

CITY OF SOUTH EL MONTE

**REGULAR MEETINGS OF THE SOUTH EL MONTE CITY COUNCIL AND THE
SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT
AGENDA**

JANUARY 28, 2020, 6:00 PM

**COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**



**GLORIA OLMOS, MAYOR/CHAIRPERSON
GRACIE RETAMOZA, MAYOR PRO TEM/VICE CHAIRPERSON
MANUEL ACOSTA, COUNCILMEMBER/COMMISSIONER
RICHARD ANGEL, COUNCILMEMBER/COMMISSIONER
HECTOR DELGADO, COUNCILMEMBER/COMMISSIONER**

**ANTHONY R. TAYLOR, CITY ATTORNEY/GENERAL COUNSEL
RACHEL BARBOSA, CITY MANAGER/EXECUTIVE DIRECTOR
ROSE JUAREZ, CITY CLERK/SECRETARY**

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 at least 48 hours prior to the meeting. Any public writings distributed by the City of South El Monte to a least a majority of the City Council regarding any item on this regular meeting agenda will be made available at the Receptionist Counter at City Hall located at above address during normal business hours.

1. **ROLL CALL** Councilmembers: Acosta, Angel, Delgado, Retamoza, (Mayor) Olmos
2. **PLEDGE OF ALLEGIANCE** Mayor Pro Tem Gracie Retamoza
3. **INVOCATION** City Employee Laura Lozano, On Eagles Wings Christian Family Church
4. **PRESENTATIONS**

4.a. **FOURTH QUARTER EMPLOYEE RECOGNITION (#SEMSTARS AWARDS)**

The Mayor and City Council will recognize Laura Lozano for her excellent customer service during the fourth quarter of 2019.

4.b. **CERTIFICATES OF RECOGNITION TO THE 2019 HOLIDAY DECORATION CONTEST WINNERS**

The Mayor and City Council will present Certificates of Recognition to the 2019 Holiday Decoration Contest Winners for Best Overall, Most Holiday Spirit, Most Animated, and Best Use of Lights.

5. **APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. **PUBLIC COMMENT**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak for up to five minutes. With respect to non-public hearing agenda items, speakers shall provide their comments at this time. With respect to public hearing agenda items, speakers are encouraged to speak during the public hearing if they want their comments to be included in the record of the public hearing. Unless a majority of the Council objects, the Mayor may provide to speakers more or less time to speak. Any documents for review should be presented to the City Clerk for distribution.

7. **CONSENT CALENDAR**

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. **MINUTES**

Staff seeks City Council approval of the Minutes of the Adjourned Regular meeting of December 3, 2019, and Adjourned Regular and Regular meetings of January 14, 2020.

RECOMMENDED ACTION: Staff recommends that the City Council approve the above referenced minutes.

[Minutes](#)

7.b. **WARRANTS**

Authorizing payment of City expenditures for the period of January 15, 2020 through January 28, 2020 totaling \$1,039,333.10.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-05, authorizing payment of City expenditures.

[Resolution No. 20-05](#)

7.c. **CITY MANAGER'S WEEKLY INFORMATIONAL ITEMS**

Report on staff activities beginning the week of January 6, 2020 and ending the week of January 16, 2020.

RECOMMENDED ACTION: Staff recommends that the City Council receive and file the reports.

[Weekly Informational Items](#)

7.d. **FACILITY RESERVATION FEE WAIVER REQUESTED BY SOUTH EL MONTE SENIOR COED SOFTBALL TEAM FOR THE USE OF NEW TEMPLE PARK FIELD #1**

The South El Monte Senior Coed Softball Team is requesting a fee waiver for the use of New Temple Park Field #1 for softball practices every Monday from 9:00 a.m. to 11:00 a.m. beginning March 2, 2020 to September 29,

2020.

RECOMMENDED ACTION: Staff recommends that the City Council approve the fee waiver request by the South El Monte Senior Coed Softball Team for the use of New Temple Park Field #1 in the amount of \$4,000.00.

[Attachment A - Reservation Cost Breakdown](#)

[Attachment B - Reservation Application](#)

[Attachment C- Fee Waiver Request Letter](#)

7.e. FACILITY RESERVATION FEE WAIVER REQUESTED BY EPIPHANY SCHOOL FOR THE USE OF THE COMMUNITY CENTER GYMNASIUM

Epiphany School is requesting a fee waiver for the use of the Community Center Gymnasium to host basketball practices on Mondays from 1:15 p.m. to 2:15 p.m. and Wednesdays from 3:15 p.m. to 4:15 p.m. beginning January 29, 2020 to March 11, 2020.

RECOMMENDED ACTION: Staff recommends that the City Council approve the fee waiver requested by Epiphany School for the use of the Community Center Gymnasium in the amount of \$1,800.00.

[Attachment A - Reservation Cost Breakdown](#)

[Attachment B - Reservation Application](#)

[Attachment C - Fee Waiver Request Letter](#)

7.f. ADOPT RESOLUTION 20-06, ACCEPTING STATE GENERAL FUND ALLOCATIONS FOR VARIOUS CITY PARK AND CIVIC CENTER IMPROVEMENTS

The City presented the project list to the Valle Lindo School Board at a Joint Meeting with City Council on December 18th. The School Board revised and prioritized the list of projects for New Temple Park, Shively Park, Mary Van Dyke Park, and the Civic Center as shown in Attachment B.

RECOMMENDED ACTION: Staff recommends that the City Council adopt Resolution No. 20-06, accepting State General Fund allocations for various City Park and Civic Center improvements.

[Attachment A - Resolution No. 20-06](#)

[Attachment B - Park and Civic Center Projects](#)

[Attachment C - Project Agreement](#)

[Attachment D - Project Information Form](#)

8. PUBLIC HEARINGS

8.a. **SECOND READING AND ADOPTION OF ORDINANCE NO. 1241, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2020 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO**

Every three years, the California Building Standards Commission updates and publishes Title 24 the "California Building Standards Code." These codes were published on July 1, 2019 and will become effective January 1, 2020. Due to Los Angeles County's late approval of their building codes, the City must adopt the final version of the State's building codes.

RECOMMENDED ACTION: Staff recommends that the City Council conduct a second reading and adopt Ordinance No. 1241.

[Attachment A - Ordinance No. 1241](#)

[Attachment B - 2020 Building Code](#)

9. **GENERAL BUSINESS**

9.a. **DISCUSSION REGARDING THE SELECTION OF THE 2020 SUMMER CONCERT SERIES BANDS**

The 2020 Summer Concert Series will feature six (6) bands. The City Council will discuss the selection of the 2020 Summer Concert bands.

RECOMMENDED ACTION: Staff recommends that the City Council discuss and provide direction on the selection of the 2020 Summer Concerts Series bands.

[Attachment A - Band Recommendations Based on Community Feedback](#)

[Attachment B - 2020 Summer Concert Series Bands Confirmed](#)

[Attachment C - LA County Arts Musician Roster](#)

[Attachment D - Musicians Application Guidelines](#)

9.b. **APPOINTMENT OF PLANNING COMMISSIONERS**

Staff is seeking City Council direction on the appointment of five residents to serve on the Planning Commission.

RECOMMENDED ACTION: Staff recommends that the City Council consider appointing five individuals from amongst the nine

applicants seeking an appointment on the Planning Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

[Maddy Act Appointment List](#)

9.c. APPOINTMENT OF COMMUNITY SERVICES COMMISSIONERS

Staff is seeking City Council direction on the appointment of seven residents to serve on the Community Services Commission.

RECOMMENDED ACTION: Staff recommends that the City Council consider appointing seven individuals from amongst the 11 applicants seeking an appointment on the Community Services Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

[Maddy Act Appointment List](#)

9.d. APPOINTMENT OF PATRIOTIC COMMISSIONERS

Staff is seeking City Council direction on the appointment of five residents to serve on the Patriotic Commission.

RECOMMENDED ACTION: Staff recommends that the City Council consider appointing the five individuals seeking reappointment on the Patriotic Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

[Maddy Act Appointment List](#)

9.e. UPDATE ON 60% DESIGN FOR MERCED AVENUE GREENWAY PROJECT

On March 26, 2019, Staff presented three design options for City Council consideration to determine a preferred design and landscape palette for the Merced Avenue Greenway Project (project), which aims to improve stormwater management, water quality, and community health in the City. Option B was chosen for the section of Merced south of Rush and a combination of A & C was selected for north of Rush.

RECOMMENDED ACTION: No actions required. The City received the Draft 60% Design Plans for the southern residential section from the design team on January 15th. (Note: The remaining design for the northern section is not yet funded and will be part of a future phase). The plans are currently under review with the City's Planning and Engineering staff.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS:

AB 1234 requires that councilmembers must briefly report, orally or in writing, on meetings attended at City expense (for example, Contract City and League of California Cities Conferences, ICSC conferences, etc.) at the City Council meeting following the meeting.

11. CORRESPONDENCE None.

12. COUNCILMEMBERS' AGENDA

12.a. COUNCILMEMBER MANUEL ACOSTA

1. Status Request on the April 9, 2019 Agenda Item Exploring the Feasibility of Imposing a Warehouse Space Tax
2. Resolution on New City Financial Policies

12.b. MAYOR GLORIA OLMOS

1. Discussion on Safety Measures Regarding Solicitors.
2. Exploring the Feasibility of Imposing a Foreign Tax for Land Purchase in South El Monte.

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE APPOINTMENT - GOVERNMENT CODE SECTION 54957

Title: Assistant City Manager

13.b. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Discussion of potential for initiation of litigation pursuant to Government Code Section 54956.9(d)(4) - 6 potential cases.

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT OF CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, the City Clerk will announce that Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

16. SUCCESSOR AGENCY MEETING - CALL TO ORDER AND ROLL CALL

Board Members: Acosta, Angel, Delgado, Retamoza, (Chairperson) Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. MINUTES

Staff seeks Agency Board approval of the Minutes of the Regular Meeting of October 22, 2019.

RECOMMENDED ACTION: Staff recommends that the Agency Board approve the above referenced minutes.

[Minutes](#)

20. **EXECUTIVE DIRECTOR'S AGENDA** None.
21. **ADJOURNMENT OF SUCCESSOR AGENCY MEETING**
22. **RECONVENE AND ADJOURN COUNCIL MEETING** February 11, 2020, 5:30 p.m.



City Council Agenda Report

**Agenda
Item No.
7.a.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rose Juarez, City Clerk

SUBJECT: MINUTES

SUMMARY: Staff seeks City Council approval of the Minutes of the Adjourned Regular meeting of December 3, 2019, and Adjourned Regular and Regular meetings of January 14, 2020.

RECOMMENDATION: Staff recommends that the City Council approve the above referenced minutes.

ATTACHMENTS:

[Minutes](#)

**CITY OF SOUTH EL MONTE
ADJOURNED REGULAR MEETING MINUTES
DECEMBER 3, 2019 5:30 P.M.
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL

Mayor Olmos called the meeting to order at 5:30 p.m.

PRESENT: Councilmembers: Acosta, Angel, Olmos, and Retamoza.
ABSENT: Councilmember: Delgado.

Also Present: (City Attorney) Anthony R. Taylor, (Interim City Manager) Rachel Barbosa, (City Clerk) Rose Juarez, (Deputy City Clerk) Paola Lara, (Assistant Planner) Ian McAleese, (Recreation Coordinator) Jayson Perez, (Recreation Supervisor) Ariana De La Cruz, and (Senior Services Supervisor) Andres Gonzales.

Councilmember Delgado arrived to the meeting at 5:31 p.m.

2. PLEDGE OF ALLEGIANCE

Councilmember Richard Angel led the Pledge of Allegiance.

3. INVOCATION

Principal Deborah Martinez, Shield of Faith Catholic School, offered the Invocation.

4. PRESENTATIONS

a. MILITARY LAPEL PIN PRESENTATION

The Mayor and City Council presented Military Lapel Pins to Rose Juarez accepting on behalf of John Michael Reyes, Samuel Robert Reyes, and Thomas Tito Reyes, Jr., and Laurie Lopez accepting on behalf of Guerrero Lopez.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

The City Attorney recommended that Item 7.j. be pulled from the Consent Calendar and discussed with related Public Hearing Item 8.c.

A motion was made by Angel, seconded by Delgado and carried (5 - 0) to approve the agenda as amended, pull Item 7.j. from the Consent Calendar for discussion with Public Hearing Item 8.c., and waive full reading of ordinances.

AYES: Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.
NAYS: None.

6. **PUBLIC COMMENT**

Mayor Olmos opened public comment.

Carlos Rivera, South El Monte Resident, spoke of an accident that occurred on Durfee Avenue and recommended that a crosswalk with flashing lights be placed between Kentucky Fried Chicken and Superior Market and that the speed limit be reduced to 35 miles.

After determining there was no one else wishing to speak, Mayor Olmos closed public comment.

7. **CONSENT CALENDAR**

a. **MINUTES**

Staff seeks City Council approval of the Minutes of the Adjourned Regular and Regular meetings of November 12, 2019.

b. **WARRANTS**

Authorizing payment of City expenditures for the period of November 13, 2019 through December 3, 2019 totaling \$2,625,743.64.

c. **CITY MANAGER'S WEEKLY INFORMATIONAL ITEMS**

Report on staff activities beginning the week of November 4, 2019 and ending the week of November 21, 2019.

d. **ADOPT RESOLUTION NO. 19-94, APPROVING A CONTRACT WITH ANDY HEATH FINANCIAL SERVICES TO ASSIST THE CITY WITH SPECIAL REVENUE FUNDS BUDGETS, THE ANNUAL AUDIT, SUCCESSOR AGENCY FINANCIALS AND PREPARATION OF THE CITY'S MID-YEAR BUDGET REVIEW**

Staff is asking the City Council to approve an agreement with Andy Heath Financial Services for budgeting and finance services to complete the Fiscal Year 2019-20 Special Revenue Funds Budget, the annual audit and Successor Agency Financials and to assist with preparation of the City's Mid-Year Budget Review.

e. **ADOPT RESOLUTION NO. 19-96, APPROVING A PROFESSIONAL SERVICE AGREEMENT WITH CIVICPLUS FOR WEBSITE RE-DESIGN AND MAINTENANCE SERVICES**

On March 27, 2019, the City issued a Request for Proposals for Website Re-Design and Maintenance Services and received seven proposals by the deadline of April 25, 2019. Staff has reviewed the proposals and interviewed the companies that met the City of South El Monte's website needs and determined that CivicPlus was the best firm for the City.

The Interim City Manager stated a revision was made to the staff report to include the correct recurring maintenance fee of \$5,500.

- f. **ADOPT RESOLUTION NO. 19-99, SUPPORTING THE SOUTH EL MONTE CITY COUNCIL PARTICIPATION IN THE 2020 CENSUS EFFORTS AND CREATING A CENSUS COMMITTEE TO ENSURE A COMPLETE AND ACCURATE COUNT OF THE CITY RESIDENTS AND REPEALING RESOLUTION NO. 19-75**

During the September 24, 2019 City Council Meeting, the City Council adopted Resolution No. 19-75 to support 2020 Census outreach efforts. This resolution is being repealed and replaced with Resolution No. 19-99 to add a clause to authorize an execution of an agreement between the City of South El Monte and the County of Los Angeles for Census 2020 education and outreach activities.

- g. **SECOND READING OF ORDINANCE NO. 1239, TO ALLOW FOR A ZONE TEXT AMENDMENT NO. 19-01 TO CHAPTERS 17.14 "COMMERCIAL" AND 17.15 "COMMERCIAL-RESIDENTIAL" ZONING DISTRICTS, TO REQUIRE A CONDITIONAL USE PERMIT FOR ALL AUTO RELATED LAND USES WITHIN 500 FEET OF SR-60 ("POMONA FREEWAY")**

Request for a Zone Text Amendment (No. 19-01) to require a Conditional Use Permit ("CUP") for all automotive-related uses on commercial-zoned properties as defined in Chapters 17.14 and 17.15 of the South El Monte Municipal Code and when within 500 feet of State Route 60 ("SR-60").

The City Attorney read the title of Ordinance No. 1239.

- h. **ADOPT RESOLUTION NO. 19-100, AUTHORIZING THE FILING OF AN APPLICATION TO THE STATE OF CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT FOR THE SB 2 PLANNING GRANT PROGRAM TO HELP STREAMLINE HOUSING PERMITS**

Senate Bill 2 ("SB 2") created a grant program to encourage local agencies to support housing growth. Staff proposes to request \$160,000 as part of these grant funds to fund two (2) projects: 1) purchase and development of a Land Management System (LMS) to streamline permit processing and retention and 2) scan all paper permits and plans to digitally link all previous permits in the LMS. The grant funds can be used to fund a portion or all of these projects at the discretion of the City as long as they result in encouraging housing production within the City.

- i. **ADOPT RESOLUTION NO. 19-97, AWARDED CONTRACT TO WEST COAST ARBORISTS TO PROVIDE TREE MAINTENANCE SERVICES FOR THE CITY OF SOUTH EL MONTE**

On September 11, 2019 the Engineering Department issued a Request for Proposals (RFP) soliciting Tree Maintenance Services for the City of South El Monte. The deadline was extended one more week to clarify prevailing wage requirements in the bid document. Subsequently, two (2) proposals were received on October 17, 2019.

A motion was made by Delgado, seconded by Acosta and carried (5 - 0) to approve the Consent Calendar with the exception of Item 7.j.

AYES: Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS:None.

ITEM 7.J. WAS PULLED FROM THE CONSENT CALENDAR AND DISCUSSED WITH PUBLIC HEARING ITEM 8.C.

- j. **INTRODUCTION AND FIRST READING OF ORDINANCE NO. 1241 AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2020 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO**

Every three years, the California Building Standards Commission updates and publishes Title 24 the "California Building Standards Code." These codes were published on July 1, 2019 and will become effective January 1, 2020. Due to Los Angeles County's late approval of their building codes, the City must adopt the final version of the State's building codes by December 31, 2019.

The City Attorney presented the staff report and read the title of Ordinance No. 1241.

A motion was made by Delgado, seconded by Angel and carried (5 - 0) to introduce Ordinance No. 1241 for first reading by title only and schedule a public hearing on January 14, 2020 to consider adoption and second reading of the said Ordinance.

AYES:Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS:None.

8. PUBLIC HEARINGS

- a. **FIRST READING OF ORDINANCE NO. 1240, TO ALLOW FOR ZONE TEXT AMENDMENT NO. 19-19 TO CHAPTER 17.15 "COMMERCIAL - RESIDENTIAL" ZONING DISTRICT, TO SET MINIMUM RESIDENTIAL DENSITIES IN ORDER TO COMPLY WITH THE REQUIREMENTS AS SET FORTH BY THE CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT ("HCD")**

The Assistant Planner presented the staff report and read the title of Ordinance No. 1240.

Mayor Olmos opened and closed the public hearing after determining there was no one wishing to speak.

A motion was made by Delgado, seconded by Angel and carried (5 - 0) to introduce Ordinance No. 1240 for first reading.

AYES:Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS:None.

- b. **ADOPT RESOLUTION NO. 19-101, APPROVING THE PROGRAMMING OF THE ANNUAL COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR FISCAL YEAR 2020-2021**

The City Attorney presented the staff report.

Mayor Olmos opened and closed the public hearing after determining there was no one wishing to speak.

A motion was made by Angel, seconded by Delgado and carried (5 - 0) to adopt Resolution No. 19-101, approving the recommendations for the proposed FY 2020-2021 CDBG programs and budget and authorize the City Manager to execute an agreement for FY 2020-2021 CDBG project with the Los Angeles County Development Authority, subject to approval as to form by the City Attorney and authorize the City Manager to adjust the project budget as necessary to take into account the final CDBG allocations and any amounts unexpended at the close of FY 2020-2021.

AYES: Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS: None.

- c. **ADOPTION OF URGENCY ORDINANCE NO. 1241-U AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2020 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO**

The City Attorney presented the staff report and read the title of Ordinance No. 1241-U.

Mayor Olmos opened and closed the public hearing after determining there was no one wishing to speak.

A motion was made by Delgado, seconded by Angel and carried (5 - 0) to adopt Ordinance No. 1241-U.

AYES: Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS: None.

9. **GENERAL BUSINESS**

- a. **DISCUSSION REGARDING THE SELECTION OF THE 2020 SUMMER CONCERT SERIES BANDS**

The Recreation Coordinator presented the staff report and stated positive feedback was received from the community for the bands Soto, ACE, and Cold Duck.

In response to Councilmember Angel's questions, the Recreation Coordinator stated the City can apply for a grant from the Los Angeles Arts Commission when the application process opens in March and staff will obtain a list of the approved bands once it has been published.

Mayor Pro Tem Acosta recommended that surveys on the bands be distributed during the concerts as a means to obtain objective feedback from the individuals

attending the concerts.

Mayor Olmos recommended the bands Chico and Shades of L.A. and stated at the request by the youth in the audience an 80's Band and Los Del Monte would also be considered by the City Council.

Mayor Olmos allowed public comment.

Raul Pardo, South El Monte Resident, suggested a survey be conducted amongst the youth and that the City obtain a band listed on the County's approved list so that it will be paid by a grant, and he encouraged the youth to look into UCLA's scholarship funded by Los Tigres Del Norte.

The Recreation Coordinator confirmed a survey for the youth will be placed on the City's Parks and Recreation Department's Instagram page.

The City Council selected Cold Duck, Soto, ACE, Chico, and Shades of L.A. for the 2020 Summer Concerts Series Bands, and staff was directed to bring back a report in January to include an 80's band and a list of additional bands including Los Del Monte for the City Council's consideration.

b. **FACILITY RESERVATION FEE WAIVER REQUEST BY THE SOUTH EL MONTE NATIONAL LITTLE LEAGUE ORGANIZATION FOR THE USE OF THE NEW TEMPLE PARKS FIELDS, COMMUNITY CENTER GYMNASIUM, AND MARY VAN DYKE PARK COMMUNITY ROOM**

The Recreation Coordinator presented the staff report and confirmed the use of the fields on Sundays begins in February and runs through July.

Mayor Olmos allowed public comment.

Chris Torres, South El Monte National Little League President, stated the additional fees Little League will have to pay are not fees they are accustomed to or prepared to pay, and they will have to raise their fees or return the fee back to the community in order to have a successful season. The request to use the softball fields on Sunday will be for the junior and senior girls league and currently there are no plans to use the senior field.

A motion was made by Angel, seconded by Delgado and carried (5 - 0) to approve the facility reservation fee waiver requested by the South El Monte National Little League in the amount of \$44,475.00, with staff and lighting fees to be paid by the South El Monte Little League.

AYES:Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.
NAYS:None.

c. **CONSIDER UNANIMOUS APPROVAL AND ADOPTION OF RESOLUTION NO. 19-102 DECLARING AN EMERGENCY PURSUANT TO ARTICLE XIII, SECTION 2 OF THE CALIFORNIA CONSTITUTION**

The Interim City Manager presented the staff report.

In response to Councilwoman Retamoza's questions, the Interim City Manager stated declaring an emergency would have to pass by a unanimous vote in order

to be able to discuss holding a special municipal election in March. The urgency to hold an election in March versus November is due to the projection of a structural deficit in which the City will continue to use the fund reserves, therefore, the sooner it is presented to the voters the City can begin collecting the tax to offset the structural deficit.

Councilmember Delgado spoke of his concern of how the County Board of Supervisors six cent parcel assessment tax will affect the outcome of the City's potential sales tax if placed on the March election versus being placed on the November ballot. With regard to the increases outlined in the staff report, he questioned what has done to tighten the City's belt, such as, reviewing programs and was consideration given to cut services, staff and consultants, and he indicated the survey conducted by FM3 showed stronger support if the election were held in November.

The Interim City Manager clarified that the proposed Resolution to declare an emergency does not stipulate that the election will be held in March rather it allows the City to move forward with a sales tax measure and the next agenda item will allow for the discussion and approval to hold the election in March or November.

Mayor Olmos stated that the polls results conducted by FM3 were high to hold the election in March or November and if the measure is not successful in March the benefit would be that there would be more time to reach out to more people and be successful in November.

In response to Councilmember Delgado's questions, the City Attorney confirmed the legal requirement for the City Council to declare an emergency must be by a unanimous 5-0 vote of the entire body before the City Council can act on the sale tax measure. With regard to an abstention vote, the City Attorney stated a section in the municipal code states abstentions are treated as a "yes" unless indicated otherwise, however, the City's provision is trumped by the California Constitution provision which requires unanimous approval, therefore, an abstention would not result in a unanimous vote, and an affirmative vote of all five Councilmembers would be required to declare the emergency.

Councilmember Angel stated he is not in favor of cutting services for the youth, seniors or community which the sales tax measure would prevent and indicated the survey conducted by FM3 showed a positive outcome if the election were to be held in March.

The City Attorney clarified that Item 9.c. requires a 5-0 affirmative vote to pass and Item 9.d. which would only come before the Council if the Emergency Declaration passes , and would require 4 affirmative votes to pass for placement on the March election. If the election were to be held in November an Emergency Declaration would not be needed.

Mayor Pro Tem Acosta stated he concurs with Councilmember Angel not to cut services, noted that frivolous spending has been reduced and available funds are being spent in the City on services and repairs. He is not in favor of using reserve funds which are for emergencies and indicated placing the sales tax measure on the March election may prevent the County from obtaining the remaining percentage of the sales tax.

The Interim City Manager stated the urgency for having a sales tax measure in the March election is because the City will not begin collecting any of the generated sales tax funds until late 2020 and in the meantime will have to dip into the reserve funds when preparing the 2021-2022 budget.

The City Attorney announced that Mr. Robert Khu from his firm is available to answer any questions.

Councilmember Delgado stated for the record that the County has not established that they will be increasing their sales tax.

In response to Councilwoman Retamoza question, Mr. Khu stated it is unclear what would happen if both the County and City were to place a sales tax measure on the November ballot.

In response to the Interim City Manager's question, Mr. Khu stated a parcel tax is generated from the square footage of the property and requires a 2/3 vote of the voters while a sales tax is generated from transactions made in the City and requires a 50% plus 1 vote to pass.

Mayor Olmos spoke of her concern with having to cut any services or take anything away from the community.

Mayor Olmos allowed public comment.

Raul Pardo, South El Monte Resident, spoke of his concern with the City's hiring practices, spending, findings of the FM3 survey, lack of leadership, and indicated the leaders of the City need to take responsibility of the City's finances and suggested the implementation of a warehouse tax.

A motion was made by Olmos, seconded by Angel and failed (4 - 1, Delgado "no") to adopt Resolution No. 19-102 declaring an emergency as defined by the California Constitution.

AYES: Councilmembers: Acosta, Angel, and Olmos, Retamoza

NAYS: Delgado

The City Attorney announced the item did not pass, however, a procedure in the ordinance allows for reconsideration of the vote should Councilmember Delgado wish to reconsider his vote, otherwise Item 9.d. cannot proceed forward.

Councilmember Delgado stated he would reconsider his vote if the City Council agrees to place the matter on the November ballot.

The City Attorney stated an emergency declaration would not be required if a sales tax measure is placed on the November ballot, therefore, it is not something the City Council can legally agree to.

Councilmember Delgado stated he is in support of the sales tax measure, however, due to the County's parcel assessment tax, he would not be reconsidering his vote.

d. **CONSIDER ADOPTION OF THE FOLLOWING: 1. RESOLUTION NO. 19-103 CALLING AND GIVING NOTICE OF A MARCH 3, 2020 SPECIAL MUNICIPAL ELECTION, SUBMITTING A GENERAL SALES TAX MEASURE TO THE**

CITY'S VOTERS, AND APPROVING AN ORDINANCE RELATING TO THE GENERAL SALES TAX MEASURE; AND REQUESTING THE COUNTY OF LOS ANGELES TO CONSOLIDATE A SPECIAL MUNICIPAL ELECTION ON MARCH 3, 2020; AND 2. RESOLUTION NO. 19-104 REGARDING THE DIRECT ARGUMENTS AND ORDERING THE DRAFTING OF AN IMPARTIAL ANALYSIS FOR THE PROPOSED GENERAL SALES TAX MEASURE; AND 3. RESOLUTION NO. 19-105 AUTHORIZING REBUTTAL ARGUMENTS TO THE PROPOSED GENERAL SALES TAX MEASURE; AND 4. IF THE RESOLUTIONS ABOVE ARE ADOPTED, THEN CONDUCT THE FIRST READING, BY TITLE ONLY, OF AN ORDINANCE RELATING TO THE PROPOSED GENERAL SALES TAX MEASURE

Item 9.d. would not be discussed due to the failure of Item 9.c.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Mayor Pro Tem Acosta provided a report on his attendance at the Turkey Dash, Neighborhood Watch meeting and Senior Center Thanksgiving luncheon.

Councilwoman Retamoza provided a report on her attendance at the Neighborhood Watch meeting and Turkey Dash.

