

Gloria Olmos, Mayor
Manuel Acosta, Mayor Pro Tem
Richard Angel, Councilmember
Hector Delgado, Councilmember
Gracie Retamoza, Councilmember



Rachel Barbosa, City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

May 10, 2022, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

*****SPECIAL NOTICE REGARDING COVID-19*****

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 ext. 3280 or ext. 3220 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Gracie Retamoza

3. INVOCATION

Pastor Don Antelo, Calvary Chapel of South El Monte

4. PRESENTATIONS

4.a. Proclamation Proclaiming May 15-21, 2022, as National Public Works Week

4.b. Presentation of Plaque to the El Monte/South El Monte Chamber of Commerce, In Recognition of Their "100th Anniversary" and 57 Years of Partnership with the City of South El Monte

4.c. Presentation by SiFi Networks on FiberCity

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. – 7.c. next page.

CONSENT CALENDAR (CONTINUED)

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR APRIL 26, 2022

Staff is requesting approval of Minutes for the April 26, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of April 26, 2022.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-32, APPROVING WARRANTS FOR THE PERIOD OF APRIL 27, 2022, THROUGH MAY 10, 2022

Authorizing payment of City expenditures for the period of April 27, 2022, through May 10, 2022 totaling \$907,394.50.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-32, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-33, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) ET SEQ. FOR THE PERIOD OF MAY 10 THROUGH JUNE 8, 2022

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 22-33, proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of May 10, 2022 through June 8, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-33, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period of May 10, 2022 through June 8, 2022.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS

9.a. CITY COUNCIL DISCUSSION AND DIRECTION CONCERNING POTENTIAL FUTURE CANNABIS REGULATIONS AND TAXES

The City Attorney's Office has prepared this staff report to provide a discussion about the legal parameters that governs the City's actions, as well as the history of the City's regulations of cannabis. The City Attorney's office seeks guidance on how to proceed.

RECOMMENDED ACTION: Staff recommends City Council discuss the item and provide direction to City Staff about the Council's preferred option.

9.b. FACILITY FEE WAIVER REQUEST FROM EL MONTE/ SOUTH EL MONTE JETS FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER FACILITY, NEW TEMPLE PARK FIELDS, AND SHIVLELY PARK FIELD

The El Monte/South El Monte Jets (Jets) are requesting a reservation fee waiver for the use of South El Monte Community Center Gym, Amphitheater, and Dance Room to host cheerleading practice, sports physicals, and season banquets. Additionally, the Jets are requesting to use the New Temple Park fields and Shively Park field to host football practices and games.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider the facility reservation fee waiver requested by the Jets in the amount of \$14,060.00

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM SOUTH EL MONTE NATIONAL LITTLE LEAGUE (SEMPLL) REQUESTING A FEE WAIVER FOR THE LABOR COST TO INSTALL ONE BASEBALL AND TWO SOFTBALL FIELD FENCES

The South El Monte National Little League is requesting to waive fees for the labor cost to install one baseball and two softball field fences at New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider the fee waiver request by SEMPLL for the labor cost of installing one baseball and two softball field fences in the amount of \$1,150.00.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

City Negotiator: City Manager

Employee Organizations: South El Monte Employees Association and the
South El Monte Executive Management Team Association

14. ADJOURNMENT

Tuesday, May 24, 2022, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 5th day of May 2022.



City Clerk, CMC



City Council Agenda Report

Agenda Item No. 4.a.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: Proclamation Proclaiming May 15-21, 2022, as National Public Works Week

SUMMARY:

RECOMMENDED ACTION:

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. National Public Works Week



PROCLAMATION
NATIONAL PUBLIC WORKS WEEK
MAY 15 – 21, 2022

“STRONGER TOGETHER”

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of South El Monte; and

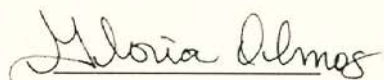
WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

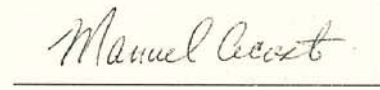
WHEREAS, it is in the public interest for the citizens, civic leaders and children in South El Monte to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

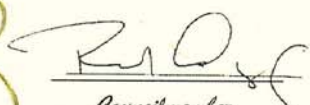
WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association.

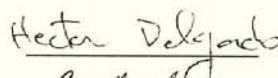
NOW, THEREFORE, I, Gloria Olmos, Mayor of South El Monte and on behalf of the City Council, by virtue of the authority vested in me by the Constitution and laws of South El Monte and State of California do hereby proclaim May 15 - 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

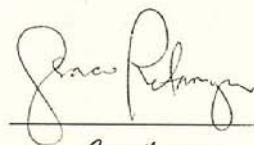
IN WITNESS WHEREOF, I have hereby set my hand and caused the Seal of the City of South El Monte to be affixed this 10th day of May 2022.


Mayor Gloria Olmos


Mayor Pro Tem Manuel Acosta


Councilmember
Richard Angel


Councilmember
Hector Delgado


Councilwoman
Gracie Retamozo



City Council Agenda Report

Agenda Item No. 4.b.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: Presentation of Plaque to the El Monte/South El Monte Chamber of Commerce, In Recognition of Their "100th Anniversary" and 57 Years of Partnership with the City of South El Monte

SUMMARY:

RECOMMENDED ACTION:

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 4.c.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Colby Cataldi, Community Development Director

SUBJECT: Presentation by SiFi Networks on FiberCity

SUMMARY: Fiber Optic Network System for community benefit.

RECOMMENDED ACTION:

FISCAL IMPACT: N/A

DISCUSSION: N/A

ATTACHMENT(S):

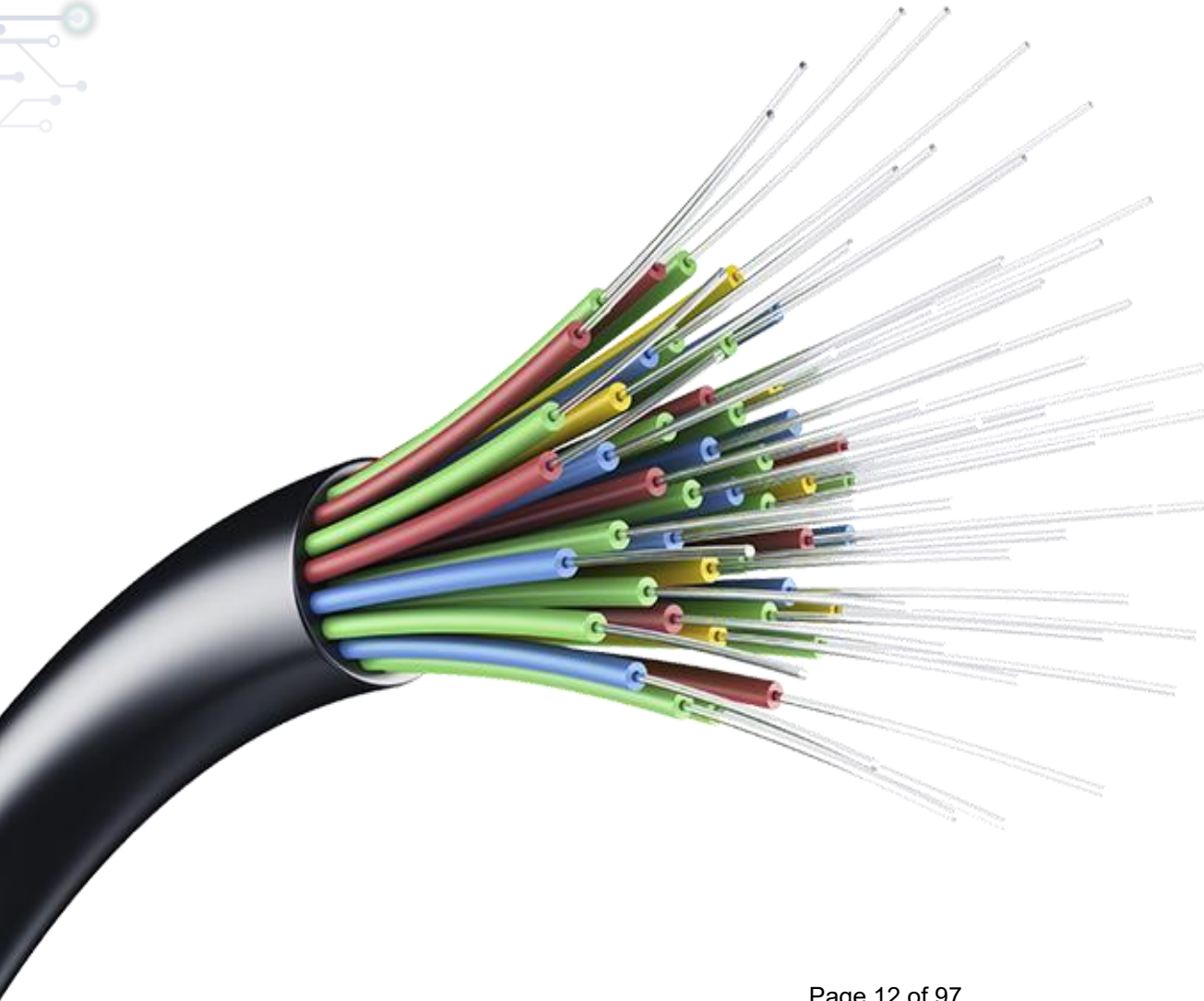
A. Presentation



Powered by SiFi Networks

FiberCity[®] Investment

ADDRESSING THE CITY'S GOALS AND VISION



MULTIMILLION DOLLAR PRIVATE INVESTMENT WITH **\$0** MUNICIPAL CAPITAL SUBSIDY TOWARDS CONSTRUCTION

OPEN ACCESS NETWORK ENABLING THOUSANDS OF ISPs TO COMPETE ON A SINGLE NETWORK

REMOVES THE **DIGITAL DIVIDE** & DRIVES **EQUALITY** WITH PRODUCTS AND PRICING THAT SERVES EVERYONE

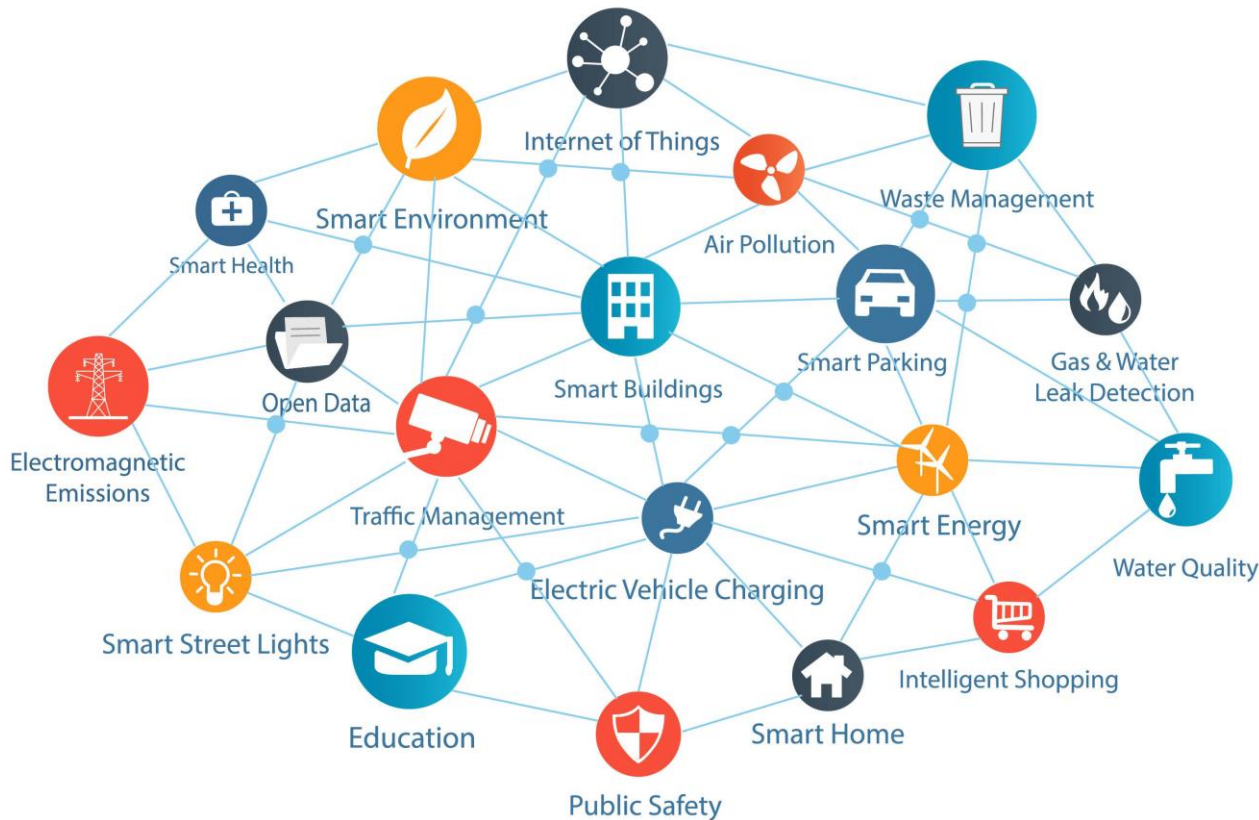
10 GIGABIT SYMMETRICAL BROADBAND CONNECTIVITY TO THE HOME

LOCAL EMPLOYMENT TO SUPPORT CONSTRUCTION AND NETWORK MAINTENANCE

MUNICIPAL ACCESS TO A **80-MILE** FIBER NETWORK SUPPORTING INCREASING DATA DEMANDS AND SMART CITY INITIATIVES

Connected Community

MORE THAN JUST A GIG!



