

Gloria Olmos, Mayor/Chair
Manuel Acosta, Mayor Pro Tem/
Vice Chair
Richard Angel, Councilmember/
Boardmember
Hector Delgado, Councilmember/
Boardmember
Gracie Retamoza, Councilmember/
Boardmember



Rene Salas, Interim City
Manager/Executive Director
Donna G. Schwartz, City
Clerk/Secretary
Anthony R. Taylor, City
Attorney/General Counsel

CITY OF SOUTH EL MONTE

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL AND THE SUCCESSOR AGENCY TO THE SOUTH EL MONTE IMPROVEMENT DISTRICT

AGENDA

September 27, 2022, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

*****SPECIAL NOTICE REGARDING COVID-19*****

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 ext. 3280 or ext. 3220 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Councilmember Richard Angel

3. INVOCATION

Jayson Perez, Recreation Coordinator, City of South El Monte

4. PRESENTATIONS

4.a. Certificates of Recognition Presented to Epiphany School for Their Participation in the Harvard Latino Leadership Academy

4.b. Certificates of Recognition Presented to Monte Vista School for Their Participation in the Harvard Latino Leadership Academy

4.c. Certificates of Recognition Presented to Shively School for Their Participation in the Harvard Latino Leadership Academy

4.d. Certificates of Recognition Presented to South El Monte High School for Their Participation in the Harvard Latino Leadership Academy

4.e. Presentation by Vasquez and Company LLC, External Auditors, Reporting on FY2021 Audit Results and FY2022 Audit Scope of Work

4.f. Sheriff's Department Report for the Month of July and August

4.g. Code Enforcement and Public Safety Department Report for the Month of July and August 2022

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE SPECIAL CITY COUNCIL MEETING MINUTES FOR SEPTEMBER 6, 2022 AND REGULAR CITY COUNCIL MEETING MINUTES FOR SEPTEMBER 13, 2022

Staff is requesting approval of Minutes for the September 6, 2022 Special City Council Meeting and September 13, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Special City Council Meeting of September 6, 2022 and Regular City Council Meeting of September 13, 2022.

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-79, APPROVING WARRANTS FOR THE PERIOD OF SEPTEMBER 14, 2022, THROUGH SEPTEMBER 27, 2022

Authorizing payment of City expenditures for the period of September 14, 2022 through September 27, 2022 totaling \$949,764.29.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-79, authorizing payment of City expenditures.

7.c. BIENNIAL REVIEW OF CONFLICT OF INTEREST CODE

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interest they must disclose on their Statement of Economic Interests (Form 700).

RECOMMENDED ACTION: Staff recommends City Council proceed with the biennial review of the City's Conflict of Interest Code and direct the City Clerk, City Attorney, and HR/Risk Manager to coordinate the review of the current code for required amendments.

7.d. CONSIDERATION AND AUTHORIZATION TO SOLICIT REQUEST FOR PROPOSAL (RFP) FOR BUILDING INSPECTOR SERVICES

Staff seeks City Council approval of an RFP for Building Inspector Services.

RECOMMENDED ACTION: Staff recommends City Council authorize the solicitation of proposals for Building Inspector Services for the City and direct staff to issue an RFP.

CONSENT CALENDAR (CONTINUED)

7.e. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-80, AWARDING A PROFESSIONAL SERVICES AGREEMENT (PSA) TO NEIGHBORHOOD HOUSING SERVICES OF LOS ANGELES COUNTY (NHSLA) TO ADMINISTER AND IMPLEMENT THE CALHOME OWNER-OCCUPIED HOME REPAIR PROGRAM

Staff recommends City Council approve the award of a Professional Services Agreement (PSA) to Neighborhood Housing Services of Los Angeles County as the responsive, responsible bidder to administer and implement the CalHome Owner-Occupied Home Repair Program.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-80, awarding a professional services agreement to Neighborhood Housing Services of Los Angeles County to administer and implement the CalHome Home Repair Program for the amount not-to-exceed (NTE) 20% of the grant amount or \$200,000.00.

8. PUBLIC HEARINGS - None

9. GENERAL BUSINESS - None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM THE EL MONTE/ SOUTH EL MONTE CHAMBER OF COMMERCE REQUESTING A FEE WAIVER FOR THE USE OF THE COMMUNITY CENTER AMPHITHEATER TO HOST AN INFORMATIONAL CANDIDATE FORUM

The El Monte / South El Monte Chamber of Commerce (Chamber) is requesting a fee waiver for the use of the South El Monte Community Center Amphitheater on Thursday, October 13, 2022 from 3:00 p.m. to 9:30 p.m. to host an Informational Candidate Forum.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider the reservation fee waiver requested by the Chamber in the amount of \$1,749.00. This amount includes the facility rental fee of \$325.00 and the remaining associated fees for the reservation, including staff time, cleaning, and damage deposits in the amount of \$1,424.00.

Councilmember's Agenda next page.

12. COUNCILMEMBERS' AGENDA

12.a. Mayor Pro Tem Manuel Acosta

1. Consideration to Extend Senior Water Aerobics Program Through the End of October

13. CLOSED SESSION

13.a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Pursuant to Government Code Section 54956.9 – [One case]

Rambod Sotoodeh; Stella Sotoodeh; 8 Swett, Inc. v. City of South El Monte
Case No. 2:22-cv-04361

14. RECESS COUNCIL MEETING

15. ANNOUNCEMENT BY THE CITY CLERK (PRIOR TO CONVENING THE SUCCESSOR AGENCY MEETING)

Pursuant to Government Code Section 54952.3, Board Members do not receive any compensation or stipend for attending the Successor Agency meeting.

Successor Agency Meeting next page.

SUCCESSOR AGENCY MEETING

16. CALL TO ORDER AND ROLL CALL

Board Members: Angel, Delgado, Retamoza, Vice Chair Acosta, and Chair Olmos

17. APPROVAL OF AGENDA

This is the time for the Board to remove any items from the consent calendar for individual consideration, table, continue, add items, or to make a motion to rearrange the order of this agenda.

18. PUBLIC COMMENTS

Speakers may provide public comments on any matter within the subject matter jurisdiction of the Board, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Board objects, the Chair may provide speakers more or less time to speak. All comments or queries shall be addressed to the Board as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the Board shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

19. CONSENT CALENDAR

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19.a. CONSIDERATION AND APPROVAL OF THE SUCCESSOR AGENCY MEETING MINUTES FOR JULY 26, 2022

Staff is requesting approval of the Minutes of the July 26, 2022, Successor Agency Meeting.

RECOMMENDED ACTION: Staff recommends the Board approve the Successor Agency Meeting Minutes of July 26, 2022.

20. EXECUTIVE DIRECTOR'S AGENDA - None

21. ADJOURNMENT OF SUCCESSOR AGENCY MEETING

REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

22. RECONVENE AND ADJOURN COUNCIL MEETING

Tuesday, October 11, 2022, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this 22nd day of September 2022.

A handwritten signature in blue ink, reading "Donna G. Schwartz", with a long, sweeping flourish extending to the right.

City Clerk, CMC