Councilmember Delgado provided a report on his attendance at the Turkey Dash.

Councilmember Angel provided a report on his attendance at the Neighborhood Watch meeting, Turkey Dash, Senior Center Thanksgiving luncheon, and Senator Bob Archuleta's luncheon.

Mayor Olmos provided a report on her attendance at the Neighborhood Watch meeting, Turkey Dash, Senior Center Thanksgiving luncheon, Senator Susan Rubio's luncheon, Senator Bob Archuleta's luncheon, and Opportunity Zone meeting.

11. CORRESPONDENCE None.

12. COUNCILMEMBERS' AGENDA

a. MAYOR PRO TEM MANUEL ACOSTA

1. Update on Census and Census Committee

The Recreation Coordinator stated the City Council approved Resolution No. 19-99 (Agenda Item 7.f.) allowing for an agreement with the Los Angeles County to release allocated funds to the City and the creation of a Complete Count Committee composed of two City Councilmembers, City staff and community members. Additionally, there is a strategic implementation plan that will include different phases to educate and motivate South El Monte residents to participate in the Census and will include a Census kick-off celebration.

In response to City Council questions, the Recreation Coordinator stated the Census is from March 1st to June, outreach will be conducted through the City's social media, newsletter, and door to door knocking, and staff is looking into renting ipads for the community to fill out the Census. The

Complete Count Committee will meet in January and staff is applying for a \$24,253 grant from Los Angeles County to be used for outreach and the Census kick-off celebration.

The Interim City Manager stated Mayor Olmos and Mayor Pro Tem Acosta were selected to be a part of the Complete Count Committee which will meet in January to discuss the Census kick-off celebration and volunteer recruitment efforts.

b. **MAYOR GLORIA OLMOS**

1. **A Two-Year, In-Kind Case Study of the City that will Result in Evolving the City of South El Monte into a Fiscally Healthy and Thriving City by Young Soo Investment Management**

Mayor Olmos stated Young Soo Investment Management will conduct a two year in-kind case-study offering 20 hours per month with no financial commitment from the City and will work with the community, youth, and City departments. Additionally, the documents have been reviewed by the City Attorney to ensure there will be no liability to the City.

The Interim City Manager stated the consultant will provide the implementation of a financial literacy campaign and their expertise will help the City to be more strategic when looking for investment opportunities, make the City more business friendly, assess the permitting process, and the 20 hours per month will be spent with staff to look at zone amendment opportunities.

The City Council recessed the meeting at 7:06 p.m. and reconvened at 7:17 p.m.

A motion was made by Angel, seconded by Delgado and carried (5 - 0) to adjourn the meeting to December 18, 2019 at 5:00 p.m, for an Adjourned Joint Regular Meeting of the South El Monte City Council and the Valle Lindo School District Board to be held at the Valle Lindo School Board Room at 1431 N. Central Avenue, South El Monte.

AYES:Councilmembers: Acosta, Angel, Delgado, Olmos, and Retamoza.

NAYS:None.

13. **CLOSED SESSION**

a. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION § 54956.9 (A)-(B), (D)(1)**

Marines v. Jerry Voorhis Elementary School, et al. (Los Angeles Superior Court, Case No. BC 705015)

The City Attorney announced the City Council would recess to closed session to discuss the item listed on the agenda.

The City Council recessed to closed session at 7:19 p.m. and reconvened to open session at 7:31 p.m.

The City Attorney announced the City Council recessed to closed session to discuss the item listed on the agenda, there was no reportable action taken.

14. **ADJOURNMENT**

There being no further business coming before this body, Mayor Olmos adjourned the meeting at 7:31 p.m. to December 18, 5:00 p.m. for a Joint Meeting with the Valle Lindo School District Board to be held in the Valle Lindo School Board Room, 1431 N. Central Avenue, South El Monte.

Rose Juarez, City Clerk

Gloria Olmos, Mayor

**CITY OF SOUTH EL MONTE
ADJOURNED REGULAR MEETING MINUTES
JANUARY 14, 2020 5:30 P.M.
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL

Mayor Olmos called the meeting to order at 5:33 p.m.

PRESENT: Councilmembers: Angel, Olmos, and Retamoza.

ABSENT: Councilmembers: Acosta, and Delgado.

Also present: (City Attorney) Anthony R. Taylor, (Interim City Manager) Rachel Barbosa, (City Clerk) Rose Juarez, (Public Works Director) Rene Salas and (Deputy City Clerk) Paola Lara.

2. APPROVAL OF AGENDA

A motion was made by Angel, seconded by Retamoza and carried (3 - 0, Delgado, and Retamoza "absent") to approve the agenda.

AYES: Councilmembers: Acosta, Angel, and Olmos.

NAYS: None.

ABSENT: Councilmembers: Delgado, and Retamoza.

Councilmember Delgado arrived to the meeting at 5:34 p.m.

The meeting was recessed at 5:35 p.m. and reconvened at 5:41 p.m.

Mayor Pro Tem Acosta arrived to the meeting at 5:42 p.m.

3. PRESENTATIONS

a. VOTING SOLUTIONS FOR ALL PEOPLE (VSAP) PROJECT

Mr. Jeff Klein, Manager of Civic Engagement and Government Relations for the Los Angeles County Registrar-Recorder/County Clerk, presented a PowerPoint Presentation outlining the process of the modern tally system, interactive sample ballot, ballot marking device, voting period, vote centers, electronic pollbooks and the new vote by mail experience.

In conclusion, Mr. Kein presented an overview on Vote By Mail, Vote Centers, Statistics on Why Voters Missed a Past Election and Where Voters Would Vote or Drop-Off a Ballot, Interactive Sample Ballot, Ballot Marking Device, Easy to Use and Assists All Voters, and the Voting at a Vote Center Process.

4. **PUBLIC COMMENT**

Mayor Olmos opened and closed public comment after determining there was no one wishing to speak.

The City Council recess to closed session after approval of the agenda.

5. **CLOSED SESSION**

a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE SECTION 54957**

Title: Interim City Manager

b. **PUBLIC EMPLOYMENT/APPOINTMENT GOVERNMENT CODE SECTION 54957**

Title: City Manager

The City Attorney announced the City Council would recess to closed session to discuss Items 5.a. and 5.b. listed on the agenda.

The City Council recessed to closed session at 5:41 p.m. and reconvened to open session at 6:57 p.m.

The City Attorney announced the City Council met in closed session to discuss the two items as listed on the agenda. With regard to item 5.a., an evaluation was conducted, there was no reportable action taken. With regard to Item 5.b., a motion was made by Mayor Olmos, seconded by Councilmember Angel, to appoint Rachel Barbosa as City Manager, with her contract setting the compensation terms to go on a future agenda, the motion was approved by a 3-2 vote, with Councilmember Delgado and Councilwoman Retamoza voting "No".

6. **ADJOURNMENT**

There being no further business coming before this body, Mayor Olmos adjourned the meeting at 7:27 p.m.

Rose Juarez, City Clerk

Gloria Olmos, Mayor

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
JANUARY 14, 2020 6:00 P.M.
COUNCIL CHAMBERS
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CA 91733**

1. ROLL CALL

Mayor Olmos called the meeting to order at 7:39 p.m.

PRESENT: Councilmembers: Acosta, Angel, Olmos, and Retamoza.
ABSENT: Councilmember: Delgado.

Also present: (City Attorney) Anthony R. Taylor, (City Manager) Rachel Barbosa, (City Clerk) Rose Juarez, (Public Works Director) Rene Salas, and (Deputy City Clerk) Paola Lara.

2. PLEDGE OF ALLEGIANCE

Councilmember Angel led the Pledge of Allegiance.

3. INVOCATION

Pastor Patricia Garrett, Faith Dominion Church, offered the Invocation.

4. PRESENTATIONS None.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Angel, seconded by Retamoza and carried (4 - 0, Delgado "absent") to approve the agenda and waive full reading of ordinances.

AYES: Councilmembers: Acosta, Angel, Olmos, and Retamoza.
NAYS: None.
ABSENT: Councilmember: Delgado.

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

Danika Mendoza, on behalf of Senator Susan Rubio, presented a Certificate of Recognition to outgoing Mayor Pro Tem Acosta for his outstanding leadership, exceptional leadership, and loyalty to the residents, and stated he represented his constituents with honor and his service made a difference in the community's quality of life.

After determining there was no one else wishing to speak, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

a. WARRANTS

Authorizing payment of City expenditures for the period of December 4, 2019 through January 14, 2020 totaling \$1,196,989.16.

b. CITY MANAGER'S WEEKLY INFORMATIONAL ITEMS

Report on staff activities beginning the week of November 25, 2019 and ending the week of December 19, 2019.

c. ADOPT RESOLUTION NO. 20-02, APPROVING AN AGREEMENT WITH MUNITEMPS FOR THE POSITION OF ACCOUNTING TECHNICIAN

Staff is asking City Council to approve an agreement with MuniTemps for additional assistance with current accounting department deadlines, audits and day to day operations.

d. ADOPT RESOLUTION NO. 20-03, AMENDING THE AGREEMENT WITH ARAKELIAN ENTERPRISES, INC. DBA ATHENS SERVICES (ATHENS), APPROVING AMENDMENT NO. 5 TO FORMALLY INCORPORATE AN ANNUAL CONSUMER PRICE INDEX (CPI) INCREASE FOR STREET SWEEPING SERVICES INTO CONTRACT LANGUAGE

On September 13, 2000, the City entered into a multi-year agreement with Athens to provide solid waste hauling services that included an annual CPI increase in costs of service. On October 28, 2008, the City Council authorized an amendment (Amendment No. 2) to add street sweeping services, which intended to include an annual CPI increase for these costs of service within contract language, but which was inadvertently omitted.

e. ADOPT RESOLUTION NO. 20-04, APPROVING THE APPLICATION FOR GRANT FUNDS IN THE AMOUNT OF \$3,000,000, AS ADMINISTERED THROUGH THE CALIFORNIA NATURAL RESOURCES AGENCY (CNRA) GREEN INFRASTRUCTURE GRANT PROGRAM, FOR THE MERCED AVENUE GREENWAY PROJECT, AND, IF AWARDED, AUTHORIZE STAFF TO ENTER INTO AN AGREEMENT WITH THE CNRA AND TO RECEIVE AND MANAGE AWARDED FUNDS

Various grant opportunities have been made available since the passage of Proposition 68, including the California Natural Resources Agency ("CNRA") Green Infrastructure Grant Program, which is aimed to fund the enhancement and development of environmental, recreational, and sustainability projects. This Grant Program presents an excellent opportunity to seek further funding for the Merced Avenue Greenway Project ("Project").

f. SECOND READING AND ADOPTION OF ORDINANCE NO. 1240, TO ALLOW ZONE TEXT AMENDMENT NO. 19-19 TO CHAPTER 17.15 "COMMERCIAL - RESIDENTIAL" ZONING DISTRICT, TO SET MINIMUM RESIDENTIAL DENSITIES IN ORDER TO COMPLY WITH THE REQUIREMENTS AS SET FORTH BY THE CALIFORNIA HOUSING AND COMMUNITY DEVELOPMENT

DEPARTMENT ("HCD")

Request for a Zone Text Amendment (No. 19-19) to establish a minimum residential density of 20 units per acre for all new residential construction on commercial-residential zoned properties as defined in Chapter 17.15 of the South El Monte Municipal Code.

g. STANDBY BIDDERS' LIST FOR ENGINEERING SERVICES

Staff requests that the City Council approve engineering firms as required by the federal/state procurement process to receive funding from programs, such as, Community Development Block Grant funds (related to infrastructure improvements) and Surface Transportation Program (STP-L) funds.

h. REJECTION OF BIDS AND AUTHORIZATION TO RE-ADVERTISE NOTICE INVITING BIDS (NIB) FOR THE SENIOR CENTER WOMEN AND MEN'S RESTROOM RENOVATION PROJECT

Staff coordinated bid advertisement for the Senior Center Women & Men's Restroom Renovation Project, however, only one construction bid was received. Due to federal funding requirements of this project, staff seeks City Council's rejection of the received construction bid and authorization to re-advertise the NIB for the Senior Center Women and Men's Restroom Renovation Project.

A motion was made by Angel, seconded by Acosta and carried (4 - 0, Delgado "absent") to approve the consent calendar.

AYES: Councilmembers: Acosta, Angel, Olmos, and Retamoza.

NAYS: None.

ABSENT: Councilmember: Delgado.

8. PUBLIC HEARINGS None.

9. GENERAL BUSINESS

a. SELECTION OF MAYOR PRO TEM

The City Council will consider appointing a Mayor Pro Tem from among its members. The term of office shall be one year, or until the City Council selects a successor.

A motion was made by Olmos, seconded by Angel and carried (4 - 0, Delgado "absent") to appoint Councilwoman Retamoza as Mayor Pro Tem for a one year term or until the City Council selects a successor.

AYES: Councilmembers: Acosta, Angel, Olmos, and Retamoza.

NAYS: None.

ABSENT: Councilmember: Delgado.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Acosta provided a report on his attendance at the 16th Annual Tamalada, Christmas Toy Giveaway, Welcome Reception for Rio Hondo President Arturo Reyes, Homeless Holiday Luncheon and Resource Fair with Supervisor Hilda Solis, Miramonte Elementary School's Winter Program, and Presentation of the United States Flag and Certificate to Lieutenant Coronel Osowski.

Councilwoman Retamoza provided a report on her attendance at the 16th Annual Tamalada, Welcome Reception for Rio Hondo President Arturo Reyes, and Employee Christmas party.

Councilmember Angel provided a report on his attendance at the Christmas Tree Lighting Ceremony, Senior Center's Christmas and New Year's luncheon, ICSC conference, and Angel Tree.

Mayor Olmos provided a report on her attendance at the Christmas Toy Giveaway and Christmas Tree Lighting Ceremony, Angel Tree, Welcome Reception for Rio Hondo President Arturo Reyes, Presentation of the United States Flag and Certificate to Lieutenant Coronel Osowski, Senior Center's Christmas and New Year's luncheon, Employee Christmas party, and ICSC conferences.

11. **CORRESPONDENCE** None.

12. **COUNCILMEMBERS' AGENDA**

a. **MAYOR PRO TEM MANUEL ACOSTA**

1. **Discuss the Possibility of Installing a Pedestrian Crosswalk on the Corner of Santa Anita Avenue and Schmidt Avenue Adjacent to Miramonte School.**

Mayor Pro Tem Acosta spoke of his concern with the safety of pedestrians and requested staff provide safety options, such as, adding reflectors or increase the lighting at the crosswalk.

The Public Works Director stated the City's Traffic Engineer can provide options which Staff will bring back for the City Council's consideration and that Measure M funds can also be utilized to install reflectors or a push button.

2. **Discuss how Potholes are Being Identified and When They are Filled.**

Mayor Pro Tem Acosta recommended that a schedule or plan be created to identify the location of the potholes and for staff to follow up with filling the potholes.

The Public Works Director stated potholes are filled at least once a week and 4-5 times a month, staff currently works off a list compiled from GoGov requests and based on what is observed from their work on the streets, and he confirmed that a schedule will be created.

Councilwoman Retamoza spoke of the terrible condition of the street at Fern between Central and Santa Anita bordering the City of El Monte and suggested a list be created to prioritize streets with potholes that can no longer be filled to be considered for street repaving.

The Interim City Manager stated the County's standard for depth of street digging is different from the City's and there should be a collaboration to match the quality and standard of the dig and paving. The road maintenance study previously conducted estimated the cost to be millions of dollars to bring everything up to standard and the Public Works Director is exploring grants to offset the general fund for completing projects, road maintenance has been a priority, and staff will present a list of prioritized streets to the City Council in the near future.

Mayor Olmos spoke of a foam product that can be poured on the street and turns into concrete to create a seal and suggested staff look into the possibility of using the product in the City.

b. **MAYOR GLORIA OLMOS**

1. **Discussion on Safety Measures Regarding Solicitors.**

Mayor Olmos spoke of receiving complaints of people going to homes requesting their signature and her advise to residents is not to sign anything without reading the document and knowing what they are signing, and she stated contrary to rumors she does live in the City of South El Monte.

Councilwoman Retamoza spoke of people going to her house when she is not home and suggested safety information be made available on the City's website and that the seniors be made aware that the sheriff's department can assist them when needed.

The Interim City Manager stated information can be posted in the City's newspaper, website and Facebook page and that the residents can also contact the County's Voter Fraud hotline.

Mayor Olmos stated the seniors have been cautioned about people going to their home, to know what they are signing and to call the Sheriff's Department if they feel intimidated. Also, as a safety measure the Sheriff's Department has requested to be notified when any groups, such as the Census Committee, are in the City so that the community can be alerted and to prevent fraud.

2. **Discussion on Evaluation of Current City Fee Schedule.**

Mayor Olmos stated the City conducted a study a few years ago that found the fees were too low and consequently the fees were raised, however, it has been brought to her attention by developers that the fees are too high.

Mayor Olmos directed staff to conduct a study comparing the fees from surrounding cities to determine whether the City's fees are too high or too low, and to bring back a report for the City Council's review and consideration.

13. **CLOSED SESSION**

- a. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION GOVERNMENT CODE SECTION 54957**

Title: Interim City Manager

- b. **PUBLIC EMPLOYMENT/APPOINTMENT GOVERNMENT CODE SECTION 54957**

Title: City Manager

The City Council did not recess to closed session.

14. **ADJOURNMENT**

There being no further business coming before this body, Mayor Olmos adjourned the meeting at 8:15 p.m. to January 28, 2020 at 5:30 p.m.

Rose Juarez, City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

**Agenda
Item No.
7.b.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Christina Navarro, Accounting Technician

SUBJECT: WARRANTS

SUMMARY: Authorizing payment of City expenditures for the period of January 15, 2020 through January 28, 2020 totaling \$1,039,333.10.

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. 20-05, authorizing payment of City expenditures.

ATTACHMENTS:
[Resolution No. 20-05](#)

RESOLUTION NO. 20-05

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE PERIOD OF JANUARY 15, 2020 THROUGH JANUARY 28, 2020 TOTALING \$1,039,333.10

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.



City Manager

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amounts hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 19/20	Electronic Warrants	01/15/20-01/28/20	3903-3907	34,718.65
FY 19/20	Hand Typed Warrants	01/15/20-01/28/20	135198-135209	193,266.06
FY 19/20	Regular Warrants	01/15/20-01/28/20	135210-135275	706,920.39
Payroll	Checks	PPE 12/29/19-01/11/20	27043-27057	9,726.60
Payroll	Direct Deposit	PPE 12/29/19-01/11/20	755841-755935	94,701.40
	Total Warrants			\$1,039,333.10

TOTAL EXPENDITURES RESOLUTION NO. 20-05 \$1,039,333.10

PASSED, APPROVED, AND ADOPTED this 28th day of January 2020.

Gloria Olmos, Mayor

ATTEST:

Rose Juarez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Rose Juarez, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 20-05, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 28th day of January 2020, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rose Juarez, City Clerk

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011301330	ADVANCED MICROCOMPUTING CONCE	135210	1/28/2020	JAN 20 OFFICE 365 SRV	2,016.00
20	011301330		135210	1/28/2020	JAN 20 REMOTE SRVCS	8,750.00
20	011301330		135210	1/28/2020	JAN 20 CLOUD SRVCS	750.00
						\$11,516.00
20	01	ALVARO GONZALEZ	135237	1/28/2020	9/28/19 CCOM DEPOSIT	600.00
						\$600.00
20	011701720	AMAZON CAPITAL SERVICES, INC	135211	1/28/2020	SCREEN PROTECT J.FIG	12.07
20	011701720		135211	1/28/2020	IPHONE CASE J.FIGUERO	37.40
20	448008010		135211	1/28/2020	WHEELCHAIR STRAPS	47.70
20	011001010		135211	1/28/2020	CALENDARS FOR COUNCIL	53.55
20	011501530		135211	1/28/2020	BDAY SUPPLIES	72.12
20	011501530		135211	1/28/2020	VALENTINE DECOR	89.02
20	011001010		135211	1/28/2020	NOTEPADS 4 COUNCIL	115.07
						\$426.93
20	011301330	AT&T	135212	1/28/2020	12/10-1/9/20	436.25
20	011301330		135212	1/28/2020	12/2-1/1/20	0.04
20	011301330		135212	1/28/2020	11/22-12/21/19	20.25
20	011301330		135212	1/28/2020	11/15-12/14/19	21.38
20	011301330		135212	1/28/2020	12/6-1/5/2020	21.38
20	011301330		135212	1/28/2020	12/7-1/6/2020	21.38
20	011301330		135212	1/28/2020	12/7-1/6/2020	21.38
20	011301330		135212	1/28/2020	12/12-1/11/20	21.38
20	011301330		135212	1/28/2020	11/28-12/27/19	21.40
20	011301330		135212	1/28/2020	12/7-1/6/2020	21.93
20	011301330		135212	1/28/2020	12/7-1/6/20	24.53
20	011301330		135212	1/28/2020	11/15-12/14/19	42.25
						\$673.55
20	011701750	ATHENS SERVICES	135205	1/15/2020	AUG 19 PARK'G SWEEP	464.63
20	011701750		135205	1/15/2020	SEP 19 PARK'G SWEEP	464.63
20	011701750		135205	1/15/2020	OCT 19 PARK'G SWEEP	464.63
20	011701750		135205	1/15/2020	NOV 19 PARK'G SWEEP	464.63
20	011701750		135205	1/15/2020	DEC 19 PARK'G SWEEP	464.63
20	011701750		135205	1/15/2020	JAN 20 PARK'G SRVCS	464.63
20	011701760		135205	1/15/2020	JAN 20 SWEEPING SRVCS	5,133.29
20	011701760		135205	1/15/2020	DEC 19 SWEEPING SRVCS	5,133.29
20	011701760		135205	1/15/2020	NOV 19 SWEEPING SRVCS	5,133.29
20	011701760		135205	1/15/2020	OCT 19 SWEEPING SRVCS	5,133.29
20	011701760		135205	1/15/2020	SEP 19 SWEEPING SRVCS	5,133.29
20	011701760		135205	1/15/2020	AUG 19 SWEEPING SRVCS	5,133.29
						\$33,587.52
20	011701740	AUTOZONE	135213	1/28/2020	RPLC BREAKER	7.14
20	448008010		135213	1/28/2020	RPLC LIGHTS #100	13.18
20	448008010		135213	1/28/2020	RPLC WIPERS#26	23.57
20	011701740		135213	1/28/2020	RPLC HANDLE#97	31.88
20	011701740		135213	1/28/2020	CHANGE ENGINE OIL	43.98

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011701740	AUTOZONE...	135213	1/28/2020	RPLC LIGHT#95	60.46
						\$180.21
20	011701020	BASE HILL, INC.	135215	1/28/2020	DEC 19 JANITORAL SRVC	8,014.00
						\$8,014.00
20	011701710	BEARINGS & DRIVES, INC.	135216	1/28/2020	REPAIR PODIUM CHALL	53.11
						\$53.11
20	011701020	BELLA SANCHEZ	135261	1/28/2020	HATS/BEANIES YARD	1,064.80
20	448008010		135261	1/28/2020	BEANIES 4 TRANSPORT	69.30
						\$1,134.10
20	011701740	BEST FORKLIFT SERVICES, INC.	135218	1/28/2020	RPLC CYLINDER/HOSE	478.50
						\$478.50
20	05	BLUE SHIELD OF CA LIFE & HEALTH	135199	1/13/2020	ADJUSTMENT J.JIMENEZ	-22.30
20	05		135199	1/13/2020	PPE 1/02/20	360.85
20	05		135199	1/13/2020	PPE 1/16/20	360.85
						\$699.40
20	011701020	BORREGO SOLAR SYSTEM, INC	135220	1/28/2020	1/1-12/31/20 MINI CTR	533.15
20	011701020		135220	1/28/2020	1/1-12/31/20 YARD	2,398.41
20	011701020		135220	1/28/2020	1/1-12/31/20 CHALL	3,332.96
20	011701020		135220	1/28/2020	1/1-12/31/20 COMM CTR	7,064.25
						\$13,328.77
20	011301320	BUREAU VERITAS NORTH AMERICAN IN	135221	1/28/2020	12/1-31/19 INSPECTION	640.00
						\$640.00
20	011601620	BUTLER CHEMICALS, INC.	135222	1/28/2020	CLEAN'G 4 KITCHEN	208.60
						\$208.60
20	01	CALIFORNIA BUILDING STANDARD COM	135225	1/28/2020	10/1-12/31/19 SB1473	118.80
						\$118.80
20	011701720	CALIFORNIA COMMUNICATIONS	135226	1/28/2020	SOUND 4 GRANICUS	250.00
						\$250.00
20	011001050	CESIAH ROMO	135259	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011501510	CIELO PORTILLO	135256	1/28/2020	JAN 20 CS MEETING	100.00
						\$100.00
20	011601610	CINTAS CORP. #693	135229	1/28/2020	CLEAN'G SVCS COMM	44.71
20	011601610		135229	1/28/2020	CLEAN'G SVCS COMM	44.71
20	011601610		135229	1/28/2020	COMM CLEAN'G SVCS	44.71
20	011601610		135229	1/28/2020	CLEAN'G SVCS COMM	44.71
20	011701710		135229	1/28/2020	CLEAN'G SVCS CHALL	63.92
20	011701710		135229	1/28/2020	CHALL CLEAN'G SVCS	63.92
20	011701710		135229	1/28/2020	CLEAN'G SVCS CHALL	63.92
20	011701710		135229	1/28/2020	CLEAN'G SVCS CHALL	63.92
20	011601620		135229	1/28/2020	CLEAN'G SVCS SR CTR	85.99

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011601620	CINTAS CORP. #693...	135229	1/28/2020	CLEAN'G SVCS SR CTR	85.99
20	011601620		135229	1/28/2020	SR CTR CLEAN'G SVCS	85.99
20	011601620		135229	1/28/2020	CLEAN'G SVCS SR CTR	85.99
						\$778.48
20	011701020	DE LAGE LANDEN	135231	1/28/2020	JAN 20 COPIER LEASE	4,441.80
						\$4,441.80
20	011001050	DEPT. OF JUSTICE-ACCOUNTING OFFIC	135232	1/28/2020	7 FINGERPRINT APPLICA	224.00
						\$224.00
20	063003020	DRIFTWOOD DAIRY, INC	135234	1/28/2020	MILK&BREAD NUTR PRGM	12.29
20	063003010		135234	1/28/2020	MILK&BREAD NUTR PRGM	110.60
20	063003020		135234	1/28/2020	MILK&BREAD NUTR PRGM	18.68
20	063003010		135234	1/28/2020	MILK&BREAD NUTR PRGM	168.17
						\$309.74
20	011001010	EM/SEM CHAMBER OF COMMERCE	135235	1/28/2020	JAN-MAR 20 DUES	2,500.00
						\$2,500.00
20	011001050	EUNICE SANTILLAN	135262	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011701740	GEORGE BENITEZ	135198	1/13/2020	BOOT ALLOWANCE 19/20	139.95
						\$139.95
20	011001050	GERARDO DIAZ	135233	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011301310	GOVERNMENT STAFFING SERVICES, IN	135238	1/28/2020	12/9-12/19/19 U.HENRY	3,960.00
						\$3,960.00
20	011201210	GRM INFORMATION MANAGEMENT LLC	135239	1/28/2020	12/1-31/19 MNTHY RENT	40.00
						\$40.00
20	011001050	HELIODORO DUARTE, JR	135240	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011501510	HILDA CARRILLO	135227	1/28/2020	JAN 20 CS MEETING	100.00
						\$100.00
20	063003020	HUNTINGTON CULINARY	135241	1/28/2020	12/30-1/3/20 NUTR PRG	377.60
20	063003020		135241	1/28/2020	1/6-10/20 NUTR PRG	483.80
20	063003010		135241	1/28/2020	12/30-1/3/20 NUTR PRG	3,220.00
20	063003010		135241	1/28/2020	1/6-10/20 NUTR PRG	3,813.60
						\$7,895.00
20	011701770	JCB FINANCE, PROG. BANK OF THE WE	135201	1/13/2020	DEC 19 TRACTOR LEASE	1,694.67
						\$1,694.67
20	011001050	JEFFREY CHAVEZ	135228	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011511541	JOE COVARRUBIAS	135209	1/21/2020	BBALL REF 2/23/19	81.00
						\$81.00

