

Gloria Olmos, Mayor
Manuel Acosta, Mayor Pro Tem
Richard Angel, Councilmember
Hector Delgado, Councilmember
Gracie Retamoza, Councilmember



Rene Salas, Interim City Manager
Donna G. Schwartz, City Clerk
Anthony R. Taylor, City Attorney

CITY OF SOUTH EL MONTE

ADJOURNED REGULAR MEETING OF THE SOUTH EL MONTE CITY COUNCIL

AGENDA

November 9, 2022, 6:00 PM
1415 Santa Anita Avenue, South El Monte, CA 91733

*****SPECIAL NOTICE REGARDING COVID-19*****

On September 16, 2021, Governor Newsom signed AB 361, which modified the Brown Act to allow for teleconferencing participation at local legislative body public meetings during a proclaimed state of emergency. Pursuant to Government Code Section 54953(e) as amended by AB 361, City Council is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically available to all members of the public seeking to observe and to address the local legislative body. Public participation will be allowed via the information below.

PUBLIC COMMENT

To participate during public comment via teleconference, see below:

Link: <https://us02web.zoom.us/j/86581711880>

Webinar ID: 865 8171 1880

Or Call In: 1 669 900 6833, when prompted, enter 86581711880#

LIVE STREAMING OF MEETINGS

The City of South El Monte live streams the City Council Meetings over the Internet at <https://www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes> after the meetings, recordings are immediately posted. NOTE: Your attendance at this public meeting may result in the streaming and recording of your image and/or voice.

AMERICANS WITH DISABILITIES ACT

In accordance with the Americans with Disabilities Act of 1990, if you require a disability-related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk's office at (626) 579-6540 ext. 3280 or ext. 3220 at least 72 hours prior to the meeting.

GENERAL COMMENT

Members of the public wishing to submit a general comment or a comment on an agenda item, can email dschwartz@soelmonte.org or call (626) 579-6540 ext. 3280 to leave a voicemail message. All comments received an hour before the scheduled meeting will be read during public comment and made part of the record.

MEETINGS

The City Council holds regular meetings on the second and fourth Tuesday of every month. Regular meetings start at 6 p.m. in the Council Chambers at City Hall, 1415 Santa Anita Avenue, South El Monte, California. Special and Adjourned Regular meetings start time are to be determined.

POSTING LOCATIONS OF AGENDA AND/OR CANCELLATION NOTICES

Regular meeting agendas will be posted at least 72 hours before the meeting (GC 54954(a)(1)).

Agenda and Cancellation Notices can be viewed online and are also posted at the following three (3) locations: City Hall located at 1415 Santa Anita Avenue, Senior Center located at 1556 Central Avenue and the Community Center located at 1530 Central Avenue, South El Monte, California.

VIEWING OF AGENDA PACKETS

Full agenda packet can be viewed either at www.cityofsouthelmonte.org/129/City-Council-Agendas-Minutes or in the City Clerk's Office during normal business hours Monday through Thursday 7:00 a.m. to 5:30 p.m. Closed on Fridays and major holidays.

ISSUES RELATED TO AGENDA

For issues related to the agenda, including a disability-related accommodation necessary to participate in this meeting, please contact:

Donna G. Schwartz, CMC, City Clerk
Ph (626) 579-6540 ext. 3280
Cell (626) 274-4842

Paola Lara, Deputy City Clerk
Ph (626) 579-6540 ext. 3220
Cell (626) 374-1998

AGENDA BEGINS ON THE FOLLOWING PAGE

1. ROLL CALL

Councilmembers: Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

2. PLEDGE OF ALLEGIANCE

Mayor Gloria Olmos

3. INVOCATION

Pastor Charlie Corum, South El Monte Community Outreach

4. PRESENTATIONS - None

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to notify the public of any changes to the agenda, remove items from the consent calendar for individual consideration and/or rearrange the order of the agenda.

6. PUBLIC COMMENT

Speakers may provide public comments on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. Each speaker will be limited to five minutes. Unless a majority of the Council objects, the Mayor may provide speakers more or less time to speak. All comments or queries shall be addressed to the Council as a body and not to any specific member thereof. Pursuant to Government Code Section 54954.2(a)(2), the Ralph M. Brown Act, no action or discussion by the City Council shall be undertaken on any item not appearing on the posted agenda, except to briefly provide information, ask for clarification, provide direction to staff, or schedule a matter for a future meeting.

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine and customary and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

7.a. CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR OCTOBER 25, 2022

Staff is requesting approval of Minutes for the October 25, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of October 25, 2022.

7.b. to 7.d. next page.

CONSENT CALENDAR (CONTINUED)

7.b. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-86, APPROVING WARRANTS FOR THE PERIOD OF OCTOBER 26, 2022 THROUGH NOVEMBER 9, 2022

Authorizing payment of City expenditures for the period October 26, 2022 through November 9, 2022, totaling \$ 1,157,079.21.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-86, authorizing payment of City expenditures.

7.c. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-87, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) ET SEQ. FOR THE PERIOD OF NOVEMBER 9, 2022 THROUGH DECEMBER 8, 2022

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of November 9, 2022 through December 8, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period from November 9, 2022 through December 8, 2022.

7.d. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-88, APPROVING A SALARY ADJUSTMENT FOR THE POSITION OF DIRECTOR OF FINANCE

A classification and compensation study was completed on June 15, 2022, and was approved by council on June 22, 2022 with the findings and recommendation for a salary adjustment for the position of Director of Finance, which is currently vacant. To advertise the vacancy, the City is seeking to align the compensation with surrounding cities and adjust the current maximum of \$145,860.00 annually to the proposed amount of \$169,962.00 annually, effective November 9, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-88, approving a salary adjustment for the position of Director of Finance to reflect the current competitive compensation.

8. PUBLIC HEARINGS

8.a. ADOPTION OF ORDINANCE NO. 1261, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31), FIRE CODE (TITLE 32) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

Since incorporation, the City has adopted the Los Angeles County building codes by reference. These codes contain essential amendments and additions to the State Building Codes. Included in these amendments are the important chapters for grading, seismic requirements and substandard properties. The State of California adopts and publishes State Building Codes and mandates they become effective throughout the State 180 days after publication.

RECOMMENDED ACTION: Staff recommends City Council take the following action:

1. Conduct a public hearing
2. Take public testimony; and
3. Waive second reading and adopt Ordinance No. 1261, amending the South El Monte Municipal Code by modifying Title 15, Chapters 15.02, 15.04, 15.06, 15.08, 15.10, 15.12, 15.14 and 15.16 thereof, by adopting by reference the 2023 Los Angeles County Building Code (Title 26), Electrical Code (Title 27), Plumbing Code (Title 28), Mechanical Code (Title 29), Residential Code (Title 30), Green Building Standards Code (Title 31), Fire Code (Title 32), and Existing Building Code (Title 33), with certain amendments, additions and deletions thereto.

9. GENERAL BUSINESS

9.a. CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-89, APPROVING A FACILITY USE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY NORTHRIDGE (CSUN)

The proposed Facility Use Agreement between the City of South El Monte (City) and California State University Northridge, Tseng College (CSUN) will allow CSUN to use the City Council Chambers as an off-site campus facility to offer a Master's course in Public Administration every Friday beginning January 27, 2023 to December 31, 2024 from 8:00 a.m. to 3:00 p.m. Under this agreement, the City of South El Monte will follow the Reservation Regulations and Fee Schedule to charge CSUN an hourly rate of \$25.00 for the use of the City Council's Chambers.

RECOMMENDED ACTION: Staff Recommends City Council adopt Resolution No. 22-89, approving a Facility Use Agreement between the City and CSUN to offer a Master's course in Public Administration held in the City of South El Monte City Council Chambers.

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

AB 1234, section 53232.3(d) requires Members of a legislative body to provide brief reports on meetings attended at the expense of the local agency (i.e., League of California Cities Conferences, ICSC conferences, etc.) at the next regular meeting of the legislative body.

11. CORRESPONDENCE

11.a. LETTER FROM THE SOUTH EL MONTE EMPLOYEES ASSOCIATION (SEMEA) REQUESTING SPONSORSHIP FOR THE ANNUAL SOUTH EL MONTE EMPLOYEE HOLIDAY RECOGNITION DINNER

The South El Monte Employees Association is requesting a \$2000 sponsorship for the Annual South El Monte Employee Holiday Recognition Dinner, which includes acknowledgment of sponsorship signs placed on tables, venue, and dinner.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider sponsorship in the amount of \$2000 for the Annual South El Monte Employee Holiday Recognition Dinner.

11.b. LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH (SEMCO) REQUESTING THE USE OF THE CITY'S COMMUNITY CENTER PARKING LOT TO HOST A THANKSGIVING FOOD DRIVE

SEMCO is requesting the use of the City's Community Center Parking Lot to host their annual Thanksgiving Food Drive on Tuesday, November 22, 2022, from 8:00 a.m. to 4:00 p.m.

RECOMMENDED ACTION: Staff Recommends City Council discuss and consider the request made by SEMCO to host their annual Thanksgiving Food Drive at the Community Center parking lot.

11.c. LETTER FROM SUPER BINGO CLUB REQUESTING PERMISSION TO MAKE A DONATION TO THE SOUTH EL MONTE SENIOR SERVICES DIVISION

The Super Bingo Club wishes to donate \$13,591.62 to the Senior Services Division to be used to purchase items for the benefit of seniors who attend the South El Monte Senior Center.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider acceptance of the monetary donation of \$13,591.62 by the Super Bingo Club to the Senior Services Division.

12. COUNCILMEMBERS' AGENDA - None

13. CLOSED SESSION

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957(b)

Title: Interim City Manager

13.b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9 – (one case)

14. ADJOURNMENT

Tuesday, December 13, 2022, at 6:00 p.m.

I Donna G. Schwartz, hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted not less than 72 hours at the following locations: City of South El Monte City Hall, Senior Center and Community Center and made available at www.cityofsouthelmonte.org on this DATE.



City Clerk, CMC



City Council Agenda Report

Agenda Item No. 7.a.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Donna Schwartz, City Clerk

SUBJECT: CONSIDERATION AND APPROVAL OF THE REGULAR CITY COUNCIL MEETING MINUTES FOR OCTOBER 25, 2022

SUMMARY: Staff is requesting approval of Minutes for the October 25, 2022 Regular City Council Meeting.

RECOMMENDED ACTION: Staff recommends City Council approve the Minutes of the Regular City Council Meeting of October 25, 2022.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Minutes

**CITY OF SOUTH EL MONTE
REGULAR CITY COUNCIL MEETING MINUTES
TUESDAY, OCTOBER 25, 2022 - 6:00 PM**

1. ROLL CALL

Mayor Olmos called the meeting to order at 6:01 PM

PRESENT: Councilmember(s): Angel, Delgado (via zoom), Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

STAFF PRESENT: Rene Salas, Interim City Manager; Anthony R. Taylor, City Attorney; Donna G. Schwartz, City Clerk; Colby Cataldi, Community Development Director; William Fox, Interim Finance Director; and Nancy Rodriguez, Recreation Coordinator.

STAFF ABSENT: Paola Lara, Deputy City Clerk

Zoom was provided for the Public to participate during public comment via teleconference.

2. PLEDGE OF ALLEGIANCE – Councilmember Hector Delgado led the Pledge of Allegiance (via zoom).

3. INVOCATION – Israel Alacio, Community Services Commissioner, offered the Invocation.

4. PRESENTATIONS:

4.a. Mayor Olmos announced Dr. Gus Frias was not present to receive the Plaque in recognition of his leadership in the Harvard Latino Leadership Academy held in South El Monte.

4.b. Mayor Olmos and City Council presented a Certificate of Recognition to Ken Rausch, El Monte/South El Monte Chamber of Commerce for providing the Harvard Latino Leadership Academy essay scholarships through the Educational Foundation and provided Certificates of Recognition to the scholarship winners.

4.c. City Council received a presentation by Kimberly Luna, Health Promotions Specialist, American Lung Association on Youth Vaping Epidemic.

4.d. City Council received a report by Interim Finance Director William Fox, on an Annual Update by the State Auditor on the City of South El Monte's Financial Status.

Presentations (continued)

- 4.e.** City Council received a report from the Sheriff's Department and discussed matters concerning law enforcement in the City for the month of September.
- 4.f.** City Council received a report from Community Development Director Colby Cataldi on code enforcement and public safety activities for the month of September.

Councilmember Angel inquired if a traffic signal light can be added to Weaver and Santa Anita Ave. Staff was directed to look into the possibility of adding a traffic signal light at that location.

5. APPROVAL OF THE AGENDA AND WAIVER OF FULL READING OF ORDINANCES

City Attorney Anthony R. Taylor announced there were two walk-on urgency items that arose after the posting of the agenda:

Under "Correspondence," Item 11.b. Approval of Letter of Concern with the Los Angeles County Land Back Pilot Program

Under "Councilmember's Agenda," Item 12.a.3. Traffic Safety Item

A motion was made by Councilmember Angel, seconded by Mayor Pro Tem Acosta to approve the agenda as amended to add urgency items 11.b. and 12.a.3. Motion carried 5-0, by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos
NAYS: Councilmember(s): None

6. PUBLIC COMMENT

Mayor Olmos opened public comment.

1. Georgina Corjuru, Resident, voiced concern with issues occurring in the mobile home park where she resides, requested the City's assistance and spoke in favor of SB 1307.
2. John Ventura, Resident, voiced concern with residential and commercial property maintenance including overnight parking at the 99-Cent store parking lot, and crime occurring throughout the community.

Public Comment (continued)

3. Eduardo Saucedo, Resident, voiced concern about squatters living in his brother's property and requested the City's assistance to get them evicted, suggested the city host a Ben Lira Day, and noted how difficult it is to enter and exit the Superior Shopping Center because of the islands in the center of Durfee Avenue.
4. Delilah Galvan, spoke in favor of opening another grocery store and voiced concern with cannabis in the city.

There being no further comment, Mayor Olmos closed public comment.

7. CONSENT CALENDAR

A motion was made by Councilmember Angel, seconded by Mayor Pro Tem Acosta to approve the Consent Calendar. Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta,
and Mayor Olmos

NAYS: Councilmember(s): None

- 7.a. Approved Minutes for the Regular City Council meeting held October 11, 2022.
- 7.b. Adopted Resolution No. 22-85, authorizing payment of City expenditures for the period of October 12, 2022, through October 25, 2022, totaling \$416,743.12.
- 7.c. Approved an RFP for professional services for the Pavement Management Program (PMP) Update and authorize staff to solicit proposals.
- 7.d. Approved an RFP for design services for traffic signal improvements at Lee Ave & Garvey Ave and Durfee Ave & Peck Rd - Michael Hunt Dr (HSIP Cycle 10 project) and authorize staff to solicit proposals.

8. PUBLIC HEARINGS – None.

9. GENERAL BUSINESS

9.a. ORDINANCE NO. 1261, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31), FIRE CODE (TITLE 32) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

Mayor Olmos announced the item. City Attorney Anthony R. Taylor read the title of Ordinance No. 1261.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Retamoza to:

1. Waived first reading and introduced Ordinance No. 1261, amending the South El Monte Municipal Code by modifying Title 15 thereof adopting by reference the 2023 Los Angeles County Building Code (Title 26), Electrical Code (Title 27), Plumbing Code (Title 28), Mechanical Code (Title 29), Residential Code (Title 30), Green Building Standards Code (Title 31), Fire Code (Title 32), and Existing Building Code (Title 33), with certain amendments, additions, and deletions thereto, and
2. Schedule a public hearing at a future city council meeting to consider adoption of said Ordinance.

Motion carried 5-0 by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta, and Mayor Olmos

NAYS: Councilmember(s): None

10. COMMITTEE REPORTS, INCLUDING AB 1234 REPORTS

Mayor Pro Tem Acosta announced his attendance at the swearing in ceremony of Dr. Marilyn Flores, Rio Hondo College President.

Councilmember Retamoza announced her attendance at the swearing in ceremony of Dr. Marilyn Flores, Rio Hondo College President, the City's Walk to End Domestic Violence, and Senator Rubio's Wings event.

Committee Reports, Including AB 1234 Reports (continued)

Councilmember Delgado, nothing to report.

