

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, September 28, 2021 - 6:00 PM**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:02 PM

PRESENT: Councilmember(s): Acosta, Delgado (via zoom), Retamoza, Mayor Pro Tem Angel, and Mayor Olmos

STAFF PRESENT: Rachel Barbosa, City Manager; Anthony R. Taylor, City Attorney; Rene Salas, Deputy City Manager; Colby Cataldi, Community Development Director; William Fox, Interim Finance Director; Donna G. Schwartz, City Clerk; Paola Lara, Deputy City Clerk; and Andres Gonzalez, Senior Services Supervisor.

Pursuant to Government Code Section 54953, Subdivision (B) and Governor Newsom's Executive Order N-25-20, dated March 12, 2020, and Executive Order N-29-20, dated March 17, 2020. Zoom webinar was provided for the Public.

2. PLEDGE OF ALLEGIANCE - Councilmember Hector Delgado led the Pledge of Allegiance.

3. INVOCATION – Jeremy Kuba, Valley Community Church, offered the Invocation.

4. PRESENTATIONS

4.a. City Council presented a "Certificate of Appreciation" to Leo Briones and Finishing Trades Institute of District Council 36 for their contribution of the City Hall Painting Project.

4.b. City Council received a PowerPoint presentation by Tom Love, General Manager of Upper San Gabriel Valley Municipal Water District, on Water Supply and Conservation Update.

4.c. City Council received a report from the Sheriff's Department and discussed matters concerning law enforcement in the City for the month of August.

4.d. City Council received a report from Code Enforcement Division of the Community Development Department on code enforcement and public safety activities for the month of July and August.

Mayor Olmos requested staff discuss with Transtech Engineers, Inc. the possibility of installing a traffic signal on Penn Mar Avenue and Mountain View Road.

Councilmember Delgado requested code enforcement address a property on Rush Street and Mountain View Road for property maintenance.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Acosta to move Item 9.d. before public comment and approve the agenda as amended. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Delilah Galvan, South El Monte resident, stated a couple of her neighbors have passed over the past few months and spoke of her concern with constant speeding on Cogswell Road between Michael Hunt and Rush Street.

Mayor Olmos closed public comment.

7. CONSENT CALENDAR

A motion was made by Councilmember Acosta, seconded by Councilmember Retamoza to approve the Consent Calendar. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

- 7.a. Approved Minutes for the Regular City Council Meeting held September 14, 2021

- 7.b. Adopted Resolution No. 21-57, approving warrants for the period of September 15, 2021 through September 28, 2021 totaling \$753,422.01

- 7.c. Adopted Resolution No. 21-58 authorizing City Manager to enter into a funding agreement with the County Of Los Angeles (Safe Clean Water Program) for the Merced Avenue Greenway Improvement Project

8. PUBLIC HEARINGS: None.

9. GENERAL BUSINESS

9.a. CONSIDERATION OF ORDINANCE NO. 1254 AMENDING THE CITY OF SOUTH EL MONTE'S MUNICIPAL CODE TITLE 1 "GENERAL PROVISIONS," CHAPTER 1.20 "POSTING OF OFFICIAL NOTICES," SECTION 1.20.010 "LOCATIONS FOR POSTING OF OFFICIAL NOTICES"

City Attorney Anthony Taylor read the title of Ordinance No. 1254.

A motion was made by Councilmember Acosta, seconded by Councilmember Retamoza to waive first reading and introduce Ordinance No. 1254, amending the City of South El Monte's Municipal Code Title 1 "General Provisions," Chapter 1.20 "Posting of Official Notices," Section 1.20.010 "Locations for Posting of Official Notices.". Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.b. CONSIDERATION OF APPROVAL FOR REQUEST FOR PROPOSAL (RFP) FOR A CATERER WHO WILL PREPARE COST EFFECTIVE AND QUALITY CONGREGATE AND HOMEBOUND MEALS FOR SENIORS SERVED THROUGH THE CITY OF SOUTH EL MONTE'S ELDERLY NUTRITION PROGRAM

City Manager Rachel Barbosa introduced Senior Services Supervisor Andres Gonzalez who presented the staff report.

Mayor Olmos suggested staff reach out to a Veterans organization that provides catering services and can provide hot meals to seniors to submit an RFP, and stated she would provide the Senior Services Supervisor the caterer name if she remembers it.

A motion was made by Councilmember Delgado, seconded by Mayor Pro Tem Angel to approve the RFP to solicit proposals from Caterers who are pre-approved by the Los Angeles County Community and Senior Services Area Agency on Aging to provide meals for the Congregate and Homebound Meal programs. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-59, AWARDED PROFESSIONAL SERVICES AGREEMENT (PSA) TO ALTA PLANNING AND DESIGN, INC. FOR THE ROSEMEAD BOULEVARD CORRIDOR ENHANCEMENT PLAN

Mayor Olmos announced the item and Community Development Director Colby Cataldi presented the staff report.

A motion was made by Mayor Pro Tem Angel, seconded by Councilmember Acosta to adopt Resolution No. 21-59, awarding a PSA to Alta Planning and Design, Inc. to prepare the Rosemead Boulevard Corridor Enhancement Plan, in the amount of \$270,941. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 21-60, AWARDING PROFESSIONAL SERVICES AGREEMENT (PSA) TO CR ASSOCIATES AND RESOLUTION NO. 21-61, AWARDING PROFESSIONAL SERVICES AGREEMENT (PSA) TO TRANSTECH ENGINEERS, INC. FOR CIVIC CENTER AND INTERJURISDICTIONAL BICYCLE LANES PROJECT

Mayor Olmos announced the item and Community Development Director Colby Cataldi presented the staff report.

