Gloria Olmos, Mayor
Hector Delgado, Mayor Pro Tem
Manuel Acosta, Councilmember
Rudy Bojorquez, Councilmember
Larry Rodriguez, Councilmember

Rene Salas, City Manager
Susie A. Altamirano, City Attorney
Adrian Garcia, City Clerk
Masami Higa, Director of Finance

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

September 2, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing sem.cityclerk@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

To participate during public comment via teleconference, see below:

Link: https://us02web.zoom.us/j/86581711880
Webinar ID: 865 8171 1880
Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes. After the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The City Council holds regular meetings on the first and third Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Adrian Garcia, MMC, City Clerk
Ph (626) 443-4928
Cell (626) 926-3071

Sabrina A. Muhne, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than $500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Acosta, Bojorquez, Rodriguez, Mayor Pro Tem Delgado, and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Gloria Olmos

3. INVOCATION

Pastor Patricia Garrett, Faith Dominion Church

4. PRESENTATIONS

4.a. Certificates of Recognition to the South El Monte High School Internship participants for successfully completing the 9-week internship program

4.b. Certificate of Recognition to Mr. Alan Izadi and Mrs. Julia Panasiti, Hot and Cold Plumbing Inc., for being leaders in the community and for their outstanding generosity to the Los Angeles County Sheriff's Department during some emergencies

4.c. Certificate of Recognition to El Paisano Restaurant for their thirty-three years of business in the City

4.d. Certificate of Recognition "Hero Award" presented to Emely Gomez, Manuel Acosta, Tammy Ann Acosta, and Alexis Acosta

4.e. Presentation by Ms. Sil Ruiz, Librarian, South El Monte Library, on Library Resources and Programs

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

Consent Calendar next page.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-072, APPROVING WARRANTS FOR THE PERIOD OF JULY 16, 2025, THROUGH SEPTEMBER 2, 2025

Authorizing payment of City expenditures for the period of July 16, 2025, through September 2, 2025, totaling $4,789,695.89.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-072, authorizing payment of City expenditures.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-073, AMENDING THE CITY OF SOUTH EL MONTE'S PURCHASING MANUAL

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-073 amending the City of South El Monte's Purchasing Manual.

7.c. CONSIDERATION AND APPROVAL TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY (IT) SERVICES

Staff seeks City Council consideration and approval to solicit proposals from qualified firms to provide comprehensive managed information technology services.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for comprehensive managed information technology services and authorize staff to solicit proposals.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-074, APPROVING THE CITY OF SOUTH EL MONTE'S UPDATED 2025 TITLE VI PROGRAM

The City of South El Monte adopted the Title VI Program in 2012 and recertified in 2022 and 2025. The City's Title VI Program was created to establish guidelines to effectively monitor and ensure that City’s services meet the requirements set forth in the Federal Transit Administration (FTA) Title Circular 4702.1B. Per FTA requirements, it is necessary to reapprove and submit the FTA Title VI Report every three years.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-074 approving the City's 2025 Title VI Program to reaffirm the City meets the requirements set forth in the FTA's Title VI Circular 4702.1B.

Consent Calendar Items 7.e. through 7.g. next page.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-075, RENEWING A GROUND LEASE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE UNITED STATES POSTAL SERVICE FOR PROPERTY THAT SERVES AS A PARKING LOT TO THE POST OFFICE LOCATED AT 10452 RUSH STREET

Renew Ground Lease with the United States Postal Service for property that serves as the parking lot for the Post Office located at 10452 Rush Street

RECOMMENDED ACTION: Staff Recommends City Council:

1. Adopt Resolution No. 25-075, approving the Ground Lease Agreement between the City of South El Monte and the United States Postal Services; and
2. Authorize the City Manager or his designee to negotiate and execute the agreement.

7.f. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-076, AMENDING THE EFFECTIVE DATE OF THE MEDICAL OPT OUT BENEFIT

Consideration and approval of Resolution No. 25-076, amending the effective date of the medical opt-out benefit.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-076, amending the effective date of the medical opt-out benefit from January 1, 2026, to January 1, 2025.

7.g. CONSIDERATION AND APPROVAL TO REJECT ALL PROPOSALS AND REPUBLISH THE REQUEST FOR PROPOSALS (RFP) FOR INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

Staff seek City Council's approval to reject all proposals and republish the RFP.

RECOMMENDED ACTION: Staff recommends City Council approve the rejection of all proposals and to republish the RFP.

Consent Calendar Item 7.h. next page.

CONSENT CALENDAR (CONTINUED)

7.h. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-077, APPROVING AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR FY 25-26 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. 644

On August 4, 2025, the Engineering Department solicited bids for the FY 25-26 Pavement Rehabilitation Project. The work involves asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications. The lowest responsive bid was submitted by Onyx Paving Company, Inc. in the total bid amount of $1,963,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the FY 25-26 Pavement Rehabilitation Project;
2. Approve Resolution No. 25-077, awarding the FY 25-26 Pavement Rehabilitation Project contract to the lowest responsible bidder in an amount of $1,963,000 to Onyx Paving Company, Inc. and authorize the City Manager to execute the contract; and
3. Authorize twenty percent (20%) of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CONTINUED FROM THE JULY 1, 2025, REGULAR CITY COUNCIL MEETING - UPDATE ON CANNABIS BUFFER ZONE MAPS

Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends City Council continue this item to a date unknown.

9.b. GENERAL FUND RESERVE POLICY STUDY SESSION

General Fund Reserve Policy Study Session

RECOMMENDED ACTION: Staff requests City Council discuss and provide direction to staff.

General Business Items 9.c. and 9.d. next page.

9.c. CONSIDERATION AND APPROVAL OF THE 2025 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZING TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY

The Community Services Department is requesting approval of the 2025 "Christmas Wish Toy Giveaway" event donation letter, authorizing to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council:

1. Approve the 2025 "Christmas Wish Toy Giveaway" event donation letter;
2. Authorize to include the City Councilmembers' signatures; and
3. Authorize to distribute the donation letters to the South El Monte business community.

9.d. CONSIDERATION AND APPROVAL OF THE MANAGEMENT OF FUNDS RAISED THROUGH THE FLAGS OF VALOR PROGRAM

Flags of Valor is a meaningful tribute presented by the City of South El Monte to honor our nation’s military heroes. This program raises vital funds to support local veterans in our community. City staff has identified several ways these funds can be distributed to provide direct assistance and resources to those who have served.

RECOMMENDED ACTION: Staff recommends City Council discuss and provide direction on the proposed options for the distribution of funds raised by the Flags of Valor program.

Option 1: Partner with a trusted veteran-serving non-profit or community-based organization to manage the funds. Requires formal agreement to ensure accountability and transparency.
Option 2: The City would collect, manage, and directly distribute the funds to support local veterans.

General Business Item 9.e. next page.

9.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-078, CONSENTING TO THE APPOINTMENT OF GERARDO MARQUEZ AS DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS AND APPROVAL OF DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS EMPLOYMENT AGREEMENT

Staff is asking the City Council to consent to the appointment of Gerardo Marquez as Community Development & Public Works Director and approve his employment agreement for services as Community Development & Public Works Director.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-078, approving the employment agreement between the City and Gerardo Marquez for the position of Director of Community Development & Public Works; and
2. Authorize the Mayor to execute the employment agreement.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Installation of Surveillance Camera and Listening Device in the Councilmembers' Office
2. Update on the New Public Safety Officer Contract

12.b. MAYOR GLORIA OLMOS

1. Consideration of conducting a town hall meeting to bring awareness and fight drug abuse for the use of Fentanyl, Nitazene, and NAS in collaboration with the Wellness Center, LAC+USC Medical Center Foundation

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Initiation of litigation pursuant to Government Code Section 54956.9(d)(4) (one potential case)

13.b. CONFERENCE WITH LEGAL COUNSEL ANTICIPATED LITIGATION, Pursuant to California Government Code Sections 54956.9(d)(2) and 54969(e)(1): One matter

Closed Session Item 13.c. next page.

CLOSED SESSION (CONTINUED)

13.c. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957 Title: City Manager

14. ADJOURNMENT

NEXT REGULAR CITY COUNCIL MEETING:

Tuesday, September 16, 2025, at 6:00 p.m.

CERTIFICATION

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this August 28, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.

Adrian Garcia, MMC

City Council Agenda Report
Agenda Item No. 4.a.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificates of Recognition to the South El Monte High School Internship participants for successfully completing the 9-week internship program

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.b.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificate of Recognition to Mr. Alan Izadi and Mrs. Julia Panasiti, Hot and Cold Plumbing Inc., for being leaders in the community and for their outstanding generosity to the Los Angeles County Sheriff's Department during some emergencies

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.c.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificate of Recognition to El Paisano Restaurant for their thirty-three years of business in the City

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.d.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Certificate of Recognition "Hero Award" presented to Emely Gomez, Manuel Acosta, Tammy Ann Acosta, and Alexis Acosta

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 4.e.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: Presentation by Ms. Sil Ruiz, Librarian, South El Monte Library, on Library Resources and Programs

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Library Presentation August 2025

South El Monte Library

Library Hours

Monday	Closed
Tuesday	12 pm - 8 pm
Wednesday	12 pm - 8 pm
Thursday	10 am - 6 pm
Friday	10 am - 6 pm
Saturday	10 am - 6 pm
Sunday	Closed

https://lacountylibrary.org/



1430 North Central Ave, South El Monte, CA 91733

626.443.4158

LA COUNTY LIBRARY

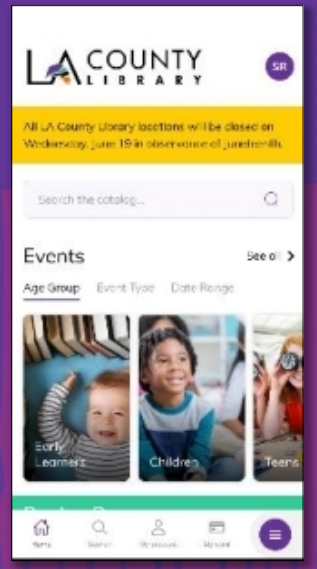
We are fine free!



Loan Periods and Renewals

Item	Loan Period	Renewals
Books, CDs	21 days	3 times
DVDs	7 days	3 times
Magazines	7 days	1 time
Bookmobile items	21 days	3 times
Laptop and Hotspot Loans	42 days	3 times

You can check out up to 50 items on your library card.



Resources & Services

Visit the Library from Anywhere!

- Read Free eBooks and Enjoy Audiobooks.
- Download Free Music.
- Watch Free Films and TV Shows.
- Read your favorite magazines and newspapers on your computer or device, for free!
- Online Learning for Personal & Professional Development.
- Databases & Online Resources.

Read in the Library and Reduce Your Fees



Live Homework Help with Brainfuse



brainfuse HelpNow

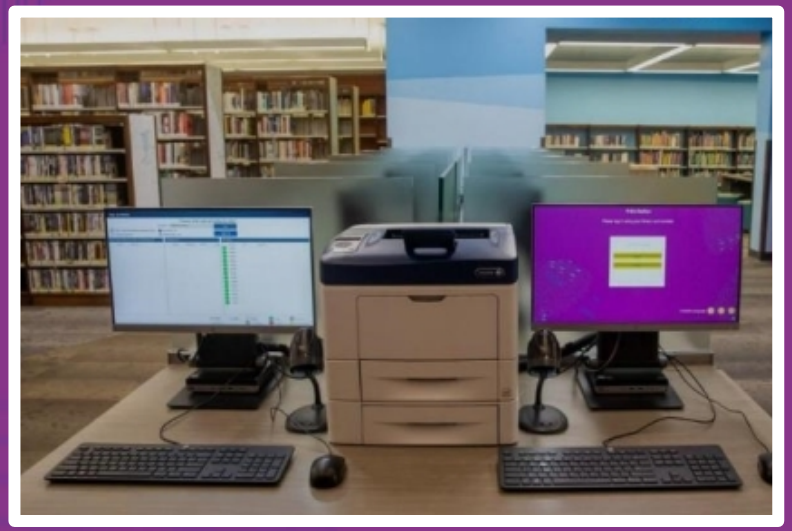
LA COUNTY LIBRARY


CONNECT
& Go
Borrow a hotspot to connect to the internet - wherever you are.


Laptop &
Hotspot Loans


Park and
Connect
Free Outdoor Wi-Fi

Wireless Printing & Copies

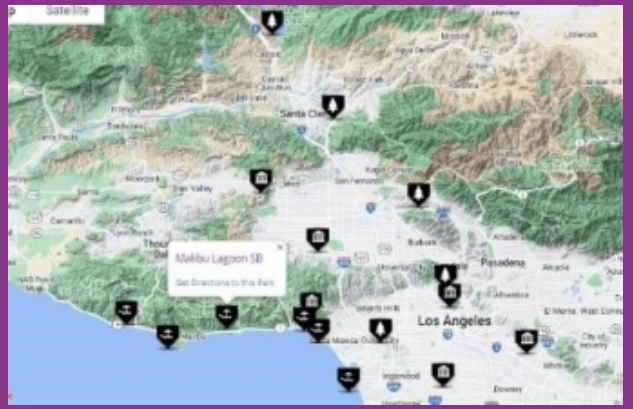




Metro TAP Card

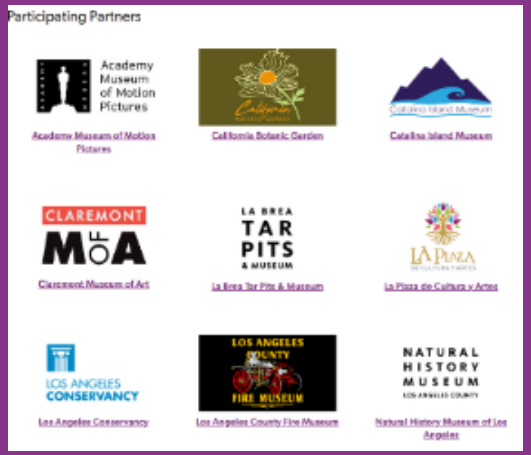
California State Parks Passes





Explore SoCal museums and other great destinatio for free.





Statistics



Displays


SCHOOL BUS


Celebrate
Asian American
Native Hawaiian and
Pacific Islander
Heritage Month



Student Cards





Teens Succeed Internships







Class Visits





Programs























Friends of the South El Monte Library





Summer Volunteers & Bookmark Contest Local Winners






The first day of school is your begininng, create your own story.
twilight
Diary Of A Wimpy Kid
Smile
The Outsiders
THE VERY HUNGRY CATERPILLAR
Junie B Jones
Harry Potter
WONDER
The Magic Tree House #6
2
DORK



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City Council Agenda Report
Agenda Item No. 7.a.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-072, APPROVING WARRANTS FOR THE PERIOD OF JULY 16, 2025, THROUGH SEPTEMBER 2, 2025

SUMMARY: Authorizing payment of City expenditures for the period of July 16, 2025, through September 2, 2025, totaling $4,789,695.89.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-072, authorizing payment of City expenditures.

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Resolution No. 25-072
B. 9.2.25 EXPENSE APPROVAL REPORT

ATTACHMENT A

RESOLUTION NO. 25-072

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE PERIOD OF JULY 16, 2025, THROUGH SEPTEMBER 2, 2025, TOTALING $ 4,789,695.89.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

_____
Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	CLAIMANT	CLAIM PERIOD	WARRANT #'S	AMOUNT
FY 25/26	Electronic Warrants	7/16/25-9/2/25	DFT0002896-2988	$992,165.35
FY 25/26	Regular Warrants	7/16/25-9/2/25	16807-17124	$3,053,592.34
Payroll	Direct Deposit	PPE 7/19/25	10581-10731	$209,358.10
Payroll	Check	PPE 7/19/25	2149-2172	$19,813.81
Payroll	Direct Deposit	PPE 8/2/25	10732-10887	$219.847.02
Payroll	Check	PPE 8/2/25	2173-2193	$19,051.32
Payroll	Direct Deposit	PPE 8/16/25	10888-11016	$219,847.02
Payroll	Check	PPE 8/16/25	2194-2254	$56,020.93

TOTAL EXPENDITURES RESOLUTION NO. 25-072 $4,789,695.89

PASSED, APPROVED, AND ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-072, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 2nd day of September 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

ATTACHMENT B

South El Monte, CA

Warrant Register
Council Meeting 09/02/2025

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0000.0000.2225	STANDARD INSURANCE	16807	07/10/2025	JULY'25 AD&D	5,729.25
01.0000.0000.2224	STANDARD INSURANCE	16808	07/10/2025	JULY'25 LIFE AD&D & SUPPLEMENTAL	436.66
01.0151.1549.5497	ALEC DIAZ	16809	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	ALESSANDRA DAVIS	16810	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	ANGEL ESPINOZA	16811	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	BRIANNA ECHEVERRIA	16812	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	DIEGO CAZAREZ	16813	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	DIEGO GALDAMEZ	16814	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	EDUARDO SALINAS	16815	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	EMILEE JANE ACUNA	16816	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	GABRIEL MANZANO	16817	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	GALILEA RAMIREZ	16818	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	GAVIN GARCIA	16819	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	GIOVANNY PACHECO	16820	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	GRACE CORNEJO	16821	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	HENRY RIVAS	16822	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JACOB JOBELLANOS	16823	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JASON CRUZ	16824	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JAYLA ARRIAGAS	16825	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JESSE MARTINEZ	16826	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JOHAN CORRALES FLORES	16827	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JORDAN PHOENIX	16828	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JOSELYN JIMENEZ	16829	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JOSIAH MENDOZA	16830	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	LEILA TORRES	16831	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	MANUEL ISAIAS HERRERA	16832	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	NGUYET HUYNH	16833	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	PHUKECHHORDA CHHIENG	16834	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	QUINN ANGUIANO	16835	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	RILEY VALENZUELA	16836	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	SHEYLY TIUL COC	16837	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	VALERIA VENEROS	16838	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	ZOE MARTINEZ	16839	07/14/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0000.0000.4554	ESTEFANIA HERNANDEZ	16840	07/15/2025	MVD CR DMG DEP FRND	50.00
01.0100.1010.5910	MANUEL ACOSTA	16841	07/15/2025	JULY'25 NAELO CONF ATL/ PER DIEM	560.00
01.0000.0000.4508	MELISSA ZEPEDA	16842	07/15/2025	SUMMER CAMP WK 4 RFND	100.00
01.0151.1549.5497	JAMIE VENEROS	16843	07/15/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1549.5497	JOHN TULA	16844	07/15/2025	SCHOLARSHIP AWARD/ STATE OF THE CITY	100.00
01.0151.1545.5210	COLD DUCK	16846	07/17/2025	7/17/25 NIGHT MKT/ BAND PERFORMANCE	1,900.00
44.0800.8015.5406	ECOLANE USA, INC	16847	07/17/2025	JUNE'25-JUNE'26 ANNUAL MAINTENANCE FEE	12,959.00
01.0170.1720.5520	VALERIE S VAZQUEZ	16848	07/17/2025	IRON GATE REPAIR/ YARD	1,013.76
01.0151.1545.5430	ZUMAYA RENTALS	16849	07/17/2025	7/17/25 NIGHT MARKET EQUIP RENTALS	1,000.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16850	07/17/2025	R.R GARNISHMENT PPE 7/5/25	586.61

01.0150.1540.5908	ALFONSO CAVARRUBIAS	16851	07/22/2025	7/8/25 PARKS AND REC LUNCHEON/ FOOD	1,125.00
01.0100.1040.5922	VET HUNTERS PROJECT	16852	07/22/2025	HEROES IN THE SHADOWS/ SPONSERSHIP	500.00
01.0151.1544.5210	ZUMAYA RENTALS	16853	07/22/2025	4TH OF JULY EQUIPMENT RENTALS	1,000.00
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	16854	07/24/2025	FEB'25 FINGERPRINTS	576.00
40.0900.9000.5968	KIMLEY-HORN AND ASSOCIATES, INC.	16855	07/24/2025	JAN'25 CONST SUPPORT#296	865.65
01.0100.1060.5805	ALLIANT INSURANCE SERVICES	16856	07/29/2025	FY25-26 ACIP CRIME RENEWAL	1,461.00
01.0151.1545.5210	RENE BURGUAN	16857	07/29/2025	7/31/25 NIGHT MARKET/ BAND PERFORMANCE	1,700.00
01.0000.0000.2224	STANDARD INSURANCE	16858	07/29/2025	AUG'25 LIFE AD&D & SUPP	436.66
01.0000.0000.2225	STANDARD INSURANCE	16859	07/29/2025	AUG'25 LIFE AD&D	6,931.80
01.0151.1545.5430	ZUMAYA RENTALS	16860	07/29/2025	7/31/25 NIGHT MARKET/ EQUIP RENTAL	1,000.00
01.0130.1330.5715	T-MOBILE USA INC	16862	07/30/2025	6/21-7/20/25 CITY CELL PHONES	2,981.67
68.0900.9000.5968	COUNTY OF L.A. DEPT PUBLIC HEALTH	16863	07/30/2025	5310 RECYCLED WATER NEW CONSTURCTION REMODEL	1,791.00
68.0900.9000.5968	COUNTY OF L.A. DEPT PUBLIC HEALTH	16864	07/30/2025	CROSS CONNCTN TEST/ ALTERNATE WATER SYSTM 5312	2,368.00
44.0800.8010.5525	A.C LOCK & KEY	16866	08/05/2025	NEW KEY FOB	275.00
01.0150.1505.5204	ALICE JEAN STRONG	16867	08/05/2025	JULY'25 WOMEN & GIRLS COMMISSION MTG	100.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	16868	08/05/2025	6/12/25 SPECIAL EVENT INSURANCE	828.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	16868	08/05/2025	6/19/25 SPECIAL EVENT INSURANCE	329.00
01.0151.1543.5952	ALLIANT INSURANCE SERVICES	16868	08/05/2025	7/24/25 SPECIAL EVENT INSURANCE	329.00
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPT SUPPLIES CREDIT	20.60
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPT SUPPLIES	14.36
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	ITEMED RETURNED/ CREDIT	(60.90)
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE PRINTERS	442.76
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	REPLACEMENT LIGHT BULBS FOR BUGS	42.59
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	TRANSPORTATION OFFICE SUPPLIES	99.64
01.0170.1710.5520	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE CHAIR MATS	294.36
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	ITEM RETURN/ CREDIT	(55.52)
01.0170.1100.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	SUPPLIES CREDIT RFND	(93.67)
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	ITEM RETURN/ CREDIT	(102.42)
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	CREDIT MEMO RFND	(57.57)
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	EMPLOYEE JPIA TRAINING SNACKS	29.15
06.0300.3020.5430	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	FOOD HOLDER/ HOME DELIVERED PRGM	132.89
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	57.72
01.0150.1505.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	COMMISSION MTG PRESENTATION SUPPLIES	30.28
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	SALSA CONTEST DECORATIONS	72.03
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	EMPLOYEE JPIA TRAINING SNACKS	39.75
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	EMPLOYEE JPIA TRAINING SNACKS	26.34
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	115.68
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	18.33
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	TROPHIES & PRIZES/ SALSA CONTEST	83.00
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	NUTR PRGM SILVERWARE	116.00
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	HEADSET SUPPLIES	17.71
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPT SUPPLIES	189.34
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	BLACK TONER CARTRIDGE	38.53
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	75.82
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	LUAU & CITY BDAY DECORATION SUPPLIES	475.91
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPARTMENT OFFICE SUPPLIES	11.04
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	41.69
01.0140.1430.5215	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPT. SUPPLIES	143.96
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	SUPPLIES	326.79

01.0150.1530.5956	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	POLOS/ MGMT	148.01
44.0800.8010.5956	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	BACK BRACER/ DRIVER SUPPLIES	255.16
01.0140.1440.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPT. SUPPLIES	15.95
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	EMPLOYEE JPIA TRAINING SNACKS	45.46
01.0150.1530.5956	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	CREDIT MEMO	(60.60)
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	ARM SLEEVES	39.92
44.0800.8010.5956	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	TRANSPORTATION DIVISION UNIFORMS	290.06
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	BARCODE SCANNER/ MY SCTR	31.20
01.0160.1620.5520	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	MOSQUITO ZAPPERS AND PLUG INS	149.88
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	4TH OF JULY GIVEAWAYS	79.71
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	63.18
01.0170.1100.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	93.67
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE SUPPLIES	51.78
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	NEW FILING CABINETS	595.80
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	OFFICE CHAIR SUPPORT SUPPLIES CREDIT	(22.25)
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	DEPARTMENT SUPPLIES	606.72
44.0800.8010.5956	AMAZON CAPITAL SERVICES, INC	16869	08/05/2025	TRANSPORTATION DRIVER TRAIN JACKETS	53.70
01.0000.0000.4250	AMIT FRIED	16871	08/05/2025	BLDG PERMIT RFND/ DUPLICATE PERMIT	522.96
01.0000.0000.4554	ANAYSA JANAE ALVAREZ	16872	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0150.1530.5956	ANDRES FERNANDEZ	16873	08/05/2025	SR SVCS DIVISION/ UNIFORMS	202.62
44.0800.8010.5956	ANDRES FERNANDEZ	16873	08/05/2025	TRANSPORTATION DIVISION/ UNIFORMS	543.83
01.0000.0000.4554	ANDREW LOPEZ	16874	08/05/2025	MVD GAZ DMG DEP RFND	50.00
01.0000.0000.4235	ARMANDO VELASQUEZ	16875	08/05/2025	RES-ELC-25-003/ APPLICANT REFUND	372.00
01.0000.0000.4240	ARMANDO VELASQUEZ	16875	08/05/2025	RES-MEC-25-002/ APPLICANT REFUND	124.00
01.0000.0000.4245	ARMANDO VELASQUEZ	16875	08/05/2025	RES-PLM-25-004/ APPLICATION REFUND	248.00
01.0000.0000.4250	ARMANDO VELASQUEZ	16875	08/05/2025	RES-ACC-24-024/ APPLICANT REFUND	801.35
01.0000.0000.4255	ARMANDO VELASQUEZ	16875	08/05/2025	RES-SEW-25-004/ APPLICANT REFUND	62.00
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	16876	08/05/2025	#52 LIFT GATE / HITCH & WIRING	6,268.60
01.0170.1770.5525	AUTOZONE	16877	08/05/2025	#26 NEW BATTERY	234.78
01.0170.1770.5525	AUTOZONE	16877	08/05/2025	#15 NEW BATTERY	201.55
68.0900.9000.6020	A-Z BUS SALES, INC.	16878	08/05/2025	PROP A E-TRANSIT VEH# 415	12,000.00
68.0900.9000.6020	A-Z BUS SALES, INC.	16878	08/05/2025	FTA 5310 E-TRANSIT VEH# 415	90,796.95
68.0900.9000.6020	A-Z BUS SALES, INC.	16878	08/05/2025	FTA 5310 E-TRANSIT VEH# 415	90,796.95
68.0900.9000.6020	A-Z BUS SALES, INC.	16878	08/05/2025	PROP A E-TRANSIT VEH# 415	12,000.00
01.0170.1020.5515	BASE HILL, INC.	16879	08/05/2025	MAY'25 JANITORIAL SVCS	8,335.00
01.0170.1020.5515	BASE HILL, INC.	16879	08/05/2025	5/31 SPECIAL CLEANING SCTR	240.00
01.0170.1020.5515	BASE HILL, INC.	16879	08/05/2025	5/31 SPECIAL EVENT CLEANING SCTR	275.00
01.0000.0000.4554	BETTY MURILLO	16880	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0000.0000.4554	BETTY MURILLO	16880	08/05/2025	MVD GAZ DMG DEP FRND	50.00
01.0100.1040.5922	BROTHERS AWARDS & TROPHIES	16881	08/05/2025	CC NAME PLAQUES	79.20
01.0000.0000.2510	BUREAU VERITAS NORTH AMERICAN INC.	16882	08/05/2025	MAY '25 - KB HOMES DEDICATED INSPECTOR	340.00
01.0140.1430.5215	BUREAU VERITAS NORTH AMERICAN INC.	16882	08/05/2025	MAY '25 - KB HOMES DEDICATED INSPECTOR	7,640.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	16882	08/05/2025	JUNE '25 - BLDG OFFICIAL SVCS.	155.00
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	16882	08/05/2025	JUNE '25 - BUILDING INSPECTOR SVCS.	8,834.35
01.0000.0000.2510	BUREAU VERITAS NORTH AMERICAN INC.	16882	08/05/2025	JUNE '25 - DEDICATED BLDG INSPECTOR	6,720.00
01.0151.1542.5952	CALIFORNIA DESIGNS	16883	08/05/2025	BOXING SPECIAL EVNTS ITEMS	238.68
01.0100.1060.5825	CALIFORNIA JPIA	16884	08/05/2025	7/25-6/26 POLLUTION LIABILITY INSURANCE	2,829.00
01.0000.0000.4554	CARMEN RAMOS	16885	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0000.0000.4554	CHERRYS ALVARENGA	16886	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0000.0000.4560	CHRISTINA ALBINO	16887	08/05/2025	SWIM LEASSON SESSION 1 PARTIAL RFND	10.00
01.0130.1460.5215	CITY OF DOWNEY	16888	08/05/2025	FY 25-26 ANIMAL CTRL & SHELTERING SVCS	73,059.50

01.0130.1460.5215	CITY OF DOWNEY	16888	08/05/2025	FY 25-26 GENERAL COMM SUPPORT	209.79
01.0130.1460.5215	CITY OF DOWNEY	16888	08/05/2025	FY 25-26 ADMIN FEES	3,091.95
01.0130.1460.5215	CITY OF DOWNEY	16888	08/05/2025	FY 25-26 LICENSING ADMIN AGREEMENT	12,747.00
01.0100.1050.5936	CONCENTRA	16889	08/05/2025	6/11/25-6/16/25 NEW HIRE PHYSICALS	1,300.00
01.0100.1050.5936	CONCENTRA	16889	08/05/2025	6/18-6/24/25 NEW HIRE PHYSICALS	857.00
01.0100.1050.5936	CONCENTRA	16889	08/05/2025	6/26/25 NEW HIRE PHYSICALS	260.00
01.0100.1050.5936	CONCENTRA	16889	08/05/2025	7/8/2025 DOT PHYSICALS	180.00
01.0160.1650.5520	CONTEMPO SIGNS	16890	08/05/2025	FIELD CLOSED SIGNS NTP	556.92
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16891	08/05/2025	MAY'25 PJT ADM MONITOR/GRNWY#407	686.00
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16891	08/05/2025	MAY'25 PJT ADMIN/GRNWY#407	1,032.00
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16891	08/05/2025	MAY'25 PJT CON SUB/GRNWY#407	10,818.43
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16891	08/05/2025	MAY'25 PJT CON SUB/GRNWY#407	6,765.25
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16891	08/05/2025	MAY'25 PJT ADM MONITOR/GRNWY#407	1,289.75
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16892	08/05/2025	MAY'25 CON DESIGN/GRNWY II#408	45,003.50
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16892	08/05/2025	MAY'25 PJT ADMIN/GRNWY II#408	18,056.50
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	16892	08/05/2025	MAY'25 COMM OUTREACH/GRNWY II#408	6,621.91
01.0150.1510.5204	DENISE R. SILVA	16894	08/05/2025	JULY'25 COMM SVCS COMMISION MTG	100.00
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	16895	08/05/2025	JUNE'25 FINGERPRINTS	768.00
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	127.62
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	14.18
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	324.30
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	36.03
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	432.41
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	48.04
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	316.63
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	35.18
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	490.78
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	54.53
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CI NUTR PRGM	353.57
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	16896	08/05/2025	MILK/ CII NUTR PRGM	39.28
01.0170.1770.5525	DWS TIRES	16897	08/05/2025	#3 REAR TIRE REPAIR	35.00
01.0170.1720.5520	EL MONTE ORNAMENTAL SUPPLY, INC.	16898	08/05/2025	CHAIN BOLT/ YARD	28.80
01.0170.1720.5520	EL MONTE ORNAMENTAL SUPPLY, INC.	16898	08/05/2025	CHAINLINK FOR YARD GATE	39.87
01.0151.1543.5952	EL MONTE UNION HIGH SCHOOL DISTRICT	16899	08/05/2025	FIREWORK FESTIVAL EVENT INSURANCE	661.50
01.0130.1310.5913	EMPOWER TRUST COMPANY, LLC	16900	08/05/2025	4/1-6/30/2025 INVESTMENT ACCESS FEE	250.00
01.0151.1543.5430	EWING IRRIGATION	16901	08/05/2025	HOSES FOR NTP 4TH OF JULY EVENTS	866.82
01.0151.1543.5430	EWING IRRIGATION	16901	08/05/2025	PROFIELD AQUASMART JULY 4TH EVENTS	1,755.25
01.0160.1650.5520	EWING IRRIGATION	16901	08/05/2025	TURF PAINT NTP	134.50
01.0160.1640.5520	EWING IRRIGATION	16901	08/05/2025	WATER HOSE FOR POOL	238.90
01.0160.1650.5520	EWING IRRIGATION	16901	08/05/2025	SPRINKLER REPAIR NTP	297.65
01.0160.1650.5520	EWING IRRIGATION	16901	08/05/2025	SENIOR FIELD REPAIRS NTP	1,276.04
01.0170.1020.5956	FERNANDO LUNA	16902	08/05/2025	2025 BOOT ALLOWANCE	200.00
44.0800.8010.5525	FLEET MAINTENANCE SPECIALIST INC	16903	08/05/2025	INSPECTION FEE/ NEW E450 BUS	500.00
01.0150.1510.5204	GEORGE ANGUIANO	16904	08/05/2025	COMMUNITY SERVICES COMMISSION MEETING 7-8-2025	100.00
01.0000.0000.4508	GEORGINA VASQUEZ	16905	08/05/2025	SUMMER CAMP WK 5 RFND	50.00
01.0100.1050.5215	GOVERNMENT STAFFING SERVICES, INC.	16906	08/05/2025	6/9-6/12/25 HR ANALYST/ MUNI TEMP	3,160.00
01.0100.1050.5215	GOVERNMENT STAFFING SERVICES, INC.	16906	08/05/2025	6/16-6/26/25 HR ANALYST/ MUNI TEMP	6,320.00
01.0100.1050.5215	GOVERNMENT STAFFING SERVICES, INC.	16906	08/05/2025	6/30-7/10/25 HR ANALYST/ MUNI TEMP	5,530.00
01.0140.1410.5204	GRACIE H. RETAMOZA	16907	08/05/2025	JULY'25 - PC MEETING	150.00
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	NTP KEYS	17.18

01.0170.1750.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	THEINES GATEWAY IRR REPAIRS	71.58
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	IRR REPAIRS CHALL	72.07
37.0670.6720.5977	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	PLASTIC COAT WIRES	14.34
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	RESTROOM REPAIR	35.77
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	CONNECTOR & INSPECT MIRROR SCTR	39.76
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	WATER HEATER CONNECT/ SHIVLEY	55.23
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	RESTROOM REPAIR CAPS	48.56
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	ETHERNET CABLES	57.43
37.0670.6720.5977	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	STREET TOOLS ST/RD MNTC	69.59
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	RESTROOM REPAIR PARTS CHALL	37.69
37.0670.6720.5977	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	TOOLS FOR ST/RD MNTC	85.23
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	16908	08/05/2025	WASHERS FOR SCTR	15.46
01.0000.0000.4508	HANNAH NGUYEN	16909	08/05/2025	SUMMER CAMP WK 4,6, & 7 RFND	200.00
01.0160.1640.5520	HASA INC.	16910	08/05/2025	EMEC REPAIR POOL	1,048.75
01.0160.1640.5425	HASA INC.	16910	08/05/2025	7/16 CHEMICAL DELIVERY	609.34
01.0160.1640.5425	HASA INC.	16910	08/05/2025	CREDIT POOL CHEMICALS	(156.15)
01.0000.0000.4554	HECTOR ZUMAYA	16911	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0150.1510.5204	HORTENCIA VASQUEZ	16912	08/05/2025	JULY'25 COMM SVCS COMMISSION MTG	100.00
01.0150.1530.5406	HUMAN SERVICES ASSOCIATION	16913	08/05/2025	APR-JUNE'25 2ND QRT/ CASE MGMT SVCS	1,440.00
06.0300.3010.5215	HUNTINGTON CULINARY	16914	08/05/2025	6/23-6/27/25 MEALS/ CI NUTR PRGM	5,980.00
06.0300.3020.5215	HUNTINGTON CULINARY	16914	08/05/2025	6/23-6/27/25 MEALS/ CII NUTR PRGM	695.75
06.0300.3010.5215	HUNTINGTON CULINARY	16914	08/05/2025	6/30-7/4/25 MEALS/ CI NUTR PRGM	5,405.00
06.0300.3020.5215	HUNTINGTON CULINARY	16914	08/05/2025	6/30-7/4/25 MEALS/ CII NUTR PRGM	538.45
06.0300.3010.5215	HUNTINGTON CULINARY	16914	08/05/2025	7/7-7/12/25 MEALS/ CI NUTR PRGM	6,181.25
06.0300.3010.5440	HUNTINGTON CULINARY	16914	08/05/2025	7/12/25 SATURDAY MEALS	1,335.00
06.0300.3020.5215	HUNTINGTON CULINARY	16914	08/05/2025	7/7-7/12/25 MEALS/ CII NUTR PRGM	683.65
06.0300.3010.5215	HUNTINGTON CULINARY	16914	08/05/2025	7/14-7/19/25 MEALS/ CI NUTR PRGM	6,199.40
06.0300.3010.5440	HUNTINGTON CULINARY	16914	08/05/2025	7/14-7/19/25 MEALS/ NUTR PRGM	1,335.00
06.0300.3020.5215	HUNTINGTON CULINARY	16914	08/05/2025	7/14-7/19/25 MEALS/ CII NUTR PRGM	665.50
01.0000.0000.4554	IRMA ALVAREZ	16915	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0150.1510.5204	ISRAEL ALACIO	16916	08/05/2025	JULY'25 COMM SVCS COMMISSION MTG	100.00
01.0000.0000.4508	JAIE TRUONG	16917	08/05/2025	SUMMER CAMP WK 5 RFND	190.00
01.0150.1530.5406	JC FOODSERVICE, INC	16918	08/05/2025	ELECTRIC BOOSTER HEATER/ SR SVCS	2,811.39
01.0140.1410.5204	JEFFREY MICHAEL ORTIZ	16919	08/05/2025	JULY'25 PC MEETING	150.00
27.0575.5710.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MARCH '25 - BCR PROGRAM SVCS.	737.00
27.0575.5710.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	APRIL '25 - BCR PROGRAM SVCS.	384.75
27.0575.5710.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MAY '25 - BCR PROGRAM SVCS.	222.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MARCH '25 - IW PROGRAM SVCS	2,682.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	APRIL'25 - IW PROGRAM SVCS	1,447.01
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MAY '25 - IW PROGRAM SVCS.	7,130.50
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	JUNE '25 - IW PROGRAM SVCS.	2,435.50
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MARCH '25 - NPDES PROGRAM SVCS.	2,393.75
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	APRIL '25 - NPDES PROGRAM SVCS.	4,604.45
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MAY '25 - NPDES PROGRAM SVCS.	3,578.50
70.0900.9020.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	JUNE '25 - NPDES PROGRAM SVCS.	5,993.32
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MARCH '25 - LAND DEVE. PROGRAM SVCS.	271.50
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	APRIL '25 - LAND DEVE. PROGRAM SVCS.	750.50
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MAY '25 - LAND DEVE. PROGRAM SVCS.	672.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	JUNE '25 - LAND DEVE. PROGRAM SVCS.	480.75
25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	APRIL '25 - USED OIL RECYCLING	849.00
25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	MAY '25 - USED OIL RECYCLING	1,742.78

25.0550.5510.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	16920	08/05/2025	JUNE '25 - USED OIL RECYCLING	444.00
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16921	08/05/2025	CC' WTR GALLONS (7)	41.93
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16921	08/05/2025	7/9/25 DRINKING WATER/ YARD	57.44
01.0170.1720.5406	JORGE A PULIDO ARRIERO	16921	08/05/2025	CC' WTR GALLONS (10)	56.90
01.0100.1060.5805	JOSE FIGUEROA	16922	08/05/2025	EMPLOYEE PERSONAL CAR VANDALISM REIMB	200.00
01.0140.1410.5204	KENNETH EUEKHEANG TANG	16923	08/05/2025	JULY'25 - PC MEETING	150.00
02.0170.1760.5537	L.A. COUNTY DEPT OF PUBLIC WORKS	16924	08/05/2025	4TH QTR FY 24-25 - COUNTY LIGHTING MAINT.	3,233.31
01.0110.1110.5633	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	MAY'25 NIGHT MARKET SERVICES	4,012.48
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	MAY'25 CRIME SUPPRESSION	15,002.59
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	MAY'25 TRAFFIC ENFORCMENT	2,197.35
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	JUNE'25 LAW ENFORCEMENT SERVICES	475,596.99
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	JUNE'25 LIABILITY INSURANCE	59,449.62
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	JUNE'25 TRAFFIC ENFORCEMENT	2,636.82
01.0110.1110.5635	L.A. COUNTY SHERIFF'S DEPT.	16925	08/05/2025	JUNE'25 CRIME SUPPRESSION	6,372.32
01.0170.1710.5520	LBC LIGHTING	16926	08/05/2025	LIGHT BULBS CHALL	66.39
01.0160.1660.5520	LBC LIGHTING	16926	08/05/2025	FLOOD LIGHTS SHIVLEY	424.17
01.0140.1410.5204	LEONEL A. BARRERA JR	16927	08/05/2025	JULY'25 - PC MEETING	150.00
01.0000.0000.4508	LIN, RACHEL	16928	08/05/2025	SUMMER CAMP WK 5 RFND	140.00
68.0900.9000.6025	LOC, INC	16929	08/05/2025	FEB'25 PROF SVCS/NTP#252	1,600.00
68.0900.9000.6025	LOC, INC	16929	08/05/2025	MAR-APR'25 PROF SVCS/NTP#252	18,193.00
68.0900.9000.6025	LOC, INC	16929	08/05/2025	JUN'25 PROF SVCS/NTP#252	5,637.30
01.0000.0000.4508	MARIE ALPUERTO-VILLAREAL	16930	08/05/2025	SUMMER CAMP WK 8-9 RFND	200.00
01.0000.0000.4508	MARISELA RODRIGUEZ	16931	08/05/2025	SUMMER CAMP WK 5-6 RFND	200.00
01.0000.0000.4508	MARTINEZ, VANESSA	16932	08/05/2025	SUMMER CAMP WK 3 RFND	90.00
01.0160.1650.5520	MCMASTER-CARR SUPPLY CO.	16933	08/05/2025	PADLOCKS FOR NTP	397.11
01.0151.1545.5499	MISSION FENCE & PATIO BUILDERS	16934	08/05/2025	SHADE STRUCTURE FOR NM	757.28
01.0151.1545.5499	MISSION FENCE & PATIO BUILDERS	16934	08/05/2025	WINDSCREEN FOR NM	200.00
01.0000.0000.4554	NADIA LOPEZ	16935	08/05/2025	MVD GAZ FULL RFND	150.00
01.0100.1020.5405	OFFICE DEPOT	16936	08/05/2025	OFFICE SUPPLIES	65.67
01.0150.1530.5406	OFFICE DEPOT	16936	08/05/2025	OFFICE SUPPLIES	328.04
44.0800.8010.5406	OFFICE DEPOT	16936	08/05/2025	OFFICE SUPPLIES	328.05
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 CITY COUNCIL SERVICES	43,276.90
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 CITY MANAGER SERVICES	935.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 CITY CLERK SERVICES	10,768.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 HUMAN RESOURCES SERVICES	11,263.70
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 FINANCE SERVICES	2,110.50
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 CODE ENFORCEMENT SERVICES	1,079.50
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 PUBLIC WORKS SERVICES	7,303.50
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 COMMUNITY DEV SERVICES	1,925.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 COMMUNITY SERVICES	495.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	16937	08/05/2025	JUNE'25 - PLANNING SVCS	1,045.00
01.0151.1545.5430	PARTY PRONTO	16938	08/05/2025	7/17/25 NIGHT MKT/ EQUIP RENTALS	1,468.00
01.0151.1544.5210	PARTY PRONTO	16938	08/05/2025	7/4/25 4TH OF JULY/ EQUIP RENTALS	11,675.00
01.0151.1544.5210	PARTY PRONTO	16938	08/05/2025	7/4/25 4TH OF JULY/ EQUIP RENTALS	675.00
01.0151.1544.5210	PARTY PRONTO	16938	08/05/2025	7/4/25 4TH OF JULY/ EQUIP RENTALS	460.00
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	MAY'25 CON SVCS /DOE HVAC	1,033.33
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	MAY'25 CON SVCS RET /DOE HVAC	(103.33)
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	JUN'25 CON SVCS RET /DOE HVAC	(103.33)
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	JUN'25 CON SVCS /DOE HVAC	1,033.33
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	MAR'25 DEL CON SYSTEM/DOE HVAC	14,935.00
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	AR'25 CON SVCS RET/DOE HVAC	(1,803.50)

17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	MAR'25 CON SVCS/DOE HVAC	3,100.00
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	APR'25 CON SVCS RET /DOE HVAC	(103.30)
17.0900.9020.6025	PASSIVELOGIC INC.	16939	08/05/2025	APR'25 CON SVCS /DOE HVAC	1,033.00
01.0170.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	16940	08/05/2025	JUNE '25 - ADMIN CITE SVCS.	150.00
01.0170.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	16940	08/05/2025	JUNE '25 - PARKING CITE SVCS.	3,970.42
01.0160.1610.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ CCTR	51.61
01.0160.1620.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ SCTR	51.61
01.0160.1630.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ MCTR	51.61
01.0160.1640.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ POOLS	51.61
01.0160.1650.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ NTP	107.40
01.0160.1670.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ MVD	107.40
01.0170.1710.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ PSO	101.58
01.0170.1710.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ CHALL	137.76
01.0170.1720.5520	POST ALARM SYSTEMS	16941	08/05/2025	AUG'25 ALARM SVCS/ YARD	161.46
01.0170.1720.6025	POST ALARM SYSTEMS	16941	08/05/2025	FY 24/25 YARD ACCESS GATE IMPROVEMENT	14,275.21
01.0151.1545.5430	PREMIER JANITORIAL SERVICES	16942	08/05/2025	7/17/25 NIGHT MARKET EQUIP RENTALS	1,974.25
01.0100.1020.5405	QUENCH USA, INC.	16943	08/05/2025	JUNE'25 WATER FILTER/ CHALL	134.45
01.0160.1620.5520	QUENCH USA, INC.	16943	08/05/2025	JUNE'25 WATER FILTER/ SCTR	58.21
01.0170.1020.5956	RED DOT UNIFORMS	16944	08/05/2025	PW UNIFORM SHIRTS	5,292.15
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	16945	08/05/2025	JUNE'25 BUS PASSES	32.32
01.0150.1510.5204	ROBERT BECERRA	16946	08/05/2025	JULY'25 COMM SVCS COMMISSION MTG	100.00
01.0151.1541.5215	ROBERT MORENO	16947	08/05/2025	7/22/25 BBALL OFFICIAL SVCS	40.00
01.0000.0000.4554	RODRIGO CAMACHO	16948	08/05/2025	MVD CR FULL RFND	150.00
01.0000.0000.4560	ROSA SEDANO	16949	08/05/2025	SWIM LESSONS SESSION 2 RFND	60.00
01.0100.1050.5934	ROXANA TADEO	16950	08/05/2025	JUNE' 25 LIVE SCAN SVCS	575.00
01.0120.1210.5919	SAN GABRIEL VALLEY TRIBUNE	16951	08/05/2025	7/11/25 CITY NOTICES/ CUP 25-05	273.17
01.0100.1020.5914	SGV CITY MANAGERS' ASSOCIATION	16952	08/05/2025	FY25-26 ANNUAL MEMBERSHIP DUES	55.00
01.0000.0000.4522	SHAIRA GONZALEZ	16953	08/05/2025	NIGHT MARKET 6.12.25 FOOD VENDOR RFND	70.00
01.0151.1543.5430	SMITTY'S SIGNWORKS, INC	16954	08/05/2025	MOVIES IN THE PARK/ ST BANNER	1,823.25
01.0170.1020.5956	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16955	08/05/2025	SUN HAT	19.94
37.0670.6720.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	16955	08/05/2025	TOOLS USED FOR ST/RD MNTC	80.85
01.0100.1010.5914	SOUTHERN CALIFORNIA ASSOCIATION OF GOVTS	16956	08/05/2025	FY26-27 ANNUAL MEMBERSHIP	2,884.00
01.0170.1770.5525	SRS AUTOMOTIVE	16957	08/05/2025	#15 SERVICE	1,023.94
01.0000.0000.4508	STACEY WONG	16958	08/05/2025	SUMMER CAMP WK6 RFND	120.00
01.0170.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	16959	08/05/2025	JUNE '25 - CITATION REVENUE	8,434.50
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	39.60
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	4.40
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	21.09
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	2.34
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	96.86
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	10.76
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	78.96
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	8.77
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	116.70
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	12.96
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	53.87
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	5.98
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CI NUTR PRGM	96.88
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	16960	08/05/2025	FOOD ITEMS/ CII NUTR PRGM	10.76
01.0100.1050.5936	TAG/AMS, INC.	16961	08/05/2025	ANNUAL RENEWAL FEE	300.00

01.0000.0000.4554	TANIA ZELAYA	16962	08/05/2025	MVD CR DMG DEP FRND	50.00
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	STRING TRIMMER SUPPLIES	384.28
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HONDA MOWER REPAIR	129.30
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HEDGE TRIMMER REPAIR	53.89
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HEDGE TRIMMER REPAIR	42.18
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	EQUIPMENT PARTS	31.03
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	EQUIPMENT PARTS	77.35
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HONDA MOWER REPAIR	131.85
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HONDA MOWER REPAIR	515.91
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	EQUIPMENT PARTS	38.68
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	HEDGE TRIMMER REPAIR	116.25
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	STRING TRIMMER HEAD	38.68
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	STRING TRIMMER HEAD REPLACEMENT	38.68
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	BLOWER REPAIR	57.66
01.0170.1750.5505	TEMPLE CITY LAWNMOWER, INC	16963	08/05/2025	CHAINSAW REPAIR	23.24
17.0900.9020.6025	THE ENERGY COALITION	16964	08/05/2025	JUN'25 CONTRACTUAL SVCS	391.25
01.0100.1040.5921	THE SAUCE CREATIVE SERVICES CORP.	16965	08/05/2025	AUG'25 NEWSLETTER	6,298.82
01.0140.1430.5215	TIERRA WEST ADVISORS, INC	16966	08/05/2025	JUNE'25 ECON DEV & ICSC SVCS	12,357.50
44.0800.8020.5215	TLC LUXURY LLC	16967	08/05/2025	6/25/25 COMM SVCS EXCURSION/ TRANSPORTATION	4,032.00
44.0800.8020.5215	TLC LUXURY LLC	16967	08/05/2025	7/10/25 COMM SVCS EXCURSION/ TRANSPORTATION	3,528.00
44.0800.8020.5215	TLC LUXURY LLC	16967	08/05/2025	7/16/25 COMM SVCS EXCURSION/ TRANSPORTATION	2,772.00
44.0800.8020.5215	TLC LUXURY LLC	16967	08/05/2025	7/23/25 COMM SVCS EXCURSION/ SUMMER CAMP	4,032.00
44.0800.8020.5215	TLC LUXURY LLC	16967	08/05/2025	6/28/25 SR SVCS EXCURSION/ TRANSPORTATION	2,079.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	FEB'25 PRGM MGMT#140	390.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 PJT MGMT#607	1,850.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 ADM SVCS#295	536.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 ADM/LABOR COMPL#296	9,612.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 ADM/LABOR COMPL#630	1,456.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 ADM/ENG/LABOR COMPL#630	3,285.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 ADM/ENG/LABOR COMPL#110	9,030.15
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAR'25 PJT MGMT CHALL RSTRM#252	1,850.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ADM/ENG SVCS#140	688.50
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 CON MGR/GRNWY#407	2,100.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	APR'25 LABOR COMPL/GRNWY#407	39.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ADM ENG/GRNWY#407	2,465.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ADM SVCS/GRNWY#407	3,040.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	APR'25 LABOR COMPL/GRNWY#407	390.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ENG/ADM SVCS#295	1,852.25
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 PJT MNGR/GRNWYII#408	257.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ADM/GEO/ENG SVCS#296	8,385.80
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 LABOR COMPL#630	734.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 LABOR COMPLIANCE#640	1,787.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	FY25/26 CW ST/PS&E ENG#644	20,922.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ENG/ADM SVCS#110	14,437.96
68.0900.9000.6025	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ENG SVCS #252	2,220.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 ENG/ADM SVCS#607	13,252.70
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 LABOR COMPLIANCE#637	561.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 - BLDG PLAN CHECK SVCS	50,366.66
01.0140.1430.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY '25 - PERMIT TECH SVCS	9,170.00
01.0000.0000.2510	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 - KB HOMES PERMIT TECH/ BLDG SVCS	6,275.00
01.0140.1430.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 - KB HOMES PERMIT TECH/ BLDG SVCS	1,697.50

01.0140.1430.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY '25 - BLDG COA FOR 10628 WEAVER AVE	207.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 MTHLY ENG SVCS.	22,430.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 70% PL CK FEES/KLING	1,943.90
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 TRF/ST BUS PRK'G LERM/SHIV	150.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 TRF/'25 HPMS DATA	562.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	MAY'25 TRF/10628 WEAVER	75.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 ENG/ADM #140	424.75
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 ENG/ADM#295	735.75
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 ADM/LABOR COMPL#296	3,459.38
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 LABOR COMPL/POOL#630	706.75
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 LABOR COMPL/ST REHAB#640	1,155.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 ADM/LABOR COMPL#110	11,094.23
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 PJT MGMT/LAB COMPL#607	11,791.70
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	16968	08/05/2025	JUN'25 ENG SVCS CHALL RSTRM#252	9,166.00
15.0450.4510.6025	TRUELINE CONSTRUCTION & SURFACING, INC.	16970	08/05/2025	REMOVE & REPLACE BASKETBALL POSTS	13,440.00
01.0000.0000.4508	VANESSA GARCIA	16971	08/05/2025	SUMMER CAMP WK 4 & 5 RFND	100.00
01.0000.0000.4554	VERONICA LAURIA	16972	08/05/2025	MVD CR/GAZ DMG DEP FRND	100.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	16973	08/05/2025	6/16-6/30 TREE TRIMING CIVIC CENTER	37,630.00
01.0170.1750.5215	WEST COAST ARBORISTS, INC	16973	08/05/2025	6/16-6/30 TREE TRIM CIVIC CENTER	37,944.00
01.0160.1650.5520	WHITTIER FERTILIZER	16974	08/05/2025	TOP SOIL & SAND	78.63
01.0160.1650.5520	WHITTIER FERTILIZER	16974	08/05/2025	FIELD REPAIR NTP	705.23
01.0160.1650.5520	WHITTIER FERTILIZER	16974	08/05/2025	NTP FIELD REPAIR	279.09
01.0160.1650.5520	WHITTIER FERTILIZER	16974	08/05/2025	BERMUDA NTP BB FIELDS	69.77
01.0170.1020.5956	WINZER	16975	08/05/2025	PPE GLOVES	876.12
01.0170.1740.5435	WINZER	16975	08/05/2025	DRAIN CLEANER	480.19
01.0151.1541.5215	YAID MORENO	16976	08/05/2025	7/22/25 BBALL OFFICIAL SVCS	40.00
01.0000.0000.4508	YANMEI ZHAY	16977	08/05/2025	SUMMER CAMP WK 6 RFND	90.00
01.0170.1710.5520	2010 OFFICE FURNITURE, INC	16978	08/06/2025	OFFICE FURNITURE/ CODE ENFORCEMENT	3,236.93
01.0160.1610.5520	MARTINEZ PUMPING SERVICE, INC	16979	08/06/2025	ROTO ROOTER CCTR	250.00
01.0160.1640.5520	MARTINEZ PUMPING SERVICE, INC	16979	08/06/2025	ROTO ROOTER POOL	150.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16980	08/06/2025	A.R GARNISHMENT PPE 7/19/25	8.15
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16981	08/06/2025	R.R GARNISHMENT PPE 7/19/25	586.61
01.0100.1040.5922	BRYAN TELLEZ-TOLENTINO	16982	08/07/2025	AUG'25 DODGER EXCURSION TICKETS REIMBURSEMENT	66.00
01.0100.1040.5922	GISSELLE DE LA CRUZ	16983	08/07/2025	AUG'25 DODGER EXCURSION TICKETS REIMBURSEMENT	198.00
01.0100.1040.5922	KAREN LARA	16984	08/07/2025	AUG'25 DODGER EXCURSION TICKETS REIMBURSEMENT	396.00
01.0100.1040.5922	RENEE REYES	16985	08/07/2025	AUG'25 DODGER EXCURSION TICKET REIMBURSEMENT	66.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	16986	08/07/2025	6/12-7/15/25 1946 MERCED AVE	695.20
01.0000.0000.4508	BIANCA GARCIA	16988	08/11/2025	SUMMER CAMP WK 8 & 9 RFND	180.00
01.0100.1040.5922	DENISE R. SILVA	16989	08/11/2025	AUG'25 DODGER EXCURSION TICKET REIMB	132.00
01.0000.0000.2245	INTERNATIONAL BROTHERHOOD OF 986 TCWH	16990	08/11/2025	JULY'25 ADMIN	1,748.00
01.0000.0000.2245	INTERNATIONAL BROTHERHOOD OF 986 TCWH	16990	08/11/2025	JULY'25 MISC	594.00
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	16991	08/11/2025	R.R GARNISHMENT PPE 8/2/25	586.61
01.0000.0000.2240	VONS CREDIT UNION	16992	08/11/2025	JULY'25	112.50
01.0151.1545.5210	CR MUSIC SERVICE INC	16993	08/14/2025	8/14/25 NIGHT MARKET/ BAND PERFORMANCE	1,900.00
44.0800.8010.6015	RENAISSANCE CONSTRUCTION	16994	08/14/2025	DEPOSIT/ INSTALLATION OF EV CHARGERS	11,350.00
01.0151.1545.5430	ZUMAYA RENTALS	16995	08/14/2025	8/14/25 NIGHT MARKET/ EQUIP RENTAL	1,000.00
01.0150.1515.5204	ABRAHAM FLORES ROJO	16996	08/18/2025	JULY'25 PC MEETING	100.00

01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	DEPT. SUPPLIES	67.54
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	DEPT SUPPLIES	11.93
01.0160.1640.5520	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	RESTROOM LOCK/ POOL	90.65
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	COMPRESSED ELECTRIC AIR DUSTER	128.44
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	TALENT SHOW DECORATIONS	295.88
01.0170.7020.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	DRY WHITEBOARD & CALENDAR	129.57
01.0120.1210.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	RETURN CREDIT	(15.38)
44.0800.8010.5956	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	DRIVER UNIFORMS	109.06
01.0140.7020.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	4K MIRROE DASH CAM	487.90
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	KING & QUEEN CROWS & CAPES/ PROM	166.61
01.0100.1010.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	AMAZON CREDIT RETURN	(57.23)
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	TALENT SHOW TROPHIES & SUPPLIES	99.09
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	PHONE SCREEN PROTECTOR	19.92
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	16997	08/18/2025	DEPT. SUPPLIES	10.51
01.0150.1540.5956	ANDRES FERNANDEZ	16998	08/18/2025	CITY SHIRTS EMBROIDERY	94.37
01.0170.1770.5525	ANDY TRUONG	16999	08/18/2025	#13 INTAKE MANIFOLD	1,046.16
44.0800.8010.5525	ANDY TRUONG	16999	08/18/2025	#45 PERFORM SERVICE	136.41
01.0170.1770.5525	ANDY TRUONG	16999	08/18/2025	REPLACE ABS ACTUATOR	1,781.92
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	17000	08/18/2025	#52 LIGHT BAR	2,818.81
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	17000	08/18/2025	#54 TOMMY LIFT GATE	6,268.60
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	17000	08/18/2025	#55 EMERG. LIGHT BAR	2,818.81
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	17000	08/18/2025	#55 TOMMY LIFT GATE	6,268.60
01.0170.1770.5525	AUTO ACCESSORIES EMERGENCY LIGHT INC	17000	08/18/2025	#30 LED REAR BUMPER	630.40
01.0170.1770.5525	AUTOZONE	17001	08/18/2025	CORE BATTERY RETURN	(22.00)
01.0170.1770.5525	AUTOZONE	17001	08/18/2025	FLEET EQUIP TOOLS	1,511.50
01.0170.1770.5525	AUTOZONE	17001	08/18/2025	#8 MINOR SERVICE	156.12
01.0000.0000.4508	BAOMEI CHEN	17002	08/18/2025	SUMMER CAMP RFND WK 1	40.00
01.0000.0000.4508	BAOMEI CHEN	17002	08/18/2025	SUMMER CAMP RFND WKS 2-9	380.00
01.0170.1020.5515	BASE HILL, INC.	17003	08/18/2025	JUL'25 JANITORIAL SVCS	8,335.00
01.0170.1020.5515	BASE HILL, INC.	17003	08/18/2025	JULY SCTR SPECIAL EVENT	560.00
01.0170.1020.5515	BASE HILL, INC.	17003	08/18/2025	7/25/25 COVID DISINFECT PSO	175.00
02.0170.1760.5535	BEAR ELECTRICAL SOLUTIONS, INC	17004	08/18/2025	JUN'25 TAFFIC SIG RESPONSE	9,220.00
02.0170.1760.5535	BEAR ELECTRICAL SOLUTIONS, INC	17004	08/18/2025	JUNE'25 TRAFFIC SIG ROUTINE	2,225.00
01.0150.1515.5204	BLANCA M. FIGUEROA	17005	08/18/2025	JULY'25 PC MEETING	100.00
01.0160.1620.5520	BUTLER CHEMICALS, INC.	17006	08/18/2025	KITCHEN CHEMICAL SUPPLIES	462.90
01.0130.1310.5903	CALIFORNIA MUNICIPAL STATISTICS, INC	17007	08/18/2025	PROPERTY TAX SERVICES	600.00
01.0000.0000.4560	CHRISTINA ALBINO	17008	08/18/2025	SWIM LESSONS SESSION 2 PARTIAL RFND	10.00
01.0150.1505.5204	CHRISTINA FONSECA	17009	08/18/2025	JULY'25 WOMEN & GIRLS COMMISSION MTG	100.00
01.0100.1040.5921	COSTAR REALTY INFORMATION, INC	17010	08/18/2025	7/14-8/31/25 - SOFTWARE LICENSE	624.35
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17011	08/18/2025	JUN'25 ADM/COM OUTREACH#407	30,386.37
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17012	08/18/2025	JUN'25 PJT MGMT CNRA#407	109.50
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17012	08/18/2025	JUN'25 RPT'G/MONITOR WB#407	1,747.25
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17012	08/18/2025	JUN'25 PJT MGMT SCWP#407	630.00
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17012	08/18/2025	JUN'25 CON SUB SCWP#407	12,060.59
68.0900.9000.5968	COUNCIL FOR WATERSHED HEALTH	17012	08/18/2025	JUN'25 CON SUB CNRA#407	10,666.81
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	17013	08/18/2025	MILK/ CI NUTR PRGM	369.41
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	17013	08/18/2025	MILK/ CI NUTR PRGM	41.04
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	17013	08/18/2025	MILK/ CI NUTR PRGM	353.57
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	17013	08/18/2025	MILK/ CII NUTR PRGM	39.28
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/23/25 PEST CONTROL SCTR	340.00
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/30/25 PEST CONTROL SCTR	325.00

01.0170.1720.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/30/25 PEST CONTROL YARD	160.43
01.0160.1610.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/30/25 PEST CONTROL CCTR	79.20
01.0170.1710.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/30/25 PEST CONTROL CHALL	222.56
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	7/16/25 PEST CONTROL SCTR	341.15
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	17014	08/18/2025	8/7/25 PEST CONTROL SCTR	341.15
01.0170.1710.5520	EL MONTE PRINTING	17015	08/18/2025	LORIN ST. GUEST PARKING PERMITS	220.39
01.0170.1020.5956	ERICK OLIVARES	17016	08/18/2025	2025 BOOT ALLOWANCE	200.00
01.0160.1650.5520	EWING IRRIGATION	17017	08/18/2025	DISMISS HERBACIDE	123.47
01.0160.1650.5520	EWING IRRIGATION	17017	08/18/2025	AREO PAINT BB FIELDS NTP	401.80
01.0170.1750.5520	EWING IRRIGATION	17017	08/18/2025	IRRG REPAIRS HAYWOOD H20 SAVING	333.33
01.0150.1530.5406	FOLKLORE DE MEXICO MI HACIENDAINC	17018	08/18/2025	FOLKLORICO COSTUMES	4,477.80
01.0170.1770.5525	FORD OF MONTEBELLO	17019	08/18/2025	#13 #007 FUEL RAIL SENDOR/FLASHER RELAY	252.22
68.0900.9000.5968	GENTRY BROTHERS INC	17020	08/18/2025	ST REHAB/RET RELEASE-SB1#640	29,955.52
68.0900.9000.5968	GENTRY BROTHERS INC	17020	08/18/2025	ST REHAB/RET RELEASE-MM #640	29,955.52
68.0900.9000.5968	GENTRY BROTHERS INC	17020	08/18/2025	ST REHAB/RET RELEASE-MR#640	29,955.52
15.0450.4510.6025	GLOBAL EQUIPMENT COMPANY INC	17021	08/18/2025	6 PICNIC TABLES CCTR	7,027.42
01.0170.1770.5525	GM BROTHERS	17022	08/18/2025	#32 4 TIRES	792.00
01.0130.1310.5913	GOLDEN LION TRANSPORTATION INC	17023	08/18/2025	BANK FEE/ CHECK REISSUE	30.00
01.0170.1770.5525	GOT PROPANE INC	17024	08/18/2025	FORKLIFT PROPANE	85.33
01.0170.1770.5525	GOT PROPANE INC	17024	08/18/2025	H3 FORKLIFT PROPANE	73.95
01.0170.1770.5525	GOT PROPANE INC	17024	08/18/2025	8/21 FORKLIFT PROPANE	22.18
01.0100.1050.5215	GOVERNMENT STAFFING SERVICES, INC.	17025	08/18/2025	7/14-7/24/25 HR ANALYST/ MUNI TEMP	6,004.00
01.0160.1660.5520	GRAINGER	17026	08/18/2025	FLUSH VALVE SHIVLEY	446.30
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	SHIVLEY PARK KEYS	30.45
01.0160.1610.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	CCTR PLUMBING REPAIR PARTS	120.39
01.0160.1660.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	LOCK FOR SHIVELY PARK	24.30
01.0151.1545.5430	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	LUXTREME NIGHT MARKET	132.58
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	ELEC EXT & WALL PLATE	48.56
01.0170.1770.5525	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	SPRAY GUN & TIP PAINT SPRAYER	234.25
01.0160.1620.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	SCTR REPAIR PARTS	22.58
01.0160.1650.5520	GRANT'S TRUE VALUE HARDWARE	17027	08/18/2025	NEW WATER FAUCET NTP	35.19
01.0170.1770.5525	HACKER EQUIPMENT CO., INC.	17028	08/18/2025	BOBCAT TRAILER REPAIR	629.98
01.0160.1640.5425	HASA INC.	17029	08/18/2025	7/23 CHEMICAL DELVERY	890.80
01.0160.1640.5425	HASA INC.	17029	08/18/2025	7/30 CHEMICAL DELIVERY	907.19
01.0160.1640.5425	HASA INC.	17029	08/18/2025	8/6 POOL CHEMICAL DELIVERY	801.09
01.0130.1310.5903	HDL COREN & CONE	17030	08/18/2025	JULY-SEPT'25 PROPERTY TAX SVCS	2,441.25
01.0130.1310.5903	HDL COREN & CONE	17030	08/18/2025	24-25 ACFR STATISTICAL PACKAGE	795.00
01.0170.1760.5540	HONEYCOTT, INC	17031	08/18/2025	BEE REMOVAL ST. TREE	165.00
06.0300.3010.5215	HUNTINGTON CULINARY	17032	08/18/2025	7/21-7/26/25 MEALS/ CI NUTR PRGM	6,641.25
06.0300.3010.5440	HUNTINGTON CULINARY	17032	08/18/2025	JULY'25 SATURDAY MEALS	1,277.50
06.0300.3020.5215	HUNTINGTON CULINARY	17032	08/18/2025	7/21-7/26/25 MEALS/ CII NUTR PRGM	695.75
06.0300.3010.5215	HUNTINGTON CULINARY	17032	08/18/2025	7/28-8/2/25 MEALS/ CI NUTR PRGM	6,066.25
06.0300.3010.5440	HUNTINGTON CULINARY	17032	08/18/2025	7/28-8/2/25 MEALS/ SATURDAY MEALS	1,248.75
06.0300.3020.5215	HUNTINGTON CULINARY	17032	08/18/2025	7/28-8/2/25 MEALS/ CII NUTR PRGM	653.40
01.0100.1010.5914	INDEPENDENT CITIES ASSOCIATION, INC	17033	08/18/2025	FY'25-26 MEMBERSHIP FEES	978.05
01.0170.1770.5525	INDUSTRIAL CLEANING SYSTEMS, INC.	17034	08/18/2025	PW #2 CHOKE CLIP	15.12
01.0160.1650.5520	INDUSTRIAL PIPE & STEEL	17035	08/18/2025	CHAIN & LATCH PLAYGROUND REPAIR	33.60
01.0170.1020.5956	JAIRO VALLE	17036	08/18/2025	2025 BOOT ALLOWANCE	149.16
01.0151.1545.5499	JCL TRAFFIC SERVICES	17037	08/18/2025	JULY'25 MESSAGE BOARD RENTAL	2,700.00
01.0151.1545.5499	JCL TRAFFIC SERVICES	17037	08/18/2025	MESSAGE BOARD RENTAL	2,700.00
01.0170.1720.5406	JORGE A PULIDO ARRIERO	17038	08/18/2025	8/6 DRINKING WATER/ YARD	62.43

01.0160.1660.5520	LBC LIGHTING	17039	08/18/2025	LIGHT BULB/ SHIVLEY	205.39
01.0170.1020.5962	LBC LIGHTING	17039	08/18/2025	13-084 WING GUARD SM TOOLS	28.44
01.0170.1710.5520	LBC LIGHTING	17039	08/18/2025	FLOOD LIGHT FOR CHALL	43.75
01.0151.1545.5430	LBC LIGHTING	17039	08/18/2025	FLOODLIGHT SUPP/ NIGHT MARKET	2,499.98
01.0160.1610.5520	LBC LIGHTING	17039	08/18/2025	DOWN LIGHT / CCTR	22.11
01.0170.1720.5520	LBC LIGHTING	17039	08/18/2025	ELEC SUPPS/ YARD	152.04
01.0170.1720.5520	LBC LIGHTING	17039	08/18/2025	ELEC SUPP/ YARD	63.35
01.0170.1770.5525	LINE X PROTECTIVE COATINGS	17040	08/18/2025	#54 SPRAY BED LINER	781.50
01.0170.1770.5525	LINE X PROTECTIVE COATINGS	17040	08/18/2025	#53 SPRAY BED LINER	596.00
37.0670.6720.5977	MEISTER SEALCOAT & SUPPLIES, LLC	17041	08/18/2025	POTHOLE PATCH CITY WIDE	2,499.25
37.0670.6720.5977	MEISTER SEALCOAT & SUPPLIES, LLC	17041	08/18/2025	POT HOLD PATCH CITYWIDE	1,368.63
01.0130.1330.5215	MODERN IT, INC	17042	08/18/2025	AUG"25 OFFICE 365	6,453.60
01.0130.1330.5215	MODERN IT, INC	17042	08/18/2025	AUG'25 MANAGED SVCS	13,530.00
01.0130.1330.5950	MRC SMART TECHNOLOGY SOLUTIONS	17043	08/18/2025	4/30-7/29/25 COPY OVERAGE	4,004.44
44.0800.8020.5215	NADA BUS, INC.	17044	08/18/2025	7/23/25 SR SVCS EXCURSION/ TRANSPORTATION	765.00
01.0150.1515.5204	NAOMI LOPEZ	17045	08/18/2025	JULY'25 PC MEETING	100.00
01.0151.1544.5430	NEW SIGN SOLUTION, INC.	17046	08/18/2025	4TH OF JULY BANNERS	1,423.00
01.0151.1545.5430	NEW SIGN SOLUTION, INC.	17046	08/18/2025	NIGHT MARKET BANNER UPDATES	507.37
01.0170.1770.5525	NEW SIGN SOLUTION, INC.	17046	08/18/2025	CITY LOGO DECALS	874.92
01.0151.1545.5430	NEW SIGN SOLUTION, INC.	17046	08/18/2025	NIGHT MARKET/ BANNER UPDATES	310.10
01.0150.1530.5430	NORMA RODRIGUEZ ORTIZ	17047	08/18/2025	JUNE-JULY'25 FOLKLORICO DANCE LESSONS	560.00
01.0150.1515.5204	NYDIA ROMERO	17048	08/18/2025	JULY'25 PC MEETING	100.00
68.0900.9000.6025	ONYX ARCHITECTS, INC	17049	08/18/2025	JULY'25 DESIGN CHALL RSTRM#252	1,644.30
01.0151.1543.5952	PACIFIC COAST RACING TIMING	17050	08/18/2025	5K TURKEY DASH RACE TIMING/ DEPOSIT	1,699.00
01.0170.1760.5540	PACIFIC PRODUCTS AND SERVICES LLC	17051	08/18/2025	SOLAR STOP SIGN UPGRADES	2,285.88
37.0670.6720.5977	PACIFIC PRODUCTS AND SERVICES LLC	17051	08/18/2025	RUMBLE BAR KIT ST/RD MNTC	1,555.91
01.0151.1545.5430	PARTY PRONTO	17052	08/18/2025	NIGHT MARKET EQUIPMENT RENTALS	1,468.00
01.0000.0000.4508	PAULO SOLIS	17053	08/18/2025	SUMMER CAMP WK 6-8 RFND	600.00
01.0160.1610.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ CCTR	51.61
01.0160.1620.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ SCTR	51.61
01.0160.1630.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ MCTR	51.61
01.0160.1640.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ POOLS	51.61
01.0160.1650.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ NTP	107.40
01.0160.1670.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ MVD	107.40
01.0170.1710.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ PSO	101.58
01.0170.1710.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ CHALL	137.76
01.0170.1720.5520	POST ALARM SYSTEMS	17054	08/18/2025	SEPT'25 ALARM SVCS/ YARD	161.46
01.0151.1545.5430	PREMIER JANITORIAL SERVICES	17055	08/18/2025	NIGHT MARKET EQUIP RENTALS	1,974.25
01.0151.1543.5952	PREMIER JANITORIAL SERVICES	17055	08/18/2025	NATIONAL NIGHT OUT/ EQUIP RENTALS	1,037.13
01.0100.1020.5405	QUENCH USA, INC.	17056	08/18/2025	JULY'25 WATER FILTER & INSTALL	214.45
01.0160.1620.5520	QUENCH USA, INC.	17056	08/18/2025	JULY'25 WATER FILTER/ SCTR	58.21
01.0100.1020.5405	QUENCH USA, INC.	17056	08/18/2025	AUG'25 WATER FILTER/ CHALL	134.45
01.0160.1620.5520	QUENCH USA, INC.	17056	08/18/2025	AUG'25 WATER FILTER/ SCTR	66.91
01.0160.1610.5520	QUENCH USA, INC.	17056	08/18/2025	CC' WTR FLTR AUG'25	38.77
01.0100.1050.5934	ROXANA TADEO	17057	08/18/2025	JULY'25 LIVE SCAN SVCS	25.00
37.0670.6720.5977	SHARPLINE SOLUTIONS, INC	17058	08/18/2025	IMPACT RECOVERY SYSTEM	9,235.31
37.0670.6720.5977	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17059	08/18/2025	SLOT SHANK	39.87
01.0160.1640.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17059	08/18/2025	CRUSHED ROCK/ POOL	43.99
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17059	08/18/2025	VALVE BOX / WATER COVERS NTP	135.67
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17059	08/18/2025	CONCRETE BRICK SPRAY	5.32
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17059	08/18/2025	YELLOW LINE / NYLON LINE	68.67

15.0450.4510.6025	SPRAGUES READY MIX	17060	08/18/2025	PICNIC TABLE CONCRETE	772.35
01.0170.1770.5525	SRS AUTOMOTIVE	17061	08/18/2025	#16 OIL SVCS / ENGINE LIGHT	642.20
01.0151.1545.5499	SUNBELT RENTALS, INC.	17062	08/18/2025	FORKLIFT RENTAL	634.29
01.0130.1330.5931	SUNLIGHT TECHNOLOGIES, INC	17063	08/18/2025	AI POWERED ENGAGMNT PLATFORM/ CITY WEBSITE	8,760.00
01.0170.1020.5515	TIERRA WEST ADVISORS, INC	17064	08/18/2025	JUL'25 INTERIM SERVICES	32,010.00
44.0800.8020.5215	TLC LUXURY LLC	17065	08/18/2025	8/6/25 COMM SVCS EXCURSION/ SUMMER CAMP	3,024.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	MAR'25 PS&E/ENG#644	925.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	JUN'25 ENG MTHLY SVCS.	19,310.00
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	JUN'25 PL CK #1107/1108 70%	4,383.37
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	JUN'25 ADM/ENG#407	2,784.00
68.0900.9000.5968	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	JUN'25 SCWP-M PJT MGMT#408	1,486.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17066	08/18/2025	JUN'25 PS&E/ENG#644	66,182.50
92.0000.0000.6125	U.S. BANK	17067	08/18/2025	7/1/25-6/30/26 BOND ADMIN FEE	2,150.00
01.0150.1515.5204	VICTOR MONTIEL	17068	08/18/2025	JULY'25 PC MEETING	100.00
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	17069	08/18/2025	JUL'25 N2O TREATMENT	425.00
01.0170.1740.5435	WAXIE SANITARY SUPPLY	17070	08/18/2025	7/21 JANITORIAL SUPP	1,879.69
01.0170.1740.5435	WAXIE SANITARY SUPPLY	17070	08/18/2025	7/23 JANITORIAL SUPP	3,102.21
01.0130.1330.5406	WCC TECHNOLOGIES GROUP	17071	08/18/2025	RHOMBUS CAMERA INSTALL 25% PROGRESS	12,419.30
01.0130.1330.5406	WCC TECHNOLOGIES GROUP	17072	08/18/2025	RHOBUS CAMERA INSTALLATION	27,322.47
01.0130.1330.5406	WCC TECHNOLOGIES GROUP	17073	08/18/2025	CHANGE ORDER ONE-LAB/MTRL CAM INSTALLATION	14,565.58
01.0160.1610.5520	WHITTIER FERTILIZER	17074	08/18/2025	TOP SOIL WHERE NEW PICNIC TABLES	25.47
01.0150.1530.5952	JOE ESPINOSA	17075	08/19/2025	8/20/25 ENTERTAINMENT/ SENIOR PROM	1,600.00
01.0150.1530.5952	ORQUIDIA ROMERO	17076	08/19/2025	8/20/25 PROM PHOTO BOOTH	450.00
01.0150.1530.5406	ANDY PEREZ	17077	08/20/2025	PROM DECOR & TABLE & CHAIRS RENTAL	4,600.00
01.0150.1540.5956	CALIFORNIA DESIGNS	17078	08/26/2025	REC STAFF UNIFORMS	2,828.80
01.0000.0000.4522	JESUS LUIS	17079	08/26/2025	NIGHT MARKET FOOD VENDOR RFND	140.00
68.0900.9000.6025	POST ALARM SYSTEMS	17080	08/26/2025	AUG'25 C-H RSTRM/RELOCATE ACC SYST#252	3,893.65
01.0151.1545.5210	SOTO ENTERTAINMENT GROUP	17081	08/26/2025	8/28/25 NIGHT MARKET BAND PERFORMANCE	2,500.00
01.0151.1545.5430	ZUMAYA RENTALS	17082	08/26/2025	8/28/25 NIGHT MARKET EQUIP RENTALS	1,000.00
01.0170.1770.5525	ACUITY SPECIALTY PRODUCTS, INC	17083	08/27/2025	VEHICLE CLEANER SUPPLIES	439.05
01.0151.1545.5430	ALLIANT INSURANCE SERVICES	17084	08/27/2025	8/14/25 NIGHT MARKET/ INSURANCE	463.00
01.0100.1050.5406	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	OFFICE SUPPLIES CREDIT	(18.33)
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	OFFICE SUPPLIES	112.36
01.0160.1610.5520	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	CCTR SHOWER REPAIR	154.49
01.0100.1020.5405	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	OFFICE SUPPLIES	28.78
01.0160.1640.5520	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	POOL SHOWER REPAIR	305.42
01.0130.1330.5406	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	IT SUPPLIES	9.96
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	DEPT SUPPLIES	11.06
01.0100.1050.5908	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	PW GHS/ HAZARD TRAINING SNACKS	32.97
01.0150.1505.5952	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	NOTEBOOK GIVEAWAYS/ WOMEN'S EVENT	128.44
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	17085	08/27/2025	DEPT SUPPLIES	9.96
02.0170.1760.5535	BEAR ELECTRICAL SOLUTIONS, INC	17086	08/27/2025	OCT'24 TRAFFIC SIG ROUTINE	2,225.00
39.0900.9000.6025	BRIDGEROCK CONSTRUCTION INC	17087	08/27/2025	JUL'25 CON CHALL RSTRMS#637	124,850.00
39.0900.9000.6025	BRIDGEROCK CONSTRUCTION INC	17087	08/27/2025	JUL'25 CON CHALL RSTRMS RET#637	(6,242.50)
01.0151.1541.5430	BSN SPORTS LLC	17088	08/27/2025	TBALL EQUIPMENT	132.91
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	17089	08/27/2025	JULY '25 -BLDG INSPECTOR SVCS.	9,188.90
01.0100.1050.5936	CONCENTRA	17090	08/27/2025	7/11/2025 NEW HIRE PHYSICALS	260.00
01.0000.0000.4508	CONNIE LOPEZ	17091	08/27/2025	SUMMER CAMP WK 7-8 RFND	100.00
01.0150.1505.5952	CYNTHIA MARIE GARCIA	17092	08/27/2025	WOMEN'S EMPOWERMENT EVENT/ DEPOSIT	150.00
01.0100.1050.5934	DEPT. OF JUSTICE-ACCOUNTING OFFICE	17093	08/27/2025	JULY'25 FINGERPRINTS	32.00
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	17094	08/27/2025	8/14 PEST CONTROL SCTR	325.00

01.0170.1020.5406	EL MONTE PRINTING	17095	08/27/2025	DEPT. SUPPLIES	55.38
01.0160.1640.5520	EWING IRRIGATION	17096	08/27/2025	RTN BLUESTREAT WATERHOSE	(243.12)
37.0670.6720.5977	EWING IRRIGATION	17096	08/27/2025	MEDIAN IRR REPAIRS	1,653.73
01.0160.1620.5520	EWING IRRIGATION	17096	08/27/2025	PVC PIPE CUTTER SCTR	55.31
01.0170.1020.5962	EWING IRRIGATION	17096	08/27/2025	SLEDGEHAMMER SM TOOLS LD	139.66
37.0670.6720.5977	EWING IRRIGATION	17096	08/27/2025	IRR REPAIRS BIKE LANES ST/RD MNTC	280.09
68.0900.9000.6020	GALLS LLC	17097	08/27/2025	VESTS/ CODE ENFORCEMENT	906.88
68.0900.9000.6020	GALLS LLC	17097	08/27/2025	VESTS/ PUBLIC SFTY CENTER	906.88
01.0160.1640.5425	HASA INC.	17098	08/27/2025	8/13 CHEMICAL DELIVERY	960.68
01.0151.1545.5499	JCL TRAFFIC SERVICES	17099	08/27/2025	NIGHT MARKET RENTALS	2,700.00
37.0670.6720.5977	JCL TRAFFIC SERVICES	17099	08/27/2025	ST SIGN POSTS ST/RD MNTC	469.63
01.0150.1505.5952	JILL LAWRENCE	17100	08/27/2025	SEPT'25 WOMEN EMPOWERMENT EVENT/ SPEAKER	550.00
27.0575.5710.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	17101	08/27/2025	FEB'25 BCR PRGM SVCS	556.25
01.0170.1720.5406	JORGE A PULIDO ARRIERO	17102	08/27/2025	CC' WTR GALLONS (7)	41.93
36.0360.3600.5204	JOSHUA JASSO-ORTEGA	17103	08/27/2025	AUG'25 - HOMELESS COMMISSION MTG	150.00
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	17104	08/27/2025	JULY'25 LAW ENFORCEMENT SERVICES	496,213.37
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	17104	08/27/2025	JULY'25 LIABILITY INSURANCE	64,507.74
01.0100.1050.5406	LANGUAGE TESTING INTERNATIONAL, INC	17105	08/27/2025	JULY'25 BILINGUAL TEST SVCS	2,551.00
01.0000.0000.4512	LINDA SIN	17106	08/27/2025	BASKETBALL CAMP '25 RFND	25.00
01.0000.0000.4508	MARGARITA CABRERRA	17107	08/27/2025	SUMMER CMP WK 8 RFND	90.00
01.0130.1330.5215	MODERN IT, INC	17108	08/27/2025	WINDOW 11 UPGRADES	2,300.00
01.0150.1530.5952	NELSON COMPANIES SPECIAL HOLDING 1, LLC	17109	08/27/2025	SPECIAL EVENT HELIUM REFILL	320.00
01.0150.1530.5406	OFFICE DEPOT	17110	08/27/2025	OFFICE SUPPLIES	110.78
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 CITY COUNCIL SERVICES	20,618.47
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 CITY MANAGER SERVICES	110.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 CITY CLERK SERVICES	8,529.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 HUMAN RESOURCES SERVICE	5,061.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 FINANCE SERVICES	495.00
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JULY'25 CODE ENFORCEMENT SERVICES	188.50
01.0100.1030.5215	OLIVAREZ MADRUGA LAW ORGANIZATION, LLP	17111	08/27/2025	JUL'25 PUBLIC WORKS SERVICES	2,968.00
68.0900.9000.6025	ONYX ARCHITECTS, INC	17112	08/27/2025	JUN'25 CHALL RSTRM CON SUP#252	1,644.30
01.0151.1545.5430	PARTY PRONTO	17113	08/27/2025	8/14/25 NIGHT MARKET/ EQUIP RENTALS	1,468.00
01.0151.1545.5430	PREMIER JANITORIAL SERVICES	17114	08/27/2025	8/14/25 NIGHT MARKET/ EQUIP RENTALS	1,974.25
01.0100.1010.5406	PROMOTIONAL DESIGN CONCEPTS, INC	17115	08/27/2025	CITY COUNCIL CANOPIES	4,261.11
01.0130.1330.5950	QUADIENT LEASING USA, INC.	17116	08/27/2025	9/21-12/20/25 QUARTERLY LEASE	439.93
01.0170.1720.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17117	08/27/2025	CONCRETE REPAIR TRANSPO YARD	54.82
01.0170.1720.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17117	08/27/2025	CONCRETE REPAIR AT TRANSPO YARD	54.82
01.0160.1650.5520	SOUTHEAST CONSTRUCTION PRODUCTS,INC	17117	08/27/2025	CONCRETE REPAIR NTP	97.90
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	25.14
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	2.79
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	79.46
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	8.82
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	26.91
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	2.99
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	107.64
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	11.96
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	51.75
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	5.75
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CI NUTR PRGM	110.34
06.0300.3020.5430	SUPERIOR WAREHOUSE GROCERS	17118	08/27/2025	FOOD/ CII NUTR PRGM	12.25
01.0000.0000.4508	SUSANA RAMIREZ	17119	08/27/2025	SUMMER CAMP RFND WEEK 9	50.00

17.0900.9020.6025	THE ENERGY COALITION	17120	08/27/2025	JUL'25 CONTRACTUAL SVCS	101.25
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17121	08/27/2025	MAR'25 ATP RPT'G #408	297.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17121	08/27/2025	MAY'25 ATP RPT'G #408	148.50
01.0140.1440.5215	TRANSTECH ENGINEERING, INC.	17121	08/27/2025	JUNE '30 - BLDG PLAN CHECK SVCS	21,947.32
01.0140.1430.5215	TRANSTECH ENGINEERING, INC.	17121	08/27/2025	JUNE '25 - PERMIT TECH SVCS	5,400.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	17121	08/27/2025	JUN'25 ATP RPT'G #408	148.50
01.0160.1650.5520	VALLEY FLOOD-LITE SERVICE, INC.	17122	08/27/2025	STADIUM LIGHT REPAIR	6,982.40
01.0170.1740.5435	WAXIE SANITARY SUPPLY	17123	08/27/2025	JANITORIAL SUPPLIES	6,712.73
01.0000.0000.4508	YANJUAN LIU	17124	08/27/2025	SUMMER CAMP WK 7 RFND	50.00
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0002896	07/11/2025	JUNE'25 INSURANCE	994.56
01.0000.0000.2250	CALPERS	DFT0002897	07/11/2025	ACTIVE EMPLOYEE PREMIUM	100,741.24
01.0100.1050.5941	CALPERS	DFT0002897	07/11/2025	ADMIN FEE/ ACTIVE	241.78
01.0100.1050.5941	CALPERS	DFT0002897	07/11/2025	ADMIN FEE/ RETIRED	17.08
01.0100.1050.5945	CALPERS	DFT0002897	07/11/2025	EMPLOYER SHARE/ RETIRED PREMIUM	1,264.00
01.0100.1050.5947	CALPERS RETIREMENT	DFT0002898	07/11/2025	FY 25/26 UNFUNDED LIAB/ PLAN #23047	2,612.00
01.0100.1050.5947	CALPERS RETIREMENT	DFT0002899	07/11/2025	FY 25/26 UNFUNDED LIAB/ PLAN #27216	11,028.00
01.0100.1050.5947	CALPERS RETIREMENT	DFT0002900	07/11/2025	FY 25/26 UNFUNDED LIAB/ PLAN #685	143,506.00
01.0000.0000.2260	DELTA DENTAL OF CALIFORNIA	DFT0002901	07/09/2025	JULY'25 DENTAL INSURANCE	6,575.85
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002902	07/14/2025	JUNE'25 STREET LIGHTS	3,508.63
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002903	07/14/2025	JUNE'25 STREET LIGHTS	3,533.96
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002904	07/10/2025	JULY'25 VISION INSURANCE	918.92
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002904	07/10/2025	ADJUSTMENT	(17.84)
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0002905	07/11/2025	MAY'25 SUPPLEMENTAL LIFE INSURANCE	2,148.80
68.0900.9000.5968	SOUTHERN CALIFORNIA EDISON	DFT0002906	04/08/2025	NEW METER & SERVICE/ 2144 TYLER #110	4,341.63
02.0170.1760.5550	ATHENS SERVICES	DFT0002907	07/16/2025	JULY'25 SWEEPER SVCS	7,057.92
01.0170.7020.5406	BLUETRITON BRANDS INC	DFT0002908	07/16/2025	JUNE & JULY'25 WATER SVCS	161.71
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1819 CENTRAL AVE	913.83
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1450 LIDCOMBE AVE	473.33
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1556 CENTRAL AVE	439.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1500 CENTRAL AVE	1,033.65
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1450 LIDCOMBE AVE	5,939.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1530 CENTRAL AVE	434.57
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1402 LERMA	4,000.31
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1415 SANTA ANITA AVE	1,052.83
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002909	07/15/2025	5/28-6/24/25 1341 ISLAND/ SANTA ANITA	53.40
02.0170.1760.5966	US BANK VOYAGER FLEET SYS	DFT0002910	07/11/2025	6/24 Code/PSO FUEL	1,730.61
37.0670.6720.5966	US BANK VOYAGER FLEET SYS	DFT0002910	07/11/2025	6/24 PW FUEL	4,474.31
44.0800.8010.5966	US BANK VOYAGER FLEET SYS	DFT0002910	07/11/2025	6/24 TRANSPO FUEL	828.98
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002911	05/20/2025	INVOICE UNDER PAYMENT CORRECTION/ 4.30.25	5.00
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002912	07/15/2025	RATE PLAN 23047	2,248.51
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002912	07/15/2025	RATE PLAN 685	10,369.22
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002912	07/15/2025	RATE PLAN 27216	21,702.32
01.0000.0000.2021	CALPERS RETIREMENT	DFT0002912	07/15/2025	SERVICE CREDIT PURCHASE/ A. O	155.77
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002913	07/15/2025	MAY-JUNE'25 RATE PLAN 27216	225.17
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002914	07/21/2025	6/30-7/29/25 INTERNET SVCS/ 1819 CENTRAL	101.23
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002915	07/11/2025	PPE 7/5/25 FEDERAL	26,440.37
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002915	07/11/2025	PPE 7/5/25 MEDICARE	9,283.60
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002915	07/11/2025	PPE 7/5/25 FICA	39,695.80
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002916	07/14/2025	UI TAX WTHD'G	1,032.67
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002916	07/14/2025	TNG TAX WTHD'G	51.63
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002916	07/14/2025	STATE WTHD'G	9,344.13

01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002917	07/15/2025	EMPLOYEE BEFORE TAX	2,765.00
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002917	07/15/2025	EMPLOYER MATCH	3,888.75
01.0000.0000.2235	EMPOWER RETIREMENT, LLC	DFT0002917	07/15/2025	EMPLOYEE AFTER TAX	1,250.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002918	07/11/2025	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002918	07/11/2025	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002918	07/11/2025	CASE 200000002135289	429.50
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002919	07/21/2025	JUNE'25 2028 CENTRAL AVE	380.07
02.0170.1760.5537	SOUTHERN CALIFORNIA EDISON	DFT0002920	07/21/2025	5/15-6/15/25 STREET LIGHTS	1,970.49
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ COUNCIL HOTEL CHARGES	664.01
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF INDIAN WELLS/ HOTEL CHARGES	1,121.88
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	15.98
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	20.98
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	24.10
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	33.71
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ MEAL CHARGES	29.65
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	39.98
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF INDIAN WELLS/ MEAL CHARGES	216.61
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC L. VEGAS CONF/ FLIGHT CHARGES	102.99
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CALED CONF/ HOTEL CHARGES	529.70
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COUNCIL MEETING PREP W/ MAYOR	51.26
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA ANNUAL CONF/ MEAL CHARGES	24.66
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ MEAL CHARGES	94.07
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ZOOM.US-SUBSCRIPTION	363.90
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	LA TIMES - SUBSCRIPTION	16.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY TILES - COMMUNITY PROMOS	181.68
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ COMM DIRECTOR HOTEL CHARGES	270.98
68.0900.9000.5968	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AERIAL/PIPELINE CROSSING PLAN CK#407	1,082.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ TRANSPORTATION CHARGES	19.97
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ HOTEL CHARGES	270.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF ANNUAL/ HOTEL CHARGES	1,490.58
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ TRANSPORTATION CHARGES	3.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA CONFERENCE/ TRANSPORTATION	15.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ TRANSPORTATION CHARGES	10.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ TRANSPORTATION CHARGES	3.00
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COMM SVCS DEPT SUPPLIES	174.95
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	10.96
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	REC CLASS SUPPLIES	269.39
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	541.17
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	96.18
01.0100.1050.5940	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ADMIN PROFESSIONALS DAY/ ORCHID & GIFT CARD	141.15
01.0150.1505.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COMMISSION BOOTH SUPPLIES	50.72
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY CELL PHONE SUPPLIES	17.66
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPOTIFY MONTHLY SUBSCRIPTION	19.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DISNEY + ANNUAL SUBSCRIPTION	159.99
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FLAGS OF VALOR/ AD	4.29
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE ICLOUD SUBSCRIPTION	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE ICLOUD SUBSCRIPTION	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE ICLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE ICLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE ICLOUD SUBSCRIPTION	2.99
01.0151.1545.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	HYDRATION/ NIGHT MARKET	51.00

01.0160.1640.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	POOL SUPPLIES RETURN SHIPPING	54.24
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PUBLIC WORKS WEEK/ FOOD	1,000.00
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COUNCIL SUPPLIES	327.42
01.0170.1020.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 MSA TRAINING	515.00
01.0170.1020.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DONUTS/ PW TRAINING	52.00
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA ANNUAL CONF/ HOTEL CHARGES	587.18
01.0170.1710.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CIRCUIT BREAKERS/ CHALL CUBICLES	119.61
01.0170.1750.5962	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	J & B STOOL DIAGNOSTIC TABLET	3,211.74
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	29.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ HOTEL CHARGES	270.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	33.71
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ HOTEL CHARGES	1,242.93
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA CONF/ TRANSPORTATION CHARGES	14.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA CONF/ TRANSPORTATION CHARGES	18.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	50.52
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	31.69
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PHOTOSHOP MONTHLY SUBSCRIPTION	22.99
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SUPPLIES	16.80
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	OFFICE SUPPLIES	11.04
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	RED HAT PAINTING EVENT/ SUPPLIES	28.78
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	RED HAT PAINTING EVENT/ SUPPLIES	23.17
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DECORATING SUPPLIES/ SPECIAL EVENTS	20.97
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FOOD/ RED HATS SPECIAL EVENT	186.37
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	RED HAT PAINTING EVENT/ SUPPLIES	101.86
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SUPPLIES CREDIT	(17.63)
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PUNCH/ VOLUNTEER DINNER	25.98
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	VOLUNTEER DINNER ENTERTAINMENT	205.90
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MOTHERS DAY LUNCHEON SUPPLIES	257.64
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	VOLUNTEER DINNER SUPPLIES	332.29
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	96.21
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	105.19
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	40.04
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	38.54
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	18.93
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	9.39
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FRONT OFFICE SUPPLIES	135.63
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PROGRAM SUPPLIES	247.89
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PROGRAM SUPPLIES	60.11
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PROGRAM SUPPLIES	66.28
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PROGRAM SUPPLIES	284.11
01.0151.1541.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TBALL EQUIPMENT	75.31
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	BOXING EQUIPMENT (WRAPS)	330.76
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	348.53
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	372.75
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	170.61
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MEMORIAL DAY SUPPLIES	124.79
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY BIKE RIDE (BIKE)	107.56
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	(36.03)
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	(39.46)
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	(95.12)
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MEMORIAL DAY SUPPLIES	132.88

01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA CPR TRAINING LUNCH	225.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA HR ACADEMY CONF/ MEAL	55.10
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA CPR TRAINING LUNCH	172.39
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 SHRM TRAINING PARKING	136.89
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA CPR TRAINING BREAKFAST	55.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA CPR TRAINING BREAKFAST	54.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	4/29-5/1/25 JPIA HR ACADEMY CONF/ MEAL	35.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA HR ACADEMY CONF/ MEAL	33.23
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JPIA HR ACADEMY CONF/ BEVERAGE	6.47
01.0100.1050.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NOV'25 CALPERLA CONF/ REGISTRATION	825.00
01.0100.1050.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CALPERLA CONF/ HOTEL CHARGES	1,754.04
01.0100.1050.5914	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CALPELRA MEMBERSHIP	390.00
01.0100.1050.5918	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JOB ADVERTISEMENT/ ECON DEVELOPMENT	320.00
01.0100.1050.5918	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JOB ADVERTISEMENT/ ECON DEVELOPMENT	350.00
01.0100.1050.5918	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JOB ADVERTISEMENT/ ECON DEVELOPMENT & PW	360.00
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL OFFICE SUPPLIES	82.04
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL OFFICE SUPPLIES	88.12
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL SUPPLIES	47.25
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL SUPPLIES	29.23
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ FLIGHT CHARGES	28.01
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ FLIGHT CHARGES	68.00
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	32.33
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	42.75
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	20.85
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	21.68
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	144.77
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CITY COUNCIL MEETING/ MEALS	259.09
01.0100.1010.5914	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC YEARLY MEMBERSHIP	175.00
01.0100.1020.5405	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CHALL SUPPLIES	43.75
01.0100.1020.5405	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CHALL SUPPLIES	44.54
01.0100.1020.5405	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CHALL SUPPLIES	5.05
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DAY OF PRAYER EVENT SUPPLIES	37.63
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DAY OF PRAYER EVENT/ PENS	79.72
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COUNCIL SUPPLIES/ SGV COMPANY EMPLOYEE TNG	176.88
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	DAY OF PRAYER EVENT SUPPLIES	189.27
01.0170.1520.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FIRST AID KITS	88.58
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	BITLY.COM CREDIT	(2.06)
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ HOTEL REFUND	(633.79)
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	41.41
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	43.25
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ TRANSPORTATION CHARGES	107.15
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC CONF/ HOTEL CHARGES	1,378.92
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA SEMINAR/ HOTEL CHARGES	1,282.36
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC L. VEGAS CONF/ HOTEL CHARGES	255.11
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICSC L. VEGAS CONF/ HOTEL CHARGES	54.42
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	29.85
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA SEMINAR/ TRANSPORTATION CHARGES	24.95
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	19.80
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APPLE CLOUD SUBSCRIPTION	0.99
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	LA COUNTY FAIR/ SR EXCURSION TICKETS	751.00
01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MOTHERS DAY LUNCHEON GIVEAWAYS	141.03

01.0150.1530.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CINCO DE MAYO GIVEAWAYS	270.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	COFFEE/ NATIONAL DAY OF PRAYER	264.00
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SUPPLIES/ CI NUTR PRGM	368.06
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SUPPLIES/ CI NUTR PRGM	191.07
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TORTILLAS/ CI NUTR PRGM	27.50
01.0120.1210.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCAC ANNUAL CONF/ HOTEL CHARGES	711.18
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	93.29
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TINY TOTS/ PRGM SUPPLIES	9.94
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CRAFT SUPPLIES	13.79
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TINY TOTS/ PRGM SUPPLIES	15.23
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SUPPLIES	20.89
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	22.14
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CA SCIENCE CTR DEPOSIT/ SUMMER CAMP	25.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC SUPPLIES	27.63
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	58.10
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TINY TOTS/ BABY LAB SUPPLIES	67.71
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	87.38
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC SUPPLIES	101.27
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SUMMER CAMP EVENT DEPOSIT	400.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SUPPLIES/ SNACKS	464.92
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	REC CLASS SUPPLIES	153.23
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SNACKS	160.85
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC SUPPLIES	101.66
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	110.71
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SUPPLIES	139.88
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC SUPPLIES	150.06
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SUPPLIES	205.51
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	180.56
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUA & MCTR SUPPLIES	421.77
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	REC CLASS SUPPLIES	186.93
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC STAFF/ WSI TRAINING	310.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC STAFF/ WSI TRAINING	310.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	RED CROSS LIFEGUARD CERTIFICATION	191.80
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CPRS REC LEADER TRAINING	520.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AQUATIC STAFF/ WSI TRAINING	310.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	WSI TNG REGISTRATION/ REFUND	(365.00)
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	WSI TNG REGISTRATION/ REFUND	(365.00)
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AMERICAN RED CROSS CERTIFICATIONS	329.00
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	WSI TNG REGISTRATION/ REFUND	(365.00)
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	PRGM SUPPLIES	86.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	AFTER SCHOOL PRGM SUPPLIES	23.22
01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	YOUTH SPORTS EQUIPMENT	175.70
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	BOXING EQUIPMENT	58.10
01.0151.1542.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	BOXING OFFICIAL/ FOOD	52.05
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	396.09
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	362.13
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES/ DRY CLEANING	370.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FOOD/ FLAGS OF VALOR EVENT	356.02
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	210.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER SUPPLIES	172.32
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	FOOD/ NATIONAL DAY OF PRAYER	150.07

01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NATIONAL DAY OF PRAYER/ BEVERAGES	106.36
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	SPECIAL EVENT SUPPLIES	925.70
01.0151.1545.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	NIGHT MARKET SUPPLIES	77.49
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APR'25 STAMPLI CHARGES	1,935.50
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	APR'25 INTERNET SVCS	327.04
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	3/3-4/2/25 CITY CELL PHONES	4,551.16
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICLOUD STORAGE MONTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICLOUD STORAGE MONTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ICLOUD STORAGE MONTHLY CHARGE	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TELENYX PLATFORM	119.39
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	TELENYX PLATFORM	87.22
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	CCCA SEMINAR/ TRANSPORTATION CHARGES	11.99
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA SEMINAR/ TRANSPORTATION CHARGES	28.63
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	28.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC L. VEGAS/ HOTEL CHARGES	295.92
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	16.31
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 CCCA SEMINAR/ HOTEL CHARGES	1,672.97
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	5.00
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	JULY'25 BISNOW SUMMIT	179.22
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ADOBE CLOUD APPS SUBSCRIPTION	599.85
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002921	06/13/2025	ADOBE CLOUD APPS SUBSCRIPTION	599.85
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002922	07/24/2025	7/7-8/6/25 2028 CENTRAL AVE	145.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002923	07/22/2025	7/1-8/1/25 1415 SANTA ANITA AVE	79.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002924	07/22/2025	7/1-8/1/25 1900 CENTRAL AVE	119.85
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1500 CENTRAL AVE	1,302.93
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1556 CENTRAL AVE	373.41
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1450 LIDCOMBE AVE	153.89
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1530 CENTRAL AVE	149.55
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1824 CENTRAL AVE	90.87
01.0170.1730.5705	SO CAL GAS	DFT0002925	07/24/2025	6/16-7/16/25 1900 CENTRAL AVE	36.52
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002926	07/23/2025	6/10-7/10/25 1459 SANTA ANITA AVE	453.07
01.0000.0000.2225	AFLAC WORLDWIDE HEADQUARTERS	DFT0002927	07/28/2025	JULY'25 INSURANCE	994.56
01.0000.0000.2250	CALPERS	DFT0002928	07/25/2025	ACTIVE EMPLOYEE PREMIUM	102,474.04
01.0100.1050.5941	CALPERS	DFT0002928	07/25/2025	ADMIN FEE/ RETIRED	5.69
01.0100.1050.5941	CALPERS	DFT0002928	07/25/2025	ADMIN FEE/ ACTIVE	81.98
01.0100.1050.5945	CALPERS	DFT0002928	07/25/2025	EMPLOYER SHARE/ RETIRED PREMIUM	1,264.00
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002929	07/28/2025	7/9-8/8/25 INTERNET SVCS/ 1450 LIDCOMBE	106.24
01.0000.0000.2260	DELTA DENTAL OF CALIFORNIA	DFT0002930	07/25/2025	AUGUST'25 DENTAL INSURANCE	6,986.20
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1660 DURFEE AVE	579.19
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1502 PECK RD	408.91
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1710 DURFEE AVE	259.52
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1628 DURFEE AVE	299.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1109 PECK RD	230.87
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 FARNDON-PECK	74.77
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1222 PECK RD	357.29
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 THIENES/ PARKWAY	26.92
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002931	07/30/2025	6/9-7/9/25 1508 PECK RD	242.46
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0002932	07/25/2025	JULY'25 ARMORED SVCS	213.92
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002933	07/25/2025	ADJUSTMENT	8.92
01.0000.0000.2255	VISION SERVICE PLAN	DFT0002933	07/25/2025	AUGUST'25 VISION INSURANCE	927.84
01.0000.0000.2224	WASHINGTON NATIONAL INSURANCE CO	DFT0002934	07/25/2025	JULY'25 SUPPLEMENTAL LIFE INSURANCE	2,148.80

01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002935	07/31/2025	7/16-8/15/25 CABLE & INTERNET SVCS/ CHALL	350.13
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002936	07/31/2025	6/16-7/16/25 1556 CENTRAL AVE	2,762.39
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002937	07/31/2025	6/16-7/16/25 1530 CENTRAL AVE	3,002.06
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002938	07/31/2025	6/16-7/16/25 1824 CENTRAL AVE	1,118.55
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002939	07/31/2025	6/16-7/16/25 1415 SANTA ANITA AVE	1,720.00
01.0130.1330.5950	XEROX CORPORATION	DFT0002940	07/31/2025	6/30-7/29/25 COPIER LEASE	1,554.99
01.0130.1330.5950	XEROX CORPORATION	DFT0002941	07/31/2025	6/30-7/29/25 COPIER LEASE	283.91
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002942	07/25/2025	RATE PLAN 27216	587.70
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002943	07/25/2025	RATE PLAN 685	10,369.95
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002943	07/25/2025	RATE PLAN 23047	2,317.48
01.0000.0000.2020	CALPERS RETIREMENT	DFT0002943	07/25/2025	RATE PLAN 27216	22,084.85
01.0000.0000.2021	CALPERS RETIREMENT	DFT0002943	07/25/2025	SERVICE CREDIT PURCHASE/ A. O	155.77
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002944	07/18/2025	PPE 7/19/25 FICA FINAL	55.78
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002944	07/18/2025	PPE 7/19/25 MEDICARE FINAL	13.04
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002945	07/25/2025	PPE 7/19/25 FEDERAL	25,712.69
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002945	07/25/2025	PPE 7/19/25 FICA	38,764.46
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002945	07/25/2025	PPE 7/19/25 MEDICARE	9,066.02
01.0130.1310.5406	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002946	07/18/2025	2ND QRT'25	0.04
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002947	07/21/2025	TNG TAX WTHD'G	0.45
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002947	07/21/2025	UI TAX WTHD'G	9.00
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002948	07/25/2025	TNG TAX WTHD'G	55.17
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002948	07/25/2025	UI TAX WTHD'G	1,103.92
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002948	07/25/2025	STATE WTHD'G	9,135.91
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002949	07/28/2025	EMPLOYER MATCH	3,913.75
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002949	07/28/2025	EMPLOYEE BEFORE TAX	2,640.00
01.0000.0000.2235	EMPOWER RETIREMENT, LLC	DFT0002949	07/28/2025	EMPLOYEE AFTER TAX	1,250.00
01.0000.0000.2355	EMPOWER RETIREMENT, LLC	DFT0002949	07/28/2025	EMPLOYEE LOAN REPAYMENT	1,259.44
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002950	07/25/2025	CASE 200000002135289	429.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002950	07/25/2025	CASE 1457313	402.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002950	07/25/2025	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002950	07/25/2025	CASE 200000002163990	359.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002951	08/05/2025	6/10-7/10/25 2018 DURFEE AVE	265.71
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002951	08/05/2025	6/10-7/10/25 11016 GOMEZ PALACIO DR	24.97
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002951	08/05/2025	6/10-7/10/25 1903 DURFEE AVE	142.82
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002951	08/05/2025	6/10-7/10/25 1926 DURFEE AVE	461.23
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002952	08/06/2025	6/16-7/16/25 2004 ROSEMEAD BLVD	25.20
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002953	08/06/2025	6/16-7/16/25 2218 ROSEMEAD BLVD	143.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1707 N MERCED AVE	25.11
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 MERCED N/W SANTA ANITA	63.07
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 2000 SANTA ANITA AVE	92.68
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 10452 RUSH ST	104.25
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 N/E MERCED SANTA ANITA	183.93
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 2022 N CENTRAL AVE	144.70
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1819 N MERCED AVE	236.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1900 CENTRAL AVE	231.24
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1500 N CENTRAL AVE	1,635.55
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1824 CENTAL AVE	1,040.69
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1556 CENTRAL AVE	532.56
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 N LERMA/MILLET	255.44
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1652 TYLER AVE	264.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1819 N CENTRAL AVE	307.46

