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Boardmember
Gracie Retamoza, Councilmember/
Boardmember



Rachel Barbosa, City
Manager/Executive Director
Donna G. Schwartz, City
Clerk/Secretary
Anthony R. Taylor, City
Attorney/General Counsel

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

February 22, 2022, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

(Via Zoom Webinar Only; Due to Covid-19 Pandemic and AB 361, City Council
Chambers is Temporarily Closed to the Public)

*****SPECIAL NOTICE REGARDING COVID-19*****

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

TO VIEW LIVE MEETING, USE ZOOM LINK BELOW

Join Zoom Meeting (View and/or Participate ONLY during PUBLIC COMMENT)

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

Each speaker will be limited to five minutes. Time limits may not be shared with other speakers and may not accumulate from one period of public comment to another or from one meeting to another. This is the only opportunity for public input except for scheduled public hearing items. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2.(3), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The [City Council](#) holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Gracie Retamoza

3. INVOCATION

Pastor Benjamin Garrett, Faith Dominion Church

4. PRESENTATIONS

4.a. Presentation by Lena Luna, Facility and Energy Manager, El Monte Union High School District, on School Mobility and Activity Transportation Plan

4.b. Sheriff's Department Report for the Month of January

4.c. Code Enforcement and Public Safety Department Report for the Month of January

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker may speak up to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. With respect to non-public hearing items, speakers shall provide their comments at this time. During public hearing, speakers are encouraged to speak at the time the public hearing item is presented. Any documents for review should be presented to the City Clerk for distribution.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR FEBRUARY 8, 2022

Staff is requesting approval of Minutes for the February 8, 2022, Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of February 8, 2022.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-14, APPROVING WARRANTS FOR THE PERIOD OF FEBRUARY 9, 2022, THROUGH FEBRUARY 22, 2022

Authorizing payment of City expenditures for the period of February 9, 2022 through February 22, 2022, totaling \$1,005,370.18

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-14, authorizing payment of City expenditures.

7.c. CONSIDERATION OF RESOLUTION NO. 22-15, APPROVING AMENDMENT NO. 8 TO AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES

This Amendment will increase the allocated baseline funding from \$273,033 to \$349,033, resulting in an increase of \$76,000 for Fiscal Year (FY) 2021-22 only. The \$76,000 will be allocated through supplemental California Department of Aging ("CDA") American Rescue Plan ("ARP") funding.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-15, approving Amendment No. 8 and authorizing City Manager, or designee, to execute agreement.

8. PUBLIC HEARINGS - None

General Business next page...

9. GENERAL BUSINESS

9.a. CONTINUED DISCUSSION AND DIRECTION ON BOND DEBT FINANCING

On February 8, 2022, the City's Financial Advisor, Kosmont Transactions Services, provided an overview of two financing approaches to address the City's \$9.6 million CalPERS unfunded pension liability. These two approaches were the Pension Obligation Bonds and Lease Revenue Bonds. City Council requested additional information regarding the valuation of the City's existing properties as potential candidates for the Lease Revenue Bonds approach. This additional information has been provided so that a determination can be made on type of bond debt that will be issued to address the CalPERS unfunded pension liability.

RECOMMENDED ACTION: Staff is seeking authorization to proceed with debt financing for the CalPERS unfunded pension obligation, including the selection of the Lease Revenue Bonds or Pension Obligation Bonds funding approach.

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-16, ESTABLISHING AN AD HOC COMMITTEE AND APPOINTING TWO COUNCILMEMBERS TO PARTICIPATE IN MONTHLY MEETINGS REGARDING THE RUSH STREET CORRIDOR ENHANCEMENT PLAN & THE ROSEMEAD CORRIDOR ENHANCEMENT PLAN PROJECTS

The Rush Street Corridor Enhancement Plan and the Rosemead Boulevard Corridor Enhancement Plan will study and conceptualize the City of South El Monte's Rush Street and Rosemead Boulevard, as redesigned multi-modal corridors that engage the surrounding neighborhoods to participate in active modes of transportation. The resulting plans will help the City create safe multi-modal corridors that will better connect residents and businesses throughout the City as well as to the Whittier Narrows Recreation Area that borders the City's southwestern City limits. The community and stakeholders' input is a vital component to the preparation of the enhancement plans. The City Council body can facilitate voicing the community's needs specifically within the vicinity of these projects with formation of an ad hoc committee.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-16, to form an ad hoc committee and appoint two councilmembers who will participate in the development of the Rush Street Corridor Enhancement Plan & the Rosemead Boulevard Corridor Enhancement Plan.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. CONTINUATION OF A LETTER FROM MONTEBELLO BREWERS BASEBALL CORPORATION REQUESTING A LONG TERM RESERVATION, APPROVAL TO HOST TWO BASEBALL TOURNAMENTS, AND FEE WAIVER FOR THE USE OF FIELDS AT NEW TEMPLE AND SHIVELY PARK

The Montebello Brewers Baseball Corporation (MBBC) are requesting a long-term facility reservation from February to December 2022, approval to host two (2) baseball tournaments, and a reservation fee waiver for the long-term reservation and tournament use of the New Temple Park fields and Shively Park fields in the amount of \$63,625.00.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by the MBBC for a long-term reservation, approval to host two (2) baseball tournaments and fee waiver in the total amount of \$63,625.00. If approved, staff recommends to add a condition to the rental agreement that includes giving reservation request priority to other South El Monte groups and residents during the requested reservation dates and times.

11.b. LETTER FROM EPIPHANY CATHOLIC SCHOOL REQUESTING FEE WAIVER FOR A TEMPORARY USE PERMIT (TUP)

Epiphany Catholic School (Applicant) is hosting a car show on March 5, 2022. The event is scheduled to begin at 8:00am and end at 4:00pm at Epiphany Church. Epiphany School is requesting a fee waiver for a Temporary Use Permit (TUP) of \$1,273.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by Epiphany Catholic School for the TUP fee waiver in the total amount of \$1,273.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 – [One case]

Sanjay Patel, et al v. City of South El Monte, et al
(Case No. 21-55546)

13.b. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

Pursuant to Government Code Section 54956.9(d)(4) - [One case]

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

SUCCESSOR AGENCY MEETING

16. CALL TO ORDER AND ROLL CALL

Board Members: Angel, Delgado, Retamoza, Vice Chair Acosta, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Persons wishing to address the Board on any item on the agenda, or any other matter, are invited to do so at this time. Pursuant to the Brown Act, the Board cannot discuss or take action on items not on the agenda. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on the next agenda.

19. CONSENT CALENDAR

Items on the Consent Calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the Board during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR JANUARY 25, 2022

Staff is requesting approval of the Minutes of the January 25, 2022, Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of January 25, 2022.

19.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. SA 22-01, APPROVING WARRANTS FOR THE PERIOD OF FEBRUARY 9, 2022, THROUGH FEBRUARY 22, 2022

RECOMMENDED ACTION: Staff recommends Members of the Board adopt Resolution No. SA 22-01, authorizing payment of Successor Agency expenditures.

- 20. EXECUTIVE DIRECTOR'S AGENDA**
- 21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING**
- 22. RECONVENE AND ADJOURN COUNCIL MEETING**

Tuesday March 8, 2022, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 17th day of February 2022.



City Clerk, CMC



City Council Agenda Report

Agenda Item No. 4.a.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Colby Cataldi, Community Development Director

SUBJECT: Presentation by Lena Luna, Facility and Energy Manager, El Monte Union High School District, on School Mobility and Activity Transportation Plan

SUMMARY:

RECOMMENDED ACTION:

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. South El Monte High School Mobility & Active Transportation Plan
- B. Presentation

South El Monte High School Mobility & Active Transportation Plan

Prepared for:
South El Monte High School

Final Document Submitted October 8, 2021

LA-3222.00

FEHR  PEERS

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School Mobility & Active Transportation Plan

Introduction

This School Mobility & Active Transportation Plan was developed for South El Monte High School with the goal of identifying school-related mobility needs and solutions that will encourage active transportation. The Plan is part of larger clean transportation efforts that are underway to electrify El Monte Union High School District's school bus fleet, funded by a Clean Mobility in Schools grant from the California Air Resources Board (CARB).

Project Goals

The goal of the School Mobility & Active Transportation Plan (Plan) is to identify project ideas that will make it more safe, comfortable, and fun to walk, bike, or take other types of low-emission transportation to get to campus. The Plan is tailored to the specific conditions and needs of South El Monte High School and draws from industry best practices to inform future actions that can be taken in years to come. The Plan is informed by an analysis of existing conditions, an inventory of existing infrastructure, circulation patterns, and a school community survey.

School Overview & Enrollment

South El Monte High School is located at 1001 Durfee Avenue, South El Monte, CA 91733. The school's frontage is along Durfee Avenue and is generally bound by SR-60 and Santa Anita Avenue.

The high school lies 0.1 miles south of the SR-60 Pomona Freeway, adjacent to Whittier Narrows Recreation Area and Whittier Narrows Disc Golf. A map of the area can be found in Figure 1. A brief overview of the school's enrollment data is presented in Table 1. Based on the 2019-2020 student enrollment data, enrollment numbers are lower compared to previous years, possibly due to COVID-19.

Table 1. South El Monte High School Enrollment Data

Enrollment Data Type ¹	Total
2019-2020 Cumulative Day Student Enrollment ²	1,282
2018-2019 Census Day Student Enrollment ³	1,240
2018-2019 Cumulative Student Enrollment	1,290
Free & Reduced-Price Meals	89.5%
English Learners	16.7%
Languages of English Learners	Spanish: 202 Cantonese: 4 Albanian: 1
2017-2018 Number of Faculty	82
2017-2018 Number of Staff	11
2017-2018 Number of Classified Staff	54

School Kick-Off Meeting

On November 12th, 2020, the project team conducted a site visit and kick-off meeting with Jorge Morales, Principal of South El Monte High School, to further understand existing conditions at the school and any opportunities for improvements near the school. The purpose of the meeting was to discuss the goals and expectations for the project, review the key transportation issues at the school, and finalize data collection

¹ Source: Education Data Partnership

² According to ED-Data.org, "Cumulative" enrollment counts are collected at the end of the year and consist of the total number of unduplicated primary and short-term enrollments within the academic year.

³ According to ED-Data.org, "Census Day" enrollment is measured by counting the number of students enrolled in school on the first Wednesday in October. Short term enrollments are not accounted for in this number.

efforts. The project team was also able to see on- and off-campus circulation patterns, bike racks, and pedestrian paths.

Principal Morales described the drop-off and pick-up patterns on campus, identifying the route that vehicles take on campus to circulate through the parking lot and back onto Durfee Avenue. He shared that students who walk to school must interact with vehicles at a few points during drop-off and pick-up time, and that through a campus modernization effort also underway, the circulation patterns were being considered for reconfiguration. He also pointed out that transit service used to serve the school directly but service was no longer present (despite bus stop signage remaining on Durfee Avenue). The changes to transit service were unrelated to the COVID pandemic.

Some key issues identified for the school are summarized below:

- On-campus circulation results in several points of conflict between vehicles and pedestrians during arrival and dismissal
- The campus supports District-level activities, resulting in additional traffic unrelated to the direct operations of the school
- Bike racks are available on campus and well-utilized; a student bike club is active on campus
- No busing system exists for high school students
- No sidewalk exists on the south side of Durfee Avenue
- Class II bike lane exists on Durfee Avenue, but provides little separation from fast-moving traffic
- Durfee Avenue has a posted speed limit of 40 MPH; vehicles were observed traveling faster than the posted speed limit
- There are high volumes along the Peck Road corridor which create a bottleneck at the SR-60 freeway ramps and creates conflict with nearby driveways
- The principal of South El Monte High School estimates there are about 700 students that get dropped off during the morning peak hour
- Pedestrian access exists along Durfee Avenue and at the back of the school campus on Farmer Avenue
- The pedestrian overcrossing at Fawcett Avenue is a common route home for students who live on the other side of SR-60
- The 7-11 at Peck Road & Michael Hunt Drive is a common after-school destination for students

Existing Conditions

An existing conditions assessment was conducted for South El Monte High School. The project team conducted field observations, evaluated circulation patterns, analyzed historical collision data, and reviewed transit options offered by the City of El Monte, Foothill Transit, Norwalk Transit, and Los Angeles County Metropolitan Transportation Authority (Metro).

School Location, Circulation & Access

South El Monte High School is located in the City of South El Monte on Durfee Avenue, directly next to the SR-60 Pomona Freeway. The school is served by Durfee Avenue to the south and Farmer Avenue to the north, and is surrounded by the Whittier Narrows Recreation Area to the west and the Peck Road SR-60 Freeway entrances and exits to the east. The school is located adjacent to the Whittier Narrows Disc Golf course, Whittier Narrows Recreation Area, and the Whittier Narrows Nature Center. The Whittier Narrows Nature Center is directly across from South El Monte High School. The nearest transit options are along Santa Anita Avenue and Peck Road.

Figure 1 shows the location of the school and the circulation of the area around it. Primary vehicle access to school grounds occurs from the school's frontage on Durfee Avenue. Students on foot arrive from either the north or the east, and must cross several driveways, intersections, and freeway ramps to get to the pedestrian entrance from the nearest residential area. The school has five parking lots serving visitors, staff, students, and District level uses. Students on foot must enter the school through either of the two parking lot entrances along Durfee Avenue. There are two driveway entrances—one for parking and one for parent drop-off and pick-up.

A secondary drop-off area is located along Farmer Avenue to the north of the school, where vehicles follow a counterclockwise direction along the residential block. Pedestrian entrances are located on Farmer Avenue which is accessible to neighborhoods north of the SR-60 Pomona Freeway via a pedestrian bridge. The pedestrian bridge entrance is at the corner of Fawcett Avenue & Lexham Avenue and leads to Cogswell Road within a residential area. The entrance to the bridge has limited visibility from the street, is loud due to freeway traffic, and does not feel well-maintained.



Legend

- S El Monte High School
- Vehicle Circulation
- Pedestrian Circulation
- City Boundary

Parking Lot

- 1 Visitors to Training Center
- 2 Students
- 3 Faculty/Staff & Visitors
- 4 Overflow during Sports Events
- 5 Drop Off for Food Service, Special Ed, & District Staff

Figure 1

South El Monte High School Circulation

Field Observations

On October 29th, 2020, a site visit was conducted at South El Monte High School by the project team. During the site visit, the school was assessed for existing primary and secondary access points, usage of various modes, existing circulation patterns, and existing bicycle and pedestrian infrastructure. An audit of the entire school perimeter was conducted. Due to COVID-19 public health guidelines, school was not in session during the site visit, on-site school conditions were not observed, and the site visit did not offer an opportunity to assess drop-off and pick-up during normal school traffic and circulation conditions.

Durfee Avenue has high speeds and lacks pedestrian crossings, particularly one connecting the Whittier Narrows Nature Center to the school. Students enter along Durfee Avenue via a pedestrian entrance adjacent to the main school driveway. There are no pedestrian crossings available between Santa Anita Avenue and the 60 Freeway Ramps on Durfee Avenue, a distance of about 0.8 miles, and the only destination on the south side of Durfee Avenue is the Nature Center. Class II bike lanes are present in both directions on Durfee Avenue but are narrow and provide limited protection on the 40 MPH road. There is a lack of school zone signage on the corridor directly fronting the school.

To access the campus, a one-way driveway provides two lanes for drop-off and pick-up, as well as a separate entrance for staff and faculty on the campus. The back of South El Monte High School is located on Farmer Avenue with additional drop-off and pick-up activity and a pedestrian entrance to the campus. The residential neighborhood bounded by Farmer Avenue, Fawcett Avenue, and Lexham Avenue form a counter-clockwise drop-off and pick-up pattern, and is somewhat isolated as it is bound by the SR-60 freeway, the Whittier Narrows Recreation Area, and the school campus. A pedestrian bridge at Fawcett Avenue & Lexham Avenue provides access to residents and students who live on the other side of the freeway. Fawcett Avenue & Lexham Avenue has a stop-controlled crosswalk, but only in one direction. This crosswalk is located at a 90-degree curve in the road and could be redesigned to improve safety and visibility from both directions.

Observations made for each corridor and intersection surrounding the school are summarized below:

➤ General Observations

- Whittier Nature Center is right across the street from the school; no crosswalk exists to connect the school to this resource
- Closest access point to the San Gabriel River Bike Path is at Peck Road on east side of the street
- Students on foot enter school via parking lot entrance and must cross multiple lanes of drop-off and pick-up traffic
- EV charging stations are available on school site
- Two driveway entrances on Durfee Avenue separate student parking and drop-off/pick-up from staff and visitor parking

- The District has meeting space, office space, and other facilities at the back of the campus, with a separate entrance and parking facility that is managed separately from the circulation and operations of the school
- **Durfee Avenue**
 - Class II bike lanes exist in both directions but feel narrow and unprotected from the fast-moving traffic on the 4-lane, 40 MPH road
 - Faded "SCHOOL" stencils visible on the road surface
 - There is no marked crossing for 0.8 miles between Santa Anita Avenue and the freeway off-ramps (though besides the Nature Center, there are no destinations to the south)
 - Faded bike marking stencils appear older than more recent bike lane striping
 - There is no school zone signage near the school
 - Raised pavement markers on Durfee Avenue are present to prevent left turns in and out of driveways
 - "No Stopping" signs exist along Durfee Avenue, along with a signed Metro Layover Zone (though service no longer exists on this corridor), overlapping with the bike lane
- **Farmer Avenue**
 - School zone signs are present at the back entrance to the school
- **Fawcett Avenue & Lexham Avenue**
 - Stop-controlled crosswalk only in one direction
 - Provides access to pedestrian bridge across SR-60 (school attendance boundary extends across SR-60 to the residential neighborhood on the other side of the freeway)

Figure 2. Pedestrian Infrastructure on Farmer Avenue



Figure 3. Pedestrian Bridge Access at Fawcett Avenue



Figure 4. Pedestrian Bridge Access on the North Side of SR-60



Collision History

Collision data from 2015 through 2019 was analyzed to assess roadway safety conditions near South El Monte High School. Collision data from the UC Berkeley Transportation Injury Mapping System (TIMS) database was used to conduct the collision analysis. The purpose of the collision analysis was to understand existing roadway safety conditions and identify locations where vehicle-vehicle, pedestrian-vehicle, and bicycle-vehicle collisions are concentrated near the school. Collision data was analyzed by mode, year, collision severity, and school age (14-19) within one mile of South El Monte High School. Highway collisions were excluded from the analysis.

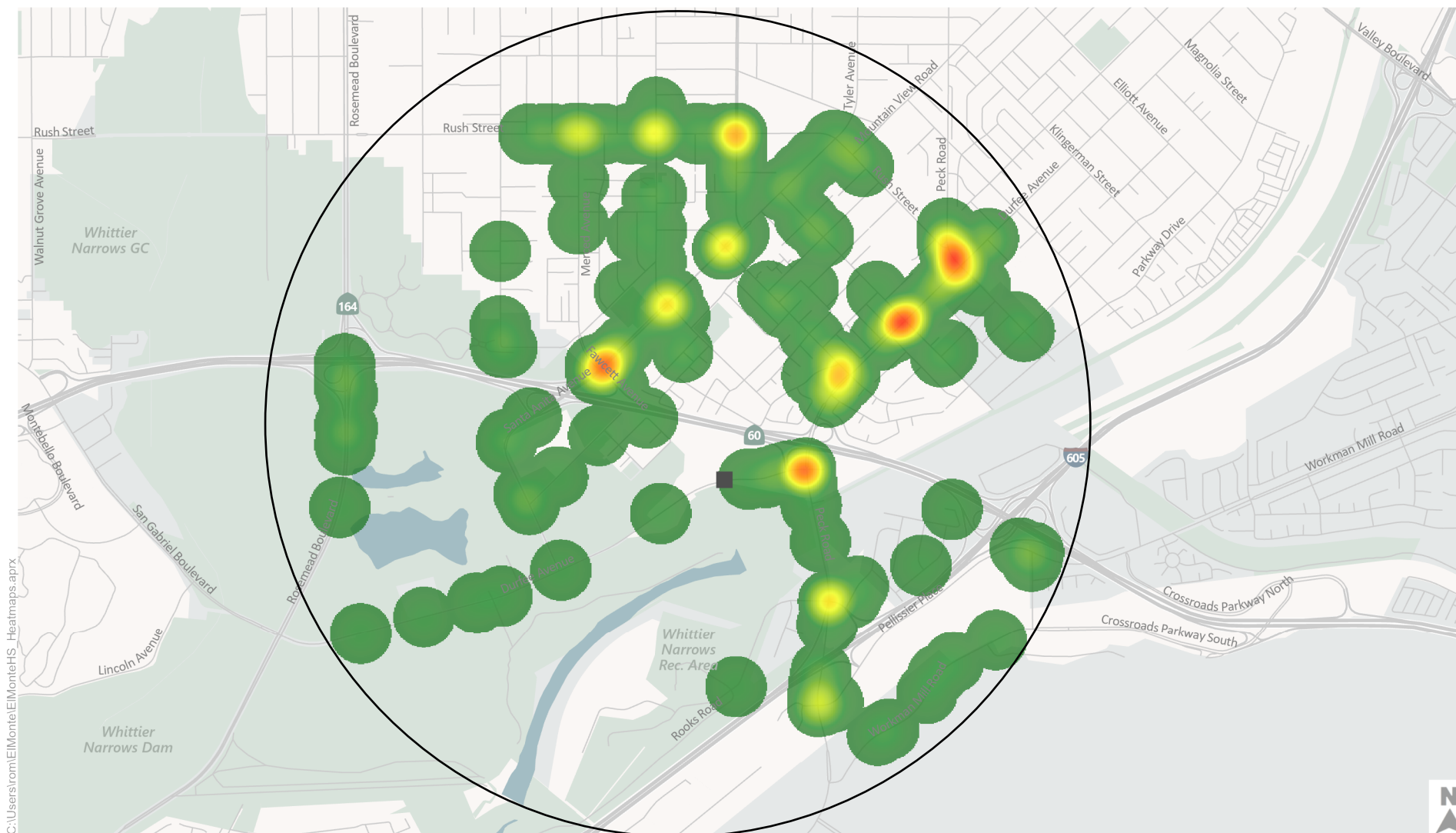
Figure 5 visualizes the collision patterns as a heat map over the five-year period. The hotspots represent vehicle, pedestrian, and bicycle collision densities. During the five-year period, collisions occurred primarily along arterials such as Durfee Avenue, Peck Road and Tyler Avenue. Intersections of notable collision hotspots shown in Figure 5 are summarized in Table 2 below.

Table 2. Collision Hotspot Characteristics

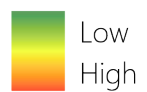
Local Intersections of Major Collision Hotspots	Adjacent Built Environment Characteristics	Signalized/Unsignalized
Fawcett Ave. & Santa Anita Ave.	Commercial	Signalized
Peck Rd. & Durfee Ave.	Commercial	Signalized
Michael Hunt Dr. & Peck Rd.	Commercial & Residential	Signalized
Thienes Ave. & Durfee Ave.	Commercial	Signalized
Rush St. & Peck Rd.	Commercial	Signalized

Collisions by Mode

In addition to the summary hotspot map, understanding the location patterns of collisions involving bicyclists and pedestrians can help inform where improvements to pedestrian and bicycle infrastructure are needed. Figure 6 below presents the reported bicycle-vehicle and pedestrian-vehicle collisions from 2015 to 2019 within one mile of South El Monte High School. The general distribution of collisions shows that most have occurred north of campus. Durfee Avenue and Tyler Avenue have the greatest number of collisions near the school.



Density of Collisions



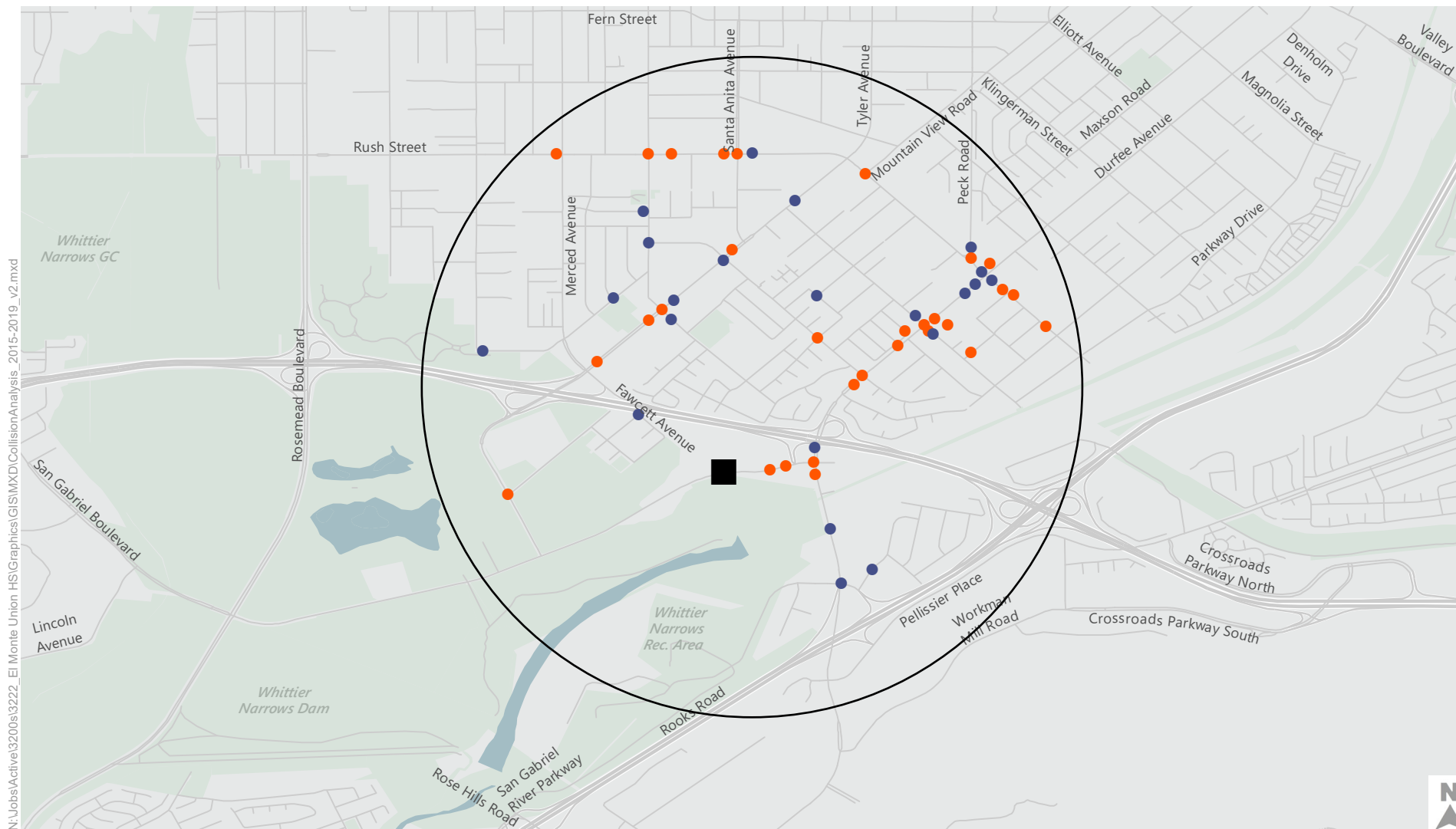
■ High School

○ Approx. 1 mi. radius



Figure 5

South El Monte High School:
Collision Heat Map (2015-2019)



- Pedestrian
- Bicyclist
- South El Monte High School
- Approx. 1 mi. radius



Figure 6

Bicycle and Pedestrian Collisions Within One Mile of South El Monte High School (2015-2019)

Figure 7 and Figure 8 below display the total collisions near South El Monte High School. Between 2015 and 2019, there were 681 collisions within one mile of the school. Most of the collisions were vehicle collisions, followed by pedestrian and bicycle collisions, respectively. Vehicle collisions have increased from 2015 to 2017 and decreased through 2019. Seventy-seven people between the ages of 14 through 19 were involved in the collisions in the area, with 52 reporting injuries. Of the students involved, 65 were drivers, five were pedestrians, and seven were bicyclists. There was one reported fatality, identified as a 19-year-old student driver.