Councilmember Angel announced his attendance at the City's Walk to End Domestic Violence, Senator Rubio's Wings event, the City's Neighborhood Watch meeting, and the Candidate Forum hosted by the El Monte/South El Monte Chamber of Commerce.

Mayor Olmos announced her attendance at the swearing in ceremony of Dr. Marilyn Flores, Rio Hondo College President, the City's Walk to End Domestic Violence, Senator Rubio's Wings event, South El Monte High School Football Game, the City's Neighborhood Watch meeting, and the Candidate Forum hosted by the El Monte/South El Monte Chamber of Commerce.

11. CORRESPONDENCE:

11.a. FEE WAIVER REQUEST BY JEFF ORTIZ ("APPLICANT") FOR A PERMIT EXTENSION

Mayor Olmos announced the item.

Community Development Director Colby Cataldi presented the staff report and announced Jeff Ortiz, applicant, was available to answer any questions.

Mayor Olmos suggested the applicant pay half.

Councilmembers Angel and Delgado spoke in favor of approving the fee waiver.

A motion was made by Mayor Pro Tem Acosta, seconded by Councilmember Angel to approve the permit extension fee waiver in the amount of \$965.49. Motion carried 4-0-1, by the following vote:

AYES: Councilmember(s): Angel, Delgado, Mayor Pro Tem Acosta
and Mayor Olmos

NAYS: Councilmember(s): None

ABSTAIN: Councilmember(s): Retamoza

At 7:50 p.m. Mayor Olmos called for a recess. At 7:56 p.m. Mayor Olmos reconvened.

ITEM ADDED UNDER APPROVAL OF AGENDA

11.b. APPROVAL OF LETTER OF CONCERN REGARDING LOS ANGELES COUNTY LAND BACK PILOT PROGRAM

Mayor Olmos announced the item.

Interim City Manager, Rene Salas, provided a report on the Los Angeles County Land Back Program and requested City Council approve sending a letter of concern to the Los Angeles County Board of Supervisor Hilda Solis. By a 4-0 decision, Delgado did not respond (Via Zoom), Council approved sending the letter of concern.

12. COUNCILMEMBERS' AGENDA:

12.a. Mayor Gloria Olmos

1. Consideration to Approve a \$500 Sponsorship to the El Monte/South El Monte Jets Banquet

A motion was made by Councilmember Angel seconded by Mayor Pro Tem Acosta, to approve a \$500 Sponsorship to the El Monte/South El Monte Jets Banquet. Motion carried 4-0-1, by the following vote:

AYES: Councilmember(s): Angel, Delgado, Retamoza, Mayor Pro Tem Acosta and Mayor Olmos

NAYS: Councilmember(s): None

2. Examine City Trees Due to Many Complaints from Residents.

Mayor Olmos directed staff to drive around the city to determine which trees need to be trimmed and maintained.

ITEM ADDED UNDER APPROVAL OF AGENDA

3. Traffic Safety Item

Mayor Olmos voiced concern with vehicles driving through the stop signs on Michael Hunt Dr. and Penn Mar Ave as well as on Thienes Ave. and Cogswell Rd.

Mayor Olmos directed staff to look into the possibility of adding cameras to the stop signs to take pictures of the vehicles driving through the stop signs.

13. CLOSED SESSION:

At 8:06 p.m. City Attorney Anthony R. Taylor recessed Council into closed session.

13.a. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Pursuant to Government Code Section 54957

Title: Interim City Manager

13.b. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION

Pursuant to Government Code Section 54956.9 – (one case)

At 9:05 p.m. Mayor Olmos reconvened to open session with all Councilmembers except for Councilmember Delgado no longer in attendance (Via Zoom).

City Attorney Anthony R. Taylor, announced City Council discussed item 13.a. and 13.b. No action taken, nothing to report.

14. RECESS COUNCIL MEETING

Mayor Olmos recessed the meeting at 9:06 p.m. to the Successor Agency meeting.

Mayor Olmos adjourned the Successor Agency meeting at 9:07 p.m.

Mayor Olmos reconvened the City Council meeting at 9:07 p.m.

15. ADJOURNMENT

There being no further business coming before this body, at 9:07 p.m. Mayor Olmos adjourned the meeting in memory of Ben Lowry, City of El Monte Chief of Police, to an Adjourned Regular Meeting on Wednesday, November 9, 2022, at 6:00 p.m. due to Tuesday, November 8, 2022, being an Election Day.

Donna G. Schwartz, CMC, City Clerk

Gloria Olmos, Mayor



City Council Agenda Report

Agenda Item No. 7.b.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-86, APPROVING WARRANTS FOR THE PERIOD OF OCTOBER 26, 2022 THROUGH NOVEMBER 9, 2022

SUMMARY: Authorizing payment of City expenditures for the period October 26, 2022 through November 9, 2022, totaling \$1,157,079.21.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-86, authorizing payment of City expenditures.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

- A. Resolution No. 22-86
- B. Warrants

ATTACHMENT A

RESOLUTION NO. 22-86

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
ALLOWING CERTAIN CLAIMS AND DEMANDS FOR THE
PERIOD OF OCTOBER 26,2022 THROUGH NOVEMBER 9,
2022, TOTALING \$1,157,079.21.

THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE,
DETERMINE, AND ORDER AS FOLLOWS:

SECTION 1: That in accordance with Section 37202 of the Government Code, the
Finance Director hereby certifies to the accuracy of the following demands and the availability of
funds for payment thereof.

Finance Director

SECTION 2: That the following claims and demands have been audited as required by
law and that the same are hereby allowed in the amount hereafter set forth.

	<u>CLAIMANT</u>	<u>CLAIM PERIOD</u>	<u>WARRANT #'S</u>	<u>AMOUNT</u>
FY 22/23	Electronic Warrants	10/26/2022-11/09/22	DFT0000352-367	\$136,732.03
FY 22/23	Regular Warrants	10/26/2022-11/09/22	11187-11287	\$891,143.86
Payroll	Manual Check	PPE 10/29/2022	1222-1229	\$6,139.46
Payroll	Check	PPE 10/29/2022	1230-1238	\$9,009.97
Payroll	Direct Deposit	PPE 10/29/2022	2642-2725	\$114,053.89

TOTAL EXPENDITURES RESOLUTION NO. 22-86 \$1,157,079.21

PASSED, APPROVED, AND ADOPTED this 9th day of November 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-86, was duly passed and approved by the City Council of the City of South El Monte at an adjourned regular meeting of said Council held on the 9th day of November 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

ATTACHMENT B



South El Monte, CA

Warrant Register

Council Meeting 11/09/22

Account Number	Vendor Name	Payment Number	Payment Date	Description (Item)	Amount
01.0000.0000.2230	NATIONWIDE RETIREMENT SOLUTIONS	11187	10/25/2022	PPE: 10/15/22	5,165.00
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11188	10/25/2022	10/1-11/1 1900 CENTRAL	109.12
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11188	10/25/2022	10/1-11/1 1415 SANTA ANITA	72.75
01.0000.0000.2270	STATE OF CA FRANCHISE TAX BOARD	11189	10/25/2022	R. RODRIGUEZ FTB GARNISHMENT 10/15/22	422.04
01.0000.0000.2240	VONS CREDIT UNION	11190	10/25/2022	PPE: 10/15/22 ASSOC FEE	43.50
01.0000.0000.2240	VONS CREDIT UNION	11190	10/25/2022	PPE: 10/1/22 ASSOC FEE	43.50
01.0130.1330.5215	WINDSTREAM HOLDINGS, INC	11191	10/25/2022	9/18-10/17 CITY LAND LINES	5,581.22
01.0130.1330.5215	WINDSTREAM HOLDINGS, INC	11191	10/25/2022	10/8-11/17 CITY PHONES	5,574.44
01.0130.1330.5950	WILLIAM FOX	11192	10/27/2022	10/25 POSTAGE REIMBURSEMENT	31.40
01.0100.1050.5938	BRIANNA BADAR	11193	11/02/2022	FALL 22 ED REIMBURSEMENT	872.25
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1402 IRR LERMA	3,822.82
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1556 CENTRAL	354.87
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1530 CENTRAL	266.74
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1415 SANTA ANITA	327.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1500 CENTRAL	2,526.51
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1819 CENTRAL	963.12
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 2000 IRR SANTA ANITA	68.83
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 MERCED SANTA ANITA	209.42
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1450 LIDCOMBE	4,364.95
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 2022 CENTRAL	127.16
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 THIENES/PARKWAY	32.01
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/8-10/11 1903 IRR DURFEE	137.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 MERCED N/W SANTA ANITA	54.75
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/8-10/11 2018 DURFEE	229.24
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1500 CENTRAL	742.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1222 IRR PECK	296.54
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1819 N MERCED	230.36
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1341 ISLANDS/SANTA ANITA	43.01
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13/22 1652 TYLER	155.58
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1900 N CENTRAL	154.08
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 N CENTRAL	453.58
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1109 IRR PECK	220.27
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1819 CENTRAL	251.67
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 LIRMA/MILLET	417.69
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/8-10/11 11016 GOMEZ PALACIO	27.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/14-10/14 2004 IRR ROSEMEAD	27.53
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1502 IRR PECK	292.06
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1628 IRR DURFEE	269.62
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 10452 RUSH	104.72
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/15-10/17 2620 ROSEMEAD	285.70
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/8-10/11 1926 IRR DURFEE	274.11
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1450 LIDCOMBE	296.54
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/14-10/14 2218 ROSEMEAD	137.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1530 IRR CENTRAL	386.66
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1415 IRR SANTA ANITA	777.48
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	8/23-9/22 1556 IRR CENTRAL	328.61
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1660 IRR DURFEE	137.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1710 IRR DURFEE	233.73
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/15-10/17 2464 ROSEMEAD	134.63
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/12-10/12 1675 IRR DURFEE	164.55
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/13-10/13 1707 MERCED	63.42
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 1508 IRR PECK	269.62
01.0170.1730.5720	SAN GABRIEL VALLEY WATER	11194	11/02/2022	9/7-10/6 FARNDON PECK	73.32
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	9/16-10/17 1900 CENTRAJ AVE	44.93
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	9/16-10/17 1824 CENTRAL AVE	96.30
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	9/16-10/17 1530 CENTRAL AVE	153.58
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	9/16-10/17 1556 CENTRAL AVE	268.18
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	9/16-10/17 1500 CENTRAL AVE	3,698.34
01.0170.1730.5705	SO CAL GAS	11196	11/02/2022	8/31-9/30 1415 SANTA ANITA	141.57
01.0000.0000.2224	STANDARD INSURANCE	11197	11/02/2022	NOV'22 LIFE AD&D & SUPPLEMENTAL	449.35
01.0000.0000.2225	STANDARD INSURANCE	11198	11/02/2022	OCT'22 LIFE & AD&D	955.53
01.0150.1515.5204	ALEJANDRO MIRAMONTES DE ANDA	11199	11/02/2022	OCT'22 PATRIOTIC MTG	100.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT'22 GENERAL	11,707.10
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT'22 LITIGATION SVCS	532.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT' 22 PERSONNEL	1,484.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT' 22 HOUSING	3,736.30
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT'22 LABOR NEGOTIAIONS	560.00
01.0100.1030.5215	ALESHIRE & WYNDER, LLP	11200	11/02/2022	SEPT'22 ADDITIONAL SVCS	5,931.80
01.0000.0000.4554	ALEXANDRA ANGUIANO	11201	11/02/2022	MVDP RSVN DAMAGE DEP RND/ 10/15 COM ROOM	50.00