01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1530 CENTRAL AVE	324.72
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002954	08/05/2025	6/12-7/15/25 1415 SANTA ANITA	422.86
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002955	08/05/2025	6/11-7/14/25 1450 LIDCOMBE AVE	566.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002956	08/05/2025	6/11-7/14/25 1675 DURFEE AVE	195.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002957	08/07/2025	6/17-7/17/25 2464 ROSEMEAD BLVD	288.94
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002958	08/07/2025	6/17-7/17/25 2620 ROSEMEAD BLVD	144.11
01.0170.1730.5705	SO CAL GAS	DFT0002959	08/07/2025	6/30-7/30/25 1415 SANTA ANITA AVE	11.65
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002960	08/07/2025	PPE 8/2/25 FEDERAL	26,446.84
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002960	08/07/2025	PPE 8/2/25 FICA	40,210.24
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002960	08/07/2025	PPE 8/2/25 MEDICARE	9,404.12
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002961	08/08/2025	TNG TAX WTHD'G	53.20
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002961	08/08/2025	UI TAX WTHD'G	1,064.37
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002961	08/08/2025	STATE WTHD'G	9,382.54
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002962	08/08/2025	EMPLOYER MATCH	3,913.75
01.0000.0000.2230	EMPOWER RETIREMENT, LLC	DFT0002962	08/08/2025	EMPLOYEE BEFORE TAX	2,865.00
01.0000.0000.2235	EMPOWER RETIREMENT, LLC	DFT0002962	08/08/2025	EMPLOYEE AFTER TAX	1,250.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002963	08/08/2025	CASE 200000002135289	429.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002963	08/08/2025	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002963	08/08/2025	CASE 1457313	402.50
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002964	08/12/2025	6/27-7/29/25 2144 TYLER AVE	15.44
01.0160.1630.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SUPPLIES FOR SINK REPAIR	147.10
01.0160.1640.5425	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	POOL SUPPLIES	99.32
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	POOL SUPPLIES	164.92
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	PAINT FOR TRASH CANS	132.33
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	HAND DRYER BREAKERS	70.50
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	LAWN INSECT KIILER	44.07
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SHELVING REFUND	(61.18)
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SHELVING	2,149.23
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SOD/ CHALL	79.46
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SHELVING	110.08
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	FRAMING ANGLE ANCHORS	31.12
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SUPPLIES FOR NEW OFFICES	185.65
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	CLEANING SUPPLIES	134.68
02.0170.1760.5545	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	PAINTING SUPPLIES	193.61
15.0450.4510.6025	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SUPPLIES TO REPAIR DAMAGED FASCIA	300.63
15.0450.4510.6025	HOME DEPOT CREDIT SERVICES	DFT0002965	07/28/2025	SUPPLIES TO REPAIR DAMAGED FASCIA	892.67
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002966	08/13/2025	JULY'25 STREET LIGHTS	3,524.48
02.0170.1760.5725	SOUTHERN CALIFORNIA EDISON	DFT0002967	08/13/2025	JULY'25 STREET LIGHTS	5,063.05
02.0170.1760.5550	ATHENS SERVICES	DFT0002968	08/18/2025	AUG'25 STREET SWEEPING	7,499.17
01.0170.7020.5406	BLUETRITON BRANDS INC	DFT0002969	08/15/2025	AUG'25 WATER SVCS	36.47
01.0130.1310.5215	CALPERS RETIREMENT	DFT0002970	08/13/2025	SOCIAL SECURITY ADMIN 218/ ANNUAL FEE	270.00
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002971	08/19/2025	7/30-8/29/25 INTERNET SVCS/ 1819	101.23
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002972	08/13/2025	FINAL FEDERAL PPE 8/16/25	4.36
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002972	08/13/2025	FINAL MEDICARE PPE 8/16/25	45.88
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002972	08/13/2025	FINAL FICA PPE 8/16/25	196.20
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0002973	08/15/2025	FINAL FEDERAL PPE 8/16/25	5,021.71
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002973	08/15/2025	FINAL FICA PPE 8/16/25	6,695.10
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0002973	08/15/2025	FINAL MEDICARE PPE 8/16/25	1,565.78
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002974	08/13/2025	FINAL TNG WTHD'G	1.58
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002974	08/13/2025	FINAL UI TAX WTHD'G	31.64
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002975	08/15/2025	FINAL UI TAX WTHD'G PPE 8/16/25	440.62

01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002975	08/15/2025	FINAL TNG WTHD'G PPE 8/16/25	22.01
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0002975	08/15/2025	FINAL STATE WTHD'G PPE 8/16/25	2,055.56
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0002976	08/15/2025	CASE 1457313 FINAL	402.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1450 LIDCOMBE AVE	428.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1819 CENTRAL AVE	1,135.01
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1341 ISLAND/ SANTA ANITA	50.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1500 CENTRAL AVE	1,110.39
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1556 CENTRAL AVE	466.41
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1402 LERMA	5,215.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1415 SANTA ANITA AVE	1,154.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1530 CENTRAL AVE	446.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002977	08/19/2025	6/24-7/24/25 1450 LIDCOMBE AVE	8,793.86
01.0130.1310.5280	SECTRAN SECURITY INC.	DFT0002978	08/19/2025	AUG'25 ARMORED SVCS	214.78
02.0170.1760.5537	SOUTHERN CALIFORNIA EDISON	DFT0002979	08/19/2025	6/16-7/16/25 STREET LIGHTS	1,881.88
01.0100.1020.5916	QUADIENT LEASING USA, INC.	DFT0002980	08/20/2025	5/14-6/12/25 POSTAGE CHARGES	229.46
01.0100.1020.5916	QUADIENT LEASING USA, INC.	DFT0002980	08/20/2025	6/18-7/10/25 POSTAGE CHARGES	2,478.38
01.0100.1020.5916	QUADIENT LEASING USA, INC.	DFT0002980	08/20/2025	7/14-8/13/25 POSTAGE CHARGES	322.70
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002981	08/21/2025	8/1-9/1/25 1415 SANTA ANITA AVE	79.90
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	DFT0002982	08/21/2025	8/1-9/1/25 1900 CENTRAL AVE	119.85
02.0170.1760.5966	US BANK VOYAGER FLEET SYS	DFT0002983	08/21/2025	6/24-7/24/25 CODE/PSO FUEL	1,757.84
37.0670.6720.5966	US BANK VOYAGER FLEET SYS	DFT0002983	08/21/2025	6/24-7/24/25 PW FUEL	4,288.40
44.0800.8010.5966	US BANK VOYAGER FLEET SYS	DFT0002983	08/21/2025	6/24-7/24/25 TRANSPO FUEL	853.07
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JULY'25 ICA CONF/ REGISTRATION	950.00
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONFERENCE/ MEALS	128.64
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	L.VEGAS ICSC CONF/ PARKING	120.00
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONFERENCE/ HOTEL CHARGES	115.65
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONFERENCE/ MEALS	32.05
01.0100.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONFERENCE/ MEALS	7.47
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MTG PREP/ MEAL	64.42
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MTG PREP/ MEAL	46.56
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MTG PREP/ MEAL	35.64
01.0100.1020.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MTG/ MEALS	299.68
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ZOOM.US-SUBSCRIPTION	363.90
01.0100.1020.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	LA TIMES - SUBSCRIPTION	16.00
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SYMPATHY FLOWERS	318.86
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SYMPATHY FLOWERS	141.69
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SYMPATHY FLOWERS	80.67
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	EMPLOYEE RECOGNITION PRGM SUPP	2.77
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	EMPLOYEE RECOGNITION PRGM SUPP	48.99
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PW DEPARTMENT SUPPLIES	26.77
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PW DEPARTMENT SUPPLIES	38.75
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	14.55
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	14.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	15.92
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	36.70
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	37.98
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	43.56
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JULY'25 ICA SEMINAR/ REGISTRATION	950.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	3.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF L.VEGAS/ HOTEL CHARGES	394.38
01.0100.1050.5940	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	EMPLOYEE RECOGNITION/ PASTRIES	91.12

01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MINI CENTER AFTER SCHOOL SUPPLIES	86.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PROGRAM SUPPLIES	144.00
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	REC PROGRAM SUPPLIES	175.81
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT SUPPLIES	74.76
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT SUPPLIES	43.00
01.0160.1630.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MINI CENTER SUPPLIES	373.05
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	P.W APPRECIATION LUNCH/ DRINKS	66.08
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	P.W APPRECIATION LUNCH/ FOOD	59.54
01.0150.1515.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	COMMISSIONER POLO & JACKET	103.54
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPOTIFY MONTHLY SUBSCRIPTION	19.99
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICLOUD STORAGE MONTHLY CHARGE	2.99
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ACTIVENET TEST TRANSACTION	1.03
01.0151.1541.5956	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPORT UNIFORMS	434.90
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	9.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	9.99
01.0151.1545.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NIGHT MARKET SUPPLIES	21.14
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SAMS CLUB/ RENEWAL	55.25
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	COUNCIL SUPPLIES	335.32
01.0170.1020.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	GOSMA/ JUNE 25 TRAINING	180.25
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SMOKE BBQ CATERING/ P.W WEEK	2,736.71
01.0170.1710.5420	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ONE BEAT CPR/ BATTERY PACK	201.00
01.0170.1710.5520	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	GARDEN VIEW/ SOD	331.92
01.0170.1770.5525	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AMERICAN CARRIER/ VEHICLE MTNC	97.39
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ PARKING CHARGES	87.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JULY'25 ICA SEMINAR/ REGISTRATION	950.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC L. VEGAS/ TRANSPORTATION	36.26
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	37.96
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ HOTEL CHARGES	394.38
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ HOTEL CREDIT RFND	(113.26)
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PHOTOSHOP MONTHLY SUBSCRIPTION	22.99
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUPPLIES/ BINGO SOCIAL	178.00
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FATHERS DAY DECOR	76.33
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FLOWER/ AURORAS SOCIAL	32.03
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT DECOR	47.54
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FATHERS DAY DECOR	57.32
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT DECOR	130.93
01.0150.1530.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICE CREAM/ SOCIAL	105.66
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUPPLIES/ WOMENS TEA PARTY	361.60
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUPPLIES/ WOMENS TEA PARTY	41.88
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FLOWERS/ COUNTY EVENT	31.84
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUPPLIES/ WOMENS TEA PARTY	16.79
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BARBER SHOP SUPPLIES	11.06
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PICTURES	7.17
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CREDIT REFUND	(23.17)
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BARBER SHOP SUPPLIES	32.63
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	OFFICE SUPPLIES	54.25
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NUTR PRGM SUPPLIES	282.22
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NUTR PRGM SUPPLIES	32.49

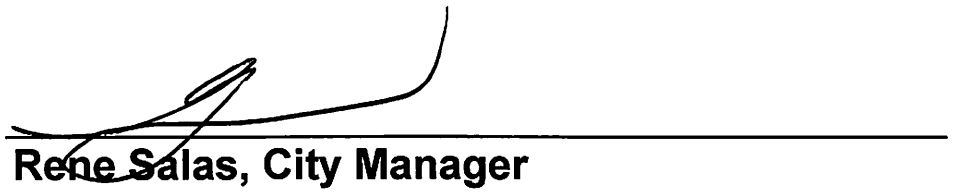
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NUTR TABLE CLOTHS	92.00
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NUTR PRGM SUPPLIES	233.54
01.0150.1515.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MILITARY BANCHES FLAGS	87.27
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	TIMECARDS	56.67
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	151.96
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	31.54
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	11.06
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	9.56
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PLOTTER INK	2,259.30
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	(30.50)
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FRONT OFFICE SUPPLIES	93.08
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR FOOD SUPPLIES	27.27
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BOXING EQUIPMENT	53.04
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BOXING EQUIPMENT	183.21
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BOXING EQUIPMENT	187.12
01.0151.1542.5499	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BOXING EQUIPMENT	255.78
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY SUPPLIES	(23.16)
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPC EVNTS PROPANE REFILL	22.62
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPC EVNTS FACE PAINTING SUPPLIES	30.98
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY SUPPLIES	37.80
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPC EVNTS FACE PAINTING SUPPLIES	80.67
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY SUPPLIES	99.05
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY SUPPLIES	(51.20)
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	7/2025-7/202 6 MOTION PICTURE LICENSE	1,228.44
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY SUPPLIES	85.32
01.0100.1050.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	GIFT CARD/ OUTSIDE PANELIST	50.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	PLAYGROUND SFTY TRN/ MEAL	42.85
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BIG 4 TRAINING/ BFAST	43.95
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CPR TRN MEETING MEALS	553.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FIRST RESPONDER OPERATION TNG/ LUNCH	19.14
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 CUSTOMER SERVICE TNG BFAST	16.64
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	2025 CALPRS EDU FORUM/ REGISTRATION	549.00
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FIRST RESPONDER OPERATION TNG/ BFAST	41.95
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CPR TRN MEETING MEALS	82.31
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FIRST RESPONDER OPERATION TNG/ LUNCH	119.54
01.0100.1050.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FIRST RESPONDER OPERATION TNG/ LUNCH	134.92
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	COUNCIL SUPPLIES	35.75
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL BDAY CAKE	48.85
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MEETING/ MEALS	227.72
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	RIO HONDO FOUNDATION EVENT/ COUNCIL	540.27
01.0100.1010.5912	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CITY COUNCIL MEETING/ MEALS	32.65
01.0100.1040.5922	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACKS/ INTERNSHIP ORIENTATION	108.93
01.0170.1020.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CHALL SUPPLIES	277.19
01.0000.0000.1999	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	EMPLOYEE REIMBURSEMENT	91.47
01.0100.1010.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SGV NEWS DIGITAL APP	3.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ PARKING CHARGES	120.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	42.26
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	36.52
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	20.71
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	20.46
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ HOTEL CHARGES	996.13

01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JULY'25 ICA CITIES REGISTRATION	950.00
01.0000.0000.1999	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	EMPLOYEE REIMBURSEMENT	458.97
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	28.91
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ PARKING CHARGES	75.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JULY'25 NALEO CONF/ FLIGHT CHARGES	458.97
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ HOTEL CHARGES	645.07
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC L. VEGAS/ TRANSPORTATION	23.92
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	APPLE CLOUD SUBSCRIPTION	0.99
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CRAFT SUPP & GIVEAWAYS	321.14
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	POOL TOURNAMENT REFRESHMENTS	26.79
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUPPLIES FOR SOCIAL	29.88
01.0150.1530.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FATHER'S DAY SPIRIR WEEK RAFFLE	175.95
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CI NUTRITION SUPPLIES	256.94
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NUTRITION SUPPLIES	115.04
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CI NUTRITION SUPPLIES	23.94
06.0300.3010.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CI NUTRITION SUPPLIES	64.32
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPP/ REFUND	(179.66)
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPPLIES	179.66
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPPLIES	185.84
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPPLIES	206.25
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPPLIES	48.00
06.0300.3020.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CII EMERGENCY MEAL SUPPLIES	24.35
44.0800.8010.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CTAA EXPO CONF/ HOTEL CHARGES	642.55
44.0800.8010.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE'25 CTAA EXPO CONF/ REGISTRATION	750.00
44.0800.8010.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CTAA EXPO CONF/ HOTEL CHARGES	98.86
01.0120.1210.5914	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CMCA MEMBERSHIP	250.00
01.0150.1505.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	WOMENS COMMISSION SUPPLIES	126.66
01.0150.1505.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	WOMENS COMMISSION SUPPLIES	180.72
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	130.66
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	516.62
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPARTMENT SUPPLIES	631.59
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	63.66
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPARTMENT SUPPLIES CREDIT	(8.75)
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	12.65
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPARTMENT SUPPLIES	31.00
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	146.11
01.0150.1540.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CCTR DEPARTMENT SUPPLIES	173.69
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE REC CLASS SUPPLIES	55.38
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE REC CLASS SUPPLIES	9.96
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE REC CLASS SUPPLIES	23.63
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	24.79
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	140.04
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FOOD CRAFT SUPPLIES	34.09
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	48.20
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE REC CLASS SUPPLIES	190.99
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	83.79
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	JUNE REC CLASS SUPPLIES	75.12
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	38.75
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SUMMER CAMP SUPPLIES	75.18
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	NTP AFTER SCHOOL PRGM SUPPLIES	31.33
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	CPR/ JPIA TRAININGS	244.56

01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AQUATICS WSI CERTIFICATION CLASS	310.00
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01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	STAFF TRAINING SUPPLIES	12.76
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	YOUTH SPORT FOOD SUPPLIES	49.00
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	YOUTH SPORT FOOD SUPPLIES	54.86
01.0151.1541.5440	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	YOUTH SPORT FOOD SUPPLIES	14.99
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	54.34
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	199.18
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	40.77
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	305.61
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	165.72
01.0151.1541.5490	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SNACK BAR SUPPLIES	136.58
01.0110.1110.5633	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY EVENT/ FOOD	1,162.88
01.0110.1110.5633	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	DEPUTY DAY EVENT/ SUPPLIES	48.55
01.0150.1540.5431	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	AFTER SCHOOL PRGM SUPPLIES	3.59
01.0150.1540.5908	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FOOD/ STAFF TRAINING	240.05
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01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BBALL CAMP SUPPLIES	545.97
01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	T-BALL BANQUET SUPPLIES	225.01
01.0151.1541.5430	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	T-BALL BANQUET SUPPLIES	540.19
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MEMORIAL DAY FLOWERS	531.60
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BANNER STAND/ STATE OF THE CITY	784.70
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT SUPPLIES	380.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MEMORIAL DAY EVENT/ FOOD	340.08
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	FLAGS OF VALOR/ EQUIP RENTALS	556.00
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MEMORIAL DAY EVENT/ FOOD	541.03
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MEMORIAL DAY EVENT/ SUPPLIES	122.94
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01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BIKE RIDE EVENT/ BIKES	208.53
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT SUPPLIES	18.24
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01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	SPECIAL EVENT SUPPLIES	44.27
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MEMORIAL DAY EVENT/ SUPPLIES	3.56
01.0151.1543.5952	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	BIKE RIDE EVENT/ SNACK	108.38
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 STAMPLI CHARGES	1,898.00
01.0130.1330.5215	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 INTERNET SVCS	327.04
01.0130.1330.5715	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	4/3-5/2/25 CITY CELL PHONES	4,226.63
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICLOUD STORAGE MONTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	TELENYX PLATFORM	132.39
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICLOUD STORAGE MONTHLY CHARGE	2.99
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICLOUD STORAGE MONTHLY CHARGE	9.99
01.0170.1020.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	TOLL CHARGE/ PW CONFERENCE TRAVEL	9.09
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ HOTEL CHARGES	596.17
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 CONF/ PARKING CHARGES	140.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	3.00
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	26.60
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONF/ TRANSPORTATION CHARGES	33.73
01.0100.1010.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC CONF/ TRANSPORTATION CHARGES	28.03
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MAY'25 ICSC L. VEGAS/ TRANSP CHARGES	10.41
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONFERENCE/ PARKING CHARGES	30.00
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONFERENCE/ PARKING CHARGES	80.00

01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONFERENCE/ REGISTRATION	125.00
01.0140.1430.5910	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ICSC CONFERENCE/ HOTEL CHARGES	248.18
01.0100.1050.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	HR/ POSTAGE CHARGE	10.99
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MICROSOFT SURFACE LAPTOPS	9,840.50
01.0130.1330.5406	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	MICROSOFT SURFACE LAPTOP	2,576.80
01.0130.1330.5932	U.S. BANK NATIONAL ASSOCIATION	DFT0002984	07/10/2025	ADOBE CLOUD APPS SUBSCRIPTION	295.91
01.0130.1330.5215	CHARTER COMMUNICATIONS HOLDINGS, LLC	DFT0002985	08/26/2025	8/7-9/6/25 2028 CENTRAL AVE	145.00
01.0151.1543.5430	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SPECIAL EVENT SUPPLIES	50.79
01.0151.1545.5499	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SUPPLIES FOR NIGHT MARKET	649.74
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	PAINT SUPPLIES	247.41
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	BATHROOM SUPPLIES	197.46
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	PAINT SUPPLIES	22.06
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	LIGHT BULBS	70.63
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SUPPLIES FOR POOL LOCKER	173.67
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	TOILET REPLACEMENT	230.28
01.0160.1660.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	LOCKS	25.38
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	TOOLS TO REPAIR HOSE	8.70
01.0170.1020.5962	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	COMPOST SPREADERS	553.69
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	TAPE	23.01
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SUPPLIES	57.42
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SUPPLIES	767.11
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	CLEANING SUPPLIES	255.39
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	SUPPLIES	81.28
01.0170.1740.5435	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	LYSOL WIPES	49.66
01.0170.1750.5505	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	LANDSCAPE TOOLS	12.80
02.0170.1760.5962	HOME DEPOT CREDIT SERVICES	DFT0002986	08/26/2025	TOOLS	151.99
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1900 CENTRAL AVE	36.81
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1824 CENTRAL AVE	94.07
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1556 CENTRAL AVE	397.95
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1500 CENTRAL AVE	1,885.52
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1450 LIDCOMBE AVE	14.79
01.0170.1730.5705	SO CAL GAS	DFT0002987	08/26/2025	7/16-8/15/25 1530 CENTRAL AVE	151.32
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0002988	08/26/2025	7/11-8/10/25 1459 SANTA ANITA AVE	442.71
				Grand Total	**4,045,757.69**

Authorization Signatures



For **Rene Salas, City Manager**

Masami Higa, Director of Finance

City Council Agenda Report
Agenda Item No. 7.b.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-073, AMENDING THE CITY OF SOUTH EL MONTE'S PURCHASING MANUAL

SUMMARY: Purchasing Manual Amendment

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-073 amending the City of South El Monte's Purchasing Manual.

FISCAL/FINANCIAL IMPACT: No fiscal impact.

DISCUSSION: From time-to-time, the City amends its Purchasing Ordinance, and its administrative procedures, or Purchasing Manual, adopted by resolution:

1. On December 8, 2015, the City adopted Ordinance No. 1199 amending Chapter 3.16 of the South El Monte Municipal Code regarding the purchasing of supplies, equipment, and services.
2. On March 8, 2016, the City adopted Resolution No. 16-17 adopting a Purchasing Manual, which served as the administrative procedure to carry out the intent of Ordinance 1199.
3. On May 6, 2025, the City adopted Ordinance No. 1282 amending Chapter 3.16 to update certain outdated language and to fix the City Manager's approval threshold to $50,000.
4. Staff now recommends City Council adopt Resolution No. 25-073 amending the City of South El Monte's Purchasing Manual accordingly.

In the updated Purchasing Manual (**Attachment A**), additional improvements were made as follows:

1. Purpose of the Manual was clarified by referencing the Political Reform Act of 1974 and Government Code Section 87500.

2. Instead of using terms such as "Purchasing", "Purchasing Office", or "Purchasing Officer", the updated Manual uses the terms "Director of Finance" and "Finance Department".
3. Instead of using terms such as "City", "Project Manager", or "Staff', the updated Manual uses the term "Department Directors and his or her designees" as the responsible party.
4. Definitions were added for "Competitive Bidding" and "Competitive Selection".
5. Definitions were added for "Request for Proposal", "Request for Information", and "Request for Qualifications".
6. Approval thresholds for Supplies, Equipment, and Non-Professional Services, and for Professional Services contracts were revised. The approval threshold for the City Manager was fixed at $50,000; the Director of Finance's approval threshold was reduced from $15,000 to $10,000, and the approval thresholds for other Department Directors were increased from $2,500 to $10,000, but must have been provided for in the applicable Department budget prior to the beginning of the fiscal year.
7. All agreements must be in written form reviewed by the City Attorney and approved by the City Manager, with enumerated exceptions.
8. The updated Manual specifies that Competitive Bidding is used to procure Supplies, Equipment, and Non-Professional Services, and is revised to require 3 written quotes for purchases under $10,000 in value, 5 written quotes for purchases between $10,000 and $50,000 in value, and a formal bid for purchases over $50,000 in value.
9. The updated Manual specifies that Competitive Selection is used to procure Professional Services, and has been revised to require 3 written quotes for purchases under $10,000 in value, 5 written quotes for purchases between $10,000 and $50,000 in value, and a Request for Proposal for purchases over $50,000 in value.
10. Change orders/amendments to contracts for Supplies, Equipment, and Non-Professional Services and for Professional Services with a total cost under $50,000 may be approved by the City Manager. City Council approval is required for change orders/amendments to contracts for Professional Services with a total cost over $50,000.
11. Appeals of rejections of bids for Public Works contracts with a value of $125,000 or higher are first reviewed and decided by the City Manager. However, the City Manager’s decision may be appealed to City Council.
12. Previous restrictions regarding frequency and timing of payments to consultants have been removed.

Staff believes the above improvements will enhance:

1. Transparency
2. Accountability
3. Deterrence of waste, fraud, and abuse
4. Clarify approval thresholds or reduce misunderstanding of the roles and responsibilities of the parties involved

Staff recommends City Council adopt Resolution No. 25-073 amending the City of South El Monte's Purchasing Manual.

ATTACHMENT(S):

A. Resolution No. 25-073
B. Exhibit A to Resolution No. 25-073 Purchasing Manual

ATTACHMENT A

RESOLUTION NO. 25-073

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AMENDING THE PURCHASING MANUAL

WHEREAS, on May 6, 2025, the City Council adopted Ordinance No. 1282 amending Chapter 3.16 of the South El Monte Municipal Code regarding the purchase of supplies, equipment, and services; and

WHEREAS, the Purchasing Manual serves as the City Manager's Administrative Procedures to carry out the intent of Ordinance No. 1282; and

WHEREAS, the Purchasing Manual is being amended to reflect the amendments adopted by Ordinance No. 1282.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The attached Purchasing Manual is hereby approved and adopted (Exhibit "A").

Section 2. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-073, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 2nd day of September 2025, and that said Resolution was adopted by the following vote:

AYES:	Councilmember(s):
NOES:	Councilmember(s):
ABSENT:	Councilmember(s):
ABSTAIN:	Councilmember(s):

_____
Adrian Garcia, MMC, City Clerk

EXHIBIT A
TO RESOLUTION NO. 25-073

CITY OF SOUTH EL MONTE
GROWING OUR FUTURE

Purchasing Manual

September 3, 2025

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CHAPTER 1 – OVERVIEW

Purpose

Two chapters within the South El Monte Municipal Code ("SEMMC") sets the purchasing policy of the City:

1. Chapter 3.16 Purchase of Supplies, Equipment, and Services

2. Chapter 3.18 Bidding Procedures – Public Project Contracts

This manual is intended to be the administrative procedures for carrying out the intent of the two chapters above.

Also, the user of this manual should note that there are other overarching laws applicable to government employees:

1. In accordance with the Political Reform Act of 1974, no employee or public official shall make, participate in making or in any way attempt to use his or her official position to influence a governmental decision in which he or she has a financial interest.

2. In accordance with Section 87500 of the California Government Code, certain designated employees are required to disclose economic interests and are prohibited from participating in decisions that may influence their financial interest.

Below are some questions and answers which may help the reader understand the purpose of this manual:

What are the goals of this Manual?

The Purchasing Manual ("Manual") documents the roles and responsibilities of the participants involved in the purchasing process of the City to maintain transparency and accountability.

Who is the Manual for?

The Manual are distributed to all City departments and should be used as a reference by anyone involved in the City's purchasing process. The SEMMC gives the City Manager, or his or her designee, the authority and responsibility for the purchase of supplies, equipment, and services. This Manual acts as the City Manager's administrative procedures to clarify who those designees are and their roles and responsibilities. The City Manager has designated certain authority and responsibility to the Director of Finance, City Clerk, Director of Public Works, and other Department Directors. This Manual clarifies their roles and responsibilities.

How often is the Manual updated?

The Manual is to be reviewed regularly and updated as needed. Official changes to the Manual are subject to written approval of the City Manager and the City Council.

What is the City's Purchasing Philosophy?

The City's purchasing philosophy is to procure goods and services that represent the best quality and value in an open and competitive market. The City promotes broad participation in the procurement process and invites businesses to register with the City to be notified of upcoming bids and proposals. Opportunities are advertised regularly through the City's website and other means to encourage a wide range of participation.

Applicability of this Manual When Grants Funds are Used

When grant funds are used, it is the Department Directors' responsibility to communicate with the grantor and other applicable departments within the City to ensure grant compliance.

Responsibilities of the Finance Department

Note: Historically, the City has used the terms "Purchasing", "Purchasing Office", and "Purchasing Officer" interchangeably. In this Manual update, such terms refer to the City's "Finance Department", for which the "Director of Finance" takes responsibility. Also, the prior Purchasing Manual used the terms "City", "Project Manager", and "staff" for having various roles and responsibilities. Those terms have been replaced with "Department Directors and designees" for clarification and identifiability, for which the Department Director takes responsibility over any of his or her designees.

The Finance Department is responsible for facilitating the City's procurement of supplies, equipment, and services. To carry out this responsibility, the Finance Department is routinely engaged in the following activities:

1. Recommend the execution of contracts for the purchase of supplies, equipment, and services.

2. Keep informed of the current developments concerning purchasing, prices, market conditions and new products and recommend revisions to purchasing procedures as needed.

3. Prescribe and maintain all forms and records necessary for the efficient operation of the purchasing system.

4. Coordinate the process with other departments for the inspection of supplies, equipment, and services to assure conformance to specifications.

5. Supervise the transfer of surplus supplies and equipment and the sale or disposal of them.

6. Maintain an up-to-date vendor list. Locate sources of supply, coordinate vendor relations, and evaluate vendor performance.

7. Assist other departments with research and recommendations in developing specifications; review specifications for completeness of information and ensure specifications are open and non-restrictive to encourage full competition.

8. Identify, evaluate, and utilize agreements that best meet the City's needs (i.e., contracts, cooperative purchases, blanket purchase orders, etc.).

The Director of Finance may delegate certain duties to a designee, provided the City Manager has approved the delegation. The Finance Department designee may be assigned the following roles or responsibilities:

1. Manage or coordinate the procurement of supplies, equipment, and services.

2. Negotiate purchases.

3. Score and/or interview vendors to identify the lowest responsive and responsible bidder.

4. Ensure full and open competition of all purchases; if sole source, ensure proper documentation is on file signed by the requesting Department Director.

5. Ensure that the purchase was budgeted, except in cases of urgency.

6. Make contract award recommendations.

7. Review documentation for compliance with laws or contractual requirements and report any deviations to help cure them.

8. Prepare and issue purchase orders.

9. Relieve purchase orders when an invoice is processed for payment.

10. Review open purchase orders at fiscal year-end to close them and ask each department of their need for any new open purchase orders for the new fiscal year.

Responsibilities of Department Directors

1. At the beginning of each fiscal year, provide an updated authorized signature list to the Finance Department designating the individuals who are delegated the authority to make purchases.

2. Department Directors and designees, may purchase supplies, equipment, and services independently of the Finance Department in accordance with the dollar thresholds established by this Manual. Departments must keep a record of such purchases and exercise prudence when obtaining quotes. All such purchases should be budgeted by the Department Directors before the fiscal year begins, approved by the City Manager, and adopted by the City Council.

3. Inspect all supplies, equipment, and services to ensure conformance with specifications, before approving the vendor invoice to be paid by the Finance Department.

4. Provide detailed and accurate specifications to ensure goods obtained are consistent with requirements and expectations.

5. Submit a Purchase Requisition Form with sufficient number of quotes attached to the Finance Department to generate a Purchase Order.

6. Inform the Finance Department of any vendor relations problems, shipping problems (i.e., damaged goods, late delivery, wrong items delivered, incorrect quantity delivered, etc.) when payment need to be delayed or stopped.

7. Minimize urgent purchases and sole source purchases and provide written justification signed by the Department Director when making such purchases.

8. Follow the bidding limits and procedures in this Manual.

9. Review all bids received against specifications and prepare a recommendation to City Council for award.

10. Notify vendors of award after formal approval by City Council.

Vendor Relations

It is in the City's best interest to maintain and promote good relations with vendors. City employees shall conduct their dealings with vendors in a professional manner and promote equal opportunity and demonstrate fairness, integrity, and courtesy.

The Finance Department maintains a list of vendors for purchases of supplies and equipment. The Public Works Department maintains a list of vendors for public works projects. If a City employee is contacted by a potential vendor, please refer them to the Finance Department or Public Works Department.

Department Directors and designees are expected to communicate with vendors to obtain quotes, develop contracts, obtain technical information, or obtain cost estimates for budgeting or purchasing purposes. Some of the standard methods the City uses are defined below:

- A Request for Proposal (RFP) is a request document that solicit written proposal from vendors, through a bidding process, to procure supplies, equipment, or services. To solicit vendor proposals in a transparent manner, the City posts it on its website and take other measures to reach a broader audience such as by posting it in a trade journal or directly reaching out to potential vendors.

- A Request for Information (RFI) is a request document to solicit written information about the capabilities of vendors.

- A Request for Qualifications (RFQ) is a request document to solicit written information about qualifications of vendors. It is used in the pre-qualification stage of the procurement process. Only those vendors who successfully respond to the RFQ will be included in the subsequent RFP.

Contracts

This Manual uses the terms “contract” and “agreement” interchangeably. It is intended that both terms have the same meaning. In general, all contracts should be reviewed as to form by the City Attorney and approved by the City Manager, with the following exceptions:

- Purchases of less than $2,500
- Utility bills, rents, and lease payments
- Purchases by credit card previously authorized by the City Manager, invoices for which must be delivered to the Director of Finance for approval of payment
- Payments to other Governmental Units
- Claims/Legal settlement payments
- Books
- Membership dues
- Debt service payments
- Employee benefit payments

Executed contracts and amendments shall be submitted to the City Clerk for final processing and official records keeping.

Local Preference

To promote economic development, maintain a healthy economic base, and encourage new businesses to move into the City, the City supports local businesses and employment which in turn promotes the City’s economic growth (SEMMC 3.16.140). The City Council has adopted procedures to be used in determining if a vendor can receive the local preference, and the amount of the local preference.

The local vendor preference is expressly made **inapplicable to:**

1. Bids for public projects as defined by Public Contracts Code Sections 20161 and 22002.

2. Bids funded by grants, which prohibit its use.

3. Contracts for professional and management services.

Ethical Standards and Conflict of Interest

A. Overview

The City is extremely sensitive to what constitutes unethical purchasing behavior or any appearance of it. The California Fair Political Practices Commission has set a specific dollar limit for government employee accepting any gifts from vendors. City employees are required to disclose their financial interest in companies doing business with the City, disclose whether a City employee is related to any present or former City employee, and prohibited from using any confidential information obtained while being employed by the City for one's personal gain.

Conflicts of interest occur when a conflict exists between the public interest and the private interest of a public official or employee. Conflicts of interest can also occur amongst individuals who have left government employment. When former public officials can exert undue influence over the purchasing process because of their past personal connections inside government, the situation is called "the revolving door." This term also applies to situations in which contractors have some influence over the government that would give them a competitive advantage.

B. Ethical Standards

In general, City employees shall not attempt to realize any personal gain, directly or indirectly, through a purchase or service provided to the City, including the following:

1. The employee or any member of the employee's immediate family has a financial interest in the purchase or service.

2. A business or organization, in which the employee or any member of the employee's immediate family has a financial interest, is involved in the purchase or service.

3. Any other person, business or organization, with whom the employee or any member of the employee's immediate family is negotiating or has an arrangement concerning prospective employment, is involved in the purchase or service.

4. No City employee operating a business outside of their current City employment shall do business or provide a service to the City through their outside employment.

C. Employee Conflict of Interest

1. **Employee Disclosure Requirements.** The City Council (under guidelines established by the Political Reform Act) has identified specific City positions required to disclose financial interests.

2. **Kickbacks.** Kickbacks are “financial payments for receiving a contract.” Kickbacks are illegal.

3. **Restriction on Employment of Present or Former Employees.** Employees who participate in the selection, review, or approval, or who have influence over the selection or approval in the purchasing process should not become employees of a vendor contracting with the City. An employee should not act as a principal or as an agent for a vendor that does business with the City for at least six months after termination with the City
4. **Use of Confidential Information.** City employees are frequently made privy to confidential information in the course of their duties and prohibited from its misuse. Employees and former employees should not use such confidential information for actual or anticipated personal gain or for the gain of any other person.

Debarment

The City has a Debarment Policy which applies to purchase of good(s) or service(s) funded in whole or in part by Federal Funds. The purpose of the Debarment Policy is to exclude purchases of goods(s) or service(s) from a vendor who has been placed on the Federal Debarment list. Additional details can be found within the City’s Debarment Policy.

CHAPTER 2 – SUPPLIES, EQUIPMENT, AND NON-PROFESSIONAL SERVICES

Competitive Bidding is used to procure supplies, equipment, and non-professional services. Non-professional services include those activities which do not require a high degree of professional certification, specialized expertise, or unique skill, such as maintenance services. Competitive Bidding is mainly a "price" selection process where the contract award is to the lowest Responsive and Responsible bidder.

- Responsiveness relates to whether a bidder has met the requirements of the City's specifications.

- Responsibility relates to the bidder's general business standing, such as financial stability, performance on prior contracts of similar nature, etc.

Professional services are covered in Chapter 3, which uses a Competitive Selection process and not a Competitive Bidding process.

Dollar Thresholds

Value of Purchase	Purchase Method	Level of Approval	Agreement Format
Under $10,000	3 Written quotes	Department Director	Purchase Order or Formal Contract
$10,000 - $50,000	5 Written quotes	City Manager	Purchase Order or Formal Contract
Over $50,000	Formal bid	City Council	Formal Contract

How does the City select the best qualified vendor for supplies, equipment, and non-professional services?

In determining the best qualified vendor, the criteria include but are not limited to the following:

- Cost.

- Ability, capacity, and skill to perform the contract or provide the supplies or services.

- Ability to provide the commodity or services promptly without delay or interference.

- Character, integrity, reputation, judgment, experience, and efficiency of the vendor.

- Performance on previous purchases or contracts.

- Ability to provide future maintenance, repair, parts, or services.

- Compliance with Federal and State laws.

Quotes

Based on the estimated cost of goods or services, the employee is to secure three written quotes for purchases up to $10,000 (vendor can submit their quote via letter, fax, or email) and five written quotes for purchases over $10,000 up to $50,000. The quotes are to be attached to the Purchase Requisition Form submitted to the Finance Department when requesting a Purchase Order to be issued.

Competitive Bidding Process

1. To initiate a competitive bidding process, a Department Directors and designees shall provide specifications for the item to be purchased and documentation showing that it has been budgeted. The Department Directors and designees shall solicit formal bids as prescribed by this Manual. The department initiating the purchasing will coordinate with City Clerk Department a bid opening date and publication of the bid in the local newspaper.

2. Notice inviting bids shall be posted at City Hall, distributed electronically by email to prospective bidders, posted on the City's website, published in a newspaper of general circulation at least fourteen (14) days before the date of the opening of the bids.

3. Notices inviting bids shall include a general description of the supplies, equipment, and non-professional services, bonding requirements, state where bid plans and specifications may be secured, and the time and place for opening the bids.

4. The City may require bidders' security equal to ten (10%) of the bid amount and/or a performance bond in such amount as it shall find necessary to protect the public interest. If the City requires either or both such security and bond, the form and amount of the security and bond shall be described in the notice inviting bids.

5. Bid Opening. Sealed bids shall be submitted to the City Clerk Department. Bids shall be opened by the City Clerk Department at the date, time, and place stated in the notice inviting bids. A written record and tabulation shall be made at the time all bids are received.

6. The requesting department shall review all bids received for compliance with specifications. All deviations from the specifications shall be fully documented by the requesting department, and the impact of the deviations on the performance or suitability of the bid item evaluated and detailed. The requesting department shall review its findings and make a recommendation to the City Manager. Upon approval, the department will prepare and send out a Notice of Intended Award to all persons who submitted a response to the City's solicitation.

7. If no protests have been received after five business days (5) from the date on the Notice of Intended Award, the department will prepare a staff report with a recommendation for City Council to award. If a protest has been received, please refer to the Appeal's section in Chapter 4.

8. The City Council may reject all bids or award a contract to the lowest responsive and responsible bidder, whose bid fulfills the intended purpose according to the criteria designated in the solicitation, provided that it has been budgeted. The City Council may waive any minor bid irregularities. If bids are rejected, the City Council may authorize the requesting department to negotiate a contract for the purchase, initiate a rebid, or abandon the purchase.

9. Quality and service being equal, a local preference of 5 percent (5%) shall be given to local vendors within the City (SEMMC 3.16.140). See Local Preference Policy for implementation of the local preference. The 5 percent (5%) preference is not applicable to construction or purchases funded by the Federal Government, grant funds, public works projects, or for obtaining consultants. Professional services are covered in Chapter 3, and Public Works Projects are covered in Chapter 4.

10. If two or more bids are received for the same total amount or unit price, quality and service being equal, and if the public interest will not permit the delay of re-advertising for bids, the City Council may accept either bid (SEMMC 3.16.040).

Lowest Responsive and Resonsible Bidder

Bids shall be awarded to the "responsive" and "responsible" bidder who submits the lowest bid that is most advantageous to the City.

Responsive

The term "responsive" as used in the City's bid documents shall mean a bidder whose bid is in substantial conformance with the requirements of the invitation to bid, including specifications and the City's contractual terms and conditions. Bidders who substitute terms and conditions or who qualify their bids in such a manner as to nullify or limit their liability may be considered non-responsive bidders.

Conformance with the requirements of the invitation to bid may also include providing insurance requirements and bonds, completion of all forms, inclusion of references and/or additional information as requested in the bid document.

Responsible

The term "responsible" refers to the ability of the bidder to successfully fulfill a contract, including rendering of subsequent and continuing service.

The Department Directors and designees may request proof of a prospective bidder's responsibility and reliability before placing a name on the bidder's list. Prospective bidders may be requested to furnish proof of financial resources, a list of current or previous customers, and other pertinent data. Such action may also be taken after receipt of bids.

A bidder may be determined to be non-responsible based upon certain criteria. Such determination may be made if a prospective bidder fails to furnish proof of responsibility when requested. Previous documented incidents of unsatisfactory performance and/or unsatisfactory delivery, materials, or services may also result in a determination of non-responsible. Before making a final determination that a vendor is non-responsible, discuss with the City Manager and City Attorney.

In determining the lowest "responsible" bidder, the following elements shall be considered in addition to price:

a. The ability of the product offered to provide the quality, fitness, and capacity of the required usage.

b. The ability, capacity, and skill of the bidder to perform the contract or provide the service required.

c. The character, integrity, reputation, judgement, experience and efficiency of the bidder, particularly with reference to past purchases by the City.

d. Whether the bidder can perform the contract or deliver the material within the time requested.

e. The quality of performance and/or quality of products provided in previous contracts or services.

When a vendor is determined to be non-responsive, their name may be removed from the bidders' list and the vendor may be prohibited from bidding for those goods/services for a reasonable time. Vendors removed from the bidders' list or prohibited from bidding shall be notified in writing. Written notification shall include a statement of cause for the action taken.

Bid Awarded to other than the Low Bidder

When a bid is awarded to other than the low bidder, written justification is required. The written statement signed by the Department Director shall be attached to the purchase requisition.

Rejection of Bids

The Department Director may recommend rejection of any of all bids if it is determined to be in the best interest of the City. If all bids are rejected, the Department Director may be authorized to re-solicit bids, negotiate a contract for the purchase, or abandon the purchase.

Reason for rejection may include, but are not limited to, the following:

1. A bid is determined to be non-responsive.

2. The number of bids received is inadequate.

3. All bids received are uniform in price, or the lowest bid received is deemed to be too high.

4. A bidder is determined to be non-responsive.

Rejection of bids for purchases under $50,000 shall be made by the City Manager. Rejection of bids for purchases over $50,000 shall be made by the City Council (SEMMC 3.16.040G).

Tie Bids

If two or more bids are received, which are in all respect equal, the City Council may accept the one deemed to be in the best interest of the City (SEMMC 3.16.040H).

Contract/Agreement Amendments

- Any change order/amendment with a total contract/agreement cost under $50,000 may be approved by the City Manager.

- Any change orders/amendment with a total contract cost over $50,000 must be approved by the City Council.

- Any change orders/amendments to a contract/agreement, which involve significant changes such as additions to scope or reductions to scope and/or compensation, must be approved by the City Council if the City Council originally approved the contract/agreement and/or change order/amendment(s). Otherwise, change orders/amendments may be approved by the City Manager.

All requests for change orders/amendments must be reviewed by the Department Director to ensure it was budgeted and/or identify need for budget amendment.

CHAPTER 3 – PROFESSIONAL SERVICES

Competitive Selection is used to procure professional services whereby various criteria are used to determine which proposer offers the City the "overall best value". Professional services are activities to be performed by specially trained persons or firms who provide services in connection with financial, economic, accounting, engineering, administrative or other matters involving specialized expertise or unique skills. The competitive bidding process is not used for this type of service, since the person or firm being hired is based on their qualifications, not lowest price. Criteria in addition to cost are weighted and a contract can be awarded to another proper other than the proposer with the lowest price.

Dollar Thresholds

Value of Purchase	Purchase Method	Level of Approval	Agreement Format
Under $10,000	3 Written quotes	Department Director	Purchase Order or Formal Contract
$10,000 - $50,000	5 Written quotes	City Manager	Purchase Order or Formal Contract
Over $50,000	RFP	City Council	Formal Contract

How does the City determine the best qualified vendor for professional services?

The City is required by State law (GC § 4526) to select vendors for architectural, engineering, environmental services, land surveying, and construction project management services based on demonstrated competence and professional qualifications, rather than competitive bidding, and at fair and reasonable prices. The City shall use a request for proposal procedure to determine the best qualified vendor for professional services, including those listed above, by using the procedures outlined in this Manual. Vendors are evaluated based upon three criteria which are consistent with state law:

A. Mandatory Elements

   a. Vendor is properly licensed to practice in California, has no conflict of interest, adheres to the proposal instructions and includes a Letter of Transmittal.

   b. Qualitative Evaluation - expertise and experience, response to the scope of work, and allocation of resources as expressed in the written proposal.

B. Oral Presentation/Interview

C. Once vendors are ranked based upon quality, the City's selection panel determines if the highest-ranking vendor's cost proposal is reasonable prior to making a recommendation for selection. If the cost proposal is found to be unreasonable, the City's selection panel evaluates the next highest ranked

vendor's cost proposal. Determining a reasonable cost is based upon comparison of proposals, project budget, prior experience, comparative project costs in neighboring cities and professional judgment.

Selection Process

Prior to issuing an RFP, a department may conduct a prequalification of professionals (Statement of Qualifications [SOQ]) to streamline the evaluation and selection process. The prequalification process should include a review of the statement of qualifications, interviews (if necessary), and reference checks. Once a prequalification of professionals is conducted, notices for subsequent RFPs are sent only to the list of prequalified vendors.

The standard form RFP has been written for flexibility and fits almost all services. However, if needed, a modified RFP can be developed. Any changes to the standard form RFP must be submitted in red-line form to the City Manager and City Attorney for review and approval prior to scheduling the item for City Council consideration.

The RFP will require information relating to a professional service provider's qualification as they relate to the project, in addition to the prequalification information. If no prequalification has occurred, the RFP will require general and project-specific qualifications.

Request for Proposal

The department responsible for monitoring the project or activity shall utilize a sealed RFP process. Department Directors will submit a written recommendation of award of contract to the City Council after completion of the following process.

1. The Department Directors and designees will use the formal RFP template. Be sure to develop a detailed scope of work and selection criteria to be included in the document. The scope of work documents the tasks and duties to be performed by the contractor/vendor and is one of the key performance measures for the contractor/vendor. It is important that the solicitation clearly state the City's needs to ensure that each contractor has a fair opportunity to present their proposal, and that the City receives well developed proposals.

2. The Department Directors and designees shall prepare agenda report to City Council, which should include:

    - Fiscal impact using the following:
      There is no immediate fiscal impact associated with approval of the RFP and authorization to solicit proposals. Funding for the [INSERT PROJECT NAME] Project, including the recommended professional services, has been appropriated in the City Council-approved FY [insert correct years, for example 2025-2026] Budget. The current project schedule anticipates staff recommendation of contract award in [INSERT MONTH AND YEAR]. At

that time, staff will advise the Council of the proposed not-to-exceed contract amount and confirm funding availability.

- Service description
- Scope of service (Including any changes from previous services)
- Justification
- Key dates in the RFP
- Proposed term
- Documentation of any modifications
- Proposed RFP
- If issuing RFP to prequalified vendors, include a list of prequalified vendors
- Request for approval
- Request for authorization to solicit

3. Notice must be published in the newspaper, posted on the City's website, and distributed (email, mail, or fax) to those vendors who have completed previous acceptable work for the City or who have requested they be placed on a "bidder's list" 14 days prior to the date of submittal. Department Directors and designees will need to coordinate the notice of publication dates with the City Clerk Department. Department Directors and designees may also mail, email or fax the Notice to additional vendors if they know of specialists who are not on the City's bidder's list. Please encourage vendors to register with the City Clerk Department and download the full RFP document from the website as this will ensure that they are emailed any addenda or other notifications Department Directors and designees may need to alert potential responders. However, if the City has established a pre-qualified list, then the notice is sent to only those on the approved pre-qualification list.

4. The City Clerk and designees will receive all submittals and will create a listing of all those received. Any proposals received after the date and time stated on the notice will be returned unopened.

5. Establish an Evaluation/Selection Committee. The Department Directors shall propose a selection committee consisting of at least three members. The proposed selection committee shall be approved by the City Manager prior to the initiation of the selection process. Any individual or firm that has an interest in one

or more of the vendors submitting a proposal cannot be part of the selection process or on the selection committee.

6. The Department Directors shall set up evaluation criteria in advance of receiving the submittals. Each committee member will evaluate and rank the proposals using the following method:

   For each of the criteria there are two options, pass/fail or a numerical ranking. The numerical ranking shall, for each item, be ranked by vendor with 1 the top ranking and X (X represents the total number of proposals being evaluated, for example if here are 4 proposals the ranking will be 1, 2, 3, 4) being the lowest ranking.

7. The Department Directors will receive and tally the committee member's results of their evaluation and will create a "short list" of vendors to be interviewed.

8. The Department Directors and designees will call references of those on the "short list" and will set up interviews.

9. Vendors who are on the "short list" will be invited to meet with the committee. Meeting may include the following formats: interview, demonstration of product, or oral presentations and clarification if needed. During the interview process the committee will individually rank the vendors. At the conclusion of all the interviews, the committee members will discuss their opinions of the vendors, the Department Directors will share the results of reference checks, the committee will rank the candidates and come to a consensus of the top candidate.

10. Negotiate contract: Once the top candidate has been determined to be the most qualified, the project scope of work and price can be further negotiated. At this point it is appropriate to open the dollar cost proposal and compare the price quotes. The comparison is for the purpose of determining if the selected vendor's dollar cost proposal is reasonable. If the cost proposal is found to be unreasonable, Department Directors and designees evaluates the next highest ranked vendor's cost proposal. Determining a reasonable cost is based upon comparison of proposals, project budget, prior experience, comparative project costs in neighboring cities and professional judgment. If the selected vendor's pricing exceeds the budget or what the Department Directors has determined to be a reasonable price for the job, the Department Directors may end negotiations with the first vendor and begin negotiations with the next most qualified vendor, and so forth.

11. Details about one proposal cannot be revealed to the other proposer. It is important that all proposers be treated fairly and that the discussion and negotiations do not disadvantage any proposer.

12. The contract along with a written recommendation for award of the contract discussing the selection process and the determining factors for selecting the vendor must be submitted to City Council for approval and award.

Exceptions: A recommendation may be made to the City Council to waive the sealed RFP requirement in these circumstances:

a. Interview only one vendor if authorized or directed to do so by City Council. Documentation by department involving confirming action by City Council required.

b. Use of another Public Agency's RFP and Contract (piggybacking onto another Contract) must be approved by City Council for purchases over $50,000. Documentation that must be submitted to support this include contract, copy of the RFP document used by awarding agency, list of vendors who responded to RFP (at least three), staff report and minutes of the governing body's meeting showing award. Other agencies contract must still be valid, with a termination date consistent with City policy. The piggybacking onto another agency's contract would be rare since most RFPs are specific to the City's needs and "piggybacking" requires use of other agency's contract as is with no amendments or modifications.

Contract/Agreement Amendments

- Any change order/amendment with a total contract/agreement cost under $50,000 may be approved by the City Manager.

- Any change orders/amendment with a total contract cost over $50,000 must be approved by the City Council.

- Any change orders/amendments to a contract/agreement, which involve significant changes such as additions to scope or reductions to scope and/or compensation, must be approved by the City Council if the City Council originally approved the contract/agreement and/or change order/amendment(s). Otherwise, change orders/amendments may be approved by the City Manager.

- All requests for change orders/amendments must be reviewed by the Department Director to ensure it was budgeted and/or identify need for budget amendment.

CHAPTER 4 – PUBLIC WORKS PROJECTS

Public works projects are awarded to the lowest responsible bidder.

“Public project” as defined by the California Public Contract Code, is a project for the construction, reconstruction, erection, alteration, renovation, improvement, demolition, painting, repainting, or repair of any publicly owned, leased or operated facility.

“Public project” does not include maintenance work. For purposes of this section, “maintenance work” includes all the following: (1) Routine, recurring, and usual work for the preservation or protection of any publicly owned or publicly operated facility for its intended purposes. (2) Minor repainting. (3) Resurfacing of streets and highways at less than one inch. (4) Landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems.

Dollar Thresholds

Value of Purchase	Purchase Method	Level of Approval	Agreement Format
Under - $45,000	Written quotes	City Manager	Formal Contract
$45,000 - $175,000	Informal bid	City Manager	Formal Contract
Over $175,000	Formal bid	City Council	Formal Contract

How does the City determine the best qualified vendor for public works projects?

The City elected to become subject to the Uniform Public Construction Cost Accounting Act, set forth in Public Contract Code Sections 22000 et seq. Accordingly, SEMMC 3.18.010A allows public projects under $45,000 to be performed by City employees by force account, negotiated contract or purchase order. For public projects between $45,001 and $175,000, the City selects the lowest responsible bidder after obtaining bids using the informal bid procedures outlined in SEMMC 3.18.020. For public projects over $175,000, contracts shall be awarded by the City Council to the lowest responsible bidder. In the event of any conflict between the provisions of this Manual and the Public Contract Code, the latter shall control.

Less than $45,000

1. A public works project under 45,000 may be performed by City employees by force account, by negotiated contract, or by purchase order.

2. City Manager has authority to award and execute any contract for public works projects under $45,000.

3. Solicit three (3) written quotes from qualified contractors.

4. Negotiate price and contract terms with the selected contractor.

5. Determine insurance and bond requirement after meeting with the City Attorney. Note: Payment Bonds (Labor and Material Bonds) are required pursuant to Civil Code 9550. Performance bonds are required for any public works contract over $25,000.

6. Prepare a contract required for any public works project. Contract is to be signed by Contractor, Department Director, City Manager, City Attorney, and City Clerk attest. Original signed contract is to be maintained by the City Clerk Department.

7. City is exempt from bidding requirements if the work is performed by City employees.

    a. Records must be kept as outlined in the Cost Accounting Policies and Procedures Manual of the California Uniform Public Construction Cost Accounting Commission ("Commission"), available from the State Controller, Division of Accounting and Reporting.

    b. When determining the total cost of the project, the Commission has determined that all elements of the cost must be considered and documented: personnel costs, materials, supplies, subcontracts, equipment and overhead.

$45,000 but less than $175,000 (Informal Bidding Procedures)

1. Prepare the bid package using the most current standardized forms. Coordinate bid opening date with City Clerk Department. Bidders Security/failure to sign contract is required in an amount of 10% of the bid price. Payment Bonds (Labor and Material Bonds) are required pursuant to Civil Code 9550. Performance bonds are required for any public works contract over $25,000. The City engineer is delegated authority to approve and adopt plans, specifications, and working details for all public works projects less than $175,000.

2. Notice

    a. A notice shall be mailed (at least 10 days prior to bid opening date) to all contractors on the Public Works Department's vendor list for the category of work being bid **or** an announcement/advertisement shall be placed in all construction trade journals, **or** both the above processes may be done.

    b. Notice to be posted on City website (procedural requirement not required by law).

3. Notice Content

    a. Bidders Security/failure to sign contract shall be prescribed in the notice inviting bids, and in an amount equal to 10% of the amount of the bid.

i. If a Performance Bond is required, this must be specified in the notice.

ii. Payment Bonds shall be prescribed in the notice inviting bids in the amount pursuant to the Civil Code.

iii. The notice shall describe the project in general terms, how to obtain more detailed information about the project and state the time and place for the submission of bids.

4. Bid Bond/Bidder's Security

a. Bidder's security is required.

i. Bidder's security shall be prescribed in the notice inviting bids.

ii. Shall be in the amount equal to 10% of the amount bid and submitted with the bid.

iii. Bidder's security shall be in one of the following forms: cash, cashier's check, certified check, or bidders bond.

iv. Bidder's security will be returned to unsuccessful bidders within 60 days of the date of the award of bid.

v. Lowest responsive/responsible bidder shall forfeit all or part of his bid security, as determined by City Manager, upon the bidder's refusal or failure to execute the contract within 10 days after the award date.

5. Bid opening procedures

a. Sealed bids must be received in the City Clerk Department prior to the date and time specified in the bid.

b. City Clerk Department will time stamp all bids received.

c. Sealed bids shall be opened by the City Clerk Department in public at the time and place stated on the notice inviting bids.

d. City Clerk Department shall verify receipt of required bonds.

e. A written tabulation shall be made at that time and shall be open for public inspection for a period of two years after bid opening.

f. Director of Public Works or his or her designees shall make an analysis of the bids for compliance with bid specifications and make a recommendation for award or rejection.

6. Award of Bid

   a. City Manager (or delegated authority) shall award the contract or reject the bids under $175,000.

   b. A memo should be completed describing the project, including cost of the project and budget information, bidding process, and recommendation of award of contract.

   c. City Manager (or delegated authority) may waive minor bid irregularities.

   d. City Council may approve bids more than statutory amount, if all bids received are over $175,000, the City Council by passage of a resolution by 4/5 vote, may award the contract up to $187,500 to the lowest responsible bidder, if City Council determines the cost estimate was reasonable.

$175,000 and above (Formal Bidding Procedures)

1. Authorize to advertise/solicit bids

   The City Council shall authorize Department Directors and designees to advertise/solicit bids. A staff report must be developed describing the background of the project, the funding sources for the project, the preliminary budget/cost summary, and the tentative project schedule.

2. Bid Package

   a. Prepare bid package using standardized forms. Coordinate bid opening date with City Clerk Department. Bidders Security/failure to sign contract is required in an amount of 10% of the bid price.

   b. Performance Bonds shall be required from an acceptable surety, in such amounts and in such a form as the City finds reasonably necessary to protect the public interest.

   c. Payment Bond (Labor and Material Bond) is required in an amount pursuant to Civil Code 9550.

3. Notice

   a. Notice shall be published in newspaper of general circulation at least 14 days prior to bid opening date.

b. Notice shall be mailed to all construction trade journals as identified by the California Uniform Construction Cost Accounting Commission as appropriate for this area at least 30 calendar days prior to the date of opening of the bids.

c. Notice may be mailed to vendors on vendor list (procedural requirement, not required by law).

d. Notice must be posted on City website (procedural requirement, not required by law).

4. Notice Content

a. Bidder's security/failure to sign contract shall be prescribed in the notice inviting bids, and in an amount equal to 10% of the amount of the bid.

b. Performance and Payment Bonds (labor/material bond) are required; requirement and amount must be specified in the notice. Please verify with City Attorney on amount of Performance Bond required. Required Payment Bond amount is specified in Civil Code 9550. Contracts up to $5 million require bonds of 100% of the amount of the contract.

c. The notice shall state the time and place for receiving and opening of sealed bids and distinctly describe the project. In addition to notice required by this section, the City may give such other notice as it deems proper.

5. Addendums

Bidders should have 72 hours to receive and incorporate addendums. All potential bidders should be given at least 72 hours of notice of any addendum to a bid. If the addendum is sent out within the last 72 hours of the scheduled bid opening, Public Contracting Code Section 4104.5 requires the City to extend the bid opening by a minimum of 72 hours if a material change is issued. A material change is any change that substantially changes the cost of the bids in the opinion of the City.

6. Bonds and Bidder's Security

a. Bidder's security/failure to sign contract is required.

i. Bidder's security shall be prescribed in the notice inviting bids.

ii. Shall be in the amount equal to 10% of the amount bid and submitted with the bid.

iii. Bidder's security shall be in one of the following forms: cash, cashier's check, certified check, or bidders bond.

iv. Bidder's security will be returned to unsuccessful bidders within 60 days of the date of the award of bid.

v. Lowest responsive/responsible bidder shall forfeit all or part of his bid security, as determined by City Council, upon the bidder's refusal or failure to execute the contract within 10 days after the award date.

b. Performance Bonds are required from a surety company acceptable to the City in amounts equivalent to the total contract amount.

c. Payment Bonds (labor/materials bonds) are required in an amount pursuant to Civil Code 9550.

7. Bid opening procedures

a. Sealed bids must be received in the City Clerk Department prior to the date and time specified in the bid. Bids must be signed by an agent of the company authorized to bind the company to the bid requirements.

b. City Clerk Department will time stamp all bids received.

c. Sealed bids shall be opened by the City Clerk Department in public at the time and place stated on the notice inviting bids.

d. City Clerk Department shall verify receipt of required bonds.

e. City Clerk Department shall verify acknowledgement of addendums, if any.

f. A written tabulation shall be made at that time and shall be open for public inspection for a period of two years after bid opening.

g. Department Directors and designees shall make an analysis of the bids for compliance with bid specifications and shall check the Excluded Parties List System (EPLS) (see also City's Debarment Policy) **prior** to awarding federally funded contracts. The Department Directors and designees shall collect a certification of non-exclusion from the contractor and maintain a record of such website check and certification in the project file.

h. Department Directors shall make a recommendation for award or rejection after the deadline to file a protest has passed.

8. Award of Bid

a. City Council shall award the contract or reject the bids.

b. A staff report must be completed describing the project, including cost of the project, budget information, bidding process, and recommendation of award of contract, contingency on contract, and budget approvals.

c. City Council may waive minor bid irregularities.

d. If two or more bids received are for the same total amount or unit price, quality and service being equal, and if the public interest will not permit the delay or re-advertising for bids, the City Council may accept either bid.

e. If no bids are received, the project may be performed by City employees by force account, or by informal bidding procedures without further complying with the formal procedures.

9. Approve Plans and Specifications

a. The City Council shall approve and adopt the plans, specifications and working details of the project at the time of bid award.

10. Rejection of Bids

a. In its discretion, the City Council may reject any bids presented. If after the first invitation for bids all bids are rejected, the City shall state the reasons for the rejection, and after reevaluating its cost estimates of the project, the City shall have the option of either of the following:

i. Abandoning the project or re-advertising for bids in the manner previously described.

ii. By passage of a resolution by a 4/5 vote of the City Council, declaring that the project can be performed more economically by City employees, may have the project done by force account without further complying with the formal bidding procedures.

11. Project Acceptance

a. Final acceptance reports for all capital improvement projects must be submitted to the City Engineer to accept capital projects as complete and [**either file notices of completion authorized by City Council or prepare an agenda report to the City Council requesting approval to file a notice of completion**] All shall be acknowledged in writing after projects are deemed “completed.” The term “completed” will mean after all work has been finished and approved by the Department Directors as meeting appropriate standards and all payments made. The Department Directors shall confirm that all payments have been made before such reports are submitted to the

City Engineer. The City Engineer shall periodically file reports with the City Council cataloging accepted public projects and improvements.

Change Order Policy

This policy addresses construction project change orders for capital improvement projects only.

A. Definition

A change order is a formal document that alters some condition of the contract documents, after award of the contract. The change order may alter the contract price, unit quantity change, schedule of payments, completion date, or the plans and specifications. Since a change order modifies the contract, it is important to clarify the material elements of what is being changed. Work description and justification must relate to the original project and must be work necessary to achieve original scope of project. A change order does not necessarily mean that the contract price is increased. Deductive and zero cost change orders are also processed.

B. Policy

All change orders shall be issued in written form and sent to the City Clerk Department for inclusion in the contract documents. A change order shall be used to modify the contract documents regarding contract price, schedule of payments, completion date, plans and specifications, expanding scope of work due to change in conditions, and for unit price overruns and under runs, as specified in the contract. Change orders shall be written and approved prior to the beginning of any additional work and shall be negotiated for a fixed or unit cost.

Note: Change orders will be done for unit quantity adjustments. Change orders are done to document additional work and make the contract complete/final. The contract amount shall reflect the full payment made to the vendor. Contract change orders for unit quantity adjustments will not require City Council approval, even if the change order is over $50,000, if there is no change in scope, and it is within the approved contingency amount. If the change order requires additional budget or is not within the approved contingency amount, the Department Directors must take the unit quantity adjustment change order to City Council for approval.

C. Approval Authority

After a determination that costs are merited by developments in a specific project, the City Manager is authorized to issue change orders up to the contract contingency approved by the City Council as awarded for the individual contract as follows:

1. Original contracts under $45,000:

    a. City Manager may approve project change orders up to the $45,000 threshold.

    b. Change orders that take the total cost to $45,000 and over are prohibited as it would violate the informal bidding requirements of the Public Contracts Code.

    c. In urgent situations, the City Manager may make a written finding that the original estimate was within reason and that it is in the best interest of the City to waive the bidding requirement and approve the change order.

2. Original contracts $45,000 but not more than $175,000:

    a. City Manager may approve project change orders until the contract reaches $175,000.

    b. Once the original contract, plus all accumulated change orders, are in an amount that exceeds $175,000, the subsequent change orders must be approved by City Council prior to commencing with the work.

    c. Any single change order exceeding $50,000 must be approved by City Council prior to commencing with the work.

    d. In urgent situations where succession of work will result in severe repair or replacement delays and subject the City to additional costs due to the delay in the project, the City Manager may approve a change order subject to ratification at the next City Council meeting.

    e. All capital improvement projects must stay within budget, and all budget adjustments require City Council approval.

3. Contracts greater than $175,000:

    a. City Manager may approve accumulative project change orders up to the contingency established and approved by City Council (normally 10% of the bid) for each individual contract.

    b. Any single change order exceeding $50,000 must be approved by City Council prior to commencing with the work.

    c. In urgent situations where succession of work will result in severe repair or replacement delays and subject the City to additional costs

due to the delay in the project, the City Manager may approve a change order subject to ratification at the next City Council meeting.

d. All capital improvement projects must stay within budget; and all budget adjustments require City Council approval.

D. Field Work Directives

1. In an urgent situation and to prevent costly delays of the project, field work directives may be approved by the Department Directors up to $10,000 in the field with ratification of the approval within two days by the signatory authority stated above.

2. Possibility of work directives and change orders should be addressed and a contingency established in the initial staff report awarding the contract. At no time can work directives and change orders exceed the budgeted amount without additional City Council approval.

E. Budget Requirements

1. Establish a capital improvement project minimum contingency budget policy of 10%.

2. All capital improvement projects must stay within budget and all budget adjustments must have City Council approval.

3. City Council awards a contingency for each contract as appropriate. In the absence of a contingency, each change order will need to be taken to City Council for approval.

F. Oversight/Project Review

1. Final Acceptance Reports:

Final acceptance reports for all capital improvement projects must be submitted to the City Engineer to accept capital projects as complete and [**either file notices of completion authorized by City Council or prepare an agenda report to the City Council requesting approval to file a notice of completion**] All acceptance by the City Engineer shall be acknowledged in writing.

a. The term “completed” will mean after all work has been completed and all payments made.

b. City Engineer shall file periodic reports with the City Council cataloging accepted public projects and improvements.

2. Additional information to consider, change orders serve several purposes, such as:

    a. To change contract plans, methods and amount of payment, and changes in contract time.

    b. To change contract specifications.

    c. To effect agreements concerning the order of the work.

    d. To contract unit prices for overruns and underruns, as specified in the contract document (i.e. +/- 25%).

    e. Payment for items that may be specified in the contract documents to be treated as extra work, for example rock excavation, handling and disposal of hazardous materials, and testing and analysis of storm water runoff.

    f. To effect cost reductions and incentive proposals.

    g. To effect payment following settlement of claims.

    h. For administrative purposes regarding payment methods and retention, for example.

    i. In response to requirements imposed or changed by regulatory agencies, state and county agencies, and public utilities following award of the contract.

    j. To modify or extend warranties.

    k. Deductions for unsatisfactory work.

Bonds

A. Bid Security Bond.

The Bid Security Bond is also called the “Bid Bond,” “Security Bond,” and “10% Bond.” No term is more correct than another, and any of these terms may be used. The purpose of the Bid Security Bond is to compensate the City for damages it might suffer if successful bidder refuses to execute the contract. The damages would be the difference between the lowest/successful bid and the second lowest bid, which is the additional amount the City would pay to have the work completed, should the successful bidder refuse to enter the contract. Based on this theory, many agencies return to the lowest bidder any amount that exceeds the difference between the lowest bid and the second lowest bid, because they were not “damaged” more than that difference. Public agencies typically require bidders to

submit with their bids 10% of the amount of their bid as bid security. The security may be in the form of bid bond, cash, cashier's check, or certified check, made payable to the City. If the successful bidder does not execute the contract within the time allowed, the contractor forfeits his bid bond to the City. Bid bonds returned to unsuccessful bidders are handled by the City Clerk Department. Consult PCC Section 22030-22045.

B. Payment Bond.

The purpose of a payment bond is to protect sub-contractors and suppliers. It ensures that the surety backing the bond will pay the suppliers and subcontractors if the general contractor does not. California Civil Code Section 9550 requires a payment bond be obtained from contractors for public works projects $25,000 or more, except architectural, engineering and land surveying services. The bond requirements must be stated in the call for bid, and it must be in amounts set forth in the Civil Code. Contracts up to $5 million require bonds of 100% of the amount of the contract.

C. Performance Bond.

The purpose of a performance bond is to ensure completion of the project. A performance bond is generally backed by a surety who guarantees the project will be completed in accordance with the specifications. If the contractor defaults, the surety may hire another contractor to complete the project. Performance bonds are required for all contracts over $45,000 at 100% of bid amount.

D. Trade Journals

Per Section 22036 and 22037 of Public Contract Code, the Commission has determined that all public agencies that adopt and contract under the Uniform Public Construction Cost Accounting Act shall be required to mail, email, or fax a notice to the trade journals for all formal bids and mail a notice to the trade journals or to all contractors on the contractor's list for informal bids.

1. The listing of Trade Journals required to be notified of public works bids by the State Controller's Office and is to be reviewed prior to the issuance of bid documents.

2. Note: City is not required to mail a notice to a trade journal if the trade journal listed is now charging for its services or is out of business. Instead, some other method of notifying potential contractors of published jobs and how to be added to the informal bidding list should be used.

3. The City utilizes E-bid systems to email notices of publication of potential jobs to all contractors on the contractor's list registered under the specific commodity for that type of work.

E. Procedures for Establishment and Maintenance of the List of Qualified Contractors per Section 22034 of the Public Contract Code

1. During November of each year, the Public Works Department will mail a written notice to all construction trade journals designated for the City of South El Monte, inviting all licensed contractors to submit the name of their entity to the City for inclusion on the City's list of qualified bidders for the following calendar year.

2. The notice shall require that the contractor provide his name and address to which a Notice to Contractors or proposal should be mailed, a phone number at which the contractor may be reached, the type of work in which the contractor is interested and currently licensed to do (earthwork, pipelines, electrical, painting, general building, etc.) together with the class of contractor's license(s) held and contractor license number(s).

3. The Public Works Department will create a new contractors list starting January 1st of each year. The Public Works Department will include any contractor's names it so desires on the list, but the list must include, at a minimum, all contractors who have properly provided the City with the information required under paragraph 2 above, either during the calendar year in which the list is valid or during November or December of the previous year.

4. All contractors who submitted one or more valid bids to the City during the preceding calendar year.

5. A contractor may have their entity added to the City's contractors list at any time by providing the required information.

Bidding Requirements

1. Bidders List.

The Public Works Department shall maintain a list of qualified contractors, identified according to categories of works. Minimum criteria for development and maintenance of the contractor's list shall be consistent with the State Uniform Construction Cost Accounting rules. For Informal Bids, the Public Works Department must **either** notify every vendor on the vendor list of the bid opportunity or publish a notice in the trade journals as specified in PCC Section 22036.

2. Staging of Public Works.

Public works contracts shall not be knowingly staged or separated into smaller units or segments solely for the purpose of evading the competitive bidding requirements. Every person who willfully violates this provision is guilty of a misdemeanor, PCC Section 20163.

Emergency Procedures

In cases of great emergency, as determined by the City Council, including, but not limited to, states of emergency defined in Section 84558 of the Government Code, when repair or replacements are necessary to permit the continued conduct of operation of services of the City, or to avoid danger to life or property, the City Council by majority vote, may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details or give notice for bids to let contracts. The work may be done by force account under the direction of the City Council, by contract, or by a combination of the two.

SEMMC 2.60.060 defines when an "emergency" exists and who can declare them. Once declared, actions must continue to be reviewed at every regularly scheduled City Council meeting thereafter, until the action is terminated. Items to be included in the report to City Council are justification why the emergency will not permit a delay resulting from a competitive solicitation for bids and why the action is necessary to respond to the emergency.

Appeals

Any interested party may file a protest regarding the procurement decisions authorized under this chapter.

A. Notice of Decision.

After a decision regarding a procurement having a value over $50,000 has been made, the Department Directors and designees shall notify all persons who submitted a response to a City solicitation of intended award. If a bidder is rejected because the bid is found non-responsive or because the bidder is deemed not responsible, the City will give written notice to said bidder of evidence reflecting such decision.

B. Time to File Protest.

All protests must be filed in writing and received by the City Manager within five (5) business days of the date of the opening of the bids.

C. Form of Protest.

All protests shall be in writing, state the grounds for the protest, state the facts relevant to the protest, and all evidentiary support to rebut adverse evidence that it or another bidder was either non-responsive or not responsible. All protests must be filed in accordance with the instructions contained in the solicitation which is the subject of the protest.

D. City Manager Review.

The City Manager or designee shall review the protest and issue a written decision on the protest. The City Manager or designee may base the decision on the written protest alone or may informally gather evidence from the person(s) filing the protest or any other person having relevant information. For procurements having a value of One Hundred Twenty-five Thousand and no/100th ($125,000.00) Dollars or less, the City Manager's or designee's decision shall be final.

E. Hearing on Protest.

If a bid was rejected on the grounds that the bidder was not a "responsible" bidder, the protesting party must submit materials set forth in Section C above for consideration. A hearing will be set within a reasonable time to provide a decision before final approval of the selected low bid. For procurements having a value of One Hundred Twenty-five Thousand and no/100th ($125,000.00) Dollars or less, the City Manager's or designee's decision shall be final.

F. Appeal of City Manager's Decision to City Council.

For procurements having a value exceeding One Hundred Twenty-five Thousand and no/100th ($125,000.00) Dollars, an appeal of the City Manager's decision may be filed with the City Council. All such appeals must be in writing and shall be filed with the City Clerk Department within five (5) business days from the date of the City Manager's decision.

G. Failure to Timely Appeal.

An interested party who fails to file a protest within the times set forth in this section waives any right to protest the issue further.

CHAPTER 5 – SPECIAL CIRCUMSTANCES

Sole Source, Proprietary or Standardization Purchases

Sole Source

Unique commodities and services which can be obtained from only one vendor or one distributor authorized to sell in this area, with singular characteristics or performance capabilities or which have specific compatibility components with existing City products are exempt from the competitive bidding requirements in SEMMC and are deemed sole source purchases. Sole source purchases may include proprietary items purchased directly from the manufacturer. All sole source purchases shall be supported by written documentation indicating the facts and nature supporting the determination of a sole source, signed by the Department Director and City Manager. As with any other purchase, Department Directors must establish facts indicating the anticipated cost is fair and reasonable. Final determination that an item is a valid sole source purchase will be made by the City Manager.

Sole source purchases from $5,000, but not more than $50,000 shall be approved by the City Manager. Sole source purchases in an amount exceeding $50,000 shall be approved by the City Council.

Proprietary

An item that is held under exclusive title, trademark or copyright by a private person or company is deemed to be proprietary. A proprietary distributorship would also apply. Bidding should occur among those vendors that provide the name brand specified. However, if a proprietary distributorship is responsible for an entire area, therefore eliminating the possibility of bidding, the item is considered a sole source item and is subject to the provisions as outlined above.

Cooperative, Piggyback, and Multiple Awarded Bid

Cooperative

The Department Directors may participate in purchases and contracts established by other political jurisdictions, provided the cooperative agreement is established following a competitive bid process. In a cooperative purchase setting, one agency represents several agencies by going out to bid, including the needs of the other agencies in the bid specifications. This provides for higher product volume being purchased, resulting in lower unit cost to all agencies. Needed documentation includes copies of the other jurisdiction’s bid document, and any Board or Council action awarding the contract, and the contract document. If the award calculation included a local preference and was awarded to their local vendor, the bid cannot be used. The City Manager may authorize the award of cooperative purchase agreements up to $50,000; City Council approval is required for the award of any cooperative purchase over $50,000.

Piggyback onto Existing Contract

An existing contract for goods between another governmental agency and a vendor may be used to purchase the same goods as those outlined in the awarding bid document. This is called piggybacking onto their contract. When piggybacking onto a contract, the City must use the exact contract as was awarded by the other agency. The item being purchased must be purchased as specified/awarded and cannot be modified in any way. Also, the terms of the contract and price of the item must be as specified in the contract or awarding document. The contract for consideration must have been awarded through a competitive bidding process prepared by and awarded by another local, state, or federal government agency. Needed support documentation includes copies of the other jurisdiction's bid document, and any Board or Council action awarding the contract, and the contract document. If the award calculation included a local preference and was awarded to their local vendor, the bid cannot be used. The City Manager has authority to approve a "piggyback" purchase for purchases up to $50,000. City Council's approval is required on "piggyback" purchases over $50,000.

Multiple Awarded Bids

Multiple awarded bids are generally conducted by larger Government Agencies. A competitive bidding process is conducted for a specified product. Several vendors whose product meets the specification are awarded the contract. Maximum item price and contract terms are established. If the Department Directors determines it to be in the City's best interest, the Department Directors are authorized to use Federal, State or other government agency multiple awarded contracts. An example of a multiple awarded contract is the California Multiple Award Schedule (CMAS). Department Directors and designees must obtain quotes from at least three vendors on the list and award the bid to the lowest responsible bidder. Approval shall be obtained from City Manager for purchases up to $50,000 and from City Council for purchases over $50,000.

Urgent Purchases

Urgent purchases for other than public works projects may be made without benefit of competitive bidding when time is of the essence. Urgent purchases shall be made only for the following reasons: (1) to preserve or protect life, health or property; (2) upon natural disaster; or (3) to correct or forestall a shutdown of public services.

Since urgent orders do not normally provide the City an opportunity to obtain competitive quotes or properly encumber funds committed, sound judgment shall be used in keeping such orders to an absolute minimum. In addition, the following requirements shall apply:

1) The Director of Finance shall be contacted as soon as possible to discuss the urgent transaction and how to proceed with the purchase and order process.

2) Written supporting documentation explaining the circumstances and nature of the urgency shall be signed by the Department Directors and submitted to the Finance Department along with the purchase requisition.

3) A completed purchase requisition shall be submitted to the Finance Department within 48 hours, or as soon as the information is available.

4) This documentation shall also be submitted by Department Directors for review and approval as follows:

   a. Purchases up to $50,000: Report to City Manager within one week of the urgent purchase.

   b. Purchases over $50,000: Report to the City Council at its next scheduled meeting.

5) If a contract would normally be required, have one created and executed between the parties as soon as reasonably possible, even after urgency has passed.

6) Provide the approved documentation to the Finance Department to supplement the purchase requisition information.

Purchasing Cards

The City has implemented a purchasing card system. The purpose of the City Purchasing Card program is to allow employees to make small-dollar purchases, secure reservations, pay for travel expenses, place phone and/or online orders, and conduct City business in an efficient and cost-effective manner. For details on the purchasing card system please refer to the City's "Purchasing Card Policy & Procedures".

The Purchasing Card procedures accomplish the following:

1. Improve vendor relations by making "doing business" with the City easier.

2. Enhance internal control by better identifying specific employees making minor supply and service purchases on behalf of the City and improving the accuracy of account distributions between programs and project.

3. Take advantage of cost-saving opportunities by purchasing on the internet and through catalogs.

4. To ensure that the purchases made with the Purchasing Card are accomplished in accordance with the City's policies and procedures.

5. To ensure that the City bears no legal liability from inappropriate use of Purchasing Cards.

City Council Agenda Report
Agenda Item No. 7.c.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL TO SOLICIT REQUEST FOR PROPOSALS (RFP) FOR COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY (IT) SERVICES

SUMMARY: Staff seeks City Council consideration and approval to solicit proposals from qualified firms to provide comprehensive managed information technology services.

RECOMMENDED ACTION: Staff recommends City Council approve the RFP for comprehensive managed information technology services and authorize staff to solicit proposals.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact for soliciting proposals. Depending on the proposals received, the overall comprehensive managed information technology cost could decrease and become more predictable.

DISCUSSION: Since a Request for Proposal ("RFP") has not been solicited since 2017, the City recommends exploring other competitive options for comprehensive managed information technology ("IT") services, in light of changing technology and industry demands.

With an RFP for comprehensive managed information IT, staff seeks to consolidate the IT Services, Cloud Backup Services, and additional services into a singular platform and isolate the cost of any supplies, equipment, or software from a professional services contract to have better oversight and cost control over IT activities. As such, the City is interested in receiving responsive and competitive proposals from experienced and qualified firms to provide comprehensive managed information technology services which are easier to understand, predict, and oversee.

Staff recommends City Council approve the RFP for comprehensive managed information technology services (Attachment A) and authorize staff to solicit proposals.

ATTACHMENT(S):

A. RFP for Comprehensive Managed IT Services

REQUEST FOR PROPOSALS (RFP)
TO PROVIDE A COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY SERVICES FOR THE CITY OF SOUTH EL MONTE, CALIFORNIA

September 2, 2025

DELIVERY ADDRESS
City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa,
Director of Finance

REQUIRED NUMBER OF PROPOSALS
Two (2) hard copies and one (1) electronic copy (pdf)

CONTACT INFORMATION FOR INQUIRIES
contact via e-mail only, no telephone calls
Masami Higa
Director of Finance
mhiga@soelmonte.org

PROPOSAL DUE DATE
Thursday, October 2, 2025, 4:00 p.m.

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Attachments:
Attachment A - Affidavit of Non-Collusion
Attachment B - Sample Professional Services Agreement

REQUEST FOR PROPOSALS (RFP)
TO PROVIDE A COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY SERVICES FOR THE CITY OF SOUTH EL MONTE, CALIFORNIA

To interested and qualified Consultants:

The City of South El Monte is soliciting Proposals from qualified firms **to Provide a Comprehensive Managed Information Technology Services.**

Requirements for this RFP are enclosed.

In order to be considered in the selection process, interested parties shall submit two (2) hard copies and one (1) electronic copy (pdf) of their Proposals no later than 4:00 p.m. on Thursday, October 2, 2025, to:

City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa, Director of Finance

If you have any questions, please contact via email (no telephone calls):
Masami Higa
Director of Finance
mhiga@soelmonte.org

Late proposals will not be accepted.

Sincerely,

Masami Higa
Director of Finance
City of South El Monte

REQUEST FOR PROPOSALS (RFP)
TO PROVIDE A COMPREHENSIVE MANAGED INFORMATION TECHNOLGOY SERVICES FOR THE CITY OF SOUTH EL MONTE, CALIFORNIA

September 2, 2025

1. GENERAL INFORMATION

A. History and Community Profile

South El Monte, located approximately 18 miles east of downtown Los Angeles, lies in a geographic region known as the San Gabriel Valley. The City is bound on two sides by the San Gabriel Valley's two major drainage features: the Rio Hondo River to the west and the San Gabriel River to the east. Both rivers are contained within concrete-lined channels and flow into the Whittier Narrows immediately south of South El Monte. Whittier Narrows is a regional open space resource and flood control feature formed by significant erosion between the Puente and Merced Hills.

The area that is now South El Monte was originally part of two Spanish land grants given to early settlers. The lands were used for ranching and other agricultural pursuits through the 1930s. Leading up to and following World War II, however, the region experienced significant industrial growth, with an accompanying boom in the housing market. South El Monte, due to its location adjacent to rail lines and new freeways, successfully attracted a broad base of industry.

The growth of industry during this period, together with local desires to protect and utilize the increasing tax revenues, led local businesses and residents to petition for incorporation. The City of South El Monte incorporated on July 30, 1958, encompassing approximately one square mile, with approximately 3,900 residents.

Between 1958 and 1980, a series of annexations grew the City to 2.85 square miles and approximately 16,000 residents. Through this period, industry remained the major driver of the City's economy, with roughly 1,100 businesses. During the 1980s and 1990s, South El Monte experienced gradual growth resulting primarily from further annexation of peripheral lands. Starting with the early 2000s, the City's residential population has remained close to 20,000 until the present day.

In just six decades the City of South El Monte has matured into a viable commercial and industrial base with a good blend of older and younger residents working in the same dedication and community spirit that the city was founded upon, where both the residents and business community are working together to make the community a better place to live and work.

B. Governance and Oversight

The City of South El Monte consists of a five-member elected City Council (with elected Mayor) and an appointed City Manager. There are eight departments: City Manager, City Attorney (appointed by Council), City Clerk (appointed by Council), Finance, Human Resources / Risk Management, Public Works, Community Development, and Community Services. The Management Team consists of the following:

City Manager - Rene Salas
City Attorney - Susie Altamirano (employed by law firm of Olivarez Madruga Law Organization, LLP)
City Clerk - Adrian Garcia
Director of Finance - Masami Higa
Director of Human Resources/Risk Management - Iyob Tessema
Interim Director of Public Works – Danilo Batson
Interim Director of Community Development - Gerardo Marquez
Director of Community Services - Ariana De La Cruz

City Council appointed officers serve at the will of City Council, and other directors serves at the will of City Manager. Information Technology is overseen by the Director of Finance.

For more information, the City's Audited Financial Statements and Adopted Budgets are available on the City's website at (https://www.cityofsouthelmonte.org/167/Finance).

C. Background

City currently contracts with Advanced Microcomputing Concepts (AMC), Inc. (https://amcmodernit.com/) for its I.T needs: Client help desk support, desktop support, system, network and security administration, software, hardware, network troubleshooting, and specific project development, implementation, and support. AMC's activities are currently overseen by the Finance Department with close coordination between all user departments.

The last RFP for I.T. Services was conducted in September of 2017, where the I.T. environment of the City was significantly different, where the City maintained servers in its basement. Presently, the City no longer has any servers, with everything hosted on the cloud, with many of the City's major software licensed as a SaaS, with backup and security provided by the software vendor. Therefore, presently, it is becoming increasing difficult for both parties to adhere to the I.T. Services Contract entered into many years ago, to interpret what was intended to be included or excluded from its scope, and what is considered Additional Services under the contract, including no clear terms for markup should AMC acts as a retailer of supplies, equipment, and software in conjunction with providing Additional Services to the City.

The City believes that an open competition for I.T. services provide the City with the best results for its public dollars. As such, the City is interested in receiving responsive and competitive proposals from experienced and qualified firms to provide a comprehensive managed information technology services which are easier to understand, predict, and oversee.

D. Current Information Technology Environment

The City is a contract city with no Fire, Police, Health, or Utilities services that the City owns. Below is a City-wide I.T. budget adopted for Fiscal Year 2025-26, subject to change, based on the results of this RFP and contract award:

CITY OF SOUTH EL MONTE
ANNUAL BUDGET
FISCAL YEAR 2025-2026

DIVISION: INFORMATION TECHNOLOGY

ACCOUNT NO: 01-130-1330

BUDGET REQUEST JUSTIFICATION

Acct #	Description:		Amount:
5215	Contract Services-Professional		
	IT Services (82 Users X $165/month)	162,360	
	Cloud Backup Services (5 Terabytes X $150/month)	0	
	The City no longer has any servers to be backed up		
	Additional Services:		
	Azure Annual Subscription for Accella LMS	0	
	Azure Resource Cleanup	0	
	Microsoft 365 Licensing Resell	56,832	
	Microsoft autopilot for automating laptop setups	0	
	Carahsoft - scanning services (Community Development)	46,307	
	ActiveNet Recreation Management Software (Community Services)	7,000	
	ECS - scanning services (City Clerk)	40,000	
	Accela upgrades	35,000	
			347,499
5406	Departmental Supplies		
	Estimated replacement of laptops	27,000	
	Estimated replacement for workstations	3,000	
			30,000
5715	Utility-Phone/Cell Phone		
	Estimated City-wide cell-phone cost (First Net/T-Mobile)		72,000
5931	Software Licenses		
	Adobe	3,600	
	Black Knight annual fee (property date and analytics) (Community Development)	1,800	
	Canva (flyer software annual license)	125	
	Carahsoft Technology Corp. (Accela) (Community Development)	43,550	
	CivicPlus - CivicClerk Agenda Management (City Clerk)	17,495	
	ClearGov budgeting software annual license	17,922	
	Constant Contact (email blast software annual license)	1,800	
	CoStar Licensing (Community Development)	6,400	
	Disability Access Consultants - annual license	2,000	
	DocuSign (City Clerk)	3,312	
	E-File FPPC Form 700 (City Clerk)	1,035	
	ESRI GIS Licensing Renewal (Community Development)	800	
	GoGov - GOEnforce Code Enforcement subscription	5,000	
	GoGov - GORequest Citizens Management subscription	6,600	
	Laserfiche - Cloud Service (City Clerk archive)	0	
	Laserfiche - Departmental Repositories (City Clerk)	38,560	
	Link Tree (Community Services)	100	
	NeoGov Human Resources Software (HRIS) - For applicant tracking system, policy management, employee onboarding, electronic forms, and performance management, Analytics and Reporting	20,000	
	PageFreezer (Community Services)	2,500	
	Placer.ai (traffic analytics, demographics and visiting trends) (Community Dev.)	25,000	
	Readyly Platform - AI Customer Service and Support Software	9,000	
	Senior Registration Software License (Community Services)	1,500	
	Tyler Incode accounting software annual license	50,729	
	VeriBook Passport Appointing System (City Clerk)	810	
			259,638

5932	Subscriptions		
	Adobe Sign	1,000	
	Cable service (Charter)	600	
	Internet Service (9274) ATT Fiber Line	3,960	
	Telnyx Phone Service	4,200	
			9,760
5950	Equipment Leases		
	Quadient Leasing		
	Postage machine	3,845	
	Letter folding maching	1,755	
	Xerox		
	Copies (black/white and color)	13,500	
	Xerox - Printers and Copiers (6 total)		
	Public Safety (C8145H2)	3,392	
	City Hall Copy Room (XC9070)	6,048	
	City Hall CM (C8145)	2,690	
	Community Center (C8155)	4,736	
	Senior Center (C8155)	4,736	
	Public Works Yard (B615)	366	
			41,068
6015	Office Equipment		0
6020	Equipment		0
			759,965

2. PURPOSE

The purpose of the Request for Proposals for a **Comprehensive Managed Information Technology Services** is designed to strengthen the cost-effectiveness, quality, and productivity of the City of South El Monte, using current secure technology, planning for short-term and long-term I.T. goals, to provide excellent public service.

3. RFP SCHEDULE

Below is the RFP schedule. Below tentative schedule is subject to change by the City:

Request for Proposals Posted and Issued	Wednesday, September 3, 2025
Deadline for Receipt of Questions	Thursday, September 18, 2025
Addendum (if necessary) to Respond to Questions	Thursday, September 25, 2025
Deadline for Receipt of Proposals (RFP Due Date)	**Thursday, October 2, 2025, 4:00 p.m.**
Evaluation of proposals	October 2025
Final Selection	October 2025
Contract Awarded by City Council	November 2025
Contract Execution	November 2025
Transition/Onboarding	December 2025 – February 2026

4. SCOPE OF SERVICES

The following is a list of some of the services required but should not be seen as all inclusive.

1) Provide strategic planning and oversight of the City's IT program.
    a. Identify trends in use of IT for municipal service delivery. Identify solutions to support City strategic goals and objectives.
        i. Identify critical integration issues based on current projects and future initiatives.
        ii. Recommend policies, procedures, and standards for implementation and use of IT.
        iii. Provide input and review of Requests for Proposals (RFP) related to IT services. Assist with vendor negotiations on IT projects.
        iv. Provide recommendations for additional services to provide enhanced IT services when needed.
        v. Assist City with yearly budget recommendations, identifying hardware and software needs, and recommending equipment and software upgrades.
2) Provide experienced project managers to provide management of projects on an as-needed basis from vendor selection to implementation.
3) Provide desktop and network support to City Staff.
    a. Desktop Administration and Support:
        i. Install personal computers, laptops, printers, copiers, peripherals, configuring laptops and desktops for standard applications and network services, identifying and correcting end user hardware problems, and performing advanced troubleshooting.
        ii. Document and track all help desk tickets whether received from ticket tracking system, phone input, email, or in person.
        iii. Ensure that a list of software and hardware inventory, license, and warranty expirations is kept current.
        iv. Provide ongoing hardware maintenance of the LAN(s) consisting of all computers, servers, printers, and other peripherals.
        v. Provide system upgrades including but not limited to:
            1. Operating system upgrades
            2. Application upgrades
            3. Hardware upgrades
            4. Virus protection
            5. Spam filtering
        vi. Coordinate resolution of software problems with software vendor.
        vii. Provide support for the City's document imaging and scanning systems, GIS applications, and other applications as identified by the City.
        viii. Ensure efficient daily operation of PCs and network.
        ix. Maintain an up-to-date inventory of all City computer-related hardware and make available to City personnel upon request.
    b. Network Administration
        i. Provide regular review and evaluation of the City's network to ensure optimum operations and security.
            1. Network access including but not limited to:
                a. New user account creation.

b. Disabling or deleting obsolete user accounts.
c. Assigning security permissions.
d. Issuing VPN access.
e. Vendor account creation.
f. Multi-Factor authentication

ii. Provide Monitor and alert notifications to firm's IT staff on failure or potential failure of critical equipment; alert notifications to designated City personnel in the event of failure.
iii. Provide network security and maintain a virus detection programs on City servers, emails and all other computers and laptops. Ensure remote access is secured.
iv. Provide off-site file backup and disaster recovery.
v. Network printing.
vi. Email administration.
vii. Documentation.
viii. Server maintenance, if applicable.
ix. Firewall administration support.
x. Internet support.
xi. Network outages.
xii. System Backup: The IT network, including all files on the servers (if applicable), are backed up daily. Consultant shall ensure that backup processes are scheduled and performed successfully, and that backup media are accessible and files can be successfully restored.
xiii. Perform an external penetration test for the network annually.

4) Provide quotes for procurement of IT related equipment.
5) Provide installation and repair of all IT related equipment including configuration changes, and installation of patches and upgrades.
6) Provide reports within specified timeframes.
7) Provide quality information services and technological deliverables, including project planning and execution. Provide technical leadership for server technology issues.
8) Develop mechanisms for improving the City of South El Monte utilization of its current technological resources.
9) Improve the overall cost-effectiveness of City-wide operating expenses and capital outlays associated with technological services and future purchasing and technology needs.
10) Take over and complete phased IT infrastructure refresh project across City-wide departments covering end of life hardware and software assets and to configure a network environment that is built on best practices.
11) Provide monthly management level status reports to review work performed, network availability, help desk ticket summary, security issues and concerns. Attend weekly status meetings either in-person or remotely.
12) Provide Council meetings and special meetings support and manage audio and visual equipment including recording and streaming of bi-weekly Council meetings and special meetings (mostly evening meetings) with on-site support on request as required.
13) Provide cybersecurity across all City locations. The City has deployed a robust, multilayered approach to security-focused technologies by mainly adopting Microsoft solutions across the board (Microsoft 365 and Azure AD). The City will require the selected vendor develop Cyber Security and various compliance plans

in partnership with City Departments, which ultimately ensure training is distributed to end-users.

a. Monitoring & Management of the existing DNS Security and content filtering system.
b. Monitoring & Management of the existing Anti-malware System.
c. Monitoring & Management of the existing Next-Gen Anti-virus and Security system.
d. Monitoring & Management MFA across multiple platforms which utilize MFA.
e. Training and regular simulated phishing exercises for all users in the following areas - Social Engineering Training, Phishing Training, General Cyber security training, Training of account team staff on fraudulent transactions.

14) Provide procedures and planning for Incident Response, Disaster Recovery & Business Continuity plans.

Staffing Requirements:

- One Information Technology Site Lead – 32 hours per week with Site-Lead on-site four (4) times a week for four to eight (4 to 8) hours per visit and flexibility to respond to critical issues or requests. Responsible for overall system support ensuring efficient daily operation of PCs and network. The Site Lead serves as a technology advisor for the City and will work directly with staff liaison(s) to provide exceptional customer care.

- Availability of unscheduled support or after hours and emergency services. Provide a Service Level Agreement (SLA) target matrix with response times.

5. KEY PERSONNEL

It is imperative that the key personnel providing the I.T. services have the background, experience, and qualifications to complete the project. The City reserves the right to approve all key personnel individually for work on this contract. All key staff shall be named in the contract. After the contract is signed, the proposer may not replace key staff unless their employment is terminated or agreed upon by the City. The City must approve replacement staff before a substitute person is assigned to the Project. The City reserves the right to request that the proposer replace a staff person assigned to the contract should the City consider such a replacement to be for the good of the project.

6. CITY'S STANDARD PROFESSIONAL SERVICES AGREEMENT

The RFP includes a sample of City's Professional Services Agreement as Attachment B. Proposers shall review the Agreement and provide a statement that they will comply with all aspects of the Agreement or provide any comments that they would like the City to consider. The City Attorney will review any comment received and make a final decision if all or part or any of such comments may be considered.

7. INSURANCE COVERAGE LIMITS AND REQUIREMENTS

Consultant shall provide Insurance Coverage Limits and Requirements as indicated in sample of City's Professional Services Agreement as Attachment B.

8. CONSULTANT SELECTION METHODOLOGY

The proposals will be evaluated based upon several factors. These factors may include:

Evaluation Criteria	**Max Points**
Completeness of the Proposals and compliance with the required RFP format.	25
Project understanding, scope and approach to develop the project efficiently.	25
Experience and Qualifications of Key Staff.	25
Similar Project Experience	25
Total Points	**100**

As part of the evaluation, the City will also contact references listed in the proposal.

City Selection Panel will review the proposals received, and rank them based on the above criteria, and establish highest ranked consultant. The City may choose not to conduct oral interviews and negotiate a contract with the highest ranked consultant after the evaluation of written proposals.

At City's discretion, the City may also conduct oral interviews with the top 3 ranked consultants. If oral interviews are conducted, the City will inform the selected proposers and provide the evaluation criteria for oral interviews at that time. After evaluations, the City will select the consultant who has is ranked highest.

After ranking, cost negotiations will begin with the most qualified consultant and only their cost proposal will be opened. Should negotiations fail or result in a price that the local agency does not consider fair and reasonable, negotiations must be formally terminated, and the local agency must then undertake negotiations with the second most qualified consultant. If the negotiations with the second most qualified firm are not successful, negotiations must be formally terminated and the local agency must then undertake negotiations with the third most qualified consultant, and so on, until the price is determined to be fair and reasonable by the local agency.

9. CONTRACT AWARD

Any contract resulting from this RFP will be awarded to a firm whose Proposal meet the technical requirements of the RFP and is evaluated as the highest ranked proposal. Proposals will be ranked in accordance with the evaluation criteria stated in this RFP.

Negotiations regarding a fair and reasonable price will occur subsequent to consultant selection. Should the City be unable to obtain a fair and reasonable price through

negotiations with the highest qualified proposer, the City shall enter into negotiations with the next highest qualified proposer and may award that contract if the parties are able to arrive at a fair and reasonable price. If that is unattainable, the City shall enter into negotiations with the next highest qualified proposer in sequence until an agreement is reached.

10. REQUIRED FORMAT FOR PROPOSAL SUBMITTAL

Please submit your Proposal in the format specified below:

Cover Letter: Emphasize strong points of the project team and the firm's experience. Include the name, address, telephone number, title, and signature of the firm's contact person for this proposal. The cover letter shall state that the submittal is valid for 120 days.

Table of Contents: Provide contents of proposal.

Section 1. Approach and Scope of Work: Provide your understanding of the project and describe your approach. Provide a detailed scope of work that your film will utilize in providing requested services in efficient and cost-effective manner. In your approach, describe methods that you will use for quality control, budget/cost control, schedule control, and document control.

Section 2: Schedule of Services: Provide a project a detailed schedule. Show project tasks, durations, start and completion dates, time allocations for City review and other regulatory agency review and any outside agencies that may be involved in the review and approval process.

Section 3. Project Team, Key Personnel and Resumes: Provide an organization chart showing the names and responsibilities of key personnel and subconsultants. Provide resumes of all key personnel identified in the organization chart.

Section 4. Company Qualifications: Provide qualifications of prime consulting firm and sub-consultants.

Section 5. References: Provide five (5) Public Agency references for similar projects.

Section 6. City's Standard Professional Services Agreement (see Attachment B. Sample Professional Services Agreement)**:** The referenced attachment is City's Standard Professional Services Agreement, which will be executed by the selected consultant. Proposers shall review the Agreement and provide a statement that they will comply with all aspects of the Agreement or provide any comments that they would like the City to consider. Please note that the City does not guarantee that any revisions to the contract will be accepted. The selected consultant shall be prepared to execute the contract as is, if the City does not accept any changes provided by the consultant.

Section 7. Addenda Acknowledgement: If any Addenda is issued by the City, the proposers shall include an acknowledgement of receiving such Addenda and their

agreement with the terms and conditions stated in such Addenda. If no Addenda is issued, proposers shall state so in this section.

Section 8. Required Attachments:

Below attachments shall be signed and submitted with the proposal:

- Attachment A - Affidavit of Non-Collusion
- Attachment B - Sample Professional Services Agreement

The Fee Proposal shall be submitted in a separate envelope as indicated in the following section.

11. FEE ESTIMATE PROPOSAL SUBMITTAL

Fee Proposal shall be submitted in a separate sealed envelope. Include the proposed costs to provide the services desired. Include any other cost price information that would be contained in a potential agreement with the City. In addition, include the cost for extra after-hours services or any other services that are considered optional additions, such as hourly rate schedule for services outside of the scope of work of the flat base contract.

12. QUESTIONS REGARDING THIS RFP

All questions regarding this RFP must be submitted via email:

Masami Higa
Director of Finance
mhiga@soelmonte.org

Questions regarding this proposal shall be submitted via email to the above contact within the deadline identified on the RFP Schedule. In response to all questions received by this date, City will issue an Addendum on the date identified on the RFP Schedule prior to the proposal submittal due date. The addendum will be emailed to all RFP recipients on record.

13. PROPOSAL SUBMITTAL PROTOCOL

Interested and qualified firms shall submit their proposals as follows:

- **Envelope 1:** Proposal, 2 copies and 1 pdf file on thumb drive. Please indicate on the Proposal Cover:
  PROPOSAL
  TO PROVIDE A COMPREHENSIVE MANAGED INFORMATION TECHNOLOGY SERVICES

- **Envelope 2:** Fee Proposal, 1 bound copy and 1 pdf file on thumb drive. Please indicate on the Proposal Cover:
  FEE PROPOSAL
  TO PROVIDE A COMPREHENSIVE MANAGED INFORMATION TECHNOLGY SERVICES

Proposal submittal due date is:
Thursday, October 2, 2025, 4:00 p.m.

Proposals shall be addressed to:
City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa, Director of Finance

Late proposals will not be accepted.

Note: Use of the City seal is prohibited on any documents without City authorization. Consultants shall not include City seal in their proposals without authorization.

14. PRE-CONTRACTUAL EXPENSES IN RESPONDING TO THE RFP PREPARATION

The City shall not be liable for any pre-contractual expenses incurred by any proposer or by any selected consultant. Each proposer shall protect, defend, indemnify, and hold harmless the City from any and all liability, claims, or expenses whosoever incurred by, or on behalf of, the entity participating in the preparation of its response to this RFP. Pre-contractual expenses are defined as expenses incurred by proposers and the selected consultant, if any, in:

- Preparing and submitting information in response to this RFP
- Negotiations with the City on any matter related to this procurement
- Costs associated with interviews, meetings, travel, or presentations
- All other expenses incurred by a proposer/consultant prior to the date of award

The City reserves the right to amend, withdraw and cancel this RFP. The City reserves the right to reject all responses to this request at any time prior to contract execution, or only award a partial contract for a limited scope of work. The City reserves the right to request or obtain additional information about any and all proposals.

END OF RFP

ATTACHMENTS TO FOLLOW

Attachment A	Affidavit of Non-Collusion
Attachment B	Sample Professional Services Agreement

ATTACHMENT A

AFFIDAVIT OF NON-COLLUSION

I state that I am _____ (title) of _____(name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Offer.

I state that:

(1) The price(s) and amount of this Offer have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.

(2) That neither the price(s) nor the amount of this Offer, and neither the approximate price(s) nor approximate amount of this Offer, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before Solicitation opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit an Offer higher than this Offer, or to submit any intentionally high or noncompetitive Offer or other form of complementary Offer.

(4) The Offer of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Offer.

(5) _____ (name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that_____(name of firm) understands and acknowledges that the above representations are material and important, and will be relied on by the City of South El Monte in awarding the contract(s) for which this Offer is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the City of South El Monte of the true facts relating to the submission of Offers for this contract.

_____
(Authorized Signature)

_____
(Name of Company/Position)

Sworn to and subscribed before me this_____day of_____, 20_ .

_____
Notary Public for California

My Commission Expires: _____

ATTACHMENT B

SAMPLE PROFESSIONAL SERVICES AGREEMENT

CONTRACT SERVICES AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

_____

AGREEMENT FOR CONTRACT SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND

_____

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this_____day of_____, 2025 by and between the CITY OF SOUTH EL MONTE, a California, a municipal corporation ("City") and , ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

Pursuant to the City of South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest

professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant's Proposal.

The Scope of Services shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed_____Dollars ($_____) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding ____ years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). [The City may, in its sole discretion, extend the Term for____additional one-year terms.]

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

_____ _____

(Name) (Title)

_____ _____

(Name) (Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be [_____] or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees and that Consultant issues or will issue a W-2 to such personnel.

In the event that Consultant or any employee, agent, subcontractor, or independent contractor of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any of Consultant's personnel used to provide the Services under this Agreement are other than independent contractors of the City.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute

with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be

additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of

Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination or expiration of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times

during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or

work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices

during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $_ (_____Dollars) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or

decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, City Clerk

APPROVED AS TO FORM:
OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

_____
Susie Altamirano, City Attorney

CONSULTANT:

_____

By:_____
Name: _____
Title:_____

By:_____
Name: _____
Title:_____

Address:_____
_____
_____

If applicable, two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On_____, 2025 before me,_____, personally appeared_____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

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I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

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CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF SERVICES

III. Consultant will perform the following Services:

A.

B.

C.

IV. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

A.

B.

C.

V. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City appraised of the status of performance by delivering the following status reports:

A.

B.

C.

VI. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

VII. Consultant will utilize the following personnel to accomplish the Services:

A.

B.

C.

EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

		RATE	TIME	SUB-BUDGET
A.	_____	_____	_____	_____
B.	_____	_____	_____	_____
C.	_____	_____	_____	_____
D.	_____	_____	_____	_____

II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.8.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Consultant shall perform all services timely in accordance with the following schedule:

		Days to Perform	Deadline Date
A.	Task A	_____	_____
B.	Task B	_____	_____
C.	Task C	_____	_____

II. Consultant shall deliver the following tangible work products to the City by the following dates.

A.

B.

C.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

City Council Agenda Report
Agenda Item No. 7.d.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-074, APPROVING THE CITY OF SOUTH EL MONTE'S UPDATED 2025 TITLE VI PROGRAM

SUMMARY: The City of South El Monte adopted the Title VI Program in 2012 and recertified in 2022 and 2025. The City's Title VI Program was created to establish guidelines to effectively monitor and ensure that City's services meet the requirements set forth in the Federal Transit Administration (FTA) Title Circular 4702.1B. Per FTA requirements, it is necessary to reapprove and submit the FTA Title VI Report every three years.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-074 approving the City's 2025 Title VI Program to reaffirm the City meets the requirements set forth in the FTA's Title VI Circular 4702.1B.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact to the City associated with the action.

DISCUSSION: Title VI of the Civil Rights Act of 1964 is a Federal law that prohibits recipients and subrecipients of Federal financial assistance from discriminating on the basis of race, color, or national origin in their programs or activities, and obligates Federal funding agencies to enforce compliance.

The City of South El Monte is a subrecipient of the Los Angeles County Metropolitan Transportation Authority (Metro) by way of its Federal Transit Administration (FTA) Section 5310 Funding Program which results in the award of federal funding.

To be compliant with Title VI, recipients must satisfy the following requirements:

1. **Notify Beneficiaries of Protections Under Title VI** - The City informs members of the public of their Title VI protection rights by posting bilingual Civil Rights Notice at various locations.

2. **Develop Title VI Complaint Procedures and Complaint Form** - The City has made these forms available to the public by incorporating complaint forms and notices on the City's website.
3. **Record and Report Transit-Related Title VI Investigations, Complaints, and Lawsuits** - The City will maintain a list of Title VI investigations, complaints, and lawsuits and include said list in the City's Title VI submittal to FTA every three years.
4. **Promote Inclusive Public Participation** - The City promotes inclusive Public Participation by encouraging the public to participate in the City's decision-making process by attending City meetings. All items pertaining to City meetings are posted online on the City website and copies can be requested at City Hall.
5. **Provide Meaningful Access to Limited English Proficient (LEP) Persons**- The City has provided LEP Persons meaningful access by providing said persons with bilingual oral and written language services.
6. **Minority Representation on Planning and Advisory Bodies** - The City encourages participation of minorities on bodies that make decisions regarding transportation
7. **Provide Additional Information upon Request** - The City Manager or his/her designee will be available to provide additional information as needed, and to respond to any verbal or written complaint.
8. **Determination of Site or Location of Facilities** - The City has not used any FTA funds for construction of a facility.