DIVERSE, HIGH CAPACITY, RELIABLE

**A FUTURE READY NETWORK TO SUPPORT
CURRENT AND EMERGING TECHNOLOGY**

**EVERY MUNICIPAL LOCATION AND STREET
FURNITURE CAN BE CONNECTED**

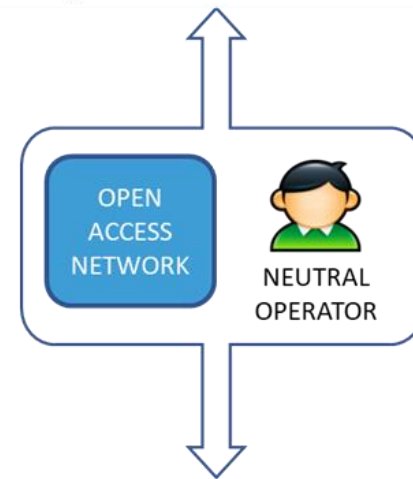
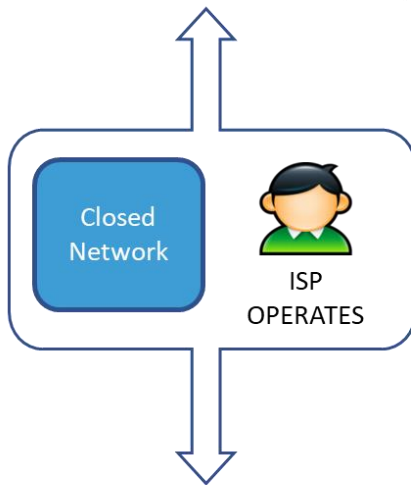
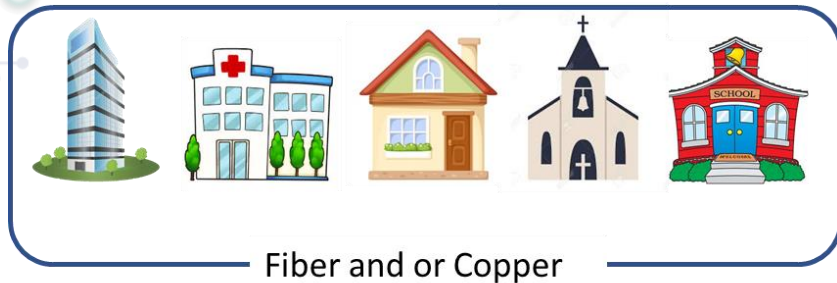
**MUNICIPALITY CONTROLS THEIR OWN
SPEED OF DATA AND QUALITY OF SERVICE**

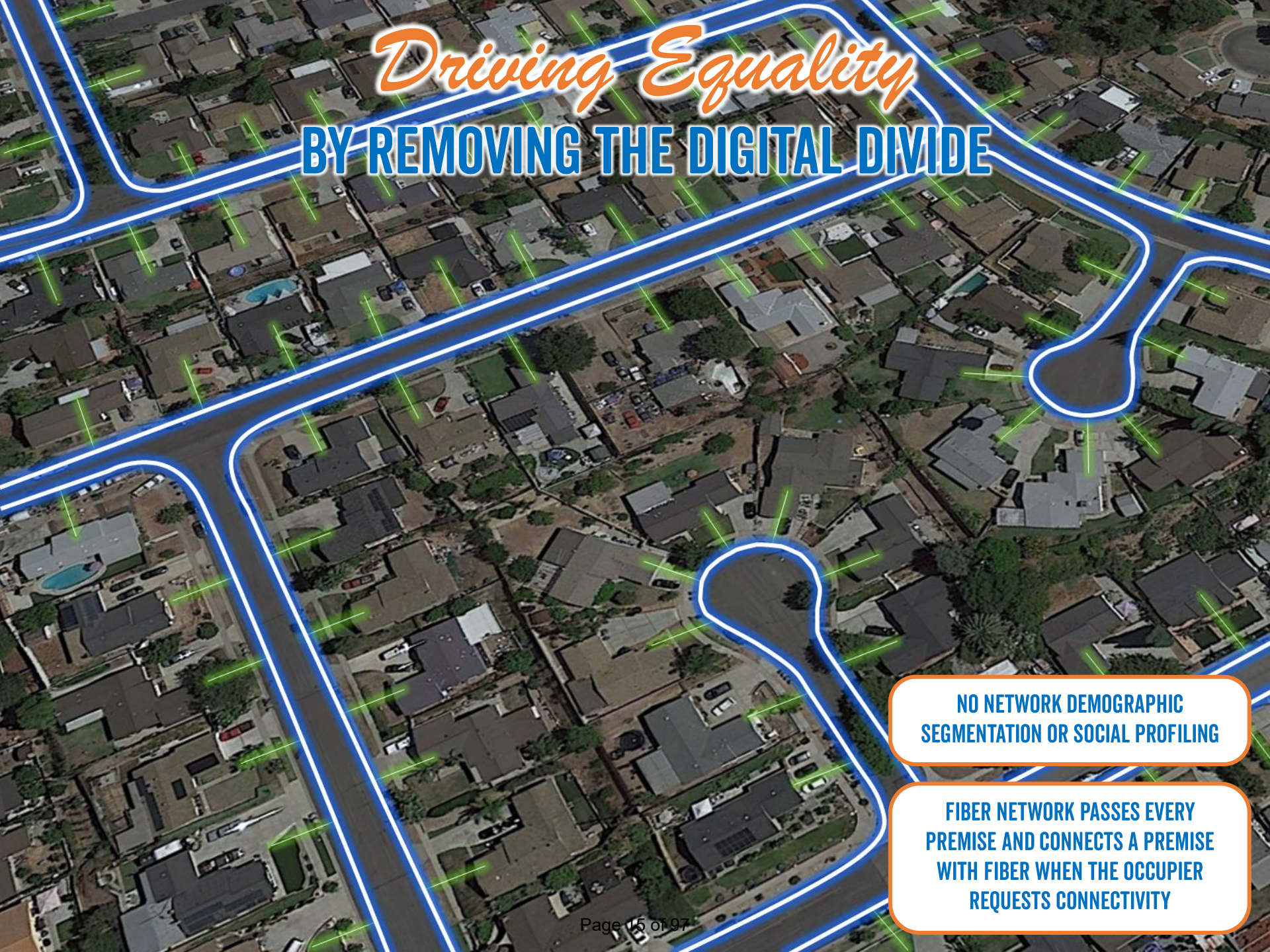
**MORE THAN JUST BROADBAND
COMPETITION**

**INTELLIGENT DATA TO SUPPORT
COMMUNITY OUTREACH AND PUBLIC
INTEREST**

Changing the Status Quo

COMMUNITY, COMPETITION, CHOICE





Driving Equality

BY REMOVING THE DIGITAL DIVIDE

**NO NETWORK DEMOGRAPHIC
SEGMENTATION OR SOCIAL PROFILING**

**FIBER NETWORK PASSES EVERY
PREMISE AND CONNECTS A PREMISE
WITH FIBER WHEN THE OCCUPIER
REQUESTS CONNECTIVITY**

Pricing that Supports Everyone

COMPETITION AND PHILANTHROPY



GigabitNow Fiber Optic Internet

Fiber Optic Network Built Exclusively for Fullerton

- Fastest Wi-Fi Available
- No Contracts or Hidden Fees
- No Buffering or Throttling
- Fast Symmetrical Speeds
- Unlimited Data Usage
- Multiple Devices, Multiple Users

Internet How It Is Meant To Be

Gigabit Residential Internet

Now Starting at

\$60/mo

Free Equipment, Setup and Install!

[View Residential Pricing](#)

Gigabit Business-Class Internet

Starting at

\$99/mo

+ One-Time Setup Fee

[View Business Pricing](#)



Lending a HELPING HAND WITH FIBERCITY® AID

OUR CITYWIDE FIBER OPTIC NETWORKS PROMOTE EQUALITY, PROVIDING EVERYONE WITH THE ABILITY TO CONNECT. HOWEVER, AVAILABILITY DOESN'T GO FAR ENOUGH FOR EVERYONE. WE ARE AWARE THAT LOWER INCOME HOUSEHOLDS THAT WOULD BENEFIT FROM CONNECTIVITY THE MOST MAY NOT BE ABLE TO AFFORD SERVICE.

BRIDGING THE DIGITAL DIVIDE HAS ALWAYS BEEN PARAMOUNT TO US, SO WE ARE ADDRESSING THIS KEY ISSUE WITH OUR FIBERCITY® AID PROGRAM. WITH SIFI NETWORKS' SUBSIDY WE WILL BE ABLE TO PROVIDE 1 GIG AT A RETAIL RATE OF CIRCA \$30 PER MONTH AND WITH PHILANTHROPIC AND GOVERNMENT SUBSIDY WE WILL STRIVE TO REDUCE THIS FURTHER.

HOW THE PROGRAM WORKS:



SIFI NETWORKS ALLOCATES A MAXIMUM NUMBER OF ADDRESSES THAT CAN QUALIFY FOR THE SUPPORT



THE CITY SPECIFY WHICH ADDRESSES QUALIFY, THESE WILL BE UPDATED ANNUALLY



SIFI NETWORKS OFFERS A HEAVILY REDUCED WHOLESALE RATE TO OUR ISPs WHO IN TURN OFFER A LOW COST SERVICE TO THE QUALIFYING RESIDENT

SPEAK TO US TODAY ABOUT FIBERCITY® AID FOR YOUR CITY

Personalized Communication

LOCAL COMMUNITY LIAISON



**COMMUNITY LIAISON TO INFORM THE
PUBLIC ABOUT YOUR NEIGHBORHOOD
CONSTRUCTION SCHEDULE**

LOCALLY EMPLOYED WORKFORCE

DAILY PHYSICAL PRESENCE

**A SINGLE POINT OF CONTACT TO ADDRESS
NEIGHBORHOOD QUESTIONS**

Network Installation **INNOVATIVE TECHNOLOGY**



Future-Proofed Network **SUPPORTING GENERATIONS TO COME**





Finished Product **MIMICKING THE EXISTING SURFACE**

**QUICK CONSTRUCTION TECHNIQUE,
INSTALLED WITHIN 2 DAYS OR LESS**

LESS THAN 2-INCH-WIDE TRENCH

**FINISH MATERIAL APPROVED BY
CALIFORNIA, DEPARTMENT OF
TRANSPORTATION AND MIMICS EXISTING
ROADWAY SURFACE**

Neighborhood Engagement

MEET THE COMPETING ISP'S



**WEEKLY TACO TRUCK “EAT AND GREET”
EVENT TO INTERACT WITH THE ISP'S IN
THE NEIGHBORHOOD**

SPONSORED AND PAID FOR BY SIFI

**ASK QUESTIONS AND DISCUSS THE
SERVICES BEING OFFERED BY THE
COMPETITIVE ISP'S**

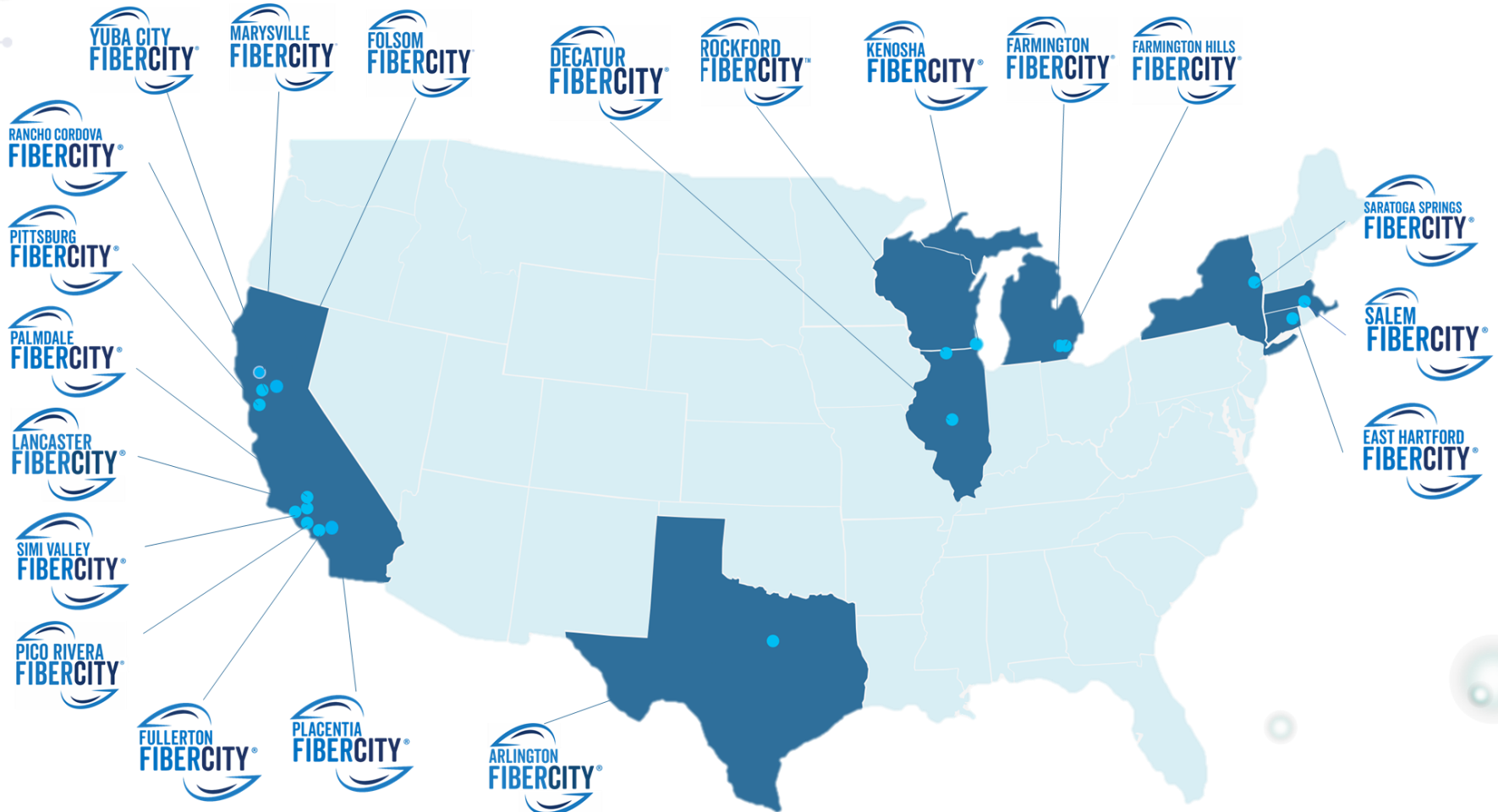
Community Awareness

CONSISTENT MESSAGING



Open Access Networks

CONNECTING OVER 970,000 PREMISES



Key Partnership Terms



CITYWIDE NETWORK SERVING EVERY PREMISE



ZERO CAPITAL INVESTMENT FROM THE CITY TOWARDS NETWORK CONSTRUCTION



ALL APPLICABLE CITY EXPENSES REIMBURSED



PROJECT CAPITAL PRE-ALLOCATED PRIOR TO COMMENCEMENT OF CONSTRUCTION



OPEN ACCESS NETWORK TO CREATE MULTI-ISP COMPETITION



NONEXCLUSIVE USE OF THE PUBLIC RIGHT-OF-WAYS



LOW-COST GIGABIT BROADBAND PROGRAM SUPPORTING VULNERABLE FAMILIES



NETWORK MAINTENANCE AND OPERATION RESPONSIBILITY OF SIFI



ISP'S SUBJECT TO ALL APPLICABLE FEDERAL, STATE, AND LOCAL FEES



Powered by SiFi Networks



City Council Agenda Report

Agenda Item No. 7.a.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR APRIL 26, 2022

SUMMARY: Staff is requesting approval of Minutes for the April 26, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of April 26, 2022.

FISCAL IMPACT: None.

DISCUSSION: None.

ATTACHMENT(S):

A. Minutes

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, APRIL 26, 2022 - 6:00 PM**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:00 PM

PRESENT: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

STAFF PRESENT: Rachel Barbosa, City Manager; Anthony R. Taylor, City Attorney; Donna G. Schwartz, City Clerk; Rene Salas, Deputy City Manager; Colby Cataldi, Community Development Director; William Fox, Interim Finance Director; Jayson Perez, Recreation Coordinator; and Nancy Rodriguez, Recreation Specialist.

STAFF ABSENT: Paola Lara, Deputy City Clerk.

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Mayor Gloria Olmos led the Pledge of Allegiance.

3. INVOCATION – Mayor Gloria Olmos offered the Invocation.

4. PRESENTATIONS: None.

4.a. Mayor Olmos read a proclamation proclaiming May 1–7, 2022, as Municipal Clerks Week.

4.b. City Council received a report from Interim Finance Director William Fox on Fiscal Year 2021-22 Third Quarter Financial Update.

4.c. City Council received a report from the Sheriff's Department and discussed matters concerning law enforcement in the City for the month of March.

4.d. City Council received a report from Community Development Director Colby Cataldi on Code Enforcement and Public Safety activities for the month of March.

Councilmember Delgado directed staff be vigilant on the weekends for a taco vendor that sets up at the Shell gas station, requested an update on the property for Republic Iron Works as there was a large amount of trash in the back of the property, and directed staff address a vehicle that has

been parked on Central and Klingerman for a few weeks and has flat tire and several citations.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Delgado, seconded by Councilmember Retamoza, to approve the agenda. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta
and Mayor Olmos

NAYS: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened public comment, there being none, closed public comment.

7. CONSENT CALENDAR

City Attorney Anthony R. Taylor read the title of Ordinance No. 1258.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Delgado to approve the Consent Calendar. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos

NAYS: Councilmember(s): None

7.a. Approved Minutes for the Regular City Council Meeting held April 12, 2022.

7.b. Adopted Resolution No. 22-28, approving warrants for the period of April 13, 2022 through April 26, 2022 totaling \$472,118.96

7.c. Adopted Ordinance No. 1258 amending the zoning designation for properties located at 2540 Rosemead Boulevard (APN 8102-037-020), 2559 and 2603 Chico Avenue (APNs 8102-037-017 and 8102-037-024, respectively), and APN 8102-037-022, to change the existing zoning designation from commercial-manufacturing to multi-family residential.