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011401475	JOHN L. HUNTER AND ASSOCIATES, INC	135243	1/28/2020	NOV 19 NPDES	4,907.50
20	011401475		135243	1/28/2020	OCT 19 NPDES	5,944.82
20	011401475		135243	1/28/2020	SEPT 2019 NPDES	6,133.75
20	275755710		135243	1/28/2020	SEP 19 BEVERAGE RECYC	47.50
20	255505510		135243	1/28/2020	NOV 19 USED OIL	95.00
20	275755710		135243	1/28/2020	DEC 19 BEVERAGE RECYC	142.50
20	275755710		135243	1/28/2020	OCT 19 BEVERAGE RECYC	527.50
20	255505510		135243	1/28/2020	OCT 19 USED OIL	560.00
20	011701475		135243	1/28/2020	OCT 19 INDUST.WASTE	3,456.47
20	255505510		135243	1/28/2020	SEP 19 USED OIL	3,707.25
20	011701475		135243	1/28/2020	NOV 19 INDUST.WASTE	3,821.25
20	011701475		135243	1/28/2020	SEPT 19 INDUST. WASTE	6,848.75
						\$36,192.29
20	011701020	JOSE M. GRANADOS	135200	1/13/2020	BOOT ALLOWANCE 19/20	150.00
						\$150.00
20	011511541	JOSEPH B. CAIN	135224	1/28/2020	REF BBALL 1/11/20 4G	108.00
						\$108.00
20	011501510	JOSEPHINE BLANCO	135219	1/28/2020	JAN 20 CS MEETING	100.00
						\$100.00
20	011501510	JOSHUA JASSO-ORTEGA	135242	1/28/2020	JAN 20 CS MEETING	100.00
						\$100.00
20	389009000	KOA CORPORATION	135244	1/28/2020	10/28-11/30/19 SRVC	184.00
20	409009000		135244	1/28/2020	10/28-11/30/19 SRVC	1,656.03
						\$1,840.03
20	448008010	L.A. COUNTY MTA AUTHORITY	135245	1/28/2020	METRO EZ PASS	210.00
20	448008010		135245	1/28/2020	DEC 19 SR TAP	260.00
20	448008010		135245	1/28/2020	DEC 19 ST TAP	24.00
20	448008010		135245	1/28/2020	DEC 19 CV TAP	86.00
						\$580.00
20	011101110	L.A. COUNTY SHERIFF'S DEPT.	135246	1/28/2020	SPECIAL EVENT 11/2-3	3,089.88
20	011101110		135246	1/28/2020	SPEC.EVENT 10/26/19	4,451.68
20	011101110		135246	1/28/2020	SPEC.EVENT 11/16/19	6,089.57
20	011101110		135246	1/28/2020	SPECIAL EVT 10/5-27/1	12,044.74
20	011101110		135246	1/28/2020	12/1-31/19 DEPUTY SRV	2,569.60
20	011101110		135246	1/28/2020	11/1-30/19 EQUIPMENT	775.00
20	011101110		135246	1/28/2020	11/1-30/19 GRANT DEP	15,658.67
20	011101110		135246	1/28/2020	11/1-30/19 GRANT LIAB	50,839.40
20	011101110		135246	1/28/2020	11/1-30/19 NONGRANT	446,517.69
						\$542,036.23
20	011001050	LEAGUE OF CALIFORNIA CITIES	135247	1/28/2020	FINANCE DIRECTOR AD	950.00
						\$950.00
20	01	LUZ ELENA BENAVIDEZ	135217	1/28/2020	1/4/20 MVD DEPOSIT	50.00
						\$50.00

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011001050	MELISSA LUCERO	135248	1/28/2020	LIVE SCAN REIMBURSE	23.00
						\$23.00
20	011301310	MV CHENG & ASSOCIATES INC.	135250	1/28/2020	DEC19 CONSULT J.BETTA	7,040.00
						\$7,040.00
20	011001010	NALEO, INC.	135251	1/28/2020	MEMBERSHIP M.ACOSTA	100.00
						\$100.00
20	011001050	OFFICE DEPOT	135252	1/28/2020	USB CABLE 4 PRINTER	9.89
20	011001020		135252	1/28/2020	CALCULATOR AND LABELS	32.49
20	011001050		135252	1/28/2020	2 CHAIRS	131.98
						\$174.36
20	011401100	PHOENIX GROUP INFORMATION SYSTE	135254	1/28/2020	11/1-30/19 PSO	4,108.47
20	011407020		135254	1/28/2020	11/1-30/19 CODE	364.35
						\$4,472.82
20	011701710	PNC EQUIPMENTFINANCE	135255	1/28/2020	1/1-31/20 RENTAL	5,767.38
						\$5,767.38
20	011001050	PRISCILLA SILVA	135265	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011001050	RAFAEL CABRAL	135223	1/28/2020	LIVE SCAN REIMBURSE	23.00
						\$23.00
20	448008010	REGIONAL TAP SERVICE CENTER	135258	1/28/2020	NOV 19 FOOTHILL TAP	58.20
						\$58.20
20	011511541	REUBEN PACHECO	135206	1/15/2020	10/9/19ADULT BBALL RE	30.00
						\$30.00
20	011511541	REYNALDO DE LA TORRE	135230	1/28/2020	REF BBALL 1/11/20 4G	108.00
						\$108.00
20	011511541	ROMAN GALLARDO JR.	135236	1/28/2020	1/4/20 BBALL REF 4G	108.00
20	011511541		135236	1/28/2020	REF BBALL 1/11/20 4G	108.00
						\$216.00
20	01	ROXANA MENDOZA	135249	1/28/2020	11/24/19 MVD DEPOSIT	50.00
						\$50.00
20	011001050	RUBY YEPEZ	135274	1/28/2020	LIVE SCAN REIMBURSE	23.00
						\$23.00
20	011501510	SALMA PARRA	135253	1/28/2020	JAN 20 CS MEETING	100.00
						\$100.00
20	011401430	SAN GABRIEL VALLEY NEWSPAPER GF	135260	1/28/2020	1/15-31/20	800.00
						\$800.00
20	011701730	SAN GABRIEL VALLEY WATER	135203	1/14/2020	11/26-12/27/19 1341 I	22.87
20	011701730		135203	1/14/2020	11/14-12/13/19 MERCED	38.33
20	011701730		135203	1/14/2020	11/14-12/13/19 10452	57.20
20	011701730		135203	1/14/2020	11/14-12/13/19 1707 M	58.62

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011701730	SAN GABRIEL VALLEY WATER...	135203	1/14/2020	11/14-12/13/19 2022 C	88.98
20	011701720		135203	1/14/2020	11/14-12/13/19 1900 C	92.95
20	011701730		135203	1/14/2020	11/14-12/13/19 1819 M	100.90
20	011701730		135203	1/14/2020	11/14-12/13/19 N/E ME	118.35
20	011701730		135203	1/14/2020	11/14-12/13/19 1652 I	126.30
20	011701710		135203	1/14/2020	11/26-12/27/19 1415 I	192.89
20	011601660		135203	1/14/2020	11/14-12/13/19 N LERM	210.85
20	011601650		135203	1/14/2020	11/26-12/27/19 1450 L	226.74
20	011601670		135203	1/14/2020	11/14-12/13/19 1819 N	238.66
20	011701710		135203	1/14/2020	11/14-12/13/19 1415 S	250.58
20	011601610		135203	1/14/2020	11/14-12/13/19 1530 C	274.42
20	011601630		135203	1/14/2020	11/14-12/13/19 1824 N	393.60
20	011601620		135203	1/14/2020	11/14-12/13/19 1556 N	401.55
20	011601650		135203	1/14/2020	11/26-12/27/19 1450 L	507.60
20	011601640		135203	1/14/2020	11/14-12/13/19 1500 C	1,299.39
						\$4,700.78
20	011511541	SCMAF	135263	1/28/2020	MEMBERSHIP N.RODRIGUE	70.00
						\$70.00
20	011301310	SECTAN SECURITY INC.	135264	1/28/2020	JAN 20 ARMOR SRVCS	143.84
						\$143.84
20	011501540	SPRINT	135266	1/28/2020	12/12-1/11/20	164.20
20	011401440		135266	1/28/2020	12/12-1/11/20	189.90
20	011401100		135266	1/28/2020	12/12-1/11/20	235.98
20	011701740		135266	1/28/2020	12/12-1/11/20	295.65
20	011101110		135266	1/28/2020	12/12-1/11/20	385.80
20	011701750		135266	1/28/2020	12/12-1/11/20	415.28
20	448008010		135266	1/28/2020	12/12-1/11/20	520.84
20	011401430		135266	1/28/2020	12/12-1/11/20	15.65
20	011001020		135266	1/28/2020	12/12-1/11/20	64.61
20	011001040		135266	1/28/2020	12/12-1/11/20	74.16
20	011501530		135266	1/28/2020	12/12-1/11/20	128.63
						\$2,490.70
20	05	STANDARD INSURANCE	135202	1/13/2020	PPE 1/02/20	33.00
20	05		135202	1/13/2020	PPE 1/16/20	33.00
						\$66.00
20	063003020	SUPERIOR WAREHOUSE GROCERS	135267	1/28/2020	TORTILLAS 4 NUTR PRGM	1.49
20	063003020		135267	1/28/2020	TORTILLAS 4 NUTR PRGM	5.94
20	063003010		135267	1/28/2020	TORTILLAS 4 NUTR PRGM	13.50
20	063003010		135267	1/28/2020	TORTILLAS 4 NUTR PRGM	30.89
20	011501530		135267	1/28/2020	CAKE 4 DEC BDAYS	51.98
						\$103.80
20	011511546	SYSCO FOOD SERVICES OF LOS ANGE	135268	1/28/2020	FOOD SUPPLY 4 XMAS	645.77
						\$645.77
20	01	TIFFINY AVALOS	135214	1/28/2020	9/28/19 MVD DEPOSIT	50.00

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
						\$50.00
20	011001020	TOWNSEND PUBLIC AFFAIRS	135269	1/28/2020	DEC 19 CONSULT SRVCS	4,000.00
						\$4,000.00
20	011701760	TRANSTECH ENGINEERING, INC.	135208	1/15/2020	18439 TRAFF 2102 MERC	67.50
20	011701105		135208	1/15/2020	18501 TRAFF 30 LOTS	90.00
20	011701760		135208	1/15/2020	MERCED SITE PLAN	125.00
20	011701760		135208	1/15/2020	19379 TRAFF REVIEW	125.00
20	011701760		135208	1/15/2020	19693 TRAFF DISABLED	242.50
20	011701760		135208	1/15/2020	19645 REVIEW OF PLANS	270.00
20	011701760		135208	1/15/2020	19518 TRAFF 1917 MERC	270.00
20	011701760		135208	1/15/2020	19562 TRAFF REVIEW	430.00
20	011701760		135208	1/15/2020	19518 TRAFF CURB REQU	450.00
20	011701760		135208	1/15/2020	19128 TRAFF 1911 RUSH	492.50
20	011701760		135208	1/15/2020	19733 TRAFF PLAN REVI	500.00
20	011701760		135208	1/15/2020	19733 TRAFF REVIEW	510.00
20	011701105		135208	1/15/2020	18366 MAYANS INSPECTI	540.00
20	011701105		135208	1/15/2020	18501 TRAFF 30 LOTS	630.00
20	011701105		135208	1/15/2020	PW INSPECTION	720.00
20	011701105		135208	1/15/2020	PW INSPECTION	720.00
20	011701760		135208	1/15/2020	19482 TRAFF PARK'G	745.00
20	011701760		135208	1/15/2020	19690 TRAFF SANTA ANI	971.40
20	011701760		135208	1/15/2020	19690 TRAFF SANTA ANI	980.00
20	011701760		135208	1/15/2020	19379 TRAFFIC REVIEW	1,015.00
20	011701105		135208	1/15/2020	19286 MAYANS TRACT	1,035.00
20	011701105		135208	1/15/2020	19674 CHICO/FERN	1,215.00
20	011701760		135208	1/15/2020	19645 PLAN REVIEW	1,455.00
20	011701105		135208	1/15/2020	PW INSPECTION	1,620.00
20	011701760		135208	1/15/2020	19521 TRAFF SIGNALS	1,905.00
20	011701105		135208	1/15/2020	19089 SRCTR RESTROOM	2,055.00
20	011701760		135208	1/15/2020	19521 TRAFF SIGNALS	2,120.00
20	011701105		135208	1/15/2020	19286 MAYANS INSPECTI	2,160.00
20	011701105		135208	1/15/2020	PW INSPECTION	2,430.00
20	011701105		135208	1/15/2020	SEP 19 PLAN CHECKS	2,614.50
20	011701105		135208	1/15/2020	18252 ENGINEER'G PC	3,674.30
20	011701105		135208	1/15/2020	18252 ENGINEER'G PLAN	5,229.00
20	011701105		135208	1/15/2020	AUG 19 PLAN CHECK	9,091.43
20	011701105		135208	1/15/2020	NOV 19 ENGINEER'G SRV	17,114.00
20	011701105		135208	1/15/2020	AUG 19 ENGINEER'G SRV	19,713.50
20	011701105		135208	1/15/2020	JUL 19 SRVCS	20,295.00
20	011701105		135208	1/15/2020	SEP 19 ENGINEER'G SRV	21,163.00
20	011701105		135208	1/15/2020	OCT 19 ENGINEER'G SRV	21,901.50
20	011401440		135270	1/28/2020	10/24-11/26/19 PC SRV	4,657.50
20	011401440		135270	1/28/2020	10/24-11/26/19 PC SRV	33,736.28
20	011401430		135270	1/28/2020	NOV 19 CODE SRVCS	1,417.50
						\$186,496.41

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:51AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011701710	WATER CHEMISTS,DIV. OF CCI CHEMIC	135271	1/28/2020	JAN 20 CHALL	200.00
						\$200.00
20	011601610	WATERLOGIC AMERICAS, LLC	135272	1/28/2020	JUL18 H2O RENTAL CCOM	76.94
20	011601610		135272	1/28/2020	AUG 18 H2O RENTAL CCO	76.94
20	011601610		135272	1/28/2020	JAN 20 H2O RENTAL CCO	76.94
						\$230.82
20	011301330	WINDSTREAM HOLDINGS, INC	135204	1/14/2020	11/18-12/17/19 PHONES	5,431.61
						\$5,431.61
20	011501530	WINNER INTERNATIONAL INC.	135273	1/28/2020	NY/VALENTINE DECOR	110.28
						\$110.28
20	011001050	YOBANA RAYGOZA COVARRUBIAS	135257	1/28/2020	LIVE SCAN REIMBURSE	20.00
						\$20.00
20	011401430	ZAMORA SERVICES	135275	1/28/2020	NOTARY SRCV J.YANG	40.00
						\$40.00

Report Total 900,186.45


City Manager

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:50AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011701710	AT&T MOBILITY	3907	1/14/2020	11/19-12/18/19 SEM NE	48.17
20	011301310		3907	1/14/2020	11/19-12/18/19 FIN	55.70
20	011701740		3907	1/14/2020	11/19-12/18/19 PW	90.43
20	011201210		3907	1/14/2020	11/19-12/18/19 CCLERK	92.19
20	011101110		3907	1/14/2020	11/19-12/18/19 SHERIF	154.44
20	011401430		3907	1/14/2020	11/19-12/18/19 CODE	204.94
20	011001020		3907	1/14/2020	11/19-12/18/19 ADMIN	289.63
20	011001010		3907	1/14/2020	11/19-12/18/19 COUNCI	755.83
						\$1,691.33
20	05	CALPERS RETIREMENT	3903	1/13/2020	RATE PLAN 23047 TIER2	1,164.66
20	05		3903	1/13/2020	RATE PLAN 27216 PEPRA	5,912.81
20	05		3903	1/13/2020	RATE PLAN 685 CLASSIC	10,243.40
						\$17,320.87
20	011601610	ELAN FINANCIAL SERVICES	3904	1/14/2020	RTN HOME DEPOT CREDIT	-152.05
20	011001010		3904	1/14/2020	ITUNES APPLE	0.99
20	011001010507		3904	1/14/2020	UBER NY ICSC 12/10	3.08
20	011501530		3904	1/14/2020	PARKING FOR SEMINAR	8.00
20	011001040		3904	1/14/2020	ADOBE PHOTOGRAPHY	9.99
20	011701710		3904	1/14/2020	SGV NEWS SUB CHAL	10.00
20	011001010508		3904	1/14/2020	MEAL ICSC NY 12/9	14.13
20	011701710		3904	1/14/2020	LA TIMES DIGITAL SUB	15.96
20	011001020		3904	1/14/2020	LUNCH 11/19-22/19	17.23
20	011001010507		3904	1/14/2020	UBER NY ICSC 12/10	17.31
20	011001010508		3904	1/14/2020	MEAL ICSC NY 12/9	19.40
20	011001010507		3904	1/14/2020	ICSC NY MEAL	19.61
20	011001020		3904	1/14/2020	DINNER 11/19-22/19	19.70
20	011001010507		3904	1/14/2020	MEAL ICSC LB AIRPORT	22.31
20	011001010		3904	1/14/2020	SGVEP 11/15/19 MTG	25.00
20	011001010508		3904	1/14/2020	UBER NY ICSC 12/10	28.50
20	011001010507		3904	1/14/2020	NY LUGGAGE	30.00
20	011001010508		3904	1/14/2020	JETBLUE LUGGAGE ICSC	30.00
20	011001050		3904	1/14/2020	TSI HR TRAINING2/7/20	35.00
20	011501530		3904	1/14/2020	TSI TRANSIT CLASS	35.00
20	011511546		3904	1/14/2020	XMAS WISH SUPPLIES	35.44
20	011001010508		3904	1/14/2020	UBER NY ICSC 12/10	36.12
20	011001010507		3904	1/14/2020	UBER-12/9/19 ICSC	36.79
20	011501540		3904	1/14/2020	AFTERSCHOOL SNACKS	44.00
20	011001020		3904	1/14/2020	SHUTTLE CALPERLA CONF	47.00
20	011501530		3904	1/14/2020	XMAS CRAFT 4 CLASS	49.50
20	011511543		3904	1/14/2020	TREE LIGHT HAT SUPPLY	54.75
20	011001010508		3904	1/14/2020	NY AIRPORT TRANSPORTA	102.60
20	011601610		3904	1/14/2020	CCTR SUP WALMART	110.88
20	448008010		3904	1/14/2020	12/18 ADA WKSHIP	124.50
20	011001010		3904	1/14/2020	RIOS COUNCIL MTG 12/3	128.40
20	011601610		3904	1/14/2020	HOME DEPOT	152.05
20	011511546		3904	1/14/2020	CCTR SUP WALMART	209.80

City of South El Monte
Warrant Register
Council Meeting of 1/28/2020

Date: 1/21/2020

Time: 11:50AM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
20	011001050	ELAN FINANCIAL SERVICES...	3904	1/14/2020	11/19-22/19 HOTEL	332.62
20	011001050		3904	1/14/2020	11/19-22/19 HOTEL CAL	333.61
20	011501530		3904	1/14/2020	12/18 ADA WKSHP	373.50
20	011001020		3904	1/14/2020	CONTRACT CITIES REGIS	475.00
20	011601610		3904	1/14/2020	CCTR SUP FLOWERS	577.96
20	011501530		3904	1/14/2020	12/18/19 SR.EXCURSION	629.45
20	011001020		3904	1/14/2020	LEAGUE CITY CONF 2/5-	725.00
20	011511546		3904	1/14/2020	XMAS WISH TARGET	1,464.53
20	011511546		3904	1/14/2020	XMAS WISH WALMART	1,777.34
20	011511546		3904	1/14/2020	XMAS WISH MATTEL	2,491.34
						\$10,521.34
20	011511546	SAM'S CLUB DIRECT	3905	1/14/2020	XMAS FOOD SUPPLIES	17.94
20	011701740		3905	1/14/2020	JANITORIAL SUPP 4 PAR	50.03
20	063003010		3905	1/14/2020	FOOD SUPPL 4 NUTRI PR	51.92
20	011501530		3905	1/14/2020	SPECIAL EVENT SUPPLIE	66.46
20	011701710		3905	1/14/2020	CHALL MEMBERSHIP RENE	91.25
20	011701720		3905	1/14/2020	YARD MEMBERSHIP RENEW	91.25
20	011501540		3905	1/14/2020	SR.CTR MEMBERSHIP REN	91.25
20	011501530		3905	1/14/2020	COMM CTR MEMBERSHIP	91.25
20	011511546		3905	1/14/2020	XMAS WRAPPING PAPER	115.28
20	011511546		3905	1/14/2020	TOY DRIVE WRAPPING SU	127.34
20	011511543		3905	1/14/2020	TREE LIGHTING FOOD SU	159.45
20	011701710		3905	1/14/2020	COUNCIL RESTOCK SUPPL	172.49
20	011701710		3905	1/14/2020	FOOD SUPPLIES 4 MTGS	296.14
20	063003010		3905	1/14/2020	FOOD SUPPLY 4 NUTRI	353.75
20	011511546		3905	1/14/2020	XMAS WISH FOOD SUPPLY	608.00
						\$2,383.80
20	011701710	SOUTHERN CALIFORNIA EDISON	3906	1/14/2020	LATE FEE 1415 SANTA A	4.93
20	011701760		3906	1/14/2020	11/23-12/24/19 10838	22.91
20	011701760		3906	1/14/2020	12/1-1/1/20 2551 HAVE	76.72
20	011701760		3906	1/14/2020	12/1-1/1/20 SCMDT/E/	78.17
20	011601620		3906	1/14/2020	11/15-12/17/19 1556 C	241.29
20	011601610		3906	1/14/2020	11/15-12/17/19 1530 C	512.18
20	011701710		3906	1/14/2020	11/15-12/17/19 1415 S	1,865.11
						\$2,801.31

Report Total **34,718.65**


 City Manager



City Council Agenda Report

**Agenda
Item No.
7.c.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Maria Cardoso, Senior Executive Assistant

SUBJECT: CITY MANAGER'S WEEKLY INFORMATIONAL ITEMS

SUMMARY: Report on staff activities beginning the week of January 6, 2020 and ending the week of January 16, 2020.

RECOMMENDATION: Staff recommends that the City Council receive and file the reports.

ATTACHMENTS:
[Weekly Informational Items](#)



CITY OF SOUTH EL MONTE INTER-OFFICE MEMO

DATE: January 9, 2020
TO: Honorable Mayor and Members of the City Council
FROM: Rachel Barbosa, Interim City Manager *PB*
SUBJECT: Weekly Informational Items

HUMAN RESOURCES DEPARTMENT

- Finance Director (Full-Time): The position opened on December 3rd and closes on January 16th.
- Maintenance Aide (Temporary Part-Time): The position opened on December 11th and closes on January 16th.

COMMUNITY DEVELOPMENT DEPARTMENT

Building and Safety

Over the past week, Building and Safety staff assisted 45 individuals with Building and Safety related items.

Code Enforcement

This past week staff logged a total three new Code Enforcement cases into the City's computer system. Attached is a breakdown of those issues.

For the past several months the Code Enforcement Department has been dealing with property maintenance issues that unfortunately the current business owner Hakka LLC and the property owner have failed to address. These issues stem from illegal refuse dumping and vandalism (graffiti) which is reoccurring on a weekly and sometimes daily basis. In November 2019 Code Enforcement Raul Rodriguez was assigned to this property and since then has been dealing with the business owner Hakka LLC and its representatives. Director Salas and the Code Enforcement Department have been monitoring the property daily taking photos to document the ongoing violations. On November 26, 2019 Officer Rodriguez issued a Notice of Violation under S.E.M.M.C 9.16.010 for property maintenance. And on December 11, 2019 an Administrative Citations was issued by Officer Rodriguez for failure to comply with the City's directions to maintain the property. Subsequently on December 17, 2019 both Director Salas and the Code Enforcement Dept. met at City Hall with Hakka representatives Xiao Liang "Monty" and Yang Song "Andy" to discuss Hakka's plans for the location and to give recommendations on how to manage the property and prevent the re-occurring problems. Mr. Xiao Liang has attempted to correct the issues on the property by painting over the graffiti covered walls but unfortunately has failed to do so properly (see attached photos). In efforts to

resolve the ongoing issues the Code Enforcement Department has spoken with the City Attorney's Office and Attorney Christy Lopez and has requested that a formal letter be drafted and sent to Hakka LLC requesting a permanent solution before proceeding with further legal action.



Public Safety

This past week Public Safety staff responded to 20 computer-generated inquiries regarding concerns over City streets. In addition, Public Safety staff cited 65 individuals, two red tags and one warning was issued.

Planning

Over the past week, Planning staff assisted the public with inquiries regarding new projects, zoning requirements, code restrictions and planning guidelines. Planning staff continuously assists the front counter, phone messages and emails with general planning questions. In addition, Planning staff completed tasks associated with ongoing efforts to expedite the Warmington Housing Project.

Housing

Over the past week, Housing staff assisted the department by working on the Department of Finance annual Housing Unit Survey report that is due by Jan 17, 2020. Housing staff assisted the department with administrative tasks that include processing warrants and assisting the Permit Technician as needed.

COMMUNITY SERVICES DEPARTMENT

After School Programs

During the last week, the children of the Community Center, Mini Center, and New Temple after school programs participated in homework assistance sessions, stem projects, and played carrom games. Some of the sports played throughout the week included basketball, volleyball and dodgeball.

Recreation Classes

- Lil' Athletes – at Mary Van Dyke Park
Wednesdays and Fridays
Ages 3-5 - 3:30 p.m. - 4:15 p.m.
Ages 6-8 – 4:30 p.m. – 5:15 p.m.
- Basketball – at Community Center
Wednesdays and Fridays
Ages 6-8 – 3:30 p.m. – 4:15 p.m.
Ages 9-12 – 4:30 p.m. – 5:15 p.m.
- Lil' Sluggers – at Mary Van Dyke Park
Tuesdays and Thursdays
Ages 3-4 - 3:30 p.m. to 4:15 p.m.
Ages 5-6 4:30 p.m. to 5:15 p.m.

Sports

Co-Ed Youth Basketball League

- Games are scheduled on Saturday, January 11, 2020 starting at 9:00 a.m. at the Community Center Gymnasium.

T-Ball

- Registration for residents began on Monday, January 7, 2020.
- Registration for non-residents will open on Tuesday, January 21, 2020.

Youth Boxing

- The boxing gym is open Monday thru Friday from 3:00 p.m. to 5:30 p.m. for participants ages 8 to 15 and from 5:30 p.m. to 8:00 p.m. for participants 16 and older.

Contract Classes

Karate

Karate class is held Monday and Wednesday from 6:00 p.m. to 7:00 p.m. at the Community Center.

Zumba

Zumba class is held Tuesday and Thursday from 7:00 p.m. to 8:00 p.m. at the Community Center.

Reservations for this Week

- Mary Van Dyke Park Community Room, Saturday, January 11, 2020.
- Senior Center Dining Room: Sunday, January 12, 2020.

SENIOR SERVICES

The photos below are from our December birthday celebration and our new Senior 90+ Club.



Medicare Options Presentation

On Tuesday, Gateway Legacy Insurance Services provided a Medicare informational seminar at the SEM Senior Center. The presentation was offered in both English and Spanish. Seniors learned about eligibility requirements for retirement and Medicare benefits. The presentation also covered Medicare Parts A, B, C and D, Medicare Supplement and Long-term Care.

Nutrition Program

The South El Monte Senior Center Nutrition Program provides nutritious meals Monday through Friday to individuals who are 60 years of age and older. All meals meet the nutritional requirements of the Federal Older Americans Act. Meals typically include a main entrée, vegetables, fruit, bread, desert, and milk. This week our elderly nutrition program provided 630 congregate meals and 85 homebound meals.

Weekly Activities

Below is a list of programs and activities that are being provided at the South El Monte Senior Center this week.

- Monday
 - Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Live Zumba from 10:00 a.m. – 11:00 a.m.
 - Senior Guitar Class from 1:00 p.m. – 2:00 p.m.
- Tuesday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.

- Arthritis Foundation Exercise from 9:00 a.m. – 10:00 a.m.
- Medicare Options Presentation by Gateway Legacy Insurance at 10:00 a.m.
- Legal Assistance from 11:00 a.m. – 1:00 p.m.
- Wednesday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Arthritis Foundation Exercise from 9:00 a.m. – 10:00 a.m.
 - Knitting Class from 10:00 a.m. – 11:00 a.m.
 - Movie Wednesday (A Star is Born) from 12:45 p.m. – 3:00 p.m.
- Thursday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Senior Market Day from 8:00 a.m. – 1:00 p.m.
 - Arthritis Foundation Exercise from 9:00 a.m. – 10:00 a.m.
 - The Dignity Difference Presentation by Rose Hills at 10:00 a.m.
- Friday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Live Zumba from 10:00 a.m. – 11:00 a.m.
 - Technology Assistance from 12:30 p.m. -1:30 p.m.