01.0151.1543.5952	ALLIANT INSURANCE SERVICES	11202	11/02/2022	HARVEST FESTIVAL EVENT INSURANCE	321.00
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	AFTER SCHHOL PRGM SUP	15.88
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	DEPT SUP	72.70
01.0170.1740.5962	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	FOOT PEDAL SWITCH	22.18
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	SPEAKER WIRES FOR SCTR PA SYSTEM	37.47
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	AFTER SCHOOL PRGM SUP	297.62
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	OFFICE SUP FIN DEPT	9.81
01.0130.1310.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	RECORD RETEN/ BOXES SUP	70.39
01.0150.1530.5430	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	CHRISTMAS BAGS FOR GIFTS	49.59
01.0170.1020.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	REPLC COFFEE POTS/YARD	62.79
06.0300.3010.5430	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	NAPKIN BANDS/SILVERWARE FOR NUTR PRGM	43.98
01.0151.1546.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	TOY DR PAINT SUP	122.56
01.0150.1540.5431	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	AFTER SCHOOL PRGM SUP	195.75
01.0140.1430.5406	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	LAPTOP SUP-GEN DEPT	102.51
01.0150.1530.5952	AMAZON CAPITAL SERVICES, INC	11203	11/02/2022	CARVING KITS FOR PUMPKIN CONTEST	72.72
01.0130.1330.5215	AT&T	11204	11/02/2022	9/12-10/11/22 BAN 1067917	27.48
01.0130.1330.5215	AT&T	11204	11/02/2022	9/15-10/14/22 BAN 1034755	26.90
01.0130.1330.5215	AT&T	11204	11/02/2022	9/15-10/14/22 BAN 1034756	53.31
01.0130.1330.5215	AT&T	11204	11/02/2022	9/22-10/21/22 BAN 1034752	27.34
02.0170.1760.5550	ATHENS SERVICES	11205	11/02/2022	OCT 22' SWEEPER SVCS	6,140.00
44.0800.8010.5525	AUTOZONE	11206	11/02/2022	#20 ENGINE OIL AND FILTERS	81.78
44.0800.8010.5525	AUTOZONE	11206	11/02/2022	#24 ENGINE OIL AND FILTER SVCS	67.23
01.0100.1050.5936	BELINDA ESPARZA	11207	11/02/2022	10/12 LIVSCAN REIMB	28.00
01.0160.1650.5520	BEST WOOD CHIPS	11208	11/02/2022	WOOD CHIPS / NTP	2,413.80
01.0150.1515.5204	BLANCA M. FIGUEROA	11209	11/02/2022	OCT'22 PATRIOTIC MTG	100.00
01.0100.1050.5936	BRIAN CORONA	11210	11/02/2022	10/20 LIVSCAN REMB	28.00
01.0100.1040.5922	BROTHERS AWARDS & TROPHIES	11211	11/02/2022	AWARD/ EM SEM CHAMBER 100TH ANNIV	78.00
01.0100.1040.5922	BROTHERS AWARDS & TROPHIES	11211	11/02/2022	AWARD/ DR GUS. HARVARD DAY	27.50
01.0140.1440.5215	BUREAU VERITAS NORTH AMERICAN INC.	11212	11/02/2022	SEPT'2022 BUSINESS LIC INSP	990.00
01.0130.1330.5215	CALIFORNIA COMMUNICATION	11213	11/02/2022	10/1-11/1/22 WIRELESS BRIDGE	680.00
01.0100.1020.5932	CHARTER COMMUNICATIONS	11214	11/02/2022	10/16-11/15/22 CABLE SVCS	299.59
02.0170.1760.5966	CITY OF EL MONTE-FINANCE DEPT.	11215	11/02/2022	SEPT'22 CNG FUEL	21.07
01.0100.1040.5215	CIVICPLUS, LLC	11216	11/02/2022	12/18/22-12/17/23 WEBSITE MTNC HOSTING	6,063.76
01.0160.1640.5520	COMMERCIAL AQUATIC SERVICES, INC	11217	11/02/2022	NEW CHEMICAL PUMP/INSTALL/PARTS	1,532.83
01.0160.1640.5520	COMMERCIAL AQUATIC SERVICES, INC	11217	11/02/2022	10/24 CHEMICAL DELIVERY	707.50
01.0160.1640.5520	COMMERCIAL AQUATIC SERVICES, INC	11217	11/02/2022	10/20 CHEMICAL DELIVERY	257.31
01.0100.1050.5936	CONCENTRA	11218	11/02/2022	10/5 NEW HIRE DRUG TEST	219.00
44.0800.8010.5525	CREATIVE BUS SALES, INC.	11219	11/02/2022	#20 A/C LIFT SVCS WHEEL CHAIR LIFT	1,871.71
01.0100.1050.5936	DAVID CHAVEZ	11220	11/02/2022	BOOT ALLOWANCE 2022	88.19
01.0160.1620.5520	DDC ELECTRIC SUPPLY, INC.	11221	11/02/2022	LIGHT FIXTURE BALLAST	110.19
01.0160.1620.5520	DDC ELECTRIC SUPPLY, INC.	11221	11/02/2022	RETROFIT LIGHTS/SCTR	94.53
01.0160.1640.5520	DDC ELECTRIC SUPPLY, INC.	11221	11/02/2022	POOL PERIMTER LIGHTS	421.14
01.0100.1050.5936	DEVIN ORTEGA	11222	11/02/2022	10/20 LIVE SCAN REIMB	25.00
01.0000.0000.4554	DEZERAE JORDAN	11223	11/02/2022	MVDP RSVN DAMAGE DEP RFN/ 10/16 COM ROOM	50.00
38.0900.9000.5968	DYNALECTRIC L.A.	11224	11/02/2022	SEPT-OCT'22 SANTA/KLING SIGNAL #294	8,669.07
40.0900.9000.5968	DYNALECTRIC L.A.	11224	11/02/2022	SEPT-OCT'22 SANTA/KLING SIGNAL #294	78,021.59
01.0170.1720.5520	ECOLAB PEST ELIM. DIVISION	11225	11/02/2022	OCT'22 PESR CTRL-YARD	144.14
01.0160.1610.5520	ECOLAB PEST ELIM. DIVISION	11225	11/02/2022	OCT'22 PEST CTRL-CCTR	69.18
01.0170.1710.5520	ECOLAB PEST ELIM. DIVISION	11225	11/02/2022	OCT'22 PEST CTRL-CHALL	194.39
01.0160.1620.5520	ECOLAB PEST ELIM. DIVISION	11225	11/02/2022	OCT'22 PEST CTRL-SCTR	312.30
01.0100.1040.5922	EL MONTE/SOUTH EL MONTE JETS	11226	11/02/2022	12/11/22 SPONSORSHIP - JETS BANQUET	500.00
01.0100.1020.5912	EM/SEM CHAMBER OF COMMERCE	11227	11/02/2022	10/5 DEPT. HEAD ATTENDED BRANCH	39.00
01.0170.1750.5520	EWING IRRIGATION	11228	11/02/2022	SPRINKLER REPAIRS/CHALL	400.96
01.0170.1750.5520	EWING IRRIGATION	11228	11/02/2022	HAYWARD DRIPLINE REPAIR	336.04
01.0170.1770.5525	FORD OF MONTEBELLO	11229	11/02/2022	INSTALL STEP BOARDS	415.89
01.0170.1750.5520	GARVEY EQUIPMENT COMPANY	11230	11/02/2022	MOWER SVCS	121.75
01.0100.1050.5936	GEORGE BONILLA-GONZALEZ	11231	11/02/2022	10/19 LIVSCAN REIMB	25.00
01.0170.1770.5525	GOT PROPANE INC	11232	11/02/2022	FORKLIFT PROPANE	141.59
01.0100.1050.5936	GOVERNMENT JOBS.COM, INC.	11233	11/02/2022	NEOGOVR HR PRGM/ SOFTWARE LIC	1,109.58
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	11234	11/02/2022	FRONT LAW REPAIRS/ CHALL	42.66
01.0170.1720.5520	GRANT'S TRUE VALUE HARDWARE	11234	11/02/2022	SCREWS AND BOLTS FOR JOEY'S OFFICE	21.71
01.0170.1710.5520	GRANT'S TRUE VALUE HARDWARE	11234	11/02/2022	PAD LOCK/ VERONICA FILE	23.64
01.0170.1740.5520	GRANT'S TRUE VALUE HARDWARE	11234	11/02/2022	RED RAKE- YARD	12.64
06.0300.3010.5215	HUNTINGTON CULINARY	11235	11/02/2022	10/3-10/7/22 CI & NUTR PRGM	3,306.25
06.0300.3020.5215	HUNTINGTON CULINARY	11235	11/02/2022	10/3-10/7/22 CI & NUTR PRGM	302.50
06.0300.3010.5215	HUNTINGTON CULINARY	11235	11/02/2022	10/10-10/14/22 CI & CII NUTR PRGM	2,932.50
06.0300.3020.5215	HUNTINGTON CULINARY	11235	11/02/2022	10/10-10/14/22 CI & CII NUTR PRGM	242.00
01.0120.1210.5914	INT'L INSTITUTE OF MUNICIPAL CLERKS	11236	11/02/2022	2023 ANNUAL MEMBERSHIP 12/31/23	225.00
01.0100.1050.5936	JAN JOVELLANOS	11237	11/02/2022	9/23 LIVSCAN REIMB	25.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	APR'22 IND. WASTE PRGM	2,548.75
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	AUG'22 IND. WASTE PRGM	3,697.50
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	APR'22 NDPES PRGM SVCS	2,633.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	AUG'22 NDPES PRGM SVCS	6,134.25
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	APR'22 USED OIL RECYCLING	65.00
01.0170.1475.5215	JOHN L. HUNTER AND ASSOCIATES, INC.	11238	11/02/2022	AUG'22 USED OIL RECYCLING	378.75
01.0160.1610.5520	JOHNSTONE SUPPLY	11239	11/02/2022	#4 A/C MOTOR PARTS/CCTR	341.89
01.0100.1050.5936	JORDAN VILLELA	11240	11/02/2022	10/6 LIVSCAN REIMB	25.00
01.0170.1770.5525	JOSE'S AUTO UPHOLSTERY	11241	11/02/2022	#19 DRIVER SEAT UPHOLSTERY	456.00
01.0100.1050.5936	JOSHUA ROBLES	11242	11/02/2022	10/20 LIVSCAN REIMB	25.00
01.0000.0000.4554	JUAN MUNIZ	11243	11/02/2022	10/22 CCTR-GYM RSV REIM	600.00

01.0100.1050.5936	JUSTIN RAMIREZ	11244	11/02/2022	9/29 LIVESCAN REIMB	25.00
01.0100.1050.5936	KARLA VILLACIS	11245	11/02/2022	10/7 LIVESCAN REIMB	25.00
45.0900.9000.5969	KIMLEY-HORN AND ASSOCIATES, INC.	11246	11/02/2022	JUL'22 LRSP PLAN #625	1,481.67
68.0900.9000.5969	KIMLEY-HORN AND ASSOCIATES, INC.	11246	11/02/2022	JUL'22 LRSP PLAN #625	6,412.47
45.0900.9000.5969	KIMLEY-HORN AND ASSOCIATES, INC.	11246	11/02/2022	AUG'22 LRSP PLAN #625	1,481.67
68.0900.9000.5969	KIMLEY-HORN AND ASSOCIATES, INC.	11246	11/02/2022	AUG'22 LRSP PLAN #625	27,597.12
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	11247	11/02/2022	SEPT'22 LAW ENFORCEMENT SVCS	309,319.36
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	11247	11/02/2022	SEPT'22 GRANT SPL ASSIGN DEPUTY	17,604.75
01.0110.1110.5220	L.A. COUNTY SHERIFF'S DEPT.	11247	11/02/2022	SEPT' 22 SPL ASSIGN DEPUTY	100,428.32
01.0110.1110.5610	L.A. COUNTY SHERIFF'S DEPT.	11247	11/02/2022	SEPT'22 LIABILITY INS	47,008.77
01.0151.1543.5952	LAB1419	11248	11/02/2022	DOMESTIC VIOLENCE WALK SHIRTS	1,502.16
01.0150.1540.5956	LAB1419	11248	11/02/2022	REC STAFF UNIFORMS	1,267.88
01.0160.1610.5520	LBC LIGHTING	11249	11/02/2022	BOXING GYM LIGHT RETROFIT	661.22
01.0160.1620.5520	LBC LIGHTING	11249	11/02/2022	OUTDOOR LIGHTS- SCTR	88.09
01.0000.0000.4554	LIZBETH SANTANA	11250	11/02/2022	RESV DAMAGE DEP RFND/10/15 COM CTR GYM	600.00
01.0140.1440.5215	MAIQUES INSPECTION SERVICE	11251	11/02/2022	OCT' 22 BUILDING INSPECTION SVCS	4,932.22
01.0160.1610.5520	MCKINLEY ELEVATOR CORPORATION	11252	11/02/2022	ADA LIFT REPAIRS/ CCTR	403.27
01.0160.1630.5520	MCMMASTER-CARR SUPPLY CO.	11253	11/02/2022	CAUTION TAPES/ MCTR	80.55
01.0160.1650.5520	MIRACLE RECREATION EQUIPMENT COMPANY, INC	11254	11/02/2022	REMOVED BROKN SLIDE/ADD GATE & STEP/NTP	1,058.78
01.0000.0000.4554	NANCY ZAVALA	11255	11/02/2022	10/23 MVD-GAZEBO RSV REIM	50.00
01.0150.1515.5204	NAOMI LOPEZ	11256	11/02/2022	OCT'22 PATRIOTIC MTG	100.00
01.0100.1050.5936	NICOLE VILLACIS	11257	11/02/2022	10/7 LIVESCAN REIMB	25.00
01.0120.1210.5406	OFFICE DEPOT	11258	11/02/2022	DEPT SUP	56.38
01.0151.1545.5210	PARTY PRONTO	11259	11/02/2022	8/25 SUMMER CONCERT	1,313.00
01.0140.7020.5215	PHOENIX GROUP INFORMATION SYSTEMS	11260	11/02/2022	SEPT'22 ADMIN CITE SVCS	435.20
01.0140.1100.5215	PHOENIX GROUP INFORMATION SYSTEMS	11260	11/02/2022	SEPT'22 CITE PROCESSING SVCS	10,176.89
01.0151.1545.5210	PREMIER JANITORIAL SERVICES	11261	11/02/2022	7/28 PORTABLE RSTRM RENTAL - SUMMER CONC	554.56
01.0151.1543.5952	PREMIER JANITORIAL SERVICES	11261	11/02/2022	9/8 CHAIRS RENTAL-911 MEMORIAL CEREMONY	418.00
01.0160.1620.5520	QUENCH USA, INC.	11262	11/02/2022	NOV'22 WATER FILTER/SCTR	59.96
01.0150.1540.5956	RED DOT UNIFORMS	11263	11/02/2022	COMMUNITY SVCS UNIFORMS	264.52
44.0800.8010.5982	REGIONAL TAP SERVICE CENTER	11264	11/02/2022	SEPT' 22 BUS PASSES	258.00
01.0100.1050.5936	RELIANT URGENT CARE	11265	11/02/2022	JUNE'22 COVID TESTING #505	279.00
01.0100.1050.5936	RELIANT URGENT CARE	11265	11/02/2022	JUNE'22 COVID TESTING #505	220.00
01.0100.1050.5936	RELIANT URGENT CARE	11265	11/02/2022	JUNE'22 COVID TESTING #505	110.00
01.0100.1050.5936	RELIANT URGENT CARE	11265	11/02/2022	AUG'22 COVID TESTING #505	110.00
01.0100.1050.5936	RELIANT URGENT CARE	11265	11/02/2022	AUG'22 COVID TESTING #505	110.00
01.0150.1515.5204	RUDY LOPEZ	11266	11/02/2022	OCT'22 PATRIOTIC MTG	100.00
01.0140.1430.5919	SAN GABRIEL VALLEY TRIBUNE	11267	11/02/2022	PUBLISH NOTICES IN SGVT	559.58
01.0100.1020.5912	SGV CITY MANAGERS' ASSOCIATION	11268	11/02/2022	10/19 LUNCH MTG/SALAS	35.00
01.0100.1020.5912	SKY 4 CHECK, INC.	11269	11/02/2022	MAGNETS FOR WOMENS COMMISSION	286.65
01.0100.1040.5922	SKY 4 CHECK, INC.	11269	11/02/2022	BANNER FOR HARVARD DAY EVENT	44.10
01.0150.1547.5430	SMITTY'S SIGNWORKS, INC	11270	11/02/2022	FARMER'S MARKET ST BANNER	1,540.00
01.0170.1760.5540	SOUTHEAST CONSTRUCTION PRODUCTS,INC	11271	11/02/2022	SAND/ RAIN - FIRE DEPT	234.83
01.0170.1770.5525	SOUTHERN TIRE MART LLC	11272	11/02/2022	BOBCAT NEW TIRE	50.00
01.0140.1100.5406	SPARKLETT'S	11273	11/02/2022	SEPT' 22 WATER SVCS	28.44
01.0140.7020.5406	SPARKLETT'S	11273	11/02/2022	SEPT' 22 WATER SVCS	28.43
02.0170.1760.5535	ST. FRANCIS ELECTRIC, LLC	11274	11/02/2022	SEPT' 22 CALLOUT SIGN	1,216.00
02.0170.1760.5535	ST. FRANCIS ELECTRIC, LLC	11274	11/02/2022	TRAFFIC SIGNAL BOX/ SA-KLINGERMAN	2,096.00
01.0000.0000.4554	STEPHANIE GOMEZ	11275	11/02/2022	10/22 MVD-GAZEBO RSV REIM	50.00
01.0160.1650.5520	SUNBELT RENTALS, INC.	11276	11/02/2022	9/26 GAS CART RENTAL	42.47
01.0140.1100.5215	SUPERIOR COURT OF CA, COUNTY OF LA	11277	11/02/2022	SEPT'22 CITATION REVENUE	4,248.50
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	11278	11/02/2022	BREAD FOR NUTR PRGM	51.80
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	11278	11/02/2022	TOSTADAS FOR NUTR PRGM	27.86
06.0300.3010.5430	SUPERIOR WAREHOUSE GROCERS	11278	11/02/2022	TORTILLAS FOR C1 PRGM	29.94
01.0000.0000.4554	TANIA ZELAYA	11279	11/02/2022	10/8 MVD GAZEBO RVS REIM	50.00
01.0170.1770.5525	THE HITCH DEPOT, INC.	11280	11/02/2022	#8 TRUCK RACK/WEATHER GRD TOOL BOX	2,410.13
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 ENGINEERING SVCS	11,520.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 PJT MGMT- CDBG PJT	819.50
68.0900.9000.5969	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 LRSP PLAN #625	390.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 DOREEN RED CURB REQUEST	360.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 RSMD BLVD ENG SVCS	437.50
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 TRAFFIC ENG SVCS	375.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 CIVIC CTR LEGAL DESCRP	135.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	JUL'22 ENG PLAN CK SVCS	3,254.83
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS	16,020.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 PLAN CK SVCS	6,833.23
01.0140.1440.5210	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 PLAN CHECK SVC	62,934.74
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 TRAFFIC ENG SVCS RSMD	250.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 TRAFFIC ENG SVCS RSMD	250.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 PJT MGMT #253	2,178.00
68.0900.9000.5969	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 LRSP PLAN #625	1,182.50
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS/ RED CURB DOREEN	450.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS/ RED CURB	270.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 TRAFFIC ENG SVCS	375.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 TRAFFIC ENG SVCS/DURFEE	250.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 RSMD BLVD ENG SVCS	250.00
01.0170.1020.5010	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ATP CYC 5/ PROFESSIONAL SVCS	242.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG 22' ENG SVCS/DURFEE	360.00
01.0170.1105.5215	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS/BLUE CURB COGSWELL RD	900.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS/BLUE CURB COGSWELL RD	125.00
02.0170.1760.5260	TRANSTECH ENGINEERING, INC.	11281	11/02/2022	AUG'22 ENG SVCS/SCHMIDT RD RED CURB	125.00