As stated in the City's 2025 Title VI Program, the City has satisfied all of these requirements. After reviewing the 2020 U.S. Census data for the City, staff determined that there was a significant change in demographics since the last approval of its Title VI Program that required it to take adequate steps to ensure that its policies and procedures do not deny or have the effect of denying Limited English Proficiency (LEP) individuals with equal access to benefits and services for which such persons qualify. The City's updated policy ensures that LEP individuals are provided meaningful access to benefits and services provided through its Transportation Division in English, Spanish and Chinese. Exhibits A, B and C will be translated into Chinese and will be included in the City's Title VI Program that will be submitted to Metro.

Approval of Resolution No.25-074 reflects the commitment by the City of South El Monte to comply with Title VI and to ensure that no person shall, on the basis of race, color, or national origin be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity provided by the City of South El Monte, as required by the Title VI Program every three years.

ATTACHMENT(S):

A. Resolution No. 25-074
B. City of South El Monte Title VI Program

ATTACHMENT A
RESOLUTION NO. 25-074

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL APPROVING THE UPDATED 2025 TITLE VI PROGRAM AND AUTHORIZING ITS SUBMITTAL TO THE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY (METRO)

WHEREAS, Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance; and

WHEREAS, as a recipient of Federal Transit Administration (FTA) funding, the City of South El Monte is required to implement a Title VI Program that demonstrates that no transit program or service provided by the City creates discrimination toward any demographic of the population served by that program or service; and

WHEREAS, the City's current Title VI Program was adopted in July 2022, and is required to be updated every three years; and

WHEREAS, staff has prepared a new Title VI Program in accordance with FTA Circular 4702.1B, dated September 2, 2025; and

WHEREAS, the City is committed to ensuring that no person is excluded from participation in, denied the benefits of, or otherwise subjected to discrimination under any of its programs, activities, or services on the basis of race, color, or national origin.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: The above recitals, and each of them, are true and correct.

SECTION 2: The proposed Title VI Program, in the form attached to the agenda report accompanying this resolution, is hereby approved.

SECTION 3: The City Council hereby authorizes and directs the City Manager to forward a copy of the Title VI Program to the Los Angeles County Metropolitan Transportation Authority for approval as the pass-through agency for the Federal Transit Authority.

SECTION 3 The City Clerk shall certify to the adoption of this Resolution

PASSED, APPROVED AND ADOPTED this 2nd day of September, 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, City Clerk

ATTACHMENT A

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-074 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 2nd day of September, 2025 and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

ATTACHMENT B

City of South El Monte Transportation Division

CITY OF SOUTH EL MONTE TITLE VI PROGRAM

Approved on September 2, 2025
by the City of South El Monte City Council

1556 Central Avenue South El Monte, CA 91733
City of South El Monte Transportation Division
626.448.0131
www.cityofsouthelmonte.org

CITY OF SOUTH EL MONTE

Subject: Title VI Program	
Effective Date: September 2, 2025	Approved by: City Manager _____ Rene Salas

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CITY OF SOUTH EL MONTE
Title VI Program

Reference: FTA Circular 4702.1B Title VI Requirements and Guidelines for Federal Transit Administration (FTA) Recipients (October 1, 2012).

INTRODUCTION

The purpose of this Title VI Program is to establish guidelines to effectively monitor and ensure that the City of South El Monte's service are in compliance with FTA Title VI requirements.

Title VI states that "no person in the United States shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance." The FTA is required to ensure that federally supported transit services and related benefits are provided consistent with Title VI. The Title VI Report requires an update every three years.

The City of South El Monte will ensure that its programs, policies, and activities comply with Department of Transportation's (DOT) Title VI Regulations (49 CFR Part 21) and with Limited English Proficient (LEP) Person's requirements (70 FR 74087, December 14, 2005). The City is committed to creating and maintaining a public transportation system that is free of all forms of discrimination. The City will take necessary preventive corrective and disciplinary actions to stem behavior that violates this policy or the rights and privileges it is designed to protect. FTA requires recipients to document compliance with DOT Title VI regulations by submitting a Title VI Program to their FTA regional civil rights officer once every three years.

TITLE VI REQUIREMENTS

1. **Requirement to Notify Beneficiaries of Protection under Title VI**
   In order to comply with 49 CFR, Section 21.9(d), the City shall provide information to the public regarding the City's obligations under DOT's Title VI regulations and apprise members of the public of the protections against discrimination afforded to them by Title VI.

   The City of South El Monte informs members of the public of their Title VI protection rights by in Exhibit B. A list of locations where notices are several means, including posting of a Title VI Notice to the Public and providing bilingual complaint procedures, as shown in Exhibits A and B. The City also provides a bilingual complaint form and posts a Title VI bilingual notice for public viewing at several locations, as shown posted is reflected in Exhibit A.

2. **Requirement to Develop Title VI Complaint Procedures and Complaint Form**
   The City is required to develop procedures for investigating and tracking Title VI complaints filed against the City and to make these procedures for filing a complaint available to the general public.

3. **Requirement to Record and Report Transit-Related Title VI Investigations, Complaints, and Lawsuits**
   The City is required to prepare and maintain a list of investigations, complaints, or lawsuits that pertain to allegations of discrimination on the basis of race, color, and/or national origin in transit-related activities and programs and that pertain to the entity submitting the report, not necessarily the larger agency or department of which the entity is a part.

   The City of South El Monte Human Resources Department will maintain a list of Title VI investigations, complaints, and lawsuits utilizing the form shown in Exhibit D, including a comprehensive summary and description of actions taken by the City, as required by the Title VI regulations The list shall include the date that the investigation, lawsuit, or complaint was filed; a summary of the allegations(s); the status of the investigation; lawsuit, or complaint; and actions taken by the City in response, or final findings related to the investigation, lawsuit, or complaint. The list shall be included in the City's Title VI submittal to FTA every three years.

4. **Promoting Inclusive Public Participation and Language Assistance Plan**
   The City is required to develop a public participation plan that includes an outreach plan to engage minority and limited English proficient populations, as well as a summary of outreach efforts made since the last Title VI Program submission. The City also must have a language assistance plan for providing language assistance to persons with limited English proficiency (LEP).

   The City's Public Participation Plan is reflected in the "CITY OF SOUTH EL MONTE Transportation Services Limited English Proficiency Plan" under "Outreach Techniques" and more thoroughly in Exhibit G. The City's public participation activities, public meetings, and participation in community activities are described in the LEP Plan.

   The City's Language Assistance Plan is reflected in the City's LEP Plan and includes language assistance measures. The City's approach includes a number of options available to LEP persons, including both oral and written language services. Specific details are included in the City's LEP Plan in Exhibit E.

5. **Requirement to Provide Meaningful Access to LEP Persons**
   Title VI and its implementing regulations require that FTA recipients take responsible steps to ensure meaningful access to the benefits, services,

information, and other important portions of their programs and activities for individuals who are LEP.

The City of South El Monte website posts Transportation information. The City's web site provides material in both English, Spanish and Chinese. The City also provides easy access to bilingual (English, Spanish and Chinese) administrative staff and drivers at the City's City Hall during operating hours to answer questions for those LEP passengers who utilize the City's transportation services.

6. **Minority Representation on Planning and Advisory Bodies**
   The City will encourage participation of minorities on bodies that make decisions regarding transportation.

7. **Requirement to Provide Additional Information upon Request**
   At the discretion of the FTA, information other than that required by the referenced circular, may be requested in writing from a recipient in order to investigate complaints of discrimination or to resolve concerns about possible noncompliance with Title VI requirements.

   The City Manager or his/her designee will be available to provide additional information, as needed, and to respond to any verbal or written complaint.

EXHIBIT A

CITY OF SOUTH EL MONTE
Title VI Notice & Complaint Process

The City of South El Monte is committed to ensuring that no person is excluded from participation in or denied the benefits of its services based on race, color, or national origin as provided by Title VI of the Civil Rights Act of 1964. Any person who believes that he or she has been subjected to discrimination under Title VI on the basis of race, color, national origin may file a Title VI complaint with the City within 180 calendar days from the date of the alleged discrimination.

Complaints may be filed with the City in writing and may be addressed to:

City of South El Monte
Human Resources
1415 Santa Anita Ave.
South El Monte, CA 91733

A copy of the Title VI Complaint Form (in English, Spanish, or Chinese) and additional information may be obtained from the City's web site at "http://www.cityofsouthelmonte.org" (under "Services – Community Services – Transportation Services") or by calling 626-579-6540. The City will provide appropriate assistance to complainants who are limited in their ability to communicate in English.

If information is needed in another language, please call 626-579-6540.

CIUDAD DE SOUTH EL MONTE
Título VI Noticia y Proceso de Quejas

La Ciudad de South El Monte, se compromete a garantizar que ninguna persona sea excluida de participar o denegar los beneficios de servicios basado por raza, color, o origen nacional según lo dispuesto en el Título VI de la Ley de Derechos Civiles de 1964. Cualquier persona que cree que él o ella ha sido objeto de discriminación en virtud del Título VI basado por raza, color, o origen nacional puede presentar una queja del Título VI con la Ciudad dentro de 180 días del calendario a partir de la fecha de la supuesta discriminación.

Las quejas pueden ser presentadas en la Ciudad por escrito y pueden ser dirigidas a:

City of South El Monte
Human Resources
1415 Santa Anita Ave.
South El Monte, CA 91733

Una copia del Título VI Formulario de Queja (en Inglés o Español) y la información adicional se puede obtener desde el sitio web de la Ciudad en " http://www.cityofsouthelmonte.org " (en "Servicios – Servicios Comunitarios – Servicios de Transporte") o llamando al 626-579-6540. La Ciudad proveerá asistencia apropiada para los denunciantes que sean limitados en su capacidad de comunicarse en inglés.

Si se necesita información en otro idioma, por favor llame a 626-579-6540.

南艾爾蒙特市

第六條通知與投訴流程

南艾爾蒙特（South El Monte）市致力於根據 1964 年《民權法》第六條的規定，確保任何人不會因種族、膚色或國籍而被禁止參與其服務，或被剝奪服務福利。任何人如認為自己因種族、膚色、國籍而遭受第六條規定的歧視，可在指稱的歧視發生之日起 180 個行事曆日內向本市提出第六條的投訴。

投訴可以書面形式向本市提出，並可以寄往：

南艾爾蒙特市
人事部
1415 Santa Anita Ave.
South El Monte, CA 91733

可從以下網站「http://www.cityofsouthelmonte.org」（在「Services – Community Services –Transportation Services」[服務 – 社區服務 – 交通服務]）或透過致電 626-579-6540，取得第六條投訴表（英文或西班牙文）的副本及其他資訊。本市將為英語交流能力有限的投 訴 人提供適當的協助。

如果需要此資訊的其他語言版本，請致電 626-579-6540。

CITY OF SOUTH EL MONTE
Title VI List of Locations

The following is a list of locations where transit-related bilingual Title VI Public Notices are posted:

City of South El Monte

- Website
- City Hall
- Fire Station
- Senior Center
- Community Center

EXHIBIT B

CITY OF SOUTH EL MONTE
Title VI Policy and Procedures

POLICY STATEMENT
The City of South El Monte is committed to ensuring that no person is excluded from participation in, or denied the benefits of its service on the basis of race, color or national origin under Title VI of the Civil Rights Act of 1964.

PURPOSE
This policy ensures that City programs (including fares, routing, scheduling, and quality of transportation services) are operated without regard to race, color, or national origin.

APPLICATION
This policy applies to all City of South El Monte employees, contractors, vendors, and customers.

1.0 GENERAL
The City of South El Monte is committed to ensuring that no person is excluded from participation in its services, or subject to denial of City benefits on the basis of race, color, or national origin. The City is also committed to promoting environmental justice. The City will accomplish its goals by:

- Ensuring that the level and quality of service is provided without regard to race, color, or national origin.
- Promoting full and fair participation by all potentially affected populations in services provided by the City decision making;
- Preventing denial, reduction or delay in the benefits of City programs and activities on the basis of race, color, or national origin.
- Preventing denial, reduction, or delay of benefits related to programs and activities affecting minority and low-income populations; and
- Providing meaningful access to City services, programs, and activities by persons with limited English proficiency (LEP).

2.0 PROCEDURES

Any person who believes that he/she may have been discriminated against on the basis of race, color, or national origin.

Patrons with limited English proficiency, who need assistance, may contact the City of South El Monte, located at 1415 Santa Anita Avenue, CA 91733 or call (626) 579-6540.

2.1 Reporting

The complaint must be filed within 180 days of the date of the alleged discrimination. Written complaints may be sent to Human Resources, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, CA 91733, or an online Title VI Complaint Form may be accessed at the City's website at http://www.cityofsouthelmonte.org. Once completed, the complaint should be forwarded to the Human Resource Department.

Any City employee who becomes aware of a discrimination complaint should immediately contact Human Resources for handling.

2.2 Reviewing

The City will review the complaint to determine whether it is within City jurisdiction based on the following criterion: whether Complainant has alleged discriminatory treatment or harassment based on race, color, or national origin.

If the City determines it has jurisdiction, an investigator will be assigned to conduct an investigation within 24 hours of the review. The Complainant will receive an acknowledgement letter informing her/him whether the complaint will be investigated. All complaints will be investigated promptly and handled in a confidential manner.

If jurisdiction is found not to exist in the Civil Rights Policy, the complaint will be forwarded to the appropriate department for resolution. The City will be notified of the steps taken to resolve the complaint.

2.3 Investigation Process

The investigator will take the followings steps to investigate the alleged discriminatory act:

- Contacting the department management where the alleged discrimination took place to determine if a departmental investigation has been initiated and the results of the investigation;

- Identifying and reviewing all relevant documents, practices and procedures to determine appropriate resolution; and

- Identifying and interviewing persons with knowledge of the alleged discrimination, such as the Complainant; witnesses; others identified by the Complainant; people who may have been subject to similar activity; or others with relevant information.

The investigation process and final investigative report is generally completed within 120 days. If no policy violation is found, and the Complainant wants to appeal the decision, he/she may appeal directly to Human Resources.

2.4 Subsequent Complaints and Amended Charges

Any subsequent complaint or amended charge should be filed utilizing the Title VI Complaint Form. Amended charges can also be submitted via email or other written format. The City will review each subsequent complaint or amendment to determine whether the subsequent complaint should stand on its own or be incorporated into the original complaint and investigation.

2.5 Completion of Investigation

Upon completion of the investigation, the Investigator prepares a final investigative report for the City with a copy to the City Attorney. All principle parties receive written notification of the investigative findings.

2.6 Implementation of Remedial Actions

If a policy violation exists, appropriate remedial steps will be taken immediately.

3.0 DEFINITION OF TERMS

Title VI – Title VI of the 1964 Civil Rights Act prohibits discrimination on the basis of race, color, or national origin by recipients of federal financial assistance.

Equal Opportunity – requirement of non-discrimination in City services with regard to race, color, or national origin in accordance with Title VI of the 1964 Civil Rights Act, as amended.

Discrimination – any act or failure to act, whether intentional or unintentional, which has the purpose or effect of limiting, excluding, or denying a person transit services or benefits because of race, color, or national origin.

Environmental Justice – efforts made to prevent minority communities and low-income communities from being subject to disproportionately high and adverse environmental effects.

4.0 RESPONSIBILITIES

The Human Resources Department maintains a log of all complaints received. The log includes the date the complaint was filed; a summary of the allegations; the status of the complaint; and actions taken by the City to resolve the complaint.

CIUDAD DE SOUTH EL MONTE
Póliza y Procedimientos Titulo VI

DECLARACION DE POLIZA
La Ciudad de South El Monte se compromete a garantizar que ninguna persona sea excluida al participar en, o le sean negados los servicios de beneficios basados en raza, color, o origen nacional por el Acta de Derechos Civiles de 1964 del Título VI.

PROPOSITO
Esta póliza asegura que los programas de la Ciudad (incluyendo precios, rutas, horarios y calidad de los servicios de la transportación) sean dirigidos sin distinción de raza, color, o origen nacional.

APLICACIÓN
Esta póliza se aplica a todos los empleados de la Ciudad de South el Monte, contratistas, proveedores y clientes.

1.0 GENERAL
La Ciudad de South El Monte se compromete a garantizar que nadie sea excluido al participar en servicios, o los beneficios sean negados basados en raza, color, o origen nacional. La Ciudad también se ha comprometido a promover el cuidado ambiental. La Ciudad va a lograr sus objetivos a través de:

- Asegurarse de que el nivel y la calidad de los servicios sean proporcionados sin distinción de raza, color, o origen nacional.
- Promover completa y equitativa participación entre todas las comunidades potencialmente afectadas por los servicios ofrecidos por decisiones tomadas por la Ciudad;
- Prevenir el negar y la reducción o retraso en los beneficios de los programas y actividades de la Ciudad basados en raza, color, o origen nacional.
- Prevenir el negar y la reducción o retraso en los beneficios de los programas y actividades que afecten a comunidades minoritarias y de bajos ingresos, y
- Proporcionar acceso significativo de los servicios, programas y actividades de la Ciudad a personas con conocimiento limitado en el Inglés (LEP).

2.0 PROCEDIMIENTOS

Cualquier persona que se sienta que él o ella ha sido objeto de discriminación por motivos de raza, color, o origen nacional puede presentar una queja al Departamento del Administrador de la Ciudad.

Personas con conocimientos limitados en el Inglés, que necesiten ayuda, comunicarse con la Ciudad, localizado en 1415 Santa Anita Ave, South El Monte, CA 91733 o llamar al (626) 579-6540.

2.1 Notificando

La queja se debe presentar dentro de los 180 días siguientes a la fecha de la supuesta discriminación. Quejas por escrito pueden ser enviadas a la Ciudad de South el Monte, City Manager, 1415 Santa Anita Ave, South El Monte, CA 91733, o por el Sitio Web, formulario de Title VI Complaint Form, que se puede encontrar en la Página Web de la Ciudad, http://www.cityofsouthelmonte.org. Cuando se haya completado, la queja debe ser enviada al Departamento de Recursos humanos.

Cualquier empleado de la Ciudad que se entere de una queja de discriminación deberá comunicarse inmediatamente con el Departamento del Recursos humanos de la Ciudad.

2.2 Revisando

La Ciudad revisara la queja para determinar si está dentro de la jurisdicción de la Ciudad basándose en el siguiente criterio: Si dicho demandante ha alegado trato discriminatorio o de acoso por razones relacionadas a raza, color, o origen nacional.

Si la Ciudad determina que está dentro de la jurisdicción, un investigador será asignado para conducir una investigación durante las 24 horas de la Revisión. El demandante recibirá una carta de notificación informándole si se investigara la queja. Todas las quejas serán investigadas con prontitud y tratadas de manera confidencial.

Si se encuentra que no existe jurisdicción de la Póliza de Derechos Civiles, la queja será enviada al departamento correspondiente para su resolución. La Ciudad será notificada de la determinación tomada para resolver la queja/reclamo.

2.3 Proceso de Investigación

El investigador tomara las medidas/pasos siguientes para investigar el presunto acto discriminatorio:

- Ponerse en contacto con el departamento donde la supuesta discriminación ocurrió para determinar si se ha iniciado una investigación y conocer los resultados de la investigación;

- Identificar y revisar todos los documentos pertinentes, como las prácticas y procedimientos para determinar la resolución adecuada, y

- Identificar y entrevistar personas relacionadas con la presunta discriminación, como el demandante; testigos; otras personas identificadas por el demandante; personas que hayan sido objeto de una actividad similar u otras personas con información relacionada.

El proceso de investigación y el reporte final, por lo general, se concluye dentro de los 120 días. Si no se encuentra ninguna violación y el demandante desea apelar la decisión, él o ella puede apelar directamente a el Departamento de Recursos humanos.

2.4 Reclamaciones Subsecuentes y Modificación de Cargos

Cualquier reclamación posterior o carga modificada deben presentarse utilizando el formulario de Title VI Complaint Form. Modificación de los cargos también se pueden enviar por correo electrónico o cualquier otro formato escrito. La Ciudad revisará cada queja o modificación posterior para determinar si la denuncia posterior debe valerse por sí misma o ser incorporado en la denuncia y la investigación inicial.

2.5 Conclusión de la Investigación

Al término de la investigación, el investigador prepara un informe para la Ciudad, con una copia para el Abogado de la Ciudad. Todos los partidos principales relacionados reciben una notificación por escrito acerca de las conclusiones de la investigación.

2.6 Implementación de Acciones Correctivas

Si existe una violación, se tomaran inmediatamente las medidas correctivas apropiadas.

3.0 DEFINICIONES DE TÉRMINOS

Titulo VI - El Titulo VI del Acta de Derechos Civiles de 1964 prohíbe la discriminación por motivos de raza, color, origen/nacionalidad de los beneficios de la asistencia financiera federal.

Igualdad de Oportunidades – Requisito de No-discriminación en los servicios de la Ciudad por raza, color, origen/nacionalidad de acuerdo con el Titulo VI del Acta de Derechos Civiles de 1964, según enmendada.

Discriminación - cualquier acto u falta de actuación, intencional o no intencional, que tiene por objeto o efecto limitar, excluir o negar a una persona servicios de tránsito o beneficios debido a su raza, color, o origen nacional.

Justicia/Cuidado Ambiental - Los esfuerzos realizados para impedir que las comunidades minoritaria y las de bajos ingresos estén sujetas a efectos excesivamente altos y adversos del medio ambiente.

4.0 RESPONSABILIDADES

El Departamento de Recursos Humos mantiene un registro de todas las quejas recibidas. El registro incluye la fecha cuando la queja fue entablada, un resumen de las declaraciones, estado actual de la queja y las medidas adoptadas por la Ciudad para resolver la queja.

南艾爾蒙特市
第六條政策和程序

政策聲明

南艾爾蒙特市致力於根據 1964 年《民權法》第六條，確保任何人不會因種族、膚色或國籍而被禁止參與其服務，或被剝奪服務福利。

目的

本政策確保城市各項計劃（包括票價、路線、排程和交通服務品質）在不考慮種族、膚色或國籍的情況下營運。

適用性

本政策適用於南艾爾蒙特市的所有員工、承包商、供應商和客戶。

1.0 總則

南艾爾蒙特市致力於確保任何人不會因種族、膚色或國籍而被禁止參與其服務，或被剝奪城市福利。本市還致力於促進環境正義。本市將透過以下方式達成目標：

- 確保所提供的服務水平和品質不受種族、膚色或國籍的影響。
- 促進所有可能受影響的人群充分和公平地參與透過城市決策提供的服務；
- 防止本市計劃和活動的福利因種族、膚色或國籍而被剝奪、減少或延遲提供。
- 防止剝奪、減少或延遲提供與影響少數族群和低收入群體的計劃和活動相關的福利；及
- 讓英語能力有限（LEP）的人正常參加本市服務、計劃和活動。

2.0 程序

認為自己可能因種族、膚色或國籍而遭到歧視的任何人。

英語能力有限的顧客在需要協助時，可以聯絡南艾爾蒙特市，地址：1415 Santa Anita Avenue, CA 91733，或致電 (626)579-6540。

2.1 **報告**

投訴必須在指稱的歧視發生之日起 180 內提交。可以將書面投訴寄送至南艾爾蒙特市人事部，1415 Santa Anita Avenue, South El Monte, CA 91733，本市網站（http://www.cityofsouthelmonte.org）上載有第六條投訴表供存取。投訴一旦填妥，即轉寄至人事部

本市員工知悉歧視投訴時，應該立即聯絡人事部處理。

2.2 **審查**

本市將根據以下標準審查投訴以確定其是否在本市管轄範圍內：投訴人是否指稱基於種族、膚色或國籍的歧視待遇或騷擾。

如果本市確定其擁有管轄權，將指派一名調查員在審查後 24 小時內開展調查。投訴人將收到一封確認函，通知是否會調查其投訴。所有投訴都將立即調查並以保密方式處理。

如果發現民權政策中不存在管轄權，則投訴將被轉寄給相應的部門進行解決。將通知本市解決投訴所採取的措施。

2.3 **調查流程**

調查員將採取以下措施以調查所指稱的歧視行為：

• 與所指稱的歧視發生所在的部門管理層聯絡，以確定是否已啟動部門調查以及調查結果；

• 確定並審查所有相關文件、做法和程序，以決定適當的解決方案；以及

• 確定並訪談知曉所指稱的歧視的人，例如投訴人；證人；投訴人確定的其他人；可能受類似活動影響的人；或其他掌握相關資訊的人。

調查流程和最終調查報告一般是在 120 天內完成。如未發現違反政策的情況，並且投訴人想要對決定提出上訴，其可以直接向人事部提出上訴。

2.4 **後續投訴和修訂指控**

任何後續的投訴或修訂指控，應使用第六條投訴表進行提交。修訂指控亦可透過電子郵件或其他書面格式提交。本市將審查每個後續投訴或修訂，以決

定後續投訴是否應獨立處理還是納入原始投訴和調查中。

2.5 **完成調查**

完成調查後，調查員將為本市準備一份最終調查報告，並抄送給市檢察官。所有主要當事人都會收到有關調查結果的書面通知。

2.6 **補救措施之實施**

如果存在違反政策的情況，將立即採取適當的補救措施。

3.0 術語定義

第六條 – 1964 年《民權法》第六條禁止根據種族、膚色或國籍歧視接受聯邦財政援助的人。

平等機會 – 根據1964 年《民權法》第六條，在城市服務中不得根據種族、膚色或國籍進行歧視的要求。

歧視 – 任何具有因種族、膚色或國籍而限制、禁止或剝奪個人公共交通服務或福利的目的或影響的行為或不作為（無論是有意，還是無意）。

環境正義 – 旨在防止少數族群和低收入群體遭受過高和不利的環境影響所做的努力。

4.0 責任

人事部負責記錄收到的所有投訴。該記錄包括提出投訴的日期；指控摘要；投訴的狀態；以及本市為解決投訴而採取的措施。

EXHIBIT C

CITY OF SOUTH EL MONTE
Title VI Complaint Form

The City of South El Monte is committed to ensuring that no person is excluded from participation in or denied the benefits of its services based on race, color or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended.

The following information is necessary to assist us in processing your complaint. If you require any assistance in completing this form, please contact City Hall at 626-579-6540. The completed form must be returned to City of South El Monte, Human Resources Department, 1415 Santa Anita Ave., South El Monte, CA 91733.

Name: _____

Street Address: _____

Phone: _____ Alternative Phone: _____

Date of Incident: _____ Time of Incident: _____

Which of the following best describes the reason for the alleged discrimination?

_____ Race
_____ Color
_____ National Origin
_____ Other (Please explain below)

Please describe the alleged discrimination incident. Explain what happened, whom you believe was responsible, and other specific relevant information. Please use the next page of this form if additional space is required.

_____

_____

_____

_____

Have you filed a complaint with any other federal, state or local agencies (Check one)
_____ Yes _____ NO

If yes, list agency or agencies and contact information below:

Agency: _____

Street Address: _____

Phone: _____

Contact Name: _____

Agency: _____

Street Address: _____

Phone: _____

Contact Name: _____

I affirm that I have read the above charge, and it is true to the best of my knowledge.

_____

Complainant's Signature Date

_____

Print or Type Name of Complainant

Date Received: _____

Received By: _____

The complaints related to Title VI of the Federal Transit Administration (FTA) may also be submitted directly to:

Federal Transit Administration
Civil Rights Division
Attention: Complaint Team
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

CIUDAD DE SOUTH EL MONTE
Formulario de Quejas Titulo VI

La Ciudad de South El Monte centra sus esfuerzos en garantizar que nadie sea excluido de la participación en sus servicios ni que nieguen los beneficios de estos, con base en raza, color o origen nacional, en conformidad con las disposiciones del Título VI de la Ley de Derechos Civiles de 1964 y enmiendas.

La información siguiente es necesaria para ayudarnos en el procesamiento de su queja. Si requiere ayuda para llenar este formulario, por favor llame por teléfono a 626-579-6540. El formulario completo debe devolverse a City of South El Monte, Departamento de Recursos humanos, 1415 Santa Anita Ave., South El Monte, CA 91733.

Nombre: _____

Dirección: _____

Teléfono: _____ Segundo Teléfono: _____

_____

Fecha del incidente: _____ Hora del incidente: _____

¿Cuál de los siguientes describe mejor la razón por la supuesta discriminación?

_____ Raza
_____ Color
_____ Origen nacional
_____ Otra razón (Por favor explique)

Por favor, describa el supuesto incidente de discriminación. Explique lo sucedido; quien considera que fue responsable; y otra información específica pertinente. Por favor, use el reverso de este formulario si requiere espacio adicional.

_____

_____

_____

¿Ha presentado alguna queja ante otra agencia federal, estatal o local con respecto a este incidente? (Marque Uno)
_____ Si _____ No

Si la respuesta es afirmativa, por favor, a continuación enumere la agencia o agencias y la información de contacto:

Agencia: _____

Dirección: _____

Teléfono: _____

Nombre de contacto: _____

Agencia: _____

Dirección: _____

Teléfono: _____

Nombre de contacto: _____

Confirmo que he leído el cargo que se indica arriba y que es verdadero hasta donde tengo conocimiento.

_____

Firma del declarante Fecha

_____

Imprima o escriba el nombre del declarante

Fecha de recepción: _____
Recibido por: _____

Las quejas relacionadas con Título VI de la Administración Federal de Tránsito (FTA) también prodran ser presentadas directamente a:

Federal Transit Administration
Civil Rights Division
Attention: Complaint Team
East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

南艾爾蒙特市
第六條投訴表

根據 1964 年《民權法》第六條的規定修訂版，南艾爾蒙特市致力於確保任何人不會因種族、膚色或國籍而被禁止參與其服務或被剝奪服務福利。

以下資訊有助於協助我們處理您的投訴。如果您在填寫此表時需要協助，請聯絡市政廳，電話：626-579-6540。填妥的表格必須送回至南艾爾蒙特市人事部，地址：1415 Santa Anita Ave., South El Monte, CA 91733。

姓名:_____

街道地址:_____

電話：_____ 備用電話：_____

事件發生的日期：_____ 事件發生的時間：_____

以下哪一項最適合描述指稱歧視的理由?

_____ 種族

_____ 膚色

_____ 國籍

_____ 其他（請在下方說明）

請描述指稱的歧視事件。解釋發生的情況、您認為應對此負責的人以及其他具體的相關資訊。如果需要更多的空白，請使用此表格的下一頁。

_____

_____

_____

_____

您是否向任何其他聯邦、州或地方機構提出投訴（核取一項）

____ 是 ____ 否 _____

如為是，請在下方列出機構和聯絡方式：

機構：_____

街道地址：_____

電話：_____

聯絡人姓名：_____

機構：_____

街道地址：_____

電話：_____

聯絡人姓名：_____

本人確認已閱讀上述指控，並且就本人所知，內容屬實。

_____

投訴人簽名　　日期

_____

投訴人的正楷姓名

接收日期：_____

接收者：_____

與聯邦交通運輸局 (FTA) 第六條相關的投訴，亦可直接提交至：

聯邦交通運輸局
民權司
關涉方：投訴團隊

East Building, 5th Floor – TCR
1200 New Jersey Avenue, SE
Washington, DC 20590

EXHIBIT D

CITY OF SOUTH EL MONTE
List of Title VI
Investigations, Complaints and Lawsuits

Action	Date (Month, Day, Year)	Summary (basis of complaint: race, color, or national origin)	Status	Action(s) Taken
Investigations				
(None)				
Lawsuits				
(None)				
Complaints				
(None)				

EXHIBIT E

CITY OF SOUTH EL MONTE
Transportation Services
Limited English Proficiency (LEP) Plan

Introduction

This Limited English Proficiency (LEP) Plan has been prepared to address the City of South El Monte Transportation Services responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, Federal Transit Administration Circular 4702.1B dated October 1, 2012, which state that no person shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled Improving Access to services for Persons with Limited English Proficiency, indicated that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all State and local agencies which receive federal funds.

Background

The South El Monte Transportation Division administers the transit services that are operated within the City. The South El Monte City Council is the policymaking body for the system. The South El Monte Transportation Service consists of a Dial-a-Ride service for Senior Citizens (age 60 and over) and for Disabled residents, transporting children to their after school program at the Mini Center, transporting Senior Citizens to the Senior Center for their nutritional lunch, and transportation during City events. The City of South El Monte Transportation Services has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by the City. As defined by Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, and how to notify LEP persons that assistance is available.

In order to prepare this plan, the City of South El Monte Transportation Services staff undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter the City of South El Monte Transportation Services.
2. The frequency with which LEP persons come in contact with the City of South El Monte Transportation Services.
3. The nature and importance of programs, activities, or services provided by the City of South El Monte Transportation Services to the LEP population.
4. Resources available to the City of South El Monte Transportation Services and overall cost to provide LEP assistance.

A summary of the results of the City of South El Monte Transportation Services four-factor analysis is in the following section.

Four-Factor Analysis

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter the City of South El Monte Transportation Services.

The South El Monte Transportation Services Staff reviewed the 2020 U.S. Census and determined that, out of a population of 19,567 residents, 15,489 (79%) of City of South El Monte residents speak a language other than English and speak English less than very well. In the City of South El Monte of those persons with limited English proficiency, 65% speak Spanish which makes it the majority within the City. Asian and Pacific Islander who speak English less than very well accounted for 13% of the LEP population. In addition to using the 2020 U.S. Census, the City also conducted a rider survey (Exhibit H) from June 10, 2024 to June 13, 2025 and it indicated that 81% of our riders were Hispanic or Latino, 2% were African Americans, 9% were Asian or Pacific Islander and the remaining 13% were White or Caucasian. A survey will be conducted every year to monitor if any changes need to be addressed.

2. The frequency with which LEP come in contact with South El Monte Transportation Services.

The City transportation services are provided through-out the City. A high percentage of Hispanic/Latino individuals therefore come in contact with the program. The rider survey data collected included how often survey respondents are riding; and it reflected that 64% of respondents utilize South El Monte Transportation Services three to five days per week and 36% one to two days per week. The survey also reflected that majority (30%) of the respondents use City transportation four days per week. The Senior Services Supervisor, the Senior Services Coordinator and the Senior Recreation Leader have also spoken with staff about their contact with LEP individuals and have concluded that at the moment the City only gets Spanish Speaking customers. Staff will continue to speak with the Transportation Services Department regarding language assistance.

3. The nature and importance of programs, activities, or services provided by the South El Monte Transportation Services to the LEP population.

The majority of LEP individuals in the City are Spanish-speaking elderly. On-board ridership surveys (Exhibit H) were conducted from June 10, 2024 to June 13, 2025 by the City and they indicated that 100% are captive transit riders, and 20% could have made their trip by another means. The South El Monte Transportation Services are important to these residents because they are used for medical appointments, paying bills, the Nutrition Program at the Senior Center and leisure trips. Transportation services are also used to transport children from their school to the City's sponsored after-school program, and residents to City events.

4. The resources available to the South El Monte Transportation Services and overall cost to provide LEP assistance.

The South El Monte Transportation Services staff has access to a variety of resources that can help in outreaching and providing LEP assistance at low or no cost. Community-based resources include:

- City of South El Monte City Hall
    - Offers Spanish and Chinese translation in oral and written form
- City of South El Monte Senior Center
    - Offers Spanish translation in oral and written form
- City of South El Monte Community Center
    - Offers Spanish translation in oral and written form
- San Gabriel Valley Service Center
    - Offers Consumer Affairs to assist individuals to complete legal documents
    - Utility assistance
    - Special service for Groups Older Adults Program

The above community resources will be used on a regular basis to assist in identifying needs of the City's LEP population. They will also serve as a means to widely disseminate bilingual transit service information and announcements and to notify the LEP population of planned workshops and outreach efforts.

Based on the four-factor analysis, the City of South El Monte will develop its LEP Plan as outlined in the following section.

Identification of LEP Population
South El Monte Transportation Services have developed several possible ways to assist in identifying LEP populations within the City, including:

1. Examine records to see if requests for language assistance have been received in the past, either at meetings or over the phone, to determine whether language assistance might be needed at future events or meetings.

2. Have a staff greet participants as they arrive to City sponsored events. By informally engaging participants in conversation it is possible to gauge each attendee's ability to speak and understand English.

3. At meetings relating to South El Monte Transportation Services we will develop identification cards that indicate primary language spoken, as appropriate. This will assist the City in identifying language assistance needs for future events and meetings.

4. Survey vehicle operators and other front-line staff, like dispatchers, Dial-A-Ride schedulers, and service development planners on their experience concerning any contacts with LEP persons.

Language Assistance Measures
There are plans for a number of language assistance options available to LEP persons, including both oral and written language services. There are also various ways in which the City of South El Monte Transportation Services staff can respond to LEP persons, whether in person, by telephone, or in writing.

- Placement of statements in notices and publications that interpreter services are available for these meetings.

- Survey transportation drivers and other front-line staff, Dial-A-Ride schedulers, and service development planners on their experience concerning any contacts with LEP persons during the year. Staff surveys will be conducted once a year in June.

- The Senior Services Supervisor, the Senior Services Coordinator and Senior Recreation Leader have spoken with staff about their contact with LEP individuals and have concluded that at the moment the City only gets Spanish Speaking customers. Staff will continue to speak with the Transportation Services Department regarding language assistance

- Post the Title VI Policy and Procedures and LEP plan on the City website, www.cityofsouthelmonte.org

- When an interpreter is needed for a language other than Spanish, in person or on the telephone, staff will attempt to access language assistance services from a professional translation service, City Staff or a qualified community volunteers.

- Various Title VI documents have also been translated into Spanish and Chinese: Title VI Notice & Complaint Process, Title VI Complaint Form, and the Title VI Policy and Procedures.

- All Transportation Services staff will be trained on the updated version of the Title VI Policy and Procedures and the LEP Plan no later than August 19, 2022. Staff training will begin as soon as the Title VI Program is adopted by City Council.

Outreach Techniques
When staff prepares a document or schedules a meeting, for which the target audience is expected to include LEP individuals, documents, meeting notices, flyers, and agendas will be printed in an alternative language based on the known LEP population. Interpreters will be available as needed. The City currently uses a variety of outreach approaches, as described below.

Public Outreach Activities
The City of South El Monte web site posts Transportation Services information. The City's web site provides material in English, Spanish and Chinese. The City also provides easy access to bilingual (English and Spanish) administrative staff and drivers at the City's Transit office during operating hours to answer questions during their regular shift schedules for those LEP passengers who use the City's transportation system.

The City reaches out to the community directly through meetings with agency and community staff and their clients, as needed. Information regarding the City's transit services is disseminated at these meetings. Information is also made available at a variety of locations throughout the community and on the Transportation Services system.

Public Meetings
The City Council holds regular meetings on the first and third Tuesday of the month. Regular meetings convene at 6:00 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte. Special meetings are convened at other times as announced. The public is encouraged to participate in the City's decision-making process and is invited to attend City Council Meetings.

The Community Services Commission acts in an advisory capacity to the City Council in all matters pertaining to social programming, health and welfare, child development, public recreation facilities and leisure activities. The seven-member Community Services Commission meets on the second Tuesday of each month at 6:00 p.m. in the City Council Chambers.

Senior Advisory Board holds meetings on matters pertaining to the Senior Center and its services. The three-member Senior Advisory Board meets every third Wednesday at 10:00 a.m. in the Senior Center.

Participation in Community Activities & Surveys

The City engages in community activities that promote its transit services. These activities include functions where a broad cross-section of the community can access available transit information, including schedules, brochures and fliers. In addition, the City will also be surveying residents in regard to transportations services every June.

Assurances

The City of South El Monte Transportation Services will ensure that no person, on the grounds of race, color, national origin, disability, age, or gender as provided by Title VI of the Civil Rights Act of 1964, will be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination. Further, the City will notify the public of protections against discrimination afforded them by Title VI Regulations and will take preventive corrective and disciplinary action necessary to stem behavior that violates the rights and privileges the regulations are designed to protect.

The City will post information on its web site and ensure that it reflects up to date information consistent with the requirements of 49 CFR Section 21.9(d).

Monitoring and Updating the LEP Plan

The City of South El Monte will update the LEP as required by U.S. DOT. At a minimum, the plan will be reviewed and updated when more data from the 2020 U.S Census is available, or when it is clear that higher concentrations of LEP individuals are present in the City of South El Monte.

Availability of Title VI Documents

The City of South El Monte LEP Plan, Title VI Policy and Procedures, and the Title VI Complaint form are included on the City's website at www.cityofsouthelmonte.org. Any person or agency with internet access will be able to access and download the plan from the City website. Alternatively, any person or agency may request a copy of the plan via email or in person and shall be provided a copy of the plan at no cost. Questions or comments regarding the LEP Plan may be submitted to the Human Resources Department or the City of South El Monte Transportation Services Department:

Contact 1:
City of South El Monte
Human Resources
1415 Santa Anita Ave
South El Monte, CA 91733

Phone: 626-579-6540
Fax: 626-579-2409
Email: hr@soelmonte.org

Contact 2:

City of South El Monte
Transportation Division
1556 Central Ave
South El Monte, CA 91733

Phone: 626-448-0131
Fax: 626-448-6979
Email: jperez@soelmonte.org

EXHIBIT F

CITY OF SOUTH EL MONTE
Non-Elected Decision-Making Bodies

At the City of South El Monte, transportation services decisions regarding policy, service changes, capital programming and facility locations are made by an elected Mayor and four City Council Members. To help to guide decisions the City also has an appointed Community Services Commission and an elected Senior Advisory Board.

Community Services Commission
The Community Services Commission acts in an advisory capacity to the City Council in all matters pertaining to social programming, health and welfare, child development, public recreation facilities and leisure activities. The seven-member Community Services Commission meets on the second of each month at 6:00 p.m. in the City Council Chambers. The members are appointed by a majority of the City Council and they serve a one-year term.

Body	White or Caucasian	Hispanic or Latino	Black or African American	Native American	Asian or Pacific Islander
Community Services Commission	0	6	0	0	1

Encourage the Participation of Minorities
Several measures are taken to encourage the participation of everyone within the City. When chairs are about to become available on the commission the City will publish a notice on the City newspaper, “South El Monte News”. Notices are also posted at City Hall, Senior Center, the library, and the City website. Notices are posted on all platforms twice before selections are made by the City Council. The City Council appoints commissioners based on who is best fit to represent the community and its needs.

Also, within the South El Monte Municipal Code it states, “the Community Services Commission shall consist of five city residents appointed by a majority of the City Council, including two seniors sixty years of age or older and one youth between the ages of sixteen and twenty-five.”

In addition, the South El Monte Municipal Code under section 2.48.080 Purpose also encourages participation by all groups within the community to accomplish its purpose and it may do this by:

- Encouraging the involvement of all resident and business groups to foster mutual regard and understanding among all racial, religious, and socioeconomic and ethnic groups in the community.

- Holding conferences and other public meetings in the interest of resolving tensions of producing possible discrimination and irritation in the community and issue such publications and reports as will tend to effectuate said purposes.

EXHIBIT G

CITY OF SOUTH EL MONTE
Transportation Services
Public Participation Plan

Key Principles
The City of South El Monte Transportation Services Public Participation Plan (PPP) has been prepared to ensure that no one is precluded from participating. It ensures that:

- Potentially affected community members will have an appropriate opportunity to participate in decisions about a proposed transportation related activity that will affect their environment and/or health;
- The public's contribution can and will influence the City's decision making;
- The concerns of all participants involved will be considered in the decision-making process; and
- The City will seek out and facilitate the involvement of those potentially affected through public meetings and public surveys.

Through an open public process, the City has developed a public participation plan to encourage and guide public involvement efforts and enhance access to transportation decision-making process by minority and Limited English Proficient (LEP) populations. In addition, the City will also be conducting surveys to answer questions, evoke discussion, base decisions on objective information, and compare results. A rider survey was conducted on June 10, 2024 through June 13, 2025 and new surveys will be conducted every year in June to monitor changes within the community. The yearly surveys will help base decisions on transportation services. The public participation plan describes the overall goals, guiding principles and outreach methods that the City uses to reach its riders.

Limited English Proficient (LEP):
LEP refers to persons for whom English is not their primary language and who have a limited ability to read, write, speak, or understand English. It includes people who reported to the U.S. Census that they speak English less than very well, not well, or not at all.

The steps outlined in the public participation plan offer meaningful opportunities for the public to be involved in the identification of social, economic and environmental impacts of proposed transportation decisions at the City. It is a guide for how Transportation Services engages its diverse community. The City may continue to improve its public participation methods over time based on feedback from all of its riders and community members including low-income, minority and LEP populations as well as customer and community-based organizations.

Goals of the Public Participation Plan
The overarching goals of Transportation Services Public Participation Plan include:

- Clarity in Potential for Influence - The process clearly identifies and communicates where and how participants can have influence and direct impact on decision making.
- Consistent Commitment - The South El Monte Transportation Services communicates regularly, develops trust with riders and our community and builds community capacity to provide public input.
- Diversity - Participants represent a range of socioeconomic, ethnic and cultural perspectives.
- Accessibility - Every reasonable effort is made to ensure that opportunities to participate are physically, geographically, temporally, linguistically, and culturally accessible.
- Relevance - Issues are framed in such a way that the significance and potential effect is understood by participants.
- Participant Satisfaction - People who take the time to participate feel it is worth the effort to join the discussion and provide feedback.
- Quality Input and Participation - That comments received by South El Monte Transportation Services are useful, relevant and constructive, contributing to better plans, projects, strategies and decisions. This includes all comments during meetings and written comments within surveys.

South El Monte Transportation Services Public Participation Process
The PPP includes many new mediums extending beyond the traditional approach which relied on legal notices and newspaper coverage. While the plan maintains these elements to its outreach program along with traditional seat-drop flyers and website notices, the City has availed itself of the communication methods more widely used by members of our community and riders. The City will continue to notify residents of public participation with notices throughout the City, the newspaper, and the City website.

Meetings
The City Council holds regular meetings on the first and third Tuesday of the month. Regular meetings convene at 6:00 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte. Special meetings are convened at other times as announced. The Community Services Commission meets on the second Tuesday of each month at 6:00 p.m. in the City Council Chambers. The Community Services Commission is also encouraged to hold special meetings with various groups of the community to better serve the City and its needs. The Senior Advisory Board holds monthly meetings every third Wednesday of the month at 10:00 a.m. at the Senior Center which is an ADA complaint building.

The public is encouraged to participate in the City's decision-making process and is invited to attend all City meetings. The meetings, agendas and minutes are also posted online at the City website and copies can be requested at City Hall.

While there may be minor variation in the outreach process from time-to-time, the outline below provides the general steps for engaging riders in the decision-making process.

Transportation Surveys

The City of South El Monte has already conducted a survey of its riders from June 2, 2025 to June 6, 2025 (Exhibit H) and it will continue to survey its residents every year in June to better address decision making. The surveys will answer questions, evoke discussion, base decisions on objective information, and compare results.

Process in Motion

1. A proposal is developed internally or as a result of public comment or as a result of survey information;
2. An internal review by the appropriate bodies is conducted;
3. A Title VI review of the proposal is conducted;
4. All City Council and Community Services Commission meetings have a public comment period;
5. Public outreach venues, dates and times are determined with consideration of the proposed changes and their impact on specific locations/populations within the service area;
6. Bilingual (English and Spanish) public outreach materials and a program are developed;
7. Outreach In advance of public information sessions is released;
8. A summary package is presented detailing the outcome of the public participation process along with staff recommendations;

List of Outreach Events within the Last Three Years

1. Bi-Monthly City Council Meetings
2. Monthly Community Services Commission Meetings
3. Monthly Senior Advisory Board Meetings
4. Transportation Survey conducted from June 2, 2025 to June 6, 2025

EXHIBIT H

-

City of South El Monte
Transportation Survey
(Senior Citizens and Disability)

Services are needed for: ☐ Senior 60+ ☐ Legally Disable ☐ Escort / Caregiver

Ethnicity

- ○ White or Caucasian
- ○ Black or African American
- ○ Native American
- ○ Hispanic or Latino
- ○ Asian or Pacific Islander ☐☐

AS (Asian Indian)	JA (Japanese)
CA (Cambodian)	KO (Korean)
CH (Chinese)	LA (Laotian)
FI (Filipino)	SA (Samoan)
GU (Guamanian)	VI (Vietnamese)
HA (Hawaiian)	O (Other)

Translation Needed	Yes ○	No ○
Lives Alone	Yes ○	No ○
Low Income	Yes ○	No ○
Medi-Cal	Yes ○	No ○
SSI /SSP	Yes ○	No ○
Veteran	Yes ○	No ○
Do you own a Car	Yes ○	No ○

How often do you use City transportation services per week? _____

For each of the following statements, please rate every item from 1 to 5 by circling the appropriate rating. Use the following scale:
1= Strongly Disagree, 2= Disagree, 3= Neither Agree Nor Disagree, 4= Agree, and 5= Strongly Agree

1. South El Monte Transportation Services are important to our community
1 2 3 4 5

2. South El Monte Transportation Services meet our community needs
1 2 3 4 5

3. It is important for Senior Citizens and Disabled residents to have transportation for their medical needs
1 2 3 4 5

4. It is important for Senior Citizens and Disabled residents to have transportation for leisure time
1 2 3 4 5

5. It is important for Senior Citizens and Disabled residents to have transportation to pay their bills
1 2 3 4 5

6. It is important for Senior Citizens to have transportation to visit the Senior Center
1 2 3 4 5

7. It is important for South El Monte Transportation Services information to be provided in Spanish
1 2 3 4 5

8. It is important for City staff to be bilingual
1 2 3 4 5

9. South El Monte Transportation Services provide service in a timely manner
1 2 3 4 5

10. South El Monte Transportation Services provide service in a friendly manner
1 2 3 4 5

Additional Comments:

Para-Transit Program for Senior Citizens (age 60 and over) and Disabled residents of the City of South El Monte. Parts of our fleet are wheelchair capable and may be used for trips to the banks, medical appointments, nutrition site and shopping. Hours of operation are 8:30 a.m. to 4:00 p.m., Monday through Friday. No weekend and holiday, service. Assistance companions of elderly and disabled riders may also ride free.

City Council Agenda Report

Agenda Item No. 7.e.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Gerardo Marquez, Interim Director of Community Development

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-075, RENEWING A GROUND LEASE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE UNITED STATES POSTAL SERVICE FOR PROPERTY THAT SERVES AS A PARKING LOT TO THE POST OFFICE LOCATED AT 10452 RUSH STREET

SUMMARY: Renew Ground Lease with the United States Postal Service for property that serves as the parking lot for the Post Office located at 10452 Rush Street

RECOMMENDED ACTION: Staff Recommends City Council:

1. Adopt Resolution No. 25-075, approving the Ground Lease Agreement between the City of South El Monte and the United States Postal Services; and
2. Authorize the City Manager or his designee to negotiate and execute the agreement.

FISCAL/FINANCIAL IMPACT: If the Ground Lease Agreement is approved, the lease payment will be as follows: from July 1, 2026, to June 30, 2031, for a total of five years. The property will be leased at $20,043 annually.

DISCUSSION: On December 16, 1965, the City of South El Monte and the United States Postal Service entered into a ground lease agreement to lease City property that serves as the parking lot to the United States Postal Service Office. The USPS office is located at 10452 Rush Street. The rental rate was established at $100 per month for 12 months for a combined amount of $1,200. The agreement was allowed, at the USPS option, to continue leasing the city-owned property for the next 13 years and 2 months at $1,800, which the combined options increased to December 31, 1978. Since that approved agreement, the City and the USPS have entered into a series of ground lease agreements which saw the rental rates increase and modified changes to the commencement and termination of the lease period.

This proposed lease agreement will provide a 7% increase from the current lease agreement. The current ground lease is set to expire on June 30, 2026.

ATTACHMENT(S):

A. Resolution No. 25-075

RESOLUTION NO. 25-075

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE, CALIFORNIA, APPROVING THE GROUND LEASE AGREEMENT BETWEEN THE CITY OF SOUTH EL MONTE AND THE UNITED STATES POSTAL SERVICE FOR THE PROPERTY LOCATED AT 10452 RUSH STREET

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

WHEREAS, on December 16, 1965, the City of South El Monte entered into a ground lease agreement with the United States Postal Service (USPS) for the use of City-owned property located at 10452 Rush Street to serve as a parking lot for the USPS facility; and

WHEREAS, the lease agreement has been renewed and modified over the years to reflect changes in terms, including rental rates and lease duration; and

WHEREAS, the current ground lease is set to expire on June 30, 2026; and

WHEREAS, the City of South El Monte and the United States Postal Service desire to enter into a new Ground Lease Agreement to continue the use of the subject property for postal parking purposes; and

WHEREAS, under the proposed lease, the USPS will lease the property for a five-year term beginning July 1, 2026, and ending June 30, 2031, at an annual rental rate of $20,043; and

WHEREAS, the City Council has reviewed the proposed agreement and finds it to be in the best interest of the City and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE AS FOLLOWS:

SECTION 1. The City Council hereby approves the Ground Lease Agreement between the City of South El Monte and the United States Postal Service for the property located at 10452 Rush Street.

SECTION 2. The City Council authorizes the City Manager, or his designee, to finalize, negotiate, and execute the Ground Lease Agreement and any related documents necessary to effectuate the intent of this Resolution.

SECTION 3. This Resolution shall take effect immediately upon its adoption.

PASSED, APPROVED AND ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-075, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 2nd day of September 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

City Council Agenda Report
Agenda Item No. 7.f.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance, Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-076, AMENDING THE EFFECTIVE DATE OF THE MEDICAL OPT OUT BENEFIT

SUMMARY: Consideration and approval of Resolution No. 25-076, amending the effective date of the medical opt-out benefit.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-076, amending the effective date of the medical opt-out benefit from January 1, 2026, to January 1, 2025.

FISCAL/FINANCIAL IMPACT: The fiscal impact is $62,423 calculated as follows:

		Old Medical Opt-Out Benefit			New Medical Opt-Out Benefit			Fiscal Impact		
	Plan	Annual Premium	Employer 92%	Employee 8%	Annual Premium	Employer 35%	Employee 65%	Annual Premium	Employer	Employee
Employee 1	Family	$ 28,907	$ 28,907	$ -	$ 28,907	$ 10,118	$ 18,790	$ 28,907	$ (18,790)	$ 18,790
Employee 2	Family	$ 28,907	$ 28,907	$ -	$ 28,907	$ 10,118	$ 18,790	$ 28,907	$ (18,790)	$ 18,790
Employee 3	Family	$ 28,907	$ 21,707	$ 7,200	$ 28,907	$ 10,118	$ 18,790	$ 28,907	$ (11,590)	$ 11,590
Employee 4	Couple	$ 22,236	$ 21,036	$ 1,200	$ 22,236	$ 7,783	$ 14,454	$ 22,236	$ (13,254)	$ 13,254
		$ 108,959	**$ 100,559**	**$ 8,400**	**$ 108,959**	**$ 38,136**	**$ 70,823**	**$ 108,959**	**$ (62,423)**	**$ 62,423**

DISCUSSION: Staff compared the City employee benefits with surrounding cities and found that the medical opt-out benefit was significantly lower. On July 1, 2025, staff made a recommendation to City Council to increase this benefit to be in line with surrounding cities in order to attract and retain employees, and also to potentially reduce the health insurance cost of the City as more employees opt-out of medical insurance. On July 1, 2025, City Council adopted Resolution No. 25-063, amending and streamlining the provisions of the medical opt-out benefit.

For Calendar Year 2025, there are four (4) employees who have opted-out of medical coverage. Two (2) are receiving no benefits for opting-out, one (1) is receiving $7,200 for opting-out, and one (1) is receiving $1,200 for opting-out.

Because the health insurance cost savings to the City have been significant (92% as compared to 35% going forward), the City would like to provide the 65% medical opt-out benefit to employees effective January 1, 2025, instead of January 1, 2026.

ATTACHMENT(S):

A. Resolution No. 25-076
B. 07/01/2025 Item 9.c. Staff Report & Resolution

ATTACHMENT A

RESOLUTION NO. 25-076

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL, CALIFORNIA, AMENDING THE EFFECTIVE DATE OF THE MEDICAL OPT OUT BENEFIT

WHEREAS, on July 1, 2025, the City of South El Monte (the "City") adopted Resolution No. 25-063, amending and streamlining the provisions for medical opt out; and;

WHEREAS, the City finds that it is in the best interest of the City to amend the effective date of the medical opt-out benefit to be January 1, 2025, instead of January 1, 2026.

WHEREAS, the City's intent is to share the medical insurance premium savings by the employer and employee which would result in a mutual benefit, and at the same time adopt a medical opt out benefit comparable to surrounding cities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The City hereby adopts a Medical Opt-Out plan of 65% of an employee's medical insurance premium.

Section 3. All resolutions, parts of resolutions, memoranda or existing policies in conflict here within are hereby repealed to the extent of such conflict.

Section 4. This Resolution shall take effect starting with the medical insurance for the Calendar Year 2025, provided, however, that the provisions of this Resolution shall not apply to employees within a bargaining unit until the City and the union representing the bargaining unit execute a Memorandum of Understanding with respect to such provision or the union waives bargaining and consents to its implementation.

Section 5. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-076, was duly passed and approved by the City Council of the City of South El Monte at an adjourned regular meeting of said Council held on the 2nd day of September 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

City Council Agenda Report

Agenda Item No. 9.c.

DATE: July 1, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance, Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-063, AMENDING AND STREAMLINING THE PROVISIONS FOR MEDICAL OPT OUT AND ADMINISTRATION LEAVE

SUMMARY: Approval of Resolution No. 25-XX, amending and streamlining the provisions for Medical Opt-Out and Administrative Leave.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-063, amending and streamlining the provisions for Medical Opt-out and Administrative Leave.

FISCAL/FINANCIAL IMPACT: The fiscal impact for medical opt-out would depend on the number of employees who decide to waive their City health insurance coverage each year. The option for medical opt-out would take place each fall during Open Enrollment and would take effect January 1st of each calendar year.

For fiscal year 2025-2026, there would only be a 6-month savings based on the number of employees who opt-out of medical insurance, but for future fiscal years, a full 12-months savings would be achieved.

There is no fiscal impact for administrative leave.

DISCUSSION:

Medical Opt-Out

The City looked at surrounding cities to see what medical opt-out (if any) is provided to their employees. We found that half of the surrounding cities offer their employees 50% to 80% of the health premium for opting out of medical coverage.

	Pasadena	Bell	Santa Fe Springs	Pico Rivera	West Covina	El Monte	Norwalk	Rosemead
Medical Opt Out (per month)	65% of premium	$ 500.00	80% of premium	80% of premium	$ 600.00	$ 600.00	50% of unused allocation	$ 500.00

Also, staff reached out to all eight cities, and five cities provide similar medical opt-out benefits to City Council members, but two do not, where one did not respond.

	Pasadena	Bell	Santa Fe Springs	Pico Rivera	West Covina	El Monte	Norwalk	Rosemead
City Council included in Medical Opt-Out?	Yes	No	TBD	Yes	No	Yes	Yes	Yes

The City is requesting to change the medical opt-out benefit for employees to 65% of health premium. The intent is to share premium savings between the employer and employee, which would result in a mutual benefit. Below are the current Kaiser Permanente monthly rates, along with an example of what the Medical Opt-Out would look like for employees and the City savings.

		Medical Opt-Out 65%		City Savings 35%	
Kaiser Permanente Plan	**Current Rate**	**Monthly**	**Yearly**	**Monthly**	**Yearly**
Subscriber	$ 926.52	$ 602.24	$ 7,226.86	$ 324.28	$ 3,891.38
Subscriber & 1 Dependent	$ 1,853.04	$1,204.48	$14,453.71	$ 648.56	$ 7,782.77
Subscriber & 2 Dependents	$ 2,408.95	$1,565.82	$18,789.81	$ 843.13	$10,117.59

Medical Opt-out would be paid to employees twice a month via payroll with the following provisions:

- Medical Opt-Out is not reported to CalPERS as earnings.
- Medical Opt-Out is taxable.
- Employee electing to cancel City health insurance coverage for themselves and all eligible family members must provide proof of coverage yearly during open enrollment.
- Employee must not be receiving Medicare or MediCal.
- Employee will need to sign a document stating his/her desire to waive their City health insurance coverage on a yearly basis only if the following apply:
    - The unit employee had coverage through another (non-City) benefit plan prior to open enrollment (e.g. spouse's coverage through another employer) and must waive any liability to the City for their decisions to cease coverage under the City's health insurance plan.
- Employees and their dependents will only be eligible to reinstate their health coverage during open enrollment periods or upon loss of other coverage as permitted by CalPERS under Special Enrollment Periods for a qualifying event within a 60-day period of such an event.
- Medical opt-outs will take place each fall during Open Enrollment and will be effective from January 1st to December 31st of each year.

Administrative Leave

In comparing the City of South El Monte's benefits to surrounding cities, staff also noticed that South El Monte's Administrative Leave hours were in general lower than surrounding cities.

		South Pasadena	Bell	Santa Fe Springs	Pico Rivera	West Covina	El Monte	Norwalk	Rosemead
Administrative / Management Leave (per year)	Directors	90	80	80	80	140	100	80	80
	Mid Managers	90	40	0	60	**60	40	80	60

**Add'l 60 with CM approval

Staff is recommending and seeking City Council consideration and approval to update South El Monte's Administrative Leave hours from 40 hours to 80 hours to be in line with surrounding cities.

ATTACHMENT(S):

A. Resolution No. 25-063 - Medical Opt-Out and Admin Leave

RESOLUTION NO. 25-063

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL, CALIFORNIA, AMENDING AND STREAMLINING THE PROVISIONS FOR MEDICAL OPT OUT AND ADMINISTRATION LEAVE

WHEREAS, the City of South El Monte (the "City") finds that it is in the best interest of the City to amend and streamline the provisions for Medical Opt-Out and Administrative Leave; and;

WHEREAS, the City's intent is to share the medical insurance premium savings by the employer and employee which would result in a mutual benefit, and at the same time adopt administrative leave hours comparable to surrounding cities.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. The above recitals, and each of them, are true and correct.

Section 2. The City hereby adopts a Medical Opt-Out plan of 65% of an employee's medical insurance premium.

Section 3. The City hereby increase the employee's administrative leave from 40 hours to 80 hours per fiscal year.

Section 4. All resolutions, parts of resolutions, memoranda or existing policies in conflict here within are hereby repealed to the extent of such conflict.

Section 5. This Resolution shall take effect starting with the medical insurance renewal period for the Calendar Year 2026 for the Medical Opt-Out, and July 1st 2025 for the Administrative Leave, provided, however, that the provisions of this Resolution shall not apply to employees within a bargaining unit until the City and the union representing the bargaining unit execute a Memorandum of Understanding with respect to such provision or the union waives bargaining and consents to its implementation.

Section 6. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 1st day of July 2025.

_____

Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-063 was duly passed and approved by the City Council of the City of South El Monte at an adjourned regular meeting of said Council held on the 1st day of July 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

City Council Agenda Report
Agenda Item No. 7.g.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: CONSIDERATION AND APPROVAL TO REJECT ALL PROPOSALS AND REPUBLISH THE REQUEST FOR PROPOSALS (RFP) FOR INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

SUMMARY: Staff seek City Council's approval to reject all proposals and republish the RFP.

RECOMMENDED ACTION: Staff recommends City Council approve the rejection of all proposals and to republish the RFP.

FISCAL/FINANCIAL IMPACT: There is no fiscal impact in republishing the RFP.

DISCUSSION: On June 18, 2025, the City issued a Request for Proposal (RFP) for an Infrastructure Valuation Service in Accordance with GASB 34 and 51. The City received one non-responsive proposal based on unclear costs and one late proposal. Staff seek City Council's approval to reject all proposals and republish the RFP.

ATTACHMENT(S):

A. RFP for Infrastructure Valuation
B. Pavement Management Program Report 2023-2028
C. Sewer Rate Study 2010

ATTACHMENT A

REQUEST FOR PROPOSALS (RFP)

TO PROVIDE AN INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

September 3, 2025

DELIVERY ADDRESS
City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa,
Director of Finance

REQUIRED NUMBER OF PROPOSALS
Two (2) hard copies and one (1) electronic copy (pdf)

CONTACT INFORMATION FOR INQUIRIES
contact via e-mail only, no telephone calls
Masami Higa
Director of Finance
mhiga@soelmonte.org

PROPOSAL DUE DATE
Wednesday, October 8, 2025, 4:00 p.m.

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Attachments:
Attachment A - Affidavit of Non-Collusion
Attachment B - Sample Professional Services Agreement

REQUEST FOR PROPOSALS (RFP)
TO PROVIDE AN INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

To interested and qualified Consultants:

The City of South El Monte is soliciting Proposals from qualified firms **to Provide an Infrastructure Valuation Service in Accordance with GASB 34 and 51.**

Requirements for this RFP are enclosed.

In order to be considered in the selection process, interested parties shall submit two (2) hard copies and one (1) electronic copy (pdf) of their Proposals no later than 4:00 p.m. on Wednesday, October 8, 2025, to:

City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa, Director of Finance

If you have any questions, please contact via email (no telephone calls):
Masami Higa
Director of Finance
mhiga@soelmonte.org

Late proposals will not be accepted.

Sincerely,

Masami Higa
Director of Finance
City of South El Monte

REQUEST FOR PROPOSALS (RFP)
TO PROVIDE AN INFRASTRUCTURE VALUATION SERVICE
IN ACCORDANCE WITH GASB 34 AND 51

September 3, 2025

1. GENERAL INFORMATION

A. History and Community Profile

South El Monte, located approximately 18 miles east of downtown Los Angeles, lies in a geographic region known as the San Gabriel Valley. The City is bound on two sides by the San Gabriel Valley's two major drainage features: the Rio Hondo River to the west and the San Gabriel River to the east. Both rivers are contained within concrete-lined channels and flow into the Whittier Narrows immediately south of South El Monte. Whittier Narrows is a regional open space resource and flood control feature formed by significant erosion between the Puente and Merced Hills.

The area that is now South El Monte was originally part of two Spanish land grants given to early settlers. The lands were used for ranching and other agricultural pursuits through the 1930s. Leading up to and following World War II, however, the region experienced significant industrial growth, with an accompanying boom in the housing market. South El Monte, due to its location adjacent to rail lines and new freeways, successfully attracted a broad base of industry.

The growth of industry during this period, together with local desires to protect and utilize the increasing tax revenues, led local businesses and residents to petition for incorporation. The City of South El Monte incorporated on July 30, 1958, encompassing approximately one square mile, with approximately 3,900 residents.

Between 1958 and 1980, a series of annexations grew the City to 2.85 square miles and approximately 16,000 residents. Through this period, industry remained the major driver of the City's economy, with roughly 1,100 businesses. During the 1980s and 1990s, South El Monte experienced gradual growth resulting primarily from further annexation of peripheral lands. Starting with the early 2000s, the City's residential population has remained close to 20,000 until the present day.

In just six decades the City of South El Monte has matured into a viable commercial and industrial base with a good blend of older and younger residents working in the same dedication and community spirit that the city was founded upon, where both the residents and business community are working together to make the community a better place to live and work.

B. Governance and Oversight

The City of South El Monte consists of a five-member elected City Council (with elected Mayor) and an appointed City Manager. There are eight departments: City Manager, City Attorney (appointed by Council), City Clerk (appointed by Council), Finance, Human Resources / Risk Management, Public Works, Community Development, and Community Services. The Management Team consists of the following:

City Manager - Rene Salas
City Attorney - Susie Altamirano (employed by law firm of Olivarez Madruga Law Organization, LLP)
City Clerk - Adrian Garcia
Director of Finance - Masami Higa
Director of Human Resources/Risk Management - Iyob Tessema
Interim Director of Public Works – Danilo Batson
Interim Director of Community Development – Gerardo Marquez
Director of Community Services - Ariana De La Cruz

City Council appointed officers serve at the will of City Council, and other directors serves at the will of City Manager.

For more information, the City's Audited Financial Statements and Adopted Budgets are available on the City's website at (https://www.cityofsouthelmonte.org/167/Finance).

C. Background

The City was incorporated in July 1958.

In June 1999 the Governmental Accounting Standards Board (GASB) adopted Statement 34, which mandated local governments to include information about infrastructure assets for the first time as a part of their financial statements. GASB Statement 34 defines infrastructure assets as long-lived capital assets that normally are stationary in nature and can be preserved for a significantly greater number of years than most capital assets. Examples of infrastructure assets include roads, bridges, traffic signals, and streetlights.

In June 2007 GASB adopted Statement 51, which mandated certain intangible assets to be classified as capital assets. Example of intangible assets include easements and rights-of-ways.

Streets and Highway Code Section 989 states, "989. (a) (1) Upon the incorporation of a city or upon the annexation of territory to a city, all right, title, and interest of the county, including the underlying fee where owned by the county, in and to any county highway within the territory involved, which had been accepted into the county road system pursuant to Section 941 shall vest in the city and shall thereupon constitute a city street. (2) All right, title, and interest of a county in and to any county highway included within territory heretofore incorporated as a city or annexed to a city is hereby determined to have vested in the city as a city street."

In 1999 or 2007, the City did not record the value of its infrastructure assets, net of accumulated depreciation, as allowed under GASB 34 and 51.

With this RFP, the City seeks to record its infrastructure assets on its books as allowed under GASB 34 and 51.

2. PURPOSE

The purpose of the Request for Proposals for an Infrastructure Valuation Service is to record the infrastructure assets on the City's books as allowed under GASB 34 and 51.

3. RFP SCHEDULE

Below is the RFP schedule. Below tentative schedule is subject to change by the City:

Request for Proposals Posted and Issued	Wednesday, September 3, 2025
Deadline for Receipt of Questions	Wednesday, September 17, 2025
Addendum (if necessary) to Respond to Questions	Wednesday, September 24, 2025
Deadline for Receipt of Proposals (RFP Due Date)	**Wednesday, October 8, 2025, 4:00 p.m.**
Evaluation of proposals	October 2025
Final Selection	October 2025
Contract Awarded by City Council	November 2025
Contract Execution	November 2025

4. SCOPE OF SERVICES

The successful Bidder will appraise infrastructure capital assets, including right of ways, in accordance with GASB 34 and 51.

The scope of the infrastructure capital assets being appraised will be of the following:

Street (43.8 section miles; 8,131,331 square feet)
Curb & Gutter
Sidewalk
Right-Of-Ways
Streetlights (190)
Sewer Lines (43.8 miles; 231,504 feet)
Traffic Signals (22 intersections)

Upon completion, the Bidder is to provide an Infrastructure Asset Listing to be maintained by City's Public Works Department.

For all infrastructure assets appraised or valued, Bidder will document the City's decisions and actions including:

1. Identifying the infrastructure assets required to be reported under GASB 34 and 51

and the adequacy of present documentation for those assets.
2. Determining the grouping of the infrastructure assets, when applicable.
3. Determining the historical cost, useful life, and accumulated depreciation based on available documents. In the absence of historical records, Bidder shall supply a reasonable estimate of historical cost, useful life, and accumulated depreciation in accordance with GASB 34 and 51.
4. Reference materials are being provided below to assist potential bidders understand the scope of this engagement:
    a. Attachment B – City of South El Monte Pavement Management Program 2023-2028
    b. Attachment C – City of South El Monte Sewer Rate Study 2010

5. TIME OF COMPLETION

It is anticipated that the term of the contract will be for a period of no more than six (6) months.

6. CITY'S STANDARD PROFESSIONAL SERVICES AGREEMENT

The RFP includes a sample of City's Professional Services Agreement as Attachment B. Proposers shall review the Agreement and provide a statement that they will comply with all aspects of the Agreement or provide any comments that they would like the City to consider. The City Attorney will review any comment received and make a final decision if all or part or any of such comments may be considered.

7. INSURANCE COVERAGE LIMITS AND REQUIREMENTS

Consultant shall provide Insurance Coverage Limits and Requirements as indicated in sample of City's Professional Services Agreement as Attachment B.

8. CONSULTANT SELECTION METHODOLOGY

The proposals will be evaluated based upon several factors. These factors may include:

Evaluation Criteria	**Max Points**
Completeness of the Proposals and compliance with the required RFP format.	25
Project understanding, scope and approach to develop the project efficiently.	25
Experience and Qualifications of Key Staff.	25
Similar Project Experience	25
Total Points	**100**

As part of the evaluation, the City will also contact references listed in the proposal.

City Selection Panel will review the proposals received, and rank them based on the

above criteria, and establish highest ranked consultant. The City may choose not to conduct oral interviews and negotiate a contract with the highest ranked consultant after the evaluation of written proposals.

At City's discretion, the City may also conduct oral interviews with the top 3 ranked consultants. If oral interviews are conducted, the City will inform the selected proposers and provide the evaluation criteria for oral interviews at that time. After evaluations, the City will select the consultant who is ranked highest.

After ranking, cost negotiations will begin with the most qualified consultant and only their cost proposal will be opened. Should negotiations fail or result in a price that the local agency does not consider fair and reasonable, negotiations must be formally terminated, and the local agency must then undertake negotiations with the second most qualified consultant. If the negotiations with the second most qualified firm are not successful, negotiations must be formally terminated and the local agency must then undertake negotiations with the third most qualified consultant, and so on, until the price is determined to be fair and reasonable by the local agency.

9. CONTRACT AWARD

Any contract resulting from this RFP will be awarded to a firm whose Proposal meet the technical requirements of the RFP and is evaluated as the highest ranked proposal. Proposals will be ranked in accordance with the evaluation criteria stated in this RFP.

Negotiations regarding a fair and reasonable price will occur subsequent to consultant selection. Should the City be unable to obtain a fair and reasonable price through negotiations with the highest qualified proposer, the City shall enter into negotiations with the next highest qualified proposer and may award that contract if the parties are able to arrive at a fair and reasonable price. If that is unattainable, the City shall enter into negotiations with the next highest qualified proposer in sequence until an agreement is reached.

10. REQUIRED FORMAT FOR PROPOSAL SUBMITTAL

Please submit your Proposal in the format specified below:

Cover Letter: Emphasize strong points of the project team and the firm's experience. Include the name, address, telephone number, title, and signature of the firm's contact person for this proposal. The cover letter shall state that the submittal is valid for 120 days.

Table of Contents: Provide contents of proposal.

Section 1. Approach and Scope of Work: Provide your understanding of the project and describe your approach. Provide a detailed scope of work that your film will utilize in providing requested services in efficient and cost-effective manner. In your approach, describe methods that you will use for quality control, budget/cost control, schedule control, and document control.

Section 2: Schedule of Services: Provide a project a detailed schedule. Show project tasks, durations, start and completion dates, time allocations for City review and other, if any, that may be involved in the review and approval process.

Section 3. Project Team, Key Personnel and Resumes: Provide an organization chart showing the names and responsibilities of key personnel and subconsultants. Provide resumes of all key personnel identified in the organization chart.

Section 4. Company Qualifications: Provide qualifications of prime consulting firm and sub-consultants.

Section 5. References: Provide five (3) Public Agency references for similar projects.

Section 6. City's Standard Professional Services Agreement (see Attachment B. Sample Professional Services Agreement)**:** The referenced attachment is City's Standard Professional Services Agreement, which will be executed by the selected consultant. Proposers shall review the Agreement and provide a statement that they will comply with all aspects of the Agreement or provide any comments that they would like the City to consider. Please note that the City does not guarantee that any revisions to the contract will be accepted. The selected consultant shall be prepared to execute the contract as is, if the City does not accept any changes provided by the consultant.

Section 7. Addenda Acknowledgement: If any Addenda is issued by the City, the proposers shall include an acknowledgement of receiving such Addenda and their agreement with the terms and conditions stated in such Addenda. If no Addenda is issued, proposers shall state so in this section.

Section 8. Required Attachments:

Below attachments shall be signed and submitted with the proposal:

- Attachment A - Affidavit of Non-Collusion
- Attachment B - Sample Professional Services Agreement

The Fee Proposal shall be submitted in a separate envelope as indicated in the following section.

11. FEE ESTIMATE PROPOSAL SUBMITTAL

Fee Proposal shall be submitted in a separate sealed envelope. Include the proposed costs to provide the services desired. Include any other cost price information that would be contained in a potential agreement with the City. In addition, include the cost for extra after-hours services or any other services that are considered optional additions, such as hourly rate schedule for services outside of the scope of work of the flat base contract.

12. QUESTIONS REGARDING THIS RFP

All questions regarding this RFP must be submitted via email:

Masami Higa
Director of Finance
mhiga@soelmonte.org

Questions regarding this proposal shall be submitted via email to the above contact within the deadline identified on the RFP Schedule. In response to all questions received by this date, City will issue an Addendum on the date identified on the RFP Schedule prior to the proposal submittal due date. The addendum will be emailed to all RFP recipients on record.

13. PROPOSAL SUBMITTAL PROTOCOL

Interested and qualified firms shall submit their proposals as follows:

- **Envelope 1:** Proposal, 2 copies and 1 pdf file on thumb drive. Please indicate on the Proposal Cover:
  PROPOSAL
  TO PROVIDE AN INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

- **Envelope 2:** Fee Proposal, 1 bound copy and 1 pdf file on thumb drive. Please indicate on the Proposal Cover:
  FEE PROPOSAL
  TO PROVIDE AN INFRASTRUCTURE VALUATION SERVICE IN ACCORDANCE WITH GASB 34 AND 51

Proposal submittal due date is:
Wednesday, October 8, 2025, 4:00 p.m.

Proposals shall be addressed to:
City of South El Monte
City Clerk's Office
1415 Santa Anita Ave.
South El Monte, CA 91733
Attn: Masami Higa, Director of Finance

Late proposals will not be accepted.

Note: Use of the City seal is prohibited on any documents without City authorization. Consultants shall not include City seal in their proposals without authorization.

14. PRE-CONTRACTUAL EXPENSES IN RESPONDING TO THE RFP PREPARATION

The City shall not be liable for any pre-contractual expenses incurred by any proposer or by any selected consultant. Each proposer shall protect, defend, indemnify, and hold harmless the City from any and all liability, claims, or expenses whosoever incurred by, or on behalf of, the entity participating in the preparation of its response to this RFP. Pre-

contractual expenses are defined as expenses incurred by proposers and the selected consultant, if any, in:

- Preparing and submitting information in response to this RFP
- Negotiations with the City on any matter related to this procurement
- Costs associated with interviews, meetings, travel, or presentations
- All other expenses incurred by a proposer/consultant prior to the date of award

The City reserves the right to amend, withdraw and cancel this RFP. The City reserves the right to reject all responses to this request at any time prior to contract execution or only award a partial contract for a limited scope of work. The City reserves the right to request or obtain additional information about any and all proposals.

END OF RFP

ATTACHMENTS TO FOLLOW

Attachment A	Affidavit of Non-Collusion
Attachment B	Sample Professional Services Agreement

ATTACHMENT A

AFFIDAVIT OF NON-COLLUSION

I state that I am _____ (title) of _____(name of firm) and that I am authorized to make this affidavit on behalf of my firm, and its owners, directors, and officers. I am the person responsible in my firm for the price(s) and the amount of this Offer.

I state that:

(1) The price(s) and amount of this Offer have been arrived at independently and without consultation, communication or agreement with any other Proposer or potential Proposer.

(2) That neither the price(s) nor the amount of this Offer, and neither the approximate price(s) nor approximate amount of this Offer, have been disclosed to any other firm or person who is a Proposer or potential Proposer, and they will not be disclosed before Solicitation opening.

(3) No attempt has been made or will be made to induce any firm or person to refrain from bidding on this contract, or to submit an Offer higher than this Offer, or to submit any intentionally high or noncompetitive Offer or other form of complementary Offer.

(4) The Offer of my firm is made in good faith and not pursuant to any agreement or discussion with, or inducement from, any firm or person to submit a complementary or other noncompetitive Offer.

(5) _____ (name of firm), its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last four years been convicted of or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as described in the attached appendix.

I state that_____(name of firm) understands and acknowledges that the above representations are material and important and will be relied on by the City of South El Monte in awarding the contract(s) for which this Offer is submitted. I understand and my firm understands that any misstatement in this affidavit is and shall be treated as fraudulent concealment from the City of South El Monte of the true facts relating to the submission of Offers for this contract.

_____
(Authorized Signature)

_____
(Name of Company/Position)

Sworn to and subscribed before me this_____day of_____, 20_ .

_____
Notary Public for California

My Commission Expires: _____

ATTACHMENT B

SAMPLE PROFESSIONAL SERVICES AGREEMENT

CONTRACT SERVICES AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

_____

AGREEMENT FOR CONTRACT SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND

_____

THIS AGREEMENT FOR CONTRACT SERVICES (herein "Agreement") is made and entered into this_____day of_____, 2025 by and between the CITY OF SOUTH EL MONTE, a California, a municipal corporation ("City") and , ("Consultant"). City and Consultant may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

Consultant, following submission of a proposal or bid for the performance of the services defined and described particularly in Article 1 of this Agreement, was selected by the City to perform those services.

Pursuant to the City of South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

The Parties desire to formalize the selection of Consultant for performance of those services defined and described particularly in Article 1 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. SERVICES OF CONSULTANT

1.1 Scope of Services.

In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Consultant shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this Agreement, the phrase "highest

professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Consultant's Proposal.

The Scope of Services shall include the Consultant's scope of work or bid which shall be incorporated herein by this reference as though fully set forth herein. In the event of any inconsistency between the terms of such proposal and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Consultant shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Licenses, Permits, Fees and Assessments.

Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.5 Familiarity with Work.

By executing this Agreement, Consultant warrants that Consultant (i) has thoroughly investigated and considered the scope of services to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should the Consultant discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Consultant shall immediately inform the City of such fact and shall not proceed except at Consultant's risk until written instructions are received from the Contract Officer.

1.6 Care of Work.

The Consultant shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

1.7 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.8 Additional Services.

City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum for the actual costs of the extra work, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Consultant. Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or, in the time to perform of up to one hundred eighty (180) days, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other Consultants. No claims for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.9 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Consultant the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed_____Dollars ($_____) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.8.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services, less contract retention; (iii) payment for time and materials based upon the Consultant's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained, and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5, and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Consultant at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Consultant is required to attend additional meetings to facilitate such coordination, Consultant shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Consultant shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Consultant is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Consultant shall not invoice City for any duplicate services performed by more than one person.

City shall independently review each invoice submitted by the Consultant to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Consultant which are disputed by City, or as provided in Section 7.3, City will use its best efforts to cause Consultant to be paid within forty-five (45) days of receipt of Consultant's correct and undisputed invoice; however, Consultant acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Consultant for correction and resubmission. Review and payment by City for any invoice provided by the Consultant shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Consultant for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Consultant.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Consultant shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Consultant, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Consultant, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Consultant shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Consultant be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Consultant's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding ____ years from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D"). [The City may, in its sole discretion, extend the Term for____additional one-year terms.]

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Consultant.

The following principals of Consultant ("Principals") are hereby designated as being the principals and representatives of Consultant authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

_____ _____

(Name) (Title)

_____ _____

(Name) (Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Consultant and devoting sufficient time to personally supervise the services hereunder. All personnel of Consultant, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the foregoing Principals may not be replaced nor may their responsibilities be substantially reduced by Consultant without the express written approval of City. Additionally, Consultant shall utilize only competent personnel to perform services pursuant to this Agreement. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Consultant shall notify City of any changes in Consultant's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Consultant.

Consultant shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Consultant shall not at any time or in any manner represent that Consultant or any of Consultant's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Consultant, nor any of Consultant's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Consultant expressly waives any claim Consultant may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be [_____] or such person as may be designated by the City Manager. It shall be the Consultant's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Consultant shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Consultant.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Consultant's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Consultant shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Consultant in its business or otherwise or a joint venturer or a member of any joint enterprise with Consultant. Consultant represents and warrants that the personnel used to provide services to the City pursuant to this Agreement are classified by Consultant as employees and that Consultant issues or will issue a W-2 to such personnel.

In the event that Consultant or any employee, agent, subcontractor, or independent contractor of Consultant providing services under this Agreement claims or is determined by a federal or state agency, a court of competent jurisdiction, or the California Public Employees' Retirement System ("CalPERS") to be classified as other than an independent contractor for the City, then Consultant shall indemnify, defend, and hold harmless the City for the payment of any and all assessed fines, penalties, judgments, employee and/or employer contributions, and any other damages and costs assessed to the City as a consequence of, or in any way attributable to, the assertion that Consultant or any of Consultant's personnel used to provide the Services under this Agreement are other than independent contractors of the City.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Consultant, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Consultant shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Consultant, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Consultant or any surety of Consultant of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE AND INDEMNIFICATION

5.1 Insurance Coverages.

Without limiting Consultant's indemnification of City, and prior to commencement of any services under this Agreement, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Services to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Consultant agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Consultant shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, its agents, representatives, employees or subconsultants.

(c) Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute

with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

(g) Enforcement of contract provisions (non-estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be

additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Consultant shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Consultant agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of

Consultant, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Consultant is legally liable ("indemnitors"), or arising from Consultant's or indemnitors' reckless or willful misconduct, or arising from Consultant's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

Consultant will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

Consultant will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Consultant hereunder; and Consultant agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Consultant for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Consultant hereunder, Consultant agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

Consultant shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Consultant shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Consultant in the performance of professional services hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Consultant and shall survive termination or expiration of this Agreement.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Consultant shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times

during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Consultant's business, custody of the books and records may be given to City, and access shall be provided by Consultant's successor in interest. Notwithstanding the above, the Consultant shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Consultant hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Consultant agrees that if Consultant becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Consultant is providing design services, the cost of the project being designed, Consultant shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Consultant is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Consultant, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted documents without specific written authorization by the Consultant will be at the City's sole risk and without liability to Consultant, and Consultant's guarantee and warranties shall not extend to such use, reuse or assignment. Consultant may retain copies of such documents for its own use. Consultant shall have the right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Consultant fails to secure such assignment, Consultant shall indemnify City for all damages resulting therefrom. Moreover, Consultant with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) All information gained or work product produced by Consultant in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or

work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Consultant, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Consultant gives City notice of such court order or subpoena.

(c) If Consultant, or any officer, employee, agent or subcontractor of Consultant, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Consultant's conduct.

(d) Consultant shall promptly notify City should Consultant, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes; Default.

In the event that Consultant is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Consultant for any work performed after the date of default. Instead, the City may give notice to Consultant of the default and the reasons for the default. The notice shall include the timeframe in which Consultant may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Consultant is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices

during the period of default. If Consultant does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Consultant's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

7.3 Retention of Funds.

Consultant hereby authorizes City to deduct from any amount payable to Consultant (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Consultant's acts or omissions in performing or failing to perform Consultant's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Consultant, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Consultant to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Consultant shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Consultant shall file a statutory claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $_ (_____Dollars) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Consultant, except that where termination is due to the fault of the Consultant, the period of notice may be such shorter time as may be determined by the Contract Officer. In addition, the Consultant reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Consultant may determine. Upon receipt of any notice of termination, Consultant shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Consultant has initiated termination, the Consultant shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Consultant has initiated termination, the Consultant shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Consultant.

If termination is due to the failure of the Consultant to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Consultant shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Consultant for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Consultant, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Consultant or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Consultant covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Consultant agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which affects her/his financial interest or the financial interest of any corporation, partnership or association in which (s)he is, directly or indirectly, interested, in violation of any State statute or regulation. The Consultant warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class in the performance of this Agreement. Consultant shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry or other protected class.

8.4 Unauthorized Aliens.

Consultant hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Consultant so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Consultant hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733 and in the case of the Consultant, to the person(s) at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Consultant and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or

decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Consultant warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Consultant further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Consultant is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Consultant's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) that entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, City Clerk

APPROVED AS TO FORM:
OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

_____
Susie Altamirano, City Attorney

CONSULTANT:

_____

By:_____
Name: _____
Title:_____

By:_____
Name: _____
Title:_____

Address:_____
_____
_____

If applicable, two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On_____, 2025 before me,_____, personally appeared_____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

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COUNTY OF LOS ANGELES

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I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

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☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF SERVICES

III. Consultant will perform the following Services:

A.

B.

C.

IV. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

A.

B.

C.

V. In addition to the requirements of Section 6.2, during performance of the Services, Consultant will keep the City appraised of the status of performance by delivering the following status reports:

A.

B.

C.

VI. All work product is subject to review and acceptance by the City, and must be revised by the Consultant without additional charge to the City until found satisfactory and accepted by City.

VII. Consultant will utilize the following personnel to accomplish the Services:

A.

B.

C.

EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

I. Consultant shall perform the following tasks at the following rates:

		RATE	TIME	SUB-BUDGET
A.	_____	_____	_____	_____
B.	_____	_____	_____	_____
C.	_____	_____	_____	_____
D.	_____	_____	_____	_____

II. A retention of ten percent (10%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

III. Within the budgeted amounts for each Task, and with the approval of the Contract Officer, funds may be shifted from one Task subbudget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Services are approved per Section 1.8.

IV. The City will compensate Consultant for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the Contract Sum as provided in Section 2.1 of this Agreement.

VI. The Consultant's billing rates for all personnel are attached as Exhibit C-1.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Consultant shall perform all services timely in accordance with the following schedule:

		Days to Perform	Deadline Date
A.	Task A	_____	_____
B.	Task B	_____	_____
C.	Task C	_____	_____

II. Consultant shall deliver the following tangible work products to the City by the following dates.

A.

B.

C.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

ATTACHMENT B

FINAL REPORT

UPDATE OF PAVEMENT MANAGEMENT PROGRAM

(Citywide)

2023-2028



Submitted to:

City of South El Monte, CA

June 14, 2023

BUCKNAM | INFRASTRUCTURE GROUP, INC.

June 14, 2023

Mr. Rene Salas
City Manager
City of South El Monte
600 S. South El Monte Avenue
South El Monte, CA 91016

Subject: **Final Report - Update of the Pavement Management Program**

Dear Mr. Salas:

As part of the 2023 Update of the Pavement Management Program for the City of South El Monte, *Bucknam Infrastructure Group, Inc. (Bucknam)* is pleased to submit the Final Report for the City's pavement network.

The information contained in this report was used to develop the recommended improvement program for the pavement network. The report covers the following categories:

- **Executive Summary (Section I)**

- **Pavement Management Program Development and Reporting (Section II)**

- **Pavement Conditions For Each Segment in the Network (PCI Report – Section III)**
  The Pavement Condition Index report shows the present condition of each street in the pavement network. In addition, the report shows the basic geometry of each street segment.

- **Forecast Maintenance & Rehabilitation (FMR) Reports (Section IV)**

  - **Recommended Maintenance and Repair Strategies**
    The recommended maintenance and repair strategies were used to generate the Forecast Maintenance & Rehabilitation Report and were based on our 2023 inspections. Additionally, we have assessed and incorporated unit cost and maintenance application practices/types with our strategies.

  - **Projected Projects based on M&R Strategies**
    The FMR Report projects the street maintenance activities required for the next five years, broken down to show maintenance levels for Arterials, Collectors, Locals and Alley streets. The data included in this report is organized by fiscal year.

BUCKNAM
INFRASTRUCTURE GROUP, INC
3548 Seagate Way, Suite 230
Oceanside, CA 92056
T: (760) 216-6529
www.bucknam-inc.com

Our thorough analysis of previous and current South El Monte PMP strategies enabled our staff to make proactive recommendations to the City's pavement CIP. All comments received from the City have been incorporated in the reports that follow. All of the City's issues and needs that were brought to our attention are included in the report. It has been a pleasure working with you and the City on updating your Pavement Management Program. We look forward to the continued success of this project and future teamwork with City staff.

Sincerely,

Bucknam Infrastructure Group, Inc.



Peter J. Bucknam
Project Manager
Infrastructure Management – GIS Services

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  - ii. Maintain PCI Budget
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Acronym Listing

American Society for Testing and Materials (ASTM)
Army Corps of Engineers (ACOE)
Asphalt Concrete (AC)
Asphalt Rubber Hot Mix (ARHM)
Average Daily Traffic (ADT)
Capital Improvement Program (CIP)
Geographic Information System (GIS)
Los Angeles County MTA (METRO)
Maintenance and Repair (M&R)
Pavement Condition Index (PCI)
Pavement Management Program (PMP)
Portland Cement Concrete (PCC)

SECTION I
EXECUTIVE SUMMARY

2023 UPDATE OF PAVEMENT MANAGEMENT PROGRAM

This report reflects the continued commitment and proactive management of the City's Pavement Management Program (PMP); the last major update to the City's PMP was performed in 2018. As the City of South El Monte continues to show growth in its population, demographics, infrastructure and maintenance needs, the street network is demonstrating similar needs in regard to capital revenues and capital improvement program management.

Today, the City is currently using the Army Corps of Engineers pavement management program, MicroPAVER, to manage the 43.8 miles within street network. This software is essential to the City in that it assists Public Works staff in identifying what levels of annual funding are needed to maintain and/or improve the pavement conditions across the network. These funds are vital for the annual arterial / collector street capital improvement program projects as well as for cost-effectively managing the local network through proactive cyclical maintenance/rehabilitation and scheduling. Under this project, the City has incorporated the update of its unique Pavement Management – GIS MyRoads® PMP web-portal and GIS layers that assist the City in spatially analyzing pavement conditions and economic needs for a given pavement segment or citywide.

The South El Monte PMP has been developed to assist City personnel by providing current data on the City street networks and to develop cost-effective maintenance / rehabilitation strategies to maintain a desirable level of pavement performance on a network scale; this optimizes the expenditure of limited fiscal resources. The PMP efforts in 2023 consisted of analyzing the City's previous PMP dataset for quality and usability. City staff also provided key information pertaining to the ongoing maintenance/rehabilitation efforts that have occurred throughout the City since 2018. In doing this, we were tasked to generate an updated Capital Improvement Program report that identified deficiencies and recommendations in the current operating and maintenance efforts put forth by the City.

For the 2023 project, our staff surveyed all arterial and collector routes to assist the City in complying with Los Angeles County MTA (METRO) PMP requirements as well as surveyed all local streets sections and analyzed historical maintenance / rehabilitation operations.

Specifically, the program provides administrators and maintenance personnel with:

- *The present condition status of the pavement network (arterial, collector, and local streets), as a whole and of any grouping or individual component within the City;*
- *A ranked list of all streets, or segments of streets, by condition within the network;*
- *Rehabilitation/maintenance needs of qualifying street segments by year;*
- *An optimized priority maintenance and rehabilitation program based on cost/benefit analysis and various levels of funding;*

- *Optimum annual budget levels for pavement maintenance for the current and the following five (5) years;*
- *Prediction of the future performance of the City's pavement network and each individual street section; and*
- *Pavement network and conditional data presented in* ***ArcGIS*** that is compatible with City's existing GIS Enterprise

Pavement is a dynamic structure where deterioration is constantly occurring; thus the pavement management system needs to be updated on a regular basis to reflect these changes in pavement conditions, pavement maintenance histories, and maintenance strategies based upon budgetary constraints. In our approach to develop the City's forecasted maintenance recommendations we worked with South El Monte staff in identifying unit costs for all maintenance practices used on an annual basis. Currently, based upon the City's maintenance practices and their associated unit costs, the total replacement value of the pavement network is $68,800,000 This value clearly indicates that the City's pavement network is the most valuable and essential asset to South El Monte. The City's use of slurry seal, ARHM Overlay and R&R practices are typically applied at a five year, ten year and 25 year frequency respectively. These frequencies are typical but the City may see increases in deterioration rates due to environmental, load and high average daily traffic (ADT) volumes. For example, high ADT volumes along one of South El Monte's arterial streets will increase deterioration rates for a previously applied AC Overlay compared to a small local street. These deterioration rates are monitored through frequent inspections and functional class deterioration analysis within the City's PMP database.

This report reflects our findings and recommendations for the PMP and the current state of the City's pavement network. Furthermore, we have recommended detailed funding and maintenance strategies for the arterial/collector and residential networks for next five (5) years.

CITY'S PAVEMENT NETWORK

Within the South El Monte Arterial/Collector pavement network consists of approximately 15.1 section miles of streets, 2,849,035 SF of AC/PCC pavement that is made up of 85 pavement sections. The Local network consists of approx. 28.7 section miles of streets, 5,282,296 SF of pavement which includes 235 pavement sections. Combined, the entire network consists of 43.8 section miles of streets, 8,131,331 SF and 320 total pavement sections.

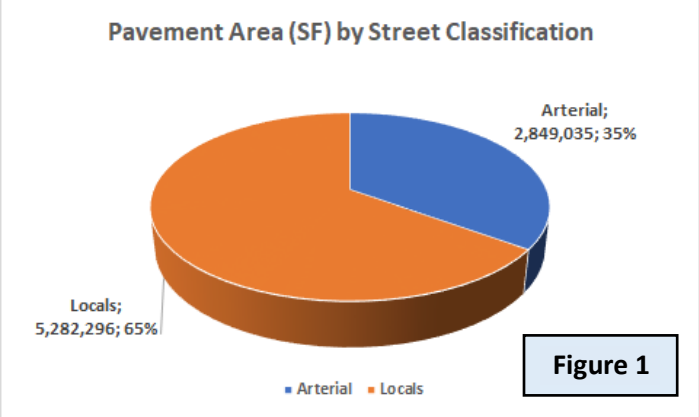


Figure 1

The City's pavement network is broken down into manageable groups that have similar characteristics, such as pavement rank, surface type and logical segmentation. Pavement segments are identified by their branch and section numbers. Pavement "branches" that have a common usage, such as Garvey Avenue, defines a "branch" within MicroPAVER. Pavement "sections" are pavement segments within the defined branch that have consistent pavement rankings, construction/maintenance histories

and use. Representative inspection samples are then selected and visually surveyed to locate distress data. This data is used to calculate the pavement sections Pavement Condition Index (PCI) which includes distress type, extent of the distress and its severity.

The PCI is a condition rating that ranges from 100 (a new pavement section or recently overlaid or reconstructed) to 0 for a section that has structurally failed and deteriorated dramatically. Weighted average PCI of a given area/zone equals the pavement sections PCI multiplied by its own area then divided by the total square footage of the given area/zone. Table 1 summarizes the section conditions found within the City of South El Monte pavement network by rank.

- **The weighted avg. PCI for the City of South El Monte ARTERIAL / COLLECTOR network is 64.7**
- **The weighted avg. PCI for the City of South El Monte LOCAL network is 61.9**

The weighted PCI value associated with the Arterial and Local routes shown through our survey analysis is timely in that it demonstrates the results of proactive pavement management. Furthermore, it is showing that a moderate amount of preventative, slurry seal, and overlay work will be needed over the next several years to sustain the level of condition (PCI) at a "preventative maintenance" level. The City is proactively scheduling and funding its PMP to reach a citywide weighted PCI of 66 within the next five years.

Rank	Mileage	SF	2023 PCI	2018 PCI (IMS)
Arterial	15.1	2,849,035	64.7	68.0
Locals	28.7	5,282,296	61.9	57.0
Citywide	43.7	8,131,331	63.0	61.0

Table 1 – Past and Present PCI Results and Comparisons

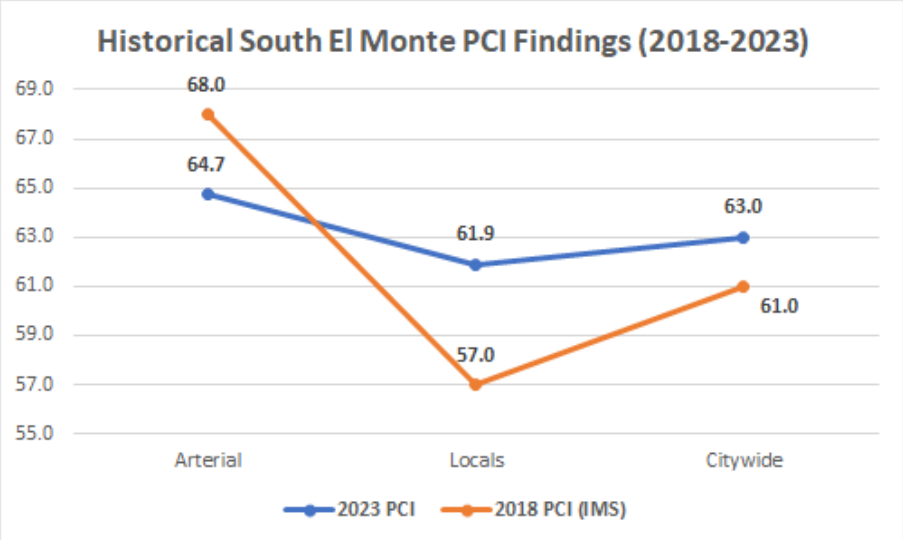


Figure 2 – Historical PCI Findings (FY 2018-2023)

CURRENT CITYWIDE CONDITIONS (ARTERIALS-COLLECTORS AND LOCALS)

The overall condition of the City's pavement network is "Fair" with a weighted average PCI of 63.0 based on the surface area of each segment (this is a 2.0 PCI increase or a 3% increase compared to 2018 results). The distribution of the City's overall pavement network is shown in Section III of this report (Condition Distribution).

Condition	PCI Range	Arterial	Local	Total	% of Network
Very Good	86-100	1.1	6.7	7.8	17.8%
Good	75-85	1.9	4.3	6.2	14.2%
Fair	60-74	5.6	4.2	9.8	22.4%
Poor	41-59	6.0	6.4	12.4	28.3%
Very Poor	0-40	0.5	7.1	7.6	17.4%
		15.1	28.7	43.8	

Table 2 – Condition Distribution by Section Mileage for All Streets

For comparison, Bucknam performed pavement management studies for several other Los Angeles County agencies and have included their weighted PCI values (right).

Neighboring City PCI's			
Alhambra	76.9	Duarte	77.3
South Gate	55.5	Monterey Park	65.7
Lynwood	71.6	Covina	73.4
South Pasadena	63.8	La Habra	81.9
El Segundo	74.4	Commerce	65.5
Buena Park	79.7	Compton	58.0
Sierra Madre	76.5	Gardena	81.2

As shown above, a large majority of segments are evenly distributed through all five condition categories (Very Good to Very Poor). For a network in "preventive" condition status you would typically see Very Good to Good section percentage totals at the 55% to 60% range; South El Monte's network currently shows 32% of its sections within these PCI ranges. These findings indicate that the proper funding of the network needs to improve over the next five years; this will allow Public Works managers/staff to proactively establish preventative and rehabilitation schedules that will generate further high-value ROI for the City. At a minimum, to sustain this asset, continued amounts of overlay rehabilitation and slurry seal maintenance needs to be budgeted for and performed across all areas of the pavement network.

As shown in Table 2, over 68% of the City's entire network falls within the fair, poor and very poor condition categories based on the PCI findings, highlighting the need for continued funding and implementation of proactive slurry seal & overlay projects. More overlay rehabilitation activity will increase the City's overall weighted PCI while reducing deferred maintenance costs in future fiscal years. Overlay projects applied to appropriate, qualifying segments is necessary to sustain the City's network in a preventative condition status as described above. A network-wide preventative condition status is typically a network with a weighted average PCI over 75.

Regarding the Local network, detailed inspection analysis shows that 25% (7.1 miles) of the local pavement network requires slurry seal maintenance activity while 52% (14.9 miles) requires overlay rehabilitation or full reconstruction.

With the major amount of Local sections needing rehabilitation the City should proactively appropriate the necessary amount of annual overlay funding to improve the network to a higher condition level. The Local network has shown minor improvement over five years however it will continue to be a major contributor to the high amount of deferred rehabilitation cost burdens unless appropriate pavement funding is applied.

In regard to the Arterial / Collector network, detailed inspection analysis shows that 36% (5.4 miles) of the local pavement network requires slurry seal maintenance activity while 56% (8.5 miles) requires overlay rehabilitation or full reconstruction over the past five years the overall PCI has decrease by 5%. This is due to the considerable minimal amount of arterial CIP overlay projects that have been applied to the network since 2018. With the overall PCI in the mid-60's, proactive planning and application of scheduled overlay projects needs to be established; this will improve the overall conditions while freeing up additional funding for deferred projects. With the supplement of SB1/RMRA/Measure M/Measure R monies coming to the City this fiscal year additional projects can be schedule and expedited over the next three years.

Through our assessment of the City's annual pavement management budget allocations (FY 2023-2028) the lack or major reduction of necessary CIP funds will cause the City's citywide weighted PCI to decrease over the next five years if additional funding is not appropriated.

Furthermore, as large overlay and rehabilitation projects are considered for funding, the City should also consider using sub-grade R - Values, structural design, distress severities and extents as parameters for determining whether a pavement section that lies within the Poor to Very Poor condition range should be overlaid or reconstructed. The City has available and accessible Google .kmz Coring Data that will serve as an essential tool when assessing AC and Base thicknesses during grind and overlay planning.

PCI conditions reflect "surface" conditions; additional sub-surface data such as coring data, R-Values and ground penetrating radar (GPR) will provide City to with a better approach to the maintenance that should be applied.

Our 2023 findings reflect the need to proactively manage the PMP network over the past several years. This is evident in the minor overall increase in citywide weighted PCI since 2018 and high amounts of deferred maintenance/rehabilitation projects. As the City strives to implement a more preventative state of M&R, cost efficient Arterial/Local rehabilitation and proactive use of available SB1/Measure M/Measure R/Proposition C overlay funding should remain the focus.

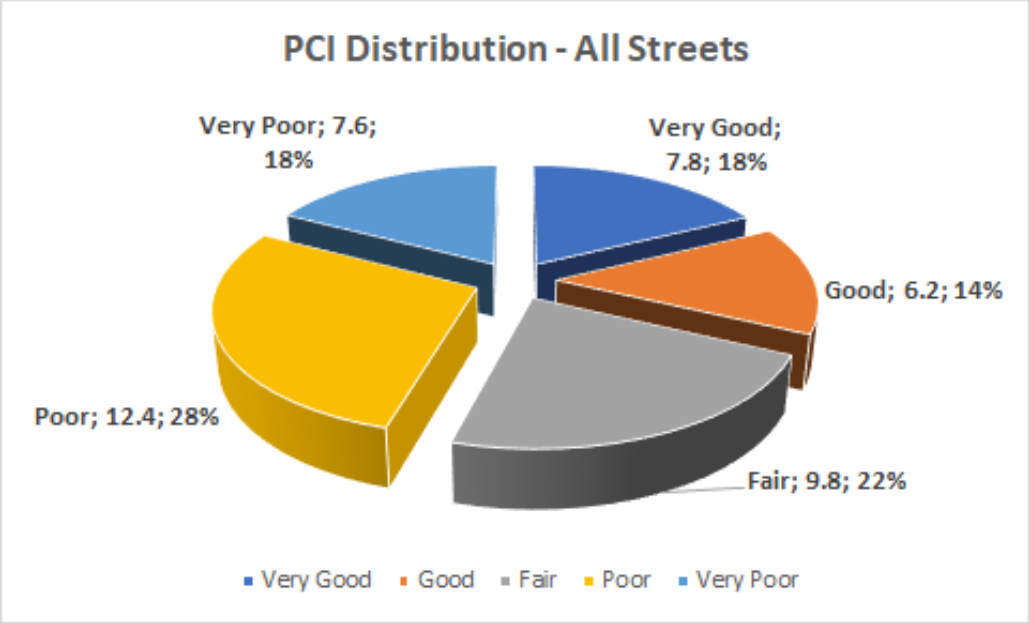


Figure 3 – PCI Distribution by Section Mileage for All Streets

MAINTENANCE STRATEGY DEVELOPMENT

Based on the results of the condition survey and input from the City, pavement maintenance/rehabilitation strategies were developed. From the onset, the City and Bucknam staff identified a distribution of City maintenance funds that would be applied to the network over the next five years. This was based upon the desire to prevent the decrease in street conditions and not allow an increase in the maintenance backlog funds over the five-year program.

Through our assessment and discussions with the City we were requested to identify what level of funding would be required to maintain the current PCI as well as identify the level of funding needed to increase the PCI to 66. With this approach, Bucknam has recommended a "minimal level of service" which creates a major dividing line in determining between preventive maintenance and major pavement rehabilitation.

Generally within pavement management programs, a PCI range between 55 to 70 determines the threshold of when preventive or major overlay rehabilitation is activated. Based on the City's weighted average PCI, condition distribution, maintenance practices, our team has identified a PCI of "65" as the minimum level of service. This means, in most cases, that pavement sections with a PCI greater than 65 will typically be recommended for preventive maintenance (i.e. slurry seal). This recommendation is indicated in Table 6, Section II.

Bucknam developed two multi-year Capital Improvement Programs for the City based on the pavement records, yearly capital expenditures, available funding and the most recent 2023 inspections. These recommendations and results are shown in Section II of this report where, for example, we have demonstrated what level of funding is necessary to improve the current weighted condition level of 63 to a level of 66 by FY 2028.

As shown above in Figure 3, 36% of the City's streets are in Good to Fair condition. These sections will be targeted for "preventive" maintenance within our Capital Improvement Program (CIP) recommendations. The reasoning in doing this is to extend the life cycles of those "good" pavement sections which accrues capital saving to aggressively rehabilitate those pavement sections that are below the "minimal level of service".

In order to achieve the most effective and optimum program for the City, certain strategies have been selected and/or analyzed. Below is a listing of the maintenance activities utilized in strategy development. Each activity is representative of the types of work that have been programmed as part of the long-term maintenance requirements of the City's street network.

General Repairs-Stop Gap (Localized Maintenance*); PCI Range – 20 to 95

For this maintenance type, small localized surface treatments are utilized as "holding action" solutions (stop gaps) to delay the need for pavement structural strengthening. They typically include activities such as crack sealing, AC deep patching, AC skin patching, PCC slab replacement, grinding and leveling.

Microsurfacing - (Global Maintenance*); PCI Range – 60 to 85

Microsurfacing is similar to slurry seal. It consists of the application of a mixture of water, asphalt emulsion, aggregate (very small crushed rock), and chemical additives to an existing asphalt concrete pavement surface. Polymer is commonly added to the asphalt emulsion to provide better mixture properties. The major difference between slurry seal and microsurfacing is in how they "break" or harden. Slurry relies on evaporation of the water in the asphalt emulsion. The asphalt emulsion used in microsurfacing contains chemical additives which allow it to break without relying on the sun or heat for evaporation to occur. Thus, microsurfacing is an application that hardens quicker than slurry seals and can be used when conditions would not allow slurry seal to be successfully placed. Streets that have a lot of shade and streets that have a lot of traffic are good candidates for microsurfacing (*source - LA County of Public Works*).

