

Gloria Olmos, Mayor/Chair
Hector Delgado, Mayor Pro Tem/ Vice Chair
Manuel Acosta, Councilmember/
Boardmember
Rudy Bojorquez, Councilmember/
Boardmember
Larry Rodriguez, Councilmember/
Boardmember



Rene Salas, City Manager/Executive
Director
Susie A. Altamirano, City Attorney/
General Counsel
Adrian Garcia, City Clerk/Secretary
Masami Higa, Director of
Finance/Treasurer

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

September 16, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

PUBLIC COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing sem.cityclerk@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the City Council and will be part of the record but will not be read aloud.

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or call in: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes>. After the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The City Council holds regular meetings on the first and third Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/129/Meeting-Agendas-Minutes> or in the City Clerk's Office during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Adrian Garcia, MMC, City Clerk
Ph (626) 443-4928
Cell (626) 926-3071

Sabrina A. Muhne, Deputy City Clerk
Ph (626) 652-3121
Cell (626) 374-1998

LEVINE ACT DISCLOSURE

Pursuant to the Levine Act (Govt Code Section 84308), any party to a permit, license, contract, or other entitlement before the City Council is required to disclose on the record any campaign contribution, including aggregated contributions, of more than \$500 made by the party or the party's agents within the preceding 12 months to any City official. Participants and agents are requested to make this disclosure as well. The disclosure should be made when the agenda item is called and must include the name of the party, participant, or agent, and any other person making the contribution, the name of the recipient, the amount of the contribution, and the date the contribution was made. Council Members are also required to make such disclosures and recuse themselves.

CONFLICT OF INTEREST

City Council Members with a conflict of interest under the Political Reform Act are required to make disclosure of financial interest when the item is called and recuse themselves.

AGENDA BEGINS ON THE FOLLOWING PAGE

1. CALL TO ORDER AND ROLL CALL

Councilmembers/Boardmembers: Acosta, Bojorquez, Rodriguez, Mayor Pro Tem/Vice Chair Delgado, and Mayor/Chair Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Larry Rodriguez

3. INVOCATION

Pastor Benjamin Garrett, Faith Dominion Church

4. PRESENTATIONS

4.a. Sheriff's Department Report for the Months of July and August 2025

4.b. Code Enforcement and Public Safety Department Report for the Months of July and August 2025

4.c. Public Works Department Quarterly Report

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR - CITY COUNCIL

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL AND SUCCESSOR AGENCY MEETING MINUTES OF JULY 15, 2025

Staff is requesting approval of the Minutes of the July 15, 2025, Regular City Council and Successor Agency Meeting.

RECOMMENDED ACTION: Staff is requesting approval of the Minutes of the July 15, 2025, Regular City Council and Successor Agency Meeting.

CONSENT CALENDAR (CONTINUED)

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-078, APPROVING WARRANTS FOR THE PERIOD OF SEPTEMBER 3, 2025, THROUGH SEPTEMBER 16, 2025

Authorizing payment of City expenditures for the period of September 3, 2025, through September 16, 2025, totaling \$971,699.50.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 25-078, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-079, ACCEPTING THE PURCHASE AND INSTALLATION OF ELECTRIC VEHICLE CHARGING STATIONS AT THE CITY'S TRANSPORTATION YARD AS COMPLETE AND AUTHORIZING THE CITY CLERK TO FILE THE NOTICE OF COMPLETION WITH THE LOS ANGELES COUNTY RECORDER.

On February 18, 2025, the City Council authorized the purchase and installation of electric vehicle charging stations at the City's Transportation Yard to support the purchase of two fully electric Ford E-Transit Vans for our transportation program. The project involved purchasing two new electric charging stations from Ford Pro (including software) and the installation of the units and electric conduits and panel by Renaissance Construction. The final cost for the entire project is \$33,173.00.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-079, accepting the completion for the Purchase and Installation of Electric Vehicle Charging Stations at the City's Transportation Yard;
2. Authorize City Clerk to send the Notice of Completion for recordation to the Los Angeles County Recorder's Office; and
3. Release retention accordingly.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 25-080, APPROVING AWARD OF CONSTRUCTION CONTRACT TO LIGHT & POWER INTERNATIONAL FOR NEW TEMPLE PARK SNACK BAR REHABILITATION PROJECT

On July 6, 2025, a fire occurred at the New Temple Park Snack Bar that damaged a portion of the building and storage area. Pursuant to South El Monte Municipal Code Sections 3.18.010 and 3.18.020, staff solicited informal bids from three (3) contractors for the rehabilitation and repairs of the building for the project known as the New Temple Park Snack Bar Rehabilitation Project ("Project"). The Project involves the removal of roof material, demolition of damaged areas of the structure, hauling away of debris, removal and replacement of the interior drywall, rebuilding existing electrical service, rebuilding the roof canopy/awning, installation of wrought iron fencing/door, installation of new door and hardware, painting, and other tenant improvements. The lowest responsive bid was submitted by Light & Power International in the total bid amount of \$54,500.

CONSENT CALENDAR - CITY COUNCIL (CONTINUED)

7.d.

RECOMMENDED ACTION: Staff recommends City Council:

1. Adopt Resolution No. 25-080 awarding a construction contract to Light & Power International in the amount of \$54,500 for the New Temple Park Snack Bar Rehabilitation Project and allocate \$54,500 from the General Fund Balance;
2. Authorize the City Manager to execute the contract; and
3. Authorize a fifteen percent (15%) project contingency allowance to be used if necessary for unforeseen conditions at the City Manager's discretion.

