
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	NIGHT MARKET RENTALS	2,850.00
01.0151.1545.5499	JCL TRAFFIC SERVICES	15000	09/04/2024	K MARKERS/BASES NIGHT MARKET	525.07
01.0140.1410.5204	JEFFREY MICHAEL ORTIZ	15001	09/04/2024	AUG'24 PC MEETING	150.00
01.0000.0000.4560	JINGJING YU	15002	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0140.1475.5255	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	MAY'24 IW PRGM SVCS	2,358.75
01.0140.1475.5255	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	JUNE'24 IW PRGM SVCS	2,092.25
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	MAY'24 NDPES PRGM SVCS	1,147.25
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	JUNE'24 NPDES PRGM SVCS	1,306.39
01.0170.1475.5270	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	MAY'24 LAND DEVELOPMENT PRGM SVCS	1,620.00
01.0170.1475.5270	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	JUNE'24 LAND DEVELOPMENT PRGM SVCS	1,154.25
25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	15003	09/04/2024	JUNE'24 USED OIL RECYCLING	1,690.00
01.0160.1620.5520	JOHNSTONE SUPPLY	15004	09/04/2024	THERMOSTAT GUARD SCTR	250.25
01.0160.1610.5520	JOHNSTONE SUPPLY	15004	09/04/2024	THERMOSTAT GUARD CCTR	417.09
01.0160.1630.5520	JOHNSTONE SUPPLY	15004	09/04/2024	THERMOSTAT GUARD MCTR	333.67
01.0160.1610.5520	JOHNSTONE SUPPLY	15004	09/04/2024	SUPP RELOCATE THERMOSTATS	288.70
01.0160.1610.5520	JOHNSTONE SUPPLY	15004	09/04/2024	THERMOSTAT PARTS	240.59
01.0170.1720.5406	JORGE A PULIDO ARRIERO	15005	09/04/2024	8/23/24 DRINKING WATER	46.92
01.0140.1410.5204	KENNETH EUEKHEANG TANG	15006	09/04/2024	AUG'24 PC MEETING	150.00
01.0000.0000.4560	KIMBERLY SYLVERS	15007	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0160.1640.5520	L.A. COUNTY FIRE DEPARTMENT	15008	09/04/2024	FY 24-25 -HAZ MAT PRGM/ POOL	663.00
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 CRIME SUPPRESSION	10,110.58
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 TRAFFIC ENFORCEMENT	2,785.59
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 FIREWORK SUPPRESSION	16,161.59
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 NIGHT MKT/ LAW ENFORCEMENT SVCS	12,377.17
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 LAW ENFORCEMENT SVCS	475,596.99
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	15009	09/04/2024	JULY'24 LIABILITY INSURANCE	59,449.62
01.0120.1220.5919	LANGUAGE NETWORK	15010	09/04/2024	SYNOPSIS OF MEASURE/ TRANSLATION SVCS	130.00
01.0140.1410.5204	LARRY RODRIGUEZ	15011	09/04/2024	AUG'24 PC MEETING	150.00
01.0140.1410.5204	LEONEL A. BARRERA JR	15012	09/04/2024	AUG'24 PC MEETING	150.00
01.0160.1640.5425	LESLIE'S POOL SUPPLIES INC.	15013	09/04/2024	CHEMICAL TESTER	54.64
01.0000.0000.4560	LETICIA RODRIGUEZ AVILA	15014	09/04/2024	SWIM LESSON REFUND	60.00
01.0000.0000.4560	LILI XU	15015	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
68.0900.9000.6025	LOC, INC	15016	09/04/2024	MEP ENGINEERING SVCS #252	5,750.00
01.0000.0000.4560	MARC OVERTON	15017	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	MARIA JUAREZ	15018	09/04/2024	SWIM LESSON: SESSION 4 SIBLING DISCOUNT RFND	15.00

01.0130.1310.5215	MARIBEL LARIOS	15019	09/04/2024	QTRLY ACCOUNTING PROFESSIONAL SVCS	1,250.00
01.0000.0000.4560	MARTHA REYES	15020	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	MAURICIO MARTINEZ	15021	09/04/2024	SWIM LESSONS SESSION 4 NO SIB. DISCOUNT RFND	10.00
01.0160.1640.5520	MAXI SWEEP INC	15022	09/04/2024	POOL REPAIR PARTS	230.33
02.0170.1760.5540	MEISTER SEALCOAT & SUPPLIES, LLC	15023	09/04/2024	ASPHALT PATCH CITYWIDE	595.29
01.0130.1330.5215	MODERN IT, INC	15024	09/04/2024	AZURE CLEANUP SVCS	700.00
44.0800.8020.5215	NADA BUS, INC.	15025	09/04/2024	8/1/24 COMM SVCS EXCURSION	1,325.00
44.0800.8020.5215	NADA BUS, INC.	15025	09/04/2024	8/7/24 COMM SVCS EXCURSION/ URBAN AIR	1,480.00
01.0000.0000.4560	NANCY RIVERA	15026	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0160.1620.5520	NEW SIGN SOLUTION, INC.	15027	09/04/2024	BUSINESS HOURS/ SCTR	82.68
01.0160.1620.5520	NEW SIGN SOLUTION, INC.	15027	09/04/2024	RESTROOM SIGNS	198.45
01.0160.1650.5520	NEW SIGN SOLUTION, INC.	15027	09/04/2024	BBQ STENCILS	115.76
01.0170.1770.5525	NEW SIGN SOLUTION, INC.	15027	09/04/2024	#41-#42 CITY LOGO & DECALS	282.24
01.0000.0000.4554	NORMA RODRIGUEZ	15028	09/04/2024	8/11/24 MVD CR RESERVATION DAMAGE DEP RFND	50.00
01.0150.1530.5406	OFFICE DEPOT	15029	09/04/2024	OFFICE SUPPLIES	180.09
44.0800.8010.5406	OFFICE DEPOT	15029	09/04/2024	TRANSPORTATION SUPPLIES	180.09
01.0000.0000.4554	OLIVIA PASCUAL	15030	09/04/2024	8/10/24 MVD RESERVATION DAMAGE DEPOSIT RFND	50.00
01.0160.1610.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / CCTR	33.62
01.0160.1620.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / SCTR	33.62
01.0160.1630.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / MCTR	33.62
01.0160.1640.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / POOLS	33.60
01.0160.1650.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS/NTP	69.96
01.0160.1670.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / MVD	69.96
01.0170.1710.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / CHALL	89.74
01.0170.1710.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / PSO	67.42
01.0170.1720.5520	POST ALARM SYSTEMS	15031	09/04/2024	SEPT'24 ALARM SVCS / YARD	93.45
01.0170.1770.5525	PRECISION AERIAL SERVICES, INC	15032	09/04/2024	#12 FIELD SVCS LEAK	2,545.59
01.0170.1770.5525	PRECISION AERIAL SERVICES, INC	15032	09/04/2024	#12 DAMAGED HOSE RPLCMT	2,012.31
01.0000.0000.4560	PRIMO MONTERO	15033	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0130.1330.5950	QUADIEN LEASING USA, INC.	15034	09/04/2024	9/21-12/20/24 QUARTERLY LEASE	438.62
01.0160.1610.5520	QUENCH USA, INC.	15035	09/04/2024	AUG'24 WATER FILTER/CCTR	38.59
01.0100.1020.5405	QUENCH USA, INC.	15035	09/04/2024	AUG'24 WATER FILTER/ CHALL	126.79
01.0160.1620.5520	QUENCH USA, INC.	15035	09/04/2024	AUG'24 WATER FILTER/ SCTR	57.72
01.0170.1170.5956	RED DOT UNIFORMS	15036	09/04/2024	CROSSING GUARD UNIFORM	22.05
01.0170.1020.5956	RED DOT UNIFORMS	15036	09/04/2024	PW UNIFORM SHIRTS	6,608.13
01.0000.0000.4560	SANDRA GUERRERO	15037	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
02.0170.1760.5962	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	RETURN 4 CORE BIT	(270.11)
01.0170.1020.5956	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	STRAW HAT SUN PROTECTION	15.16
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	BB MARKINGS NTP	92.21
02.0170.1760.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	RAPID SET GROUT	34.45
44.0800.8040.5555	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	METAL BLADE TO CLEAN BUS SHELTER	93.71
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	FOOTBALL MEASURMENT LINES	65.05
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	CONCRETE REPAIR KNEE PAD	196.52
02.0170.1760.5962	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	ST SMALL TOOLS	487.80
01.0160.1620.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	15038	09/04/2024	NAILS FOR SCTR	12.13
01.0160.1610.5520	SUNBELT RENTALS, INC.	15039	09/04/2024	BACK DOOR OF CCTR	385.24
01.0170.1750.5962	SUNBELT RENTALS, INC.	15039	09/04/2024	LAWN VAC	59.61
01.0170.1750.5520	SUNBELT RENTALS, INC.	15039	09/04/2024	BRUSH CUTTER RENTAL/ HAYWARD	143.17
01.0160.1650.5520	SUNBELT RENTALS, INC.	15039	09/04/2024	NTP SIDEWALK REPAIR	527.28
01.0160.1610.5520	SUNBELT RENTALS, INC.	15039	09/04/2024	PRESSURE WASHER MAT CLEANING	521.93
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	TORTILLAS & BREAD/ CI NUTR PRGM	84.78

06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	TORTILLAS & BREAD/ CII NUTR PRGM	9.41
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	BREAD & TORTILLAS/ CI NUTR PRGM	81.18
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	BREAD & TORTILLAS/ CII NUTR PRGM	9.02
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	DINNER ROLLS/ CI NUTR PRGM	15.96
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	SOUP SPOONS / CCTR	1.42
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	CI NUTR PRGM FOOD	133.64
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	CII NUTR PRGM FOOD	14.84
01.0150.1540.5431	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	END OF SUMMER BASH SUPP / CCTR	182.50
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	TORTILLAS/ CI NUTR PRGM	25.14
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	15040	09/04/2024	TORTILLAS/ CII NUTR PRGM	2.79
01.0170.1770.5525	SUPERKLEEN CARWASH, INC.	15041	09/04/2024	6/4-8/1/24 CAR WASHES	71.97
44.0800.8010.5525	SUPERKLEEN CARWASH, INC.	15041	09/04/2024	6/4-8/1/24 CAR WASHES	136.95
01.0170.1770.5525	SUPERKLEEN CARWASH, INC.	15041	09/04/2024	MAY'24 PUBLIC SAFETY WASHES	35.00
01.0100.1040.5921	THE SAUCE CREATIVE SERVICES CORP.	15042	09/04/2024	SEPT'24 NEWSLETTER	6,298.36
01.0170.1720.5520	THOMPSON INDUSTRIAL SUPPLY	15043	09/04/2024	FAN BELTS/ YARD	21.09
01.0100.1020.5215	TOWNSEND PUBLIC AFFAIRS	15044	09/04/2024	SEPT'24 CONSULTING SVCS	6,750.00
01.0130.1310.5215	TRUSAIC	15045	09/04/2024	SEPT'24 ACA MONTHLY	1,061.21
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	15046	09/04/2024	8/7/24 TIME & ATTENDANCE PLANNING SESSION	145.00
92.0000.0000.6125	U.S. BANK	15047	09/04/2024	7/1/24-6/30/25 ADMIN FEES	2,010.00
01.0000.0000.4560	VERONICA DELGADO	15048	09/04/2024	SWIM LESSON: SESSION 5 DOUBLEBOOKED RFND	30.00
01.0170.1020.5956	VESTIS GROUP, INC	15049	09/04/2024	24-25 PW UNIFORM PANTS	1,827.00
01.0170.1020.5956	VESTIS GROUP, INC	15049	09/04/2024	24-25 PW UNIFORM PANTS	125.62
01.0170.1020.5956	VESTIS GROUP, INC	15049	09/04/2024	24-25 PW UNIFORM PANTS	193.37
01.0170.1020.5956	VESTIS GROUP, INC	15049	09/04/2024	24-25 PW UNIFORM PANTS	361.49
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	15050	09/04/2024	AUG'24 H2O TREATMENT	200.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	15051	09/04/2024	8/27 JANITORIAL SUPPLIES	4,569.86
37.0670.6720.6025	WGJ ENTERPRISES, INC	15052	09/04/2024	STREET STRIPING PROJECT	17,807.77
92.0000.0000.5215	WILLDAN FINANCIAL SERVICES	15053	09/04/2024	ARBITRAGE REBATE SERVICES	2,000.00
01.0150.1530.5952	WINNER INTERNATIONAL INC.	15054	09/04/2024	TABLE CLOTH FOR GRANDPARENTS DAY	33.08
01.0150.1530.5952	WINNER INTERNATIONAL INC.	15054	09/04/2024	BALLOONS FOR LUNCHEONS	55.67
01.0170.1770.5525	WINZER	15055	09/04/2024	BREAK CLEANER	329.60
01.0170.1770.5525	WINZER	15055	09/04/2024	ARMOR FOR VEHICLES	281.73
02.0170.1760.5545	WINZER	15055	09/04/2024	GRAFFITI REMOVER	713.13
02.0170.1760.5545	WINZER	15055	09/04/2024	GRAFFITI REMOVER	1,817.67
02.0170.1760.5545	WINZER	15055	09/04/2024	GRAFFITI REMOVER	1,762.58
02.0170.1760.5545	WINZER	15055	09/04/2024	GRAFFITI REMOVER	587.52
01.0000.0000.4560	XIUQIONG ZHAO	15056	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4560	XUEHONG HUANG	15057	09/04/2024	SWIM LESSON: SESSION 5 SIBLING DISCOUNT RFND	10.00
01.0000.0000.4522	YINFEN WU	15058	09/04/2024	SWIM LESSON: SESSION 5 WRONG PRGM RFND	65.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE RECOGNITION SUP	15.99
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE RECOGNITION SUP	44.50
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 MUNICIPAL SEMINAR HOTEL / WELLS	965.04
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BITLY SOFTWARE SUBSCRIPTION	96.00
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CELL PHONE	1,762.90
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PHONE SUPPLIES	43.00
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PHONE SUPPLIES	20.95
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PHONE SUPPLIES	20.95
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PHONE SUPPLIES	9.00
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PHONE SUPPLIES	269.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC L. VEGAS CONF/ FLIGHT CHARGES	541.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 MUNICIPAL SEMINAR/ TRANSPORTATION	29.97

01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 MUNICIPAL SEMINAR/ TRANSPORTATION	45.99
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MUNICIPAL SEMINAR/ HOTEL CHARGES	643.36
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 ICSC L. VEGAS CONF/ HOTEL CHARGES	724.50
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE SOFTWARE SUBSCRIPTION	239.88
01.0100.1050.5940	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	200.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	OFFICE SUPPLIES	69.41
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	202.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	REC CLASS PRGM SUPPLIES	106.94
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPECIAL EVENT SUPPLIES	90.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPECIAL EVENT SUPPLIES	122.32
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPECIAL EVENT SUPPLIES	978.47
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SOCIAL MEDIA AD/ MAY NIGHT MARKET	29.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPOTIFY MUSIC SUBSCRIPTION	16.99
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	COFFEE/ NATIONAL DAY OF PRAYER	71.97
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NIGHT MARKET PROJECTOR/ REFUND	(407.91)
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	APPLE ICLOUD SUB	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	APPLE ICLOUD SUB	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	APPLE ICLOUD SUB	9.99
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	HOSE/ NIGHT MARKET	1,156.75
01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CONTROL PUMP CONTROL	299.29
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	COUNCIL REFRESHMENTS	100.36
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PW WEEK LUNCH	247.50
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	COUNCIL REFRESHMENTS	322.47
01.0170.1020.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	GOMSA PW TRAINING	803.40
01.0170.1020.5956	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CANOPIES/ SAFETY GEAR	659.93
01.0170.1020.5956	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SUN MULLET	1,599.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 INDIAN WELLS CONF/ HOTEL CHARGES	1,106.11
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 ICSC L. VEGAS/ TRANSPORTATION	39.71
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 INDIAN WELLS CONF/ TRANSPORTATION	16.71
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 INDIAN WELLS CONF/ TRANSPORTATION	13.35
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 INDIAN WELLS CONF/ TRANSPORTATION	3.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE MONTHLY SUBSCRIPTION	9.99
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	DIRECT TV/ MTHLY SUBSCRIPTION	48.49
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TEA PARTY SUPPLIES	98.74
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	STRAWBERRY FESTIVAL TICKETS	312.00
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SENIOR TRIPS/ STRAWBERRY FESTIVAL TICKETS	329.48
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SENIOR TRIPS/ STRAWBERRY FESTIVAL TICKETS	49.92
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TEA PARTY SUPPLIES	91.17
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TEA PARTY SUPPLIES	23.35
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	FRUIT PLATTER/ SENIOR PRESENTATION	86.97
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TEA PARTY SUPPLIES	11.01
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TEA PARTY GAMES	2.92
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NUTRITION SUPPLIES	14.32
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NUTRITION SUPPLIES	273.41
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NUTRITION SUPPLIES	162.89
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 ICSC L. VEGAS/ FLIGHT CHARGES	107.99
01.0100.1050.5940	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	FOOD TRUCK/ STAFF APPRECIATION PICNIC	3,129.98
01.0150.1515.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PATRIOTIC GIVEAWAYS	176.31
01.0151.1542.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	FOOD/ CINCO DE MAYO & NIGHT MKT	636.78
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NIGHT MARKET SUPPLIES	798.12
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MEMORIAL DAY SUPPLIES	69.44

01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MEMORIAL DAY SUPPLIES	183.97
01.0100.1050.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	PERSONALIZED WATER BOTTLES	383.33
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC CONF/ HOTEL CHARGES- COUNCIL	439.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC CONF/ HOTEL CHARGES- COUNCIL	439.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC CONF/ HOTEL CHARGES- COUNCIL	439.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC CONF/ HOTEL CHARGES- COUNCIL	439.91
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 ICSC L. VEGAS CONF/ HOTEL CHARGES	439.91
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TRANSPORTATION CHARGES (REIMBURSED)	130.81
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 SCAG CONF/ HOTEL CHARGES	585.20
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	REVIEW OF CITY COUCNIL AGENDA/ MTG	37.69
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	REVIEW OF CITY COUCNIL AGENDA/ MTG	37.99
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	LA TIMES SUBSCRIPTION	15.96
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ZOOM MONTHLY SUBSCRIPTION	339.90
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SGV TRIBUNE SUBSCRIPTION	26.00
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICSC CONF/ HOTEL CHARGES- COMM DEVELOPMENT	439.91
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CITY COUNCIL PHONE SUPPLIES	45.64
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CITY COUNCIL PHONE SUPPLIES	17.62
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TASTE OF RIO/ RIO HONDO COLLEGE	534.50
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CITY COUNCIL MEETING DINNER	298.96
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CITY COUNCIL MEETING DINNER	400.90
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	GRADUATION STOLE SUPPLIES	16.53
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SYMPATHY WREATH	291.06
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AWARD PLAQUES/ PRESENTATIONS	440.40
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	RETIREMENT LUNCH & BDAY SUPPLIES	226.78
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NATIONAL DAY PRAYER SUPPLIES	204.52
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE MTHLY SUBSCRIPTION	19.99
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AWARDS & HOLIDAY DECOR	18.73
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CHALL SUPPLIES	7.58
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CHALL SUPPLIES	567.96
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CHALL SUPPLIES	26.58
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	FABRIC/ FLYER BOARD	38.69
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NEW FLYER RACK	1,485.50
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CORSAGE/ OLDER AMERICAN OF THE YEAR	25.00
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BDAY CAKE SUPPLIES	50.05
01.0150.1530.5937	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	DECORATIONS/ VOLUNTEER DINNER EVENT	750.63
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	4TH OF JULY DECORATIONS	13.51
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NUTR SUPPLIES/ MOTHERS DAY EVENT	169.88
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NATIONAL DECLARATION EMERGENCY TNG/ PARKING	10.00
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	COSTCO MEMBERSHIP RENEWAL	300.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	33.74
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	19.30
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	23.12
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	26.46
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	27.09
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	0.65
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	18.71
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	3.12
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	31.56
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	14.55
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	7.97
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	246.84

01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	201.67
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	16.66
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	154.97
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	37.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	50.43
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	37.38
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	55.49
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	35.96
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	56.18
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	61.65
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	57.52
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	68.30
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	127.43
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	65.44
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	180.92
01.0150.1540.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	REC LEADER CAMP TRAINING	520.00
01.0151.1541.5956	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AQUATIC UNIFORMS	977.77
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	FOOD/ NATIONAL DAY OF PRAYER	1,101.40
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	79.35
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	41.90
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	OFFICE SUPPLIES	174.77
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AQUATIC SUPPLIES	36.70
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AQUATIC SUPPLIES	34.22
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	9.98
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	AFTER SCHOOL PRGM SUPPLIES	297.78
01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	T-BALL SUPPLIES	88.80
01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	T-BALL SUPPLIES	84.70
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BOXING EQUIPMENT	245.32
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BOXING EQUIPMENT	276.10
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BOXING EQUIPMENT	441.16
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	817.63
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	533.25
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	37.16
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	50.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPECIAL EVENT SUPPLIES	68.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BIKE RIDE EQUIP MTNC	203.27
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	NATIONAL DAY OF PRAYER SUPPLIES	75.56
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	87.17
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	150.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	SPECIAL EVENT SUPPLIES	176.40
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	61.41
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BIKE RIDE SUPPLIES	176.82
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BIKE RIDE RAFFLE GIVEAWAYS	258.92
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	EMPLOYEE PICNIC SUPPLIES	19.64
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	BIKE RIDE SUPPLIES	26.76
01.0151.1544.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	4TH OF JULY SUPPLIES	424.10
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	APR'24 STAMPLI CHARGES	1,938.00
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CABLE & INTERNET SVCS	339.22
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	APR'24 INTERNET SVCS	327.04
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	CABLE & INTERNET SVCS	154.98
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	INK/ HR SUPPLIES	284.43

01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	HEADSET/ HR SUPPLIES	63.61
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	3/3-4/2/24 CITY CELL PHONES- FIRSTNET	5,345.15
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICLOUD STORAGE MTHLY CHARGE	0.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICLOUD STORAGE MTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TELENYX PLATFORM	113.26
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	TELENYX PLATFORM	103.83
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ICLOUD STORAGE MTHLY CHARGE	9.99
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MAY'24 ICSC L. VEGAS CONF FLIGHT REFUND	(226.01)
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	MICROSOFT SURFACE LAPTOPS	8,459.53
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE CLOUD APPS	109.96
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE CLOUD APPS	17.03
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0001928	06/05/2024	ADOBE CLOUD APPS	23.33
01.0000.0000.2020	CALPERS RETIREMENT	DFT0001929	07/12/2024	RATE PLAN 685	409.92
01.0000.0000.2020	CALPERS RETIREMENT	DFT0001930	07/12/2024	RATE PLAN 685	8,794.57
01.0000.0000.2020	CALPERS RETIREMENT	DFT0001930	07/12/2024	RATE PLAN 23047	2,036.54
01.0000.0000.2020	CALPERS RETIREMENT	DFT0001930	07/12/2024	RATE PLAN 27216	20,277.74
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0001931	07/12/2024	PPE 7/6/24 FEDERAL	22,145.37
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0001931	07/12/2024	PPE 7/6/24 MEDICARE	7,911.68
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0001931	07/12/2024	PPE 7/6/24 FICA	33,829.80
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0001932	07/16/2024	2ND QRT 24/ FEDERAL	43.28
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001933	07/16/2024	2ND QTR'24	5.95
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001934	07/15/2024	PPE 7/6/24 UI TAX WTHD'G	720.40
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001934	07/15/2024	PPE 7/6/24 TNG WTHD'G	36.00
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001934	07/15/2024	PPE 7/6/24 STATE WTHD'G	7,869.21
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001935	07/12/2024	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001935	07/12/2024	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001935	07/12/2024	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001935	07/12/2024	CASE 200000002135289	780.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001936	07/12/2024	5/22-6/21/24 1402 LERMA	4,357.68
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001937	07/12/2024	5/22-6/21/24 1415 SANTA ANITA AVE	727.54
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001938	07/12/2024	5/22-6/21/24 1500 CENTRAL AVE	824.16
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001939	07/12/2024	5/22-6/21/24 1450 LIDCOMBE AVE	4,873.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001940	07/12/2024	5/22-6/21/24 1450 LIDCOMBE AVE	365.08
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001941	07/12/2024	5/22-6/21/24 1556 CENTRAL AVE	373.26
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001942	07/12/2024	5/22-6/21/24 1819 CENTRAL AVE	948.38
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001943	07/22/2024	7/1-8/1/24 1900 CENTRAL AVE	116.31
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001944	07/12/2024	5/22-6/21/24 1530 CENTRAL AVE	428.47
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001945	07/12/2024	5/22-6/21/24 1341 ISLAND/ SANTA ANITA	37.56
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001946	07/22/2024	7/1-8/1/24 1415 SANTA ANITA AVE	77.54
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0001947	06/28/2024	JUNE'24 ARMORED SVCS	204.62
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0001948	07/17/2024	5/15-6/13/24 STREET LIGHTS	1,918.20
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0001949	07/15/2024	JUNE'24 2028 CENTRAL AVE	290.97
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0001950	07/17/2024	MAY'24 STREET LIGHTS	3,173.58
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0001951	07/15/2024	JUNE'24 STREET LIGHTS	3,532.92
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0001952	07/16/2024	JULY'24 SUPPLEMENTAL LIFE INSURANCE	2,148.80
01.0130.1330.5950	XEROX CORPORATION	DFT0001953	07/10/2024	6/30-7/29/24 COPIER LEASE	1,547.99
01.0100.1050.5947	CALPERS RETIREMENT	DFT0001954	07/12/2024	JUNE'22 ACTURIAL VALUATION REPORT PLAN #27216	4,897.00
01.0100.1050.5947	CALPERS RETIREMENT	DFT0001955	07/12/2024	JUNE'22 ACTURIAL VALUATION REPORT PLAN #685	66,157.00
01.0100.1050.5947	CALPERS RETIREMENT	DFT0001956	07/12/2024	JUNE'22 ACTURIAL VALUATION REPORT PLAN #23047	1,234.00
01.0170.1730.5705	SO CAL GAS	DFT0001957	07/23/2024	6/13-7/15/24 1450 LIDCOMBE AVE	111.17
01.0170.1730.5705	SO CAL GAS	DFT0001958	07/23/2024	6/13-7/15/24 1556 CENTRAL AVE	263.49

01.0170.1730.5705	SO CAL GAS	DFT0001959	07/23/2024	6/13-7/15/24 1824 CENTRAL AVE	91.17
01.0170.1730.5705	SO CAL GAS	DFT0001960	07/23/2024	6/13-7/15/24 1500 CENTRAL AVE	669.79
01.0170.1730.5705	SO CAL GAS	DFT0001961	07/23/2024	6/13-7/15/24 1900 CENTRAL AVE	40.40
01.0170.1730.5705	SO CAL GAS	DFT0001962	07/23/2024	6/13-7/15/24 1530 CENTRAL AVE	105.01
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0001963	07/24/2024	6/10-7/10/24 1459 SANTA ANITA AVE	555.12
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0001964	07/24/2024	DEC'23 SANTA ANITA/ CENTRAL	856.66
01.0000.0000.2020	CALPERS RETIREMENT	DFT0001965	07/25/2024	RATE PLAN 27216	353.96
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0001966	07/25/2024	PPE 7/20/24 FEDERAL	20,008.37
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0001966	07/25/2024	PPE 7/20/24 MEDICARE	7,486.46
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0001966	07/25/2024	PPE 7/20/24 FICA	32,011.44
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001967	07/26/2024	PPE 7/20/24 UI TAX WTHD'G	746.72
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001967	07/26/2024	PPE 7/20/24 TNG WTHD'G	37.37
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0001967	07/26/2024	PPE 7/20/24 STATE WTHD'G	7,218.84
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001968	07/25/2024	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001968	07/25/2024	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001968	07/25/2024	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0001968	07/25/2024	CASE 200000002135289	780.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001969	07/30/2024	6/6-7/8/24 1710 DURFEE AVE	239.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001970	07/30/2024	6/6-7/8/24 THIENES/ PARKWAY	25.91
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001971	07/30/2024	6/6-7/8/24 1508 PECK ROAD	309.04
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001972	07/30/2024	6/6-7/8/24 FARNDON PECK	77.37
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001973	07/30/2024	6/6-7/8/24 1628 DURFEE AVE	260.96
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001974	07/30/2024	6/6-7/8/24 1502 PECK ROAD	336.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001975	07/30/2024	6/6-7/8/24 1222 PECK ROAD	362.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001976	07/30/2024	6/6-7/8/24 1109 PECK ROAD	223.35
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001977	07/30/2024	6/6-7/8/24 1660 DURFEE AVE	137.93
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0001978	07/29/2024	JULY'24 ARMORED SVCS	203.81
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0001979	07/30/2024	6/14-7/16/24 1824 CENTRAL AVE	1,073.05
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0001980	07/30/2024	6/14-7/16/24 1415 SANTA ANITA AVE	2,143.57
01.0140.1100.5406	SPARKLETTS	DFT0001981	07/30/2024	JUNE'24 WATER SVCS	30.23
01.0140.7020.5406	SPARKLETTS	DFT0001981	07/30/2024	JUNE'24 WATER SVCS	30.22
02.0170.1760.5550	ATHENS SERVICES	DFT0001982	07/16/2024	JULY'24 SWEEPER SVCS	7,057.92
01.0151.1543.5952	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	SPECIAL EVENT STORAGE BOXES	27.54
01.0151.1543.5952	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	INSECT SPRAY/ NIGHT MARKET	54.96
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONFERENCE ROOM SUPPLIES	20.42
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONFERENCE ROOM SUPPLIES	443.32
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONF ROOM SUPPLIES REFUND	(165.53)
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONFERENCE ROOM SUPPLIES	287.43
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	PAINT & SUPPLIES/ CCTR	158.49
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	PAINT FOR AMP/ CCTR	125.88
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONFERENCE ROOM SUPPLIES	26.14
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CONFERENCE ROOM SUPPLIES	54.68
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	POOL SUPPLIES	220.32
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	FIELD & RSTRM SUPPLIES/ NTP	336.64
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	FIELD & RSTRM SUPPLIES/ NTP REFUND	(149.59)
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CEILING REPAIR DAMAGE SUPPLIES	93.47
01.0170.1020.5956	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	PUBLIC WORK SUPPLIES	479.15
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CHALL CAMER PJT SUPPLIES	110.18
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	CLEANING SUPPLIES	76.87
01.0170.1750.5505	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	TOOL BAGS & HOSE REPAIR	26.90
01.0170.1760.5540	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	STREET DEPT SUPPLIES	194.04

01.0170.1760.5545	HOME DEPOT CREDIT SERVICES	DFT0001983	07/25/2024	GRAFFITI REMOVAL SUPPLIES	551.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001984	08/05/2024	6/11-7/11/24 1707 N MERCED AVE	153.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001985	08/05/2024	6/11-7/11/24 1556 CENTRAL AVE	461.23
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001986	08/05/2024	6/11-7/11/24 2022 N CENTRAL AVE	126.31
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001987	08/05/2024	6/11-7/11/24 1415 SANTA ANITA AVE	418.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001988	08/06/2024	6/13-7/16/24 2620 RSMD BLVD	150.04
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001989	08/05/2024	6/11-7/11/24 1819 N CENTRAL AVE	288.93
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001990	08/02/2024	6/7-7/9/24 1926 DURFEE AVE	293.37
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001991	08/06/2024	6/13-7/16/24 2464 RSMD BLVD	371.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001992	08/02/2024	6/7-7/9/24 11016 GOMEZ PALACIO DR	24.03
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001993	08/05/2024	6/11-7/11/24 1819 N MERCED AVE	293.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001994	08/02/2024	6/7-7/9/24 1903 DURFEE AVE	138.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001995	08/05/2024	6/11-7/11/24 1500 N CENTRAL AVE	1,381.59
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001996	08/02/2024	6/7-7/9/24 2018 DURFEE AVE	228.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001997	08/05/2024	6/11-7/11/24 1530 CENTRAL AVE	305.08
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001998	08/05/2024	6/11-7/11/24 1900 CENTRAL AVE	217.68
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0001999	08/02/2024	6/10-7/10/24 1675 DURFEE AVE	170.67
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002000	08/05/2024	6/11-7/11/24 10452 RUSH ST	104.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002001	08/05/2024	6/11-7/11/24 MERCED N/W SANTA ANITA	59.88
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002002	08/05/2024	6/11-7/11/24 1652 TYLER AVE	305.35
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002003	08/05/2024	6/11-7/11/24 N/E MERCED SANTA ANITA	143.87
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002004	08/06/2024	6/12-7/15/24 2218 ROSEMEAD BLVD	139.05
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002005	08/06/2024	6/12-7/15/24 2004 ROSEMEAD BLVD	24.22
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002006	08/05/2024	6/11-7/11/24 2000 SANTA ANITA AVE	72.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002007	08/05/2024	6/11-7/11/24 1824 CENTRAL AVE	735.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002008	08/05/2024	6/11-7/11/24 N LERMA/MILLET	235.18
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002009	08/02/2024	6/10-7/10/24 1450 LIDCOMBE	933.98
01.0170.1730.5705	SO CAL GAS	DFT0002010	08/06/2024	6/27-7/28/24 1415 SANTA ANITA AVE	60.46
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002011	08/12/2024	CREDIT	(40.28)
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002011	08/12/2024	6/20-7/22/24 9465 GARVEY AVE	50.75
02.0170.1760.5966	US BANK VOYAGER FLEET SYS	DFT0002012	07/22/2024	5/24-6/24/24 FUEL CITY TRANSPORTATION	6,270.76
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0002013	08/02/2024	SUMMER CAMP PROGRAM SUPPLIES	254.99
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0002013	08/02/2024	SUMMER CAMP PROGRAM SUPPLIES	156.64
01.0130.1330.5950	XEROX CORPORATION	DFT0002014	05/30/2024	4/30-5/29/24 COPIER LEASE	282.63
01.0130.1330.5950	XEROX CORPORATION	DFT0002015	04/30/2024	3/30-4/29/24 COPIER LEASE	282.63
01.0130.1330.5950	XEROX CORPORATION	DFT0002016	07/01/2024	5/30-6/29/24 COPIER LEASE	282.63
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0002017	08/02/2024	JULY'24 INSURANCE	994.56
01.0100.1060.5805	ALLIANT INSURANCE SERVICES	DFT0002018	08/08/2024	24-25 ACIP CRIME RENEWAL	1,392.00
01.0000.0000.2250	CALPERS	DFT0002019	08/01/2024	AUG'24 ACTIVE EMPLOYEE	89,328.03
01.0100.1050.5941	CALPERS	DFT0002019	08/01/2024	AUG'24 ADMIN FEE/ ACTIVE	214.39
01.0100.1050.5941	CALPERS	DFT0002019	08/01/2024	AUG'24 ADMIN FEE/ RETIRED	20.64
01.0100.1050.5945	CALPERS	DFT0002019	08/01/2024	AUG'24 EMPLOYER SHARE/ RETIRED	1,413.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002020	07/31/2024	RATE PLAN 27216	20,183.12
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002020	07/31/2024	RATE PLAN 23047	1,996.25
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002020	07/31/2024	RATE PLAN 685	8,902.61
01.0000.0000.2260	DELTA DENTAL OF CALIFORNIA	DFT0002021	08/02/2024	AUG'24 DENTAL	6,406.06
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002022	08/02/2024	PPE 8/3/24 FEDERAL	79.08
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002022	08/02/2024	PPE 8/3/24 MEDICARE	108.94
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002022	08/02/2024	PPE 8/3/24 FICA	465.84
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002023	08/09/2024	PPE 8/3/24 FEDERAL	21,124.19
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002023	08/09/2024	PPE 8/3/24 MEDICARE	8,045.00

01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002023	08/09/2024	PPE 8/3/24 FICA	34,399.32
01.0130.1310.5180	DEPARTMENT OF THE TREASURY	DFT0002024	07/16/2024	4TH QTR 2023/ FEDERAL	2,709.02
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002025	08/12/2024	PPE 8/3/24 UI TAX WTHD'G	688.23
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002025	08/12/2024	PPE 8/3/24 TNG WTHD'G	34.39
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002025	08/12/2024	PPE 8/3/24 STATE WTHD'G	7,468.95
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002026	08/05/2024	PPE 8/3/24 TNG WTHD'G	3.75
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002026	08/05/2024	PPE 8/3/24 UI TAX WTHD'G	75.14
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002026	08/05/2024	PPE 8/3/24 STATE WTHD'G	25.20
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002027	08/09/2024	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002027	08/09/2024	CASE 200000002135289	780.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002027	08/09/2024	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002027	08/09/2024	CASE 0980438	150.00
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002028	08/01/2024	AUG'24 VISION INSURANCE	902.36
01.0130.1330.5715	ELAN FINANCIAL SERVICES	DFT0002029	07/09/2024	RE-OCCURING IPAD CHARGE	9.99
01.0130.1330.5715	ELAN FINANCIAL SERVICES	DFT0002029	07/09/2024	RE-OCCURING PHONE CHARGES	55.00
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002030	08/14/2024	JULY'24 2028 CENTRAL AVE	294.69
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS CREDIT	(13.22)
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS CREDIT	(11.23)
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	7.70
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS CREDIT	(12.12)
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS CREDIT	(7.70)
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	51.73
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	36.57
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	22.98
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	41.99
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	EMPLOYEE RECOGNITION SUPS	21.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS CONF/ HOTEL CHARGES	434.25
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ FLIGHT CHARGES	469.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	JUNE'24 NALEO CONF/ HOTEL CHARGES	639.46
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ HOTEL CHARGES REFUND	(639.46)
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	57.35
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	25.10
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS/ TRANSPORTATION CHARGES	30.26
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	31.20
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	33.60
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ HOTEL CHARGES	232.02
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ AIRPORT PARKING CHARGES	90.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	JUNE'24 SAN DIEGO ICA CITIES CONF/ REGISTRATION	1,100.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	34.65
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	OFFICE SUPPLIES/ CCTR	65.01
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	YOUTH BOXING PRGM SUPPLIES	218.90
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	YOUTH BOXING PRGM SUPPLIES	306.90
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	386.04
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	148.96
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	180.54
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STATE OF THE CITY/ SHIPPING CHARGES	9.35
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SOCIAL MEDIA AD/ NIGHT MARKET	10.38
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SOCIAL MEDIA AD/ NIGHT MARKET	9.63
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 SPOTIFY SUBSCRIPTION	16.99
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MTG MEALS/ OSHA MTG	589.48
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MTG MEALS/ OSHA MTG	466.50

01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SNACKS & DRINKS/ OSHA MEETING	253.37
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	DONUTS & COFFEE/ OSHA MTG	(47.98)
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	DONUTS & COFFEE/ OSHA MTG	87.96
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	DONUTS & COFFEE/ OSHA MTG	135.94
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	DONUTS & COFFEE/ OSHA MTG	103.15
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	APPLE ICLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	APPLE ICLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	APPLE ICLOUD SUBSCRIPTION	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	APPLE ICLOUD SUBSCRIPTION	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	APPLE ICLOUD SUBSCRIPTION	2.99
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ULINE SUPPLIES/ NIGHT MARKET	1,156.38
01.0160.1610.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	FOLDING BLEACHER/ CCTR	241.41
01.0160.1660.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	WATER FOUNTAIN TOOLS/ SHIVELY	2,207.18
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PUBLIC WORKS WEEK/ RAFFLE	200.00
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SEM P.W WEEK FOOD	309.60
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MEMBERSHIP RENEWAL	91.21
01.0170.1710.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BREAKER/ CHALL	59.54
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS/ TRANSPORTATION CHARGES	19.43
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ HOTEL CHARGES REFUND	(639.46)
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	31.20
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ TRANSPORTATION CHARGES	34.09
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ TRANSPORTATION CHARGES	38.09
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ ARIPORT PARKING CHARGES	96.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ FLIGHT CHARGES	351.97
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	JUNE'24 NALEO CONF/ HOTEL CHARGES	639.46
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ HOTEL CHARGES	820.88
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICA CITIES ASSOC REGISTRATION	1,100.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ADOBE MTHLY SUBSCRIPTION	9.99
01.0150.1530.5937	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	VOLUNTEER DINNER PASTRIES	53.92
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NUTRITION TABLE COVERS	20.00
44.0800.8010.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	JUNE'24 USDOT TNG HOTEL CHARGES/ IRVINE	846.96
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SEPT'24 P.W EXPO ATLANTA/ REGISTRATION CHARGES	983.00
01.0140.1430.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ATTORNEY MAILING CHARGES	18.25
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC CONF/ HOTE CHARGES	434.25
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS CONF/ TRANSPORTATION CHARGES	47.71
01.0150.1530.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PREMIER FOOD SAFETY TRAINING	149.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PRGM EXCURSION TICKETS	2,082.98
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SUMMER CAMP WEEK 1 EXCURSION	1,594.05
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SUMMER CAMP WEEK 2 EXCURSION TICKETS	1,075.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PRGM EXCURSION TICKETS	593.75
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PRGM EXCURSION TICKETS	489.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PROGRAM SUPPLIES	296.04
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PROGRAM SUPPLIES	189.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PRGM EXCURSION TICKETS	20.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SUMMER CAMP WEEK 1 EXCURSION	150.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STAFF TRAINING SUPPLIES	89.35
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BOXING PROGRAM SUPPLIES	281.17
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BOXING PROGRAM SUPPLIES	136.24
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BOXING PROGRAM SUPPLIES	68.87
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	5/22/24 CPR TRAINING MEALS	230.86
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	6/8/24 CPR TRAINING MEALS	240.75

01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	INTERVIEW PANELIST/ GIFTCARD	50.00
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	INTERVIEW PANELIST/ GIFTCARD	50.00
01.0100.1050.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	INTERVIEW PANELIST/ SNACKS	39.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SGV ECON LEGESLATIVE NETWORK/ REGISTRATION	85.00
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ANNUAL SEMINAR/ HOTEL CHARGES	1,288.44
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS HOTEL CHARGES	434.25
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AIRPORT PARKING CHARGE	72.00
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STAFF MEETING SNACKS	12.13
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ZOOM MONTHLY SUBSCRIPTION	339.90
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STAFF MEETING SNACKS	79.61
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	REVIEW OF CITY COUNCIL AGENDA/ MTG	38.20
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STAFF MEETING SNACKS	33.99
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SGV TRIBUNE SUBSCRIPTION	26.00
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	LA TIMES SUBSCRIPTION	15.96
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	LA TIMES SUBSCRIPTION	15.96
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CITY COUNCIL SUPPLIES	520.37
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CITY COUNCIL SHIRTS	551.75
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CITY COUNCIL SUPPLIES	25.35
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	6/11/24 CITY COUNCIL MTG/ MEALS	201.88
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	5/28/24 CITY COUNCIL MTG/ MEALS	234.17
01.0100.1020.5405	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	RECEPTIONIST SUPPLIES	89.89
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CITY STAFF SHIRTS	220.28
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	RETIREMENT DECOR SUPPLIES	18.73
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	FLOWERS/ SR MOTHER'S DAY	992.25
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SEM PARK LOGOS	94.27
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	COUNCIL HOT SPOTS	230.00
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ADOBE MONTHLY SUBSCRIPTION	19.99
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CHALL OFFICE SUPPLIES	15.74
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CHALL OFFICE SUPPLIES	104.82
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CHALL OFFICE SUPPLIES	148.01
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CHALL OFFICE SUPPLIES	33.24
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AIRPORT PARKING CHARGES/ ICSC	90.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ANNUAL SEMINAR/ HOTEL CHARGES	1,394.20
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS TRANSPORTATION CHARGES	19.90
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC TRANSPORTATION CHARGES	21.78
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS TRANSPORTATION CHARGES	28.83
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS TRANSPORTATION CHARGES	41.89
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICSC L. VEGAS/ HOTEL CHARGES	852.81
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	6/21/24 SENIOR EXCURSION TICKETS	82.56
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	6/21/24 SENIOR EXCURSION TICKETS	82.56
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	KARAOKE SOCIAL SNACKS	69.63
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	REUPHOLSTER CHAIRS	1,505.28
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	DIRECT TV MONTHLY SUBSCRIPTION	48.49
01.0150.1530.5937	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	FLOWERS/ VOLUNTEER DINNER	126.71
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NUTR PRGM SUPPLIES/ CI	239.99
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NUTR PRGM SUPPLIES/ CI	315.21
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NUTR PRGM SUPPLIES/ CI	126.86
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BAGS RETURN REFUND	(20.96)
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	HDM EMERGENCY SUPP/ CII	17.11
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	BAGS FOR HOME DELIVERY MEALS	41.76
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	HDM EMERGENCY SUPP/ CII	466.67

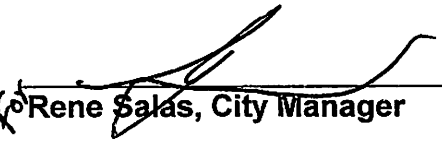
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	P.W EXPO CONF / FLIGHT CHARGES	132.98
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	P.W EXPO CONF / FLIGHT CHARGES	358.48
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	P.W EXPO CONF / FLIGHT CHARGES	616.45
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	HR CPR TNG COFFEE	22.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	HR CPR TNG SNACKS	168.24
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	85.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	104.73
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	90.37
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	97.78
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	83.60
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	61.65
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	129.50
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	144.60
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	159.32
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	81.56
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SUMMER EXCURSION/ THEATRE	881.50
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	109.89
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	69.95
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	38.53
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	10.98
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES CREDIT	(38.53)
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	1.38
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	1.38
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	10.78
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	54.92
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	19.50
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	169.64
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	37.03
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	38.53
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	243.13
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	39.49
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	42.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	44.70
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	PRORGRAM SUPPLIES	22.49
01.0150.1540.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	STAFF TRAINING MEALS	339.57
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	AFTER SCHOOL PRGM SUPPLIES	289.66
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T- BALL BANQUET SUPPLIES	18.11
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T- BALL BANQUET SUPPLIES	109.92
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T- BALL BANQUET SUPPLIES	33.01
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T-BANQUET FOOD SUPPLIES	239.12
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T-BALL BANQUET FOOD SUPPLIES	349.58
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T-BANQUET FOOD SUPPLIES	572.85
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T-BANQUET FOOD SUPPLIES	109.11
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	T-BALL BANQUET FOOD SUPPLIES	235.92
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	9.74
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT FOOD SUPP	21.76
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	46.94
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	60.55
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT BIKE RIDE	131.03
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	89.27
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	114.21

01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	88.97
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	164.23
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	191.19
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	200.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	617.40
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT BIKE RIDE	203.67
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	SPECIAL EVENT SUPPLIES	602.92
01.0151.1544.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	4TH OF JULY SUPPLIES	181.86
01.0151.1544.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	4TH OF JULY SUPPLIES	193.61
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CABLE & INTERNET SVCS	154.98
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 STAMPLI CHARGES	1,890.00
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	CABLE & INTERNET SVCS	339.22
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 INTERNET SVCS	327.04
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	COMPUTER MONITORS	511.14
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	4/3-5/2/24 CITY CELL PHONE - FIRSTNET	5,345.15
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICLOUD STORAGE MTHLY CHARGE	0.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICLOUD STORAGE MTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ICLOUD STORAGE MTHLY CHARGE	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	TELENYX PLATFORM	111.64
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	JUNE'24 NALEO CONF/ HOTEL	639.46
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ HOTEL CANCELLATION	(639.46)
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS/ HOTEL CHARGES	820.88
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ANNUAL MUNICIPAL SEMINAR/ HOTEL CHARGES	1,611.12
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	NALEO CONF/ FLIGHT CHARGES	446.96
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS/ PARKING CHARGES	42.27
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MAY'24 ICSC L. VEGAS/ AIRPORT PARKING	90.00
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	MICROSOFT SURFACE LAPTOPS	8,486.98
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ADOBE CLOUD APPS	45.81
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002031	07/05/2024	ADOBE CLOUD APPS	157.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002032	08/27/2024	7/9-8/6/24 11016 GOMEZ PALACIO DR	24.85
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002033	08/27/2024	7/8-8/5/24 FARNDON-PECK	74.38
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002034	08/27/2024	7/9-8/6/24 1903 DURFEE AVE	142.21
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002035	08/27/2024	7/8-8/5/24 1628 DURFEE AVE	274.26
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002036	08/27/2024	7/9-8/6/24 2018 DURFEE AVE	241.22
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002037	08/20/2024	8/1-9/1/24 1415 SANTA ANITA AVE	77.54
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002038	08/27/2024	7/8-8/5/24 1502 PECK RD	318.33
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002039	08/16/2024	6/21-7/23/24 1530 CENTRAL AVE	481.86
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002040	08/16/2024	6/21-7/23/24 1819 CENTRAL AVE	1,047.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002041	08/16/2024	6/21-7/23/24 1450 LIDCOMBE AVE	8,039.92
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002042	08/16/2024	6/21-7/23/24 1500 CENTRAL AVE	953.04
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002043	08/27/2024	7/8-8/5/24 1508 PECK RD	301.81
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002044	08/27/2024	7/8-8/5/24 1660 DURFEE AVE	142.21
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002045	08/16/2024	6/21-7/23/24 1341 ISLAND/ SANTA ANITA	38.64
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002046	08/27/2024	7/9-8/6/24 1926 DURFEE AVE	301.81
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002047	08/27/2024	7/10-8/7/24 1450 LIDCOMBE	252.22
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002048	08/27/2024	7/8-8/5/24 1710 DURFEE AVE	274.26
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002049	08/27/2024	7/8-8/5/24 1222 PECK RD	340.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002050	08/16/2024	6/21-7/23/24 1450 LIDCOMBE AVE	674.27
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002051	08/16/2024	6/21-7/23/24 1402 LERMA	5,325.14
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002052	08/16/2024	6/21-7/23/24 1415 SANTA ANITA AVE	872.89
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002053	08/27/2024	7/8-8/5/24 THIENES/ PARKWAY	32.77

01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002054	08/16/2024	6/21-7/23/24 1556 CENTRAL AVE	458.37
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002055	08/27/2024	7/10-8/7/24 1675 DURFEE AVE	169.74
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002056	08/27/2024	7/8-8/5/24 1109 PECK RD	230.20
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0002057	08/26/2024	AUG'24 ARMORED SVCS	203.81
01.0170.1730.5705	SO CAL GAS	DFT0002058	08/23/2024	7/15-8/14/24 1824 CENTRAL AVE	82.01
01.0170.1730.5705	SO CAL GAS	DFT0002059	08/23/2024	7/15-8/14/24 1530 CENTRAL AVE	99.20
01.0170.1730.5705	SO CAL GAS	DFT0002060	08/27/2024	7/15-8/14/24 1450 LIDCOMBE AVE	75.76
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002061	08/19/2024	6/14-7/16/24 STREET LIGHTS	2,130.92
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002062	08/19/2024	JULY'24 STEET LIGHTS	3,599.20
01.0170.1100.5406	SPARKLETTS	DFT0002063	08/27/2024	JULY'24 WATER SVCS	23.98
01.0170.7020.5406	SPARKLETTS	DFT0002063	08/27/2024	JULY'24 WATER SVCS	23.98
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002064	08/22/2024	RATE PLAN 27216	20,145.07
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002064	08/22/2024	RATE PLAN 23047	2,028.86
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002064	08/22/2024	RATE PLAN 685	9,082.36
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002065	08/15/2024	RATE PLAN 23047	2,036.53
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002065	08/15/2024	RATE PLAN 27216	20,491.49
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002065	08/15/2024	RATE PLAN 685	8,908.96
01.0130.1310.5215	CALPERS RETIREMENT	DFT0002066	08/15/2024	GASB-68 REPORTS 23047	350.00
01.0130.1310.5215	CALPERS RETIREMENT	DFT0002066	08/15/2024	GASB-68 REPORTS 27216	350.00
01.0130.1310.5215	CALPERS RETIREMENT	DFT0002066	08/15/2024	GASB-68 REPORTS 685	350.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002067	08/16/2024	RATE PLAN 685	1,536.85
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002068	08/22/2024	RATE PLAN 27216	425.79
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002069	08/22/2024	RATE PLAN 27216	353.96
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002070	08/22/2024	PPE 8/17/24 FEDERAL	20,176.70
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002070	08/22/2024	PPE 8/17/24 FICA	7,092.46
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002070	08/22/2024	PPE 8/17/24 FICA	30,326.50
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002071	08/26/2024	PPE 8/31/24 MEDICARE	11.44
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002071	08/26/2024	PPE 8/31/24 FICA	48.90
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002072	08/16/2024	PPE 8/16/24 FEDERAL FINAL	259.12
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002072	08/16/2024	PPE 8/16/24 MEDICARE FINAL	251.10
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002072	08/16/2024	PPE 8/16/24 FICA FINAL	1,073.68
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002073	08/16/2024	PPE 8/16/24 UI TAX WTHD'G	116.00
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002073	08/16/2024	PPE 8/16/24 TNG WTHD'G	5.79
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002073	08/16/2024	PPE 8/16/24 STATE WTHD'G	151.38
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002074	08/22/2024	PPE 8/17/24 UI TAX WTHD'G	477.95
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002074	08/22/2024	PPE 8/17/24 TNG TAX WTHD'G	23.92
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002074	08/22/2024	PPE 8/17/24 STATE WTHD'G	7,188.96
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002075	08/22/2024	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002075	08/22/2024	CASE 200000002163990	359.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002075	08/22/2024	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002075	08/22/2024	CASE 200000002135289	780.50

Grand Total 4,960,430.09

Authorization Signature


Rene Salas, City Manager



City Council Agenda Report

Agenda Item No. 7.d.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: CONSIDERATION AND APPROVAL OF THE 2024 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZATION TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY

SUMMARY: The Community Services Department is requesting approval of the 2024 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council approve the 2024 "Christmas Wish Toy Giveaway" donation letter, authorization to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

FISCAL/FINANCIAL IMPACT: The cost associated with the "Christmas Wish Toy Giveaway" donation letter has been budgeted in the Fiscal Year 2024/2025 General Fund Budget. The cost to produce and distribute the donation letters is in the estimated amount of \$1,857.00. Please find the chart below detailing the estimated cost.

Cost Associated with the Donation Letters

Item	Description and Units	Amount
Letter Supplies	Paper, Envelopes, Labels	\$1,000.00
Postage	\$0.51 x 1680 Businesses	\$857.00
Estimated Total Cost		\$1,857.00

DISCUSSION: The City of South El Monte strives to provide families with the most entertaining and memorable holiday experience at the annual "Christmas Wish Toy Giveaway" event. The goal is to enhance morale for the upcoming holiday season by

rewarding needy families with joyful activities, a snow play area, and wrapped gifts for all the children in attendance. Contributions from local businesses will be utilized to purchase toys for registered children between the ages of two (2) and thirteen (13) and a warm meal for all in attendance.

The 2024 Christmas Wish Toy Giveaway event will be held on Saturday, December 14, 2024, from 12:00 p.m. to 6:00 p.m. at the South El Monte Community Center.

ATTACHMENT(S):

- A. Christmas Wish Toy Giveaway Donation Letter
- B. Christmas Wish Toy Giveaway Donation Form



ATTACHMENT A

CITY OF SOUTH EL MONTE

1415 Santa Anita Ave
South El Monte, CA 91733
(626) 579-6540



September 10, 2024

Dear Community Partners:

As the holiday season approaches, expectations in the children's hearts begin to rise. The City of South El Monte strives to provide families with the most entertaining and memorable holiday experience at our annual "Christmas Wish Toy Giveaway" event. Our goal is to enhance morale for the upcoming holiday season by providing underprivileged families with joyful activities and gifts.

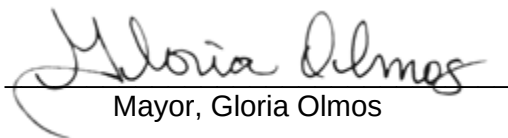
The City of South El Monte is seeking assistance from our business community to help spread a bit of holiday cheer. Any monetary donation will be appreciated and used to purchase gifts for the underprivileged community. We are also accepting any unwrapped, new toy donations that can be dropped off at the South El Monte Community Center located at 1530 Central Avenue.

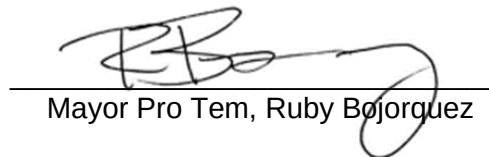
Please save the date of **Saturday, December 14, 2024, from 12:00 p.m. to 6:00 p.m.** for the annual Christmas Wish Toy Giveaway event. We invite you to come see the joy and happiness your donation brings to our families at the South El Monte Community Center.

On behalf of the City of South El Monte and the families of our community, we would like to thank you in advance for your consideration. Should you have any questions regarding the "Christmas Wish Toy Giveaway" event or the donation process please contact the Recreation Division at (626) 579-2043.

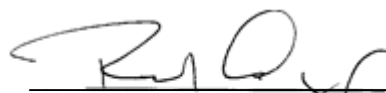
Thank you for your consideration, and we look forward to meeting you at the event.

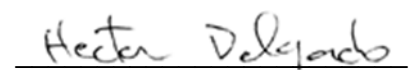
Sincerely,


Mayor, Gloria Olmos


Mayor Pro Tem, Ruby Bojorquez


Councilmember
Manuel Acosta


Councilmember
Richard Angel


Councilmember
Hector Delgado

Attachment B



City of South El Monte
Community Services Department



My Company/I wish to donate the following amount for the

“Christmas Wish Toy Giveaway”

Bringing joy to underprivileged families in our community.

Please accept my donation in the amount of:

\$100.00 _____ \$200.00 _____ \$300.00 _____
\$500.00 _____ \$1000.00 _____ Other \$ _____

Company Name/ Person Name: _____

Address: _____

Phone: _____

Email: _____

Please Make Checks Payable to:
CITY OF SOUTH EL MONTE
Attention:
South El Monte Christmas Wish Toy Giveaway
1415 Santa Anita Ave.
South El Monte, CA 91733

Please mail back check and form in a different envelope than the one received. Thank you.





City Council Agenda Report

Agenda Item No. 7.e.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-212, ADOPTING AND APPROVING THE WORKPLACE VIOLENCE PREVENTION POLICY

SUMMARY: SB 553 was enacted on September 30, 2023. The bill requires covered employers to create, implement and maintain a Workplace Violence Prevention Plan("WVPP") by July 1, 2024. Staff is requesting the City Council consider adopting a WVPP that addresses the hazards known to be associated with the four types of workplace violence as defined by State Law. The purpose of this Plan is to provide guidelines for City employees to follow in preventing and reporting workplace violence, as it is the City's goal to maintain a violence-free working environment. If this policy is approved by the City Council, City management will complete a required meet and confer with both Bargaining Units within the City and provide effective training regarding the City's adopted WVPP.

RECOMMENDED ACTION: Staff recommends City Council consider adopting Resolution No. 24-212, adopting and approving the Workplace Violence Prevention Policy.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact.

DISCUSSION: Workplace violence does not include lawful acts of self-defense or defense of others; but does include four (4) types of violence identified and defined by law. The four (4) types of violence includes:

Type 1 Violence: Workplace violence committed by a person who has no legitimate business at the worksite, and includes violent acts by anyone who enters the workplace or approaches employees with the intent to commit a crime;

Type 2 Violence: Workplace violence directed at employees by customers, clients, patients, students, inmates, or visitors;

Type 3 Violence: Workplace violence against an employee by a present or former employee, supervisor, or manager;

Type 4 Violence: Workplace violence committed in the workplace by a person who does not work there, but has or is known to have had a personal relationship with an employee.

Comprehensive training in Workplace Violence and Active Shooter was provided to City Staff on February 19, 2024. Training specific to the City's WVPP is needed and will be timely provided after the adoption of the WVPP.

ATTACHMENT(S):

- A. Resolution No. 24-212
- B. Exhibit A - AB 1234 Mandatory Ethics Conduct Compliance
- C. Exhibit B - Workplace Violence & Active Shooter Response Training Materials

ATTACHMENT A

RESOLUTION NO. 24-212

**A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ADOPTING AN INJURY AND ILLNESS PREVENTION
PROGRAM (“IIPP” or “PLAN”) TO COMPLY WITH TITLE 8 OF
THE CALIFORNIA CODE OF REGULATIONS & ARTICLE
1509 OF THE CONSTRUCTION SAFETY ORDER**

WHEREAS, the California Code of Regulations, Title 8, Chapter 4, Section 3203 of the General Industry Safety Orders and Section 1509 of the Construction Safety Orders, requires the establishment of an Injury and Illness Prevention Program (“IIPP” or “Plan”); and

WHEREAS, the City recognizes and understands that the maintenance of a safe and healthy work environment is imperative for the successful operation of its business; and

WHEREAS, the City recognizes and understands that safety requirements are considered fundamental to the design and construction of City facilities and worksites; and

WHEREAS, the City of South El Monte is committed to safety & prevention of Injury and Illness in the workplace; and

WHEREAS, the City of South El Monte will provide training to all employees with the expectation that all employees fully comply with all City policies, practices and procedures aimed at health and safety; and

WHEREAS, the City Council finds that it is in the best interests of the City to adopt this Injury and Illness Prevention Program (“IIPP” or “Plan”) in furtherance of public health, safety and welfare services in the City, and workplace safety for its employees;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The aforementioned recitals are incorporated herein by reference as set forth in full herein.

SECTION 2. The City Council hereby adopts the Injury and Illness Prevention Program attached hereto as Exhibit A, and made part of this Resolution, and that said exhibit is hereby approved and adopted.

SECTION 3. The Interim City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-212, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

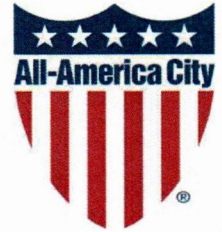
AYES:	Councilmember(s):
NOES:	Councilmember(s):
ABSENT:	Councilmember(s):
ABSTAIN:	Councilmember(s):

Sabrina Muhne, Interim City Clerk



CITY OF SOUTH EL MONTE

1415 SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540



January 27, 2021

Re: AB 1234 Mandatory Ethics Training

Dear Local Officials;

Assembly Bill No. AB1234, effective January 1, 2006, requires elected and appointed public officials to receive a **minimum of two hours** of ethics training every two years. The requirement applies to local officials/commissioners who either receive compensation for their service to the City or are reimbursed for their expenses.

Please complete the training with one of the options below, and return a copy of your signed certificate to the City Clerk's Office as soon as possible. The training must cover both ethics laws and ethics principles.

Options:

- The Fair Political Practices Commission (FPPC) and the Institute for Local Governments have a free online AB 1234 training course available at <http://www.fppc.ca.gov/index.php?id=477>. Once the page opens, click on "Public Officials and Employees" to the right. The course is truly online (e.g., officials can access the course 24/7, read various screens, answer self-test questions, and ultimately, print out a certificate evidencing their participation in the course). Remember the training is for a minimum of two hours, therefore you **must** remain on the training website for at least two hours or your certificate will not be issued; or
- You may have received training along with the certificate while attending a Seminar/Conference through the League of California Cities or some other organization.

If, you recently completed the required AB 1234 training, please provide a copy of the "Proof of Participation" (certificate) to the City Clerk's office as soon as possible. Retain the original certificate for your records; copies in the City Clerk's office will be retained as public records for at least five years.

If you have any questions regarding these requirements do not hesitate to contact me.

Thank you,

Donna G. Schwartz, CMC
City Clerk

Preventing Workplace Harassment Supervisor Responsibilities

Mandated Standards of AB 1825, AB 2053, & SB 1300



Al Cobos, M.S.
Training Manager
Dychelon.com

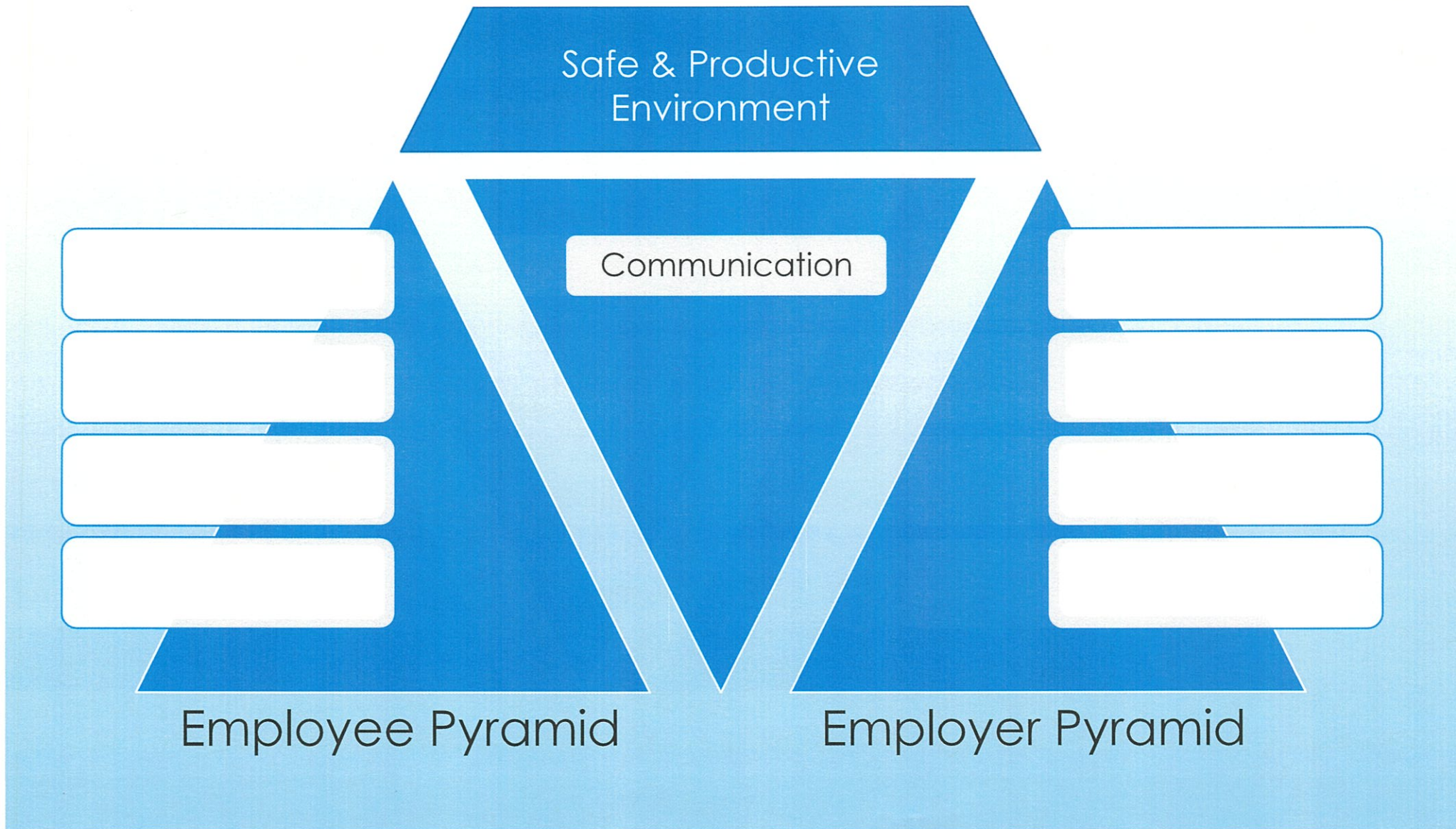


“The California JPIA is a **risk sharing pool**, serving local government entities. As a risk management organization, it's primary focus is to decrease the frequency and severity of losses.”

- ➡ All California JPIA members **share in the cost** of risk.
- ➡ California is a **member-oriented** organization
 - ➡ Members have **important inputs** into the program and services.
- ➡ The main objective of every California JPIA program and services is to help **reduce the cost of risk**.

Our Objectives

- **Learn, discuss, and evaluate** workplace harassment procedures.
- Evaluate what constitutes a violation of **AB 1825** and **AB 2053**. Also **SB 1300** which lowered the threshold for violations.
- Determine **responsibilities of employees** initiating a harassment complaint.
- Understand **supervisor responsibilities** for reporting a violation.
- Analyze scenarios where there is a **duty to report** a violation.
- **Best Practices** for developing harassment free work environments.



Case Study (1980s)

A deputy that is a woman wanted to become a Sergeant. She is told that because she lacks needed experience, she cannot promote.

The resulting federal lawsuit dictates that 25% of each promotion must be women. In 1995 about 13% of the Agency were women. The consent decree ended around 2010.

T1: Society: What societal expectations of women in the 1980s influenced this discrimination case?

T2: Deputies that are men (1995): What are their concerns?

T3: Deputies that are women (1995): What are their concerns?

T4: Supervisors (1995): What are your new responsibilities?

AB 1825 (Sept. 30, 2004)

- Provide **2 hours** of sexual harassment training to supervisors. Compliance **does not insulate** employer from liability.
- Makes certain **specified employment practices unlawful, including the harassment** of an employee **directly by** the **employer** or **indirectly by agents** of the employer with the employer's knowledge.
- **Requires every employer to act to ensure a workplace free of sexual harassment** by implementing certain minimum requirements, including posting sexual harassment information posters at the workplace and obtaining and making available an information sheet on sexual harassment.

http://www.leginfo.ca.gov/pub/03-04/bill/asm/ab_1801-1850/ab_1825_cfa_20040330_105829_asm_comm.html

AB 2053 (Sept. 9, 2014)

- **“Abusive conduct”** means conduct of an employer or employee in the workplace, with malice, is hostile, offensive, and unrelated to an employer’s legitimate business interests.
- Abusive conduct infliction of **verbal abuse**, such as the use of derogatory remarks, insults, and epithets, **verbal or physical conduct** that is **threatening, intimidating, or humiliating**, or the sabotage or **undermining** of a **person’s work performance**.
- With SB 1300 amendments, a **single act** constitutes abusive conduct.
- **SB 1300 eliminated** the **reasonable person** assessment and **repeated conduct parameters** when evaluating harassment and hostile work environments.

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2053

SB 1300 (September 30, 2018)

- The plaintiff ***need not prove*** that his or her tangible ***productivity has declined*** as a result of the harassment. [**Govt Code 12323 (a)**]
- A ***single incident*** of harassing conduct ***is sufficient*** to create a ***triable*** issue regarding the ***existence of a hostile work environment*** if the harassing conduct has unreasonably interfered with the plaintiff's work performance or created an intimidating, hostile, or offensive working environment. [**Govt Code 12923(b)**]
- This new harassment standard; both ***reduce the evidentiary burden on plaintiffs*** and ***expand*** the universe of ***relevant evidence available to them***.

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180SB1300
<http://scocablog.com/california-sb-1300-what-to-make-of-the-legislative-intent-provision/>

Duty of All Supervisors and Managers to Report and Investigate

- Are **required to report violations** even when a complaining or reporting party requests that no action be taken
- **Immediately investigate** all complaints of discrimination, harassment, or retaliation and / or report findings to the appropriate department. Should an employee perceive that he/she is in **immediate danger or a crime has occurred** as a result of workplace violence, or an employee is a witness to a violent act, law enforcement shall be contacted as soon as possible, ensuring a safe work environment
- **If appropriate, call the local police** or 911 and request immediate response of a police officer. Be prepared to provide the location of where the officer is needed
- Be **prepared to document** all pertinent information regarding the violation including steps and process followed during the initial investigation or efforts to assist the victimized employee
- **If applicable, report all information** to the organizations Human Resources, City Attorney or City Manager

Additional Duties of All Supervisors and Managers

- **Cooperate fully** in any administrative or criminal investigation being conducted within the organizations administrative policy and laws
- **Being aware of** and understanding the **organizations policies** and procedures regarding workplace harassment, discrimination and workplace violence
- Actively **monitoring the work environment** to ensure it is free from discrimination, harassment and retaliation
- **Communicating prohibited behavior to subordinates**
- **Stopping conduct** that violates the organizations policy and taking immediate and appropriate action even if the parties involved are not under direct line of supervision
- Taking immediate action to **prevent retaliation** and to deter and eliminate any hostile work environment. **If a situation requires separation of the involved parties**, particular care must be taken to **avoid actions that appear to punish the complaining party**
- Serving as a **role model** of an equal opportunity workplace

Case Study (@2004): A detective that is a woman has been working at a large detective bureau with 25 people in the room. It consists of 13 detectives (3 are women, 10 are men) & 12 professional staff. There is one detective who routinely refers one detective that is a woman as a **25 percenter**. She does not want the conduct reported.

Q1: What is the motive for the targeted deputy not reporting the incidents?

Q2: Who is affected by the offending deputy's ongoing statements? How could this case study be considered potential third-party harassment?

Q3: When the violation is reported, how can it become retaliation? How do you ensure that retaliation does not occur?

Q4: What did the peer detectives convey with their inaction? Since they were not supervisors, what could they have done?

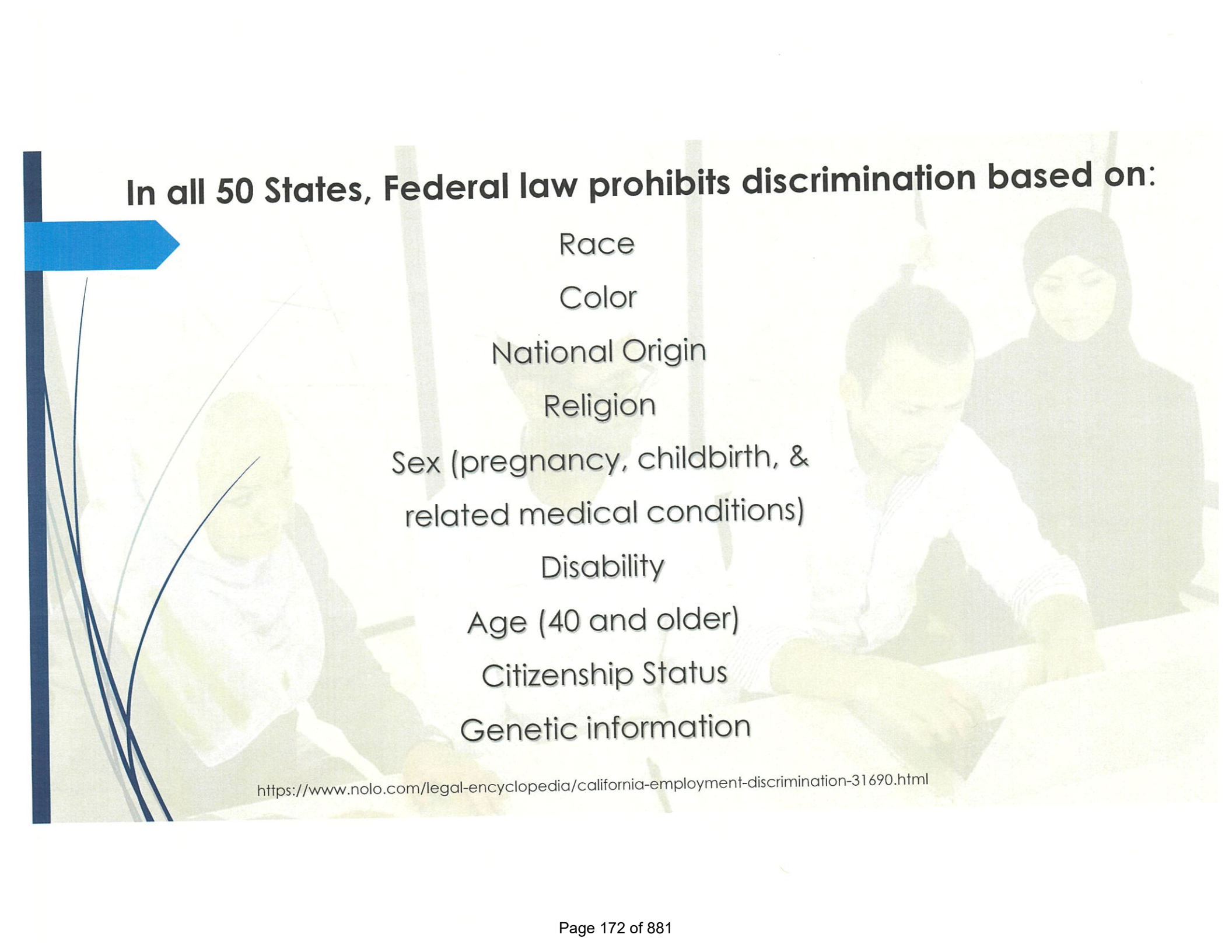


Protected Class

These **protected groups** include men and women on the basis of sex; any group which shares a common race, religion, color, or national origin; people over 40; and people with physical or mental handicaps.

Every *person* is a **member of** some protected class, and is entitled to the benefits of EEO law. However, the EEO laws were passed to correct a history of **unfavorable treatment** of women and *underrepresented communities*.

<https://www.archives.gov/eo/terminology.html>

The background of the slide features a faded, light-colored photograph of three individuals in a professional setting. On the left, a woman with blonde hair is seated and looking down. In the center, a man with dark hair is seated and looking towards the right. On the right, a woman wearing a black hijab is standing and looking down. The overall tone is professional and collaborative.

In all 50 States, Federal law prohibits discrimination based on:

Race

Color

National Origin

Religion

Sex (pregnancy, childbirth, &
related medical conditions)

Disability

Age (40 and older)

Citizenship Status

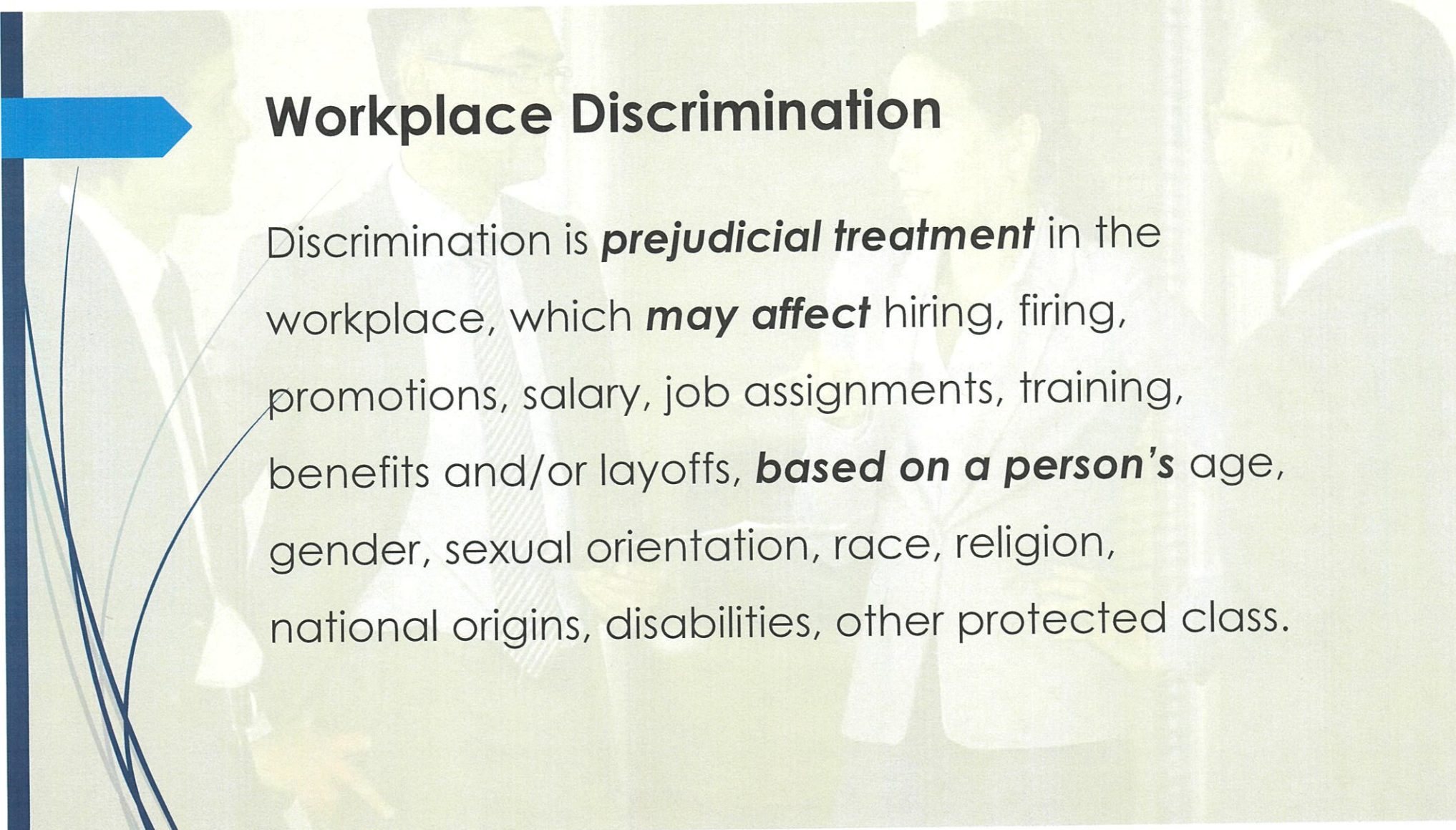
Genetic information

<https://www.nolo.com/legal-encyclopedia/california-employment-discrimination-31690.html>

California, state law prohibits discrimination based on:

Race	Marital status
Color	Sexual orientation
Ancestry	Gender ID-gender expression
National origin	AIDS/HIV
Religion	Medical condition
Sex (pregnancy, childbirth, and medical condition)	Political activities/affiliations
Disability: Physical/mental	Military or veteran status
Age (40 and older)	Status as a victim of domestic violence, assault, or stalking.
Genetic information	

<https://www.nolo.com/legal-encyclopedia/california-employment-discrimination-31690.html>



Workplace Discrimination

Discrimination is ***prejudicial treatment*** in the workplace, which ***may affect*** hiring, firing, promotions, salary, job assignments, training, benefits and/or layoffs, ***based on a person's*** age, gender, sexual orientation, race, religion, national origins, disabilities, other protected class.



Quid Pro Quo Harassment – "This for That"

Quid pro quo harassment generally results in a tangible employment decision based upon the **employee's acceptance or rejection** of unwelcome **romantic** advances or requests for romantic favors, but it can also result from unwelcome conduct that is of a **religious/political** nature.

This kind of harassment is generally committed by someone who can effectively make or recommend formal **employment decisions** (such as termination, demotion, or denial of promotion) that will affect the victim.



Hostile Work Environment Harassment

A hostile environment can result from the **unwelcome conduct** of supervisors, co-workers, customers, contractors, or **anyone** else with whom the victim interacts on the job, and the unwelcome conduct **renders the workplace atmosphere intimidating, hostile, or offensive.**



Hostile (Intimidating, Offensive) Work Environment Examples:

- Discussing sexual activities
- Off-color jokes concerning any protected class
- Unnecessary touching
- Commenting on physical attributes
- Sexually suggestive or racially insensitive pictures
- Using demeaning or inappropriate terms or words
- Using indecent gestures or crude language
- Sabotaging the victim's work
- Engaging in hostile physical conduct



What is Third Person Harassment?

In addition to the person who is directly harassed, other employees who are impacted by the harassment (by **hearing or viewing** it) are also considered victims.

They too might find the work environment **intimidating or hostile**, and it might affect their work performance.

In this way, **bullies and harassers** can affect many more people than just the targeted employee.



Retaliation

An **adverse action** against another **for reporting** an incident or **filing a complaint** of discriminatory conduct or the law or administrative rule or participating in an investigation or otherwise **exercising their legal rights** or performing their duties under the discrimination policy or the law.

The organization should take immediate and corrective action to **prevent retaliation**.

Scope of Coverage

- ▶ Applies to **all persons of the organization** including applicants, general employees, volunteers, directors, managers, supervisors, and outside vendors
- ▶ The policy **prohibits** discrimination, harassment, retaliation and inappropriate conduct toward others:
 - ▶ In the workplace
 - ▶ In other **work-related settings** (e.g., company dinners)
 - ▶ Depending on the facts and circumstances, other locations and forms of **communication** that unreasonably interfere with an individual's employment or creates a hostile work environment (**work emails, social media, texts, etc.**)

Reporting Violations / Duty to Cooperate

➤ Reporting Violations

- Any organizational applicant, member or vendor who believes he or she has been subjected to prohibited conduct can **report the incident to any organization supervisor or manager or other designated supervisory position identified in the organization's personnel rules or administrative policy.**
- **Any non-supervisory member who believes he or she has knowledge of violation can also report the incident to any organization supervisor or manager** or other designated supervisory position identified in the organizations personnel rules or administrative policy.
- **Some organizations may require mandatory reporting by non-supervisory members of violations within the law.**

Reporting Violations / Duty to Cooperate

➤ Reporting Violations

- Employees may contact the **California Department of Fair Employment and Housing**: Los Angeles Office, 611 West Sixth Street, Suite 1500, Los Angeles, California 90017; **800-884-1684** and the **Federal Equal Employment Opportunity Commission** Los Angeles District Office, 255 East Temple, 4th Floor, Los Angeles, California, 90012; **213-894-1000**
- Supervisors, directors and managers have an **affirmative duty to investigate or report violations** to the appropriate entity (Human Resources, FEHA, EEOC, City Attorney, City Manager, etc.)

➤ Duty to Cooperate

- **All organizational applicants**, members or vendors are responsible for **cooperating fully** in any inquiry or investigation

If you are a Target of Harassment

- ▶ You are strongly encouraged to **report the matter to any organizational supervisor and/or manager.**
- ▶ Matters will be kept as **confidential as reasonably possible** consistent with the organization's obligation to conduct a full and effective investigation
- ▶ The **investigation will be conducted** in accordance with the organizations policy and related procedures
- ▶ Reach out to others for support and guidance.

Preventing Workplace Harassment Supervisor Responsibilities

Mandated Standards of AB 1825, AB 2053, & SB 1300



Al Cobos, M.S.
Training Manager
Dychelon.com

Preventing Workplace Harassment Employee (non-supervisory) Responsibilities

Mandated Standards of AB 1825, AB 2053, & SB 1300



Al Cobos, M.S.
Training Manager
Dychelon.com



“The California JPIA is a **risk sharing pool**, serving local government entities. As a risk management organization, it’s primary focus is to decrease the frequency and severity of losses.”

- All California JPIA members **share in the cost** of risk.
- California is a **member-oriented** organization
 - Members have **important inputs** into the program and services.
- The main objective of every California JPIA program and services is to help **reduce the cost of risk**.

Our Objectives

- **Learn, discuss, and evaluate** workplace harassment procedures.
- Evaluate what constitutes a violation of **AB 1825** and **AB 2053**. Also **SB 1300** which lowered the threshold for violations.
- Determine **responsibilities of employees** initiating a harassment complaint.
- Understand **supervisor responsibilities** for reporting a violation.
- Analyze scenarios where there is a **duty to report** a violation.
- **Best Practices** for developing harassment free work environments.

Case Study (1980s)

A deputy that is a woman wanted to become a Sergeant. She is told that because she lacks needed experience, she cannot promote.

The resulting federal lawsuit dictates that 25% of each promotion must be women. In 1995 about 13% of the Agency were women. The consent decree ended around 2010.

T1: Society: What societal expectations of women in the 1980s influenced this discrimination case?

T2: Deputies that are men (1995): What are their concerns?

T3: Deputies that are women (1995): What are their concerns?

T4: Supervisors (1995): What are your new responsibilities?

AB 1825 (Sept. 30, 2004)

- Provide **2 hours** of sexual harassment training to supervisors. Compliance **does not insulate** employer from liability.
- Makes certain **specified employment practices unlawful, including the harassment** of an employee **directly by** the **employer** or **indirectly by agents** of the employer with the employer's knowledge.
- **Requires every employer to act to ensure a workplace free of sexual harassment** by implementing certain minimum requirements, including posting sexual harassment information posters at the workplace and obtaining and making available an information sheet on sexual harassment.

http://www.leginfo.ca.gov/pub/03-04/bill/asm/ab_1801-1850/ab_1825_cfa_20040330_105829_asm_comm.html

AB 2053 (Sept. 9, 2014)

- “**Abusive conduct**” means conduct of an employer or employee in the workplace, with malice, is hostile, offensive, and unrelated to an employer’s legitimate business interests.
- Abusive conduct infliction of **verbal abuse**, such as the use of derogatory remarks, insults, and epithets, **verbal or physical conduct** that is **threatening, intimidating, or humiliating**, or the sabotage or **undermining** of a **person’s work performance**.
- With SB 1300 amendments, a **single act** constitutes abusive conduct.
- **SB 1300 eliminated** the **reasonable person** assessment and **repeated conduct parameters** when evaluating harassment and hostile work environments.

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=201320140AB2053

SB 1300 (September 30, 2018)

- The plaintiff ***need not prove*** that his or her tangible ***productivity has declined*** as a result of the harassment. [Govt Code 12323 (a)]
- A ***single incident*** of harassing conduct ***is sufficient*** to create a ***triable*** issue regarding the ***existence of a hostile work environment*** if the harassing conduct has unreasonably interfered with the plaintiff's work performance or created an intimidating, hostile, or offensive working environment. [Govt Code 12923(b)]
- This new harassment standard; both ***reduce the evidentiary burden on plaintiffs*** and ***expand*** the universe of ***relevant evidence available to them***.

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=201720180SB1300
<http://scocablog.com/california-sb-1300-what-to-make-of-the-legislative-intent-provision/>

Case Study (@2004): A detective that is a woman has been working at a large detective bureau with 25 people in the room. It consists of 13 detectives (3 are women, 10 are men) & 12 professional staff. There is one detective who routinely refers one detective that is a woman as a **25 percenter**. She does not want the conduct reported.

Q1: What is the motive for the targeted deputy not reporting the incidents?

Q2: Who is affected by the offending deputy's ongoing statements? How could this case study be considered potential third-party harassment?

Q3: When the violation is reported, how can it become retaliation? How do you ensure that retaliation does not occur?

Q4: What did the peer detectives convey with their inaction? Since they were not supervisors, what could they have done?

Protected Class

These **protected groups** include men and women on the basis of sex; any group which shares a common race, religion, color, or national origin; people over 40; and people with physical or mental handicaps.

Every person is a **member of** some protected class, and is entitled to the benefits of EEO law. However, the EEO laws were passed to correct a history of **unfavorable treatment** of women and *underrepresented communities*.

<https://www.archives.gov/eo/terminology.html>



In all 50 States, Federal law prohibits discrimination based on:

Race

Color

National Origin

Religion

Sex (pregnancy, childbirth, &
related medical conditions)

Disability

Age (40 and older)

Citizenship Status

Genetic information

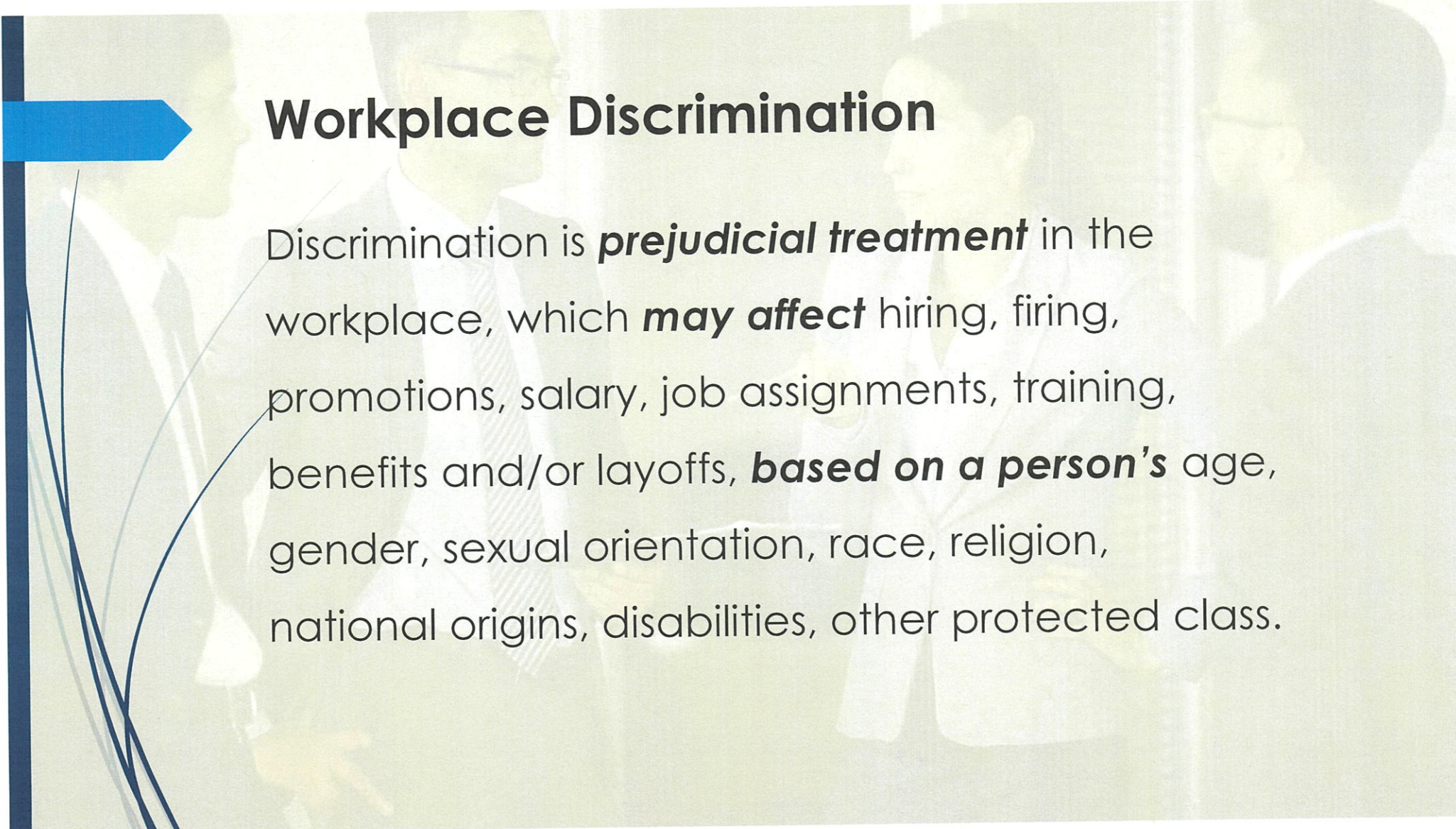
<https://www.nolo.com/legal-encyclopedia/california-employment-discrimination-31690.html>

California, state law prohibits discrimination based on:



Race	Marital status
Color	Sexual orientation
Ancestry	Gender ID-gender expression
National origin	AIDS/HIV
Religion	Medical condition
Sex (pregnancy, childbirth, and medical condition)	Political activities/affiliations
Disability: Physical/mental	Military or veteran status
Age (40 and older)	Status as a victim of domestic violence, assault, or stalking.
Genetic information	

<https://www.nolo.com/legal-encyclopedia/california-employment-discrimination-31690.html>



Workplace Discrimination

Discrimination is ***prejudicial treatment*** in the workplace, which ***may affect*** hiring, firing, promotions, salary, job assignments, training, benefits and/or layoffs, ***based on a person's*** age, gender, sexual orientation, race, religion, national origins, disabilities, other protected class.



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Workplace Harassment?

Evaluate the following scenarios.

- ☐ A coworker who is a man makes unsolicited, **yet non-offensive**, compliments about a coworker's attire who is a woman.

- ☐ A coworker distributed **one social media photo** of another employee, via a work phone. The photo was forwarded to a city email account, by a different employee. It was forwarded to other city emails by more employees. The photo is not work related, yet it is very **embarrassing**.

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▶ Duty to Cooperate

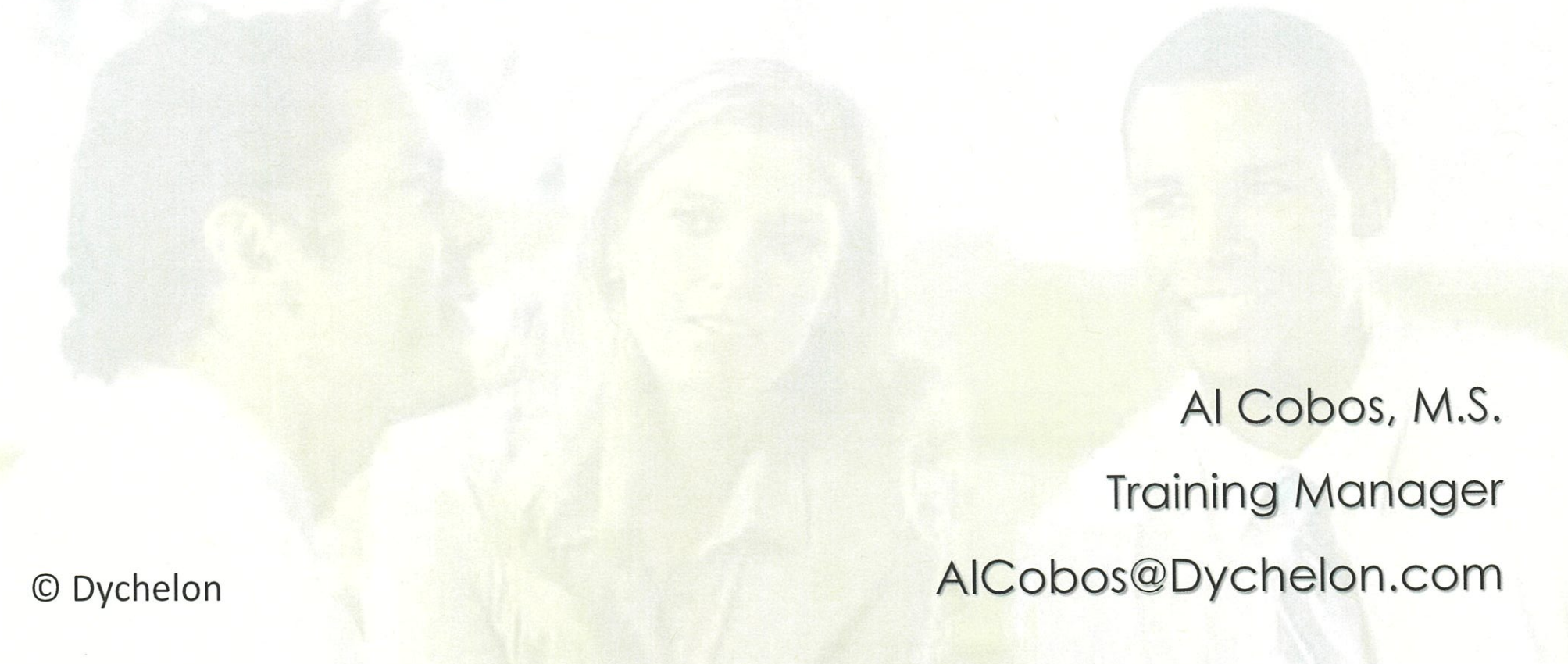
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Workplace Violence & Active Shooter Response

The New Environment for Public Sector Professionals



Al Cobos, M.S.
Training Manager

AlCobos@Dychelon.com

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Workplace Violence: General Assessment

T1: What are examples of physical workplace violence?