Figure 7. Mode Share of Student-Aged Collisions

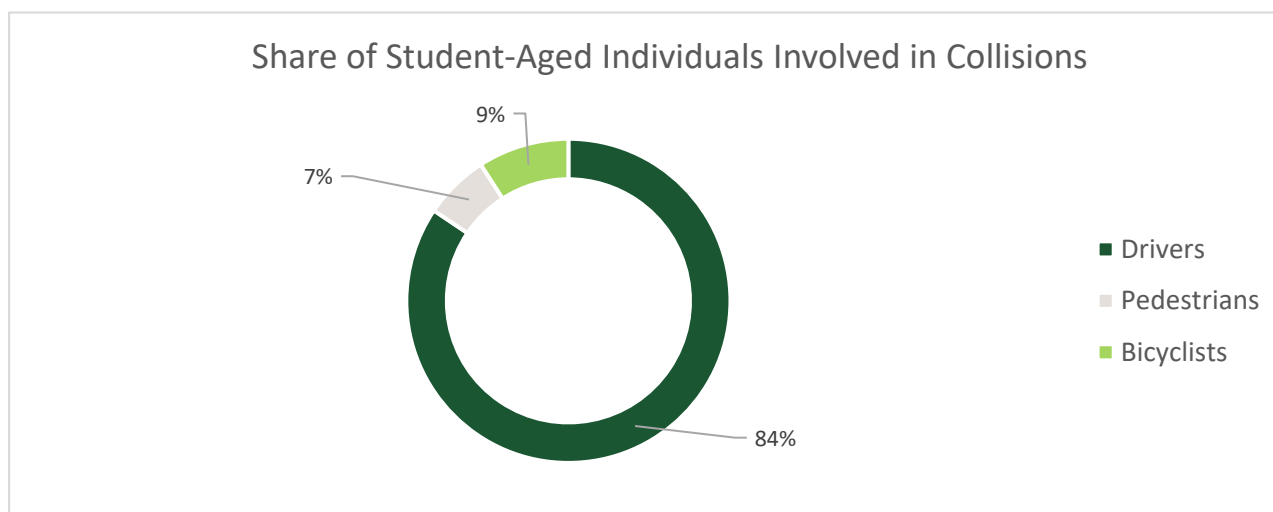
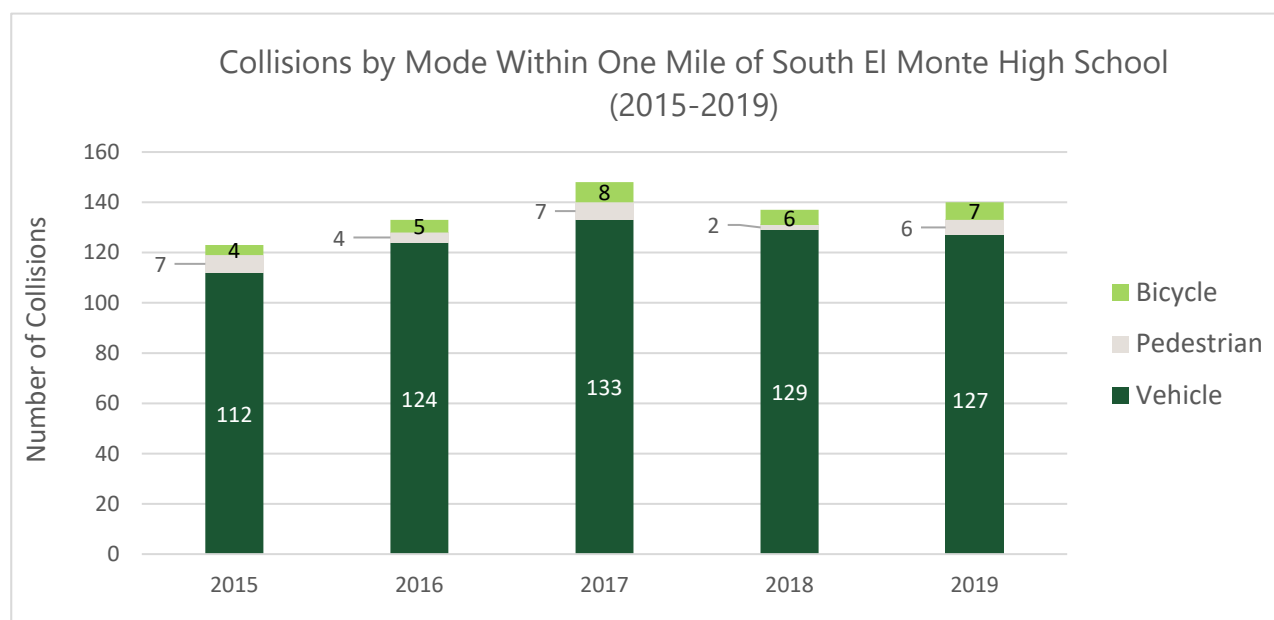


Figure 8. Collisions by Mode Within One Mile of South El Monte High School



Collision Severity

Of the 871 collisions in this area throughout the five-year period, the collisions resulted in 21 fatalities. There were 53 reports of severe injuries, 265 reports of visible injuries, and 532 complaints of pain. One fatality was between the ages of 14 and 19. Reports of severe injuries and other visible injuries have been generally increasing since 2015. The charts below depicts the levels of severity for all collisions within one mile of South El Monte High School.

Figure 9. Collision Severity Year by Year Within One Mile of South El Monte High School

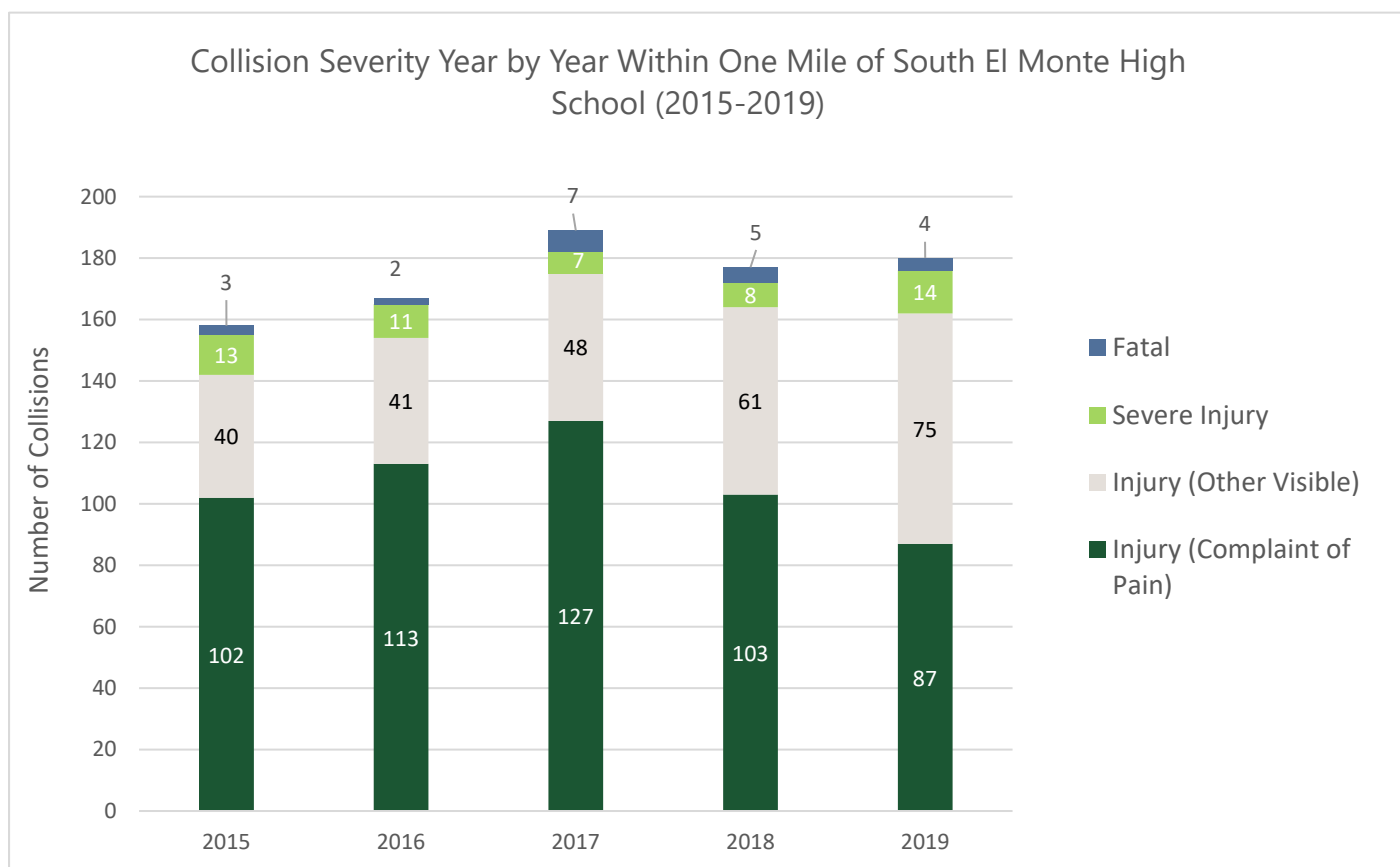
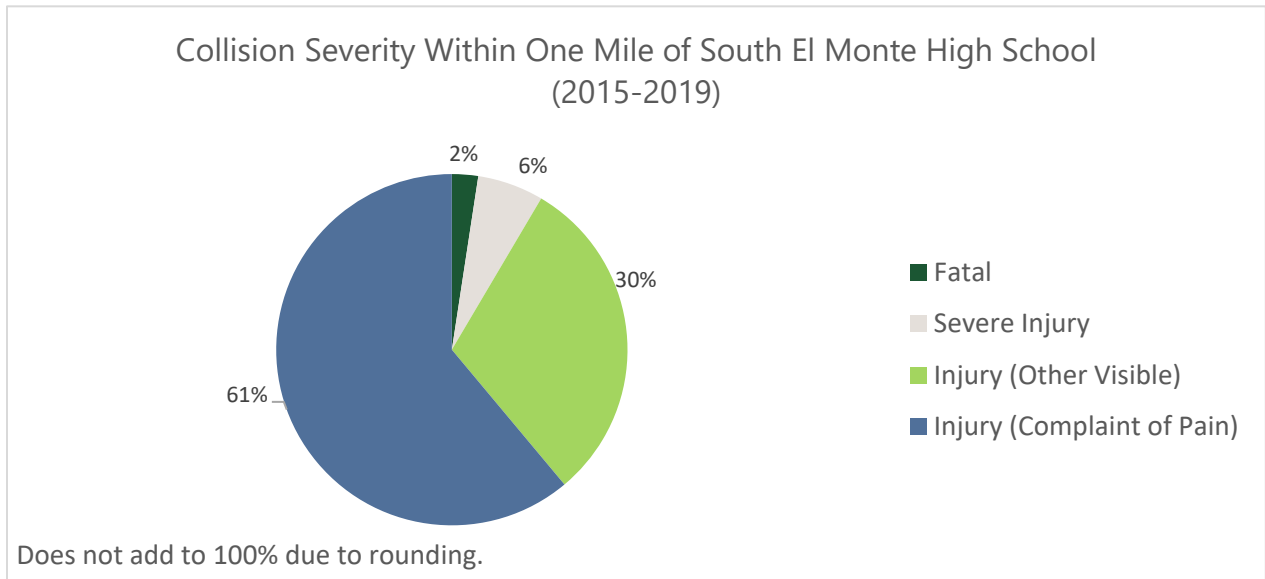


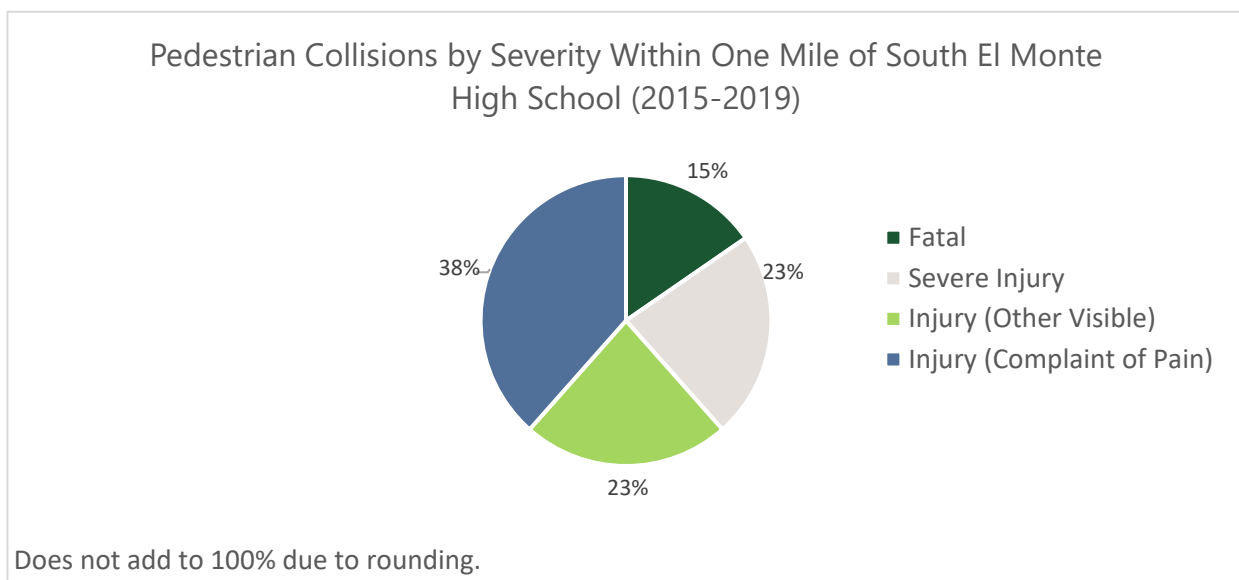
Figure 10. Collision Severity Within One Mile of South El Monte High School



Pedestrian Collision Severity

The chart below depicts the proportion of levels of severity across pedestrian collisions near South El Monte High School. There were four pedestrian fatalities, however none were people between the ages of 14 and 19. Five of the pedestrians that reported injuries were determined to be people between the ages of 14 and 19.

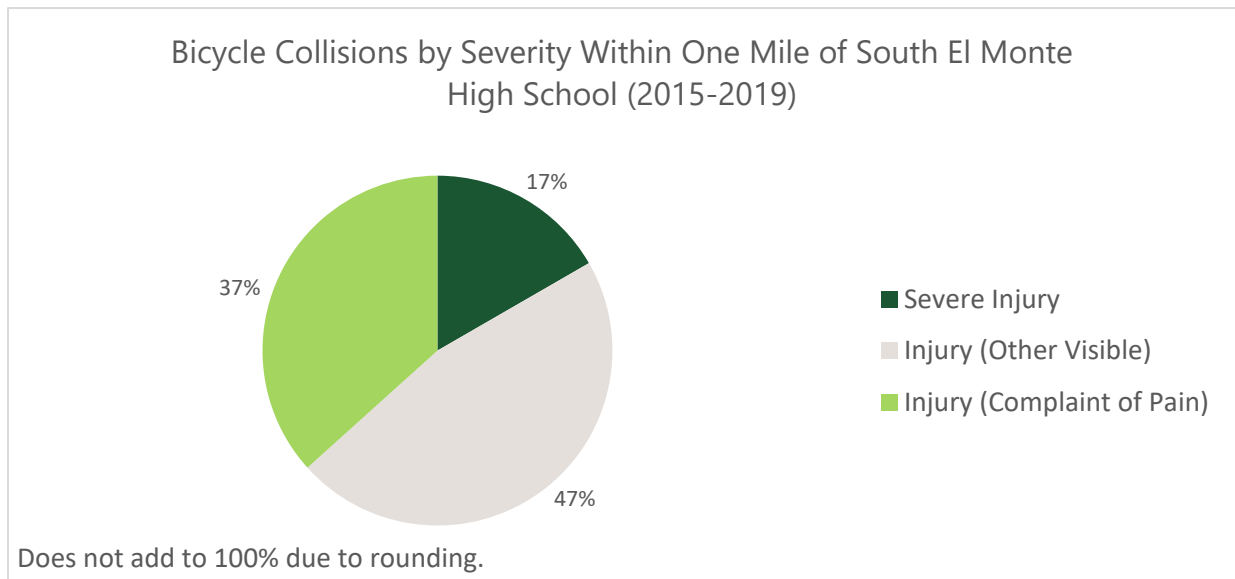
Figure 11. Pedestrian Collisions by Severity Within One Mile of South El Monte High School



Bicycle Collision Severity

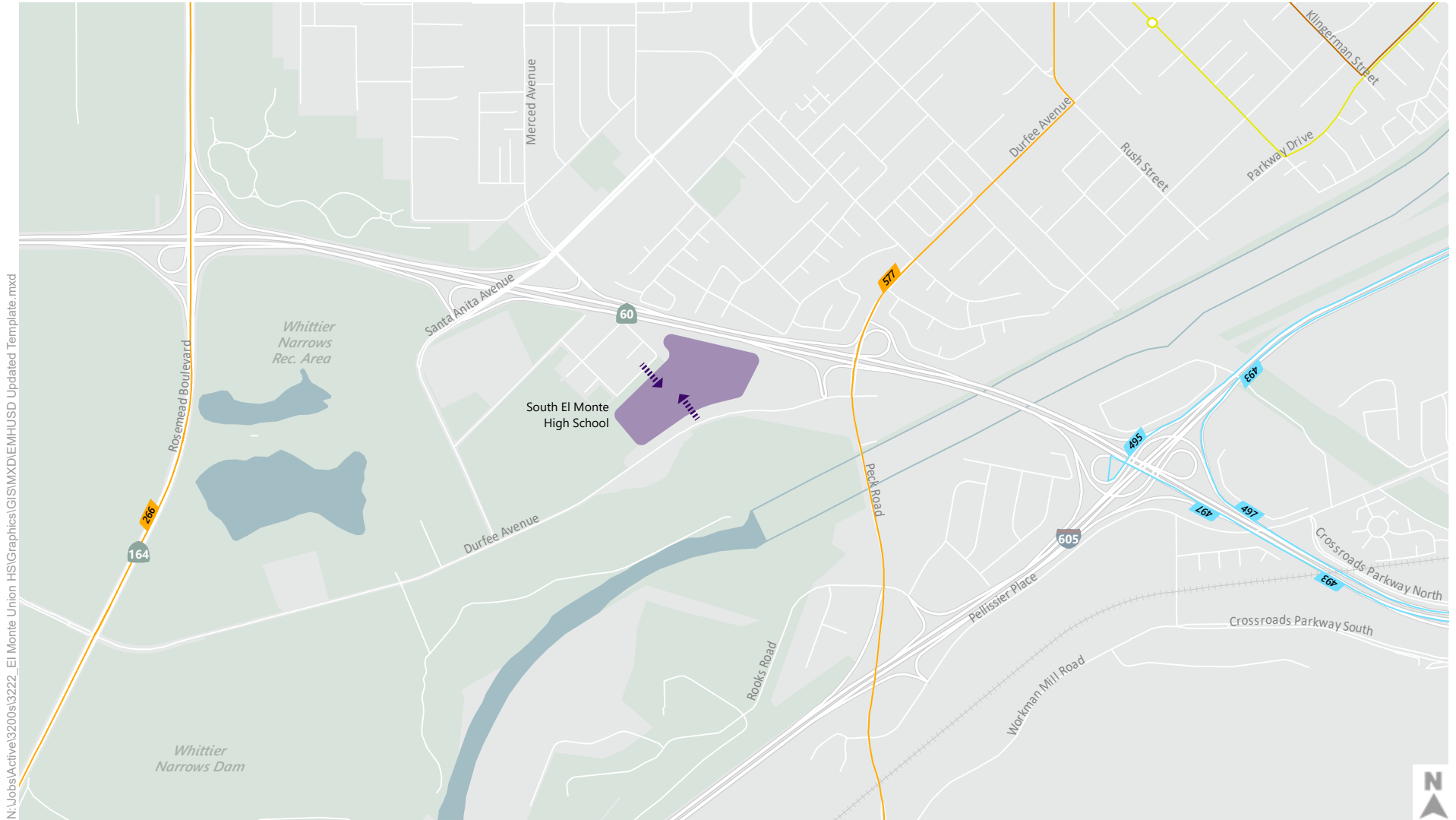
The chart below depicts the proportion of levels of severity across bicycle collisions near South El Monte High School. Of the 30 bicyclists who reported injuries, seven were identified to be people between the ages of 14 and 19. No bicyclist fatalities were reported.

Figure 12. Bicycle Collisions by Severity Within One Mile of South El Monte High School



Community Transit Systems

Norwalk Transit Route 7 operates along Durfee Avenue & Peck Road, with weekday service every 20-50 minutes. Additionally, Foothill Transit Route 269 operates along Santa Anita Avenue west of campus, with weekday service every 30-minutes. Existing transit conditions in the vicinity of South El Monte High School are displayed in Figure 13.



N:\Jobs\Active\3200s\3222_El Monte Union HS\Graphics\GIS\MXD\EMHUSD Updated Template.mxd

El Monte Bus Routes

- Yellow Route
- Orange Route
- Stops

Metro

- M Stops
- Routes

Foothill Transit

- F Stops
- Routes

Access

- School
- - - - - Pedestrian Entryway



Figure 13
City of El Monte
Transit Access

Community Input

In addition to the review of existing conditions, the project team conducted a survey inviting students, parents, and staff to describe their school travel experiences and offer input to the process of developing project ideas. The survey was made available for four weeks during Spring 2021, in English, Spanish, Mandarin, and Vietnamese. The surveys were created using the Survey Monkey platform and were distributed as links at various after-school meetings. In addition, the link was circulated through social media and other communications channels by another project partner, VMA Communications, Inc. Table 3 shows the survey response totals for South El Monte High School.

Table 3. South El Monte High School Survey Response Totals

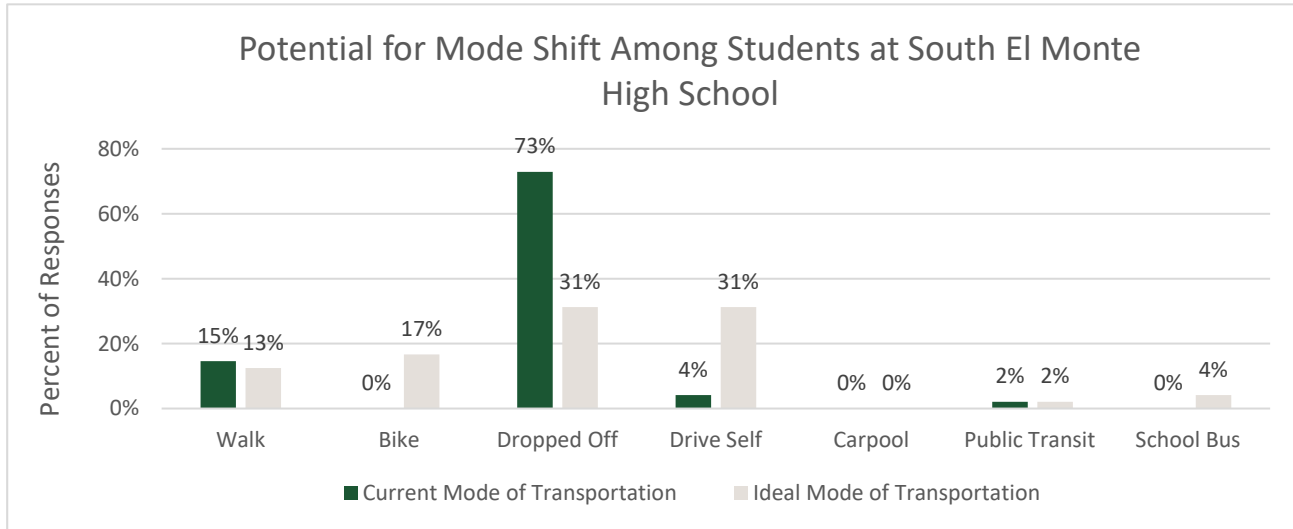
Groups	Total Number of Respondents
Students	48
Parents	87
Staff ⁴	0

Mode Share

Mode share refers to the percentage of travelers who use or prefer a particular type of transportation including walking, biking, driving, transit, or other options. Mode shift represents a change in travel patterns based on previous mode share. The survey asked respondents about their current mode share, (how they get to school on most days, assuming in-person instruction during non-COVID conditions), as well as the potential for mode shift (how they would prefer to get to school in an ideal world). Results are shown in Figure 14 and Figure 15 for students, and students' behavior reported by parents, respectively.

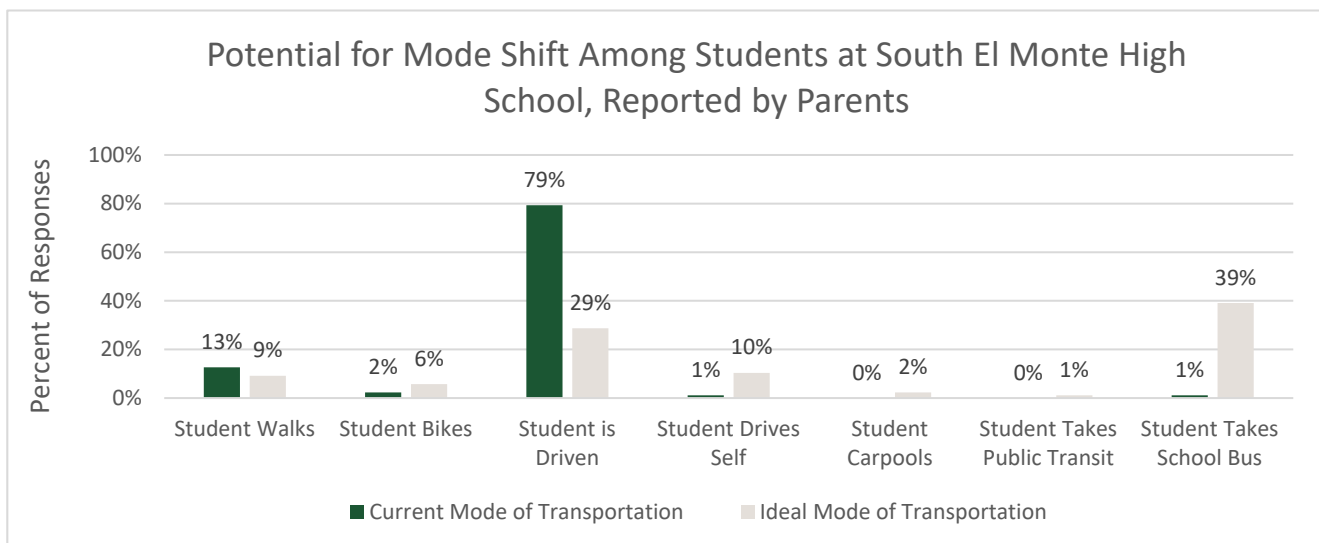
⁴ Includes faculty, staff and classified staff

Figure 14. Potential for Student Mode Shift



Students being dropped off and walking to school comprise most of the current mode share according to survey results. There are also a small percentage of students who drive themselves and take public transit. Being dropped off saw the largest potential for mode shift among students, representing 73% of the current mode share and dropping to 31% of students' ideal mode of transportation. Driving oneself also saw a large mode shift, from 4% of the current mode share to 31% of students' ideal mode. Bicycling also saw a large mode shift, from 0% of current mode share to 17% of students' ideal mode of transportation. This shows opportunities for improving the bicycling environment to encourage more students to ride to school. In addition, the desire to drive oneself signals a latent demand for independent travel, which could be met (in part) by non-auto options if improvements to walking and bicycling infrastructure were made.

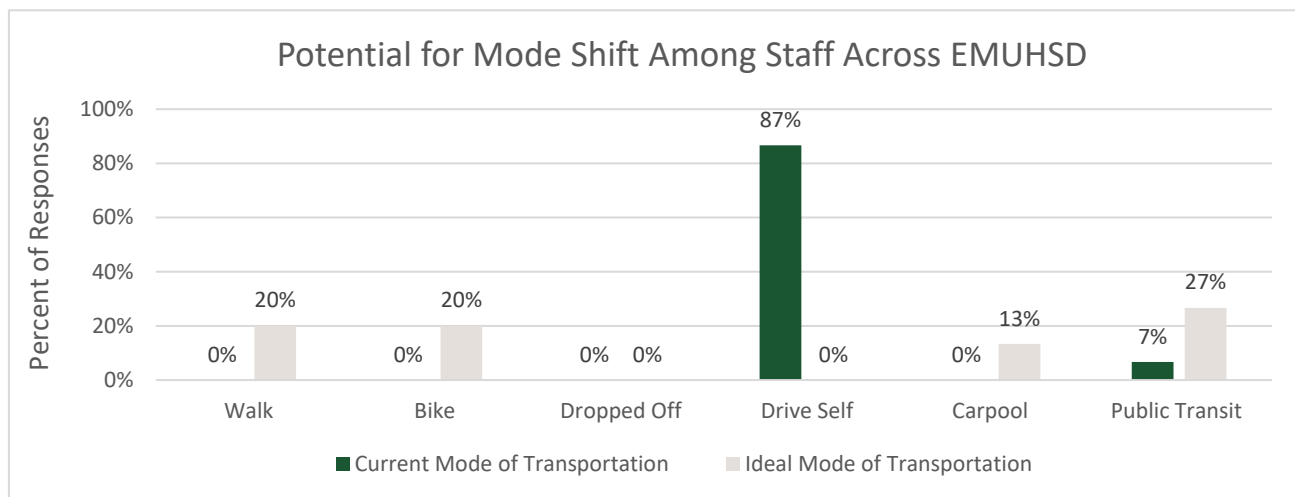
Figure 15. Potential for Student Mode Shift, Reported by Parents



Mode share results among parents aligned with the student responses that showed driving students to school and students walking as the predominant modes of transportation. Parents also shared that a small percentage of student's bike, drive themselves, and take the school bus. "Student Takes School Bus" saw the largest mode shift among parents, representing 1% of the current mode share and growing to 39% of parent's ideal mode of transportation. "Student Bikes" also grew from 2% to 6%. These trends present an opportunity for improved access and availability of non-auto modes, particularly as it relates to school bus access. "Student Walks" comprised a smaller share of ideal mode of transportation at 9% compared to 13% of current mode share, however it remained the third most popular mode among parents. "Student Drives Self" grew from 1% of current mode share to 10% of ideal mode.

No staff members at South El Monte High School provided survey responses. Due to the low response rate among staff across all schools, a graph of the staff responses across all surveyed high schools is below, representing fifteen total staff responses.