01.0151.1543.5952	VALLEY COMMUNITY CHURCH	11282	11/02/2022	BAND & DJ SVCS/ HARVEST FESTIVAL	800.00
02.0170.1760.5215	WEST COAST ARBORISTS, INC	11283	11/02/2022	8/1-8/15/22 TREE TRIMMING	4,613.20
02.0170.1760.5215	WEST COAST ARBORISTS, INC	11283	11/02/2022	9/1-9/15/22 TREE TRIMMING	14,879.35
01.0170.1710.5520	WHITTIER FERTILIZER	11284	11/02/2022	CHALL GRASS REPAIR	115.54
01.0150.1530.5952	WINNER INTERNATIONAL INC.	11285	11/02/2022	TABLE CLOTH/ HALLOWEEN LUNCHEON	37.49
01.0130.1330.5950	XEROX CORPORATION	11286	11/02/2022	9/30-10/29/22 COPIER LEASE	3,095.98
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	11287	11/02/2022	FOOD SUPPLIES FOR CI PRGM	212.97
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	11287	11/02/2022	FOOD SUPPLIES FOR CII PRGM	23.66
06.0300.3010.5430	DRIFTWOOD DAIRY, INC	11287	11/02/2022	FOOD SUPPLIES FOR CI PRGM	117.09
06.0300.3020.5430	DRIFTWOOD DAIRY, INC	11287	11/02/2022	FOOD SUPPLIES FOR CII PRGM	13.00
01.0000.0000.2250	CALPERS	DFT0000352	10/25/2022	NOV'22 ACTIVE EMPLOYEE PREMIUM	52,598.00
01.0100.1050.5941	CALPERS	DFT0000352	10/25/2022	NOV'22 ADMIN FEE/ ACTIVE	173.57
01.0100.1050.5941	CALPERS	DFT0000352	10/25/2022	NOV'22 ADMIN FEE/ RETIRED	17.27
01.0100.1050.5945	CALPERS	DFT0000352	10/25/2022	NOV'22 EMPLOYER SHARE/ RETIRED PREMIUM	1,043.00
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000353	10/25/2022	PPE 10/14/22 FEDERAL	57.47
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000353	10/25/2022	PPE 10/14/22 FICA	108.80
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000353	10/25/2022	PPE 10/14/22 MEDICARE	25.44
01.0000.0000.2205	DEPARTMENT OF THE TREASURY	DFT0000354	10/25/2022	PPE 10/15/22 FEDERAL	16,244.40
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000354	10/25/2022	PPE 10/15/22 MEDICARE	5,010.62
01.0000.0000.2215	DEPARTMENT OF THE TREASURY	DFT0000354	10/25/2022	PPE 10/15/22 FICA	21,424.76
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000355	10/25/2022	PPE 10/15/22 TRNG TAX W/H	5.90
01.0000.0000.2030	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000355	10/25/2022	PPE 10/15/22 UI TAX W/H	100.58
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000355	10/25/2022	PPE 10/15/22 STATE W/H	5,085.00
01.0000.0000.2210	EMPLOYMENT DEVELOPMENT DEPT.	DFT0000356	10/25/2022	PPE 10/14 STATE W/H	5.84
01.0151.1543.5952	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SPECIAL EVENT SUP	138.38
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	LIGHT POLES AT COURTS PAINT	185.62
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SUP-DRY WALL WORK/ BOXING GYM	71.63
01.0160.1610.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SUP- MAKE HOLES IN WOOD STUDS	48.20
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	WINDOW FILM FOR ANDRES OFFICE	68.48
01.0160.1620.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	BOX FOR TRASH BAGS	9.29
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	AQUAT LIGHT POLES PAINT	338.75
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	PAINT SUP TO PAINT LOCKER ROOM	336.87
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SPRAY PAINT- LIGHT POLES	115.17
01.0160.1640.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	HAND PUMP-CHLORINE TANK	38.30
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SUP TO SECURE WATER LINE	39.04
01.0160.1650.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	PAINT FOR NTP FENCE	61.14
01.0160.1670.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SUP TO PAINT BENCHES IN MVDP	41.14
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	PLANTS-CHALL MEMORIAL DAY CELEBRTN	261.79
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	SUP TO REPAIR MOLDING/WALL	43.35
01.0170.1710.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	FOUNTAIN PUMP FOR CITY HALL	48.00
01.0170.1720.5520	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	LIGHT SWITCHES- MAINT YARD RESTRM	48.97
01.0170.1740.5962	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	BLADES	28.37
02.0170.1760.5962	HOME DEPOT CREDIT SERVICES	DFT0000357	10/25/2022	ADAPTERS- ST SIGNS INSTALL/ REMOVAL	16.32
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000358	10/25/2022	9/15-10/16 1415 SANTA ANITA	1,743.80
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000359	10/25/2022	9/15-10/16 1824 CENTRAL	1,247.18
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000360	10/25/2022	9/15-10/16 1530 CENTRAL	2,860.44
01.0170.1730.5710	SOUTHERN CALIFORNIA EDISON	DFT0000361	10/25/2022	9/15-10/16 1556 CENTRAL	2,389.36
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000362	10/25/2022	PPE 10/15/22 PLAN 27216	9,286.63
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000362	10/25/2022	PPE 10/15/22 PLAN 685	9,863.21
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000362	10/25/2022	PPE 10/15/22 PLAN 23047	1,702.99
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000363	10/25/2022	RATE PLAN 27216 COUNCIL	114.54
01.0000.0000.2020	CALPERS RETIREMENT	DFT0000364	10/25/2022	PPE 10/29/22 PLAN 27216	188.65
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000365	10/25/2022	CASE 200000002163990	100.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000365	10/25/2022	CASE 0980438	150.00
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000365	10/25/2022	CASE 1457313	603.50
01.0000.0000.2270	EXPERT PAY - STATE DISBURSEMENT UNIT	DFT0000365	10/25/2022	CASE 200000002135289	720.46
01.0000.0000.2224	AFLAC WORLDWIDE HEADQUARTERS	DFT0000366	10/27/2022	OCT'22 SUPP LIFE	1,488.76
01.0150.1530.5430	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	SENIOR CTR DECORATIONS CR	(98.41)
01.0150.1530.5430	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	SENIOR CTR DECORATIONS	121.95
01.0150.1530.5952	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	SENIOR CTR DECORATIONS	178.80
01.0150.1540.5431	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	AFTER SCHOOL PRGM SUP	99.26
01.0150.1540.5431	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	AFTER SCHOOL PRGM SUP	106.39
01.0151.1543.5952	WALMART COMMUNITY/GEICB	DFT0000367	10/27/2022	HARVEST FESTIVAL SUP	25.06
Grand Total:					1,027,875.89

Authorization Signatures

A handwritten signature in black ink, appearing to read 'R Salas', is positioned above a horizontal line.

Rene Salas, Interim City Manager



City Council Agenda Report

Agenda Item No. 7.c.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Anthony R. Taylor, City Attorney

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-87, PROCLAIMING A LOCAL EMERGENCY PERSISTS AND AUTHORIZING THE USE OF REMOTE TELECONFERENCE MEETING PROCEDURES BY THE CITY'S LEGISLATIVE BODIES AS AUTHORIZED BY GOVERNMENT CODE SECTION 54953(e) *ET SEQ.* FOR THE PERIOD OF NOVEMBER 9, 2022 THROUGH DECEMBER 8, 2022

SUMMARY: On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021. Pursuant to AB 361, staff recommends consideration of Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of remote meeting procedures by the City's legislative bodies, which can include meetings held via a virtual platform (e.g. Zoom), for the period of November 9, 2022 through December 8, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-87, proclaiming a local emergency persists and authorizing the use of alternative meeting procedures by the City's legislative bodies, such as utilizing a virtual platform (e.g. Zoom) for the period from November 9, 2022 through December 8, 2022.

FISCAL IMPACT: None.

DISCUSSION: In March 2020, at the onset of the COVID-19 pandemic, Governor Newsom proclaimed a State of Emergency in California, and issued Executive Order N-25-20 to facilitate the ability of legislative bodies to meet using virtual platforms to comply with health orders. Since that time, several other Executive Orders have been issued that further modified the requirements related to the conduct of teleconference meetings and the right of public participation during the State of Emergency. The Executive Orders collectively operated to remove certain requirements for teleconference meetings, including that each teleconference location be accessible to the public, and that members of the public be able to address the legislative body at each teleconference location.

The Executive Orders allowed the City Council and each of the City's legislative bodies, commissions, and committees subject to the Brown Act to modify how meetings were conducted to protect the health and safety of the legislative bodies, staff, and the public, while ensuring transparency and accessibility for open and public meetings. However, those executive orders expired on October 1, 2021.

On September 16, 2021, Governor Newsom signed AB 361 into law. AB 361 was made effective October 1, 2021, to correspond to the timing of expiration of the executive orders.

AB 361 allows legislative bodies to continue to utilize remote/virtual platforms for meetings during a State of Emergency proclaimed by the Governor, provided that one of the following three criteria is met with respect to the meeting:

- i) State or local officials have imposed or recommended measures to promote social distancing;
- ii) The legislative body is meeting for the purpose of determining, by majority vote, whether as a result of the State of Emergency, meeting in person would present imminent risks to the health or safety of attendees; or
- iii) The legislative body has previously determined, by majority vote, that, as a result of the State of Emergency, meeting in person would present imminent risks to the health or safety of attendees.

These provisions of AB 361 are effective until January 1, 2024. This means these provisions may be invoked any time there is a proclaimed State of Emergency by the Governor (e.g., wildfires) and the City Council can make at least one of the enumerated findings.

On October 26, 2021, City Council adopted Resolution No. 21-69 proclaiming a local emergency persists and authorizing the use of remote teleconference procedures by the City's legislative bodies for the period of October 26 through November 25, 2021. To avoid a lapse in time between meetings and the effective date of Resolution No. 21-69, on November 9, 2021, City Council adopted Resolution No. 21-72 proclaiming a local emergency persists and authorizing the use of remote teleconference procedures by the City's legislative bodies for the period of November 9 through December 9, 2021. Since then, City Council has adopted the following resolutions authorizing the same: Resolution No. 21-78 adopted on December 14, 2021 for the period of December 14, 2021 through January 12, 2022; Resolution No. 22-02 adopted on January 11, 2022 for the period of January 11, 2022 through February 9, 2022; Resolution No. 22-11 adopted February 8, 2022 for the period of February 8, 2022 through March 9, 2022; Resolution No. 22-18 adopted March 8, 2022 for the period of March 8, 2022 through April 6, 2022; Resolution No. 22-23 adopted April 12, 2022 for the period of April 12, 2022 through May 12, 2022; Resolution No. 22-33 adopted May 10, 2022 for the period May 10, 2022 through June 8, 2022; Resolution No. 22-39 adopted June 14, 2022 for the period of June 14, 2022 through July 13, 2022; Resolution No. 22-54 adopted July 12, 2022 for the period of July 12, 2022 through August 10, 2022; Resolution No. 22-66 adopted August 2, 2022 for the period through August 31, 2022; Resolution No. 22-72 adopted September 13, 2022 for the period through October 12, 2022; and Resolution No. 22-82 adopted October 11, 2022 for the period through November 9, 2022.

In large part due to the Omicron variant, there has been a sharp surge of Covid-19 cases since December 2021. The CDC indicators and thresholds measuring community

transmission of COVID-19 within the County of Los Angeles continue to be at a substantial level. The Omicron variant is the predominant strain in Los Angeles County and spreads more easily than the original virus. While the Omicron BA.1 variant is currently the dominant variant in Los Angeles County, there is a gradual increase in the level of the BA.2 subvariant in the County. The BA.2 subvariant is highly transmissible, and has become the dominant variant in many countries, including some that are facing renewed surges in cases and increased hospitalizations.

In light of the continuing COVID-19 emergency, and the continued threats to health and safety posed by indoor meetings with large attendance, staff recommends adoption of the proposed resolution making the findings required to invoke AB 361. Doing so will allow the meetings of the City Council and each of the City's legislative bodies to continue to occur by teleconference, without adhering to the teleconferencing requirements set out in Government Code Section 54953(b)(3) that would otherwise apply absent invocation of AB 361.

Continued reliance on AB 361 will require adoption of a new resolution making the required findings every 30 days.

ATTACHMENT(S):

- A. Resolution No. 22-87

RESOLUTION NO. 22-87

A RESOLUTION OF THE SOUTH EL MONTE CITY COUNCIL
PROCLAIMING A LOCAL EMERGENCY PERSISTS AND
AUTHORIZING THE USE OF REMOTE TELECONFERENCE
MEETING PROCEDURES BY THE CITY'S LEGISLATIVE
BODIES, AS AUTHORIZED BY GOVERNMENT CODE
SECTION 54953(e) *ET SEQ.*, FOR THE PERIOD OF
NOVEMBER 9, 2022 THROUGH DECEMBER 8, 2022

WHEREAS, the City Council of the City of South El Monte is committed to preserving and nurturing public access, transparency, observation and participation in its meetings and the meetings of each of its legislative bodies (as that term is defined in Government Code section 54952, including commissions, boards and committees subject to the Brown Act); and

WHEREAS, all meetings of the City's legislative bodies are open and public, as required by the Ralph M. Brown Act, codified as Government Code section 54950 *et seq.*, so that any member of the public may attend, participate, and observe the City's legislative bodies conduct their business; and

WHEREAS, the Brown Act, as amended by Assembly Bill 361 (2021), amending Government Code section 54953(e) *et seq.*, allows for remote teleconferencing observation and participation in meetings by members of a legislative body and members of the public, without compliance with the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, the initial required condition is a declaration of a state of emergency by the Governor pursuant to the California Emergency Services Act, Government Code section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within the state and within the boundaries of the City, as provided in Government Code section 8558; and

WHEREAS, on March 4, 2020, pursuant to Government Code section 8625, Governor Newsom declared the existence of a state of emergency for the State of California, in response to the outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19); and

WHEREAS, also on March 4, 2020, the County of Los Angeles followed suit and declared the existence of a state of emergency for the County of Los Angeles; and

WHEREAS, on March 12, 2020, out of an abundance of caution to protect the health, safety, and welfare of the community, the Mayor of the City of South El Monte proclaimed a local emergency due to the public health threat caused by COVID-19; and

WHEREAS, the Mayor's proclamation found that conditions of extreme peril to the safety of persons and property have arisen within the City as a result of the COVID-19 virus and that these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, on March 16, 2020, the City's Director of Emergency Services declared a local emergency for the City pursuant to Chapter 2.32 of the South El Monte Municipal Code, finding that conditions of extreme peril to the safety of persons and property have arisen within the City as a result of the COVID-19 virus and that these conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the City; and

WHEREAS, on March 17, 2020, the City Council adopted Resolution No. 20-24, ratifying the proclamation of a local emergency in response to COVID-19; and

WHEREAS, Government Code section 54953(e) further requires that state or local officials have imposed or recommended measures to promote social distancing; or, the legislative body of the City finds that meeting in person would present imminent risk to the health and safety of attendees; and

WHEREAS, the State of California and County of Los Angeles Department of Public Health officials have imposed or recommended measures to promote social distancing, County officials are requiring masking in an effort to slow the continuously high level of transmission of COVID-19 throughout Los Angeles County, and the Centers for Disease Control and Prevention ("CDC") continue to recommend physical distancing; and

WHEREAS, in large part due to the Omicron variant, there has been a sharp surge of Covid-19 positive cases since December 2021. The CDC indicators and thresholds measuring community transmission of COVID-19 within the County of Los Angeles continue to be at a substantial level. The Omicron variant is the predominant strain in Los Angeles County and spreads more easily than the original virus. While the Omicron BA.1 variant is currently the dominant variant in Los Angeles County, there is a gradual increase in the level of the BA.2 subvariant in the County. The BA.2 subvariant is highly transmissible, and has become the dominant variant in many countries, including some that are facing renewed surges in cases and increased hospitalizations; and

WHEREAS, the Council hereby finds that such emergency conditions persist in the City, such that meeting in person for the meetings of the legislative bodies of the City would present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance; and

WHEREAS, the Council hereby finds that the state of emergency due to the COVID-19 virus and the conditions related thereto has caused, and will continue to cause, conditions of extreme peril to the safety of persons within the City that are likely to be beyond the control of services, personnel, equipment, and facilities of the City, and thereby affirms, authorizes, and proclaims that the existence of a local emergency persists throughout the City, and ratifies the proclamation of state of emergency by the Governor of the State of California; and

WHEREAS, the Council hereby finds that, as a consequence of the existing local emergency, the legislative bodies of the City shall conduct their meetings without compliance with Government Code section 54953(b)(3), and shall instead comply with the remote teleconference meeting requirements as authorized by Government Code section 54953(e) *et seq.*; and

WHEREAS, the Council affirms that the City will allow for observation and participation by Councilmembers, members of the City's legislative bodies, and the public by allowing public participation and comment in real time via Zoom or by telephone, as well as allowing limited in-

person attendance for certain legislative bodies of the City, as will be duly indicated in the agendas of the legislative bodies, respectively, in an effort to protect the constitutional and statutory rights of all attendees.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE FINDS, RESOLVES, AND ORDERS AS FOLLOWS:

Section 1. The Recitals set forth above are true and correct and are incorporated herein Resolution by reference.

