

Gloria Olmos, Mayor
Hector Delgado, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Larry Rodriguez, Councilmember



Rene Salas, City Manager
Susie A. Altamirano, Interim City Attorney
Adrian Garcia, City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

June 3, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing sem.cityclerk@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes>. After the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The City Council holds regular meetings on the first and third Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes> or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Adrian Garcia, MMC, City Clerk
Ph (626) 443-4928
Cell (626) 926-3071

Sabrina A. Muhne, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Larry Rodriguez

3. INVOCATION

Pastor Charlie Corum

4. PRESENTATIONS

4.a. Presentation of Certificates of Recognition and Scholarships to South El Monte High School, State of the City 2025 Scholarship recipients

4.b. Presentation of Certificates of Recognition and Scholarships to Shively Middle School, State of the City 2025 Scholarship recipients

4.c. Presentation of Certificates of Recognition to the South El Monte High School Varsity Softball team for their 2025 MVL Title

4.d. Presentation of Certificates of Recognition to the South El Monte High School Varsity Baseball team for their 2025 MVL Title

4.e. Presentation by Susanne Kluh, General Manager, from the Greater Los Angeles County Vector Control District

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE SPECIAL CITY COUNCIL MEETING OF APRIL 29, 2025, AND THE REGULAR CITY COUNCIL MEETING OF MAY 6, 2025

Staff is requesting approval of the Minutes for the Special City Council Meeting of April 29, 2025, and the Regular City Council Meeting of May 6, 2025.

RECOMMENDED ACTION: Staff is requesting approval of the Minutes for the Special City Council Meeting of April 29, 2025, and the Regular City Council Meeting of May 6, 2025.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-046, APPROVING WARRANTS FOR THE PERIOD OF MAY 7, 2025, THROUGH JUNE 3, 2025

Authorizing payment of City expenditures for the period of May 7, 2025, through June 3, 2025, totaling \$1,900,212.18.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-046, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-047, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 25/26 FUNDED BY "SB1" THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

On April 28, 2017, the Governor signed Senate Bill ("SB 1" - Beall and Frazier, Chapter 5, Statute 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. Under this legislation, in order to be eligible for funding, cities are required to adopt a resolution listing proposed projects every fiscal year.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-047, adopting a list of street rehabilitation projects for FY 2025/26 under the Road Repair and Accountability Act of 2017 (SB1).

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-048, ACCEPTING THE AQUATICS CENTER SWIMMING POOL REPLASTERING PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER.

On May 30, 2024, the Engineering Department solicited bids for the Aquatics Center Swimming Pool Replastering Project. The work involved removal of existing plaster and installation of new pool plaster and related work to the small and large pools at the Aquatics Center. The final cost for the construction work completed by Condor, Inc. is \$553,850.76.

Consent Calendar Items 7.d. (Recommendation) through 7.f. next page.

CONSENT CALENDAR (CONTINUED)

Item 7.d.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-048, accepting the completion for the Aquatics Center Swimming Pool Replastering Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-049, APPROVING AWARD OF CONSTRUCTION CONTRACT TO BRIDGEROCK CONSTRUCTION, INC. FOR CITY HALL AND COUNCIL CHAMBER'S RESTROOM REMODEL (CDBG), CITY PROJECT NO. 637

On March 14, 2025, the Engineering Department solicited bids for the City Hall and Council Chamber's Restroom Remodel (CDBG) Project. The work involves the renovation and upgrade of four restrooms on the main floor (two public restrooms and two staff restrooms) located within the City of South El Monte City Hall and Council Chamber's buildings. Two of the City Hall Restrooms will be renovated to three accessible unisex restrooms per CBC 11B to meet the requirements for the entire building. The lowest responsive bid was submitted by Bridgerock Construction, Inc. in the total bid amount of \$553,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the City Hall and Council Chamber's Restroom Remodel (CDBG) Project;
2. Approve Resolution No. 25-049, awarding the City Hall and Council Chamber's Restroom Remodel (CDBG) Project contract to the lowest responsible bidder in an amount of \$553,000.00 to Bridgerock Construction, Inc. and authorize the City Manager to execute the contract; and
3. Authorize fifteen percent (15%) of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-050, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND PASSIVE LOGIC, INC., TO PROVIDE PROJECT DESIGN & IMPLEMENTATION SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

On October 12, 2021, the City Council of the City of South El Monte ("City Council") approved a Professional Services Agreement with Passive Logic ("Agreement"), for the Project Design and Implementation Services for the City's Autonomous Building Controls Retrofit Project ("Project"). An extension of the term of the Agreement is necessary for project completion; no additional compensation is required.

Consent Calendar Items 7.f. (Recommendation) through 7.h. next page.

CONSENT CALENDAR (CONTINUED)

Item 7.f.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-050, extending the term of the Agreement covering the period of July 13, 2024 to June 01, 2026, to complete the Project.

7.g. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-051, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND THE ENERGY COALITION TO PROVIDE PROJECT DESIGN & IMPLEMENTATION SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT**

On October 12, 2021, the City Council of the City of South El Monte ("City Council") approved a Professional Services Agreement with The Energy Coalition ("Agreement"), for the Project Design and Implementation Services for the City's Autonomous Building Controls Retrofit Project ("Project"). An extension of the term of the Agreement is necessary for project completion; no additional compensation is required.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-051, extending the term of the Agreement covering the period of July 13, 2024 to June 01, 2026, to complete the Project.

7.h. **CONSIDERATION AND ADOPTION OF SECOND READING OF ORDINANCE NO. 1283, REPEALING CHAPTERS 3.20 THROUGH 3.36 UNDER TITLE 3 OF THE SOUTH EL MONTE MUNICIPAL CODE**

On October 8, 2024, Staff held a Finance Workshop to seek direction from City Council regarding Title 3, Revenue and Finance, of the South El Monte Municipal Code. Staff is bringing back this item for City Council's consideration and approval to repeal Chapters 3.20 through 3.36 under Title 3 of the South El Monte Municipal Code.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1283, repealing Chapters 3.20 through 3.36 of the South El Monte Municipal Code.

8. **PUBLIC HEARINGS - None**

9. **GENERAL BUSINESS**

9.a. **CONTINUED FROM THE MAY 6, 2025, REGULAR CITY COUNCIL MEETING - UPDATE ON CANNABIS BUFFER ZONE MAPS**

Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends the City Council review the provided maps and provide staff direction to maintain the current or modify the buffer zone and eligible zones for retailer commercial cannabis operations within the South El Monte Municipal Code.

General Business Items 9.b. through 9.d. next page.

GENERAL BUSINESS (CONTINUED)

9.b. ON-STREET RESIDENTIAL PARKING

Currently, in many residential areas on-street vehicle parking is limited and residence(s) have more than the average 2.0 number of vehicles per household. In Southern California, the average is 2.14 number of vehicles per household.

RECOMMENDED ACTION: Receive presentation and direct staff as appropriate.

9.c. FISCAL YEAR (FY) 2025-2026 ANNUAL BUDGET STUDY SESSION

The City is conducting a budget study session for the adoption of the upcoming FY2025-26 annual budget.

RECOMMENDED ACTION: Staff requests City Council review the preliminary FY2025-26 annual budget, discuss, and provide feedback and direction to staff to finalize the budget for adoption at the next regular City Council meeting.

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-052, APPROVING AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES BETWEEN THE CITY AND OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

Staff is seeking City Council approval of the Professional Services Agreement for City Attorney Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-052, Professional Services Agreement for City Attorney Services between the City of South El Monte and Olivarez Madruga Law Organization, LLP, to provide City Attorney Services to the City, City Council, the Successor Agency and the City's Boards and Commissions. Consideration and approval are in accordance with Government Code Sections 53262, 54953(c)(3) and 54956(b); and
2. Authorize the City Manager to make nonmaterial changes and execute all implementing documents.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

Correspondence next page.

11. CORRESPONDENCE

11.a. **LETTER FROM EL MONTE/SOUTH EL MONTE JETS REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE COMMUNITY CENTER, SENIOR CENTER, MARY VAN DYKE PARK COMMUNITY ROOM, NEW TEMPLE PARK FIELDS, AND SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES AT NEW TEMPLE AND SHIVLEY PARK FOR THEIR 2025 SEASON**

The El Monte/South El Monte Jets (Jets) are requesting a facility fee waiver for the use of the Community Center, Senior Center, Mary Van Dyke Park Community Room and New Temple Park fields, and Shively Park field to host practices, games, sports physicals, and season banquets for their 2025 season. Additionally, the Jets are requesting the City Council consider waiving the reservation light fees at Shively and New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility reservation fee waiver for the use of the Community Center, Senior Center, Mary Van Dyke Park Community Room, New Temple Park fields and Shively Park field in the amount of \$22,270.00; and
2. The request to waive the reservation light fees in the amount of \$4,680.00; and
3. Waiving the non-waived fees in the amount of \$4,784.00

11.b. **LETTER FROM SERGEANT ERIN LIU FROM TEMPLE SHERIFF'S STATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE SENIOR CENTER TO HOST THE EXPLORER SCHOLARSHIP AWARD CEREMONY**

Sergeant Erin Liu, from Temple Sheriff's Station, is requesting a facility fee waiver for the use of the Senior Center Dining Room to host the Explorer Scholarship Award Ceremony on Thursday, June 12, 2025 from 5:00 p.m. to 9:00 p.m.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility fee waiver requested by Sergeant Erin Lui for the use of the Senior Center Dining Room in the amount of \$300.00; and
2. Waiving the non-waived fees associated with the reservation in the amount of \$896.00.

Correspondence Item 11.c. next page.

CORRESPONDENCE (CONTINUED)

11.c. LETTER FROM GREATER EAST LOS ANGELES NARCOTICS ANONYMOUS OF SOUTHERN CALIFORNIA ORGANIZATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE COMMUNITY GYMNASIUM AND AMPHITHEATER TO CO-HOST A BOXING SHOW WITH THE SOUTH EL MONTE BOXING PROGRAM

The Greater East Los Angeles Narcotics Anonymous of Southern California Organization (NASCO) is requesting a facility fee waiver for the use of the Community Center Gymnasium and Amphitheater to co-host the Fight for Recovery Boxing Show with the South El Monte Boxing Program on Saturday, October 18, 2025.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility fee waiver requested by NASCO for the use of the Community Center Gymnasium and Amphitheater in the amount of \$2,400.00; and
2. Waving the non-waived fees associated with the reservation in the amount of \$1,528.00.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Discussion/Action: As the city seeks more commercial development in the form of restaurants, it should look at a more diversified plan and attract/encourage entrepreneurial ventures to set up their businesses in South El Monte. Corporate franchises are easy to find. But where can we find non-corporate independent businesses? Is there an organization for entrepreneurs?
2. Discussion/Action: With passage of Proposition 36 and the plan for the closure of Men's Central Jail, the council should consider urging the Los Angeles County Board of Supervisors of re-considering the plan to close the jail or provide an appropriate substitute. Attached is a draft letter for review by the mayor and council, which if agreed upon, can be sent to the Los Angeles County Board of Supervisors.

13. CLOSED SESSION

- 13.a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -**
Pursuant to Government Code Section 54956.9(d)(2) and 54569(e)(1):
One Matter

14. ADJOURNMENT

In memory of Wilhans Ili, former Councilmember.

NEXT REGULAR CITY COUNCIL MEETING:

Tuesday, June 17, 2025, at 6:00 p.m.

CERTIFICATION

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this May 29, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.



Adrian Garcia, MMC



City Council Agenda Report

Agenda Item No. 4.a.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation of Certificates of Recognition and Scholarships to South El Monte High School, State of the City 2025 Scholarship recipients

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.b.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation of Certificates of Recognition and Scholarships to Shively Middle School, State of the City 2025 Scholarship recipients

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.c.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Sr. Executive Assistant to City Council/Community Liaison

SUBJECT: Presentation of Certificates of Recognition to the South El Monte High School Varsity Softball team for their 2025 MVL Title

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.d.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Dianna Gomez, Sr. Executive Assistant to City Council/Community Liaison

SUBJECT: Presentation of Certificates of Recognition to the South El Monte High School Varsity Baseball team for their 2025 MVL Title

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.e.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation by Susanne Kluh, General Manager, from the Greater Los Angeles County Vector Control District

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. 2025 South El Monte City Council Presentation_6.03.25



GREATER LA COUNTY VECTOR CONTROL DISTRICT

Susanne Kluh | General Manager | GLAmosquito.org

About Our District

We are the largest of 5 vector control special districts servicing LA County, with our current cost per single family home being \$18.97 annually.



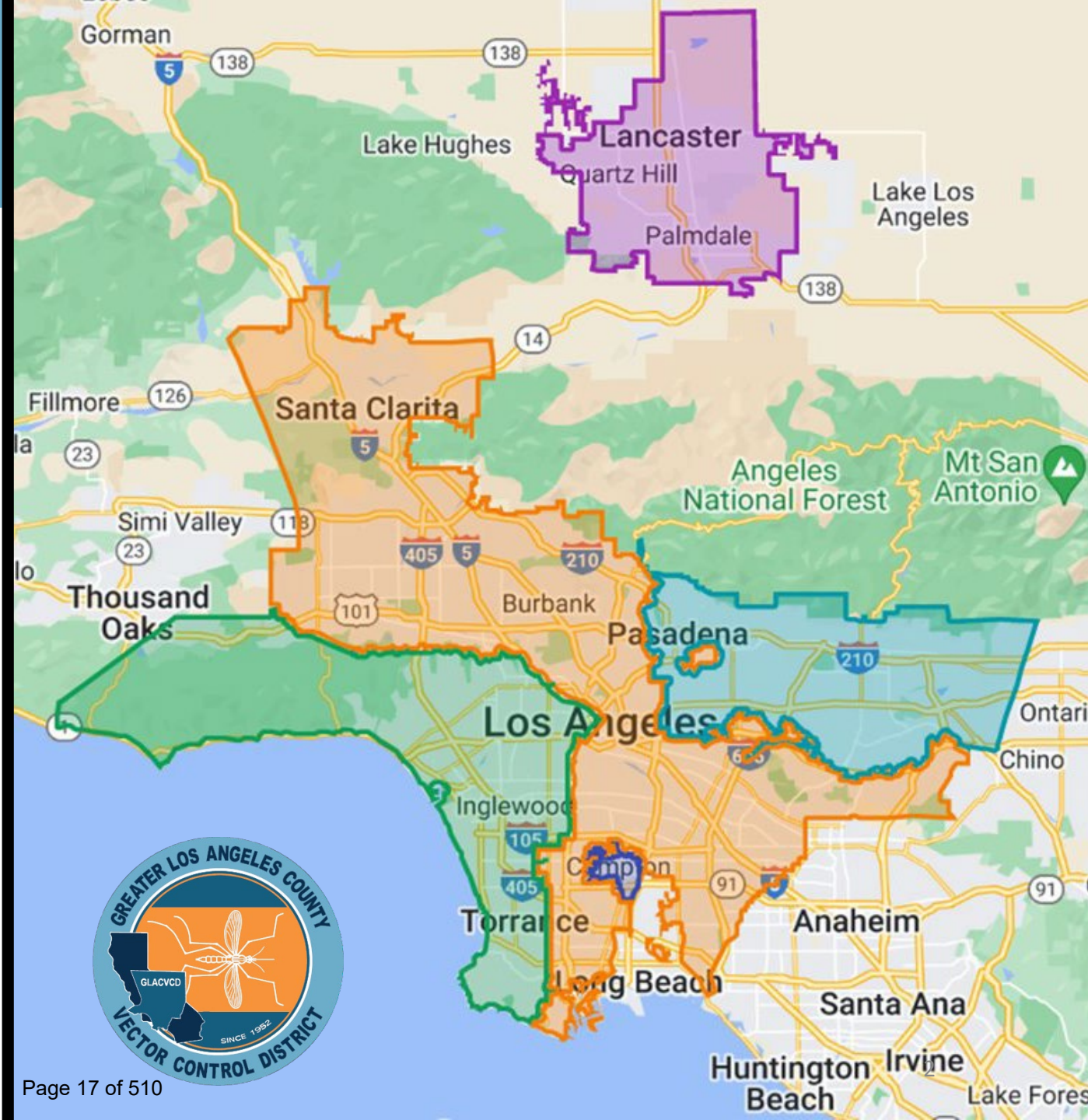
Mosquitoes



Black Fly



Midge



Mosquito-borne Diseases in South El Monte

Dengue Fever Growing Threat

- **140 Travel-associated cases** in GLACVCD jurisdiction
- **3 Locally acquired cases** in GLACVCD
- **14 cases** in LA County

West Nile virus (WNV) Continuous Problem

Saint Louis Encephalomyelitis (SLE) Occasionally Detected



Integrated Vector Management (IVM)



Surveillance



Control



Education

“Our departments control mosquitoes through surveillance, management, education, & outreach”



Operations | High Visibility

Service Request Response

- Phone
- Website

Mosquito-borne Disease Case Response (*Aedes*)

- Door-to-door yard inspections
- Control efforts



Operations | Medium Visibility

Vector Control Specialist (VCS) Single Routes

- Public sources

Swimming Pool Program

Street Gutters



Operations | Medium Visibility

Vector Control Specialist (VCS) Single Routes

- Public sources

Swimming Pool Program

Street Gutters



Operations | Medium Visibility

Vector Control Specialist (VCS) Single Routes

- Public sources

Swimming Pool Program

Street Gutters



Operations | Low Visibility

Underground Storm
Drain System (USDS)

Flood Control
Channels & Stormwater

- Conveyance Systems
- Water Storage Systems



Operations | Low Visibility

Underground Storm
Drain System (USDS)

Flood Control
Channels & Stormwater

- Conveyance Systems
- Water Storage Systems





South El Monte

Greater LA County Vector Control District
Activities: 1/1/2022 - 12/31/2024

Mosquito Sources in South El Monte (2024)

Area Boundaries

City / Community Boundary

Mosquito Sources

Storm Water Structures & Drains: 351
Inspections: 2022 (1,044)
2023 (1,185)
2024 (1,158)

Ponds & Pools: 93
Inspections: 2022 (177)
2023 (238)
2024 (96)

Residential & Public: 1,019
Inspections: 2022 (1,530)
2023 (1,510)
2024 (1,090)

Scale: 1:17,000

Data Sources: GLACVCD, County of Los Angeles Enterprise GIS
Map By: Danyelle Frakes-Lewis | Date 5/21/2025

Service Layer Credits: Bureau of Land Management, Esri,
HERE, Garmin, INCREMENT P, NGA, USGS



- 1,019 Residential & Public
- 93 Ponds & Pools
- 351 Storm Water Structures and Drains

Scientific & Technical Department

Utilizes innovative field and laboratory techniques to monitor mosquito, black fly, and midge populations as well as vector-borne diseases.



Black Fly Surveillance



Mosquito Trapping



Mosquito Identification



Dead Bird Testing

Sterile Insect Technique (SIT)

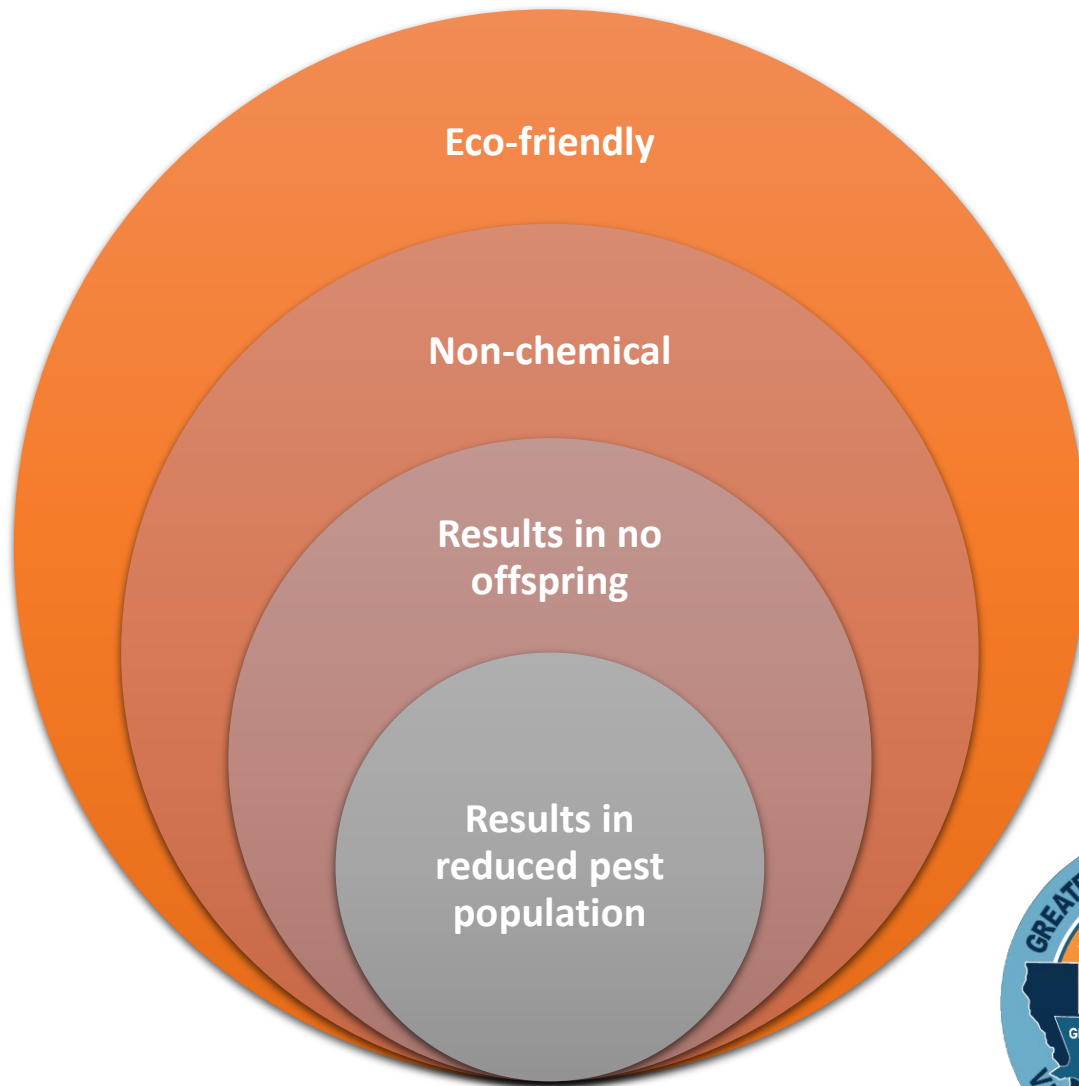
X-ray sterilization of
male mosquitoes

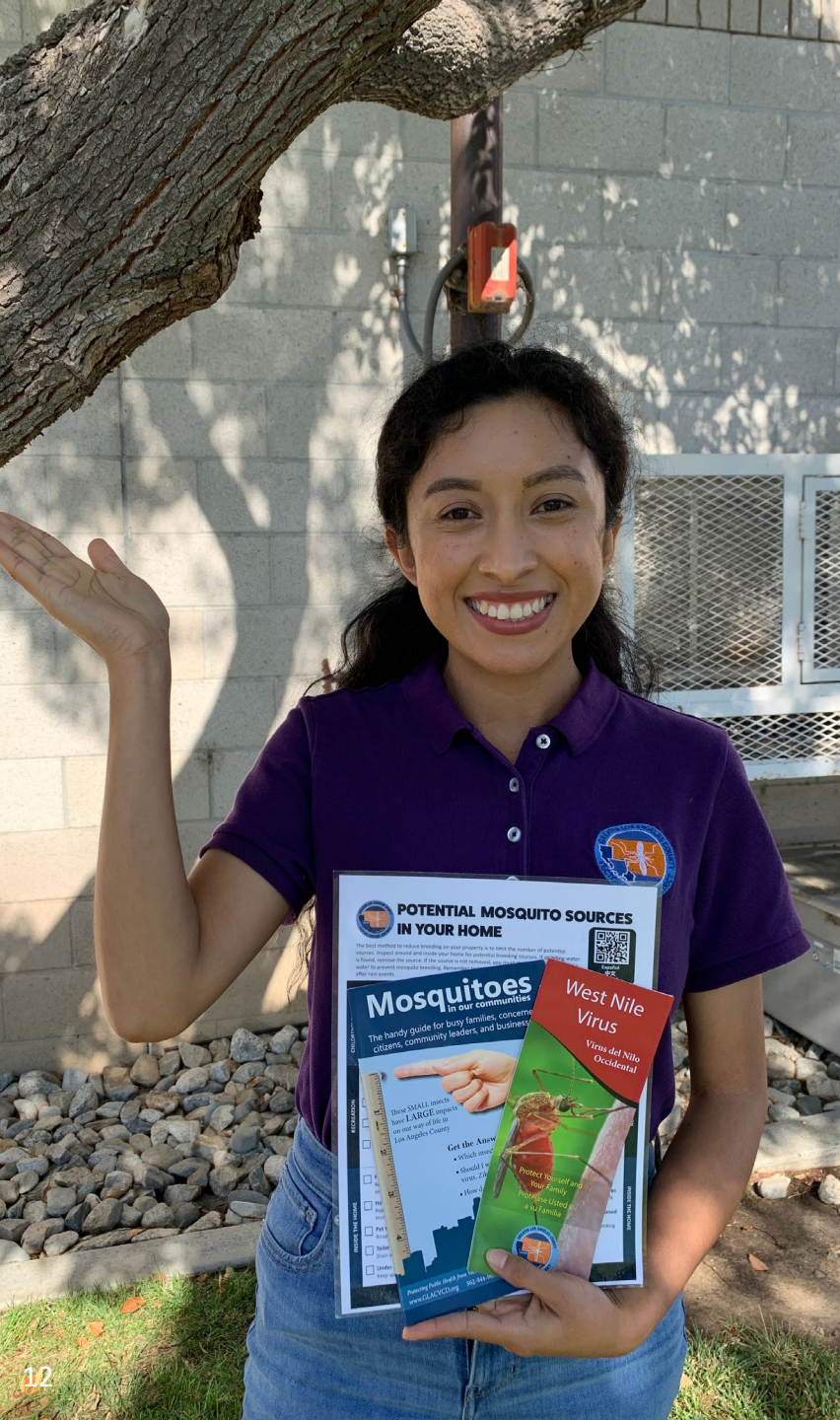
Release of sterile
males over time

Sterile males to mate
with wild females

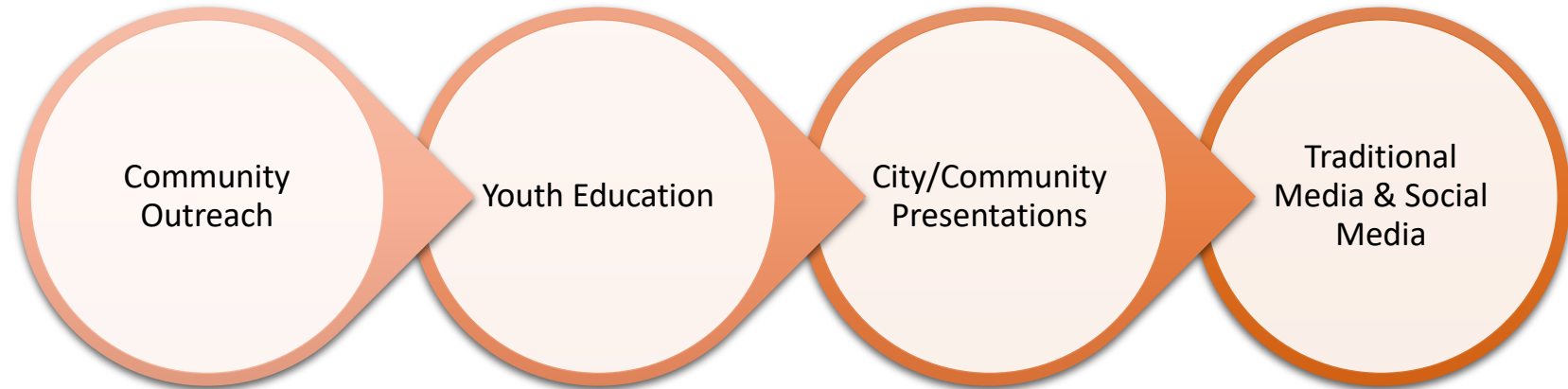


SIT Benefits





Communications Department



- Promotes public awareness of the District services
- Educates the public about mosquitoes and vector-borne diseases



Partner With Us

Follow & share GLACVCD updates from social media accounts on city platforms

Encourage residents to call & visit District website to submit service requests

Add a District tab to city websites and a rolling item on city marquees / newsletters





*Thank
you!*

Greater Los Angeles County Vector Control District

Contact

Website | www.GLAmosquito.org

Phone | (562) 944-9656

Email | communityaffairs@glacvcd.org

SOCIAL MEDIA

@GLAmosquito

SUSANNE KLUH | GENERAL MANAGER | skluh@GLAmosquito.org



City Council Agenda Report

Agenda Item No. 7.a.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Adrian Garcia, MMC, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE SPECIAL CITY COUNCIL MEETING OF APRIL 29, 2025, AND THE REGULAR CITY COUNCIL MEETING OF MAY 6, 2025

SUMMARY: Staff is requesting approval of the Minutes for the Special City Council Meeting of April 29, 2025, and the Regular City Council Meeting of May 6, 2025.

RECOMMENDED ACTION: Staff is requesting approval of the Minutes for the Special City Council Meeting of April 29, 2025, and the Regular City Council Meeting of May 6, 2025.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. DRAFT Spec CC Minutes 4-29-25
- B. DRAFT Reg CC Minutes 05-06-25

CITY OF SOUTH EL MONTE
SPECIAL CITY COUNCIL MEETING MINUTES
Tuesday, April 29, 2025 - 5:30 PM
1415 Santa Anita Avenue, South El Monte, California 91733

Mayor Olmos called the meeting to order at 6:00 P.M.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado and Mayor Olmos

ABSENT: Councilmember(s): None

STAFF PRESENT: Rene Salas, City Manager; and Sabrina Muhne, Deputy City Clerk.

2. PLEDGE OF ALLEGIANCE – Mayor Gloria Olmos led the Pledge of Allegiance.

3. INVOCATION – Mayor Gloria Olmos offered the invocation.

4. PUBLIC COMMENT

Mayor Olmos opened Public Comment.

There being no public comments, Mayor Olmos closed Public Comment.

5. CLOSED SESSION

At 5:32 p.m. Mayor and City Council recessed into Closed Session.

5.a. PUBLIC EMPLOYEE APPOINTMENT - Title: City Attorney pursuant to Government Code Section 54957(b)(1).

At 10:01 p.m. Mayor Olmos reconvened the meeting with all councilmembers present.

Rene Salas, City Manager, announced City Council discussed Item 5.a. and reported the following actions:

Motion by Mayor Olmos, seconded by Councilmember Acosta, to delay the selection to a future meeting for time to review the information. Motion failed 2-3, by the following vote:

AYES: Councilmember(s): Acosta, and Mayor Olmos

NAYS: Councilmember(s): Bojorquez, Rodriguez, and Mayor Pro Tem Delgado

ABSTAIN: Councilmember(s): None

CLOSED SESSION (CONTINUED)

Item 5.a.

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Bojorquez, to select Olivarez Madruga Law Organization LLP (OMLO) for city attorney services. Motion passed 3-2, by the following vote:

AYES: Councilmember(s): Bojorquez, Rodriguez, and Mayor Pro Tem Delgado
NAYS: Councilmember(s): Acosta, Mayor Olmos
ABSTAIN: Councilmember(s): None

6. ADJOURNMENT

There being no further business coming before this body, at 10:03 p.m., Mayor Olmos adjourned the meeting.

Minutes prepared by Sabrina A. Muhne, Deputy City Clerk.

Adrian Garcia, MMC, City Clerk

Gloria Olmos, Mayor

CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
Tuesday, May 6, 2025 - 6:00 PM
1415 Santa Anita Avenue, South El Monte, California 91733

Mayor Olmos called the meeting to order at 6:01 P.M.

1. ROLL CALL

PRESENT: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

ABSENT: Councilmember(s): None

STAFF PRESENT: Rene Salas, City Manager; Susie A. Altamirano, Interim City Attorney; Adrian Garcia, City Clerk; Masami Higa, Director of Finance; Ariana De La Cruz, Director of Community Services; Iyob Tessema, Director of Human Resources and Risk Management; Danilo Batson, Interim Director of Public Works; Gerardo Marquez, Interim Director of Community Development; and Sabrina Muhne, Deputy City Clerk.

Zoom was provided for the public to participate during Public Comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Mayor Gloria Olmos led the Pledge of Allegiance.

3. INVOCATION – Elder Raul Caracoza, First Fundamental Bible Church, La Puente, offered the invocation.

4. PRESENTATIONS

A proclamation was added under Presentation Item 4.d.

Presentation Item 4.b. was heard before Presentation Item 4.a.

4.b. Mayor and City Council presented Certificates of Recognition to the New Temple Elementary Science Olympiad Team for their outstanding achievement in earning the Gold Medal at the Los Angeles Regional Science Olympiad's Elementary tournament.

4.a. Mayor and City Council presented a Certificate of Recognition and a City Seal tile box to Deputy Kingsley K. Obichere for his service to the City of South El Monte.

4.c. Mayor and City Council presented a proclamation, "Proclaiming May 4 through May 10, 2025, as Professional Municipal Clerks Week."

PRESENTATIONS (CONTINUED)

- 4.d. Mayor and City Council presented a proclamation, "Proclaiming May 5-9, 2025, as Recognizing Teachers Appreciation Week and May 5, 2025, as Teachers Appreciation Day."

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Councilmember Rodriguez requested to reorder Councilmembers' Agenda Item 13.a.2.

Mayor Olmos requested to add Walk-On Item Councilmembers' Agenda Item 13.b. to the agenda. Susie A. Altamirano, City Attorney, announced the item under Government Code 54954.2(b)(2) and identified the item as Councilmembers' Agenda Item 13.b., "Mayor Olmos requesting a fee waiver for Faith Dominion Church to host their celebration of 10 years of ministry in the City. Attachments have been provided to the council and made available to the public."

Motion by Councilmember Acosta, seconded by Councilmember Rodriguez, to approve adding Agenda Item 13.b. to the agenda under Councilmember's agenda. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

Councilmembers' Agenda Item 13.a.2. and 13.b. were heard at this time.

13.a. COUNCILMEMBER LARRY RODRIGUEZ

2. Donation of \$500 to the New Temple Elementary Science Olympiad Team.

Motion by Councilmember Rodriguez, seconded by Councilmember Acosta, to donate \$500 to the New Temple Elementary Science Olympiad Team. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

13.b. MAYOR GLORIA OLMOS

1. Requesting a full fee waiver for Faith Dominion Church to host their celebration of 10 years of ministry in the City.

COUNCILMEMBERS' AGENDA (CONTINUED)

Item 13.b.

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Bojorquez, to approve a full fee waiver for Faith Dominion Church to host their celebration of 10 years of ministry in the City. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

Correspondence Agenda Item 12.a. was heard at this time.

12.a. LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH REQUESTING A FACILITY FEE WAIVER FOR THE USE OF SHIVELY PARK FIELD TO HOST THE UNITY IN THE COMMUNITY EVENT

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Acosta, to approve the fee waiver request in the amount of \$1,100.00 for the use of Dean L. Shively Park on Saturday, July 19, 2025, from 8:00 a.m. to 8:00 p.m. to host the Unity in the Community event. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

Staff requested to continue General Business Item 10.e. to the next council meeting of June 3, 2025. There being no objection, this item was continued by consensus.

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Bojorquez, to approve the agenda as amended and waive further readings of Ordinance 1281 and Ordinance 1282. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened Public Comment.

1. Sil Ruiz, Librarian, South El Monte Library, spoke on upcoming library events of the Oliver Chen Author Visit, and the Searching and Applying for College Scholarships workshop.

PUBLIC COMMENT (CONTINUED)

2. Richard Angel, resident, gave a shoutout to Valle Lindo School District, expressed concerns on Agenda Items 8.a. and 10.e., and supported conducting a Town Hall meeting to discuss Item 10.e.
3. Jack Owen, business owner, expressed support for Agenda Item 8.a.
4. John Ventura, resident, expressed concerns on Agenda Item 10.e., the 2022 election results of Measure CM and Measure X, and supported conducting a Town Hall meeting to discuss Item 10.e.
5. Patricia Saucedo, resident, expressed concerns on Agenda Item 10.e., and supported conducting a Town Hall meeting to discuss Item 10.e.
6. Pastor Tony Ozaeta thanked Councilmember Rodriguez for greeting those in attendance prior to the start of the meeting, supported the previous speaker's comments, expressed concerns on Agenda Item 10.e., and supported conducting a Town Hall meeting to discuss Item 10.e.
7. Raul Pardo, resident, expressed concerns on Agenda Item 10.e., and spoke on concerns with city policies that favor developers, affordable housing issues, redevelopment and planning efforts, and the rotation of street maintenance.
8. Danny Olmos, resident, recognized the City for the National Day of Prayer, and expressed concerns on Agenda Item 10.e.
9. Maria Huang, resident, expressed appreciation for the City, expressed agreement with a lot of the comments, concerns on Agenda Item 10.e., and supported conducting a Town Hall meeting to discuss Item 10.e.
10. Denise Silva, Commissioner, thanked the City for the National Day of Prayer, expressed concerns on Agenda Item 10.e.
11. Eduardo Saucedo, resident, spoke on Measure CM and Agenda Item 10.e.

There being no further public comment, Mayor Olmos closed Public Comment.

Mayor Pro Tem Delgado thanked everyone who showed up to speak on Agenda Item 10.e. and expressed that this item is being continued so the issue can be further researched.

7. CONSENT CALENDAR

Susie A. Altamirano, City Attorney, read the title of Consent Calendar Item 7.e., Ordinance 1281, "Establishing a City Homeless Commission."

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Acosta, to approve the Consent Calendar. Motion passed 5-0, by the following vote:

CONSENT CALENDAR (CONTINUED)

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos
NAYS: Councilmember(s): None
ABSENT: Councilmember(s): None

- 7.a. Approved the Minutes for the April 15, 2025, Regular City Council Meeting.
- 7.b. Adopted Resolution No. 25-040, authorizing payment of City expenditures for the period of April 16, 2025, through May 6, 2025, totaling \$2,509,679.91.
- 7.c. Adopted Resolution No. 25-041, approving Amendment No. 2 to Subaward Agreement ENP 242509 between the City and County, and authorized the City Manager or designee to execute Amendment No. 2.
- 7.d. Adopted Resolution No. 25-042 for the offer of dedication of right-of-way easement adjacent to 11214 Rush Street and authorized the City Clerk to record the acceptance.
- 7.e. Adopted Resolution No. 25-043, approving the purchase of three (3) F-150 Ford Pick-up Trucks from Ken Grody Ford of Buena Park, California, and authorized the City Manager to negotiate and execute all requisite documents for the purchase.
- 7.f. Waived second reading and adopted Ordinance No. 1281, Establishing a City Homeless Commission.
- 7.g. Waived second reading and adopted Ordinance No. 1282, Amending Chapter 3.16 of Title 3 of the South El Monte Municipal Code Regarding the Purchase of Supplies, Equipment, and Services.
- 7.h. Canceled the City Council Meeting of Tuesday, May 20, 2025.
- 7.i. Adopted the Office of the California Governor's Office of Emergency Services (Cal OES) Designation of Applicant's Agent Resolution for Non-State Agencies and designate as the Governing Board Representatives: City Manager Rene Salas, Senior Executive Assistant to City Council/Community Liaison Dianna Gomez and Administrative Coordinator Eric Diaz.

8. PUBLIC HEARINGS

8.a. APPEAL OF PLANNING COMMISSION REVOCATION OF CONDITIONAL USE PERMIT (CUP 23-03)

Susie A. Altamirano, City Attorney, announced that there were statements.

PUBLIC HEARINGS (CONTINUED)

Item 8.a.

Mayor Olmos read the following statement: "On Item 8.a., as the Mayor, I'd like to prepare to hear with an open mind not requiring any final judgement according to Section Code 17.03.130 and possibly 17.74.070 from the South El Monte Code, and that we will practice de novo."

Councilmember Rodriguez read the following statement: "On this item I had voted on this item as a Planning Commissioner, this same item is now being appealed to the council, I have conferred with legal counsel, notwithstanding my decision as a planning commissioner, I am willing to reconsider the matter with an open mind and hear all the evidence and the new testimony before making my final decision."

Mayor Olmos introduced the item and Rene Salas, City Manager, introduced Gerardo Marquez, Interim Director of Community Development, who provided a report.

Mayor Olmos opened the Public Hearing.

1. John and Sandra Mendez, appellants, acknowledged the city's concerns, requested reconsideration based on progress made and outstanding citations paid, and requested a six-month wind-down period to complete the "once in a lifetime event" commitments that have already been booked with no new bookings being made.
2. Raul Pardo, resident, spoke on the process, and in support of the appellants if they did everything right.
3. Eduardo Saucedo, resident, spoke in support of the appellants if they have done their due diligence, paid their fines, and followed the requirements, and wished them luck on whatever the council decides.

There being no further public comments, Mayor Olmos closed the Public Hearing.

Questions were directed to staff regarding the applicant's updates, and discussion ensued about conditions and liability issues that have not been addressed, a safety plan that has not been finalized, and existing business rules.

Motion by Councilmember Bojorquez, to approve Resolution No. 25-044, upholding the Planning Commission's Resolution 24-12 revoking Conditional Use Permit No. 23-03, which allows the operation of a special event facility (banquet facility) located at 1703 Floradale Avenue.

Second with amendment by Mayor Pro Tem Delgado to allow a 6-month extension to wind down the business.

PUBLIC HEARINGS (CONTINUED)

Item 8.a.

Councilmember Bojorquez withdrew his motion.

Susie A. Altamirano, City Attorney, recommended that if the extension is done, provide direction to staff that the extension is permissible to wind down the business while protecting public safety.

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Acosta, to approve Resolution No. 25-044, upholding the Planning Commission's Resolution 24-12 revoking Conditional Use Permit No. 23-03, which allows the operation of a special event facility (banquet facility) located at 1703 Floradale Avenue, and to allow a 6-month grace period to wind down operations.

Motion passed 3-1-1, by the following vote:

AYES: Councilmember(s): Acosta, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): Bojorquez

ABSTAIN: Councilmember(s): Rodriguez

9. UNFINISHED BUSINESS

9.a. CONTINUED FROM THE APRIL 15, 2025, REGULAR CITY COUNCIL MEETING - CONSIDERATION AND APPROVAL OF RESOLUTIONS 25-038 AND 25-039 CREATING NEW CLASSIFICATIONS AND UPGRADING A CERTAIN JOB DESCRIPTION & PAY

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Bojorquez, to approve Resolution No. 25-038, to create the new classification of Director of Economic Development and approve associated compensation ranges, and to approve Resolution No. 25-039, to upgrade the position of Director of Community Development to include Public Works and increase compensation. Motion passed 4-1, by the following vote:

AYES: Councilmember(s): Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): Acosta

ABSENT: Councilmember(s): None

10. GENERAL BUSINESS

10.a. CONTINUED FROM THE APRIL 15, 2025, REGULAR CITY COUNCIL MEETING - SEEK DIRECTION FROM CITY COUNCIL REGARDING STATE OF THE CITY EVENT DONATIONS

Mayor Olmos presented the item, and Masami Higa, Director of Finance, provided a report.

GENERAL BUSINESS (CONTINUED)

Item 10.a.

Motion by Councilmember Bojorquez, seconded by Councilmember Rodriguez, to reduce the South El Monte High School awards to 20 students, increase the amount awarded to Dean L. Shively Middle School to \$250 for 16 students, and to increase the number of awards to the remaining middle schools to 11 students.

\$1,000 x 20 students at South El Monte High School for a total of \$20,000.

\$250 x 16 students at Shively Middle School for a total of \$4,000.

\$100 x 11 students at Epiphany Catholic School for a total of \$1,100.

\$100 x 11 students at Miramonte Elementary School for a total of \$1,100.

\$100 x 11 students at Monte Vista Middle School for a total of \$1,100.

Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): Acosta

ABSENT: Councilmember(s): None

10.b. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-045, AUTHORIZING THE CITY MANAGER TO EXERCISE THE RIGHT TO TERMINATE THE CONTRACT SERVICES AGREEMENT WITH MOSS, LEVY & HARTZHEIM, LLP AND AUTHORIZING STAFF TO ISSUE A REQUEST FOR PROPOSALS FOR AUDITING SERVICES**

Motion by Mayor Pro Tem Delgado, seconded by Councilmember Bojorquez, to adopt Resolution No. 25-045, authorizing the City Manager to terminate the Contract Services Agreement with Moss, Levy & Hartzheim, LLP, and authorizing staff to issue a Request for Proposals for auditing services. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): None

10.c. **PRESENTATION AND DIRECTION ON MERCED AVENUE GREENWAY PROJECT PHASE 2 NORTH AND APPROVE 80% DESIGN**

Mayor Olmos introduced the item, and Rene Salas, City Manager introduced Council for Watershed Health and ActiveSGV who provided a presentation.

Debbie Enos, Senior Project Manager, Council for Watershed Health, introduced Eileen Alduenda, Executive Director, Council for Watershed Health; Jason Casanova, Director of Planning and Information Design, Council for Watershed Health; David Diaz, Executive Director, ActiveSGV;

GENERAL BUSINESS (CONTINUED)

Item 10.c.

Thelma Briseño, Senior Director of Energy and Water Programs, Climate Resolve; and Jason Fussel, Professional Civil Engineer of Tetra Tech.

David Diaz, Executive Director, ActiveSGV, Jason Fussel, Professional Civil Engineer, Tetra Tech, and Debbie Enos, Senior Project Manager, Council for Watershed Health provided a presentation.

Motion by Councilmember Acosta, seconded by Councilmember Rodriguez, to approve the 80% design. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): None

At 8:34 p.m., Mayor Olmos called for a recess.

At 8:41 p.m., Mayor Olmos reconvened the City Council Meeting with all councilmembers present.

10.d. INTRODUCTION, CONSIDERATION AND APPROVAL OF FIRST READING OF ORDINANCE NO. 1283, REPEALING CHAPTERS 3.20 THROUGH 3.36 UNDER TITLE 3 OF THE SOUTH EL MONTE MUNICIPAL CODE

Motion by Councilmember Acosta, seconded by Mayor Pro Tem Delgado, to approve the first reading of Ordinance No. 1283, repealing Chapters 3.20 through 3.36 of the South El Monte Municipal Code. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): None

10.e. UPDATE ON CANNABIS BUFFER ZONE MAPS

This item was continued.

10.f. RESIDENTIAL PARKING PERMIT PROGRAM

Mayor Olmos introduced this item, and Rene Salas, City Manager, introduced Danilo Batson, Interim Director of Public Works, who provided a report.

GENERAL BUSINESS (CONTINUED)

Item 10.f.

Councilmember Acosta clarified that when he brought this issue up during his Councilmembers' Agenda Item, it was to bring more code enforcement on the number of vehicles stored on the street. The Parking Permit Program is great, but does not meet his request to minimize the number of vehicles parked and stored on the street until they get moved for street cleaning.

Staff was directed to go back to the drawing board and research tools that will help code enforcement/public safety officers allow the community to have more public access on the streets.

No action was taken on this item.

11. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended the following: the Easter Eggstravaganza, the South El Monte Community Outreach (SEMCO) meeting, the Merced Avenue Greenway Community Bike Ride, the Community Bike Ride, the National Day of Prayer Breakfast, the May Night Market, and the launch of the San Gabriel Valley Electric Carshare Program.

Councilmember Bojorquez announced he attended the following: the Easter Eggstravaganza, the National Day of Prayer Breakfast, the Community Bike Ride, the launch of the San Gabriel Valley Electric Carshare Program, and the May Night Market.

Mayor Pro Tem Delgado announced he announced he attended the following: an update meeting with Assemblymember Lisa Calderon, and the May Night Market.

Councilmember Rodriguez announced he attended the following: the May Night Market, the Easter Eggstravaganza, the Community Bike Ride, and the launch of the San Gabriel Valley Electric Carshare Program.

Mayor Olmos announced she attended the following: the Senior Services Easter Luncheon, the San Gabriel Valley Council of Governments (SGVCOG) Governing Board Regular Meeting, the Easter Eggstravaganza, the Spring Career and Resource Fair, the South El Monte Community Outreach (SEMCO) meeting, the Los Angeles County Sanitation District No. 15 Board of Directors Regular Meeting, the Los Angeles County Sanitation District No. 15 Board of Directors Regular Meeting, the May Night Market, the Patriotic Commission Meeting, the National Day of Prayer Breakfast, the launch of the San Gabriel Valley Electric Carshare Program, the SEMCO Mothers Day celebration, the Senior Services Cinco de Mayo Luncheon, the New Temple Elementary School Cinco de Mayo event, a Night Market meeting, and the Community Services Commission Meeting.

12. CORRESPONDENCE

12.a. LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH REQUESTING A FACILITY FEE WAIVER FOR THE USE OF SHIVELY PARK FIELD TO HOST THE UNITY IN THE COMMUNITY EVENT

This item was heard after Agenda Item 5.

13. COUNCILMEMBERS' AGENDA

13.a. COUNCILMEMBER LARRY RODRIGUEZ

1. Discussion/Direction/Action to form a city committee for the LA 2028 Summer Olympics.

Councilmember Rodriguez summarized his item and stated that he wants to be a member of the committee. Mayor Olmos and Councilmember Bojorquez expressed interest in being committee members.

Motion by Councilmember Rodriguez, seconded by Mayor Olmos, to create an ad hoc committee for the LA 2028 Summer Olympics. Motion passed 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): None

Motion by Councilmember Bojorquez, seconded by Councilmember Rodriguez, to appoint Councilmember Rodriguez and Councilmember Bojorquez to serve as the LA 2028 Summer Olympics ad hoc committee members. Motion passed 3-2, by the following vote:

AYES: Councilmember(s): Bojorquez, Rodriguez, and Mayor Pro Tem Delgado

NAYS: Councilmember(s): Acosta, and Mayor Olmos

ABSENT: Councilmember(s): None

Councilmember Acosta requested that the committee make sure the information on the LA28 website for the shotgun event is updated to say South El Monte.

2. Donation of \$500 to the New Temple Elementary Science Olympiad Team.

This item was heard after Agenda Item 5.

COUNCILMEMBERS' AGENDA (CONTINUED)

13.b. MAYOR GLORIA OLMOS

1. Requesting a full fee waiver for Faith Dominion Church to host their celebration of 10 years of ministry in the City.

This item was heard after Agenda Item 5.

14. CLOSED SESSION – None

15. ADJOURNMENT

There being no further business coming before this body, at 9:21 p.m., Mayor Olmos adjourned the meeting to a Regular City Council Meeting on Tuesday, June 3, 2025, at 6:00 p.m.

Minutes prepared by Sabrina A. Muhne, Deputy City Clerk.

Adrian Garcia, MMC, City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

Agenda Item No. 7.b.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-046, APPROVING WARRANTS FOR THE PERIOD OF MAY 7, 2025, THROUGH JUNE 3, 2025

SUMMARY: Authorizing payment of City expenditures for the period of May 7, 2025, through June 3, 2025, totaling \$1,900,212.18.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-046, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 25-046 6.3.25
- B. 6.3.25 Expense Approval Report

ATTACHMENT A

RESOLUTION NO. 25-046

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF MAY 7, 2025, THROUGH JUNE 3, 2025,
TOTALING \$ 1,900,212.18.

**THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY
RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:**

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 24/25	Electronic Warrants	5/7/25-6/3/25	DFT0002745-2810	\$515,013.16
FY 24/25	Regular Warrants	5/7/25-6/3/25	16394-16524	\$1,025,527.79
Payroll	Direct Deposit	PPE 4/26/25	9932-9936	\$7,740.70
Payroll	Direct Deposit	PPE 5/10/25	9937-10050	\$168,791.85
Payroll	Check	PPE 5/10/25	2061-2064	\$4,711.09
Payroll	Direct Deposit	PPE 5/24/25	10051-10164	\$173,308.90
Payroll	Check	PPE 5/24/25	2065-2070	\$5,118.69

TOTAL EXPENDITURES RESOLUTION NO. 25-046 \$ 1,900,212.18

PASSED, APPROVED, AND ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

Attachment: Exhibit A – Expense Report

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-046, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adrian Garcia, MMC, City Clerk



South El Monte, CA

ATTACHMENT B

Warrant Register Council Meeting 06/03/25

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0100.1050.5938	GEORGE LOPEZ	16394	05/07/2025	SPRING 2025-2 EDUCATION	1,437.00
01.0100.1010.5910	GLORIA OLMOS	16395	05/07/2025	MAY'25 PER DIEM/ CCCA & ICSC L. VEGAS CONFERENCE	784.00
01.0100.1010.5910	HECTOR DELGADO	16396	05/07/2025	MAY'25 PER DIEM/ CCCA & ICSC L. VEGAS CONFERENCE	784.00
01.0100.1010.5910	LARRY RODRIGUEZ	16397	05/07/2025	MAY'25 PER DIEM/ CCCA & ICSC L. VEGAS CONFERENCE	784.00
01.0100.1010.5910	MANUEL ACOSTA	16398	05/07/2025	MAY'25 PER DIEM/ CCCA & ICSC L. VEGAS CONFERENCE	728.00
01.0100.1010.5910	RUDY BOJORQUEZ	16399	05/07/2025	MAY'25 PER DIEM/ CCCA & ICSC L. VEGAS CONFERENCE	784.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16400	05/07/2025	A.R GARNISHMENT PPE 4/26/25	8.15
01.0130.1330.5715	T-MOBILE USA INC	16401	05/07/2025	3/21-4/20/25 CITY CELL PHONES	3,553.75
01.0151.1545.5430	ZUMAYA RENTALS	16402	05/07/2025	5/1/25 NIGHT MARKET EQUIPMENT RENTAL	1,000.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	16403	05/14/2025	4/12/25 EMPLOYEE PICNIC EVENT INSURANCE	329.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	16403	05/14/2025	4/29/25 EASTER/ SPECIAL EVENT INSURANCE	306.00
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	DEPT SUPPLIES	60.85
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	HEADSET	110.69
01.0170.1710.5520	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	KEY ACCESS CARDS	21.80
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	PHONE CHARGERS	50.92
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	VOLUNTEER DINNER DRAPES	46.50
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	VOLUNTEER DINNER SUPPLIES	52.03
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	DAY AT THE SPA DECORATIONS	121.50
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	DEPT. SUPPLIES	18.82
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	VOLUNTEER DINNER DECORATIONS	302.94
01.0170.1170.5956	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	SAFETY VEST CROSSING GUARD	8.39
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	DEPT. SUPPLIES	9.39
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	VOLUNTEER DINNER DECORATIONS	63.98
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	PAPER NAPKIN BANDS/ NUTR PRGM	77.45
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	VOLUNTEER DINNER DRAPES	59.32
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	16404	05/14/2025	N95 MASKS	137.82
01.0151.1543.5952	ARIANA GUTIERREZ	16405	05/14/2025	NATIONAL DAY OF PRAYER ARRANGEMENT	250.00
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	16406	05/14/2025	#3 REMOVE LIGHT EQUIP INSTALL 2 LIGHTS	628.05
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	16406	05/14/2025	#30 C.E. LED LIGHT BAR	2,545.60
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	16406	05/14/2025	#30 CODE ENF. REMOVE & INSTALL NEW LIGHT BAR	1,464.25
01.0170.1770.5525	AUTOZONE	16407	05/14/2025	#18 HEADLIGHT BULBS	64.45
01.0170.1770.5525	AUTOZONE	16407	05/14/2025	RIGHT REAR BLUB	4.86
01.0170.1020.5515	BASE HILL, INC.	16408	05/14/2025	APRIL'25 JANITORIAL SVCS	8,335.00
01.0150.1515.5204	BLANCA M. FIGUEROA	16409	05/14/2025	APR'25 PC MEETING	100.00
01.0150.1530.5952	BROTHERS AWARDS & TROPHIES	16410	05/14/2025	PLAQUE FOR HONORARY VOLUNTEER	46.51
01.0151.1542.5952	BROTHERS AWARDS & TROPHIES	16410	05/14/2025	CINCO DE MAYO BOXING SHOW TROPHIES	863.85
01.0150.1530.5952	BROTHERS AWARDS & TROPHIES	16410	05/14/2025	MOTHERS DAY LUNCHEON PLAQUE	60.91
01.0160.1620.5520	BUTLER CHEMICALS, INC.	16411	05/14/2025	KITCHEN DISHWASHER SUPPLIES	302.06

01.0100.1050.5936	CONCENTRA	16412	05/14/2025	2/21/25 ALCOHOL TEST	62.00
01.0100.1050.5936	CONCENTRA	16412	05/14/2025	3/11/2025 NEW HIRE PHYSICALS	260.00
01.0100.1050.5936	CONCENTRA	16412	05/14/2025	4/09/2025 NEW HIRE PHYSICALS	180.00
01.0160.1620.5520	DDC ELECTRIC SUPPLY, INC.	16413	05/14/2025	ELEC REPAIR SCTR COFFEE MAKER	189.38
01.0160.1620.5520	DDC ELECTRIC SUPPLY, INC.	16413	05/14/2025	ELEC SUPPLIES FOR COFFEE MAKER SCTR	22.08
01.0170.1720.5520	DDC ELECTRIC SUPPLY, INC.	16413	05/14/2025	ELEC SUPPLIES/ YARD	377.02
01.0170.1710.5520	DDC ELECTRIC SUPPLY, INC.	16413	05/14/2025	ELEC SUPPLIES PANEL UPGRADE YARD	19.66
01.0170.1720.5520	DDC ELECTRIC SUPPLY, INC.	16413	05/14/2025	ELEC SUPPLIES CHALL BASEMENT	793.82
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	16414	05/14/2025	MARCH'25 FINERPRINTS	192.00
01.0100.1050.5931	DISABILITY ACCESS CONSULTANTS, LLC	16415	05/14/2025	JUNE'24-MAY'25 DACTRAK SUBSCRIPTION	2,000.00
01.0170.1770.5525	DWS TIRES	16416	05/14/2025	#3 FLAT REPAIR	30.00
01.0120.1210.5406	E.G. BRENNAN & CO., INC.	16417	05/14/2025	MAY'25-APR'26 ANNUAL SERVICE MTNC AGREEMENT	125.00
01.0170.1100.5406	EL MONTE PRINTING	16418	05/14/2025	BUSINESS CARDS/ PUBLIC SFTY	55.38
01.0130.1310.5913	EMPOWER TRUST COMPANY, LLC	16419	05/14/2025	1/1/2025-3/31/2025 INVESTMENT ACCESS FEE	250.00
37.0670.6720.5977	EWING IRRIGATION	16420	05/14/2025	DURFEE STREET LEAK REPAIR	80.12
01.0160.1650.5520	EWING IRRIGATION	16420	05/14/2025	WHITE MARKING PAINT/ NTP FIELDS	76.58
01.0151.1542.5952	FRANCISCO CHAIDEZ	16421	05/14/2025	CINCO DE MAYO BOXING SHIRTS	429.42
01.0130.1330.5931	GLOBAL PAYMENTS INC	16422	05/14/2025	RECREATION MGMT SOFTWARE EQUIPMENT	836.16
01.0100.1050.5215	GOVERNMENT STAFFING SERVICES, INC.	16423	05/14/2025	3/24-3/27/25 HR ANALYST/ MUNI TEMP	3,160.00
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	16424	05/14/2025	DOOR REPAIR SUPPS/ CCTR	23.18
01.0170.1720.5520	GRANT'S TRUE VALUE HARDWARE	16424	05/14/2025	KEYS CUT FOR YARD	58.48
01.0170.1770.5525	GRANT'S TRUE VALUE HARDWARE	16424	05/14/2025	HARDWARE/ COMPARTMENT SHELVES	80.34
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	16424	05/14/2025	FRONT OFFICE ELEC REPAIRS CCTR	57.46
01.0130.1310.5903	HDL COREN & CONE	16425	05/14/2025	APR-JUNE'25 PROPERTY TAX	2,175.00
01.0140.1410.5204	JACQUELINE RUBIO	16426	05/14/2025	APR'25 PC MEETING	150.00
01.0160.1660.5520	JCL TRAFFIC SERVICES	16427	05/14/2025	BUS ZONE ONLY SIGNS/ SHIVLEY	182.77
01.0140.1410.5204	JEFFREY MICHAEL ORTIZ	16428	05/14/2025	APR'25 PC MEETING	150.00
37.0670.6720.5977	JHM SUPPLY	16429	05/14/2025	DURFEE WATER LINE LEAK	94.11
01.0160.1630.5520	JHM SUPPLY	16429	05/14/2025	IRR REPAIR/ MCTR	577.12
01.0170.1750.5962	JHM SUPPLY	16429	05/14/2025	COPPER TUBE CUTTER	52.76
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16430	05/14/2025	4/16 DRINKING WATER/ YARD	26.96
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16430	05/14/2025	4/16 DRINKING WATER/ YARD	72.41
01.0140.1410.5204	KENNETH EUEKHEANG TANG	16431	05/14/2025	APR'25 PC MEETING	150.00
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	16432	05/14/2025	APRIL'25 LAW ENFORCEMENT SVCS	475,596.99
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	16432	05/14/2025	APRIL'25 LIABILITY INSURANCE	59,449.62
01.0160.1620.5520	LBC LIGHTING	16433	05/14/2025	LIGHT BULBS AND LIGHT SENSORS	153.72
01.0140.1410.5204	LEONEL A. BARRERA JR	16434	05/14/2025	APR'25 PC MEETING	150.00
01.0151.1545.5499	LEO'S UPHOLSTERY SUPPLIES	16435	05/14/2025	NIGHT MARKET CURTAINS	120.00
01.0170.1770.5525	LEO'S UPHOLSTERY SUPPLIES	16435	05/14/2025	#11 HEADLINER REPAIR	756.00
44.0800.8010.5525	LEO'S UPHOLSTERY SUPPLIES	16435	05/14/2025	#21 DIVER SEAT REPAIR	355.00
01.0130.1330.5406	LOGIC TECHNOLOGY CONSULTING GROUP	16436	05/14/2025	INSTALL OF ACCESS CONTROL READER	1,540.72
01.0170.1770.5525	LONGO TOYOTA	16437	05/14/2025	#3 CAR PART REPLACEMENTS	352.52
01.0120.1210.5406	MAKE IT LA LLC	16438	05/14/2025	DEPT. SUPPLIES	49.50
01.0140.1410.5406	MAKE IT LA LLC	16438	05/14/2025	DEPT. SUPPLIES	484.00
01.0150.1540.5956	MAKE IT LA LLC	16438	05/14/2025	STAFF UNIFORMS	2,091.00
37.0670.6720.5977	MEISTER SEALCOAT & SUPPLIES, LLC	16439	05/14/2025	POT HOLE PATCH	1,255.21
37.0670.6720.5977	MEISTER SEALCOAT & SUPPLIES, LLC	16439	05/14/2025	POTHOLE PATCH	1,357.21
01.0130.1330.5215	MODERN IT, INC	16440	05/14/2025	MAY'25 OFFICE 365	6,201.53
01.0130.1330.5215	MODERN IT, INC	16440	05/14/2025	MAY'25 MANAGED SVCS	13,530.00
01.0130.1330.5950	MRC SMART TECHNOLOGY SOLUTIONS	16441	05/14/2025	1/30-4/29/25 COPY OVERAGE	2,754.93
01.0150.1515.5204	NAOMI LOPEZ	16442	05/14/2025	APR'25 PC MEETING	100.00

01.0150.1515.5204	NYDIA ROMERO	16443	05/14/2025	APR'25 PC MEETING	100.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16444	05/14/2025	MAR'25 HUMAN RESOURCES SERVICES	9,302.50
01.0160.1610.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ CCTR	51.61
01.0160.1620.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ SCTR	51.61
01.0160.1630.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ MCTR	51.61
01.0160.1640.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ POOLS	51.61
01.0160.1650.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ NTP	107.40
01.0160.1670.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ MVD	107.40
01.0170.1710.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ PSO	101.58
01.0170.1710.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ CHALL	137.76
01.0170.1720.5520	POST ALARM SYSTEMS	16445	05/14/2025	JUNE'25 ALARM SVCS/ YARD	161.46
01.0100.1020.5405	QUENCH USA, INC.	16447	05/14/2025	MAY'25 WATER FILTER/ CHALL	134.45
01.0160.1620.5520	QUENCH USA, INC.	16447	05/14/2025	MAY'25 WATER FILTER/ SCTR	58.21
01.0160.1610.5520	QUENCH USA, INC.	16447	05/14/2025	MAY'25 CC WATER/ FLTR	38.77
01.0170.1020.5956	RED DOT UNIFORMS	16448	05/14/2025	CITY HATS	1,196.72
01.0151.1545.5210	SALLY ARMENDAREZ	16449	05/14/2025	6/12/25 NIGHT MARKET BAND PERFORMANCE	1,200.00
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16450	05/14/2025	5/8/25 CITY NOTICE/ PH CC CUP 23-03	266.03
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16450	05/14/2025	5/12/25 CITY NOTICE/ ORDINANCE 1283 BEFORE	201.82
01.0100.1020.5910	SGV CITY MANAGERS' ASSOCIATION	16451	05/14/2025	JUNE'25 SGVCMA ANNUAL SEMINAR	80.00
37.0670.6720.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16452	05/14/2025	PECK/THEINES REPAIR	123.53
01.0170.1750.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16452	05/14/2025	SAND FOR FIRE DEPT	180.83
01.0160.1660.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16452	05/14/2025	SHIVLEY REPAIRS	67.39
02.0170.1760.5520	SOUTHERN TIRE MART LLC	16453	05/14/2025	STREET MAINT TIRE SCRAP	574.00
01.0130.1310.6115	STATE OF CALIFORNIA	16454	05/14/2025	SOLAR LOAN PAYMENT #011-13-ECD	67,479.57
01.0151.1545.5499	SUNBELT RENTALS, INC.	16455	05/14/2025	DUMP TRUCK RENTAL NIGHT MARKET	277.31
01.0140.1430.5406	THE SAUCE CREATIVE SERVICES CORP.	16456	05/14/2025	BROCHURES FOR 2025 ICSC	1,254.88
01.0140.1430.5406	THE SAUCE CREATIVE SERVICES CORP.	16456	05/14/2025	ICSC BROCHURE CREDIT MEMO	(1,144.18)
01.0140.1430.5215	TIERRA WEST ADVISORS, INC	16457	05/14/2025	MARCH'25 ECON DEVELOP & ICSC SVCS	8,023.75
01.0170.1020.5515	TIERRA WEST ADVISORS, INC	16457	05/14/2025	APRIL'25 INTERIM SERVICES	30,360.00
01.0100.1020.5215	TOWNSEND PUBLIC AFFAIRS	16458	05/14/2025	MAY'25 CONSULTING SERVICES	6,750.00
01.0170.1020.5956	ULINE	16459	05/14/2025	PPE RESIRATORS AND FILTERS	890.18
01.0170.1720.5520	ULINE	16459	05/14/2025	PPE ORGANIZERS	1,876.04
01.0170.1720.5420	UNISHIELD	16460	05/14/2025	FIRST AID SUPPLIES/ YARD	385.31
01.0170.1710.5420	UNISHIELD	16460	05/14/2025	FIRST AID SUPPLIES/ CHALL	292.17
01.0160.1610.5420	UNISHIELD	16460	05/14/2025	FIRST AID SUPPLIES/ CCTR	263.43
01.0170.1770.5525	VALERIE S VAZQUEZ	16461	05/14/2025	#5 CUSTOM TRUCK TRAYS	992.30
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	16462	05/14/2025	APRIL'25 H2O TREATMENT	425.00
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	16462	05/14/2025	MAY'25 H2O TREATMENT	425.00
37.0670.6720.5977	WINZER	16463	05/14/2025	GRAFFITI REMOVER	881.06
01.0151.1545.5430	ZUMAYA RENTALS	16464	05/14/2025	6/12/25 NIGHT MARKET/ EQUIP RENTALS	1,000.00
01.0170.1100.5956	GALLS LLC	16465	05/14/2025	UNIFORMS/ PUBLIC SAFETY DEPT	3,097.30
01.0140.1430.5910	GERARDO MARQUEZ	16466	05/14/2025	MAY'25 ICSC L. VEGAS CONF/ PER DIEM	280.00
01.0151.1541.5215	SAUL GUARDADO	16467	05/14/2025	YOUTH BBALL OFFICIAL SCHEDULER FEE	365.00
01.0170.1770.6010	TED JONES FORD INC	16468	05/14/2025	2025 F150 CREW CAB	53,392.41
01.0170.1770.6010	TED JONES FORD INC	16468	05/14/2025	2025 F150 REG CAB	40,638.88
01.0151.1543.6020	TABLE AND CHAIRS CORPORATION	16469	05/15/2025	DANCE FLOOR/ SPECIAL EVENTS	19,098.98
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	16470	05/21/2025	MAY'25 ADMIN	1,540.00
01.0000.0000.2245	CALIFORNIA TEAMSTERS LOCAL 911	16470	05/21/2025	MAY'25 MISC	572.00
01.0150.1530.5952	LUIS NINO SABROSO	16471	05/21/2025	5/21/25 DJ SVCS/ SENIOR SOCIAL	300.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16472	05/21/2025	A.R GARNISHMENT PPE 5/10/25	586.61
01.0000.0000.2240	VONS CREDIT UNION	16473	05/21/2025	MAY-25	106.50