Figure 16. Staff Mode Shift Across the District

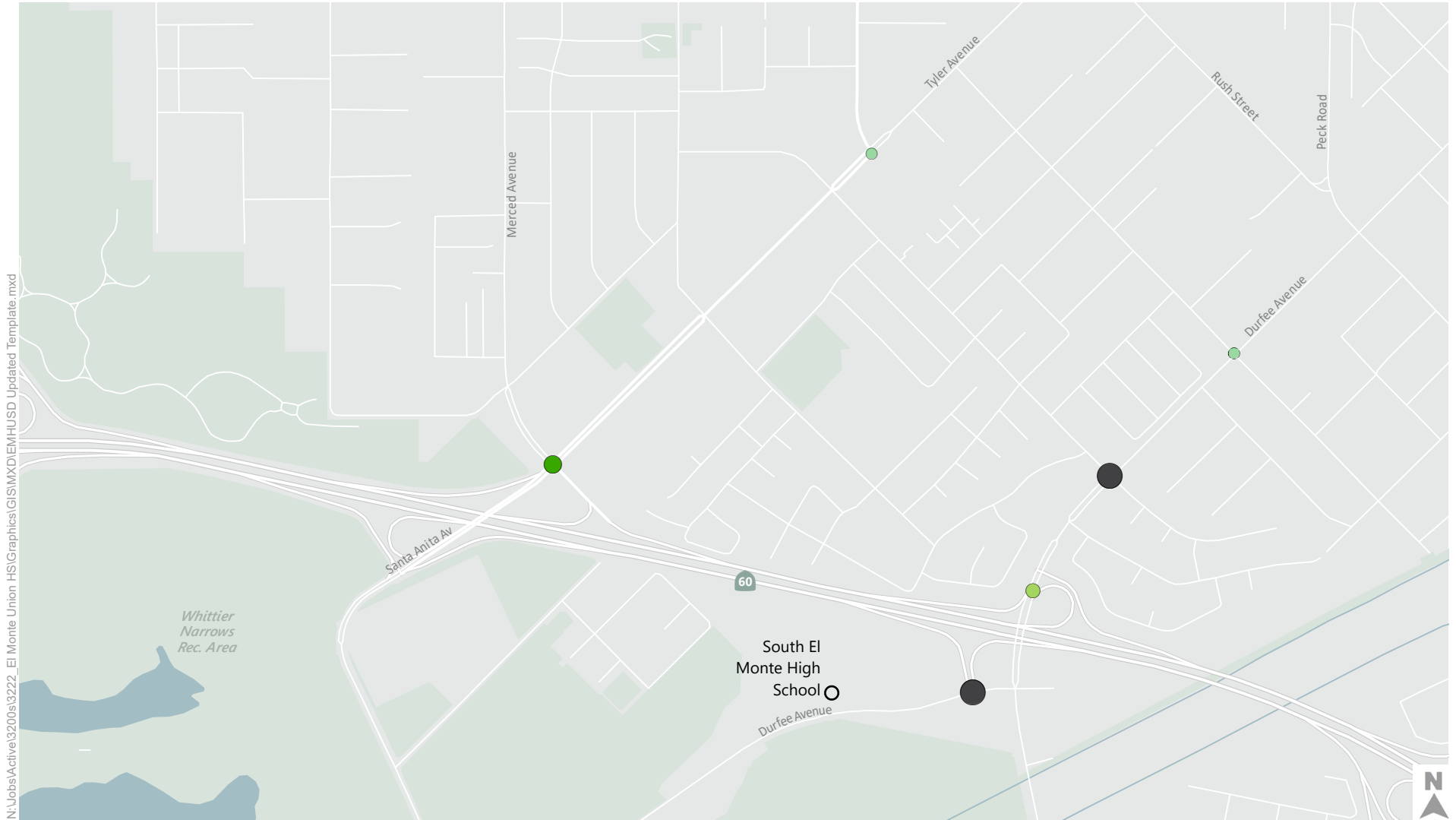


Reported Safety Concerns

Survey respondents identified locations where they experienced near-misses with vehicles or streets with safety concerns. Survey mentions were aggregated and mapped, resulting in the identification of key locations. This information helps to inform the locations for project ideas that prioritize safety-related active transportation improvements.

Figure 17 shows key intersections around South El Monte High School. The most frequently cited intersections are Durfee Avenue & SR-60 freeway ramps, as well as Peck Road & Michael Hunt Drive.

Figure 18 shows key corridors where students, parents, and staff reported feeling unsafe. For South El Monte High School respondents, Durfee Avenue is most frequently cited as unsafe, followed by Peck Road and Santa Anita Avenue.



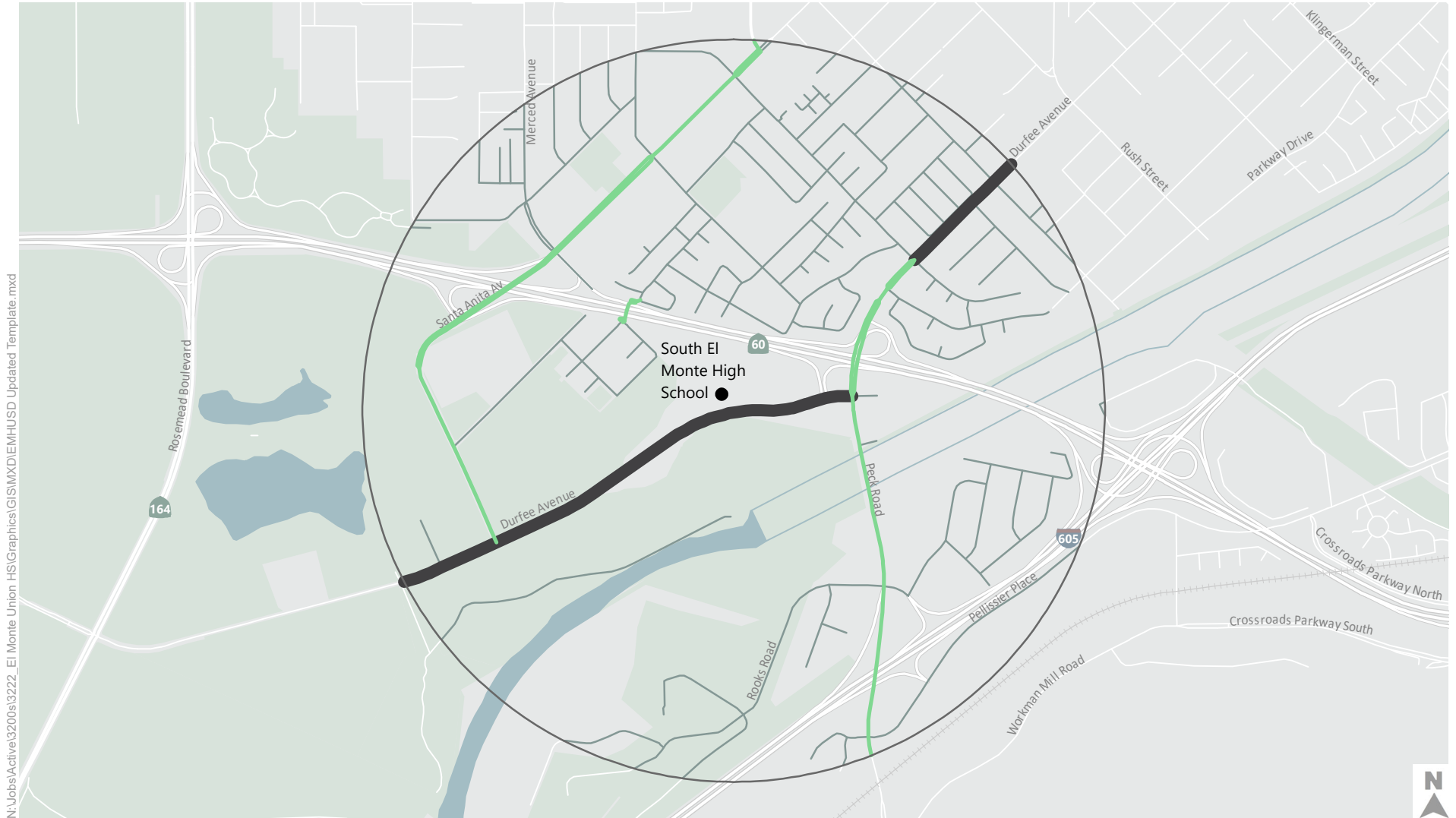
Survey Mentions

- 1
- 2
- 3 - 4
- 5 - 13
- 14 - 30



Figure 17

Survey Results South El Monte High School-Key Intersections



Survey Mentions

3 - 12 13 - 21 22 - 30 31 - 39 40 - 48

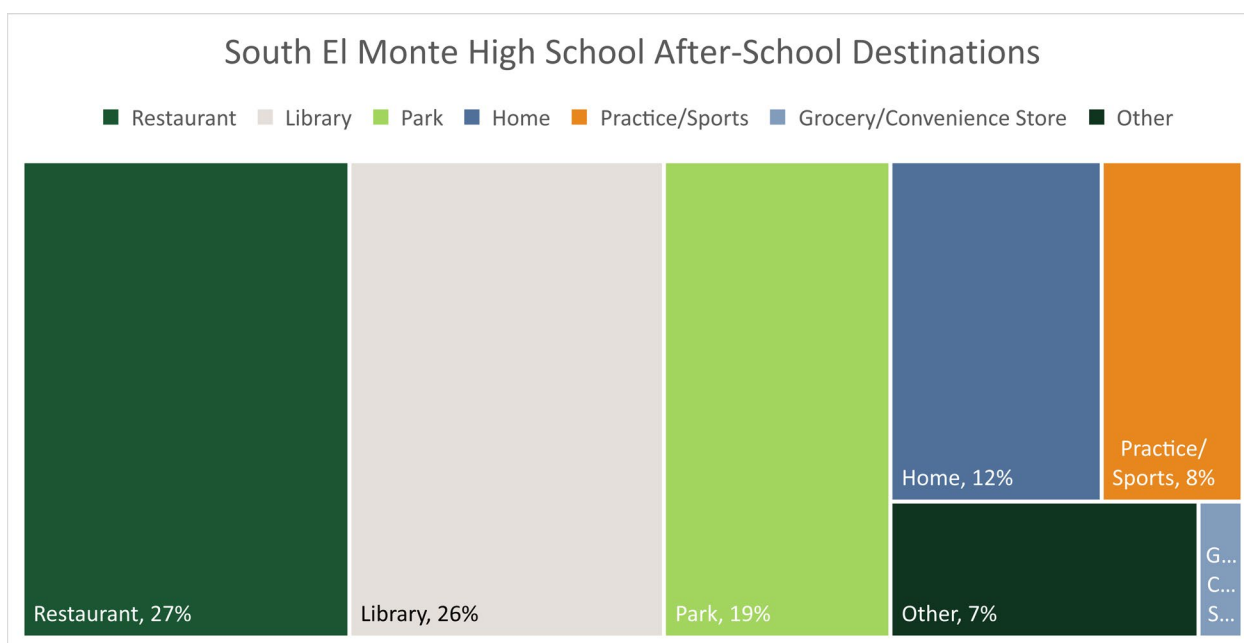
Figure 18

Survey Results South El Monte High School-Key Corridors

Short-Answer Survey Questions

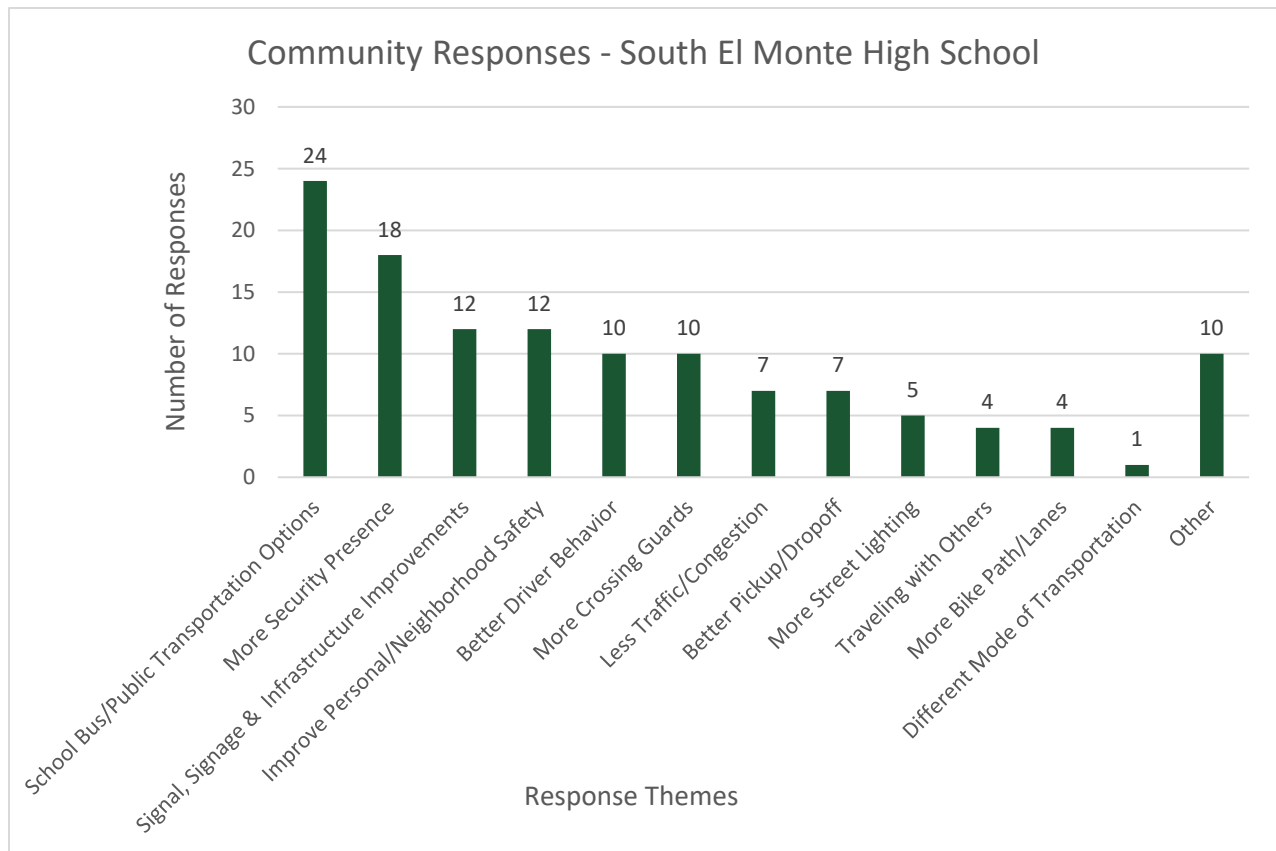
The survey also asked respondents open-ended questions related to travel after-school and desired transportation improvements. Students and parents were asked where they often go after-school to get a better idea of students' travel patterns. This information is important, as it helps guide the project development process in cultivating ways to ensure student safety around the school. Figure 19 presents the after-school destinations. The most popular destination was local restaurants, followed by the library.

Figure 19. After-School Destinations



In response to the question, "If there were one thing you could change that would make your trip to school easier, safer, more comfortable, or more pleasant, what would it be?" students and parents shared insights on the concerns they have commuting to and from school. The most frequent suggestion from South El Monte High School parents and students was the need for a school bus or public transportation options to the school, followed by an increased traffic enforcement presence. Respondents frequently cited the need for increased traffic enforcement in and around the school, including "More police patrolling incoming or outgoing vehicles" and "Police guarding the streets of Peck Road and Durfee Avenue". Additional crossing guards and surveillance around the school perimeter are also suggested. There are also multiple firsthand accounts detailing the need for improved infrastructure around the school and a lack of traffic enforcement resulting in near-miss experiences that endanger students and residents, and deter families from choosing active modes of transportation. Many of these concerns could be addressed with a school bus system as it would serve as an alternative with a high perception of safety, which emerged as respondents' top priority.

Figure 20. Desired Improvements for the Journey to South El Monte High School



The community responses from the figure above show the major opportunities for improvement being the creation or enhancement of school bus and public transportation options, as well as the need for increased security in the school vicinity. Given that walking and biking are two of the students' ideal mode shift, along with parents' ideal mode shift being public transportation, these responses underscore the potential for improvement in these areas.

Community Meetings

On February 23rd, 2021, the project team attended a city coordination meeting with Jana Robbins from TransTech (acting traffic engineer for the City of South El Monte) and Ian McAleese from the City of South El Monte to discuss Active Transportation Projects near South El Monte High School. The team gained an understanding of the concerns near the school and how those can tie into potential improvements discussed in the project development phase. City staff agreed that the freeway ramps from SR-60 were areas that could benefit from pedestrian safety improvements. The project team followed up several times with the City of South El Monte staff to learn more about upcoming projects within the City, but did not receive any additional information before the publication of this Plan.

Project Ideas

Based on the review of existing conditions and the input offered from the survey, the project team developed a set of targeted recommendations, including infrastructure improvements and programs, to improve active transportation and mobility options around South El Monte High School. El Monte Union High School District has control over the campus conditions but not the public right of way within adjacent cities. Therefore, the District would need to continue to engage with the City of South El Monte and Los Angeles County traffic engineering staff to implement recommended off-campus improvements.

Location-specific Recommendations

The project team developed the following targeted recommendations in Figure 21 located within a one-mile walkshed of the school. Recommendations were prioritized for intersections and corridors that were bicycle and pedestrian collision hotspots, and where survey participants noted they felt unsafe. Table 4 details the intersections and corridor of interest, along with their recommended improvements.

Table 4. South El Monte High School Project Development Recommendation List

Location	Location Type	Recommended Improvements
Santa Anita Ave. & Michael Hunt Dr.	Intersection	- Extend median to add pedestrian refuge island on south leg of Santa Anita Ave. - Update curb ramps on all corners to comply with Americans with Disabilities Act (ADA) standards
Peck Rd. & Michael Hunt Dr.	Intersection	Convert medians on Peck Rd. to pedestrian refuge islands
Peck Rd. & SR-60 Fwy On-ramp	Intersection	Add high-visibility continental crosswalks
Peck Rd. & SR-60 Fwy Overpass	Intersection	- Add lighting for pedestrians under freeway overpass - Improve bicycle connection between Peck Rd. Class IV bikeway and Durfee Ave. bike lanes
Durfee Ave. & SR-60 Fwy Ramps	Intersection	- Extend median for pedestrian refuge island at freeway entrances and exits - Add curb ramps with truncated domes to all curbs at crosswalk to comply with ADA standards

Location	Location Type	Recommended Improvements
Santa Anita Ave. & Fawcett Ave.	Intersection	• Replace crosswalks with high-visibility continental crosswalks • Extend median to add pedestrian refuge island on north leg of Santa Anita Ave. • Install speed limit signage at intersection
Santa Anita Ave. & Central Ave.	Intersection	• Install tactile warning pads on all curb ramps to comply with ADA standards
Fawcett Ave. & Lexham Ave.	Intersection	• Install stop-control in both directions • Redesign crosswalk to improve visibility from both directions
Santa Anita Ave.	Corridor	• Study potential for installation of Class IV bike lane • Install high-visibility continental crosswalks
Durfee Ave.	Corridor	• Upgrade to Class IV bike lanes and refresh all striping • Install additional school zone signage along corridor
SR-60 Pedestrian Bridge	Pathway	• Widen sidewalks and improve accessibility at south entrance on Fawcett Ave. • Install additional signage and improve lighting along entry points

Figure 22 below provides a closer look at what these recommendations could look like on the ground for the intersection of Durfee Avenue and the SR-60 freeway's on and off ramps. As the intersection closest to South El Monte High School, it demonstrates a need for active transportation improvements, particularly for students on foot. Recommended improvements include extending the median between freeway ramps to provide a pedestrian refuge island, as well as installing tactile warning pads at all curb ramps to comply with ADA standards. Additionally, evaluating the feasibility of installing a left turn pocket on the east leg with protected left turn phasing can improve safety and operations, limiting queues that can occur when pedestrians are crossing the freeway ramp crosswalks by giving vehicles a dedicated phase.



Project Development Sites

- Intersection
- Corridor
- 1 Mile Walkshed
- Improvement/Recommendation Type



Figure 21

Project Development Recommendations South El Monte High School

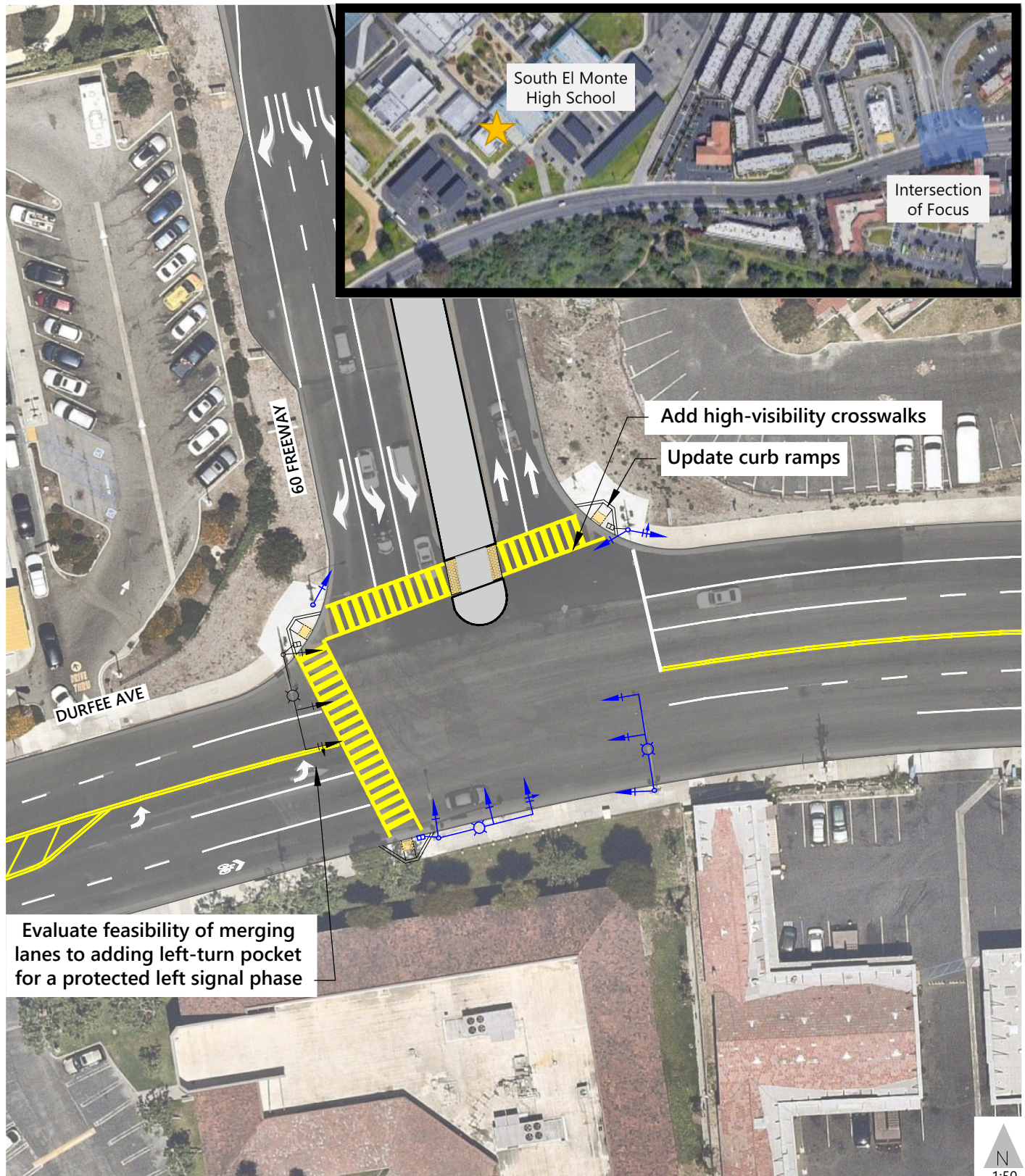


Figure 22
 Conceptual Improvements
 Intersection of Durfee Ave & 60 Freeway Ramp
 South El Monte High School

CONCEPTUAL - NOT FOR CONSTRUCTION. ADDITIONAL
 DETAILED ANALYSIS AND ENGINEERING DESIGN REQUIRED.



Recommended Policies & Programs

In addition to infrastructure recommendations, the following policies and programs provide for broader systemwide improvements to help support and enhance active transportation at the school and local level. Policies and program recommendations include:

- Station additional crossing guards near large intersections during arrival and dismissal times
- Develop off-site drop-off locations with chaperoned routes that pass intersections supported by crossing guards
- Reconfigure drop-off and pick-up circulation patterns to minimize conflicts with students arriving on foot
- Formally communicate and enforce drop-off and pick-up circulation patterns and expectations to parents at multiple times throughout the school year
- Partner with transit agencies to reinstate transit service that directly serves the school and offer reduced transit fare to students or advocate for fare-free transit
- Advocate for city policies to improve near-school intersections with infrastructure that includes more frequent pedestrian crossings, curb ramps, and signal timing review to add leading pedestrian intervals (LPIs) and extend crossing time
- Designate a District staff person to actively engage South El Monte City and Los Angeles County staff around these ideas, emphasizing the importance of improving pedestrian and bicycle infrastructure near schools
- Partner with popular student destinations (nearby restaurants and parks) to offer incentives and discounts for students who walk or bike
- Build transit and biking confidence among students by disseminating information to students through education programs

Example Costs for Recommended Improvements

The following table provides an overview of example costs⁵ associated with typical projects by type, to provide additional information that can support the District in prioritizing project ideas, coordinating with City engineering staff, pursuing grant funding or identifying other funding opportunities.

Table 5. Example Costs for Recommended Improvements

Recommended Improvements	Project Type	Cost Estimate
Sidewalk Enhancements	Sidewalks (per mile, one side)	\$1,800,000
Pedestrian Crossing	High-visibility crosswalk	\$5,000

⁵ Costs are based on Fehr & Peers cost estimates of transportation and infrastructure projects from the California market.

Recommended Improvements	Project Type	Cost Estimate
Enhancements	Painted curb extensions (varying extents)	\$15,000-\$40,000
	Concrete curb extensions (varying extents)	\$100,000-\$125,000
	Rapid rectangular flashing beacon	\$45,000
	Pedestrian hybrid beacon	\$170,000
	Pedestrian signs (per sign)	\$3,000
	Existing signal timing adjustments	\$5,000-\$10,000
	New or upgraded signal	\$400,000-\$500,000
	Reconstruct corners to reduce curb radius and close slip lanes	\$200,000-\$450,000
Speed Management	Re-stripe with narrowed or reconfigured lanes (per mile)	\$300,000
Lighting	Roadway lighting (per mile)	\$750,000
	Pedestrian-scale lighting (per mile)	\$2,000,000
	Intersection lighting	\$40,000
Bicycle Enhancements	Class I bicycle path (per mile)	\$1,847,000
	Class II bicycle lane (per mile)	\$245,000
	Class III bicycle lane (per mile)	\$358,000
	Class IV bicycle lane (per mile)	\$2,634,000

Conclusion

Overall, the South El Monte High School analysis highlights some key themes and recommendations for the District to consider:

- Latent demand for bicycling to school has been identified, offering an opportunity to provide more support for students who currently or would consider arriving to school by bicycle
- Safety concerns are a key issue for students, parents, and staff, regardless of mode
- Reinstated transit service would provide additional access benefits for students and staff
- Opportunities exist to partner with local restaurants, the South El Monte Library, and the Whittier Narrows Recreation Area – key after-school destinations – to encourage walking and bicycling, to install bicycle parking, and to improve the pedestrian environment
- Key intersections of focus include the freeway undercrossing on Peck Road, the freeway ramps on Durfee Avenue and Peck Road, and the freeway overcrossing at Fawcett Avenue
- Key corridors of focus include Durfee Avenue, Peck Road, and Santa Anita Avenue

- On-campus improvements could focus on information dissemination around drop-off and pick-up and options for traveling to school using modes other than a personal car
- Non-infrastructure improvements off-campus could include additional staff/crossing guards, especially located at major intersections around the school
- Coordination with the City of South El Monte and the County of Los Angeles will be necessary to advance off-campus infrastructure improvements to the roadway, sidewalks, intersections, and connection to regional amenities like the Whittier Narrows Recreation Area

The South El Monte High School Mobility & Active Transportation Plan provides a foundation and a roadmap to address school-related mobility needs and provides solutions that will encourage active transportation for both the school and local community. The School District, the City of South El Monte, and the County of Los Angeles should work together to prioritize both infrastructure and policy solutions that will encourage safer, more active, and sustainable transportation options for students and families.