T2: What are some of the causal factors of workplace violence?

T3: What are the differences between violent speech and physical acts of violence?

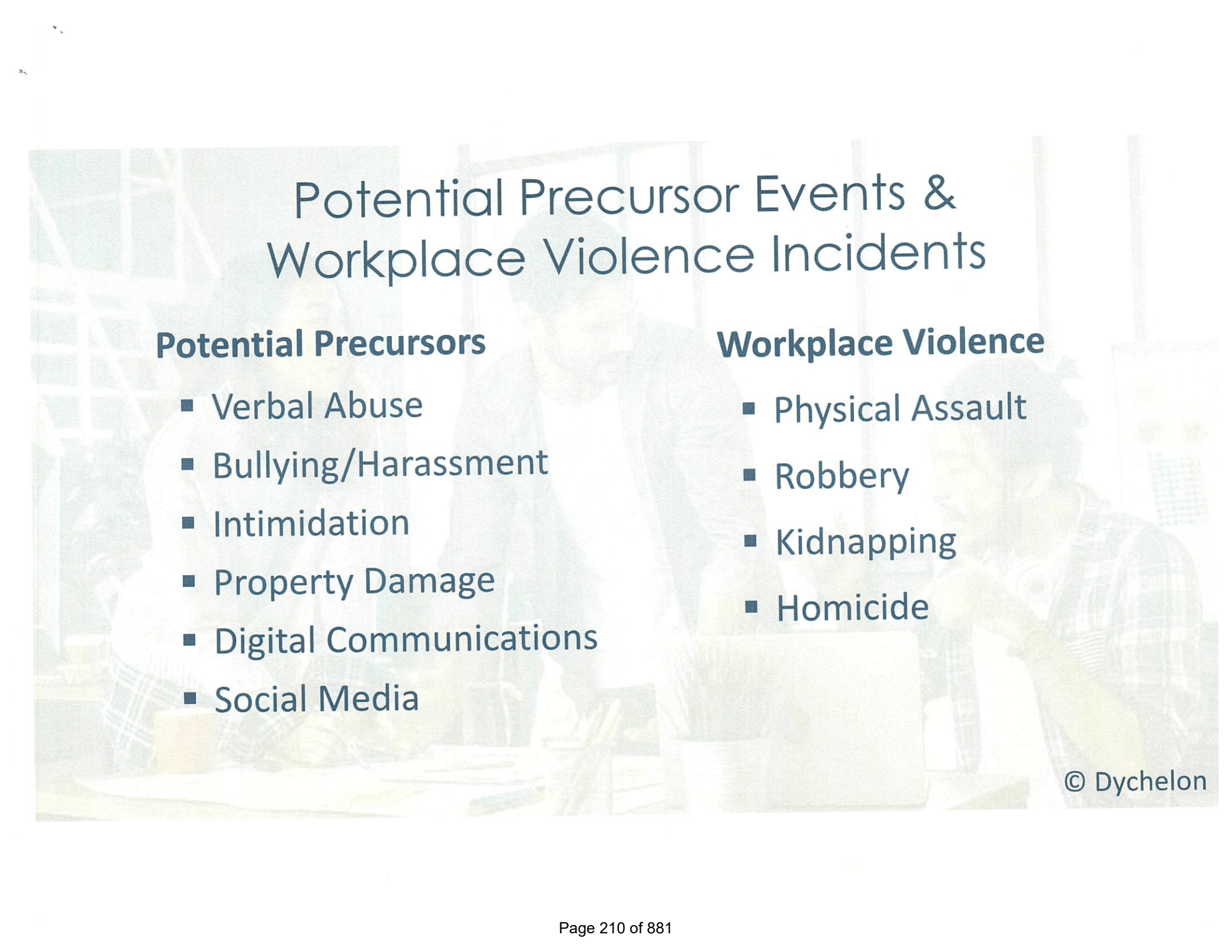
T4: What are resources which are available to mitigate workplace violence incidents? List resources that are available from the following: private organizations, your agency, state government, and other entities.

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Causal Factors of Workplace Violence

- Employee Stress and Job Dissatisfaction
- Organizational Culture
- Lack of Communication
- Substance Abuse
- Mental Health Issues
- Workplace Bullying and Harassment
- Domestic Issues
- Lack of Conflict Resolution Mechanisms
- Workplace Layoffs and Downsizing

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Potential Precursor Events & Workplace Violence Incidents

Potential Precursors

- Verbal Abuse
- Bullying/Harassment
- Intimidation
- Property Damage
- Digital Communications
- Social Media

Workplace Violence

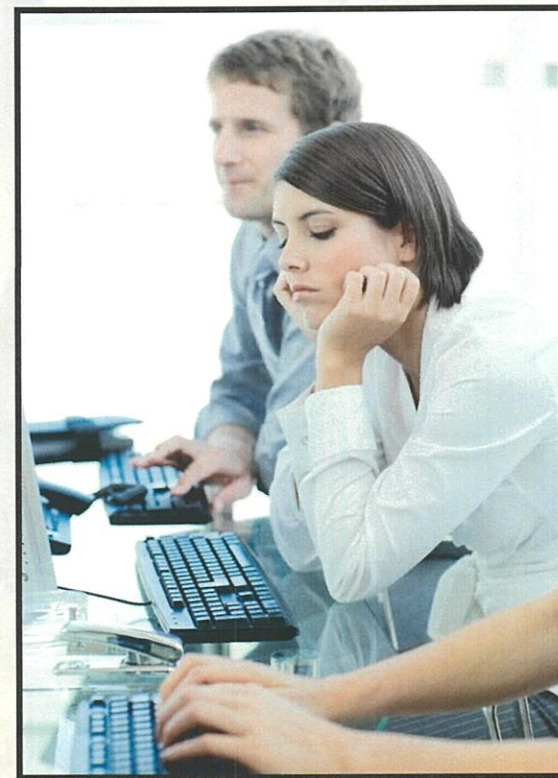
- Physical Assault
- Robbery
- Kidnapping
- Homicide

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De-escalation Strategies (when appropriate)

Precursor Events:

- **Motivational Conversation** can be a strategy to get a person to move in an intended direction: Seeking professional help, less anger & pessimism, improved outlook, attitude of gratitude, etc.
- **Sympathize** with viewpoint but provide options which have positive consequences.
- **Conflict resolution** to address the person, issue, or entity causing the struggle.



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Workplace Violence Case Studies

Easel:

1. Identify who the potential aggressor.
2. Who are the intended recipients of the aggressor's actions?
3. What actions, comments, or demeanor is the aggressor presenting which causes concern?
4. Who are the potential mitigators to intervene with the aggressor?
5. What is your general assessment of how this will turn out?

Additional Information:

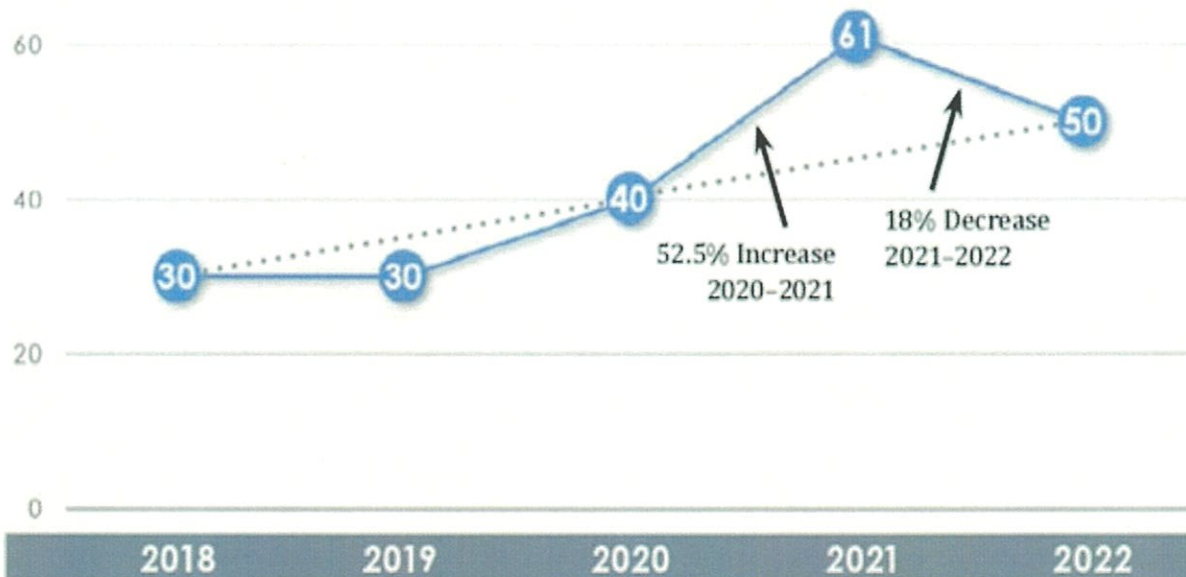
- What has changed with the aggressor based on the new information?
- What actions must now be taken?

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Active Shooter Incidents

Incident Statistics

Active Shooter Incidents 2018–2022



The FBI defines an active shooter as one or more individuals actively engaged in killing or attempting to kill people in a populated area.

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Active Shooter Incidents

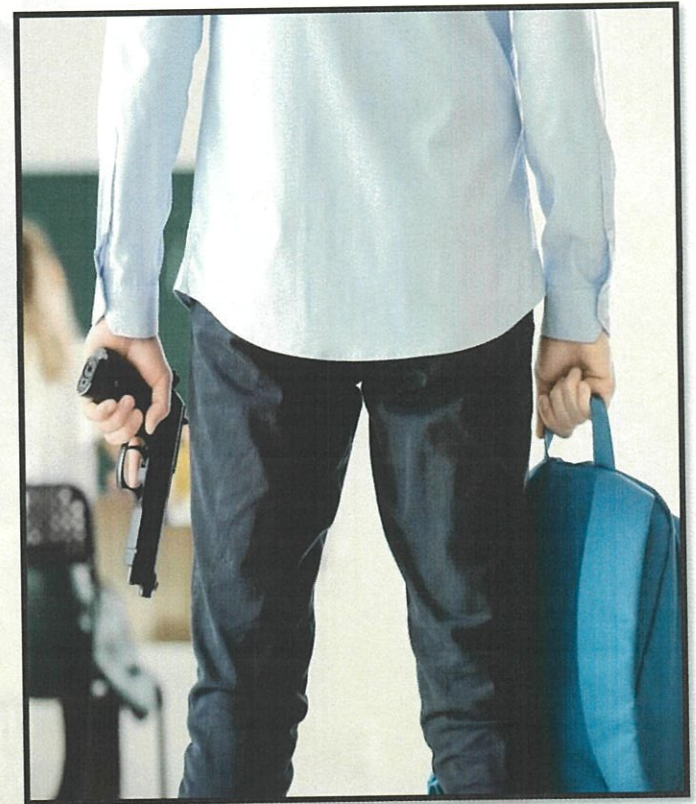


- These are unpredictable events
- They can occur anywhere
 - Schools/Universities
 - Work
 - Public Areas
 - Bars
 - Training events
 - Synagogue, Church, Mosque
- They create an atmosphere of extreme fear and chaos.

© Dychelon

Active Shooter Causal Factors

- Mental Health Issues
- Social Alienation
- History of Violence
- Radicalization & Extremism
 - Social Media Influences
 - Group Associations
- Copycat Phenomenon
- Perceived Injustice
- Workplace grievances and conflicts



© Dychelon

Los Angeles County Sheriff's Department

How to Survive an Active Shooter Event

Emmy Awarded PSA

As you watch the video, identify actions which allowed people to:

- Be shot unexpectedly
- Escape from the area
- Engage the shooter directly
- Survive the incident
- Address injuries
- Have a positive/survival mindset

©Dychelon

The following video contains graphic content of a violent nature.

Viewer discretion is advised.

[Music]

Critique and Assessment

This process helps you mentally prepare for an incident

What were the actions which allowed people to:

- Be shot unexpectedly
- Escape from the area
- Engage the shooter directly
- Survive the incident
- Address injuries
- Have a positive/survival mindset

If you were to offer a debriefing of the incidents, what recommendations would you have for your friends and family.

©Dychelon

Your Assessments

Although the likelihood of being in an active shooter incident is very remote, how can people prepare for these types of incidents?

Are there clothing and personal device options which may need to be changed?

How can I become more aware of identifying escape routes and unconventional exits at a venue?

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Workplace Violence & Active Shooter Response

The New Environment for Public Sector Professionals



Al Cobos, M.S.
Training Manager

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City Council Agenda Report

Agenda Item No. 7.f.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-213, ADOPTING AND APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EMPLOYEES' ASSOCIATION (SEMEA)

SUMMARY: The Memorandum of Understanding (MOU) between the City of South El Monte and the South El Monte Employees' Association (SEMEA) for the period beginning July 1, 2024, and ending June 30, 2027, has been agreed to, subject to City Council approval.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-213, approving the MOU between the City of South El Monte and SEMEA.

FISCAL/FINANCIAL IMPACT: The fiscal impact covers three fiscal years and will be accounted for in the respective budgets for fiscal year 2024-25, 2025-26, and 2026-27. The fiscal impact of the first year is \$4,158,885 second year is \$4,333,591, and the third year is \$4,515,294. The three-year total is \$13,007,770. The costs will be budgeted within the General Fund and Special Revenue funds where employees charge their time.

DISCUSSION: The City and SEMEA have come to an agreement based on negotiations regarding the previous 2022-2024 MOU. The attached MOU covers fiscal years 2024-2027 and reflects the changes that have been made.

- 1st Contract Year Cost of Living Adjustment of 7%, retroactively applied back to July 1, 2024
- 2nd Contract Year Cost of Living Adjustment of 4%
- 3rd Contract Year Cost of Living Adjustment of 4%

The Tentative Agreement for a successor MOU between the City and SEMEA hereby

attached, contains the full scope of deal terms ratified by SEMEA, but remains subject to formal approval/adoption by the City Council per California Government Code Section 3505.1.

ATTACHMENT(S):

- A. Resolution No. 24-213
- B. SEMEA - 2024-27 MOU
- C. SEMEA Tentative Agreement

ATTACHMENT A

RESOLUTION NO. 24-213

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ADOPTING AND APPROVING THE TERMS AND PROVISIONS
OF THE 2024-2027 MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SOUTH EL MONTE AND THE
SOUTH EL MONTE EMPLOYEES' ASSOCIATION ("SEMEA")

WHEREAS, the City of South El Monte ("City") is a general law city and a public agency as defined in Government Code Section 3501(c); and

WHEREAS, Teamsters Local 911 is the Joint Majority representative employee organization for the City's recognized employee bargaining unit, the South El Monte Employees' Association (SEMEA) and is a recognized employee organization within the meaning of Government Code Section 3501 (b); and

WHEREAS, the previous two-year Memorandum of Understanding between the City and SEMEA had an effective date of July 1, 2022, and expired on June 30, 2024; and

WHEREAS, representatives of the City and representatives of SEMEA met and conferred in good faith on a successor agreement on the terms and conditions of employment, within the meaning of Government Code Section 3505, by and between the City and members of SEMEA for three fiscal years of 2024-25, 2025-26 and 2026-27; and

WHEREAS, on June 18, 2024, members of SEMEA ratified the FY2024 – 25, FY2025-26 and FY2026-27 Memorandum of Understanding prepared to memorialize the deal points agreed upon by the parties.

NOW, THEREFORE, BE IT RESOLVED that by the adoption of the Resolution, the City of South El Monte hereby approves:

SECTION 1. That pursuant to Government Code Section 3505.1, as the terms of the "Memorandum of Understanding Between the City of South El Monte and the South El Monte Employees' Association, July 1, 2024 – June 30, 2027 ("2024-2027 Memorandum of Understanding"), attached hereto and incorporated herein as Exhibit A, was reached by representatives of the City and SEMEA, representatives of the City and SEMEA have jointly prepared the 2024-2027 Memorandum of Understanding, which agreement is not binding until approved by the City Council of the City and the members of SEMEA. Said agreement may be amended and approved as to form by the City Attorney.

SECTION 2. That the 2024-2027 Memorandum of Understanding, which has been approved by SEMEA, is hereby adopted by the City of South El Monte for fiscal years 2024-2027.

SECTION 3. That all provisions contained in the 2024-2027 Memorandum of Understanding attached hereto shall, where any conflict exists, supersede all previously adopted memoranda of understanding between SEMEA and the City.

SECTION 4. The Interim City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-213, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina Muhne, Interim City Clerk

ATTACHMENT B

MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SOUTH EL MONTE AND THE
SOUTH EL MONTE EMPLOYEES' ASSOCIATION,
FOR THE PERIOD BEGINNING JULY 1, 2024
AND ENDING JUNE 30, 2027



PREAMBLE

Pursuant to Chapter 10 (Section 3500 et seq.) of Division 4, Title 1 of the Government Code and the Employer-Employee Relations Resolution of the City of South El Monte, the matters within the scope of representation that are set forth in this Memorandum of Understanding have been discussed by the representatives of the City of South El Monte ("City") and representatives of the South El Monte Employees' Association ("Association").

The matters within the scope of representation that are set forth in this Memorandum of Understanding have been discussed in good faith and agreed to by the City and the Association as constituting an equitable adjustment to present wages, hours and other terms and conditions of employment as evidenced by the signatures of the duly authorized representatives of the City and the Association.

The provisions of the City's Personnel Rules and/or Municipal Code shall be modified as follows for those employees subject to this Memorandum of Understanding.

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ARTICLE I

DEFINITION OF TERMS

The following terms, whenever used in this Memorandum of Understanding, shall have the meaning set forth in this article.

SECTION 1 – BUSINESS DAY: Business day shall mean days that are neither weekends nor holidays. Work day shall mean the same as business day.

SECTION 1 – CLASSIFICATION: A position or positions assigned to the same job title.

SECTION 2 – DAY: Day shall mean calendar days except, where specified in this agreement.

SECTION 3 – EMPLOYEE: An individual compensated through the City payroll and appointed to one of the classifications represented by the Association as set forth in Attachment A.

SECTION 4 – LEAVE: An authorized absence from work.

SECTION 5 – POSITION: The duties and responsibilities assigned to an employee within a classification.

SECTION 6 – PAY RATE: The regular monthly or hourly rate of pay that is assigned to an employee.

SECTION 7 – SENIORITY: The total time employed as a full-time employee of the City and the time employed as a part-time or interim employee if such time was spent working the duties of a full-time position.

SECTION 8 – SERVICE: Employment with the City.

SECTION 9 – ADVANCE WRITTEN NOTICE: A request for leave submitted on a recognized leave form of the City and approved by the employee's Department Head.

SECTION 10 – PERSONNEL RULES/EMPLOYEES' MANUAL: References policies and procedures, Federal and State Laws on Sexual Harassment, Non-Discrimination Act, and the Americans with Disabilities Act.

SECTION 11 – ANNIVERSARY DATE: The date of full-time employment, reinstatement, or promotion that is observed on an annual basis for salary increases and benefits.

ARTICLE II

COMPENSATION

SECTION 1 - PREPARATION OF COMPENSATION PLAN: The City Manager shall be responsible for the maintenance of the City's compensation plan. The compensation schedule shall contain a list of the job classifications represented by the Association and their corresponding salary range attached hereto as Attachment A.

SECTION 2 - ESTABLISHMENT OF PAY RATES: Upon appointment, an individual shall be assigned to a step on the salary range established for the classification. An employee will be eligible for an increase at first satisfactory evaluation (at or following six months of service for new-hire probationary employees).

Annually thereafter (effective July 1, 2018), on their anniversary date, an employee shall advance to the next higher step within their salary range as long as said employee is performing at a satisfactory or above level. A promotion results in a new anniversary date.

SECTION 3 - WAGES: Base hourly compensation increases are as follows and are attached hereto as Attachments A, B, and C:

- A. Effective July 1, 2024, base hourly compensation will be increased retroactively by 7%.
- B. Effective July 1, 2025, base hourly compensation will be increased by 4%.
- C. Effective July 1, 2026, base hourly compensation will be increased by 4%.

SECTION 4 - LONGEVITY PAY: Except as provided below, bargaining unit employees shall not be eligible for longevity pay.

- A. An employee appointed to a full-time position in this bargaining unit before October 11, 2011 and who is not receiving longevity pay on October 11, 2011 shall be eligible to receive longevity pay calculated from date of hire, as long as said employee is performing at a satisfactory, or above, level as follows:
 - 1. Completion of fifteen (15) years of continuous service as a full-time employee: two and one-half percent (2%%) of base salary.
 - 2. Completion of twenty (20) years of continuous service as a full-time employee: two and one-half percent (2%%) of base salary.
- B. Employees who, on October 11, 2011, are receiving longevity pay at a rate greater than three percent (3%) of base salary shall continue to

receive such percentage of longevity pay but shall not be eligible for any increase in such longevity pay percentage.

- C. Employees who, on October 11, 2011, are receiving longevity pay at a rate of three percent (3%) of base salary shall continue to receive such percentage of longevity pay and shall be eligible for an increase in such longevity pay percentage under subsection A.2., upon meeting its requirements. Thus, the maximum rate of total longevity pay for employees covered by this subsection C is five and one-half percent (5% %).
- D. An individual appointed to a full-time position in this bargaining unit after October 11, 2011 will not be eligible for longevity pay.

SECTION 5 - BILINGUAL SKILL PAY: The City will pay a Flat Rate of \$100 per month for two (2) employees from City Hall, one (1) employee from Community Development Department, one (1) employee from Community Services, one (1) employee from Public Works, and one (1) employee from Code Enforcement/Public Safety for a grand total of six (6) employees. The City will administer the reading, writing, and speaking Spanish language competency test. Those employees that score the highest on the Spanish language competency test will receive \$100 per month. In the event there is a tie in the highest scoring amongst the test takers, seniority will be the determining factor. Test takers may also need to prove that they consistently utilize this language during the normal course of their work.

SECTION 6 - OVERTIME COMPENSATION: The City shall provide non-exempt employees with compensation or compensatory time off in lieu of compensation, at the discretion of the employee, for overtime worked subject to the provisions of the Fair Labor Standards Act (FLSA), including the maximum limit on accumulation of compensatory time. If the City suspends operations due to a State or federal holiday, employees who would otherwise have been scheduled to work on that day shall have the number of hours in their scheduled shift added to the number of "hours worked" for the purpose of calculating overtime.

- A. Meal Allowance: An employee recalled to work due to an emergency shall be reimbursed for the actual cost of a meal purchased by the employee up to a maximum of \$10.00. The employee must submit a receipt for the meal in order to be entitled to reimbursement.

SECTION 7 - DISTRIBUTION OF OVERTIME: The assignment of overtime work shall be the responsibility of the division head and the department head. The City Manager shall have the exclusive authority to authorize overtime work. All overtime work shall receive prior authorization in order for the employee to receive compensation.

- A. Emergency Work/Storm Patrol: Emergency work related to call-outs on off-hours and storm patrol work will be assigned as follows:
 - 1. When emergency needs are assigned, personnel will be contacted to work in the following order:

- (a) Personnel that is uniquely qualified for the needed response.
- (b) Personnel that have the shortest response time.

B. General Guidelines: At all times, whenever feasible, based on seniority, overtime will be assigned on an equal opportunity basis.

SECTION 8 - ALLOWANCE FOR MILEAGE: The City shall reimburse employees for use of their personal vehicles for official City business to match the amount allowed by the regulations of the Internal Revenue Service.

SECTION 9 - CALL BACK: Employees who are called back to work after completion of their regular shift shall receive three (3) hours of compensation or compensatory time off in lieu of compensation, or time actually worked, whichever is greater.

SECTION 10 - NIGHT SHIFT DIFFERENTIAL: Night shift differential shall be paid to any regular full-time employee whose schedule requires the employee to work between the hours of 6:00 PM and 6:00 AM provided that either:

- A. The employee is regularly scheduled to work Y, (50%) or more of his/her shift between the hours of 6:00 PM and 6:00 AM. These employees shall be paid an additional monthly allowance of \$50.00 per month; or
- B. The employee is NOT regularly scheduled but on individual work days of their work week they are required to work Y, (50%) or more of the scheduled work day shift between the hours of 6:00 PM and 6:00 AM. These employees shall be paid an additional allowance of \$1.00 per hour for all hours worked on the qualifying work day.

SECTION 11 - BOOT/INSOLE ALLOWANCE: Every calendar year, all employees required to wear safety-type work shoe/boot shall be entitled to reimbursement for safety-type shoe/boot or insoles for such shoe/boot from the City for an amount up to \$200.00 provided that the employee has provided management with verification or receipt within 6 months of purchase. If a second pair of shoes/boots are needed, the City Manager may approve the purchase and reimbursement.

SECTION 12 - ONE TIME BONUS: A One-time bonus of \$2,500 is to be paid at the beginning of first contract year of \$1,250 and at the beginning of the second contract year of \$1,250.

ARTICLE III
LEAVE PROCEDURES

SECTION 1 - HOLIDAY:

- A. Employees in the classified service shall be provided with the following holidays with pay subject to the provisions of the South El Monte Municipal Code.

1. New Year's Day
2. Martin Luther King Day
3. Presidents' Day
4. Cesar Chavez Day
5. Memorial Day
6. Independence Day
7. Labor Day
8. Columbus Day
9. Veterans' Day
10. Thanksgiving Day
11. Christmas Day
12. Employee's Birthday
13. Juneteenth Day

Cesar Chavez Day and Juneteenth Day will be earned as Floating Holidays. With prior approval, employees may use the Cesar Chavez Floating Holiday and Juneteenth Day on the day of the Cesar Chavez birthday celebration and Juneteenth Day celebration or any other scheduled workday. Each holiday must be used in the calendar year granted. It may not be accrued or carried over to a subsequent year and is not subject to cash payment at termination.

If an employee is scheduled to work on a Holiday, other than a Floating Holiday, in lieu of receiving holiday leave, employee assigned to work shall receive premium pay at the rate of time and one-half for hours actually worked. Employees shall receive holiday pay whether they work the holiday or not so long as they work the scheduled day before and after the holiday.

SECTION 2 - COMPENSATORY LEAVE: The City shall provide employees with compensatory leave subject to the following conditions:

- A. Upon advance written notice and provided that the employee's absence does not interfere with the City's operations, the City Manager shall permit an employee to use compensatory leave at the employee's discretion. An employee may use compensatory leave along with any other authorized paid leave with the approval of the City Manager.
- B. Compensatory Leave may be accrued up to a maximum of 160 hours of unused compensatory leave. Upon reaching 160 hours, employees

shall earn no additional compensatory accrual until their balance of accrued but unused compensatory leave is reduced below 160 hours; as an alternative for employees who have accrued the maximum compensatory leave hours and are being requested to work overtime they will receive compensation for such services. Employees who are currently over the maximum of 160 hours of unused compensatory leave will be paid for the excess compensatory leave on a dollar-for-dollar basis.

- C. When an employee separates from City service for any reason, the employee shall be compensated for any accrued compensatory leave. The value of accrued compensatory leave shall be calculated using the employee's pay rate on the date of the employee's separation from City service. The employee shall be compensated for one hundred percent (100%) of any accrued compensatory leave.

SECTION 3 - MILITARY LEAVE: The City shall grant military leave to employees as required by law. All employees entitled to military leave shall give the City Manager an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 4 - TIME OFF FOR VOTING: The City shall provide employees with time off for voting subject to the following conditions:

- A. When an employee claims not to have sufficient time outside of working hours to vote at a statewide election, the employee may, without loss of pay, with the approval of the City Manager, take off no more than two (2) hours from work. Time off for voting shall be at the beginning or end of a work period, whichever time allows the employee the most time for voting and the least time off from work.
- B. If the employee knows or has reason to believe that time off for voting will be necessary on election day, the employee shall notify the City Manager of that fact at least two (2) work days in advance.

SECTION 5 - BEREAVEMENT LEAVE: Paid bereavement leave shall not be considered accrued leave which an employee may use at their discretion, but is granted by reason of the death of a member of the employee's immediate family.

Immediate family is defined as any relative by blood or marriage who is a member of the employee's household, and the employee's spouse, registered domestic partner; parents or step- parents; spouse's parents or step-parents; brothers, step-brothers or half- brothers; sisters, step-sisters or half-sisters; employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased. An employee may take a maximum of five (5) working days of bereavement leave each time a death occurs within an employee's immediate family. Up to three (3) of five (5) paid working days shall be paid bereavement leave and the remaining up to two days may be from any other accrued leave bank or be unpaid, at the employee's election.

In order to receive paid bereavement leave, the employee must have completed at least thirty (30) days of employment with the City and notify Human Resources at the earliest possible time, generally before 8:30 a.m. on the day that the leave is first requested, followed by a completed Leave Request Form submitted to Human Resources upon return from leave. Bereavement leave must be completed within three (3) months of the family member's death and may be intermittent leave and is not required to be used in consecutive amounts.

Employees are required to provide documentation of the family member's death within thirty (30) days of the first day of the leave. "Documentation" includes, but is not limited to, a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency. The City shall maintain the confidentiality of any employee requesting leave under this Section. Any documentation provided to the City regarding this leave shall be maintained as confidential and shall not be disclosed except to internal personnel or counsel, as necessary, or as required by law.

SECTION 6 - TIME OFF FOR JURY DUTY: The City shall grant up to twenty-two (22) business days off to an employee required to serve on jury duty with compensation at the employee's existing pay rate. The employee will remit to the City any money paid to him/her by the court for jury service.

SECTION 7 - FAILURE TO RETURN FROM LEAVE: An employee who fails to return to work within three working days after the conclusion of a leave provided for under this Article or a vacation leave without an authorized extension of such leave shall be considered to have voluntarily resigned from City service.

ARTICLE IV

INSURANCE AND RETIREMENT BENEFITS

SECTION 1 - HEALTH BENEFITS: The City, on a conditional basis, will make available, to all members of the designated appropriate bargaining unit the Public Employees' Retirement System Medical and Hospital Care Plan (PERS Plan).

The Association on behalf of itself and all members of the designated appropriate bargaining unit acknowledges, understands and agrees the City is conditioning its willingness to allow employees to enroll in the PERS Plan on the basis the City retains the sole and absolute discretion to withdraw from the PERS Plan without meeting and conferring with the Association and without the agreement of the Association should anything occur that would modify the premium contribution format described in Section 2 of this Article. Should the City withdraw from the PERS Plan for the aforesaid reason, the City shall meet and confer with the Association related to a replacement Medical and Hospital Care Plan, pursuant to Article VII, Section 1 of this Memorandum of Understanding.

The City will meet and confer with the Association prior to determining whether to increase the City's contributions towards the PERS Reserve Fund charges or the PERS Administrative charges upon receiving written notification of any increases

in those charges.

The City shall continue to make available to employees and their eligible dependents the City's current group dental and vision care plans or other plans of equal benefit. The City shall meet and confer with the Association to review alternative affordable dental and vision plans when the Association presents such plans to the City.

If an employee does not enroll in any medical insurance plan offered by the City, the employee shall receive a deferred compensation payment of \$100 per month. To be eligible for the \$100 deferred compensation payment the employee must submit to the City written proof of duplicate medical insurance coverage or evidence that enrollment in a medical insurance plan would violate the employee's religious beliefs.

SECTION 2 - CITY CONTRIBUTIONS: The City for the term of this agreement and only while the City participates in the PERS Plan, shall make the following contributions towards the cost of medical insurance for active employees:

For all active employees who join the PERS Plan, the City will contribute directly to PERS an amount to be applied to the applicable PERS Plan monthly premium. The City's contribution will be equal to the monthly premium rate established by Kaiser Permanente for its Family Health Plan.

SECTION 3 - VISION AND DENTAL INSURANCE: The City shall pay the monthly premiums for employees and their eligible dependents. The City and the Association agree to develop a labor-management committee to evaluate efficiency of current vision, dental and other City paid benefits. Committee will determine if any recommendations for future changes are to be communicated to the City Manager.

SECTION 4 - NOTIFICATION OF INCREASE IN PREMIUM: The City shall advise the Association in writing of increases in insurance premiums and the effective date(s) of the increase(s) within two weeks of receiving notice of the increase(s).

SECTION 5 - LIFE INSURANCE, ACCIDENTAL DEATH INSURANCE AND LONG-TERM DISABILITY INSURANCE: The City shall pay one hundred percent (100%) of the cost for each employee in providing term life insurance equal to the employee's annual salary, accidental death and dismemberment insurance equal to the employee's annual salary, and long-term disability insurance equal to two-thirds (2/3) of the employee's monthly salary. The long-term disability plan shall provide for thirty (30) day benefit exclusion and benefit payments until the age of seventy (70) years of age.

SECTION 6 - PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS): The City shall include eligible employees in the Public Employees' Retirement System 2.5% at 55 plan, with the highest year and social security offset or the Public Employees' Retirement System 2% at 60 plan, depending upon the employee's hire date as provided below. Effective completion of the process required by CALPERS, the City will not pay a portion of an employee's contribution to the

applicable Public Employees' Retirement System plan.

SECTION 7 - EMPLOYEE REQUIRED PERS CONTRIBUTION:

- A. For those employees covered by the 2.5% at 55 PERS retirement plan, the City will no longer pay a portion of the required PERS employee contribution. The employee will be required to pay the individual maximum employee contribution of eight percent (8%);
- B. For those covered by the 2% at 60 PERS retirement plan, the City will no longer pay a portion of the required PERS employee contribution. The employee will be required to pay the individual maximum employee contribution of seven percent (7%).
- C. For employees covered by the 2% at 62 PERS retirement formula, effective January 1, 2013 Public Employees' Pension Reform Act of 2013 (PEPRA) prohibited employers from paying any portion of a "new member's" member contribution rate, the employee will be required to pay the individual maximum employee contribution of six-point two five percent (6.25%) or such different amount as determined by PERS.

SECTION 8 - RETIREE HEALTH BENEFITS:

- A. The City will contribute \$1.00 per month towards PERS Medical and Hospital Care plan premium costs of annuitants. This amount will be upwardly adjusted by five percent (5%) of the amount of the City's direct contribution for active employees on an annual basis, or such other amount required by statute, until the contributions are equal.
- B. Employees fifty (50) years of age and older, who retire under PERS, shall be eligible to continue in the City's group dental and vision care plans until age sixty-five (65) contingent upon the health provider's acceptance of the individual. The full cost of any insurance selected by the retiree shall be borne by the retiree. As long as the retiree is enrolled in an insurance plan his/her eligible dependents may also enroll in the insurance plans as provided above. The retiree and/or dependent shall pay the cost of dependent insurance benefits. During the term of this agreement and while the City participates in the PERS medical and hospital care program, the City will contribute an amount toward the PERS medical premium for eligible annuitants that is equal to the amount required under the Public Employees Medical and Hospital Care Act and the City's resolution electing coverage under that act.

SECTION 9 - EMPLOYER MATCHING RETIREMENT PROGRAM: The City and the Association agree, in accordance with applicable Internal Revenue Service rules and regulations to identify and establish a program for individual Retirement Savings Account (RSA) that will allow pre-tax contributions. The purpose of the RSA is to provide for a supplemental retirement program. Upon identification and establishment of an RSA, eligible employees will have the

option of contributing pre-tax earnings into the RSA. To be eligible for the RSA, individual employees must have fifteen (15) years or more of City service. The City will match up to one hundred dollars (\$100) of the individual employees' contributions to the RSA.

ARTICLE V

CITY RIGHTS

SECTION 1 - EXCLUSIVE RIGHTS AND AUTHORITY:

A. In order to ensure that the City is able to carry out its functions and responsibilities imposed by law, the City has and will retain the exclusive right to manage and direct the performance of City services and the work force performing such services. Therefore, the following matters shall not be subject to the meet and confer process, but shall be within the exclusive authority of the City. The consideration of the merits, necessity, or organization of any service activity conducted by the City shall include but not be limited to the City's right to:

1. Determine issues of public policy;
2. Determine and change the facilities, methods, means, and personnel by which the City operations are to be conducted;
3. Expand or diminish services;
4. Determine and change the number of locations, relocations, and types of operations and the processes and materials to be employed in carrying out all City functions, including but not limited to the right to subcontract any work or operation;
5. Determine the size and composition of the work force to assign work to employees in accordance with requirements as determined by the City, and to establish and change work assignments;
6. Determine job classifications;
7. Appoint, transfer, promote, demote and lay off employees for lack of work or other appropriate reasons;
8. Initiate disciplinary action for legitimate reasons;
9. Determine policies, procedures and standards for selection, training and promotion of employees;
10. Establish employee performance standards, including but not limited to quality and quantity standards;
11. Maintain the efficiency of governmental operations;

12. Exercise complete control and discretion over the organization and the technology of performing its work and services;
 13. Establish reasonable work and safety rules and regulations in order to maintain the efficiency and economy desirable in the performance of City services;
 14. Determine any and all necessary actions to carry out its missions in emergencies.
 15. Contract or subcontract for any work or operation without the obligation to meet and confer regarding the decision or process to be used. (However, in the event the decision to contract out bargaining unit work results in the layoff of members of the bargaining unit, the City agrees to meet and confer with the Association beginning at least 20 working days prior to the effective date of layoff regarding impacts that are not already addressed by City rules or procedures.)
- B. The exclusive decision-making authority of the City Council and City Manager on matters involving City rights and authority shall not be in any way, directly or indirectly, subject to the grievance procedure. The employee may grieve the impact of the exercise of exclusive City rights and authority that directly relate to matters within the scope of representation.

ARTICLE VI

ASSOCIATION SECURITY

SECTION 1 - RECOGNITION:

- A. Pursuant to the provisions of the Employer-Employee Relations Resolution and state law, the City recognizes the South El Monte Employees' Association as the exclusive representative for all employees in the classifications listed in Attachment A of this Memorandum of Understanding.
- B. The Association recognizes the City Manager as the exclusive representative for the City for purposes of entering into this Memorandum of Understanding.

SECTION 2 - UNION RESPONSIBILITIES:

- A. Union Responsibilities: The Association shall keep an adequate itemized record of its financial transactions and shall make available annually to the City and to all Unit employees, within sixty (60) days

after the end of its fiscal year, a detailed written financial report thereof in the form of a balance sheet and an operating statement, certified as to its accuracy by its president and its treasurer or corresponding principal officer, and a certified public accountant.

- B. Implementation: Any employee hired by the City subject to this Memorandum of Understanding on or after the date of implementation of this Article shall be provided with an authorization form by the Association's representative. The Human Resources Division shall notify the Association of any new employee subject to this Memorandum of Understanding. It is up to the Association to ensure the new employee is contacted to further explain the Association and its role in servicing members of this Unit. If an employee chooses to join the Association, they must return said form to the Association or departmental payroll office. The effective date of Association dues, service fee deductions or charitable contributions for such employees shall be the beginning of the first pay period of employment or the pay period this Article becomes effective for current employees, whichever is later. Nonunion members are still covered by this collective bargaining unit. Those procedures shall be in accordance with the decision of the United States Supreme Court in Mark Janus. v. American Federation of State, County, and Municipal Employees. Council 31. et al. (2018) No. 16-1466.

- C. The City shall abide by the terms and conditions outlined in AB 119.

ARTICLE VII

OTHER MATTERS WITHIN THE SCOPE OF REPRESENTATION

SECTION 1 - MEET AND CONFER IN GOOD FAITH - SCOPE: The City shall not be required to meet and confer in good faith on any subject preempted by federal or state law. The City shall meet and confer in good faith with the Association on all matters related to salaries, fringe benefits and other terms and conditions of employment. The City agrees to provide the Association or its designee, at no cost, each draft City budget as it is presented for review, the adopted City budget, and the annual audit, to assist the Association in its representational duties pursuant to the Meyers-Milias-Brown Act. All other documents shall be made available pursuant to the provisions of the Public Records Act.

SECTION 2 - DUES DEDUCTION: The City agrees to deduct from the salary of each Association member the amount of monthly Association dues owed by the employee as certified by the Association's treasurer. The amount of dues deducted shall be forth with transmitted to the Association.

SECTION 3 - REIMBURSEMENT FOR DAMAGE TO EMPLOYEE VEHICLES: The City agrees to reimburse full-time employees in an amount not to exceed two

hundred and fifty dollars (\$250) per fiscal year for damages due to or caused by vandalism to the employee's vehicle during working hours, or when the employee is using their personal vehicle for City business. In order to be eligible for reimbursement, the employee must submit an incident report and a Sheriff's report to the City Manager and Risk Manager regarding the incident causing the damage to the vehicle.

SECTION 4 - EDUCATION REIMBURSEMENT: The City shall reimburse employees for the cost of all books and tuition incurred by the employee while attending an accredited educational institution for those courses directly related to the employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University system. The City shall reimburse the employee for all classes the employee completes with a grade of "C" or better provided the employee provides a list of classes prior to each quarter or semester; provides verification of the cost for tuition and books; and provides a certification of completion. Upon completion of receiving a community college degree, Bachelor's degree, Master's degree, or certificate program, the employee agrees to remain employed with the City during the terms of this agreement. In the event the employee leaves during the 1st year of this agreement, 100% of the funds paid by the City is reimbursable back to the City. In the event the employee leaves during year 2 of this agreement, 50% of the funds paid by the city will be reimbursed by the employee back to the city.

SECTION 5 - UNIFORMS: The City shall provide uniforms for all employees required to wear a uniform immediately after the employee completes their probationary period, and as required throughout the employee's service with the City.

SECTION 6 - USE OF CITY SUPPLIES: The City agrees the Association may use the City's copying machines, faxes and e-mail. E-mail usage shall be for Union correspondence only; members shall sign and follow the guidelines set forth in the E-mail, and Internet policy.

SECTION 7 - USE OF CITY RESOURCES: Access to City work locations and the use of City paid time and facilities by the Association and those representing it shall be authorized only to the extent provided in the City's administrative procedures and shall be limited to activities pertaining directly to the employer-employee relationship and not such internal employee organization business as the solicitation of membership, campaigning for office, organization meetings and elections. Association activities shall not interfere with the efficiency, safety and security of City operations.

SECTION 8 - AFTER-SCHOOL PROGRAM ALLOWANCE: The City shall reserve a combined total of ten (10) slots at 50% of the regular rate in the After-School Program and Extended Day Care programs for use by employees for the care of their children or children for whom they are the primary caretaker. Should

more than ten (10) of said children seek enrollment at any one time, priority for enrollment shall be based on the employee's seniority. An employee enrolling any child other than their natural, adopted or stepchild shall be required to execute an "Affidavit of Eligibility" declaring under penalty of perjury that the child being enrolled is a member of their household and that they provide fifty percent (50%) or more of the child's financial support and maintenance.

SECTION 9 – ASSOCIATION LEAVE: Board/Stewards are allowed one (1) business day to attend a Teamsters Local 911-sponsored training once a year with sufficient, advanced notice.

SECTION 10 – DEFERRED COMPENSATION: The City shall contribute, effective after City Council ratification, a 25% match up to \$300 per month to the deferred compensation plan on behalf of each bargaining unit employee.

ARTICLE VIII

MODIFICATION AND DURATION

SECTION 1 - MODIFICATION AND WAIVER: The City and the Association agree that this Memorandum of Understanding contains all of the covenants, stipulations, and agreements of the parties. The City and the Association understand that provisions contained in the Municipal Code, personnel rules, or administrative orders that directly relate to matters within the scope of representation are a part of this Memorandum of Understanding. Except as otherwise provided, the City and the Association agree, understand and reserve the right, upon mutual agreement, to meet and confer in good faith with respect to any subject or matter covered in this Memorandum of Understanding.

SECTION 2 - SEVERABILITY: Notwithstanding any other provisions of this Memorandum of Understanding, in the event that any article, section, or subsection of this Memorandum of Understanding shall be declared invalid by any court or by any state or federal law or regulation, or should a decision by any court or any state or federal law or regulation diminish the benefits provided by this Memorandum of Understanding, or impose additional obligations on the City, the City and the Association shall meet and confer on the affected article, section, or subsection. In such event, all other articles, sections or subsections of this Memorandum of Understanding not affected shall continue in full force and effect.

SECTION 3 - DURATION:

- A. This Memorandum of Understanding shall be binding on the City and the Association when approved and adopted by the City Council.
- B. Except as otherwise provided herein, this Memorandum of Understanding shall be in full force and in effect from July 1, 2024 and shall remain in full force and in effect until and including the 30th day of June 2027.

- C. The Association shall present a proposal for a successor Memorandum of Understanding to the City by March 31, 2027.

SECTION 5 - EMPLOYEE RIGHTS: The City and the Association recognize the right of employees to form, join and participate in lawful activities of employee organizations, and the equal alternative right of employees to refuse to form, join and participate in employee organizations. Neither party shall exert pressure upon nor discriminate against an employee in the exercise of these alternative rights.

- A. Employees in positions contained within the Association's bargaining unit shall not be able to represent themselves for the purposes of negotiating revisions to the terms of this agreement.
- B. No employee will be interfered with, intimidated, coerced, restrained or discriminated against by any employee organization because of the exercise of his/her employment rights.
- C. Employees may discuss matters regarding items contained in this Memorandum of Understanding or conditions of employment with the officers of the Association for clarification or assistance during off-duty hours or during lunch hours and breaks or upon authorization according to administrative orders.
- D. Management and confidential employees may not represent any employee organization that represents other employees of the City on matters within the scope of representation.

ARTICLE IX

EMPLOYEE BENEFITS

SECTION 1 - ALTERNATIVE WORKWEEK: The City shall continue a 4/10 work week for all classified employees.

SECTION 2 - VACATION TERMS: Bargaining unit members will be subject to the following vacation provisions:

- A. Employees may accrue up to a maximum of 320 hours of unused vacation leave. Upon reaching 320 hours, employees shall earn no additional vacation accrual until their balance of accrued but unused vacation leave is reduced below 320 hours. Upon a written administrative determination of the City Manager that work demands prevent an employee from using vacation time on a timely basis, the City Manager may permit an employee to exceed the maximum accrual cap by a specified amount and for a specified time, not to exceed 40 hours of vacation time and six (6) months. The City Manager may also require a plan designed to bring the employee back into compliance with vacation accrual limitations. It is the responsibility of each

employee to arrange for timely use or, to the extent available, cash conversion of vacation time well in advance of reaching the maximum accrual limit.

- B. All employees who have accrued in excess of 250 hours will be paid for the excess vacation on a dollar for-dollar basis on June 30, or the last day in which City Hall is open prior to June 30 if June 30 is on a day in which City Hall is closed. Cash out request forms are due to the Finance Department no later than two business days prior to when checks will be issued to eligible City employees. Additionally, employees can be paid for the excess vacation on December 31, or the last day in which City Hall is open prior to December 31 if December 31 falls on a day in which City Hall is closed. Cash out request forms are due to the Finance Department no later than two business days prior to when checks will be issued to eligible City employees.
 - 1. Must have taken minimum hours of vacation in the fiscal year so that at the end of the fiscal year the vacation accrual does not exceed 320 hours.
 - 2. The request must otherwise comply with reasonable rules and procedures established by the City Manager.
 - 3. A qualifying employee may elect to be paid effective on either date referenced in Article IX, Section II, Item B, but may only be paid for excess vacation twice per fiscal year.
- C. If vacation time is not taken due to administration determination, the employee shall be entitled to the stated cash-out provisions, as determined by the City Manager in his or her sole discretion.
- D. Employees appointed to a full-time position in this bargaining unit after October 11, 2011 shall be credited with vacation leave at the following rates based upon the length of service:
 - 1. Eight (8) hours per month or ninety-six (96) hours per year (accrued at the rate of 3.692 for 26 pay periods annually) during the first five (5) years of service;
 - 2. Ten (10) hours per month or one hundred twenty (120) hours per year (accrued at the rate of 4.615 for 26 pay periods annually) during the sixth (6th) through the tenth (10th) years of service;
 - 3. Twelve (12) hours per month or one hundred forty-four (144) hours per year (accrued at the rate of 5.538 for 26 pay periods annually) during the eleventh (11th) through fifteenth (15th) years of service;
 - 4. Thirteen (13) hours and twenty (20) minutes per month or one hundred fifty-six (156) hours per year (accrued at the rate of

6.000 for 26 pay periods annually) during the sixteenth (16th) through the twentieth (20) years of service; and

- E. Employees appointed to a full-time position in this bargaining unit before October 10, 2011 shall be credited with vacation leave at the following rates based upon the length of service:
1. With the leave accruals in Article IX, Section II, Item D, Numbers 1–4; and
 2. Sixteen (16) hours and forty (40) minutes (16.66 hours) per month or one hundred ninety-nine point two (199.92) hours per year (accrued at the rate of 7.689 hours bi-weekly for 24 of the 26 pay periods annually) after the twenty-first year and following years of service.
- F. City Hall will be closed on all days between the Christmas Eve and New Year Holidays. Except as otherwise determined by the City Manager, City services will be suspended and employees will not be scheduled to work during this time. Employees shall be allowed to utilize available vacation hours or compensatory leave to remain in paid status while City services are suspended during this time.

SECTION 3 - SICK LEAVE: Bargaining unit members will be subject to the following sick leave policy:

- A. Employees may accrue an unlimited number of sick leave hours;
- B. All employees who have accrued in excess of 330 hours may opt to be paid for up to 80 hours on a dollar for-dollar basis one-time per fiscal year during the payroll that includes March 31st;
- C. Employees leaving City employment shall be eligible to receive monetary compensation for any unused sick leave. The value of the accrued sick leave shall be calculated based on the employee's anniversary date as illustrated in the chart below:

Years of Service	Value of Sick Leave
0 - 10 years	0%
10 years plus	10%

SECTION 4 - HOLIDAY LEAVE: If a holiday falls on a day on which an employee is not scheduled to work, that employee shall be entitled to a floating holiday which must be utilized within one year of its accrual.

ARTICLE X

PROBATIONARY PROCEDURES

SECTION 1 - DURATION OF PROBATIONARY PERIOD: An employee appointed or promoted to a position in the classified service shall serve a probationary period of not less than six (6) months beginning on the effective date of appointment or promotion. The City shall evaluate a probationary employee during the probationary period. The City shall conduct the evaluation at approximately the mid-point of the probationary period.

Non-promotional probationary employees shall not be entitled to bereavement leave, personal leave or religious leave during the probationary period. Non-promotional probationary employees shall earn sick leave and vacation leave, but may not use such leave until successful completion of the probationary period.

ARTICLE XI

TERMINATION PROCEDURES

SECTION 1 - RESIGNATION: An employee absent from work without authorization for three consecutive working days or more shall be considered to have voluntarily resigned from City service.

ARTICLE XII

DISCIPLINARY PROCEDURES

SECTION 1 - LEGITIMATE REASON FOR DISCIPLINARY ACTION:

Disciplinary action consists of the discharge, involuntary demotion or suspension of an employee. An employee shall not be discharged, involuntarily demoted or suspended except for a legitimate reason. A legitimate reason for disciplinary action may include, but shall not be limited to the following:

1. Violation of administrative orders;
2. Failure to properly perform assigned duties;
3. Theft of City property;
4. Insubordination;
5. Conviction of a felony or conviction of a misdemeanor relating to the employee's fitness to perform assigned duties;

6. Unauthorized absence from employment;
7. Tardiness;
8. Failure to maintain satisfactory working relationships with other employees or the public;
9. Reporting for work, or being at work under the influence of or in possession of alcohol, or non-prescribed controlled substances;
10. Improper use of City funds;
11. Unauthorized use of City property;
12. Failure to properly care for City property;
13. Misstatement of a material fact;
14. Failure to maintain any employment qualification;
15. Willful falsification of any City report or record;
16. Failure to comply with health and safety standards;
17. Other failure of good behavior either during or outside of employment such that the employee's conduct causes discredit to the City.

SECTION 2 - DISCIPLINING AUTHORITY: The City Manager or his/her designee shall have the responsibility to institute a disciplinary action, to schedule and conduct any pre-disciplinary conference and to impose disciplinary action.

SECTION 3 - NOTICE OF DISCIPLINE: Except as otherwise provided in the Personnel Rules, prior to imposing any disciplinary action, the Disciplining Authority shall notify the employee in writing of the nature of the proposed disciplinary action and its proposed effective date; the reason for the proposed disciplinary action; any specific charges against the employee; of the employee's right to receive copies of the written documents and materials upon which the proposed disciplinary action is based; and of the employee's right to respond to the charge, either orally or in writing.

SECTION 4 - REPRESENTATION: Employees are entitled to have an Association representative present during any interview that may result in discipline. Employees:

- A. Must request an Association representative to be called into the meeting.

- B. Must have a reasonable belief that discipline will result from the meeting.

SECTION 5 - EMERGENCY SUSPENSION: When the Disciplining Authority determines that an employee's conduct threatens or has caused injury to persons or property, or presents the possibility for additional misconduct, the Disciplining Authority may impose a suspension against the employee, effective immediately, until a pre-disciplinary conference is conducted pursuant to the Personnel Rules.

Within three (3) business days of such emergency suspension, the Disciplining Authority shall issue the employee the written notification specified in Section 3, above. The Disciplining Authority, unless otherwise requested by the employee, shall conduct a pre-disciplinary conference in not less than ten (10) days after the effective date of the emergency suspension.

The imposition of an emergency suspension against an employee does not preclude the Disciplining Authority from proposing a more severe disciplinary action against the employee receiving an emergency suspension.

The appeal rights of an employee receiving an emergency suspension shall be governed by the procedures provided for in the Personnel Rules for employees disciplined in a non-emergency situation.

SECTION 6 - REPRIMAND: A reprimand is a written criticism of an employee's work performance or conduct and may be issued to an employee in accordance with Article XII, Section 1, of this agreement. While a reprimand in and of itself is not a disciplinary action, it may form the basis of subsequent disciplinary action.

SECTION 7 - ORAL WARNING: An oral warning is a private conference between an employee and a Supervisor or Disciplining Authority at which the employee is informed of a deficiency in performance or conduct and advised as to corrective action which should be taken to improve the performance or conduct in question.

SECTION 8 - PERSONNEL FILES:

- A. Upon request, a personnel file shall be open for inspection by the employee or by his/her representative with the written consent of the employee concerned.
- B. When adverse material is to be placed in a personnel file, the City shall (1) notify the employee, (2) upon request, discuss the matter with the employee, and (3) request the employee to initial such material merely to confirm he/she has seen it. This shall not apply to the records of an employee relating to the investigation of a possible criminal offense or apply to letters of reference.

- C. Any adverse material, except above mentioned, withheld from the employee or the representative by management may not be used in any disciplinary proceedings.

ARTICLE XIII

APPEAL PROCEDURES

SECTION 1 - REQUEST FOR DISCIPLINARY HEARING: Employees shall have the right to appeal the imposition of disciplinary action. When an employee requests a disciplinary hearing, the request shall be in writing, signed by the employee, and presented to the City Manager within ten (10) days after the effective date of the imposition of the disciplinary action. Any such request shall be addressed to the City Manager and shall identify the subject matter of the appeal, the grounds for the appeal, and the relief desired by the employee. All disciplinary hearings shall be conducted in private unless the employee requests, in writing, a public hearing. If the employee fails to request a disciplinary hearing within the prescribed time, the employee shall have waived the right to a hearing and all rights to further appeal of the disciplinary action.

SECTION 2 - SCHEDULING OF DISCIPLINARY HEARING: The City Manager shall schedule any disciplinary hearing within a reasonable time after the filing of the employee's request, considering the availability of a hearing officer and the convenience of the employee and the witnesses.

SECTION 3 - HEARING OFFICER: The City Manager may be the Hearing Officer for a disciplinary hearing or the City Manager may designate any third party as the Hearing Officer.

SECTION 4 - REPRESENTATION AT DISCIPLINARY HEARING: At the disciplinary hearing, the employee may appear personally and may be represented by counsel or other representative. The employee and the City shall have the right to produce and confront witnesses, and to present any relevant oral or documentary evidence.

SECTION 5 - BURDEN OF PROOF AND EVIDENCE: The City shall have the burden of proof at the disciplinary hearing and shall be required to prove the charges against the employee by a preponderance of the evidence. The disciplinary hearing shall not be conducted according to the technical rules of evidence.

SECTION 6 - CONDUCT OF DISCIPLINARY HEARING: The conduct of the disciplinary hearing shall be under the control of the Hearing Officer with due regard for the rights and privileges of the parties. The City Manager shall promulgate reasonable rules and regulations governing the conduct of the disciplinary hearings. The rules and regulations shall be available to employees. During the examination of a witness, the Hearing Officer may exclude from the

hearing any and all other witnesses. The Hearing Officer shall have the power to issue subpoenas to compel the attendance of witnesses or the production of documents.

SECTION 7 - HEARING OFFICER'S DECISION: Within a reasonable time after the disciplinary hearing, the Hearing Officer shall issue a written decision containing findings of fact and conclusions of law. The Hearing Officer shall have the authority to affirm, revoke or reduce the disciplinary action imposed against the employee. Except as otherwise provided for in this Memorandum of Understanding, the Hearing Officer's decision constitutes a final resolution of any disciplinary action and no further appeal shall be permitted within the City's administrative process.

SECTION 8 - APPEAL OF HEARING OFFICER'S DECISION: If the disciplinary action reviewed by the Hearing Officer constitutes discharge or a suspension of more than ten (10) working days, the Disciplining Authority or the employee may request an appeal hearing before the City Council to review the Hearing Officer's decision. If the employee fails to request an appeal hearing within the prescribed time, the employee shall have waived the right to an appeal hearing and all rights to further appeal of the disciplinary action.

SECTION 9 - REQUEST FOR APPEAL HEARING: When an employee requests an appeal hearing, the request shall be in writing, signed by the employee and filed with the City Council within ten (10) business days after the notification of the Hearing Officer's decision. The appeal shall be addressed to the City Council and shall identify the decision appealed from the grounds for the appeal and the relief requested by the employee. All appeal hearings shall be conducted in private unless the employee requests, in writing, a public hearing. The City Council shall schedule any appeal hearing within a reasonable time and conduct any appeal hearing within fifteen (15) business days after the filing of the appeal.

SECTION 10 - REPRESENTATION AT APPEAL HEARING: At the appeal hearing, the employee may appear personally and may be represented by counsel or other representative. The employee and the City shall have the right to present oral and written arguments to the City Council.

SECTION 11 - CITY COUNCIL'S DECISION: The decision of the City Council shall be in writing and contain findings of fact and conclusions of law within ten (10) working days following the hearing. The City Council may affirm, revoke or reduce the decision of the Hearing Officer. Except as otherwise provided for in these Memorandum of Understanding, the City Council's decision shall constitute a final resolution of any disciplinary action and no further appeal shall be permitted within the City's administrative process.

SECTION 12 - BINDING ARBITRATION: If the decision of the City Council constitutes the discharge of an employee or the suspension of an employee for more than ten (10) working days, the Association president, or his/her designee,

may request that the City Council's decision be submitted to arbitration as provided within Personnel Rule XIV, Section 5.

ARTICLE XIV

GRIEVANCE PROCEDURES

SECTION 1 - PURPOSE OF GRIEVANCE PROCEDURES: The grievance procedures shall be used to resolve employee complaints concerning the express terms and conditions of employment with the City. The grievance procedures shall not be used for:

- A. The resolution of any complaint concerning any disciplinary action; or
- B. The resolution of any complaint concerning any aspect of the employment examination process.

SECTION 2 - MATTERS SUBJECT TO GRIEVANCE PROCEDURE:

- A. Violation of a specific term of this Memorandum of Understanding between the City and the Association;
- B. Improper application of rules, regulations and procedures;
- C. Unfair treatment, including coercion, restraint or reprisal;
- D. The impact of a reduction in force action (layoff);
- E. Promotion procedures unfairly implemented;
- F. Discrimination because of race, religion, color, creed, disability, sex, marital status, national origin or sexual orientation; or
- G. Any other matter affecting the terms and conditions of employment.

SECTION 3 - GENERAL PROCEDURES:

- A. Any grievance not filed or appealed to the next step within the time limits established in the grievance procedures shall be deemed settled on the basis of the last decision and not subject to further appeal or reconsideration.
- B. Failure by City to reply to a grievance within the time limits established in the grievance procedures shall automatically grant the right to process the grievance to the next level.

- C. By mutual agreement and for good cause, any level of review, or any time limits established in these procedures, may be waived or reasonably extended in writing at any step in the grievance procedure.
- D. By mutual agreement, the grievance may revert to a prior level for reconsideration.
- E. If a grievance is returned to the employee for insufficiency, the City will state in writing the reasons for the return. If the grievance was timely filed initially, new time limits for filing a revised grievance shall commence in accordance with Section 5 (B) of these procedures.
- F. The settlement of any specific complaint(s) or grievance(s) shall not constitute a precedent for settlement of complaints or grievances, nor for the interpretation of this Memorandum of Understanding to other individuals or circumstances.

SECTION 4 - RIGHTS, RESPONSIBILITIES AND RESTRICTIONS:

- A. Employees have the right to the assistance of a representative of their choice in the preparation of their written grievance and to represent them in formal or informal grievance meetings. The grievant may be required by either party to be present in any or all meetings, related to their grievance.
- B. Employees selected as a representative in a grievance must obtain the permission of his/her supervisor to be absent from his/her duties to attend a grievance meeting. The employee representative shall provide his/her supervisor with reasonable advance notice to ensure that his/her absence will not interfere with Departmental operations.
- C. Grievances may be submitted on City time. In scheduling the time, place and duration of any grievance meeting, the operational needs of the City shall be of paramount consideration. Neither the grievant nor the City shall lose their rights because of limitations in scheduling meetings or limitations placed on the release of an employee representative due to the operational needs of the City.
- D. Only a person selected by a grievant and made known to the City two (2) business days prior to a scheduled formal grievance shall have the right to represent or advocate as an employee's representative.
- E. The City shall notify the president of the Association of any grievance involving the terms and conditions of this Memorandum of Understanding. The president, or his or her designee, with the permission of the grievant, may be present as an observer at any formal grievance meeting concerning a grievance that directly involves the interpretation or application of the specific terms of this

Memorandum of Understanding. If the Association representative is permitted by the grievant to attend any formal grievance meeting, he/she must obtain his/her supervisor's prior permission to be absent from his/her assigned duties.

- F. Only persons who have direct, first-hand knowledge of the event(s) giving rise to the grievance may be called as witnesses.
- G. Supervisors and department heads have the responsibility to inform an employee of any limitation of their authority to fully resolve a grievance. Employees have the responsibility to state clearly and concisely the specific action(s) being grieved, the article(s) allegedly violated, and the specific remedy requested.

SECTION 5 - GRIEVANCE PROCEDURES:

- A. Informal Discussion of Grievance: Within seven (7) business days from the occurrence of the matter on which a complaint is based, or within seven (7) business days from his/her knowledge of such occurrence, an employee shall informally discuss the matter with their immediate supervisor. If after such a discussion, the grievance has not been satisfactorily resolved, the employee shall have the right to file a formal grievance.
- B. First Level of Review: Within seven (7) business days after the informal discussion of the grievance with the employee's immediate supervisor, the employee shall have the right to file a formal written grievance with the employee's immediate supervisor. All formal grievances shall comply with the requirements of Section 4.G, above. Within seven (7) business days of receiving a formal written grievance, the immediate supervisor shall render a decision in writing to the employee on the original copy of the grievance. Should the grievance contain more than one issue, the grievant may accept any decision in part, and may continue the grievance process until all issues are resolved.
- C. Second Level of Review: Within seven (7) business days from his/her receipt of the immediate supervisor's written decision, and using the returned original copy of the grievance form, the employee may appeal the supervisor's decision to the City Manager, using the original copy of the grievance form. Within ten (10) business days from receipt of the employees' grievance, the City Manager or his/her designee who has not been involved in the grievance in the prior two (2) levels shall review the grievance and render a written decision and the reasons therefore to the employee. The decision of the City Manager shall conclude the administrative procedures for the grievance. Again, should the grievance be partially resolved at this

level, the grievant may accept the partial resolution and continue the grievance process until all issues are resolved.

SECTION 6 - BINDING ARBITRATION:

- A. Within seven (7) business days from his/her receipt of the City Manager's or his/her designee's written decision, or should the City Manager or his/her designee fail to render a decision within the time period provided by these procedures, the Association president, or his/her designee, may request that a grievance be submitted to arbitration as provided for hereinafter.
- B. Only those grievances that directly concern or involve the interpretation or application of the specific terms and conditions of this Memorandum of Understanding may be submitted to arbitration hereunder. In no event shall such arbitration extend to:
 - 1. The interpretation, application, merits or legality of any federal, state or local law or ordinance, including specifically all ordinances adopted by the City Council. The interpretation, application, merits or legality of the exercise of the City's exclusive rights and authorities as specified in Article V of this Memorandum of Understanding.
- C. In the event the Association desires to request that a grievance, which meets the requirements of Section 6.B here of, be submitted to arbitration, it shall, within the time requirements set forth above, transmit a written request to the State Mediation & Conciliation Service with a copy thereof simultaneously transmitted to the City Manager.
- D. The parties shall select a mutually acceptable arbitrator. If the parties cannot agree on an arbitrator, they shall notify the State Mediation & Conciliation Service and request that it provide the parties with a list of five names from which the parties will attempt to mutually select an arbitrator. If the parties cannot mutually agree upon an arbitrator from the list of arbitrators provided by the State Mediation & Conciliation Service, they will select an arbitrator through an alternate striking of names from that list. The last remaining name on the list will be the selected arbitrator. The party to strike the first name will be determined by chance.
- E. Arbitration of a grievance hereunder shall be limited to the formal grievance as originally filed by the employee to the extent that said grievance has not been resolved. Arbitration hereunder shall be conducted in accordance with applicable rules and procedures adopted or specified by the State Mediation & Conciliation Service unless the parties hereto agree to other rules or procedures for the

conduct of such arbitration. The parties involved shall share the fees and expenses of the arbitrator equally. All other expenses including but not limited to fees for witnesses, transcripts and similar costs incurred by the parties during such arbitration will be the responsibility of the party incurring such cost, unless otherwise agreed by the parties. The parties involved shall share the costs of transcripts and similar materials required or requested by the arbitrator equally.

- F. Prior to a hearing by an arbitrator, a representative of the City and the Association shall meet and prepare a joint statement setting forth the issue(s) to be determined which shall be submitted to the arbitrator. In the event the City and Association cannot agree on the joint statement, each party shall present to the arbitrator, at the hearing, its own submission statement; in which case the arbitrator shall determine which of the submitted issues are to be resolved.
- G. The decision of the arbitrator resulting from any arbitration of grievances hereunder shall not add to, subtract from, or otherwise modify the terms and conditions of this Memorandum of Understanding. The decision of the arbitrator shall be binding upon the Association to the extent the decision and award of the arbitrator does not require action by the City Council, such decision and award shall be binding upon the City. If within sixty (60) business days of receiving notice of a decision and award requiring action by the City Council, such action is not taken, the Association may then resort to a court of competent jurisdiction to pursue whatever other legal remedies are available to it under this Memorandum of Understanding.

THIS MEMORANDUM OF UNDERSTANDING is hereby executed by the authorized representatives of the CITY OF SOUTH EL MONTE and the SOUTH EL MONTE EMPLOYEES' ASSOCIATION and shall become effective when the same has been ratified and adopted by resolution of the City Council of the City of South El Monte.

Representatives of the South El Monte
Employees' Association

Management Representatives of
South El Monte

Michael Grijalva, Teamsters 911 /

SEMEA Representative

Date

Rene Salas, City
Manager

Date

Brianna Badar, SEMEA Representative

Date

Iyob Tessema
Director of Human Resources and
Risk Management

Date

Raul Rodriguez, SEMEA Representative

Date

Ray Saucedo, SEMEA Representative

Date

ATTACHMENT A
City of South El Monte
Monthly Salary Schedules for SEMEA Members
Period: July 1, 2024 - June 30, 2025

<u>Job Title</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
Accountant	36.685898	38.520193	40.446203	42.468513	44.591939
Admin Assistant I (City Hall)	29.465101	30.938356	32.485274	34.109537	35.815014
Admin Assistant I (Community Services)	29.465101	30.938356	32.485274	34.109537	35.815014
Admin Clerk Community Development	23.192234	24.351846	25.569438	26.847910	28.190306
Admin Clerk Public Safety	22.138042	23.244944	24.407191	25.627551	26.908928
Admin Clerk Public Works	23.192234	24.351846	25.569438	26.847910	28.190306
Assistant Planner	36.554335	38.382052	40.301155	42.316212	44.432023
Clerical Assistant	21.206979	22.267328	23.380695	24.549729	25.777216
Code Enforcement Coordinator	32.243407	33.855577	35.548356	37.325774	39.192063
Code Enforcement Officer	33.597734	35.277621	37.041502	38.893577	40.838256
Communications Coordinator	32.243407	33.855577	35.548356	37.325774	39.192063
Community Development Analyst	36.744438	38.581660	40.510743	42.536280	44.663094
Community Development Executive Assistant	33.724237	35.410449	37.180971	39.040020	40.992021
Community Services Analyst	36.846909	38.689254	40.623717	42.654903	44.787648
Department Clerk	28.812940	30.253587	31.766267	33.354580	35.022309
Deputy City Clerk	34.998347	36.748264	38.585677	40.514961	42.540709
Driver Class B	20.674221	21.707932	22.793328	23.932995	25.129644
Equipment Mechanic	31.283472	32.847645	34.490028	36.214529	38.025256
Finance Clerk	25.655126	26.937882	28.284776	29.699015	31.183966
Grants Coordinator	33.835857	35.527650	37.304033	39.169234	41.127696
Human Resources Admin Assistant	29.465101	30.938356	32.485274	34.109537	35.815014
Landscape Supervisor	38.467062	40.390415	42.409936	44.530433	46.756954
Lead Maintenance Operator-Field	32.665616	34.298897	36.013842	37.814534	39.705260
Lead Maintenance Worker III	34.298787	36.013726	37.814412	39.705133	41.690390
Lead Maintenance Worker-Building	32.665616	34.298897	36.013842	37.814534	39.705260
Lead Maintenance Worker-Landscape	32.665616	34.298897	36.013842	37.814534	39.705260
License Enforcement Officer	24.910990	26.156539	27.464366	28.837584	30.279463
Maintenance Worker I	26.074520	27.378246	28.747159	30.184517	31.693742
Maintenance Worker II (Specialist)	32.665616	34.298897	36.013842	37.814534	39.705260
Office Assistant	23.449060	24.621513	25.852589	27.145218	28.502479
Permit Technician	30.256293	31.769108	33.357563	35.025441	36.776713
Planning Assistant	29.465101	30.938356	32.485274	34.109537	35.815014
Public Safety Officer	22.049852	23.152344	24.309961	25.525459	26.801732
Public Works Analyst	38.292523	40.207149	42.217507	44.328382	46.544801
Receptionist	22.344061	23.461264	24.634327	25.866043	27.159346
Recreation Coordinator	30.886599	32.430929	34.052476	35.755100	37.542855
Recreation Specialist	20.471859	21.495452	22.570225	23.698736	24.883673
Senior Accountant	43.264059	45.427262	47.698625	50.083556	52.587734
Senior Building Inspector	45.064868	47.318111	49.684017	52.168218	54.776629
Senior Center Receptionist	21.215313	22.276079	23.389883	24.559377	25.787346
Senior Services Coordinator	32.243407	33.855577	35.548356	37.325774	39.192063
Senior Services Specialist	20.471178	21.494737	22.569474	23.697947	24.882845
Street Supervisor	38.464382	40.387601	42.406981	44.527331	46.753697

ATTACHMENT B
City of South El Monte
Monthly Salary Schedules for
SEMEA Members
Period: July 1, 2025 - June 30, 2026

<u>Job Title</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
Accountant	38.153334	40.061001	42.064051	44.167254	46.375616
Admin Assistant I (City Hall)	30.643705	32.175890	33.784685	35.473919	37.247615
Admin Assistant I (Community Services)	30.643705	32.175890	33.784685	35.473919	37.247615
Admin Clerk Community Development	24.119924	25.325920	26.592216	27.921826	29.317918
Admin Clerk Public Safety	23.023563	24.174742	25.383479	26.652653	27.985285
Admin Clerk Public Works	24.119924	25.325920	26.592216	27.921826	29.317918
Assistant Planner	38.016509	39.917334	41.913201	44.008861	46.209304
Clerical Assistant	22.055259	23.158021	24.315923	25.531719	26.808305
Code Enforcement Coordinator	33.533143	35.209800	36.970290	38.818805	40.759745
Code Enforcement Officer	34.941643	36.688725	38.523162	40.449320	42.471786
Communications Coordinator	33.533143	35.209800	36.970290	38.818805	40.759745
Community Development Analyst	38.214215	40.124926	42.131172	44.237731	46.449617
Community Development Executive Assistant	35.073207	36.826867	38.668210	40.601621	42.631702
Community Services Analyst	38.320785	40.236825	42.248666	44.361099	46.579154
Department Clerk	29.965458	31.463731	33.036917	34.688763	36.423201
Deputy City Clerk	36.398280	38.218194	40.129104	42.135559	44.242337
Driver Class B	21.501189	22.576249	23.705061	24.890314	26.134830
Equipment Mechanic	32.534811	34.161551	35.869629	37.663110	39.546266
Finance Clerk	26.681331	28.015397	29.416167	30.886975	32.431324
Grants Coordinator	35.189292	36.948756	38.796194	40.736004	42.772804
Human Resources Admin Assistant	30.643705	32.175890	33.784685	35.473919	37.247615
Landscape Supervisor	40.005744	42.006032	44.106333	46.311650	48.627232
Lead Maintenance Operator-Field	33.972241	35.670853	37.454395	39.327115	41.293471
Lead Maintenance Worker III	35.670738	37.454275	39.326989	41.293338	43.358005
Lead Maintenance Worker-Building	33.972241	35.670853	37.454395	39.327115	41.293471
Lead Maintenance Worker-Landscape	33.972241	35.670853	37.454395	39.327115	41.293471
License Enforcement Officer	25.907429	27.202801	28.562941	29.991088	31.490642
Maintenance Worker I	27.117501	28.473376	29.897045	31.391897	32.961492
Maintenance Worker II (Specialist)	33.972241	35.670853	37.454395	39.327115	41.293471
Office Assistant	24.387023	25.606374	26.886692	28.231027	29.642578
Permit Technician	31.466545	33.039872	34.691866	36.426459	38.247782
Planning Assistant	30.643705	32.175890	33.784685	35.473919	37.247615
Public Safety Officer	22.931846	24.078438	25.282360	26.546478	27.873802
Public Works Analyst	39.824224	41.815435	43.906207	46.101517	48.406593
Receptionist	23.237823	24.399714	25.619700	26.900685	28.245719
Recreation Coordinator	32.122063	33.728167	35.414575	37.185304	39.044569
Recreation Specialist	21.290734	22.355270	23.473034	24.646686	25.879020
Senior Accountant	44.994621	47.244352	49.606570	52.086898	54.691243
Senior Building Inspector	46.867463	49.210836	51.671378	54.254947	56.967694
Senior Center Receptionist	22.063926	23.167122	24.325478	25.541752	26.818839
Senior Services Coordinator	33.533143	35.209800	36.970290	38.818805	40.759745
Senior Services Specialist	21.290025	22.354526	23.472253	24.645865	25.878158
Street Supervisor	40.002958	42.003105	44.103261	46.308424	48.623845

ATTACHMENT C
City of South El Monte
Monthly Salary Schedules for
SEMEA Members
Period: July 1, 2026 - June 30, 2027

<u>Job Title</u>	<u>Step A</u>	<u>Step B</u>	<u>Step C</u>	<u>Step D</u>	<u>Step E</u>
Accountant	39.679468	41.663441	43.746613	45.933944	48.230641
Admin Assistant I (City Hall)	31.869453	33.462926	35.136072	36.892876	38.737519
Admin Assistant I (Community Services)	31.869453	33.462926	35.136072	36.892876	38.737519
Admin Clerk Community Development	25.084720	26.338957	27.655904	29.038700	30.490635
Admin Clerk Public Safety	23.944506	25.141731	26.398818	27.718759	29.104697
Admin Clerk Public Works	25.084720	26.338957	27.655904	29.038700	30.490635
Assistant Planner	39.537169	41.514027	43.589729	45.769215	48.057676
Clerical Assistant	22.937469	24.084342	25.288559	26.552987	27.880637
Code Enforcement Coordinator	34.874469	36.618192	38.449102	40.371557	42.390135
Code Enforcement Officer	36.339309	38.156274	40.064088	42.067293	44.170657
Communications Coordinator	34.874469	36.618192	38.449102	40.371557	42.390135
Community Development Analyst	39.742784	41.729923	43.816419	46.007240	48.307602
Community Development Executive Assistant	36.476135	38.299942	40.214939	42.225686	44.336970
Community Services Analyst	39.853617	41.846297	43.938612	46.135543	48.442320
Department Clerk	31.164076	32.722280	34.358394	36.076314	37.880130
Deputy City Clerk	37.854212	39.746922	41.734268	43.820982	46.012031
Driver Class B	22.361237	23.479299	24.653264	25.885927	27.180223
Equipment Mechanic	33.836203	35.528013	37.304414	39.169635	41.128116
Finance Clerk	27.748584	29.136013	30.592814	32.122454	33.728577
Grants Coordinator	36.596863	38.426706	40.348042	42.365444	44.483716
Human Resources Admin Assistant	31.869453	33.462926	35.136072	36.892876	38.737519
Landscape Supervisor	41.605974	43.686273	45.870587	48.164116	50.572322
Lead Maintenance Operator-Field	35.331130	37.097687	38.952571	40.900200	42.945210
Lead Maintenance Worker III	37.097568	38.952446	40.900068	42.945072	45.092325
Lead Maintenance Worker-Building	35.331130	37.097687	38.952571	40.900200	42.945210
Lead Maintenance Worker-Landscape	35.331130	37.097687	38.952571	40.900200	42.945210
License Enforcement Officer	26.943726	28.290913	29.705458	31.190731	32.750268
Maintenance Worker I	28.202201	29.612311	31.092927	32.647573	34.279952
Maintenance Worker II (Specialist)	35.331130	37.097687	38.952571	40.900200	42.945210
Office Assistant	25.362503	26.630629	27.962160	29.360268	30.828281
Permit Technician	32.725206	34.361467	36.079540	37.883517	39.777693
Planning Assistant	31.869453	33.462926	35.136072	36.892876	38.737519
Public Safety Officer	23.849119	25.041575	26.293654	27.608337	28.988754
Public Works Analyst	41.417193	43.488052	45.662455	47.945578	50.342857
Receptionist	24.167336	25.375703	26.644488	27.976713	29.375548
Recreation Coordinator	33.406946	35.077293	36.831158	38.672716	40.606352
Recreation Specialist	22.142363	23.249481	24.411955	25.632553	26.914181
Senior Accountant	46.794406	49.134126	51.590833	54.170374	56.878893
Senior Building Inspector	48.742161	51.179269	53.738233	56.425144	59.246402
Senior Center Receptionist	22.946483	24.093807	25.298497	26.563422	27.891593
Senior Services Coordinator	34.874469	36.618192	38.449102	40.371557	42.390135
Senior Services Specialist	22.141626	23.248707	24.411143	25.631700	26.913285
Street Supervisor	41.603076	43.683230	45.867391	48.160761	50.568799

ATTACHMENT C



TENTATIVE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EMPLOYEES' ASSOCIATION FOR A SUCCESSOR MOU July 1, 2024 – June 30, 2027 August 1, 2024

The current Memorandum of Understanding (“MOU”) between the City and the South El Monte Employees’ Association (“Association”) expires by its own terms on June 30, 2024. At the Association’s request, the parties met and commenced negotiations on March 6, 2024 and continuing March 20, 2024; April 3, 2024; April 24, 2024; May 22, 2024; and June 18, 2024 seeking agreement for a successor MOU pursuant to the Meyers-Milias-Brown Act (“MMBA”) (Gov’t Code Sections 3500 - 3511). The following Tentative Agreement for a successor MOU between the City and the Association and its deal terms have been ratified by the Association, but remains subject to formal approval/adoption by the City Council per California Government Code Section 3505.1, which provides:

“If a tentative agreement is reached by the authorized representatives of the public agency and a recognized employee organization or recognized employee organizations, the governing body shall vote to accept or reject the tentative agreement within 30 days of the date it is first considered at a duly noticed public meeting. A decision by the governing body to reject the tentative agreement shall not bar the filing of a charge of unfair practice for failure to meet and confer in good faith. If the governing body adopts the tentative agreement, the parties shall jointly prepare a written memorandum of understanding.”

The deal points for the successor MOU for the Fiscal Year 2024-2027 covering the wages, hours and other terms and conditions of employment of the employees in the bargaining unit represented by the Association are set forth below. All terms and conditions of the current Association MOU 2022-2024 shall be maintained unless expressly modified or changed herein until the successor MOU is jointly prepared by the parties, ratified by the Association and approved by City Council.

TENTATIVE AGREEMENT DEAL POINTS

Article No.	Subject	Existing MOU	Changes to MOU
MOU Title	MOU Term	MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH	MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH

		EL MONTE AND THE SOUTH EL MONTE EMPLOYEES' ASSOCIATION, FOR THE PERIOD BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2024	EL MONTE AND THE SOUTH EL MONTE EMPLOYEES' ASSOCIATION, FOR THE PERIOD BEGINNING <i>JULY 1, 2024 AND ENDING JUNE 30, 2027</i>
Article II, Section 3: Wages	Base Hourly Compensation Increases	General salary increases are as follows and are attached hereto as Attachments A and B: A. Effective July 1, 2022, salary ranges will be increased by 5%. B. Effective July 1, 2023, salary ranges will be increased by 3%.	<i>Base hourly compensation</i> increases are as follows and are attached hereto as <i>Attachments A, B, and C:</i> A. Effective July 1, <i>2024, base hourly compensation will be increased retroactively by 7%.</i> B. Effective July 1, <i>2025, base hourly compensation will be increased by 4%.</i> C. Effective July 1, <i>2026, base hourly compensation will be increased by 4%.</i>
Article II, Section 5: Bilingual Skill Pay	Reinstate Bilingual Skill Pay	Effective 11/1/10, the parties agree to suspend bilingual skill pay indefinitely.	<i>The City will pay a Flat Rate of \$100 per month for two (2) employees from City Hall, one (1) employee from Community Development Department, one (1) employee from Community Services, one (1) employee from Public Works,</i>

			<i>and one (1) employee from Code Enforcement/Public Safety for a grand total of six (6) employees. The City will administer the reading, writing, and speaking Spanish language competency test. Those employees that score the highest on the Spanish language competency test will receive \$100 per month. In the event there is a tie in the highest scoring amongst the test takers, seniority will be the determining factor. Test takers may also need to prove that they consistently utilize this language during the normal course of their work.</i>
Article II, Section 11: Boot/Insole Allowance	Include Provision for Second Pair (City Manager Approval)	Every calendar year, all employees required to wear safety-type work shoe/boot shall be entitled to reimbursement for safety-type shoe/boot or insoles for such shoe/boot from the City for an amount up to \$200.00 provided that the employee has provided management with verification or	Every calendar year, all employees required to wear safety-type work shoe/boot shall be entitled to reimbursement for safety-type shoe/boot or insoles for such shoe/boot from the City for an amount up to \$200.00 provided that the employee has provided management with

		receipt within 6 months of purchase.	verification or receipt within 6 months of purchase. <i>If a second pair of shoes/boots are needed, the City Manager may approve the purchase and reimbursement.</i>
Article II, Section 12: One-Time Equity Adjustment	Removal of this Provision		There is a one-time five percent (5%) equity adjustment for employees identified in the classification and compensation study as being under paid by 5% or more. This adjustment is retroactively applied back to July 1, 2022. The City and Association agree the right to meet and confer on the results of the implementation of the classification and compensation study during the term of the agreement.
Article II, Section 13: One-Time Bonus	Removal of this Provision		A One-time bonus of \$2,500 is to be paid at the beginning of first contract year of \$1,250 and at the beginning of the second contract year of \$1,250.
Article III, Section 5: Bereavement Leave	Include a Provision for Distance Traveled	The City Manager shall grant an employee bereavement leave for a period not exceeding three (3) work days for deaths within the employee's	<i>Paid bereavement leave shall not be considered accrued leave which an employee may use at their discretion, but is granted by reason of the death of a member of the</i>

		immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the employee's household, and the employee's spouse, registered domestic partner; parents or step- parents; spouse's parents or step-parents; brothers, step- brothers or half- brothers; sisters, step-sisters or half- sisters; employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased.	<i>employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the employee's household, and the employee's spouse, registered domestic partner; parents or step- parents; spouse's parents or step-parents; brothers, step- brothers or half- brothers; sisters, step-sisters or half- sisters; employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in- laws, regardless of the residence of the deceased. An employee may take a maximum of five (5) working days of bereavement leave each time a death occurs within an employee's immediate family. Up to three of five paid working days shall be paid Bereavement Leave and the remaining up to two days may be from any other accrued leave bank or be unpaid, at the employee's election.</i>
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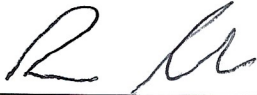
		<i>In order to receive paid bereavement leave, the employee must have completed at least thirty (30) days of employment with the City and notify Human Resources at the earliest possible time, generally before 8:30 a.m. on the day that the leave is first requested, followed by a completed Leave Request Form submitted to Human Resources upon return from leave. Bereavement leave must be completed within three (3) months of the family member's death and may be intermittent leave and is not required to be used in consecutive amounts. Employees are required to provide documentation of the family member's death within thirty (30) days of the first day of the leave. "Documentation" includes, but is not limited to, a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral</i>
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			<i>home, burial society, crematorium, religious institution, or governmental agency. The City shall maintain the confidentiality of any employee requesting leave under this Section. Any documentation provided to the City regarding this leave shall be maintained as confidential and shall not be disclosed except to internal personnel or counsel, as necessary, or as required by law.</i>
Article VII, Section 4: Education Reimbursement	Include a reimbursement provision if employee leave during Year 3 of this MOU	The City shall reimburse employees for the cost of all books and tuition incurred by the employee while attending an accredited educational institution for those courses directly related to the employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University	The City shall reimburse employees for the cost of all books and tuition incurred by the employee while attending an accredited educational institution for those courses directly related to the employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University

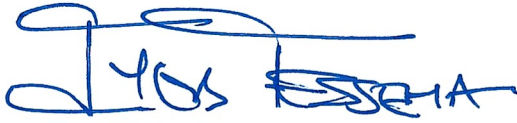
		system. The City shall reimburse the employee for all classes the employee completes with a grade of "C" or better provided the employee provides a list of classes prior to each quarter or semester; provides verification of the cost for tuition and books; and provides a certification of completion. Upon completion of receiving a community college degree, Bachelor's degree, Master's degree, or certificate program, the employee agrees to remain employed with the City during the terms of this agreement. In the event the employee leaves during the 1st year of this agreement, 100% of the funds paid by the City is reimbursable back to the City. In the event the employee leaves during year 2 of this agreement, 50% of the funds paid by the city will be reimbursed by the employee back to the city.	system. The City shall reimburse the employee for all classes the employee completes with a grade of "C" or better provided the employee provides a list of classes prior to each quarter or semester; provides verification of the cost for tuition and books; and provides a certification of completion. Upon completion of receiving a community college degree, Bachelor's degree, Master's degree, or certificate program, the employee agrees to remain employed with the City during the terms of this agreement. In the event the employee leaves during the 1st year of this agreement, 100% of the funds paid by the City is reimbursable back to the City. In the event the employee leaves during year 2 of this agreement, 50% of the funds paid by the city will be reimbursed by the employee back to the city. <i>In the event the employee leaves</i>
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			<i>during Year 3 of this agreement, 25% of the funds paid by the city will be reimbursed by the employee back to the city.</i>
Article VII, Section 9: Association Leave	Add new Provision authorizing Additional Leave	(Existing Article does not define Association Leave)	<i>Board/Stewards are allowed one (1) business day to attend a Teamsters Local 911-sponsored training once a year with sufficient, advanced notice.</i>
Article VII, Section 10: Deferred Compensation	Add new Provision authorizing Deferred Compensation	(Existing Article does not define Deferred Compensation)	<i>The City shall contribute, effective after City Council ratification, a 25% match up to \$300 per month to the deferred compensation plan on behalf of each bargaining unit employee.</i>

City of South El Monte

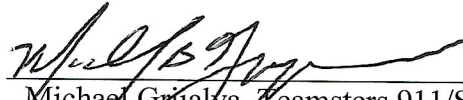
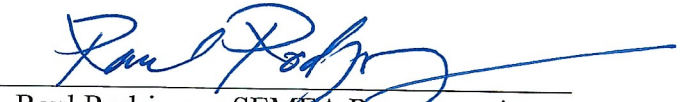


Rene Salas, City Manager



Iyob Tessema, Director of
Human Resources and Risk Management

South El Monte Employees' Association


Michael Grijalva, Teamsters 911/SEMEA
Representative
Brianna Badar, SEMEA Representative
Raul Rodriguez, SEMEA Representative
Ray Saucedo, SEMEA Representative



City Council Agenda Report

Agenda Item No. 7.g.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-214, ADOPTING AND APPROVING THE TERMS AND PROVISIONS OF THE 2024-2027 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION ("SEMEMTA")

SUMMARY: The Memorandum of Understanding (MOU) between the City of South El Monte and the South El Monte Executive Management Team Association (SEMEMTA) for the period beginning July 1, 2024, and ending June 30, 2027, has been agreed to, subject to City Council approval.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-214, approving the MOU between the City of South El Monte and SEMEMTA.

FISCAL/FINANCIAL IMPACT: The fiscal impact covers three fiscal years and will be accounted for in the respective budgets for fiscal years 2024-25, 2025-26, and 2026-27. The fiscal impact of the first year is \$1,873,093, the second year is \$1,949,922, and the third year is \$2,029,816. The three-year total is \$5,852,831. The costs will be budgeted within the General Fund and Special Revenue funds where employees charge their time.

DISCUSSION: The City and SEMEMTA have come to an agreement based on negotiations regarding the previous 2022-2024 MOU. The attached MOU covers fiscal years 2024-2027 and reflects the changes that have been made.

- 1st Contract Year Cost of Living Adjustment of 7%, retroactively applied back to July 1, 2024
- 2nd Contract Year Cost of Living Adjustment of 4%
- 3rd Contract Year Cost of Living Adjustment of 4%

The Tentative Agreement for a successor MOU between the City and SEMEMTA hereby attached, contains the full scope of deal terms ratified by SEMEMTA, but remains subject to formal approval/adoption by the City Council per California Government Code Section 3505.1.

ATTACHMENT(S):

- A. Resolution No. 24-214
- B. SEMEMTA - 2024-27 MOU
- C. SEMEMTA Tentative Agreement

ATTACHMENT A

RESOLUTION NO. 24-214

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING AND APPROVING THE TERMS AND PROVISIONS OF THE 2024-2027 MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION ("SEMEMTA")

WHEREAS, the City of South El Monte ("City") is a general law city and a public agency as defined in Government Code Section 3501(c); and

WHEREAS, Teamsters Local 911 is the Joint Majority representative employee organization for the City's recognized employee bargaining unit, the South El Monte Executive Management Team Association (SEMEMTA) and is a recognized employee organization within the meaning of Government Code Section 3501(b); and

WHEREAS, the previous two-year Memorandum of Understanding between the City and SEMEMTA had an effective date of July 1, 2022, and expired on June 30, 2024; and

WHEREAS, representatives of the City and representatives of SEMEMTA met and conferred in good faith on a successor agreement on the terms and conditions of employment, within the meaning of Government Code Section 3505, by and between the City and members of SEMEMTA for three fiscal years of 2024-25, 2025-26 and 2026-27; and

WHEREAS, on July 29, 2024, members of SEMEMTA ratified the FY 2024-25, FY 2025-26 and FY 2026-27 Memorandum of Understanding prepared to memorialize the deal points agreed upon by the parties.

NOW, THEREFORE, BE IT RESOLVED that by the adoption of the Resolution, the City of South El Monte hereby approves:

SECTION 1. That pursuant to Government Code Section 3505.1, as the terms of the "Memorandum of Understanding Between the City of South El Monte and the South El Monte Executive Management Team Association, July 1, 2024 - June 30, 2027 ("2024-2027 Memorandum of Understanding"), attached hereto and incorporated herein as Exhibit A, was reached by representatives of the City and SEMEMTA, representatives of the City and SEMEMTA have jointly prepared the 2024-2027 Memorandum of Understanding, which agreement is not binding until approved by the City Council of the City and the members of SEMEA. Said agreement may be amended and approved as to form by the City Attorney.

SECTION 2. That the 2024-2027 Memorandum of Understanding, which has been approved by SEMEMTA, is hereby adopted by the City of South El Monte for fiscal years 2024-2027.

SECTION 3. That all provisions contained in the 2024-2027 Memorandum of Understanding attached hereto shall, where any conflict exists, supersede all previously adopted memoranda of understanding between SEMEMTA and the City.

SECTION 4. The Interim City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTHEL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-214, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina Muhne, Interim City Clerk

ATTACHMENT B

**MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF SOUTH EL MONTE AND THE
SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION, FOR THE
PERIOD BEGINNING JULY 1, 2024
AND ENDING JUNE 30, 2027**



PREAMBLE

Pursuant to Chapter 10 (Section 3500 et seq.) of Division 4, Title 1 of the Government Code and the Employer-Employee Relations Resolution of the City of South El Monte, the matters within the scope of representation that are set forth in this Memorandum of Understanding have been discussed by the representatives of the City of South El Monte ("City") and representatives of the South El Monte Executive Management Team Association ("Association" or "SEMEMTA").

The matters within the scope of representation that are set forth in this Memorandum of Understanding have been discussed in good faith and agreed to by the City and the Association as constituting an equitable adjustment to present wages, hours and other terms and conditions of employment as evidenced by the signatures of the duly authorized representatives of the City and the Association.

The provisions of the City's Personnel Rules and/or Municipal Code shall be modified as follows for those employees subject to this Memorandum of Understanding.

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ARTICLE I

DEFINITION OF TERMS

The following terms, whenever used in this Memorandum of Understanding, shall have the meaning set forth in this article.

SECTION 1 – ADVANCE WRITTEN NOTICE: A request for leave submitted on a recognized leave form of the City and approved by City Manager.

SECTION 2 – ANNIVERSARY DATE: The date of full-time employment, reinstatement, or promotion that is observed on an annual basis for salary increases and benefits.

SECTION 3 – BUSINESS DAY: Business day shall mean days that are neither weekends nor holidays. Work day shall mean the same as business day.

SECTION 4 - CLASSIFICATION: A position or positions assigned to the same job title.

SECTION 5 - DAY: Day shall mean calendar days except, where specified in this agreement.

SECTION 6 – EMPLOYEE: An individual compensated through the City payroll and appointed to one of the classifications represented by the Association as set forth in Attachment A.

SECTION 7 – LEAVE: An authorized absence from work.

SECTION 8 – PAY RATE: The regular monthly or hourly rate of pay that is assigned to an employee.

SECTION 9 - POSITION: The duties and responsibilities assigned to an employee within a classification.

SECTION 10 – SENIORITY: The total time employed as a full-time employee of the City.

SECTION 11 – SERVICE: Employment with the City.

ARTICLE II

COMPENSATION

SECTION 1 – PREPARATION OF COMPENSATION PLAN: The City Manager shall be responsible for the maintenance of the City's compensation plan. The compensation schedule shall contain a list of the job classifications represented by the Association and their pay rates and is attached hereto as Attachment A, B, C, and D.

SECTION 2 – ESTABLISHMENT OF PAY RATES: Upon appointment, an individual shall be assigned to a step on the salary range established for the classification. An employee will be eligible for an increase at first satisfactory evaluation (at or following six months of service for new-hire probationary employees hire prior to adoption of this agreement). Effective adoption of this agreement an employee will be eligible for an increase at or following 12 months of service.

SECTION 3 – WAGES: General salary increases are as follows:

- A. Effective July 1, 2024, salary ranges will be increased retroactively by 7%.
- B. Effective July 1, 2025, salary ranges will be increased by 4%.
- C. Effective July 1, 2026, salary ranges will be increased by 4%.

SECTION 4 – LONGEVITY PAY: Except as provided below, bargaining unit employees shall not be eligible for longevity pay.

- A. An employee appointed to a full-time position in this bargaining unit before October 11, 2011 and who is not receiving longevity pay on the date October 11, 2011 shall be eligible to receive longevity pay calculated from date of hire, as long as said employee is performing at a satisfactory, or above, level as follows:
 - 1. Completion of the fifteenth (15) years of continuous service as a full-time employee: two and one-half percent (2½ %) of base salary.
 - 2. Completion of the twenty (20) years of continuous service as a full-time employee: two and one-half percent (2½ %) of base salary.
- B. Employees who, on October 11, 2011, are receiving longevity pay at a rate greater than three percent (3%) of base salary shall continue to receive such percentage of longevity pay, but shall not be eligible for any increase in such longevity pay percentage.
- C. Employees who, on October 11, 2011, are receiving longevity pay at a rate of three percent (3%) of base salary shall continue to receive such percentage of longevity pay and shall be eligible for an increase in such longevity pay percentage under subsection A.2., upon meeting its requirements. Thus, the maximum rate of total longevity pay for employees covered by this subsection C is five and one-half percent (5½ %).