01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16474	05/28/2025	PLASTIC BOWLS/ SOCIAL EVENT	64.22
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	16474	05/28/2025	KEY TAGS	9.96
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	16474	05/28/2025	IT SWITCHES	155.00
01.0170.1100.5406	AMAZON CAPITAL SERVICES, INC	16474	05/28/2025	AVERY EASEY PEEL ADDRESS LABELS	21.98
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16474	05/28/2025	DEPT SUPPLIES	195.35
01.0110.1110.5633	ANDRES FERNANDEZ	16475	05/28/2025	DEPUTY DAY/ PARTICIPANT SHIRTS	168.68
01.0151.1543.5952	ARIANA GUTIERREZ	16476	05/28/2025	FLAGS OF VALOR DECORATIONS	250.00
01.0170.1020.5515	BASE HILL, INC.	16477	05/28/2025	MAR'25 JANITORIAL SVCS	8,335.00
01.0170.1020.5515	BASE HILL, INC.	16477	05/28/2025	3/9/25 SPECIAL CLEAN UP SCTR	240.00
01.0170.1020.5515	BASE HILL, INC.	16477	05/28/2025	3/7/25 CHALL CARPET SHAMPOO	250.00
02.0170.1760.5535	BEAR ELECTRICAL SOLUTIONS, INC	16478	05/28/2025	APRIL'25 TRAFFIC SIG ROUTINE	2,225.00
02.0170.1760.5535	BEAR ELECTRICAL SOLUTIONS, INC	16478	05/28/2025	APRIL'25 TRAFFIC SIG RESPONSE	18,623.65
01.0160.1620.5520	BUTLER CHEMICALS, INC.	16479	05/28/2025	DISHWASHER TUBE REPLCMT/ SCTR	105.21
01.0000.0000.4252	CALIFORNIA BUILDING STANDARD COMMIS	16480	05/28/2025	JAN'25 - MAR'25 BLDG STANDARDS ADMIN FEE	2.70
01.0150.1510.5204	CINDY B NGUYEN	16481	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
01.0100.1050.5936	CONCENTRA	16482	05/28/2025	4/18/25 NEW HIRE PHYSICALS	260.00
46.0460.9000.5215	COUNTY L.A. DEPT OF PUBLIC WORKS	16483	05/28/2025	APR'25 SEWER MGMT PLAN (SSMP)	5,645.64
46.0460.9000.5215	COUNTY L.A. DEPT OF PUBLIC WORKS	16483	05/28/2025	APR'25 CONTRACT CITIES LIAB INS. TRUST FUND	197.60
01.0150.1510.5204	DENISE R. SILVA	16484	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	16485	05/28/2025	APR'25 FINGERPRINTS	32.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CI NUTR PRGM	400.00
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CII NUTR PRGM	46.52
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CI NUTR PRGM	354.90
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CII NUTR PRGM	39.43
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CI NUTR PRGM	332.16
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CII NUTR PRGM	36.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CI NUTR PRGM	100.00
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16486	05/28/2025	MILK/ CII NUTR PRGM	15.05
01.0170.1020.5406	EL MONTE PRINTING	16487	05/28/2025	LEAD BUSINESS CARDS	199.35
01.0000.0000.4554	ELENA AVILA	16488	05/28/2025	5/17/25 MVD CR DMG DEP FRND	50.00
01.0160.1650.5520	EWING IRRIGATION	16489	05/28/2025	PIPE CUTTER FOR NTP IRR	52.18
01.0170.1750.5520	EWING IRRIGATION	16489	05/28/2025	PRO GUARD TRIM LINE	80.89
01.0160.1640.5520	EWING IRRIGATION	16489	05/28/2025	TOOLS & SUN SHADE/ POOL	163.68
01.0160.1650.5520	EWING IRRIGATION	16489	05/28/2025	NTP HYDRETAIN GRANULAR	1,382.16
01.0160.1650.5520	EWING IRRIGATION	16489	05/28/2025	NTP BASEBALL FIELDS	552.82
37.0670.6720.5977	EWING IRRIGATION	16489	05/28/2025	DURFEE BIKE LANE REPAIR	219.96
37.0670.6720.5977	EWING IRRIGATION	16489	05/28/2025	IRR REPAIRS MEDIANS	76.57
01.0150.1510.5204	GEORGE ANGUIANO	16490	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
01.0130.1330.5931	GLOBAL PAYMENTS INC	16491	05/28/2025	REC MANAGEMENT SOFTWARE SUBSCRIPTION	4,000.00
01.0151.1545.5430	GRANT'S TRUE VALUE HARDWARE	16492	05/28/2025	KEY RINGS / DUP KEYS	65.31
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	16492	05/28/2025	DOOR REPAIR CCTR	62.93
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	16492	05/28/2025	CCTR REPAIRS	95.00
37.0670.6720.5977	GRANT'S TRUE VALUE HARDWARE	16492	05/28/2025	WEEDER FOR STREETS	15.45
37.0670.6720.5977	GRANT'S TRUE VALUE HARDWARE	16492	05/28/2025	MULTI TOOL FOR STREETS	165.72
01.0160.1670.5520	HAJOCA CORPORATION	16493	05/28/2025	TOILET REPAIR KIT	322.00
01.0170.1750.5962	HAJOCA CORPORATION	16493	05/28/2025	TACTICAL SUPPLIES	44.20
01.0160.1640.5425	HASA INC.	16494	05/28/2025	5/14/25 POOL CHEMICALS	1,199.32
01.0150.1510.5204	HORTENCIA VASQUEZ	16495	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
06.0300.3010.5215	HUNTINGTON CULINARY	16496	05/28/2025	4/21-4/25/25 MEALS/ CI NUTR PRGM	5,922.50
06.0300.3020.5215	HUNTINGTON CULINARY	16496	05/28/2025	4/21-4/25/25 MEALS/ CII NUTR PRGM	635.25
06.0300.3010.5215	HUNTINGTON CULINARY	16496	05/28/2025	4/28-5/2/25 MEALS/ CI NUTR PRGM	5,865.00

06.0300.3020.5215	HUNTINGTON CULINARY	16496	05/28/2025	4/28-5/2/25 MEALS/ CII NUTR PRGM	635.25
01.0150.1510.5204	ISRAEL ALACIO	16497	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
01.0151.1545.5499	JCL TRAFFIC SERVICES	16498	05/28/2025	NIGHT MARKET RENTALS	2,400.00
37.0670.6720.5977	JCL TRAFFIC SERVICES	16498	05/28/2025	SQUARE POSTS FOR SIGNS	563.55
37.0670.6720.5977	JCL TRAFFIC SERVICES	16498	05/28/2025	CITY LIMIT STREET SIGNS	709.41
01.0170.1760.5540	JCL TRAFFIC SERVICES	16498	05/28/2025	STEEL STRAPS FOR FLAGS	535.93
01.0170.1760.5540	JCL TRAFFIC SERVICES	16498	05/28/2025	CLEAN UP AFTER PET DOG PARK SIGNS	274.15
01.0000.0000.4554	JESSICA ROMERO	16499	05/28/2025	5/3/25 MVD CR DMG DEP FRND	50.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16500	05/28/2025	FEB'25 IW PROGRAM SVCS	3,985.25
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16500	05/28/2025	FEB'25 - NPDES PROGRAM SVCS	3,360.75
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16500	05/28/2025	FEB'25 - LAND DEVE. PRGRAM SVCS	568.25
25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16500	05/28/2025	FEB'25 - USED OIL RECYCLING	1,026.50
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16501	05/28/2025	5/14/25 DRINKING WATER	72.41
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16501	05/28/2025	CCTR' WTR GALLONS (5)	41.93
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	16502	05/28/2025	APR'25 TRF SIGNAL TIMING CHART#607	1,454.74
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	16503	05/28/2025	POOL CLEANING SUPPLIES	129.72
01.0170.1020.5908	LOS ANGELES COUNTY AGRICULTURAL COMMISSIONER/WEIGHTS & MEASURES	16504	05/28/2025	4/22/25 PESTICIDE TRAINING	480.66
01.0000.0000.4554	MARIA MINJARES	16505	05/28/2025	4/27/25 MVD GAZ DMG DEP FRND	50.00
01.0000.0000.4554	MARIA ORTEGA	16506	05/28/2025	4/26/25 MVD CR DMG DEP FRND	50.00
01.0000.0000.4554	MONICA LOPEZ	16507	05/28/2025	5/18/25 MVD CR DMG DEP RFND	50.00
01.0170.1720.5520	NICHOLS LUMBER & HARDWARE CO	16508	05/28/2025	WOOD STUDS FOR MULTI PURPOSE ROOM	1,530.17
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 CITY COUNCIL SERVICES	23,717.20
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 CITY MANAGER SERVICES	650.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 CITY CLERK SERVICES	2,089.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 HUMAN RESOURCES SERVICES	8,698.39
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 FINANCE SERVICES	3,136.97
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 CODE ENFORCEMENT SERVICES	1,082.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 PUBLIC WORKS SERVICES	6,413.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 COMMUNITY DEVELOPMENT SERVICES	11,868.70
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 COMMUNITY SERVICES	412.50
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16509	05/28/2025	APR'25 PLANNING SERVICES	4,319.50
68.0900.9020.6025	ONYX ARCHITECTS, INC	16510	05/28/2025	APR'25 PS&E CHALL RSTRM #252	1,020.20
01.0151.1543.5952	PARTY PRONTO	16511	05/28/2025	MAY'25/ MEMORIAL DAYEQUIP RENTALS	1,413.00
01.0150.1510.5204	ROBERT BECERRA	16512	05/28/2025	MAY'25 COMM SVCS COMMISSION MTG	100.00
01.0170.1720.5520	SAFETY-KLEEN SYSTEMS, INC.	16513	05/28/2025	APR'25 SUMP PUMP CLEANING	1,763.00
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/12/25 CITY NOTICE/ 1281 AFTER	194.69
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/12/25 CITY NOTICE/ ORD 1282 AFTER	194.69
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/16/25 CITY NOTICE/ PH DELIQUENT TRASH	637.02
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/16/25 CITY NOTICE/ PH SEWER	451.53
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/15/25 CITY NOTICE/ PH PC CUP TX 25-01	287.44
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16514	05/28/2025	5/15/25 CITY NOTICE/ PH PC CUP 25-07	266.03
37.0670.6720.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16515	05/28/2025	FINISHING BROOM / SUPPORT BELT	50.06
37.0670.6720.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16515	05/28/2025	IRR REPAIR BIKE LANE	179.53
37.0670.6720.5977	SOUTHERN TIRE MART LLC	16516	05/28/2025	STREET RD MNTC SCRAP TIRES	703.00
01.0151.1545.5499	SUNBELT RENTALS, INC.	16517	05/28/2025	FORKLIFT RENTAL NM	580.19
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD/ CI NUTR PRGM	80.38
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD/ CII NUTR PRGM	8.93
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CI NUTRITION PROGRAM	115.54
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CII NUTRITION PROGRAM	12.83
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITMES/ CI NUTRITION PROGRAM	35.91

06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITMES/ CII NUTRITION PROGRAM	3.99
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD/ CI NUTR PRGM	80.36
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD/ CII NUTR PRGM	8.92
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CI NUTRITION PROGRAM	96.83
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CII NUTRITION PROGRAM	10.75
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CI NUTRITION PROGRAM	72.66
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CII NUTRITION PROGRAM	8.07
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16518	05/28/2025	FOOD ITEMS/ CI NUTRITION PRGM	46.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16519	05/28/2025	APR'25 ENG SVCS GRWY#407	400.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16519	05/28/2025	APR'25 ADM SVCS GRWY#407	480.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16519	05/28/2025	APR'25 CON ENG SVCS GRWY#407	1,575.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16519	05/28/2025	APR'25 ADM SVCS GRWY#407	1,885.00
01.0000.0000.4554	VERONICA ARROYO	16520	05/28/2025	5/10/25 MVD CR DMG DEP FRND	50.00
01.0170.1170.5966	VICTORIA MORA	16521	05/28/2025	4/3-5/1/25 MILEAGE REIMBURSEMENT	42.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	16522	05/28/2025	5/19 JANITORIAL SUPPLIES	9,312.23
01.0170.1740.5435	WAXIE SANITARY SUPPLY	16522	05/28/2025	GLASSS CLEANER	724.22
01.0170.1750.5962	WHITTIER FERTILIZER	16523	05/28/2025	2 NEW TRASH CANS	88.60
01.0170.1750.5520	WHITTIER FERTILIZER	16523	05/28/2025	RED CHIPS/ MEMORIAL DAY CHALL	376.55
01.0170.1710.5520	WHITTIER FERTILIZER	16523	05/28/2025	RED CHIPS CHALL	301.24
01.0170.1710.5520	WHITTIER FERTILIZER	16523	05/28/2025	RED CHIPS CHALL	301.24
01.0170.1710.5520	WHITTIER FERTILIZER	16523	05/28/2025	RED CHIPS CHALL	376.55
01.0170.1710.5520	WHITTIER FERTILIZER	16523	05/28/2025	RED CHIPS CHALL	376.55
44.0800.8010.5908	WENDY CAYCO	16524	05/28/2025	JUNE'25 CAL ACT CONFERENCE/ PER DIEM	336.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002745	04/17/2025	RATE PLAN 27216	584.34
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002746	04/17/2025	RATE PLAN 27216	20,069.89
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002746	04/17/2025	RATE PLAN 685	9,891.98
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002746	04/17/2025	RATE PLAN 23047	2,331.32
01.0000.0000.2021	CALPERS RETIREMENT	DFT0002746	04/17/2025	SERVICE CREDIT PURCHASE/ A. O	155.77
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002747	04/18/2025	PPE 4/12/25 FEDERAL	20,981.64
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002747	04/18/2025	PPE 4/12/25 FICA	30,116.94
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002747	04/18/2025	PPE 4/12/25 MEDICARE	7,043.56
01.0151.1545.5430	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PAINT	399.90
01.0151.1545.5430	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PAINT AND PAINT SUPPLIES	199.95
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO REPAIR BANNER	31.32
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES FOR BANNER REPAIR	37.41
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO PUT UP SIGNS	61.32
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PAINT SUPPLIES	330.79
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	FAUCETS	195.14
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PAINT SUPPLIES	156.04
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO FIX BASEBALL FIELDS	61.67
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES FOR NTP	52.89
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO INSTALL SIGNS AND FENCE	51.92
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PAINT SUPPLIES	129.39
01.0170.1100.5406	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES FOR CEO'S & PSO'S	505.43
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	PLANTS FOR CITY HALL	87.94
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	CITY HALL POTS	584.59
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	CITY HALL POTS	844.27
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	CITY HALL POTS	98.78
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO REPAIR DOOR	19.93
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	JANITORIAL SUPPLIES	110.03
01.0170.1740.5962	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	CUTTING GUIDE	29.73

01.0170.1760.5545	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES FOR GRAFFITI REMOVER	296.97
02.0170.1760.5540	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SUPPLIES TO INSTALL SIGNS	256.09
37.0670.6720.5977	HOME DEPOT CREDIT SERVICES	DFT0002748	04/28/2025	SMALL TOOLS	832.99
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002749	04/22/2025	4/1-5/1/25 1415 SANTA ANITA AVE	76.96
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002750	04/22/2025	4/1-5/1/25 1900 CENTRAL AVE	115.44
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1819 CENTRAL AVE	328.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1415 SANTA ANITA AVE	318.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1530 CENTRAL AVE	283.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1556 CENTRAL AVE	258.58
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1450 LIDCOMBE AVE	523.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1402 LERMA	598.15
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1450 LIDCOMBE AVE	1,090.76
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1341 ISLAND/ SANTA ANITA	59.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002751	04/22/2025	2/27-3/28/25 1500 CENTRAL AVE	343.25
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0002752	04/25/2025	APR'25 ARMORED SVCS	213.92
01.0170.1730.5705	SO CAL GAS	DFT0002753	04/24/2025	3/18-4/16/25 1900 CENTRAL AVE	53.69
01.0170.1730.5705	SO CAL GAS	DFT0002754	04/24/2025	3/18-4/16/25 1500 CENTRAL AVE	1,580.75
01.0170.1730.5705	SO CAL GAS	DFT0002755	04/24/2025	3/18-4/16/25 1824 CENTRAL AVE	88.70
01.0170.1730.5705	SO CAL GAS	DFT0002756	04/24/2025	3/18-4/16/25 1450 LIDCOMBE AVE	184.97
01.0170.1730.5705	SO CAL GAS	DFT0002757	04/24/2025	3/18-4/16/25 1556 CENTRAL AVE	342.52
01.0170.1730.5705	SO CAL GAS	DFT0002758	04/24/2025	3/18-4/16/25 1530 CENTRAL AVE	143.39
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002759	04/28/2025	3/17-4/14/25 1530 CENTRAL AVE	2,249.89
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002760	04/28/2025	3/17-4/14/25 1415 SANTA ANITA AVE	1,426.45
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002761	04/23/2025	3/11-4/8/25 1459 SANTA ANITA AVE	261.71
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002762	04/28/2025	3/17-4/14/25 1556 CENTRAL AVE	2,364.91
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002763	04/28/2025	3/17-4/14/25 1824 CENTRAL AVE	657.55
01.0000.0000.2250	CALPERS	DFT0002764	05/01/2025	ACTIVE EMPLOYEE PREMIUM	106,240.51
01.0100.1050.5941	CALPERS	DFT0002764	05/01/2025	ADMIN FEE/ ACTIVE	254.98
01.0100.1050.5941	CALPERS	DFT0002764	05/01/2025	ADMIN FEE/ RETIRED	17.08
01.0100.1050.5945	CALPERS	DFT0002764	05/01/2025	EMPLOYER SHARE/ RETIRED PREMIUM	1,264.00
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002765	04/28/2025	4/9-5/8/25 1450 LIDCOMBE AVE	106.24
01.0000.0000.2260	DELTA DENTAL OF CALIFORNIA	DFT0002766	05/01/2025	MAY'25 DENTAL INSURANCE	7,083.63
01.0100.1020.5916	QUADIENT LEASING USA, INC.	DFT0002767	05/02/2025	3/13-4/11/25 POSTAGE CHARGES	289.44
01.0150.1530.5952	WALMART COMMUNITY/GECRB	DFT0002768	05/02/2025	ST. PATRICKS DAY LUNCHEON GIVEAWAYS	80.96
01.0130.1330.5950	XEROX CORPORATION	DFT0002769	05/01/2025	3/30-4/29/25 COPIER LEASE	285.19
01.0130.1330.5950	XEROX CORPORATION	DFT0002770	05/01/2025	3/30-4/29/25 COPIER LEASE	1,561.99
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0002773	05/01/2025	APR'25 SUPPLEMENTAL LIFE INSURANCE	2,148.80
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0002774	05/02/2025	APR'25 INSURANCE	994.56
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002775	05/02/2025	RATE PLAN 27216	19,911.80
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002775	05/02/2025	RATE PLAN 23047	2,200.92
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002775	05/02/2025	RATE PLAN 685	9,883.61
01.0000.0000.2021	CALPERS RETIREMENT	DFT0002775	05/02/2025	SERVICE CREDIT PURCHASE/ A. O	155.77
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002776	05/07/2025	RATE PLAN 27216 FINAL	229.58
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002777	05/02/2025	PPE 4/26/25 FEDERAL	26,149.76
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002777	05/02/2025	PPE 4/26/25 MEDICARE	8,176.50
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002777	05/02/2025	PPE 4/26/25 FICA	34,961.36
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002778	04/21/2025	PPE 4/12/25 UI TAX WTHD'G	811.64
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002778	04/21/2025	PPE 4/12/25 TNG WTHD'G	40.57
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002778	04/21/2025	PPE 4/12/25 STATE WTHD'G	7,529.75
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002779	05/05/2025	PPE 4/26/25 UI TAX WTHD'G	694.55
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002779	05/05/2025	PPE 4/26/25 TNG WTHD'G	34.76

01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002779	05/05/2025	PPE 4/26/25 STATE WTHD'G	9,360.68
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002780	05/05/2025	EMPLOYEE BEFORE TAX	3,165.00
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002780	05/05/2025	EMPLOYER MATCH	3,863.75
01.0000.0000.2235	EMPOWER RETIREMENT, LLC	DFT0002780	05/05/2025	EMPLOYEE AFTER TAX	750.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002781	05/02/2025	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002781	05/02/2025	CASE 200000002135289	529.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002781	05/02/2025	CASE 0980438	150.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1660 DURFEE AVE	141.13
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1109 PECK RD	228.48
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1628 DURFEE AVE	240.32
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1508 PECK RD	246.23
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1710 DURFEE AVE	246.23
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1222 PECK RD	258.06
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 1502 PECK RD	275.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 THIENES/ PARKWAY	32.98
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002782	05/06/2025	3/13-4/11/25 FARNDON-PECK	74.24
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002783	05/06/2025	3/14-4/14/25 1903 DURFEE AVE	141.13
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002783	05/06/2025	3/14-4/14/25 2018 DURFEE AVE	240.32
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002783	05/06/2025	3/14-4/14/25 1926 DURFEE AVE	258.06
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002783	05/06/2025	3/14-4/14/25 11016 GOMEZ PALACIO DR	24.64
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1900 CENTRAL AVE	198.05
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1707 N MERCED AVE	24.64
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 MERCED N/W SANTA ANITA	62.86
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 10452 RUSH ST	86.08
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 2022 N CENTRAL AVE	133.19
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1500 N CENTRAL AVE	6,610.93
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1824 CENTRAL AVE	941.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1556 CENTRAL AVE	487.68
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1415 SANTA ANITA AVE	375.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1652 TYLER AVE	152.97
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 N/E MERCED SANTA ANITA	170.49
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1819 N CENTRAL AVE	370.02
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1530 CENTRAL AVE	281.51
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 N LERMA/ MILLET	246.23
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 1819 N MERCED AVE	186.22
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002784	05/07/2025	3/18-4/16/25 2000 SANTA ANITA AVE	74.24
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002785	05/06/2025	3/17-4/15/25 1675 DURFEE AVE	176.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002786	05/06/2025	3/17-4/15/25 1450 LIDCOMBE	228.48
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002787	05/07/2025	MAR'25 2028 CENTRAL AVE	418.55
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002788	05/01/2025	MAY'25 VISION INSURANCE	973.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002789	05/13/2025	3/20-4/21/25 2464 ROSEMEAD BLVD	334.59
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002790	05/13/2025	3/20-4/21/25 2620 ROSEMEAD BLVD	141.13
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002791	05/13/2025	3/19-4/17/25 2004 ROSEMEAD BLVD	24.64
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002792	05/13/2025	3/19-4/17/25 2218 ROSEMEAD BLVD	141.13
01.0170.1730.5705	SO CAL GAS	DFT0002793	05/08/2025	4/1-4/30/25 1415 SANTA ANITA AVE	1,307.71
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002794	05/14/2025	4/1-4/30/25 STREET LIGHTS	2,812.63
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002795	05/14/2025	APR'25 STREET LIGHTS	3,562.89
02.0170.1760.5537	SOUTHERN CALIFORNIA EDISON	DFT0002796	05/14/2025	3/17-4/14/25 STREET LIGHTS	2,007.73
02.0170.1760.5550	ATHENS SERVICES	DFT0002797	05/16/2025	MAY'25 STREET SWEEPING	7,057.92
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002798	05/15/2025	RATE PLAN 23047	2,200.92
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002798	05/15/2025	RATE PLAN 685	9,913.71

01.0000.0000.2020	CALPERS RETIREMENT	DFT0002798	05/15/2025	RATE PLAN 27216	19,823.90
01.0000.0000.2021	CALPERS RETIREMENT	DFT0002798	05/15/2025	SERVICE CREDIT PURCHASE/ A. O	155.77
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002799	05/19/2025	4/30-5/29/25 INTERNET SVCS/ 1819 CENTRAL	101.23
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002800	05/16/2025	PPE 5/10/25 FEDERAL	21,388.88
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002800	05/16/2025	PPE 5/10/25 MEDICARE	7,098.62
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002800	05/16/2025	PPE 5/10/25 FICA	30,352.60
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002801	05/19/2025	PPE 5/10/25 UI TAX WTHD'G	545.18
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002801	05/19/2025	PPE 5/10/25 TNG WTHD'G	27.27
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002801	05/19/2025	PPE 5/10/25 STATE WTHD'G	7,686.00
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002802	05/19/2025	EMPLOYEE BEFORE TAX	2,940.00
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002802	05/19/2025	EMPLOYER MATCH	3,863.75
01.0000.0000.2235	EMPOWER RETIREMENT, LLC	DFT0002802	05/19/2025	EMPLOYEE AFTER TAX	750.00
01.0000.0000.2355	EMPOWER RETIREMENT, LLC	DFT0002802	05/19/2025	EMPLOYEE LOAN REPAYMENT	1,259.44
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002803	05/16/2025	CASE 200000002135289	529.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002803	05/16/2025	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002803	05/16/2025	CASE 1457313	402.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1341 ISLAND/ SANTA ANITA	63.86
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1450 LIDCOMBE AVE	478.21
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1530 CENTRAL AVE	478.67
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1556 CENTRAL AVE	473.89
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1402 LERMA	2,947.12
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1500 CENTRAL AVE	1,254.13
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1450 LIDCOMBE AVE	3,813.03
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1819 CENTRAL AVE	763.33
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002804	05/20/2025	3/28-4/28/25 1415 SANTA ANITA AVE	675.04
01.0170.1100.5406	BLUETRITON BRANDS INC	DFT0002805	05/16/2025	APR'25 WATER SVCS	46.35
01.0170.7020.5406	BLUETRITON BRANDS INC	DFT0002805	05/16/2025	APR'25 WATER SVCS	46.34
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002806	05/20/2025	RATE PLAN 27216	584.34
01.0151.1545.5430	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	INSECT KILLER	140.52
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	SUPPLIES TO REPAIR WOOD	224.48
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	INSECT KILLER	70.51
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	PAINT	250.13
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	PAINT SUPPLIES	141.91
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	FAUCET	82.52
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	PAINT SUPPLIES	163.89
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	SUPPLIES TO BUILD MULTI PURPOSE ROOM	509.11
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	ELECTRICAL SUPPLIES	174.27
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	SUPPLIES TO BUILD MULTI PURPOSE	192.63
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	WOOD STUDS	33.12
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	SUPPLIES FOR MAINT. YARD	42.09
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	JANITORIAL SUPPLIES	52.77
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	PLUNGERS	11.85
01.0170.1750.5520	HOME DEPOT CREDIT SERVICES	DFT0002807	05/27/2025	PAINT SUPPLIES	72.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002808	05/21/2025	5/1-6/1/25 1900 CENTRAL AVE	115.44
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002809	05/21/2025	5/1-6/1/25 1415 SANTA ANITA AVE	76.96
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002810	05/21/2025	4/9-5/8/25 1459 SANTA ANITA AVE	402.33

Grand Total \$ 1,540,540.95

Authorization Signatures

A handwritten signature in black ink, appearing to read 'R Salas', written over a horizontal line.

Rene Salas, City Manager



City Council Agenda Report

Agenda Item No. 7.c.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-047, ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 25/26 FUNDED BY "SB1" THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

SUMMARY: On April 28, 2017, the Governor signed Senate Bill ("SB 1" - Beall and Frazier, Chapter 5, Statute 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. Under this legislation, in order to be eligible for funding, cities are required to adopt a resolution listing proposed projects every fiscal year.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-047, adopting a list of street rehabilitation projects for FY 2025/26 under the Road Repair and Accountability Act of 2017 (SB1).

FISCAL/FINANCIAL IMPACT: There is no fiscal impact on the General Fund. The RMRA Fund, a Special Revenue Fund, is dedicated towards street rehabilitation projects. Adoption of the Resolution will secure \$512,562 in RMRA funding for FY2025-26.

DISCUSSION: On April 28, 2017, the Governor signed Senate Bill ("SB 1" - Beall and Frazier, Chapter 5, Statute 2017), which is known as the Road Repair and Accountability Act of 2017 to address basic road maintenance, rehabilitation and critical safety needs on both the state highway and local streets and road system. Beginning November 1, 2017, the State Controller deposited various portions of this new funding into the newly created Road Maintenance and Rehabilitation Account ("RMRA"). A percentage of this new RMRA funding will be apportioned by formula to eligible cities and counties pursuant to Streets and Highways Code ("SHC") Section 2032 (h) for basic road maintenance, rehabilitation, and critical safety projects on the local streets and road systems. In order to be eligible for this funding, cities are required to adopt a resolution listing proposed projects every fiscal year.

SB1, known as the Road Repair and Accountability Act of 2017 ("The Act") is a significant

new investment in California's transportation systems of about \$5.2 billion per year. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes the problematic price-based fuel tax rates and provides for inflationary adjustments to rates in future years. The Act will more than double local streets and road funds allocated through the Highway Users Tax Account, allocating funds from new taxes through a new RMRA. Pursuant to Streets and Highways Code Section 2030, RMRA local streets and roads allocations must be used for projects "that include, but are not limited to," the following:

- Road maintenance and rehabilitation
- Safety projects
- Railroad grade separations
- Traffic control devices
- Complete street components, "including active transportation purposes, pedestrian and bicycle safety projects, transit facilities, and drainage and storm-water capture projects in conjunction with any other allowable project."

Maintenance of Effort: RMRA

The Act contains a local agency maintenance of effort (MOE) requirement that applies to funds allocated through the RMRA. The Act states that the MOE requirement is to ensure that these new road funds do not supplant existing levels of city and county general revenue spending on streets and roads. The MOE for the receipt of RMRA funds state that a city or county must maintain general fund spending for street, road, and highway purposes at no less than the average of three years. In making this calculation, an agency may exclude one-time funds. A city or county that fails to comply in a particular year may make it up with additional expenditures in the following year. The Act provides that the State Controller may perform audits to ensure compliance with these MOE rules. If the State Controller determines that a city or county has not met its MOE, the agency will be required to reimburse the state for the funds it received during that fiscal year. However, a city or county that fails to comply in a particular fiscal year may expend during that fiscal year and the following fiscal year a total amount that is sufficient to comply. Any funds withheld or returned as a result of a failure to comply will be reapportioned to the other counties and cities whose expenditures are in compliance.

Spending Plans and Reports: RMRA

The Act stipulates that, prior to receiving RMRA funds in a fiscal year, a city or county must submit to the California Transportation Commission (CTC) a project list pursuant to an adopted budget. The list must include for each project: description, location, schedule, useful life. [Streets and Highways Code Sec 2034(a)] The Act also requires that a city or county submit to the CTC an annual report. In order to receive these RMRA funds, the City Council must adopt a resolution that identifies a list of proposed projects and contains the proposed project's title, description, location, schedule and use life; which must then be transmitted to the CTC before July 1, 2025.

The City of South El Monte allocation for FY 2025/26 is estimated to be \$512,562.

The City's required local MOE amount is estimated to be \$1,484.

The following list of newly proposed projects will be funded in-part or solely with Fiscal

Year 2025-26 Road Maintenance and Rehabilitation Account revenues:

- FY 2025-26 Pavement Rehabilitation Program: Roadway rehabilitation including asphalt reconstruction, asphalt coldmill and overlay, and slurry seal on the following streets as listed on City's pavement management system. Project locations include Garvey Ave (west city limit to east city limit), Fern St (Loma to Rosemead; Chico to Adelia), Rush St (west city limit to Lee, Rosemead to Potrero), Chico Ave (Garvey to Rush), Enloe St (Central to Santa Anita), Central Ave (Enloe to Rush, Santa Anita to Durfee), Havenpark Ave (Remer to Lerma), Esteban Torres Dr (Central to end), Andrews St (Lexington Gallatin to Farmer), and Lexham Ave (south city limit to Fawcett)

ATTACHMENT(S):

- A. Resolution No. 25-047

ATTACHMENT A

RESOLUTION NO. 25-047

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING A LIST OF PROJECTS FOR FISCAL YEAR 2025- 26 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of our City South El Monte (“City”) are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, the City must adopt by resolution a list of projects proposed to receive fiscal year funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement; and

WHEREAS, the City, will receive an estimated \$512,562 in RMRA funding in Fiscal Year 2025-26 from SB 1; and

WHEREAS, SB 1 funding will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

WHEREAS, the City has undergone a robust public process to ensure public input into our community’s transportation priorities/the project list; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the communities priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate the following streets listed below throughout the City this year; and

WHEREAS, the 2023 California Statewide Local Streets and Roads Needs Assessment found that the City’s streets and roads are in an “at risk” condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a better condition; and

WHEREAS, the SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The following list of proposed projects will be funded in-part or solely with fiscal year 2025-26 Road Maintenance and Rehabilitation Account revenues:

Project Title: FY 2025-26 Pavement Rehabilitation Program

Project Description: Roadway rehabilitation including asphalt coldmill and overlay, and slurry seal on the following streets as listed on City's pavement management system.

Project Location: Garvey Avenue (west City limit to east City limit), Fern Street (Loma Avenue to Rosemead Boulevard; Chico Avenue to Adelia Avenue), Rush Street (west City limit to Lee Avenue, Rosemead Boulevard to Potrero Avenue), Chico Avenue (Garvey Avenue to Rush Street), Enloe Street (Central Avenue to Santa Anita Avenue), Central Avenue (Enloe Street to Rush Street, Santa Anita Avenue to Durfee Avenue), Havenpark Avenue (Remer Street to Lerma Road), Esteban Torres Drive (Central Avenue to end), Andrews Street (Lexington-Gallatin Road to Farmer Avenue), and Lexham Avenue (south City limit to Fawcett Avenue).

Estimated Project Schedule: Start (06/2025) – Completion (06/2027)

Estimated Project Useful Life: 10-20 years

SECTION 3. The following previously proposed and adopted projects may utilize fiscal year 2025-26 Road Maintenance and Rehabilitation Account revenues in their delivery. With the relisting of these projects in the adopted fiscal year resolution, the City is reaffirming to the public and the State our intent to fund these projects with Road Maintenance and Rehabilitation Account revenues:

There are no carry-over projects.

SECTION 4: The Mayor is hereby authorized to sign this Resolution required by the California Transportation Commission for the City of South El Monte to be considered for appropriation of SB1 Road Rehabilitation Maintenance Account Funds.

SECTION 5. The City Manager is hereby authorized to execute and administer any agreements required under the SB1 Road Rehabilitation Maintenance Account funds and execute any ancillary agreements or documents reasonably necessary to effectuate the intent of this Resolution.

SECTION 6. The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-047, was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adrian Garcia, MMC, City Clerk



City Council Agenda Report

Agenda Item No. 7.d.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-048, ACCEPTING THE AQUATICS CENTER SWIMMING POOL REPLASTERING PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER.

SUMMARY: On May 30, 2024, the Engineering Department solicited bids for the Aquatics Center Swimming Pool Replastering Project. The work involved removal of existing plaster and installation of new pool plaster and related work to the small and large pools at the Aquatics Center. The final cost for the construction work completed by Condor, Inc. is \$553,850.76.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-048, accepting the completion for the Aquatics Center Swimming Pool Replastering Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

FISCAL/FINANCIAL IMPACT: The project was completed within the established budget. The final cost for the construction work completed by Condor, Inc. is \$553,850.76.

DISCUSSION: On May 30, 2024, staff advertised Notice Inviting Bids for the Aquatics Center Swimming Pool Replastering Project.

On June 26, 2024, at 2:00 PM, three (3) bids were received by the City. Out of the three (3) bids received, Condor, Inc. was found to be the lowest responsive bidder. The bid submitted by Condor, Inc. was in the amount of \$507,000.00.

On July 9, 2024, the City Council awarded the construction contract to Condor, Inc. for

\$507,000.00 and approved 10% contingency for a total construction budget of \$557,700.00.

In September 2024, Condor, Inc. began construction of the project per plans, specifications, and bid documents pursuant to its contract with the City. Staff recommends that the City Council approve accepting the project as complete; authorizing the City Clerk to send the Notice of Completion to the Los Angeles County Recorder's Office and releasing the retention.

ATTACHMENT(S):

- A. Resolution No. 25-048
- B. Notice of Completion

ATTACHMENT A

RESOLUTION NO. 25-048

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ACCEPTING THE AQUATICS CENTER SWIMMING POOL
REPLASTERING PROJECT AS COMPLETE AND
AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF
COMPLETION WITH THE LOS ANGELES COUNTY
RECORDER

WHEREAS, the final cost for the construction work completed by Condor, Inc. is \$553,850.76, which is within the approved contract amount;

WHEREAS, the project was reviewed by City Staff and it is determined to be completed satisfactorily; and

WHEREAS, it is recommended that City Council accept the project as complete and authorize the City Clerk to file the “Notice of Completion” with the County Recorder’s Office for this project.

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: The City Council hereby adopts and approves this Resolution accepting the work performed by Condor, Inc. for the Aquatics Center Swimming Pool Replastering Project.

SECTION 2: The City Council hereby authorizes the City Clerk to file a Notice of Completion with the Los Angeles County Recorder.

PASSED, APPROVED, AND ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-048, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adrian Garcia, MMC, City Clerk

ATTACHMENT B

RECORDING REQUESTED BY:

CITY OF SOUTH EL MONTE, CALIFORNIA

WHEN RECORDED MAIL TO:

CITY CLERK
CITY OF SOUTH EL MONTE
1415 Santa Anita Avenue
South El Monte, CA 91733

No fee pursuant to Gov't Code 27383

Space above this line for Recorder's use

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 9204, must be filed within 15 days after completion.

Notice is hereby given that:

1. The undersigned is owner and corporate officer of the owner of the interest or estate stated below in the property hereinafter described.
2. The full name of the owner is: CITY OF SOUTH EL MONTE
3. The full address of the owner is: 1415 Santa Anita Avenue, South El Monte, California 91733
4. The nature of the interest or estate of the owner is: Fee interest
5. The full names and full addresses of all persons, if any, who hold this with the undersigned as joint tenants or as tenants in common are:

NAMES

ADDRESSES

Not applicable.

6. The full names and full addresses of the predecessors in interest of the undersigned. IF the property was transferred subsequent to the commencement of the work or improvements herein referred to:

NAMES

ADDRESSES

Not applicable

7. A work of improvement on the property hereinafter described was completed on 1/28/2025. The work was: Aquatics Center Swimming Pool Replastering Project.

8. The name of the contract, if any, for such work of improvement was

Condor, Inc.

July 9, 2024

(IF NO CONTRACTOR FOR WORK OF IMPROVEMENT AS A WHOLE, INSERT 'NONE')

(DATE OF CONTRACT)

9. The property on which the work of improvement was completed is in South El Monte, County of Los Angeles, State of California, and is described as follows: City Owned.

10. The street address of the property is: 1500 Central Avenue, South El Monte, CA 91733;

(IF NO STREET ADDRESS HAS BEEN OFFICIALLY ASSIGNED, INSERT 'NONE')

Dated: _____

City of South El Monte

(NAME)

, Rene Salas, City Manager

(SIGNATURE OF OWNER OR CORPORATE OFFICER OF OWNER NAMED IN PARAGRAPH 2 OR HIS AGENT)

VERIFICATION

I, the undersigned, say: I am the City Manager of the City of South El Monte, the declarant of the foregoing Notice of Completion; I have read said Notice of Completion and know the content thereof; the same is true of my own knowledge. I declare under penalty of perjury that the foregoing is true and correct.

Executed on: _____, at South El Monte California
(CITY) (STATE)

(PERSONAL SIGNATURE OF THE INDIVIDUAL WHO IS SWEARING THAT THE CONTENTS OF THE NOTICE OF COMPLETION ARE TRUE.)



City Council Agenda Report

Agenda Item No. 7.e.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-049, APPROVING AWARD OF CONSTRUCTION CONTRACT TO BRIDGEROCK CONSTRUCTION, INC. FOR CITY HALL AND COUNCIL CHAMBER'S RESTROOM REMODEL (CDBG), CITY PROJECT NO. 637

SUMMARY: On March 14, 2025, the Engineering Department solicited bids for the City Hall and Council Chamber's Restroom Remodel (CDBG) Project. The work involves the renovation and upgrade of four restrooms on the main floor (two public restrooms and two staff restrooms) located within the City of South El Monte City Hall and Council Chamber's buildings. Two of the City Hall Restrooms will be renovated to three accessible unisex restrooms per CBC 11B to meet the requirements for the entire building. The lowest responsive bid was submitted by Bridgerock Construction, Inc. in the total bid amount of \$553,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the City Hall and Council Chamber's Restroom Remodel (CDBG) Project;
2. Approve Resolution No. 25-049, awarding the City Hall and Council Chamber's Restroom Remodel (CDBG) Project contract to the lowest responsible bidder in an amount of \$553,000.00 to Bridgerock Construction, Inc. and authorize the City Manager to execute the contract; and
3. Authorize fifteen percent (15%) of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

FISCAL/FINANCIAL IMPACT: The established budget is as follows:

Contract Award Amount	\$553,000.00
Construction Contingency (15% of contract amount)	\$82,950.00
Total Construction Budget	\$635,950.00

The Project will be funded by the following sources.

Community Development Block Grant (CDBG)	\$511,905.00
California Natural Resources Agency (CNRA)	\$124,045.00
Total Budget	\$635,950.00

DISCUSSION: The proposed work includes renovation and upgrade of four restrooms on the main floor (two public restrooms and two staff restrooms) located within the City of South El Monte City Hall and Council Chamber's buildings. Two of the City Hall Restrooms will be renovated to three accessible unisex restrooms, per CBC 11B, to meet the requirements for the entire building.

The construction portion of the project was advertised on March 14, 2025. The following six (6) bids were received by the City and opened at the Bid Opening held on April 16, 2025, at 11:00 AM. Below is the list of Bidders and Bid Amounts:

Bidder Name (from low to high)	Total Bid Amount
Bridgerock Construction, Inc.	\$553,000.00
Genesis Builders, Inc. dba K2 Painting	\$560,401.00
Corral Construction and Development, Inc.	\$594,998.00
Garza Construction, Inc.	\$885,000.00
Metro Builders & Engineers Group	\$997,548.00
First Trade LLC dba YMC	YMC's bid is deemed nonresponsive for its failure to complete and submit the revised Bid Schedule as required by Addendum #2.

The apparent lowest bid was submitted by Bridgerock Construction, Inc. in the total bid amount of \$553,000.00.

Staff conducted a bid analysis and verified the contractor's licensing, Department of Industrial Relations (DIR) registration, state and federal debarment files and references for Bridgerock Construction, Inc. Per the bid analysis, the Bid submitted by Bridgerock Construction, Inc. was determined to be the lowest responsive bid. The Bid submitted by Bridgerock Construction, Inc. and the bid analysis completed by staff is attached as reference.

ATTACHMENT(S):

- A. Resolution No. 25-049
- B. Submitted Bid
- C. Bid Analysis
- D. Contract

ATTACHMENT A

RESOLUTION NO. 25-049

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
AWARDING CONSTRUCTION CONTRACT TO
BRIDGEROCK CONSTRUCTION, INC. FOR CITY HALL AND
COUNCIL CHAMBER'S RESTROOM REMODEL (CDBG),
CITY PROJECT NO. 637

WHEREAS, the City of South El Monte desires to renovate and upgrade four restrooms on the main floor (two public restrooms and two staff restrooms) located within the City of South El Monte City Hall and Council Chamber's buildings; and

WHEREAS, the City solicited bids for the City Hall And Council Chamber's Restroom Remodel (CDBG) ("Project") on March 14, 2025, and the City received six (6) bids for the Project on April 16, 2025; and

WHEREAS, City staff evaluated all bids and determined Bridgerock Construction, Inc. has submitted the lowest responsive bid for the Project.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council of South El Monte ("City") hereby adopts and approves the plans and specifications for the City Hall And Council Chamber's Restroom Remodel (CDBG) Project, with respect to design and criteria. Copies of the plans and specifications are on file in the City's Engineering Department.

SECTION 3. Upon reviewing the bids submitted for the work to be performed pursuant to contract and the plans and specifications, the City Council hereby finds that Bridgerock Construction, Inc. has submitted the lowest responsive bid for the Project, in the amount of \$553,000.00.

SECTION 4. The City Council hereby authorizes and directs the City Manager to execute a construction agreement with Bridgerock Construction, Inc. for the project, subject to review and approval as to form by the City Attorney. The Council further directs the City Manager to take all actions necessary to effectuate the agreement.

SECTION 5: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-049, was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 3rd day of June, 2025, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adrian Garcia, MMC, City Clerk

City of South El Monte

City Project No.: 637

BID**CITY OF SOUTH EL MONTE****SOUTH EL MONTE CITY HALL RESTROOM REHABILITATION PROJECT****LACDA Project No.: 602610-23****City Project No.: 637**

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF SOUTH EL MONTE:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of South El Monte to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

Bidder acknowledges receipt of all addenda, as follows:

Addendum No. <u>1</u>	Date: <u>3/21/25</u>
Addendum No. <u>2</u>	Date: <u>4/5/25</u>
Addendum No. _____	Date: _____
Addendum No. _____	Date: _____

The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

City of South El Monte**City Project No.: 637**

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License Number 1094028, Class B, which expires on 12/31/2025.

Bidder's Name: Bridgerock Construction Inc.Signature: Title: Principal Date: 4/2/2025

Signature: _____

Title: _____ Date: _____

City of South El Monte

City Project No.: 637

CITY OF SOUTH EL MONTE

BID SHEETS FOR

SOUTH EL MONTE CITY HALL RESTROOM REHABILITATION PROJECT

Bidder's Name: Bridgerock Construction Inc

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

REVISED BASE BID SCHEDULE PER ADDENDUM 2					
BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1	General Requirements	1	LS	\$ 50000	\$ 50000
2	Existing Conditions	1	LS	\$ 15000	\$ 15000
3	Concrete	1	LS	\$ 25000	\$ 25000
4	Masonry	1	LS	\$ 15000	\$ 15000
5	Thermal and Moisture Protection	1	LS	\$ 10000	\$ 10000
6	Openings	1	LS	\$ 15000	\$ 15000
7	Finishes	1	LS	\$ 128000	\$ 128000
8	Specialties	1	LS	\$ 50000	\$ 50000
9	Plumbing	1	LS	\$ 90000	\$ 90000
10	HVAC	1	LS	\$ 25000	\$ 25000
11	Electrical	1	LS	\$ 55000	\$ 55000
12	Electrical Safety and Security	1	LS	\$ 15000	\$ 15000
13	Pre-Demolition Haz-Mat Abatement, including all necessary relevant work, and notices and processing through AQMD and other required agencies. For abatement scope of work and requirements, see Attachment B, Haz-Mat Reports.	1	LS	\$ 60000	\$ 60000
TOTAL BASE BID AMOUNT IN NUMBERS					\$ 588000.00
TOTAL BASE BID AMOUNT IN WORDS: _____					
FIVE HUNDRED EIGHTY EIGHT THOUSAND DOLLARS ONLY					

BID

B-4

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"

City of South El Monte

City Project No.: 637

Signature: Title: PrincipalDate: 4/9/2025

Signature: _____

Title: _____

Date: _____

The award of Contract shall be based on the TOTAL BASE BID AMOUNT.

Schedule of Values (SOV). Within 10 days of execution of this contract, the Contractor shall submit for the City's review and approval an SOV for the lump sum Bid items of the Work. The Schedule of Values will:

- Subdivide the Work into its respective parts,
- Include values for all items comprising the Work, and
- Serve as the basis for monthly progress payments made to the Contractor throughout the Work.

The City shall be the sole judge of acceptable numbers, details, and description of values established. If, in the opinion of the City, a greater number of SOV items than proposed by the Contractor are necessary, the Contractor shall add the additional items so identified by the City. When requested by City, the Contractor shall provide substantiating data in support of scheduled values. Monthly progress payment amounts for Lump Sum items shall be determined from the monthly updates of the Schedule activities.

In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.

The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.

All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.

The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.

A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.

City of South El Monte

City Project No.: 637

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary.

- (1) Bidder's Name: Bridgerock Construction Inc.
- (2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.
N/A
- (3) Business Address: 524 S 4th Ave. La Puente, CA 91746
- (4) Telephone: 951-531-3007 Facsimile: 934574175
- (5) Type of Firm – Individual, Partnership, LLC or Corporation: Corporation
- (6) Corporation organized under the laws of the State of: California
- (7) California State Contractor's License Number and Class: B- 1094028
Original Date Issued: 07/18/2022 Expiration Date: 12/31/2025
- (8) DIR Contractor Registration Number: 2000003619
- (9) The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project WITHOUT QUESTION.
Name of Person who inspected the site: Austin Henig
Date of Inspection: 03/19/2025
- (10) Number of years' experience the company has as a contractor in construction work: 3
- (11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:
Austin Henig / Principal / 524 S 4th Ave. La Puente, CA 91746 / 951-531-3007
- (12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:
N/A

City of South El Monte

City Project No.: 637

- (13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

N/A

- (14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

- a. List the names, addresses and telephone numbers of contact persons for the parties:

N/A

- b. Briefly summarize the parties' claims and defenses:

N/A

- c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

- (15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

No

City of South El Monte

City Project No.: 637

- (16) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

No

- (17) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

No

- (18) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes ☐ No ☒
- b. By the owner against you? Circle one: Yes ☐ No ☒
- c. By any outside agency or individual for labor compliance?
Circle one: Yes ☐ No ☒
- d. By Subcontractors? Circle one: Yes ☐ No ☒
- e. Are any of these claims or actions unresolved or outstanding?
Circle one: Yes ☐ No ☒

If your answer is "yes" to any part or parts of this question, explain.

- (19) List the last three (3) projects you have worked on or are currently working on for the City of South El Monte:

N/A

City of South El Monte

City Project No.: 637

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Notary PublicCompany

Subscribed and sworn to me: _____

Bianca Marie OrtizSignature: B OrtizThis 14th day of April, 2025Title: Notary PublicSignature: B Ortiz

(SEAL)

Signature: [Signature]Title: PrincipalDate: 04/02/2025Signature: [Signature]Title: PRINCIPALDate: 4/14/25

City of South El Monte

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REFERENCES FORM

For all public agency projects in excess of \$15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

Project 1 Name/Number Tri City Mental Health Office Remodel

Project Description Tenant Improvement - Demo, electrical framing, drywall, painting, plumbing, hvac, t bar, doors, hardware

Approximate Construction Dates From: 7/10/24 To: 9/10/24

Agency Name: Tri City Mental Health

Contact Person: Alex Ramirez **Telephone:** 909-326-4643

Address: 2008 N Garey Pajona, CA 91767

Original Contract Amount: \$ 330,000 **Final Contract Amount:** \$ 303,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Additional scope of work added to hvac ducting.

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 2 Name/Number Rosemead Aquatic Center - Bathroom Renovations

Project Description Bathroom Remodel - Demo, concrete, plumbing, electrical, framing, drywall, flooring, paint

Approximate Construction Date From: 12/20/24 To: 2/18/25

Agency Name: City of Rosemead

Contact Person: Leonardo Martinez - Project Manager **Telephone:** 626-636-1105

Address: 9155 Mission Dr. Rosemead, CA 91770

Original Contract Amount: \$ 258,000 **Final Contract Amount:** \$ 270,000.00

City of South El Monte

City Project No.: 637

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Unforeseen concrete demo, unforeseen plumbing piping due to no as built. Additional gate upgrades proposed by city

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 3 Name/Number Eastvale City Hall Expansion

Project Description Tenant Improvement - Framing, drywall, plumbing, insulation, paint, flooring, t bar, electrical

Approximate Construction Dates From: 09/02/2024 To: 10/2/2024

Agency Name: City of Eastvale

Contact Person: Jacob Lichtenberger - Project Manager Telephone: 951-790-8155

Address: 12363 Limonite Ave. #910 Eastvale, CA 91752

Original Contract Amount: \$ 179,000 Final Contract Amount: \$ 179,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

City of South El Monte

City Project No.: 637

Project 4 Name/Number Metropolitan Water District Tenant Improvement**Project Description** Tenant Improvement - Framing, Hvac, Electrical, Drywall, Paint, T bar**Approximate Construction Dates** From: 7/2/24 To: 10/2/24**Agency Name:** Metropolitan Water District**Contact Person:** Erick Kunze - Construction Director **Telephone:** 909-392-5393**Address:** 700 N Alameda St. Los Angeles. CA 90012**Original Contract Amount:** \$ 169,000 **Final Contract Amount:** \$ 185,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Added new 80" tv with dedicated electrical circuit.Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ NoDid the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A**Project 5 Name/Number** Chavez Academy Elementary School**Project Description** School Classroom Remodel**Approximate Construction Dates** From: 4/21/2024 To: 5/21/2024**Agency Name:** Corona Unified School District**Contact Person:** Andrew Sterner **Telephone:** 951-736-5045**Address:** 1150 Paseo Grande, Corona, CA 92882**Original Contract Amount:** \$ 69,851 **Final Contract Amount:** \$ 69,851

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

City of South El Monte

City Project No.: 637

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 6 Name/Number City Yard Crew Supervisor Office Remodel Project

Project Description Tenant Improvement - Framing, electrical, drywall, doors hardware, flooring, painting

Approximate Construction Dates From: 5/30/24 To: 6/30/24

Agency Name: City of Azusa

Contact Person: Shan Thompson **Telephone:** 626-255-2982

Address: 213 E Foothill Blvd. Azusa, CA 91702

Original Contract Amount: \$ 55,000 **Final Contract Amount:** \$ 55,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

N/A

Did you or any Subcontractor, file any claims against the Agency?
Circle one: Yes ☒ No

Did the Agency file any claims against you? Circle one: Yes ☒ No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

City of South El Monte

City Project No.: 637

RESUME

Attach to this Bid the experience resume of the person who will be designated as General Construction Superintendent or on-site Construction Manager for the Project.



Owner / Project Manager – Austin Henig

- 3+ years working public works projects
- Over 2.5million dollars projects completed
- 100% on time completion of projects
- Successfully manage 1M + (cumulative) projects at 1 given time

Superintendent / Working Foreman – Oscar Valderrama

- 10+ years experience working on commercial, multi family, residential projects
- 2+ years experience working under bridgerock construction on Public works projects
- 100% completion of projects, 100% completion customer satisfaction
- 7+ projects completed with Bridgerock Construction

City of South El Monte

City Project No.: 637

DESIGNATION OF SUBCONTRACTORS [Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or \$10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)*
JJ&S Environmental Services Inc.	975044 C-22	1000834731	925 Poinsettia Ave. Ste #4 Vista, CA 92081	Abatement	10%
HARTMANAIRE	CB1 # 1017713	1009046902	12 GARDENIA LAKE FOREST CA, 92630	AIR BALANCE	1%

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Contractor shall perform, with its own organization (rather than with Subcontractors), Work amounting to at least fifty one percent (51%) of the Contract Price.

City of South El Monte

City Project No.: 637

INDUSTRIAL SAFETY RECORD FORMBidder's Name Bridgerock Construction Inc.

	Current Year of Record	2024	2023	2022	2021	2020	Total
Number of contracts	5	6	0	0	0	0	11
Total dollar amount of contracts (in thousands of dollars)	2000	950	0	0	0	0	2950
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	0	0	0	0	0	0
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature: 
 Title: Principal
 Date: 04/02/2025

Signature: _____
 Title: _____
 Date: _____

City of South El MonteCity Project No.: 637Bond No. N/A**BID BOND**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of South El Monte ("City"), has issued an invitation for Bids for the Work described as follows: SOUTH EL MONTE CITY HALL RESTROOM REHABILITATION PROJECT

WHEREAS 524 S 4TH AVE LA PUENTE, CA 91746
(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and American Contractors Indemnity Company

801 S. Figueroa St. #700 Los Angeles, CA 90017
(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of Ten percent of bid amount

Dollars (\$ 10% of bid), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

BID

B-17

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"

City of South El Monte

City Project No.: 637

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

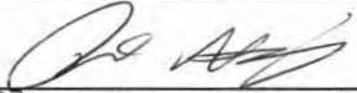
Dated: 03/27/2025

"Principal"

Bridgerock Construction, Inc.

By:

Its:


PRINCIPAL - AUSTIN HENSLY

By:

Its:

"Surety"

American Contractors Indemnity Company

By:

Its:


Attorney in Fact, Mike Melshenker

By:

Its:

Note: This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Ventura

On 03/27/2025 before me, Shannon Katrina Martinez
(insert name and title of the officer)

personally appeared Mike McShea,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Signature S. Martinez (Seal)





TOKIO MARINE
HCC

POWER OF ATTORNEY

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS: That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

MIKE MELSHENKER of VENTURA, CALIFORNIA

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed** *****Five Million***** Dollars (***\$5,000,000.00***).

This Power of Attorney shall expire without further action on January 31st 2028. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be it Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts; and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be it Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of February 2024.



AMERICAN CONTRACTORS INDEMNITY COMPANY, TEXAS
BONDING COMPANY, UNITED STATES SURETY COMPANY,
U.S. SPECIALTY INSURANCE COMPANY

By:

Daniel P. Aguilar, Vice President

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Los Angeles

On this 1st day of February 2024, before me, D. Littlefield, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 27th day of March 2025.

Bond No.

Agency No.

700520



Kio Lo, Assistant Secretary

visit tmhcc.com/surety for more information

HCCSMANPOA02/2024

ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Riverside }

On April 14, 2025 before me, Bianca Marie Ortiz, Notary Public
(Here insert name and title of the officer)

personally appeared Austin Henis,
who proved to me on the basis of satisfactory evidence to be the person(s) whose
name(s) is/are subscribed to the within instrument and acknowledged to me that
he/she/they executed the same in his/her/their authorized capacity(ies), and that by
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of
which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

B. Ortiz

Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Bid Bond
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. ~~he~~/she/~~they~~, is /~~are~~) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

City of South El Monte

City Project No.: 637

**NONCOLLUSION DECLARATION FORM
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]**

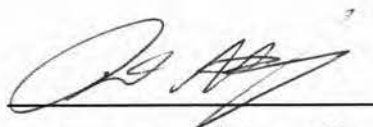
The undersigned declares:

I am the Owner of Bridgerock Construction, the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on April 14, 2025 [date], at Riverside [city], California [state].

Signature: 

Signature: _____

Printed Name: ARSTIN HERTZ

Printed Name: _____

Date: 4/14/25

Date: _____

**SEE ATTACHED
CALIFORNIA
LOOSE CERTIFICATE**

This form must be notarized.

ALL- PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }

County of Riverside }

On April 14, 2025 before me, Bianca Marie Ortiz, Notary Public,
(Here insert name and title of the officer)

personally appeared Austin Henis,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

B Ortiz

Notary Public Signature

(Notary Public Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Noncollusion Declaration Form
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages _____ Document Date _____

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

This form complies with current California statutes regarding notary wording and, if needed, should be completed and attached to the document. Acknowledgments from other states may be completed for documents being sent to that state so long as the wording does not require the California notary to violate California notary law.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. he/she/they, is /are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document with a staple.

City of South El Monte

City Project No.: 637

THE FOLLOWING FORMS ARE REQUIRED TO BE COMPLETED AND SUBMITTED WITH THE BID:

- 1. NON-SEGREGATED FACILITIES CERTIFICATION**
- 2. PAST PERFORMANCE CERTIFICATION**
- 3. COUNTY LOBBYIST CERTIFICATION**
- 4. WORKER'S COMPENSATION CERTIFICATION**
- 5. CONTRACTOR'S LIST OF PROPOSED SUBCONTRACTORS**
- 6. REQUEST FOR ADDITIONAL CLASSIFICATION AND RATE**
- 7. SECTION 3 BUSINESS CONCERN CERTIFICATION**
- 8. NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**
- 9. FEDERAL LOBBYIST CERTIFICATION**
- 10. CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTS**
- 11. DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS**
- 12. TARGETED SECTION 3 WORKER CERTIFICATION**
- 13. 2024 SECTION 3 WORKER CERTIFICATION**

City of South El Monte

City Project No.: 637

1. NON-SEGREGATED FACILITIES CERTIFICATION**NON-SEGREGATED FACILITIES CERTIFICATION
FEDERALLY-ASSISTED CONSTRUCTION PROJECTS**

The federally-assisted construction contractor certifies that he/she DOES NOT and WILL NOT:

1. Maintain or provide, for his/her employees, any segregated facilities at any of his/her establishments.
2. Permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained.

The federally-assisted contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this contract. As used in this certification, the term segregated facilities means any waiting room, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise.

The federally-assisted contractor agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that he/she will retain such certifications in his/her files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: 04/09/2025 Project Number: 637

Company: Bridgerock Construction Inc.

Address: 524 S 4th Ave. La Puente, CA 91746

By: Austin Henig

Title: Owner

City of South El Monte

City Project No.: 637

2. PAST PERFORMANCE CERTIFICATION

CERTIFICATION WITH REGARD TO THE PERFORMANCE OF PREVIOUS CONTRACTS OR SUBCONTRACTS SUBJECT TO THE EQUAL OPPORTUNITY CLAUSE AND THE FILING OF REQUIRED REPORTS

The ☒ bidder, ☐ proposed sub-contractor, hereby certifies that he/she ☒ has, ☐ has not, participated in a previous contract or subcontract subject to the Equal Opportunity Clause, as required by Executive Orders 10925, 11114, or 11246, and that he/she ☐ has, ☒ has not, filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Date: 04/09/2025 Project Number: 41026 Contract Award: \$ 269,000

Awarding Agency: City of Rosemead

Contractor Name: Bridgerock Construction Inc. Total Number of Employees 18

Affiliate Company: _____

By: Austin Henig

Title: Owner

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5 (Generally only contracts or subcontracts of \$10,000 or under are exempt).

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the U.S. Department of the Interior or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

SF-100 (EEO-1) must be filed by:

(A) All private employers who are:

- (1) Subject to Title VII of the Civil Rights Act of 1964 (as amended) with 100 or more employees.
- (2) Subject to Title VII who has fewer than 100 employees, if the company is owned or affiliated with another company, or there is centralized ownership, control or management so that the group legally constitutes a single enterprise, and the entire enterprise employs a total of 100 or more employees.

(B) All federal contractors (private employers), who:

- (1) Are not exempt as provided for by 41 CFR 60-1.5
- (2) Have 50 or more employees, and
 - a. Are prime contractors or first-tier subcontractors, and have a contract, subcontract, or purchase order amounting to \$50,000 or more; or
 - b. Serve as a depository of Government funds in any amount, or
 - c. Is a financial institution, which is an issuing, and paying agent for U.S. Savings Bonds and Notes.

City of South El Monte

City Project No.: 637

3. COUNTY LOBBYIST CERTIFICATION**COUNTY LOBBYIST CODE CHAPTER 2.160
COUNTY ORDINANCE NO. 93-0031
CERTIFICATION**

Name of Firm: **Bridgerock Construction Inc.**
Address: **524 S 4th Ave. La Puente, CA 91746**
State: **CA** Zip Code: **91746** Telephone Number: (**951**) **531-3007**

Acting on behalf of the above named firm, as its Authorized Official, I make the following Certification to the Los Angeles County Development Authority (LACDA).

- 1) It is understood that each person/entity/firm who applies for a Los Angeles County Development Authority contract, and as part of that process, shall certify that they are familiar with the requirements of the Los Angeles County Code, Chapter 2.160 (Los Angeles County Ordinance 93-0031) and;
- 2) That all persons/entities/firms acting on behalf of the above named firm have and will comply with the County Code, and;
- 3) That any person/entity/firm who seeks a contract with the Los Angeles County Development Authority shall be disqualified therefrom and denied the contract and, shall be liable in civil action, if any lobbyist, lobbying firm, lobbyist employer or any other person or entity acting on behalf of the named firm fails to comply with the provisions of the County Code.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into contract with Los Angeles County and the Los Angeles County Development Authority.

Authorized Official:

Bridgerock Construction Inc.