7.d. Adopted Resolution No. 22-29, approving Amendment No. 9 to agreement subaward number ENP202110 with the County of Los Angeles for Elderly Nutrition Program Services and authorizing the City Manager, or her designee, to execute the same.

7.e. Adopted Resolution No. 22-30, approving Second Amendment to City Manager's contract to implement a 3% salary increase effective March 22, 2022.

8. PUBLIC HEARINGS:

9. GENERAL BUSINESS

9.a. APPOINTMENT OF COMMUNITY SERVICES COMMISSIONER

Mayor Olmos announced the item.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel to appoint David Mai to the Community Services commission. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta
and Mayor Olmos

NAYS: Councilmember(s): None

9.b. CONSIDERATION FOR AUTHORIZATION TO SEEK REQUEST FOR PROPOSALS (RFP) FOR PLANNING & ENGINEERING SERVICES FOR THE PREPARATION OF A LOCAL ROADWAY SAFETY PLAN (LRSP)

Mayor Olmos announced the item.

Community Development Director Colby Cataldi presented the staff report.

A motion was made by Councilmember Angel, seconded by Mayor Pro Tem Acosta to approve an RFP for Planning & Engineering Services for the Preparation of a LRSP and authorize staff to solicit proposals. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos

NAYS: Councilmember(s): None

9.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-31, APPROVING A PRIVATE PLACEMENT LEASE FINANCING TO PAY OFF THE CALIFORNIA PUBLIC EMPLOYEES RETIREMENT SYSTEM UNFUNDED PENSION OBLIGATION

Mayor Olmos announced the item.

Interim Finance Director William Fox introduced Dan Massiello, Kosmont Transaction Services, who presented a PowerPoint (via zoom) on the City's Unfunded Accrued Liability Refinancing with Lease Revenue Bond, Final Approvals and Transaction Update.

A motion was made by Councilmember Delgado, seconded by Councilmember Angel to adopt Resolution No. 22-31, approving the terms of a private placement lease financing, approving the form of and authorizing the execution and delivery of a site lease and lease agreement, a trust agreement, and authorizing required actions in connection with the execution and, authorizing other matters relating to the financing. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos

NAYS: Councilmember(s): None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Mayor Pro Tem Acosta announced his attendance at the City of South El Monte's Annual Easter Breakfast and El Monte/South El Monte Chamber of Commerce 100th Anniversary Gala.

Councilmember Retamoza announced her attendance at the City of South El Monte's Annual Easter Breakfast and El Monte/South El Monte Chamber of Commerce 100th Anniversary Gala.

Councilmember Delgado announced his attendance at the City of South El Monte's Annual Easter Breakfast.

Councilmember Angel announced his attendance at the Community Services Senior Drive-Thru Easter event, City of South El Monte's Annual Easter Breakfast, and El Monte/South El Monte Chamber of Commerce 100th Anniversary Gala.

Mayor Olmos announced her attendance at the City of South El Monte's Annual Easter Breakfast, El Monte/South El Monte Chamber of Commerce 100th Anniversary Gala, and announced SEAACA still has adoption opportunities.

Mayor Pro Tem Acosta announced the City received the Milestone of Growth Achievement Award.

11. CORRESPONDENCE:

11.a. LETTER FROM CHRISTOPHER HEALY, TEACHER WITH SOUTH EL MONTE HIGH SCHOOL, REQUESTING A FACILITY RESERVATION FEE WAIVER FOR USE OF THE SOUTH EL MONTE SENIOR CENTER DINING ROOM

Mayor Olmos announced the item.

Recreation Coordinator Jayson Perez presented the staff report.

A motion was made by Councilmember Angel, seconded by Councilmember Delgado to approve the facility reservation fee waiver requested by Christopher Healy, Teacher with South El Monte High School in the amount of \$1,632.46. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos

NAYS: Councilmember(s): None

12. COUNCILMEMBERS' AGENDA: None

13. CLOSED SESSION:

At 7:26 p.m. City Attorney Anthony R. Taylor recessed Council into closed session.

13.a. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Pursuant to Government Code Section 54956.9(d)(4) – [One case]

At 8:01 p.m. Mayor Olmos reconvened to open session.

City Attorney Anthony R. Taylor announced City Council discussed item 13.a. No action taken, nothing to report.

14. RECESS COUNCIL MEETING

Mayor Olmos recessed the meeting at 8:01 p.m. to the Successor Agency meeting.

Mayor Olmos reconvened the meeting at 8:02 p.m.

15. ADJOURNMENT

There being no further business coming before this body, at 8:03 p.m. Mayor Olmos adjourned the meeting in memory of Johan Memo Rosales, Amelia Rios, and Maria De La Paz Castillo, to a regular meeting on Tuesday, May 10, 2022, at 6:00 p.m.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

Agenda Item No. 7.b.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-32, APPROVING WARRANTS FOR THE PERIOD OF APRIL 27, 2022, THROUGH MAY 10, 2022

SUMMARY: Authorizing payment of City expenditures for the period of April 27, 2022, through May 10, 2022 totaling \$907,394.50.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-32, authorizing payment of City expenditures.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 22-32
- B. Warrants

RESOLUTION NO. 22-32

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF APRIL 27, 2022, THROUGH MAY 10, 2022,
TOTALING \$907,394.50

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the Finance Director hereby certifies to the accuracy of the following demands and the availability of funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 21/22	Electronic Warrants	04/27/2022-05/10/2022	DFT0000089- DFT0000112	\$112,062.30
FY 21/22	Hand Typed Warrants	04/27/2022-05/10/2022	10171-10182	\$26,570.70
FY 21/22	Regular Warrants	04/27/2022-05/10/2022	10183-10241	\$635,620.22
Payroll	Check	PPE 04/30/2022	1020-1026	\$6,176.75
Payroll	Direct Deposit	PPE 04/30/2022	1301-1397	\$126,964.53

TOTAL EXPENDITURES RESOLUTION NO. 22-32 \$907,394.50

PASSED, APPROVED, AND ADOPTED this 10th day of May 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk
STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-32, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of May 2022, and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Donna G. Schwartz, City Clerk



South El Monte, CA

Warrant Register

Council Meeting 5/10/2022

Payment Dates 4/27/2022 - 5/10/2022

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	10171	04/27/2022	PPE 4/16/22 DEF COMP	8,337.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/11-4/12 THIENES/PARKWAY	26.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/10-4/11 1903 DURFEE	132.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/10-4/11 2018 DURFEE	216.43
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/11-4/12 1222 PECK	212.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/11-4/12 1109 PECK	212.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/11-4/12 1502 PECK	212.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/10-4/11 1926 DURFEE	255.44
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10172	04/27/2022	3/11-4/12 1710 DURFEE	216.43
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	10173	04/27/2022	#624019117 GARNISHMENT	346.18
01.0000.0000.2240	VONS CREDIT UNION	10174	04/27/2022	PPE 4/16/22 SEMEA DUES	46.50
01.0000.0000.2240	VONS CREDIT UNION	10174	04/27/2022	PPE 4/2/22 SEMEA DUES	45.00
01.0170.1710.5932	CHARTER COMMUNICATIONS	10175	04/28/2022	4/16-5/15 CABLE SVCS	299.59
01.0151.1542.5952	EXPLORER-1 AMBULANCE & MEDICAL	10176	04/28/2022	CINCO DE MAYO MEDICAL STANDBY	1,500.00
01.0150.1530.5952	GUADALUPE MUNOZ AVELAR	10177	04/28/2022	MOTHERS DAY EVT MARIACHI	900.00
01.0140.1430.5919	REGISTRAR-RECORDER/COUNTY CLERK	10178	04/28/2022	COUNTY RECORDERS FEE	75.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1556 CENTRAL	272.78
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1530 CENTRAL	333.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1415 SANTA	320.46
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1500 CENTRAL	2,223.22
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 2000 SANTA	66.27
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 NE MERCED/SANTA	180.21
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 2022 CENTRAL	126.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 NW MERCED/SANTA	44.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1819 MERCED	157.30
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1652 TYLER	158.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1900 CENTRAL	152.96
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1824 CNETRAL	376.80
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1819 CENTRAL	251.11
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 LERMA/MILLET	233.77
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 11016 GOMEZ	26.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/16-4/15 2004 RSMD	26.50
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 1628 DURFEE	212.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 10452 RUSH	87.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/17-4/18 2620 RSMD	132.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/16-4/15 2218 RSMD	132.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 1660 DURFEE	132.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/17-4/18 2464 RSMD	145.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 1675 DURFEE	141.20
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/15-4/14 1707 MERCED	65.51
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 1508 PECK	212.10
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	10179	04/28/2022	3/11-4/12 FARDON-PECK	70.61
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1450 LIDCOMBE	167.12
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1900 CENTRAL	127.80
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1824 CENTRAL	97.93
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1530 CENTRAL	174.97
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1556 CENTRAL	222.64
01.0170.1730.5705	THE GAS COMPANY	10180	04/28/2022	3/21-4/19 1500 CENTRAL	5,285.40
01.0100.1010.5912	DIANNA GOMEZ	10181	05/04/2022	ADVOCACY DAY MILEAGE REIM	16.38
01.0100.1010.5912	DIANNA GOMEZ	10181	05/04/2022	2022 ADVOCACY DAY REIMBURSE	24.00
01.0100.1040.5922	DIANNA GOMEZ	10181	05/04/2022	TEAM DEVELOP EVT SUP REIM	37.55
01.0151.1543.5952	FRANCISCO CABRAL	10182	05/04/2022	MARIACHI PERFORMANCE	1,100.00
01.0170.1710.5520	A & R SAFE & LOCK CORP.	10183	05/10/2022	CHALL DOORS KEYS	71.66
01.0170.1020.5956	ALEJANDRO AGUILAR	10184	05/10/2022	2022 BOOT ALLOWANCE	94.81

Warrant Register

Payment Dates: 4/27/2022 - 5/10/2022

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0150.1515.5204	ALEJANDRO MIRAMONTES DE ANDA	10185	05/10/2022	APR'22 PATRIOTIC MTG	100.00
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'31 GENERAL	20,202.80
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 PLANNING	2,610.50
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 PW ENGINEERING	1,112.30
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 CODE ENFORCEMENT	1,543.60
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 FRANCHISE-CABLE	112.00
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 REIMBURSABLE	7,048.80
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 ADDITIONAL SVCS	2,984.10
01.0100.1030.5215	ALESHIRE & WYNDR, LLP	10186	05/10/2022	MAR'22 EMERG RSPN #505	385.90
01.0100.1050.5940	ALLIANT INSURANCE SERVICES	10187	05/10/2022	STAFF DEVELOP EVT INSURANCE	321.00
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK1.3 RETENTION #237	-41.44
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.2 RETENTION #237	-0.86
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.2 #237	8.55
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK1.3 #237	414.44
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.1 #237	354.42
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.1 RETENTION #237	-35.44
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.2 RETENTION #237	-6.60
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK1.3 #237	3,198.81
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.1 #237	2,735.58
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK1.3 RETENTION #237	-319.88
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.1 RETENTION #237	-273.56
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	JAN'22 TASK2.2 #237	65.95
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK1.3 RETENTION #237	-25.06
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.2 RETENTION #237	-16.42
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.2 RETENTION #237	-20.69
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.1 #237	761.21
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK1.3 #237	250.56
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.2 #237	164.25
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.3 RETENTION #237	-0.28
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.3 #237	495.30
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.3 #237	2.81
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.1 RETENTION #237	-76.12
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.3 RETENTION #237	-49.53
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.1 RETENTION #237	-26.52
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.2 #237	206.86
37.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.1 #237	265.22
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.2 #237	1,596.64
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.3 RETENTION #237	-2.17
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.1 RETENTION #237	-587.53
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.2 RETENTION #237	-126.78
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.2 RETENTION #237	-159.66
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK1.3 #237	1,933.94
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.2 #237	1,267.75
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.1 RETENTION #237	-204.70
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.3 #237	21.69
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.3 RETENTION #237	-382.30
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK1.3 RETENTION #237	-193.39
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK3.1 #237	2,047.03
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.3 #237	3,822.95
68.0900.9010.5215	ALTA PLANNING + DESIGN, INC.	10188	05/10/2022	2/27-3/31 TASK2.1 #237	5,875.29
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	EASTER BAGS RETURN	-24.24
01.0170.1740.5520	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	RECYCLING/TRASH CAN STICKERS	88.10
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	SPRING CAMP SUP	184.07
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	WALL DECO RETURN	-15.42
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	WRONG ITEM RETURN	-19.54
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	UNIFORMS CREDIT	-55.23
01.0170.1740.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	AUTOMATIC DOOR STICKERS	264.00
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	EASTER BAG RETURN	-48.48
01.0100.1050.5940	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	TEAM DEVELOP EVT MEDALS	24.32
44.0800.8010.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	DRIVER WORK STATION DESK	227.09