A motion was made by Councilmember Acosta, seconded by Councilmember Retamoza to:

1. Adopt Resolution No. 21-60, Awarding PSA agreement to CR Associates for design phase engineering services for the preparation of PS&E (Plan, Specifications and Estimates), in the amount of \$392,100; and
2. Adopt Resolution No. 21-61, Awarding PSA agreement to Transtech Engineers, Inc. for program management services including management of design consultant, review of plans, fund management, construction management, contract administration, in the amount of \$478,655.

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.e. CONSIDERATION FOR AUTHORIZATION TO SEEK A REQUEST FOR PROPOSAL (RFP) FOR A COMPREHENSIVE CLASSIFICATION AND COMPENSATION STUDY

Mayor Olmos announced the item Interim Finance Director William Fox presented the staff report.

A motion was made by Councilmember Acosta, seconded by Mayor Pro Tem Angel to approve the RFP to solicit proposals from qualified firms for a classification and compensation study. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.f. STATE AUDITOR ANNUAL FINANCIAL RISK ASSESSMENT RESULTS

Mayor Olmos announced the item Interim Finance Director William Fox presented the staff report and a PowerPoint on State Auditor Annual Financial Risk Assessment Results.

A motion was made by Mayor Pro Tem Angel, seconded Councilmember Acosta receive and file the report. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.g. CONSIDERATION OF APPROVAL FOR REQUEST FOR PROPOSAL (RFP) FOR FINANCIAL ADVISORY SERVICES FOR PENSION OBLIGATION BONDS

Mayor Olmos announced the item Interim Finance Director William Fox presented the staff report.

A motion was made by Councilmember Retamoza, seconded Councilmember Acosta to approve the RFP for financial advisory services to solicit qualified financial advisory firms to address the City's unfunded CalPERS pension liability. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

9.h. CONSIDERATION FOR AUTHORIZATION TO PURSUE VARIOUS OPTIONS FOR THE IMPLEMENTATION OF AN OTHER POST EMPLOYMENT BENEFITS (OPEB) TRUST ACCOUNT TO FUND RETIREE MEDICAL COSTS

Mayor Olmos announced the item Interim Finance Director William Fox presented the staff report.

A motion was made by Councilmember Acosta, seconded Councilmember Retamoza to authorize staff to proceed with examining various service providers

and strategies to implement an OPEB Trust Fund and come back to Council with recommendations. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Acosta, Delgado, Retamoza, Mayor Pro Tem Angel,
and Mayor Olmos

NAYS: Councilmember(s): None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta announced he attended California Contract Cities Association 2021 Fall Educational Summit and Fire Station 90 Appreciation Day.

Councilmember Retamoza announced she attended Fire Station 90 Appreciation Day.

Councilmember Delgado nothing to report.

Mayor Pro Tem Angel announced he attended California Contract Cities Association 2021 Fall Educational Summit and Fire Station 90 Appreciation Day.

Mayor Olmos announced she attended California Contract Cities Association 2021 Fall Educational Summit, Fire Station 90 Appreciation Day, South East Area Animal Control Authority meeting, El Monte/South El Monte Chamber of Commerce Mixer, and read a thank you card from the Scmazzon Family for adjourning the September 14, 2021 meeting in memory of Aldo Scmazzon.

11. CORRESPONDENCE - None

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER HECTOR DELGADO

1. Discussion on Potential Facilities Bond or other Finance Opportunities to Enhance our Existing Public Structures

Councilmember Delgado spoke in support of looking at the City's master plan and conducting an assessment of City facilities to renovate aging city facilities such as city hall, aquatic center, community center, and the Kruse property to be used as a public use facility, and suggested looking at infrastructure bonds. Mayor Olmos disagrees with exploring infrastructure bonds.

City Council, Community Development Director Colby Cataldi, and City Manager Rachel Barbosa discussed conducting an assessment of city facilities and the Kruse property to create a master plan and exploring partnerships and financial strategies that can be used for this project.

Staff was directed to prepare a city-wide public facility master plan, civic center development master plan, and financing strategies for renovating city facilities.

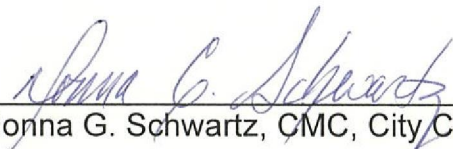
13. CLOSED SESSION - None

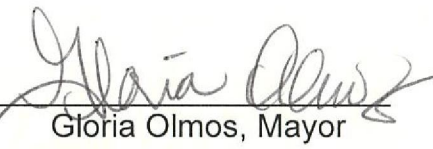
14. RECESS COUNCIL MEETING

Mayor Olmos recessed the meeting at 8:24 p.m. and reconvened at 8:30 p.m.

15. RECONVE AND ADJOURN COUNCIL MEETING

There being no further business coming before this body, at 8:30 p.m. Mayor Olmos adjourned the meeting in memory of Maria Salazar, South El Monte Crossing Guard for 13 years, to a regular meeting on Tuesday, October 12, 2021 at 6:00 p.m.


Donna G. Schwartz, CMC, City Clerk


Gloria Olmos, Mayor