- D. An individual appointed to a full-time position in this bargaining unit after October 11, 2011 will not be eligible for longevity pay.

SECTION 5 – BILINGUAL SKILL PAY: The City will pay a Flat Rate of \$100 per month for two (2) employees from City Hall, one (1) employee from Community Development Department, one (1) employee from Community Services , one (1) employee from Public Works, and one (1) employee from Code Enforcement/Public Safety for a grand total of six (6) employees. The City will administer the reading, writing, and speaking Spanish language competency test. Those employees that score the highest on the Spanish language competency test will receive \$100 per month. In the event there is a tie in the highest scoring amongst the test takers, seniority will be the determining factor. Test takers may also need to prove that they consistently utilize this language during the normal course of their work.

SECTION 6 – PERFORMANCE REVIEW: Employees shall be evaluated at least once on an annual basis. Increases in pay shall be determined by the City Manager based on performance.

SECTION 7 – OVERTIME COMPENSATION: The City shall provide non-exempt employees with compensation or compensatory time off in lieu of compensation for overtime worked subject to the provisions of the Fair Labor Standards Act. Department Heads and mid-managers are exempt employees.

SECTION 8 – MEAL ALLOWANCE: An employee recalled to work due to an emergency shall be reimbursed for the actual cost of meal purchased by the employee up to a maximum of \$10.00. The employee must submit a receipt for the meal in order to be entitled to reimbursement.

SECTION 9 – ALLOWANCE FOR MILEAGE: The City shall reimburse employees for use of their personal vehicles for official City business to match the amount allowed by the regulations of the Internal Revenue Service.

SECTION 10 – CALL BACK: Non-exempt employees who are called back to work after completion of their regular shift shall receive three (3) hours of compensation or compensatory time off in lieu of compensation, or time actually worked, whichever is greater. This section shall not apply to any employee designated as an exempt employee under the Fair Labor Standards Act. Department Heads and mid-managers are exempt employees.

SECTION 11 – RESERVED.

SECTION 12 – RESERVED.

ARTICLE III

LEAVE PROCEDURES

SECTION 1 – HOLIDAY:

- A. Employees shall be provided with the following holidays with pay subject to the provisions of the South El Monte Municipal Code.
1. New Year's Day
 2. Martin Luther King Day
 3. Presidents' Day
 4. Cesar Chavez Day
 5. Memorial Day
 6. Independence Day
 7. Labor Day
 8. Columbus Day
 9. Veterans' Day
 10. Thanksgiving Day
 11. Christmas Day
 12. Employee's Birthday
 13. Juneteenth Day

Cesar Chavez Day and Juneteenth Day will be earned as Floating Holidays. With prior approval, employees may use the Cesar Chavez Floating Holiday and Juneteenth Day on the day of the Cesar Chavez birthday celebration and Juneteenth Day celebration or any other scheduled workday. Each holiday must be used in the calendar year granted. At the beginning of each fiscal year, the City will add 130 hours to the employee's Holiday/Floater balance. These hours will be carried forward if not used within the fiscal year and paid out upon termination. For employees to use their Holiday/Floater hours, they must first obtain approval of their direct supervisors.

SECTION 2 – ADMINISTRATIVE LEAVE: Management and Mid-Management employees shall not be entitled to any compensation for overtime work pursuant to Article II, Section 7. Management and Mid-Management employees will be granted forty (40) hours of administrative leave per fiscal year, which shall be credited to the employee on the date of their appointment prorated on an hourly basis for that fiscal year and on the first day of the fiscal year.

Unused administrative leave is carried over at year-end and paid out upon termination. For employees to use their Administrative Leave hours, they must first obtain approval of their direct supervisors.

SECTION 3 – MILITARY LEAVE: The City shall grant military leave to employees as required by law. All employees entitled to military leave shall give the City Manager an opportunity within the limits of military regulations to determine when such leave shall be taken.

SECTION 4 – TIME OFF FOR VOTING: The City shall provide employees with time off for voting subject to the following conditions:

- A. When an employee claims not to have sufficient time outside of working hours to vote at a statewide election, the employee may, without loss of pay, with the approval of the City Manager, take off enough working hours which when added to the voting hours available outside of working hours will enable the employee to vote. The City Manager may not authorize an employee to take off more than two (2) hours from work. Time off for voting shall be at the beginning or end of a work period, whichever time allows the employee the most time for voting and the least time off from work.
- B. If the employee knows or has reason to believe that time off for voting will be necessary on election day, the employee shall notify the City Manager of that fact at least two (2) work days in advance.

SECTION 5 – BEREAVEMENT LEAVE: Paid bereavement leave shall not be considered accrued leave which an employee may use at their discretion, but is granted by reason of the death of a member of the employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the employee's household, and the employee's spouse, registered domestic partner; parents or step- parents; spouse's parents or step-parents; brothers, step-brothers or half- brothers; sisters, step-sisters or half-sisters; employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased.

An employee may take a maximum of five (5) working days of bereavement leave each time a death occurs within an employee's immediate family. Up to three of five paid working days shall be paid Bereavement Leave and the remaining up to two days may be from any other accrued leave bank or be unpaid, at the employee's election. Paid bereavement leave shall not be considered accrued leave which an employee may use at their discretion, but is granted by reason of the death of a member of the employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the employee's household, and the employee's spouse, registered domestic partner; parents or step- parents; spouse's parents or step-parents; brothers, step-brothers or half- brothers; sisters, step-sisters or half-sisters; employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased.

In order to receive paid bereavement leave, the employee must have completed at least thirty (30) days of employment with the City and notify Human Resources at the earliest possible time, generally before 8:30 a.m. on the day that the leave is first requested, followed by a completed Leave Request Form submitted to Human Resources upon return from leave.

Bereavement leave must be completed within three (3) months of the family member's death and may be intermittent leave and is not required to be used in consecutive amounts. Employees are required to provide documentation of the family member's death within thirty (30) days of the first day of the leave.

“Documentation” includes, but is not limited to, a death certificate, a published obituary, or written verification of death, burial, or memorial services from a mortuary, funeral home, burial society, crematorium, religious institution, or governmental agency. The City shall maintain the confidentiality of any employee requesting leave under this Section. Any documentation provided to the City regarding this leave shall be maintained as confidential and shall not be disclosed except to internal personnel or counsel, as necessary, or as required by law.

SECTION 6 – TIME OFF FOR JURY DUTY: The City shall grant up to twenty-two (22) business days off to an employee required to serve on jury duty with compensation at the employee’s existing pay rate. The employee will remit to the City any money paid to him/her by the court for jury service.

SECTION 7 – ASSOCIATION LEAVE: Board/Stewards are allowed one (1) business day to attend a Teamsters Local 911-sponsored training once a year with sufficient, advanced notice.

SECTION 8 – FAILURE TO RETURN FROM LEAVE: An employee who fails to return to work within three working days after the conclusion of a leave provided for under this Article or a vacation leave without an authorized extension of such leave shall be considered to have voluntarily resigned from City service.

ARTICLE IV

INSURANCE AND RETIREMENT BENEFITS

SECTION 1 – HEALTH BENEFITS: The City, on a conditional basis, will make available to all members subject to the Memorandum of Understanding, enrollment in the Public Employees’ Retirement System Medical and Hospital Care Plan (PERS Plan).

The Association on behalf of itself and all members of the designated appropriate bargaining unit acknowledges, understands and agrees the City is conditioning its willingness to allow employees to enroll in the PERS Plan on the basis the City retains the sole and absolute discretion to withdraw from the PERS Plan without meeting and conferring with the Association and without the agreement of the Association should anything occur that would modify the premium contribution format described in Section 2 of this Article. Should the City withdraw from the PERS Plan for the aforesaid reason, the City shall meet and confer with the Association related to a replacement Medical and Hospital Care Plan, pursuant to Article VII, Section 1 of this Memorandum of Understanding.

The City will meet and confer with the Association prior to determining whether to increase the City’s contributions towards the PERS Reserve Fund charges or the PERS Administrative charges upon receiving written notification of any increases in those charges.

The City shall continue to make available to employees and their eligible dependents the City's current group dental and vision care plans or other plans of equal benefit.

The City will meet and confer with the Association to review alternative affordable dental and vision plans when the Association presents such plans to the City.

If an employee does not enroll in any medical insurance plan offered by the City, the employee shall receive a deferred compensation payment of \$100 per month. To be eligible for the \$100 deferred compensation payment, the employee must submit to the City written proof of duplicate medical insurance coverage or compelling evidence that enrollment in a medical insurance plan would violate the employee's religious beliefs.

SECTION 2 – CITY CONTRIBUTIONS: The City for the term of this agreement and only while the City participates in the PERS Plan, shall make the following contributions towards the cost of medical insurance for active employees:

For all active employees who join the PERS Plan, the City will contribute directly to PERS an amount to be applied to the applicable PERS Plan monthly premium. The City's contribution will be equal to the monthly premium rate established by Kaiser Permanente for its Family Health Plan.

SECTION 3 – VISION AND DENTAL INSURANCE: The City shall pay the monthly vision and dental insurance premiums for employees and their eligible dependents. The City will engage USI to conduct RFP's for dental, vision, life, and disability insurance coverages.

SECTION 4 – NOTIFICATION OF INCREASE IN PREMIUM: The City shall advise the Association in writing of increases in medical insurance premiums and the effective date of the increase within two weeks of receiving notice of the increase.

SECTION 5 – LIFE INSURANCE, ACCIDENTAL DEATH INSURANCE, SHORT AND LONG-TERM DISABILITY INSURANCE: The City shall pay one hundred percent (100%) of the cost for each employee in providing term life insurance equal to the employee's annual salary, accidental death and dismemberment insurance equal to the employee's annual salary, and long-term disability insurance equal to two-thirds (2/3) of the employee's monthly salary. The long-term disability insurance plan shall provide a thirty (30) day benefit exclusion and benefit payments until the age of seventy (70) years.

SECTION 6 – PUBLIC EMPLOYEES' RETIREMENT SYSTEM (PERS): The City shall include eligible employees in the Public Employees' Retirement System 2.5% at 55 plan, with the highest year and social security offset or the Public Employees' Retirement System 2% at 60 plan, depending upon the employee's hire date. Effective upon completion of the process required by CalPERS, the City will not pay a portion of an employee's contribution to the applicable Public Employees' Retirement System plan.

SECTION 7 – EMPLOYEE REQUIRED PERS CONTRIBUTION:

A. Employees covered by the 2.5% at 55 and the 2% at 60 will be required to pay the

maximum individual employee contribution percentages required by CalPERS.

- B. Employees covered by the 2% at 62 PERS retirement formula, effective January 1, 2023 Public Employees Pension Reform Act of 2023 (PEPRA), will be required to pay the maximum individual employee contribution required by CalPERS.

SECTION 8 – RETIREE HEALTH BENEFITS: The Public Employees’ Medical & Hospital Care Act (PEMHCA) governs the CalPERS Health Program. The City has contracted for the PEMHCA minimum since 1993, and pays the minimum benefit to eligible retiree.

SECTION 9 – EMPLOYER MATCHING RETIREMENT PROGRAM: The City and the Association agree, in accordance with applicable Internal Revenue Service rules and regulations to identify and establish a program for individual Retirement Savings Account (RSA) that will allow pre-tax contributions. The purpose of the RSA is to provide for a supplemental retirement program. Upon identification and establishment of an RSA, eligible employees will have the option of contributing pre-tax earnings into the RSA. To be eligible for the RSA, individual employees must have fifteen (15) years or more of City service. The City will match 20% up to \$150 per month of the individual employees’ contributions to the RSA.

ARTICLE V

CITY RIGHTS

SECTION 1 – EXCLUSIVE RIGHTS AND AUTHORITY:

- A. In order to ensure that the City is able to carry out its functions and responsibilities imposed by law, the City has and will retain the exclusive right to manage and direct the performance of City services and the work force performing such services. Therefore, the following matters shall not be subject to the meet and confer process but shall be within the exclusive authority of the City. The consideration of the merits, necessity, or organization of any service activity conducted by the City shall include but not be limited to the City’s right to:
1. Determine issues of public policy;
 2. Determine and change the facilities, methods, means, and personnel by which the City operations are to be conducted;
 3. Expand or diminish services;
 4. Determine and change the number of locations, relocations, and types of operations and the processes and materials to be employed in carrying out all City functions, including but not limited to the right to subcontract any work or operation;
 5. Determine the size and composition of the work force to assign work to

employees in accordance with requirements as determined by the City, and to establish and change work assignments;

6. Determine job classifications;
 7. Appoint, transfer, promote, demote and lay off employees for lack of work or other appropriate reasons;
 8. Initiate disciplinary action for legitimate reasons;
 9. Determine policies, procedures and standards for selection, training and promotion of employees;
 10. Establish employee performance standards, including but not limited to quality and quantity standards;
 11. Maintain the efficiency of governmental operations;
 12. Exercise complete control and discretion over the organization and the technology of performing its work and services;
 13. Establish reasonable work and safety rules and regulations in order to maintain the efficiency and economy desirable in the performance of City services;
 14. Determine any and all necessary actions to carry out its missions in emergencies.
- B. The exclusive decision-making authority of the City Council and City Manager on matters involving City rights and authority shall not be in any way, directly or indirectly, subject to the grievance procedure. The employee may grieve the impact of the exercise of exclusive City rights and authority that directly relate to matters within the scope of representation.

ARTICLE VI

OTHER MATTERS WITHIN THE SCOPE OF REPRESENTATION

SECTION 1 – MEET AND CONFER IN GOOD FAITH - SCOPE: The City shall not be required to meet and confer in good faith on any subject preempted by federal or state law. The City shall meet and confer in good faith with the Association on all matters related to salaries, fringe benefits and other terms and conditions of employment. The City agrees to provide the Association or its designee, at no cost, each draft City budget as it is presented for review, the adopted City budget, and the annual audit. All other documents shall be made available pursuant to the provisions of the Public Records Act.

SECTION 2 – PURCHASE OF HOME OFFICE EQUIPMENT: The City will advance up

to \$3,000 to an employee for the purpose of acquiring a personal computer and appurtenant types of office equipment which the employee will utilize at his/her home to facilitate work production and create the potential for employee trip reduction through telecommunications. More than one such advance may be made, but at no time may the combined total of all outstanding advances exceed \$3,000. Funds will be advanced only after the need for the equipment is verified and approved by the City Manager and a reimbursement agreement, approved by the City Attorney, is executed.

SECTION 3 – REIMBURSEMENT FOR DAMAGE TO EMPLOYEE VEHICLES: The City agrees to reimburse employees in an amount not to exceed two hundred dollars (\$200) per fiscal year for damages due to or caused by vandalism to the employee's vehicle while on City property during the employee's working hours. In order to be eligible for reimbursement, the employee must submit an incident report and a Sheriff's report to the City Manager and Risk Manager regarding the incident causing the damage to the vehicle.

SECTION 4 – EDUCATION REIMBURSEMENT: The City shall reimburse employees for the cost of all books and tuition incurred by the employee while attending an accredited educational institution for those courses directly related to the employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University system. The City shall reimburse the employee for all classes the employee completes with a grade of "C" or better provided the employee provides a list of classes prior to each quarter or semester; provides verification of the cost for tuition and books; and provides a certification of completion. Upon completion of receiving a community college degree, Bachelor's degree, Master's degree, or certificate program, the employee agrees to remain employed with the City during the terms of this agreement. In the event the employee leaves during the 1st year of this agreement, 100% of the funds paid by the City is reimbursable back to the City. In the event the employee leaves during year 2 of this agreement, 50% of the funds paid by the city will be reimbursed by the employee back to the city. In the event the employee leaves during year 3 of this agreement, 25% of the funds paid by the City will be reimbursed by the employee back to the City.

SECTION 5 – AFTER-SCHOOL PROGRAM ALLOWANCE: The City shall reserve a combined total of ten (10) slots at 50% of the regular rate in the After-School Program and Extended Day Care programs for use by employees for the care of their children or children for whom they are the primary caretaker. Should more than ten (10) of said children seek enrollment at any one time, priority for enrollment shall be based on the employee's seniority.

An employee enrolling any child other than their natural, adopted or stepchild, shall be required to execute an "Affidavit of Eligibility" declaring under penalty of perjury that the child being enrolled is a member of their household and that they provide fifty percent (50%) or more of the child's financial support and maintenance.

SECTION 6 – DEFERRED COMPENSATION: The City shall contribute, beginning July

1, 2015 three hundred dollars (\$300.00) per month to the deferred compensation plan on behalf of each bargaining unit employee.

ARTICLE VII

MODIFICATION AND DURATION

SECTION 1 – MODIFICATION AND WAIVER: The City and the Association agree that this Memorandum of Understanding contains all of the covenants, stipulations, and agreements of the parties. The City and the Association understand that provisions contained in the Municipal Code, personnel rules, or administrative orders that directly relate to matters within the scope of representation are a part of this Memorandum of Understanding. Except as otherwise provided, the City and the Association agree, understand and reserve the right, upon mutual agreement, to meet and confer in good faith with respect to any subject or matter covered in this Memorandum of Understanding.

SECTION 2 – SEVERABILITY: Notwithstanding any other provisions of this Memorandum of Understanding, in the event that any article, section, or subsection of this Memorandum of Understanding shall be declared invalid by any court or by any state or federal law or regulation, or should a decision by any court or any state or federal law or regulation diminish the benefits provided by this Memorandum of Understanding, or impose additional obligations on the City, the City and the Association shall meet and confer on the affected article, section, or subsection. In such event, all other articles, sections or subsections of this Memorandum of Understanding not affected shall continue in full force and effect.

SECTION 3 – DURATION:

- A. This Memorandum of Understanding shall be binding on the City and the Association when approved and adopted by the City Council.

Except as otherwise provided herein, this Memorandum of Understanding shall be in full force and in effect from July 1, 2024 and shall remain in full force and in effect until and including June 30, 2027.

SECTION 4 – EMPLOYEE RIGHTS: The City and the Association recognize the right of employees to form, join and participate in lawful activities of employee organizations, and the equal alternative right of employees to refuse to form, join and participate in employee organizations. Neither party shall exert pressure upon nor discriminate against an employee in the exercise of these alternative rights.

- A. Employees in positions contained within the Association's bargaining unit shall not be able to represent themselves for the purposes of negotiating revisions to the terms of this agreement.
- B. No employee will be interfered with, intimidated, coerced, restrained or discriminated against by any employee organization because of the exercise of his/her employment rights.

- C. Employees may discuss matters regarding items contained in this Memorandum of Understanding or conditions of employment with the officers of the Association for clarification or assistance during off-duty hours or during lunch hours and breaks or upon authorization according to administrative orders.

ARTICLE VIII

PERSONNEL RULES/MUNICIPAL CODE MODIFICATIONS

The provisions of the City's Personnel Rules and/or Municipal Code shall be modified as follows for those employees subject to this Memorandum of Understanding.

SECTION 1 – WORKING HOURS: The City shall continue a 4/40-work week for all employees. City Hall's general office hours are Monday through Thursday, 7:00 a.m. to 5:30 p.m.

SECTION 2 – VACATION LEAVE:

- A. Employees may accrue up to a maximum of 320 hours of unused vacation leave. Upon reaching 320 hours, employees shall earn no additional vacation accrual until their balance of accrued but unused vacation leave is reduced below 320 hours. Upon a written administrative determination of the City Manager that work demands prevent an employee from using vacation time on a timely basis, the City Manager may permit an employee to exceed the maximum accrual cap by a specified amount and for a specified time, not to exceed 40 hours of vacation time and six (6) months. The City Manager may also require a plan designed to bring the employee back into compliance with vacation accrual limitations. It is the responsibility of each employee to arrange for timely use or, to the extent available, cash conversion of vacation time well in advance of reaching the maximum accrual limit.
 - 1. All employees who have accrued in excess of 250 hours will be paid for the excess vacation on a dollar for-dollar basis on June 30, or the last day in which City Hall is open prior to June 30 if June 30 is on a day in which City Hall is closed. Cash out request forms are due to the Finance Department no later than two business days prior to when checks will be issued to eligible City employees. Additionally, employees can be paid for the excess vacation on November 30, or the last day in which City Hall is open prior to November 30 if November 30 falls on a day in which City Hall is closed. Cash out request forms are due to the Finance Department no later than two business days prior to when checks will be issued to eligible City employees:Employee must have taken minimum

hours of vacation in the fiscal year so that at the end of the fiscal year the vacation accrual does not exceed 320 hours.

2. The pay out must otherwise comply with reasonable rules and procedures established by the City Manager.
- B. If vacation time is not taken due to administration determination, the employee shall be entitled to the stated cash-out provisions, as determined by the City Manager in his or her sole discretion.
- C. Employees appointed to a full-time position in this bargaining unit after October 11, 2011 shall be credited with vacation leave at the following rates based upon the length of service:
1. Eight (8) hours per month or ninety-six (96) hours per year (accrued at the rate of 3.692 for 26 pay periods annually) during the first five (5) years of service;
 2. Ten (10) hours per month or one hundred twenty (120) hours per year (accrued at the rate of 4.615 for 26 pay periods annually) during the sixth (6th) through the tenth (10th) years of service;
 3. Twelve (12) hours per month or one hundred forty-four (144) hours per year (accrued at the rate of 5.538 for 26 pay periods annually) during the eleventh (11th) through fifteenth (15th) years of service;
 4. Thirteen (13) hours per month or one hundred fifty-six (156) hours per year (accrued at the rate of 6.000 for 26 pay periods annually) during the sixteenth (16th) through the twentieth (20) years of service; and
- D. Employees appointed to a full-time position in this bargaining unit before October 11, 2011 shall be credited with vacation leave at the following rates based upon the length of service:
1. With the leave accruals in Article VIII, Section 2, Item D, numbers 1 – 4; and
 2. Sixteen (16) hours and forty (40) minutes (16.66 hours) per month or one hundred ninety-nine point two (199.92) hours per year (accrued at the rate of 7.689 hours bi-weekly for 24 of the 26 pay periods annually) after the twenty-first year and following years of service.
- E. City Hall will be closed on all workdays between the Christmas Eve and New Year Holidays. Except as otherwise determined by the City Manager, City services will be suspended and employees will not be

scheduled to work during this time. Employees shall be allowed to utilize available vacation hours or compensatory leave to remain in paid status while City services are suspended during this time.

SECTION 3 – HOLIDAY LEAVE: If a holiday falls on a day on which an employee is not scheduled to work, that employee shall be entitled to a floating holiday which must be utilized within one year of its accrual.

SECTION 4 – SICK LEAVE: Bargaining unit members will be subject to the following sick leave policy:

- A. Employees may accrue an unlimited number of sick leave hours.
- B. All employees who have accrued in excess of 330 hours may opt to be paid for up to 80 hours on a dollar for-dollar basis one-time per fiscal year during the payroll that includes March 31st;
- C. Employees leaving City employment shall be eligible to receive monetary compensation for any unused sick leave. The value of the accrued sick leave shall be calculated based on the employee's anniversary date as illustrated in the chart below:

Years of Service	Value of Sick Leave
5 – 10 years	10%
11 – 15 years	15%
16 years and above	20%

ARTICLE IX

TERMINATION PROCEDURES

SECTION 1 – RESIGNATION: An employee absent from work without authorization for three consecutive working days or more, shall be considered to have voluntarily resigned from City service.

ARTICLE X

DISCIPLINARY PROCEDURES

SECTION 1 – LEGITIMATE REASON FOR DISCIPLINARY ACTION: Disciplinary action consists of the discharge, involuntary demotion or suspension of an employee. An employee shall not be discharged, involuntarily demoted or suspended except for a legitimate reason. A legitimate reason for disciplinary action may include, but shall not be limited to the following:

- 1. Violation of administrative orders;
- 2. Failure to properly perform assigned duties;

3. Theft of City property;
4. Insubordination;
5. Conviction of a felony, or conviction of a misdemeanor relating to the employee's fitness to perform assigned duties;
6. Unauthorized absence from employment;
7. Tardiness;
8. Failure to maintain satisfactory working relationships with other employees or the public;
9. Reporting for work, or being at work under the influence of or in possession of alcohol, or non-prescribed controlled substances;
10. Improper use of City funds;
11. Unauthorized use of City property;
12. Failure to properly care for City property;
13. Misstatement of a material fact;
14. Failure to maintain any employment qualification;
15. Willful falsification of any City report or record;
16. Failure to comply with health and safety standards;
17. Other failure of good behavior either during or outside of employment such that the employee's conduct causes discredit to the City.

SECTION 2 – DISCIPLINING AUTHORITY: The City Manager or his/her designee shall have the responsibility to institute a disciplinary action, to schedule and conduct any pre-disciplinary conference and to impose disciplinary action.

SECTION 3 – NOTICE OF DISCIPLINE: Except as otherwise provided in the Personnel Rules, prior to imposing any disciplinary action, the Disciplining Authority shall notify the employee in writing of the nature of the proposed disciplinary action and its proposed effective date; the reason for the proposed disciplinary action; any specific charges against the employee; of the employee's right to receive copies of the written documents and materials upon which the proposed disciplinary action is based; and of the employee's right to respond to the charge, either orally or in writing.

SECTION 4 – REPRESENTATION: If an employee requests or is required to meet with the City Manager, a Department Head or any supervisor, and such meeting involves the possible imposition of disciplinary action against the employee, the employee, upon request, shall be entitled to have one representative present at such meeting.

SECTION 5 – EMERGENCY SUSPENSION: When the Disciplining Authority determines that an employee's conduct threatens or has caused injury to persons or property, or presents the possibility for additional misconduct, the Disciplining Authority may impose a suspension against the employee, effective immediately, until a pre-disciplinary conference is conducted pursuant to the Personnel Rules.

Within three (3) business days of such emergency suspension, the Disciplining Authority shall issue the employee the written notification specified in Section 3, above. The Disciplining Authority, unless otherwise requested by the employee, shall conduct a pre-disciplinary conference in not less than ten (10) days after the effective date of the emergency suspension.

The imposition of an emergency suspension against an employee does not preclude the Disciplining Authority from imposing a more severe disciplinary action against the employee receiving an emergency suspension.

The appeal rights of an employee receiving an emergency suspension shall be governed by the procedures provided for in the Personnel Rules for employees disciplined in a non-emergency situation.

SECTION 6 – REPRIMAND: A reprimand is a written criticism of an employee's work performance or conduct and may be issued to an employee in accordance with administrative orders. While a reprimand in and of itself is not a disciplinary action, it may form the basis of subsequent disciplinary action.

SECTION 7 – ORAL WARNING: An oral warning is a private conference between an employee and a Supervisor or Disciplining Authority at which the employee is informed of a deficiency in performance or conduct and advised as to corrective action which should be taken to improve the performance or conduct in question. A confidential written record shall be made of such a conference and a copy given to the employee. The written record, while not disciplinary action, may form the basis of subsequent disciplinary action.

ARTICLE XI

APPEAL PROCEDURES

SECTION 1 – REQUEST FOR DISCIPLINARY HEARING: Employees shall have the right to appeal the imposition of disciplinary action. When an employee requests a disciplinary hearing, the request shall be in writing, signed by the employee, and presented to the City Manager within ten (10) days after the effective date of the imposition of the disciplinary action. Any such request shall be addressed to the City Manager and shall identify the subject matter of the appeal, the grounds for the appeal, and the relief desired by the employee. All disciplinary hearings shall be conducted in

private unless the employee requests, in writing, a public hearing. If the employee fails to request a disciplinary hearing within the prescribed time, the employee shall have waived the right to a hearing and all rights to further appeal of the disciplinary action.

SECTION 2 – SCHEDULING OF DISCIPLINARY HEARING: The City Manager shall schedule any disciplinary hearing within a reasonable time after the filing of the employee's request, considering the availability of a hearing officer and the convenience of the employee and the witnesses.

SECTION 3 – HEARING OFFICER: The City Manager may be the Hearing Officer for a disciplinary hearing or the City Manager may designate any third party as the Hearing Officer.

SECTION 4 – REPRESENTATION AT DISCIPLINARY HEARING: At the disciplinary hearing, the employee may appear personally and may be represented by counsel or other representative. The employee and the City shall have the right to produce and confront witnesses, and to present any relevant oral or documentary evidence.

SECTION 5 – BURDEN OF PROOF AND EVIDENCE: The City shall have the burden of proof at the disciplinary hearing and shall be required to prove the charges against the employee by a preponderance of the evidence. The disciplinary hearing shall not be conducted according to the technical rules of evidence.

SECTION 6 – CONDUCT OF DISCIPLINARY HEARING: The conduct of the disciplinary hearing shall be under the control of the Hearing Officer with due regard for the rights and privileges of the parties. The City Manager shall promulgate reasonable rules and regulations governing the conduct of the disciplinary hearings. The rules and regulations shall be available to employees. During the examination of a witness, the Hearing Officer may exclude from the hearing any and all other witnesses. The Hearing Officer shall have the power to issue subpoenas to compel the attendance of witnesses or the production of documents.

SECTION 7 – HEARING OFFICER'S DECISION: Within a reasonable time after the disciplinary hearing, the Hearing Officer shall issue a written decision containing findings of fact and conclusions of law. The Hearing Officer shall have the authority to affirm, revoke or reduce the disciplinary action imposed against the employee. Except as otherwise provided for in this Memorandum of Understanding, the Hearing Officer's decision constitutes a final resolution of any disciplinary action and no further appeal shall be permitted within the City's administrative process.

SECTION 8 – APPEAL OF HEARING OFFICER'S DECISION: If the disciplinary action reviewed by the Hearing Officer constitutes discharge or a suspension of more than ten (10) working days, the City or the employee may request an appeal hearing before the City Council to review the Hearing Officer's decision. If the employee fails to request an appeal hearing within the prescribed time, the employee shall have waived the right to an appeal hearing and all rights to further appeal of the disciplinary action.

SECTION 9 – REQUEST FOR APPEAL HEARING: When an employee requests an appeal hearing, the request shall be in writing, signed by the employee and filed with the City Council within ten (10) business days after the notification of the Hearing Officer's decision. The appeal shall be addressed to the City Council and shall identify the decision appealed from the grounds for the appeal and the relief requested by the employee. All appeal hearings shall be conducted in private unless the employee requests, in writing, a public hearing. The City Council shall schedule any appeal hearing within a reasonable time and conduct any appeal hearing within fifteen (15) business days after the filing of the appeal.

SECTION 10 – REPRESENTATION AT APPEAL HEARING: At the appeal hearing, the employee may appear personally and may be represented by counsel or other representative. The employee and the City shall have the right to present oral and written arguments to the City Council.

SECTION 11 – CITY COUNCIL'S DECISION: The decision of the City Council shall be in writing and contain findings of fact and conclusions of law within ten (10) working days following the hearing. The City Council may affirm, revoke or reduce the decision of the Hearing Officer. Except as otherwise provided for in this Memorandum of Understanding, the City Council's decision shall constitute a final resolution of any disciplinary action and no further appeal shall be permitted within the City's administrative process.

SECTION 12 – BINDING ARBITRATION: If the decision of the City Council constitutes the discharge of an employee or the suspension of an employee for more than ten (10) working days, the SEMEMTA president, or his/her designee, may request that the City Council's decision be submitted to arbitration as provided within Personnel Rule XIV, Section 5.

ARTICLE XII

GRIEVANCE PROCEDURES

SECTION 1 – PURPOSE OF GRIEVANCE PROCEDURES: The grievance procedures shall be used to resolve employee complaints concerning the express terms and conditions of employment with the City. Article XIII, Grievance Procedures, shall not apply to any classification, position or employment covered by this MOU that is included in the unclassified service, or that is otherwise excluded from the classified service. The grievance procedures shall not be used for:

- A. The resolution of any complaint concerning any disciplinary action; or
- B. The resolution of any complaint concerning any aspect of the employment examination process.

SECTION 2 – MATTERS SUBJECT TO GRIEVANCE PROCEDURE:

- A. A violation of a specific term of this Memorandum of Understanding between the City and the Association;
- B. Improper application of rules, regulations and procedures;
- C. Unfair treatment, including coercion, restraint or reprisal;
- D. The impact of a reduction in force action (layoff);
- E. Promotion procedures unfairly implemented;
- F. Discrimination because of race, religion, color, creed, disability, sex, marital status, national origin or sexual orientation; or
- G. Any other matter affecting the terms and conditions of employment.

SECTION 3 – GENERAL PROCEDURES:

- A. Any grievance not filed or appealed to the next step within the time limits established in the grievance procedures shall be deemed settled on the basis of the last decision and not subject to further appeal or reconsideration.
- B. Failure by City to reply to a grievance within the time limits established in the grievance procedures shall automatically grant the right to process the grievance to the next level.
- C. By mutual agreement and for good cause, any level of review, or any time limits established in these procedures, may be waived or reasonably extended in writing at any step in the grievance procedure.
- D. By mutual agreement, the grievance may revert to a prior level for reconsideration.
- E. If a grievance is returned to the employee for insufficiency, the City will state in writing the reasons for the return. If the grievance was timely filed initially, new time limits for filing a revised grievance shall commence in accordance with Section 5 (B) of these procedures.
- F. The settlement of any specific complaint(s) or grievance(s) shall not constitute a precedent for settlement of complaints or grievances, nor for the interpretation of this Memorandum of Understanding to other individuals or circumstances.

SECTION 4 – RIGHTS, RESPONSIBILITIES AND RESTRICTIONS:

- A. Employees have the right to the assistance of a representative of their choice in the preparation of their written grievance and to represent them

in formal or informal grievance meetings. The grievant may be required by either party to be present in any or all meetings, related to their grievance.

- B. An employee selected as a representative in a grievance must obtain the permission of his/her supervisor to be absent from his/her duties to attend a grievance meeting. The employee representative shall provide his/her supervisor with reasonable advance notice to ensure that his/her absence will not interfere with City operations.
- C. Grievances may be submitted on City time. In scheduling the time, place and duration of any grievance meeting, the operational needs of the City shall be of paramount consideration. Neither the grievant nor the City shall lose their rights because of limitations in scheduling meetings or limitations placed on the release of an employee representative due to the operational needs of the City.
- D. Only a person selected by a grievant and made known to the City prior to a scheduled formal grievance shall have the right to represent or advocate as an employee's representative.
- E. Only persons who have direct, first-hand knowledge of the event(s) giving rise to the grievance may be called as witnesses.
- F. Supervisors and department heads have the responsibility to inform an employee of any limitation of their authority to fully resolve a grievance. Employees have the responsibility to state clearly and concisely the specific action(s) being grieved, the article(s) allegedly violated, and the specific remedy requested.

SECTION 5 – GRIEVANCE PROCEDURES:

- A. Informal Discussion of Grievance: Within seven (7) business days from the occurrence of the matter on which a complaint is based, or within seven (7) business days from his/her knowledge of such occurrence, an employee shall informally discuss the matter with their immediate supervisor. If after such a discussion, the grievance has not been satisfactorily resolved, the employee shall have the right to file a formal grievance.
- B. First Level of Review: Within seven (7) business days after the informal discussion of the grievance with the employee's immediate supervisor, the employee shall have the right to file a formal written grievance with the employee's immediate supervisor. All formal grievances shall comply with the requirements of Section 4.G, above. Within seven (7) business days of receiving a formal written grievance, the immediate supervisor shall render a decision in writing to the employee on the original copy of the grievance. Should the grievance contain more than one issue, the grievant may accept any decision in part, and may continue the grievance process until all issues are resolved.

- C. Second Level of Review: Within seven (7) business days from his/her receipt of the immediate supervisor's written decision, and using the returned original copy of the grievance form, the employee may appeal the supervisor's decision to the City Manager, using the original copy of the grievance form. Within ten (10) business days from receipt of the employees' grievance, the City Manager or his/her designee who has not been involved in the grievance in the prior two (2) levels shall review the grievance and render a written decision and the reasons therefore to the employee. The decision of the City Manager shall conclude the administrative procedures for the grievance. Again, should the grievance be partially resolved at this level, the grievant may accept the partial resolution and continue the grievance process until all issues are resolved.

SECTION 6 – BINDING ARBITRATION:

- A. Within twenty (20) business days from the receipt of the written decision of the City Manager or his/her designee, or should the City Manager or his/her designee fail to render a decision within the time period provided by these procedures, the SEMEMTA president or his/her designee, may request that a grievance be submitted to arbitration as provided for hereinafter.
- B. Only those grievances that directly concern or involve the interpretation or application of the specific terms and conditions of this Memorandum of Understanding may be submitted to arbitration hereunder. In no event shall such arbitration extend to:
1. The interpretation, application, merits or legality of any federal, state or local law or ordinance, including specifically all ordinances adopted by the City Council.
 2. The interpretation, application, merits or legality of the exercise of the City's exclusive rights and authorities as specified in Article V of this Memorandum of Understanding.
- C. In the event SEMEMTA desires to request that a grievance, which meets the requirements of Section 6.B hereof, be submitted to arbitration, it shall, within the time requirements set forth above, transmit a written request to the State Mediation & Conciliation Service with a copy thereof simultaneously transmitted to the City Manager.
- D. The parties shall select a mutually acceptable arbitrator. If the parties cannot agree on an arbitrator, they shall notify the State Mediation & Conciliation Service and request that they provide the parties with a list of five names from which the parties will attempt to mutually select an arbitrator. If the parties cannot mutually agree upon an arbitrator from the list of arbitrators provided by the State Mediation & Conciliation Service,

they will select an arbitrator through an alternate striking of names from that list. The last remaining name on the list will be the selected arbitrator. The party to strike the first name will be determined by chance.

- E. Arbitration of a grievance hereunder shall be limited to the formal grievance as originally filed by the employee to the extent that said grievance has not been resolved. Arbitration hereunder shall be conducted in accordance with applicable rules and procedures adopted or specified by the State Mediation & Conciliation Service unless the parties hereto agree to other rules or procedures for the conduct of such arbitration. The fees and expenses of the arbitrator shall be shared equally by the parties involved. All other expenses including but not limited to fees for witnesses, transcripts and similar costs incurred by the parties during such arbitration will be the responsibility of the party incurring such cost, unless otherwise agreed by the parties. The parties involved shall share the costs of transcripts and similar materials required or requested by the arbitrator equally.
- F. Prior to a hearing by an arbitrator, a representative of the City and the Association shall meet and prepare a joint statement setting forth the issue(s) to be determined which shall be submitted to the arbitrator. In the event the City and the Association cannot agree on the joint statement, each party shall present to the arbitrator, at the hearing, its own submission statement; in which case the arbitrator shall determine which of the submitted issues are to be resolved.
- G. The decision of the arbitrator resulting from any arbitration of grievances hereunder shall not add to, subtract from, or otherwise modify the terms and conditions of this Memorandum of Understanding.
- H. The decision of the arbitrator shall be binding upon the Association. To the extent the decision and award of the arbitrator does not require action by the City Council, such decision and award shall be binding upon the City. If within sixty (60) business days of receiving notice of a decision and award requiring action by the City Council, such action is not taken, the Association may then resort to a court of competent jurisdiction to pursue whatever other legal remedies are available to it under this Memorandum of Understanding.

THIS MEMORANDUM OF UNDERSTANDING is hereby executed by the authorized representatives of the CITY OF SOUTH EL MONTE and the SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION (“Association” or “SEMEMTA”) and shall become effective when the same has been ratified and adopted by resolution of the City Council of the City of South El Monte.

City of South El Monte

**South El Monte Executive
Management Team Association**

Rene Salas, City Manager

Michael Grijalva, Teamsters 911/SEMEMTA
Representative

Iyob Tessema, Director of
Human Resources and Risk Management

Joe Martinez, SEMEMTA Representative

Andres Gonzalez, SEMEMTA
Representative

ATTACHMENT A
City of South El Monte
Monthly Salary Schedules for SEMEMTA Members
Period: July 1, 2024 - June 30, 2025

Job Title	Step A	Step B	Step C	Step D	Step E
Accounting Manager	9,733	10,220	10,731	11,267	11,831
Accounting Specialist	6,122	6,428	6,749	7,087	7,441
Accounting Technician	5,530	5,806	6,096	6,401	6,721
Administrative Assistant	5,107	5,363	5,631	5,912	6,208
Administrative Technician	5,132	5,389	5,658	5,941	6,238
Code Enforcement Supervisor	6,925	7,271	7,635	8,016	8,417
Community Services Manager	8,327	8,744	9,181	9,640	10,122
Executive Assistant	5,846	6,138	6,445	6,767	7,105
Human Resources Analyst	6,688	7,022	7,373	7,742	8,129
Human Resources/Risk Manager	8,531	8,957	9,405	9,876	10,369
Planning Manager	8,448	8,870	9,314	9,779	10,268
Public Works Supervisor	7,255	7,618	7,999	8,399	8,819
Recreation Manager	7,604	7,984	8,383	8,802	9,242
Recreation Supervisor	6,869	7,213	7,573	7,952	8,350
Senior Accounting Specialist	6,429	6,750	7,087	7,442	7,814
Senior Executive Assistant	6,666	6,999	7,349	7,717	8,102
Senior Public Work Analyst	7,604	7,984	8,383	8,802	9,242
Senior Serv. & Transportation Supervisor	7,101	7,456	7,829	8,220	8,631

ATTACHMENT B
City of South El Monte
Monthly Salary Schedules for SEMEMTA Members
Period: July 1, 2025 - June 30, 2026

Job Title	Step A	Step B	Step C	Step D	Step E
Accounting Manager	10,122	10,629	11,160	11,718	12,304
Accounting Specialist	6,367	6,685	7,019	7,370	7,739
Accounting Technician	5,751	6,038	6,340	6,657	6,990
Administrative Assistant	5,312	5,577	5,856	6,149	6,456
Administrative Technician	5,338	5,604	5,885	6,179	6,488
Code Enforcement Supervisor	7,202	7,562	7,940	8,337	8,754
Community Services Manager	8,660	9,093	9,548	10,025	10,527
Executive Assistant	6,079	6,383	6,702	7,038	7,389
Human Resources Analyst	6,955	7,303	7,668	8,052	8,454
Human Resources/Risk Manager	8,872	9,316	9,781	10,271	10,784
Planning Manager	8,786	9,225	9,686	10,170	10,679
Public Works Supervisor	7,546	7,923	8,319	8,735	9,172
Recreation Manager	7,908	8,303	8,718	9,154	9,612
Recreation Supervisor	7,144	7,501	7,876	8,270	8,684
Senior Accounting Specialist	6,686	7,020	7,371	7,739	8,126
Senior Executive Assistant	6,933	7,279	7,643	8,025	8,427
Senior Public Work Analyst	7,908	8,303	8,718	9,154	9,612
Senior Serv. & Transportation Supervisor	7,385	7,754	8,142	8,549	8,976

ATTACHMENT C
City of South El Monte
Monthly Salary Schedules for SEMEMTA Members
Period: July 1, 2026 - June 30, 2027

Job Title	Step A	Step B	Step C	Step D	Step E
Accounting Manager	10,527	11,054	11,606	12,187	12,796
Accounting Specialist	6,621	6,952	7,300	7,665	8,048
Accounting Technician	5,981	6,280	6,594	6,923	7,270
Administrative Assistant	5,524	5,800	6,090	6,395	6,715
Administrative Technician	5,551	5,829	6,120	6,426	6,747
Code Enforcement Supervisor	7,490	7,865	8,258	8,671	9,104
Community Services Manager	9,007	9,457	9,930	10,426	10,948
Executive Assistant	6,323	6,639	6,971	7,319	7,685
Human Resources Analyst	7,234	7,595	7,975	8,374	8,792
Human Resources/Risk Manager	9,227	9,688	10,173	10,681	11,215
Planning Manager	9,137	9,594	10,074	10,577	11,106
Public Works Supervisor	7,848	8,240	8,652	9,084	9,539
Recreation Manager	8,224	8,635	9,067	9,520	9,996
Recreation Supervisor	7,430	7,801	8,191	8,601	9,031
Senior Accounting Specialist	6,953	7,301	7,666	8,049	8,452
Senior Executive Assistant	7,210	7,570	7,949	8,346	8,764
Senior Public Work Analyst	8,224	8,635	9,067	9,520	9,996
Senior Serv. & Transportation Supervisor	7,680	8,064	8,468	8,891	9,335

ATTACHMENT C



TENTATIVE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE SOUTH EL MONTE EXECUTIVE MANAGEMENT TEAM ASSOCIATION MOU July 1, 2024 – June 30, 2027 September 5, 2024

The current Memorandum of Understanding (“MOU”) between the City and the South El Monte Executive Management Team Association (“Association”) expires by its own terms on June 30, 2024. At the Association’s request, the parties met and commenced negotiations on March 6, 2024 and continuing March 20, 2024, April 3, 2024, May 8, 2024, May 23, 2024, June 5, 2024, June 18, 2024, and July 2, 2024 seeking agreement for a successor MOU pursuant to the Meyers-Milias-Brown Act (“MMBA”) (Gov’t Code Sections 3500 - 3511). The following Tentative Agreement for a successor MOU between the City and the Association and its deal terms have been ratified by the Association, but remains subject to formal approval/adoption by the City Council per California Government Code Section 3505.1, which provides:

“If a tentative agreement is reached by the authorized representatives of the public agency and a recognized employee organization or recognized employee organizations, the governing body shall vote to accept or reject the tentative agreement within 30 days of the date it is first considered at a duly noticed public meeting. A decision by the governing body to reject the tentative agreement shall not bar the filing of a charge of unfair practice for failure to meet and confer in good faith. If the governing body adopts the tentative agreement, the parties shall jointly prepare a written memorandum of understanding.”

The deal points for the successor MOU for the Fiscal Year 2024-2027 covering the wages, hours and other terms and conditions of employment of the employees in the bargaining unit represented by the Association are set forth below. All terms and conditions of the current Association MOU 2022-2024 shall be maintained unless expressly modified or changed herein until the successor MOU is jointly prepared by the parties, ratified by the Association and approved by City Council.

TENTATIVE AGREEMENT DEAL POINTS

Article No.	Subject	Existing MOU	Changes to MOU
MOU Title	MOU Term	MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH	MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SOUTH

City of South El Monte

Rene Salas, City Manager

South El Monte Executive Management
Team Association

Michael Grijalva, Teamsters
911/SEMEMTA
Representative

Iyob Tessema

Iyob Tessema, Director of
Human Resources and Risk Management

Joe Martinez, SEMEMTA Representative

Andres Gonzalez, SEMEMTA
Representative



City Council Agenda Report

Agenda Item No. 7.h.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-215, ACCEPTING THE MECHANICAL ENERGY EFFICIENCY UPGRADES FOR THE SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

SUMMARY: On May 25, 2023, the City released a Request for Proposals (RFP) for Mechanical Energy Efficiency Upgrades at three (3) City facilities - Community Center, Mini Center and Senior Center. The final cost of the service completed by AC Pros, Inc is \$1,126,315.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-215, accepting the completion of the Mechanical Energy Efficiency Upgrades;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

FISCAL/FINANCIAL IMPACT: The final cost for the Mechanical Energy Efficiency Upgrades was \$1,126,315, which was within the adopted project budget.

DISCUSSION: On May 25, 2023, the City released an RFP to Provide Implementation of Lighting and Mechanical Energy Efficiency Upgrades at three City facilities - Community Center, Mini Center and Senior Center.

On July 25, 2023, the City selected AC Pros, Inc. as the most qualified provider pursuant to the City's purchasing policy. Their proposal demonstrated the best understanding of the requested services. The bid submitted by AC Pros, Inc. was in the amount of \$1,088,315. On July 25, 2023, the City Council awarded a professional services

agreement to AC Pros, Inc. to provide Mechanical Energy Efficiency Upgrades at three City facilities for \$1,088,315.

On January 9, 2024, the City Council approved an additional \$38,000 to cover the cost of further repairs needed to ensure the proper functioning of the new HVAC system.

On January 18, 2024, AC Pros, Inc. began installing mechanical energy efficiency upgrades at three City facilities. The project was completed within the agreed schedule and budget. Staff recommends that the City Council accept the project completion, authorize the City Clerk to send the Notice of Completion to the Los Angeles County Recorder's Office, and release the retention.

Staff report prepared by Andrés González, Senior Public Works Analyst.

ATTACHMENT(S):

- A. Resolution No. 24-215
- B. NOTICE OF COMPLETION - AC Pros

ATTACHMENT A

RESOLUTION NO. 24-215

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ACCEPTING THE MECHANICAL ENERGY EFFICIENCY
UPGRADES FOR THE SOUTH EL MONTE AUTONOMOUS
BUILDING CONTROLS RETROFIT PROJECT AS COMPLETE
AND AUTHORIZING THE CITY CLERK TO FILE THE
NOTICE OF COMPLETION WITH THE LOS ANGELES
COUNTY RECORDER

WHEREAS, the final cost for the services provided by AC Pros, Inc is \$1,126,315, which is within the approved contract amount; and

WHEREAS, the project was reviewed by City Staff and it is determined to be completed satisfactorily; and

WHEREAS, it is recommended that City Council accept the project as Complete and authorize staff to file the “Notice of Completion” with the County Recorder’s Office for this project.

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The City Council hereby adopts and approves this resolution accepting the work performed by AC Pros, Inc for Mechanical Energy Efficiency Upgrades for the South El Monte Autonomous Building Controls Retrofit Project.

SECTION 2: The City council hereby authorizes the Interim City Clerk to file a Notice of Completion with the Los Angeles County Recorder.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina A. Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-215, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina A. Muhne, Interim City Clerk

ATTACHMENT B

RECORDING REQUESTED BY:

CITY OF SOUTH EL MONTE, CALIFORNIA

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF SOUTH EL MONTE
1415 Santa Anita Avenue
South El Monte, CA 91733

No fee pursuant to Gov't Code 27383

Space above this line for Recorder's use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 9204, must be filed within 15 days after completion.

Notice is hereby given that:

1. The undersigned is owner and corporate officer of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is: CITY OF SOUTH EL MONTE
3. The full address of the owner is: 1415 Santa Anita Avenue, South El Monte, California 91733
4. The nature of the interest or estate of the owner is: Fee interest
5. The full names and full addresses of all persons, if any, who hold this with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

Not applicable.

6. The full names and full addresses of the predecessors in interest of the undersigned. IF the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

Not applicable

7. A work of improvement on the property hereinafter described was completed on 7/31/2024. The work was: Implement Mechanical Energy Efficiency Upgrades at the Community Center, Senior Center and Senior Center.

8. The name of the contract, if any, for such work of improvement was
AC PROS, INC.

July 25, 2023

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT 'NONE')

(DATE OF CONTRACT)

9. The property on which the work of improvement was completed is in South El Monte, County of Los Angeles, State of California, and is described as follows: City Owned.

10. The street address of the property is:

1530 Central Avenue, 1824 Central Avenue, 1556 Central Avenue, South El Monte, CA 91733;

(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT 'NONE')

Dated: _____

City of South El Monte

(NAME)

, Rene Salas, City Manager

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the City Manager of the City of South El Monte, the declarant of the foregoing notice of completion; I have read said notice of completion and know the content thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on: _____, at South El Monte California
(CITY) (STATE)

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



City Council Agenda Report

Agenda Item No. 7.i.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-216, ACCEPTING THE COMMUNITY CENTER AND MINI CENTER PARKING LOT IMPROVEMENTS PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

SUMMARY: On April 10, 2024, the Engineering Department solicited bids for the Community Center and Mini Center Parking Lot Improvements Project. The work involved asphalt resurfacing, parking lot striping, and other related work at the Community Center and Mini Center parking lots. The final cost for the construction work completed by Superior Paving Company, Inc. dba United Paving Co. is \$280,974.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-216, accepting the completion for the Community Center and Mini Center Parking Lot Improvements Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

FISCAL/FINANCIAL IMPACT: The project was completed within the established budget. The final cost for the construction work completed by Superior Paving Company, Inc. dba United Paving Co. is \$280,974.00.

DISCUSSION: On April 10, 2024, staff advertised Notice Inviting Bids for the Community Center And Mini Center Parking Lot Improvements Project.

On May 1, 2024, at 2:00 PM, two (2) bids were received by the City. Out of the two (2) bids received, Superior Paving Company, Inc. dba United Paving Co. was found to be the lowest responsive bidder. The bid submitted by Superior Paving Company, Inc. dba United Paving Co. was in the amount of \$280,974.00.

On May 14, 2024, the City Council awarded the construction contract to Superior Paving Company, Inc. dba United Paving Co. for \$280,974.00 and approved 15% contingency for a total construction budget of \$323,120.10.

In June 2024, Superior Paving Company, Inc. dba United Paving Co. began construction of the project per plans, specifications, and bid documents pursuant to its contract with the City. Staff recommends that the City Council approve accepting the project completion; authorizing the City Clerk to send the Notice of Completion to the Los Angeles County Recorder's Office and releasing the retention.

Staff report prepared by Andrés González, Senior Public Works Analyst.

ATTACHMENT(S):

- A. Resolution 24-216
- B. NOTICE OF COMPLETION for Superior Paving Company, Inc.

ATTACHMENT A

RESOLUTION NO. 24-216

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ACCEPTING THE COMMUNITY CENTER AND MINI
CENTER PARKING LOT IMPROVEMENTS PROJECT AS
COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE
THE NOTICE OF COMPLETION WITH THE LOS ANGELES
COUNTY RECORDER

WHEREAS, the final cost for the construction work completed by Superior Paving Company, Inc. dba United Paving Co. is \$280,974.00, which is within the approved contract amount; and

WHEREAS, the project was reviewed by City Staff and it is determined to be completed satisfactorily; and

WHEREAS, it is recommended that City Council accept the project as complete and authorize the City Clerk to file the “Notice of Completion” with the County Recorder’s Office for this project.

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The City Council hereby adopts and approves this resolution accepting the work performed by Superior Paving Company, Inc. dba United Paving Co. for the Community Center and Mini Center Parking Lot Improvements Project.

SECTION 2: The City council hereby authorizes the City Clerk to file a Notice of Completion with the Los Angeles County Recorder.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina A. Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina A. Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-216, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina A. Muhne, Interim City Clerk

ATTACHMENT B

RECORDING REQUESTED BY:

CITY OF SOUTH EL MONTE, CALIFORNIA

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF SOUTH EL MONTE
1415 Santa Anita Avenue
South El Monte, CA 91733

No fee pursuant to Gov't Code 27383

Space above this line for Recorder's use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 9204, must be filed within 15 days after completion.

Notice is hereby given that:

1. The undersigned is owner and corporate officer of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is: CITY OF SOUTH EL MONTE
3. The full address of the owner is: 1415 Santa Anita Avenue, South El Monte, California 91733
4. The nature of the interest or estate of the owner is: Fee interest
5. The full names and full addresses of all persons, if any, who hold this with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

Not applicable.

6. The full names and full addresses of the predecessors in interest of the undersigned. IF the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

Not applicable

7. A work of improvement on the property hereinafter described was completed on 8/2/2024. The work was: Community Center and Mini Center Parking Lot Improvements Project.

8. The name of the contract, if any, for such work of improvement was

Superior Paving Company, Inc Db a United Paving Co.

May 14, 2024

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT 'NONE')

(DATE OF CONTRACT)

9. The property on which the work of improvement was completed is in South El Monte, County of Los Angeles, State of California, and is described as follows: City Owned.

10. The street address of the property is: 1530 Central Avenue & 1824 Central Avenue South El Monte, CA 91733;
(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT 'NONE')

Dated: _____

City of South El Monte
(NAME)

, Rene Salas, City Manager

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the City Manager of the City of South El Monte, the declarant of the foregoing notice of completion; I have read said notice of completion and know the content thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on: _____, at South El Monte California
(CITY) (STATE)

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



City Council Agenda Report

Agenda Item No. 7.j.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION OF APPROVAL OF RESOLUTION NO. 24-217, APPROVING FUND TRANSFER AGREEMENT NO. 2024MP76 FOR THE SAFE, CLEAN WATER (SCW) PROGRAM WITH THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT TO RECEIVE ANNUAL FUNDING FOR WATER QUALITY PROJECTS AND PROGRAMS

SUMMARY: In November 2018, voters approved the Safe, Clean Water (SCW) Program, a special parcel tax based on impermeable areas within the jurisdiction of the Flood Control District. The SCW Program aims to improve water quality while also providing additional benefits, such as increasing water supply and investing in the health and well-being of Los Angeles County communities. The City's 2024-2025 portion of the parcel tax is estimated to be \$440,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-217 to approve Transfer Agreement No. 2024MP76 for the Safe Clean Water Program with the Los Angeles County Flood Control District to receive annual SCW Program funding for water quality projects and programs; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The City of South El Monte will receive approximately \$440,000 annually in Measure W Local Return Funds. These funds are to be used for safe, clean water projects and programs in accordance with Chapters 16 and 18 of the Los Angeles County Flood Control District Code.

DISCUSSION: On April 5, 2016, the Los Angeles County Board of Supervisors passed a motion directing the Los Angeles County Department of Public Works, in coordination with other County departments, cities, local water agencies, business stakeholders, non-profit organizations, school districts, and other regional stakeholders, to design and develop a Drought Resilience Plan. This effort led to the creation of the Safe, Clean Water

Program (SCWP), a parcel tax measure known as Measure W, to be implemented by the Los Angeles County Flood Control District (LACFCD). The SCWP aims to develop and implement projects and programs to increase stormwater capture and reduce stormwater and urban runoff pollution. The SCWP parcel tax measure, set at two and one-half cents (\$0.025) per square foot of impermeable area in Los Angeles County, was placed on the November 6, 2018, election ballot and approved by the voters.

The Municipal Program provides approximately \$440,000 in local return funds directly to the City of South El Monte for implementing SCWP-related projects and programs. These funds must be used in accordance with Chapters 16 and 18 of the Los Angeles County Flood Control District Code, also known as the SCWP Implementation Ordinance. Generally, the funds must support the City's compliance with the State of California's MS4 Permit, which aims to capture, treat, and re-use stormwater.

The LACFCD will distribute the Municipal Program funds for 2024-2025 within 45 days after the execution of the Transfer Agreement. As part of the Transfer Agreement requirements, Staff prepared and submitted the Annual Plan for the current fiscal year, detailing how the City will allocate the funds. This includes several projects and programs such as Catch Basin Maintenance, Infrastructure Project Planning, Funding Design and Construction, Trash Capture Device Installations, Water Quality Program Administration and Coordination, and Safe Clean Water Program Administration.

Staff recommends that the City Council approve the transfer agreement with the Los Angeles County Flood Control District for the Safe Clean Water Program -Municipal Program.

Staff report prepared by Andrés González, Senior Public Works Analyst.

ATTACHMENT(S):

- A. Resolution No. 24-217
- B. Transfer Agreement 2024MP76_FY24-25_FY27-28

ATTACHMENT A

RESOLUTION NO. 24-217

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AUTHORIZING THE EXECUTION OF A FUND TRANSFER AGREEMENT WITH LOS ANGELES FLOOD CONTROL DISTRICT FOR ACCEPTING SAFE, CLEAN WATER (SCW) PROGRAM FUNDS

WHEREAS, in November 2018, voters approved the Safe, Clean Water (SCW) Program, a special parcel tax based on impermeable areas within the jurisdiction of the Flood Control District; and

WHEREAS, pursuant to Section 16.05.A.1. of the Los Angeles County Flood Control District Code, prior to their receipt of SCW Program funds, municipalities must enter into an agreement with the Los Angeles County Flood Control District to transfer SCW Program funds; and

WHEREAS, it is estimated that the City of South El Monte will receive approximately \$440,000 annually depending on the parcel tax assessment; and

WHEREAS, these municipal funds can be used for eligible activities such as project development, design, construction, effectiveness monitoring, operations and maintenance, as well as for other programs and studies related to protecting and improving water quality in lakes, rivers and the ocean; and

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated by reference.

SECTION 2: The City Council hereby authorizes the City Manager, to take all actions necessary to effectuate and execute Fund Transfer Agreement No. 2024MP76 with the Los Angeles Flood Control District, subject to the approval by the City Attorney as to form.

SECTION 3: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina A. Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina A. Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-217, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sabrina A. Muhne, Interim City Clerk

**TRANSFER AGREEMENT BETWEEN
THE LOS ANGELES COUNTY FLOOD CONTROL DISTRICT AND SOUTH EL MONTE
AGREEMENT NO. 2024MP76
SAFE, CLEAN WATER PROGRAM – MUNICIPAL PROGRAM**

This Transfer Agreement, hereinafter referred to as "Agreement," is entered into as of

_____ by and between the Los Angeles County Flood Control District, hereinafter referred to as "District," and South El Monte, hereinafter referred to as "Municipality."

WHEREAS, District, pursuant to the Los Angeles Region Safe, Clean Water (SCW) Program ordinance (Chapter 16 of the Los Angeles County Flood Control District Code) and the SCW Program Implementation Ordinance (Chapter 18 of the Los Angeles County Flood Control District Code), administers the SCW Program for the purpose of funding Projects and Programs to increase stormwater and urban runoff capture and reduce stormwater and urban runoff pollution in the District;

WHEREAS, pursuant to Section 16.04.A.2. of the Los Angeles County Flood Control District Code, forty percent (40%) of annual SCW Program tax revenues shall be allocated to Municipalities within the District, in the same proportion as the amount of revenues collected within each Municipality, to be expended by those cities within the cities' respective jurisdictions and by the County within the unincorporated areas that are within the boundaries of the District, for the implementation, operation and maintenance, and administration of Projects and Programs, in accordance with the criteria and procedures established in this Chapters 16 and 18 of the Los Angeles County Flood Control District Code;

WHEREAS, pursuant to Section 16.05.A.1. of the Los Angeles County Flood Control District Code, prior to their receipt of SCW Program funds, Municipalities must enter into an agreement with the District to transfer SCW Program funds;

WHEREAS, the County of Los Angeles Board of Supervisors has approved a standard template Agreement, as required by and in accordance with Section 18.09 of the Los Angeles County Flood Control District Code, for the transfer of SCW Program funds to Municipalities.

NOW, THEREFORE, in consideration of the promises, mutual representations, covenants and agreements in this Agreement, the District and the Municipality, each binding itself, its successors and assigns, do mutually promise, covenant, and agree as follows:

I. DEFINITIONS

The definitions set forth in Sections 16.03 and 18.02 of the Los Angeles County Flood Control District Code shall apply to this Agreement. In addition, the following definitions shall also apply:

"Agreement" means this Transfer Agreement, including all exhibits and attachments hereto.

"Annual Plan" means the plan referred to in Section 18.09.B.5 of the Code that includes the contents specified in Exhibit A.

"Code" means the Los Angeles County Flood Control District Code. "Days" means calendar days unless otherwise expressly indicated.

"Fiscal Year" means the period of twelve (12) months terminating on June 30 of any year.

"Safe Clean Water (SCW) Program Payment" means the Municipality's annual allocation of SCW Program funds as described in Section 16.04.A.2. of the Code disbursed by the District to the Municipality.

"Year" means calendar year unless otherwise expressly indicated.

II. PARTY CONTACTS

The District and the Municipality designate the following individuals as the primary points of contact and communication regarding the Municipal Program and the administration and implementation of this Agreement.

Los Angeles County Flood Control District		Municipality: South El Monte	
Name:	Haris Harouny	Name:	
Address:	900 S Fremont Ave, Alhambra, CA 91803	Address:	
Phone:	(626) 300-2620	Phone:	

Email:	hharouny@dpw.lacounty.gov	Email:	
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Either party to this Agreement may change the individual identified as the primary point of contact above by providing written notice of the change to the other party.

III. EXHIBITS INCORPORATED BY REFERENCE

The following exhibits to this Agreement, including any amendments and supplements hereto, are hereby incorporated herein and made a part of this Agreement:

EXHIBIT A – ANNUAL PLAN CONTENTS

EXHIBIT B – GENERAL TERMS AND CONDITIONS

EXHIBIT C – NATURE-BASED SOLUTIONS (Best Management Practices)

EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

IV. MUNICIPAL PROGRAM IMPLEMENTATION

- A. The Municipality shall annually prepare and submit to the District, an Annual Plan. The Annual Plan shall be submitted not later than 90-days prior to the start of the Fiscal Year for which the Plan is prepared.
- B. The Municipality shall utilize the SCW Program Payments in compliance with Chapters 16 and 18 of the Code.
- C. The Municipality shall comply with the terms and conditions in Exhibits B, C, and D, of this Agreement, and all applicable provisions of Chapters 16 and 18 of the Code, specifically including, without limitation, Section 18.06.

V. SCW PROGRAM PAYMENTS TO MUNICIPALITIES

- A. SCW Program Payments will generally be available for disbursement by December 31, provided a duly executed transfer agreement is in effect and subject to the Municipality's compliance with the conditions described in paragraph B, below; however the District may, in its discretion, change the date and number of the actual disbursements for any Fiscal Year based on the amount and timing of revenues actually collected by the District.
- B. The District shall disburse the Municipality's SCW Program Payment upon satisfaction of the following conditions: (1) the District has received the Annual Progress/Expenditure Report required pursuant to Section 18.06.D of the Code; (2) the District has received Municipality's Annual Plan for that Fiscal Year, and (3) the Municipality has complied with the audit requirements of Section B-6 of Exhibit B.
- C. Notwithstanding any other provision of this Agreement, no disbursement shall be made at any time or in any manner that is in violation of or in conflict with federal, state, County laws, policies, or regulations.
- D. All disbursements shall be subject to and be made in accordance with the terms and conditions in this Agreement and Chapters 16 and 18 of the Code.

VI. TERM OF AGREEMENT

This Agreement shall expire at the end of the 2027-28 Fiscal Year. The parties shall thereafter enter into a new agreement based on the most recent standard template agreement approved by the Board.

VII. EXECUTION OF AGREEMENT

This Agreement may be executed simultaneously or in any number of counterparts, including both counterparts that are executed manually on paper and counterparts that are in form of electronic records and are executed electronically, whether digital or encrypted, each of which shall be deemed an original and together shall constitute one and the same instrument.

The District and the Municipality hereby agree to regard facsimile/electronic representations of original signatures of authorized officers of each party, when appearing in appropriate places on this Agreement and on any addenda or amendments thereto, delivered or sent via facsimile or electronic mail or other electronic means, as legally sufficient evidence that such original signatures have been affixed to this Agreement and any addenda or amendments thereto such that the parties need not follow up facsimile/electronic transmissions of such documents with subsequent (non-facsimile/electronic) transmission of "original" versions of such documents.

Further, the District and the Municipality: (i) agree that an electronic signature of any party may be used to authenticate this Agreement or any addenda or amendment thereto, and if used, will have the same force and effect as a manual signature; (ii) acknowledge that if an electronic signature is used, the other party will rely on such signature as binding the party using signature, and (iii) hereby waive any defenses to the enforcement of the terms of this agreement based on the foregoing forms of signature.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

By: _____

Name:

Title:

Date: _____

LOS ANGELES COUNTY
FLOOD CONTROL DISTRICT:

By: _____

Name:

Title:

Date: _____

EXHIBIT A – ANNUAL PLAN CONTENTS

- A-1. Description of all projects anticipated to be funded using the SCW Program Payment. Include a discussion of how the projects will result in the achievement of one or more SCW Program Goals, including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-2. Description of all programs anticipated to be funded using the SCW Program Payment. Include a discussion of how the programs will result in the achievement of one or more SCW Program Goals; including quantitative targets and corresponding metrics for subsequent reporting of all applicable parameters.
- A-3. Description of all operation and maintenance activities anticipated to be funded using the SCW Program Payment. Include a discussion of how those activities will result in the achievement of one or more SCW Program Goals. Additional operation and maintenance activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-4. Description of the stakeholder and community outreach/engagement activities anticipated to be funded with the SCW Program Payment, including discussion of how local NGOs or CBOs will be involved, if applicable, and if not, why. Additional outreach/engagement activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-5. Description of post-construction monitoring for projects completed using the SCW Program Payment. Additional post-construction monitoring activities, even if funded by other sources, should be referenced to provide an overview of anticipated overall project approach.
- A-6. Provide the status of any projects that have been awarded (or are seeking award of) Institute for Sustainable Infrastructure (ISI) verification, if applicable.
- A-7. Provide the budget for the activities described in provisions A1 through A-5 SCW Program Payment.

EXHIBIT B – GENERAL TERMS AND CONDITIONS

B-1. Accounting and Deposit of Funding Disbursement

1. SCW Program Payments distributed to the Municipality shall be held in a separate interest-bearing account and shall not be combined with other funds. Interest earned from each account shall be used by the Municipality only for eligible expenditures consistent with the requirements of the SCW Program.
2. The Municipality shall not be entitled to interest earned on undisbursed SCW Program Payments; interest earned prior to disbursement is property of the District.
3. The Municipality shall operate in accordance with Generally Accepted Accounting Principles (GAAP).
4. The Municipality shall be strictly accountable for all funds, receipts, and disbursements for their SCW Program Payment.

B-2. Acknowledgement of Credit and Signage

The Municipality shall include appropriate acknowledgement of credit to the District's Safe, Clean Water Program for its support when promoting activities funded with SCW Program funds or using any data and/or information developed SCW Program funds. When the SCW Program Payment is used, in whole or in part, for construction of an infrastructure Project, signage shall be posted in a prominent location at Project site(s) or at the Municipality's headquarters and shall include the Safe, Clean Water Program color logo and the following disclosure statement: "Funding for this project has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." At a minimum the sign shall be 2' x 3' in size. The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

When the SCW Program Payment is used, in whole or in part, for a scientific study, the Municipality shall include the following statement in the study report: "Funding for this study has been provided in full or in part from the Los Angeles County Flood Control District's Safe, Clean Water Program." The Municipality shall also include in each of its contracts for work under this Agreement a provision that incorporates the requirements stated within this paragraph.

B-3. Acquisition of Real Property - Covenant

Any real property acquired in whole or in part with SCW Program funds shall be used for Projects and Programs that are consistent with the SCW Program Goals and with the provisions of Chapter 16 and 18 of the Code.

Any Municipality that acquires the fee title to real property using, in whole or in part, SCW Program funds shall record a document in the office of the Registrar-Recorder/County

Clerk containing a covenant not to sell or otherwise convey the real property without the prior express written consent of the District, which consent shall not be unreasonably withheld.

B-4. Amendment

Except as provided in Section II of the Agreement, no amendment or variation of the terms of this Agreement shall be valid unless made in writing and signed by the parties. No oral or written understanding or agreement not incorporated in this Agreement is binding on any of the parties.

B-5. Assignment

The Municipality shall not assign this Agreement.

B-6. Audit and Recordkeeping

1. The Municipality shall retain for a period of seven (7) years, all records necessary in accordance with Generally Accepted Accounting Principles to determine the amounts expended, and eligibility of Projects implemented using SCW Program Payments. The Municipality, upon demand by authorized representatives of the District, shall make such records available for examination and review or audit by the District or its authorized representatives. Records shall include accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files, including documentation covering negotiated settlements, invoices, and any other supporting evidence deemed necessary to substantiate charges related to SCW Program Payments and expenditures.
2. The Municipality is responsible for obtaining an independent audit to determine compliance with the terms and conditions of this Agreement and all requirements applicable to the Municipality contained in chapters 16 and 18 of the Code. Municipality shall obtain an independent audit of their SCW Program Payments every three (3) years. Audits shall be funded with Municipal Program funds.
3. Municipality shall file a copy of all audit reports by the ninth (9th) month from the end of each three (3) year period

to detail the preceding three (3) years of expenditures. Audit reports shall be posted on the District's publicly accessible website. Due date example below.

Every Third Fiscal Year		
Fiscal Year	Audit Begins	Audit Report Due to District
2023-24	7/1/2027	No later than 3/31/2028

4. Upon reasonable advanced request, the Municipality shall permit the Chief Engineer to examine the infrastructure Projects using SCW Program Payments. The Municipality shall permit the authorized District representative, including the Auditor-Controller, to examine, review, audit, and transcribe any and all audit reports, other reports, books, accounts, papers, maps, and other records that relate to the SCW Program Payments. Examination activities are considered District administration of the SCW Program.
5. Expenditures determined by an audit to be in violation of any provision of Chapters 16 or 18 of the Code, or of this Agreement, shall be subject to the enforcement and remedy provisions of Section 18.14 of the Code.

B-7. Availability of Funds

District's obligation to disburse the SCW Program Payment is contingent upon the availability of sufficient funds to permit the disbursements provided for herein. If sufficient funds are not available for any reason including, but not limited to, failure to fund allocations necessary for disbursement of the SCW Program Payment, the District shall not be obligated to make any disbursements to the Municipality under this Agreement. This provision shall be construed as a condition precedent to the obligation of the District to make any disbursements under this Agreement. Nothing in this Agreement shall be construed to provide the Municipality with a right of priority for disbursement over any other Municipality. If any disbursements due to the Municipality under this Agreement are deferred because sufficient funds are unavailable, it is the intention of the District that such disbursement will be made to the Municipality when sufficient funds do become available, but this intention is not binding. If this Agreement's funding for any Fiscal Year is reduced or deleted by order of the Board, the District shall have the option to either cancel this Agreement with no liability occurring to the District or offer an amendment to the Municipality to reflect the reduced amount.

B-8. Choice of Law

The laws of the State of California govern this Agreement.

B-9. Claims

Any claim of the Municipality is limited to the rights, remedies, and claims procedures provided to the Municipality under this Agreement. Municipal expenditures of a SCW Program Payment that involves the District shall utilize a separate and specific agreement to that Project that includes appropriate indemnification superseding that in this Agreement.

B-10. Compliance with SCW Program

The Municipality shall comply with and require its contractors and subcontractors to comply with all provisions of Chapters 16 and 18 of the Code.

B-11. Compliance with Law, Regulations, etc.

The Municipality shall, at all times, comply with and require its contractors and subcontractors to comply with all applicable local, state and federal laws, rules, guidelines, regulations, and requirements.

B-12. Continuous Use of Municipal Projects; Lease or Disposal of Municipal Projects

The Municipality shall not abandon, substantially discontinue use of, lease, or dispose of all or a significant part or portion of any Project funded in whole or in part with SCW Program Payments during the useful life (defined as 30 years unless specified otherwise in annual plans and subsequent reports) of the Project without prior written approval of the District. Such approval may be conditioned as determined to be appropriate by the District, including a condition requiring repayment of a pro rata amount of the SCW Program Payments used to fund the Project together with interest on said amount accruing from the date of lease or disposal of the Project.

B-13. Disputes

Should a dispute arise between the parties, the party asserting the dispute will notify the other parties in writing of the dispute. The parties will then meet and confer within 21 calendar days of the notice in a good faith attempt to resolve the dispute.

If the matter has not been resolved through the process set forth in the preceding paragraph, any party may initiate mediation of the dispute. Mediation will be before a retired judge or mediation service mutually agreeable to the parties.

All costs of the mediation, including mediator fees, will be paid one-half by the District and one-half by the Municipality. SCW Program Payments shall not be used to pay for any costs of the mediation.

The parties will attempt to resolve any dispute through the process set forth above before filing any action relating to the dispute in any court of law.

B-14. Final Inspection and Certification of Registered Professional

Upon completion of the design phase and before construction of a project, the Municipality shall provide certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist) that the design has been completed.

Upon completion of the project, the Municipality shall provide for a final inspection and certification by a California Registered Professional (i.e., Professional Civil Engineer, Engineering Geologist), that the Project has been completed in accordance with submitted final plans and specifications and any modifications thereto and in accordance with this Agreement.

B-15. Force Majeure.

In the event that Municipality is delayed or hindered from the performance of any act required hereunder by reason of strikes, lockouts, labor troubles, inability to procure materials not related to the price thereof, riots, insurrection, war, or other reasons of a like nature beyond the control of the Municipality, then performance of such acts shall be excused for the period of the delay, and the period for the performance of any such act shall be extended for a period equivalent to the period of such delay.

B-16. Funding Considerations and Exclusions

1. All expenditures of SCW Program Payments by Municipality must comply with the provisions of Chapters 16 and 18 of the Los Angeles County Flood Control District Code, including but not limited to the provisions regarding eligible expenditures contained in Section 16.05.A.2 and the provision regarding ineligible expenditures contained in Section 16.05.A.3.
2. SCW Program Payments shall not be used in connection with any Project implemented as an Enhanced Compliance Action ("ECA") and/or Supplemental Environmental Project ("SEP") as defined by State Water Resources Control Board Office of Enforcement written policies, or any other Project implemented pursuant to the settlement of an enforcement action or to offset monetary penalties imposed by the State Water Resources Control Board, a Regional Water Quality Control Board, or any other regulatory authority; provided, however, that SCW funds may be used for a Project implemented pursuant to a time schedule order ("TSO") issued by the Los Angeles Regional Water Quality Control Board if, at the time the TSO was issued, the Project was included in an approved watershed management program (including enhanced watershed management programs) developed pursuant to the MS4 Permit.

B-17. Indemnification

The Municipality shall indemnify, defend and hold harmless the District, the County of Los Angeles and their elected and appointed officials, agents, and employees from and against any and all liability and expense, including defense costs, legal fees, claims, actions, and causes of action for damages of any nature whatsoever, including but not limited to bodily injury, death, personal injury, or property damage, arising from or in conjunction with: (1) any Project or Program implemented by the Municipality, in whole or in part, with SCW Program Payments or (2) any breach of this Agreement by the Municipality.

B-18. Independent Actor

The Municipality, and its agents and employees, if any, in the performance of this Agreement, shall act in an independent capacity and not as officers, employees, or agents of the District.

The Municipality shall not contract work with a contractor who is in a period of debarment from any agency within the District. (LACC Chapter 2.202)

B-19. Integration

This is an integrated Agreement. This Agreement is intended to be a full and complete statement of the terms of the agreement between the District and Municipality, and expressly supersedes any and all prior oral or written agreements, covenants, representations and warranties, express or implied, concerning the subject matter of this Agreement.

B-20. Lapsed Funds

1. The Municipality shall be able to carry over uncommitted SCW Program Payments for up to five (5) years from

- the end of the fiscal year in which those funds are transferred from the District to the Municipality.
2. If the Municipality is unable to expend the SCW Program Payment within five (5) years from the end of the fiscal year in which those funds are transferred from the District to the Municipality, then lapsed funding procedures will apply. Lapsed funds are funds that were transferred to the Municipality but were not committed to eligible expenditures by the end of the fifth (5th) fiscal year after the fiscal year in which those funds were transferred from the District.
 3. Lapsed funds shall be allocated by the Watershed Area Steering Committee of the respective Watershed Area to a new Project with benefit to that Municipality, if feasible in a reasonable time frame, or otherwise to the Watershed Area.
 4. In the event that funds are to lapse, due to circumstances beyond the Municipality's control, then the Municipality may request an extension of up to twelve (12) months in which to commit the funds to eligible expenditures. Extension Requests must contain sufficient justification and be submitted to the District in writing no later than three (3) months before the funds are to lapse.
 5. The decision to grant an extension is at the sole discretion of the District.
 6. Funds still uncommitted to eligible expenditures after an extension is granted will be subject to lapsed funding procedures without exception. Example Below.

Fiscal Year Transferred	Funds Lapse After	Extension Request Due	Commit By
2019-20	6/30/2025	No later than 3/31/2025	No later than 6/30/2026

B-21. Municipal Project Access

Upon reasonable advance request, the Municipality shall ensure that the District or any authorized representative, will have safe and suitable access to the site of any Project implemented by the Municipality in whole or in part with SCW Program Payments at all reasonable times.

B-22. Non-Discrimination

The Municipality agrees to abide by all federal, state, and County laws, regulations, and policies regarding non-discrimination in employment and equal employment opportunity.

B-23. No Third-Party Rights

The parties to this Agreement do not create rights in, or grant remedies to, any third party as a beneficiary of this Agreement, or of any duty, covenant, obligation, or undertaking established herein

B-24. Notice

1. The Municipality shall notify the District in writing within five (5) working days of the occurrence of the following:
 - a. Bankruptcy, insolvency, receivership or similar event of the Municipality; or
 - b. Actions taken pursuant to State law in anticipation of filing for bankruptcy.
2. The Municipality shall notify the District within ten (10) working days of any litigation pending or threatened against the Municipality regarding its continued existence, consideration of dissolution, or reincorporation.
3. The Municipality shall notify the District promptly of the following:
 - a. Any significant deviation from the submitted Annual Plan for the current Fiscal Year, including discussion of any major changes to the scope of funded projects or programs, noteworthy delays in implementation, reduction in benefits or community engagement, and/or modifications that change the SCW Program Goals intended to be accomplished.
 - b. Discovery of any potential archaeological or historical resource. Should a potential archaeological or historical resource be discovered during construction, the Municipality agrees that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the District has determined what actions should be taken to protect and preserve the resource. The Municipality agrees to implement appropriate actions as directed by the District.
 - c. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by District representatives with at least fourteen (14) days' notice to the District.

B-25. Municipality's Responsibility for Work

The Municipality shall be responsible for all work and for persons or entities engaged in work performed pursuant to this Agreement including, but not limited to, contractors, subcontractors, suppliers, and providers of services. The Municipality shall be responsible for responding to any and all disputes arising out of its contracts for work on the Project. The District will not mediate disputes between the Municipality and any other entity concerning responsibility for

performance of work.

B-26. Reporting

The Municipality shall be subject to and comply with all applicable requirements of the District regarding reporting requirements. Municipalities shall report available data through the SCW Reporting Module, once available.

1. Annual Progress/Expenditure Reports. The Municipality shall submit Annual Progress/Expenditure Reports, using a format provided by the District, within six (6) months following the end of the Fiscal Year to the District to detail the activities of the prior year. The Annual Progress/Expenditure Reports shall be posted on the District's publicly accessible website and on the Municipality's website. The Annual Progress/Expenditure Report shall include:
 - a. Amount of funds received;
 - b. Breakdown of how the SCW Program Payment has been expended;
 - c. Documentation that the SCW Program Payment was used for eligible expenditures in accordance with Chapters 16 and 18 of the Code;
 - d. Description of activities that have occurred, milestones achieved, and progress made to date, during the applicable reporting period including comparison to the Annual Plan and corresponding metrics;
 - e. Discussion of any existing gaps between what was planned and what was achieved for the prior year, include any lessons learned;
 - f. Description of the Water Quality Benefits, Water Supply Benefits, and Community Investment Benefits and a summary of how SCW Program Payments have been used to achieve SCW Program Goals for the prior year, including graphical representation of available data and specific metrics to demonstrate the benefits being achieved through the years' investments.
 - g. Discussion of alignment with other local, regional, and state efforts, resources, and plans, as applicable. This includes discussion of opportunities for addressing additional SCW Program Goals, leveraging SCW Program Goals, and increasing regional capacity to supplement the SCW Program.
 - h. Additional financial or Project-related information in connection with activity funded in whole or in part using SCW Program Payments as required by the District.
 - i. Certification from a California Registered Professional (Civil Engineer or Geologist, as appropriate), that projects implemented with SCW Program Payments were conducted in accordance with Chapters 16 and 18 of the Code.
 - j. Report on annual and total (since inception of program) benefits provided by programs and projects funded by SCW Program Payment. This includes comparisons to annual plans and alignment with corresponding specific quantitative targets and metrics (note that SCW Reporting Module will facilitate calculation of benefits and graphical representation of pertinent data):
 - i. Annual volume of stormwater captured and treated
 - ii. Annual volume of stormwater captured and reused
 - iii. Annual volume of stormwater captured and recharged to a managed aquifer
 - iv. Annual creation, enhancement, or restoration of Community Investment Benefits. If none, discuss considerations explored and reasons to not include.
 - v. Annual acreage increases in Nature-Based Solutions and claimed level of NBS (with matrix demonstrating determination of good, better, best, as outlined in Exhibit C). If none, discuss considerations explored and reasons to not include.
 - vi. Annual expenditures providing DAC Benefits. If none, discuss considerations explored and reasons to not include.
2. Documentation of the Community Outreach and Engagement utilized for and/or achieved with the SCW Program Payment described in the Annual Plan Exhibit A. This information must be readily accessible to members of the public.
3. As Needed Information or Reports. The Municipality agrees to promptly provide such reports, data, and information as may be reasonably requested by the District including, but not limited to material necessary or appropriate for evaluation of the SCW Program or to fulfill any reporting requirements of the County, state or federal government.

B-27. Representations, Warranties, and Commitments

The Municipality represents, warrants, and commits as follows:

1. Authorization and Validity. The execution and delivery of this Agreement, including all incorporated documents, by the individual signing on behalf of Municipality, has been duly authorized by the governing body of Municipality, as applicable. This Agreement constitutes a valid and binding obligation of the Municipality, enforceable in accordance with its terms, except as such enforcement may be limited by law.
2. No Violations. The execution, delivery, and performance by the Municipality of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument

to which the Municipality is a party or by which the Municipality is bound as of the date set forth on the first page hereof.

3. No Litigation. There are no pending or, to the Municipality's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which affect the Municipality's ability to complete the Annual Plan.
4. Solvency. None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of the Municipality. As of the date set forth on the first page hereof, the Municipality is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Municipality is able to pay its debts as they become due.
5. Legal Status and Eligibility. The Municipality is duly organized and existing and in good standing under the laws of the State of California. The Municipality shall at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority.
6. Good Standing. The Municipality must demonstrate it has not failed to comply with previous County and/or District audit disallowances within the preceding five years.

B-28. Travel

Any reimbursement for necessary ground transportation and lodging shall be at rates not to exceed those set by the California Department of Human Resources; per diem costs will not be eligible expenses. These rates may be found at <http://www.calhr.ca.gov/employees/Pages/travel-reimbursements.aspx>. Reimbursement will be at the State travel amounts that are current as of the date costs are incurred by the Municipality. No travel outside the Los Angeles County Flood Control District region shall be reimbursed unless prior written authorization is obtained from the Program Manager.

B-29. Unenforceable Provision

In the event that any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable, the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

B-30. Withholding of Disbursements and Material Violations

Notwithstanding any other provision of this Agreement, the District may withhold all or any portion of the SCW Program Payment for any Fiscal Year in the event that:

1. The Municipality has violated any provision of this Agreement; or
2. The Municipality fails to maintain reasonable progress in achieving SCW Program Goals, following an opportunity to cure.
3. Failure to remain in Good Standing, described in Section B-26 of Exhibit B.
4. Failure to submit annual reports on meeting SCW Program Goals.

EXHIBIT C – NATURE BASED SOLUTIONS (NBS) BEST MANAGEMENT PRACTICES

Municipalities shall consider incorporation of Nature-based solutions (NBS) into their projects. NBS refers to the sustainable management and use of nature for undertaking socio-environmental challenges, including climate change, water security, water pollution, food security, human health, and disaster risk management. As this environmental management practice is increasingly incorporated into projects for the SCW Program, this guidance document may be expanded upon to further quantify NBS practices based on benefits derived from their incorporation on projects. The SCW Program defines NBS as a Project that utilizes natural processes that slow, detain, infiltrate or filter Stormwater or Urban Runoff. These methods may include relying predominantly on soils and vegetation; increasing the permeability of Impermeable Areas; protecting undeveloped mountains and floodplains; creating and restoring riparian habitat and wetlands; creating rain gardens, bioswales, and parkway basins; enhancing soil through composting, mulching; and, planting trees and vegetation, with preference for native species. NBS may also be designed to provide additional benefits such as sequestering carbon, supporting biodiversity, providing shade, creating and enhancing parks and open space, and improving quality of life for surrounding communities. NBS include Projects that mimic natural processes, such as green streets, spreading grounds and planted areas with water storage capacity. NBS may capture stormwater to improve water quality, collect water for reuse or aquifer recharge, or to support vegetation growth utilizing natural processes.

Municipalities are to include in each Annual Progress/Expenditure Report whether and how their project achieves a good, better, or best for each of the 6 NBS methods in accordance with the guidance below. Additionally, Annual Progress/ Expenditure Reports should include discussion on any considerations taken to maximize the class within each method. If at least 3 methods score within a single class, the overall project can be characterized as that class. Municipalities must attach a copy of the matrix for each project with the good, better, or best column indicated for each method, to facilitate District tracking of methods being utilized.

METHODS	GOOD	BETTER	BEST
Vegetation/Green Space	Use of climate appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 5%-15% covered by new climate-appropriate vegetation	Use of native, climate appropriate, eco-friendly vegetation (groundcover, shrubs, and trees) / green space 16%-35% covered by new native vegetation	Establishment of plant communities with a diversity of native vegetation (groundcover, shrubs, and trees) / green space that is both native and climate-appropriate More than 35% covered by new native vegetation
Increase of Permeability	Installation of vegetated landscape – 25%-49% paved area removed Redesign of existing impermeable surfaces and/or installation of permeable surfaces (e.g. permeable pavement and infiltration trenches)	Installation of vegetated landscape – 50%-74% paved area removed Improvements of soil health (e.g., compaction reduction)	Installation of vegetated landscape – 75%-100% paved area removed Creation of well-connected and self-sustained natural landscapes with healthy soils, permeable surfaces, and appropriate vegetation
Protection of Undeveloped Mountains & Floodplains	● Preservation of native vegetation ● Minimal negative impact to existing drainage system	● Preservation of native vegetation ● Installation of new feature(s) to improve existing drainage system	● Creation of open green space ● Installation of features to improve natural hydrology

Creation & Restoration of Riparian Habitat & Wetlands	●Partial restoration of existing riparian habitat and wetlands □Planting of climate appropriate vegetation between 11 and 20 different climate appropriate or native plant species newly planted ●No potable water used to sustain the wetland	●Full restoration of existing riparian habitat and wetlands ●Planting of native vegetation - between 21 and 40 different native plant species newly planted ●No potable water used to sustain the wetland	●Full restoration and expansion of existing riparian habitat and wetlands - Planting of plant communities with a diversity of native vegetation – between 41 and 50 different native plant species newly planted ●No potable water used to sustain the wetland
New Landscape Elements	Elements designed to capture runoff for other simple usage (e.g. rain gardens and cisterns), capturing the 85th percentile 24-hour storm event for at least 50% of the entire parcel	Elements that design to capture/redirect runoff and filter pollution (e.g. bioswales and parkway basins), capturing the 85th percentile 24-hour storm event from the entire parcel	Large sized elements that capture and treat runoff to supplement or replace existing water systems (e.g. wetlands, daylighting streams, groundwater infiltration, floodplain reclamation), capturing the 90th percentile 24-hour storm event from the entire parcel and/or capturing off-site runoff
Enhancement of Soil	Use of soil amendments such as mulch and compost to retain moisture in the soil and prevent erosion Planting of new climate appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated to retain moisture in the soil, prevent erosion, and support locally based composting and other soil enhancement activities Planting of new native, climate-appropriate vegetation to enhance soil organic matter	Use of soil amendments such as mulch and compost that are locally generated, especially use of next-generation design with regenerative adsorbents (e.g. woodchips, biochar) to retain moisture in the soil, prevent erosion, and support on-site composting and other soil enhancement activities Planting of new native, climate appropriate vegetation to enhance soil organic matter

EXHIBIT D – OPERATIONS AND MAINTENANCE GUIDANCE DOCUMENT

Municipalities shall operate and maintain infrastructure projects for the useful life of the project and are to consider using the following guidance for operations and maintenance for infrastructure projects. Operational maintenance is the care and upkeep of Projects that may require detailed technical knowledge of the Project's function and design. Project specific operational and maintenance plans shall consider the activities listed below and set forth specific activities and frequencies (not limited to those below) as determined to be appropriate by the Municipalities and best practices, including stakeholder engagement as applicable. Operational maintenance is to be performed by the operator of the Project with a purpose to make the operator aware of the state of readiness of the Project to deliver stormwater and urban runoff benefits.

1. Litter Control

- Regular removal of litter, nonhazardous waste materials, and accumulated debris near planted areas, rock areas, decomposed granite areas, rest areas, fence perimeters, adjoining access roads and driveways, drains, pedestrian trails, viewing stations, shelter houses, and bicycle pathways.
- Regular inspection and maintenance of pet waste stations.
- Maintaining trash receptacles.
- Removal of trash, debris, and blockages from bioswales.
- Inspection and cleaning of trash booms.
- Inspection of weir gates and stop logs to clean debris, as required.

2. Vegetation Maintenance

- Weed control
 - Recognition and removal of weeds, such as perennial weeds, morning glory, vine-type weeds, ragweed, and other underground spreading weeds.
 - Avoiding activities that result in weed seed germination (e.g. frequent soil cultivation near trees or shrubs).
 - Regular removal of weeds from landscape areas, including from berms, painted areas, rock areas, gravel areas, pavement cracks along access roads and driveways, drains, pedestrian trails, viewing stations, park shelters, and bicycle paths.
- Tree and shrubbery trimming and care
 - Removal of dead trees and elimination of diseased/damaged growth.
 - Prevent encroachment of adjacent property and provide vertical clearance.
 - Inspect for dead or diseased plants regularly.
- Wetland vegetation and landscape maintenance
 - Installation and maintenance of hydrophytic and emergent plants in perennially wet and seasonal, intermittent habitats.
 - Draining and drawdown of wetland and excessive bulrush removal
 - Weed and nuisance plant control.
 - Removal of aquatic vegetation (e.g. algae and primrose) using appropriate watercraft and harvesting equipment.
 - Wildflower and meadow maintenance.
 - Grass, sedge, and yarrow management.
 - Removal of unwanted hydroseed.

3. Wildlife Management

- Exotic species control.
- Provide habitat management; promote growth of plants at appropriate densities and promote habitat structure for animal species.
- Protect sensitive animal species (e.g. protection during critical life stages including breeding and migration).
- Avoid disturbances to nesting birds.
- Avoid spread of invasive aquatic species.

4. Facility Inspection

- Inspect project sites for rodent and insect infestations on a regular basis.
- Inspect for and report graffiti in shelter houses, viewing stations, benches, paving surfaces, walls, fences, and educational and directional signs.
- Inspect facilities for hazardous conditions on roads and trails (e.g. access roads and trails, decomposed granite pathways, and maintenance roads).

- Inspect shade structures for structural damage or defacement.
- Inspect hardscapes.
- Inspect and maintain interpretive and informational signs.
- Inspect site furnishings (e.g. benches, hitching posts, bicycle racks).
- Maintain deck areas (e.g. benches, signs, decking surfaces).
- Visually inspect weirs and flap gates for damage; grease to prevent locking.
- Inspect all structures after major storm events, periodically inspect every 3 months, and operate gates through full cycles to prevent them from locking up.

5. Irrigation System Management

- Ensuring automatic irrigation controllers are functioning properly and providing various plant species with proper amount of water.
 - Cycle controller(s) through each station manually and automatically to determine if all facets are functioning properly.
 - Inspection should be performed at least monthly.
 - Recover, replace, or refasten displaced or damaged valve box covers.
 - Inspect and repair bubbler heads.
 - Repair and replace broken drip lines or emitters causing a loss of water (to prevent ponding and erosion).
 - Maintain drip system filters to prevent emitters from clogging. Inspection and cleaning should occur at least monthly.
 - Inspect and clean mainline filters, wye strainers, basket filters, and filters at backflow devices twice a year.
 - Maintain and check function of the drip system.
- Keeping irrigation control boxes clear of vegetation.
- Operating irrigation system to ensure it does not cause excessively wet, waterlogged areas, and slope failure.
- Utilizing infrequent deep watering techniques to encourage deep rooting, drought tolerant plant characteristics to promote a self-sustaining, irrigation free landscape.
- Determine watering schedules based on season, weather, variation in plant size, and plant varieties. At least four times a year (e.g. change of season), reschedule controller systems.
- Turn off irrigation systems at the controller at the beginning of the rainy season, or when the soil has a high enough moisture content.
- Use moisture sensing devices to determine water penetration in soil.

6. Erosion Management and Control

- Inspect slopes for erosion during each maintenance activity.
- Inspect basins for erosion.
- Take corrective measures as needed, including filling eroded surfaces, reinstalling or extending bank protection, and replanting exposed soil.

7. Ongoing Monitoring Activities

- Monitor controllable intake water flow and water elevation.
- Examine inflow and outflow structures to ensure devices are functioning properly and are free of obstructions.
- Water quality sampling (quarterly, unless justified otherwise).
- Checking telemetry equipment.
- Tracking and reporting inspection and maintenance records.

8. Vector and Nuisance Insect Control

- Monitoring for the presence of vector and nuisance insect species.
- Adequate pretreatment of influent wastewater to lessen production of larval mosquitos.
- Managing emergent vegetation.
- Using hydraulic control structures to rapidly dewater emergent marsh areas.
- Managing flow velocities to reduce propagation of vectors.



City Council Agenda Report

Agenda Item No. 7.k.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-218, TO APPROVE THE CITY SERVICE REQUEST WITH LOS ANGELES COUNTY FOR THE PECK ROAD TRAFFIC SYNCHRONIZATION PROJECT ON DURFEE AVENUE FROM RUSH STREET TO THE INTERSECTION OF PECK ROAD AND DURFEE AVENUE

SUMMARY: The Los Angeles County Department of Public Works (LACDPW) is set to perform a Traffic Signal Synchronization Project (TSSP) on Peck Road from Hemlock Street to Workman Mill Road, which is jurisdictionally shared among three cities—South El Monte, El Monte, and Industry—and the unincorporated communities of Whittier and Whittier Narrows. Due to the scope and cost of the project, County policy requires a City Service Request to be submitted for the TSSP project. The City of South El Monte's estimated cost share for the project is \$86,200.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-218 to approve submittal of the City Service Request to the County of Los Angeles, including the project cost share of \$86,200;
2. Program \$86,200 from the City's Proposition C Local Return funds to cover the City's cost share; and
3. Authorize the City Manager or designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The estimated total cost of the project is \$3,328,200, with the City of South El Monte's share estimated at \$548,800, of which the City will be responsible for only \$86,200. The County has allocated \$2,276,500 from its Highways-Through Cities (HTC) Funds, which include \$419,000 in Proposition C Discretionary Grant Funds and 43,600 in Proposition C Local Return Funds. Staff recommends programming \$86,200 from the City's Proposition C Local Return funds to cover the City's cost share.