Warrant Register

Payment Dates: 4/27/2022 - 5/10/2022

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0160.1640.5520	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	WATER TESTING KIT	76.89
01.0160.1670.5520	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	TOILET PAPER DISPENSER	208.73
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	CINCO DE MAYO SYP	88.51
01.0151.1541.5430	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	ADULT BBALL SUP	154.24
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	AFTER SCHOOL PRGM SUP	94.75
01.0150.1530.5937	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	GIVEAWAYS WRAP SUP	26.43
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	MOTHER'S DAY LUNCHEON SUP	67.20
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	CINCO DE MAYO DECO	392.26
01.0170.1720.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	LABEL MAKER TAPE	24.00
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	COFFEE BAR SUP	285.69
01.0100.1050.5940	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	TEAM DEVELOP EVT SUP	9.58
01.0150.1530.6020	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	POOL ROOM EQUIP/SUP	417.77
01.0150.1530.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	FILE ORGANIZER	27.09
01.0110.1170.5406	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	IPAD COVER & CHARGER	40.85
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	POOL TABLE SUP	94.73
01.0170.1020.5956	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	UNIFORMS CREDIT	-18.41
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	10190	05/10/2022	UTILITY CARTS	348.40
01.0170.1720.5720	AQUA PURE DRINKING WATER	10191	05/10/2022	APR'22 WATER SVCS/YARD	86.91
01.0130.1330.5215	AT&T	10192	05/10/2022	3/15-4/14 BAN 1034755	25.04
01.0130.1330.5215	AT&T	10192	05/10/2022	3/15-4/14 BAN 1034756	49.53
01.0130.1330.5215	AT&T	10192	05/10/2022	3/15-4/14 BAN 1037026	0.03
01.0130.1330.5215	AT&T	10192	05/10/2022	3/28-4/27 BAN 1034753	24.98
01.0170.1720.5520	BASE HILL, INC.	10193	05/10/2022	APR'22 DISINFECT #505	17,800.00
01.0170.1750.5962	BISHOP CO.	10194	05/10/2022	TRIMMING BLADES/GOPHER TRAPS	198.35
01.0150.1515.5204	BLANCA M. FIGUEROA	10195	05/10/2022	APR'22 PATRIOTIC MTG	100.00
01.0150.1510.5406	CALIFORNIA DESIGNS	10196	05/10/2022	CS COMMISSIONER POLOS	120.00
01.0150.1515.5406	CALIFORNIA DESIGNS	10196	05/10/2022	PATRIOTIC COMMISSIONER POLOS	120.00
02.0170.1760.5966	CITY OF EL MONTE-FINANCE DEPT.	10197	05/10/2022	MAR'22 CNG FUEL	38.37
01.0160.1640.5425	COMMERCIAL AQUATIC SERVICES, INC	10198	05/10/2022	4/22 CHEMICAL DELIVERY	233.17
01.0160.1640.5425	COMMERCIAL AQUATIC SERVICES, INC	10198	05/10/2022	4/27 CHEMICAL DELIVERY	325.09
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/11 MILK/BREAD NUTR PRGM	183.93
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/11 MILK/BREAD NUTR PRGM	20.43
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/14 MILK/BREAD NUTR PRGM	126.49
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/14 MILK/BREAD NUTR PRGM	14.05
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/18 MILK/BREAD NUTR PRGM	158.76
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	10199	05/10/2022	4/18 MILK/BREAD NUTR PRGM	17.64
01.0140.1430.5215	DUDEK	10200	05/10/2022	JAN'22 HOUSING, SFTY/EJ ELEM	2,307.50
01.0140.1430.5215	DUDEK	10200	05/10/2022	FEB'22 HOUSING, SFTY/EJ ELEM	5,167.50
01.0140.1430.5215	DUDEK	10200	05/10/2022	MAR'22 HOUSING, SFTY/EJ ELEM	985.00
01.0170.1720.5520	ECOLAB PEST ELIM. DIVISION	10201	05/10/2022	APR'22 PEST CTRL-YARD	144.14
01.0160.1610.5520	ECOLAB PEST ELIM. DIVISION	10201	05/10/2022	APR'22 PEST CTRL-CCTR	69.18
01.0170.1710.5520	ECOLAB PEST ELIM. DIVISION	10201	05/10/2022	APR'22 PEST CTRL-CHALL	194.39
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	10201	05/10/2022	APR'22 PEST CTRL-SCTR	281.38
01.0170.1740.5962	EL MONTE ORNAMENTAL SUPPLY, INC.	10202	05/10/2022	GRINDER WHEELS	152.15
01.0160.1620.5520	EWING IRRIGATION	10203	05/10/2022	IRRIGATION RPR SUP/SCTR	294.61
01.0160.1660.5520	EWING IRRIGATION	10203	05/10/2022	IRRIGATION RPR/SHIVELY	338.95
01.0170.1750.5962	EWING IRRIGATION	10203	05/10/2022	TOOLS TO CUT ROOTS	97.64
01.0170.1750.5505	EWING IRRIGATION	10203	05/10/2022	IRRIGATION RPR/SHIVELY	280.22
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	FOUNTAIN DRAIN SUP	42.85
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	ALARM KEYPADS RECEPTACLES	19.77
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	DRINK'G FOUNTAIN SUP	33.61
01.0170.1720.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	DRINK'G FOUNTAIN FILTER-YARD	29.12
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	DRINK'G FOUNTAIN SUP	82.43
01.0160.1630.5520	GRANT'S TRUE VALUE HARDWARE	10204	05/10/2022	DRINK'G FOUNTAIN SUP-MCTR	116.02
01.0130.1310.5903	HDL COREN & CONE	10205	05/10/2022	APR-JUN'22 PROPERTY TAX	2,025.00
01.0100.1050.5940	HORTENCIA VASQUEZ	10206	05/10/2022	STAFF DEVELOP EVT DJ SVCS	300.00
06.0300.3010.5215	HUNTINGTON CULINARY	10207	05/10/2022	4/5-4/7 FRZN MEALS	5,594.75
06.0300.3020.5215	HUNTINGTON CULINARY	10207	05/10/2022	4/5-4/7 FRZN MEALS	169.40
06.0300.3010.5215	HUNTINGTON CULINARY	10207	05/10/2022	4/12-4/14 FRZN MEALS	5,675.25
06.0300.3020.5215	HUNTINGTON CULINARY	10207	05/10/2022	4/12-4/14 FRZN MEALS	169.40

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06.0300.3010.5215	HUNTINGTON CULINARY	10207	05/10/2022	4/7 EASTER LUNCHEON	690.00
01.0160.1610.5520	HYDRAULICS & GASKETS	10208	05/10/2022	PUSH-ON HOSE/BOXING GYM	418.95
02.0170.1760.5540	JCL TRAFFIC SERVICES	10209	05/10/2022	2HRS PARKING SIGNS/S.ANITA	924.17
01.0000.0000.4745	KIMLEY-HORN AND ASSOCIATES, INC.	10210	05/10/2022	DEC'21 CEQA ANALYSIS	2,000.35
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	10211	05/10/2022	MAR'22 LAW ENFORCEMENT SVCS	403,973.00
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	10211	05/10/2022	MAR'22 LIABILITY INS	46,312.68
01.0110.1110.5630	L.A. COUNTY SHERIFF'S DEPT.	10211	05/10/2022	MAR'22 GRANT/SCH DEPUTY	17,051.33
01.0110.1110.6015	L.A. COUNTY SHERIFF'S DEPT.	10211	05/10/2022	MAR'22 EQUIPMENT	387.50
01.0100.1010.5914	LA COUNTY ECONOMIC DEVELOPMENT	10212	05/10/2022	ANNUAL MEMBERSHIP	2,500.00
01.0170.1710.5520	LBC LIGHTING	10213	05/10/2022	CHALL LIGHT BULBS	19.85
01.0160.1640.5520	LESLIE'S POOL SUPPLIES INC.	10214	05/10/2022	TEST KIT/CHEMICALS	376.99
01.0170.1740.5908	MAINTENANCE SUPERINTENDENTS	10215	05/10/2022	5/10 PW TRAINING/TRADESHOW	650.00
01.0140.1440.5210	MAIQUES INSPECTION SERVICE	10216	05/10/2022	APR'22 INSPECTION SVCS	5,377.44
01.0150.1515.5204	NAOMI LOPEZ	10217	05/10/2022	APR'22 PATRIOTIC MTG	100.00
01.0130.1310.5215	NBS	10218	05/10/2022	FEB'22 CONSULTING SVCS	4,432.50
01.0160.1640.5520	NEW SIGN SOLUTION, INC.	10219	05/10/2022	POOL AREA SIGNS	722.13
01.0150.1530.5406	OFFICE DEPOT	10220	05/10/2022	COLOR COPY PAPER	225.51
01.0150.1530.5406	OFFICE DEPOT	10220	05/10/2022	OFFICE SUPPLIES	3.41
01.0150.1530.5406	OFFICE DEPOT	10220	05/10/2022	OFFICE SUPPLIES	3.26
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	10221	05/10/2022	MAR'22 CODE CITATION SVCS	762.78
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	10221	05/10/2022	MAR'22 PSO CITATION SVCS	3,574.15
01.0100.1040.5916	POSTMASTER	10222	05/10/2022	NEWSLETTER POSTAGE PERMIT	265.00
01.0150.1530.5952	PRINT XPRESSIONS	10223	05/10/2022	SCTR REOPENING GIVEAWAY	1,164.98
01.0100.1050.5936	RELIANT URGENT CARE	10224	05/10/2022	PW STAFF COVID TEST#505	2,310.00
01.0150.1515.5204	RUDY LOPEZ	10225	05/10/2022	APR'22 PATRIOTIC MTG	100.00
01.0170.1710.5520	SMARDAN SUPPLY	10226	05/10/2022	DRINK FOUNTAIN FILTERS	25.18
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	10227	05/10/2022	BLADE & SPACERS	105.16
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	10227	05/10/2022	PARKING WHEEL STOPS	33.46
02.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	10227	05/10/2022	PARKING WHEEL STOPS	12.07
01.0140.1100.5406	SPARKLETTES	10228	05/10/2022	MAR'22 WATER SVCS-PSO	27.71
01.0140.7020.5406	SPARKLETTES	10228	05/10/2022	MAR'22 WATER SVCS-CODE	27.71
01.0170.1770.5525	SUNBELT RENTALS, INC.	10229	05/10/2022	GOLF CART RENTAL	644.82
02.0170.1760.5540	SUNBELT RENTALS, INC.	10229	05/10/2022	4/14 CONCRETE MIXER RENT	667.68
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	10230	05/10/2022	MAR'22 PARKING REVENUE PMT	4,526.00
36.0360.3600.5976	SUPERIOR WAREHOUSE GROCERS	10231	05/10/2022	HOMELESS PRGM FOOD	139.43
06.0300.3010.5430	SYSCO FOOD SERVICES OF LOS ANGELES	10232	05/10/2022	COFFEE FILTERS	50.94
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	JAN'22 CONTRACT SVCS	1,785.00
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	MAR'22 CONTRACT SVCS	315.00
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	MAR'22 10% RETENTION	-31.50
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	FEB'22 10% RETENTION	-42.00
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	FEB'22 CONTRACT SVCS	420.00
17.0900.9020.6025	THE ENERGY COALITION	10233	05/10/2022	JAN'22 10% RETENTION	-178.50
01.0100.1040.5922	THE SAUCE CREATIVE SERVICES CORP.	10234	05/10/2022	WOMENS & GIRL COMM FLYER	335.00
01.0100.1040.5922	THE SAUCE CREATIVE SERVICES CORP.	10234	05/10/2022	SUMMER CONCERT FLYER	400.00
01.0100.1040.5921	THE SAUCE CREATIVE SERVICES CORP.	10234	05/10/2022	MAY'22 NEWSLETTER	4,846.77
01.0130.1310.5215	TRUSAIC	10235	05/10/2022	MAY'22 ACA MONTHLY	1,020.00
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	10236	05/10/2022	INCODE HISTORY CONVERSION	4,250.00
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	10236	05/10/2022	3/28-3/31 PO/ESS GO LIVE	4,290.00
01.0130.1330.5215	TYLER TECHNOLOGIES, INC	10236	05/10/2022	4/11-4/14 GO-LIVE ASSIST	1,690.00
01.0150.1530.6020	ULINE	10237	05/10/2022	SCTR DINNING ROOM TABLES	6,930.22
01.0170.1710.5520	WATER CHEMISTS,DIV. OF CCI CHEMICAL	10238	05/10/2022	MAR'22 H2O TREATMENT	200.00
01.0170.1740.5515	WAXIE SANITARY SUPPLY	10239	05/10/2022	TRASH BAGS	183.51
01.0170.1710.5520	WHITTIER FERTILIZER	10240	05/10/2022	RED CHIPS/CHALL	154.35
01.0160.1660.5520	WHITTIER FERTILIZER	10240	05/10/2022	TOP SOIL/SHIVELY FIELD	97.02
01.0160.1660.5520	WHITTIER FERTILIZER	10240	05/10/2022	SOIL/SHIVELY FIELD	48.51
01.0160.1660.5520	WHITTIER FERTILIZER	10240	05/10/2022	SOIL/SHIVELY FIELD	48.51
01.0130.1330.5950	XEROX CORPORATION	10241	05/10/2022	APR'22 COPIER LEASE	1,547.99
01.0000.0000.2260	STANDARD INSURANCE D2	DFT0000089	04/27/2022	APR'22 DENTAL	5,353.04
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000090	04/27/2022	PPE 4/16/22 CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000090	04/27/2022	PPE 4/16/22 CASE 1457313	603.50

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01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000090	04/27/2022	PPE 4/16/22 CASE 2135289	646.15
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000091	04/27/2022	PPE 4/2/22 STATE WTHD'G	574.24
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000092	04/27/2022	PPE 4/16/22 UITAX WTHD'G	603.63
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000092	04/27/2022	PPE 4/16/22 TNG WTHD'G	35.51
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000092	04/27/2022	PPE 4/16/22 STATE WTHD'G	5,187.63
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000093	04/27/2022	PPE 4/16/22 FEDERAL	16,700.79
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000093	04/27/2022	PPE 4/16/22 MEDICARE	5,225.84
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000093	04/27/2022	PPE 4/16/22 FICA	22,344.52
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000094	04/27/2022	PPE 4/2/22 FEDERAL	1,365.51
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000094	04/27/2022	PPE 4/2/22 MEDICARE	241.60
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000094	04/27/2022	PPE 4/2/22 FICA	1,033.02
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000095	04/27/2022	APR'22 COUNCIL PLAN 27216	115.51
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000096	04/27/2022	PPE 4/16/22 PLAN 685	9,371.36
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000096	04/27/2022	PPE 4/16/22 PLAN 23047	2,209.11
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000096	04/27/2022	PPE 4/16/22 PLAN 27216	10,476.54
01.0000.0000.2255	BLUE SHIELD OF CA LIFE & HEALTH	DFT0000097	04/27/2022	MAY'22 VISION	781.50
01.0150.1530.5406	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	SCTR DEPT SUP	287.33
01.0150.1530.5952	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	SCTR CENTERPIECES	57.36
01.0150.1530.5952	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	SCTR CENTERPIECES	22.08
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	AFTER SCHOOL PRGM SUP	86.54
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	AFTER SCHOOL PRGM SUP	59.45
01.0150.1540.5431	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	AQUATICS PRGM SUP	197.35
01.0151.1543.5952	WALMART COMMUNITY/GECRB	DFT0000098	04/28/2022	EASTER EVT CANDY & SUP	192.77
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000099	04/28/2022	3/17-4/17 1415 SANTA	1,345.27
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000100	04/28/2022	3/17-4/17 1824 CENTRAL	450.05
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	FREEZER DOOR RPR SUP	64.90
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	SAND PAPER, STAIN, PAINT, OIL	80.84
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	CCTR SHERIFF EVT SUP	443.07
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BATTERIRES/CCTR	33.34
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BATTERIRES/SCTR	33.34
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	PAINT-LOCK ROOM	150.22
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	PAINT-POOL DECK SIGNS	57.73
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	AQUATIC CENTER SUP	66.41
01.0160.1650.5435	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	CLEANING SUP/NTP	87.29
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BBQ GRILLS CLEAN SUP	94.44
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	SPRAY CANS-NTP FENCE	98.16
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BASEBALL FENCE INSTALL SUP	496.54
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	SPRAY CANS-NTP FENCE	65.74
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BACKSTOP PADDING RPR SUP	92.65
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	PLASTIC BUCKETS	10.91
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	TBALL FIELD SUP	119.11
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	OUTLET SURGE PROTECTORS	37.16
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	BATTERIRES/CHALL	33.35
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	70 GALLON TOTE	76.98
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	WALL CABINET WASHERS	220.72
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	PAINT-CHALL RESTROOM	95.35
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	PAINT SUP-CHALL RESTROOM	47.73
01.0170.1740.5406	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	LIGHT BLUBS FOR BLDG	96.10
01.0170.1740.5962	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	POWER DRILL BATTERY	196.01
01.0170.1750.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	CHALL PLANTS	167.29
01.0170.1750.5520	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	MEDIAN PLANTS	141.12
01.0170.1750.5962	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	IRRIGATION TOOLS	51.80
01.0170.1760.5962	HOME DEPOT CREDIT SERVICES	DFT0000101	04/28/2022	SMALL TOOLS-STREETS	446.89
01.0150.1530.5952	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	SCTR SUPPLIES	146.52
01.0150.1530.5952	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	SCTR SUPPLIES	490.57
01.0150.1530.6020	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	SCTR TVS	927.06
01.0150.1530.6020	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	SCTR TV MOUNTS	176.36
01.0150.1540.5431	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	AFTER SCHOOL PRGM SUP	137.69
01.0150.1540.5431	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	SPRING CAMP SNACKS	150.55
01.0151.1541.5490	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	TBALL SNACK BAR SUP	103.16