Senior Clubs

- Super Bingo met on Tuesday at 1:00 p.m. to play Bingo.
- Club Latino del Sur El Monte held their membership meeting on Thursday at 1:00 p.m., afterwards they played Bingo.
- 3L Club organized a day-trip for 50 seniors to San Manuel Casino in Highland, CA

Transportation

This week transportation staff provided 68 rides to members of the community. Trips included but were not limited to transportation services to and from the grocery store, the senior center, and various doctor appointments. Transportation staff also provided pick-up and drop off services for students enrolled in the Recreation Services' After School Program. Below is a categorization of all transportation activities for the week.

- 10 Medical Appointments with 10 return trips
- 2 Shopping Trips with 2 return trips
- 3 Personal Trips with 3 return trips
- 28 Trips to the Senior Center with 28 return trips
- 0 Trips to the City Sponsored After School Program
- 4 Cancellations

CALENDAR OF UPCOMING EVENTS

- Wednesday, January 15, 2020 – Senior Advisory Meeting at the Senior Center
- Wednesday, January 15, 2020 – Tamale Contest at the Senior Center
- Friday, January 24, 2020 – Chinese New Year Luncheon at the Senior Center



-49



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 8, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
N/A	Grant Application	Highway Safety Improvements Program Cycle 9	Grant Application	Project authorization is currently being coordinated with Caltrans.	•The funding application prepared by the Engineering department is approved by Caltrans. City received \$0.60m., with no local match requirement. •The project includes highway safety improvements and enhancements at 11 intersections throughout the City including traffic signal head replacement, pedestrian countdown and push button replacements. •Project estimate is \$0.60m.
292	CIP	Durfee and Thienes Traffic Signal and Lighting Project HSIPL-5352(015)	Fed Grant Closeout		•Project federal closure is completed.
250	CIP	2017/18 CDBG projects (Lerma & Alesia)	Project Closeout	<u>Construction Phase:</u> •Project closeout	•Project was accepted by Council, Notice of Completion was filed.
290	CIP HSIP Cycle 6	Santa Anita and Fern/Elliott Traffic Signal and Lighting Project HSIPL-5352(016)	Construction Phase	<u>Construction Phase (Material Procurement):</u> •Start: End of 2018 <u>Construction Phase (Field Construction):</u> •Start: Late 2019	•Field construction is in progress. Field construction is anticipated to be completed in Spring 2020. •Coordination with SCE for signal activation is in progress.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 8, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
291	CIP HSIP Cycle 6	Thienes/Tyler Traffic Signal Project HSIPL-5352(014)	Fed Grant Closeout	<u>Construction Phase:</u> •Project closeout	•Project was federally closed out.
293	CIP HSIP Cycle 6	Rush/Peck Traffic Signal Project HSIPL-5352(017)	Pre Construction Phase	<u>Construction Phase:</u> •Start: Early 2020 (Material Procurement)	•Construction contract was awarded. •Pre-Con in progress.
294	CIP HSIP Cycle 7	Santa Anita Ave & Klingerman St, Rush St & Central Ave	Design Phase	<u>Design Phase:</u> •Start: November '18	•95% Design submittal is in progress.
N/A	Grant Application	SCAG 2018 Sustainable Communities Program Call for Applications	Grant Application	Application submitted before December 14, 2018 deadline.	•SCAG 2018 Sustainable Communities Program grant preparation was submitted. •The grant involves preparation of a regional corridor plan to improve active transportation along Rosemead Blvd.
TBD	CIP CDBG	CDBG Senior Center Restroom Renovation Project	Preliminary	<u>Design Phase:</u> •Start: May '19 •Complete: Summer '19	•The project bid package will be readvertised to receive more bids for construction (only one bid was received at the bid opening). The first bid opening was in November 2019. Rebid coordination is in progress.
140	CIP	Civic Center Interjurisdictional Bike Path Call for Projects (METRO & Greenway)	Preliminary	TBD	•Finance Department and Public Works Department are working to revise Metro forms to submit for funds extension to 2020.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 8, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
	CIP	Santa Anita Rule 20A from Fawcett to Tyler	Design Phase	TKE Street/Ped Light Plans for Corridor approved by Council on 4-23-19.	•SCE to complete PS&E package and bid for construction by end of 2019
339 340	Utility Improvements	Sanitary Sewer System	Design Phase	TBD	•Director of Public Works is meeting with design engineer to discuss next steps.
	Development Projects	Tract 72949 Mayan's Development E19	In progress	N/A	Phase 1 Onsite Improvements are being constructed. Testing 2nd half of domestic water system. Building 11 under construction.
	Development Projects	PM 73087 (10413 Klingerman)	In progress	N/A	•Final map recorded. SIA recorded. Onsite permit issued and under construction.
	Development Projects	Merced Ave 1114, Tr 72012 30 Homes, Kruse	In progress	N/A	First and second Phase offsite improvements complete.
18252-10	Development Projects	2028-2038 Santa Anita Ave	Waiting on Resubmittal	N/A	•Corrections picked up by customer 1/8/20
18252-11	Development Projects	2522, 2526, 2534 Lee Ave	Waiting on Resubmittal	N/A	•Corrections picked up by customer 11/5. Waiting for 3rd resubmittal.
18252-12	Development Projects	10841 Klingerman Ave	Waiting on Resubmittal	N/A	•Corrections picked up 5/29.
1003	Development Projects	9625-9635 Rush St	Waiting on Resubmittal	N/A	•Corrections picked up by customer 2/5/19. Waiting for resubmittal.
1004	Development Projects	2102 Merced Ave, Grading	Approved	N/A	•Approved on 11/12.
1005	Development Projects	2405 Loma Ave, Final Map	Approved	N/A	•Mylar was submitted for signature. Staff report in progress for 1/28/20.
1006	Development Projects	2516 Edwards	Approved	N/A	•Approved on 9/3/2019 and sent to building dept.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 8, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
1011	Development Projects	2405 Loma Ave, Grading Plan	Under Review	N/A	•Under review.
1012	Development Projects	1127 Santa Anita	Waiting on Resubmittal	N/A	•Corrections picked up by customer 1/16. Waiting for 2nd resubmittal.
1017	Development Projects	11020 Fineview	Waiting on Resubmittal	N/A	•Corrections picked up 5/22.
1018	Development Projects	2408 Loma Ave	Approved	N/A	•Approved. Sent to customer.
1019	Development Projects	2102 Merced Ave, Lot Line Adjustment	Approved	N/A	•Approved on 11/12. Sent to planning.
1020	Development Projects	2459 Strozier Ave	Waiting on Resubmittal	N/A	•Corrections picked up 10/10.
1021	Development Projects	2310 Seaman Ave	Waiting on Resubmittal	N/A	•Corrections picked up 10/19.
1022	Development Projects	2458 Merced Ave	Waiting on Resubmittal	N/A	•Corrections picked up 12/9.
1023	Development Projects	2227 Sastre Ave	Waiting on Resubmittal	N/A	•Corrections picked up 12/19.
	Development Projects			Plan Check Activity between 12-18-19 and 1-7-20	•Number of plans submitted for plan check: 1
	R/W Review	11034 Thienes - Private Property in Street R/W on Penn Mar	In progress	N/A	City requested a plat of easements on the property prepared by the title company from the Owner to verify existing easements.
	Encroachment Permits			Encroachment Permit Activity between 12-18-19 and 1-7-20	•Number of permits issued: 13 •Number of inspections completed: 6



CITY OF SOUTH EL MONTE INTER-OFFICE MEMO

DATE: January 16, 2020
TO: Honorable Mayor and Members of the City Council
FROM: Rachel Barbosa, City Manager 
SUBJECT: Weekly Informational Items

HUMAN RESOURCES DEPARTMENT

- Finance Director (Full-Time): The position opened on December 3rd and closed on January 16th.
- Maintenance Aide (Temporary Part-Time): The position opened on December 11th and closed on January 16th.
- Van Driver - Class C (Temporary Part-Time): The position opened on January 15th and closes on February 13th.

PUBLIC WORKS

Cal Fire Foundation Fire Prevention Grant

On or around November 15th of this past year, we submitted the subject grant application to the California Fire Foundation, seeking the max made available in the amount of \$15,000 to help develop the City of South El Monte's CERT Team. Early this morning, we received notice that the grant has been approved for the full amount.

As you know, currently we have about 18 interested residents and the city's goal would be to reach a total of 30 within the next 2 years. The grant will permit us to supply our CERT Team with necessary equipment and supplies to alleviate out-of-pocket expenses for our members, to the best of our ability, so they may start off with more than just the basics; printing and promotion, which will enable us to develop, print, and distribute educational literature (flyers and brochures) with information about the CERT team, opportunities for involvement, and with tips/information on how residents can better prepare for emergencies, including fires and earthquakes. It will also include a City of South El Monte Canopy (EZ Up) where members can use when participating in community events or responding to potential, future emergencies. It will also cover the costs for Live Scan fees (background checks).

COMMUNITY DEVELOPMENT DEPARTMENT

Building and Safety

Over the past week, Building and Safety staff assisted 52 individuals with Building and Safety related items.

Code Enforcement

This past week staff logged a total of four new Code Enforcement cases into the City's computer system. Attached is a breakdown of those issues.

Homeless Count

Code Enforcement alongside Housing department will be participating in the Los Angeles Homeless Services Authority 2020 Homeless Count. The Los Angeles Area and San Gabriel Valley will be out counting homeless in their area between January 21-23, 2020. Our city will be out counting on Tuesday January 21, 2020 from 7:00 p.m. – 11:00 p.m. The location site advertised for volunteers to show up and assist is at the Senior Center. The 2019 Homeless Count came in at 91. The homeless count assists the County in determining growth, decline and identifying where the need is. The County also uses this figure to determine any funding allocations, as well.

Public Safety

This past week Public Safety staff responded to 32 computer-generated inquiries regarding concerns over City streets. In addition, Public Safety staff cited 97 individuals, and five warnings were issued.

Housing

Over the past week, Housing staff assisted the department by working on the Quarterly Progress Report (QPR 2nd Quarter) due to LACDA by January 16, 2020.

COMMUNITY SERVICES DEPARTMENT

After School Programs

During the last week, the children of the Community Center, Mini Center, and New Temple After School Programs participated in homework assistance sessions and a variety of census activities and projects. Some of the sports played throughout the week included flag football, tennis, and kickball.



Recreation Classes

- Lil' Athletes – at Mary Van Dyke Park
Wednesdays and Fridays
Ages 3-5 - 3:30 p.m. - 4:15 p.m.
Ages 6-8 - 4:30 p.m. – 5:15 p.m.
- Basketball – at Community Center
Wednesdays and Fridays
Ages 6-8 - 3:30 p.m. – 4:15 p.m.
Ages 9-12 - 4:30 p.m. – 5:15 p.m.
- Lil' Sluggers – at Mary Van Dyke Park
Tuesdays and Thursdays
Ages 3-4 - 3:30 p.m. to 4:15 p.m.
Ages 5-6 4:30 p.m. to 5:15 p.m.

Sports

Co-Ed Youth Basketball League

Games are scheduled on Tuesday, January 21st for Pee Wee division, Wednesday, January 22nd for C division, Thursday, January 23rd for B division, and Friday, January 24th for A division starting at 5:00 p.m. at the Community Center Gymnasium.

- Weekly statistics are posted at the Community Center for the public to view.

T-Ball

- Registration for residents continue to be available.
- Registration for non-residents will open on Tuesday, January 21, 2020.

Youth Boxing

- The boxing gym is open Monday thru Friday from 3:00 p.m. to 5:30 p.m. for participants ages eight to 15 and from 5:30 p.m. to 8:00 p.m. for participants 16 years and older.

Contract Classes

Karate

Karate class is held Monday and Wednesday from 6:00 p.m. to 7:00 p.m. at the Community Center.

Reservations for this Week

- Mary Van Dyke Park Community Room, Saturday, January 18, 2020.
- Senior Center Dining Room: Sunday, January 19, 2020.

SENIOR SERVICES

The photo below was taken during our annual Senior Photo Day!



New Evidence-Based Program: Tomando Control de su Salud

In collaboration with Partners in Care Foundation, the SEM Senior Services Division is offering the six-week Tomando Control de su Salud program. The program is a self-management education intervention for Spanish-speaking people with a variety of chronic health conditions. It aims to help participants stay active and engaged in their lives and build confidence in managing their health. Some of the benefits include: decreased pain and health distress, more physical activity, better communication with physicians, increased confidence to manage arthritis, better self-rated health.

Lung Health 101

This week the American Lung Association provided their Lung Health 101 presentation at the SEM Senior Center. The presentation focused on lung health, what impacts our well-being, along with indoor and outdoor air quality.

Kidney Care 101

On Thursday, Fresenius Medical Care offered their Kidney Care 101 presentation at the SEM Senior Center. Experts from Fresenius Medical Care provided helpful information and tips about how seniors can care for their kidneys. They also shared available treatment options.

Nutrition Program

The South El Monte Senior Center Nutrition Program provides nutritious meals Monday through Friday to individuals who are 60 years of age and older. All meals meet the nutritional requirements of the Federal Older Americans Act. Meals typically include a main entrée, vegetables, fruit, bread, desert, and milk. This week our elderly nutrition program provided 650 congregate meals and 80 homebound meals.

Weekly Activities

Below is a list of programs and activities that are being provided at the South El Monte Senior Center this week.

- Monday
 - Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Video Zumba from 10:00 a.m. – 11:00 a.m.
 - Senior Guitar Class from 1:00 p.m. – 2:00 p.m.
- Tuesday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Arthritis Foundation Exercise from 9:00 a.m. – 10:00 a.m.

- Lung Health 101 Presentation by the American Lung Association at 10:00 a.m.
- Annual Senior Photo at 11:00 a.m.
- Wednesday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Video Zumba from 10:00 a.m. – 11:00 a.m.
 - Senior Advisory Meeting at 10:00 a.m.
- Thursday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Arthritis Foundation Exercise from 9:00 a.m. – 10:00 a.m.
 - Knitting Class from 10:00 a.m. – 11:00 a.m.
 - Kidney Care 101 presentation by Fresenius Medical Care at 10:00 a.m.
- Friday
 - Senior Nutrition Program from 8:30 a.m. – 12:30 p.m.
 - Video Zumba from 10:00 a.m. – 11:00 a.m.
 - Tomando Control de su Salud by Partners in Care Foundation at 12:30 p.m.
 - Bilingual Bingo from 1:00 p.m. – 4:00 p.m.

Senior Clubs

- Super Bingo met on Tuesday at 1:00 p.m. to play Bingo.
- 3L Club held their membership meeting on Thursday at 1:00 p.m., afterwards they played Bingo.
- 3L Club held their member appreciation dinner and dance at the Senior Center on Thursday at 3:00 p.m.

Transportation

This week, transportation staff provided 404 rides to members of the community. Trips included but were not limited to transportation services to and from the grocery store, the senior center, and various doctor appointments. Transportation staff also provided pick-up and drop off services for students enrolled in the Recreation Services' After School Program. Below is a categorization of all transportation activities for the week.

- 23 Medical Appointments with 23 return trips
- 4 Shopping trips with 4 return trips
- 9 Personal trips with 9 return trips
- 46 trips to the Senior Center with 46 return trips
- 240 trips to the City Sponsored After School Program
- 6 Cancellations

CALENDAR OF UPCOMING EVENTS

- Wednesday, January 15, 2020 – Senior Advisory Meeting at the Senior Center
- Wednesday, January 15, 2020 – Tamale Contest at the Senior Center
- Friday, January 24, 2020 – Chinese New Year Luncheon at the Senior Center

59



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 15, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
N/A	Grant Application	Highway Safety Improvements Program Cycle 9	Grant Application	Project authorization is currently being coordinated with Caltrans.	- The funding application prepared by the Engineering department is approved by Caltrans. City received \$0.60m., with no local match requirement. - The project includes highway safety improvements and enhancements at 11 intersections throughout the City including traffic signal head replacement, pedestrian countdown and push button replacements. - Project estimate is \$0.60m.
292	CIP	Durfee and Thienes Traffic Signal and Lighting Project HSIPL-5352(015)	Fed Grant Closeout		Project federal closure is completed.
250	CIP	2017/18 CDBG projects (Lerma & Alesia)	Project Closeout	<u>Construction Phase:</u> Project closeout	Project was accepted by Council, Notice of Completion was filed.
290	CIP HSIP Cycle 6	Santa Anita and Fern/Elliott Traffic Signal and Lighting Project HSIPL-5352(016)	Construction Phase	<u>Construction Phase (Material Procurement):</u> - Start: End of 2018 <u>Construction Phase (Field Construction):</u> - Start: Late 2019	- Field construction is in progress. Field construction is anticipated to be completed in Spring 2020. - Coordination with SCE for signal activation is in progress.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 15, 2020

PROJECTS					
PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
291	CIP HSIP Cycle 6	Thienes/Tyler Traffic Signal Project HSIPL-5352(014)	Fed Grant Closeout	<u>Construction Phase:</u> •Project closeout	•Project was federally closed out.
293	CIP HSIP Cycle 6	Rush/Peck Traffic Signal Project HSIPL-5352(017)	Pre Construction Phase	<u>Construction Phase:</u> •Start: Early 2020 (Material Procurement)	•Construction contract was awarded. •Pre-Con in progress.
294	CIP HSIP Cycle 7	Santa Anita Ave & Klingerman St, Rush St & Central Ave	Design Phase	<u>Design Phase:</u> •Start: November '18	•95% Design submittal is in progress.
N/A	Grant Application	SCAG 2018 Sustainable Communities Program Call for Applications	Grant Application	Application submitted before December 14, 2018 deadline.	•SCAG 2018 Sustainable Communities Program grant preparation was submitted. •The grant involves preparation of a regional corridor plan to improve active transportation along Rosemead Blvd.
TBD	CIP CDBG	CDBG Senior Center Restroom Renovation Project	Preliminary	<u>Design Phase:</u> •Start: May '19 •Complete: Summer '19	•The project bid package will be readvertised to receive more bids for construction (only one bid was received at the bid opening). The first bid opening was in November 2019. Rebid coordination is in progress.
140	CIP	Civic Center Interjurisdictional Bike Path Call for Projects (METRO & Greenway)	Preliminary	TBD	•Finance Department and Public Works Department are working to revise Metro forms to submit for funds extension to 2020.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 15, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
	CIP	Santa Anita Rule 20A from Fawcett to Tyler	Design Phase	TKE Street/Ped Light Plans for Corridor approved by Council on 4-23-19.	•SCE to complete PS&E package and bid for construction by end of 2019
339 340	Utility Improvements	Sanitary Sewer System	Design Phase	TBD	•Director of Public Works is meeting with design engineer to discuss next steps.
	Development Projects	Tract 72949 Mayan's Development E19	In progress	N/A	Phase 1 Onsite Improvements are being constructed. Pouring onsite curb. Building 11 under construction.
	Development Projects	PM 73087 (10413 Klingerman)	In progress	N/A	•Final map recorded. SIA recorded. Onsite permit issued and under construction.
	Development Projects	Merced Ave 1114, Tr 72012 30 Homes, Kruse	In progress	N/A	First and second Phase offsite improvements complete.
18252-10	Development Projects	2028-2038 Santa Anita Ave	Waiting on Resubmittal	N/A	•Corrections picked up by customer 1/8/20
18252-11	Development Projects	2522, 2526, 2534 Lee Ave	Waiting on Resubmittal	N/A	•Corrections picked up by customer 11/5/18. Waiting for 3rd resubmittal.
18252-12	Development Projects	10841 Klingerman Ave	Waiting on Resubmittal	N/A	•Corrections picked up 5/29/18.
1003	Development Projects	9625-9635 Rush St	Waiting on Resubmittal	N/A	•Corrections picked up by customer 2/5/19. Waiting for resubmittal.
1004	Development Projects	2102 Merced Ave, Grading	Approved	N/A	•Approved on 11/12.
1005	Development Projects	2405 Loma Ave, Final Map	Approved	N/A	•Mylar was submitted for signature. Staff report in progress for 1/28/20.
1006	Development Projects	2516 Edwards	Approved	N/A	•Approved on 9/3/2019 and sent to building dept.
1012	Development Projects	1127 Santa Anita	Waiting on Resubmittal	N/A	•Corrections picked up by customer 1/16/19. Waiting for 2nd resubmittal.



Engineering Department Weekly Update

PUBLIC WORKS
CITY OF SOUTH EL MONTE
1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 FAX (626) 579-2107



January 15, 2020

PROJECTS

PROJECT ID	PROJECT TYPE	PROJECT NAME	STATUS	PROJECT SCHEDULE	MILESTONES/UPDATES
1017	Development Projects	11020 Fineview	Waiting on Resubmittal	N/A	•Corrections picked up 5/22/19.
1018	Development Projects	2408 Loma Ave	Approved	N/A	•Approved. Sent to customer.
1019	Development Projects	2102 Merced Ave, Lot Line Adjustment	Approved	N/A	•Approved on 11/12/19. Sent to planning.
1020	Development Projects	2459 Strozier Ave	Waiting on Resubmittal	N/A	•Corrections picked up 10/10/19.
1021	Development Projects	2310 Seaman Ave	Waiting on Resubmittal	N/A	•Corrections picked up 10/19/19.
1022	Development Projects	2458 Merced Ave	Waiting on Resubmittal	N/A	•Corrections picked up 12/9/19.
1023	Development Projects	2227 Sastre Ave	Waiting on Resubmittal	N/A	•Corrections picked up 12/19/19.
1024	Development Projects	2405 Loma Ave, Grading Plan	Waiting on Resubmittal	N/A	•Waiting on resubmittal.
	Development Projects			Plan Check Activity between 1-8-20 and 1-14-20	•Number of plans submitted for plan check: 0
	R/W Review	11034 Thienes - Private Property in Street R/W on Penn Mar	In progress	N/A	City requested a plat of easements on the property prepared by the title company from the Owner to verify existing easements.
	Encroachment Permits			Encroachment Permit Activity between 1-8-20 and 1-14-20	•Number of permits issued: 5 •Number of inspections completed: 4



City Council Agenda Report

**Agenda
Item No.
7.d.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

APPROVED AS TO FORM: Anthony R. Taylor, City Attorney

SUBMITTED BY: Jayson Perez, Recreation Coordinator

SUBJECT: FACILITY RESERVATION FEE WAIVER REQUESTED BY
SOUTH EL MONTE SENIOR COED SOFTBALL TEAM
FOR THE USE OF NEW TEMPLE PARK FIELD #1

SUMMARY: The South El Monte Senior Coed Softball Team is requesting a fee waiver for the use of New Temple Park Field #1 for softball practices every Monday from 9:00 a.m. to 11:00 a.m. beginning March 2, 2020 to September 29, 2020.

RECOMMENDATION: Staff recommends that the City Council approve the fee waiver request by the South El Monte Senior Coed Softball Team for the use of New Temple Park Field #1 in the amount of \$4,000.00.

FISCAL IMPACT: The Facility Rental fees are based on a "Resident " status under the City approved Facility Reservation Regulations and Fee Schedule of 2018.

Please see Attachment A- South El Monte Senior Softball Team Reservation Cost Breakdown detailing the fees associated with the reservation. The fee waiver requires no addition funds appropriated from the general budget to accommodate the request.

DISCUSSION: The South El Monte Senior Coed Softball Team provides resident seniors the opportunity to play in an organized softball team. The softball team promotes senior physical activity, social interactions, and cognitional exercise through practices and games. The team is composed of male and female seniors between the ages of 60-70 who attend the South El Monte Senior Center and compete in tournaments against neighboring cities such as Rosemead, Duarte, and Diamond Bar. The South El Monte Coed Soft Ball Team is requesting a fee waiver for the use of New Temple Park Field #1

for softball practices on Mondays from 9:00 a.m. to 11:00 a.m. beginning March 2, 2020 to September 28, 2020.

ATTACHMENTS:

[Attachment A - Reservation Cost Breakdown](#)

[Attachment B - Reservation Application](#)

[Attachment C- Fee Waiver Request Letter](#)

ATTACHMENT A

Cost Break Down of Park Reservation Fees

New Temple Field #1

Fee Description	Units	Total
Fields Fee:	\$50/hour field fee x 70 hours of use	\$3,500.00
Damage Deposit		\$500.00

Total fees waived: \$4,000.00

Attachment B



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 448-0131
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>RAY CAMARILLO</u>	Organization/Business: <u>SEN SENIOR GOLF Softball Team</u>	
Address: <u>10405 WEAVER ST.</u>	City: <u>South El Monte</u>	Zip Code: <u>91733</u>
Home Phone: <u>626-232-4037</u>	Work Phone:	
Cell Phone: <u>626-232-4037</u>	Email: <u>ERRRAY1209@gmail.com</u>	

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED: NT Field 1 Monday 9:00-11:00am

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☒ New Temple
			<u># 1</u> Field
			☐ Picnic Area
			☐ Shively Park
			☐ Field
			☐ Picnic Area
Date of Event: <u>(03.02.2020 - 09.28.2020)</u>		Day(s): <u>Monday's Only</u>	Estimated Attendance: <u>10-</u>
Purpose of Event/Function: <u>Softball Practice</u>			
Reservation Time: <u>9am</u> to <u>11am</u>		Set up Time: <u>/</u> to <u>/</u>	
Kitchen Hours: <u>N/A</u> to <u>N/A</u>		Clean up Time: <u>/</u> to <u>/</u>	
Will the event be open to the public? <u>NO</u>			
Will there be entertainment? <u>NO</u>		If yes, what type? <u>N/A</u>	
Will food be served? <u>NO</u>		If yes, name of caterer? <u>N/A</u>	
Will alcohol be served? <u>NO</u>			
Portable Stage needed? <u>NO</u>			

I, the undersigned, on behalf of the above named organization/business, do hereby agree to indemnify and hold harmless the City of South El Monte and any of its officers, agents or employees from any liability, claim or legal action for damages resulting from or in any way arising out of this application and agreement and will agree to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I have read, signed and agree to comply with the Facility Rules and Regulations.

Signature of Applicant: [Signature] Date: 12.20.2019

☐ APPROVED ☐ DENIED **OFFICE USE ONLY**
Recreation Services Designer _____ Date: _____

Attachment C

December 20, 2019

Honorable Mayor and Members of City Council

**Subject: Facility Reservation Fee and Deposit Waiver and Liability Insurance Premium Waived
Requested by South El Monte Senior Coed Softball Team for the Use of Field 1 at New Temple Park**

The SEM Senior Coed Softball Team is again requesting that the fee's be waived for the use of the field at New Temple Park. We have requested use of Field #1 on Monday's only, from 9am to 11am, starting March 2020 thru September 2020. As always we will maintain the field before and after each practice.

We are also asking for the liability insurance premium be waived as well. The past 6 years we have never had any incidents where the residents and/or the City was notified of any damages, or asked to be responsible.

The South El Monte Senior Coed Softball team are all residents living in the city of South El Monte.

Thank you,

Ray Camarillo, Manager
South El Monte Senior Coed Softball Team
10405 Weaver Street
South El Monte, CA 91733
1.626.232.4037



City Council Agenda Report

**Agenda
Item No.
7.e.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

APPROVED AS TO FORM: Anthony R. Taylor, City Attorney

SUBMITTED BY: Jayson Perez, Recreation Coordinator

SUBJECT: FACILITY RESERVATION FEE WAIVER REQUESTED BY
EPIPHANY SCHOOL FOR THE USE OF THE
COMMUNITY CENTER GYMNASIUM

SUMMARY: Epiphany School is requesting a fee waiver for the use of the Community Center Gymnasium to host basketball practices on Mondays from 1:15 p.m. to 2:15 p.m. and Wednesdays from 3:15 p.m. to 4:15 p.m. beginning January 29, 2020 to March 11, 2020.

RECOMMENDATION: Staff recommends that the City Council approve the fee waiver requested by Epiphany School for the use of the Community Center Gymnasium in the amount of \$1,800.00.

FISCAL IMPACT: The Facility Rental fees are based on a "Resident" status under the City approved Facility Reservation Regulations and Fee Schedule of 2018.

Please See Attachment A- Cost Breakdown of Gymnasium Reservation Fees detailing the fees associated with the reservation. The fee waiver requires no additional funds appropriated from the general budget to accommodate the request.

DISCUSSION: The City of South El Monte has been a long time supporter of Epiphany School and their athletic programs. Striving for excellence, Epiphany acknowledges the importance of including a basketball team to their programming that introduces physical activity, social interactions, sportsmanship to their players. The Epiphany basketball team wishes to compete against neighboring schools while representing their school from the City of South El Monte. The fee waiver is requesting the use of the Community Center

Gymnasium for basketball practices on Mondays from 1:15 p.m. to 2:15 p.m. and Wednesdays from 3:15 p.m. to 4:15 p.m. beginning January 29, 2020 to March 11, 2020.