Appendix A: Glossary of Active Transportation Terms

Term	Description
Class III Bike Route	Class III bike routes provide for shared use with motor vehicle traffic either to: (1) provide continuity to other bicycle facilities (typically Class II); or (2) designate preferred routes through high demand corridors. Established with bike route signs and shared roadway markings along the route. <i>Caltrans, 2020</i>
Class IV Bikeway	Class IV bikeways provide space on the roadway set aside for the exclusive use of bicycles, physically separated from vehicle traffic. Types of separation include, but are not limited to, grade separation, flexible posts, physical barriers, or on-street parking. <i>Fehr & Peers, 2021</i>
Closed Slip Lane	Modifies the corner of an intersection to remove the sweeping right turn lane for vehicles. Results in shorter crossings for pedestrians, reduced speed for turning vehicles, better sight lines, and space for landscaping and other amenities. <i>Fehr & Peers, 2021</i>
Curb Extensions	Widens the sidewalk at intersections or midblock crossings to shorten the pedestrian crossing distance, to make pedestrians more visible to vehicles, and to reduce the speed of turning vehicles at intersections. <i>Fehr & Peers, 2021</i>



Term	Description
High-Visibility Crosswalk	A crosswalk that is designed to be more visible to approaching drivers. Crosswalks should be designed with continental markings and use high-visibility material, such as inlay tape or thermoplastic tape instead of paint. <i>Fehr & Peers, 2021</i>
In-Roadway Warning Lights (IRWL)	In-Roadway Lights are special types of highway traffic signals installed in the roadway surface to warn road users that they are approaching a condition on or adjacent to the roadway that might not be readily apparent and might require the road users to slow down and/or come to a stop. <i>MUTCD, 2003</i>
Lane Narrowing	A reduction in lane width produces a traffic calming effect by encouraging motorists to travel at slower speeds, lowering the risk of collision with bicyclists, pedestrians, and other motorists. <i>Fehr & Peers, 2021</i>
Leading Pedestrian Interval (LPI)	Gives people walking a head start, making them more visible to drivers turning right or left. "WALK" signal comes on a few seconds before drivers get a green light. May be used in combination with No Right Turn on Red restrictions. <i>Fehr & Peers, 2021</i>
Pedestrian Refuge Island	Pedestrian refuge islands provide a protected area for pedestrians at the center of the roadway within a marked crosswalk. They reduce the exposure time for pedestrians crossing the road. They simplify crossings by allowing pedestrians to focus on one direction of traffic at a time. <i>Fehr & Peers, 2021</i>



Term	Description
Pedestrian Scramble	A form of pedestrian “WALK” phase at a signalized intersection in which all vehicular traffic is required to stop, allowing pedestrians to safely cross through the intersection in any direction, including diagonally. <i>Fehr & Peers, 2021</i>
Rectangular Rapid-Flashing Beacon (RRFB)	A Rectangular Rapid Flashing Beacon (RRFB) is a pedestrian-actuated conspicuity enhancement used in combination with a pedestrian, school, or trail crossing warning sign to improve safety at uncontrolled, marked crosswalks. The device includes two rectangular shaped yellow indications, each with an LED-array-based light source, that flash with high frequency when activated. <i>FHWA, 2018</i>
Lane Reconfiguration (Road Diet)	Depending on the street, a lane reconfiguration, sometimes called a road diet, may change the number of lanes, turn lanes, center turn lanes, bike lanes, parking lanes, and/or sidewalks. Lane reconfigurations optimize street space to benefit all users by reallocating excess travel lanes, improving the safety and comfort of pedestrians and bicyclists, and reducing vehicle speeds and the potential for rear end collisions. <i>Fehr & Peers, 2021</i>
Stop Bar	A stop bar is a solid white line extending across approach lanes to indicate the point at which the stop is intended or required to be made. A stop bar should be placed to allow sufficient sight distance to all other approaches to an intersection. <i>MUTCD, 2003</i>



Term	Description
Tactile Warning Pad	Tactile warning pads (sometimes called “truncated domes” or “warning domes”) are applied to provide pedestrians physical notice that they are about to enter the roadway environment; these applications need to be detectable underfoot or by a long cane. The tactile warning should be complimented with a visual warning, as the use of a contrasting color will increase its conspicuity to pedestrians whose sight is limited but who are not completely blind. <i>ITE, 2015</i>
Walkshed	A walkshed is the area around a school – or any central destination—that is reachable on foot for the average person, typically up to ¼ or ½ mile, depending on the destination. <i>MWCOG, 2019</i>



Appendix B: El Monte Union High Schools Transportation Survey

The California Air Resources Board (CARB) awarded \$9.8 million dollars to implement the Clean Mobility in Schools Pilot Project in disadvantaged neighborhoods throughout El Monte Union High School District. The Clean Mobility in Schools Pilot Project will provide all electric school buses, school bus charging infrastructure, and other clean mobility options throughout the District. The Clean Mobility in Schools Pilot Project is part of California Climate Investments, a statewide program that puts billions of Cap-and-Trade dollars to work reducing greenhouse gas emissions, strengthening the economy and improving public health and the environment — particularly in disadvantaged communities.

We want to make our schools safer and easier to get to. Help us make the best plan to get you or your student to school by taking this survey. The survey should take about 5 minutes. To thank you, we have a raffle for a \$25 Gift Card from a local store in the El Monte Union High School District community. A winner will be selected from each of the student, parent, and staff/teacher groups.

Answer the survey questions as if we are holding in-person classes (pre-COVID).

1. Survey Language Preference/Preferencia de idioma de la encuesta
 - a. English (Inglés)
 - b. Spanish (Español)
 - c. Chinese
 - d. Vietnamese

If select D will be redirected to this survey.

2. Choose the option that best describes you:
 - a. I'm a student
 - b. I'm a parent or guardian with a student at this school
 - c. I'm a teacher
 - d. I'm a school employee

Student Survey

1. What school do you attend?
 - a. El Monte High School



- b. Ledesma High School
 - c. South El Monte High School
 - d. Rosemead High School
 - e. Arroyo High School
 - f. Mountain View High School
 - g. Granada Transition Center
- 2. How do you get to school most days?
 - a. Walking
 - b. Biking
 - c. I get dropped off
 - d. I drive myself
 - e. I carpool with another driver
 - f. Public transit
 - g. School bus
- 3. In an ideal world, how would you prefer to get to school?
 - a. Walking
 - b. Biking
 - c. Getting dropped off
 - d. Driving myself
 - e. Carpooling with another driver
 - f. Public transit
 - g. School bus
 - h. Other
- 4. Are there streets that feel unsafe when traveling to school? If so, please list the street in the box below along with why/how it feels unsafe. For example, cars speed on the street or there isn't enough time for you to cross the street.
 - a. [comment box here]
- 5. What places do you go after school? This can be a restaurant, library, park, or other places.
 - a. [comment box here]
- 6. Are there locations where you have experienced close calls with getting hit by a car on your way to or from school? If so, please list them below.
 - a. [comment box here]
- 7. What are some of the streets you use on your way to school?



- a. [comment box here]
- 8. If there were one thing you could change that would make your trip to school easier, safer, more comfortable, or more pleasant, what would it be?
- 9. Thank you for taking the survey! Don't forget to provide your email to be entered into the raffle! (optional)
 - a. [enter email]

Parent Survey

- 1. What school does your student attend?
 - a. El Monte High School
 - b. Ledesma High School
 - c. South El Monte High School
 - d. Rosemead High School
 - e. Arroyo High School
 - f. Mountain View High School
 - g. Granada Transition Center
- 2. How does your student get to school?
 - a. Walking
 - b. Biking
 - c. I or another family member drop them off
 - d. They drive themselves
 - e. They carpool with another driver
 - f. Public transit
 - g. School bus
- 3. In an ideal world, how would you prefer your student get to school?
 - a. Walking
 - b. Biking
 - c. Getting dropped off
 - d. Driving themselves
 - e. Carpooling with another driver
 - f. Public transit
 - g. School bus
 - h. Other



4. Are there streets that seem unsafe when traveling to your student's school? If so, please list the street in the box below along with why/how it feels unsafe. For example, cars speed on the street or there isn't enough time for you to cross the street.
 - a. [comment box here]
5. What places does your student go after school? This can be a restaurant, library, park, or other places.
 - a. [comment box here]
6. Are there locations where you have experienced close calls with getting hit by a car on your way to or from your student's school? If so, please list them below.
 - a. [comment box here]
7. What are some of the streets you use on your way to school?
 - b. [comment box here]
8. If there were one thing you could change that would make your trip to your student's school easier, safer, more comfortable, or more pleasant, what would it be?
9. Thank you for taking the survey! Don't forget to provide your email to be entered into the raffle! (optional)
 - a. [enter email]

School Employee and Teacher Survey

1. What school do you work at?
 - a. El Monte High School
 - b. Ledesma High School
 - c. South El Monte High School
 - d. Rosemead High School
 - e. Arroyo High School
 - f. Mountain View High School
 - g. Granada Transition Center
2. How do you get to school?
 - a. Walking
 - b. Biking
 - c. I drive myself
 - d. I carpool with another driver



- e. I get dropped off
 - f. Public transit
3. In an ideal world, how would you prefer to get to school?
- a. Walking
 - b. Biking
 - c. Driving myself
 - d. Carpooling with another driver
 - e. Public transit
 - f. School bus
4. Are there streets that seem unsafe when traveling to campus? If so, please list the street in the box below along with why/how it feels unsafe. For example, cars speed on the street or there isn't enough time for you to cross the street.
- a. [comment box here]
5. What places do you go after work near the school? This can be a restaurant, library, park, or other places.
- a. [comment box here]
6. Are there locations where you have experienced close calls with getting hit by a car on your way to or from school? If so, please list them below.
- a. [comment box here]
7. What are some of the streets you use on your way to school?
- a. [comment box here]
8. If there were one thing you could change that would make your trip to school easier, safer, more comfortable, or more pleasant, what would it be?



Partnering with us for
a better tomorrow:



El Monte Union High School District School

Active Transportation Plans Update: South El Monte High School

2/22/2022



Partnering with us for
a better tomorrow:



Purpose of Meeting with City

- Re-connect with School Administrators and City Staff
 - Share project recommendations to address specific school-related mobility needs
 - Develop partnerships to encourage safer, and sustainable transportation options for students, families and school communities.
- **How can we implement measures with city's support?**

CLEAN MOBILITY IN SCHOOLS

PILOT
PROJECT



Partnering with us for
a better tomorrow:



Background:

- In 2020, El Monte Union High School District was awarded a \$9.8 million grant through the Clean Mobility in Schools Pilot Project to reduce greenhouse gas emissions related to transportation
- One of the tasks included development of Active Transportation Plans





Partnering with us for
a better tomorrow:



Active Transportation Plans Task

- Funded by statewide-initiative California Climate Investments
- Focus on how students and staff get to school
- Generate project ideas that make it *safer, more comfortable, and more fun* to walk, bike, or take other types of low-emissions transportation to school

CLEAN MOBILITY IN SCHOOLS PILOT PROJECT



Partnering with us for
a better tomorrow:



FEHR PEERS



South El Monte High School Development Recommendations by Fehr and Peers



Figure 21



Partnering with us for
a better tomorrow:



South El Monte High School Development Recommendations

- Recommendations located within one-mile walkshed of SEMHS.
- Prioritized for intersections & corridors with bicycle/pedestrian collision hotspots and where survey participants felt unsafe

Location	Location Type	Recommended Improvements
Santa Anita Ave. & Michael Hunt Dr.	Intersection	• Extend median to add pedestrian refuge island on south leg of Santa Anita Ave. • Update curb ramps on all corners to comply with Americans with Disabilities Act (ADA) standards
Peck Rd. & Michael Hunt Dr.	Intersection	• Convert medians on Peck Rd. to pedestrian refuge islands
Peck Rd. & SR-60 Fwy On-ramp	Intersection	• Add high-visibility continental crosswalks
Peck Rd. & SR-60 Fwy Overpass	Intersection	• Add lighting for pedestrians under freeway overpass • Improve bicycle connection between Peck Rd. Class IV bikeway and Durfee Ave. bike lanes
Durfee Ave. & SR-60 Fwy Ramps	Intersection	• Extend median for pedestrian refuge island at freeway entrances and exits • Add curb ramps with truncated domes to all curbs at crosswalk to comply with ADA standards

CLEAN MOBILITY IN SCHOOLS

PILOT
PROJECT



Partnering with us for
a better tomorrow:



South El Monte High School Development Recommendations

Location	Location Type	Recommended Improvements
Santa Anita Ave. & Fawcett Ave.	Intersection	- Replace crosswalks with high-visibility continental crosswalks - Extend median to add pedestrian refuge island on north leg of Santa Anita Ave. - Install speed limit signage at intersection
Santa Anita Ave. & Central Ave.	Intersection	Install tactile warning pads on all curb ramps to comply with ADA standards
Fawcett Ave. & Lexham Ave.	Intersection	- Install stop-control in both directions - Redesign crosswalk to improve visibility from both directions
Santa Anita Ave.	Corridor	- Study potential for installation of Class IV bike lane - Install high-visibility continental crosswalks
Durfee Ave.	Corridor	- Upgrade to Class IV bike lanes and refresh all striping - Install additional school zone signage along corridor
SR-60 Pedestrian Bridge	Pathway	- Widen sidewalks and improve accessibility at south entrance on Fawcett Ave. - Install additional signage and improve lighting along entry points

CLEAN MOBILITY IN SCHOOLS

PILOT
PROJECT



*Partnering with us for
a better tomorrow:*



CLEAN MOBILITY IN SCHOOLS

PILOT
PROJECT



Partnering with us for
a better tomorrow:



Learn more about the El Monte Union HSD Clean Mobility in Schools Pilot Project

Website:
emuhsdmobility.com

Contact:
Lena Luna
Facility & Energy Manager
El Monte Union High School District
lena.luna@emuhsd.org



City Council Agenda Report

Agenda Item No. 4.b.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rene Salas, Deputy City Manager

SUBJECT: Sheriff's Department Report for the Month of January

SUMMARY:

RECOMMENDED ACTION:

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. January Crime Statistics

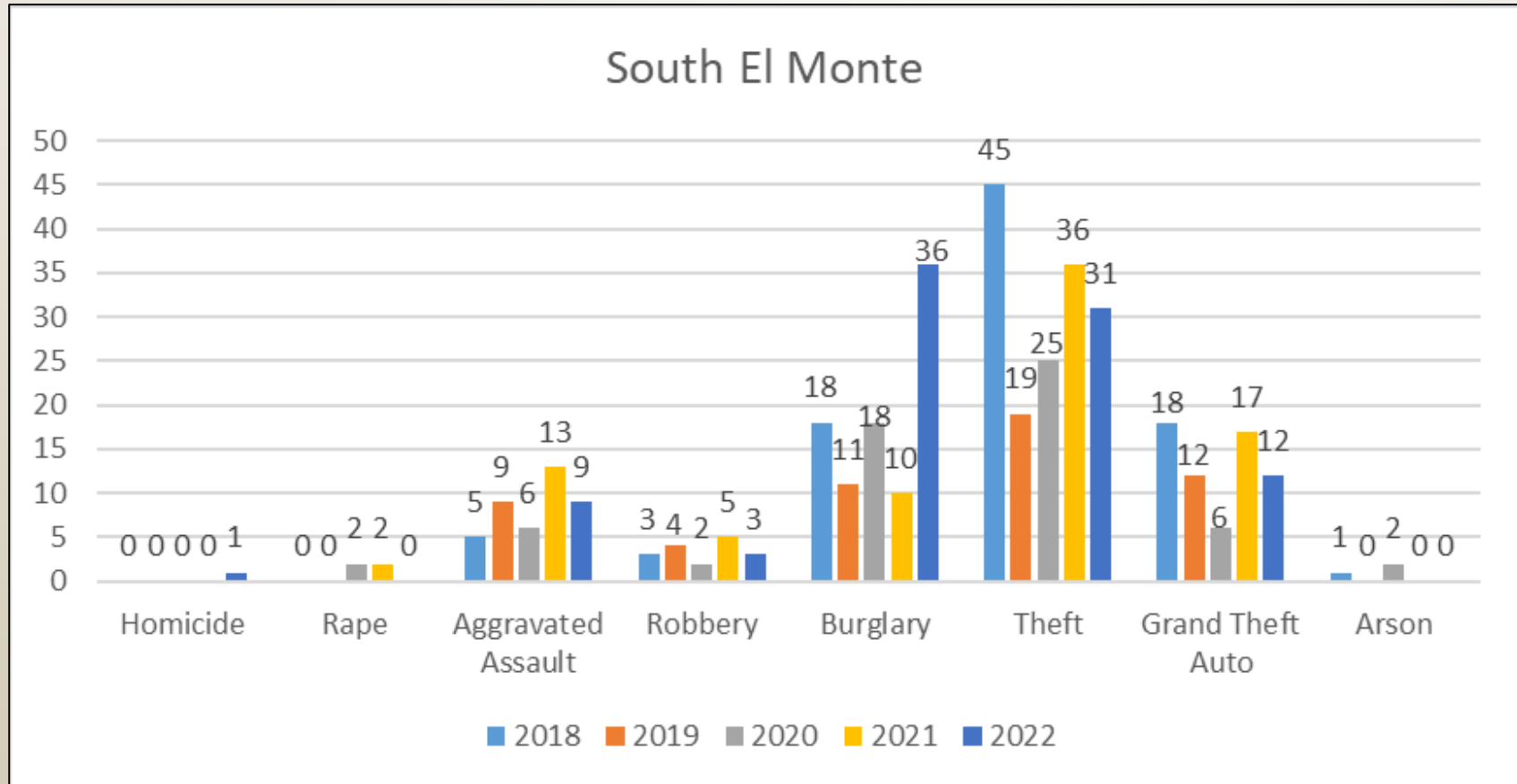
South El Monte January 2022

Crime Statistics



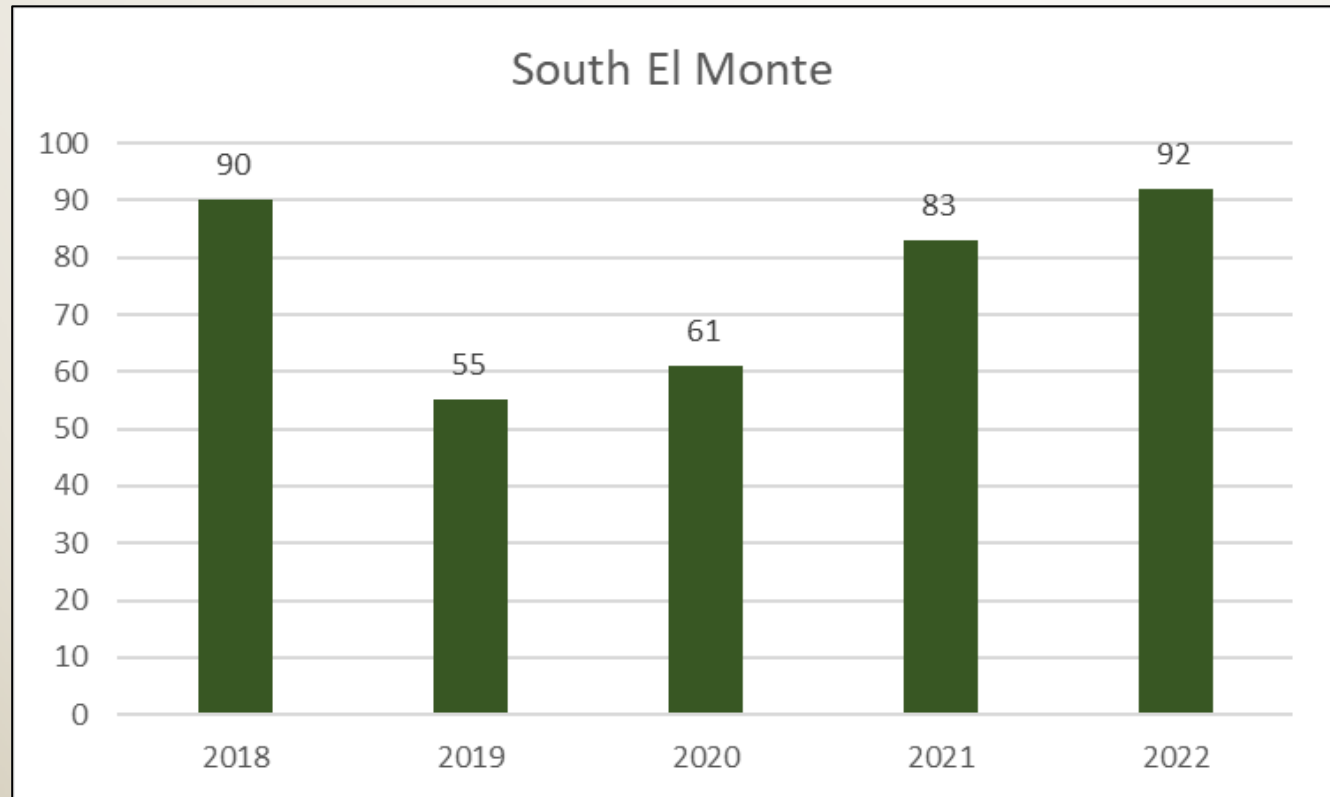
South El Monte

Part I Crime Statistics – January 2022



South El Monte

Part I Crime Statistics – January 2022



South El Monte

Part I Crime Statistics – Monthly Breakdown 2022 & Arrests

South El Monte	January	February	March	April	May	June	July	August	September	October	November	December	Total
Homicide	1												1
Rape	0												0
Aggravated Assault	9												9
Robbery	3												3
Burglary	36												36
Theft	31												31
Grand Theft Auto	12												12
Arson	0												0
Total	92	0	0	0	0	0	0	0	0	0	0	0	92

South El Monte	
Res Burg	0
Other Burg	36
Petty Theft	4
Grand Theft	13
Theft from Vehicle	14

YTD 1/31

South El Monte	2021	2022
Arrests	158	56



City Council Agenda Report

Agenda Item No. 4.c.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Colby Cataldi, Community Development Director

SUBJECT: Code Enforcement and Public Safety Department Report for the Month of January

SUMMARY:

RECOMMENDED ACTION:

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Presentation

City of South El Monte

Public Safety Report



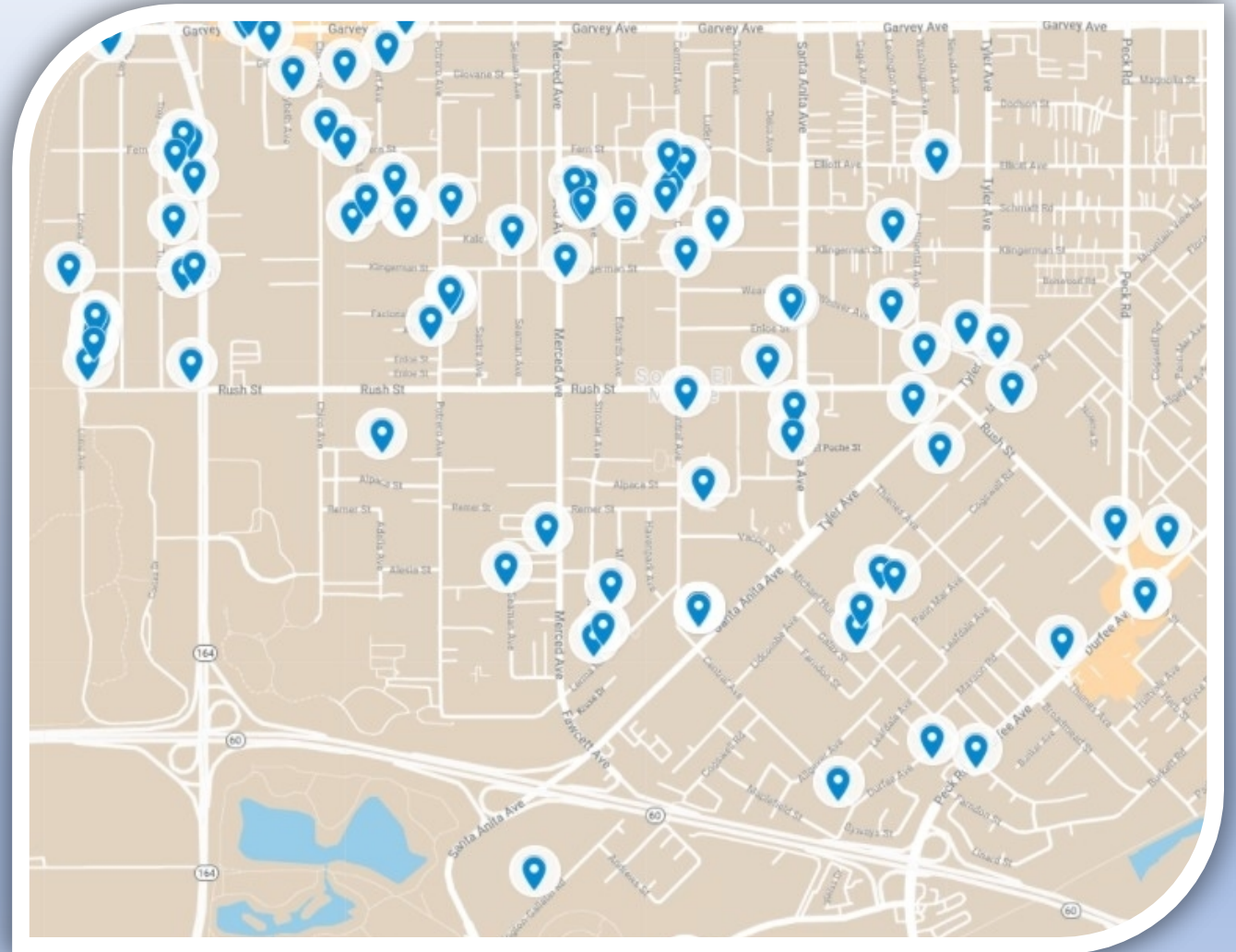
January 2022 Recap

Colby Cataldi, Director
Community Development/Public Works

Code Cases by Location

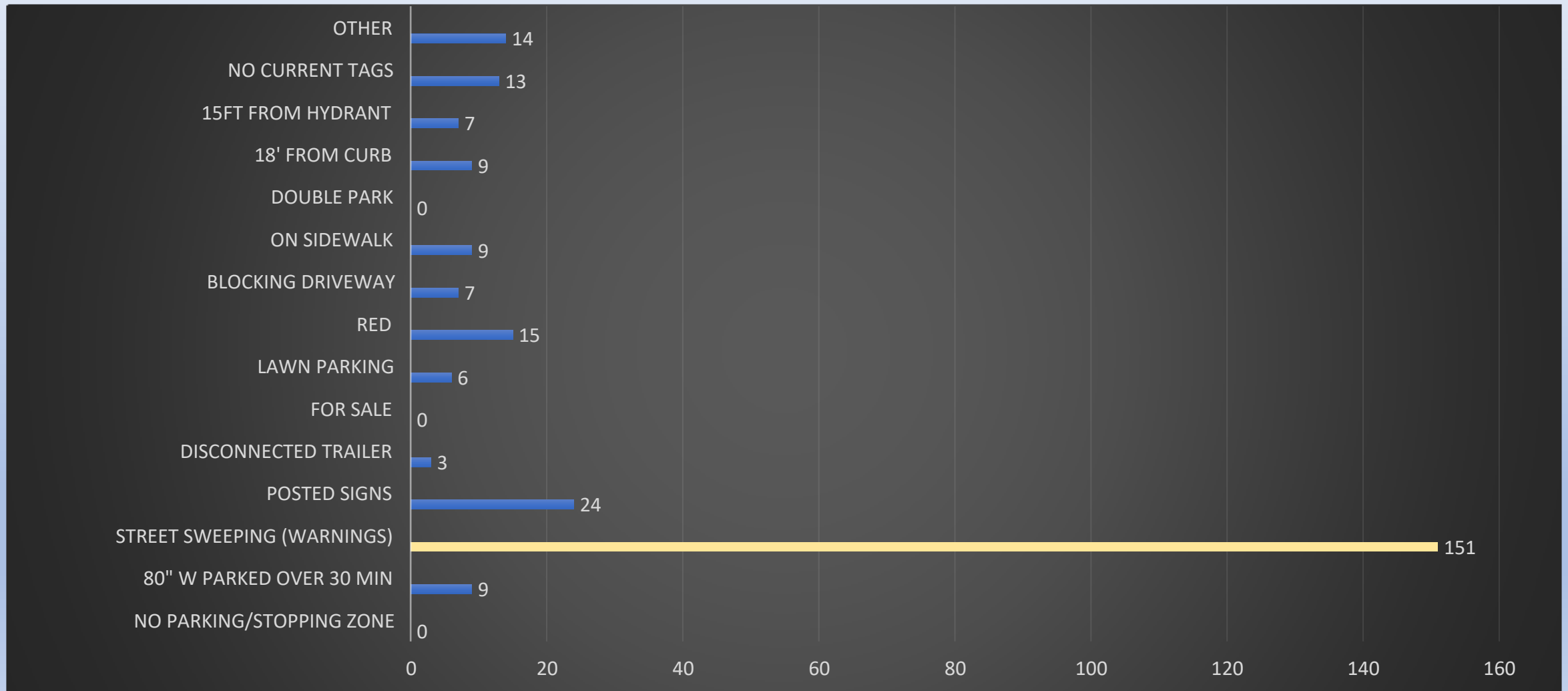
January - 96

Illegal Dumping.....	23
Building Code.....	1
Property Maintenance.....	14
Parking Citations.....	7
Health and Safety / Public Nuisance..	7
Graffiti (Private Prop).....	10
Vehicle/Traffic.....	1
Business.....	15
Bulk.....	11
Homeless.....	4
Zoning	3

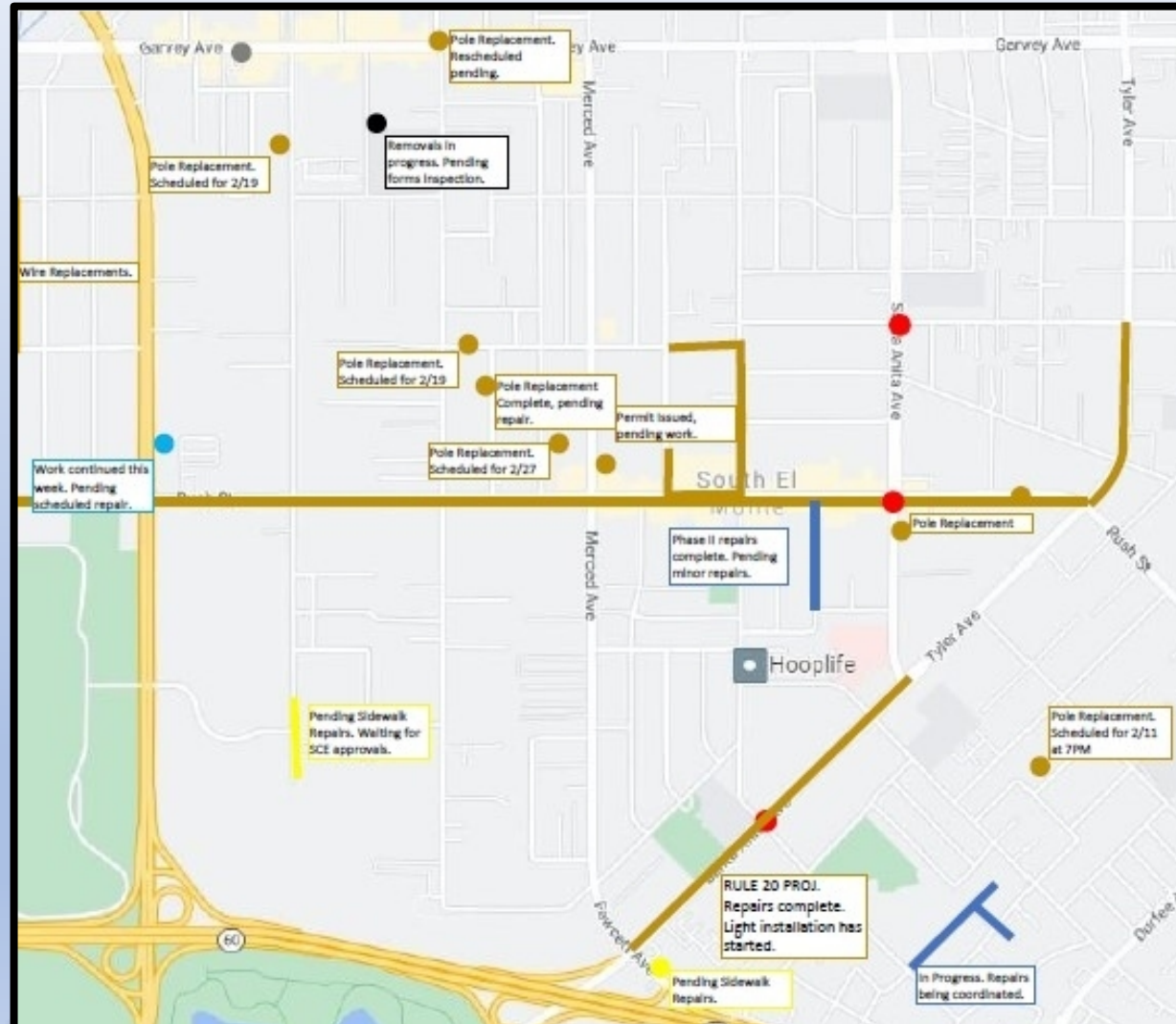


Parking Citations

January - 267



Utility Work Update



SCE POLE WORK/POLE REPLACEMENT

WATER COMPANY MAIN LINE WORK
(IN PROGRESS)/REPAIRS

TRAFFIC SIGNAL PROJECT

CHARTER

ATT

SO CAL GAS

DEVELOPMENT CONSTRUCTION

Notable Activities

- Street Vendors – various food vendors were addressed of their violations in January, as well as, a flower vendor that had an incomplete application, and was operating on Valentine's day.
- Garvey Site visit (Jan 27)
 - ❖ Reported activity of illegal gambling and prostitution
 - ❖ Staff is conducting a future site inspection to document property maintenance and public safety issues
- Starlite Site Visit
 - ❖ Staff observed damage property and individuals trespassing at the Starlight property and notified the controlling interest party of the issues that needed resolution
- Caballero Circus (March 17th – 28th) – is attempting to locate at 2540 Rosemead Blvd. The Circus ownership/ reps are evaluating the suitability of the site condition, while concurrently working with planning staff to process a Temporary Use Permit.
- Epiphany Car Show (March 5th) – Planning staff working with Epiphany to process a Temporary Use Permit



City Council Agenda Report

Agenda Item No. 7.a.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR FEBRUARY 8, 2022

SUMMARY: Staff is requesting approval of Minutes for the February 8, 2022, Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of February 8, 2022.

FISCAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

A. February 8, 2022 Minutes

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, FEBRUARY 8, 2022 - 6:00 PM**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:01 PM

PRESENT (via zoom): Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

STAFF PRESENT (via zoom): Rachel Barbosa, City Manager; Anthony R. Taylor, City Attorney; Donna G. Schwartz, City Clerk; Rene Salas, Deputy City Manager; Colby Cataldi, Community Development Director; William Fox, Interim Finance Director; and Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Mayor Olmos led the Pledge of Allegiance.

3. INVOCATION – Pastor Charlie Corum, South El Monte Community Outreach, offered the Invocation.

4. PRESENTATIONS: None.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Angel, seconded by Councilmember Retamoza to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

NAYS: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened public comment, there being none, closed public comment.

7. CONSENT CALENDAR

City Attorney Anthony R. Taylor read the title of the ordinance.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel to approve the Consent Calendar. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos
NAYS: Councilmember(s): None

- 7.a. Approved Minutes for the Regular City Council Meeting held January 25, 2022.
- 7.b. Adopted Resolution No. 22-08, approving warrants for the period of January 26, 2022, through February 8, 2022, totaling \$571,088.34.
- 7.c. Adopted Resolution No. 22-10, ratifying the City's submittal of CalRecycle's SB 1383 Local Assistance Grant Program application, and if awarded, authorizing for the City Manager to execute the grant agreement, and take all steps necessary to implement the grant.
- 7.d. Adopted Resolution No. 22-11, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period of February 8, 2022 through March 9, 2022.
- 7.e. Adopted Ordinance No. 1255, amending the zoning designation for properties located at 2727 Rosemead Boulevard, 9340-9352 Mabel Avenue, and APN's 5281-002-009 and 5281-002-011.

8. **PUBLIC HEARINGS:** None.

9. **GENERAL BUSINESS**

9.a. CONSIDERATION AND APPROVAL OF CONVERTING EXISTING TENNIS COURT TO A MULTIUSE COURT THAT CAN BE USED FOR TENNIS AND PICKLEBALL

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel to approve converting the existing tennis court to a multiuse court that can be used for tennis and pickleball. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos
NAYS: Councilmember(s): None

9.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-12, AUTHORIZING THE JOINT APPLICATION FOR RECEIPT OF AND IMPLEMENTATION OF THE STATE OF CALIFORNIA DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT (HCD) HOMEKEY ROUND 2 GRANT PROGRAM

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel, to adopt Resolution No. 22-12, approving the joint application with El Monte and Baldwin Park for the State Homekey Round 2 grant to fund the building and maintenance of 150 ADUs. Motion carried 4-0-1 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

ABSTAIN: Councilmember(s): Retamoza

Mayor Olmos called for a recess at 7:23 p.m. and reconvened the meeting at 7:26 p.m.

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-13, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO KOA CORPORATION TO PREPARE THE RUSH STREET CORRIDOR ENHANCEMENT PLAN

Mayor Olmos announced the item.

A motion was made by Councilmember Retamoza, seconded by Councilmember Delgado, to adopt Resolution No. 22-13, awarding a professional services agreement in the amount of \$107,861.80, to KOA Corporation to provide survey of existing conditions, project design and preparation of the Rush Street Corridor Enhancement Plan. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

9.d. CONSIDERATION AND APPROVAL FOR AUTHORIZATION TO ADVERTISE NOTICE INVITING BIDS (NIB) FOR THE MERCED AVENUE GREENWAY IMPROVEMENTS PROJECT

Mayor Olmos announced the item.

A motion was made by Councilmember Retamoza, seconded by Councilmember Delgado, to authorize advertising the Notice Inviting Bids (NIB) for the Merced Avenue Greenway Improvements Project. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

9.e. PRESENTATION ON ANALYSIS OF REFINANCING THE CALPERS UNFUNDED PENSION LIABILITY

Mayor Olmos announced the item.

Interim Finance Director William Fox introduced Dan Mussiello, Larry Kosmont and Russ Trice of Kosmont Transaction Services. Mr. Mussiello and Mr. Kosmont provided a PowerPoint presentation.

Staff was directed to conduct real estate evaluations on city properties to determine whether to proceed with lease revenue bonds or pension obligation bonds and bring back a staff report at the next regular City Council meeting for Council's consideration.

A motion was made by Councilmember Retamoza, seconded by Mayor Pro Tem Acosta, to receive and file the report. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Councilmember Angel, nothing to report.

Councilmember Delgado, nothing to report.

Councilmember Retamoza, nothing to report.

Mayor Pro Tem Acosta, nothing to report.

Mayor Olmos, nothing to report.

At 6:48 p.m. Councilmember Delgado signed off from the meeting.

11. CORRESPONDENCE:

11.a. LETTER FROM THE MONTEBELLO BREWERS BASEBALL CORPORATION (BREWERS BASEBALL) REQUESTING A LONG-TERM RESERVATION, APPROVAL TO HOST THREE BASEBALL TOURAMENTS, AND FEE WAIVER FOR THE USE OF FIELDS AT NEW TEMPLE AND SHIVELY PARK

Mayor Olmos announced the item.

Discussion ensued by City Council and City Manager Rachel Barbosa. Council voiced concern with the dates requested by the Brewers Baseball and asked to schedule the Brewers Baseball around the reservations made by South El Monte Little League (Little League), El Monte/South El Monte Jets (Jets), and South El Monte AYSO Soccer's (AYSO) for the use of the fields.

Mayor Olmos recommended tabling the item to correct the language specifying dates being requested for the use of the fields and scheduling Brewers Baseball around the reservations of Little League, Jets, and AYSO.

Staff was directed to bring back the staff report with requested changes.

A motion was made by Mayor Olmos, seconded by Councilmember Retamoza, to continue this item to another City Council meeting and bring back the staff report with language specifying the dates being requested for the use of the fields and that Brewers Baseball will be scheduled around the reservations of Little League, Jets, and AYSO, and to include that South El Monte organizations will have priority to reserve the fields over Brewers Baseball, with details of the tournament reservations including the Thanksgiving tournament. Motion carried 4-0-1 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): Delgado

Mayor Olmos called for a recess at 7:11 p.m. and reconvened the meeting at 7:14 p.m.

12. COUNCILMEMBERS' AGENDA

12.a. MAYOR PRO TEM MANUEL ACOSTA

1. Identify, Submit and Approve Permits for Various Community Organizations and their Annual Events.

Mayor Pro Tem Acosta requested community organizations provide City staff a schedule of their events for each calendar year so City staff can coordinate applicable permit processes, service banner/signage requests, assign support resources (as available), process written waiver requests and plan accordingly and in a timely fashion. This request is made to minimize confusion between community organizations and City processes, and to ensure nonprofit events adhere to well-organized, transparent procedures. Council concurred.

2. Report on Feasibility of Opening the Aquatic Center in March (at minimum start water aerobics and lap swim program in the mornings).

Mayor Pro Tem Acosta requested the aquatic center be available to the public as early as March instead of April for the water aerobics program.

Community Development Director Colby Cataldi stated staff anticipates the pool opening on April 4, 2022, after the required pool maintenance is complete and aquatic staff is hired.

Staff was directed to verify the date for opening the aquatic center and provide it to City Council.

3. Feasibility of Starting the Monthly Community Bike Rides on Saturday Mornings Beginning in March.

Mayor Pro Tem Acosta requested the community bike rides begin in March instead of April.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel, to amend the community events calendar to have community bike rides begin in March instead of April. Motion carried 4-0-1 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

ABSENT: Councilmember(s): Delgado

12.b. Councilmember Hector Delgado

1. Consideration of Developing an Inclusionary Housing Component into our City Code to Allow for more Affordable Opportunities for our Community.

Mayor Olmos introduced the item.

Discussion ensued among City Council, City Attorney Anthony R. Taylor, and Community Development Director Colby Cataldi regarding adopting a 10% inclusionary housing ordinance and its ramifications. Mr. Cataldi provided information on the City's current practice of negotiating with developers to get compliance with inclusionary housing requirements. He recommended continuing the current practice and incorporate developmental incentives, density bonuses and strategies into the next amended zoning code to facilitate obtaining 10% inclusionary housing.

Staff was directed to continue the current process of negotiation with developers to obtain 10% inclusionary housing compliance.

13. CLOSED SESSION: None.

14. ADJOURN COUNCIL MEETING

There being no further business coming before this body, at 7:34 p.m. Mayor Olmos adjourned the meeting in memory of Salvador Figueroa, brother of Former Mayor Blanca Figueroa, to a regular meeting on Tuesday, February 22, 2022, at 6:00 p.m.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor

DRAFT



City Council Agenda Report

Agenda Item No. 7.b.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-14, APPROVING WARRANTS FOR THE PERIOD OF FEBRUARY 9, 2022, THROUGH FEBRUARY 22, 2022

SUMMARY: Authorizing payment of City expenditures for the period of February 9, 2022 through February 22, 2022, totaling \$1,005,370.18

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-14, authorizing payment of City expenditures.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 22-14
- B. Warrants

RESOLUTION NO. 22-14

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF FEBRYARY 9, 2022 THROUGH FEBRUARY 22,
2022 TOTALING \$1,005,370.18

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 21/22	Electronic Warrants	02/09/2022-02/22/2022	5286-5306	\$226,364.14
FY 21/22	Hand Typed Warrants	02/09/2022-02/22/2022	139092-139100	\$23,168.18
FY 21/22	Regular Warrants	02/09/2022-02/22/2022	139101-139169	\$627,342.55
Payroll	Check	PPE 02/05/2022	27576-27582	\$6,095.56
Payroll	Direct Deposit	PPE 02/05/2022	800113-800212	\$122,399.75

TOTAL EXPENDITURES RESOLUTION NO. 22-14 \$1,005,370.18

PASSED, APPROVED, AND ADOPTED this 22nd day of February 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-14, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 22nd day of February 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

City of South El Monte
Warrant Register
Council Meeting of 2/22/2022

Date: 2/16/2022

Time: 03:17PM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
22	689009010	ALTA PLANNING + DESIGN, INC.	139098	2/16/2022	DEC'21 TASK 2.1 #237	55.54
22	689009010		139098	2/16/2022	DEC'21 TASK 1.3 #237	99.56
22	379009010		139098	2/16/2022	11/4-11/27 TSK1.3#237	348.17
22	379009010		139098	2/16/2022	DEC'21 TASK 2.1 #237	428.71
22	379009010		139098	2/16/2022	DEC'21 TASK 1.3 #237	661.16
22	379009010		139098	2/16/2022	DEC'21 TASK 1.3 #237	768.40
22	689009010		139098	2/16/2022	11/4-11/27 TSK1.3#237	2,687.33
22	689009010		139098	2/16/2022	DEC'21 TASK 1.3 #237	5,103.09
						\$10,151.96
22	05	CALIFORNIA TEAMSTERS LOCAL 911	139092	2/14/2022	FEB'22 MISC	460.00
22	05		139092	2/14/2022	FEB'22 ADMIN	1,178.00
						\$1,638.00
22	01	FEDEX	139093	2/14/2022	MYE PLAZA PJT OVERNGT	46.17
						\$46.17
22	05	NATIONWIDE RETIREMENT SOLUTIONS	139095	2/14/2022	PPE 2/5/2022	6,977.50
						\$6,977.50
22	011301310	PTM DOCUMENT SYSTEMS	139096	2/14/2022	W2/1099 FORMS	169.14
						\$169.14
22	011701730	SAN GABRIEL VALLEY WATER	139099	2/16/2022	12/21-1/21 1450 LIDCO	233.07
22	011701730		139099	2/16/2022	12/21-1/21 1450 LIDCO	534.09
22	011701730		139099	2/16/2022	12/21-1/21 1402 LERMA	707.76
22	011701730		139099	2/16/2022	12/21-1/21 1341 SANTA	26.48
22	011701730		139099	2/16/2022	12/21-1/21 1819 CENTR	211.90
22	011701730		139099	2/16/2022	12/21-1/21 1500 CENTR	211.90
22	011701730		139099	2/16/2022	12/21-1/21 1530 CENTR	211.90
22	011701730		139099	2/16/2022	12/21-1/21 1556 CENTR	211.90
22	011701730		139099	2/16/2022	12/21-1/21 1415 SANTA	211.90
						\$2,560.90
22	05	STATE OF CA FRANCHISE TAX BOARD	139097	2/14/2022	R.CORRAL #624019117	346.18
						\$346.18
22	011701730	THE GAS COMPANY	139100	2/16/2022	1/3-2/2 1415 SANTA	1,256.29
						\$1,256.29
22	011301310	WILLIAM FOX	139094	2/14/2022	HEADSET	22.04
						\$22.04

Report Total **23,168.18**


City Manager
For Richard

City of South El Monte
Warrant Register
Council Meeting of 2/22/2022

Date: 2/16/2022

Time: 03:17PM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
22	011001050	CALPERS	5302	2/16/2022	MAR'22 RETIRED ADMIN	13.84
22	011001050		5302	2/16/2022	MAR'22 ACTIVE ADMIN	154.04
22	011001050		5302	2/16/2022	MAR'22 RETIRED HEALTH	1,192.00
22	05		5302	2/16/2022	MAR'22 ACTIVE HEALTH	61,616.70
						\$62,976.58
22	05	CALPERS RETIREMENT	5286	2/7/2022	PPE1/22/22 PLAN 23047	2,045.77
22	05		5286	2/7/2022	PPE1/22/22 PLAN 685	9,147.93
22	05		5286	2/7/2022	PPE1/22/22 PLAN 27216	10,781.22
22	05		5303	2/16/2022	PPE 2/5/22 PLAN 23047	2,209.11
22	05		5303	2/16/2022	PPE 2/5/22 PLAN 685	9,147.93
22	05		5303	2/16/2022	PPE 2/5/22 PLAN 27216	10,713.13
22	05		5304	2/16/2022	FEB'22 COUNCIL 27216	115.51
						\$44,160.60
22	05	DEPARTMENT OF THE TREASURY	5290	2/14/2022	PPE 2/5/22 MED	5,213.26
22	05		5290	2/14/2022	PPE 2/5/22 FEDERAL	15,606.47
22	05		5290	2/14/2022	PPE 2/5/22 FICA	22,290.88
						\$43,110.61
22	011501540	ELAN FINANCIAL SERVICES	5292	2/14/2022	STAFF LUNCHEON SAVING	-11.06
22	011501540		5292	2/14/2022	TRAIN'G MEAL SAVINGS	-4.63
22	011401430		5292	2/14/2022	APPLE DATA STORAGE	0.99
22	011501530		5292	2/14/2022	COVID VACCINE FLYER	2.99
22	011501530		5292	2/14/2022	COVID VACCINE FLYER	2.99
22	011501530		5292	2/14/2022	COVID VACCINE FLYER	2.99
22	011001040		5292	2/14/2022	ADOBE PHOTOSHOP SUB.	9.99
22	011701710		5292	2/14/2022	SGV TRIBUNE SUB.	10.00
22	011701710		5292	2/14/2022	LA TIMES SUBSCRIPTION	15.96
22	011501530		5292	2/14/2022	CRAFT STORAGE BIN	20.88
22	011511543		5292	2/14/2022	AMAZON RETURN	-199.40
22	011001010		5292	2/14/2022	CITY COUNCIL SUPPLIES	36.30
22	011501540		5292	2/14/2022	WINTER CAMP SUPPLIES	38.73
22	011001040		5292	2/14/2022	XMAS DRIVE-TRU DONUTS	42.44
22	011301330		5292	2/14/2022	HOTSPOT SVCS-DELGADO	50.00
22	011511546		5292	2/14/2022	TOY GIVEAWAY FOOD	50.23
22	448008015		5292	2/14/2022	11/3-12/2TRAN DAT#414	50.30
22	011501540		5292	2/14/2022	AFTER SCHOOL PRGM SUP	52.26
22	011301330		5292	2/14/2022	HOTSPOT SVCS-CM	55.00
22	011001040		5292	2/14/2022	SENIORS XMAS GIVEAWAY	55.13
22	011601610		5292	2/14/2022	CCTR RESTROOM TOOLS	69.53
22	011501530		5292	2/14/2022	HOLIDAY DECO BINS	46.55
22	011511543		5292	2/14/2022	SANTA DRIVE BY CANDY	72.26
22	011001010		5292	2/14/2022	CITY COUNCIL SUPPLIES	82.69
22	448008015		5292	2/14/2022	11/3-12/2TRAN CEL#414	83.51
22	011001040		5292	2/14/2022	CITY WEBSITE CLIP ART	89.00
22	011501540		5292	2/14/2022	STAFF TRAINING SUP	92.84
22	011001010		5292	2/14/2022	COUNCIL SUP CHARGERS	109.74
22	011501540		5292	2/14/2022	WINTER CAMP SUPPLIES	110.15

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22	011501540	ELAN FINANCIAL SERVICES...	5292	2/14/2022	PROGRAM SUPPLIES	112.00
22	011501540		5292	2/14/2022	REC STAFF TRAIN MEAL	115.76
22	011001040		5292	2/14/2022	SENIORS XMAS GIVEAWAY	119.13
22	011501540		5292	2/14/2022	AFTER SCHOOL PRGM SUP	132.06
22	689009000		5292	2/14/2022	11/3-12/2TRAN DAT#414	150.90
22	011001010		5292	2/14/2022	12/14COUNCIL MTG MEAL	160.23
22	011511541		5292	2/14/2022	YOUTH BBALL EQUIPMENT	163.16
22	011401430		5292	2/14/2022	ECONOMIC SUMMIT CONF.	175.00
22	011501540		5292	2/14/2022	PROGRAM SUPPLIES	187.67
22	011511546		5292	2/14/2022	TOY DRIVE FOOD SUP	198.23
22	011301330		5292	2/14/2022	HOTSPOT SVCS-COUNCIL	200.00
22	011511542		5292	2/14/2022	BOXING STAFF LUNCHEON	233.94
22	689009000		5292	2/14/2022	11/3-12/2TRAN CEL#414	250.53
22	011511546		5292	2/14/2022	TOY DRIVE SUPPLIES	20.92
22	011511546		5292	2/14/2022	TOY DRIVE FOOD SUP	28.96
22	011001010		5292	2/14/2022	CITY COUNCIL SUPPLIES	33.36
22	011101170		5292	2/14/2022	UNIFORMS DRY CLEAN	35.00
22	363603600		5292	2/14/2022	FOOD FOR HOMELESS	52.73
22	363603600		5292	2/14/2022	HOMELESS TEMP HOUSE	363.10
22	363603600		5292	2/14/2022	HOMELESS AUTO REPAIR	699.83
22	363603600		5292	2/14/2022	HOMELESS STORAGE	700.00
22	363603600		5292	2/14/2022	ANTIGEN HOMETEST KITS	4,365.90
22	011511543		5292	2/14/2022	SPECIAL EVENTS SUP	270.93
22	011501515		5292	2/14/2022	MILITARY ST BANNERS	272.50
22	011501540		5292	2/14/2022	PROGRAM SUPPLIES	274.29
22	011501540		5292	2/14/2022	REC STAFF LUNCHEON	276.38
22	011501530		5292	2/14/2022	1/4-2/3 DIRECTV	307.98
22	011701710		5292	2/14/2022	12/23-1/22 ZOOM SUB.	319.90
22	011301330		5292	2/14/2022	DEC'21 INTERNET SVCS	336.85
22	011501530		5292	2/14/2022	CONF. FLIGHT TICKET	410.96
22	011401430		5292	2/14/2022	ANNUAL LANDUSE CONF.	595.00
22	011511546		5292	2/14/2022	TOY DRIVE CARICATURE	695.00
22	011511546		5292	2/14/2022	XMAS TOY GIVEAWY FOOD	719.05
22	011511546		5292	2/14/2022	TOY DRIVE TOYS & SUP	1,902.68
22	011301330		5292	2/14/2022	11/3-12/2 CITY CELL	7,220.51
						\$23,138.80
22	05	EMPLOYMENT DEVELOPMENT DEPT.	5293	2/14/2022	PPE 2/5 UITAX WTHD'G	2,805.01
22	05		5293	2/14/2022	PPE 2/5 STATE WTHD'G	7,643.75
22	05		5293	2/14/2022	PPE 2/5 TNG WTHD'G	104.38
						\$10,553.14
22	05	EXPERT PAY- SDU	5296	2/14/2022	PPE 2/5 CASE 0980438	150.00
22	05		5296	2/14/2022	PPE 2/5 CASE 1457313	603.50
22	05		5296	2/14/2022	PPE 2/5 CASE 2135289	646.15
						\$1,399.65
22	05	HARTFORD INSURANCE	5287	2/7/2022	FEB'22 LT DISABILITY	7,937.10
						\$7,937.10

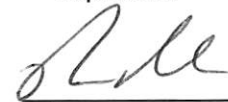
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22	011701770	JCB FINANCE, PROG. BANK OF THE WES	5305	2/16/2022	FEB'22 SERVICE CHARGE	15.00
22	011701770		5305	2/16/2022	FEB'22 TRACTOR LEASE	1,694.67
						\$1,709.67
22	011701710	QUADIENT LEASING USA, INC.	5306	2/16/2022	POSTAGE LABELS	31.40
						\$31.40
22	011701020	SAM'S CLUB DIRECT	5294	2/14/2022	MEMBERSHIP CREDIT	-93.50
22	011501540		5294	2/14/2022	MEMBERSHIP CREDIT	-44.00
22	011501540		5294	2/14/2022	AFTER SCHOOL PRGM SUP	191.95
22	011001020		5294	2/14/2022	PRINTER-CM OFFICE	436.85
22	011001010		5294	2/14/2022	PRINTER-COUNCIL OFFIC	436.86
22	011501540		5294	2/14/2022	WINTER CAMP SUPPLIES	58.69
22	063003010		5294	2/14/2022	MEAL DELIVERY BAGS	65.09
						\$1,051.94
22	021701760	SOUTHERN CALIFORNIA EDISON	5297	2/16/2022	2/3 OBF INSTALLMENT	449.47
22	021701760		5297	2/16/2022	12/7-1/31 ST LIGHTS	2,856.87
22	021701760		5298	2/16/2022	1/27 OBF INSTALLMENT	508.81
22	021701760		5298	2/16/2022	3/18-12/31 ST LIGHTS	11,435.83
22	021701760		5299	2/16/2022	12/9-1/31 STREET LIGHT	1,633.55
22	021701760		5300	2/16/2022	12/10-1/31 ST LIGHTS	2,305.51
						\$19,190.04
22	05	STANDARD INSURANCE D2	5295	2/14/2022	FEB'22 DENTAL	5,353.04
						\$5,353.04
22	021701760	US BANK VOYAGER FLEET SYS	5301	2/16/2022	12/25-1/24 VHCLE FUEL	4,070.53
						\$4,070.53
22	011511543	WALMART COMMUNITY/GECRB	5288	2/7/2022	BUILDING BIKES TOOLS	54.52
22	011501540		5288	2/7/2022	AFTER SCHOOL PRGM SUP	162.68
						\$217.20
22	05	WASHINGTON NATIONAL INSURANCE CC	5289	2/7/2022	FEB'22 LIFE INSURANCE	1,463.84
						\$1,463.84

Report Total 226,364.14


City Manager
For Richard

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22	011301330	ADVANCED MICROCOMPUTING CONCEP	139104	2/22/2022	FEB'22 CLOUD SVCS#505	750.00
22	011301330		139104	2/22/2022	FEB'22 MANAGED SVCS	12,015.00
						\$12,765.00
22	011001030	ALESHIRE & WYNDER, LLP	139107	2/22/2022	NOV'21 EMERG RSPN#505	1,225.50
22	011001030		139107	2/22/2022	NOV'21 FINANCE	21.50
22	011001030		139107	2/22/2022	NOV'21 CODE ENFORCE	2,085.50
22	011001030		139107	2/22/2022	NOV'21 PERSONNEL	2,411.50
22	011001030		139107	2/22/2022	NOV'21 PLANNING	2,489.00
22	011001030		139107	2/22/2022	NOV'21 PW ENGINEERING	2,528.00
22	011001030		139107	2/22/2022	NOV'21 GENERAL	8,455.00
						\$19,216.00
22	011001050	AMAZON CAPITAL SERVICES, INC	139108	2/22/2022	RETURN CREDIT	-30.91
22	011701720		139108	2/22/2022	WALL CALENDAR/ST DEPT	14.32
22	011001050		139108	2/22/2022	COMPUTER MOUSE	20.92
22	011701720		139108	2/22/2022	STREET CALENDARS	23.04
22	011701020		139108	2/22/2022	JACKET SAMPLE	45.51
22	011701020		139108	2/22/2022	RAIN GEAR	52.48
22	011701710		139108	2/22/2022	GREETER CHAIR/CHALL	177.71
22	011501530		139108	2/22/2022	V-DAY DRIVE DECO/BOX	205.23
						\$508.30
22	01	ANA SANCHEZ	139148	2/22/2022	BOXING PRGM REFUND	18.00
						\$18.00
22	011511541	ANDREW WING	139167	2/22/2022	2/5 BBALL OFFICIALS	84.00
						\$84.00
22	011201210	ARAMARK UNIFORM SERVICES, INC	139109	2/22/2022	SWEATERS W/ CITY SEAL	112.44
						\$112.44
22	01	ARELY CASTANEDA	139116	2/22/2022	BABY LAB REFUND	10.00
						\$10.00
22	011301330	AT&T	139110	2/22/2022	1/6-2/5 BAN 1034754	24.80
22	011301330		139110	2/22/2022	12/28-1/27 BAN1034753	24.91
22	011301330		139110	2/22/2022	1/7-2/6 BAN 1034747	25.33
22	011301330		139110	2/22/2022	1/2-2/1 BAN 1034750	25.52
22	011301330		139110	2/22/2022	1/7-2/6 BAN 1034751	27.97
22	011301330		139110	2/22/2022	12/22-1/21 BAN1034752	23.87
22	011301330		139110	2/22/2022	1/7-2/6 BAN 1034746	24.79
22	011301330		139110	2/22/2022	1/7-2/6 BAN 1034748	24.79
						\$201.98
22	021701760	ATHENS SERVICES	139101	2/22/2022	FEB'22 SWEEPER SVCS	5,831.83
						\$5,831.83
22	011701770	AUTOZONE	139111	2/22/2022	#26 CORE RETURN	-193.76
22	011701770		139111	2/22/2022	#2 RPLC FUEL FILTER	14.65
22	011701770		139111	2/22/2022	#94 RPLC HAZARD LIGHT	18.84
22	448008010		139111	2/22/2022	#24 RPLC WASHER NOZZL	19.78
22	011701770		139111	2/22/2022	GARAGE TOOLS	36.34