NOTE: the City's final cost will be determined by the final accounting 120 days after

project completion, which will be based on the improvements located within the City's jurisdiction.

DISCUSSION: On February 27, 2024, the City Council approved the General Services Agreement (GSAs) between the City of South El Monte and the County of Los Angeles, granting authorization for the County to provide services requested by the City. Services provided under the GSA include on-demand, time-limited services such as street maintenance, enforcement of ordinances, direct assessment collection, and various public works services.

The primary objective of the Peck Road Traffic Signal Synchronization Project is to improve the movement of vehicles and decrease the amount of time motorists will be stopped at a red signal. The project will upgrade 27 traffic signals, expand the existing Advanced Traffic Management System (ATMS) components and the deployment of arterial system detection. The TSSP project will significantly reduce delays and accidents, thereby alleviating motorists' frustrations, air pollution, and operational costs.

The estimated construction contract cost to complete this project ranges from \$1,600,000 to \$2,200,000, with a maximum construction contract cost of up to 15 percent above this amount. The total project cost is estimated to be \$3,328,200. The County is scheduled to advertise for construction bids in November 2024 and select a contractor by March 27, 2025. Construction is anticipated to begin in the fall of 2025 and be completed by February 2027.

Staff recommends the submission of the City Service Request to authorize the County of Los Angeles to perform preliminary engineering, contract administration, construction engineering, traffic control, and other necessary work for the installation of traffic signal upgrades on Peck Road from Hemlock Street to Workman Mill Road as part of the Peck Road Traffic Synchronization Project.

Staff report prepared by Andrés González, Senior Public Works Analyst.

ATTACHMENT(S):

A. Resolution No. 24-218

RESOLUTION NO. 24-XX

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO APPROVE
SUBMITTAL OF A CITY SERVICE REQUEST WITH THE
COUNTY OF LOS ANGELES FOR THE PECK ROAD TRAFFIC
SIGNAL SYNCHRONIZATION PROJECT

WHEREAS, the Los Angeles County Department of Public Works will serve as the lead agency in delivering the project from conceptual design to the completion of the subject project; and

WHEREAS, the City of South El Monte's estimated cost share of the project is \$86,200; and

WHEREAS, staff is requesting an appropriation of \$86,200 from the City's Proposition C Local Return Funds to cover the City's cost share.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated by reference.

SECTION 2: The City Council approves submittal of a City Service request to the County of Los Angeles for the Peck Road Traffic Signal Synchronization Project.

SECTION 3: The City Council approves amending the Fiscal Year 2024-2025 budget by appropriating an amount of \$86,200 from the City's Proposition C Local Return Funds to cover the project's cost share of the Peck Road Traffic Signal Synchronization Project.

SECTION 3: The City Council hereby authorizes the City Manager, or his designee, to take all actions necessary to submit a city services request to the County of Los Angeles for the Peck Road Traffic Signal Synchronization Project.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-218, was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sabrina Muhne, Interim City Clerk



City Council Agenda Report

Agenda Item No. 7.I.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-219, APPROVING AWARD OF CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE FY 24-25 PAVEMENT REHABILITATION PROJECT

SUMMARY: On July 29, 2024, the Engineering Department solicited bids for the FY 24-25 Pavement Rehabilitation Project. The work involves asphalt concrete reconstruction/rehabilitation of existing streets, curb & gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave. The lowest responsive bid was submitted by Gentry Brothers, Inc. in the total bid amount of \$1,953,040.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the FY 24-25 Pavement Rehabilitation Project;
2. Adopt and approve Resolution No. 24-219, awarding the FY 24-25 Pavement Rehabilitation Project contract to the lowest responsible bidder in an amount of \$1,953,040.00 to Gentry Brothers Inc. and authorize the City Manager to execute the contract; and
3. Authorize 10% of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

FISCAL/FINANCIAL IMPACT: The established budget is as follows:

Contract Award Amount	\$1,953,040.00
Construction Contingency (10% of contract amount)	\$195,304.00
Total Construction Budget	\$2,148,344.00

The Project will be funded by the following sources.

SB1/RMRA	\$888,226.00
Measure M Local	\$482,827.00
Measure R Local	\$482,827.00
CDBG	\$294,464.00
Total Budget	\$2,148,344.00

DISCUSSION: The FY 24-25 Pavement Rehabilitation Project includes asphalt concrete reconstruction/rehabilitation of existing streets, curb & gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave. The construction is anticipated to start in Fall 2024 and will be completed within 60 working days.

The construction portion of the project was advertised on July 29, 2024. The following seven (7) bids were received by the City at the Bid Opening held on August 22, 2024, at 2:00 PM. Below is the list of Bidders and Bid amounts:

Bidder Name (from low to high)	Total Bid Amount
Gentry Brothers, Inc.	\$1,953,040.00
Onyx Paving Co.	\$2,324,000.00
Toro Enterprises Inc.	\$2,418,648.50
Palp Inc. dba Excel Paving Co.	\$2,628,392.00
All American Asphalt	\$2,698,698.00
Sequel Contractors Inc.	\$2,717,372.50
Dash Construction Co.	\$2,782,990.00

The apparent lowest bid was submitted by Gentry Brothers, Inc. in the total bid amount of \$1,953,040.00.

Staff conducted a bid analysis and verified the contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal debarment files and references for Gentry Brothers Inc. Per the bid analysis, the Bid submitted by Gentry Brothers Inc. was determined to be the lowest responsive bid. The Bid submitted by Gentry Brothers Inc. and the bid analysis completed by staff is attached as reference.

Staff report was prepared by Andrés González, Senior Public Works Analyst, in collaboration with TransTech Staff.

ATTACHMENT(S):

- A. Resolution No. 24-219
- B. Submitted Bid
- C. Bid Analysis
- D. Contract

ATTACHMENT A

RESOLUTION NO. 24-219

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING CONSTRUCTION CONTRACT TO GENTRY BROTHERS, INC. FOR THE FY 24-25 PAVEMENT REHABILITATION PROJECT

WHEREAS, the City of South El Monte desires to construct asphalt concrete reconstruction/rehabilitation of existing streets, curb & gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave; and

WHEREAS, the City solicited bids for the FY 24-25 Pavement Rehabilitation Project on July 29, 2024 and the City received seven (7) bids for the Project on August 22, 2024; and

WHEREAS, City staff evaluated all bids and determined Gentry Brothers, Inc., has submitted the lowest responsive bid for the Project.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council of South El Monte (“City”) hereby adopts and approves the plans and specifications FY 24-25 Pavement Rehabilitation Project, with respect to design and criteria. Copies of the plans and specifications are on file in the City’s Engineering Department.

SECTION 3. Upon reviewing the bids submitted for the work to be performed pursuant to contract and the plans and specifications, the City Council hereby finds that Gentry Brothers, Inc. has submitted the lowest responsive bid for the Project, in the amount of \$1,953,040.00.

SECTION 4. The City Council hereby authorizes and directs the City Manager to execute a construction agreement with Gentry Brothers, Inc. for the project, subject to review and approval as to form by the City Attorney. The Council further directs the City Manager to take all actions necessary to effectuate the agreement.

SECTION 5: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-219, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sabrina Muhne, Interim City Clerk

City of South El Monte

ATTACHMENT B

City Project No.: 640

BID**CITY OF SOUTH EL MONTE****FY 24/25 PAVEMENT REHABILITATION PROJECT****LACDA Project No.: 602500-22****City Project No.: 640**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF SOUTH EL MONTE:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of South El Monte to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

Bidder acknowledges receipt of all addenda, as follows:

Addendum No. 1 Date: 8/12/24 

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

GENTRY BROTHERS INC

BID**B-2****BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"**

City of South El Monte**City Project No.: 640**

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License Number 391682, Class A, which expires on 12/31/26.

Bidder's Name: GENTRY BROTHERS INC

Signature: 

Title: President

Date: 8-21-24

Signature: _____

Title: _____

Date: _____

City of South El Monte

City Project No.: 640

CITY OF SOUTH EL MONTE

BID SHEETS FOR

FY 24/25 PAVEMENT REHABILITATION PROJECT

Bidder's Name: GENTRY BROTHERS INC

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

BID SCHEDULE					
BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1	Cold-mill 2" existing AC pavement.	61,000	SF	\$ 0.70	\$ 42,700
2	Remove existing AC pavement (6" removal) and 12" scarify and recompact 12" subgrade as shown on the plans.	223,650	SF	\$ 1.30	\$ 290,745
3	Construct AC overlay (Thickness 2"), Type B-PG 64-10.	460	TON	\$ 105	\$ 48,300
4	Construct AC overlay (Thickness 6"), Type C2-PG 64-10.	305	TON	\$ 105	\$ 32,025
5	Construct AC overlay (Thickness 6"), Type B-PG 64-10.	8,810	TON	\$ 105	\$ 925,050
6	Adjust water valve to grade.	22	EA	\$ 250	\$ 5,500
7	Adjust storm drain/sewer manhole frame and cover to grade.	29	EA	\$ 1,000	\$ 29,000
8	Sawcut and remove existing (joint to joint) and reconstruct 4" PCC sidewalk per SPPWC STD PLAN 113-2.	6,970	SF	\$ 12	\$ 83,640
9	Remove and reconstruct existing concrete curb and gutter per SPPWC 120-3 to match existing at various locations. Work shall include 12" wide by 8" deep AC pavement slot cut and restore it AC, Type C2-PG 64-10 or Type B-PG 64-10, full depth of AC.	140	LF	\$ 100	\$ 14,000
10	Remove existing and construct new PCC ADA curb ramps (using 2,500 PSI) as listed per SPPWC, STD. Plan No: 111-5. Case and Type as listed on project plan set.	25	EA	\$ 11,000	\$ 275,000

City of South El Monte

City Project No.: 640

BID SCHEDULE

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
11	Remove Existing and Construct New PCC Gutter/Cross Gutter Using 3,250 Psi Design Mix Per SPPWC, STD. Plan No: 122-3 & 123-3. Work Shall Include AC Slot Patch (Reconstruction Of 1 Foot Strip X 8" Deep Of AC Pavement Section).	6,100	SF	\$ 22 ⁻	\$ 134,200 ⁻
12	Install pavement striping and marking including reflective pavement markers.	1	LS	\$ 30,000 ⁻	\$ 30,000 ⁻
13	Remove, restore, and reinstall detector loop and connect wires to existing lead in cables to match existing.	15	EA	\$ 800 ⁻	\$ 12,000 ⁻
14	Install two way blue reflective pavement hydrant marker.	16	EA	\$ 55 ⁻	\$ 880 ⁻
15	Localized R&R areas at various locations as necessary. Work includes removing existing AC pavement section to 8" depth. Construct 8" AC Type B-PG 64-10 or Type C2-PG 64-10 over 12" scarified and compacted subgrade.	3,000	SF	\$ 10 ⁻	\$ 30,000 ⁻
TOTAL BID AMOUNT IN NUMBERS					\$ 1,953,040 ⁻
TOTAL BID AMOUNT IN WORDS: <u>ONE MILLION, NINE-HUNDRED FIFTY-THREE THOUSAND, FORTY DOLLARS AND ZERO CENTS</u>					

Signature: Title: President Date: 8-21-24

GENTRY BROTHERS INC

City of South El Monte**City Project No.: 640**

The award of Contract shall be based on the TOTAL BID AMOUNT.

Schedule of Values (SOV). Within 10 days of execution of this contract, the Contractor shall submit for the City's review and approval an SOV for the lump sum Bid items of the Work. The Schedule of Values will:

- a. Subdivide the Work into its respective parts,
- b. Include values for all items comprising the Work, and
- c. Serve as the basis for monthly progress payments made to the Contractor throughout the Work.

The City shall be the sole judge of acceptable numbers, details, and description of values established. If, in the opinion of the City, a greater number of SOV items than proposed by the Contractor are necessary, the Contractor shall add the additional items so identified by the City. When requested by City, the Contractor shall provide substantiating data in support of scheduled values. Monthly progress payment amounts for Lump Sum items shall be determined from the monthly updates of the Schedule activities.

In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.

The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.

All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.

A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

City of South El Monte

City Project No.: 640

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: GENTRY BROTHERS INC
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.
- (3) Business Address: 384 E. LIVE OAK AVENUE
- (4) Telephone: 626-357-9631 Facsimile: _____
- (5) Type of Firm – Individual, Partnership, LLC or Corporation: CORP.
- (6) Corporation organized under the laws of the State of: CA
- (7) California State Contractor's License Number and Class: 397682 A
Original Date Issued: 8/1981 Expiration Date: 12/31/25
- (8) DIR Contractor Registration Number: 1000002240
- (9) The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project WITHOUT QUESTION.
- Name of Person who inspected the site: J. ROTHBORN
Date of Inspection: 8/13/24
- (10) Number of years' experience the company has as a contractor in construction work: 43
- (11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:
STEVE GUNRAY - PRESIDENT
WAYNE GUNRAY - SEC/TRANS.
- (12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:
N/A

City of South El Monte

City Project No.: 640

- (13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

N/A

- (14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

N/A

- b. Briefly summarize the parties' claims and defenses:

N/A

- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

- (15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

NO

City of South El Monte**City Project No.: 640**

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Notary PublicCompany

GENTRY BROTHERS INC

Subscribed and sworn to me: _____

Signature: _____

Signature: _____

Title: President

This ____ day of _____, 20____

Date: 8-21-24

Title: _____

Signature: _____

Signature: _____

Title: _____

Date: _____

(SEAL)

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles } ss.

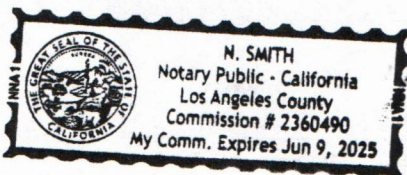
On August 21, 2024 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Steve C. Gentry

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/are subscribed to the within instrument and acknowledged to me that he/~~XXXXX~~ executed the same in his/~~XXXXX~~ authorized capacity(~~XXXXX~~), and that by his signature(~~s~~) on ~~XXXX~~ the instrument the person(~~s~~), ~~X~~ or the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal

WITNESS my hand and official seal.



Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

This is not required under California State notary public law.

Document Title: Bid # of Pages: 1

Notes

City of South El Monte - FY 24/25 Pavement Rehabilitation Project #640

City of South El Monte

City Project No.: 640

REFERENCES FORM

For all public agency projects in excess of \$15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

Project 1 Name/Number ATTACHED

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ Telephone: _____

Address: _____

Original Contract Amount: \$_____ Final Contract Amount: \$_____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

_____Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 2 Name/Number _____

Project Description _____

Approximate Construction Date From: _____ To: _____

Agency Name: _____

Contact Person: _____ Telephone: _____

Address: _____

Original Contract Amount: \$_____ Final Contract Amount: \$_____

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Walnut	909-594-9702	FY 22-23 Green Streets Project	Jason Welday		\$ 203,975.00	1/16/2023 -10/19/2023	Marcos
Chino Hills		Pipeline Ave/Retaining Wall		97	\$ 56,330.00	5/1/2023 -5/17/2023	Richard
Covina		Workman Street Improvements	Rafael Fajardo		\$ 602,835.00	5/22/2023 - 8/7/2023	Richard
Rancho Cucamonga		Hermosa Avenue Street Widening/Pavement Rehabilitation	Romeo David		\$ 1,069,056.00	6/19/2023 - 10/5/2023	Wayne
Claremont		Towne Avenue Complete Street Improvments Project CIP 2022-04			\$ 5,025,132.40	8/21/2023 - In Progress	Richard
Arcadia	626-256-6653	2021 Misc Arterial Rehabilitation 1st Ave. Street Project			\$ 1,321,361.10	7/5/2023 - 12/19/2023	Antonio O
Covina		Rowland Avenue Street Rehabilitation #P2204/#P2314			\$ 2,987,785.00	10/30/2023 - 3/15/2024	Gonzalo
Arcadia		Downtown Alley Improvements #41854121			\$ 1,768,534.00	11/30/2023 - In Progress	Antonio O
Lynwood		Priority 2 PH 2B Street Improvements #4011.68.123			\$ 1,952,000.00	1/16/2024 - 4/5/2024	Marcos
South El Monte		Merced Avenue Greeway Project #0407			\$ 9,098,474.00	1/16/2024 - In Progress	Gonzalo
La Verne		A-Line Station Pedestrian Bridge Drainage #1401102			\$ 64,500.00	11/20/2023 - 11/2/2023	Rodney
Covina		Covina Heights Water & Street Improvements			\$ 2,177,140.00	4/12/2024 - In Progress	J J
Pomona		Mult-Neighborhood Pedestrian & Bike Improvements			\$ 15,032,088.00	3/18/2024 - In Progress	Marcos
Montclair		Arrow Hwy & Fremont Street Improvements			\$ 588,920.00	2/21/2024 - In Progress	Rodney
Rancho Cucamonga		West Foothill Blvd. #800-2023-13			\$ 6,711,088.30	3/18/2024 - In Progress	Wayne
Pomona		Local Street (FY23-24) Improvements - 428-68592			\$ 3,060,050.50	7/22/2024 - In Progress	Rodney
Arcadia		Baldwin Avenue Streetscape			\$ 3,945,080.28	TBD	
La Habra		Monte Vista Street Rehab #2-R-22			\$ 858,940.00	8/13/2024 - In Progress	Marcos

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job
Glendora	626-335-6175	Cullen Avenue Wawter & Street Improvements #1317 & #1329	Joseph Velosa	92	\$ 411,180.90	1/31/2022 - 3/15/2022
Montclair	909-625-9444	Modular Restroom Facilities	Steve Stanton	95	\$ 71,380.00	9/1/2022 - 9/21/2022
Ontario		Water Main Replacement PHII			\$ 6,733,323.98	3/13/2023 - In Progress
Rancho Cucamonga	909-477-2730	CDBG Concrete Rehabilitation	Kenneth Fung	96	\$ 1,378,207.60	5/2/2022 - 2/16/2023
Covina		Citrus Avenue Rehabilitation Project #P2010			\$ 1,430,352.25	9/9/2022 - 6/5/2023
Arcadia	626-256-6653	2021/2022 Annual Conrete Repairs #55331022	Jacquelyn Mercado		\$ 105,730.00	7/22/2022 - 8/23/2022
Pomona	909-620-2238	Street Preservation FY 21-22 #426-68572	Daniel Chung		\$ 2,335,605.90	7/28/2022 - 3/13/2023
Covina	626-384-5236	Miscellaneous Concrete Project #P2203	Valerie Cortez	92	\$ 119,521.00	5/31/2022 - 6/23/2022
Downey	562-904-7110	City Yard Maintenance Pavement Rehabilitation #CIP 22-24	Edward Torres	95	\$ 223,405.00	6/23/2022 - 7/13/2022
Covina	626-384-5236	Front Street Water Main Installation	Rafael Fajardo		\$ 1,430,352.25	6/29/2023 - 8/29/2023
La Verne		Sidewalk Replacement Various Locations PO#34317		97	\$ 99,633.00	8/15/2022 - 8/29/2022
Claremont		Claremont Blvd & Monte Vista Accessibility Improvments Project CIP 2021-1	Steve		\$ 585,765.00	9/21/2022 - 1/3/2023
Chino Hills	909-364-2811	Woodview Road Pavement Rehabilitation PHII #ST20012	Deborah Hill		\$ 320,931.00	6/19/2023 - 7/28/2023
La Verne	909-596-8750	Old Town Streetscape Improvements			\$ 1,624,894.20	11/14/2022 - 10/3/2023
Montclair	909-625-9444	CDBG Taget Area Alley Improvements	Steve Stanton		\$ 976,909.28	12/5/2022 - 1/31/2023
Brea	714-671-4450	Country Hills Subdivision Pavement & Water Imp PH 2 #CIP 7322			\$ 2,125,523.60	2/1/2023 - 10/3/2023
Rancho Cucamonga	909-477-2740	FY 22/23 Local Overlay Pavement Rehabilitation			\$ 4,751,061.00	2/1/2023 - 10/24/2023
Pomona	909-802-7415	Street Rehab - District 4 & 5 - #428-67922 - Fed STPL-5070(038	Michael Lee		\$ 1,539,544.74	2/8/2023 -10/24/2023
Glendora	626-335-6175	Bennett Water & Street Improvements	Michael Dinh		\$ 4,431,996.50	5/8/2023 - 7/2/2024
Glendora	626-335-6175	Cumberland Water & Street Improvements	Michael Dinh		\$ 3,836,908.00	5/10/2023 - 7/2/2024

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Pomona		ADA Path of Travel, CDBG #428-6855, ADA Curb Ramps #428-67929	Michael Lee	94	\$ 1,323,000.00	3/22/20212 - 11/10/2021	Marcos
El Monte	626-580-2065	Valley Mall & Monterey	Kristen Lloyd	88	\$ 29,050.00	2/9/2021 - 2/12/2021	Gilbert
NA		Cal Spas Drainage	NA	93	\$ 84,104.00	02/19/2021 - 02/22/2021	Gonzalo
Pomona		Local Street Preservation 20-21 #428-68562	Daniel Chang	94	\$ 1,644,001.44	3/29/2021 - 12/10/2021	Marcos
Alhambra	626-570-5015	2020Concrete Repair Improvements #N2M20-161		91	\$ 437,260.20	5/3/2021 - 7/13/2021	Gilbert
Duarte	626-357-7931	2020-2021 Street Rehabilitation	Teresa Renteria	90	\$ 343,393.44	4/12/2021 - 5/4/2021	Gilbert
West Covina	626-939-8425	FY 20-21 Resential Street Rehabilitation #21020	Miguel Hernandez	94	\$ 1,374,712.02	6/1/2021 - 8/10/2021	Gilbert
Monterey		Atlantic Water Main		95	\$ 885,503.40	TERMINATED	
Ontario		Water Main Replacement PH I	Cunthia Torres	97	\$ 3,671,129.39	9/27/2021 - 10/6/2022	Gilbert
Arcadia	626-256-6653	Live Oak Rehabilitation	Kevin Merrill	92	\$ 1,566,620.23	8/9/2021 -10/13/2021	Gonzalo
Alhambra	626-570-5090	Water Main & Street Rehabilitation	Lauren Myles	95	\$ 981,161.10	2/11/2021 - 7/11/2022	Rodney
Covina		Street Rehabilitation	Rafael Fajardo	97	\$ 1,317,227.25	7/30/2021 -11/10/2021	Richard
San Dimas	909-394-6248	Covina et al Street Improvement CC2021-03	Shari Garwick	92	\$ 1,298,484.70	9/27/2021 - 3/25/2022	Richard
Covina	626-384-5236	Vita Pakt Main Replacement	Rafael Fajardo	92	\$ 398,060.00	8/19/2021 - 11/24/2021	Gilbert
Rancho Cucamonga		FY 21-22 Pavement Rehabilitation #8002021-02	Romeo David	93	\$ 1,178,830.84	10/25/2021 - 2/22/2022	Wayne
Montebello	323-887-1460	Beach Street Pavement	Samantha Chenelia	96	\$ 926,849.00	4/1/2022 - 8/22/2022	Richard
Upland	909-291-2946	Civic Center Area Paving & ADA Improvements #82336 𒄔	Bob Critchfield	92	\$ 369,993.00	2/23/2022 - 7/1/2022	Richard
Chino Hills	909-364-2766	Los Serranos Safe Routes to School East #ST210005	Steve Nix	97	\$ 866,872.80	3/7/2022 - 7/29/2022	Marcos
Chino	909-334-3415	Alley/Sanitation Rehabilitation FY 202-21 @SN-211	Austin Pastovopit	98	\$ 1,423,393.75	3/14/2022 - 2/7/2023	Gonzalo
Chino Hills	909-364-2862	Saddle Replacement PH 3 - #W17001	Michelle Smith	98	\$ 1,183,700.00	8/1/2022 - 2/3/2023	Marcos
Montclair	909-625-9444	Zone 5 & 6 Street Rehabilitation #21002	Steve Stanton		\$ 3,598,603.23	6/15/2022 - 3/31/2023	Marcos

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Walnut		Emergency Work - Lemon Creek		85	\$ 14,800.00	1/8/2020 - 1/17/2020	NA
Covina	626-384-5236	Trip Road Imp/Phase II	Kristen Weger	85	\$ 1,728,775.00	2/3/2020 -5/5/2020	Rodney
Downey	562-622-3468	Capital Improvement Project #19-04 - Samoline Avenue	Desi Gutierrez	85	\$ 717,800.00	2/3/2020 - 5/19/2020	Gilbert
La Verne	909-596-8750	Emergency - Channel Crossings	Anthony Ciotti	85	\$ 26,000.00	1/27/2020 - 01/30/2020	Gilbert
Baldwin Park	626-960-4011	Maine Avenue - PH I	Sam Gutierrez	84	\$ 1,715,418.60	3/9/2020 - 6/30/2020	Art/Marcos
Baldwin Park	626-960-4011	ATP Cycle 3 Pacific Ave.	Sam Gutierrez	88	\$ 2,112,094.90	5/13/2020 - 10/2/2020	Marcos
West Covina	626-939-8425	FY 2019-20 Residential Street Rehabilitaion	Miguel Hernandez	89	\$ 969,070.55	6/1/2020 - 6/12/2020	Rodney
Sierra Madre	626-355-7135	FY 2019-20 Street Improvement	Bruce Inman	85	\$ 443,940.10	4/20/2020 - 5/19/2020	Rodney
Diamond Bar	909-839-7010	CDBG Area 1 Curb Ramp Project #60106919	Tommye Cribbins	89	\$ 129,820.00	6/8/2020 - 7/21/2020	Gonzalo
Pomona		Street Preservation - #428-68561 FY19-20		90	\$ 1,866,732.42	6/24/2020 - 12/23/2020	Rodney
Rancho Cucamonga	909-477-270	2019/20 Arterial Pavement Rehabilitation - #800-2017-11	Shelley Hayes	91	\$ 856,368.00	8/20/2020 - 11/6/2020	Wayne
Covina		Badillo Street Rehabilitaion - #P1901-W2003		88	\$ 2,484,067.00	8/3/2020 -1/27/2021	Gonzalo
Baldwin Park	626-960-4011	Morgan Park Parking Lot - City Project#CIP20-163	Sam Gutierrez	90	\$ 390,920.00	5/13/2020 - 9/22/2020	Marcos
Claremont	909-399-5459	Guardrail Replacement	Michelle Gonzales	89	\$ 48,500.00	7/22/2020 - 8/19/2020	Wayne
Chino		FY 15/16 Alley Reconstruction		95	\$ 1,816,952.85	12/7/2020 -10/4/2021	Gonzalo
Montclair	909-625-9444	Holt Boulevard Pavement Rehabilitation	Steve Stanton	89	\$ 886,393.28	10/5/2020 - 11/17/2020	Rodney
Covina	626-384-5236	Concrete Repairs	Kristen Weger	95	\$ 156,737.50	10/5/2020 - 10/30/2020	Gonzalo
Industry		Temple Ave Dual Right Turn CITY-1458		91	\$ 498,028.00	1/13/2021 - 3/19/2021	Rodney
La Verne		"D" Street Overlay Parkway Renovation		90	\$ 98,718.00	12/7/2020 - 12/22/2020	Gonzalo
Upland		Alley & Access Road Improvements #8801/8802/8803/86001		91	\$ 803,780.60	12/7/2020 - 5/4/2021	Gilbert/Marcos
Brea		Country Lane Street Rehabilitation		91	\$ 279,738.24	1/13/2021 - 2/11/2021	Gonzalo
Downey		Telegraph Road Throughput & Safety Enhancements	Jasmine Fakhouri	99	\$ 6,322,707.13	5/3/2021 - 3/4/2022	Rodney

OWNER	Phone# - City	JOB NAME/LOCATION/ CONTRACT#	CONTACT PERSON	BOX #	ESTIMATED CONTRACT AMOUNT	Date First - Last on Job	FOREMAN
Baldwin Park	626-960-4011	City Project #2018-0269 Various Locations	Sam Gutierrez	81	\$ 1,757,175.50	3/28/2019 - 5/22/2019	Rudy
La Verne	909-596-8750	2018-19 Pavment Management Program	Anthony Ciotti	81	\$ 579,638.20	2/27/2019 - 3/21/2019	Rodney
Sierra Madre	626-355-7135	FY 2018-19 Street Improvement	Bruce Inman	85	\$ 654,709.25	4/22/2019 - 6/28/2019	Rodney
El Monte	NA	Emergency Work - Valve Replacement Tyler & Irish	NA	95	\$ 14,653.33	3/1/2019 - 3/1/2019	Gilbert
Jurupa Valley		Jurupa Valley - Emergency Culvert Repair	Steve Loriso	80	\$ 29,657.48	2/15/2019 - 2/19/2019	Rudy
La Verne	909-596-8750	2018-19 PMP Various Locations	Anthony Ciotti	83	\$ 425,802.50	4/29/2019 -5/14/2019	Steve
La Verne	909-596-8750	CDBG Sidewalk Project #1401123	Anthony Ciotti	81	\$ 98,800.00	5/27/2019- 6/7/2019	Steve
La Verne	909-596-8750	Baseline Road	Anthony Ciotti	83	\$ -	6/11/2019 - 6/21/2019	Marcos
Pomona	909-802-7415	Street Preservation/ Local and Alleys	Steve Enna		\$ 3,995,744.00	6/17/2019 -10/30/2019	Rudy/Pomona
Montclair	909-625-9444	San Jose Street Rehaiblitation - #17022	Steve Stanton	83	\$ 286,929.00	7/1/2019 - 7/29/2019	Marcos
Walnut	909-594-9702	La Puente Road Rehabilitation - #178975	Jason Welday/RKA	84	\$ 593,622.50	7/1/19 - 10/21/2019	Rodney
San Dimas	909-934-6248	Avenida Entrada Street Improvements	Brandon Slater	85	\$ 897,998.00	8/5/2019 -11/26/2019	Rodney
City of Industry	626-333-2211	Resurfacing of Don Julian Road	Kristen Weger	93	\$ 806,400.00	10/26/2020 - 01/01/2022	Rodney
City of Baldwin Park	626-960-4011	SB1 Puente Avenue Street Improvements	Sam Gutierrez	84	\$ 1,071,867.00	11/18/2019 - 3/14/2020	Gilbert
City of Duarte	626-357-7931	Removal of Barriers for ADA Ramps	Teres Renteria	85	\$ 41,080.00	12/2/2019 - 12/17/2019	Rodney
City of Chino Hills	909-364-2766	Los Serranos Transit #S19001	Steven Nix	84	\$ 397,210.00	1/6/2020 -5/19/2020	Rodney
City of South Pasadena	626-403-7240	Alpha Ave/Melva Street Improvement	Kevin Ko	89	\$ 1,698,910.00	4/28/2020 - 10/27/2020	Gilbert
City of Montebello	323-887-1200	Beverly Boulevard Improvements	Roberta Lacayo	90	\$ 739,951.20	5/11/2020 - 6/25/2020	Rodney
City of Industry	626-333-2211	Annual Street Rehabilitaiton #CIP-STR-19-043-B	Gerry Perez	89	\$ 420,492.00	2/26/2020 - 9/22/2020	Marcos
City of Montclair	909-625-9444	Emergency Road Work	Steve Stanton	89	\$ 110,000.00	1/8/2020 - 1/20/2020	Gilbert

City of South El Monte**City Project No.: 640**

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 3 Name/Number _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount: \$** _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

City of South El Monte**City Project No.: 640****Project 4 Name/Number** _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ Telephone: _____

Address: _____

Original Contract Amount: \$_____ Final Contract Amount: \$_____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

_____Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

_____**Project 5 Name/Number** _____

Project Description _____

Approximate Construction Dates From: _____ To: _____

Agency Name: _____

Contact Person: _____ Telephone: _____

Address: _____

Original Contract Amount: \$_____ Final Contract Amount: \$_____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

City of South El Monte**City Project No.: 640**

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 6 Name/Number _____

Project Description _____

Approximate Construction Dates **From:** _____ **To:** _____

Agency Name: _____

Contact Person: _____ **Telephone:** _____

Address: _____

Original Contract Amount: \$ _____ **Final Contract Amount:** \$ _____

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes No

Did the Agency file any claims against you? Circle one: Yes No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

RESUME

Attach to this Bid the experience resume of the person who will be designated as General Construction Superintendent or on-site Construction Manager for the Project.



GENTRY BROTHERS, INC.
General Engineering Contractor

STATEMENT OF EXPERIENCE

Steve Gentry

Construction Superintendent

Mr. Gentry, President and Construction Superintendent of Gentry Brothers, Inc. Mr. Gentry has been with Gentry Brothers, Inc. for over 38 years. Mr. Gentry supervises, directs or performs a wide variety of Public Improvement Projects. Mr. Gentry has been involved in a multitude of projects and maintains close contact with all active contracts, attending meetings regularly with various agencies. Mr. Gentry has extensive experience in street, storm drain, sewer and water improvement projects; including cold recycle, cement treated base, lean concrete base, pump stations, water transmission lines and water distribution systems. Mr. Gentry is experienced and brings a wealth of knowledge in municipal and water district level issues; having worked with most agencies throughout Los Angeles County, San Bernardino County and Orange County.

Jason Roehrborn

Project Manager

Mr. Roehrborn has over 19 years' experience as a Project Manager specializing in design and construction management of street, storm drain, and water; including resource management in Southern California. Mr. Roehrborn worked with the City of Glendora's Engineer Division for 12 years on multiple Capital Improvement Projects. Mr. Roehrborn joined Gentry Brothers, Inc. in January 2017. Mr. Roehrborn is currently the Project Manager on the Multi Neighborhood Pedestrian Improvements in the City of Pomona, Merced Avenue Greenway Project in the City of South El Monte, Various Street Improvements in the City of Lynwood, Downtown Alley Improvements in the City of Arcadia, and Water Main Replacement Project in the City of Ontario. Mr. Roehrborn has considerable experience in a variety of civil engineering projects, including street and water system master planning, water treatment facilities, reservoirs, pump stations, water transmission lines and water distribution systems.

City of South El Monte

City Project No.: 640

DESIGNATION OF SUBCONTRACTORS [Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)*
Pc1	415490	100081353	975 W. 1 st A245A	STRIPING	1.3%

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Contractor shall perform, with its own organization (rather than with Subcontractors), Work amounting to at least fifty one percent (51%) of the Contract Price.

City of South El Monte

City Project No.: 640

INDUSTRIAL SAFETY RECORD FORMBidder's Name GENTRY BROTHERS INC

	Current Year of Record	2023	2022	2021	2020	2019	Total
Number of contracts	12	19	18	16	12	14	91
Total dollar amount of contracts (in thousands of dollars)	60	40	40	36	30	32	238
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	0	0	0	0	0	0
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature: [Signature]
 Title: President
 Date: 8-21-24

Signature: _____
 Title: _____
 Date: _____

City of South El Monte**City Project No.: 640**Bond No. N/A**BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of South El Monte ("City"), has issued an invitation for Bids for the Work described as follows: FY 24-25 Pavement Rehabilitation Project

WHEREAS Gentry Brothers, Inc. - 384 E. Live Oak Avenue, Irwindale, CA 91706-1313

(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and _____

Federal Insurance Company - 555 South Flower St., 3rd Floor, Los Angeles, CA 90071

(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of Ten percent of the total amount of the bid

Dollars (\$ 10%), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

City of South El Monte**City Project No.: 640**

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: August 19, 2024**"Principal"**Gentry Brothers, Inc.By: [Signature]Its: President

By: _____

Its: _____

"Surety"Federal Insurance CompanyBy: [Signature]Its: Attorney-in-Fact, Ryan Butterfas

By: _____

Its: _____

Note: This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

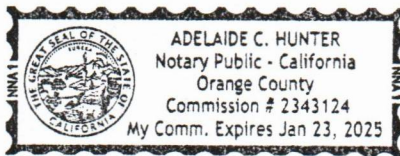
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)
On AUG 19 2024 before me, Adelaide C. Hunter, Notary Public,
Date Here Insert Name and Title of the Officer
personally appeared Ryan Butterfas
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature A. Hunter
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____

☐ Partner — ☐ Limited ☐ General

☐ Individual ☐ Attorney in Fact

☐ Trustee ☐ Guardian or Conservator

☐ Other: _____

Signer Is Representing: _____

CHUBB

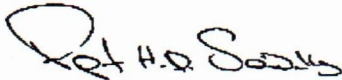
Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company
Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that **FEDERAL INSURANCE COMPANY**, an Indiana corporation, **VIGILANT INSURANCE COMPANY**, a New York corporation, **PACIFIC INDEMNITY COMPANY**, a Wisconsin corporation, **WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint **Ryan Butterfas, Linda D. Coats, Matthew J. Coats and Summer Reyes of Laguna Hills, California**-----

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** have each executed and attested these presents and affixed their corporate seals on this 12TH day of April 2024.


Rupert HD Swindells, Assistant Secretary


Warren Eichhorn, Vice President



STATE OF NEW JERSEY
County of Hunterdon

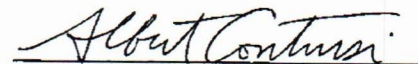
SS.

On this 12th day of April, 2024 before me, a Notary Public of New Jersey, personally came Rupert HD Swindells and Warren Eichhorn, to me known to be Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY**, the companies which executed the foregoing Power of Attorney, and the said Rupert HD Swindells and Warren Eichhorn, being by me duly sworn, severally and each for himself did depose and say that they are Assistant Secretary and Vice President, respectively, of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



Albert Contursi
NOTARY PUBLIC OF NEW JERSEY
No 50202369
Commission Expires August 22, 2027


Notary Public

CERTIFICATION

Resolutions adopted by the Boards of Directors of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY** on August 30, 2016; **WESTCHESTER FIRE INSURANCE COMPANY** on December 11, 2006; and **ACE AMERICAN INSURANCE COMPANY** on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
- (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
- (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorney-in-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
- (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

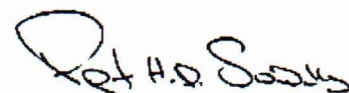
FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Rupert HD Swindells, Assistant Secretary of **FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY** and **ACE AMERICAN INSURANCE COMPANY** (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 19th day of August, 2024.




Rupert HD Swindells, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT:
Telephone (908) 903- 3493 Fax (908) 903- 3656 e-mail: surety@chubb.com

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles } ss.

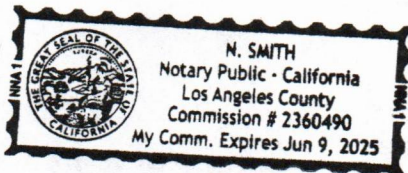
On August 21, 2024 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Steve C. Gentry

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/are subscribed to the within instrument and acknowledged to me that he/~~she/it~~ executed the same in his/~~her/its~~ authorized capacity(~~ies~~), and that by his signature(~~s~~) on ~~the~~ instrument the person(~~s~~), ~~or~~ the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal

WITNESS my hand and official seal.



Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

This is not required under California State notary public law.

Document Title: Bid Bond # of Pages: 1

Notes

City of South El Monte - FY 24/25 Pavement Rehabilitation Project #640

City of South El Monte

City Project No.: 640

**NONCOLLUSION DECLARATION FORM
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]**

The undersigned declares:

I am the PRESIDENT of GENTRY BROTHERS INC, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 21st AUG [date], at IRVINE [city], CA [state].

Signature: [Signature]

Signature: _____

Printed Name: Steve Gentry

Printed Name: _____

Date: 8-21-24

Date: _____

This form must be notarized.

California Acknowledgment Form

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

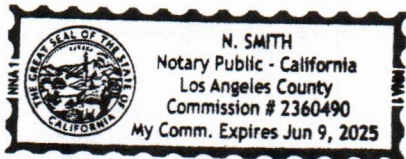
State of California
County of Los Angeles } ss.

On August 21, 2024 before me, N. Smith, Notary,
(here insert name and title of the officer)
personally appeared Steve C. Gentry

who proved to me on the basis of satisfactory evidence to be the person(~~s~~) whose name(~~s~~) is/are subscribed to the within instrument and acknowledged to me that he/~~she/it~~ executed the same in his/~~her/its~~ authorized capacity(~~ies~~), and that by his signature(~~s~~) on the instrument the person(~~s~~), ~~or~~ the entity upon behalf of which the person(~~s~~) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

Seal



WITNESS my hand and official seal.

A handwritten signature in cursive script, appearing to read 'N. Smith', written over a horizontal line.

Signature of Notary

Optional Information

To help prevent fraud, it is recommended that you provide information about the attached document below.

This is not required under California State notary public law.

Document Title: Non-Collusion Declaration # of Pages: 1

Notes

City of South El Monte - FY 24/25 Pavement Rehabilitation Project #640

**RESOLUTION OF THE BOARD OF
DIRECTORS
OF**

**GENTRY BROTHERS, INC.,
A CALIFORNIA CORPORATION**

We, the undersigned directors of Gentry Brothers, Inc., approve the following resolution and consent to its adoption:

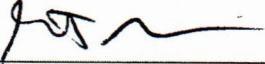
Whereas Rodney Gentry, Sr. recently resigned as the President of Gentry Brothers, Inc. and as a member of the board of directors of Gentry Brothers, Inc.

Resolved, that Gentry Brothers, Inc.'s corporate officers shall be, as of this date hereof, as follows:

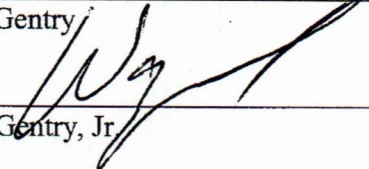
- (1) Steven Gentry, President and Chief Operating Officer
- (2) Wayne Gentry, Jr., Secretary/Treasurer and Chief Executive Officer

This consent is executed pursuant to Section 307 of the California Corporations Code and is to be filed with the Minutes of Board Proceedings. The 2017 Statement of Information filed with the Secretary of State shall reflect the aforementioned changes in corporate officers.

This resolution is made this 6th day of February, 2017 at Irwindale, California.

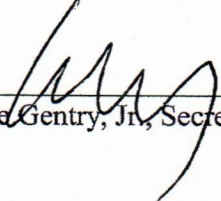


Steven Gentry



Wayne Gentry, Jr.

attest:



Wayne Gentry, Jr., Secretary

THE FOLLOWING FORMS ARE REQUIRED TO BE COMPLETED AND SUBMITTED WITH THE BID:

- 1. NON-SEGREGATED FACILITIES CERTIFICATION**
- 2. PAST PERFORMANCE CERTIFICATION**
- 3. COUNTY LOBBYIST CERTIFICATION**
- 4. WORKER'S COMPENSATION CERTIFICATION**
- 5. CONTRACTOR'S LIST OF PROPOSED SUBCONTRACTORS**
- 6. REQUEST FOR ADDITIONAL CLASSIFICATION AND RATE**
- 7. SECTION 3 BUSINESS CONCERN CERTIFICATION**
- 8. SECTION 3 WORKER CERTIFICATION**
- 9. TARGETED SECTION 3 WORKER CERTIFICATION**
- 10. NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**
- 11. FEDERAL LOBBYIST CERTIFICATION**
- 12. CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTS**
- 13. DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS**
- 14. TARGETED SECTION 3 WORKER CERTIFICATION**
- 15. 2024 SECTION 3 WORKER CERTIFICATION**

City of South El Monte

City Project No.: 640

1. NON-SEGREGATED FACILITIES CERTIFICATION**NON-SEGREGATED FACILITIES CERTIFICATION
FEDERALLY-ASSISTED CONSTRUCTION PROJECTS**

The federally-assisted construction contractor certifies that he/she DOES NOT and WILL NOT:

1. Maintain or provide, for his/her employees, any segregated facilities at any of his/her establishments.
2. Permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained.

The federally-assisted contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this contract. As used in this certification, the term segregated facilities means any waiting room, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise.

The federally-assisted contractor agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that he/she will retain such certifications in his/her files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: 8/21/21 Project Number: 602500-22
Company: Gentry Brothers, Inc.
Address: 384 E Live Oak Ave
Irwindale, Ca 91706
By: [Signature]
Title: _____

City of South El Monte

City Project No.: 640

2. PAST PERFORMANCE CERTIFICATION

CERTIFICATION WITH REGARD TO THE PERFORMANCE OF PREVIOUS CONTRACTS OR SUBCONTRACTS SUBJECT TO THE EQUAL OPPORTUNITY CLAUSE AND THE FILING OF REQUIRED REPORTS

The ☐ bidder, ☐ proposed sub-contractor, hereby certifies that he/she ☐ has, ☐ has not, participated in a previous contract or subcontract subject to the Equal Opportunity Clause, as required by Executive Orders 10925, 11114, or 11246, and that he/she ☐ has, ☐ has not, filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Date: 8/22/21 Project Number: 612500-22 Contract Award: \$ 1,953,040

Awarding Agency: S. EL MONTE

Contractor Name: GENTRY BROTHERS INC Total Number of Employees 68

Affiliate Company: _____

By: [Signature]

Title: _____

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5 (Generally only contracts or subcontracts of \$10,000 or under are exempt).

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the U.S. Department of the Interior or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

SF-100 (EEO-1) must be filed by:

(A) All private employers who are:

- (1) Subject to Title VII of the Civil Rights Act of 1964 (as amended) with 100 or more employees.
- (2) Subject to Title VII who has fewer than 100 employees, if the company is owned or affiliated with another company, or there is centralized ownership, control or management so that the group legally constitutes a single enterprise, and the entire enterprise employs a total of 100 or more employees.

(B) All federal contractors (private employers), who:

- (1) Are not exempt as provided for by 41 CFR 60-1.5
- (2) Have 50 or more employees, and
 - a. Are prime contractors or first-tier subcontractors, and have a contract, subcontract, or purchase order amounting to \$50,000 or more; or
 - b. Serve as a depository of Government funds in any amount, or
 - c. Is a financial institution, which is an issuing, and paying agent for U.S. Savings Bonds and Notes.

City of South El Monte

City Project No.: 640

3. COUNTY LOBBYIST CERTIFICATION**COUNTY LOBBYIST CODE CHAPTER 2.160
COUNTY ORDINANCE NO. 93-0031
CERTIFICATION**

Name of Firm: GENTRY BROTHERS INC
Address: 384 E LIVE OAK, IRVINDALE
State: CA Zip Code: 91706 Telephone Number: (626) 357-9631

Acting on behalf of the above named firm, as its Authorized Official, I make the following Certification to the Los Angeles County Development Authority (LACDA).

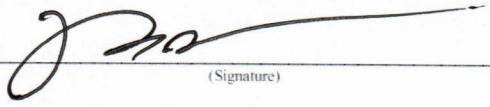
- 1) It is understood that each person/entity/firm who applies for a Los Angeles County Development Authority contract, and as part of that process, shall certify that they are familiar with the requirements of the Los Angeles County Code, Chapter 2.160 (Los Angeles County Ordinance 93-0031) and;
- 2) That all persons/entities/firms acting on behalf of the above named firm have and will comply with the County Code, and;
- 3) That any person/entity/firm who seeks a contract with the Los Angeles County Development Authority shall be disqualified therefrom and denied the contract and, shall be liable in civil action, if any lobbyist, lobbying firm, lobbyist employer or any other person or entity acting on behalf of the named firm fails to comply with the provisions of the County Code.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into contract with Los Angeles County and the Los Angeles County Development Authority.

Authorized Official:

GENTRY BROTHERS INC

(Contractor/Subcontractor)

By: 

(Signature)

8/21/24

(Date)

(Title)

City of South El Monte

City Project No.: 640

4. WORKER'S COMPENSATION CERTIFICATION**WORKER'S COMPENSATION CERTIFICATION**

I certify, by signature below, that I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 8/21/24 Project Number: 602500-22
Project Name: 24/25 PAVEMENT REHAB
Company Name: Gentry Brothers, Inc.
384 E Live Oak Ave
Address: Irwindale, Ca 91706
Print Name: STEVE GENTRY
Title: PRESIDENT
Signature: 

City of South El Monte

5. CONTRACTOR'S LIST OF PROPOSED SUBCONTRACTORS

This form will be submitted by the selected contractor after determination of lowest responsive bidder and when requested by the City.
For the bid submittal, bidders shall complete the table on Page B-16 in Section titled "DESIGNATION OF SUBCONTRACTORS"

CONTRACTOR LIST OF PROPOSED SUBCONTRACTORSPROJECT NAME 24/25 PAVEMENT REHAB
Location: S. EL MONTEAWARDING AGENCY S. EL MONTE
Project Number: 602500-22

SUBCONTRACTORS: Name, Address, and Telephone Number	Employer Identification Number	Contractor License Number	Contract Amount	Estimated Start Date	Estimated Completion Date	TRADES TO BE USED
PCI		415490	25,720			STRIPING

Signature [Signature]
Date 8/21/24Name and Title
GENTRY BROTHERS INC
Company Name

City Project No.: 640

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
REPORT OF ADDITIONAL CLASSIFICATION AND RATE

OMB Approval Number 2501-0011
(Exp. 09/30/2006)

Check All That Apply:

- Check One:**

- | | | |
|--|------------------------|-----------------------------|
| 

Agency Representative
(Typed name and signature) | <u>8/21/24</u>
Date | FOR HUD USE ONLY
LR2000: |
| | _____
Phone Number | Log in:

Log out: |

HUD-4230A (8-03) PREVIOUS EDITION IS OBSOLETE

City of South El Monte

City Project No.: 640

7. SECTION 3 BUSINESS CONCERN CERTIFICATION

SECTION 3 BUSINESS CONCERN CERTIFICATION

Business Name: Gentry Brothers, Inc.
384 E Live Oak Ave
Address: Irwindale, Ca 91706

City/State/Zip Code: _____

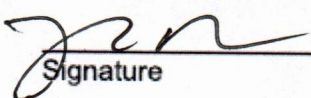
Telephone Number: 626-357-9691 **Email Address:** _____

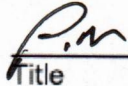
This business is a Section 3 business concern based on one of the following categories, as documented:

- ☐ **A. Business is 51% or more owned by low- or very low-income persons,**
(Attach a Section 3 Worker Certification(s) for each owner to this certification.)
- ☐ **B. Over 75 percent (75%) of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers,**
 Provide the following information for the prior three-month period:
- Indicate total number of labor hours performed by Section 3 workers: _____ Hours
 - Indicate total number of labor hours performed by all workers: _____ Hours
 - Calculate the percentage of labor hours by Section 3 workers: _____ %
- (Attach the Section 3 Worker Certifications and Section 3 Labor Hours Reports.)*
- or**
- ☐ **C. Business is 51% or more owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.**
(Attach proof of public housing or Section 8-assisted housing residence.)

(NOTE: FAILURE OF THE BUSINESS TO PROVIDE THE REQUIRED DOCUMENTATION AS NOTED ABOVE SHALL BE GROUNDS FOR THE LCA TO DETERMINE THE BUSINESS A NON-SECTION 3 BUSINESS CONCERN.)

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.


 Signature


 Title

8/21/24
 Date

TO BE COMPLETED BY LOCAL CONTRACTING AGENCY STAFF

This business meets the following category:

- ☐ 51% owned by low- or very low-income persons,
☐ 75% of labor hours performed by Section 3 workers, or
☐ 51% currently owned and controlled by public housing or Section 8-assisted housing residents.

Approved by: (Print Name) _____ Signature: _____ Date: _____

City of South El Monte

City Project No.: 640

10. NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**

TO:

AGC

(Name of Labor Union, Workers Representative, etc.)

(Address)

Name of Business (Contractor): GENTRY BROTHERS INCProject Name: 24/25 PAVEMENT REHAB Project Number: 602500-22

The Undersigned currently holds a contract with S. EL MONTE, involving funds of the U. S. Government, or a subcontract with a prime contractor holding such contract.

You are advised that under the provisions of the above contract or subcontract, and in accordance with Executive Order 11246, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. This obligation not to discriminate in employment includes, but is not limited to the follow:

1. Hiring, placement, upgrading, transfer or demotion;
2. Recruitment, advertising or solicitation for employment;
3. Treatment during employment;
4. Rates of pay or other forms of compensation;
5. Selection for training, including apprenticeship; and
6. Layoff or termination.

This notice is furnished to you pursuant to the provisions of the above contract or subcontract and Executive Order 11246. Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

J. ROEBORN

(Print Name)

By: [Signature]

(Signature)

8/21/24

(Date)

pm

(Title)

City of South El Monte

City Project No.: 640

11. FEDERAL LOBBYIST CERTIFICATION**EXHIBIT - 15****FEDERAL LOBBYIST CERTIFICATION**

Name of Firm: Gentry Brothers, Inc.
Address: 384 E Live Oak Ave
Irwindale, Ca 91706
State: _____ Zip Code: _____ Telephone Number: (626) 357-9631

Acting on behalf of the above named firm, as its Authorized Official, I make the following Certification to the U. S. Department of Housing and Urban Development, County of Los Angeles.

- 1) No Federal appropriated funds have been paid by or on behalf of the above named firm to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of and Federal grant, loan or cooperative agreement, and any extension, continuation, renewal, amendment, or modification thereof, and;
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee or any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the above named firm shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions, and;
- 3) The above name firm shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreement) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by Section 1352 Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Authorized Official:

GENTRY BROTHERS INC

(Contractor/Subcontractor)

By: 

(Signature)

8/21/24

(Date)

PM

(Title)

City of South El Monte

City Project No.: 640

12. CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTS
--

CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTSPROJECT NAME: 24/25 PAVEMENT REHABPROJECT NUMBER: 602500-22

Classification / Fringe Benefits Provided		Name, Address, and Telephone Number of Plan/Fund Program
1)		
Health and Welfare	\$	
Pension	\$	
Vacation	\$	
Apprenticeship/Training	\$	
2)		
Health and Welfare	\$	
Pension	\$	
Vacation	\$	
Apprenticeship/Training	\$	
3)		
Health and Welfare	\$	
Pension	\$	
Vacation	\$	
Apprenticeship/Training	\$	

OR: (Check if applicable)

☐ I certify that I do not make payments to approved fringe benefit plans, funds, or programs.

GENTRY BROTHERS INC

(Contractor/Subcontractor)

(Date)

8/21/24

by

(Signature)

(Title)

City of South El Monte

City Project No.: 640

13. DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS
--

DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS

As a minimum requirement for consideration of a contract award, the Bidder/Proposer shall declare his/her intent to comply with Section 3 (24 CFR 75) of the Housing and Urban Development Act of 1968, as amended (Section 3). The Bidder/Proposer is obliged, to the greatest extent feasible, to give opportunities for training and employment to low-income and very low-income persons residing in the service area or neighborhood in which the covered Section 3 project/service is located, and/or to award subcontracts to other Section 3 business concerns that provide economic opportunities for Section 3 workers and Targeted Section 3 workers.

Bidder/Proposer agrees that, as a condition of responsiveness to the solicitation and prior to recommendation for contract award by the Local Contracting Agency (LCA), he/she will agree to comply with the Section 3 requirements by including the Section 3 contract language in the contract, to the greatest extent feasible, to meet the Section 3 benchmarks and report all accomplishments with required documentation on a quarterly basis for the duration of the contract.

The Section 3 benchmarks apply to all Section 3 covered contracts as follows:

- Public housing financial assistance benchmarks:
 - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed, and
 - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed of which is included as part of the 25% threshold in the previous bullet.
- Community development financial assistance benchmarks:
 - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed on a Section 3 project, and
 - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed on a Section 3 project of which is included as part of the 25% threshold in the previous bullet.

Failure of the Bidder/Proposer to agree to comply with the Section 3 requirements and reporting obligations shall be grounds for determining the Bidder/Proposer non-responsive, and no further consideration for contract award shall be granted.

I declare under penalty of perjury under the laws of the State of California that we agree to comply with the Section 3 requirements as stated above.

GENTRY BROTHERS INC

Name of Contractor/Subcontractor

384 E LIVE OAK

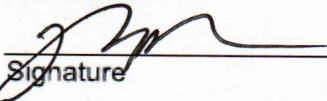
Address

D. ROCHERBORN

Print Name

P.M.

Title



Signature

8/21/24

Date

Declaration of Intent to Comply with Section 3 Requirements

Rev. 9.1.21

BID

B-34

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"
--

City of South El Monte

City Project No.: 640

14. TARGETED SECTION 3 WORKER CERTIFICATION

TARGETED SECTION 3 WORKER CERTIFICATION FOR LOS ANGELES COUNTY RESIDENTS

(SECTION 3 CONTRACTS EXECUTED ON OR AFTER NOVEMBER 30, 2020
AND SUBJECT TO 24 CFR 75 "NEW RULE")

Employee Name: Gentry Brothers, Inc.Address: 384 E Live Oak Ave
Irwindale, Ca 91706

City/State/Zip Code: _____

I hereby certify that I fit or when hired within the past five (5) years fit at least one of the following categories:

COUNTY OF RESIDENCE Select your County of Residence:				
☐ Los Angeles	☐ Ventura	☐ Kern	☐ Orange	☐ San Bernardino- Riverside

- ☐ 1. I am employed by a Section 3 business, or
- ☐ 2. I am an employee who currently fits or when hired fit at least one of the following two groups, as documented, within the past five years:
- I am living within the service area or the neighborhood of the Section 3 project, as defined, or
 - A YouthBuild Participant.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Employee Signature_____
Date**To Be Completed by the Employer**

The employee was hired on: _____

This employee meets the following: ☐ Section 3 Business Employee ☐ Section 3 Project ☐ YouthBuild Participant

Business Name: _____ Print Name of Owner / Agent: _____

Signature of Owner / Agent: _____ Date: _____

TO BE COMPLETED BY LACDA STAFF

Reviewed by: _____

Date: _____

City of South El Monte

City Project No.: 640

15. 2024 SECTION 3 WORKER CERTIFICATION
--

**2024 SECTION 3 WORKER CERTIFICATION
FOR
LOS ANGELES COUNTY RESIDENTS
(EFFECTIVE July 1, 2024)**

Employee Name: Gentry Brothers, Inc.
384 E Live Oak Ave
Irwindale, Ca 91706

Address: _____

City/State/Zip Code: _____

I hereby state that I fit or when hired within the past five (5) years fit at least one of the following categories, as documented:

1. I am a low-income resident in the County of Los Angeles with an income for the previous or annualized calendar year below the income limits established by the U.S. Department of Housing and Urban Development (HUD) as follows:

HUD INCOME LIMIT in LOS ANGELES COUNTY Select your Gross Annual Income (from all sources)	
Low (80%) Income Limit	☐ \$77,770 or Less

2. I am employed by a Section 3 business, or

3. I am a YouthBuild participant.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Employee Signature _____ Date _____

To Be Completed by the Employer

The employee was hired on: _____

This employee meets the following: ☐ HUD Income Limits ☐ Section 3 Business Employee ☐ YouthBuild Participant

Business Name: _____

Print Name of Owner / Agent: _____

Signature of Owner / Agent: _____ Date: _____

City of South El Monte

City Project No.: 640

HUD-4010
Federal Labor Standards Provisions
U.S. Department of Housing and Urban Development
Office of Davis-Bacon and Labor Standards
A. APPLICABILITY

The Project or Program to which the construction work covered by this Contract pertains is being assisted by the United States of America, and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

(1) MINIMUM WAGES

- (i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR Part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment, computed at rates not less than those contained in the wage determination of the Secretary of Labor (which is attached hereto and made a part hereof), regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under Section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of 29 CFR 5.5(a)(1)(iv); also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs, which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period.

Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill, except as provided in 29 CFR 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided, that the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under 29 CFR 5.5(a)(1)(ii) and the Davis-Bacon poster (WH1321)) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place, where it can be easily seen by the workers.

(ii) Additional Classifications.

- (A) Any class of laborers or mechanics which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. HUD shall approve an additional classification and wage rate and fringe benefits therefor only when the following criteria have been met:
- (1) The work to be performed by the classification requested is not performed by a classification in the wage determination;
 - (2) The classification is utilized in the area by the construction industry; and
 - (3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.
- (B) If the contractor, the laborers and mechanics to be employed in the classification (if known), or their representatives, and HUD or its designee agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), a report of the action taken shall be sent by HUD or its designee to the Administrator of the Wage and Hour Division ("Administrator"), Employment Standards Administration, U.S. Department of Labor, Washington, D.C. 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget ("OMB") under OMB control number 1235-0023.)
- (C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, or HUD or its designee do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), HUD or its designee shall refer the questions, including the views of all interested parties and the recommendation of HUD or its designee, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise HUD or its designee or will notify HUD or its designee within the 30-day period that additional time is necessary. (Approved by the Office of Management and Budget under OMB Control Number 1235-0023.)

City of South El Monte

City Project No.: 640

- (D) The wage rate (including fringe benefits, where appropriate) determined pursuant to subparagraphs (1)(ii)(B) or (C) of this paragraph, shall be paid to all workers performing work in the classification under this Contract from the first day on which work is performed in the classification.
- (iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.
- (iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, that the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program. (Approved by the Office of Management and Budget under OMB Control Number 1235-0023.)
- (2) **Withholding.** HUD or its designee shall, upon its own action or upon written request of an authorized representative of the U.S. Department of Labor, withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other Federally-assisted contract subject to Davis-Bacon prevailing wage requirements which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee or helper, employed or working on the site of the work, all or part of the wages required by the contract, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased. HUD or its designee may, after written notice to the contractor, disburse such amounts withheld for and on account of the contractor or subcontractor to the respective employees to whom they are due. The U.S. Department of Labor shall make such disbursements in the case of direct Davis-Bacon Act contracts.
- (3) **Payrolls and basic records.**
- (i) **Maintaining Payroll Records.** Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification(s), hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in Section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made, and actual wages paid.
- Whenever the Secretary of Labor has found, under 29 CFR 5.5(a)(1)(iv), that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in Section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits.
- Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs. (Approved by the Office of Management and Budget under OMB Control Numbers 1235-0023 and 1215-0018)
- (ii) **Certified Payroll Reports.**
- (A) The contractor shall submit weekly, for each week in which any contract work is performed, a copy of all payrolls to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee. The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead, the payrolls only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <https://www.dol.gov/agencies/whd/forms> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors.

City of South El Monte

City Project No.: 640

Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to HUD or its designee if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant sponsor, or owner, as the case may be, for transmission to HUD or its designee, the contractor, or the Wage and Hour Division of the U.S. Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this subparagraph for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its own records, without weekly submission to HUD or its designee. (Approved by the Office of Management and Budget under OMB Control Number 1235-0008.)

- (B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:
- (1) That the payroll for the payroll period contains the information required to be provided under 29 CFR 5.5(a)(3)(ii), the appropriate information is being maintained under 29 CFR 5.5(a)(3)(i), and that such information is correct and complete;
 - (2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in 29 CFR Part 3;
 - (3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract; and
- (C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by subparagraph (a)(3)(ii)(b).
- (D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under Section 1001 of Title 18 and Section 3729 of Title 31 of the United States Code.
- (iii) The contractor or subcontractor shall make the records required under subparagraph (a)(3)(i) available for inspection, copying, or transcription by authorized representatives of HUD or its designee or the U.S. Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, HUD or its designee may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.
- (4) **Apprentices and Trainees.**
- (i) **Apprentices.** Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency (where appropriate), to be eligible for probationary employment as an apprentice.

The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's hourly rate) specified in the contractor's or subcontractor's registered program shall be observed.

Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program.

Previous editions are obsolete.

Page 3 of 5

HUD-4010 (06/2022)
ref. Handbook 1344.1

City of South El Monte

City Project No.: 640

If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringe benefits shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (ii) **Trainees.** Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed, unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the work actually performed.

In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

- (iii) **Equal employment opportunity.** The utilization of apprentices, trainees, and journeymen under 29 CFR Part 5 shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR Part 30.
- (5) **Compliance with Copeland Act requirements.** The contractor shall comply with the requirements of 29 CFR Part 3, which are incorporated by reference in this Contract.
- (6) **Subcontracts.** The contractor or subcontractor will insert in any subcontracts the clauses contained in subparagraphs (1) through (11) in this paragraph (a) and such other clauses as HUD or its designee may, by appropriate instructions, require, and a copy of the applicable prevailing wage decision, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in this paragraph.
- (7) **Contract termination; debarment.** A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.
- (8) **Compliance with Davis-Bacon and Related Act Requirements.** All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR Parts 1, 3, and 5 are herein incorporated by reference in this Contract.
- (9) **Disputes concerning labor standards.** Disputes arising out of the labor standards provisions of this Contract shall not be subject to the general disputes clause of this Contract. Such disputes shall be resolved in accordance with the procedures of the U.S. Department of Labor set forth in 29 CFR Parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (or any of its subcontractors) and HUD or its designee, the U.S. Department of Labor, or the employees or their representatives.
- (10) **Certification of Eligibility.**
 - (i) By entering into this Contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.

City of South El Monte**City Project No.: 640**

- (ii) No part of this Contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of Section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1) or to be awarded HUD contracts or participate in HUD programs pursuant to 24 CFR Part 24.
 - (iii) Anyone who knowingly makes, presents, or submits a false, fictitious, or fraudulent statement, representation or certification is subject to criminal, civil and/or administrative sanctions, including fines, penalties, and imprisonment (e.g., 18 U.S.C. §§ 287, 1001, 1010, 1012; 31 U.S.C. §§ 3729, 3802).
- (11) **Complaints, Proceedings, or Testimony by Employees.** No laborer or mechanic, to whom the wage, salary, or other labor standards provisions of this Contract are applicable, shall be discharged or in any other manner discriminated against by the contractor or any subcontractor because such employee has filed any complaint or instituted or caused to be instituted any proceeding or has testified or is about to testify in any proceeding under or relating to the labor standards applicable under this Contract to his employer.
- B. CONTRACT WORK HOURS AND SAFETY STANDARDS ACT**
- The provisions of this paragraph (b) are applicable where the amount of the prime contract exceeds \$100,000. As used in this paragraph, the terms "laborers" and "mechanics" include watchmen and guards.
- (1) **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work, which may require or involve the employment of laborers or mechanics, shall require or permit any such laborer or mechanic in any workweek in which the individual is employed on such work to work in excess of 40 hours in such workweek, unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of 40 hours in such workweek.
 - (2) **Violation; liability for unpaid wages; liquidated damages.** In the event of any violation of the clause set forth in subparagraph B(1) of this paragraph, the contractor, and any subcontractor responsible therefor, shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory) for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in subparagraph B(1) of this paragraph, in the sum set by the U.S. Department of Labor at 29 CFR 5.5(b)(2) for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of 40 hours without payment of the overtime wages required by the clause set forth in subparagraph B(1) of this paragraph. In accordance with the Federal Civil Penalties Inflation Adjustment Act of 1990 (28 U.S.C. § 2461 Note), the DOL adjusts this civil monetary penalty for inflation no later than January 15 each year.
 - (3) **Withholding for unpaid wages and liquidated damages.** HUD or its designee shall, upon its own action or upon written request of an authorized representative of the U.S. Department of Labor, withhold or cause to be withheld from any moneys payable on account of work performed by the contractor or subcontractor under any such contract, or any other Federal contract with the same prime contract, or any other Federally-assisted contract subject to the Contract Work Hours and Safety Standards Act which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages, as provided in the clause set forth in subparagraph B(2) of this paragraph.
 - (4) **Subcontracts.** The contractor or subcontractor shall insert in any subcontracts the clauses set forth in subparagraph B(1) through (4) of this paragraph and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in subparagraphs B(1) through (4) of this paragraph.
- C. HEALTH AND SAFETY**
- The provisions of this paragraph (c) are applicable where the amount of the prime contract exceeds \$100,000.
- (1) No laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous, or dangerous to his or her health and safety, as determined under construction safety and health standards promulgated by the Secretary of Labor by regulation.
 - (2) The contractor shall comply with all regulations issued by the Secretary of Labor pursuant to 29 CFR Part 1926 and failure to comply may result in imposition of sanctions pursuant to the Contract Work Hours and Safety Standards Act, (Public Law 91-54, 83 Stat 96), 40 U.S.C. § 3701 et seq.
 - (3) The contractor shall include the provisions of this paragraph in every subcontract, so that such provisions will be binding on each subcontractor. The contractor shall take such action with respect to any subcontractor as the Secretary of Housing and Urban Development or the Secretary of Labor shall direct as a means of enforcing such provisions.

Previous editions are obsolete.

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HUD-4010 (06/2022)
ref. Handbook 1344.1

City of South El Monte

City Project No.: 640

AGENCY REPORT OF CONSTRUCTION CONTRACT AWARD

TO: Grants Management Unit (GMU)
Los Angeles County Development Authority (LACDA)

Date: 8/21/21

FROM: GENTRY BROTHERS INC

Local Contracting Agency Name: S. El Monte

Project Name: 24/25 PAVEMENT REHAB

Project Number: 602500-22

A formal bid opening, or informal solicitation for this construction contract was held on:

Date: _____

A ☐ Contract ☐ Subcontract was awarded to the contractor identified below on:

Date: _____

The contract amount for the scope of work to be performed by this Contractor, as detailed below, is:

Amount: _____

This ☐ is or ☐ is not a Section 3 qualified construction contract

A Section 3 Pre-Bid Meeting was held on:

Date: _____

A copy of the completed Section 3 Bid Evaluation form was provided to the LACDA on:

Date: _____

The Contractor's Eligibility was verified prior to the contract with search results from:

California Contractors State Licensing Board (CSLB) website (<http://www.cslb.ca.gov>) on:

Date: _____

California Department of Industrial Relations (DIR) website (<https://efiling.dir.ca.gov/PWCR/Search>) on:

Date: _____

California Department of Industrial Relations (DIR) website (<https://www.dir.ca.gov/dlse/debar.html>) on:

Date: _____

Federal List of Parties Excluded from federal contract award website (<https://beta.sam.gov>) on:

Date: _____

A Notice of Contract Award letter was sent to the U.S. Dept. of Labor, OFCCP (contracts \$10,000 or more) on:

Date: _____

► Identify the detailed scope of work FOR THIS CONTRACTOR

Estimated Start Date: _____

Estimated Completion Date: _____

► Identify the work classifications to be USED BY THIS CONTRACTOR at the construction site

Estimated Workforce size: _____

☐ Asbestos Worker
☐ Bricklayer
☐ Carpenter
☐ Cement Mason
☐ Electrician

☐ Equipment Operator
☐ Glazier
☐ Ironworker
☐ Laborer
☐ Labor/Striper

Group _____
Group _____
Group _____

☐ Lather
☐ Marble setter
☐ Painter
☐ Plasterer
☐ Plumber

☐ Roofer
☐ Sheet metal worker
☐ Terrazzo Worker
☐ Tile layer

(other) _____

The Contractor(s) acknowledge, by signature below, that: "This construction project is funded in whole or in part with Federal funds."

A copy of the Federal Labor Standards Provisions (HUD-4010 form), is attached to the contractor's copy of this form.

A copy of the assigned Federal Wage Decision identified below will be attached to the contractor's copy of this form.

Federal Wage Decision Number: CA _____ Mod. _____, DATED _____ (<http://beta.SAM.gov/>).

The Contractor(s) further acknowledges that the prevailing wage and fringe benefit rates must be paid to all workers each week.

Print Company Name above – ☐ Prime Contractor ☐ Subcontractor

Employer Identification Number: _____

Contractor License Number: _____

Print Company Name above – ☐ Subcontractor ☐ Lower-tier

Employer Identification Number: _____

Contractor License Number: _____

Authorized Signature of Company Representative

☐ Black American
☐ White American
☐ Hispanic American

☐ Women Owned Business
☐ Minority Owned Business
☐ Section 3 Qualified Business

☐ Native American
☐ Hasidic Jews
☐ Asian/Pacific American

Authorized Signature of Company Representative

☐ Black American
☐ White American
☐ Hispanic American

☐ Women Owned Business
☐ Minority Owned Business
☐ Section 3 Qualified Business

☐ Native American
☐ Hasidic Jews
☐ Asian/Pacific American

City of South El Monte

City Project No.: 640

Tips for completing the *Agency Report of Contract Award* form

The *Agency Report of Contract Award* (ARCA) form will help the LCA to complete HUD's Semi-Annual and Annual reporting requirements. Send a copy of the completed form(s) to the GMU Contract Compliance Officer via email. Process the ARCA as follows:

- **Local Contracting Agency (LCA) must;**
 - Enter the basic project information on the form.
 - Enter the dollar amount of the Prime Contract
 - Explain the prevailing wage requirements as outlined in the specifications.
 - Do not sign the form until it is returned, completed by the prime sub, or lower-tier contractor.
 - Collect form from the contractor and review for accuracy.
 - Initial and email completed form(s) to GMU.
 - **Prime Contractor must;**
 - Provide an estimated start and end date, and a summary the Scope of Work.
 - Identify the basic trades and number of workers to be used on site.
 - Complete lower left section – business address and EEO portion, and
 - Sign and return the form to the LCA.
 - **Subcontractor form**, provide the dollar amount of each subcontract
 - Ensure subcontractor has a copy of the *HUD-4010* form & *Federal Wage Decision*
 - Collect form from the sub-contractor and review it for accuracy
 - Sign and forward the form to the LCA
 - **Sub and Lower-tier contractor must;**
 - Provide an estimated start and end date, and a summary the Scope of Work.
 - Identify the basic trades and number of workers to be used on site.
 - Complete lower right section – business address and EEO portion, and
 - Sign and return the form to the Prime Contractor.
1. **Date of Public Bid Opening or Informal Solicitation Date:** Date that the LCA held the public bid opening, or the date that the contract opened for vendor offers through informal solicitation.
 2. **Contract Award Date:**
 - Prime Contracts**, the date that the contractor signed an agreement with the LCA.
 - Subcontracts**, the date the subcontractor signed an agreement with, or work commenced for the prime contractor.
 - Lower-tier contracts**, the date the lower-tier signed an agreement with, or work commenced for the subcontractor.
 3. **Section 3-Qualified Contracts:** The LCA is required to conduct a presentation of the bid preference and hiring requirements of *Section 3* during the *Pre-Bid Meeting*. In addition, during the bid evaluations, the LCA will include a *Section 3* analysis to determine each bidder's *Section 3* Responsiveness and provide GMU with a copy of their evaluation. A standard-format evaluation form is available for reference and use during the evaluation process.
 4. **Contractor Eligibility:** Prior to awarding a contract for construction, the LCA must ensure the contractor is eligible to receive federal funds, and that the contractor's license is current and active as part of the LCA bid evaluation process. The eligibility check includes:
 1. Obtaining the state license number of each bidder and proposed sub-contractor
 2. Contact the CA Contractor State License Board on-line at <http://www.cslb.ca.gov>
 3. Enter the contractor's license number and click on "Check License"
 4. The License Detail page will display: Business Information, License Status, Personnel List, etc.
 5. Print a copy of this page to assist in completing the contractor's eligibility verification.
 - a. First, access the CA Department of Industrial Relations websites:
 - i. at <https://efiling.dir.ca.gov/PWCR/Search.action> for contractor public works registration status, and
 - ii. at <https://www.dir.ca.gov/dlse/debar.html> to ensure that the contractor is not debarred
 - b. Next, access the Federal List of Parties Excluded from receiving federal funds on-line at <https://beta.sam.gov/>
 6. Print the results of your search and place a copy in the contractor's *Labor Standards Enforcement File*
 5. **Contractor Acknowledgement:** By signing this form the contractor(s) acknowledges that this project is federally-funded and the prevailing wage requirements of the *Davis-Bacon and Related Acts* will be administered, monitored, and enforced by the LCA, or their assigned representative.
 6. **Federal Labor Standards Provisions:** A copy of the current *HUD-4010* form that outlines the labor requirements for each contractor must be included in the bid specifications for all formal competitive bids, or physically attached to each Prime Contract awarded for informal contracts under \$25,000. The Prime Contractor must attach a current copy of the *HUD-4010* form to each subcontract.
 7. **Federal Wage Decision:** A copy of the current *Wage Decision* that identifies the minimum hourly wage and fringe benefit payments to workers must also be included in the bid specifications for all formal competitive bids, or physically attached to each Prime Contract awarded for informal contracts under \$2,000. The Prime Contractor must attach a copy of the applicable *Wage Decision* and *HUD-4010* form to each subcontractor ARCA to ensure that each sub and lower-tier contractor was informed of his/her obligation to pay prevailing hourly wages and fringe benefits to workers each week.
 8. **Contractor's Acknowledgement:** To pay workers each week no less than the hourly wage and fringe benefits rates identified in the assigned wage decision.
 9. **Notice of Contract Award:** Within 10-days of the award date, a *Notice of Contract Award* letter must sent to the Office of Federal Contract Compliance Programs (OFCCP) at the address below for contracts awarded in the amount of \$10,000 or more. Place a copy of the signed letter in the project file.

U.S. Department of Labor, Office of Federal Contract Compliance Programs
1640 South Sepulveda Boulevard, Suite 440
Los Angeles, CA 90024

City of South El Monte

City Project No.: 640

**CERTIFICATION OF UNDERSTANDING
AND AUTHORIZATION**Project Name: 24/25 PAVEMENT REHABContracting Agency: S. EL MONTE

This is to certify that the principals and the authorized payroll officer, below, have read and received a copy of the Federal Labor Standard Provisions (HUD-4010) and a copy of the Contractor's Guide to Prevailing Wage Requirements for Federally-Assisted Construction Projects, and that they understand the labor standards clauses pertaining to the above-listed project.

The following person is designated as the payroll officer for the undersigned and is authorized to sign the Statement of Compliance form that will accompany each weekly payroll report for the contractor listed below during the duration of this project:

GENTRY BROTHERS INC

Contractor Business Name

397682 A

License Number

DESIREE ZUBIA

Payroll Officer Name (print)

Payroll Officer (signature)

Name of Person Authorized to Sign (print)

(Authorized Signature)

Title

Date

City of South El Monte

City Project No.: 640

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT REPORT OF ADDITIONAL CLASSIFICATION AND RATE		HUD FORM 4230A OMB Approval Number 2501-0011 (Exp. 01/31/2010)
1. FROM (name and address of requesting agency) Gentry Brothers, Inc. 384 E Live Oak Ave Irwindale, Ca 91706		2. PROJECT NAME AND NUMBER 24/25 PAVEMENT REHAB
4. BRIEF DESCRIPTION OF PROJECT		3. LOCATION OF PROJECT (City, County and State) S. EL MONTE
5. CHARACTER OF CONSTRUCTION ☐ Building ☐ Residential ☐ Heavy ☐ Other (specify) ☐ Highway		6. WAGE DECISION NO. (include modification number, if any) ☐ COPY ATTACHED
7. WAGE DECISION EFFECTIVE DATE		
8. WORK CLASSIFICATION(S)	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
9. PRIME CONTRACTOR (name, address) Gentry Brothers, Inc. 384 E Live Oak Ave Irwindale, Ca 91706	10. SUBCONTRACTOR/EMPLOYER, IF APPLICABLE (name, address)	
Check All That Apply: ☐ The work to be performed by the additional classification(s) is not performed by a classification in the applicable wage decision. ☐ The proposed classification is utilized in the area by the construction industry. ☐ The proposed wage rate(s), including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage decision. ☐ The interested parties, including the employees or their authorized representatives, agree on the classification(s) and wage rate(s). ☐ Supporting documentation attached, including applicable wage decision.		
Check One: ☐ Approved, meets all criteria. DOL confirmation requested. ☐ One or more classifications fail to meet all criteria as explained in agency referral. DOL decision requested.		
Agency Representative (Typed name and signature) _____ Date _____ Phone Number _____		FOR HUD USE ONLY LR2000: Log in: Log out:

HUD-4230A (8-03) PREVIOUS EDITION IS OBSOLETE

City of South El Monte

City Project No.: 640

**Report of Additional
Classification and Wage Rate**U.S. Department of Housing and Urban Development
Office of Labor RelationsOMB Approval No. 2501-0011
(Exp. 01/31/2010)

Public reporting burden for this collection of information is estimated to average 1 hour per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completing and reviewing the collection of information. The information is considered non-sensitive and does not require special protection. This information is required to obtain benefits. This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Employers engaged on HUD-assisted construction projects subject to Davis-Bacon wage requirements must pay no less than the wages determined to be prevailing by the Secretary of Labor to all laborers and mechanics engaged on the construction work. On occasion, the applicable Davis-Bacon wage decision does not contain all of the work classifications and wage rates needed to complete the construction work. This information collection facilitates the addition of needed work classifications and wage rates for the construction work involved. This form is used by HUD and local agencies administering HUD programs to report employer request(s) for additional classification and wage rates so that an appropriate wage rate can be approved by the Department of Labor for the construction work. This information collection is required by Department of Labor regulations at 29 CFR 5.5. While no assurances of confidentiality are pledged to respondents, HUD generally discloses these data only in response to a Freedom of Information request.

Instructions**General:**

Contractors/Employers: Do not need to complete this form. Submit a written, signed request to the responsible contracting agency naming the work classifications and the wage rates, including any fringe benefits, that are proposed.

Local Agency Staff: Complete items 2 through 10. Submit one copy of this form to the responsible HUD Labor Relations Office with a copy of the applicable Davis-Bacon wage decision and the written request from the employer naming the work classifications and wage rates that are proposed. (The employer's request must be made in writing and must be signed.)

1. For HUD or State CDBG Office use. Enter the name and address of HUD Office (or State CDBG office) submitting the report and to which the DOL reply should be sent.
2. Enter the name and number of the project or contract involved.
3. Enter the location of the project involved: city, county and state.
4. Describe the construction involved, e.g., new construction or rehabilitation, number and type of buildings, number of stories, number of units (as applicable). For example: New construction: 3 – 4-story buildings; 120 units.
5. Enter the character of construction as defined by DOL for Davis-Bacon prevailing wage rate purposes.
6. Enter the number of the Davis-Bacon wage decision applicable to the construction work. Include the number of wage decision modifications (if any) applicable to the work.
7. Enter the effective date of the wage decision for the project. (See DOL regulations at 20 CFR 1.6.)
8. Enter the work classifications and corresponding hourly basic wage rates and fringe benefit rates (if any) requested.
9. Self-explanatory.
10. If the requesting employer is not the prime contractor, enter the name and address of the subcontractor/employer making the request.

Remainder of Form: HUD Labor Relations/State CDBG use.

HUD Labor Relations/State CDBG Staff: Evaluate the employer's request against the criteria for approval (see DOL Regulations, 29 CFR Part 5, and related contract labor standards provisions). The criteria are reflected in "checklist" form to ensure that each factor is considered and to ensure that supporting documentation, including a copy of the applicable wage decision, is attached. Check the box next to each criterion that is met; do not check the box next to any criterion that is not met.

If the request meets all criteria, check the appropriate box, enter the name and telephone number of the HUD/State CDBG agency representative, and sign and date the form. Submit one copy of the completed form to the DOL with a copy of the applicable Davis-Bacon wage decision and the written request from the employer involved.

If the request fails to pass all criteria, check the appropriate box, enter agency contact information, and sign and date the form. Submit one copy of the completed form to the DOL with a copy of the applicable Davis-Bacon wage decision, the written request from the employer involved, and a cover letter explaining how the employer's request failed to meet one or more of the criteria.

Submission of Report

Completed forms shall be sent to: Branch of Construction Wage Determinations, U.S. Department of Labor, 200 Constitution Avenue, N.W., Room S-3014, Washington, DC 20210.

HUD-4230A (8-03) PREVIOUS EDITION IS OBSOLETE

City of South El Monte

City Project No.: 640

PUBLIC WORKS PAYROLL REPORTING FORM

PUBLIC WORKS PAYROLL REPORTING FORM

Page of

NAME OF CONTRACTOR OR SUBCONTRACTOR:		CONTRACTOR'S LICENSE NO.:		SPECIALTY LICENSE NO.:		ADDRESS:																					
PAYROLL NO.:		FOR WEEK ENDING:		SELF-INSURED CERTIFICATE NO.:		PROJECT OR CONTRACT NO.:																					
PROJECT AND LOCATION:		WORKERS' COMPENSATION POLICY NO.:																									
(1) NAME, ADDRESS, AND SOCIAL SECURITY NUMBER OF EMPLOYEE	(2) NO. OF WORK WHICH EXEM	(3) ST OR OT	(4) DAY							(5) TOTAL HOURS	(6) HOURLY RATE OF PAY	(7) GROSS AMOUNT EARNED		(8) DEDUCTIONS, CONTRIBUTIONS AND PAYMENTS								(9) NET WAGES PAID FOR WEEK	CHECK NO.				
			DATE																								
			S	M	T	W	TH	F	S																		
			HOURS WORKED EACH DAY									THIS PROJECT	ALL PROJECTS	FICA (SEC. 1402)	STATE TAX	SDI	VAC / HOLIDAY	HEALTH & WELF.	PENSION								
		O																									
		S										THIS PROJECT	ALL PROJECTS	FICA (SEC. 1402)	STATE TAX	SDI	VAC / HOLIDAY	HEALTH & WELF.	PENSION								
		O																									
		S										THIS PROJECT	ALL PROJECTS	FICA (SEC. 1402)	STATE TAX	SDI	VAC / HOLIDAY	HEALTH & WELF.	PENSION								
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		O																									
		S										THIS PROJECT	ALL PROJECTS	FICA (SEC. 1402)	STATE TAX	SDI	VAC / HOLIDAY	HEALTH & WELF.	PENSION								
		O																									

S = STRAIGHT TIME
O = OVERTIME

*OTHER Any other deductions, contributions, and/or payments, whether or not included or required by prevailing wage determinations, must be separately listed. Use extra sheet(s) if necessary.

CERTIFICATION MUST BE COMPLETED.

City of South El Monte

City Project No.: 640

STATEMENT OF COMPLIANCE

CONTRACTOR/SUBCONTRACTOR	CONTRACT NUMBER
FIRST DAY AND DATE OF PAY PERIOD	LAST DAY AND DATE OF PAY PERIOD

I do hereby certify under penalty of perjury:

- (1) That I pay or supervise payment to employees of the above-referenced contractor on the above-referenced contract; that all persons employed on said project for the above-referenced time period have been paid their full weekly wages earned; that no rebates have been or will be made either directly or indirectly to or on behalf of said contractor from the full weekly wages earned by any person; and that no deductions have been made either directly or indirectly from the full weekly wages earned by any person other than permissible deductions.
- (2) That any payrolls otherwise under this contract required to be submitted for the above period are correct and complete; and that the wage rates for laborers or mechanics contained therein are not less than the applicable wage rates:
 - (a) ☐ Specified in the applicable wage determination incorporated into the contract.
 - (b) ☐ Determined by the Director of Industrial Relations for the county or counties in which the work is performed.
- (3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency.
- (4) That fringe benefits as listed in the contract:
 - (a) ☐ Have been or will be paid to the approved plan(s), fund(s), or program(s) for the benefit of listed employee(s), except as noted below.
 - (b) ☐ Have been paid directly to the listed employee(s), except as noted below.
 - (c) ☐ See exceptions noted below.

EXCEPTION CRAFT	EXPLANATION

REMARKS:

NAME (PLEASE PRINT)	TITLE
SIGNATURE	DATE

On federally funded projects, permissible deductions are defined in regulations, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 948, 63 Stat. 108, 72 Stat. 967; 76 Stat. 357; 40 U.S.C. 276c).

The willful falsification of any of the above statements may subject the contractor or subcontractor to civil or criminal prosecution (see Section 1001 of Title 18 and Section 231 of Title 31 of the United States Code).

INSTRUCTIONS FOR PREPARATION OF STATEMENT OF COMPLIANCE

This statement of compliance meets the needs of the state and federal payroll requirements to pay fringe benefits in addition to payment of minimum rates. The contractor's obligation to pay fringe benefits may be met by payment of the fringes to the various preapproved plans, funds, or programs or by making these payments to the employees as part of their weekly wage payments.

The contractor must **show on the face of his or her payroll all monies paid to the employees** whether as basic rates or as total hourly wage amounts in lieu of fringes. The contractor shall report in the statement of compliance that **he or she is paying to others** fringes required by the contract and not paid directly to the employees in lieu of fringes.

Detailed instructions follow:

Contractors required to pay Federal Wage Rates:

Such a contractor shall check paragraph 2(a) of the statement to indicate that the wage rates for laborers or mechanics contained in the payroll are not less than the applicable wage rates specified in the applicable wage determination incorporated into the contract.

Contractors required to pay the State Prevailing Wage Rates as determined by the Director of Industrial Relations:

Such a contractor shall check paragraph 2(b) of the statement to indicate that the wage rates for laborers or mechanics contained in the payroll are not less than the applicable wage rates determined by the Director of Industrial Relations for the county or counties in which the work is performed.

Contractors who pay all required fringe benefits:

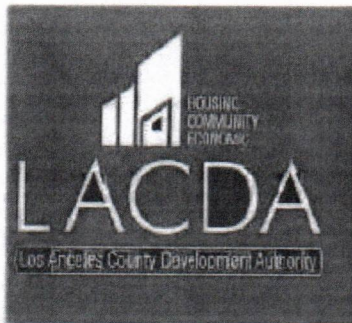
A contractor who pays fringe benefits to approved plans, funds, or programs in amounts not less than were determined in the applicable wage decisions shall continue to show on the face of his or her payroll the basic hourly rate and overtime rate paid to his or her employees, just as he or she has always done. Such a contractor shall check paragraph 4(a) of the statement to indicate that he or she is also paying approved plans, funds, or programs within the time required from the receipt of those sums, not less than the amount predetermined as fringe benefits for each craft. Any exception shall be noted in Section 4(c).

Contractors who pay no fringe benefits:

A contractor who does not pay fringe benefits to an approved plan shall pay a like amount to the employee. This payment can be reported by inserting in the straight time hourly rate column of his or her payroll an amount not less than the predetermined rate for each classification plus the amount of fringe benefits determined for each classification in the applicable wage decision. Inasmuch as it is not necessary to pay time and one-half on wages paid in lieu of fringes, the overtime rate shall be not less than one and one-half the basic predetermined rate, plus the required cash in lieu of fringes at the straight-time rate. To simplify computation of overtime, it is suggested that the straight-time basic rate and payment in lieu of fringes be separately stated in the hourly rate column, thus \$14.56/5.11. In addition, the contractor shall check paragraph 4(b) of the statement to indicate that he or she is paying fringe benefits directly to his or her employees. Any exceptions shall be noted in Section 4(c).

Use of Section 4(c) Exceptions

Any contractor who is making payment to approved plans, funds, or programs in amounts less than the wage determination requires is obligated to pay the deficiency directly to the employees as wages in lieu of fringes. Any exceptions to Section 4(a) or 4(b), whichever the contractor may check, shall be entered in Section 4(c). Enter in the Exception column the craft, and enter in the Explanation column the hourly amount paid the employees as wages in lieu of fringes, and the hourly amount paid to plans, funds, or programs as fringes.



GMU BULLETIN

700 West Main Street, Alhambra, CA 91801

NUMBER: 24-0006

SUBJECT: FISCAL YEAR 2024 INCOME GUIDELINES FOR
COMMUNITY DEVELOPMENT

DATE: May 14, 2024

EFFECTIVE DATE: Immediately

PAGE 1 OF 2

**TO: PARTICIPATING CITIES
COMMUNITY-BASED ORGANIZATIONS
OTHER PUBLIC AGENCIES
COUNTY DEPARTMENTS
LACDA DIVISIONS**

The Fiscal Year (FY) 2024 income guidelines in the table below are for use in Community Development Block Grant (CDBG). These guidelines should be used to determine compliance with each program's objective of providing benefit to income-eligible persons. They are also used in determining eligibility for the Public Housing and Section 8 Programs and are effective until a new schedule is issued.

The CDBG Program defines annual income according to the Section 8 Housing Assistance Payments Program, thus we are subject to the definition of "Extremely Low-Income," per the 2014 Consolidated Appropriations Act. Since the 30% Average Median Income (AMI) limits are not the same as the "Extremely Low-Income" limits, the CDBG Program must use the income guidelines, as outlined below:

2024 INCOME LIMITS

Number of Persons	Extremely Low-Income	Low-Income	Moderate-Income
1	\$29,150	\$48,550	\$77,770
2	\$33,300	\$55,450	\$88,800
3	\$37,450	\$62,400	\$99,900
4	\$41,600	\$69,350	\$110,950
5	\$44,950	\$74,900	\$119,850
6	\$48,300	\$80,450	\$128,750
7	\$51,600	\$86,000	\$137,600
8	\$54,950	\$91,550	\$146,500

*Please note that the 2024 median household income for Los Angeles County is \$98,200.

Community Development Division – Grants Management Unit (CDD-GMU)
Putting Dollars into Action

City of South El Monte**City Project No.: 640**

Participating Agencies

May 14, 2024

Page 2

These guidelines refer to the terms in determining income levels for the above-mentioned programs. To clarify any misunderstanding from the differences in terms between the Public Housing, Section 8, and CDBG, the following is provided for your information:

COMPARISON OF TERMS IN DETERMINING INCOME LEVELS		
CDBG	SECTION 8	% OF MEDIAN
Extremely Low-Income	Extremely Low-Income	Equal to or less than 30%
Low-Income	Very Low-Income	31% to 50%
Moderate-Income	Low-Income	51% to 80%

Agencies funded by CDBG and approved by the Los Angeles County Development Authority to use the *Public Service Self-Certification Form* for income documentation must immediately integrate the revised income guidelines into their forms. Updated forms in multiple languages have been included with this bulletin for your utilization.

Should you have any questions, please contact your CDBG Contract Manager.

Sincerely,

Linda Jenkins

Linda Jenkins (May 14, 2024 16:52 PDT)

LINDA JENKINS, Director
Community Development Division

K:\GMU COMMON\GMU Bulletins - Working Drafts\CDBG\2024\GMU Bulletin No. 24-XXXX - Fiscal Year 2024 Income Guidelines for CDBG.docx

Attachments

**SECTION 3 POLICY
FOR
PUBLIC HOUSING FINANCIAL ASSISTANCE
AND
HOUSING AND COMMUNITY DEVELOPMENT
FINANCIAL ASSISTANCE**

All Bidders/Proposers must review the following Section 3 requirements and conditions:

1.0 POLICY

The purpose of Section 3 of the Housing and Urban Development Act of 1968, as amended, is to ensure that training, employment, contracting and other economic opportunities generated by HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons. Section 3 applies to training, employment, contracting and other economic opportunities in the following manner:

- Public Housing Financial Assistance:

Arising from the expenditure of the following types of public housing financial assistance:

- Development assistance provided pursuant to Section 5 of the U.S. Housing Act of 1937 (1937 Act);
- Operating assistance provided pursuant to Section 9 of the 1937 Act; and
- Modernization assistance provided pursuant to Section 14 of the 1937 Act,
- The entirety of a mixed-finance development project as described in 24 CFR 905.604, regardless of whether the project is fully or partially assisted with public housing financial assistance as defined in the above three bullets in this section.

- Housing and Community Development Financial Assistance:

In connection with housing assistance and community development financial assistance that is used for the following types of projects:

- Housing rehabilitation (including reduction and abatement of lead-based paint hazards, but excluding routine maintenance, repair and replacement);
- Housing construction; and
- Other public construction.

2.0 DEFINITIONS

- 2.1 1937 Act means the United States Housing Act of 1937, 42 U.S.C. 1437 et seq.
- 2.2 Contractor means any entity entering a contract with:
- A recipient to perform work in connection with the expenditure of public housing financial assistance or for work in connection with a Section 3 project; or
 - A subrecipient for work in connection with a Section 3 project.
- 2.3 HUD means the U.S. Department of Housing and Urban Development.
- 2.4 Labor Standards Officer (LSO) is person primarily responsible for the administration, monitoring, and enforcement of the labor standards provisions throughout the course of the project.
- 2.5 Labor hours means the number of paid hours worked by persons on a Section 3 Project or by persons employed with funds that include public housing financial assistance.
- 2.6 Local Contracting Agency (LCA) means the awarding agency participating in the Los Angeles Urban County Community Development Block Grant (CDBG) program.
- 2.7 Los Angeles County Development Authority (LACDA)
- 2.8 Low-income person is a person, as defined in Section 3(b)(2) of the 1937 Act, to be families (including single persons) whose incomes do not exceed 80 per centum of the median income for the area, as determined by HUD, with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 80 per centum of the median for the area on the basis of the HUD's findings that such variations are necessary because of prevailing levels of construction costs or unusually high or low-income families.
- 2.9 Material supply contracts means contracts for the purchase of products and materials, including, but not limited to, lumber, drywall, wiring, concrete, pipes, toilets, sinks, carpets, and office supplies.
- 2.10 Nonmetropolitan county means any county outside of a metropolitan area (other than Los Angeles and Orange County).
- 2.11 Professional services means non-construction services that require an advanced degree or professional licensing, including, but not limited to,

Page 2 of 9

LCA Section 3 Policy Notice

Rev. 9.1.21

City of South El Monte**City Project No.: 640**

contracts for legal services, financial consulting, accounting services, environmental assessment, architectural services, and civil engineering services.