ATTACHMENTS:

[Attachment A - Reservation Cost Breakdown](#)

[Attachment B - Reservation Application](#)

[Attachment C - Fee Waiver Request Letter](#)

ATTACHMENT A

Cost Breakdown of Gymnasium Reservation Fees

Community Center Gymnasium

Fee Description	Units	Total
Facility Rental Fee:	\$100/hour field fee x 13 hours of use	\$1,300.00
Damage Deposit:		\$500.00

Total fees waived: \$1,800.00

Attachment B



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 448-0131
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>Gaby Negrete / Joseph Aguayo</u>	Organization/Business: <u>Epiphany</u>
Address: <u>10915 Michael Hunt Dr.</u>	City: <u>So. El Monte</u> Zip Code: <u>91733</u>
Home Phone: <u>(562) 328-6584</u>	Work Phone: <u>(626) 758-1094</u>
Cell Phone: <u>(562) 328-6584</u>	Email: <u>eschool213@aol.com</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED: Mo: 1:15-2:15 W: 3:15-4:15 Practices

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☒ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ New Temple
			☐ Field
			☐ Picnic Area
			☐ Shively Park
			☐ Field
			☐ Picnic Area
Date of Event: _____	Day(s): <u>M/W</u>	Estimated Attendance: <u>—</u>	
Purpose of Event/Function: <u>For Epiphany Students to Practice Basketball</u>			
Reservation Time: <u>—</u> to <u>—</u>	Set up Time: <u>—</u> to <u>—</u>		
Kitchen Hours: <u>—</u> to <u>—</u>	Clean up Time: <u>—</u> to <u>—</u>		
Will the event be open to the public? <u>—</u>			
Will there be entertainment? <u>—</u> If yes, what type? <u>—</u>			
Will food be served? <u>no</u> If yes, name of caterer? <u>—</u>			
Will alcohol be served? <u>no</u>			
Portable Stage needed? <u>no</u>			

I, the undersigned, on behalf of the above named organization/business, do hereby agree to indemnify and hold harmless the City of South El Monte and any of its officers, agents or employees from any liability, claim or legal action for damages resulting from or in any way arising out of this application and agreement and will agree to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I have read, signed and agree to comply with the Facility Rules and Regulations.

Signature of Applicant: G. Negrete Date: 12-10-19

OFFICE USE ONLY
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

Attachment C

Epiphany Catholic School
10915 Michael Hunt Drive
South El Monte, California 91733
Phone 626-758-1094 Fax 626-270 4166

January 9 , 2020

South El Monte City Hall
1415 Santa Anita Avenue
South El Monte, California 91733

To Mayor Olmos and City Council Members:

The administration of Epiphany Catholic School is requesting the waiver of the fee for the use of the Community Center Hall. We would like to know if possible that our Basketball team could practice on designated dates and also if possible have our home games in the Community Center. Our basketball courts are concrete and we are concerned that our children can injure themselves. We would appreciate your help and support by waiving the Community Center Fee. We greatly appreciate your generous spirit and your commitment to help the youth of our community. If you have any questions, please feel free to call me. Thank You!

Sincerely,



Gaby Negrete
Principal



City Council Agenda Report

**Agenda
Item No.
7.f.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

APPROVED AS TO FORM: Anthony R. Taylor, City Attorney

SUBMITTED BY: Rene Salas, Public Works Director

SUBJECT: ADOPT RESOLUTION 20-06, ACCEPTING STATE
GENERAL FUND ALLOCATIONS FOR VARIOUS CITY
PARK AND CIVIC CENTER IMPROVEMENTS

SUMMARY: The City presented the project list to the Valle Lindo School Board at a Joint Meeting with City Council on December 18th. The School Board revised and prioritized the list of projects for New Temple Park, Shively Park, Mary Van Dyke Park, and the Civic Center as shown in Attachment B.

RECOMMENDATION: Staff recommends that the City Council adopt Resolution No. 20-06, accepting State General Fund allocations for various City Park and Civic Center improvements.

FISCAL IMPACT: There is no city match requirement for this state grant.

DISCUSSION: On October 8th, 2019, City Council accepted a grant in the amount of \$2,048,000 from State Representative Ian Calderon's office for various improvements to City Parks and Civic Center facilities. The funds will be distributed by the California Natural Resources Agency (CNRA).

On December 18, 2019, a joint meeting was held between the City Council and Valle Lindo School Board to review the list of projects on school property consisting of New Temple Park and Shively Park. The School Board identified three priority projects for New Temple Park as follows: restroom expansion, playground renovation, and Snack Bar renovation. For Shively Park, the School Board identified the renovation of the asphalt basketball and volleyball play areas as a priority project.

Once executed, the resolution authorizes the City Manager to conduct all negotiations, execute and submit all documents including, but not limited to Project Information Form, agreements, payment requests and so on, which may be necessary for the completion of the projects.

Staff will not move forward without following appropriate protocols established in the City and School Board Joint Use Agreement and City Purchasing Guidelines. Final specific project designs will be brought back to members of the City Council and School Board for consideration and approval.

ATTACHMENTS:

[Attachment A - Resolution No. 20-06](#)

[Attachment B - Park and Civic Center Projects](#)

[Attachment C - Project Agreement](#)

[Attachment D - Project Information Form](#)

ATTACHMENT A

RESOLUTION NO. 20-06

A RESOLUTION OF THE SOUTH EL MONTE CITY
COUNCIL APPROVING THE APPLICATION FOR GRANT
FUNDS FOR VARIOUS IMPROVEMENTS TO CITY PARKS
AND CIVIC CENTER FACILITIES

WHEREAS, the Legislature and Governor of the State of California have approved an application for grant funds for the projects listed in Attachment B; and

WHEREAS, the California Natural Resources Agency has been delegated the responsibility for the administration of the grant project and the setting up of necessary procedures; and

WHEREAS, said procedures established by the California Natural Resources Agency require the City to certify by resolution the approval of application(s) before submission of said application(s) to the state; and

WHEREAS, the City will enter into an agreement with the State of California for subject projects.

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES, AS FOLLOWS:

SECTION 1: Approves the acceptance of State General Fund allocation for local assistance for the projects listed in Attachment B.

SECTION 2: Certifies that the City understands the assurances and certification in the Project Information Form.

SECTION 3: Certifies that the City will have sufficient funds to operate and maintain the projects or will enter into an agreement with another entity to perform said operation and maintenance.

SECTION 4: Certifies that the City has reviewed and understands the General Provisions contained in the Project Agreement shown in the Procedural Guide (Attachment C to the City's staff report).

SECTION 5: Appoints the City Manager as agent to conduct all negotiations, execute and submit all documents including, but not limited to Project Information Form, agreements, payment requests and or other related documents, which may be necessary for the completion of the aforementioned projects.

PASSED, APPROVED AND ADOPTED this 28th day of January 2020.

Gloria Olmos, Mayor

ATTEST:

Rose Juarez, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Rose Juarez, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 20-06 was passed and approved by the City Council of the City of South El Monte, at a regular meeting of said Council held on January 28, 2020 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rose Juarez, City Clerk

Attachment B

Park and Civic Center Improvements

	Item	Cost	Qty	Total
New Temple Park Upgrades				
1	Restroom remodel			\$580,700.00
2	New Playground Repair & flooring	\$100,000.00	1	\$100,000.00
3	Snack Bar - upgrades	\$100,000.00	1	\$100,000.00
4	Project Management & Inspection	\$40,000.00	1	\$40,000.00
Total =				\$820,700.00
Shively Park Upgrades				
1	Renovate asphalt basketball &	1	1	\$47,000
2	Project Management & Inspection	\$40,000.00	1	\$40,000.00
Total =				\$87,000.00
Mary Van Dyke				
1	New flooring and ADA swing set	\$185,000.00	1	\$185,000.00
2	restroom upgrade	\$100,000.00	1	\$100,000.00
3	outdoor Fitness equipment	\$30,000.00	1	\$30,000.00
4	bbq grills	\$700.00	5	\$3,500.00
5	drinking fountains	\$6,000.00	3	\$18,000.00
6	Project Management & Inspection	\$40,000.00	1	\$40,000.00
Total =				\$376,500.00
Civic Center				
2	outdoor Fitness equipment	\$30,000.00	1	\$30,000.00
3	Senior center gym equipment	\$30,000.00	1	\$30,000.00
4	Pool building renovation	\$480,000.00	1	\$480,000.00
5	City Hall ADA improvements	\$184,000.00	1	\$184,000.00
1	Project Management & Inspection	\$40,000.00	1	\$40,000.00
Total =				\$764,000.00
Total				
Cost =				\$2,048,200.00

ATTACHMENT C

XVI. SAMPLE GRANT AGREEMENT

STATE OF CALIFORNIA NATURAL RESOURCES AGENCY GRANT AGREEMENT

Grantee Name: Insert Here
Project Title: Insert Here
Agreement Number: XXXXXX-0
Authority: Senate Bill No. 840 Specified Funding FY 2018/2019
Program: General Fund Specified Grant Projects

PROJECT DESCRIPTION

Brief Project Description

A detailed project scope and activities, project schedule and project budget are described and attached hereto as Exhibit A.

Grant Funds are to be used to support capital asset projects in accordance with the provisions contained in the Procedural Guide for General Fund Specified Grant Projects and this Agreement.

TERMS AND CONDITIONS OF GRANT

Special Provisions

Special Provisions, **if applicable EXAMPLES ONLY:** (see other Sample Special Provisions in B&G/Procedures–Various/Preparation of Grant Agreement)

1. **Insert if CEQA (including Greenhouse Gas Emissions) has not yet been completed at time of Grant Agreement:** As conditions precedent to the State's obligation to make any construction funding available pursuant to this agreement, Grantee shall first provide evidence of compliance with CEQA by XXX.
2. **Insert if nonprofit:** If the Grantee is a nonprofit organization and ceases to exist, all of its rights, title and interest in the real property shall vest in the State of California. The State may, at its discretion, identify an appropriate public or private entity to accept the right, title and interest in the real property in lieu of the State.
3. **Insert if grantee has not yet obtained land tenure/site control:** As conditions precedent to the State's obligation to make any funding available pursuant to this agreement, Grantee shall first provide evidence of adequate land tenure and evidence that the project will be operated and maintained for a minimum of 25 years satisfactory to the State for all land to be improved under this agreement.

General Provisions

A. Definitions

1. The term "Act" means Senate Bill No. 840.
2. The term "Acquisition" means obtaining a fee interest or any other interest, including easements, leases, and development rights.
3. The term "Agreement" means this Grant Agreement.
4. The term "Application Guidelines" means the Procedural Guide for General Fund Specified Grant Projects.
5. The term "Development" means improvement, rehabilitation, restoration, enhancement, preservation, protection and interpretation or other similar activities.
6. The term "Fair Market Value" means the value placed upon the property as supported by an appraisal that has been reviewed and approved by the California Department of General Services (DGS).
7. The term "Grant" or "Grant Funds" means the money provided by the State to the Grantee in this agreement.
8. The term "Grant Agreement" means a contractual arrangement between the State and Grantee specifying the payment of funds by the State for the performance of specific project objectives within a specific project performance period by the Grantee.
9. The term "Grantee" means an applicant who has a signed agreement for grant funds.
10. The term "Interpretation" means visitor-serving amenities that communicate the significance and value of natural, historical and cultural resources in a manner that increases the understanding and enjoyment of these resources, or other similar activities.
11. The term "Other Sources of Funds" means cash or in-kind contributions that are required or used to complete the project beyond the grant funds provided by this Agreement.
12. The term "Payment Request Form" means Form RA212.
13. The term "Project" means the acquisition or development activity described in the application as modified by Exhibit A to be accomplished with grant funds.
14. The term "Project Budget" means the State approved cost estimate included as Exhibit A to this Agreement.
15. The term "Project Scope" means the description or activity for work to be accomplished by the project.
16. The term "State" means the Secretary for California Natural Resources or his/her representatives, or other political subdivision of the State.

B. Project Execution

1. Subject to the availability of funds in the Act, the State hereby grants to the Grantee a sum of money (Grant Funds) not to exceed the amount stated on the signature page in consideration of and on condition that the sum be expended in carrying out the purposes as set forth in the description of project in this Agreement and its attachments and under the Terms and Conditions set forth in this agreement.
2. Grantee shall furnish any and all additional funds that may be necessary to complete the project.

3. Grantee shall complete the project in accordance with the Project Performance Period set forth on the signature page, unless an extension has been formally granted by the State and under the Terms and Conditions of this agreement. Extensions may be requested in advance and will be considered by State, at its sole discretion, in the event of circumstances beyond the control of the Grantee, but in no event beyond **May 1, 2024**.
4. Grantee shall at all times ensure that project complies with the California Environmental Quality Act (CEQA) (Public Resources Code, Division 13, commencing with section 21000, et. seq., Cal Code Regs tit. 14, section 15000 et. seq.) and all other environmental laws, including but not limited to obtaining all necessary permits. Grant funds will not be disbursed before the close of the period for legal challenge under CEQA.

Grant funds for planning and document preparation may be available sooner if included in the grant project scope (Exhibit A) and approved by the State. CEQA compliance shall be completed within one (1) year from the Grant Agreement start date, unless an extension is granted by the State.

Changes to the scope resulting from CEQA compliance are permitted provided the State determines that the project continues to meet all objectives of the General Fund Specified Grant Project and is consistent with the intent cited in the original Application.

If a grantee's project is disapproved on grounds related to the California Natural Resource Agency's CEQA determination, the grantee shall have the option of either: (1) reimbursing the Natural Resources Agency for all state-reimbursed preliminary costs (e.g., planning, design, etc.), or (2) relinquishing any planning/design documents, including all copies, reproductions, and variations resulting from said funding, without a license to use or otherwise retain in any form.

5. Projects must comply with any applicable laws pertaining to prevailing wage and labor compliance.
6. Grantee certifies that the project does and will continue to comply with all current laws and regulations which apply to the project, including, but not limited to, legal requirements for construction contracts, building codes, environmental laws, health and safety codes, and disabled access laws. Grantee certifies that, prior to commencement of construction; all applicable permits and licenses (e.g., state contractor's license) will have been obtained.
7. Grantee shall provide access by the State upon 24-hours' notice to determine if project work is in accordance with the approved project scope, including a final inspection upon project completion.
8. Prior to the commencement of any work, Grantee agrees to submit in writing to the State for prior approval any deviation from the original project scope per Exhibit A and the application. Changes in project scope must continue to meet the need cited in the original application or they will not be approved. Any modification or alteration in the project as set forth in the application on file with the State must be submitted to the State for approval. Any modification or alteration in the project must also comply with all current laws and regulations, including but not limited to CEQA.
9. Grantee shall provide for public access and/or educational features where feasible.
10. Grantee must have (1) fee title, (2) leasehold, or (3) other interest to project lands and demonstrate to the satisfaction of the State that the proposed project will provide public benefits that are commensurate with the type and duration of the interest in land. Any acquisition of project lands by Grantee following award shall not involve eminent domain proceedings or threat of eminent domain proceedings.
11. Grantee shall promptly provide photographs of the site during and after implementation of project at the request of the State.

C. Project Costs

1. Grant funds provided to Grantee under this agreement will be disbursed for eligible costs, on a reimbursement basis. Requests for advance funds are allowable on a case by case basis, at the State's discretion. Payments

are made as follows, but shall not exceed in any event the amount set forth on the signature page of this agreement:

- a. Grantee agrees to use any Grant Funds advanced by the State under the terms of this Agreement solely for the Project herein described.
- b. Approved direct management costs or construction and development costs. Up to ten percent (10%) of the reimbursement amount will be held back and issued as a final payment upon completion of the project.
- c. If Grant Funds are advanced, the Grantee shall place these Funds in a separate interest-bearing account, setting up and identifying such account prior to the advance. Interest earned on Grant Funds shall be used on the Project, as approved by the State. Any overpayment of Grant Funds in excess of final project costs shall be returned to the State within sixty (60) days of completion of the Project or the end of the Project performance period as shown on the signature page, whichever is earlier.
- d. Remaining grant funds shall be paid up to the total amount of the grant funds or the actual project cost, whichever is less, upon completion of the project, receipt of a detailed summary of project costs from the Grantee found to be satisfactory by the State, and the satisfactory completion of a site inspection by the State.

2. Payment Documentation:

- a. All payment requests must be submitted using a completed Payment Request Form. This form must be accompanied by an itemized list of all expenditures that clearly documents the check numbers, dates, recipients, line-item description as described in the project budget approved by the State and amounts. Each payment request must also include proof of payment such as receipts, paid invoices, canceled checks or other forms of documentation demonstrating payment has been made.
 - b. Any payment request that is submitted without the required itemization and documentation will not be authorized. If the payment request package is incomplete, inadequate or inaccurate, the State will inform the Grantee and hold the payment request until all required information is received or corrected. Any penalties imposed on the Grantee by a contractor, or other consequence, because of delays in payment will be paid by the Grantee and is not reimbursable under this agreement.
3. Grant funds in this award have a limited period in which they must be expended. Grantee expenditures funded by the State must occur within the time frame of the Project Performance Period as indicated in this agreement.
 4. The State reserves the right to request reimbursement of any funds spent on the project, even funds deemed eligible costs, if the project is not completed in accordance with the Grant Agreement and the guidelines.
 5. Except as otherwise provided herein, the Grantee shall expend grant funds in the manner described in the Exhibit A approved by the State. The total dollars of a category in the project budget may be increased by up to ten percent (10%) through a reallocation of funds from another category, without approval by the State. However, the Grantee shall notify the State in writing when any such reallocation is made, and shall identify both the item(s) being increased and those being decreased. Any cumulative increase or decrease of more than ten percent (10%) from the original budget in the amount of a category must be approved by the State. In any event, the total amount of the grant funds may not be increased, nor may any adjustments exceed the limits for management costs as described in the Application Guidelines.

D. Project Administration

1. Grantee shall promptly provide project reports and/or photographs upon request by the State. In any event Grantee shall provide the State a report showing total final project expenditures with the final payment request and required closing documents.
2. Grantee shall make property and facilities acquired or developed pursuant to this agreement available for inspection upon request by the State.

3. Grantee shall use any income earned by the Grantee from use of the project to further project purposes, or, if approved by the State, for related purposes within the jurisdiction.
4. Grantee shall submit all documentation for project completion, including a notice of completion as applicable and final reimbursement within ninety (90) days of project completion, but in no event any later than (May 1, XXXX.)
5. Final payment is contingent upon State verification that project is consistent with project scope as described in Exhibit A, together with any State approved amendments.
6. This agreement may be amended by mutual agreement in writing between Grantee and State. Any request by the Grantee for amendments must be in writing stating the amendment request and reason for the request. The Grantee shall make requests in a timely manner and in no event less than sixty (60) days before the effective date of the proposed amendment.
7. Grantee must report to the State all sources of other funds for the project.

E. Project Termination

1. The State reserves the right to terminate a Grant Agreement for any reason at any time. There are no vested rights or entitlements to funding that a Grantee can or should rely upon, and once a notice of termination is provided to the Applicant, only authorized and eligible work prior to that notification of termination will be paid by the State.
2. Prior to the completion of project construction, either party may terminate this agreement by providing the other party with thirty (30) days' written notice of such termination. The State may also terminate this Grant Agreement for any reason at any time if it learns of or otherwise discovers that there is a violation of any state or federal law or policy by Grantee which affects performance of this or any other grant agreement or contract entered into with the State.
3. If the State terminates without cause the agreement prior to the end of the Project Performance Period, the Grantee shall take all reasonable measures to prevent further costs to the State under this agreement. The State shall be responsible for any reasonable and non-cancelable obligations incurred by the Grantee in the performance of the agreement prior to the date of the notice to terminate, but only up to the undisbursed balance of funding authorized in this agreement.
4. If the Grantee fails to complete the project in accordance with this agreement, or fails to fulfill any other obligations of this agreement prior to the termination date, the Grantee shall be liable for immediate repayment to the State of all amounts disbursed by the State under this agreement, plus accrued interest and any further costs related to the project. The State may, at its sole discretion, consider extenuating circumstances and not require repayment for work partially completed provided that the State determines it is in the State's best interest to do so. This paragraph shall not be deemed to limit any other remedies available to the State for breach of this agreement.
5. Failure by the Grantee to comply with the terms of this agreement or any other agreement under the Act may be cause for suspension of all obligations of the State hereunder.
6. Failure of the Grantee to comply with the terms of this agreement shall not be cause for suspending all obligations of the State hereunder if, in the judgment of the State, such failure was due to no fault of the Grantee. At the discretion of the State, any amount required to settle at minimum cost any irrevocable obligations properly incurred shall be eligible for reimbursement under this agreement.
7. Because the benefit to be derived by the State, from the full compliance by the Grantee with the terms of this agreement, is the for the purposes as stated in the application for the people of the State of California, and because such benefit exceeds to an immeasurable and unascertainable extent the amount of money furnished by the State by way of grant funds under the provisions of this agreement, the Grantee agrees that payment by the Grantee to the State of an amount equal to the amount of the grant funds disbursed under this agreement by the State would be inadequate compensation to the State for any breach by the Grantee of this agreement. The Grantee further agrees therefore, that the appropriate remedy in the event of a breach by the

Grantee of this agreement shall be the specific performance of this agreement, unless otherwise agreed to by the State.

F. Hold Harmless

1. Grantee shall waive all claims and recourses against the State, including the right to contribution for loss or damage to persons or property arising from, growing out of or in any way connected with or incident to this agreement, except claims arising from the gross negligence of State, its officers, agents and employees.
2. Grantee shall indemnify, hold harmless and defend State, its officers, agents and employees in perpetuity against any and all claims, demands, damages, costs, expenses or liability costs arising out of the project, including development, construction, operation or maintenance of the property described in the project description which claims, demands or causes of action arise under Government Code Section 895.2 or otherwise, including but not limited to items to which the Grantee has certified, except for liability arising out of the gross negligence of State, its officers, agents or employees. Grantee acknowledges that it is solely responsible for compliance with items to which it has certified.
3. Grantee and State agree that in the event of judgment entered against the State and Grantee because of the gross negligence of the State and Grantee, their officers, agents or employees, an apportionment of liability to pay such judgment shall be made by a court of competent jurisdiction. Neither party shall request a jury apportionment.

G. Financial Records

1. Grantee shall maintain satisfactory financial accounts, documents and records for the project and to make them available to the State for auditing at reasonable times. Grantee shall also retain such financial accounts, documents and records for three (3) years after final payment and one (1) year following an audit.
2. Grantee agrees that during regular office hours, the State and its duly authorized representatives shall have the right to inspect and make copies of any books, records or reports of the Grantee pertaining to this agreement or matters related thereto. Grantee shall maintain and make available for inspection by the State accurate records of all of its costs, disbursements and receipts with respect to its activities under this agreement.
3. Grantee shall use applicable Generally Accepted Accounting Principles, unless otherwise agreed to by the State.

H. Use of Facilities

1. The real property (including any portion of it or any interest in it) may not be sold or transferred without the written approval of the State of California, acting through the Natural Resources Agency, or its successor, provided that such approval shall not be unreasonably withheld as long as the purposes for which the grant was awarded are maintained.
2. Grantee shall maintain, operate and use the project in fulfillment of the purpose funded pursuant to this grant for a minimum of **XXXXXXXX (XX) YEARS**, consistent with the Land Tenure/Site Control requirements included in the Application Guidelines. The Grantee, or the Grantee's successor in interest in the property, may assign without novation the responsibility to maintain and operate the property in accordance with this requirement only with the written approval of the State. Grantee may be excused from its obligations for operation and maintenance of the project site only upon the written approval of the State for good cause. "Good cause" includes, but is not limited to, natural disasters that destroy the project improvements and render the project obsolete or impracticable to rebuild.
3. Grantee shall use the property for the purposes for which the grant was made and shall make no other use or sale or other disposition of the property. This agreement shall not prevent the transfer of the property from the Grantee to a Public Agency, if the successor public agency assumes the obligations imposed by this agreement.

4. If the use of the property is changed to a use that is not permitted by the agreement, or if the property is sold or otherwise disposed of, at the State's sole discretion, an amount equal to (1) the amount of the Grant (2) the Fair Market Value of the real property, or (3) the proceeds from the sale or other disposition, whichever is greater, may be reimbursed to the State. If the property sold or otherwise disposed of is less than the entire interest in the property funded in the Grant, an amount equal to either the proceeds from the sale or other disposition of the interest or the Fair Market Value of the interest sold or otherwise disposed of, whichever is greater, shall be reimbursed to the State.
5. The Grantee shall not use or allow the use of any portion of the real property for mitigation without the written permission of the State.
6. The Grantee shall not use or allow the use of any portion of the real property as security for any debt.

I. Nondiscrimination

1. During the performance of this grant, grantee and its subcontractors shall not unlawfully discriminate, harass or allow harassment, against any person because of sex, sexual orientation, race, color, religious creed, marital status, denial of family and medical care leave, ancestry, national origin, medical condition (cancer/genetic characteristics), age (40 and above), disability (mental and physical) including HIV and AIDS, denial of pregnancy disability leave or reasonable accommodation. Grantee and subcontractors shall ensure that the evaluation and treatment of all persons, and particularly their employees and applicants for employment are free from such discrimination and harassment. Grantee and its subcontractors shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code, §12900 et seq.) and the applicable regulations promulgated thereunder (Cal. Code Regs, tit. 2, §7285.0 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code, §12990 (a)–(f), are incorporated into this grant by reference and made a part hereof as if set forth in full (Cal. Code Regs, tit. 2, §7285.0 et seq.). Grantee shall include this non-discrimination and compliance provisions of this clause in all subcontracts to perform work under the grant.
2. The Grantee shall not discriminate against any person on the basis of residence except to the extent that reasonable difference in admission or other fees may be maintained on the basis of residence and pursuant to law.
3. The completed project and all related facilities shall be open to members of the public generally, except as noted under the special provisions of this agreement or under provisions of the Act.

J. Application Incorporation

The Grant Guidelines and the Application and any subsequent changes or additions to the Application approved in writing by the State are hereby incorporated by reference into this agreement as though set forth in full in this agreement.

K. Severability

If any provision of this agreement or the application thereof is held invalid, that invalidity shall not affect other provisions or applications of this agreement which can be given effect without the invalid provision or application, and to this end the provisions of this agreement are severable.

L. Waiver

No term or provision hereof will be considered waived by either party, and no breach excused by either party, unless such waiver or consent is in writing and signed on behalf of the party against whom the waiver is asserted. No consent by either party to, or waiver of, a breach by either party, whether expressed or implied, will constitute consent to, waiver of or excuse of any other, different or subsequent breach by either party.

M. Assignment

Except as expressly provided otherwise, this agreement is not assignable by the Grantee either in whole or in part.

N. Disputes

If the Grantee believes that there is a dispute or grievance between Grantee and the State arising out of or relating to this agreement, the Grantee shall first discuss and attempt to resolve the issue informally with the Agency Grants Administrator. If the issue cannot be resolved at this level, the Grantee shall follow the following procedures:

1. If the issue cannot be resolved informally with the Agency Grants Administrator, the Grantee shall submit, in writing, a grievance report together with any evidence to the Deputy Assistant Secretary for Bonds and Grants for the California Natural Resources Agency. The grievance report must state the issues in the dispute, the legal authority, or other basis for the Grantee's position and the remedy sought. Within ten (10) working days of receipt of the written grievance report from the Grantee, the Deputy Assistant Secretary shall make a determination on the issue(s) and shall respond in writing to the Grantee indicating the decision and reasons therefore. Should the Grantee disagree with the Deputy Assistant Secretary's decision, the Grantee may appeal to the Assistant Secretary for Administration and Finance for the Natural Resources Agency.
2. The Grantee must submit a letter of appeal to the Assistant Secretary explaining why the Deputy Assistant Secretary's decision is unacceptable. The letter must include, as an attachment, copies of the Grantee's original grievance report, evidence originally submitted, and response from the Deputy Assistant Secretary. The Grantee's letter of appeal must be submitted within ten (10) working days of the receipt of the Deputy Assistant Secretary's written decision. The Assistant Secretary or designee shall, within twenty (20) working days of receipt of Grantee's letter of appeal, review the issues raised and shall render a written decision to the Grantee. The decision of the Assistant Secretary or designee shall be final.

O. Audit Requirements

Grant projects are subject to audit by the State annually and for three (3) years following the final payment of grant funds. The audit shall include all books, papers, accounts, documents, or other records of the Grantee, as they relate to the project for which the grant funds were granted.

