

Joshua Jasso-Ortega, Chair
Michael Short, Vice Chair
Adrean Flores, Commissioner
Rudy Leija, Commissioner
Shannon R.T. Thai, Commissioner



Gerardo Marquez, Director of Community
Development/Public Works
George Lopez, Community Development
Analyst
Charlize Hernandez, Commission
Secretary

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE HOMELESS COMMISSION

AGENDA

November 12, 2025, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

GENERAL COMMENT

Those wishing to participate during Public Comment may do so in person at the South El Monte City Hall Council Chambers, or may submit written public comments by emailing chernadez@soelmonte.org. Emailed public comments are due by 5:00 p.m., and should be limited to no more than 250 words. Written public comments will be provided to the Community Services Commission and will be part of the record but will not be read aloud.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 72 hours prior to the meeting.

MEETINGS

The Homeless Commission holds regular meetings on the second Wednesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at <https://www.cityofsouthelmonte.org/371/Meeting-Agendas-Minutes> or at City Hall during normal business hours Monday through Thursday, 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Charlize Hernandez, Commission Secretary
Ph (626) 579-2107

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Commissioners: Flores, Leija, Thai, Vice Chair Short, and Chair Jasso-Ortega

2. PLEDGE OF ALLEGIANCE

Commissioner Thai

3. PRESENTATIONS

3.a. 2026 HOMELESS COUNT OVERVIEW

4. APPROVAL OF AGENDA

By motion of the Homeless Commission, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

5. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Homeless Commission, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Commission objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Commission as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Homeless Commission shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

6. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously pulled by a member of the Homeless Commission during "Approval of the Agenda" for individual consideration. Any items pulled shall be individually considered immediately after taking action on the Consent Calendar.

6.a. CONSIDERATION AND APPROVAL OF THE REGULAR HOMELESS COMMISSION MEETING MINUTES OF OCTOBER 8, 2025

RECOMMENDED ACTION: Staff recommends the Homeless Commission approve the Minutes for the October 8, 2025, regular Homeless Commission meeting.

7. GENERAL BUSINESS - None

8. COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., Conferences, seminars, training etc.) at the next regular meeting of the legislative body.

9. CORRESPONDENCE - None

10. COMMISSIONERS AGENDA

10.a. CHAIR JASSO-ORTEGA

1. Request to City Council if the SGV CARE team may occupy a space either at the Public Safety building or Senior Center, so they could be close by to respond faster.

11. STAFF MEMBER COMMENTS

11.a. Discuss Homeless Commission Meeting for December 10, 2025

11.b. Response to October Commissioners Agenda

11.c. Local Food Drives and Other Community Events

12. ADJOURNMENT

NEXT REGULAR HOMELESS COMMISSION MEETING:

Wednesday, December 10, 2025, at 6:00 p.m.

CERTIFICATION

I, Charlize Hernandez, Secretary of the City of South El Monte Homeless Commission, or my designee, hereby certify under penalty of perjury that a true, accurate copy of the foregoing agenda was posted on November 6, 2025, seventy-two (72) hours prior to the meeting per Government Code 54954.2 at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org.


Secretary

CITY OF SOUTH EL MONTE
HOMELESS COMMISSION MEETING MINUTES
Wednesday, October 8, 2025, 6:00 P.M.

1. **ROLL CALL** – Chair Jasso-Ortega called the meeting to order at 6:01 p.m.

PRESENT: Commissioner(s): Vice Chair Short, Chair Jasso-Ortega, Leija, Flores and Thai

ABSENT: Commissioner(s): None

STAFF PRESENT: Gerardo Marquez, Director of Community Development and Public Works; Charlize Hernandez; Secretary, Renee Reyes, Community Development Executive Assistant; and George Lopez, Community Development Analyst

2. **PLEDGE OF ALLEGIANCE** – Commissioner Leija led the Pledge of Allegiance.

3. **PRESENTATIONS**

3.a. The San Gabriel Council of Governments (SGVCOG) Crises Assistance Response and Engagement Program (SGVCARE) Overview

Caitlin Sims, Director of Regional Planning and Programs at the SGVCOG, took a moment to explain the newly implemented SGVCARE program and answered all questions the Commissioners had regarding the program.

4. **APPROVAL OF AGENDA**

A motion was made by Commissioner Short, seconded by Commissioner Leija, to approve the agenda. Motion passed 5-0-0 by the following vote:

AYES: Commissioner(s): Chair Jasso-Ortega, Vice Chair Short, Leija, Flores and Thai

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): None

5. **PUBLIC COMMENT**

Chair Jasso-Ortega opened and closed Public Comment, seeing as no one wished to speak.

6. **CONSENT CALENDAR**

6.a. Approval of the Regular Homeless Commission Meeting Minutes for August 13, 2025

RECOMMENDED ACTION: Staff recommends the Homeless Commission approve Minutes for the August 13, 2025, regular Homeless Commission meeting.

A motion was made by Commissioner Short, seconded by Commissioner Flores, to approve the agenda. Motion passed 5-0-0 by the following vote:

AYES: Commissioner(s): Chair Jasso-Ortega, Vice Chair Short, Leija, Flores and Thai

NAYS: Commissioner(s): None

ABSENT: Commissioner(s): None

7. **GENERAL BUSINESS - NONE**

8. **COMMISSIONERS REPORTS, INCLUDING AB 1234 REPORTS – NONE**

9. **CORRESPONDENCE – NONE**

10. **COMMISSIONERS' AGENDA**

a. **Chair Jasso-Ortega:**

i. **Invite South El Monte school superintendents and business owners to the Homeless Commission meetings and have them aware of the Homeless Commission.**

Staff will reach out to South El Monte superintendents and inquired for Commissioners to note specific businesses to staff to provide outreach.

ii. **Business cards and badges available for Commissioners**

Staff will work to create business cards and badges in the near future.

iii. **Add Commissioners to future emails.**

Staff is unable to add Commissioners to future emails as doing so may be a possible violation of the Ralph M. Brown Act. Staff will work with the City Attorney to provide a presentation of the Ralph M. Brown Act to provide information to the Commissioners.

b. **Vice Chair Short:**

i. **What is the estimated number of staff hours per week or per month that is City staff assigned to the Commission are expected to dedicate to research and project work in support of the Commissioners?**

Staff stated there is no set hours for staff, research is done by staff when Commissioners have questions.

ii. **Create a Homeless and Housing Resources page on the City website in various languages**

Staff stated that there is an existing Housing page with resources under the Community Development page in various languages. Staff may make changes to the page at the Commissioners' request.

iii. Is there an ability to provide the Commission de-identified data regarding what extent the residents of the City are behind on their property taxes?

Staff will reach out to the Finance Director and Business License Department to see if staff is able to have access to the de-identified data.

11. STAFF MEMBER COMMENTS - NONE

13. ADJOURNMENT

At 7:04 p.m., there being no more business before the Commission, Chair Jasso-Ortega adjourned the meeting to a Regular Homeless Commission Meeting on Wednesday, November 12, 2025, at 6:00 p.m.

I Charlize Hernandez, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 6th day of November 2025.

Secretary