Slurry Seals (Global Maintenance*); PCI Range – 60 to 85

Surface treatments applied to pavements with minimal surface distress to provide new wearing surfaces and extend pavement life. Generally consists of a mixture of conventional or latex-modified emulsified asphalt, well-graded fine aggregate, mineral filler and water placed over an existing AC surface; Slurry seal application life-cycles are averaging 4 to 5 years. Type II Slurry is recommended for Local streets.

Cape Seals (Global Maintenance*); PCI Range – 40 to 65

This is an application of a single layer of asphalt binder to a road surface immediately followed by a single layer of cover aggregate (chips). The single layer chip seal is then followed with a slurry seal application; Conventional cape seal application life-cycles are averaging 6 to 7 years. For sections that have lower PCI's in this range, leveling courses should be considered. City is currently considering this application as an alternative cost-saving tool. **Currently not used by the City.**

Overlays (Major Rehabilitation*); PCI Range – 20 to 65

AC Overlay – Placement of a layer of hot-mixed asphalt concrete over the existing pavement surface (may include pavement fabric). Grinding (milling) is performed prior to the overlay to reduce the total height of asphalt and assure alignment with existing gutter lines. This also includes "dig-outs" and crack sealing prior to the application of an overlay. This treatment provides a new wearing surface and increased structural strength to the pavement section. A conventional overlay should be designed for a ten-year life.

Asphalt Rubber Hot-Mix Overlay - The ASTM definition is: Asphalt-Rubber is a blend of asphalt cement, reclaimed tire rubber and certain additives in which the rubber component is at least 15% by weight of the total blend and has reacted in the hot asphalt cement sufficiently to cause swelling of the rubber particles. Specifically, using crumb rubber modified binders in pavement application benefit local agencies in that cities find:

- Pavement resists cracking by being more flexible;
- Cost savings come from a longer life cycle (from Bucknam's experience typically 20% longer), decreased maintenance and the use of less material
- Improvement in skid resistance;
- Decreased noise; and
- It provides long-lasting color contrast for marking and striping
- Life cycles are averaging 8 to 12 years

Reconstruction (Major Rehabilitation*); PCI Range – 0 to 20

Reconstruction of an existing pavement section includes demolition and removal of the asphalt to a prescribed depth, grading, sub-base compaction, application of a binder/surface course followed by the placement of a conventional flexible pavement section using a structural AC Hot Mix, ARHM or a full depth asphalt. Each classification of road has a typical design cross-section based on anticipated traffic loading. Reconstruction resets a roadway section PCI to 100 and restarts the life-cycle deterioration curve of the section.

*Localized, Global and Major maintenance activities are default terms used within the MicroPAVER pavement software. Specific pavement repair applications are placed within each maintenance activity in order to develop multi-year maintenance forecast recommendations.

ANNUAL BUDGET PROJECTIONS

The budgeting process was approached with the following in mind; generate two (2) unique work programs for the next five (5) years based upon actual road pavement conditions in order to:

1. Identify the required annual citywide budget to "increase PCI" within five years;

2. Identify the required annual citywide budget to "maintain current PCI" within five years; and

Plan Year	PCI	R&R / Slurry	Overlay / Recon	PMP Total $	Deferred Maint.
2023-24	63.8	$49,100	$1,189,200	$1,238,300	$15,166,600
2024-25	64.6	$183,800	$1,506,900	$1,690,700	$15,722,200
2025-26	65.5	$76,000	$1,649,800	$1,725,800	$16,458,800
2026-27	66.0	$93,700	$1,031,200	$1,124,900	$16,984,400
2027-28	66.5	$248,500	$880,800	$1,129,300	$17,472,300
		$651,100	$6,257,900	$6,909,000	

Table 3 – Five-Year Projection Demonstrating Annual Budget to Increase PCI to 66

Plan Year	PCI	R&R / Slurry	Overlay / Recon	PMP Total $	Deferred Maint.
2023-24	63.3	$121,800	$678,500	$800,300	$15,388,300
2024-25	63.5	$96,100	$703,400	$799,500	$16,276,300
2025-26	63.9	$74,400	$726,100	$800,500	$16,666,600
2026-27	63.5	$101,700	$698,200	$799,900	$18,027,700
2027-28	63.3	$70,900	$728,800	$799,700	$19,302,100
		$464,900	$3,535,000	$3,999,900	

Table 4 – Five-Year Projection Demonstrating Annual Budget to Maintain PCI of 63

Our findings within Table 3 demonstrate the continued ROI that will result if proper annual funding is applied. By applying approximately $1,390,000/yr ($7,000,000 over five years); the City will start to see positive results with overall PCI, sustainment in deferred preventative maintenance and overlay rehabilitation.

Additional detail and breakdown of budget projections are demonstrated in Section IV of this report. All work program budgets generated are presented in terms of current 2023 dollars. All repair activities were based on distresses observed at the time of the field survey. These are recommendations and are to be used as "the best case scenario" for improving the City of South El Monte street network.

QUALITY CONTROL EFFORTS

Quality control efforts begin at the notice-to-proceed; this involved a full assessment of the previous PMP spreadsheet as well as available GIS data associated with the City of South El Monte street network. The PMP data provided was then converted into a new MicroPAVER database for the City to manage their street network moving forward.

As indicated in our scope of work, Bucknam performed numerous quality control checks in the field during survey efforts. Field check efforts were performed at the end of each week of survey; 10% of the pavement inspection set was resurveyed by a second team to ensure the quantities and distress types were collected properly (approx. 5 miles).

During our assessment of the previous PMP data, it came to our attention that there were some significant issues with the previous dataset. These issues included inaccurate segmentation, length, width, and true area values, and inspections that did not follow ASTM D6433 standards. Bucknam staff individually reviewed every section across the network to ensure all sections contain similar pavement type, age, and condition. Additionally, length, width, and true area values were corrected for all sections which enhances the accuracy of our budgetary modeling and cost estimations. In total, the City's section miles increased by 5.9 miles; The total true area across the network decreased by 766,033 SF; and the total number of pavement sections decreased from 533 to 318.

Through our internal quality control efforts, we also found multiple sections that were missing from the previous database. All new sections were added to the PMP database and included in our survey efforts. We believe that all public street sections have been identified, inventoried, and surveyed under this project.

FINDINGS AND RECOMMENDATIONS

Arterials/Collectors

The actual workload requirements identified indicate that the Arterial/Collector street network is currently in "Fair" condition (PCI = 64.7). To improve this condition, it is essential that preventive maintenance and overlay rehabilitation activities are funded at the levels identified in Table 3 to increase the network weighted average PCI value to within the "Good" condition category.

Our arterial/collector findings for conditional data and recommendations for revenue expenditures are shown below:

- The Arterial/Collector network has a weighted PCI of 64.7;
- Currently, 56% of the arterial/collector network (approx. 8.5 miles) qualify for overlay/reconstruction maintenance; 36% (approx. 5.4 miles) qualify for slurry seal maintenance;
- At a minimum, Arterial/Collector maintenance projects should focus on achieving and maintaining the a PCI of 65+ within the next five years;
    - Develop a proactive fiscal and planned approach to identify arterial/collector overlay projects based on the deterioration modeling within MicroPAVER;
    - Maintain arterial/collector revenues at the levels shown within the Section IV Forecasted Maintenance Report for a minimum of five years to generate the results identified within this report;
- Reassess/re-evaluate the arterial/collector rehabilitation budget programs every two years to improve on CIP forecasts for 2023-24 and beyond to ensure the results shown in Table 3 and 4;
- Perform pavement inspections on the arterial/collector network every three years to build a solid planning model within MicroPAVER/MyRoads® to track PCI deterioration;
- Demonstrated budget shown in Table 3 is ample to improve upon the Arterial/Collector weighted PCI of 64.7 through five years, however, the citywide deferred backlog increases from a level of $15.2 million to $17.5 million after five years; and
- Bucknam recommends that the City proactively budget overlay rehabilitation projects at the levels shown in Table 3 in order to improve upon the conditions found today as well as minimize the impact of a high increase deferred backlog across the City

Locals

The actual workload requirements identified indicate that the Local street network is currently in "Fair" condition (PCI = 61.9). To improve this condition, it is essential that preventive maintenance and overlay activities are funded at the levels identified in Table 3 to increase the network weighted average PCI value in the "Fair" category.

Our Local findings for conditional data and recommendations for revenue expenditures are shown below:

- The Local network has a weighted PCI of 61.9;
- Currently, 52% of the Local network (approx. 14.9 miles) qualify for overlay/reconstruction maintenance; 25% (approx. 7.1 miles) qualify for slurry seal maintenance;
- At a minimum, Local maintenance projects should focus on achieving and maintaining a weighted PCI above a level of 65+ within the next five years;
    - Current Local Forecast Maintenance & Rehabilitation (FMR) recommendations should be followed as shown in Section IV reporting;
    - Develop a proactive fiscal and planned approach to identify Local overlay projects based on the deterioration modeling within MicroPAVER;
- Increase Local revenues at the levels shown within the Section IV Forecasted Maintenance Report for a minimum of five years to generate the results identified within this report;
- Reassess/re-evaluate the Local rehabilitation budget programs every two years to improve on budget forecasts for 2023-24 and beyond to ensure the results shown in Table 3 or 4;
- Perform pavement inspections on the Local network every three years to build a solid planning model within MicroPAVER/MyRoads® to track PCI deterioration; and
- Demonstrated budget shown in Table 3 is ample enough to improve the Local weighted PCI; proactive overlay funding needs to be implemented to see these results. however, the citywide deferred backlog increases from a level of $15.2 million to $17.5 million after five years
- Bucknam recommends that the City proactively budget overlay rehabilitations at the levels shown in Table 3 in order to improve upon the conditions found today as well as minimize the impact of a high increase deferred backlog across the City

SECTION II
PAVEMENT MANAGEMENT PROGRAM – CAPITAL IMPROVEMENT PROGRAM

Bucknam Infrastructure Group, Inc. (Bucknam) performed the following services in accordance with the scope of services that was contracted with the City of South El Monte. As a quick overview, the following tasks were performed to complete the work over the past several months:

2023 Pavement Management Work Efforts:

Task 1: Project Kickoff-Data Management
Task 2: Update of Maintenance Activities
Task 3: Pavement Condition Survey (approx. 43.9 miles)
Task 4: Budgetary Analysis and Capital Improvement Reports
Task 5: Executive Summary and Final CIP Reports
Task 6: Mapping of the Pavement Network

Pavement Management Program Update 2023

As a part of the 2023 update of the pavement management program, a major element of work was to complete a comprehensive assessment of the existing street network and PMS database within the City. This included assessing the City's existing 2018 MicroPAVER dataset, GIS, street naming conventions and work history information. From there, Bucknam worked with the City to confirm public and private street listings which set the foundation for accurate CIP reporting. All data was then updated into the City's MicroPAVER database.

Work history information was provided by the City in the form of completed bid documents, institutional knowledge, and previous dataset and Excel documents. This information was entered into the proper pavement segments that match the limits of those projects. From there, CIP pavement recommendations were performed (discussed and demonstrated below) where the pavement maintenance information the City provided (PMS material practices, unit costs, and capital budgets) were used to generate recommendations through the MicroPAVER system.

Table 6 demonstrates PCI ranges utilized for PCI calculations and reporting. Once a pavement inspection is complete, a PCI is calculated for each pavement section. Each PCI calculated falls within a defined PCI range category (Very Good, Poor, etc.). Furthermore, a weighted PCI was calculated for each functional class within the network (arterials and locals).

The PCI is a condition rating that ranges from 100 (a new pavement section or recently overlaid or reconstructed) to 0 for a section that has structurally failed and deteriorated dramatically. Weighted average PCI of a given area/zone equals the pavement sections PCI multiplied by its own area then divided by the total square footage of the given area/zone. This information can also be represented through MicroPAVER to show how much square footage or percentage of area falls within a PCI range category.

PCI Range	Condition
86-100	Very Good
75-85	Good
60-74	*Fair (2023 South El Monte = 63.0)*
41-59	Poor
0-40	Very Poor

Table 5 – Pavement Condition Index (PCI) Ranges

These condition ranges are defined by the Army Corps of Engineers and defaulted within the MicroPAVER software. The summary of all roads condition data and their representative PCI's can be seen in the Pavement Condition Report in Section III.

STRATEGY ASSIGNMENT TABLE

The City was requested to provide a pavement maintenance list that demonstrated what pavement applications were currently being used and to provide their associated unit costs; from there a Maintenance Strategy Table was defined within the system that provided recommended actions to the specific repair needs of a street or a grouping of streets.

Strategy Assignment Table

All Streets		
PCI Range	**Description**	**Unit Cost**
20-100 Varies by Activity	Preventative, Crack Sealing, Patching	Varies by Activity
60-85	Type II Slurry + Crack Seal (Locals)	$0.45/SF
60-85	Type II Slurry + Crack Seal (Arterials)	$0.65/SF
Minimal Level of Service (65)		
40-65	Cape Seal (Locals)	$1.35/SF
20-60	2" Grind / Overlay (Local)	$3.41/SF
20-60	2" Grind / Overlay (Arterial)	$4.25/SF
0-20	AC Remove & Replace	$8.40/SF
0-20	PCC Reconstruction	$22.50/SF
	25% Contingency included within All Unit Costs	

Table 6 – Maintenance Strategy Assignments

The Strategy Assignments List, shown in Table 6, was developed to identify the most critical segments in each of the work programs (Arterial, Collector and Local). Segment priorities were established by determining the range of PCI's requiring first attention based on the relative value of each segment's PCI, thus maximizing the annual maintenance budget. Also, distress quantity, area extent, type and severity were critical elements in the decision process for recommending maintenance. The assignment table is used as a guide within MicroPAVER to recommend maintenance, however, further assessment by City staff and/or outside parties can override maintenance recommendations.

This can be done by reviewing and assessing distress extents and their weighted percentages.

Once the strategy assignments were set within the system, budgets and work assignments were generated for each work program on an annual basis. Using pavement deterioration curves for each type of pavement surface and class of road, both current year and future years work requirements for each pavement segment within the City were determined. In forecasting the maintenance requirements in future years, the current PCI value is reduced annually for each pavement segment based on the MicroPAVER deterioration curves within the City's database.

Likewise, maintenance activities performed in a given year increase the PCI value as they are applied to the segment. The overall program is dynamic in that each strategy consists of a cyclic series of actions that simulates the pavement anticipated life cycle.

Strategy Assignment Notes

1. Unit costs from the City's most recent construction bids were used as well as benchmarked values from neighboring LA County cities;
2. 25% contingency costs were applied to pavement material costs; additional soft costs that were not included were:
    a. Right-of-way improvements
    b. Curb & gutter improvements
    c. ADA ramp improvement
    d. Utility improvement
    e. Tree removals
3. Bucknam applied a 5% inflation rate on the annual budget within forecast maintenance & rehabilitation projections (Section IV)

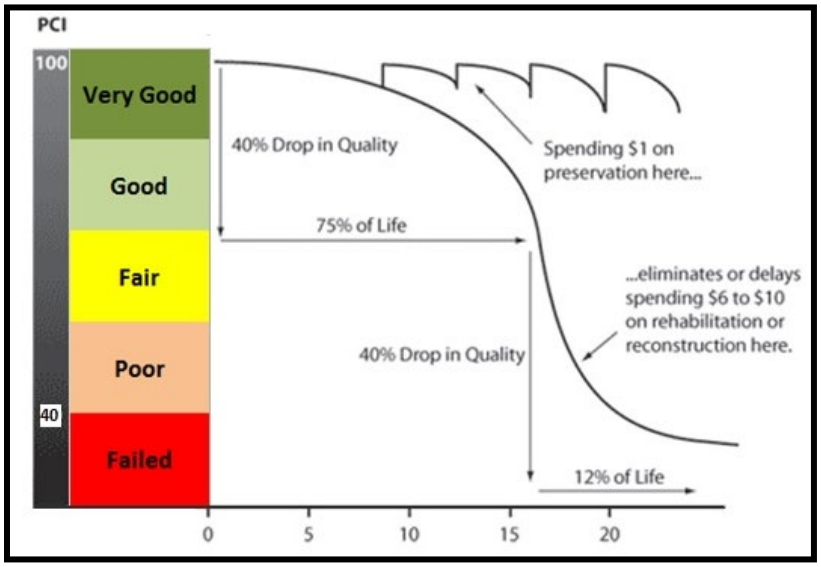


Figure 4 – Sample Pavement Life Cycle

MULTI-YEAR ANNUAL WORK PROGRAM PROJECTIONS

The goal of these projections is to assist City policy makers in utilizing the recommendations of the MicroPAVER system. By using the City of South El Monte's current budgets and maintenance practices the system will develop "section unique" improvements and strategies. Qualifying segments will be tied to a specific fiscal year. As shown in the following pages, we have assessed the budgets that have been projected to meet the maintenance and rehabilitations needed to maximize the City's return on investment. The budget forecasting goal for the City network focused on:

- Establishing a proactive multi-year Maintenance & Rehabilitation Program;
- Developing a preventive maintenance program; and
- Selecting the most cost-effective repairs based on City strategies

INCREASE PCI BUDGET – A recommended budget was generated for the City to demonstrate the necessary funding that is required to increase the current weighted PCI level of 63 to 66 within five years.

MAINTAIN PCI BUDGET – The Maintain PCI budget was generated for the City to demonstrate what level of annual funding is required to sustain the overall weighted PCI of 63 for the next five years.

All multi-year budget projections include a 5% inflation rate for the term of the budget forecast.

ARTERIAL-COLLECTOR / LOCAL BUDGET PROJECTIONS

INCREASE PCI TO 66 PROGRAM (FIVE YEAR MODEL)

With the City striving to show proactive rehabilitation across all qualifying pavements, a $7 Million/5-Yr budget program was applied to current conditions to show a potential higher return on investment. We used the "Maintain PCI Budget" PMP model (shown on page 7) as a basis for our modeling. Building upon the results of the previous reporting model we increased the amount of funding available for overlay/rehabilitation efforts. The "Increase PCI" program incorporates pavement sections that have a functional class of Arterial (A, C) and Local (E).

Plan Year	PCI	R&R / Slurry	Overlay / Recon	PMP Total $	Deferred Maint.
2023-24	63.8	$49,100	$1,189,200	$1,238,300	$15,166,600
2024-25	64.6	$183,800	$1,506,900	$1,690,700	$15,722,200
2025-26	65.5	$76,000	$1,649,800	$1,725,800	$16,458,800
2026-27	66.0	$93,700	$1,031,200	$1,124,900	$16,984,400
2027-28	66.5	$248,500	$880,800	$1,129,300	$17,472,300
		$651,100	$6,257,900	$6,909,000	

Table 7 – Necessary Funding to Increase PCI to 66

Referring to Table 7, it is noted that the weighted PCI increases proactively through the five-year term (63.0 to 66.5). Additionally, the annual deferred maintenance total stay relatively consistent by only increasing from $15.2 million to $17.5 million at the end of the five-years. If the City utilizes an average annual budget of $1,390,000/yr for slurry, overlay, and reconstruction projects as shown above, the City will be able to "increase" the current conditions and will continue to see a sustaining of deferred maintenance by fiscal year 2028. We recommend that a focus be placed on the Local network improvements due to the fact that the weighted PCI is now in the low 60's. We still recommend consistent Arterial/Collector based approach to maintenance within this term as well.

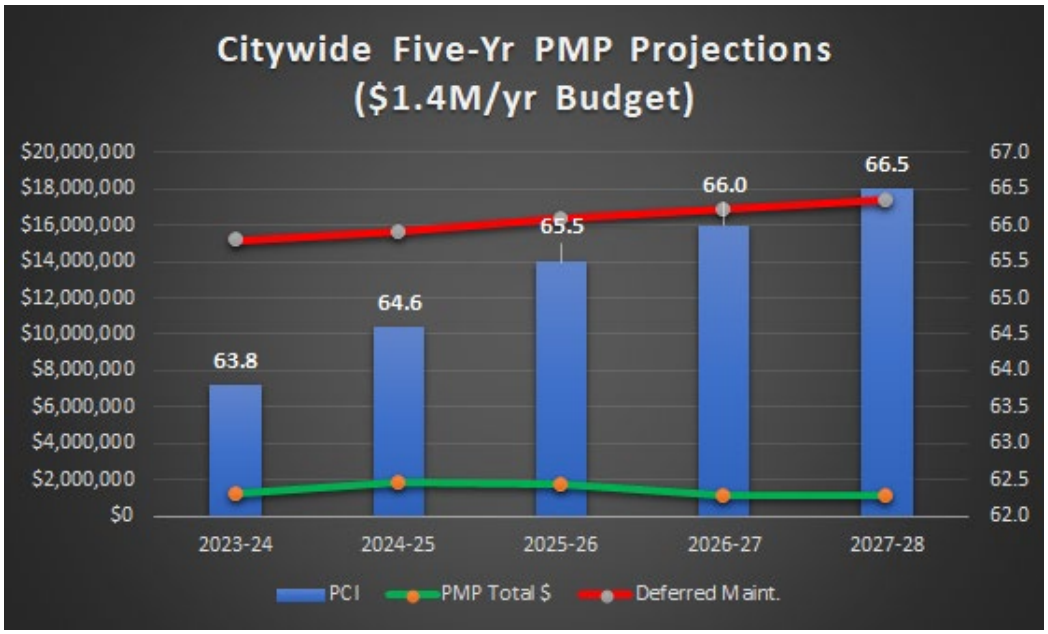


Figure 5 – Five Year Projection; Increase PCI to 66 Budget

MAINTAIN PCI PROGRAM (FIVE YEAR MODEL)

With the City striving to show proactive maintenance/rehabilitation across all City pavements, a budget program was generated to show the greatest return on investment through the application of slurry seal, grind/overlay and alternative overlay rehabilitations. Our goal under this model is to maintain the current 2023 weighted PCI of 63.0 after a five-year program. This model will demonstrate the necessary funding to achieve this goal.

We used the City's current unit costs within our modeling as a cornerstone within the recommended program. Assessing all work history, current PCI and relevant unit costs for construction a realistic and achievable annual budget was achieved. The Maintain Program incorporates pavement sections that have a functional class of Arterial (A, C) and Local (E).

Plan Year	PCI	R&R / Slurry	Overlay / Recon	PMP Total $	Deferred Maint.
2023-24	63.3	$121,800	$678,500	$800,300	$15,388,300
2024-25	63.5	$96,100	$703,400	$799,500	$16,276,300
2025-26	63.9	$74,400	$726,100	$800,500	$16,666,600
2026-27	63.5	$101,700	$698,200	$799,900	$18,027,700
2027-28	63.3	$70,900	$728,800	$799,700	$19,302,100
		$464,900	$3,535,000	$3,999,900	

Table 8 – Necessary Funding to Maintain PCI of 63

Referring to Table 8, it is noted that the weighted PCI consistently remains at a PCI of 63 pace throughout the five-year projection. Furthermore, the resulting deferred maintenance backlog shows that it increases from $15.4 million to $19.3 million after the five years program which indicates that an annual $800k budget is not ample enough to chip away at the deferred maintenance on the network. If the City were to reduce their annual funding to a level of $500k/yr major overlay projects would continue to be delayed thus increasing the overall deferred maintenance to a level of $23.5 million after five years.

DEFERRED MAINTENANCE
Delaying repairs on streets where pavement condition indicates a need creates deferred maintenance. Deferred maintenance includes pavement maintenance / rehabilitation that is needed across the entire network, but cannot be performed due to the lack of available funding and is pushed to the next budget cycle. The actual repairs that are being deferred are often referred to as a "backlog". As maintenance is deferred, the opportunity to apply life extending preventive pavement applications is lost and the ultimate cost of rehabilitation multiples.

We recommend that a stronger focus be placed on the Local network improvements within the first three years due to the fact that the network has a worse weighted PCI than the Arterials/Collector. We still recommend comprehensive maintenance to the Arterial/Collector network through localized patching, slurry seal and through the use of SB1/Measure M/Measure R funds.

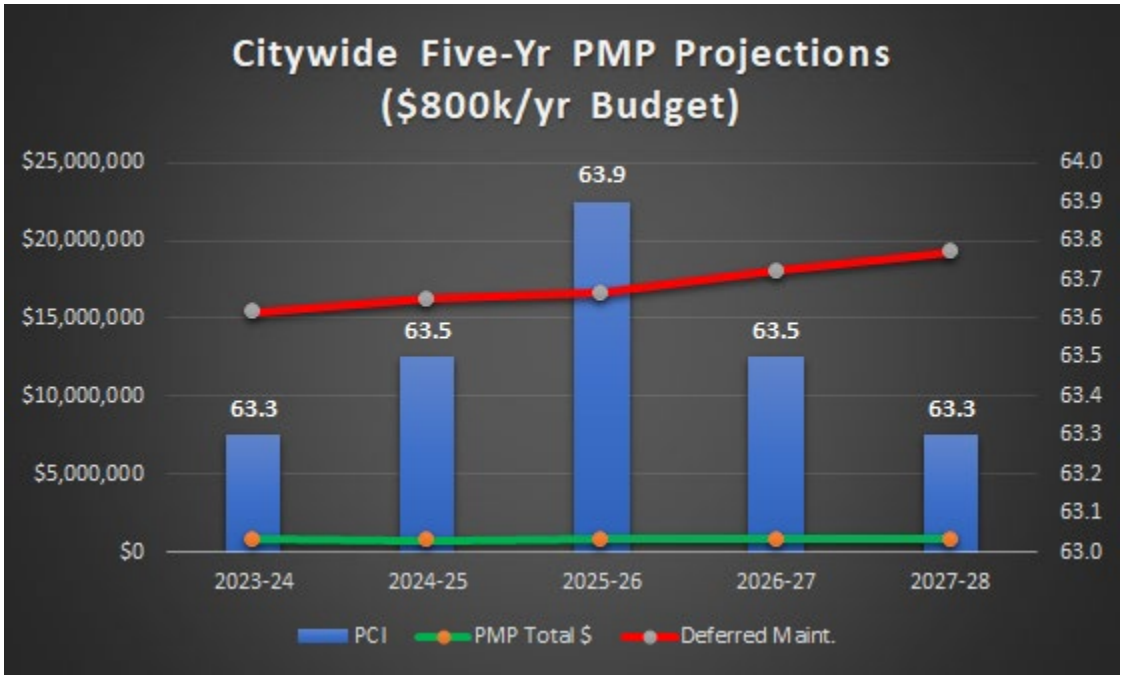


Figure 6 – Five-Year Projection; Maintain PCI of 63 Budget

As mentioned above, a continued local slurry/overlay M&R "zone" strategy should be utilized for several reasons. With the City applying continued local maintenance efforts, four beneficial impacts occur:

1) Planned / Maintenance areas are addressed every five years which creates a dedicated project schedule for City staff and constituent inquiries;
2) Deferred overlay rehabilitation can be addressed in a more effective manner due to accrued revenues
3) A preventative maintenance strategy is more cost-effective in a long-term PMP rather than implementing a maintenance approach that addresses only the "worst-first" streets.
4) All maintenance alternatives are available due to the increased funding and focused maintenance within one zone per year.

On the negative side, if low weighted PCI values occur within a given zone, all streets within that zone may not be able to be addressed with maintenance when that zone is scheduled for maintenance. The deferred maintenance will have to be scheduled for future years or simply will have to wait until the zone cycle repeats.

Additionally, it is recommended that the City continue to monitor the potential application of Cape Seal and/or High Density Mineral Bond (HDMB) as an asphalt application alternatives for the specific local sections. Specific sections are now qualifying for maintenance that warrants a stronger application rather than a typical slurry seal. With a five year cycle in motion, it is essential to address local sections that have PCI's less than 65 with the proper rehabilitation since crews will not be back within that area for five to six years.

PAVEMENT MANAGEMENT PROGRAM REPORTS

In addition to the annual budget scenario, this report contains a comprehensive and complementary assemblage of pavement management reports ranging from summary reports to annual maintenance and rehabilitation schedules (Forecast Maintenance & Rehabilitation (FMR) Report, Section IV). Collectively as well as individually, the reports represent reasonable projections of pavement maintenance needs and performance based on visual condition assessments, unit cost estimates, and pavement deterioration models.

It is important to note that pavement segment dimensions and surface area recorded during 1999-2018, and 2023 inspections, along with the action and repair costs, as presented within the reports are accurate within tolerable limits. This is noteworthy due to the "implied" accuracy of reporting length and width to the nearest foot, surface area to the nearest square foot, and action and repair unit costs and project estimates to the nearest penny and dollar, respectively.

NEXT STEPS

As with any infrastructure management software program, time investments need to be made by key Public Works staff to maintain the integrity of the data as well as the accuracy. Bucknam can perform training sessions in the use of the MicroPAVER tools and demonstrate how to generate standard common-sense reports to assist City staff in developing yearly budgets, project level analysis, and CIP projections. This will be key to future management of the pavement program and reporting. City personnel need to maintain their commitment to the preventive maintenance system, while working toward reducing the City's present backlog of rehabilitation projects.

In order to ensure that report outputs are accurate and credible, it is essential that the integrity of all data files be maintained. This will require performing all necessary updates when changes are made to scheduling scenarios, unit cost information, historical data, etc. In addition, the entire pavement network will have to be re-inventoried at regular intervals. This typically includes surveying arterial and collectors every two years and locals every three.

This will not only allow work to be scheduled based on the most current condition data available, but will provide City personnel with a means to monitor actual rates of pavement deterioration so appropriate modifications can be made to the system curves. To be compliant with the METRO requirements, the City must generate a triennial Pavement Management report indicating condition ratings, inspection dates and forecasted maintenance/rehabilitation recommendations.

Bucknam will be supporting the City with staff level support to assist in the continuous updates with the MicroPAVER/MyRoads® system. This will include work history updates, generating reports from the system, unit cost updates, and future inspections.

CONDITION DISTRIBUTION REPORT

This report depicts the distribution of the pavement condition throughout the street network by area.

The condition scheme ranges from "Very Good" to "Very Poor"; with a "Very Good" condition corresponding to a pavement at the beginning of its life cycle, and a "Very Poor" condition representing a badly deteriorated pavement with virtually no remaining life.

The table below shows the general description for each pavement condition:

Condition Description – PCI Range - Description

Condition Description	PCI Range	Description
Very Good	86-100	Minor to low distress, no significant distress; Low severity distresses with expection of utility patches in good condition or slight hairline cracks; minor weathering found
Good	75-85	Slight to moderately weathered, low to moderate distress severities, utility patching commonly found; moderate distress extents
Fair	60-74	Severly weathered or moderate levels of distress, generally limited to utility patching and climate related distress
Poor	41-59	Moderate to high distresses including load related types such as alligator cracking, greater distress extents
Very Poor	0-40	Severly distresses, large quanities of distortion or alligator cracking; Failure of the pavement, distress has surpassed tolerable rehabilitation limits

2023 City of South El Monte weighted average PCI is 63.0 (Fair).

CALCULATION OF PCI

In order to calculate a Pavement Condition Index (PCI) value within MicroPAVER, specific street section data needs to be inputted into MicroPAVER to define the survey limits, asphalt types, pavement age and metrics. Pavement "sections" are pavement segments within the defined branch that have consistent pavement street classifications, construction/maintenance histories and use. Representative inspection samples are then selected and visually surveyed to locate distress data. This data is used to calculate the pavement sections Pavement Condition Index (PCI) which includes distress type, extent of the distress and its severity.

The PCI is a condition rating that ranges from 100 (pavement section that is in perfect condition) to 0 for a section that has structurally failed and deteriorated dramatically. The PCI is calculated from three major data entries from our inspectors:

1. Distress Type (one of 20 AC or 19 PCC types); these include alligator cracking, bleeding, block cracking, corrugations, depressions, long/trans cracking, patch/utility cut, potholes, rutting, weathering, raveling, etc.
2. Distress Quantity (the square footage, length or count of a specific distress)
3. Distress Severity (the level of severity determined for each distress found; low, medium or high)

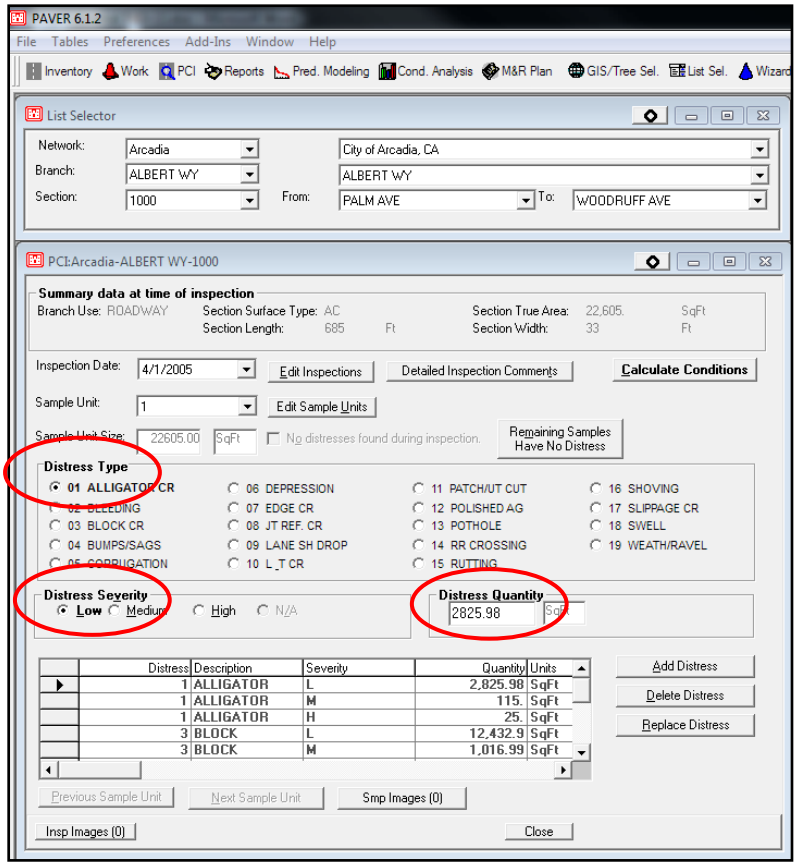


Figure 7 – PCI Calculation Worksheet

South El Monte MyRoads® Web-Portal – Bucknam's MyRoads® is a great match for the South El Monte's PMP today and the future. **MyRoads® brings your PMP data to life within a dynamic dashboard!** Bucknam now provides all our PMP clients with a unique and agency driven "MyRoads®" web-portal that provides instantaneous access to your pavement management database. This "dashboard" allows users to toggle through individual sections via GIS mapping selections, zone queries, rank selection, PCI ranges, etc. to review all section metrics, latest/previous inspections, work histories generate filtered PCI reports and identify potential maintenance / rehabilitation costs based upon your unique needs.

Bucknam has shown below the current South El Monte MyRoads® account actively working! This tool will be accessed by City staff simply through a Username/Password methodology. As changes are made to the South El Monte PMP database the MyRoads® dataset is changed to reflect work history edits, PCI inspections and section changes.

In summary, MyRoads® allows the user perform the following dynamic functions:

- Query specific pavement segment(s) to view current/historic PCI, work history inspection;
- Filter for pavement sections within a defined zone, PCI range and/or functional class;
- Select a pavement section or grouping of section through the on-board GIS tool;
- Enter slurry, overlay & reconstruction unit costs to determine preliminary cost of maintenance and resulting citywide PCI
    - Display critical street / sidewalk / ROW assets along pavement section(s) that are critical to Engineering Bid development and solicitation (ADA ramps, utilities, manholes, trees, etc.
- Displays all final GIS project maps (PCI, work history, 5-yr forecasted maintenance, etc.)
- Bucknam will train South El Monte's staff on the simply use of the MyRoads® dashboard.

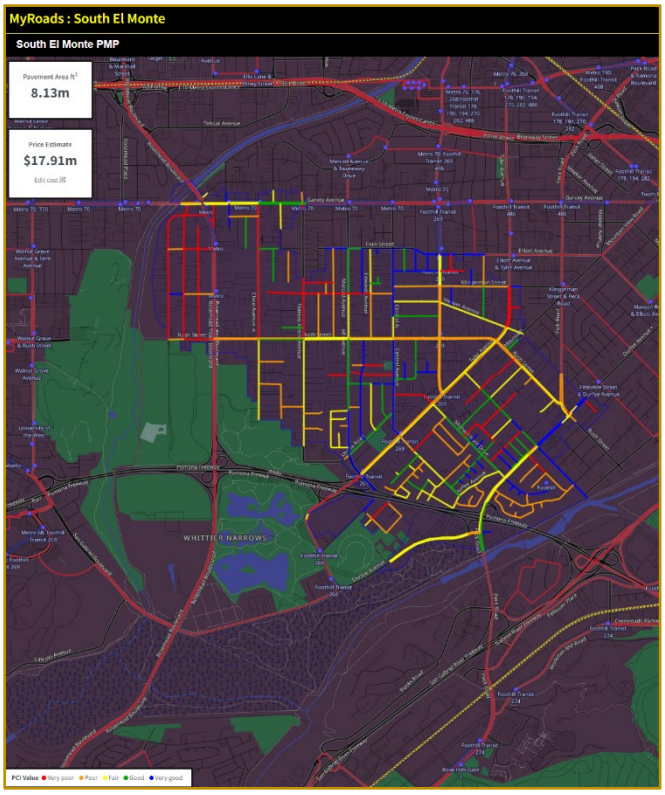


Figure 8 – South El Monte MyRoads® PMP Web-Portal

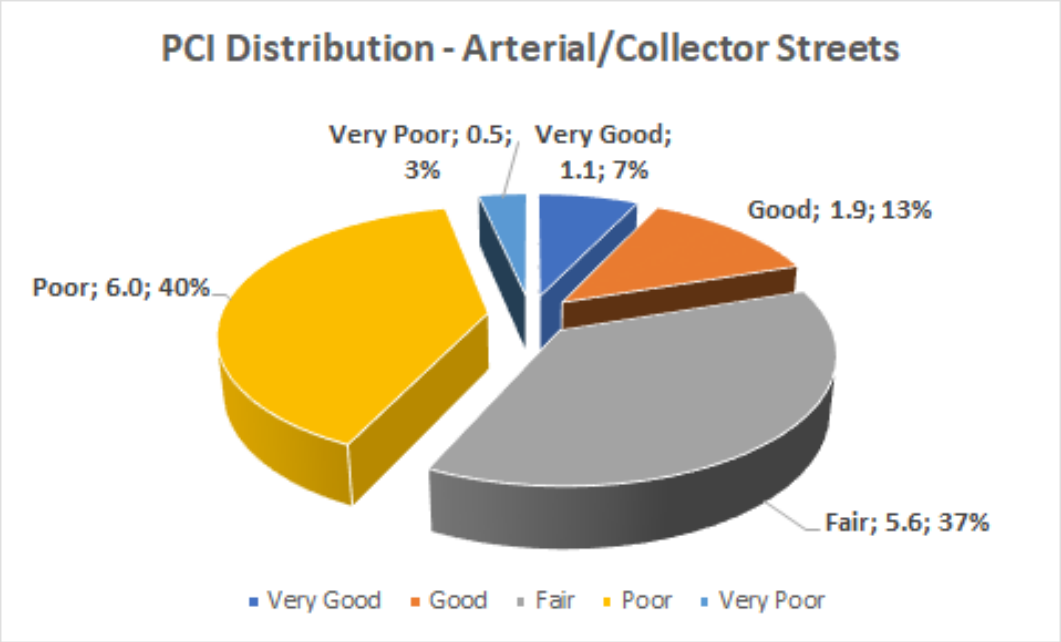


Figure 9 – Arterial/Collector Condition Distribution

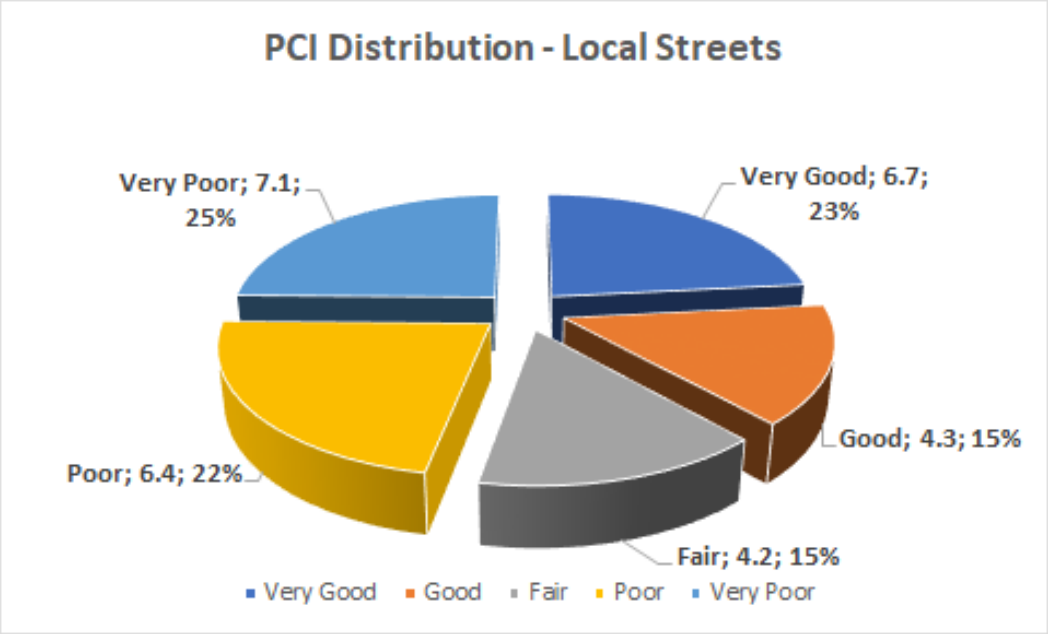


Figure 10 – Local Condition Distribution

SAMPLE DISTRESS PHOTOS – RECOMMENDED TREATMENT (FIGURE 11)

Bucknam Infrastructure Group

1. Alligator Cracking



Cracks that form a chicken wire or alligator scale like pattern.

Low Severity: Thin parallel longitudinal cracks that may come together at certain points, but full alligator pattern is not present yet.
Medium Severity: Further development of cracks into alligator pattern. Cracks are starting to spall.
High Severity: Alligator pattern is heavily developed, and cracks are spalled to the point where individual pieces may become separated.

Typical Recommendation: Low severity, R&R – Patching, crack sealing; high severity R&R-overlay

2. Bleeding



Bleeding occurs when incorrectly mixed asphalt is applied and in hot weather the asphalt or tar rises to the surface.

Severity is determined by the amount of asphalt/tar present.

Typical Recommendation: Low severity, apply coarse sand; high severity, grind or heat planer excess, resurfacing may be necessary

3. Block Cracking



Longitudinal and transverse cracks that intersect to form smaller than 10x10 ft blocks. Creates uniform blocks with straight edges.

Low Severity: Cracking is less than 3/8 inches.
Medium Severity: Cracking between 3/8 and 3 inches.
High Severity: Cracking is over 3 inches.

Typical Recommendation: Low severity, crack sealing; high severity, R&R-overlay

4. Bumps and Sags



Small, localized, and linear upward or downward displacements of pavement, which can be caused by a variety of factors.

Severity is determined by the extent to which ride quality is diminished.

Typical Recommendation: R&R - Patching

5. Corrugation



Closely spaced Bumps and or Sags that form a washboard effect in the pavement.

Severity is determined by the extent to which ride quality is diminished.

Typical Recommendation: Low severity, R&R – Patching; high severity, R&R-overlay

6. Depression



Localized area of pavement with a lower elevation than the surrounding pavement.

Low Severity: depth of ½ to 1 inch.
Medium Severity: depth of 1 to 2 Inches.
High Severity: depth greater than 2 inches.

Typical Recommendation: R&R - Patching

7. Edge Cracking



Cracks that are parallel to the edge of the pavement that may cause a break up of pavement.

Low Severity: Low or Medium cracking with no breakup.
Medium Severity: Medium cracking with some breakup.
High Severity: Considerable breakup of pavement.

Typical Recommendation: R&R - Patching

8. Joint Reflective Cracking



Cracking that is reflected through AC pavement when it is overlaid on top of PCC pavement.

Low Severity: Cracking is less than 3/8 inches.
Medium Severity: Cracking between 3/8 and 3 inches.
High Severity: Cracking is over 3 inches.

Typical Recommendation: R&R - Overlay

9. Lane / Shoulder Drop-off

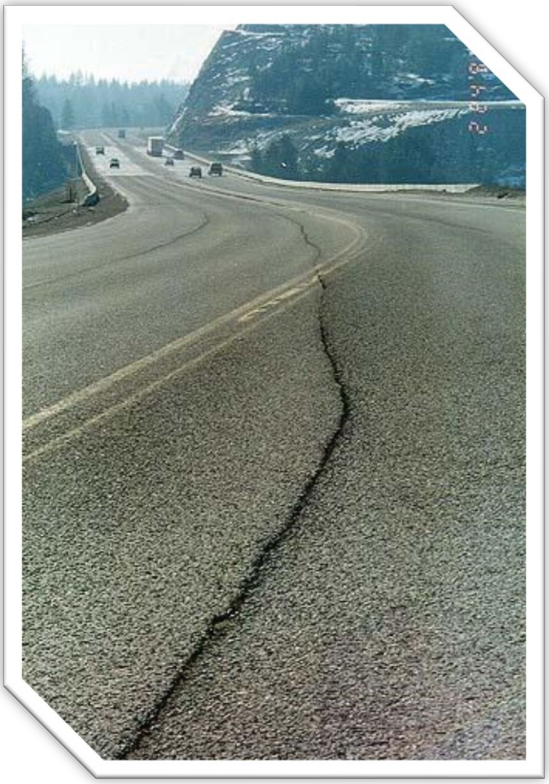


Elevation change between pavement and shoulder.

Low Severity: Difference in elevation is between 1 and 2 inches.
Medium Severity: Difference in elevation is between 2 and 4 inches.
High Severity: Difference in elevation is over 4 inches.

Typical Recommendation: R&R – Patching or edge grinding

10. Linear & Transverse Cracking



Cracks that are generally either parallel or perpendicular to traffic.

Low Severity: Cracking is less than 3/8 inches.
Medium Severity: Cracking is between 3/8 and 3 inches.
High Severity: Cracking is over 3 inches.

Typical Recommendation: Low severity, crack sealing; high severity, R&R - Overlay

11. Patching



Area of pavement that has been replaced.

Severity is determined by the quality of the patch and the extent to which ride quality is diminished.

Typical Recommendation: R&R – structural / non-structural overlay

12. Polished Aggregate



Distress where traffic smooths the pavement surface so friction is diminished and cars can slide.

There are no Severity Levels for this distress.

13. Pothole



Severity Measured using the following Matrix.

	Average Diameter (in.) (mm)		
Maximum Depth Of Pothole (in.) (mm)	4 to 8 in. (100 to 200 mm)	8 to 18 in. (200 to 460 mm)	18 to 30 in. (460 to 760 mm)
1/2 to ≤ 1 in. (13 to 25 mm)	L	L	M
> 1 to ≤ 2 in. (25 to 50 mm)	L	M	H
> 2 in. (50 mm)	M	M	H

Typical Recommendation: low severity Pothole fill or R&R – Patching, high severity should be R&R-Overlay

14. RR Crossing



Pavement distresses caused by railroad crossings.

Severity is determined by the extent to which ride quality is diminished.

Typical Recommendation: R&R - Patching

15. Rutting



Linear depressions along wheel paths caused by traffic.

Low Severity: Depth is ¼ to ½ inches.
Medium Severity: Depth is ½ to 1 inch.
High Severity: is greater than 1 inch.

Typical Recommendation: Pavement with deeper ruts should be leveled and overlaid

16. Shoving



Displacement of pavement creating a "wave" over a more solid surface.

Severity is determined by the extent to which ride quality is diminished.

Typical Recommendation: R&R - Patching

17. Slippage Cracking



Half-moon shaped cracks where wheels cause pavement to slide.

Low Severity: Average crack width is less than 3/8 inch.
Medium Severity: Crack width is between 3/8 and 3/2 inches.
High Severity: Crack width is greater than 3/2 inches.

Typical Recommendation: R&R - Patching

18. Swell



Upward Bulges creating "wave-like" patterns.

Severity is determined by the extent to which ride quality is diminished.

Typical Recommendation: Low severity, R&R – Patching; high severity, R&R-overlay

19. Weathering



The wearing away of the asphalt binder.

Low Severity: Aggregate is starting to be exposed.
Medium Severity: Aggregate is exposed up to ¼ of its width.
High Severity: Aggregate is exposed to greater than ¼ of its width.

Typical Recommendation: naturally occurring, slurry seal

20. Raveling



The further weathering of asphalt so that coarse aggregate is separating out of pavement.

Medium Severity: Considerable loss of aggregate.

High Severity: Almost complete removal of coarse aggregate.

Typical Recommendation: Low severity, R&R – Patching; high severity, R&R-overlay

PORTLAND CEMENT CONCRETE (PCC)

1. Blowup



Buckling at cracks or joints where there is not enough room for slab expansion.

Severity is determined by the extent to which ride quality is diminished.

2. Corner Break



Crack close to corner of slab that creates a corner piece.

Low Severity: Crack is less than ½ inches wide.
Medium Severity: Crack is between ½ and 2 inches wide.
High Severity: Crack is wider than 2 inches.

3. Divided Slab



Slab that is broken up into four or more pieces by cracks.

Severity is determined by the following matrix.

Severity Of Majority Of Cracks	Number Of Pieces In Cracked Slab		
	4 to 5	6 to 8	More than 8
L	L	L	M
M	L	M	H
H	M	H	H

4. Durability Cracking



Pattern of cracks parallel to joints caused by freeze-thaw expansion of large aggregate.

Low Severity: Durability cracking covers less than 15 percent of slab.
Medium Severity: Durability cracking covers more than 15 percent of the slab.
High Severity: Durability cracking covers more than 15 percent of slab and most pieces have come out.

5. Faulting



Elevation Difference between slabs.

Low Severity: Elevation difference is between 1/8 and 3/8 inch.
Medium Severity: Elevation is between 3/8 and ¾ inch.
High Severity: Elevation is greater than ¾ inch.

6. Joint Seal Damage



Damage to sealant between joints that allows soil, rock, or water infiltration.

Low Severity: Joint sealant has only minor damage.
Medium Severity: Joint sealant is in fair condition. Water can infiltrate and vegetation may be present.
High Severity: Joint sealant is in poor condition. It may be missing and rocks may be present.

7. Lane / Shoulder Drop-Off



The Elevation difference between pavement and shoulder.

Low Severity: Elevation difference is between 1 and 2 inches.
Medium Severity: Elevation difference is between 2 and 4 inches.
High Severity: Elevation difference is greater than 4 inches.

8. Linear Cracking



Cracks that divide slab into two or three pieces.

Low Severity: Crack is less than ½ inch wide.
Medium Severity: Crack is between ½ and 2 inches wide.
High Severity: Crack is wider than 2 inches.

9. Large Patch



Patch that is larger than 5.5 sq ft.

Low Severity: Patch has little or no deterioration.
Medium Severity: Patch is moderately deteriorated.
High Severity: Patch is badly deteriorated.

10. Small Patch



Patch that is smaller than 5.5 sq ft.

Low Severity: Patch has little or no deterioration.
Medium Severity: Patch is moderately deteriorated.
High Severity: Patch is badly deteriorated.

11. Polished Aggregate



Distress where traffic smooths the pavement surface so friction is diminished and cars can slide.

There are no Severity Levels for this distress.

12. Popouts



Small piece of pavement that breaks loose from surface.

There are no Severity Levels for this distress, however popouts must cover 3 per sq. meter of the slab.

13. Pumping



Ejection of material from slab foundation through joints or cracks along with water.

There are no Severity Levels for this distress.

14. Punchout



Localized area of a slab that is broken into many pieces.
Severity is determined by the following matrix.

Severity of Majority of Cracks	Number of Pieces		
	2 to 3	4 to 5	> 5
L	L	L	M
M	L	M	H
H	M	H	H

SECTION III

CITYWIDE
PAVEMENT CONDITION INDEX REPORT

A. 2023 South El Monte PCI Map
B. Name Order (A to Z)
C. PCI Order (0-100)

PAVEMENT CONDITION INDEX REPORT

Listed alphabetically by street name or PCI, these reports provide the City with a listing of pertinent inventory and pavement condition data for each inventory unit within the City's pavement network. The Pavement Condition Index (PCI) Report notes the names, limits, classification, dimension, surface type, and lane configuration of each inventory unit.

Detailed descriptions of the information appearing on this report are presented below:

BRANCH NAME - The name of each inventory unit appears in this column. Generally, the inventory unit name is taken directly from a street sign; however, where no street signs are posted, the name appearing on the network map is noted instead.

A sample set of street name suffix abbreviation definitions is presented below:

AVE -	Avenue	CT -	Court	CIR -	Circle
DR -	Drive	LN -	Lane	RD -	Road
ST -	Street	WY -	Way	EB -	East Bound
NB -	North Bound	SB -	South Bound	WB -	West Bound
TER -	Terrace	PL -	Place		

FROM - A description of the beginning limit of each inventory unit appears in this column. If the beginning limit exists between intersections, then the beginning limit description may be an address, post mile marker, or a distance from a known point of reference (e.g., "500' N/MAIN ST").

TO - A description of the ending limit of each inventory unit appears in this column. Like BEGIN limit, the END limit description may consist of a street name, an address, or a distance from a known point of reference. In the case of cul-de-sacs, or dead-ends, the END limit consists of and address, or a directional reference, such as "NORTH END," when no address is available.

STREET CLASSIFICATION - The codes for four street classifications are represented below. Basically, units are classified according the LA County MPAH and City classifications.

CODE	DESCRIPTION
A	Primary Arterial
C	Collector / Secondary
E	Local

SURFACE TYPE - A code was assigned to each inventory unit to describe surface type.

CODE	DESCRIPTION
AC	Asphalt Concrete
AAC	Asphalt Overlay over original AC construction
PCC	Concrete

LENGTH - The length of the section within each branch.

UNITS - The unit of measurement for the section length, typically linear feet (LF).

AREA - The area of each section within a branch.

UNITS - The unit of measurement for the section area, typically square feet (SF).

PCI - Pavement Condition Indices were calculated for inventory units based on severity and extent of distress manifestations observed within the inventory unit. Ranging between 0 and 100, a PCI of "100" corresponds to a pavement at the beginning of its life cycle, while a PCI of "0" corresponds to a badly deteriorated pavement which is at or near the end of its life cycle.

PCI CLIMATE, LOAD AND OTHER – reflects "Section Extrapolated Distress"; these values are shown within the Sample Distresses tab within the PCI window. Distresses are aggregated based on the type and severity level. For random samples, distress quantities are adjusted to reflect the extrapolated value based on the sections total area. Extrapolated distress deducts are classified as resulting from Climate, Load and Other distresses. The Distress Classification portion of the tab shows the "percent" of extrapolated distress deduct belonging to Climate, Load and Other (these %'s are shown within the PCI reports herein). These values are beneficial in that they support the decision whether recommend slurry seal, overlay or reconstruction project for street sections.

Asphalt Distresses	Cause Classification	PCC Distresses	Cause Classification
Alligator cracking	Load	Blow up	Climate
Bleeding	Other	Corner break	Load
Block cracking	Climate	Divided Slab	Load
Bumps/Sags	Other	Durability cracking	Climate
Corrugation	Other	Faulting	Other
Depression	Other	Joint Seal cracking	Climate
Edge cracking	Load	Lane Shoulder Drop-off	Climate
Joint Reflection cracking	Climate	Linear cracking	Load
Lane Shoulder Drop-off	Climate	Small Patching	Other
L&T cracking	Climate	Large Patching	Other
Patch/Utility cut	Other	Polished Agg	Load
Polished Agg	Other	Popouts	Other
Pothole	Climate	Pumping	Other
RR Crossing	Other	Punchout	Load
Rutting	Load	RR Crossing	Other
Shoving	Other	Scaling/crazing	Other
Slippage cracking	Other	Shrinkage cracking	Other
Swell	Other	Corner Spall	Other
Raveling	Other	Joint Spall	Other
Weathering	Climate		

INSPECTION DATE – Represents the most recent inspection date performed on a given sections. PCI shown is historical in value and may not indicate what "today's" PCI is due to variance in time. Pavement deterioration calculations can be performed on a section(s) to demonstrate a deteriorated PCI based upon a new current date.

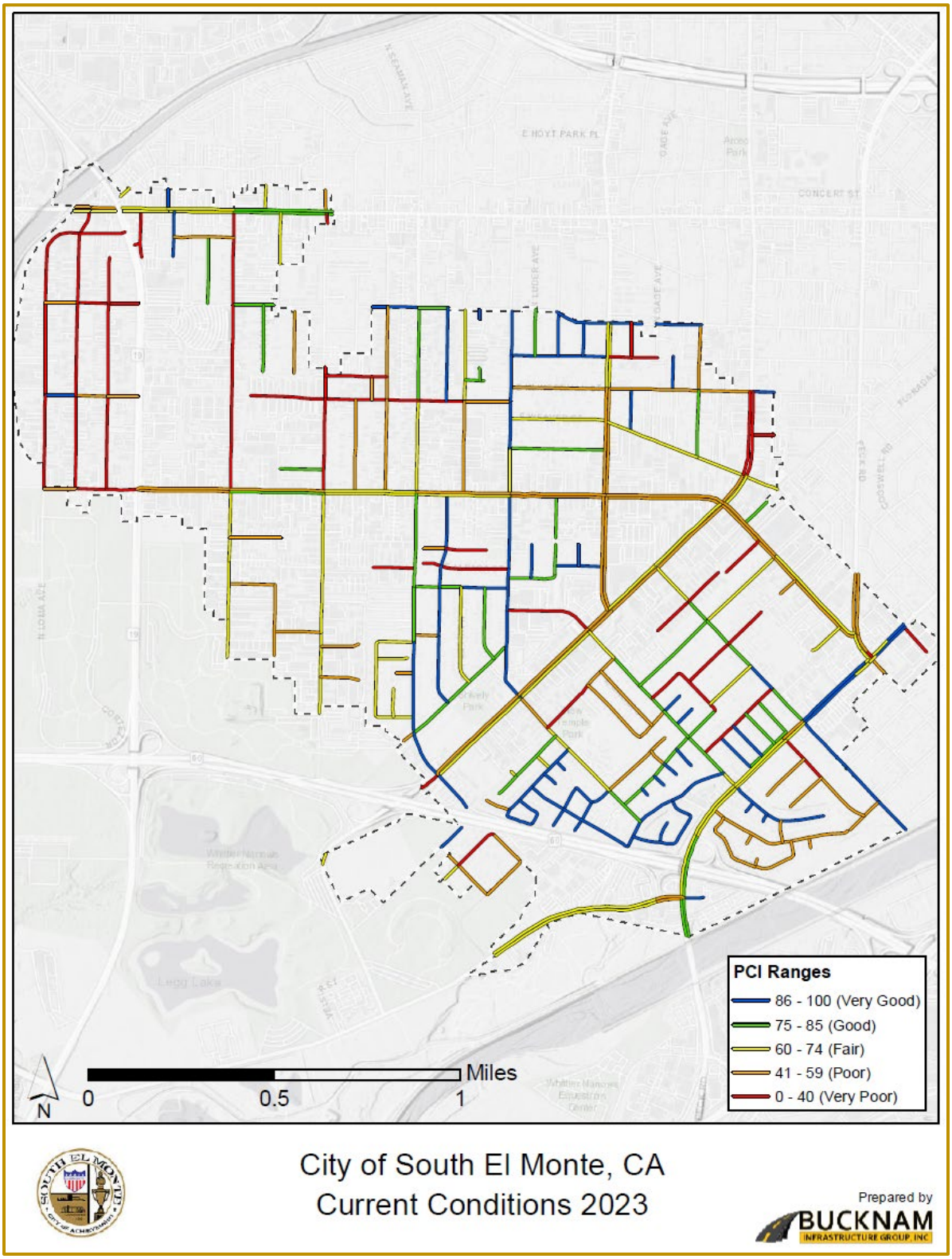


Figure 12 – 2023 South El Monte Pavement Condition Index (PCI) Map

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
	Arterials														
Durfee Ave	1060	Durfee Ave	West City Limits (EB)	SR-60 EB On/Off Ramps (EB)	A	AC	2	2,590	30	77,700	5/31/23	74	49	51	0
Durfee Ave	1065	Durfee Ave	SR-60 EB On/Off Ramps (WB)	West City Limits (WB)	A	AC	2	2,590	30	77,700	5/31/23	70	62	37	1
Durfee Ave	1070	Durfee Ave	SR-60 EB On/Off Ramps (EB)	Peck Rd (EB)	A	AC	2	325	40	13,000	5/31/23	47	52	47	1
Durfee Ave	1075	Durfee Ave	Peck Rd (WB)	SR-60 EB On/Off Ramps (WB)	A	AC	2	325	38	12,350	5/31/23	55	52	48	0
Durfee Ave	1200	Durfee Ave	Michael Hunt Dr (NB)	Broadmead St (NB)	A	AC	2	965	34	32,110	5/26/23	61	37	60	3
Durfee Ave	1205	Durfee Ave	Broadmead St (SB)	Michael Hunt Dr (SB)	A	AC	2	965	40	36,385	5/26/23	67	54	45	1
Durfee Ave	1210	Durfee Ave	Broadmead St (NB)	Thienes Ave (NB)	A	AC	2	360	30	13,060	5/26/23	73	39	61	0
Durfee Ave	1215	Durfee Ave	Thienes Ave (SB)	Broadmead St (SB)	A	AC	2	360	32	13,235	5/26/23	53	46	54	0
Durfee Ave	1220	Durfee Ave	Thienes Ave (NB)	End AC 250' S/ Rush St (NB)	A	AC	2	1,016	30	30,575	5/25/23	96	100	0	0
Durfee Ave	1225	Durfee Ave	Begin AC 30' S/ Rush St (SB)	Thienes Ave (SB)	A	AC	2	1,236	30	40,210	5/25/23	92	71	29	0
Durfee Ave	1226	Durfee Ave	Begin PCC 250' S/ Rush St (NB)	Rush St (NB)	A	PCC	0	275	30	9,285	5/31/23	66	40	20	40
Durfee Ave	1227	Durfee Ave	Rush St (SB)	End PCC 30' S/ Rush St (SB)	A	PCC	0	40	30	1,310	6/1/23	69	35	65	0
Durfee Ave	1228	Durfee Ave	Rush St (NB)	End PCC 60' N/ Rush St (SB)	A	PCC	0	120	30	4,085	6/1/23	69	23	43	34
Durfee Ave	1229	Durfee Ave	Begin PCC 315' N/ Rush St (SB)	Rush St (SB)	A	PCC	0	385	30	14,755	6/1/23	62	27	23	50
Durfee Ave	1230	Durfee Ave	Begin AC 60' N/ Rush St (NB)	Barringer St (NB)	A	AC	2	565	36	19,805	5/25/23	92	45	0	55
Durfee Ave	1235	Durfee Ave	Barringer St (SB)	End AC 315' N/ Rush St (SB)	A	AC	2	300	40	11,385	5/25/23	93	92	0	8
Fawcett Av	1610	Fawcett Ave	Santa Anita Ave	Cul-De-Sac/SR-60 WB Off Ramp	C	AAC	2	615	40	30,800	5/16/23	89	40	57	3
Garvey Ave	1820	Garvey Ave	West City Limits (EB)	Lee Ave (EB)	A	AC	2	235	35	8,156	6/1/23	64	56	32	12
Garvey Ave	1825	Garvey Ave	Lee Ave (WB)	West City Limits (WB)	A	AC	2	235	36	7,945	6/1/23	57	54	46	0
Garvey Ave	1830	Garvey Ave	Lee Ave (EB)	Rosemead Blvd (EB)	A	AC	2	375	30	13,085	5/30/23	67	29	38	33
Garvey Ave	1835	Garvey Ave	Rosemead Blvd (WB)	Lee Ave (WB)	A	AC	2	360	30	10,900	6/1/23	58	14	58	28
Garvey Ave	1840	Garvey Ave	Rosemead Blvd (EB)	Lashbrook Ave (EB)	A	AC	2	615	35	21,525	6/1/23	73	42	33	25
Garvey Ave	1845	Garvey Ave	Lashbrook Ave (WB)	Rosemead Blvd (WB)	A	AC	2	630	35	24,105	6/1/23	71	29	29	42
Garvey Ave	1850	Garvey Ave	Lashbrook Ave (EB)	Chico Ave (EB)	A	AC	2	945	35	33,075	6/1/23	73	36	63	1
Garvey Ave	1855	Garvey Ave	Chico Ave (WB)	Lashbrook Ave (WB)	A	AC	2	945	35	33,075	5/30/23	72	31	54	15
Garvey Ave	1860	Garvey Ave	Chico Ave (EB)	East City Limits (EB)	A	AC	2	1,426	35	49,910	6/1/23	85	59	15	26
Garvey Ave	1865	Garvey Ave	East City Limits (WB)	Chico Ave (WB)	A	AC	2	1,385	35	48,475	5/30/23	85	72	24	4
Merced Ave	3210	Merced Ave	Santa Anita Ave	Lerma Rd	C	AC	2	655	60	39,300	5/16/23	94	82	18	0
Merced Ave	3220	Merced Ave	Lerma Rd	Alesia St	C	AC	2	1,298	64	83,072	5/16/23	100	50	34	16
Merced Ave	3300	Merced Ave	Alesia St	Remer St	C	AC	2	785	60	47,100	5/16/23	80	46	0	54
Merced Ave	3340	Merced Ave	Remer St	Rush St	C	AC	2	1,295	60	77,700	5/31/23	80	43	29	28
Merced Ave	3350	Merced Ave	Rush St	Klingerman St	C	AC	2	1,298	60	77,880	5/31/23	74	63	26	11
Merced Ave	3360	Merced Ave	Klingerman St	Fern St	C	AC	2	1,322	62	81,964	5/16/23	84	63	34	3
Mountain V	3530	Mountain View Rd	Rush St	City Limits	C	AC	2	430	40	17,200	5/11/23	76	47	34	19
Peck Rd	3555	Peck Rd	South City Limits (NB)	Durfee Ave (NB)	A	AC	2	625	32	21,320	5/16/23	80	53	47	0
Peck Rd	3560	Peck Rd	Durfee Ave (SB)	South City Limits (SB)	A	AC	2	625	30	20,295	5/16/23	77	86	14	0
Peck Rd	3580	Peck Rd	Durfee Ave (NB)	SR-60 WB On/Off Ramps (NB)	A	AC	2	898	34	29,065	5/16/23	82	100	0	0
Peck Rd	3585	Peck Rd	SR-60 WB On/Off Ramps (SB)	Durfee Ave (SB)	A	AC	2	898	34	34,710	5/16/23	70	59	41	0
Peck Rd	3590	Peck Rd	SR-60 WB On/Off Ramps (NB)	Michael Hunt Dr (NB)	A	AC	2	900	32	31,815	5/16/23	72	42	50	8
Peck Rd	3595	Peck Rd	Michael Hunt Dr (SB)	SR-60 WB On/Off Ramps (SB)	A	AC	2	900	32	32,428	5/16/23	73	61	37	2
Peck Rd	3600	Peck Rd	Rush St (NB)	North City Limits (NB)	A	AC	2	860	40	28,660	5/16/23	55	37	58	5
Peck Rd	3605	Peck Rd	North City Limits (SB)	Rush St (SB)	A	AC	2	860	40	36,725	5/16/23	49	30	70	0
Rush St	4080	Rush St	Rosemead Blvd (EB)	Chico Ave (EB)	C	AC	2	1,245	30	37,350	5/25/23	54	43	56	1
Rush St	4085	Rush St	Chico Ave (WB)	Rosemead Blvd (WB)	C	AC	2	1,245	30	37,350	5/26/23	52	33	66	1
Rush St	4090	Rush St	Chico Ave (EB)	Potrero Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	76	65	34	1
Rush St	4095	Rush St	Potrero Ave (WB)	Chico Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	49	38	61	1
Rush St	4100	Rush St	Potrero Ave (EB)	Merced Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	74	65	27	8
Rush St	4105	Rush St	Merced Ave (WB)	Potrero Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	70	51	44	5
Rush St	4110	Rush St	Merced Ave (EB)	Central Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	60	41	58	1
Rush St	4115	Rush St	Central Ave (WB)	Merced Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	59	42	58	0
Rush St	4120	Rush St	Central Ave (EB)	Santa Anita Ave (EB)	C	AC	2	1,360	30	40,800	5/25/23	43	45	51	4
Rush St	4125	Rush St	Santa Anita Ave (WB)	Central Ave (WB)	C	AC	2	1,360	30	40,800	5/26/23	51	40	48	12
Rush St	4130	Rush St	Santa Anita Ave (EB)	Tyler Ave (EB)	C	AC	2	1,680	30	50,400	5/25/23	51	50	41	9
Rush St	4135	Rush St	Tyler Ave (WB)	Santa Anita Ave (WB)	C	AC	2	1,695	30	50,850	5/26/23	49	38	56	6
Rush St	4140	Rush St	Tyler Ave (EB)	Cogswell Rd (EB)	C	AC	2	1,050	30	31,500	5/25/23	52	48	52	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Rush St	4145	Rush St	Cogswell Rd (WB)	Tyler Ave (WB)	C	AC	2	1,050	30	31,500	5/26/23	59	44	46	10
Rush St	4150	Rush St	Cogswell Rd (EB)	Peck Rd (EB)	C	AC	2	1,600	30	48,000	5/25/23	48	39	53	8
Rush St	4155	Rush St	Peck Rd (WB)	Cogswell Ave (WB)	C	AC	2	1,600	30	48,000	5/26/23	69	52	46	2
Rush St	4160	Rush St	Peck Rd (EB)	End AC (125' N/ Durfee Ave)	A	AC	2	240	32	9,190	5/25/23	70	57	27	16
Rush St	4165	Rush St	Begin AC (50' N/ Durfee Ave)	Peck Rd (WB)	A	AC	2	310	36	10,935	6/1/23	54	40	47	13
Rush St	4170	Rush St	Begin PCC (125' N/ Durfee Ave)	Durfee Ave	A	PCC	0	125	32	4,000	6/1/23	62	23	0	77
Rush St	4175	Rush St	Durfee Ave	End PCC (50' N/ Durfee Ave)	A	PCC	0	50	36	1,800	6/1/23	34	3	47	50
Rush St	4180	Rush St	Durfee Ave	City Limits	C	AC	0	240	50	12,000	5/31/23	52	21	79	0
Santa Anit	4390	Santa Anita Ave	South City Limits	North City Limits	A	AC	2	160	60	10,100	5/30/23	63	65	33	2
Santa Anit	4420	Santa Anita Ave	City Limits	Fawcett Ave	A	AC	2	255	60	14,655	6/1/23	22	51	49	0
Santa Anit	4430	Santa Anita Ave	Fawcett Ave (NB)	Central Ave (NB)	A	AC	2	1,580	40	60,470	6/1/23	62	50	43	7
Santa Anit	4435	Santa Anita Ave	Central Ave (SB)	Fawcett Ave (SB)	A	AC	2	1,580	40	60,970	6/1/23	45	34	57	9
Santa Anit	4440	Santa Anita Ave	Central Ave (NB)	Vacco St (NB)	A	AC	2	1,345	40	53,800	6/1/23	63	49	45	6
Santa Anit	4445	Santa Anita Ave	Vacco St (SB)	Central Ave (SB)	A	AC	2	1,345	40	53,800	5/26/23	56	38	55	7
Santa Anit	4450	Santa Anita Ave	Vacco St (NB)	Tyler Ave (NB)	A	AC	2	420	32	17,175	6/1/23	54	48	52	0
Santa Anit	4455	Santa Anita Ave	Tyler Ave (SB)	Vacco St (SB)	A	AC	2	420	32	16,205	6/1/23	45	44	55	1
Santa Anit	4460	Santa Anita Ave	Tyler Ave (NB)	Rush St (NB)	A	AC	2	1,605	30	50,010	5/26/23	43	45	40	15
Santa Anit	4465	Santa Anita Ave	Rush St (SB)	Tyler Ave (SB)	A	AC	2	1,605	30	48,150	5/26/23	51	45	49	6
Santa Anit	4470	Santa Anita Ave	Rush St (NB)	Klingerman St (NB)	A	AC	2	1,535	27	39,885	5/26/23	43	49	44	7
Santa Anit	4475	Santa Anita Ave	Klingerman St (SB)	Rush St (SB)	A	AC	2	1,535	27	44,005	5/26/23	58	47	45	8
Santa Anit	4480	Santa Anita Ave	Klingerman St (NB)	Elliot Ave (NB)	A	AC	2	920	27	22,605	5/26/23	60	56	40	4
Santa Anit	4485	Santa Anita Ave	Elliot Ave (SB)	Klingerman St (SB)	A	AC	2	920	27	23,320	5/26/23	63	50	34	16
Tyler Ave	5050	Tyler Ave	Santa Anita Ave (NB)	Thienes Ave (NB)	A	AC	2	895	40	35,800	6/1/23	48	34	35	31
Tyler Ave	5055	Tyler Ave	Thienes Ave (SB)	Santa Anita Ave (NB)	A	AC	2	895	40	35,800	6/1/23	60	33	67	0
Tyler Ave	5060	Tyler Ave	Thienes Ave (NB)	Rush St (NB)	A	AC	2	1,285	40	51,400	6/1/23	43	56	40	4
Tyler Ave	5065	Tyler Ave	Rush St (SB)	Thienes Ave (SB)	A	AC	2	1,285	40	51,400	6/1/23	61	40	57	3
Tyler Ave	5070	Tyler Ave	Rush St (NB)	Weaver Ave (NB)	A	AC	2	450	40	18,000	6/1/23	60	48	50	2
Tyler Ave	5075	Tyler Ave	Weaver Ave (SB)	Rush St (SB)	A	AC	2	450	40	18,000	6/1/23	48	49	51	0
Tyler Ave	5080	Tyler Ave	Weaver Ave (NB)	Klingerman St (NB)	A	AC	2	1,205	32	41,780	6/1/23	30	37	60	3
Tyler Ave	5085	Tyler Ave	Klingerman St (SB)	Weaver Ave (SB)	A	AC	2	1,205	32	42,395	6/1/23	38	41	55	4
								15.1		**2,849,035**					
	Locals														
Abraham Dr	10	Abraham Dr	Esteban Torres Dr	Cogswell Rd	E	AC	2	222	26	5,772	5/15/23	65	52	45	3
Adelia Ave	60	Adelia Ave	Remer St	Cul-De-Sac (S)	E	AC	2	1,030	40	45,506	4/25/23	54	54	46	0
Adelia Ave	70	Adelia Ave	Fern St	Cul-De-Sac (S)	E	AC	2	962	36	35,785	4/25/23	83	84	16	0
Adelia Ave	80	Adelia Ave	Garvey Ave	City Limits (N)	E	AC	2	355	32	11,360	5/16/23	63	54	33	13
Adelita Ln	110	Adelita Ln	Merced Ave	Cul-De-Sac (W)	E	AC	2	230	30	7,990	5/31/23	57	54	46	0
Adson Pl	120	Adson Pl	Farndon St	Cul-De-Sac (S)	E	AC	2	160	28	6,126	5/15/23	51	53	47	0
Adson Pl	130	Adson Pl	Michael Hunt Dr	Cul-De-Sac (S)	E	AAC	2	125	26	4,755	5/15/23	100	100	0	0
Alesia St	140	Alesia St	Adelia Ave	Potrero Ave	E	AC	2	620	36	22,320	4/25/23	52	38	62	0
Alesia St	160	Alesia St	Seaman Ave	Merced Ave	E	AC	2	486	27	14,022	5/16/23	71	100	0	0
Alesia St	170	Alesia St	Merced Ave	Strozier Ave	E	AC	2	300	30	9,345	5/10/23	41	27	71	2
Allgeyer A	180	Allgeyer Ave	Maplefield St	Cul-De-Sac (S)	E	AC	2	198	22	6,832	7/27/23	100	100	0	0
Allgeyer A	190	Allgeyer Ave	Maplefield St	Byways St	E	AC	2	275	27	7,425	7/27/23	100	100	0	0
Allgeyer A	200	Allgeyer Ave	Byways St	Central Ave	E	AC	2	295	34	10,030	7/27/23	100	100	0	0
Allgeyer A	210	Allgeyer Ave	Central Ave	Farndon St	E	AC	2	770	28	21,560	5/11/23	44	35	65	0
Allgeyer A	220	Allgeyer Ave	Farndon St	Cul-De-Sac (N)	E	AC	2	320	27	9,585	5/11/23	42	18	82	0
Allgeyer A	230	Allgeyer Ave	Michael Hunt Dr	Cul-De-Sac (N)	E	AC	2	305	22	8,228	5/11/23	87	100	0	0
Alpaca St	240	Alpaca St	Strozier Ave	Cul-De-Sac (W)	E	AC	2	285	28	9,238	5/10/23	38	33	67	0
Alpaca St	250	Alpaca St	Strozier Ave	Central Ave	E	AC	2	938	28	26,264	5/10/23	35	30	68	2
Andrews St	260	Andrews St	Farmer Ave	Lexham Ave	E	AC	2	565	36	20,340	5/16/23	48	26	74	0
Andrews St	280	Andrews St	Lexham Ave	City Limits (W)	E	AC	2	185	36	6,660	5/16/23	48	43	57	0
Arcy Ln	290	Arcy Ln	Esteban Torres Dr	Cul-De-Sac (N)	E	AC	2	108	34	4,650	5/15/23	72	93	0	7
Backford S	300	Backford St	Gomez Palacio Dr	Cogswell Rd	E	AC	2	480	24	13,705	7/27/23	100	100	0	0
Barringer	310	Barringer St	Durfee Ave	Cul-De-Sac (E)	E	AC	2	483	36	19,375	5/11/23	27	28	72	0
Broadmead	320	Broadmead St	Central Ave	Doreen Ave	E	AC	2	685	32	22,365	5/10/23	77	72	28	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Broadmead	340	Broadmead St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	555	28	15,540	5/11/23	77	91	9	0
Broadmead	360	Broadmead St	Durfee Ave	Fruitvale Ave	E	AC	2	705	34	23,970	5/11/23	40	50	49	1
Broadmead	380	Broadmead St	Fruitvale Ave	Farndon St	E	AC	2	800	34	27,550	5/31/23	45	50	49	1
Bruin Ave	400	Bruin Ave	Garvey Ave	Rosemead Blvd/End	E	AC	2	680	40	28,105	5/16/23	40	50	50	0
Bunker Ave	420	Bunker Ave	Michael Hunt Dr	Cul-De-Sac (S)	E	AAC	2	168	25	5,515	5/15/23	100	39	53	8
Bunker Ave	430	Bunker Ave	Broadmead St	Cul-De-Sac (S)	E	AC	2	740	34	25,955	5/15/23	45	47	52	1
Burkett Rd	440	Burkett Rd	Thienes Ave	South End	E	AC	2	550	34	18,700	5/31/23	45	45	48	7
Byways St	445	Byways St	Cogswell Rd	Cul-De-Sac (E)	E	AC	2	176	24	5,710	7/27/23	100	100	0	0
Byways St	450	Byways St	Penn Mar Ave	Allgeyer Ave	E	AC	2	285	34	11,365	7/27/23	100	100	0	0
Byways St	460	Byways St	Durfee Ave	Linard St	E	AC	2	1,035	26	28,955	7/27/23	100	100	0	0
Central Av	490	Central Ave	Durfee Ave	Allgeyer Ave	E	AC	2	615	32	20,975	5/11/23	79	82	18	0
Central Av	510	Central Ave	Allgeyer Ave	Cogswell Rd	E	AC	2	820	32	26,240	5/11/23	62	40	44	16
Central Av	520	Central Ave	Cogswell Rd	Lidcombe Ave	E	AC	2	420	34	14,330	5/11/23	62	32	44	24
Central Av	540	Central Ave	Lidcombe Ave	Santa Anita Ave	E	AC	2	545	36	19,620	5/31/23	54	41	40	19
Central Av	550	Central Ave	Santa Anita Ave	Lerma Rd	E	AC	2	725	36	26,100	5/11/23	89	100	0	0
Central Av	570	Central Ave	Lerma Rd	Vacco St	E	AC	2	552	36	19,872	5/11/23	99	100	0	0
Central Av	590	Central Ave	Vacco St	Alpaca St	E	AC	2	580	36	20,880	5/15/23	95	60	29	11
Central Av	620	Central Ave	Alpaca St	Rush St	E	AC	2	1,025	40	39,175	5/15/23	91	46	0	54
Central Av	630	Central Ave	Rush St	Enloe St	E	AC	2	630	40	25,200	5/15/23	71	68	31	1
Central Av	660	Central Ave	Enloe St	Klingerman St (S)	E	AC	2	664	36	23,904	5/15/23	88	97	0	3
Central Av	690	Central Ave	Klingerman St (S)	Schmidt Rd	E	AC	2	660	36	23,760	5/15/23	86	95	0	5
Central Av	710	Central Ave	Schmidt Rd	Fern St	E	AC	2	646	36	23,256	5/15/23	86	100	0	0
Chico Ave	750	Chico Ave	South End (NB Only)	175' N/ Whittier Narrows Enteran	E	AC	2	540	20	10,800	4/25/23	69	47	41	12
Chico Ave	770	Chico Ave	175' N/ Whittier Narrows Enteran	Alpaca St	E	AC	2	865	40	34,600	4/25/23	74	65	31	4
Chico Ave	790	Chico Ave	Alpaca St	Rush St	E	AC	2	965	40	38,600	5/31/23	72	63	37	0
Chico Ave	810	Chico Ave	Rush St	Fern St	E	AC	2	2,620	37	96,940	4/25/23	34	37	50	13
Chico Ave	830	Chico Ave	Fern St	Garvey Ave	E	AC	2	1,286	32	41,152	4/25/23	35	35	52	13
Cogswell R	860	Cogswell Rd	Gomez Palacio Dr	Maplefield St	E	AC	2	450	33	14,850	7/27/23	100	100	0	0
Cogswell R	880	Cogswell Rd	Maplefield St	Central Ave	E	AC	2	730	32	23,360	7/27/23	100	100	0	0
Cogswell R	920	Cogswell Rd	Michael Hunt Dr	Thienes Ave	E	AC	2	1,280	36	46,080	5/11/23	75	43	17	40
Cogswell R	930	Cogswell Rd	Thienes Ave	Rush St	E	AC	2	1,272	37	47,064	5/11/23	66	29	71	0
Continenta	940	Continental Ave	Weaver Ave	Klingerman St	E	AC	2	908	36	32,688	5/10/23	83	75	0	25
Continenta	950	Continental Ave	Klingerman St	Elliott Ave	E	AC	2	895	36	32,220	5/10/23	42	38	62	0
Cortada St	980	Cortada St	Cul-De-Sac (SW)	City Limits 180' E/ CDS	E	AC	2	180	35	8,625	5/16/23	71	69	27	4
Danielson	990	Danielson Dr	Gomez Palacio Dr	Cul-De-Sac (W)	E	AC	2	360	32	13,420	7/27/23	100	100	0	0
Delco Ave	1000	Delco Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	305	28	8,790	5/10/23	97	75	0	25
Delco Ave	1010	Delco Ave	Schmidt Rd	Fern St	E	AC	2	448	32	14,336	5/10/23	93	87	0	13
Doreen Ave	1020	Doreen Ave	Broadmead St	Cul-De-Sac (N)	E	AC	2	443	33	15,115	5/10/23	81	100	0	0
Doreen Ave	1030	Doreen Ave	Rush St	Cul-De-Sac (S)	E	AC	2	625	40	26,026	5/11/23	83	40	60	0
Doreen Ave	1050	Doreen Ave	Schmidt Rd	Fern St	E	AC	2	575	32	18,310	5/10/23	90	40	60	0
Durfee Ave	1080	Durfee Ave	Peck Rd	Cul-De-Sac (E)	E	AC	2	276	44	14,385	5/31/23	89	58	0	42
Durfee Ave	1150	Durfee Ave	Maplefield St	Central Ave	E	AC	2	400	36	14,810	7/27/23	100	100	0	0
Durfee Ave	1170	Durfee Ave	Central Ave	Linard St	E	AC	2	545	36	19,620	7/27/23	100	100	0	0
Durfee Ave	1180	Durfee Ave	Linard St	Michael Hunt Dr	E	AC	2	805	40	32,200	7/27/23	100	100	0	0
DurfeeFron	1240	Durfee Ave (Frontage)	Parlin St	Broadmead St	E	AC	2	742	26	19,292	5/15/23	79	54	33	13
Edwards Av	1250	Edwards Ave	Rush St	Klingerman St	E	AC	2	1,276	36	45,936	5/10/23	49	49	51	0
Edwards Av	1260	Edwards Ave	Klingerman St	Fern St	E	AC	2	1,285	36	46,260	5/31/23	62	64	36	0
El Poche	1300	El Poche St	Chico Ave	Cul-De-Sac (E)	E	AC	2	745	32	27,395	4/25/23	49	42	56	2
El Poche	1320	El Poche St	Strozier Ave	Cul-De-Sac (W)	E	AC	2	335	24	9,465	5/10/23	41	54	46	0
El Poche	1330	El Poche St	Strozier Ave	Cul-De-Sac (E)	E	AC	2	580	28	15,925	5/10/23	40	40	52	8
Elliott Av	1340	Elliott Ave	Santa Anita Ave	City Limits 135' E/ Granada Ave	E	AC	2	435	32	15,930	5/10/23	97	0	0	100
Elliott Av	1350	Elliott Ave	Paulson Ave	Continental Ave	E	AC	2	645	36	23,220	5/10/23	100	100	0	0
Enloe St	1410	Enloe St	Potrero Ave	West End	E	AC	2	630	28	17,640	5/16/23	76	32	68	0
Enloe St	1430	Enloe St	Central Ave	Santa Anita Ave	E	AC	2	1,320	36	47,520	5/10/23	81	66	33	1
Esteban To	1460	Esteban Torres Dr	Central Ave	Arcy Ln	E	AC	2	770	32	24,640	5/15/23	81	96	0	4
Esteban To	1470	Esteban Torres Dr	Arcy Ln	Cul-De-Sac (S)	E	AC	2	382	32	13,765	5/15/23	78	90	0	10
Farmer Ave	1480	Farmer Ave	Andrews St	Fawcett Ave	E	AC	2	685	34	23,290	5/16/23	41	36	64	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Farndon St	1485	Farndon St	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,018	28	29,704	5/15/23	52	49	49	2
Farndon St	1490	Farndon St	Allgeyer Ave	Leafdale Ave	E	AC	2	230	28	6,440	5/15/23	53	33	67	0
Farndon St	1500	Farndon St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	245	26	6,930	5/15/23	94	100	0	0
Farndon St	1510	Farndon St	Peck Rd	Kayann Pl	E	AC	2	1,072	34	36,448	5/31/23	55	42	52	6
Farndon St	1520	Farndon St	Kayann Pl	End	E	AC	2	962	34	32,708	5/31/23	53	41	59	0
Fawcett Av	1590	Fawcett Ave	Lexham Ave	Farmer Ave	E	AC	2	560	26	14,560	5/16/23	47	43	50	7
Fern St	1630	Fern St	Loma Ave	Lee Ave	E	AC	2	396	36	14,256	4/25/23	57	64	36	0
Fern St	1640	Fern St	Lee Ave	Troy Ave	E	AC	2	415	36	14,940	4/25/23	35	35	58	7
Fern St	1650	Fern St	Troy Ave	Rosemead Blvd	E	AC	2	385	36	13,860	4/25/23	36	45	53	2
Fern St	1660	Fern St	Chico Ave	City Limits 100' E/ Adelia Ave	E	AC	2	540	36	20,727	4/25/23	79	59	32	9
Fern St	1680	Fern St	City Limits 215' E/ Sastre Ave	Seaman Ave	E	AC	2	190	32	6,080	5/15/23	100	18	82	0
Fern St	1690	Fern St	Seaman Ave	Merced Ave	E	AC	2	430	36	15,480	5/15/23	100	36	64	0
Fern St	1700	Fern St	Merced Ave	Strozier Ave	E	AC	2	370	36	13,320	5/15/23	82	100	0	0
Fern St	1720	Fern St	Doreen Ave	Santa Anita Ave	E	AC	2	705	32	22,560	5/10/23	100	100	0	0
Fineview S	1740	Fineview St	Tyler Ave	Cogswell School Gate	E	AC	2	280	40	11,200	5/10/23	40	54	46	0
Floradale	1750	Floradale Ave	Thienes Ave	Cul-De-Sac (S)	E	AC	2	623	40	29,060	5/11/23	20	10	74	16
Floradale	1760	Floradale Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	620	42	29,965	5/11/23	23	25	71	4
Floradale	1770	Floradale Ave	Rush St	South End	E	AC	2	622	34	21,148	5/11/23	33	40	60	0
Frank Stil	1780	Frank Stiles St	Rush St	Cul-De-Sac (S)	E	AC	2	545	36	23,148	5/11/23	67	50	18	32
Fruitvale	1790	Fruitvale Ave	Broadmead St	Cul-De-Sac (S)	E	AC	2	618	36	22,845	5/31/23	41	50	49	1
Galax St	1800	Galax St	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,030	28	28,840	5/15/23	49	43	57	0
Galax St	1810	Galax St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	315	22	8,435	5/15/23	91	100	0	0
Giovane St	1990	Giovane St	Lashbrook Ave	Chico Ave	E	AC	2	815	36	29,590	6/1/23	58	29	69	2
Gomez Pala	2030	Gomez Palacio Dr	Danielson Dr	Backford St	E	AC	2	430	28	13,270	7/27/23	100	100	0	0
Granada Av	2040	Granada Ave	Weaver Ave	Klingerman St	E	AC	2	556	36	20,016	5/10/23	93	93	0	7
Granada Av	2050	Granada Ave	Schmidt Rd	Elliott Ave	E	AC	2	440	25	11,000	5/10/23	22	53	47	0
Haig St	2060	Haig St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	140	25	4,740	5/15/23	90	100	0	0
Haven Park	2070	Haven Park St	Fern St	Cul-De-Sac (S)	E	AC	2	156	30	5,910	5/15/23	86	100	0	0
Havenpark	2080	Havenpark Ave	Lerma Rd	Remer St	E	AC	2	1,018	32	32,576	5/10/23	77	70	28	2
Havenpark	2090	Havenpark Ave	Schmidt Rd	Cul-De-Sac (N)	E	AC	2	195	32	7,155	5/10/23	84	100	0	0
Haymond St	2100	Haymond St	Cogswell Rd	Cul-De-Sac (E)	E	AC	2	235	24	8,370	7/27/23	100	100	0	0
Hayward Wa	2110	Hayward Way	Merced Ave	Cul-De-Sac (W)	E	AC	2	594	40	26,943	5/16/23	37	47	48	5
Holtwood A	2120	Holtwood Ave	Byways St	Cul-De-Sac (N)	E	AC	2	315	25	9,200	7/27/23	100	100	0	0
Humbert Av	2160	Humbert Ave	Garvey Ave	City Limits (Potrero Middle Schoo	E	AC	2	690	36	24,840	5/16/23	67	44	48	8
Joe Vargas	2170	Joe Vargas Way	Potrero Ave	Cul-De-Sac (E)	E	AC	2	560	40	26,450	5/16/23	53	80	17	3
Kale St	2200	Kale St	Potrero Ave	Seaman Ave	E	AC	2	834	36	30,024	5/16/23	28	33	67	0
Kayann Pl	2240	Kayann Pl	Linard St	Cul-De-Sac (N)	E	AC	2	135	26	4,965	5/15/23	55	50	50	0
Kayann Pl	2250	Kayann Pl	Farndon St	Michael Hunt Dr	E	AC	2	280	32	8,960	5/15/23	45	54	39	7
Kayford Av	2260	Kayford Ave	La Madrina Dr	Cul-De-Sac (N)	E	AC	2	422	22	10,920	6/1/23	61	65	26	9
Klingerman	2270	Klingerman St	Loma Ave	Lee Ave	E	AC	2	400	36	14,400	4/25/23	86	46	54	0
Klingerman	2280	Klingerman St	Lee Ave	Troy Ave	E	AC	2	400	36	14,400	4/25/23	42	29	70	1
Klingerman	2290	Klingerman St	Troy Ave	Rosemead Blvd	E	AC	2	385	36	13,860	4/25/23	43	27	73	0
Klingerman	2300	Klingerman St	West End	Potrero Ave	E	AC	2	998	62	61,876	5/16/23	19	10	89	1
Klingerman	2310	Klingerman St	Potrero Ave	Seaman Ave	E	AC	2	830	36	29,880	5/31/23	36	40	60	0
Klingerman	2320	Klingerman St	Seaman Ave	Merced Ave	E	AC	2	415	35	14,525	5/16/23	30	45	51	4
Klingerman	2330	Klingerman St	Merced Ave	Edwards Ave	E	AC	2	605	36	21,780	5/10/23	38	48	52	0
Klingerman	2340	Klingerman St	Edwards Ave	Central Ave	E	AC	2	635	36	22,860	5/10/23	46	54	41	5
Klingerman	2390	Klingerman St	Central Ave	Santa Anita Ave	E	AC	2	1,330	32	42,810	5/10/23	42	46	49	5
Klingerman	2400	Klingerman St	Santa Anita Ave	Continental Ave	E	AC	2	1,245	36	44,820	5/10/23	52	53	47	0
Klingerman	2410	Klingerman St	Continental Ave	Tyler Ave	E	AC	2	765	36	27,540	5/31/23	53	75	25	0
Klingerman	2420	Klingerman St	Tyler Ave	City Limits 285' E/ Tyler Ave	E	AC	2	320	36	12,427	5/10/23	91	94	0	6
La Madrina	2500	La Madrina Dr	Seaman Ave	Merced Ave	E	AC	2	486	28	14,508	5/16/23	67	72	23	5
Lashbrook	2540	Lashbrook Ave	Garvey Ave	End AC 250' S/ Giovane St	E	AC	2	625	36	22,500	5/16/23	99	100	0	0
Lashbrook	2550	Lashbrook Ave	Garvey Ave	City Limits (N)	E	AC	2	265	36	9,540	5/16/23	98	100	0	0
Lawton St	2570	Lawton St	Seaman Ave	Cul-De-Sac (E)	E	AC	2	450	24	12,265	5/31/23	61	53	33	14
Leafdale A	2600	Leafdale Ave	Central Ave	Linard St	E	AC	2	570	32	18,240	5/15/23	78	80	20	0
Leafdale A	2610	Leafdale Ave	Linard St	Michael Hunt Dr	E	AC	2	730	34	24,820	5/15/23	81	62	18	20

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Leafdale A	2620	Leafdale Ave	Michael Hunt Dr	Remer St	E	AC	2	510	26	14,145	5/15/23	83	75	0	25
Leafdale A	2640	Leafdale Ave	Remer St	Thienes Ave	E	AC	2	745	36	26,820	5/15/23	68	44	51	5
Lee Ave	2660	Lee Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	25	37	57	6
Lee Ave	2670	Lee Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	35	33	61	6
Lee Ave	2680	Lee Ave	Fern St	Mabel Ave	E	AC	2	980	36	35,280	4/25/23	27	34	58	8
Lee Ave	2690	Lee Ave	Mabel Ave	Garvey Ave	E	AC	2	345	36	12,420	4/25/23	39	25	48	27
Lerma Rd	2720	Lerma Rd	City Limits (180' SW/ Merced Ave	Merced Ave	E	AC	2	180	37	6,660	5/10/23	55	23	75	2
Lerma Rd	2730	Lerma Rd	Merced Ave	Strozier Ave	E	AAC	2	610	33	20,480	5/10/23	78	98	0	2
Lerma Rd	2740	Lerma Rd	Strozier Ave	Central Ave	E	AAC	2	1,130	33	37,695	5/10/23	80	100	0	0
Lexham Ave	2770	Lexham Ave	Andrews St	Cul-De-Sac (S)	E	AC	2	280	36	10,400	5/16/23	66	65	24	11
Lexham Ave	2780	Lexham Ave	Andrews St	Fawcett Ave	E	AC	2	635	36	22,860	5/31/23	40	35	63	2
Lexham Ave	2790	Lexham Ave	Michael Hunt Dr	Remer St	E	AC	2	507	26	14,155	5/15/23	34	35	65	0
Lexington-	2800	Lexington-Gallatin Rd	Andrews St	Cul-De-Sac (N)	E	AAC	2	413	36	15,405	5/16/23	92	100	0	0
Lidcombe A	2820	Lidcombe Ave	Central Ave	Farndon St	E	AC	2	805	37	29,785	5/31/23	37	39	56	5
Lidcombe A	2830	Lidcombe Ave	Farndon St	Michael Hunt Dr	E	AC	2	533	34	18,122	5/15/23	45	52	48	0
Linard St	2840	Linard St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	215	22	6,070	5/15/23	93	100	0	0
Linard St	2850	Linard St	Durfee Ave	Byways St	E	AC	2	345	26	10,105	7/27/23	100	100	0	0
Linard St	2870	Linard St	Farndon St (W)	Kayann Pl	E	AC	2	1,005	28	30,340	5/31/23	50	39	61	0
Linard St	2880	Linard St	Kayann Pl	Farndon St (E)	E	AC	2	805	28	24,740	5/31/23	51	40	60	0
Linn Ave	2890	Linn Ave	Klingerman St	Kale St	E	AC	2	290	38	11,270	5/16/23	46	51	49	0
Loma Ave	2940	Loma Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	34	43	47	10
Loma Ave	2950	Loma Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	30	39	43	18
Loma Ave	2960	Loma Ave	Fern St	Mabel Ave	E	AC	2	1,045	36	37,620	4/25/23	34	37	51	12
Lorin Ave	3020	Lorin Ave	Klingerman St	Cul-De-Sac (N)	E	AAC	2	492	22	12,405	5/10/23	100	50	50	0
Luder Ave	3030	Luder Ave	Broadmead St	North End	E	AC	2	484	29	14,036	5/10/23	88	93	0	7
Luder Ave	3040	Luder Ave	Schmidt Rd	Fern St	E	AC	2	630	30	19,200	5/10/23	84	80	0	20
Mabel Ave	3060	Mabel Ave	Loma Ave	Lee Ave	E	AC	2	240	36	8,640	4/25/23	38	22	65	13
Mabel Ave	3070	Mabel Ave	Lee Ave	Rosemead Blvd	E	AC	2	600	36	22,100	4/25/23	23	32	59	9
Maplefield	3080	Maplefield St	Cogswell Rd	Penn Mar Ave	E	AC	2	515	32	16,480	7/27/23	100	100	0	0
Maplefield	3090	Maplefield St	Penn Mar Ave	Durfee Ave	E	AC	2	1,020	36	36,720	7/27/23	100	100	0	0
Marybeth A	3120	Marybeth Ave	Giovane St	South End	E	AC	2	925	36	33,300	5/16/23	80	72	28	0
Max Shapir	3130	Max Shapiro Way	Potrero Ave	Cul-De-Sac (E)	E	AC	2	560	40	26,410	5/16/23	54	79	18	3
Maxson Rd	3200	Maxson Rd	Michael Hunt Dr	Thienes Ave	E	AC	2	1,284	36	47,105	5/15/23	33	29	68	3
Michael Hu	3370	Michael Hunt Dr	Santa Anita Ave	Lidcombe Ave	E	AC	2	476	36	17,136	5/15/23	73	34	18	48
Michael Hu	3390	Michael Hunt Dr	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,035	36	37,260	5/15/23	76	52	13	35
Michael Hu	3400	Michael Hunt Dr	Penn Mar Ave	Leafdale Ave	E	AC	2	490	36	17,640	5/15/23	84	62	38	0
Michael Hu	3450	Michael Hunt Dr	Leafdale Ave	Durfee Ave	E	AC	2	700	36	25,200	5/15/23	81	59	41	0
Michael Hu	3470	Michael Hunt Dr	Durfee Ave (W)	Peck Rd	E	AC	2	245	36	8,820	5/15/23	72	72	28	0
Michael Hu	3480	Michael Hunt Dr	Peck Rd	Adson Pl	E	AC	2	545	32	17,440	5/15/23	89	100	0	0
Michael Hu	3500	Michael Hunt Dr	Adson Pl	Cul-De-Sac (E)	E	AC	2	876	26	26,825	5/15/23	87	100	0	0
Millet Ave	3520	Millet Ave	Lerma Rd	Remer St	E	AC	2	1,350	33	44,550	5/10/23	61	36	64	0
Parlin St	3540	Parlin St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	545	28	15,260	5/15/23	86	100	0	0
Penn Mar A	3680	Penn Mar Ave	Maplefield St	Cul-De-Sac (S)	E	AC	2	320	27	9,182	7/27/23	100	100	0	0
Penn Mar A	3690	Penn Mar Ave	Maplefield St	Byways St	E	AC	2	355	28	10,630	7/27/23	100	100	0	0
Penn Mar A	3700	Penn Mar Ave	Farndon St	Michael Hunt Dr	E	AC	2	500	30	15,378	5/11/23	47	41	59	0
Penn Mar A	3720	Penn Mar Ave	Michael Hunt Dr	Cul-De-Sac (N)	E	AC	2	305	22	8,765	5/11/23	94	100	0	0
Penn Mar A	3730	Penn Mar Ave	Remer St	Thienes Ave	E	AC	2	750	36	27,000	5/11/23	37	39	59	2
Penn Mar A	3740	Penn Mar Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	636	36	23,780	5/11/23	20	14	78	8
Penn Mar A	3742	Penn Mar Ave	Rush St	South End	E	AC	2	268	32	8,576	5/11/23	41	16	84	0
Potrero Av	3790	Potrero Ave	South City Limit (Whittier Narrow	Alesia St	E	AC	2	1,155	36	41,580	5/16/23	62	35	65	0
Potrero Av	3800	Potrero Ave	Alesia St	Rush St	E	AC	2	1,953	36	70,908	4/25/23	71	52	48	0
Potrero Av	3900	Potrero Ave	Rush St	Klingerman St	E	AC	2	1,295	34	44,030	4/25/23	29	33	59	8
Potrero Av	3910	Potrero Ave	Klingerman St	City Limits 100' N/ Kale St	E	AC	2	455	34	15,470	5/16/23	39	26	74	0
Potrero Av	3930	Potrero Ave	City Limits 130' S/ Garvey Ave	Garvey Ave	E	AC	2	130	40	4,198	5/16/23	20	19	81	0
Potrero Av	3940	Potrero Ave	Garvey Ave	City Limits 290' N/ Garvey Ave	E	AC	2	290	40	12,256	5/16/23	52	37	59	4
Remer St	3950	Remer St	Chico Ave	Adelia Ave	E	AC	2	635	33	21,755	4/25/23	58	45	55	0
Remer St	3970	Remer St	Merced Ave	Strozier Ave	E	AC	2	298	33	9,834	5/10/23	84	100	0	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Remer St	3980	Remer St	Strozier Ave	Millet Ave	E	AC	2	270	32	8,640	5/10/23	84	100	0	0
Remer St	3990	Remer St	Millet Ave	Central Ave	E	AC	2	660	32	21,120	5/10/23	86	100	0	0
Remer St	4010	Remer St	Lexham Ave	Leafdale Ave	E	AC	2	730	26	21,460	5/11/23	39	34	66	0
Remer St	4040	Remer St	Maxson Rd	Parlin St	E	AC	2	552	27	14,904	5/11/23	95	100	0	0
Rush St	4050	Rush St	Loma Ave (Shared)	Lee Ave (Shared)	E	AC	2	430	15	10,100	5/25/23	43	48	38	14
Rush St	4060	Rush St	Lee Ave	Troy Ave	E	AC	2	440	40	17,600	5/25/23	27	47	47	6
Rush St	4070	Rush St	Troy Ave	Rosemead Blvd	E	AC	2	405	40	18,240	5/25/23	27	45	50	5
Sastre Ave	4610	Sastre Ave	Rush St	Klingerman St	E	AC	2	1,275	36	45,900	6/1/23	47	40	54	6
Schmidt Rd	4620	Schmidt Rd	Edwards Ave	Havenpark Ave	E	AC	2	294	31	10,145	5/10/23	84	100	0	0
Schmidt Rd	4670	Schmidt Rd	Central Ave	Santa Anita Ave	E	AC	2	1,333	28	37,814	5/10/23	87	94	0	6
Schmidt Rd	4680	Schmidt Rd	Santa Anita Ave	Granada Ave	E	AC	2	667	20	12,655	5/10/23	35	39	56	5
Seaman Ave	4700	Seaman Ave	La Madrina Dr	Alesia St	E	AC	2	1,060	28	31,480	5/31/23	69	78	22	0
Seaman Ave	4720	Seaman Ave	Rush St	Klingerman St	E	AC	2	1,275	34	43,650	4/25/23	52	41	49	10
Seaman Ave	4740	Seaman Ave	Klingerman St	Fern St	E	AC	2	1,287	40	51,640	5/16/23	47	33	66	1
Show Ct	4750	Show Ct	Farndon St	Cul-De-Sac (S)	E	AC	2	155	27	5,525	5/15/23	53	47	53	0
Springwood	4760	Springwood St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	565	28	15,820	5/31/23	81	84	0	16
Strozier A	4770	Strozier Ave	Lerma Rd	Alesia St	E	AAC	2	975	33	32,175	5/10/23	95	100	0	0
Strozier A	4780	Strozier Ave	Alesia St	Remer St	E	AAC	2	699	32	22,368	5/10/23	96	100	0	0
Strozier A	4790	Strozier Ave	Remer St	Alpaca St	E	AAC	2	305	34	10,370	5/10/23	96	100	0	0
Strozier A	4800	Strozier Ave	Alpaca St	Rush St	E	AAC	2	1,000	32	32,000	5/10/23	95	100	0	0
Strozier A	4850	Strozier Ave	Klingerman St	Fern St	E	AAC	2	1,285	36	46,260	5/10/23	100	58	0	42
Tamora Ave	4860	Tamora Ave	City Limits 80' S/ Fern St	Cul-De-Sac (S)	E	AC	2	880	36	32,465	5/16/23	46	29	65	6
Thienes Av	4870	Thienes Ave	Doreen Ave	Santa Anita Ave	E	AC	2	648	32	20,736	5/10/23	89	100	0	0
Thienes Av	4890	Thienes Ave	Tyler Ave	Floradale Ave	E	AC	2	613	36	22,068	5/11/23	74	39	55	6
Thienes Av	4900	Thienes Ave	Floradale Ave	Cogswell Rd	E	AC	2	390	36	14,040	5/11/23	75	33	67	0
Thienes Av	4910	Thienes Ave	Cogswell Rd	Penn Mar Ave	E	AC	2	440	36	15,840	5/11/23	85	40	60	0
Thienes Av	4920	Thienes Ave	Penn Mar Ave	Leafdale Ave	E	AC	2	440	36	15,840	5/11/23	80	46	50	4
Thienes Av	4940	Thienes Ave	Leafdale Ave	Maxson Rd	E	AC	2	440	36	15,840	5/11/23	86	79	21	0
Thienes Av	4950	Thienes Ave	Maxson Rd	Durfee Ave	E	AC	2	620	36	22,320	5/31/23	79	48	52	0
Thienes Av	4970	Thienes Ave	Durfee Ave	Fruitvale Ave	E	AC	2	815	36	29,340	5/11/23	93	93	0	7
Thienes Av	5000	Thienes Ave	Fruitvale Ave	Burkett Rd	E	AC	2	670	34	22,780	5/11/23	94	80	0	20
Thienes Av	5005	Thienes Ave	Burkett Rd	East End	E	AC	2	533	34	18,122	5/15/23	98	100	0	0
Troy Ave	5020	Troy Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	29	30	59	11
Troy Ave	5030	Troy Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	23	43	54	3
Troy Ave	5040	Troy Ave	Fern St	Cul-De-Sac (N)	E	AC	2	660	36	23,760	4/25/23	32	34	61	5
Vacco St	5200	Vacco St	Central Ave	Santa Anita Ave	E	AC	2	1,208	40	59,600	5/15/23	34	37	55	8
Weaver Ave	5230	Weaver Ave	Santa Anita Ave	Continental Ave	E	AC	2	1,328	40	53,420	5/10/23	64	70	29	1
Weaver Ave	5310	Weaver Ave	Continental Ave	Tyler Ave	E	AC	2	690	40	27,600	5/10/23	63	98	0	2
Weaver Ave	5320	Weaver Ave	Tyler Ave	Mountain View Rd	E	AC	2	460	40	18,400	5/10/23	61	57	30	13
Weaver St	5330	Weaver St	Central Ave	Santa Anita Ave	E	AC	2	1,330	32	43,160	5/10/23	71	54	45	1
								28.7		**5,282,296**					