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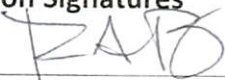
Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0151.1543.5952	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	BIKE RIDE SUPPLIES	122.16
01.0151.1543.5952	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	EASTER EVT CANDIES/SUP	247.76
01.0151.1543.5952	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	EASTER BRKFST FOOD SUP	776.30
01.0170.1710.5406	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	COUNCIL REFRESHMENTS	151.59
01.0170.1710.5406	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	COUNCIL REFRESHMENTS	205.60
01.0170.1740.5435	SAM'S CLUB DIRECT	DFT0000110	05/05/2022	PARKS/FABULOSO	50.03
01.0170.1770.5950	JCB FINANCE, PROG. BANK OF THE WEST	DFT0000111	05/05/2022	MAY'22 TRACTOR LEASE	1,694.67
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	POSTER BOARDS	337.19
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	POSTER BOARD	48.50
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	37.55
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	30.59
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	26.50
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	20.60
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	15.00
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	LAPTOP DOCKING STATION	87.19
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AFTER SCHOOL PRGM SUP	67.31
01.0151.1541.5956	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	TBALL UNIFORM HATS	156.63
01.0151.1541.5956	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	TBALL UNIFORMS	53.14
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	PHOTOSHOP-EVT FLYER	239.88
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	PROGRAM SUPPLIES	93.68
01.0150.1540.5431	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	PROGRAM SUPPLIES	402.33
01.0151.1542.5499	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	BOXING EQUIPMENT	370.49
01.0151.1544.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EASTER EVT SUP	66.15
01.0150.1530.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	FRIENDLY BINGO PRIZE	28.82
01.0150.1530.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	ROSE GARDEN SUP	21.81
01.0150.1530.5430	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	RETURNED ITEMS	-88.20
01.0150.1530.5430	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	FRONT LOBBY DECO	153.19
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/11 AGING CONF LUNCH	12.34
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/11 AGING CONF BRKFST	42.39
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/11 AGING CONF UBER	47.69
01.0150.1530.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EVENTS DECO	180.58
01.0150.1530.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	FLOWER CENTERPIECES	11.05
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/14 LEGISLATIVE LUNCHEON	125.00
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/27 LAEDC SUMMIT	100.00
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/14 LEGISLATIVE LUNCHEON	125.00
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	5/12 CCCA REGIST-CM	750.00
01.0100.1020.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	CM/DEPUTY CCCA MTG	80.00
01.0100.1020.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	CCCA ADVOCACY DAY	65.00
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	PHOTOSHOP SUBSCRIPTION	9.99
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	WEBSITE CLIP ART	45.00
01.0100.1040.5922	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/29 CAPIO TRAINING	25.00
01.0100.1050.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	INTERVIEW PANELIST GIFTCARD	30.00
01.0130.1330.5215	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	.ORG DOMAIN RENEWAL	42.34
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	LA TIMES SUBSCRIPTION	15.96
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	SGV NEWS SUBSCRIPTION	10.00
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/23-4/22 ZOOM CONF.	319.90
01.0130.1330.5215	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	MAR'22 INTERNET SVCS	336.85
01.0130.1330.5715	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	2/3-3/2 CITY CELL SVCS	4,512.52
01.0170.1710.5932	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/16-4/15 CABLE SVCS	572.15
44.0800.8015.5715	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	2/3-3/2 TRAN CELL SVCS#414	83.41
44.0800.8015.5715	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	2/3-3/2 TRAN DATA SVCS#414	50.30
68.0900.9000.5715	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	2/3-3/2 TRAN CELL SVCS#414	250.23
68.0900.9000.5715	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	2/3-3/2 TRAN DATA SVCS#414	150.90
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	5/12 CCCA REGIST#510	750.00
01.0150.1540.5956	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	AQUA CENTER STAFF UNIFORMS	626.65
01.0151.1542.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	BOXING GYM MEMBERSHIP	205.00
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	BIKE RIDE STICKERS	341.78
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EASTER COSTUME CLEANER	55.00
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EASTER EVT EGGHUNT EGGS	553.40
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EASTER EVT EGGS & CANDIES	270.88

Warrant Register

Payment Dates: 4/27/2022 - 5/10/2022

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0151.1543.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	EASTER EVT SUP	140.36
01.0000.0000.4750	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	IN-APP PURCHASE	4.99
01.0140.1100.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	ICLOUD STORAGE FEE	2.99
01.0140.1410.5908	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/16-18 PC CONF LODGE	410.40
01.0140.1430.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	RECORD SEARCH/COPY	58.75
01.0140.1430.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	RECORD SEARCH/COPY	13.75
01.0140.1430.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	RECORD SEARCH/COPY	2.75
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/27 88 CITIES SUMMIT	200.00
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/29 CONFERENCE MEAL	7.57
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/29 CONFERENCE MEAL	12.59
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/30 NATL. PLAN'G CONF LODGE	636.47
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/29 CONFERENCE MEAL	14.15
01.0140.1430.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/29 CONFERENCE MEAL	17.63
01.0140.1440.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	BLDG/SFTY DEPT SUP	83.60
01.0160.1640.5520	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	POOL WRITE-ON BOARD	56.22
01.0100.1020.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	5/15 ANNUAL MUNI SEMINAR	750.00
36.0360.3600.5951	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	HOMELESS TEMP. HOUSING	575.00
36.0360.3600.5951	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	HOMELESS TEMP. HOUSING CR.	-575.00
01.0150.1530.5430	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	APRIL CRAFT SUP	12.42
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/10 AGING CONF. SHUTTLE	24.00
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/10 AGING CONF. MEAL	40.22
01.0150.1530.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/11 AGING CONF. MEAL	11.63
01.0150.1530.5952	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	WELCOME BACK FLYER	2.99
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	5/12 CCCA REGIST#507	750.00
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	3/22 COUNCIL MTG MEAL	171.41
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/11 SOROPTOMIST INT'L	35.00
01.0100.1010.5912	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	4/28 ANNU MAYOR RECPT	50.00
01.0100.1010.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	COUNCIL NAME PLATES	15.35
01.0100.1010.5406	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	PROMPTER APP	19.99
01.0100.1010.5936	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	COUNCIL ASST COVID TEST#505	100.00
01.0100.1010.5910	ELAN FINANCIAL SERVICES	DFT0000112	05/05/2022	5/12 CCCA REGIST#508	750.00
Grand Total:					774,253.22

Authorization Signatures



Rachel Barbosa, City Manager



City Council Agenda Report

Agenda Item No. 7.c.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Anthony R. Taylor, City Attorney

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-33, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) ET SEQ. FOR THE PERIOD OF MAY 10 THROUGH JUNE 8, 2022

SUMMARY: On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 22-33, proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of May 10, 2022 through June 8, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-33, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period of May 10, 2022 through June 8, 2022.

FISCAL IMPACT: None.

DISCUSSION: In March of 2020, at the onset of the COVID-19 pandemic, Governor Newsom proclaimed a State of Emergency in California, and issued Executive Order N-25-20 to facilitate the ability of legislative bodies to meet using remote/virtual platforms to comply with health orders. Since that time, several other Executive Orders have been issued that further modified the requirements related to the conduct of teleconferenced meetings and the right of public participation during the state of emergency. The Executive Orders collectively operated to remove certain requirements for teleconferenced meetings, including that each teleconference location be accessible to the public, and that members of the public be able to address the legislative body at each teleconference location.

The Executive Orders allowed the City Council and each of the City's legislative bodies, commissions, and committees subject to the Brown Act to modify how meetings were conducted to protect the health and safety of the legislative bodies, staff, and the public, while ensuring transparency and accessibility for open and public meetings. However, those executive orders expired on October 1, 2021.

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021, to correspond to the timing of expiration of the executive orders.

AB 361 allows legislative bodies to continue to utilize remote/virtual platforms for meetings during a state of emergency proclaimed by the Governor that includes the City, provided that one of the following three criteria is met with respect to the meeting:

- i) State or local officials have imposed or recommended measures to promote social distancing; or
- ii) The legislative body is meeting for the purpose of determining, by majority vote, whether as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- iii) The legislative body has previously determined, by majority vote, that, as a result of the state of emergency, meeting in person would present imminent risks to the health or safety of attendees.

These provisions of AB 361 are effective until January 1, 2024. This means these provisions may be invoked any time there is a proclaimed state of emergency by the Governor (e.g., wildfires) and the City Council can make at least one of the enumerated findings.

On October 26, 2021, City Council adopted Resolution No. 21-69 proclaiming a local emergency persists and authorizing the use of remote teleconference procedures by the City's legislative bodies for the period of October 26 through November 25, 2021. To avoid a lapse in time between meetings and the effective date of Resolution No. 21-69, on November 9, 2021, City Council adopted Resolution No. 21-72 proclaiming a local emergency persists and authorizing the use of remote teleconference procedures by the City's legislative bodies for the period of November 9 through December 9, 2021. Since then, City Council has adopted the following resolutions authorizing the same: Resolution No. 21-78 adopted on December 14, 2021 for the period of December 14, 2021 through January 12, 2022; Resolution No. 22-02 adopted on January 11, 2022 for the period of January 11, 2022 through February 9, 2022; Resolution No. 22-11 adopted February 8, 2022 for the period of February 8, 2022 through March 9, 2022; Resolution No. 22-18 adopted March 8, 2022 for the period of March 8, 2022 through April 6, 2022; and Resolution No. 22-23 adopted April 12, 2022 for the period of April 12, 2022 through May 12, 2022.

In large part due to the Omicron variant, there has been a sharp surge of Covid-19 positive cases since December 2021. In large part due to the Omicron variant, there has been a sharp surge of Covid-19 positive cases since December 2021. The CDC indicators and thresholds measuring community transmission of COVID-19 within the County of Los Angeles continue to be at a substantial level. The Omicron variant is the predominant strain in Los Angeles County and spreads more easily than the original virus. While the Omicron BA.1 variant is currently the dominant variant in Los Angeles

County, there is a gradual increase in the level of the BA.2 subvariant in the County. The BA.2 subvariant is highly transmissible, and has become the dominant variant in many countries, including some that are facing renewed surges in cases and increased hospitalizations.

In light of the continuing COVID-19 emergency, and the continued threats to health and safety posed by indoor meetings with large attendance, staff recommends adoption of the proposed resolution making the findings required to invoke AB 361. Doing so will allow the meetings of the City Council and each of the City's legislative bodies to continue to occur by teleconference, without adhering to the teleconferencing requirements set out in Government Code Section 54953(b)(3) that would otherwise apply absent invocation of AB 361.

Continued reliance on AB 361 will require adoption of a new resolution making the required findings every 30 days.

ATTACHMENT(S):

- A. Resolution No. 22-33

RESOLUTION NO. 22-33

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES, AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) *ET SEQ.*, FOR THE PERIOD OF MAY 10, 2022 THROUGH JUNE 8, 2022

WHEREAS, the City Council of the City of South El Monte is committed to preserving and nurturing public access, transparency, observation and participation in its meetings and the meetings of each of its legislative bodies (as that term is defined in Government Code section 54952, including commissions, boards and committees subject to the Brown Act); and

WHEREAS, all meetings of the City's legislative bodies are open and public, as required by the Ralph M. Brown Act, codified as Government Code section 54950 *et seq.*, so that any member of the public may attend, participate, and observe the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, as amended by Assembly Bill 361 (2021), amending Government Code section 54953(e) *et seq.*, allows for remote teleconferencing observation and participation in meetings by members of a legislative body and members of the public, without compliance with the requirements of Government Code section 54953(b)(3) regarding, subject to the existence of certain conditions; and

WHEREAS, the initial required condition is a declaration of a state of emergency by the Governor pursuant to the California Emergency Services Act, Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the City, as provided in Government Code section 8558; and

WHEREAS, on March 4, 2020, pursuant to Government Code section 8625, Governor Newsom declared the existence of a state of emergency for the State of California, in response to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, also on March 4, 2020, the County of Los Angeles followed suit and declared the existence of a state of emergency for the County of Los Angeles; and

WHEREAS, on March 12, 2020, out of an abundance of caution to protect the health, safety, and welfare of the community, the Mayor of the City of South El Monte proclaimed a local emergency due to the public health threat caused by COVID-19; and

WHEREAS, the Mayor's proclamation found that conditions of extreme peril to the safety of persons and property have arisen within the City as a result of the COVID-19 virus and that these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, on March 16, 2020, the City's Director of Emergency Services declared a local emergency for the City pursuant to Chapter 2.32 of the South El Monte Municipal Code, finding that conditions of extreme peril to the safety of persons and property have arisen within the City as a result of the COVID-19 virus and that these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 20-24, ratifying the proclamation of a local emergency in response to COVID-19; and

WHEREAS, Government Code section 54953(e) further requires that state or local officials have imposed or recommended measures to promote social distancing; or, the legislative body of the City finds that meeting in person would present imminent risk to the health and safety of attendees; and

WHEREAS, the State of California and County of Los Angeles Department of Public Health officials have imposed or recommended measures to promote social distancing, County officials are requiring masking in an effort to slow the continuously high level of transmission of COVID-19 throughout Los Angeles County, and the Centers for Disease Control and Prevention ("CDC") continue to recommend physical distancing; and

WHEREAS, in large part due to the Omicron variant, there has been a sharp surge of Covid-19 positive cases since December 2021. The CDC indicators and thresholds measuring community transmission of COVID-19 within the County of Los Angeles continue to be at a substantial level. The Omicron variant is the predominant strain in Los Angeles County and spreads more easily than the original virus. While the Omicron BA.1 variant is currently the dominant variant in Los Angeles County, there is a gradual increase in the level of the BA.2 subvariant in the County. The BA.2 subvariant is highly transmissible, and has become the dominant variant in many countries, including some that are facing renewed surges in cases and increased hospitalizations; and

WHEREAS, the Council hereby finds that such emergency conditions persist in the City, such that meeting in person for the meetings of the legislative bodies of the City would present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance; and

WHEREAS, the Council hereby finds that the state of emergency due to the COVID-19 virus and the conditions related thereto has caused, and will continue to cause, conditions of extreme peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and thereby affirms, authorizes, and proclaims that the existence of a local emergency persists throughout the City, and ratifies the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, the Council hereby finds that, as a consequence of the existing local emergency, the legislative bodies of the City shall conduct their meetings without compliance with Government Code section 54953(b)(3), and shall instead comply with the remote teleconference meeting requirements as authorized by Government Code section 54953(e) *et seq.*; and

WHEREAS, the Council affirms that the City will allow for observation and participation by Councilmembers, members of the City's legislative bodies, and the public by allowing public participation and comment in real time via Zoom or by telephone, as well as allowing limited in-

person attendance for certain legislative bodies of the City, as will be duly indicated in the agendas of the legislative bodies, respectively, in an effort to protect the constitutional and statutory rights of all attendees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE FINDS, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated herein Resolution by reference.

Section 2. The Council hereby recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, the existence of emergency conditions in the City, and affirms, authorizes, and proclaims that the existence of a local emergency persists throughout the City.

Section 3. The Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Further, the Council finds that holding the meetings of the City's legislative bodies in person with no limitations to attendance would present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance, and that the State of California and County of Los Angeles Department of Public Health officials have imposed or recommended measures to promote social distancing in connection with the COVID-19 emergency, as required by Government Code section 54953(e) *et seq.*

Section 5. The City Manager and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings via teleconference in accordance with Government Code section 54953(e) *et seq.* and other applicable provisions of the Brown Act.

Section 6. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) June 8, 2022, or (ii) such time the Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies (as that term is defined in Government Code §54952, including commissions, boards and committees subject to the Brown Act) of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED, APPROVED AND ADOPTED this 10th day of May 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-33, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 10th day of May 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 9.a.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Anthony R. Taylor, City Attorney

SUBJECT: CITY COUNCIL DISCUSSION AND DIRECTION
CONCERNING POTENTIAL FUTURE CANNABIS
REGULATIONS AND TAXES

SUMMARY: The City Attorney's Office has prepared this staff report to provide a discussion about the legal parameters that governs the City's actions, as well as the history of the City's regulations of cannabis. The City Attorney's office seeks guidance on how to proceed.

RECOMMENDED ACTION: Staff recommends City Council discuss the item and provide direction to City Staff about the Council's preferred option.

FISCAL IMPACT: There is no fiscal impact at this time. There is an opportunity for revenue generation from cannabis businesses. However, the City cannot increase its sales tax rate and any potential increased revenue generation from a cannabis business would have to occur through a different type of tax or fee.

DISCUSSION: For the City Council's consideration, the options are as follows:

- 1) Take no action and continue to ban cannabis businesses in the City.
- 2) Direct city staff to prepare and agendaize for a future planning commission and council meeting consideration of new business and zoning regulations to govern cannabis cultivation and sales.
- 3) Direct the City Attorney to draft a measure in the next 30 days that the City Council could submit to the voters for the November 2022 election that includes provisions relating to the implementation of cannabis business taxes and zoning regulations.

1. Background

a. State Regulations

In 1996, California voters approved Proposition 215, the Compassionate Use Act (codified at Health and Safety Code § 11362.5) to ensure that seriously ill Californians have the right to obtain and use cannabis for medical purposes without fear of criminal prosecution under limited, specified circumstances.