Section 2. The Council hereby recognizes and affirms the existence and conditions of a state of emergency as proclaimed by the Governor, the existence of emergency conditions in the City, and affirms, authorizes, and proclaims that the existence of a local emergency persists throughout the City.

Section 3. The Council hereby ratifies the Governor of the State of California's Proclamation of State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Further, the Council finds that holding the meetings of the City's legislative bodies in person with no limitations to attendance would present imminent risk to the health and safety of attendees as a result of the increased risk of the spread of the COVID-19 virus among those in attendance, and that the State of California and County of Los Angeles Department of Public Health officials have imposed or recommended measures to promote social distancing in connection with the COVID-19 emergency, as required by Government Code section 54953(e) *et seq.*

Section 5. The Interim City Manager and legislative bodies of the City are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, conducting open and public meetings via teleconference in accordance with Government Code section 54953(e) *et seq.* and other applicable provisions of the Brown Act.

Section 6. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) December 8, 2022, or (ii) such time the Council adopts a subsequent resolution in accordance with Government Code section 54953(e)(3) to extend the time during which the legislative bodies (as that term is defined in Government Code §54952, including commissions, boards and committees subject to the Brown Act) of the City may continue to teleconference without compliance with Government Code section 54953(b)(3).

PASSED, APPROVED AND ADOPTED this 9th day of November, 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-87, was duly passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of November, 2022, and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 7.d.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: William Fox, Interim Finance Director

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-88, APPROVING A SALARY ADJUSTMENT FOR THE POSITION OF DIRECTOR OF FINANCE

SUMMARY: A classification and compensation study was completed on June 15, 2022, and was approved by council on June 22, 2022 with the findings and recommendation for a salary adjustment for the position of Director of Finance, which is currently vacant. To advertise the vacancy, the City is seeking to align the compensation with surrounding cities and adjust the current maximum of \$145,860.00 annually to the proposed amount of \$169,962.00 annually, effective November 9, 2022.

RECOMMENDED ACTION: Staff recommends City Council adopt Resolution No. 22-88, approving a salary adjustment for the position of Director of Finance to reflect the current competitive compensation.

FISCAL IMPACT: The position of Director of Finance was budgeted for fiscal year 2022-2023.

DISCUSSION: The Finance Director is an essential member of the City's Executive Management Team and is a direct report to the City Manager. This position will direct and participate in the development and implementation of citywide and departmental goals, objectives, policies, procedures, and priorities related to the areas of finance. The Finance Director will oversee grant administration, business licensing, central purchasing, data processing, and the City's budget. Additionally, the Finance Director will be responsible for administering the Information Technology contract and overseeing Human Resources.

ATTACHMENT(S):

A. Resolution No. 22-88

RESOLUTION NO. 22-88

A RESOLUTION OF THE SOUTH EL MONTE CITY
COUNCIL APPROVING THE SALARY ADJUSTMENT FOR
THE POSITION OF DIRECTOR OF FINANCE

WHEREAS, the City Council of the City of South El Monte (hereinafter the "City Council") wish to adjust the salary for a Director of Finance which is currently vacant to align the compensation with surrounding cities at mid-range effective November 9, 2022; and

WHEREAS, keep the title of Director of Finance and the classification specification as written; and

WHEREAS, to advertise the vacancy for the Director of Finance with the higher more competitive salary range.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. The foregoing recitals are true and correct and are incorporated herein by reference as though set forth in full.

SECTION 2. The City Council hereby confirms the salary adjustment for Director of Finance from current maximum of \$145,860.00 annually to the proposal amount of \$169,962.00 annually effective November 9, 2022.

SECTION 3. The City Clerk shall certify to the passage and adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 9th day of November 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing Resolution, being Resolution No. 22-88, was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of November 2022 and that said Resolution was adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 8.a.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Rene Salas, Interim City Manager

SUBJECT: ADOPTION OF ORDINANCE NO. 1261, AMENDING THE SOUTH EL MONTE MUNICIPAL CODE BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31), FIRE CODE (TITLE 32) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

SUMMARY: Since incorporation, the City has adopted the Los Angeles County building codes by reference. These codes contain essential amendments and additions to the State Building Codes. Included in these amendments are the important chapters for grading, seismic requirements and substandard properties. The State of California adopts and publishes State Building Codes and mandates they become effective throughout the State 180 days after publication.

RECOMMENDED ACTION: Staff recommends City Council take the following action:

1. Conduct a public hearing
2. Take public testimony; and
3. Waive second reading and adopt Ordinance No. 1261, amending the South El Monte Municipal Code by modifying Title 15, Chapters 15.02, 15.04, 15.06, 15.08, 15.10, 15.12, 15.14 and 15.16 thereof, by adopting by reference the 2023 Los Angeles County Building Code (Title 26), Electrical Code (Title 27), Plumbing Code (Title 28), Mechanical Code (Title 29), Residential Code (Title 30), Green Building Standards Code (Title 31), Fire Code (Title 32), and Existing Building Code (Title 33), with certain amendments, additions and deletions thereto.

FISCAL IMPACT: Approval of this item will not have an impact on the Fiscal Year 2022-2023 City budget.

DISCUSSION: State law requires local governments to enforce California Title 24 (the State's Building Codes which originate from the International Code Council and the International Association of Plumbing and Mechanical Officials). Most jurisdictions in Los Angeles County wait to comply with this requirement until the County of Los Angeles adopts the Building Codes and all of the associated local amendments. Then, these jurisdictions adopt the County Building Codes. Attachment "B" includes the County amendments to California's Codes.

On July 1, 2022, the California Building Standards Commission published Title 24, "California Building Standards Code." These codes will become effective January 1, 2023.

On October 18, 2022, the County of Los Angeles Board of Supervisors introduced an Ordinance adopting by reference the 2022 California Building Codes with local amendments. After holding a public hearing, the Board of Supervisors scheduled a second reading of the Ordinance on November 15, 2022.

Consistent with past practice, staff is recommending that the City adopt the 2023 Los Angeles County Codes. The major benefits realized by adopting the County Codes are:

- The County Codes are common and well known to contractors.
- The County Codes contain well-reasoned local amendments that are supported by findings and which are consistently applied throughout the County of Los Angeles.
- The County Codes are virtually identical to the Codes adopted by the City of Los Angeles and many other cities.
- The County Codes are readily available for purchase by architects, engineers, and contractors.
- Users can purchase the amendments to the California Codes direct from ICC (the publisher of the California Building Code), and insert those sheets directly into the California Codes, making it much easier for users to understand the context and to achieve compliance.
- Because of their widespread use, the County Codes are close to acting as a standard. Many of the architects and general contractors the City does business with have already purchased the County amendments to the California Codes because they work in areas where the County Codes are enforced.
- A challenge to an amendment is unlikely because the challenge would be against the County of Los Angeles and all its resources.
- Far less language must be codified into the Municipal Code, thereby reducing the City's codifying costs.

While jurisdictions can establish their own administration of the codes, jurisdictions are only allowed to amend the technical requirements of the State Codes based on local climatic, topographical, or geological conditions, and only if the requirement is more restrictive than the current State Code. Findings must be made for each amendment to

the State Codes, and a copy of these findings must be filed with the Building Standards Commission. No local amendment is enforceable unless filed with the California Building Standards Commission. See Attachment “B” for County amendment findings. These findings are also applicable to the City.

ATTACHMENT(S):

- A. Ordinance No. 1261
- B. LA County Amendment Findings

ORDINANCE NO. 1261

AN ORDINANCE OF THE CITY OF SOUTH EL MONTE AMENDING THE SOUTH EL MONTE MUNICIPAL CODE AT CHAPTERS 15.02, 15.04, 15.06, 15.08, 15.10, 15.12, 15.14 AND 15.16 BY MODIFYING TITLE 15 THEREOF ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), GREEN BUILDING STANDARDS CODE (TITLE 31), FIRE CODE (TITLE 32) AND EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO

WHEREAS, it is the intent of the City Council, in enacting this ordinance, to adopt the Los Angeles County Code pertaining to Building and Construction Codes regulations.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH EL MONTE DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1: Findings and local conditions.

- A. California law requires that on January 1, 2023, all portions of Title 24 in the 2022 California Code of Regulations will be effective within the City: and,
- B. The City may amend the provisions of the California Code of Regulations Title 24 provided express findings for each amendment, addition or deletion is made based upon climatic, topographical or geological conditions.
- C. The City shall file the amendments, additions or deletions shall be filed with California Building Standards Commission.
- D. The Building Official has recommended modifying certain parts of California Code of Regulations Title 24 due to local climatic, topographical and geological conditions in the City of South El Monte.
- E. The findings supporting the necessity for the amendments to building standards herein are contained in Attachment A to this ordinance in accordance with California Health and Safety Code Section 18941.5 and are incorporated by reference herein.
- F. The South El Monte City Council hereby finds, determines and declares that those certain amendments to the State Code are appropriate and necessary to meet local conditions existing in the City of South El Monte, and this Council hereby further finds, determines and declares that each such change is required for the protection of the public safety and is reasonably necessary because of local climatic, geological conditions.
- G. In accordance with Section 15061(b)(3) of Title 14 of the California Code of Regulations, the adoption of local amendments to the California Building Standards Code and amending the South El Monte Municipal Code, are exempt from the provisions of the California Environmental Quality Act.

SECTION 2: The purpose of this ordinance is to amend the City of South El Monte Municipal Code by adopting by reference, and amending where necessary, that certain ordinances of the County of Los Angeles Codes, Building, Electrical, Plumbing, Mechanical , Residential, Green Building Standards, Fire Code and Existing Building Codes which adopt by reference California Building, Electrical, Mechanical, Plumbing, Residential, Green Building Standards, Fire Code and Existing Building Codes (Title 24, Parts 2, 2.5, 3, 4, 5, 10, 9 and 11) and which make amendments, additions and deletions thereto. Therefore, set forth in Exhibit “A” of this Ordinance, the City of South El Monte Municipal Code is hereby amended by repealing the old and replacing with the new

1. Title 15, Chapter 15.02 Building Code
2. Title 15, Chapter 15.04 Plumbing Code
3. Title 15, Chapter 15.06 Residential Code
4. Title 15, Chapter 15.08 Mechanical Code
5. Title 15, Chapter 15.10 Electrical Code
6. Title 15, Chapter 15.12 Green Building Standards Code
7. Title 15, Chapter 15.14 Fire Code
8. Title 15, Chapter 15.16 Existing Building Code

SECTION 3: Continuation of existing law. Where they are substantially the same as existing law, the provisions of the City of El Monte Buildings and Construction Code shall be considered continuations of existing law and shall not be considered new enactments.

SECTION 4: Maintenance and distribution of code. Not less than one copy of the City of South El Monte Buildings and Construction Codes, duly certified by the City Clerk, shall be kept on file in the office of the City Clerk for examination and use by the public. Amendments to this code shall be noted by ordinance number on the appropriate pages of such code of this code and one complete file of amendatory ordinances, indexed for ready reference, shall be maintained in the office of the City Clerk for use and examination by the public. Distribution or sale of additional copies of this code shall be made as directed by the City Council. In addition, one copy of said City of South El Monte Building and Construction Codes may likewise be maintained by the Director of Community Development Department for examination and use by the public.

SECTION 5: Catchlines of sections. The catchlines of the several sections of this code printed in boldface type are intended as mere catchwords to indicate the contents of the section and shall not be deemed or taken to be titles of such sections; nor as any part of the section, nor, unless expressly so provided, shall they be so deemed when any of such sections, including the catchlines, are amended or reenacted.

SECTION 6: Severability of provisions. If any section, subsection, sentence, clause, phrase or portion of this ordinance and/or the code adopted thereby is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance. The South El Monte City Council hereby declares that it would have adopted this ordinance and the code adopted thereby and each section, subsection, sentence, clause, phrase or portion thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases or portions thereof may be declared invalid or unconstitutional.

SECTION 7: Certification and publication. The ordinance shall take effect on January 1, 2023 and within (5) days after its passage, the City Clerk of the City of El Monte shall certify to the passage and adoption of this ordinance and to its approval by the Mayor and City Council and the Building Official shall

cause the same to be filed with the California Building Standards Commission. And within (15) days after its passage, the City Clerk shall certify to the adoption of this ordinance and shall cause a summary of same to be published once in a newspaper of general circulation within the City of El Monte.

PASSED, APPROVED AND ADOPTED this 9th day of November 2022.

Gloria Olmos, Mayor

ATTEST:

Donna G. Schwartz, City Clerk

APPROVED AS TO FORM:

Anthony R. Taylor, City Attorney

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna G. Schwartz, City Clerk of the City of South El Monte, do hereby certify that the foregoing ordinance, being Ordinance No. 1261 was passed and approved by the City Council of the City of South El Monte at a regular meeting of said Council held on the 9th day of November 2022 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Donna G. Schwartz, City Clerk

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.02 BUILDING CODE

15.02.010 LOS ANGELES COUNTY CODE, TITLE 26, BUILDING CODE ADOPTED

Chapters 1 through 35, 66, 67, 96, 98, 99 and Appendices I and J of Title 26, Los Angeles County Building Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Building Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.02.020 below, regulating and controlling the design, construction, quality of materials, grading, use, occupancy, location and maintenance of all buildings or structures and prescribing conditions under which such work may be carried on within the city and providing for the issuance of permits and the collection of fees therefor.

All references made to County may mean City of South El Monte or Los Angeles County depending on the context.

In accordance with Section 50022.6 of the California Government Code, not less than one copy of said Title 26 of the Los Angeles County Building Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department, shall be remain on file with the Building Official, shall collectively be known as the *City of South El Monte Building Code* and may be cited as Chapter 15.02 of the South El Monte Municipal Code.

15.02.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.02.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.02.030 EFFECT OF ADOPTION.

The adoption of the City Building Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.02.040 PENALTY; VIOLATIONS.

(A) **General penalty; continuing violations.** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) **Violations including aiding, abetting, and concealing.** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) **Enforcement by civil action.** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.04 PLUMBING CODE

15.04.010 LOS ANGELES COUNTY CODE, TITLE 28, PLUMBING CODE ADOPTED

Los Angeles County Plumbing Code Chapter 1 through Chapter 17, and Appendices A.B, D, H, I and J, Title 28, the Los Angeles County Plumbing Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Plumbing Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.04.020 below.

Not less than one copy of said Title 28 of the Los Angeles County Plumbing Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Plumbing Code* and may be cited as Chapter 15.04 of the South El Monte Municipal Code, regulating plumbing and drainage systems, house sewers, private sewage disposal systems and prescribing conditions under which such work may be carried on within the city and providing for the issuance of permits and the collection of fees therefor.

15.04.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.04.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.02.030 EFFECT OF ADOPTION.

The adoption of the City Plumbing Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

(A) Actions and proceedings which began the effective date of this code.

- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) ***General penalty; continuing violations.*** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) ***Violations including aiding, abetting, and concealing.*** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) ***Enforcement by civil action.*** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.06 RESIDENTIAL CODE

15.06.010 LOS ANGELES COUNTY CODE, TITLE 30, RESIDENTIAL CODE ADOPTED

Section 1206 (Sound Transmission) of Chapter 12, Chapters 67, 69, 96, 98, 99, and appendix J of Title 26 of the Los Angeles County Building Code are adopted by reference as amended by City of South El Monte Building Code and incorporated in to this Section as if fully set forth below and shall be known as Section 1207 of Chapter 12, Chapters 67, 69, 96, 98, 99, and appendix J of the City of South El Monte Residential Code.

Chapters 1 through 10, 44 and Appendix H of Title 30, Los Angeles County Residential Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Residential Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.06.020 below.

Not less than one copy of said Title 30 of the Los Angeles County Residential Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Residential Code* and may be cited as Chapter 15.06 of the South El Monte Municipal Code.

15.06.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.06.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.06.030 EFFECT OF ADOPTION.