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
	Arterials														
Santa Anit	4420	Santa Anita Ave	City Limits	Fawcett Ave	A	AC	2	255	60	14,655	6/1/23	22	51	49	0
Tyler Ave	5080	Tyler Ave	Weaver Ave (NB)	Klingerman St (NB)	A	AC	2	1,205	32	41,780	6/1/23	30	37	60	3
Rush St	4175	Rush St	Durfee Ave	End PCC (50' N/ Durfee Ave)	A	PCC	0	50	36	1,800	6/1/23	34	3	47	50
Tyler Ave	5085	Tyler Ave	Klingerman St (SB)	Weaver Ave (SB)	A	AC	2	1,205	32	42,395	6/1/23	38	41	55	4
Rush St	4120	Rush St	Central Ave (EB)	Santa Anita Ave (EB)	C	AC	2	1,360	30	40,800	5/25/23	43	45	51	4
Santa Anit	4460	Santa Anita Ave	Tyler Ave (NB)	Rush St (NB)	A	AC	2	1,605	30	50,010	5/26/23	43	45	40	15
Santa Anit	4470	Santa Anita Ave	Rush St (NB)	Klingerman St (NB)	A	AC	2	1,535	27	39,885	5/26/23	43	49	44	7
Tyler Ave	5060	Tyler Ave	Thienes Ave (NB)	Rush St (NB)	A	AC	2	1,285	40	51,400	6/1/23	43	56	40	4
Santa Anit	4435	Santa Anita Ave	Central Ave (SB)	Fawcett Ave (SB)	A	AC	2	1,580	40	60,970	6/1/23	45	34	57	9
Santa Anit	4455	Santa Anita Ave	Tyler Ave (SB)	Vacco St (SB)	A	AC	2	420	32	16,205	6/1/23	45	44	55	1
Durfee Ave	1070	Durfee Ave	SR-60 EB On/Off Ramps (EB)	Peck Rd (EB)	A	AC	2	325	40	13,000	5/31/23	47	52	47	1
Rush St	4150	Rush St	Cogswell Rd (EB)	Peck Rd (EB)	C	AC	2	1,600	30	48,000	5/25/23	48	39	53	8
Tyler Ave	5050	Tyler Ave	Santa Anita Ave (NB)	Thienes Ave (NB)	A	AC	2	895	40	35,800	6/1/23	48	34	35	31
Tyler Ave	5075	Tyler Ave	Weaver Ave (SB)	Rush St (SB)	A	AC	2	450	40	18,000	6/1/23	48	49	51	0
Peck Rd	3605	Peck Rd	North City Limits (SB)	Rush St (SB)	A	AC	2	860	40	36,725	5/16/23	49	30	70	0
Rush St	4095	Rush St	Potrero Ave (WB)	Chico Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	49	38	61	1
Rush St	4135	Rush St	Tyler Ave (WB)	Santa Anita Ave (WB)	C	AC	2	1,695	30	50,850	5/26/23	49	38	56	6
Rush St	4125	Rush St	Santa Anita Ave (WB)	Central Ave (WB)	C	AC	2	1,360	30	40,800	5/26/23	51	40	48	12
Rush St	4130	Rush St	Santa Anita Ave (EB)	Tyler Ave (EB)	C	AC	2	1,680	30	50,400	5/25/23	51	50	41	9
Santa Anit	4465	Santa Anita Ave	Rush St (SB)	Tyler Ave (SB)	A	AC	2	1,605	30	48,150	5/26/23	51	45	49	6
Rush St	4085	Rush St	Chico Ave (WB)	Rosemead Blvd (WB)	C	AC	2	1,245	30	37,350	5/26/23	52	33	66	1
Rush St	4140	Rush St	Tyler Ave (EB)	Cogswell Rd (EB)	C	AC	2	1,050	30	31,500	5/25/23	52	48	52	0
Rush St	4180	Rush St	Durfee Ave	City Limits	C	AC	0	240	50	12,000	5/31/23	52	21	79	0
Durfee Ave	1215	Durfee Ave	Thienes Ave (SB)	Broadmead St (SB)	A	AC	2	360	32	13,235	5/26/23	53	46	54	0
Rush St	4080	Rush St	Rosemead Blvd (EB)	Chico Ave (EB)	C	AC	2	1,245	30	37,350	5/25/23	54	43	56	1
Rush St	4165	Rush St	Begin AC (50' N/ Durfee Ave)	Peck Rd (WB)	A	AC	2	310	36	10,935	6/1/23	54	40	47	13
Santa Anit	4450	Santa Anita Ave	Vacco St (NB)	Tyler Ave (NB)	A	AC	2	420	32	17,175	6/1/23	54	48	52	0
Durfee Ave	1075	Durfee Ave	Peck Rd (WB)	SR-60 EB On/Off Ramps (WB)	A	AC	2	325	38	12,350	5/31/23	55	52	48	0
Peck Rd	3600	Peck Rd	Rush St (NB)	North City Limits (NB)	A	AC	2	860	40	28,660	5/16/23	55	37	58	5
Santa Anit	4445	Santa Anita Ave	Vacco St (SB)	Central Ave (SB)	A	AC	2	1,345	40	53,800	5/26/23	56	38	55	7
Garvey Ave	1825	Garvey Ave	Lee Ave (WB)	West City Limits (WB)	A	AC	2	235	36	7,945	6/1/23	57	54	46	0
Garvey Ave	1835	Garvey Ave	Rosemead Blvd (WB)	Lee Ave (WB)	A	AC	2	360	30	10,900	6/1/23	58	14	58	28
Santa Anit	4475	Santa Anita Ave	Klingerman St (SB)	Rush St (SB)	A	AC	2	1,535	27	44,005	5/26/23	58	47	45	8
Rush St	4115	Rush St	Central Ave (WB)	Merced Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	59	42	58	0
Rush St	4145	Rush St	Cogswell Rd (WB)	Tyler Ave (WB)	C	AC	2	1,050	30	31,500	5/26/23	59	44	46	10
Rush St	4110	Rush St	Merced Ave (EB)	Central Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	60	41	58	1
Santa Anit	4480	Santa Anita Ave	Klingerman St (NB)	Elliot Ave (NB)	A	AC	2	920	27	22,605	5/26/23	60	56	40	4
Tyler Ave	5055	Tyler Ave	Thienes Ave (SB)	Santa Anita Ave (NB)	A	AC	2	895	40	35,800	6/1/23	60	33	67	0
Tyler Ave	5070	Tyler Ave	Rush St (NB)	Weaver Ave (NB)	A	AC	2	450	40	18,000	6/1/23	60	48	50	2
Durfee Ave	1200	Durfee Ave	Michael Hunt Dr (NB)	Broadmead St (NB)	A	AC	2	965	34	32,110	5/26/23	61	37	60	3
Tyler Ave	5065	Tyler Ave	Rush St (SB)	Thienes Ave (SB)	A	AC	2	1,285	40	51,400	6/1/23	61	40	57	3
Durfee Ave	1229	Durfee Ave	Begin PCC 315' N/ Rush St (SB)	Rush St (SB)	A	PCC	0	385	30	14,755	6/1/23	62	27	23	50
Rush St	4170	Rush St	Begin PCC (125' N/ Durfee Ave)	Durfee Ave	A	PCC	0	125	32	4,000	6/1/23	62	23	0	77
Santa Anit	4430	Santa Anita Ave	Fawcett Ave (NB)	Central Ave (NB)	A	AC	2	1,580	40	60,470	6/1/23	62	50	43	7
Santa Anit	4390	Santa Anita Ave	South City Limits	North City Limits	A	AC	2	160	60	10,100	5/30/23	63	65	33	2
Santa Anit	4440	Santa Anita Ave	Central Ave (NB)	Vacco St (NB)	A	AC	2	1,345	40	53,800	6/1/23	63	49	45	6
Santa Anit	4485	Santa Anita Ave	Elliot Ave (SB)	Klingerman St (SB)	A	AC	2	920	27	23,320	5/26/23	63	50	34	16
Garvey Ave	1820	Garvey Ave	West City Limits (EB)	Lee Ave (EB)	A	AC	2	235	35	8,156	6/1/23	64	56	32	12
Durfee Ave	1226	Durfee Ave	Begin PCC 250' S/ Rush St (NB)	Rush St (NB)	A	PCC	0	275	30	9,285	5/31/23	66	40	20	40
Durfee Ave	1205	Durfee Ave	Broadmead St (SB)	Michael Hunt Dr (SB)	A	AC	2	965	40	36,385	5/26/23	67	54	45	1
Garvey Ave	1830	Garvey Ave	Lee Ave (EB)	Rosemead Blvd (EB)	A	AC	2	375	30	13,085	5/30/23	67	29	38	33
Durfee Ave	1227	Durfee Ave	Rush St (SB)	End PCC 30' S/ Rush St (SB)	A	PCC	0	40	30	1,310	6/1/23	69	35	65	0
Durfee Ave	1228	Durfee Ave	Rush St (NB)	End PCC 60' N/ Rush St (SB)	A	PCC	0	120	30	4,085	6/1/23	69	23	43	34
Rush St	4155	Rush St	Peck Rd (WB)	Cogswell Ave (WB)	C	AC	2	1,600	30	48,000	5/26/23	69	52	46	2
Durfee Ave	1065	Durfee Ave	SR-60 EB On/Off Ramps (WB)	West City Limits (WB)	A	AC	2	2,590	30	77,700	5/31/23	70	62	37	1
Peck Rd	3585	Peck Rd	SR-60 WB On/Off Ramps (SB)	Durfee Ave (SB)	A	AC	2	898	34	34,710	5/16/23	70	59	41	0
Rush St	4105	Rush St	Merced Ave (WB)	Potrero Ave (WB)	C	AC	2	1,320	30	39,600	5/26/23	70	51	44	5
Rush St	4160	Rush St	Peck Rd (EB)	End AC (125' N/ Durfee Ave)	A	AC	2	240	32	9,190	5/25/23	70	57	27	16
Garvey Ave	1845	Garvey Ave	Lashbrook Ave (WB)	Rosemead Blvd (WB)	A	AC	2	630	35	24,105	6/1/23	71	29	29	42
Garvey Ave	1855	Garvey Ave	Chico Ave (WB)	Lashbrook Ave (WB)	A	AC	2	945	35	33,075	5/30/23	72	31	54	15
Peck Rd	3590	Peck Rd	SR-60 WB On/Off Ramps (NB)	Michael Hunt Dr (NB)	A	AC	2	900	32	31,815	5/16/23	72	42	50	8

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Durfee Ave	1210	Durfee Ave	Broadmead St (NB)	Thienes Ave (NB)	A	AC	2	360	30	13,060	5/26/23	73	39	61	0
Garvey Ave	1840	Garvey Ave	Rosemead Blvd (EB)	Lashbrook Ave (EB)	A	AC	2	615	35	21,525	6/1/23	73	42	33	25
Garvey Ave	1850	Garvey Ave	Lashbrook Ave (EB)	Chico Ave (EB)	A	AC	2	945	35	33,075	6/1/23	73	36	63	1
Peck Rd	3595	Peck Rd	Michael Hunt Dr (SB)	SR-60 WB On/Off Ramps (SB)	A	AC	2	900	32	32,428	5/16/23	73	61	37	2
Durfee Ave	1060	Durfee Ave	West City Limits (EB)	SR-60 EB On/Off Ramps (EB)	A	AC	2	2,590	30	77,700	5/31/23	74	49	51	0
Merced Ave	3350	Merced Ave	Rush St	Klingerman St	C	AC	2	1,298	60	77,880	5/31/23	74	63	26	11
Rush St	4100	Rush St	Potrero Ave (EB)	Merced Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	74	65	27	8
Mountain V	3530	Mountain View Rd	Rush St	City Limits	C	AC	2	430	40	17,200	5/11/23	76	47	34	19
Rush St	4090	Rush St	Chico Ave (EB)	Potrero Ave (EB)	C	AC	2	1,320	30	39,600	5/25/23	76	65	34	1
Peck Rd	3560	Peck Rd	Durfee Ave (SB)	South City Limits (SB)	A	AC	2	625	30	20,295	5/16/23	77	86	14	0
Merced Ave	3300	Merced Ave	Alesia St	Remer St	C	AC	2	785	60	47,100	5/16/23	80	46	0	54
Merced Ave	3340	Merced Ave	Remer St	Rush St	C	AC	2	1,295	60	77,700	5/31/23	80	43	29	28
Peck Rd	3555	Peck Rd	South City Limits (NB)	Durfee Ave (NB)	A	AC	2	625	32	21,320	5/16/23	80	53	47	0
Peck Rd	3580	Peck Rd	Durfee Ave (NB)	SR-60 WB On/Off Ramps (NB)	A	AC	2	898	34	29,065	5/16/23	82	100	0	0
Merced Ave	3360	Merced Ave	Klingerman St	Fern St	C	AC	2	1,322	62	81,964	5/16/23	84	63	34	3
Garvey Ave	1860	Garvey Ave	Chico Ave (EB)	East City Limits (EB)	A	AC	2	1,426	35	49,910	6/1/23	85	59	15	26
Garvey Ave	1865	Garvey Ave	East City Limits (WB)	Chico Ave (WB)	A	AC	2	1,385	35	48,475	5/30/23	85	72	24	4
Fawcett Av	1610	Fawcett Ave	Santa Anita Ave	Cul-De-Sac/SR-60 WB Off Ramp	C	AAC	2	615	40	30,800	5/16/23	89	40	57	3
Durfee Ave	1225	Durfee Ave	Begin AC 30' S/ Rush St (SB)	Thienes Ave (SB)	A	AC	2	1,236	30	40,210	5/25/23	92	71	29	0
Durfee Ave	1230	Durfee Ave	Begin AC 60' N/ Rush St (NB)	Barringer St (NB)	A	AC	2	565	36	19,805	5/25/23	92	45	0	55
Durfee Ave	1235	Durfee Ave	Barringer St (SB)	End AC 315' N/ Rush St (SB)	A	AC	2	300	40	11,385	5/25/23	93	92	0	8
Merced Ave	3210	Merced Ave	Santa Anita Ave	Lerma Rd	C	AC	2	655	60	39,300	5/16/23	94	82	18	0
Durfee Ave	1220	Durfee Ave	Thienes Ave (NB)	End AC 250' S/ Rush St (NB)	A	AC	2	1,016	30	30,575	5/25/23	96	100	0	0
Merced Ave	3220	Merced Ave	Lerma Rd	Alesia St	C	AC	2	1,298	64	83,072	5/16/23	100	50	34	16
								15.1		**2,849,035**					
	Locals														
Klingerman	2300	Klingerman St	West End	Potrero Ave	E	AC	2	998	62	61,876	5/16/23	19	10	89	1
Floradale	1750	Floradale Ave	Thienes Ave	Cul-De-Sac (S)	E	AC	2	623	40	29,060	5/11/23	20	10	74	16
Penn Mar A	3740	Penn Mar Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	636	36	23,780	5/11/23	20	14	78	8
Potrero Av	3930	Potrero Ave	City Limits 130' S/ Garvey Ave	Garvey Ave	E	AC	2	130	40	4,198	5/16/23	20	19	81	0
Granada Av	2050	Granada Ave	Schmidt Rd	Elliott Ave	E	AC	2	440	25	11,000	5/10/23	22	53	47	0
Floradale	1760	Floradale Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	620	42	29,965	5/11/23	23	25	71	4
Mabel Ave	3070	Mabel Ave	Lee Ave	Rosemead Blvd	E	AC	2	600	36	22,100	4/25/23	23	32	59	9
Troy Ave	5030	Troy Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	23	43	54	3
Lee Ave	2660	Lee Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	25	37	57	6
Barringer	310	Barringer St	Durfee Ave	Cul-De-Sac (E)	E	AC	2	483	36	19,375	5/11/23	27	28	72	0
Lee Ave	2680	Lee Ave	Fern St	Mabel Ave	E	AC	2	980	36	35,280	4/25/23	27	34	58	8
Rush St	4060	Rush St	Lee Ave	Troy Ave	E	AC	2	440	40	17,600	5/25/23	27	47	47	6
Rush St	4070	Rush St	Troy Ave	Rosemead Blvd	E	AC	2	405	40	18,240	5/25/23	27	45	50	5
Kale St	2200	Kale St	Potrero Ave	Seaman Ave	E	AC	2	834	36	30,024	5/16/23	28	33	67	0
Potrero Av	3900	Potrero Ave	Rush St	Klingerman St	E	AC	2	1,295	34	44,030	4/25/23	29	33	59	8
Troy Ave	5020	Troy Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	29	30	59	11
Klingerman	2320	Klingerman St	Seaman Ave	Merced Ave	E	AC	2	415	35	14,525	5/16/23	30	45	51	4
Loma Ave	2950	Loma Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	30	39	43	18
Troy Ave	5040	Troy Ave	Fern St	Cul-De-Sac (N)	E	AC	2	660	36	23,760	4/25/23	32	34	61	5
Floradale	1770	Floradale Ave	Rush St	South End	E	AC	2	622	34	21,148	5/11/23	33	40	60	0
Maxson Rd	3200	Maxson Rd	Michael Hunt Dr	Thienes Ave	E	AC	2	1,284	36	47,105	5/15/23	33	29	68	3
Chico Ave	810	Chico Ave	Rush St	Fern St	E	AC	2	2,620	37	96,940	4/25/23	34	37	50	13
Lexham Ave	2790	Lexham Ave	Michael Hunt Dr	Remer St	E	AC	2	507	26	14,155	5/15/23	34	35	65	0
Loma Ave	2940	Loma Ave	Rush St	Klingerman St	E	AC	2	1,305	36	46,980	4/25/23	34	43	47	10
Loma Ave	2960	Loma Ave	Fern St	Mabel Ave	E	AC	2	1,045	36	37,620	4/25/23	34	37	51	12
Vacco St	5200	Vacco St	Central Ave	Santa Anita Ave	E	AC	2	1,208	40	59,600	5/15/23	34	37	55	8
Alpaca St	250	Alpaca St	Strozier Ave	Central Ave	E	AC	2	938	28	26,264	5/10/23	35	30	68	2
Chico Ave	830	Chico Ave	Fern St	Garvey Ave	E	AC	2	1,286	32	41,152	4/25/23	35	35	52	13
Fern St	1640	Fern St	Lee Ave	Troy Ave	E	AC	2	415	36	14,940	4/25/23	35	35	58	7
Lee Ave	2670	Lee Ave	Klingerman St	Fern St	E	AC	2	1,325	36	47,700	4/25/23	35	33	61	6
Schmidt Rd	4680	Schmidt Rd	Santa Anita Ave	Granada Ave	E	AC	2	667	20	12,655	5/10/23	35	39	56	5
Fern St	1650	Fern St	Troy Ave	Rosemead Blvd	E	AC	2	385	36	13,860	4/25/23	36	45	53	2
Klingerman	2310	Klingerman St	Potrero Ave	Seaman Ave	E	AC	2	830	36	29,880	5/31/23	36	40	60	0
Hayward Wa	2110	Hayward Way	Merced Ave	Cul-De-Sac (W)	E	AC	2	594	40	26,943	5/16/23	37	47	48	5
Lidcombe A	2820	Lidcombe Ave	Central Ave	Farndon St	E	AC	2	805	37	29,785	5/31/23	37	39	56	5

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Penn Mar A	3730	Penn Mar Ave	Remer St	Thienes Ave	E	AC	2	750	36	27,000	5/11/23	37	39	59	2
Alpaca St	240	Alpaca St	Strozier Ave	Cul-De-Sac (W)	E	AC	2	285	28	9,238	5/10/23	38	33	67	0
Klingerman	2330	Klingerman St	Merced Ave	Edwards Ave	E	AC	2	605	36	21,780	5/10/23	38	48	52	0
Mabel Ave	3060	Mabel Ave	Loma Ave	Lee Ave	E	AC	2	240	36	8,640	4/25/23	38	22	65	13
Lee Ave	2690	Lee Ave	Mabel Ave	Garvey Ave	E	AC	2	345	36	12,420	4/25/23	39	25	48	27
Potrero Av	3910	Potrero Ave	Klingerman St	City Limits 100' N/ Kale St	E	AC	2	455	34	15,470	5/16/23	39	26	74	0
Remer St	4010	Remer St	Lexham Ave	Leafdale Ave	E	AC	2	730	26	21,460	5/11/23	39	34	66	0
Broadmead	360	Broadmead St	Durfee Ave	Fruitvale Ave	E	AC	2	705	34	23,970	5/11/23	40	50	49	1
Bruin Ave	400	Bruin Ave	Garvey Ave	Rosemead Blvd/End	E	AC	2	680	40	28,105	5/16/23	40	50	50	0
El Poche	1330	El Poche St	Strozier Ave	Cul-De-Sac (E)	E	AC	2	580	28	15,925	5/10/23	40	40	52	8
Fineview S	1740	Fineview St	Tyler Ave	Cogswell School Gate	E	AC	2	280	40	11,200	5/10/23	40	54	46	0
Lexham Ave	2780	Lexham Ave	Andrews St	Fawcett Ave	E	AC	2	635	36	22,860	5/31/23	40	35	63	2
Alesia St	170	Alesia St	Merced Ave	Strozier Ave	E	AC	2	300	30	9,345	5/10/23	41	27	71	2
El Poche	1320	El Poche St	Strozier Ave	Cul-De-Sac (W)	E	AC	2	335	24	9,465	5/10/23	41	54	46	0
Farmer Ave	1480	Farmer Ave	Andrews St	Fawcett Ave	E	AC	2	685	34	23,290	5/16/23	41	36	64	0
Fruitvale	1790	Fruitvale Ave	Broadmead St	Cul-De-Sac (S)	E	AC	2	618	36	22,845	5/31/23	41	50	49	1
Penn Mar A	3742	Penn Mar Ave	Rush St	South End	E	AC	2	268	32	8,576	5/11/23	41	16	84	0
Allgeyer A	220	Allgeyer Ave	Farndon St	Cul-De-Sac (N)	E	AC	2	320	27	9,585	5/11/23	42	18	82	0
Continenta	950	Continental Ave	Klingerman St	Elliott Ave	E	AC	2	895	36	32,220	5/10/23	42	38	62	0
Klingerman	2280	Klingerman St	Lee Ave	Troy Ave	E	AC	2	400	36	14,400	4/25/23	42	29	70	1
Klingerman	2390	Klingerman St	Central Ave	Santa Anita Ave	E	AC	2	1,330	32	42,810	5/10/23	42	46	49	5
Klingerman	2290	Klingerman St	Troy Ave	Rosemead Blvd	E	AC	2	385	36	13,860	4/25/23	43	27	73	0
Rush St	4050	Rush St	Loma Ave (Shared)	Lee Ave (Shared)	E	AC	2	430	15	10,100	5/25/23	43	48	38	14
Allgeyer A	210	Allgeyer Ave	Central Ave	Farndon St	E	AC	2	770	28	21,560	5/11/23	44	35	65	0
Broadmead	380	Broadmead St	Fruitvale Ave	Farndon St	E	AC	2	800	34	27,550	5/31/23	45	50	49	1
Bunker Ave	430	Bunker Ave	Broadmead St	Cul-De-Sac (S)	E	AC	2	740	34	25,955	5/15/23	45	47	52	1
Burkett Rd	440	Burkett Rd	Thienes Ave	South End	E	AC	2	550	34	18,700	5/31/23	45	45	48	7
Kayann Pl	2250	Kayann Pl	Farndon St	Michael Hunt Dr	E	AC	2	280	32	8,960	5/15/23	45	54	39	7
Lidcombe A	2830	Lidcombe Ave	Farndon St	Michael Hunt Dr	E	AC	2	533	34	18,122	5/15/23	45	52	48	0
Klingerman	2340	Klingerman St	Edwards Ave	Central Ave	E	AC	2	635	36	22,860	5/10/23	46	54	41	5
Linn Ave	2890	Linn Ave	Klingerman St	Kale St	E	AC	2	290	38	11,270	5/16/23	46	51	49	0
Tamora Ave	4860	Tamora Ave	City Limits 80' S/ Fern St	Cul-De-Sac (S)	E	AC	2	880	36	32,465	5/16/23	46	29	65	6
Fawcett Av	1590	Fawcett Ave	Lexham Ave	Farmer Ave	E	AC	2	560	26	14,560	5/16/23	47	43	50	7
Penn Mar A	3700	Penn Mar Ave	Farndon St	Michael Hunt Dr	E	AC	2	500	30	15,378	5/11/23	47	41	59	0
Sastre Ave	4610	Sastre Ave	Rush St	Klingerman St	E	AC	2	1,275	36	45,900	6/1/23	47	40	54	6
Seaman Ave	4740	Seaman Ave	Klingerman St	Fern St	E	AC	2	1,287	40	51,640	5/16/23	47	33	66	1
Andrews St	260	Andrews St	Farmer Ave	Lexham Ave	E	AC	2	565	36	20,340	5/16/23	48	26	74	0
Andrews St	280	Andrews St	Lexham Ave	City Limits (W)	E	AC	2	185	36	6,660	5/16/23	48	43	57	0
Edwards Av	1250	Edwards Ave	Rush St	Klingerman St	E	AC	2	1,276	36	45,936	5/10/23	49	49	51	0
El Poche	1300	El Poche St	Chico Ave	Cul-De-Sac (E)	E	AC	2	745	32	27,395	4/25/23	49	42	56	2
Galax St	1800	Galax St	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,030	28	28,840	5/15/23	49	43	57	0
Linard St	2870	Linard St	Farndon St (W)	Kayann Pl	E	AC	2	1,005	28	30,340	5/31/23	50	39	61	0
Adson Pl	120	Adson Pl	Farndon St	Cul-De-Sac (S)	E	AC	2	160	28	6,126	5/15/23	51	53	47	0
Linard St	2880	Linard St	Kayann Pl	Farndon St (E)	E	AC	2	805	28	24,740	5/31/23	51	40	60	0
Alesia St	140	Alesia St	Adelia Ave	Potrero Ave	E	AC	2	620	36	22,320	4/25/23	52	38	62	0
Farndon St	1485	Farndon St	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,018	28	29,704	5/15/23	52	49	49	2
Klingerman	2400	Klingerman St	Santa Anita Ave	Continental Ave	E	AC	2	1,245	36	44,820	5/10/23	52	53	47	0
Potrero Av	3940	Potrero Ave	Garvey Ave	City Limits 290' N/ Garvey Ave	E	AC	2	290	40	12,256	5/16/23	52	37	59	4
Seaman Ave	4720	Seaman Ave	Rush St	Klingerman St	E	AC	2	1,275	34	43,650	4/25/23	52	41	49	10
Danielson	990	Danielson Dr	Gomez Palacio Dr	Cul-De-Sac (W)	E	AC	2	360	32	13,420	5/15/23	53	49	51	0
Farndon St	1490	Farndon St	Allgeyer Ave	Leafdale Ave	E	AC	2	230	28	6,440	5/15/23	53	33	67	0
Farndon St	1520	Farndon St	Kayann Pl	End	E	AC	2	962	34	32,708	5/31/23	53	41	59	0
Joe Vargas	2170	Joe Vargas Way	Potrero Ave	Cul-De-Sac (E)	E	AC	2	560	40	26,450	5/16/23	53	80	17	3
Klingerman	2410	Klingerman St	Continental Ave	Tyler Ave	E	AC	2	765	36	27,540	5/31/23	53	75	25	0
Show Ct	4750	Show Ct	Farndon St	Cul-De-Sac (S)	E	AC	2	155	27	5,525	5/15/23	53	47	53	0
Adelia Ave	60	Adelia Ave	Remer St	Cul-De-Sac (S)	E	AC	2	1,030	40	45,506	4/25/23	54	54	46	0
Central Av	540	Central Ave	Lidcombe Ave	Santa Anita Ave	E	AC	2	545	36	19,620	5/31/23	54	41	40	19
Max Shapir	3130	Max Shapiro Way	Potrero Ave	Cul-De-Sac (E)	E	AC	2	560	40	26,410	5/16/23	54	79	18	3
Farndon St	1510	Farndon St	Peck Rd	Kayann Pl	E	AC	2	1,072	34	36,448	5/31/23	55	42	52	6
Kayann Pl	2240	Kayann Pl	Linard St	Cul-De-Sac (N)	E	AC	2	135	26	4,965	5/15/23	55	50	50	0
Lerma Rd	2720	Lerma Rd	City Limits (180' SW/ Merced Ave	Merced Ave	E	AC	2	180	37	6,660	5/10/23	55	23	75	2
Adelita Ln	110	Adelita Ln	Merced Ave	Cul-De-Sac (W)	E	AC	2	230	30	7,990	5/31/23	57	54	46	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Fern St	1630	Fern St	Loma Ave	Lee Ave	E	AC	2	396	36	14,256	4/25/23	57	64	36	0
Giovane St	1990	Giovane St	Lashbrook Ave	Chico Ave	E	AC	2	815	36	29,590	6/1/23	58	29	69	2
Remer St	3950	Remer St	Chico Ave	Adelia Ave	E	AC	2	635	33	21,755	4/25/23	58	45	55	0
Kayford Av	2260	Kayford Ave	La Madrina Dr	Cul-De-Sac (N)	E	AC	2	422	22	10,920	6/1/23	61	65	26	9
Lawton St	2570	Lawton St	Seaman Ave	Cul-De-Sac (E)	E	AC	2	450	24	12,265	5/31/23	61	53	33	14
Millet Ave	3520	Millet Ave	Lerma Rd	Remer St	E	AC	2	1,350	33	44,550	5/10/23	61	36	64	0
Weaver Ave	5320	Weaver Ave	Tyler Ave	Mountain View Rd	E	AC	2	460	40	18,400	5/10/23	61	57	30	13
Central Av	510	Central Ave	Allgeyer Ave	Cogswell Rd	E	AC	2	820	32	26,240	5/11/23	62	40	44	16
Central Av	520	Central Ave	Cogswell Rd	Lidcombe Ave	E	AC	2	420	34	14,330	5/11/23	62	32	44	24
Edwards Av	1260	Edwards Ave	Klingerman St	Fern St	E	AC	2	1,285	36	46,260	5/31/23	62	64	36	0
Potrero Av	3790	Potrero Ave	South City Limit (Whittier Narrow	Alesia St	E	AC	2	1,155	36	41,580	5/16/23	62	35	65	0
Adelia Ave	80	Adelia Ave	Garvey Ave	City Limits (N)	E	AC	2	355	32	11,360	5/16/23	63	54	33	13
Weaver Ave	5310	Weaver Ave	Continental Ave	Tyler Ave	E	AC	2	690	40	27,600	5/10/23	63	98	0	2
Weaver Ave	5230	Weaver Ave	Santa Anita Ave	Continental Ave	E	AC	2	1,328	40	53,420	5/10/23	64	70	29	1
Abraham Dr	10	Abraham Dr	Esteban Torres Dr	Cogswell Rd	E	AC	2	222	26	5,772	5/15/23	65	52	45	3
Cogswell R	930	Cogswell Rd	Thienes Ave	Rush St	E	AC	2	1,272	37	47,064	5/11/23	66	29	71	0
Lexham Ave	2770	Lexham Ave	Andrews St	Cul-De-Sac (S)	E	AC	2	280	36	10,400	5/16/23	66	65	24	11
Frank Stil	1780	Frank Stiles St	Rush St	Cul-De-Sac (S)	E	AC	2	545	36	23,148	5/11/23	67	50	18	32
Humbert Av	2160	Humbert Ave	Garvey Ave	City Limits (Potrero Middle Schoo	E	AC	2	690	36	24,840	5/16/23	67	44	48	8
La Madrina	2500	La Madrina Dr	Seaman Ave	Merced Ave	E	AC	2	486	28	14,508	5/16/23	67	72	23	5
Leafdale A	2640	Leafdale Ave	Remer St	Thienes Ave	E	AC	2	745	36	26,820	5/15/23	68	44	51	5
Chico Ave	750	Chico Ave	South End (NB Only)	175' N/ Whittier Narrows Enterar	E	AC	2	540	20	10,800	4/25/23	69	47	41	12
Seaman Ave	4700	Seaman Ave	La Madrina Dr	Alesia St	E	AC	2	1,060	28	31,480	5/31/23	69	78	22	0
Alesia St	160	Alesia St	Seaman Ave	Merced Ave	E	AC	2	486	27	14,022	5/16/23	71	100	0	0
Central Av	630	Central Ave	Rush St	Enloe St	E	AC	2	630	40	25,200	5/15/23	71	68	31	1
Cortada St	980	Cortada St	Cul-De-Sac (SW)	City Limits 180' E/ CDS	E	AC	2	180	35	8,625	5/16/23	71	69	27	4
Potrero Av	3800	Potrero Ave	Alesia St	Rush St	E	AC	2	1,953	36	70,908	4/25/23	71	52	48	0
Weaver St	5330	Weaver St	Central Ave	Santa Anita Ave	E	AC	2	1,330	32	43,160	5/10/23	71	54	45	1
Arcy Ln	290	Arcy Ln	Esteban Torres Dr	Cul-De-Sac (N)	E	AC	2	108	34	4,650	5/15/23	72	93	0	7
Chico Ave	790	Chico Ave	Alpaca St	Rush St	E	AC	2	965	40	38,600	5/31/23	72	63	37	0
Michael Hu	3470	Michael Hunt Dr	Durfee Ave (W)	Peck Rd	E	AC	2	245	36	8,820	5/15/23	72	72	28	0
Michael Hu	3370	Michael Hunt Dr	Santa Anita Ave	Lidcombe Ave	E	AC	2	476	36	17,136	5/15/23	73	34	18	48
Chico Ave	770	Chico Ave	175' N/ Whittier Narrows Enterar	Alpaca St	E	AC	2	865	40	34,600	4/25/23	74	65	31	4
Thienes Av	4890	Thienes Ave	Tyler Ave	Floradale Ave	E	AC	2	613	36	22,068	5/11/23	74	39	55	6
Cogswell R	920	Cogswell Rd	Michael Hunt Dr	Thienes Ave	E	AC	2	1,280	36	46,080	5/11/23	75	43	17	40
Thienes Av	4900	Thienes Ave	Floradale Ave	Cogswell Rd	E	AC	2	390	36	14,040	5/11/23	75	33	67	0
Enloe St	1410	Enloe St	Potrero Ave	West End	E	AC	2	630	28	17,640	5/16/23	76	32	68	0
Michael Hu	3390	Michael Hunt Dr	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,035	36	37,260	5/15/23	76	52	13	35
Broadmead	320	Broadmead St	Central Ave	Doreen Ave	E	AC	2	685	32	22,365	5/10/23	77	72	28	0
Broadmead	340	Broadmead St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	555	28	15,540	5/11/23	77	91	9	0
Havenpark	2080	Havenpark Ave	Lerma Rd	Remer St	E	AC	2	1,018	32	32,576	5/10/23	77	70	28	2
Esteban To	1470	Esteban Torres Dr	Arcy Ln	Cul-De-Sac (S)	E	AC	2	382	32	13,765	5/15/23	78	90	0	10
Leafdale A	2600	Leafdale Ave	Central Ave	Linard St	E	AC	2	570	32	18,240	5/15/23	78	80	20	0
Lerma Rd	2730	Lerma Rd	Merced Ave	Strozier Ave	E	AAC	2	610	33	20,480	5/10/23	78	98	0	2
Central Av	490	Central Ave	Durfee Ave	Allgeyer Ave	E	AC	2	615	32	20,975	5/11/23	79	82	18	0
DurfeeFron	1240	Durfee Ave (Frontage)	Parlin St	Broadmead St	E	AC	2	742	26	19,292	5/15/23	79	54	33	13
Fern St	1660	Fern St	Chico Ave	City Limits 100' E/ Adelia Ave	E	AC	2	540	36	20,727	4/25/23	79	59	32	9
Thienes Av	4950	Thienes Ave	Maxson Rd	Durfee Ave	E	AC	2	620	36	22,320	5/31/23	79	48	52	0
Lerma Rd	2740	Lerma Rd	Strozier Ave	Central Ave	E	AAC	2	1,130	33	37,695	5/10/23	80	100	0	0
Marybeth A	3120	Marybeth Ave	Giovane St	South End	E	AC	2	925	36	33,300	5/16/23	80	72	28	0
Thienes Av	4920	Thienes Ave	Penn Mar Ave	Leafdale Ave	E	AC	2	440	36	15,840	5/11/23	80	46	50	4
Doreen Ave	1020	Doreen Ave	Broadmead St	Cul-De-Sac (N)	E	AC	2	443	33	15,115	5/10/23	81	100	0	0
Enloe St	1430	Enloe St	Central Ave	Santa Anita Ave	E	AC	2	1,320	36	47,520	5/10/23	81	66	33	1
Esteban To	1460	Esteban Torres Dr	Central Ave	Arcy Ln	E	AC	2	770	32	24,640	5/15/23	81	96	0	4
Leafdale A	2610	Leafdale Ave	Linard St	Michael Hunt Dr	E	AC	2	730	34	24,820	5/15/23	81	62	18	20
Michael Hu	3450	Michael Hunt Dr	Leafdale Ave	Durfee Ave	E	AC	2	700	36	25,200	5/15/23	81	59	41	0
Springwood	4760	Springwood St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	565	28	15,820	5/31/23	81	84	0	16
Fern St	1700	Fern St	Merced Ave	Strozier Ave	E	AC	2	370	36	13,320	5/15/23	82	100	0	0
Adelia Ave	70	Adelia Ave	Fern St	Cul-De-Sac (S)	E	AC	2	962	36	35,785	4/25/23	83	84	16	0
Continenta	940	Continental Ave	Weaver Ave	Klingerman St	E	AC	2	908	36	32,688	5/10/23	83	75	0	25
Doreen Ave	1030	Doreen Ave	Rush St	Cul-De-Sac (S)	E	AC	2	625	40	26,026	5/11/23	83	40	60	0
Leafdale A	2620	Leafdale Ave	Michael Hunt Dr	Remer St	E	AC	2	510	26	14,145	5/15/23	83	75	0	25

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Havenpark	2090	Havenpark Ave	Schmidt Rd	Cul-De-Sac (N)	E	AC	2	195	32	7,155	5/10/23	84	100	0	0
Luder Ave	3040	Luder Ave	Schmidt Rd	Fern St	E	AC	2	630	30	19,200	5/10/23	84	80	0	20
Michael Hu	3400	Michael Hunt Dr	Penn Mar Ave	Leafdale Ave	E	AC	2	490	36	17,640	5/15/23	84	62	38	0
Remer St	3970	Remer St	Merced Ave	Strozier Ave	E	AC	2	298	33	9,834	5/10/23	84	100	0	0
Remer St	3980	Remer St	Strozier Ave	Millet Ave	E	AC	2	270	32	8,640	5/10/23	84	100	0	0
Schmidt Rd	4620	Schmidt Rd	Edwards Ave	Havenpark Ave	E	AC	2	294	31	10,145	5/10/23	84	100	0	0
Thienes Av	4910	Thienes Ave	Cogswell Rd	Penn Mar Ave	E	AC	2	440	36	15,840	5/11/23	85	40	60	0
Central Av	690	Central Ave	Klingerman St (S)	Schmidt Rd	E	AC	2	660	36	23,760	5/15/23	86	95	0	5
Central Av	710	Central Ave	Schmidt Rd	Fern St	E	AC	2	646	36	23,256	5/15/23	86	100	0	0
Haven Park	2070	Haven Park St	Fern St	Cul-De-Sac (S)	E	AC	2	156	30	5,910	5/15/23	86	100	0	0
Klingerman	2270	Klingerman St	Loma Ave	Lee Ave	E	AC	2	400	36	14,400	4/25/23	86	46	54	0
Parlin St	3540	Parlin St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	545	28	15,260	5/15/23	86	100	0	0
Remer St	3990	Remer St	Millet Ave	Central Ave	E	AC	2	660	32	21,120	5/10/23	86	100	0	0
Thienes Av	4940	Thienes Ave	Leafdale Ave	Maxson Rd	E	AC	2	440	36	15,840	5/11/23	86	79	21	0
Allgeyer A	230	Allgeyer Ave	Michael Hunt Dr	Cul-De-Sac (N)	E	AC	2	305	22	8,228	5/11/23	87	100	0	0
Michael Hu	3500	Michael Hunt Dr	Adson Pl	Cul-De-Sac (E)	E	AC	2	876	26	26,825	5/15/23	87	100	0	0
Schmidt Rd	4670	Schmidt Rd	Central Ave	Santa Anita Ave	E	AC	2	1,333	28	37,814	5/10/23	87	94	0	6
Central Av	660	Central Ave	Enloe St	Klingerman St (S)	E	AC	2	664	36	23,904	5/15/23	88	97	0	3
Luder Ave	3030	Luder Ave	Broadmead St	North End	E	AC	2	484	29	14,036	5/10/23	88	93	0	7
Central Av	550	Central Ave	Santa Anita Ave	Lerma Rd	E	AC	2	725	36	26,100	5/11/23	89	100	0	0
Durfee Ave	1080	Durfee Ave	Peck Rd	Cul-De-Sac (E)	E	AC	2	276	44	14,385	5/31/23	89	58	0	42
Michael Hu	3480	Michael Hunt Dr	Peck Rd	Adson Pl	E	AC	2	545	32	17,440	5/15/23	89	100	0	0
Thienes Av	4870	Thienes Ave	Doreen Ave	Santa Anita Ave	E	AC	2	648	32	20,736	5/10/23	89	100	0	0
Doreen Ave	1050	Doreen Ave	Schmidt Rd	Fern St	E	AC	2	575	32	18,310	5/10/23	90	40	60	0
Haig St	2060	Haig St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	140	25	4,740	5/15/23	90	100	0	0
Central Av	620	Central Ave	Alpaca St	Rush St	E	AC	2	1,025	40	39,175	5/15/23	91	46	0	54
Galax St	1810	Galax St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	315	22	8,435	5/15/23	91	100	0	0
Klingerman	2420	Klingerman St	Tyler Ave	City Limits 285' E/ Tyler Ave	E	AC	2	320	36	12,427	5/10/23	91	94	0	6
Lexington-	2800	Lexington-Gallatin Rd	Andrews St	Cul-De-Sac (N)	E	AAC	2	413	36	15,405	5/16/23	92	100	0	0
Delco Ave	1010	Delco Ave	Schmidt Rd	Fern St	E	AC	2	448	32	14,336	5/10/23	93	87	0	13
Granada Av	2040	Granada Ave	Weaver Ave	Klingerman St	E	AC	2	556	36	20,016	5/10/23	93	93	0	7
Linard St	2840	Linard St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	215	22	6,070	5/15/23	93	100	0	0
Thienes Av	4970	Thienes Ave	Durfee Ave	Fruitvale Ave	E	AC	2	815	36	29,340	5/11/23	93	93	0	7
Farndon St	1500	Farndon St	Leafdale Ave	Cul-De-Sac (E)	E	AC	2	245	26	6,930	5/15/23	94	100	0	0
Penn Mar A	3720	Penn Mar Ave	Michael Hunt Dr	Cul-De-Sac (N)	E	AC	2	305	22	8,765	5/11/23	94	100	0	0
Thienes Av	5000	Thienes Ave	Fruitvale Ave	Burkett Rd	E	AC	2	670	34	22,780	5/11/23	94	80	0	20
Central Av	590	Central Ave	Vacco St	Alpaca St	E	AC	2	580	36	20,880	5/15/23	95	60	29	11
Remer St	4040	Remer St	Maxson Rd	Parlin St	E	AC	2	552	27	14,904	5/11/23	95	100	0	0
Strozier A	4770	Strozier Ave	Lerma Rd	Alesia St	E	AAC	2	975	33	32,175	5/10/23	95	100	0	0
Strozier A	4800	Strozier Ave	Alpaca St	Rush St	E	AAC	2	1,000	32	32,000	5/10/23	95	100	0	0
Strozier A	4780	Strozier Ave	Alesia St	Remer St	E	AAC	2	699	32	22,368	5/10/23	96	100	0	0
Strozier A	4790	Strozier Ave	Remer St	Alpaca St	E	AAC	2	305	34	10,370	5/10/23	96	100	0	0
Delco Ave	1000	Delco Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	305	28	8,790	5/10/23	97	75	0	25
Elliott Av	1340	Elliott Ave	Santa Anita Ave	City Limits 135' E/ Granada Ave	E	AC	2	435	32	15,930	5/10/23	97	0	0	100
Lashbrook	2550	Lashbrook Ave	Garvey Ave	City Limits (N)	E	AC	2	265	36	9,540	5/16/23	98	100	0	0
Thienes Av	5005	Thienes Ave	Burkett Rd	East End	E	AC	2	533	34	18,122	5/15/23	98	100	0	0
Central Av	570	Central Ave	Lerma Rd	Vacco St	E	AC	2	552	36	19,872	5/11/23	99	100	0	0
Lashbrook	2540	Lashbrook Ave	Garvey Ave	End AC 250' S/ Giovane St	E	AC	2	625	36	22,500	5/16/23	99	100	0	0
Adson Pl	130	Adson Pl	Michael Hunt Dr	Cul-De-Sac (S)	E	AAC	2	125	26	4,755	5/15/23	100	100	0	0
Allgeyer A	180	Allgeyer Ave	Maplefield St	Cul-De-Sac (S)	E	AC	2	198	22	6,832	7/27/23	100	100	0	0
Allgeyer A	190	Allgeyer Ave	Maplefield St	Byways St	E	AC	2	275	27	7,425	7/27/23	100	100	0	0
Allgeyer A	200	Allgeyer Ave	Byways St	Central Ave	E	AC	2	295	34	10,030	7/27/23	100	100	0	0
Backford S	300	Backford St	Gomez Palacio Dr	Cogswell Rd	E	AC	2	480	24	13,705	7/27/23	100	100	0	0
Bunker Ave	420	Bunker Ave	Michael Hunt Dr	Cul-De-Sac (S)	E	AAC	2	168	25	5,515	5/15/23	100	39	53	8
Byways St	445	Byways St	Cogswell Rd	Cul-De-Sac (E)	E	AC	2	176	24	5,710	7/27/23	100	100	0	0
Byways St	450	Byways St	Penn Mar Ave	Allgeyer Ave	E	AC	2	285	34	11,365	7/27/23	100	100	0	0
Byways St	460	Byways St	Durfee Ave	Linard St	E	AC	2	1,035	26	28,955	7/27/23	100	100	0	0
Cogswell R	860	Cogswell Rd	Gomez Palacio Dr	Maplefield St	E	AC	2	450	33	14,850	7/27/23	100	100	0	0
Cogswell R	880	Cogswell Rd	Maplefield St	Central Ave	E	AC	2	730	32	23,360	7/27/23	100	100	0	0
Durfee Ave	1150	Durfee Ave	Maplefield St	Central Ave	E	AC	2	400	36	14,810	7/27/23	100	100	0	0
Durfee Ave	1170	Durfee Ave	Central Ave	Linard St	E	AC	2	545	36	19,620	7/27/23	100	100	0	0
Durfee Ave	1180	Durfee Ave	Linard St	Michael Hunt Dr	E	AC	2	805	40	32,200	7/27/23	100	100	0	0

Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %
Elliott Av	1350	Elliott Ave	Paulson Ave	Continental Ave	E	AC	2	645	36	23,220	5/10/23	100	100	0	0
Fern St	1680	Fern St	City Limits 215' E/ Sastre Ave	Seaman Ave	E	AC	2	190	32	6,080	5/15/23	100	18	82	0
Fern St	1690	Fern St	Seaman Ave	Merced Ave	E	AC	2	430	36	15,480	5/15/23	100	36	64	0
Fern St	1720	Fern St	Doreen Ave	Santa Anita Ave	E	AC	2	705	32	22,560	5/10/23	100	100	0	0
Gomez Pala	2030	Gomez Palacio Dr	Danielson Dr	Backford St	E	AC	2	430	28	13,270	7/27/23	100	100	0	0
Haymond St	2100	Haymond St	Cogswell Rd	Cul-De-Sac (E)	E	AC	2	235	24	8,370	7/27/23	100	100	0	0
Holtwood A	2120	Holtwood Ave	Byways St	Cul-De-Sac (N)	E	AC	2	315	25	9,200	7/27/23	100	100	0	0
Linard St	2850	Linard St	Durfee Ave	Byways St	E	AC	2	345	26	10,105	7/27/23	100	100	0	0
Lorin Ave	3020	Lorin Ave	Klingerman St	Cul-De-Sac (N)	E	AAC	2	492	22	12,405	5/10/23	100	50	50	0
Maplefield	3080	Maplefield St	Cogswell Rd	Penn Mar Ave	E	AC	2	515	32	16,480	7/27/23	100	100	0	0
Maplefield	3090	Maplefield St	Penn Mar Ave	Durfee Ave	E	AC	2	1,020	36	36,720	7/27/23	100	100	0	0
Penn Mar A	3680	Penn Mar Ave	Maplefield St	Cul-De-Sac (S)	E	AC	2	320	27	9,182	7/27/23	100	100	0	0
Penn Mar A	3690	Penn Mar Ave	Maplefield St	Byways St	E	AC	2	355	28	10,630	7/27/23	100	100	0	0
Strozier A	4850	Strozier Ave	Klingerman St	Fern St	E	AAC	2	1,285	36	46,260	5/10/23	100	58	0	42
								28.7		**5,282,296**					

SECTION IV
FORECAST MAINTENANCE & REHABILITATION (FMR) REPORT

A. Increase PCI Budget, Five Year Plan – FY 2023-2028

FORECAST MAINTENANCE / REHABILITATION REPORT

Listed in chronological order by plan year then alphabetically by street name, this report presents the year and action corresponding to the next recommended work activity for each segment within the pavement network.

INCREASE PCI BUDGET – A recommended budget was generated for the City to demonstrate the necessary funding that is required to increase the current weighted PCI level of 63 to 66 within five years.

We have sorted the following report by functional class (rank) for easy review (Arterial – Local, A to Z order).

In general sections are chosen first and foremost on available budget; secondly, the square footage of each section plays a large factor. The software initially chooses the draft sections that will increase PCI, sustain PCI or slow PCI deterioration within the budgeted timeframe. Additionally, the types of distress, extents of distress and severities of distress (high, medium, low) also determine how sections are/can be selected.

All multi-year budget projections include an annual 5% unit cost inflation rate for the term of the budget forecast, as well as a 25% contingency on material costs which typically cover additional project costs for contract administration, design, construction management.

The City of South El Monte makes all final decisions on what pavement sections are scheduled for improvement and within which fiscal year.

FORECAST MAINTENANCE /REHABILITATION MAPS

Based on the pavement section recommendations shown in the following spreadsheet report, we have included forecast maintenance / rehabilitation GIS maps that demonstrate recommended pavement sections by fiscal year and type of work.

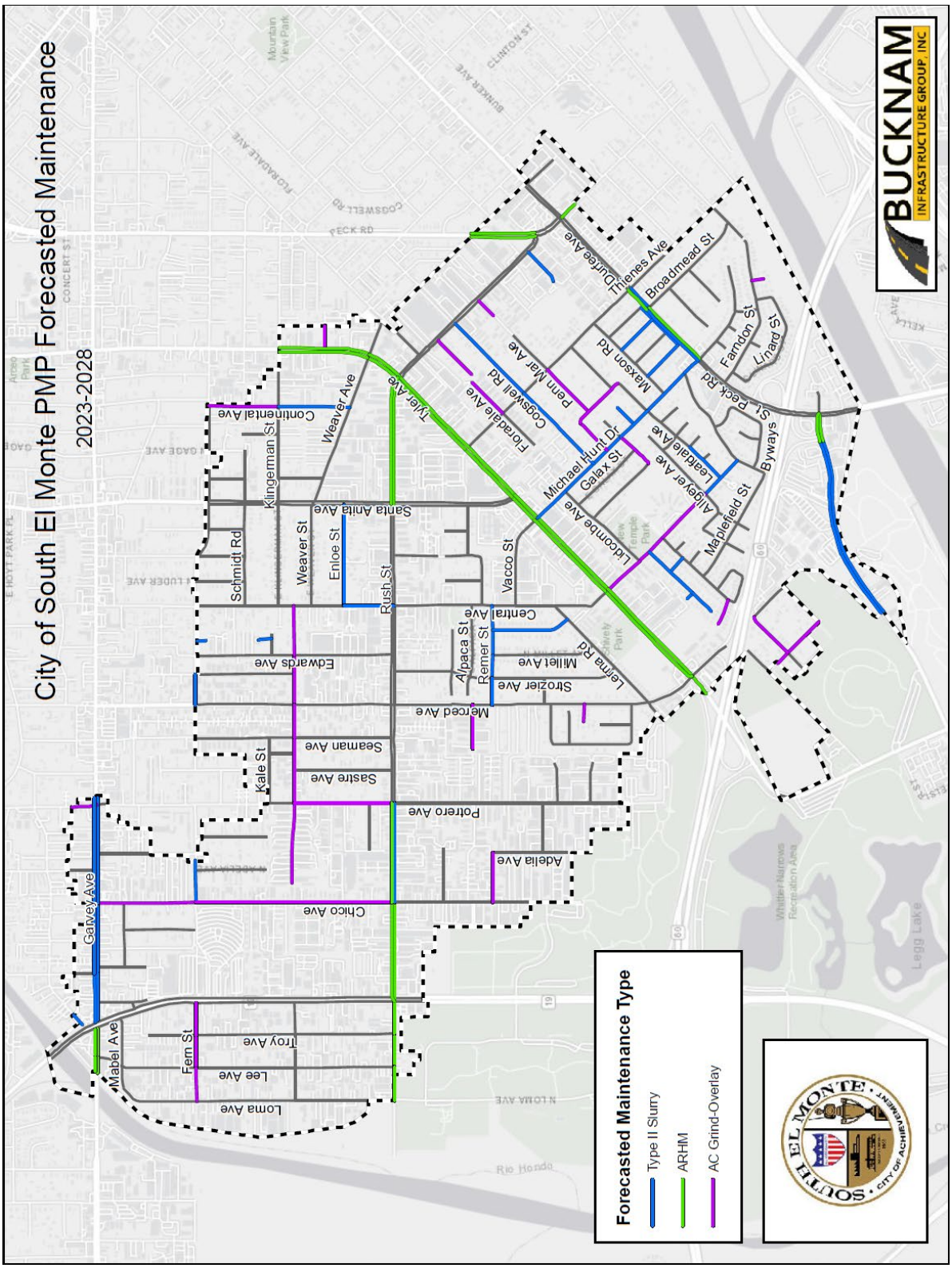


Figure 13 – FY 2023-28 Forecast Maint. & Rehabilitation Map

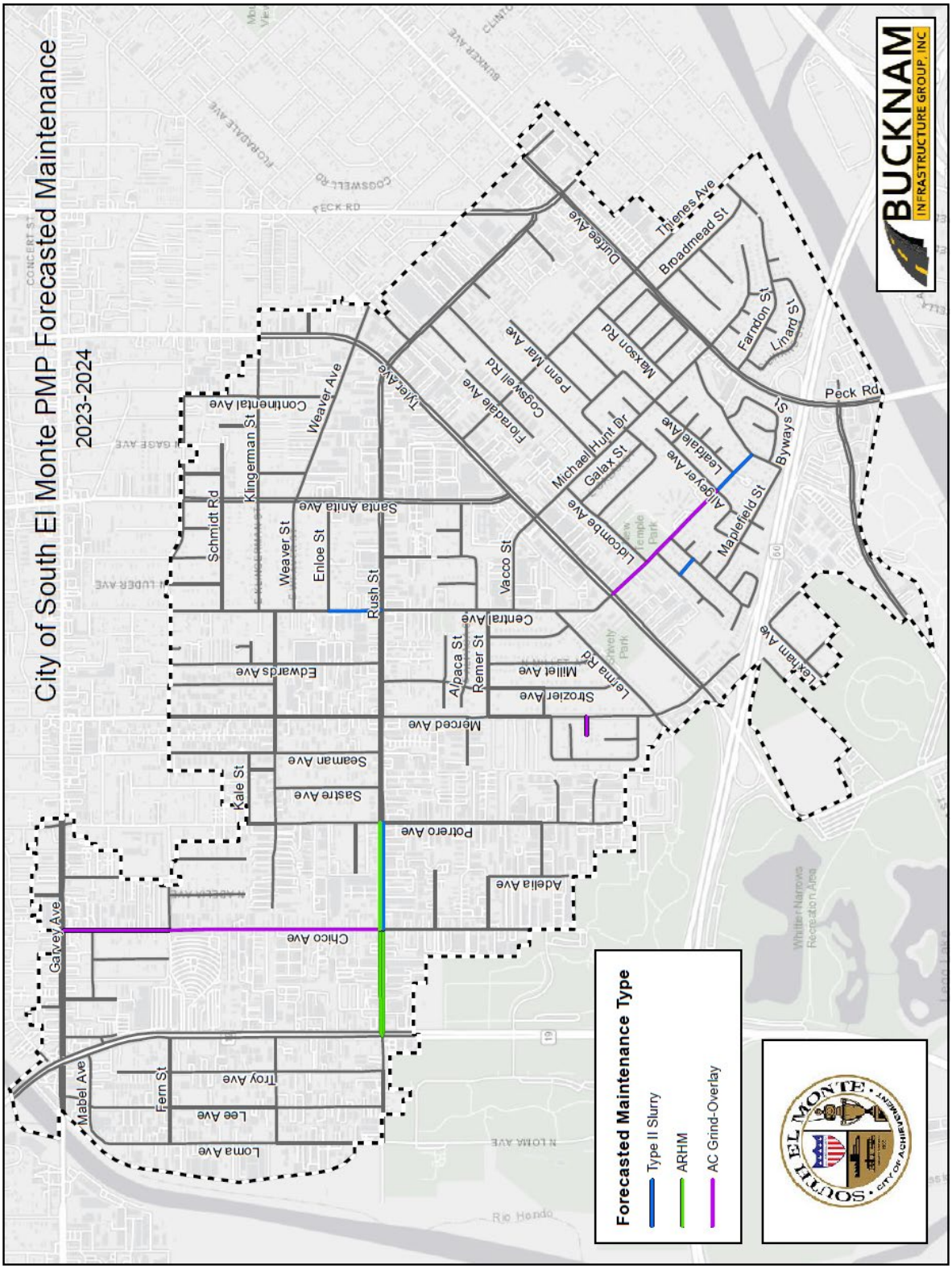


Figure 14 – FY 2023-24 Forecast Maint. & Rehabilitation Map

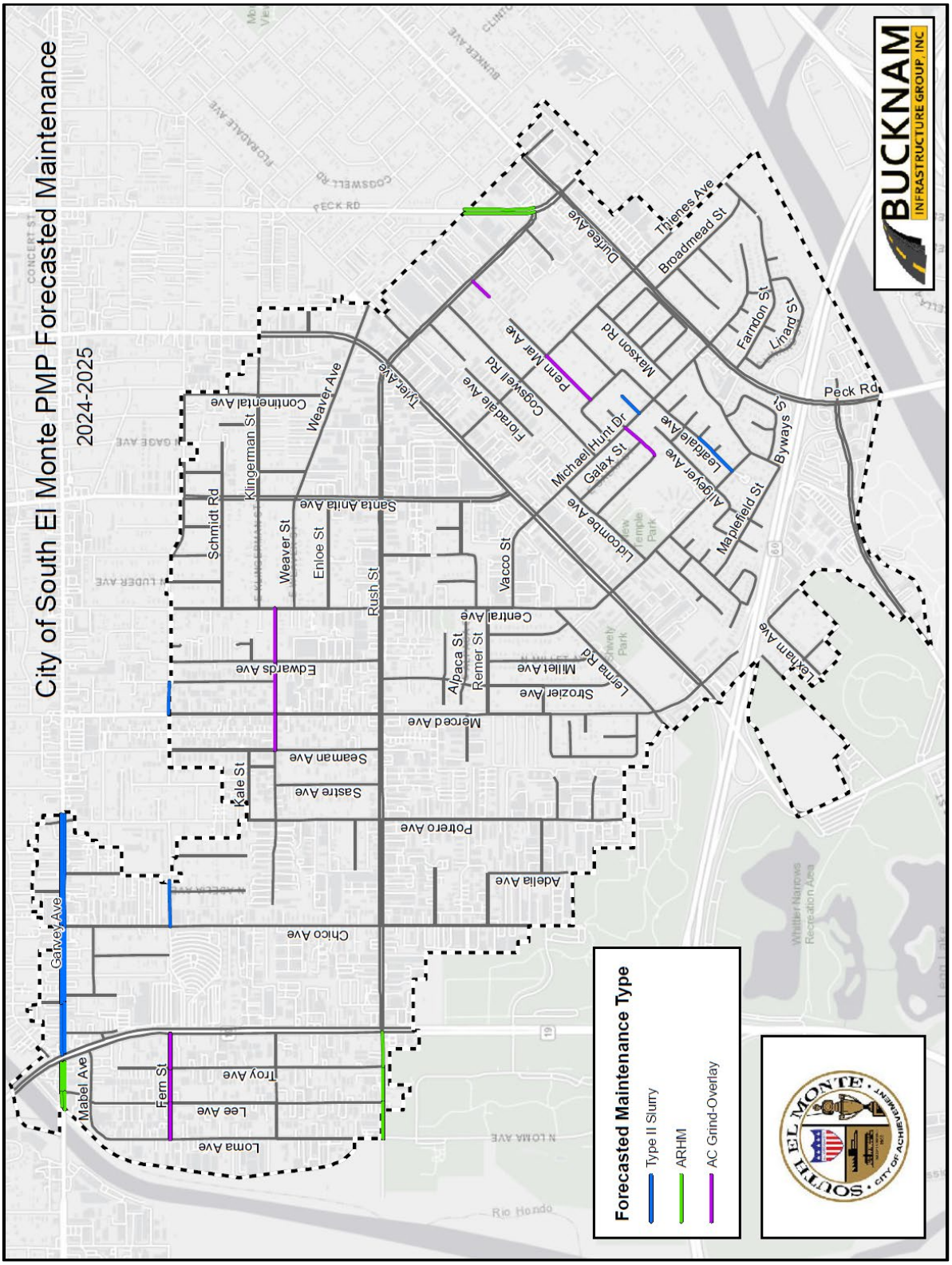


Figure 15 – FY 2024-25 Forecast Maint. & Rehabilitation Map

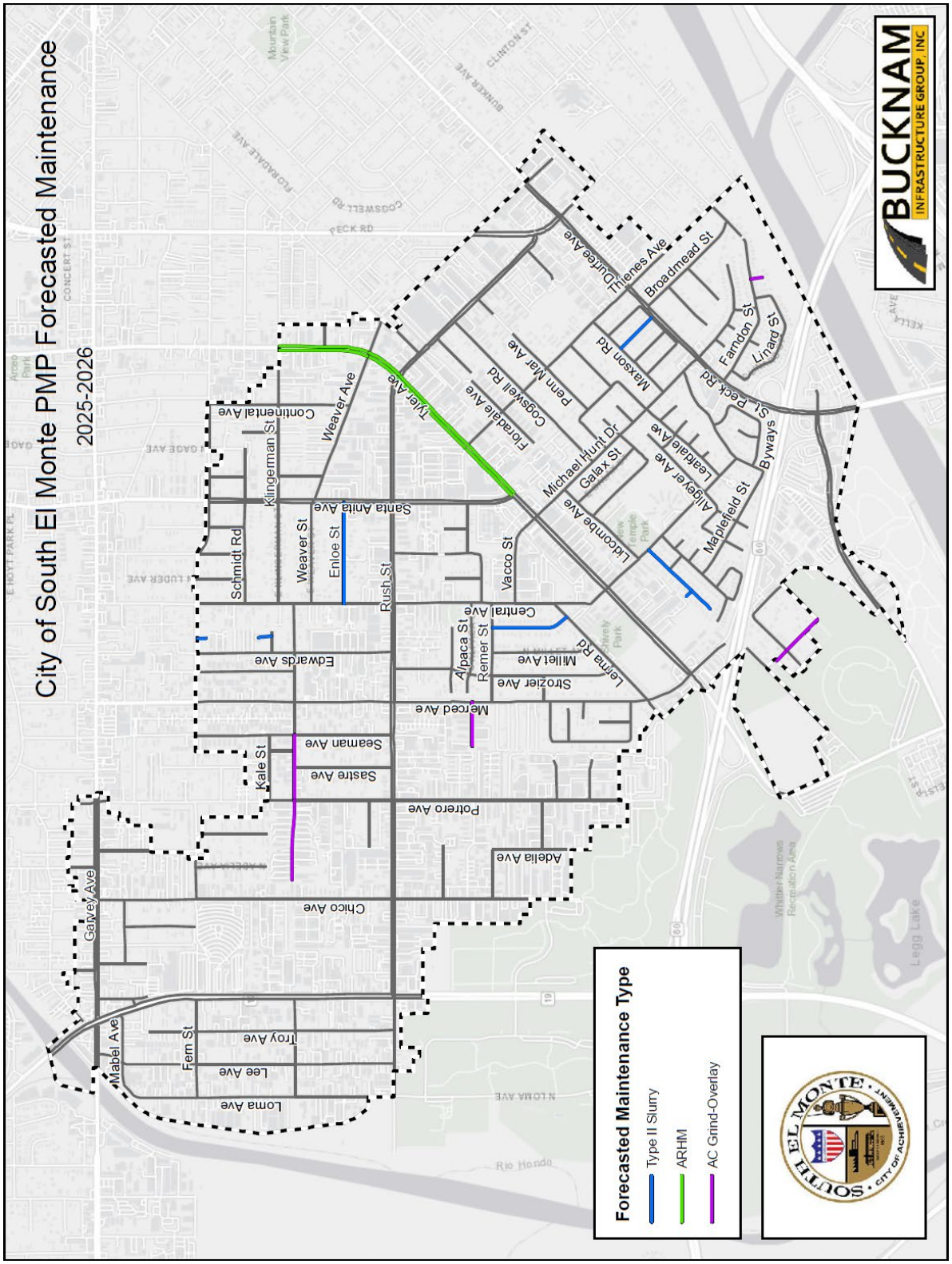


Figure 16 – FY 2025-26 Forecast Maint. & Rehabilitation Map

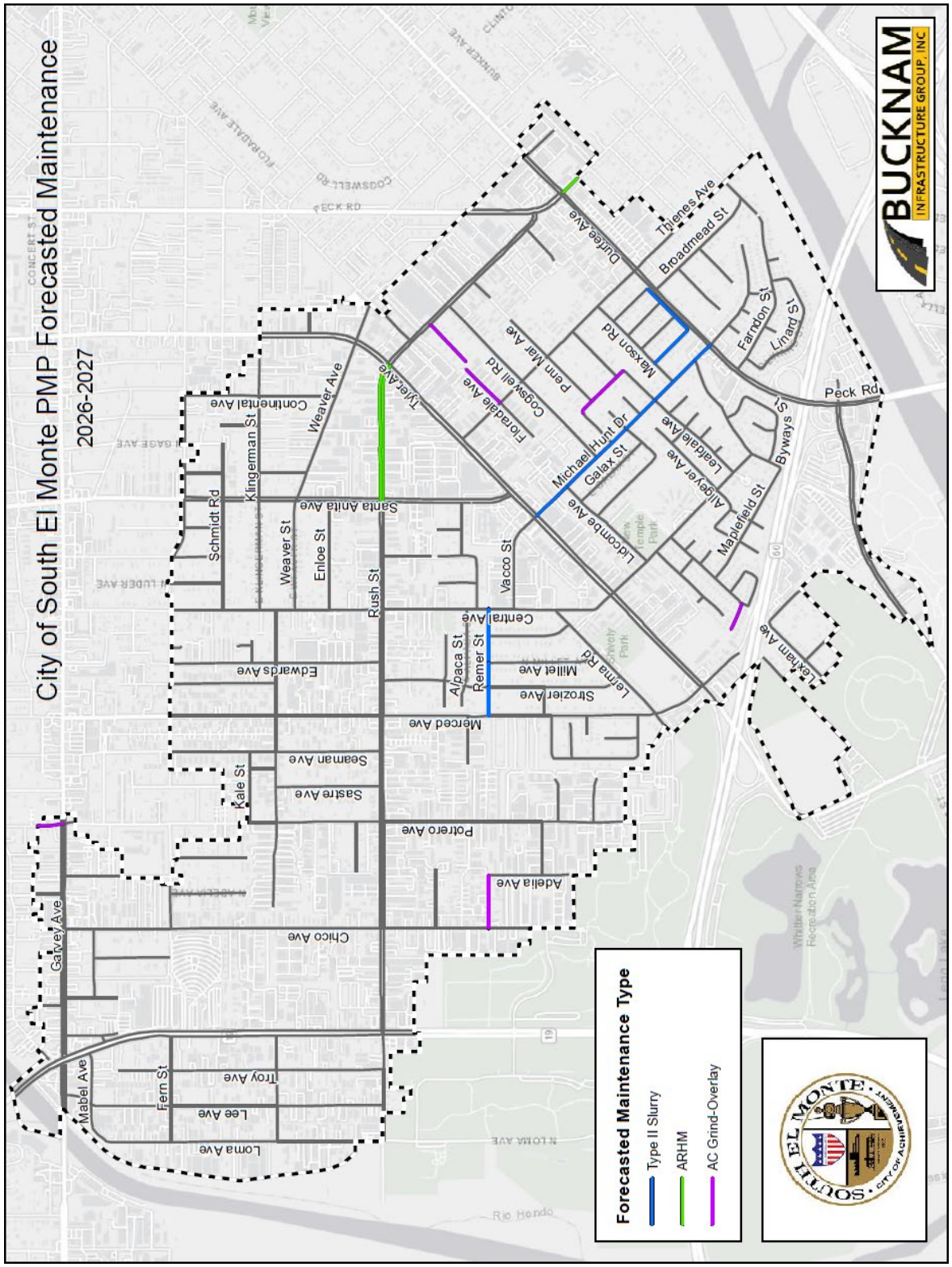


Figure 17 – FY 2026-27 Forecast Maint. & Rehabilitation Map

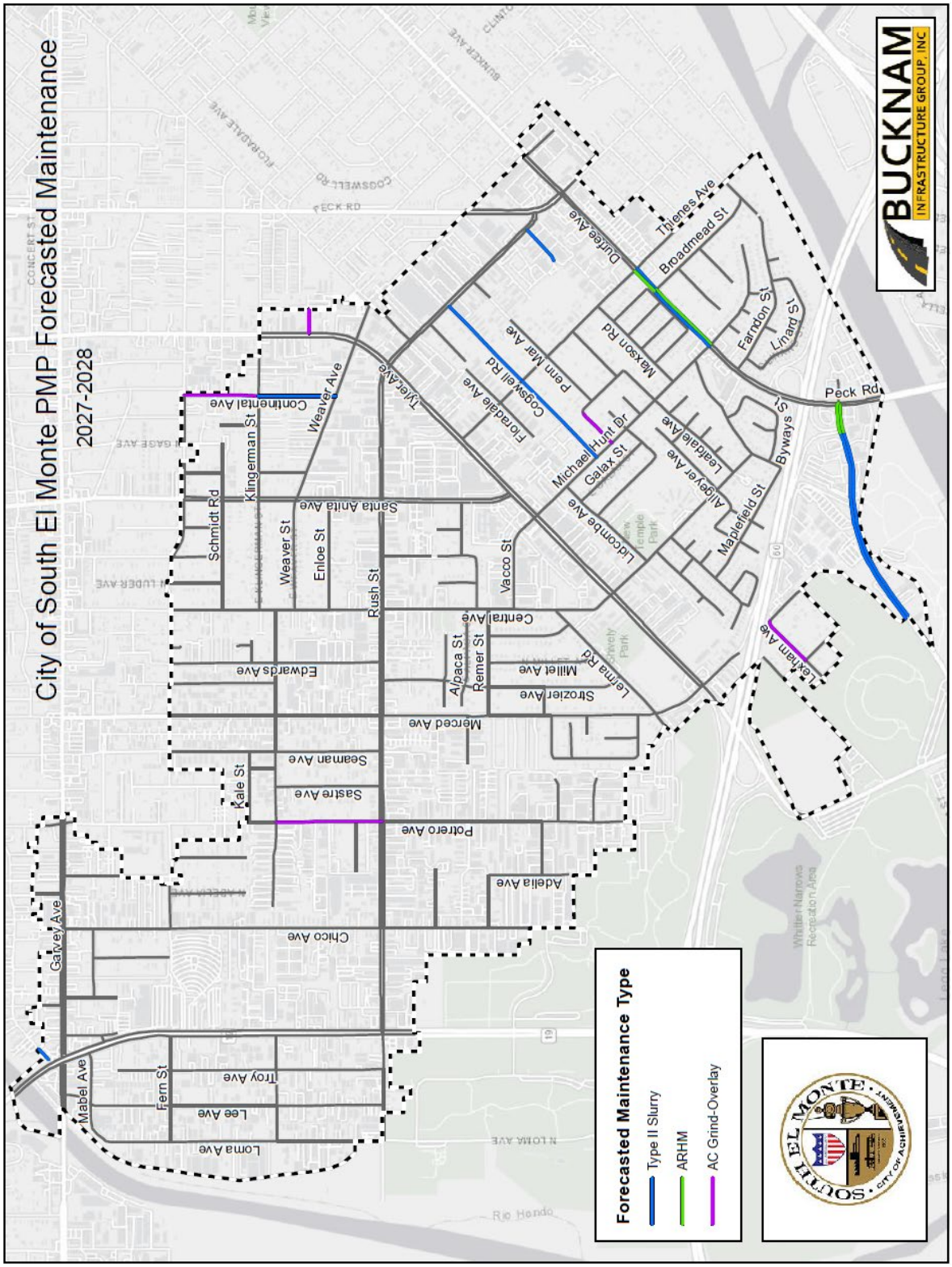


Figure 18 – FY 2027-28 Forecast Maint. & Rehabilitation Map

FY	Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %	Maint. Type	Total $
		Arterials / Collectors																
2023-24	Rush St	4080	Rush St	Rosemead Blvd (EB)	Chico Ave (EB)	C	AC	2	1,245	30	37,350	5/25/2023	54	43	56	1	ARHM	$158,738
2023-24	Rush St	4085	Rush St	Chico Ave (WB)	Rosemead Blvd (WB)	C	AC	2	1,245	30	37,350	5/26/2023	52	33	66	1	ARHM	$158,738
2023-24	Rush St	4090	Rush St	Chico Ave (EB)	Potrero Ave (EB)	C	AC	2	1,320	30	39,600	5/25/2023	76	65	34	1	Type II Slurry	$25,740
2023-24	Rush St	4095	Rush St	Potrero Ave (WB)	Chico Ave (WB)	C	AC	2	1,320	30	39,600	5/26/2023	49	38	61	1	ARHM	$168,300
																		$511,515
2024-25	Garvey Ave	1820	Garvey Ave	West City Limits (EB)	Lee Ave (EB)	A	AC	2	235	35	8,156	6/1/2023	64	56	32	12	ARHM	$36,376
2024-25	Garvey Ave	1825	Garvey Ave	Lee Ave (WB)	West City Limits (WB)	A	AC	2	235	36	7,945	6/1/2023	57	54	46	0	ARHM	$35,435
2024-25	Garvey Ave	1830	Garvey Ave	Lee Ave (EB)	Rosemead Blvd (EB)	A	AC	2	375	30	13,085	5/30/2023	67	29	38	33	ARHM	$58,359
2024-25	Garvey Ave	1835	Garvey Ave	Rosemead Blvd (WB)	Lee Ave (WB)	A	AC	2	360	30	10,900	6/1/2023	58	14	58	28	ARHM	$48,614
2024-25	Garvey Ave	1840	Garvey Ave	Rosemead Blvd (EB)	Lashbrook Ave (EB)	A	AC	2	615	35	21,525	6/1/2023	73	42	33	25	Type II Slurry	$14,637
2024-25	Garvey Ave	1845	Garvey Ave	Lashbrook Ave (WB)	Rosemead Blvd (WB)	A	AC	2	630	35	24,105	6/1/2023	71	29	29	42	Type II Slurry	$16,391
2024-25	Garvey Ave	1850	Garvey Ave	Lashbrook Ave (EB)	Chico Ave (EB)	A	AC	2	945	35	33,075	6/1/2023	73	36	63	1	Type II Slurry	$22,491
2024-25	Garvey Ave	1855	Garvey Ave	Chico Ave (WB)	Lashbrook Ave (WB)	A	AC	2	945	35	33,075	5/30/2023	72	31	54	15	Type II Slurry	$22,491
2024-25	Garvey Ave	1860	Garvey Ave	Chico Ave (EB)	East City Limits (EB)	A	AC	2	1,426	35	49,910	6/1/2023	85	59	15	26	Type II Slurry	$33,939
2024-25	Garvey Ave	1865	Garvey Ave	East City Limits (WB)	Chico Ave (WB)	A	AC	2	1,385	35	48,475	5/30/2023	85	72	24	4	Type II Slurry	$32,963
2024-25	Peck Rd	3600	Peck Rd	Rush St (NB)	North City Limits (NB)	A	AC	2	860	40	28,660	5/16/2023	55	37	58	5	ARHM	$127,824
2024-25	Peck Rd	3605	Peck Rd	North City Limits (SB)	Rush St (SB)	A	AC	2	860	40	36,725	5/16/2023	49	30	70	0	ARHM	$163,794
2024-25	Rush St	4050	Rush St	Loma Ave (Shared)	Lee Ave (Shared)	E	AC	2	430	15	10,100	5/25/2023	43	48	38	14	ARHM	$45,046
2024-25	Rush St	4060	Rush St	Lee Ave	Troy Ave	E	AC	2	440	40	17,600	5/25/2023	27	47	47	6	ARHM	$78,496
2024-25	Rush St	4070	Rush St	Troy Ave	Rosemead Blvd	E	AC	2	405	40	18,240	5/25/2023	27	45	50	5	ARHM	$81,350
																		$818,205
2025-26	Tyler Ave	5050	Tyler Ave	Santa Anita Ave (NB)	Thienes Ave (NB)	A	AC	2	895	40	35,800	6/1/23	48	34	35	31	ARHM	$159,668
2025-26	Tyler Ave	5055	Tyler Ave	Thienes Ave (SB)	Santa Anita Ave (NB)	A	AC	2	895	40	35,800	6/1/23	60	33	67	0	ARHM	$159,668
2025-26	Tyler Ave	5060	Tyler Ave	Thienes Ave (NB)	Rush St (NB)	A	AC	2	1,285	40	51,400	6/1/23	43	56	40	4	ARHM	$229,244
2025-26	Tyler Ave	5065	Tyler Ave	Rush St (SB)	Thienes Ave (SB)	A	AC	2	1,285	40	51,400	6/1/23	61	40	57	3	ARHM	$229,244
2025-26	Tyler Ave	5070	Tyler Ave	Rush St (NB)	Weaver Ave (NB)	A	AC	2	450	40	18,000	6/1/23	60	48	50	2	ARHM	$80,280
2025-26	Tyler Ave	5075	Tyler Ave	Weaver Ave (SB)	Rush St (SB)	A	AC	2	450	40	18,000	6/1/23	48	49	51	0	ARHM	$80,280
2025-26	Tyler Ave	5080	Tyler Ave	Weaver Ave (NB)	Klingerman St (NB)	A	AC	2	1,205	32	41,780	6/1/23	30	37	60	3	ARHM	$186,339
2025-26	Tyler Ave	5085	Tyler Ave	Klingerman St (SB)	Weaver Ave (SB)	A	AC	2	1,205	32	42,395	6/1/23	38	41	55	4	ARHM	$189,082
																		$1,313,805
2026-27	Rush St	4130	Rush St	Santa Anita Ave (EB)	Tyler Ave (EB)	C	AC	2	1,680	30	50,400	5/25/2023	51	50	41	9	ARHM	$247,968
2026-27	Rush St	4135	Rush St	Tyler Ave (WB)	Santa Anita Ave (WB)	C	AC	2	1,695	30	50,850	5/26/2023	49	38	56	6	ARHM	$250,182
2026-27	Rush St	4180	Rush St	Durfee Ave	City Limits	C	AC	0	240	50	12,000	5/31/2023	52	21	79	0	ARHM	$59,040
																		$557,190
2027-28	Durfee Ave	1060	Durfee Ave	West City Limits (EB)	SR-60 EB On/Off Ramps (EB)	A	AC	2	2,590	30	77,700	5/31/2023	74	49	51	0	Type II Slurry	$61,383
2027-28	Durfee Ave	1065	Durfee Ave	SR-60 EB On/Off Ramps (WB)	West City Limits (WB)	A	AC	2	2,590	30	77,700	5/31/2023	70	62	37	1	Type II Slurry	$61,383
2027-28	Durfee Ave	1070	Durfee Ave	SR-60 EB On/Off Ramps (EB)	Peck Rd (EB)	A	AC	2	325	40	13,000	5/31/2023	47	52	47	1	ARHM	$67,210
2027-28	Durfee Ave	1075	Durfee Ave	Peck Rd (WB)	SR-60 EB On/Off Ramps (WB)	A	AC	2	325	38	12,350	5/31/2023	55	52	48	0	ARHM	$63,850
2027-28	Durfee Ave	1200	Durfee Ave	Michael Hunt Dr (NB)	Broadmead St (NB)	A	AC	2	965	34	32,110	5/26/2023	61	37	60	3	ARHM	$166,009
2027-28	Durfee Ave	1205	Durfee Ave	Broadmead St (SB)	Michael Hunt Dr (SB)	A	AC	2	965	40	36,385	5/26/2023	67	54	45	1	Type II Slurry	$28,744
2027-28	Durfee Ave	1210	Durfee Ave	Broadmead St (NB)	Thienes Ave (NB)	A	AC	2	360	30	13,060	5/26/2023	73	39	61	0	Type II Slurry	$10,317
2027-28	Durfee Ave	1215	Durfee Ave	Thienes Ave (SB)	Broadmead St (SB)	A	AC	2	360	32	13,235	5/26/2023	53	46	54	0	ARHM	$68,425
																		$527,321
		Locals																
2023-24	Abraham Dr	10	Abraham Dr	Esteban Torres Dr	Cogswell Rd	E	AC	2	222	26	5,772	5/15/2023	65	52	45	3	Type II Slurry	$2,597
2023-24	Adelita Ln	110	Adelita Ln	Merced Ave	Cul-De-Sac (W)	E	AC	2	230	30	7,990	5/31/2023	57	54	46	0	AC Grind-Overlay	$27,246
2023-24	Central Av	490	Central Ave	Durfee Ave	Allgeyer Ave	E	AC	2	615	32	20,975	5/11/2023	79	82	18	0	Type II Slurry	$9,439
2023-24	Central Av	510	Central Ave	Allgeyer Ave	Cogswell Rd	E	AC	2	820	32	26,240	5/11/2023	62	40	44	16	AC Grind-Overlay	$89,478
2023-24	Central Av	520	Central Ave	Cogswell Rd	Lidcombe Ave	E	AC	2	420	34	14,330	5/11/2023	62	32	44	24	AC Grind-Overlay	$48,865
2023-24	Central Av	540	Central Ave	Lidcombe Ave	Santa Anita Ave	E	AC	2	545	36	19,620	5/31/2023	54	41	40	19	AC Grind-Overlay	$66,904
2023-24	Central Av	630	Central Ave	Rush St	Enloe St	E	AC	2	630	40	25,200	5/15/2023	71	68	31	1	Type II Slurry	$11,340
2023-24	Chico Av	810	Chico Ave	Rush St	Fern St	E	AC	2	2,620	37	96,940	4/25/23	34	37	50	13	AC Grind-Overlay	$330,565
2023-24	Chico Av	830	Chico Ave	Fern St	Garvey Ave	E	AC	2	1,286	32	41,152	4/25/23	35	35	52	13	AC Grind-Overlay	$140,328
																		$726,764
2024-25	Allgeyer A	230	Allgeyer Ave	Michael Hunt Dr	Cul-De-Sac (N)	E	AC	2	305	22	8,228	5/11/2023	87	100	0	0	Type II Slurry	$3,867
2024-25	Fern St	1630	Fern St	Loma Ave	Lee Ave	E	AC	2	396	36	14,256	4/25/2023	57	64	36	0	AC Grind-Overlay	$51,036
2024-25	Fern St	1640	Fern St	Lee Ave	Troy Ave	E	AC	2	415	36	14,940	4/25/2023	35	35	58	7	AC Grind-Overlay	$53,485
2024-25	Fern St	1650	Fern St	Troy Ave	Rosemead Blvd	E	AC	2	385	36	13,860	4/25/2023	36	45	53	2	AC Grind-Overlay	$49,619
2024-25	Fern St	1660	Fern St	Chico Ave	City Limits 100' E/ Adelia Ave	E	AC	2	540	36	20,727	4/25/2023	79	59	32	9	Type II Slurry	$9,742
2024-25	Fern St	1700	Fern St	Merced Ave	Strozier Ave	E	AC	2	370	36	13,320	5/15/2023	82	100	0	0	Type II Slurry	$6,260
2024-25	Klingerman St	2320	Klingerman St	Seaman Ave	Merced Ave	E	AC	2	415	35	14,525	5/16/23	30	45	51	4	AC Grind-Overlay	$52,000
2024-25	Klingerman St	2330	Klingerman St	Merced Ave	Edwards Ave	E	AC	2	605	36	21,780	5/10/23	38	48	52	0	AC Grind-Overlay	$77,972
2024-25	Klingerman St	2340	Klingerman St	Edwards Ave	Central Ave	E	AC	2	635	36	22,860	5/10/23	46	54	41	5	AC Grind-Overlay	$81,839
2024-25	Leafdale A	2600	Leafdale Ave	Central Ave	Linard St	E	AC	2	570	32	18,240	5/15/2023	78	80	20	0	Type II Slurry	$8,573
2024-25	Penn Mar A	3700	Penn Mar Ave	Farndon St	Michael Hunt Dr	E	AC	2	500	30	15,378	5/11/2023	47	41	59	0	AC Grind-Overlay	$55,053

FY	Branch ID	Sec ID	Name	From	To	Rank	Type	Lanes	Length	Width	Area	Insp Date	PCI	PCI Climate %	PCI Load %	PCI Other %	Maint. Type	Total $
2024-25	Penn Mar A	3730	Penn Mar Ave	Remer St	Thienes Ave	E	AC	2	750	36	27,000	5/11/2023	37	39	59	2	AC Grind-Overlay	$96,660
2024-25	Penn Mar A	3742	Penn Mar Ave	Rush St	South End	E	AC	2	268	32	8,576	5/11/2023	41	16	84	0	AC Grind-Overlay	$30,702
																		$576,809
2025-26	Andrews St	260	Andrews St	Farmer Ave	Lexham Ave	E	AC	2	565	36	20,340	5/16/2023	48	26	74	0	AC Grind-Overlay	$76,478
2025-26	Andrews St	280	Andrews St	Lexham Ave	City Limits (W)	E	AC	2	185	36	6,660	5/16/2023	48	43	57	0	AC Grind-Overlay	$25,042
2025-26	Arcy Ln	290	Arcy Ln	Esteban Torres Dr	Cul-De-Sac (N)	E	AC	2	108	34	4,650	5/15/2023	72	93	0	7	Type II Slurry	$2,325
2025-26	Enloe St	1430	Enloe St	Central Ave	Santa Anita Ave	E	AC	2	1,320	36	47,520	5/10/2023	81	66	33	1	Type II Slurry	$23,760
2025-26	Esteban To	1460	Esteban Torres Dr	Central Ave	Arcy Ln	E	AC	2	770	32	24,640	5/15/2023	81	96	0	4	Type II Slurry	$12,320
2025-26	Esteban To	1470	Esteban Torres Dr	Arcy Ln	Cul-De-Sac (S)	E	AC	2	382	32	13,765	5/15/2023	78	90	0	10	Type II Slurry	$6,883
2025-26	Haven Park	2070	Haven Park St	Fern St	Cul-De-Sac (S)	E	AC	2	156	30	5,910	5/15/2023	86	100	0	0	Type II Slurry	$2,955
2025-26	Havenpark	2080	Havenpark Ave	Lerma Rd	Remer St	E	AC	2	1,018	32	32,576	5/10/2023	77	70	28	2	Type II Slurry	$16,288
2025-26	Havenpark	2090	Havenpark Ave	Schmidt Rd	Cul-De-Sac (N)	E	AC	2	195	32	7,155	5/10/2023	84	100	0	0	Type II Slurry	$3,578
2025-26	Hayward Wa	2110	Hayward Way	Merced Ave	Cul-De-Sac (W)	E	AC	2	594	40	26,943	5/16/2023	37	47	48	5	AC Grind-Overlay	$101,306
2025-26	Klingerman St	2300	Klingerman St	West End	Potrero Ave	E	AC	2	998	62	61,876	5/16/23	19	10	89	1	AC Grind-Overlay	$232,654
2025-26	Klingerman St	2310	Klingerman St	Potrero Ave	Seaman Ave	E	AC	2	830	36	29,880	5/31/23	36	40	60	0	AC Grind-Overlay	$112,349
2025-26	Show Ct	4750	Show Ct	Farndon St	Cul-De-Sac (S)	E	AC	2	155	27	5,525	5/15/2023	53	47	53	0	AC Grind-Overlay	$20,774
2025-26	Springwood	4760	Springwood St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	565	28	15,820	5/31/2023	81	84	0	16	Type II Slurry	$7,910
																		$644,620
2026-27	Danielson	990	Danielson Dr	Gomez Palacio Dr	Cul-De-Sac (W)	E	AC	2	360	32	13,420	5/15/2023	53	49	51	0	AC Grind-Overlay	$53,009
2026-27	DurfeeFron	1240	Durfee Ave (Frontage	Parlin St	Broadmead St	E	AC	2	742	26	19,292	5/15/2023	79	54	33	13	Type II Slurry	$10,032
2026-27	Floradale Av	1760	Floradale Ave	Thienes Ave	Cul-De-Sac (N)	E	AC	2	620	42	29,965	5/11/23	23	25	71	4	AC Grind-Overlay	$118,362
2026-27	Floradale Av	1770	Floradale Ave	Rush St	South End	E	AC	2	622	34	21,148	5/11/23	33	40	60	0	AC Grind-Overlay	$83,535
2026-27	Michael Hu	3370	Michael Hunt Dr	Santa Anita Ave	Lidcombe Ave	E	AC	2	476	36	17,136	5/15/2023	73	34	18	48	Type II Slurry	$8,911
2026-27	Michael Hu	3390	Michael Hunt Dr	Lidcombe Ave	Penn Mar Ave	E	AC	2	1,035	36	37,260	5/15/2023	76	52	13	35	Type II Slurry	$19,375
2026-27	Michael Hu	3400	Michael Hunt Dr	Penn Mar Ave	Leafdale Ave	E	AC	2	490	36	17,640	5/15/2023	84	62	38	0	Type II Slurry	$9,173
2026-27	Michael Hu	3450	Michael Hunt Dr	Leafdale Ave	Durfee Ave	E	AC	2	700	36	25,200	5/15/2023	81	59	41	0	Type II Slurry	$13,104
2026-27	Michael Hu	3470	Michael Hunt Dr	Durfee Ave (W)	Peck Rd	E	AC	2	245	36	8,820	5/15/2023	72	72	28	0	Type II Slurry	$4,586
2026-27	Parlin St	3540	Parlin St	Maxson Rd	Durfee Ave (Frontage)	E	AC	2	545	28	15,260	5/15/2023	86	100	0	0	Type II Slurry	$7,935
2026-27	Potrero Av	3940	Potrero Ave	Garvey Ave	City Limits 290' N/ Garvey Ave	E	AC	2	290	40	12,256	5/16/2023	52	37	59	4	AC Grind-Overlay	$48,411
2026-27	Remer St	3950	Remer St	Chico Ave	Adelia Ave	E	AC	2	635	33	21,755	4/25/2023	58	45	55	0	AC Grind-Overlay	$85,932
2026-27	Remer St	3970	Remer St	Merced Ave	Strozier Ave	E	AC	2	298	33	9,834	5/10/2023	84	100	0	0	Type II Slurry	$5,114
2026-27	Remer St	3980	Remer St	Strozier Ave	Millet Ave	E	AC	2	270	32	8,640	5/10/2023	84	100	0	0	Type II Slurry	$4,493
2026-27	Remer St	3990	Remer St	Millet Ave	Central Ave	E	AC	2	660	32	21,120	5/10/2023	86	100	0	0	Type II Slurry	$10,982
2026-27	Remer St	4010	Remer St	Lexham Ave	Leafdale Ave	E	AC	2	730	26	21,460	5/11/2023	39	34	66	0	AC Grind-Overlay	$84,767
																		$567,721
2027-28	Cogswell R	920	Cogswell Rd	Michael Hunt Dr	Thienes Ave	E	AC	2	1,280	36	46,080	5/11/2023	75	43	17	40	Type II Slurry	$25,344
2027-28	Cogswell R	930	Cogswell Rd	Thienes Ave	Rush St	E	AC	2	1,272	37	47,064	5/11/2023	66	29	71	0	Type II Slurry	$25,885
2027-28	Continenta	940	Continental Ave	Weaver Ave	Klingerman St	E	AC	2	908	36	32,688	5/10/2023	83	75	0	25	Type II Slurry	$17,978
2027-28	Continenta	950	Continental Ave	Klingerman St	Elliott Ave	E	AC	2	895	36	32,220	5/10/2023	42	38	62	0	AC Grind-Overlay	$133,391
2027-28	Cortada St	980	Cortada St	Cul-De-Sac (SW)	City Limits 180' E/ CDS	E	AC	2	180	35	8,625	5/16/2023	71	69	27	4	Type II Slurry	$4,744
2027-28	Fineview S	1740	Fineview St	Tyler Ave	Cogswell School Gate	E	AC	2	280	40	11,200	5/10/2023	40	54	46	0	AC Grind-Overlay	$46,368
2027-28	Frank Stil	1780	Frank Stiles St	Rush St	Cul-De-Sac (S)	E	AC	2	545	36	23,148	5/11/2023	67	50	18	32	Type II Slurry	$12,731
2027-28	Lexham Ave	2780	Lexham Ave	Andrews St	Fawcett Ave	E	AC	2	635	36	22,860	5/31/2023	40	35	63	2	AC Grind-Overlay	$94,640
2027-28	Lexham Ave	2790	Lexham Ave	Michael Hunt Dr	Remer St	E	AC	2	507	26	14,155	5/15/2023	34	35	65	0	AC Grind-Overlay	$58,602
2027-28	Potrero Av	3900	Potrero Ave	Rush St	Klingerman St	E	AC	2	1,295	34	44,030	4/25/23	29	33	59	8	AC Grind-Overlay	$182,284
																		$601,968

SEWER RATE STUDY

FOR

CITY OF SOUTH EL MONTE

PREPARED BY:

AAE
INCORPORATED

1815 E. HEIM AVENUE, SUITE 100
ORANGE, CALIFORNIA 92865
(714) 940-0100

May 4, 2010

This Report has been prepared
under the direction of:

REGISTERED PROFESSIONAL ENGINEER
KENNETH R. PUTNAM
No. 11733
CIVIL
STATE OF CALIFORNIA

Ken Putnam, P.E.
CE No. 11733
Exp. 12/31/2010

SEWER RATE STUDY
FOR
CITY OF SOUTH EL MONTE

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EXECUTIVE SUMMARY

The City of South El Monte owns 43.8 miles (231,504 feet) of generally 8" diameter Vitrified Clay Pipe (VCP) sanitary sewers in its public streets, alleys and rights-of-way. The City sewers, via a lateral to each parcel of property, carry the sewage (wastewater) to larger trunk sewers owned and operated by the County Sanitation Districts (CSD) of Los Angeles County. The CSD sewers transport the wastewater to treatment plants located outside of the City. The City local sewers are maintained under an agreement by the Consolidated Sewer Maintenance District (CSMD). The exact age of the City sewer system is not presently known but the majority of the City sewer lines were estimated to be over 50 years of age.

By use of parcel benefit assessments, both CSMD and CSD annually assess each parcel in the City for the respective sewer service. The present assessments are respectively $40.40 and $119.00 per each sewage unit assigned to a parcel. The base sewage unit is one (1) for a single family residence on a parcel of land.

As the estimated wastewater discharge increases for various types of land uses, the number of sewage units will increase; for example, a laundromat is assessed at a higher number of sewage units and its assessment will accordingly be larger.

By laws of the State of California adopted in 2006, each sewer system operator is to review the operation of its sewer system as to capacity and construction condition. As sewers age, cracking and other damage may occur, which can eventually lead to blockages and subsequent spillage. By State laws, significant fines may be imposed by the State Regional Water Quality Control Board for spillages. The City of South El Monte and CSMD began programs in 2009-10 to evaluate the condition of the City sewer system. The evaluations have not yet been completed.

Based on the evaluation to date in South El Monte, which is similar to other cities with similar infrastructure history, it is estimated that as much as 13% (30,000 ft.) of the existing footage of City sewer lines may be in need of repair and/or replacement. In this Report, this is called the "Short-term Program" and it is estimated to cost about $8.8 million based on 2010 prices. Additionally, it is recommended that 1,700 feet of sewer lines be replaced annually, in order to keep the system in good operation standing. In this Report, this is called the "Long-term Program." This program is estimated to cost about $581K yearly (based on 2010 prices). The start of the "Long-term Program" is on the 5th year of the program and will continue for the rest of the program years.

The AAE, Inc. (AAE) Team has researched and analyzed various ways to fund said Short-term and Long-term Programs. Options for assessing the sewer maintenance fee with or without sewer CIP Revenue Bonds are considered. The most practical option is a combination of sewer assessment fee collections and issuance of CIP Bonds to be paid back by annual collected assessment fees. Exhibit "1" is the summary of said fund analysis. The proposed sewer assessment rate for one (1) unit is set at $108.60 for the first year, equivalent to $9.05 per month per single family home. The parcel assessment would increase annually, based on the consumer price index.

Should the City of South El Monte decide to proceed with the recommended program, the following steps are recommended to be followed.

1. City of South El Monte to review this Sewer Rate Study Report and choose one of the funding alternatives.

2. Prepare an AB218 Study and Report and determine that the benefits of the proposed assessments for the improvement program are related to the cost of the improvements to the property owners of the City who are being assessed.

3. Implement a comprehensive public outreach program.

4. Notify property owners of new sewer fee assessment and opportunity for their protest by mail and/or public hearing meeting set by City Council.

5. Upon completion of the AB218 Study and Report and public hearing, set a date for the City Council to adopt the Short-term and Long-term Programs and establish the sewer fees and notify the County Tax Collector each year of the assessment fees for the Program for each parcel.

6. Create a CIP list for the "Short-term Program" with a specific time line.

7. Issue revenue bonds (if that alternative is chosen) for funding of sewer improvements.

8. Implement Short-term Capital Improvement Program.

9. Implement Long-term Capital Improvement Program.

Exhibit " 1 "

City of South El Monte

Sewer Rate Study

-

Year of Program	Annual Unit Sewer Rate	Annual Total Assessment Fee Collection	Bond Proceedings	Total Annual Expenditure	Sewer Fund Balance
1	$ 108.60	$ 1,193,243	$ 8,800,000	$ 2,019,608	$ 7,973,635
2	$ 110.34	$ 1,212,334	$ -	$ 3,651,752	$ 5,534,217
3	$ 112.10	$ 1,231,732	$ -	$ 3,737,578	$ 3,028,370
4	$ 113.90	$ 1,251,439	$ -	$ 3,653,344	$ 626,465
5	$ 115.72	$ 1,271,462	$ -	$ 1,322,327	$ 575,600
6	$ 117.57	$ 1,291,806	$ -	$ 1,338,271	$ 529,135
7	$ 119.45	$ 1,312,475	$ -	$ 1,354,693	$ 486,918
8	$ 121.36	$ 1,333,474	$ -	$ 1,371,607	$ 448,785
9	$ 123.30	$ 1,354,810	$ -	$ 1,389,029	$ 414,567
10	$ 125.28	$ 1,376,487	$ -	$ 1,406,973	$ 384,081
11	$ 127.28	$ 1,398,511	$ -	$ 1,425,456	$ 357,136
12	$ 129.32	$ 1,420,887	$ -	$ 1,444,493	$ 333,529
13	$ 131.39	$ 1,443,621	$ -	$ 1,464,101	$ 313,049
14	$ 133.49	$ 1,466,719	$ -	$ 1,484,298	$ 295,470
15	$ 135.63	$ 1,490,186	$ -	$ 1,505,100	$ 280,557
16	$ 137.80	$ 1,514,029	$ -	$ 1,526,527	$ 268,059
17	$ 140.00	$ 1,538,254	$ -	$ 1,548,596	$ 257,717
18	$ 142.24	$ 1,562,866	$ -	$ 1,571,328	$ 249,255
19	$ 144.52	$ 1,587,872	$ -	$ 1,594,741	$ 242,386
20	$ 146.83	$ 1,613,278	$ -	$ 1,618,857	$ 236,807
21	$ 149.18	$ 1,639,090	$ -	$ 1,643,696	$ 232,202
22	$ 151.56	$ 1,665,316	$ -	$ 1,669,280	$ 228,237
23	$ 153.99	$ 1,691,961	$ -	$ 1,695,632	$ 224,565
24	$ 156.45	$ 1,719,032	$ -	$ 1,722,775	$ 220,823
25	$ 158.96	$ 1,746,537	$ -	$ 1,750,732	$ 216,628
26	$ 161.50	$ 1,774,481	$ -	$ 1,779,527	$ 211,582
27	$ 164.08	$ 1,802,873	$ -	$ 1,809,187	$ 205,268
28	$ 166.71	$ 1,831,719	$ -	$ 1,839,736	$ 197,251
29	$ 169.38	$ 1,861,026	$ -	$ 1,871,201	$ 187,076
30	$ 172.09	$ 1,890,803	$ -	$ 1,146,474	$ 931,405
Total		**$ 45,488,324**	**$ 8,800,000**	**$ 53,356,918**	**$ 931,405**

INTRODUCTION / BACKGROUND

The purpose of this Sewer Rate Study by AAE Inc. (AAE) is to recommend a mechanism for the City of South El Monte to fund needed Capital Improvement Program (CIP) for repairs and/or replacements of segments of the City-owned sanitary sewer system.

In 2009, AAE was requested by the City of South El Monte to prepare a Sanitary Sewer Master Plan. Such was completed on April 2009. To prepare the Master Plan, AAE analyzed the sewer system for hydraulic capacity (carrying capacity) to determine if some sewers are undersized for future usage demand as the City develops pursuant to the General Plan. Normally, the Master Plan would also include analysis of structurally deficient sewer lines through review of the TV videoed sewer lines but this is yet to be completed by CSMD and was therefore not included in the Master Plan.

The said Master Plan concluded with recommendations of a Capital Improvement Program with associated costs.

To establish the Capital Improvement Program funding for the City, this Rate Study is being made to supplement related previous studies made over the past several years.

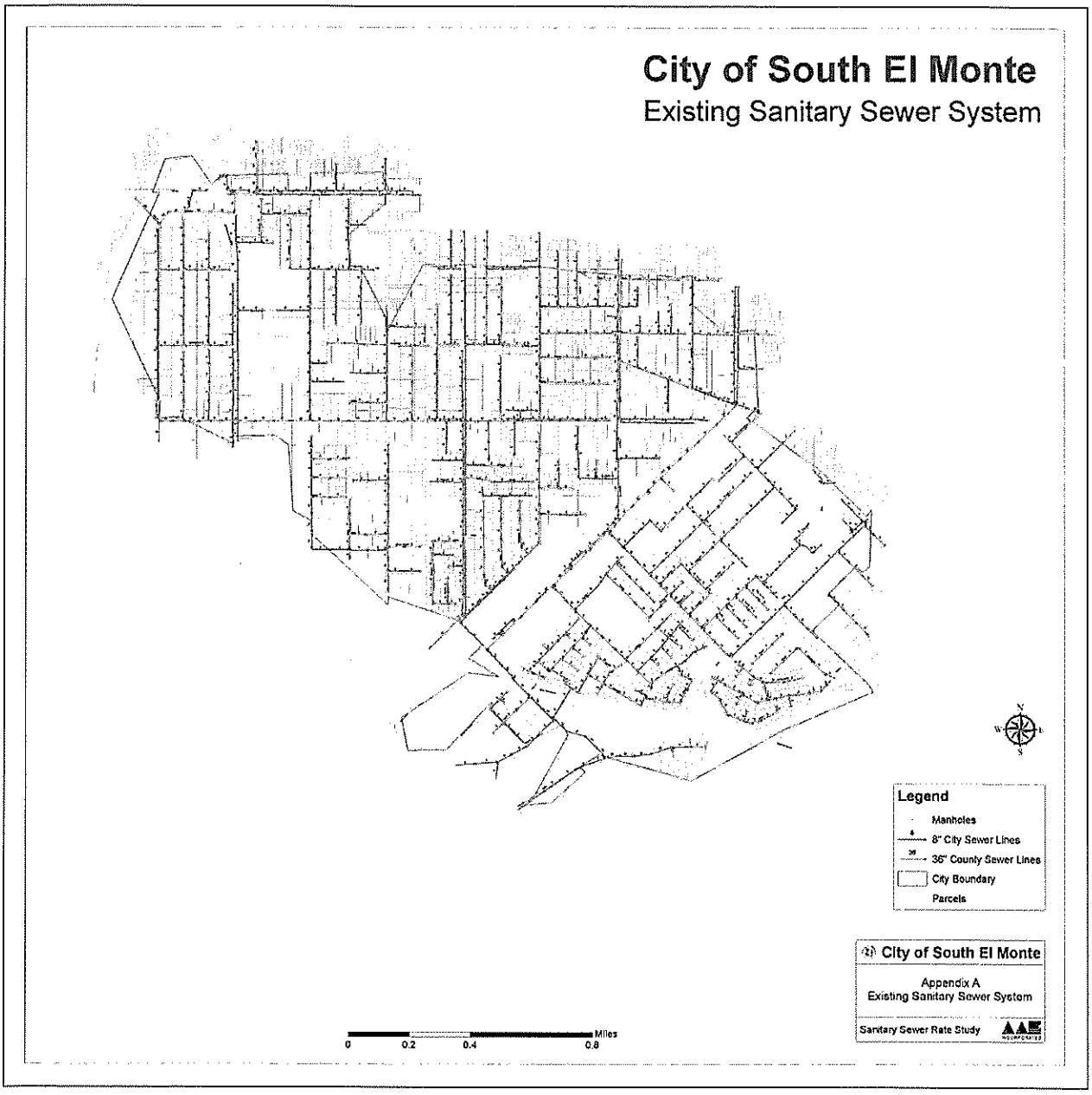
EXISTING SEWER SYSTEM

The City of South El Monte owns its sanitary sewer system. The system consists of 43.8 miles (231,504 feet) of sewer pipeline sized from 6" to 15" in diameter. Exhibit "2" is the City sewer map, which also is provided in Appendix "A" with a full size plan. Additionally, Exhibit "3" is a table providing detailed information on size and length of the City-owned system. More than 86% of pipelines are 8" Vitrified Clay Pipe (VCP). City sewers are generally located in most of the public streets, alleys and within public right-of-ways to serve developed properties in the City. The City sewer lines are maintained by the Consolidated Sewer Maintenance District (CSMD).

The City sewers collect the wastewater sewage locally and transport it to major trunk line sewers of the County Sanitation Districts (CSD), which exist in major streets of the City. The CSD trunk sewer system transports the wastewater to treatment facilities located outside of the City where the wastewater is either treated for reuse or for discharge to the San Pedro Bay portion of the Pacific Ocean.

Recent reviews and studies by CSMD and AAE of the City-owned sewer system have indicated needs for repair and/or replacement work on the existing sewers which are generally older than 50 years of age. As time goes on, it is expected that additional repair and/or replacement work will be needed.

EXHIBIT "2"


City of South El Monte
Existing Sanitary Sewer System
Legend
Manholes
8" City Sewer Lines
36" County Sewer Lines
City Boundary
Parcels
City of South El Monte
Appendix A
Existing Sanitary Sewer System
Sanitary Sewer Rate Study
0
0.2
0.4
0.8
Miles

City of South El Monte

Sewer Rate Study

Existing Sanitary Sewer System Sewer Line Sizes

Diameter (in)	Length (ft)	Percentage
6	60	0.03
8	200,952	86.80
10	15,319	6.62
12	8,746	3.78
15	6,426	2.78
TOTAL	**231,504**	**100.00**

CURRENT LOS ANGELES COUNTY ASSESSMENT RATE SCHEDULE

All parcels within boundaries of the City of South El Monte are paying different sewage assessment fees. There is one fee assessment for CSMD and another fee assessment for CSD. These assessments are discussed in detail as follows.

CONSOLIDATED SEWER MAINTENANCE DISTRICT (CSMD)

Presently, the Consolidated Sewer Maintenance District (CSMD), an authority of the County of Los Angeles Department of Public Works - Sewer Maintenance Division, maintains, by Agreement, the City-owned local sewers.

The CSMD collects monies annually on the County Tax Roll by use of parcel benefit assessments to cover the regular maintenance cost and, by use of approximately 10% of the assessment to, provide for TV videoing of the sewers throughout the CSMD systems over a 10-year period and establishment of an Accumulated Capital Outlay (ACO) Improvement Fund. The ACO Fund is a revenue generating program for making urgent needed repairs and replacements throughout the CSMD maintained sewer systems. The CSDM maintains sewers for 23 incorporated cities and the County-owned sewers in the intervening incorporated areas. The present annual CSMD assessment is $40.50 per each sewer unit. A sewage unit is one (1) for each regular sized single family residence. Of the sewage unit $40.50 assessment, $4.00 goes to the ACO Fund. The annual assessments per parcel vary according a schedule used by CSMD based on property uses and estimated discharges to the City sewers. For multi-unit residential properties, commercial and industrial properties, the assessment coefficient is generally more than 1.

The part of the CSMD annual assessment dedicated to the ACO Fund is not designated to the respective City, but provides funds for use throughout the CSMD maintained systems to pay for the TV videoing program and for urgent needed repair and/or replacements. It is recognized that the CSMD ACO assessment and the ACO Fund cannot cover all of the costs over time to keep the sewers of the cities and unincorporated areas in operating condition. Therefore, as the sewers of a City sewer system age, the respective City will have to fund all of or a majority of the capital improvement cost.

Refer to Appendix "B" where a table provides details for the assessment sewer unit and related fees for all parcels within the City of South El Monte limits for 2009-10. Per said tables, there are a total of 4,174 parcels with a total of 10,987.5 sewer units collecting about $445K annually. Exhibit "4" is a short format of said tables identifying number of each parcel category, assigned sewer units, and percent of each category. It shall be noted that although the single family homes are about 55% of parcels in the City, they collectively pay about 21% of all sewer collected fees under CSMD assessments.

City of South El Monte

EXHIBIT "4"

Sewer Rate Study

CSMD Parcel Categories and Related Sewer Units

Category	Number of Parcels	Percentage	Sewer Units	Percentage
Animal Kennels	2	0.05	4	0.04
Auto Service Center (No Gasoline)	3	0.07	3	0.03
Auto Service Shops	22	0.53	22	0.20
Banks, Savings and Loans	2	0.05	2	0.02
Car Wash	1	0.02	5	0.05
Churches	5	0.12	10	0.09
Commercial	1	0.02	2	0.02
Double, Duplex, or Two Units	208	4.98	416	3.79
Fast Food Restaurant - Auto Oriented	2	0.05	4	0.04
Fast Food Restaurant - Walk Up	4	0.10	8	0.07
Five or More Apartments	75	1.80	663	6.03
Food and Processing Plants	1	0.02	200	1.82
Four Units	62	1.49	248	2.26
Golf Courses - Miniature	1	0.02	1	0.01
Heavy Manufacturing	18	0.43	942	8.57
Hospitals	2	0.05	200	1.82
Hotels - 50 rooms and over	1	0.02	40	0.36
Hotels - under 50 rooms	1	0.02	25	0.23
Light Manufacturing	775	18.57	3867	35.19
Medical/Dental Buildings	53	1.27	265	2.41
Mineral Processing	2	0.05	3	0.03
Miscellaneous Industrial Property	9	0.22	18	0.16
Mobile Home Parks	19	0.46	331	3.01
Motels - 50 units and over	3	0.07	120	1.09
Motels - under 50 units	2	0.05	50	0.46
Movie Theater - Drive-In	1	0.02	2	0.02
Movie Theater - Indoor	2	0.05	4	0.04
Office Buildings	15	0.36	75	0.68
Open Storage	7	0.17	7	0.06
Parking Lots	50	1.20	25	0.23
Professional Buildings	1	0.02	5	0.05
Restaurants, Cocktail Lounges, Taverns	14	0.34	70	0.64
Service Shops	2	0.05	4	0.04
Service Station - Full Service	6	0.14	5	0.05
Service Station - Self Service	1	0.02	1	0.01
Service Station - Station with Car Wash	1	0.02	5	0.05
Service Stations - Full Service	1	0.02	1	0.01
Shopping Centers	3	0.07	30	0.27
Single Residential Unit	2293	54.94	2294	20.88
Stores	25	0.60	25	0.23
Stores Combination - Store and Office	7	0.17	14	0.13
Stores Combination - Store and Residential	32	0.77	64	0.58
Supermarket	1	0.02	5	0.05
Three Units	85	2.04	255	2.32
Used Car Sales	1	0.02	1	0.01
Utility	2	0.05	10	0.09
Vacant Commercial Property	6	0.14	3	0.03
Vacant Industrial Property	39	0.93	21	0.19
Vacant Residential Property	11	0.26	5.5	0.05
Warehousing, Distribution, Storage	294	7.04	607	5.52
TOTAL	**4174**	**100.00**	**10987.5**	**100.00**

COUNTY SANITATION DISTRICTS (CSD)

CSD, an authority of Los Angeles County, is the other collector of sewer fees.