(Contractor/Subcontractor)

By:

Austin Henig



(Signature)

04/09/2025

(Date)

Owner

(Title)

City of South El Monte

City Project No.: 637

4. WORKER'S COMPENSATION CERTIFICATION**WORKER'S COMPENSATION CERTIFICATION**

I certify, by signature below, that I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 04/09/2025 Project Number: 637
Project Name: South El Monte, City Hall Restroom Rehabilitation Project
Company Name: Bridgerock Construction Inc.
Address: 524 S 4th Ave. La Puente, CA 91746
Print Name: Austin Henig
Title: Owner
Signature: 

City Project No.: 637

For the bid submittal, bidders shall complete the table on Page B-15 in Section titled “DESIGNATION OF SUBCONTRACTORS”

CONTRACTOR LIST OF PROPOSED SUBCONTRACTORS

PROJECT NAME	CITY HALL RESTROOM RENOVATION PROJECT
AWARDING AGENCY	SOUTH EL MONTE
Project Number	637
Location	

[illegible]


Signature

4/15/25
Date

AUSTIN NEWG - PRINCIPAL
Name and Title

BRIDGERA CONSTRUCTION INC.
Company Name

City of South El Monte

City Project No.: 637

6. REQUEST FOR ADDITIONAL CLASSIFICATION AND RATE

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT REPORT OF ADDITIONAL CLASSIFICATION AND RATE		HUD FORM 4230A OMB Approval Number 2501-0011 (Exp. 09/30/2008)						
1. FROM (name and address of requesting agency) City of South El Monte	2. PROJECT NAME AND NUMBER South El Monte, City Hall Restroom Rehabilitation Project City Project #637							
4. BRIEF DESCRIPTION OF PROJECT Remodel renovation for (6) new bathrooms	3. LOCATION OF PROJECT (City, County and State) 1415 Santa Anita Ave. South El Monte, CA 91733							
	5. CHARACTER OF CONSTRUCTION ☐ Building ☐ Residential ☐ Heavy ☒ Other (specify) ☐ Highway							
6. WAGE DECISION NO. (include modification number, if any) ☐ COPY ATTACHED SC-23-31-2-2025-1		7. WAGE DECISION EFFECTIVE DATE February 22, 2025						
8. WORK CLASSIFICATION(S) #Carpenter	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; padding: 5px;">HOURLY WAGE RATES</th> </tr> <tr> <th style="width: 50%; text-align: center; padding: 5px;">BASIC WAGE</th> <th style="width: 50%; text-align: center; padding: 5px;">FRINGE BENEFIT(S) (if any)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center; vertical-align: top; padding: 5px;">\$50.29</td> <td style="vertical-align: top; padding: 5px;"> Health & Welfare - \$8.75 Pension - \$6.16 Vacation & Holiday - \$7.46 Training - \$.72 Other - \$4.44 </td> </tr> </tbody> </table>		HOURLY WAGE RATES		BASIC WAGE	FRINGE BENEFIT(S) (if any)	\$50.29	Health & Welfare - \$8.75 Pension - \$6.16 Vacation & Holiday - \$7.46 Training - \$.72 Other - \$4.44
HOURLY WAGE RATES								
BASIC WAGE	FRINGE BENEFIT(S) (if any)							
\$50.29	Health & Welfare - \$8.75 Pension - \$6.16 Vacation & Holiday - \$7.46 Training - \$.72 Other - \$4.44							
9. PRIME CONTRACTOR (name, address) Bridgerock Construction Inc 524 S 4th Ave. La Puente, CA 91746	10. SUBCONTRACTOR/EMPLOYER, IF APPLICABLE (name, address)							
Check All That Apply: ☐ The work to be performed by the additional classification(s) is not performed by a classification in the applicable wage decision. ☐ The proposed classification is utilized in the area by the construction industry. ☒ The proposed wage rate(s), including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage decision. ☐ The interested parties, including the employees or their authorized representatives, agree on the classification(s) and wage rate(s). ☐ Supporting documentation attached, including applicable wage decision.								
Check One: ☐ Approved, meets all criteria. DOL confirmation requested. ☐ One or more classifications fail to meet all criteria as explained in agency referral. DOL decision requested.								
Agency Representative (Typed name and signature) Date Phone Number		FOR HUD USE ONLY LR2000: Log in: Log out:						

HUD-4230A (3-03) PREVIOUS EDITION IS OBSOLETE

BID

B-26

BIDDER SHALL COMPLETE AND SUBMIT ALL DOCUMENTS AND PAGES IN SECTION "BID"

City of South El Monte

City Project No.: 637

7. SECTION 3 BUSINESS CONCERN CERTIFICATION
--

SECTION 3 BUSINESS CONCERN CERTIFICATION**Business Name:** Bridgerock Construction Inc.**Address:** 524 S 4th Ave.**City/State/Zip Code:** La Puente, CA 91746**Telephone Number:** 951-531-3007 **Email Address:** bridgerockconstruction@yahoo.com**This business is a Section 3 business concern based on one of the following categories, as documented:**

☐ **A. Business is 51% or more owned by low- or very low-income persons,**
(Attach a Section 3 Worker Certification(s) for each owner to this certification.)

☐ **B. Over 75 percent (75%) of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers,**
 Provide the following information for the prior three-month period:

- Indicate total number of labor hours performed by Section 3 workers: _____ Hours
- Indicate total number of labor hours performed by all workers: _____ Hours
- Calculate the percentage of labor hours by Section 3 workers: _____ %

*(Attach the Section 3 Worker Certifications and Section 3 Labor Hours Reports.)***or**

☐ **C. Business is 51% or more owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.**

*(Attach proof of public housing or Section 8-assisted housing residence.)***(NOTE: FAILURE OF THE BUSINESS TO PROVIDE THE REQUIRED DOCUMENTATION AS NOTED ABOVE SHALL BE GROUNDS FOR THE LCA TO DETERMINE THE BUSINESS A NON-SECTION 3 BUSINESS CONCERN.)*****I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.***



 Signature

Principal

 Title

04/09/2025

 Date

TO BE COMPLETED BY LOCAL CONTRACTING AGENCY STAFF**This business meets the following category:**

- ☐ 51% owned by low- or very low-income persons,
☐ 75% of labor hours performed by Section 3 workers, or
☐ 51% currently owned and controlled by public housing or Section 8-assisted housing residents.

Approved by: (Print Name) _____ **Signature:** _____ **Date:** _____

City of South El Monte

City Project No.: 637

8. NOTICE OF EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**

TO:

Laborers' International Union

(Name of Labor Union, Workers Representative, etc.)

11346 Ramona Blvd. El Monte, CA 91731

(Address)

Name of Business (Contractor): Bridgerock Construction Inc.Project Name: South El Monte, City Hall Restroom Rehabilitation Project Project Number: 637

The Undersigned currently holds a contract with City of South El Monte, involving funds of the U. S. Government, or a subcontract with a prime contractor holding such contract.

You are advised that under the provisions of the above contract or subcontract, and in accordance with Executive Order 11246, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. This obligation not to discriminate in employment includes, but is not limited to the follow:

1. Hiring, placement, upgrading, transfer or demotion;
2. Recruitment, advertising or solicitation for employment;
3. Treatment during employment;
4. Rates of pay or other forms of compensation;
5. Selection for training, including apprenticeship; and
6. Layoff or termination.

This notice is furnished to you pursuant to the provisions of the above contract or subcontract and Executive Order 11246. Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

Austin Henig

(Print Name)

By: 

(Signature)

04/09/2025

(Date)

Principal

(Title)

City of South El Monte

City Project No.: 637

9. FEDERAL LOBBYIST CERTIFICATION
--

FEDERAL LOBBYIST CERTIFICATIONName of Firm: Bridgerock Construction Inc.Address: 524 S 4th Ave. La PuenteState: CA Zip Code: 91746 Telephone Number: (951) 531-3007

Acting on behalf of the above named firm as its Authorized Official, I make the following Certification to the U. S. Department of Housing and Urban Development and the Los Angeles County Development Authority (LACDA).

- 1) No Federal appropriated funds have been paid by or on behalf of the above named firm to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of and Federal grant, loan or cooperative agreement, and any extension, continuation, renewal, amendment, or modification thereof, and;
- 2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress an officer or employee of Congress or an employee of a Member of Congress in connection with this Federal contract, grant loan, or cooperative agreement, the above named firm shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions, and;
- 3) The above name firm shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreement) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by Section 1352 Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Authorized Official:

Bridgerock Construction Inc.

(Contractor/Subcontractor)

By: 

(Signature)

04/09/2025

(Date)

Principal

(Title)

City of South El Monte

City Project No.: 637

10. CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTS

CERTIFICATION FOR APPLICABLE FRINGE BENEFIT PAYMENTSPROJECT NAME: South El Monte City Hall Restroom RehabilitationPROJECT NUMBER: 637

Classification / Fringe Benefits Provided		Name, Address, and Telephone Number of Plan/Fund Program
1)	Laborer AND Related Classifications : Concrete Chipping and Grinding Journeyman (Group 4)	California Apprenticeship Council - Training Fund Contributions
	Health and Welfare	\$ 9.25
	Pension	\$ 12.04
	Vacation	\$ 5.02
	Apprenticeship/Training	\$.80
2)	Electrician - Inside wireman	California Apprenticeship Council - Training Fund Contributions
	Health and Welfare	\$ 14.59
	Pension	\$ 15.37
	Vacation	\$ 0
	Apprenticeship/Training	\$.81
3)	Plumber - General Pipefitter	California Apprenticeship Council - Training Fund Contributions
	Health and Welfare	\$ 9.26
	Pension	\$ 14.30
	Vacation	\$ 0
	Apprenticeship/Training	\$ 3.05

OR: (Check if applicable)

☐ I certify that I do not make payments to approved fringe benefit plans, funds, or programs.**Bridgerock Construction Inc.**

(Contractor/Subcontractor)

04/09/2025

(Date)

by

(Signature)

Principal

(Title)

City of South El Monte

City Project No.: 637

11. DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS
--

DECLARATION OF INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS

As a minimum requirement for consideration of a contract award, the Bidder/Proposer shall declare his/her intent to comply with Section 3 (24 CFR 75) of the Housing and Urban Development Act of 1968, as amended (Section 3). The Bidder/Proposer is obliged, to the greatest extent feasible, to give opportunities for training and employment to low-income and very low-income persons residing in the service area or neighborhood in which the covered Section 3 project/service is located, and/or to award subcontracts to other Section 3 business concerns that provide economic opportunities for Section 3 workers and Targeted Section 3 workers.

Bidder/Proposer agrees that, as a condition of responsiveness to the solicitation and prior to recommendation for contract award by the Local Contracting Agency (LCA), he/she will agree to comply with the Section 3 requirements by including the Section 3 contract language in the contract, to the greatest extent feasible, to meet the Section 3 benchmarks and report all accomplishments with required documentation on a quarterly basis for the duration of the contract.

The Section 3 benchmarks apply to all Section 3 covered contracts as follows:

- Public housing financial assistance benchmarks:
 - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed, and
 - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed of which is included as part of the 25% threshold in the previous bullet.
- Community development financial assistance benchmarks:
 - Section 3 workers: 25% or more for the total number of labor hours worked by all workers employed on a Section 3 project, and
 - Targeted Section 3 workers: 5% or more of the total number of labor hours worked by all workers employed on a Section 3 project of which is included as part of the 25% threshold in the previous bullet.

Failure of the Bidder/Proposer to agree to comply with the Section 3 requirements and reporting obligations shall be grounds for determining the Bidder/Proposer non-responsive, and no further consideration for contract award shall be granted.

I declare under penalty of perjury under the laws of the State of California that we agree to comply with the Section 3 requirements as stated above.

Bridgerock Construction Inc.

524 S 4th Ave. La Puente, CA 91746

Name of Contractor/Subcontractor

Address

Austin Henig

Principal

Print Name

Title

Signature

04/09/2025

Date

City of South El Monte

City Project No.: 637

12. TARGETED SECTION 3 WORKER CERTIFICATION**TARGETED SECTION 3 WORKER CERTIFICATION
FOR
LOS ANGELES COUNTY RESIDENTS**

(SECTION 3 CONTRACTS EXECUTED ON OR AFTER NOVEMBER 30, 2020
AND SUBJECT TO 24 CFR 75 "NEW RULE")

Employee Name: Andres CurielAddress: 524 S 4th Ave.City/State/Zip Code: La Puente, CA 91746

I hereby certify that I fit or when hired within the past five (5) years fit at least one of the following categories:

COUNTY OF RESIDENCE Select your County of Residence:				
☒ Los Angeles	☐ Ventura	☐ Kern	☐ Orange	☐ San Bernardino- Riverside

- ☐ 1. I am employed by a Section 3 business, or
- ☒ 2. I am an employee who currently fits or when hired fit at least one of the following two groups, as documented, within the past five years:
- I am living within the service area or the neighborhood of the Section 3 project, as defined, or
 - A YouthBuild Participant.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.



Employee Signature

04/12/2025

Date

<u>To Be Completed by the Employer</u>	
The employee was hired on: _____	
This employee meets the following: ☐ Section 3 Business Employee ☐ Section 3 Project ☐ YouthBuild Participant	
Business Name: _____	Print Name of Owner / Agent: _____
Signature of Owner / Agent: _____	Date: _____
TO BE COMPLETED BY LACDA STAFF	
Reviewed by: _____	Date: _____

City of South El Monte

City Project No.: 637

13. 2024 SECTION 3 WORKER CERTIFICATION
--

2024 SECTION 3 WORKER CERTIFICATION
FOR
LOS ANGELES COUNTY RESIDENTS
(EFFECTIVE July 1, 2024)

Employee Name: Andres CurielAddress: 524 S 4th Ave.City/State/Zip Code: La Puente, CA 91746

I hereby state that I fit or when hired within the past five (5) years fit at least one of the following categories, as documented:

1. I am a low-income resident in the County of Los Angeles with an income for the previous or annualized calendar year below the income limits established by the U.S. Department of Housing and Urban Development (HUD) as follows:

HUD INCOME LIMIT in LOS ANGELES COUNTY Select your Gross Annual Income (from all sources)	
Low (80%) Income Limit	☒ \$77,770 or Less

2. I am employed by a Section 3 business, or

3. I am a YouthBuild participant.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Employee Signature  Date 04/10/2025

To Be Completed by the Employer

The employee was hired on: _____

This employee meets the following: ☐ HUD Income Limits ☐ Section 3 Business Employee ☐ YouthBuild Participant

Business Name: _____

Print Name of Owner / Agent: _____

Signature of Owner / Agent: _____ Date: _____

1. BID TABULATION

PROJECT NAME: SOUTH EL MONTE CITY HALL RESTROOM REHABILITATION PROJECT

City Project No: 637

BID TABULATION				Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5	
				Bridgerock Construction, Inc.		Genesis Builders, Inc. dba K2 Painting		Corral Construction and Development, Inc.		Garza Construction, Inc.		Metro Builders & Engineers Group	
Bid Item and Description		Qty	Unit	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	General Requirements	1	LS	\$50,000.00	\$50,000.00	\$76,038.00	\$76,038.00	\$37,777.00	\$37,777.00	\$150,000.00	\$150,000.00	\$100,000.00	\$100,000.00
2	Existing Conditions	1	LS	\$15,000.00	\$15,000.00	\$29,690.00	\$29,690.00	\$60,000.00	\$60,000.00	\$50,000.00	\$50,000.00	\$100,000.00	\$100,000.00
3	Concrete	1	LS	\$25,000.00	\$25,000.00	\$9,500.00	\$9,500.00	\$25,000.00	\$25,000.00	\$75,000.00	\$75,000.00	\$90,000.00	\$90,000.00
4	Masonry	1	LS	\$15,000.00	\$15,000.00	\$4,500.00	\$4,500.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00	\$50,000.00
5	Thermal and Moisture Protection	1	LS	\$10,000.00	\$10,000.00	\$6,000.00	\$6,000.00	\$25,000.00	\$25,000.00	\$40,000.00	\$40,000.00	\$50,000.00	\$50,000.00
6	Openings	1	LS	\$15,000.00	\$15,000.00	\$25,445.00	\$25,445.00	\$20,000.00	\$20,000.00	\$25,000.00	\$25,000.00	\$100,000.00	\$100,000.00
7	Finishes	1	LS	\$128,000.00	\$128,000.00	\$175,232.00	\$175,232.00	\$125,000.00	\$125,000.00	\$40,000.00	\$40,000.00	\$100,000.00	\$100,000.00
8	Specialties	1	LS	\$50,000.00	\$50,000.00	\$28,445.00	\$28,445.00	\$70,000.00	\$70,000.00	\$40,000.00	\$40,000.00	\$100,000.00	\$100,000.00
9	Plumbing	1	LS	\$90,000.00	\$90,000.00	\$90,942.00	\$90,942.00	\$75,000.00	\$75,000.00	\$120,000.00	\$120,000.00	\$100,000.00	\$100,000.00
10	HVAC	1	LS	\$25,000.00	\$25,000.00	\$10,120.00	\$10,120.00	\$15,000.00	\$15,000.00	\$70,000.00	\$70,000.00	\$20,548.00	\$20,548.00
11	Electrical	1	LS	\$55,000.00	\$55,000.00	\$45,650.00	\$45,650.00	\$25,000.00	\$25,000.00	\$90,000.00	\$90,000.00	\$100,000.00	\$100,000.00
12	Electrical Safety and Security	1	LS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$10,000.00	\$10,000.00	\$30,000.00	\$30,000.00	\$10,000.00	\$10,000.00
13	Pre-Demolition Haz-Mat Abatement, including all necessary relevant work, and notices and processing through AQMD and other required agencies. For abatement scope of work and requirements, see Attachment B, Haz-Mat Reports.	1	LS	\$60,000.00	\$60,000.00	\$58,839.00	\$58,839.00	\$57,221.00	\$57,221.00	\$105,000.00	\$105,000.00	\$77,000.00	\$77,000.00
BID RANKING					Apparent Low Bidder 1		Apparent Low Bidder 2		Apparent Low Bidder 3		Apparent Low Bidder 4		Apparent Low Bidder 5
TOTAL BASE BID AMOUNT CALCULATED BASED ON UNIT PRICES					\$553,000.00		\$560,401.00		\$594,998.00		\$885,000.00		\$997,548.00
TOTAL BASE BID AMOUNT INDICATED BY BIDDER					\$588,000.00		\$560,401.00		\$594,998.00		\$885,000.00		\$997,548.00
CALCULATION CORRECTIONS TO BASE BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT					-\$35,000.00		\$0.00		\$0.00		\$0.00		\$0.00
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS				YES									
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID				11%		21%		10%		63%		10%	
SUBCONTRACTORS				JJ&S Environmental Services	10%	JJ&S Environmental Services	11%	PG&J Environmental	5%	JP Electrical Services	25%	Karcher Environmental	7.72%
				Hartmanaire	1%	KP Electric Co	8%	Thomas Partitions and Specialties	5%	Penner Partitions	18%	Cal Engineering & Construction	2.06%
						Custom Air Conditioning	2%			TriSpan	15%		
										JD Mechanical Heat	5%		
				TOTAL	11%	TOTAL	21%	TOTAL	10%	TOTAL	63%	TOTAL	10%

1. BID TABULATION								
PROJECT NAME: SOUTH EL MONTE CITY HALL RESTROOM REHABILITATION								
City Project No: 637								
BID TABULATION				Non Responsive Bid Submitted by First Trade LLC dba YMC <i>This bidder did not include Revised Bid Schedule per Addendum 2 on its bid. Although the bidder acknowledged Addendum 2 on its bid, it didn't include the revised bid schedule and submitted an incorrect bid schedule as part of its bid, therefore, this bid may be deemed as non-responsive.</i>	AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
Bid Item and Description		Qty	Unit		Unit Price	Total Price		
1	General Requirements	1	LS		\$82,763.00	\$82,763.00	\$37,777.00	\$150,000.00
2	Existing Conditions	1	LS		\$50,938.00	\$50,938.00	\$15,000.00	\$100,000.00
3	Concrete	1	LS		\$44,900.00	\$44,900.00	\$9,500.00	\$90,000.00
4	Masonry	1	LS		\$33,900.00	\$33,900.00	\$4,500.00	\$50,000.00
5	Thermal and Moisture Protection	1	LS		\$26,200.00	\$26,200.00	\$6,000.00	\$50,000.00
6	Openings	1	LS		\$37,089.00	\$37,089.00	\$15,000.00	\$100,000.00
7	Finishes	1	LS		\$113,646.40	\$113,646.40	\$40,000.00	\$175,232.00
8	Specialties	1	LS		\$57,689.00	\$57,689.00	\$28,445.00	\$100,000.00
9	Plumbing	1	LS		\$95,188.40	\$95,188.40	\$75,000.00	\$120,000.00
10	HVAC	1	LS		\$28,133.60	\$28,133.60	\$10,120.00	\$70,000.00
11	Electrical	1	LS		\$63,130.00	\$63,130.00	\$25,000.00	\$100,000.00
12	Electrical Safety and Security	1	LS		\$13,000.00	\$13,000.00	\$0.00	\$30,000.00
13	Pre-Demolition Haz-Mat Abatement, including all necessary relevant work, and notices and processing through AQMD and other required agencies. For abatement scope of work and requirements, see Attachment B, Haz-Mat Reports.	1	LS		\$71,612.00	\$71,612.00	\$57,221.00	\$105,000.00
BID RANKING								
TOTAL BASE BID AMOUNT CALCULATED BASED ON UNIT PRICES								
TOTAL BASE BID AMOUNT INDICATED BY BIDDER								
CALCULATION CORRECTIONS TO BASE BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT								
IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS								
SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID								
SUBCONTRACTORS								

2. REVIEW OF APPARENT LOW BID						
APPARENT LOW BID SUBMITTED BY:			Bridgerock Construction, Inc.		APPARENT LOW BID AMOUNT:	
ITEM REVIEWED/CHECKED			REVIEW RESULT	BY	DATE	REMARKS
BID STAMPED AS RECEIVED PRIOR BID TIME:			YES	CITY CLERK	4/16/25	
BID BOND IN PROPER AMOUNT:			YES	OD	4/16/25	
ADDENDA ACKNOWLEDGEMENT:			YES	OD	4/16/25	
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:			YES	OD	4/16/25	There is a mathematical discrepancy on the total bid amount on the apparent low bid. The apparent low bid shows a total bid amount of \$588,000. However, total bid amount calculated based on unit prices equal to \$553,000, which would be \$35,000 lower than the original bid amount. This correction on the total bid amount revises the bid ranking. Bridgerock Construction, Inc. was considered apparent low bid #2 at the time of the bid opening, however, after the above correction based on the bid analysis, Bridgerock Construction, Inc. is deemed to be the apparent low bid with a revised bid amount of \$553,000.
TOTAL BID PRICES CALCULATED CORRECTLY:			NO	OD	4/16/25	
SUBCONTRACTOR AMOUNT:			21.00%	OD	4/16/25	
MIN PRIME CONTRACTOR % REQUIREMENT FOR WORK PER SPECIFICATIONS:			50.00%	OD	4/16/25	
PRIME CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR MORE THAN ABOVE %):			79.00%	OD	4/16/25	
BIDDER COMPLIES WITH MIN PRIME CONTRACTOR % REQUIREMENT:			YES	OD	4/16/25	
MAX ALLOWABLE SUBCONTRACTOR PERCENT PER SPECIFICATIONS:			50.00%	OD	4/16/25	
SUB CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR LESS THAN ABOVE %):			21.00%	OD	4/16/25	
BIDDER COMPLIES WITH MAX. SUB CONTRACTOR % REQUIREMENT:			YES	OD	4/16/25	
PRIME CONTRACTOR LICENSE STATUS:	Bridgerock Construction, Inc.	1094028	OD	4/16/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
PRIME CONTRACTOR DIR REGISTRATION STATUS:	Bridgerock Construction, Inc.	2000003619	OD	4/16/25	Print-out from DIR Web Page attached (https://cadir.my.salesforce-sites.com/ContractorSearch?)	
SUB CONTRACTOR LICENSE STATUS:	JJ&S Environmental Services	975044	OD	4/16/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	JJ&S Environmental Services	1000834731	OD	4/16/25	Print-out from DIR Web Page attached (https://cadir.my.salesforce-sites.com/ContractorSearch?)	
SUB CONTRACTOR LICENSE STATUS:	Hartmanaire	1017713	OD	4/16/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	Hartmanaire	1000046902	OD	4/16/25	Print-out from DIR Web Page attached (https://cadir.my.salesforce-sites.com/ContractorSearch?)	
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Bridgerock Construction, Inc.	NOT ON STATE DEBARRED LIST	OD	4/16/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)	
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Bridgerock Construction, Inc.	NOT ON FEDERAL DEBARRED LIST	OD	4/16/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)	
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	JJ&S Environmental Services	NOT ON STATE DEBARRED LIST	OD	4/16/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)	
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	JJ&S Environmental Services	NOT ON FEDERAL DEBARRED LIST	OD	4/16/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)	
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Hartmanaire	NOT ON STATE DEBARRED LIST	OD	4/16/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)	
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Hartmanaire	NOT ON FEDERAL DEBARRED LIST	OD	4/16/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)	
REFERENCE CHECK ACCEPTABLE:			REVIEW IS IN PROGRESS	[INSERT INITIALS]	[INSERT DATE]	See Reference Check

3. REFERENCE CHECK OF APPARENT LOW BIDDER

Bridgerock Construction, Inc.

REFERENCE DATA FOR APPARENT LOW BIDDER					REFERENCE CHECK FOR APPARENT LOW BIDDER						CHECKED BY	DATE
					Answer "YES" if satisfied or "NO" if not satisfied							
REFERENCE PROJECT	OWNER	CONTACT & TELEPHONE	AMOUNT	DATE COMPLETED	DID THE CONTRACTOR DO QUALITY WORK	DID THE CONTRACTOR STAY ON SCHEDULE	DID THE CONTRACTOR ASK FOR UNNECESSARY CHANGE ORDERS	DID THE CONTRACTOR FILE CLAIMS AGAINST YOU	WILL YOU HIRE THE CONTRACTOR AGAIN	REMARKS		
Tri City Mental Health Office Remodel	Tri City Mental Health	Alex Ramirez - 909-326-4643	\$303,000	9/1/2024	Yes	Yes	Yes	No	Yes	"Very flexible with their schedule and easy to work with."	EG	4/17/2025
Rosemead Aquatic Center - Bathroom Renovations	City of Rosemead	Leonardo Martinez - 626-636-1105	\$270,000	2/1/2025	Yes	Yes	Yes	No	Yes	"Did great work and was excellent to work with on changes to the scope of work."	EG	4/17/2025
Chavez Academy Elementary School	Corona Unified School District	Andrew Sterner - 951-736-5045 Ext. 6	\$69,851	5/1/2024	Yes	Yes	Yes	No	Yes	"Very personable, they worked around school security, and did great working around the schools restrictions for noice and access."	EG	4/17/2025
City Yard Crew Supervisor Office Remodel Project	City of Azusa	Shan Thompson - 626-255-2982	\$55,000	6/30/2024	Yes	Yes	Yes	No	Yes	"Really easy to work with and does a great job in adjusting to provide a good pricing if needed. Added to the departments PO general contractor for any future work."	EG	4/17/2025
Eastvale City Hall Expansion	City of Eastvale	Jacob Lichtenberger - 951-790-8155	\$179,000	10/1/2024						Called on 4/17, left VM.	EG	4/17/2025
Metropolitan Water District Tenant Improvement	Metropolitan Water District	Erick Kunze - 909-392-5393	\$185,000	10/1/2024						Called on 4/17, left VM.	EG	4/17/2025

4. LOWEST RESPONSIVE BID	
LOWEST RESPONSIVE BID SUBMITTED BY:	Bridgerock Construction, Inc.
IN THE AMOUNT OF:	\$553,000.00



CONTRACTORS STATE LICENSE BOARD

▼ Contractor's License Detail for License # 1094028

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 4/16/2025 8:46:21 PM

Business Information

BRIDGEROCK CONSTRUCTION INC
524 S 4TH AVE
LA PUENTE, CA 91746
Entity Corporation
Issue Date 07/18/2022
Reissue Date 12/12/2023
Expire Date 12/31/2025

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- ▶ [B - GENERAL BUILDING](#)
- ▶ [C10 - ELECTRICAL](#)

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [WESTERN SURETY COMPANY](#).
Bond Number: 67210280
Bond Amount: \$25,000
Effective Date: 12/12/2024
[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual AUSTIN DAVID HENIG certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 04/15/2025
[BQI's Bond History](#)

Workers' Compensation

This license has workers compensation insurance with the [CLEAR SPRING PROPERTY AND CASUALTY COMPANY](#)
Policy Number:CWC02769201
Effective Date: 01/09/2025
Expire Date: 01/09/2026
[Workers' Compensation History](#)

► 12/12/2023 - LICENSE REISSUED TO ANOTHER ENTITY

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CONTRACTORS STATE LICENSE BOARD

▼ Contractor's License Detail for License # 975044

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- ▶ CSLB complaint disclosure is restricted by law ([B&P 7124.6](#)) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click [here](#) for a definition of disclosable actions.
- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 4/16/2025 8:47:12 PM

Business Information

J J & S ASBESTOS REMOVAL INC
dba J J & S ENVIRONMENTAL SERVICES

925 POINSETTIA AVE STE A4
VISTA, CA 92081
Business Phone Number:(760) 536-3178

Entity Corporation
Issue Date 07/19/2012
Expire Date 07/31/2026

License Status

This license is current and active.

All information below should be reviewed.

Additional Status

There is Complaint Disclosure information for this license.

Classifications

- ▶ B - GENERAL BUILDING
- ▶ C22 - ASBESTOS ABATEMENT (Check DOSH Asbestos Registration)

Certifications

- ▶ ASB - ASBESTOS (Check DOSH Asbestos Registration)

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [AMERICAN CONTRACTORS INDEMNITY COMPANY](#).

Bond Number: 100309877

Bond Amount: \$25,000

Effective Date: 01/01/2023

[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual EDUARDO DANIEL GUELMAN certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 09/25/2018

[BQI's Bond History](#)

This license has workers compensation insurance with the [GREAT DIVIDE INSURANCE COMPANY](#)
Policy Number:WCA204089411
Effective Date: 07/13/2024
Expire Date: 07/13/2025
[Workers' Compensation History](#)

Workers' compensation classification code(s):
8742 - Salespersons-Outside
8810 - Clerical Office Employees
5473 - Asbestos Abatement

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee's insurance carrier. Contact information for the licensee's insurer is available by clicking the insurer link above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's classification search page.

The board does not verify or investigate the accuracy of classification codes displayed.

Miscellaneous Information

- ▶ 09/25/2018 - DOSH REGISTRATION VERIFIED FOR C22
- ▶ 06/16/2020 - DOSH REGISTRATION VERIFIED FOR C22

Other

- ▶ Personnel listed on this license (current or disassociated) are listed on other licenses.

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CONTRACTORS STATE LICENSE BOARD

▼ Contractor's License Detail for License # 1017713

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- ▶ Only construction related civil judgments reported to CSLB are disclosed ([B&P 7071.17](#)).
- ▶ Arbitrations are not listed unless the contractor fails to comply with the terms.
- ▶ Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 4/16/2025 8:47:53 PM

Business Information

MCCLANAHAN INC
dba HARTMANAIRE

12 GARDENIA
LAKE FOREST, CA 92630
Business Phone Number:(951) 479-6855

Entity Corporation
Issue Date 08/29/2016
Expire Date 08/31/2026

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C-61 / D62 - AIR AND WATER BALANCING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with [RLI INSURANCE COMPANY](#).

Bond Number: LSM0312676
Bond Amount: \$25,000
Effective Date: 01/01/2023
[Contractor's Bond History](#)

Bond of Qualifying Individual

The qualifying individual CYNTHIA MC CLANAHAN certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 08/29/2016

This license has workers compensation insurance with the [HARTFORD CASUALTY INSURANCE COMPANY](#)
Policy Number:83WECZH2509
Effective Date: 12/09/2024
Expire Date: 12/09/2025
[Workers' Compensation History](#)

Workers' compensation classification code(s):
0000 - Description Unavailable

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee’s insurance carrier. Contact information for the licensee's insurer is available by clicking the insurer link above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's classification search page.

The board does not verify or investigate the accuracy of classification codes displayed.

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Public Works Support

Contractors

Projects

Register

Home > Customer Account Lookup > Bridgerock Construction Inc.

Bridgerock Construction Inc.

Customer Account Lookup

Name

Bridgerock Construction Inc.

Customer Account

 Bridgerock Construction Inc.

Type

Contractor

Website

(empty)



Email

bridgerockconstruction@yahoo.com

Address 1

524 S 4th Ave.

Address_2

City

La Puente

State

California (CA)

Zip

91746

Contractor Status

DIR Approved

CSLB

1094028

Legal Name

Bridgerock Construction Inc.

Business Structure

-- None --

Business Phone

9515313007

Registration Number

President

Austin Henig

PWCR

2000003619

Registration Start Date

2024-08-19

Registration End Date

2027-06-30

Doing Business As (DBA)

Crafts

Carpenter Drywall Finisher Electrician Plumber Tile Finisher

Legacy Registration Date

Legacy Registration Expiration

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- [Register](#)

Home > Customer Account Lookup > JJ&S Construction; JJ&S Environmental Services

JJ&S Construction; JJ&S Environmental Services

Customer Account Lookup

Name

JJ&S Construction; JJ&S Environmental Services

Customer Account

JJ&S Asbestos Removal, Inc.

Type

Contractor

Website

(empty)

Email

edguelman@jjandsenviro.com

Address 1

925 Poinsettia Ave, Ste 4

Address_2

City

Vista

State

California

Zip

92081

Contractor Status

DIR Approved

CSLB

975044

Legal Name

JJ&S Asbestos Removal, Inc.

Business Structure

-- None --

Business Phone

7605363178

Registration Number

President

Eduardo Guelman

PWCR

1000834731

Registration Start Date

2023-07-01

Registration End Date

2026-06-30

Doing Business As (DBA)

JJ&S Construction; JJ&S Environmental Services

Crafts

Asbestos and Lead Abatement (Laborer) Asbestos Removal Worker (Laborer) Asbestos Worker, Heat and Frost Insulator

Legacy Registration Date

2023-07-01

Legacy Registration Expiration

2026-06-30

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Public Works Support

Contractors

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Register

Home > Customer Account Lookup > HARTMANAIRE

HARTMANAIRE

Customer Account Lookup

Name

HARTMANAIRE

Customer Account

HARTMANAIRE

Type

Contractor

Website

(empty)

Email

info.hartmanaire@gmail.com

Address 1

12 GARDENIA

Address_2

City

LAKE FOREST

State

CA

Zip

92630

Contractor Status

DIR Approved

CSLB

Legal Name

MCCLANAHAN, INC.

Business Structure

-- None --

Business Phone

9514796855

Registration Number

President

Cynthia McClanahan

PWCR

1000046902

Registration Start Date

2022-07-01

Registration End Date

2025-06-30

Doing Business As (DBA)

HARTMANAIRE

Crafts

Legacy Registration Date

2022-07-01

Legacy Registration Expiration

2025-06-30

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DLSE Debarments

The following is a list of contractors barred from bidding on, accepting, or performing any public works contracts, either as a contractor or subcontractor. Please refer to the "Period of Debarment" for status of debarment period as noted below:

As part of your due diligence, we suggest that you also check:

- [Contractor status at the Contractors State License Board \(CSLB\)](#)
- [The Federal debarment list at the Excluded Parties List System](#)

Name of contractor	Period of debarment
MICHAEL FLOORING, INC.; BENNY MICHAEL CSLB License Number: 874947	9/13/24 through 9/13/27 Decision SC 7278 The debarment order is currently stayed by order of the Kern County Superior Court
TOBO CONSTRUCTION, INC.; JIMI WAN CHAE; MONICA SHIUN OH; KYUNG JIN YOON, CSLB License Number: 758012	5/10/2023 through 5/10/2026 Decision SC 7250
G M Climate Control, Inc. CSLB License Number: 967267	3/2/2023 through 9/2/2024 Decision 40-71536-603
MINAKO AMERICA CORPORATION DBA MINCO CONSTRUCTION; AND REFAAT HILMAY MINA, CSLB License Number: 612429	9/27/2021 through 9/26/2022 Decision LB 6333
GRFCO, INC. DBA ONSITE KRUSHING; GARCIA JUAREZ CONSTRUCTION, INC.; GEORGE ROBERT FROST; AND JAMES CRAIG JACKSON CSLB License Number: 291013 and 84801	5/21/2021 through 5/20/2024 Decision LB 6629
ECS CONTRACTORS, INC. dba ECS ELECTRIC, INC.; UMAR KHALID RANA, an individual and CEO/RMO of ECS CONTRACTORS, INC.; and KANWAL SAJJAD RANA, an individual and RMO of ECS CONTRACTORS, INC. CSLB License Number: 975222	3/1/2020 through 3/1/2023 Decision LB 5590
Avi Shechter, Individually DBA Avi Shechter CSLB Number: 908891 and 1018353	5/6/2019 through 5/5/2022 Decision LB 6328
Patrick Kim, Individually DBA Ritecon Plumbing CSLB Number: 991018	8/21/2018 through 8/20/2019 Decision LB 6762
Bighorn Construction, Inc. CSLB Number: 597866	5/5/2018 through 5/4/2021 Decision LB 6658
Doug Parks, Individually dba Doug Parks and Son Plumbing CSLB Number: 411825	10/11/2017 through 10/10/2019 Decision SC 5807
Worthington Construction, Inc.; Dale Worthington, an individual and CEO/RMO of Worthington Construction, Inc.; and, Holi Jeanne Worthington, an individual and Officer of Worthington Construction CSLB Number: 714836	6/15/2018 through 9/16/2019 Decision LB 5267

RMV Construction, Inc., A California Corporation; and Robert Michael Vasil II a.k.a. Robert Michael Vasil a.k.a. Mike Vasil, an Individual and CEO/RMO President of RMV Construction, Inc. CSLB Number: 892389	4/1/2017 through 8/18/2018 Decision LB 5266 
Gewargis Youkhanis Narso, an individual dba GEHVAC and Technologies, a sole proprietorship, And GEHVAC Co., a sole proprietorship CSLB Number: 899312 and 1013848	2/1/2017 through 1/31/2020 Decision 40-48480-516 
Joseph Brothers Enterprise, Inc.; Ken Joseph Individually and as CEO CSLB Number: 849169	4/3/2018 through 10/3/2019 Decision SC 6390 
Dave Cook Concrete Construction, Inc., and David William Cook 34231 Camino Capistrano #102 Capistrano Beach, CA 92624-1189 CSLB Number: 461897	3/1/2017 through 2/29/2020 Decision LB 6207 
Bannaoun Engineers Constructors Corporation; Omar Maloof, An Individual P.O. Box 16599 Beverly Hills, CA 90209-2599 CSLB Number: 827829	05/12/17 through 05/11/20 Decision SC 5517 
Evans Roofing Co., Inc. 2020 South Yale Street Santa Ana, CA 92706 CSLB Number: 610549	10/31/16 through 10/30/19 Decision LB 6270 
Guillermo Ibaibarriaga dba Sierra Nevada Stucco and 2K Roofing Sierra Nevada Stucco P.O. Box 8472 Reno, NV 89502 CSLB Number: 915812 2K Roofing 820 Kuenzli Street Reno, NV 89502 CSLB Number: 954551	05/14/17 through 05/13/20 Decision SC 6037 
Del Norte Construction, And Trinidad Manuel Canales, an Individual PO Box 5101 Oxnard, CA 93030 5020 Wooley Rd. Oxnard, CA 93030 CSLB Number: #945723	6/01/16 through 5/31/17 Decision LB 5533 
Diversified Building & Electric Company, Inc. 409 Tennant Station Morgan Hill, CA 95037 Denis Andrew Maris, Individually and Doing Business as Diversified Electric Company CSLB Number: #765312	2/15/16 through 8/15/17 Decision SC 5714 
Fast Demolition, Inc. 601-C East Palomar Street #123 Chula Vista, CA 91911 CSLB Number: #792729 Rogelio Medina Vazquez., an individual and in his capacity as Responsible Managing Officer of FAST DEMOLITION, INC.	4/1/44 through 3/31/47 Decision LB5742  4/1/41 through 3/31/44 Decision LB5665  4/1/36 through 3/31/39 Decision LB5740  4/1/33 through 3/31/37 Decision LB5651  4/1/33 through 3/31/37 Decision LB5739 

	4/1/24 through 3/31/27 Decision LB5741  4/1/30 through 3/31/33 Decision LB5743  4/1/27 through 3/31/30 Decision LB5666  4/1/21 through 3/31/24 Decision LB5667  4/1/18 through 3/31/21 Decision LB5668  4/01/15 through 3/31/18 Decision LB5345 
Amerivet Plumbing, Inc.; Walter Edward Jacob Kuhlmann III, Individually And dba Amerivet Plumbing Services CSLB Number: #969048 and #919761	8/6/15 through 8/5/18 Decision SC 5756 
Ultimate Inc., And, Enrique Vera, an Individual PO Box 571117 Tarzana, CA 91356-1117 CSLB Number: #949229	12/1/15 through 11/30/18 Decision LB 5655 & LBS659 
Travioli Construction, Inc. PO Box 231 Visalia, CA 93274 CSLB Number: #936832	9/11/15 through 3/10/17 Decision SC 5800 
Integrity Sheet Metal, Inc. 319 McArthur Way Upland, CA 91786 CSLB #726770	2/01/15 through 1/31/18 Decision LB 5596 
William Ben Hicks, an individual; Margaret Mary Hicks, an individual	
L A Builders, Inc., a California Corporation 15635 Saticoy Street, #H Van Nuys, CA 91406 CSLB #748591	2/01/15 through 1/31/18 Decision LB5 171 
Alon Gamliel, an individual	
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508 CSLB #929610	4/01/15 through 3/31/18 Decision LB 5323 
Edward Eugene Brammer, an individual and in his capacity as President/CEO/RMO	
Daughter Construction formerly dba Hy Carpentry Construction 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297	4/01/15 through 3/31/18 Decision LB 5466, LB5467, LB5468 & LB5520 
Sharon Jin Yoo, an individual; Dae Hyun Yoo, an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.	
RDA Construction, Inc. 1692 W. Bullard Ave., Fresno, CA 93711 CSLB# 383306	12/15/14 through 12/14/16 Decision 40-40508-522 & 44-40509-522 
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual 630 Natoma Street San Francisco, CA 94103 CSLB# 919516	11/3/14 through 11/2/17 Decision SC 5539 

Ramos Painting Carlos Ray Ramos, an individual P.O. Box 3871 Paso Robles, CA 93447 CSLB# 753575	11/3/14 through 11/2/15 Decision SC 5518
Dick Emard Electric. dba Emard Electric Luke Richard Emard, an individual and RMO 5930 Key Court, Suite A Loomis, CA 95650 CSLB# 794007	11/3/14 thorough 11/2/17 Decision SC 5521
Nixon Electric Gordon Fulton Nixon, an individual 5624 Faust Ave. Woodland Hills, CA 91367 CSLB# 796802	8/1/14 through 7/31/17 Decision LB 4495
Neris General Contractors, a California Corporation Efren Neri, an individual Servando Neri, an individual Rebeca Neri, an individual Luis Abelardo Castro, an individual 6087 California Ave. Long Beach, CA 90805 CSLB# 797967	2/28/14 through 2/27/17 Decision LB 4511, LB4512 & LB4521
Southland Construction Reza Mohammadi, an individual 3943 Irvine Blvd., #405, Irvine, CA 92602 CSLB# 663784 (expired)	10/14/14 through 10/13/17 Decision SAC 5492
National Drywall Corporation, A Dissolved California Corporation 603 S. Milliken Avenue, Suite F Ontario, CA 91761 CSLB #834335 Miguel Contreras, an Individual and Responsible Managing Officer/CEO/President Dora Maria Contreras, an Individual and Agent/Officer of the Corporation	8/4/14 through 8/3/17 Decision SAC 5506
Tadros & Youssef Construction, Inc. Kamel Shaker Tadros & Makram Youssef Youssef, Individually 1221 E 8th Street, Unit A, Upland, CA 91786 CSLB# 698182 (expired)	5/10/14 through 5/9/17 Decision SAC 5308
Serenity Fire Protection 417 S. Associated Road, Brea, CA 92821 CSLB# 902927	5/1/14 through 4/30/17 Decision LB 4202
Don Kelly Construction , Inc. Don Kelly, Individual and Lisa Kelly, Individual 171 Northview Ridge Lane, P.O. Box 10760, Bozeman, MT 59719	3/25/14 through 3/24/17 Decision LB 4484
Aldan, Inc. P.O. Box 9428, Brea, CA 92822 CSLB #949229	2/28/14 through 2/27/17 Decision LB5175
Russell/Thompson, Inc. James Jean Russell & Valery Alena Thompson, Individually 4684 Oak Glen Dr., Redding, CA 96001 CSLB# 915036 (revoked)	10/31/13 through 10/31/16 Decision SC 5309
Ayodejia A. Ogundare, Individual Dba Pacific Engineering Company 6310 Stewart Way, Bakersfield, CA 93308	5/15/2013 through 5/15/2014 Decision SAC 1039

Wallcrete Industries, Inc.; Garit David
Wallace and Amber Anderson, Individuals
400 Kansas, Redlands, CA 92373

CLSB#834220

7/29/12 through 7/28/15
[Decision SAC 5175](#) 

FEI Enterprises, Inc
Gabriel Fedida, Individual
5749 Venice Blvd., Los Angeles, CA 90019

CLSB#659252

6/14/12 through 6/13/15
[Decision SC 5198](#) 

Jeffrey Alan Mott and Michelle Mott, individuals
Dda Integrity Landscape
3756 Independence Avenue
Sanger, CA 93637
CLSB#774222

3/29/12 through 3/28/15
[Decision SC 5160](#) 

Jensen Drywall & Stucco
Jeffrey E. Jensen
3714 Lynda Place
National City, CA 91950-8121
CSB # 664168 Exp. 2/18/11 (expired)

3/31/11 through 3/30/13
[Decision SC 5095](#) 

All West Construction, Inc.
Donald Kent Russell
495 N. Marks Ave.
Fresno, CA 93706
CSB # 592321 Exp. 4/3/12 (suspended)

3/31/11 through 3/30/13
[Decision se 5013](#) 

Country Builders, Inc.
Weldon Offill, individually
5915 Graham Ct.
Livermore, CA 94550
CSB # 699574 Exp. 11/30/12 (active)

3/1/11 through 2/28/14
[Decision SC 5053](#) 
[Addendum SC 5053](#) 

Sutter Foam & Coating, Inc.
909 A. George Washington
Yuba City, CA 95993
CSB # 732014 Exp. 1/31/09 (inactive)

7/1/10 through 6/30/13
[Decision SAC 5012](#) 

David Alvin Trexler, an individual
909 A. George Washington
Yuba City, CA 95993

Kenneth A. Trexler, an individual
2603 Lago Lane
Marysville, CA 95901

Soo Dong Kim, an individual,
dba Soo Kim Electric Company
16224 Ridgeview Lane
La Mirada, CA 90638
CSB # 568103 Exp. 8/1/09 (inactive)

4/19/10 through 4/18/13
[Decision SAC 1064](#) 

Hyo Nam Jung, an individual,
dba Lucid Electric
18621 Well Street
Rowland Heights, CA 91748
CSB # 914692 Exp. 4/3/10

Southwest Grading,
dba Southwest Grading Services, Inc.,
22031 Waite Street
Wildomar, CA 92595

3/18/10 through 3/17/13
[Decision SAC 1058](#) 

David Walter Cholewinski, an individual
22031 Waite Street
Wildomar, A 92595
29970 Technology Drive, Ste. 205
Murrieta, CA 92563
CSB #840416 Exp. 6/30/10

S.J. Cimino Electric, Inc., a California corporation, 3267 Dutton Ave. Santa Rosa, CA 95404 Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual 5825 Heights Rd. Santa Rosa, CA 95401 CSB #343802 Exp. 2/28/10 CSB #294141 Exp. 9/30/13 (inactive)	10/15/09 through 10/14/12 Decision SAC 1052 
Cedar Development Corporation Serghon Gabriel Afram, individually 12477 Feather Dr Mira Loma, CA 91752 CSB # 839898 Exp. 6/30/10 (suspended)	8/5/09 through 8/4/12 Decision SAC 1042 
All Floors Commercial and Residential Flooring, Inc. Salvador Elias Perea, individually 750 E. McGlincy Lane, #103 Campbell, CA 95008 CSB #430969 Exp. 7/31/09	5/14/09 through 5/13/12 Decision SAC 1040 
1-AMD Construction, Inc. Alberto Mordoki, individually Mirella Mordoki, individually 5300 Beach Blvd., Suite 110-416 Buena Park, CA 90621 CSB #787533, revoked	3/16/09 through 3/15/12 Decision SAC1037 

Updated: November 2024



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All Words

e.g. 1606N020Q02

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Simple Search

Search Editor

- ☐ Any Words 
- ☒ All Words 
- ☐ Exact Phrase 

e.g. 123456789, Smith Corp

"BRIDGEROCK CONSTRUCTION" 

"JJ&S Environmental Services" 

hartmanaire 

Classification 

Excluded Individual 

Excluded Entity 

Federal Organizations 

Exclusion Type 

Exclusion Program 

Location 

Dates 

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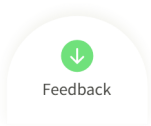


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BRIDGEROCK CONSTRUCTION INC

Unique Entity ID W3DTLBREJYV6	CAGE / NCAGE 04A74	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Sep 24, 2025	
Physical Address 524 S 4TH AVE La Puente, California 91746-2817 United States	Mailing Address 524 S 4TH AVE. La Puente, California 91746 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District California 31	State / Country of Incorporation California / United States	URL (blank)

Registration Dates

Activation Date Sep 26, 2024	Submission Date Sep 24, 2024	Initial Registration Date Sep 24, 2024
--	--	--

Entity Dates

Entity Start Date Nov 17, 2023	Fiscal Year End Close Date Apr 15
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure For Profit Organization		

Socio-Economic Types

Self Certified Small Disadvantaged Business

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments	Debt Subject To Offset
No	No
EFT Indicator	CAGE Code
0000	04A74

Points of Contact

Electronic Business

✎ Austin Henig	524 S Fourth AVE La Puente, California 91746 United States
-------------------	--

Government Business

✎ Austin Henig	524 S Fourth AVE La Puente, California 91746 United States
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Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	236220	Commercial And Institutional Building Construction
	236210	Industrial Building Construction
	238210	Electrical Contractors And Other Wiring Installation Contractors
	238220	Plumbing, Heating, And Air-Conditioning Contractors
	238290	Other Building Equipment Contractors

Disaster Response

Yes, this entity appears in the disaster response registry.

Yes, this entity require bonding to bid on contracts.

Bonding Levels	Dollars
Construction Per Contract	\$750,000.00

States	Counties	Metropolitan Statistical Areas
California	CA: Riverside, Orange, Los Angeles	(blank)

JJ&S ASBESTOS REMOVAL, INC

Unique Entity ID THX7HG44GHY6	CAGE / NCAGE 0UMQ1	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Feb 10, 2026	
Physical Address 925 Poinsettia AVE STE 4 Vista, California 92081-8452 United States	Mailing Address 925 Poinsettia AVE. STE. 4 Vista, California 92081 United States	

Business Information

Doing Business as (blank)	Division Name Jj&s Asbestos Removal, Inc.	Division Number (blank)
Congressional District California 49	State / Country of Incorporation California / United States	URL https://jjandsenvironmental.com/

Registration Dates

Activation Date Feb 12, 2025	Submission Date Feb 10, 2025	Initial Registration Date Nov 22, 2024
--	--	--

Entity Dates

Entity Start Date May 11, 2012	Fiscal Year End Close Date Dec 24
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure Other Not For Profit Organization		

Socio-Economic Types

Minority-Owned Business

Women-Owned Business

DOT Certified DBE

Hispanic American Owned

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments

Yes

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

0UMQ1

Points of Contact

Electronic Business

👤
Mariano Aztiria, Accounts Receivable

925 Poinsettia AVE. STE. 4
Vista, California 92081
United States

Government Business

👤
Eduardo Guelman, President

925 Poinsettia AVE. STE. 4
Vista, California 92081
United States

Aspen Coates, HR- Office Administrator

925 Poinsettia AVE. STE. 4
Vista, California 92081
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	562910	Remediation Services

Product and Service Codes

PSC	PSC Name
F999	Other Environmental Services

Disaster Response

Yes, this entity appears in the disaster response registry.

Bonding Levels	Dollars
(blank)	(blank)

States	Counties	Metropolitan Statistical Areas
California	(blank)	(blank)
Colorado		
Nevada		

MCCLANAHAN INC.

Unique Entity ID VKH3TRGB9GJ4	CAGE / NCAGE 87MF3	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Dec 16, 2025	
Physical Address 12 Gardenia Lake Forest, California 92630-8367 United States	Mailing Address 12 Gardenia Lake Forest, California 92630-8367 United States	

Business Information

Doing Business as MCCLANAHAN INC	Division Name Mcclanahan Inc DbA Hartmanaire	Division Number Hartmanair
Congressional District California 40	State / Country of Incorporation California / United States	URL https://www.hartmanaire.com/

Registration Dates

Activation Date Dec 18, 2024	Submission Date Dec 16, 2024	Initial Registration Date Oct 9, 2018
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Entity Dates

Entity Start Date Jan 1, 2008	Fiscal Year End Close Date Dec 31
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Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure Corporate Entity (Not Tax Exempt)	Entity Type Business or Organization	Organization Factors (blank)
Profit Structure For Profit Organization		

Socio-Economic Types

Women-Owned Small Business
Women-Owned Business

Check the registrant's Reps & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Financial Information

Accepts Credit Card Payments No	Debt Subject To Offset No
EFT Indicator 0000	CAGE Code 87MF3

Points of Contact

Electronic Business

👤 Cindy Mcclanahan, CEO	12 Gardenia Lake Forest, California 92630 United States
----------------------------	---

Government Business

👤 Cindy Mcclanahan, CEO	12 Gardenia Lake Forest, California 92630 United States
----------------------------	---

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	541330	Engineering Services
	541380	Testing Laboratories And Services

Product and Service Codes

PSC	PSC Name
H141	Quality Control- Refrigeration, Air Conditioning, And Air Circulating Equipment

Disaster Response

Yes, this entity appears in the disaster response registry.

No, this entity does not require bonding to bid on contracts.

Bonding Levels	Dollars
	(blank)

States	Counties	Metropolitan Statistical Areas
California	(blank)	(blank)

ATTACHMENT D

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

BRIDGEROCK CONSTRUCTION, INC.

**AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
BRIDGEROCK CONSTRUCTION, INC.**

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein “Agreement”) is made and entered into this 3rd day of June 2025, by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation (“City”) and **BRIDGEROCK CONSTRUCTION, INC.**, a California Corporation (“Contractor”). City and Contractor may be referred to, individually or collectively, as “Party” or “Parties.”

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Following submission of the lowest responsible and responsive bid for the performance of the services, Contractor was selected by the City to perform those services.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the “Scope of Work” attached hereto as Exhibit “A” and incorporated herein by this reference, which may be referred to herein as the “services” or “work” hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this

Agreement, the phrase “highest professional standards” shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the “General Provisions” and “Special Provisions” in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, “bid documents”), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a “public work” as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations (“DIR”) implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars (\$200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified

in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars (\$25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all

actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided

either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense.

Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or \$25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days; and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of

equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed Five Hundred Fifty Three Thousand Dollars and Zero Cents (\$553,000.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5,

and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in

the “Schedule of Performance” attached hereto as Exhibit “D” and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer’s determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor’s sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor’s work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor’s work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City’s acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding June 3, 2026 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit “D”).

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor (“Principals”) are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Austin Henig
(Name)

Principal
(Title)

(Name)

(Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge,

supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$2,000,000 per occurrence, \$4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-

owned or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of \$1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least \$1,000,000).

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Contractor or City will withhold amounts

sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of contract provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labors bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays all labor and materials for work and services under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the Work has been accepted; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the “books and records”), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor’s business, custody of the books and records may be given to City, and access shall be provided by Contractor’s successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the “documents and materials”) prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full

rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions

concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than \$375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of \$500 (Five Hundred Dollars) as liquidated damages for each calendar day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be

such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

Susie Altamirano, City Attorney

CONTRACTOR:

Bridgerock Construction, Inc.

By: _____
Name: Austin Henig
Title: Principal

By: _____
Name:
Title:

Address: 524 S 4th Ave.
La Puente, CA 91746

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

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DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

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NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”

SCOPE OF WORK

- I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the “General Provisions” and “Special Provisions” included in the bid documents for the project entitled City Hall and Council Chamber’s Restroom Remodel (CDBG) Project in South El Monte, including any documents or exhibits referenced therein and attached hereto as Exhibit A-1.**
- II. Brief description of the work to be performed:**

The work involves the renovation and upgrade of four restrooms on the main floor (two public restrooms and two staff restrooms) located within the City of South El Monte City Hall and Council Chamber’s buildings. Two of the City Hall Restrooms will be renovated to three accessible unisex restrooms per CBC 11B to meet the requirements for the entire building.
- III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:**
 - A. Project Baseline Schedule
 - B. Project Look ahead Schedule (3 weeks look ahead) Updates
- IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.**
- V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.**

EXHIBIT “B”

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~striethrough~~ and added text in ***bold italics***.

EXHIBIT “C”

SCHEDULE OF COMPENSATION

VI. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of Contractor’s Proposal, and listed below:

BRIDGEROCK CONSTRUCTION, INC. BID SCHEDULE					
Bid Item and Description		Qty	Unit	Unit Price	Total Price
1	General Requirements	1	LS	\$50,000.00	\$50,000.00
2	Existing Conditions	1	LS	\$15,000.00	\$15,000.00
3	Concrete	1	LS	\$25,000.00	\$25,000.00
4	Masonry	1	LS	\$15,000.00	\$15,000.00
5	Thermal and Moisture Protection	1	LS	\$10,000.00	\$10,000.00
6	Openings	1	LS	\$15,000.00	\$15,000.00
7	Finishes	1	LS	\$128,000.00	\$128,000.00
8	Specialties	1	LS	\$50,000.00	\$50,000.00
9	Plumbing	1	LS	\$90,000.00	\$90,000.00
10	HVAC	1	LS	\$25,000.00	\$25,000.00
11	Electrical	1	LS	\$55,000.00	\$55,000.00
12	Electrical Safety and Security	1	LS	\$15,000.00	\$15,000.00
13	Pre-Demolition Haz-Mat Abatement, including all necessary relevant work, and notices and processing through AQMD and other required agencies. For abatement scope of work and requirements, see Attachment B, Haz-Mat Reports.	1	LS	\$60,000.00	\$60,000.00
TOTAL BASE BID AMOUNT					\$553,000.00

- VII. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.**
- VIII. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's sub-budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.**
- IX. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:**
- A.** Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.
 - B.** Line items for all materials and equipment properly charged to the Services.
 - C.** Line items for all other approved reimbursable expenses claimed, with supporting documentation.
 - D.** Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.
- V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.**

EXHIBIT “D”

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

The Contractor shall complete all work within 60 working days.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

N/A.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to BRIDGEROCK CONSTRUCTION, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: CITY HALL AND COUNCIL CHAMBER'S RESTROOM REMODEL (CDBG) PROJECT ;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____ 20__.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of
process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded BRIDGEROCK CONSTRUCTION, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: CITY HALL AND COUNCIL CHAMBER'S RESTROOM REMODEL (CDBG) PROJECT;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ (\$ _____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation)

By _____

Title _____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____ (name and address of Surety's agent for service
of process in California, if different from above)

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

SURETY

By _____
(Attorney-in-Fact)

APPROVED:

(Attorney for CITY)

NOTICE:

No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: City Hall and Council Chamber's Restroom Remodel (CDBG) Project

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

<u>POLICY NUMBER</u>	<u>EXPIRATION DATE</u>	<u>LIMITS OF LIABILITY</u>
----------------------	------------------------	----------------------------

Workers' Compensation:
Statutory Limits Under the Laws
of the State of California

Employers' Liability:

\$ _____ Each Accident

\$ _____ Disease - Policy Limit

\$ _____ Disease - Each Employee

Named Insured (Contractor)

Insurance Company

Street Number

Street Number

City and State

City and State

By _____
(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

Name

Agency

Street Number

City and State

Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT COMPREHENSIVE GENERAL LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:
City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

<u>TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES</u>	<u>POLICY PERIOD FROM/TO</u>	<u>LIMITS OF LIABILITY</u>

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Contractual Liability | ☐ Explosion Hazard |
| ☐ Owners/Landlords/Tenants | ☐ Collapse Hazard |
| ☐ Manufacturers/Contractors | ☐ Underground Property Damage |
| ☐ Products/Completed Operations | ☐ Pollution Liability |
| ☐ Broad Form Property Damage | ☐ Liquor Liability |
| ☐ Extended Bodily Injury | ☐ _____ |
| ☐ Broad Form Comprehensive
General Liability Endorsement | ☐ _____ |
| | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(if none, so state). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*

ADDITIONAL INSURED ENDORSEMENT AUTOMOBILE LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

- | | |
|--|--|
| ☐ Any Automobiles | ☐ Truckers Coverage |
| ☐ All Owned Automobiles | ☐ Motor Carrier Act |
| ☐ Non-owned Automobiles | ☐ Bus Regulatory Reform Act |
| ☐ Hired Automobiles | ☐ Public Livery Coverage |
| ☐ Scheduled Automobiles | ☐ _____ |
| ☐ Garage Coverage | ☐ _____ |

12. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____ (*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

13. This is an ☐ occurrence or ☐ claims made policy (*check one*).

14. This endorsement is effective on ____ at 12:01 a.m. and forms a part of Policy Number ____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*

ADDITIONAL INSURED ENDORSEMENT EXCESS LIABILITY

Name and address of named insured ("Named Insured")

Name and address of Insurance Company ("Company")

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH
THIS ENDORSEMENT ATTACHES

POLICY PERIOD
FROM/TO

LIMITS OF
LIABILITY

☐ Following Form

☐ Umbrella Liability

☐ _____

11. Applicable underlying coverages:

INSURANCE COMPANY

POLICY NO.

AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages: _____

13. A ☐ deductible or ☐ self-insured retention (*check one*) of \$ _____ applies to all coverage(s) except: _____
(*if none, so state*). The deductible is applicable ☐ per claim or ☐ per occurrence (*check one*).

14. This is an ☐ occurrence or ☐ claims made policy (*check one*).

15. This endorsement is effective on _____ at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ (*print name*), hereby
declare under penalty of perjury under the laws of the State of California, that I have the authority to bind
the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20____

Signature of Authorized Representative

Telephone No.: (_____) _____

*(Original signature only; no facsimile signature
or initialed signature accepted)*



City Council Agenda Report

Agenda Item No. 7.f.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-050, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND PASSIVE LOGIC, INC., TO PROVIDE PROJECT DESIGN & IMPLEMENTATION SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

SUMMARY: On October 12, 2021, the City Council of the City of South El Monte ("City Council") approved a Professional Services Agreement with Passive Logic ("Agreement"), for the Project Design and Implementation Services for the City's Autonomous Building Controls Retrofit Project ("Project"). An extension of the term of the Agreement is necessary for project completion; no additional compensation is required.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-050, extending the term of the Agreement covering the period of July 13, 2024 to June 01, 2026, to complete the Project.

FISCAL/FINANCIAL IMPACT: There is no additional cost for the extension of the Agreement.

DISCUSSION: In September 2020, Passive Logic Inc., in partnership with The City of South El Monte and The Energy Coalition applied for a grant through the Building Technologies Proving Ground – Public Sector Field Validation Funding Opportunity, a program administered by the United States Department of Energy (DOE).

In January 2021, the City of South El Monte was selected by DOE for award negotiation.

On June 4, 2021, the Council approved the South El Monte Autonomous Building Controls Retrofit Project Funding Agreement between the City and DOE, and authorized the City Manager to execute the agreement and take all actions necessary to effectuate the Funding Agreement.

The South El Monte Autonomous Building Control Retrofit Project will perform much-needed energy-efficiency retrofits for three City facilities – Community Center, Senior Center, and Mini Center. The project proposes to install Passive Logic’s Autonomous Building Platform to implement autonomous building controls that will reduce energy consumption and peak electricity demand. The City’s goal for this project to achieve deep energy savings and address facility improvements that have been routinely deferred.

The implementation of the Autonomous Building Platform will result in greater and longer-lasting energy savings than installation of energy efficiency measures alone. The technology is unique and well-suited for this project because it results in building performance improvements for occupants and increased energy efficiency. The three common public sector building types show that DOE investment in data standardization is commercially deployable, and transform public sector buildings into grid-interactive efficient buildings.

Staff recommends that the City Council approve Resolution No. 25-050 extending the Professional Services Agreement between the City and Passive Logic Inc.

ATTACHMENT(S):

- A. Resolution No. 25-050
- B. Amendment No. 1 - Passive Logic

ATTACHMENT A

RESOLUTION NO. 25-050

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT TO PASSIVE LOGIC INC., TO PROVIDE PROJECT DESIGN AND IMPLEMENTATION SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT.

WHEREAS, in September 2020, The Energy Coalition in partnership with Passive Logic, applied for a grant through the Building Technologies Proving Ground – Public Sector Field Validation Funding Opportunity, a program administered by the United States Department of Energy (“DOE”); and

WHEREAS, on June 4, 2021, DOE awarded the City of South El Monte (“City”) \$1,152,144.00 in reimbursable funds, that includes a \$404,650.00 cost share requirement for the South El Monte Autonomous Building Controls Retrofit project (“Project”); and

WHEREAS, on June 22, 2021, the City Council approved the South El Monte Autonomous Building Controls Retrofit Project Funding Agreement between the City and DOE; and

WHEREAS, on October 12, 2021, the City Council approved a three (3) year Professional Services Agreement (“Agreement”) with Passive Logic Inc. in order to implement the Project; and

WHEREAS, the Project required electrical and system monitoring after all of the equipment was installed which caused delays exceeding the original term identified in the Agreement; and

WHEREAS, notwithstanding the expiration of the initial term, with mutual acknowledgement and for consideration, Passive Logic Inc. continued to perform in accordance with the terms of the Agreement; and

WHEREAS, the City and Passive Logic Inc. mutually acknowledge that all rights, duties, and obligations remained in full force and effect from July 13, 2024, to June 3, 2025; and

WHEREAS, the City finds it necessary to extend the term of the Agreement to June 1, 2026, to complete the Project at no additional cost.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY FIND, RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby extends the term of the Agreement for an additional two (2) years retroactively from July 13, 2021 and concluding on June 01, 2026, and directs the City Manager to execute the Amendment No. 1 to the Agreement in substantially the form attached as Attachment “A” to the June 03, 2025 staff report accompanying this Resolution. The Council further directs the City Manager to take all actions necessary to effectuate this agreement.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-050, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:	Councilmember(s):
NOES:	Councilmember(s):
ABSENT:	Councilmember(s):
ABSTAIN:	Councilmember(s):

Adrian Garcia, MMC, City Clerk

ATTACHMENT B

AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND PASSIVE LOGIC, INC.