The adoption of the City Residential Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) ***General penalty; continuing violations.*** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) ***Violations including aiding, abetting, and concealing.*** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) ***Enforcement by civil action.*** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.08 MECHANICAL CODE

15.08.010 LOS ANGELES COUNTY CODE, TITLE 29, MECHANICAL CODE ADOPTED

Los Angeles County Mechanical Code Chapter 1 through Chapter 17 and Appendices B, C and D, Title 29, the Los Angeles County Mechanical Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Mechanical Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 01257.0001/829434.1

15.08.020 below.

Not less than one copy of said Title 29 of the Los Angeles County Mechanical Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Mechanical Code* and may be cited as Chapter 15.08 of the South El Monte Municipal Code.

15.08.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.08.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.06.030 EFFECT OF ADOPTION.

The adoption of the City Mechanical Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.04.040 PENALTY; VIOLATIONS.

(A) ***General penalty; continuing violations.*** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) ***Violations including aiding, abetting, and concealing.*** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) ***Enforcement by civil action.*** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.10 ELECTRICAL CODE

15.10.010 LOS ANGELES COUNTY CODE, TITLE 27, ELECTRICAL CODE ADOPTED

Los Angeles County Electrical Code Article 89 , 90, Chapter 1 through 9, and Annexes A, B, C, D, E, F, G, H, I and J, Title 27, The Los Angeles County Electrical Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Electrical Code, except as otherwise provided in said Title 27, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022. 10 of the Government Code of the State of California as though fully set forth herein and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.10.020 below.

Not less than one copy of said Title 27 of the Los Angeles County Electrical Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall be remain on file with Building Official, and shall collectively be known as the *City of South El Monte Electrical Code* and may be cited as Chapter 15.10 of the South El Monte Municipal Code.

15.10.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.10.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.10.030 EFFECT OF ADOPTION.

The adoption of the City Electrical Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.10.040 PENALTY; VIOLATIONS.

(A) ***General penalty; continuing violations.*** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) ***Violations including aiding, abetting, and concealing.*** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) ***Enforcement by civil action.*** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be

summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.12 GREEN BUILDING STANDARDS CODE

15.12.010 LOS ANGELES COUNTY CODE, TITLE 31, GREEN BUILDING STANDARDS CODE ADOPTED

Los Angeles County Green Building Standards Code, Chapter 2 through 8, Title 31, The Los Angeles County Green Building Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Green Building Standards Code, except as otherwise provided in said Title 31, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.12.020 below.

Not less than one copy of said Title 31 of the Los Angeles County Green Building Standards Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Green Building Standards Code* and may be cited as Chapter 15.12 of the South El Monte Municipal Code.

15.12.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.12.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.12.030 EFFECT OF ADOPTION.

The adoption of the City Green Building Standards Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.12.040 PENALTY; VIOLATIONS.

(A) **General penalty; continuing violations.** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) **Violations including aiding, abetting, and concealing.** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) **Enforcement by civil action.** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.14 FIRE CODE

15.14.010 LOS ANGELES COUNTY CODE, TITLE 32, FIRE CODE ADOPTED

Los Angeles County Fire Code, Title 32, the Los Angeles County Fire Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Fire Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein.

Not less than one copy of said Title 32 of the Los Angeles County Fire Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Fire Code* and may be cited as Chapter 15.14 of the South El Monte Municipal Code.

15.16.020 EFFECT OF ADOPTION.

The adoption of the City Fire Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.16.030 PENALTY; VIOLATIONS.

(A) **General penalty; continuing violations.** Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) **Violations including aiding, abetting, and concealing.** Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) **Enforcement by civil action.** In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

TITLE 15

BUILDINGS AND CONSTRUCTION

CHAPTER 15.16 EXISTING BUILDING CODE

15.16.010 LOS ANGELES COUNTY CODE, TITLE 33, EXISTING BUILDING CODE ADOPTED

Los Angeles County Existing Building Code Chapter 2 through 4, 15, 16 and Appendix A, Chapter A1, A3, A4 and A5 of the Title 33, the Los Angeles County Existing Building Code, as amended and in effect on or before January 1, 2023, adopting the 2022 California Existing Building Code, is hereby adopted by reference pursuant to the provisions of Sections 50022.1 through 50022.10 of the Government Code of the State of California as though fully set forth herein, and made a part of the South El Monte Municipal Code with the same force and effect as though set out herein in full, including all of the regulations, revisions, conditions and terms contained therein except as revised in this ordinance by section 15.16.020 below.

Not less than one copy of said Title 33 of the Los Angeles County Existing Building Code together with any and all amendments thereto proposed by the City of South El Monte, has been and is now filed in the office of the Community Development Department and shall remain on file with Building Official, and shall collectively be known as the *City of South El Monte Existing Building Code* and may be cited as Chapter 15.16 of the South El Monte Municipal Code.

15.16.020 FEE SCHEDULE; MODIFICATION BY RESOLUTION

The fee schedules adopted by Section 15.06.010 shall apply to fees arising under the building code, except where a different fee has been adopted by resolution of the city council.

15.16.030 EFFECT OF ADOPTION.

The adoption of the City Existing Building Code and the repeal, addition or amendment of ordinances by this code shall not affect the following matters:

- (A) Actions and proceedings which began the effective date of this code.
- (B) Prosecution for ordinance violations committed before the effective date of this code.
- (C) Licenses and penalties due and unpaid at the effective date of this code, and the collection of these licenses and penalties.
- (D) Bonds and cash deposits required to be posted, filed or deposited pursuant to any ordinance.
- (E) Matters of record which refer to or are connected with ordinances the substances of which are included in this code; these references shall be construed to apply to the corresponding provisions of the code.

15.16.040 PENALTY; VIOLATIONS.

(A) *General penalty; continuing violations.* Every act prohibited or declared unlawful and every failure to perform an act required by this code is a misdemeanor or an infraction as set forth in the said respective pertinent sections of this code and any person causing or permitting a violation of any such section of said code shall be subject to the penalties ascribed to each such section as set forth herein. Where silent as to whether a violation is a misdemeanor or infraction, the City Attorney may prosecute such violation as either a misdemeanor or infraction in his/her discretion.

(B) *Violations including aiding, abetting, and concealing.* Every person who causes, aids, abets or conceals the fact of a violation of this code is guilty of violating this code.

(C) *Enforcement by civil action.* In addition to the penalties provided herein, the said code may be enforced by civil action. Any condition existing in violation of this code is a public nuisance and may be summarily abated by the city.

Attachment B

Findings and Los Angeles County Ordinance adopting and amending the 2022 California Codes and creating the 2023 Los Angeles County Codes

Due to the size of the Los Angeles County Ordinance, these documents can be viewed at the following links:

Building Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173612.pdf>

Residential Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173615.pdf>

Electrical Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173568.pdf>

Plumbing Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173643.pdf>

Mechanical Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173614.pdf>

CALGREEN Code and findings <http://file.lacounty.gov/SDSInter/bos/supdocs/173616.pdf>

Existing Building Code and findings

<http://file.lacounty.gov/SDSInter/bos/supdocs/173617.pdf>

California Codes can be viewed at <https://www.dgs.ca.gov/BSC/Codes>



City Council Agenda Report

Agenda Item No. 9.a.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Rene Salas, Interim City Manager

SUBJECT: CONSIDERATION AND APPROVAL OF RESOLUTION NO. 22-89, APPROVING A FACILITY USE AGREEMENT WITH CALIFORNIA STATE UNIVERSITY NORTHRIDGE (CSUN)

SUMMARY: The proposed Facility Use Agreement between the City of South El Monte (City) and California State University Northridge, Tseng College (CSUN) will allow CSUN to use the City Council Chambers as an off-site campus facility to offer a Master's course in Public Administration every Friday beginning January 27, 2023 to December 31, 2024 from 8:00 a.m. to 3:00 p.m. Under this agreement, the City of South El Monte will follow the Reservation Regulations and Fee Schedule to charge CSUN an hourly rate of \$25.00 for the use of the City Council's Chambers.

RECOMMENDED ACTION: Staff Recommends City Council Adopt Resolution No. 22-89, approving a Facility Use Agreement between the City and CSUN to offer a Master's course in Public Administration held in the City of South El Monte City Council Chambers.

FISCAL IMPACT: Entering into the Facility Use Agreement will result in the City charging CSUN an hourly rate of \$25.00.

CSUN will be invoiced at the conclusion of each reservation month based on the hourly reservation rate. Please reference Exhibit A of the Facility Use Agreement- CSUN Program Schedule, for a complete date and hourly course schedule.

DISCUSSION: California State University Northridge (CSUN) is an accredited institution located in Northridge, California that provides higher educational programming and degrees in multiple subjects. CSUN provides a Master's in Public Administration, a Bachelor's in Public Sector Management, and other educational degree programs as part of their off-site campus program. CSUN currently offers a fall session course as part of their off-site campus program in the Ramada Inn Banquet Hall, a local hotel in the City. CSUN wishes to relocate and offer the remainder of the spring courses and begin the upcoming summer of 2023 courses at a City facility. The City Council Chambers is an

optimal location to continue offering this program and it does not conflict with any City business or scheduled meetings. CSUN wishes to continue the offsite-campus program by partnering with the City of South El Monte and offering college courses for students at the City Council Chambers.

By entering into a Facility Use Agreement, the City will rent the City Council Chambers to CSUN every Friday, effective January 27, 2023 to December 31, 2024, from 8:00 a.m. to 3:00 p.m. CSUN has provided a program schedule detailing course dates and times that can be referenced as Exhibit A - CSUN Program Schedule.

ATTACHMENT(S):

- A. Facility Use Agreement
- B. Facility Use Agreement - Exhibit A
- C. Facility Use Agreement - Exhibit B
- D. Resolution No. 22-89

ATTACHMENT A

**FACILITY USE AGREEMENT
BY AND BETWEEN
THE CITY OF SOUTH EL MONTE AND
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

This Facility Use Agreement (Agreement) is entered into this day of November 9, 2022, by and between the City of South El Monte ("City"), a municipal corporation, and the Trustees of the California State University on behalf of California State University, Northridge, Tseng College ("CSUN"), an accredited institution of higher learning. The City and CSUN are sometimes hereinafter referred to collectively as the "Parties" and each individually as a "Party." This Agreement contains the entire agreement between the Parties with respect to the subject-matter of this contract.

RECITALS

- A. WHEREAS, CSUN, located at 18111 Nordhoff Street, Northridge, California, 91330, is an accredited public university that provides a Master of Public Administration degree (MPA), a Public Sector Management (PSM) bachelor's degree, and other educational degree programs; and
- B. WHEREAS, the Parties desire to offer customized MPA and PSM programs for County employees and other eligible students (collectively "Program") and make classes for the Program available at City Hall in the City of South El Monte, located at 1415 Santa Anita Avenue, South El Monte, CA 91733 ("Facility"); and
- C. WHEREAS, the City desires to accommodate CSUN's desire to use the City's Council Chamber meeting room ("Space") every Friday beginning January 23, 2023 to December 31, 2024 from 8:00 am to 3:00 pm to run the Program;
- D. WHEREAS, the City shall oversee the implementation, operations and enforcement of this agreement on the behalf of the City and for the benefit of the County of Los Angeles ("County"); and
- E. WHEREAS, this Agreement includes Exhibit A (Program Schedule) and Exhibit B (CSU Policy on COVID-19 Vaccinations), which are attached hereto and incorporated herein by this reference.

NOW THEREFORE, in consideration of the mutual promises, covenants, and conditions set forth herein, the Parties do hereby mutually agree as follows:

1.0 TERM OF AGREEMENT

- 1.1 The term of this Agreement will be effective upon the execution by the Parties ("Effective Date") and will expire on December 31, 2024, unless otherwise terminated or extended as provided herein. In no event will this Agreement be extended beyond December 31, 2024.

The term of this Agreement may be adjusted, as necessary, to accommodate any delay in the commencement of the Program, and additional educational degree programs may be added by mutual written agreement of the Parties in the form of a written Amendment to this Agreement, executed by authorized representatives of the City and CSUN.

- 1.2 Use of Space by CSUN is limited to one (1) day per week, seven (7) hours per day.
- 1.3 Rental of Space shall be paid by CSUN on a weekly basis commencing on January 23, 2023. Rent will be Twenty-Five Dollars (\$25.00) per hour. Payment for the first eight (8) weeks, in the amount of Two-Hundred Dollars (\$200.00), will be payable to the City within Thirty 30 days of the Effective Date of this Agreement. Thereafter, rent shall be payable monthly to the City, due within thirty 30 days of invoice. Rent payments shall be made payable to the City of South El Monte, 1415 Santa Anita Avenue, South El Monte, CA 91733.
- 1.4 This Agreement may be terminated by either Party, during the term of this Agreement, upon thirty (30) days advance written notice, unless all Parties mutually agree to a lesser period in writing. Notwithstanding the foregoing, the City may suspend or terminate this Agreement, either in whole or in part, in the event the City requires the Space or as a result of any emergency, at the sole determination of the City. In addition, CSUN shall not admit students into the Program after any Party executes a notification of termination. In the event of termination, Parties shall endeavor to find a reasonable alternate location for Program to avoid causing any prolonged interruptions in the students' pursuit of desired degrees. No written termination notice is required for this Agreement to expire at the end date of the Agreement term as provided in paragraph 1.1 above.
- 1.5 CSUN shall vacate the Space and deliver the Space to the City in reasonably good condition at the end of each class session and at expiration or termination of the Agreement as provided herein.

2.0 CITY OF SOUTH EL MONTE RESPONSIBILITIES

- 2.1 For the period set forth in Section 1 above and subject to the term of this Agreement, the City will provide CSUN with the use of Space at the Facility, on the days and times set forth in Exhibit A of this Agreement, to conduct the Program. In the event that the Space is not available on a scheduled class date, the City will provide suitable substitute classroom space.
- 2.2 The City will provide CSUN faculty with limited access to the Facility and the designated Space provided for the Program described in Exhibit A.
- 2.3 The adequacy of Space will be determined by the City.

- 2.4 The City will be responsible for normal maintenance, utilities, and custodial services to keep the Space in good condition.
- 2.5 The City of South El Monte will provide standard conference room furnishings and audio-visual equipment from the City existing, available resources. Should CSUN provide its own specialized equipment not available through the City for performance under this Agreement, CSUN shall be solely responsible for the removal of such equipment from the classroom by the end of each class session. The City will allow County employees, other eligible students, and faculty, during the period of performance under this Agreement, reasonable access to Space, restrooms, break area, and other services and premises specifically required for the implementation of the Program.
- 2.6 The City disclaims and shall not have any obligation to provide security services for the Space and/or the Facility, including both the interior and exterior of the Facility.
- 2.7 Notwithstanding any other provision of this Agreement, the failure of CSUN or its officers, agents, or employees to comply with the terms of this Agreement or any written directions by or on behalf of the City of issued pursuant hereto shall constitute a material breach and this Agreement may be terminated, immediately. The City's failure to exercise this right of termination shall not constitute waiver of such right, which may be exercised at any subsequent time.

3.0 CSUN RESPONSIBILITIES

3.1 PURPOSE AND SCOPE OF UTILIZATION

- 3.1.1 CSUN will conduct its accredited Program at the City of South El Monte located at 1415 Santa Anita Avenue, South El Monte, CA 91733. Classes will be located in City's Council Chamber meeting room, conference rooms or any other adequate space designated by Public Works.
- 3.1.2 Classes will be scheduled in accordance with Exhibit A of this Agreement.
- 3.1.3 CSUN may utilize the Space as designated in this Agreement for the sole purpose of conducting the Program. It is expressly understood that this Agreement does not constitute the conveyance by the City to CSUN of any estate or interest in real property.
- 3.1.4 CSUN certifies and agrees that all persons employed by CSUN and/or by the affiliates, subsidiaries, or holding companies thereof are and shall be treated equally without regard to or because of race,

ancestry, national origin, or sex, and in compliance with all Federal and State laws prohibiting discrimination in employment, including, but not limited to, the Federal Civil Rights Act of 1964; the Unruh Civil Rights Act; the Cartwright Act; the State Fair Employment Practices Act; and the Americans with Disabilities Act.