The CSD uses a similar parcel assessment schedule to collect funds for the operation and maintenance, repair and/or replacement of CSD trunk sewers and the treatment plant facilities. The schedules of CSMD and CSD, while similar, are not identical.

The CSD utilizes a parcel benefit assessment schedule for which an average single family residence or a parcel is one (1) sewage unit. Thus the present CSD assessment is $119.00 per sewage unit. Under the CSD program, there are 4,156 parcels assessed in South El Monte. Total sewage units assessed by CSD are 6,504.81 at the assessment rate of $119.00 per sewage unit, collecting a total assessment of about $774K per year.

Refer to Appendix "C" for tables providing details of the CSD assessment sewer units and the related fees for all the parcels within boundaries of the City of South El Monte.

ANALYSIS OF EXISTING SYSTEM

The following is the discussion of how this report is concluding the needed Capital Improvement Projects and its related funding based on the said deficiencies.

Generally there are two types of sewer pipeline deficiencies: Hydraulically Deficient Lines and Structurally Deficient Lines

Hydraulically Deficient Lines - Per the City's Sewer Master Plan, about 11% of the sewer lines are sized under the needed service capacity.

Structurally Deficient Lines - Per the City's Sewer Master Plan, the analysis of structurally deficient lines was not included due to lack of the City sewer lines CCTV data. CSMD is currently in the process of completing the CCTV inspection of the entire City of South El Monte. The complete CCTV report is projected to be released in September of 2010.

Until 100% of the sewers of the City of South El Monte are TV videoed and rated, the full extent of any present day needed repair and/or replacements cannot be determined.

Combined Deficient Lines

At this time, there is no solid and precise list of Capital Improvements. There are going to be some assumptions for preparation of the needed list.

Based on CSMD TV video reviews of over 400 miles of sewers county-wide made in 2008 in the CSMD maintained systems, approximately 15% of sewer footage had ratings in the 4 and 5 range per the National Association of Sewer System Companies (NASSCO) Rating System. NASSCO is a nationally recognized video/rating system used by most agencies to evaluate the conditions of their sewer lines. A rating system of 1 to 5 is used, 1 being in good condition and 5 being in poor condition in need of replacement.

This matter was discussed in detail with City staff. A variety of options with replacement of different percentage of pipelines were analyzed and presented to the City. The final conclusion was to consider that 13% of the pipelines shall be repaired and/or replaced.

It is furthermore assumed that the hydraulically deficient lines are a part of the said 13% structurally deficient lines. This is equivalent to 30,000 feet of sewer lines.

NEEDED IMPROVEMENTS

To eliminate the System's deficiencies, there is need for major improvements. Needed Capital Improvement to the City Sewer System can be divided into two different programs: Short-term Capital Improvement Program and Long-term Capital Improvement Program.

SHORT-TERM CAPITAL IMPROVEMENT PROGRAM

Combination of the structurally and hydraulically deficient lines needed to be replaced in a short-term (3 to 5 years) program. The Short-term Program will consist of the following items:

1. Analyze the CCTV inspection field work and prepare report for all City deficient lines. This item is estimated to cost about $25,000 and it takes two (2) months to be completed.

2. The existing Sewer Master Plan is to be updated with the latest findings of CCTV Inspection Report. This is to create a final and precise and economical list of needed capital improvements. This item is estimated to cost about $20,000.

3. Implement the needed Short-term Capital Improvement Program. This means provide professional engineering services to prepare plans, specifications and cost estimate for the Capital Improvement Program, then award contracts to contractors to construct/replace/upgrade existing sewer system per prepared plans and specifications.

The total cost of the Short-term Program is given in detail in Exhibit "5", where a total of $8,815,400 (based on year 2010 prices) is needed to fund the program.

Exhibit " 5 "

City of South El Monte

Sewer Rate Study

Estimated Cost of Short Term CIP

Item	Description	Unit	Quantity	Unit Price	Total
1	Analysis of Video Inspection Investigation and Report Preparation	LS	1	$ 25,000	$ 25,000
2	Update Sewer Master Plan	LS	1	$ 20,000	$ 20,000
3	Sewer Line Replacement	LF	30,000	$ 210	$ 6,300,000
	SUB-TOTAL				**$ 6,345,000**
4	Engineering Design	LS	8%		$ 507,600
5	Project/Construction Management and Inspection	LS	12%		$ 761,400
6	Program Administration Cost (for four years)	EACH YEAR	4	$ 100,000	$ 400,000
	TOTAL				**$ 8,014,000**
7	Contingencies	LS	10%		$ 801,400
	GRAND TOTAL (Year 2010 Prices)				**$ 8,815,400**

LONG-TERM CAPITAL IMPROVEMENT PROGRAM

After completion of the Short-term Program, the remainder of the sewer system will still be "old" and most likely will need annual upgrades/improvements. The City will need to have a continuous upgrading Capital Improvement Program for the next the rest of the program years after completion of the Short-term Program. It is estimated that about 1,700 feet of sewer lines will need to be upgraded annually to keep the system operational within acceptable industry standards. The 1,700 feet is equivalent to 0.75% of all the City Sewer System pipelines. Please refer to Exhibit "6" for annual cost detail of the Long-term Program, which is $581,240. Based on 2010 prices, the annual Long-term Program will start on the 5th year of the Program.

Exhibit " 6 "

City of South El Monte

Sewer Rate Study

Estimated Cost of Long Term Annual CIP (Starting in 5th Year)

Item	Description	Unit	Quantity	Unit Price	Total
1	Sewer Line Replacement	LF	1,700	$ 210	$ 357,000
	SUB-TOTAL				**$ 357,000**
2	Engineering Design	LS	8%		$ 28,560
3	Project/Construction Management and Inspection	LS	12%		$ 42,840
4	Program Administration Cost	EACH YEAR	1	$ 100,000	$ 100,000
	TOTAL				**$ 528,400**
5	Contingencies	LS	10%		$ 52,840
	GRAND TOTAL (Year 2010 Prices)				**$ 581,240**

FUNDING THROUGH ASSESSMENT FEES

To fund all of the Short-term and Long-term Capital Improvements, the following options are considered:

A. Collect Needed Funds From a Revenue Bond Issue and Pay Back by Sewer Assessment Fees

In this option, the Short-term Program is to be completed in four (4) years. Starting in the 5th year, the Long-term Program will be implemented. To fund the initial needed investment, a Capital Improvement Bond needs to be issued. The payback of the bond will be by sewer assessment fees. Exhibit "7" shows the detail of assumed "basis data" which was used for preparation of funding calculations. Exhibit "8" shows the detail of sewer fund balance and recommended assessment fees for the next 30 years.

The advantages and disadvantages of this alternative are as follows.

Advantages:

1. Short-term Program will be completed on time.
2. Long-term Program will be completed on time.
3. Unit sewer assessment fees are reasonable and only increase 10% every five (5) years.
4. The sewer fund balance is in an acceptable range.
5. Completion of the Short-term Program will reduce the City's liability risk of sewer system failure.

Disadvantages:

1. Overall the program is more expensive; however, the cost is paid over years and in reasonable annual amounts.

Should the City decide to approve this option, Appendix "D" is provided to present side-by-side sewer fee assessments by CSD, CSMD and new sewer fees by the City for the matter of comparison for all parcels within the City of South El Monte.

Exhibit " 7 "

City Of South El Monte

Sewer Rate Study - Basic Data

Assumed Basis Data

Project Engineering Data:

Description	Data	Unit
Needed Sewer Line Replacement	30,000	LF
Future Sewer Line Replacement Starting the 5th Year	1,700	LF

Estimated Unit Cost Data:

Description	Data	Unit
Cost of Sewer CCTV Inspection Analysis and Report	$25,000	LS
Update Sewer Master Plan	$20,000	LS
Sewer Line Replacement Cost	$210	LF
Program Administration Cost	$100,000.00	Per Year

Professional Services Fees:

Description	Data	Unit
Engineering Design Fee	8.0%	Of Construction Cost
Project/Construction Management and Inspection	12.0%	Of Construction Cost

Other Data:

Description	Data	Unit
Annual Construction Cost Increase	3.0%	
Contingencies	10.0%	

Bond Data:

Description	Data	Unit
Bond Amount	$8,800,000	
Interest Rate of Bond	6.600%	
Cost of Bond Issuance	3.5%	Of Bond Principal
Terms	30	Years

Sewer Rate Data:

Description	Data	Unit
Total Sewer Unit Per CSMD List	10,987.50	Sewer Units
Sewer Rate Unit	$108.60	Per Year
Sewer Assessment Annual Collection	$1,193,243	
Annual Sewer Rate Increase	1.6%	

City Council Agenda Report
Agenda Item No. 7.h.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Danilo Batson, Interim Director of Public Works

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-077, APPROVING AWARD OF CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR FY 25-26 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. 644

SUMMARY: On August 4, 2025, the Engineering Department solicited bids for the FY 25-26 Pavement Rehabilitation Project. The work involves asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications. The lowest responsive bid was submitted by Onyx Paving Company, Inc. in the total bid amount of $1,963,000.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt and approve the plans and specifications for the FY 25-26 Pavement Rehabilitation Project;
2. Approve Resolution No. 25-077, awarding the FY 25-26 Pavement Rehabilitation Project contract to the lowest responsible bidder in an amount of $1,963,000 to Onyx Paving Company, Inc. and authorize the City Manager to execute the contract; and
3. Authorize twenty percent (20%) of the total contract amount as contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

FISCAL/FINANCIAL IMPACT: The established budget is as follows:

Contract Award Amount	$1,963,000.00
Construction Contingency (20% of contract amount)	$392,600.00
Total Construction Budget	**$2,355,600.00**

The Project will be funded by the following sources.

RMRA (SB1)	$800,000.00
Prop C	$500,000.00
Measure R	$1,000,000.00
Meassure M	$55,600.00
Total Budget	**$2,355,600.00**

DISCUSSION: The proposed work includes asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications. The proposed work locations include portions of Fern St, Rush St, Enloe St, Central Ave, Hayward Way, Havenpark Ave, Enloe St, Lexham Ave, Fawcett Ave, Andrews St, and various locations citywide.

The construction portion of the project was advertised on August 4, 2025. The following thirteen (13) bids were received by the City and opened at the Bid Opening held on August 27, 2025, at 11:00 AM. Below is the list of Bidders and Bid Amounts:

Bidder Name (from low to high)	**Total Bid Amount**
Onyx Paving Company, Inc.	$1,963,000.00
Sully Miller Contracting Co.	$1,993,566.00
Copp Contracting, Inc.	$2,040,231.00
All American Asphalt	$2,067,067.00
Sequel Contractors, Inc.	$2,093,630.00
Toro Enterprises, Inc.	$2,102,674.15
Gentry Brothers	$2,141,825.00
Hardy & Harper, Inc.	$2,149,000.00
Dash Construction Co, Inc.	$2,182,492.00
Palp Inc. dba Excel Paving Company	$2,249,620.00
LCR Earthwork Engineering	$2,347,765.00
Hillcrest Contracting	$2,550,505.00
United Paving Co.	$3,375,036.01

The apparent lowest bid was submitted by Onyx Paving Company, Inc. in the total bid amount of $1,963,000.00.

Staff conducted a bid analysis and verified the contractor’s licensing, Department of Industrial Relations (DIR) registration, state and federal debarment files and references for Onyx Paving Company, Inc. Per the bid analysis, the Bid submitted by Onyx Paving Company, Inc. was determined to be the lowest responsive bid. The Bid submitted by Onyx Paving Company, Inc. and the bid analysis completed by staff is attached as reference.

ATTACHMENT(S):

A. Resolution No. 25-077
B. Submitted Bid
C. Bid Analysis
D. Contract

ATTACHMENT A

RESOLUTION NO. 25-077

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL AWARDING A CONSTRUCTION CONTRACT TO ONYX PAVING COMPANY, INC. FOR FY 25-26 PAVEMENT REHABILITATION PROJECT, CITY PROJECT NO. 644

WHEREAS, the City of South El Monte ("City") desires to rehabilitate existing City streets, work including asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications; and

WHEREAS, the City solicited bids for the FY 25-26 Pavement Rehabilitation Project ("Project") on August 4, 2025, and the City received thirteen (13) bids for the Project on August 27, 2025; and

WHEREAS, City staff evaluated all bids and determined Onyx Paving Company, Inc. has submitted the lowest responsive bid for the Project.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The above recitals are true and correct and incorporated by reference.

SECTION 2. The City Council of South El Monte ("City Council") hereby adopts and approves the plans and specifications for the FY 25-26 Pavement Rehabilitation Project, with respect to design and criteria. Copies of the plans and specifications are on file in the City's Engineering Department.

SECTION 3. Upon reviewing the bids submitted for the work to be performed pursuant to contract and the plans and specifications, the City Council hereby finds that Onyx Paving Company, Inc. has submitted the lowest responsive bid for the Project, in the amount of $1,963,000.

SECTION 4. The City Council hereby authorizes and directs the City Manager to execute a construction agreement with Onyx Paving Company, Inc. for the Project, subject to review and approval as to form by the City Attorney. The City Council further directs the City Manager to take all actions necessary to effectuate the agreement.

SECTION 5: The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 25-077, was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 2nd day of September, 2025, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

_____
Adrian Garcia, MMC, City Clerk

CITY OF SOUTH EL MONTE, CALIFORNIA

ADDENDUM #1

BIDDING AND CONTRACT DOCUMENTS, PLANS AND SPECIFICATIONS
for

FY 25-26 PAVEMENT REHABILITATION PROJECT
City Project No.: 644

Date Issued: August 22, 2025

Addendum for: FY 25-26 PAVEMENT REHABILITATION PROJECT

Addendum No.: 1

Addendum Date: August 22, 2025

Issued by: City of South El Monte

Reminder 1: Bid due date is not changed. Bids are due at 11:00 AM on August 27, 2025.

Reminder 2: Please sign Addenda Acknowledgement on page B-2 of Bid Package Section B Titled "BID". Entire Section B shall be submitted as Bidder's Bid.

Addendum 1 replaces the Bid Schedule on Section B BID, Page B-4, B-5, B-6.

Please see Attachment A – Revised Base Bid Schedule per Addendum 1. All bidders shall use the Revised Bid Schedule per Addendum 1, as part of their Proposal Documents to be considered responsive.

This addendum provides responses to the questions received to date.

Question 1: When asphalt pavement is removed, will it be acceptable to leave the areas ramped down and allow residents to drive on exposed subgrade during non-working hours??

Response 1: *Any area that is cold-milled or otherwise removed shall be paved or reconstructed within two (2) working days of the initial removal. Under no circumstances shall any portion of the roadway, sidewalk, curb ramp, or curb and gutter be left open or unfinished over a weekend (Saturday and Sunday) or during City-recognized holidays. All cold-milled areas must be paved no later than 3:00 PM on the Friday of the same working week in which the removal occurred. Contractor shall refer to the project schedule located Instructions to Bidders Page 3 and 4.*

Question 2: Is scarification and recompaction of the exposed subgrade required following asphalt removal, or will this only be performed if directed by the Engineer?

Response 2: *Yes, scarification and recompaction of the exposed subgrade is required.*

Question 3: The bid documents reference two different allowable work periods. Can you please confirm the correct working hours for this project?

Response 3: *Working hours are between 7:00 AM to 4:00 PM.*

Question 4: Do you have an estimated quantity of crack seal/crack fill to be applied on the project so that all bidders can base pricing on a consistent number?

Response 4: *The Contractor shall estimate the crack fill quantities based on the square-footage provided on bid items 1, 2 and 3 and include the cost in corresponding bid items as necessary.*

Question 5: Bid Items #1 and #2 both state to "Repair Damaged Areas", however bid item #4 is for localized ac repairs. Please confirm all AC repairs (damaged/localized) will be paid under bid item #4 only.

Response 5: *All localized AC repairs shall be compensated under Bid Item #4. Please see Attachment A – Revised Base Bid Schedule per Addendum 1. All bidders shall use the Revised*

Base Bid Schedule per Addendum 1, as part of their Proposal Documents to be considered responsive.

Attachments:

Attachment A – Revised Base Bid Schedule per Addendum 1.

Issued by City of South El Monte

CITY OF SOUTH EL MONTE, CALIFORNIA

BIDDING AND CONTRACT DOCUMENTS, PLANS AND SPECIFICATIONS
for
FY 25-26 PAVEMENT REHABILITATION PROJECT

City Project No.: 644

Date Issued: August 4, 2025

Bid Due Date:
August 27, 2025, 11:00 AM

Submit bids to:
City Clerk's Office
City of South El Monte
1415 N. Santa Anita Avenue, South El Monte, California 91733

Rev 02-2024

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NOTICE INVITING SEALED BIDS FOR

FY 25/26 PAVEMENT REHABILITATION PROJECT
City Project No.: 644

NOTICE IS HEREBY GIVEN that the City of South El Monte, California ("City") invites sealed Bids for the Project. The City will receive such Bids at the City Clerk's office, City Hall, 1415 N. Santa Anita Avenue, South El Monte, California 91733 up to **11:00 AM on August 27, 2025**, at which time they will be publicly opened and read aloud.

SCOPE OF WORK. The Project includes, without limitation, furnishing all necessary labor, materials, equipment and other incidental and appurtenant work necessary to satisfactorily complete the Project, as more specifically described in the Contract Documents. The project involves asphalt concrete reconstruction/rehabilitation of existing streets, pedestrian accessibility improvements including curb ramps, restoration of pavement markings and striping. This Work will be performed in strict conformance with the Contract Documents, permits from regulatory agencies with jurisdiction, and applicable regulations. The quantity of Work to be performed and materials to be furnished are approximations only, being given as a basis for the comparison of Bids. Actual quantities of Work to be performed may vary at the discretion of the City Engineer.

OBTAINING BID DOCUMENTS. Copies of the Bidding and Contract Documents, Plans and Specifications can be obtained as follows:

1. Please e-mail your request with your contact information to: furkan.cetinkale@transtech.org. Upon receipt of your e-mail, you will be registered as a plan holder, and a pdf file of the Bidding and Contract Documents, Plans and Specifications will be e-mailed to you at no cost.
2. Hard copies will not be mailed.

TIME OF COMPLETION. The Contractor shall complete all work within 60 Working Days of the issuance of the Notice to Proceed. See Section IB. Instructions to Bidders, "Construction Schedule, Progress of Work, Liquidated Damages" for project schedule.

ESTIMATED COST OF WORK. Estimated cost is $2,200,000.

REGISTRATION WITH THE DEPARTMENT OF INDUSTRIAL RELATIONS. In accordance with Labor Code Sections 1725.5 and 1771.1, no contractor or subcontractor shall be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, unless currently registered and qualified to perform public work pursuant to Section 1725.5 [with limited exceptions for bid purposes only under Labor Code Section 1771.1(a)].

PREVAILING WAGES. In accordance with Labor Code Section 1770 *et seq.*, the Project is a "public work." The selected Bidder (Contractor) and any Subcontractors shall pay wages in accordance with the determination of the Director of the Department of Industrial Relations ("DIR") regarding the prevailing rate of per diem wages. Copies of those rates are on file with the Director of Public Works, and are available to any interested party upon request. The Contractor shall post a copy of the DIR's determination of the prevailing rate of per diem wages at each job site. This Project is subject to compliance monitoring and enforcement by the DIR.

BONDS. Each Bid must be accompanied by a cash deposit, cashier's check, certified check or Bidder's Bond issued by a Surety insurer, made payable to the City and in an amount not less than ten percent (10%) of the total Bid submitted. Personal or company checks are not acceptable. Upon Contract award, the Contractor shall provide faithful performance and payment Bonds, each in a sum equal to the Contract Price. All Bonds must be issued by a California admitted Surety insurer using the forms set forth in the Contract Documents, or in any other form approved by the City Attorney. Failure to enter into the Contract with the City, including the submission of all required Bonds and insurance coverages, within fifteen (15) Days after the date of the mailing of written notice of contract award to the Bidder, shall subject the Bid security to forfeiture to the extent provided by law.

LICENSES. Each Bidder shall possess a valid Class A Contractor's license issued by the California State Contractors License Board at the time of the Bid submission, unless this Project has any federal funding, in which case the successful Bidder must possess such a license at the time of Contract award. The successful Contractor must also possess a current City business license.

RETENTION SUBSTITUTION. Five percent (5%) of any progress payment will be withheld as retention. In accordance with Public Contract Code Section 22300, and at the request and expense of the Contractor, securities equivalent to the amount withheld may be deposited with the City or with a State or federally chartered bank as escrow agent, which shall then pay such moneys to the Contractor. Upon satisfactory completion of the Project, the securities shall be returned to the Contractor. Alternatively, the Contractor may request that the City make payments of earned retentions directly to an escrow agent at the Contractor's expense. No such substitutions shall be accepted until all related documents are approved by the City Attorney.

LIQUIDATED DAMAGES. Liquidated damages is $500 per calendar day.

BIDDING PROCESS. The City reserves the right to reject any Bid or all Bids, and to waive any irregularities or informalities in any Bid or in the bidding, as deemed to be in its best interest.

If there are any questions regarding this project, please contact in writing via e-mail:

Furkan Cetinkale
furkan.cetinkale@transtech.org

All inquiries must be submitted in writing.

By: _____ _____

City Clerk Date

INSTRUCTION TO BIDDERS

FORM OF BID. Bids shall be made on the Bid forms found herein. Bidders shall include all forms and fill in all blank spaces, including inserting "N/A" (for not applicable) where necessary. Each Bid must be submitted in a sealed envelope bearing the Bidder's name and addressed to the City Clerk with the Project name and identification number (as described in the Notice Inviting Bids) typed or clearly printed on the lower left corner of the envelope.

DELIVERY OF BIDS. The Bid shall be delivered by the time and date, and to the place specified in the Notice Inviting Bids. No oral, faxed, emailed, or telephonic Bids or alternatives will be considered. The time of delivery shall be conclusively determined by the time-stamping clock located at the City Clerk's office. Bidders are solely responsible for ensuring that their Bids are received in proper time, and Bidders assume all risks arising out of their chosen means of delivery. Any Bid received after the Bid submission deadline shall be returned unopened. Bidders are invited to be present for Bid opening. Accepted Bids shall become the property of the City.

PRE-BID INQUIRIES. All questions regarding this bid shall be directed via email, no later than **7 calendar days** prior to bid due date and time and to the person specified in Section NIB – Notice Inviting Bids. It is the responsibility of the bidder to confirm transmission of correspondence.

AMENDED BIDS. Unauthorized conditions, limitations or provisos attached to a Bid may cause the Bid to be deemed incomplete and non-responsive.

WITHDRAWAL OF BID. A Bid may be withdrawn without prejudice upon written request by the Bidder filed with the City Clerk before the Bid submission deadline. Bids must remain valid and shall not be subject to withdrawal for sixty (60) Days after the Bid opening date.

BIDDER'S SECURITY. Each Bid shall be accompanied by cash, a certified or cashier's check payable to the City, or a satisfactory Bid Bond in favor of the City executed by the Bidder as principal and an admitted surety insurer as Surety, in an amount not less than ten percent (10%) of the amount set forth in the Bid. The cash, check or Bid Bond shall be given as a guarantee that, if selected, the Bidder will execute the Contract in conformity with the Contract Documents, and will provide the evidence of insurance and furnish the specified Bonds, within fifteen (15) Days after the date of delivery of the Contract Documents to the Bidder. In case of the Bidder's refusal or failure to do so, the City may award the Contract to the next lowest responsible bidder, and the cash, check, or Bond (as applicable) of the lowest Bidder shall be forfeited to the City to the extent permitted by law. No Bid Bond will be accepted unless it conforms substantially to the form provided in these Contract Documents.

QUANTITIES APPROXIMATE. Any quantities shown in the Bid form or elsewhere herein shall be considered as approximations listed to serve as a general indication of the amount of Work or materials to be performed or furnished, and as basis for the Bid comparison. The City does not guarantee that the actual amounts required will correspond with those shown. As deemed necessary or convenient, the City may increase or decrease the amount of any item or portion of Work or material to be performed or furnished or omit any such item or portion, in accordance with the Contract Documents.

ADDENDA. The City Engineer may, from time to time, issue Addenda to the Contract Documents. Bidders are responsible for ensuring that they have received any and all Addenda. Each Bidder is responsible for verifying that it has received all Addenda issued, if any. Bidders

must acknowledge receipt of all Addenda, if any, in their bids. Failure to acknowledge receipt of all Addenda may cause a Bid to be deemed incomplete and non-responsive.

FACSIMILE NUMBER AND EMAIL ADDRESS. Bidders shall supply the City Engineer with a facsimile number and email address to facilitate transmission of Addenda and other information related to these Contract Documents. If the Addenda and other information are emailed, the City shall also send all documents by facsimile or U.S. Mail. Failure to provide such a facsimile number and email address may result in late notification. The City does not guarantee that it will provide any information by facsimile, email, or both. A Bidder shall be responsible for all Addenda regardless of whether Bidder received any such fax or email, and a Bidder shall have no recourse due to not receiving such facsimile, email or both.

DISCREPANCIES IN BIDS. Each bidder shall set forth as to each item of Work, in clearly legible words and figures, a unit or line item Bid amount for the item in the respective spaces provided for this purpose.

In case of discrepancy between the unit price and the extended amount set forth for the item, the unit price shall prevail. However, if the amount set forth as a unit price is ambiguous, unintelligible or uncertain for any cause, or is omitted, or if the unit price is the same amount as the entry in the "extended amount" column, then the amount set forth in the "extended amount" column for the item shall prevail in accordance with the following:

(1) As to lump sum items, the amount set forth in the "extended amount" column shall be the unit price.
(2) As to unit price items, the amount set forth in the "extended amount" column shall be divided by the estimated quantity for the item set forth in the Bid documents, and the price thus obtained shall be the unit price.

In case of discrepancy between words and figures, the words shall prevail.

COMPETENCY OF BIDDERS. In evaluating Bidder responsibility, consideration will be given not only to the financial standing, but also to the general competency of the Bidder for the performance of the Project. Each Bidder shall set forth in the designated area of the Bid form a statement of its experience. No Contract will be executed with a Bidder that is not licensed and registered with the DIR in accordance with State law, and with any applicable specific licensing requirements specified in these Contract Documents. These licensing and registration requirements for Contractors shall also apply to all Subcontractors.

BIDDER'S EXAMINATION OF SITE AND CONTRACT DOCUMENTS. Each Bidder must carefully examine the Project site and the entirety of the Contract Documents. Upon submission of a Bid, it will be conclusively presumed that the Bidder has thoroughly investigated the Work and is satisfied as to the conditions to be encountered and the character, quality, and quantities of Work to be performed and materials to be furnished. Upon Bid submission, it also shall be conclusively presumed that the Bidder is familiar with and agrees to the requirements of the Contract Documents, including all Addenda. No information derived from an inspection of records or investigation will in any way relieve the Contractor from its obligations under the Contract Documents nor entitle the Contractor to any additional compensation. The Contractor shall not make any claim against the City based upon ignorance or misunderstanding of any condition of the Project site or of the requirements set forth in the Contract Documents. No claim for additional compensation will be allowed which is based on a lack of knowledge of the above items. Bidders assume all risks in connection with performance of the Work in accordance with the Contract

Documents, regardless of actual conditions encountered, and waive and release the City with respect to any and all claims and liabilities in connection therewith, to the extent permitted by law.

CONSTRUCTION SCHEDULE, PROGRESS OF WORK, LIQUIDATED DAMAGES: In accordance with the provisions of Section 6-1.1 of the Standard Specifications for Public Works Construction ("Greenbook"), latest edition, and/or as may be provided for within the herein Special Provisions, after notification of award and prior to start of any work, the Contractor's shall submit to the Engineer for approval its proposed Construction Schedule. The selected Contractor shall complete the project within the duration identified on Section NIB. "Time of Completion" of City's issuance of a Notice to Proceed.

The following is the project schedule showing important milestones the contractor shall adhere to:

Task No	Description	Date
1.City Task	Contract award by the City Council.	Date 1
2.City Task	City will send out Contract to Contractor for signatures.	Date 2 = Date 1 + 5 working days
3.Contractor Task	Contractor shall return signed Contract with required bonds and insurances to City.	Date 3 = Date 2 + 5 working days
4. City Task	City will counter sign the Contract and provide a fully executed Contract to Contractor.	Date 4 = Date 3 + 5 working days
5. Joint Task	A Pre-construction meeting will be held. Contractor shall submit its project schedule and all material submittals to the City at the Pre-construction meeting, with project start date established based on Date 6 shown in Task 6.	Date 5 = Date 4 + 5 working day
6. Scheduled Task	City will issue to the Contractor NTP (Notice to Proceed) to commence with field construction.	Date 6 = Date 5 + 5 working days (Effective Date of for the start of construction)

Task No	Description	Date
	Contractor shall complete field construction. **Note:** Any area that is cold-milled or otherwise removed shall be paved or reconstructed within two (2) working days of the initial removal. Under no circumstances shall any portion of the roadway, sidewalk, curb ramp, or curb and gutter be left open or unfinished over a weekend (Saturday and Sunday) or during City-recognized holidays. All cold-milled areas must be paved no later than 3:00 PM on the Friday of the same working week in which the removal occurred.	
7.Contractor Task	Immediately following paving operations, temporary cat tracking shall be applied, and temporary raised pavement markers (tabs) shall be installed to delineate all lane lines, crosswalks, stop bars, limit lines, and any other pavement markings or legends as necessary to ensure safe and clear traffic guidance until permanent striping is completed. "No Parking" signs shall be posted onsite a minimum of seventy-two (72) hours prior to the commencement of pavement rehabilitation operations. In addition, notifications to residents shall be hand-delivered no less than one (1) week in advance of the scheduled rehabilitation work.	Date 7 = Date 6 + **60** working days
All durations above related to Contractor tasks shall remain the same regardless of City's completion of City tasks.		

At a scheduled date prior to commencement of work, the Contractor and all subcontractors shall attend a pre-construction conference at the City Hall. The Contractor agrees that failure to complete work within the time allowed will result in damages being sustained by the City. Contractor and City agree that failure to complete the project will result in inconvenience to the citizens of SOUTH EL MONTE. The parties also agree that failure to complete the project on time will prevent the City from having the use of the affected facilities. Therefore, the parties agree such damages among others are, and will continue to be, impracticable and extremely difficult to determine, but that $500 a calendar day is the minimum value of such costs to the City and is a reasonable amount that the Contractor agrees to reimburse the City for each calendar day of delay in finishing the work in excess of the time specified for completion, plus any authorized time extensions. Execution of the contract under these specifications shall constitute agreement by the Contractor and the City that the above indicated liquidated damage amount per calendar day is the minimum value of the costs and actual damage caused by failure of the Contractor to complete the work within the allotted time, that such sum is liquidated damages and shall not be construed as a penalty, and that such sum may be deducted from payments due the Contractor

if such delay occurs. Said amount may be reduced by the City if work is sufficiently completed within the/an allotted time so that the damages are minimized.

TRADE NAMES OR EQUALS. Requests to substitute an equivalent item for a brand or trade name item must be made by written request submitted no later than the date specified in Section 4-6 of the General Provisions. Requests received after this time shall not be considered. Requests shall clearly describe the product for which approval is requested, including all data necessary to demonstrate acceptability.

DISQUALIFICATION OF BIDDERS. No Person shall be allowed to make, file or be interested in more than one Bid for the Project, unless alternate Bids are specifically called for. A Person that has submitted a sub-bid to a Bidder, or that has quoted prices of materials to a Bidder, is not thereby disqualified from submitting a sub-proposal or quoting prices to other Bidders or from making a prime Bid. If there is a reason to believe that collusion exists among the Bidders, all affected Bids will be rejected.

RETURN OF BID SECURITY. The successful Bidder's Bid security shall be held until the Contract is executed. Bid security shall be returned to the unsuccessful Bidders within a reasonable time, which in any case shall not exceed sixty (60) Days after the successful Bidder has signed the Contract.

AWARD OF CONTRACT. The City reserves the right to reject any or all Bids or any parts thereof or to waive any irregularities or informalities in any Bid or in the bidding. The Contract award, if made, will be to the lowest responsible, responsive Bidder and is anticipated to occur within sixty (60) Days after the Bid opening. The Contract award may be made after that period if the selected Bidder has not given the City written notice of the withdrawal of its Bid.

ADDITIVE OR DEDUCTIVE ITEMS. In accordance with Public Contract Code Section 20103.8, the lowest Bid shall be determined as indicated in Section B - BID.

TRENCHING. If the Project involves the construction of a pipeline, sewer, sewage disposal system, boring and jacking pits, or similar trenches or open excavations, which are five (5) feet deep or more, then each Bidder must submit, as a Bid item, adequate sheeting, shoring, and bracing, or an equivalent method, for the protection of life or limb, which shall conform to applicable safety orders. This final submission must be accepted by the City in advance of excavation and must include a detailed plan showing the design of shoring, bracing, sloping, or other provisions to be made for worker protection from caving ground during the excavation Work. If such plan varies from the shoring system standards, the plan shall be prepared by a registered civil or structural engineer.

LISTING SUBCONTRACTORS. Each Bidder shall submit a list of the proposed Subcontractors on the Project, as required by the Subletting and Subcontracting Fair Practices Act (Public Contract Code Section 4100, *et seq.*).

EXECUTION OF CONTRACT. The selected Bidder shall execute the Contract in the form included in these Contract Documents within fifteen (15) Days from the date of delivery of the Contract Documents to the Bidder. Additionally, the selected Bidder shall also secure all insurance and Bonds as herein specified, and provide copies to the City, within fifteen (15) Days from the date of delivery of the Contract Documents to the Bidder. Failure or refusal to execute the Contract or to conform to any of the stipulated requirements shall be just cause for the annulment of the award and forfeiture of the Bidder's security. In such event, the City may declare

the Bidder's security forfeited to the extent permitted by law, and the City may award the Contract to the next lowest responsible Bidder or may reject all bids.

SIGNATURES. The Bidder shall execute all documents requiring signatures, and shall cause to be notarized all documents that indicate such a requirement. Bids submitted as joint ventures must so state and be signed by each joint venturer. The Bidder shall provide evidence satisfactory to the City, such as an authenticated resolution of its board of directors, a certified copy of a certificate of partnership acknowledging the signer to be a general partner, or a power of attorney, indicating the capacity of the person(s) signing the Bid to bind the Bidder to the Bid and any Contract arising therefrom. Alternatively, Bids submitted by corporations must be executed as specified in Corporations Code Section 313, and Bids submitted by partnerships must be executed by all partners comprising the partnership.

INSURANCE AND BONDS. The Contractor shall not begin Work until it has given the City evidence of all required insurance coverage (including all additional insured endorsements), a Bond guaranteeing the Contractor's faithful performance of the Contract, and a Bond securing the payment of claims for labor and materials.

TELEPHONES. Bidders are hereby notified that the City will not provide telephones for their use at the time of Bid submission.

INTERPRETATION OF CONTRACT DOCUMENTS. Any Bidder that is in doubt as to the intended meaning of any part of the Contract Documents, or that finds discrepancies in or omissions from the Contract Documents, may submit to the City Engineer a written request for an interpretation or correction not later than ten (10) Days before the Bid submission deadline. Requests for clarification received after this date will be disregarded. Please indicate the Project and identification number in the request for clarification. Telephonic requests will not be taken. Any interpretation or correction of the Contract Documents will be made only by a written Addendum. No oral interpretation of any provision in the Contract Documents shall be binding.

TAXES. Except as may be otherwise specifically provided herein, all sales and/or use taxes assessed by federal, State or local authorities on materials used or furnished by the Contractor in performing the Work shall be paid by the Contractor. The Bidder shall calculate payment for all sales, unemployment, pension and other taxes imposed by federal, State, and local law and shall include these payments in computing the Bid.

CHECKLIST FOR BIDDERS

The following information is required of all Bidders at the time of Bid submission:

- ✓ Completed and Signed Bid Cover Form
- ✓ Completed and Signed Bid Sheets
- ✓ Completed, Signed and Notarized Questionnaire
- ✓ Completed References Form
- ✓ Resume of General Construction Superintendent/On-Site Construction Manager
- ✓ Completed Subcontractor Designation Form
- ✓ Completed and Signed Industrial Safety Record Form
- ✓ Completed, Signed and Notarized Bid Bond or Other Security Form
- ✓ Signed and Notarized Noncollusion Declaration Form
- ✓ Evidence satisfactory to the City indicating the capacity of the person(s) signing the Bid to bind the Bidder

Failure of the Bidder to provide all required information in a complete and accurate manner may cause the Bid to be considered non-responsive.

BID

CITY OF SOUTH EL MONTE

FY 25/26 PAVEMENT REHABILITATION PROJECT
City Project No.: 644

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF SOUTH EL MONTE:

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of South El Monte to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

Bidder acknowledges receipt of all addenda, as follows:

Addendum No. 1 Date: 8/22/2025

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

Addendum No. _____ Date: _____

The undersigned submits as part of this Bid a completed copy of its Industrial Safety Record. This Safety Record includes all construction Work undertaken in California by the undersigned and any partnership, joint venture or corporation that any principal of the undersigned participated in as a principal or owner for the last five (5) calendar years and the current calendar year before the date of Bid submittal. Separate information is being submitted for each such partnership, joint venture, or corporate or individual Bidder. The undersigned may attach any additional information or explanation of data that it would like to be taken into consideration in evaluating the Safety Record. An explanation of the circumstances surrounding any and all fatalities is attached.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent (10%) of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within fifteen (15) Days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

The undersigned certifies to have a minimum of three (3) consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License Number 630360, Class A, C12, which expires on 10/31/2025.

Bidder's Name: ONYX PAVING COMPANY, INC.

Signature: _____ Title: CEO Date: 8/26/2025
COREY R. KIRSCHNER

Signature: _____ Title: VP, SEC, TREAS. Date: 8/26/2025
JAY KIRSCHNER

CITY OF SOUTH EL MONTE

BID SHEETS FOR

FY 25/26 PAVEMENT REHABILITATION PROJECT
City Project No.: 644

Bidder's Name: ONYX PAVING COMPANY, INC.

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

REVISED BASE BID SCHEDULE (PER ADDENDUM 1)

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
1	COLDMILL 1.50" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	226,200	SF	$0.37	$83,694
2	COLDMILL 2" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	388,500	SF	$0.44	$170,940
3	REMOVE EXISTING AC PAVEMENT (VARYING EXISTING AC PAVEMENT THICKNESS OF 2.50"± TO 2.75"± PER GEOTECH REPORT PREPARED BY MTGL DATED JULY 11,2025) APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	116,400	SF	$0.69	$80,316
4	LOCALIZED AC PAVEMENT REPAIR AT THE ENGINEER'S DIRECTION DURING CONSTRUCTION: REMOVE AC PAVEMENT SECTION TO A DEPTH OF 10" AND RECONSTRUCT IT WITH 4" AC PAVEMENT SECTION CONSISTING OF 2" AC WEARING COURSE (TYPE C2-PG 64-10) AND 2" AC LEVELING COURSE (TYPE B-PG 64-10) WITH 6" CRUSHED AGGREGATE BASE AND PRIOR TO CONSTRUCTION OF AC PAVEMENT SECTION, SCARIFY AND RECOMPACT THE EXPOSED BASE/SUBGRADE.	1,000	SF	$23	$23,000

REVISED BASE BID SCHEDULE (PER ADDENDUM 1)

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
5	CONSTRUCT AC PAVEMENT.	9,000	TON	$112	$ ~~1,000~~ 1,008,000 (CK)
6	REMOVE EXISTING IMPROVEMENTS AND CONSTRUCT/RECONSTRUCT CURB RAMP AS PER CALTRANS STD. A88A AND/OR MODIFIED AS SHOWN ON THE PLAN, WIDTH OF RAMP=4'2", INCLUDING 2' BY 8" DEEP AC PAVEMENT SLOT CUT TO BE RESTORED FULL DEPTH WITH AC, TYPE C2-PG 64 10, RECONSTRUCTION OF ASSOCIATED PCC WALK, ADJUST EXISTING UTILITY VAULT, BOXES & VALVE TO GRADE, AND RECONSTRUCTION OF CURB & GUTTER/CROSS GUTTER.	40	EA	$8,888	$ 355,520
7	REMOVE EXISTING TRAFFIC LOOPS REINSTALL TYPE D AND TYPE E TRAFFIC LOOPS AS SHOWN ON THE PLAN; CONNECT WIRES TO EXISTING LEAD-IN CABLES PER CALTRANS STD PLANS ES-5A AND ES-5P AND SPECIFICATIONS.	12	EA	$777	$ 9,324
8	ADJUST WATER VALVE SLIP CAN TO GRADE.	56	EA	$333	$ 18,648
9	ADJUST STORM DRAIN/SEWER MANHOLE FRAME AND COVER TO GRADE.	65	EA	$1,333	$ 86,645
10	INSTALL BLUE REFLECTIVE RAISED PAVEMENT MARKER (RPM-921-B) & PER DETAIL ON SHEET 2.	34	EA	$28	$ 952
11	INSTALL TRAFFIC SIGN (CA MUTCD R1-3P).	29	EA	$222	$ 6,438
12	STREET PARKING "T" MARKINGS, SEE SHEET 2 FOR DETAILS	70	EA	$55	$ 3,850
13	REMOVE CONFLICTING ROADWAY PAVEMENT RPM, MARKING AND STRIPING BY SAND BLASTING OR BY OTHER METHOD APPROVED BY THE ENGINEER.	1	LS	$8,000	$ 8,000
14	INSTALL MARKING AND STRIPING. EXCLUDING PARKING "T" MARKINGS.	1	LS	$82,512	$ 82,512

REVISED BASE BID SCHEDULE (PER ADDENDUM 1)

BID ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICES	EXTENDED AMOUNT
15	EXTEND EXISTING LANE LINES TO NEW CROSSWALK.	1	LS	$1,111	$1,111
16	REMOVE AND RECONSTRUCT EXISTING CURB AND GUTTER AS PER SPPWC 120-3; TO INCLUDE SLOT CUT OF ADJOINING AC PAVEMENT SECTION 2' BY 8" DEEP AND RESTORE TGE SLOT CUT AC FULL DEPTH TYPE WITH C2-PG 64-10 AC AS SHOWN ON APPENDIX B- PROJECT PLANS SHEET EXHIBIT A.	150	LF	$123	$18,450
17	FURNISH & INSTALL TEMPORARY PROJECT IMPROVEMENT SIGNS. BASIC/TEMPORARY WOODEN SIGN FOR CONSTRUCTION ONLY. APPROX. 7'H X 5'W. SIGNS TO BE MOVED TO/FROM EACH SITE DURING CONSTRUCTION AND REMOVED AT CONSTRUCTION COMPLETION.	2	EA	$2,800	$5,600
TOTAL BASE BID AMOUNT IN NUMBERS		1,963,000			$1,963,000

TOTAL BASE BID AMOUNT IN WORDS: One million nine hundred and sixty three thousand dollars even

Signature: _____ Title: CEO Date: 8/26/2025

COREY R. KIRSCHNER

Signature: _____ Title: VP, SEC, TREAS. Date: 8/26/2025

JAY KIRSCHNER

<table>
<tr><td colspan="2">The award of Contract shall be based on the TOTAL BASE BID AMOUNT.</td></tr>
<tr><td colspan="2">Schedule of Values (SOV). Within 10 days of execution of this contract, the Contractor shall submit for the City's review and approval an SOV for the lump sum Bid items of the Work. The Schedule of Values will:
a. Subdivide the Work into its respective parts,
b. Include values for all items comprising the Work, and
c. Serve as the basis for monthly progress payments made to the Contractor throughout the Work.

The City shall be the sole judge of acceptable numbers, details, and description of values established. If, in the opinion of the City, a greater number of SOV items than proposed by the Contractor are necessary, the Contractor shall add the additional items so identified by the City. When requested by City, the Contractor shall provide substantiating data in support of scheduled values. Monthly progress payment amounts for Lump Sum items shall be determined from the monthly updates of the Schedule activities.</td></tr>
<tr><td rowspan="5">Full compensation for the items listed to the right as Items A, B, C, D and E are considered as inclusive in each Bid Item listed above in the Base Bid Schedule as applicable, and no additional and/or separate compensation will be allowed.</td><td>A. Mobilization / Demobilization</td></tr>
<tr><td>B. Traffic Control</td></tr>
<tr><td>C. NPDES, WWECP, and Best Management Practices (BMPs), Public Convenience and Safety</td></tr>
<tr><td>D. Construction Staking by Land Surveyor</td></tr>
<tr><td>E. Clearing and Grubbing</td></tr>
<tr><td colspan="2">In the case of discrepancies in the amount of bid, unit prices shall govern over extended amounts, and words shall govern over figures.</td></tr>
<tr><td colspan="2">The bid prices shall include any and all costs, including labor, materials, appurtenant expenses, taxes, royalties and any and all other incidental costs to complete the project, in compliance with the Bid and Contract Documents and all applicable codes and standards.</td></tr>
<tr><td colspan="2">All other work items not specifically listed in the bid schedule, but necessary to complete the work per bid and contract documents and all applicable codes and standards are assumed to be included in the bid prices.</td></tr>
<tr><td colspan="2">The City reserves the right to add, delete, increase or decrease the amount of any quantity shown and to delete any item from the contract and pay the contractor at the bid unit prices so long as the total amount of change does not exceed 25% (plus or minus) of the total bid amount for the entire project. If the change exceeds 25%, a change order may be negotiated to adjust unit bid prices.</td></tr>
<tr><td colspan="2">A bid is required for the entire work, that the quantities set forth in the Bid Schedule are to calculate total bid amount, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed.</td></tr>
</table>

QUESTIONNAIRE FORM

Fill out all of the following information. Attach additional sheets if necessary.

(1) Bidder's Name: ONYX PAVING COMPANY, INC.

(2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.

N/A

(3) Business Address: 22707 LA PALMA AVE, YORBA LINDA, CA 92887

(4) Telephone: 714-632-6699 Facsimile: N/A

(5) Type of Firm – Individual, Partnership, LLC or Corporation: CORPORATION

(6) Corporation organized under the laws of the State of: CALIFORNIA

(7) California State Contractor's License Number and Class: 630360; A, C12

Original Date Issued: 10/09/1991 Expiration Date: 10/31/2025

(8) DIR Contractor Registration Number: 1000004798

(9) The Bidder declares that he/she has carefully read and examined the plans, specifications, bid documents, and he/she has made a personal examination of the site (indicate name of the person, representing the bidder, who inspected the site and date below) and that he/she understands the exact scope of the Project WITHOUT QUESTION.

Name of Person who inspected the site: JACKSON HULSE

Date of Inspection: 8/18/2025

(10) Number of years' experience the company has as a contractor in construction work: 35 YEARS

(11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:

COREY R. KIRSCHNER - CEO, ANTHONY STEEN - PRES., RICHARD DEVOS - CFO, JAY KIRSCHNER - VP,SEC, TREAS.

22707 LA PALMA AVE, YORBA LINDA, CA 92887

714-632-6699

(12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:

N/A

(13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

N/A

(14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five (5) years:

a. List the names, addresses and telephone numbers of contact persons for the parties:

N/A

b. Briefly summarize the parties' claims and defenses:

N/A

c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

(15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

N/A

(16) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

NO, N/A

(17) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

NO, N/A

(18) For projects that the company or any principal having an interest in this Bid has been involved with in the last five (5) years, did you have any claims or actions:

a. By you against the owner? Circle one: Yes (No)

b. By the owner against you? Circle one: Yes (No)

c. By any outside agency or individual for labor compliance? Circle one: Yes (No)

d. By Subcontractors? Circle one: Yes (No)

e. Are any of these claims or actions unresolved or outstanding? Circle one: Yes (No)

If your answer is "yes" to any part or parts of this question, explain.

N/A

(19) List the last three (3) projects you have worked on or are currently working on for the City of South El Monte:

2020 RESIDENTIAL STREET REHABILITATION PROJECT

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

The Bidder certifies under penalty of perjury under the laws of the State of California that the information provided above is true and correct.

Notary Public

Subscribed and sworn to me: _____
SEE ATTACHED NOTARY JURAT
Signature: _____
This ____ day of _____, 20_____
Title: _____
Signature: _____

(SEAL)

Company

Signature: _____
Title: COREY R. KIRSCHNER - CEO
Date: 8/26/2025

Signature: _____
Title: JAY KIRSCHNER - VP, SEC, TREAS.
Date: 8/26/2025

CALIFORNIA JURAT WITH AFFIANT STATEMENT **GOVERNMENT CODE § 8202**

☒ See Attached Document (Notary to cross out lines 1–6 below)
☐ See Statement Below (Lines 1–6 to be completed only by document signer[s], *not* Notary)

×

×

×

×

×

×_____ _____

Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this 26 day of August, 20 25, by
Date *Month* *Year*
(1) Corey R. Kirschner
(and (2)_____),
Name(s) of Signer(s)
proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

LESLIE ROCHA
Notary Public - California
Orange County
Commission # 2484949
My Comm. Expires Mar 19, 2028

Signature Leslie Rocha
Signature of Notary Public

Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ **Document Date:** _____

Number of Pages: _____ **Signer(s) Other Than Named Above:** _____

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CALIFORNIA JURAT WITH AFFIANT STATEMENT **GOVERNMENT CODE § 8202**

☒ See Attached Document (Notary to cross out lines 1–6 below)
☐ See Statement Below (Lines 1–6 to be completed only by document signer[s], *not* Notary)

×

×

×

×

×

×_____ _____

Signature of Document Signer No. 1 *Signature of Document Signer No. 2 (if any)*

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

Subscribed and sworn to (or affirmed) before me on this 26 day of August, 20 25,
Date *Month* *Year*
by
(1) Jay Kirschner
(and (2)_____),
Name(s) of Signer(s)

proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

LESLIE ROCHA
Notary Public - California
Orange County
Commission # 2484949
My Comm. Expires Mar 19, 2028

Signature Leslie Rocha
Signature of Notary Public

Seal
Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ **Document Date:** _____

Number of Pages: _____ **Signer(s) Other Than Named Above:** _____

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REFERENCES FORM

For all public agency projects in excess of $15,000 that you are currently working on or have worked on in the past two (2) years, provide the following information:

Project 1 Name/Number ANNUAL ROADWAY RESURFACING PROJECT FY 2022-2023

Project Description CITYWIDE STREET IMPROVEMENTS

Approximate Construction Dates From: FEB 2024 To: JUNE 2024

Agency Name: CITY OF DANA POINT

Contact Person: SCOTT FISHER Telephone: 760-814-7226

Address: 33282 GOLDEN LANTERN, DANA POINT, CA 92629

Original Contract Amount: $ 3,065,000.00 Final Contract Amount: $3,408,313.69

If final amount is different from original amount, please explain (change orders, extra work, etc.).

CITY ADDED REBAR TO ALL CONCRETE SPANDREL AND CROSS GUTTERS.

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

NO, N/A

Project 2 Name/Number 22-23 ANNUAL ASPHALT CONCRETE OVERLAY PROJECT

Project Description CITYWIDE STREET IMPROVEMENTS

Approximate Construction Date From: SEP 2023 To: MAR 2024

Agency Name: CITY OF EASTVALE

Contact Person: CHUCK STAGNER Telephone: 714-925-4628

Address: 12363 LIMONITE AVE #910, EASTVALE, CA 91752

Original Contract Amount: $ 5,858,000 Final Contract Amount: $ 5,998,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

NO, N/A

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

N/A

Project 3 Name/Number 2021-2022 PAVEMENT REHABILITATION PROJECT

Project Description VARIOUS PAVEMENT REHABILITATION & CONCRETE IMPROVEMENTS

Approximate Construction Dates From: NOV 2022 To: MARCH 2023

Agency Name: CITY OF ARCADIA

Contact Person: JAN BALANAY Telephone: 626-254-2726

Address: 240 W. HUNTINGTON DR, ARCADIA, CA 91007

Original Contract Amount: $1,727,000.00 Final Contract Amount: $1,899,698.72

If final amount is different from original amount, please explain (change orders, extra work, etc.).

CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

NO, N/A

Project 4 Name/Number PARKS, CIVIC CENTER & SHERRIF STATION PARKING LOT REHABILITATION

Project Description ASPHALT REMOVAL & REPLACEMENT

Approximate Construction Dates From: FEB 2024 To: MAY 2024

Agency Name: CITY OF LAWNDALE

Contact Person: NICK PETREVSKI Telephone: 310-973-3265

Address: 14717 BURIN AVE LAWNDALE, CA 90260

Original Contract Amount: $486,486 Final Contract Amount: $ 601,000

If final amount is different from original amount, please explain (change orders, extra work, etc.).

CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

NO, N/A

Project 5 Name/Number RESIDENTIAL STREET PAVEMENT REHABILITATION PROJECT, AREA 5 & 7

Project Description STREET IMPROVEMENTS

Approximate Construction Dates From: JULY 2024 To: MAR 2025

Agency Name: CITY OF DOWNEY

Contact Person: BRIAN ALENAN Telephone: 562-904-7110

Address: 11111 BROOKSHIRE AVE, DOWNEY, CA 90241

Original Contract Amount: $7,337,000.00 Final Contract Amount: $ 8,897,979.99

If final amount is different from original amount, please explain (change orders, extra work, etc.).

CITY ADDED CONCRETE WORK AND SLURRY SEAL LOCATIONS

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

NO, N/A

Project 6 Name/Number FY 23-24 LOCAL OVERLAY PAVEMENT REHABILITATIONS PROJECT

Project Description STREET IMPROVEMENTS

Approximate Construction Dates From: AUG 2024 To: OCT 2024

Agency Name: CITY OF RANCHO CUCAMONGA

Contact Person: ROMEO DAVID Telephone: 909-774-4070

Address: 10500 CIVIC CENTER DRIVE, RANCH CUCAMONGA, CA 91730

Original Contract Amount: $ 2,594,000.00 Final Contract Amount: $ 2,646,054.40

If final amount is different from original amount, please explain (change orders, extra work, etc.).

CITY ADD ADDITIONAL CONCRETE AND OVERLAY STREETS

Did you or any Subcontractor, file any claims against the Agency? Circle one: Yes (No)

Did the Agency file any claims against you? Circle one: Yes (No)

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

NO, N/A

RESUME

Attach to this Bid the experience resume of the person who will be designated as General Construction Superintendent or on-site Construction Manager for the Project.

PLEASE SEE ATTACHED REFERENCES.

DESIGNATION OF SUBCONTRACTORS
[Public Contract Code Section 4104]

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent (0.5%) of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent (0.5%) of the Contractor's total Bid or $10,000, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)*
Cose Land Surveying Inc.	L 5411 - Surveyor	1000001533	Orange, CA 714-628-8948	Survey	1.75%
California Professional Engineering	~~A~~ (CK) A, C-6, C-27 793907 - ~~A, C-10, C-27~~ (CK)	1000377609	La Puente, CA 626-810-1338	Traffic Loops	0.33%
Pavement Rehab company	1051374 - C12, C8	1000064823	Yorba Linda, CA 714-238-1444	Crack Seal	2.04% ~~2.38%~~ (CK)
~~Superior Pavement Marking~~ (CK) (CK) (CK)	~~1111287 - A~~ (CK) ~~C31, C32~~ (CK) ~~C61/D32~~ (CK) ~~C61/D42~~ (CK)	(CK) ~~1022001116~~	~~Cypress, CA~~ (CK) ~~714-995-9100~~	~~striping~~ (CK) ~~and~~ (CK) ~~signing~~ (CK)	(CK) ~~2.04%~~
Interstate Striping Inc.	1077140	1000866044	~~Fon~~ (CK) Fontana, CA 909-774-9803	Striping and signing	2.7%

* The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Contractor shall perform, with its own organization (rather than with Subcontractors), Work amounting to at least fifty one percent (51%) of the Contract Price.

INDUSTRIAL SAFETY RECORD FORM

Bidder's Name ONYX PAVING COMPANY, INC.

	Current Year of Record	2024	2023	2022	2021	2020	Total
Number of contracts	44	121	140	133	89	136	663
Total dollar amount of contracts (in thousands of dollars)	79883	150,319	108,532	86,134	42,805	39,139	506,801
Number of fatalities	0	0	0	0	0	0	0
Number of lost workday cases	0	2	0	0	2	0	4
Number of lost workday cases involving permanent transfer to another job or termination of employment	0	1	0	0	12	0	13

The above information was compiled from the records that are available to me at this time and I declare under penalty of perjury under the laws of the State of California that the information is true and accurate within the limitations of those records.

Signature: _____
Title: COREY R. KIRSCHNER - CEO
Date: 8/26/2025

Signature: _____
Title: JAY KIRSCHNER - VP, SEC, TREAS.
Date: 8/26/2025

Bond No. N/A Bid Bond

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of South El Monte ("City"), has issued an invitation for Bids for the Work described as follows: FY 25-26 PAVEMENT REHABILITATION PROJECT City Project No.: 644

WHEREAS Onyx Paving Company, Inc. - 22707 La Palma Avenue, Yorba Linda, CA 92887
(Name and address of Bidder)

("Principal"), desires to submit a Bid to City for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and _____

Swiss Re Corporate Solutions America Insurance Corporation - 1200 Main St. Suite 800 Kansas City. MO 64105-2478
(Name and address of Surety)

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the City in the penal sum of Ten Percent of the Total Amount Bid ----------
---

Dollars ($ ---------- 10% ----------), being not less than ten percent (10%) of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the City and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the City in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

Dated: August 25th, 2025

"Principal"	"Surety"
Onyx Paving Company, Inc.	Swiss Re Corporate Solutions America Insurance Corporation
22707 La Palma Avenue, Yorba Linda , CA 92887	1200 Main St. Suite 800 Kansas City. MO 64105-2478
By:	By:
Its: Corey R. Kirschner - CEO	Its: Zyanya Hernandez, Attorney-in-Fact
By:	By:
Its:	Its:

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION CORPORATE SEAL 1973 MISSOURI

Note: This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On August 25, 2025 before me, Leslie Rocha, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Corey R. Kirschner
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Leslie Rocha
Signature of Notary Public

LESLIE ROCHA
Notary Public - California
Orange County
Commission # 2484949
My Comm. Expires Mar 19, 2028

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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CALIFORNIA ALL-PURPOSE ACKNOWLEDGEMENT

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California
County of Orange

On AUG 2 5 2025, before me, Albert Melendez, Notary Public,

personally appeared Zyanya Hernandez

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of State of California that the foregoing paragraph is true and correct.

ALBERT MELENDEZ
Notary Public - California
Orange County
Commission # 2391461
My Comm. Expires Jan 23, 2026

WITNESS my hand and official seal.

SIGNATURE _____

PLACE NOTARY SEAL ABOVE

Though the information below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent removal and reattachment of this form to another document.

Description of attached document

Title or type of document: _____

_____

_____

Document Date: _____ Number of Pages: _____

Signer(s) Other than Named Above: _____

SWISS RE CORPORATE SOLUTIONS

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION ("SRCSAIC")
SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION ("SRCSPIC")
WESTPORT INSURANCE CORPORATION ("WIC")

GENERAL POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, THAT SRCSAIC, a corporation duly organized and existing under laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, and SRCSPIC, a corporation organized and existing under the laws of the State of Missouri and having its principal office in the City of Kansas City, Missouri, and WIC, organized under the laws of the State of Missouri, and having its principal office in the City of Kansas City, Missouri, each does hereby make, constitute and appoint:

ERIK JOHANSSON, JENNIFER ANAYA, MELISSA LOPEZ, CHRISTINA ROGERS, ALBERT MELENDEZ

JOAQUIN PEREZ, JONATHAN BATIN, VANESSA RAMIREZ, ZYANYA HERNANDEZ, and JESSICA T. GARCIA

JOINTLY OR SEVERALLY

Its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its act and deed, bonds or other writings obligatory in the nature of a bond on behalf of each of said Companies, as surety, on contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract or suretyship executed under this authority shall exceed the amount of:

TWO HUNDRED MILLION ($200,000,000.00) DOLLARS

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both SRCSAIC and SRCSPIC at meetings duly called and held on the 18th of November 2021 and WIC by written consent of its Executive Committee dated July 18, 2011.

"RESOLVED, that any two of the President, any Managing Director, any Senior Vice President, any Vice President, the Secretary or any Assistant Secretary be, and each or any of them hereby is, authorized to execute a Power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Corporation bonds, undertakings and all contracts of surety, and that each or any of them hereby is authorized to attest to the execution of any such Power of Attorney and to attach therein the seal of the Corporation; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Corporation may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signatures or facsimile seal shall be binding upon the Corporation when so affixed and in the future with regard to any bond, undertaking or contract of surety to which it is attached."

SWISS RE CORPORATE SOLUTIONS AMERICA INSURANCE CORPORATION CORPORATE SEAL 1973 MISSOURI

SWISS RE CORPORATE SOLUTIONS PREMIER INSURANCE CORPORATION CORPORATE SEAL MISSOURI

By _____
Erik Janssens, Senior Vice President of SRCSAIC & Senior Vice President of SRCSPIC & Senior Vice President of WIC

By _____
Gerald Jagrowski, Vice President of SRCSAIC & Vice President of SRCSPIC & Vice President of WIC

WESTPORT INSURANCE CORPORATION CORPORATE SEAL MISSOURI

IN WITNESS WHEREOF, SRCSAIC, SRCSPIC, and WIC have caused their official seals to be hereunto affixed, and these presents to be signed by their authorized officers

this 10 day of NOVEMBER, 20 22

Swiss Re Corporate Solutions America Insurance Corporation
Swiss Re Corporate Solutions Premier Insurance Corporation
Westport Insurance Corporation

State of Illinois
County of Cook ss

On this 10 day of NOVEMBER, 20 22, before me, a Notary Public personally appeared Erik Janssens, Senior Vice President of SRCSAIC and Senior Vice President of SRCSPIC and Senior Vice President of WIC and Gerald Jagrowski, Vice President of SRCSAIC and Vice President of SPCSPIC and Vice President of WIC, personally known to me, who being by me duly sworn, acknowledged that they signed the above Power of Attorney as officers of and acknowledged said instrument to be the voluntary act and deed of their respective companies.

OFFICIAL SEAL
CHRISTINA MANISCO
NOTARY PUBLIC, STATE OF ILLINOIS
My Commission Expires March 28, 2026

Christina Manisco, Notary

I, Jeffrey Goldberg, the duly elected Senior Vice President and Assistant Secretary of SRCSAIC and SRCSPIC and WIC, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney given by said SRCSAIC and SRCSPIC and WIC, which is still in full force and effect.
IN WITNESS WHEREOF, I have set my hand and affixed the seals of the Companies this 25th day of August, 20 25.

Jeffrey Goldberg, Senior Vice President & Assistant Secretary of SRCSAIC and SRCSPIC and WIC

NONCOLLUSION DECLARATION FORM
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]

The undersigned declares:

I am the CEO of ONYX PAVING COMPANY, INC., the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 8/26/2025 [date], at YORBA LINDA [city], CA [state].

Signature:	Signature:
Printed Name: COREY R. KIRSCHNER - CEO	Printed Name: JAY KIRSCHNER - VP, SEC, TREAS.
Date: 8/26/2025	Date: 8/26/2025

This form must be notarized.

SEE ATTACHED NOTARY ACKNOWLEDGEMENT

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT **CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On August 25, 2025 before me, Leslie Rocha, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Corey R. Kirschner
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

LESLIE ROCHA
Notary Public - California
Orange County
Commission # 2484949
My Comm. Expires Mar 19, 2028

Signature Leslie Rocha
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

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Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

Signer's Name: _____
☐ Corporate Officer — Title(s): _____
☐ Partner — ☐ Limited ☐ General
☐ Individual ☐ Attorney in Fact
☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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State of California)
County of Orange)

On August 25, 2025 before me, Leslie Rocha, Notary Public,
Date *Here Insert Name and Title of the Officer*

personally appeared Jay Kirschner
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

LESLIE ROCHA
Notary Public - California
Orange County
Commission # 2484949
My Comm. Expires Mar 19, 2028

Signature
Signature of Notary Public

Place Notary Seal Above

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☐ Trustee ☐ Guardian or Conservator
☐ Other: _____
Signer Is Representing: _____

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REFERENCES

PROJECT NAME: ANNUAL ROADWAY RESURFACING PROJECT FY 2022-2023

PROJECT DESCRIPTION: CITYWIDE STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: FEB 2024 - JUNE 2024

CONSULTING COMPANY: CITY OF DANA POINT - 33282 GOLDEN LANTERN, DANA POINT, CA 92629

CONTACT PERSON: SCOTT FISHER 760-814-7226

ORIGINAL CONTRACT AMOUNT: $3,065,000.00

FINAL CONTRACT AMOUNT: $3,408,313.69

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CITY ADDED REBAR TO ALL CONCRETE SPANDRELS AND CROSS GUTTERS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: 22-23 ANNUAL ASPHALT CONCRETE OVERLAY PROJECT

PROJECT DESCRIPTION: CITYWIDE STREET IMPROVEMENT

APPROXIMATE CONSTRUCTION DATES: SEP 2023- MAR 2024

AGENCY: CITY OF EASTVALE - 12363 LIMONITE AVE #910, EASTVALE, CA 91752

CONTACT PERSON: CHUCK STAGNER 714-925-4628

ORIGINAL CONTRACT AMOUNT: $5,858,000

FINAL CONTRACT AMOUNT: $5,998,000

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: 2021-2022 PAVEMENT REHABILITATION PROJECT

PROJECT DESCRIPTION: VARIOUS PAVEMENT REHABILITATION & CONCRETE IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: NOV 2022 - MARCH 2023

AGENCY: CITY OF ARCADIA -240 W. HUNTINGTON DR, ARCADIA, CA 91007

CONTACT PERSON: JAN BALANAY 626-254-2726

ORIGINAL CONTRACT AMOUNT: $1,727,000.00

FINAL CONTRACT AMOUNT: $1,899,698.72

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: 23/24 PAVEMENT REHABILITATION PROJECT

PROJECT DESCRIPTION: CITYWIDE STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: APR 2024 - DEC 2024

AGENCY: CITY OF TEMPLE CITY - 9701 E LAS TUNAS DR, TEMPLE CITY, CA 91780

CONTACT PERSON: ALI CAYIR 714-883-8677

ORIGINAL CONTRACT AMOUNT: $3,609,000.00

FINAL CONTRACT AMOUNT: $4,392,226.45

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: 23-24 SLURRY SEAL AT VARIOUS LOCATIONS

PROJECT DESCRIPTION: CITYWIDE ASPHALT REPAIRS & SLURRY

APPROXIMATE CONSTRUCTION DATES: JAN 2024 - APRIL 2024

AGENCY: CITY OF MONTEREY PARK -320 WEST NEWMARK AVE MONTEREY PARK, CA 91754

CONTACT PERSON: ZIAD MAZBOUDI 626-532-2018

ORIGINAL CONTRACT AMOUNT: $1,400,000

FINAL CONTRACT AMOUNT: $1,269,000

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: ACTUAL BID QUATITIES LESS THAN ORIGINAL BID QUANTITY.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: 22-23 SB1 PAVEMENT REHABILITATION PROJECT

PROJECT DESCRIPTION: VARIOUS STREET FULL DEPTH RECONSTRUCTION

APPROXIMATE CONSTRUCTION DATES: JAN 2024 - MAY 2024

AGENCY: CITY OF HEMET - 445 E FLORIDA AVENUE HEMET, CA 92543

CONTACT PERSON: JILLEEN FERRIS 951-765-2360

ORIGINAL CONTRACT AMOUNT: $2,020,000

FINAL CONTRACT AMOUNT: $2,528,000

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: PARKS, CIVIC CENTER & SHERRIF STATION PARKING LOT REHABILITATION

PROJECT DESCRIPTION: ASPHALT REMOVAL & REPLACEMENT

APPROXIMATE CONSTRUCTION DATES: FEB 2024 - MAY 2024

AGENCY: CITY OF LAWNDALE - 14717 BURIN AVE, LAWNDALE, CA 90260

CONTACT PERSON: NICK PETREVSKI 310-973-3265

ORIGINAL CONTRACT AMOUNT: $486,486

FINAL CONTRACT AMOUNT: $601,000

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CHANGE ORDER WORK FOR ADDITIONAL SCOPE OUTSIDE OF PROJECT LIMITS.

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: RESIDENTIAL STREET PAVEMENT REHABILITATION PROJECT, AREA 5 & 7

PROJECT DESCRIPTION: STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: JULY 2024 - MAR 2025

AGENCY: CITY OF DOWNEY-11111 BROOKSHIRE AVE, DOWNEY, CA 90241

CONTACT PERSON: BRIAN ALENAN 562-904-7110

ORIGINAL CONTRACT AMOUNT: $7,337,000.00

FINAL CONTRACT AMOUNT: $8,897,979.99

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CITY ADDED CONCRETE WORK AND SLURRY SEAL LOCATIONS

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO



LARGE PROJECT REFERENCES

PROJECT NAME: IRVINE CENTER DRIVE PAVEMENT REHABILITATION

PROJECT DESCRIPTION: STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: NOV 2024 - MAY 2025

AGENCY: CITY OF IRVINE - 6427 OAK CANYON, IRVINE, CA 92618

CONTACT PERSON: FARHAD BOLOURCHI 949-724-6689

ORIGINAL CONTRACT AMOUNT: $7,595,000.00

FINAL CONTRACT AMOUNT: $7,637,050.65

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: FIELD QUANTITIES DIFFERED FROM BID SCHEDULE QUANTITIES

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: BID 7994 - 2022/2023 ARTERIAL AND MINOR STREETS MAINTENANCE, PHASE 2

PROJECT DESCRIPTION: STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: AUG 2024 - FEB 2025

AGENCY: CITY OF RIVERSIDE

CONTACT PERSON: STEVE HOWARD 951-712-3904

ORIGINAL CONTRACT AMOUNT: $4,946,000.00

FINAL CONTRACT AMOUNT: $4,866,359.10

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: FIELD QUANTITIES DIFFERED FROM BID SCHEDULE QUANTITIES

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

PROJECT NAME: FY 23-24 LOCAL OVERLAY PAVEMENT REHABILITATIONS PROJECT

PROJECT DESCRIPTION: STREET IMPROVEMENTS

APPROXIMATE CONSTRUCTION DATES: AUG 2024 - OCT 2024

AGENCY: CITY OF RANCHO CUCAMONGA - 10500 CIVIC CENTER DRIVE, RANCH CUCAMONGA, CA 91730

CONTACT PERSON: ROMEO DAVID 909-774-4070

ORIGINAL CONTRACT AMOUNT: $2,594,000.00

FINAL CONTRACT AMOUNT: $2,646,054.40

IF FINAL AMOUNT IS DIFFERENT FROM ORIGINAL AMOUNT, PLEASE EXPLAIN: CITY ADD ADDITIONAL CONCRETE AND OVERLAY STREETS

DID THE AGENCY FILE ANY CLAIMS AGAINST YOU? NO

REFERENCES

GENERAL CONTRACTORS:	LOCATION:	AMOUNT:
American Asphalt South, Inc.	Eastvale	$365,000
2990 Myers St.	Ventura	$37,000
Riverside, CA 92503	Ontario	$595,000
Ph: 909-427-8276	Palos Verdes Estates	$174,000
Contact: Tim Griffin	Santa Clarita	$484,000
Roy Allan Slurry Seal	La Mirada	$222,000
12643 Emmens Way	Victorville	$77,000
Santa Fe Springs, CA 90670	La Palma	$107,000
Ph: 562-864-3363	San Clemente	$432,000
Contact: Lawrence Allan	Buena Park	$88,550
KASA Construction	Westminster	$602,800
15148 Sierra Bonita Ln	El Monte	$233,000
Chino, CA 91710		
Ph: 909-457-8260		
Contact: Sam Kasbar		
Alabbasi Construction &	Menifee	$51,000
Engineering	Coachella	$45,000
764 W. Ramona Expressway, Suite C	Perris	$68,900
Perris, CA 92571		
Ph: 951-776-9300		
Contact: Han Sohn		

Pavement Coatings Company	Los Angeles County	$177,235
10240 San Sevaine Way	Manhattan Beach	$115,000
Jurupa Valley, CA 91752	Upland	$48,000
Ph: 951-934-4763		

Byrom Davey	East Los Angeles	$344,000
1232 Monte Vista Ave, Suite 5	Los Angeles	$333,000
Upland, Ca 91786	Anaheim	$30,000
Ph: 858-513-7199		
Contact: Julio Diaz		

ASPHALT RUBBER HOT MIX REFERENCES:

GENERAL CONTRACTORS:	JOBS PERFORMED:	LOCATION:	AMOUNT:
GMC ENGINEERING, INC. 1401 Warner Ave, Ste B. Tustin, CA 92780 Ph: 714-247-1040 Fx: 714-247-1041 Contact: Gennady Chizik	**Katella Ave. St. Improv** **Various Projects**	Los Alamitos	$120,000.00
R.D OLSON CONSTRUCITON, INC. 2955 Main Street, 3rd Floor Irvine, CA 92614 Ph: 949-474-2001 Fx: 949-474-1534 Contact: Jeremy Dunn	**Lido House Hotel**	Newport Beach	$193,105.00

*IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT COREY KIRSCHNER AT 714-632-6699 OR VIA EMAIL AT **BIDS@ONYXPAVING.COM***

ONYX PAVING

CREDIT REFERENCES

ONYX PAVING COMPANY, INC.
2890 E. LA CRESTA AVE. ANAHEIM, CA 92806

PHONE: 714-632-6699
FAX: 714-632-1883

DATE ESTABLISHED: 01/04/1990
TYPE OF WORK: ASPHALT PAVING

CORP TAX ID: #33-0394344
CONTRACTORS LIC. # 630630-A

CFO: RICHARD DEVOS — 2890 E. LA CRESTA AVE. ANAHEIM, CA 92806

BANK: BMO BANK N.A. — 320 S. CANAL ST. CHICAGO, IL 60606
CHRISTINA LEON 949-404-0019

INSURANCE AGENT: WOOD GUTMANN & BOGART — 15901 REDHILL AVE., STE 100, TUSTIN, CA 92780
MICHAEL TRAN 714-824-8384

SURETY AGENT: PERFORMANCE BONDING SURETY & INSURANCE BROKERAGE
15901 RED HLL AVE., SUITE 100, TUSTIN, CA 92780
ERIK JOHANSSON 714-505-7011

CREDIT REFERENCES:

MATICH CORPORATION	P.O. BOX 10, HIGHLAND, CA 92346 TWILEY@MATICHCORP.COM	TERI WILEY 909-382-7400
KELTERITE CORPORATION	12231 PANGBORN AVE., DOWNEY CA 90241 RECEIVABLES@KELTERITE.COM	MIRIAM AVILA-RAMOS 562-401-0011
HOLLIDAY ROCK CO., INC.	1401 N. BENSON AVE., UPLAND, CA 91786 ALUSSIER@HOLLIDAYROCK.COM	AMBER LUSSIER 909-982-1553 EXT: 1001

GENERAL CONTRACTOR REFERENCES:

FULLMER CONSTRUCTION	1725 S. GROVE AVE., ONTARIO, CA 91761	CASEY JONES 909-947-9467
BYROM-DAVEY, INC.	13220 EVENING CREEK DR. SOUTH #103	STEVE DAVEY 858-513-7199
PACIFIC CONST. GROUP	17895 SKY PARK CIR., IRVINE, CA 92614	MARK BUNDY 949-748-1500
ERICKSON-HALL CONST. CO.	500 CORPORATE DR., ESCONDIDO, CA 92069	JUSTIN SINNOTT 760-769-7700

RESUME

Corey Kirschner - CEO

Corey Kirschner is a seasoned leader with over 25 years of experience fueling growth in the construction industry, particularly in asphalt paving for city municipalities. Known for sharp organizational skills and a proactive approach, Corey has been instrumental in strengthening Onyx Paving's position among the top-tier General Contractors in Southern California. Since taking ownership of Onyx Paving in 2018, a company with a distinguished 30-year legacy, Corey has driven the company to surpass $120 million in annual revenue. With an eye for forecasting, budgeting, and crafting innovative solutions, Corey consistently navigates market challenges to deliver exceptional results, earning widespread respect and trust in the industry.

Jay Kirschner – Vice President

Jay Kirschner is Vice President at Onyx Paving since 2018. Jay takes pride in building strong, collaborative relationships with city agencies, fosters trust and open communication, ensuring projects align with municipal goals and community needs. By overseeing project managers and cultivating lasting partnerships, Jay drives seamless project delivery and upholds Onyx Paving's reputation as a trusted leader in Southern California's asphalt paving industry.

Justin Kirschner – Director of Operations

Justin Kirschner came on board with Onyx Paving in 2018. He has become a key leader managing daily operations across Southern California. He directly oversees over 20 foremen who lead a team of 150+ field employees, while keeping projects on track. Justin handles the job schedule and oversees a large fleet of equipment, working closely with the shop manager and mechanics to ensure the equipment is well-maintained and safe. Known for keeping teams efficient and meeting deadlines, Justin is quick to adapt, find solutions, and shift resources when needed. His practical approach and problem-solving skills strengthen Onyx Paving's reputation for dependable, high-quality results.

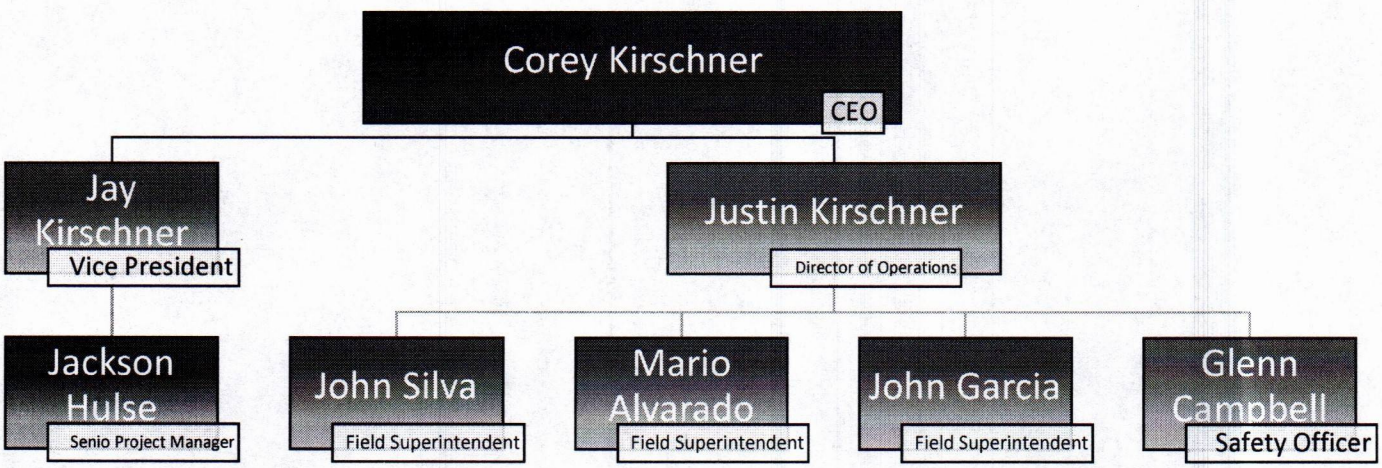
Glenn Campbell – Safety Manager

Glenn Campbell serves as Onyx Paving's dedicated Safety Manager, focusing entirely on ensuring compliance, workplace safety, and thorough employee onboarding with comprehensive training. With over 20 years of experience consulting for major highway and bridge contractors, Glenn chose to bring his expertise to Onyx Paving and make it his professional home. His approach to safety mirrors his role as head running back coach for Mater Dei football, where he fosters a team-oriented culture built on trust and care. Glenn instills a mindset where the field is his team, and he prioritizes the well-being of every employee thus cultivating a strong safety-first environment at Onyx Paving.

General Superintendents

John Garcia, Mario Alvarado and John Silva have over 60 years of combined experience and form the backbone of Onyx Paving's field operations. They are responsible for overseeing on-site laborers, cement masons, and operating engineers, ensuring projects are completed safely, on time, and in alignment with both city requirements and internal operational goals. Their deep expertise and hands-on leadership drive the successful execution of asphalt paving and concrete improvement projects across Southern California, maintaining Onyx Paving's commitment to quality and reliability in every job.

ONYX PAVING COMPANY, INC.
22707 LA PALMA YORBA LINDA, CA 92887 – TEL (714) 632-6699 – FAX (714) 632-1883



BACKLOG ALLOCATION:

Corey Kirschner, Jay Kirschner, and our Field Superintendent oversee 100% of all current project in attached backlog.

Key Individual Responsibilities:

Corey Kirschner

- Manage overall operations and resources of company
- Decision maker of corporation

Jackson Hulse

- Lead project management team with organization
- Overseeing overall project scheduling, budgeting, and dispatching on all projects
- Main point of communications between company and agencies

Field Superintendents

- Lead and manage on-site laborers and operators
- Coordinate daily operations and project production
- Ensuring project quality expectations are met

STATE OF CALIFORNIA

CONTRACTORS STATE LICENSE BOARD

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code
and the Rules and Regulations of the Contractors State License Board,
the Registrar of Contractors does hereby issue this license to:

ONYX PAVING COMPANY INC

License Number 630360

to engage in the business or act in the capacity of a contractor in the following classifications:

A - GENERAL ENGINEERING CONTRACTOR
C12 - EARTHWORK AND PAVING

Witness my hand and seal this day,

January 4, 2019

Issued October 9, 1991

Mario Richardson, Board Chair

This license is the property of the Registrar of Contractors, is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or invalidated for any reason. It becomes void if not renewed.

David R. Fogt, Registrar of Contractors

13L-20 (REV. 10/17)

AUDIT NO: 805533

dca
DEPARTMENT OF CONSUMER AFFAIRS

CONTRACTORS
STATE LICENSE BOARD
ACTIVE LICENSE

License Number **630360** Entity CORP

Business Name ONYX PAVING COMPANY INC

Classification(s) A C12

Expiration Date 10/31/2025 www.cslb.ca.gov

CA

DIR State of California Department of Industrial Relations EST. 1927

Public Works Support

DW

DW David Wiltfong

eCPR Search

Logout

Contractor Registration Search

Project Registration Search

Services

Your information

Home > Customer Account Lookup > 1000004798 - ONYX PAVING COMPANY, INC.

Search

1000004798 - ONYX PAVING COMPANY, INC.

Customer Account Lookup

PWCR

1000004798

Contractor Status

DIR Approved

CSLB

630360

Business Phone

7146326699

Ext

Registration Start Date

2025-07-01

Legal Entity Name

ONYX PAVING COMPANY, INC.

Doing Business As (DBA)

ONYX PAVING COMPANY, INC.

Business Structure

-- None --

President

COREY KIRSCHNER

Email

davidw@onyxpaving.com

Registration End Date

2028-06-30

Crafts

Operating Engineer | Laborer and Related Classifications | Cement Mason

Address

Mailing Address

2890 E. LA CRESTA AVENUE

Mailing Address - City

ANAHEIM

Mailing Address - State

CA

Mailing Address - Zip

92806

Mailing Address - Country

USA

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

Registration Dates (10)

Disclaimer

Nondiscrimination Notice

Accessibility

dir.ca.gov

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ONYX PAVING COMPANY INC
LICENSE# 630360 DIR# 1000004798

UNANIMOUS WRITTEN CONSENT OF
THE BOARD OF DIRECTORS OF
ONYX PAVING COMPANY, INC,
(a California corporation)

June 3rd, 2025

The undersigned director, constituting the entire board of directors (the "Board") of Onyx Paving Company, Inc., a California corporation (the "Corporation"), hereby takes the following actions, adopts the following resolutions, and transacts the following business, by written consent without a meeting, as of the date above written, pursuant to Section 307(b) of the General Corporation Law of the State of California and the Corporations Bylaws:

Approval of Loan Transactions

WHEREAS, Corey Kirschner is currently the Corporation's Chief Executive Officer and Jay Kirschner is the Vice President, Secretary and Treasurer (the "Officers"), both with authority to enter into contracts on behalf of the Corporation.

WHEREAS, the Corporation opportunities from time to time to bid on various governmental and non-governmental projects;

WHEREAS, after careful consideration, the Board has determined that the terms and conditions of the proposed project in the form of the bid attached hereto as Exhibit A (the "Project") are just and equitable and fair as to the Corporation and that it is in the best interests of the Corporation and its stockholder to submit the bid and complete the Project subject to the terms agreed upon by the parties.

NOW, THEREFORE, BE IT RESOLVED, the Board on behalf of the Corporation hereby approves and ratifies the Project in all respects, and hereby authorize and direct the Corporation to negotiate, execute, deliver and perform the terms of all documents, required in connection with title Project, together with such changes thereto as may be approved by the Officer executing the same on behalf of the Corporation (pursuant to the authorization provided herein), such approval of the Officer to be conclusively evidenced by its execution and delivery of same.

RESOLVED FURTHER, that the Officer may execute and deliver any and all agreements and any and all other documents and instruments, and take such further actions as may be necessary or appropriate, for the financing of the Corporation.



RESOLVED FURTHER, that the Officer(s) are hereby authorized, directed, and empowered to execute and deliver any and all agreements and any and all other documents and instruments, and take such further actions as may be necessary or appropriate, for the consummation of the Project.

RESOLVED FURTHER, that the Officer, in the name of the Corporation, is hereby authorized, directed, and empowered to negotiate, execute and deliver to the applicable counterparty, any and all documents with respect to the Project and other instruments as may be reasonably requested, and the Officer on behalf of the Corporation is authorized from time to time to execute extensions or other installments as may be necessary.

RESOLVED FURTHER, that the authority given hereunder shall be deemed retroactive and any and all acts authorized hereunder performed prior to the passage of this resolution are hereby ratified and affirmed.

The Secretary of the Corporation is directed to file the original executed copy of this Consent with the minutes of proceedings of the Corporation.

[Signature page follows]

ONYX PAVING COMPANY INC
LICENSE# 630360 DIR# 1000004798

IN WITNESS WHEREOF, the undersigned has executed this Unanimous Written Consent of the Board of Directors as of the date first above written.

X

Corey Kirschner
Chief Executive Officer

X

Anthony Steen
President

X

Richard DeVos
Chief Financial Officer

X

Jay Kirschner
Vice President, Secretary, Treasurer

EQUAL EMPLOYMENT OPPORTUNITY

The Company is committed to providing equal employment opportunities to all Employees and applicants without regard to race (including traits historically associated with race, such as hair texture and protective hairstyles), religion or religious creed (including religious dress or grooming practices), color, sex (including pregnancy, childbirth, breastfeeding, or related medical condition), genetic information, gender, gender identity and gender expression, sexual orientation, transgender status, transitioning status, national origin, ancestry, citizenship status, uniform service member status, military and veteran status, marital status, age, protected medical condition, physical or mental disability, holding or presenting a driver's license issued under Cal. Vehicle Code Section 12801.9, or any other protected status in accordance with all applicable federal, state, and local laws.

Company policy also prohibits unlawful discrimination based on the perception that anyone has any of the above characteristics, or is associated with a person who has or is perceived as having any of the above characteristics. Discrimination can also include failing to reasonably accommodate religious dress and grooming practices, or individuals with mental or physical disabilities where the accommodation does not pose an undue hardship.

This Policy extends to all aspects of the Company's employment practices, including, but not limited to, recruiting, hiring, firing, promoting, transferring, compensation, benefits, training, leaves of absence, and other terms and conditions of employment, as well as providing wages at the same rate for one sex as those of the opposite sex, and at the same rate for any race/ethnicity as another race/ethnicity, who perform substantially similar work (consisting of similar skill, effort, and responsibility), under similar working conditions.

The Company is also committed to complying with the laws protecting qualified individuals with disabilities. The Company will provide a reasonable accommodation for any known physical or mental disability of a qualified individual with a disability to the extent required by law, provided the requested accommodation does not create an undue hardship for the Company and/or does not pose a direct threat to the health or safety of others in the workplace and/or to the individual. If an Employee requires an accommodation to perform the essential functions of their job, the Employee must notify Human Resources. Once the Company is aware of the need for an accommodation, the Company will engage in an interactive process to identify possible accommodations that will enable the Employee to perform the essential functions of the job.

Employees with questions or concerns about discrimination in the workplace should bring these issues to the attention of Human Resources, or any member of management. Employees can raise concerns, report problems, or make complaints without fear of retaliation. Anyone found to be engaging in any type of unlawful discrimination will be subject to disciplinary action, up to and including separation of employment.

ONYX PAVING COMPANY, INC.

COREY R. KIRSCHNER
CEO, PRES, VP, SEC, TREA

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Onyx Paving Company Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

22707 La Palma Ave

6 City, state, and ZIP code

Yorba Linda, CA 92887

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

3	3	–	0	3	9	4	3	4	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person *David Wiltfong* Date 4/29/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 3/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Burnham WGB Insurance Solutions CA Insurance License 0F69771 15901 Red Hill Avenue Tustin CA 92780 License#: 0F69771	**CONTACT NAME:** Michael Tran **PHONE (A/C, No, Ext):** 714-824-8384 **FAX (A/C, No):** 714-573-1770 **E-MAIL ADDRESS:** michael.tran@wgbib.com
INSURED Onyx Paving Company, Inc. 2890 E. La Cresta Avenue Anaheim CA 92806-1816 ONYXPAV-01	**INSURER(S) AFFORDING COVERAGE** — **NAIC #** **INSURER A :** American Zurich Insurance Comp — 40142 **INSURER B :** Zurich American Insurance Comp — 16535 **INSURER C :** Scottsdale Indemnity Co — 15580 **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1519793494 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
C	X **COMMERCIAL GENERAL LIABILITY** CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [X] PRO-JECT [ ] LOC OTHER:			BCS2000426	3/14/2024	10/1/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 100,000 $ Excluded $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	**AUTOMOBILE LIABILITY** X ANY AUTO OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY			BAP106300605	10/1/2023	10/1/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 2,000,000 $ $ $ $
	[ ] **UMBRELLA LIAB** [ ] OCCUR [ ] **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE $	$ $ $
B	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] N / A **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below			WC106300505	10/1/2023	10/1/2024	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder(s) is/are named as additional insured per the attached endorsements as required by written contract subject to the terms & conditions of the policy:

GL Additional Insured Form #CG 20 10 12 19 and CG 20 37 12 19
GL Additional Insured State-Permits Form #CG 20 12 12 19
GL Primary and Non-Contributory Form #CG 20 01 12 19
GL Waiver of Subrogation Form #CG 24 04 12 19
GL Per Project Form #GLS-332s 01 12
See Attached...

CERTIFICATE HOLDER

Onyx Paving Company, Inc.
2890 E. La Cresta Ave.
Anaheim CA 92806

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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BA20250508272

STATE OF CALIFORNIA
Office of the Secretary of State
STATEMENT OF INFORMATION
CORPORATION

California Secretary of State
1500 11th Street
Sacramento, California 95814
(916) 657-5448

For Office Use Only

-FILED-

File No.: BA20250508272

Date Filed: 3/11/2025

Entity Details

Corporation Name	ONYX PAVING COMPANY, INC.
Entity No.	1659076
Formed In	CALIFORNIA

Street Address of Principal Office of Corporation

Principal Address	2890 E LA CRESTA AVE ANAHEIM, CA 92806

Mailing Address of Corporation

Mailing Address	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806
Attention	Joan Ward

Street Address of California Office of Corporation

Street Address of California Office	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806

Officers

Officer Name	Officer Address	Position(s)
Corey Kirschner	2890 E LA CRESTA AVE ANAHEIM, CA 92806	Chief Executive Officer
Richard DeVos	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806	Chief Financial Officer
Jay Kirschner	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806	Secretary

Additional Officers

Officer Name	Officer Address	Position	Stated Position
Jay Kirschner	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806	Treasurer	
■ Anthony Steen	2890 E LA CRESTA AVE ANAHEIM, CA 92806	Other	President

Directors

Director Name	Director Address
Anthony Steen	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806
Corey Kirschner	2890 E. LA CRESTA AVE. ANAHEIM, CA 92806

The number of vacancies on Board of Directors is: 0

Agent for Service of Process

Agent Name	COREY KIRSCHNER
Agent Address	2890 E. LA CRESTA AVE ANAHEIM, CA 92806

B3511-3304 03/11/2025 9:31 AM Received by California Secretary of State

Type of Business	
Type of Business	ASPHALT PAVING AND CONCRETE SERVICES
Email Notifications	
Opt-in Email Notifications	Yes, I opt-in to receive entity notifications via email.

Labor Judgment

No Officer or Director of this Corporation has an outstanding final judgment issued by the Division of Labor Standards Enforcement or a court of law, for which no appeal therefrom is pending, for the violation of any wage order or provision of the Labor Code.

Electronic Signature

☒ By signing, I affirm that the information herein is true and correct and that I am authorized by California law to sign.

Joan Ward	*03/11/2025*
Signature	Date

B3511-3305 03/11/2025 9:31 AM Received by California Secretary of State

California Environmental Protection Agency

Air Resources Board

January 1, 2025

CERTIFICATE OF REPORTED COMPLIANCE
OFF-ROAD DIESEL VEHICLE REGULATION

is issued to

ONYX PAVING COMPANY, INC.

This certificate indicates that the fleet listed above has reported off-road diesel vehicles to the California Air Resources Board and has certified they are in compliance with title 13 CCR, section 2449. All applicable vehicles owned by the individual, company, or agency must be reported and labeled, as specified in Section 2449, with all possible completeness, else this certificate is null and void. **Certificate expires 2/28/2026**

Jack Kitowski
Chief, Mobile Source Control Division
California Air Resources Board

Off-road Diesel Fleet Identification

2694

To verify the authenticity of this certificate, enter this number at
http://www.arb.ca.gov/doors/compliance_cert1.html

ATTACHMENT C

1. BID TABULATION

PROJECT NAME: FY 25-26 PAVEMENT REHABILITATION PROJECT,
CITY PROJECT NO: 644

	BID TABULATION			Apparent Low Bidder 1 Onyx Paving Company, Inc.		Apparent Low Bidder 2 Sully Miller Contracting Co.		Apparent Low Bidder 3 Copp Contracting, Inc.		Apparent Low Bidder 4 All American Asphalt		Apparent Low Bidder 5 Sequel Contractors, Inc.		Apparent Low Bidder 6 Toro Enterprises, Inc.		Apparent Low Bidder 7 Gentry Brothers		Apparent Low Bidder 8 Hardy & Harper, Inc.		Apparent Low Bidder 9 Dash Construction Co, Inc.		Apparent Low Bidder 10 Palp Inc. dba Excel Paving Company		Apparent Low Bidder 11 LCR Earthwork Engineering		Apparent Low Bidder 12 Hillcrest Contracting		Apparent Low Bidder 13 United Paving Co.		AVERAGE BID VALUES		LOWEST UNIT BID PRICE	HIGHEST UNIT BID PRICE
	Bid Item and Description	Qty	Unit	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price	*Unit Price*	Total Price		
1	COLDMILL 1.50" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	226,200	SF	$0.37	$83,694.00	$0.41	$92,742.00	$0.49	$110,838.00	$0.31	$70,122.00	$0.30	$67,860.00	$0.42	$95,004.00	$0.55	$124,410.00	$0.45	$101,790.00	$0.32	$72,384.00	$0.46	$104,052.00	$0.80	$180,960.00	$0.47	$106,314.00	$1.53	$346,086.00	*$0.53*	$119,712.00	*$0.30*	*$1.53*
2	COLDMILL 2" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	388,500	SF	$0.44	$170,940.00	$0.44	$170,940.00	$0.49	$190,365.00	$0.42	$163,170.00	$0.30	$116,550.00	$0.51	$198,135.00	$0.60	$233,100.00	$0.45	$174,825.00	$0.31	$119,658.00	$0.46	$178,710.00	$0.90	$349,650.00	$0.46	$178,710.00	$1.23	$477,855.00	*$0.54*	$209,431.38	*$0.30*	*$1.23*
3	REMOVE EXISTING AC PAVEMENT (VARYING EXISTING AC PAVEMENT THICKNESS OF 2.50"± TO 2.75"± PER GEOTECH REPORT PREPARED BY MTGL DATED JULY 11,2025) APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	116,400	SF	$0.69	$80,316.00	$0.55	$64,020.00	$0.51	$59,364.00	$0.55	$64,020.00	$0.50	$58,200.00	$0.64	$74,496.00	$0.70	$81,480.00	$0.60	$69,840.00	$0.34	$39,576.00	$0.45	$52,380.00	$1.00	$116,400.00	$0.44	$51,216.00	$1.28	$148,992.00	*$0.63*	$73,869.23	*$0.34*	*$1.28*
4	LOCALIZED AC PAVEMENT REPAIR AT THE ENGINEER'S DIRECTION DURING CONSTRUCTION: REMOVE AC PAVEMENT SECTION TO A DEPTH OF 10" AND RECONSTRUCT IT WITH 4" AC PAVEMENT SECTION CONSISTING OF 2" AC WEARING COURSE (TYPE C2-PG 64 10) AND 2" AC LEVELING COURSE (TYPE B-PG 64-10) WITH 6" CRUSHED AGGREGATE BASE AND PRIOR TO CONSTRUCTION OF AC PAVEMENT SECTION, SCARIFY AND RECOMPACT THE EXPOSED BASE/SUBGRADE.	1,000	SF	$23.00	$23,000.00	$24.00	$24,000.00	$35.00	$35,000.00	$30.00	$30,000.00	$25.00	$25,000.00	$19.30	$19,300.00	$7.00	$7,000.00	$30.00	$30,000.00	$20.00	$20,000.00	$25.00	$25,000.00	$20.00	$20,000.00	$31.40	$31,400.00	$17.37	$17,370.00	*$23.62*	$23,620.77	*$7.00*	*$35.00*
5	CONSTRUCT AC PAVEMENT.	9,000	TON	$112.00	$1,008,000.00	$121.50	$1,093,500.00	$116.11	$1,044,990.00	$125.00	$1,125,000.00	$142.00	$1,278,000.00	$126.09	$1,134,810.00	$110.00	$990,000.00	$115.00	$1,035,000.00	$143.00	$1,287,000.00	$124.00	$1,116,000.00	$130.00	$1,170,000.00	$147.00	$1,323,000.00	$188.17	$1,693,530.00	*$130.76*	$1,176,833.08	*$110.00*	*$188.17*
6	REMOVE EXISTING IMPROVEMENTS AND CONSTRUCT/RECONSTRUCT CURB RAMP AS PER CALTRANS STD. A88A AND/OR MODIFIED AS SHOWN ON THE PLAN, WIDTH OF RAMP=4'2", INCLUDING 2' BY 8" DEEP AC PAVEMENT SLOT CUT TO BE RESTORED FULL DEPTH WITH AC, TYPE C2-PG 64 10, RECONSTRUCTION OF ASSOCIATED PCC WALK, ADJUST EXISTING UTILITY VAULT, BOXES & VALVE TO GRADE, AND RECONSTRUCTION OF CURB & GUTTER/CROSS GUTTER.	40	EA	$8,888.00	$355,520.00	$8,700.00	$348,000.00	$10,580.00	$423,200.00	$11,000.00	$440,000.00	$8,500.00	$340,000.00	$8,550.00	$342,000.00	$12,500.00	$500,000.00	$8,000.00	$320,000.00	$11,000.00	$440,000.00	$12,000.00	$480,000.00	$7,500.00	$300,000.00	$13,100.00	$524,000.00	$8,500.00	$340,000.00	*$9,909.08*	$396,363.08	*$7,500.00*	*$13,100.00*
7	REMOVE EXISTING TRAFFIC LOOPS REINSTALL TYPE D AND TYPE E TRAFFIC LOOPS AS SHOWN ON THE PLAN; CONNECT WIRES TO EXISTING LEAD-IN CABLES PER CALTRANS STD PLANS ES-5A AND ES-5P AND SPECIFICATIONS.	12	EA	$777.00	$9,324.00	$1,040.00	$12,480.00	$650.00	$7,800.00	$745.00	$8,940.00	$1,000.00	$12,000.00	$690.00	$8,280.00	$850.00	$10,200.00	$800.00	$9,600.00	$700.00	$8,400.00	$800.00	$9,600.00	$900.00	$10,800.00	$860.00	$10,320.00	$852.92	$10,235.04	*$820.38*	$9,844.54	*$650.00*	*$1,040.00*
8	ADJUST WATER VALVE SLIP CAN TO GRADE.	56	EA	$333.00	$18,648.00	$429.00	$24,024.00	$350.00	$19,600.00	$215.00	$12,040.00	$100.00	$5,600.00	$127.00	$7,112.00	$150.00	$8,400.00	$225.00	$12,600.00	$110.00	$6,160.00	$1,200.00	$67,200.00	$600.00	$33,600.00	$1,380.00	$77,280.00	$1,352.95	$75,765.20	*$505.53*	$28,309.94	*$100.00*	*$1,380.00*
9	ADJUST STORM DRAIN/SEWER MANHOLE FRAME AND COVER TO GRADE.	65	EA	$1,333.00	$86,645.00	$775.00	$50,375.00	$1,175.00	$76,375.00	$1,050.00	$68,250.00	$900.00	$58,500.00	$1,425.00	$92,625.00	$1,200.00	$78,000.00	$1,500.00	$97,500.00	$1,485.00	$96,525.00	$1,400.00	$91,000.00	$1,100.00	$71,500.00	$1,620.00	$105,300.00	$1,588.24	$103,235.60	*$1,273.17*	$82,756.20	*$775.00*	*$1,620.00*
10	INSTALL BLUE REFLECTIVE RAISED PAVEMENT MARKER (RPM-921-B) & PER DETAIL ON SHEET 2.	34	EA	$28.00	$952.00	$20.00	$680.00	$21.00	$714.00	$10.00	$340.00	$30.00	$1,020.00	$16.25	$552.50	$25.00	$850.00	$25.00	$850.00	$22.00	$748.00	$21.00	$714.00	$25.00	$850.00	$10.50	$357.00	$23.53	$800.02	*$21.33*	$725.19	*$10.00*	*$30.00*
11	INSTALL TRAFFIC SIGN (CA MUTCD R1-3P).	29	EA	$222.00	$6,438.00	$185.00	$5,365.00	$190.00	$5,510.00	$105.00	$3,045.00	$300.00	$8,700.00	$110.85	$3,214.65	$215.00	$6,235.00	$150.00	$4,350.00	$204.00	$5,916.00	$186.00	$5,394.00	$195.00	$5,655.00	$152.00	$4,408.00	$188.25	$5,459.25	*$184.85*	$5,360.76	*$105.00*	*$300.00*
12	STREET PARKING "T" MARKINGS, SEE SHEET 2 FOR DETAILS	70	EA	$55.00	$3,850.00	$44.00	$3,080.00	$45.00	$3,150.00	$42.00	$2,940.00	$50.00	$3,500.00	$65.00	$4,550.00	$50.00	$3,500.00	$50.00	$3,500.00	$49.00	$3,430.00	$45.00	$3,150.00	$50.00	$3,500.00	$20.00	$1,400.00	$29.42	$2,059.40	*$45.72*	$3,200.72	*$20.00*	*$65.00*
13	REMOVE CONFLICTING ROADWAY PAVEMENT RPM, MARKING AND STRIPING BY SAND BLASTING OR BY OTHER METHOD APPROVED BY THE ENGINEER.	1	LS	$8,000.00	$8,000.00	$4,160.00	$4,160.00	$4,275.00	$4,275.00	$5,200.00	$5,200.00	$20,000.00	$20,000.00	$5,640.00	$5,640.00	$6,500.00	$6,500.00	$3,000.00	$3,000.00	$4,600.00	$4,600.00	$5,000.00	$5,000.00	$4,500.00	$4,500.00	$8,800.00	$8,800.00	$13,471.00	$13,471.00	*$7,165.08*	$7,165.08	*$3,000.00*	*$20,000.00*
14	INSTALL MARKING AND STRIPING. EXCLUDING PARKING "T" MARKINGS.	1	LS	$82,512.00	$82,512.00	$75,000.00	$75,000.00	$41,000.00	$41,000.00	$42,000.00	$42,000.00	$75,000.00	$75,000.00	$94,955.00	$94,955.00	$70,000.00	$70,000.00	$257,145.00	$257,145.00	$61,850.00	$61,850.00	$89,000.00	$89,000.00	$60,000.00	$60,000.00	$109,000.00	$109,000.00	$125,765.00	$125,765.00	*$91,017.46*	$91,017.46	*$41,000.00*	*$257,145.00*
15	EXTEND EXISTING LANE LINES TO NEW CROSSWALK.	1	LS	$1,111.00	$1,111.00	$950.00	$950.00	$2,000.00	$2,000.00	$2,500.00	$2,500.00	$2,000.00	$2,000.00	$5,180.00	$5,180.00	$1,150.00	$1,150.00	$500.00	$500.00	$1,045.00	$1,045.00	$2,000.00	$2,000.00	$1,100.00	$1,100.00	$2,900.00	$2,900.00	$588.00	$588.00	*$1,771.08*	$1,771.08	*$500.00*	*$5,180.00*
16	REMOVE AND RECONSTRUCT EXISTING CURB AND GUTTER AS PER SPPWC 120-3; TO INCLUDE SLOT CUT OF ADJOINING AC PAVEMENT SECTION 2' BY 8" DEEP AND RESTORE TGE SLOT CUT AC FULL DEPTH TYPE WITH C2-PG 64-10 AC AS SHOWN ON APPENDIX B- PROJECT PLANS SHEET EXHIBIT A.	150	LF	$123.00	$18,450.00	$135.00	$20,250.00	$91.00	$13,650.00	$170.00	$25,500.00	$120.00	$18,000.00	$95.00	$14,250.00	$100.00	$15,000.00	$150.00	$22,500.00	$94.00	$14,100.00	$123.00	$18,450.00	$95.00	$14,250.00	$78.00	$11,700.00	$64.71	$9,706.50	*$110.67*	$16,600.50	*$64.71*	*$170.00*
17	FURNISH & INSTALL TEMPORARY PROJECT IMPROVEMENT SIGNS.	2	EA	$2,800.00	$5,600.00	$2,000.00	$4,000.00	$1,200.00	$2,400.00	$2,000.00	$4,000.00	$1,800.00	$3,600.00	$1,285.00	$2,570.00	$3,000.00	$6,000.00	$3,000.00	$6,000.00	$550.00	$1,100.00	$985.00	$1,970.00	$2,500.00	$5,000.00	$2,200.00	$4,400.00	$2,059.00	$4,118.00	*$1,952.23*	$3,904.46	*$550.00*	*$3,000.00*
	BID RANKING				**Apparent Low Bidder 1**		**Apparent Low Bidder 2**		**Apparent Low Bidder 3**		**Apparent Low Bidder 4**		**Apparent Low Bidder 5**		**Apparent Low Bidder 6**		**Apparent Low Bidder 7**		**Apparent Low Bidder 8**		**Apparent Low Bidder 9**		**Apparent Low Bidder 10**		**Apparent Low Bidder 11**		**Apparent Low Bidder 12**		**Apparent Low Bidder 13**					
	TOTAL BASE BID AMOUNT CALCULATED BASED ON UNIT PRICES				**$1,963,000.00**		**$1,993,566.00**		**$2,040,231.00**		**$2,067,067.00**		**$2,093,530.00**		**$2,102,674.15**		**$2,141,825.00**		**$2,149,000.00**		**$2,182,492.00**		**$2,249,620.00**		**$2,347,765.00**		**$2,550,505.00**		**$3,375,036.01**					
	TOTAL BASE BID AMOUNT INDICATED BY BIDDER				**$1,963,000.00**		**$1,993,566.00**		**$2,040,231.00**		**$2,067,067.00**		**$2,093,630.00**		**$2,102,674.15**		**$2,141,825.00**		**$2,149,000.00**		**$2,182,492.00**		**$2,249,620.00**		**$2,347,765.00**		**$2,550,505.00**		**$3,375,036.01**					
	CALCULATION CORRECTIONS TO BASE BID AMOUNT SUBMITTED BY CONTRACTOR BASED ON CALCULATED BID AMOUNT				**$0.00**		**$0.00**		**$0.00**		**$0.00**		**-$100.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**		**$0.00**					
	IS THE BIDDER QUALIFIED BASED ON REFERENCE PROJECTS	YES																															
	SUBCONTRACTOR % AND AMOUNT SHOWN IN THE BID	**6.87%**				**7.50%**		**28.92%**		**6.93%**		**27.50%**		**1.75%**		**4.70%**		**16.00%**		**26.36%**		**20.80%**		**3.00%**		**21.94%**		**26.00%**					
	SUBCONTRACTORS	Case Land Surveying	1.75%	EBS	2.50%	Martinez Concrete	9.70%	Caseland Surveying	2.48%	Case Land Surveying	1.00%	Tesoro Contractors	0.05%	Superior Pavement Markings	3.20%	TLC	1.00%	Caseland Surveying	0.80%	Pavement Recycling System	9.60%	OnPoint Land Surveying	0.50%	Case Land Surveying	2.01%	GCS	4.50%						
		CPE	0.38%	MD Rubberized Crackfill	1.50%	EBS	4.30%	Interstate Striping	2.57%	Interstate Striping	3.00%	MD Rubberized Crackfill	1.70%	MD Crackfill	1.50%	Interstate	3.00%	EBS	4.02%	MD Rubberized Crackfill	1.30%	Superior Pavement Markings	2.50%	Traffic Loops Crackfilling	0.34%	Road Works	3.50%						
		Pavement Rehab Comp	2.04%	Superior Pavement Markings	3.50%	Case Land Survey	1.69%	MD Rubberized Crackfill	1.46%	Martinez Concrete	9.00%					PRS	9.00%	Martinez Concrete	8.24%	Superior Pavement Markings	3.10%			EBS	5.97%	Verdin Concrete	8.00%						
		Interstate Striping	2.70%			Pavement Recycling System	10.27%	Traffic Loop Crackfilling	0.42%	Manhole Adjusting	3.50%					Caseland	2.00%	Superior Pavement	3.30%	EBS	6.80%			MD Rubberized Crackfill	1.18%	Cornerstone Land Surveying	2.00%						
						Interstate Striping	2.60%			PRS	10.00%					MD Rubberized	1.00%	Pavement Recycling	10.00%					Pavement Recycling System	8.21%	Traffic Loops Crackfill	1.00%						
						Global Road Sealing	0.36%			CPE	1.00%													Cat Tracking	4.23%	EBS	3.00%						
																												Chrisp Company	4.00%				
		TOTAL	**6.87%**	**TOTAL**	**7.50%**	**TOTAL**	**28.92%**	**TOTAL**	**6.93%**	**TOTAL**	**27.50%**	**TOTAL**	**1.75%**	**TOTAL**	**4.70%**	**TOTAL**	**16.00%**	**TOTAL**	**26.36%**	**TOTAL**	**20.80%**	**TOTAL**	**3.00%**	**TOTAL**	**21.94%**	**TOTAL**	**26.00%**						

2. REVIEW OF APPARENT LOW BID

APPARENT LOW BID SUBMITTED BY:		**Onyx Paving Company, Inc.**			APPARENT LOW BID AMOUNT:	**$1,963,000.00**
ITEM REVIEWED/CHECKED		**REVIEW RESULT**	**BY**	**DATE**	**REMARKS**	
BID STAMPED AS RECEIVED PRIOR BID TIME:		YES	CITY CLERK	8/27/25		
BID BOND IN PROPER AMOUNT:		YES	CITY CLERK	8/27/25		
ADDENDA ACKNOWLEDGEMENT:		YES	OD	8/27/25		
ANY APPARENT DISCREPANCY IN THE SUBMITTAL:		NO	OD	8/27/25		
TOTAL BID PRICES CALCULATED CORRECTLY:		YES	OD	8/27/25		
SUBCONTRACTOR AMOUNT:		6.87%	OD	8/27/25		
MIN PRIME CONTRACTOR % REQUIREMENT FOR WORK PER SPECIFICATIONS:		51.00%	OD	8/27/25		
PRIME CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR MORE THAN ABOVE %):		93.13%	OD	8/27/25		
BIDDER COMPLIES WITH MIN PRIME CONTRACTOR % REQUIREMENT:		YES	OD	8/27/25		
MAX ALLOWABLE SUBCONTRACTOR PERCENT PER SPECIFICATIONS:		49.00%	OD	8/27/25		
SUB CONTRACTOR % CALCULATED PER BID SUBMITTAL (THIS % MUST BE EQUAL OR LESS THAN ABOVE %):		6.87%	OD	8/27/25		
BIDDER COMPLIES WITH MAX. SUB CONTRACTOR % REQUIREMENT:		YES	OD	8/27/25		
PRIME CONTRACTOR LICENSE STATUS:	Onyx Paving Company, Inc.	630360	OD	8/27/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
PRIME CONTRACTOR DIR REGISTRATION STATUS:	Onyx Paving Company, Inc.	1000004798	OD	8/27/25	Print-out from DIR Web Page attached (https://www.dir.ca.gov/public-works/contractors.html)	
SUB CONTRACTOR LICENSE STATUS:	Case Land Surveying	L5411	OD	8/27/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	Case Land Surveying	1000001533	OD	8/27/25	Print-out from DIR Web Page attached (https://www.dir.ca.gov/public-works/contractors.html)	
SUB CONTRACTOR LICENSE STATUS:	CPE	793907	OD	8/27/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	CPE	1000377609	OD	8/27/25	Print-out from DIR Web Page attached (https://www.dir.ca.gov/public-works/contractors.html)	
SUB CONTRACTOR LICENSE STATUS:	Pavement Rehab Comp	1051374	OD	8/27/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	Pavement Rehab Comp	1000064823	OD	8/27/25	Print-out from DIR Web Page attached (https://www.dir.ca.gov/public-works/contractors.html)	
SUB CONTRACTOR LICENSE STATUS:	Interstate Striping	1087140	OD	8/27/25	Print-out from CLSB Web Page attached (http://www.cslb.ca.gov/)	
SUB CONTRACTOR DIR REGISTRATION STATUS:	Interstate Striping	1000866044	OD	8/27/25	Print-out from DIR Web Page attached (https://www.dir.ca.gov/public-works/contractors.html)	
PRIME CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Onyx Paving Company, Inc.	NOT ON STATE DEBARRED LIST	OD	8/27/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)	
PRIME CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Onyx Paving Company, Inc.	NOT ON FEDERAL DEBARRED LIST	OD	8/27/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)	
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Case Land Surveying	NOT ON STATE DEBARRED LIST	OD	8/27/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)	
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Case Land Surveying	NOT ON FEDERAL DEBARRED LIST	OD	8/27/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)	

ITEM REVIEWED/CHECKED		REVIEW RESULT	BY	DATE	REMARKS
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	CPE	NOT ON STATE DEBARRED LIST	OD	8/27/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	CPE	NOT ON FEDERAL DEBARRED LIST	OD	8/27/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Pavement Rehab Comp	NOT ON STATE DEBARRED LIST	OD	8/27/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Pavement Rehab Comp	NOT ON FEDERAL DEBARRED LIST	OD	8/27/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)
SUB CONTRACTOR DEBARMENT STATUS FROM STATE CONTRACTS:	Interstate Striping	NOT ON STATE DEBARRED LIST	OD	8/27/25	Print-out from DIR Web Page attached (http://www.dir.ca.gov/dlse/debar.html)
SUB CONTRACTOR DEBARMENT STATUS FROM FEDERAL CONTRACTS:	Interstate Striping	NOT ON FEDERAL DEBARRED LIST	OD	8/27/25	Print-out from SAM Web Page attached (https://www.sam.gov/SAM/)

3. LOWEST RESPONSIVE BID	
LOWEST RESPONSIVE BID SUBMITTED BY:	**Onyx Paving Company, Inc.**
IN THE AMOUNT OF:	**$1,963,000.00**

CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 630360

DISCLAIMER: A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2025 3:17:04 PM

Business Information

ONYX PAVING COMPANY INC
22707 LA PALMA AVE
YORBA LINDA, CA 92887
Business Phone Number:(714) 632-6699

Entity Corporation
Issue Date 10/09/1991
Expire Date **10/31/2025**

License Status

This license is current and active.