This First Amendment (“Amendment No. 1”) to that certain agreement entitled “Contract Services Agreement,” Contract No. _____, dated July 13, 2021 (“Agreement”), by and between the City of South El Monte, a California municipal corporation (“City”) and Passive Logic, Inc., a Delaware corporation (“Consultant”) (collectively, the “Parties”) is hereby entered into as of this **3rd day of June**, 2025 (“Effective Date”). For purposes of this Amendment No. 1, the capitalized term “Parties” shall be a collective reference to both City and Consultant. The capitalized term “Party” may refer to either City or Consultant, interchangeably as appropriate.

RECITALS

A. On July 13, 2021, the Parties entered into and executed the Agreement for the Consultant to provide project design and implementation services for the South El Monte Autonomous Building Controls Retrofit Project (the “Services”).

B. The Agreement is attached and incorporated hereto as Exhibit “A.”

C. The Term of the Agreement was from July 13, 2021 to July 13, 2024.

D. Notwithstanding the expiration of the initial term, the Parties continued to perform in accordance with the terms of the prior Agreement with mutual acknowledgement and for consideration. The Parties hereby agree and acknowledge that all rights, duties, and obligations remained in full force and effect from July 13, 2024 to June 3, 2025 (the “Interim Period”).

E. The total maximum compensation due under the Agreement is \$272,279.00.

F. By this Amendment No. 1, City and Consultant now desire to extend the Agreement for two (2) additional years from, inclusive of the Interim Period, from July 13, 2024 to June 01, 2026, at no additional cost.

G. Except as specifically amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect. This Amendment No. 1, together with the Agreement shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed in both documents.

TERMS

1. **Contract Changes.** The Agreement is amended as provided herein.

a. Section 3.4, “Term,” is hereby amended and shall now read as follows:

“Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding two (2) years from the date hereof, except as otherwise provided

in the Schedule of Performance (Exhibit “D”). [The City may, in its sole discretion, extend the Term for 1 additional one-year terms.]”

- b. Section I. of Exhibit “C,” is hereby replaced in its entirety and shall now read as follows:

Budget Period	Scope of Work	Details	Phase Budget	Start Date	End Date
1	Maintain a dedicated project lead to oversee project activities and act as the main point of contact to the Department of Energy	BP1 Q1 Project Management	\$3,000	Jul 2021	Oct 2021
		BP1 Q2 Project Management	\$3,000	Oct 2021	Jan 2022
		BP1 Q3 Project Management	\$1,900	Jan 2022	Apr 2022
		BP1 Q4 Project Management	\$1,900	Apr 2022	Jul 2022
	Provide data collection system to be used throughout the project and during the assessment and measurement and verification phase.	On site equipment scoping	\$7,500	Sep 2021	Sep 2021
		On site data acquisition scoping	\$2,500	Nov 2021	Nov 2021
		Data acquisition system design	\$9,500	Oct 2021	Dec 2021
		Data acquisition system installation	\$31,700	Nov 2021	Dec 2021
		Integrate new equipment to data acquisition system	\$2,250	TBD	TBD
2	Maintain a dedicated project lead to oversee project activities and act as the main point of contact to the Department of Energy	BP2 Q1 Project Management	\$3,100	Jul 2024	Oct 2024
		BP2 Q2 Project Management	\$3,100	Oct 2024	Jan 2025
		BP2 Q3 Project Management	\$3,100	Jan 2025	Apr 2025
		BP2 Q4 Project Management	\$3,100	Apr 2025	Jul 2025
	Implement controls technology and perform necessary engineering and monitoring	Design PassiveLogic control system	\$8,400	Jul 2024	Aug 2024
		Create and Deploy digital twins	\$5,225	Jul 2024	Oct 2024
		Deliver hardware and Install PassiveLogic control system	\$57,444	Sep 2024	Jan 2025
		Control system testing and commissioning assistance	\$5,300	Jan 2025	Feb 2025
		BP 2 Engineering support	\$10,500	Jul 2024	Jul 2025
	Train relevant staff to operate the PassiveLogic platform		\$5,300	Jan 2025	Feb 2025
3	Maintain a dedicated project lead to oversee project activities and act as the main point of contact to the Department of Energy	BP3 Q1 Project Management	\$5,500	Jul 2025	Oct 2025
		BP3 Q2 Project Management	\$5,500	Oct 2025	Jan 2026
		BP3 Q3 Project Management	\$5,500	Jan 2026	Apr 2026
		BP3 Q4 Project Management	\$5,500	Apr 2026	Jul 2026
	Implement controls technology and perform necessary engineering and monitoring	BP 3 Engineering support	\$11,200	Jul 2025	Jul 2026
	Assist with Technology and Transition Plan creation to highlight the range of energy savings impacts, methods for calculating savings, and strategies for successful implementation.		\$11,200	Jul 2025	Jul 2026
	Aid in the Final Report writing as it pertains to the installation and implementation of the aforementioned technologies		\$11,161	Jul 2025	Jul 2026

c. Section I. of Exhibit “D,” is hereby amended and shall now read as follows:

I. Consultant shall perform all services timely in accordance with the following schedule:

	<u>Deadline Date</u>
A. Performance Period 1	<u>07/01/2025</u>
B. Performance Period 2	<u>02/01/2026</u>
B. Performance Period 3	<u>06/01/2026</u>

d. Section II. of Exhibit “D,” is hereby amended and shall now read as follows:

II. Consultant shall deliver the following tangible work products to the City by the following dates.

- A. System Installation no later than July 1, 2025.
- B. Measurement & Verification Analysis no later than February 1, 2026.
- C. Final Report no later than June 1, 2026.

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Master Agreement” appears in the Agreement, it shall mean the Agreement as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no

events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment, such party is formally bound to the provisions of this Amendment, and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

Susie Altamirano, City Attorney

CONSULTANT:

PASSIVELOGIC, INC., a Delaware corporation

By: _____
Name:
Title:

By: _____
Name:
Title:

Address: 6405 South 3000 E, Suite 300, Holladay, UT 84121

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF _____

COUNTY OF _____

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF _____

COUNTY OF _____

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE



City Council Agenda Report

Agenda Item No. 7.g.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-051, APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND THE ENERGY COALITION TO PROVIDE PROJECT DESIGN & IMPLEMENTATION SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT

SUMMARY: On October 12, 2021, the City Council of the City of South El Monte ("City Council") approved a Professional Services Agreement with The Energy Coalition ("Agreement"), for the Project Design and Implementation Services for the City's Autonomous Building Controls Retrofit Project ("Project"). An extension of the term of the Agreement is necessary for project completion; no additional compensation is required.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-051, extending the term of the Agreement covering the period of July 13, 2024 to June 01, 2026, to complete the Project.

FISCAL/FINANCIAL IMPACT: There is no additional cost for the extension of the Agreement.

DISCUSSION: In September 2020, The Energy Coalition, in partnership with the City of South El Monte and Passive Logic, Inc., applied for a grant through the Building Technologies Proving Ground – Public Sector Field Validation Funding Opportunity, a program administered by the United States Department of Energy (DOE).

In January 2021, the City of South El Monte was selected by DOE for award negotiation.

On June 4, 2021, the Council approved the South El Monte Autonomous Building Controls Retrofit Project Funding Agreement between the City and DOE, and authorized the City Manager to execute the agreement and take all actions necessary to effectuate the Funding Agreement.

The South El Monte Autonomous Building Control Retrofit Project will perform much-needed energy-efficiency retrofits for three City facilities – Community Center, Senior Center, and Mini Center. The project proposes to install Passive Logic’s Autonomous Building Platform to implement autonomous building controls that will reduce energy consumption and peak electricity demand. The City’s goal for this project to achieve deep energy savings and address facility improvements that have been routinely deferred.

The implementation of the Autonomous Building Platform will result in greater and longer-lasting energy savings than installation of energy efficiency measures alone. The technology is unique and well-suited for this project because it results in building performance improvements for occupants and increased energy efficiency. The three common public sector building types show that DOE investment in data standardization is commercially deployable, and transform public sector buildings into grid-interactive efficient buildings.

Staff recommends that the City Council approve Resolution No. 25-051 extending the Professional Services Agreement between the City and The Energy Coalition.

ATTACHMENT(S):

- A. Resolution No. 25-051
- B. Amendment No. 1 - The Energy Coalition

ATTACHMENT A

RESOLUTION NO. 25-051

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY AND THE ENERGY COALITION, INC., TO PROVIDE PROJECT DESIGN AND MANAGEMENT SERVICES FOR SOUTH EL MONTE AUTONOMOUS BUILDING CONTROLS RETROFIT PROJECT.

WHEREAS, in September 2020, The Energy Coalition in partnership with Passive Logic, applied for a grant through the Building Technologies Proving Ground – Public Sector Field Validation Funding Opportunity, a program administered by the United States Department of Energy (“DOE”); and

WHEREAS, on June 4, 2021, DOE awarded the City of South El Monte (“City”) \$1,152,144.00 in reimbursable funds, that includes a \$404,650.00 cost share requirement for the South El Monte Autonomous Building Controls Retrofit Project (“Project”); and

WHEREAS, on June 22, 2021, City Council approved the South El Monte Autonomous Building Controls Retrofit Project Funding Agreement between the City and DOE; and

WHEREAS, on October 12, 2021 the City Council approved a three (3) year Professional Services Agreement (“Agreement”) with The Energy Coalition, Inc., in order to implement the Project; and

WHEREAS, the Project required electrical and system monitoring after all of the equipment was installed which caused delays exceeding the original term identified on the contract; and

WHEREAS, notwithstanding the expiration of the initial term, with mutual acknowledgement and for consideration, The Energy Coalition, Inc. continued to perform in accordance with the terms of the Agreement;

WHEREAS, the City and The Energy Coalition Inc. mutually acknowledge that all rights, duties, and obligations remained in full force and effect from July 13, 2024, to June 3, 2025; and

WHEREAS, the City finds it necessary to extend the term of the Agreement to June 1, 2026, to complete the Project at no additional cost.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY FIND, RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council hereby extends the term of the Agreement for an additional two (2) years retroactively from July 13, 2024 and concluding on June 01, 2026, and directs the City Manager to execute the Amendment No. 1 to the Agreement in substantially the form attached as Attachment “A” to the June 03, 2025 staff report accompanying this Resolution. The Council further directs the City Manager to take all actions necessary to effectuate this agreement.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-051, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:	Councilmember(s):
NOES:	Councilmember(s):
ABSENT:	Councilmember(s):
ABSTAIN:	Councilmember(s):

Adrian Garcia, MMC, City Clerk

ATTACHMENT B

AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE ENERGY COALITION.

This First Amendment (“Amendment No. 1”) to that certain agreement entitled “Contract Services Agreement,” Contract No. _____, dated July 13, 2021 (“Agreement”), by and between the City of South El Monte, a California municipal corporation (“City”) and The Energy Coalition., a California non-profit corporation (“Consultant”) (collectively, the “Parties”) is hereby entered into as of this XXth day of June, 2025 (“Effective Date”). For purposes of this Amendment No. 1, the capitalized term “Parties” shall be a collective reference to both City and Consultant. The capitalized term “Party” may refer to either City or Contractor, interchangeably as appropriate.

RECITALS

A. City and Consultant entered into that certain Agreement for Contract Services dated July 13, 2023 whereby Consultant agreed to provide services related to deploying, testing, and validating the performance of an autonomous building platform and utilize a digital twin model in concurrence with the installation of energy efficiency measures in three municipal buildings (the “Services”).

B. The Agreement is attached and incorporated hereto as “Exhibit A.”

C. The Term of the Agreement was from July 13, 2021 to July 13, 2024.

D. Notwithstanding the expiration of the initial term, the parties continued to perform in accordance with the terms of the prior Agreement with mutual acknowledgement and for consideration. The Parties hereby agree and acknowledge that all rights, duties, and obligations remained in full force and effect from July 13, 2024 to June 3, 2025 (the “Interim Period”).

E. The total maximum compensation due under the Agreement is \$90,000.00.

F. By this Amendment No. 1, City and Consultant now desire to extend the Agreement for two (2) additional years, inclusive of the Interim Period from July 13, 2024 to June 1, 2026 at no additional cost.

G. Except as specifically amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect. This Amendment No. 1, together with the Agreement shall constitute the entire, complete, final, and exclusive expression of the Parties with respect to the matters addressed in both documents.

TERMS

1. **Contract Changes.** The Agreement is amended as provided herein.

a. Section 3.4, “Term,” is hereby amended and shall now read as follows:

“Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding two (2) years from the date hereof, except as otherwise provided

in the Schedule of Performance (Exhibit “D”). [The City may, in its sole discretion, extend the Term for 1 additional one-year terms.].”

b. Section I. of Exhibit “C,” is hereby amended and shall now read as follows:

I. Consultant shall perform the following tasks at the following rates:

Budget Period	Task	SCOPE	Budget	Start Date	End Date
1	1	Work with City and team members to finalize project design and design specifications for all EEMs and controller equipment.	\$60,000	07/2021	09/2021
	2	Support City on developing specifications and procedures for equipment procurement.		09/2021	01/2022
	3	Work with project team to support system installation of new equipment and control devices.		01/2022	12/2024
2	4	Assist with developing City acceptance criteria for system commissioning of the new building energy management system and ensure connection to the Hive Controller.	\$15,000	12/2024	02/2025
	5	Support team with data collection, launch digital twin model and implement control strategies		02/2025	4/2025
	6 BP1	Work with engineering team to develop and begin Measurement and Verification (M&V) against a weather normalized baseline model. This includes developing a M&V plan that outlines all M&V activities		4/2025	12/2025
3	6 BP2	Work with engineering team to finalize Measurement and Verification (M&V) against a weather normalized baseline model.	\$15,000	10/2025	12/2025
	7	Work with team to develop reports on Performance Analysis. Collect and analyze results of the measurement and verification period		12/2025	2/2026
	8	Dissemination plan – Assist with Technology and Transition Plan creation to highlight the range of energy savings impacts, methods for calculating savings, and strategies for successful implementation. Consultant will prepare a combination of papers and/or presentations to highlight the project findings and showcase how successes can be replicated by other public agencies.		02/2026	06/2026
--	--	Total	\$90,000	--	--

c. Section I. of Exhibit “D,” is hereby amended and shall now read as follows:

I. Consultant shall perform all services timely in accordance with the following schedule:

	<u>Deadline Date</u>
A. Performance Period 1	<u>07/01/2025</u>
B. Performance Period 2	<u>02/01/2026</u>
C. Performance Period 3	<u>06/01/2026</u>

d. Section II. of Exhibit “D,” is hereby amended and shall now read as follows:

II. Consultant shall deliver the following tangible work products to the City by the following dates.

- A. System Installation no later than July 01, 2025.**
- B. Measurement & Verification Analysis no later than February 01, 2026.**
- C. Final Report no later than June 01, 2026.**

2. **Continuing Effect of Agreement.** Except as amended by this Amendment, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no

events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Amendment on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Amendment on behalf of said party, (iii) by so executing this Amendment , such party is formally bound to the provisions of this Amendment , and (iv) the entering into this Amendment does not violate any provision of any other agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

Rene Salas, City Manager

ATTEST:

Adrian Garcia, City Clerk

APPROVED AS TO FORM:

OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

Susie Altamirano, Interim City Attorney

CONSULTANT:

THE ENERGY COALITION, INC., a California non-profit corporation

By: _____
Name:
Title:

By: _____
Name:
Title:

Address: 525 Technology, Suite 350
Irvine, CA 92618

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF _____

COUNTY OF _____

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

CAPACITY CLAIMED BY SIGNER

DESCRIPTION OF ATTACHED DOCUMENT

☐

INDIVIDUAL

☐

CORPORATE OFFICER

TITLE(S)

TITLE OR TYPE OF DOCUMENT

☐

PARTNER(S)

☐

LIMITED

☐

GENERAL

NUMBER OF PAGES

☐

ATTORNEY-IN-FACT

☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER _____

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF _____

COUNTY OF _____

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

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☐

TRUSTEE(S)

☐

GUARDIAN/CONSERVATOR

☐

OTHER

DATE OF DOCUMENT

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT “A”



City Council Agenda Report

Agenda Item No. 7.h.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND ADOPTION OF SECOND READING OF ORDINANCE NO. 1283, REPEALING CHAPTERS 3.20 THROUGH 3.36 UNDER TITLE 3 OF THE SOUTH EL MONTE MUNICIPAL CODE

SUMMARY: On October 8, 2024, Staff held a Finance Workshop to seek direction from City Council regarding Title 3, Revenue and Finance, of the South El Monte Municipal Code. Staff is bringing back this item for City Council's consideration and approval to repeal Chapters 3.20 through 3.36 under Title 3 of the South El Monte Municipal Code.

RECOMMENDED ACTION: Staff recommends City Council waive second reading and adopt Ordinance No. 1283, repealing Chapters 3.20 through 3.36 of the South El Monte Municipal Code.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact associated with this item.

DISCUSSION: On October 8, 2024, Staff held a Finance Workshop to seek direction from City Council regarding Title 3, Revenue and Finance, of the South El Monte Municipal Code. During the Workshop, Staff presented and expressed its desire to update two Chapters under Title 3 regarding purchasing, and to repeal five Chapters regarding Funds. Staff now seeks City Council's consideration and approval of Ordinance No. 1283 to repeal the five Chapters regarding Funds.

The Governmental Accounting Standards Board (GASB) sets the accounting standards and guidance for U.S. state, local and tribal governments. GASB Statement No. 34, issued in June 1999, sets the standards for local governments in preparing financial statements. Governmental funds are defined under paragraphs 64 of GASB Statement No. 34, referencing the National Council on Governmental Accounting (NCGA). In March 1979, NCGA issued Statement No. 2, Grant, Entitlement, and Shared Revenue Accounting by State and Local Governments. Paragraph 7 of NCGA Statement No. 2 states, "Grants, entitlements, or shared revenues received for purposes normally financed through the General Fund may be accounted for or within that fund provided that applicable legal requirements can be appropriately satisfied; and use of Special

Revenue Funds is not required unless they are legally mandated.”

Chapters 3.20 through 3.36 of the South El Monte Municipal Code established five funds as follows:

1. Chapter 3.20 Special Gas Tax Street Improvement Fund (1958)
2. Chapter 3.24 Recreation Revolving Fund – Special Excursions (1983)
3. Chapter 3.28 Refund Account (1983)
4. Chapter 3.32 Farmers Market Food Stamp Impressed Fund (1985)
5. Chapter 3.36 Air Quality Improvement Trust Fund (1991)

Currently, the City has about thirty-five (35) funds. Some of these funds were legally mandated, and others were created to segregate certain activities from the General Fund to improve the City’s overall accountability and transparency.

The City continues to maintain the Special Gas Tax Street Improvement Fund (Ch. 3.20) and the Air Quality Improvement Trust Fund (Ch. 3.36), which are legally mandated. However, the other three funds have not existed for many years.

Because cities are required to use Special Revenue Funds to account for grants, entitlements, or shared revenues from other governments, which are restricted contractually, or by law, to be used for a special purpose, Staff finds that Chapters 3.20 through 3.36 of the South El Monte Municipal Code are outdated and no longer necessary. Staff therefore recommend City Council adopt Ordinance No. 1283 to repeal Chapters 3.20 through 3.36 of the South El Monte Municipal Code.

ATTACHMENT(S):

- A. Ordinance No. 1283

ORDINANCE NO. 1283

AN ORDINANCE OF THE CITY OF SOUTH EL MONTE
REPEALING CHAPTERS 3.20 THROUGH 3.36 UNDER TITLE
3 OF THE SOUTH EL MONTE MUNICIPAL CODE

WHEREAS, Chapters 3.20 through 3.36 of the South El Monte Municipal Code established the following five funds:

Chapter 3.20 Special Gas Tax Street Improvement Fund (1958)

Chapter 3.24 Recreation Revolving Fund – Special Excursions (1983)

Chapter 3.28 Refund Account (1983)

Chapter 3.32 Farmers Market Food Stamp Impressed Fund (1985)

Chapter 3.36 Air Quality Improvement Trust Fund (1991)

WHEREAS, the City has approximately thirty-five (35) funds. Some of these funds were legally mandated, and others were created to segregate certain activities from the General Fund to improve the City's overall accountability and transparency;

WHEREAS, the City continues to maintain the Special Gas Tax Street Improvement Fund (Chapter 3.20) and the Air Quality Improvement Trust Fund (Chapter 3.36), which are legally mandated. However, the other three funds have not existed for many years; and

WHEREAS, because cities are required to use Special Revenue Funds to account for grants, entitlements, or shared revenues from other governments, which are restricted contractually, or by law, to be used for a special purpose, Chapters 3.20 through 3.36 of the South El Monte Municipal Code are outdated and no longer necessary and shall be repealed from the South El Monte Municipal Code.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The above recitals are true and correct and incorporated herein by reference.

Section 2. Chapters 3.20 through 3.36 under Title 3 of the South El Monte Municipal Code are hereby repealed.

Section 3. The City Clerk is directed to certify to the passage and adoption of this Ordinance and to cause this Ordinance to be posted or published as required by law.

PASSED, APPROVED AND ADOPTED this 6th day of May 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

Susie A. Altamirano, Interim City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Ordinance being Ordinance No. 1283, was duly passed and approved by the City Council of South El Monte, at a regular meeting of said Council held the 6th day of May 2025, and that said Ordinance was passed by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Adrian Garcia, MMC, City Clerk



City Council Agenda Report

Agenda Item No. 9.a.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Gerardo Marquez, Interim Director of Community Development

SUBJECT: CONTINUED FROM THE MAY 6, 2025, REGULAR CITY COUNCIL MEETING - UPDATE ON CANNABIS BUFFER ZONE MAPS

SUMMARY: Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends the City Council review the provided maps and provide staff direction to maintain the current or modify the buffer zone and eligible zones for retailer commercial cannabis operations within the South El Monte Municipal Code.

FISCAL/FINANCIAL IMPACT: No Anticipated Fiscal Impact

DISCUSSION:

At the March 18th City Council Meeting, staff was directed to provide different variations of the Cannabis Retailer Buffer map showing alternative buffer distances as well as the inclusion of Manufacturing zoned lots. Currently, the City of South El Monte only allows for cannabis retail as a permitted use within the C (Commercial) and C-M (Commercial Manufacturing) zones, including any overlay zone districts covering the C or C-M zones. Additionally, the South El Monte Municipal Code currently includes a buffer requirement that cannabis retailers be located at least 1,000 feet from the following:

- Other Cannabis Retail Operations
- Alcohol or Drug Treatment Facility
- Day Care Centers
- Religious Institutions
- Schools
- Youth Centers
- City Jurisdictional Boundary
- Residential Zoned Properties
- Parks

The attached maps display the lots that would be eligible for cannabis retailer uses under the current 1,000 buffer requirement, and under potential reduced buffers of 800 or 600 feet. The pink lots represent the Commercial-Manufacturing zoned lots and the blue parcels represent the Manufacturing zoned lots. The table below shows the amount of parcels that could be available in each zone under the current buffer requirements of 1,000 feet, or under potential reduced buffers of 800 or 600 feet.

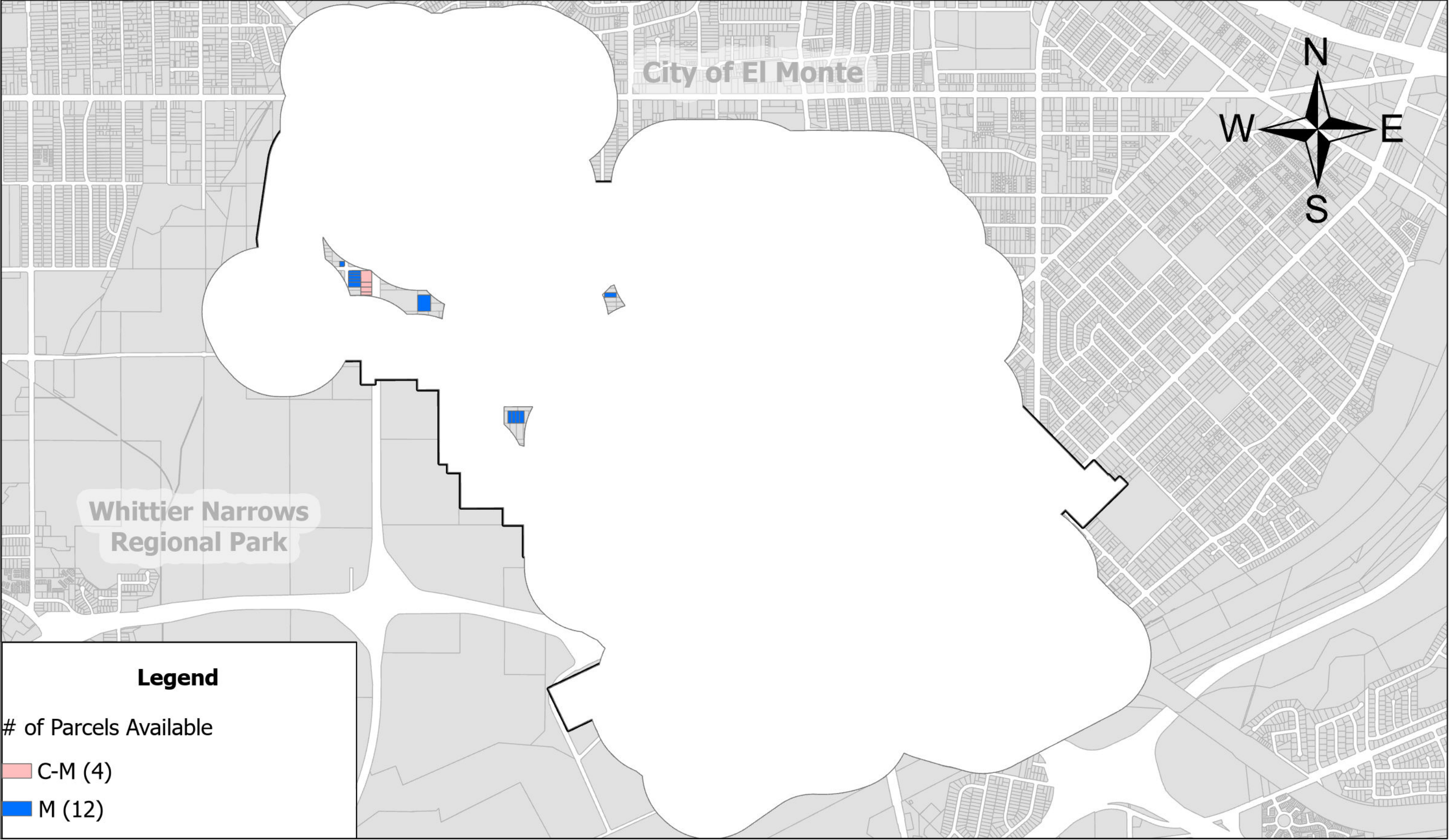
	1,000 ft. Buffer	800 ft. Buffer	600 ft. Buffer
Commercial Manufacturing	4	14	24
Manufacturing	12	77	250

Only cannabis retailers issued a valid city commercial cannabis operation permit, among other approvals, are allowed to operate in the City. The City has not yet issued any city commercial cannabis operation permits. The City is currently working with a consultant who will assist in evaluating future cannabis applicants to ensure that the most suitable operator is chosen to do business within the City of South El Monte.

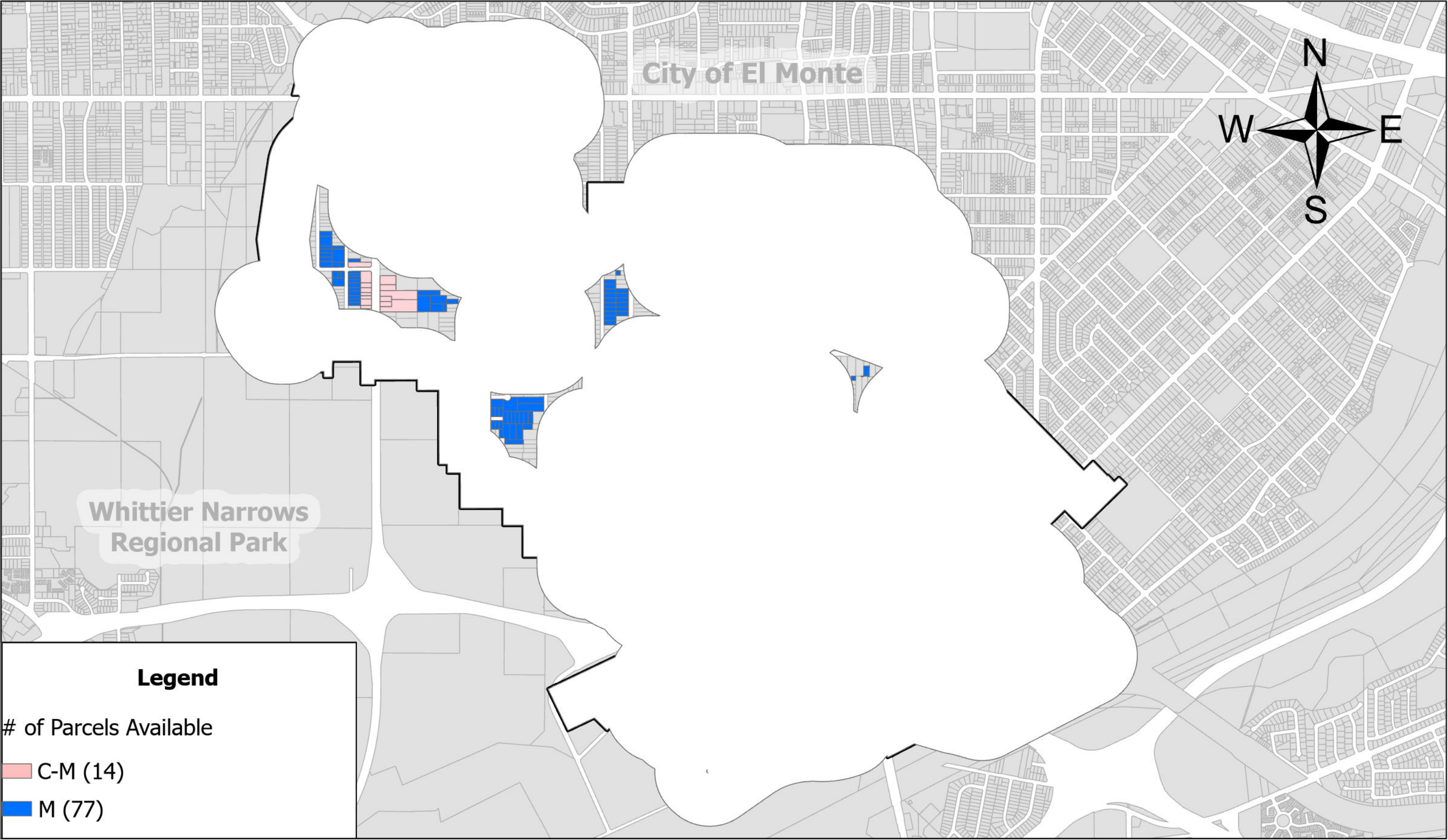
ATTACHMENT(S):

- A. Cannabis Buffer 1000ft
- B. Cannabis Buffer 800ft
- C. Cannabis Buffer 600ft

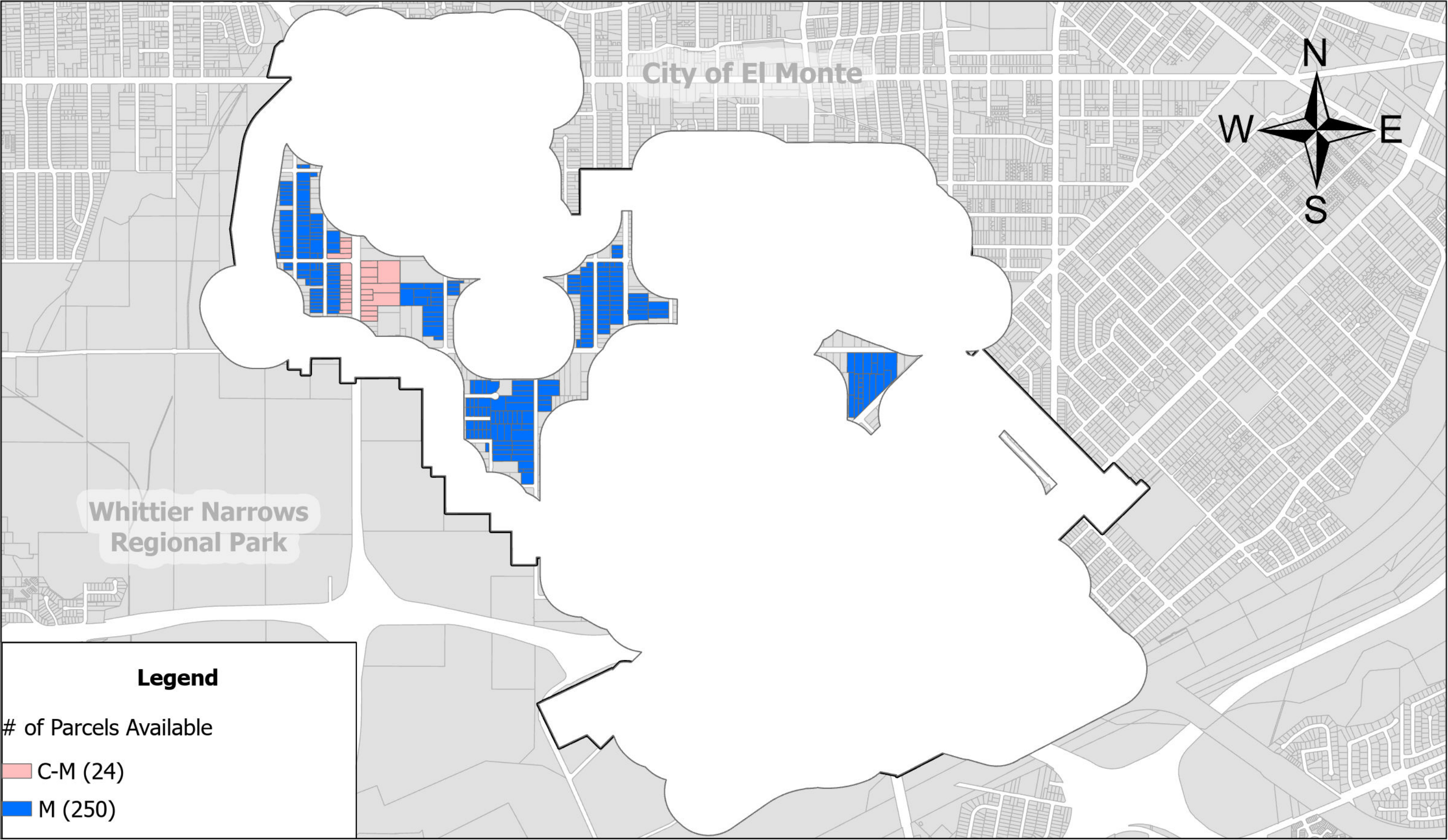
Buffer of 1000 Feet from SEM Boundary and 1000 Feet From Sensitive Uses



Buffer of 800 Feet from SEM Boundary and 800 Feet From Sensitive Uses



Buffer of 600 Feet from SEM Boundary and 600 Feet From Sensitive Uses





City Council Agenda Report

Agenda Item No. 9.b.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: ON-STREET RESIDENTIAL PARKING

SUMMARY: Currently, in many residential areas on-street vehicle parking is limited and residence(s) have more than the average 2.0 number of vehicles per household. In Southern California, the average is 2.14 number of vehicles per household.

RECOMMENDED ACTION: Receive presentation and direct staff as appropriate.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact with this action.

DISCUSSION: On April 15, 2025, and subsequently on May 6, 2025, staff was directed by the City Council to bring an item to discuss on-street vehicle parking in residential areas, especially the impact of multiple-vehicle parking from one or more residents in a street and what could be done to address such a situation.

Staff conducted a brief survey of eight (8) surrounding cities, with four (4) (or fifty percent ((50%)) responding. Of the four (4) responses received all reported use of a 72-hour parking restriction to address similar issues in their cities. California Vehicle Code 22651(k):

- ***allows for the removal and impoundment of a vehicle if it has been parked or left standing on a public highway for 72 or more consecutive hours in violation of a local ordinance that authorizes such removal.***

Most local law enforcement entities use either the above Vehicle Code or a Municipal Code to enforce the removal or issuance of a citation to vehicle owners that do not comply with said Vehicle Code or local Municipal Code.

Furthermore, staff was able to determine that 3 of the 4 non-responding cities to our survey also have a 72-hour Municipal Code to address vehicles left standing on a street in violation of their Municipal Code. Therefore, 7 out of the 8 cities surveyed (or 87.5%)

have a 72-hour parking restriction ordinance or code.

In addition to the 72-hour parking restriction, the City of Downey requires the vehicle be driven at least for one mile in order to avoid being towed. See Downey's Code below:

3175 SEVENTY-TWO-HOUR PARKING—GENERALLY.

(a) *No person who owns or has possession, custody, or control of any vehicle shall park or leave standing such a vehicle upon any street or alley for a period in excess of 72 consecutive hours. Upon written notice of a violation of this section, the vehicle must be driven at least one mile as evidenced by the vehicles' odometer, or the vehicle must be removed from the street or alley. In the event a vehicle is not moved as required or removed upon written notice of a violation or in the event a vehicle is parked or left standing upon a street in excess of a consecutive period of 72 hours, any member of the Police Department authorized by the Chief of Police may remove the vehicle from the street or alley in the manner and subject to the requirements of California [Vehicle Code](#) Section 22650, et seq.*

Finally, some local agencies (cities or counties) may require the vehicle, after being left standing or parked for 72 consecutive hours be moved and parked at least 1,000 feet from where it was initially observed by local law enforcement to avoid being removed or towed.

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 9.c.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: FISCAL YEAR (FY) 2025-2026 ANNUAL BUDGET STUDY SESSION

SUMMARY: The City is conducting a budget study session for the adoption of the upcoming FY2025-26 annual budget.

RECOMMENDED ACTION: Staff requests City Council review the preliminary FY2025-26 annual budget, discuss, and provide feedback and direction to staff to finalize the budget for adoption at the next regular City Council meeting.

FISCAL/FINANCIAL IMPACT: To be determined.

DISCUSSION: At the request of the City Manager, the budget preparation process began on January 6, 2025. Each department and division were tasked to prepare and justify their upcoming fiscal year's revenues, expenditures, and capital improvements budgets. Between January 6th to the present, the City Manager met and discussed with each department numerous times, going over every line item to weigh the appropriateness of the preliminary FY2025-26 budget, and the justifications provided. Staff requests City Council review the preliminary FY2025-26 annual budget, discuss, and provide feedback and direction to staff to finalize the budget for adoption at the next regular City Council meeting.

ATTACHMENT(S):

- A. FY2025-2026 Annual Budget Study Session Presentation
- B. Estimated Fund Balances
- C. General Fund Estimated Revenues
- D. General Fund Expenditures
- E. Special Revenue Funds (Revenues & Expenditures)
- F. Personnel
- G. Capital Outlay



CITY OF SOUTH EL MONTE

FY2025-2026

Annual Budget Study Session

June 3, 2025

OVERVIEW

- **FY 24-25 Forecast & FY 25-26 Proposed Budget**
- **FY 26-30 Five-Year Forecast**
- **Unforeseen Decreases in Estimated Revenues**
- **Unforeseen Cost Increases**
- **Contingency Plans**

FY24-25 FORECAST & FY25-26 PROPOSED BUDGET (IN \$MILLIONS)

Description	FY 24-25 Budget	FY 24-25 Forecast	FY 24-25 Variance	FY 25-26 Budget	FY 25-26 Increase
General Fund Revenues	\$23.4	\$25.0	\$1.6	\$26.3	\$1.3
General Fund Expenditures	23.8	24.3	(0.5)	26.7	(2.4)
General Fund Total	\$(0.4)	\$0.7	\$1.1	\$(0.4)	\$(1.1)

FIVE YEAR FORECAST

	FY 24-25	FY 24-25	FY 25-26	Escalation	FY 26-27	FY 27-28	FY 28-29	FY 29-30
	<u>Budget</u>	<u>Forecast</u>	<u>Proposed</u>	<u>Factor</u>	<u>Forecast</u>	<u>Forecast</u>	<u>Forecast</u>	<u>Forecast</u>
General Fund								
Revenues	23,356,013	24,959,612	26,283,782	1.0%	26,398,893	27,109,326	27,691,763	28,275,581
Expenditures	23,812,446	24,267,327	26,732,526	5.0%	27,645,398	28,984,597	30,390,752	31,867,205
Net Surplus (Deficit)	(456,433)	692,284	(448,744)		(1,246,505)	(1,875,271)	(2,698,989)	(3,591,624)
Fund Balance		18,068,818	17,620,074		16,373,569	14,498,298	11,799,309	8,207,685
Reserve % of Expenditures		74.5%	65.9%		59.2%	50.0%	38.8%	25.8%

UNFORESEEN DECREASES IN ESTIMATED REVENUES

Date	FY23-24 Actual	%	FY24-25	%	FY25-26	%	FY26-27	FY27-28	FY28-29	FY29-30
1/2/2025 Projection:										
Sales Tax	6,664,775	0.7%	6,710,566	4.1%	6,986,578	3.2%	7,209,336	7,440,035	7,678,116	7,923,816
Measure R	3,053,990	2.1%	3,118,000	4.0%	3,242,000	3.2%	3,345,000	3,452,040	3,562,505	3,676,505
Measure ES	1,507,508	3.3%	1,557,000	4.1%	1,621,000	3.2%	1,673,000	1,726,536	1,781,785	1,838,802
Measure SEM	0	N/A	399,000	4.1%	1,621,000	3.2%	1,673,000	1,726,536	1,781,785	1,838,802
	<u>11,226,273</u>		<u>11,784,566</u>		<u>13,470,578</u>		<u>13,900,336</u>	<u>14,345,147</u>	<u>14,804,191</u>	<u>15,277,926</u>
5/2/2025 Projection:										
Sales Tax	6,664,775	-1.2%	6,587,800	1.1%	6,659,980	2.7%	6,840,705	7,025,404	7,215,090	7,409,897
Measure R	3,053,990	-1.7%	3,001,000	0.7%	3,023,000	2.7%	3,105,000	3,188,835	3,274,934	3,363,357
Measure ES	1,507,508	-0.8%	1,495,000	1.1%	1,512,000	2.7%	1,553,000	1,594,931	1,637,994	1,682,220
Measure SEM	0	N/A	399,000	1.1%	1,512,000	2.7%	1,553,000	1,594,931	1,637,994	1,682,220
	<u>11,226,273</u>		<u>11,482,800</u>		<u>12,706,980</u>		<u>13,051,705</u>	<u>13,404,101</u>	<u>13,766,012</u>	<u>14,137,694</u>
Decrease in estimated revenues			(301,766)		(763,598)		(848,631)	(941,046)	(1,038,180)	(1,140,231)
Cumulative			(301,766)		(1,065,364)		(1,913,995)	(2,855,041)	(3,893,220)	(5,033,452)

UNFORESEEN COST INCREASES

- The Mid-Year Budget Review session was held on January 28, 2025, forecasting a balanced budget through FY 28-29.
- Since then, the following unforeseen cost increases has been added to the 5 Year Forecast:
 - City Manager's performance review occurred with an increased compensation package.
 - Additional positions for the Director of Economic Development, and the Director of Community Development and Public Works, were added.
 - Budgeted costs for City Attorney services increased.
 - Less reimbursement transfers from the Special Revenue Funds to the General Fund were forecasted to dedicate more Special Revenue Funds' resources towards direct capital project costs (like City-wide street resurfacing).

CONTINGENCY PLANS

- **The General Fund's surplus for FY 24-25 and the deficit for FY25-26 is a wash, with approximately 70% reserves available for future years.**
 - **As the actual impact of the Tariffs are still unknown, the City should reevaluate its revenue forecasts mid-year, or in December, when the July–September sales tax report comes in.**
 - **If the revenue forecasts do not improve to cover costs, listed below are solutions that the City could pursue:**
 - **Update the City's Cost Study and update its General Fee Schedule and increase its cost recovery percentages (presently Planning recovers about 60% and Recreation recovers about 10%).**
 - **Increase Business License Taxes that were set in 1995 (or has not changed for 30 years).**
 - **Introduce a Utility Users Tax**
 - **Introduce a Parcel Tax (Warehouse Parcel Tax or Public Safety Parcel Tax)**
 - **Also, these solutions could be pursued beyond just balancing the budget, should the City seek additional funding to finance public projects or economic development.**

CONTINGENCY PLANS (CONTINUED)

	Bell	El Monte	Pico Rivera	San Gabriel	South El Monte	South Pasadena
UUT Rate	10.00%	7.00%	4.50%	8.00%	0.00%	7.50%
UUT Revenue (FY22-23)	4,063,935	8,099,671	4,001,578	5,639,889	n/a	4,431,072
Miles from SEM	9.3	2.1	4.9	5.5	0	11.2
Population	31,864	103,794	59,189	37,732	19,441	25,860

Note: An UUT Ordinance usually exempts low-income (senior or disabled) households from payment of this tax.

Questions

ATTACHMENT B

City of South El Monte									
Fiscal 2024-25 & Fiscal 2025-26									
Estimated Fund Balances									
	6/30/2024				6/30/2025				6/30/2026
	Audited				Unaudited				Unaudited
	Fund			Net Revenues	Fund			Net Revenues	Fund
FUND # - FUND NAME	Balance	Revenues	(Expenditures)	(Expenditures)	Balance	Revenues	(Expenditures)	(Expenditures)	Balance
01 - GENERAL FUND	\$ 17,376,534	\$ 24,959,612	\$ (24,267,330)	\$ 692,282	\$ 18,068,816	\$ 26,283,782	\$ (26,732,526)	\$ (448,744)	\$ 17,620,072
TOTAL GENERAL FUND	\$ 17,376,534	\$ 24,959,612	\$ (24,267,330)	\$ 692,282	\$ 18,068,816	\$ 26,283,782	\$ (26,732,526)	\$ (448,744)	\$ 17,620,072
SPECIAL REVENUE FUNDS:									
02 - GAS TAX	-	517,310	(586,061)	(68,751)	(68,751)	517,310	(422,500)	94,810	26,059
06 - OLDER AMERICAN ACT	-	424,031	(521,653)	(97,622)	(97,622)	402,454	(624,274)	(221,820)	(319,442)
07 - ROAD MAINTENANCE AND REHABILITATION	859,202	487,253	(838,665)	(351,412)	507,790	487,253	(1,010,000)	(522,747)	(14,957)
10 - ROSEMEAD MAINTENANCE DISTRICT	13,643	786	-	786	14,429	786	-	786	15,216
11 - HAYWARD MAINTENANCE DISTRICT	24,626	29	-	29	24,655	29	-	29	24,683
13 - AIR QUALITY MANAGEMENT DISTRICT	65,731	19,314	(26,480)	(7,166)	58,565	19,314	-	19,314	77,879
14 - CABLE PEG FUND	90,946	11,000	(1,300)	9,700	100,646	11,000	(80,500)	(69,500)	31,146
15 - IN LIEU FEES	457,302	857,279	(133,298)	723,980	1,181,282	52,020	(1,100,000)	(1,047,980)	133,302
17 - DEPARTMENT OF ENERGY GRANT	(466,374)	10,311	(109,839)	(99,528)	(565,902)	-	(48,000)	(48,000)	(613,902)
20 - STATE COPS GRANT	675,007	194,663	(100,000)	94,663	769,670	194,663	(194,663)	-	769,670
25 - USED OIL RECYCLING GRANT	2,392	10,201	(5,500)	4,702	7,094	10,201	(5,500)	4,702	11,795
27 - BEVERAGE CONTAINER RECYCLING GRANT	22,188	6,160	(5,775)	386	22,574	6,160	(5,775)	386	22,959
36 - HOMELESSNESS INITIATIVE	(22,614)	-	-	-	(22,614)	-	-	-	(22,614)
37 - MEASURE M LOCAL RETURN	1,564,153	393,645	(1,384,351)	(990,706)	573,447	354,564	(917,301)	(562,737)	10,710
38 - PROP "C" LOCAL RETURN	1,985,318	432,592	(539,038)	(106,446)	1,878,872	417,135	(952,838)	(535,703)	1,343,169
39 - COMMUNITY DEVELOPMENT BLOCK GRANT	(171,046)	572,529	(661,630)	(89,101)	(260,147)	511,905	(511,905)	-	(260,147)
40 - HIGHWAY SAFETY IMPROVEMENT PROGRAM	(17,887)	488,861	(162,118)	326,743	308,856	707,800	(707,800)	-	308,856
41 - PROP "A" PARK BOND GRANT	18,085	-	(130,178)	(130,178)	(112,093)	-	-	-	(112,093)
43 - TRANSPORTATION DEVELOPMENT ACT	-	-	(33,000)	(33,000)	(33,000)	150,000	(150,000)	-	(33,000)
44 - PROP "A" LOCAL RETURN	1,392,857	565,379	(839,572)	(274,193)	1,118,664	503,191	(1,002,571)	(499,380)	619,284
45 - MEASURE R LOCAL RETURN	1,489,703	354,623	(553,840)	(199,217)	1,290,486	312,851	(1,052,868)	(740,017)	550,469
46 - SEWER ASSESSMENT	3,967,351	370,961	(13,005)	357,956	4,325,307	565,423	(250,000)	315,423	4,640,730
47 - STATE DEFERRED LOAN PROGRAM	32,673	-	-	-	32,673	-	-	-	32,673
49 - CALHOME GENERAL PROGAM	36,870	-	-	-	36,870	2,525,000	(2,525,000)	-	36,870
50 - BEGIN PROGRAM	-	-	-	-	-	-	-	-	-
51 - PERMANENT LOCAL HOUSING ALLOCATION	(10,115)	-	-	-	(10,115)	708,302	(708,302)	-	(10,115)
55 - CALHOME REUSE FUND	689,061	22,000	-	22,000	711,061	734,055	(734,055)	-	711,061
56 - BEGIN REUSE FUND	63,964	-	-	-	63,964	63,000	(63,000)	-	63,964
68 - MISCELLANEOUS GRANTS FUND	(1,140,686)	11,046,537	(8,635,961)	2,410,576	1,269,890	18,091,211	(18,091,211)	-	1,269,890
70 - SAFE CLEAN WATER PROGRAM - LOCAL	1,524,912	442,770	(1,530,650)	(1,087,880)	437,032	459,000	(896,032)	(437,032)	(0)
71 - SAFE CLEAN WATER PROGRAM - REGIONAL	1,970,776	-	(1,617,347)	(1,617,347)	353,429	-	(353,429)	(353,429)	-
86 & 94 - HOUSING SUCCESSOR FUND	232,217	-	-	-	232,217	-	-	-	232,217
90 - FEDERAL GRANTS FUND	-	-	-	-	-	-	-	-	-
TOTAL SPECIAL REVENUE FUNDS	\$ 15,350,255	\$ 17,228,234	\$ (18,429,258)	\$ (1,201,025)	\$ 14,149,230	\$ 27,804,628	\$ (32,407,523)	\$ (4,602,896)	\$ 9,546,334
GRAND TOTAL	\$ 32,726,789	\$ 42,187,845	\$ (42,696,588)	\$ (508,743)	\$ 32,218,046	\$ 54,088,410	\$ (59,140,049)	\$ (5,051,640)	\$ 27,166,406

ATTACHMENT C

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Estimated Revenues

ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
4105 - PROPERTY TAX-AB 1197	\$ 1,015,297	\$ 1,018,770	\$ 1,037,793	HDL	\$ 1,057,858	\$ 1,079,594	\$ 1,102,113	\$ 1,125,445
4115 - TRANSFER TAX	\$ 79,591	\$ 39,478	\$ 39,478	1.02	\$ 40,268	\$ 41,073	\$ 41,894	\$ 42,732
4120 - SALES TAX	\$ 6,800,641	\$ 6,587,800	\$ 6,659,980	HDL	\$ 6,840,705	\$ 7,025,404	\$ 7,215,090	\$ 7,409,897
4121 - TRANSACTION TAX	\$ 4,734,000	\$ 4,895,000	\$ 6,047,000	HDL	\$ 6,211,000	\$ 6,378,697	\$ 6,550,922	\$ 6,727,797
4125 - FRANCHISE TAX	\$ 457,776	\$ 650,000	\$ 624,834	1.02	\$ 637,331	\$ 650,077	\$ 663,079	\$ 676,340
4130 - WASTE FRANCHISE	\$ 520,200	\$ 720,000	\$ 720,322	1.02	\$ 734,728	\$ 749,423	\$ 764,411	\$ 779,700
4135 - TRANSIENT TAX	\$ 233,466	\$ 310,000	\$ 309,563	1.02	\$ 315,754	\$ 322,069	\$ 328,511	\$ 335,081
4205 - BUSINESS LICENSE	\$ 342,103	\$ 550,000	\$ 540,909	1.02	\$ 551,727	\$ 562,762	\$ 574,017	\$ 585,497
4207 - SB 1186 FEES	\$ 2,081	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4225 - TOW FEES	\$ 15,606	\$ 115,000	\$ 112,992	1.02	\$ 115,252	\$ 117,557	\$ 119,908	\$ 122,306
4227 - PARKING PERMITS	\$ 416	\$ 416	\$ 375	1.02	\$ 383	\$ 390	\$ 398	\$ 406
4230 - PUBLIC WORKS PERMIT	\$ 99,888	\$ 99,888	\$ 99,888	1.02	\$ 101,886	\$ 103,923	\$ 106,002	\$ 108,122
4235 - ELECTRICAL PERMITS	\$ 93,636	\$ 231,189	\$ 131,384	1.02	\$ 134,012	\$ 136,692	\$ 139,426	\$ 142,214
4236 - ELECTRICAL PERMITS RES	\$ 1,040	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4240 - MECHANICAL PERMITS	\$ 44,737	\$ 60,662	\$ 60,662	1.02	\$ 61,875	\$ 63,113	\$ 64,375	\$ 65,662
4241 - MECHANICAL PERMITS RES	\$ 1,040	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4245 - PLUMBING PERMITS	\$ 93,636	\$ 133,082	\$ 133,082	1.02	\$ 135,744	\$ 138,459	\$ 141,228	\$ 144,052
4246 - PLUMBING PERMITS RES	\$ 1,040	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4250 - BUILDING PERMITS	\$ 651,662	\$ 1,530,903	\$ 1,530,903	1.02	\$ 1,561,521	\$ 1,592,751	\$ 1,624,607	\$ 1,657,099
4252 - SB 1473 SURCHARGE	\$ 1,040	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4255 - SEWER PERMITS	\$ 3,121	\$ 7,286	\$ 7,286	1.02	\$ 7,432	\$ 7,580	\$ 7,732	\$ 7,887
4260 - GRADING	\$ 1,040	\$ 1,626	\$ 1,626	1.02	\$ 1,659	\$ 1,692	\$ 1,726	\$ 1,760
4263 - ENCROACHMENT PERMIT	\$ 156,060	\$ 104,137	\$ 104,137	1.02	\$ 106,220	\$ 108,344	\$ 110,511	\$ 112,721
4265 - STRONG MOTION FEES	\$ 2,081	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4270 - STORAGE OF PERMITS	\$ 31,212	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4271 - FORECLOSURE REGIS.FEE	\$ 4,682	\$ 690	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4272 - HOME FRCLSRE PROCSSG.FEE	\$ 3,641	\$ 460	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4275 - DEVELOPMENT	\$ 300,000	\$ -	\$ 300,000	1.02	\$ 306,000	\$ 312,120	\$ 318,362	\$ 324,730
4280 - INDUSTRIAL WASTE PERMITS	\$ 62,424	\$ 68,313	\$ 68,313	1.02	\$ 69,679	\$ 71,073	\$ 72,494	\$ 73,944
4282 - NPDES	\$ 10,404	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4285 - DOG LICENSE	\$ 22,369	\$ 638	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4295 - MISC PERMIT	\$ 2,081	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4300 - PASSPORT REVENUES	\$ -	\$ 13,023	\$ 13,023	1.02	\$ 13,283	\$ 13,549	\$ 13,820	\$ 14,097
4305 - PENALTY	\$ 1,040	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4310 - FINES & FORFEITURES	\$ 5,202	\$ 12,056	\$ 12,056	1.02	\$ 12,297	\$ 12,543	\$ 12,794	\$ 13,050
4330 - APPEALS TO DECISIONS	\$ -	\$ 1,500	\$ -	1.02	\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Estimated Revenues

ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
4335 - PARKING VIOLATIONS	\$ 156,060	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4350 - ADMIN CITATION FEES	\$ 20,808	\$ 4,000	\$ 4,000	1.02	\$ 4,080	\$ 4,162	\$ 4,245	\$ 4,330
4405 - INTEREST INCOME	\$ 500,000	\$ 550,000	\$ 550,000	1.02	\$ 561,000	\$ 572,220	\$ 583,664	\$ 595,338
4415 - RENTS	\$ 52,020	\$ 74,837	\$ 74,837	1.00	\$ 74,837	\$ 74,837	\$ 74,837	\$ 74,837
4501 - IN LIEU FEES	\$ 52,020	\$ -	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
4502 - PLANNING FEES	\$ 130,802	\$ 185,417	\$ 185,417	1.02	\$ 189,125	\$ 192,908	\$ 196,766	\$ 200,701
4503 - MISCELLANEOUS REVENUE	\$ -	\$ 2,730	\$ 2,730	1.02	\$ 2,785	\$ 2,840	\$ 2,897	\$ 2,955
4504 - SALES OF PUBLICATIONS	\$ -	\$ 28	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4508 - DAY CAMPS/AFTER SCHOOL PG	\$ 52,847	\$ 21,586	\$ 21,586	1.02	\$ 22,018	\$ 22,458	\$ 22,907	\$ 23,365
4510 - SWIM TEAM	\$ 1,904	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4512 - BASKETBALL	\$ 21,886	\$ 11,334	\$ 11,334	1.02	\$ 11,561	\$ 11,792	\$ 12,028	\$ 12,268
4514 - T-BALL	\$ 7,532	\$ 5,825	\$ 5,825	1.02	\$ 5,942	\$ 6,060	\$ 6,182	\$ 6,305
4522 - SPL EVENTS/EXCURSION-REC.	\$ -	\$ 23,600	\$ 23,600	1.02	\$ 24,072	\$ 24,553	\$ 25,045	\$ 25,545
4524 - RECREATIONAL CLASSES	\$ -	\$ 20	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4532 - ZUMBA/GYMNASTICS	\$ 3,745	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4551 - SANTA'S TOY DRIVE DONAT'N	\$ 16,646	\$ 16,900	\$ 16,900	1.02	\$ 17,238	\$ 17,583	\$ 17,934	\$ 18,293
4554 - FACILITY RESERVATIONS	\$ 40,670	\$ 24,002	\$ 24,002	1.02	\$ 24,482	\$ 24,972	\$ 25,471	\$ 25,981
4558 - RECREATION SWIM	\$ 984	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4560 - SWIM LESSON	\$ 39,540	\$ 12,672	\$ 12,672	1.02	\$ 12,925	\$ 13,184	\$ 13,448	\$ 13,717
4562 - BOXING REGISTRATION	\$ 20,916	\$ 26,114	\$ 26,114	1.02	\$ 26,636	\$ 27,169	\$ 27,712	\$ 28,267
4563 - BOXING DONATIONS	\$ 3,121	\$ 45	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4595 - YOUTH SNACK BAR SALES	\$ 728	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
4605 - MOTOR VEHICLE IN LIEU	\$ -	\$ 30,802	\$ 30,802	1.02	\$ 31,418	\$ 32,046	\$ 32,687	\$ 33,341
4606 - PROP TAX IN LIEU OF VLF	\$ 3,547,691	\$ 3,603,055	\$ 3,715,110	HDL	\$ 3,832,879	\$ 3,980,445	\$ 4,133,692	\$ 4,293,252
4609 - CDC PASS-THROUGH PAYMENTS	\$ 761,509	\$ 946,717	\$ 989,219	HDL	\$ 1,018,769	\$ 1,048,910	\$ 1,075,133	\$ 1,102,011
4720 - CANDIDATE FILING FEES	\$ -	\$ 0	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
4736 - DONATIONS-SENIOR SERVICES	\$ -	\$ 36,148	\$ 36,148	1.00	\$ 36,148	\$ 36,148	\$ 36,148	\$ 36,148
4737 - DONATIONS-MISC	\$ -	\$ 42,152	\$ 42,152	1.00	\$ 42,152	\$ 42,152	\$ 42,152	\$ 42,152
4745 - MISC. REVENUE	\$ -	\$ 91,871	\$ 25,161	1.00	\$ 25,161	\$ 25,161	\$ 25,161	\$ 25,161
4750 - REIMBURSEMENT	\$ 683,809	\$ 491,870	\$ 215,388	1.00	\$ 215,388	\$ 215,388	\$ 215,388	\$ 215,388
4751 - CREDIT CARD PAYMENT CONVENIENCE FEE	\$ -	\$ 10,496	\$ 10,496	1.02	\$ 10,706	\$ 10,920	\$ 11,138	\$ 11,361
4769 - EXTENDED DAY CARE	\$ 33,355	\$ 8,338	\$ 8,338	1.02	\$ 8,505	\$ 8,675	\$ 8,848	\$ 9,025
4793 - PROJECT REIMBURSEMENT	\$ -	\$ 66,412	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
4960 - TRANSFER FROM/TO	\$ -	\$ 189,336	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
4961 - TSF FR/TO GENERNAL FUNDS	\$ 1,413,163	\$ 1,331,389	\$ 1,696,345	Net Zero	\$ 1,184,454	\$ 1,225,857	\$ 1,124,860	\$ 1,005,300
GENERAL FUND TOTAL REVENUES	\$ 23,356,013	\$ 24,959,612	\$ 26,283,782		\$ 26,398,893	\$ 27,109,326	\$ 27,691,763	\$ 28,275,581

ATTACHMENT D

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
ADMINISTRATION - CITY COUNCIL											
01	100	1010	5010 - SALARIES-FULL TIME	\$ 110,379	\$ 129,654	\$ 117,561	1.05	\$ 123,439	\$ 129,611	\$ 136,092	\$ 142,896
01	100	1010	5030 - OVERTIME	\$ -	\$ 290	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1010	5180 - ALLOCATED BENEFITS	\$ 65,367	\$ 97,306	\$ 92,740	1.05	\$ 97,377	\$ 102,246	\$ 107,358	\$ 112,726
01	100	1010	5406 - SPECIAL DEPT. SUPPLIES	\$ 7,000	\$ 20,247	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	100	1010	5908 - TRAINING	\$ 1,000	\$ 350	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	100	1010	5910 - CONFERENCES/SEMINARS	\$ 75,000	\$ 59,823	\$ 90,000	1.05	\$ 94,500	\$ 99,225	\$ 104,186	\$ 109,396
01	100	1010	5912 - MEETING EXPENSE	\$ 7,000	\$ 5,940	\$ 7,000	1.05	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	100	1010	5914 - MEMBERSHIPS	\$ 31,940	\$ 44,848	\$ 31,940	1.05	\$ 33,537	\$ 35,214	\$ 36,975	\$ 38,823
01	100	1010	TOTAL	\$ 297,686	\$ 358,458	\$ 351,241		\$ 368,803	\$ 387,243	\$ 406,605	\$ 426,936
CITY ADMINISTRATION											
01	100	1020	5010 - SALARIES-FULL TIME	\$ 470,644	\$ 428,157	\$ 542,965	1.05	\$ 570,113	\$ 598,619	\$ 628,550	\$ 659,977
01	100	1020	5020 - SALARIES-PART TIME	\$ 20,000	\$ 11,434	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1020	5030 - OVERTIME	\$ -	\$ 3,201	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1020	5180 - ALLOCATED BENEFITS	\$ 122,925	\$ 117,789	\$ 171,551	1.05	\$ 180,129	\$ 189,135	\$ 198,592	\$ 208,521
01	100	1020	5215 - CONTR SVCS-PROFESSIONAL	\$ 113,000	\$ 174,714	\$ 91,000	1.05	\$ 95,550	\$ 100,328	\$ 105,344	\$ 110,611
01	100	1020	5405 - OFFICE SUPPLIES	\$ 7,000	\$ 6,715	\$ 7,000	1.05	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	100	1020	5910 - CONFERENCES/SEMINARS	\$ 10,000	\$ 12,212	\$ 18,000	1.05	\$ 18,900	\$ 19,845	\$ 20,837	\$ 21,879
01	100	1020	5912 - MEETING EXPENSE	\$ 3,000	\$ 2,156	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1020	5914 - MEMBERSHIPS	\$ 3,000	\$ 1,050	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1020	5916 - POSTAGE	\$ 6,000	\$ 7,390	\$ 6,000	1.05	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	100	1020	5932 - SUBSCRIPTIONS	\$ 4,000	\$ 3,901	\$ 4,000	1.05	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	100	1020	TOTAL	\$ 759,569	\$ 768,719	\$ 846,516		\$ 888,842	\$ 933,284	\$ 979,948	\$ 1,028,945
ADMINISTRATION - CITY ATTORNEY											
01	100	1030	5215 - CONTR SVCS-PROFESSIONAL	\$ 430,000	\$ 587,149	\$ 700,000	1.05	\$ 735,000	\$ 771,750	\$ 810,338	\$ 850,854
01	100	1030	TOTAL	\$ 430,000	\$ 587,149	\$ 700,000		\$ 735,000	\$ 771,750	\$ 810,338	\$ 850,854