- 3.1.5 CSUN understands, acknowledges, and agrees that it has inspected the Facility and Space, including but not limited to the lobby, corridors leading to the Space, and the restrooms serving the Space. CSUN accepts the Facility and the Space in their current "as-is" condition, and further understands, acknowledges, and agrees that Public Works makes no representation, warranty, or guaranty as to the habitability or suitability of the Space or that such Space is acceptable or suitable for CSUN's intended use.

3.2 SPACE USE CONDITIONS

CSUN shall:

- 3.2.1 Conduct classes in the Space at the scheduled dates and times set forth in Exhibit A of this Agreement.
- 3.2.2 Conduct the permitted activities in a professional manner and operate without interfering with the City conducting its business or use of its premises. The City has the right to request CSUN to remove any agent, servant, or employee who fails to conduct himself or herself in the manner described herein.
- 3.2.3 To the extent possible, keep the Space provided in a clean and orderly manner, and at the conclusion of each class session, return the furniture to its original configuration.
- 3.2.4 Assume the risk of loss, damage, or destruction due to theft, fire, and casualty of any and all personal property belonging to CSUN that is located within the Facility.
- 3.2.5 Repair any and all damage beyond normal wear and tear to real or personal property belonging to the City of South El Monte when damage arises out of the conduct of CSUN's activities at the Facility.
- 3.2.6 Make no alterations or improvements to the Space provided for the conduct of the Program.
- 3.2.7 Allow the City's authorized representatives to enter the Space provided at any time for the purpose of determining whether CSUN activities are being conducted in compliance with the terms of this Agreement.

3.2.8 Prohibit all advertising signs or matter from display, other than signs displaying the name of CSUN.

3.2.9 To provide advance notice to the City's contact identified in paragraph 8 (Notices) of this Agreement via telephone or e-mail when a CSUN faculty member will not be present. Whenever possible, notification should be made no later than 5 p.m. on the night of class. The emergency contact after 6 p.m. is the on-site security personnel.

3.3 COVID-19 VACCINATIONS

3.3.1 To safeguard the health and well-being of their students, faculty, staff, administrators, and the communities they serve, the California State University (CSU) has adopted a policy on COVID-19 Vaccinations (Exhibit B) which requires all individuals who access Campus/Programs, including off-site programs operated or controlled by the University, to be Fully Vaccinated against the COVID-19 virus, as defined by the policy, subject to the terms and limited Exemptions described in the policy. CSUN agrees that the CSU policy on COVID-19 Vaccinations will be applied by CSUN at Public Works Headquarters, by requiring its faculty, staff, and students accessing the Program to self-certify that they are Fully Vaccinated or qualify for a Medical or Religious Exemption consistent with the CSU policy on COVID-19 Vaccinations, as it may be amended from time to time.

4.0 INDEPENDENT CONTRACTORS

4.1 This Agreement by and between the City and CSUN is for use of space only and is not intended and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association as between the City and CSUN.

4.2 CSUN understands and agrees that all CSUN instructors and staff arranged by CSUN to furnish services pursuant to this Agreement at the Facility are, for purposes of Workers' Compensation liability, employees solely of CSUN and not of the County or City of. CSUN shall bear the sole responsibility and liability for furnishing Workers' Compensation benefits to any CSUN agent or employee for injuries arising from or connected with services performed on behalf of CSUN pursuant to the Agreement. Any injury to CSUN agents or employees while at City Hall shall be reported to the designated representative of the City. The City is not responsible for providing compensation to CSUN instructors or staff for providing Program instruction.

5.0 INDEMNIFICATION AND INSURANCE

5.1 INDEMNIFICATION

CSUN shall indemnify, defend, and hold harmless the City, and its officers, employees, and agents from and against any and all causes of action, claims, liabilities, obligations, judgments, losses, costs, expenses, or damages, including liability for injuries or illnesses to any person or persons or damage to property arising at any time during and/or arising out of or in any way connected with CSUN's use or occupancy of the Facility and adjoining property, unless solely caused by the gross negligence or willful misconduct of the City, its officers, employees, or agents. In the event City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from CSUN's use or occupancy of the Facility and adjoining property, Renter shall provide a defense to the City indemnitees, or at the City's option, reimburse City indemnitees their costs of defense, including reasonable legal fees, incurred in defense of such claims.

5.1.1

5.2 INSURANCE REQUIREMENTS (CSUN):

Without limiting CSUN's indemnification of the City of South El Monte and during the term of this Agreement, it is understood and agreed that CSUN maintains self-insurance programs to fund its respective liabilities. Such insurance shall be primary to and not contributing with any other insurance or self-insurance programs maintained by City of South El Monte. CSUN shall ensure the following specific insurance coverage is included. To the fullest extent permitted by law, CSUN hereby waives its and its insurer(s) rights of recovery against the City of South El Monte under all required insurance policies for any loss arising from or related to this Agreement. CSUN shall require its insurers to execute any waivers of subrogation endorsements which may be necessary to affect such a waiver.

5.2.1 **General liability insurance** (written on ISO policy form CG 0001 or its equivalent), and endorsed to name the City as an additional insured, with limits of not less than the following:

General Aggregate:	\$2,000,000
Products/Completed Operations Aggregate:	\$1,000,000
Personal and Advertising Injury:	\$1,000,000
Each occurrence:	\$1,000,000

5.2.2 **Workers Compensation and Employers' Liability** CSUN shall maintain workers' compensation insurance (statutory limits) and employer's liability insurance (with limits of at least \$1,000,000). CSUN shall submit to City, along with the certificate of insurance, a

waiver of subrogation endorsement in favor of the City of South El Monte, its officers, agents, employees, and volunteers.

- 5.2.3 **Automobile Liability** CSUN shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of CSUN arising out of or in connection with the facility use, including coverage for any owned, hired, non-owned, or rented vehicles, in an amount not less than \$1,000,000 combined single limit for each accident.

Additional insured status. General liability, automobile liability, and umbrella/excess liability insurance policies shall provide or be endorsed to provide that Agency and its officers, officials, employees, agents, and volunteers shall be additional insureds under such policies.

Requirements not limiting. Requirements of specific coverage features, or limits contained in this section, are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all-inclusive, or to the exclusion of other coverage, or a waiver of any type. If CSUN maintains higher limits than the minimums shown above, the City of South El Monte requires and shall be entitled to coverage for the higher limits maintained by CSUN. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City of South El Monte.

- 5.2.4 CSUN shall provide evidence of its insurance programs to the City of South El Monte upon execution of this Agreement and also at any other time upon request. Certificates and copies of any required endorsements shall be sent to:

Rene Salas
City of South El Monte
1415 Santa Anita Avenue,
South El Monte, CA 91733
Phone: (626) 579-6540
E-mail: rsalas@soelmonte.org

- 5.2.5 CSUN shall report to the City any accident or incident relating to activities performed under this Agreement, which involves injury or property damage which might reasonably be thought to result in the filing of a claim or lawsuit against CSUN or the City. Such report

shall be made in writing within seventy-two (72) hours of CSUN's knowledge of such occurrence.

5.2.6 In the event CSUN fails to comply with any of the indemnification or insurance requirements of this Agreement, and such failure to comply results in any cost to the City, CSUN shall pay full compensation for all reasonable cost incurred by the City.

5.3 INSURANCE REQUIREMENTS:

It is understood and agreed the City maintains self-insurance programs to fund its respective liabilities. The City shall provide evidence of such insurance programs at CSUN's request.

6.0 ADDITIONAL TERMS AND CONDITIONS

- 6.1 This Agreement contains all the terms and conditions agreed upon by the Parties thereto. No addition to or alteration of the terms of this Agreement, whether by written or verbal understanding of the Parties, their officers, agents, or employees shall be valid unless made in the form of a written amendment to this Agreement and formally approved and executed by the Parties.
- 6.2 CSUN shall comply with any and all rules and regulations, applicable Federal, State, and local laws, rules, regulations, ordinances, and directives, and all provisions required thereby to be included in this Agreement are incorporated herein by reference.
- 6.3 CSUN acknowledges that the rights conferred herein are personal to CSUN and do not operate to confer on or vest in CSUN title, interest, or estate in the Space or any part thereof, and therefore CSUN shall not assign, hypothecate, or mortgage the Space or any portion thereof, by, through, or pursuant to this Agreement.
- 6.4 This Agreement shall be governed by, and construed in accordance with, the laws of the State of California. CSUN agrees to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Agreement and further agrees that venue, if any action is brought hereunder, shall be exclusively in the County.
- 6.5 If any provision of this Agreement or the application thereof to any person or circumstance is held invalid, the remainder of this Agreement and the application of such provision to other persons or circumstances shall not be affected thereby.
- 6.6 CSUN represents and warrants that the person executing this Agreement for CSUN is an authorized agent who has actual authority to bind the CSUN to each and every term, condition, and obligation of this Agreement and that all

requirements of the CSUN have been fulfilled to provide such actual authority.

7.0 DEFAULT

CSUN agrees that if default shall be made in any of the covenants and agreements herein contained to be kept by CSUN, the City may forthwith revoke and terminate this Agreement, in addition to any of the City's other rights and remedies provided at law and in equity.

8.0 NOTICES

Any notices required to be given to either party under the terms of this Agreement shall be addressed as follows:

City of South El Monte: City of South El Monte
 Attention: Rene Salas
 1415 Santa Anita Avenue
 South El Monte, CA 91733
 Phone: (626) 579-6540
 E-mail: rsalas@soelmonte.org

CSUN: California State University, Northridge
 Purchasing and Contract Administration
 Attention: Jenni Cox, Buyer III
 18111 Nordhoff Street, Mail Code 8231
 Northridge, CA 91330
 Phone: (818) 677-6568
 Fax: (818) 677-6544

9.0 WAIVER

No waiver of a breach of any provision of the Agreement by the City shall constitute waiver of any other breach of said provision or of any other provision of the Agreement. Failure of either party to enforce at any time, or from time to time, any provision of the Agreement shall not be construed as a waiver thereof. No waiver shall be enforced unless said waiver is set forth in writing.

IN WITNESS WHEREOF, the City has caused this Agreement to be subscribed on its behalf by the City Manager, or his duly authorized designee, and CSUN has caused this Agreement to be subscribed on its behalf by its duly authorized officers the 9th day of November in 2022.

CITY OF SOUTH EL MONTE

By _____
Rene Salas,
Interim City Manager
City of South El Monte

Date

APPROVED AS TO FORM:

By _____
Anthony R. Taylor, City Attorney

CALIFORNIA STATE
UNIVERSITY, NORTHRIDGE

By _____
Jenni Cox, Buyer III
Purchasing and Contracts
Administration

Date

**PROGRAM: MASTER OF PUBLIC ADMINISTRATION PUBLIC SECTOR MANAGEMENT AND LEADERSHIP***Cohort #:* MPA246*Start Term:* Fall 2022*Mode:* Off-Campus*Tuition:* \$695 per credit unit / \$2,085 per 3-credit course*Location:* LADPSS

Location:

Class Meetings: Fridays, 8:30am - 12:30pm (Fall & Spring terms, except where noted); 8:30am - 2:30pm (Summer term)

COURSE #	COURSE TITLE	CLASS DATES
FALL 2022		
MPA 610 (3 units)	PUB ADMIN ENVRNMT #21789 - Jonathan M Delgado	September 2 - October 21, 2022 Fridays 8:30 a.m. - 12:30 p.m.
MPA 650 (3 units)	SEM PUBLIC POLICY #21781 - Jason L Morin	October 28 - December 16, 2022 Friday October 28 8:30 a.m. - 2:30 p.m. Friday November 04 8:30 a.m. - 2:30 p.m. Friday November 18 8:30 a.m. - 2:30 p.m. Fridays December 02 to December 16 8:30 a.m. - 2:30 p.m. No Class: Nov. 11 (Veterans Day) No Class: Nov. 25 (Thanksgiving Recess)
SPRING 2023		
MPA 644 (3 units)	PUBLIC BUDGETING	January 27 - March 17, 2023 8 Fridays: Jan. 27; Feb. 03, 10, 17, 24; Mar. 03, 10, 17 Spring Recess: Mar. 20-26
MPA 630 (3 units)	ORG THRY & HUM BEHAV	March 31 - May 18, 2023 8 Fridays: Mar. 31; Apr. 07, 14, 21, 28; May 04, 11, 18
SUMMER 2023		
MPA 642A (3 units)	ETHICS/PROFESSION	July 14 - August 18, 2023 6 Fridays: Jul. 14, 21, 28; Aug. 04, 11, 18
MPA 623A (3 units)	SEMINAR IN EFFECTIVE PUBLIC SECTOR MANAGEMENT	June 2 - July 7, 2023 6 Fridays: Jun. 02, 09, 16, 23, 30; Jul. 07
FALL 2023		
MPA 620 (3 units)	RESEARCH METHODS	September 1 - October 20, 2023 8 Fridays: Sep. 01, 08, 15, 22, 29; Oct. 06, 13, 20

COURSE #	COURSE TITLE	CLASS DATES
MPA 632A (3 units)	ORGAL LEADERSHIP	October 27 - December 15, 2023 8:30am - 12:30pm 4 Fridays: Oct. 27; Nov. 10; Dec 08, 15 8:30am - 2:30pm 3 Fridays: Nov. 03, 17; Dec. 01 No Class: Nov. 24 (Thanksgiving Recess)
SPRING 2024		
MPA 623B (3 units)	APPROACHES AND METHODS IN PROGRAM EVALUATION	January 26 - March 22, 2024 8 Fridays: Jan. 26; Feb. 02, 09, 15, 23; Mar. 01, 08, 22 Spring Recess: Mar. 11-17 No Class: Mar. 15 (Spring Recess)
MPA 643 (3 units)	HUMAN RESOURCES MGMT	March 29 - May 17, 2024 8 Fridays: Mar. 29; Apr. 05, 12, 19, 26; May 03, 10, 17
SUMMER 2024		
MPA 632B (3 units)	STRATEGIC MGMT	May 31 - July 5, 2024 6 weeks 6 Fridays: May 31; Jun. 07, 14, 21, 28; Jul. 05
MPA 698S (3 units)	GRADUATE PROJECT	May 28 - August 20, 2024 12 weeks Class meetings determined by instructor
Additional Schedule Notes: The program course sequence, as well as courses and dates, are subject to change.		

THE TSENG COLLEGE: GRADUATE, INTERNATIONAL AND MIDCAREER EDUCATION

18111 Nordhoff Street • Northridge • California 91330-8352 • (818) 677-3332 • programs@csun.edu • tsengcollege.csun.edu

Status **Active** PolicyStat ID **11030468**

Origination 7/29/2021
 Effective 1/19/2022
 Last Revised 1/19/2022
 Next Review 1/19/2023

Owner Jolene Koester
 Area Chancellor
 Codes COVID-19, HR
 2021-3

COVID-19 Vaccinations

I. Policy Statement

The California State University (CSU) remains committed to safeguarding the health and well-being of our students, faculty, staff, administrators, and the communities we serve, as well as maintaining higher education access and attainment for our students. The CSU embraces a comprehensive strategy designed to reduce the likelihood of transmission of the COVID-19 virus. This approach contributes to the overarching goal of achieving population-level immunity throughout the CSU.

The [Centers for Disease Control and Prevention](#) have determined that COVID-19 vaccines are [safe](#) and [effective](#) and that they help [prevent the spread of new variants](#).

All individuals who access Campus/Programs must be Fully Vaccinated against the COVID-19 virus, as defined by this policy, subject to the terms and limited Exemptions described in this policy, as well as comply with Other Safety Measures established on each campus.

II. Definitions

A. Approved Vaccine:

A COVID-19 vaccine is an Approved Vaccine if the U.S. Food & Drug Administration (FDA) has issued a [License](#) or an [Emergency Use Authorization](#) (EUA) for the vaccine; or the World Health Organization has determined that the vaccine has ["met the necessary criteria for safety and efficacy."](#)

B. Campus/Programs:

Any CSU campus, property or facility owned or operated by the University in connection with its teaching; research, scholarship, and other creative activities; public service; or other programs and services.

Any in-person program or activity (on- or off-campus) operated or controlled by the University. Examples of off-campus programs include CSU-hosted international programs and University-sponsored athletic

programs.