ATTACHMENT D

VI. PROJECT INFORMATION FORM

Project Name	Estimated Date of Completion: _____		
	Grant Amount Requested: \$ _____		
	Estimated Total Project Cost: \$ _____ (State Grant and other funds and In-Kind donations)		
Grantee Name (with mailing address) Check one: Non-Profit ☐ Local Public Agency ☐ State Agency ☐	County		Nearest City/Town
	Project Address (or nearest cross street)		
	Senate Dist.	Assembly Dist.	US Congressional Dist.
Grantee's Representative Authorized in Resolution (Signature required at bottom of this page) Name: _____ Title: _____ Phone: _____ Email Address: _____ Project Manager - Person with day to day responsibility for project (if different from authorized representative) Name: _____ Title: _____ Phone: _____ Email Address: _____			
Brief Description of Project (Summarize major activities to be funded by this Grant)		Latitude	Longitude
Site Control/Land Tenure (Check the box that applies) ☐ The grantee owns the property ☐ The grantee leases the property Term end date: _____ ☐ The grantee owns an easement on the property ☐ The grantee has an MOU with the property owner		CEQA/Environmental Requirements ☐ Exempt from CEQA, pursuant to CEQA Guideline # _____ (Attach Notice of Exemption) ☐ CEQA Approval received from another public Agency Attach lead agency's resolution approving the project, along with the Notice of Determination, Negative Declaration, or Mitigated Negative Declaration, stamped by State Clearinghouse and County Clerk's Office. ☐ CEQA is not complete, but a completed Draft Initial Study with Checklist is provided. ☐ CEQA does not apply to this project under Code Section: _____	
I certify that the information contained in this project application, including required attachments, is complete and accurate.			
Signed: _____ Grantee's Authorized Representative as shown in Resolution		_____ Date	
Print Name:	Print Title:	Designee? Y N If yes, attach letter of designation from authorized representative.	



City Council Agenda Report

**Agenda
Item No.
8.a.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

APPROVED AS TO FORM: Anthony R. Taylor, City Attorney

SUBMITTED BY: Rene Salas, Public Works Director

SUBJECT: SECOND READING AND ADOPTION OF ORDINANCE NO. 1241, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2020 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

SUMMARY: Every three years, the California Building Standards Commission updates and publishes Title 24 the "California Building Standards Code." These codes were published on July 1, 2019 and will become effective January 1, 2020. Due to Los Angeles County's late approval of their building codes, the City must adopt the final version of the State's building codes.

RECOMMENDATION: Staff recommends that the City Council conduct a second reading and adopt Ordinance No. 1241.

FISCAL IMPACT: Approval of this item will not have an impact on the Fiscal Year 2019-2020 City budget.

DISCUSSION: State law requires local governments to enforce California Title 24 (the State's Building Codes which originate from the International Code Council and the International Association of Plumbing and Mechanical Officials). Most jurisdictions in Los

Angeles County wait to comply with this requirement until the County of Los Angeles adopts the Building Codes and all of the associated local amendments. Then, these jurisdictions adopt the County Building Codes. Attachment “B” includes the County amendments to California’s Codes.

Consistent with past practice, staff is recommending that the City adopt the 2020 Los Angeles County Codes. The major benefits realized by adopting the County Codes are:

- The County Codes are common and well known to contractors.
- The County Codes contain well-reasoned local amendments that are supported by findings and which are consistently applied throughout the County of Los Angeles.
- The County Codes are virtually identical to the Codes adopted by the City of Los Angeles and many other Cities.
- The County Codes are readily available for purchase by architects, engineers, and contractors.
- Users can purchase the amendments to the California Codes direct from ICC (the publisher of the California Building Code), and insert those sheets directly into the California Codes, making it much easier for users to understand the context and to achieve compliance.
- Because of their widespread use, the County Codes are close to acting as a standard. Many of the architects and general contractors the City does business with have already purchased the County amendments to the California Codes because they work in areas where the County Codes are enforced.
- A challenge to an amendment is unlikely because the challenge would be against the County of Los Angeles and all its resources.
- Far less language must be codified into the Municipal Code, thereby reducing the City’s codifying costs. While jurisdictions can establish their own administration of the codes, jurisdictions are only allowed to amend the technical requirements of the State Codes based on local climatic, topographical, or geological conditions, and only if the requirement is more restrictive than the current State Code. Findings must be made for each amendment to the State Codes, and a copy of these findings must be filed with the Building Standards Commission. No local amendment is enforceable unless filed with the California Building Standards Commission. See Attachment “B” for County amendment findings, these findings are also applicable for the City.

ATTACHMENTS:

[Attachment A - Ordinance No. 1241](#)

[Attachment B - 2020 Building Code](#)

Attachment A

ORDINANCE NO. 1241

AN ORDINANCE OF THE CITY OF SOUTH EL MONTE AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2020 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

WHEREAS, it is the intent of the City Council, in enacting this ordinance, to adopt the Los Angeles County Code pertaining to Building and Construction Codes regulations.

THE SOUTH EL MONTE CITY COUNCIL DOES ORDAIN AS FOLLOWS:

SECTION ONE: Findings and local conditions.

- A. California law requires that on January 1, 2020, all portions of the 2020 California Code of Regulations Title 24 will be effective within the City: and,
- B. The City may amend the provisions of the California Code of Regulations Title 24 provided express findings for each amendment, addition or deletion is made based upon climatic, topographical or geological conditions.
- C. The City shall file the amendments, additions or deletions with the California Building Standards Commission.
- D. The Building Official has recommended modifying certain Parts of California Code of Regulations Title 24 due to local climatic, topographical and geological conditions in the City of South El Monte.
- E. The findings supporting the necessity for the amendments to building standards herein are contained in Attachment A to this ordinance in accordance with California Health and Safety Code Section 18941.5 and are incorporated by reference herein.
- F. The South El Monte City Council hereby finds, determines and declares that those certain amendments to the State Code are appropriate and necessary to meet local conditions existing in the City of South El Monte, and this Council hereby further finds, determines and declares that each such change is required for the protection of the public safety and is reasonably necessary because of local climatic, topographical and geological conditions.
- G. In accordance with Section 15061(b)(3) of Title 14 of the California Code of Regulations, the adoption of local amendments to the California Building Standards Code and amending the South El Monte Municipal Code, are exempt from the provisions of the California Environmental Quality Act.

SECTION TWO: The purpose of this ordinance is to amend the City of South El Monte Municipal Code by adopting by reference, and amending where necessary, certain ordinances of the County of Los Angeles Code, Building (Ordinance Number 19-7011), Electrical (Ordinance Number 19-7012), Plumbing (Ordinance Number 19-7024), Mechanical (Ordinance Number 19-7013), Residential (Ordinance Number 19-7014), Green Building Standards (Ordinance Number 19-7015), Existing Building (Ordinance Number 19-7016), which adopt by reference California Building, Electrical, Mechanical, Plumbing, Residential, Green Building Standards and Existing Building Codes (Title 24, Parts 2, 2.5, 3, 4, 5, 10 and 11) and which make amendments, additions and deletions thereto. Therefore, set forth in Exhibit “A” of this Ordinance the City of South El Monte Municipal Code is hereby amended by repealing the old and replacing with the new

1. Title 15, Chapter 15.02
2. Title 15, Chapter 15.04
3. Title 15, Chapter 15.06
4. Title 15, Chapter 15.08
5. Title 15, Chapter 15.10
6. Title 15, Chapter 15.12
7. Title 15, Chapter 15.16

SECTION THREE: Continuation of existing law. Where they are substantially the same as existing law, the provisions of the City of South El Monte Buildings and Construction Code shall be considered continuations of existing law and shall not be considered new enactments.

SECTION FOUR: Maintenance and distribution of code. Not less than one copy of the City of South El Monte Buildings and Construction Codes, duly certified by the City Clerk, shall be kept on file in the office of the City Clerk for examination and use by the public. Amendments to this code shall be noted by ordinance number on the appropriate pages of such code of this code and one complete file of amendatory ordinances, indexed for ready reference, shall be maintained in the office of the City Clerk for use and examination by the public. Distribution or sale of additional copies of this code shall be made as directed by the City Council. In addition, one copy of said City of South El Monte Building and Construction Codes may likewise be maintained by the Director of the Community Development Department for examination and use by the public.

SECTION FIVE: Catchlines of sections. The catchlines of the several sections of this code printed in boldface type are intended as mere catchwords to indicate the contents of the section and shall not be deemed or taken to be titles of such sections; nor as any part of the section, nor, unless expressly so provided, shall they be so deemed when any of such sections, including the catchlines, are amended or reenacted.

SECTION SIX: Severability of provisions. If any section, subsection, sentence, clause, phrase or portion of this ordinance and/or the code adopted thereby is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The South El Monte City Council hereby declares that it would have adopted this ordinance and the code adopted thereby and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof may be declared invalid or unconstitutional.

SECTION SEVEN: Certification and publication. The ordinance shall take effect within 30 days and within (5) days after its passage, the City Clerk of the City of South El Monte shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and the Building Official shall cause the same to be filed with the California Building Standards Commission. And within (15) days after its passage, the City Clerk shall certify to the adoption of this ordinance and shall cause a summary of the same to be published once in a newspaper of general circulation within the City of South El Monte.

PASSED, APPROVED, AND ADOPTED this 28th day of January, 2020.

Gloria Olmos, Mayor

ATTEST:

Rose Juarez, City Clerk

APPROVED AS TO FORM:

Anthony R. Taylor, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Rose Juarez, City Clerk for the City of South El Monte, do hereby certify that the foregoing Ordinance, being Ordinance No. 1241, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 28th day of January 2020, and that said Ordinance was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Rose Juarez, City Clerk

**TITLE 15
BUILDINGS AND CONSTRUCTION
CHAPTER 15.02 BUILDING CODE**

15.02.010 LOS ANGELES COUNTY CODE, TITLE 26, BUILDING CODE ADOPTED

Chapters 1 through 35, 66, 67, 96, 98, 99 and Appendices I and J of Title 26, Los Angeles County Building Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Building Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.02.020 below, regulating and controlling the design, construction, quality of materials, grading, use, occupancy, location and maintenance of all buildings or structures and prescribing conditions under which such work may be carried on within the city and providing for the issuance of permits and the collection of fees therefor.

All references made to County may mean City of South El Monte or Los Angeles County depending on the context.

In accordance with Section 50022.6 of the California Government Code, not less than one copy of said Title 26 of the Los Angeles County Building Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department, shall be remain on file with the Building Official, shall collectively be known as the *City of South El Monte Building Code* and may be cited as Chapter 15.02 of the South El Monte Municipal Code.

15.02.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.02.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.02.030 EFFECT OF ADOPTION.

The adoption of the City Building Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.02.040 PENALTY; VIOLATIONS.

(A) General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15 BUILDINGS AND CONSTRUCTION CHAPTER 15.04 PLUMBING CODE

15.04.010 LOS ANGELES COUNTY CODE, TITLE 28, PLUMBING CODE ADOPTED

Los Angeles County Plumbing Code Chapter 1 through Chapter 17, and Appendices A,B, D, H, I and J, Title 28, the 2020 Los Angeles County Plumbing Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Plumbing Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.04.020 below.

Not less than one copy of said Title 28 of the Los Angeles County Plumbing Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Plumbing Code* and may be cited as Chapter 15.04 of the South El Monte Municipal Code, regulating plumbing and drainage systems, house sewers, private sewage disposal systems and prescribing conditions under which such work may be carried on within the city and providing for the issuance of permits and the collection of fees therefor.

15.04.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.04.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.02.030 EFFECT OF ADOPTION.

The adoption of the City Plumbing Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15 BUILDINGS AND CONSTRUCTION CHAPTER 15.06 RESIDENTIAL CODE

15.06.010 LOS ANGELES COUNTY CODE, TITLE 30, RESIDENTIAL CODE ADOPTED

Section 1206 (Sound Transmission) of Chapter 12, Chapters 67, 69, 96, 98, 99, and appendix J of Title 26 of the Los Angeles County Building Code are adopted by reference as amended by City of South El Monte Building Code and incorporated in to this Section as if fully set forth below and shall be known as Section 1207 of Chapter 12, Chapters 67, 69, 96, 98, 99, and appendix J of the City of South El Monte Residential Code.

Chapters 1 through 10, 44 and Appendix H of Title 30, Los Angeles County Residential Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Residential Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set

out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.06.020 below.

Not less than one copy of said Title 30 of the Los Angeles County Residential Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Residential Code* and may be cited as Chapter 15.06 of the South El Monte Municipal Code.

15.06.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.06.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.06.030 EFFECT OF ADOPTION.

The adoption of the City Residential Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15 BUILDINGS AND CONSTRUCTION CHAPTER 15.08 MECHANICAL CODE

15.08.010 LOS ANGELES COUNTY CODE, TITLE 29, MECHANICAL CODE ADOPTED

Los Angeles County Mechanical Code Chapter 1 through Chapter 17 and Appendices B, C and D, Title 29, the 2020 Los Angeles County Mechanical Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Mechanical Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.08.020 below.

Not less than one copy of said Title 29 of the Los Angeles County Mechanical Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Mechanical Code* and may be cited as Chapter 15.08 of the South El Monte Municipal Code.

15.08.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.08.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.06.030 EFFECT OF ADOPTION.

The adoption of the City Mechanical Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) *General penalty; continuing violations.* Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) *Violations including aiding, abetting, and concealing.* Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

**TITLE 15
BUILDINGS AND CONSTRUCTION
CHAPTER 15.10 ELECTRICAL CODE**

**15.10.010 LOS ANGELES COUNTY CODE, TITLE 27, ELECTRICAL CODE
ADOPTED**

Los Angeles County Electrical Code Article 89 , 90, Chapter 1 through 9, and Annexes A, B, C, D, E, F, G, H, I and J, Title 27, The 2019 Los Angeles County Electrical Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Electrical Code, except as otherwise provided in said Title 27, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022. 10 of the Government Code of the State of California as though fully set forth herein and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.10.020 below.

Not less than one copy of said Title 27 of the Los Angeles County Electrical Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Electrical Code* and may be cited as Chapter 15.10 of the South El Monte Municipal Code.

15.10.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.10.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.10.030 EFFECT OF ADOPTION.

The adoption of the City Electrical Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.10.040 PENALTY; VIOLATIONS.

(A) General penalty; continuing violations. Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) Violations including aiding, abetting, and concealing. Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) Enforcement by civil action. In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

**TITLE 15
BUILDINGS AND CONSTRUCTION
CHAPTER 15.12 GREEN BUILDING STANDARDS CODE**

15.12.010 LOS ANGELES COUNTY CODE, TITLE 31, GREEN BUILDING STANDARDS CODE ADOPTED

Los Angeles County Green Building Standards Code, Chapter 2 through 8, Title 31, The 2019 Los Angeles County Green Building Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Green Building Standards Code, except as otherwise provided in said Title 31, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022. 10 of the Government Code of the State of California as though fully set forth herein and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.12.020 below.

Not less than one copy of said Title 31 of the Los Angeles County Green Building Standards Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Green Building Standards Code* and may be cited as Chapter 15.12 of the South El Monte Municipal Code.

15.12.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.12.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.12.030 EFFECT OF ADOPTION.

The adoption of the City Green Building Standards Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

(A) Actions and proceedings which began the effective date of this code.

- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.12.040 PENALTY; VIOLATIONS.

(A) *General penalty; continuing violations.* Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) *Violations including aiding, abetting, and concealing.* Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) *Enforcement by civil action.* In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15 BUILDINGS AND CONSTRUCTION CHAPTER 15.16 EXISTING BUILDING CODE

15.16.020 LOS ANGELES COUNTY CODE, TITLE 33, EXISTING BUILDING CODE ADOPTED

Los Angeles County Existing Building Code Chapter 2 through 4, 15, 16 and Appendix A, Chapter A1, A3, A4 and A5 of the Title 33, the 2020 Los Angeles County Existing Building Code, as amended and in effect on or before January 1, 2020, adopting the 2019 California Existing Building Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.16.020 below.

Not less than one copy of said Title 33 of the Los Angeles County Existing Building Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte*

Existing Building Code and may be cited as Chapter 15.16 of the South El Monte Municipal Code.

15.16.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.06.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.16.030 EFFECT OF ADOPTION.

The adoption of the City Existing Building Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.16.040 PENALTY; VIOLATIONS.

(A) *General penalty; continuing violations.* Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) *Violations including aiding, abetting, and concealing.* Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) *Enforcement by civil action.* In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

Attachment B

Findings and Los Angeles County Ordinance adopting and amending the 2019 California Codes and creating the 2020 Los Angeles County Codes

Due to the size of the Los Angeles County Ordinance, these documents can be viewed at the following links:

Building Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141474.pdf>

Residential Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141479.pdf>

Electrical Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141477.pdf>

Plumbing Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141637.pdf>

Mechanical Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141478.pdf>

Green Building Standards Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141638.pdf>

Existing Building Code <http://file.lacounty.gov/SDSInter/bos/supdocs/141481.pdf>

California Codes can be viewed at <https://www.dgs.ca.gov/BSC/Codes>



City Council Agenda Report

**Agenda
Item No.
9.a.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Ariana Yanez, Community Services Supervisor

SUBJECT: DISCUSSION REGARDING THE SELECTION OF THE
2020 SUMMER CONCERT SERIES BANDS

SUMMARY: The 2020 Summer Concert Series will feature six (6) bands. The City Council will discuss the selection of the 2020 Summer Concert bands.

RECOMMENDATION: Staff recommends that the City Council discuss and provide direction on the selection of the 2020 Summer Concerts Series bands.

FISCAL IMPACT: The 2020 Concert Series includes one (1) concert approved in the Fiscal Year (FY) 19/20 budget and five (5) concerts that will be proposed in the FY 20/21 budget.

DISCUSSION: During the City Council meeting on December 3, 2019, council directed staff to gather community feedback on the possible selection of bands for the 2020 Summer Concert Series.

Staff conducted a survey on the City's Facebook page and the recreation division's Instagram page requesting the community to provide input on the bands that they would like featured in the 2020 Summer Concert Series.

Additionally, staff attended a Los Angeles County Homelessness Luncheon on December 19, 2019 where Pulp Vixen, a female musical tribute band performed very well. Staff obtained their information as a potential band for the 2020 Summer Concert Series or the 4th of July Celebration.

See Attachment A, a table with band names, genres, and cost based on the community feedback, survey results, and past performers.

See Attachment B, a table with the bands booked for the 2020 Summer Concert Series based on Council's direction during the City Council meeting on December 3, 2019.

The City Council also directed staff to provide a list of the LA Art Commission musicians roster based on popular genres according to community members feedback (see Attachment C). For a complete musicians roster, visit: <https://www.lacountyarts.org/opportunities/musicians-roster/roster>. In addition, staff was instructed to provide the instructions for boards who are interested in being added to the list of approved performers (see Attachment D).

Lastly, it is recommended that the City Council discuss specific bands and select the bands to perform for the 2020 Summer Concert Series. Please note that approved bands will be considered for the selection of the 4th of July Celebration.

ATTACHMENTS:

[Attachment A - Band Recommendations Based on Community Feedback](#)

[Attachment B - 2020 Summer Concert Series Bands Confirmed](#)

[Attachment C - LA County Arts Musician Roster](#)

[Attachment D - Musicians Application Guidelines](#)

Attachment A

Bands, Genres, and Cost (2 hour set) Based on Community Feedback

Band Name	Genre	Cost	Recommended
The Retrogressives	Surf Rock	\$800	Instagram
The Dropps	Alternative Rock/Indie Punk	\$1000	Instagram
The Reel Band	R&B, Latin, Cumbia, Salsa, Old School Funk	\$1500	Facebook
Dreaming of you – Selena Tribute	Selena Tribute Band	\$3500	Facebook
Susie Hansen	Salsa, Cumbia, Merengue, Bachata	\$1380	Facebook
Hollywood U2	U2 Tribute Band	\$2000	Facebook
La Sonora Dinamita	Cumbia	\$5000	Instagram & Facebook
Pulp Vixen	80s/90s		LA County Homelessness Event
Shades of LA	R&B, Soul	\$1200	Past Performer

Attachment B

2020 Summer Concert Series Bands

Concert Date	Band	Cost of Band	Status
June 25, 2020	Cold Duck	\$1,500.00	Confirmed
July 9, 2020	Chico	\$1,500.00	Confirmed
July 23, 2020	ACE Band	\$1,800.00	Confirmed
August 6, 2020		\$1,500.00	
August 20, 2020		\$500.00	
August 27, 2020	Soto	\$2,000.00	Confirmed

Attachment C

Los Angeles County Arts Free Summer Concerts Program Musicians Roster

Musician Name	Genre
Echo Park Project	Latin, Jazz, Salsa
Orchestra Tabaco y Ron	Salsa, Cha Cha Music
Conganas	Salsa, Latin Jazz
Yari More Latin Band	Salsa, Cumbia, Merengue
Adelaide	Salsa, Latin Top 40
Louie Cruz Beltran Latin Jazz Ensemble	Latin Jazz, Salsa, Pop, R&B
Mariachi Divas	Mariachi
Mariachi Espectacular	Mariachi
Street Corner Renaissance	R&B, Soul, Blues
Floyd & The Flyboys	R&B, Soul, Blues

Attachment D



Musicians Roster

2019-2023 APPLICATION GUIDELINES

DEADLINE: NOVEMBER 28, 2018

GENERAL INFORMATION

The Musicians Roster is a comprehensive database of performers approved to perform in concerts that are supported through the Arts Commission's Free Concerts in Public Sites Program. The Free Concerts program increases access to quality music programming by sponsoring concert events at community venues throughout Los Angeles County. The Arts Commission administers the program to fund the musician fees for each concert event. Concerts are hosted by local parks, libraries, civic centers, senior citizen centers, juvenile centers, hospitals, museums and other performance venues. Concert organizers are required to select musicians/groups from the Musicians Roster.

The Musicians Roster is also used by arts organizations, presenters and the public at large as a guide to discover professional musicians that may be available to play gigs and private events in the region.

The Musicians Roster is viewable on our website. Applicants are encouraged to review the contents as they complete their applications. Musicians interested in being considered for the Musicians Roster must submit an online application available on the [Musicians Rosters website](#) by **Wednesday, November 28, 2018 at 11:00pm.** (see application instructions on page 2). Music groups approved to be on the Roster will remain on it for a period of four years. Groups that wish to reapply to remain on the Roster, may do so at the end of the fourth year.

ELIGIBILITY

Eligible music ensembles must be based in Los Angeles County. Additionally, all members of an applicant music group must be adults and play a musical instrument and/or be a vocalist.

PROGRAM REQUIREMENTS

If selected to the Musicians Roster, groups must:

- Be willing to perform up to three times per year in the Free Concerts in Public Sites program at set rates (concert allocations are set at \$300 for one musician/group leader and \$200 for each side musician). No additional fees for managers or agents are awarded.
- Be willing to perform Free Concerts with the understanding that in some cases payments are processed by the County of Los Angeles following a performance. Participating musicians must register for a Los Angeles County-issued vendor number and allow 4 to 6 weeks to receive checks after a concert.
- Include a link to their Musicians Roster listing on their website.
- Be prompt and responsive when contacted by Free Concerts in Public Sites presenters who may contact the group about availability and technical requirements.

RESTRICTIONS

Musicians who perform in the Free Concerts in Public Sites concert series represent the Los Angeles County Arts Commission to County residents. This program is designed to provide free music and live performances to communities throughout the region. Solicitation of donations, charging admission or requiring purchase of food or merchandise is prohibited at these events.

SELECTION CRITERIA

Application selection is a competitive process. Applications will be reviewed by a panel of evaluators that include professional musicians, presenters and arts administrators with a strong music background.

Musicians/groups must:

- Enhance the Roster's artistic excellence and/or cultural diversity as exhibited through audio recordings, musical genre(s), resumes, biographies and photos.
- Be able to work well and cooperatively with other organizations, as documented by letters of recommendation.
- Exhibit the ability to be flexible and adaptable to various presenting environments and community-based contexts.

APPLICATION PROCEDURE

Each music group must submit a complete application to be considered for the Musicians Roster Program. To access the application please visit the [website](#) and click on the "Application" link at the bottom of the page. You will be directed to the Arts Commission [online grants system](#) where you will be required to sign up and login. We recommend the following internet browsers when working on the application: Mozilla's Firefox, Safari and Google Chrome. We strongly recommend submitting your application no later than 5 days prior to the deadline to give yourself ample time to troubleshoot and resolve any problems that you might encounter.

The application must be submitted by **Wednesday, November 28, 2018 at 11:00pm. Late, incomplete, mailed or faxed applications will not be accepted.**

[Click here](#) for additional instructions on how to setup an account in the new account and access the application.

Application Components/Sections

The application consists of several components that either require you to enter text directly or include attachments.

1. **Group and Contact Information:** In this section you will provide general contact information for the music group.

Musical Genre and Technical Information: In this section you will provide detailed information about your group, including the style of music that you perform, the number of group members and other technical information.

- **Music Style:** We encourage musicians of all musical styles to apply. You can visit the Musicians Roster to become familiar with the existing music genres used to describe and categorize groups. These categories are designed to be simple and easy for presenters to search through. If your musical genre is not currently represented on the Roster, you may propose a new category in the open field. The Arts Commission will make the final determination of the music genre(s) under which your group will be listed. The determination will be based on your indicated preference and the music submitted with your support material.
- **Musician Configurations:** Select all of the configurations in which your group is able to perform. If your group can perform with more than ten musicians, please list the additional configurations in the space provided.
- **Audio Requirements:** In this section provide information regarding the type of audio equipment you use and sound system requirements you have. If you have the ability to provide your own PA system, please provide more detailed information regarding the type of PA system you use, if it works for indoor or outdoor events, and the size of audience for which it is appropriate.
- **Community Experience:** Presenters selected for the Free Concerts Program may be representatives from parks, libraries and other non-traditional concert venues with varying levels of infrastructure. In this section, describe your experience working with various presenters and environments, or your history performing in community-based contexts. Indicate your level of flexibility and comfort with working in these settings.

2. **Biographical Information:** In this section you will provide a group description and relevant biographies. Please use the following guidelines in answering these questions.

- **Group Description:** This 1 to 2 sentence description will be included in your Roster listing if your group is accepted. To get a sense of the editorial style of the Musicians Roster, we recommend reviewing several entries. The content should focus on being descriptive and explaining what music your group plays, not on marketing/advertising your group. Maintain a neutral tone in the description. Refrain from hyperbole and overuse of adjectives. Descriptions should be written in the third person (no reference to "we" or "our"). If selected for the Roster, the Arts Commission may edit your group description.
- **Group and Group Leader Biography:** This section will allow you to provide more information about your group's and individual musicians' histories and accomplishments. Please be detailed but concise and limit to 500 words.
- **Social Media and Website Information:** This section will allow you to share your social media and website links for the reviewing panel to gain a better understanding of your group's online audience(s) and presence.

3. Support Material:

- **Audio Submission:** Link to three tracks that best represent your group and list tracks in order that you would like the panel to review them. The audio sample is crucial for evaluating the artistic quality of the applicant. The submitted tracks must have been recorded within the past three years and reflect the group's current line-up.
- **Video Samples:** Link to two short sample videos (2 minutes or less) of a live performance.
- **Publicity Photos (2):** Upload at least two (2) photos of your group. Photos should be taken within the last three (3) years and saved as a JPEG file with a minimum resolution of 72 dpi. All photo images must be high quality as this image will be used for press purposes and on your Roster listing should your group be approved. Photos should not have any graphics or text visible.
- **Letters of Recommendation (2):** Upload two (2) signed letters of recommendation in PDF format from past performance venues, written within the past two (2) years, which specifically address the selection criterion. The letters must be on the presenting organization's letterhead with a published address and phone number. The author must be a presenter that hired or worked with your group and must provide their up to date contact information. Thank you letters, individual character reference letters and emails will not be accepted.

All applications and materials must be **submitted by Wednesday, November 28, 2018 at 11:00pm.**

NOTIFICATION

You will be notified by email of the status of your application by January of 2019. If selected, music groups will remain on the Roster for four years and will be required to reapply at the end of the cycle to remain on the Roster. Groups may be hired for up to three concerts from July 1 – November 21 of each year.

QUESTIONS

For any questions about this program or application process, please contact (213) 202-5858 or email publicevents@arts.lacounty.gov.



City Council Agenda Report

**Agenda
Item No.
9.b.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rose Juarez, City Clerk

SUBJECT: APPOINTMENT OF PLANNING COMMISSIONERS

SUMMARY: Staff is seeking City Council direction on the appointment of five residents to serve on the Planning Commission.

RECOMMENDATION: Staff recommends that the City Council consider appointing five individuals from amongst the nine applicants seeking an appointment on the Planning Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

FISCAL IMPACT: Commissioners receive a monthly salary of \$150 for each month in which that commissioner attends at least one meeting. The budget has been appropriated for five commissioners.

DISCUSSION: The Planning Commission is a five member commission consisting of five city residents appointed by a majority of the City Council for a one year term. The term of office of the current Commissioners expires on January 31, 2020.

The Planning Commission is responsible, with the assistance of staff, for the development of the goals and objectives for the Planning and Community Development Department, to be approved by the City Council.

Four current members are seeking reappointment and five new applicants are seeking appointment on the Planning Commission.

Seeking Reappointment: Leonel A. Barrera, Jr., Rudy Bojorquez, Jeff M. Ortiz, and Larry Rodriguez.