- 2.12 Public Housing means housing assisted under the 1937 Act, other than Section 8. Public housing includes dwelling units in a mixed finance project that are assisted by a Public Housing Agency with capital or operating assistance.
- 2.13 Public Housing Agency (PHA) means any State, county, municipality, or other governmental entity or public body, or agency or instrumentality of these entities, that is authorized to engage or assist in the development or operation of low-income housing under the 1937 Act.
- 2.14 Public housing financial assistance means development assistance provided pursuant to section 5 of the United States Housing Act of 1937 (the 1937 Act).
- 2.15 Public housing project means low-income housing developed, acquired, or assisted by a PHA under the 1937 Act, and the improvement of any such housing, and all necessary appurtenances thereto, assisted under the 1937 Act, other than assistance under 42 U.S.C. 1437f of the 1937 Act, including dwelling units in a mixed-finance project that are assisted by a public housing agency with public housing capital assistance or operating fund assistance.
- 2.16 Recipient means any entity which receives Section 3 covered assistance, directly from HUD public housing financial assistance or housing and community development assistance that funds Section 3 projects, including, but is not limited to, any State, local government, instrumentality, PHA, or other public agency, public or private nonprofit organization.
- 2.17 Section 3 means Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).
- 2.18 Section 3 business concern:
- A business concern that meets at least one of the following criteria, documented within the last six-month period:
 - It is 51 percent or more owned and controlled by low- or very low-income persons;
 - Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or
 - It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

City of South El Monte

City Project No.: 640

- The status of a Section 3 business concern shall not be negatively affected by a prior arrest or conviction of its owner(s) or employees.
 - Nothing in this part shall be construed to require the contracting or subcontracting of a Section 3 business concern. Section 3 business concerns are not exempt from meeting the specifications of the contract.
- 2.19 Section 3 Coordinator is the person primarily responsible for implementing, monitoring and enforcing the LCA's Section 3 Plan and for overseeing the contractor's hiring, training, and contracting efforts to ensure compliance with the goals.
- 2.20 Section 3 projects are housing rehabilitation, housing construction, and other public construction projects assisted under HUD programs that provide housing and community development financial assistance when the total amount of assistance to the project exceeds a threshold of \$200,000. The threshold is \$100,000 where the assistance is from the Lead Hazard Control and Healthy Homes programs, as authorized by Sections 501 or 502 of the Housing and Urban Development Act of 1970 (12 U.S.C. 1701z-1 or 1701z-2), the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.); and/or the Residential Lead-Based Paint Hazard Reduction Act of 1992 (42 U.S.C. 4851 et seq.). The project is the site or sites together with any building(s) and improvements located on the site(s) that are under common ownership, management, and financing.
- 2.21 Section 3 worker:
- Any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:
 - The worker's income for the previous or annualized calendar year is below the income limit established by HUD,
 - The worker is employed by a Section 3 business, or
 - The worker is a YouthBuild participant.
 - The status of a Section 3 worker shall not be negatively affected by a prior arrest or conviction.
 - Nothing in this part shall be construed to require the employment of someone who meets this definition of a Section 3 worker. Section 3 workers are not exempt from meeting the qualifications of the position to be filled.
- 2.22 Section 8-assisted housing refers to housing receiving project-based rental assistance or tenant-based assistance under Section 8 of the 1937 Act.
- 2.23 Service area or the neighborhood of the project means the area within one mile of the Section 3 project or, if fewer than 5,000 people live within one mile of the a Section 3 project, within a circle centered on the Section 3 Project that is sufficient to encompass a population of 5,000 people

according to the most recent U.S. Census.

- 2.24 Small PHA means a public housing authority that manages or operates fewer than 250 public housing units.
- 2.25 Subcontractor means any entity that has a contract with a contractor to undertake a portion of the contractor's obligation to perform work in connection with the expenditures of public housing financial assistance or for a Section 3 project.
- 2.26 Subrecipient means a non-Federal entity that receives a subaward from a pass-through entity to carry out part of a Federal program; but does not include an individual that is a beneficiary of such program or a recipient of other Federal awards directly from a Federal awarding agency.
- 2.27 Targeted Section 3 worker means A) or B), as applicable:
- A) A Targeted Section 3 worker for public housing financial assistance projects means:
- A worker employed by a Section 3 business concern; or
 - A worker who currently fits or when hired fit at least one of following categories, as documented within the past five years:
 - A resident of public housing or Section 8-assisted housing;
 - A resident of other public housing projects or Section 8-assisted housing managed by the PHA that is providing the assistance; or
 - A YouthBuild participant.
- B) A Targeted Section 3 worker for housing and community development financial assistance projects means a Section 3 worker who is:
- A worker employed by a Section 3 business concern; or
 - A worker who currently fits or when hired fit at least one of the following categories, as documented within the past five years:
 - Living within the service area or the neighborhood of the Section 3 project, as defined in Section 1.4.19; or
 - A YouthBuild participant.
- 2.28 Very low-income means a person as defined in section 3(b)(2) of the 1937 Act to be families (including single persons) whose incomes do not exceed 50 per centum of the median family income for the area, as determined by HUD with adjustments for smaller and larger families, except that HUD may establish income ceilings higher or lower than 50 per centum of the median for the area on the basis of the HUD's findings that such variations are necessary because of unusually high or low family incomes.

- 2.29 YouthBuild programs refers to a pre-apprenticeship program receiving assistance under the Workforce Innovation and Opportunity Act (29 U.S.C. 3226) that provides job training and educational opportunities for at-risk youth who have previously dropped out of high school.

3.0 SECTION 3 APPLICABILITY

- Public Housing Financial Assistance:

Each contract funded with Public Housing Financial Assistance must comply with Section 3 requirements, notwithstanding the amount of the assistance provided to the LCA. Compliance with Section 3 requirements apply to all contractors and subcontractors performing work in connection with covered Section 3 contract, whether fully or partially funded with Public Housing Financial Assistance and regardless of the amount of the contract or subcontract.

- Housing and Community Development Financial Assistance:

Each contract funded with Housing and Community Development Financial Assistance 3 for housing rehabilitation, housing construction, and other public construction projects in excess of \$200,000 must comply with Section 3 requirements. Compliance with Section 3 requirements apply to all contractors and subcontractors performing work in connection with covered Section 3 Contract, whether fully or partially funded with Housing and Community Development Financial Assistance.

- Professional, Material, and Supply Services Contracts

Professional service contracts for non-construction services that require an advanced degree or professional licensing are not subject to the Section 3 requirements. Section 3 requirements do not apply to "material-only" contracts or those that do not require any labor. However, contracts which involve both materials and labor shall be subject to Section 3 requirements.

4.0 SECTION 3 BENCHMARKS

Compliance with Section 3 benchmarks shall be achieved, *to the greatest extent feasible*, consistent with existing Federal, state and local laws and regulations to provide economic opportunities for Section 3 workers and Targeted Section 3 workers. HUD regulations outline requirements to serve as a measurement of compliance with the "greatest extent feasible". The benchmarks apply to all Section 3 projects awarded in any fiscal year.

The Contractor/Subcontractor will be considered to have complied with Section 3 benchmarks, in the absence of evidence to the contrary, if they meet all goals and certify compliance with prioritization requirements as follows:

- Public housing financial assistance benchmarks:

- Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed and

City of South El Monte**City Project No.: 640**

- Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed of which is included as part of the 25% threshold in the previous bullet.
- Community development financial assistance benchmarks:
 - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed on a Section 3 project and
 - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed on a Section 3 project of which is included as part of the 25% threshold in the previous bullet.

Should the Contractor/Subcontractor fail to meet the Section 3 benchmarks as described above in this section, the Contractor/Subcontractor shall report the qualitative nature of the his/her activities. Examples of qualitative efforts includes, but are not limited to the following:

- Engaged in outreach efforts to generate job applicants who are Targeted Section 3 workers.
- Provided training or apprenticeship opportunities.
- Provided technical assistance to help Section 3 workers compete for jobs (e.g., resume assistance, coaching).
- Provided or connected Section 3 workers with assistance in seeking employment including: drafting resumes, preparing for interviews, and finding job opportunities connecting residents to job placement services.
- Held one or more job fairs.
- Provided or referred Section 3 workers to services supporting work readiness and retention (e.g., work readiness activities, interview clothing, test fees, transportation, childcare).
- Provided assistance to apply for/or attend community college, a four-year educational institution, or vocational/technical training.
- Assisted Section 3 workers to obtain financial literacy training and/or coaching.
- Engaged in outreach efforts to identify and secure bids from Section 3 business concerns.
- Provided technical assistance to help Section 3 business concerns understand and bid on contracts.
- Divided contracts into smaller jobs to facilitate participation by Section 3 business concerns.
- Provided bonding assistance, guaranties, or other efforts to support viable bids from Section 3 business concerns.
- Promoted use of business registries designed to create opportunities for disadvantaged and small businesses.
- Outreach, engagement, or referrals with the state one-stop system as defined in Section 121(e)(2) of the Workforce Innovation and Opportunity Act 17.

5.0 SECTION 3 BIDDER RESPONSIVENESS

A bidder/proposer must demonstrate responsiveness to Section 3 requirements by declaring an intent to comply with Section 3 requirements. To demonstrate responsiveness, the bidder/proposer must submit a *Declaration of Intent to Comply with Section 3 Requirements* with their bid/proposal. Bidders/Proposers failing to commit to complying with the Section 3 requirements shall be grounds for finding the Bidder/Proposer non-responsive and shall not receive further consideration for a contract award.

6.0 SECTION 3 COMPLAINT PROCEDURES

Any Section 3 worker, Targeted Section 3 worker, or Section 3 business concern may file a complaint of noncompliance with the LCA and/or HUD against a recipient or a contractor who receives Section 3 related assistance.

The LCA will conduct a comprehensive analysis and evaluation of the recipient's or contractor's compliance with the requirements and obligations imposed by HUD regulations (24 CFR Part 75). Recipients must cooperate fully with the investigation of any allegations of noncompliance.

6.1 Internal Section 3 Complaint Procedure

In an effort to resolve complaints generated by non-compliance through an internal process, the LCA encourages submission of such complaints to its Section 3 Compliance Officer as follows:

- Complaints of non-compliance should be filed in writing and must contain the name of the complainant and brief description of the alleged violation of 24 CFR 75.
- Complaints must be filed within thirty (30) calendar days after the complainant becomes aware of the alleged violation.
- An investigation will be conducted if complaint is found to be valid. The Section 3 Compliance Officer will conduct an informal, but thorough investigation affording all interested parties, if any, an opportunity to submit testimony and/or evidence pertinent to the complaint.
- The Section 3 Compliance Officer will provide written documentation detailing the findings of the LCA's investigation. The LCA will review the findings for accuracy and completeness before releasing to complainants. The findings will be made available no later than sixty (60) days after the filing of the complaint.

6.2 HUD Section 3 Complaint Procedure

If complainants wish to have their concerns considered outside of the LCA, a complaint may be filed with the HUD program office responsible for the public housing financial assistance or to the local HUD field office. These offices can be found on HUD's website, www.hud.gov/.

7.0 RECORDKEEPING AND REPORTING

7.1 Recordkeeping

A contractor that is awarded a Section 3 covered contract must maintain all records, reports, and other documents demonstrating its efforts to achieve the Section 3 requirements, training and employment and for contracts. This includes the contractor's subcontracting activities to achieve Section 3 requirements. Such records shall identify the name and business address of each Section 3 subcontractor or vendor and the total dollar amount actually paid each Section 3 subcontractor or vendor with supporting documents.

7.2 Reporting of Labor Hours

At the end of every quarter, the LCA will be required to prepare a Quarterly Section 3 Contractor's Compliance Report and submit to the LACDA on a quarterly basis as follows:

Reporting Quarterly Period	LCA Deadline*
July – September:	October 15 th
October – December:	January 15 th
January – March:	April 15 th
April – June:	July 15 th

*If the deadline falls on a weekend or holiday, the report will be due on the next business day.

From: Compliance News

<http://www.compliancencenews.com>

info@compliancencenews.com

Tel: (800) 599-6996 Fax: (800) 200-4334

To: Gentry Brothers

384 E. Live Oak Ave

Irwindale, CA 91796

Phone: 323-527-8102

Fax: N/A

RECEIPT FOR ORDER #15677

Published on 08-20-2024 at 02:55 PM PDT

Project Name: FY 24/25 Pavement Rehabilitation Project

Contract/Bid #: 640

Awarding Agency: City of South El Monte

Total Amount PAID: \$85.00

A. Proofs of Good Faith Effort Bid Notice Advertisements

Publication: Compliance News Trade Journal
Published On: 08-20-2024 @ 02:55 PM PDT
Expires On: 08-22-2024 @ 02:00 PM PDT
Published At: <https://www.compliancencenews.com/trade-journal-detail/1/7457>

TRADE JOURNAL

Gentry Brothers

is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers to provide asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes



GPI
GENTRY BROTHERS, INC.
General Engineering Contractor

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project	OUTREACH COORDINATOR: Jason Roehrborn
CONTRACT #: 640	TELEPHONE: (323) 527-8102
AWARDING AGENCY: City of South El Monte	FAX: N/A
PROJECT LOCATION: Various locations, South El Monte, CA, 91733	ADDRESS: 384 E. Live Oak Ave, Irwindale, CA, 91796
DUE DATE: 08-22-2024 at 02:00 PM	EMAIL: joe@gentrybrothers.net

PROJECT DETAILS:
Remove and replace asphalt and concrete at various locations. Striping.

The Gentry Brothers Good Faith Effort advertisement has been published in both the Compliance News Internet and Hard-Copy publications (located online at: <http://www.compliancenews.com>). The undersigned declares: I am over the age of 18 years and a citizen of the United States of America. I am the principal publisher of the Compliance News Trade and Focus Journal in the United States of America. The notice a true copy of which is attached was published on 08-20-2024 at 02:55 PM PDT. I declare under penalty of perjury that the foregoing is true and correct.



J.H. Sprague

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Publication: Compliance News Focus Journal
Published On: 08-20-2024 @ 02:55 PM PDT
Expires On: 08-22-2024 @ 02:00 PM PDT
Published At: <https://www.compliancencenews.com/focus-journal/7457>

FOCUS JOURNAL



Gentry Brothers

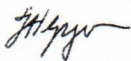
is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers to provide asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

PROJECT NAME:
FY 24/25 Pavement Rehabilitation Project
CONTRACT #:
640
AWARDING AGENCY:
City of South El Monte
PROJECT LOCATION:
Various locations, South El Monte, CA, 91733
DUE DATE:
08-22-2024 at 02:00 PM

OUTREACH COORDINATOR:
Jason Roehrborn
TELEPHONE:
(323) 527-8102
FAX:
N/A
ADDRESS:
384 E. Live Oak Ave, Irwindale, CA, 91796
EMAIL:
joe@gentrybrothers.net

PROJECT DETAILS:
Remove and replace asphalt and concrete at various locations. Striping.

The Gentry Brothers Good Faith Effort advertisement has been published in both the Compliance News Internet and Hard-Copy publications (located online at: <http://www.compliancenews.com>). The undersigned declares: I am over the age of 18 years and a citizen of the United States of America. I am the principal publisher of the Compliance News Trade and Focus Journal in the United States of America. The notice a true copy of which is attached was published on 08-20-2024 at 02:55 PM PDT. I declare under penalty of perjury that the foregoing is true and correct.



J.H. Sprague

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Tweet Proof

Publication: Compliance News Twitter Page

Published On: 08-20-2024 02:55 PM PDT

Published At: https://twitter.com/news_compliance



Compliance News

@compliance_news

Gentry Brothers is looking for DBEs and HUD Section 3 firms in South El Monte, CA

compliance-news.com/trade-journal-...



GENTRY BROTHERS, INC.
General Engineering Contractor

LinkedIn Proof

Publication: Compliance News LinkedIn Page
Published On: 08-20-2024 02:55 PM PDT
Published At: <https://www.linkedin.com/company/compliance-news>



Gentry Brothers is looking for DBEs and HUD Section 3 firms in South El Monte, CA

Gentry Brothers
compliancenews.com
Gentry Brothers is looking for DBEs and HUD Section 3 firms in South El Monte, CA

B. Awarding Department Contact Instructions

Many Good Faith Efforts may require the bidding contractor to CALL the awarding department or owner and talk with their Outreach coordinator.

SEE YOUR CONTRACT DOCUMENTS FOR THIS TELEPHONE NUMBER. Call it and record the result below.

Awarding Department Contact Action :

Gentry Brothers contacted the awarding department issuing this contract at (tel number) _____ at (time) _____ on
(date) _____ and discussed the Good-Faith Effort with _____ (Awarding Department
Contact) _____

Remarks: (left message, etc.) _____

Phone call was made by Prime Contractor Rep. _____
(Name/Signature)

C. Federal, State, & Local Agency Databases Accessed

Federal Agency: System for Award Management (SAM) at <https://www.sam.gov/SAM/> at 02:55 PM PDT on 08-20-2024

Federal Agency: SBA PRO-Net Database https://dsbs.sba.gov/search/dsp_dsbs.cfm at 02:55 PM PDT on 08-20-2024

Federal Agency: HUD Section 3 Business portal at <https://portalapps.hud.gov/Sec3BusReg/BRegistry/SearchBusiness> at 02:55 PM PDT on 08-20-2024

State Agency: Department of General Services (DGS) Cal eProcure at <https://caleprocure.ca.gov/pages/PublicSearch/supplier-search.aspx> at 02:55 PM PDT on 08-20-2024

State Agency: California's Unified Certification Program (CUCP) at <https://ucp.dot.ca.gov/licenseForm.htm> at 02:55 PM PDT on 08-20-2024

State Agency: B2Gnow powered California Unified Certification Program at <https://californiaucp.dbesystem.com> at 02:55 PM PDT on 08-20-2024

Referral Organization: Compliance News at <http://www.compliancenews.com> at 02:55 PM PDT on 08-20-2024

D. Summary of Firms Sent Bid Invitations

08/20/24

Company Name: Hard Hat Sweeping, Inc.
Address: 13328 HADLEY STREET, WHITTIER, CA, USA, 90601
Phone : 562-298-7956
Fax: 562-945-8399
Email : hardhatsweeping@gmail.com
Work Categories: CA WCC C9609: STREET SWEEPING TRUCK, CA WCC I7290: MISC PERSONAL SERVICES, CA WCC I7380: MISC BUSINESS SERVICES, NAICS 488490: Other Support Activities for Road Transportation, NAICS 561499: All Other Business Support Services, NAICS 812199: Other Personal Care Services, Other Support Activities for Road Transportation, All Other Business Support Services, Other Personal Care Services, C9609 - STREET SWEEPING TRUCK, I7290 - MISC PERSONAL SERVICES, I7380 - MISC BUSINESS SERVICES
Work Codes: NAICS: 488490, 561499, 812199

UNSPSC: N/A

@ 03:18 pm

NGIP: N/A

No answer, left a message.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Company Name: HARD HAT SWEEPING INC
Address: 13328 HADLEY STREET, WHITTIER, CA, USA, 90601
Phone : 5622987956
Fax: 5629458399
Email : hardhatsweeping@gmail.com
Work Categories: C9609 STREET SWEEPING TRUCK, I7290 MISC PERSONAL SERVICES, I7380 MISC BUSINESS SERVICES
Work Codes: NAICS: 488490, 561499, 812199

UNSPSC: N/A

@ 03:20 pm

NGIP: N/A

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

No answer, left a message.

Company Name: G & F Concrete Cutting, Inc.
Address: 13653 Alondra Blvd., Santa Fe Springs, CA, USA, 90670
Phone : 562-229-0227
Fax: 562-229-0231
Email : rvf@gfconcretecutting.com
Work Categories: Site Preparation Contractors, Site Preparation Contractors, All Other Specialty Trade Contractors, C1901 - ROADWAY EXCAVATION, C1920 - STRUCTURE EXCAVATION, C1940 - DITCHES EXCAVATION, C4040 - CLEAN & SEAL PAVEMENT JOINTS ROUT & SEAL CRACKS, C5100 - CONCRETE STRUCTURE, C5111 - CONCRETE OVERLAY DRILL & BOND, C9904 - CORING, C9905 - CUTTING, C9980 - DEMOLITION
Work Codes: NAICS: 238910, 238990

UNSPSC: N/A

@ 03:20 pm

Not interested in.

(MAJOR AND RESIDENT,91392-MAINTENANCE AND REPAIR,WATER SYSTEM,MAIN AND SER,75500-ROAD AND HIGHWAY EQUIPMENT AND PARTS: ASPHALT AND,75530-ASPHALT PAVERS,SELF-PROPELLED TYPE,75543-ASPHALT AND CONCRETE SCRAPERS,PROFILERS,AND MILL,75000-ROAD AND HIGHWAY BUILDING MATERIALS (NOT ASPHALTIC,76500-ROAD AND HIGHWAY EQUIPMENT (EXCEPT ASPHALT,CONCRE,76577-SWEEPERS,DRAG BROOMS,ETC. AND PARTS (SEE CLASS 3,76587-TRACTORS,WHEEL TYPE (EXCEPT FARM TRACTORS) (INCLU,76000-ROAD AND HIGHWAY EQUIPMENT: EARTH HANDLING,GRADIN,76026-EARTH PULVERIZERS,Asphalt grinding, stabilizing, paving, sweeping, Highway, Street, and Bridge Construction, Other Heavy and Civil Engineering Construction, Site Preparation Contractors

Work Codes: NAICS: 237310, 237990, 238910, 488490,237310-Highway, Street, and Bridge Construction,237990-Other Heavy and Civil Engineering Construction, 237990, 238910

UNSPSC: N/A

NGIP: N/A

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/20/24

Company Name: EZ LINE STRIPING CORPORATION
Address: 7379 ORANGETHORPE AVENUE, SUITE E., BUENA PARK, CA, USA, 90621
Phone : 714-994-1701
Fax: 714-994-1702
Email : info@ezlinestriping.com
Work Categories: Parking Lots and Garages, Parking Lots and Garages, C8406 - PAINTED TRAFFIC STRIPING & MARKING
Work Codes: NAICS: 812930

UNSPSC: N/A

NGIP: N/A

@ 3 : 39 pm

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Interested in, will look up the email for more details.

08/20/24

Company Name: 3531 Trucking
Address: 1239 BONNIE COVE, GLENDORA, CA, USA, 91740
Phone : 626-644-6221
Fax: Not Available
Email : miguel@3531truckinginc.com
Work Categories: Super,Supplier,gravel.,and,sand,asphalt,Trucking,Truck,Demolition,Dump,10,Trucking Service, Specialized Freight (except Used Goods) Trucking, Local
Work Codes: NAICS: 484220

UNSPSC: 11111500,22102000,25101600,25181600,30121600,72141100

NGIP: N/A

@ 3 : 41 pm No answer.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

The mail box was full, doesn't accept any new messages.

08/20/24

Company Name: 4 Kay's Sweeping, Inc
Address: 4044 Josephine Street, Lynwood, CA, USA, 90262
Phone : 800-680-7696
Fax: 310-597-4057
Email : keithp@4kayssweeping.com
Work Categories: Street sweeping services, Other Support Activities for Road Transportation
Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 3:45 pm
No answer.
Left a message.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: 1 Pass Sweeping, INC
Address: 1441 W Maxzim Ave, Fullerton, CA, USA, 92833
Phone : 714-797-5063
Fax: Not Available
Email : 1passweeping@gmail.com
Work Categories: CA WCC C9609: STREET SWEEPING TRUCK, NAICS 488490: Other Support Activities for Road Transportation, Other Support Activities for Road Transportation, C9609 - STREET SWEEPING TRUCK
Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:00 am
The phone # doesn't exist.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: EZ LINE STRIPING CORP.
Address: 7379 ORANGETHORPE AVENUE, SUITE E., BUENA PARK, CA, USA, 90621
Phone : 7149941701
Fax: 7149941702
Email : jhonm@EZLINESTRIPING.COM
Work Categories: C8406 PAINTED TRAFFIC STRIPING & MARKING
Work Codes: NAICS: 812930

UNSPSC: N/A

NGIP: N/A

@ 11:03 am
Not interested

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: 1 PASS SWEEPING INC
Address: 1441 W MAXZIM AVE, FULLERTON, CA, USA, 92833
Phone : 7147975063
Fax: 5
Email : 1passweeping@gmail.com
Work Categories: C9609 STREET SWEEPING TRUCK
Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:12 am

The phone doesn't exist.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: LOS ANGELES DELUXE SWEEPING INC.
Address: 4140 W BROADWAY, HAWTHORNE, CA, USA, 90250
Phone : 3108738137
Fax: Not Available
Email : LADELUXESWEEPINGINC@GMAIL.COM
Work Categories: C9609 STREET SWEEPING TRUCK
Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:23 am

They will submit the bid.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: COASTLINE COMMERCIAL SWEEPERS, INC.
Address: 10080 AMHERST AVENUE, MONTCLAIR, CA, USA, 91763
Phone : 6266272100
Fax: Not Available
Email : CoastlineSweepers@gmail.com
Work Categories: C9609 STREET SWEEPING TRUCK, D3530 CONSTRUCTION & RELATED MACHINERY, I7349 BUILDING MAINTENANCE SERVICES, street sweeper, ,sweeping
Work Codes: NAICS: 488490, 561790,

UNSPSC: ,72141000

NGIP: N/A

@ 11:27 am

No answer, left a message

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Company Name: LOS ANGELES DELUXE SWEEPING INC.
Address: 4140 W BROADWAY, HAWTHORNE, CA, USA, 90250
Phone : 310-873-8137
Fax: Not Available
Email : ladeluxesweeping@icloud.com
Work Categories: Other Support Activities for Road Transportation, Other Support Activities for Road Transportation, C9609 - STREET SWEEPING TRUCK

08/21/24

Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:30 am

They are interested in.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Company Name: AMPM Sweeping, Inc.
Address: 1341 S Parton St, Santa Ana, CA, USA, 92707
Phone : 714-326-2833
Fax: Not Available
Email : ampmssweeping@gmail.com
Work Categories: STREET SWEEPING TRUCK, Other Support Activities for Road Transportation, Other Support Activities for Road Transportation, C9609 - STREET SWEEPING TRUCK

08/21/24

Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:31 am

Not interested in.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Company Name: DSS SWEEPING AND WATER TRUCK RENTAL
Address: 4695 MACARTHUR COURT, SUITE 1100, NEWPORT BEACH, CA, USA, 92660
Phone : 9497985561
Fax: Not Available
Email : sales@dssrentals.com
Work Categories: C9606 WATER TRUCK, C9609 STREET SWEEPING TRUCK, C9670 TRUCK RENTAL, E4490 WATER TRANSPORTATION SERVICES, I7350 MISC EQUIPMENT RENTAL & LEASING

08/21/24

Work Codes: NAICS: 488490, 532412

UNSPSC: N/A

NGIP: N/A

@ 11:32 am

There is no connection.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: Maverick Sweeping, LLC
Address: 3644 Broken Feather Dr., Norco, CA, USA, 92860
Phone : 909-921-7389
Fax: Not Available
Email : admin@mavericksweeping.com
Work Categories: Street Sweeping, Other Support Activities for Road Transportation, Commercial Air, Rail, and Water Transportation Equipment Rental and Leasing, Other Services to Buildings and Dwellings, C9609 - STREET SWEEPING TRUCK, C9907 - CONSTRUCTION EQUIPMENTAL RENTAL, I7340 - SERVICES TO BUILDINGS

Work Codes: NAICS: 488490, 532411, 561790

UNSPSC: N/A

NGIP: N/A

@ 11:34 am

No answer, left a message.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: DSS STREET SWEEPING INC.
Address: 4695 MACARTHUR COURT, SUITE 1100, NEWPORT BEACH, CA, USA, 92660
Phone : 949-798-5561
Fax: Not Available
Email : sales@dssrentals.com
Work Categories: WATER TRUCK, STREET SWEEPING TRUCK, TRUCK RENTAL, WATER TRANSPORTATION SERVICES, MISC EQUIPMENT RENTAL & LEASING, Other Support Activities for Road Transportation, Construction, Mining, and Forestry Machinery and Equipment Rental and Leasing, Other Support Activities for Road Transportation, Construction, Mining, and Forestry Machinery and Equipment Rental and Leasing, C9606 - WATER TRUCK, C9609 - STREET SWEEPING TRUCK, C9670 - TRUCK RENTAL, E4490 - WATER TRANSPORTATION SERVICES, I7350 - MISC EQUIPMENT RENTAL & LEASING

Work Codes: NAICS: 488490, 532412

UNSPSC: N/A

NGIP: N/A

No answer.

@ 11:35 am

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: CAT TRACKING INC.
Address: 17 COMMERCIAL AVE, RIVERSIDE, CA, USA, 92509
Phone : 714-682-1494
Fax: 714-682-1491
Email : pam@cattrackinginc.com
Work Categories: Highway, Street, and Bridge Construction, Highway, Street, and Bridge Construction, All Other Specialty Trade Contractors, Other Support Activities for Road Transportation, All Other Support Services, C1200 - CONSTRUCTION AREA SIGNS, C1201 - TRAFFIC CONTROL SYSTEM, C1211 - TRAFFIC FLAGGER, C8405 - THERMOPLASTIC TRAFFIC STRIPING & MARKING, C8406 - PAINTED TRAFFIC STRIPING & MARKING

Work Codes: NAICS: 237310, 238990, 488490, 561990

@ 11:37 am

The phone number no in use.

UNSPSC: N/A

NGIP: N/A

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: Barbold Services LLC
Address: 1055 WEST 7TH STREET, 33RD FLOOR penthouse, Los Angeles, CA, USA, 90017
Phone : 310-894-8208
Fax: 310-984-8208
Email : barboldllc@gmail.com
Work Categories: Street sweeping, Other Support Activities for Road Transportation
Work Codes: NAICS: 488490

UNSPSC: N/A

NGIP: N/A

@ 11:45 am

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

No answer.

08/21/24

Company Name: Amaro's Trucking Enterprises Inc.
Address: 954 W 62nd st, LOS ANGELES, CA, USA, 90044
Phone : 323-428-3639
Fax: 323-759-1459
Email : domingoamaro6777@icloud.com
Work Categories: C9774 TRUCKER, Commercial Trucking Local Hauling of gravel, rocks, dirt and concrete, Specialized Freight (except Used Goods) Trucking, Local
Work Codes: NAICS: 484220

UNSPSC: N/A

NGIP: N/A

@ 11:46 am

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

Doesn't speak English

08/21/24

Company Name: WILLIE DIXON TRUCKING
Address: 1264 W. 132ND STREET, GARDENA, CA, USA, 90248
Phone : 310-532-6897
Fax: 310-532-6260
Email : Not Available
Work Categories: C1575 REMOVE BRIDGE ITEM, C1601 CLEARING & GRUBBING, C9609 STREET SWEEPING TRUCK, C9774 TRUCKER, Highway, Street, and Bridge Construction, Site Preparation Contractors, Specialized Freight (except Used Goods) Trucking, Local, Other Support Activities for Road Transportation, C1575 - REMOVE BRIDGE ITEM, C1601 - CLEARING &

@ 11:48 am

No answer.

GRUBBING, C9609 - STREET SWEEPING TRUCK, C9774 - TRUCKER

Work Codes:

NAICS: 237310, 238910, 484220, 488490, 238910, 484220, 488490

UNSPSC: N/A

NGIP: N/A

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name:

IRBF Trucking LLC

Address:

3632 W 116TH ST, INGLEWOOD, CA, USA, 90303

Phone :

310-686-5876

Fax:

Not Available

Email :

irbftruckingllc@gmail.com

Work Categories:

C9774 TRUCKER, E4953 WASTE COLLECTION AND DISPOSAL, Trucking services, hauling of dirt, gravel, concrete, etc., Specialized Freight (except Used Goods) Trucking, Local, Other Waste Collection

Work Codes:

NAICS: 484220, 562119, 562119

UNSPSC: N/A

NGIP: N/A

@ 11:50 am

No answer, left a message.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name:

IFVG Enterprise LLC

Address:

11963 Truro Ave unit A, Hawthorne, CA, USA, 90250

Phone :

323-632-4857

Fax:

Not Available

Email :

larryb.reliabletrucking@gmail.com

Work Categories:

C9774 TRUCKER, Commercial trucking, hauling of concrete, sand, dirt and asphalt, Dump trucking (e.g., gravel, top-soil)

Work Codes:

NAICS: 484220

UNSPSC: N/A

NGIP: N/A

@ 11:52 am

Left a message.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name:

Giosand Environmental Transportation Inc.

Address:

535 Heritage Place, 535 Heritage Place, Palmdale, CA, USA, 93550

Phone :

661-212-7238

Fax:

Not Available

@ 11:54 am

Left a message

Email : giosand@att.net
Work Categories: Haul non- and contaminated (HAZ LOADS) of dirt, soil, concrete and asphalt and aggregates., Specialized Freight (except Used Goods) Trucking, Local, Hazardous Waste Collection
Work Codes: NAICS: 484220, 562112
UNSPSC: N/A
NGIP: N/A

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

08/21/24

Company Name: LEONEL MICHEL RAMOS
Address: 12401 FILMORE STREET, 813, SYLMAR, CA, USA, 91342
Phone : 818-581-9662
Fax: Not Available
Email : alejandramichel0718@gmail.com
Work Categories: Trucking - hauling of dirt, gravel, concrete, sand, etc., Specialized Freight (except Used Goods) Trucking, Local
Work Codes: NAICS: 484220
UNSPSC: N/A
NGIP: N/A

11:55 am

The phone number doesn't exist anymore.

Date/s-Time/s Solicited by Phone:

Person Contacted and Comments for Solicitation :

E. Proofs of Email Bid Invitations

Attn: Hard Hat Sweeping, Inc.
13328 HADLEY STREET
WHITTIER, CA, 90601

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

This solicitation was sent to you by Compliance News on behalf of Gentry Brothers.

For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: **HARD HAT SWEEPING INC**
13328 HADLEY STREET
WHITTIER, CA, 90601

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: G & F Concrete Cutting, Inc.
13653 Alondra Blvd.
Santa Fe Springs, CA, 90670

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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Attn: Jesus Esqueda Trucking, Inc.
8760 PLEVKA AVENUE
LOS ANGELES, CA, 90002

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: Coastline Commercial Sweepers, INC.
1247 Inspiration Point Way
West Covina, CA, 91791

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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Attn: Cindy Trump Inc
625 S. MOUNTAIN VIEW
LA HABRA, CA, 90631

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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Attn: EZ LINE STRIPING CORPORATION
7379 ORANGETHORPE AVENUE, SUITE E.
BUENA PARK, CA, 90621

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: 3531 Trucking
1239 BONNIE COVE
GLENORA, CA, 91740

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, stripping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com//trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: 4 Kay's Sweeping, Inc
4044 Josephine Street
Lynwood, CA, 90262

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com/trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

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For more information about DBE, M/WBE, SBE, Vet Biz and other bid opportunities visit the Compliance News: <https://compliancenews.com/> or follow us on twitter: https://twitter.com/news_compliance

Attn: EZ LINE STRIPING CORP.
7379 ORANGETHORPE AVENUE, SUITE E.
BUENA PARK, CA, 90621

INVITATION TO BID

Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT NAME: FY 24/25 Pavement Rehabilitation Project

Awarding Agency: City of South El Monte

CONTRACT #: 640

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancencenews.com/trade-journal-detail/1/7457>

LET US KNOW IF YOU PLAN TO BID

Email: joe@gentrybrothers.net

Tel: (323) 527-8102

Fax: N/A

Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

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Attn: COASTLINE COMMERCIAL SWEEPERS, INC.
10080 AMHERST AVENUE
MONTCLAIR, CA, 91763

INVITATION TO BID

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Attn: LOS ANGELES DELUXE SWEEPING INC.
4140 W BROADWAY
HAWTHORNE, CA, 90250

INVITATION TO BID

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Attn: AMPM Sweeping, Inc.
1341 S Parton St
Santa Ana, CA, 92707

INVITATION TO BID

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CONTRACT #: 640

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Attn: DSS SWEEPING AND WATER TRUCK RENTAL
4695 MACARTHUR COURT, SUITE 1100
NEWPORT BEACH, CA, 92660

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Attn: Maverick Sweeping, LLC
3644 Broken Feather Dr.
Norco, CA, 92860

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CONTRACT #: 640

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Attn: DSS STREET SWEEPING INC.
4695 MACARTHUR COURT, SUITE 1100
NEWPORT BEACH, CA, 92660

INVITATION TO BID

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Attn: All State Trucking LLC
9613 Florpark St.
Pico Rivera, CA, 90660

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Attn: JCTransportLogistics
4435 Pine Street
Pico Rivera, CA, 90660

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Attn: 4 KAY'S SWEEPING
4044 JOSEPHINE STREET
LYNWOOD, CA, 90262

INVITATION TO BID

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Attn: Barbold Services LLC
1055 WEST 7TH STREET, 33RD FLOOR penthouse
Los Angeles, CA, 90017

INVITATION TO BID

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Attn: Amaro's Trucking Enterprises Inc.
954 W 62nd st
LOS ANGELES, CA, 90044

INVITATION TO BID

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Awarding Agency: City of South El Monte

CONTRACT #: 640

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Attn: WILLIE DIXON TRUCKING
1264 W. 132ND STREET
GARDENA, CA, 90248

INVITATION TO BID

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CONTRACT #: 640

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Attn: IRBF Trucking LLC
3632 W 116TH ST
INGLEWOOD, CA, 90303

INVITATION TO BID

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Attn: IFVG Enterprise LLC
11963 Truro Ave unit A
Hawthorne, CA, 90250

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Attn: Giosand Environmental Transportation Inc.
535 Heritage Place, 535 Heritage Place
Palmdale, CA, 93550

INVITATION TO BID

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CONTRACT #: 640

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Attn: LEONEL MICHEL RAMOS
12401 FILMORE STREET, 813
SYLMAR, CA, 91342

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**Attn: EZ LINE STRIPING CORPORATION
7379 ORANGETHORPE AVENUE, SUITE E.
BUENA PARK, CA, 90621**

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

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AWARDING AGENCY: City of South El Monte

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PLEASE INDICATE IF YOU WILL BE BIDDING ON THIS PROJECT

You can fax back this invitation with your response

(1) Yes, we will send you a fax quote by the bid date.

(2) No, we are not interested in your bid invite

(3) We are interested, but we would like to see more information. Please contact us at: _____

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Attn: 3531 Trucking
1239 BONNIE COVE
GLENORA, CA, 91740

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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PROJECT: FY 24/25 Pavement Rehabilitation Project

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Attn: 4 Kay's Sweeping, Inc
4044 Josephine Street
Lynwood, CA, 90262

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

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Email: joe@gentrybrothers.net



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Attn: 1 Pass Sweeping, INC
1441 W Maxxim Ave
Fullerton, CA, 92833

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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7379 ORANGETHORPE AVENUE, SUITE E.
BUENA PARK, CA, 90621

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1441 W MAXZIM AVE
FULLERTON, CA, 92833

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Irwindale, California, 91796

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Attn: LOS ANGELES DELUXE SWEEPING INC.
4140 W BROADWAY
HAWTHORNE, CA, 90250

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

CONTRACT#: 640

AWARDING AGENCY: City of South El Monte

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com/trade-journal-detail/1/7457>

PLEASE INDICATE IF YOU WILL BE BIDDING ON THIS PROJECT

You can fax back this invitation with your response

(1) Yes, we will send you a fax quote by the bid date.

(2) No, we are not interested in your bid invite

(3) We are interested, but we would like to see more information. Please contact us at: _____

Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: COASTLINE COMMERCIAL SWEEPERS, INC.
10080 AMHERST AVENUE
MONTCLAIR, CA, 91763

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

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Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com/trade-journal-detail/1/7457>

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4140 W BROADWAY
HAWTHORNE, CA, 90250

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From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: AMPM Sweeping, Inc.
1341 S Parton St
Santa Ana, CA, 92707

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

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AWARDING AGENCY: City of South El Monte

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asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

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(3) We are interested, but we would like to see more information. Please contact us at: _____

Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: DSS SWEEPING AND WATER TRUCK RENTAL
4695 MACARTHUR COURT, SUITE 1100
NEWPORT BEACH, CA, 92660

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

CONTRACT#: 640

AWARDING AGENCY: City of South El Monte

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

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Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: Maverick Sweeping, LLC
3644 Broken Feather Dr.
Norco, CA, 92860

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

CONTRACT#: 640

AWARDING AGENCY: City of South El Monte

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

See the entire bid invitation at: <https://www.compliancenews.com/trade-journal-detail/1/7457>

PLEASE INDICATE IF YOU WILL BE BIDDING ON THIS PROJECT

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Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: DSS STREET SWEEPING INC.
4695 MACARTHUR COURT, SUITE 1100
NEWPORT BEACH, CA, 92660

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

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Attn: CAT TRACKING INC.
17 COMMERCIAL AVE
RIVERSIDE, CA, 92509

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

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Attn: All State Trucking LLC
9613 Florpark St.
Pico Rivera, CA, 90660

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

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Attn: JCTransportLogistics
4435 Pine Street
Pico Rivera, CA, 90660

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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PROJECT: FY 24/25 Pavement Rehabilitation Project

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Attn: 4 KAY'S SWEEPING
4044 JOSEPHINE STREET
LYNWOOD, CA, 90262

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

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AWARDING AGENCY: City of South El Monte

Quotes are needed for:

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Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: Barbold Services LLC
1055 WEST 7TH STREET, 33RD FLOOR penthouse
Los Angeles, CA, 90017

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

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asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

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Gentry Brothers is an Equal Opportunity Employer and intends to seriously negotiate with certified and qualified subcontractors and/or suppliers for project participation.

Attn: Amaro's Trucking Enterprises Inc.
954 W 62nd st
LOS ANGELES, CA, 90044

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



Gentry Brothers is seeking certified and qualified DBE, HUD Section 3 subcontractors and/or suppliers for:

PROJECT: FY 24/25 Pavement Rehabilitation Project

LOCATION: South El Monte, California, 91733

DUE DATE: 08-22-2024 at 02:00 PM

CONTRACT#: 640

AWARDING AGENCY: City of South El Monte

Quotes are needed for:

asphalt, paving, striping, concrete, sweeper, sweeping, truncated domes

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Attn: WILLIE DIXON TRUCKING
1264 W. 132ND STREET
GARDENA, CA, 90248

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Attn: IRBF Trucking LLC
3632 W 116TH ST
INGLEWOOD, CA, 90303

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Attn: IFVG Enterprise LLC
11963 Truro Ave unit A
Hawthorne, CA, 90250

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Attn: Giosand Environmental Transportation Inc.
535 Heritage Place, 535 Heritage Place
Palmdale, CA, 93550

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Attn: LEONEL MICHEL RAMOS
12401 FILMORE STREET, 813
SYLMAR, CA, 91342

INVITATION TO BID

From:
Gentry Brothers
384 E. Live Oak Ave
Irwindale, California, 91796

Tel: (323) 527-8102
Fax: N/A
Outreach Coordinator: Jason Roehrborn
Email: joe@gentrybrothers.net



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Appendix

Email Log

	Business Name	Email ID	Email Status	Date	Time
1	Hard Hat Sweeping, Inc.	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55 pm PDT
2	HARD HAT SWEEPING INC	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55 pm PDT
3	G & F Concrete Cutting, Inc.	rvf@gfconcretecutting.com	Sent	Aug-20-2024	02:55 pm PDT
4	Jesus Esqueda Trucking, Inc.	chuy1863@yahoo.com	Sent	Aug-20-2024	02:55 pm PDT
5	Coastline Commercial Sweepers, INC.	coastlinesweepersinc@gmail.com	Sent	Aug-20-2024	02:55 pm PDT
6	Cindy Trump Inc	wegrindasphalt@aol.com	Not Sent Yet	NA	NA
7	EZ LINE STRIPING CORPORATION	info@ezlinestriping.com	Not Sent Yet	NA	NA
8	3531 Trucking	miguel@3531truckinginc.com	Not Sent Yet	NA	NA
9	4 Kay's Sweeping, Inc	keithp@4kayssweeping.com	Not Sent Yet	NA	NA
10	1 Pass Sweeping, INC	1passwsweeping@gmail.com	Not Sent Yet	NA	NA
11	EZ LINE STRIPING CORP.	jhonm@EZLINESTRIPING.COM	Not Sent Yet	NA	NA
12	1 PASS SWEEPING INC	1passwsweeping@gmail.com	Not Sent Yet	NA	NA
13	LOS ANGELES DELUXE SWEEPING INC.	LADLUXESWEEPINGINC@GMAIL.COM	Not Sent Yet	NA	NA
14	COASTLINE COMMERCIAL SWEEPERS, INC.	CoastlineSweepers@gmail.com	Not Sent Yet	NA	NA
15	LOS ANGELES DELUXE SWEEPING INC.	ladeluxesweeping@icloud.com	Not Sent Yet	NA	NA
16	AMPM Sweeping, Inc.	ampmsweeping@gmail.com	Not Sent Yet	NA	NA
17	DSS SWEEPING AND WATER TRUCK RENTAL	sales@dssrentals.com	Not Sent Yet	NA	NA
18	Maverick Sweeping, LLC	admin@maverickssweeping.com	Not Sent Yet	NA	NA
19	DSS STREET SWEEPING INC.	sales@dssrentals.com	Not Sent Yet	NA	NA
20	CAT TRACKING INC.	pam@cattrackinginc.com	Not Sent Yet	NA	NA
21	All State Trucking LLC	allstatetrucking@outlook.com	Not Sent Yet	NA	NA
22	JCTransportLogistics	jaimecorraltrucking@gmail.com	Not Sent Yet	NA	NA
23	4 KAY'S SWEEPING	keithp@4kayssweeping.com	Not Sent Yet	NA	NA
24	Barbold Services LLC	barboldllc@gmail.com	Not Sent Yet	NA	NA
25	Amaro's Trucking Enterprises Inc.	domingoamaro6777@icloud.com	Not Sent Yet	NA	NA
26	WILLIE DIXON TRUCKING		Not Sent Yet	NA	NA
27	IRBF Trucking LLC	irbftruckingllc@gmail.com	Not Sent Yet	NA	NA
28	IFVG Enterprise LLC	larryb.reliabletrucking@gmail.com	Not Sent Yet	NA	NA
29	Giosand Environmental Transportation Inc.	giosand@att.net	Not Sent Yet	NA	NA
30	LEONEL MICHEL RAMOS	alejandramichel0718@gmail.com	Not Sent Yet	NA	NA

Fax Log

	Business Name	Fax No	Fax Status	Date	Time
No Record Found					

Email Log



#	Business Name	Email	Mail Status	Date	Time
1	Hard Hat Sweeping, Inc.	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55:46 PM PDT
2	HARD HAT SWEEPING INC	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55:51 PM PDT
3	G & F Concrete Cutting, Inc.	rvt@gfconcretecutting.com	Sent	Aug-20-2024	02:55:53 PM PDT
4	Jesus Esqueda Trucking, Inc.	chuy1863@yahoo.com	Sent	Aug-20-2024	02:55:55 PM PDT
5	Coastline Commercial Sweepers, INC.	coastlinesweepersinc@gmail.com	Sent	Aug-20-2024	02:55:58 PM PDT
6	Cindy Trump Inc	wegrindasphalt@aol.com	Sent	Aug-20-2024	02:56:02 PM PDT
7	EZ LINE STRIPING CORPORATION	info@ezlinestriping.com	Sent	Aug-20-2024	02:56:05 PM PDT
8	3531 Trucking	miguel@3531truckinginc.com	Sent	Aug-20-2024	02:56:08 PM PDT
9	4 Kay's Sweeping, Inc	keithp@4kayssweeping.com	Not Sent Yet	NA	12:00:00 AM PST
10	1 Pass Sweeping, INC	1passssweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
11	EZ LINE STRIPING CORP.	jhonm@EZLINESTRIPING.COM	Not Sent Yet	NA	12:00:00 AM PST
12	1 PASS SWEEPING INC	1passssweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
13	LOS ANGELES DELUXE SWEEPING INC.	LADELUXESWEEPINGINC@GMAIL.COM	Not Sent Yet	NA	12:00:00 AM PST
14	COASTLINE COMMERCIAL SWEEPERS, INC.	CoastlineSweepers@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
15	LOS ANGELES DELUXE SWEEPING INC.	ladeluxesweeping@icloud.com	Not Sent Yet	NA	12:00:00 AM PST
16	AMPM Sweeping, Inc.	ampmsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
17	DSS SWEEPING AND WATER TRUCK RENTAL	sales@dssrentals.com	Not Sent Yet	NA	12:00:00 AM PST
18	Maverick Sweeping, LLC	admin@mavericksweeping.com	Not Sent	NA	12:00:00 AM

Email Log



#	Business Name	Email	Mail Status	Date	Time
1	Hard Hat Sweeping, Inc.	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55:46 PM PDT
2	HARD HAT SWEEPING INC	hardhatsweeping@gmail.com	Sent	Aug-20-2024	02:55:51 PM PDT
3	G & F Concrete Cutting, Inc.	rvf@gfconcretecutting.com	Sent	Aug-20-2024	02:55:53 PM PDT
4	Jesus Esqueda Trucking, Inc.	chuy1863@yahoo.com	Sent	Aug-20-2024	02:55:55 PM PDT
5	Coastline Commercial Sweepers, INC.	coastlinesweepersinc@gmail.com	Sent	Aug-20-2024	02:55:58 PM PDT
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9	4 Kay's Sweeping, Inc	keithp@4kayssweeping.com	Not Sent Yet	NA	12:00:00 AM PST
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11	EZ LINE STRIPING CORP.	jhonm@EZLINESTRIPING.COM	Not Sent Yet	NA	12:00:00 AM PST
12	1 PASS SWEEPING INC	1passsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
13	LOS ANGELES DELUXE SWEEPING INC.	LADELUXESWEEPINGINC@GMAIL.COM	Not Sent Yet	NA	12:00:00 AM PST
14	COASTLINE COMMERCIAL SWEEPERS, INC.	CoastlineSweepers@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
15	LOS ANGELES DELUXE SWEEPING INC.	ladeluxesweeping@icloud.com	Not Sent Yet	NA	12:00:00 AM PST
16	AMPM Sweeping, Inc.	ampmsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
17	DSS SWEEPING AND WATER TRUCK RENTAL	sales@dssrentals.com	Not Sent Yet	NA	12:00:00 AM PST
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3	G & F Concrete Cutting, Inc.	rvf@gfconcretecutting.com	Sent	Aug-20-2024	02:55:53 PM PDT
4	Jesus Esqueda Trucking, Inc.	chuy1863@yahoo.com	Sent	Aug-20-2024	02:55:55 PM PDT
5	Coastline Commercial Sweepers, INC.	coastlinesweepersinc@gmail.com	Sent	Aug-20-2024	02:55:58 PM PDT
6	Cindy Trump Inc	wegrindasphalt@aol.com	Sent	Aug-20-2024	02:56:02 PM PDT
7	EZ LINE STRIPING CORPORATION	info@ezlinestriping.com	Sent	Aug-20-2024	02:56:05 PM PDT
8	3531 Trucking	miguel@3531truckinginc.com	Sent	Aug-20-2024	02:56:08 PM PDT
9	4 Kay's Sweeping, Inc	keithp@4kayssweeping.com	Not Sent Yet	NA	12:00:00 AM PST
10	1 Pass Sweeping, INC	1passsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
11	EZ LINE STRIPING CORP.	jhonm@EZLINESTRIPING.COM	Not Sent Yet	NA	12:00:00 AM PST
12	1 PASS SWEEPING INC	1passsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
13	LOS ANGELES DELUXE SWEEPING INC.	LADELUXESWEEPINGINC@GMAIL.COM	Not Sent Yet	NA	12:00:00 AM PST
14	COASTLINE COMMERCIAL SWEEPERS, INC.	CoastlineSweepers@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
15	LOS ANGELES DELUXE SWEEPING INC.	ladeluxesweeping@icloud.com	Not Sent Yet	NA	12:00:00 AM PST
16	AMPM Sweeping, Inc.	ampmsweeping@gmail.com	Not Sent Yet	NA	12:00:00 AM PST
17	DSS SWEEPING AND WATER TRUCK RENTAL	sales@dssrentals.com	Not Sent Yet	NA	12:00:00 AM PST
18	Maverick Sweeping, LLC	admin@mavericksweeping.com	Not Sent	NA	12:00:00 AM

ATTACHMENT C

BID TABULATION																																
PROJECT NAME: FY 24-25 PAVEMENT REHABILITATION PROJECT LACDA PROJECT NO.: 602500-22, CITY PROJECT NO.: 640																																
BID TABULATION				Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5		Apparent Low Bidder 6		Apparent Low Bidder 7		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE											
				GENTRY BROTHERS INC.		ONYX PAVING CO.		TORO ENTERPRISES INC.		PALP INC. DBA EXCEL PAVING CO.		ALL AMERICAN ASPHALT		SEQUEL CONTRACTORS INC.		DASH CONSTRUCTION CO.																
BID Item and Description				Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price													
1	Cold-mill 2" existing AC pavement.			61,000	SF	\$0.70	\$42,700.00	\$0.77	\$46,970.00	\$0.95	\$57,950.00	\$0.94	\$57,340.00	\$0.61	\$37,210.00	\$0.70	\$42,700.00	\$0.75	\$45,750.00	\$0.77	\$47,231.43	\$0.61	\$0.95									
2	Remove existing AC pavement (6" removal) and 12" scarify and recompact 12" subgrade as shown on the plans.			223,650	SF	\$1.30	\$290,745.00	\$2.28	\$509,922.00	\$1.85	\$413,752.50	\$2.48	\$554,652.00	\$3.28	\$733,572.00	\$2.65	\$592,672.50	\$2.79	\$623,983.50	\$2.38	\$531,328.50	\$1.30	\$3.28									
3	Construct AC overlay (Thickness 2"). Type B-PG 64-10.			460	TON	\$105.00	\$48,300.00	\$111.00	\$51,060.00	\$128.00	\$58,880.00	\$123.00	\$56,580.00	\$135.00	\$62,100.00	\$160.00	\$73,600.00	\$155.30	\$71,438.00	\$131.04	\$60,279.71	\$105.00	\$160.00									
4	Construct AC overlay (Thickness 6"). Type C2-PG 64-10.			305	TON	\$105.00	\$32,025.00	\$111.00	\$33,855.00	\$138.00	\$42,090.00	\$124.00	\$37,820.00	\$135.00	\$41,175.00	\$124.00	\$37,820.00	\$155.30	\$47,366.50	\$127.47	\$38,878.79	\$105.00	\$155.30									
5	Construct AC overlay (Thickness 6"). Type B-PG 64-10.			8,810	TON	\$105.00	\$925,050.00	\$111.00	\$977,910.00	\$135.50	\$1,193,755.00	\$129.00	\$1,136,490.00	\$133.70	\$1,177,897.00	\$124.00	\$1,092,440.00	\$155.30	\$1,368,193.00	\$127.64	\$1,124,533.57	\$105.00	\$155.30									
6	Adjust water valve to grade.			22	EA	\$250.00	\$5,500.00	\$1,111.00	\$24,442.00	\$220.00	\$4,840.00	\$1,000.00	\$22,000.00	\$250.00	\$5,500.00	\$1,400.00	\$30,800.00	\$1,055.00	\$23,210.00	\$755.14	\$16,613.14	\$220.00	\$1,400.00									
7	Adjust storm drain/sewer manhole frame and cover to grade.			29	EA	\$1,000.00	\$29,000.00	\$2,222.00	\$64,438.00	\$1,350.00	\$39,150.00	\$1,600.00	\$46,400.00	\$1,250.00	\$36,250.00	\$1,700.00	\$49,300.00	\$1,670.00	\$48,430.00	\$1,541.71	\$44,709.71	\$1,000.00	\$2,222.00									
8	Sawcut and remove existing (joint to joint) and reconstruct 4" PCC sidewalk per SPPWC STD PLAN 113-2.			6,970	SF	\$12.00	\$83,640.00	\$15.00	\$104,550.00	\$21.00	\$146,370.00	\$23.00	\$160,310.00	\$18.00	\$125,460.00	\$28.00	\$195,160.00	\$18.90	\$131,733.00	\$19.41	\$135,317.57	\$12.00	\$28.00									
9	Remove and reconstruct existing concrete curb and gutter per SPPWC 120-3 to match existing at various locations. Work shall include 12" wide by 8" deep AC pavement slot cut and restore it AC, Type C2-PG 64-10 or Type B-PG 64-10, full depth of AC.			140	LF	\$100.00	\$14,000.00	\$123.00	\$17,220.00	\$110.00	\$15,400.00	\$135.00	\$18,900.00	\$146.00	\$20,440.00	\$90.00	\$12,600.00	\$81.00	\$11,340.00	\$112.14	\$15,700.00	\$81.00	\$146.00									
10	Remove existing and construct new PCC ADA curb ramps (using 2,500 PSI) as listed per SPPWC, STD. Plan No. 111-5. Case and Type as listed on project plan set.			25	EA	\$11,000.00	\$275,000.00	\$8,200.00	\$205,000.00	\$6,800.00	\$170,000.00	\$7,000.00	\$175,000.00	\$9,500.00	\$237,500.00	\$6,000.00	\$150,000.00	\$7,250.00	\$181,250.00	\$7,964.29	\$199,107.14	\$6,000.00	\$11,000.00									
11	Remove existing and construct new PCC gutter/cross gutter using 3,250 PSI design mix per SPPWC, STD. Plan No. 122-3 & 123-3. Work shall include AC slot patch (Reconstruction of 1 Foot Strip x 8" deep of AC pavement section).			6,100	SF	\$22.00	\$134,200.00	\$28.00	\$170,800.00	\$32.50	\$198,250.00	\$45.00	\$274,500.00	\$25.50	\$155,550.00	\$58.00	\$353,800.00	\$26.80	\$163,480.00	\$33.97	\$207,225.71	\$22.00	\$58.00									
12	Install pavement striping and marking including reflective pavement markers.			1	LS	\$30,000.00	\$30,000.00	\$57,794.00	\$57,794.00	\$40,000.00	\$40,000.00	\$31,000.00	\$31,000.00	\$20,908.00	\$20,908.00	\$40,000.00	\$40,000.00	\$20,765.00	\$20,765.00	\$34,352.43	\$34,352.43	\$20,765.00	\$57,794.00									
13	Remove, restore, and reinstall detector loop and connect wires to existing lead in cables to match existing.			15	EA	\$800.00	\$12,000.00	\$777.00	\$11,655.00	\$525.00	\$7,875.00	\$600.00	\$9,000.00	\$592.00	\$8,880.00	\$800.00	\$12,000.00	\$503.00	\$7,545.00	\$656.71	\$9,850.71	\$503.00	\$800.00									
14	Install two way blue reflective pavement hydrant marker.			16	EA	\$55.00	\$880.00	\$24.00	\$384.00	\$21.00	\$336.00	\$25.00	\$400.00	\$16.00	\$256.00	\$30.00	\$480.00	\$16.00	\$256.00	\$26.71	\$427.43	\$16.00	\$55.00									
15	Localized R&R areas at various locations as necessary. Work includes removing existing AC pavement section to 8" depth. Construct 8" AC Type B-PG 64-10 or Type C2-PG 64-10 over 12" scarified and compacted subgrade.			3,000	SF	\$10.00	\$30,000.00	\$16.00	\$48,000.00	\$10.00	\$30,000.00	\$16.00	\$48,000.00	\$12.00	\$36,000.00	\$12.00	\$36,000.00	\$12.75	\$38,250.00	\$12.68	\$38,035.71	\$10.00	\$16.00									
BID RANKING						Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5		Apparent Low Bidder 6		Apparent Low Bidder 7														
TOTAL BASE BID AMOUNT CALCULATED BASED ON UNIT PRICES						\$1,953,040.00		\$2,324,000.00		\$2,418,648.50		\$2,628,392.00		\$2,698,698.00		\$2,719,372.50		\$2,782,990.00														
TOTAL BASE BID AMOUNT INDICATED BY BIDDER						\$1,953,040.00		\$2,324,000.00		\$2,418,648.50		\$2,628,392.00		\$2,698,698.00		\$2,717,372.50		\$2,782,990.00														
CALCULATION CORRECTIONS TO BASE BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT						\$0.00		\$0.00		\$0.00		\$0.00		\$0.00		\$2,000.00		\$0.00														
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS						YES																										
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID						1.32%	\$25,720.00		2.01%	\$46,712.40		0.50%	\$12,093.24		19.80%	\$520,421.62		2.10%	\$56,672.66		29.73%	\$808,000.00		45.00%	\$1,252,345.50							
SUBCONTRACTORS					PCI	\$	25,720.00		Case Land Surveying, Inc.	\$	18,824.40		Tesoro Contractors	\$	12,093.24		PRS	\$	420,542.72		Case Land Surveying, Inc.	\$	28,685.68		Martinez Concrete	\$	280,000.00		All American Asphalt	\$	834,897.00	
TOTAL						\$25,720.00		TOTAL		\$46,712.40		TOTAL		\$12,093.24		TOTAL		\$520,421.62		TOTAL		\$56,672.66		TOTAL		\$808,000.00		TOTAL		\$1,252,345.50		

2. REVIEW OF APPARENT LOW BID					
APPARENT LOW BID SUBMITTED BY:		GENTRY BROTHERS INC.		APPARENT LOW BID AMOUNT:	\$1,953,040.00
ITEM REVIEWED/CHECKED	REVIEW RESULT	BY	DATE	REMARKS	
BID STAMPED AS RECEIVED PRIOR BID TIME:	YES	CITY CLERK	8/22/24		
BID BOND IN PROPER AMOUNT:	YES	NG	8/27/24		
ADDENDA ACKNOWLEDGEMENT:	YES	NG	8/27/24		
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:	NO	NG	8/27/24		
TOTAL BID PRICES CALCULATED CORRECTLY:	YES	NG	8/27/24		
SUBCONTRACTOR AMOUNT:	\$25,720.00	NG	8/31/24		
MIN PRIME CONTRACTOR % REQUIREMENT FOR WORK PER SPECIFICATIONS:	51.00%	NG	8/27/24		
PRIME CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR MORE THAN ABOVE %):	98.68%	NG	8/27/24		
BIDDER COMPLIES WITH MIN PRIME CONTRACTOR % REQUIREMENT:	YES	NG	8/27/24		
MAX ALLOWABLE SUBCONTRACTOR PERCENT PER SPECIFICATIONS:	49.00%	NG	8/27/24		
SUB CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR LESS THAN ABOVE %):	1.32%	NG	8/27/24		
BIDDER COMPLIES WITH MAX. SUB CONTRACTOR % REQUIREMENT:	YES	NG	8/27/24		
PRIME CONTRACTOR LICENSE STATUS:	GENTRY BROTHERS INC.	397682	NG	8/27/24	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)
PRIME CONTRACTOR DIR REGISTRATION STATUS:	GENTRY BROTHERS INC.	1000002240	NG	8/27/24	Print-out from DIR Web Page attached (https://services.dir.ca.gov/gsp?id=dir_contractors&table=x_cdoi2_csm_portal_customer_account_lookup&view=public&sysparm_fixed_query=type%3D2&filter=type%3D2)
SUB CONTRACTOR LICENSE STATUS:	PCI	415490	NG	8/27/24	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)
SUB CONTRACTOR DIR REGISTRATION STATUS:	PCI	1000813536	NG	8/27/24	Print-out from DIR Web Page attached (https://services.dir.ca.gov/gsp?id=dir_contractors&table=x_cdoi2_csm_portal_customer_account_lookup&view=public&sysparm_fixed_query=type%3D2&filter=type%3D2)
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	GENTRY BROTHERS INC.	NOT ON STATE DEBARRED LIST	NG	8/27/24	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	GENTRY BROTHERS INC.	NOT ON FEDERAL DEBARRED LIST	NG	8/27/24	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	PCI	NOT ON STATE DEBARRED LIST	NG	8/27/24	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	PCI	NOT ON FEDERAL DEBARRED LIST	NG	8/27/24	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)
REFERENCE CHECK ACCEPTABLE:	YES	NG	8/27/24	See Reference Check	

3. REFERENCE CHECK OF APPARENT LOW BIDDER

GENTRY BROTHERS INC.

REFERENCE DATA FOR APPARENT LOW BIDDER					REFERENCE CHECK FOR APPARENT LOW BIDDER						CHECKED BY	DATE
					Answer "YES" if satisfied or "NO" if not satisfied							
REFERENCE PROJECT	OWNER	CONTACT & TELEPHONE	AMOUNT	DATE COMPLETED	DID THE CONTRACTOR DO QUALITY WORK	DID THE CONTRACTOR STAY ON SCHEDULE	DID THE CONTRACTOR ASK FOR UNNECESSARY CHANGE ORDERS	DID THE CONTRACTOR FILE CLAIMS AGAINST YOU	WILL YOU HIRE THE CONTRACTOR AGAIN	REMARKS		
FY 22-23 Green Street Project	RKA Consulting Group, on behalf of the City of Walnut	Michael Lee (909) 594-9702	\$ 203,975.00	10/19/2023	Yes	Yes	No	No	Yes	Contractor works very fast and meets their deadlines. They do not push any unnecessary change orders. Currently working with the Contractor on two projects.	NG	8/27/2024
Alley/Sanitation Rehabilitation FY 20-21 @ SN-211	City of Chino	Eduardo Diaz (909) 334-3250	\$1,423,393.75	2/7/2023	Yes	Yes	No	No	Yes	Contractor was adequate to work with. No issues with scheduling. They were very cooperative with additional change orders at the City's request.	NG	8/27/2024
CDBG Target Area Alley Improvements	City of Montclair	Rosemary Hoerning (909) 625-9446	\$ 976,909.28	1/31/2023	Yes	Yes	No	No	Yes	Contractor communicates quickly and clearly. Very attentive to scheduling. Currently working on another \$1.7 million CDBG project & highly recommends.	NG	8/27/2024

4. LOWEST RESPONSIVE BID	
LOWEST RESPONSIVE BID SUBMITTED BY:	GENTRY BROTHERS INC.
IN THE AMOUNT OF:	\$1,953,040.00



CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 397682

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2024 2:21:39 PM

Business Information

GENTRY BROTHERS INC
384 LIVE OAK AVE
IRWINDALE, CA 91706
Business Phone Number:(626) 357-9631

Entity Corporation
Issue Date 12/16/1980
Expire Date 12/31/2024

License Status

This license is current and active.

All information below should be reviewed.

Classifications

A - GENERAL ENGINEERING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [FEDERAL INSURANCE COMPANY](#).

Bond Number: 82394682

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual WAYNE J GENTRY JR certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 12/09/2016

Workers' Compensation

This license has workers compensation insurance with the [INSURANCE COMPANY OF THE WEST](#)

Policy Number: WSD507865900

Effective Date: 07/01/2024

Expire Date: 07/01/2025

[Workers' Compensation History](#)

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.



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Department of
Industrial Relations

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Gentry Brothers Inc

Customer Account Lookup

Name

Gentry Brothers Inc

Customer Account



Gentry Brothers Inc

Type

Contractor

Website

(empty)



Email

nickola@gentrybrothers.net

Address 1

384 LIVE OAK AVE

Address_2

City

IRWINDALE

State

CA

Zip

91706

Contractor Status

DIR Approved

CSLB

397682

Legal Name

GENTRY BROTHERS INC

Business Structure

-- None --

Business Phone

6263579631

Registration Number

C0997582

President

Steve Gentry

PWCR

1000002240

Registration Start Date

Registration End Date

Doing Business As (DBA)

Crafts

Legacy Registration Date

2024-07-01

Legacy Registration Expiration

2025-06-30

Related Lists

Historical Registration Dates ¹

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CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 415490

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

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- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2024 2:26:26 PM

Business Information

WGJ ENTERPRISES INC
dba PCI

975 W 1ST STREET
AZUSA, CA 91702
Business Phone Number:(562) 218-0504

Entity Corporation
Issue Date 12/15/1981
Reissue Date 07/28/2021
Expire Date 07/31/2025

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ C32 - PARKING AND HIGHWAY IMPROVEMENT
- ▶ C-61 / D42 - NON-ELECTRICAL SIGN INSTALLATION

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [OHIO CASUALTY INSURANCE COMPANY \(THE\)](#).

Bond Number: 999246187

Bond Amount: \$25,000

Effective Date: 04/23/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual WILLIAM GARLAND JACOB certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 07/28/2021

Workers' Compensation

This license has workers compensation insurance with the [FEDERAL INSURANCE COMPANY](#)

Policy Number: 54326622

Effective Date: 11/01/2023

Expire Date: 11/01/2024

[Workers' Compensation History](#)

► 07/28/2021 - LICENSE REISSUED TO ANOTHER ENTITY

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Pci

Customer Account Lookup

Name

Pci

Customer Account



PCI

Type

Contractor

Website

(empty)



Email

payroll@lineuppci.com

Address 1

975 W 1st Street

Address_2

City

Azusa

State

CA

Zip

91702

Contractor Status

DIR Approved

CSLB

415490

Legal Name

PCI

Business Structure

-- None --

Business Phone

5622180504

Registration Number

President

PWCR

Registration Start Date

Registration End Date

Doing Business As (DBA)

Crafts

Legacy Registration Date

Legacy Registration Expiration

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All > Contractor = Pci

Contractor	Registration Start Date	Registration End Date	Registration Status ^
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Pci

Pci

2023-07-01

2025-06-30

DLSE Debarments

The following is a list of contractors barred from bidding on, accepting, or performing any public works contracts, either as a contractor or subcontractor. Please refer to the “Period of Debarment” for status of debarment period as noted below:

As part of your due diligence, we suggest that you also check:

- [Contractor status at the Contractors State License Board \(CSLB\)](#) 
- [The Federal debarment list at the Excluded Parties List System](#) 

Name of contractor	Period of debarment
MICHAEL FLOORING, INC.; BENNY MICHAEL CSLB License Number: 874947	5/30/2023 through 5/30/2026 Decision SC 7278  The debarment order is currently stayed by order of the Kern County Superior Court
TOBO CONSTRUCTION, INC.; JIMI WAN CHAE; MONICA SHIUN OH; KYUNG JIN YOON, CSLB License Number: 758012	5/10/2023 through 5/10/2026 Decision SC 7250 
G M Climate Control, Inc. CSLB License Number: 967267	3/2/2023 through 9/2/2024 Decision 40-71536 
MINAKO AMERICA CORPORATION DBA MINCO CONSTRUCTION; AND REFAAT HILMAY MINA,	9/27/2021 through 9/26/2022 Decision LB 6333 

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CSLB License Number: 612429	
GRFCO, INC. DBA ONSITE KRUSHING; GARCIA JUAREZ CONSTRUCTION, INC.; GEORGE ROBERT FROST; AND JAMES CRAIG JACKSON	5/21/2021 through 5/20/2024 Decision LB 6629 
CSLB License Number: 291013 and 84801	
ECS CONTRACTORS, INC. dba ECS ELECTRIC, INC.; UMAR KHALID RANA, an individual and CEO/RMO of ECS CONTRACTORS, INC.; and KANWAL SAJJAD RANA, an individual and RMO of ECS CONTRACTORS, INC.	3/1/2020 through 3/1/2023 Decision LB 5590 
CSLB License Number: 975222	
Avi Shechter, Individually DBA Avi Shechter	5/6/2019 through 5/5/2022 Decision LB 6328 
CSLB Number: 908891 and 1018353	
Patrick Kim, Individually DBA Ritecon Plumbing	8/21/2018 through 8/20/2019 Decision LB 6762 
CSLB Number: 991018	
Bighorn Construction, Inc.	5/5/2018 through 5/5/2022 Decision LB 6655 
CSLB Number: 597866	

Doug Parks, Individually dba Doug Parks and Son Plumbing CSLB Number: 411825	10/11/2017 through 10/10/2019 Decision SC 5807 
Worthington Construction, Inc.; Dale Worthington, an individual and CEO/RMO of Worthington Construction, Inc.; and, Holi Jeanne Worthington, an individual and Officer of Worthington Construction CSLB Number: 714836	6/15/2018 through 9/16/2019 Decision LB 5267 
RMV Construction, Inc., A California Corporation; and Robert Michael Vasil II a.k.a. Robert Michael Vasil a.k.a. Mike Vasil, an Individual and CEO/RMO President of RMV Construction, Inc. CSLB Number: 892389	4/1/2017 through 8/18/2018 Decision LB 5266 
Gewargis Youkhanis Narso, an individual dba GEHVAC and Technologies, a sole proprietorship, And GEHVAC Co., a sole proprietorship CSLB Number: 899312 and 1013848	2/1/2017 through 1/31/2020 Decision 40-48480-516 



Joseph Brothers Enterprise, Inc.; Ken Joseph Individually and as CEO CSLB Number: 849169	4/3/2018 through 10/3/2019 Decision SC 6390 
Dave Cook Concrete Construction, Inc., and David William Cook 34231 Camino Capistrano #102 Capistrano Beach, CA 92624-1189 CSLB Number: 461897	3/1/2017 through 2/29/2020 Decision LB 6207 
Bannaoun Engineers Constructors Corporation; Omar Maloof, An Individual P.O. Box 16599 Beverly Hills, CA 90209-2599 CSLB Number: 827829	05/12/17 through 05/11/20 Decision SC 5517 
Evans Roofing Co., Inc. 2020 South Yale Street Santa Ana, CA 92706 CSLB Number: 610549	10/31/16 through 10/30/19 Decision LB 6270 
Guillermo Ibaibarriaga dba Sierra Nevada Stucco and 2K Roofing Sierra Nevada Stucco P.O. Box 8472 Reno, NV 89502 CSLB Number: 915812 2K Roofing 820 Kuenzli Street Reno, NV 89502 CSLB Number: 954551	05/14/17 through 05/13/20 Decision SC 6037 



Del Norte Construction, And Trinidad Manuel Canales, an Individual PO Box 5101 Oxnard, CA 93030 5020 Wooley Rd. Oxnard, CA 93030 CSLB Number: #945723	6/01/16 through 5/31/17 Decision LB 5533 
Diversified Building & Electric Company, Inc. 409 Tennant Station Morgan Hill, CA 95037 Denis Andrew Maris, Individually and Doing Business as Diversified Electric Company CSLB Number: #765312	2/15/16 through 8/15/17 Decision SC 5714 
Fast Demolition, Inc. 601-C East Palomar Street #123 Chula Vista, CA 91911 CSLB Number: #792729 Rogelio Medina Vazquez., an individual and in his capacity as Responsible Managing Officer of FAST DEMOLITION, INC.	4/1/44 through 3/31/47 Decision LB5742  4/1/41 through 3/31/44 Decision LB5665  4/1/36 through 3/31/39 Decision LB5740  4/1/33 through 3/31/37 Decision LB5651  4/1/33 through 3/31/33 Decision LB573  4/1/24 through 3/31/33 Decision LB574  4/1/30 through 3/31/33 Decision LB5743 

	4/1/27 through 3/31/30 Decision LB5666  4/1/21 through 3/31/24 Decision LB5667  4/1/18 through 3/31/21 Decision LB5668  4/01/15 through 3/31/18 Decision LB5345 
Amerivet Plumbing, Inc.; Walter Edward Jacob Kuhlmann III, Individually And dba Amerivet Plumbing Services CSLB Number: #969048 and #919761	8/6/15 through 8/5/18 Decision SC 5756 
Ultimate Inc., And, Enrique Vera, an Individual PO Box 571117 Tarzana, CA 91356-1117 CSLB Number: #949229	12/1/15 through 11/30/18 Decision LB 5655 & LBS659 
Travioli Construction, Inc. PO Box 231 Visalia, CA 93274 CSLB Number: #936832	9/11/15 through 3/10/17 Decision SC 5800 
Integrity Sheet Metal, Inc. 319 McArthur Way Upland, CA 91786 CSLB #726770 William Ben Hicks, an individual; Margaret Mary Hicks, an individual	2/01/15 through 1/31/18 Decision LB 5596 
L A Builders, Inc., a California Corporation 15635 Saticoy Street, #H Van Nuys, CA 91406	2/01/15 through 1/31/18 Decision LB5 171 

CSLB #748591	
Alon Gamliel, an individual	
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508 CSLB #929610	4/01/15 through 3/31/18 Decision LB 5323 
Edward Eugene Brammer , an individual and in his capacity as President/CEO/RMO	
Daughter Construction formerly dba Hy Carpentry Construction 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297	4/01/15 through 3/31/18 Decision LB 5466, LB5467, LB5468 & LB5520 
Sharon Jin Yoo , an individual; Dae Hyun Yoo , an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.	
RDA Construction, Inc. 1692 W. Bullard Ave., Fresno, CA 93711 CSLB# 383306	12/15/14 through 12/14/16 Decision 40-40508-522 & 44-40509-522 
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual 630 Natoma Street San Francisco, CA 94103 CSLB# 919516	11/3/14 through 11/3/14 Decision SC 553

Ramos Painting Carlos Ray Ramos, an individual P.O. Box 3871 Paso Robles, CA 93447 CSLB# 753575	11/3/14 through 11/2/15 Decision SC 5518 
Dick Emard Electric. dba Emard Electric Luke Richard Emard, an individual and RMO 5930 Key Court, Suite A Loomis, CA 95650 CSLB# 794007	11/3/14 thorough 11/2/17 Decision SC 5521 
Nixon Electric Gordon Fulton Nixon, an individual 5624 Faust Ave. Woodland Hills, CA 91367 CSLB# 796802	8/1/14 through 7/31/17 Decision LB 4495 
Neris General Contractors, a California Corporation Efren Neri, an individual Servando Neri, an individual Rebeca Neri, an individual Luis Abelardo Castro, an individual 6087 California Ave. Long Beach, CA 90805 CSLB# 797967	2/28/14 through 2/27/17 Decision LB 4511, LB4512 & LB4521 
Southland Construction Reza Mohammadi, an individual 3943 Irvine Blvd., #405, Irvine, CA 92602 CSLB# 663784 (expired)	10/14/14 through 10/12/17 Decision SAC 54
National Drywall Corporation, A Dissolved California Corporation 603 S. Milliken Avenue, Suite F	8/4/14 through 8/3/17 Decision SAC 5506 

Ontario, CA 91761

CSLB #834335

**Miguel Contreras, an Individual and
Responsible Managing
Officer/CEO/President**

**Dora Maria Contreras, an Individual and
Agent/Officer of the Corporation**

**Tadros & Youssef Construction, Inc.
Kamel Shaker Tadros & Makram Youssef
Youssef, Individually**
1221 E 8th Street, Unit A, Upland, CA 91786

CSLB# 698182 (expired)

5/10/14 through 5/9/17

[Decision SAC 5308](#) 

Serenity Fire Protection
417 S. Associated Road, Brea, CA 92821

CSLB# 902927

5/1/14 through 4/30/17

[Decision LB 4202](#) 

**Don Kelly Construction , Inc.
Don Kelly, Individual and Lisa Kelly,
Individual**
171 Northview Ridge Lane, P.O. Box 10760,
Bozeman, MT 59719

3/25/14 through 3/24/17

[Decision LB 4484](#) 

Aldan, Inc.
P.O. Box 9428, Brea, CA 92822

CSLB #949229

2/28/14 through 2/27/17

[Decision LB5175](#) 

**Russell/Thompson, Inc.
James Jean Russell & Valery Alena
Thompson, Individually**
4684 Oak Glen Dr., Redding, CA 96001

10/31/13 through 1

[Decision SC 5309](#) 

CSLB# 915036 (revoked)	
Ayodejia A. Ogundare, Individual Db a Pacific Engineering Company 6310 Stewart Way, Bakersfield, CA 93308 CLSB#710322	5/15/2013 through 5/15/2014 Decision SAC 1039 
Wallcrete Industries, Inc.; Garit David Wallace and Amber Anderson, Individuals 400 Kansas, Redlands, CA 92373 CSLB#834220	7/29/12 through 7/28/15 Decision SAC 5175 
FEI Enterprises, Inc Gabriel Fedida, Individual 5749 Venice Blvd., Los Angeles, CA 90019 CSLB#659252	6/14/12 through 6/13/15 Decision SC 5198 
Jeffrey Alan Mott and Michelle Mott, individuals Dda Integrity Landscape 3756 Independence Avenue Sanger, CA 93637 CSLB#774222	3/29/12 through 3/28/15 Decision SC 5160 
Jensen Drywall & Stucco Jeffrey E. Jensen 3714 Lynda Place National City, CA 91950-8121 CSB # 664168 Exp. 2/18/11 (expired)	3/31/11 through 3/30/13 Decision SC 5095 
All West Construction, Inc. Donald Kent Russell 495 N. Marks Ave.	3/31/11 through 3/30/13 Decision se 5013 

Fresno, CA 93706 CSB # 592321 Exp. 4/3/12 (suspended)	
Country Builders, Inc. Weldon Offill, individually 5915 Graham Ct. Livermore, CA 94550 CSB # 699574 Exp. 11/30/12 (active) Sutter Foam & Coating, Inc. 909 A. George Washington Yuba City, CA 95993 CSB # 732014 Exp. 1/31/09 (inactive) David Alvin Trexler, an individual 909 A. George Washington Yuba City, CA 95993 Kenneth A. Trexler, an individual 2603 Lago Lane Marysville, CA 95901	3/1/11 through 2/28/14 Decision SC 5053  Addendum SC 5053  7/1/10 through 6/30/13 Decision SAC 5012 
Soo Dong Kim, an individual, dba Soo Kim Electric Company 16224 Ridgeview Lane La Mirada, CA 90638 CSB # 568103 Exp. 8/1/09 (inactive) Hyo Nam Jung, an individual, dba Lucid Electric 18621 Well Street Rowland Heights, CA 91748 CSB # 914692 Exp. 4/3/10	4/19/10 through 4/18/13 Decision SAC 1064 
Southwest Grading, dba Southwest Grading Services, Inc., 22031 Waite Street Wildomar, CA 92595	3/18/10 through 3/18/10 Decision SAC 1058 

David Walter Cholewinski, an individual
22031 Waite Street
Wildomar, A 92595
29970 Technology Drive, Ste. 205
Murrieta, CA 92563
CSB #840416 Exp. 6/30/10

S.J. Cimino Electric, Inc., a California corporation,
3267 Dutton Ave.
Santa Rosa, CA 95404
Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual
5825 Heights Rd.
Santa Rosa, CA 95401
CSB #343802 Exp. 2/28/10
CSB #294141 Exp. 9/30/13 (inactive)

10/15/09 through 10/14/12
[Decision SAC 1052](#) 

Cedar Development Corporation
Serghon Gabriel Afram, individually
12477 Feather Dr
Mira Loma, CA 91752
CSB # 839898 Exp. 6/30/10 (suspended)

8/5/09 through 8/4/12
[Decision SAC 1042](#) 

All Floors Commercial and Residential Flooring, Inc.
Salvador Elias Perea, individually
750 E. McGlincy Lane, #103
Campbell, CA 95008
CSB #430969 Exp. 7/31/09

5/14/09 through 5/13/12
[Decision SAC 1040](#) 

1-AMD Construction, Inc.
Alberto Mordoki, individually
Mirella Mordoki, individually
5300 Beach Blvd., Suite 110-416

3/16/09 through 3/15/12
[Decision SAC1037](#) 

Buena Park, CA 90621
CSB #787533, revoked

Updated: August 2023





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pci



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ATTACHMENT D

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

GENTRY BROTHERS, INC.

**AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
GENTRY BROTHERS, INC.**

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein “Agreement”) is made and entered into this 10th day of September 2024 by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation (“City”) and **GENTRY BROTHERS, INC.**, a California Corporation (“Contractor”). City and Contractor may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Following submission of the lowest responsible and responsive bid for the performance of the services, Contractor was selected by the City to perform those services.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the “Scope of Work” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this

Agreement, the phrase “highest professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the “General Provisions” and “Special Provisions” in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, “bid documents”), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified

in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all

actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided

either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense.

Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days; and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of

equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Million Nine Hundred Fifty Three Thousand Forty Dollars and Zero Cents (\$1,953,040.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5,

and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in

the “Schedule of Performance” attached hereto as Exhibit “D” and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer’s determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor’s sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor’s work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor’s work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City’s acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding September 10, 2025 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit “D”).

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (“Principals”) are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Steven Gentry
(Name)

President & COO
(Title)

Wayne Gentry, Jr.
(Name)

Secretary/Treasurer & CEO
(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge,

supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Services

to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium

paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of contract provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labors bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays all labor and materials for work and services under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the Work has been accepted; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor

Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor’s business, custody of the books and records may be given to City, and access shall be provided by Contractor’s successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the “documents and materials”) prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted

documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other

appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of \$250.00 (Two Hundred Fifty Dollars) as liquidated damages for each calendar day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be

such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Sabrina Muhne, Interim City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONTRACTOR:

Gentry Brothers, Inc., a California corporation

By: _____
Name: Steven Gentry
Title: President and COO

By: _____
Name: Wayne Gentry, Jr.
Title: Secretary/Treasurer and CEO

Address: 384 Live Oak Ave
Irwindale, CA 91706

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2024 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2024 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

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☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF WORK

- I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the “General Provisions” and “Special Provisions” included in the bid documents for the project entitled FY 24-25 Pavement Rehabilitation Project in South El Monte, including any documents or exhibits referenced therein and attached hereto as Exhibit A-1.**
- II. Brief description of the work to be performed:**

The work involves asphalt concrete reconstruction/rehabilitation of existing streets, curb & gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave.
- III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:**
 - A. Project Baseline Schedule
 - B. Project Look ahead Schedule (3 weeks look ahead) Updates
- IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.**
- V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.**

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~striketrough~~ and added text in ***bold italics***.

None.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

- I. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of Contractor's Proposal, and listed below:

BID SCHEDULE					
BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1	Cold-mill 2" existing AC pavement.	61,000	SF	\$ 0.70	\$ 42,700
2	Remove existing AC pavement (6" removal) and 12" scarify and recompact 12" subgrade as shown on the plans.	223,650	SF	\$ 1.30	\$ 290,745
3	Construct AC overlay (Thickness 2"), Type B-PG 64-10.	460	TON	\$ 105	\$ 48,300
4	Construct AC overlay (Thickness 6"), Type C2-PG 64-10.	305	TON	\$ 105	\$ 32,025
5	Construct AC overlay (Thickness 6"), Type B-PG 64-10.	8,810	TON	\$ 105	\$ 925,050
6	Adjust water valve to grade.	22	EA	\$ 250	\$ 5,500
7	Adjust storm drain/sewer manhole frame and cover to grade.	29	EA	\$ 1,000	\$ 29,000
8	Sawcut and remove existing (joint to joint) and reconstruct 4" PCC sidewalk per SPPWC STD PLAN 113-2.	6,970	SF	\$ 12	\$ 83,640
9	Remove and reconstruct existing concrete curb and gutter per SPPWC 120-3 to match existing at various locations. Work shall include 12" wide by 8" deep AC pavement slot cut and restore it AC, Type C2-PG 64-10 or Type B-PG 64-10, full depth of AC.	140	LF	\$ 100	\$ 14,000
10	Remove existing and construct new PCC ADA curb ramps (using 2,500 PSI) as listed per SPPWC, STD. Plan No: 111-5. Case and Type as listed on project plan set.	25	EA	\$ 11,000	\$ 275,000

BID SCHEDULE					
BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
11	Remove Existing and Construct New PCC Gutter/Cross Gutter Using 3,250 Psi Design Mix Per SPPWC, STD. Plan No: 122-3 & 123-3. Work Shall Include AC Slot Patch (Reconstruction Of 1 Foot Strip X 8" Deep Of AC Pavement Section).	6,100	SF	\$ 22	\$ 134,200
12	Install pavement striping and marking including reflective pavement markers.	1	LS	\$ 30,000	\$ 30,000
13	Remove, restore, and reinstall detector loop and connect wires to existing lead in cables to match existing.	15	EA	\$ 800	\$ 12,000
14	Install two way blue reflective pavement hydrant marker.	16	EA	\$ 55	\$ 880
15	Localized R&R areas at various locations as necessary. Work includes removing existing AC pavement section to 8" depth. Construct 8" AC Type B-PG 64-10 or Type C2-PG 64-10 over 12" scarified and compacted subgrade.	3,000	SF	\$ 10	\$ 30,000
TOTAL BID AMOUNT IN NUMBERS					\$ 1,953,040
TOTAL BID AMOUNT IN WORDS: ONE MILLION, NINE-HUNDRED FIFTY-THREE THOUSAND, FORTY DOLLARS AND ZERO CENTS					

- II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- III. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's sub-budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.**
- IV. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:**
 - A.** Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - B.** Line items for all materials and equipment properly charged to the Services.
 - C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

The Contractor shall complete all work within sixty (60) working days.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

A. Project Baseline Schedule (Date(s) will be mutually-agreed upon between the parties)

B. Project Look ahead Schedule (3 weeks look ahead) Updates (Date(s) be mutually-agreed upon between the parties)

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to GENTRY BROTHERS, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: FY 24-25 PAVEMENT REHABILITATION PROJECT;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20__.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of
process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded GENTRY BROTHERS, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: FY 24-25 PAVEMENT REHABILITATION PROJECT;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation)

By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By_____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: FY 24-25 Pavement Rehabilitation Project

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

<u>POLICY NUMBER</u>	<u>EXPIRATION DATE</u>	<u>LIMITS OF LIABILITY</u>
----------------------	------------------------	----------------------------

Workers' Compensation:
Statutory Limits Under the Laws
of the State of California

Employers' Liability:

\$ _____ Each Accident

\$ _____ Disease - Policy Limit

\$ _____ Disease - Each Employee

Named Insured (Contractor)

Insurance Company

Street Number

Street Number

City and State

City and State

By _____
(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

Name

Agency

Street Number

City and State

Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:
City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive
General Liability Endorsement | ☐ _____ |
| | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT AUTOMOBILE LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on ____ at 12:01 a.m. and forms a part of Policy Number ____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*

ADDITIONAL INSURED ENDORSEMENT EXCESS LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

☐ Following Form

☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY

POLICY NO.

AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*



City Council Agenda Report

Agenda Item No. 7.m.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: John Poehler, Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-220, AWARDING A PUBLIC WORKS AGREEMENT TO SOUTHERN CALIFORNIA PRECISION CONCRETE INC. DBA PRECISION CONCRETE CUTTING FOR TRIP HAZARD REMOVAL SERVICES

SUMMARY: Staff seeks City Council approval to award a Public Works Agreement to Southern California Precision Concrete Inc. dba Precision Concrete Cutting for Trip Hazard Removal Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-220, awarding a Public Works Agreement to Southern California Precision Concrete Inc dba Precision Concrete Cutting for Trip Hazard Removal Services; and
2. Authorize the City Manager or designee to negotiate and execute the agreement.

ENVIRONMENTAL ANALYSIS: The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) pursuant to Section 20165 of CEQA and Sections 15060(c)(2), 15060(c)(3), and 15378 of the State CEQA Guidelines and, as such, no environmental document pursuant to CEQA is required. Sidewalk repair complies with all requirements of the California Environmental Quality Act (CEQA) and is categorically exempt under Section 15301 Class 1 Subsection (c) as the work involves maintenance and repair of existing facilities with negligible or no expansion of use.

FISCAL/FINANCIAL IMPACT: The total contract amount for Trip Hazard Removal Services will not exceed \$148,756.72. \$153,000 has been appropriated for these services within the City Council's approved FY 2024/25 budget. This includes \$85,756.72 from Measure M funds and \$63,000 from Transportation Development Act funds.

DISCUSSION: Sidewalks develop unevenness over time due to pavement expansion and contraction, underlying soil conditions, trees, landscaping, and other factors causing

deterioration. The City routinely conducts inspections and maintenance of these public sidewalks, notes deficiencies, and systematically makes repairs. To further this effort, the City hired Precision Concrete Cutting in March 2024 to conduct a comprehensive sidewalk survey of the entire city. An inventory of risk factors and distress items was collected over a 3-week period and summarized into a comprehensive report that identified, described, and recommended actions to address each problem condition.

To benefit from cost savings, the City will utilize the Master Services Agreement between the California Joint Powers Insurance Authority (CJPIA) and Southern California Precision Concrete Inc, operating as Precision Concrete Cutting, which was established on January 1, 2019, and renewed on February 15, 2023. This Master Services Agreement provides CJPIA members, including the City, with access to professional sidewalk inspection and maintenance services at a reduced rate. It includes a predefined set of services and associated costs to assist in the removal of trip hazards.

To assess the cost-effectiveness of Precision Concrete Cutting, CJPIA conducted a sample project where both Precision and another grinding company inspected and estimated repairs for an entire city. It was found that Precision Concrete Cutting was less expensive because their proprietary process allows them to repair and cut in locations that grinders cannot reach. In contrast, the grinding company often recommended removing and replacing sections that their equipment could not access which increased the cost of the project.

Staff recommends that the City Council approve a Public Works Agreement with Southern California Precision Concrete Inc. dba Precision Concrete Cutting for Trip Hazard Removal Services in a not-to-exceed amount of \$148,756.72 and authorize the City Manager or designee to execute the agreement.

Staff report prepared by Andrés González, Senior Public Works Analyst.

ATTACHMENT(S):

- A. Resolution No. 24-220
- B. Precision Concrete Cutting Agreement
- C. Proposal for South El Monte
- D. Precision Concrete Cutting - CJPIA Master Services Agreement

ATTACHMENT A

RESOLUTION NO. 24-220

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING A PROFESSIONAL SERVICES AGREEMENT TO SOUTHERN CALIFORNIA PRECISIONS, INC. DBA PRECISION CONCRETE CUTTING FOR TRIP HAZARD REMOVAL SERVICES

WHEREAS, the City invests in maintaining the public sidewalks in order to preserve public health, safety, and welfare; and

WHEREAS, on January 1, 2019 and February 15, 2023, the California Joint Powers Insurance Authority (“CJPIA”) entered into a Master Services Agreement with Southern California Precision Cutting Inc. dba Precision Concrete Cutting to establish services and costs for CJPIA members to provide sidewalk assessment and trip hazard removal services (“Services”); and

WHEREAS, South El Monte Municipal Code Chapter 3.16 allows the City to “piggyback” off of the CJPIA Master Services Agreement and enter into an agreement with Precision Concrete Cutting; and

WHEREAS, the City seeks to engage Precision Concrete Cutting to address trip hazards using their proprietary saw cutting techniques, as identified in the inspection database; and

WHEREAS, Precision Concrete Cutting provided a cost proposal to complete in a not-to-exceed amount of \$148,756.72; and

WHEREAS, Precision Concrete Cutting represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The above recitals are true and correct and incorporated by reference.

SECTION 2: The action proposed herein is not a project subject to the California Environmental Quality Act (CEQA) in accordance with Section 21065 of CEQA and State CEQA Guidelines Sections 15060(c)(2), 15060(c)(3), and 15378. Entering into an agreement for trip hazard removal services is an administrative action that would not cause either a direct physical change in the environment or a reasonably foreseeable indirect physical change in the environment. Therefore, the proposed action is not a “project” subject to CEQA, as defined in Section 21065 of CEQA and Section 15378 of the State CEQA Guidelines. Since the action is not a project subject to CEQA, no environmental document is required.

SECTION 3: The City Council hereby authorizes the City Manager, or his designee, to take all actions necessary to effectuate and execute a public works agreement with Southern California Precision Cutting Inc. dba Precision Concrete Cutting in the amount of \$148,756.72, subject to the approval by the City Attorney as to form.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-220 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Sabrina Muhne, Interim City Clerk

ATTACHMENT B

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

SOUTHERN CALIFORNIA PRECISION CONCRETE INC

dba PRECISION CONCRETE CUTTING

**AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
SOUTHERN CALIFORNIA PRECISION CONCRETE INC dba PRECISION
CONCRETE CUTTING**

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein “Agreement”) is made and entered into this _____ day of _____ 2024 by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation (“City”) and **SOUTHERN CALIFORNIA PRECISION CONCRETE INC dba PRECISION CONCRETE CUTTING**, (“Contractor”). City and Contractor may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. The City desires to retain Contractor, on an independent contractor basis, to perform services for public works, as more particularly described below.

B. Contractor represents that it is fully qualified to perform such services by virtue of its experience and the training, education and expertise of its principals and employees.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide the services specified in the “Scope of Work” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently, and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this

Agreement, the phrase “highest professional standards” shall mean and refer to the standards of practice recognized by first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the “General Provisions” and “Special Provisions” in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, “bid documents”), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party upon request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of DIR’s determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified

in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.*, concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprentice-able occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours of labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such a worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code Section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

“I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.”

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all

actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay their workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees, and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered the manner in which the services should be performed, and (iii) fully understands the facilities, difficulties, and restrictions regarding performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing prior to the commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor regarding whether the conditions materially differ, involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided

either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for City inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work as specified within this Agreement.

1.8 Warranty.

Contractor warrants all work under this Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any nonconforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or nonconformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at Contractor's sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove, and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing said defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers, and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work

and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense. Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the services of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services of this Agreement, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less, or any increase in the time to perform of up to one hundred eighty (180) days, and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the City's Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates as set forth in the Schedule of Compensation enclosed herein as Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work specified within the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and City's Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials, and equipment

costs for the work under the Change Order. The daily report must include a: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may reasonably require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's right to payment for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth within the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established within this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Hundred Forty Eight Thousand Seven Hundred Fifty Six Thousand Dollars and Seventy Two Cents (\$148,756.72) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion of services; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Contractor acknowledges and agrees that coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor acknowledges and agrees that it shall not be entitled to any additional compensation for required attendance.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by the City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are compliant with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned to the Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but may not exceed one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance pursuant to this Agreement shall be extended as a result of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept Contractor's work with a timely written acceptance, otherwise work shall be deemed to have been rejected. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud, and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding September 30, 2025 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (“Principals”) are hereby designated as being the principals and representatives of Contractor authorized to act on its behalf with respect to the work specified herein and make all decisions in connection therewith:

<u>Ronald Durna</u> (Name)	<u>President</u> (Title)
<u>Neshtinscka Durna</u> (Name)	<u>Secretary</u> (Title)
<u></u> (Name)	<u></u> (Title)

It is expressly understood that the experience, knowledge, capability, and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor’s staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall timely notify City of any changes in Contractor’s staff and subcontractors, if any are assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor’s officers, employees, or agents are in any manner officials, officers, employees, or agents of City. Neither Contractor, nor any of Contractor’s officers, employees, or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise be accrued by City’s employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Andres Gonzalez (Senior Public Works Analyst), Jose Figueroa (Public Works Supervisor), or such person as designated by the City Manager. It shall be the Contractor’s responsibility to assure that the Contract Officer is kept informed of the

progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise, or a joint venturer, or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability, and reputation of Contractor, its Principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations, and approvals (including from the City) as may be required by law for the performance of any and all services or work to be performed under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION, AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to the commencement of any services under this Agreement, Contractor shall obtain, provide, and maintain at its own expense, during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General Liability Insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage, and a \$2,000,000 completed operations aggregate. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile Liability Insurance. Contractor shall maintain automobile insurance with coverages at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional Liability Insurance (Errors & Omissions). Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' Compensation Insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000) for Contractor's employees in accordance with the laws of the State of California, Section 3700 of the Labor Code. In addition, Contractor shall require each subcontractor to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California, Section 3700 for all of the subcontractor's employees. Contractor shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of City, its officers, agents, employees, and volunteers.