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22	011701770	AUTOZONE...	139111	2/22/2022	#94 RPLC BLOWER MOTOR	50.56
22	011701770		139111	2/22/2022	#2 ENGINE OIL/FILTERS	76.91
22	011701770		139111	2/22/2022	#26 RPLC BATTERY	196.01
						\$219.33
22	011701720	BASE HILL, INC.	139112	2/22/2022	JAN'22 DISINFECT #505	22,250.00
22	011701020		139112	2/22/2022	JAN'22 JANITORIAL SVC	7,339.00
						\$29,589.00
22	011501515	BLANCA M. FIGUEROA	139129	2/22/2022	JAN'22 PATRIOTIC MTG	100.00
						\$100.00
22	011511541	BSN SPORTS	139113	2/22/2022	BBALL SCOREBOARD	598.47
22	011601670		139113	2/22/2022	DRAGGING NAILS/MVD	93.19
22	011601650		139113	2/22/2022	DRAGGING NAILS/NTP	93.19
22	011601660		139113	2/22/2022	DRAGGING NAILS/SHIVLY	93.20
						\$878.05
22	389009000	CALPROMAX ENGINEERING, INC.	139114	2/22/2022	RUSH/PECK SIGNAL#293	3,295.43
22	409009000		139114	2/22/2022	RUSH/PECK SIGNAL#293	29,658.86
						\$32,954.29
22	011701770	CART MART INC	139115	2/22/2022	ELEC CART ASSEMB RPLC	51.54
						\$51.54
22	011501510	CESIAH ROMO	139146	2/22/2022	FEB'22 COMM SVCS MTG	100.00
						\$100.00
22	011701710	CINTAS CORP. #693	139117	2/22/2022	12/17 MAT CLEANING	74.81
22	011701710		139117	2/22/2022	2/1 MAT CLEANING	74.81
22	011701710		139117	2/22/2022	2/8 MAT CLEANING	74.81
						\$224.43
22	011701750	COUNTY OF LOS ANGELES	139120	2/22/2022	1/25 PESTICIDE TRAIN'G	402.20
						\$402.20
22	011601650	DDC ELECTRIC SUPPLY, INC.	139121	2/22/2022	ELECTRICAL SVC PARTS	373.28
22	011601670		139121	2/22/2022	LIGHTS CIRCUIT TIMER	484.09
22	011601650		139121	2/22/2022	BLACK CABLE/NTP	93.47
						\$950.84
22	011701710	DDC PLUMBING SUPPLY, INC.	139122	2/22/2022	SUMP PUMP RPLC PARTS	215.02
						\$215.02
22	01	DELIA GONZALEZ	139132	2/22/2022	BOXING PRGM RFND-ALEX	10.00
22	01		139132	2/22/2022	BOXING PRGM RFND-RAUL	18.00
						\$28.00
22	063003020	DRIFTWOOD DAIRY, INC	139124	2/22/2022	1/27 MILK/BREAD NUTR	14.23
22	063003020		139124	2/22/2022	2/3 MILK/BREAD NUTR	16.62
22	063003020		139124	2/22/2022	1/31 MILK/BREAD NUTR	17.05
22	063003010		139124	2/22/2022	1/27 MILK/BREAD NUTR	128.15
22	063003010		139124	2/22/2022	2/3 MILK/BREAD NUTR	149.59
22	063003010		139124	2/22/2022	1/31 MILK/BREAD NUTR	153.50

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						\$479.14
22	011511541	DUANE TAKAYAMA	139158	2/22/2022	2/5 BBALL OFFICIALS	84.00
						\$84.00
22	011601610	ECOLAB PEST ELIM. DIVISION	139125	2/22/2022	JAN'22 PEST CTRL CCTR	69.18
22	011701720		139125	2/22/2022	JAN'22 PEST CTRL YARD	144.14
22	011701710		139125	2/22/2022	JAN'22 PEST CTRL CHAL	194.39
22	011601620		139125	2/22/2022	JAN'22 PEST CTRL SCTR	261.83
						\$669.54
22	011701770	EL MONTE ORNAMENTAL SUPPLY, INC.	139126	2/22/2022	GATE REMOTE/YARD	83.79
						\$83.79
22	011701750	EWING IRRIGATION	139127	2/22/2022	POTTING SOIL/HOSE BIB	120.53
22	011701760		139127	2/22/2022	CAR CHARGER & BATTERY	121.06
22	011601650		139127	2/22/2022	BBALL FIELDS SOIL	146.01
22	011601650		139127	2/22/2022	SFTBALL FIELD TURFACE	1,628.83
22	011601650		139127	2/22/2022	SPRINKLER ADDITION	454.65
22	011601650		139127	2/22/2022	GRASS BLEND/NTP	462.21
22	011601650		139127	2/22/2022	NTP FIELD HERBICIDE	836.44
22	011701750		139127	2/22/2022	WIRE LOCATOR EQUIPMEN	1,212.13
22	011601670		139127	2/22/2022	TOPPER SOIL/MVD	59.47
22	011601650		139127	2/22/2022	WATER BASED PAINTS	61.22
22	011601650		139127	2/22/2022	HOME PLATE/NTP	84.63
22	011601670		139127	2/22/2022	HOSE NOZZLE/MVD	32.59
22	011701760		139127	2/22/2022	BLOWER CYCLE OILS	50.69
						\$5,270.46
22	011301310	FEDEX	139128	2/22/2022	FORM 1096/1099 DELIVE	25.98
						\$25.98
22	011511541	GARY VERDUGO	139162	2/22/2022	1/15 BBALL OFFICIALS	84.00
22	011511541		139162	2/22/2022	2/5 BBALL OFFICIALS	84.00
						\$168.00
22	011501510	GERARDO DIAZ	139123	2/22/2022	FEB'22 COMM SVCS MTG	100.00
						\$100.00
22	011701750	GILMORE LIQUID AIR COMPANY	139130	2/22/2022	TRAILER WELDING/RPR	320.90
						\$320.90
22	011001040	GOGOVAPPS, INC	139131	2/22/2022	GOREQUEST SOFTWARE	5,376.00
						\$5,376.00
22	011701770	GOT PROPANE INC	139133	2/22/2022	1/25 FORKLIFE PROPANE	28.32
						\$28.32
22	011701760	GRANT'S TRUE VALUE HARDWARE	139134	2/22/2022	METAL BOX/NTP	30.79
22	011701720		139134	2/22/2022	PAD LOCK & 2 KEYS	32.99
22	011601660		139134	2/22/2022	NEBO INSPECTOR & KEY	43.00
22	011701750		139134	2/22/2022	LANDSCAPING PAINT	17.03
22	011701720		139134	2/22/2022	10 KEYS/STREET DEPT	20.02
22	011701710		139134	2/22/2022	BASEMENT ELECTRIC SUP	81.19

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						\$225.02
22	011501510	HORTENCIA VASQUEZ	139161	2/22/2022	FEB'22 COMM SVCS MTG	100.00
						\$100.00
22	063003020	HUNTINGTON CULINARY	139135	2/22/2022	2/1-2/4 FRZN MEALS	211.75
22	063003020		139135	2/22/2022	1/25-1/27 FRZN MEAL	211.75
22	063003010		139135	2/22/2022	2/1-2/4 FRZN MEALS	5,635.00
22	063003010		139135	2/22/2022	1/25-1/27 FRZN MEAL	5,755.75
						\$11,814.25
22	011501510	INGRID AGUILAR	139105	2/22/2022	FEB'22 COMM SVCS MTG	100.00
						\$100.00
22	011501510	ISRAEL ALACIO	139106	2/22/2022	FEB'22 COMM SVCS MTG	100.00
						\$100.00
22	011511541	JATHSON RUIZ	139147	2/22/2022	2/5 BBALL OFFICIALS	84.00
						\$84.00
22	021701760	JCL TRAFFIC SERVICES	139102	2/22/2022	FIRE TRUCK SIGNS	110.58
						\$110.58
22	01	JESSICA TORRES	139159	2/22/2022	BABY LAB REFUND	10.00
						\$10.00
22	011101110	L.A. COUNTY SHERIFF'S DEPT.	139136	2/22/2022	JAN'22 EQUIPMENT	387.50
22	011101110		139136	2/22/2022	JAN'22 GRANT DEPUTY	17,051.33
22	011101110		139136	2/22/2022	JAN'22 LIABILITY INS	46,312.68
22	011101110		139136	2/22/2022	JAN'22 LAW ENFORCEMNT	403,973.00
						\$467,724.51
22	011001010	LEAGUE OF CALIFORNIA CITIES	139137	2/22/2022	2022 MEMBERSHIP DUES	9,163.00
						\$9,163.00
22	011701770	LINH AUTO BODY	139138	2/22/2022	UNIT#15 ACCIDENT RPR	3,178.08
						\$3,178.08
22	011701720	MAINTENANCE SUPERINTENDENTS ASS	139141	2/22/2022	MSA TRAINING	75.00
						\$75.00
22	011501515	MIRNA IVETTE SANCHEZ	139149	2/22/2022	JAN'22 PATRIOTIC MTG	100.00
						\$100.00
22	363603600	MOTEL 6	139169	2/22/2022	1/3-1/7HOMELESS VOCHR	960.00
						\$960.00
22	011501515	NAOMI LOPEZ	139140	2/22/2022	JAN'22 PATRIOTIC MTG	100.00
						\$100.00
22	011301310	NBS	139142	2/22/2022	JAN'22 CONSULTING SVC	815.00
						\$815.00
22	011401440	NEFTALI CORTEZ	139119	2/22/2022	JAN'22 FORCLOSURE SVC	230.00
						\$230.00
22	011701710	NEW SIGN SOLUTION, INC.	139143	2/22/2022	ACRYLIC SHEILD #505	383.89
22	011601670		139143	2/22/2022	MVD BANNER	55.12

City of South El Monte
Warrant Register
Council Meeting of 2/22/2022

Date: 2/16/2022

Time: 03:18PM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
						\$439.01
22	011501530	OFFICE DEPOT	139144	2/22/2022	SURGE PROTECTOR	27.55
22	011501530		139144	2/22/2022	WALL FILES	27.77
22	011501530		139144	2/22/2022	WIRELESS MOUSE	30.66
22	011501530		139144	2/22/2022	OFFICE CALENDAR/LABEL	65.15
22	011501530		139144	2/22/2022	WALL FILES RETURN	-12.01
						\$139.12
22	011701720	PACIFIC PRODUCTS AND SERVICES LLC	139145	2/22/2022	(20) SAFETY VESTS	568.69
						\$568.69
22	011501515	RUDY LOPEZ	139139	2/22/2022	JAN'22 PATRIOTIC MTG	100.00
						\$100.00
22	011001010	SGV ECONOMIC PARTNERSHIP	139150	2/22/2022	MAR22-FEB23 MEMBERSHP	5,250.00
						\$5,250.00
22	01	SHUAI WANG	139163	2/22/2022	BABY LAB REFUND	10.00
						\$10.00
22	011601610	SMARDAN SUPPLY	139151	2/22/2022	COMPRESSOR CAP	5.65
22	011601650		139151	2/22/2022	IRRIGATION SUPPLY/NTP	2,311.27
22	011601650		139151	2/22/2022	IRRIGATION SUPPLY/NTP	544.27
						\$2,861.19
22	021701760	SOUTHEAST CONSTRUCTION PRODUCT	139103	2/22/2022	CONCRETE RPR SM TOOLS	16.43
22	021701760		139103	2/22/2022	CONCRETE RPR SM TOOLS	109.70
22	011601650		139152	2/22/2022	WATER FOUNTAIN TOOLS	218.02
22	011601650		139152	2/22/2022	WATER FOUNTAIN REBAR	163.81
22	011601650		139152	2/22/2022	WOOD STAKES/NTP	217.14
22	011701760		139152	2/22/2022	CONCRETE DISSOLVER	33.63
						\$758.73
22	011201210	SOUTHERN CALIFORNIA NEWS GROUP	139153	2/22/2022	12/3NOTICE PUB HEAR'G	200.00
22	011201210		139153	2/22/2022	12/28 NOTICE PUB HEAR	266.00
22	011201210		139153	2/22/2022	12/10 NOTICE PUB HEAR	530.00
						\$996.00
22	011407020	SPARKLETTS	139154	2/22/2022	JAN'22 WATER CODE	22.46
22	011401100		139154	2/22/2022	JAN'22 WATER P-SFTY	22.46
						\$44.92
22	448008010	SRS AUTOMOTIVE	139155	2/22/2022	#24TRANS MOUNT BRCKET	141.25
						\$141.25
22	011701770	SUNBELT RENTALS, INC.	139156	2/22/2022	GOLF CART RENTAL	644.82
						\$644.82
22	011501540	SUPERIOR WAREHOUSE GROCERS	139157	2/22/2022	REC STAFF MEETING SUP	52.98
						\$52.98
22	011601640	THE ILLINI COMPANIES, INC	139118	2/22/2022	11/2 CHEMICAL DELIVER	94.52
						\$94.52
22	011301330	TYLER TECHNOLOGIES, INC.	139160	2/22/2022	1/10-1/18 INCODE SVCS	1,430.00

City of South El Monte
Warrant Register
Council Meeting of 2/22/2022

Date: 2/16/2022

Time: 03:18PM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
						\$1,430.00
22	011701710	WATER CHEMISTS,DIV. OF CCI CHEMICA	139164	2/22/2022	OCT'21 H2O TREATMENT	200.00
						\$200.00
22	011601610	WATERLOGIC AMERICAS, LLC	139165	2/22/2022	1/30-2/27 WATER SVCS	38.59
						\$38.59
22	011601650	WHITTIER FERTILIZER	139166	2/22/2022	SEED TOPPER	29.77
22	011601650		139166	2/22/2022	SEED TOPPER	39.69
22	011601650		139166	2/22/2022	SPORTS FIELD MIX	109.15
22	011601650		139166	2/22/2022	INFIELD MIX	140.57
22	011601650		139166	2/22/2022	SPORTS FIELD MIX	396.90
						\$716.08
22	011701760	WINZER	139168	2/22/2022	GRAFFITI REMOVER	900.83
						\$900.83

Report Total 627,342.55



City Manager
For Rodrick



City Council Agenda Report

Agenda Item No. 7.c.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rene Salas, Deputy City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-15, APPROVING AMENDMENT NO. 8 TO AGREEMENT SUBAWARD NUMBER ENP202110 WITH THE COUNTY OF LOS ANGELES FOR THE ELDERLY NUTRITION PROGRAM SERVICES

SUMMARY: This Amendment will increase the allocated baseline funding from \$273,033 to \$349,033, resulting in an increase of \$76,000 for Fiscal Year (FY) 2021-22 only. The \$76,000 will be allocated through supplemental California Department of Aging (“CDA”) American Rescue Plan (“ARP”) funding.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-15, approving Amendment No. 8 and authorizing City Manager, or designee, to execute agreement.

FISCAL IMPACT: Amendment No. 8 will bring the total cost to an amount not-to-exceed \$349,033 for FY 2021-2022. This will include \$326,033 from Title III C-1, \$22,000 from Title III C-2 and \$1,000 from Title III B. The additional \$76,000 funding does not require a cash match. The increase is not budgeted in the current FY 2021-2022 budget. The new funds will be included in a future budget amendment.

DISCUSSION: On July 1, 2020, a one-year agreement between the County of Los Angeles through its Department of Workforce Development, Aging and Community Services (the “County”) and the City of South El Monte (the “City”) was entered into to assist with the funding for the City’s Elderly Nutrition Program Services (the “Agreement”).

The City has provided lunch meals to seniors over the age of 60 and disabled individuals through the Congregate Meals Program and Home-Delivered Meals Program (collectively “Programs”) for more than 20 years. The Elderly Nutrition Program is administered under the guidelines of the Federal Older Americans Act, which offers meals that meet USDA dietary guidelines and are offered at the Senior Center and to

home-bound individuals. Although the Programs do not require participants to pay for meals, a donation ranging between \$1.75 – \$3.00 per meal is appreciated.

The County contributes to the City's Elderly Nutrition Program Services, which, offers lunch meals to seniors and provides an important opportunity for social contact and targets seniors most in need. The Congregate Meals Program serves meals in a group setting at the South El Monte Senior Center and meals are coordinated with other social services such as transportation, educational presentations, health screenings, recreation and wellness programs. This valuable program not only delivers a nutritious meal daily, but also serves as a mechanism to check up on the client, thereby providing an additional safety inspection and furthering the ability for him or her to continue to age in place.

At the request of Los Angeles County Department of Workforce Development, Aging and Community Services (WDACS) and in response to the California Safer at Home Initiative, the Congregate Meal Program has been suspended. The Home-Delivered Meals Program has been extended to serve every eligible South El Monte senior citizen age sixty (60) years and above. The Agreement will allow these key services to continue while complying with the requirements of the Safer at Home Initiative.

On October 13, 2020, the City Council approved an amendment ("Amendment No. 1") to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$79,000, to increase the baseline funding from \$209,000 to \$288,000 during Fiscal Year 2020-21 only.

On October 27, 2020, the City Council approved an amendment ("Amendment No. 2") to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$21,000, to increase the baseline funding from \$288,000 to \$309,000 during Fiscal Year 2020-21 only.

On November 2020, the City council approved an amendment ("Amendment No. 3") to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$95,000, to increase the baseline funding from \$309,000 to \$404,000 during Fiscal Year 2020-21 only.

On March 23, 2021, the City Council approved an amendment ("Amendment No. 4") to the Agreement to allocate supplemental California Department of Aging ("CDA") Coronavirus Aid, Relief, and Economic Security Act ("CARES") funding in the amount of \$65,000, increasing the baseline funding from \$404,000 to \$469,000 during FY 2020-21 only.

On June 22, 2021, the City Council approved amendment ("Amendment No.5") to the Agreement to allocate Older Americans Act (OAA) baseline funding in the amount of \$216,000 for the Elderly Nutrition Program during FY 2021-22 only.

On September 14, 2021, the City Council approved amendment ("Amendment No.6") to the Agreement to allocate supplemental California Department of Aging ("CDA") Coronavirus Aid, Relief, and Economic Security Act ("CARES") funding in the amount of \$57,033, increasing the baseline funding from \$216,00 to \$273,033 during FY 2021-22 only.

On October 26, 2021, the City Council approved amendments ("Amendment No. 7") to the Agreement to extend the use of Families First Coronavirus Response Act (FFCRA)

funds from September 30, 2021 to December 31, 2021; and extend the use of California Department of Aging (“CDA”) Coronavirus Aid, Relief, and Economic Security Act (“CARES”) funding from September 30, 2021 to June 30, 2022.

The Amendment No. 8 would do the following: (1) allocate supplemental California Department of Aging (“CDA”) American Rescue Plan (“ARP”) funding in the amount of \$76,000, increasing the baseline funding from \$273,033 to \$349,033 during FY 2021-22 only, which shall be reimbursed to the City in exchange for additional defined and contracted ENP Title III C-1 and C-2 Services to be provided by the City during FY 2021-22; (2) reflect updates to Service delivery and other changes previously communicated to the City in response to the COVID-19 pandemic, which required the parties to take immediate actions to remedy the impact on Services during this emergency; and (3) provide for the other miscellaneous changes.

Staff report was prepared by Andrés González, Senior Services Supervisor.

ATTACHMENT(S):

- A. Resolution No. 22-15
- B. ENP Allocation Letter
- C. Amendment No. 8

ATTACHMENT A

RESOLUTION NO. 22-15

A RESOLUTION OF THE CITY OF THE SOUTH EL MONTE CITY COUNCIL APPROVING AMENDMENT NO. 8 TO THE COUNTY OF LOS ANGELES COMMUNITY AND SENIOR SERVICES AGREEMENT FOR THE ELDERLY NUTRITION PROGRAM SERVICES FOR FISCAL YEAR 2021-2022

WHEREAS, on June 23, 2020, the City Council approved an elderly nutrition program agreement with the County of Los Angeles through its Department of Workforce Development, Aging and Community and Senior Services (“County”) for County Funding for the City of South El Monte’s Elderly Nutrition Program (“Agreement”). The Agreement was for a one-year term commencing July 1, 2020 through June 30, 2021; and

WHEREAS, on October 13, 2020, the City Council approved an amendment (“Amendment No. 1”) to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$79,000, to increase the baseline funding from \$209,000 to \$288,000 during Fiscal Year 2020-21 only.

WHEREAS, on October 27, 2020, the City Council approved an amendment (“Amendment No. 2”) to the Agreement to allocate Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$21,000, to increase the baseline funding from \$288,000 to \$309,000 during Fiscal Year 2020-21 only.

WHEREAS, on November 10, 2020, the City Council approved an amendment (“Amendment No. 3”) to the Agreement to allocate Supplemental Federal Coronavirus Aid, Relief, and Economic Security Act Funding in the amount of \$95,000, to increase the baseline funding from \$309,000 to \$404,000 during Fiscal Year 2020-21 only.

WHEREAS, on March 23, 2021, the City Council approved an amendment (“Amendment No. 4”) to the Agreement to allocate supplemental California Department of Aging (“CDA”) Coronavirus Aid, Relief, and Economic Security Act (“CARES”) funding in the amount of \$65,000, to increase the baseline funding from \$404,000 to \$469,000 during fiscal year 2020-21 only.

WHEREAS, on June 22, 2021, the City Council approved amendment (“Amendment No. 5”) to the Agreement to allocate Older Americans Act (“OAA”) baseline funding in the amount of \$216,000 for the Elderly Nutrition Program during FY 2021-22 only.

WHEREAS, on September 14, 2021, the City Council approved amendment (“Amendment No. 6”) to the Agreement to allocate supplemental California Department of Aging (“CDA”) Coronavirus Aid, Relief, and Economic Security Act (“CARES”) funding in the amount of \$57,033, to increase the baseline funding from \$216,000 to \$273,033 during fiscal year 2021-22 only.

WHEREAS, on October 26, 2021, the City Council approved amendment (“Amendment No. 7”) to the agreement extend the use of Families First Coronavirus Response Act (FFCRA) funds from September 30, 2021 to December 31, 2021; and extend the use of California Department of Aging (“CDA”) Coronavirus Aid, Relief, and Economic Security Act (“CARES”) funding from September 30, 2021 to June 30, 2022.

WHEREAS, the City and County determined that an amendment (“Amendment No. 8”) to the Agreement is necessary to the Agreement to allocate supplemental California Department of Aging (“CDA”) American Rescue Plan (“ARP”) funding in the amount of \$76,000, to increase the baseline funding from \$276,033 to \$349,033 during fiscal year 2021-22 only.

WHEREAS, the City Council now desires to approve Amendment No. 8 to the Agreement to: (1) allocate supplemental California Department of Aging (“CDA”) American Rescue Plan (“ARP”) funding in the amount of \$76,000, increasing the baseline funding from \$273,033 to \$349,033 during FY 2021-22 only, which shall be reimbursed to the City in exchange for additional defined and contracted ENP Title III C-1 and C-2 Services to be provided by the City during FY 2021-22; (2) reflect updates to Service delivery and other changes previously communicated to the City in response to the COVID-19 pandemic, which required the parties to take immediate actions to remedy the impact on Services during this emergency; and (3) provide for the other changes set forth in Amendment No. 8, which is attached to the staff report accompanying this Resolution as Attachment C.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1: The above recitals, and each of them, are true and correct.

SECTION 2: The City Council hereby authorizes and directs the City Manager or her designee to execute Amendment No. 8 in substantially the form attached as Attachment C to the February 22, 2022, staff report accompanying this Resolution. The Council further directs the City Manager or her designee to take all actions necessary to effectuate Amendment No. 8.

SECTION 3: The City Council hereby authorizes the FY 21-22 Budget Adjustment in the amount of \$76,000 to compensate for the increase in meals rendered during the contract term for FY 21-22.

SECTION 3: The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 22nd day of February, 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-15 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 22nd day of February, 2022 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B



BOARD OF SUPERVISORS

Hilda L. Solis

Holly J. Mitchell

Sheila Kuehl

Janice Hahn

Kathryn Barger

EXECUTIVE LEADERSHIP

Otto Solórzano
Acting Director

Dr. Laura Trejo
Aging & Community Services

Kelly LoBianco
Economic & Workforce Development

GET IN TOUCH

510 S. Vermont Avenue
Los Angeles, CA 90020
wdacs.lacounty.gov
info@wdacs.lacounty.gov

Aging & Adult Information &

Assistance Line:

(800) 510-2020

Report Elder Abuse:

(877) 477-3646

Report Hate: 211

America's Job Centers:

(888) 226-6300

Community & Senior Centers:

(323) 260-2003

Office of Small Business:

(800) 432-4900

February 4, 2022

City of South El Monte
Attention: Ms. Rachel Barbosa
1415 North Santa Anita Avenue
South El Monte, CA 91733

FISCAL YEAR 2021-22 CALIFORNIA DEPARTMENT OF AGING AMERICAN RESCUE PLAN ACT FUNDING ALLOCATION FOR ELDERLY NUTRITION PROGRAM SERVICES

Dear Ms. Barbosa:

County of Los Angeles Workforce Development, Aging and Community Services (County) intends to amend City of Burbank's (Subrecipient's) Elderly Nutrition Program (ENP) Subaward. The Subaward Amendment information is outlined below:

- Purpose: Subrecipient shall utilize California Department of Aging (CDA) American Rescue Plan (ARP) Act funding to provide defined and contracted ENP Congregate Meal Services during FY 2021-22.
- Subaward Number: ENP202110
- Amendment Number: Eight
- Subaward Term: July 1, 2021 through June 30, 2022
- Total Funding Allocation: \$76,000
- Period Funds are available for use (Subject to execution of Amendment): December 1, 2021 through June 30, 2022
- Service Area: Supervisorial District 1



- Funding Source(s) and Service Category(ies) are as follows:

Funding Source	Service Category	Unit Rate	Allocation Amount
CDA ARP *	American Meals	\$6.95	\$76,000 ¹
	Ethnic Meals		
CDA ARP Funding			\$76,000
FY 2020-21 Funding Reallocation (Refer to FY 2020-21 Funding Reallocation Letter)			\$57,033
Baseline Funding (Refer to FY 2021-22 Baseline Funding Allocation Letter)			\$216,000
Subaward Sum Year 2 (SSY2) (FY 2021-22 CDA ARP, FY 2020-21 Funding Reallocation and FY 2021-22 Baseline Funding)			\$349,033

*Indirect costs are not allowable for CDA ARP funding.

¹ Complete one (1) budget and one (1) MPS for the Allocation Amount.

² Complete one (1) budget and one (1) MPS for the Allocation Amount.

If you have any questions, please contact Bernardo Franco of my staff by phone or e-mail as follows: (323) 449-5802 or BFranco@wdacs.lacounty.gov.

Thank you.

Carol Domingo

Carol Domingo, Program Manager
Contracts Management Division

ATTACHMENT C

**ELDERLY NUTRITION PROGRAM (ENP)
SUBAWARD NUMBER ENP202110
SUBAWARD PERIOD JULY 2020 – JUNE 2022**

AMENDMENT EIGHT

This Amendment is made and entered into by and between

**COUNTY OF LOS ANGELES THROUGH ITS DEPARTMENT OF
WORKFORCE DEVELOPMENT, AGING AND COMMUNITY SERVICES**
("County" or "WDACS")

County's Business Address
510 South Vermont Avenue, 11th Floor
Los Angeles, CA 90020

and

CITY OF SOUTH EL MONTE
("Contractor" or "Subrecipient")

Subrecipient's Business Address
1415 North Santa Anita Avenue
South El Monte, CA 91733

WHEREAS, reference is made to that certain document entitled "Elderly Nutrition Program (ENP) Subaward Number ENP202110 Subaward Period July 2020 – June 2022" dated July 1, 2020, and the Amendments thereto (hereafter collectively referred to as "Contract" or "Subaward"); and

WHEREAS, the parties hereto have previously entered into the above referenced Subaward for the purpose of providing Elderly Nutrition Program (ENP) Services, which include serving congregate meals and home-delivered meals as well as conducting telephone reassurance to the older adult population in Los Angeles County (excluding the City of Los Angeles); and

WHEREAS, County and Subrecipient recognize and agree that specific terms (including, but not limited to, Contract, Subaward, Contractor, Subrecipient, Subcontract, Lower Tier Subaward, Subcontractor and Lower Tier Subrecipient) are used interchangeably throughout this Amendment in order to comply with Federal, State, and County regulations; and

WHEREAS, it is the intent of the parties to amend this Subaward to allocate California Department of Aging (CDA) American Rescue Plan (ARP) Act funds in the amount of **\$76,000**, which shall be reimbursed to Subrecipient in exchange for additional defined and

contracted ENP Congregate Meal Services as specified herein to be provided by Subrecipient during Fiscal Year 2021-22; and

WHEREAS, it is the intent of the parties to also amend this Subaward to provide for the other changes set forth herein; and

WHEREAS, the Subaward provides that changes to its terms may be made in the form of a written Amendment, which is formally approved and executed by the parties.

