

Gloria Olmos, Mayor
Hector Delgado, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Larry Rodriguez, Councilmember



Rene Salas, City Manager
Susie A. Altamirano, City Attorney
Adrian Garcia, City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

September 2, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing sem.cityclerk@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes>. After the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The City Council holds regular meetings on the first and third Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes> or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Adrian Garcia, MMC, City Clerk
Ph (626) 443-4928
Cell (626) 926-3071

Sabrina A. Muhne, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Gloria Olmos

3. INVOCATION

Pastor Patricia Garrett, Faith Dominion Church

4. PRESENTATIONS

4.a. Certificates of Recognition to the South El Monte High School Internship participants for successfully completing the 9-week internship program

4.b. Certificate of Recognition to Mr. Alan Izadi and Mrs. Julia Panasiti, Hot and Cold Plumbing Inc., for being leaders in the community and for their outstanding generosity to the Los Angeles County Sheriff's Department during some emergencies

4.c. Certificate of Recognition to El Paisano Restaurant for their thirty-three years of business in the City

4.d. Certificate of Recognition "Hero Award" presented to Emely Gomez, Manuel Acosta, Tammy Ann Acosta, and Alexis Acosta

4.e. Presentation by Ms. Sil Ruiz, Librarian, South El Monte Library, on Library Resources and Programs

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Consent Calendar next page.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-072, APPROVING WARRANTS FOR THE PERIOD OF JULY 16, 2025, THROUGH SEPTEMBER 2, 2025

Authorizing payment of City expenditures for the period of July 16, 2025, through September 2, 2025, totaling \$4,789,695.89.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-072, authorizing payment of City expenditures.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-073, AMENDING THE CITY OF SOUTH EL MONTE'S PURCHASING MANUAL

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-073 amending the City of South El Monte's Purchasing Manual.

7.c. CONSIDERATION AND APPROVAL TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY (IT) SERVICES

Staff seeks City Council consideration and approval to solicit proposals from qualified firms to provide comprehensive managed information technology services.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for comprehensive managed information technology services and authorize staff to solicit proposals.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-074, APPROVING THE CITY OF SOUTH EL MONTE'S UPDATED 2025 TITLE VI PROGRAM

The City of South El Monte adopted the Title VI Program in 2012 and recertified in 2022 and 2025. The City's Title VI Program was created to establish guidelines to effectively monitor and ensure that City's services meet the requirements set forth in the Federal Transit Administration (FTA) Title Circular 4702.1B. Per FTA requirements, it is necessary to reapprove and submit the FTA Title VI Report every three years.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-074 approving the City's 2025 Title VI Program to reaffirm the City meets the requirements set forth in the FTA's Title VI Circular 4702.1B.

Consent Calendar Items 7.e. through 7.g. next page.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-075, RENEWING A GROUND LEASE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE UNITED STATES POSTAL SERVICE FOR PROPERTY THAT SERVES AS A PARKING LOT TO THE POST OFFICE LOCATED AT 10452 RUSH STREET

Renew Ground Lease with the United States Postal Service for property that serves as the parking lot for the Post Office located at 10452 Rush Street

RECOMMENDED ACTION: Staff Recommends City Council:

1. Adopt Resolution No. 25-075, approving the Ground Lease Agreement between the City of South El Monte and the United States Postal Services; and
2. Authorize the City Manager or his designee to negotiate and execute the agreement.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-076, AMENDING THE EFFECTIVE DATE OF THE MEDICAL OPT OUT BENEFIT

Consideration and approval of Resolution No. 25-076, amending the effective date of the medical opt-out benefit.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-076, amending the effective date of the medical opt-out benefit from January 1, 2026, to January 1, 2025.

7.g. CONSIDERATION AND APPROVAL TO REJECT ALL PROPOSALS AND REPUBLISH THE REQUEST FOR PROPOSALS (RFP) FOR INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

Staff seek City Council's approval to reject all proposals and republish the RFP.