**City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
COMMUNITY PROMOTION											
01	100	1040	5215 - CONTR SVCS-PROFESSIONAL	\$ 8,000	\$ 9,895	\$ 8,500	1.05	\$ 8,925	\$ 9,371	\$ 9,840	\$ 10,332
01	100	1040	5406 - SPECIAL DEPT. SUPPLIES	\$ 2,500	\$ 2,667	\$ 500	1.05	\$ 525	\$ 551	\$ 579	\$ 608
01	100	1040	5908 - TRAINING	\$ 1,400	\$ 1,199	\$ 3,500	1.05	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
01	100	1040	5916 - POSTAGE	\$ 25,000	\$ 6,250	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	100	1040	5921 - NEWSLETTER	\$ 78,000	\$ 70,492	\$ 76,000	1.05	\$ 79,800	\$ 83,790	\$ 87,980	\$ 92,378
01	100	1040	5922 - MISC COMMUNITY PROMOTION	\$ 100,720	\$ 93,174	\$ 53,720	1.05	\$ 56,406	\$ 59,226	\$ 62,188	\$ 65,297
01	100	1040	TOTAL	\$ 215,620	\$ 183,677	\$ 167,220		\$ 175,581	\$ 184,360	\$ 193,578	\$ 203,257
HUMAN RESOURCES											
01	100	1050	5010 - SALARIES-FULL TIME	\$ 317,721	\$ 164,494	\$ 324,556	1.05	\$ 340,784	\$ 357,823	\$ 375,714	\$ 394,500
01	100	1050	5180 - ALLOCATED BENEFITS	\$ 63,905	\$ 69,423	\$ 121,298	1.05	\$ 127,363	\$ 133,731	\$ 140,418	\$ 147,438
01	100	1050	5215 - CONTR SVCS-PROFESSIONAL	\$ 20,000	\$ 13,690	\$ 100,000	1.05	\$ 105,000	\$ 110,250	\$ 115,763	\$ 121,551
01	100	1050	5406 - SPECIAL DEPT. SUPPLIES	\$ 5,000	\$ 11,252	\$ 14,000	1.05	\$ 14,700	\$ 15,435	\$ 16,207	\$ 17,017
01	100	1050	5900 - MISC. OPERATING EXPENSES	\$ 2,000	\$ 500	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1050	5908 - TRAINING	\$ 5,000	\$ 5,360	\$ 15,000	1.05	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
01	100	1050	5910 - CONFERENCES/SEMINARS	\$ 5,000	\$ 2,001	\$ 7,500	1.05	\$ 7,875	\$ 8,269	\$ 8,682	\$ 9,116
01	100	1050	5912 - MEETING EXPENSE	\$ 1,500	\$ 545	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	100	1050	5914 - MEMBERSHIPS	\$ 5,000	\$ 2,509	\$ 6,000	1.05	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	100	1050	5918 - ADVERTISING	\$ 2,000	\$ 2,024	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5934 - FINGERPRINTING	\$ 5,000	\$ 3,729	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	100	1050	5936 - EMPLOYEE PHYSICALS	\$ 18,000	\$ 9,077	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1050	5938 - EDUCATION REIMBURSEMENT	\$ 15,000	\$ 14,575	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1050	5940 - EMPLOYEE RECOGNITION	\$ 18,000	\$ 13,539	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1050	5941 - MEDICAL INS ADM FEE	\$ 3,000	\$ 3,102	\$ 4,000	1.05	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	100	1050	5945 - MEDICAL INSURANCE-RETIRED	\$ 17,500	\$ 16,645	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	100	1050	5947 - CALPERS UNFUNDED LIABILITY	\$ -	\$ 80,064	\$ 165,000	1.05	\$ 173,250	\$ 181,913	\$ 191,008	\$ 200,559
01	100	1050	TOTAL	\$ 503,626	\$ 412,529	\$ 848,354		\$ 890,772	\$ 935,310	\$ 982,076	\$ 1,031,180

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
RISK MANAGEMENT											
01	100	1060	5010 - SALARIES-FULL TIME	\$ -	\$ 122,680	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1060	5030 - OVERTIME	\$ -	\$ 401	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1060	5180 - ALLOCATED BENEFITS	\$ -	\$ 53,874	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1060	5805 - EMPLOYEE BOND	\$ 1,366	\$ 1,366	\$ 1,503	1.05	\$ 1,578	\$ 1,657	\$ 1,740	\$ 1,827
01	100	1060	5810 - GENERAL LIABILITY INS	\$ 237,299	\$ 237,299	\$ 282,222	1.05	\$ 296,333	\$ 311,150	\$ 326,707	\$ 343,043
01	100	1060	5815 - WORKER'S COMP INS	\$ 376,084	\$ 376,084	\$ 336,307	1.05	\$ 353,122	\$ 370,778	\$ 389,317	\$ 408,783
01	100	1060	5820 - PROPERTY & AUTO INS	\$ 187,854	\$ 187,854	\$ 193,311	1.05	\$ 202,977	\$ 213,125	\$ 223,782	\$ 234,971
01	100	1060	5825 - ENVIRONMENTAL INS	\$ 3,056	\$ 3,056	\$ 3,361	1.05	\$ 3,529	\$ 3,706	\$ 3,891	\$ 4,085
01	100	1060	5910 - CONFERENCES/SEMINARS	\$ 2,000	\$ 549	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	100	1060	5914 - MEMBERSHIPS	\$ 850	\$ 300	\$ 850	1.05	\$ 893	\$ 937	\$ 984	\$ 1,033
01	100	1060	5943 - CLAIMS & DAMAGES	\$ -	\$ 12,094	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	100	1060	TOTAL	\$ 808,509	\$ 995,557	\$ 820,554		\$ 861,582	\$ 904,661	\$ 949,894	\$ 997,389
SHERIFF											
01	110	1110	5220 - CONTR SVCS-GEN LAW ENF	\$ 5,705,560	\$ 5,705,560	\$ 5,900,000	1.05	\$ 6,195,000	\$ 6,504,750	\$ 6,829,988	\$ 7,171,487
01	110	1110	5610 - LIABILITY INSURANCE	\$ 670,475	\$ 670,475	\$ 700,000	1.05	\$ 735,000	\$ 771,750	\$ 810,338	\$ 850,854
01	110	1110	5633 - COMMUNITY BASED PROGRAM	\$ 24,489	\$ 24,489	\$ 100,000	1.05	\$ 105,000	\$ 110,250	\$ 115,763	\$ 121,551
01	110	1110	5635 - LAW ENF.-SATURATION PATRL	\$ 331,575	\$ 331,575	\$ 300,000	1.05	\$ 315,000	\$ 330,750	\$ 347,288	\$ 364,652
01	110	1110	TOTAL	\$ 6,732,099	\$ 6,732,099	\$ 7,000,000		\$ 7,350,000	\$ 7,717,500	\$ 8,103,375	\$ 8,508,544
CITY CLERK											
01	120	1210	5010 - SALARIES-FULL TIME	\$ 303,347	\$ 274,887	\$ 339,971	1.05	\$ 356,970	\$ 374,818	\$ 393,559	\$ 413,237
01	120	1210	5030 - OVERTIME	\$ -	\$ 6,148	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1210	5180 - ALLOCATED BENEFITS	\$ 137,346	\$ 135,166	\$ 147,338	1.05	\$ 154,705	\$ 162,440	\$ 170,562	\$ 179,090
01	120	1210	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ 27,369	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1210	5406 - SPECIAL DEPT. SUPPLIES	\$ 5,500	\$ 7,307	\$ 5,500	1.05	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
01	120	1210	5908 - TRAINING	\$ 4,000	\$ 1,000	\$ 4,000	1.05	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	120	1210	5910 - CONFERENCES/SEMINARS	\$ 3,000	\$ 1,960	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	120	1210	5914 - MEMBERSHIPS	\$ 850	\$ 833	\$ 870	1.05	\$ 914	\$ 959	\$ 1,007	\$ 1,057
01	120	1210	5919 - LEGAL ADVERTISING	\$ 12,000	\$ 22,930	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	120	1210	5920 - MUNICIPAL CODE SUPPLEMENT	\$ 5,000	\$ 4,021	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	120	1210	5931 - SOFTWARE LICENSES	\$ -	\$ 16,662	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1210	5933 - RECORDS MANAGEMENT PRGRMS	\$ 600	\$ 685	\$ 680	1.05	\$ 714	\$ 750	\$ 787	\$ 827
01	120	1210	TOTAL	\$ 471,643	\$ 498,968	\$ 526,359		\$ 552,677	\$ 580,311	\$ 609,326	\$ 639,793

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
CITY CLERK - ELECTIONS											
01	120	1220	5205 - CONTR SVCS-PUBLIC	\$ 60,000	\$ 15,000	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1220	5415 - ELECTION SUPPLIES	\$ 1,000	\$ 250	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1220	5918 - ADVERTISING	\$ -	\$ 1,300	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1220	5919 - LEGAL ADVERTISING	\$ 5,000	\$ 11,917	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	120	1220	TOTAL	\$ 66,000	\$ 28,467	\$ -		\$ -	\$ -	\$ -	\$ -
FINANCE/TREASURER - ACCOUNTING											
01	130	1310	5010 - SALARIES-FULL TIME	\$ 469,776	\$ 481,224	\$ 507,500	1.05	\$ 532,875	\$ 559,519	\$ 587,495	\$ 616,869
01	130	1310	5020 - SALARIES-PART TIME	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	130	1310	5030 - OVERTIME	\$ -	\$ 9,995	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	130	1310	5180 - ALLOCATED BENEFITS	\$ 200,692	\$ 225,549	\$ 220,661	1.05	\$ 231,694	\$ 243,279	\$ 255,443	\$ 268,215
01	130	1310	5215 - CONTR SVCS-PROFESSIONAL	\$ 25,058	\$ 33,918	\$ 85,739	1.05	\$ 90,026	\$ 94,527	\$ 99,254	\$ 104,216
01	130	1310	5280 - ARMORED SERVICES	\$ 2,294	\$ 2,429	\$ 2,446	1.05	\$ 2,568	\$ 2,697	\$ 2,832	\$ 2,973
01	130	1310	5406 - SPECIAL DEPT. SUPPLIES	\$ 3,800	\$ 1,951	\$ 3,800	1.05	\$ 3,990	\$ 4,190	\$ 4,399	\$ 4,619
01	130	1310	5903 - PROPERTY TAX AUDIT	\$ 10,195	\$ 10,319	\$ 10,495	1.05	\$ 11,020	\$ 11,571	\$ 12,149	\$ 12,757
01	130	1310	5904 - SALES TAX AUDIT	\$ 14,374	\$ 11,484	\$ 14,374	1.05	\$ 15,093	\$ 15,847	\$ 16,640	\$ 17,472
01	130	1310	5906 - ANNUAL AUDIT SERVICES	\$ 42,665	\$ 56,378	\$ 70,000	1.05	\$ 73,500	\$ 77,175	\$ 81,034	\$ 85,085
01	130	1310	5908 - TRAINING	\$ 1,000	\$ 300	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	130	1310	5910 - CONFERENCES/SEMINARS	\$ 4,630	\$ 4,652	\$ 4,630	1.05	\$ 4,862	\$ 5,105	\$ 5,360	\$ 5,628
01	130	1310	5913 - BANK CHARGES	\$ 17,411	\$ 17,776	\$ 17,758	1.05	\$ 18,646	\$ 19,578	\$ 20,557	\$ 21,585
01	130	1310	5914 - MEMBERSHIPS	\$ 3,074	\$ 1,649	\$ 3,074	1.05	\$ 3,228	\$ 3,389	\$ 3,559	\$ 3,736
01	130	1310	6105 - PRINCIPAL REDUCTION	\$ -	\$ -	\$ 389,255	DS Sch.	\$ 402,101	\$ 415,370	\$ 429,077	\$ 443,237
01	130	1310	6110 - INTEREST EXPENSE	\$ 299,169	\$ 299,169	\$ 286,734	DS Sch.	\$ 286,734	\$ 273,888	\$ 260,620	\$ 246,912
01	130	1310	6115 - LOAN REPAYMENT	\$ 376,820	\$ 376,820	\$ 134,959	DS Sch.	\$ 134,959	\$ 134,959	\$ 134,959	\$ 134,959
01	130	1310	9000 - TRANSFER TO	\$ -	\$ -	\$ -	Net to Zero	\$ -	\$ -	\$ -	\$ -
01	130	1310	TOTAL	\$ 1,470,958	\$ 1,533,613	\$ 1,752,425		\$ 1,812,345	\$ 1,862,195	\$ 1,914,533	\$ 1,969,479

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
FINANCE/TREASURER - MANAGEMENT I											
01	130	1330	5215 - CONTR SVCS-PROFESSIONAL	\$ 233,783	\$ 325,991	\$ 397,090	1.05	\$ 416,945	\$ 437,792	\$ 459,681	\$ 482,665
01	130	1330	5406 - SPECIAL DEPT. SUPPLIES	\$ 30,000	\$ 29,751	\$ 30,000	1.05	\$ 31,500	\$ 33,075	\$ 34,729	\$ 36,465
01	130	1330	5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	130	1330	5715 - UTILITY-PHONE/CELL PHONE	\$ 72,000	\$ 89,781	\$ 72,000	1.05	\$ 75,600	\$ 79,380	\$ 83,349	\$ 87,516
01	130	1330	5931 - SOFTWARE LICENSES	\$ 216,436	\$ 147,506	\$ 281,488	1.05	\$ 295,562	\$ 310,341	\$ 325,858	\$ 342,150
01	130	1330	5932 - SUBSCRIPTIONS	\$ 9,760	\$ 8,930	\$ 9,760	1.05	\$ 10,248	\$ 10,760	\$ 11,298	\$ 11,863
01	130	1330	5950 - EQUIPMENT LEASE	\$ 24,000	\$ 39,159	\$ 41,068	1.00	\$ 41,068	\$ 41,068	\$ 41,068	\$ 41,068
01	130	1330	6015 - OFFICE EQUIPMENT	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	130	1330	6020 - EQUIPMENT	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	130	1330	TOTAL	\$ 585,979	\$ 641,118	\$ 831,406		\$ 870,923	\$ 912,416	\$ 955,983	\$ 1,001,729
FINANCE/TREASURER - ANIMAL CONTROL											
01	130	1460	5215 - CONTR SVCS-PROFESSIONAL	\$ 175,557	\$ 204,317	\$ 175,557	1.05	\$ 184,335	\$ 193,552	\$ 203,229	\$ 213,391
01	130	1460	TOTAL	\$ 175,557	\$ 204,317	\$ 175,557		\$ 184,335	\$ 193,552	\$ 203,229	\$ 213,391
PLANNING COMMISSION (COMMUNITY DEVELOPMENT)											
01	140	1410	5204 - STIPEND	\$ 9,000	\$ 7,650	\$ 9,000	1.05	\$ 9,450	\$ 9,923	\$ 10,419	\$ 10,940
01	140	1410	5406 - SPECIAL DEPT. SUPPLIES	\$ 300	\$ 149	\$ 500	1.05	\$ 525	\$ 551	\$ 579	\$ 608
01	140	1410	5908 - TRAINING	\$ 5,000	\$ 1,250	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	140	1410	TOTAL	\$ 14,300	\$ 9,049	\$ 12,500		\$ 13,125	\$ 13,781	\$ 14,470	\$ 15,194
COMMUNITY DEVELOPMENT											
01	140	1430	5010 - SALARIES-FULL TIME	\$ 640,066	\$ 329,037	\$ 718,045	1.05	\$ 753,947	\$ 791,645	\$ 831,227	\$ 872,788
01	140	1430	5030 - OVERTIME	\$ -	\$ 810	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1430	5180 - ALLOCATED BENEFITS	\$ 214,526	\$ 108,749	\$ 309,347	1.05	\$ 324,814	\$ 341,055	\$ 358,108	\$ 376,013
01	140	1430	5215 - CONTR SVCS-PROFESSIONAL	\$ 430,000	\$ 143,775	\$ 471,700	1.05	\$ 495,285	\$ 520,049	\$ 546,052	\$ 573,354
01	140	1430	5406 - SPECIAL DEPT. SUPPLIES	\$ 4,000	\$ 3,410	\$ 4,000	1.05	\$ 4,200	\$ 4,410	\$ 4,631	\$ 4,862
01	140	1430	5908 - TRAINING	\$ 2,500	\$ 625	\$ 2,500	1.05	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	140	1430	5910 - CONFERENCES/SEMINARS	\$ 7,800	\$ 6,976	\$ 8,000	1.05	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
01	140	1430	5914 - MEMBERSHIPS	\$ 1,600	\$ 1,013	\$ 2,140	1.05	\$ 2,247	\$ 2,359	\$ 2,477	\$ 2,601
01	140	1430	5919 - LEGAL ADVERTISING	\$ 5,000	\$ 1,250	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1430	5931 - SOFTWARE LICENSES	\$ -	\$ 2,766	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1430	TOTAL	\$ 1,305,492	\$ 598,411	\$ 1,515,732		\$ 1,591,519	\$ 1,671,095	\$ 1,754,649	\$ 1,842,382

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
BUILDING & SAFETY (COMMUNITY DEVELOPMENT)											
01	140	1440	5010 - SALARIES-FULL TIME	\$ -	\$ 423,790	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1440	5030 - OVERTIME	\$ -	\$ 6,919	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1440	5180 - ALLOCATED BENEFITS	\$ -	\$ 202,715	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1440	5210 - CONTR SVCS-PRIVATE	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1440	5215 - CONTR SVCS-PROFESSIONAL	\$ 385,500	\$ 446,709	\$ 405,000	1.05	\$ 425,250	\$ 446,513	\$ 468,838	\$ 492,280
01	140	1440	5273 - FORECLOSED PROPERTY SVCS	\$ 3,000	\$ 750	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	140	1440	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,500	\$ 679	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	140	1440	5908 - TRAINING	\$ 500	\$ 640	\$ 600	1.05	\$ 630	\$ 662	\$ 695	\$ 729
01	140	1440	TOTAL	\$ 390,500	\$ 1,082,202	\$ 406,600		\$ 426,930	\$ 448,277	\$ 470,690	\$ 494,225
WOMEN'S COMMISSION (COMMUNITY SERVICES)											
01	150	1505	5204 - STIPEND	\$ 2,000	\$ 1,600	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1505	5406 - SPECIAL DEPT. SUPPLIES	\$ 750	\$ 666	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1505	5910 - CONFERENCES/SEMINARS	\$ 500	\$ 539	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1505	5952 - SPECIAL EVENTS		\$ -	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	150	1505	TOTAL	\$ 3,250	\$ 2,805	\$ 14,000		\$ 14,700	\$ 15,435	\$ 16,207	\$ 17,017
COMMUNITY SERVICES COMMISSION (COMMUNITY SERVICES)											
01	150	1510	5204 - STIPEND	\$ 5,500	\$ 3,275	\$ 7,700	1.05	\$ 8,085	\$ 8,489	\$ 8,914	\$ 9,359
01	150	1510	5406 - SPECIAL DEPT. SUPPLIES	\$ 750	\$ 1,026	\$ 1,200	1.05	\$ 1,260	\$ 1,323	\$ 1,389	\$ 1,459
01	150	1510	TOTAL	\$ 6,250	\$ 4,301	\$ 8,900		\$ 9,345	\$ 9,812	\$ 10,303	\$ 10,818
PATRIOTIC COMMISSION (COMMUNITY SERVICES)											
01	150	1515	5204 - STIPEND	\$ 5,500	\$ 2,975	\$ 5,500	1.05	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,685
01	150	1515	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,500	\$ 977	\$ 2,500	1.05	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	150	1515	TOTAL	\$ 7,000	\$ 3,952	\$ 8,000		\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724

**City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
SENIOR SERVICES (COMMUNITY SERVICES)											
01	150	1530	5010 - SALARIES-FULL TIME	\$ 282,302	\$ 375,719	\$ 296,088	1.05	\$ 310,892	\$ 326,437	\$ 342,759	\$ 359,897
01	150	1530	5020 - SALARIES-PART TIME	\$ 112,402	\$ 138,003	\$ 113,781	1.05	\$ 119,470	\$ 125,444	\$ 131,716	\$ 138,302
01	150	1530	5030 - OVERTIME	\$ -	\$ 2,001	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1530	5180 - ALLOCATED BENEFITS	\$ 141,967	\$ 207,047	\$ 156,529	1.05	\$ 164,355	\$ 172,573	\$ 181,202	\$ 190,262
01	150	1530	5406 - SPECIAL DEPT. SUPPLIES	\$ 4,500	\$ 21,885	\$ 4,500	1.05	\$ 4,725	\$ 4,961	\$ 5,209	\$ 5,470
01	150	1530	5430 - SUPPLIES-ACTIVITIES	\$ 16,500	\$ 22,052	\$ 34,000	1.05	\$ 35,700	\$ 37,485	\$ 39,359	\$ 41,327
01	150	1530	5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1530	5908 - TRAINING	\$ 2,000	\$ 1,787	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1530	5910 - CONFERENCES/SEMINARS	\$ 6,000	\$ 3,931	\$ 7,000	1.05	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
01	150	1530	5937 - VOLUNTEER RECOGNITN DINNR	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1530	5952 - SPECIAL EVENTS	\$ 21,500	\$ 28,447	\$ 40,000	1.05	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
01	150	1530	5956 - UNIFORMS	\$ 700	\$ 175	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1530	6020 - EQUIPMENT	\$ 5,500	\$ -	\$ 15,000	1.05	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
01	150	1530	TOTAL	\$ 593,371	\$ 801,047	\$ 669,898		\$ 703,393	\$ 738,563	\$ 775,491	\$ 814,265
RECREATION (COMMUNITY SERVICES)											
01	150	1540	5010 - SALARIES-FULL TIME	\$ 562,394	\$ 577,616	\$ 610,095	1.05	\$ 640,600	\$ 672,630	\$ 706,261	\$ 741,574
01	150	1540	5020 - SALARIES-PART TIME	\$ 495,361	\$ 761,677	\$ 736,423	1.05	\$ 773,244	\$ 811,906	\$ 852,502	\$ 895,127
01	150	1540	5025 - SALARIES-PART TIME SEASON	\$ -	\$ 44,418	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1540	5030 - OVERTIME	\$ -	\$ 29,324	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1540	5180 - ALLOCATED BENEFITS	\$ 238,300	\$ 291,735	\$ 274,899	1.05	\$ 288,644	\$ 303,076	\$ 318,230	\$ 334,141
01	150	1540	5210 - CONTR SVCS-PRIVATE	\$ 2,000	\$ 500	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	150	1540	5406 - SPECIAL DEPT. SUPPLIES	\$ 12,500	\$ 7,830	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	150	1540	5431 - PROGRAM SUPPLIES	\$ 40,000	\$ 53,382	\$ 50,000	1.05	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775
01	150	1540	5908 - TRAINING	\$ 2,000	\$ 4,066	\$ 7,500	1.05	\$ 7,875	\$ 8,269	\$ 8,682	\$ 9,116
01	150	1540	5910 - CONFERENCES/SEMINARS	\$ 6,000	\$ 6,551	\$ 8,000	1.05	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
01	150	1540	5912 - MEETING EXPENSE	\$ 750	\$ 1,268	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1540	5914 - MEMBERSHIPS	\$ 1,000	\$ 270	\$ 1,500	1.05	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	150	1540	5951 - FACILITY RENTAL	\$ 5,000	\$ 1,250	\$ 5,000	1.00	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
01	150	1540	5954 - SECURITY	\$ 3,000	\$ 1,396	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	150	1540	5956 - UNIFORMS	\$ 10,000	\$ 9,781	\$ 12,000	1.05	\$ 12,600	\$ 13,230	\$ 13,892	\$ 14,586
01	150	1540	6015 - OFFICE EQUIPMENT	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	150	1540	TOTAL	\$ 1,378,305	\$ 1,791,064	\$ 1,719,417		\$ 1,805,138	\$ 1,895,145	\$ 1,989,652	\$ 2,088,885

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
YOUTH SPORTS (COMMUNITY SERVICES)											
01	151	1541	5215 - CONTR SVCS-PROFESSIONAL	\$ 5,500	\$ 8,810	\$ 9,000	1.05	\$ 9,450	\$ 9,923	\$ 10,419	\$ 10,940
01	151	1541	5430 - SUPPLIES-ACTIVITIES	\$ 11,500	\$ 9,326	\$ 11,500	1.05	\$ 12,075	\$ 12,679	\$ 13,313	\$ 13,978
01	151	1541	5440 - FOOD	\$ 2,500	\$ 625	\$ 2,500	1.05	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	151	1541	5490 - SNACK BAR SUPPLY	\$ 1,000	\$ 250	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	151	1541	5499 - MINOR EQUIPMENT	\$ 1,250	\$ 1,019	\$ 1,500	1.05	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	151	1541	5956 - UNIFORMS	\$ 16,800	\$ 18,996	\$ 18,000	1.05	\$ 18,900	\$ 19,845	\$ 20,837	\$ 21,879
01	151	1541	TOTAL	\$ 38,550	\$ 39,026	\$ 42,500		\$ 44,625	\$ 46,856	\$ 49,199	\$ 51,659
BOXING (COMMUNITY SERVICES)											
01	151	1542	5020 - SALARIES-PART TIME	\$ 101,758	\$ 70,606	\$ 117,090	1.05	\$ 122,945	\$ 129,092	\$ 135,546	\$ 142,324
01	151	1542	5180 - ALLOCATED BENEFITS	\$ 22,922	\$ 25,502	\$ 20,102	1.05	\$ 21,107	\$ 22,162	\$ 23,271	\$ 24,434
01	151	1542	5499 - MINOR EQUIPMENT	\$ 6,000	\$ 5,031	\$ 6,000	1.05	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	151	1542	5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	151	1542	5914 - MEMBERSHIPS	\$ 1,200	\$ 2,278	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	151	1542	5952 - SPECIAL EVENTS	\$ 15,500	\$ 15,312	\$ 18,000	1.05	\$ 18,900	\$ 19,845	\$ 20,837	\$ 21,879
01	151	1542	5956 - UNIFORMS	\$ 1,000	\$ 1,297	\$ 1,500	1.05	\$ 1,575	\$ 1,654	\$ 1,736	\$ 1,823
01	151	1542	6020 - EQUIPMENT	\$ -	\$ -	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	151	1542	TOTAL	\$ 148,380	\$ 120,026	\$ 169,692		\$ 178,177	\$ 187,085	\$ 196,440	\$ 206,262
SPECIAL EVENTS (COMMUNITY SERVICES)											
01	151	1543	5430 - SUPPLIES-ACTIVITIES	\$ 5,000	\$ 18,572	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	151	1543	5952 - SPECIAL EVENTS	\$ 120,000	\$ 150,529	\$ 140,000	1.05	\$ 147,000	\$ 154,350	\$ 162,068	\$ 170,171
01	151	1543	6020 - EQUIPMENT	\$ -	\$ 19,099	\$ 8,000	1.05	\$ 8,400	\$ 8,820	\$ 9,261	\$ 9,724
01	151	1543	TOTAL	\$ 125,000	\$ 188,200	\$ 168,000		\$ 176,400	\$ 185,220	\$ 194,481	\$ 204,205
FOURTH OF JULY (COMMUNITY SERVICES)											
01	151	1544	5210 - CONTR SVCS-PRIVATE	\$ 75,000	\$ 58,307	\$ 85,000	1.05	\$ 89,250	\$ 93,713	\$ 98,398	\$ 103,318
01	151	1544	5430 - SUPPLIES-ACTIVITIES	\$ 10,000	\$ 6,145	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	151	1544	5440 - FOOD	\$ 2,500	\$ 625	\$ 2,500	1.05	\$ 2,625	\$ 2,756	\$ 2,894	\$ 3,039
01	151	1544	TOTAL	\$ 87,500	\$ 65,077	\$ 97,500		\$ 102,375	\$ 107,494	\$ 112,868	\$ 118,512

City of South El Monte
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General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
NIGHT MARKETS (COMMUNITY SERVICES)											
01	151	1545	5210 - CONTR SVCS-PRIVATE	\$ 19,500	\$ 36,272	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	151	1545	5430 - SUPPLIES-ACTIVITIES	\$ 35,000	\$ 17,584	\$ 35,000	1.05	\$ 36,750	\$ 38,588	\$ 40,517	\$ 42,543
01	151	1545	5499 - MINOR EQUIPMENT	\$ 29,500	\$ 36,502	\$ 50,000	1.05	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775
01	151	1545	TOTAL	\$ 84,000	\$ 90,358	\$ 110,000		\$ 115,500	\$ 121,275	\$ 127,339	\$ 133,706
CHRISTMAS WISH (COMMUNITY SERVICES)											
01	151	1546	5210 - CONTR SVCS-PRIVATE	\$ 9,000	\$ 3,539	\$ 12,000	1.05	\$ 12,600	\$ 13,230	\$ 13,892	\$ 14,586
01	151	1546	5406 - SPECIAL DEPT. SUPPLIES	\$ 22,000	\$ 32,880	\$ 24,000	1.05	\$ 25,200	\$ 26,460	\$ 27,783	\$ 29,172
01	151	1546	5440 - FOOD	\$ 5,000	\$ 3,705	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	151	1546	TOTAL	\$ 36,000	\$ 40,124	\$ 41,000		\$ 43,050	\$ 45,203	\$ 47,463	\$ 49,836
FLAGS OF VALOR											
01	151	1548	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ 11,000	1.05	\$ 11,550	\$ 12,128	\$ 12,734	\$ 13,371
01	151	1548	TOTAL	\$ -	\$ -	\$ 11,000		\$ 11,550	\$ 12,128	\$ 12,734	\$ 13,371
COMMUNITY CENTER (PUBLIC WORKS)											
01	160	1610	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,000	\$ 489	\$ 1,600	1.05	\$ 1,680	\$ 1,764	\$ 1,852	\$ 1,945
01	160	1610	5420 - EMERGENCY SUPPLIES	\$ 1,500	\$ 2,557	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	160	1610	5520 - MAINTENANCE-GENERAL	\$ 25,000	\$ 14,739	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	160	1610	TOTAL	\$ 27,500	\$ 17,785	\$ 28,600		\$ 30,030	\$ 31,532	\$ 33,108	\$ 34,763
SENIOR CENTER (PUBLIC WORKS)											
01	160	1620	5420 - EMERGENCY SUPPLIES	\$ 700	\$ 805	\$ 600	1.05	\$ 630	\$ 662	\$ 695	\$ 729
01	160	1620	5520 - MAINTENANCE-GENERAL	\$ 25,000	\$ 32,402	\$ 30,000	1.05	\$ 31,500	\$ 33,075	\$ 34,729	\$ 36,465
01	160	1620	6020 - EQUIPMENT		\$ 28,480	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	160	1620	6025 - IMPROVEMENTS	\$ -	\$ 16,760	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	160	1620	TOTAL	\$ 25,700	\$ 78,447	\$ 30,600		\$ 32,130	\$ 33,737	\$ 35,423	\$ 37,194
MINI-CENTER (PUBLIC WORKS)											
01	160	1630	5420 - EMERGENCY SUPPLIES	\$ 700	\$ 175	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	160	1630	5520 - MAINTENANCE-GENERAL	\$ 10,000	\$ 5,761	\$ 8,500	1.05	\$ 8,925	\$ 9,371	\$ 9,840	\$ 10,332
01	160	1630	TOTAL	\$ 10,700	\$ 5,936	\$ 8,500		\$ 8,925	\$ 9,371	\$ 9,840	\$ 10,332

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
AQUATICS (PUBLIC WORKS)											
01	160	1640	5420 - EMERGENCY SUPPLIES	\$ 1,200	\$ 705	\$ 1,100	1.05	\$ 1,155	\$ 1,213	\$ 1,273	\$ 1,337
01	160	1640	5425 - POOL SUPPLIES	\$ 20,000	\$ 21,519	\$ 35,000	1.05	\$ 36,750	\$ 38,588	\$ 40,517	\$ 42,543
01	160	1640	5520 - MAINTENANCE-GENERAL	\$ 20,000	\$ 11,315	\$ 27,000	1.05	\$ 28,350	\$ 29,768	\$ 31,256	\$ 32,819
01	160	1640	TOTAL	\$ 41,200	\$ 33,539	\$ 63,100		\$ 66,255	\$ 69,568	\$ 73,046	\$ 76,698
NEW TEMPLE PARK (PUBLIC WORKS)											
01	160	1650	5420 - EMERGENCY SUPPLIES	\$ 600	\$ 150	\$ 300	1.05	\$ 315	\$ 331	\$ 347	\$ 365
01	160	1650	5520 - MAINTENANCE-GENERAL	\$ 60,000	\$ 72,901	\$ 65,000	1.05	\$ 68,250	\$ 71,663	\$ 75,246	\$ 79,008
01	160	1650	6025 - IMPROVEMENTS	\$ 20,000	\$ 2,731	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	160	1650	TOTAL	\$ 80,600	\$ 75,782	\$ 65,300		\$ 68,565	\$ 71,993	\$ 75,593	\$ 79,373
SHIVELY PARK (PUBLIC WORKS)											
01	160	1660	5420 - EMERGENCY SUPPLIES	\$ 200	\$ 50	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	160	1660	5520 - MAINTENANCE-GENERAL	\$ 23,000	\$ 22,571	\$ 16,000	1.05	\$ 16,800	\$ 17,640	\$ 18,522	\$ 19,448
01	160	1660	6025 - IMPROVEMENTS	\$ 20,000	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	160	1660	TOTAL	\$ 43,200	\$ 22,621	\$ 16,000		\$ 16,800	\$ 17,640	\$ 18,522	\$ 19,448
MARY VAN DYKE PARK (PUBLIC WORKS)											
01	160	1670	5420 - EMERGENCY SUPPLIES	\$ 350	\$ 88	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	160	1670	5520 - MAINTENANCE-GENERAL	\$ 20,000	\$ 16,637	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	160	1670	TOTAL	\$ 20,350	\$ 16,725	\$ 20,000		\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310

**City of South El Monte
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General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
PUBLIC WORKS ADMINISTRATION											
01	170	1020	5010 - SALARIES-FULL TIME	\$ 554,014	\$ 932,061	\$ 599,047	1.05	\$ 628,999	\$ 660,449	\$ 693,472	\$ 728,145
01	170	1020	5020 - SALARIES-PART TIME	\$ -	\$ 45,913	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1020	5030 - OVERTIME	\$ -	\$ 28,165	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1020	5180 - ALLOCATED BENEFITS	\$ 180,911	\$ 421,801	\$ 243,892	1.05	\$ 256,087	\$ 268,891	\$ 282,335	\$ 296,452
01	170	1020	5406 - SPECIAL DEPT. SUPPLIES	\$ 27,000	\$ 16,647	\$ 20,000	1.05	\$ 21,000	\$ 22,050	\$ 23,153	\$ 24,310
01	170	1020	5420 - EMERGENCY SUPPLIES	\$ -	\$ -	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	1020	5505 - EQUIPMENT MAINTENANCE	\$ 39,000	\$ 47,645	\$ 39,000	1.05	\$ 40,950	\$ 42,998	\$ 45,147	\$ 47,405
01	170	1020	5515 - JANITORIAL/CUSTODIAL SVCS	\$ 250,000	\$ 131,020	\$ 170,000	1.05	\$ 178,500	\$ 187,425	\$ 196,796	\$ 206,636
01	170	1020	5520 - MAINTENANCE-GENERAL	\$ -	\$ 20	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1020	5908 - TRAINING	\$ 5,000	\$ 6,674	\$ 7,500	1.05	\$ 7,875	\$ 8,269	\$ 8,682	\$ 9,116
01	170	1020	5910 - CONFERENCES/SEMINARS	\$ 5,197	\$ 9,164	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	170	1020	5914 - MEMBERSHIPS	\$ 3,000	\$ 2,115	\$ 6,000	1.05	\$ 6,300	\$ 6,615	\$ 6,946	\$ 7,293
01	170	1020	5956 - UNIFORMS	\$ 40,000	\$ 30,875	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	170	1020	5962 - TOOLS-SMALL	\$ -	\$ -	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
01	170	1020	TOTAL	\$ 1,104,122	\$ 1,672,100	\$ 1,146,439		\$ 1,203,761	\$ 1,263,949	\$ 1,327,146	\$ 1,393,504
PUBLIC SAFETY CENTER (PUBLIC WORKS)											
01	170	1100	5010 - SALARIES-FULL TIME	\$ 105,713	\$ 103,890	\$ 265,587	1.05	\$ 278,866	\$ 292,810	\$ 307,450	\$ 322,823
01	170	1100	5020 - SALARIES-PART TIME	\$ 68,705	\$ 50,134	\$ 80,904	1.05	\$ 84,949	\$ 89,197	\$ 93,656	\$ 98,339
01	170	1100	5030 - OVERTIME	\$ -	\$ 2,404	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1100	5120 - MEDICAL INSURANCE	\$ -	\$ 430	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
01	170	1100	5180 - ALLOCATED BENEFITS	\$ 49,012	\$ 60,866	\$ 153,959	1.05	\$ 161,657	\$ 169,740	\$ 178,227	\$ 187,138
01	170	1100	5215 - CONTR SVCS-PROFESSIONAL	\$ 90,000	\$ 120,291	\$ 125,000	1.05	\$ 131,250	\$ 137,813	\$ 144,703	\$ 151,938
01	170	1100	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,500	\$ 7,142	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	170	1100	5908 - TRAINING	\$ 1,000	\$ 250	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	1100	5956 - UNIFORMS	\$ 700	\$ 327	\$ 3,500	1.05	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
01	170	1100	6010 - VEHICLES	\$ 15,000	\$ 38,081	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
01	170	1100	6015 - OFFICE EQUIPMENT	\$ 35,000	\$ 24,900	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1100	TOTAL	\$ 366,630	\$ 408,715	\$ 634,950		\$ 666,698	\$ 700,032	\$ 735,034	\$ 771,786

City of South El Monte
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General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
CITY ENGINEERING (PUBLIC WORKS)											
01	170	1105	5215 - CONTR SVCS-PROFESSIONAL	\$ 845,280	\$ 669,081	\$ 855,780	1.05	\$ 898,569	\$ 943,497	\$ 990,672	\$ 1,040,206
01	170	1105	TOTAL	\$ 845,280	\$ 669,081	\$ 855,780		\$ 898,569	\$ 943,497	\$ 990,672	\$ 1,040,206
SCHOOL SAFETY											
01	170	1170	5020 - SALARIES-PART TIME	\$ 98,678	\$ 123,586	\$ 120,358	1.05	\$ 126,376	\$ 132,695	\$ 139,329	\$ 146,296
01	170	1170	5180 - ALLOCATED BENEFITS	\$ 8,357	\$ 10,915	\$ 9,207	1.05	\$ 9,667	\$ 10,151	\$ 10,658	\$ 11,191
01	170	1170	5956 - UNIFORMS	\$ 2,000	\$ 2,004	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	170	1170	5966 - FUEL	\$ 600	\$ 313	\$ 600	1.05	\$ 630	\$ 662	\$ 695	\$ 729
01	170	1170	TOTAL	\$ 109,635	\$ 136,818	\$ 132,165		\$ 138,773	\$ 145,712	\$ 152,998	\$ 160,647
ENVIRONMENTAL ENGINEERING (PUBLIC WORKS)											
01	170	1475	5215 - CONTR SVCS-PROFESSIONAL	\$ 54,432	\$ 61,486	\$ 54,432	1.05	\$ 57,154	\$ 60,011	\$ 63,012	\$ 66,162
01	170	1475	TOTAL	\$ 54,432	\$ 61,486	\$ 54,432		\$ 57,154	\$ 60,011	\$ 63,012	\$ 66,162
WASTE MANAGEMENT (PUBLIC WORKS)											
01	170	1480	5215 - CONTR SVCS-PROFESSIONAL	\$ 86,952	\$ 30,238	\$ 91,251	1.05	\$ 95,814	\$ 100,604	\$ 105,634	\$ 110,916
01	170	1480	TOTAL	\$ 86,952	\$ 30,238	\$ 91,251		\$ 95,814	\$ 100,604	\$ 105,634	\$ 110,916
EMERGENCY SERVICES (PUBLIC WORKS)											
01	170	1520	5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ -	\$ 50,000	1.05	\$ 52,500	\$ 55,125	\$ 57,881	\$ 60,775
01	170	1520	5430 - SUPPLIES-ACTIVITIES	\$ 9,000	\$ 20,810	\$ 9,000	1.05	\$ 9,450	\$ 9,923	\$ 10,419	\$ 10,940
01	170	1520	5914 - MEMBERSHIPS	\$ 1,500	\$ 1,653	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	170	1520	6020 - EQUIPMENT	\$ -	\$ 2,865	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1520	TOTAL	\$ 10,500	\$ 25,328	\$ 61,000		\$ 64,050	\$ 67,253	\$ 70,615	\$ 74,146
CITY HALL (PUBLIC WORKS)											
01	170	1710	5420 - EMERGENCY SUPPLIES	\$ 1,000	\$ 1,311	\$ 1,200	1.05	\$ 1,260	\$ 1,323	\$ 1,389	\$ 1,459
01	170	1710	5520 - MAINTENANCE-GENERAL	\$ 60,000	\$ 62,534	\$ 75,000	1.05	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
01	170	1710	6025 - IMPROVEMENTS	\$ 220,000	\$ -	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	170	1710	TOTAL	\$ 281,000	\$ 63,845	\$ 76,200		\$ 80,010	\$ 84,011	\$ 88,211	\$ 92,622

**City of South El Monte
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General Fund Expenditures**

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
MAINTENANCE YARD (PUBLIC WORKS)											
01	170	1720	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ 354	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1720	5420 - EMERGENCY SUPPLIES	\$ 3,500	\$ 2,860	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1720	5520 - MAINTENANCE-GENERAL	\$ 20,000	\$ 24,474	\$ 40,000	1.05	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
01	170	1720	6025 - IMPROVEMENTS	\$ 57,500	\$ 100,735	\$ 65,000	0.00	\$ -	\$ -	\$ -	\$ -
01	170	1720	TOTAL	\$ 81,000	\$ 128,423	\$ 105,000		\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
GENERAL UTILITIES (PUBLIC WORKS)											
01	170	1730	5705 - UTILITY-GAS	\$ 75,000	\$ 48,313	\$ 55,000	1.05	\$ 57,750	\$ 60,638	\$ 63,669	\$ 66,853
01	170	1730	5710 - UTILITY-ELECTRICITY	\$ 100,000	\$ 120,553	\$ 200,000	1.05	\$ 210,000	\$ 220,500	\$ 231,525	\$ 243,101
01	170	1730	5720 - UTILITY-WATER	\$ 198,000	\$ 249,489	\$ 280,000	1.05	\$ 294,000	\$ 308,700	\$ 324,135	\$ 340,342
01	170	1730	5725 - UTILITY-STREET LIGHTS	\$ -	\$ -	\$ 40,000	1.05	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
01	170	1730	TOTAL	\$ 373,000	\$ 418,355	\$ 575,000		\$ 603,750	\$ 633,938	\$ 665,634	\$ 698,916
BUILDING MAINTENANCE (PUBLIC WORKS)											
01	170	1740	5010 - SALARIES-FULL TIME	\$ 284,746	\$ 207,786	\$ 312,077	1.05	\$ 327,681	\$ 344,065	\$ 361,268	\$ 379,332
01	170	1740	5020 - SALARIES-PART TIME	\$ 53,726	\$ 24,620	\$ 43,147	1.05	\$ 45,304	\$ 47,570	\$ 49,948	\$ 52,445
01	170	1740	5030 - OVERTIME	\$ -	\$ 23,838	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1740	5180 - ALLOCATED BENEFITS	\$ 158,107	\$ 124,832	\$ 171,892	1.05	\$ 180,487	\$ 189,511	\$ 198,986	\$ 208,936
01	170	1740	5435 - JANITORIAL/CUSTODIAL SUPP	\$ 50,000	\$ 67,050	\$ 75,000	1.05	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
01	170	1740	5545 - GRAFFITI REMOVAL	\$ 3,000	\$ 1,806	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
01	170	1740	5962 - TOOLS-SMALL	\$ 2,700	\$ 1,063	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1740	TOTAL	\$ 552,279	\$ 450,995	\$ 604,116		\$ 634,322	\$ 666,038	\$ 699,340	\$ 734,307
LANDSCAPE MAINTENANCE (PUBLIC WORKS)											
01	170	1750	5010 - SALARIES-FULL TIME	\$ 533,842	\$ 402,600	\$ 590,881	1.05	\$ 620,425	\$ 651,446	\$ 684,019	\$ 718,220
01	170	1750	5020 - SALARIES-PART TIME	\$ 33,486	\$ 19,295	\$ 61,992	1.05	\$ 65,092	\$ 68,346	\$ 71,763	\$ 75,352
01	170	1750	5030 - OVERTIME	\$ -	\$ 21,368	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1750	5180 - ALLOCATED BENEFITS	\$ 245,206	\$ 177,078	\$ 276,435	1.05	\$ 290,257	\$ 304,770	\$ 320,008	\$ 336,008
01	170	1750	5215 - CONTR SVCS-PROFESSIONAL	\$ 300,000	\$ 294,705	\$ 300,000	1.05	\$ 315,000	\$ 330,750	\$ 347,288	\$ 364,652
01	170	1750	5505 - EQUIPMENT MAINTENANCE	\$ 15,000	\$ 7,162	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
01	170	1750	5520 - MAINTENANCE-GENERAL	\$ 21,000	\$ 15,206	\$ 21,000	1.05	\$ 22,050	\$ 23,153	\$ 24,310	\$ 25,526
01	170	1750	5962 - TOOLS-SMALL	\$ 20,000	\$ 17,871	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1750	TOTAL	\$ 1,168,534	\$ 955,285	\$ 1,260,308		\$ 1,323,323	\$ 1,389,490	\$ 1,458,964	\$ 1,531,912

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
STREET MAINTENANCE (PUBLIC WORKS)											
01	170	1760	5010 - SALARIES-FULL TIME	\$ 313,324	\$ 232,843	\$ 359,836	1.05	\$ 377,828	\$ 396,719	\$ 416,555	\$ 437,383
01	170	1760	5020 - SALARIES-PART TIME	\$ 16,743	\$ 26,176	\$ 19,997	1.05	\$ 20,997	\$ 22,047	\$ 23,149	\$ 24,306
01	170	1760	5030 - OVERTIME	\$ -	\$ 5,113	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1760	5180 - ALLOCATED BENEFITS	\$ 176,582	\$ 133,160	\$ 207,787	1.05	\$ 218,176	\$ 229,085	\$ 240,539	\$ 252,566
01	170	1760	5520 - MAINTENANCE-GENERAL	\$ -	\$ 37	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1760	5540 - STREET MAINTENANCE	\$ 150,000	\$ 146,847	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1760	5545 - GRAFFITI REMOVAL	\$ 3,000	\$ 4,157	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
01	170	1760	5962 - TOOLS-SMALL	\$ -	\$ 1,230	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1760	TOTAL	\$ 659,649	\$ 549,563	\$ 592,620		\$ 622,251	\$ 653,364	\$ 686,032	\$ 720,333
VEHICLE MAINTENANCE (PUBLIC WORKS)											
01	170	1770	5010 - SALARIES-FULL TIME	\$ 79,998	\$ -	\$ 152,527	1.05	\$ 160,153	\$ 168,161	\$ 176,569	\$ 185,398
01	170	1770	5020 - SALARIES-PART TIME	\$ 25,069	\$ 30,009	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
01	170	1770	5180 - ALLOCATED BENEFITS	\$ 39,486	\$ 2,443	\$ 76,307	1.05	\$ 80,122	\$ 84,128	\$ 88,335	\$ 92,752
01	170	1770	5525 - VEHICLE MAINTENANCE	\$ 50,000	\$ 93,602	\$ 100,000	1.05	\$ 105,000	\$ 110,250	\$ 115,763	\$ 121,551
01	170	1770	5950 - EQUIPMENT LEASE	\$ -	\$ -	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
01	170	1770	6010 - VEHICLES	\$ 220,000	\$ 240,600	\$ 310,000	0.00	\$ -	\$ -	\$ -	\$ -
01	170	1770	6020 - EQUIPMENT	\$ -	\$ -	\$ 43,000	1.05	\$ 45,150	\$ 47,408	\$ 49,778	\$ 52,267
01	170	1770	TOTAL	\$ 414,553	\$ 366,654	\$ 681,834		\$ 390,426	\$ 409,947	\$ 430,444	\$ 451,967
CODE ENFORCEMENT (PUBLIC WORKS)											
01	170	7020	5010 - SALARIES-FULL TIME	\$ 445,778	\$ 161,750	\$ 388,965	1.05	\$ 408,413	\$ 428,834	\$ 450,276	\$ 472,789
01	170	7020	5030 - OVERTIME	\$ 3,000	\$ 8,438	\$ 3,000	1.05	\$ 3,150	\$ 3,308	\$ 3,473	\$ 3,647
01	170	7020	5180 - ALLOCATED BENEFITS	\$ 210,506	\$ 69,283	\$ 195,495	1.05	\$ 205,270	\$ 215,533	\$ 226,310	\$ 237,625
01	170	7020	5215 - CONTR SVCS-PROFESSIONAL	\$ 21,000	\$ 13,281	\$ 21,000	1.05	\$ 22,050	\$ 23,153	\$ 24,310	\$ 25,526
01	170	7020	5406 - SPECIAL DEPT. SUPPLIES	\$ 1,000	\$ 2,147	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	7020	5908 - TRAINING	\$ 700	\$ 175	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	7020	5914 - MEMBERSHIPS	\$ -	\$ -	\$ 1,000	1.05	\$ 1,050	\$ 1,103	\$ 1,158	\$ 1,216
01	170	7020	5956 - UNIFORMS	\$ 3,500	\$ 1,589	\$ 3,500	1.05	\$ 3,675	\$ 3,859	\$ 4,052	\$ 4,254
01	170	7020	6010 - VEHICLES	\$ 35,000	\$ 42,633	\$ -	0.00	\$ -	\$ -	\$ -	\$ -
01	170	7020	TOTAL	\$ 720,484	\$ 299,296	\$ 614,960		\$ 645,708	\$ 677,993	\$ 711,893	\$ 747,488
GENERAL FUND TOTAL EXPENDITURES				\$ 23,812,444	\$ 24,267,330	\$ 26,732,526		\$ 27,645,398	\$ 28,984,597	\$ 30,390,752	\$ 31,867,205

City of South El Monte
Fiscal 2025-26 Proposed Budget
General Fund Expenditures

FUND	DEPT	DIVISION	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
GENERAL FUND TOTAL REVENUES				\$ 23,356,013	\$ 24,959,612	\$ 26,283,782		\$ 26,398,893	\$ 27,109,326	\$ 27,691,763	\$ 28,275,581
GENERAL FUND TOTAL EXPENDITURES				\$ (23,812,444)	\$ (24,267,330)	\$ (26,732,526)		\$ (27,645,398)	\$ (28,984,597)	\$ (30,390,752)	\$ (31,867,205)
NET SURPLUS / (DEFICIT)				\$ (456,431)	\$ 692,282	\$ (448,744)		\$ (1,246,505)	\$ (1,875,271)	\$ (2,698,989)	\$ (3,591,624)
ESTIMATED FUND BALANCE - BEGINNING OF FISCAL YEAR				\$ 17,376,534	\$ 17,376,534	\$ 18,068,816		\$ 17,620,072	\$ 16,373,567	\$ 14,498,296	\$ 11,799,307
ESTIMATED FUND BALANCE - END OF FISCAL YEAR				\$ 16,920,103	\$ 18,068,816	\$ 17,620,072		\$ 16,373,567	\$ 14,498,296	\$ 11,799,307	\$ 8,207,682

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY COUNCIL**

**ACCOUNT NO:
01-100-1010**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	110,379	129,944	117,561
Allocated Benefits	5180	65,367	97,306	92,740
TOTAL PERSONNEL:		175,746	227,250	210,301
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	7,000	20,247	10,000
Training	5908	1,000	350	2,000
Conferences/Seminars:	5910			
Acosta		15,000	11,965	18,000
Borjorquez		15,000	11,965	18,000
Delgado		15,000	11,965	18,000
Olmos		15,000	11,964	18,000
Rodriguez		15,000	11,964	18,000
Meeting Expense	5912	7,000	5,940	7,000
Memberships	5914	31,940	44,848	31,940
TOTAL M & O:		121,940	131,208	140,940
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		297,686	358,458	351,241

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CITY COUNCIL

ACCOUNT NO:
01-100-1010

BUDGET REQUEST DESCRIPTIONS		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time Consists five City Council members.	117,561
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	92,740
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards and forms, and other general office supplies.	10,000
5908	Training To provide for technical training classes for Council Secretary, such as computer programs.	2,000
5910	Conferences/Seminars Per Diem to attend conferences and meetings held out of town to pay for meals, parking fees and tips. Provides for travel expenses such as airline tickets, and mileage, as well as lodging expenses including hotel reservations and registration fees to attend conferences.	90,000
5912	Meeting Expense Provides for expenses incurred to attend local meetings or seminars. And City Council/ or hosted meetings.	7,000
5914	Memberships Provides for membership fees to professional organizations such as:	
	California Contract Cities Association	3,800
	League of California Cities - State	7,764
	League of California Cities - County	1,113
	NALEO, Inc. - Individuals	100
	San Gabriel Valley Economic Partnerships	5,250
	San Gabriel Valley Council of Governments	8,400
	Southern California Association of Governments	2,513
	International Council of Shopping Centers	500
	Los Angeles County Economic Dev. Corp.	2,500
		<u>31,940</u>
		<u><u>351,241</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY MANAGER**

**ACCOUNT NO:
01-100-1020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	470,644	428,157	542,965
Part Time	5020	20,000	11,434	0
Overtime	5030	0	3,201	0
Allocated Benefits	5180	122,925	117,789	171,551
TOTAL PERSONNEL:		613,569	560,581	714,516
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	113,000	174,714	91,000
Office Supplies *	5405	7,000	6,715	7,000
Conferences/Seminars	5910	10,000	12,212	18,000
Meeting Expense	5912	3,000	2,156	3,000
Memberships	5914	3,000	1,050	3,000
Postage ***	5916	6,000	7,390	6,000
Subscriptions	5932	4,000	3,901	4,000
TOTAL M & O:		146,000	208,138	132,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		759,569	768,719	846,516

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY MANAGER**

**ACCOUNT NO:
01-100-1020**

BUDGET REQUEST DESCRIPTIONS		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time Consists of: (1) FT City Manager (1) FT Sr. Exec. Assistant / Comm. Liaison (1) FT Administrative Coordinator (1) FT Admin. Assistant	542,965
5020	Salaries - Part Time Interns (summer program)	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	171,551
5215	Contract Services-Professional Townsend Public Affairs - Lobbying Services Contingency - Other	81,000 10,000 91,000
5405	Office Supplies General office supplies.	7,000
5910	Conferences/Seminars Provides for travel expenses for City Manager such as airline tickets and mileage, as well as lodging expenses including hotel reservations and registration fees to attend conferences such as: California Contract Cities Annual Municipal Seminar NLC Congressional City Conference ICSC Las Vegas League of California Cities City Managers Conferences	18,000
5912	Meeting Expense Provides for expenses incurred by the City Manager and Administrative Staff to attend local meetings or seminars	3,000
5914	Memberships Provides for membership fees to professional organizations such as: San Gabriel Valley City Managers ICMA- International City Managers Association	3,000
5916	Postage	6,000
5932	Subscriptions Zoom, LA Times and SGV Tribune	4,000
6015	Equipment	0
		846,516

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CITY ATTORNEY

ACCOUNT NO:
01-100-1030

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits:	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	430,000	587,149	700,000
TOTAL M & O:		430,000	587,149	700,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		430,000	587,149	700,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY ATTORNEY**

**ACCOUNT NO:
01-100-1030**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Professional	700,000
		<u><u>700,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
COMMUNITY PROMOTION**

**ACCOUNT NO:
01-100-1040**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits:	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	8,000	9,895	8,500
Departmental Supplies	5406	2,500	2,667	500
Conference/Training	5908	1,400	1,199	3,500
Postage	5916	25,000	6,250	25,000
Newsletter	5921	78,000	70,492	76,000
Misc. Community Promotions	5922	50,720	93,174	53,720
TOTAL M & O:		165,620	183,677	167,220
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		165,620	183,677	167,220

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY PROMOTION

ACCOUNT NO:
01-100-1040

BUDGET REQUEST DESCRIPTIONS			
Acct #	Description:		Amount:
5215	Contract Service-Professional Website - Civic Plus		8,500
5406	Departmental Supplies Digital Media Equipment Maintenance		500
5908	Conference/Training California Public Information Officials (CAPIO) Membership California Public Information Officials (CAPIO) Conference Social Media Summit	500 2,600 400	3,500
5916	Newsletter Postage Provides for postage (at bulk rate costs) to mail out the monthly community newsletter.		25,000
5921	Newsletter Contract services for newsletter publishing.		76,000
5922	Misc. Community Promotions Conference and City Sponsored Give Aways Sponsorships. (\$500 limit per organization) Awards given to Community-Congress-Residents State of the City Giveaway City Hall/ Winter, Spring, Summer, Fall Décor 4th of July Giveaways Sponsorships (e.g. Yearbooks pages, School Pamphlets) Events Promotions (Flowers, Decors, and Community Outreach)	8,000 5,000 8,000 7,000 720 10,000 2,000 13,000	53,720
6015	Equipment		0
			167,220

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
HUMAN RESOURCES**

**ACCOUNT NO:
01-100-1050**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	317,721	164,494	324,556
Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	63,905	69,423	121,298
TOTAL PERSONNEL:		381,626	233,917	445,854
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	20,000	13,690	100,000
Departmental Supplies	5406	5,000	11,252	14,000
Misc. Operating Expenses	5900	2,000	500	-
Training	5908	5,000	5,360	15,000
Conferences/Seminars	5910	5,000	2,001	7,500
Meeting Expense	5912	1,500	545	1,000
Memberships	5914	5,000	2,509	6,000
Advertising	5918	2,000	2,024	5,000
Fingerprinting	5934	5,000	3,729	5,000
Employee Physicals	5936	18,000	9,077	20,000
Education Reimbursement	5938	15,000	14,575	20,000
Employee Recognition	5940	18,000	13,539	20,000
Medical Insurance-Admin Fee	5941	3,000	3,102	4,000
Medical Insurance-Retired	5945	17,500	16,645	20,000
CalPERS Unfunded Liability	5947	-	80,064	165,000
TOTAL M & O:		122,000	178,612	402,500
<u>CAPITAL OUTLAY</u>				
Equipment	6015	-	-	-
TOTAL CAPITAL OUTLAY:		-	-	-
TOTAL DIVISION COSTS:		503,626	412,529	848,354

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
HUMAN RESOURCES**

**ACCOUNT NO:
01-100-1050**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT HR/Risk Mgmt. Director (1) FT HR/Risk Mgmt. Analyst (1) FT HR/Risk Mgmt. Admin. Assistant	324,556
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	121,298
5215	Contract Services-Professional Attorney: Personnel Rules Update - Lexipol Muni Temp	100,000
5406	Departmental Supplies Employee testing, and department supplies. New Hire Branded Materials	14,000
5900	Misc. Operating Expenses Miscellaneous	0
5908	Training JPIA Training snacks, food, beverage CalPELRA Training: hotel, meals CalPERS/SHRM Training: meals Exam Preparation (Training) Fee, hotel, meals	15,000
5910	Conferences/Seminars California Public Employers Labor Relations Association (CalPELRA) Conference. NeoGov Conference	7,500
5912	Meeting Expense Provides for expenses incurred to host City sponsored trainings.	1,000
5914	Memberships Provides for membership fees to professional organizations. GovernmentJobs.com (NEOGOV) Southern California Public Labor Relations Council (SCPLRC) CalPELRA AALRR Society of Human Resources Management (SHRM): Two (2) HR Professionals Membership, Certificate Exam Fee CalChamber	6,000
5918	Advertising Posting job on career for immediate/urgent need through NEOGOV with Advertising Function Prediction for only few job titles that need	5,000
5934	Fingerprinting Provides funds for verification of new applicants' background checks.	5,000
5936	Employee Physicals/ DOT Drug Testing Medical physicals for new employees and existing employees.	20,000
5938	Education Reimbursement Professional education for staff.	20,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
HUMAN RESOURCES**

**ACCOUNT NO:
01-100-1050**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5940	Employee Recognition Employee service awards, plaques, flowers, holiday dinner, picnic, Employee Wellness Employee service awards: adding small award for 1 year completion to encourage continue employment Program monthly activities, and employee retreat (recreation staff). <i>**Note: City Wide credit card rebate applied to employee picnic event</i>	20,000
5941	Medical Insurance-Admin Fee (CalPERS)	4,000
5945	Medical Insurance-Retired Employer portion of Retiree costs.	20,000
5947	CalPERS Unfunded Liability Misc. Classic Misc. 2nd Tier PEPRA Replacement Benefit Contribution	143,506 2,612 11,028 8,165 <u>165,311</u>
		<u><u>848,665</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
RISK MANAGEMENT**

**NEW ACCOUNT NO:
01-100-1060**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	122,680	0
Part Time	5020	0	0	0
Overtime	5030	0	401	0
Allocated Benefits	5180	0	53,874	0
TOTAL PERSONNEL:		0	176,955	0
<u>MAINT. & OPERATIONS</u>				
Crime Insurance	5805	1,366	1,366	1,503
General Liability Insurance	5810	237,299	237,299	282,222
Workers Comp. Insurance	5815	376,084	376,084	336,307
Property & Auto Insurance	5820	187,854	187,854	193,311
Environmental Insurance	5825	3,056	3,056	3,361
Conferences/ Seminars	5910	2,000	549	3,000
Memberships	5914	850	300	850
Claims & Damages	5943	0	12,094	0
TOTAL M & O:		808,509	818,602	820,554
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		808,509	995,557	820,554

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
RISK MANAGEMENT**

**ACCOUNT NO:
01-100-1060**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
5805	Crime Insurance Cost of Crime Insurance (Alliant Crime Insurance Program) Annual Renewal, Monthly service	1,503
5810	General Liability Insurance-CJPIA Provides for liability coverage for claims against the City. City shares in a pool with other entities through California Joint Powers Insurance Authority. (5%-20% increase from previous year OR Average of past 3 years whichever is higher)	282,222
5815	Worker's Comp. Insurance-CJPIA Coverage for injuries incurred by employees while on City time. City shares in a pool with other entities through California Joint Powers Insurance Authority. (5%-20% increase from previous year OR Average of past 3 years whichever is higher)	336,307
5820	Property & Auto Insurance-CJPIA Blanket insurance coverage for the property & vehicles owned by the City. Insurance is administered by California Joint Powers Insurance Authority. (5%-20% increase from previous year OR Average of past 3 years whichever is higher)	193,311
5825	Environmental Insurance-CJPIA Liability insurance for hazardous waste. (5%-20% increase from previous year OR Average of past 3 years whichever is higher)	3,361
5910	Conferences/ Seminars CJPIA Annual Risk Management Educational Forum Registration, hotel, meals, parking Public Agency Risk management Association (PARMA) Registration, hotel, meals, parking	3,000
5914	Memberships Public Risk management Association (PRIMA) Public Agency Risk management Association (PARMA)	850
5943	Claims & Damages	-
		820,554

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PUBLIC SAFETY & LAW ENFORCEMENT

ACCOUNT NO:
01-110-1110

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Law Enforcement-Contract Svcs	5220	5,705,560	5,705,560	5,900,000
Liability Insurance	5610	670,475	670,475	700,000
Community Based Programs	5633	24,489	24,489	100,000
Saturation Patrol *	5635	331,575	331,575	300,000
TOTAL M & O:		6,732,099	6,732,099	7,000,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		6,732,099	6,732,099	7,000,000

* Applied cost of Sergeant towards Saturation Patrols.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SHERIFF**

**ACCOUNT NO:
01-110-1110**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5220	Law Enforcement-Contract Services General law services provided by Los Angeles County Sheriff. Increased 4.37% from the prior year.	5,900,000
5610	Liability Insurance Increased 13% from the prior year.	700,000
5633	Community Based Programs July 4th Festivities New Temple Park, SEMHS & Firework Suppression, Deputy Day, Neighborhood Watch and Business Watch. Increased 4.37% from the prior year.	100,000
5635	Saturation Patrol Applied cost of Sergeant towards Saturation Patrols. Special patrol time, overtime for incidents within the City. Increased 4.37% from the prior year.	300,000
6015	Equipment	0
		<u><u>7,000,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY CLERK**

**ACCOUNT NO:
01-120-1210**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	303,347	274,887	339,971
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	6,148	0
Allocated Benefits	5180	137,346	135,166	147,338
TOTAL PERSONNEL:		440,693	416,201	487,309
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	27,369	0
Departmental Supplies	5406	5,500	7,307	5,500
Training	5908	4,000	1,000	4,000
Conferences/Seminars	5910	3,000	1,960	3,000
Memberships	5914	850	833	870
Legal Advertising	5919	12,000	22,930	20,000
Municipal Code Supplements	5920	5,000	4,021	5,000
Software Licenses	5931	0	16,662	0
Records Management	5933	600	685	680
TOTAL M & O:		30,950	82,767	39,050
<u>CAPITAL OUTLAY</u>				
		0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		471,643	498,968	526,359

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY CLERK**

**ACCOUNT NO:
01-120-1210**

BUDGET REQUEST DESCRIPTIONS		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT City Clerk (1) FT Deputy City Clerk (1) FT Executive Assistant	339,971
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	147,338
5215	Contract Services-Professional	0
5406	Departmental Supplies Supplies used by City Clerk department i.e. business cards, forms, permanent binders and paper for minutes, resolutions and ordinances, supplies for agenda binders, ink for copier and passport equipment.	5,500
5908	Training Municipal Clerks Institute - Deputy City Clerk working to obtain Certified Municipal Clerk (CMC) Certification	4,000
5910	Conferences/Seminars Attendance at City Clerk's Assoc. of Calif (CCAC) and League of California's New Laws & Elections Annual Conferences,	3,000
5914	Memberships Provides for membership fees to professional organizations such as: City Clerks Association of California (\$250 City Clerk/\$250 Deputy CC) International Institute Municipal Clerks (\$235 City Clerk /\$135 Deputy CC)	500 370
		870
5919	Legal Advertising Publication of notices; Summary of Ordinances, NIBs, and Public Hearings.	20,000
5920	Municipal Code Codification - Quality Code Publishing Codification Services to SEM Municipal Code	5,000
5933	Records Management 1. SoCal Shred 2. Gladwell Governmental Services - Records Retention Schedule	330 350
		680
6015	Office Equipment	0
		<u>526,359</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ELECTIONS**

**ACCOUNT NO:
01-120-1220**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-LA County	5205	60,000	15,000	0
Election Supplies	5415	1,000	250	0
Advertising	5918	0	1,300	0
Legal Advertising	5919	5,000	11,917	0
TOTAL M & O:		66,000	28,467	0
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		66,000	28,467	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ELECTIONS**

**ACCOUNT NO:
01-120-1220**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5205	Contracted Services-LA County Registrar Recorder/Elections Division	0
5415	Election Supplies	0
5918	Advertising	0
5919	Legal Advertising	0
	Provides for translation & advertising associated with the local election- legal advertising	0
		<u>0</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ACCOUNTING**

**ACCOUNT NO:
01-130-1310**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	469,776	481,224	507,500
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	9,995	0
Allocated Benefits	5180	200,692	225,549	220,661
TOTAL PERSONNEL:		670,468	716,768	728,161
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	25,058	33,918	85,739
Armored Services	5280	2,294	2,429	2,446
Departmental Supplies	5406	3,800	1,951	3,800
Property Tax Audit	5903	10,195	10,319	10,495
Sales Tax Audit	5904	14,374	11,484	14,374
Annual Audit Services	5906	42,665	56,378	70,000
Training	5908	1,000	300	1,000
Conferences/Seminars	5910	4,630	4,652	4,630
Bank Charges	5913	17,411	17,776	17,758
Memberships	5914	3,074	1,649	3,074
TOTAL M & O:		124,501	140,856	213,316
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
<u>DEBT SERVICE</u>				
Principal Reduction	6105	0	0	389,255
Interest Expense	6110	299,169	299,169	286,734
Loan Repayment	6115	376,820	376,820	134,959
TOTAL DEBT SERVICE:		675,989	675,989	810,948
TOTAL DIVISION COSTS:		1,470,958	1,533,613	1,752,425

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ACCOUNTING**

**ACCOUNT NO:
01-130-1310**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	507,500
	(1) FT Director of Finance	
	General Fund reimbursed 5% by Prop A Fund - Admin	
	General Fund reimbursed 5% by Prop C Fund - Admin	
	General Fund reimbursed 5% by Measure M Fund - Admin	
	General Fund reimbursed 5% by Measure R Fund - Admin	
	(1) FT Accounting Manager	
	General Fund reimbursed 5% by Prop A Fund - Admin	
	General Fund reimbursed 5% by Prop C Fund - Admin	
	General Fund reimbursed 5% by Measure M Fund - Admin	
	General Fund reimbursed 5% by Measure R Fund - Admin	
	(1) FT Senior Accounting Specialist	
	General Fund reimbursed 5% by Prop A Fund - Admin	
	General Fund reimbursed 5% by Prop C Fund - Admin	
	General Fund reimbursed 5% by Measure M Fund - Admin	
	General Fund reimbursed 5% by Measure R Fund - Admin	
	(1) FT Accounting Technician	
	General Fund reimbursed 5% by Prop A Fund - Admin	
	General Fund reimbursed 5% by Prop C Fund - Admin	
	General Fund reimbursed 5% by Measure M Fund - Admin	
	General Fund reimbursed 5% by Measure R Fund - Admin	
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits	220,661
	Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp, and employer's share of payroll taxes.	
5215	Contract Services-Professional	
	Trusaic - ACA compliance with IRS (\$1,082.43 x 6) + (\$1,104.08 x 6) =	13,119
	Trusaic - mailing distribution	250
	CalPERS - GASB 68 (3 reports @\$350 each)	1,050
	GovInvest - GASB 68 Pension Actuarial Reporting	1,800
	GovInvest - GASB 75 OPEB Actuarial Reporting	4,250
	Fiduciary Experts - City's 457 plan ERISA 3 (38) fiduciary services	5,000
	CalPERS Social Security Administration 218 Annual Fee	270
	Cost, fee, and analysis	30,000
	Street appraisal evaluation	30,000
		85,739
5280	Armored Services	2,446
	Sectran Security (\$203.81 x 12 = \$2,446)	
5406	Departmental Supplies	3,800
	To purchase office supplies such as copier paper, toner, file folders, signature plates for warrants, business cards, and tax filing forms such as W-2 and 1099 forms.	
5903	Property Tax Audit	
	Contract with HDL for property tax audit and reporting services (\$2,175 per quarter)	8,700
	HDL - ACFR Statistics Package & Debt Report	1,095
	California Municipal Statistics - Property Tax Svcs \$700	700
		10,495
5904	Sales Tax Audit	14,374
	Contract with HDL for sales and transaction tax audit and reporting services.	