NOW THEREFORE, THE PARTIES HERETO AGREE AS FOLLOWS:

- I. This Amendment shall commence **upon execution by all parties**.
- II. Subparagraph 1.1 of Paragraph 1.0 (Applicable Documents) is deleted in its entirety and replaced as follows:
 - 1.1 Exhibits A, D, E, F, G1, H, I, N, O, P, Q, R, S, V, W1, W2, X1, X2, Y, AA, BB, CC, DD, EE, and FF are attached to and form a part of this Subaward. This Subaward constitutes the complete and exclusive statement of understanding between the parties, which supersedes all previous agreements, written or oral, and all other communications between the parties relating to the subject matter of this Subaward. No change to this Subaward shall be valid unless prepared pursuant to Subparagraph 8.1 (Amendments) and signed by both parties.
- III. Subparagraph 1.6.27 is added as follows:
 - 1.6.27 Exhibit EE (Information Security and Privacy Requirements)
- IV. Subparagraph 1.6.28 is added as follows:
 - 1.6.28 Exhibit FF (COVID-19 Vaccination Certification of Compliance)
- V. Subparagraph 5.1.4 is deleted in its entirety and replaced as follows:
 - 5.1.4 **Subaward Sum Year 2 Funding Source(s)**
 - 5.1.4.1 The Subaward Sum Year 2 for this Subaward is comprised of monies which are identified by the funding source(s) or governing statute(s) listed below. The funding source(s) and governing statute(s) authorize County to use these monies to provide Program Services.
 - 5.1.4.2 Older Americans Act (OAA) Title III B (Supportive Services and Senior Centers) original baseline funds
 - 5.1.4.2.1 Subaward Sum: **\$1,000**

- 5.1.4.2.2 Service Area: Supervisorial District 1
- 5.1.4.2.3 Period of Performance: July 1, 2021 – June 30, 2022 (consistent with California Department of Aging contract number AP-2122-19)
- 5.1.4.2.4 Allocation Letter: Fiscal Year 2021-22 Baseline Funding Allocation for Elderly Nutrition Program Services
- 5.1.4.3 OAA Title III C-1 (Nutrition Services) original baseline funds
 - 5.1.4.3.1 Subaward Sum: **\$193,000**
 - 5.1.4.3.2 Service Area: Supervisorial District 1
 - 5.1.4.3.3 Period of Performance: July 1, 2021 – June 30, 2022 (consistent with California Department of Aging contract number AP-2122-19)
 - 5.1.4.3.4 Allocation Letter: Fiscal Year 2021-22 Baseline Funding Allocation for Elderly Nutrition Program Services
- 5.1.4.4 OAA Title III C-2 (Nutrition Services) original baseline funds
 - 5.1.4.4.1 Subaward Sum: **\$22,000**
 - 5.1.4.4.2 Service Area: Supervisorial District 1
 - 5.1.4.4.3 Period of Performance: July 1, 2021 – June 30, 2022 (consistent with California Department of Aging contract number AP-2122-19)
 - 5.1.4.4.4 Allocation Letter: Fiscal Year 2021-22 Baseline Funding Allocation for Elderly Nutrition Program Services
- 5.1.4.5 CDA CARES Act Funds for ENP Congregate Meal Services
 - 5.1.4.5.1 Subaward Sum: **\$57,033**
 - 5.1.4.5.1.1 Subrecipient shall expend these funds after utilizing OAA Title III C-1 (Nutrition Services) funds for ENP Congregate Meal Services

- 5.1.4.5.2 Service Area: Supervisorial District 1
- 5.1.4.5.3 Period of Performance: July 1, 2021 – June 30, 2022 (consistent with CDA Program memo No. 20-13 (Corrected) issued on July 16, 2020)
- 5.1.4.5.4 Allocation Letter: Fiscal Year (FY) 2020-21 Funding Reallocation for Elderly Nutrition Program Services

5.1.4.5 CDA ARP Funds for ENP Congregate Meal Services

5.1.4.12.1 Subaward Sum: **\$76,000**

5.1.4.12.1.1 Subrecipient shall expend these funds before utilizing OAA Title III C-1 (Nutrition Services) funds for ENP Congregate Meal Services

5.1.4.12.2 Service Area: Supervisorial District 1

5.1.4.12.3 Period of Performance: December 1, 2021 – June 30, 2022 (consistent with CDA Revised Contract Information Summary of December 15, 2021)

5.1.4.12.4 Allocation Letter: Fiscal Year 2021-22 California Department of Aging American Rescue Plan Act Funding Allocation for Elderly Nutrition Program Services

VI. Subparagraph 5.5.7 (Subaward-Related Documents) is deleted in its entirety and replaced as follows:

5.5.7 Subaward Related Documents

5.5.7.1 Subrecipient shall complete all Subaward-related documents in accordance with the requirements noted on each such document, as directed by County, and pursuant to Program guidelines. Subrecipient's failure to timely submit Subaward-related documents that are accurate and complete, as requested or required by County, may result in suspension of payments to Subrecipient or other remedies provided by law or under this Subaward. Such documents shall include, but are not limited to, the documents outlined in Subparagraph 9.20 (Subaward Document Deliverables), Subparagraph 9.21 (Fiscal Reporting Requirements) and the following: Exhibit A

(Statement of Work), Attachment 8 (Site Summary); Exhibit A (Statement of Work), Attachment 10 (Route Summary); Exhibit D (Subrecipient's Equal Employment Opportunity Certification); Exhibit F (Subrecipient's Administration); Exhibit G1 (Subrecipient Acknowledgement and Confidentiality Agreement); Exhibit O (Charitable Contributions Certification); Exhibit R (Joint Funding Revenue Disclosure); Exhibit U (Certification of Compliance with County's Defaulted Property Tax Reduction Program); Budget exhibit(s); Mandated Program Services exhibit(s); Exhibit Y (List of Lower Tier Subawards); Exhibit AA (Subrecipient's Compliance with Encryption Requirements); Exhibit CC (FEMA Provisions) (applicable only when Subaward Sums include FEMA Funds); Exhibit DD (California Civil Rights Laws Certification); and, Exhibit FF (COVID-19 Vaccination Certification of Compliance).

VII. Subparagraph 5.10.4 is deleted in its entirety and replaced as follows:

5.10.4 Federal Award Identification Number (FAIN)

5.10.4.1 July 1, 2020 – June 30, 2021: 2001CAOASS-00; 2001CAOACM-00; 2001CAOAH-00; 2001CAOANS-00; 2001CACMC2-00; 2001CAHDC2-00; 2001CAHDC3-00; and SLT0198

5.10.4.2 July 1, 2021 – June 30, 2022: 2101CAOASS-01; 2101CAOACM-01; 2101CAOAH-01; 2101CAOANS-01; 2001CAHDC3-00; 2001CASSC3-00; and 2001CAFCC3-00;

VIII. Subparagraph 5.10.7 is deleted in its entirety and replaced as follows:

5.10.7 **Amount of Federal Funds Obligated by this Action:**

5.10.7.1 Original Subaward: \$209,000

5.10.7.2 Amendment One: \$79,000

5.10.7.2.1 Federal CARES Act Funds: \$15,000

5.10.7.2.2 CDA CARES Act Funds: \$64,000

5.10.7.3 Amendment Two: \$21,000

5.10.7.4 Amendment Three: \$95,000

5.10.7.5 Amendment Four: \$65,000

5.10.7.6 Amendment Five: \$216,000

5.10.7.7 Amendment Six: \$57,033

5.10.7.8 Amendment Seven: \$0

5.10.7.9 Amendment Eight: \$76,000

IX. Subparagraph 5.10.8 is deleted in its entirety and replaced as follows:

5.10.8 Total Amount of Federal Funds Obligated to Subrecipient (Subaward Sum):

5.10.8.1 Subaward Sum Year 1: \$469,000

5.10.8.2 Subaward Sum Year 2: \$349,033

X. Subparagraph 5.10.9 is deleted in its entirety and replaced as follows:

5.10.9 Total Amount of Federal Award (Maximum Subaward Sum): \$761,000 (FY 2020-21 Reallocation funds excluded)

XI. Subparagraph 5.10.10 is deleted in its entirety and replaced as follows:

5.10.10 Federal Award Project Description

5.10.10.1 July 1, 2020 - June 30, 2021: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L; Federal Title IIIC1 CRCM; Federal Title IIIC2 CRHD; CARES Title IIIC2 HDC3; Federal Title IIIE 3EFL; CARES Title IIIB SSC3; and, CARES Title IIIE FCC3

5.10.10.2 July 1, 2021 – June 30, 2022: Federal Title IIIB 3BSL; Federal Title IIIC1 3C1L and NSIP C1 NC1L; Federal Title IIIC2 3C2L and NSIP C2 NC2L; Federal Title IIIC1 CRCM; Federal Title IIIC2 CRHD; CARES Title IIIC2 HDC3; CARES Title IIIB SSC3; and, CARES Title IIIE FCC3

XII. Subparagraph 5.10.12 is deleted in its entirety and replaced as follows:

5.10.12 **Assistance Listings Numbers and Titles:** 93.044 - Special Programs for the Aging, Title III, Part B (Grants for Supportive Services and Senior Centers); 93.045 - Special Programs for the Aging, Title III, Part C (Nutrition Services); 93.053 - Nutrition Services Incentive Program;

21.019 – Coronavirus Relief Fund; 93.052 – National Family Caregiver Support, Title III Part E; 21.027 – Coronavirus State and Local Fiscal Recovery Funds

XIII. Subparagraph 8.2.2 is deleted in its entirety and replaced as follows:

8.2.2 Contractor shall not assign, exchange, transfer, or delegate its rights or duties under this Subaward (that is, "Contract"), whether in whole or in part, without the prior written consent of County, in its sole discretion, and any attempted assignment, delegation, or otherwise transfer of its rights or duties, without such consent shall be null and void. For purposes of this Subparagraph 8.2, County consent shall require a written Amendment to this Contract, which is formally approved and executed by the parties. Any payments by County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole discretion, against the claims, which Contractor may have against County.

XIV. Subparagraph 8.2.3 is deleted in its entirety.

XV. Subparagraph 8.2.4 is deleted in its entirety, replaced, and renumbered as follows:

8.2.3 Any assumption, assignment, delegation, or takeover of any of Contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than Contractor, whether through assignment, Lower Tier Subaward (that is, "Subcontract"), delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of this Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default by Contractor.

XVI. Subparagraph 8.59 (COVID-19 Vaccinations of Subrecipient Personnel) is added as follows:

8.59 COVID-19 Vaccinations of Subrecipient Personnel

8.59.1 At Subrecipient's (that is, "Contractor's") sole cost, Contractor shall comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4. All employees of Contractor and persons working on its behalf, including but not limited to, Lower Tier Subrecipients (that is, "Subcontractors") of any tier (collectively, "Contractor Personnel"), must be fully vaccinated against the novel coronavirus 2019 ("COVID-19") prior to (1) interacting in

person with County employees, interns, volunteers, and commissioners ("County workforce members"), (2) working on County owned or controlled property while performing Services under this Subaward (that is, "Contract"), and/or (3) coming into contact with the public while performing Services under this Contract (collectively, "In-Person Services").

8.59.2 Contractor Personnel are considered "fully vaccinated" against COVID-19 two (2) weeks or more after they have received (1) the second dose in a 2-dose COVID-19 vaccine series (e.g. Pfizer-BioNTech or Moderna), (2) a single-dose COVID-19 vaccine (e.g. Johnson and Johnson [J&J]/Janssen), or (3) the final dose of any COVID-19 vaccine authorized by the World Health Organization ("WHO").

8.59.3 Prior to assigning Contractor Personnel to perform In-Person Services, Contractor shall obtain proof that such Contractor Personnel have been fully vaccinated by confirming Contractor Personnel is vaccinated through any of the following documentation:

8.59.3.1 Official COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services, CDC or WHO Yellow Card), which includes the name of the person vaccinated, type of vaccine provided, and date of the last dose administered ("Vaccination Record Card");

8.59.3.2 Copy (including a photographic copy) of a Vaccination Record Card;

8.59.3.3 Documentation of vaccination from a licensed medical provider;

8.59.3.4 A digital record that includes a quick response ("QR") code that when scanned by a SMART HealthCard reader displays to the reader client name, date of birth, vaccine dates, and vaccine type, and the QR code confirms the vaccine record as an official record of the State of California; or

8.59.3.5 Documentation of vaccination from Contractors who follow the CDPH vaccination records guidelines and standards.

8.59.3.6 Contractor shall also provide written notice to County before the start of Work under this Contract that its Contractor Personnel are in compliance with the requirements of this Subparagraph 8.59.3. Contractor shall retain such proof of vaccination for the document retention period set forth in this Contract, and must provide such records to County for audit purposes, when required by County.

8.59.4 Contractor shall evaluate any medical or sincerely held religious exemption request of its Contractor Personnel, as required by law. If Contractor has determined that Contractor Personnel is exempt pursuant to a medical or sincerely held religious reason, Contractor must also maintain records of Contractor Personnel's testing results. Contractor must provide such records to County for audit purposes, when required by County. The unvaccinated exempt Contractor Personnel must meet the following requirements prior to (1) interacting in person with County workforce members, (2) working on County owned or controlled property while performing Services under this Contract, and/or (3) coming into contact with the public while performing Services under this Contract:

8.59.4.1 Test for COVID-19 with either a polymerase chain reaction (PCR) or antigen test has an Emergency Use Authorization (EUA) by the FDA or is operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. Testing must occur at least weekly, or more frequently as required by County or other applicable law, regulation or order.

8.59.4.2 Wear a mask that is consistent with CDC recommendations at all times while on County controlled or owned property, and while engaging with members of the public and County workforce members.

8.59.4.3 Engage in proper physical distancing, as determined by the applicable County department that the Contract is with.

- XVII. "Exhibit W1 (Budget) Amendment 8 {FY 2021-22 CDA ARP Funding}" is added, is an addendum to "Exhibit W1 (Budget)", and is incorporated herein by reference.
- XVIII. "Exhibit X1 (Mandated Program Services) Amendment 8 {FY 2021-22 CDA ARP Funding}" is added, is an addendum to "Exhibit X1 (Mandated Program Service)", and is incorporated herein by reference.
- XIX. "Exhibit FF (COVID-19 Vaccination Certification of Compliance)" is added as an Attachment to this Subaward and is incorporated herein by reference.
- XX. The "Fiscal Year 2021-22 California Department of Aging American Rescue Plan Act Funding Allocation for Elderly Nutrition Program Services" funding allocation letter is incorporated herein by reference.

[illegible]

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this **Amendment Eight** to be subscribed on its behalf by the Acting Director of Workforce Development, Aging and Community Services, and the Subrecipient has subscribed the same through its Authorized Representative. The Authorized Representative(s) signing on behalf of Subrecipient warrants under penalty of perjury that he or she is authorized to bind Subrecipient.

COUNTY OF LOS ANGELES

By _____ Date _____
Otto Solórzano, Acting Director
County of Los Angeles
Workforce Development, Aging
and Community Services

SUBRECIPIENT

City of South El Monte
Subrecipient's Legal Name

ENP202110
Subaward Number

By _____ Date _____
Name of Authorized
Representative

Title

Approved as to Form:

Signature

OFFICE OF COUNTY COUNSEL

Rodrigo A. Castro-Silva, County Counsel



Lawrence M. Green
Senior Deputy County Counsel

By _____ Date _____
Name of Authorized
Representative

Title

Signature



City Council Agenda Report

Agenda Item No. 9.a.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONTINUED DISCUSSION AND DIRECTION ON BOND DEBT FINANCING

SUMMARY: On February 8, 2022, the City's Financial Advisor, Kosmont Transactions Services, provided an overview of two financing approaches to address the City's \$9.6 million CalPERS unfunded pension liability. These two approaches were the Pension Obligation Bonds and Lease Revenue Bonds. City Council requested additional information regarding the valuation of the City's existing properties as potential candidates for the Lease Revenue Bonds approach. This additional information has been provided so that a determination can be made on type of bond debt that will be issued to address the CalPERS unfunded pension liability.

RECOMMENDED ACTION: Staff is seeking authorization to proceed with debt financing for the CalPERS unfunded pension obligation, including the selection of the Lease Revenue Bonds or Pension Obligation Bonds funding approach.

FISCAL IMPACT: The fiscal impact of a bond financing to pay off the 9.6% CalPERS unfunded pension liability and replace it with a lower interest rate bond debt. The projected savings over the life of the bond financing term will be approximately \$1.5 million.

DISCUSSION: On February 8, 2022, Kosmont Transactions Services presented to City Council two bonding options that would produce cash flow savings to the City of approximately \$1.5 million. The City has the ability to issue either Pension Obligation Bonds or Lease Revenue Bonds. Both approaches will yield cash flow savings of approximately \$1.5 million. Each approach has different policy and timing implications. In order to evaluate the Lease Revenue Board approach, a preliminary analysis was prepared that analyzed the City's real estate portfolio. The City Council recognized this initial analysis was preliminary and requested additional information prior to making a determination. This analysis has been updated based upon additional research and recognizes six parcels that would qualify as collateral.

CalPERS is currently charging 6.8% interest on the balance of the City's unfunded pension liability obligation. The City has the ability to borrow funds through bond financing at a lower projected 3.6% interest rate. Based upon the analysis performed, the City can achieve an estimated savings of \$1.5 million in interest expense payments over a bonding period of between 20 and 23 years, depending on the type of bond debt financing that is selected. After determining which bond debt approach will be undertaken, the following steps will include:

- Engage a bond underwriter to develop a funding plan and strategy.
- Develop a financing timeline and choose an appropriate bonding program.
- Commence the bond issuance transaction.
- Close the bond sale as soon as practicable to capture the currently favorable market conditions.

Staff will come back to City Council with the appropriate resolutions authorizing the bond issuance. A progress report will be provided prior to the bond issuance to inform City Council of any material changes in the expected outcome and timing of the bond issuance.

ATTACHMENT(S):

A. Presentation

UAL Refinancing Considerations Part II: Pension Obligation vs. Lease Revenue Bonds



CITY OF SOUTH EL MONTE, CA
CITY COUNCIL PRESENTATION
FEBRUARY 22, 2022

Presented by:

Larry J. Kosmont, CRE®, President | Kosmont Transactions Services | lkosmont@KosmontTransactions.com

Dan Massiello, Sr.VP & Chief Compliance Officer | Kosmont Transactions Services | dmassiello@KosmontTransactions.com



1601 N. Sepulveda Blvd., #382
Manhattan Beach, CA 90266
TEL: 424-297-1070 | URL: www.KosmontTransactions.com

OVERVIEW

- City Staff and City's Municipal Advisor, Kosmont Transactions Services (KTS), have been working on options to refinance City's Unfunded Accrued Liability (UAL) with CalPERS to reduce pension costs
- Presented options to refinance UAL to City Council February 8
 - City can issue either Pension Obligation Bonds (POBs) or Lease Revenue Bonds (LRBs)
 - Each approach has different policy and timing implications to consider
- KTS has been evaluating potential assets for use with LRB option
 - Additional information related to potential properties to use in an LRB transaction was needed
- This presentation summarizes factors for consideration by City to move forward on UAL refinancing

REVIEW OF SAVINGS OPPORTUNITY

- Projected UAL at 6/30/2022¹: \$9,601,214
- Scheduled payments were \$683,420 in FY22 and \$776,125 for FY23 – a 13.6% increase
- Refinancing in today's market could produce significant savings
 - Present Value savings could range from ~\$100,000 to as much as \$350,000+
 - Aggregate present value savings over term of financing could be as great as ~\$ 1.5 million over next 23 years
 - Actual results will depend on repayment structure chosen and market rates at time of issue

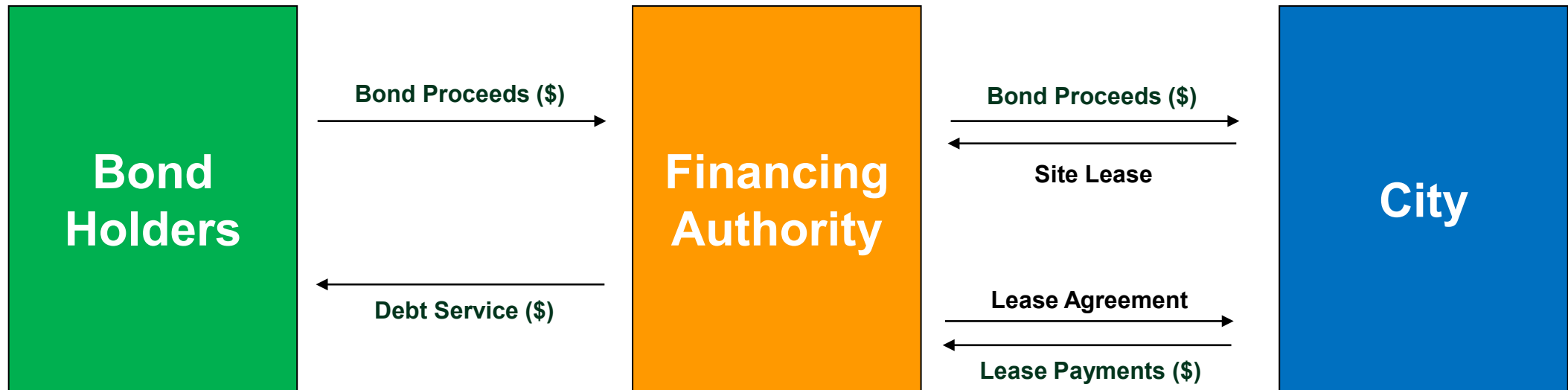
CITY'S DECISION: LEASE REVENUE BONDS OR PENSION OBLIGATION BONDS

- City can issue either Pension Obligation Bonds (POB) or Lease Revenue Bonds (LRB) to refinance the UAL
- To issue LRBs, City must “encumber” real property assets to use in the financing lease
 - Value must be adequate to justify estimated rental payments (debt service)
 - Civic Center property has more than sufficient value; subject to clean Title Report
 - Can enter market within the next 45 - 60 days issuing LRBs (less interest rate risk)
- To issue POBs, the City would need to undertake a Validation Action
 - Approximately four-to-six-month process
 - POBs could be issued within 45 days of receiving Validation
 - No requirement to encumber any City properties under a financing lease

CHARACTERISTICS OF LEASE REVENUE BONDS

- LRBs offer quicker path to the market
- Not General Obligations
 - Secured by rental payments from City to PFA for lease/leaseback of certain real property “collateral”
 - Must identify assets to lease with value > ~\$10,500,000
 - LRB structure generally gets credit rating “1-notch” below an issuer’s GO rating per rating agency criteria
- While investors like LRB Structure due to existence of underlying assets, markets are also comfortable with POB structure
 - KTS believes differences in rating/security structure between POBs and LRBs essentially offset each other
- LRBs offer more flexible structuring options
 - Since LRBs don’t require Validation and are also taxable, more options available for use of bond proceeds
 - Example: could potentially fund Section 115 Trust for OPEB liabilities

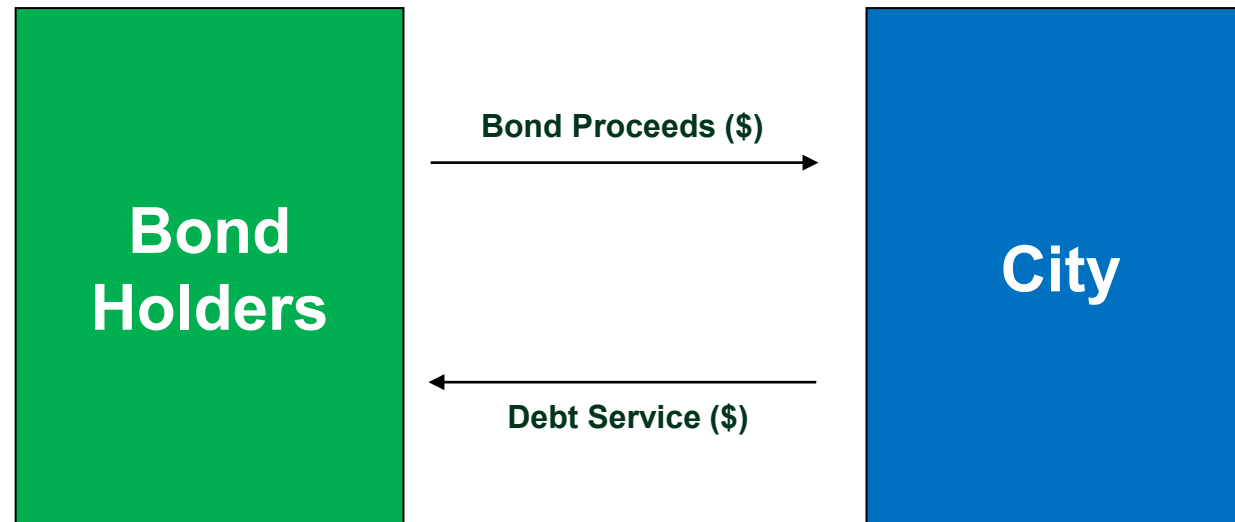
LRB LEGAL STRUCTURE ILLUSTRATED



CHARACTERISTICS OF PENSION OBLIGATION BONDS

- POBs are General Obligations of the City once Validated
 - Validation typically a perfunctory process since POBs are refinancing an existing “debt” (the UAL) imposed by law
 - Validation process adds time and modest expense to transaction
- POBs do not require “collateral” like LRBs due to nature of GO pledge after Validation
- Generally, POBs achieve highest credit rating available to issuer based on rating agency criteria
 - Market is accepting of structure, but lack of “collateral” or pledge of taxes is a consideration
- POB structure is fairly inflexible
 - Validation approves specific amount of debt
 - May limit options regarding potential Section 115 Trust for OPEB, if desired

POB STRUCTURE ILLUSTRATED



EVALUATION OF AVAILABLE CITY PROPERTY FOR POTENTIAL LRB ISSUE — KTS ANALYSIS

- Real property assets traditionally used for LRB financings by other public agencies include City Halls, Public Works Yards, Community Centers, Public Safety Facilities, and Parks
- City's "traditional" real properties includes City Hall Campus and its facilities; Community (Senior) Center; 2 Public Works Yards, and Mary Van Dyke Parks
- It appears that the City's Civic Center campus asset is valuable enough to justify the anticipated rent payments (debt service) for LRBs
 - Value may be significantly greater than necessary
- Potential for multiple properties to be assembled instead if desired

EVALUATION OF AVAILABLE CITY PROPERTY FOR POTENTIAL LRB ISSUE — KTS ANALYSIS

- Initial estimates indicate City Hall Complex should have 3x value needed to use in LRB issue
- City Hall complex would be desirable asset for investors and rating agencies
- Could possibly assemble other assets for adequate lease value in lieu of City Hall Complex if desired

Property	Estimated Land Value (Market) ¹	Estimated Structure Value (Current Insured) ²	Preliminary Value Estimate
City Hall Complex	\$13,200,000	\$16,921,170	\$30,121,170
Corporate Maintenance Yard	\$1,200,000	\$692,580	\$1,892,580
Transportation Yard	\$500,000	\$1,038,555	\$1,538,555
Senior Citizen Center	\$1,700,000	\$3,479,700	\$5,179,700
Community Services Building	\$1,900,000	\$1,152,480	\$3,052,480
Mary Van Dyke Park	\$2,700,000	\$792,435	\$3,492,435
Total, Other City Facilities	\$8,000,000	\$7,155,750	\$15,155,750

¹ Preliminary and subject to change; based on initial analysis of recent property sales

² Represents current values as insured by the City; subject to change based on market survey/analysis

NEXT STEPS

- Determine POB vs. LRB structure
- If POB:
 - Financing Team will return with action items to authorize Validation ASAP
 - Bond Counsel will file validation lawsuit; Financing Team will begin preparing bond issue
 - Financing Team will return to Council for additional authorizations after Validation is complete
- If LRB:
 - Financing Team will begin preparing bond issue immediately
 - Preliminary Title Reports will be ordered; KTS will undertake comprehensive valuation of chosen assets
 - Financing Team will return to Council with authorizations to issue LRBs in about 60 days

THANK YOU – ANY QUESTIONS?



KOSMONT TRANSACTIONS SERVICES

PRESENTED BY:

LARRY J. KOSMONT

CHAIRMAN & CEO

LKosmont@KosmontTransactions.com

DAN MASSIELLO

SR. V.P. & CHIEF COMPLIANCE OFFICER

DMassiello@KosmontTransactions.com



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Kosmont Transactions Services, Inc. (KTS) is an Independent Registered Municipal Advisor with the SEC and the MSRB. KTS does not provide accounting, tax or legal advice. Information included in this presentation is provided for discussion purposes only. Such information reflects KTS's views as of the date hereof (unless otherwise noted) and is subject to change without notice. Any terms and conditions discussed herein are preliminary until confirmed in a definitive written agreement..



City Council Agenda Report

Agenda Item No. 9.b.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Colby Cataldi, Community Development Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-16, ESTABLISHING AN AD HOC COMMITTEE AND APPOINTING TWO COUNCILMEMBERS TO PARTICIPATE IN MONTHLY MEETINGS REGARDING THE RUSH STREET CORRIDOR ENHANCEMENT PLAN & THE ROSEMEAD CORRIDOR ENHANCEMENT PLAN PROJECTS

SUMMARY: The Rush Street Corridor Enhancement Plan and the Rosemead Boulevard Corridor Enhancement Plan will study and conceptualize the City of South El Monte's Rush Street and Rosemead Boulevard, as redesigned multi-modal corridors that engage the surrounding neighborhoods to participate in active modes of transportation. The resulting plans will help the City create safe multi-modal corridors that will better connect residents and businesses throughout the City as well as to the Whittier Narrows Recreation Area that borders the City's southwestern City limits. The community and stakeholders' input is a vital component to the preparation of the enhancement plans. The City Council body can facilitate voicing the community's needs specifically within the vicinity of these projects with formation of an ad hoc committee.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No.22-16, to form an ad hoc committee and appoint two councilmembers who will participate in the development of the Rush Street Corridor Enhancement Plan and the Rosemead Boulevard Corridor Enhancement Plan.

FISCAL IMPACT: There is no fiscal impact associated with this action.

DISCUSSION: In October 2020, the City received a grant award from CARB for the STEP grant for the Rush Street Corridor Enhancement Plan. The project is anticipated to kick-off in March 2022.

In June 2020, the City received a grant award from Caltrans for a Sustainable Transportation Planning grant for the Rosemead Boulevard Corridor Enhancement Plan. The project kicked off in November 2021.

The Rush Street Corridor Enhancement Plan & Rosemead Boulevard Corridor Enhancement Plan will conceptualize and design Rush Street and Rosemead Boulevard as rejuvenated multimodal corridors that engage surrounding neighborhoods to participate in active transportation modes of travel. The resulting plans will help the City create safe multi-modal corridors that will connect residents and businesses throughout the City as well as to the Whittier Narrows Recreation Area that borders the City's southwestern City limits.

The projects will examine traffic calming strategies, including but not limited to: protected bike lanes, dedicated rapid transit lanes, smart bus stops, and ADA improvements. These improvements are necessary to increase pedestrian safety, augment the City's existing bicycle network, and help improve public transit quality along Rush Street and Rosemead Boulevard, all of which align with existing State and regional goals of reducing single-occupant motor vehicle trips and improving safety for all roadway users.

The community and stakeholders' input is a vital component to the preparation of the enhancement plans. The City Council body can facilitate voicing the community's needs specifically within the vicinity of these projects. Therefore, staff recommends that City Council form an ad hoc committee consisting of two councilmembers that would oversee (i.e. participate in meetings, workshops, pop-up events) the development of the Corridor Enhancement Plans and report to the rest of the City Council body and to the community.

