

Joshua Jasso-Ortega, Chair
Michael Short, Vice Chair
Adrean Flores, Commissioner
Rudy Leija, Commissioner
Shannon Thai, Commissioner



Gerardo Marquez, Director of Community
Development/Public Works
Renee Reyes, Interim Community
Development Analyst
Charlize Hernandez, Commission
Secretary

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE HOMELESS COMMISSION

AGENDA

October 8, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

GENERAL COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing chernandez@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the Community Services Commission and will be part of the record but will not be read aloud.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The Homeless Commission holds regular meetings on the second Wednesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/371/Meeting-Agendas-Minutes> or at City Hall during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Charlize Hernandez, Commission Secretary
Ph (626) 579-2107

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Commissioners: Flores, Leija, Thai, Vice Chair Short, and Chair Jasso-Ortega

2. PLEDGE OF ALLEGIANCE

Commissioner Leija

3. PRESENTATIONS

3.a. THE SAN GABRIEL COUNCIL OF GOVERNMENTS (SGVCOG) CRISES ASSISTANCE RESPONSE AND ENGAGEMENT PROGRAM (SGVCARE) OVERVIEW

4. APPROVAL OF AGENDA

By motion of the Homeless Commission, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

5. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Homeless Commission, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Commission objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Commission as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Homeless Commission shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously pulled by a member of the Homeless Commission during "Approval of the Agenda" for individual consideration. Any items pulled shall be individually considered immediately after taking action on the Consent Calendar.

6.a. CONSIDERATION AND APPROVAL OF THE REGULAR HOMELESS COMMISSION MEETING MINUTES OF AUGUST 13, 2025

RECOMMENDED ACTION: Staff is requesting approval of the Minutes for the August 13, 2025, Regular Homeless Commission Meeting.

7. GENERAL BUSINESS - None

8. COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., Conferences, seminars, training etc.) at the next regular meeting of the legislative body.

9. CORRESPONDENCE - None

10. COMMISSIONERS AGENDA

10.a. CHAIR JASSO-ORTEGA

1. Invite South El Monte school superintendents and business owners to the Homeless Commission meetings have them aware of the Homeless Commission.
2. Business cards and badges available for Commissioners.
3. Add Commissioners to future emails.

10.b. VICE CHAIR SHORT

1. What is the estimated number of staff hours per week or per month that City staff assigned to the Commission are expected to dedicate to research and project work in support of the Commissioners?
2. Create a Homeless and Housing Resources page on the City website in various languages.
3. Is there an ability to provide the Commission de-identified data regarding what extent the residents of the City are behind on their property taxes?

11. STAFF MEMBER COMMENTS - None

12. ADJOURNMENT

NEXT REGULAR HOMELESS COMMISSION MEETING:

Wednesday, November 12, 2025, at 6:00 p.m.

CERTIFICATION

I, Charlize Hernandez, Secretary of the City of South El Monte Homeless Commission, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on this October 2, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.


Secretary

CITY OF SOUTH EL MONTE
HOMELESS COMMISSION MEETING MINUTES
Wednesday, August 13, 2025, 6:00 P.M.

1. **ROLL CALL** – Secretary Charlize Hernandez called the meeting to order at 6:00 p.m.

PRESENT: Commissioner(s): Short, Leija, and Jasso-Ortega

ABSENT: Commissioner(s): Flores

STAFF PRESENT: Gerardo Marquez, Interim Director of Community Development; Charlize Hernandez; Secretary, Renee Reyes, Community Development Executive Assistant; and Rene Salas, City Manager

2. **PLEDGE OF ALLEGIANCE** – Commissioner Short led the Pledge of Allegiance.

Gerardo Marquez, Interim Director of Community Development introduced staff and welcomed commissioners and the audience to the first Homeless Commission meeting.

Charlize Hernandez, Secretary stated that Item 7.a. and 7.b. would be moved up from the Agenda to be heard before Item 3.

3. **PRESENTATIONS**

3.a. HOMELESS COMMISSION OVERVIEW

Gerardo Marquez, Interim Director of Community Development, took a moment to explain the purpose of the Homeless Commission and the commissioners.

Renee Reyes, Community Development Executive Assistant explained the different programs and resources the city provides to those in need of homeless services.

Rene Salas, City Manager explained in more detail what Renee Reyes, Community Development Executive Assistant presented and the different conferences he had attended for homeless services.

4. **APPROVAL OF AGENDA**

A motion was made by Commissioner Short, seconded by Commissioner Ortega, to approve the agenda. Motion passed 3-0-0 by the following vote:

AYES: Commissioner(s): Chair Ortega, Vice Chair Short and Leija

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): Flores

5. PUBLIC COMMENT

Charlize Hernandez, Secretary opened Public Comment.

1. Rudy Bojorquez – Explained thought process for forming Homeless Commission. Thanked and welcomed the commissioners.
2. Larry Rodriguez – Gave ideas and thoughts for how the Homeless Commission could help the City of South El Monte. Thanked and congratulated the commissioners.

Charlize Hernandez, Secretary closed Public Comment.

6. CONSENT CALENDAR

Charlize Hernandez, Secretary explained the purpose of the minutes and stated that since this is the first Homeless Commission meeting, there were no minutes to approve.

7. GENERAL BUSINESS

7.a. SELECTION OF CHAIR

RECOMMENDED ACTION: Staff recommends the Homeless Commission select a Chair from among its members for a one-year term.

A motion was made by Commissioner Ortega, seconded by Commissioner Short, to nominate Commissioner Ortega. Motion passed 3-0-0 by the following vote:

AYES: Commissioner(s): Chair Ortega, Vice Chair Short and Leija

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): Flores

7.b. SELECTION OF VICE CHAIR

RECOMMENDED ACTION: Staff recommends the Homeless Commission select a Vice Chair from among its members for a one-year term.

A motion was made by Commissioner Leija, seconded by Commissioner Ortega, to nominate Commissioner Short. Motion passed 3-0-0 by the following vote:

AYES: Commissioner(s): Chair Ortega, Vice Chair Short and Leija

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): Flores

8. **COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS – NONE**
9. **CORRESPONDENCE – NONE**
10. **COMMISSIONERS’ AGENDA - NONE**
11. **STAFF MEMBER COMMENTS - NONE**
13. **ADJOURNMENT**

At 6:44 p.m., there being no more business before the Commission, Secretary Charlize Hernandez adjourned the meeting to a Regular Homeless Commission Meeting on Wednesday, September 10, 2025, at 6:00 p.m.

I Charlize Hernandez, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 2nd day of October 2025.

Secretary