

Gloria Olmos, Mayor
Hector Delgado, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Larry Rodriguez, Councilmember



Rene Salas, City Manager
Susie A. Altamirano, City Attorney
Adrian Garcia, City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

REVISED

AGENDA

July 1, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing sem.cityclerk@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes>. After the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The City Council holds regular meetings on the first and third Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes> or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Adrian Garcia, MMC, City Clerk
Ph (626) 443-4928
Cell (626) 926-3071

Sabrina A. Muhne, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Rudy Bojorquez

3. INVOCATION

Pastor Gary Clouse, Valley Community Outreach

4. PRESENTATIONS

4.a. Proclamation Proclaiming the Month of July 2025 as Parks Make Life Better Month

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL AND SUCCESSOR AGENCY MEETING MINUTES OF JUNE 17, 2025

Staff is requesting approval of Minutes for the June 17, 2025, Regular City Council and Successor Agency Meeting.

RECOMMENDED ACTION: Staff is requesting approval of Minutes for the June 17, 2025, Regular City Council and Successor Agency Meeting.

Consent Calendar Items 7.b. through 7.d. next page.

CONSENT CALENDAR (CONTINUED)

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-058, APPROVING WARRANTS FOR THE PERIOD OF JUNE 18, 2025, THROUGH JULY 1, 2025

Authorizing payment of City expenditures for the period of June 18, 2025, through July 1, 2025, totaling \$1,027,597.57.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-058, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-059 APPROVING SUBAWARD ENP252608 WITH AND BETWEEN THE COUNTY OF LOS ANGELES AGING AND DISABILITY DEPARTMENT AND THE CITY OF SOUTH EL MONTE FOR ELDERLY NUTRITION PROGRAM SERVICES

The Agreement, Subward ENP242509 by and between the County of Los Angeles Aging and Disability Department ("County") and the City of South El Monte ("City") for Elderly Nutrition Programs ("Agreement") will provide funding for the City's Elderly Nutrition Program Services effective July 1, 2025 to June 30, 2026 with the option to extend for three (3) additional one (1) year terms.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-059, approving Subaward ENP252608 by and between the County and City for Elderly Nutrition Program Services from July 1, 2025, to June 30, 2026; and
2. Authorize the City Manager or designee to execute agreement.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-060, ACCEPTING THE FY 24-25 PAVEMENT REHABILITATION PROJECT AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER

On July 29, 2024, the Engineering Department solicited bids for the FY 24-25 Pavement Rehabilitation Project. The work involved asphalt concrete reconstruction/rehabilitation of existing streets, curb and gutter repairs, and restoration of pavement markings and striping on select segments of Rush St, Klingerman St, and Floradale Ave. The final cost for the construction work completed by Gentry Brothers, Inc. is \$1,797,331.15.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-060, accepting the completion of the FY 24-25 Pavement Rehabilitation Project;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

Consent Calendar Item 7.e. next page.

CONSENT CALENDAR (CONTINUED)

7.e. **CONSIDERATION AND APPROVAL FOR AUTHORIZATION TO SOLICIT PROPOSALS THROUGH THE REQUEST FOR PROPOSAL PROCESS (RFP) FOR PUBLIC SAFETY SERVICES**

The City of South El Monte is requesting proposals from qualified professional firms to provide the City with public safety services.

RECOMMENDED ACTION: Staff recommends that the City Council approve the issuance of a RFP to provide public safety services in the form attached to the agenda report and authorize the City to solicit proposals.

8. **PUBLIC HEARINGS**

8.a. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-061, APPROVING SPECIAL ASSESSMENT FOR UNPAID TRASH COLLECTION FEES AS OF MARCH 31, 2025, DELINQUENT AND OUTSTANDING AT JUNE 1, 2025.**

Pursuant to Article 4, Section 13.12.290, of the South El Monte, California Municipal Code, and California Health & Safety Code Sections 5470 et seq., the City Council of the City of South El Monte ("City") will hold a Public Hearing to consider a Special Assessment against property owners for delinquent trash collection fees. The City is proposing to place these delinquent accounts on the Los Angeles County tax roll for collection with the City's General Property Taxes and has prepared and filed a written report (the "Report" as Exhibit A to the Resolution) describing each delinquent parcel of real property.

RECOMMENDED ACTION: Staff recommends City Council:

1. Open the public hearing;
2. Take public testimony and protests to the amount of the fees and the Report;
3. Close the public hearing;
4. Count/tabulate protests, announce results and consider all objections or protests, if any, to the Report; and
5. Assuming there is no majority protest by the owners of a majority of the separate parcels subject to the delinquent charges, then adopt, by a two-thirds vote of the Council membership, Resolution 25-061 (Attachment A hereto), approving the Report of delinquent accounts to be placed as a Special Assessment on the FY2025-2026 property tax roll and authorizing the City Manager, or his designee, to submit to the Los Angeles County Assessor the delinquent account Report.