(e) Builder's Risk (Course of Construction). Upon commencement of construction and with approval of City, Contractor shall obtain and maintain builder's risk (course of construction) for the entire duration of the project until only the City has an insurable interest. The builder's risk coverage shall include the coverages as specified.

The named insureds shall be Contractor and City, including its officers, officials, employees, and agents. All subcontractors (excluding those solely responsible for design Work) of any tier and suppliers shall be included as additional insured as their interests may appear. Contractor shall not be required to maintain property insurance for any portion of the Project following transfer of control thereof to City. The policy shall contain a provision that all proceeds from the builder's risk policy shall be made payable to the City. The City will act as a fiduciary for all other interests in the Project.

Policy shall be provided for replacement value on an "all risk" basis for the completed value of the project. There shall be no coinsurance penalty or provisional limit provision on any such policy. Policy must include: (1) coverage for any ensuing loss from faulty workmanship,

Nonconforming Work, omission or deficiency in design or specifications; (2) coverage against machinery accidents and operational testing; (3) coverage for removal of debris, and insuring the buildings, structures, machinery, equipment, materials, facilities, fixtures and all other properties constituting a part of the Project; (4) Ordinance or law coverage for contingent rebuilding, demolition, and increased costs of construction; (5) transit coverage (unless insured by the supplier or receiving contractor), with sub-limits sufficient to insure the full replacement value of any key equipment item; (6) Ocean marine cargo coverage insuring any Project materials or supplies, if applicable; (7) coverage with sub-limits sufficient to insure the full replacement value of any property or equipment stored either on or off the Site or any staging area. Such insurance shall be on a form acceptable to City to ensure adequacy of terms and sublimits and shall be submitted to the City prior to commencement of construction.

(f) Installation Floaters. If required by the City or not covered by the builders' risk (course of construction) coverage, Contractor shall obtain an installation floater for the value of the property and covering the portion of the work to be constructed, installed, altered, or repaired by the Contractor. The installation floater policy must include coverage for the fixtures, materials, supplies, machinery, and equipment used in or incidental to the construction project as well as property kept off-site or while in transit. Coverage must include property of others in the Contractor's care, custody, or control. In addition to Contractor, the City and all subcontractors shall be named as additional insureds on the policy with coverage extending through the final completion date.

(g) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(h) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

(i) Contractor's Pollution Liability Insurance. Coverage shall provide for liability arising out of sudden, accidental, and gradual pollution, and remediation. The policy limit shall be no less than \$1,000,000 per claim and in the aggregate. All activities contemplated in this agreement shall be specifically scheduled on the policy as "covered operations." The policy shall provide coverage for remediation of the site in the event of an environmental contamination event arising out of the materials, supplies, products, work, operations, or workmanship.

5.2 General Insurance Requirements.

(a) Proof Of Insurance. Contractor shall provide certificates of and required endorsements to City as evidence of the insurance coverage required herein. Insurance certificates and endorsements must be approved by the City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City for the contract period and any additional length of time required thereafter. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration Of Coverage. Contractor shall procure and maintain for the contract period, and any additional length of time required thereafter, insurance against claims for

injuries to persons or damages to property, or financial loss which may arise from or in connection with the performance of the Work hereunder by Contractor, their agents, representatives, employees, or subconsultants. Contractor must maintain general liability and umbrella or excess liability insurance for as long as there is a statutory exposure to completed operations claims. Agency and its officers, officials, employees, and agents shall continue as additional insureds under such policies.

(c) Primary/Noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and noncontributing basis for the benefit of City before City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) Umbrella or Excess Liability Insurance. Contractor shall obtain and maintain an umbrella liability insurance policy with limits that will provide bodily injury, personal injury, and property damage liability coverage, including commercial general liability, automobile liability, and employer's liability. Such policy or policies shall include the following terms and conditions: (1) A drop-down feature requiring the policy to respond if any primary insurance that would otherwise have applied proves to be uncollectible in whole or in part for any reason; (2) "pay on behalf of" wording as opposed to "reimbursement;" and (3) concurrency of effective dates with primary policies. Umbrella or excess liability insurance shall be excess over commercial general liability, automobile liability, and employer's liability policies.

(e) Products/Completed Operations Coverage. Products/completed operations coverage shall extend a minimum of three (3) years after project completion. Coverage shall be included on behalf of the insured for covered claims arising out of the actions of independent contractors. If the insured is using subcontractors, the Policy must include work performed "by or on behalf" of the insured. Policy shall contain no language that would invalidate or remove the insurer's duty to defend or indemnify for claims or suits expressly excluded from coverage. Policy shall specifically provide for a duty to defend on the part of the insurer. The City, its officials, officers, agents, and employees, shall be included as additional insureds under the Products and Completed Operations coverage.

(f) City's Rights Of Enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay the premium from Contractor payments. In the alternative, City may cancel this Agreement in its entirety.

(g) Acceptable Insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or

larger) in accordance with the latest edition of “Best’s Key Rating Guide,” unless otherwise approved by the City’s Risk Manager.

(h) Waiver Of Subrogation. All insurance coverage maintained or procured pursuant to this Agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees, and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(i) Enforcement Of Contract Provisions (Non-Estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(j) Requirements Not Limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided for by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverages shall be available to the City.

(k) Notice Of Cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage. If any of the Contractor’s insurers are unwilling to provide such notice, then Contractor shall have the responsibility of notifying the City immediately in the event of Contractor’s failure to renew any of the required insurance coverages, or insurer’s cancellation or non-renewal.

(l) Additional Insured Status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that City and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

(m) Prohibition Of Undisclosed Coverage Limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(n) Separation Of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor’s insurance shall apply separately to each

insured against whom a claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(o) Pass Through Clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project/service by Contractor (hereinafter collectively "subcontractor"), provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverages and assumes all responsibility for ensuring that such coverages are provided in conformity with the requirements of this section. However, in the event Contractor's subcontractor cannot comply with this requirement, which proof must be submitted to the City, Contractor shall be required to ensure that its subcontractor provide and maintain insurance coverage and endorsements sufficient to the specific risk of exposure involved with subcontractor's scope of work and services, with limits less than required of the Contractor, but in all other terms consistent with the Contractor's requirements under this Agreement. This provision does not relieve the Contractor of its contractual obligations under the Agreement and/or limit its liability to the amount of insurance coverage provided by its subcontractors. This provision is intended solely to provide Contractor with the ability to utilize a subcontractor who may be otherwise qualified to perform the work or services but may not carry the same insurance limits as required of the Contractor under this Agreement given the limited scope of work or services provided by the subcontractor. Contractor agrees that upon request, all agreements with subcontractors, and others engaged in the project, will be submitted to City for review.

(p) City's Right To Revise Requirements. The City reserves the right at any time during the term of the contract to change the amounts and types of insurances required by giving the Contractor ninety (90) day advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(q) Self-Insured Retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible, or require proof of ability to pass losses and related investigations, claim administration, and defense expenses within the retention through confirmation from the underwriter. Self-insurance will not be considered to comply with these specifications unless approved by City.

(r) Timely Notice Of Claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(s) Additional Insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees, and agents (“Indemnified Parties”) against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein “claims or liabilities”) that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable (“indemnitors”), or arising from Contractor’s or indemnitors’ reckless or willful misconduct, or arising from Contractor’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys’ fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents, or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents, or employees, any and all costs and expenses incurred by the City, its officers, agents, or employees in such action or proceeding, including but not limited to, legal costs and attorneys’ fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities, for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City’s negligence,

except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness, or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labor bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays for all labor and materials for work and services performed under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of "Best's Rating Guide," "The Key Rating Guide" or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the City's Risk Manager ("Risk Manager") due to unique circumstances. If this Agreement continues for more than three (3) years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement create an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted

at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

- (a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;
- (b) the work has been accepted; and
- (c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor’s business, custody of the books and records may be given to City, and access shall be provided by Contractor’s successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to requests made in accordance with the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as requested by the Contract Officer. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that

may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique, or event and the estimated increase or decrease of costs related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the “documents and materials”) prepared by Contractor, its employees, subcontractors, and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City’s sole risk and without liability to Contractor, and Contractor’s guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as “works made for hire” as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed “works made for hire” for the City.

6.4 Confidentiality and Release of Information.

(a) Information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys’ fees, caused by or incurred as a result of Contractor’s conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admission or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or provide the City with the right to control, direct, or rewrite said responses.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability, for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 *et seq.*, and 910 *et seq.*, in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum

of \$250.00 (Two Hundred Fifty Dollars) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided for in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be a shorter period of time as determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be a shorter period of time as determined by the Contractor. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided for in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed to the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other

necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-Liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent, or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest or with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and

that employees are treated without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class U.S. mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete, and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements, and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the

Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty and Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any state or municipal statute or regulation. The determination of "financial interest" shall be consistent with state law and shall not include interests found to be "remote" or "noninterest" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s), or other conduct resulting in such payment of money, consideration, or other thing of value, will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Sabrina Muhne, Interim City Clerk

APPROVED AS TO FORM:

ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONTRACTOR:

SOUTHERN CALIFORNIA PRECISION
CONCRETE INC dba PRECISION
CONCRETE CUTTING

By:_____
Name: Ronald Durna
Title: President

By:_____
Name: Neshtinscka Durna
Title: Secretary

Address: 13089 Peyton Dr, #C235
Chino Hills Ca. 91709

If applicable, two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer.

EXHIBIT "A"

SCOPE OF WORK

- I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the "General Provisions" and "Special Provisions" included in the bid documents for the project entitled "Trip Hazard Repair Proposal", including any documents or exhibits referenced therein.**
- II. Brief description of the work to be performed:**

The Services include the remediation of concrete sidewalk trip hazards from 0.625" and up 2.5" in pre-designated work areas within the City. Remediation services must remove trip hazards completely, from one end of the raised sidewalk joint to the other, if applicable, leaving zero point of differential between concrete slabs. Any panels inspected and deemed not to be at a zero point differential shall be repaired to the required specifications at no additional cost to City.
- III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:**
 - A. Status reports and studies due upon City's request.
- IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.**
- V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.**

EXHIBIT “A-1”

MASTER SERVICES AGREEMENT BETWEEN
PRECISION CONCRETE CUTTING AND
THE CALIFORNIA JOINT POWERS INSURANCE AUTHORITY

Pursuant to the California Joint Powers Insurance Authority (“CJPIA”) Master Services Agreement, dated February 15, 2023, Contractor submitted a proposal to the City for sidewalk assessment and trip hazard removal services, attached hereto and incorporated herein by this reference as Exhibit A-1. This Master Services Agreement contains provision defining the scope of services and the price of those services.

EXHIBIT “B”

SPECIAL REQUIREMENTS (Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~striketrough~~ and added text in ***bold italics***.

Section 3.5, Term, shall be amended as follows:

“Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding September 30, 2025 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit “D”). ***The City may, in its sole and absolute discretion, extend the term for one (1) additional year.***”

EXHIBIT "C"

SCHEDULE OF COMPENSATION

- I. Contractor shall perform all work at the rates on the Bid Sheet and at the rates listed in Exhibit A-1 submitted as part of Contractor's Proposal, and listed below:**

PRICING .625" - 2.5"					
ZONE	NUMBER OF HAZARDS "SMALL"	NUMBER OF HAZARDS "MEDIUM"	NUMBER OF HAZARDS "LARGE"	TOTAL NUMBER OF HAZARDS	COST OF REPAIRS .375" - 2.5"
UNIT PRICING	\$31.93	\$63.86	\$128.75		
ZONE 1	0	149	42	191	\$14,992.64
ZONE 2	0	190	55	245	\$19,214.65
ZONE 3	0	213	101	314	\$26,605.93
ZONE 4	0	224	91	315	\$26,020.89
ZONE 5	0	84	15	99	\$7,295.49
ZONE 6	0	250	75	325	\$25,621.25
ZONE 7	0	82	15	94	\$7,167.77
ZONE 8	0	210	66	276	\$21,908.10
TOTALS	0	1,402	460	1,862	\$148,756.72

- II. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- III. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's sub-budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.**
- IV. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:**
- A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.**
 - B. Expenses. These rates are inclusive of all expenses. Contractor shall bear all other out-of-pocket expenses, or any other costs related to the performance of services pursuant to this Agreement and shall not seek reimbursement of such expenses from City.**
- V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

The City and Contractor may reach a mutually-agreed upon completion date for the tasks listed under Exhibit A.I. depending on the tasks and the City’s requirements.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

A. Status reports and studies due upon City’s request.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work _____ entitled _____ and _____ described _____ as follows: _____;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20 ____.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of
process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to _____, as Contractor ("Principal"), a Contract for the work _____ entitled _____ and _____ described _____ as follows: _____;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation)

By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By_____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: _____

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER EXPIRATION DATE LIMITS OF LIABILITY

Workers' Compensation:
Statutory Limits Under the Laws
of the State of California

Employers' Liability:

\$ _____ Each Accident

\$ _____ Disease - Policy Limit

\$ _____ Disease - Each Employee

Named Insured (Contractor)

Insurance Company

Street Number

Street Number

City and State

City and State

By _____
(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

Name

Agency

Street Number

City and State

Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____
("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.
2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.
3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.
4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.
5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.
6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.
7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:
City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive
General Liability Endorsement | ☐ _____ |
| | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT AUTOMOBILE LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on ____ at 12:01 a.m. and forms a part of Policy Number ____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

(*Original signature only; no facsimile signature
or initialed signature accepted*)

ADDITIONAL INSURED ENDORSEMENT EXCESS LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

☐ Following Form

☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY

POLICY NO.

AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*



TRIP HAZARD REPAIR PROPOSAL:

Presented to: The City Of South El Monte

August 28th, 2024

Contact: Jose Figueroa

The information in this summary is confidential, and is to be used only by the intended recipient and Precision Concrete Cutting in evaluating the project. Any copying or unauthorized disclosure of this information is prohibited.

COMMITMENT SUMMARY



COST SAVINGS

We'll repair your sidewalks for 70-90% less than sidewalk replacement, which means you can do more for your community for less.



A.D.A. COMPLIANCE

Patented technology that brings sidewalks into ADA compliance



CLEAN

Our patented containment system captures dust and debris to bring you the cleanest process available.



SAFE

Decrease liability on your pedestrian walkways



DETAILED REPORTING

We track our jobs with honesty and integrity. Invoices show measurements, locations and cost for each hazard.



LOW IMPACT

Efficient systems with an average removal time of 20 minutes, no sidewalk closures.



FULL SERVICE CONTRACTOR

Complete GIS integration, mapping, etc.



ENVIRONMENTAL IMPACT EXAMPLE: As a member of the U.S. Green Building Council (USGBC) we are proud of the fact that we reduce the impact to landfills and the environment as a result of our service. Removing and replacing 100 panels would result in approximately 118,500 pounds or 59 tons of concrete being removed (average panel weight of 1185 pounds) Using Precision Concrete Cutting for 100 trip hazards results in 0.3 tons of concrete removed and recycled, approximately 141 gallons of gasoline saved, and a reduction of 1.3 metric tons of Co2.





ENVIRONMENTAL COMMITMENT SUMMARY

U.S. GREEN BUILDING COUNCIL



Precision Concrete Cutting (PCC) is a member of the U.S. Green Building Council, whose mission is to bring green building and sustainability to the building and construction industries through LEED Certification.

LANDFILL REDUCTION



We are proud of the fact that we reduce the impact to landfills and the environment as a result of our service. Removing and replacing 100 sidewalk panels results in approximately 59 tons of concrete going to landfills, in contrast using PCC results in .3 tons of concrete.

RECYCLING



In addition to reducing the waste going to landfills, in most areas we are able to recycle the concrete to be used in the future as road base for future roads and infrastructure projects.



DETAILED IMPACT OF YOUR PROJECT



- Gallons of Gasoline Saved = 86.67



- Metric Tons of Co2 Saved = .77



- Number of Acres required to sequester Co2 = .94



- Total Trees Planted (.06 metric tons of Co2 per tree) = 12.84



- Equiv. Number of Plastic Bottles Recycled (828 grams / bottle) = 930

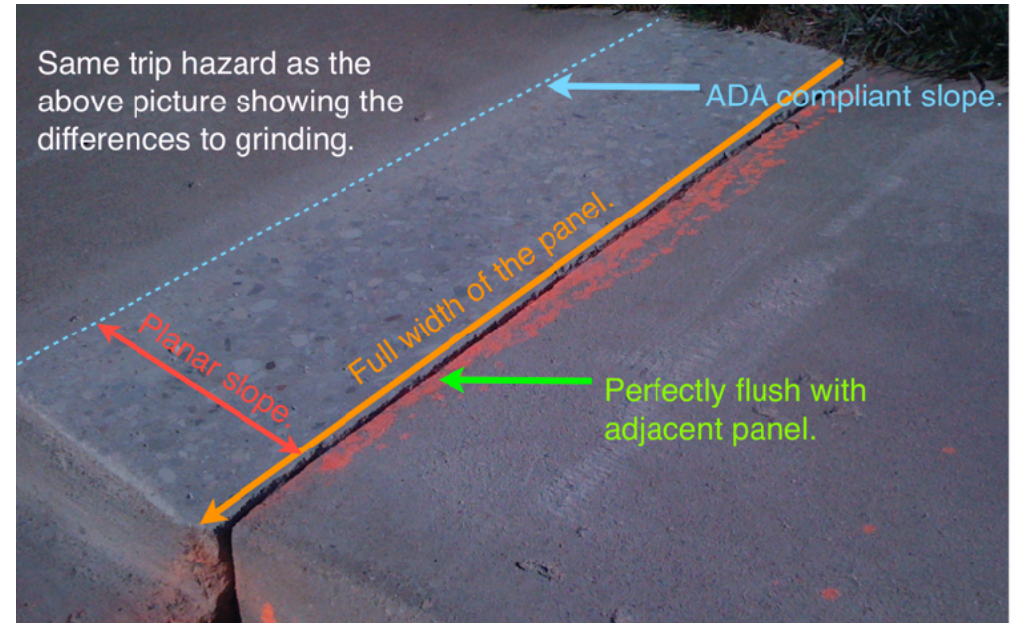
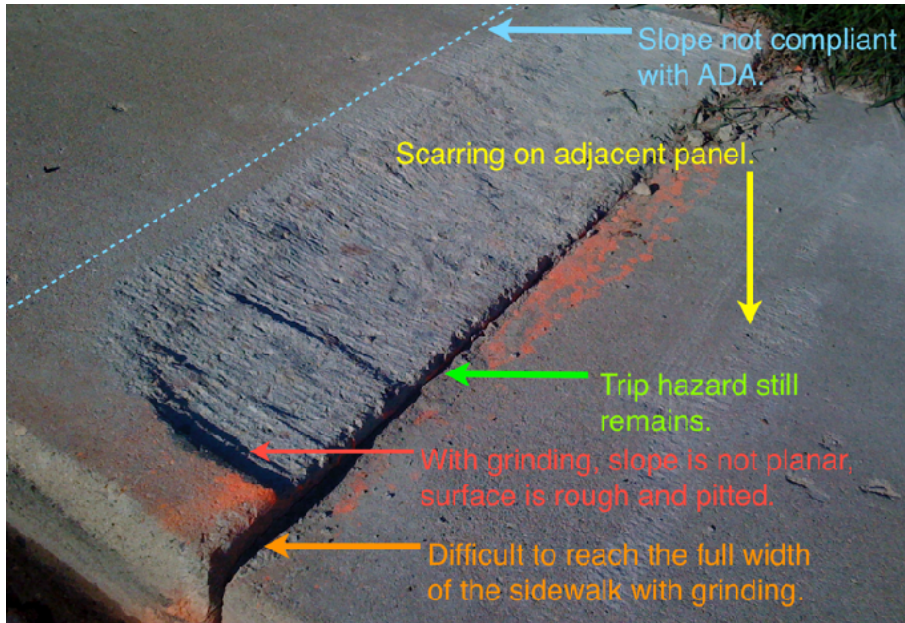


- Number of Cars off the Road for 1 year = .169



THE PRECISION CONCRETE CUTTING DIFFERENCE

Our patented technology and innovative sidewalk repairs process leaves you with a beautiful, smooth surface that is ADA compliant — a result you can't get with grinding. Plus, our method saves you money!



PRECISION CONCRETE CUTTING REPAIRS



PRECISION CONCRETE CUTTING REPAIRS



PRICING INFORMATION

PRICING .625" - 2.5"

ZONE	NUMBER OF HAZARDS "SMALL"	NUMBER OF HAZARDS "MEDIUM"	NUMBER OF HAZARDS "LARGE"	TOTAL NUMBER OF HAZARDS	COST OF REPAIRS .375" - 2.5"
UNIT PRICING	\$31.93	\$63.86	\$128.75		
ZONE 1	0	149	42	191	\$14,992.64
ZONE 2	0	190	55	245	\$19,214.65
ZONE 3	0	213	101	314	\$26,605.93
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ZONE 5	0	84	15	99	\$7,295.49
ZONE 6	0	250	75	325	\$25,621.25
ZONE 7	0	82	15	94	\$7,167.77
ZONE 8	0	210	66	276	\$21,908.10
TOTALS	0	1,402	460	1,862	\$148,756.72

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CONTACT US

PRECISION CONCRETE CUTTING

13089 PEYTON DR #C235

CHINO HILLS CA 91709

Phone: 909-539-7740

CL#925449

socalpcc@safesidewalks.com

www.safesidewalks.com

Trip Hazard Removal Specialist for Los Angeles and San Gabriel Valley

ATTACHMENT D

MASTER SERVICE AGREEMENT

This Master Services Agreement (AGREEMENT) made as of this date, February, 15, 2023, by and between Precision Concrete Cutting (“CONTRACTOR”) and The California Joint Powers Insurance Authority (“AUTHORITY”).

This AGREEMENT is created for the sole purpose of establishing an agreed-upon set of services and related costs in order to allow California JPIA members (“MEMBER”) access to professional sidewalk inspection and maintenance services.

Further, this AGREEMENT creates no obligation or expectation that any work will result from this agreement. The CONTRACTOR’s specific services are defined below, and are available to members on as as-needed basis; the exact terms and conditions of such services are to be arranged between CONTRACTOR and MEMBER. MEMBERS are responsible for initiating and requesting any work of CONTRACTOR.

Service Option 1

SIDEWALK ASSESSMENT SERVICES

CONTRACTOR will inspect sidewalks and provide a written inspection report in the format approved by the MEMBER (optional curbs and gutters can be included in the scope of work). The inspection reports shall include the identification, location, and description of each problem and recommended action to be taken. The format and information required may be changed at the request of MEMBER with the agreement of both parties.

Sidewalk Assessment Fee Schedule

Cost Per Sidewalk Mile	Total Sidewalk Miles	Estimated Cost per Day	Estimated Man Days	Total Estimate Assessment Cost
\$455.00	TBD	\$1,000	TBD	\$ TBD

Sample Services and Responsibilities

1. MEMBER shall provide maps of specified areas to CONTRACTOR.
2. CONTRACTOR shall inspect public right-of-ways designated on the maps.
3. CONTRACTOR shall use current ADA standards and Member standards in determining tripping hazards. These hazards shall include, but not be limited to:
 - a) Differential displacement between sidewalk sections 3/8 inch or greater
 - b) Spall surfaces, holes in surfaces, and cracks above 1 inch wide or greater
 - c) Deteriorated joints that have an eroded condition and are 1/2 inch wide or greater
4. CONTRACTOR shall record location of damaged sections in a GPS device.

5. Data entered into the GPS device shall be provided in writing to the MEMBER.
6. CONTRACTOR shall provide written inspection report that shall include, but not be limited to:
 - a. Identification and description of each problem condition
 - b. Physical address and location including GPS location data
 - c. Size of the hazards in height, length, and square foot
 - d. Probable cause of the hazard, if evident
 - e. Pictures of damaged areas
 - f. Priority for repair; high, medium, low
 - g. Recommended action to be taken.
7. CONTRACTOR shall report to the MEMBER the results of the inspection upon completion.

Service Option 2

SIDEWALK TRIP HAZARD REMOVAL

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
Price per Hazard	\$31.00	\$62.00	\$125.00	5 lin. feet	25 sq. ft.

CONTRACTOR shall be paid a fee for specialized trip-hazard repair service on lifted sidewalk with a difference in vertical elevation above 1/4" to 2 1/2".

The fee paid to CONTRACTOR for trip-hazard removal shall be charged on a cost per hazard category per 5 lineal feet location. A removal of a trip hazard greater than 5 lineal feet shall be charged incremental cost per 5 feet location for the hazard class as follows:

Example: A less severe hazard (3/8" to 1/2" high) that is 7 lineal feet long shall be charged 2 locations (7 lineal feet = 5 feet + 2 feet) = \$31 x 2 locations = \$62.00

Sample Services and Responsibilities

1. CONTRACTOR shall repair sidewalk trip hazards above 1/4" and up to 2 1/2" in designated work areas as determined by the MEMBER.
2. CONTRACTOR shall remove hazards completely, from one end of the raised sidewalk joint to the other, if applicable, leaving a zero point of differential between slabs.
3. CONTRACTOR shall not cause any damage to landscaping, trees, retaining walls, curbs, sprinkler heads, utility covers or other objects adjacent to sidewalks. If CONTRACTOR and/or CONTRACTOR's equipment does cause damage to above, the MEMBER must

be notified immediately and damages must be repaired at the CONTRACTOR's expense within 24 hours of the time the damage occurred.

4. CONTRACTOR shall completely and immediately clean up all debris after each hazard is repaired. All costs incurred for disposal of waste material shall be included in unit cost and not paid for separately.
5. CONTRACTOR shall repair each sidewalk trip hazard without damage to adjacent slab(s) or curb(s).
6. CONTRACTOR shall cut dry with dust abatement mechanism. No water-cooling is allowed, which creates slurry and contaminates storm drains or causes excessive environmental impact.
7. CONTRACTOR shall submit an itemized summary of all repaired hazards which includes:
 - a. The specific hazard height – both high side and low side measurement – in 8ths of an inch
 - b. The actual length of the repair to the nearest ½ foot
 - c. The total width of actual repair to the nearest ½ foot
 - d. The square feet of the effective panel from joint to nearest joint or score line
 - e. The calculated unit for measurement shall be the square foot of the effected panel
 - f. The physical location (address) of each repair
 - g. Pictures of each repair as requested
 - h. Itemized cost of each repaired trip hazard
8. CONTRACTOR shall submit a detailed invoice setting forth the services performed, in accordance with the formula for saw-cutting calculations. All invoices must show the cut depth, size, length, width, square feet, address, the number of locations, and the date repaired for each hazard removal.

The billing unit for invoice calculation shall be the number of locations where one (1) location is up to 5 lineal feet.
9. CONTRACTOR shall guarantee specified repair slope (1:12 or 1:8 based upon requirements outlined by the Americans with Disabilities Act) is achieved. If defined slope is not achieved, CONTRACTOR must repair to specification at no additional charge within 24 hours of discovery.
10. CONTRACTOR shall guarantee that the removed trip hazard will have a uniform appearance and texture. The finished surface shall have a co-efficient of friction of at least 0.6.
11. Method of trip-hazard removal shall entail precise saw-cutting performed with hand-held, electric-powered equipment, using a machined hub and flush-mounted, diamond-tipped blades. Must be capable of cutting at any angle and perform trip-hazard removal in hard-to-reach areas, around obstacles, on narrow walkways, and next to fences and retaining walls or buildings.

12. CONTRACTOR shall make its best effort to notify residents 3 days in advance of any work and schedule the operations so as to cause a minimum of interruption, interference or disturbance to the operation of stores, businesses, office buildings, hotels, churches, etc., and allow access by pedestrians and emergency, delivery and service vehicles at all times.

Sidewalk repair equipment and all other items incidental to the work shall not be left or stored on the sidewalk or on private property while not in use.

13. CONTRACTOR shall take precautions during saw-cutting operations not to disfigure, scar, or impair the health of any tree on public or private property.

Service Option 3

SIDEWALK ASSESSMENT AND TRIP HAZARD REMOVAL

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
Price per Hazard	\$37.00	\$74.00	\$148.00	5 lin. Feet	25 sq. ft.

See sample services and responsibilities under respective sections in Service Option 1 and Service Option 2.

Service Option 4

FIVE-YEAR MAINTENANCE PROGRAM

Hazard Class	Small 3/8" to 1/2"	Medium >1/2" to 1"	Large >1"	Lineal Foot per Location	Square Foot per Location
Price per Hazard	\$37.00	\$74.00	\$148.00	5 lin. Feet	25 sq. ft.

Sample Sidewalk Survey Services and Responsibilities

1. CONTRACTOR shall perform annual, semi-annual, or quarterly sidewalk inspection as determined by the scope of services to be defined by terms mutually set between the MEMBER and CONTRACTOR.
2. CONTRACTOR shall specify problems and recommend action to be taken.
3. CONTRACTOR shall prioritize the areas and problems to be resolved.
4. CONTRACTOR shall identify repairs to be accomplished by saw cutting.
5. CONTRACTOR shall identify spall surfaces, holes in surfaces, and cracks above 1" wide or greater.
6. CONTRACTOR shall recommend areas to be demolished and replaced.
7. CONTRACTOR shall provide written inspection report that shall include, but not be limited to:
 - a. Identification and description of each problem condition

- b. Physical address and location including GPS location data
- c. Size of the hazards in height, length, and square foot
- d. Probable cause of the hazard, if evident
- e. Pictures of damaged areas
- f. Priority for repair; high, medium, low
- g. Recommended action to be taken.
- h. CONTRACTOR shall report to the MEMBER the results of the inspection upon completion.

Sample Sidewalk Trip Hazard Removal Services and Responsibilities

- 1. CONTRACTOR shall make repairs and recommendations to achieve the lowest overall cost to the MEMBER.
- 2. CONTRACTOR shall remove the existing trip hazards by saw cutting changes in elevation between adjacent panels from above ¼ inch up to 2 ½ inches in height as specified in the scope of work defined by mutually set terms between the MEMBER and CONTRACTOR.
- 3. The MEMBER shall set a fixed budget “not to exceed” per month, per quarter, or per year.
- 4. CONTRACTOR shall provide in-depth report, audit-able for maintenance and risk management

Sample Remove/Replacement Survey Reporting Services and Responsibilities

- 1. CONTRACTOR shall survey and report all areas not recommended for saw cutting.
- 2. CONTRACTOR shall identify remove and replacement locations to maximize the repair of locations that truly need to be replaced.
- 3. CONTRACTOR shall provide a written report that identifies the location, length, width, and square foot measurement of the effected panels to be replaced.
- 4. CONTRACTOR shall provide GPS locations, maps and photographs of areas recommended for removal and replacement.
- 5. CONTRACTOR shall provide monthly an in-depth report, audit-able for maintenance and risk management.

Bonding Requirements

Direct cost associated with any specific bonding requirements beyond the required Contractors License Bond including the cost of Performance Bond, Payment Bond, or any other additional bonding requirements are not included in the fee schedule listed above and will be added to the cost of the project.

CPI Escalation

The fees charged by Precision Concrete Cutting which are expressed as stated dollar amounts in this schedule shall be increased annually commencing on the one-year anniversary date of the Effective Date. Any increase must include written justification such as CPI figures and is subject to approval if it exceeds the annual 3% allowable increase.

Authorization

CONTRACTOR shall inspect and report only those sidewalk conditions and trip hazards as specified in the performance in this AGREEMENT, and therefore makes no representation that other trip hazards outside the scope of work have been identified. CONTRACTOR shall not be responsible for conditions outside the control of CONTRACTOR that have changed after completion of the inspections due to tree roots, water, settling, and other causes, and shall not be liable for any claims, losses, or damages arising from known or unknown trip hazards. Additionally, CONTRACTOR shall carry out authorized remediation and repair work as specified in the performance of this AGREEMENT, and based on locations either identified through their inspection process or identified separately from the CONTRACTOR'S inspection process. CONTRACTOR shall be responsible for removal of all trip hazards that have been identified and authorized through the performance of this AGREEMENT. CONTRACTOR shall not be responsible for trip hazards that arise after completion of the remediation and repair work as specified in the performance of this AGREEMENT due to conditions outside the control of the CONTRACTOR, such as tree roots, water, settling, and other causes.

FOR AUTHORITY:

Jonathan Shull

NAME

Chief Executive Officer

TITLE



SIGNATURE

February 7, 2023

DATE

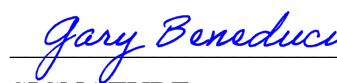
FOR CONTRACTOR:

Gary Beneduci

NAME

General Manager

TITLE



SIGNATURE

February 7, 2023

DATE



City Council Agenda Report

Agenda Item No. 9.a.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-221, AMENDING THE FISCAL YEAR (FY) 2024-25 BUDGET

SUMMARY: On June 11, 2024, the City adopted a tentative FY 2024-25 budget subject to change when agreements are reached with its employees' labor unions. The City has reached an agreement with its employees' labor unions, and staff has prepared a proposed budget amendment.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 24-221 amending the City's FY 2024-25 budget.

FISCAL/FINANCIAL IMPACT: The fiscal impact of this proposed budget amendment to the tentative FY 2024-25 budget is a reduction in the General Fund deficit/reserve applied to \$183,672, and an increase in Special Revenue Funds deficit/reserve applied to \$138,389.

DISCUSSION: On June 11, 2024, the City adopted Resolution No. 24-192, a tentative FY 2024-25 budget subject to change when agreements are reached with its employees' labor unions. According to the tentative FY 2024-25 budget, the City's General Fund was going to apply reserves in the amount of \$590,105, and the Special Revenue Funds were going to apply reserves in the amount of \$4,549,980 for FY 2024-25.

On July 29, 2024, the City reached an agreement with its employees' labor unions by entering into Memorandum of Understandings (MOUs). Also, between June 11, 2024, and July 29, 2024, staff found a few errors in the tentative FY 2024-25 budget, and would like to correct them. Staff recommends that City Council amend the tentative FY2024-25 budget for the MOUs and the few errors found in the FY 2024-25 tentative budget as follows:

General Fund Revenues

As tentatively adopted on June 11, 2024 (Resolution No. 24-192)	\$ 22,729,169
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Amendments

CDC Pass-Through Payments	470,197
Reimbursement from Successor Agency Fund for administrative costs	115,388
Reimbursement from Special Revenue Funds due to MOU increases	41,259
Total adjustments	<u>626,844</u>

Adjusted General Fund Revenues	<u>23,356,013</u>
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General Fund Expenditures

As tentatively adopted on June 11, 2024 (Resolution No. 24-192)	(23,319,274)
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Amendments

Information Technology cybersecurity projects	40,500
Cloud Backup Services (City no longer has servers to backup)	9,000
Bus Drivers previously not included under Senior Services	
Salaries & Benefits of 2 Full-Time and 2 Part-Time Van Drivers	(219,755)
MOU increases (COLA, deferred comp, and RSA)	(204,827)
Community Development professional scanning service	(30,500)
Sheriff contract (change from 3.06% to 3.44% escalation)	(22,268)
ClearGov budgeting software	(14,322)
Community Center special department supplies	(1,000)
Total adjustments	<u>(443,172)</u>

Adjusted General Fund Expenditures	<u>(23,762,446)</u>
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General Fund Net Deficit / Reserves Applied	<u>\$ (406,433)</u>
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Special Revenue Funds Revenues

As tentatively adopted on June 11, 2024 (Resolution No. 24-192)	\$ 24,294,421
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Special Revenue Funds Expenditures

As tentatively adopted on June 11, 2024 (Resolution No. 24-192)	(28,844,401)
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Amendments

Prop A Bus Shelter Improvements	(100,000)
Reimbursement to General Funds due to MOU increases	(41,259)
CDBG funding of Code Enforcement overtime	2,870
Total adjustments	<u>(138,389)</u>

Adjusted Special Revenue Funds Expenditures	<u>(28,982,790)</u>
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Special Revenue Funds Net Deficit / Reserves Applied	<u>\$ (4,688,369)</u>
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ATTACHMENT(S):

- A. PowerPoint - FY24-25 Recommended Budget Amendment_09102024
- B. Resolution No. 24-221 Amending the Fiscal Year 2024-25 Budget
- C. Exhibit A to Resolution No. 24-221



City of Achievement



CITY OF SOUTH EL MONTE

Recommended Budget Amendment

Fiscal Year 2024-25

September 10, 2024

OVERVIEW

- On June 11, 2024, the City adopted a tentative FY2024-25 budget subject to change.
- On July 29, 2024, the City reached an agreement with its employees' labor unions.
- Between June 11, 2024 and July 29, 2024, staff found few errors in the tentative FY2024-25 budget and would like to correct them.
- List of recommended budget adjustments
- Updated FY2024-25 Budget
- Updated Five Year Forecast

RECOMMENDED BUDGET ADJUSTMENTS

General Fund Revenues		
As tentatively adopted on June 11, 2024 (Resolution No. 24-192)		\$ 22,729,169
<u>Amendments</u>		
CDC Pass-Through Payments		470,197
Reimbursement from Successor Agency Fund for administrative costs		115,388
Reimbursement from Special Revenue Funds due to MOU increases		41,259
Total adjustments		626,844
Adjusted General Fund Revenues		23,356,013
General Fund Expenditures		
As tentatively adopted on June 11, 2024 (Resolution No. 24-192)		(23,319,274)
<u>Amendments</u>		
Information Technology cybersecurity projects		40,500
Cloud Backup Services (City no longer has servers to backup)		9,000
Bus Drivers previously not included under Senior Services		
Salaries & Benefits of 2 Full-Time and 2 Part-Time Van Drivers		(219,755)
MOU increases (COLA, deferred comp, and RSA)		(204,827)
Community Development professional scanning service		(30,500)
Sheriff contract (change from 3.06% to 3.44% escalation)		(22,268)
ClearGov budgeting software		(14,322)
Community Center special department supplies		(1,000)
Total adjustments		(443,172)
Adjusted General Fund Expenditures		(23,762,446)
General Fund Net Deficit / Reserves Applied		\$ (406,433)

RECOMMENDED BUDGET ADJUSTMENTS

Special Revenue Funds Revenues		
As tentatively adopted on June 11, 2024 (Resolution No. 24-192)		\$ 24,294,421
Special Revenue Funds Expenditures		
As tentatively adopted on June 11, 2024 (Resolution No. 24-192)		(28,844,401)
<u>Amendments</u>		
Prop A Bus Shelter Improvements		(100,000)
Reimbursement to General Funds due to MOU increases		(41,259)
CDBG funding of Code Enforcement overtime		2,870
Total adjustments		(138,389)
Adjusted Special Revenue Funds Expenditures		(28,982,790)
Special Revenue Funds Net Deficit / Reserves Applied		\$ (4,688,369)

UPDATED 2024-25 BUDGET

Funds	Estimated Fund Balance 6/30/2024	Estimated Revenues	Expenditures	Net Surplus / (Deficit)	Estimated Fund Balance 6/30/2025
General Fund	19,912,737	23,356,013	(23,762,446)	(406,433)	19,506,304
Reserve %			100%		82%
Special Revenues Funds	15,286,163	24,294,421	(28,982,789)	(4,688,368)	10,597,795
Total	35,198,900	47,650,434	(52,745,235)	(5,094,801)	30,104,099

UPDATED FIVE YEAR FORECAST

	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29
	<u>Forecast</u>	<u>Proposed</u>	<u>Forecast</u>	<u>Forecast</u>	<u>Forecast</u>	<u>Forecast</u>
General Fund						
Revenues	23,721,132	23,356,013	23,474,004	24,109,727	24,819,416	25,554,408
Expenditures	<u>21,435,925</u>	<u>23,762,446</u>	<u>24,163,567</u>	<u>25,297,501</u>	<u>26,404,957</u>	<u>27,707,232</u>
Net Surplus (Deficit)	2,285,207	(406,433)	(689,563)	(1,187,774)	(1,585,541)	(2,152,824)
Fund Balance	19,912,737	19,506,304	18,816,741	17,628,967	16,043,426	13,890,601
Reserve %	93%	82%	78%	70%	61%	50%
Special Revenue Funds						
Revenues	7,812,960	24,294,420	18,121,679	5,389,283	4,789,213	4,873,531
Expenditures	<u>10,314,179</u>	<u>28,982,789</u>	<u>17,495,093</u>	<u>3,430,447</u>	<u>2,842,330</u>	<u>2,906,262</u>
Net Surplus (Deficit)	(2,501,219)	(4,688,369)	626,586	1,958,836	1,946,883	1,967,268
Fund Balance	15,563,906	10,875,537	11,502,123	13,460,958	15,407,841	17,375,109

QUESTIONS

ATTACHMENT B

RESOLUTION NO. 24-221

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AMENDING THE TENTATIVE FISCAL YEAR (FY) 2024-25 ANNUAL BUDGET

WHEREAS, on June 11, 2024, the City of South El Monte (the “City”) adopted Resolution No. 24-192, a tentative FY 2024-25 annual budget, subject to change pending the completion of labor negotiations with its employees’ labor unions; and

WHEREAS, on July 29, 2024, the City completed its labor negotiations with its employees’ labor unions; and

WHEREAS, between June 11, 2024, and July 29, 2024, the City found few a errors in the tentatively adopted FY 2024-25 annual budget and wish to correct them.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The City Manager’s Recommended FY 2024-25 General Fund Budget and Special Revenue Funds Budget as set forth in Exhibit “A” and is hereby approved as the City of South El Monte FY 2024-25 Amended Budget.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-221, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina Muhne, Interim City Clerk

ATTACHMENT C

Exhibit A

**City of South El Monte
Fiscal 2024-2025 Budget
Recommended Budget Amendments Summary**

General Fund Revenues

As tentatively adopted on June 11, 2024 (Resolution No. 24-192) \$ 22,729,169

Amendments

CDC Pass-Through Payments	470,197
Reimbursement from Successor Agency Fund for administrative costs	115,388
Reimbursement from Special Revenue Funds due to MOU increases	41,259
Total adjustments	<u>626,844</u>

Adjusted General Fund Revenues **23,356,013**

General Fund Expenditures

As tentatively adopted on June 11, 2024 (Resolution No. 24-192) (23,319,274)

Amendments

Information Technology cybersecurity projects	40,500
Cloud Backup Services (City no longer has servers to backup)	9,000
Bus Drivers previously not included under Senior Services	
Salaries & Benefits of 2 Full-Time and 2 Part-Time Van Drivers	(219,755)
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Sheriff contract (change from 3.06% to 3.44% escalation)	(22,268)
ClearGov budgeting software	(14,322)
Community Center special department supplies	(1,000)
Total adjustments	<u>(443,172)</u>

Adjusted General Fund Expenditures **(23,762,446)**

General Fund Net Deficit / Reserves Applied **\$ (406,433)**

Special Revenue Funds Revenues

As tentatively adopted on June 11, 2024 (Resolution No. 24-192) \$ 24,294,421

Special Revenue Funds Expenditures

As tentatively adopted on June 11, 2024 (Resolution No. 24-192) (28,844,401)

Amendments

Prop A Bus Shelter Improvements	(100,000)
Reimbursement to General Funds due to MOU increases	(41,259)
CDBG funding of Code Enforcement overtime	2,870
Total adjustments	<u>(138,389)</u>

Adjusted Special Revenue Funds Expenditures **(28,982,790)**

Special Revenue Funds Net Deficit / Reserves Applied **\$ (4,688,369)**

City of South El Monte										
Fiscal 2023-24 & Fiscal 2024-25										
Estimated Fund Balances										
		6/30/2023				6/30/2024				6/30/2025
		Audited				Unaudited				Unaudited
		Fund			Net Revenues	Fund			Net Revenues	Fund
FUND # - FUND NAME		Balance	Revenues	(Expenditures)	(Expenditures)	Balance	Revenues	(Expenditures)	(Expenditures)	Balance
01 - GENERAL FUND		\$ 17,627,530	\$ 23,721,132	\$ (21,435,925)	\$ 2,285,207	\$ 19,912,737	\$ 23,356,013	\$ (23,762,446)	\$ (406,433)	\$ 19,506,304
	TOTAL GENERAL FUND	\$ 17,627,530	\$ 23,721,132	\$ (21,435,925)	\$ 2,285,207	\$ 19,912,737	\$ 23,356,013	\$ (23,762,446)	\$ (406,433)	\$ 19,506,304
SPECIAL REVENUE FUNDS:										
02 - GAS TAX		(127,647)	486,272	(290,975)	195,297	67,650	486,272	(473,000)	13,272	80,922
06 - OLDER AMERICAN ACT		(151,384)	405,342	(408,340)	(2,998)	(154,382)	405,342	(449,958)	(44,616)	(198,998)
07 - ROAD MAINTENANCE AND REHABILITATION		1,286,049	450,534	(934,850)	(484,316)	801,733	490,209	(444,113)	46,096	847,829
10 - ROSEMEAD MAINTENANCE DISTRICT		11,978	728	-	728	12,706	728	-	728	13,434
11 - HAYWARD MAINTENANCE DISTRICT		23,830	42	-	42	23,872	42	-	42	23,914
13 - AIR QUALITY MANAGEMENT DISTRICT		79,610	14,306	(69,600)	(55,294)	24,316	14,306	(40,000)	(25,694)	(1,378)
14 - CABLE PEG FUND		88,381	11,444	(15,000)	(3,556)	84,825	11,673	(2,200)	9,473	94,298
15 - IN LIEU FEES		452,943	52,020	(109,286)	(57,266)	395,677	52,020	(260,000)	(207,980)	187,697
17 - DEPARTMENT OF ENERGY GRANT		(132,008)	1,674,200	(1,674,200)	-	(132,008)	-	-	-	(132,008)
20 - STATE COPS GRANT		471,566	100,000	(100,000)	-	471,566	100,000	(100,000)	-	471,566
25 - USED OIL RECYCLING GRANT		(2,833)	6,564	(4,405)	2,159	(674)	6,564	(5,500)	1,064	390
27 - BEVERAGE CONTAINER RECYCLING GRANT		28,151	6,160	(3,080)	3,080	31,231	6,160	(5,775)	385	31,616
36 - HOMELESSNESS INITIATIVE		(33,414)	-	-	-	(33,414)	-	-	-	(33,414)
37 - MEASURE M LOCAL RETURN		1,416,469	385,926	(647,490)	(261,564)	1,154,905	393,645	(1,382,301)	(988,656)	166,249
38 - PROP "C" LOCAL RETURN		1,517,639	471,495	(65,753)	405,742	1,923,381	454,031	(450,368)	3,663	1,927,044
39 - COMMUNITY DEVELOPMENT BLOCK GRANT		(92,907)	341,700	(280,706)	60,994	(31,913)	348,534	(631,016)	(282,482)	(314,395)
40 - HIGHWAY SAFETY IMPROVEMENT PROGRAM		(355,951)	601,300	(50,000)	551,300	195,349	1,336,000	(1,336,000)	-	195,349
41 - PROP "A" PARK BOND GRANT		17,548	100,000	(100,000)	-	17,548	161,466	(155,000)	6,466	24,014
43 - TRANSPORTATION DEVELOPMENT ACT		24,073	-	-	-	24,073	63,000	(63,000)	-	24,073
44 - PROP "A" LOCAL RETURN		1,247,254	547,472	(899,215)	(351,743)	895,511	558,379	(970,030)	(411,651)	483,860
45 - MEASURE R LOCAL RETURN		1,195,052	353,621	(164,702)	188,919	1,383,971	353,621	(550,368)	(196,747)	1,187,224
46 - SEWER ASSESSMENT		3,846,947	-	-	-	3,846,947	405,756	(250,000)	155,756	4,002,703
47 - STATE DEFERRED LOAN PROGRAM		20,203	-	-	-	20,203	-	-	-	20,203
49 - CALHOME GENERAL PROGAM		1,746,906	-	-	-	1,746,906	1,000,000	(1,000,000)	-	1,746,906
50 - BEGIN PROGRAM		214,200	-	-	-	214,200	-	-	-	214,200
51 - PERMANENT LOCAL HOUSING ALLOCATION		(10,115)	-	-	-	(10,115)	605,265	(605,265)	-	(10,115)
55 - CALHOME REUSE FUND		730,661	-	-	-	730,661	734,055	(734,055)	-	730,661
56 - BEGIN REUSE FUND		-	-	-	-	-	63,000	(63,000)	-	-
68 - MISCELLANEOUS GRANTS FUND		(219,964)	1,344,834	(4,682,495)	(3,337,661)	(3,557,625)	15,785,353	(15,785,353)	-	(3,557,625)
70 - SAFE CLEAN WATER PROGRAM - LOCAL		1,120,316	459,000	(91,825)	367,175	1,487,491	459,000	(1,609,140)	(1,150,140)	337,351
71 - SAFE CLEAN WATER PROGRAM - REGIONAL		3,217,293	-	-	-	3,217,293	-	(1,617,347)	(1,617,347)	1,599,946
86 & 94 - HOUSING SUCCESSOR FUND		439,340	-	-	-	439,340	-	-	-	439,340
90 - FEDERAL GRANTS FUND		(5,061)	-	-	-	(5,061)	-	-	-	(5,061)
	TOTAL SPECIAL REVENUE FUNDS	18,065,125	7,812,960	(10,591,922)	(2,778,962)	15,286,163	24,294,421	(28,982,789)	(4,688,368)	10,597,795
	GRAND TOTAL	\$ 35,692,655	\$ 31,534,092	\$ (32,027,847)	\$ (493,755)	\$ 35,198,900	\$ 47,650,434	\$ (52,745,235)	\$ (5,094,801)	\$ 30,104,099

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Estimated Revenues**

ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
4105 - PROPERTY TAX-AB 1197	\$ 986,369	\$ 993,305	\$ 1,015,297	HDL	\$ 1,036,121	\$ 1,059,469	\$ 1,083,931	\$ 1,109,566
4115 - TRANSFER TAX	\$ 79,591	\$ 79,591	\$ 79,591	1.0200	\$ 81,182	\$ 82,806	\$ 84,462	\$ 86,151
4120 - SALES TAX	\$ 6,890,890	\$ 6,624,169	\$ 6,800,641	HDL	\$ 7,004,960	\$ 7,215,109	\$ 7,431,562	\$ 7,654,509
4121 - TRANSACTION TAX	\$ 4,727,000	\$ 4,600,000	\$ 4,734,000	HDL	\$ 4,875,000	\$ 5,021,250	\$ 5,171,888	\$ 5,327,044
4125 - FRANCHISE TAX	\$ 457,776	\$ 457,776	\$ 457,776	1.0200	\$ 466,932	\$ 476,270	\$ 485,796	\$ 495,511
4130 - WASTE FRANCHISE	\$ 520,200	\$ 520,200	\$ 520,200	1.0200	\$ 530,604	\$ 541,216	\$ 552,040	\$ 563,081
4135 - TRANSIENT TAX	\$ 233,466	\$ 233,466	\$ 233,466	1.0200	\$ 238,135	\$ 242,898	\$ 247,756	\$ 252,711
4205 - BUSINESS LICENSE	\$ 342,103	\$ 342,103	\$ 342,103	1.0000	\$ 342,103	\$ 342,103	\$ 342,103	\$ 342,103
4207 - SB 1186 FEES	\$ 2,081	\$ 2,081	\$ 2,081	1.0200	\$ 2,122	\$ 2,165	\$ 2,208	\$ 2,252
4225 - TOW FEES	\$ 15,606	\$ 15,606	\$ 15,606	1.0200	\$ 15,918	\$ 16,236	\$ 16,561	\$ 16,892
4227 - PARKING PERMITS	\$ 416	\$ 416	\$ 416	1.0200	\$ 424	\$ 433	\$ 442	\$ 450
4230 - PUBLIC WORKS PERMIT	\$ 99,888	\$ 99,888	\$ 99,888	1.0200	\$ 101,886	\$ 103,923	\$ 106,002	\$ 108,122
4235 - ELECTRICAL PERMITS	\$ 93,636	\$ 93,636	\$ 93,636	1.0200	\$ 95,509	\$ 97,419	\$ 99,367	\$ 101,355
4236 - ELECTRICAL PERMITS RES	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126
4240 - MECHANICAL PERMITS	\$ 44,737	\$ 44,737	\$ 44,737	1.0200	\$ 45,632	\$ 46,545	\$ 47,475	\$ 48,425
4241 - MECHANICAL PERMITS RES	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126
4245 - PLUMBING PERMITS	\$ 93,636	\$ 93,636	\$ 93,636	1.0200	\$ 95,509	\$ 97,419	\$ 99,367	\$ 101,355
4246 - PLUMBING PERMITS RES	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126
4250 - BUILDING PERMITS	\$ 651,662	\$ 651,662	\$ 651,662	1.0200	\$ 664,696	\$ 677,990	\$ 691,549	\$ 705,380
4252 - SB 1473 SURCHARGE	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126
4255 - SEWER PERMITS	\$ 3,121	\$ 3,121	\$ 3,121	1.0200	\$ 3,184	\$ 3,247	\$ 3,312	\$ 3,378
4260 - GRADING	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126
4263 - ENCROACHMENT PERMIT	\$ 156,060	\$ 156,060	\$ 156,060	1.0200	\$ 159,181	\$ 162,365	\$ 165,612	\$ 168,924
4265 - STRONG MOTION FEES	\$ 2,081	\$ 2,081	\$ 2,081	1.0200	\$ 2,122	\$ 2,165	\$ 2,208	\$ 2,252
4270 - STORAGE OF PERMITS	\$ 31,212	\$ 31,212	\$ 31,212	1.0200	\$ 31,836	\$ 32,473	\$ 33,122	\$ 33,785
4271 - FORECLOSURE REGIS.FEE	\$ 4,682	\$ 4,682	\$ 4,682	1.0200	\$ 4,775	\$ 4,871	\$ 4,968	\$ 5,068
4272 - HOME FRCLSRE PROCSSG.FEE	\$ 3,641	\$ 3,641	\$ 3,641	1.0200	\$ 3,714	\$ 3,789	\$ 3,864	\$ 3,942
4275 - DEVELOPMENT	\$ 1,267,052	\$ 1,267,052	\$ 300,000	N/A	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000
4280 - INDUSTRIAL WASTE PERMITS	\$ 62,424	\$ 62,424	\$ 62,424	1.0200	\$ 63,672	\$ 64,946	\$ 66,245	\$ 67,570
4282 - NPDES	\$ 10,404	\$ 10,404	\$ 10,404	1.0200	\$ 10,612	\$ 10,824	\$ 11,041	\$ 11,262
4285 - DOG LICENSE	\$ 22,369	\$ 22,369	\$ 22,369	1.0200	\$ 22,816	\$ 23,272	\$ 23,738	\$ 24,212
4295 - MISC PERMIT	\$ 2,081	\$ 2,081	\$ 2,081	1.0200	\$ 2,122	\$ 2,165	\$ 2,208	\$ 2,252
4305 - PENALTY	\$ 1,040	\$ 1,040	\$ 1,040	1.0200	\$ 1,061	\$ 1,082	\$ 1,104	\$ 1,126

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Estimated Revenues**

ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
4310 - FINES & FORFEITURES	\$ 5,202	\$ 5,202	\$ 5,202	1.0200	\$ 5,306	\$ 5,412	\$ 5,520	\$ 5,631
4335 - PARKING VIOLATIONS	\$ 156,060	\$ 156,060	\$ 156,060	1.0200	\$ 159,181	\$ 162,365	\$ 165,612	\$ 168,924
4350 - ADMIN CITATION FEES	\$ 20,808	\$ 20,808	\$ 20,808	1.0200	\$ 21,224	\$ 21,649	\$ 22,082	\$ 22,523
4405 - INTEREST	\$ 400,000	\$ 400,000	\$ 500,000	1.0000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
4415 - RENTS	\$ 52,020	\$ 52,020	\$ 52,020	1.0200	\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
4501 - IN LIEU FEES	\$ 52,020	\$ 52,020	\$ 52,020	1.0200	\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
4502 - PLANNING FEES	\$ 130,802	\$ 130,802	\$ 130,802	1.0200	\$ 133,418	\$ 136,086	\$ 138,808	\$ 141,584
4508 - DAY CAMPS/AFTER SCHOOL PG	\$ 52,847	\$ 52,847	\$ 52,847	1.0200	\$ 53,904	\$ 54,982	\$ 56,082	\$ 57,203
4510 - SWIM TEAM	\$ 1,904	\$ 1,904	\$ 1,904	1.0200	\$ 1,942	\$ 1,981	\$ 2,020	\$ 2,061
4512 - BASKETBALL	\$ 21,886	\$ 21,886	\$ 21,886	1.0200	\$ 22,324	\$ 22,770	\$ 23,226	\$ 23,690
4514 - T-BALL	\$ 7,532	\$ 7,532	\$ 7,532	1.0200	\$ 7,683	\$ 7,836	\$ 7,993	\$ 8,153
4532 - ZUMBA/GYMNASTICS	\$ 3,745	\$ 3,745	\$ 3,745	1.0200	\$ 3,820	\$ 3,897	\$ 3,975	\$ 4,054
4551 - SANTA'S TOY DRIVE DONAT'N	\$ 16,646	\$ 16,646	\$ 16,646	1.0200	\$ 16,979	\$ 17,319	\$ 17,665	\$ 18,019
4554 - FACILITY RESERVATIONS	\$ 40,670	\$ 40,670	\$ 40,670	1.0200	\$ 41,484	\$ 42,313	\$ 43,160	\$ 44,023
4558 - RECREATION SWIM	\$ 984	\$ 984	\$ 984	1.0200	\$ 1,004	\$ 1,024	\$ 1,044	\$ 1,065
4560 - SWIM LESSON	\$ 39,540	\$ 39,540	\$ 39,540	1.0200	\$ 40,331	\$ 41,137	\$ 41,960	\$ 42,799
4562 - BOXING REGISTRATION	\$ 20,916	\$ 20,916	\$ 20,916	1.0200	\$ 21,334	\$ 21,761	\$ 22,196	\$ 22,640
4563 - BOXING DONATIONS	\$ 3,121	\$ 3,121	\$ 3,121	1.0200	\$ 3,184	\$ 3,247	\$ 3,312	\$ 3,378
4595 - YOUTH SNACK BAR SALES	\$ 728	\$ 728	\$ 728	1.0200	\$ 743	\$ 758	\$ 773	\$ 788
4606 - PROP TAX IN LIEU OF VLF	\$ 3,316,309	\$ 3,386,817	\$ 3,547,691	HDL	\$ 3,716,916	\$ 3,866,707	\$ 4,023,309	\$ 4,187,460
4609 - CDC PASS-THROUGH PAYMENTS	\$ 291,312	\$ 761,509	\$ 761,509	1.0200	\$ 776,739	\$ 792,274	\$ 808,119	\$ 824,282
4750 - REIMBURSEMENT	\$ 654,988	\$ 654,988	\$ 683,809	N/A	\$ 215,388	\$ 215,388	\$ 215,388	\$ 215,388
4769 - EXTENDED DAY CARE	\$ 33,355	\$ 33,355	\$ 33,355	1.0200	\$ 34,022	\$ 34,703	\$ 35,397	\$ 36,105
4961 - TSF FR/TO GENERAL FUNDS	\$ 1,433,389	\$ 1,433,389	\$ 1,413,163	1.0500	\$ 1,483,821	\$ 1,558,012	\$ 1,635,913	\$ 1,717,708
GENERAL FUND TOTAL REVENUES	\$ 23,567,212	\$ 23,721,132	\$ 23,356,013		\$ 23,474,004	\$ 24,109,727	\$ 24,819,416	\$ 25,554,408

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
ADMINISTRATION - CITY COUNCIL											
01	100	1010	5010 - SALARIES-FULL TIME	\$ 106,980	\$ 108,594	\$ 110,379	1.0323	\$ 113,948	\$ 117,695	\$ 121,630	\$ 125,762
01	100	1010	5180 - ALLOCATED BENEFITS	\$ 67,709	\$ 67,709	\$ 65,367	1.0493	\$ 68,593	\$ 71,958	\$ 75,470	\$ 79,164
01	100	1010	5406 - SPECIAL DEPT. SUPPLIES	\$ 7,000	\$ 5,949	\$ 7,000	1.0500	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	100	1010	5908 - TRAINING	\$ 1,000	\$ 500	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	100	1010	5910 - CONFERENCES/SEMINARS	\$ 71,760	\$ 61,184	\$ 75,000	1.0500	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
01	100	1010	5912 - MEETING EXPENSE	\$ 7,000	\$ 6,640	\$ 7,000	1.0500	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	100	1010	5914 - MEMBERSHIPS	\$ 48,750	\$ 42,972	\$ 31,940	1.0500	\$ 33,537	\$ 35,214	\$ 36,975	\$ 38,823
01	100	1010	TOTAL	\$ 310,199	\$ 293,548	\$ 297,686		\$ 310,578	\$ 324,092	\$ 338,261	\$ 353,144
CITY ADMINISTRATION											
01	100	1020	5010 - SALARIES-FULL TIME	\$ 511,891	\$ 499,869	\$ 470,644	1.0430	\$ 490,904	\$ 512,079	\$ 536,850	\$ 562,860
01	100	1020	5020 - SALARIES-PART TIME	\$ 5,580	\$ 16,403	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1020	5030 - OVERTIME	\$ -	\$ 1,124	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	100	1020	5180 - ALLOCATED BENEFITS	\$ 175,008	\$ 175,008	\$ 122,925	1.0430	\$ 128,206	\$ 133,693	\$ 139,901	\$ 146,425
01	100	1020	5215 - CONTR SVCS-PROFESSIONAL	\$ 120,000	\$ 101,160	\$ 113,000	1.0500	\$ 118,650	\$ 124,583	\$ 130,812	\$ 137,352
01	100	1020	5405 - OFFICE SUPPLIES	\$ 9,000	\$ 8,465	\$ 7,000	1.0500	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	100	1020	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ 2,119	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	100	1020	5910 - CONFERENCES/SEMINARS	\$ 10,000	\$ 11,269	\$ 10,000	1.0500	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	100	1020	5912 - MEETING EXPENSE	\$ 3,000	\$ 2,257	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1020	5914 - MEMBERSHIPS	\$ 3,000	\$ 1,680	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1020	5916 - POSTAGE	\$ 2,500	\$ 3,391	\$ 6,000	1.0500	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	100	1020	5932 - SUBSCRIPTIONS	\$ 3,000	\$ 2,969	\$ 4,000	1.0500	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	100	1020	TOTAL	\$ 842,979	\$ 825,714	\$ 759,569		\$ 793,410	\$ 828,787	\$ 868,917	\$ 911,060
ADMINISTRATION - CITY ATTORNEY											
01	100	1030	5215 - CONTR SVCS-PROFESSIONAL	\$ 450,000	\$ 407,532	\$ 430,000	1.0500	\$ 451,500	\$ 474,075	\$ 497,779	\$ 522,668
01	100	1030	TOTAL	\$ 450,000	\$ 407,532	\$ 430,000		\$ 451,500	\$ 474,075	\$ 497,779	\$ 522,668
COMMUNITY PROMOTION											
01	100	1040	5215 - CONTR SVCS-PROFESSIONAL	\$ 7,000	\$ 11,019	\$ 8,000	1.0500	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
01	100	1040	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 2,500	1.0500	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	100	1040	5908 - TRAINING	\$ 2,000	\$ 1,349	\$ 1,400	1.0500	\$ 1,470	\$ 1,544	\$ 1,621	\$ 1,702
01	100	1040	5916 - POSTAGE	\$ 21,000	\$ 10,500	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	100	1040	5921 - NEWSLETTER	\$ 65,000	\$ 64,122	\$ 78,000	1.0500	\$ 81,900	\$ 85,995	\$ 90,295	\$ 94,809
01	100	1040	5922 - MISC COMMUNITY PROMOTION	\$ 45,720	\$ 48,947	\$ 50,720	1.0500	\$ 53,256	\$ 55,919	\$ 58,715	\$ 61,650
01	100	1040	5931 - SOFTWARE LICENSES	\$ 14,240	\$ 9,470	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	100	1040	6015 - OFFICE EQUIPMENT	\$ 1,700	\$ 850	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	100	1040	TOTAL	\$ 156,660	\$ 146,257	\$ 165,620		\$ 173,901	\$ 182,596	\$ 191,726	\$ 201,312

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
HUMAN RESOURCES											
01	100	1050	5010 - SALARIES-FULL TIME	\$ 149,868	\$ 98,316	\$ 317,721	1.0431	\$ 331,428	\$ 345,759	\$ 362,379	\$ 379,831
01	100	1050	5020 - SALARIES-PART TIME	\$ -	\$ 808	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	100	1050	5180 - ALLOCATED BENEFITS	\$ 70,272	\$ 70,272	\$ 63,905	1.0457	\$ 66,823	\$ 69,541	\$ 72,441	\$ 75,487
01	100	1050	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ 170,525	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1050	5406 - SPECIAL DEPT. SUPPLIES	\$ 2,000	\$ 2,511	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5900 - MISC. OPERATING EXPENSES	\$ -	\$ 1,469	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	100	1050	5908 - TRAINING	\$ 1,000	\$ 2,831	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5910 - CONFERENCES/SEMINARS	\$ 3,500	\$ -	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5912 - MEETING EXPENSE	\$ 1,200	\$ 150	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	100	1050	5914 - MEMBERSHIPS	\$ 5,000	\$ 4,230	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5918 - ADVERTISING	\$ 7,500	\$ -	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	100	1050	5931 - SOFTWARE LICENSES	\$ 12,000	\$ 2,000	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	100	1050	5934 - FINGERPRINTING	\$ 3,000	\$ 1,538	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5936 - EMPLOYEE PHYSICALS	\$ 11,000	\$ 5,644	\$ 18,000	1.0500	\$ 18,900	\$ 19,845	\$ 20,837	\$ 21,879
01	100	1050	5938 - EDUCATION REIMBURSEMENT	\$ 10,000	\$ 10,213	\$ 15,000	1.0500	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
01	100	1050	5940 - EMPLOYEE RECOGNITION	\$ 4,000	\$ 5,759	\$ 18,000	1.0500	\$ 18,900	\$ 19,845	\$ 20,837	\$ 21,879
01	100	1050	5941 - MEDICAL INS ADM FEE	\$ 2,000	\$ 1,570	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1050	5945 - MEDICAL INSURANCE-RETIRED	\$ 17,500	\$ 6,686	\$ 17,500	1.0500	\$ 18,375	\$ 19,294	\$ 20,258	\$ 21,271
01	100	1050	TOTAL	\$ 299,840	\$ 384,522	\$ 503,626		\$ 526,350	\$ 549,805	\$ 576,051	\$ 603,610
RISK MANAGEMENT											
01	100	1060	5010 - SALARIES-FULL TIME	\$ 149,868	\$ 98,316	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	100	1060	5020 - SALARIES-PART TIME	\$ -	\$ 808	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	100	1060	5180 - ALLOCATED BENEFITS	\$ 70,272	\$ 70,272	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	100	1060	5805 - EMPLOYEE BOND	\$ 1,301	\$ 1,301	\$ 1,366	1.0500	\$ 1,434	\$ 1,506	\$ 1,581	\$ 1,660
01	100	1060	5810 - GENERAL LIABILITY INS	\$ 286,808	\$ 286,808	\$ 237,299	1.0500	\$ 249,164	\$ 261,622	\$ 274,703	\$ 288,438
01	100	1060	5815 - WORKER'S COMP INS	\$ 323,973	\$ 323,973	\$ 376,084	1.0500	\$ 394,888	\$ 414,633	\$ 435,364	\$ 457,132
01	100	1060	5820 - PROPERTY & AUTO INS	\$ 171,929	\$ 171,929	\$ 187,854	1.0500	\$ 197,247	\$ 207,109	\$ 217,464	\$ 228,338
01	100	1060	5825 - ENVIRONMENTAL INS	\$ 2,522	\$ 2,522	\$ 3,056	1.0500	\$ 3,209	\$ 3,369	\$ 3,538	\$ 3,715
01	100	1060	5910 - CONFERENCES/SEMINARS	\$ 1,500	\$ 750	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	100	1060	5914 - MEMBERSHIPS	\$ 150	\$ 75	\$ 850	1.0500	\$ 893	\$ 937	\$ 984	\$ 1,033
01	100	1060	TOTAL	\$ 1,008,323	\$ 956,754	\$ 808,509		\$ 848,934	\$ 891,381	\$ 935,950	\$ 982,748

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
SHERIFF											
01	110	1110	5220 - CONTR SVCS-GEN LAW ENF	\$ 5,816,994	\$ 5,816,994	\$ 5,705,560	1.0344	\$ 5,901,831	\$ 6,104,854	\$ 6,314,861	\$ 6,532,092
01	110	1110	5610 - LIABILITY INSURANCE	\$ 595,978	\$ 595,978	\$ 670,475	1.1250	\$ 754,284	\$ 848,570	\$ 954,641	\$ 1,073,971
01	110	1110	5633 - COMMUNITY BASED PROGRAM	\$ 23,674	\$ 23,674	\$ 24,489	1.0344	\$ 25,331	\$ 26,203	\$ 27,104	\$ 28,037
01	110	1110	5635 - LAW ENF.-SATURATION PATRL	\$ 19,370	\$ 19,370	\$ 331,575	1.0344	\$ 342,981	\$ 354,780	\$ 366,984	\$ 379,608
01	110	1110	6010 - VEHICLES	\$ 210,000	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	110	1110	6015 - OFFICE EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	110	1110	TOTAL	\$ 6,666,016	\$ 6,456,016	\$ 6,732,099		\$ 7,024,428	\$ 7,334,407	\$ 7,663,591	\$ 8,013,709
SCHOOL SAFETY											
01	170	1170	5020 - SALARIES-PART TIME	\$ 91,432	\$ 87,244	\$ 98,678	1.0500	\$ 103,612	\$ 108,793	\$ 114,232	\$ 119,944
01	170	1170	5180 - ALLOCATED BENEFITS	\$ 7,506	\$ 7,506	\$ 8,357	1.0452	\$ 8,735	\$ 9,131	\$ 9,547	\$ 9,984
01	170	1170	5956 - UNIFORMS	\$ 2,000	\$ 527	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	170	1170	5966 - FUEL	\$ 600	\$ -	\$ 600	1.0500	\$ 630	\$ 662	\$ 695	\$ 729
01	170	1170	TOTAL	\$ 101,538	\$ 95,277	\$ 109,636		\$ 115,077	\$ 120,790	\$ 126,789	\$ 133,088
CITY CLERK											
01	120	1210	5010 - SALARIES-FULL TIME	\$ 198,340	\$ 178,248	\$ 303,347	1.0422	\$ 316,160	\$ 329,546	\$ 345,356	\$ 361,956
01	120	1210	5020 - SALARIES-PART TIME	\$ 37,056	\$ 49,137	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	120	1210	5030 - OVERTIME	\$ 1,500	\$ 1,072	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	120	1210	5180 - ALLOCATED BENEFITS	\$ 97,904	\$ 97,904	\$ 137,346	1.0491	\$ 144,094	\$ 151,123	\$ 158,810	\$ 166,892
01	120	1210	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ 664	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	120	1210	5406 - SPECIAL DEPT. SUPPLIES	\$ 3,000	\$ 2,425	\$ 5,500	1.0500	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
01	120	1210	5908 - TRAINING	\$ 4,000	\$ 2,000	\$ 4,000	1.0500	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	120	1210	5910 - CONFERENCES/SEMINARS	\$ 3,000	\$ 4,604	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	120	1210	5914 - MEMBERSHIPS	\$ 750	\$ 750	\$ 850	1.0500	\$ 893	\$ 937	\$ 984	\$ 1,033
01	120	1210	5919 - LEGAL ADVERTISING	\$ 12,000	\$ 11,303	\$ 12,000	1.0500	\$ 12,600	\$ 13,230	\$ 13,892	\$ 14,586
01	120	1210	5920 - MUNICIPAL CODE SUPPLEMENT	\$ 5,000	\$ 4,162	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	120	1210	5931 - SOFTWARE LICENSES	\$ 15,000	\$ 21,620	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	120	1210	5933 - RECORDS MANAGEMENT PRGRMS	\$ 525	\$ 434	\$ 600	1.0500	\$ 630	\$ 662	\$ 695	\$ 729
01	120	1210	6015 - OFFICE EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	120	1210	TOTAL	\$ 378,075	\$ 374,323	\$ 471,643		\$ 492,752	\$ 514,792	\$ 539,994	\$ 566,468
CITY CLERK - ELECTIONS											
01	120	1220	5205 - CONTR SVCS-PUBLIC	\$ -	\$ -	\$ 60,000	N/A	\$ -	\$ 60,000	\$ -	\$ 60,000
01	120	1220	5415 - ELECTION SUPPLIES	\$ 1,000	\$ 500	\$ 1,000	N/A	\$ -	\$ 1,000	\$ -	\$ 1,000
01	120	1220	5919 - LEGAL ADVERTISING	\$ -	\$ -	\$ 5,000	N/A	\$ -	\$ 5,000	\$ -	\$ 5,000
01	120	1220	TOTAL	\$ 1,000	\$ 500	\$ 66,000		\$ -	\$ 66,000	\$ -	\$ 66,000

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
FINANCE/TREASURER - ACCOUNTING											
01	130	1310	5010 - SALARIES-FULL TIME	\$ 478,936	\$ 449,340	\$ 469,776	1.0417	\$ 489,363	\$ 509,815	\$ 534,279	\$ 559,965
01	130	1310	5020 - SALARIES-PART TIME	\$ -	\$ 36,351	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	130	1310	5030 - OVERTIME	\$ -	\$ 6,647	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	130	1310	5180 - ALLOCATED BENEFITS	\$ 207,099	\$ 207,099	\$ 200,692	1.0473	\$ 210,188	\$ 219,948	\$ 230,618	\$ 241,837
01	130	1310	5215 - CONTR SVCS-PROFESSIONAL	\$ 18,290	\$ 19,806	\$ 25,058	1.0500	\$ 26,311	\$ 27,626	\$ 29,008	\$ 30,458
01	130	1310	5280 - ARMORED SERVICES	\$ 2,088	\$ 2,269	\$ 2,294	1.0500	\$ 2,409	\$ 2,529	\$ 2,656	\$ 2,788
01	130	1310	5406 - SPECIAL DEPT. SUPPLIES	\$ 3,800	\$ 2,579	\$ 3,800	1.0500	\$ 3,990	\$ 4,190	\$ 4,399	\$ 4,619
01	130	1310	5902 - SPECIAL AUDITING SERVICES	\$ 10,000	\$ 10,000	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	130	1310	5903 - PROPERTY TAX AUDIT	\$ 8,700	\$ 10,195	\$ 10,195	1.0500	\$ 10,705	\$ 11,240	\$ 11,802	\$ 12,392
01	130	1310	5904 - SALES TAX AUDIT	\$ 8,100	\$ 14,026	\$ 14,374	1.0500	\$ 15,093	\$ 15,847	\$ 16,640	\$ 17,472
01	130	1310	5906 - ANNUAL AUDIT SERVICES	\$ 61,673	\$ 46,606	\$ 42,665	1.0500	\$ 44,798	\$ 47,038	\$ 49,390	\$ 51,860
01	130	1310	5908 - TRAINING	\$ 1,000	\$ 699	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	130	1310	5910 - CONFERENCES/SEMINARS	\$ 1,000	\$ 572	\$ 4,630	1.0500	\$ 4,862	\$ 5,105	\$ 5,360	\$ 5,628
01	130	1310	5913 - BANK CHARGES	\$ 14,000	\$ 12,016	\$ 17,411	1.0500	\$ 18,281	\$ 19,195	\$ 20,155	\$ 21,163
01	130	1310	5914 - MEMBERSHIPS	\$ 300	\$ 210	\$ 3,074	1.0500	\$ 3,228	\$ 3,389	\$ 3,559	\$ 3,736
01	130	1310	5946 - PRINTING	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	130	1310	6110 - INTEREST EXPENSE	\$ -	\$ 364,782	\$ 299,169	DS	\$ 286,735	\$ 273,889	\$ 260,619	\$ 246,912
01	130	1310	6115 - LOAN REPAYMENT	\$ 669,971	\$ 311,207	\$ 376,820	DS	\$ 389,255	\$ 402,101	\$ 415,370	\$ 429,077
01	130	1310	TOTAL	\$ 1,484,957	\$ 1,494,404	\$ 1,470,958		\$ 1,506,267	\$ 1,543,015	\$ 1,585,011	\$ 1,629,122
FINANCE/TREASURER - INFORMATION TECHNOLOGY											
01	130	1330	5215 - CONTR SVCS-PROFESSIONAL	\$ 312,919	\$ 284,741	\$ 233,783	1.0500	\$ 245,472	\$ 257,746	\$ 270,633	\$ 284,165
01	130	1330	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 30,000	1.0500	\$ 31,500	\$ 33,075	\$ 34,729	\$ 36,465
01	130	1330	5715 - UTILITY-PHONE/CELL PHONE	\$ 51,000	\$ 45,279	\$ 72,000	1.0500	\$ 75,600	\$ 79,380	\$ 83,349	\$ 87,516
01	130	1330	5931 - SOFTWARE LICENSES	\$ 126,999	\$ 114,552	\$ 216,436	1.0500	\$ 227,258	\$ 238,621	\$ 250,552	\$ 263,079
01	130	1330	5932 - SUBSCRIPTIONS	\$ 32,440	\$ 19,984	\$ 9,760	1.0500	\$ 10,248	\$ 10,760	\$ 11,298	\$ 11,863
01	130	1330	5950 - EQUIPMENT LEASE	\$ 43,981	\$ 38,052	\$ 24,000	1.0500	\$ 25,200	\$ 26,460	\$ 27,783	\$ 29,172
01	130	1330	6015 - OFFICE EQUIPMENT	\$ 12,000	\$ 9,948	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	130	1330	6020 - EQUIPMENT	\$ 59,000	\$ 101,687	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	130	1330	TOTAL	\$ 638,339	\$ 614,243	\$ 585,979		\$ 615,278	\$ 646,042	\$ 678,344	\$ 712,261
FINANCE/TREASURER - ANIMAL CONTROL											
01	130	1460	5215 - CONTR SVCS-PROFESSIONAL	\$ 141,625	\$ 167,198	\$ 175,557	1.0500	\$ 184,335	\$ 193,552	\$ 203,229	\$ 213,391
01	130	1460	TOTAL	\$ 141,625	\$ 167,198	\$ 175,557		\$ 184,335	\$ 193,552	\$ 203,229	\$ 213,391

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
PUBLIC SAFETY CENTER (PUBLIC WORKS)											
01	170	1100	5010 - SALARIES-FULL TIME	\$ 99,275	\$ 93,920	\$ 105,713	1.0393	\$ 109,870	\$ 114,193	\$ 119,812	\$ 125,713
01	170	1100	5020 - SALARIES-PART TIME	\$ 68,743	\$ 48,100	\$ 68,705	1.0500	\$ 72,141	\$ 75,748	\$ 79,535	\$ 83,512
01	170	1100	5030 - OVERTIME	\$ 1,000	\$ 2,827	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1100	5180 - ALLOCATED BENEFITS	\$ 67,124	\$ 67,124	\$ 49,012	1.0478	\$ 51,353	\$ 53,789	\$ 56,507	\$ 59,365
01	170	1100	5215 - CONTR SVCS-PROFESSIONAL	\$ 90,000	\$ 59,404	\$ 90,000	1.0500	\$ 94,500	\$ 99,225	\$ 104,186	\$ 109,396
01	170	1100	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,000	\$ 1,478	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	170	1100	5908 - TRAINING	\$ 500	\$ 250	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	1100	5956 - UNIFORMS	\$ 1,500	\$ 750	\$ 700	1.0500	\$ 735	\$ 772	\$ 810	\$ 851
01	170	1100	6010 - VEHICLES	\$ -	\$ -	\$ 15,000	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1100	6015 - OFFICE EQUIPMENT	\$ -	\$ -	\$ 35,000	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1100	TOTAL	\$ 329,142	\$ 273,853	\$ 366,630		\$ 331,223	\$ 346,483	\$ 363,745	\$ 381,875
PLANNING COMMISSION (COMMUNITY DEVELOPMENT)											
01	140	1410	5204 - STIPEND	\$ 9,000	\$ 8,100	\$ 9,000	1.0000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
01	140	1410	5406 - SPECIAL DEPT. SUPPLIES	\$ 300	\$ 150	\$ 300	1.0500	\$ 315	\$ 331	\$ 347	\$ 365
01	140	1410	5908 - TRAINING	\$ 3,000	\$ 1,500	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	140	1410	TOTAL	\$ 12,300	\$ 9,750	\$ 14,300		\$ 14,565	\$ 14,843	\$ 15,135	\$ 15,442
COMMUNITY DEVELOPMENT											
01	140	1430	5010 - SALARIES-FULL TIME	\$ 348,158	\$ 279,197	\$ 640,066	1.0408	\$ 666,161	\$ 693,374	\$ 726,835	\$ 761,969
01	140	1430	5030 - OVERTIME	\$ 1,000	\$ 500	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	140	1430	5180 - ALLOCATED BENEFITS	\$ 111,480	\$ 111,480	\$ 214,526	1.0477	\$ 224,759	\$ 235,402	\$ 246,988	\$ 258,973
01	140	1430	5215 - CONTR SVCS-PROFESSIONAL	\$ 455,000	\$ 280,494	\$ 430,000	1.0500	\$ 451,500	\$ 474,075	\$ 497,779	\$ 522,668
01	140	1430	5406 - SPECIAL DEPT. SUPPLIES	\$ 4,000	\$ 3,195	\$ 4,000	1.0500	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	140	1430	5908 - TRAINING	\$ 1,000	\$ 500	\$ 2,500	1.0500	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	140	1430	5910 - CONFERENCES/SEMINARS	\$ 4,000	\$ 3,416	\$ 7,800	1.0500	\$ 8,190	\$ 8,600	\$ 9,029	\$ 9,481
01	140	1430	5914 - MEMBERSHIPS	\$ 1,300	\$ 3,488	\$ 1,600	1.0500	\$ 1,680	\$ 1,764	\$ 1,852	\$ 1,945
01	140	1430	5919 - LEGAL ADVERTISING	\$ 7,000	\$ 3,500	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	140	1430	5931 - SOFTWARE LICENSES	\$ 32,900	\$ 16,450	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	140	1430	TOTAL	\$ 965,838	\$ 702,220	\$ 1,305,492		\$ 1,364,365	\$ 1,425,893	\$ 1,495,796	\$ 1,569,013

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
BUILDING & SAFETY (COMMUNITY DEVELOPMENT)											
01	140	1440	5010 - SALARIES-FULL TIME	\$ 210,870	\$ 210,952	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	140	1440	5030 - OVERTIME	\$ -	\$ 1,839	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	140	1440	5180 - ALLOCATED BENEFITS	\$ 72,356	\$ 72,356	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	140	1440	5210 - CONTR SVCS-PRIVATE	\$ -	\$ 49,258	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	140	1440	5215 - CONTR SVCS-PROFESSIONAL	\$ 355,000	\$ 261,687	\$ 385,500	1.0500	\$ 404,775	\$ 425,014	\$ 446,264	\$ 468,578
01	140	1440	5273 - FORECLOSED PROPERTY SVCS	\$ 3,000	\$ 1,500	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	140	1440	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,000	\$ 1,184	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	140	1440	5908 - TRAINING	\$ 2,500	\$ 1,250	\$ 500	1.0500	\$ 525	\$ 551	\$ 579	\$ 608
01	140	1440	5914 - MEMBERSHIPS	\$ 500	\$ 250	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	140	1460	TOTAL	\$ 645,226	\$ 600,276	\$ 390,500		\$ 410,025	\$ 430,526	\$ 452,053	\$ 474,655
CODE ENFORCEMENT (PUBLIC WORKS)											
01	170	7020	5010 - SALARIES-FULL TIME	\$ 321,750	\$ 313,883	\$ 445,778	1.0390	\$ 463,160	\$ 481,236	\$ 504,735	\$ 529,409
01	170	7020	5030 - OVERTIME	\$ 3,000	\$ 11,612	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	170	7020	5180 - ALLOCATED BENEFITS	\$ 174,950	\$ 174,950	\$ 210,506	1.0473	\$ 220,473	\$ 230,840	\$ 242,626	\$ 255,018
01	170	7020	5215 - CONTR SVCS-PROFESSIONAL	\$ 31,000	\$ 21,305	\$ 21,000	1.0500	\$ 22,050	\$ 23,153	\$ 24,310	\$ 25,526
01	170	7020	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,000	\$ 735	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	7020	5908 - TRAINING	\$ 1,000	\$ 500	\$ 700	1.0500	\$ 735	\$ 772	\$ 810	\$ 851
01	170	7020	5956 - UNIFORMS	\$ 2,800	\$ 2,686	\$ 3,500	1.0500	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
01	170	7020	6010 - VEHICLES	\$ -	\$ -	\$ 35,000	N/A	\$ -	\$ -	\$ -	\$ -
01	170	7020	TOTAL	\$ 535,500	\$ 525,671	\$ 720,484		\$ 714,292	\$ 744,268	\$ 781,164	\$ 819,920
WOMEN'S COMMISSION (COMMUNITY SERVICES)											
01	150	1505	5204 - STIPEND	\$ 2,000	\$ 1,700	\$ 2,000	1.0000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
01	150	1505	5406 - SPECIAL DEPT. SUPPLIES	\$ 750	\$ 375	\$ 750	1.0500	\$ 788	\$ 827	\$ 868	\$ 912
01	150	1505	5910 - CONFERENCES/SEMINARS	\$ 500	\$ 305	\$ 500	1.0500	\$ 525	\$ 551	\$ 579	\$ 608
01	150	1505	TOTAL	\$ 3,250	\$ 2,380	\$ 3,250		\$ 3,313	\$ 3,378	\$ 3,447	\$ 3,519
COMMUNITY SERVICES COMMISSION (COMMUNITY SERVICES)											
01	150	1510	5204 - STIPEND	\$ 6,000	\$ 4,000	\$ 5,500	1.0000	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000
01	150	1510	5406 - SPECIAL DEPT. SUPPLIES	\$ 750	\$ 375	\$ 750	1.0500	\$ 788	\$ 827	\$ 868	\$ 912
01	150	1510	5910 - CONFERENCES/SEMINARS	\$ 1,300	\$ 650	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	150	1510	5914 - MEMBERSHIPS	\$ 1,100	\$ 550	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	150	1510	TOTAL	\$ 9,150	\$ 5,575	\$ 6,250		\$ 6,788	\$ 6,827	\$ 6,868	\$ 6,912
PATRIOTIC COMMISSION (COMMUNITY SERVICES)											
01	150	1515	5204 - STIPEND	\$ 6,000	\$ 4,900	\$ 5,500	1.0000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
01	150	1515	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,500	\$ 996	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	150	1515	TOTAL	\$ 7,500	\$ 5,896	\$ 7,000		\$ 7,075	\$ 7,154	\$ 7,236	\$ 7,323

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
SENIOR SERVICES (COMMUNITY SERVICES)											
01	150	1530	5010 - SALARIES-FULL TIME	\$ 177,336	\$ 245,938	\$ 282,302	1.0390	\$ 293,324	\$ 304,787	\$ 319,688	\$ 335,335
01	150	1530	5020 - SALARIES-PART TIME	\$ 127,317	\$ 146,300	\$ 112,402	1.0500	\$ 118,022	\$ 123,923	\$ 130,119	\$ 136,625
01	150	1530	5030 - OVERTIME	\$ 4,000	\$ 4,203	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	150	1530	5180 - ALLOCATED BENEFITS	\$ 130,262	\$ 130,262	\$ 141,967	1.0484	\$ 148,846	\$ 156,006	\$ 163,941	\$ 172,285
01	150	1530	5406 - SPECIAL DEPT. SUPPLIES	\$ 3,000	\$ 3,717	\$ 4,500	1.0500	\$ 4,725	\$ 4,961	\$ 5,209	\$ 5,470
01	150	1530	5430 - SUPPLIES-ACTIVITIES	\$ 7,500	\$ 6,883	\$ 16,500	1.0500	\$ 17,325	\$ 18,191	\$ 19,101	\$ 20,056
01	150	1530	5440 - FOOD	\$ 25,000	\$ 12,500	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	150	1530	5908 - TRAINING	\$ 2,000	\$ 1,292	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1530	5910 - CONFERENCES/SEMINARS	\$ 6,000	\$ 3,074	\$ 6,000	1.0500	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	150	1530	5937 - VOLUNTEER RECOGNITN DINNR	\$ 3,500	\$ 3,500	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	150	1530	5952 - SPECIAL EVENTS	\$ 16,000	\$ 17,729	\$ 21,500	1.0500	\$ 22,575	\$ 23,704	\$ 24,889	\$ 26,133
01	150	1530	5956 - UNIFORMS	\$ 600	\$ 477	\$ 700	1.0500	\$ 735	\$ 772	\$ 810	\$ 851
01	150	1530	6020 - EQUIPMENT	\$ 6,500	\$ 3,250	\$ 5,500	1.0000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
01	150	1530	TOTAL	\$ 509,015	\$ 579,125	\$ 593,371		\$ 619,451	\$ 646,664	\$ 678,519	\$ 711,979
RECREATION (COMMUNITY SERVICES)											
01	150	1540	5010 - SALARIES-FULL TIME	\$ 433,082	\$ 413,281	\$ 562,394	1.0415	\$ 585,706	\$ 610,024	\$ 639,723	\$ 670,907
01	150	1540	5020 - SALARIES-PART TIME	\$ 580,019	\$ 673,078	\$ 495,361	1.0500	\$ 520,130	\$ 546,136	\$ 573,443	\$ 602,115
01	150	1540	5025 - SALARIES-PART TIME SEASON	\$ -	\$ 29,627	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	150	1540	5030 - OVERTIME	\$ 16,000	\$ 25,796	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	150	1540	5180 - ALLOCATED BENEFITS	\$ 226,282	\$ 226,282	\$ 238,300	1.0476	\$ 249,635	\$ 261,446	\$ 274,145	\$ 287,299
01	150	1540	5210 - CONTR SVCS-PRIVATE	\$ 2,000	\$ 1,554	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1540	5406 - SPECIAL DEPT. SUPPLIES	\$ 4,000	\$ 5,582	\$ 12,500	1.0500	\$ 13,125	\$ 13,781	\$ 14,470	\$ 15,194
01	150	1540	5431 - PROGRAM SUPPLIES	\$ 53,000	\$ 43,609	\$ 40,000	1.0500	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
01	150	1540	5908 - TRAINING	\$ 2,000	\$ 2,487	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1540	5910 - CONFERENCES/SEMINARS	\$ 4,000	\$ 2,000	\$ 6,000	1.0500	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	150	1540	5912 - MEETING EXPENSE	\$ 750	\$ 432	\$ 750	1.0500	\$ 788	\$ 827	\$ 868	\$ 912
01	150	1540	5914 - MEMBERSHIPS	\$ 1,000	\$ 500	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1540	5951 - FACILITY RENTAL	\$ 5,000	\$ 5,404	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	150	1540	5954 - SECURITY	\$ 3,000	\$ 1,500	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	150	1540	5956 - UNIFORMS	\$ 10,000	\$ 8,727	\$ 10,000	1.0500	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	150	1540	6015 - OFFICE EQUIPMENT	\$ 4,500	\$ 6,896	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	150	1540	TOTAL	\$ 1,344,633	\$ 1,446,755	\$ 1,378,305		\$ 1,441,833	\$ 1,508,286	\$ 1,582,525	\$ 1,660,296

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
YOUTH SPORTS (COMMUNITY SERVICES)											
01	151	1541	5215 - CONTR SVCS-PROFESSIONAL	\$ 5,000	\$ 4,150	\$ 5,500	1.0500	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
01	151	1541	5430 - SUPPLIES-ACTIVITIES	\$ 11,500	\$ 7,342	\$ 11,500	1.0500	\$ 12,075	\$ 12,679	\$ 13,313	\$ 13,978
01	151	1541	5440 - FOOD	\$ 2,500	\$ 1,250	\$ 2,500	1.0500	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	151	1541	5490 - SNACK BAR SUPPLY	\$ 1,000	\$ 500	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	151	1541	5499 - MINOR EQUIPMENT	\$ 1,250	\$ 625	\$ 1,250	1.0500	\$ 1,313	\$ 1,378	\$ 1,447	\$ 1,519
01	151	1541	5956 - UNIFORMS	\$ 16,800	\$ 8,400	\$ 16,800	1.0500	\$ 17,640	\$ 18,522	\$ 19,448	\$ 20,421
01	151	1541	6020 - EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	151	1541	TOTAL	\$ 38,050	\$ 22,267	\$ 38,550		\$ 40,478	\$ 42,501	\$ 44,626	\$ 46,858
BOXING (COMMUNITY SERVICES)											
01	151	1542	5020 - SALARIES-PART TIME	\$ 107,682	\$ 84,348	\$ 101,758	1.0500	\$ 106,845	\$ 112,188	\$ 117,797	\$ 123,687
01	151	1542	5180 - ALLOCATED BENEFITS	\$ 26,628	\$ 26,628	\$ 22,922	1.0497	\$ 24,062	\$ 25,255	\$ 26,503	\$ 27,816
01	151	1542	5499 - MINOR EQUIPMENT	\$ 6,000	\$ 7,494	\$ 6,000	1.0500	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	151	1542	5914 - MEMBERSHIPS	\$ 1,000	\$ 500	\$ 1,200	1.0500	\$ 1,260	\$ 1,323	\$ 1,389	\$ 1,459
01	151	1542	5952 - SPECIAL EVENTS	\$ 15,500	\$ 12,819	\$ 15,500	1.0500	\$ 16,275	\$ 17,089	\$ 17,943	\$ 18,840
01	151	1542	5956 - UNIFORMS	\$ 1,000	\$ 610	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	151	1542	6020 - EQUIPMENT	\$ 4,000	\$ 2,000	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	151	1542	TOTAL	\$ 161,810	\$ 134,399	\$ 148,380		\$ 155,792	\$ 163,572	\$ 171,736	\$ 180,310
SPECIAL EVENTS (COMMUNITY SERVICES)											
01	151	1543	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ 415	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	151	1543	5430 - SUPPLIES-ACTIVITIES	\$ 5,000	\$ 2,500	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	151	1543	5952 - SPECIAL EVENTS	\$ 71,000	\$ 138,093	\$ 120,000	1.0500	\$ 126,000	\$ 132,300	\$ 138,915	\$ 145,861
01	151	1543	6020 - EQUIPMENT	\$ 22,000	\$ 52,794	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	151	1543	TOTAL	\$ 98,000	\$ 193,802	\$ 125,000		\$ 131,250	\$ 137,813	\$ 144,703	\$ 151,938
FOURTH OF JULY (COMMUNITY SERVICES)											
01	151	1544	5210 - CONTR SVCS-PRIVATE	\$ 67,000	\$ 65,083	\$ 75,000	1.0500	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
01	151	1544	5430 - SUPPLIES-ACTIVITIES	\$ 10,000	\$ 9,622	\$ 10,000	1.0500	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	151	1544	5440 - FOOD	\$ 2,500	\$ 2,744	\$ 2,500	1.0500	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	151	1544	TOTAL	\$ 79,500	\$ 77,449	\$ 87,500		\$ 91,875	\$ 96,469	\$ 101,292	\$ 106,357
NIGHT MARKETS (COMMUNITY SERVICES)											
01	151	1545	5210 - CONTR SVCS-PRIVATE	\$ 36,000	\$ 33,382	\$ 19,500	1.0500	\$ 20,475	\$ 21,499	\$ 22,574	\$ 23,702
01	151	1545	5430 - SUPPLIES-ACTIVITIES	\$ 3,000	\$ 3,162	\$ 35,000	1.0500	\$ 36,750	\$ 38,588	\$ 40,517	\$ 42,543
01	151	1545	5440 - FOOD	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	151	1545	5499 - MINOR EQUIPMENT	\$ -	\$ -	\$ 29,500	1.0500	\$ 30,975	\$ 32,524	\$ 34,150	\$ 35,857
01	151	1545	TOTAL	\$ 39,000	\$ 36,544	\$ 84,000		\$ 88,200	\$ 92,610	\$ 97,241	\$ 102,103

