

**CITY OF SOUTH EL MONTE
REGULAR MEETING AGENDA OF THE SOUTH EL MONTE CITY COUNCIL**

**MAY 12, 2020, 6:00 PM
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

*****SPECIAL NOTICE REGARDING COVID-19*****

On March 17, 2020, Governor Newsom issued Executive Order N-29-20 in response to the COVID-19 pandemic, which authorizes the City Council to hold public meetings via teleconferencing and waives all requirements of the Brown Act requiring the physical presence of Council Members, staff, or the public as a condition of participation in or quorum for a public meeting.

THIS IS A CITY COUNCIL MEETING BY TELECONFERENCE ONLY.
Members of the public will have access to listen to and participate in the meeting by calling-in at the information below. Teleconference participation shall be available to the public at the following USA Toll-Free number, 1-888-204-5987, Access Code: 9671457.

Members of the public wishing to submit a general comment or a comment on an agenda item, can email rjuarez@soelmonte.org or call (626) 579-6540 to leave a voicemail message. All comments received by 5:00 p.m. on Tuesday, May 12, 2020 will be added to the City Council agenda as part of the public comment. The public may also view a live telecast of the meeting online at www.cityofsouthelmonte.org.



**GLORIA OLMOS, MAYOR
GRACIE RETAMOZA, MAYOR PRO TEM
MANUEL ACOSTA, COUNCILMEMBER
RICHARD ANGEL, COUNCILMEMBER
HECTOR DELGADO, COUNCILMEMBER**

**ANTHONY R. TAYLOR, CITY ATTORNEY
RACHEL BARBOSA, CITY MANAGER
ROSE JUAREZ, CITY CLERK**

1. **ROLL CALL** Councilmembers: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
2. **PLEDGE OF ALLEGIANCE** Councilmember Richard Angel
3. **INVOCATION** Mayor Gloria Olmos
4. **PRESENTATIONS** None.

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comment on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak for up to five minutes. With respect to non-public hearing agenda items, speakers shall provide their comments at this time. With respect to public hearing agenda items, speakers are encouraged to speak during the public hearing if they want their comments to be included in the record of the public hearing. Unless a majority of the Council objects, the Mayor may provide to speakers more or less time to speak. Any documents for review should be presented to the City Clerk for distribution.

7. **CONSENT CALENDAR**

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. **MINUTES**

Staff seeks City Council approval of the Minutes of the Special Meeting of April 7, 2020.

RECOMMENDED ACTION: Staff recommends that the City Council approve the above referenced minutes.

[Minutes](#)

7.b. WARRANTS

Authorizing payment of City expenditures for the period of April 29, 2020 through May 12, 2020 totaling \$866,583.08.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-42, authorizing payment of City expenditures.

[Resolution No. 20-42](#)

7.c. CONSIDERATION OF RESOLUTION NO. 20-45 APPROVING A COOPERATION AGREEMENT FOR THE CITY OF SOUTH EL MONTE'S CONTINUED PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Los Angeles County Development Authority ("LACDA") has requested that all cities participating in the Los Angeles Urban County Community Development Block Grant ("CDBG") program sign new Cooperation Agreements with the County. The request by LACDA is precipitated by their formal agency name change that became effective on May 16, 2019.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-45, approving the City's continued participation in the CDBG program with the County.

[Attachment A - Resolution No. 20-45](#)

[Attachment B - CDBG Cooperation Agreement 2021-2024](#)

7.d. CONSIDERATION OF RESOLUTION NO. 20-46 AUTHORIZING THE ALLOCATION OF \$13,542.62 FROM AQMD FUNDS AND \$26,318.26 IN GENERAL FUND BALANCE FOR THE PURCHASE OF AN ELECTRIC MOWER AND A HYDRAULIC GAS MOWER

The City's existing mowers, the Mean Green electric CXR-60 mower and Exmark D902 diesel mower, were purchased in 2014 and need to be replaced due to wear and tear. Both mowers are used weekly to mow the landscape and ball fields at our City Parks and Civic Center. Continued use will result in more maintenance repair costs.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-46, authorizing the allocation of \$13,542.62 from AQMD funds and \$26,318.26 in general fund balance for the purchase of an electric mower and a hydraulic diesel mower.

[Attachment A - Resolution No. 20- 46](#)

[Attachment B - Mower Quotes](#)

[Attachment C - Mowing schedule](#)

8. **PUBLIC HEARINGS** None.

9. **GENERAL BUSINESS**

9.a. **CONSIDERATION OF RESOLUTION NO. 20-44 ADOPTING CITY-WIDE FINANCIAL POLICIES**

City-wide financial policies have been developed to serve as a guiding principle of organizational adherence to industry best practices. These policies will enable the City to carry out its purpose and mission within the guidelines related to financial matters set by the California Government Code, the State Controller's Office, and the United States Government.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-44, approving City-wide financial policies.

[Resolution No. 20-44](#)

9.b. **COVID-19 UPDATE BY CITY MANAGER INCLUDING DISCUSSION OF TIMING OF RE-OPENING CITY HALL AND IMPACTS ON CITY SERVICES**

The City Manager will present the City Council with a verbal status update on City responses to COVID-19. The timing of re-opening City Hall and other City events and services will be discussed. The verbal report that will be provided by the City Manager to the City Council is intended as being informational. No City Council action is required.

RECOMMENDED ACTION: Staff recommends that the City Council receive and file the report.

9.c. CONSIDERATION OF RESOLUTION NO. 20-43, EXTENDING THE PROCLAMATION OF A LOCAL EMERGENCY

On March 12, 2020, the Mayor proclaimed a local emergency due to the public health threat triggered by the novel coronavirus (COVID-19). On March 17, 2020, the City Council ratified the Mayor's proclamation of a local emergency. The proclamation enables the City to more effectively respond to the potential outbreak, put in place a framework that supports the continuity of essential public safety services, seek and utilize mutual aid, potentially obtain reimbursement for expenses incurred to address the pandemic, and ensure the City has all available tools at its disposal to keep the community safe. The proposed resolution seeks to extend the proclamation of local emergency.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-43, extending the proclamation of a local emergency in response to COVID-19.

[Resolution No. 20-43](#)

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234 requires that councilmembers must briefly report, orally or in writing, on meetings attended at City expense (for example, Contract City and League of California Cities Conferences, ICSC conferences, etc.) at the City Council meeting following the meeting.

11. CORRESPONDENCE

11.a. CORRESPONDENCE FROM THE PARENTS OF SOUTH EL MONTE HIGH SCHOOL GRADUATING CLASS OF 2020 AND MEMBERS OF THE COMMUNITY OF THE CITY OF SOUTH EL MONTE

South El Monte High School is a 501(c) (3) Non-Profit Institution, the school depends on fundraising and sponsorships to supplement programs in the school and is requesting labor, brackets and some cost for banners.

RECOMMENDED ACTION: Staff recommends the City Council review the request from South El Monte Parents Class of 2020 and South El Monte High School requesting assistance for the Graduating Class of 2020 Banner Program.

[Request Letter](#)

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Discussion on South El Monte High School's Class of 2020 Banner Program

12.b. COUNCILMEMBER HECTOR DELGADO

1. Status Update on Project Roomkey
2. CDBG Update on Small Business Loans
3. Fourth of July Fireworks Stand Discussion/Action

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Discussion of potential for initiation of litigation pursuant to Government Code Section 54956.9(d)(4) - 1 potential case.

14. ADJOURNMENT