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ACCOUNTING**

**ACCOUNT NO:
01-130-1310**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5906	Annual Audit Services		
	Financial Audit, Single Audit, & Safe Clean Water Program Audit	60,000	
	Contract with HDL for transient occupancy tax audit and reporting services	10,000	
			70,000
5908	Training		1,000
	Provides funds for staff to attend training on the most current changes in tax laws, compliance filings, financial and accounting standards, rules, process, and technologies.		
5910	Conferences/Seminars		
	CSMFO Conference - 2 staff members (registration)	1,490	
	CSMFO Conference - 2 staff member (flight, lodging, per diem)	3,140	
			4,630
5913	Bank Charges		
	Global Payments - credit card machine rental (\$59.90 per month)	719	
	Global Payments - credit card processing fee	15,000	
	Authorized Net Gateway - credit card processing fees (\$6 per month)	72	
	Authorized Net Gateway - credit card processing fees (\$20 per month)	240	
	Merchant Bank Fee (\$16 per month)	192	
	EPX Merchant Settlement Fee (\$127.92 per month)	1,535	
			17,758
5914	Memberships		
	GFOA - 2 memberships (Director of Finance & Accounting Manager)	460	
	CSMFO - 2 members (Director of Finance & Accounting Manager)	270	
	Amazon Business Prime Membership	1,450	
	Costco Membership (6 memberships various departments)	300	
	Sam's Club Membership (8 memberships various departments)	245	
	MyCPE Membership (Director of Finance)	199	
	Municipal Management Assoc. of So. CA (MMASCC)	90	
	U.S. Bank National Association (TValue Annual Subscription)	60	
			3,074
6105	Principal Reduction		389,255
	CalPERS Unfunded Actuarial Liability Financing:		
	06/01/2026 Principal \$389,255.14		
6110	Interest Expense		286,734
	CalPERS Unfunded Actuarial Liability Financing:		
	12/01/2025 Interest \$143,367.08		
	06/01/2026 Interest \$143,367.08		
6115	Loan Repayment		134,959
	State of California - Solar Loan Repayment (\$67,479.57 twice a year)		
			<u><u>1,752,425</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	233,783	325,991	397,090
Departmental Supplies	5406	30,000	29,751	30,000
Utility-Phone/Cell Phone	5715	72,000	89,781	72,000
Software Licenses*	5931	216,436	147,506	281,488
Subscriptions	5932	9,760	8,930	9,760
Equipment Lease	5950	24,000	39,159	41,068
TOTAL M & O:		585,979	641,118	831,406
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		585,979	641,118	831,406

* Consolidated software that were budgeted under other departments under IT for better oversight.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
INFORMATION TECHNOLOGY**

**ACCOUNT NO:
01-130-1330**

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>	
5215	Contract Services-Professional		
	IT Services (82 Users X \$165/month)	162,360	
	Cloud Backup Services (5 Terabytes X \$150/month)	0	
	The City no longer has any servers to be backed up		
	Additional Services:		
	Azure Annual Subscription for Accella LMS	1,591	
	Azure Resource Cleanup	3,000	
	Microsoft 365 Licensing Resell	56,832	
	Microsoft autopilot for automating laptop setups	10,000	
	Carahsoft - scanning services (Community Development)	46,307	
	ActiveNet Recreation Management Software (Community Services)	7,000	
	ECS - scanning services (City Clerk)	75,000	
	Accela upgrades	35,000	
			397,090
5406	Departmental Supplies		
	Estimated replacement of laptops	27,000	
	Estimated replacement for workstations	3,000	
			30,000
5715	Utility-Phone/Cell Phone		
	Estimated City-wide cell-phone cost (First Net/T-Mobile)		72,000
5931	Software Licenses		
	Adobe	7,200	
	Black Knight annual fee (property data and analytics) (Community Development)	1,800	
	Canva (flyer software annual license)	125	
	Carahsoft Technology Corp. (Accela) (Community Development)	43,550	
	CivicPlus - CivicClerk Agenda Management (City Clerk)	17,495	
	ClearGov budgeting software annual license	17,922	
	Constant Contact (email blast software annual license)	1,800	
	CoStar Licensing (Community Development)	6,400	
	Disability Access Consultants - annual license	2,000	
	DocuSign (City Clerk)	3,312	
	E-File FPPC Form 700 (City Clerk)	1,035	
	ESRI GIS Licensing Renewal (Community Development)	800	
	GoGov - GOEnforce Code Enforcement subscription	5,000	
	GoGov - GOResult Citizens Management subscription	6,600	
	Laserfiche - Cloud Service (City Clerk archive)	18,250	
	Laserfiche - Departmental Repositories (City Clerk)	38,560	
	Link Tree (Community Services)	100	
	NeoGov Human Resources Software (HRIS) - For applicant tracking system, policy management, employee onboarding, electronic forms, and performance management, Analytics and Reporting	20,000	
	PageFreezer (Community Services)	2,500	
	Placer.ai (traffic analytics, demographics and visiting trends) (Community Dev.)	25,000	
	Readyly Platform - AI Customer Service and Support Software	9,000	
	Senior Registration Software License (Community Services)	1,500	
	Tyler Incode accounting software annual license	50,729	
	VeriBook Passport Appointing System (City Clerk)	810	
			281,488

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
INFORMATION TECHNOLOGY

ACCOUNT NO:
01-130-1330

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5932	Subscriptions	
	Adobe Sign	1,000
	Cable service (Charter)	600
	Internet Service (9274) ATT Fiber Line	3,960
	Telnyx Phone Service	<u>4,200</u>
		9,760
5950	Equipment Leases	
	Quadient Leasing	
	Postage machine	3,845
	Letter folding maching	1,755
	Xerox	
	Copies (black/white and color)	13,500
	Xerox - Printers and Copiers (6 total)	
	Public Safety (C8145H2)	3,392
	City Hall Copy Room (XC9070)	6,048
	City Hall CM (C8145)	2,690
	Community Center (C8155)	4,736
	Senior Center (C8155)	4,736
	Public Works Yard (B615)	<u>366</u>
		41,068
6015	Office Equipment	0
6020	Equipment	0
		<u><u>831,406</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ANIMAL CONTROL**

**ACCOUNT NO:
01-130-1460**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	175,557	204,317	175,557
TOTAL M & O:		175,557	204,317	175,557
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		175,557	204,317	175,557

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
ANIMAL CONTROL

ACCOUNT NO:
01-130-1460

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Public	
	City of Downey - Contract services with SEAACA for animal control.	
	Animal control permits	145,490
	Admin fees	2,989
	Licensing admin	10,677
	Animal can vassing	16,401
		175,557
		175,557

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PLANNING COMMISSION

ACCOUNT NO:
01-140-1410

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	9,000	7,650	9,000
Special Dept. Supplies	5406	300	149	500
Training	5908	5,000	1,250	3,000
TOTAL M & O:		14,300	9,049	12,500
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		14,300	9,049	12,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PLANNING COMMISSION**

**ACCOUNT NO:
01-140-1410**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public meeting.	9,000
5406	Departmental Supplies To purchase special supplies used only by the department such as office supplies, name plates and polo shirts for Commissioners.	500
5908	Training Provides funds for Commissioners to attend seminars and training to obtain the most current changes in laws and reporting requirements. Recommend (2) Commissioners to attend PC Academy	3,000
		<u><u>12,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY DEVELOPMENT

ACCOUNT NO:
01-140-1430

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	640,066	329,037	718,045
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	810	0
Allocated Benefits	5180	214,526	108,749	309,347
TOTAL PERSONNEL:		854,592	438,596	1,027,392
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	430,000	143,775	471,700
Departmental Supplies	5406	4,000	3,410	4,000
Training	5908	2,500	625	2,500
Conferences/Seminars	5910	7,800	6,976	8,000
Memberships	5914	1,600	1,013	2,140
Legal Notices	5919	5,000	1,250	0
Software Licenses	5931	0	2,766	0
TOTAL M & O:		450,900	159,815	488,340
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,305,492	598,411	1,515,732

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY DEVELOPMENT

ACCOUNT NO:
01-140-1430

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Community Development Director (1) FT Community Development Analyst (1) FT Community Development Executive Assistant (1) FT Planning Manager (1) FT Planning Assistant (2) FT Permit Technicians	718,045
5020	Salaries - Part Time	0
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	309,347
5215	Contract Services-Professional CEQA Environmental Assessments (City Initiated Projects - GP, ZC, MND) Transtech Dev. Review Services (Traffic/Building COAs) for Planning Applications General Plan Update Phase 1 (Land-use, Circulation, Resources, Econ Dev, Digital Equity) Economic Development Implementation Cannabis Consultant	25,000 30,000 300,000 25,700 91,000
		471,700
5406	Departmental Supplies To purchased special supplies used only by the department such as business cards, equipment, postage, ink, scales, office supplies, forms, refreshments for hosted meetings	4,000
5908	Training Provides funds for staff to attend seminars and training in most current changes in laws and reporting requirements. Trainings include Grant writing and management classes \$1,100, Administrative Professional Accelerated Cert Program \$1,200, American Institute of Certified Planners \$75	2,500
5910	Conferences/Seminars Provides funds to attend conferences and meetings held out of town. To pay for meals, parking fees, tips mileage and registration fees APA, ICSC, LV, PS, Monterey Bay, registration and per diem \$1,010, Registration \$2,250, Hotel \$2,250 Annual California Housing Conference \$2,025	8,000
5914	Membership American Planning Association (GA, GM, CH)) International Council of Shopping Centers (ICSC) (\$340 every 3 years)	1,800 340
		2,140
5919	Legal Notices (Moved to City Clerk) New legal requirements to post Ordinances in the newspaper	0
		<u>1,515,732</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
BUILDING & SAFETY**

**ACCOUNT NO:
01-140-1440**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	423,790	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	6,919	0
Allocated Benefits	5180	0	202,715	0
TOTAL PERSONNEL:		0	633,424	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private*	5210	0	0	0
Contract Services-Professional	5215	385,500	446,709	405,000
Foreclosed Property Services	5273	3,000	750	0
Departmental Supplies	5406	1,500	679	1,000
Training	5908	500	640	600
Memberships	5914	0	0	0
TOTAL M & O:		390,500	448,778	406,600
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		390,500	1,082,202	406,600

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
BUILDING & SAFETY**

**ACCOUNT NO:
01-140-1440**

BUDGET REQUEST DESCRIPTIONS		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services-Professional Plan checking services and special inspections by contract: Transtech (Building Plan Check Services) Bureau Veritas (Building Inspection, Permit Tech Services, Building Official Services, and Business License Inspections)(Expires 12/25)	300,000 105,000
		405,000
5273	Foreclosed Property Services - Vendor to be determined Foreclosure Registration Fee Split	0
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, re-order forms, ink, supplies,etc.	1,000
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements. CALBO education week (\$500)	600
		406,600

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
WOMEN'S COMMISSION**

**ACCOUNT NO:
01-150-1505**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	2,000	1,600	2,000
Departmental Supplies	5406	750	666	1,000
Conference / Seminars	5910	500	539	1,000
Special Events	5952	0	0	10,000
TOTAL M & O:		3,250	2,805	14,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		3,250	2,805	14,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
WOMEN'S COMMISSION**

**ACCOUNT NO:
01-150-1505**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public commission meetings.	2,000
5406	Departmental Supplies Provides for Polos & Swag Bags for, General Supplies	1,000
5910	Conference/Seminars Provides funds to attend conferences and meetings held out of town; will pay for registration fees	1,000
5952	Special Events Funds for Annual Women's Empowerment Event and Community Bike Ride	10,000
		<u><u>14,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY SERVICES COMMISSION

ACCOUNT NO:
01-150-1510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	5,500	3,275	7,700
Departmental Supplies	5406	750	1,026	1,200
Conferences/Seminars	5910	0	0	0
Memberships	5914	0	0	0
TOTAL M & O:		6,250	4,301	8,900
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		6,250	4,301	8,900

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY SERVICES COMMISSION

ACCOUNT NO:
01-150-1510

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public commission meetings.	7,700
5406	Departmental Supplies Provides for Polos for Commissioner's & Swag Bag	1,200
		<u><u>8,900</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PATRIOTIC COMMISSION**

**ACCOUNT NO:
01-150-1515**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Stipend	5204	5,500	2,975	5,500
Departmental Supplies	5406	1,500	977	2,500
TOTAL M & O:		7,000	3,952	8,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		7,000	3,952	8,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PATRIOTIC COMMISSION**

**ACCOUNT NO:
01-150-1515**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5204	Stipend Stipend per estimated number of public meetings.	5,500
5406	Departmental Supplies Provides for Polos & Swag Bags for Commissioners, Patriotic supplies, and Military Street Banners	2,500
		<u><u>8,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	282,302	375,719	296,088
Salaries - Part Time	5020	112,402	138,003	113,781
Overtime	5030	0	2,001	0
Allocated Benefits	5180	141,967	207,047	156,529
TOTAL PERSONNEL:		536,671	722,770	566,398
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	4,500	21,885	4,500
Supplies-Activities	5430	16,500	22,052	34,000
Food	5440	0	0	0
Training	5908	2,000	1,787	2,000
Conferences/Seminars	5910	6,000	3,931	7,000
Volunteer Recognition Dinner	5937	0	0	0
Special Events	5952	21,500	28,447	40,000
Uniforms	5956	700	175	1,000
TOTAL M & O:		51,200	78,277	88,500
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
Equipment	6020	5,500	0	15,000
TOTAL CAPITAL OUTLAY:		5,500	0	15,000
TOTAL DIVISION COSTS:		593,371	801,047	669,898

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Senior Services Supervisor General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (1) FT Senior Services Coordinator General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (2) FT Van Drivers - Class B General Fund 100% Reimbursed by Prop A Fund - Paratransit	296,088
5020	Salaries - Part Time (2) PT Senior Recreation Leader General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (1) PT Recreation Leaders General Fund 25% Reimbursed by Prop A Fund - Paratransit General Fund 50% Reimbursed by Older American Act Fund (1) PT Van Driver - Class B General Fund 100% Reimbursed by Prop A Fund - Paratransit (1) PT Van Driver - Class C General Fund 100% Reimbursed by Prop A Fund - Paratransit	113,781
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	156,529
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, office equipment, and forms.	4,500
5430	Supplies-Activities Funds to purchase items like program supplies, excursions, and socials. In addition, supplies for senior social groups: Folkorico, Red Hats, and Co-Ed Softball.	34,000
5908	Training and Memberships Provides for training classes (mileage is included) and membership fees to professional organizations such as: Municipal Management Association of Southern California.	2,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SENIOR SERVICES**

**ACCOUNT NO:
01-150-1530**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5910	Conferences/Seminars Provides funds to attend conferences and seminars to obtain knowledge of best practices and changes in reporting requirements. American Society on Aging Conference LeadingAge CA BOLD Annual Conference & Expo	7,000
5952	Special Events Funds for City sponsored events in the community such as: Annual Older Americans Recognition Awards Ceremony Luncheons: Lunar New Year Valentine's Day St. Patrick's Day Easter Cinco De Mayo Mother's Day & Father's Day Fourth of July City's Anniversary Grandparents' Day Mexican Independence Day Halloween Veterans Day Thanksgiving Day Christmas New Year's Day Volunteer Appreciation Dinner Senior Prom	40,000
5956	Uniforms Provides funding to purchase polo shirts, t-shirts, and other types of clothing for Senior Services Recreation Staff.	1,000
6020	Equipment Replacing outdated cabinets in craft room(\$15,000)	15,000
		<u>669,898</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	562,394	577,616	610,095
Salaries - Part Time	5020	495,361	806,095	736,423
Overtime	5030	0	29,324	0
Allocated Benefits	5180	238,300	291,735	274,899
TOTAL PERSONNEL:		1,296,055	1,704,770	1,621,417
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	2,000	500	2,000
Departmental Supplies	5406	12,500	7,830	10,000
Program Supplies	5431	40,000	53,382	50,000
Training	5908	2,000	4,066	7,500
Conferences/Seminars	5910	6,000	6,551	8,000
Meeting Expense	5912	750	1,268	1,000
Memberships	5914	1,000	270	1,500
Facility Rentals	5951	5,000	1,250	5,000
Security	5954	3,000	1,396	1,000
Uniforms	5956	10,000	9,781	12,000
TOTAL M & O:		82,250	86,294	98,000
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,378,305	1,791,064	1,719,417

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Community Services Director (1) FT Community Services Manager General Fund 40% Reimbursed by Prop A Fund - Paratransit General Fund 30% Reimbursed by Senior Citizen Nutrition Program CI General Fund 10% Reimbursed by Senior Citizen Nutrition Program CII (1) FT Community Services Analyst (1) FT Community Services Administrative Assistant I (2) FT Recreation Coordinators	610,095
5020	Salaries - Part Time (4) PT Senior Recreation Leaders (32) PT Recreation Leaders	736,423
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	274,899
5210	Contract Services-Private Instructor Wages- Reimbursement upon Registration for Zumba, Tennis etc.	2,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, office equipment, forms, and supplies for large format printer.	10,000
5431	Program Supplies After School Programs: Community Center, Mini Center, New Temple Park Day Camps, Recreation classes. Teen programs and events.	50,000
5908	Training Provides for training classes, including lifeguard certifications (mileage included).	7,500
5910	Conferences/Seminars Provides funds to attend conferences and meetings: California Parks & Recreation Society (CPRS) Southern California Municipal Athletic Federation (SCMAF)	8,000
5912	Meeting Expense Provides for expenses incurred to attend local meetings or seminars.	1,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PARKS & RECREATION**

**ACCOUNT NO:
01-150-1540**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5914	Memberships Provides for membership to professional organizations: California Parks & Recreation Society (CPRS) Southern California Municipal Athletic Federation (SCMAF)	1,500
5951	Facility Rentals Special cleaning and special insurance (charged to renter)	5,000
5954	Security Security for facility rentals (charged to renter)	1,000
5956	Uniforms Provides funds for the purchase of t-shirts, polo shirts, and other types of clothing used to identify personnel including aquatics personnel.	12,000
		1,719,417

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SPORTS**

**ACCOUNT NO:
01-151-1541**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time Seasonal	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	5,500	8,810	9,000
Supplies-Activities	5430	11,500	9,326	11,500
Food (Banquet)	5440	2,500	625	2,500
Snack Bar Supplies	5490	1,000	250	0
Minor Equipment	5499	1,250	1,019	1,500
Uniforms	5956	16,800	18,996	18,000
TOTAL M & O:		38,550	39,026	42,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		38,550	39,026	42,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SPORTS**

**ACCOUNT NO:
01-151-1541**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Full Time	0
5180	Salaries - Part Time Seasonal	0
5215	Contract Services-Professional Basketball Referees	9,000
5430	Supplies-Activities Sport Supplies: balls, helmets, cones, etc. Participant Trophies Tournament Fees 2 seasons of Co-Ed Basketball League	11,500
5440	Food (Banquet) Supplies for basketball and t-ball banquet presentations	2,500
5499	Minor Equipment Basketball: nets, scorebooks, whistles, referee uniforms for staff T-Ball: T stands, scoring books, green fencing, etc.	1,500
5956	Uniforms Youth Basketball, T-Ball, Basketball Camp shirts and Jr. Lifeguard Uniforms	18,000
6020	Equipment	0
		<u><u>42,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
BOXING**

**ACCOUNT NO:
01-151-1542**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	101,758	70,606	117,090
Allocated Benefits	5180	22,922	25,502	20,102
TOTAL PERSONNEL:		124,680	96,108	137,192
<u>MAINT. & OPERATIONS</u>				
Minor Equipment	5499	6,000	5,031	6,000
Memberships	5914	1,200	2,278	2,000
Special Events	5952	15,500	15,312	18,000
Uniforms	5956	1,000	1,297	1,500
TOTAL M & O:		23,700	23,918	27,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	5,000
TOTAL CAPITAL OUTLAY:		0	0	5,000
TOTAL DIVISION COSTS:		148,380	120,026	169,692

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
BOXING**

**ACCOUNT NO:
01-151-1542**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5020	Salaries - Part Time (1) PT Boxing Instructor (4) PT Boxing Trainers	117,090
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	20,102
5499	Minor Equipment Gloves, trunks, youth uniforms, etc.	6,000
5914	Memberships Fees for all annual USA Boxing registration and Gym Registration	2,000
5952	Special Events Funds for boxing shows and travel expenses for USA boxing shows for youth. Ambulance service fees for 4 boxing events at \$1,500 per event.	18,000
5956	Uniforms Staff shirts & sweaters.	1,500
6020	Equipment Ring foam replacement (\$3,000); Projector (\$2,000)	5,000
		169,692

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SPECIAL EVENTS**

**ACCOUNT NO:
01-151-1543**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Supplies-Activities	5430	5,000	18,572	20,000
Special Events	5952	120,000	150,529	140,000
TOTAL M & O:		125,000	169,101	160,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	19,099	8,000
TOTAL CAPITAL OUTLAY:		0	19,099	8,000
TOTAL DIVISION COSTS:		125,000	188,200	168,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SPECIAL EVENTS**

**ACCOUNT NO:
01-151-1543**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5430	Supplies-Activities Street Banners (\$6,000), Generators (\$10,000), Grills (\$2,000), Landscaping (\$2,000)	20,000
5952	Special Events Baby Pageant Easter Breakfast Bike Ride (8) Cinco de Mayo Memorial Day Ceremony Movie in the Park (3) National Night Out 9/11 Memorial Ceremony Harvest Festival Veterans Day Ceremony 5K Turkey Run Tree Lighting Ceremony Neighborhood Watch National Day of Prayer Walk to End Domestic Violence Santa's Ride Around SEM * Evening with a Deputy * Catalytic Converter Etching Event * Harvard Day Other Events for Council (*New Budgeted Event)	140,000
6020	Equipment Special Events Equipment Storage Bin	8,000

168,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
FOURTH OF JULY**

**ACCOUNT NO:
01-151-1544**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	75,000	58,307	85,000
Supplies-Activities	5430	10,000	6,145	10,000
Food	5440	2,500	625	2,500
TOTAL M & O:		87,500	65,077	97,500
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		87,500	65,077	97,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
FOURTH OF JULY**

**ACCOUNT NO:
01-151-1544**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5210	Contract Services-Private Fireworks Show (\$40,000), Equipment Rental & Attractions (\$32,000), Sound System (\$8,000), Entertainment (\$5,000)	85,000
5430	Supplies - Activities Family games, game booths, kiddie pool area, and decorations	10,000
5440	Food Main dish, chips, etc.	2,500
		<u><u>97,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
NIGHT MARKETS**

**ACCOUNT NO:
01-151-1545**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Salaries - Part Time Season	5025	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	19,500	36,272	25,000
Supplies-Activities	5430	35,000	17,584	35,000
Minor Equipment	5499	29,500	36,502	50,000
TOTAL M & O:		84,000	90,358	110,000
<u>CAPITAL OUTLAY</u>				
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		84,000	90,358	110,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
NIGHT MARKETS**

**ACCOUNT NO:
01-151-1545**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5025	Salaries - Part Time Season	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5210	Contract Services-Private Bands, Performances, and Entertainment (10 Night Markets)	25,000
5430	Supplies-Activities Public Health Fees, Portable Restrooms, Inflatables, Generators, and Event Insurance	35,000
5499	Minor Equipment Supplies, Decorations, Advertisements, and Banners (\$5,000) Traffic Control Rental Equipment: K-Rails (\$30,000), Reader Boards (\$15,000), and traffic cones	50,000
		<u><u>110,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CHRISTMAS WISH**

**ACCOUNT NO:
01-151-1546**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	9,000	3,539	12,000
Departmental Supplies	5406	22,000	32,880	24,000
Food	5440	5,000	3,705	5,000
TOTAL M & O:		36,000	40,124	41,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		36,000	40,124	41,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CHRISTMAS WISH**

**ACCOUNT NO:
01-151-1546**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5210	Contract Services - Private Rental of Jumpers, Entertainment, Snow	12,000
5406	Departmental Supplies Decorations Toys for Giveaways - expenditures will be based on donations and City Funds	24,000
5440	Food Refreshments	5,000
		<u><u>41,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
FLAGS OF VALOR**

**ACCOUNT NO:
01-151-1548**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Private	5210	0	0	0
Departmental Supplies	5406	0	0	11,000
Food	5440	0	0	0
TOTAL M & O:		0	0	11,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		0	0	11,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
FLAGS OF VALOR**

**ACCOUNT NO:
01-151-1548**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5210	Contract Services - Private	0
5406	Departmental Supplies Funds for rental of restrooms, flags, promotion, and miscellaneous expenses	11,000
5440	Food Refreshments	0
		<u><u>11,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY CENTER

ACCOUNT NO:
01-160-1610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Special Department Supplies	5406	1,000	489	1,600
Emergency Supplies	5420	1,500	2,557	2,000
Maintenance-General	5520	25,000	14,739	25,000
TOTAL M & O:		27,500	17,785	28,600
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	0	0
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		27,500	17,785	28,600

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY CENTER

ACCOUNT NO:
01-160-1610

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5406	Special Department Supplies Traffic Control Devices (Cones, long barricades, A-frames) (\$1,000).	1,600
5420	Emergency Supplies First-aid supplies	2,000
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility and HVAC Preventive Maintenance	25,000
6020	Equipment	0
6025	Improvements	0
		<u>28,600</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SENIOR CENTER

ACCOUNT NO:
01-160-1620

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	700	805	600
Maintenance-General	5520	25,000	32,402	30,000
TOTAL M & O:		25,700	33,207	30,600
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	28,480	0
Improvements	6025	0	16,760	0
TOTAL CAPITAL OUTLAY:		0	45,240	0
TOTAL DIVISION COSTS:		25,700	78,447	30,600

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SENIOR CENTER**

**ACCOUNT NO:
01-160-1620**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies	600
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility. HVAC Preventative Maintenance.	30,000
6025	Improvements	0
		<u><u>30,600</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
MINI CENTER**

**ACCOUNT NO:
01-160-1630**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	700	175	0
Maintenance-General	5520	10,000	5,761	8,500
TOTAL M & O:		10,700	5,936	8,500
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		10,700	5,936	8,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MINI CENTER

ACCOUNT NO:
01-160-1630

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies	0
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility. HVAC Preventive Maintenance	8,500
6025	Improvements	0
		<u><u>8,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
AQUATIC CENTER**

**ACCOUNT NO:
01-160-1640**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180			
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	1,200	705	1,100
Pool Supplies	5425	20,000	21,519	35,000
Maintenance-General	5520	20,000	11,315	27,000
TOTAL M & O:		41,200	33,539	63,100
<u>CAPITAL OUTLAY</u>				
Improvement	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		41,200	33,539	63,100

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
AQUATIC CENTER

ACCOUNT NO:
01-160-1640

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies	1,100
5425	Pool Supplies Chemicals for water treatment, testing equipment, etc.	35,000
5520	Maintenance-General Provides for lighting repairs, pump repairs, fencing, plumbing and monthly service (supplies necessary to maintain facility.)	27,000
6025	Improvements	0
		<u><u>63,100</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
NEW TEMPLE PARK**

**ACCOUNT NO:
01-160-1650**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries	5010	0	0	0
Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	600	150	300
Maintenance-General	5520	60,000	72,901	65,000
TOTAL M & O:		60,600	73,051	65,300
<u>CAPITAL OUTLAY</u>				
Improvements	6025	20,000	2,731	0
TOTAL CAPITAL OUTLAY:		20,000	2,731	0
TOTAL DIVISION COSTS:		80,600	75,782	65,300

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
NEW TEMPLE PARK

ACCOUNT NO:
01-160-1650

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies, fire suppression for snack bar & fire ext. service.	300
5520	Maintenance-General Landscape, paint, repair parts, and lighting supplies necessary to maintain the facility and snack bar facility. Also add brick dust, drag and chalk for the field. Additional materials and labor for baseball field maintenance	65,000
6025	Improvements (See Fund 15 In-Lieu Fee Fund's Improvements Budget)	0
		<u><u>65,300</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SHIVELY PARK**

**ACCOUNT NO:
01-160-1660**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	200	50	0
Maintenance-General	5520	23,000	22,571	16,000
TOTAL M & O:		23,200	22,621	16,000
<u>CAPITAL OUTLAY</u>				
Improvements	6025	20,000	0	0
TOTAL CAPITAL OUTLAY:		20,000	0	0
TOTAL DIVISION COSTS:		43,200	22,621	16,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SHIVELY PARK**

**ACCOUNT NO:
01-160-1660**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies & fire extinguishers	0
5520	Maintenance-General Landscape, paint, repair parts, and lighting supplies necessary to maintain the facility, and snack bar facility.	16,000
6025	Improvements (See Fund 15 In Lieu Fee Fund's Improvements Budget)	0
		16,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MARY VAN DYKE PARK

ACCOUNT NO:
01-160-1670

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	350	88	0
Maintenance-General	5520	20,000	16,637	20,000
TOTAL M & O:		20,350	16,725	20,000
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0		0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		20,350	16,725	20,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MARY VAN DYKE PARK

ACCOUNT NO:
01-160-1670

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits	0
5420	Emergency Supplies First-aid supplies	0
5520	Maintenance-General Paint, repair parts, and lighting supplies necessary to maintain the facility, and snack bar facility. Also add brick dust, drag and chalk for the field.	20,000
6025	Improvements (See Fund 15 In Lieu Fee Fund's Improvements Budget)	0
		20,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION
PUBLIC WORKS ADMINISTRATION**

**ACCOUNT NO:
01-170-1020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	554,014	932,061	599,047
Salaries - Part Time	5020	0	45,913	0
Overtime	5030	0	28,165	0
Allocated Benefits	5180	180,911	421,801	243,892
TOTAL PERSONNEL:		734,925	1,427,940	842,939
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	27,000	16,647	20,000
Emergency Supplies	5420	0	0	1,000
Equipment Maintenance	5505	39,000	47,645	39,000
Janitorial/Custodial Svcs	5515	250,000	131,020	170,000
Maintenance-General	5520	0	20	0
Training	5908	5,000	6,674	7,500
Conferences/Seminars	5910	5,197	9,164	10,000
Memberships	5914	3,000	2,115	6,000
Uniforms	5956	40,000	30,875	25,000
Tools/Equipment	5962			25,000
TOTAL M & O:		369,197	244,160	303,500
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,104,122	1,672,100	1,146,439

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Public Works Administration

ACCOUNT NO:
01-170-1020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Public Works Director (1) FT Public Works Supervisor (1) FT Senior Public Works Analyst (1) FT Grants Coordinator General Fund reimbursed 10% by Prop A Fund - Admin General Fund reimbursed 10% by Prop C Fund - Admin General Fund reimbursed 10% by Measure M Fund - Admin General Fund reimbursed 10% by Measure R Fund - Admin (1) FT Public Works Administrative Clerk General Fund reimbursed 20% by Measure M Fund	599,047
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	243,892
5406	Departmental supplies All Dept supplies for: City Hall, Maint Yard, Facility Maint, Landscape Maint & Street Maint Office supplies and digital images for community promotions on flyers and website. \$5,500 Public Works Day (Event) \$1,000 moved from Emergency Preparedness 01-170-1520.	20,000
5420	Emergency Supplies First-aid supplies	1,000
5505	Equipment Maintenance Solar Maintenance for City Facilities (Contract w/ Cleanleaf Energy formerly Borrego) Annual Maintenance and On-Call Maintenance & Repairs	39,000
5515	Contract Services (Janitorial/Custodial) Basehill Contract - All Buildings Improve sanitary conditions of facilities	170,000
5908	Trainings Professional administrative and management	7,500
5910	Conferences/Travel This includes Conferences for Public Works Director, Analyst, Supervisor and PW Staff (League of California Cities, APWA, etc.)	10,000
5914	Memberships APWA Organizational membership (\$1035) (9) Municipal Management Association of Southern California (\$125 per membership) (9) Maintenance Superintendent Association (\$550)	6,000
5956	Uniforms/ Safety Gear Uniform shirts and pants, raingear, safety gear, PPE	25,000
5962	Tools and Equipment Small tools for all departments Building Streets Landscape	3,000 2,000 <u>20,000</u> 25,000
		1,146,439

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PUBLIC SAFETY CENTER**

**ACCOUNT NO:
01-170-1100**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	105,713	103,890	265,587
Salaries - Part Time	5020	68,705	50,134	80,904
Overtime	5030	0	2,404	0
Allocated Benefits	5180	49,012	61,296	153,959
TOTAL PERSONNEL:		223,430	217,724	500,450
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	90,000	120,291	125,000
Departmental Supplies	5406	1,500	7,142	5,000
Training	5908	1,000	250	1,000
Uniforms	5956	700	327	3,500
TOTAL M & O:		93,200	128,010	134,500
<u>CAPITAL OUTLAY</u>				
Vehicle	6010	15,000	38,081	0
Equipment & Facility	6015	35,000	24,900	0
TOTAL CAPITAL OUTLAY:		50,000	62,981	0
TOTAL DIVISION COSTS:		366,630	408,715	634,950

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
PUBLIC SAFETY CENTER**

**ACCOUNT NO:
01-170-1100**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Public Safety Supervisor (2) FT Public Safety Officer (0.5) FT Public Safety Coordinator	265,587
5020	Salaries - Part Time (3) PT Public Safety Officer	80,904
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS retirement, Deferred Comp., and employer's share of payroll taxes.	153,959
5215	Contract Services-Professional Contract with Phoenix for citation processing Collection and processing of fees to the Superior Court- East Judicial District	125,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, equipment and forms. Boxes for evidence collected and purchase color printer	5,000
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements such as California Association Code Enforcement Officers continuing education for officers and staff	1,000
5956	Uniforms To provide for uniforms for the Public Safety Officers.	3,500
6010	Vehicles	0
6015	Equipment & Facility Improvements	0
	Total	634,950

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY ENGINEERING**

**ACCOUNT NO:
01-170-1105**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	845,280	669,081	855,780
TOTAL M & O:		845,280	669,081	855,780
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		845,280	669,081	855,780

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY ENGINEERING**

**ACCOUNT NO:
01-170-1105**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Transtech General Engineering - City Engineer (\$345,280) Capital Improvement Management and Traffic Engineering Services (\$500,000) Traffic Engineer (\$10,500)	855,780
		<u><u>855,780</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SCHOOL SAFETY

ACCOUNT NO:
01-170-1170

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Part-Time	5020	98,678	123,586	120,358
Allocated Benefits	5180	8,357	10,915	9,207
TOTAL PERSONNEL:		107,035	134,501	129,565
<u>MAINT. & OPERATIONS</u>				
Uniforms and Safety Gear	5956	2,000	2,004	2,000
Fuel	5966	600	313	600
TOTAL M & O:		2,600	2,317	2,600
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		109,635	136,818	132,165

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
SCHOOL SAFETY**

**ACCOUNT NO:
01-170-1170**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5020	Salaries - Part-Time (1) PT Crossing Guard Supervisor (10) PT Crossing Guards	120,358
5180	Allocated Benefits Provides funds for taxes	9,207
5956	Uniforms	2,000
5966	Fuel	600
		<u><u>132,165</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ENVIRONMENTAL ENGINEERING**

**ACCOUNT NO:
01-170-1475**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	54,432	61,486	54,432
TOTAL M & O:		54,432	61,486	54,432
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		54,432	61,486	54,432

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
ENVIRONMENTAL ENGINEERING**

**ACCOUNT NO:
01-170-1475**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Contractor John L. Hunter, Commercial & Industrial Waste Permits	54,432
		<u>54,432</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
WASTE MANAGEMENT (AB939)

ACCOUNT NO:
01-170-1480

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	86,952	30,238	91,251
TOTAL M & O:		86,952	30,238	91,251
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		86,952	30,238	91,251

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
WASTE MANAGEMENT (AB939)

ACCOUNT NO:
01-170-1480

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional San Gabriel Valley Council of Governance - AB 939/SB 1383 Compliance (82,751) Tseng & Associates - Cal Recycling Reporting (\$8,500)	91,251
		<u><u>91,251</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
EMERGENCY PREPAREDNESS

ACCOUNT NO:
01-170-1520

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Ser Professional	5215	0	0	50,000
Supplies-Activities	5430	9,000	20,810	9,000
Memberships	5914	1,500	1,653	2,000
TOTAL M & O:		10,500	22,463	61,000
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0	2,865	0
TOTAL CAPITAL OUTLAY:		0	2,865	0
TOTAL DIVISION COSTS:		10,500	25,328	61,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
EMERGENCY PREPAREDNESS**

**ACCOUNT NO:
01-170-1520**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
5215	Contract Services - Professional Hazard Mitigation	50,000
5430	Supplies-Activities	
	Purchase of general supplies and equipment for emergency	5,000
	1 Generator	4,000
		9,000
5914	Memberships	2,000
	Annual membership to County Area D.	
6020	Equipment	0
		61,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY HALL**

**ACCOUNT NO:
01-170-1710**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	1,000	1,311	1,200
Maintenance-General	5520	60,000	62,534	75,000
TOTAL M & O:		61,000	63,845	76,200
<u>CAPITAL OUTLAY</u>				
Improvements	6025	220,000	0	0
TOTAL CAPITAL OUTLAY:		220,000	0	0
TOTAL DIVISION COSTS:		281,000	63,845	76,200

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CITY HALL**

**ACCOUNT NO:
01-170-1710**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5420	Emergency Supplies First-aid supplies & AED Defibrillator Maintenance (\$105 annually)	1,200
5520	Maintenance-General Funds for maintaining the Civic Center Complex, including pest control (\$60,000). Christmas Lights (\$5,000). Seasonal Flowers (\$10,000).	75,000
6025	Improvements (See Fund 15 In Lieu Fee Fund's Improvements)	0
		<u><u>76,200</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MAINTENANCE / TRANSPORTATION YARD

ACCOUNT NO:
01-170-1720

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Emergency Supplies	5420	3,500	3,214	0
Maintenance-General	5520	20,000	24,474	40,000
Utilities	5720	0	0	0
TOTAL M & O:		23,500	27,688	40,000
<u>CAPITAL OUTLAY</u>				
Improvement	6025	57,500	100,735	65,000
TOTAL CAPITAL OUTLAY:		57,500	100,735	65,000
TOTAL DIVISION COSTS:		81,000	128,423	105,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MAINTENANCE / TRANSPORTATION YARD

ACCOUNT NO:
01-170-1720

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5520	Maintenance-General Funds for Maintenance of the Corporate Yard Complex	40,000
6025	Improvements New HVAC (\$30,000) Shade Structure (\$35,000)	65,000
		<u><u>105,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CITY-GENERAL UTILITIES

ACCOUNT NO:
01-170-1730

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>*MAINT. & OPERATIONS</u>				
Utility-Natural Gas	5705	75,000	48,313	55,000
Utility-Electricity	5710	100,000	120,553	200,000
Utility-Water	5720	198,000	249,489	280,000
Utility - Street Lights	5725	0	0	40,000
TOTAL M & O:		373,000	418,355	575,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		373,000	418,355	575,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CITY-GENERAL UTILITIES

ACCOUNT NO:
01-170-1730

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5705	Utility- Natural Gas City-wide natural gas cost.	55,000
5710	Utility-Electricity City-wide electricity cost.	200,000
5720	Utility-Water City-wide water cost.	280,000
5725	Utility - Street Lights	40,000
		<u>575,000</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
FACILITY MAINTENANCE**

**ACCOUNT NO:
01-170-1740**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	284,746	207,786	312,077
Salaries - Part Time	5020	53,726	24,620	43,147
Overtime	5030	0	23,838	0
Allocated Benefits	5180	158,107	124,832	171,892
TOTAL PERSONNEL:		496,579	381,076	527,116
<u>MAINT. & OPERATIONS</u>				
Janitorial Supplies**	5435	50,000	67,050	75,000
Graffiti Removal	5545	3,000	1,806	2,000
Tools/Equipment	5962	2,700	1,063	0
Operating Transfer-Out	9000	0	0	0
TOTAL M & O:		55,700	69,919	77,000
<u>CAPITAL OUTLAY</u>				
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		552,279	450,995	604,116

**** Consolidated Janitorial Supplies from ALL Buildings**

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
FACILITY MAINTENANCE

ACCOUNT NO:
01-170-1740

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Lead Maintenance Worker III - Building (1) FT Maintenance Worker II - Building (2) FT Maintenance Worker I - Building	312,077
5010	Salaries - Part Time (2) PT Maintenance Aide - Building	43,147
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	171,892
5435	Janitorial Supplies - All facilities (toilet paper, cleaning supplies, tissues, paper towels)	75,000
5545	Graffiti Removal at Parks	2,000
6025	Improvements	0
		604,116

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Landscape

ACCOUNT NO:
01-170-1750

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	533,842	402,600	590,881
Salaries - Part Time	5020	33,486	19,295	61,992
Overtime	5030	0	21,368	0
Allocated Benefits	5180	245,206	177,078	276,435
TOTAL PERSONNEL:		812,534	620,341	929,308
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	300,000	294,705	300,000
Equipment Maintenance	5505	15,000	7,162	10,000
Maintenance-General	5520	21,000	15,206	21,000
Tools/Replacement parts	5962	20,000	17,871	0
TOTAL M & O:		356,000	334,944	331,000
<u>CAPITAL OUTLAY</u>				
Equipment/Inventory	6020	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		1,168,534	955,285	1,260,308

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Landscape

ACCOUNT NO:
01-170-1750

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Seven (7) FT - Employees (1) FT Lead Maintenance Worker III - Landscape General Fund reimbursed 10% by Measure M Funds - Street (2) FT Maintenance Worker II - Landscape General Fund reimbursed 10% by Measure M Funds - Street (5) FT Maintenance Worker I - Landscape General Fund reimbursed 10% by Measure M Funds - Street	590,881
5020	Salaries - Three (3) PT - Employees (3) PT Maintenance Aide - Landscape General Fund reimbursed 10% by Measure M Funds - Street	61,992
5030	Overtime	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	276,435
5215	Contract Services-Professional Tree Trimming Services for City Facilities, Parks and Streets (Trimming, Pruning, and Removals) WCA Trees require intensive maintenance & removal; Gas Tax funds does not apply to City Facility & non Streets Trees	300,000
5505	Equipment Maintenance Repairs and maintenance of mowers, blades, wheels, etc.	10,000
5520	Maintenance-General General maintenance of medians, planters and cul de sacs	21,000
5962	Small Tools/Replacement parts	0
6020	Equipment	0
		<u>1,260,308</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Street Maintenance

ACCOUNT NO:
01-170-1760

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	313,324	232,843	359,836
Salaries - Part Time	5020	16,743	26,176	19,997
Overtime	5030	0	5,113	0
Allocated Benefits	5180	176,582	133,160	207,787
TOTAL PERSONNEL:		506,649	397,292	587,620
<u>MAINT. & OPERATIONS</u>				
Street Maintenance	5540	150,000	146,884	0
Graffiti Removal	5545	3,000	4,157	5,000
Street Sweeping	5550	0	0	0
Tools-Small	5962	0	1,230	0
TOTAL M & O:		153,000	152,271	5,000
<u>CAPITAL OUTLAY</u>				
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		659,649	549,563	592,620

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Street Maintenance

ACCOUNT NO:
01-170-1760

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - FT	359,836
	(1) FT Lead Maintenance Worker III - Street	
	General Fund reimbursed 100% by Measure M Funds - Street	
	(1) FT Maintenance Worker II - Street	
	General Fund reimbursed 50% by Measure M Funds - Street	
	General Fund reimbursed 50% by Prop A - Bus Shelter	
	(3) FT Maintenance Worker I - Street	
	General Fund reimbursed 100% by Measure M Funds - Street	
5020	Salaries - PT	19,997
	(1) PT Maintenance Aide - Street	
	General Fund reimbursed 100% by Measure M Funds - Street	
5030	Overtime	0
5180	Allocated Benefits	207,787
	Benefits include vision, dental, life insurance, medical insurance, PERS	
	Retirement, Deferred Comp., and employer's share of payroll taxes.	
5540	Street Maintenance (See Fund 37 Measure M Street Maintenance Budget)	0
5545	Graffiti Removal	5,000
		<u><u>592,620</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
VEHICLE MAINTENANCE

ACCOUNT NO:
01-170-1770

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	79,998	0	152,527
Salaries - Part Time	5020	25,069	30,009	0
Allocated Benefits	5180	39,486	2,443	76,307
TOTAL PERSONNEL:		144,553	32,452	228,834
<u>MAINT. & OPERATIONS</u>				
Vehicle Maintenance	5525	50,000	93,602	100,000
Equipment lease	5950	0	0	0
TOTAL M & O:		50,000	93,602	100,000
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	220,000	240,600	310,000
Equipment	6020	0	0	43,000
TOTAL CAPITAL OUTLAY:		220,000	240,600	353,000
TOTAL DIVISION COSTS:		414,553	366,654	681,834

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
VEHICLE MAINTENANCE**

**ACCOUNT NO:
01-170-1770**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - FT (1) FT Fleet Mechanic General Fund Reimbursed 50% by Prop A Fund - Transit (1 Full Time Equipment Mechanic)	152,527
5020	Salaries - PT	0
5180	Allocated Benefits	76,307
5525	Vehicle Maintenance Provide maintenance and repair on city vehicle fleet (24 vehicles)	100,000
5950	Equipment Lease Tractor lease (Lease ends in FY 2024)	0
6010	Vehicles Forklift (\$60,000) Lift Truck - Cherry Picker (\$250,000)	310,000
6020	Equipment Vehicle Lift (\$10,000) Top Soil Spreader (\$33,000)	43,000
		681,834

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CODE ENFORCEMENT**

**ACCOUNT NO:
01-170-7020**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual as of 5.6.25	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	445,778	161,750	388,965
Salaries - Part Time	5020	-	-	-
Overtime	5030	3,000	8,438	3,000
Allocated Benefits	5180	210,506	69,283	195,495
TOTAL PERSONNEL:		659,284	239,471	587,460
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	21,000	13,281	21,000
Departmental Supplies	5406	1,000	2,147	1,000
Training	5908	700	175	1,000
Memberships	5914	-	-	1,000
Uniforms	5956	3,500	1,589	3,500
TOTAL M & O:		26,200	17,192	27,500
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	35,000	42,633	-
TOTAL CAPITAL OUTLAY:		35,000	42,633	-
TOTAL DIVISION COSTS:		720,484	299,296	614,960

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CODE ENFORCEMENT**

**ACCOUNT NO:
01-170-7020**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time (1) FT Code Enforcement Supervisor (0.5) FT Code Enforcement Coordinator (3) FT Code Enforcement Officer	388,965
5020	Salaries - Part Time	0
5030	Salaries - Overtime	3,000
5180	Allocated Benefits	195,495
5215	Contract Services-Professional Phoenix Citation Services (\$16,000) Administrative Hearing Officer Contract (\$5,000)	21,000
5406	Departmental Supplies To purchase special supplies used only by the department such as business cards, supplies, water service, etc.	1,000
5908	Training Provides funds for staff to attend seminars and training in the most current changes in laws and reporting requirements- Code Enforcement Training courses, Supervisor Classes, etc.	1,000
5914	Memberships	1,000
5956	Uniforms Provides for uniforms for the Code Enforcement Officers	3,500
6010	Vehicles	0
		<u><u>614,960</u></u>

ATTACHMENT E

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
GAS TAX FUND											
REVENUES											
02			4757 - GT-SECTION 2105	\$ 102,700	\$ 113,837	\$ 113,837	1.02	\$ 116,114	\$ 118,436	\$ 120,805	\$ 123,221
02			4759 - GT-SECTION 2106	\$ 64,887	\$ 69,356	\$ 69,356	1.02	\$ 70,743	\$ 72,158	\$ 73,601	\$ 75,073
02			4760 - GT-SECTION 2107	\$ 134,135	\$ 148,887	\$ 148,887	1.02	\$ 151,865	\$ 154,902	\$ 158,000	\$ 161,160
02			4762 - GT-SECTION 2107.5	\$ 4,428	\$ 4,800	\$ 4,800	1.02	\$ 4,896	\$ 4,994	\$ 5,094	\$ 5,196
02			4763 - GT-SECTION 2103	\$ 159,269	\$ 180,430	\$ 180,430	1.02	\$ 184,038	\$ 187,719	\$ 191,473	\$ 195,303
02			4764 - GT-TRAFFIC CONGESTION RLF	\$ 20,854	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 486,272	\$ 517,310	\$ 517,310		\$ 527,656	\$ 538,209	\$ 548,974	\$ 559,953
EXPENDITURES											
02	170	1760	5260 - TRAFFIC ENGINEER	\$ 10,500	\$ 5,158	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5520 - MAINTENANCE-GENERAL	\$ -	\$ 286	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5535 - SIGNAL MAINTENANCE	\$ 52,500	\$ 149,253	\$ 52,500	1.05	\$ 55,125	\$ 57,881	\$ 60,775	\$ 63,814
02	170	1760	5537 - STREET LIGHT MAINTENANCE	\$ 250,000	\$ 175,885	\$ 250,000	1.05	\$ 262,500	\$ 275,625	\$ 289,406	\$ 303,877
02	170	1760	5540 - STREET MAINTENANCE	\$ 40,000	\$ 51,885	\$ 40,000	1.05	\$ 42,000	\$ 44,100	\$ 46,305	\$ 48,620
02	170	1760	5545 - GRAFFITI REMOVAL	\$ 4,000	\$ 5,328	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5550 - STREET SWEEPING	\$ 75,000	\$ 82,271	\$ 80,000	1.05	\$ 84,000	\$ 88,200	\$ 92,610	\$ 97,241
02	170	1760	5572 - STREET MARKINGS	\$ -	\$ 23,486	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5725 - UTILITY-STREET LIGHTS	\$ 40,000	\$ 72,550	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5962 - TOOLS-SMALL	\$ 1,000	\$ 2,742	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
02	170	1760	5966 - FUEL	\$ -	\$ 17,216	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 473,000	\$ 586,061	\$ 422,500		\$ 443,625	\$ 465,806	\$ 489,097	\$ 513,551
NET REVENUES (EXPENDITURES)				\$ 13,272	\$ (68,751)	\$ 94,810		\$ 84,031	\$ 72,403	\$ 59,877	\$ 46,402

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
OLDER AMERICAN ACT FUND											
REVENUES											
06			4750 - REIMBURSEMENT	\$ 1,000	\$ 1,000	\$ 1,000	1.00	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
06			4774 - CI-CONGREGATE MEALS DONA.	\$ 37,000	\$ 26,581	\$ 33,025	1.00	\$ 33,025	\$ 33,025	\$ 33,025	\$ 33,025
06			4776 - CII-HOMEBOUND DONATIONS	\$ 2,000	\$ 4,043	\$ 3,087	1.00	\$ 3,087	\$ 3,087	\$ 3,087	\$ 3,087
06			4778 - CI-COUNTY PRN CONGREGATE	\$ 332,342	\$ 332,342	\$ 332,342	1.00	\$ 332,342	\$ 332,342	\$ 332,342	\$ 332,342
06			4780 - CII-COUNTY PRN HOMEBOUND	\$ 33,000	\$ 33,000	\$ 33,000	1.00	\$ 33,000	\$ 33,000	\$ 33,000	\$ 33,000
06			4782 - CI-USDA PTN CONGREGATE	\$ -	\$ 25,412	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
06			4784 - CII-USDA PTN HOMEBOUND	\$ -	\$ 1,653	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 405,342	\$ 424,031	\$ 402,454		\$ 402,454	\$ 402,454	\$ 402,454	\$ 402,454
EXPENDITURES											
06	300	3010	5215 - CONTR SVCS-PROFESSIONAL	\$ 199,500	\$ 284,052	\$ 300,000	1.00	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000
06	300	3010	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ -	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
06	300	3010	5430 - SUPPLIES-ACTIVITIES	\$ 25,000	\$ 32,022	\$ 35,000	1.00	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
06	300	3010	5440 - FOOD	\$ 25,000	\$ 10,355	\$ 10,000	1.00	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
06	300	3010	9000 - TRANSFER TO	\$ 79,229	\$ 79,229	\$ 136,709	1.00	\$ 136,709	\$ 136,709	\$ 136,709	\$ 136,709
06	300	3020	5215 - CONTR SVCS-PROFESSIONAL	\$ 35,000	\$ 33,017	\$ 35,000	1.00	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
06	300	3020	5430 - SUPPLIES-ACTIVITIES	\$ 7,000	\$ 3,750	\$ 7,000	1.00	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000
06	300	3020	9000 - TRANSFER TO	\$ 79,229	\$ 79,229	\$ 100,565	1.00	\$ 100,565	\$ 100,565	\$ 100,565	\$ 100,565
TOTAL EXPENDITURES				\$ 449,958	\$ 521,653	\$ 624,274		\$ 624,274	\$ 624,274	\$ 624,274	\$ 624,274
NET REVENUES (EXPENDITURES)				\$ (44,616)	\$ (97,622)	\$ (221,820)		\$ (221,820)	\$ (221,820)	\$ (221,820)	\$ (221,820)
ROAD MAINTENANCE AND REHABILITATION ACCOUNT FUND (SB1)											
REVENUES											
07			4792 - RMRA REVENUE	\$ 490,209	\$ 487,253	\$ 487,253	1.02	\$ 496,998	\$ 506,938	\$ 517,077	\$ 527,418
TOTAL REVENUES				\$ 490,209	\$ 487,253	\$ 487,253		\$ 496,998	\$ 506,938	\$ 517,077	\$ 527,418
EXPENDITURES											
07	900	9000	5968 - CONSTRUCTION	\$ -	\$ 53,540	\$ 120,000	CIP	\$ -	\$ -	\$ -	\$ -
07	900	9000	9000 - TRANSFER TO	\$ 444,113	\$ 785,125	\$ 890,000	CIP	\$ 500,000	\$ 500,000	\$ 500,000	\$ -
TOTAL EXPENDITURES				\$ 444,113	\$ 838,665	\$ 1,010,000		\$ 500,000	\$ 500,000	\$ 500,000	\$ -
NET REVENUES (EXPENDITURES)				\$ 46,096	\$ (351,412)	\$ (522,747)		\$ (3,002)	\$ 6,938	\$ 17,077	\$ 527,418

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
ROSEMEAD MAINTENANCE DISTRICT FUND											
REVENUES											
	10		4787 - PROPERTY TAX-ASSESSED	\$ 728	\$ 786	\$ 786	1.02	\$ 802	\$ 818	\$ 835	\$ 851
TOTAL REVENUES				\$ 728	\$ 786	\$ 786		\$ 802	\$ 818	\$ 835	\$ 851
EXPENDITURES											
	10	900	9000 5968 - CONSTRUCTION	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 728	\$ 786	\$ 786		\$ 802	\$ 818	\$ 835	\$ 851
HAYWARD MAINTENANCE DISTRICT FUND											
REVENUES											
	11		4787 - PROPERTY TAX-ASSESSED	\$ 42	\$ 29	\$ 29	1.02	\$ 29	\$ 30	\$ 30	\$ 31
TOTAL REVENUES				\$ 42	\$ 29	\$ 29		\$ 29	\$ 30	\$ 30	\$ 31
EXPENDITURES											
	11	400	4020 5520 - MAINTENANCE-GENERAL	\$ -	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 42	\$ 29	\$ 29		\$ 29	\$ 30	\$ 30	\$ 31
AIR QUALITY MANAGEMENT DISTRICT FUND (AQMD)											
REVENUES											
	13		4797 - AQMD REVENUE	\$ 14,306	\$ 19,314	\$ 19,314	1.02	\$ 19,700	\$ 20,094	\$ 20,496	\$ 20,906
TOTAL REVENUES				\$ 14,306	\$ 19,314	\$ 19,314		\$ 19,700	\$ 20,094	\$ 20,496	\$ 20,906
EXPENDITURES											
	13	500	5010 6010 - VEHICLES	\$ 40,000	\$ 26,480	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 40,000	\$ 26,480	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (25,694)	\$ (7,166)	\$ 19,314		\$ 19,700	\$ 20,094	\$ 20,496	\$ 20,906

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
CABLE PEG FUND											
REVENUES											
	14		4150 - CABLE PUBLIC/EDU/GOVT FEE	\$ 11,673	\$ 11,000	\$ 11,000	1.02	\$ 11,220	\$ 11,445	\$ 11,674	\$ 11,907
TOTAL REVENUES				\$ 11,673	\$ 11,000	\$ 11,000		\$ 11,220	\$ 11,445	\$ 11,674	\$ 11,907
EXPENDITURES											
	14	440	4410 5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ 1,300	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
	14	900	9000 5406 - SPECIAL DEPT. SUPPLIES	\$ 2,200	\$ -	\$ 500	1.05	\$ 525	\$ 551	\$ 579	\$ 608
	14	900	9000 6020 - EQUIPMENT		\$ -	\$ 80,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 2,200	\$ 1,300	\$ 80,500		\$ 525	\$ 551	\$ 579	\$ 608
NET REVENUES (EXPENDITURES)				\$ 9,473	\$ 9,700	\$ (69,500)		\$ 10,695	\$ 10,893	\$ 11,095	\$ 11,299
IN LIEU FEES FUND											
REVENUES											
	15		4501 - IN LIEU FEES	\$ 52,020	\$ 857,279	\$ 52,020	1.02	\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
TOTAL REVENUES				\$ 52,020	\$ 857,279	\$ 52,020		\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
EXPENDITURES											
	15	450	4510 5405 - OFFICE SUPPLIES	\$ -	\$ 5,966	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
	15	450	4510 6025 - IMPROVEMENTS	\$ 160,000	\$ 27,332	\$ 900,000	CIP	\$ -	\$ -	\$ -	\$ -
	15	450	4510 9000 - TRANSFER TO	\$ 100,000	\$ 100,000	\$ 200,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 260,000	\$ 133,298	\$ 1,100,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (207,980)	\$ 723,980	\$ (1,047,980)		\$ 53,060	\$ 54,122	\$ 55,204	\$ 56,308
DOE GRANT FUND											
REVENUES											
	17		4745 - MISC. REVENUE	\$ -	\$ 10,311	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ 10,311	\$ -		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	17	900	9020 5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ -	\$ 48,000	N/A	\$ -	\$ -	\$ -	\$ -
	17	900	9020 6025 - IMPROVEMENTS	\$ -	\$ 109,839	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ -	\$ 109,839	\$ 48,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ (99,528)	\$ (48,000)		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
STATE COPS GRANT FUND											
REVENUES											
	20		4807 - COPS FUNDS	\$ 100,000	\$ 194,663	\$ 194,663	1.02	\$ 198,557	\$ 202,528	\$ 206,578	\$ 210,710
TOTAL REVENUES				\$ 100,000	\$ 194,663	\$ 194,663		\$ 198,557	\$ 202,528	\$ 206,578	\$ 210,710
EXPENDITURES											
	20	110	1130 9000 - TRANSFER TO	\$ 100,000	\$ 100,000	\$ 194,663	1.02	\$ 198,557	\$ 202,528	\$ 206,578	\$ 210,710
TOTAL EXPENDITURES				\$ 100,000	\$ 100,000	\$ 194,663		\$ 198,557	\$ 202,528	\$ 206,578	\$ 210,710
NET REVENUES (EXPENDITURES)				\$ -	\$ 94,663	\$ -		\$ -	\$ -	\$ -	\$ -
USED OIL RECYCLING GRANT FUND											
REVENUES											
	25		4812 - USED OIL REVENUE	\$ 6,564	\$ 10,201	\$ 10,201	1.02	\$ 10,405	\$ 10,613	\$ 10,825	\$ 11,042
TOTAL REVENUES				\$ 6,564	\$ 10,201	\$ 10,201		\$ 10,405	\$ 10,613	\$ 10,825	\$ 11,042
EXPENDITURES											
	25	550	5510 5215 - CONTR SVCS-PROFESSIONAL	\$ 5,500	\$ 5,500	\$ 5,500	1.05	\$ 5,774	\$ 6,063	\$ 6,366	\$ 6,685
TOTAL EXPENDITURES				\$ 5,500	\$ 5,500	\$ 5,500		\$ 5,774	\$ 6,063	\$ 6,366	\$ 6,685
NET REVENUES (EXPENDITURES)				\$ 1,064	\$ 4,702	\$ 4,702		\$ 4,631	\$ 4,550	\$ 4,459	\$ 4,357
BEVERAGE CONTAINER RECYCLING FUND											
REVENUES											
	27		4645 - BEVERAGE CONTAINER RECYCL	\$ 6,160	\$ 6,160	\$ 6,160	1.02	\$ 6,283	\$ 6,409	\$ 6,537	\$ 6,668
TOTAL REVENUES				\$ 6,160	\$ 6,160	\$ 6,160		\$ 6,283	\$ 6,409	\$ 6,537	\$ 6,668
EXPENDITURES											
	27	575	5710 5215 - CONTR SVCS-PROFESSIONAL	\$ 5,775	\$ 5,775	\$ 5,775	1.05	\$ 6,063	\$ 6,366	\$ 6,685	\$ 7,019
TOTAL EXPENDITURES				\$ 5,775	\$ 5,775	\$ 5,775		\$ 6,063	\$ 6,366	\$ 6,685	\$ 7,019
NET REVENUES (EXPENDITURES)				\$ 385	\$ 386	\$ 386		\$ 220	\$ 42	\$ (148)	\$ (351)

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
MEASURE M LOCAL RETURN FUND											
REVENUES											
	37		4866 - MEASURE M LR FUND	\$ 393,645	\$ 393,645	\$ 354,564	1.02	\$ 361,655	\$ 368,888	\$ 376,266	\$ 383,791
TOTAL REVENUES				\$ 393,645	\$ 393,645	\$ 354,564		\$ 361,655	\$ 368,888	\$ 376,266	\$ 383,791
EXPENDITURES											
	37	670	6710 5540 - STREET MAINTENANCE	\$ -	\$ -	\$ 150,000	1.05	\$ 157,500	\$ 165,375	\$ 173,644	\$ 182,326
	37	670	6710 5545 - GRAFFITI REMOVAL	\$ -	\$ -	\$ 5,000	1.05	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
	37	670	6710 9000 - TRANSFER TO	\$ 45,868	\$ 45,868	\$ 45,868	1.05	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
	37	670	6720 5966 - FUEL	\$ 60,000	\$ 44,080	\$ 60,000	1.05	\$ 63,000	\$ 66,150	\$ 69,458	\$ 72,930
	37	670	6720 5977 - MISC PROJECT-MATERIALS	\$ 75,000	\$ 54,727	\$ 75,000	1.05	\$ 78,750	\$ 82,688	\$ 86,822	\$ 91,163
	37	670	6720 6020 - EQUIPMENT	\$ -	\$ -	\$ 30,000	CIP	\$ -	\$ -	\$ -	\$ -
	37	670	6720 6025 - IMPROVEMENTS	\$ 150,000	\$ 188,243	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
	37	670	6720 9000 - TRANSFER TO	\$ 1,051,433	\$ 1,051,433	\$ 551,433	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 1,382,301	\$ 1,384,351	\$ 917,301		\$ 352,661	\$ 370,294	\$ 388,809	\$ 408,250
NET REVENUES (EXPENDITURES)				\$ (988,656)	\$ (990,706)	\$ (562,737)		\$ 8,994	\$ (1,406)	\$ (12,543)	\$ (24,458)
PROP "C" FUND											
REVENUES											
	38		4817 - PROP "C" LOCAL REVENUE	\$ 454,031	\$ 432,592	\$ 417,135	1.02	\$ 425,478	\$ 433,987	\$ 442,667	\$ 451,520
TOTAL REVENUES				\$ 454,031	\$ 432,592	\$ 417,135		\$ 425,478	\$ 433,987	\$ 442,667	\$ 451,520
EXPENDITURES											
	38	600	6010 5914 - MEMBERSHIPS	\$ 4,500	\$ 6,970	\$ 6,970	1.05	\$ 7,319	\$ 7,684	\$ 8,069	\$ 8,472
	38	600	6010 9000 - TRANSFER TO	\$ 45,868	\$ 45,868	\$ 45,868	1.05	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
	38	900	9000 5215 - CONTR SVCS-PROFESSIONAL	\$ -	\$ 86,200	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
	38	900	9000 9000 - TRANSFER TO	\$ 400,000	\$ 400,000	\$ 900,000	CIP	\$ 900,000	\$ 700,000	\$ 400,000	\$ 400,000
TOTAL EXPENDITURES				\$ 450,368	\$ 539,038	\$ 952,838		\$ 955,480	\$ 758,254	\$ 461,167	\$ 464,225
NET REVENUES (EXPENDITURES)				\$ 3,663	\$ (106,446)	\$ (535,703)		\$ (530,002)	\$ (324,267)	\$ (18,500)	\$ (12,705)