RECOMMENDED ACTION: Staff recommends City Council approve the rejection of all proposals and to republish the RFP.

CONSENT CALENDAR (CONTINUED)

7.h. **CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-077, APPROVING AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR FY 25-26 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. 644**

On August 4, 2025, the Engineering Department solicited bids for the FY 25-26 Pavement Rehabilitation Project. The work involves asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications. The lowest responsive bid was submitted by Onyx Paving Company, Inc. in the total bid amount of \$1,963,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the FY 25-26 Pavement Rehabilitation Project;
2. Approve Resolution No. 25-077, awarding the FY 25-26 Pavement Rehabilitation Project contract to the lowest responsible bidder in an amount of \$1,963,000 to Onyx Paving Company, Inc. and authorize the City Manager to execute the contract; and
3. Authorize twenty percent (20%) of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

8. **PUBLIC HEARINGS - None**

9. **GENERAL BUSINESS**

9.a. **CONTINUED FROM THE JULY 1, 2025, REGULAR CITY COUNCIL MEETING - UPDATE ON CANNABIS BUFFER ZONE MAPS**

Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends City Council continue this item to a date unknown.

9.b. **GENERAL FUND RESERVE POLICY STUDY SESSION**

General Fund Reserve Policy Study Session

RECOMMENDED ACTION: Staff requests City Council discuss and provide direction to staff.

General Business Items 9.c. and 9.d. next page.

GENERAL BUSINESS (CONTINUED)

9.c. **CONSIDERATION AND APPROVAL OF THE 2025 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZING TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY**

The Community Services Department is requesting approval of the 2025 "Christmas Wish Toy Giveaway" event donation letter, authorizing to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council:

1. Approve the 2025 "Christmas Wish Toy Giveaway" event donation letter;
2. Authorize to include the City Councilmembers' signatures; and
3. Authorize to distribute the donation letters to the South El Monte business community.

9.d. **CONSIDERATION AND APPROVAL OF THE MANAGEMENT OF FUNDS RAISED THROUGH THE FLAGS OF VALOR PROGRAM**

Flags of Valor is a meaningful tribute presented by the City of South El Monte to honor our nation's military heroes. This program raises vital funds to support local veterans in our community. City staff has identified several ways these funds can be distributed to provide direct assistance and resources to those who have served.

RECOMMENDED ACTION: Staff recommends City Council discuss and provide direction on the proposed options for the distribution of funds raised by the Flags of Valor program.

Option 1: Partner with a trusted veteran-serving non-profit or community-based organization to manage the funds. Requires formal agreement to ensure accountability and transparency.

Option 2: The City would collect, manage, and directly distribute the funds to support local veterans.

General Business Item 9.e. next page.

GENERAL BUSINESS (CONTINUED)

9.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-078, CONSENTING TO THE APPOINTMENT OF GERARDO MARQUEZ AS DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS AND APPROVAL OF DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Gerardo Marquez as Community Development & Public Works Director and approve his employment agreement for services as Community Development & Public Works Director.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-078, approving the employment agreement between the City and Gerardo Marquez for the position of Director of Community Development & Public Works; and
2. Authorize the Mayor to execute the employment agreement.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Installation of Surveillance Camera and Listening Device in the Councilmembers' Office
2. Update on the New Public Safety Officer Contract

12.b. MAYOR GLORIA OLMOS

1. Consideration of conducting a town hall meeting to bring awareness and fight drug abuse for the use of Fentanyl, Nitazene, and NAS in collaboration with the Wellness Center, LAC+USC Medical Center Foundation

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

13.b. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Pursuant to California Government Code Sections 54956.9(d)(2) and 54969(e)(1): One matter

Closed Session Item 13.c. next page.

CLOSED SESSION (CONTINUED)

13.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to
Government Code Section 54957 Title: City Manager

14. ADJOURNMENT

NEXT REGULAR CITY COUNCIL MEETING:

Tuesday, September 16, 2025, at 6:00 p.m.

CERTIFICATION

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this August 28, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.



Adrian Garcia, MMC