8.b. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-062, APPROVING THE ANNUAL LEVY OF THE SEWER SERVICE FEE FOR FISCAL YEAR 2025-2026**

The City's sewer service fee (the "Fee") must first be approved by the City Council each year, after holding a Public Hearing on said Fee, in order to levy a Fee for the next fiscal year on all parcels in the City for the funding

of improvements needed to upgrade the City's sanitary sewer system ("System"), and to have the Fee collected on the tax roll in the same manner, by the same person, and at the same time as the general taxes of the City.

RECOMMENDED ACTION: Staff recommends City Council:

1. Conduct a public hearing;
2. Take public testimony;
3. Adopt the written report; and
4. Adopt Resolution No. 25-062, adopting the Written Report and approving the annual levy of the Sewer Service Fee for Fiscal Year 2025-2026 at \$35.37 per sewer unit.

9. GENERAL BUSINESS

9.a. CONTINUED FROM THE JUNE 3, 2025, REGULAR CITY COUNCIL MEETING - UPDATE ON CANNABIS BUFFER ZONE MAPS

Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends the City Council review the provided maps and provide staff direction to maintain the current or modify the buffer zone and eligible zones for retail commercial cannabis operations within the South El Monte Municipal Code.

9.b. LETTER FROM SOUTH EL MONTE AMERICAN YOUTH SOCCER ORGANIZATION REQUESTING A FACILITY FEE WAIVER FOR THE USE OF DEAN L. SHIVELY PARK FIELD AND CONSIDERATION TO WAIVE THE LIGHT FEES ASSOCIATED WITH THE RESERVATION

The South El Monte American Soccer Youth Organization ("AYSO") is requesting a facility fee waiver for the use of the Dean L. Shively Park ("Shively") field to host their 2025–2026 season's practices and games. In addition, AYSO is also requesting the City Council consider waiving the Shively Park light fees associated with the reservation.

RECOMMENDED ACTION: Staff recommends City Council:

1. Discuss and consider the facility fee waiver request for the use of Shively Park field in the amount of \$41,000.00; and
2. Discuss and consider the request to waive the reservation light fees at Shively Park, estimated at \$12,450.00.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-063, AMENDING AND STREAMLINING THE PROVISIONS FOR MEDICAL OPT OUT AND ADMINISTRATION LEAVE

Approval of Resolution No. 25-063, amending and streamlining the provisions for Medical Opt-Out and Administrative Leave.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-063, amending and streamlining the provisions for Medical Opt-out and Administrative Leave.

General Business Item 9.d. next page.

GENERAL BUSINESS (CONTINUED)

9.d. CONTINUED FROM THE JUNE 26, 2025, SPECIAL CITY COUNCIL MEETING - FISCAL YEAR (FY) 2025-26 ANNUAL BUDGET ADOPTION

The City held its FY25-26 Annual Budget Study Sessions on June 3rd and June 17, 2025. City Council and staff discussed and worked together towards balancing the FY25-26 Budget, which showed a deficit of \$448,744 and growing over the next five years, mainly due to the significant decrease in the City's estimated sales tax revenues as a result of the global tariffs. With the five major cost-cutting measures adopted by City Council on June 17, 2025, the City was able to develop a balanced budget for FY25-26.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-064, FY25-26 Proposed Budget which is now balanced with a General Fund surplus of \$100,570. However, because the 5-year financial forecast still shows a deficit for future years, Staff will update City Council regarding the City's actual sales tax revenues and its impact on the City's financial forecast every quarter throughout FY25-26.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. A Review of City Reserves and its Purpose
2. South El Monte Public Safety Officers Less Expensive than Contract Public Safety Officers
3. Special City Council Meetings

12.b. MAYOR GLORIA OLMOS

To revisit Agenda Item 9.a. from the June 3, 2025, Regular City Council Meeting agenda, that specifies the now safe buffer of 1,000 feet in regards to the cannabis. To keep it at 1,000 feet. Not to change it to 600 feet.

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL – ANTICIPATED LITIGATION - Pursuant to California Government Code Sections 54956.9(d)(2) and 54569(e)(1): Two Matters

14. ADJOURNMENT

In memory of Esther De La Rosa.

NEXT REGULAR CITY COUNCIL MEETING:

Tuesday, July 15, 2025, at 6:00 p.m.

CERTIFICATION

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this June 26, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.



Adrian Garcia, MMC