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
COMMUNITY DEVELOPMENT BLOCK GRANT FUND											
REVENUES											
39			4793 - PROJECT REIMBURSEMENT	\$ 248,534	\$ 252,943	\$ 511,905	CIP	\$ -	\$ -	\$ -	\$ -
39			4824 - CODE ENFORCEMENT	\$ 100,000	\$ 100,000	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
39			4827 - STREET IMPROVEMENTS	\$ -	\$ 205,291	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
39			4830 - CDBG-CAPITAL IMPROV PROJ	\$ -	\$ 14,295	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 348,534	\$ 572,529	\$ 511,905		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
39	700	7020	9000 - TRANSFER TO	\$ 100,000	\$ 100,000	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
39	900	9000	6025 - IMPROVEMENTS	\$ 236,552	\$ 267,166	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
39	900	9000	9000 - TRANSFER TO	\$ 294,464	\$ 294,464	\$ 511,905	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 631,016	\$ 661,630	\$ 511,905		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (282,482)	\$ (89,101)	\$ -		\$ -	\$ -	\$ -	\$ -
HSIP FUND											
REVENUES											
40			4793 - PROJECT REIMBURSEMENT	\$ 1,336,000	\$ 488,861	\$ 707,800	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 1,336,000	\$ 488,861	\$ 707,800		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
40	900	9000	5968 - CONSTRUCTION	\$ -	\$ 24,163	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
40	900	9000	6025 - IMPROVEMENTS	\$ 1,336,000	\$ 137,954	\$ 707,800	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 1,336,000	\$ 162,118	\$ 707,800		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ 326,743	\$ -		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
PROP "A" PARK BOND GRANT FUND											
REVENUES											
	41		4793 - PROJECT REIMBURSEMENT	\$ 161,466	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 161,466	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	41	810	5406 - SPECIAL DEPT. SUPPLIES	\$ -	\$ 3,281	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	41	810	6025 - IMPROVEMENTS	\$ 55,000	\$ 26,897	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
	41	810	9000 - TRANSFER TO	\$ 100,000	\$ 100,000	\$ -	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 155,000	\$ 130,178	\$ -		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ 6,466	\$ (130,178)	\$ -		\$ -	\$ -	\$ -	\$ -
TRANSPORTATION DEVELOPMENT ACT FUND											
REVENUES											
	43		4862 - TDA REVENUE	\$ 63,000	\$ -	\$ 150,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 63,000	\$ -	\$ 150,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	43	900	6025 - IMPROVEMENTS	\$ 63,000	\$ 33,000	\$ 150,000	CIP	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 63,000	\$ 33,000	\$ 150,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ (33,000)	\$ -		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
PROP "A" FUND											
REVENUES											
44			4793 - PROJECT REIMBURSEMENT	\$ -	\$ 8,800	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
44			4872 - MTA REVENUE	\$ 556,279	\$ 556,279	\$ 502,891	1.02	\$ 512,949	\$ 523,208	\$ 533,672	\$ 544,345
44			4876 - BUS PASS-SENIORS	\$ 700	\$ 237	\$ 237	1.02	\$ 242	\$ 247	\$ 252	\$ 257
44			4878 - BUS PASS-HANDICAPPED	\$ 100	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
44			4879 - EZ BUS PASSES	\$ 700	\$ 63	\$ 63	1.02	\$ 64	\$ 66	\$ 67	\$ 68
44			4880 - BUS PASS-STUDENTS	\$ 500	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
44			4882 - FOOTHILL	\$ 100	\$ -	\$ -	1.02	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 558,379	\$ 565,379	\$ 503,191		\$ 513,255	\$ 523,520	\$ 533,990	\$ 544,670
EXPENDITURES											
44	800	8010	5406 - SPECIAL DEPT. SUPPLIES	\$ 2,000	\$ 1,585	\$ 2,000	1.05	\$ 2,100	\$ 2,205	\$ 2,315	\$ 2,431
44	800	8010	5525 - VEHICLE MAINTENANCE	\$ 25,000	\$ 12,444	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
44	800	8010	5908 - TRAINING	\$ 5,500	\$ 2,215	\$ 10,000	1.05	\$ 10,500	\$ 11,025	\$ 11,576	\$ 12,155
44	800	8010	5956 - UNIFORMS	\$ 2,500	\$ 1,371	\$ 2,700	1.05	\$ 2,835	\$ 2,977	\$ 3,126	\$ 3,282
44	800	8010	5966 - FUEL	\$ 15,000	\$ 5,746	\$ 15,000	1.05	\$ 15,750	\$ 16,538	\$ 17,364	\$ 18,233
44	800	8010	5982 - BUS PASSES	\$ 3,500	\$ 1,445	\$ 4,500	1.05	\$ 4,725	\$ 4,961	\$ 5,209	\$ 5,470
44	800	8010	9000 - TRANSFER TO	\$ 371,260	\$ 371,260	\$ 473,401	1.05	\$ 497,071	\$ 521,925	\$ 403,671	\$ 266,112
44	800	8015	5406 - SPECIAL DEPT. SUPPLIES	\$ 12,600	\$ 16,063	\$ 13,000	1.05	\$ 13,650	\$ 14,333	\$ 15,049	\$ 15,802
44	800	8015	6010 - VEHICLES	\$ 181,100	\$ 198,562	\$ 200,000	CIP	\$ -	\$ -	\$ -	\$ -
44	800	8015	9000 - TRANSFER TO	\$ 99,600	\$ 99,600	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
44	800	8020	5215 - CONTR SVCS-PROFESSIONAL	\$ 25,000	\$ 20,385	\$ 30,000	1.05	\$ 31,500	\$ 33,075	\$ 34,729	\$ 36,465
44	800	8030	9000 - TRANSFER TO	\$ 45,868	\$ 45,868	\$ 45,868	1.05	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
44	800	8040	5555 - MAINTENANCE SUPPLIES	\$ 25,000	\$ 6,926	\$ 25,000	1.05	\$ 26,250	\$ 27,563	\$ 28,941	\$ 30,388
44	800	8040	6025 - IMPROVEMENTS	\$ 100,000	\$ -	\$ 100,000	CIP	\$ -	\$ -	\$ -	\$ -
44	800	8040	9000 - TRANSFER TO	\$ 56,102	\$ 56,102	\$ 56,102	1.05	\$ 58,907	\$ 61,852	\$ 64,945	\$ 68,192
TOTAL EXPENDITURES				\$ 970,030	\$ 839,572	\$ 1,002,571		\$ 737,700	\$ 774,585	\$ 668,964	\$ 544,670
NET REVENUES (EXPENDITURES)				\$ (411,651)	\$ (274,193)	\$ (499,380)		\$ (224,445)	\$ (251,065)	\$ (134,974)	\$ 0

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
MEASURE R LOCAL RETURN FUND											
REVENUES											
45			4793 - PROJECT REIMBURSEMENT	\$ -	\$ 1,002	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
45			4886 - MEASURE R LR REVENUE	\$ 353,621	\$ 353,621	\$ 312,851	1.02	\$ 319,108	\$ 325,490	\$ 332,000	\$ 338,640
TOTAL REVENUES				\$ 353,621	\$ 354,623	\$ 312,851		\$ 319,108	\$ 325,490	\$ 332,000	\$ 338,640
EXPENDITURES											
45	660	6610	5914 - MEMBERSHIPS	\$ 4,500	\$ 6,970	\$ 7,000	1.05	\$ 7,350	\$ 7,718	\$ 8,103	\$ 8,509
45	660	6610	9000 - TRANSFER TO	\$ 45,868	\$ 45,868	\$ 45,868	1.05	\$ 48,161	\$ 50,569	\$ 53,098	\$ 55,753
45	900	9000	5968 - CONSTRUCTION	\$ -	\$ 1,002	\$ -	1.05	\$ -	\$ -	\$ -	\$ -
45	900	9000	9000 - TRANSFER TO	\$ 500,000	\$ 500,000	\$ 1,000,000	CIP	\$ 800,000	\$ 200,000	\$ -	\$ -
TOTAL EXPENDITURES				\$ 550,368	\$ 553,840	\$ 1,052,868		\$ 855,511	\$ 258,287	\$ 61,201	\$ 64,261
NET REVENUES (EXPENDITURES)				\$ (196,747)	\$ (199,217)	\$ (740,017)		\$ (536,403)	\$ 67,203	\$ 270,799	\$ 274,379
SEWER ASSESSMENT FUND											
REVENUES											
46			4160 - SEWER ASSESSMENT FEES	\$ 405,756	\$ 370,961	\$ 565,423	1.00	\$ 565,423	\$ 565,423	\$ 565,423	\$ 565,423
TOTAL REVENUES				\$ 405,756	\$ 370,961	\$ 565,423		\$ 565,423	\$ 565,423	\$ 565,423	\$ 565,423
EXPENDITURES											
46	460	4610	5215 - CONTR SVCS-PROFESSIONAL	\$ 50,000	\$ 13,005	\$ 50,000	1.00	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
46	460	4610	6025 - IMPROVEMENTS	\$ 200,000	\$ -	\$ 200,000	1.00	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
TOTAL EXPENDITURES				\$ 250,000	\$ 13,005	\$ 250,000		\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
NET REVENUES (EXPENDITURES)				\$ 155,756	\$ 357,956	\$ 315,423		\$ 315,423	\$ 315,423	\$ 315,423	\$ 315,423

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
CALHOME GENERAL PROGRAM GRANT FUND											
REVENUES											
	49		4745 - MISC. REVENUE	\$ 1,000,000	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	49		4793 - PROJECT REIMBURSEMENT	\$ -	\$ -	\$ 2,525,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 1,000,000	\$ -	\$ 2,525,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	49	490	4950 5215 - CONTR SVCS-PROFESSIONAL	\$ 200,000	\$ -	\$ 325,000	N/A	\$ -	\$ -	\$ -	\$ -
	49	490	4950 5994 - HOUSING REHAB LOANS	\$ 800,000	\$ -	\$ 1,000,000	N/A	\$ -	\$ -	\$ -	\$ -
	49	490	4950 5996 - FIRT TIME HOMEBUYER	\$ -	\$ -	\$ 1,200,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 1,000,000	\$ -	\$ 2,525,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
PERMANENT LOCAL HOUSING ALLOCATION											
REVENUES											
	51		4745 - MISC. REVENUE	\$ 605,265	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	51		4793 - PROJECT REIMBURSEMENT	\$ -	\$ -	\$ 708,302	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 605,265	\$ -	\$ 708,302		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	51	510	5100 5996 - DOWN PAYMENT ASSISTANCE PROGRA	\$ 470,140	\$ -	\$ 470,140	N/A	\$ -	\$ -	\$ -	\$ -
	51	510	5100 5998 - HOMELESS ASSISTANCE	\$ 135,125	\$ -	\$ 238,162	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 605,265	\$ -	\$ 708,302		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
CALHOME REUSE FUND											
REVENUES											
	55		4892 - CALHOME GRANT-FTHBP	\$ 734,055	\$ 22,000	\$ 734,055	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 734,055	\$ 22,000	\$ 734,055		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	55	900	9000 5996 - DOWN PAYMENT ASSISTANCE PROGRA	\$ 734,055	\$ -	\$ 734,055	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 734,055	\$ -	\$ 734,055		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ 22,000	\$ -		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
BEGIN REUSE FUND											
REVENUES											
	56		4745 - MISC. REVENUE	\$ 63,000	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	56		4793 - PROJECT REIMBURSEMENT	\$ -	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ 63,000	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	56	900	5996 - DOWN PAYMENT ASSISTANCE PROGRA	\$ 63,000	\$ -	\$ 63,000	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 63,000	\$ -	\$ 63,000		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
MISC GRANTS FUND											
REVENUES											
	68		4793 - PROJECT REIMBURSEMENT	\$ 10,256,689	\$ 5,176,861	\$ 13,475,845	N/A	\$ 5,011,434	\$ -	\$ -	\$ -
	68		4960 - TRANSFER FROM/TO	\$ 5,528,664	\$ 5,869,676	\$ 4,615,366	N/A	\$ 2,529,460	\$ 1,736,049	\$ 1,242,770	\$ 749,626
TOTAL REVENUES				\$ 15,785,353	\$ 11,046,537	\$ 18,091,211		\$ 7,540,894	\$ 1,736,049	\$ 1,242,770	\$ 749,626
EXPENDITURES											
	68	900	5215 - CONTR SVCS-PROFESSIONAL	\$ 46,000	\$ -	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	68	900	5968 - CONSTRUCTION	\$ 14,377,043	\$ 7,689,696	\$ 16,279,841	N/A	\$ 7,540,894	\$ 1,736,049	\$ 1,242,770	\$ 749,626
	68	900	5974 - PROJECT MANAGEMENT	\$ -	\$ 101,709	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
	68	900	6020 - EQUIPMENT	\$ 679,576	\$ 272,194	\$ 64,286	N/A	\$ -	\$ -	\$ -	\$ -
	68	900	6025 - IMPROVEMENTS	\$ 682,734	\$ 552,149	\$ 1,747,084	N/A	\$ -	\$ -	\$ -	\$ -
	68	900	9020 - IMPROVEMENTS	\$ -	\$ 20,214	\$ -	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 15,785,353	\$ 8,635,961	\$ 18,091,211		\$ 7,540,894	\$ 1,736,049	\$ 1,242,770	\$ 749,626
NET REVENUES (EXPENDITURES)				\$ -	\$ 2,410,576	\$ -		\$ -	\$ -	\$ -	\$ -

City of South El Monte
Fiscal 2025-26 Proposed Budget
Special Revenue Funds

FUND	DEPT	DIV	ACCOUNT	FY 24-25 Adopted	FY 24-25 Forecasted	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecasted	FY 27-28 Forecasted	FY 28-29 Forecasted	FY 29-30 Forecasted
SAFE CLEAN WATER PROGRAM - LOCAL											
REVENUES											
	70		4155 - PARCEL TAX	\$ 459,000	\$ 442,770	\$ 459,000	1.02	\$ 468,180	\$ 477,544	\$ 487,094	\$ 496,836
TOTAL REVENUES				\$ 459,000	\$ 442,770	\$ 459,000		\$ 468,180	\$ 477,544	\$ 487,094	\$ 496,836
EXPENDITURES											
	70	900	9020 5215 - CONTR SVCS-PROFESSIONAL	\$ 106,000	\$ 57,510	\$ 106,000	1.02	\$ 108,120	\$ 110,282	\$ 112,488	\$ 114,738
	70	900	9020 5969 - ADMINISTRATIVE CHARGES	\$ 10,000	\$ -	\$ 10,000	1.02	\$ 10,200	\$ 10,404	\$ 10,612	\$ 10,824
	70	900	9020 6025 - IMPROVEMENTS	\$ 20,000	\$ -	\$ 20,000	1.02	\$ 20,400	\$ 20,808	\$ 21,224	\$ 21,649
	70	900	9020 9000 - TRANSFER TO	\$ 1,473,140	\$ 1,473,140	\$ 760,032	1.02	\$ 329,460	\$ 336,049	\$ 342,770	\$ 349,626
TOTAL EXPENDITURES				\$ 1,609,140	\$ 1,530,650	\$ 896,032		\$ 468,180	\$ 477,543	\$ 487,094	\$ 496,837
NET REVENUES (EXPENDITURES)				\$ (1,150,140)	\$ (1,087,880)	\$ (437,032)		\$ -	\$ 0	\$ 0	\$ (0)
SAFE CLEAN WATER PROGRAM - REGIONAL											
REVENUES											
	71		4405 - INTEREST INCOME	\$ -	\$ -	\$ -	1.00	\$ -	\$ -	\$ -	\$ -
TOTAL REVENUES				\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -
EXPENDITURES											
	71	900	9020 9000 - TRANSFER TO	\$ 1,617,347	\$ 1,617,347	\$ 353,429	N/A	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENDITURES				\$ 1,617,347	\$ 1,617,347	\$ 353,429		\$ -	\$ -	\$ -	\$ -
NET REVENUES (EXPENDITURES)				\$ (1,617,347)	\$ (1,617,347)	\$ (353,429)		\$ -	\$ -	\$ -	\$ -
SPECIAL REVENUES FUNDS TOTAL REVENUES				\$ 24,294,420	\$ 17,228,234	\$ 27,804,628		\$ 11,921,158	\$ 6,184,561	\$ 5,760,895	\$ 5,338,755
SPECIAL REVENUES FUNDS TOTAL EXPENDITURES				\$ (28,982,789)	\$ (18,429,258)	\$ (32,407,523)		\$ (12,939,245)	\$ (6,430,601)	\$ (5,393,584)	\$ (4,340,715)
NET SURPLUS / (DEFICIT)				\$ (4,688,369)	\$ (1,201,025)	\$ (4,602,896)		\$ (1,018,087)	\$ (246,040)	\$ 367,310	\$ 998,040
ESTIMATED FUND BALANCE - BEGINNING OF FISCAL YEAR				\$ 15,350,255	\$ 15,350,255	\$ 14,149,230		\$ 9,546,334	\$ 8,528,248	\$ 8,282,207	\$ 8,649,518
ESTIMATED FUND BALANCE - END OF FISCAL YEAR				\$ 10,661,886	\$ 14,149,230	\$ 9,546,334		\$ 8,528,248	\$ 8,282,207	\$ 8,649,518	\$ 9,647,558

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Gas Tax Fund - Street Maintenance

ACCOUNT NO:
02-170-1760

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
GT-SECTION 2105	4757	102,700	113,837	113,837
GT-SECTION 2106	4759	64,887	69,356	69,356
GT-SECTION 2107	4760	134,135	148,887	148,887
GT-SECTION 2107.5	4762	4,428	4,800	4,800
GT-SECTION 2103	4763	159,269	180,430	180,430
GT-TRAFFIC CONGESTION RLF	4764	20,854	0	0
TOTAL REVENUES		486,272	517,310	517,310
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Traffic Engineer	5260	10,500	5,158	0
Maintenance-General	5520	0	286	0
Signal Maintenance	5535	52,500	149,253	52,500
Street Light Maintenance	5537	250,000	175,885	250,000
Street Maintenance	5540	40,000	51,885	40,000
Graffiti Removal	5545	4,000	5,328	0
Street Sweeping	5550	75,000	82,271	80,000
Street Markings	5572	0	23,486	0
Utility Street Lights	5725	40,000	72,550	0
Small Tools	5962	1,000	2,742	0
Fuel	5966	0	17,216	0
Loan Repayment	6115	0	0	0
TOTAL M & O:		473,000	586,060	422,500
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Equipment	6020	0	0	0
Improvements	6025	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		473,000	586,060	422,500
NET SURPLUS (DEFICIT)		13,272	(68,750)	94,810

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION
Gas Tax Fund - Street Maintenance

ACCOUNT NO:
02-170-1760

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5260	Traffic Engineer	0
5535	Signal Maintenance Traffic Signal Maintenance (Bear Electric)	52,500
5537	Street Light Maintenance LA County Lighting Maintenance District	250,000
5540	Street Maintenance New signs and pothole asphalt for streets, traffic signs, street striping, concrete forms, cement work and photo cells and sign brackets	40,000
5550	Street Sweeping	80,000
5962	Small Tools Hammers, shovels, picks, screw drivers, brooms etc.	0
5966	Fuel for Vehicles and Equipment	0
		<u><u>422,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CI

ACCOUNT NO:
06-300-3010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
CI-CONGREGATE MEALS DONA.	4774	37,000	26,581	33,025
CI-COUNTY PRN CONGREGATE	4778	332,342	332,342	332,342
CI-USDA PTN CONGREGATE	4782	0	25,412	0
TOTAL REVENUES		369,342	384,335	365,367
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time*	5010	0	0	0
Salaries - Part Time*	5020	0	0	0
Overtime*	5030	0	0	0
Allocated Benefits*	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	199,500	284,052	300,000
Supplies-Food	5430	25,000	32,022	35,000
Food-Summer Weekend Food Program	5440	25,000	10,355	10,000
Reimbursement Transfer- Labor Cost	9000	79,228	79,229	136,709
TOTAL M & O:		328,728	405,658	481,709
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		328,728	405,658	481,709
NET SURPLUS (DEFICIT)		40,614	(21,323)	(116,342)

* Labor is charged to 01-150-1530 Senior Services and reimbursed by the C1 Program via reimbursement transfer.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CI

ACCOUNT NO:
06-300-3010

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Huntington Culinary Catering services for the Congregate Senior Nutrition Program	300,000
5430	Supplies-Food Funds to purchase dairy products, sugar, bread and coffee for the for the Congregate Senior Nutrition Program	35,000
5440	Food-Summer Weekend Food Program	10,000
9000	Reimbursement transfer to General Fund for staff labor cost approved by County	
	30% of (1) FT Community Services Manager - Salaries	37,896
	30% of (1) FT Community Services Manager - Benefits	<u>16,320</u>
		54,216
	25% of (1) FT Senior Services Supervisor - Salaries	25,647
	25% of (1) FT Senior Services Supervisor - Benefits	<u>10,543</u>
		36,190
	25% of (1) FT Senior Coordinator - Salaries	21,195
	25% of (1) FT Senior Coordinator - Benefits	<u>6,718</u>
		27,913
	25% of (2) PT Senior Recreation Leader - Salaries	11,508
	25% of (2) PT Senior Recreation Leader - Benefits	<u>880</u>
		12,388
	25% of (1) PT Recreation Leaders - Salaries	5,575
	25% of (1) PT Recreation Leaders - Benefits	<u>427</u>
		6,002
		136,709
		<u><u>481,709</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CII

ACCOUNT NO:
06-300-3020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
REIMBURSEMENT	4750	1,000	1,000	1,000
CII-HOMEBOUND DONATIONS	4776	2,000	4,043	3,087
CII-COUNTY PRN HOMEBOUND	4780	33,000	33,000	33,000
CII-USDA PTN HOMEBOUND	4784	0	1,653	0
TOTAL REVENUES		36,000	39,696	37,087
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services- Professional	5215	35,000	33,017	35,000
Supplies-Activities	5430	7,000	3,750	7,000
Reimbursement Transfer- Labor Cost	9000	79,229	79,229	100,565
TOTAL M & O:		121,229	115,996	142,565
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		121,229	115,996	142,565
TOTAL DIVISION COSTS:		(85,229)	(76,300)	(105,478)

* Labor is charged to 01-150-1530 Senior Services and reimbursed by the C2 Program via reimbursement transfer.

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SENIOR CITIZEN NUTRITION PROGRAM-CII

ACCOUNT NO:
06-300-3020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services- Huntington Culinary Catering services for the Home-Delivered Senior Nutrition Program	35,000
5430	Supplies-Activities Funds to purchase dairy products, sugar, and bread for the Home-Delivered Senior Nutrition Program	7,000
9000	Reimbursement transfer to General Fund for staff labor cost approved by County	
	10% of (1) FT Community Services Manager - Salaries	12,632
	10% of (1) FT Community Services Manager - Benefits	<u>5,440</u>
		18,072
	25% of (1) FT Senior Services Supervisor - Salaries	25,647
	25% of (1) FT Senior Services Supervisor - Benefits	<u>10,544</u>
		36,191
	25% of (1) FT Senior Coordinator - Salaries	21,195
	25% of (1) FT Senior Coordinator - Benefits	<u>6,718</u>
		27,913
	25% of (2) PT Senior Recreation Leader - Salaries	11,508
	25% of (2) PT Senior Recreation Leader - Benefits	<u>880</u>
		12,388
	25% of (1) PT Recreation Leaders - Salaries	5,575
	25% of (1) PT Recreation Leaders - Benefits	<u>426</u>
		<u>6,001</u>
		100,565
		<u><u>142,565</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
ROAD MAINTENANCE AND REHABILITATION ACCOUNT (SB-1)

ACCOUNT NO:
07-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
RMRA Revenues	9000	490,209	487,253	487,253
TOTAL REVENUES		490,209	487,253	487,253
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Professional Svcs	5215	0	0	0
Street Maintenance	5540	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	53,540	120,000
Administration	5969	0	0	0
Engineering	5970	0	0	0
Inspection	5971	0	0	0
Project Management	5974	0	0	0
Reimbursement Transfer-Out	9000	444,113	785,125	890,000
TOTAL CAPITAL OUTLAY:		444,113	838,665	1,010,000
TOTAL EXPENDITURES		444,113	838,665	1,010,000
NET SURPLUS (DEFICIT)		46,096	(351,412)	(522,747)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
ROAD MAINTENANCE AND REHABILITATION ACCOUNT (SB-1)

ACCOUNT NO:
07-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5968	Construction City-Wide Stripping Improvements Project (Project #TBD)	120,000
9000	Reimbursement Transfer-Out Fund 68 FY 25/26 Residential Street Rehabilitation Project #0640	90,000
	FY 25/26 City-Wide Pavement Rehabilitation Project #0641 Potrero from Rush to Klingerman; Chico Ave from Rush to Garvey; Klingerman from Chico to Central, Floradale from Thienes to Rush.	800,000
		890,000
		<u><u>1,010,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
AQMD-TRANSPORTATION PROGRAMS

ACCOUNT NO:
13-500-5010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
AQMD Revenue	4797	14,306	19,314	19,314
TOTAL REVENUES		14,306	19,314	19,314
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Membership	5914	0	0	0
Contributions	5942	0	0	0
Equipment Lease	5950	0	0	0
Misc. Project Material	5977	0	0	0
Bus Passes	5982			
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	40,000	26,480	0
Equipment	6020	0	0	0
TOTAL CAPITAL OUTLAY:		40,000	26,480	0
TOTAL EXPENDITURES		40,000	26,480	0
TOTAL DIVISION COSTS:		(25,694)	(7,166)	19,314

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
AQMD-TRANSPORTATION PROGRAMS

ACCOUNT NO:
13-500-5010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6010	Vehicles	0
		<u>0</u>
		<u>0</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CABLE PEG FUND

ACCOUNT NO:
14-440-4410

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Cable PEG Fee	4150	11,673	11,000	11,000
TOTAL REVENUES		11,673	11,000	11,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	1,300	0
Special Dept. Supplies	5406	2,200	0	500
General Maintenance	5520	0	0	0
Small Tools	5962	0	0	0
TOTAL M & O:		2,200	1,300	500
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Equipment	6020	0	0	80,000
TOTAL CAPITAL OUTLAY:		0	0	80,000
TOTAL EXPENDITURES		2,200	1,300	80,500
TOTAL DIVISION COSTS:		9,473	9,700	(69,500)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
CABLE PEG FUND**

**ACCOUNT NO:
14-440-4410**

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional	0
5406	Special Dept. Supplies New Audio 8-12 Channel Mixer (For Sr. Center)	500
5520	General Maintenance	0
5962	Small Tools Sponsored City events	0
5968	Construction	0
6020	Equipment Council Chamber Upgrades Audio Visual Display System, Signal Distribution and Switching System, Audio System Control System, Camera & Broadcast System.	80,000
		80,500

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
IN LIEU FUND

ACCOUNT NO:
15-450-4510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
In-Lieu Fees	4501	52,020	857,279	52,020
TOTAL REVENUES		52,020	857,279	52,020
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Office Supplies	5405	0	5,966	0
General Maintenance	5520	0	0	0
Small Tools	5962	0	0	0
TOTAL M & O:		0	5,966	0
<u>CAPITAL OUTLAY</u>				
Office Equipment	6015	0	0	0
Equipment	6020	0	0	0
Improvements	6025	160,000	27,332	900,000
Reimbursement Transfer-Out	9000	100,000	100,000	200,000
TOTAL CAPITAL OUTLAY:		260,000	127,332	1,100,000
TOTAL EXPENDITURES		260,000	133,298	1,100,000
NET SURPLUS (DEFICIT)		(207,980)	723,981	(1,047,980)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
IN LIEU FUND**

**ACCOUNT NO:
15-450-4510**

BUDGET REQUEST DESCRIPTION		
<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5405	Office Supplies	0
6025	Improvements	
	Community Center	
	Termite Repairs	\$ 55,000
	Senior Center	
	Fire Alarm Upgrades	\$ 30,000
	Civic Center	
	Replace basketball backboards and rims	\$ 20,000
	New Temple Park	
	Upgrade irrigation system for minor and major fields	\$ 20,000
	Leaning Light Pole	\$ 90,000
	Slurry Seal	\$ 10,000
	Basketball Court	\$ 40,000
	Handicap Bleacher	\$ 20,000
	Drinking Foutain	\$ 15,000
	Irrigation Repair Major Field	\$ 10,000
	Shively Park	
	Parking Log Slurry	\$ 10,000
	Restroom Partitions	\$ 20,000
	Security Cameras	\$ 5,000
	City Hall	
	4 Air Handlers	\$ 280,000
	Sewer Lateral	\$ 150,000
	Mary Van Dyke Park	
	South Fence Replacement	\$ 60,000
	2 Light Poles	\$ 15,000
	4 Toilets Women's Restroom	\$ 20,000
	2 Restroom Partitions	\$ 30,000
		<u>900,000</u>
9000	Reimbursement Transfer-Out	200,000
	Transfer to Fund 68 for Project #0634 New Temple Park	
		<u><u>1,100,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
DOE GRANT FUND - BUILDING IMP.

ACCOUNT NO:
17-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Misc. Revenue	4745	0	10,311	0
Project Reimbursement	4793	0	0	0
Operating Transfer-In	4960	0	0	0
TOTAL REVENUES		0	10,311	0
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	0	0	48,000
Special Dept Supplies	5406	0	0	0
Maintenance-General	5520	0	0	0
TOTAL M & O:		0	0	48,000
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Administrative Charges	5969	0	0	0
Misc. Project Materials	5977	0	0	0
Office Equipment	6015	0	0	0
Improvements	6025	0	109,839	0
TOTAL CAPITAL OUTLAY:		0	109,839	0
TOTAL EXPENDITURE		0	109,839	48,000
NET SURPLUS (DEFICIT)		0	(99,528)	(48,000)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
DOE GRANT FUND - BUILDING IMP.

ACCOUNT NO:
17-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
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Expenditures

5215	Contract Services	
	The Energy Coalition (\$15,000) PassiveLogic (\$33,200)	48,000
		48,000
	Total expenditures	48,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY ORIENTED POLICING SERVICES (COPS)

ACCOUNT NO:
20-110-1130

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
COPS Revenue	4807	100,000	194,663	194,663
TOTAL REVENUES		100,000	194,663	194,663
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	0	0	0
Liability Insurance	5610	0	0	0
School Based Programs	5630	0	0	0
Saturation Patrol	5635	0	0	0
Law Enforce Tech	5650	0	0	0
Operating Transfer-Out	9000	100,000	100,000	100,000
TOTAL M & O:		100,000	100,000	100,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		100,000	100,000	100,000
NET SURPLUS (DEFICIT)		0	94,663	94,663

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
COMMUNITY ORIENTED POLICING SERVICES (COPS)

ACCOUNT NO:
20-110-1130

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5406	Departmental Supplies	0
5610	Liability Insurance Special Assignment Deputy	0
5630	School Based Programs Deputy Day, and National Night Out	0
5650	Special Assignment Deputy Salary toward one deputy	0
9000	Operating Transfer-Out Operating transfer-out to General Fund	100,000
		<u><u>100,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
USED OIL RECYCLING BLOCK GRANT

ACCOUNT NO:
25-550-5510

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Used Oil Revenue	4812	6,564	10,201	10,201
TOTAL REVENUES		6,564	10,201	10,201
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Svcs-Professional	5215	5,500	5,500	5,500
TOTAL M & O:		5,500	5,500	5,500
CAPITAL OUTLAY				
Office Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		5,500	5,500	5,500
NET SURPLUS (DEFICIT)		1,064	4,701	4,701

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
USED OIL RECYCLING BLOCK GRANT

ACCOUNT NO:
25-550-5510

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional	
	Used Oil Recycling Program services by John L. Hunter and Associates	5,500
	Purchase outreach materials for special events	
		<u><u>5,500</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
BEVERAGE RECYCLING GRANT

ACCOUNT NO:
27-575-5710

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Beverage Container Recycling	4645	6,160	6,160	6,160
TOTAL REVENUES		6,160	6,160	6,160
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	5,775	5,775	5,775
Departmental Supplies	5406	0	0	0
TOTAL M & O:		5,775	5,775	5,775
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		5,775	5,775	5,775
TOTAL DIVISION COSTS:		5,775	5,775	5,775

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
BEVERAGE RECYCLING GRANT**

**ACCOUNT NO:
27-575-5710**

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Svcs-Professional Recycling program services by John L. Hunter and Associates, Inc. Purchase marketing materials for special events	5,775
		<u><u>5,775</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

**DIVISION:
HOMELESSNESS INITIATIVE**

**ACCOUNT NO:
36-360-3600**

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Reimbursement Revenue	4750	0	0	0
TOTAL REVENUES		0	0	0
EXPENDITURES:				
<u>PERSONNEL</u>				
Salary - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	0	0	0
Vehicle Maintenance	5525	0	0	0
Training	5908	0	0	0
Meeting Expense	5912	0	0	0
Membership	5914	0	0	0
Facility Rentals	5951	0	0	0
Food Supplies	5976	0	0	0
Reimbursement Transfer for Labor Cost	9000	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		0	0	0
NET SURPLUS (DEFICIT)		0	0	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE M- ADMINISTRATION

ACCOUNT NO:
37-670-6710

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	0	0
Graffiti Removal	5545	0	0	0
Reimb. Transfer-Out	9000	45,868	45,868	45,868
TOTAL M & O:		45,868	45,868	45,868
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		45,868	45,868	45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE M-ADMINISTRATION

ACCOUNT NO:
37-670-6710

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contracted Services-Professional	0
5545	Graffiti Removal	
9000	Reimbursement Transfer to General Fund for Labor Cost	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	3,103
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	2,477
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	2,296
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	2,158
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	3,152
		12,345
		45,868
		45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE M- Street Projects

ACCOUNT NO:
37-670-6720

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
Def				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0		0
Street Maintenance	5540	0		150,000
Graffiti Removal	5545	0		5,000
Fuel for Vehicles and Equipment	5966	60,000	44,080	60,000
Misc. Project Materials	5977	75,000	54,727	75,000
Reimb. Transfer-Out	9000	551,433	551,433	551,433
TOTAL M & O:		686,433	650,240	841,433
<u>CAPITAL OUTLAY</u>				
Equipment	6020	0		30,000
Improvements	6025	150,000	188,243	0
Reimb. Transfer-Out	9000	500,000	500,000	0
TOTAL CAPITAL OUTLAY:		650,000	688,243	30,000
TOTAL DIVISION COSTS:		1,336,433	1,338,483	871,433

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE M- LOCAL RTN FUNDS

ACCOUNT NO:
37-670-6720

BUDGET REQUEST DESCRIPTIONS			
<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5215	Contracted Services-Professional		0
5545	Graffiti Removal		5,000
5540	Street Maintenance		150,000
5966	Fuel for Vehicles and Equipment		60,000
5977	Misc. Project Materials Under the Street & Road Maintenance Program (In-house City Program) Public works will purchase asphalt, sand, concrete, tools, staff uniforms for staff, cones, tools needed to maintain the streets and roads in City-wide.		75,000
6020	Equipment Hauling Trailer Pressure Washer	15,000 15,000	30,000
6025	Improvements City-wide Sidewalk Project (Project #TBD) City-wide Striping Project (Project #TBD)	0 0	0
9000	Reimbursement Transfer - Out		
	Reimb. Transfer to Fund 01 - General Fund (Proj Key MM-EXP)		
	20% (1) FT PW Administrative Clerk - Salaries	14,370	
	20% (1) FT PW Administrative Clerk - Benefits	5,263	
			19,633
	10% (1) FT PW Lead Maintenance Worker III - Landscape - Salaries	7,955	
	10% (1) FT PW Lead Maintenance Worker III - Landscape - Benefits	4,003	
			11,958
	10% (2) FT PW Maintenance Worker II - Landscape - Salaries	14,782	
	10% (2) FT PW Maintenance Worker II - Landscape - Benefits	8,627	
			23,409
	10% (5) FT PW Maintenance Worker I - Landscape - Salaries	30,647	
	10% (5) FT PW Maintenance Worker I - Landscape - Benefits	11,605	
			42,252
	10% (2) PT PW Maintenance Aide - Landscape - Salaries	3,349	
	10% (2) PT PW Maintenance Aide - Landscape - Benefits	286	
			3,634
	100% (1) FT PW Lead Maintenance Worker III - Street - Salaries	72,230	
	100% (1) FT PW Lead Maintenance Worker III - Street - Benefits	34,102	
			106,332
	50% (1) FT PW Maintenance Worker II - Street - Salaries	35,058	
	50% (1) FT PW Maintenance Worker II - Street - Benefits	21,044	
			56,102
	100% (3) FT PW Maintenance Worker I - Street - Salaries	170,978	
	100% (3) FT PW Maintenance Worker I - Street - Benefits	98,964	
			269,942
	100% (1) PT Maint. Aide - Salaries	16,743	
	100% (1) PT Maint. Aide - Benefits	1,428	
			18,171
			551,433
	Reimb. Transfer to Fund 68		
	<u>FY25-26 City-Wide Pavement Rehab Project-#0641</u>		0
	TBD		
			<u>871,433</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "C" ADMINISTRATION

ACCOUNT NO:
38-600-6010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Over Time	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0		0
Memberships	5914	4,500	6,970	6,970
Reimbursement Transfer for Labor	9000	45,868	45,868	45,868
TOTAL M & O:		50,368	52,838	52,838
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		50,368	52,838	52,838

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "C" ADMINISTRATION

ACCOUNT NO:
38-600-6010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5914	Membership to SGVCOG		6,970
9000	Reimbursement Transfer to General Fund for Labor Cost		
	5% (1) FT Finance Director - Salaries	8,513	
	5% (1) FT Finance Director - Benefits	3,103	
			11,616
	5% (1) FT Accountin Manager - Salaries	6,042	
	5% (1) FT Accountin Manager - Benefits	2,477	
			8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891	
	5% (1) FT Senior Accounting Specialist - Benefits	2,296	
			7,187
	5% (1) FT Accounting Technician - Salaries	4,043	
	5% (1) FT Accounting Technician - Benefits	2,158	
			6,201
	10% (1) FT Grants Coordinator - Salaries	9,193	
	10% (1) FT Grants Coordinator - Benefits	3,152	
			12,345
			45,868
			52,838

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "C" CAPITAL IMPROVEMENT

ACCOUNT NO:
38-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Over Time	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contracted Services-Professional	5215	0	86,200	0
Memberships	5914	0	0	0
TOTAL M & O:		0	86,200	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
Reimbursement Transfer-Out	9000	400,000	400,000	900,000
TOTAL CAPITAL OUTLAY:		400,000	400,000	900,000
TOTAL DIVISION COSTS:		400,000	486,200	900,000

CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026

DIVISION:
PROP "C" CAPITAL IMPROVEMENT

ACCOUNT NO:
38-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer-Out to Fund 68	
	Project 0140 - Civic Center Interjurisdictional Bikeways	400,000
	Project 0641 - City-Wide Pavement Rehab Project (Selected Areas)	<u>500,000</u>
		900,000
		<u><u>900,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CDBG - CODE ENFORCEMENT

ACCOUNT NO:
39-700-7020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Reimbursement Transfer-Out	9000	100,000	100,000	0
TOTAL M & O:		100,000	100,000	0
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	0	0	0
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		100,000	100,000	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CDBG - CODE ENFORCEMENT

ACCOUNT NO:
39-700-7020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer to General Fund 41% (2) FT Code Enforcement Officers - Salaries 41% (2) FT Code Enforcement Officers - Benefits Overtime	0 0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CDBG - CAPITAL IMPROVEMENTS

ACCOUNT NO:
39-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries/Wages	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Departmental Supplies	5406	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Improvements	6025	236,552	267,166	0
Reimbursement Transfer-Out	9000	294,464	294,464	511,905
TOTAL CAPITAL OUTLAY:		531,016	561,630	511,905
TOTAL DIVISION COSTS:		531,016	561,630	511,905

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CDBG - CAPITAL IMPROVEMENTS

ACCOUNT NO:
39-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements	0
9000	Reimbursement Transfer to Fund 68 Project #637 - City Hall Restroom Rehabilitation	511,905
		<u><u>511,905</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

ACCOUNT NO:
40-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	1,336,000	488,861	707,800
TOTAL REVENUES		1,336,000	488,861	707,800
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Professional Svcs	5215	0	0	0
Street Maintenance	5540	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	24,163	0
Improvements	6025	1,336,000	137,954	707,800
TOTAL CAPITAL OUTLAY:		1,336,000	162,117	707,800
TOTAL EXPENDITURES		1,336,000	162,117	707,800
NET SURPLUS (DEFICIT)		(0)	326,744	(0)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)

ACCOUNT NO:
40-900-9000

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements HSIPL-5352(025) - Systemic Safety Imp at Signalized Int. HSIP Cyc 11, #607	707,800
		<u><u>707,800</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
Measure A Park Bond Fund

ACCOUNT NO:
41-810-8110

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	161,466		0
TOTAL REVENUES		161,466	0	0
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Special Department Supplies	5406	0	3,281	0
Landscape Maintenance	5420	0	0	0
General Maintenance	5520	0	0	0
TOTAL M & O:		0	3,281	0
CAPITAL OUTLAY				
Improvements	6025	55,000	26,897	0
Reimbursement Transfer-Out	9000	100,000	100,000	0
TOTAL CAPITAL OUTLAY:		155,000	126,897	0
TOTAL EXPENDITURES		155,000	130,178	0
NET SURPLUS (DEFICIT)		6,466	(130,178)	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
Measure A Park Bond Fund

ACCOUNT NO:
41-810-8110

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements	0
9000	Reimbursement Transfer-Out	0
		0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
Transportation Development Act

ACCOUNT NO:
43-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
TDA Revenue	4862	63,000	0	150,000
TOTAL REVENUES		63,000	0	150,000
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Landscape Maintenance	5420	0	0	0
General Maintenance	5520	0	0	0
TOTAL M & O:		0	0	0
CAPITAL OUTLAY				
Equipment	6015	0	0	0
Improvements	6025	63,000	33,000	150,000
TOTAL CAPITAL OUTLAY:		63,000	33,000	150,000
TOTAL EXPENDITURES		63,000	33,000	150,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
Transportation Development Act

ACCOUNT NO:
43-900-9000

BUDGET REQUEST DESCRIPTION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
6025	Improvements City-Wide Sidewalk Improvements Project (Project #TBD)	150,000
		<u><u>150,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0		0
Departmental Supplies	5406	2,000	1,585	2,000
Vehicle Maintenance	5525	25,000	12,444	25,000
Training/Conferences	5908	5,500	2,215	10,000
Uniforms	5956	2,500	1,371	2,700
Fuel	5966	15,000	5,746	15,000
Bus Passes	5982	3,500	1,445	4,500
Reimbursement Transfer-Out	9000	371,260	371,260	473,401
TOTAL M & O:		424,760	396,066	532,601
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	0	0	0
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		424,760	396,066	532,601

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services - Professional Bus transportation services to take youth and seniors on excursions.	0
5406	Departmental Supplies Special supplies to be used for Paratransit services	2,000
5525	Vehicle Maintenance Funds provide for vehicle repair and maintenance of the City's transportation vehicles.	25,000
5908	Training/Conferences Provides funds for transportation staff to attend seminars and trainings to keep up with changes in the law, best practices and reporting requirements. Advanced Clean Transportation Expo Cal Act American Public Transportation Association (APTA) Transform Conference & Expo	10,000
5956	Uniforms Provides funding fo purchase pants, polo shirts, shoes and other types of clothing for Transportation Staff.	2,700
5966	Fuel Fuel for Transporation Vehicles	15,000
5982	Bus Passes (Subsidy Program) Prop A funds are used to provide subsidy bus passes to eligible South El Monte residents. (students K-12, college, vocational, senior and disable residents)	4,500
9000	Reimbursement Transfer to General Fund for Labor Cost	
	50% (1) FT PW Fleet Mechanic - Salaries	45,093
	50% (1) FT PW Fleet Mechanic - Benefits	<u>20,163</u>
		65,256
	50% (1) PT PW Equipment Mechanic - Salaries	15,736
	50% (1) PT PW Equipment Mechanic - Benefits	<u>1,204</u>
		16,940
	40% (1) FT Community Services Manager - Salaries	50,528
	40% (1) FT Community Services Manager - Benefits	<u>21,760</u>
		72,288
	25% (1) FT Senior Services Supervisor - Salaries	25,647

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - PARATRANSIT

ACCOUNT NO:
44-800-8010

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
	25% (1) FT Senior Services Supervisor - Benefits	10,543	
			36,190
	25% (1) FT Senior Services Coordinator - Salaries	21,195	
	25% (1) FT Senior Services Coordinator - Benefits	6,718	
			27,913
	25% (2) PT Senior Services Sr. Recreation Leader - Salaries	11,508	
	25% (2) PT Senior Services Sr. Recreation Leader - Benefits	880	
			12,388
	25% (1) PT Senior Services Recreation Leaders - Salaries	5,575	
	25% (1) PT Senior Services Recreation Leaders - Benefits	426	
			6,001
	100% (2) FT Transportation Services Van Driver Class B - Salaries	108,721	
	100% (2) FT Transportation Services Van Driver Class B - Benefits	75,162	
			183,883
	100% (1) PT Transportation Services Van Driver Class B - Salaries	23,149	
	100% (1) PT Transportation Services Van Driver Class B - Benefits	3,613	
			26,762
	100% (1) PT Transportation Services Van Driver Class C - Salaries	22,299	
	100% (1) PT Transportation Services Van Driver Class C - Benefits	3,481	
			25,780
			473,401
6010	Vehicles		0
6015	Equipment		0
			<u><u>532,601</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" -Dispatch Implementation Plan

ACCOUNT NO:
44-800-8015

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part time	5020	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0		0
Departmental Supplies	5406	12,600	16,063	13,000
Vehicle Maintenance	5525	0		0
Utility-Telephone/Cell Phone	5715	0		0
Training	5908	0		0
TOTAL M & O:		12,600	16,063	13,000
<u>CAPITAL OUTLAY</u>				
Vehicles	6010	181,100	198,562	200,000
Equipment	6015	0	0	0
Reimbursement Transfer-Out	9000	99,600	99,600	0
TOTAL CAPITAL OUTLAY:		280,700	298,162	200,000
TOTAL DIVISION COSTS:		293,300	314,225	213,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - Dispatch Implementation Plan

ACCOUNT NO:
44-800-8015

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	0
5215	Contract Services - Professional Bus transportation services to take youth and seniors on excursions.	0
5406	Departmental Supplies Ecolane Annual Subscription Fee (\$13,000)	13,000
5715	Utility - Phone/Cell Phone	0
6010	Vehicles - Fully Funded (100%) with Prop A funds 30-passenger bus with wheelchair access (\$200,000)	200,000
		<u><u>213,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - SPECIAL EVENTS

ACCOUNT NO:
44-800-8020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	25,000	20,385	30,000
TOTAL M & O:		25,000	20,385	30,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		25,000	20,385	30,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - SPECIAL EVENTS

ACCOUNT NO:
44-800-8020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Bus services for excursions planned by the Department of Parks and Recreation and Senior Services Department.	30,000
		<u><u>30,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - ADMINISTRATION

ACCOUNT NO:
44-800-8030

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Reimbursement Transfer for Labor	9000	45,868	45,868	45,868
TOTAL M & O:		45,868	45,868	45,868
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		45,868	45,868	45,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - ADMINISTRATION

ACCOUNT NO:
44-800-8030

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5180	Allocated Benefits	0
	Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	
9000	Reimbursement Transfer to General Fund for Labor	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	<u>3,103</u>
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	<u>2,477</u>
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	<u>2,296</u>
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	<u>2,158</u>
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	<u>3,152</u>
		12,345
		45,868
		<u><u>45,868</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - BUS SHELTER MAINTENANCE

ACCOUNT NO:
44-800-8040

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Maintenance Supplies	5555	25,000	6,926	25,000
Reimbursement Transfer-Out	9000	56,102	56,102	56,102
TOTAL M & O:		81,102	63,028	81,102
<u>CAPITAL OUTLAY</u>				
Improvements	6025	100,000	0	100,000
TOTAL CAPITAL OUTLAY:		100,000	0	100,000
TOTAL DIVISION COSTS:		181,102	63,028	181,102

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PROP "A" - BUS SHELTER MAINTENANCE

ACCOUNT NO:
44-800-8040

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - Part Time	0
5180	Allocated Benefits	0
	Benefits include vision, dental, life insurance, medical insurance, PERS Retirement, Deferred Comp., and employer's share of payroll taxes.	
5555	Maintenance Supplies	25,000
	Supplies for the maintenance of City-wide Bus Shelters	
6025	Improvements	100,000
	Bus shelters	
9000	Reimbursement Transfer to General Fund for Labor	
	50% (1) FT PW Streets Maintenance Worker II - Salaries	35,058
	50% (1) FT PW Streets Maintenance Worker II - Benefits	<u>21,044</u>
		56,102
		<u><u>181,102</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE R - ADMINISTRATION

ACCOUNT NO:
45-660-6610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Memberships	5914	4,500	6,970	7,000
Reimbursement Transfer-Out	9000	45,868	45,868	45,868
TOTAL M & O:		50,368	52,838	52,868
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL DIVISION COSTS:		50,368	52,838	52,868

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE R - ADMINISTRATION

ACCOUNT NO:
45-660-6610

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - PartII Time	0
5180	Allocated Benefits Provides funds for payroll taxes	0
5914	Membership-To pay a portion of the SGVCOG Fees	7,000
9000	Reimbursement Transfer-Out to General Fund for Labor	
	5% (1) FT Finance Director - Salaries	8,513
	5% (1) FT Finance Director - Benefits	<u>3,103</u>
		11,616
	5% (1) FT Accountin Manager - Salaries	6,042
	5% (1) FT Accountin Manager - Benefits	<u>2,477</u>
		8,519
	5% (1) FT Senior Accounting Specialist - Salaries	4,891
	5% (1) FT Senior Accounting Specialist - Benefits	<u>2,296</u>
		7,187
	5% (1) FT Accounting Technician - Salaries	4,043
	5% (1) FT Accounting Technician - Benefits	<u>2,158</u>
		6,201
	10% (1) FT Grants Coordinator - Salaries	9,193
	10% (1) FT Grants Coordinator - Benefits	<u>3,152</u>
		<u>12,345</u>
		45,868
5968	Construction	0
		<u><u>52,868</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE R - CAPITAL OUTLY

ACCOUNT NO:
45-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Maintenance Supplies	5555	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Construction	5968	0	1,002	0
Reimbursement Transfer-Out	9000	500,000	500,000	1,000,000
TOTAL CAPITAL OUTLAY:		500,000	501,002	1,000,000
TOTAL DIVISION COSTS:		500,000	501,002	1,000,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
MEASURE R - CAPITAL OUTLAY

ACCOUNT NO:
45-900-9000

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5010	Salaries - Full Time	0
5020	Salaries - PartII Time	0
5180	Allocated Benefits Provides funds for payroll taxes	0
5555	Maintenance Supplies	0
9000	Reimbursement Transfer-Out to Fund 68 FY25/26 City-Wide Pavement Rehabilitation Project #0641	1,000,000
		<u><u>1,000,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SEWER ASSESSMENT ADMINISTRATION

ACCOUNT NO:
46-460-4610

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Sewer Assessment	4160	405,756	370,961	565,423
TOTAL REVENUES		405,756	370,961	565,423
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Overtime	5030	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	50,000	13,005	50,000
TOTAL M & O:		50,000	13,005	50,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	200,000	0	200,000
TOTAL CAPITAL OUTLAY:		200,000	0	200,000
TOTAL EXPENDITURES		250,000	13,005	250,000
NET SURPLUS (DEFICIT)		155,756	357,956	315,423

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SEWER ASSESSMENT ADMINISTRATION

ACCOUNT NO:
46-460-4610

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Civil Tech Engineers	50,000
6025	Improvements	200,000
		<u><u>250,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
20 - CALHOME - 16027

ACCOUNT NO:
49-490-4950

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	1,000,000	0	2,525,000
TOTAL REVENUES		1,000,000	0	2,525,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	200,000	0	325,000
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	800,000	0	1,000,000
First Time Homebuyer	5996	0	0	1,200,000
TOTAL M & O:		1,000,000	0	2,525,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		1,000,000	0	2,525,000
NET SURPLUS (DEFICIT)		(0)	(0)	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
20 - CALHOME - 16027

ACCOUNT NO:
49-490-4950

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Provides funding for Consultant and Inspector.	325,000
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans Rehabilitation loans for owner occupied single family homes.	1,000,000
5996	First Time Homebuyer Program FTHBP Loans for downpayment/mortgage assistance to qualified buyers for homes in South El Monte	1,200,000
		<u><u>2,525,000</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PLHA (PERMANENT LOCAL HOUSING ALLOCATION)

ACCOUNT NO:
51-510-5100

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	605,265	0	708,302
TOTAL REVENUES		605,265	0	708,302
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Services-Professional	5215	0	0	0
Department Supplies	5406	0	0	0
Membership	5914	0	0	0
Contributions	5942	0	0	0
Down Payment Assistance Program	5996	470,140	0	470,140
Homeless Assistance	5998	135,125	0	238,162
TOTAL M & O:		605,265	0	708,302
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		605,265	0	708,302
NET SURPLUS (DEFICIT)		(0)	(0)	(0)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
PLHA (PERMANENT LOCAL HOUSING ALLOCATION)

ACCOUNT NO:
51-510-5100

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5996	Down Payment Assistance Program Year 2 allocation: Loans for downpayment assistance to qualified buyers for homes in South El Monte.	200,538
5996	Down Payment Assistance Program Year 3 allocation: Loans for downpayment assistance to qualified buyers for homes in South El Monte.	269,602
5998	Homeless Assistance Year 4 allocation: Rental assistance for persons who are experiencing or at risk of homelessness	135,125
5998	Homeless Assistance Year 5 allocation: Rental assistance for persons who are experiencing or at risk of homelessness	103,037
Year 2-4 Allocation		<u>708,302</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CALHOME REUSE FUND

ACCOUNT NO:
55-495-4910

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
CalHome Grant	4892	734,055	22,000	734,055
Reimbursement Transfer-In	4960	0	0	0
TOTAL REVENUES		734,055	22,000	734,055
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Services-Professional	5215	0	0	0
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	0	0	0
First Time Buyers Program	5996	734,055	0	734,055
TOTAL M & O:		734,055	0	734,055
CAPITAL OUTLAY				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		734,055	0	734,055
NET SURPLUS (DEFICIT)		0	22,000	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
CALHOME REUSE FUND

ACCOUNT NO:
55-495-4910

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional Provides funding for Consultant	0
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans Rehabilitation loans for owner occupied single family homes.	0
5996	First Time Buyers Program FTHBP Loans for downpayment assistance to qualified buyers for homes in South El Monte.	734,055
		<u>734,055</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
BEGIN REUSE FUND

ACCOUNT NO:
56-490-4950

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	63,000	0	63,000
Reimbursement Transfer-in	4960	0	0	0
TOTAL REVENUES		63,000	0	63,000
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Services-Professional	5215	0	0	0
Special Departmental Supplies	5406	0	0	0
Housing Rehab Loans	5994	0	0	0
First Time Buyers Program	5996	63,000	0	63,000
TOTAL M & O:		63,000	0	63,000
CAPITAL OUTLAY				
Equipment	6015	0	0	0
TOTAL CAPITAL OUTLAY:		0	0	0
TOTAL EXPENDITURES		63,000	0	63,000

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
BEGIN REUSE FUND

ACCOUNT NO:
56-490-4950

BUDGET REQUEST JUSTIFICATION

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
5215	Contract Services-Professional	0
5406	Special Departmental Supplies	0
5994	Housing Rehab Loans	0
5996	First Time Buyers Program	63,000
		<u>63,000</u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
GRANTS FUND - CAPITAL IMP.

ACCOUNT NO:
68-900-9000

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Project Reimbursement	4793	10,256,689	5,176,861	13,475,845
Reimbursement Transfer-In	4960	5,528,664	5,869,676	4,615,366
TOTAL REVENUES		15,785,353	11,046,537	18,091,211
PERSONNEL				
Salaries - Full Time	5010	0	0	0
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
MAINT. & OPERATIONS				
Contract Svcs-Professional	5215	46,000		0
TOTAL M & O:		46,000	0	0
CAPITAL OUTLAY				
Construction	5968	14,377,043	7,689,696	16,279,841
Administrative Charges	5969	0		0
Project Management	5974	0	101,709	0
Equipment	6020	679,576	272,194	64,286
Improvements	6025	682,733	572,363	1,747,084
TOTAL CAPITAL OUTLAY:		15,739,352	8,635,962	18,091,211
TOTAL EXPENDITURES		15,785,352	8,635,962	18,091,211
NET SURPLUS (DEFICIT)		0	2,410,575	0

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
GRANT'S FUND - CAPITAL IMP.