8. CONSENT CALENDAR - SUCCESSOR AGENCY

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

8.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL AND SUCCESSOR AGENCY MEETING MINUTES OF JULY 15, 2025

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RECOMMENDED ACTION: Staff is requesting approval of the Minutes of the July 15, 2025, Regular City Council and Successor Agency Meeting.

9. PUBLIC HEARINGS - None

10. GENERAL BUSINESS

10.a. DISCUSSION AND PROVIDE DIRECTION REGARDING VACANCY ON THE HOMELESS COMMISSION

City Council to discuss and provide staff direction on an appointment.

RECOMMENDED ACTION: Staff Recommends City Council discuss and make an appointment.

10.b. LETTER FROM ONE LOVE ALLSTARS REQUESTING FEE WAIVER FOR A TEMPORARY USE PERMIT (TUP) LOCATED AT 9852 RUSH STREET

One Love Allstars (Applicant) is hosting a fundraising event. The event is scheduled for September 25th, 2025 to begin at 6:00pm and end at 9:00pm located at 9852 Rush Street. One Love Allstars is requesting a fee waiver for a Temporary Use Permit (TUP) of \$1,250.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by One Love Allstars for the TUP fee waiver in the total amount of \$1,250.

GENERAL BUSINESS (CONTINUED)

10.c. **AUTHORIZATION AND AGREEMENT TO PARTICIPATE IN THE SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) CRISIS ASSISTANCE RESPONSE AND ENGAGEMENT PROGRAM (SGV CARE) TO CO-RESPOND TO MENTAL HEALTH CRISIS SITUATIONS**

Agreement to participate in the San Gabriel Valley Council of Governments (SGVCOG) Crisis Assistance Response and Engagement Program (SGV CARE).

RECOMMENDED ACTION: Staff recommends City Council approve Resolution No. 25-081, authorizing the City of South El Monte's ("City") participation in SGV CARE to co-respond to mental health crisis situations.

10.d. **CONSIDERATION OF APPROVAL OF AN UPDATED AGREEMENT WITH THE LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH**

The County of Los Angeles ("County") has updated the terms of its Public Health Services Contract to reflect changes in the law. The City Council of the City of South El Monte ("City") must decide whether to stay in the original agreement (the "1963 Agreement") with the County for public health services or enter into the updated agreement (the "2025 Agreement") for the same services. Both agreements are evergreen, meaning they remain enforceable unless terminated. The City's municipal code does not need to change to enter into the 2025 Agreement.

RECOMMENDED ACTION: Staff recommends City Council:

1. Consider entering the 2025 Agreement or stay in the 1963 Agreement with the County for public health services;
2. If City Council chooses to enter the 2025 Agreement, approve Resolution No. 25-082; and
3. Direct Staff as to possible adoption of new County ordinance.

10.e. **CONSIDERATION OF RESOLUTION DETERMINING THAT THERE IS CONTINUED EMERGENCY PURSUANT TO PUBLIC CONTRACT CODE SECTION 22050(C)(1) TO CONTINUE THE EMERGENCY REPAIRS TO THE CITY HALL COUNCIL CHAMBERS**

Continued Emergency for Repairs to the City Hall Council Chambers.

RECOMMENDED ACTION: Staff recommends City Council:

1. Receive and file a report on the updates for the emergency repairs to the City Hall Council Chambers; and
2. Adopt the attached Resolution No. 25-083, by four-fifths vote, to determine that there is a need to continue the emergency action for the emergency repairs to the City Hall Council Chambers.

GENERAL BUSINESS (CONTINUED)

10.f. CONSIDERATION OF INTRODUCTION OF FIRST READING OF ORDINANCE NO. 1284, AMENDING CHAPTER 2.64 OF THE SOUTH EL MONTE MUNICIPAL CODE REGARDING WORKING OUT OF CLASS

Section 2.64.090 of the South El Monte Municipal Code currently authorizes out-of-class compensation but does not address situations where greater adjustments are needed to maintain equity and operational effectiveness. The proposed amendment introduces a third calculation method, providing employees in out-of-class assignments with three alternative methods to ensure fair compensation.

RECOMMENDED ACTION: Staff recommends that the City Council waive first reading and introduce Ordinance No. 1284, an amendment to Municipal Code Section 2.64.090 authorizing the City Manager, at his discretion, to approve a salary increase in excess of five percent (5%) and up to a maximum of ten percent (10%) of an employee's base salary, when such adjustments are in the best interest of the City and consistent with budgetary appropriations.

11. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

12. CORRESPONDENCE - None

13. COUNCILMEMBERS' AGENDA

13.a. COUNCILMEMBER MANUEL ACOSTA

1. Update on Limiting the Number of Stored Vehicles on City Streets

Discussion/Action: With the advent of new housing and an increased number of ADUs, South El Monte streets are being overburdened with street parking. Many households own several cars, of which, some are being stored on the public street. Stored vehicles are vehicles that get moved once a week for street sweep, and are parked again until the next street sweep. In order to minimize the burden on the public street, the city should require that no more than two vehicles be stored on the public street.

2. How is the City Council Agenda set?

14. CLOSED SESSION - None

15. ADJOURNMENT OF CITY COUNCIL AND SUCCESSOR AGENCY MEETING

NEXT REGULAR CITY COUNCIL MEETING:

Tuesday, October 7, 2025, at 6:00 p.m.

CERTIFICATION

I, Adrian Garcia, MMC, City Clerk of the City of South El Monte, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this September 11, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.



Adrian Garcia, MMC