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
CHRISTMAS WISH (COMMUNITY SERVICES)											
01	151	1546	5210 - CONTR SVCS-PRIVATE	\$ 8,000	\$ 9,024	\$ 9,000	1.0500	\$ 9,450	\$ 9,923	\$ 10,419	\$ 10,940
01	151	1546	5406 - SPECIAL DEPT. SUPPLIES	\$ 20,000	\$ 10,969	\$ 22,000	1.0500	\$ 23,100	\$ 24,255	\$ 25,468	\$ 26,741
01	151	1546	5440 - FOOD	\$ 3,000	\$ 4,000	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	151	1546	TOTAL	\$ 31,000	\$ 23,993	\$ 36,000		\$ 37,800	\$ 39,690	\$ 41,675	\$ 43,758
COMMUNITY CENTER (PUBLIC WORKS)											
01	160	1610	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	160	1610	5420 - EMERGENCY SUPPLIES	\$ 1,500	\$ 832	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	160	1610	5520 - MAINTENANCE-GENERAL	\$ 30,000	\$ 3,032	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	160	1610	6020 - EQUIPMENT	\$ 1,000	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1610	6025 - IMPROVEMENTS	\$ 178,000	\$ 13,650	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1610	TOTAL	\$ 210,500	\$ 17,513	\$ 27,500		\$ 28,875	\$ 30,319	\$ 31,835	\$ 33,426
SENIOR CENTER (PUBLIC WORKS)											
01	160	1620	5420 - EMERGENCY SUPPLIES	\$ 1,000	\$ 70	\$ 700	1.0500	\$ 735	\$ 772	\$ 810	\$ 851
01	160	1620	5520 - MAINTENANCE-GENERAL	\$ 25,000	\$ 6,445	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	160	1620	6025 - IMPROVEMENTS	\$ 100,000	\$ 6,582	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1620	TOTAL	\$ 126,000	\$ 13,097	\$ 25,700		\$ 26,985	\$ 28,334	\$ 29,751	\$ 31,239
MINI-CENTER (PUBLIC WORKS)											
01	160	1630	5420 - EMERGENCY SUPPLIES	\$ 700	\$ 350	\$ 700	1.0500	\$ 735	\$ 772	\$ 810	\$ 851
01	160	1630	5520 - MAINTENANCE-GENERAL	\$ 10,000	\$ 8,782	\$ 10,000	1.0500	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	160	1630	6025 - IMPROVEMENTS	\$ 20,000	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1630	TOTAL	\$ 30,700	\$ 9,132	\$ 10,700		\$ 11,235	\$ 11,797	\$ 12,387	\$ 13,006
AQUATICS (PUBLIC WORKS)											
01	160	1640	5420 - EMERGENCY SUPPLIES	\$ 1,200	\$ -	\$ 1,200	1.0500	\$ 1,260	\$ 1,323	\$ 1,389	\$ 1,459
01	160	1640	5425 - POOL SUPPLIES	\$ 12,000	\$ 11,271	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	160	1640	5520 - MAINTENANCE-GENERAL	\$ 20,000	\$ 6,914	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	160	1640	6025 - IMPROVEMENTS	\$ 1,500	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1640	TOTAL	\$ 34,700	\$ 18,185	\$ 41,200		\$ 43,260	\$ 45,423	\$ 47,694	\$ 50,079
NEW TEMPLE PARK (PUBLIC WORKS)											
01	160	1650	5420 - EMERGENCY SUPPLIES	\$ 600	\$ -	\$ 600	1.0500	\$ 630	\$ 662	\$ 695	\$ 729
01	160	1650	5520 - MAINTENANCE-GENERAL	\$ 52,000	\$ 26,450	\$ 60,000	1.0500	\$ 63,000	\$ 66,150	\$ 69,458	\$ 72,930
01	160	1650	6020 - EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1650	6025 - IMPROVEMENTS	\$ 30,000	\$ 6,200	\$ 20,000	1.0000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01	160	1650	TOTAL	\$ 82,600	\$ 32,650	\$ 80,600		\$ 83,630	\$ 86,812	\$ 90,152	\$ 93,660

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
SHIVELY PARK (PUBLIC WORKS)											
01	160	1660	5420 - EMERGENCY SUPPLIES	\$ 200	\$ -	\$ 200	1.0500	\$ 210	\$ 221	\$ 232	\$ 243
01	160	1660	5520 - MAINTENANCE-GENERAL	\$ 15,000	\$ 16,179	\$ 23,000	1.0500	\$ 24,150	\$ 25,358	\$ 26,625	\$ 27,957
01	160	1660	6025 - IMPROVEMENTS	\$ 30,000	\$ -	\$ 20,000	1.0000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
01	160	1660	TOTAL	\$ 45,200	\$ 16,179	\$ 43,200		\$ 44,360	\$ 45,578	\$ 46,857	\$ 48,200
MARY VAN DYKE PARK (PUBLIC WORKS)											
01	160	1670	5420 - EMERGENCY SUPPLIES	\$ 350	\$ -	\$ 350	1.0500	\$ 368	\$ 386	\$ 405	\$ 425
01	160	1670	5520 - MAINTENANCE-GENERAL	\$ 12,500	\$ 5,303	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	160	1670	6020 - EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1670	6025 - IMPROVEMENTS	\$ 10,000	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	160	1670	TOTAL	\$ 22,850	\$ 5,303	\$ 20,350		\$ 21,368	\$ 22,436	\$ 23,558	\$ 24,736
PUBLIC WORKS ADMINISTRATION											
01	170	1020	5010 - SALARIES-FULL TIME	\$ 390,237	\$ 433,979	\$ 554,014	1.0407	\$ 576,578	\$ 600,119	\$ 628,790	\$ 658,894
01	170	1020	5020 - SALARIES-PART TIME	\$ -	\$ 12,504	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1020	5030 - OVERTIME	\$ -	\$ 12,859	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1020	5180 - ALLOCATED BENEFITS	\$ 165,924	\$ 165,924	\$ 180,911	1.0472	\$ 189,455	\$ 198,339	\$ 207,979	\$ 218,011
01	170	1020	5406 - SPECIAL DEPT. SUPPLIES	\$ 27,000	\$ 5,270	\$ 27,000	1.0500	\$ 28,350	\$ 29,768	\$ 31,256	\$ 32,819
01	170	1020	5505 - EQUIPMENT MAINTENANCE	\$ 39,000	\$ 3,338	\$ 39,000	1.0500	\$ 40,950	\$ 42,998	\$ 45,147	\$ 47,405
01	170	1020	5515 - JANITORIAL/CUSTODIAL SVCS	\$ 250,000	\$ 36,695	\$ 250,000	1.0500	\$ 262,500	\$ 275,625	\$ 289,406	\$ 303,877
01	170	1020	5520 - MAINTENANCE-GENERAL	\$ -	\$ 22,169	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1020	5908 - TRAINING	\$ 4,000	\$ -	\$ 5,000	1.0500	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	170	1020	5910 - CONFERENCES/SEMINARS	\$ 4,000	\$ -	\$ 5,197	1.0500	\$ 5,457	\$ 5,730	\$ 6,016	\$ 6,317
01	170	1020	5914 - MEMBERSHIPS	\$ 2,000	\$ 821	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	170	1020	5956 - UNIFORMS	\$ 42,000	\$ 17,865	\$ 40,000	1.0500	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
01	170	1020	TOTAL	\$ 924,161	\$ 711,424	\$ 1,104,123		\$ 1,153,690	\$ 1,205,498	\$ 1,264,161	\$ 1,325,667
CITY ENGINEERING (PUBLIC WORKS)											
01	170	1105	5215 - CONTR SVCS-PROFESSIONAL	\$ 461,000	\$ 269,517	\$ 845,280	1.0500	\$ 887,544	\$ 931,921	\$ 978,517	\$ 1,027,443
01	170	1105	TOTAL	\$ 461,000	\$ 269,517	\$ 845,280		\$ 887,544	\$ 931,921	\$ 978,517	\$ 1,027,443
ENVIRONMENTAL ENGINEERING (PUBLIC WORKS)											
01	170	1475	5215 - CONTR SVCS-PROFESSIONAL	\$ 52,958	\$ 29,290	\$ 54,432	1.0500	\$ 57,154	\$ 60,011	\$ 63,012	\$ 66,162
01	170	1475	TOTAL	\$ 52,958	\$ 29,290	\$ 54,432		\$ 57,154	\$ 60,011	\$ 63,012	\$ 66,162
WASTE MANAGEMENT (PUBLIC WORKS)											
01	170	1480	5215 - CONTR SVCS-PROFESSIONAL	\$ 7,500	\$ 87,215	\$ 86,952	1.0500	\$ 91,300	\$ 95,865	\$ 100,658	\$ 105,691
01	170	1480	TOTAL	\$ 7,500	\$ 87,215	\$ 86,952		\$ 91,300	\$ 95,865	\$ 100,658	\$ 105,691

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EMERGENCY SERVICES (PUBLIC WORKS)											
01	170	1520	5215 - CONTR SVCS-PROFESSIONAL	\$ 25,000	\$ 12,500	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1520	5430 - SUPPLIES-ACTIVITIES	\$ 3,000	\$ 1,734	\$ 9,000	1.0500	\$ 9,450	\$ 9,923	\$ 10,419	\$ 10,940
01	170	1520	5914 - MEMBERSHIPS	\$ 1,278	\$ 1,917	\$ 1,500	1.0500	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	170	1520	6020 - EQUIPMENT	\$ 4,000	\$ 2,000	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	170	1520	TOTAL	\$ 33,278	\$ 18,151	\$ 10,500		\$ 11,025	\$ 11,576	\$ 12,155	\$ 12,763
CITY HALL (PUBLIC WORKS)											
01	170	1710	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1710	5420 - EMERGENCY SUPPLIES	\$ 800	\$ 1,061	\$ 1,000	1.0500	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	1710	5520 - MAINTENANCE-GENERAL	\$ 32,500	\$ 22,169	\$ 60,000	1.0500	\$ 63,000	\$ 66,150	\$ 69,458	\$ 72,930
01	170	1710	5916 - POSTAGE	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1710	5932 - SUBSCRIPTIONS	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1710	6025 - IMPROVEMENTS	\$ 115,000	\$ 42,066	\$ 220,000	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1710	TOTAL	\$ 148,300	\$ 65,296	\$ 281,000		\$ 64,050	\$ 67,253	\$ 70,615	\$ 74,146
MAINTENANCE YARD (PUBLIC WORKS)											
01	170	1720	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ 308	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1720	5420 - EMERGENCY SUPPLIES	\$ 3,500	\$ 323	\$ 3,500	1.0500	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
01	170	1720	5520 - MAINTENANCE-GENERAL	\$ 20,000	\$ 7,298	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	170	1720	5720 - UTILITY-WATER	\$ -	\$ 378	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1720	5956 - UNIFORMS	\$ -	\$ 946	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1720	6025 - IMPROVEMENTS	\$ -	\$ 5,000	\$ 57,500	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1720	TOTAL	\$ 23,500	\$ 14,253	\$ 81,000		\$ 24,675	\$ 25,909	\$ 27,204	\$ 28,564
GENERAL UTILITIES (PUBLIC WORKS)											
01	170	1730	5705 - UTILITY-GAS	\$ 35,000	\$ 35,560	\$ 75,000	1.0500	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
01	170	1730	5710 - UTILITY-ELECTRICITY	\$ 234,000	\$ 168,132	\$ 100,000	1.0500	\$ 105,000	\$ 110,250	\$ 115,763	\$ 121,551
01	170	1730	5720 - UTILITY-WATER	\$ 186,890	\$ 168,742	\$ 198,000	1.0500	\$ 207,900	\$ 218,295	\$ 229,210	\$ 240,670
01	170	1730	TOTAL	\$ 455,890	\$ 372,434	\$ 373,000		\$ 391,650	\$ 411,233	\$ 431,794	\$ 453,384

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
BUILDING MAINTENANCE (PUBLIC WORKS)											
01	170	1740	5010 - SALARIES-FULL TIME	\$ 293,389	\$ 248,199	\$ 284,746	1.0392	\$ 295,896	\$ 307,492	\$ 322,567	\$ 338,395
01	170	1740	5020 - SALARIES-PART TIME	\$ 75,951	\$ 59,317	\$ 53,726	1.0500	\$ 56,413	\$ 59,233	\$ 62,195	\$ 65,305
01	170	1740	5030 - OVERTIME	\$ 10,000	\$ 10,981	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1740	5180 - ALLOCATED BENEFITS	\$ 157,338	\$ 157,338	\$ 158,107	1.0480	\$ 165,695	\$ 173,593	\$ 182,408	\$ 191,676
01	170	1740	5435 - JANITORIAL/CUSTODIAL SUPP	\$ 90,000	\$ 19,687	\$ 50,000	1.0500	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775
01	170	1740	5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1740	5545 - GRAFFITI REMOVAL	\$ 5,000	\$ -	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	170	1740	5962 - TOOLS-SMALL	\$ 2,700	\$ 2,423	\$ 2,700	1.0500	\$ 2,835	\$ 2,977	\$ 3,126	\$ 3,282
01	170	1740	6025 - IMPROVEMENTS	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	170	1740	9000 - OPERATING TRANSFER-OUT	\$ 926,706	\$ 926,706	\$ -	DOE	\$ -	\$ -	\$ -	\$ -
01	170	1740	TOTAL	\$ 1,561,084	\$ 1,424,651	\$ 552,280		\$ 576,489	\$ 601,727	\$ 631,650	\$ 663,079
LANDSCAPE MAINTENANCE (PUBLIC WORKS)											
01	170	1750	5010 - SALARIES-FULL TIME	\$ 408,761	\$ 398,218	\$ 533,842	1.0391	\$ 554,716	\$ 576,424	\$ 604,646	\$ 634,278
01	170	1750	5020 - SALARIES-PART TIME	\$ 69,325	\$ 43,144	\$ 33,486	1.0500	\$ 35,160	\$ 36,918	\$ 38,764	\$ 40,702
01	170	1750	5030 - OVERTIME	\$ 10,000	\$ 12,830	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1750	5180 - ALLOCATED BENEFITS	\$ 212,173	\$ 212,173	\$ 245,206	1.0477	\$ 256,914	\$ 269,093	\$ 282,822	\$ 297,257
01	170	1750	5215 - CONTR SVCS-PROFESSIONAL	\$ 40,000	\$ 20,000	\$ 300,000	1.0500	\$ 315,000	\$ 330,750	\$ 347,288	\$ 364,652
01	170	1750	5505 - EQUIPMENT MAINTENANCE	\$ 8,000	\$ 11,770	\$ 15,000	1.0500	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
01	170	1750	5520 - MAINTENANCE-GENERAL	\$ 21,000	\$ 11,618	\$ 21,000	1.0500	\$ 22,050	\$ 23,153	\$ 24,310	\$ 25,526
01	170	1750	5962 - TOOLS-SMALL	\$ 5,000	\$ 3,204	\$ 20,000	1.0500	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	170	1750	6020 - EQUIPMENT	\$ 32,000	\$ 16,000	\$ -	1.0000	\$ 32,000	\$ 32,000	\$ 32,000	\$ 32,000
01	170	1750	TOTAL	\$ 806,259	\$ 728,957	\$ 1,168,534		\$ 1,252,590	\$ 1,306,925	\$ 1,370,346	\$ 1,436,958
STREET MAINTENANCE (PUBLIC WORKS)											
01	170	1760	5010 - SALARIES-FULL TIME	\$ 293,846	\$ 244,529	\$ 313,324	1.0394	\$ 325,677	\$ 338,524	\$ 355,226	\$ 372,762
01	170	1760	5020 - SALARIES-PART TIME	\$ 20,363	\$ 19,646	\$ 16,743	1.0500	\$ 17,580	\$ 18,459	\$ 19,382	\$ 20,351
01	170	1760	5030 - OVERTIME	\$ 10,000	\$ 6,642	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1760	5180 - ALLOCATED BENEFITS	\$ 147,309	\$ 147,309	\$ 176,582	1.0492	\$ 185,264	\$ 194,303	\$ 204,251	\$ 214,712
01	170	1760	5540 - STREET MAINTENANCE	\$ 50,000	\$ 3,505	\$ 150,000	1.0500	\$ 157,500	\$ 165,375	\$ 173,644	\$ 182,326
01	170	1760	5545 - GRAFFITI REMOVAL	\$ 6,000	\$ 3,651	\$ 3,000	1.0500	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	170	1760	5550 - STREET SWEEPING	\$ 7,000	\$ 3,500	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1760	5962 - TOOLS-SMALL	\$ -	\$ 605	\$ -	1.0500	\$ -	\$ -	\$ -	\$ -
01	170	1760	TOTAL	\$ 534,518	\$ 429,387	\$ 659,649		\$ 689,171	\$ 719,969	\$ 755,975	\$ 793,797

**City of South El Monte
Fiscal 2024-25 Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
VEHICLE MAINTENANCE (PUBLIC WORKS)											
01	170	1770	5010 - SALARIES-FULL TIME	\$ 73,918	\$ 73,045	\$ 79,998	1.0395	\$ 83,162	\$ 86,452	\$ 90,730	\$ 95,221
01	170	1770	5020 - SALARIES-PART TIME	\$ 25,345	\$ 24,858	\$ 25,069	1.0500	\$ 26,322	\$ 27,639	\$ 29,020	\$ 30,471
01	170	1770	5180 - ALLOCATED BENEFITS	\$ 42,169	\$ 42,169	\$ 39,486	1.0485	\$ 41,399	\$ 43,391	\$ 45,602	\$ 47,927
01	170	1770	5525 - VEHICLE MAINTENANCE	\$ 40,000	\$ 25,420	\$ 50,000	1.0500	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775
01	170	1770	5950 - EQUIPMENT LEASE	\$ 24,000	\$ 20,473	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	170	1770	6010 - VEHICLES	\$ 260,000	\$ 123,582	\$ 220,000	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1770	6020 - EQUIPMENT	\$ 15,000	\$ 7,500	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
01	170	1770	TOTAL	\$ 480,432	\$ 317,047	\$ 414,552		\$ 203,383	\$ 212,607	\$ 223,234	\$ 234,395
GENERAL FUND TOTAL EXPENDITURES				\$ 23,329,895	\$ 21,435,925	\$ 23,762,446		\$ 24,163,567	\$ 25,297,501	\$ 26,404,957	\$ 27,707,232
GENERAL FUND TOTAL REVENUES				\$ 23,567,212	\$ 23,721,132	\$ 23,356,013		\$ 23,474,004	\$ 24,109,727	\$ 24,819,416	\$ 25,554,408
GENERAL FUND TOTAL EXPENDITURES				\$ (23,329,895)	\$ (21,435,925)	\$ (23,762,446)		\$ (24,163,567)	\$ (25,297,501)	\$ (26,404,957)	\$ (27,707,232)
NET SURPLUS / (DEFICIT)				\$ 237,317	\$ 2,285,207	\$ (406,433)		\$ (689,563)	\$ (1,187,774)	\$ (1,585,541)	\$ (2,152,824)
ESTIMATED FUND BALANCE - BEGINNING OF FISCAL YEAR				\$ 17,627,530	\$ 17,627,530	\$ 19,912,737		\$ 19,506,304	\$ 18,816,741	\$ 17,628,967	\$ 16,043,426
ESTIMATED FUND BALANCE - END OF FISCAL YEAR				\$ 17,864,847	\$ 19,912,737	\$ 19,506,304		\$ 18,816,741	\$ 17,628,967	\$ 16,043,426	\$ 13,890,601
GENERAL FUND TOTAL EXP AS A % OF FUND B ALANCE				76.57%	92.89%	82.09%		77.87%	69.69%	60.76%	50.13%

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY COUNCIL**

**ACCOUNT NO:
01-100-1010**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	106,980	108,594	110,379
Allocated Benefits	5180	67,709	67,709	65,367
TOTAL PERSONNEL:		174,689	176,303	175,746
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	7,000	5,949	7,000
Training	5908	1,000	500	1,000
Conferences/Seminars:	5910			
Delgado 505		15,352	12,237	15,000
Olmos 507		15,352	12,237	15,000
Angel 508		15,352	12,237	15,000
Borjorquez 509		15,352	12,237	15,000
Acosta 510		15,352	12,237	15,000
Meeting Expense	5912	7,000	6,640	7,000
Memberships	5914	48,750	42,972	31,940
TOTAL M & O:		140,510	117,245	121,940
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		315,199	293,548	297,686

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY COUNCIL**

**ACCOUNT NO:
01-100-1010**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time Consists five City Council members.	110,379
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	65,367
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards and forms, and other general office supplies.	7,000
5908	Training To provide for technical training classes for Council Secretary, such as computer programs.	1,000
5910	Conferences/Seminars Per Diem to attend conferences and meetings held out of town to pay for meals, parking fees and tips. Provides for travel expenses such as airline tickets, and mileage, as well as lodging expenses including hotel reservations and registration fees to attend conferences.	75,000
5912	Meeting Expense Provides for expenses incurred to attend local meetings or seminars. And City Council/ or hosted meetings.	7,000
5914	Memberships Provides for membership fees to professional organizations such as: California Contract Cities Association (\$3,800) League of California Cities - State (\$7,764) League of California Cities - County (\$1,113) NALEO, Inc. - Individuals (\$100) San Gabriel Valley Economic Partnerships (\$5,250) San Gabriel Valley Council of Governments (\$8,400) Southern California Association of Governments (\$2,513) International Council of Shopping Centers (\$500) Los Angeles County Economic Dev. Corp. (\$2,500)	31,940
		297,686

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY MANAGER**

**ACCOUNT NO:
01-100-1020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	511,891	499,869	470,644
Part Time	5020	5,580	16,403	20,000
Overtime	5030	0	1,124	0
Allocated Benefits	5180	175,008	175,008	122,925
TOTAL PERSONNEL:		692,479	692,404	613,569
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	120,000	101,160	113,000
Office Supplies *	5405	9,000	8,465	7,000
Departmental Supplies **	5406	0	2,119	0
Conferences/Seminars	5910	10,000	11,269	10,000
Meeting Expense	5912	3,000	2,257	3,000
Memberships	5914	3,000	1,680	3,000
Postage ***	5916	2,500	3,391	6,000
Subscriptions	5932	3,000	2,969	4,000
TOTAL M & O:		150,500	133,310	146,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		842,979	825,714	759,569

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY MANAGER**

**ACCOUNT NO:
01-100-1020**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time Consists of: (1) FT City Manager (1) FT Senior Executive Assistant to City Manager (1) FT Senior Executive Assistant to City Council (1) FT City Hall Receptionist	470,644
5020	Salaries - Part Time Interns (summer program)	20,000
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	122,925
5215	Contract Services-Professional HDL - Cannabis Consulting \$25k Townsend Public Affairs - Lobbying Services \$78k Contingency - Other \$10k	113,000
5405	Office Supplies General office supplies.	7,000
5406	Departmental Supplies Consolidated into 5405 Office Supplies.	0
5910	Conferences/Seminars Provides for travel expenses for City Manager such as airline tickets and mileage, as well as lodging expenses including hotel reservations and registration fees to attend conferences such as: California Contract Cities and League of California Cities, etc.	10,000
5912	Meeting Expense Provides for expenses incurred by the City Manager and Administrative Staff to attend local meetings or seminars	3,000
5914	Memberships Provides for membership fees to professional organizations such as: San Gabriel Valley City Managers ICMA- International City Managers Association	3,000
5916	Postage	6,000
5932	Subscriptions Zoom, LA Times and SGV Tribune	4,000
6015	Equipment	0
		<u>759,569</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY ATTORNEY

ACCOUNT NO:
01-100-1030

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits:	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	450,000	407,532	430,000
TOTAL M & O:		450,000	407,532	430,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		450,000	407,532	430,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY ATTORNEY

ACCOUNT NO:
01-100-1030

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Professional	
	Aleshire & Wynder LLP - General	410,000
	Mandell Municipal Counseling - Business License Tax Ordinance	<u>20,000</u>
		430,000
		<u><u>430,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
COMMUNITY PROMOTION**

**ACCOUNT NO:
01-100-1040**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits:	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	7,000	11,019	8,000
Departmental Supplies	5406	0	0	2,500
Conference/Training	5908	2,000	1,349	1,400
Postage	5916	21,000	10,500	25,000
Newsletter	5921	65,000	64,122	78,000
Misc. Community Promotions	5922	45,720	48,947	50,720
Software Licenses	5931	14,240	9,470	0
TOTAL M & O:		154,960	145,407	165,620
<u>CAPITAL OUTLAY</u>				
Equipment	6015	1,700	850	0
TOTAL CAPITAL OUTLAY:		1,700	850	0
TOTAL DIVISION COSTS:		156,660	146,257	165,620

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
COMMUNITY PROMOTION**

**ACCOUNT NO:
01-100-1040**

BUDGET REQUEST DESCRIPTIONS

Acct #	Description:	Amount:
5215	Contract Service-Professional Website - Civic Plus	8,000
5406	Departmental Supplies Mirrorless Camera & Lens (\$2,000) Gimbal, Lights, and Stands (\$500)	2,500
5908	Conference/Training California Public Information Officials (CAPIO) Membership (\$500) Social Media Summit (\$400) Skill Path Digital Marketing (\$500)	1,400
5916	Newsletter Postage Provides for postage (at bulk rate costs) to mail out the monthly community newsletter.	25,000
5921	Newsletter Contract services for newsletter	78,000
5922	Misc. Community Promotions Beat The Street (\$5,000) Conference and City Sponsored Give Aways (\$5,000) Sponsorships (\$5,000) \$500 limit per Organization Awards given to Community-Congress-Residents (\$5,000) State of the City Giveaway (\$5,000) City Hall/ Winter, Spring, Summer, Fall Decor (\$720) 4th of July Giveaways (\$10,000) Sponsorships (e.g. Yearbooks pages, School Pamphlets) (\$2,000) Events Promotions (Flowers, Decors, and Community Outreach) (\$13,000)	50,720
5931	Software Licenses (moved to IT 01.0130.1330.5931) Page Freezer (\$2500) Adobe Creative Cloud (\$700)	0
6015	Equipment	0
		165,620

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
HUMAN RESOURCES**

**ACCOUNT NO:
01-100-1050**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	149,868	98,316	317,721
Part Time	5020	0	808	0
Overtime	5030	0	0	0
Allocated Benefits	5180	70,272	70,272	63,905
TOTAL PERSONNEL:		220,140	169,396	381,626
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	170,525	20,000
Departmental Supplies	5406	2,000	2,511	5,000
Misc. Operating Expenses	5900	0	1,469	2,000
Training	5908	1,000	2,831	5,000
Conferences/Seminars	5910	3,500	0	5,000
Meeting Expense	5912	1,200	150	1,500
Memberships	5914	5,000	4,230	5,000
Advertising	5918	7,500	0	2,000
HRIS/Software Licenses	5931	12,000	2,000	0
Fingerprinting	5934	3,000	1,538	5,000
Employee Physicals	5936	11,000	5,644	18,000
Education Reimbursement	5938	10,000	10,213	15,000
Employee Recognition	5940	4,000	5,759	18,000
Medical Insurance-Admin Fee	5941	2,000	1,570	3,000
Medical Insurance-Retired	5945	17,500	6,686	17,500
TOTAL M & O:		79,700	215,126	122,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		299,840	384,522	503,626

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
HUMAN RESOURCES

ACCOUNT NO:
01-100-1050

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT HR/Risk Mgmt. Director (1) FT HR/Risk Mgmt. Analyst (1) FT HR/Risk Mgmt. Admin. Assistant	317,721
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	63,905
5215	Contract Services-Professional Attorney: Personnel Rules Update - Lexipol	20,000
5406	Departmental Supplies Employee testing, and department supplies. New Hire Branded Materials	5,000
5900	Misc. Operating Expenses Miscellaneous	2,000
5908	Training First Aid & Emergency Prep Disaster Prevention Training CPR Training Fire Extinguisher Safety Pepper Spray Defense Training Active Shooter/Workplace Violence Training Supervision/Leadership Training Performance Improvement Plan Training	5,000
5910	Conferences/Seminars California Public Employers Labor Relations Association (CalPELRA) Conference. NeoGov Conference (\$1,199)	5,000
5912	Meeting Expense Provides for expenses incurred to host City sponsored trainings.	1,500
5914	Memberships Provides for membership fees to professional organizations. Southern California Public Labor Relations Council (SCPLRC) (\$200) and CalPELRA (\$400) Liebert Cassidy Whitmore San Gabriel Valley Employment Relations Consortium Society of Human Resources Management (SHRM) Understand, Service and Innovate Insurance Services (USI)	5,000
5918	Advertising Posting of job openings in the local newspaper and other media outlets.	2,000
5931	HRIS/Software Licenses (moved to IT 01.0130.1330.5931) 1. DAC annual license. (\$2,000) 2. NeoGov Human Resources Software (HRIS) - For applicant tracking system, policy management, employee onboarding, electronic forms, and performance management, Analytics and Reporting (\$20,000)	0
5934	Fingerprinting Provides funds for verification of new applicants' background checks.	5,000
5936	Employee Physicals/ DOT Drug Testing Medical physicals for new employees and existing employees.	18,000
5938	Education Reimbursement Professional education for staff.	15,000
5940	Employee Recognition Employee service awards, plaques, flowers, holiday dinner, picnic, Employee Wellness Program monthly activities, and employee retreat (recreation staff). <i>**Note: City Wide credit card rebate applied to employee picnic event</i>	18,000
5941	Medical Insurance-Admin Fee (CalPERS)	3,000
5945	Medical Insurance-Retired Employer portion of Retiree costs.	17,500
		<u>503,626</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
RISK MANAGEMENT**

**NEW ACCOUNT NO:
01-100-1060**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2023-24 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	149,868	98,316	0
Part Time	5020	0	808	0
Overtime	5030	0	0	0
Allocated Benefits	5180	70,272	70,272	0
TOTAL PERSONNEL:		220,140	169,396	0
<u>MAINT. & OPERATIONS</u>				
Crime Insurance	5805	1,301	1,301	1,366
General Liability Insurance	5810	286,808	286,808	237,299
Workers Comp. Insurance	5815	323,973	323,973	376,084
Property & Auto Insurance	5820	171,929	171,929	187,854
Environmental Insurance	5825	2,522	2,522	3,056
Conferences/ Seminars	5910	1,500	750	2,000
Memberships	5914	150	75	850
TOTAL M & O:		788,183	787,358	808,509
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,008,323	956,754	808,509

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
RISK MANAGEMENT**

**ACCOUNT NO:
01-100-1060**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
5805	Crime Insurance Cost of Crime Insurance (Alliant Crime Insurance Program)	1,366
5810	General Liability Insurance-CJPIA Provides for liability coverage for claims against the City. City shares in a pool with other entities through California Joint Powers Insurance Authority.	237,299
5815	Worker's Comp. Insurance-CJPIA Coverage for injuries incurred by employees while on City time. City shares in a pool with other entities through California Joint Powers Insurance Authority.	376,084
5820	Property & Auto Insurance-CJPIA Blanket insurance coverage for the property & vehicles owned by the City. Insurance is administered by California Joint Powers Insurance Authority.	187,854
5825	Environmental Insurance-CJPIA Liability insurance for hazardous waste.	3,056
5910	Conferences/ Seminars CJPIA Annual Risk Management Educational Forum	2,000
5914	Memberships Public Agency Risk management Association (PARMA)	850
		808,509

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PUBLIC SAFETY & LAW ENFORCEMENT

ACCOUNT NO:
01-110-1110

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Law Enforcement-Contract Svcs	5220	5,816,994	5,816,994	5,705,560
Liability Insurance	5610	595,978	595,978	670,475
Community Based Programs	5633	23,674	23,674	24,489
Saturation Patrol *	5635	19,370	19,370	331,575
TOTAL M & O:		6,456,016	6,456,016	6,732,099
<u>CAPITAL OUTLAY</u>				
Equipment	6015	210,000	0	0
TOTAL CAPITAL OUTLAY:		210,000	0	0
TOTAL DIVISION COSTS:		6,666,016	6,456,016	6,732,099

* Applied \$311,539 cost of Sargent towards Saturation Patrols.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SHERIFF**

**ACCOUNT NO:
01-110-1110**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5220	Law Enforcement-Contract Services General law services provided by Los Angeles County Sheriff. Increased 3.44% from the prior year.	5,705,560
5610	Liability Insurance Increased 12.5% from the prior year.	670,475
5633	Community Based Programs July 4th Festivities New Temple Park, SEMHS & Firework Suppression, Deputy Day, Neighborhood Watch and Business Watch. Increased 3.44% from the prior year.	24,489
5635	Saturation Patrol Applied \$311,539 cost of Sargent towards Saturation Patrols. Special patrol time, overtime for incidents within the City. Increased 3.44% from the prior year.	331,575
6015	Equipment	0
		<u>6,732,099</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY CLERK**

**ACCOUNT NO:
01-120-1210**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	198,340	178,248	303,347
Salaries - Part Time	5020	37,056	49,137	0
Overtime	5030	1,500	1,072	0
Allocated Benefits	5180	97,904	97,904	137,346
TOTAL PERSONNEL:		334,800	326,361	440,693
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	664	0
Departmental Supplies	5406	3,000	2,425	5,500
Training	5908	4,000	2,000	4,000
Conferences/Seminars	5910	3,000	4,604	3,000
Meeting Expense	5912	0	0	0
Memberships	5914	750	750	850
Legal Advertising	5919	12,000	11,303	12,000
Municipal Code Supplements	5920	5,000	4,162	5,000
Software Licenses	5931	15,000	21,620	0
Records Management	5933	525	434	600
TOTAL M & O:		43,275	47,962	30,950
<u>CAPITAL OUTLAY</u>				
		0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		378,075	374,323	471,643

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY CLERK**

**ACCOUNT NO:
01-120-1210**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT City Clerk (1) FT Deputy City Clerk (1) FT Executive Assistant	303,347
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	137,346
5215	Contract Services-Professional	0
5406	Departmental Supplies Supplies used by City Clerk department i.e. business cards, forms, permanent binders and paper for minutes, resolutions and ordinances, supplies for agenda binders, ink for copier and passport equipment.	5,500
5908	Training Master Municipal Clerks Academy - City Clerk working to obtain Master Municipal Clerk (MMC) Certification	4,000
5910	Conferences/Seminars Attendance at City Clerk's Assoc. of Calif (CCAC) and League of California's New Laws & Elections Annual Conferences,	3,000
5912	Meeting Expense	0
5914	Memberships Provides for membership fees to professional organizations such as: City Clerks Association of California (\$250 City Clerk/\$250 Deputy CC) International Institute Municipal Clerks (\$225 City Clerk /\$125 Deputy CC)	850
5919	Legal Advertising Publication of notices; Summary of Ordinances, NIBs, and Public Hearings.	12,000
5920	Municipal Code Codification - Quality Code Publishing Codification Services to SEM Municipal Code	5,000
5931	Software Licenses	0
5933	Records Management 1. SoCal Shred (\$250) 2. Gladwell Governmental Services - Records Retention Schedule (\$350)	600
6015	Office Equipment Passport equipment	0
		<u>471,643</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
ELECTIONS**

**ACCOUNT NO:
01-120-1220**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-2024 Budget	2023-2024 Estimated Actual	2024-2025 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-LA County	5205	0	0	60,000
Election Supplies	5415	1,000	500	1,000
Conferences/Seminars	5910	0	0	0
Postage	5916	0	0	0
Legal Advertising	5919	0	0	5,000
TOTAL M & O:		1,000	500	66,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,000	500	66,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
ELECTIONS**

**ACCOUNT NO:
01-120-1220**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5205	Contracted Services-LA County Registrar Recorder/Elections Division	60,000
5415	Election Supplies	1,000
5919	Legal Advertising Provides for translation & advertising associated with the local election- legal advertising	5,000
		<u><u>66,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	312,919	284,741	242,783
Departmental Supplies	5406	0	0	30,000
Utility-Phone/Cell Phone	5715	51,000	45,279	72,000
Software Licenses*	5931	126,999	114,552	202,114
Subscriptions	5932	32,440	19,984	9,760
Equipment Lease	5950	43,981	38,052	24,000
TOTAL M & O:		567,339	502,608	580,657
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	12,000	9,948	0
Equipment	6020	59,000	101,687	0
TOTAL CAPITAL OUTLAY:		71,000	111,635	0
TOTAL DIVISION COSTS:		638,339	614,243	580,657

* Consolidated software that were budgeted under other departments under IT for better oversight.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional	
	IT Services (82 Users X \$165/month)	162,360
	Cloud Backup Services (5 Terabytes X \$150/month)	9,000
	Additional Services:	
	Azure Annual Subscription for Accella LMS	1,591
	Azure Resource Cleanup	3,000
	Microsoft 365 Licensing Resell	56,832
	Microsoft autopilot for automating laptop setups	10,000
		<u>242,783</u>
5406	Departmental Supplies	
	Estimated replacement of laptops	27,000
	Estimated replacement for workstations	3,000
		<u>30,000</u>
5715	Utility-Phone/Cell Phone	
	Estimated City-wide cell-phone cost (First Net/T-Mobile)	72,000
5931	Software Licenses	
	ClearGov budgeting software annual license	3,600
	Canva (flyer software annual license)	125
	Constant Contact (email blast software annual license)	1,800
	GoGov - GOResults Citizens Management subscription	6,600
	GoGov - GOEnforce Code Enforcement subscription	5,000
	Disability Access Consultants - annual license	2,000
	NeoGov Human Resources Software (HRIS) - For applicant tracking system, policy management, employee onboarding, electronic forms, and performance management, Analytics and Reporting (\$20,000)	20,000
	PageFreezer (\$2500)	2,500
	Adobe Creative Cloud (\$700)	700
	ESRI GIS Licensing Renewal \$800	800
	CoStar Licensing \$6,400	6,400
	Laserfiche - Cloud Service (City Clerk archive)	18,250
	Laserfiche - Departmental Repositories	38,560
	Tyler Incode accounting software annual license	50,729
	Carahsoft Technology Corp. (Accela) -	43,550
	Senior Registration Software License	1,500
		<u>202,114</u>
5932	Subscriptions	
	Adobe Sign	1,000
	Cable service (Charter)	600
	Internet Service (9274) ATT Fiber Line	3,960
	Telnyx Phone Service	4,200
		<u>9,760</u>
5950	Equipment Leases	24,000
	Xerox - Printers and Copiers (6 total)	
	Public Safety (C8145H2)	
	City Hall Copy Room (XC9070)	
	City Hall CM (C8145)	
	Community Center (C8155)	

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
	Senior Center (C8155)	
	Public Works Yard (B615)	
6015	Office Equipment	0
6020	Equipment	0
		<u><u>580,657</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
INFORMATION TECHNOLOGY

ACCOUNT NO:
01-130-1330

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	312,919	284,741	283,283
Departmental Supplies	5406	0	0	30,000
Utility-Phone/Cell Phone	5715	51,000	45,279	72,000
Software Licenses*	5931	126,999	114,552	202,114
Subscriptions	5932	32,440	19,984	9,760
Equipment Lease	5950	43,981	38,052	24,000
TOTAL M & O:		567,339	502,608	621,157
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	12,000	9,948	0
Equipment	6020	59,000	101,687	0
TOTAL CAPITAL OUTLAY:		71,000	111,635	0
TOTAL DIVISION COSTS:		638,339	614,243	621,157

* Consolidated some software that were budgeted under other departments under IT.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>	
5215	Contract Services-Professional		
	IT Services (82 Users X \$165/month)	162,360	
	Cloud Backup Services (5 Terabytes X \$150/month)	9,000	
	Additional Services:		
	Azure Annual Subscription for Accella LMS	1,591	
	Azure Resource Cleanup	3,000	
	3rd Party Penetration Testing	15,000	
	Microsoft 365 Licensing Resell	56,832	
	Microsoft autopilot for automating laptop setups	10,000	
	Migrating from .org to .gov	10,000	
	Security modernization & incorporating updated Security Best Practices	8,000	
	Microsoft New Employee Onboarding Implementation	7,500	
		<u>283,283</u>	
5406	Departmental Supplies		
	Estimated replacement of laptops	27,000	
	Estimated replacement for workstations	3,000	
		<u>30,000</u>	
5715	Utility-Phone/Cell Phone		
	Estimated City-wide cell-phone cost (First Net/T-Mobile)	72,000	
5931	Software Licenses		
	ClearGov budgeting software annual license	3,600	
	Canva (flyer software annual license)	125	
	Constant Contact (email blast software annual license)	1,800	
	GoGov - GOREquest Citizens Management subscription	6,600	
	GoGov - GOEnforce Code Enforcement subscription	5,000	
	Disability Access Consultants - annual license	2,000	
	NeoGov Human Resources Software (HRIS) - For applicant tracking system, policy management, employee onboarding, electronic forms, and performance management, Analytics and Reporting (\$20,000)	20,000	
	PageFreezer (\$2500)	2,500	
	Adobe Creative Cloud (\$700)	700	
	ESRI GIS Licensing Renewal \$800	800	
	CoStar Licensing \$6,400	6,400	
	Laserfiche - Cloud Service (City Clerk archive)	18,250	
	Laserfiche - Departmental Repositories	38,560	
	Tyler Incode accounting software annual license	50,729	
	Carahsoft Technology Corp. (Accela) -	43,550	
	Senior Registration Software License	1,500	
		<u>202,114</u>	
5932	Subscriptions		
	Adobe Sign	1,000	
	Cable service (Charter)	600	
	Internet Service (9274) ATT Fiber Line	3,960	
	Telnyx Phone Service	4,200	
		<u>9,760</u>	
5950	Equipment Leases		
	Xerox - Printers and Copiers (6 total)	24,000	

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
	Public Safety (C8145H2)	
	City Hall Copy Room (XC9070)	
	City Hall CM (C8145)	
	Community Center (C8155)	
	Senior Center (C8155)	
	Public Works Yard (B615)	
6015	Office Equipment	0
6020	Equipment	0
		<u><u>621,157</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
ANIMAL CONTROL**

**ACCOUNT NO:
01-130-1460**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	141,625	167,198	175,557
TOTAL M & O:		141,625	167,198	175,557
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		141,625	167,198	175,557

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
ANIMAL CONTROL

ACCOUNT NO:
01-130-1460

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Public	
	City of Downey - Contract services with SEAACA for animal control.	
	Animal control permits	145,490
	Admin fees	2,989
	Licensing admin	10,677
	Animal can vassing	16,401
		175,557
		175,557

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PLANNING COMMISSION

ACCOUNT NO:
01-140-1410

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	9,000	8,100	9,000
Special Dept. Supplies	5406	300	150	300
Training	5908	3,000	1,500	5,000
TOTAL M & O:		12,300	9,750	14,300
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		12,300	9,750	14,300

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PLANNING COMMISSION**

**ACCOUNT NO:
01-140-1410**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public meeting.	9,000
5406	Departmental Supplies To purchase special supplies used only by the department such as office supplies, name plates and polo shirts for Commissioners.	300
5908	Training Provides funds for Commissioners to attend seminars and training to obtain the most current changes in laws and reporting requirements. Recommend (2) Commissioners to attend PC Academy	5,000
		<u><u>14,300</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY DEVELOPMENT

ACCOUNT NO:
01-140-1430

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	348,158	279,197	640,066
Salaries - Part Time	5020	0	0	0
Overtime	5030	1,000	500	0
Allocated Benefits	5180	111,480	111,480	214,526
TOTAL PERSONNEL:		460,638	391,177	854,592
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	455,000	280,494	430,000
Departmental Supplies	5406	4,000	3,195	4,000
Training	5908	1,000	500	2,500
Conferences/Seminars	5910	4,000	3,416	7,800
Memberships	5914	1,300	3,488	1,600
Legal Notices	5919	7,000	3,500	5,000
Licensing	5931	32,900	16,450	0
TOTAL M & O:		505,200	311,043	450,900
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		965,838	702,220	1,305,492

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
COMMUNITY DEVELOPMENT**

**ACCOUNT NO:
01-140-1430**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Community Development Director (1) FT Community Development Analyst (1) FT Community Development Executive Assistant (1) FT Planning Manager (1) FT Planning Assistant (2) FT Permit Technicians	640,066
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	214,526
5215	Contract Services-Professional CEQA Environmental Assessments (City Initiated Projects - GP, ZC, MND) \$25,000 Transtech Dev. Review Services (Traffic/Building COAs) for Planning Applications \$50,000* General Plan Update Phase 1 (Land-use, Circulation, Resources, Econ Dev) \$300,000 Economic Development Implementation \$25,700 Placer.ai (traffic analytics, demographics and visiting trends) \$25,000 Team California annual fee (city marketing) \$2,500 Black Knight annual fee (property data and analytics) \$1,800	430,000
5406	Departmental Supplies To purchased special supplies used only by the department such as business cards, equipment, postage, ink, scales, office supplies, forms, refreshments for hosted meetings	4,000
5908	Training Provides funds for staff to attend seminars and training in most current changes in laws and reporting requirements. Trainings include Grant writing and management classes \$1,100, Administrative Professional Accelerated Cert Program \$1,200, American Institute of Certified Planners \$75	2,500
5910	Conferences/Seminars Provides funds to attend conferences and meetings held out of town. To pay for meals, parking fees, tips mileage and registration fees APA, ICSC (LV and SD Registration \$1,500, Hotel \$1,500) Team California (individual conference, office and advertising) \$4,400 Annual California Housing Conference \$400	7,800
5914	Membership American Planning Association (\$1,200 GA, GM, JS)) International Council of Shopping Centers (ICSC) (\$340 every 3 years)	1,600
5919	Legal Notices New legal requirements to post Ordinances in the newspaper	5,000
5931	Software Licensing (moved to IT 01.0130.1330.5931) ESRI GIS Licensing Renewal \$800 CoStar Licensing \$6,400	0

1,305,492

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
BUILDING & SAFETY**

**ACCOUNT NO:
01-140-1440**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2023-24 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	210,870	210,952	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	1,839	0
Allocated Benefits	5180	72,356	72,356	0
TOTAL PERSONNEL:		283,226	285,147	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private*	5210	0	49,258	0
Contract Services-Professional	5215	355,000	261,687	385,500
Foreclosed Property Services	5273	3,000	1,500	3,000
Departmental Supplies	5406	1,000	1,184	1,500
Training	5908	2,500	1,250	500
Memberships	5914	500	250	0
TOTAL M & O:		362,000	315,129	390,500
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		645,226	600,276	390,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
BUILDING & SAFETY**

**ACCOUNT NO:
01-140-1440**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services-Professional Plan checking services and special inspections by contract: Transtech (Building Plan Check Services) \$250,000 Bureau Veritas (Building Inspection, Permit Tech Services, Building Official Services, and Business License Inspections) \$105,000 Carahsoft professional scanning service \$30,500	385,500
5273	Foreclosed Property Services NCRS - Foreclosure Registration Fee Split	3,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, re-order forms, ink, supplies,etc.	1,500
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements. CALBO education week (\$500)	500
		<u><u>390,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
WOMEN'S COMMISSION**

**ACCOUNT NO:
01-150-1505**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	2,000	1,700	2,000
Departmental Supplies	5406	750	375	750
Conference / Seminars	5910	500	305	500
TOTAL M & O:		3,250	2,380	3,250
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		3,250	2,380	3,250

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
WOMEN'S COMMISSION**

**ACCOUNT NO:
01-150-1505**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public commission meetings.	2,000
5406	Departmental Supplies Provides for Polos & Swag Bags for, General Supplies	750
5910	Conference/Seminars Provides funds to attend conferences and meetings held out of town; will pay for registration fees	500
		<u><u>3,250</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY SERVICES COMMISSION

ACCOUNT NO:
01-150-1510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	6,000	4,000	5,500
Departmental Supplies	5406	750	375	750
Conferences/Seminars	5910	1,300	650	0
Memberships	5914	1,100	550	0
TOTAL M & O:		9,150	5,575	6,250
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		9,150	5,575	6,250

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY SERVICES COMMISSION

ACCOUNT NO:
01-150-1510

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public commission meetings.	5,500
5406	Departmental Supplies Provides for Polos for Commissioner's & Swag Bag	750
		<u><u>6,250</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PATRIOTIC COMMISSION

ACCOUNT NO:
01-150-1515

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	6,000	4,900	5,500
Departmental Supplies	5406	1,500	996	1,500
TOTAL M & O:		7,500	5,896	7,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		7,500	5,896	7,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PATRIOTIC COMMISSION**

**ACCOUNT NO:
01-150-1515**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public meetings.	5,500
5406	Departmental Supplies Provides for Polos & Swag Bags for Commissioners, Patriotic supplies, and Military Street Banners	1,500
		<u><u>7,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	177,336	245,938	282,302
Salaries - Part Time	5020	127,317	146,300	112,402
Overtime	5030	4,000	4,203	0
Allocated Benefits	5180	130,262	130,262	141,967
TOTAL PERSONNEL:		438,915	526,703	536,671
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	3,000	3,717	4,500
Supplies-Activities	5430	7,500	6,883	16,500
Food	5440	25,000	12,500	0
Training	5908	2,000	1,292	2,000
Conferences/Seminars	5910	6,000	3,074	6,000
Volunteer Recognition Dinner	5937	3,500	3,500	0
Special Events	5952	16,000	17,729	21,500
Uniforms	5956	600	477	700
TOTAL M & O:		63,600	49,172	51,200
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
Equipment	6020	6,500	3,250	5,500
TOTAL CAPITAL OUTLAY:		6,500	3,250	5,500
TOTAL DIVISION COSTS:		509,015	579,125	593,371

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Senior Services Supervisor General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (1) FT Senior Services Coordinator General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (2) FT Van Drivers - Class B General Fund 100% Reimbursed by Prop A Fund - Paratransit	282,302
5020	Salaries - Part Time (1) PT Senior Recreation Leader General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (3) PT Recreation Leaders General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (1) PT Van Driver - Class B General Fund 100% Reimbursed by Prop A Fund - Paratransit (1) PT Van Driver - Class C General Fund 100% Reimbursed by Prop A Fund - Paratransit	112,402
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	141,967
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, office equipment, and forms (\$4,500). Senior Registration Software License (\$1,500) moved to IT budget	4,500
5430	Supplies-Activities Funds to purchase items like program supplies, excursions, and socials. In addition, supplies for senior social groups: Folkorico, Red Hats, and Co-Ed Softball.	16,500
5908	Training and Memberships Provides for training classes (mileage is included) and membership fees to professional organizations such as: Municipal Management Association of Southern California.	2,000
5910	Conferences/Seminars Provides funds to attend conferences and seminars to obtain knowledge of best practices and changes in reporting requirements.	6,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
	American Society on Aging Conference LeadingAge CA BOLD Annual Conference & Expo	
5952	Special Events Funds for City sponsored events in the community such as: Annual Older Americans Recognition Awards Ceremony Luncheons: Lunar New Year Valentine's Day St. Patrick's Day Easter Cinco De Mayo Mother's Day & Father's Day Fourth of July City's Anniversary Grandparents' Day Mexican Independence Day Halloween Veterans Day Thanksgiving Day Christmas New Year's Day Volunteer Appreciation Dinner Senior Prom	21,500
5956	Uniforms Provides funding to purchase polo shirts, t-shirts, and other types of clothing for Senior Services Recreation Staff.	700
6020	Equipment Replacing outdated multi-purpose room furniture (\$5,500)	5,500
		<u>593,371</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	433,082	413,281	562,394
Salaries - Part Time	5020	580,019	673,078	495,361
Salaries - Part Time Season	5025	0	29,627	0
Overtime	5030	16,000	25,796	0
Allocated Benefits	5180	226,282	226,282	238,300
TOTAL PERSONNEL:		1,255,383	1,368,064	1,296,055
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	2,000	1,554	2,000
Departmental Supplies	5406	4,000	5,582	12,500
Program Supplies	5431	53,000	43,609	40,000
Training	5908	2,000	2,487	2,000
Conferences/Seminars	5910	4,000	2,000	6,000
Meeting Expense	5912	750	432	750
Memberships	5914	1,000	500	1,000
Facility Rentals	5951	5,000	5,404	5,000
Security	5954	3,000	1,500	3,000
Uniforms	5956	10,000	8,727	10,000
TOTAL M & O:		84,750	71,795	82,250
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	4,500	6,896	0
TOTAL CAPITAL OUTLAY:		4,500	6,896	0
TOTAL DIVISION COSTS:		1,344,633	1,446,755	1,378,305

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Community Services Director (1) FT Community Services Manager (1) FT Community Services Analyst (1) FT Community Services Administrative Assistant I (2) FT Recreation Coordinators	562,394
5020	Salaries - Part Time (2) PT Senior Recreation Leaders (27) PT Recreation Leaders	495,361
5025	Salaries - Part Time Season	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	238,300
5210	Contract Services-Private Instructor Wages- Reimbursement upon Registration for Zumba, Tennis etc.	2,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, office equipment, forms, and supplies for large format printer (\$8,000). Online Registration Software - Annual Subscription Support & Maintenance (\$4,500).	12,500
5431	Program Supplies After School Programs: Community Center, Mini Center, New Temple Park Day Camps, Recreation classes. Teen programs and events.	40,000
5908	Training Provides for training classes, including lifeguard certifications (mileage included).	2,000
5910	Conferences/Seminars Provides funds to attend conferences and meetings: California Parks & Recreation Society (CPRS) Southern California Municipal Athletic Federation (SCMAF)	6,000
5912	Meeting Expense Provides for expenses incurred to attend local meetings or seminars.	750
5914	Memberships Provides for membership to professional organizations: California Parks & Recreation Society (CPRS)	1,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
	Southern California Municipal Athletic Federation (SCMAF)	
5951	Facility Rentals Special cleaning and special insurance (charged to renter)	5,000
5954	Security Security for facility rentals (charged to renter)	3,000
5956	Uniforms Provides funds for the purchase of t-shirts, polo shirts, and other types of clothing used to identify personnel including aquatics personnel.	10,000
6015	Office Equipment	0
		<u><u>1,378,305</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SPORTS**

**ACCOUNT NO:
01-151-1541**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time Seasonal	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	5,000	4,150	5,500
Supplies-Activities	5430	11,500	7,342	11,500
Food (Banquet)	5440	2,500	1,250	2,500
Snack Bar Supplies	5490	1,000	500	1,000
Minor Equipment	5499	1,250	625	1,250
Uniforms	5956	16,800	8,400	16,800
TOTAL M & O:		38,050	22,267	38,550
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		38,050	22,267	38,550

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SPORTS**

**ACCOUNT NO:
01-151-1541**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Full Time	0
5180	Salaries - Part Time Seasonal	0
5215	Contract Services-Professional Basketball Referees	5,500
5430	Supplies-Activities Sport Supplies: balls, helmets, cones, etc. Participant Trophies Tournament Fees 2 seasons of Co-Ed Basketball League Swim Team	11,500
5440	Food (Banquet) Supplies for basketball and t-ball banquet presentations	2,500
5490	Snack Bar Supply Snacks and Drinks for Snack Bar (T-Ball Only)	1,000
5499	Minor Equipment Basketball: nets, scorebooks, whistles, referee uniforms for staff T-Ball: T stands, scoring books, green fencing, etc.	1,250
5956	Uniforms Youth Basketball, T-Ball, Basketball Camp shirts and Swim Team Uniforms	16,800
6020	Equipment	0
		<u><u>38,550</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
BOXING**

**ACCOUNT NO:
01-151-1542**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	107,682	84,348	101,758
Salaries - Part Time Season	5025	0	0	0
Allocated Benefits	5180	26,628	26,628	22,922
TOTAL PERSONNEL:		134,310	110,976	124,680
<u>MAINT. & OPERATIONS</u>				
Minor Equipment	5499	6,000	7,494	6,000
Memberships	5914	1,000	500	1,200
Special Events	5952	15,500	12,819	15,500
Uniforms	5956	1,000	610	1,000
TOTAL M & O:		23,500	21,423	23,700
<u>CAPITAL OUTLAY</u>				
Equipment	6020	4,000	2,000	0
TOTAL CAPITAL OUTLAY:		4,000	2,000	0
TOTAL DIVISION COSTS:		161,810	134,399	148,380

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
BOXING**

**ACCOUNT NO:
01-151-1542**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5020	Salaries - Part Time (1) PT Boxing Instructor (4) PT Boxing Trainers	101,758
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	22,922
5499	Minor Equipment Gloves, trunks, youth uniforms, etc.	6,000
5914	Memberships Fees for all annual USA Boxing registration and Gym Registration	1,200
5952	Special Events Funds for boxing shows and travel expenses for USA boxing shows for youth. Ambulance service fees for 3 boxing events at \$1,500 per event.	15,500
5956	Uniforms Staff shirts & sweaters.	1,000
6020	Equipment	0
		<u><u>148,380</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SPECIAL EVENTS**

**ACCOUNT NO:
01-151-1543**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Special Dept. Supplies	5406	0	415	0
Supplies-Activities	5430	5,000	2,500	5,000
Special Events	5952	71,000	138,093	120,000
TOTAL M & O:		76,000	141,008	125,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	22,000	52,794	0
TOTAL CAPITAL OUTLAY:		22,000	52,794	0
TOTAL DIVISION COSTS:		98,000	193,802	125,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SPECIAL EVENTS**

**ACCOUNT NO:
01-151-1543**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5430	Supplies-Activities Street Banners	5,000
5952	Special Events Baby Pageant Easter Breakfast Bike Ride (8) Cinco de Mayo Memorial Day Ceremony Movie in the Park (3) National Night Out 9/11 Memorial Ceremony Harvest Festival Veterans Day Ceremony 5K Turkey Run Tree Lighting Ceremony Neighborhood Watch National Day of Prayer Walk to End Domestic Violence Santa's Ride Around SEM Other Events for Council * Night Market (4) (*New Budgeted Event)	120,000
6020	Equipment	0

125,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
FOURTH OF JULY**

**ACCOUNT NO:
01-151-1544**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	67,000	65,083	75,000
Supplies-Activities	5430	10,000	9,622	10,000
Food	5440	2,500	2,744	2,500
TOTAL M & O:		79,500	77,449	87,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		79,500	77,449	87,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
FOURTH OF JULY**

**ACCOUNT NO:
01-151-1544**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5210	Contract Services-Private Fireworks Show (\$30,000), Equipment Rental & Attractions (\$32,000), Sound System (\$8,000), Entertainment (\$5,000)	75,000
5430	Supplies - Activities Family games, game booths, kiddie pool area, and decorations	10,000
5440	Food Main dish, chips, etc.	2,500
		<u><u>87,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
NIGHT MARKETS**

**ACCOUNT NO:
01-151-1545**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	36,000	33,382	19,500
Supplies-Activities	5430	3,000	3,162	35,000
Minor Equipment	5499	0	0	29,500
TOTAL M & O:		39,000	36,544	84,000
<u>CAPITAL OUTLAY</u>				
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		39,000	36,544	84,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
NIGHT MARKETS**

**ACCOUNT NO:
01-151-1545**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5210	Contract Services-Private Bands, Performances, and Entertainment (10 Night Markets)	19,500
5430	Supplies-Activities Public Health Fees, Portable Restrooms, Inflatables, Generators, and Event Insurance	35,000
5499	Minor Equipment Supplies, Decorations, Advertisements, and Banners Traffic Control Rental Equipment: K-Rails, Reader Boards, and Traffic Cones	29,500
		84,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CHRISTMAS WISH**

**ACCOUNT NO:
01-151-1546**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	8,000	9,024	9,000
Departmental Supplies	5406	20,000	10,969	22,000
Food	5440	3,000	4,000	5,000
TOTAL M & O:		31,000	23,993	36,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		31,000	23,993	36,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CHRISTMAS WISH**

**ACCOUNT NO:
01-151-1546**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5210	Contract Services - Private Rental of Jumpers, Entertainment, Snow	9,000
5406	Departmental Supplies Decorations Toys for Giveaways - expenditures will be based on donations and City Funds	22,000
5440	Food Refreshments	5,000
		<u>36,000</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY CENTER

ACCOUNT NO:
01-160-1610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Special Department Supplies	5406	0	0	1,000
Emergency Supplies	5420	1,500	832	1,500
Maintenance-General	5520	30,000	3,032	25,000
TOTAL M & O:		31,500	3,863	27,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	1,000	0	0
Improvements	6025	178,000	13,650	0
TOTAL CAPITAL OUTLAY:		179,000	13,650	0
TOTAL DIVISION COSTS:		210,500	17,513	27,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY CENTER

ACCOUNT NO:
01-160-1610

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5406	Special Department Supplies Traffic Control Devices (Cones, long barricades, A-frames) (\$1,000).	1,000
5420	Emergency Supplies First-aid supplies	1,500
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility and HVAC Preventive Maintenance (\$25,000).	25,000
6020	Equipment Traffic Control Devices (Cones, long barricades, A-frames)	0
6025	Improvements	0
		<u><u>27,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SENIOR CENTER**

**ACCOUNT NO:
01-160-1620**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	1,000	70	700
Maintenance-General	5520	25,000	6,445	25,000
TOTAL M & O:		26,000	6,515	25,700
<u>CAPITAL OUTLAY</u>				
Improvements	6025	100,000	6,582	0
TOTAL CAPITAL OUTLAY:		100,000	6,582	0
TOTAL DIVISION COSTS:		126,000	13,097	25,700

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SENIOR CENTER**

**ACCOUNT NO:
01-160-1620**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies	700
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility. HVAC Preventative Maintenance.	25,000
6025	Improvements	0
		<u><u>25,700</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MINI CENTER

ACCOUNT NO:
01-160-1630

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	700	350	700
Maintenance-General	5520	10,000	8,782	10,000
TOTAL M & O:		10,700	9,132	10,700
<u>CAPITAL OUTLAY</u>				
Improvements	6025	20,000	0	0
TOTAL CAPITAL OUTLAY:		20,000	0	0
TOTAL DIVISION COSTS:		30,700	9,132	10,700

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MINI CENTER

ACCOUNT NO:
01-160-1630

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies	700
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility. HVAC Preventive Maintenance	10,000
6025	Improvements	0
		<u><u>10,700</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
AQUATIC CENTER

ACCOUNT NO:
01-160-1640

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180			
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	1,200	0	1,200
Pool Supplies	5425	12,000	11,271	20,000
Maintenance-General	5520	20,000	6,914	20,000
TOTAL M & O:		33,200	18,185	41,200
<u>CAPITAL OUTLAY</u>				
Improvement	6025	1,500	0	0
TOTAL CAPITAL OUTLAY:		1,500	0	0
TOTAL DIVISION COSTS:		34,700	18,185	41,200

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
AQUATIC CENTER

ACCOUNT NO:
01-160-1640

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies	1,200
5425	Pool Supplies Chemicals for water treatment, testing equipment, etc.	20,000
5520	Maintenance-General Provides for lighting repairs, pump repairs, fencing, plumbing and monthly service (supplies necessary to maintain facility.)	20,000
6025	Improvements	0
		<u><u>41,200</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
NEW TEMPLE PARK**

**ACCOUNT NO:
01-160-1650**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries	5010	0	0	0
Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	600	0	600
Maintenance-General	5520	52,000	26,450	60,000
TOTAL M & O:		52,600	26,450	60,600
<u>CAPITAL OUTLAY</u>				
Improvements	6025	30,000	6,200	20,000
TOTAL CAPITAL OUTLAY:		30,000	6,200	20,000
TOTAL DIVISION COSTS:		82,600	32,650	80,600

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
NEW TEMPLE PARK

ACCOUNT NO:
01-160-1650

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies, fire suppression for snack bar & fire ext. service.	600
5520	Maintenance-General Landscape, paint, repair parts, and lighting supplies necessary to maintain the facility and snack bar facility. Also add brick dust, drag and chalk for the field. Additional materials and labor for baseball field maintenance	60,000
6025	Improvements Upgrade irrigation system for minor and major fields (\$20,000)	20,000
		<u><u>80,600</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SHIVELY PARK**

**ACCOUNT NO:
01-160-1660**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	200	0	200
Maintenance-General	5520	15,000	16,179	23,000
TOTAL M & O:		15,200	16,179	23,200
<u>CAPITAL OUTLAY</u>				
Improvements	6025	30,000	0	20,000
TOTAL CAPITAL OUTLAY:		30,000	0	20,000
TOTAL DIVISION COSTS:		45,200	16,179	43,200

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SHIVELY PARK

ACCOUNT NO:
01-160-1660

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies & fire extinguishers	200
5520	Maintenance-General Landscape, paint, repair parts, and lighting supplies necessary to maintain the facility, and snack bar facility. Gopher/vermin control (\$18,000). Install trees & plants (\$5,000).	23,000
6025	Improvements Install new parking lot gates (\$20,000)	20,000
		<u><u>43,200</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MARY VAN DYKE PARK

ACCOUNT NO:
01-160-1670

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	350	0	350
Maintenance-General	5520	12,500	5,303	20,000
TOTAL M & O:		12,850	5,303	20,350
<u>CAPITAL OUTLAY</u>				
Improvements	6025	10,000		0
TOTAL CAPITAL OUTLAY:		10,000	0	0
TOTAL DIVISION COSTS:		22,850	5,303	20,350

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MARY VAN DYKE PARK

ACCOUNT NO:
01-160-1670

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits	0
5420	Emergency Supplies First-aid supplies	350
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility, and snack bar facility. Also add brick dust, drag and chalk for the field.	20,000
6025	Improvements	0
		<u><u>20,350</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION
PUBLIC WORKS ADMINISTRATION**

**ACCOUNT NO:
01-170-1020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	390,237	433,979	554,014
Salaries - Part Time	5020	0	12,504	0
Overtime	5030	0	12,859	0
Allocated Benefits	5180	165,924	165,924	180,911
TOTAL PERSONNEL:		556,161	625,266	734,925
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	27,000	5,270	27,000
Equipment Maintenance	5505	39,000	3,338	39,000
Janitorial/Custodial Svcs	5515	250,000	36,695	250,000
Maintenance-General	5520	0	22,169	0
Training	5908	4,000	0	5,000
Conferences/Seminars	5910	4,000	0	5,197
Memberships	5914	2,000	821	3,000
Uniforms	5956	42,000	17,865	40,000
TOTAL M & O:		368,000	86,158	369,197
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		924,161	711,424	1,104,122

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Public Works Administration

ACCOUNT NO:
01-170-1020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Public Works Director (1) FT Public Works Supervisor (1) FT Senior Public Works Analyst (1) FT Grants Coordinator General Fund reimbursed 10% by Prop A Fund - Admin General Fund reimbursed 10% by Prop C Fund - Admin General Fund reimbursed 10% by Measure M Fund - Admin General Fund reimbursed 10% by Measure R Fund - Admin (1) FT Public Works Administrative Clerk General Fund reimbursed 20% by Measure M Fund	554,014
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	180,911
5406	Departmental supplies All Dept supplies for: City Hall, Maint Yard, Facility Maint, Landscape Maint & Street Maint Office supplies and digital images for community promotions on flyers and website. \$5,500 Public Works Day (Event) \$1,000 moved from Emergency Preparedness 01-170-1520.	27,000
5505	Equipment Maintenance Photovoltaic/Solar System Maintenance (Contract w/ Cleanleaf Energy formerly Borrego) Annual Maintenance and On-Call Maintenance & Repairs	39,000
5515	Contract Services (Janitorial/Custodial) Janpoint Master Services Contract - All Buildings Improve sanitary conditions of facilities	250,000
5908	Trainings Professional administrative and management	5,000
5910	Conferences/Travel This includes Conferences for Public Works Director, Analyst, Supervisor and PW Staff (League of California Cities, APWA, etc.)	5,197
5914	Memberships APWA Organizational membership (\$1000) (9) Municipal Management Association of Southern California (\$1500) (9) Maintenance Superintendent Association (\$500)	3,000
5956	Uniforms/ Safety Gear Uniform shirts and pants, raingear, safety gear, PPE	40,000
		<u>1,104,122</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PUBLIC SAFETY CENTER

ACCOUNT NO:
01-170-1100

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	99,275	93,920	105,713
Salaries - Part Time	5020	68,743	48,100	68,705
Overtime	5030	1,000	2,827	0
Allocated Benefits	5180	67,124	67,124	49,012
TOTAL PERSONNEL:		236,142	211,971	223,430
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	90,000	59,404	90,000
Departmental Supplies	5406	1,000	1,478	1,500
Training	5908	500	250	1,000
Uniforms	5956	1,500	750	700
TOTAL M & O:		93,000	61,882	93,200
<u>CAPITAL OUTLAY</u>				
Vehicle	6010	0	0	35,000
Equipment & Facility	6015	0	0	15,000
TOTAL CAPITAL OUTLAY:		0	0	50,000
TOTAL DIVISION COSTS:		329,142	273,853	366,630

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
PUBLIC SAFETY CENTER**

**ACCOUNT NO:
01-170-1100**

BUDGET REQUEST DESCRIPTIONS		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (2) FT Public Safety Officer	105,713
5020	Salaries - Part Time (3) PT Public Safety Officer	68,705
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS retirement, Deferred Comp., and employer's share of payroll taxes.	49,012
5215	Contract Services-Professional Contract with Phoenix for citation processing (\$30k) Collection and processing of fees to the Superior Court- East Judicial District (\$60,000)	90,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, equipment and forms. Boxes for evidence collected and purchase color printer	1,500
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements such as California Association Code Enforcement Officers continuing education for officers and staff	1,000
5956	Uniforms To provide for uniforms for the Public Safety Officers.	700
6010	Vehicles Replace one 2012 Chevy Canyon (Unit #22) with one new safety vehicle (\$35,000). Unit #22 to be transferred into Maintenance.	35,000
6015	Equipment & Facility Improvements Safety improvements of reception area at the Public Safety Center (\$15,000)	15,000
	Total	<u>366,630</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY ENGINEERING**

**ACCOUNT NO:
01-170-1105**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	461,000	269,517	845,280
TOTAL M & O:		461,000	269,517	845,280
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		461,000	269,517	845,280

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
CITY ENGINEERING**

**ACCOUNT NO:
01-170-1105**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Transtech General Engineering - City Engineer (\$345,280) Capital Improvement Management and Traffic Engineering Services (\$500,000)	845,280
		<u><u>845,280</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SCHOOL SAFETY**

**ACCOUNT NO:
01-170-1170**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Part-Time	5020	91,432	87,244	98,678
Allocated Benefits	5180	7,506	7,506	8,357
TOTAL PERSONNEL:		98,938	94,750	107,035
<u>MAINT. & OPERATIONS</u>				
Uniforms	5956	2,000	527	2,000
Fuel	5966	600	0	600
TOTAL M & O:		2,600	527	2,600
<u>CAPITAL OUTLAY</u>				
Equipment	6015			
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		101,538	95,277	109,635

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
SCHOOL SAFETY**

**ACCOUNT NO:
01-170-1170**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5020	Salaries - Part-Time (1) PT Crossing Guard Supervisor (10) PT Crossing Guards	98,678
5180	Allocated Benefits Provides funds for taxes	8,357
5956	Uniforms	2,000
5966	Fuel	600
		<u><u>109,635</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
ENVIRONMENTAL ENGINEERING**

**ACCOUNT NO:
01-170-1475**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	52,958	29,290	54,432
TOTAL M & O:		52,958	29,290	54,432
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		52,958	29,290	54,432

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
ENVIRONMENTAL ENGINEERING**

**ACCOUNT NO:
01-170-1475**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Contractor John L. Hunter, Commercial & Industrial Waste Permits	54,432
		<u>54,432</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
WASTE MANAGEMENT (AB939)

ACCOUNT NO:
01-170-1480

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	7,500	87,215	86,952
TOTAL M & O:		7,500	87,215	86,952
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		7,500	87,215	86,952

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
WASTE MANAGEMENT (AB939)

ACCOUNT NO:
01-170-1480

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional San Gabriel Valley Council of Governance - AB 939/SB 1383 Compliance (79,452) Tseng & Associates - Cal Recycling Reporting (\$7,500)	86,952
		<u><u>86,952</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
EMERGENCY PREPAREDNESS

ACCOUNT NO:
01-170-1520

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Ser Professional	5215	25,000	12,500	0
Supplies-Activities	5430	3,000	1,734	9,000
Memberships	5914	1,278	1,917	1,500
TOTAL M & O:		29,278	16,151	10,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	4,000	2,000	0
TOTAL CAPITAL OUTLAY:		4,000	2,000	0
TOTAL DIVISION COSTS:		33,278	18,151	10,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
EMERGENCY PREPAREDNESS

ACCOUNT NO:
01-170-1520

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
5215	Contract Services - Professional Emergency Operations Plan (to be done internally)	0
5430	Supplies-Activities Purchase of general supplies and equipment for emergency (\$5,000). 1 Generator (\$4,000).	9,000
5914	Memberships Annual membership to County Area D.	1,500
6020	Equipment	0
		10,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY HALL

ACCOUNT NO:
01-170-1710

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2023-24 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	800	1,061	1,000
Maintenance-General	5520	32,500	22,169	60,000
Postage Meter	5960	0		0
TOTAL M & O:		33,300	23,229	61,000
<u>CAPITAL OUTLAY</u>				
Improvements	6025	115,000	42,066	220,000
TOTAL CAPITAL OUTLAY:		115,000	42,066	220,000
TOTAL DIVISION COSTS:		148,300	65,295	281,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY HALL

ACCOUNT NO:
01-170-1710

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies & AED Defibrillator Maintenance	1,000
5520	Maintenance-General Funds for maintaining the Civic Center Complex, including pest control (\$45,000). Christmas Lights (\$5,000). Seasonal Flowers (\$10,000).	60,000
6025	Improvements Air Handler (\$70,000) Sewer Lateral Replacements (\$150,000)	220,000
		<u><u>281,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MAINTENANCE / TRANSPORTATION YARD

ACCOUNT NO:
01-170-1720

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Special Dept. Supplies	5406	0	308	0
Emergency Supplies	5420	3,500	323	3,500
Maintenance-General	5520	20,000	7,298	20,000
Utilities	5720	0	378	0
Uniforms	5956	0	946	0
TOTAL M & O:		23,500	9,253	23,500
<u>CAPITAL OUTLAY</u>				
Improvement	6025	0	5,000	57,500
TOTAL CAPITAL OUTLAY:		0	5,000	57,500
TOTAL DIVISION COSTS:		23,500	14,253	81,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MAINTENANCE / TRANSPORTATION YARD

ACCOUNT NO:
01-170-1720

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies 2 First-aid supplies	3,500
5520	Maintenance-General Funds for Maintenance of the Corporate Yard Complex	20,000
6025	Improvements Storage Unit for Code Enforcement logistic and traffic control equipment (\$7,500) Access Gate (\$20,000) Replace Back Wall (\$30,000)	57,500
		<u><u>81,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY-GENERAL UTILITIES

ACCOUNT NO:
01-170-1730

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>*MAINT. & OPERATIONS</u>				
Utility-Natural Gas	5705	35,000	35,560	75,000
Utility-Electricity	5710	234,000	168,132	100,000
Utility-Water	5720	186,890	168,742	198,000
TOTAL M & O:		455,890	372,434	373,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		455,890	372,434	373,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CITY-GENERAL UTILITIES

ACCOUNT NO:
01-170-1730

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5705	Utility- Natural Gas City-wide natural gas cost.	75,000
5710	Utility-Electricity City-wide electricity cost.	100,000
5720	Utility-Water City-wide water cost.	198,000
		<u><u>373,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
FACILITY MAINTENANCE

ACCOUNT NO:
01-170-1740

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	293,389	248,199	284,746
Salaries - Part Time	5020	75,951	59,317	53,726
Overtime	5030	10,000	10,981	0
Allocated Benefits	5180	157,338	157,338	158,107
TOTAL PERSONNEL:		536,678	475,835	496,579
<u>MAINT. & OPERATIONS</u>				
Janitorial Supplies**	5435	90,000	19,687	50,000
Graffiti Removal	5545	5,000	0	3,000
Tools/Equipment	5962	2,700	2,423	2,700
Operating Transfer-Out	9000	926,706	926,706	0
TOTAL M & O:		1,024,406	948,817	55,700
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,561,084	1,424,652	552,279

**** Consolidated Janitorial Supplies from ALL Buildings**

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
FACILITY MAINTENANCE**

**ACCOUNT NO:
01-170-1740**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Lead Maintenance Worker III - Building (1) FT Maintenance Worker II - Building (2) FT Maintenance Worker I - Building	284,746
5010	Salaries - Part Time (3) PT Maintenance Aide - Building	53,726
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	158,107
5435	Janitorial Supplies - All facilities (toilet paper, cleaning supplies, tissues, paper towel)	50,000
5545	Graffiti Removal at Parks	3,000
5962	Tools/Equipment Replacement of flash lights, box cutter, bolt cutter, welding screen, screw drivers, tool bags, 18volt battery pack, keys, pad lock, electrical tape, and all-purpose tools.	2,700
6025	Improvements	0
		<u><u>552,279</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Landscape

ACCOUNT NO:
01-170-1750

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	408,761	398,218	533,842
Salaries - Part Time	5020	69,325	43,144	33,486
Overtime	5030	10,000	12,830	0
Allocated Benefits	5180	212,173	212,173	245,206
TOTAL PERSONNEL:		700,259	666,365	812,534
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	40,000	20,000	300,000
Equipment Maintenance	5505	8,000	11,770	15,000
Maintenance-General	5520	21,000	11,618	21,000
Tools/Replacement parts	5962	5,000	3,204	20,000
TOTAL M & O:		74,000	46,592	356,000
<u>CAPITAL OUTLAY</u>				
Equipment/Inventory	6020	32,000	16,000	0
TOTAL CAPITAL OUTLAY:		32,000	16,000	0
TOTAL DIVISION COSTS:		806,259	728,957	1,168,534

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Landscape

ACCOUNT NO:
01-170-1750

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Seven (7) FT - Employees (1) FT Lead Maintenance Worker III - Landscape General Fund reimbursed 10% by Measure M Funds - Street (2) FT Maintenance Worker II - Landscape General Fund reimbursed 10% by Measure M Funds - Street (5) FT Maintenance Worker I - Landscape General Fund reimbursed 10% by Measure M Funds - Street	533,842
5020	Salaries - Four (4) PT - Employees (2) FT Maintenance Aide - Landscape General Fund reimbursed 10% by Measure M Funds - Street	33,486
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	245,206
5215	Contract Services-Professional Tree Trimming Services for City Facilities, Parks and Streets (Trimming, Pruning, and Removals) Trees require intensive maintenance & removal; Gas Tax funds does not apply to City Facility & non Streets Trees	300,000
5505	Equipment Maintenance Repairs and maintenance of mowers, blades, wheels, etc.	15,000
5520	Maintenance-General General maintenance of medians, planters and cul de sacs	21,000
5962	Small Tools/Replacement parts Small tools - shovels, picks, wrenches, brooms, and pruners Replacement parts - chain saw chains, pull cords, tool handles, fuel filters (\$10,000). Mowers, Blowers, Chainsaw, Edgers, Edge Trimmer, Weed Eater (\$10,000).	20,000
6020	Equipment	0
		1,168,534

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Street Maintenance

ACCOUNT NO:
01-170-1760

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2023-24 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	293,846	244,529	313,324
Salaries - Part Time	5020	20,363	19,646	16,743
Overtime	5030	10,000	6,642	0
Allocated Benefits	5180	147,309	147,309	176,582
TOTAL PERSONNEL:		471,518	418,126	506,649
<u>MAINT. & OPERATIONS</u>				
Street Maintenance	5540	50,000	3,505	150,000
Graffiti Removal	5545	6,000	3,651	3,000
Street Sweeping	5550	7,000	3,500	0
Tools-Small	5962	0	605	
TOTAL M & O:		63,000	11,261	153,000
<u>CAPITAL OUTLAY</u>				
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		534,518	429,387	659,649

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Street Maintenance

ACCOUNT NO:
01-170-1760

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - FT (1) FT Lead Maintenance Worker III - Street General Fund reimbursed 100% by Measure M Funds - Street (1) FT Maintenance Worker II - Street General Fund reimbursed 50% by Measure M Funds - Street General Fund reimbursed 50% by Prop A - Bus Shelter (3) FT Maintenance Worker I - Street General Fund reimbursed 100% by Measure M Funds - Street	313,324
5020	Salaries - PT (1) PT Maintenance Aide - Street General Fund reimbursed 100% by Measure M Funds - Street	16,743
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	176,582
5540	Street Maintenance - For all other street maintenance expenditures (\$50,000) that do not fall under GAS TAX allowable expenditures Safety Improvements - Flashing Stop Signs (\$100,000)	150,000
5545	Graffiti Removal	3,000
		<u><u>659,649</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
VEHICLE MAINTENANCE

ACCOUNT NO:
01-170-1770

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	73,918	73,045	79,998
Salaries - Part Time	5020	25,345	24,858	25,069
Allocated Benefits	5180	42,169	42,169	39,486
TOTAL PERSONNEL:		141,432	140,072	144,553
<u>MAINT. & OPERATIONS</u>				
Vehicle Maintenance	5525	40,000	25,420	50,000
Equipment lease	5950	24,000	20,473	0
TOTAL M & O:		64,000	45,893	50,000
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	260,000	123,582	220,000
Equipment	6020	15,000	7,500	0
TOTAL CAPITAL OUTLAY:		275,000	131,082	220,000
TOTAL DIVISION COSTS:		480,432	317,047	414,553

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
VEHICLE MAINTENANCE**

**ACCOUNT NO:
01-170-1770**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - FT (1) FT Fleet Mechanic General Fund Reimbursed 50% by Prop A Fund - Transit	79,998
5020	Salaries - PT (1) PT Equipment Mechanic General Fund Reimbursed 50% by Prop A Fund - Transit	25,069
5180	Allocated Benefits	39,486
5525	Vehicle Maintenance Provide maintenance and repair on city vehicle fleet (24 vehicles)	50,000
5950	Equipment Lease Tractor lease (Lease ends in FY 2024)	0
6010	Vehicles (2) New Pickup Trucks \$60k each truck (\$50k + \$10k accs) (1) New Stakebed Truck \$100k (\$90k + \$10k accs) Retire Vehicles #35 1995 Chevy Pickup and #36 1997 Chevy Pickup	220,000
6020	Equipment	0
		<u>414,553</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2023-2024**

**DIVISION:
CODE ENFORCEMENT**

**ACCOUNT NO:
01-140-7020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2022-23 Budget	2022-23 Estimated Actual	2023-24 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	354,783	370,991	321,750
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	3,000
Allocated Benefits	5180	158,575	240,291	174,950
TOTAL PERSONNEL:		513,358	611,282	499,700
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	31,000	21,305	31,000
Departmental Supplies	5406	1,000	735	1,000
Training	5908	1,000	500	1,000
Uniforms	5956	1,500	2,686	2,800
TOTAL M & O:		34,500	25,226	35,800
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		547,858	636,508	535,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2023-2024**

**DIVISION:
CODE ENFORCEMENT**

**ACCOUNT NO:
01-170-7020**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Code Enforcement Supervisor (1) FT Code Enforcement Coordinator (1) FT Code Enforcement Officer (2) FT Code Enforcement Officers General Fund reimbursed 41% by CDBG Fund - Code Enforcement	434,207
5020	Salaries - Part Time	0
5030	Salaries - Overtime	4,000
5180	Allocated Benefits	203,035
5215	Contract Services-Professional Phoenix Citation Services (\$16,000) Administrative Hearing Officer Contract (\$5,000)	21,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, supplies, water service, etc.	1,000
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements- Code Enforcement Training courses, Supervisor Classes, etc.	700
5956	Uniforms Provides for uniforms for the Code Enforcement Officers	3,500
6010	Vehicles Replace one 2012 Chevy Canyon (Unit #23) with one safety vehicle Unit #23 to be transferred into Maintenance.	35,000
		702,442

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
GAS TAX FUND											
REVENUES											
	02		4757 - GT-SECTION 2105	\$ 102,700	\$ 102,700	\$ 102,700	1.0200	\$ 104,754	\$ 106,849	\$ 108,986	\$ 111,166
	02		4759 - GT-SECTION 2106	\$ 64,887	\$ 64,887	\$ 64,887	1.0200	\$ 66,184	\$ 67,508	\$ 68,858	\$ 70,235
	02		4760 - GT-SECTION 2107	\$ 134,135	\$ 134,135	\$ 134,135	1.0200	\$ 136,817	\$ 139,554	\$ 142,345	\$ 145,192
	02		4762 - GT-SECTION 2107.5	\$ 4,428	\$ 4,428	\$ 4,428	1.0200	\$ 4,517	\$ 4,607	\$ 4,699	\$ 4,793
	02		4763 - GT-SECTION 2103	\$ 159,269	\$ 159,269	\$ 159,269	1.0200	\$ 162,454	\$ 165,703	\$ 169,017	\$ 172,397
	02		4764 - GT-TRAFFIC CONGESTION RLF	\$ 20,854	\$ 20,854	\$ 20,854	1.0200	\$ 21,271	\$ 21,696	\$ 22,130	\$ 22,573
TOTAL REVENUES				\$ 486,272	\$ 486,272	\$ 486,272		\$ 495,997	\$ 505,917	\$ 516,035	\$ 526,356
EXPENDITURES											
	02	170	5260 - TRAFFIC ENGINEER	\$ 10,500	\$ 11,700	\$ 10,500	1.0000	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
	02	170	5520 - MAINTENANCE-GENERAL	\$ -	\$ 938	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	5535 - SIGNAL MAINTENANCE	\$ 52,500	\$ 32,427	\$ 52,500	1.0000	\$ 52,500	\$ 52,500	\$ 52,500	\$ 52,500
	02	170	5537 - STREET LIGHT MAINTENANCE	\$ 178,500	\$ 93,413	\$ 250,000	1.0000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
	02	170	5540 - STREET MAINTENANCE	\$ 61,425	\$ 27,199	\$ 40,000	1.0000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	02	170	5545 - GRAFFITI REMOVAL	\$ 5,250	\$ 2,035	\$ 4,000	1.0000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
	02	170	5550 - STREET SWEEPING	\$ 68,250	\$ 36,840	\$ 75,000	1.0000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
	02	170	5572 - STREET MARKINGS	\$ 21,000	\$ 55,484	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	5725 - UTILITY-STREET LIGHTS	\$ 39,270	\$ 1,125	\$ 40,000	1.0000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
	02	170	5962 - TOOLS-SMALL	\$ 1,029	\$ 1,125	\$ 1,000	1.0000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
	02	170	5966 - FUEL	\$ 38,220	\$ 28,545	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	5968 - CONSTRUCTION	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	6020 - EQUIPMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	6025 - IMPROVEMENTS	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
	02	170	6115 - LOAN REPAYMENT	\$ -	\$ 143	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 475,944	\$ 290,975	\$ 473,000		\$ 473,000	\$ 473,000	\$ 473,000	\$ 473,000
NET REVENUES (EXPENDITURES)				\$ 10,328	\$ 195,297	\$ 13,272		\$ 22,997	\$ 32,917	\$ 43,035	\$ 53,356

OLDER AMERICAN ACT FUND

REVENUES											
	06		4750 - REIMBURSEMENT	\$ 1,000	\$ 1,000	\$ 1,000	1.0200	\$ 1,020	\$ 1,040	\$ 1,061	\$ 1,082
	06		4774 - CI-CONGREGATE MEALS DONA.	\$ 37,000	\$ 37,000	\$ 37,000	1.0200	\$ 37,740	\$ 38,495	\$ 39,265	\$ 40,050
	06		4776 - CII-HOMEBOUND DONATIONS	\$ 2,000	\$ 2,000	\$ 2,000	1.0200	\$ 2,040	\$ 2,081	\$ 2,122	\$ 2,165
	06		4778 - CI-COUNTY PRN CONGREGATE	\$ 332,342	\$ 332,342	\$ 332,342	1.0200	\$ 338,989	\$ 345,769	\$ 352,684	\$ 359,738
	06		4780 - CII-COUNTY PRN HOMEBOUND	\$ 33,000	\$ 33,000	\$ 33,000	1.0200	\$ 33,660	\$ 34,333	\$ 35,020	\$ 35,720
TOTAL REVENUES				\$ 405,342	\$ 405,342	\$ 405,342		\$ 413,449	\$ 421,718	\$ 430,152	\$ 438,755

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EXPENDITURES											
06	300	3010	5215 - CONTR SVCS-PROFESSIONAL	\$ 180,959	\$ 180,959	\$ 199,500	1.0200	\$ 203,490	\$ 207,560	\$ 211,711	\$ 215,945
06	300	3010	5430 - SUPPLIES-ACTIVITIES	\$ 25,000	\$ 25,000	\$ 25,000	1.0200	\$ 25,500	\$ 26,010	\$ 26,530	\$ 27,061
06	300	3010	5440 - FOOD	\$ 25,000	\$ 25,000	\$ 25,000	1.0200	\$ 25,500	\$ 26,010	\$ 26,530	\$ 27,061
06	300	3010	9000 - TRANSFER-OUT	\$ 102,300	\$ 102,300	\$ 79,229	1.0200	\$ 80,814	\$ 82,430	\$ 84,078	\$ 85,760
06	300	3020	5215 - CONTR SVCS-PROFESSIONAL	\$ 31,533	\$ 31,533	\$ 35,000	1.0200	\$ 35,700	\$ 36,414	\$ 37,142	\$ 37,885
06	300	3020	5430 - SUPPLIES-ACTIVITIES	\$ 6,000	\$ 6,000	\$ 7,000	1.0200	\$ 7,140	\$ 7,283	\$ 7,428	\$ 7,577
06	300	3020	9000 - TRANSFER-OUT	\$ 37,548	\$ 37,548	\$ 79,229	1.0200	\$ 80,814	\$ 82,430	\$ 84,078	\$ 85,760
TOTAL EXPENDITURES				\$ 408,340	\$ 408,340	\$ 449,958		\$ 458,957	\$ 468,136	\$ 477,499	\$ 487,049
NET REVENUES (EXPENDITURES)				\$ (2,998)	\$ (2,998)	\$ (44,616)		\$ (45,508)	\$ (46,418)	\$ (47,347)	\$ (48,294)

ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUND (SB1)

REVENUES											
07			4792 - RMRA REVENUE	\$ 424,014	\$ 450,534	\$ 490,209	1.0200	\$ 500,013	\$ 510,013	\$ 520,214	\$ 530,618
TOTAL REVENUES				\$ 424,014	\$ 450,534	\$ 490,209		\$ 500,013	\$ 510,013	\$ 520,214	\$ 530,618
EXPENDITURES											
07	900	9000	5968 - CONSTRUCTION	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
07	900	9000	9000 - TRANSFER-OUT	\$ 418,765	\$ 934,850	\$ 444,113	1.0200	\$ 452,995	\$ 462,055	\$ 471,296	\$ 480,722
TOTAL EXPENDITURES				\$ 418,765	\$ 934,850	\$ 444,113		\$ 452,995	\$ 462,055	\$ 471,296	\$ 480,722
NET REVENUES (EXPENDITURES)				\$ 5,249	\$ (484,316)	\$ 46,096		\$ 47,018	\$ 47,958	\$ 48,917	\$ 49,896

ROSEMEAD MAINTENANCE DISTRICT FUND

REVENUES											
10			4787 - PROPERTY TAX-ASSESSED	\$ 728	\$ 728	\$ 728	1.0000	\$ 728	\$ 728	\$ 728	\$ 728
TOTAL REVENUES				\$ 728	\$ 728	\$ 728		\$ 728	\$ 728	\$ 728	\$ 728
EXPENDITURES											
10	900	9000	5968 - CONSTRUCTION	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 728	\$ 728	\$ 728		\$ 728	\$ 728	\$ 728	\$ 728

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
HAYWARD MAINTENANCE DISTRICT FUND											
REVENUES											
11			4787 - PROPERTY TAX-ASSESSED	\$ 42	\$ 42	\$ 42	1.0000	\$ 42	\$ 42	\$ 42	\$ 42
TOTAL REVENUES				\$ 42	\$ 42	\$ 42		\$ 42	\$ 42	\$ 42	\$ 42
EXPENDITURES											
11	400	4020	5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 42	\$ 42	\$ 42		\$ 42	\$ 42	\$ 42	\$ 42

AIR QUALITY MANAGEMENT DISTRICT FUND (AQMD)

REVENUES											
13			4797 - AQMD REVENUE	\$ 14,306	\$ 14,306	\$ 14,306	1.0200	\$ 14,592	\$ 14,884	\$ 15,182	\$ 15,485
TOTAL REVENUES				\$ 14,306	\$ 14,306	\$ 14,306		\$ 14,592	\$ 14,884	\$ 15,182	\$ 15,485
EXPENDITURES											
13	500	5010	6010 - VEHICLES	\$ 68,000	\$ 69,600	\$ 40,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 68,000	\$ 69,600	\$ 40,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (53,695)	\$ (55,294)	\$ (25,694)		\$ 14,592	\$ 14,884	\$ 15,182	\$ 15,485

CABLE PEG FUND

REVENUES											
14			4150 - CABLE PUBLIC/EDU/GOVT FEE	\$ 11,444	\$ 11,444	\$ 11,673	1.0200	\$ 11,673	\$ 11,907	\$ 12,145	\$ 12,388
TOTAL REVENUES				\$ 11,444	\$ 11,444	\$ 11,673		\$ 11,673	\$ 11,907	\$ 12,145	\$ 12,388
EXPENDITURES											
14	900	9000	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
14	900	9000	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 2,200	N/A	\$ -	\$ -	\$ -	\$ -
14	900	9000	5968 - CONSTRUCTION	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
14	900	9000	6015 - OFFICE EQUIPMENT	\$ 40,000	\$ 15,000	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 40,000	\$ 15,000	\$ 2,200		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (28,556)	\$ (3,556)	\$ 9,473		\$ 11,673	\$ 11,907	\$ 12,145	\$ 12,388

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
IN LIEU FEES FUND											
REVENUES											
15			4501 - QUIMBY IN LIEU FEES	\$ 52,020	\$ 52,020	\$ 52,020	1.0000	\$ 52,020	\$ 52,020	\$ 52,020	\$ 52,020
TOTAL REVENUES				\$ 52,020	\$ 52,020	\$ 52,020		\$ 52,020	\$ 52,020	\$ 52,020	\$ 52,020
EXPENDITURES											
15	450	4510	6025 - IMPROVEMENTS	\$ 200,000	\$ 109,286	\$ 160,000	N/A	\$ -	\$ -	\$ -	\$ -
15	450	4510	9000 - TRANSFER-OUT	\$ -	\$ -	\$ 100,000	N/A	\$ 100,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 200,000	\$ 109,286	\$ 260,000		\$ 100,000	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (147,980)	\$ (57,266)	\$ (207,980)		\$ (47,980)	\$ 52,020	\$ 52,020	\$ 52,020
DOE GRANT FUND											
REVENUES											
17			4793 - PROJECT REIMBURSEMENT	\$ 552,653	\$ 747,494	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
17			4960 - TRANSFER-IN	\$ 299,155	\$ 926,706	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 851,808	\$ 1,674,200	\$ -		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
17	900	9020	6025 - IMPROVEMENTS	\$ 804,219	\$ 1,674,200	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 804,219	\$ 1,674,200	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 47,589	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
STATE COPS GRANT FUND											
REVENUES											
20			4807 - COPS FUNDS	\$ 100,000	\$ 100,000	\$ 100,000	1.0000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL REVENUES				\$ 100,000	\$ 100,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
EXPENDITURES											
20	110	1130	9000 - TRANSFER-OUT	\$ 100,000	\$ 100,000	\$ 100,000	1.0000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL EXPENDITURES				\$ 100,000	\$ 100,000	\$ 100,000		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
USED OIL RECYCLING GRANT FUND											
REVENUES											
25			4812 - USED OIL REVENUE	\$ 6,564	\$ 6,564	\$ 6,564	1.0000	\$ 6,564	\$ 6,564	\$ 6,564	\$ 6,564
25				\$ 6,564	\$ 6,564	\$ 6,564		\$ 6,564	\$ 6,564	\$ 6,564	\$ 6,564
EXPENDITURES											
25	550	5510	5215 - CONTR SVCS-PROFESSIONAL	\$ 6,564	\$ 4,405	\$ 5,500	1.0000	\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
TOTAL EXPENDITURES				\$ 6,564	\$ 4,405	\$ 5,500		\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500
NET REVENUES (EXPENDITURES)				\$ -	\$ 2,159	\$ 1,064		\$ 1,064	\$ 1,064	\$ 1,064	\$ 1,064
BEVERAGE CONTAINER RECYCLING FUND											
REVENUES											
27			4645 - BEVERAGE CONTAINER RECYCL	\$ 6,160	\$ 6,160	\$ 6,160	1.0000	\$ 6,160	\$ 6,160	\$ 6,160	\$ 6,160
TOTAL REVENUES				\$ 6,160	\$ 6,160	\$ 6,160		\$ 6,160	\$ 6,160	\$ 6,160	\$ 6,160
EXPENDITURES											
27	575	5710	5215 - CONTR SVCS-PROFESSIONAL	\$ 6,160	\$ 3,080	\$ 5,775	1.0000	\$ 5,775	\$ 5,775	\$ 5,775	\$ 5,775
TOTAL EXPENDITURES				\$ 6,160	\$ 3,080	\$ 5,775		\$ 5,775	\$ 5,775	\$ 5,775	\$ 5,775
NET REVENUES (EXPENDITURES)				\$ -	\$ 3,080	\$ 385		\$ 385	\$ 385	\$ 385	\$ 385
HOMELESSNESS INITIATIVE											
REVENUES											
36			4120 - SALES TAX	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EXPENDITURES											
36	360	3600	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
36	360	3600	5525 - VEHICLE MAINTENANCE	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
36	360	3600	5908 - TRAINING	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
36	360	3600	5951 - FACILITY RENTAL	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
36	360	3600	5976 - FOOD SUPPLIES	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
36	360	3600	9000 - TRANSFER-OUT	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

MEASURE M LOCAL RETURN FUND

REVENUES											
37			4866 - MEASURE M LR FUND	\$ 400,771	\$ 385,926	\$ 393,645	1.0200	\$ 401,517	\$ 409,548	\$ 417,739	\$ 426,093
TOTAL REVENUES				\$ 400,771	\$ 385,926	\$ 393,645		\$ 401,517	\$ 409,548	\$ 417,739	\$ 426,093
EXPENDITURES											
37	670	6710	9000 - TRANSFER-OUT	\$ 36,345	\$ 36,345	\$ 45,868	1.0000	\$ 45,868	\$ 45,868	\$ 45,868	\$ 45,868
37	670	6720	5966 - FUEL	\$ -	\$ -	\$ 60,000	1.0000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000
37	670	6720	5977 - MISC. PROJECT MATERIALS	\$ -	\$ -	\$ 75,000	1.0000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
37	670	6720	6025 - IMPROVEMENTS	\$ -	\$ -	\$ 150,000	N/A	\$ -	\$ -	\$ -	\$ -
37	670	6720	9000 - TRANSFER-OUT	\$ 732,692	\$ 611,145	\$ 1,051,433	N/A	\$ 500,000	\$ 197,206	\$ 238,203	\$ 246,393
TOTAL EXPENDITURES				\$ 769,037	\$ 647,490	\$ 1,382,301		\$ 680,868	\$ 378,074	\$ 419,071	\$ 427,261
NET REVENUES (EXPENDITURES)				\$ (368,266)	\$ (261,564)	\$ (988,656)		\$ (279,351)	\$ 31,474	\$ (1,332)	\$ (1,168)