ATTACHMENT(S):

- A. Resolution No. 22-16

ATTACHMENT A

RESOLUTION NO. 22-16

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL ESTABLISHING AN AD HOC SUBCOMMITTEE FOR REVIEW OF THE RUSH STREET AND ROSEMEAD BOULEVARD CORRIDOR ENHANCEMENT PLANS

WHEREAS, during the City Council meeting of October 26, 2021, a consultant was selected for the Rush Street Corridor Enhancement Plan Project; and during the City Council meeting of September 28, 2021, a consultant was selected for the Rosemead Boulevard Corridor Enhancement Plan Project; and

WHEREAS, the City Council finds and determines the proposed changes to the Rush Street and Rosemead Boulevard corridors require careful review; and

WHEREAS, the City Council desires to directly provide guidance regarding the proposed Rush Street and Rosemead Corridor Enhancement Plans (“Plans”); and

NOW, THEREFORE, THE SOUTH EL MONTE CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1: Establishment

An *Ad Hoc* Subcommittee is hereby established for the limited purpose of providing policy direction regarding the Rush Street and Rosemead Boulevard Corridor Enhancement Plans (“Plans”).

SECTION 2: Duties of the Subcommittee

The *Ad Hoc* Subcommittee shall have the following assigned duties:

- a) To provide policy direction on the design of the streets and proposed Plans.
- b) To provide policy direction on the development for creation of the Plans.
- c) To provide policy direction in evaluating all responses in the creation of the Plans.
- d) To provide policy direction and make the recommendation(s) to the full City Council for final approval.

SECTION 3: Composition

The *Ad Hoc* Subcommittee shall consist of two (2) City Councilmembers appointed by the Mayor and ratified by the vote of the City Council.

SECTION 4: Duration of the Subcommittee

The *Ad Hoc* Subcommittee shall cease to exist on August 1, 2022; or at such time as the City Council finalizes the Plans if sooner than said date.

SECTION 5: The City Clerk is directed to certify the adoption of this Resolution.

PASSED, APPROVED and ADOPTED this 22nd day of February 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-16 was passed and approved by the City Council of the City of South El Monte at a Regular meeting of said Council held on the 22nd day of February 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 11.a.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rene Salas, Deputy City Manager

SUBJECT: CONTINUATION OF A LETTER FROM MONTEBELLO BREWERS BASEBALL CORPORATION REQUESTING A LONG TERM RESERVATION, APPROVAL TO HOST TWO BASEBALL TOURNAMENTS, AND FEE WAIVER FOR THE USE OF FIELDS AT NEW TEMPLE AND SHIVELY PARK

SUMMARY: The Montebello Brewers Baseball Corporation (MBBC) are requesting a long-term facility reservation from February to December 2022, approval to host two (2) baseball tournaments, and a reservation fee waiver for the long-term reservation and tournament use of the New Temple Park fields and Shively Park fields in the amount of \$63,625.00.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by the MBBC for a long-term reservation, approval to host two (2) baseball tournaments and fee waiver in the total amount of \$63,625.00. If approved, staff recommends to add a condition to the rental agreement that includes giving reservation request priority to other South El Monte groups and residents during the requested reservation dates and times.

FISCAL IMPACT: If approved in accordance with the Facility Reservation Regulations and Fee Schedule, the City will waive the Facility Rental Fees in the amount \$63,625.00 and the MBBC will be responsible for all remaining costs including, but not limited to, light fees, insurance coverage, and refundable damage deposits.

This amount may vary based upon updates or further changes to the reservation. Any increase in the requested waiver amounts will require City Council approval and should be submitted in a timely order by the Brewers in a request letter.

Please refer to Attachment A- Fee Waiver Cost Analysis, summarizing the details associated with the reservation fee waiver request.

In addition, an estimated increase of \$15,482.00 must be added to the City's Park

Maintenance Budget for FY 21/22 and 22/23 to accommodate the MBBC reservation request. This amount includes the additional costs of materials and personnel labor time for the 2022 calendar year.

DISCUSSION: At the February 8, 2022 City Council Meeting, staff presented agenda item No. 11.a, a request by the MBBC for long-term facility reservation, approval of three (3) baseball tournaments, and a reservation fee waiver for the use of the New Temple Park fields and Shively Park. After further discussion, the City Council directed staff to provide clarification pertaining to the specific reservation dates and times, baseball tournament details, and fees related to the reservation.

The MBBC have three (3) requests for the City Council's consideration:

1) The organization's first request is a long-term reservation of ball fields at two different parks, New Temple Park and Shively Park, from February 9, 2022 to December 31, 2022 for specific months, days and times that are available around the other existing organizations who have priority reservations to use the fields. As requested by the City Council, please refer to Attachment F- City Parks Reservation Chart, detailing the dates and times of the park use.

The City currently grants 6-month reservations to the South El Monte National Little League (SEMNLL) from January to July at New Temple Park and El Monte/ South El Monte Jets (Jets) from August to December in accordance with the Joint Use Agreement Between the City and the Valle Lindo School District. South El Monte AYSO Soccer (AYSO) is also allowed a 6-month reservation period, from September to January at Shively Park for being a long-time community youth sports partner.

The details related to the dates and time of the MBBC reservation request are as follows:

Shively Park Field when available around other organizations' schedules

Dates: February 23, 2022 to July 31, 2022

Days & Times: Monday to Friday - 6:00 p.m. to 8:30 p.m.

Saturday and Sunday - 8:00 a.m. to 7:00 p.m.

New Temple Park Fields when available around other organizations' schedules

Dates: August 1, 2022 to December 31, 2022

Days & Times: Monday & Friday - 6:00 p.m. to 8:30 p.m.

Saturday and Sunday- 8:00 a.m. to 6:00 p.m.

If the request is granted, the MBBC will be utilizing all remaining reservation slots available in Shively Park and New Temple Park around SEMNLL, Jets, or AYSO reservation time frames. However, the fields will be available for private use for any interested South El Monte residents, organizations, community partners, or non-profit groups and will have priority over the MBBC reservation. The MBBC will have to relinquish their reservation with any competing South El Monte based group. As stated in the Recreation Services Facility and Park Rental Application and Agreement document, the City reserves the right to cancel any reservation at a moments notice if the facility is needed by the City. For example, to allow for fields rest periods and sod

rejuvenation as required.

2) The MBBC would like the approval to host two (2) large-scale baseball tournaments designed to raise funds for charitable causes. In 2021, the MBBC held three (3) 2-day baseball tournaments, Brewers Breast Cancer Awareness Tournament, Veteran's Tournament, and the Toys for Tots Tournament composed of 24-32 teams which totaled 288-388 players. Proceeds from the Toys for Tots tournament held in December were partially donated to the City's Christmas Wish Toy Giveaway with the estimated value of \$3,000.00.

The original request from the MBBC was to host two (3) baseball tournaments. The MBBC president stated he is now requesting approval to host two (2) tournaments due to the overuse issues he experienced last year. The MBBC president does not want to host three (3) consecutive tournaments during the fall and winter season to allow the fields to rest. If approved, the MBBC wishes to host the two (2) 2022 tournaments on the following dates and times.

Brewers Breast Cancer Awareness Tournament

Dates: October 1, 2022 & October 2, 2022

Fields: New Temple Park & Shively

Days: Saturday and Sunday

Times: 8:00 a.m. to 9:00 p.m.

Toys for Tots Tournament

Dates: December 3, 2022 & December 4, 2022

Fields: New Temple Park & Shively

Days: Saturday and Sunday

Times: 8:00 a.m. to 9:00 p.m.

3) The MBBC are also requesting a facility fee waiver for the use of the fields at both parks for scheduled practices, games, and tournaments. The fee waiver includes the rental of the five (5) New Temple Park fields and the one (1) Shively Park field for practices, games, and two (2) baseball tournaments during the specified days and times listed in request number 1. The MBBC will be responsible for all remaining costs including, but not limited to, light fees, insurance coverage, and refundable damage deposits.

BACKGROUND:

The MBBC has been a regular renter of the Shively Park baseball field since December of 2016. At that time, the MBBC was charged the resident rate of \$25.00 per day for the use of the field in accordance with the City Facility Regulations and Fees that were approved on July 1, 2008 by the City Council.

In 2018, a city-wide fee study was conducted, resulting in a price increase of field rentals from \$25.00 per day to \$50.00 per hour for residents. The new rates were approved by the City Council in the Reservation Regulations and Fee Schedule of 2018 and implemented to all City facilities and parks renters. The MBBC ended their reservation for the remainder of 2018.

In 2019, the MBBC requested a reservation fee waiver for the use of New Temple Park and Shively Park from June 18, 2019 to December 27, 2019 in the total amount of \$18,370.00. At the June 11, 2019 City Council Meeting, the MBBC's fee waiver was

approved.

In 2020, all youth sports programs and City reservations were canceled due to the COVID-19 Pandemic.

After a year of cancelled sport programs, in March of 2021, the Los Angeles County Department of Public Health released protocols allowing organized youth sports programs to convene with specific modifications. The MBBC met with City staff to discuss the possibility of a continued fee waiver for the use of the fields with certain terms and conditions. A written agreement was established between the MBBC and the City stating that the City will waive the reservation fee contingent upon the MBBC properly maintaining the fields with no modifications. After failure to adhere to the agreement, the City ended the MBBC reservation and fee waiver in December of 2021.

The City sustained a total cost of \$22,365.00 that is associated with the MBBC's most recent reservation from March 2021 to December 2021. This cost is a combination of City personnel labor spent on assessing and reporting the damage to New Temple Park fields and the actual repairs made to the fields, including materials and personnel labor.

Per the City's Municipal Code, section 12.12.110, the MBBC are following the process to obtain a permit to utilize the New Temple and Shively Park fields. According to the City Council approved Reservation Regulations and Fee Schedule of 2018, a non-profit organization whose members live, work, or attend schools in the City and conduct community events, programs, or activities for the public can qualify to apply for a reservation fee waiver.

The MBBC is a certified non-profit organization listed as the "Montebello Brewers Baseball Inc." with the address on file as 200 E Beverly Blvd Suite 102, Montebello, CA 90640. This information is on the California Secretary of State's website. The MBBC president, Leo Briones, is a 30-year South El Monte resident. Mr. Briones provided a team roster, which can be reviewed as Attachment D, composed of 40 players. Out of the 40 players, a total of 1 player lives in South El Monte. The organization invites all boys in the community between ages 8-16 to try out for the competitive travel baseball program for a monthly fee of \$50.00.

ATTACHMENT(S):

- A. Fee Waiver Cost Analysis
- B. MBBC City Council Request Letter
- C. MBBC Reservation Application
- D. MBBC Roster
- E. City Parks Reservation Chart

ATTACHMENT A

Fee Waiver Cost Analysis

Waived Fees

Fee Description	Units	Total
Shively Park Reservation Fee	\$50/hour x 732.5 hours	\$36,625.00
New Temple Park Reservation Fee	\$50/hour x 540 hours	\$27,000.00
Total Waived Fees:		\$63,625.00

Non-Waived Fees

Fee Description	Units	Total
Shively Park Light Fee	\$30/hour x 317.5 hours	\$9,525.00
New Temple Park Light Fee	\$30/hour x 110 hours	\$3,300.00
Liability Insurance Premium:	(Agency provided)	\$0.00
New Temple Park Damage Deposit:	\$500.00	\$500.00
Shively Park Damage Deposit:	\$500.00 (On file from previous year)	\$0.00
Total Non- Waived Fees:		\$13,325.00

Total requested fees waived: \$63,625.00

Total fees charged to the Montebello Brewers Organization: \$13,325.00

ATTACHMENT B



BREWERS BASEBALL ORGANIZATION
10912 Galax Street
South El Monte, California
91733

January 27, 2022

South El Monte Mayor and City Council
1415 Santa Anita Ave
South El Monte, CA 91733

Re: Brewers Baseball Organization Baseball Field Usage Rates

Dear Honorable Mayor Olmos and City Council:

We are asking for your consideration in adjusting the fees for the use of the city's baseball fields at Shively Park (1 field), and New Temple Park (3 fields). Although the fees that you are assessing may seem reasonable based on previous information shared with you on the amount of money our organization collects, we can assure you that it's not the case. We currently have four teams within our organization, and the fees the city has proposed for us to pay are beyond what we are collecting in monthly dues. The increase in field fees would jump to about \$100 - \$125 monthly per player. This would create a hardship to the parents resulting in the loss of players and sadly, children with no opportunity to play baseball year-round. Our fees are the lowest in the Travel Ball community. Amid a global pandemic, we have managed to keep the fees at \$50 per month while offering sibling discounts so that our families may continue to have their children participate in a program that has helped provide them with a sense of normalcy during these difficult times. In addition to our monthly dues, parents are also responsible for any tournament fees for their children. For this reason, we remain committed to keeping our dues affordable. It is our goal to continue this commitment with your help.

We are a Non-Profit Organization that was established in 1982. Our Coaches are volunteers and do not receive any monetary compensation. Some of our recruitment has come from South El Monte and neighboring cities. Although our roots may not have started in the City of South El Monte, we have returned to the city that has always felt like home. Our President Leo Briones has been a long-time resident of South El Monte and has shared his level of commitment within our community. He advocates for breast cancer awareness by hosting tournaments to raise funds that are donated to the City of Hope. He has also sponsored a writing contest, awarding the winner a monetary prize for the cancer survivor they have written about. A family favorite is the Toys for Tots tournament, bringing in hundreds of toys to donate within the community of South El Monte. Moving forward we would like to involve our team in events where we can get our community involved. We all share one goal, "nurture and foster the youth of our community (and any other) so that they have the confidence to achieve anything they put their minds to". This program is as vital to our community and these children as any other program. This has become a place where the youth of our community and surrounding communities can come together to learn sportsmanship, humility, and build character.

We understand that field usage has been a very popular request these days and are willing to work with the City and other organizations to ensure that all the children of the community have an opportunity to enjoy the fields. This common goal can be accomplished with your help.

Thank you for your support and we look forward to continuing to mold our community's youth with your help. If you have any questions, please contact me at (626) 232-8464.

Sincerely,

Brewers Baseball Organization
Leo Briones, President
South El Monte/El Monte Parents

ATTACHMENT C



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>LEO BRIONES</u>	Organization/Business: <u>BREWERS BASEBALL</u>
Address: <u>10912 BALAX ST.</u>	City: <u>S. EL MONTE</u> Zip Code: <u>91733</u>
Home Phone:	Work Phone:
Cell Phone: <u>626 232 8464</u>	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED: NTF

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ New Temple
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>8-1-22 to 8-31-22</u> Day(s): <u>Mon - Sunday</u>		Estimated Attendance: _____	
Purpose of Event/Function: <u>Mon-Fri: 6p-8:30pm Sat & Sun 8am-10pm</u>			
Reservation Time: _____ to _____		Set up Time: _____ to _____	
Kitchen Hours: _____ to _____		Clean up Time: _____ to _____	
Will the event be open to the public? _____			
Will there be entertainment? _____		If yes, what type? _____	
Will food be served? _____		If yes, name of caterer? _____	
Will alcohol be served? _____			
Portable Stage needed? _____			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Leo Briones

Date: 2-1-22

OFFICE USE ONLY

☐

APPROVED

☐

DENIED

Recreation Services Designee _____

Date: _____

Last update 7/11/18

Page 1 of 5

City of South El Monte Recreation Services Department

APPLICANT NAME: Montebello Brewers DATE OF USE: 8-1-22 to 12-31-22

FACILITY: New Temple Park

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>540</u> Hours	\$ <u>27,000⁰⁰</u>
<u>Light Fee</u>	\$ <u>30</u> x <u>110</u> <u>Hours</u>	\$ <u>3,300⁰⁰</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ _____
Kitchen Fee		\$ _____
Clean Up Fee		\$ _____
Damage Deposit	<u>on file</u>	\$ _____
Insurance Premium Certificate	<u>Agency Provided</u>	\$ _____
Liquor Premiums		\$ _____
Inflatable Bouncer		\$ _____
ABC Permit		\$ _____
TOTAL:		\$ <u>30,300⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs: _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18

Page 2 of 5

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: Leo Bred Date: 2-1-22



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>LEO PRIONE</u>	Organization/Business: <u>BREWERS BASEBALL</u>
Address: <u>1012 GALAX ST</u>	City: <u>S. EL MONTE</u> Zip Code: <u>91733</u>
Home Phone:	Work Phone:
Cell Phone: <u>626 232 8464</u>	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED: DLS Park

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ Shively
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>2-9-22 to 7-31-22</u>		Day(s): <u>M-Sunday</u>	Estimated Attendance: _____
Purpose of Event/Function: <u>M-F: 6p-8:30pm Sat & Sun 8am-6pm</u>			
Reservation Time: _____ to _____		Set up Time: _____ to _____	
Kitchen Hours: _____ to _____		Clean up Time: _____ to _____	
Will the event be open to the public? <u>no</u>			
Will there be entertainment? <u>no</u>		If yes, what type? _____	
Will food be served? <u>no</u>		If yes, name of caterer? _____	
Will alcohol be served? <u>no</u>			
Portable Stage needed? <u>no</u>			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Leo Brune Date: 2-1-22

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

Last update 7/11/18

Page 1 of 5

City of South El Monte Recreation Services Department

APPLICANT NAME: Montebello Brewers Baseball DATE OF USE: 2-9-22 to 7-31-22
 FACILITY: Don L. Shively Park

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>732.5</u> Hours	\$ <u>36,625.00</u>
Light Fee	\$ <u>30</u> x <u>317.5</u>	\$ <u>9,525.00</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ _____
Kitchen Fee		\$ _____
Clean Up Fee		\$ _____
Damage Deposit		\$ <u>500.00</u>
Insurance Premium Certificate	<u>Agency Provided</u>	\$ _____
Liquor Premiums		\$ _____
Inflatable Bouncer		\$ _____
ABC Permit		\$ _____
TOTAL:		\$ <u>46,650.00</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs: _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ratio of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

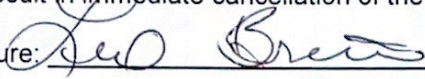
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 2-1-22



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>Leo BRIONES</u>	Organization/Business: <u>BERWERS baseball</u>
Address: <u>10912 BALAX ST.</u>	City: <u>SOUTH EL MONTE</u> Zip Code: <u>91733</u>
Home Phone:	Work Phone:
Cell Phone: <u>626 232 8464</u>	Email:

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED: DLSE & NTP Baseball Tournament

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ Shively and New Temple
☐ Parking Lot			☒ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>Oct 1, 2022; Nov 5, 2022; Dec 3, 2022</u>		Day(s): <u>Sat & Sun</u>	Estimated Attendance: <u> </u>
Purpose of Event/Function: <u> </u>			
Reservation Time: <u>7:00am</u> to <u>9:00pm</u>		Set up Time: <u> </u> to <u> </u>	
Kitchen Hours: <u> </u> to <u> </u>		Clean up Time: <u> </u> to <u> </u>	
Will the event be open to the public? <u> </u>			
Will there be entertainment? <u> </u>		If yes, what type? <u> </u>	
Will food be served? <u> </u>		If yes, name of caterer? <u> </u>	
Will alcohol be served? <u> </u>			
Portable Stage needed? <u> </u>			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Leo Briones Date: 2-1-22

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee Date:

Last update 7/11/18

City of South El Monte Recreation Services Department

APPLICANT NAME: Leo Briones DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ _____ x _____ Hours	\$ _____
Staff Fee	\$ _____ x _____ # Staff x _____ Hours	\$ _____
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ _____
Kitchen Fee		\$ _____
Clean Up Fee		\$ _____
Damage Deposit		\$ _____
Insurance Premium Certificate		\$ _____
Liquor Premiums		\$ _____
Inflatable Bouncer		\$ _____
ABC Permit		\$ _____
	TOTAL:	\$ _____

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

Last update 7/11/18

Page 2 of 5

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
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5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
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3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

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6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
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13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

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3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature: Leo Brusa Date: 1-30-22

ATTACHMENT D

Brewers 14u Roster

All players highlighted. players are not playing on High School Teams.

	PLAYER NAME	ADDRESS
1	A S	Whittier, CA 90601
2	E S	Covina, CA 91724
3	N L	Los Angeles, CA 90065
4	A C	Pico Rivera, CA 90660
5	L M	El Monte, CA 90731
6	D G	Downey CA 90240
7	C S	, Santa Fe Springs, CA 90670
8	J M	Downey, CA 90240
9	J N	Whittier, CA 90601
10	S G	Rosemead, CA 91770
11	L R	, Los Angeles, CA 90047
12	J R	Santa Fe Springs
13	J T	Downey CA 90242
14	J H	, El Monte Ca 91732
15	R M	Pico Rivera, CA 90660
16	M B	Pico Rivera, CA 90660
17	A T	Whittier CA 96063

m P

EL MONTE CA 91732
SHIVELY

130

C M

Montebello, CA 90640

N L

los angeles ca 90065

A M

Norwalk ca, 90650

J C

Norwalk ca, 90650

N A

Norwalk ca 90650

L C

Pico Rivera CA 90660

J D

Whittier 90601

J M

Pico Rivera Ca90660

G E

, Montebello, CA 90640

Montebello, CA 90640

A G

Downey CA 90242

	Montebello Brewers 12U	DOB	ADDRESS
1	David [REDACTED]	8/8/2009	[REDACTED] LOS ANGELES CA 90022
2	Luis [REDACTED]	1/20/2010	[REDACTED] LOS ANGELES CA 90022
3	Elijah [REDACTED]	2/27/2010	[REDACTED] AVE S EL MONTE CA [REDACTED]
4	Jeremy [REDACTED]	5/23/2009	[REDACTED] WHITTIER CA 90691
5	Leonardo [REDACTED]	12/19/2009	[REDACTED] EL MONTE [REDACTED]
6	Antonio [REDACTED]	11/18/2009	[REDACTED] O RIVERA
7	Damian [REDACTED]	7/20/2009	[REDACTED] ST LOS ANGELES CA 90026
8	Julian [REDACTED]	7/13/2009	[REDACTED] LOS ANGELES CA 90063
9	Ramiro [REDACTED]	5/25/2010	[REDACTED] LOS ANGELES CA 90026
10	David [REDACTED]	9/13/2009	[REDACTED] HACIENDA HEIGHTS CA
11	Aaron [REDACTED]	8/19/2009	[REDACTED] LOS ANGELES CA 90063
12	Andrew [REDACTED]	8/26/2009	[REDACTED] LOS ANGELES CA 90033

ATTACHMENT E

City Parks Reservation Chart													
Team	January	February	March	April	May	June	July	August	September	October	November	December	
EM/ SEM Jets	Park Maintenance						Park Maintenance	New Temple Park (Tuesday - Thursday 5 PM - 9 PM)					
SEM National Little League		New Temple Park (Monday - Friday 5 PM - 9:30 PM) (Saturday & Sunday 7 AM - 4 PM)											
Brewers (MBBC)		Shively Park (Monday - Friday 6 PM - 8: 30 PM) (Saturday & Sunday 8 AM & 6 PM)						New Temple Park (Monday & Friday 5 PM - 9 PM) (Saturday & Sunday 8 AM - 6 PM)					
City of South El Monte T-Ball			Shively Park (Monday - Friday 5 PM - 7 PM) Mary Van Dyke Park (Tuesday - Thursday 5:30 PM - 7:30 PM) (Saturdays 9 AM - 2 PM)							October 1st & 2nd Weekend Tournament 8a-9p		December 3rd & 4th Weekend Tournament 8a-9p	
AYSO										Shively Park (Monday - Friday 5 PM - 9 PM) (Saturday 8 AM - 2 PM)			



City Council Agenda Report

Agenda Item No. 11.b.

DATE: February 22, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Colby Cataldi, Community Development Director

SUBJECT: LETTER FROM EPIPHANY CATHOLIC SCHOOL
REQUESTING FEE WAIVER FOR A TEMPORARY USE
PERMIT (TUP)

SUMMARY: Epiphany Catholic School (Applicant) is hosting a car show on March 5, 2022. The event is scheduled to begin at 8:00am and end at 4:00pm at Epiphany Church. Epiphany School is requesting a fee waiver for a Temporary Use Permit (TUP) of \$1,273.

RECOMMENDED ACTION: Staff recommends City Council discuss and take action on the request by Epiphany Catholic School for the TUP fee waiver in the total amount of \$1,273.

FISCAL IMPACT: The fiscal impact of this action is to waive the TUP fee of \$1,273.

DISCUSSION: The Applicant hosts several events throughout the year at Epiphany Catholic Church to fundraise for the school and requests waivers of fees. This event will utilize the church parking lot to display cars for the show as well as event parking. The Applicant is proposing to bring in food vendors, a beer booth, and a stage for the event.

ATTACHMENT(S):

- A. Epiphany School Fee Waiver Request



EPIPHANY CATHOLIC SCHOOL

Faith, Community, & Academic Excellence

ADMINISTRATION

Gabriela Negrete, Principal

Patricia Pol, Vice Principal

STAFF

Yolanda Medina

Gabriella Negrete

Rodolfo Robles

Patricia Pol

Christopher Alaniz

Jennifer Portillo

Angie Yamashiro

Vanessa Fernandez

Ashley Santillan

Desiree Aguinaga

Ana Omana

February 14, 2022

To the attention of the Mayor and City Council,
City of South El Monte,

On Saturday, March 5, 2022, Epiphany Catholic School is hosting a car show on our school grounds. The event is in hopes of raising funds to help our students with scholarships, update academic materials as well as our STEAM program in order to help our students succeed.

Epiphany Catholic School is a 501(c) non-profit organization. We are hoping that you will consider waiving the city fees to host our event.

Thank you in advance for your consideration. Should you need any further information, please call the office at (626) 758-1094.

God Bless,

Mrs. Negrete
Principal

Whoever sows sparingly will also reap sparingly, and whoever sows generously will also reap generously.
2 Cor 9:6

10915 Michael Hunt Drive South El Monte, CA 91733 * (626) 758-1094 * eschool213@aol.com



Successor Agency Agenda Report

Agenda Item No. 19.a.

DATE: February 22, 2022

TO: Honorable Chairperson and Members of the Board

APPROVED BY: Rachel Barbosa, Executive Director

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE SUCCESSOR
AGENCY MEETING MINUTES FOR JANUARY 25, 2022

SUMMARY: Staff is requesting approval of the Minutes of the January 25, 2022, Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of January 25, 2022.

FISCAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

A. January 25, 2022 Minutes

**CITY OF SOUTH EL MONTE
SUCCESSOR AGENCY MEETING MINUTES
TUESDAY, JANUARY 25, 2022 - 6:00 p.m.**

Successor Agency Meeting Immediately Followed Regular City Council Meeting

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting

16. CALL TO ORDER AND ROLL CALL

Chair Olmos called the meeting to order at 7:57 p.m.

PRESENT (via zoom): Board Member(s): Angel, Delgado, Retamoza, Vice Chair Acosta, and Chair Olmos.

STAFF PRESENT (via zoom): Rachel Barbosa, Executive Director; Anthony R. Taylor, General Counsel; Donna G. Schwartz, Secretary; Rene Salas, Deputy City Manager; Colby Cataldi, Community Development Director; and Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participated during public comment via teleconference.

17. APPROVAL OF AGENDA

A motion was made by Board Member Retamoza, seconded by Vice Chair Acosta to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Board Member(s): Angel, Delgado, Retamoza, Vice Chair Acosta,
and Chair Olmos.

NAYS: None.

18. PUBLIC COMMENTS

Chairperson Olmos opened public comment, there being none, closed public comment.

19. CONSENT CALENDAR

A motion was made by Board Member Angel, seconded by Board Member Retamoza to approve the Consent Calendar. Motion carried 5-0, by the following vote:

AYES: Board Member(s): Angel, Delgado, Retamoza, Vice Chair Acosta,
and Chair Olmos.

NAYS: None

19.a. Approved the Regular Successor Agency Meeting Minutes of October 26, 2022.

20. EXECUTIVE DIRECTOR'S AGENDA – None

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

There being no further business coming before this body, at 7:59 p.m. Chair Olmos adjourned the meeting.

Donna G. Schwartz, Secretary

Gloria Olmos, Chair



Successor Agency Agenda Report

Agenda Item No. 19.b.

DATE: February 22, 2022

TO: Honorable Chairperson and Members of the Board

APPROVED BY: Rachel Barbosa, Executive Director

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. SA 22-01, APPROVING WARRANTS FOR THE PERIOD OF FEBRUARY 9, 2022, THROUGH FEBRUARY 22, 2022

SUMMARY: Authorizing payment of Successor Agency expenditures for the period of February 9, 2022 through February 22, 2022 totaling \$421,907.25

RECOMMENDED ACTION: Staff recommends Members of the Board adopt Resolution No. SA 22-01, authorizing payment of Successor Agency expenditures.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. SA 22-01
- B. Warrants

RESOLUTION NO. SA 22-01

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT, ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE PERIOD OF FEBRYARY 9, 2022 THROUGH FEBRUARY 22, 2022 TOTALING \$421,907.25

THE BOARD OF DIRECTORS OF THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT HEREBY RESOLVES, DETERMINES, AND ORDERS AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 21/22	Regular Warrants	02/09/2022-02/22/2022	5273	\$421,907.25

TOTAL EXPENDITURES RESOLUTION NO. SA22-01 \$421,907.25

PASSED, APPROVED, AND ADOPTED this 22nd day of February 2022.

Gloria Olmos, Chair

ATTEST:

Donna G. Schwartz, Secretary

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:

CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, Secretary of the Successor Agency to the South El Monte Improvement District, do hereby certify that the foregoing Resolution, being Resolution No. SA 22-01, was duly passed and approved by the Successor Agency to the South El Monte Improvement District at a regular meeting of said Board held on the 22nd day of February 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, Secretary

City of South El Monte
Warrant Register
Successor Agency Meeting of 02/22/2022

Date: 2/16/2022

Time: 03:16PM

FY	Budget Unit	Vendor Name	Check Number	Check Date	Description	Amount
22	919559510	U.S. BANK	5273	1/26/2022	FEB'22 BOND INTEREST	421,907.25
						\$421,907.25

Report Total 421,907.25



City Manager