Seeking Appointment: Melissa Lucero, Cesiah Romo, Roberto Sanchez, Priscilla Silva, and Ruby Rose Yepez.

Please note that Rudy Bojorquez, Cesiah Romo, and Ruby Rose Yepez submitted an application to serve on both the Planning Commission and Community Services Commission.

ATTACHMENTS:

[Maddy Act Appointment List](#)



CITY OF SOUTH EL MONTE

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 • FAX (626) 579-2107



NOTICE TO THE PUBLIC

In compliance with the requirements of the Maddy Act, Government Code Section 54972, the Maddy Act Appointment List is posted on or before December 31st each year. It shows all the current members of City Commissions and the dates and terms of office.

COMMUNITY SERVICES COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
George Anguiano	January 22, 2019	January 31, 2020
Josephine Blanco	January 22, 2019	January 31, 2020
Hilda Carrillo	January 22, 2019	January 31, 2020
Joshua Jasso-Ortega	January 22, 2019	January 31, 2020
Carlos Marquez	January 22, 2019	January 31, 2020
Salma Parra	January 22, 2019	January 31, 2020
Cielo Portillo	January 22, 2019	January 31, 2020

PATRIOTIC COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
David Del Rio	January 22, 2019	January 31, 2020
Yolanda Del Rio	January 22, 2019	January 31, 2020
Blanca Figueroa	January 22, 2019	January 31, 2020
Naomi Lopez	January 22, 2019	January 31, 2020
Rudy Lopez	January 22, 2019	January 31, 2020

PLANNING COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Leonel (Leo) Barrera, Jr.	January 22, 2019	January 31, 2020
Rudy Bojorquez	January 22, 2019	January 31, 2020
Benjamin Garrett	January 22, 2019	January 31, 2020
Jeff Ortiz	September 10, 2019	January 31, 2020
Larry Rodriguez	January 22, 2019	January 31, 2020

In order to qualify for consideration the individual must be a South El Monte resident and submit both a commissioner and live scan application. The Community Services Commission shall include two persons at least sixty years of age and one person between the ages of sixteen and twenty-one. No City employee is eligible to serve as a member of the commissions.


Rose Juarez, City Clerk

Dated: December 2, 2019



City Council Agenda Report

**Agenda
Item No.
9.c.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rose Juarez, City Clerk

SUBJECT: APPOINTMENT OF COMMUNITY SERVICES COMMISSIONERS

SUMMARY: Staff is seeking City Council direction on the appointment of seven residents to serve on the Community Services Commission.

RECOMMENDATION: Staff recommends that the City Council consider appointing seven individuals from amongst the 11 applicants seeking an appointment on the Community Services Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

FISCAL IMPACT: Commissioners receive a monthly salary of \$100 for each month in which that commissioner attends at least one meeting. The budget has been appropriated for seven commissioners.

DISCUSSION: The Community Services Commission is a seven member commission consisting of seven city residents including two persons at least sixty years of age and one person between the ages of sixteen and twenty-one, appointed by a majority of the City Council for a one year term. The term of office of the current commissioners expires on January 31, 2020.

The Community Services Commission acts in an advisory capacity to the City Council in all matters pertaining to social programming, health and welfare, child development, public recreational facilities and leisure activities.

Two current members are seeking reappointment and nine new applicants are seeking appointment on the Community Services Commission.

Seeking Reappointment: Josephine Blanco (Senior Representative) and Joshua Ortega.

Seeking Appointment: Brandon Angel, Ingrid Aguilar, Rudy Bojorquez, Yobana Raygoza Covarrubias, Gerardo Diaz, Heliodoro Duarte, Cesiah Romo, and Ruby Rose Yepez.

Please note that Rudy Bojorquez, Cesiah Romo, and Ruby Rose Yepez submitted an application to serve on both the Community Services Commission and Planning Commission.

ATTACHMENTS:

[Maddy Act Appointment List](#)



CITY OF SOUTH EL MONTE

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 • FAX (626) 579-2107



NOTICE TO THE PUBLIC

In compliance with the requirements of the Maddy Act, Government Code Section 54972, the Maddy Act Appointment List is posted on or before December 31st each year. It shows all the current members of City Commissions and the dates and terms of office.

COMMUNITY SERVICES COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
George Anguiano	January 22, 2019	January 31, 2020
Josephine Blanco	January 22, 2019	January 31, 2020
Hilda Carrillo	January 22, 2019	January 31, 2020
Joshua Jasso-Ortega	January 22, 2019	January 31, 2020
Carlos Marquez	January 22, 2019	January 31, 2020
Salma Parra	January 22, 2019	January 31, 2020
Cielo Portillo	January 22, 2019	January 31, 2020

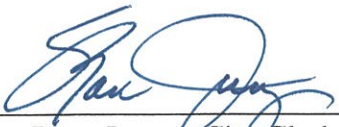
PATRIOTIC COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
David Del Rio	January 22, 2019	January 31, 2020
Yolanda Del Rio	January 22, 2019	January 31, 2020
Blanca Figueroa	January 22, 2019	January 31, 2020
Naomi Lopez	January 22, 2019	January 31, 2020
Rudy Lopez	January 22, 2019	January 31, 2020

PLANNING COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Leonel (Leo) Barrera, Jr.	January 22, 2019	January 31, 2020
Rudy Bojorquez	January 22, 2019	January 31, 2020
Benjamin Garrett	January 22, 2019	January 31, 2020
Jeff Ortiz	September 10, 2019	January 31, 2020
Larry Rodriguez	January 22, 2019	January 31, 2020

In order to qualify for consideration the individual must be a South El Monte resident and submit both a commissioner and live scan application. The Community Services Commission shall include two persons at least sixty years of age and one person between the ages of sixteen and twenty-one. No City employee is eligible to serve as a member of the commissions.


Rose Juarez, City Clerk

Dated: December 2, 2019



City Council Agenda Report

**Agenda
Item No.
9.d.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rose Juarez, City Clerk

SUBJECT: APPOINTMENT OF PATRIOTIC COMMISSIONERS

SUMMARY: Staff is seeking City Council direction on the appointment of five residents to serve on the Patriotic Commission.

RECOMMENDATION: Staff recommends that the City Council consider appointing the five individuals seeking reappointment on the Patriotic Commission for a one year term commencing January 29, 2020 and ending January 31, 2021.

FISCAL IMPACT: Commissioners receive a monthly salary of \$100 for each month in which that commissioner attends at least one meeting. The budget has been appropriated for five commissioners.

DISCUSSION: The Patriotic Commission is a five member commission consisting of five city residents appointed by a majority of the City Council for a one year term. The term of office of the current commissioners expires on January 31, 2020.

The Patriotic Commission acts in an advisory capacity to the City Council in all matters pertaining to patriotism and the civic recognition in both active and veteran military personnel.

The five current Patriotic Commissioners: David Del Rio, Yolanda Del Rio, Blanca M. Figueroa, Naomi Lopez and Rudy Lopez are seeking reappointment. No additional applications were received.

ATTACHMENTS:

[Maddy Act Appointment List](#)



CITY OF SOUTH EL MONTE

1415 N. SANTA ANITA AVENUE
SOUTH EL MONTE, CALIFORNIA 91733
(626) 579-6540 • FAX (626) 579-2107



NOTICE TO THE PUBLIC

In compliance with the requirements of the Maddy Act, Government Code Section 54972, the Maddy Act Appointment List is posted on or before December 31st each year. It shows all the current members of City Commissions and the dates and terms of office.

COMMUNITY SERVICES COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
George Anguiano	January 22, 2019	January 31, 2020
Josephine Blanco	January 22, 2019	January 31, 2020
Hilda Carrillo	January 22, 2019	January 31, 2020
Joshua Jasso-Ortega	January 22, 2019	January 31, 2020
Carlos Marquez	January 22, 2019	January 31, 2020
Salma Parra	January 22, 2019	January 31, 2020
Cielo Portillo	January 22, 2019	January 31, 2020

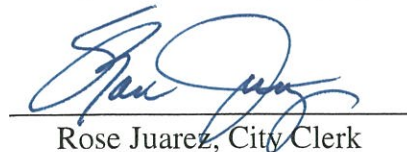
PATRIOTIC COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
David Del Rio	January 22, 2019	January 31, 2020
Yolanda Del Rio	January 22, 2019	January 31, 2020
Blanca Figueroa	January 22, 2019	January 31, 2020
Naomi Lopez	January 22, 2019	January 31, 2020
Rudy Lopez	January 22, 2019	January 31, 2020

PLANNING COMMISSION

<u>NAME</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Leonel (Leo) Barrera, Jr.	January 22, 2019	January 31, 2020
Rudy Bojorquez	January 22, 2019	January 31, 2020
Benjamin Garrett	January 22, 2019	January 31, 2020
Jeff Ortiz	September 10, 2019	January 31, 2020
Larry Rodriguez	January 22, 2019	January 31, 2020

In order to qualify for consideration the individual must be a South El Monte resident and submit both a commissioner and live scan application. The Community Services Commission shall include two persons at least sixty years of age and one person between the ages of sixteen and twenty-one. No City employee is eligible to serve as a member of the commissions.


Rose Juarez, City Clerk

Dated: December 2, 2019



City Council Agenda Report

**Agenda
Item No.
9.e.**

DATE: January 28, 2020

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

APPROVED AS TO FORM: Anthony R. Taylor, City Attorney

SUBMITTED BY: Rene Salas, Public Works Director

SUBJECT: UPDATE ON 60%DESIGN FOR MERCED AVENUE
GREENWAY PROJECT

SUMMARY: On March 26, 2019, Staff presented three design options for City Council consideration to determine a preferred design and landscape palette for the Merced Avenue Greenway Project (project), which aims to improve stormwater management, water quality, and community health in the City. Option B was chosen for the section of Merced south of Rush and a combination of A & C was selected for north of Rush.

RECOMMENDATION: No actions required. The City received the Draft 60% Design Plans for the southern residential section from the design team on January 15th. (Note: The remaining design for the northern section is not yet funded and will be part of a future phase). The plans are currently under review with the City's Planning and Engineering staff.

FISCAL IMPACT: The City of South El Monte has received Proposition 1 Grant funding through the California Coastal Conservancy (Conservancy) in the amount of \$799,815 to prepare plans, designs, environmental analyses, and permit applications toward creation of the Merced Avenue Greenway project.

Construction funding has not yet been secured, however, the project team has applied for three Prop 68 grants through the California Natural Resources Agency (CNRA) and Rivers and Mountains Conservancy. We have been invited back for a full proposal on the CNRA Green Infrastructure grant (\$3,000,000) and are awaiting a final response on the other two grants. The City and project team will be pursuing other identified funding sources including Metro's Measure M funding and the County Safe Clean Water Program (Measure W).

DISCUSSION: The current Design Planning Phase has taken more than a year to complete. The goal is to improve stormwater management and water quality and to provide a safe roadway with protected bike paths and new climate appropriate landscaping. The project includes installation of green infrastructure Low Impact Development (LID) programming elements along a 1.1 mile stretch of Merced Avenue between Lerma Road and Fern Street. The project aims to decrease flood risk, clean dry and wet weather runoff, increase tree canopy cover to reduce urban heat island effect, and improve mobility with protected pedestrian and bike access lanes. The project retrofits will implement surface and sub-surface Best Management Practices (BMP) using structural treatment components within the design to manage stormwater flowing into Merced Ave from the surrounding streets. The project has a significant community outreach component and encourages ongoing education and project development participation by community members, the key benefactors of the project.

In order to meet its MS4 permit, the City will need more stormwater mitigation projects like this project. Not only does this project help to ensure that the City meets its water quality goals, it offers additional community health benefits to the City, its residents and businesses.

At the March 26th, 2019 City Council meeting, Design Option B, based on input from the residents, was selected as the design configuration for the residential section of Merced located south of Rush. Based on input from the commercial businesses, a combination of Design Option A & C was selected as the design configuration for Merced north of Rush.

The 60% design presented to City Council today is only for the Residential neighborhood south of Rush. The completion of the design north of Merced will be part of a future phase after additional funding is secured.

Staff is currently reviewing the 60% design package. The focus will be moving toward 100% design for the residential section south of Rush with an expected design completion by May 2020.

ATTACHMENTS:

[Merced Greenway Project Update](#)



MERCED AVENUE GREENWAY UPDATE

A MULTI-BENEFIT GREEN INFRASTRUCTURE PROJECT



COUNCIL FOR
WATERSHED
HEALTH



TETRA TECH



ACTIVE
SGV



Climate
Resolve

138

PROJECT HISTORY



WATER
FOUNDATION®

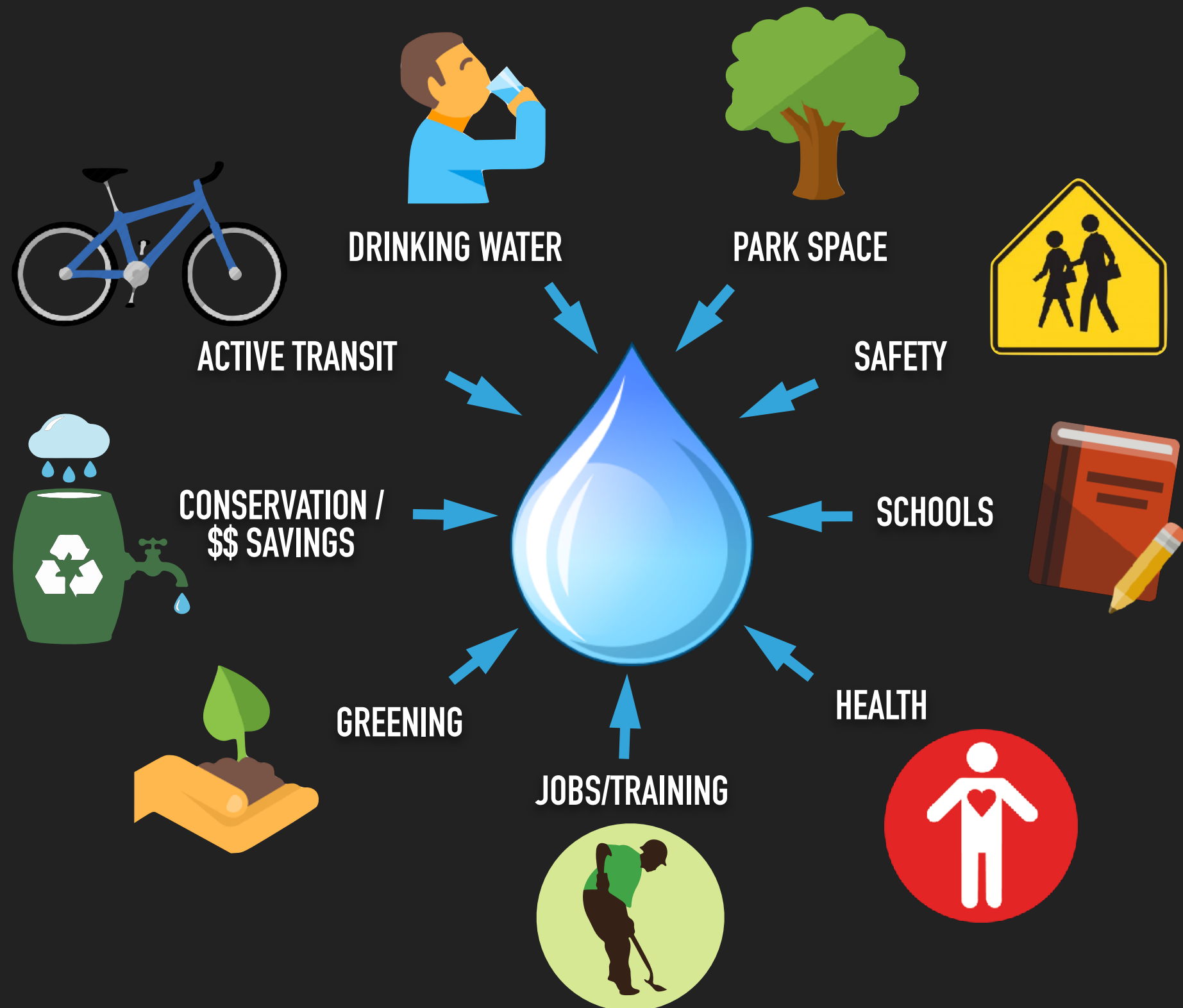


ACTIVE
SGV



COMMUNITY BENEFITS

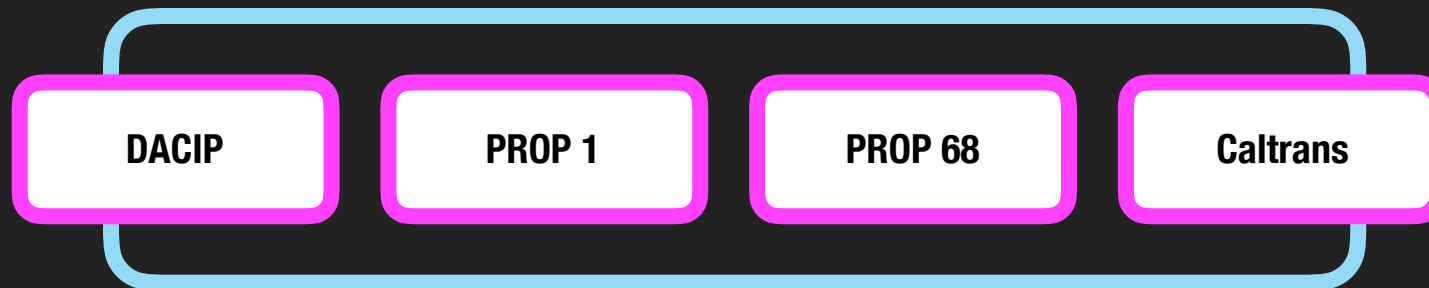
MAKING THE CONNECTION TO WATER



FUNDING AROUND WATER



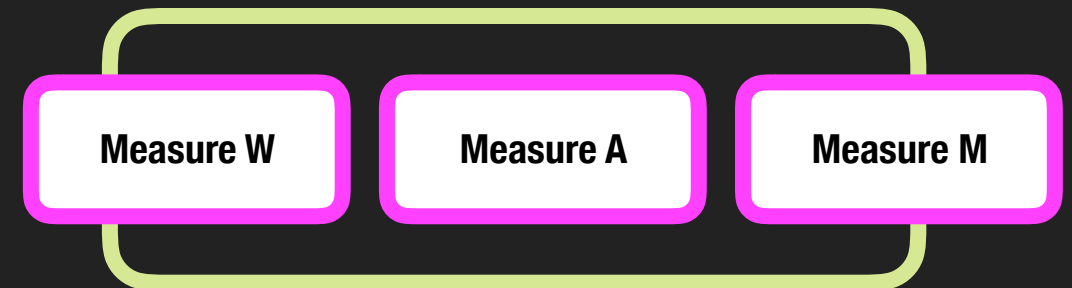
STATE



- CNRA/SGC
- CalFIRE
- State Conservancies (Coastal, RMC)

- Water Board
- DWR

COUNTY



- LA County Public Works
- Regional Parks and Open Space District
- MTA

PROJECT HISTORY COMMUNITY ENGAGEMENT – PROJECT OPPORTUNITIES

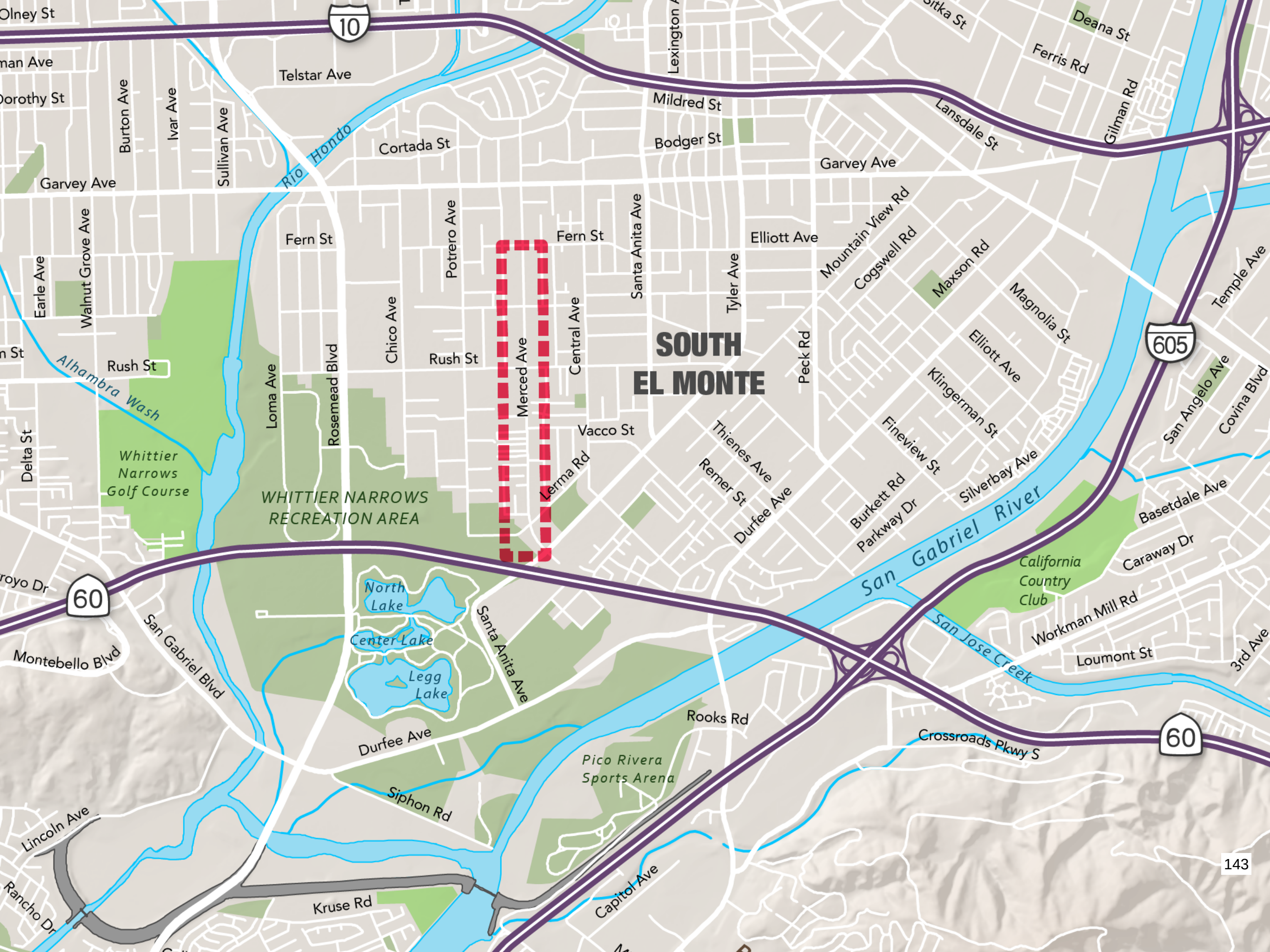
ACTIVE
SGV



Revitalization Plan for the Santa Anita/Tyler Avenue Corridor

*A Report to the City of South El Monte on
Improving South El Monte's Santa Anita Avenue/Tyler Avenue
Business and Civic Corridor*

February 2010 Prepared by:
Local Government Commission
Glatting Jackson Kercher Anglin
Barrio Planners
Livable Streets, Inc.



**SOUTH
EL MONTE**

WHITTIER NARROWS
RECREATION AREA

California
Country
Club

Pico Rivera
Sports Arena

INDUSTRIAL CORRIDOR



RESIDENTIAL CORRIDOR



EXISTING CONDITIONS



PROJECT HISTORY

TECHNICAL ASSISTANCE

NON-PROFIT PARTNERSHIP/ENGAGEMENT STRATEGY



COUNCIL FOR
**WATERSHED
HEALTH**

ACTIVE

SGV

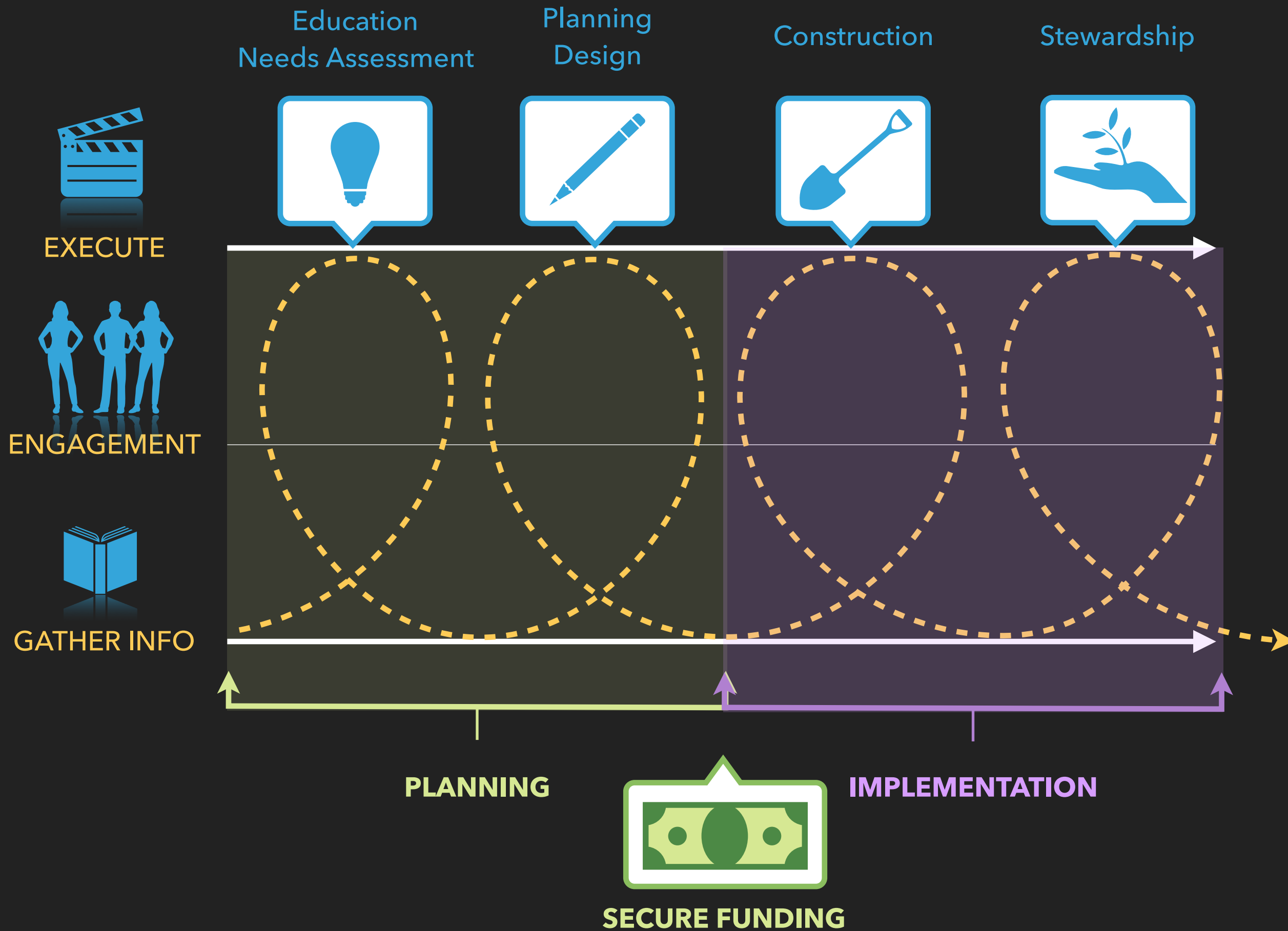


Climate
Resolve



Coastal
Conservancy

GREEN INFRASTRUCTURE GRANT



MERCED AVE GREENWAY DESIGN: CURRENT STATUS

STAKEHOLDER EDUCATION/ENGAGEMENT (ONGOING)

JUL 2015 - APR 2017
PROJECT DEVELOPMENT

MAY 2018
ENGINEERING/DESIGN
BID AWARD

FEB-MAR 2018
MONITORING

JUN - SEP 2018
SURVEYS/CONSTRAINTS
ANALYSIS

JUL - NOV 2018
PRELIM DESIGN
REPORT (DRAFT)