In 2004, the State Legislature enacted SB 420, the Medical Marijuana Program Act (codified at Health and Safety Code section 11362.7 et seq.), to clarify the scope of the Compassionate Use Act, provide additional statutory guidance regarding medical cannabis use, and allow cities and counties to adopt supplemental rules and regulations.

In 2015, the Governor signed the Medical Marijuana Regulation and Safety Act (“MMRSA”), creating a comprehensive state licensing system for the commercial cultivation, manufacture, retail sale, transport, distribution, delivery, and testing of medical cannabis, all subject to local control. One of the purposes of MMRSA was to ensure uniformity among jurisdictions that wished to allow commercial cannabis operations. MMRSA’s name was changed to the Medical Cannabis Regulation and Safety Act (“MCRSA”) in 2016.

Proposition 64, the Adult Use of Marijuana Act (“AUMA”) was approved by California voters at the November 2016 election. The purpose of AUMA was to establish a comprehensive system to legalize, control and regulate the cultivation, processing, manufacture, distribution, testing, and sale of nonmedical cannabis, including cannabis products. Under AUMA, adults, age 21 and older, are legally entitled to possess and grow certain amounts of cannabis at home for personal use.

On June 27, 2017, the Governor signed SB 94, the Medicinal and Adult-Use Cannabis Regulation and Safety Act (“MAUCRSA”), effectively repealing MCRSA and merging certain provisions of MCRSA into the provisions of AUMA to create a comprehensive state law licensing and regulatory framework applicable to all types of commercial cannabis activities. MAUCRSA preserves the dual licensing scheme applicable to commercial cannabis uses, requiring all cannabis businesses to have a required state license applicable to the commercial cannabis activities in which they engage, and also authorizing cities to adopt their own ordinances permitting, regulating and/or prohibiting the various types of commercial cannabis uses and activities. Under MAUCRSA, cannabis businesses are required to comply with local ordinances and obtain any required local permits in addition to complying with state regulations to obtain the required state licenses. Local agencies retain the right to prohibit all commercial cannabis activities.

Under MAUCRSA, three state licensing authorities, the Bureau of Cannabis Control, the Department of Food and Agriculture, and the Department of Public Health, were empowered to issue state licenses authorizing the various types of commercial cannabis uses, and to promulgate regulations applicable to the state licensing process. All three state licensing authorities promulgated regulations and began issuing state licenses around 2017-2018. In 2021, the three state licensing authorities were merged into one centralized agency for all state cannabis regulation, the newly-created Department of Cannabis Control (“DCC”). The separate regulations of each for the three former licensing authorities were also merged into one consolidated set of State licensing regulations administered and enforced by the DCC, codified as Division 19 of Title 4 of the California Code of Regulations. Additional modifications are currently being proposed by the DCC to streamline and strengthen the regulatory framework.

2. Federal Regulations Relating to Cannabis

Despite legalization in California, cannabis remains illegal under federal law as a Schedule 1 Controlled Substance. Federal law prevails over state law where the two conflict. However, U.S. Attorney General Merrick Garland has made it clear that the U.S. Department of Justice (DOJ) does not consider enforcement of the federal Controlled Substances Act against cannabis in states which have legalized it a priority of the DOJ or an efficient use of the DOJ's resources, although prior Attorney General guidance establishing a more formal policy of non-prosecution against state-legal cannabis that been rescinded during the Trump administration has not been reinstated. Additionally, federal budget legislation originally known as the Rohrabacher-Farr Amendment, prohibiting the DOJ from spending funds to interfere with the implementation of state medical cannabis laws, was originally passed in 2014, has been continually renewed since that time, and most recently has been renewed such that it will remain in effect until through at least September 30, 2022.

3. History of City Regulations

The following is a brief history of cannabis regulations in South El Monte:

May 8, 2007/June 12, 2007: City Council adopts a moratorium on establishment of cannabis dispensaries.

December 8, 2009: City Council adopts an interim ordinance regulating medical cannabis dispensaries.

January 5, 2010: City Council extends the interim ordinance.

January 26, 2010: City Council adopts an ordinance regulating medical cannabis dispensaries.

March 9, 2010: the City Council approved a development agreement with a Farm Assist Remedies Ministry to build an operate a medical marijuana dispensary in accordance with state law.

September 14, 2010: City Council adopts a resolution opposing Proposition 19, the "Regulate, Control and Tax Cannabis Act of 2010."

September 28, 2010: The City Council adopts regulations permitting medical cannabis dispensaries.

January 11, 2011: City Council adopts numerical limit on the number of medical cannabis dispensaries (2 max).

August 16, 2011: City Council reduces the total number of medical cannabis dispensaries to 1.

April 23, 2014: City Council adopts a resolution denying a request to amend the Zoning Code to allow medical cannabis dispensaries within the commercial-manufacturing zone.

December 15, 2014: City Council adopts a resolution opposing an initiative measure circulated in 2014 that would increase the total number of medical cannabis dispensaries that may be established in the City and impose related regulations.

January 13, 2015: City Council bans all medical cannabis dispensaries.

January 26, 2016: City Council bans all cultivation of cannabis.

January 26, 2016: City Council adopts a resolution establishing administrative penalties for violations of the ban on cannabis cultivation, deliveries, and dispensaries.

October 24, 2017: City Council bans all commercial cannabis activities.

April 14, 2020: a voter-initiated measure was submitted by Wilhans Ili to the City Clerk's Office ("Measure"). The Measure was drafted by the proponent and his attorney (and not by the City Attorney). Since then, the Measure's proponents gathered sufficient signatures for legally required submittal to the voters of the Measure at a City election, without the City deciding the legal validity of the Measure. Consequently, on December 8, 2020, the City Council directed that the Measure be placed on the November 8, 2022, general municipal election (as required by law), and the City Council requested a report be prepared concerning the Measure.

4. Report Concerning the Initiative Measure

The Measure proposes to impose a 6% excise tax on retail sales of cannabis and edibles. This imposes a sales and use tax or a transactions and use tax (both of which are commonly referred to as a "sales tax") upon all retail sales of cannabis and cannabis products within the City.

The Measure's proposed sales tax conflicts with Measure ES and Chapter 3.06 of the Municipal Code (adopted in 2020 by the City's voters), which has already placed the City's sales tax rate at the maximum rate allowed by law. Therefore, no additional revenue is anticipated to be generated by the Measure.

Revenue & Taxation Code Section 34011(f) prohibits the City from imposing sales and use tax upon the retail sales of medicinal cannabis. On its face, the text of the Measure indicates that its tax is to be imposed upon both medicinal and recreational cannabis. This is a violation of and preempted by Revenue & Taxation Code Section 34011(f).

The Measure also allows up to 10 cannabis businesses. However, the Measure does not take into account that cannabis businesses cannot be near sensitive areas (such as schools, parks, day cares and churches) and in a city the size of South El Monte there are very limited locations where a cannabis business could be located.

The City Attorney will prepare an Impartial Analysis in July 2022 concerning the Measure.

5. Regulations of Other Cities

In preparing this report, staff reviewed the regulations of Santa Ana, El Monte, Baldwin Park, and Montebello. The following is a comparison of the surveyed cities and their distance from sensitive receptors (e.g., schools, parks, residential uses):

Santa Ana: 1000 feet from schools, parks, and existing residential zones; 500 feet from each other.

El Monte: 800 feet from schools, day care center, or youth center.

Baldwin Park: 600 feet from schools, day care center, or youth center; 50 feet from a residential zone.

Montebello: 600 feet from schools providing instruction in kindergarten or any grades one through 12, day care center, youth center, or residentially zoned property.

It should be noted that the cities of West Covina, City of Industry, Rosemead, Temple City, Monterey Park, Whittier, and Pico Rivera prohibit commercial cannabis activities.

6. Potential City Commercial Cannabis Regulations

a. Regulatory Authority

The City retains full regulatory and land use authority over commercial cannabis uses and activities pursuant to its police power, allowing it a wide range of options for a potential cannabis ordinance amendment, should the City Council see fit to pursue one. Some key considerations include the following:

- Selecting the zones in which to permit commercial cannabis land uses (or certain types of them). The City could also create an overlay zoning designation and provide that commercial cannabis uses may only be only permitted within the overlay zone.
- The City may also establish buffers around sensitive uses, in which areas commercial cannabis activities would be prohibited even if otherwise permitted in the subject zone. The default buffers provided in state law for state licensees are 600 feet from an existing school, daycare center, or youth center, unless the DCC or a local jurisdiction specifies a different radius. Accordingly, the City could specify a higher or lower radius requirement and could establish different or additional sensitive uses that are subject to the buffer requirement.
- Determining which types of commercial cannabis activities to permit. The simplest way to make distinctions as to which types of commercial cannabis activities to permit is to follow the delineations of the state commercial cannabis license types under state regulations, as follows: (i) Retailers (including delivery); (ii) Distributors; (iii) Manufacturers; (iv) Cultivators; (v) Testing Laboratories; (vi) Microbusinesses; and (vii) Cannabis Events. The City can select which of these types of cannabis businesses it wishes to permit and which to prohibit.
- Establishing a regulatory permit requirement for the types of commercial cannabis activities that may be permitted.
- Alternatively, the City could require a land use entitlement such as a conditional use permit. However, requiring a regulatory permit as opposed to a conditional use permit has the advantage that the granting of the regulatory permit does not constitute a vested right and that the regulatory permit may be revoked without a hearing in the event of a violation (and the ordinance would expressly state the same). If cannabis businesses are instead permitted subject to a CUP, once the CUP is issued it can be difficult to revoke,

even if/when a permittee proves not to be a good member of the City's business community. A regulatory permit can be revoked without the same due process and vested rights concerns.

- However, the approval of the regulatory permit could be made discretionary depending on the required findings for approval and the designated approval authority for the permit. Doing so carries the advantage of making it more difficult for an applicant to compel issuance of a permit via legal proceedings in the event a permit application is denied by the City.
- Enactment of such a permit requirement will generally require establishment of an open and transparent application process with objective criteria, including required application contents, a process for review and approval of applications, a process for annual permit renewal and required inspections if desired, and provisions for suspension and/or revocation of permits and other remedies in the event of violations. Following adoption of an ordinance, application forms would need to be developed to implement the ordinance, among other tasks such as application fee adoption (discussed below), before applications would be accepted for processing.
- Establishing operational requirements that must be met by cannabis businesses in order to obtain/maintain the required City regulatory permit.
- The operational requirements can be more stringent than those set forth in the State regulations, which apply to state licensing of the businesses. Because the businesses cannot operate lawfully in the City without a state license, there is no need to duplicate state regulations in the City's ordinance.
- Rather, the City's ordinance could state that in order to obtain a City regulatory permit, the business must hold a valid state license, in addition to meeting the requirements necessary to obtain the City regulatory permit. Then any City operational standards could function as supplemental to the state standards.
- Examples of operational requirements the City may wish to consider are on-site security requirements, cannabis business employee background check requirements, requirements that all cannabis operations be conducted indoors, measures to prevent off-site odors, fire safety requirements, insurance requirements, and recordkeeping requirements.
- Establishing an application fee to fund administration of the regulatory program, including the costs of application processing and any required permit inspections. The amount of the fee would generally be set by a separate resolution following a fee study or analysis to estimate the reasonable costs of processing an application. A deposit system may also be used in lieu of a set fee.

If the City Council desires to submit a ballot measure to the voters at the November 8, 2022, election, then the City Council would have to submit an adopted resolution calling the election on the ballot measure and requesting that the election be consolidated with the November 2022 general election to the County Registrar by early July 2022. The resolution would have to include (i) the full proposed ordinance, and (ii) the ballot label language which summarizes the key terms of the proposed tax ordinance for the voters.

b. Taxation Authority

The City may also enact a commercial cannabis tax, with voter approval. However, a cannabis zoning ordinance, without a tax component, does not require voter approval.

A cannabis tax measure could be made to apply to all cannabis businesses in the City and could establish a maximum tax rate as a percentage of gross receipts of such businesses, and/or a per-square-foot tax rate applicable to all space used for commercial cannabis activity or cannabis cultivation. The Council could then at any subsequent time, by resolution, set and adjust the actual tax rate anywhere within the authorized range, up to the maximum rate authorized by the voters.

Examples of other cities' cannabis tax rates include (not included in the comparison chart): (1) Suisun City – up to 15% of proceeds and up to \$25 per square foot of space used for commercial cannabis activities (as of 2018; subject to automatic CPI increases); (2) Hesperia – 1-6% of proceeds and up to \$15 per square foot of cultivation area (as of 2018; subject to automatic CPI increases); (3) Desert Hot Springs (10% of proceeds and \$10 per square foot of cultivation (as of 2015; subject to automatic CPI increases); (4) Perris – 10% of proceeds for dispensaries and \$25 per square foot of cultivation space (as of 2016; subject to automatic CPI increases); and (5) Carson – up to \$25 per square foot of cultivation area and up to 18% of proceeds of cannabis operations.

It should be noted that the State also imposes significant taxes on cannabis businesses (15-percent cannabis excise tax is imposed upon all purchasers of cannabis or cannabis products sold at retail; cultivation tax of \$10.08 per dry-weight ounce of flower, \$3 per dry-weight ounce of leaves, and \$1.41 per ounce of fresh cannabis plant). So, if the City wants to promote/attract legal commercial cannabis businesses, it should set the rates at levels that do not make the overall costs of doing business in the City prohibitive. In some cases, cities do not wish to attract commercial cannabis businesses even though they adopt a tax, so they intentionally set the rates at prohibitive levels to deter businesses from seeking to commence operations in the city. Alternatively, they may seek voter authorization for a high maximum rate but set the actual rate far lower.

If the City Council sees fit to adopt a cannabis ordinance permitting any commercial cannabis activities, it is advisable to do so concurrently with, or subsequent to, adoption of a cannabis tax ordinance, to ensure that no applicants are able to obtain permits prior to imposition of the tax requirement.

If prepared as a “general tax” (i.e., a tax imposed for general governmental purposes), only a simple majority voter approval would be required to pass a cannabis tax measure, and it would need to be voted on at a general election unless the tax measure is proposed by the voters rather than the City Council. If prepared as a “special tax,” (i.e., a tax imposed for specific purposes, including taxes imposed for specific purposes and placed into a general fund), two-thirds voter approval would be required.

An election for the purpose of imposing a “general tax” must be consolidated with a regularly scheduled general election for members of the city council, except in cases of emergency declared by a unanimous vote of the council. A regularly scheduled general election will take place on November 8, 2022. To place a commercial cannabis tax measure before City voters on the November 2022 ballot, the City Council would have to approve a proposed tax ordinance by a two-thirds vote, and would have to submit an adopted resolution calling the election on the ballot measure and requesting that the election be consolidated with the November 2022 general election to the County

Registrar by year July 2022. The resolution would have to include (i) the full proposed tax ordinance, and (ii) the ballot label language which summarizes the key terms of the proposed tax ordinance for the voters by describing the tax rate and methodology, stating the duration of the tax, and providing an estimate of the amount of money the tax is expected to raise annually.

Findings under the California Environmental Quality Act ("CEQA") are required for both a zoning ordinance regulating cannabis businesses and for a cannabis ballot measure. If a development project, such as a project proposed through a development agreement were to be proposed, that project must be analyzed under CEQA before approval.

ATTACHMENT(S):

None



City Council Agenda Report

Agenda Item No. 9.b.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rene Salas, Deputy City Manager

SUBJECT: FACILITY FEE WAIVER REQUEST FROM EL MONTE/ SOUTH EL MONTE JETS FOR THE USE OF THE SOUTH EL MONTE COMMUNITY CENTER FACILITY, NEW TEMPLE PARK FIELDS, AND SHIVLELY PARK FIELD

SUMMARY: The El Monte/South El Monte Jets (Jets) are requesting a reservation fee waiver for the use of South El Monte Community Center Gym, Amphitheater, and Dance Room to host cheerleading practice, sports physicals, and season banquets. Additionally, the Jets are requesting to use the New Temple Park fields and Shively Park field to host football practices and games.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider the facility reservation fee waiver requested by the Jets in the amount of \$14,060.00

FISCAL IMPACT: If approved in accordance with the Facility Reservations Regulations and Fee Schedule, the City will waive the facility rental fees in the amount of \$14,060.00 and the Jets will be responsible for all remaining costs including, but not limited to, lighting, insurance coverage, staff fees, and refundable deposits.