All information below should be reviewed.

Additional Status

There is Complaint Disclosure information for this license.

Classifications

- A - GENERAL ENGINEERING
- C12 - EARTHWORK AND PAVING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY .
Bond Number: 100842427
Bond Amount: $25,000
Effective Date: 04/01/2024
Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual COREY ROBERT KIRSCHNER certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 07/18/2024
BQI's Bond History

Workers' Compensation

This license has workers compensation insurance with the ZURICH AMERICAN INSURANCE COMPANY
Policy Number:WC106300506
Effective Date: 10/01/2024
Expire Date: 10/01/2025
Workers' Compensation History

Other

- Personnel listed on this license (current or disassociated) are listed on other licenses.

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CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 793907

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- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2025 3:17:51 PM

Business Information

CALIFORNIA PROFESSIONAL ENGINEERING INC
dba CALIFORNIA PROFESSIONAL ELECTRICAL ENGINEERING

19062 SAN JOSE AVE
LA PUENTE, CA 91748
Business Phone Number:(626) 810-1336

Entity Corporation
Issue Date 04/16/2001
Expire Date **04/30/2027**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

- C10 - ELECTRICAL
- A - GENERAL ENGINEERING
- C20 - WARM-AIR HEATING, VENTILATING AND AIR-CONDITIONING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with WESTERN SURETY COMPANY .
Bond Number: 66348150
Bond Amount: $25,000
Effective Date: 01/01/2023
Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual VAN TAN NGUYEN certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 08/09/2011
BQI's Bond History

An employee service group holds the workers compensation insurance.
Policy Number:C5889803A
Effective Date: 05/01/2025
Expire Date: 05/01/2026
Workers' Compensation History

Workers' compensation classification code(s):
6325 - Conduit Construction/Underground Wiring
8810 - Clerical Office Employees
8227 - Construction/Erection Permanent Yards

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee's insurance carrier. Contact information for the licensee's insurer is available by clicking the insurer link above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's classification search page.

The board does not verify or investigate the accuracy of classification codes displayed.

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CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 1051374

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- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2025 3:18:12 PM

Business Information

CARTER ENTERPRISES GROUP INC
dba PAVEMENT REHAB CO

22711 LA PALMA AVE
YORBA LINDA, CA 92887
Business Phone Number:(714) 238-1444

Entity Corporation
Issue Date 03/18/2019
Expire Date **03/31/2027**

License Status

This license is current and active.

All information below should be reviewed.

Additional Status

There is Complaint Disclosure information for this license.

Classifications

- C-8 - CONCRETE
- C12 - EARTHWORK AND PAVING
- A - GENERAL ENGINEERING

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.
Bond Number: 100432591
Bond Amount: $25,000
Effective Date: 01/01/2023
Contractor's Bond History

Bond of Qualifying Individual

- This license filed Bond of Qualifying Individual number **66804266** for KALISI MOALA LIAVAA in the amount of **$25,000** with WESTERN SURETY COMPANY.
  Effective Date: 09/20/2023
  BQI's Bond History

- The qualifying individual COREY ROBERT KIRSCHNER certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
  Effective Date: 08/29/2024
  BQI's Bond History

Workers' Compensation

This license has workers compensation insurance with the ZURICH AMERICAN INSURANCE COMPANY
Policy Number:WC106300506
Effective Date: 10/01/2024
Expire Date: 10/01/2025
Workers' Compensation History

Workers' compensation classification code(s):
5506 - Street/Road Construction-paving
5205 - Description Unavailable
5507 - Street/Road Construction-grading

For a description of the workers' compensation classification code(s) listed for this licensee, contact the licensee's insurance carrier. Contact information for the licensee's insurer is available by clicking the insurer link above. Classification codes are also available on the Workers' Compensation Insurance Rating Bureau's classification search page.

The board does not verify or investigate the accuracy of classification codes displayed.

Other

- Personnel listed on this license (current or disassociated) are listed on other licenses.

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CONTRACTORS STATE LICENSE BOARD

Contractor's License Detail for License # 1087140

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- CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure click on link that will appear below for more information. Click here for a definition of disclosable actions.
- Only construction related civil judgments reported to CSLB are disclosed (B&P 7071.17).
- Arbitrations are not listed unless the contractor fails to comply with the terms.
- Due to workload, there may be relevant information that has not yet been entered into the board's license database.

Data current as of 8/27/2025 3:18:57 PM

Business Information

INTERSTATE STRIPING INC
9784 POPLAR AVE
FONTANA, CA 92335
Business Phone Number:(909) 774-9803

Entity Corporation
Issue Date 02/10/2022
Expire Date **02/28/2026**

License Status

This license is current and active.

All information below should be reviewed.

Classifications

C32 - PARKING AND HIGHWAY IMPROVEMENT

Bonding Information

Contractor's Bond

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY .
Bond Number: 100633073
Bond Amount: $25,000
Effective Date: 01/01/2023
Contractor's Bond History

Bond of Qualifying Individual

The qualifying individual MARK THOMAS LOSHELDER certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.
Effective Date: 02/10/2022

Workers' Compensation

This license has workers compensation insurance with the EVEREST PREMIER INSURANCE COMPANY
Policy Number:7600024136251
Effective Date: 03/01/2025
Expire Date: 03/01/2026
Workers' Compensation History

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BOARD FOR PROFESSIONAL ENGINEERS, LAND SURVEYORS, AND GEOLOGISTS

ISSUANCE DATE
MARCH 16, 1984
EXPIRATION DATE
SEPTEMBER 30, 2026
CURRENT DATE / TIME
AUGUST 27, 2025
3:19:41 PM

LICENSING DETAILS FOR: 5411

NAME: CASE, LARRY VICTOR

LICENSE TYPE: LAND SURVEYOR

LICENSE STATUS: CLEAR

ADDRESS

614 N ECKHOFF ST
ORANGE CA 92868
ORANGE COUNTY

MAP

CA

1000004798 - ONYX PAVING COMPANY, INC.

Customer Account Lookup

PWCR

1000004798

Contractor Status

DIR Approved

CSLB

630360

Business Phone

7146326699

Ext

Registration Start Date

2025-07-01

Legal Entity Name

ONYX PAVING COMPANY, INC.

Doing Business As (DBA)

ONYX PAVING COMPANY, INC.

Business Structure

-- None --

President

COREY KIRSCHNER

Email

davidw@onyxpaving.com

Registration End Date

2028-06-30

Crafts

Operating Engineer | Laborer and Related Classifications | Cement Mason

Address

Mailing Address

2890 E. LA CRESTA AVENUE

Mailing Address - City

ANAHEIM

Mailing Address - State

CA

Mailing Address - Zip

92806

Mailing Address - Country

USA

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

Registration Dates (10)

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CA

1000001533 - CASE LAND SURVEYING, INC.

Customer Account Lookup

PWCR

1000001533

Contractor Status

DIR Approved

CSLB

Business Phone

714-628-8948

Ext

Registration Start Date

2025-07-01

Legal Entity Name

CASE LAND SURVEYING, INC.

Doing Business As (DBA)

Case Land Surveying, Inc.

Business Structure

-- None --

President

Larry Case

Email

clsi@caselandsurveying.com

Registration End Date

2026-06-30

Crafts

Field Surveyor

Address

Mailing Address

614 N. ECKHOFF STREET

Mailing Address - City

ORANGE

Mailing Address - State

CA

Mailing Address - Zip

92868

Mailing Address - Country

United States

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

Registration Dates (12)

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CA

1000377609 - California Professional Engineering Inc.

Customer Account Lookup

PWCR

1000377609

Contractor Status

DIR Approved

CSLB

793907

Business Phone

6268101338

Ext

Registration Start Date

2025-07-01

Legal Entity Name

California Professional Engineering Inc.

Doing Business As (DBA)

California Professional Engineering

Business Structure

Corporation - C corp

President

For Office

Email

payroll@cpengineeringinc.com

Registration End Date

2026-06-30

Crafts

Laborer and Related Classifications | Electrician

Address

Mailing Address

19062 San Jose Ave

Mailing Address - City

La Puente

Mailing Address - State

CA

Mailing Address - Zip

91748

Mailing Address - Country

United States

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

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1000064823 - CARTER ENTERPRISES GROUP, INC.

Customer Account Lookup

PWCR

1000064823

Contractor Status

DIR Approved

CSLB

1051374

Business Phone

7142381444

Ext

Registration Start Date

2023-07-01

Legal Entity Name

CARTER ENTERPRISES GROUP, INC.

Doing Business As (DBA)

PAVEMENT REHAB CO.

Business Structure

Corporation - S corp

President

Robert Steen

Email

janitziv@pavementrehab.com

Registration End Date

2026-06-30

Crafts

Laborer (Construction-Fence Erector-Housemover) (Engineering Construction) | Parking/Highway/Improvement | Operating Engineer | Laborer and Related Classifications | Parking and Highway Improvement (Striping, Slurry and Seal Coat Operations-Laborer) | Cement Mason

Address

Mailing Address

2890 E LA CRESTA AVE

Mailing Address - City

ANAHEIM

Mailing Address - State

CA

Mailing Address - Zip

92806

Mailing Address - Country

United States

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

Registration Dates (5)

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CA

1000866044 - Interstate striping, inc

Customer Account Lookup

PWCR

1000866044

Contractor Status

DIR Approved

CSLB

1087140

Business Phone

9097749803

Ext

Registration Start Date

2023-07-01

Legal Entity Name

Interstate striping, inc

Doing Business As (DBA)

Interstate striping, inc

Business Structure

Corporation - S corp

President

Stephanie Acosta

Email

stephanie@interstate-striping.com

Registration End Date

2026-06-30

Crafts

Parking/Highway/Improvement | Traffic Control/Lane Closure (Laborer) | Parking and Highway Improvement Painter (Laborer) | Parking and Highway Improvement Painter (Painter) | LABORER

Address

Mailing Address

9784 poplar ave

Mailing Address - City

fontana

Mailing Address - State

CA

Mailing Address - Zip

92335

Mailing Address - Country

United States

Physical Address

Physical Address - City

Physical Address - State

Physical Address - Zip

Physical Address - Country

Related Lists

Registration Dates (3)

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DLSE Debarments

The following is a list of contractors barred from bidding on, accepting, or performing any public works contracts, either as a contractor or subcontractor. Please refer to the "Period of Debarment" for status of debarment period as noted below:

As part of your due diligence, we suggest that you also check:

- Contractor status at the Contractors State License Board (CSLB)
- The Federal debarment list at the Excluded Parties List System

Name of contractor	Period of debarment
UNIQUE CONSTRUCTION & DEVELOPMENT, INC.; CHONG GIL LEE, an individual and CEO of UNIQUE CONSTRUCTION & DEVELOPMENT, INC.; and JAMES LEE, an individual and CFO of UNIQUE CONSTRUCTION & DEVELOPMENT, INC. CSLB License Number: 830772.	**7/1/2025 through 7/1/2028** Decision 40-76516-977
MICHAEL FLOORING, INC.; BENNY MICHAEL CSLB License Number: 874947	**9/13/24 through 9/13/27** Decision SC 7278 The debarment order is currently stayed by order of the Kern County Superior Court
TOBO CONSTRUCTION, INC.; JIMI WAN CHAE; MONICA SHIUN OH; KYUNG JIN YOON, CSLB License Number: 758012	**5/10/2023 through 5/10/2026** Decision SC 7250
G M Climate Control, Inc. CSLB License Number: 967267	**3/2/2023 through 9/2/2024** Decision 40-71536-603
MINAKO AMERICA CORPORATION DBA MINCO CONSTRUCTION; AND REFAAT HILMAY MINA, CSLB License Number: 612429	**9/27/2021 through 9/26/2022** Decision LB 6333
GRFCO, INC. DBA ONSITE KRUSHING; GARCIA JUAREZ CONSTRUCTION, INC.; GEORGE ROBERT FROST; AND JAMES CRAIG JACKSON CSLB License Number: 291013 and 84801	**5/21/2021 through 5/20/2024** Decision LB 6629
ECS CONTRACTORS, INC. dba ECS ELECTRIC, INC.; UMAR KHALID RANA, an indvidual and CEO/RMO of ECS CONTRACTORS, INC.; and KANWAL SAJJAD RANA, an indvidual and RMO of ECS CONTRACTORS, INC. CSLB License Number: 975222	**3/1/2020 through 3/1/2023** Decision LB 5590
Avi Shechter, Individually DBA Avi Shechter CSLB Number: 908891 and 1018353	**5/6/2019 through 5/5/2022** Decision LB 6328
Patrick Kim, Individually DBA Ritecon Plumbing CSLB Number: 991018	**8/21/2018 through 8/20/2019** Decision LB 6762
Bighorn Construction, Inc. CSLB Number: 597866	**5/5/2018 through 5/4/2021** Decision LB 6658
Doug Parks, Individually dba Doug Parks and Son Plumbing CSLB Number: 411825	**10/11/2017 through 10/10/2019** Decision SC 5807

Worthington Construction, Inc.; **Dale Worthington, an individual and CEO/RMO of** **Worthington Construction, Inc.; and,** **Holi Jeanne Worthington, an individual and Officer of** **Worthington Construction** CSLB Number: 714836	**6/15/2018 through 9/16/2019** Decision LB 5267
RMV Construction, Inc., A California Corporation; and Robert **Michael Vasil II a.k.a. Robert Michael Vasil a.k.a.** **Mike Vasil, an Individual and CEO/RMO President of RMV** **Construction, Inc.** CSLB Number: 892389	**4/1/2017 through 8/18/2018** Decision LB 5266
Gewargis Youkhanis Narso, an individual dba **GEHVAC and Technologies, a sole proprietorship,** **And GEHVAC Co., a sole proprietorship** CSLB Number: 899312 and 1013848	**2/1/2017 through 1/31/2020** Decision 40-48480-516
Joseph Brothers Enterprise, Inc.; Ken Joseph Individually and as CEO CSLB Number: 849169	**4/3/2018 through 10/3/2019** Decision SC 6390
Dave Cook Concrete Construction, Inc., and David William Cook 34231 Camino Capistrano #102 Capistrano Beach, CA 92624-1189 CSLB Number: 461897	**3/1/2017 through 2/29/2020** Decision LB 6207
Bannaoun Engineers Constructors Corporation; Omar Maloof, An Individual P.O. Box 16599 Beverly Hills, CA 90209-2599 CSLB Number: 827829	**05/12/17 through 05/11/20** Decision SC 5517
Evans Roofing Co., Inc. 2020 South Yale Street Santa Ana, CA 92706 CSLB Number: 610549	**10/31/16 through 10/30/19** Decision LB 6270
Guillermo Ibaibarriaga dba Sierra Nevada Stucco and 2K Roofing Sierra Nevada Stucco P.O. Box 8472 Reno, NV 89502 CSLB Number: 915812 2K Roofing 820 Kuenzli Street Reno, NV 89502 CSLB Number: 954551	**05/14/17 through 05/13/20** Decision SC 6037
Del Norte Construction, And Trinidad Manuel Canales, an Individual PO Box 5101 Oxnard, CA 93030 5020 Wooley Rd. Oxnard, CA 93030 CSLB Number: #945723	**6/01/16 through 5/31/17** Decision LB 5533
Diversified Building & Electric Company, Inc. 409 Tennant Station Morgan Hill, CA 95037 **Denis Andrew Maris**, Individually and Doing Business as **Diversified Electric Company** CSLB Number: #765312	**2/15/16 through 8/15/17** Decision SC 5714
Fast Demolition, Inc. 601-C East Palomar Street #123 Chula Vista, CA 91911	**4/1/44 through 3/31/47** Decision LB5742

CSLB Number: #792729 **Rogelio Medina Vazquez.**, an individual and in his capacity as Responsible Managing Officer of **FAST DEMOLITION, INC.**	**4/1/41 through 3/31/44** Decision LB5665 **4/1/36 through 3/31/39** Decision LB5740 **4/1/33 through 3/31/37** Decision LB5651 **4/1/33 through 3/31/37** Decision LB5739 **4/1/24 through 3/31/27** Decision LB5741 **4/1/30 through 3/31/33** Decision LB5743 **4/1/27 through 3/31/30** Decision LB5666 **4/1/21 through 3/31/24** Decision LB5667 **4/1/18 through 3/31/21** Decision LB5668 **4/01/15 through 3/31/18** Decision LB5345
Amerivet Plumbing, Inc.; Walter Edward Jacob Kuhlmann III, Individually And dba Amerivet Plumbing Services CSLB Number: #969048 and #919761	**8/6/15 through 8/5/18** Decision SC 5756
Ultimate Inc., And, Enrique Vera, an Individual PO Box 571117 Tarzana, CA 91356-1117 CSLB Number: #949229	**12/1/15 through 11/30/18** Decision LB 5655 & LBS659
Travioli Construction, Inc. PO Box 231 Visalia, CA 93274 CSLB Number: #936832	**9/11/15 through 3/10/17** Decision SC 5800
Integrity Sheet Metal, Inc. 319 McArthur Way Upland, CA 91786 CSLB #726770 **William Ben Hicks**, an individual; **Margaret Mary Hicks**, an individual	**2/01/15 through 1/31/18** Decision LB 5596
L A Builders, Inc., a California Corporation 15635 Saticoy Street, #H Van Nuys, CA 91406 CSLB #748591 **Alon Gamliel**, an individual	**2/01/15 through 1/31/18** Decision LB5 171
USA Wall Systems, Inc. 8309 Sunshine Lane Riverside, CA 92508 CSLB #929610 **Edward Eugene Brammer**, an individual and in his capacity as President/CEO/RMO	**4/01/15 through 3/31/18** Decision LB 5323
Daughter Construction **formerly dba Hy Carpentry Construction** 15407 Thornlake Avenue Norwalk, CA 90650 CSLB #979297 **Sharon Jin Yoo**, an individual; **Dae Hyun Yoo**, an individual and in his capacity as manager/supervisor for Sharon Jin Yoo and in his capacity as General Partner for HY Construction, a General Partnership.	**4/01/15 through 3/31/18** Decision LB 5466, LB5467, LB5468 & LB5520
RDA Construction, Inc. 1692 W. Bullard Ave.,	**12/15/14 through 12/14/16** Decision 40-40508-522 & 44-40509-522

Fresno, CA 93711 CSLB# 383306	
Titan Electrical Construction, Inc. Lucas Oliver Stickney, an individual Jamie Noel Furr, an individual 630 Natoma Street San Francisco, CA 94103 CSLB# 919516	**11/3/14 through 11/2/17** Decision SC 5539
Ramos Painting Carlos Ray Ramos, an individual P.O. Box 3871 Paso Robles, CA 93447 CSLB# 753575	**11/3/14 through 11/2/15** Decision SC 5518
Dick Emard Electric. dba Emard Electric Luke Richard Emard, an individual and RMO 5930 Key Court, Suite A Loomis, CA 95650 CSLB# 794007	**11/3/14 thorough 11/2/17** Decision SC 5521
Nixon Electric Gordon Fulton Nixon, an individual 5624 Faust Ave. Woodland Hills, CA 91367 CSLB# 796802	**8/1/14 through 7/31/17** Decision LB 4495
Neris General Contractors, a California Corporation Efren Neri, an individual Servando Neri, an individual Rebeca Neri, an individual Luis Abelardo Castro, an individual 6087 California Ave. Long Beach, CA 90805 CSLB# 797967	**2/28/14 through 2/27/17** Decision LB 4511, LB4512 & LB4521
Southland Construction Reza Mohammedi, an individual 3943 Irvine Blvd., #405, Irvine, CA 92602 CSLB# 663784 (expired)	**10/14/14 through 10/13/17** Decision SAC 5492
National Drywall Corporation, **A Dissolved California Corporation** 603 S. Milliken Avenue, Suite F Ontario, CA 91761 CSLB #834335 **Miguel Contreras, an Individual and** **Responsible Managing Officer/CEO/President** **Dora Maria Contreras, an Individual and** **Agent/Officer of the Corporation**	**8/4/14 through 8/3/17** Decision SAC 5506
Tadros & Youssef Construction, Inc. **Kamel Shaker Tadros & Makram Youssef Youssef, Individually** 1221 E 8th Street, Unit A, Upland, CA 91786 CSLB# 698182 (expired)	**5/10/14 through 5/9/17** Decision SAC 5308
Serenity Fire Protection 417 S. Associated Road, Brea, CA 92821 CSLB# 902927	**5/1/14 through 4/30/17** Decision LB 4202
Don Kelly Construction , Inc. **Don Kelly, Individual and Lisa Kelly, Individual** 171 Northview Ridge Lane, P.O. Box 10760, Bozeman, MT 59719	**3/25/14 through 3/24/17** Decision LB 4484
Aldan, Inc. P.O. Box 9428, Brea, CA 92822 CSLB #949229	**2/28/14 through 2/27/17** Decision LB5175

Russell/Thompson, Inc. **James Jean Russell & Valery Alena Thompson, Individually** 4684 Oak Glen Dr., Redding, CA 96001 CSLB# 915036 (revoked)	**10/31/13 through 10/31/16** Decision SC 5309
Ayodejia A. Ogundare, Individual **Dba Pacific Engineering Company** 6310 Stewart Way, Bakersfield, CA 93308 CLSB#710322	**5/15/2013 through 5/15/2014** Decision SAC 1039
Wallcrete Industries, Inc.; Garit David **Wallace and Amber Anderson, Individuals** 400 Kansas, Redlands, CA 92373 CSLB#834220	**7/29/12 through 7/28/15** Decision SAC 5175
FEI Enterprises, Inc **Gabriel Fedida, Individual** 5749 Venice Blvd., Los Angeles, CA 90019 CSLB#659252	**6/14/12 through 6/13/15** Decision SC 5198
Jeffrey Alan Mott and Michelle Mott, individuals **Dda Integrity Landscape** 3756 Independence Avenue Sanger, CA 93637 CSLB#774222	**3/29/12 through 3/28/15** Decision SC 5160
Jensen Drywall & Stucco **Jeffrey E. Jensen** 3714 Lynda Place National City, CA 91950-8121 CSB # 664168 Exp. 2/18/11 (expired)	**3/31/11 through 3/30/13** Decision SC 5095
All West Construction, Inc. **Donald Kent Russell** 495 N. Marks Ave. Fresno, CA 93706 CSB # 592321 Exp. 4/3/12 (suspended)	**3/31/11 through 3/30/13** Decision se 5013
Country Builders, Inc. **Weldon Offill, individually** 5915 Graham Ct. Livermore, CA 94550 CSB # 699574 Exp. 11/30/12 (active)	**3/1/11 through 2/28/14** Decision SC 5053 Addendum SC 5053
Sutter Foam & Coating, Inc. 909 A. George Washington Yuba City, CA 95993 CSB # 732014 Exp. 1/31/09 (inactive) **David Alvin Trexler, an individual** 909 A. George Washington Yuba City, CA 95993 **Kenneth A. Trexler, an individual** 2603 Lago Lane Marysville, CA 95901	**7/1/10 through 6/30/13** Decision SAC 5012
Soo Dong Kim, an individual, **dba Soo Kim Electric Company** 16224 Ridgeview Lane La Mirada, CA 90638 CSB # 568103 Exp. 8/1/09 (inactive) **Hyo Nam Jung, an individual,** **dba Lucid Electric** 18621 Well Street Rowland Heights, CA 91748 CSB # 914692 Exp. 4/3/10	**4/19/10 through 4/18/13** Decision SAC 1064

Southwest Grading, **dba Southwest Grading Services, Inc.,** 22031 Waite Street Wildomar, CA 92595 **David Walter Cholewinski, an individual** 22031 Waite Street Wildomar, A 92595 29970 Technology Drive, Ste. 205 Murrieta, CA 92563 CSB #840416 Exp. 6/30/10	**3/18/10 through 3/17/13** Decision SAC 1058
S.J. Cimino Electric, Inc., a California corporation, 3267 Dutton Ave. Santa Rosa, CA 95404 **Salvatore Joseph Cimino, RMO, CEO and President of S.J. Cimino Electric, Inc. and sole owner of S.J. Cimino Electric, an individual** 5825 Heights Rd. Santa Rosa, CA 95401 CSB #343802 Exp. 2/28/10 CSB #294141 Exp. 9/30/13 (inactive)	**10/15/09 through 10/14/12** Decision SAC 1052
Cedar Development Corporation **Serghon Gabriel Afram, individually** 12477 Feather Dr Mira Loma, CA 91752 CSB # 839898 Exp. 6/30/10 (suspended)	**8/5/09 through 8/4/12** Decision SAC 1042
All Floors Commercial and Residential Flooring, Inc. **Salvador Elias Perea, individually** 750 E. McGlincy Lane, #103 Campbell, CA 95008 CSB #430969 Exp. 7/31/09	**5/14/09 through 5/13/12** Decision SAC 1040
1-AMD Construction, Inc. **Alberto Mordoki, individually** **Mirella Mordoki, individually** 5300 Beach Blvd., Suite 110-416 Buena Park, CA 90621 CSB #787533, revoked	**3/16/09 through 3/15/12** Decision SAC1037

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ATTACHMENT D

PUBLIC WORKS AGREEMENT

By and Between

CITY OF SOUTH EL MONTE

and

ONYX PAVING COMPANY, INC.

AGREEMENT FOR PUBLIC WORKS SERVICES
BETWEEN THE CITY OF SOUTH EL MONTE AND
ONYX PAVING COMPANY, INC.

THIS AGREEMENT FOR PUBLIC WORKS SERVICES (herein "Agreement") is made and entered into this 2nd day of September 2025 by and between the **CITY OF SOUTH EL MONTE**, a municipal corporation ("City") and **ONYX PAVING COMPANY, INC.**, a California Corporation ("Contractor"). City and Contractor may be referred to, individually or collectively, as "Party" or "Parties."

RECITALS

A. City has sought, by issuance of a Request for Proposals or Invitation for Bids, the performance of the services defined and described particularly in Article 1 of this Agreement.

B. Following submission of the lowest responsible and responsive bid for the performance of the services, Contractor was selected by the City to perform those services.

C. Pursuant to the South El Monte Municipal Code, City has authority to enter into and execute this Agreement.

D. The Parties desire to formalize the selection of Contractor for performance of the services and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained herein and other consideration, the value and adequacy of which are hereby acknowledged, the parties agree as follows:

ARTICLE 1. WORK OF CONTRACTOR

1.1 Scope of Work.

In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Work" attached hereto as Exhibit "A" and incorporated herein by this reference, which may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the work required under this Agreement in a thorough, competent, and professional manner, and is experienced in performing the work and services contemplated herein. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be both of good quality as well as fit for the purpose intended. For purposes of this

Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

1.2 Bid Documents.

The Scope of Work shall include the "General Provisions" and "Special Provisions" in the bid documents for the project entitled, including any documents or exhibits referenced therein (collectively, "bid documents"), all of which are incorporated herein by this reference. In the event of any inconsistency between the terms of the bid documents and this Agreement, the terms of this Agreement shall govern.

1.3 Compliance with Law.

Contractor shall keep itself informed concerning, and shall render all services hereunder in accordance with, all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental entity having jurisdiction in effect at the time service is rendered.

1.4 Compliance with California Labor Law.

(a) Public Work. The Parties acknowledge that the work to be performed under this Agreement is a "public work" as defined in Labor Code Section 1720 and that this Agreement is therefore subject to the requirements of Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code relating to public works contracts and the rules and regulations established by the Department of Industrial Relations ("DIR") implementing such statutes. The work performed under this Agreement is subject to compliance monitoring and enforcement by the DIR. Contractor shall post job site notices, as prescribed by regulation.

(b) Prevailing Wages. Contractor shall pay prevailing wages to the extent required by Labor Code Section 1771. Pursuant to Labor Code Section 1773.2, copies of the prevailing rate of per diem wages are on file at City Hall and will be made available to any interested party on request. By initiating any work under this Agreement, Contractor acknowledges receipt of a copy of the Department of Industrial Relations (DIR) determination of the prevailing rate of per diem wages, and Contractor shall post a copy of the same at each job site where work is performed under this Agreement.

(c) Penalty for Failure to Pay Prevailing Wages. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1774 and 1775 concerning the payment of prevailing rates of wages to workers and the penalties for failure to pay prevailing wages. The Contractor shall, as a penalty to the City, forfeit two hundred dollars ($200) for each calendar day, or portion thereof, for each worker paid less than the prevailing rates as determined by the DIR for the work or craft in which the worker is employed for any public work done pursuant to this Agreement by Contractor or by any subcontractor.

(d) Payroll Records. Contractor shall comply with and be bound by the provisions of Labor Code Section 1776, which requires Contractor and each subcontractor to: keep accurate payroll records and verify such records in writing under penalty of perjury, as specified

in Section 1776; certify and make such payroll records available for inspection as provided by Section 1776; and inform the City of the location of the records.

(e) Apprentices. Contractor shall comply with and be bound by the provisions of Labor Code Sections 1777.5, 1777.6, and 1777.7 and California Code of Regulations Title 8, Section 200 *et seq.* concerning the employment of apprentices on public works projects. Contractor shall be responsible for compliance with these aforementioned Sections for all apprenticeable occupations. Prior to commencing work under this Agreement, Contractor shall provide City with a copy of the information submitted to any applicable apprenticeship program. Within sixty (60) days after concluding work pursuant to this Agreement, Contractor and each of its subcontractors shall submit to the City a verified statement of the journeyman and apprentice hours performed under this Agreement.

(f) Eight-Hour Work Day. Contractor acknowledges that eight (8) hours labor constitutes a legal day's work. Contractor shall comply with and be bound by Labor Code Section 1810.

(g) Penalties for Excess Hours. Contractor shall comply with and be bound by the provisions of Labor Code Section 1813 concerning penalties for workers who work excess hours. The Contractor shall, as a penalty to the City, forfeit twenty-five dollars ($25) for each worker employed in the performance of this Agreement by the Contractor or by any subcontractor for each calendar day during which such worker is required or permitted to work more than eight (8) hours in any one calendar day and forty (40) hours in any one calendar week in violation of the provisions of Division 2, Part 7, Chapter 1, Article 3 of the Labor Code. Pursuant to Labor Code section 1815, work performed by employees of Contractor in excess of eight (8) hours per day, and forty (40) hours during any one week shall be permitted upon public work upon compensation for all hours worked in excess of 8 hours per day at not less than one and one-half (1½) times the basic rate of pay.

(h) Workers' Compensation. California Labor Code Sections 1860 and 3700 provide that every employer will be required to secure the payment of compensation to its employees if it has employees. In accordance with the provisions of California Labor Code Section 1861, Contractor certifies as follows:

> "I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract."

Contractor's Authorized Initials _____

(i) Contractor's Responsibility for Subcontractors. For every subcontractor who will perform work under this Agreement, Contractor shall be responsible for such subcontractor's compliance with Division 2, Part 7, Chapter 1 (commencing with Section 1720) of the California Labor Code, and shall make such compliance a requirement in any contract with any subcontractor for work under this Agreement. Contractor shall be required to take all

actions necessary to enforce such contractual provisions and ensure subcontractor's compliance, including without limitation, conducting a review of the certified payroll records of the subcontractor on a periodic basis or upon becoming aware of the failure of the subcontractor to pay his or her workers the specified prevailing rate of wages. Contractor shall diligently take corrective action to halt or rectify any such failure by any subcontractor.

1.5 Licenses, Permits, Fees and Assessments.

Contractor shall obtain at its sole cost and expense such licenses, permits, registrations, and approvals as may be required by law for the performance of the services required by this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City, its officers, employees or agents of City, against any such fees, assessments, taxes, penalties or interest levied, assessed or imposed against City hereunder.

1.6 Familiarity with Work.

(a) By executing this Agreement, Contractor warrants that Contractor (i) has thoroughly investigated and considered the scope of work to be performed, (ii) has carefully considered how the services should be performed, and (iii) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder.

(b) Contractor shall promptly, and before the following conditions are disturbed, notify the City, in writing, of any: (i) material Contractor believes may be hazardous waste as defined in Section 25117 of the Health & Safety Code required to be removed to a Class I, II, or III disposal site in accordance with existing law; (ii) subsurface, unknown or latent conditions, materially different from those indicated; or (iii) unknown physical conditions at the site of any unusual nature, different from those ordinarily encountered and generally recognized as inherent in work of the character provided for in this Agreement, and will materially affect the performance of the services hereunder.

(c) City shall promptly investigate the conditions, and if it finds that the conditions do materially differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work, shall issue a change order per Section 1.10 of this Agreement.

(d) In the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date set, but shall proceed with all work to be performed under the Agreement. Contractor shall retain any and all rights provided

either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

(e) City will compensate Contractor to the extent required by Government Code Section 4215 by issuing a change order per Section 1.10 of this Agreement.

1.7 Protection and Care of Work and Materials.

The Contractor shall adopt reasonable methods, including providing and maintaining storage facilities, during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as caused by City's own negligence. Stored materials shall be reasonably accessible for inspection. Contractor shall not, without City's consent, assign, sell, mortgage, hypothecate, or remove equipment or materials which have been installed or delivered and which may be necessary for the completion of the work.

1.8 Warranty.

Contractor warrants all work under the Agreement (which for purposes of this Section shall be deemed to include unauthorized work which has not been removed and any non-conforming materials incorporated into the work) to be of good quality and free from any defective or faulty material and workmanship. Contractor agrees that for a period of one year (or the period of time specified elsewhere in the Agreement or in any guarantee or warranty provided by any manufacturer or supplier of equipment or materials incorporated into the work, whichever is later) after the date of final acceptance, Contractor shall within ten (10) days after being notified in writing by the City of any defect in the work or non-conformance of the work to the Agreement, commence and prosecute with due diligence all work necessary to fulfill the terms of the warranty at its sole cost and expense. Contractor shall act as soon as requested by the City in response to an emergency. In addition, Contractor shall, at its sole cost and expense, repair, remove and replace any portions of the work (or work of other contractors) damaged by its defective work or which becomes damaged in the course of repairing or replacing defective work. For any work so corrected, Contractor's obligation hereunder to correct defective work shall be reinstated for an additional one year period, commencing with the date of acceptance of such corrected work. Contractor shall perform such tests as the City may require to verify that any corrective actions, including, without limitation, redesign, repairs, and replacements comply with the requirements of the Agreement. All costs associated with such corrective actions and testing, including the removal, replacement, and reinstitution of equipment and materials necessary to gain access, shall be the sole responsibility of the Contractor. All warranties and guarantees of subcontractors, suppliers and manufacturers with respect to any portion of the work, whether express or implied, are deemed to be obtained by Contractor for the benefit of the City, regardless of whether or not such warranties and guarantees have been transferred or assigned to the City by separate agreement and Contractor agrees to enforce such warranties and guarantees, if necessary, on behalf of the City. In the event that Contractor fails to perform its obligations under this Section, or under any other warranty or guaranty under this Agreement, to the reasonable satisfaction of the City, the City shall have the right to correct and replace any defective or non-conforming work and any work damaged by such work or the replacement or correction thereof at Contractor's sole expense.

Contractor shall be obligated to fully reimburse the City for any expenses incurred hereunder upon demand.

1.9 Further Responsibilities of Parties.

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

1.10 Additional Work and Change Orders.

(a) City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Work or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor ("Change Order"). All Change Orders must be signed by the Contractor and Contract Officer prior to commencing the extra work thereunder.

(b) Any increase in compensation of up to ten percent (10%) of the Contract Sum or $25,000, whichever is less; or any increase in the time to perform of up to one hundred eighty (180) days; and does not materially affect the Work and which are not detrimental to the Work or to the interest of the City, may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively, must be approved by the City Council.

(c) Any adjustment in the Contract Sum for a Change Order must be in accordance with the rates set forth in the Schedule of Compensation in Exhibit "C". If the rates in the Schedule of Compensation do not cover the type of work in the Change Order, the cost of such work shall not exceed an amount agreed upon in writing and signed by Contractor and Contract Officer. If the cost of the Change Order cannot be agreed upon, the City will pay for actual work of the Change Order completed, to the satisfaction of the City, as follows:

(i) Labor: the cost of labor shall be the actual cost for wages of workers and subcontractors performing the work for the Change Order at the time such work is done. The use of labor classifications that would increase the cost of such work shall not be permitted.

(ii) Materials and Equipment: the cost of materials and equipment shall be at cost to Contractor or lowest current price which such materials and equipment are reasonably available at the time the work is done, whichever is lower.

(iii) If the cost of the extra work cannot be agreed upon, the Contractor must provide a daily report that includes invoices for labor, materials and equipment costs for the work under the Change Order. The daily report must include: list of names of workers, classifications, and hours worked; description and list of quantities of materials used; type of

equipment, size, identification number, and hours of operation, including loading and transportation, if applicable; description of other City authorized services and expenditures in such detail as the City may require. Failure to submit a daily report by the close of the next working day may, at the City's sole and absolute discretion, waive the Contractor's rights for that day.

(d) It is expressly understood by Contractor that the provisions of this Section 1.10 shall not apply to services specifically set forth in the Scope of Work. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Work may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefor. City may in its sole and absolute discretion have similar work done by other contractors.

(e) No claim for an increase in the Contract Sum or time for performance shall be valid unless the procedures established in this Section are followed.

1.11 Special Requirements.

Additional terms and conditions of this Agreement, if any, which are made a part hereof are set forth in the "Special Requirements" attached hereto as Exhibit "B" and incorporated herein by this reference. In the event of a conflict between the provisions of Exhibit "B" and any other provisions of this Agreement, the provisions of Exhibit "B" shall govern.

ARTICLE 2. COMPENSATION AND METHOD OF PAYMENT.

2.1 Contract Sum.

Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in the "Schedule of Compensation" attached hereto as Exhibit "C" and incorporated herein by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Million Nine Hundred Sixty Three Thousand Dollars and Zero Cents ($1,963,000.00) (the "Contract Sum"), unless additional compensation is approved pursuant to Section 1.10.

2.2 Method of Compensation.

The method of compensation may include: (i) a lump sum payment upon completion; (ii) payment in accordance with specified tasks or the percentage of completion of the services less the contract retention; (iii) payment for time and materials based upon the Contractor's rates as specified in the Schedule of Compensation, provided that (a) time estimates are provided for the performance of sub tasks, (b) contract retention is maintained and (c) the Contract Sum is not exceeded; or (iv) such other methods as may be specified in the Schedule of Compensation.

2.3 Reimbursable Expenses.

Compensation may include reimbursement for actual and necessary expenditures for reproduction costs, telephone expenses, and travel expenses approved by the Contract Officer in advance, or actual subcontractor expenses of an approved subcontractor pursuant to Section 4.5,

and only if specified in the Schedule of Compensation. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City. Coordination of the performance of the work with City is a critical component of the services. If Contractor is required to attend additional meetings to facilitate such coordination, Contractor shall not be entitled to any additional compensation for attending said meetings.

2.4 Invoices.

Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month in a form approved by City's Director of Finance. By submitting an invoice for payment under this Agreement, Contractor is certifying compliance with all provisions of the Agreement. The invoice shall contain all information specified in Exhibit "C", and shall detail charges for all necessary and actual expenses by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-contractor contracts. Sub-contractor charges shall also be detailed by such categories. Contractor shall not invoice City for any duplicate services performed by more than one person.

City shall, as soon as practicable, independently review each invoice submitted by the Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. Except as to any charges for work performed or expenses incurred by Contractor which are disputed by City, or as provided in Section 7.3, City will cause Contractor to be paid within thirty (30) days of receipt of Contractor's correct and undisputed invoice; however, Contractor acknowledges and agrees that due to City warrant run procedures, the City cannot guarantee that payment will occur within this time period. In the event that City does not cause Contractor to be paid within thirty (30) days of receipt of an undisputed and properly submitted invoice, Contractor shall be entitled to the payment of interest to the extent allowed under Public Contract Code Section 20104.50. In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Contractor, not later than seven (7) days after receipt by the City, for correction and resubmission. Returned invoices shall be accompanied by a document setting forth in writing the reasons why the payment request was rejected. Review and payment by the City of any invoice provided by the Contractor shall not constitute a waiver of any rights or remedies provided herein or any applicable law.

2.5 Waiver.

Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

ARTICLE 3. PERFORMANCE SCHEDULE

3.1 Time of Essence.

Time is of the essence in the performance of this Agreement.

3.2 Schedule of Performance.

Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in

the "Schedule of Performance" attached hereto as Exhibit "D" and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

3.3 Force Majeure.

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement. In no event shall Contractor be entitled to recover damages against the City for any delay in the performance of this Agreement, however caused, Contractor's sole remedy being extension of the Agreement pursuant to this Section.

3.4 Inspection and Final Acceptance.

City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed. City shall reject or finally accept Contractor's work within forty-five (45) days after submitted to City. City shall accept work by a timely written acceptance, otherwise work shall be deemed to have been rejected. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as to amount to fraud. Acceptance of any work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Articles 1 and 5, pertaining to warranty and indemnification and insurance, respectively.

3.5 Term.

Unless earlier terminated in accordance with Article 7 of this Agreement, this Agreement shall continue in full force and effect until completion of the services but not exceeding September 2, 2026 from the date hereof, except as otherwise provided in the Schedule of Performance (Exhibit "D").

ARTICLE 4. COORDINATION OF WORK

4.1 Representatives and Personnel of Contractor.

The following principals of Contractor ("Principals") are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Corey R. Kirshner (Name)	CEO (Title)
Jay Kirshner (Name)	VP, Secretary (Title)

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing Principals were a substantial inducement for City to enter into this Agreement. Therefore, the Principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. All personnel of Contractor, and any authorized agents, shall at all times be under the exclusive direction and control of the Principals. For purposes of this Agreement, the Principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City. Additionally, Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff and subcontractors, if any, assigned to perform the services required under this Agreement, prior to and during any such performance.

4.2 Status of Contractor.

Contractor shall have no authority to bind City in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees, or agents are in any manner officials, officers, employees or agents of City. Neither Contractor, nor any of Contractor's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

4.3 Contract Officer.

The Contract Officer shall be Rene Salas or such person as may be designated by the City Manager. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions which must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority, if specified in writing by the City Manager, to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

4.4 Independent Contractor.

Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its agents or employees, perform the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge,

supervision or control of Contractor's employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venturer or a member of any joint enterprise with Contractor.

4.5 Prohibition Against Subcontracting or Assignment.

The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Therefore, Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the City. All subcontractors shall obtain, at its or Contractor's expense, such licenses, permits, registrations and approvals (including from the City) as may be required by law for the performance of any services or work under this Agreement. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

ARTICLE 5. INSURANCE, INDEMNIFICATION AND BONDS

5.1 Insurance Coverages.

Without limiting Contractor's indemnification of City, and prior to commencement of any services under this Agreement, Contractor shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

(a) General liability insurance. Contractor shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $2,000,000 per occurrence, $4,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

(b) Automobile liability insurance. Contractor shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Contractor arising out of or in connection with Services

to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000 combined single limit for each accident.

(c) Professional liability (errors & omissions) insurance. Contractor shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this Agreement and Contractor agrees to maintain continuous coverage through a period no less than three (3) years after completion of the services required by this Agreement.

(d) Workers' compensation insurance. Contractor shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000).

(e) Subcontractors. Contractor shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall include all of the requirements stated herein.

(f) Additional Insurance. Policies of such other insurance, as may be required in the Special Requirements in Exhibit "B".

5.2 General Insurance Requirements.

(a) Proof of insurance. Contractor shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsements must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this Agreement. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

(b) Duration of coverage. Contractor shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Contractor, its agents, representatives, employees or subcontractors.

(c) Primary/noncontributing. Coverage provided by Contractor shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

(d) City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium

paid by City will be promptly reimbursed by Contractor or City will withhold amounts sufficient to pay premium from Contractor payments. In the alternative, City may cancel this Agreement.

(e) Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or that is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

(f) Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Contractor or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Contractor hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subcontractors.

(g) Enforcement of contract provisions (non-estoppel). Contractor acknowledges and agrees that any actual or alleged failure on the part of the City to inform Contractor of non-compliance with any requirement imposes no additional obligations on the City nor does it waive any rights hereunder.

(h) Requirements not limiting. Requirements of specific coverage features or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Contractor maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

(i) Notice of cancellation. Contractor agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

(j) Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess/umbrella liability policies.

(k) Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

(l) Separation of insureds. A severability of interests provision must apply for all additional insureds ensuring that Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

(m) Pass through clause. Contractor agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Contractor, provide the same minimum insurance coverage and endorsements required of Contractor. Contractor agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Contractor agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

(n) Agency's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Contractor ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Contractor, the City and Contractor may renegotiate Contractor's compensation.

(o) Self-insured retentions. Any self-insured retentions must be declared to and approved by City. City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by City.

(p) Timely notice of claims. Contractor shall give City prompt and timely notice of claims made or suits instituted that arise out of or result from Contractor's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

(q) Additional insurance. Contractor shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

5.3 Indemnification.

To the full extent permitted by law, Contractor agrees to indemnify, defend and hold harmless the City, its officers, employees and agents ("Indemnified Parties") against, and will hold and save them and each of them harmless from, any and all actions, either judicial, administrative, arbitration or regulatory claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities whether actual or threatened (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities provided herein of Contractor, its officers, employees, agents, subcontractors, or invitees, or any individual or entity for which Contractor is legally liable ("indemnitors"), or arising from Contractor's or indemnitors' reckless or willful misconduct, or arising from Contractor's or indemnitors' negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, and in connection therewith:

(a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith;

(b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising out of or in connection with the negligent performance of or failure to perform such work, operations or activities of Contractor hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom;

(c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising out of or in connection with the negligent performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor agrees to pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees.

In addition, Contractor agrees to indemnify, defend and hold harmless the Indemnified Parties from, any and all claims and liabilities for any infringement of patent rights, copyrights or trademark on any person or persons in consequence of the use by the Indemnified Parties of articles to be supplied by Contractor under this Agreement, and of which the Contractor is not the patentee or assignee or has not the lawful right to sell the same.

Contractor shall incorporate similar indemnity agreements with its subcontractors and if it fails to do so Contractor shall be fully responsible to indemnify City hereunder therefore, and failure of City to monitor compliance with these provisions shall not be a waiver hereof. This indemnification includes claims or liabilities arising from any negligent or wrongful act, error or omission, or reckless or willful misconduct of Contractor in the performance of professional services and work hereunder. The provisions of this Section do not apply to claims or liabilities occurring as a result of City's sole negligence or willful acts or omissions, but, to the fullest extent permitted by law, shall apply to claims and liabilities resulting in part from City's negligence, except that design professionals' indemnity hereunder shall be limited to claims and liabilities arising out of the negligence, recklessness or willful misconduct of the design professional. The indemnity obligation shall be binding on successors and assigns of Contractor and shall survive termination of this Agreement.

5.4 Notification of Third-Party Claims.

City shall timely notify Contractor of the receipt of any third-party claim relating to the work under this Agreement. City shall be entitled to recover from Contractor its reasonable costs incurred in providing such notification.

5.5 Performance and Labor Bonds.

Concurrently with execution of this Agreement Contractor shall deliver to the City, the following:

(a) A performance bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the faithful performance of this Agreement.

(b) A labor and materials bond in the amount of the Contract Sum of this Agreement, in the form provided by the City Clerk, which secures the payment of all persons furnishing labor and/or materials in connection with the work under this Agreement.

Both the performance and labors bonds required under this Section 5.5 shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bond shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement and pays all labor and materials for work and services under this Agreement.

5.6 Sufficiency of Insurer or Surety.

Insurance and bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best's Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City ("Risk Manager") due to unique circumstances. If this Agreement continues for more than 3 years duration, or in the event the Risk Manager determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies and the performance bond required by Section 5.5 may be changed accordingly upon receipt of written notice from the Risk Manager.

5.7 Substitution of Securities.

Pursuant to Public Contract Code Section 22300, substitution of eligible equivalent securities for any funds withheld to ensure performance under this Agreement may be permitted at the request and sole expense of the Contractor. Alternatively, the Contractor may, pursuant to an escrow agreement in a form prescribed by Public Contract Code Section 22300, request payment of retentions funds earned directly to the escrow agent at the sole expense of the Contractor.

5.8 Release of Securities.

City shall release the Performance and Labor Bonds when the following have occurred:

(a) Contractor has made a written request for release and provided evidence of satisfaction of all other requirements under Article 5 of this Agreement;

(b) the Work has been accepted; and

(c) after passage of the time within which lien claims are required to be made pursuant to applicable laws; if lien claims have been timely filed, City shall hold the Labor

Bond until such claims have been resolved, Contractor has provided statutory bond, or otherwise as required by applicable law.

ARTICLE 6. RECORDS, REPORTS, AND RELEASE OF INFORMATION

6.1 Records.

Contractor shall keep, and require subcontractors to keep, such ledgers, books of accounts, invoices, vouchers, canceled checks, reports, studies, certified and accurate copies of payroll records in compliance with all applicable laws, or other documents relating to the disbursements charged to City and services performed hereunder (the "books and records"), as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. Any and all such documents shall be maintained in accordance with generally accepted accounting principles and shall be complete and detailed. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of 3 years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required. In the event of dissolution of Contractor's business, custody of the books and records may be given to City, and access shall be provided by Contractor's successor in interest. Notwithstanding the above, the Contractor shall fully cooperate with the City in providing access to the books and records if a public records request is made and disclosure is required by law including but not limited to the California Public Records Act.

6.2 Reports.

Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

6.3 Ownership of Documents.

All drawings, specifications, maps, designs, photographs, studies, surveys, data, notes, computer files, reports, records, documents and other materials (the "documents and materials") prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership use, reuse, or assignment of the documents and materials hereunder. Any use, reuse or assignment of such completed documents for other projects and/or use of uncompleted

documents without specific written authorization by the Contractor will be at the City's sole risk and without liability to Contractor, and Contractor's guarantee and warranties shall not extend to such use, reuse or assignment. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom. Moreover, Contractor with respect to any documents and materials that may qualify as "works made for hire" as defined in 17 U.S.C. § 101, such documents and materials are hereby deemed "works made for hire" for the City.

6.4 Confidentiality and Release of Information.

(a) information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the Contract Officer.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the Contract Officer or unless requested by the City Attorney, voluntarily provide documents, declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorneys' fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed there under. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

ARTICLE 7. ENFORCEMENT OF AGREEMENT AND TERMINATION

7.1 California Law.

This Agreement shall be interpreted, construed and governed both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other

appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in the County of Los Angeles, State of California.

7.2 Disputes.

(a) Default; Cure. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default. Instead, the City may give notice to Contractor of the default and the reasons for the default. The notice shall include the timeframe in which Contractor may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Contractor is in default, the City shall hold all invoices and shall proceed with payment on the invoices only when the default is cured. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Contractor does not cure the default, the City may take necessary steps to terminate this Agreement under this Article. Any failure on the part of the City to give notice of the Contractor's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

(b) Dispute Resolution. This contract is subject to the provisions of Article 1.5 (commencing at Section 20104) of Division 2, Part 3 of the California Public Contract Code regarding the resolution of public works claims of less than $375,000. Article 1.5 mandates certain procedures for the filing of claims and supporting documentation by the Contractor, for the response to such claims by the City, for a mandatory meet and confer conference upon the request of the Contractor, for mandatory non-binding mediation in the event litigation is commenced, and for mandatory judicial arbitration upon the failure to resolve the dispute through mediation. This Agreement hereby incorporates the provisions of Article 1.5 as though fully set forth herein.

7.3 Retention of Funds.

Contractor hereby authorizes City to deduct from any amount payable to Contractor (whether or not arising out of this Agreement) (i) any amounts the payment of which may be in dispute hereunder or which are necessary to compensate City for any losses, costs, liabilities, or damages suffered by City, and (ii) all amounts for which City may be liable to third parties, by reason of Contractor's acts or omissions in performing or failing to perform Contractor's obligation under this Agreement. In the event that any claim is made by a third party, the amount or validity of which is disputed by Contractor, or any indebtedness shall exist which shall appear to be the basis for a claim of lien, City may withhold from any payment due, without liability for interest because of such withholding, an amount sufficient to cover such claim. The failure of City to exercise such right to deduct or to withhold shall not, however, affect the obligations of the Contractor to insure, indemnify, and protect City as elsewhere provided herein.

7.4 Waiver.

Waiver by any party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any of the provisions of this Agreement. No delay or omission in the exercise of any right or remedy by a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

7.5 Rights and Remedies are Cumulative.

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

7.6 Legal Action.

In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement. Notwithstanding any contrary provision herein, Contractor shall file a claim pursuant to Government Code Sections 905 et seq. and 910 et seq., in order to pursue a legal action under this Agreement.

7.7 Liquidated Damages.

Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City the sum of $500 (Five Hundred Dollars) as liquidated damages for each calendar day of delay in the performance of any service required hereunder, as specified in the Schedule of Performance (Exhibit "D"). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages. Pursuant to Government Code Section 4215, Contractor shall not be assessed liquidated damages for delay in completion of the project when such delay was caused by the failure of the public agency or owner of the utility to provide for removal or relocation of utility facilities.

7.8 Termination Prior to Expiration of Term.

This Section shall govern any termination of this Contract except as specifically provided in the following Section for termination for cause. The City reserves the right to terminate this Contract at any time, with or without cause, upon thirty (30) days' written notice to Contractor, except that where termination is due to the fault of the Contractor, the period of notice may be

such shorter time as may be determined by the Contract Officer. In addition, the Contractor reserves the right to terminate this Contract at any time, with or without cause, upon sixty (60) days' written notice to City, except that where termination is due to the fault of the City, the period of notice may be such shorter time as the Contractor may determine. Upon receipt of any notice of termination, Contractor shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. Except where the Contractor has initiated termination, the Contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter in accordance with the Schedule of Compensation or such as may be approved by the Contract Officer, except as provided in Section 7.3. In the event the Contractor has initiated termination, the Contractor shall be entitled to compensation only for the reasonable value of the work product actually produced hereunder. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 7.2.

7.9 Termination for Default of Contractor.

If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, City may, after compliance with the provisions of Section 7.2, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of set-off or partial payment of the amounts owed the City as previously stated.

7.10 Attorneys' Fees.

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

7.11 Unfair Business Practices Claims.

In entering into this Agreement, Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. § 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials related to this Agreement. This assignment shall be made and become effective at the time the City renders final payment to the Contractor without further acknowledgment of the Parties.

ARTICLE 8. CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

8.1 Non-liability of City Officers and Employees.

No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.2 Conflict of Interest.

Contractor covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Contractor's performance of services under this Agreement. Contractor further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the Contract Officer. Contractor agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

No officer or employee of the City shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the Agreement which effects his financial interest or the financial interest of any corporation, partnership or association in which he is, directly or indirectly, interested, in violation of any State statute or regulation. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

8.3 Covenant Against Discrimination.

Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class in the performance of this Agreement. Contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, gender, sexual orientation, marital status, national origin, ancestry, or other protected class.

8.4 Unauthorized Aliens.

Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C. § 1101 *et seq.*, as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

ARTICLE 9. MISCELLANEOUS PROVISIONS

9.1 Notices.

Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by prepaid, first-class mail, in the case of the City, to the City Manager and to the attention of the Contract Officer (with her/his name and City title), City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733, and in the case of the Contractor, to the person at the address designated on the execution page of this Agreement. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated at the time personally delivered or in seventy-two (72) hours from the time of mailing if mailed as provided in this Section. All correspondence relating to this Agreement shall be serialized consecutively.

9.2 Interpretation.

The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

9.3 Counterparts.

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

9.4 Integration; Amendment.

This Agreement including the attachments hereto is the entire, complete and exclusive expression of the understanding of the parties. It is understood that there are no oral agreements between the parties hereto affecting this Agreement and this Agreement supersedes and cancels any and all previous negotiations, arrangements, agreements and understandings, if any, between the parties, and none shall be used to interpret this Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

9.5 Severability.

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

9.6 Warranty & Representation of Non-Collusion.

No official, officer, or employee of City has any financial interest, direct or indirect, in this Agreement, nor shall any official, officer, or employee of City participate in any decision relating to this Agreement which may affect his/her financial interest or the financial interest of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any corporation, partnership, or association in which (s)he is directly or indirectly interested, or in violation of any State or municipal statute or regulation. The determination of "financial interest" shall be consistent with State law and shall not include interests found to be "remote" or "noninterests" pursuant to Government Code Sections 1091 or 1091.5. Contractor warrants and represents that it has not paid or given, and will not pay or give, to any third party including, but not limited to, any City official, officer, or employee, any money, consideration, or other thing of value as a result or consequence of obtaining or being awarded any agreement. Contractor further warrants and represents that (s)he/it has not engaged in any act(s), omission(s), or other conduct or collusion that would result in the payment of any money, consideration, or other thing of value to any third party including, but not limited to, any City official, officer, or employee, as a result of consequence of obtaining or being awarded any agreement. Contractor is aware of and understands that any such act(s), omission(s) or other conduct resulting in such payment of money, consideration, or other thing of value will render this Agreement void and of no force or effect.

Contractor's Authorized Initials _____

9.7 Corporate Authority.

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF SOUTH EL MONTE, a municipal corporation

_____
Rene Salas, City Manager

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

OLIVAREZ MADRUGA LAW ORGANIZATION, LLP

_____
Susie Altamirano, City Attorney

CONTRACTOR:

Onyx Paving Company, Inc.

By:_____
Name: Corey R. Kirshner
Title: CEO

By:_____
Name: Jay Kirshner
Title: VP, Secretary

Address: 22707 La Palma Ave.
Yorba Linda, CA 92887

Two corporate officer signatures required when Contractor is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONTRACTOR'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONTRACTOR'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2025 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER

☐ INDIVIDUAL
☐ CORPORATE OFFICER

_____
TITLE(S)

☐ PARTNER(S) ☐ LIMITED ☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER_____

_____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

_____
_____

DESCRIPTION OF ATTACHED DOCUMENT

_____
TITLE OR TYPE OF DOCUMENT

_____
NUMBER OF PAGES

_____
DATE OF DOCUMENT

_____
SIGNER(S) OTHER THAN NAMED ABOVE

EXHIBIT "A"

SCOPE OF WORK

I. Contractor shall perform all of the work and comply with all of the specifications and requirements in the "General Provisions" and "Special Provisions" included in the bid documents for the project entitled FY 25-26 Pavement Rehabilitation Project in South El Monte, including any documents or exhibits referenced therein and attached hereto as Exhibit A-1.

II. Brief description of the work to be performed:

The work involves asphalt concrete reconstruction/rehabilitation of existing streets, restoration of traffic signal loops, restoration of pavement markings and striping and all related work as per plans and specifications.

III. In addition to the requirements of Section 6.2, during performance of the work, Contractor will keep the City apprised of the status of performance by delivering the following status reports:

A. Project Baseline Schedule

B. Project Look ahead Schedule (3 weeks look ahead) Updates

IV. All work is subject to review and acceptance by the City, and must be revised by the Contractor without additional charge to the City until found satisfactory and accepted by City.

V. Contractor shall provide safe and continuous passage for pedestrian and vehicular traffic in accordance with the Work Area Traffic Control Handbook (WATCH), latest edition.

EXHIBIT "B"

SPECIAL REQUIREMENTS

(Superseding Contract Boilerplate)

The Agreement is amended as provided herein. Deleted text is indicated in ~~strikethrough~~ and added text in ***bold italics***.

EXHIBIT "C"

SCHEDULE OF COMPENSATION

VI. Contractor shall perform all work at the rates on the Bid Sheet submitted as part of Contractor's Proposal, and listed below:

ONYX PAVING COMPANY, INC.
BID SCHEDULE

	Bid Item and Description	Qty	Unit	Unit Price	Total Price
1	COLDMILL 1.50" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	226,200	SF	$0.37	$83,694.00
2	COLDMILL 2" EXISTING AC PAVEMENT; CRACK SEAL; APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	388,500	SF	$0.44	$170,940.00
3	REMOVE EXISTING AC PAVEMENT (VARYING EXISTING AC PAVEMENT THICKNESS OF 2.50"± TO 2.75"± PER GEOTECH REPORT PREPARED BY MTGL DATED JULY 11,2025) APPLY TACK COAT PAVEMENT PRIOR TO CONSTRUCTION OF WEARING COURSE ASPHALT.	116,400	SF	$0.69	$80,316.00
4	LOCALIZED AC PAVEMENT REPAIR AT THE ENGINEER'S DIRECTION DURING CONSTRUCTION: REMOVE AC PAVEMENT SECTION TO A DEPTH OF 10" AND RECONSTRUCT IT WITH 4" AC PAVEMENT SECTION CONSISTING OF 2" AC WEARING COURSE (TYPE C2-PG 64-10) AND 2" AC LEVELING COURSE (TYPE B-PG 64-10) WITH 6" CRUSHED AGGREGATE BASE AND PRIOR TO CONSTRUCTION OF AC PAVEMENT SECTION, SCARIFY AND RECOMPACT THE EXPOSED BASE/SUBGRADE.	1,000	SF	$23.00	$23,000.00
5	CONSTRUCT AC PAVEMENT.	9,000	TON	$112.00	$1,008,000.00
6	REMOVE EXISTING IMPROVEMENTS AND CONSTRUCT/RECONSTRUCT CURB RAMP AS PER CALTRANS STD. A88A AND/OR MODIFIED AS SHOWN ON THE PLAN, WIDTH OF RAMP=4'2", INCLUDING 2' BY 8" DEEP AC PAVEMENT SLOT CUT TO BE RESTORED FULL DEPTH WITH AC, TYPE C2-PG 64 10, RECONSTRUCTION OF ASSOCIATED PCC WALK, ADJUST EXISTING UTILITY VAULT, BOXES & VALVE TO GRADE, AND RECONSTRUCTION OF CURB & GUTTER/CROSS GUTTER.	40	EA	$8,888.00	$355,520.00
7	REMOVE EXISTING TRAFFIC LOOPS REINSTALL TYPE D AND TYPE E TRAFFIC LOOPS AS SHOWN ON THE PLAN; CONNECT WIRES TO EXISTING LEAD-IN CABLES PER CALTRANS STD PLANS ES-5A AND ES-5P AND SPECIFICATIONS.	12	EA	$777.00	$9,324.00
8	ADJUST WATER VALVE SLIP CAN TO GRADE.	56	EA	$333.00	$18,648.00
9	ADJUST STORM DRAIN/SEWER MANHOLE FRAME AND COVER TO GRADE.	65	EA	$1,333.00	$86,645.00
10	INSTALL BLUE REFLECTIVE RAISED PAVEMENT MARKER (RPM-921-B) & PER DETAIL ON SHEET 2.	34	EA	$28.00	$952.00
11	INSTALL TRAFFIC SIGN (CA MUTCD R1-3P).	29	EA	$222.00	$6,438.00
12	STREET PARKING "T" MARKINGS, SEE SHEET 2 FOR DETAILS	70	EA	$55.00	$3,850.00
13	REMOVE CONFLICTING ROADWAY PAVEMENT RPM, MARKING AND STRIPING BY SAND BLASTING OR BY OTHER METHOD APPROVED BY THE ENGINEER.	1	LS	$8,000.00	$8,000.00
14	INSTALL MARKING AND STRIPING. EXCLUDING PARKING "T" MARKINGS.	1	LS	$82,512.00	$82,512.00
15	EXTEND EXISTING LANE LINES TO NEW CROSSWALK.	1	LS	$1,111.00	$1,111.00
16	REMOVE AND RECONSTRUCT EXISTING CURB AND GUTTER AS PER SPPWC 120-3; TO INCLUDE SLOT CUT OF ADJOINING AC PAVEMENT SECTION 2' BY 8" DEEP AND RESTORE TGE SLOT CUT AC FULL DEPTH TYPE WITH C2-PG 64-10 AC AS SHOWN ON APPENDIX B- PROJECT PLANS SHEET EXHIBIT A.	150	LF	$123.00	$18,450.00
17	FURNISH & INSTALL TEMPORARY PROJECT IMPROVEMENT SIGNS.	2	EA	$2,800.00	$5,600.00
TOTAL BASE BID AMOUNT					**$1,963,000.00**

VII. A retention of five percent (5%) shall be held from each payment as a contract retention to be paid as part of the final payment upon satisfactory completion of services.

VIII. Within the budgeted amounts for each item on the Bid Sheet, and with the approval of the Contract Officer, funds may be shifted from one item's sub-budget to another so long as the Contract Sum is not exceeded per Section 2.1, unless Additional Work is approved per Section 1.10.

IX. The City will compensate Contractor for the Services performed upon submission of a valid invoice. Each invoice is to include:

A. Line items for all personnel describing the work performed, the number of hours worked, and the hourly rate.

B. Line items for all materials and equipment properly charged to the Services.

C. Line items for all other approved reimbursable expenses claimed, with supporting documentation.

D. Line items for all approved subcontractor labor, supplies, equipment, materials, and travel properly charged to the Services.

V. The total compensation for the Services shall not exceed the amount provided in Section 2.1 of this Agreement.

EXHIBIT "D"

SCHEDULE OF PERFORMANCE

I. Contractor shall perform all work timely in accordance with the following schedule:

The Contractor shall complete all work within 60 working days.

II. Contractor shall deliver the following tangible work products to the City by the following dates.

N/A.

III. The Contract Officer may approve extensions for performance of the services in accordance with Section 3.2.

PERFORMANCE BOND

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded to PTM GENERAL ENGINEERING SERVICES, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: FY 25/26 PAVEMENT REHABILITATION PROJECT ;

WHEREAS, the Contractor is required under the terms of said Contract to furnish a bond for the faithful performance of the Contract;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bound Contractor, or its heirs, executors, administrators, successors, or assigns, shall in all things stand and abide by, well and truly keep and perform all undertakings, terms, covenants, conditions, and agreements in the said Contract and any alteration thereof, made as therein provided, all within the time and in the manner designated and in all respects according to their true intent and meaning, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

FURTHER, the said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____20___.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

APPROVED:

_____
(Attorney for CITY)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

PAYMENT BOND
(Labor and Material Bond)

WHEREAS, the CITY OF SOUTH EL MONTE, ("City"), has awarded PTM GENERAL ENGINEERING SERVICES, INC., as Contractor ("Principal"), a Contract for the work entitled and described as follows: FY 25/26 PAVEMENT REHABILITATION PROJECT;

WHEREAS, said Contractor is required to furnish a bond in conjunction with said Contract, to secure the payment of claims of laborers, mechanics, material men, and other persons as provided by law;

NOW, THEREFORE, we the undersigned Contractor and Surety, are held and firmly bound unto the City in the sum of _____ ($_____), this amount being not less than one hundred percent (100%) of the total Contract price, lawful money of the United States of America, for payment of which sum well and truly be made we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally, firmly by these presents. In case suit is brought upon this bond, the Surety will pay a reasonable attorney's fee to the City in an amount to be fixed by the court.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if said Contractor, its heirs, executors, administrators, successors, assigns, or subcontractor fails to pay: (1) for any work, materials, services, provisions, provender, or other supplies, or for the use of implements of machinery, used in, upon, for, or about the performance of the work to be done, or for any work or labor thereon of any kind; (2) for work performed by any of the persons named in Civil Code Section 9100; (3) for any amounts due under the Unemployment Insurance Code with respect to work or labor performed under the contract; and/or (4) for any amounts required to be deducted, withheld, and paid over to the Employment Development Department from the wages of employees of the Contractor and/or its subcontractors pursuant to Section 13020 of the Unemployment Insurance Code with respect to such work and labor, then the Surety herein will pay for the same in an amount not exceeding the sum specified in this bond, otherwise the above obligation shall be void.

This bond shall inure to the benefit of any of the persons named in Civil Code Section 9100 so as to give a right of action to such persons or their assigns in any suit brought upon the bond. Moreover, if the City or any entity or person entitled to file stop payment notices is required to engage the services of an attorney in connection with the enforcement of this bond, each shall be liable for the reasonable attorney's fees incurred, with or without suit, in addition to the above sum.

Said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder shall in any way affect its obligations on this bond, and it does hereby waive notice of such change, extension of time, alteration, or modification of the Contract Documents or of the work to be performed thereunder.

Executed on _____, 20____.

PRINCIPAL

(Seal if Corporation) By_____

Title_____

(Attach Acknowledgment of Authorized Representative of Principal)

Any claims under this bond may be addressed to:

_____ (name and address of Surety)

_____

_____

_____ (name and address of Surety's agent for service of process in California, if different from above)

_____

_____

_____ (telephone number of Surety's agent in California)

(Attach Acknowledgment)

_____
SURETY

By_____
(Attorney-in-Fact)

APPROVED:

_____
(Attorney for CITY)

NOTICE:
No substitution or revision to this bond form will be accepted. Sureties must be authorized to do business in and have an agent for service of process in California. Certified copy of Power of Attorney must be attached.

WORKERS COMPENSATION INSURANCE CERTIFICATE

Description of Contract: **City of SOUTH EL MONTE**
Project: FY 25/26 PAVEMENT REHABILITATION PROJECT

Type of Insurance: Workers' Compensation and
Employers' Liability Insurance

THIS IS TO CERTIFY that the following policy has been issued by the below-stated company in conformance with the requirements of Article 5 of the Contract and is in force at this time, and is in a form approved by the Insurance Commissioner.

The Company will give at least 30 days' written notice to the City and Engineer/Architect prior to any cancellation of said policy.

POLICY NUMBER	EXPIRATION DATE	LIMITS OF LIABILITY
		Workers' Compensation: Statutory Limits Under the Laws of the State of California
		Employers' Liability:
		$_____ Each Accident
		$_____ Disease - Policy Limit
		$_____ Disease - Each Employee

_____	_____
Named Insured (Contractor)	Insurance Company
_____	_____
Street Number	Street Number
_____	_____
City and State	City and State
	By_____
	(Company Representative)

(SEE NOTICE ON NEXT PAGE)

Insurance Company Agent for Service
of Process in California:

_____
Name

_____
Agency

_____
Street Number

_____
City and State

_____
Telephone Number

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the policy listed herein.

This is to certify that the policy has been issued to the named insured for the policy period indicated, notwithstanding any requirement, term, or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policy described herein is subject to all the terms, exclusions, and conditions of such policy.

NOTICE:

No substitution or revision to the above certificate form will be accepted. If the insurance called for is provided by more than one insurance company, a separate certificate in the exact above form shall be provided for each insurance company.

ADDITIONAL INSURED ENDORSEMENT
COMPREHENSIVE GENERAL LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereof. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at: City Manager, City of South El Monte, 1415 Santa Anita Avenue, South El Monte, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Contractual Liability	□ Explosion Hazard
□ Owners/Landlords/Tenants	□ Collapse Hazard
□ Manufacturers/Contractors	□ Underground Property Damage
□ Products/Completed Operations	□ Pollution Liability
□ Broad Form Property Damage	□ Liquor Liability
□ Extended Bodily Injury	□ _____
□ Broad Form Comprehensive General Liability Endorsement	□ _____
	□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

01257.0006/903844.2

ADDITIONAL INSURED ENDORSEMENT
AUTOMOBILE LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard

to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

11. Scheduled items or locations are to be identified on an attached sheet. The following inclusions relate to the above coverages. Includes:

□ Any Automobiles
□ All Owned Automobiles
□ Non-owned Automobiles
□ Hired Automobiles
□ Scheduled Automobiles
□ Garage Coverage
□ Truckers Coverage
□ Motor Carrier Act
□ Bus Regulatory Reform Act
□ Public Livery Coverage
□ _____
□ _____

12. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____*(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

13. This is an □ occurrence or □ claims made policy *(check one)*.

14. This endorsement is effective on ____at 12:01 a.m. and forms a part of Policy Number ____.

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20___

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

ADDITIONAL INSURED ENDORSEMENT
EXCESS LIABILITY

_____

Name and address of named insured ("Named Insured")

_____

Name and address of Insurance Company ("Company")

_____

General description of agreement(s), permit(s), license(s), and/or activity(ies) insured

Notwithstanding any inconsistent statement in the policy to which this endorsement is attached (the "Policy") or in any endorsement now or hereafter attached thereto, it is agreed as follows:

1. The _____ ("Public Agency"), its elected officials, officers, attorneys, agents, employees, and volunteers are additional insureds (the above named additional insureds are hereafter referred to as the "Additional Insureds") under the Policy in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured. The Additional Insureds have no liability for the payment of any premiums or assessments under the Policy.

2. The insurance coverages afforded the Additional Insureds under the Policy shall be primary insurance, and no other insurance maintained by the Additional Insureds shall be called upon to contribute with the insurance coverages provided by the Policy.

3. Each insurance coverage under the Policy shall apply separately to each Additional Insured against whom claim is made or suit is brought, except with respect to the limits of the Company's liability.

4. Nothing in this contract of insurance shall be construed to preclude coverage of a claim by one insured under the policy against another insured under the policy. All such claims shall be covered as third-party claims, i.e., in the same manner as if separate policies had been issued to each insured. Nothing contained in this provision shall operate to increase or replicate the Company's limits of liability as provided under the policy.

5. The insurance afforded by the Policy for contractual liability insurance (subject to the terms, conditions and exclusions applicable to such insurance) includes liability assumed by the Named Insured under the indemnification and/or hold harmless provision(s) contained in or executed in conjunction with the written agreement(s) or permit(s) designated above, between the Named Insured and the Additional Insureds.

6. The policy to which this endorsement is attached shall not be subject to cancellation, change in coverage, reduction of limits (except as the result of the payment of claims), or non-renewal except after written notice to Public Agency, by certified mail, return receipt requested, not less than thirty (30) days prior to the effective date thereto. In the event of Company's failure to comply with this notice provision, the policy as initially drafted will continue in full force and effect until compliance with this notice requirement.

7. Company hereby waives all rights of subrogation and contribution against the Additional Insureds, while acting within the scope of their duties, from all claims, losses and liabilities arising out of or incident to the perils insured against in relation to those activities described generally above with regard to operations performed by or on behalf of the Named Insured regardless of any prior, concurrent, or subsequent active or passive negligence by the Additional Insureds.

8. It is hereby agreed that the laws of the State of California shall apply to and govern the validity, construction, interpretation, and enforcement of this contract of insurance.

9. This endorsement and all notices given hereunder shall be sent to Public Agency at:

City Manager
City of SOUTH EL MONTE
1415 Santa Anita Avenue
SOUTH EL MONTE, California 91733

10. Except as stated above and not in conflict with this endorsement, nothing contained herein shall be held to waive, alter or extend any of the limits, agreements, or exclusions of the policy to which this endorsement is attached.

TYPE OF COVERAGES TO WHICH THIS ENDORSEMENT ATTACHES	POLICY PERIOD FROM/TO	LIMITS OF LIABILITY

□ Following Form
□ Umbrella Liability
□ _____

11. Applicable underlying coverages:

INSURANCE COMPANY	POLICY NO.	AMOUNT

12. The following inclusions, exclusions, extensions or specific provisions relate to the above coverages:_____

13. A □ deductible or □ self-insured retention *(check one)* of $_____ applies to all coverage(s) except: _____ *(if none, so state)*. The deductible is applicable □ per claim or □ per occurrence *(check one)*.

14. This is an □ occurrence or □ claims made policy *(check one)*.

15. This endorsement is effective on _____at 12:01 a.m. and forms a part of Policy Number _____.

(signatures on following page)

I, _____ *(print name)*, hereby declare under penalty of perjury under the laws of the State of California, that I have the authority to bind the Company to this endorsement and that by my execution hereof, I do so bind the Company.

Executed _____, 20_____

_____
Signature of Authorized Representative

(Original signature only; no facsimile signature or initialed signature accepted)

Telephone No.: (_____) _____

City Council Agenda Report
Agenda Item No. 9.a.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Gerardo Marquez, Interim Director of Community Development

SUBJECT: **CONTINUED FROM THE JULY 1, 2025, REGULAR CITY COUNCIL MEETING** - UPDATE ON CANNABIS BUFFER ZONE MAPS

SUMMARY: Cannabis Buffer Zone Alternatives

RECOMMENDED ACTION: Staff recommends City Council continue this item to a date unknown.

FISCAL/FINANCIAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 9.b.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Masami Higa, Director of Finance

SUBJECT: GENERAL FUND RESERVE POLICY STUDY SESSION

SUMMARY: General Fund Reserve Policy Study Session

RECOMMENDED ACTION: Staff requests City Council discuss and provide direction to staff.

FISCAL/FINANCIAL IMPACT: No fiscal impact.

DISCUSSION: On July 1, 2025, City Council directed staff to recommend a reserve policy update to include the terms and conditions for its use. Staff have reviewed the recommended best practices of GFOA and the policies of surrounding cities and have summarized them in the presentation (Attachment A).

Reserve policies of the City and surrounding cities are attached as reference:
Attachment B - City of South El Monte Resolution No. 20-44
Attachment C - City of Brea Municipal Code 2.00.140
Attachment D - City of Los Angeles Ordinance No. 182928
Attachment E - City of San Diego Policy No. 100-20
Attachment F - City of Temple City Ordinance No. 12-953

ATTACHMENT(S):

A. General Fund Reserve Policy Study Session
B. City of South El Monte Resolution 20-44
C. City of Brea Municipal Code 2.00.140
D. City of Los Angeles Ordinance No. 182928
E. City of San Diego Policy No. 100-20
F. City of Temple City Ordinance No. 12-953

CITY OF SOUTH EL MONTE

General Fund
Reserve Policy
Study Session

July 15, 2025

OVERVIEW

- General Fund Reserve Policy
- Reserve Policies of Surrounding Cities
- FY2025-2026 Budget and Forecast
- Possible Reserve Policy Amendments

GENERAL FUND RESERVE POLICY (RESOLUTION NO. 20-44)

- The City shall maintain General Fund Reserves (Unassigned Fund Balance) at a minimum of 25% and a maximum of 100% of General Fund expenditures. The minimum reserve level corresponds to the approximate value of three months of operating expenditures. Current reserves balance is 74.5%.

- The current reserve policy is intended to be flexible for City Council to use it for any purpose with majority vote.

- Note: In 2009, GFOA's recommended best practice was to have reserve of no less than two months of operating expenditures (or 2 / 12 = 16.7%).

RESERVE POLICIES OF SURROUNDING CITIES

Brea		Los Angeles		San Diego		Temple City	
Reference	Staff Notes	Reference	Staff Notes	Reference	Staff Notes	Reference	Staff Notes
2.00.140	Reserves cannot be used to balance the general fund budget. City Council can decide to use for alternative purpose with a repayment plan.	Ordinance 182928	Consists of two reserve accounts: 1.) Contingency Reserve, and 2.) Emergency Reserve. Emergency Reserve cannot be less than 5% of the General Fund receipts anticipated for the fiscal year. Council and Mayor can decide to use the Contingency Reserve. Council and Mayor must declare a fiscal emergency to spend the Emergency Reserve.	Policy No. 100-20	Consists of two reserve accounts: 1.) Emergency Reserve, and 2.) Stability Reserve. Emergency Reserve can be used with 2/3rd vote of City Council.	Ordinance 12-953	"Fiscal Emergency" defined. "Economic Stablization Reserve" defined. General Fund reserves consists of: (a) Emergency/Disaster Reserve $1,000,000. (b) Liquidity Reserve $2,000,000. (c) Local Economic Uncertainty Reserve $500,000. (a) and (c) can be used with 4/5th vote of City Counil.

San Diegot Example of Reserve Target:

Target Date	*Emergency Reserve Target %*	*Stability Reserve Target %*	*Total General Fund Reserve Target %*
June 30, 2022	7.70%	7.20%	14.90%
June 30, 2023	7.43%	6.87%	14.30%
June 30, 2024	7.21%	6.37%	13.58%
June 30, 2025	7.21%	6.37%	13.58%
June 30, 2026	7.50%	6.60%	14.10%
June 30, 2027	7.90%	6.80%	14.70%
June 30, 2028	8.00%	7.35%	15.35%
June 30, 2029	8.00%	8.00%	16.00%
June 30, 2030	8.00%	8.70%	16.70%

FY2025-2026 BUDGET AND FORECAST

	FY 24-25 Budget	FY 24-25 Forecast	FY 25-26 Proposed	Escalation Factor	FY 26-27 Forecast	FY 27-28 Forecast	FY 28-29 Forecast	FY 29-30 Forecast
General Fund								
Revenues	23,356,013	24,959,612	26,453,304	Avg. 1.8%	26,574,218	27,172,108	27,651,333	28,372,016
Expenditures	23,812,444	24,267,330	26,352,734	Avg. 4.5%	27,246,616	28,565,877	29,951,095	31,405,566
Net Surplus (Deficit)	(456,431)	692,282	110,570		(672,398)	(1,393,769)	(2,299,762)	(3,033,550)
Fund Balance		18,068,816	17,620,074		17,496,988	16,103,219	13,803,457	10,769,907
Reserve % of Expenditures		74.5%	65.9%		64.2%	56.4%	46.1%	34.3%

POSSIBLE RESERVE POLICY AMENDMENTS

1. In general, the City's revenues grow slower than expenditures, due to inflation (for example 1.8% revenues growth vs. 4.5% expenditure growth).
   - Therefore, the City's surplus is expected to turn into a deficit in the future.
   - The difference between those periods are managed with "working capital reserves", while keeping additional reserves for "emergencies reserves".
2. For the Reserve Policy to have actionable items:
   - City should determine how much reserves to keep for each.
     - Working capital reserves to sustain deficit years (for example $5 million)
     - Emergencies reserves (for example $5 million)
       - Natural disasters
       - Pandemics
       - Fire

POSSIBLE RESERVE POLICY AMENDMENTS (CONTINUED)

3. Define what a "fiscal emergency" is.
   - For example, when the City does not have enough revenues and working capital reserves to cover expenditures over the next 12 months.
4. Determine at what working capital reserve balance the City can declare a "fiscal emergency."
5. The forecast shows reserves becoming $10 million at FY29-30.
   - Plan to declare a "fiscal emergency" in FY29-30, if future revenue forecast doesn't improve or if the City cannot reduce additional costs.

POSSIBLE RESERVE POLICY AMENDMENTS (CONTINUED)

6. Once "fiscal emergency" is declared, the City could pursue additional cost cutting measures, while seeking guidance from the City Attorney:
   - Deferral of wage increase (Subway-Surface Supervisors v. N.Y.C. Transit Authority)
   - Salary reduction (Baltimore Teachers Union v. Mayor and City of Baltimore)
   - Reduction of staff, impose furlough days, hiring freeze, reduced City operating hours, eliminate community programs and services (City of Stockton example)

Questions

RESOLUTION NO. 20-44

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ADOPTING CITYWIDE FINANCIAL POLICIES

WHEREAS, the City of South El Monte issued a Request for Proposals for Auditing Services on March 11, 2020; and

WHEREAS, a key part of the City's preparation for the upcoming audit is the development of financial policies, and as such, the City staff has prepared a set of policies to guide the City through its financial decision making; and

WHEREAS, the financial policies developed aim to promote and facilitate positive change and recognize excellence, rather than merely codifying current accepted practices; and

WHEREAS, part of the goal of the financial policies is to identify and develop "Best Practices" for policies that contribute to sound government financial management; and

WHEREAS, "Best Practices" are applicable to all sizes of government and represent the official position on an entity's financial management; and

WHEREAS, the policies that have been developed encompass the requisite elements for a sound financial management foundation; and

WHEREAS, it is planned that on an annual basis the City-wide financial policies will be reviewed, updated, and submitted to City Council for approval on any updates and reaffirmation of those sections that remain unchanged; and

WHEREAS, the City Council now wishes to approve the following financial policies.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South El Monte as follows:

Section 1. With the adoption of this Resolution the City of South El Monte City Council hereby declares its City-wide Financial Policies as stated herein.

Section 2. The City-wide Financial Policies shall serve as a guiding principle of organizational adherence to industry best practices. It shall therefore be the obligation of the City Council to periodically review the Financial Policies with intention to amend the policies as the City's organization and management needs evolve to better reflect changes in laws, economic conditions, or industry best practices.

A. General Fund Reserves – The City shall maintain General Fund Reserves (Unassigned Fund Balance) at a minimum of 25% and a maximum of 100% of General Fund expenditures. The minimum reserve level corresponds to the approximate value of three months of operating expenditures.

B. Annual Budget Adoption – The annual budget shall be adopted by the City Council by June 30 of each fiscal year and include proposed expenditures and the means of financing them for all active funds. The annual budget shall provide for the general operations of the City and, as appropriate, its near-term and long-term goals and objectives. To the best of the City's abilities, recurring revenues shall be applied towards recurring expenditures and non-recurring revenues will be applied toward non-recurring expenditures.

C. Appropriations and Budget Authority – The City Council shall approve the budget and any amendments to it throughout the fiscal year. The adopted expenditures budget, or "appropriations", shall include transfers out as needed. Actual expenditures shall not exceed appropriations at the fund level. The City Manager is authorized to make budget allocations within funds. Only City Council is authorized to amend the budget at the fund level.

D. Financial Condition Reporting – The City shall publish, no less than quarterly, at a public meeting of the City Council, budget-to-actual comparison reports adequate to inform the City Council of the adherence to the adopted budget. The City shall also publish a Midyear Financial Condition Report in March of every year that provides information sufficient for the City Council to provide short, medium, and long-term general financial planning and budget preparation guidelines to the City Manager.

E. Long-Range Financial Planning – The City shall publish, as a component of its annual budget, a three-year financial projection of its activities and operations.

F. Capital Planning – The City shall publish, with its annual budget, a long- range capital improvement program, identifying the conditions of existing capital assets and the risks associated with any deferred capital outlays. For any new construction or equipment, the capital improvement plan shall provide possible sources of funding.

G. Encumbrance Accounting Systems – Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded to reserve that portion of the applicable appropriation, shall be employed as a budgetary control throughout the year. However, at year-end, all appropriations lapse. Accordingly, encumbrances are liquidated at year-end. Cancelled encumbrances can be re-appropriated as part of the following year's budget through City Council adoption.

H. GAAP Requirements – Budgets for the general, special revenue, capital projects, and debt service funds shall be adopted on a basis substantially consistent with generally accepted accounting principles (GAAP). Accordingly, actual revenues and expenditures shall be compared with adopted budget amounts without any significant reconciling items.

I. The Gann Limit – Under Article XIIIB of the California Constitution (the Gann Spending Limitation Initiative), the City is restricted as to the amount of annual appropriations from proceeds of taxes, and if proceeds of taxes exceed allowed appropriations, the excess must either be refunded to the State Controller or returned to the taxpayers through revised tax rates or revised fee schedules, or an excess in one year may be offset against a deficit in the following year. The City shall calculate and publish its annual Gann Limit prior to budget adoption.

J. Capital Assets – In general, the City shall capitalize assets and equipment with individual minimum value of $5,000 or greater. However, machinery and equipment that have an

aggregate value of $5,000 or greater which can be identified as a single unit may be capitalized as such.

K. Investment Policy – The City shall always take a "conservative' approach in adherence to the California Government Code with respect to the content and function of its Investment Policy. The Investment Policy shall be reviewed and adopted by the City Council at a public meeting of the City Council in January of each year. The City's investment objectives shall be, in order of importance: (a) safety of public funds; (b) liquidity of funds to meet organizational requirements; and (3) investment yields in the marketplaces allowed by the California Government Code and the City's Investment Policy.

L. Investment Reporting – The City shall publish quarterly reports at a public meeting of the City Council which shall include all reportable elements specified in the City's Investment Policy.

M. Procurement – The City shall maintain a Procurement Policy and organize its acquisition and accounting procedures to achieve compliance with all terms of the Procurement Policy.

N. Contracts Reporting – The City shall publish on a quarterly basis, at a public meeting of the City Council, a contract (and agreements) status report describing contract term, contract amendments, original contract value, amended contract value, and current expenditure status. The project manager for each contract or agreement shall be clearly identified.

O. Long-Term Liabilities – The City shall evaluate long-term liabilities (debt borrowings, compensated absences, claims and judgments, CalPERS pensions, and other postemployment benefits, etc.) on a case-by-case basis with appropriate deference to the short and long-term cash requirements implicit to the liabilities. The assumptions used to evaluate those liabilities and the short- and long-term cash requirements so budgeted shall be disclosed within the adopted budget.

P. Annual Financial Audit – The City shall publish its annual financial statements, prepared by management in coordination with its external auditors, by at least December 31 of each fiscal year at a public meeting of the City Council. The financial statements shall be presented to the City Council at a public meeting, and implications discussed, each year. The City shall endeavor to achieve audits with minimal auditor "findings." The City shall swiftly and thoroughly respond, at every level of institutional function, to address any audit findings.

Q. Other Audits and Reviews – The audit and review reports of grantors and other agencies (Los Angeles County MTA, Los Angeles County Community Development Commission, State Controller, Gas Tax Street Report, AQMD, etc.) shall be maintained in the permanent records of the City Manager's Office.

R. Cost Recovery and Fees for Services – The City shall employ the principles and practices of cost recovery in the preparation and maintenance of its fees for services in a manner consistent with cost of services and cost allocation best practices. In so doing, the City shall maintain its cost allocation and cost recovery methodologies and applications at a level sufficient to achieve uncontested cost recovery and overhead from state and federal granting agencies. The City may periodically contract for professional, third-party calculation and determination of cost

allocation, cost recovery, overhead studies, and fees for services determination in order to achieve those objectives.

S. Cost Recovery for Emergency Services – After declaration of an emergency or natural disaster, the City shall employ the principles and practices that record and document expenditures incurred related to emergency responses and natural disasters. In so doing, documentation shall be developed to provide evidence or proof of what happened and what actions were taken. Careful records of expenditures are to be developed including time & labor, materials, and equipment used. Photographs and videos of damage are essential. Submissions for recovery to Federal, State, and County Agencies shall provide an audit trail to prove that work was completed.

T. Risk Management – The City shall maintain a risk management program in order to effectively plan for and mitigate the effects of known and unknown risk and liability. The City shall evaluate joint-powers risk pooling arrangements, pursuant to the California Government Code; arrange and administer programs for effective and efficient self-insurance; appropriately purchase excess insurance and reinsurance; and arrange for appropriate insurance for property and other lines of coverage. The City Manager shall make an annual presentation at a public meeting of the City Council on the status of the City's risk management program.

U. Grants Management – The City shall maintain a Grant Management Policy that, under the responsibility of each grant operating department project manager, that those managers most efficiently coordinate the various elements of grant applications; grant awards; grant spending and reimbursement; interim and final financial reporting and narrative reporting; and grant closure. The City shall not budget or transact a grant without proof of grant award. In cases of non-compliance with grant requirements, the City Manager may discontinue or suspend grant activities unless or until the operating department project manager achieves compliance with grant requirements.

V. Corporate Technology – The City shall maintain corporate technology (network infrastructure, network applications, network hardware and software, and user hardware and software) sufficient to maintain institutional best practices with an emphasis on network safety and systemic integrity.

W. Pension Obligations – The City shall publish, no less than annually at a public meeting of the City Council, financial reports adequate to inform the City Council of the pension liabilities facing the City and the City's progress in meeting current and future CalPERS pension liabilities. Such reports and discussions shall become part of any on-going or subsequent labor negotiations in an effort to keep the City's proposed budget and three-year financial projection balanced.

X. Other Post-Employment Benefits (OPEB) Obligations – The City shall publish, no less than annually at a public meeting of the City Council, financial condition reports adequate to inform the City Council of the post-employment liabilities facing the City and the City's progress in meeting current and future post-employment liabilities. Such reports and discussions shall become part of any on-going or subsequent labor negotiations in an effort to keep the City's proposed budget and three-year financial projection balanced.

Y. Citywide Financial Policies Adherence – The City shall publish, as a component of its annual budget, and at a public meeting of the City Council, thorough evaluation of its adherence to the Citywide Financial Policies listed herein.

Z. City Management Transitions – Within forty-five (45) days of the appointment of a permanent City Manager, the City shall re-publish, at a public meeting of the City Council, its Citywide Financial Policies, with any amendments made to the Policies as appropriate.

AA. Council and Employee Payments – Employee and Council payroll compensation shall be paid following the normal published payroll cycle. Reimbursements and stipends shall follow the standard accounts payable payment cycle. Emergency and Special Handling payments shall be highlighted on the Warrant Register to ensure transparency. Emergency and Special Handling payments shall require the responsible Department Head and City Manager approvals prior to payment processing.

Section 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 12th day of May 2020.

Gloria Olmos, Mayor

ATTEST:

Rose Juarez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Rose Juarez, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 20-44 was passed and approved by the City Council of the City of South El Monte, at a regular meeting of said Council held on the 12th day of May, 2020 and that said Resolution was adopted by the following vote:

AYES: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
NOES: None
ABSENT: None
ABSTAIN: None

Rose Juarez, City Clerk

§ 2.00.140 RESERVE FUND TRANSPARENCY.

A. *Alternative use resolution.* The city shall not use reserve funds to balance the general fund budget, or for a project or operations unrelated to the purpose of the reserve funds account, unless the City Council adopts a resolution authorizing such alternative use.

B. *Statement of intent regarding repayment.* A resolution authorizing an alternative use of reserve funds shall state whether the City Council does or does not intend to replenish the reserve funds account with the amount of the reserve funds being used for the alternative purpose.

C. *Repayment plan approval.* If City Council intends to replenish a reserve funds account that is used for an alternative purpose, then the City Manager shall submit a proposed repayment plan to the City Council for consideration within 60 days of adoption of the resolution authorizing such use. The City Council may approve a repayment plan by minute order. Any approved payment plans shall be added as an appendix to the city's adopted budget.

D. *Repayment plan modification/cancellation.* The City Council may change the terms of an approved repayment plan, or may cancel an approved repayment plan, at any time by minute order.

(Ord. 1235, passed 11-15-22)

ATTACHMENT D

ORDINANCE NO. 182928

An ordinance amending Section 5.120 of Article 4 of Chapter 6 of Division 5 of the Los Angeles Administrative Code regarding the Reserve Fund and adding a new Article 4.1 to Chapter 6 of Division 5 of the Los Angeles Administrative Code regarding a Budget Stabilization Fund.

THE PEOPLE OF THE CITY OF LOS ANGELES DO ORDAIN AS FOLLOWS:

Section 1. Section 5.120 of Article 4 of Chapter 6 of Division 5 of the Los Angeles Administrative Code is amended in its entirety to read as follows:

Sec. 5.120. Creation of the Fund.

(a) The Reserve Fund is established by Charter Section 302. Pursuant to Charter Section 302, the Reserve Fund shall include funding for unanticipated expenditures and revenue shortfalls in the City's General Fund and includes two accounts within the Reserve Fund, the Contingency Reserve Account and the Emergency Reserve Account. It is the goal of the City Council that the amount allocated annually to the Reserve Fund, including the amount required by the Charter to be allocated to the Emergency Reserve Account, shall be not less than 5 percent (5%) of all General Fund receipts anticipated for that fiscal year in the adopted budget. The provisions and limitations applicable to the Reserve Fund, Contingency Reserve Account, and Emergency Reserve Account are set forth in Charter Section 302. However, the Charter provides that the City Council shall, by ordinance, establish policies for the use of the Contingency Reserve Account.

(b) **Policies for Use of the Contingency Reserve Account.** The Contingency Reserve Account shall include all monies in the Reserve Fund over and above the amount required to be allocated to the Emergency Reserve Account pursuant to Charter Section 302. The Contingency Reserve Account will be the source of additional funding needed as a result of unanticipated expenditures and revenue shortfalls. Transfers and appropriations from the Contingency Reserve Account shall be made in compliance with Charter Sections 340 and 341 in accordance with the policy decisions and determinations made by the Council and Mayor in connection with the City budget, as revised from time to time.

Sec. 2. A new Article 4.1 is added to Chapter 6 of Division 5 of the Los Angeles Administrative Code to read as follows:

CHAPTER 6, ARTICLE 4.1

BUDGET STABILIZATION FUND

Sec. 5.120.4. Findings and Purpose.

(a) Pursuant to Charter Section 302, there is hereby established within the City Treasury a fund to be known as the Budget Stabilization Fund (Fund). The purpose of the Fund is to provide a method to prevent overspending during prosperous years and to provide resources to help maintain service levels during lean years. The Mayor and City Council shall provide for deposits into the Fund from appropriate available sources of funding through the City budget process, and the Fund shall be administered in accordance with the Financial Policy for the Budget Stabilization Fund, as amended from time to time, in Council File No. 13-0455. The amount of each such deposit in the adopted budget for any given year shall be determined by calculating the anticipated growth in excess of 3.4 percent (3.4%) over the revenue in the prior fiscal year's adopted budget from the following seven general fund tax revenue sources: (1) Property Tax; (2) Utility Users' Tax; (3) Business Tax; (4) Sales Tax; (5) Transient Occupancy Tax; (6) Documentary Transfer Tax; and (7) Parking Users' Tax. The amount so determined shall be appropriated in the budget to be deposited in the Fund. The combined annual growth for the seven general fund tax revenue sources, specified herein as 3.4 percent (3.4%), shall be recalculated and revised, by ordinance, every five years based on the actual revenue received during the previous five years using the average amount of revenue received during the prior five-year calculation period as the base amount. The calculation shall be made more often as necessary to reflect significant changes in any one of the seven specified general fund tax revenue sources, such as the repeal of, or any other action that reduces or increases the tax rates for, any of those taxes. The required annual budget appropriation to the Fund may be reduced (1) to maintain the Reserve Fund level at 5 percent (5%) of the General Fund; (2) to comply with the City's CIEP policy; (3) in the event a fiscal emergency is declared by the City Council and the Mayor; or (4) if this policy is suspended by the City Council and Mayor, or by the Council by a two-thirds vote after veto by the Mayor, based on findings that the best interest of the City requires such suspension.

(b) In the event the combined growth rate for the seven General Fund tax revenue sources listed in subsection (a) herein, does not exceed 3.4%, or the recalculated rate, the amount that may be transferred from the Budget Stabilization Fund shall be the calculated amount of the combined growth rate (3.4%, or the recalculated amount) less the anticipated combined growth rate, not to exceed the following limitations:

Projected Growth Rate	Maximum Transfer From The BSF
3.4% or higher	0% of BSF Balance
Greater than or equal to 3.3%, but less than 3.4%	5% of BSF Balance
Greater than or equal to 3.2%, but less than 3.3%	10% of BSF Balance
Greater than or equal to 3.1%, but less than 3.2%	15% of BSF Balance
Greater than or equal to 3.0%, but less than 3.1%	20% of BSF Balance
Less than 3%	25% of BSF Balance

(c) In the event the combined balance of the Fund and the Reserve Fund exceed 15 percent (15%) of the General Fund supported portion of the adopted budget, an amount up to the total of the excess over that 15 percent (15%), but not to exceed 25 percent (25%) of the balance of the Fund, may be transferred or appropriated from the Fund for one-time uses that include, but are not limited to, capital projects, infrastructure repairs, debt repayment, payment of litigation settlements, and equipment purchases. The amount transferred or appropriated from the Fund in any fiscal year may exceed 25 percent (25%) of the balance in the Fund only if (1) a fiscal emergency is declared by the City Council and the Mayor; or (2) this policy is suspended by the City Council and the Mayor, or by the Council by a two-thirds vote after veto by the Mayor, based on findings that the best interest of the City require such suspension.

(d) Transfers and appropriations from the Fund shall be made in compliance with Charter Sections 340 and 341 in accordance with the policy decisions and determinations made by the Council and Mayor in connection with annual adoption of the City budget for the ensuing fiscal year, in order to mitigate revenue shortfalls due to economic recessions or revenue reductions and to address the resulting short-term budgetary shortfall.

Sec. 3. The City Clerk shall certify to the passage of this ordinance and have it published in accordance with Council policy in a daily newspaper circulated in the City of Los Angeles or by posting for ten days in three public places in the City of Los Angeles: one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall; one copy on the bulletin board located at the Main Street entrance to the Los Angeles City Hall East; and one copy on the bulletin board located at the Temple Street entrance to the Los Angeles County Hall of Records..

I hereby certify that the foregoing ordinance was introduced at the meeting of the Council of the City of Los Angeles FEB 26 2014, and was passed at its meeting of MAR 4 2014.

HOLLY L. WOLCOTT, Interim City Clerk

By _____
Deputy

Approved 10 MAR 2014

_____
Mayor

Approved as to Form and Legality

MICHAEL N. FEUER, City Attorney

By _____
BEVERLY A. COOK
Assistant City Attorney

Date 2-26-14

File No. 13-0455

M:\Econ Dev_Pub Finance\Public Finance\Beverly Cook\Ordinance - Reserve Fund & BSF Charter Changes (with CLA edits) 2.26.14.doc

CITY OF SAN DIEGO, CALIFORNIA

COUNCIL POLICY

CURRENT

SUBJECT: RESERVE POLICY
POLICY NO.: 100-20
EFFECTIVE DATE: December 16, 2022

BACKGROUND:

A key attribute of a financially stable organization is appropriate reserves. Strong reserves position an organization to weather significant economic downturns more effectively, manage the consequences of outside agency actions that may result in revenue reductions, and address unexpected emergencies, such as natural disasters, catastrophic events caused by human activity, or excessive liabilities or legal judgments against the organization. In concert with the budgetary and fiscal policies adopted by the City Council, including "Structural Budget Deficit Elimination Guiding Principles" (R-305615), "City Council Budget Policy 000-02" and the "Mid-Year Budget Authority Ordinance" (O-20084), the City's Reserve Policy serves as the policy framework to deploy City resources to meet the City's financial commitments and address unexpected future events in a fiscally prudent manner.

PURPOSE:

The City's Reserve Policy documents the City's approach to establishing and maintaining strong reserves across the spectrum of City operations, including General Fund, risk management and enterprise operations. The policy is designed to:

- Identify City operations and functions for which reserves should be established and maintained, considering risks to the operation from unexpected events and the availability of other resources to address such events, and the volatility of expenditures and revenues of the operation;

- Establish target reserve levels and the methodology for calculating reserve levels;

- Provide a time-frame for meeting reserve targets, using a phased approach where necessary so that reserve goals are balanced appropriately with current budget availability; and

- Establish criteria for the use of reserves and the process to replenish reserves.

RESERVE POLICY:

General Fund Reserve Policy:

The General Fund[1] is the main operating fund that pays for general services provided by the City, such as public safety, parks, and library services. The General Fund accounts for all general revenues of the City not specifically levied or collected for other City funds and for expenditures related to the delivery of the City's general services.

The General Fund Reserve Policy incorporates the requirements of the City Charter and is consistent with the City Council policies regarding the use of one-time and ongoing sources of revenue to fund City services.

The City's General Fund Reserves shall be comprised of two separate Reserves. These Reserves will be considered together when calculating the total General Fund Reserve balance.

Emergency Reserve
An Emergency Reserve will be maintained for the purpose of sustaining General Fund operations in the case of a public emergency such as a natural disaster or other unforeseen catastrophic event. The Emergency Reserve will not be accessed to meet operating shortfalls or to fund new programs or personnel. This reserve may be expended only if an event is determined to be a public emergency by a two-thirds vote of the City Council, when such expenditures are necessary to ensure the safety of the City's residents and their property. In the event this reserve is reduced below the amount established by this policy, the Mayor shall prepare a plan as promptly as conditions warrant to replenish the Emergency Reserve balance to the policy level.

Stability Reserve
A Stability Reserve will be maintained to mitigate financial and service delivery risk due to unexpected revenue shortfalls or unanticipated critical expenditures. The purpose of this reserve is to provide budgetary stabilization and not to serve as an alternative funding source for new programs. The Stability Reserve may be used as a source of one-time funding for critical capital or operating needs.

[1] For the purpose of this policy, the General Fund is the operational fund as presented in the City's annual budget document. Financial statements prepared on a GAAP basis include this fund, as well as other funds that do not meet the criteria to be classified as special revenue, capital project, or debt service funds, pursuant to Government Accounting Standards Board (GASB) Statement No. 54.

Recommendations to appropriate from the Stability Reserve will be brought forward by the Mayor and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this policy, the Mayor shall prepare a plan no later than one year from the reserve action to replenish the Stability Reserve balance to the policy level.

General Fund Reserve Calculation and Measurement

Total General Fund Reserves consist of the total of the Emergency Reserve and the Stability Reserve. The target level for total General Fund Reserves shall be 16.7% of the most recent three-year average of annual audited General Fund operating revenues[2]. The Emergency Reserve shall be set at a target level of 8%, and the Stability Reserve shall be set at a target level of 8.7%. The overall policy goal is to reach the 16.7% reserve level by fiscal year 2030, as set forth in the following schedule:

Target Date	*Emergency Reserve Target %*	*Stability Reserve Target %*	*Total General Fund Reserve Target %*
June 30, 2022	7.70%	7.20%	14.90%
June 30, 2023	7.43%	6.87%	14.30%
June 30, 2024	7.21%	6.37%	13.58%
June 30, 2025	7.21%	6.37%	13.58%
June 30, 2026	7.50%	6.60%	14.10%
June 30, 2027	7.90%	6.80%	14.70%
June 30, 2028	8.00%	7.35%	15.35%
June 30, 2029	8.00%	8.00%	16.00%
June 30, 2030	8.00%	8.70%	16.70%

The Mayor and/or City Council may reevaluate the funding schedule for achieving the General Fund Reserve goal of 16.7% in budget surplus years to accelerate reserve contributions to achieve the reserve goal in a shorter time period.