MAR 2016
City Council
approval of
project concept

JUL 2016
SCC GRANT
SUBMITTED

JUL 2019
CNRA & RMC GRANTS SUBMITTED

OCT 2019
CNRA GRANT #2 SUBMITTED

DEC 2018 - DEC 2019
DESIGN ALTERNATIVES TOWARD 60%

MAR 2019
City Council
Approval of
Design
Alternatives



DEC 2019
CEQA COMPLETED

JAN 2020
60% DESIGN REVIEW*

**DESIGN
STATUS**

0%

20%

40%

60%

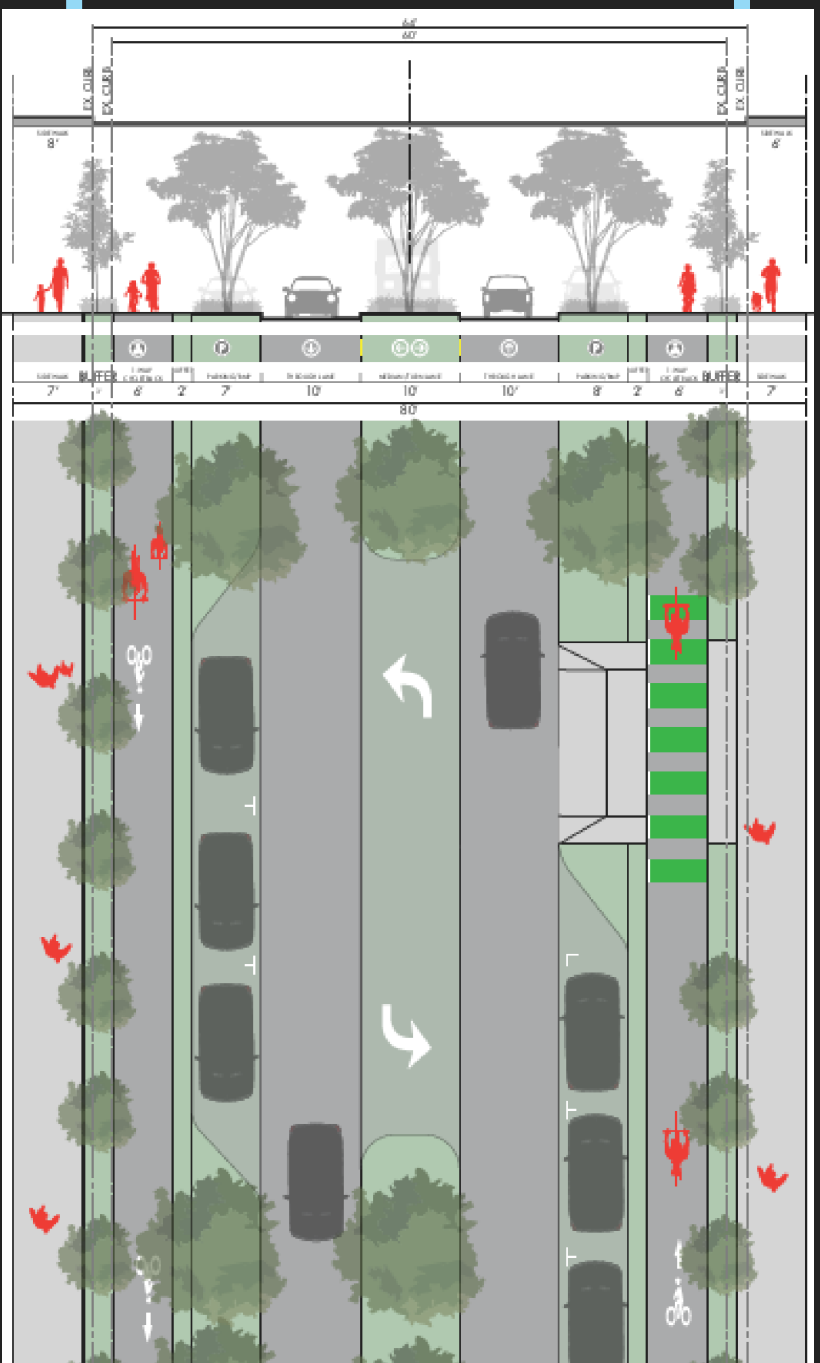
80%

100%

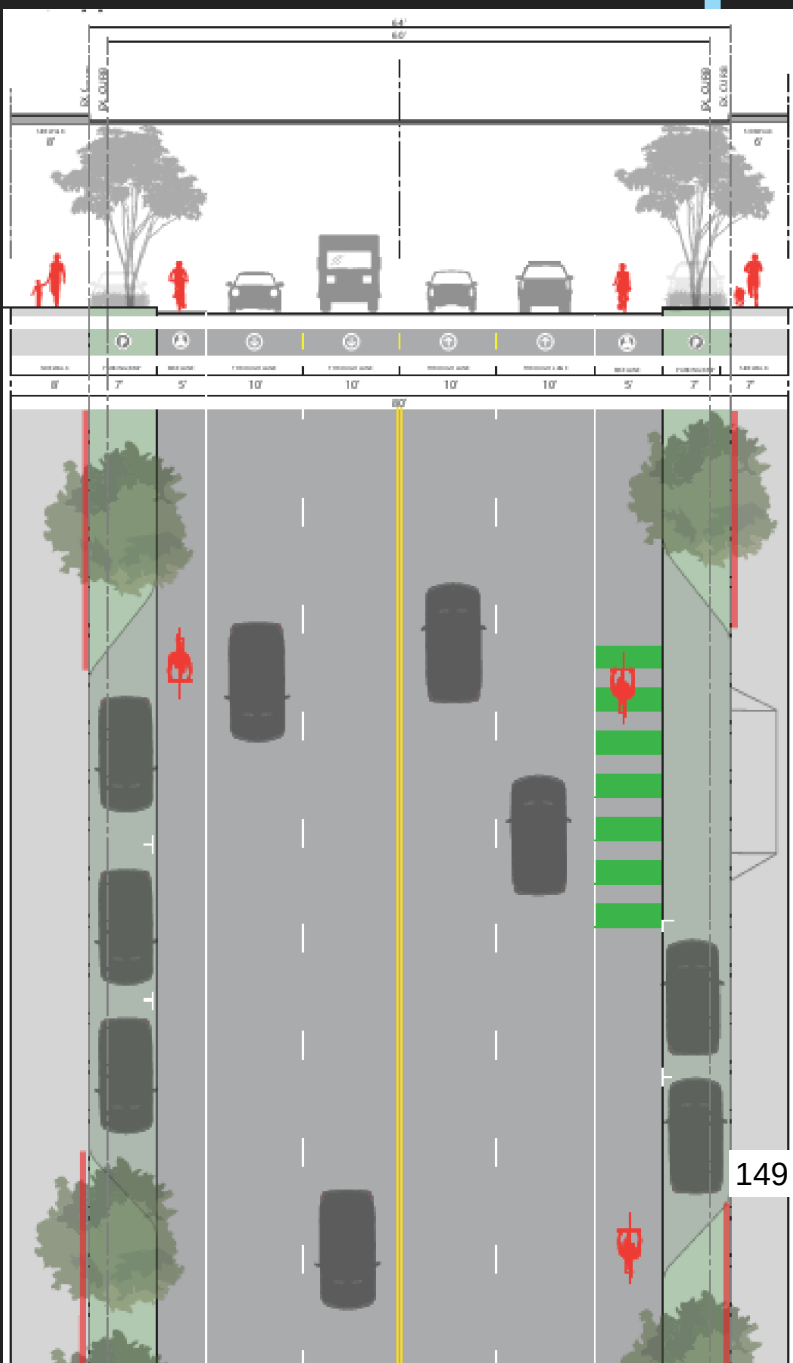
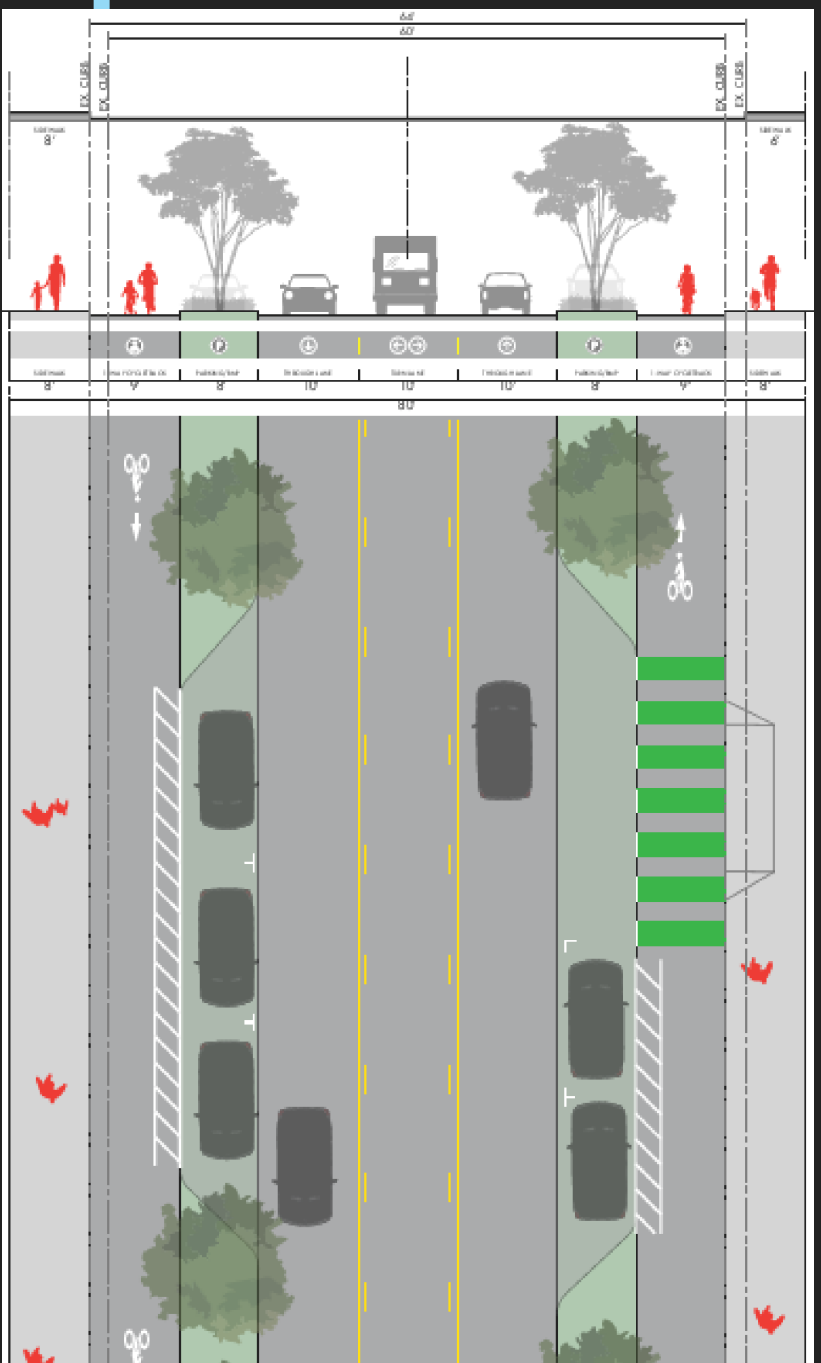
* SOUTH OF RUSH ST. ONLY

COMMUNITY DESIGN SELECTIONS

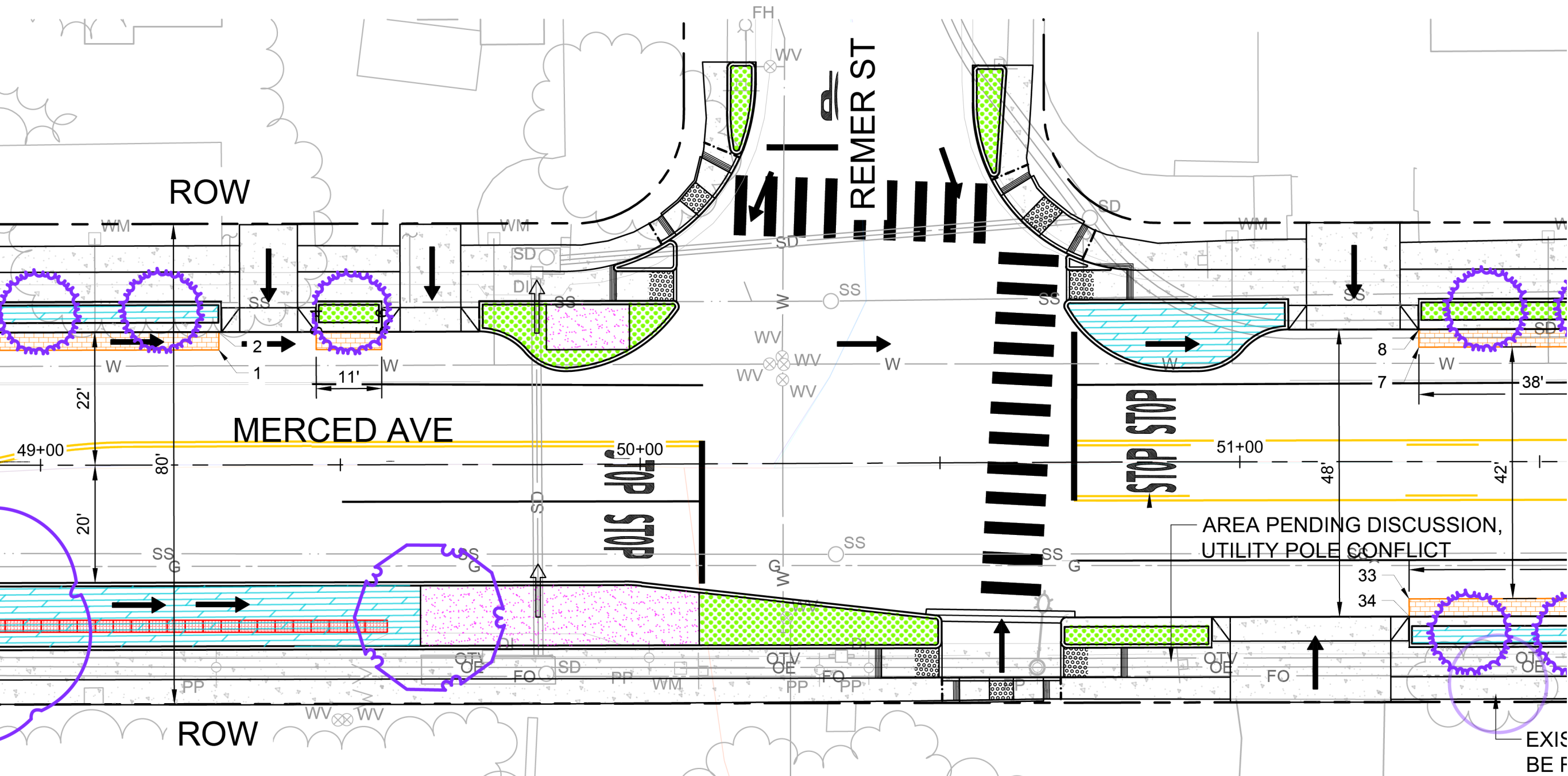
OPTION B SOUTH OF RUSH (REMOVE CENTER MEDIAN)



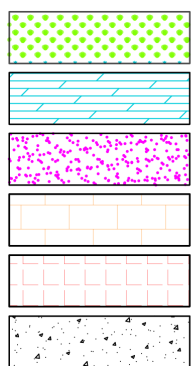
OPTIONS A & C NORTH OF RUSH (COMBINATION OF TWO DESIGNS)



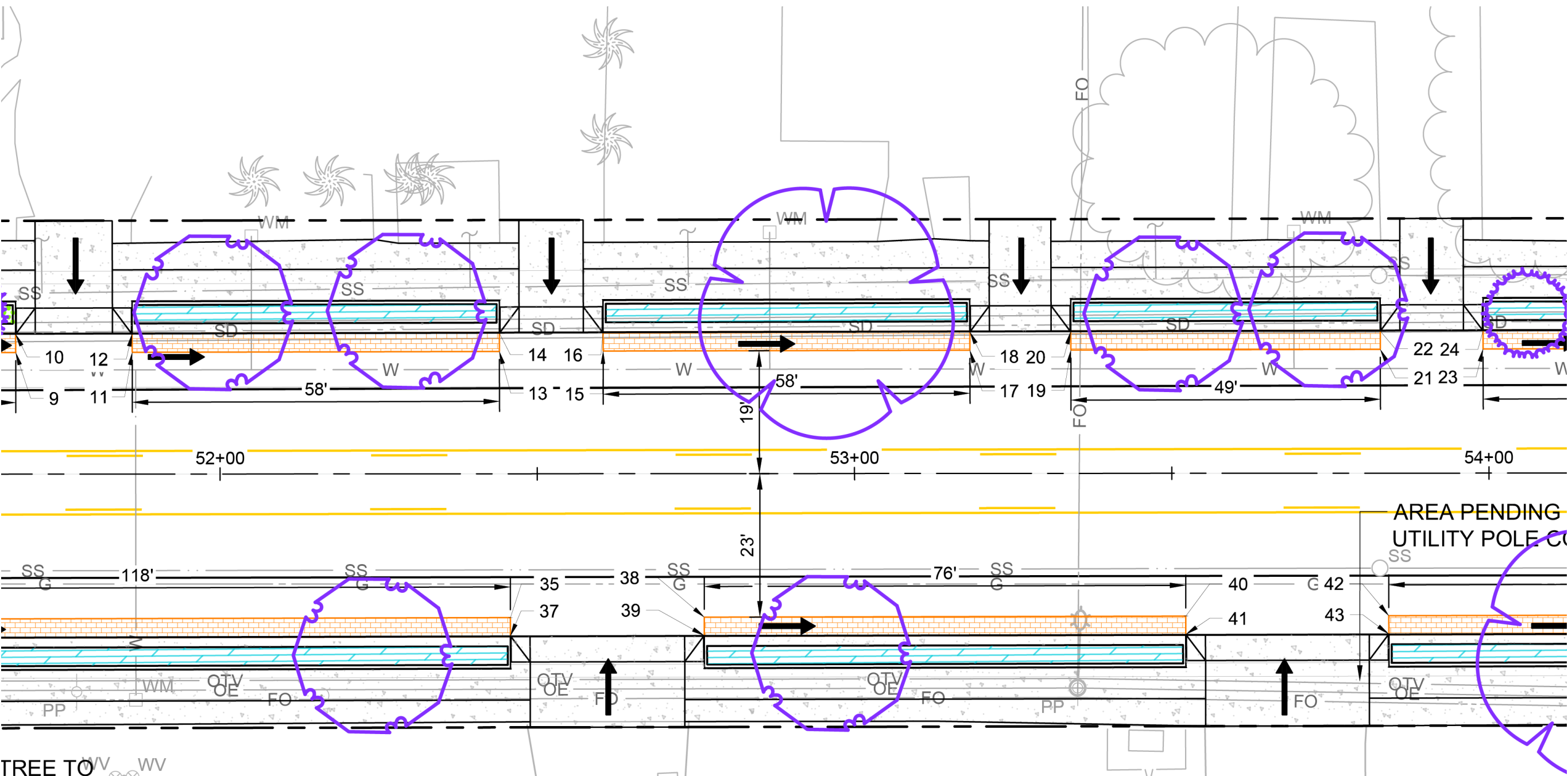




LEGEND

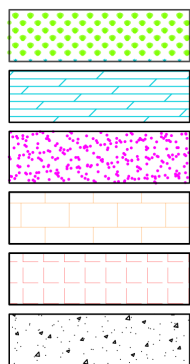


- PROPOSED PLANTER AREA
- PROPOSED BIORETENTION AREA
- PROPOSED HIGH INFILTRATION MEDIA BIOFILTRATION AREAS
- PROPOSED PERMEABLE PAVERS
- PROPOSED INFILTRATION CHAMBERS
- PROPOSED CONCRETE WALKWAY/CYCLE TRACK
- DIRECTION OF STORMWATER RUNOFF
- DIRECTION OF BELOW GRADE STORMWATER FLOW



TREE TO
 'EI'

LEGEND



PROPOSED PLANTER AREA

PROPOSED BIORETENTION AREA

PROPOSED HIGH INFILTRATION MEDIA BIOFILTRATION AREAS

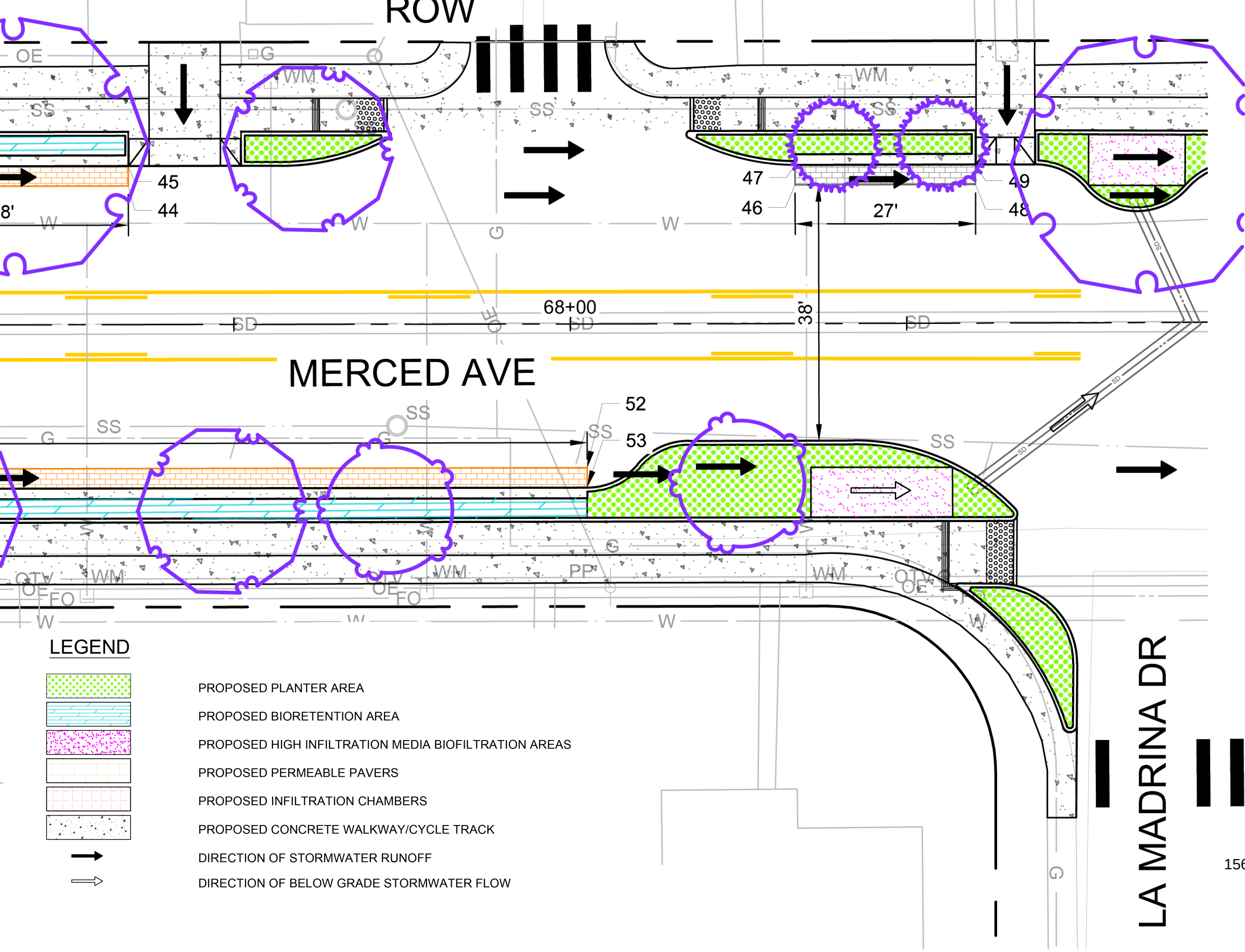
PROPOSED PERMEABLE PAVERS

PROPOSED INFILTRATION CHAMBERS

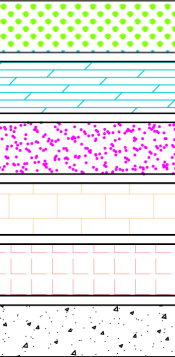
PROPOSED CONCRETE WALKWAY/CYCLE TRACK

DIRECTION OF STORMWATER RUNOFF

DIRECTION OF BELOW GRADE STORMWATER FLOW



LEGEND



- PROPOSED PLANTER AREA
- PROPOSED BIORETENTION AREA
- PROPOSED HIGH INFILTRATION MEDIA BIOFILTRATION AREAS
- PROPOSED PERMEABLE PAVERS
- PROPOSED INFILTRATION CHAMBERS
- PROPOSED CONCRETE WALKWAY/CYCLE TRACK
- DIRECTION OF STORMWATER RUNOFF
- DIRECTION OF BELOW GRADE STORMWATER FLOW



BUDGET & FUNDING RESOURCES

**SOUTH
RESIDENTIAL
CORRIDOR**

**NORTH
INDUSTRIAL
CORRIDOR**

Planning/Design



FUNDED

\$125,000

Required to complete 60%
and 100% design

Construction



\$9.38 Million

GRANTS APPLIED:

- CNRA GI Prop 68 - \$3M
- RMC Prop 68 - \$3M

** Upcoming Applications: Measure A & W*

\$5.25 Million

GRANTS APPLIED:

- CNRA Trails Prop 68 - \$4M

** Upcoming Applications: Measure A & W*

O&M/Stewardship



TBD

TBD

*Funding Sourced through Measure W Municipal Program to City of South El Monte:
estimated annual allotment = \$450,000*

TIMELINE: NEXT STEPS

FEBRUARY 2020

- Finalize 60% Design (south end)
- Target other grant resources for construction

APRIL 2020

- Finalize 100% Design (south end)
- Submit Measure W applications

JUNE 2020

- Close out Coastal Conservancy Design contract
- Finalize 60% Design (north end)*

OCTOBER 2020

- Finalize 100% Design (north end)*

CONSTRUCTION BEGINS EARLY 2021*



EL MONTE

SOUTH
EL MONTE

MERCED AVE GREENWAY (SOUTH END)

MAP DESIGN: CWH, 2019

- Merced Ave Greenway (Proposed Construction Funding Request) (City of South El Monte)
 - Planned Greenway Extension
 - Active Transit Connections - (In Development/Funded)
 - Local Active Transit Connections - (Existing)
 - Regional Active Transit Connectors (River bike paths/open space linkages)
 - Severely Disadvantaged Community*
 - Disadvantaged Community*
 - Airport
 - Golf Course
 - Park
 - Schools (K-12)
 - River Access
- COMMUNITY CONNECTIONS 160
- * SOURCE: DWR DAC

QUESTIONS?



Successor Agency Agenda Report

**Agenda
Item No.
19.a.**

DATE: January 28, 2020

TO: Honorable Chairperson and Members of the Board

APPROVED BY: Rachel Barbosa, Executive Director

SUBMITTED BY: Rose Juarez, City Clerk

SUBJECT: MINUTES

SUMMARY: Staff seeks Agency Board approval of the Minutes of the Regular Meeting of October 22, 2019.

RECOMMENDATION: Staff recommends that the Agency Board approve the above referenced minutes.

FISCAL IMPACT: None.

ATTACHMENTS:

[Minutes](#)

**CITY OF SOUTH EL MONTE
SUCCESSOR AGENCY MEETING MINUTES
OCTOBER 22, 2019 6:00 P.M.
COUNCIL CHAMBERS, 1415 N. SANTA ANITA
SOUTH EL MONTE, CA 91733**

CALL TO ORDER AND ROLL CALL

Chairperson Olmos called the meeting to order at 8:10 p.m.

PRESENT: Commissioners Acosta, Delgado, Retamoza, and Olmos.
ABSENT: Commissioner Angel.

APPROVAL OF AGENDA

A motion was made by Delgado, seconded by Retamoza and carried (4 - 0, Angel "absent") to approve the agenda.

AYES: Commissioners: Acosta, Delgado, Retamoza, and Olmos.
NAYS: None.
ABSENT: Commissioner: Angel.

PUBLIC COMMENTS

Chairperson Olmos opened and closed public comments after determining there was no one wishing to speak.

CONSENT CALENDAR

a. MINUTES

Staff seeks Agency Board approval of the Minutes of the Regular Meeting of September 24, 2019.

b. TREASURER'S REPORT FOR THE MONTH OF SEPTEMBER 2019

In compliance with the California Government Code, Section 53646, as Treasurer of the Successor Agency to the South El Monte Improvement District, the following Report provides the revenue and investment positions of the Agency for the month of September 2019. Such revenues and investments are sufficient to meet the Agency's budgeted expenditures for the upcoming month.

A motion was made by Delgado, seconded by Acosta and carried (4 - 0, Angel "absent") to approve the Consent Calendar.

AYES: Commissioners: Acosta, Delgado, Retamoza, and Olmos.
NAYS: None.
ABSENT: Commissioner: Angel.

EXECUTIVE DIRECTOR'S AGENDA None.

ADJOURNMENT

There being no further business coming before this body, Chairperson Olmos adjourned the meeting at 8:11 p.m.

Rose Juarez, Secretary

Gloria Olmos, Chairperson