This amount may vary based upon updates or further changes to the reservation. Any increases in the requested waiver amounts will require City Council approval and should be submitted in a timely order by the Jets in a letter format.

Please see Attachment A - Jets Reservation Fees Details, summarizing the fees associated with the reservation request.

DISCUSSION: The City has been a long-time sponsor and supporter of the Jets. The City has designated the Jets as a City grandfathered-youth sports group that has first-use- right refusal to use the fields during their agreed-upon season. The Jets are a non-profit organization composed of volunteers, who serve the City by providing affordable flag football, tackle football, and cheerleading programs for children ages 5-12.

The fee waiver includes the rental of the following City Facilities with the corresponding dates and times:

Shively Park Field

Dates: July 5, 2022 to July 28, 2022

Days: Tuesdays, Wednesdays, Thursdays

Time: 6:00 p.m. to 9:00 p.m.

Activity: Football and Cheer Practice

New Temple Park Fields

Dates: August 2, 2022 to November 30, 2022

Days: Tuesdays, Wednesdays, Thursdays

Time: 6:00 p.m. to 9:00 p.m.

Activity: Football and Cheer Practice

Community Center Amphitheater

Dates: November 1, 2022 to January 31, 2023

Days: Tuesdays, Wednesday, Thursdays

Time: 6:30 p.m. to 8:30 p.m.

Activity: Cheer Practice

Date: May 21, 2022 and June 24, 2022

Days: Saturday and Friday

Times: Saturday- 10:00 am-12:00 pm and Friday- 6:00 p.m. - 8:00 p.m.

Activity: Cheer Team Uniform Fitting

Community Center Dance Room

Date: June 5, 2022

Day: Sunday

Time: 9:00 a.m. -11:00 a.m.

Activity: Participant Sports Physicals

Community Center Gymnasium

Date: December 11, 2022

Day: Sunday

Time: 12:00 p.m. -7:00 p.m.

Activity: End of Season Banquet

According to the current City Council approved Facility Reservation Regulations and Fee Schedule, community partners and non-profit organizations are permitted a fee waiver request which solely covers the facility reservation rental fee. All other fees related to the facility rental use such as, but not limited to, staff time, insurance coverage, lighting fees, etc. are the responsibility of the Jets.

ATTACHMENT(S):

- A. Jets Reservation Fees Details
- B. Jets Fee Waiver Request Letter
- C. Jets Reservation Applications

ATTACHMENT A

Jets Reservation Fees Details

Fee Description	Units	Total
Shively Park Field Rental Fee	\$50/hour x 36 hours	\$1,800.00
New Temple Park Rental Fee	\$50/hour x 144 hours	\$7,200.00
Community Center Gym Rental Fee	\$100/hour x 6 hours	\$600.00
Community Center Amphitheater Rental Fee	\$50/hour x 88 hours	\$4,400.00
Community Center Dance Room Rental Fee	\$20/hour x 3 hours	\$60.00
Total Waived Fees		\$14,060

Fee Description	Units	Total
Shively Park Light Fee	\$30/hour x 12 hours	\$360.00
New Temple Park Light Fee	\$30/hour x 99 hours	\$2,970.00
Community Center Gym Rental Staff Time	\$15/hour x 6 hours x (2) Staff	\$180.00
Community Center Amphitheater Rental Staff Time	\$15/hour x 3 hours x (1) staff	\$45.00
Community Center Dance Room Rental	\$15/hour x 3 hours x (1) staff	\$45.00
Shively Park Field Damage Deposit	\$500.00 (Refundable)	\$500.00
New Temple Park Damage Deposit	\$500.00 (Refundable)	\$500.00
Community Center Gym Damage Deposit	\$500.00 (Refundable)	\$500.00
Community Center Amphitheater Damage Deposit	\$500.00 (Refundable)	\$500.00
Insurance Coverage	Agency will Provide	-
Total Non- Waived Fees		\$5,600.00

Total fees waived: \$14,060.00

Total fees charged to Jets Organization: \$5,600.00

ATTACHMENT B



South El Monte, CA 91733
Tel: (626) 297-0036
Email: emsemjets@gmail.com
Instagram: @EMSEMJets

March, 2022

Dear City Council Members,

In the cities of South El Monte and El Monte, there is nothing more important than fostering responsible, hard-working, and respectful citizens. This journey, for many of our participants, begins with the El Monte/South El Monte (EMSEM) Jets Youth Football and Cheer program. With over 50 years of visibility throughout our joint communities, the EMSEM Jets have become a staple in our city. With the start of a new season, comes the financial responsibilities of raising over \$50,000 dollars necessary to keep our league running.

The EMSEM Jets program ensures that all participants maintain a grade point average (GPA) of 2.0 and above. Our non-profit organization provides students between the ages of 5 and 14 a safe place to get physically active and make connections with their peers. After an extremely difficult year for many families, we are excited to be able to offer our community a 2022 season. Our program will consist of 6 football divisions. Our athletes are eager to represent our amazing cities throughout the San Gabriel Valley, wearing the EMSEM Jets colors proudly.

The purpose of the EMSEM Jets is to teach our athletes the responsibilities of sportsmanship, self-esteem, teamwork, and academic success. Our dedicated coaches and volunteers are our first line of support, donating countless hours of their time to ensure we have a competitive and successful season. However, we would not be able to keep serving our young people without important partners like you.

We humbly ask for your help in securing the facilities we need to offer our players a season. This includes New Temple Park as our practice location, and facilities within the South El Monte Community Center to train our staff before our season begins.

We hope that our great city of South El Monte will accept our invitation and become a partner this 2022 season and help us celebrate over 50 years of Jets football tradition!

Sincerely,

A handwritten signature in black ink, appearing to read "Blanca Villa".

Blanca Villa
EMSEM Jets Jr. All American Football & Cheer Youth Organization



Use of facilities:

- Athletic Director (Trainer of Trainer) Sessions @ the Community Center (TBD)
- Practice begins (tentatively) 7/05/2022 – 11/20/2022 @ New Temple Park
- Practices will be held Tuesday, Wednesday, Thursday from 6:30 PM – 8:30 PM
- We plan on hosting scrimmage games Saturday morning starting late July. We do not plan to use the field at New Temple Park more than 8 Saturdays during the season. (Schedule TBD)
- For games or Saturday use, we plan on using the field from 8:00 AM-7:00 PM
- The EMSEM Jets will follow CDC guidelines and protocols. We plan to use the snack bar for the duration of the season if the city of South El Monte permits.
- We anticipate registration to fill six (6) football teams with at least 120 athletes. We would require the use of the single baseball field and the large field in order to accommodate all of the teams and families.
- We anticipate registration to fill three (3) cheer teams.
- We can provide an updated calendar towards the beginning of our 2022 season if necessary.

ATTACHMENT C



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM/SEM JETS FOOTBALL & CHEER</u>
Address: <u>P.O. BOX 6321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone: <u> </u>	Work Phone: <u>626 297 0036</u>
Cell Phone: <u>626 297 0036</u>	Email: <u>EMSEMJETS@GMAIL.COM</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☒ <u>Shively and New Temple</u>
☒ Parking Lot			☐ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>07/01 - 11/30/22</u>	Day(s): <u>TUES, WED, THURS</u>	Estimated Attendance: <u>150 people</u>	
Purpose of Event/Function: <u>Football & cheer practices</u>			
Reservation Time: <u>6:00pm</u> to <u>9:00pm</u>	Set up Time: <u>6:00pm</u> to <u>6:30pm</u>		
Kitchen Hours: <u>6:30pm</u> to <u>8:15pm</u>	Clean up Time: <u>8:15pm</u> to <u>8:45pm</u>		
Will the event be open to the public? <u>YES</u>			
Will there be entertainment? <u>NO</u>	If yes, what type? <u> </u>		
Will food be served? <u>YES</u>	If yes, name of caterer? <u> </u>		
Will alcohol be served? <u>NO</u>			
Portable Stage needed? <u>NO</u>			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Date: 4-18-22

OFFICE USE ONLY
☐ APPROVED ☐ DENIED Recreation Services Designee Date:

City of South El Monte Recreation Services Department

APPLICANT NAME: Blanca Villa DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>180</u> Hours	\$ <u>9,000⁰⁰</u>
Staff Fee	\$ _____ x _____ # Staff x _____ Hours	\$ <u>—</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ <u>—</u>
Kitchen Fee		\$ <u>—</u>
Clean Up Fee		\$ <u>—</u>
Damage Deposit		\$ <u>500⁰⁰</u>
Insurance Premium Certificate	<u>Agency will provide</u>	\$ _____
Liquor Premiums		\$ <u>—</u>
Inflatable Bouncer		\$ <u>—</u>
ABC Permit		\$ <u>—</u>
	TOTAL:	\$ <u>9,500⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes , assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

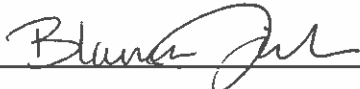
3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-18-22



City of South El Monte Recreation Services Department
1530 Central Avenue, South El Monte, CA 91733
Phone: (626) 579-2043
www.ci.south-el-monte.ca.us



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM/SEM JETS FOOTBALL & CHEER</u>
Address: <u>P.O. BOX 6321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone: <u>N/A</u>	Work Phone: <u>626.297.0036</u> Cell
Cell Phone: <u>626.297.0036</u>	Email: <u>EMSEMJETSC@GMAIL.COM</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☒ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ Shively and New Temple
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☐ Field
			☐ Picnic Area
Date of Event: <u>NOV. 1 - Jan 31</u>	Day(s): <u>TUES, WED, THURS</u>	Estimated Attendance: <u>40-50</u>	
Purpose of Event/Function: <u>Cheer practice</u>			
Reservation Time: <u>6:30 pm</u> to <u>8:30 pm</u>	Set up Time: <u>6:15</u> to <u>6:00 pm</u>		
Kitchen Hours: _____ to _____	Clean up Time: <u>8:30</u> to <u>8:45 pm</u>		
Will the event be open to the public? <u>NO</u>			
Will there be entertainment? <u>NO</u>	If yes, what type? _____		
Will food be served? <u>NO</u>	If yes, name of caterer? _____		
Will alcohol be served? <u>NO</u>			
Portable Stage needed? <u>NO</u>			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: [Signature] Date: 4-18-22

----- OFFICE USE ONLY -----
☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ **DATE OF USE:** _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>84</u> Hours	\$ <u>4,200⁰⁰</u>
Staff Fee	\$ _____ x _____ # Staff x _____ Hours	\$ <u>—</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ <u>—</u>
Kitchen Fee		\$ <u>—</u>
Clean Up Fee		\$ <u>—</u>
Damage Deposit		\$ <u>500⁰⁰</u>
Insurance Premium Certificate	<u>Agency will provide</u>	\$ <u>—</u>
Liquor Premiums		\$ <u>—</u>
Inflatable Bouncer		\$ <u>—</u>
ABC Permit		\$ <u>—</u>
	TOTAL:	\$ <u>4,700⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

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1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
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12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-18-22



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM/SEM JETS FOOTBALL & CHEER</u>
Address: <u>P.O. Box 4321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone:	Work Phone:
Cell Phone: <u>626-297-0036</u>	Email: <u>EMSEMJETS@GMAIL.COM</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ Shively and New Temple
☒ Parking Lot			☐ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>Halloween Event</u>	Day(s): <u>THURSDAY</u>	Estimated Attendance: <u>150-200</u>	
Purpose of Event/Function: <u>Community trunk or treat</u>			
Reservation Time: <u>6:00pm</u> to <u>9:00pm</u>	Set up Time: <u>5:00pm</u> to <u>6:00pm</u>	Clean up Time: <u>8:00pm</u> to <u>9:00pm</u>	
Kitchen Hours: <u>—</u> to <u>—</u>			
Will the event be open to the public?	<u>YES</u>		
Will there be entertainment?	<u>NO</u>	If yes, what type?	
Will food be served?	<u>YES</u>	If yes, name of caterer?	
Will alcohol be served?	<u>NO</u>		
Portable Stage needed?	<u>NO</u>		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Date: 4-18-22

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

****IMPORTANT INFORMATION****

NO CONFETTI OF ANY SORT IS PERMITTED - SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>4</u> Hours	\$ <u>200⁰⁰</u>
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Damage Deposit		\$ _____
Insurance Premium Certificate	<i>Agency will provide</i>	\$ _____
Liquor Premiums		\$ _____
Inflatable Bouncer		\$ _____
ABC Permit		\$ _____
TOTAL:		\$ <u>200⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
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BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Security Deposit Refund:

Full refund: Yes _____ No _____

Invoice #: _____

Account#: _____

Reservation Info: _____

If No, reason: _____

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

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Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ratio of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-18-2022



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM / SEM JETS FOOTBALL & CHEER</u>
Address: <u>P.O. Box 4321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone: <u>N/A</u>	Work Phone: <u>Cell 626.297.0036</u>
Cell Phone: <u>626.297.0036</u>	Email: <u>EMSEMJETS@GMAIL.COM</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

SEM / EM Day

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☐ Dance Room	☐ Game Room II		☐ Shively and New Temple
☒ Parking Lot			☐ Field
			☐ Picnic Area
			☒ Field
			☐ Picnic Area
Date of Event: <u>Aug. 6</u>	Day(s): <u>Saturday</u>	Estimated Attendance: <u>250-300</u>	
Purpose of Event/Function: <u>Football & cheer opening day / Fundraiser</u>			
Reservation Time: <u>5am</u>	to <u>7:00pm</u>	Set up Time: <u>5am</u>	to <u>8:00am</u>
Kitchen Hours: <u>-</u>	to <u>-</u>	Clean up Time: <u>4:00pm</u>	to <u>7:00pm</u>
Will the event be open to the public?	<u>YES</u>		
Will there be entertainment?	<u>YES</u>	If yes, what type? <u>BBQ, PIZZA, DRINKS</u>	
Will food be served?	<u>YES</u>	If yes, name of caterer? <u>N/A</u>	
Will alcohol be served?	<u>NO</u>		
Portable Stage needed?	<u>YES</u>		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Blanca Villa Date: 4-18-22

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

IMPORTANT INFORMATION

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>15</u> Hours	\$ <u>750⁰⁰</u>
Staff Fee	\$ _____ x _____ # Staff x _____ Hours	\$ <u>—</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ <u>—</u>
Kitchen Fee		\$ <u>—</u>
Clean Up Fee		\$ <u>—</u>
Damage Deposit		\$ <u>—</u>
Insurance Premium Certificate	<u>Agency will Provide</u>	\$ <u>—</u>
Liquor Premiums		\$ <u>—</u>
Inflatable Bouncer		\$ <u>—</u>
ABC Permit		\$ <u>—</u>
TOTAL:		\$ <u>750⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs: _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s):	Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
Deposit(s):	Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Deposit(s):	Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Invoice #: _____

Full refund: Yes _____ No _____

Account#: _____

Reservation Info: _____

If No, reason: _____

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ration of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes , assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

- • 3. *If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-18-22



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM/SEM JETS FOOTBALL & CHEER</u>
Address: <u>P.O. BOX 4321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone: <u>N/A</u>	Work Phone: <u>N/A</u>
Cell Phone: <u>626.297.0034</u>	Email: <u>EMSEM JETS C@gmail.com</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	☐ Mary Van Dyke
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☒ Amphitheater (OR)	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☒ Dance Room	☐ Game Room II		☐ Shively and New Temple
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☐ Field
			☐ Picnic Area
Date of Event: <u>5/22/22 & 6/24/22</u>	Day(s): <u>Saturday / FRIDAY</u>	Estimated Attendance: <u>50</u>	
Purpose of Event/Function: <u>CHEER FITTINGS</u>			
Reservation Time: <u>10am-12 (5/22) to 6-8pm (6/24)</u>	Set up Time: <u>15 mins before</u> to <u>15 mins after</u>		
Kitchen Hours: <u>—</u> to <u>—</u>	Clean up Time: <u>—</u> to <u>15 mins after</u>		
Will the event be open to the public?	<u>NO</u>		
Will there be entertainment?	<u>NO</u>	If yes, what type?	<u>—</u>
Will food be served?	<u>NO</u>	If yes, name of caterer?	<u>—</u>
Will alcohol be served?	<u>NO</u>		
Portable Stage needed?	<u>NO</u>		

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: Blanca Villa Date: 4-18-22

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

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NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>50</u> x <u>2+2</u> Hours	\$ <u>200⁰⁰</u>
Staff Fee	\$ <u>15</u> x <u>1</u> # Staff x <u>2</u> Hours	\$ <u>30⁰⁰</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ _____
Kitchen Fee		\$ _____
Clean Up Fee		\$ _____
Damage Deposit		\$ _____
Insurance Premium Certificate	<u>Agency will provide</u>	\$ _____
Liquor Premiums		\$ _____
Inflatable Bouncer		\$ _____
ABC Permit		\$ _____
TOTAL:		\$ <u>230⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs: _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
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BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Full refund: Yes _____ No _____

Invoice #: _____

Account#: _____

Reservation Info:

If No, reason:

Amount refunded: \$ _____ Warrant Request Made on: _____

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City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

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5. Time requested must include decorating, event and clean-up time.
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General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

Primary/non-contributing. Coverage provided by the Applicant shall be primary and any insurance or self-insurance procured or maintained by City of South El Monte shall not be required to contribute with it.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this application shall be endorsed to waive subrogation against the City of South El Monte, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow the applicant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Applicant hereby waives its own right of recovery against the City of South El Monte.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Applicant maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by the Applicant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

*For organizations/businesses that do not carry general liability insurance, special event liability insurance can be purchased through the City/Alliant Insurance.