[2] For purposes of this policy, target reserve balances are based on operating revenues as presented in the General Fund Budgetary Schedule of Revenues, Expenditures and Changes in Fund Balance in the Required Supplementary Information section of the Annual Comprehensive Financial Report. These revenues are from recurring revenue sources that support operations, and exclude other financing sources.

Excess Equity

Excess Equity is Unassigned Fund Balance that is not otherwise designated as General Fund Reserves and is available for appropriation. Excess Equity most commonly results from a non-recurring source of revenue. Consistent with City Council Budget Policy (Policy No. 000-02) and the use of one-time and ongoing revenues, Excess Equity will be appropriated primarily for unanticipated circumstances, such as a General Fund revenue shortfall affecting programs included in the current year budget or for one-time priority expenditures. Recommendations for the use of Excess Equity may be brought forward by the Mayor and will require approval by a majority of the City Council.

The Quarterly Budget Monitoring Reports provide an estimate of Excess Equity based on the projected activity from operations during the fiscal year; however, Unassigned Fund Balance is not determined until the City closes its books as of June 30. In the May Revision of the annual budget, the Mayor may propose to budget a transfer or designate any projected Excess Equity to fund the General Fund Reserves, Pension Payment Stabilization Reserve, Risk Management Reserves or for a priority one-time capital need. The transfer or designation would occur after the fiscal year close is completed and the budgeted Excess Equity amount is determined to be available in fund balance above the 16.7% General Fund Reserves.

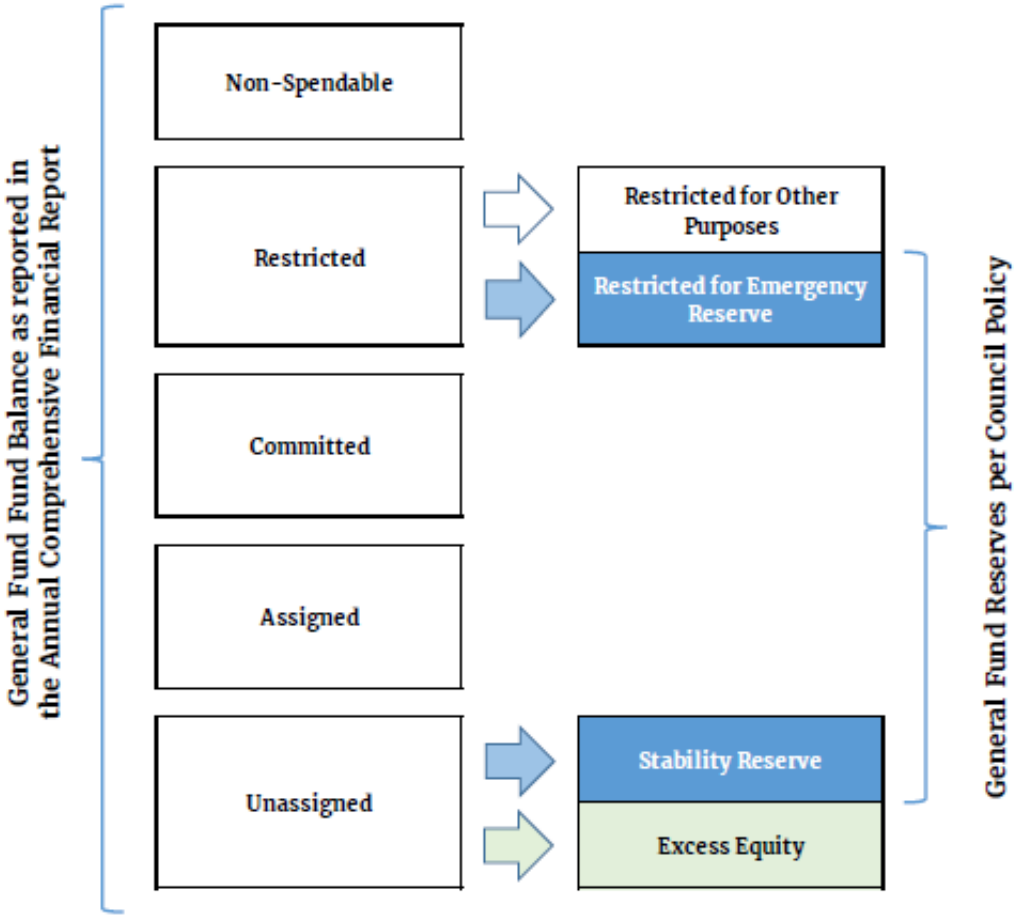
City Charter

City Charter Section 91 requires the City to create and maintain a "General Reserve Fund" to meet the cash obligations of the City for the first four months, or other necessary periods of each fiscal year prior to the collection of taxes. It further stipulates the fund may be expended only in the event of a public emergency by the affirmative vote of two-thirds of the City Council. This requirement is met through the City's pooled investment fund and when necessary cash borrowing through the sale of Tax and Revenue Anticipation Notes.

Accounting

Total General Fund Reserves will be based on audited General Fund Revenues (budgetary basis). The Emergency Reserve is reported in the General Fund's Balance Sheet as Restricted Fund Balance. The sum of the Stability Reserve and Excess Equity shall equal Unassigned Fund Balance.

CURRENT



Pension Payment Stabilization Reserve Policy:

A Pension Payment Stabilization Reserve (Pension Reserve) will be maintained to mitigate service delivery risk due to increases in the annual pension payment, the Actuarially Determined Contribution (ADC).

The Pension Reserve shall only be used to supplement increases in the ADC payment as calculated in the most recent Actuarial Valuation Report (Report) produced by the San Diego City Employees' Retirement System's (SDCERS) actuary.

Increases in the ADC are caused by several factors, such as 1) system earnings in the prior fiscal year that are lower than the assumed actuarial rate (discount rate); 2) changes in actuarial assumptions approved by the SDCERS Board, including a reduction in the discount rate; and 3) other significant liability experience losses.

The purpose of the Pension Reserve will be to provide a source of funding for the ADC when these conditions occur and the ADC has increased year over year.

Budgeting the Pension Reserve

Recommendations to appropriate from the Pension Reserve may be brought forward by the Mayor in the annual budget process and will require approval by a majority of the City Council. The budgeting of an amount from the Pension Reserve as described by this policy may occur when the City is faced with an increase in the ADC payment, and as warranted based on the current fiscal conditions of the City. During the adoption of the annual budget, the City Council has the authority to propose the use of the Pension Reserve consistent with the Pension Reserve Policy and the City Charter. In the event the Pension Reserve is reduced below the amount established by this policy, the Mayor shall prepare a plan no later than one year from the reserve action to replenish the Pension Reserve balance to the policy level.

Pension Reserve Calculation and Measurement

After the City has reached the 16.7% reserve target for the General Fund Reserves, the City will fund and maintain a Pension Reserve up to 8% of the most recent three year average of the ADC as reported in the most recent Actuarial Valuation Reports. The reserve amount for the General Fund shall be prorated based on the most recently adopted budget allocation.

Risk Management Reserve Policy:

The Public Liability, Workers' Compensation, and Long-Term Disability Funds provide funding sources for certain claims made against the City. The Public Liability Fund is funded by the General Fund to support claims arising from real or alleged acts on the part of the City, including claims for bodily injury, property damage, inverse condemnation, false arrest, and errors and omissions. The Workers' Compensation Fund is a citywide fund that covers medical and disability costs for industrial injury claims, while the Long-Term Disability Fund provides non-industrially disabled City employees with income and flexible benefits coverage. For purposes of this policy, cash on hand is used to identify the projected reserve balance.

Public Liability Fund Reserve

The City will maintain reserves equal to 50% of the value of outstanding public liability claims. This reserve level recognizes that not all claims will be due and payable at one point in time and that not all claims will be awarded, yet there may be more than one large claim that could require an immediate payment. A smoothing methodology using the annual actuarial liability valuations for the three most recent fiscal years will be used to determine the value of outstanding public liability claims for purposes of calculating the reserve level. The policy goal is to reach the 50% reserve level by fiscal year 2019 through General Fund contributions to the Public Liability Fund Reserve to meet the annual targets as set forth in the following schedule:

Public Liability Fund Reserves Targets

Target Date	*Target %*
June 30, 2016	40%
June 30, 2017	43%
June 30, 2018	47%
June 30, 2019	50%

The General Fund contribution to the Public Liability Fund Reserve will be reassessed annually and incorporated into the budget process in order to ensure that the targeted goal is met in a manner that is balanced with other budget priorities.

Workers' Compensation Fund Reserve

The City will maintain reserves equal to 12% of the value of the outstanding claims. A smoothing methodology using the annual actuarial liability valuations for the three most recent fiscal years will be used to determine the value of outstanding claims for purposes of calculating the reserve level.

The contribution to the Workers' Compensation Fund Reserve will be reassessed annually and incorporated into the budget process in order to ensure that the targeted goal is met in a manner that is balanced with other budget priorities.

Long-Term Disability Fund Reserve

The City will maintain reserves equal to 100% of the value of outstanding claims. A smoothing methodology using the annual actuarial liability valuations for the three most recent fiscal years will be used to determine the value of outstanding claims for purposes of calculating the reserve level. The target reserve balance will be maintained to support the feasibility of purchasing an insurance policy to cover this benefit as an alternative to the current practice of self-insurance.

Development Services Enterprise Fund Reserve Policy:

The Development Services Fund accounts for the City's development review and inspection services, which are funded directly by fees and charges paid by Development Services' customers. The fund is intended to be self-supporting.

Operating Reserve

The Operating Reserve is intended to provide financial stability during economic cycles and provide business continuity when significant natural or manmade disasters occur. The reserve may be used to meet current expenditures following an unanticipated decline in workload resulting in decreased revenues.

The use of funds is for unanticipated emergency situations resulting from loss of revenue and would include major incidents such as an earthquake or wildfires. Revenue generating work, such as permitting or land use may be interrupted; however, downsizing staff may not be prudent as construction will commence or increase once damage assessments are completed. The reserve is not intended to maintain staffing levels during lengthy economic recession; and based on forecasted activity it may be used to maintain core services during relatively short downturn periods. The reserve will be replenished to previous levels at the earliest opportunity after revenues have improved and stabilized to cover on-going operating expenses. The Chief Financial Officer/Chief Operating Officer will be responsible for approving the use of the reserve for unanticipated operating expenses.

The reserve is based on annual operating budget expenditures for the fiscal year. The target reserve level for the operating reserve is 7% - 15% of operating expenses, or a target of 60 days of operating reserves once the 15% is obtained. Expenditures in Development Services are a better indicator of operational needs to use as a basis to develop a reserve that supports continuity of business. Revenues can be significantly impacted by changes in the economy and could potentially cause too much volatility in the reserve levels from year to year. The 7% target reserve is expected to be reached by Fiscal Year 2016, and the maximum reserve level of 15% by Fiscal Year 2025. The target reserve amount will be assessed on an annual basis using the most recent three years of audited actual expenditures.

Development Services Fund Reserve Targets

Target Date	Target (% of Operating Expenses)
June 30, 2016	7.00%
June 30, 2017	8.25%
June 30, 2018	9.50%
June 30, 2019	10.00%
June 30, 2020	10.50%
June 30, 2021	11.00%
June 30, 2022	11.50%
June 30, 2023	12.00%
June 30, 2024	13.50%
June 30, 2025	15.00%

Water Enterprise Fund Reserve Policy:

The Water Enterprise Fund accounts for specific services funded directly by fees and charges to City water customers. The fund is intended to be self-supporting.

Emergency Operating Reserve

The Emergency Operating Reserve is intended to be used in the event of a catastrophe that prevents the utility from operating in its normal course of business. The reserve level is defined as the number of days of operation the reserve could support in the event of a major disruption to the Water system, and shall be calculated based on the annual operating budget for the fiscal year, less the budgeted operating contingency and the budget for water purchases and debt service (including State Revolving Fund loan repayments). The Emergency Operating Reserve target shall be equivalent to 70 days of operations. This reserve level of 70 days recognizes that the Water Enterprise Fund has a large diversified customer base, a steady and reliable demand for services, and other reserves available for specific needs.

Use of the Emergency Operating Reserve is restricted to emergency situations, and City Council approval is required to appropriate these reserves. Any request to utilize the Emergency Operating Reserve will include a plan and timeline for replenishment, which may be in conjunction with the City Council authorization of a future Cost of Service Study and rate adjustment.

Emergency Capital Reserve
The Emergency Capital Reserve is intended to be used for emergency capital needs. The reserve is budgeted annually at $5.0 million in the Capital Improvements Budget. If the reserve is used to fund unforeseen emergency conditions resulting in the need to immediately repair or replace existing assets, approval from the Chief Financial Officer or the Chief Operating Officer is required.

Rate Stabilization Fund (RSF) Reserve
This fund was established and is maintained pursuant to the legal bond documents for the outstanding water system revenue bonds.[3] Transfers in and out of this fund serve as a revolving mechanism to mitigate significant fluctuations in the water rates for the system operations and maintain stable debt service coverage ratios for the outstanding water revenue bonds. The permitted uses of the RSF are limited to the operations and maintenance costs of the water system.

This policy establishes a baseline target for the RSF in an amount equal to 5% of the prior fiscal year water system total operating revenue.[4] The funding level in the RSF can go up or down depending on the year-to-year changes in the Water Fund's operating revenues and expenditures. The RSF will be treated as a coverage stabilization tool enabling transfers into and out of the RSF, as necessary by the Chief Financial Officer, upon recommendation of the Public Utilities Department. Transfers may be made into the RSF, increasing the balance above the 5% baseline if the water system has excess net system revenues[5] in any given fiscal year. In contrast, if the water system is anticipated to experience weak net system revenues in any given fiscal year, funds can be drawn down from the RSF to provide necessary revenue to cover current year operations and maintenance costs.

If the RSF goes below the baseline amount of 5% of the prior fiscal year water system total operating revenue, it will be replenished to the target level from any surplus net system revenue in the next fiscal year or in conjunction with the City Council authorization of a future Cost of Service Study and rate adjustments.

Secondary Purchase Reserve
This reserve is established to purchase additional water supply in case of a major drought or unforeseen emergency that diminishes the City's normal supply. The size of the reserve is equal to 6% of the annual water purchase budget (including commodity charge and fixed costs). City Council action is required in order to appropriate these reserves.

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[3] Section 6.08 of the Amended and Restated Master Installment Purchase Agreement ("Water MIPA") dated January 1, 2009.
[4] Total Operating Revenue as reported in the ACFR - Proprietary Funds Statement of Revenues, Expenses, and Changes in Fund Net Assets.
[5] Operating system revenues less operating system expenses, as defined in the Water MIPA.

Any request to utilize the Secondary Purchase Reserve will include a plan and timeline for replenishment, which may be in conjunction with the City Council authorization of a future Cost of Service Study and rate adjustment.

Sewer Enterprise Fund Reserve Policy:

The Sewer Enterprise Fund accounts for specific services funded directly by fees and charges to City sewer customers. The fund is intended to be self-supporting.

Emergency Operating Reserve

The Emergency Operating Reserve is intended to be used in the event of a catastrophe that prevents the utility from operating in its normal course of business. The reserve level is defined as the number of days of operation the reserve could support in the event of a major disruption to Sewer system, and shall be calculated based on the annual operating budget for the fiscal year, less the budgeted operating contingency and the budget for debt service (including State Revolving Fund loan repayments). The Emergency Operating Reserve target shall be equivalent to 70 days of operations. Any reserves provided by the Participating Agencies for their proportionate share of the Metropolitan Sewer System shall count toward the 70 day target. This reserve level target of 70 days recognizes that the Sewer Enterprise Fund has a large diversified customer base, a steady and reliable demand for services, and other reserves available for specific needs.

Use of the Emergency Operating Reserve is restricted to emergency situations, and City Council approval is required to appropriate these reserves. Any request to utilize the Emergency Operating Reserve will include a plan and timeline for replenishment, which may be in conjunction with the City Council authorization of a future Cost of Service Study and rate adjustment.

Emergency Capital Reserve

The Emergency Capital Reserve is intended to be used for emergency capital needs. The reserve is budgeted annually at $5.0 million in the Capital Improvements Budget. If the reserve is used to fund unforeseen emergency conditions resulting in the need to immediately repair or replace existing assets, approval from the Chief Financial Officer or the Chief Operating Officer is required.

Rate Stabilization Fund (RSF) Reserve

This fund was established and is maintained pursuant to the legal bond documents for the outstanding wastewater system revenue bonds.[7] Transfers in and out of this fund serve as a revolving mechanism to significant potential fluctuations in the wastewater rates for the system operations and maintain stable debt service coverage ratios for the outstanding wastewater revenue bonds. The permitted uses of the RSF are limited to the operations and maintenance costs of the wastewater system.

[7] Section 6.08 of the Master Installment Purchase Agreement ("Wastewater MIPA") dated September 1, 1993.

This policy establishes a baseline target for the RSF in an amount equal to 5% of the prior fiscal year wastewater system total operating revenue.[8] The funding level in the RSF can go up or down depending on the year to year changes in the Wastewater Fund's operating revenues and expenditures. The RSF will be treated as a coverage stabilization tool enabling transfers into and out of the RSF, as necessary by the Chief Financial Officer, upon recommendation of the Public Utilities Department.

Transfers may be made into the RSF, increasing the balance above the 5% baseline, if the wastewater system has excess net system revenues[9] in any given fiscal year. In contrast, if the wastewater system is anticipated to experience weak net system revenues in any given fiscal year, funds can be drawn down from the RSF to provide necessary revenue to cover current year operations and maintenance costs.

If the RSF goes below the baseline amount of 5% of the prior fiscal year wastewater system total operating revenue, it will be replenished to the target level from any surplus net system revenue in the next fiscal year or in conjunction with the City Council authorization of a future Cost of Service Study and rate adjustments.

Refuse Disposal and Recycling Enterprise Funds Reserve Policy:

The Refuse Disposal Enterprise Fund was established to separate tipping fee revenues from the General Fund. The tip fees support active and inactive landfill operations, solid waste code enforcement, commercial and industrial recycling programs, community cleanups and abatements, and collection and maintenance of street litter containers in business districts and are levied on landfill users, including the City of San Diego.

The Recycling Enterprise Fund and Assembly Bill (AB) 939 Fee were established as a result of the Integrated Waste Management Act of 1989. AB 939 authorized local jurisdictions to impose fees based on the types or amounts of solid waste generated to be used to pay actual costs incurred in preparing, adopting, and implementing integrated waste management plans.

Operating Reserve

The Operating Reserve is intended to be used in the event that the enterprise fund requires additional resources to operate in its normal course of business. This reserve may be drawn upon to fund unanticipated emergency expenditures, one-time high priority programs, or revenue shortfalls due to an unexpected economic slowdown or recession. The Chief Operating Officer and/or Chief Financial Officer will have authority to approve expenditures and the reserve must be replenished no later than the subsequent fiscal year.

[8] Total Operating Revenue as reported in the ACFR - Proprietary Funds Statement of Revenues, Expenses, and Changes in Fund Net Assets.

[9] Operating system revenues less operating system expenses, as defined in the Wastewater MIPA.

The Operating Reserve target level is 15% of operating revenues for both the Refuse Disposal and the Recycling Funds, which equates to approximately two months of operations. Revenues reflect the business cycle and are an indicator of operational needs; therefore revenues are the basis to develop a policy reserve to support business continuity. The Environmental Services Department and Department of Finance will conduct an annual review of the Operating Reserve amounts to maintain policy funding levels.

Golf Course Enterprise Fund Reserve Policy:

The City has operated a municipal golf program since 1915. Today, the Golf Division operates three City golf complexes: Balboa Park Golf Course 18-hole and 9-hole courses; Mission Bay 18-hole executive golf course; and Torrey Pines 18-hole North Course and 18-hole South Course. The Golf Course Fund was established in 1991 and operates in a manner similar to a private sector enterprise where the cost of providing services is recovered through user charges. A primary goal of the Golf Course Fund (Fund) is to ensure that the City operated golf courses are financially self-sufficient and that they do not require financial support from the City's General Fund.

The City will maintain reserves equal to 12% of the most recent three year average of annual audited operating revenues[10], with the intent to maintain the reserve balance at the same level for future years based on historical requirements. The 12% reserve level aligns with GFOA best practices, which recommends enterprise funds maintain a working capital reserve equivalent to a minimum of 45 days, or 12%. This lower level of reserve funding recognizes that the Golf Course Enterprise Fund does not provide essential City services, such as those provided by the Water and Sewer Funds, and has greater flexibility to adjust its operational expenditures during emergencies, as well as having the flexibility to stop operations without impacting public health or safety. The Fund does not require reserves for continuity of business or emergency situations. The reserve is established to ensure financial stability or for one-time large investments in infrastructure or large maintenance efforts. The Parks and Recreation Department will conduct an annual review of the reserve funds to determine adequate funding levels and alignment with the Golf Business Plan.

Recommendations to appropriate from the reserve will be brought forward by the Mayor and will require approval by a majority of the City Council. In the event this reserve is reduced below the amount established by this policy, the Mayor shall prepare a plan as promptly as conditions warrant to replenish the reserve balance to the policy level.

[10] Target reserve balances are based on operating revenues as presented in the Budgetary Schedule of Revenues, Expenditures and Changes in Fund Balance in the Required Supplementary Information section of the Annual Comprehensive Financial Report. These revenues are from recurring revenue sources that support operations, and exclude other financing sources.

The Golf Course Fund Reserve will be reassessed every two years and funding requirements will be incorporated into the budget process in order to ensure that the targeted goal is met in a manner that is balanced with other budget priorities.

COMPLIANCE WITH RESERVE POLICY:

Reserve Targets
The Reserve Policy is based on either percentage targets or days of operation; all associated dollar figures represent estimated/projected targets based on either the percentage target or days of operation target set by the Reserve Policy.

Reporting Use of Reserve Funds
Any requests for the use of reserves and/or Excess Equity will be accompanied by a current status report of the affected reserve fund and impacts on the future reserve levels. Reserve and Excess Equity status updates will be presented as part of the required Quarterly Budget Monitoring Reports.

Reserve Expenditures
Unless specified otherwise in the Reserve Policy, expenditures from any reserve will require a recommendation of the Mayor and City Council action to appropriate the funds. The Mayor may recommend reserve expenditures through the budget process or at regular or special City Council meetings for City Council consideration and approval.

Replenishment of Reserves
Should a particular reserve fall below the targeted reserve level set forth in the Reserve Policy, the Mayor will develop a plan to replenish the reserve in a reasonable timeframe, unless as otherwise required by this Policy. The proposed plan will be presented to the Budget and Government Efficiency Committee and the City Council as part of the subsequent fiscal year budget.

Deviations from the Reserve Policy
No deviations from the Reserve Policy will be allowed except as recommended by the Mayor and approved by the City Council. Proposed exceptions to the Reserve Policy will be presented first to the Chief Financial Officer and/or Chief Operating Officer, and then to the Budget and Government Efficiency Committee. After the Budget and Government Efficiency Committee review and recommendation, the proposed exception will be presented to the City Council for action.

Updates to Reserve Policy
Any changes, additions, or deletions to the Reserve Policy will be brought forward to the Budget and Government Efficiency Committee for review followed by a presentation to the City Council for formal action.

The Reserve Policy will be reviewed at least biennially and discussed if changes are necessary to ensure the policy is effective, and remains current with general accounting and financial best practice standards, as well as any regulatory changes that may occur over time.

CONCLUSION:

Maintaining, regularly updating, and adhering to an appropriately constructed reserve policy is a good business practice recognized by the Government Finance Officers Association, and is among the factors considered by credit rating agencies and the investment community when assessing the credit-worthiness of an organization. The City recognizes that the Reserve Policy is a cornerstone of the organization's fiscal health. As such, a biennial review of the Reserve Policy will be performed and any changes to the Reserve Policy will be brought forward for City Council consideration and approval.

GLOSSARY:

Emergency Capital Reserve
The Emergency Capital Reserve is intended to be used for emergency capital needs. If the reserve is used to fund unforeseen emergency conditions, approval from the Chief Financial Officer or the Chief Operating Officer is required.

Emergency Operating Reserves
The Operating Reserve for an Enterprise Fund, such as the Water Utility or the Wastewater Utility, is intended to be used should a catastrophe occur that prevents the utility from operating according to its normal course of business. Use of the reserve is restricted to emergency situations resulting in loss of revenue and the reserve must be replenished in accordance with the timeframe established in the respective policies. The Chief Operating Officer and/or Chief Financial Officer will have the authority to approve expenditures from the reserve.

Emergency Reserve
Certain funds, such as the General Fund, will maintain an Emergency Reserve which may only be used for qualifying emergencies, such as a natural disaster, terrorist attack, or other unforeseen catastrophic event caused by human activity. The Emergency Reserve may be expended only in the event of a public emergency, as determined by a two-thirds vote of the City Council.

Stability Reserve
Stability Reserve provides budgetary stabilization and does not serve as an alternative funding source for new programs.

Excess Equity
Excess Equity is Unassigned Fund Balance that is not otherwise designated as General Fund Reserves and is available for appropriation. Excess Equity most commonly results from a non-recurring source of revenue.

Rate Stabilization Reserves
The purpose of Rate Stabilization Reserves is to ensure that legal requirements relating to annual debt service coverage, as set forth in bond indenture agreements, are fulfilled. This type of reserve is more typical for Enterprise Fund financings. The reserve targets are calculated based on the legal requirements outlined in the applicable bond financing documents, and maintained throughout the term of the bonds.

Secondary Purchase Reserve
This reserve is established to purchase additional water supply in case of a major drought or unforeseen emergency that diminishes the City's normal supply.

Working Capital
Working Capital is current assets (cash or equity in pooled cash and liquid investments and receivables less than 60 days for governmental funds, 90 days for enterprise funds) minus current liabilities (payables) and encumbrances and other restrictions. Working Capital does not include long-term assets such as certain longer term investments, loans receivable, fixed assets, inventory, and equipment. For the purpose of the Reserve Policy and when referring to the General Fund Emergency Reserve, the term "Working Capital" is used synonymously with "Emergency Reserve."

HISTORY:
General Fund Reserve Level Council Policy
Adopted by Resolution R-297182 – 10/15/2002
Amended by Resolution R-307154 – 12/15/2011
Amended by Resolution R-308740 – 02/26/2014
Amended by Resolution R-309101 – 07/17/2014
Amended by Resolution R-310360 – 04/28/2016
Amended by Resolution R-310945 – 02/21/2017
Amended by Resolution R-311414 – 11/20/2017
Amended by Resolution R-311817 – 06/22/2018
Amended by Resolution R-314552 – 12/16/2022

ADMINISTRATIVE SERVICES DEPARTMENT

MEMORANDUM

DATE: June 5, 2012

TO: The Honorable City Council

FROM: Jose E. Pulido, City Manager
By: Tracey L. Hause, Administrative Services Director

SUBJECT: **SECOND READING AND ADOPTION OF ORDINANCE NO. 12 – 953, AN ORDINANCE ADDING A NEW CHAPTER 10 "BUDGET RESERVE FUND BALANCE REQUIREMENTS" TO TITLE 2 "ADMINISTRATION" OF THE TEMPLE CITY MUNICIPAL CODE**

RECOMMENDATION:

The City Council is requested to waive further reading and adopt Ordinance No. 12 - 953 of the City Council of the City of Temple City, California, adding a new Chapter 10 "Budget Reserve Fund Balance Requirements" to Title 2 "Administration" of the Temple City Municipal Code.

BACKGROUND:

1. In February 2009, the Government Accounting Standards Board issued Statement No. 54, "Fund Balance Reporting and Government Fund type Definitions" (GASB 54). The Statement required governmental entities, like the City, to adhere to the reporting requirements and adopt a policy implementing GASB 54 if they were to receive a qualified or "clean" audit opinion.

2. On March 8, 2012, a special meeting was held in which among other items, a Budget Reserve Policy was presented by staff. Budget reserve options were provided for Council's consideration containing minimum and maximum targets for reserve funds and identifying how such funds should be classified for GASB 54 reporting purposes. The City Council was requested to provide direction regarding funding amounts for each category and classification. Council concurred to refer this item to the City Council Budget Ad Hoc Committee to meet with staff and return to the City Council with a recommendation.

3. Between March 8th and May 1, 2012, staff met with the members of the City Council Budget Ad Hoc Committee (i.e., Mayor Yu and Council member Blum) on a number of occasions and discussed the elements for General Fund Reserves. Classifications and minimum and maximum ranges were thoroughly vetted with the City Council Budget Ad Hoc Committee members. For ease of administration and for accounting

and reporting purposes of this reserve policy, it was suggested by staff, and the City Council Budget Ad Hoc Committee members concurred, that one reserve level or dollar amount be brought forward for approval by the City Council.

4. On April 17, 2012, the City Council received and filed the Comprehensive Annual Financial Report (CAFR) at June 30, 2011, and fund balances were reported and classified in accordance with GASB 54, as a formal policy had yet to be adopted by the City.

5. On May 1, 2012, the City Attorney and Administrative Services Director recommended to the City Manager, that for ease of clarity, the adoption of the GASB 54 Fund Balance Policy and the Budget Reserve Fund Balance requirements to be adopted by Ordinance (as recommended by the City Council Budget Ad Hoc Committee), should be considered separately as each proposed action has a different objective.

   The GASB 54 is a fund balance classification and financial reporting mandate only and is recommended to be adopted by policy only. The Budget Reserve Fund Balance requirements address how General Fund Reserves can and cannot be spent and the requirements for the Reserves should be adopted by Ordinance. Further, the proposed Budget Reserve Fund Balance Requirements is intended for the General Fund only and GASB 54 must address all funds.

6. On May 4, 2012, staff met with the City Council Budget Ad Hoc Committee (i.e., Mayor Yu and Council member Blum) to discuss the merits of separating the GASB 54 Fund Balance Policy and the Budget Reserve Fund Balance requirements. The City Council Budget Ad Hoc Committee concurred with staff's recommendation.

7. On May 15, 2012, the City Council introduced Ordinance No. 12-953. After answering a clarifying question from Councilmember Blum, staff recommended one minor wording change. That change is red-lined on Page 3 in the attached Ordinance and this Ordinance is now presented for second reading and adoption.

ANALYSIS:

The City Council desires to establish various budgeted reserve fund accounts that will allow for the funding of emergencies, contingencies, liabilities and planned major capital projects. The goal is to maintain adequate financial reserves so that in times of economic downturns and annual revenue fluctuations, the City can continue to provide essential city services to meet expenditure obligations.

The dollar amount of General Fund recommended reserves, the criteria for each Reserve and the GASB 54 Classification is documented in Attachment "A". It is proposed that Budget Fund Balance Reserves be established for:

- Emergency/Disasters at $1,000,000;
- Liquidity at $2,000,000; and

- Local Economic Uncertainty at $500,000.

It is recommended that these Reserves be established by Ordinance (Attachment "B") as proposed. This approach is suggested so that any changes in these Reserves will require an adoption of a new Ordinance with a first and second reading, eliminating the ability to change the reserve levels without careful consideration and a 4/5th affirmative vote of the City Council.

The recommended reserve for Other Postemployment Benefits (OPEB) will be part of the annual budget process and it is anticipated that an amount will be earmarked in each proposed fiscal year budget to reduce the liability of the postemployment benefits estimated at $9,142,000. At the June 19, 2012, City Council meeting, staff will recommend that the City Council allocate $1,000,000 OPEB Trust Fund which will include a recommendation for the Public Agency Retirement Services (PARS) to administer the Trust Fund.

The remaining recommended Reserves are as follows:

- Fleet Management at $400,000;
- Facilities Management at $4,000,000;
- Technology Replacement at $200,000;
- Economic Development at $8,000,000; and
- Opportunities for One-Time Expenditures at $4,600,000.

These reserve levels will be reviewed on an annual basis (or more often if necessary) as part of the City Budget process and recommendations for changes in these reserves will come from the City Manager to the City Council.

CONCLUSION:

In order to meet the City Council's objective of developing and implementing comprehensive budgeted reserves for fund balances, it is recommended the City Council adopt the attached Ordinance, stipulating minimum amounts for Emergency/Disasters, Liquidity and Local Economic Uncertainty. The adoption of an Ordinance is a best practice to ensure budgeted reserve levels cannot be changed without a thoughtful process and 4/5 vote by the City Council. Further, in order to enable long-term planning for replacement of the fleet, facilities, technology, economic development and one-time expenditures, recommended reserve levels shall be an on-going part of the annual budget process.

FISCAL IMPACT:

This action does not have an impact on the FY 2011-12 City Budget.

ATTACHMENTS:

A. General Fund Recommended Reserves – FY 2012-13
B. Ordinance No. 12 – 953, An Ordinance of the City Council of the City of Temple City, California, Adding a New Chapter 10 "Budget Reserve Fund Balance Requirements" to Title 2 "Administration" of the Temple City Municipal Code

CITY OF TEMPLE CITY
GENERAL FUND RECOMMENDED RESERVES
FY 2012-13

Classification	Criteria	Recommended Reserves *	GASB 54 Recommended Classification
Emergency/Disasters	To ensure the City can provide essential services to the public during a disaster.	$ 1,000,000	Committed
Liquidity	The City's portfolio is currently $38 million. With a total Budget of $15 million, the City can cash flow 2 + years of operations and budgeted capital at current levels. However, with the Rosemead Blvd Enhancement Project coming up, a liquidty reserve is reommended as the City will have substantial cash outlays, receiving reimbursement for expenses at a later date.	$ 2,000,000	Committed
Local Economic Uncertainty	Reduction in sales tax and property tax revenues and certain fees that can be sensitive to the local economic cycles.	$ 500,000	Committed
Other Post Employment Benefits (OPEB)	There is no mandate to fund however some level of funding is recommended.	$ 1,000,000	Committed
Risk Management - Not recommended at this time.	Temple City has first dollar coverage for all risks.		
Fleet Management	To provide for future replacement.	$ 400,000	Assigned
Facilities Management	To provide for future replacement.	$ 4,000,000	Assigned
Technology Replacement	To provide for future replacement.	$ 200,000	Assigned
Economic Development	To provide resources for future economic growth.	$ 8,000,000	Assigned
Opportunities and One-Time Expenditures	To provide resources for leveraging opportunities and unforeseen one-time expenditures.	$ 4,600,000	Assigned
Undesignated Fund Balance		$ -	Unassigned
Total Estimated Unassigned Fund Balance at June 30, 2012 Per Adopted Budget		$ 21,700,000	

* If all or a portion of the Reserve is utilized, the Reserve will be restored to the original level as adopted within the next five fiscal years or whenever reasonably possible

ORDINANCE NO. 12-953

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF TEMPLE CITY, CALIFORNIA, ADDING A NEW CHAPTER 10 "BUDGET RESERVE FUND BALANCE REQUIREMENTS" TO TITLE 2 "ADMINISTRATION" OF THE TEMPLE CITY MUNICIPAL CODE.

WHEREAS, to ensure adequate fiscal resources and stable delivery of City services during emergencies, fiscal emergencies , annual revenue fluctuation, liquidity shortages, or severe economic downturns, the City desires to establish a General Fund reserve requirements, and;

WHEREAS, to ensure fiscal prudence and responsibility the City desires to also establish criteria for use of General Fund reserves; and

WHEREAS, the City desires to adopt these requirements and criteria by Ordinance and codify its provisions in the City of Temple City Municipal Code.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TEMPLE CITY HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Addition of Chapter 10 to Title 2 of the Temple City Municipal Code. The City Council hereby adds a new Chapter 10 " Budget Reserve Fund Balance Requirements) to Title 2 "Administration" of the Temple City Municipal Code, which shall read as follows:

Chapter 10

BUDGET RESERVE FUND BALANCE REQUIREMENTS

2550: PURPOSE
2560: DEFINITIONS
2570: BUDGET RESERVE FUND BALANCE TARGETS

2550: PURPOSE

The primary purpose of this Chapter is to ensure adequate fiscal resources and stable delivery of City services during emergencies, fiscal emergencies, annual revenue fluctuations, liquidity shortages, or severe economic downturns so that in the event of

these occurrences the City is able to continue providing essential city services and satisfying expenditure obligation. The secondary purpose of this Chapter is to enable realistic long-term planning, assist in development of annual budgets, require the prudent use of resources, and to implement of sound fiscal management practices. To achieve these purposes, this Chapter requires the City to:

1. Establish adequate reserves.
2. Establish sound fiscal reserve requirements.
3. Ensure the City satisfies its short-term and long-term financial obligations.
4. Establish a periodic review of the City's fund balances and reserves.
5. Enhance the City's credit rating.

To achieve the purposes of this Chapter it is contemplated that the City will establish various Budget Reserve Fund Balance accounts facilitating funding of emergencies, contingencies, liabilities and planned major capital projects. .

2560: DEFINITIONS

For the purposes of this Chapter 10, the following terms shall have the following meanings:

(a) "Emergency" shall mean, in accordance with Section 2701, the actual or threatened existence of conditions of disaster or of extreme peril to the safety of persons and property within the city caused by such conditions as air pollution, fire, flood, storm, epidemic, riot or earthquake, or other conditions, including conditions resulting from a labor controversy, which conditions are or are likely to be beyond the control of the services, personnel, equipment and facilities of the city, requiring the combined forces of other political subdivisions to combat.

(b) "Fiscal Emergency" shall mean the occurrence of any one or more of the following:

(1) the existence of a default on a debt obligation for more than thirty days, or the reasonable probability that the City will default on a debt obligation, or that the City will not be able to cure a default on a debt obligation within thirty days;

(2) the existence of a failure for lack of funds to make payment of all payroll to officials, officers, or employees of the municipal corporation for more than one payment cycled ;

(3) the existence of a condition in which accounts due and payable at the end of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the available revenues during the preceding fiscal year;

(4) the existence of a condition in which the aggregate of deficit amounts

of all deficit funds at the end of the preceding fiscal year, less the year-end balance, exceeded one-twelfth of the total of the general fund budget for that year and the receipts to those deficit funds other than from transfers from the general fund;

(5) the existence of a condition in which, at the end of the preceding fiscal year, moneys and marketable investments in or held for the unsegregated treasury of the municipal corporation, minus outstanding checks and warrants, were less than the aggregate of the positive balances of the general fund and those special funds whose purposes the unsegregated treasury meets, and such deficiency exceeded one-twelfth of the total amount received into the unsegregated treasury during the preceding fiscal year.

(c) "Economic Stabilization Reserve" shall mean, as provided in GASB 54 (Governmental Accounting Standards Board), an identified fund for which the specified purpose is stabilizing the delivery of city services during periods of operational deficits resulting from deferral of federal, state, or county remittance and which may also be used as a short-term bridge from unexpected and drastic downturns in the economy. Pursuant to GASB 54 stabilization is regarded as a specified purpose only if the circumstances or conditions that signal the need for stabilization (a) are identified in sufficient detail and (b) are not expected to occur routinely.

2570: MINIMUM BUDGET RESERVE FUND BALANCE

The City will maintain combined General Fund reserves as follows:

(a) Emergency/Disaster Reserve - $1,000,000.

(1) Use of these funds is allowable only when the following conditions have been met: (i) The City Council has declared the existence of either an "Emergency" or "Fiscal Emergency"; and (ii) The use of the reserve has been approved by 4/5th vote of the membership of the City Council.

(2) Within 6 months after the Council's determination in paragraph (1) above the City Manager shall present a plan to the City Council to replenish this fund ~~over a two-year period~~.

(3) If all or a portion of the Reserve is utilized, the Reserve will be restored to the original level as adopted within the next five years or whenever reasonably possible.

(b) Liquidity Reserve - $2,000,000.

(1) Funds are to be set-aside to provide cash flow for timing of revenues and expenditures. For example, while payroll costs are bi-weekly and

fairly predictable, state and county tax payments can vary. The City may also from time to time have major projects that are grant funded on a reimbursement basis that require large cash outlays. A "Liquidity Reserve" is established to provide the cash-on-hand needed in between large revenue payments and grant reimbursements and will alleviate the need for short-term borrowing.

(2) If all or a portion of the Reserve is utilized, the Reserve will be restored to the original level as adopted within the next five years or whenever reasonably possible.

(c) Local Economic Uncertainty Reserve - $500,000

(1) Funds are to be set aside for the purpose of stabilizing the delivery of City services during periods of operational budget deficits resulting from the conditions as described in the definition above "Economic Stabilization Reserve.

(2) Use of the funds are allowable only when the City Council, upon the 4/5th vote of its membership, has approved the use of the fund.

(3) If all or a portion of the Reserve is utilized, the Reserve will be restored to the original level as adopted within the next five years or whenever reasonably possible

(d) Other Reserve Designations. The City Council may at any time designate specific fund balance levels for future development of projects which it has determined to be in the best long-term interests of the City.

(e) The City Manager must include a recommendation for the amounts to be appointed to these reserves during the annual budget process.

SECTION 2. Severability. The City Council hereby declares that, should any provision, section, subsection, paragraph, sentence, clause, phrase, or word of this Ordinance or any part thereof, be rendered or declared invalid or unconstitutional by any final court action in a court of competent jurisdiction or by reason of any preemptive legislation, such decision or action shall not affect the validity of the remaining section or portions of the Ordinance or part thereof. The City Council hereby declares that it would have independently adopted the remaining provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words of this Ordinance irrespective of the fact that any one or more provisions, sections, subsections, paragraphs, sentences, clauses, phrases, or words may be declared invalid or unconstitutional.

SECTION 3. Publication. The City Clerk shall certify to the passage and adoption of this Ordinance and to its approval by the Mayor and shall cause the same to be published according to law.

PASSED, APPROVED, AND ADOPTED this 15th day of May 2012.

_____
MAYOR

ATTEST:

_____
City Clerk

APPROVED AS TO FORM:

_____
City Attorney

I, Mary Flandrick, City Clerk of the City of Temple City, hereby certify that the foregoing Ordinance No. 12-953 was introduced at the regular meeting of the City Council of the City of Temple City held on the ___ day of ____ 2012, and was duly passed, approved and adopted by said Council at the regular meeting held on _____, 2012 by the following vote:

AYES:
NOES:
ABSENT:

_____
City Clerk

City Council Agenda Report
Agenda Item No. 9.c.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: CONSIDERATION AND APPROVAL OF THE 2025 "CHRISTMAS WISH TOY GIVEAWAY" EVENT DONATION LETTER, AUTHORIZING TO INCLUDE THE CITY COUNCILMEMBERS' SIGNATURES, AND THE DISTRIBUTION OF DONATION LETTERS TO THE SOUTH EL MONTE BUSINESS COMMUNITY

SUMMARY: The Community Services Department is requesting approval of the 2025 "Christmas Wish Toy Giveaway" event donation letter, authorizing to include the City Councilmembers' signatures, and distribution of the donation letters to the South El Monte business community.

RECOMMENDED ACTION: Staff recommends City Council:

1. Approve the 2025 "Christmas Wish Toy Giveaway" event donation letter;
2. Authorize to include the City Councilmembers' signatures; and
3. Authorize to distribute the donation letters to the South El Monte business community.

FISCAL/FINANCIAL IMPACT: The cost associated with the "Christmas Wish Toy Giveaway" event donation letter has been budgeted in the Fiscal Year 2025/2026 General Fund Christmas Wish account. The cost to produce and distribute the donation letters is approximately $1,857.00. Please find the chart below detailing the estimated cost.

Cost Associated with the Donation Letters

Item	Description and Units	Amount
Letter Supplies	Paper, Envelopes, Labels	$1,000.00
Postage	$0.51 x 1680 Businesses	$857.00
Estimated Total Cost		$1,857.00

DISCUSSION: The City of South El Monte strives to provide families with the most entertaining and memorable holiday experience at the annual "Christmas Wish Toy Giveaway" event. The goal is to enhance morale for the upcoming holiday season by rewarding needy families with joyful activities, a snow play area, and wrapped gifts for all the children in attendance. Contributions from local businesses will be utilized to purchase toys for registered children between the ages of two (2) and thirteen (13) and a warm meal for all in attendance.

The 2025 Christmas Wish Toy Giveaway event will be held on Saturday, December 13, 2025, from 12:00 p.m. to 6:00 p.m. at the South El Monte Community Center.

ATTACHMENT(S):

A. 2025 Christmas Wish Toy Giveaway Letter
B. 2025 Christmas Wish Donation Form

ATTACHMENT A

CITY OF SOUTH EL MONTE

1415 SANTA ANITA AVENUE
South EL Monte, CA 91733
(626) 579-6540

Dear Community Partners:

The City of South El Monte strives to provide families with the most entertaining and memorable holiday experience at our annual “Christmas Wish Toy Giveaway” event. Our goal is to enhance morale for the upcoming holiday season by rewarding needy families with joyful activities and gifts for all the children in attendance.

As the holiday season approaches, expectations in the children’s hearts begin to rise. The City of South El Monte is seeking assistance from our business community to help spread a bit of holiday cheer to these needy families. Any monetary donation will be appreciated and used to purchase gifts for underprivileged children. We are also accepting any unwrapped, new toy donations that can be dropped off at the South El Monte Community Center located at 1530 Central Avenue.

Please save the date of **Saturday, December 13, 2025, from 12:00 p.m. to 6:00 p.m.** for our annual Christmas Wish Toy Giveaway event. We invite you to come see the joy and happiness your donation brings to our families at the South El Monte Community Center.

On behalf of the City of South El Monte and the families of our community, we would like to thank you in advance for your consideration. Should you have any questions regarding the “Christmas Wish Toy Giveaway” or any of the donation process please contact the Recreation Division at (626) 579-2043.

Thank you for your consideration, and we look forward to meeting you at the event.

Sincerely,

Mayor, Gloria Olmos

Mayor Pro Tem, Hector Delgado

Councilmember
Larry Rodriguez

Councilmember
Rudy Bojorquez

Councilmember
Manuel Acosta

ATTACHMENT B

City of South El Monte
Community Services Department

My Company/I wish to donate the following amount for the

"Christmas Wish Toy Giveaway"

Bringing joy to underprivileged families in our community.

Please accept my donation in the amount of:

$150.00 _____ $300.00 _____ $500.00 _____

$1000.00 _____ Other $ _____

Company Name/ Person Name:_____

Address:_____

Phone:_____

Email:_____

Please Make Checks Payable to:
CITY OF SOUTH EL MONTE
Attention:
South El Monte Christmas Wish Toy Giveaway
1415 Santa Anita Ave.
South El Monte, CA 91733

Please mail back check and form in a different envelope than the one received in. Thank you.

City Council Agenda Report
Agenda Item No. 9.d.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Ariana De La Cruz, Director of Community Services

SUBJECT: CONSIDERATION AND APPROVAL OF THE MANAGEMENT OF FUNDS RAISED THROUGH THE FLAGS OF VALOR PROGRAM

SUMMARY: Flags of Valor is a meaningful tribute presented by the City of South El Monte to honor our nation's military heroes. This program raises vital funds to support local veterans in our community. City staff has identified several ways these funds can be distributed to provide direct assistance and resources to those who have served.

RECOMMENDED ACTION: Staff recommends City Council discuss and provide direction on the proposed options for the distribution of funds raised by the Flags of Valor program.

Option 1: Partner with a trusted veteran-serving non-profit or community-based organization to manage the funds. Requires formal agreement to ensure accountability and transparency.
Option 2: The City would collect, manage, and directly distribute the funds to support local veterans.

FISCAL/FINANCIAL IMPACT: No fiscal impact based on the assumptions below:

1. City staff time and equipment used for this program is minimal.
2. 100% of the donations raised are used to support veterans.

DISCUSSION: Flags of Valor is a meaningful tribute presented by the City of South El Monte to honor the courage, sacrifice, and service of our nation's military heroes, including active-duty members, veterans, and those who have given their lives. Each year, the front lawn of Dean L. Shively Middle School is transformed into a stunning display of hundreds of American flags, with each flag dedicated to a service member by a family, friend, or community sponsor.

More than a powerful symbol of remembrance, this program also raises vital funds to

support local veterans in need. City staff has identified several ways these funds can be distributed to provide direct assistance and resources to those who have served. This year, the Flags of Valor program raised over $5,000.00 through business sponsorships and the sale of 50 flags from community members.

The purpose of the funds raised is to support veterans in need within the South El Monte community with resources such as:

- Emergency housing and food assistance
- Mental health and wellness support
- Job training and career resources
- Family and childcare assistance
- Healthcare access and community recognition

To ensure transparency and accountability in the use of funds, staff have identified two options for City Council consideration regarding fund management and distribution:

Option	Benefits	Considerations
1. Outside Organization / Non-Profit Management **(ERA, South El Monte Community Outreach, The Vet Hunters Project)**	• Leverages expertise of veteran-serving organizations. • Reduces administrative burden on City staff. • Potential to connect with additional grants and resources.	• Requires careful vetting and formal agreements to ensure accountability. • Less direct City oversight and control of funds.
2. City of South El Monte Management	• Provides full oversight and transparency. • Strengthens the City's visibility and connection to local veterans. • Ensures funds are allocate based on City priorities.	• Requires additional staff time and administrative resources. • City must establish clear guidelines for eligibility, distribution, and reporting.

Staff report prepared by Nancy Rodriguez, Community Services Analyst.

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 9.e.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY: Iyob Tessema, Director of Human Resources & Risk Management

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-078, CONSENTING TO THE APPOINTMENT OF GERARDO MARQUEZ AS DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS AND APPROVAL OF DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS EMPLOYMENT AGREEMENT

SUMMARY: Staff is asking the City Council to consent to the appointment of Gerardo Marquez as Community Development & Public Works Director and approve his employment agreement for services as Community Development & Public Works Director.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-078, approving the employment agreement between the City and Gerardo Marquez for the position of Director of Community Development & Public Works; and
2. Authorize the Mayor to execute the employment agreement.

FISCAL/FINANCIAL IMPACT: The Director of Community Development & Public Works position was budgeted for fiscal year 2025-2026. Mr. Marquez will receive a salary of $172,767.52 annually, which is Step A of the City's current salary schedule for the position of Director of Community Development & Public Works. Any increases in subsequent years will be applied through performance reviews and/or salary adjustments. At this time, funds are available to administer the terms of the employment agreement.

DISCUSSION: The Director of Community Development & Public Works is an essential member of the City's Executive Management Team and reports directly to the City Manager.

On April 15, 2025, the City Council approved the upgrade and restructuring of the position of Director of Community Development to incorporate oversight of the Department of Public Works forming a new consolidated role: Director of Community Development & Public Works. This revised position also included a revised compensation and benefits package.

The updated class specification encompasses full management responsibility for functions related to both Community Development and Public Works, including but not limited to Planning, Building Safety and Construction Management, Engineering, Streets, Grant Administration, and serving as a liaison to various Commissions and Committees. This reclassification was part of a broader reorganization of City Administration aimed at effectively meeting the operational and governmental needs of the City.

The key terms and provisions of the proposed agreement for Mr. Marquez are: 1) Three-year term; 2) Annual Base Salary of $172,767.52 ($14,397.2933 per month); 3) Car allowance in the amount of $600 per month; 4) One (1) months' severance if terminated without cause within one (1) year, and Nine (9) months' severance if terminated thereafter; and 5) Same employment benefits as those currently provided to the City's other department heads.

ATTACHMENT(S):

A. Resolution No. 25-078
B. CD PW Director At-Will Contract FINAL

ATTACHMENT A

RESOLUTION NO. 25-078

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL CONSENTING TO THE APPOINTMENT OF GERARDO MARQUEZ TO THE POSITION OF DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS AND APPROVAL OF THE DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS EMPLOYMENT AGREEMENT

WHEREAS, it is the desire of the City Manager of the City of South El Monte ("City") to appoint Gerardo Marquez to serve in the position of Director of Community Development & Public Works beginning on September 3, 2025, and approve the presented employment agreement; and

WHEREAS, pursuant to South El Monte Municipal Code section 2.64.040, appointment of City department heads "…shall be made by the city manager, subject to the consent of the city council[;]"and

WHEREAS, on April 15, 2025, the City Council approved the upgrade and restructuring of the position of Director of Community Development to incorporate oversight of the Department of Public Works forming a new consolidated role: Director of Community Development & Public Works; and

WHEREAS, the updated class specification encompasses full management responsibility for functions related to both Community Development and Public Works, including but not limited to Planning, Building Safety and Construction Management, Engineering, Streets, Grant Administration, and serving as a liaison to various Commissions and Committees. This reclassification was part of a broader reorganization of City Administration aimed at effectively meeting the operational and governmental needs of the City.

WHEREAS, the position of Director of Community Development & Public Works is now the department head of the City's Community Development and Public Work's Departments; and

WHEREAS, the City requires the services of a Director of Community Development & Public Works; and

WHEREAS, Mr. Marquez has the required level of education, experience, skills and expertise to serve as the Director of Community Development & Public Works; and

WHEREAS, based on Mr. Marquez's executive and administrative qualifications, ability, and experience, the City Manager desires to employ Gerardo Marquez to serve as the Director of Community Development & Public Works for the City; and

WHEREAS, Mr. Marquez desires to perform and assume responsibility for the position of Director of Community Development & Public Works services to the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY FIND, RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. The aforementioned recitals are incorporated herein by reference as set forth in full herein.

SECTION 2. The City Council hereby consents to the appointment of Gerardo Marquez as Director of Community Development & Public Works, which shall include a salary at Step A of the City's current and approved salary schedule for the position of Director of Community Development & Public Works at an annual salary of One Hundred Seventy-Two Thousand Seven Hundred Sixty-Seven Dollars and Fifty-Two Cents ($172,767.52).

SECTION 3. If any section, subsection, sentence, clause, or phrase of this resolution is for any reason held to be invalid or unconstitutional by a decision of any court of any competent jurisdiction, such decision shall not affect the validity of the remaining portions of this Resolution. The City Council hereby declares that it would have passed this Resolution, and each and every section, subsection, sentence, clause and phrase thereof not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

SECTION 5. The Resolution shall take effect immediately upon its adoption by City Council.

PASSED, APPROVED AND ADOPTED this 2nd day of September 2025.

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Adrian Garcia, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 25-078, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 2nd day of September 2025, and that said Resolution was adopted by the following vote:

AYES:	Councilmember(s):
NOES:	Councilmember(s):
ABSENT:	Councilmember(s):
ABSTAIN:	Councilmember(s):

_____
Adrian Garcia, MMC, City Clerk

ATTACHMENT B

CITY OF SOUTH EL MONTE

DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS EMPLOYMENT AGREEMENT

This Director of Community Development & Public Works EMPLOYMENT AGREEMENT ("Agreement") is entered into the 3rd day of September 2025, by and between the CITY OF SOUTH EL MONTE, a general law city and municipal corporation ("City") and Gerardo Marquez, an individual ("Employee").

R E C I T A L S

WHEREAS, it is the desire of the City Manager of the City of South El Monte (hereinafter the "City Manager") to appoint an individual to serve in the position of Director of Community Development & Public Works effective September 03, 2025; and

WHEREAS, pursuant to South El Monte Municipal Code §2.64.030, appointment of City department heads ". . . shall be made by the city manager, subject to the consent of the city council[;]" and

WHEREAS, the position of Director of Community Development & Public Works is the department head of the City's Community Development and Public Works Departments; and

WHEREAS, pursuant to South El Monte Municipal Code §2.64.030, City department heads hold employment "at and during the pleasure of the city manager [;]" and

WHEREAS, the City requires the services of a Director of Community Development & Public Works; and

WHEREAS, the duties of the Director of Community Development & Public Works are set forth in Exhibit "A" to this Agreement; and

WHEREAS, Employee was hired as a Planning Manager on October 16, 2023; and

WHEREAS, based on Employee's executive and administrative qualifications and ability, the City Manager desires to employ Employee to serve as the Director of Community Development & Public Works for the City; and

WHEREAS, Employee has the required level of education, experience, skills and expertise to serve as the Director of Community Development & Public Works of the City; and

WHEREAS, Employee desires to perform and assume responsibility for the provision of Director of Community Development & Public Works services to the City; and

WHEREAS, the parties wish to establish the terms and conditions of Employee's provision of Director of Community Development & Public Works professional services to the City through this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and Employee hereby agree as follows:

AGREEMENT

1.0 EMPLOYMENT & DUTIES

1.1 Duties. City hereby employs Employee as Director of Community Development & Public Works for the City to perform the functions and duties of the Director of Community Development & Public Works position as described in Exhibit "A," and to perform such other legally permissible and proper duties and functions as the City Manager shall, from time-to-time, direct or assign. The City reserves the right to adopt and/or amend the job description and functions and duties for the position of Director of Community Development & Public Works, as it deems necessary and appropriate, without requiring Employee's acquiescence or an amendment of this Agreement. Employee agrees to perform all such functions and duties to the best of Employee's ability and in an efficient, competent, and ethical manner.

1.2 Work Schedule. It is recognized that Employee is expected to engage in the hours of work that are necessary to fulfill the obligations of the position, must be available at all times, and must devote a great deal of time outside the normal office hours to the business of the City. Employee acknowledges that proper performance of the duties of Director of Community Development & Public Works will require Employee to generally observe normal business hours, as set by the City and may be duly revised from time-to-time (currently 7:00 a.m. to 5:30 p.m., Monday through Thursday), and will also often require the performance of necessary services outside of normal business hours. Notwithstanding the foregoing, the City will permit Employee such reasonable "time off" as is customary for exempt employees of the City, so long as the time off does not interfere with normal business. Employee's compensation (whether salary or benefits or other allowances) is not based on hours worked, and Employee shall not be entitled to any compensation for overtime.

1.3 Other Activities. Employee shall focus his professional time, ability, and attention to City business during the term of this Agreement. Employee shall not engage, without the express prior written consent of the City Manager, in any other business duties or pursuits whatsoever, or directly or indirectly render any services of a business, commercial, or professional nature to any other person or organization, whether for compensation or otherwise, that is or may be competitive with the City, that might cause a conflict-of-interest with the City, or that otherwise might interfere with the business or operation of the City or the satisfactory performance of the functions and duties of Director of Community Development & Public Works.

1.4 Employment Status. Upon appointment to the Director of Community Development & Public position, Employee shall serve at the will and pleasure of the City Manager and understands that he shall be an "at-will" employee without recourse to bumping or other demotion rights and shall be subject to summary dismissal without any right of notice or hearing except as expressly provided in this Agreement, including any so-called due process pre-disciplinary "Skelly" hearing. The City may terminate Employee at any time in accordance with Section 3.4 below.

1.5 City Documents. All data, studies, reports and other documents prepared by

Employee while performing his duties during the term of this Agreement shall be furnished to and become the property of the City, without restriction or limitation on their use. All ideas, memoranda, specifications, plans, procedures, drawings, descriptions, computer program data, input record data, written information, and other materials either created by or provided to Employee in connection with the performance of this Agreement shall be held confidential by Employee to the extent permitted by applicable law, except as may be required by any governmental agency or court of competent jurisdiction. Such materials shall not be used by Employee, without the prior written consent of the City Manager, for any purposes other than the performance of his duties. Additionally, no such materials may be disclosed to any person or entity not connected with the performance of services under this Agreement, except as required by (a) law, (b) any governmental agency, (c) subpoena, or (d) an order issued by a court of competent jurisdiction.

1.6 Exclusion from Classified Service. Employee understands, acknowledges, and agrees that he is not included within the classified service of the City pursuant to South El Monte Municipal Code § 2.64.010(H)(7).

1.7 Exempt Status. Employee acknowledges and agrees that his position is that of an exempt employee for the purposes of the Fair Labor Standards Act and any other applicable state or federal law or regulation.

2.0 COMPENSATION

2.1 Compensation. For the services rendered pursuant to this Agreement, Employee's base compensation shall be one hundred seventy-two thousand, seven hundred sixty-seven dollars and fifty-two cents ($172,767.52) annually ("Salary"), which shall be paid on a pro-rated basis bi-weekly at the same time as other employees of the City are paid. Such Salary shall be adjusted for payroll taxes, workers' compensation, and other payroll-related liability costs.

2.2 Annual Salary Review. The City Manager and Employee agree to conduct an annual salary review concurrently with any annual performance evaluation conducted pursuant to Section 5.2. Following the annual performance review, the City Manager may increase Employee's salary within the Council-approved salary range for the position of Director of Community Development & Public Works. The City Manager and/or the Employee reserve the right to defer or refuse any or all part of any base salary adjustment if either party determines that the fiscal state of the City warrants such action.

3.0 TERM

3.1 Commencement & Effective Date. Employee commenced his services hereunder at 12:01 a.m. Pacific daylight savings time on September 03, 2025, which will also be deemed the effective date of this Agreement ("Effective Date").

3.2 Term. The term of this Agreement will be for three (3) years following the Effective Date ("Term") (i.e. until 11:59 p.m. on September 03, 2028) and, thereafter, the term of this Agreement may be extended for additional one (1) year term(s) as Employee and City Manager mutually agree, as evidenced by a writing signed by both parties.

3.3 Termination by Employee. Employee may terminate this Agreement at any time, provided Employee provides the City Manager with at least thirty (30) days' advance written notice. In the event Employee terminates this Agreement, Employee expressly agrees that he shall not be entitled to any severance pay.

3.4 Termination by City. The City Manager may terminate this Agreement at any time with or without cause, by providing written notice. The City Manager's right to terminate Employee pursuant to this Section 3.4 shall not be subject to or in any way limited by the City's Personnel Rules or past City practices related to the employment, discipline, or termination of the City's employees. Employee expressly waives any rights provided for the Community Development & Public Works Director under the City's Personnel Rules, Municipal Code, or under other state or federal law to any other form of pre- or post-termination hearing, appeal, or other administrative process pertaining to termination. Nothing herein, however, shall be construed to create a property interest, where one does not exist by rule of law, in the position of Community Development & Public Works Director. Upon appointment to the Community Development & Public Works Director position, Employee shall be an at-will employee serving at the pleasure of the City Manager.

(a) Termination by City for Cause. The City may terminate this Agreement for cause at any time by providing Employee with five (5) business days' written notice of the termination for cause and the facts and grounds constituting such cause. The term "cause" shall be defined to include any misconduct materially related to performance of official duties, including but not be limited to any of the following: 1) Breach of this Agreement, 2) Willful or persistent material breach of duties, 3) Résumé fraud or other acts of material dishonesty, 4) Unauthorized absence or leave, 5) Conviction of a misdemeanor involving moral turpitude (i.e., offenses contrary to justice, honesty, or morality) or conviction of a felony under California law, 6) Violation of the City's anti-harassment policies and/or a finding that legally prohibited personal acts of harassment against a City official or employee or legally prohibited personal acts of discrimination against a City official or employee has occurred, 7) Violation of the City's Municipal Code, Ordinances, Rules, and Regulations, including but not limited to the City's Personnel Rules, 8) Use or possession of illegal drugs, 9) Engaging in conduct tending to bring embarrassment or disrepute to the City, 10) Any illegal or unethical act involving personal gain, 11) A pattern of repeated, willful and intentional failure to carry out materially significant and legally constituted direction or policy decisions of the City Manager, 12) Gross misfeasance or gross malfeasance, and 13) "abuse of office or position" as defined in Government Code §53243.4 (i.e., waste, fraud, and violation of the law under color of authority and crimes against public justice, including crimes involving bribery and corruption). For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave until resolution. If the City terminates for cause this Agreement and the services of Employee hereunder, the City shall have no obligation to pay severance.

(b) Termination by City Manager Without Cause. The City Manager may terminate Employee at any time without cause but rather based upon management reasons such as implementing the City's goals or policies, including but not limited to: (i) change of administration, or (ii) incompatibility of management styles. In the event Employee is terminated without cause, Employee expressly agrees that he shall not be entitled to any severance pay as the result of the termination of this Agreement except as provided in Section 4.1 below.

4.0 SEVERANCE

4.1 Severance Pay. In the event Employee is terminated without cause within one (1) year of the Effective Date and does not challenge such termination, including but not limited to by means of civil or administrative claim, then City shall pay to Employee severance in an amount equal to his monthly base Salary (as defined in Section 2 above, calculated on a per diem basis) then in effect multiplied by one (1), less applicable deductions and excluding deferred compensation or the value of any other benefits. If Employee is terminated without cause at any time later than one (1) year after the Effective Date and does not challenge such termination, including but not limited to by means of appeal or civil or administrative claim, then City shall pay to Employee severance in an amount equal to the monthly base salary of Employee then in effect multiplied by nine (9) excluding the value of any benefits.

Notwithstanding the foregoing, Government Code Section 53260 provides that all contracts of employment with a city must include a provision limiting the maximum cash settlement for the termination of the contract to the monthly salary (excluding benefits) multiplied by the number of months left on the unexpired term, but not more than 18 months if the unexpired term exceeds 18 months. Accordingly, should such proposed severance payment exceed the amount authorized to be paid under Government Code Section 53260, then the amount paid to Employee shall be reduced in the amount necessary to comply with such statute. (For example, if termination occurs with two (2) months left in the term, severance would be equal to the monthly base salary multiplied by two (2) rather than the three (3) months provided in this Section.)

4.2 No Severance Pay if Termination for Cause or Initiated by Employee. As provided in Section 3.4(a), should Employee be terminated for cause, the City shall have no obligation to pay the severance provided for in Section 4.1 above. As provided in Section 3.3, should Employee initiate termination of this Agreement, the City shall have no obligation to pay the severance provided for in Section 4.1 above. Furthermore, in the event this Agreement expires by its own term as provided in Section 3.2 above, then the City shall have no obligation to pay the severance provided for in Section 4.1 above.

4.3 Sole Rights. The severance rights provided in this Section 4.0 shall constitute the sole and only entitlement of Employee with respect to severance pay in the event of the termination, other than for cause. Employee expressly waives any and all other rights with respect to severance pay except as provided herein. Any and all severance rights are conditioned upon and in consideration for execution of the standard "Agreement of Separation, Severance, and General Release" attached hereto in form only as Exhibit "B."

5.0 PERFORMANCE EVALUATIONS

5.1 Purpose. The performance review and evaluation process set forth herein is intended to provide review and feedback to Employee so as to facilitate a more effective management of the Community Development and Public Works Departments of the City. Nothing herein shall be deemed to alter or change the employment status of Employee (as set forth in Section 1.4 above), nor shall this Section 5.0 be construed as requiring "cause" to terminate this Agreement, or the services of Employee hereunder.

5.2 Annual Evaluation. The City Manager may, at his/her sole discretion, review and evaluate the performance of Employee annually within thirty (30) days after each anniversary of the Effective Date. In addition, Employee shall submit for the City Manager's consideration, no later than December 1 of each year of the term of this Agreement, Employee's proposed annual performance goals and objectives and incorporate the City Manager's suggestions. Such review and evaluation, if any, will be conducted concurrently with an annual salary review, and in accordance with the purpose noted in Section 5.1 above.

5.3 Written Summary. The City Manager may, at his/her sole discretion, elect to provide a written summary of each performance evaluation to Employee within two (2) weeks following the conclusion of the review and evaluation process.

6.0 BENEFITS

6.1 Holiday. The City shall provide Employee with the following holidays with pay:

1. New Year 's Day
2. Martin Luther King Day
3. Presidents' Day
4. Cesar Chavez Day
5. Memorial Day
6. Independence Day
7. Labor Day
8. Columbus Day
9. Veterans' Day
10. Thanksgiving Day
11. Christmas Day
12. Employee's Birthday
13. Juneteenth Day

Cesar Chavez Day, Juneteenth Day, and Employee's Birthday are not observed holidays. Employee shall earn one floating holiday for Cesar Chavez Day, Juneteenth Day, and Employee's Birthday. Employee may use the floating holidays on any scheduled workday with prior City Manager approval. Employee shall not accrue more than three (3) floating holidays. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued floating holidays. The value of accrued floating holidays shall be calculated using Employee's prevailing pay rate on the date of Employee's separation from City service.

6.2 Administrative Leave. Employee will be granted 80 hours of administrative leave per fiscal year. Employee shall not accrue more than 80 hours of administrative leave. Employee shall not use less than one (1) hour of administrative leave at any one time. Administrative leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours. Upon Employee's separation from City service for any reason, the City shall compensate Employee for any accrued administrative leave. The value of accrued administrative leave shall be calculated using Employee's prevailing pay rate on the date of Employee's separation

from City service.

6.3 Bereavement Leave. Employee shall be entitled to bereavement leave for a period not exceeding three (3) workdays for deaths within the Employee's immediate family. Immediate family is defined as any relative by blood or marriage who is a member of the Employee's household (under the same roof), and the Employee's spouse, registered domestic partner, parents or stepparents; spouse's parents or stepparents; brothers, stepbrothers or half-brothers; sisters, step-sisters or half- sisters; Employee's grandparents; spouse's grandparents; grandchildren; aunts and uncles, in-laws, regardless of the residence of the deceased. For purposes of compliance with Government Code section 12945.7, Employee shall be entitled to two additional days of bereavement leave (totaling five days), which will be unpaid unless Employee elects to use accrued vacation, sick, administrative, or floating holiday leave for pay on these days.

6.4 Time Off For Jury Duty. The City shall grant up to 22 business days off to Employee if the is required to serve on jury duty, with compensation at Employee's existing pay rate. The Employee shall remit to the City any money paid to his by the court for jury service.

6.5 Health Benefits. The City, only while it participates in the California Public Employees' Retirement System Medical and Hospital Care Plan ("PERS Plan"), shall make the following contributions towards the cost of medical insurance for Employee: the City will contribute directly to PERS an amount to be applied to the applicable PERS Plan monthly premium. The City will contribute an amount equal to the actual monthly premium for the plan and applicable number of dependents (employee only, employee & 1 dependent or employee & 2 or more dependents), not to exceed the monthly premium rate established by Kaiser Permanente for its Family Health Plan. Employee will pay any premium amount above the maximum City contribution by payroll deduction. If Employee does not enroll in any medical insurance plan offered by the City, then in lieu of the City contribution to health benefits provided pursuant to this section 6.5 Employee shall instead receive a deferred compensation payment of $600 per month. To be eligible for the $600 deferred compensation payment, Employee must submit to the City written proof of duplicate medical insurance coverage. The City reserves the right to enhance, reduce, terminate, and amend or to otherwise change its health and other benefit programs at any time.

6.6 Vision and Dental Insurance. The City shall pay the monthly vision and dental insurance premiums for Employee and his eligible dependents.

6.7 Life Insurance, Accidental Death Insurance and Long-Term Disability Insurance: The City shall pay 100% of the cost of term life insurance equal to Employee's annual salary, accidental death and dismemberment insurance equal to Employee 's annual salary, and long-term disability insurance equal to two-thirds of Employee's monthly salary. The long-term disability insurance plan shall provide a 30-day benefit exclusion and benefit payments until the age of 70 years.

6.8 California Public Employees' Retirement System ("CalPERS").
Employee is a "PEPRA" member and accordingly is covered by the 2% @ 62 CalPERS retirement formula. Employee will pay the mandatory CalPERS contribution rate for "PEPRA" member as determined by CalPERS, which currently the amount is 6.75%. If the mandatory CalPERS contribution rate for "Classic" second tier members changes, the Employee shall comply with the rate as may be determined by CalPERS.

6.9 Retiree Health Benefits. Should Employee retire from the City as a CalPERS eligible retiree, the City will contribute an amount toward the CalPERS medical premium that is equal to the amount required under the City's resolution electing coverage under the Public Employees Medical and Hospital Care Act ("PEMHCA"), which is the minimum amount required by the PEMHCA. The City shall have no obligation to make such contribution in the event it no longer participates in the CalPERS medical and hospital care program. Provided that Employee has reached the minimum age of 50 years of age and retired from the City as a CalPERS eligible retiree, he shall continue to be eligible to participate in the City's group medical, dental and vision care plans until age 65, contingent upon the health provider's acceptance. The full cost of any insurance selected by the retiree shall be borne by the retiree. As long as the retiree is enrolled in an insurance plan his eligible dependents may also enroll in the insurance plans as provided above. The retiree and/or dependent shall pay any cost of dependent insurance benefits.

6.10 Purchase of Home Office Equipment. The City will advance up to a total of $3,000 to Employee for the purpose of acquiring a personal computer and appurtenant types of office equipment which the Employee will utilize at his home to facilitate work production outside normal business hours. More than one such advance may be made, but at no time may the combined total of all outstanding advances exceed $3,000. Funds will be advanced only after the need for the equipment is verified and approved by the City Manager and a reimbursement agreement, approved by the City Attorney, is executed.

6.11 Reimbursement for Damage To Employee Vehicles. The City agrees to reimburse Employee in an amount not to exceed $200 per fiscal year for damages due to or caused by vandalism to Employee's vehicle while on City property during Employee's working hours. In order to be eligible for reimbursement, Employee must submit an incident report and a Sheriff's report to the City Manager and Risk Manager regarding the incident causing the damage to the vehicle.

6.12 Education Reimbursement. The City will reimburse Employee for the cost of all books and tuition incurred by Employee while attending an accredited educational institution for those courses directly related to the Employee's scope of employment or which are contained within an approved curriculum of study that is directly related to the Employee's scope of employment. Tuition shall be reimbursed at rates up to the tuition rates of the California State University system. The City will reimburse the Employee for all classes the Employee completes with a grade of "C" or better provided Employee: i) provides a list of classes to the City Manager prior to each quarter or semester; ii) provides to the City Manager verification of the cost for tuition and books; and iii) provides to the City Manager certification of completion upon completion of the course(s).

6.13 Vacation Leave.

(a) Employee may accrue up to a maximum of 320 hours of unused vacation leave. Upon reaching 320 hours, Employee shall earn no additional vacation accrual until his balance of accrued but unused vacation leave is reduced below 320 hours. Upon a written administrative determination by the City Manager that work demands prevent Employee from using vacation time on a timely basis, the City Manager may permit Employee to exceed the maximum accrual cap by a specified amount and for a specified time, not to exceed 40 hours of

vacation time and not to exceed a duration of 6 months. The City Manager may also require a plan designed to bring Employee back into compliance with vacation accrual limitations. It is the responsibility of Employee to arrange for timely use or, to the extent available, cash conversion of vacation time well in advance of reaching the maximum accrual limit.

(b) Employee shall not use less than one (1) hour of vacation leave at any one time. Vacation leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee has accrued in excess of 250 hours, he may be paid for the excess vacation on a dollar-for-dollar basis twice per year at the end of the fiscal year or end of the calendar year subject to the following:

1. Employee must have taken minimum hours of vacation in the fiscal year so that at the end of the fiscal year the vacation accrual does not exceed 320 hours.

2. The payout must otherwise comply with any City rules and procedures pertaining to vacation leave cash out.

3. In the event vacation leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated vacation leave cash out procedures.

(d) Employee shall be credited with vacation leave at the following rates based upon the length of service:

1. Eight hours per month (accrued at the rate of four hours bi-weekly for 24 of the 26 pay periods annually) during the first five years of service;

2. Ten hours per month (accrued at the rate of five hours bi-weekly for 24 of the 26 pay periods annually) during the sixth through the tenth years of service;

3. Twelve hours per month (accrued at the rate of six hours bi-weekly for 24 of the 26 pay periods annually) during the 11th through 15th years of service; and

4. Thirteen hours per month (accrued at the rate of six and one-half hours bi-weekly for 24 of the 26 pay periods annually) during the 16th and following years of service.

6.14 Sick Leave.

(a) Employee shall accrue sick leave at the rate of eight (8) hours of sick leave for each complete month of service.

(b) Employee may accrue an unlimited number of sick leave hours. Employee shall not use less than one (1) hour of sick leave at any one time. Sick leave must be used and deducted from accruals on an hour-by-hour basis for time missed from normal work

hours which for purposes of this section are deemed to be normal City operating hours.

(c) If Employee accrues in excess of 330 hours, Employee may opt to be paid for up to 80 hours on a dollar for-dollar basis one-time per fiscal year during the payroll that includes March 31st. In the event sick leave cash-out procedures are changed for other City employees, then Employee shall be subject to such updated sick leave cash out procedures.

(d) Upon separation, Employee shall be eligible to receive monetary compensation for any unused sick leave based on the table below. Years of service shall be calculated based on the Employee's anniversary date.

Years of Service	Value of Sick Leave
0-4 years	0%
5 - 10 years	10%
11 - 15 years	15%
16 years and above	20%

6.15 Deferred Compensation. City shall contribute $300.00 per month into a qualified 457 plan.

6.16 Cellular Phone. At no cost to Employee, City shall provide Employee with the use of a City-owned cellular phone. Employee shall reimburse City for all cell phone charges incurred for personal use not related to the performance of his job.

6.17 Automobile Allowance.

(a) City shall provide to Employee a monthly automobile allowance of $600. Such amount is intended to reimburse Employee for all costs associated with the use of Employee's automobile for City business, including but not limited to all applicable costs of automobile liability insurance, maintenance, operating expenses, depreciation, and interest.

(b) Employee shall maintain all records required by applicable California and federal law concerning use of such automobile, including without limitation records to substantiate personal and City-related use of such automobile.

(c) Employee shall maintain automobile liability insurance policy with $100,000/300,000/50,000 maximum coverage, combined single limit coverage against any injury, death, loss, or damage as a result of wrongful or negligent acts arising out of the operation of the automobile. Unless otherwise required by the City, Employee will maintain a policy with such coverage and limits throughout the term of this Agreement. If City requires Employee to secure and maintain an insurance policy with greater coverage than said coverage set forth in the insurance policy currently insuring Employee, and as a result of such requirement Employee's premium cost for such policy containing greater coverage is higher than the premium cost of his insurance policy, City shall pay the difference. Employee shall name City, and its Council

members, officials, and employees as additional insured on his policy; and deliver to City copies of such insurance endorsements and certificate of insurance. Such insurance policy shall provide that the insurance coverage shall not be canceled, reduced, or otherwise modified by Employee or by Employee 's insurance carrier without at least 30 days prior written notice, served on City personally by said insurance company.

6.18 Changes in Compensation and Benefits. Employee acknowledges that the City Council may in the future adopt a resolution establishing compensation and benefits for the City's executive employees, including Employee and department heads, which may reduce the level of compensation (exclusive of Employee's base salary), or benefits provided. In the event the level of compensation or benefits provided to Employee changes (whether by increase or decrease), the Parties agree that such changes shall not be deemed material or a breach of this Agreement.

7.0 EXPENSE REIMBURSEMENT

The City recognizes that Employee may incur certain expenses of a non-personal and job-related nature in performance of the duties of the position of Director of Community Development & Public Works. The City agrees to reimburse the actual cost of such expenses, which are authorized for reimbursement and incurred and submitted according to the City's normal expense approval and reimbursement procedures. To be eligible for reimbursement, all expenses must be supported by an appropriate receipt therefore and submitted within time limits established by the City, in accordance with AB 1234 and any applicable City ordinances, resolutions, rules, policies or procedures.

8.0 BONDS AND INDEMNIFICATION

8.1 Indemnification. To the extent mandated by the California Government Code, the City with legal counsel of City's choosing shall defend, hold harmless, and indemnify Employee against any tort, professional liability, claim or demand, or other legal action arising out of an alleged act or omission occurring in the performance of Employee's services under this Agreement. This section shall not apply to any intentional tort or crime committed by Employee, to any action outside the course and scope of the services provided by Employee under this Agreement, or any other intentional or malicious conduct or gross negligence of Employee.

8.2 Bonds. City shall bear the full cost of any fidelity or other bonds, which may be required in the performance of Employee's services under this Agreement.

9.0 GENERAL PROVISIONS

9.1 Entire Agreement. This Agreement represents the entire agreement between the parties and supersedes any and all other agreements, either oral or in writing, between the parties with respect to Employee's employment by the City and contains all of the covenants and agreements between the parties with respect to such employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, orally or otherwise, have been made by either party, or anyone acting on behalf of either party, which are not embodied herein, and that no other agreement, statement or promises not contained in this Agreement shall be valid or binding upon either party.

9.2 Amendment. This Agreement may be amended at any time by the mutual consent of the parties by an instrument in writing, which amendment shall require City Council approval, except where City Manager approval is expressly authorized herein.

9.3 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be personally served or shall be sufficiently given when served upon the other party as sent by United States Postal Service, postage prepaid and addressed as follows:

To City:	To Employee:
City Manager	Gerardo Marquez
City of South El Monte	[Employee Adress]
1415 Santa Anita Ave.	
South El Monte, California 91733	

Notices shall be deemed given as of the date of personal service or upon the date of deposit in the course of transmission with the United States Postal Service.

9.4 Conflicts Prohibited. During the term of this Agreement, Employee shall not engage in any business or transaction or maintain a financial interest which conflicts, or reasonably might be expected to conflict, with the proper discharge of Employee's duties under this Agreement. Employee shall comply with all requirements of law, including but not limited to, Sections 87100 *et seq.*, Section 1090 and Section 1125 of the Government Code, and all other similar statutory and administrative rules.

9.5 Effect of Waiver. The failure of either party to insist on strict compliance with any of the terms, covenants, or conditions of this Agreement by the other party shall not be deemed a waiver of that term, covenant, or condition, nor shall any waiver or relinquishment of any right or power at any one time or times be deemed a waiver or relinquishment of that right or power or waiver for all or any other times.

9.6 Agreement to Mediation. Before initiating litigation over any dispute about matters covered by this Agreement, the City and Employee agree that they will submit to voluntary mediation in accordance with procedures to be mutually agreed by them. Nothing herein shall be construed to relieve either party or be deemed to constitute a waiver by either part of their respective rights and obligations under Government Code section 810 *et seq.*

9.7 Severability. If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

9.8 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, which are in full force and effect as of the date of execution and delivery by each party hereto.

9.9 AB 1344. Assembly Bill 1344, which was subsequently enacted as Government Code §§ 53243 - 53243.4, sought to provide greater transparency in local government and institute certain limitations on compensation paid to local government executives. These statutes also require that contracts between local agencies and its employees include provisions

requiring an employee who is convicted of a crime involving an abuse of her/his office or position to provide reimbursement to the local agency for the following forms of payment: (i) paid leave salary; (ii) criminal defense costs; (iii) cash settlement payments; and (iv) any non-contractual settlement payments. Accordingly, the Parties agree that it is their mutual intent to fully comply with these Government Code sections and all other applicable law as it exists as of the date of execution of this Agreement and as such laws may be amended from time to time thereafter. Specifically, the following Government Code sections are called out and hereby incorporated by this Agreement:

> §53243. Reimbursement of paid leave salary required upon conviction of crime involving office or position.
>
> §53243.1. Reimbursement of legal criminal defense upon conviction of crime involving office or position.
>
> §53243.2. Reimbursement of cash settlement upon conviction of crime involving office or position.
>
> §53243.3. Reimbursement of noncontractual payments upon conviction or crime involving office or position.
>
> §53243.4. "Abuse of office or position" defined.

Employee represents that Employee has reviewed, is familiar with, and agrees to comply fully with each of these provisions if any of these provisions are applicable to Employee, including that Employee agrees that any cash settlement or severance related to a termination that Employee may receive from the City shall be fully reimbursed to the local agency if Employee is convicted of a crime involving an abuse of Employee's office or position. The Government Code provisions referenced in this section are attached hereto in Exhibit “C”.

9.10 Independent Legal Advice. The City and Employee represent and warrant to each other that each has received legal advice from independent and separate legal counsel with respect to the legal effect of this Agreement, or has had the opportunity to do so, and the City and Employee further represent and warrant that each has carefully reviewed this entire Agreement and that each and every term thereof is understood and that the terms of this Agreement are contractual and not a mere recital. This Agreement shall not be construed against the party or its representatives who drafted it or who drafted any portion thereof.

IN WITNESS WHEREOF, the City of South El Monte has caused this Agreement to be signed and executed on its behalf by its Mayor, and duly attested by its officers thereunto duly authorized, and Employee has signed and executed this Agreement, all in triplicate.

CITY OF SOUTH EL MONTE

_____
Gloria Olmos, Mayor

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

_____
Susie Altamirano, City Attorney

EMPLOYEE

_____
Gerardo Marquez

EXHIBIT "A"

CITY OF SOUTH EL MONTE

DIRECTOR OF COMMUNITY DEVELOPMENT & PUBLIC WORKS

At-Will, Exempt

DEFINITION

Under direction from the City Manager, serves as a member of the City's executive management team; plans, directs, and coordinates the activities of the Community Development and Public Works Departments, which includes Planning, Building and Safety, Housing, Code Enforcement, Public Safety, Municipal Engineering, Field Services, Facilities, Fleet Management, Capital Improvement, Landscape, and Street Maintenance. He/She will develop and administer the department budget; establishes and maintains liaison to the Planning Commission and other committees as needed, the general public; well versed in the principal methods and practices of economic development that includes strong negotiating and facilitation skills; have familiarity with the fundamentals of real-estate analysis including financial and economic review processes; performs other duties as assigned.

SUPERVISION RECEIVED AND EXERCISED

Supervision is received from the City Manager. Supervision is exercised over Community Development & Public Works Department staff.

ESSENTIAL DUTIES

Assume full management responsibility for both Departmental Services and Duties may include, but are not limited to, the following:

- Plans, organizes, and directs Community Development operations including current and advanced planning, environmental planning (CEQA compliance), building and safety plan check, permitting, public service counter operations, building and grading inspections, business license program and inspections, and housing programs to achieve goals within available resources;

- Enhance and maintain successful programs and projects to help shape the growth and development of the City's infrastructure;

- Obtain and manage state and federal grant monies for these and other projects;

- Oversee and review the engineering services activities including engineering design, development review, CIP planning and construction management;

- Understand Budgetary practices and economics in the field of Planning and economic development, direct the forecast of funds needed for staffing, equipment, materials and supplies, monitor and approve expenditures and implement mid-year adjustment;

- Develop specifications and bid documents for a variety of public works and public utilities-related designs, constructions and maintenance projects, recommend contract awards, negotiate contract provisions and coordinate, review, inspect, monitor, and approve contractor's performance;

- Manage the application process for acquiring and administering County, State, and Federal Grants;

- Represents the Community Development and Public Works Departments to other line departments, elected officials, and outside agencies and organizations;
- Courts developers and businesses and negotiate contracts and agreements;

- Supervise and coordinate the technical research required in the economic & public works review process;

- Develop and Present highly technical & analyzed information, studies and reports, as well as ordinances, resolutions, and staff reports clearly and concisely to various divisions, commissions, City Council and lay groups orally and in writing;

- Serves as Executive Officer of the City's Planning Commission; provide full administration and management of the agenda and projects in accordance with the rules as set forth in the Brown Act;

- Manages online customer services to the public and business community;

- Hires, trains, motivates, evaluates, disciplines, plans and organizes workloads for assigned staff and consultants;

- Analyzes local, State and Federal legislation, advises and develops City policy in the areas of planning, economic development, public works and public infrastructure;

- Oversees Citywide regulatory programs including the compliance reporting to various State and federal agencies; maintains the City's General Plan and Zoning Code;

- Engages intergovernmental organizations and represents the City in Community Development and Public Works forums;

- Perform a variety of public relations and outreach work related to community development, redevelopment, planning and public works activities;

- Generates private sector investment and economic development interest in the revitalization of properties in the City by working with real estate brokers, merchant builders and private investment firms;

- Oversee code enforcement and public safety activities and ensure compliance with appropriate laws, ordinances, and regulations;

- Evaluates business processes and implements modernization strategies where needed; develops and leads staff to implement short and long-range plans and projects; assigns and coordinates staff to support year-round City and non-City special events;

- Manages the City's Housing Programs including the implementation of State grant funds;

- Responds to public inquiries about community development, planning/building, Public Works and zoning regulations and ordinances;

- Attend evening and weekend events and/or meetings; and

- Perform other duties as assigned by the City Manager.

JOB REQUIREMENTS

Knowledge:

- Principles and practices of Public Administration, Organization Management;
- Principles, methods, and procedures of City Planning, municipal public works, designing, maintenance, construction, Streets, Utilities and maintenance programs;
- Budget Techniques;
- City Municipal Code, General Plan, Subdivision Map Act;
- State and Federal regulations and legislation;
- Principles of urban design, planning and zoning laws, land develop process;
- Adept regulation research, English Language usage, writing and interpretation skills;
- Marketing and public Relations, principles, and techniques;
- Technology systems and relevant software applications;
- Supervise, evaluate, and direct assigned staff;
- Initiate, negotiate, and/or review complex development proposals;
- Adapt in a high-volume, fast-paced working atmosphere with multiple priorities;
- Develop comprehensive plans to meet future City needs/services;
- Deal constructively with conflict and develop effective resolutions; and
- Oversee and coordinate consulting engineers effectively.

Competencies:

- Project Management – Ensures clear definition of project goal and criteria for success.
- Strategic View – Focuses on the future and where current trends will lead.
- Managing Change – Involves key stakeholder in planning and decision making.
- Process Improvement – Controlling and Improving processes and workflow.

- Organizational Design and Structure – Evaluates alternative organizational designs and selects the one best suited to meeting customer needs.
- Organizational Savvy – Understands the inner workings and interrelationships of the organization.
- Fiscal Acumen – Spends organizational funds wisely and strategically.
- Managing Performance – Sets and aligns individual performance goals with the goals of the unit and the overall organization.
- Empowering Others – Allocates responsibility to others according to their abilities and opportunities for development.
- Leadership – Creates a positive work environment in which all are motivated to do their best.
- Handling Conflict – Deals with interpersonally or politically challenging situations calmly and diplomatically, diffusing tension.
- Influencing – Persuades others to consider and adopt a new position or attitude on a topic.
- Presentation Skill – Delivers clear, organized, and persuasive messages.
- Innovation – Readily spots/identifies current opportunities for improvement.
- Gathering and Analyzing Data – Organizes, codes, aggregates, and disaggregates data for analysis and produces data that can be trusted.

MINIMUM QUALIFICATIONS:

Experience:

Five (5) years increasingly responsible experience in urban planning. Public Administration, Economics, Engineering or closely related field. A Master's Degree in an applicable field is highly desirable. At least three years of increasingly responsible professional experience in the public service sector, and in supervisory management capacity. Demonstrated commitment to collaboration, innovation, open and transparent communication, and fiscal management. Management certifications from accredited universities or institutions in also a plus.

Education:

Bachelor's degree in land-use planning, urban planning, public administration, or a closely related field. A Master's degree is preferred.

Licenses and Certificates:

Possession of a valid Class C California State Driver's License at the time of employment and continuously throughout employment.

PHYSICAL DEMANDS AND WORKING CONDITIONS

The physical demands and working conditions described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands:

- Hand-eye coordination is necessary to operate computers and various pieces of office equipment.
- Frequently required to talk or hear.
- Sit; use hands to finger, handle, feel or operate objects, tools, or controls.
- Reach with hands and arms.
- Occasionally required to stand or walk.
- Occasionally lift and/or move up to 25 pounds.
- Vision abilities required for close vision, distance vision, peripheral vision, depth perception, and the ability to adjust focus.

Working Conditions:

- Sedentary, office settings.
- Some outdoor work is required in the inspection of various land use developments and construction sites.
- Exposure to weather conditions including wet and/or humid conditions, or airborne particles.
- Noise Level in the work environment is usually quiet in the office, and moderate in the field.

EXHIBIT "B"

AGREEMENT OF SEPARATION, SEVERANCE, AND GENERAL RELEASE

1. PARTIES

This Agreement of Separation, Severance, and General Release (hereinafter referred to as the "AGREEMENT") is entered into by and between the City of South El Monte, a general law city and municipal corporation (hereinafter referred to as "THE CITY"), and Gerardo Marquez, an individual (hereinafter referred to as "EMPLOYEE").

2. RECITALS

2.1. EMPLOYEE was hired by THE CITY as an at-will Director of Community Development & Public Works effective September 03, 2025, serving at the pleasure of the City Manager of THE CITY pursuant to a written contract, a copy of which is attached hereto as Exhibit "A" ("THE CONTRACT").

2.2. THE CITY and EMPLOYEE desire that EMPLOYEE resign and enter into a severance agreement whereby EMPLOYEE receives severance compensation in exchange for executing a general release and waiver of any and all claims that EMPLOYEE may have against THE CITY, including but not limited to its elected and non-elected officials, employees, attorneys, and agents. Accordingly, the parties hereto intend by this AGREEMENT to mutually conclude any and all employment relationships between THE CITY and EMPLOYEE by means of EMPLOYEE's voluntary separation as of _____, ____. This AGREEMENT sets forth the full and complete terms and conditions concluding EMPLOYEE's employment relationship with the CITY and any obligations related thereto, including any provided under THE CONTRACT.

2.3 In accordance with this AGREEMENT and with applicable state and federal laws, EMPLOYEE acknowledges that EMPLOYEE has been advised of EMPLOYEE's post-employment rights, including but not limited to, EMPLOYEE's rights under the Consolidated Omnibus Budget Reconciliation Act of 1985 ("COBRA"), the Employee Retirement Income Security Act of 1974 ("ERISA"), and the Health Insurance Portability and Accountability Act of 1996 ("HIPAA").

3. CONSIDERATION

3.1 EMPLOYEE shall receive payment to him at the time of his voluntary separation all earned salary, accrued fringe benefits as detailed in THE CONTRACT, and/or all other wage compensation/benefits owed to EMPLOYEE upon separation of employment, as required by law or THE CONTRACT or any other agreement with THE CITY.

3.2. In exchange for the waivers and releases set forth herein, THE CITY shall also cause to be paid to EMPLOYEE an additional compensatory payment by means of severance, settlement and release in the form of a lump sum amount of _____as set forth in THE CONTRACT in the form of a check made payable to EMPLOYEE to be mailed to EMPLOYEE at EMPLOYEE's home address via certified mail return receipt requested after the EFFECTIVE DATE (as defined below) of this AGREEMENT.

3.3 In exchange for the severance payment provided for herein, EMPLOYEE, and on behalf of EMPLOYEE's spouse, heirs, representatives, successors, and assigns, hereby releases, acquits, and forever discharges THE CITY, and each of its predecessors, successors, assigns, officials, employees, representatives, agents, insurers, attorneys, and all persons and entities acting by, though, under, or in concert with any of them, and each of them (hereinafter referred to as "THE CITY PARTIES"), from any and all claims, charges, complaints, contracts, understandings, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, known or unknown, suspected or unsuspected, which EMPLOYEE now has or may acquire in the future, or which EMPLOYEE ever had, relating to or arising out of any act, omission, occurrence, condition, event, transaction, or thing which was done, omitted to be done, occurred or was in effect at any time from the beginning of time up to and including the date of this AGREEMENT (hereinafter referred to collectively as "CLAIMS"), without regard to whether such CLAIMS arise under the federal, state, or local constitutions, statutes, rules or regulations, or the common law. EMPLOYEE expressly acknowledges that the CLAIMS forever barred by this AGREEMENT specifically include, but are not limited to, claims based upon any alleged breach of THE CONTRACT or any other agreement of employment, any demand for wages, overtime or benefits, any claims of violation of the provisions of ERISA, COBRA or HIPAA, any alleged breach of any duty arising out of contract or tort, any alleged wrongful termination in violation of public policy, any alleged breach of any express or implied contract for continued employment, any alleged employment discrimination or unlawful discriminatory act, or any claim or cause of action including, but not limited to, any and all claims whether arising under any federal, state or local law prohibiting breach of employment contract, wrongful termination, or employment discrimination based upon age, race, color, sex, religion, handicap or disability, national origin or any other protected category or characteristic, and any and all rights or claims arising under the California Labor Code or Industrial Welfare Commission Wage Orders, the Federal Fair Labor Standards Act, the California Fair Employment and Housing Act, California Government Code §§12900 *et seq*., the Americans With Disabilities Act, Title VII of the Civil Rights Act of 1964, the Public Safety Officers Procedural Bill of Right Act, and any other federal, state, or local human rights, civil rights, or employment discrimination or employee rights statute, rule, or regulation to the extend allowed by applicable law.

4. SPECIFIC ACKNOWLEDGMENT OF WAIVER OF CLAIMS UNDER ADEA AND OWBPA

The Age Discrimination in Employment Act of 1967 (hereinafter referred to as the "ADEA") makes it illegal for an employer to discharge any individual or otherwise discriminate with respect to the nature and privileges of an individual's employment on the basis that the individual is age forty (40) or older. The Older Workers Benefit Protection Act (hereinafter referred to as the "OWBPA," 29 U.S.C. § 626 *et seq*., Pub L 101-433, 104 Stat. 978 (1990)) further augments the ADEA and prohibits the waiver of any right or claim under the ADEA, **unless the waiver is knowing and voluntary**. By entering into this AGREEMENT, EMPLOYEE acknowledges that he knowingly and voluntarily, for just compensation in addition to anything of value to which EMPLOYEE was already entitled, waives and releases any rights he may have under the ADEA and/or OWBPA. EMPLOYEE further acknowledges that he has been advised and understands, pursuant to the provisions of the ADEA and OWBPA, that:

(a) This waiver/release is written in a manner understood by EMPLOYEE;

(b) EMPLOYEE is aware of, and/or has been advised of, her/his rights under the ADEA and OWBPA, and of the legal significance of her/his waiver of any possible claims he currently may have under the ADEA, OWBPA and/or similar age discrimination laws;

(c) EMPLOYEE is entitled to a reasonable time of at least twenty-one (21) days within which to review and consider this AGREEMENT and the waiver and release of any rights he may have under the ADEA, the OWBPA and similar age discrimination laws; but may, in the exercise of his own discretion, sign or reject this AGREEMENT at any time before the expiration of the twenty-one (21) days;

(d) The waivers and releases set forth in this AGREEMENT shall not apply to any rights or claims that may arise under the ADEA and/or OWBPA **after** the EFFECTIVE DATE of this AGREEMENT;

(e) EMPLOYEE has been advised by this writing that he should consult with an attorney prior to executing this AGREEMENT;

(f) EMPLOYEE has discussed this waiver and release with, and been advised with respect thereto by, his counsel of choice, and that he does not need any additional time within which to review and consider this AGREEMENT;

(g) EMPLOYEE has **seven (7) days following his execution** of this AGREEMENT to revoke the AGREEMENT;

(h) Notice of revocation within the seven (7) day revocation period must be provided, in writing, to THE CITY pursuant to Paragraph 8.9 herein, and must state, "I hereby revoke my acceptance of our Agreement of Severance and General Release;" and

(i) This AGREEMENT shall not be effective until all parties have signed the AGREEMENT and ten (10) days have passed since EMPLOYEE's execution ("EFFECTIVE DATE").

5. UNKNOWN CLAIMS

In relation to the release provisions of Paragraphs 3 and 4 above, EMPLOYEE understands that California Civil Code section 1542 reads as follows:

"General Release--Claims Extinguished"

> "A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or released party."

EMPLOYEE hereby waives the protection of California Civil Code section 1542.

6. WAIVER OF ADDITIONAL CLAIMS

EMPLOYEE hereby waives any provisions of state or federal law that might require a more detailed specification of the claims being released pursuant to the provisions of Paragraphs 3, 4, and 5 above to the extend allowed under applicable law.

7. REPRESENTATIONS AND WARRANTIES

Each of the parties to this AGREEMENT represents and warrants to, and agrees with, each other party as follows:

7.1. Advice of Counsel: The parties hereto have received independent legal advice from their respective attorneys concerning the advisability of entering into and executing this AGREEMENT or have been given the opportunity to obtain such advice. The parties acknowledge that they have been represented by counsel of their own choice in the negotiation of this AGREEMENT, that they have read this AGREEMENT; that they have had this AGREEMENT fully explained to them by such counsel, or have had such opportunity to do so and that they are fully aware of the contents of this AGREEMENT and of its legal effect.

7.2. No Fraud in Inducement: No party (nor any officer, agent, employee, representative, or attorney of or for any party) has made any statement or representation or failed to make any statement or representation to any other party regarding any fact relied upon in entering into this AGREEMENT, and neither party relies upon any statement, representation, omission or promise of any other party in executing this AGREEMENT, or in making the settlement provided for herein, except as expressly stated in this AGREEMENT.

7.3. Independent Investigation: Each party to this AGREEMENT has made such investigation of the facts pertaining to this settlement and this AGREEMENT and all the matters pertaining thereto, as it deems necessary.

7.4. Mistake Waived: In entering into this AGREEMENT, each party assumes the risk of any misrepresentation, concealment or mistake. If any party should subsequently discover that any fact relied upon by it in entering into this AGREEMENT was untrue, or that any fact was concealed from it, or that its understanding of the facts or of the law was incorrect, such party shall not be entitled to any relief in connection therewith, including without limitation on the generality of the foregoing any alleged right or claim to set aside or rescind this AGREEMENT. This AGREEMENT is intended to be, and is, final and binding between the parties, regardless of any claims of misrepresentation, promise made without the intent to perform, concealment of fact, mistake of fact or law, or any other circumstance whatsoever.

7.5. Later Discovery: The parties are aware that they may hereafter discover claims or facts in addition to or different from those they now know or believe to be true with respect to the matters related herein. Nevertheless, it is the intention of the parties that

EMPLOYEE fully, finally and forever settle and release all such matters, and all claims relative thereto, which do now exist, may exist or have previously existed against THE CITY or THE CITY PARTIES. In furtherance of such intention, the releases given here shall be, and remain, in effect as full and complete releases of all such matters, notwithstanding the discovery or existence of any additional or different claims or facts relative thereto.

7.6. Indemnification: EMPLOYEE agrees to indemnify and hold harmless THE CITY or THE CITY PARTIES from, and against, any and all claims, damages, or liabilities sustained by them as a direct result of the violation or breach of the covenants, warranties, and representations undertaken pursuant to the provisions of this AGREEMENT. EMPLOYEE understands and agrees that he shall be exclusively liable for the payment of all taxes for which he is responsible, if any, as a result of her/his receipt of the consideration referred to in Paragraph 3 of this AGREEMENT. In addition, EMPLOYEE agrees fully to indemnify and hold the CITY PARTIES harmless for payment of tax obligations as may be required by any federal, state or local taxing authority, at any time, as a result of the payment of the consideration set forth in Paragraph 3 of this AGREEMENT.

7.7. Future Cooperation & Consultation fees: EMPLOYEE shall execute all such further and additional documents as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this AGREEMENT. EMPLOYEE shall provide THE CITY with consultation services (including deposition or trial testimony) in any litigation involving THE CITY which is reasonably related to acts or occurrences transpiring during her/his employment. Said services shall be provided as needed by THE CITY at a rate of $100.00 per hour.

7.8. Return of Confidential Information and Property: Prior to the separation date, EMPLOYEE shall submit a written inventory of, and return to the Human Resources Division, all City keys, equipment, computer identification cards or codes, and other equipment or materials or confidential documents provided to or obtained by EMPLOYEE during the course of her/his employment with THE CITY.

7.9 No Pending Claims and/or Actions: EMPLOYEE represents that he has not filed any complaints or charges against THE CITY or THE CITY PARTIES with any local, state or federal agency or court; that he will not do so at any time hereafter for any claim arising up to and including the EFFECTIVE DATE of this AGREEMENT; and that if any such agency or court assumes jurisdiction of any such complaint or charge against THE CITY or THE CITY PARTIES on behalf of EMPLOYEE, whenever or where ever filed, he will request such agency or court to withdraw from the matter forthwith.

7.10. Ownership of Claims: EMPLOYEE represents and warrants as a material term of this AGREEMENT that EMPLOYEE has not heretofore assigned, transferred, released or granted, or purported to assign, transfer, release or grant, any of the CLAIMS disposed of by this AGREEMENT. In executing this AGREEMENT, EMPLOYEE further warrants and represents that none of the CLAIMS released by EMPLOYEE thereunder will in the future be assigned, conveyed, or transferred in any fashion to any other person and/or entity.

7.11 Enforcement Fees and Costs: Should any legal action be required to enforce the terms of this AGREEMENT, the prevailing party shall be entitled to reasonable attorneys' fees and costs in addition to any other relief to which that party may be entitled.

7.12 Authority: Each party represents to the other that it has the right to enter into this AGREEMENT, and that it is not violating the terms or conditions of any other AGREEMENT to which they are a party or by which they are bound by entering into this AGREEMENT. The parties represent that they will obtain all necessary approvals to execute this AGREEMENT. It is further represented and agreed that the individuals signing this AGREEMENT on behalf of the respective parties have actual authority to execute this AGREEMENT and, by doing so, bind the party on whose behalf this AGREEMENT has been signed.

8. MISCELLANEOUS

8.1. No Admission: Nothing contained herein shall be construed as an admission by THE CITY of any liability of any kind. THE CITY denies any liability in connection with any claim and intends hereby solely to avoid potential claims and/or litigation and buy its peace.

8.2. Governing Law: This AGREEMENT has been executed and delivered within the State of California, and the rights and obligations of the parties shall be construed and enforced in accordance with, and governed by, the laws of the State of California.

8.3. Full Integration: This AGREEMENT is the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior and contemporaneous oral and written agreements and discussions. This AGREEMENT may be amended only by a further agreement in writing, signed by the parties hereto.

8.4. Continuing Benefit: This AGREEMENT is binding upon and shall inure to the benefit of the parties hereto, their respective agents, spouses, employees, representatives, officials, attorneys, assigns, heirs, and successors in interest.

8.5. Joint Drafting: Each party agrees that it has cooperated in the drafting and preparation of this AGREEMENT. Hence, in any construction to be made of this AGREEMENT, the parties agree that same shall not be construed against any party.

8.6. Severability: In the event that any term, covenant, condition, provision or agreement contained in this AGREEMENT is held to be invalid or void by any court of competent jurisdiction, the invalidity of any such term, covenant, condition, provision or agreement shall in no way affect any other term, covenant, condition, provision or agreement and the remainder of this AGREEMENT shall still be in full force and effect.

8.7. Titles: The titles included in this AGREEMENT are for reference only and are not part of its terms, nor do they in any way modify the terms of this AGREEMENT.

8.8. Counterparts: This AGREEMENT may be executed in counterparts, and

when each party has signed and delivered at least one such counterpart, each counterpart shall be deemed an original, and, when taken together with other signed counterparts, shall constitute one AGREEMENT, which shall be binding upon and effective as to all parties.

8.9. Notice: Any and all notices given to any party under this AGREEMENT shall be given as provided in this paragraph. All notices given to either party shall be made by certified or registered United States mail, or personal delivery, at the noticing party's discretion, and addressed to the parties as set forth below. Notices shall be deemed, for all purposes, to have been given on the date of personal service or three (3) consecutive calendar days following deposit of the same in the United States mail.

As to EMPLOYEE:

At EMPLOYEE's home address on file with THE CITY.

As to THE CITY:

City Manager
City of South El Monte
1415 Santa Anita Ave.
South El Monte, California 91733

IN WITNESS WHEREOF, THE CITY has caused this AGREEMENT to be signed and executed on its behalf by its Mayor and duly attested by its City Clerk, EMPLOYEE has signed and executed this Agreement, and the attorneys for THE CITY and EMPLOYEE, if any, have approved as to form as of the dates written below.

DATED:_____ EMPLOYEE

By:_____
Gerardo Marquez

THE CITY

DATED:_____ By: _____
City Manager

ATTEST:

_____
Adrian Garcia, MMC, City Clerk

APPROVED AS TO FORM:

_____
Susie Altamirano, City Attorney

EXHIBIT "C"

GOVERNMENT CODE SECTION 53243-53243.4

53243. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides paid leave salary offered by the local agency to the officer or employee pending an investigation shall require that any salary provided for that purpose be fully reimbursed if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.1. On or after January 1, 2012, any contract executed or renewed between a local agency and an officer or employee of a local agency that provides funds for the legal criminal defense of an officer or employee shall require that any funds provided for that purpose be fully reimbursed to the local agency if the officer or employee is convicted of a crime involving an abuse of his or her office or position.

53243.2. On or after January 1, 2012, any contract of employment between an employee and a local agency employer shall include a provision which provides that, regardless of the term of the contract, if the contract is terminated, any cash settlement related to the termination that an employee may receive from the local agency shall be fully reimbursed to the local agency if the employee is convicted of a crime involving an abuse of his or her office or position.

53243.3. On or after January 1, 2012, if a local agency provides, in the absence of a contractual obligation, for any of the payments described in this article, then the employee or officer receiving any payments provided for those purposes shall fully reimburse the local agency that provided those payments in the event that the employee or officer is convicted of a crime involving the abuse of his or her office or position.

53243.4. For purposes of this article, "abuse of office or position" means either of the following:

(a) An abuse of public authority, including, but not limited to, waste, fraud, and violation of the law under color of authority.

(b) A crime against public justice, including, but not limited to, a crime described in Title 5 (commencing with Section 67) or Title 7 (commencing with Section 92) of Part 1 of the Penal Code.

City Council Agenda Report
Agenda Item No. 12.a.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: **COUNCILMEMBER MANUEL ACOSTA**

1. Installation of Surveillance Camera and Listening Device in the Councilmembers' Office

2. Update on the New Public Safety Officer Contract

SUMMARY: 1) Installation of Surveillance Camera and Listening Device in the Councilmembers' Office

Discussion/Action: On August 7, 2025, the City Manager installed a surveillance camera with a listening device in the councilmembers' office without consulting with the mayor or the councilmembers. The reasons are suspect, and raises several questions about the motive. What is the need to record the movements of the councilmembers and their conversations? What is the city manager intending to do with that information? Is there a security threat that the city manager has not divulged?

2) Update on the New Public Safety Officer Contract

Discussion/Action: On July 1, 2025, the city council on a 3-2 vote approved the removal of the city's long-standing and well-respected Public Safety Officers. And on the same motion, approved their replacement with a new Contract Public Safety Officer team. It was cited that this was necessary in order to save money and reduce the city's long-term budget deficit. The intent was to replace the seven (7) membered South El Monte City-employed PSO team, with a four (4) membered Contract-PSO group.

During the budget review discussion, the following costs were disclosed:
- Two (2) Full-time and two (2) Part-time **Contract** Public Safety Officers will cost $258,773.
- Two (2) Full-time and two (2) Part-time **South El Monte-employed** Public Safety Officers will cost $234,237 (figure includes benefits).

The difference between the two costs is $24,536, making South El Monte Public Safety

Officers less expensive than contract Public Safety Officers.

The last day of service for the city PSO team was August 14th. Why hasn't the new Contract-PSO group been hired? Is the plan still to have two full-time and two part-time PSOs? What is the actual cost of the new Contract-PSO group? What will the new schedule look like?

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None

City Council Agenda Report
Agenda Item No. 12.b.

DATE: September 2, 2025

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, City Manager

SUBMITTED BY:

SUBJECT: **MAYOR GLORIA OLMOS**

1. Consideration of conducting a town hall meeting to bring awareness and fight drug abuse for the use of Fentanyl, Nitazene, and NAS in collaboration with the Wellness Center, LAC+USC Medical Center Foundation

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SUMMARY:

RECOMMENDED ACTION:

FISCAL/FINANCIAL IMPACT:

DISCUSSION:

ATTACHMENT(S):
None