C. Certification:

Submission of information establishing that a Student or Employee has received an Approved Vaccine and is considered Fully Vaccinated, or qualifies for an Exemption from the vaccine requirement. Each campus will collect from every Student or Employee the following, as applicable: (1) declaration of current COVID-19 vaccination status (with an Approved Vaccine's last required dose, including boosters); (2) declaration of Medical Exemption; or, (3) declaration of Religious Exemption.

A campus must also allow for a declaration that the individual will not access any Campus/Programs (as defined above) in connection with their learning or employment because such learning or work does not call for any physical access to Campus/Programs, and that if their learning or working environment changes, they will promptly submit a revised Certification in advance of any in person access to Campus/Programs. Individuals who fail to apprise the campus when their learning/working environment changes will be considered non-compliant with this policy.

Each Certification shall include an attestation by the Student or Employee that the information provided is accurate and truthful.

D. Contractor:

A person or entity, including an Auxiliary Organization, that performs work for the CSU as specified under the terms of a contract or agreement.

E. Employees:

Faculty, staff, volunteers, student workers and administrators of the CSU.

F. Exemptions:

A Student or Employee may be exempted from the vaccine requirement in this policy as described below:

Medical Exemption: due to a medical (including mental health) condition for which an Approved Vaccine presents a significant risk of a serious adverse reaction. Any medical Exemption must be verified by a certified or licensed healthcare professional.

Religious Exemption: due to either (i) a person's sincerely held religious belief, observance, or practice, which includes any traditionally recognized religion, or (ii) beliefs, observances, or practices which an individual sincerely holds and that occupy a place of importance in that individual's life, comparable to that of traditionally recognized religions.

G. Fully Vaccinated:

Individuals are considered Fully Vaccinated after meeting the requirements of either A or B below:

A. mRNA Vaccine (e.g., Pfizer-BioNTech or Moderna)

Completion of an mRNA vaccine primary series, and are not yet eligible for any booster dose; or

Completion of an mRNA vaccine primary series, and receipt of all booster dose(s) of an Approved Vaccine for which an individual is eligible per current CDC recommendations and subject to availability.

Or

B. Janssen Vaccine (Johnson & Johnson)

Completion of a Janssen vaccine primary dose, and are not yet eligible for any booster dose; or

Completion of a Janssen vaccine primary dose, and receipt of all booster dose(s) of an Approved Vaccine for which an individual is eligible per current CDC recommendations and subject to availability.

Boosters must be received within 30 days of an employee's eligibility; however, an individual will be considered fully vaccinated once they receive all CDC recommended boosters for which they are eligible.

H. Other Safety Measures:

Any action, as determined by the CSU, other than getting an Approved Vaccine, that decreases the likelihood of COVID-19 transmission or illness and allows the core mission and activities of the campus to continue. Other Safety Measures may include but are not limited to asymptomatic (surveillance) and symptomatic testing; physical/social distancing; wearing face coverings or personal protective equipment; frequent hand hygiene and respiratory etiquette; improving ventilation of indoor spaces; and isolation or quarantine when warranted.

Other Safety Measures apply to all individuals, including those who are exempted from the vaccine requirement.

I. Student:

Any admitted, matriculated, or continually enrolled student participating in any CSU activities.

III. Policy

- A. Every Campus (including the Chancellor's Office) shall require that each Student and Employee provide a Certification in accordance with Campus procedures and deadlines. New students must provide a Certification no later than the commencement of the term in which a student first enrolls, and new employees must provide a Certification by the first date of employment.
- B. Students and Employees may claim an Exemption to the Approved Vaccine requirement in accordance with Campus procedures.
- C. In order to access Campus/Programs, any person, including a visitor, who has not obtained an Approved Vaccine (even if they have an Exemption) may be subject to Other Safety Measures, as determined by the campus President.

- D. Any Student or Employee who does not provide a Certification may be denied access to Campus/Programs.
- E. Campus Presidents are responsible for implementing this policy, and may, on rare occasions, consider extenuating or individual circumstances. Any such consideration shall be in consultation with the Chancellor's Office and consistent with all applicable CSU policies including those prohibiting discrimination, harassment, and retaliation based on protected status or activity.
- F. This policy supplements and does not replace CSU policies governing Other Safety Measures.
- G. Contractors shall ensure that their agents and employees undertake applicable Other Safety Measures. In consideration of the nature of the Contractor's services (including proximity to members of the University community), duration, and extent of on-campus presence, Presidents may, at their discretion, also require that a Contractor's agents and employees receive an Approved Vaccine.
- H. Students participating in specialized programs, including but not limited to, health care and teacher education may be subject to other requirements regarding immunizations and health screening measures as established by state licensing agencies, clinical placement/fieldwork sites or as otherwise appropriate, as well as student athletes and students living in campus housing. Students should contact their advisor or the relevant appropriate administrator regarding such additional requirements.

IV. General Provisions

A. Confidentiality of Information

Campus procedures for implementing this policy (including in connection with data collection) shall be governed by applicable CSU policies regarding confidentiality, privacy, and security of health records, as well as state and federal law. Information shall be used only for the specific purpose intended and shared only with CSU personnel who have a business need-to-know.

B. Accessibility

Campus procedures for implementing this policy shall be governed by applicable CSU policies regarding accessibility, as well as applicable state and federal law.

C. Documentation to Support Certification

Vaccination Status. Any person submitting a declaration of current COVID-19 vaccination status (with an Approved Vaccine) shall verify that, at the campus's request, they will promptly provide proof of vaccination.

Medical Exemption. Any person submitting a declaration of Medical Exemption shall verify that, at the campus's request, they will promptly provide documentation from a certified or licensed healthcare professional to support their declaration.

Religious Exemption. Any person submitting a declaration of Religious Exemption shall verify that, at the

campus's request, they will promptly provide a statement that describes the applicable religious or other comparable belief that is the basis for their Exemption.

D. Broad Dissemination of Policy Information

Campuses shall disseminate information about this policy, including Exemptions, using methods designed to reach diverse audiences (including individuals who may not have Internet access). Such information shall provide appropriate point(s) of contact for this policy, including email and telephone numbers.

E. Access and Availability of Vaccinations and Testing

COVID-19 testing required by the CSU shall be provided to Students and Employees at no charge.

Information about the availability of Approved Vaccines and COVID-19 testing, including those offered free-of-charge, shall be widely disseminated, using methods designed to reach diverse audiences, including individuals who may not have Internet access. Such information shall include how to schedule appointments for vaccination and testing (including location), as well as the type(s) of available COVID-19 tests.

F. Superseding Public Health Directives

In the event that a federal, state, or local governing public health agency imposes a requirement that restrictively conflicts with this policy or a campus's implementation of this policy, the applicable public health mandate shall govern and be implemented. Campuses shall consult with the Office of General Counsel in the event of inconsistent directives issued by agencies with overlapping jurisdiction.

G. Procedures

Campus Presidents shall implement this policy and Other Safety Measures.

V. Discipline

Violations of this policy, including dishonesty, may subject Employees to discipline pursuant to [California Education Code section 89535](#).

Violations of this policy, including dishonesty, may subject Students to discipline under CSU Executive Order 1098, [Student Conduct Procedures](#).

VI. Authority

This policy is issued pursuant to [Section II of the Standing Orders of the Board of Trustees of the California State University](#).

Attachments

[Frequently Asked Questions 1-3-2022.pdf](#)

Approval Signatures

Step Description	Approver	Date
Chancellor	Joseph Castro: Chancellor [SH]	1/19/2022
VC	Evelyn Nazario: Vice Chancellor, HR	1/19/2022
Area Manager/Owner	Joseph Castro: Chancellor [SH]	1/19/2022
Area Manager/Owner	Andy Alvarez: Sr Mgr HR Policy Admin	1/19/2022

COPY

ATTACHMENT B

RESOLUTION NO. 22-89

A RESOLUTION OF THE SOUTH EL MONTE CITY
COUNCIL APPROVING A FACILITY USE AGREEMENT
BETWEEN THE CITY AND CALIFORNIA STATE
UNIVERSITY NORTHRIDGE (CSUN)

THE SOUTH EL MONTE COUNCIL HEREBY RESOLVES AS FOLLOWS:

Section 1. The City Council hereby authorizes the City Manager or his designee to execute the proposed Facility Use Agreement with California State University Northridge ("CSUN") providing the City Council Chambers as an educational teaching space to members of CSUN's MPA and PSM programs in form with the November 9, 2022 staff report accompanying this Resolution; and which is subject to approval by the City Attorney's Office.

Section 2. The City Council hereby authorizes the City of South El Monte to provide the City Council Chambers as an educational teaching space every Friday, effective January 23, 2023 through December 31, 2024 from 8:00 a.m. to 3:00 p.m.

Section 3. The City Council hereby authorizes the City of South El Monte to receive monthly payments in the agreed upon rate of twenty five dollars (\$25.00) per hour for CSUN's reservation and use of City Council Chambers.

Section 4. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED, AND ADOPTED this 9th day of November 2022.

Gloria Olmos, Mayor

ATTEST:

Donna Schwartz, City Clerk

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) SS:
CITY OF SOUTH EL MONTE)

I, Donna Schwartz, City Clerk of the City of South El Monte, hereby certify that the foregoing Resolution, being Resolution No. 22-89, was duly passed and approved by the City Council of the City of South El Monte City at an adjourned regular meeting of said Council Held on the 9th day of November, 2022 and that said Resolution was adopted by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Donna Schwartz, City Clerk



City Council Agenda Report

Agenda Item No. 11.a.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Dianna Gomez, Executive Assistant

SUBJECT: LETTER FROM THE SOUTH EL MONTE EMPLOYEES ASSOCIATION (SEMEA) REQUESTING SPONSORSHIP FOR THE ANNUAL SOUTH EL MONTE EMPLOYEE HOLIDAY RECOGNITION DINNER

SUMMARY: The South El Monte Employees Association is requesting a \$2000 sponsorship for the Annual South El Monte Employee Holiday Recognition Dinner, which includes acknowledgment of sponsorship signs placed on tables, venue, dinner.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider sponsorship in the amount of \$2000 for the Annual South El Monte Employee Holiday Recognition Dinner.

FISCAL IMPACT:

DISCUSSION:

ATTACHMENT(S):

A. Letter



FROM:
South El Monte Employees and SEMEMTA Association
1415 SANTA ANITA, AVE
SOUTH EL MONTE, CA 91733

November 3, 2022

Dear City of South El Monte Mayor and City Council Members ,

We wanted to take this opportunity to thank you for your on-going support to the South El Monte Employee Association. It is with generous contributions such as yours that the South El Monte Employees Association can have their Holiday event once a year.

The South El Monte Association is seeking assistance from our business community and the City to help spread a bit of holiday cheer to all employees. Any monetary donation will be appreciated and used to purchase warm delicious meals, and recognition.

On behalf of the Employee Association, we would like to thank you in advance for your \$2000 donation to support of our Holiday event.

Thank you for your consideration and have a happy upcoming holiday season.

Respectfully,

City of South El Monte Christmas Committee Members
Mayor Gloria Olmos,
Dianna Gomez, Wendy Cayco, Ariana De La Cruz, Renee Reyes, and Nancy Rodriguez, Joe Martinez, Joey Figueroa

******Please make check payable to******

The South El Monte Employees Association
Christmas Employee Recognition
Public, Professional & Medical Employees Union
1415 Santa Anita Avenue, South El Monte, CA 91733

Happy Holidays



City Council Agenda Report

Agenda Item No. 11.b.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Rene Salas, Interim City Manager

SUBJECT: LETTER FROM SOUTH EL MONTE COMMUNITY OUTREACH (SEMCO) REQUESTING THE USE OF THE CITY'S COMMUNITY CENTER PARKING LOT TO HOST A THANKSGIVING FOOD DRIVE

SUMMARY: SEMCO is requesting the use of the City's Community Center Parking Lot to host their annual Thanksgiving Food Drive on Tuesday, November 22, 2022, from 8:00 a.m. to 4:00 p.m.

RECOMMENDED ACTION: Staff Recommends City Council discuss and consider the request made by SEMCO to host their annual Thanksgiving Food Drive in the Community Center parking lot.

FISCAL IMPACT: If approved, no funds need be allocated from the general fund to accommodate the request.

DISCUSSION: SEMCO has been a long-time community partner who has donated and sponsored City events and programs. The organization is based out of a local church which meets at the South El Monte Community Center every Sunday at 10:00 a.m. They provide family resources and services such as meals, clothing, and family counseling to all members of the community. They have partnered with the City on almost every City event, providing popcorn, snow cones and root beer floats.

SEMCO has held the thanksgiving Food Drive for several years. Through church collections and gracious donors, SEMCO has provided full-size thanksgiving dinners for over 250 needy families. This year SEMCO is wishing to once again host this great event and is requesting the City to allow use of the Community Center Parking Lot on Tuesday, November 22, 2022 from 8:00 a.m. to 4:00 p.m.

ATTACHMENT(S):

A. South El Monte Community Outreach Request Letter

Dear Honorable Mayor and City Council,

South El Monte Community Outreach is dedicated to providing services and resources to the City of South El Monte and the Members of the Community within it. We have passionately served the community and will continue to do so, God willing.

We have had the privilege of hosting a Thanksgiving Food Drive for many years with the help of the City and wish to continue blessing needy families. This year we are requesting the assistance of the City by allowing the use of the community center parking lot for the prepping and distribution of the Thanksgiving baskets on Tuesday, November 22, 2022 from 8:00 am to 4:00 pm.

I would like to thank the City and leadership for all their past help and many blessing on the City.

Thank you,





City Council Agenda Report

Agenda Item No. 11.c.

DATE: November 9, 2022

TO: Honorable Mayor and Members of the City Council

APPROVED BY: Rene Salas, Interim City Manager

SUBMITTED BY: Rene Salas, Interim City Manager

SUBJECT: LETTER FROM SUPER BINGO CLUB REQUESTING PERMISSION TO MAKE A DONATION TO THE SOUTH EL MONTE SENIOR SERVICES DIVISION

SUMMARY: The Super Bingo Club wishes to donate \$13,591.62 to the Senior Services Division to be used to purchase items for the benefit of seniors who attend the South El Monte Senior Center.

RECOMMENDED ACTION: Staff recommends City Council discuss and consider acceptance of the monetary donation of \$13,591.62 by the Super Bingo Club to the Senior Services Division.

FISCAL IMPACT: The donation of \$13,591.62 will be appropriated into the General Fund for use by the Senior Services Division.

DISCUSSION: The City of South El Monte has supported the Super Bingo Club as a community partner for many years by allowing the club to use the City's Senior Center for club meetings and cash bingo.

The Super Bingo Club was established in 1990 as a non-profit organization. All proceeds from the cash bingo games were used to support Senior Services activities, programs and special events. In addition, Super Bingo also used proceeds to help fund emergency resources at local service agencies and to help fund activities at schools located in the City of South El Monte. Board members and club members did not receive a profit, wage, or salary from any bingo games. Club officers were volunteers who were elected each April of the second year that the officers had held office with the installation of newly elected officers in July.

In the letter attached as Attachment A to the staff report, the club is requesting permission to donate the club's remaining bank account balance of \$13,591.62 to the City's Senior Services Division. The donation from Super Bingo will be used by staff to purchase: Three Pool Tables, One Poker Table and a Laser Projector to show movies at the senior

center. The remaining funds will be used to purchase additional items identified by staff that are needed at the Senior Center. All remaining bingo supplies and equipment from Super Bingo Club will be distributed evenly to the two remaining clubs: 3L Club and Club Latino del Sur El Monte.

It is recommended that the City Council accept Super Bingo Club's donation of \$13,591.62 to the City for Seniors Services at the South El Monte Senior Center.

Staff report was prepared by Andrés González, Senior Services Supervisor.

ATTACHMENT(S):

- A. Super Bingo Club Donation Letter

ATTACHMENT A

Attn: Andres -

8-22-22.

As President of So. El Monte Senior Center Super Bingo Club, we are dissolving our Super Bingo Club.

The Bingo Manager has resigned and will be closing our Bank Account and obtaining a Cashiers Check payable to So. El Monte Senior Center. He will deliver it to you.

Thank you for all your help & staff members too.

All Bingo supplies & equipment are to remain at the Center for use by other clubs for fund raising.

Sincerely

Annie H. Pinuelas
President of Super Bingo Club

cc: John Mangales
file