PROP "C" FUND

REVENUES											
38			4817 - PROP "C" LOCAL REVENUE	\$ 471,495	\$ 471,495	\$ 454,031	1.0200	\$ 463,112	\$ 472,374	\$ 481,821	\$ 491,458
TOTAL REVENUES				\$ 471,495	\$ 471,495	\$ 454,031		\$ 463,112	\$ 472,374	\$ 481,821	\$ 491,458

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EXPENDITURES											
38	600	6010	5914 - MEMBERSHIPS	\$ 4,500	\$ 6,809	\$ 4,500	1.0000	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
38	600	6010	9000 - TRANSFER-OUT	\$ 36,345	\$ 36,345	\$ 45,868	1.0000	\$ 45,868	\$ 45,868	\$ 45,868	\$ 45,868
38	900	9000	5968 - CONSTRUCTION	\$ 25,000	\$ 12,500	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
38	900	9000	5974 - PROJECT MANAGEMENT	\$ -	\$ -	\$ -	1.0000	\$ -	\$ -	\$ -	\$ -
38	900	9000	9000 - TRANSFER-OUT	\$ 20,197	\$ 10,099	\$ 400,000	CIP	\$ 400,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 86,042	\$ 65,753	\$ 450,368		\$ 450,368	\$ 50,368	\$ 50,368	\$ 50,368
NET REVENUES (EXPENDITURES)				\$ 385,453	\$ 405,742	\$ 3,663		\$ 12,744	\$ 422,006	\$ 431,453	\$ 441,090

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

REVENUES											
39			4793 - PROJECT REIMBURSEMENT	\$ 275,400	\$ 241,700	\$ 248,534	1.0280	\$ 255,505	\$ 262,615	\$ 269,867	\$ 277,265
39			4824 - CODE ENFORCEMENT	\$ 66,300	\$ 100,000	\$ 100,000	1.0000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
TOTAL REVENUES				\$ 341,700	\$ 341,700	\$ 348,534		\$ 355,505	\$ 362,615	\$ 369,867	\$ 377,265
EXPENDITURES											
39	700	7020	9000 - TRANSFER-OUT	\$ 94,783	\$ 94,783	\$ 100,000	1.0000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
39	900	9000	6025 - IMPROVEMENTS	\$ -	\$ 138,400	\$ 236,552	N/A	\$ -	\$ -	\$ -	\$ -
39	900	9000	9000 - TRANSFER-OUT	\$ 95,045	\$ 47,523	\$ 294,464	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 189,828	\$ 280,706	\$ 631,016		\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
NET REVENUES (EXPENDITURES)				\$ 151,872	\$ 60,994	\$ (282,482)		\$ 255,505	\$ 262,615	\$ 269,867	\$ 277,265

HSIP FUND

REVENUES											
40			4793 - PROJECT REIMBURSEMENT	\$ 1,954,300	\$ 601,300	\$ 1,336,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 1,954,300	\$ 601,300	\$ 1,336,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
40	900	9000	5968 - CONSTRUCTION	\$ 1,954,300	\$ 50,000	\$ 1,336,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 1,954,300	\$ 50,000	\$ 1,336,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ 551,300	\$ -		\$ -	\$ -	\$ -	\$ -

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
PROP "A" PARK BOND GRANT FUND											
REVENUES											
41			4793 - PROJECT REIMBURSEMENT	\$ 200,000	\$ 100,000	\$ 161,466	N/A	\$ 100,000	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 200,000	\$ 100,000	\$ 161,466		\$ 100,000	\$ -	\$ -	\$ -
EXPENDITURES											
41	810	8110	6025 - IMPROVEMENTS	\$ 200,000	\$ 100,000	\$ 55,000	N/A	\$ -	\$ -	\$ -	\$ -
41	810	8110	9000 - TRANSFER-OUT	\$ -	\$ -	\$ 100,000	N/A	\$ 100,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 200,000	\$ 100,000	\$ 155,000		\$ 100,000	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ 6,466		\$ -	\$ -	\$ -	\$ -

TRANSPORTATION DEVELOPMENT ACT FUND

REVENUES											
43			4862 - TDA REVENUE	\$ -	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
43	900	9000	6025 - IMPROVEMENTS	\$ -	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

PROP "A" FUND

REVENUES											
44			4872 - MTA REVENUE	\$ 568,426	\$ 545,372	\$ 556,279	1.0200	\$ 567,405	\$ 578,753	\$ 590,328	\$ 602,135
44			4876 - BUS PASS-SENIORS	\$ 700	\$ 700	\$ 700	1.0000	\$ 700	\$ 700	\$ 700	\$ 700
44			4878 - BUS PASS-HANDICAPPED	\$ 100	\$ 100	\$ 100	1.0000	\$ 100	\$ 100	\$ 100	\$ 100
44			4879 - EZ BUS PASSES	\$ 700	\$ 700	\$ 700	1.0000	\$ 700	\$ 700	\$ 700	\$ 700
44			4880 - BUS PASS-STUDENTS	\$ 500	\$ 500	\$ 500	1.0000	\$ 500	\$ 500	\$ 500	\$ 500
44			4882 - FOOTHILL	\$ 100	\$ 100	\$ 100	1.0000	\$ 100	\$ 100	\$ 100	\$ 100
TOTAL REVENUES				\$ 570,526	\$ 547,472	\$ 558,379		\$ 569,505	\$ 580,853	\$ 592,428	\$ 604,235

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EXPENDITURES											
44	800	8010	5010 - SALARIES-FULL TIME	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8010	5020 - SALARIES-PART TIME	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8010	5180 - ALLOCATED BENEFITS	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8010	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8010	5406 - SPECIAL DEPT. SUPPLIES	\$ 2,000	\$ 600	\$ 2,000	1.0500	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
44	800	8010	5525 - VEHICLE MAINTENANCE	\$ 25,000	\$ 15,000	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
44	800	8010	5908 - TRAINING	\$ 5,500	\$ 1,800	\$ 5,500	1.0500	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
44	800	8010	5956 - UNIFORMS	\$ 1,500	\$ 1,500	\$ 2,500	1.0500	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
44	800	8010	5966 - FUEL	\$ -	\$ -	\$ 15,000	1.0500	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
44	800	8010	5982 - BUS PASSES	\$ 3,500	\$ 1,500	\$ 3,500	1.0500	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
44	800	8010	9000 - TRANSFER-OUT	\$ 410,594	\$ 410,594	\$ 371,260	1.0500	\$ 389,823	\$ 409,314	\$ 429,780	\$ 451,269
44	800	8015	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 12,600	1.0500	\$ 13,230	\$ 13,892	\$ 14,586	\$ 15,315
44	800	8015	6015 - OFFICE EQUIPMENT	\$ 180,600	\$ 90,995	\$ 181,100	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8015	9000 - TRANSFER-OUT	\$ -	\$ -	\$ 99,600	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8020	5215 - CONTR SVCS-PROFESSIONAL	\$ 10,000	\$ 9,670	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
44	800	8030	9000 - TRANSFER-OUT	\$ 36,345	\$ 36,345	\$ 45,868	1.0500	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
44	800	8040	5555 - MAINTENANCE SUPPLIES	\$ 25,000	\$ 281	\$ 25,000	1.0500	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
44	800	8040	6025 - IMPROVEMENTS	\$ -	\$ -	\$ 100,000	N/A	\$ -	\$ -	\$ -	\$ -
44	800	8040	9000 - TRANSFER-OUT	\$ 53,187	\$ 53,187	\$ 56,102	1.0500	\$ 58,907	\$ 61,852	\$ 64,945	\$ 68,192
TOTAL EXPENDITURES				\$ 753,226	\$ 621,472	\$ 970,030		\$ 618,797	\$ 649,736	\$ 682,223	\$ 716,334
NET REVENUES (EXPENDITURES)				\$ (182,700)	\$ (74,000)	\$ (411,651)		\$ (49,291)	\$ (68,883)	\$ (89,795)	\$ (112,100)

MEASURE R LOCAL RETURN FUND

REVENUES											
45			4886 - MEASURE R LR REVENUE	\$ 353,621	\$ 353,621	\$ 353,621	1.0200	\$ 360,693	\$ 367,907	\$ 375,265	\$ 382,771
TOTAL REVENUES				\$ 353,621	\$ 353,621	\$ 353,621		\$ 360,693	\$ 367,907	\$ 375,265	\$ 382,771
EXPENDITURES											
45	660	6610	5914 - MEMBERSHIPS	\$ 4,500	\$ 6,809	\$ 4,500	1.0000	\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500
45	660	6610	9000 - TRANSFER-OUT	\$ 36,345	\$ 36,345	\$ 45,868	1.0500	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
45	900	9000	9000 - TRANSFER-OUT	\$ 243,095	\$ 121,548	\$ 500,000	N/A	\$ 500,000	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 283,940	\$ 164,702	\$ 550,368		\$ 552,661	\$ 55,069	\$ 57,598	\$ 60,253
NET REVENUES (EXPENDITURES)				\$ 69,681	\$ 188,919	\$ (196,747)		\$ (191,968)	\$ 312,838	\$ 317,667	\$ 322,518

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
SEWER ASSESSMENT FUND											
REVENUES											
46			4160 - SEWER ASSESSMENT FEES	\$ 405,756	\$ -	\$ 405,756	1.0000	\$ 405,756	\$ 405,756	\$ 405,756	\$ 405,756
TOTAL REVENUES				\$ 405,756	\$ -	\$ 405,756		\$ 405,756	\$ 405,756	\$ 405,756	\$ 405,756
EXPENDITURES											
46	460	4610	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ -	\$ 50,000	N/A	\$ -	\$ -	\$ -	\$ -
46	460	4610	6025 - IMPROVEMENTS	\$ -	\$ -	\$ 200,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ 250,000		\$ -	\$ -	\$ -	\$ -
				\$ 405,756	\$ -	\$ 155,756		\$ 405,756	\$ 405,756	\$ 405,756	\$ 405,756
CALHOME GENERAL PROGRAM GRANT FUND											
REVENUES											
49			4745 - MISC. REVENUE	\$ -	\$ -	\$ 1,000,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ 1,000,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
49	490	4950	5215 - CONTR SVCS-PROFESSIONAL	\$ 100,000	\$ -	\$ 200,000	N/A	\$ -	\$ -	\$ -	\$ -
49	490	4950	5994 - HOUSING REHAB LOANS	\$ 900,000	\$ -	\$ 800,000	N/A	\$ -	\$ -	\$ -	\$ -
				\$ 1,000,000	\$ -	\$ 1,000,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (1,000,000)	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
PERMANENT LOCAL HOUSING ALLOCATION											
REVENUES											
51			4745 - MISC. REVENUE	\$ -	\$ -	\$ 605,265	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ 605,265		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
51	510	5100	5914 - MEMBERSHIPS	\$ 5,070	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
51	510	5100	5996 - DOWN PAYMENT ASSIST PRG	\$ 190,512	\$ -	\$ 470,140	N/A	\$ -	\$ -	\$ -	\$ -
51	510	5100	5998 - HOMELESS ASSISTANCE	\$ -	\$ -	\$ 135,125	N/A	\$ -	\$ -	\$ -	\$ -
				\$ 195,582	\$ -	\$ 605,265		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (195,582)	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
CALHOME REUSE FUND											
REVENUES											
55			4892 - CALHOME GRANT-FTHBP	\$ -	\$ -	\$ 734,055	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ 734,055		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
55	900	9000	5996 - DOWN PAYMENT ASSISTANCE	\$ -	\$ -	\$ 734,055	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ 734,055		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
BEGIN REUSE FUND											
REVENUES											
55			4892 - CALHOME GRANT-FTHBP	\$ -	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
55	900	9000	5996 - DOWN PAYMENT ASSISTANCE	\$ -	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
MISC GRANTS FUND											
REVENUES											
68			4793 - PROJECT REIMBURSEMENT	\$ 1,254,678	\$ 822,244	\$ 10,256,689	N/A	\$ 9,734,712	\$ 682,733	\$ -	\$ -
68			4960 - TRANSFER-IN	\$ 1,045,179	\$ 522,590	\$ 5,528,664	N/A	\$ 3,661,460	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 2,299,857	\$ 1,344,834	\$ 15,785,353		\$ 13,396,172	\$ 682,733	\$ -	\$ -

**City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds**

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
EXPENDITURES											
68	900	9000	5215 - CONTR SVCS-PROFESSIONAL	\$ 107,495	\$ 107,495	\$ 46,000	N/A	\$ 104,000	\$ -	\$ -	\$ -
68	900	9000	5968 - CONSTRUCTION	\$ 1,480,000	\$ 4,000,000	\$ 14,377,043	N/A	\$ 12,609,439	\$ -	\$ -	\$ -
68	900	9000	5969 - ADMINISTRATIVE CHARGES	\$ -	\$ 30,000	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
68	900	9000	5974 - PROJECT MANAGEMENT	\$ -	\$ 200,000	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
68	900	9000	6020 - EQUIPMENT	\$ 91,887	\$ 45,000	\$ 679,576	N/A	\$ -	\$ -	\$ -	\$ -
68	900	9000	6025 - IMPROVEMENTS	\$ 620,475	\$ 300,000	\$ 682,734	N/A	\$ 682,733	\$ 682,733	\$ -	\$ -
TOTAL EXPENDITURES				\$ 2,299,857	\$ 4,682,495	\$ 15,785,353		\$ 13,396,172	\$ 682,733	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ (3,337,661)	\$ -		\$ -	\$ -	\$ -	\$ -

SAFE CLEAN WATER PROGRAM - LOCAL

REVENUES											
70			4155 - PARCEL TAX	\$ 459,000	\$ 459,000	\$ 459,000	1.0200	\$ 468,180	\$ 477,544	\$ 487,094	\$ 496,836
TOTAL REVENUES				\$ 459,000	\$ 459,000	\$ 459,000		\$ 468,180	\$ 477,544	\$ 487,094	\$ 496,836
EXPENDITURES											
70	900	9020	5215 - CONTR SVCS-PROFESSIONAL	\$ 84,800	\$ 79,334	\$ 106,000	N/A	\$ -	\$ -	\$ -	\$ -
70	900	9020	5969 - ADMINISTRATIVE CHARGES	\$ -	\$ -	\$ 10,000	N/A	\$ -	\$ -	\$ -	\$ -
70	900	9020	6025 - IMPROVEMENTS	\$ -	\$ -	\$ 20,000	N/A	\$ -	\$ -	\$ -	\$ -
70	900	9020	9000 - TRANSFER-OUT	\$ 24,982	\$ 12,491	\$ 1,473,140	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 109,782	\$ 91,825	\$ 1,609,140		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 349,218	\$ 367,175	\$ (1,150,140)		\$ 468,180	\$ 477,544	\$ 487,094	\$ 496,836

SAFE CLEAN WATER PROGRAM - REGIONAL

REVENUES											
71			4793 - PROJECT REIMBURSEMENT	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
71	900	9020	9000 - TRANSFER-OUT	\$ -	\$ -	\$ 1,617,347	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ 1,617,347		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ (1,617,347)		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2024-25 Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 23-24 Adopted	FY 23-24 Forecasted	FY 24-25 Proposed	Escalation Factor	FY 25-26 Forecasted	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted
SPECIAL REVENUES FUNDS TOTAL REVENUES				\$ 9,815,725	\$ 7,812,960	\$ 24,294,420		\$ 18,121,679	\$ 5,389,283	\$ 4,789,213	\$ 4,873,531
SPECIAL REVENUES FUNDS TOTAL EXPENDITURES				\$ (10,369,586)	\$ (10,314,179)	\$ (28,982,789)		\$ (17,495,093)	\$ (3,430,447)	\$ (2,842,330)	\$ (2,906,262)
NET SURPLUS / (DEFICIT)				\$ (553,861)	\$ (2,501,219)	\$ (4,688,369)		\$ 626,586	\$ 1,958,836	\$ 1,946,883	\$ 1,967,268
ESTIMATED FUND BALANCE - BEGINNING OF FISCAL YEAR				\$ 18,065,125	\$ 18,065,125	\$ 15,563,906		\$ 10,875,537	\$ 11,502,123	\$ 13,460,958	\$ 15,407,841
ESTIMATED FUND BALANCE - END OF FISCAL YEAR				\$ 17,511,264	\$ 15,563,906	\$ 10,875,537		\$ 11,502,123	\$ 13,460,958	\$ 15,407,841	\$ 17,375,109

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION
Gas Tax Fund - Street Maintenance

ACCOUNT NO:
02-170-1760

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
GT-SECTION 2105	4757	102,700	102,700	102,700
GT-SECTION 2106	4759	64,887	64,887	64,887
GT-SECTION 2107	4760	134,135	134,135	134,135
GT-SECTION 2107.5	4762	4,428	4,428	4,428
GT-SECTION 2103	4763	159,269	159,269	159,269
GT-TRAFFIC CONGESTION RLF	4764	20,854	20,854	20,854
TOTAL REVENUES		486,272	486,272	486,272
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Traffic Engineer	5260	10,500	11,700	10,500
Maintenance-General	5520	0	938	0
Signal Maintenance	5535	52,500	32,427	52,500
Street Light Maintenance	5537	178,500	93,413	250,000
Street Maintenance	5540	61,425	27,199	40,000
Graffiti Removal	5545	5,250	2,035	4,000
Street Sweeping	5550	68,250	36,840	75,000
Street Markings	5572	21,000	55,484	0
Utility Street Lights	5725	39,270	1,125	40,000
Small Tools	5962	1,029	1,125	1,000
Fuel	5966	38,220	28,545	0
Loan Repayment	6115	0	143	0
TOTAL M & O:		475,944	290,975	473,000
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Equipment	6020	0	0	0
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		475,944	290,975	473,000
NET SURPLUS (DEFICIT)		10,328	195,296	13,272

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION

Gas Tax Fund - Street Maintenance

ACCOUNT NO:

02-170-1760

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5260	Traffic Engineer	10,500
5535	Signal Maintenance Traffic Signal Maintenance	52,500
5537	Street Light Maintenance LA County Lighting Maintenance District	250,000
5540	Street Maintenance New signs and pothole asphalt for streets, traffic signs, street striping, concrete forms, cement work and photo cells and sign brackets	40,000
5545	Graffiti Removal	4,000
5550	Street Sweeping	75,000
5725	Utility - Street Lights	40,000
5962	Small Tools Hammers, shovels, picks, screw drivers, brooms etc.	1,000
5966	Fuel for Vehicles and Equipment	0
		<u><u>473,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CI

ACCOUNT NO:
06-300-3010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
CI-CONGREGATE MEALS DONA.	4774	37,000	37,000	37,000
CI-COUNTY PRN CONGREGATE	4778	332,342	332,342	332,342
CI-USDA PTN CONGREGATE	4782	0	0	0
TOTAL REVENUES		369,342	369,342	369,342
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time*	5010	0	0	0
Salaries - Part Time*	5020	0	0	0
Overtime*	5030	0	0	0
Allocated Benefits*	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	180,959	180,959	199,500
Supplies-Food	5430	25,000	25,000	25,000
Food-Summer Weekend Food Program	5440	25,000	25,000	25,000
Reimbursement Transfer- Labor Cost	9000	102,300	102,300	79,228
TOTAL M & O:		333,259	333,259	328,728
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		333,259	333,259	328,728
NET SRUPLUS (DEFICIT)		36,083	36,083	40,614

* Labor is charged to 01-150-1530 Senior Services and reimbursed by the C1 Program via reimbursement transfer.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CI

ACCOUNT NO:
06-300-3010

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Huntington Culinary Catering services for the Congregate Senior Nutrition Program	199,500
5430	Supplies-Food Funds to purchase dairy products, sugar, bread and coffee for the for the Congregate Senior Nutrition Program	25,000
5440	Food-Summer Weekend Food Program	25,000
9000	Reimburement transfer to General Fund for staff labor cost approved by County	
	25% of (1) FT Senior Services Supervisor - Salaries	23,380
	25% of (1) FT Senior Services Supervisor - Benefits	9,389
		<u>32,769</u>
	25% of (1) FT Senior Coordinator - Salaries	20,606
	25% of (1) FT Senior Coordinator - Benefits	6,150
		<u>26,756</u>
	25% of (1) PT Senior Recreation Leader - Salaries	5,277
	25% of (1) PT Senior Recreation Leader - Benefits	440
		<u>5,717</u>
	25% of (3) PT Recreation Leaders - Salaries	12,890
	25% of (3) PT Recreation Leaders - Benefits	1,096
		<u>13,986</u>
		79,228
		<u><u>328,728</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CII

ACCOUNT NO:
06-300-3020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
REIMBURSEMENT	4750	1,000	1,000	1,000
CII-HOMEBOUND DONATIONS	4776	2,000	2,000	2,000
CII-COUNTY PRN HOMEBOUND	4780	33,000	33,000	33,000
CII-USDA PTN HOMEBOUND	4784	0	0	0
TOTAL REVENUES		36,000	36,000	36,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	31,533	31,533	35,000
Supplies-Activities	5430	6,000	6,000	7,000
Reimbursement Transfer- Labor Cost	9000	37,548	37,548	79,229
TOTAL M & O:		75,081	75,081	121,229
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		75,081	75,081	121,229
TOTAL DIVISION COSTS:		(39,081)	(39,081)	(85,229)

* Labor is charged to 01-150-1530 Senior Services and reimbursed by the C2 Program via reimbursement transfer.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CII

ACCOUNT NO:
06-300-3020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Huntington Culinary Catering services for the Home-Delivered Senior Nutrition Program	35,000
5430	Supplies-Activities Funds to purchase dairy products, sugar, and bread for the Home-Delivered Senior Nutrition Program	7,000
9000	Reimbursement transfer to General Fund for staff labor cost approved by County	
	25% of (1) FT Senior Services Supervisor - Salaries	23,380
	25% of (1) FT Senior Services Supervisor - Benefits	9,389
		32,769
	25% of (1) FT Senior Coordinator - Salaries	20,606
	25% of (1) FT Senior Coordinator - Benefits	6,151
		26,757
	25% of (1) PT Senior Recreation Leader - Salaries	5,277
	25% of (1) PT Senior Recreation Leader - Benefits	440
		5,717
	25% of (3) PT Recreation Leaders - Salaries	12,890
	25% of (3) PT Recreation Leaders - Benefits	1,096
		13,986
		79,229
		121,229

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
ROAD MAINTENANCE AND REHABILITATION ACCOUNT (SB-1)

ACCOUNT NO:
07-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
RMRA Revenues	9000	424,014	450,534	490,209
TOTAL REVENUES		424,014	450,534	490,209
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Professional Svcs	5215	0	0	0
Street Maintenance	5540	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Administration	5969	0	0	0
Engineering	5970	0	0	0
Inspection	5971	0	0	0
Project Management	5974	0	0	0
Reimbursement Transfer-Out	9000	418,765	934,850	444,113
TOTAL CAPITAL OUTLAY:		418,765	934,850	444,113
TOTAL EXPENDITURES		418,765	934,850	444,113
NET SURPLUS (DEFICIT)		5,249	-484,316	46,096

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
ROAD MAINTENANCE AND REHABILITATION ACCOUNT (SB-1)

ACCOUNT NO:
07-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer-Out Fund 68	
	City-Wide Pavement Rehabilitation Project #0628	
	Potrero from Rush to Klingerman; Chico Ave from Rush to Garvey;	444,113
	Klingerman from Chico to Central, Floradale from Thienes to Rush.	
		<u><u>444,113</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
AQMD-TRANSPORTATION PROGRAMS

ACCOUNT NO:
13-500-5010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
AQMD Revenue	4797	14,306	14,306	14,306
TOTAL REVENUES		14,306	14,306	14,306
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Membership	5914	0	0	0
Contributions	5942	0	0	0
Equipment Lease	5950	0	0	0
Misc. Project Material	5977	0	0	0
Bus Passes	5982			
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	68,000	69,600	40,000
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		68,000	69,600	40,000
TOTAL EXPENDITURES		68,000	69,600	40,000
TOTAL DIVISION COSTS:		(53,694)	(55,294)	(25,694)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
AQMD-TRANSPORTATION PROGRAMS

ACCOUNT NO:
13-500-5010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6010	Vehicles One Electric Cart for PW Maintenance (\$40,000)	40,000
		<u><u>40,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CABLE PEG FUND

ACCOUNT NO:
14-440-4410

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Cable PEG Fee	4150	11,444	11,444	11,673
TOTAL REVENUES		11,444	11,444	11,673
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Special Dept. Supplies	5406	0	0	2,200
General Maintenance	5520	0	0	0
Small Tools	5962	0	0	0
TOTAL M & O:		0	0	2,200
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Equipment	6020	40,000	15,000	0
TOTAL CAPITAL OUTLAY:		40,000	15,000	0
TOTAL EXPENDITURES		40,000	15,000	2,200
TOTAL DIVISION COSTS:		(28,556)	(3,556)	9,473

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CABLE PEG FUND

ACCOUNT NO:
14-440-4410

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional	0
5406	Special Dept. Supplies	
	New Matrix Encoder	1,825
	New Computer for Council Chambers Control Room	375
		2,200
5520	General Maintenance	0
	Supplies to support recordings of City Council Meetings and other	
5962	Small Tools	0
	Sponsored City events	
5968	Construction	0
6020	Equipment	0
		2,200

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
IN LIEU FUND

ACCOUNT NO:
15-450-4510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
In-Lieu Fees	4501	52,020	52,020	52,020
TOTAL REVENUES		52,020	52,020	52,020
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
General Maintenance	5520	0	0	0
Small Tools	5962	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
Equipment	6020	0	0	0
Improvements	6025	200,000	109,286	160,000
Reimbursement Transfer-Out	9000	0	0	100,000
TOTAL CAPITAL OUTLAY:		200,000	109,286	260,000
TOTAL EXPENDITURES		200,000	109,286	260,000
NET SURPLUS (DEFICIT)		(147,980)	(57,266)	(207,980)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
IN LIEU FUND**

**ACCOUNT NO:
15-450-4510**

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements Termite Treatment & Repairs at Community Center (\$55,000) Stage Floor - Resurface & Seal at Senior Center (\$25,000) Fire Alarm Upgrades at Senior Center (\$30,000) Replace 21 window blinds at Senior Center (\$20,000) Outdoor Basketball Court Resurfacing at Civic Center (\$20,000) Replace basketball backboards and rims at Civic Center (\$10,000)	160,000
9000	Reimbursement Transfer-Out Transfer to Fund 68 for Project #0634 New Temple Park	100,000
		<u><u>260,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
DOE GRANT FUND - BUILDING IMP.

ACCOUNT NO:
17-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	552,653	747,494	0
Operating Transfer-In	4960	299,155	926,706	0
TOTAL REVENUES		851,808	1,674,200	0
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	0	0	0
Special Dept Supplies	5406	0	0	0
Maintenance-General	5520	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Administrative Charges	5969	0	0	0
Misc. Project Materials	5977	0	0	0
Office Equipment	6015	0	0	0
Improvements	6025	804,219	1,674,200	0
TOTAL CAPITAL OUTLAY:		804,219	1,674,200	0
TOTAL EXPENDITURE		804,219	1,674,200	0
NET SURPLUS (DEFICIT)		47,589	0	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
DOE GRANT FUND - BUILDING IMP.

ACCOUNT NO:
17-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
<u>Revenues</u>		
4793	Project Reimbursement Department of Energy	0
4960	Operating Transfer-In General Fund	0
Total revenues		<u>0</u>
<u>Expenditures</u>		
6025	Improvements HVAC System Replacement	0
Total expenditures		<u>0</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY ORIENTED POLICING SERVICES (COPS)

ACCOUNT NO:
20-110-1130

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
COPS Revenue	4807	100,000	100,000	100,000
TOTAL REVENUES		100,000	100,000	100,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	0	0	0
Liability Insurance	5610	0	0	0
School Based Programs	5630	0	0	0
Saturation Patrol	5635	0	0	0
Law Enforce Tech	5650	0	0	0
Operating Transfer-Out	9000	100,000	100,000	100,000
TOTAL M & O:		100,000	100,000	100,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		100,000	100,000	100,000
NET SURPLUS (DEFICIT)		0	0	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
COMMUNITY ORIENTED POLICING SERVICES (COPS)

ACCOUNT NO:
20-110-1130

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5406	Departmental Supplies	0
5610	Liability Insurance Special Assignment Deputy	0
5630	School Based Programs Deputy Day, and National Night Out	0
5650	Special Assignment Deputy Salary toward one deputy	0
9000	Operating Transfer-Out Operating transfer-out to General Fund	100,000
		<u><u>100,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
USED OIL RECYCLING BLOCK GRANT

ACCOUNT NO:
25-550-5510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Used Oil Revenue	4812	6,564	6,564	6,564
TOTAL REVENUES		6,564	6,564	6,564
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Svcs-Professional	5215	6,564	4,405	5,500
TOTAL M & O:		6,564	4,405	5,500
CAPITAL OUTLAY				
Office Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		6,564	4,405	5,500
NET SURPLUS (DEFICIT)		0	2,159	1,064

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
USED OIL RECYCLING BLOCK GRANT

ACCOUNT NO:
25-550-5510

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Used Oil Recycling Program services by John L. Hunter and Associates Purchase outreach materials for special events	5,500
		<u><u>5,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
BEVERAGE RECYCLING GRANT

ACCOUNT NO:
27-575-5710

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Beverage Container Recycling	4645	6,160	6,160	6,160
TOTAL REVENUES		6,160	6,160	6,160
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	6,160	3,080	5,775
Departmental Supplies	5406	0	0	0
TOTAL M & O:		6,160	3,080	5,775
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		6,160	3,080	5,775
TOTAL DIVISION COSTS:		6,160	3,080	5,775

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
BEVERAGE RECYCLING GRANT**

**ACCOUNT NO:
27-575-5710**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Recycling program services by John L. Hunter and Associates, Inc. Purchase marketing materials for special events	5,775
		<u><u>5,775</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE M- ADMINISTRATION

ACCOUNT NO:
37-670-6710

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	0	0
Reimb. Transfer-Out	9000	36,345	36,345	45,868
TOTAL M & O:		36,345	36,345	45,868
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		36,345	36,345	45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE M-ADMINISTRATION

ACCOUNT NO:
37-670-6710

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contracted Services-Professional	0
9000	Reimbursement Transfer to General Fund for Labor Cost	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	3,103
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	2,477
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	2,296
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	2,158
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	3,152
		12,345
		45,868
		45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE M- Street Projects

ACCOUNT NO:
37-670-6720

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
Def				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	0	0
Fuel for Vehicles and Equipment	5966	0	0	60,000
Misc. Project Materials	5977	0	0	75,000
Reimb. Transfer-Out	9000	489,597	489,597	551,433
TOTAL M & O:		489,597	489,597	686,433
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	0	150,000
Reimb. Transfer-Out	9000	243,095	121,548	500,000
TOTAL CAPITAL OUTLAY:		243,095	121,548	650,000
TOTAL DIVISION COSTS:		732,692	611,145	1,336,433

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE M- LOCAL RTN FUNDS

ACCOUNT NO:
37-670-6720

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contracted Services-Professional	0
5966	Fuel for Vehicles and Equipment	60,000
5977	Misc. Project Materials Under the Street & Road Maintenance Program (In-house City Program) Public works will purchase asphalt, sand, concrete, tools, staff uniforms for staff, cones, tools needed to maintain the streets and roads in City-wide.	75,000
6025	Improvements City-wide Sidewalk Project (Project #TBD) City-wide Striping Project (Project #TBD)	90,000 60,000 <u>150,000</u>
9000	Reimbursement Transfer - Out Reimb. Transfer to Fund 01 - General Fund (Proj Key MM-EXP)	
	20% (1) FT PW Administrative Clerk - Salaries	14,370
	20% (1) FT PW Administrative Clerk - Benefits	<u>5,263</u>
		19,633
	10% (1) FT PW Lead Maintenance Worker III - Landscape - Salaries	7,955
	10% (1) FT PW Lead Maintenance Worker III - Landscape - Benefits	<u>4,003</u>
		11,958
	10% (2) FT PW Maintenance Worker II - Landscape - Salaries	14,782
	10% (2) FT PW Maintenance Worker II - Landscape - Benefits	<u>8,627</u>
		23,409
	10% (5) FT PW Maintenance Worker I - Landscape - Salaries	30,647
	10% (5) FT PW Maintenance Worker I - Landscape - Benefits	<u>11,605</u>
		42,252
	10% (2) PT PW Maintenance Aide - Landscape - Salaries	3,349
	10% (2) PT PW Maintenance Aide - Landscape - Benefits	<u>286</u>
		3,634
	100% (1) FT PW Lead Maintenance Worker III - Street - Salaries	72,230
	100% (1) FT PW Lead Maintenance Worker III - Street - Benefits	<u>34,102</u>
		106,332
	50% (1) FT PW Maintenance Worker II - Street - Salaries	35,058
	50% (1) FT PW Maintenance Worker II - Street - Benefits	<u>21,044</u>
		56,102
	100% (3) FT PW Maintenance Worker I - Street - Salaries	170,978
	100% (3) FT PW Maintenance Worker I - Street - Benefits	<u>98,964</u>
		269,942
	100% (1) PT Maint. Aide - Salaries	16,743
	100% (1) PT Maint. Aide - Benefits	<u>1,428</u>
		18,171
		551,433
	Reimb. Transfer to Fund 68	
	<u>City-Wide Pavement Rehab Project-#0628</u>	500,000
	Potrero from Rush to Klingerman; Chico Ave from Rush to Garvey; Klingerman from Chico to Central, Floradale from Thienes to Rush.	
		<u><u>1,336,433</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "C" ADMINISTRATION

ACCOUNT NO:
38-600-6010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Over Time	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	0	0
Memberships	5914	4,500	6,809	4,500
Reimbursement Transfer for Labor	9000	36,345	36,345	45,868
TOTAL M & O:		40,845	43,154	50,368
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		40,845	43,154	50,368

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "C" ADMINISTRATION

ACCOUNT NO:
38-600-6010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5914	Membership to SGVCOG		4,500
9000	Reimbursement Transfer to General Fund for Labor Cost		
	5% (1) FT Finance Director - Salaries	8,513	
	5% (1) FT Finance Director - Benefits	3,103	
			11,616
	5% (1) FT Accountin Manager - Salaries	6,042	
	5% (1) FT Accountin Manager - Benefits	2,477	
			8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891	
	5% (1) FT Senior Accounting Specialist - Benefits	2,296	
			7,187
	5% (1) FT Accounting Technician - Salaries	4,043	
	5% (1) FT Accounting Technician - Benefits	2,158	
			6,201
	10% (1) FT Grants Coordinator - Salaries	9,193	
	10% (1) FT Grants Coordinator - Benefits	3,152	
			12,345
			45,868
			50,368

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "C" CAPITAL IMPROVEMENT

ACCOUNT NO:
38-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Over Time	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	0	0
Memberships	5914	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	25,000	12,500	0
Reimbursement Transfer-Out	9000	20,197	10,099	400,000
TOTAL CAPITAL OUTLAY:		45,197	22,599	400,000
TOTAL DIVISION COSTS:		45,197	22,599	400,000

CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025

DIVISION:
PROP "C" CAPITAL IMPROVEMENT

ACCOUNT NO:
38-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer-Out to Fund 68 Project 0140 - Civic Center Interjurisdictional Bikeways	400,000
		<u>400,000</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CDBG - CODE ENFORCEMENT

ACCOUNT NO:
39-700-7020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Reimbursement Transfer-Out	9000	94,783	94,783	100,000
TOTAL M & O:		94,783	94,783	100,000
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	0	0	0
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		94,783	94,783	100,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CDBG - CODE ENFORCEMENT

ACCOUNT NO:
39-700-7020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer to General Fund	
	41% (2) FT Code Enforcement Officers - Salaries	65,583
	41% (2) FT Code Enforcement Officers - Benefits	26,852
	Overtime	<u>7,565</u>
		100,000
		<u><u>100,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CDBG - CAPITAL IMPROVEMENTS

ACCOUNT NO:
39-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries/Wages	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	138,400	236,552
Reimbursement Transfer-Out	9000	95,045	47,523	294,464
TOTAL CAPITAL OUTLAY:		95,045	185,923	531,016
TOTAL DIVISION COSTS:		95,045	185,923	531,016

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CDBG - CAPITAL IMPROVEMENTS

ACCOUNT NO:
39-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements Aquatic Center Pool Replastering Project (\$136,207) City Hall Restroom Rehabilitation (FY2024 \$138,400; FY2025 \$100,345)	236,552
9000	Reimbursement Transfer to Fund 68 City-Wide Pavement Rehabilitation Project #0628 Potrero from Rush to Klingerman; Chico Ave from Rush to Garvey; Klingerman from Chico to Central, Floradale from Thienes to Rush.	294,464
		<u><u>531,016</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

ACCOUNT NO:
40-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	1,954,300	601,300	1,336,000
TOTAL REVENUES		1,954,300	601,300	1,336,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Professional Svcs	5215	0	0	0
Street Maintenance	5540	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Improvements	6025	1,954,300	50,000	1,336,000
TOTAL CAPITAL OUTLAY:		1,954,300	50,000	1,336,000
TOTAL EXPENDITURES		1,954,300	50,000	1,336,000
NET SURPLUS (DEFICIT)		(0)	551,300	(0)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

ACCOUNT NO:
40-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements HSIPL-5352(020) - Various Signalized Streets (Project # 295) (\$601,300) Installation of ped push buttons, countdown displays at 11 signalized intersections. Project locations include: Garvey Ave & Chico Ave; Garvey Ave & Potrero Ave; Chico Ave & Rush St; Potrero Ave & Rush St; Merced Ave & Rush St; Central Ave & Rush St; Tyler Ave & Rush St; Durfee Ave & Rush St; Santa Anita Ave & Tyler Ave; Michael Hunt Dr & Santa Anita Ave; Durfee Ave & Peck Rd HSIPL-5352(021) - Lee/Garvey Durfee/Peck Intersection Improv (Project #296) (\$653,000) Traffic signal improvements at the following intersections. Project locations include: Lee Ave. & Garvey Ave. and Durfee Ave. & Peck Rd HSIPL-5352(022) - South El Monte Systemic Safety Improvements at Signalized Intersections Cycle 11 (Project # 0607) (FY2025 \$81,700; FY2026 \$626,100) Pavement markings, striping and signal timing adjustments at 21 intersections.	1,336,000
		<u><u>1,336,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
Measure A Park Bond Fund

ACCOUNT NO:
41-810-8110

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	200,000	100,000	161,466
TOTAL REVENUES		200,000	100,000	161,466
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Landscape Maintenance	5420	0	0	0
General Maintenance	5520	0	0	0
TOTAL M & O:		0	0	0
CAPITAL OUTLAY				
Equipment	6015	0	0	0
Improvements	6025	200,000	100,000	55,000
Reimbursement Transfer-Out	9000	0	0	100,000
TOTAL CAPITAL OUTLAY:		200,000	100,000	155,000
TOTAL EXPENDITURES		200,000	100,000	155,000
NET SURPLUS (DEFICIT)		0	0	6,466

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
Measure A Park Bond Fund

ACCOUNT NO:
41-810-8110

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements Replace basketball backboards and rims at MVD (\$10,000) Termite treatment & Repairs in Community Center (\$20,000) Thienes Gateway Improvements (\$25,000) (Project under Prop A Maintenance funds)	55,000
9000	Reimbursement Transfer-Out New Temple Park Multi Purpose Building Project #0634 Measure A - Construction Only	100,000
		155,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
Transportation Development Act

ACCOUNT NO:
43-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	0	0	63,000
TOTAL REVENUES		0	0	63,000
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Landscape Maintenance	5420	0	0	0
General Maintenance	5520	0	0	0
TOTAL M & O:		0	0	0
CAPITAL OUTLAY				
Equipment	6015	0	0	0
Improvements	6025	0	0	63,000
TOTAL CAPITAL OUTLAY:		0	0	63,000
TOTAL EXPENDITURES		0	0	63,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
Transportation Development Act

ACCOUNT NO:
43-900-9000

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements Sidewalk Improvements	63,000
		<u><u>63,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Departmental Supplies	5406	2,000	600	2,000
Vehicle Maintenance	5525	25,000	15,000	25,000
Training/Conferences	5908	5,500	1,800	5,500
Uniforms	5956	1,500	1,500	2,500
Fuel	5966	0	0	15,000
Bus Passes	5982	3,500	1,500	3,500
Reimbursement Transfer-Out	9000	410,594	410,594	371,260
TOTAL M & O:		448,094	430,994	424,760
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	0	0	0
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		448,094	430,994	424,760

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services - Professional Bus transportation services to take youth and seniors on excursions.	0
5406	Departmental Supplies Special supplies to be used for Paratransit services	2,000
5525	Vehicle Maintenance Funds provide for vehicle repair and maintenance of the City's transportation vehicles.	25,000
5908	Training/Conferences Provides funds for transportation staff to attend seminars and trainings to keep up with changes in the law, best practices and reporting requirements. Advanced Clean Transportation Expo Cal Act American Public Transportation Association (APTA) Transform Conference & Expo	5,500
5956	Uniforms Provides funding fo purchase pants, polo shirts, shoes and other types of clothing for Transportation Staff.	2,500
5966	Fuel Fuel for Transporation Vehicles	15,000
5982	Bus Passes (Subsidy Program) Prop A funds are used to provide subsidy bus passes to eligible South El Monte residents. (students K-12, college, vocational, senior and disable residents)	3,500
9000	Reimbursement Transfer to General Fund for Labor Cost	
	50% (1) FT PW Fleet Mechanic - Salaries	39,999
	50% (1) FT PW Fleet Mechanic - Benefits	<u>18,710</u>
		58,709
	50% (1) PT PW Equipment Mechanic - Salaries	12,534
	50% (1) PT PW Equipment Mechanic - Benefits	<u>1,032</u>
		13,567
	25% (1) FT Senior Services Supervisor - Salaries	23,380
	25% (1) FT Senior Services Supervisor - Benefits	<u>9,389</u>
		32,769
	25% (1) FT Senior Services Coordinator - Salaries	20,606

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
	25% (1) FT Senior Services Coordinator - Benefits	6,151	
			26,757
	25% (1) PT Senior Services Sr. Recreation Leader - Salaries	5,277	
	25% (1) PT Senior Services Sr. Recreation Leader - Benefits	440	
			5,717
	25% (3) PT Senior Services Recreation Leaders - Salaries	12,890	
	25% (3) PT Senior Services Recreation Leaders - Benefits	1,096	
			13,986
	100% (2) FT Transportation Services Van Driver Class B - Salaries	106,359	
	100% (2) FT Transportation Services Van Driver Class B - Benefits	70,327	
			176,686
	100% (1) PT Transportation Services Van Driver Class B - Salaries	20,241	
	100% (1) PT Transportation Services Van Driver Class B - Benefits	1,695	
			21,936
	100% (1) PT Transportation Services Van Driver Class C - Salaries	19,495	
	100% (1) PT Transportation Services Van Driver Class C - Benefits	1,638	
			21,133
			371,260
6010	Vehicles		0
6015	Equipment		0
			<u><u>424,760</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" -Dispatch Implementation Plan

ACCOUNT NO:
44-800-8015

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Departmental Supplies	5406	0	0	12,600
Vehicle Maintenance	5525	0	0	0
Utility-Telephone/Cell Phone	5715	0	0	0
Training	5908	0	0	0
TOTAL M & O:		Vehicles - Fully F	0	12,600
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	180,600	90,995	181,100
Equipment	6015	0	0	0
Reimbursement Transfer-Out	9000	0	0	99,600
TOTAL CAPITAL OUTLAY:		180,600	90,995	280,700
TOTAL DIVISION COSTS:		#VALUE!	90,995	293,300

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - Dispatch Implementation Plan

ACCOUNT NO:
44-800-8015

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services - Professional Bus transportation services to take youth and seniors on excursions.	0
5406	Departmental Supplies Ecolane Annual Subscription Fee (\$12,600)	12,600
5715	Utility - Phone/Cell Phone	0
6010	Vehicles - Fully Funded (100%) with Prop A funds Tesla Model X (\$94,300) Chrysler Mini Van with wheelchair conversion (\$86,800)	181,100
9000	Reimbursement Transfer-Out to Fund 68 for Vehicles FTA 5310 Project 414 Matching funds for Cut-Away Small Bus \$75,600 FTA-5310 Project TBD- 10% Grant match for 2 EV Vans \$24,000	99,600
		<u><u>293,300</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - SPECIAL EVENTS

ACCOUNT NO:
44-800-8020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	10,000	9,670	25,000
TOTAL M & O:		10,000	9,670	25,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		10,000	9,670	25,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - SPECIAL EVENTS

ACCOUNT NO:
44-800-8020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Bus services for excursions planned by the Department of Parks and Recreation and Senior Services Department.	25,000
		<u><u>25,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - ADMINISTRATION

ACCOUNT NO:
44-800-8030

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Reimbursement Transfer for Labor	9000	36,345	36,345	45,868
TOTAL M & O:		36,345	36,345	45,868
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		36,345	36,345	45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - ADMINISTRATION

ACCOUNT NO:
44-800-8030

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
	Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	
9000	Reimbursement Transfer to General Fund for Labor	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	<u>3,103</u>
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	<u>2,477</u>
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	<u>2,296</u>
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	<u>2,158</u>
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	<u>3,152</u>
		12,345
		45,868
		<u><u>45,868</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - BUS SHELTER MAINTENANCE

ACCOUNT NO:
44-800-8040

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Maintenance Supplies	5555	25,000	281	25,000
Reimbursement Transfer-Out	9000	53,187	53,187	56,102
TOTAL M & O:		78,187	53,468	81,102
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	0	100,000
TOTAL CAPITAL OUTLAY:		0	0	100,000
TOTAL DIVISION COSTS:		78,187	53,468	181,102

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PROP "A" - BUS SHELTER MAINTENANCE

ACCOUNT NO:
44-800-8040

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits	0
	Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	
5555	Maintenance Supplies	25,000
	Supplies for the maintenance of City-wide Bus Shelters	
6025	Improvements	100,000
	Bus shelters	
9000	Reimbursement Transfer to General Fund for Labor	
	50% (1) FT PW Streets Maintenance Worker II - Salaries	35,058
	50% (1) FT PW Streets Maintenance Worker II - Benefits	<u>21,044</u>
		56,102
		<u><u>181,102</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE R - ADMINISTRATION

ACCOUNT NO:
45-660-6610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Memberships	5914	4,500	6,809	4,500
Reimbursement Transfer-Out	9000	36,345	36,345	45,868
TOTAL M & O:		40,845	43,154	50,368
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		40,845	43,154	50,368

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE R - ADMINISTRATION

ACCOUNT NO:
45-660-6610

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - PartII Time	0
5180	Allocated Benefits Provides funds for payroll taxes	0
5914	Membership-To pay a portion of the SGVCOG Fees	4,500
9000	Reimbursement Transfer-Out to General Fund for Labor	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	<u>3,103</u>
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	<u>2,477</u>
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	<u>2,296</u>
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	<u>2,158</u>
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	<u>3,152</u>
		12,345
		<u>45,868</u>
5968	Construction	0
		<u><u>50,368</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
MEASURE R - CAPITAL OUTLY

ACCOUNT NO:
45-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Maintenance Supplies	5555	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Reimbursement Transfer-Out	9000	243,095	121,548	500,000
TOTAL CAPITAL OUTLAY:		243,095	121,548	500,000
TOTAL DIVISION COSTS:		243,095	121,548	500,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
MEASURE R - CAPITAL OUTLAY**

**ACCOUNT NO:
45-900-9000**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Partll Time	0
5180	Allocated Benefits Provides funds for payroll taxes	0
5555	Maintenance Supplies	0
9000	Reimbursement Transfer-Out to Fund 68 City-Wide Pavement Rehabilitation Project #0628 Potrero from Rush to Klingerman; Chico Ave from Rush to Garvey; Klingerman from Chico to Central, Floradale from Thienes to Rush.	500,000
		<u><u>500,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SEWER ASSESSMENT ADMINISTRATION

ACCOUNT NO:
46-460-4610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Sewer Assessment	4160	405,756	0	405,756
TOTAL REVENUES		405,756	0	405,756
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	50,000
TOTAL M & O:		0	0	50,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	0	0	200,000
TOTAL CAPITAL OUTLAY:		0	0	200,000
TOTAL EXPENDITURES		0	0	250,000
NET SURPLUS (DEFICIT)		405,756	0	155,756

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SEWER ASSESSMENT ADMINISTRATION

ACCOUNT NO:
46-460-4610

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Civil Tech Engineers	50,000
6025	Improvements	200,000
		<u><u>250,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
20 - CALHOME - 16027

ACCOUNT NO:
49-490-4950

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	0	0	1,000,000
TOTAL REVENUES		0	0	1,000,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	100,000	0	200,000
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	900,000	0	800,000
TOTAL M & O:		1,000,000	0	1,000,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		1,000,000	0	1,000,000
NET SURPLUS (DEFICIT)		(1,000,000)	(0)	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
20 - CALHOME - 16027

ACCOUNT NO:
49-490-4950

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Provides funding for Consultant and Inspector.	200,000
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans Rehabilitation loans for owner occupied single family homes.	800,000
		<u><u>1,000,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PLHA (PERMANENT LOCAL HOUSING ALLOCATION)

ACCOUNT NO:
51-510-5100

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	0	0	605,265
TOTAL REVENUES		0	0	605,265
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Department Supplies	5406	0	0	0
Membership	5914	5,070	0	0
Contributions	5942	0	0	0
Down Payment Assistance Program	5996	190,512	0	470,140
Homeless Assistance	5998	0	0	135,125
TOTAL M & O:		195,582	0	605,265
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		195,582	0	605,265
NET SURPLUS (DEFICIT)		(195,582)	(0)	(0)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
PLHA (PERMANENT LOCAL HOUSING ALLOCATION)

ACCOUNT NO:
51-510-5100

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5996	Down Payment Assistance Program Year 2 allocation: Loans for downpayment assistance to qualified buyers for homes in South El Monte.	200,538
5996	Down Payment Assistance Program Year 3 allocation: Loans for downpayment assistance to qualified buyers for homes in South El Monte.	269,602
5998	Homeless Assistance Year 4 allocation: Rental assistance for persons who are experiencing or at risk of homelessness	135,125
Year 2-4 Allocation		<u><u>605,265</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CALHOME REUSE FUND

ACCOUNT NO:
55-495-4910

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	0	0	734,055
Reimbursement Transfer-In	4960	0	0	0
TOTAL REVENUES		0	0	734,055
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Services-Professional	5215	0	0	0
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	0	0	0
First Time Buyers Program	5996	0	0	734,055
TOTAL M & O:		0	0	734,055
CAPITAL OUTLAY				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		0	0	734,055
NET SURPLUS (DEFICIT)		0	0	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
CALHOME REUSE FUND

ACCOUNT NO:
55-495-4910

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Provides funding for Consultant	0
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans Rehabilitation loans for owner occupied single family homes.	0
5996	First Time Buyers Program FTHBP Loans for downpayment assistance to qualified buyers for homes in South El Monte.	734,055
		<u><u>734,055</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
BEGIN REUSE FUND

ACCOUNT NO:
56-490-4950

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-2024 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	0	0	63,000
Reimbursement Transfer-in	4960	0	0	0
TOTAL REVENUES		0	0	63,000
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Services-Professional	5215	0	0	0
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	0	0	0
First Time Buyers Program	5996	0	0	63,000
TOTAL M & O:		0	0	63,000
CAPITAL OUTLAY				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		0	0	63,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
BEGIN REUSE FUND

ACCOUNT NO:
56-490-4950

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional	0
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans	0
5996	First Time Buyers Program	63,000
		<u>63,000</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
GRANTS FUND - CAPITAL IMP.

ACCOUNT NO:
68-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Project Reimbursement	4793	1,254,678	822,244	10,256,689
Reimbursement Transfer-In	4960	1,045,179	522,590	5,528,664
TOTAL REVENUES		2,299,857	1,344,834	15,785,353
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Svcs-Professional	5215	107,495	107,495	46,000
Operating Transfer-Out	9000	0	0	0
TOTAL M & O:		107,495	107,495	46,000
CAPITAL OUTLAY				
Construction	5968	1,480,000	4,000,000	14,377,043
Administrative Charges	5969	0	30,000	0
Project Management	5974	0	200,000	0
Equipment	6020	91,887	45,000	679,576
Improvements	6025	620,475	300,000	682,733
TOTAL CAPITAL OUTLAY:		2,192,362	4,575,000	15,739,352
TOTAL EXPENDITURES		2,299,857	4,682,495	15,785,352
NET SURPLUS (DEFICIT)		0	(3,337,661)	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
GRANTS FUND - CAPITAL IMP.**

**ACCOUNT NO:
68-900-9000**

BUDGET REQUEST DESCRIPTIONS

Account	Project #	Project Name	Grantor	Budgeted
4793	Project Reimbursements from Grantors			
	#0110	Citywide Pedestrian Safety Improvements, ATP Cycle 5	Cycle 5 ATP Funds	786,000
	#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	CMAQ Funds	242,453
	#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	MSP Measure M Competative	2,835,750
	#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	Surface Trans. Program Local (STPL)	58,500
	#0252	Various Park Improvements	CNRA Grant	682,733
	#0407	Merced Ave Greenway Phase I	Prop 1 SWGP Grant (Water Board Prop 1)	2,333,940
	#0407	Merced Ave Greenway Phase I	CNRA GI Prop 68	1,245,454
	#0407	Merced Ave Greenway Phase I	USBR WaterSmart/SCWP Municipal	165,000
	#0407	Merced Ave Greenway Phase I	RMC Prop 68	365,860
	#0407	Merced Ave Greenway Phase I	CA Coastal Conservancy Prop 1	384,023
	#0411	Public Safety Equipment	Public Safety Grant	91,886
	#0413	LMS Implementation	LMS Phase II-Leap Local Early Area Planning	46,000
	#0414	Section 5310 Grant Project	FTA 5310-Enhance Mobility	272,090
	#0414	Section 5310 Grant Project	FTA 5310-Enhance Mobility #2/Vehicles	216,000
	#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	CNRA	335,500
	#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Specified Grant - CA State Dept of Parks	100,000
	#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Per Capita - CA State Dept of Parks	95,500
				10,256,689
4960	Project Reimbursements from City's Other Special Revenue Funds			
	#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	Fund 38 Prop C Local Return	400,000
	#0407	Merced Ave Greenway Phase I	Fund 71 SCW - Regional	1,617,347
	#0407	Merced Ave Greenway Phase II	Fund 70 SCW - Local	1,473,140

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

**DIVISION:
GRANTS FUND - CAPITAL IMP.**

**ACCOUNT NO:
68-900-9000**

BUDGET REQUEST DESCRIPTIONS			
#0414	Section 5310 Grant Project	Fund 44 Prop A - Dispatch - Match	75,600
#0414	Section 5310 Grant Project	Fund 44 Prop A - Dispatch - Match	24,000
#0628	Residential Street Rehabilitation Project	Fund 07 RMRA (SB-1)	444,113
#0628	Residential Street Rehabilitation Project	Fund 37 Measure M Local Return	500,000
#0628	Residential Street Rehabilitation Project	Fund 45 Measure R Local Return	500,000
#0628	Residential Street Rehabilitation Project	Fund 39 CDBG	294,464
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Fund 41 Measure A - RPOSD	100,000
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Fund 15 In-Lieu	100,000
			5,528,664
Total Revenues			\$ 15,785,353

Expenditures

5215 Contract Services - Professional

#0413	LMS Implementation	LMS Phase II-Leap Local Early Area Planning	46,000
			46,000

5968 Construction

#0110	Citywide Pedestrian Safety Improvements, ATP Cycle 5	Cycle 5 ATP Funds	786,000
#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	CMAQ Funds	242,453
#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	MSP Measure M Competative	2,835,750
#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	Surface Trans. Program Local (STPL)	58,500
#0140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	Fund 38-Prop C Funds	400,000
#0407	Merced Ave Greenway Phase I	Prop 1 SWGP Grant (Water Board Prop 1)	2,333,940
#0407	Merced Ave Greenway Phase I	Prop 1 SWGP Match (County Measure W)	1,617,347
#0407	Merced Ave Greenway Phase I	CNRA GI Prop 68	1,245,454
#0407	Merced Ave Greenway Phase I	USBR WaterSmart/SCWP Municipal	165,000
#0407	Merced Ave Greenway Phase I	RMC Prop 68	365,860
#0407	Merced Ave Greenway Phase I	CA Coastal Conservancy Prop 1	384,023

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
GRANTS FUND - CAPITAL IMP.

ACCOUNT NO:
68-900-9000

BUDGET REQUEST DESCRIPTIONS			
#0407	Merced Ave Greenway Phase II	Fund 70 SCW - Local	1,473,140
#0640	Residential Street Rehabilitation Project	SB-1	444,113
#0640	Residential Street Rehabilitation Project	Measure M Local	500,000
#0640	Residential Street Rehabilitation Project	Measure R Local	500,000
#0640	Residential Street Rehabilitation Project	CDBG	294,464
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	CNRA	335,500
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Specified Grant - CA State Dept of Parks	100,000
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Measure A -RPOSD	100,000
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	In-Leiu	100,000
#0634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Per Capita - CA State Dept of Parks	95,500
			14,377,043
6020	Equipment		
#0411	Public Safety Equipment	Public Safety Grant	91,886
#0414	Section 5310 Grant Project	FTA 5310-Enhance Mobility	347,690
#TBD	Section 5310 Grant Project	FTA 5310-Enhance Mobility #2/Vehicles	240,000
			679,576
6025	Improvements		
#0252	Various Park Improvements	CNRA Grant	682,733
			682,733
Total Expenditures			\$ 15,785,352
Net Revenues (Expenditures)			\$ 0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SAFE CLEAN WATER PROGRAM - LOCAL

ACCOUNT NO:
70-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
Allocated Parcel Tax Revenues	4155	459,000	459,000	459,000
TOTAL REVENUES		459,000	459,000	459,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	84,800	79,334	106,000
Administrative Charges	5969	0	0	10,000
TOTAL M & O:		84,800	79,334	116,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	0	0	20,000
Reimbursement Transfer-Out	9000	24,982	12,491	1,473,140
TOTAL CAPITAL OUTLAY:		24,982	12,491	1,493,140
TOTAL EXPENDITURES		109,782	91,825	1,609,140
NET SURPLUS (DEFICIT)		349,218	367,175	(1,150,140)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SAFE CLEAN WATER PROGRAM - LOCAL

ACCOUNT NO:
70-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5215	Contract Svcs-Professional		
	Catch Basin Maintenance	2,000	
	Contracted Municipal NPDES Permit Services (WMP/CIMP)	18,000	
	Fee to issue, administer, and enforce the MS4 NPDES Permit	11,000	
	Municipal NPDES Consulting Services (jurisdictional)	<u>75,000</u>	
			106,000
5968	Construction		0
5969	Administrative Charges		
	Safe Clean Water Program Administration	5,000	
	Water Quality Programs Administration and Coordination	<u>5,000</u>	
			10,000
6025	Improvements		
	Trash Capture Device Installations		20,000
9000	Reimbursement Transfer-Out		
	Infrastructure Project - Planning, Funding, Design, and Construction		1,473,140
			<u><u>1,609,140</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

DIVISION:
SAFE CLEAN WATER PROGRAM - REGIONAL

ACCOUNT NO:
71-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2023-24 Budget	2023-24 Estimated Actual	2024-25 Budget
REVENUES:				
PROJECT REIMBURSEMENT	4793	0	0	0
TOTAL REVENUES		0	0	0
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Reimbursement Transfer-Out	9000	0	0	1,617,347
TOTAL CAPITAL OUTLAY:		0	0	1,617,347
TOTAL EXPENDITURES		0	0	1,617,347
NET SURPLUS (DEFICIT)		0	0	(1,617,347)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2024-2025**

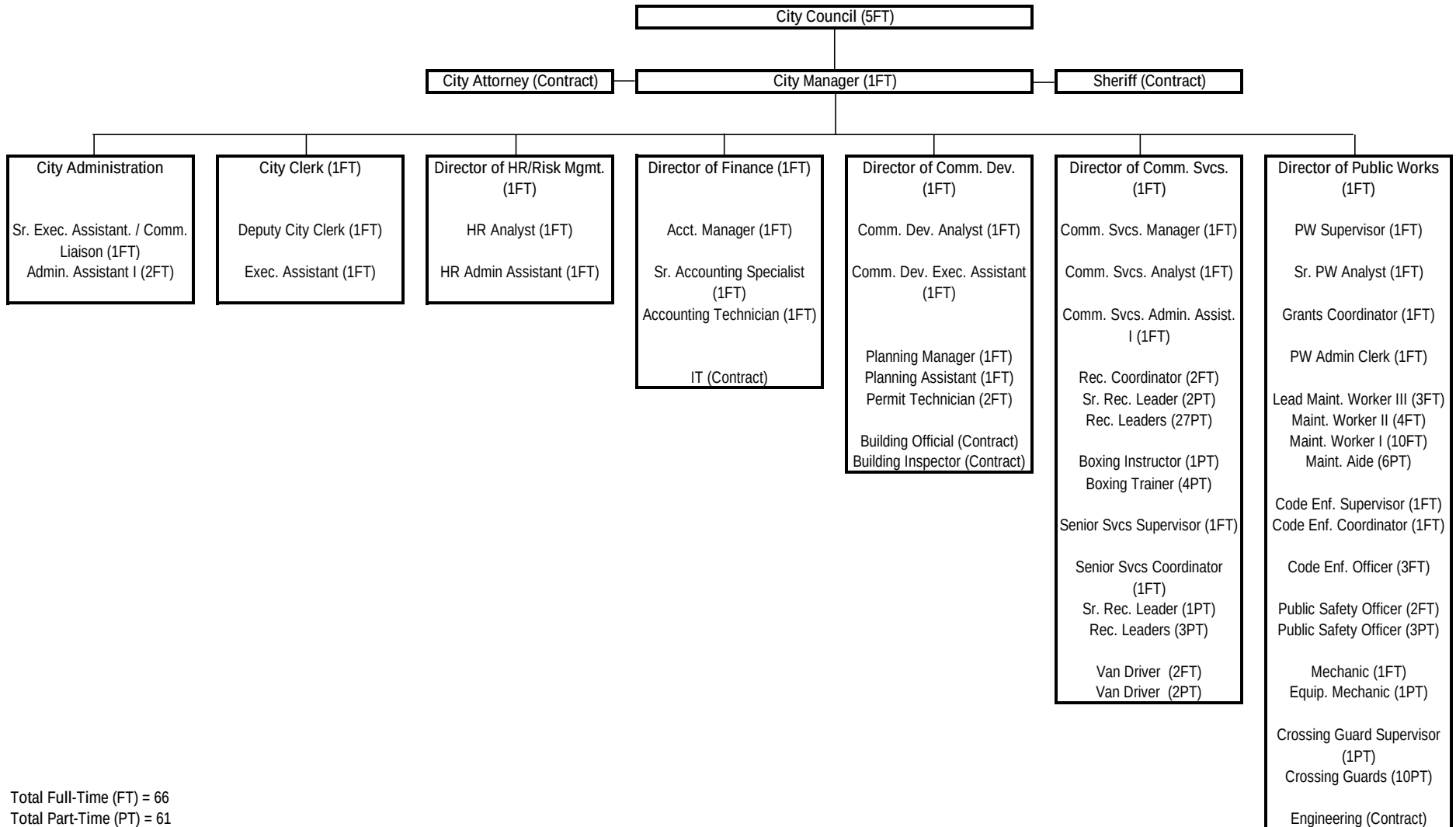
DIVISION:
SAFE CLEAN WATER PROGRAM - REGIONAL

ACCOUNT NO:
71-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer-Out to Fund 68 Capital Improvement Fund Project #0407 Merced Ave Greenway Phase I	1,617,347
		<u><u>1,617,347</u></u>

CITY OF SOUTH EL MONTE
PROPOSED ORGANIZATIONAL CHART FY 2024-2025



**City of South El Monte
Personnel
Fiscal 2024-25 Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
1	City Council	Full Time	City Council	Active	1.00	\$ 22,075.80	\$ 31,828.11	\$ 53,903.91
2	City Council	Full Time	City Council	Active	1.00	\$ 22,075.80	\$ 3,439.01	\$ 25,514.81
3	City Council	Full Time	City Council	Active	1.00	\$ 22,075.80	\$ 1,855.13	\$ 23,930.93
4	City Council	Full Time	City Council	Active	1.00	\$ 22,075.80	\$ 1,855.13	\$ 23,930.93
5	City Council	Full Time	City Council	Active	1.00	\$ 22,075.80	\$ 26,389.72	\$ 48,465.52
6	City Council Total				5.00	\$ 110,379.00	\$ 65,367.10	\$ 175,746.10
7	City Administration	Full Time	City Manager	Active	1.00	\$ 220,791.60	\$ 42,819.88	\$ 263,611.48
8	City Administration	Full Time	Sr. Exec. Assistant / Comm. Liaison	Active	1.00	\$ 106,148.29	\$ 34,208.76	\$ 140,357.05
9	City Administration	Full Time	Admin. Assistant I	Active	1.00	\$ 71,852.13	\$ 22,947.94	\$ 94,800.07
10	City Administration	Full Time	Admin. Assistant I	Vacant	1.00	\$ 71,852.13	\$ 22,947.94	\$ 94,800.07
11	City Administration Total				4.00	\$ 470,644.14	\$ 122,924.52	\$ 593,568.67
12	Human Resources	Full Time	HR/Risk Mgmt. Director	Active	1.00	\$ 161,563.92	\$ 25,612.58	\$ 187,176.50
13	Human Resources	Full Time	HR/Risk Mgmt. Analyst	Active	1.00	\$ 84,305.14	\$ 15,344.06	\$ 99,649.20
14	Human Resources	Full Time	HR/Risk Mgmt. Admin. Assistant	Vacant	1.00	\$ 71,852.13	\$ 22,947.94	\$ 94,800.07
15	Human Resources Total				3.00	\$ 317,721.18	\$ 63,904.58	\$ 381,625.77
16	School Safety	Part Time	Cross. Guard Super.	Active	0.25	\$ 11,622.24	\$ 962.60	\$ 12,584.84
17	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,245.44	\$ 704.28	\$ 8,949.72
18	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,245.44	\$ 704.28	\$ 8,949.72
19	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,245.44	\$ 704.28	\$ 8,949.72
20	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,245.44	\$ 704.28	\$ 8,949.72
21	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,245.44	\$ 704.28	\$ 8,949.72
22	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 9,066.96	\$ 767.12	\$ 9,834.08
23	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,643.60	\$ 734.74	\$ 9,378.34
24	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 9,969.12	\$ 836.14	\$ 10,805.26
25	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 9,505.44	\$ 800.67	\$ 10,306.11
26	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 8,643.60	\$ 734.74	\$ 9,378.34
27	School Safety Total				2.75	\$ 98,678.16	\$ 8,357.38	\$ 107,035.54
28	City Clerk	Full Time	City Clerk	Active	1.00	\$ 129,677.52	\$ 43,364.12	\$ 173,041.64
29	City Clerk	Full Time	Deputy City Clerk	Active	1.00	\$ 73,699.38	\$ 42,649.22	\$ 116,348.60
30	City Clerk	Full Time	Executive Assistant	Active	1.00	\$ 99,970.58	\$ 51,332.61	\$ 151,303.19
31	City Clerk Total				3.00	\$ 303,347.47	\$ 137,345.95	\$ 440,693.42
32	Community Development	Full Time	Comm. Dev. Director	Active	1.00	\$ 161,469.36	\$ 29,508.00	\$ 190,977.36
33	Community Development	Full Time	Comm. Dev. Analyst	Active	1.00	\$ 77,327.10	\$ 37,002.78	\$ 114,329.89
34	Community Development	Full Time	Comm. Dev. Exec. Assistant	Active	1.00	\$ 74,545.10	\$ 35,162.11	\$ 109,707.22
35	Community Development	Full Time	Planning Manager	Active	1.00	\$ 127,259.22	\$ 31,128.99	\$ 158,388.21
36	Community Development	Full Time	Planning Assistant	Vacant	1.00	\$ 62,193.02	\$ 20,059.52	\$ 82,252.54
37	Community Development	Full Time	Permit Technician	Active	1.00	\$ 70,294.21	\$ 39,479.79	\$ 109,774.00
38	Community Development	Full Time	Permit Technician	Active	1.00	\$ 66,978.06	\$ 22,184.88	\$ 89,162.95
39	Community Development Total				7.00	\$ 640,066.08	\$ 214,526.08	\$ 854,592.16
40	Finance	Full Time	Finance Director	Active	1.00	\$ 170,256.24	\$ 62,069.42	\$ 232,325.66
41	Finance	Full Time	Acct. Manager	Active	1.00	\$ 120,849.49	\$ 49,537.61	\$ 170,387.10
42	Finance	Full Time	Sr. Acct. Specialist	Active	1.00	\$ 97,814.53	\$ 45,931.40	\$ 143,745.93
43	Finance	Full Time	Acct. Technician	Active	1.00	\$ 80,855.46	\$ 43,153.99	\$ 124,009.44
44	Finance Total				4.00	\$ 469,775.71	\$ 200,692.42	\$ 670,468.13
45	Community Services	Full Time	Comm. Svcs. Director	Active	1.00	\$ 154,269.36	\$ 54,833.58	\$ 209,102.94
46	Community Services	Full Time	Comm. Svcs. Manager	Active	1.00	\$ 119,736.69	\$ 49,363.40	\$ 169,100.09
47	Community Services	Full Time	Comm. Svcs. Analyst	Active	1.00	\$ 89,612.42	\$ 25,728.38	\$ 115,340.80
48	Community Services	Full Time	Comm. Svcs. Admin. Assist. I	Active	1.00	\$ 68,469.22	\$ 22,418.33	\$ 90,887.55
49	Community Services	Full Time	Rec. Coordinator	Active	1.00	\$ 65,153.07	\$ 21,899.17	\$ 87,052.25
50	Community Services	Full Time	Rec. Coordinator	Active	1.00	\$ 65,153.07	\$ 21,899.17	\$ 87,052.25
51	Community Services	Part Time	Boxing Instructor	Active	0.50	\$ 28,909.44	\$ 16,761.48	\$ 45,670.92
52	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 19,494.72	\$ 1,638.35	\$ 21,133.07
53	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 19,494.72	\$ 1,638.35	\$ 21,133.07
54	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
55	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 17,730.72	\$ 1,503.40	\$ 19,234.12
56	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 20,129.76	\$ 1,686.93	\$ 21,816.69
57	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 21,107.52	\$ 1,761.73	\$ 22,869.25
58	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 20,129.76	\$ 1,686.93	\$ 21,816.69
59	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 20,129.76	\$ 1,686.93	\$ 21,816.69
60	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
61	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,494.72	\$ 1,638.35	\$ 21,133.07
62	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
63	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
64	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
65	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,494.72	\$ 1,638.35	\$ 21,133.07
66	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
67	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
68	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
69	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
70	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79

**City of South El Monte
Personnel
Fiscal 2024-25 Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
71	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
72	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
73	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
74	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
75	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
76	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
77	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
78	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
79	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
80	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
81	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
82	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
83	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
84	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 16,128.00	\$ 1,380.79	\$ 17,508.79
85	Community Services Total				23.00	\$ 1,159,512.86	\$ 261,222.55	\$ 1,420,735.42
86	Public Safety - Code Enf.	Full Time	Code Enf. Super.	Active	1.00	\$ 110,097.61	\$ 53,559.59	\$ 163,657.20
87	Public Safety - Code Enf.	Full Time	Code Enf. Coordinator	Active	1.00	\$ 83,998.52	\$ 41,492.00	\$ 125,490.52
88	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Active	1.00	\$ 91,723.47	\$ 49,960.68	\$ 141,684.15
89	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Active	1.00	\$ 70,783.84	\$ 22,780.69	\$ 93,564.53
90	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Active	1.00	\$ 89,174.93	\$ 42,712.62	\$ 131,887.55
91	Public Safety - Code Enf. Total				5.00	\$ 445,778.37	\$ 210,505.58	\$ 656,283.95
92	Public Safety - PS Officer	Full Time	PS Officer	Active	1.00	\$ 56,651.28	\$ 23,934.91	\$ 80,586.19
93	Public Safety - PS Officer	Full Time	PS Officer	Active	1.00	\$ 49,061.98	\$ 19,380.05	\$ 68,442.03
94	Public Safety - PS Officer	Part Time	PS Officer	Active	0.50	\$ 22,901.76	\$ 1,898.98	\$ 24,800.74
95	Public Safety - PS Officer	Part Time	PS Officer	Vacant	0.50	\$ 22,901.76	\$ 1,898.98	\$ 24,800.74
96	Public Safety - PS Officer	Part Time	PS Officer	Vacant	0.50	\$ 22,901.76	\$ 1,898.98	\$ 24,800.74
97	Public Safety - PS Officer Total				3.50	\$ 174,418.54	\$ 49,011.91	\$ 223,430.45
98	Public Works - Admin	Full Time	PW Director	Active	1.00	\$ 162,757.92	\$ 23,930.12	\$ 186,688.04
99	Public Works - Admin	Full Time	PW Supervisor	Active	1.00	\$ 112,522.96	\$ 54,094.37	\$ 166,617.33
100	Public Works - Admin	Full Time	Sr. PW Analyst	Active	1.00	\$ 114,951.65	\$ 45,051.43	\$ 160,003.08
101	Public Works - Admin	Full Time	Grants Coordinator	Active	1.00	\$ 91,929.67	\$ 31,520.84	\$ 123,450.50
102	Public Works - Admin	Full Time	Admin. Clerk PW	Active	1.00	\$ 71,852.13	\$ 26,314.66	\$ 98,166.79
103	Public Works - Admin Total				5.00	\$ 554,014.33	\$ 180,911.41	\$ 734,925.74
104	Public Works - Building	Full Time	Lead Maint Work III - Building	Active	1.00	\$ 93,144.84	\$ 51,199.16	\$ 144,344.00
105	Public Works - Building	Full Time	Maint. Worker II - Building	Active	1.00	\$ 73,046.56	\$ 39,095.28	\$ 112,141.84
106	Public Works - Building	Full Time	Maint. Worker I - Building	Active	1.00	\$ 60,701.87	\$ 23,092.92	\$ 83,794.79
107	Public Works - Building	Full Time	Maint. Worker I - Building	Vacant	1.00	\$ 57,853.10	\$ 40,168.42	\$ 98,021.53
108	Public Works - Building	Part Time	Maint. Aide - Building	Active	0.50	\$ 16,742.88	\$ 1,427.83	\$ 18,170.71
109	Public Works - Building	Part Time	Maint. Aide - Building	Active	0.50	\$ 16,742.88	\$ 1,427.83	\$ 18,170.71
110	Public Works - Building	Part Time	Maint. Aide - Building	Active	0.50	\$ 20,240.64	\$ 1,695.41	\$ 21,936.05
111	Public Works - Building Total				5.50	\$ 338,472.78	\$ 158,106.85	\$ 496,579.63
112	Public Works - Fleet	Full Time	Fleet Mechanic	Active	1.00	\$ 79,997.82	\$ 37,420.89	\$ 117,418.72
113	Public Works - Fleet	Part Time	Equip. Mechanic	Active	0.50	\$ 25,068.96	\$ 2,064.78	\$ 27,133.74
114	Public Works - Fleet Total				1.50	\$ 105,066.78	\$ 39,485.67	\$ 144,552.45
115	Public Works - Landscape	Full Time	Lead Maint Work III - Landscape	Active	1.00	\$ 79,552.70	\$ 40,028.05	\$ 119,580.75
116	Public Works - Landscape	Full Time	Maint. Worker II - Landscape	Active	1.00	\$ 74,776.97	\$ 47,174.95	\$ 121,951.92
117	Public Works - Landscape	Full Time	Maint. Worker II - Landscape	Active	1.00	\$ 73,046.56	\$ 39,095.28	\$ 112,141.84
118	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 63,684.18	\$ 21,669.21	\$ 85,353.39
119	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 57,853.10	\$ 24,123.06	\$ 81,976.16
120	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 57,853.10	\$ 20,756.33	\$ 78,609.44
121	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 69,222.27	\$ 11,968.00	\$ 81,190.27
122	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 57,853.10	\$ 37,535.62	\$ 95,388.73
123	Public Works - Landscape	Part Time	Maint. Aide - Landscape	Active	0.50	\$ 16,742.88	\$ 1,427.83	\$ 18,170.71
124	Public Works - Landscape	Part Time	Maint. Aide - Landscape	Active	0.50	\$ 16,742.88	\$ 1,427.83	\$ 18,170.71
125	Public Works - Landscape Total				9.00	\$ 567,327.76	\$ 245,206.16	\$ 812,533.91
126	Public Works - Street	Full Time	Lead Maint Work III - Street	Active	1.00	\$ 72,230.48	\$ 34,101.99	\$ 106,332.47
127	Public Works - Street	Full Time	Maint. Worker II - Street	Active	1.00	\$ 70,116.16	\$ 42,088.25	\$ 112,204.41
128	Public Works - Street	Full Time	Maint. Worker I - Street	Active	1.00	\$ 60,701.87	\$ 39,687.89	\$ 100,389.76
129	Public Works - Street	Full Time	Maint. Worker I - Street	Active	1.00	\$ 55,137.87	\$ 38,944.49	\$ 94,082.37
130	Public Works - Street	Full Time	Maint. Worker I - Street	Active	1.00	\$ 55,137.87	\$ 20,331.25	\$ 75,469.13
131	Public Works - Street	Part Time	Maint. Aide - Street	Active	0.50	\$ 16,742.88	\$ 1,427.83	\$ 18,170.71
132	Public Works - Street Total				5.50	\$ 330,067.14	\$ 176,581.71	\$ 506,648.85
133	Senior Services	Full Time	Sr. Svcs. Supervisor	Active	1.00	\$ 93,519.12	\$ 37,556.14	\$ 131,075.26
134	Senior Services	Full Time	Sr. Svcs. Coordinator	Active	1.00	\$ 82,423.73	\$ 24,602.96	\$ 107,026.69
135	Senior Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 21,107.52	\$ 1,761.73	\$ 22,869.25
136	Senior Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
137	Senior Services	Part Time	Rec. Leader	Active	0.50	\$ 17,730.72	\$ 1,503.40	\$ 19,234.12
138	Senior Services	Part Time	Rec. Leader	Active	0.50	\$ 16,914.24	\$ 1,440.94	\$ 18,355.18
139	Senior Services Total				4.00	\$ 248,609.57	\$ 68,306.11	\$ 316,915.68
140	Transportation Services	Full Time	Van Driver -Class B	Active	1.00	\$ 53,179.34	\$ 38,510.21	\$ 91,689.55

**City of South El Monte
Personnel
Fiscal 2024-25 Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
141	Transportation Services	Full Time	Van Driver -Class B	Active	1.00	\$ 53,179.34	\$ 31,817.22	\$ 84,996.56
142	Transportation Services	Part Time	Van Dr Class B- PT	Active	0.50	\$ 20,240.64	\$ 1,695.41	\$ 21,936.05
143	Transportation Services	Part Time	Van Dr Class C- PT	Active	0.50	\$ 19,494.72	\$ 1,638.35	\$ 21,133.07
144	Transportation Services Total				3.00	\$ 146,094.05	\$ 73,661.18	\$ 219,755.23
145	Grand Total				93.75	\$ 6,479,973.93	\$ 2,276,117.17	\$ 8,756,091.11

**City of South El Monte
Capital Outlay
Fiscal 2024-25 Budget**

Department	Account	Account Name	Capital Outlay	Description
SENIOR SERVICES	01.0150.1530.6020	EQUIPMENT	\$ 5,500	Replacing outdated multi-purpose room furniture
NEW TEMPLE PARK	01.0160.1650.6025	IMPROVEMENTS	\$ 20,000	Upgrade irrigation system for minor and major fields
SHIVELY PARK	01.0160.1660.6025	IMPROVEMENTS	\$ 20,000	Install new parking lot gates
PUBLIC SAFETY CENTER	01.0170.1100.6010	VEHICLES	\$ 35,000	Replace (1) 2012 Chevy Canyon (Unit #22) with one new safety vehicle. Unit #22 to be transferred into Maintenance
PUBLIC SAFETY CENTER	01.0170.1100.6015	OFFICE EQUIPMENT	\$ 15,000	Safety improvements of reception area at the Public Safety Center
CITY HALL	01.0170.1710.6025	IMPROVEMENTS	\$ 70,000	Air Handler
CITY HALL	01.0170.1710.6025	IMPROVEMENTS	\$ 150,000	Sewer Lateral Replacements
MAINTENANCE / TRANSPORTATION YARD	01.0170.1720.6025	IMPROVEMENTS	\$ 7,500	Storage Unit for Code Enforcement logistic and traffic control equipment
MAINTENANCE / TRANSPORTATION YARD	01.0170.1720.6025	IMPROVEMENTS	\$ 20,000	Access Gate
MAINTENANCE / TRANSPORTATION YARD	01.0170.1720.6025	IMPROVEMENTS	\$ 30,000	Replace Back Wall
VEHICLE MAINTENANCE	01.0170.1770.6010	VEHICLES	\$ 120,000	(2) New Pickup Trucks - Retire Vehicles #35 1995 Chevy Pickup and #36 1997 Chevy Pickup
VEHICLE MAINTENANCE	01.0170.1770.6010	VEHICLES	\$ 100,000	New Stake bed Truck
CODE ENFORCEMENT	01.0170.7020.6010	VEHICLES	\$ 35,000	Replace one 2012 Chevy Canyon (Unit #23) with one safety vehicle
GENERAL FUND TOTAL			\$ 628,000	
AIR QUALITY MANAGEMENT DISTRICT	13.0500.5010.6010	VEHICLES	\$ 40,000	One electric cart for PW Maintenance
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 55,000	Termite treatment & repairs at Community Center
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 25,000	Stage floor - resurface & seal at Senior Center
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 30,000	Fire alarm upgrades at Senior Center
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 20,000	Replace 21 window blinds at Senior Center
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 20,000	Outdoor basketball court resurfacing at Civic Center
IN-LIEU FEE FUND	15.0450.4510.6025	IMPROVEMENTS	\$ 10,000	Replace basketball backboards and rims at Civic Center
MEASURE M LOCAL RETURN	37.0670.6720.6025	IMPROVEMENTS	\$ 90,000	City-wide Sidewalk Project
MEASURE M LOCAL RETURN	37.0670.6720.6025	IMPROVEMENTS	\$ 60,000	City-wide Striping Project
CDBG CAPITAL IMPROVEMENTS	39.0900.9000.6025	IMPROVEMENTS	\$ 136,207	Aquatic Center Pool Replastering Project
CDBG CAPITAL IMPROVEMENTS	39.0900.9000.6025	IMPROVEMENTS	\$ 100,345	City Hall Restroom Rehabilitation
HSIP	40.0900.9000.6025	IMPROVEMENTS	\$ 601,300	HSIPL-5352(020) - Various Signalized Streets (Project # 295)
HSIP	40.0900.9000.6025	IMPROVEMENTS	\$ 653,000	HSIPL-5352(021) - Lee/Garvey Durfee/Peck Intersection Improv (Project #296)
HSIP	40.0900.9000.6025	IMPROVEMENTS	\$ 81,700	HSIPL-5352(022) - South El Monte Systemic Safety Improvements at Signalized Intersections Cycle 11 (Project # 0607)
MEASURE A PARK BOND FUND	41.0810.8110.6025	IMPROVEMENTS	\$ 10,000	Replace basketball backboards and rims at MVD
MEASURE A PARK BOND FUND	41.0810.8110.6025	IMPROVEMENTS	\$ 20,000	Termite treatment & Repairs in Community Center
MEASURE A PARK BOND FUND	41.0810.8110.6025	IMPROVEMENTS	\$ 25,000	Thienes Gateway Improvements
TRANSPORTATION DEVELOPMENT ACT	43.0900.9000.6025	IMPROVEMENTS	\$ 63,000	Sidewalk Improvements
PROP A LOCAL RETURN	44.0800.8015.6010	VEHICLES	\$ 94,300	Tesla Model X
PROP A LOCAL RETURN	44.0800.8015.6010	VEHICLES	\$ 86,800	Chrysler Mini Van with wheelchair conversion
PROP A LOCAL RETURN	44.0800.8040.6025	IMPROVEMENTS	\$ 100,000	Bus shelters
SEWER ASSESSMENT ADMINISTRATION	46.0460.4610.6025	IMPROVEMENTS	\$ 200,000	Sewer improvements
MISC GRANT FUND	68.0900.9000.5215	CONTRACTUAL SERVICES	\$ 46,000	Project #413 - LMS Implementation

**City of South El Monte
Capital Outlay
Fiscal 2024-25 Budget**

Department	Account	Account Name	Capital Outlay	Description
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 786,000	Project #110 - Citywide Pedestrian Safety Improvements, ATP Cycle 5
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 3,536,703	Project #140 - Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 6,111,624	Project #407 - Merced Ave Greenway Phase I
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 1,473,140	Project #407 - Merced Ave Greenway Phase II
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 1,738,577	Project #640 - Residential Street Rehabilitation
MISC GRANT FUND	68.0900.9000.5968	CONSTRUCTION	\$ 731,000	Project #634 - New Temple Park Comm. Room, Snack Bar, Restroom Rehab.
MISC GRANT FUND	68.0900.9000.6020	EQUIPMENT	\$ 91,886	Project #411 - Public Safety Equipment
MISC GRANT FUND	68.0900.9000.6020	EQUIPMENT	\$ 347,690	Project #414 - Section 5310 Grant Proj.
MISC GRANT FUND	68.0900.9000.6020	EQUIPMENT	\$ 240,000	Project #TBD - Section 5310 Grant Proj.
MISC GRANT FUND	68.0900.9000.6025	IMPROVEMENTS	\$ 682,733	Project #252 - Various Park Improvements
SAFE CLEAN WATER PROGRAM LOCAL	70.0900.9020.5969	ADMINISTRATIVE CHARGES	\$ 5,000	Safe Clean Water Program Administration
SAFE CLEAN WATER PROGRAM LOCAL	70.0900.9020.5969	ADMINISTRATIVE CHARGES	\$ 5,000	Water Quality Programs Administration and Coordination
SAFE CLEAN WATER PROGRAM LOCAL	70.0900.9020.6025	IMPROVEMENTS	\$ 20,000	Trash Capture Device Installations
SPECIAL REVENUE FUNDS TOTAL			\$ 18,337,004	
CITY-WIDE TOTAL			\$ 18,965,004	



City Council Agenda Report

Agenda Item No. 9.b.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Guillermo Arreola, Director of Community Development

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 24-222, APPROVING AWARD OF PROFESSIONAL SERVICES AGREEMENT (PSA) TO SCI CONSULTING GROUP FOR CANNABIS CONSULTING SERVICES

SUMMARY:

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 24-222, awarding PSA to SCI Consulting Group for cannabis consulting services, in an amount not to exceed \$91,000; and
2. Authorize the City Manager or his designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: The fiscal impact on the General Fund is initially expected to be \$91,000. However, by conducting a cost recovery analysis and setting a fee, the City expects to recover this cost plus any additional cost for staff and consultant times associated with processing all applications.

DISCUSSION: At the November 2022 election, the voters of South El Monte approved Ordinance No. 1260, which added Chapter 5.26 of Title 5 of the South El Monte Municipal Code ("SEMMC"). The ordinance authorized the establishment of a limited number of cannabis retailers (medical/adult use) in the City through the "Commercial Cannabis Operations Regulatory Program", and further, established a tax on retailers. Ordinance No. 1260 also contained provisions permitting the City Council to make amendments without resubmission to the voters provided that the number of permits cannot be changed. This program permits one medical/adult-use cannabis retailer with the option to add another two permits in the second year of the program and, further, provides very detailed requirements on how the program operates and regulates cannabis businesses, including application selection criteria.

On March 12, 2024, the City Council approved Resolution No. 24-137, in support of the California Supreme Court removing the Taxpayer Protection Act and Government Accountability Act from the November 2024 ballot. The Taxpayer Protection and

Government Accountability Act would have revised the California Constitution with provisions that limit voter's authority and input, adopt new and stricter rules for raising taxes and fees, and could have made it more difficult to impose fines and penalties for violation of state and local laws. The measure would have significant negative impacts on City of South El Monte operations and core service delivery. One of the biggest impacts would have been that the measure threatened to retroactively reverse most tax increases approved since January 1, 2022. As such, this caused a delay in implementing the Cannabis Ordinance because of the uncertainty surrounding the Taxpayer Protection Act. However, in June of this year, the California Supreme Court removed the measure from the November ballot.

The consultant will implement the City's Commercial Cannabis Operations Regulatory Program, and review, evaluate, and score the Commercial Cannabis Permit application proposals. Specifically, the consultant will evaluate the following for a future cannabis business in the City:

- Business and operating plans;
- Safety and security protocols;
- Labor and employment practices;
- Community benefit proposals.

On March 28, 2024, a Request for Proposals (RFP) to implement the City's Commercial Cannabis Operations Regulatory Program was solicited. The City received three (3) proposals by the RFP deadline on April 30, 2024. The proposers are as follows:

Name of Consultant (alphabetical order)	Location(s)	Contract Cost
CANNASPIRE LLC	New York and Philadelphia	\$35,000
SCI Consulting Group	Fairfield, CA	\$91,000
Regulatory Professional Advisory Services and Search Consultants, LLC	Bloomfield Hills, MI	\$78,200

In compliance with the City's Purchasing Manual, Chapter 3 - Professional/Consultant Services, the City is required by State Law (GC § 4526) to select consultants based on demonstrated competence and professional qualifications, rather than competitive bidding, and at fair and reasonable prices.

Staff reviewed the proposals and evaluated the proposals based on compliance with the RFP requirements, project understanding and approach, experience, level of effort, schedule and cost-effectiveness to provide efficient services. After review, staff determined that SCI Consulting Group submitted the most qualified proposal to implement the City Commercial Cannabis Operations Regulatory Program, as well as review, evaluate, and score the commercial cannabis permit applications.

Overall, SCI Consulting Group has a significant amount of experience, particularly in California. They have worked with 32 cities and 5 counties, all in California. The other two proposals lacked experience in California. SCI Consulting Group also included a Cost Recovery Analysis that assigns responsibility to the industry participants for expenses incurred by the City for developing, managing, and regulating industry activities, ensuring

full cost, or nearly full cost recovery for all the City's cannabis-related activities. This is based on the City receiving between 10-15 applications. Therefore, staff recommends awarding a Professional Services Agreement to SCI Consulting Group in the amount of \$91,000.

ATTACHMENT(S):

- A. Resolution No. 24-222
- B. PSA SCI Consulting

ATTACHMENT A

RESOLUTION NO. 24-222

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING PROFESSIONAL SERVICE AGREEMENT TO SCI CONSULTING GROUP FOR CANNABIS CONSULTING SERVICES

WHEREAS, the City of South El Monte (“City”) seeks a consultant to implement the City’s Commercial Cannabis Operations Regulatory Program, and review, evaluate, and score the Commercial Cannabis Permit application proposals.

WHEREAS, on March 28, 2024, a Request for Proposals (RFP) was solicited seeking a cannabis consultant to implement the Commercial Cannabis Operations Regulatory Program; and

WHEREAS, the City received three (3) proposals for the solicited services by the RFP deadline on April 30, 2024; and

WHEREAS, the City staff evaluated the proposals and determined that SCI Consulting Group submitted the most qualified proposal to implement the Commercial Cannabis Operations Regulatory Program, as well as to review, evaluate, and score the proposals; based on the analysis provided in the staff report for this item, which is incorporated by reference as set forth in full herein.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. Upon reviewing the proposals submitted for implementation of the Commercial Cannabis Operations Regulatory Program, review, evaluate and score the proposals, the City Council hereby finds that SCI Consulting Group has submitted the most qualified proposal, in the amount of \$91,000.

SECTION 3. The City Council hereby authorizes and directs the City Manager to execute a professional service agreement with SCI Consulting Group subject to review and approval as to form by the City Attorney. The Council further directs the City Manager to take all actions necessary to effectuate the agreement.

SECTION 4: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 10th day of September 2024.

Gloria Olmos, Mayor

ATTEST:

Sabrina Muhne, Interim City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Sabrina Muhne, Interim City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 24-222, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of September 2024, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Sabrina Muhne, Interim City Clerk

ATTACHMENT B

CONTRACT SERVICES AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

**AGREEMENT FOR CONTRACT SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND**

THIS AGREEMENT FOR CONTRACT SERVICES (herein “Agreement”) is made and entered into this ____ day of _____, 2024 by and between the CITY OF SOUTH EL MONTE, a California, a municipal corporation (“City”) and SCI Consulting Group, (“Consultant”). City and Consultant may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

- A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services to implement the City’s Commercial Cannabis Operations Regulatory Program and Evaluation Services defined and described particularly in Article 1 of this Agreement.
- B. Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.
- C. Pursuant to the City of South El Monte Municipal Code, City has authority to enter into and execute this Agreement.
- D. The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the “Scope of Services” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase “highest

professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant’s Proposal.

The Scope of Services shall include the Consultant’s scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant’s performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant’s risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City’s own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Ninety-One Thousand Dollars (\$91,000.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding three (3) years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

_____	<u>Head of Contract Management</u>
(Name)	(Title)
_____	_____
(Name)	(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas, City Manager, or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees and that Consultant issues or will issue a W-2 to such personnel.

In the event that Consultant or any employee, agent, subcontractor, or independent contractor of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any of Consultant's personnel used to provide the Services under this Agreement are other than independent contractors of the City.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO “insured contract” language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers’ compensation insurance. Consultant shall maintain Workers’ Compensation Insurance (Statutory Limits) and Employer’s Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit “B”.

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers’ compensation. Insurance certificates and endorsements must be approved by City’s Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute

with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be

additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of

Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable (“indemnitors”), or arising from Consultant’s or indemnitors’ reckless or willful misconduct, or arising from Consultant’s or indemnitors’ negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys’ fees incurred in connection therewith;

Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys’ fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City’s sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City’s negligence, except that design professionals’ indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination or expiration of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times

during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or

work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered “voluntary” provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney’s fees, caused by or incurred as a result of Consultant’s conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices

during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of \$100.00 (One Hundred Dollars) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of “financial interest” shall be consistent with State law and shall not include interests found to be “remote” or “noninterests” pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant’s Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Sabrina Muhne, Interim City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Anthony R. Taylor, City Attorney

CONSULTANT:

SCI Consulting Group By:_____
Name:

Title:_____

By:_____

Name: _____

Title:_____

Address:_____

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

- ☐ INDIVIDUAL
☐ CORPORATE OFFICER

TITLE OR TYPE OF DOCUMENT

TITLE(S)

- ☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2023 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

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☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF SERVICES

- I. Consultant will perform the following Services:**
 - A.
 - B.
 - C.
 - D.
 - E.
- II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:**
 - A. Actionable insights include:
 - a.
 - b.
 - c.
 - d.
 - e.
- III. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City appraised of the status of performance by delivering the following status reports:**
 - A.
 - B.
 - C.
- IV. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.**
- V. Consultant will utilize the following personnel to accomplish the Services:**
 - A.

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

[THIS SECTION INTENTIONALLY LEFT BLANK]

EXHIBIT "C"

SCHEDULE OF COMPENSATION

- I. Consultant shall perform the following tasks at the following rates:**
- II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.8.**
- IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:**
 - A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.**
 - B. Line items for all materials and equipment properly charged to the Services.**
 - C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.**
 - D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.**
- V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.**
- VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.**

EXHIBIT C-1

<u>SCI STAFF</u>	<u>HOURLY RATE</u>
John Bliss, President	\$312.00
Kyle Tankard, Cannabis Services Group Leader	\$325.00
David Kaufman, Consultant	\$268.00
Support Staff	\$78.00

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Consultant shall perform all services timely in accordance with the following schedule:

	<u>Days to Perform</u>	<u>Deadline Date</u>
A. Application Process Development	_____	_____
B. Application Review	_____	_____
C. Applicant Interviews and Selection	_____	_____
D. Cost Recovery Analysis	_____	_____

II. Consultant shall deliver the following tangible work products to the City by the following dates.

	Work Product	Date
A.	Application Process Development • Develop application and selection process; • Develop and design application package; • Develop internal evaluation rubric and scoring template; • Develop interview process.	
B.	Application Review • Initial screening of applications; • Review, evaluate, and score each application based on evaluation criteria;	

	• Prepare a scoring spreadsheet for each applicant; • Background checks.	
C.	Applicant Interviews and Selection • Assist with the coordination and scheduling of interviews; • Participate in interviews; • Prepare report and final rankings.	
D.	Cost Recovery Analysis • Develop Fee Study Report • Prepare resolution, staff report, and supporting documentation for Council adoption.	

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.



City Council Agenda Report

Agenda Item No. 12.a.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Sabrina Muhne, Interim City Clerk

SUBJECT: **Mayor Pro Tem Rudy Bojorquez**

1. Discussion to implement new procedures for all commissioners to immediately sign an affidavit under penalty of perjury stating they physically reside in South El Monte and immediate termination of commissioners for non-compliance.

RECOMMENDATION: Discussion and/or Action.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 12.b.

DATE: September 10, 2024

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Sabrina Muhne, Interim City Clerk

SUBJECT: **Councilmember Hector Delgado**

1. Recognition of Mrs. Sonia Ayala, 2024/2025 El Monte Union High School District Teacher of the Year from South El Monte High School.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None