APPLICANT RESPONSIBILITIES:

1. Applicant must be present during the entire event.
2. All activities must cease, and the facility completely vacated by 1:00 a.m. Amplified music must be terminated no later than 12:00 a.m. (midnight).
3. The group must appear within 30 minutes of time specified or permit will be cancelled and all fees forfeited.
4. Applicant cannot exceed the number attending on the application.
5. Activities for minors must be supervised by responsible adults on the ratio of at least one adult for every 20 minors.
6. Applicant must secure services of at least two private security guards for supervision of teenage (ages 13-20) events. Security services will be added into total fees.
7. Groups using kitchen facilities shall furnish own dishes, silverware, cooking utensils, towels, soap, ice, serving trays, etc.
8. Applicant is responsible for facility clean-up. Facility must be left in a reasonably clean condition (as determined by the City) to receive a full deposit refund.
9. **Applicant must conduct a walkthrough of the facility with staff prior to and at the conclusion of the event to review the condition of the facility. The Facility Condition Report must be signed to receive a deposit refund.**
10. Applicant is responsible for the supervision of small children. They must remain in the reserved area.
11. Applicant shall adhere with all local, state, and federal laws, codes, and regulations related to the use of the Facility, including but not limited to fire codes, assembly occupancy, public health orders, and the Americans with Disabilities Act.
12. Applicant further agrees that it is solely responsible for reviewing and ensuring compliance with all applicable public health orders and/or guidance in effect at the time of the use of the facility.
Failure to comply with any of the City's policies, procedures, or information published on this application will result in cancellation of renters reservation and lost of damage deposit.

DECORATIONS/SET-UP:

1. Staples, nails or any drilling are prohibited on all surfaces including walls, glass, tables, windows and doors.
2. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.
3. All decorations must be removed by the applicant at the conclusion of the event.
4. Applicant is responsible for own set-up and tear down. City staff will assist with tear down of City owned tables and chairs only.
5. Hay and confetti of any sort are prohibited.

PROHIBITED:

1. No alcoholic beverages (unless proper permits are obtained) or illegal substances are permitted on City property. Violation will result in the closure of the event and forfeiture of all fees.
2. Use of glass containers is prohibited at all facilities unless otherwise approved by the Recreation Services Supervisor or his/her designee.
3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

5. No advertisements, circulations or petitions, solicitations, nor entry fees are permitted without written approval from the City.
6. Guests may not take food into the hallways/restrooms or any other areas that are not rented.
7. No storage of private property is permitted on City premises.
8. City Facilities cannot be used for commercial purposes without written approval.
9. Bounce houses and petting zoos are not permitted on City facilities.
10. City equipment shall not be removed from any City facility.
11. No animals are permitted at the facility, with the exception of seeing-eye dogs, service animals, or animals pre-approved for use in special exhibits.
12. Applicant shall not admit a larger number of individuals than can lawfully, safely, and freely move about the facility.
13. Only D/J and small bands are allowed to play in the facility. **Staff will determined appropriate volume levels.**
14. The use of candles, open flame, smoke, bubble machines or fog machines is strictly prohibited.

REFUND OF SECURITY DEPOSIT:

1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-18-22



APPLICANT INFORMATION

Name: <u>Blanca Villa</u>	Organization/Business: <u>EM/SEM JETS FOOTBALL/CHEER</u>
Address: <u>P.O. BOX 4321</u>	City: <u>EL MONTE</u> Zip Code: <u>91734</u>
Home Phone: _____	Work Phone: _____
Cell Phone: <u>626.297.0036</u>	Email: <u>EMSEMJETS@GMAIL.COM</u>

RECREATION SERVICES FACILITY & PARK RENTAL APPLICATION AND AGREEMENT

****APPLICANT MUST BE PRESENT AT ALL TIMES DURING THE EVENT****
****ALL EVENING PERMITS CONCLUDE AT 12:00 MIDNIGHT****

RESERVATION INFORMATION

FACILITY REQUESTED:

1. COMMUNITY CENTER	2. SENIOR CENTER	3. AQUATICS CENTER	4. PARKS
☐ Kitchen	☐ Dining Room	☐ Main Pool	<u>Mary Van Dyke</u>
☐ Gymnasium	☐ Arts and Craft Room	☐ Wading Pool	☐ Community Room
☐ Amphitheater	☐ Game Room I	☐ Locker Rooms	☐ Gazebo
☒ Dance Room	☐ Game Room II		<u>Shively and New Temple</u>
☐ Parking Lot			☐ Field
			☐ Picnic Area
			☐ Picnic Area
			☐ Picnic Area
Date of Event: <u>JUNE 5TH</u>	Day(s): <u>Sunday</u>	Estimated Attendance: <u>50-100</u>	
Purpose of Event/Function: <u>SPORTS PHYSICAL</u>			
Reservation Time: <u>9am</u> to <u>11am</u>	Set up Time: <u>8:30</u> to <u>9am</u>	Clean up Time: <u>11:00</u> to <u>11:30am</u>	
Kitchen Hours: _____ to _____			
Will the event be open to the public? <u>YES</u>			
Will there be entertainment? <u>NO</u>	If yes, what type? <u>snacks, drinks</u>		
Will food be served? <u>YES</u>	If yes, name of caterer? _____		
Will alcohol be served? <u>NO</u>			
Portable Stage needed? <u>NO</u>			

Applicant shall indemnify, defend, and hold harmless the City of South El Monte, its officers, employees, and agents from any and all losses, costs, expenses, claims, liabilities, actions, or damages, including liability for injuries to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with Applicant's authorized activities under the terms of this application and/or use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City of South El Monte, its officers, employees, or agents. Applicant agrees to abide and enforce the Rules, Regulations and Policies governing the facility set forth by the City of South El Monte. Said organization/business will accept all responsibility for any damage to premises, furniture, equipment or grounds resulting from use of facility.

I am an authorized agent of the organization/business submitting this application. The information provided in this application is true and correct. I have read and understand this application and agree to all of the facility rules, regulations, and conditions of use.

Signature of Applicant: [Signature] Date: 4-18-22

OFFICE USE ONLY

☐ APPROVED ☐ DENIED Recreation Services Designee _____ Date: _____

City of South El Monte Recreation Services Department

APPLICANT NAME: _____ DATE OF USE: _____

FACILITY: _____

FACILITY FEE WORK SHEET

The following fee schedule applies to general use of the facility. The City of South El Monte, other governmental entities, and South El Monte-recognized Community Service/Non-Profit Organizations may be granted priority use and may be exempt from fees.

IMPORTANT INFORMATION

NO CONFETTI OF ANY SORT IS PERMITTED – SET-UP IS ON YOUR OWN

NOTE: FLOORS ARE COVERED WITH CARPET

Building Fee	\$ <u>20</u> x <u>3</u> Hours	\$ <u>60⁰⁰</u>
Staff Fee	\$ <u>15</u> x <u>1</u> # Staff x <u>3</u> Hours	\$ <u>45⁰⁰</u>
Security Guard Fee	\$ _____ x _____ # Guard (s) x _____ Hours	\$ <u>—</u>
Kitchen Fee		\$ <u>—</u>
Clean Up Fee		\$ <u>—</u>
Damage Deposit		\$ <u>—</u>
Insurance Premium Certificate	<i>Agency will provide</i>	\$ <u>—</u>
Liquor Premiums		\$ <u>—</u>
Inflatable Bouncer		\$ <u>—</u>
ABC Permit		\$ <u>—</u>
	TOTAL:	\$ <u>105⁰⁰</u>

of Round Tables: _____
 # of Rectangle Tables: _____
 # of Chairs: _____

Table and Chair Ratio
 8 inch Round Table = 8 chairs
 8x8 Rectangle Table = 8 chairs

BALANCE DUE DATE: _____

Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____
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Deposit(s): Date: _____	Receipt # _____	Payment \$ _____	Balance \$ _____

Security Deposit Refund:

Full refund: Yes _____ No _____

Invoice #: _____

Account#: _____

Reservation Info: _____

If No, reason: _____

Amount refunded: \$ _____ Warrant Request Made on: _____

CITY BUILDINGS POLICY AND PROCEDURES

City of South El Monte ("City") Facilities may be used for recreation, social, educational, or governmental functions. The City reserves the right to cancel any reservation at a moment's notice if the facility is needed by the City. However, reasonable effort will be made to relocate/reschedule the event. The City reserves the right of full access to all activities at any time during their occurrence to see that all rules, regulations, and City, State, and Federal Laws are not violated.

Facility use does not suggest City endorsement or sponsorship of any event. Applicant's publicity of event shall clearly and accurately identify the name of the sponsoring organization or individual.

If any provision of this agreement is held to be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

APPLICATION PROCESS:

1. Applicant must be at least 21 years of age. Proof of residency for City residents is required at time of application.
2. **A facility is not considered rented until (1) applicant delivers to the City the facility Rental Application and Agreement, rental fee, deposit(s), and any other items deemed necessary by the City; and (2) the City's Recreation Department Supervisor or his/her designee in his/her sole discretion, approves such rental in writing.**
3. The approval process takes a maximum of 14 working days. DO NOT advertise your event or print invitations prior to receiving written approval.
4. Reservations will not be accepted more than one year or less than 30 days in advance of date requested.
5. Time requested must include decorating, event and clean-up time.
6. Clean-up, Damage and Security deposits are due at time of application. Full fees must be paid 30 days prior to the event to avoid termination of application. Payments can be made by cash, check, money order, or credit card. Checks must be made payable to the "City of South El Monte".

INSURANCE REQUIREMENTS

Without limiting Applicant's indemnification of the City, and prior to commencement of the facility use, the applicant shall obtain, provide and maintain at its own expense during the term of facility use, a policy of insurance of the type and amount described below and in a form that is satisfactory to the City. If insurance coverage is cancelled or materially changed, the applicant must notify the city immediately.

General liability insurance. Applicant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than \$1,000,000 per occurrence, \$2,000,000 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted. If alcohol is sold during the permitted activity, coverage must include full liquor liability. **The City of South El Monte, its officers, officials, agents, and employees shall be included as additional insureds on the policy.**

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PROHIBITED:

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3. Smoking is not permitted on City property.
4. No profane language or disorderly or unseemly conduct is permitted in any City facility.

PROHIBITED CONTINUED:

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1. Refund of security deposit will take approximately 2-6 weeks after the conclusion of your event, provided the City determines no deductions of the security deposit are necessary.
2. There will be a deduction from your security deposit for the following items: damage to floors, walls, or any other part of the facility, additional cleaning, repair or replacement, deviation from the rental agreement, extra staff time cost, or disturbances requiring law enforcement.

3. If Applicant violates any part of this agreement or reports false information to the City, the City may refuse applicant further use of the facility; and applicant shall forfeit a portion of or all of the rental fees and/or deposit.

CANCELLATION POLICY:

1. Reservations must be cancelled at least five days prior to event in order to receive full deposit refund
2. All other cancellations subject to a \$25 administration fee.
3. Failure to comply with the reservation regulations, policies, procedures, or any information listed on the reservation application can result in a cancellation of reservation and loss of Damage Deposit.

CANCELLATION, RULES AND REGULATION POLICY

I, the undersigned applicant, have read, understood, received a copy of, and agree to abide by and enforce the cancellation, rules, regulations, and policies governing this facility as set forth by the City of South El Monte. I understand that by signing this document, I accept all responsibility for any damages to premises, furniture, equipment or grounds resulting from use of the facility. I further agree that any violation of the Facility Rules and Regulations can result in immediate cancellation of the reservation and forfeiture of all fees and deposits.

Applicant's Signature:  Date: 4-10-22



City Council Agenda Report

Agenda Item No. 11.a.

DATE: May 10, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rachel Barbosa, City Manager

SUBMITTED BY: Rene Salas, Deputy City Manager

SUBJECT: LETTER FROM SOUTH EL MONTE NATIONAL LITTLE LEAGUE (SEMNLL) REQUESTING A FEE WAIVER FOR THE LABOR COST TO INSTALL ONE BASEBALL AND TWO SOFTBALL FIELD FENCES

SUMMARY: The South El Monte National Little League (SEMNLL) is requesting to waive fees for the labor cost to install one baseball and two softball field fences at New Temple Park.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider the fee waiver request by SEMNLL for the labor cost of installing one baseball and two softball field fences in the amount of \$1,150.00.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Letter from SEMNLL for Installation of Fences Fees Waived

Jayson Perez

From: Cristina Rodriguez <crodriguez.307@gmail.com>
Sent: Tuesday, May 3, 2022 1:58 PM
To: Jayson Perez
Cc: Art Frias
Subject: Fences

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Jayson,

Thank you so much in advance, for helping us out during this process and being the best guide for us in what needed to be done in regards to the park. The Board and I truly appreciate your help.

We wanted to offer this letter in regards to the cost to the fences because as a Board, we just feel that the fences are not something that we should cover. When we first met at the start of the season, it was understood that the volunteers would need to be made available to the city in order to get the fences up and running in a timely fashion. With that said, on our first initial date, we had about 16 to 20 people who showed up to help and who made themselves available to do whatever tasks were being presented. Unfortunately, a lot of our parents and volunteers decided to leave because they were not being used to help. At the following time, I understand, we did not provide the amount of volunteers needed for the fences and we agreed to reschedule and on the last day, we had 3 volunteers.

Given the circumstances, Jose, the park attendant, was such an incredible help and he did what he could on his end to help us finish and install the fences with whatever help he could and the park could find. While I appreciate Jose, I strongly believe that it would have been better and a much easier task and much faster process if we were given an individual that knew what the correct process was. This is in no way an attack on Jose, as I believe that Jose is a great asset to the City of South El Monte but from my understanding, he had never experienced the process of putting up fences and he wasn't provided the guidance, or the tools necessary to complete the fences and we strongly believe that if Jose was given the correct information and the support he was needing, the fences would have been put up in better form.

Please accept this letter on why the National Little League of South El Monte should not need to pay for this work. We have been working together this season and have accomplished much. Let's continue to make this season better than the last.

Thank you,