ACCOUNT NO:
68-900-9000

BUDGET REQUEST DESCRIPTIONS			
Account	Project #	Project Name	Grantor / Grantee
4793 Project Reimbursements from Grantors			
	#110	Citywide Pedestrian Safety Improvements, ATP Cycle 5	Cycle 5 ATP Funds
	#140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	MSP Measure M Competitive
	#252	Various Park Improvements	CNRA Grant
	#408	Merced Ave Greenway Phase II	HUD
	#408	Merced Ave Greenway Phase II	CTC/ATP
	#411	Public Safety Equipment	Public Safety Grant
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	CNRA
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Specified Grant - CA State Dept of Parks
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Per Capita - CA State Dept of Parks
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Measure A - RPOSD
	#637	City Hall Restroom Project	CNRA
			97,584
			13,475,845
4980 Project Reimbursements from City's Other Special Revenue Funds			
	#140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	Fund 38 Prop C
	#408	Merced Ave Greenway Phase II	Fund 70 SCW-Local
	#408	Merced Ave Greenway Phase II	Fund 71 SCW-Regional
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	Fund 15 In-Lieu
	#637	City Hall Restroom Project	Fund 39 CDBG
	#640	Residential Street Rehabilitation Project	Fund 07 RMRA (SB1)
	#641	Citywide Pavement Rehabilitation Project	Fund 07 RMRA (SB1)
	#641	Citywide Pavement Rehabilitation Project	Fund 38 Prop C
	#641	Citywide Pavement Rehabilitation Project	Fund 45 Measure R
			1,000,000
			4,615,366
Total Revenues			\$ 18,091,211
Expenditures			
5988 Construction			
	#110	Citywide Pedestrian Safety Improvements, ATP Cycle 5	City of South El Monte
	#140	Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes	City of South El Monte
	#408	Merced Ave Greenway Phase II	City of South El Monte
	#634	New Temple Park Comm. Room, Snack Bar, Restroom Rehab.	City of South El Monte
	#637	City Hall Restroom Project	City of South El Monte
	#640	Residential Street Rehabilitation Project	City of South El Monte
	#641	Citywide Pavement Rehabilitation Project	City of South El Monte
			2,300,000
			16,279,841
6020 Equipment			
	#0411	Public Safety Equipment	City of South El Monte
			64,286
6025 Improvements			
	#0252	Various Park Improvements	City of South El Monte
			1,747,084
			1,747,084
Total Expenditures			\$ 18,091,211
Net Revenues (Expenditures)			\$ -

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SAFE CLEAN WATER PROGRAM - LOCAL

ACCOUNT NO:
70-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
Allocated Parcel Tax Revenues	4155	459,000	442,770	459,000
TOTAL REVENUES		459,000	442,770	459,000
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	106,000	57,510	106,000
Administrative Charges	5969	10,000	0	10,000
TOTAL M & O:		116,000	57,510	116,000
<u>CAPITAL OUTLAY</u>				
Equipment	6015	0	0	0
Improvements	6025	20,000	0	20,000
Reimbursement Transfer-Out	9000	1,473,140	1,473,140	760,032
TOTAL CAPITAL OUTLAY:		1,493,140	1,473,140	780,032
TOTAL EXPENDITURES		1,609,140	1,530,650	896,032
NET SURPLUS (DEFICIT)		(1,150,140)	(1,087,880)	(437,032)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SAFE CLEAN WATER PROGRAM - LOCAL

ACCOUNT NO:
70-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>		<u>Amount:</u>
5215	Contract Svcs-Professional		
	Catch Basin Maintenance	2,000	
	Contracted Municipal NPDES Permit Services (WMP/CIMP)	18,000	
	Fee to issue, administer, and enforce the MS4 NPDES Permit	11,000	
	Municipal NPDES Consulting Services (jurisdictional)	75,000	
		<u>106,000</u>	106,000
5968	Construction		0
5969	Administrative Charges		
	Safe Clean Water Program Administration	5,000	
	Water Quality Programs Administration and Coordination	5,000	
			<u>10,000</u>
6025	Improvements		
	Trash Capture Device Installations		20,000
9000	Reimbursement Transfer-Out		
	Infrastructure Project - Planning, Funding, Design, and Construction		760,032
			<u><u>896,032</u></u>

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SAFE CLEAN WATER PROGRAM - REGIONAL

ACCOUNT NO:
71-900-9020

EXPENDITURE DETAIL				
DESCRIPTION	Acct No.	2024-25 Budget	2024-25 Estimated Actual	2025-26 Budget
REVENUES:				
PROJECT REIMBURSEMENT	4793	0	0	0
TOTAL REVENUES		0	0	0
EXPENDITURES:				
<u>PERSONNEL</u>				
Salaries - Part Time	5020	0	0	0
Allocated Benefits	5180	0	0	0
TOTAL PERSONNEL:		0	0	0
<u>MAINT. & OPERATIONS</u>				
Contract Svcs-Professional	5215	0	0	0
TOTAL M & O:		0	0	0
<u>CAPITAL OUTLAY</u>				
Reimbursement Transfer-Out	9000	1,617,347	1,617,347	353,429
TOTAL CAPITAL OUTLAY:		1,617,347	1,617,347	353,429
TOTAL EXPENDITURES		1,617,347	1,617,347	353,429
NET SURPLUS (DEFICIT)		(1,617,347)	(1,617,347)	(353,429)

**CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026**

DIVISION:
SAFE CLEAN WATER PROGRAM - REGIONAL

ACCOUNT NO:
71-900-9020

BUDGET REQUEST DESCRIPTIONS

<u>Acct #</u>	<u>Description:</u>	<u>Amount:</u>
9000	Reimbursement Transfer-Out to Fund 68 Capital Improvement Fund Project #0407 Merced Ave Greenway Phase I	353,429
		<u><u>353,429</u></u>

ATTACHMENT F

City of South El Monte Personnel Fiscal 2025-26 Proposed Budget

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
1	City Council	Full Time	City Council	Active	1.00	\$ 23,512.2	\$ 35,969	\$ 59,482
2	City Council	Full Time	City Council	Active	1.00	\$ 23,512.2	\$ 34,837	\$ 58,349
3	City Council	Full Time	City Council	Active	1.00	\$ 23,512.2	\$ 15,599	\$ 39,111
4	City Council	Full Time	City Council	Active	1.00	\$ 23,512.2	\$ 4,312	\$ 27,824
5	City Council	Full Time	City Council	Active	1.00	\$ 23,512.2	\$ 2,022	\$ 25,534
6	City Council Total				5.00	\$ 117,561.0	\$ 92,740	\$ 210,301
7	City Administration	Full Time	City Manager	Active	1.00	\$ 249,600.0	\$ 53,768	\$ 303,368
8	City Administration	Full Time	Sr. Exec. Assistant / Comm. Liaison	Active	1.00	\$ 142,653.6	\$ 44,315	\$ 186,969
9	City Administration	Full Time	Admin. Coordinator	Active	1.00	\$ 73,236.4	\$ 47,931	\$ 121,168
10	City Administration	Full Time	Admin. Assistant	Active	1.00	\$ 77,475.0	\$ 25,537	\$ 103,012
11	City Administration Total				4.00	\$ 542,965.0	\$ 171,551	\$ 714,516
12	Human Resources	Full Time	HR/Risk Mgmt. Director	Active	1.00	\$ 165,611.5	\$ 28,714	\$ 194,325
13	Human Resources	Full Time	HR/Risk Mgmt. Analyst	Active	1.00	\$ 92,018.7	\$ 48,438	\$ 140,457
14	Human Resources	Full Time	HR/Risk Mgmt. Admin. Assistant	Active	1.00	\$ 66,925.9	\$ 44,146	\$ 111,072
15	Human Resources Total				3.00	\$ 324,556.1	\$ 121,298	\$ 445,854
16	School Safety	Part Time	Cross. Guard Super.	Active	0.25	\$ 13,282.0	\$ 1,016	\$ 14,298
17	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 11,400.5	\$ 872	\$ 12,273
18	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 11,400.5	\$ 872	\$ 12,273
19	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,857.6	\$ 831	\$ 11,688
20	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,857.6	\$ 831	\$ 11,688
21	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,857.6	\$ 831	\$ 11,688
22	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,340.6	\$ 791	\$ 11,132
23	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,340.6	\$ 791	\$ 11,132
24	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,340.6	\$ 791	\$ 11,132
25	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,340.6	\$ 791	\$ 11,132
26	School Safety	Part Time	Cross. Guard	Active	0.25	\$ 10,340.6	\$ 791	\$ 11,132
27	School Safety Total				2.75	\$ 120,358.4	\$ 9,207	\$ 129,566
28	City Clerk	Full Time	City Clerk	Active	1.00	\$ 165,611.5	\$ 65,051	\$ 230,662
29	City Clerk	Full Time	Executive Assistant	Active	1.00	\$ 90,890.8	\$ 53,005	\$ 143,896
30	City Clerk	Full Time	Deputy City Clerk	Active	1.00	\$ 83,468.5	\$ 29,282	\$ 112,750
31	City Clerk Total				3.00	\$ 339,970.8	\$ 147,338	\$ 487,309
32	Community Development	Full Time	Director of Economic Development	Vacant	1.00	\$ 200,000.0	\$ 70,000	\$ 270,000
33	Community Development	Full Time	Comm. Dev. Analyst	Vacant	1.00	\$ 83,459.8	\$ 26,582	\$ 110,042

City of South El Monte
Personnel
Fiscal 2025-26 Proposed Budget

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
34	Community Development	Full Time	Comm. Dev. Exec. Assistant	Active	1.00	\$ 84,451.4	\$ 39,157	\$ 123,608
35	Community Development	Full Time	Planning Manager	Active	1.00	\$ 128,146.7	\$ 34,322	\$ 162,469
36	Community Development	Full Time	Planning Assistant	Active	1.00	\$ 70,272.1	\$ 43,471	\$ 113,743
37	Community Development	Full Time	Permit Technician	Active	1.00	\$ 79,555.4	\$ 46,305	\$ 125,861
38	Community Development	Full Time	Permit Technician	Active	1.00	\$ 72,159.1	\$ 49,508	\$ 121,667
39	Community Development Total				7.00	\$ 718,044.5	\$ 309,346	\$ 1,027,391
40	Finance	Full Time	Finance Director	Active	1.00	\$ 192,183.1	\$ 70,336	\$ 262,519
41	Finance	Full Time	Acct. Manager	Active	1.00	\$ 133,919.6	\$ 54,466	\$ 188,385
42	Finance	Full Time	Sr. Acct. Specialist	Active	1.00	\$ 97,517.3	\$ 49,451	\$ 146,968
43	Finance	Full Time	Acct. Technician	Active	1.00	\$ 83,880.2	\$ 46,409	\$ 130,290
44	Finance Total				4.00	\$ 507,500.3	\$ 220,661	\$ 728,161
45	Community Services	Full Time	Comm. Svcs. Director	Active	1.00	\$ 165,611.5	\$ 60,548	\$ 226,159
46	Community Services	Full Time	Comm. Svcs. Manager	Active	1.00	\$ 126,319.3	\$ 54,399	\$ 180,719
47	Community Services	Full Time	Comm. Svcs. Analyst	Active	1.00	\$ 96,884.6	\$ 28,952	\$ 125,836
48	Community Services	Full Time	Comm. Svcs. Admin. Assist.	Active	1.00	\$ 70,272.1	\$ 24,277	\$ 94,549
49	Community Services	Full Time	Rec. Coordinator	Active	1.00	\$ 73,662.3	\$ 24,906	\$ 98,569
50	Community Services	Full Time	Rec. Coordinator	Active	1.00	\$ 77,345.4	\$ 25,481	\$ 102,827
51	Community Services	Part Time	Boxing Instructor	Active	0.50	\$ 33,002.8	\$ 13,669	\$ 46,672
52	Community Services	Part Time	Boxing Trainer	Vacant	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
53	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 22,299.2	\$ 1,706	\$ 24,005
54	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
55	Community Services	Part Time	Boxing Trainer	Active	0.50	\$ 22,299.2	\$ 1,706	\$ 24,005
56	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 24,138.9	\$ 1,847	\$ 25,985
57	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 24,138.9	\$ 1,847	\$ 25,985
58	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 24,138.9	\$ 1,847	\$ 25,985
59	Community Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 24,138.9	\$ 1,847	\$ 25,985
60	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 22,299.2	\$ 1,706	\$ 24,005
61	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 21,237.3	\$ 1,625	\$ 22,862
62	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 21,237.3	\$ 1,625	\$ 22,862
63	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 21,237.3	\$ 1,625	\$ 22,862
64	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 21,237.3	\$ 1,625	\$ 22,862
65	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
66	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773

**City of South El Monte
Personnel
Fiscal 2025-26 Proposed Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
67	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
68	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
69	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
70	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
71	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
72	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
73	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
74	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
75	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
76	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
77	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 20,226.0	\$ 1,547	\$ 21,773
78	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
79	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
80	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
81	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
82	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
83	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
84	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
85	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
86	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
87	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
88	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
89	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
90	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
91	Community Services	Part Time	Rec. Leader	Active	0.50	\$ 19,262.9	\$ 1,474	\$ 20,736
92	Community Services Total				26.50	\$ 1,463,608.0	\$ 295,001	\$ 1,758,609
93	Public Safety - Code Enf.	Full Time	Code Enf. Super.	Active	1.00	\$ 107,674.0	\$ 49,602	\$ 157,276
94	Public Safety - Code Enf.	Full Time	Code Enf. Coordinator	Active	0.50	\$ 44,721.6	\$ 22,742	\$ 67,464
95	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Vacant	1.00	\$ 80,128.2	\$ 51,388	\$ 131,516
96	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Active	1.00	\$ 76,312.6	\$ 45,750	\$ 122,063
97	Public Safety - Code Enf.	Full Time	Code Enf. Officer	Active	1.00	\$ 80,128.2	\$ 26,012	\$ 106,141
98	Public Safety - Code Enf. Total				4.50	\$ 388,964.5	\$ 195,495	\$ 584,460
99	Public Safety - PS Officer	Full Time	PS Supervisor	Active	1.00	\$ 110,300.2	\$ 57,500	\$ 167,800

**City of South El Monte
Personnel
Fiscal 2025-26 Proposed Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
100	Public Safety - PS Officer	Full Time	PS Coordinator	Active	0.50	\$ 44,721.6	\$ 22,742	\$ 67,464
101	Public Safety - PS Officer	Full Time	PS Officer	Active	1.00	\$ 57,977.5	\$ 40,767	\$ 98,745
102	Public Safety - PS Officer	Full Time	PS Officer	Active	1.00	\$ 52,587.3	\$ 21,879	\$ 74,466
103	Public Safety - PS Officer	Part Time	PS Officer	Active	0.50	\$ 28,750.0	\$ 2,199	\$ 30,949
104	Public Safety - PS Officer	Part Time	PS Officer	Active	0.50	\$ 26,077.1	\$ 4,801	\$ 30,878
105	Public Safety - PS Officer	Part Time	PS Officer	Active	0.50	\$ 26,077.1	\$ 4,071	\$ 30,148
106	Public Safety - PS Officer Total				5.00	\$ 346,490.9	\$ 153,959	\$ 500,450
107	Public Works - Admin	Full Time	Director of Comm. Dev. & PW	Vacant	1.00	\$ 200,000.0	\$ 70,000	\$ 270,000
108	Public Works - Admin	Full Time	PW Supervisor	Active	1.00	\$ 112,813.3	\$ 59,052	\$ 171,865
109	Public Works - Admin	Full Time	Sr. PW Analyst	Vacant	1.00	\$ 115,342.8	\$ 51,586	\$ 166,929
110	Public Works - Admin	Full Time	Grants Coordinator	Active	1.00	\$ 93,415.8	\$ 34,095	\$ 127,511
111	Public Works - Admin	Full Time	Admin. Clerk PW	Active	1.00	\$ 77,475.0	\$ 29,159	\$ 106,634
112	Public Works - Admin Total				5.00	\$ 599,046.9	\$ 243,892	\$ 842,939
113	Public Works - Building	Full Time	Lead Maint Work III - Building	Active	1.00	\$ 90,184.7	\$ 53,607	\$ 143,792
114	Public Works - Building	Full Time	Maint. Worker II - Building	Active	1.00	\$ 88,037.7	\$ 45,195	\$ 133,232
115	Public Works - Building	Full Time	Maint. Worker I - Building	Active	1.00	\$ 68,559.9	\$ 25,923	\$ 94,483
116	Public Works - Building	Full Time	Maint. Worker I - Building	Active	1.00	\$ 65,295.1	\$ 43,866	\$ 109,161
117	Public Works - Building	Part Time	Maint. Aide - Building	Active	0.50	\$ 23,149.4	\$ 1,771	\$ 24,920
118	Public Works - Building	Part Time	Maint. Aide - Building	Active	0.50	\$ 19,997.3	\$ 1,530	\$ 21,527
119	Public Works - Building Total				5.00	\$ 355,224.0	\$ 171,892	\$ 527,116
120	Public Works - Fleet	Full Time	Fleet Mechanic	Active	1.00	\$ 90,184.7	\$ 40,326	\$ 130,511
121	Public Works - Fleet	Full Time	Equip. Mechanic	Active	1.00	\$ 62,342.7	\$ 35,980	\$ 98,323
122	Public Works - Fleet Total				2.00	\$ 152,527.3	\$ 76,307	\$ 228,834
123	Public Works - Landscape	Full Time	Lead Maint Work III - Landscape	Active	1.00	\$ 90,184.7	\$ 44,972	\$ 135,157
124	Public Works - Landscape	Full Time	Maint. Worker II - Landscape	Active	1.00	\$ 85,890.4	\$ 52,592	\$ 138,483
125	Public Works - Landscape	Full Time	Maint. Worker II - Landscape	Active	1.00	\$ 81,800.4	\$ 43,567	\$ 125,367
126	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 68,559.9	\$ 24,014	\$ 92,574
127	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 65,295.1	\$ 27,076	\$ 92,371
128	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 65,295.1	\$ 23,474	\$ 88,769
129	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 68,559.9	\$ 13,279	\$ 81,839
130	Public Works - Landscape	Full Time	Maint. Worker I - Landscape	Active	1.00	\$ 65,295.1	\$ 41,128	\$ 106,423
131	Public Works - Landscape	Part Time	Maint. Aide - Landscape	Active	0.50	\$ 20,997.1	\$ 1,606	\$ 22,603
132	Public Works - Landscape	Part Time	Maint. Aide - Landscape	Active	0.50	\$ 20,997.1	\$ 1,606	\$ 22,603

**City of South El Monte
Personnel
Fiscal 2025-26 Proposed Budget**

Row	Department	Position	Title	Status	FTE	Salaries	Benefits	Total
133	Public Works - Landscape	Part Time	Maint. Aide - Landscape	Active	0.50	\$ 19,997.3	\$ 3,122	\$ 23,119
134	Public Works - Landscape Total				9.50	\$ 652,872.3	\$ 276,436	\$ 929,308
135	Public Works - Street	Full Time	Lead Maint Work III - Street	Active	1.00	\$ 85,890.1	\$ 46,195	\$ 132,085
136	Public Works - Street	Full Time	Maint. Worker II - Street	Active	1.00	\$ 68,559.9	\$ 44,476	\$ 113,035
137	Public Works - Street	Full Time	Maint. Worker I - Street	Active	1.00	\$ 77,905.1	\$ 44,969	\$ 122,874
138	Public Works - Street	Full Time	Maint. Worker I - Street	Vacant	1.00	\$ 62,185.9	\$ 47,143	\$ 109,329
139	Public Works - Street	Full Time	Maint. Worker I - Street	Active	1.00	\$ 65,295.1	\$ 23,474	\$ 88,769
140	Public Works - Street	Part Time	Maint. Aide - Street	Active	0.50	\$ 19,997.3	\$ 1,530	\$ 21,527
141	Public Works - Street Total				5.50	\$ 379,833.5	\$ 207,787	\$ 587,621
142	Senior Services	Full Time	Sr. Svcs. Supervisor	Active	1.00	\$ 102,587.1	\$ 42,174	\$ 144,761
143	Senior Services	Full Time	Sr. Svcs. Coordinator	Active	1.00	\$ 84,780.3	\$ 26,871	\$ 111,651
144	Senior Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 24,138.9	\$ 1,847	\$ 25,985
145	Senior Services	Part Time	Rec. Leader	Active	0.50	\$ 22,299.2	\$ 1,706	\$ 24,005
146	Senior Services	Part Time	Sr. Rec. Leader	Active	0.50	\$ 21,894.7	\$ 1,675	\$ 23,570
147	Senior Services Total				3.50	\$ 255,700.1	\$ 74,273	\$ 329,973
148	Transportation Services	Full Time	Van Driver -Class B	Active	1.00	\$ 54,360.4	\$ 41,111	\$ 95,472
149	Transportation Services	Full Time	Van Driver -Class B	Active	1.00	\$ 54,360.4	\$ 34,051	\$ 88,411
150	Transportation Services	Part Time	Van Dr Class B- PT	Active	0.50	\$ 23,149.4	\$ 3,614	\$ 26,763
151	Transportation Services	Part Time	Van Dr Class C- PT	Active	0.50	\$ 22,299.2	\$ 3,481	\$ 25,780
152	Transportation Services Total				3.00	\$ 154,169.4	\$ 82,256	\$ 236,426
153	Grand Total				98.25	\$ 7,419,393.2	\$ 2,849,440	\$ 10,268,833

ATTACHMENT G

City of South El Monte
Fiscal 2025-26 Proposed Budget
Capital Outlay

DEPARTMENT	ACCOUNT	ACCOUNT NAME	CAPITAL OUTLAY	DESCRIPTION
Senior Services	01.0150.1530.6020	Equipment	\$ 15,000	Replacing outdated cabinets in craft room(\$15,000)
Boxing	01.0151.1542.6020	Equipment	\$ 5,000	Ring foam replacement & projector
Special Events	01.0151.1543.6020	Equipment	\$ 8,000	Special Events Equipment Storage Bin
Maintenance Yard	01.0170.1720.6025	Improvements	\$ 30,000	New HVAC
Maintenance Yard	01.0170.1720.6025	Improvements	\$ 35,000	Shade Structure
Vehicle Maintenance	01.0170.1770.6010	Vehicles	\$ 60,000	Forklift
Vehicle Maintenance	01.0170.1770.6010	Vehicles	\$ 250,000	Lift Truck - Cherry Picker
Vehicle Maintenance	01.0170.1770.6020	Equipment	\$ 10,000	Vehicle Lift
Vehicle Maintenance	01.0170.1770.6020	Equipment	\$ 33,000	Top Soil Spreader
GENERAL FUND TOTAL			\$ 446,000	
Cable Peg Fund	14.0440.4410.6020	Equipment	\$ 80,000	Council Chamber Upgrades Audio Visual Display System, Signal Distribution and Switching System, Audio System Control System, Camera & Broadcast System.
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 55,000	Termite Repairs (Community Center)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 30,000	Fire Alarm Upgrades (Senior Center)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 20,000	Replace basketball backboards and rims (Civic
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 20,000	Upgrade irrigation system for minor and major fields (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 90,000	Leaning Light Pole (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 10,000	Slurry Seal (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 40,000	Basketball Court (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 20,000	Handicap Bleacher (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 15,000	Drinking Fountain (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 10,000	Irrigation Repair Major Field (New Temple Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 10,000	Parking Log Slurry (Shively Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 20,000	Restroom Partitions (Shively Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 5,000	Security Cameras (Shively Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 280,000	4 Air Handlers (City Hall)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 150,000	Sewer Lateral (City Hall)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 60,000	South Fence Replacement (Mary Van Dyke Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 15,000	2 Light Poles (Mary Van Dyke Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 20,000	4 Toilets Women's Restroom (Mary Van Dyke Park)
In-Lieu Fees	15.0450.4510.6025	Improvements	\$ 30,000	2 Restroom Partitions (Mary Van Dyke Park)
Measure M Local Return	37.0670.6720.6020	Equipment	\$ 15,000	Hauling Trailer
Measure M Local Return	37.0670.6720.6020	Equipment	\$ 15,000	Pressure Washer
Hsip	40.0900.9000.6025	Improvements	\$ 707,800	HSIPL-5352(025) - Systemic Safety Imp at Signalized Int. HSIP Cyc 11, Project #607)
Transportation Development Act	43.0900.9000.6025	Improvements	\$ 150,000	City-Wide Sidewalk Improvements Project (Project #TBD)
Prop A Local Return	44.0800.8015.6010	Vehicles	\$ 200,000	30-passenger bus with wheelchair access
Prop A Local Return	44.0800.8040.6025	Improvements	\$ 100,000	Bus shelters
Sewer Assessment Administration	46.0460.4610.6025	Improvements	\$ 200,000	Sewer Improvements
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 1,101,300	Project #110 - Citywide Pedestrian Safety Improvements, ATP Cycle 5
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 4,850,434	Project #140 - Santa Anita Ave. - Civic Center Interjurisdictional Bike Lanes

City of South El Monte
Fiscal 2025-26 Proposed Budget
Capital Outlay

DEPARTMENT	ACCOUNT	ACCOUNT NAME	CAPITAL OUTLAY	DESCRIPTION
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 6,113,461	Project #408 - Merced Ave Greenway Phase II
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 1,215,157	Project #634 - New Temple Park Comm. Room, Snack Bar, Restroom Rehab.
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 609,489	Project #637 - City Hall Restroom Project
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 90,000	Project #640 - Residential Street Rehabilitaiton Porject
Misc Grant Fund	68.0900.9000.5968	Construction	\$ 2,300,000	Project #644 - Citywide Pavement Rehabilitation Project
Misc Grant Fund	68.0900.9000.6020	Equipment	\$ 64,286	Project #0411 - Public Safety Equipment
Misc Grant Fund	68.0900.9000.6025	Improvements	\$ 1,747,084	Project #0252 - Various Park Improvements
Safe Clean Water Program Local	70.0900.9020.6025	Improvements	\$ 20,000	Trash Capture Device Installations
SPECIAL REVENUE FUNDS TOTAL			\$ 20,479,011	
CITY-WIDE TOTAL			\$ 20,925,011	



City Council Agenda Report

Agenda Item No. 9.d.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Adrian Garcia, MMC, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-052, APPROVING AWARD OF PROFESSIONAL SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES BETWEEN THE CITY AND OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

SUMMARY: Staff is seeking City Council approval of the Professional Services Agreement for City Attorney Services.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-052, Professional Services Agreement for City Attorney Services between the City of South El Monte and Olivarez Madruga Law Organization, LLP, to provide City Attorney Services to the City, City Council, the Successor Agency and the City's Boards and Commissions. Consideration and approval are in accordance with Government Code Sections 53262, 54953(c)(3) and 54956(b); and
2. Authorize the City Manager to make nonmaterial changes and execute all implementing documents.

FISCAL/FINANCIAL IMPACT: The Firm's fees are charged on an hourly basis for all time actually expended plus out-of-pocket costs. For the Fiscal Year 2025-2026 Proposed Budget, the City estimated and budgeted \$700,000.

TERM: This agreement is effective as of June 3, 2025, and shall terminate on June 3, 2030, except that the term of this Agreement may be extended for two (2) one-year periods, upon written approval of each Party Representative, at least thirty (30) days before the first day of the one-year extension period. Rates to be discussed at least thirty (30) days prior to the time of signing the extension.

DISCUSSION: At its Special City Council Meeting of April 29, 2025, the City Council directed the City Manager to bring back a Professional Services Agreement for City

Attorney Services with Olivarez Madruga Law Organization, LLP ("OMLO") for City Council consideration.

OMLO is a public agency-focused law firm with approximately 30 attorneys and staff. OMLO attorneys have extensive experience on a broad range of municipal law matters, including the transparency laws like the Ralph M. Brown Act and the California Public Records Act, conflict of interest laws, public agency procurement and contracting matters, election law matters, land use regulation, land development and environmental review; labor and employment law; code enforcement; municipal finance and taxation. The South El Monte legal team is headed by City Attorney Susie Altamirano and Assistant City Attorney Adrian De Leon. The Firm's expert handling of legal issues includes contracts, open meetings and parliamentary procedure, planning, zoning, land use and development, CEQA, constitutional law, compliance matters, wireless regulations, complex transactional as well as litigation involving employment, personal injury and review and defense of subpoenas. OMLO staff is also available on a day-to-day basis to provide advice and counsel to City staff and City Councilmembers alike.

ATTACHMENT(S):

- A. Resolution No. 25-052
- B. OMLO Professional Services Agreement

ATTACHMENT A

RESOLUTION NO. 25-052

**A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
APPROVING THE PROFESSIONAL SERVICES AGREEMENT
FOR CITY ATTORNEY SERVICES WITH OLIVAREZ
MADRUGA LAW ORGANIZATION, LLP AND APPOINTING
SUSIE A. ALTAMIRANO AS CITY ATTORNEY**

THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council hereby approves the Professional Services Agreement for City Attorney Services by and between the City of South El Monte and Olivarez Madruga Law Organization, LLP

SECTION 2. The City Council hereby appoints Susie A. Altamirano as City Attorney.

SECTION 3. The City Council hereby directs the City Manager to execute the Professional Services Agreement for City Attorney Services on behalf of the City in substantially the form attached as Attachment A to the June 3, 2025 staff report accompanying this Resolution.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 3rd day of June 2025.

Gloria Olmos, Mayor

ATTEST:

Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-052, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 3rd day of June 2025, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Adrian Garcia, MMC, City Clerk

ATTACHMENT B

PROFESSIONAL SERVICES AGREEMENT FOR CITY ATTORNEY SERVICES FOR THE CITY OF SOUTH EL MONTE

This AGREEMENT FOR CITY ATTORNEY SERVICES (the “Agreement”) is made and entered into this 3rd day of June 2025, by and between the CITY OF SOUTH EL MONTE (herein referred to as “City”) and OLIVAREZ MADRUGA LAW ORGANIZATION, LLP (hereinafter referred to as “Firm”). The Firm and City may be referred to hereinafter individually and/or collectively, as the context may require, as “Party” or “Parties.”

1. APPOINTMENT

The City hereby engages the Firm to provide City Attorney services customarily rendered and as further described below. Such services shall be provided by or under the supervision of Susie Altamirano, as City Attorney, and Adrian De Leon, as Assistant City Attorney. Notwithstanding the foregoing named person(s), the Firm may, from time to time, designate other attorneys within the Firm to provide City Attorney services.

2. SCOPE OF WORK AND DUTIES

A. The Firm shall perform any and all work necessary for the provision of legal counsel, when specifically requested by the City Council, including:

(i) Attend City Council, Planning Commission, Successor Agency, or other affiliated entity meetings; and

(ii) Provide legal advice, written legal opinions, and consultation, as needed on matters affecting the City to the City Council, the Successor Agency, City Manager, board, commissions, committees, officers, and employees of the City as requested by the City Council, the City Manager, or his/her designee, in accordance with such policies and procedures as may be established by the City from time to time; and

(iii) Be available for telephone consultation with City staff, as needed on legal matters; and

(iv) Maintain office hours at City Hall at a time agreed to with the City Manager; and

(v) Prepare or review necessary legal documents, including, but not limited to: ordinances; resolutions; agreements of any nature; real property instruments of any nature including exclusive negotiating agreements, development and disposition agreements, purchase agreements, due diligence materials, escrows, leases, covenants, deeds, easements and licenses; bonds, including the size, amount, and offering terms and conditions; public works construction documents including bid specifications, contracts, bonds, insurance, liens and related documents; memorandums of understanding; franchise agreements; and other similar documents; and

(vi) Perform all duties of the City Attorney as provided in the South El Monte Municipal Code; and

(vii) Represent and advise the City on pending and potential litigation; notwithstanding the foregoing, it is expressly understood that the Firm shall not be responsible for any pending litigation matter(s) handled by attorneys previously or otherwise previously employed by the City until all files have been transferred to the Firm and an attorney from the Firm has appeared in the matter(s) as attorneys of record on behalf of the City; and

(viii) Attend management staff and agenda review meetings at time agreed to with the City Manager; and

(ix) Monitor pending and current legislation and case law as appropriate; and

(x) Coordinate, monitor, and supervise outside legal services, if any.

B. The Firm is a full-service law firm, and is prepared to, and will, provide representation to the City in all of its legal affairs, including, but not limited to, municipal law, land use and zoning, CEQA compliance, environmental, criminal prosecution, redevelopment, housing, finance, franchising, contracts, enterprise and other matters, except where conflicts exist or where the City Council may otherwise direct. The Firm shall represent the City in all of the foregoing legal matters, and in initiating and defending all litigation unless otherwise directed by the City Council.

C. The Firm will keep the City informed as to the progress and status of all pending matters in accordance with such procedures as the City may establish from time to time. The Firm is expected to manage, control and oversee the delivery of legal services in a competent, professional, and cost-effective manner. All legal services shall be properly supervised and all personnel shall be qualified to handle the work assigned. If outside special counsel is retained, such special counsel shall be supervised by the Firm, unless there is a conflict.

D. All legal services shall be coordinated under the direction of the City Manager and City Council. Nothing in this Agreement shall be construed in any manner as limiting the ultimate and absolute discretion of the City, at any time, to assign or reassign matters to or from the Firm.

3. CITY DUTIES

City agrees to provide such information, assistance, cooperation, and access to books, records, and other information as is necessary for the Firm to effectively render its professional services under this Agreement. To the extent City desires services to be rendered on site, the City, at the City's expense, will make available sufficient office space, furniture, telephones, computers, facsimile machines, and secretarial support, as approved by the City Manager, as may be necessary therefor. The City further agrees to abide by this Agreement, and to timely pay the Firm's bills for fees, costs, and expenses, as established by this Agreement.

4. PERSONNEL

Except as provided in Section 1, above, the Firm will exercise its discretion to utilize whichever attorney(s) (and staff) it determines to be best suited to provide legal services under this Agreement, consistent with the competent and efficient rendering of legal services, and with a view toward rendering such services in an economically efficient manner.

5. COMPENSATION

The Firm's fees will be charged on an hourly basis for all time actually expended. The City agrees to the following hourly rates and annual increases for the provision of all the foregoing legal services:

<u>Personnel</u>	<u>Rate</u>
Partners/Of Counsel	\$ 290
Senior Associates	\$ 275
Associates	\$ 250
Paralegals/Law Clerks	\$ 175
Special Projects	\$ 325

During the course of the Firm's representation of the City, the Firm may be asked to provide service on Special Projects, which may include research, preparation of various matters, inclusive of land use and zoning matters, public financing, public contracts and construction, general liability and CEQA litigation, collection of performance bonds, and collection of monies due to the City, and cost-recovery from third-parties benefitting from the City's legal services, such as developers.

Commencing as of January 1, 2026, and on each January 1st thereafter, the then-effective hourly rates set forth above (hereinafter, the "Approved Rate Schedule") shall be automatically increased (but not decreased) by a percentage equal to the lesser of the following: (i) the annual percentage increase in the October Consumer Price Index ("CPI") for the Los Angeles-Long Beach-Anaheim California Metropolitan Area for the year immediately preceding; or (ii) five percent (5%). The City shall pay sums due on all invoices within thirty (30) days from date of receipt.

6. COSTS AND OTHER CHARGES

The Firm may incur various costs and expenses in rendering the legal services required by this Agreement, which, if customary and necessary for the performance of legal services hereunder, shall be reimbursable by City. Those costs and expenses are described in more detail in Exhibit "A", attached hereto and incorporated by reference. The City agrees to reimburse the Firm for these costs and expenses in addition to the hourly fees for legal services described above. Reimbursable costs shall not include any overhead or administrative charge by the Firm or the Firm's cost of equipment or supplies except as provided herein.

The Firm may determine it necessary or appropriate to use one or more outside investigators, consultants, or experts in rendering the legal services required (particularly if a matter goes into litigation). The City will be responsible for paying such fees and charges. The Firm will not, however, retain the services of any outside investigators, consultants, or experts without the prior agreement of the City. The Firm will select any investigators, consultants, or experts to be hired only after consultation with the City.

Extraordinary travel expenses, including transportation, meals, and lodging, when incurred on behalf of City, shall be reimbursed by City only with the prior agreement of City.

7. STATEMENTS AND PAYMENT

The Firm shall render to the City a statement for fees, costs, and expenses incurred on a monthly basis. Such statement(s) shall indicate the basis of the fees, including the hours worked, the hourly rate(s), and a brief description of the work performed. Separate billing categories can be established to track costs associated with City funding categories or to track project costs, or for such other basis as City may direct. Reimbursable costs shall be separately itemized.

Payments shall be made by City within thirty (30) days of receipt of the statement in accordance with the Approved Rate Schedule, except for those specific items on an invoice which are contested or questioned and are returned by City with a written explanation of the question or contest, within thirty (30) days of receipt of the invoice. Payments made more than ninety (90) days after the due date shall draw interest at a rate of ten percent (10%).

8. INDEPENDENT CONTRACTOR

The Firm shall perform all legal services required under this Agreement as an independent contractor of the City, and shall remain, at all times as to the City, a wholly independent contractor with only such obligations as are required under this Agreement. Neither the City, nor any of its employees, shall have any control over the manner, mode, or means by which the Firm, its agents or employees, render the legal services required under this Agreement, except as otherwise set forth. The City shall have no voice in the selection, discharge, supervision or control of the Firm's employees, servants, representatives, or agents, or in fixing their number, compensation, or hours of service.

9. INSURANCE

The Firm shall maintain professional liability insurance during the term of this Agreement and any extensions thereof. The Firm's current professional liability insurance policy limits are Five Million Dollars (\$5,000,000.00) per claim and Five Million Dollars (\$5,000,000.00) aggregate.

10. INDEMNIFICATION

The Firm agrees to indemnify, defend and hold harmless the City, its officers, employees and agents, against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the work, operations or activities of the Firm, its agents, employees, subcontractors, or invitees, provided for herein or arising from the acts or omissions of the Firm hereunder, or arising from the Firm's performance of or failure to perform any term, provision, covenant or condition of this Agreement, except to the extent such claims or liabilities arise from the negligence or willful misconduct of the City, its officers, agents or employees.

The City agrees to indemnify, defend and hold harmless the Firm, its partners, officers, employees, agents, representatives, consultants, and contractors (collectively, "Indemnitees") from and against all third party allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses (including without limitation reasonable attorneys' fees and costs) arising out of, resulting from, or in connection with the services

contemplated by this Agreement, except to the extent such claims or liabilities arise from the willful misconduct of Indemnitees.

11. NOTICES

Notices required pursuant to this Agreement shall be given by personal service upon the Party to be notified, or by delivery of same into the custody of the United States Postal Service, or its lawful successor; postage prepaid and addressed as follows:

CLIENT:	City of South El Monte 1415 Santa Anita Avenue South El Monte, CA 91733 Tel: (562) 220-2000 Attention: Rene Salas, City Manager
FIRM:	Olivarez Madruga Law Organization, LLP 500 South Grand Avenue – 12th Floor Los Angeles, CA 90071 Tel: (213) 744-0099 Fax: (213) 744-0093 Attention: Susie Altamirano, City Attorney

Service of a notice by personal service shall be deemed to have been given as of the date of such personal service. Notice given by deposit with the United States Postal Service shall be deemed to have been given two (2) consecutive business days following the deposit of the same in the custody of said Postal Service. Either Party hereto may, from time to time, by written notice to the other, designate a different address or person which shall be substituted for that specified above.

12. NON-DISCRIMINATION

In connection with the execution of this Agreement, the Firm shall not discriminate against any employee or applicant for employment because of race, religion, marital status, color, sex, handicap, sexual persuasion, or national origin. The Firm shall take affirmative action to ensure that applicants are employed, and that employees are treated fairly during their employment, without regard to their race, religion, color, sex, marital status, handicap, sexual persuasion, or national origin. Such actions shall include, but not be limited to, the following: employment, promotion, demotion, transfer, duties assignment; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.

13. TERM, DISCHARGE AND WITHDRAWAL

This agreement is effective as of June 3, 2025, and shall terminates on June 3, 2030, except that the term of this Agreement may be extended for two (2) one-year period upon written approval of each Party Representative at least thirty (30) days before the first day of the one-year extension period. Rates to be discussed at least thirty (30) days prior to the time of signing the extension.

City may discharge the Firm at any time. The Firm and the assigned personnel shall have no right to hearing or notice, and may be discharged with or without notice. The Firm may withdraw from City's representation at any time, to the extent permitted by law, and the Rules of Professional Conduct, upon at least sixty-days (60) notice to City.

In the event of such discharge or withdrawal, City will pay the Firm's professional fees and costs, in accordance with this Agreement, for all work done (and costs incurred) through the date of cessation of legal representation. City agrees to execute, upon request, a stipulation in such form as to permit the Firm to withdraw as City's attorneys of record in any legal action then pending. The Firm shall deliver all documents and records of City to City, or to counsel designated by City, and assist, to the fullest extent possible, in the orderly transition of all pending matters to City's new counsel.

14. CONFLICTS

The Firm has no present or contemplated employment which is adverse to City. The Firm agrees it shall not represent clients in matters either involving litigation or non-litigation against City. However, the Firm may have past and present clients or may have future clients, which, from time to time, may have interests adverse to City, and the Firm reserves the right to represent such clients in matters not connected with its representation of City.

If a potential conflict of interest arises in the Firm's representation of two clients, if such conflict is only speculative or minor, then the Firm shall seek waivers from each client with regard to such representation. However, if real conflicts exist, then the Firm would withdraw from representing either client in the matter, and assist them in obtaining outside legal counsel.

15. INTERPRETATION OF AGREEMENT AND FORUM

This Agreement shall be construed and interpreted both as to validity and performance of the Parties in accordance with the laws of the State of California. In the event of any dispute hereunder, forum shall be the Superior Court, Los Angeles County.

16. INTEGRATED AGREEMENT; AMENDMENT

This Agreement contains all of the agreement of the Parties and cannot be amended or modified except by written agreement. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this Agreement. This Agreement may be amended at any time by the mutual consent of the Parties by an instrument in writing.

17. NO WAIVER

No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding, unless executed in writing by the Party making the waiver.

18. AUTHORITY

The persons executing this Agreement on behalf of the Parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that in so executing this

Agreement the Parties hereto are formally bound to the provisions of this Agreement. The persons executing this Agreement shall further be deemed as the respective representatives for each Party, (hereinafter, "Representative").

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date of execution by City.

Dated: _____, 2025

CITY OF SOUTH EL MONTE

By: _____
Rene Salas, City Manager

Dated: _____, 2025

OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

By: _____
Susie Altamirano, Partner

EXHIBIT A

STATEMENT OF BILLING PRACTICES

The Firm's fees are charged on an hourly basis for all time actually expended and are generally billed monthly with payment due within thirty (30) days after the date of the bill. The current hourly design rate for the attorneys and staff working on this matter will be set forth in the billing statement. It should be understood that hourly rates are reviewed, and when appropriate, adjusted to reflect increases in seniority and experience as well as inflationary factors. These increases are generally made on an annual basis effective at the beginning of each calendar year.

The Firm shall be reimbursed for all out-of-pocket costs and expenses advanced by the Firm. Said costs and expenses shall include, but not be limited to, filing fees, deposition fees, witness fees, on-line legal research (e.g., Westlaw), costs for investigation, service of process fees and other related court costs, mileage, travel fees and costs of accommodations for matters on behalf of City, parking fees, copy fees, facsimile costs and other related travel costs. All such costs shall be submitted to City for approval as part of the monthly billing statement.

Except as established by contract, travel costs, including mileage (current IRS rate), parking, airfare, lodging, meals, and incidentals, are charged in connection with administrative or judicial proceedings, or when traveling outside of Los Angeles County. Travel time may also be charged in connection with such proceedings. In addition, City will be responsible for paying the fees of consultants and other outside experts who are retained after consultation with City.

The monthly billing statements for fees and costs shall indicate the basis of the fees, including a detailed and auditable breakdown of the hours worked, the billable rates charged and description of the work performed. All bills are expected to be paid within thirty (30) days from the date of the billing statement. In the event any statement remains unpaid for more than thirty (30) days after the date of the statement, interest thereon at the rate of ten percent (10%) per annum shall be due and payable thereafter on the unpaid balance.

Registration fees for attorneys attending conferences and seminars are paid by the Firm and are never charged to City (unless expressly requested by City).



City Council Agenda Report

Agenda Item No. 11.a.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: LETTER FROM EL MONTE/SOUTH EL MONTE JETS REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE COMMUNITY CENTER, SENIOR CENTER, MARY VAN DYKE PARK COMMUNITY ROOM, NEW TEMPLE PARK FIELDS, AND SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES AT NEW TEMPLE AND SHIVLEY PARK FOR THEIR 2025 SEASON

SUMMARY: The El Monte/South El Monte Jets (Jets) are requesting a facility fee waiver for the use of the Community Center, Senior Center, Mary Van Dyke Park Community Room and New Temple Park fields, and Shively Park field to host practices, games, sports physicals, and season banquets for their 2025 season. Additionally, the Jets are requesting the City Council consider waiving the reservation light fees at Shively and New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility reservation fee waiver for the use of the Community Center, Senior Center, Mary Van Dyke Park Community Room, New Temple Park fields and Shively Park field in the amount of \$22,270.00; and
2. The request to waive the reservation light fees in the amount of \$4,680.00; and
3. Waiving the non-waived fees in the amount of \$4,784.00

FISCAL/FINANCIAL IMPACT: If approved, the City will be waiving the facility reservation fees in the amount of \$22,270.00 in accordance with the Facility Reservation Regulations and Fee Schedule, and the Jets will be responsible for all remaining rental costs including, but not limited to, lights, lining, insurance coverage, etc.

Should the City approve to waive the light fees and non-waived fees, the City would waive an additional \$9,464.00.

Please refer to Attachment A - Jets Reservation Fee Details, summarizing the cost associated with the Jets reservation.

DISCUSSION: The City continues to be a sponsor and supporter of the Jets organization. The City has designated the Jets as a City grandfathered youth sports group that has priority use of the fields during their season. Please refer to Attachment B - Jets Reservation Facility Request, listing all facilities, dates, and times requested. The Jets are a nonprofit organization composed of volunteers who serve the City by providing affordable flag football, tackle football, and cheerleading programs for children ages 5-13.

According to the Facility Reservation Regulations and Fee Schedule, community partners and non-profit organizations are permitted a facility use fee waiver request which solely covers the cost of the facility rental fees. All other fees related to the reservation, including but not limited to, staff time, lighting, security, lining, etc. are the responsibility of the organization. However, the Jets are requesting that the City Council consider waiving the light fees in the estimated amount of \$4,680.00 and the non-waived fees in the amount of \$4,784.00. The City Council has the discretion to approve or deny any request not approved in the Facility Reservation Regulations and Fee Schedule.

ATTACHMENT(S):

- A. JETS RESERVATION FEE DETAILS
- B. JETS RESERVATION FACILITY REQUEST
- C. JETS FEE WAIVER REQUEST LETTER
- D. JETS FACILITY RESERVATION APPLICATIONS

ATTACHMENT A

JETS RESERVATION DETAILS

WAIVED FEES

Fee Description	Units	Total
Shively Park Field Rental Fee	\$50/hour x 49 hours	\$2,450.00
New Temple Park Field Rental Fee	\$50/hour x 191.5 hours	\$9,575.00
Community Center Amphitheater Rental Fee	\$50/hour x 160 hours	\$8,000.00
Senior Center Multi-Room Rental Fee	\$10/hour x 4.5 hours	\$45.00
Mary Van Dyke Community Room Fee	\$200/hour (day fee)	\$200.00
Senior Center Dining Room Rental Fee	\$100/hour x 20 hours	\$2,000.00
Total Waived Fees		\$22,270.00

NON-WAIVED FEES

Fee Description	Units	Total
Park Reservation Special Event – Staff Fee	\$16/hour x (2) staff x 17.5 hours	\$560.00
Community Center Amphitheater Rental Staff Time	\$16/hour x 6 hours (2) staff	\$192.00
Community Center Amphitheater Damage Deposit	\$600 (Refundable)	\$600.00
Community Center Amphitheater Cleaning Fee	\$300.00 x 1 event	\$300.00
Senior Center Cleaning Fee	\$250 x 3 events	\$750.00
Senior Center Damage Deposit	\$500 (Refundable)	\$500.00
Senior Center Staff Fees	\$16/hour x 24.5 hours x 2 staff	\$784.00
Mary Van Dyke Community Room Damage Deposit	\$50 (Refundable)	\$50.00
Mary Van Dyke Rental Staff Fee	\$16/hour x (1) staff x 3 hours	\$48.00
Shively Park Field Damage Deposit	\$500.00 (Refundable)	\$500.00
New Temple Park Damage Deposit	\$500.00 (Refundable)	\$500.00
Insurance Coverage	Agency will Provide	-
Total Non- Waived Fees		\$4,784.00

Light Fees Consideration to be Waived

Fee Description	Units	Total
Shively Park Light Fee	\$30/hour x 24 hours	\$720.00
New Temple Park Light Fee	\$30/hour x 132 hours	\$3,960.00
Total Light Fees		\$4,680.00

ATTACHMENT B

JETS RESERVATION FACILITY REQUEST

SENIOR CENTER – MULTI ROOM

Date: 5/18/2025

Day: Saturday *staff fee

Time: 9:00am-1:30pm (4.5 hours)

Activity: Cheer Uniform Fittings

MARY VAN DYKE – COMMUNITY ROOM

Date: 6/19/2025

Day: Wednesday *staff fee

Time: 6:00pm-9:00pm (3 hours)

Activity: Jets Meeting

NEW TEMPLE PARK – FIELD

Date: 8/9/2025

Day: Saturday

Time: 5:00am - 6:00pm (13 hours)

Activity: Opening Day

*Request (1) PW Staff + (1) Rec Staff – restroom checks, trash, etc. [DJ, Food Booths, Jumpers, etc.]

NEW TEMPLE PARK – SENIOR FIELD

Date: 9/14/2025

Day: Sunday

Time: 8:00am-2:00pm (6 hours)

Activity: Picture Day

NEW TEMPLE PARK – FIELD

Dates: 8/4/2025 - 11/26/2025

Days: Tuesday, Wednesday, Thursday

Times: 5:30pm – 9:00pm (3.5 hours x 48 days = 168 hours)

Activity: Football & Cheer Practice

NEW TEMPLE PARK – FIELD/ PARKING LOT / BASKETBALL COURT

Dates: 10/22/2025

Days: WEDNESDAY

Times: 4:30pm – 9:00pm (4.5 hours)

Activity: Trunk or Treat

*Request (1) PW Staff & (1) Rec Staff – trash, restroom checks, lights

SHIVELY PARK - FIELD

Date: 7/7/2025 – 7/11/2025

Day: Monday-Friday

Time: 5:30pm – 9:00pm (3.5 hours x 5 days = 17.5 hours)

Activity: Conditioning Week – Football & Cheer

*need access to snack bar

SHIVELY PARK - FIELD

Date: 7/15/2025 – 7/31/2025

Day: Tuesday, Wednesday, Thursday

Time: 5:30pm – 9:00pm (3.5 hours x 9 days = 31.50 hours)

Activity: Football & Cheer practice

COMMUNITY CENTER – AMPHITHEATER

Date: 10/27/2025 – 2/13/2026

Day: Monday – Thursday

Time: 6:00pm – 8:45pm (2.75 hours)

Activity: Indoor cheer practice

COMMUNITY CENTER – AMPHITHEATER/KITCHEN/ RESTROOMS

Date: 12/20/2025

Day: Saturday *staff fee

Time: 4:00pm – 10:00pm (6 hours)

Activity: Cheer Christmas Dinner

SENIOR CENTER – DINING ROOM / RESTROOMS

Date: 11/20/2025

Day: Thursday

Time: 5:30pm – 9:30pm (4 hours)

Activity: Cheer Thanksgiving Dinner

SENIOR CENTER – DINING ROOM / RESTROOMS

Date: 2/21/2026

Day: Saturday *staff fee

Time: 11:00am – 8:00pm (9 hours)

Activity: Cheer Banquet

SENIOR CENTER – DINING ROOM / RESTROOMS

Date: 1/17/2026

Day: Saturday *staff fee

Time: 12:00pm – 7:00pm (7 hours)

Activity: Football Banquet



ATTACHMENT C

El Monte/South El Monte (EMSEM) Jets
Jr. All American Football and Cheer Youth Organization - 2025 Season

P.O. Box 4523
El Monte,
CA 91734
Email: emsemjets@gmail.com

To whom it may concern,

In the cities of El Monte and South El Monte, there is nothing more important than fostering responsible, hardworking and respectful citizens. This journey, for many of our participants, begins with the El Monte/South El Monte (EM/SEM) Jets Youth Football and Cheer program. With over 50 years of visibility throughout our joint communities, the EMSEM Jets have become a staple in our cities. With the start of a new season, comes the financial responsibilities of raising over \$30,000 dollars necessary to keep our league running.

The EM/SEM Jets program ensures that all participants maintain a grade point average (GPA) of 2.0 and above. Our non-profit organization provides students between the ages of 5 and 14 a safe place to get physically active and make connections with their peers. Our football program will consist of 6 football divisions and a minimum of 3 cheer squads (we are hoping to fulfill 6 squads overall). Our athletes are eager to represent our amazing cities throughout the San Gabriel Valley, wearing the EM/SEM Jets colors proudly.

The purpose of the EM/SEM Jets is to teach our athletes the responsibilities of sportsmanship, self esteem, teamwork and academic achievement. Our dedicated volunteers from our dedicated coaches to the board are our first line of support, donating countless hours of their time to ensure we have a competitive and successful season. However, we wouldn't be able to keep serving our young people without important partners like you.

Established with the San Gabriel Valley Jr. All American Football Conference (SGVJAAFC) in 1964, the EM/SEM Jets program is a 501 (c) (3) non-profit league. We are looking for businesses and individuals in our communities who are willing to sponsor or donate any dollar amount to help our league with the giant task of purchasing the necessary equipment for our program.

I would like to Thank madam mayor and the entire council members for helping us every year. We hope that you, and the entire city council members, accept our invitation and become a sponsor once again.

Sincerely,

Blanca Villa -President



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES *FACILITY* & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☒ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	5.18.2025	Day(s): 1	Estimated Attendance: 10-50
Purpose of Event/Function:	CHEER UNIFORM FITTING		
Reservation Time:	9AM	to 1:30PM	Set up Time: 9AM to 10AM
Kitchen Hours:		to	Clean up Time: 12:30PM to 1:30PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	NO		
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ update 7/11/18



City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 10 x 4.5 Hours	\$ 45.00
Staff Fee	\$ 16 x 1 # Staff x 4.5 Hours	\$ 72.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 117.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

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☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area
			Baseball Field – SENIOR FIELD
			Softball Field
Date of Event:	9.14.2025	Day(s):	1
Purpose of Event/Function:	LEAGUE PICTURES		
Reservation Time:	8AM	to	2PM
Kitchen Hours:		to	
Set up Time:	8AM	to	8:30AM
Clean up Time:	1PM	to	2PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	NO		
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

----- **OFFICE USE ONLY** -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

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NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 6 Hours	\$ 300.00
Staff Fee	\$ x # Staff x Hours	\$ N/A
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 300.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

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☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area Snack Bar
			Baseball Field
			Softball Field
Date of Event:	7.7 – 7.11	Day(s): 5	Estimated Attendance: 150 - 300
Purpose of Event/Function:	CHEER & FOOTBALL CONDITIONING WEEK		
Reservation Time:	5:30PM	to 9PM	Set up Time: 5:30PM to 6:30PM
Kitchen Hours:		to	Clean up Time: 8:30PM to 9PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO If yes, what type?		
Will food be served?	YES If yes, name of caterer? SNACK BAR		
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

----- OFFICE USE ONLY -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLCIANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 17.5 Hours	\$ 875.00
Staff Fee	\$ x # Staff x Hours	\$ N/A
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 875.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES **FACILITY & PARK** RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area Snack Bar
			Baseball Field
			Softball Field
Date of Event:	7.15 – 8.1	Day(s):	TUES/WED/THURS (9 DAYS)
Purpose of Event/Function:	JETS FOOTBALL & CHEER PRACTICE		
Reservation Time:	5:30PM	to	9PM
Kitchen Hours:		to	
		Set up Time:	
		Clean up Time:	
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
		If yes, what type?	
		If yes, name of caterer?	SNACK BAR

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

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Signature of Applicant: _____ Date: _____

----- OFFICE USE ONLY -----

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 31.5 Hours	\$ 1,575.00
Staff Fee	\$ x # Staff x Hours	\$
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 1,575.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES **FACILITY & PARK** RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area Snack Bar
			Baseball Field
			Softball Field
Date of Event:	8.5 -11.26	Day(s):	48 TUES/WED/THURS
Purpose of Event/Function:	CHEER & FOOTBALL PRACTICE		
Reservation Time:	5:30PM	to	9PM
Kitchen Hours:		to	
		Set up Time:	
		Clean up Time:	
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
	If yes, what type?		
	If yes, name of caterer? SNACK BAR		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

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Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

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****IMPORTANT INFORMATION****

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Building Fee	\$ 50 x 168 Hours	\$ 8,400.00
Staff Fee	\$ x # Staff x Hours	\$ N/A
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 8,400.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	___ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Multi-Room		Shively New Temple
___ Parking Lot			Middle Field
			Picnic Area Snack Bar
			Baseball Field
			Softball Field
Date of Event:	8.9	Day(s):	1
Purpose of Event/Function:	JETS OPENING DAY		
Reservation Time:	5AM	to	6PM
Kitchen Hours:		to	
Set up Time:	5AM	to	8AM
Clean up Time:	4PM	to	6PM
Will the event be open to the public?	YES		
Will there be entertainment?	YES		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	YES		
	If yes, what type? DJ, GAME BOOTHS, JUMPERS		
	If yes, name of caterer? SNACK BAR, TEAMS SELLING FOOD		

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Signature of Applicant: _____ Date: _____

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City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

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****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 13 Hours	\$ 650.00
Staff Fee	\$ 16 x 2 # Staff x 13 Hours	\$ 416 .00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 1,066.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

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☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area Snack Bar Parking Lot
			Baseball Field
			Softball Field
Date of Event:	10.22	Day(s):	1
Purpose of Event/Function:	JETS TRUNK OR TREAT		
Reservation Time:	4:30PM	to	9PM
Kitchen Hours:		to	
Set up Time:	4:30PM	to	5:30PM
Clean up Time:	8PM	to	9PM
Will the event be open to the public?	YES		
Will there be entertainment?	YES		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
	If yes, what type? MUSIC		
	If yes, name of caterer? SNACK BAR - TEAMS WILL BE SELLING FOOD		

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OFFICE USE ONLY

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City of South El Monte Recreation Services Department

APPLCIANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

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NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 4.5 Hours	\$ 225.00
Staff Fee	\$ 16 x 2 # Staff x 4.5 Hours	\$ 144.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit		\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 369.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☒ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	10.27-2.13.26	Day(s):	56 DAYS MON-THURS
Purpose of Event/Function:	CHEER PRACTICE - INDOOR		
Reservation Time:	6PM	to	8:45PM
Kitchen Hours:		to	
		Set up Time:	
		Clean up Time:	
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	NO		
Will alcohol be served?	NO		
Portable Stage needed?	NO		

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Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

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****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 50 x 2.75 Hours x 56 Days	\$ 7,700.00
Staff Fee	\$ x # Staff x Hours	\$ N/A
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$ N/A
Damage Deposit	*ONE TIME FEE \$600 INCLUDED IN ANNUAL RESERVATION	\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 7,700.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

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RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Multi-Room		Shively New Temple
___ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	11.20	Day(s):	1
Purpose of Event/Function:	CHEER THANKSGIVING DINNER		
Reservation Time:	5:30PM	to	9:30PM
Kitchen Hours:		to	
Set up Time:	5:30PM	to	6:30PM
Clean up Time:	9PM	to	9:30PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
	If yes, what type?		
	If yes, name of caterer? POTLUCK		

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Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

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NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 100 x 4 Hours	\$ 400.00
Staff Fee	\$ 16 x 2 # Staff x 4 Hours	\$ 128.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$250.00
Damage Deposit	*ONE TIME FEE \$500 INCLUDED IN ANNUAL RESERVATION	\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 778.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Multi-Room		Shively New Temple
___ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	2.21.2026	Day(s):	1
Purpose of Event/Function:	JETS CHEER BANQUET		
Reservation Time:	11AM	to	8PM
Kitchen Hours:		to	
Set up Time:	11AM	to	1PM
Clean up Time:	6:30PM	to	8PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
	If yes, what type?		
	If yes, name of caterer? POTLUCK		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

----- OFFICE USE ONLY -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLCIANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 100 x 9 Hours	\$ 900.00
Staff Fee	\$ 16 x 2 # Staff x 9 Hours	\$ 288.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$250.00
Damage Deposit	*ONE TIME FEE \$500 INCLUDED IN ANNUAL RESERVATION	\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 1,438.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code:91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Multi-Room		Shively New Temple
___ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	1.17.2026	Day(s):	1
Purpose of Event/Function:	JETS FOOTBALL BANQUET		
Reservation Time:	12PM	to	7PM
Kitchen Hours:		to	
Set up Time:	12PM	to	1PM
Clean up Time:	6PM	to	7PM
Will the event be open to the public?	NO		
Will there be entertainment?	NO		
Will food be served?	YES		
Will alcohol be served?	NO		
Portable Stage needed?	NO		
	If yes, what type?		
	If yes, name of caterer? POTLUCK		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 100 x 7 Hours	\$ 700.00
Staff Fee	\$ 16 x 2 # Staff x 7 Hours	\$ 224.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$250.00
Damage Deposit	*ONE TIME FEE \$500 INCLUDED IN ANNUAL RESERVATION	\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$ 1,174.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



APPLICANT INFORMATION

Name: SEM/EM JETS	Organization/Business:
Address: PO BOX 4523	City: EL MONTE Zip Code: 91734
Home Phone:	Work Phone:
Cell Phone: 626.297.0036	Email: EMSEMJETS@GMAIL.COM

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****

****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☒ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☒ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Multi-Room		Shively New Temple
☐ Parking Lot			Middle Field
			Picnic Area
			Baseball Field
			Softball Field
Date of Event:	6.19.25	Day(s): 1	Estimated Attendance: 40
Purpose of Event/Function:	JETS MEETING		
Reservation Time:	6PM	to 9PM	Set up Time: to
Kitchen Hours:		to	Clean up Time: to
Will the event be open to the public?	NO		
Will there be entertainment?	NO If yes, what type?		
Will food be served?	NO If yes, name of caterer?		
Will alcohol be served?	NO		
Portable Stage needed?	NO		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

----- OFFICE USE ONLY -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ 200 FULL DAY FEE	\$ 200.00
Staff Fee	\$ 16 x 1 # Staff x 3 Hours	\$48 .00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ N/A
Kitchen Fee		\$ N/A
Clean Up Fee		\$N/A
Damage Deposit	*ONE TIME FEE \$50 INCLUDED IN ANNUAL RESERVATION	\$ N/A
Insurance Premium Certificate		\$ N/A
Liquor Premiums		\$ N/A
Inflatable Bouncer		\$ N/A
ABC Permit		\$ N/A
	TOTAL:	\$248.00

of Round Tables: _____

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18



City Council Agenda Report

Agenda Item No. 11.b.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: LETTER FROM SERGEANT ERIN LIU FROM TEMPLE SHERIFF'S STATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE SENIOR CENTER TO HOST THE EXPLORER SCHOLARSHIP AWARD CEREMONY

SUMMARY: Sergeant Erin Liu, from Temple Sheriff's Station, is requesting a facility fee waiver for the use of the Senior Center Dining Room to host the Explorer Scholarship Award Ceremony on Thursday, June 12, 2025 from 5:00 p.m. to 9:00 p.m.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility fee waiver requested by Sergeant Erin Lui for the use of the Senior Center Dining Room in the amount of \$300.00; and
2. Waiving the non-waived fees associated with the reservation in the amount of \$896.00.

FISCAL/FINANCIAL IMPACT: If approved in accordance with the Facility Reservation Regulations and Fee Schedule, the City will waive the facility rental fee in the amount of \$300.00. Should the City waive the non-waived fees including staff time, refundable damage deposits, and facility cleaning, the City would be waiving an additional \$896.00. Please find below a chart detailing the cost associated with the fee waiver request:

Waived Fees

Fee	Rate	Cost
Senior Center Dining Room Rental	\$100.00 per hour x 3 hours	\$300.00
Total Waived Fees		\$300.00

Non-Waived Fees

Fee	Rate	Amount
Staff Time	\$16.00 per hour x 2 staff x 3 hours	\$96.00
Facility Cleaning	\$300.00 per event	\$300.00
Refundable Damage Deposit	\$500.00 per event	\$500.00
Total Non -Waived Fees		\$896.00

DISCUSSION: The Temple Station Explorer Program plays a vital role in developing future leaders by instilling values of responsibility, discipline, and community service in young individuals. As the participants complete the program and continue in their future endeavors, the station wishes to celebrate the 2025 graduates and reward them at the Explorer Scholarship Award Ceremony. To assist in making this great event, the Temple Sheriff's Station is requesting a facility fee waiver and additionally waiving all the fees associated with the reservation.

ATTACHMENT(S):

- A. Sergeant Erin Liu Fee Waiver Request Letter
- B. Sergeant Erin Liu Reservation Application

City of South El Monte
Attn: City Manager / City Council
1415 Santa Anita Avenue
South El Monte, CA 91733

Dear Honorable City Council Members,

On behalf of the Temple Sheriff's Station, I respectfully submit this letter to formally request a waiver of the rental fee for the use of the Senior Center for our upcoming Explorer Scholarship Award Ceremony. This special event is scheduled to take place on June 12, 2025 from 5:00 p.m. to 8:00 p.m., and will honor the exceptional achievements and dedication of the youth participating in our Explorer Program.

The Temple Station Explorer Program plays a vital role in developing future leaders by instilling values of responsibility, discipline, and community service in young individuals—many of whom reside in and serve the South El Monte community. Your support in waiving the venue rental fee would not only help us recognize these outstanding youth but also reinforce the collaborative relationship between the City and our station in supporting community-based initiatives.

We would be deeply grateful for your consideration and support in helping make this event both meaningful and accessible.

Thank you for your time and continued partnership.

Respectfully,
Erin Liu, Sergeant
Temple Sheriff's Station



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: Sergeant Erin Lui	Organization/Business: Temple City Sheriffs Station
Address:	City: Zip Code:
Home Phone:	Work Phone:
Cell Phone:	Email:

RECREATION SERVICES *FACILITY* & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
___ Kitchen	__x_ Dining Room	___ Main Pool	Mary Van Dyke
___ Gymnasium	___ Arts and Craft Room	___ Wading Pool	___ Community Room
___ Amphitheater	___ Game Room I	___ Locker Rooms	___ Gazebo
___ Dance Room	___ Game Room II		Shively and New Temple
___ Parking Lot			___ Field
			___ Picnic Area
			___ Field
			___ Picnic Area
Date of Event: __June 12, 2025__	Day(s): __Thursday__	Estimated Attendance: __100__	
Purpose of Event/Function: __Alumni Mixer__			
Reservation Time: 5:00 pm to 8:00 pm	Set up Time: 5:00 am to 6:00 pm		
Kitchen Hours: NA to NA	Clean up Time: 7:00 pm to 8:00 pm		
Will the event be open to the public? __no__			
Will there be entertainment? _____	If yes, what type? _____		
Will food be served? _____	If yes, name of caterer? _____		
Will alcohol be served? _____			
Portable Stage needed? _____			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

----- OFFICE USE ONLY -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: Erin Lui Temple City Sheriffs _____ DATE OF USE: Thursday, June 12, 2025 _____

FACILITY: South El Monte Senior Center _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Field Use Fee	\$ 100 x 3 Hours	\$ 300.00
Staff Fee	\$ 16 x 2 Staff x 3 Hours	\$ 96.00
Security Guard Fee	\$ x # Guard (s) x Hours	\$ NA
Kitchen Fee		\$ NA
Clean Up Fee		\$ 300.00
Damage Deposit		\$ 500.00
Insurance Premium Certificate	Agency has Provided	\$ NA
Liquor Premiums		\$ NA
Inflatable Bouncer		\$ NA
ABC Permit		\$ Na
	TOTAL:	\$ 1,196.00

of Round Tables: 0

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ratio of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund

2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: _____ Date: _____



City Council Agenda Report

Agenda Item No. 11.c.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: LETTER FROM GREATER EAST LOS ANGELES NARCOTICS ANONYMOUS OF SOUTHERN CALIFORNIA ORGANIZATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF THE COMMUNITY GYMNASIUM AND AMPHITHEATER TO CO-HOST A BOXING SHOW WITH THE SOUTH EL MONTE BOXING PROGRAM

SUMMARY: The Greater East Los Angeles Narcotics Anonymous of Southern California Organization (NASCO) is requesting a facility fee waiver for the use of the Community Center Gymnasium and Amphitheater to co-host the Fight for Recovery Boxing Show with the South El Monte Boxing Program on Saturday, October 18, 2025.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider:

1. The facility fee waiver requested by NASCO for the use of the Community Center Gymnasium and Amphitheater in the amount of \$2,400.00; and
2. Waving the non-waived fees associated with the reservation in the amount of \$1,528.00.

FISCAL/FINANCIAL IMPACT: If approved in accordance with the Facility Reservations Regulation and Fee Schedule, the City will waive the facility rental fee in the amount of \$2,400.00. If the City approves to waive the non-waived fees including, but not limited to, staff time, refundable damage deposit, and cleaning deposits, the additional waived amount would be \$1,528.00. Please find below a chart detailing the cost associated with the fee waiver request:

Waived Fees

Fee	Rate	Cost
Community Center Gymnasium	\$100.00 per hour x 16 hours	\$1,600.00

Community Center Amphitheater	\$50.00 per hour x 16 hours	\$800.00
Total Waived Fees:		\$2,400.00

Non-Waived Fees

Fee	Rate	Cost
Staff Time	\$16.50 per hour x 2 staff x 16 hours	\$528.00
Kitchen Fee	\$200 daily rate	\$200.00
Facility Cleaning Fee	\$300.00 per event	\$300.00
Refundable Damage Deposit	\$500.00 per event	\$500.00
Total Non-Waived Fees:		\$1,528.00

DISCUSSION: The NASCO is a non-profit organization aimed at assisting individuals battling drug and alcohol addiction. The organization holds the Fight for Your Recovery as an annual event throughout Southern California, fundraising to support local rehabilitation centers. NASCO wishes to partner with Ben Lira, South El Monte Boxing Director, and the USA Boxing Association once more by hosting a live boxing show and dance at the Community Center on Saturday, October 18, 2025. To assist in creating this meaningful event, NASCO is requesting a facility fee waiver and additionally waiving all the fees associated with the reservation.

ATTACHMENT(S):

- A. Fee Waiver Request Letter
- B. NASCO Reservation Application

ATTACHMENT A

Honorable Mayor and City Council
City of South El Monte
1415 Santa Anita Ave
South El Monte Ca, 91733

Dear Mayor and City Council of the City of South El Monte.

My Name is Albert Castro and am a member of the Greater East Los Angeles Narcotics Anonymous of Southern Calif. We are a nonprofit organization to help the community by helping youth and adults with drug addiction and alcoholism we are looking to have a fund raiser to help with suppling literature and placement into rehabilitation centers to prevent the disease of addiction in our communities including So El Monte. We have held events here in the past that were very successful with the help of So El Monte Boxing Club it shows our people a different avenue into society we are looking to hold our event on October 18th, 2025, Our Organization carries its own insurance and would be provided as well.

To assist in making the Fight for Your Recovery a great event the organization is seeking a facility use fee waiver for the use of the community center. Again, on behalf of the Greater East Los Angeles area of Narcotics Anonymous I would like to thank the City Council of South El Monte in their consideration to waive all fees incurred by hosting the event at the South El Monte Community Center Boxing Club.

Albert Castro



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: Albert Castro	Organization/Business: Greater East Los Angeles Narcotics Anonymous of Southern California
Address:	City: Zip Code:
Home Phone:	Work Phone:
Cell Phone:	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	Mary Van Dyke
☒ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		Shively and New Temple
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☐ Field
			☐ Picnic Area
Date of Event: <u>October 18, 2025</u>	Day(s): <u>Thursday</u>	Estimated Attendance: <u>100</u>	
Purpose of Event/Function: <u>Boxing Show and Dance</u>			
Reservation Time: <u>8:00 pm</u>	to <u>11:00 pm</u>	Set up Time: <u>8:00 am</u>	to <u>5:00 pm</u>
Kitchen Hours: <u>5:00 pm</u>	to <u>11:00 pm</u>	Clean up Time: <u>9:00 pm</u>	to <u>11:00 pm</u>
Will the event be open to the public?	☐ no		
Will there be entertainment?	☒ x	If yes, what type? _____	
Will food be served?	☒ x	If yes, name of caterer? _____	
Will alcohol be served?	☐		
Portable Stage needed?	☐		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: _____ Date: _____

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: Erin Lui Temple City Sheriffs _____ DATE OF USE: Thursday, June 12, 2025 _____

FACILITY: South El Monte Senior Center _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Gymnasium Fee	\$ 100 x 16 Hours	\$ 1600.00
Amphitheater Fee	\$ 50 x 16 Hours	\$ 800.00
Staff Fee	\$ 16.50 x 2 # staff (s) x 16 Hours	\$ 528.00
Kitchen Fee		\$ 200.00
Clean Up Fee		\$ 300.00
Damage Deposit		\$ 500.00
Insurance Premium Certificate	Agency has Provided	\$ NA
Liquor Premiums		\$ NA
Inflatable Bouncer		\$ NA
ABC Permit		\$ Na
	TOTAL:	\$ 3,928.00

of Round Tables: 0

of Rectangle Tables: _____

of Chairs _____

Table and Chair Ratio

6 inch Round Table = 8 chairs

6x6 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ratio of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund

2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: _____ Date: _____



City Council Agenda Report

Agenda Item No. 12.a.

DATE: June 3, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: **COUNCILMEMBER MANUEL ACOSTA**

1. Discussion/Action: As the city seeks more commercial development in the form of restaurants, it should look at a more diversified plan and attract/encourage entrepreneurial ventures to set up their businesses in South El Monte. Corporate franchises are easy to find. But where can we find non-corporate independent businesses? Is there an organization for entrepreneurs?
2. Discussion/Action: With passage of Proposition 36 and the plan for the closure of Men's Central Jail, the council should consider urging the Los Angeles County Board of Supervisors of re-considering the plan to close the jail or provide an appropriate substitute. Attached is a draft letter for review by the mayor and council, which if agreed upon, can be sent to the Los Angeles County Board of Supervisors.

SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Letter-to_LACo-Supervisors_June2025

-----DRAFT-----

June 2025

Los Angeles County Supervisors—

Los Angeles County is home to the world’s largest jail system, one that is continually stretched beyond its capacity. A core duty of the judicial system—and of Los Angeles County—is to protect the public by securely housing individuals accused and convicted of serious crimes. This responsibility is being accomplished, in part, through the operation of the Men’s Central Jail.

Despite policies like Zero Bail, which keep many low-level offenders out of custody, L.A. County jails remain overcrowded, indicating there is a need for jails due serious crimes being committed. Recently in the city of South El Monte, an initial petty smash-and-carry crime was turned into a fatality after one of the robbers fatally struck the owner with their vehicle. The owner was a beloved member of the business community for over 30 years, and we owe it to his family that justice be served. Justice requires jails. And the need for justice (and jails) was evident with the recent passage of Proposition 36, requiring jail-time for theft convictions. We must carry out the will of California’s voters, and ensure there is adequate space for serious offenders, and ensure accountability from our justice system. Public safety must remain a top priority.

In 2021, the Board first voted to close the Men’s Central Jail. The dangerous design and conditions of the facility, including its overcrowding and mass deterioration, have been widely reported. It is also clear that Twin Towers Correctional Facility lacks the appropriate programming and treatment spaces needed for those with mental illness that are currently in custody. The opportunity to replace Men’s Central Jail with a Care First Treatment Campus would resolve both issues.

The Care First Treatment Campus would utilize a holistic approach that incorporates the tenets of a modern correctional facility. And provide treatment and housing for patients with mental illness and substance use disorders, medically-fragile patients, and high-security inmates. This project embodies a major shift in the correctional philosophy of Los Angeles County. The Care First Treatment Campus is intended to serve as a treatment facility first, rather than a jail that provides physical and mental care for inmates. Its integrative treatment approach will place this facility at the forefront of correctional operations and design in the United States.

We strongly urge a pause in the closure of Men's Central Jail until a Care First Treatment Campus is developed and built. We also support the practical approach described by District Attorney Nathan Hochman and Sheriff Robert Luna.

Thank you for your attention, and hope you will re-consider your position and keep Men’s Central Jail open or replace it with an appropriate substitute.